



Agenda
Library Board of Trustees Meeting
Monday, February 10, 2025 at 5:00 PM
City Hall Council Chambers, 100 E Fountain St,
Dodgeville, WI

MEETING DULY POSTED

I. AGENDA & MINUTES APPROVAL

1. Minutes of January 13, 2025 Meeting

II. PUBLIC COMMENT

III. TREASURER'S REPORT

2. Acceptance of the Bills
3. 2024 Year End Financial Statements

IV. REPORTS & UPDATES

4. Director's Report
5. Building Committee Update
6. Fundraising Committee Update

V. OLD BUSINESS

VI. NEW BUSINESS

7. Review and approval of the 2024 Dodgeville Public Library Annual Report

VII. UPCOMING MEETINGS

VIII. ADJOURN

8. Motion to Adjourn

Any person who has a qualifying disability, as defined by the Americans with Disabilities Act, that requires the meeting or material at the meeting to be in an accessible location or format, must contact the City Clerk at the address listed above or call 930-5228, prior to the meeting so that any necessary arrangements can be made to accommodate each request.

DODGEVILLE PUBLIC LIBRARY BOARD OF TRUSTEES MEETING

Monday, January 13, 2025 at 5:00 PM

The Dodgeville Public Library Board of Trustees met on Monday, January 13, 2025 at 5:00 p.m.

Present: Jody Vanderloo, Lisa Spady, Mary Wepking, Nancy Howard, Deb Haag, Roxanne Reynolds-Lair, Kari McSherry, Carrie Portz-Library Director.

Absent: Ryne Ponsler

Agenda and Minutes Approval: Jody Vanderloo called the meeting to order at 5:04 p.m. and there being no objections declared the meeting duly posted. The agenda for this meeting was declared approved and the December 9, 2024 meeting minutes were approved with no objections.

Public Comment: None

Treasurer’s Report: Motion by Lisa Spady to approve the bills. Second by Deb Haag. All in favor. Motion carried.

Reports and Updates

1. Director’s Report: Carrie Portz had several meetings in December and the beginning of January. She discussed a flyer that she put together regarding the Dodgeville Public Library 2024 Year in Review. And also 2025 Preview. She will present this information at the Lions Club meeting tonight, following this board meeting. Mayor Barry Hottman will also be attending. Carrie is also working on a presentation for the Community Conversation for the Dodgeville Public Library on January 22, 2025 at 6: 30 PM. HGA will be at the meeting to share the building design and answer questions from the community, and Mayor Barry Hottman will also be there. She discussed the meetings regarding temporary site locations, moving expenses, staffing strategies and also keeping the Annex open during the construction process. Discussed the grant disbursement. Payments will come from the FFB Grant before they are disbursed from our funds. Carrie has signed some contracts regarding construction and had a budget amendment approval, and also approved the procurement for the Architect.

2. Building Committee Update: Contracted with Jewell for survey-it was completed last week. Discussed the main floor plan, lower level and exterior decisions. They will begin discussing interior finishes this week.

3. Fundraising Committee Update: Gave an overview of the process and discussed developing a list of potential donors.

New Business

Consideration of giving the Building Committee authority to make decisions about library project. Motion by Mary Wepking on behalf of the Library Board of Trustees to grant the building committee the authority to make decisions about the library project. Second by Roxanne Reynolds-Lair. All in favor. Motion carried.

Old Business

Consideration of a request from the Library Director to have authorization to enter into contracts or agreements related to the library project that are under \$10,000 without requiring further council approval, subject to legal review and consultation with DPW as needed. Motion by Nancy Howard to give Library Director, Carrie Portz, the authority to enter into contracts or agreements related to the library project that are under \$10,000 without requiring further council approval, subject to legal review and consultation with DPW as needed. Second by Deb Haag. All in favor. Motion carried.

Upcoming Meetings February 10, 2025

Adjourn Motion by Nancy Howard to adjourn. Second by Lisa Spady. All in favor. Motion carried. Meeting adjourned at 6:11 PM.

