



Agenda
Library Board of Trustees Meeting
Monday, September 16, 2024 at 5:00 PM
City Hall Council Chambers, 100 E Fountain St,
Dodgeville, WI

MEETING DULY POSTED

I. AGENDA & MINUTES APPROVAL

1. August 12, 2024 Meeting Minutes

II. CONCERNS AND COMMENTS OF THE BOARD

III. OLD BUSINESS

IV. TREASURER'S REPORT

2. Acceptance of the Bills

V. LIBRARIAN'S REPORT

VI. NEW BUSINESS

3. Discussion of Library Building Project

VII. UPCOMING MEETINGS

VIII. ADJOURN

4. Motion to Adjourn

Any person who has a qualifying disability, as defined by the Americans with Disabilities Act, that requires the meeting or material at the meeting to be in an accessible location or format, must contact the City Clerk at the address listed above or call 930-5228, prior to the meeting so that any necessary arrangements can be made to accommodate each request.

DODGEVILLE PUBLIC LIBRARY BOARD OF TRUSTEES MEETING

Monday, August 12, 2024

The Dodgeville Public Library Board of Trustees met on Monday, August 12, 2024, in person.

Present: Vanderloo, Reynolds-Lair, Wepking, Ponsler, Spady, Murphy, McSherry and Library Director Portz

Absent: Howard

- I. **Agenda and Minutes Approval:** The meeting of the Dodgeville Public Library Board of Trustees was called to order at 5:16 p.m. by Vanderloo and there being no objections declared the meeting duly posted. The agenda for this meeting was declared approved and the July 15, 2024, minutes were approved with no objections.
- II. **Treasurer's Report:** Given by Library Director Portz. Motion by Wepking to accept the bills. Second by Spady. All in favor. Motion carried.
- III. **Old Business:** None
- IV. **New Business:** Review and Approval of Sustaining Membership Agreement to Participate in a Shared Integrated Library System. Carrie explained the changes to the agreement per the memorandum from the SWLS Director. This agreement is typically reviewed and approved every two years. It is very standard. Motion by Ponsler to review and approve the sustaining membership agreement to participate in a shared integrated library system. Second by Wepking. All in favor. Motion carried.

Review of Preliminary 2025 Budget. Carrie discussed the preliminary 2025 budget. The rent for the Annex should be shared with the city. Everything looks to be right on track with the actual budget
- V. **Librarian's Report:** Director's Report. Carrie discussed circulation and added overdrive checkouts to the circulation report. Carrie plans on meeting with staff individually and had some interviews with teen shelvers. Also, had meetings with Southwest Library System Staff, met with the Merrimac and Main group, discussed the summer library program, grants, and upcoming YS events with Carol G., and met with the Iowa County Library Board. At the Annex there was a new lock installed, painted the walls, installed the metal shelving, and filled, and the small tables will be installed soon. Carrie also discussed the need for the library website to be updated.

Friends of the library update by Carol Murphy. Discussed memberships ideas. Carrie updated the Friends form; we added 2 new members. Discussed we should be thinking of starting a fundraising campaign.

VI. Concerns and Comments of the Board: Discussed the Dodgeville Chronicle having a spotlight on Carrie. Will plan for sometime this fall, hopefully after we know about the grant. Plan for a Friends membership drive at the same time. Also, discussed the need to talk about the layout of the new library.

VII. Upcoming Meetings: Monday, September 9, 2024

VIII. Adjourn: Motion to adjourn meeting by Reynolds-Lair. Second by Spady. All in favor. Motion carried. Meeting adjourned at 6:33 p.m.

Respectfully submitted by Kari McSherry