Respectfully submitted by Kari McSherry

Account Number	Account Title	YTD	Budget	Variance	% Budget
150 - SPECIAL PURPOSE LIBRARY FUND					
150-55115-000-000	LIBRARY - OPERATING EXPENSE(E)	18,007.05	.00	-18,007.05	100.00%
150-55115-110-000	LIBRARY - WAGE ACCOUNT(E)	284,500.99	322,511.00	38,010.01	88.21%
150-55115-111-000	LIBRARY - SOC & MEDICARE(E)	20,409.00	24,673.00	4,264.00	82.71%
150-55115-112-000	LIBRARY - RETIREMENT(E)	14,157.58	15,634.00	1,476.42	90.55%
150-55115-113-000	LIBRARY - HEALTH INSURANCE(E)	43,351.68	54,679.00	11,327.32	79.28%
150-55115-114-000	LIBRARY - DENTAL INSUR(E)	3,083.01	4,028.00	944.99	76.53%
150-55115-115-000	LIBRARY - VISION CARE(E)	729.50	1,500.00	770.50	48.63%
150-55115-116-000	LIBRARY - HEALTH INS. ADMIN(E)	.00	.00	.00	100.00%
150-55115-117-000	LIBRARY - LIFE INS.(E)	488.50	500.00	11.50	97.70%
150-55115-118-000	LIBRARY - AFLAC INSUR(E)	1,499.76	2,000.00	500.24	74.98%
150-55115-200-000	LIBRARY- PROFESSIONAL SERVICES(E)	1,212.50	.00	-1,212.50	100.00%
150-55115-300-000	LIBRARY SUPPLIES & EXPENSES(E)	232.03	.00	-232.03	100.00%
150-55115-400-000	LIBRARY - EDUCATION(E)	28.82	.00	-28.82	100.00%
150-55115-500-000	LIBRARY - PROGRAMMING(E)	450.00	.00	-450.00	100.00%
150-57610-000-000	LIBRARY-TECH & EQUIP OUTLAY(E)	.00	.00	.00	100.00%
150-57615-000-000	LIBRARY - BUILDING PRJ OUTLAY(E)	.00	.00	.00	100.00%
150-55525-000-000	GRANTS - EXPENSE ACCOUNT(E)	.00	.00	.00	100.00%
150-55115-390-000	ANNEX-OTHER SUPPLIES & EXPENSE(E)	41.20	.00	-41.20	100.00%
150-55716-000-000	LIBRARY OUTREACH EXP ACCT(E)	.00	.00	.00	100.00%
150-55115-223-000	LIBRARY- TELEPHONE(E)	1,330.49	1,740.00	409.51	76.46%
150-55115-221-000	LIBRARY- ELECTRIC(E)	4,500.00	4,500.00	.00	100.00%
150-55115-222-000	LIBRARY- WATER/SEWER(E)	1,581.20	1,500.00	-81.20	105.41%
150-55115-224-000	LIBRARY- COPIER COSTS(E)	4,391.50	3,875.00	-516.50	113.32%
150-55115-225-000	LIBRARY- TEACH (Internet)(E)	1,200.00	1,200.00	.00	100.00%

End.GLPeriod 1424

Account Number	Account Title	YTD	Budget	Variance	% Budget
150-55115-231-000	LIBRARY- SWLS NetSW(E)	13,265.10	13,266.00	.90	99.99%
150-55115-232-000	LIBRARY- SWLS Tech Services(E)	2,223.60	2,224.00	.40	99.98%
150-55115-233-000	LIBRARY- WiLS(E)	199.00	199.00	.00	100.00%
150-55115-234-000	LIBRARY- WISCAT(E)	.00	200.00	200.00	0.00%
150-55115-311-000	LIBRARY - OFFICE SUPPLIES(E)	3,009.22	3,500.00	490.78	85.97%
150-55115-312-000	LIBRARY - ADVERTISING(E)	.00	300.00	300.00	0.00%
150-55115-313-000	LIBRARY - POSTAGE(E)	341.99	400.00	58.01	85.49%
150-55115-321-000	LIBRARY - BOOKS & MATERIALS(E)	26,978.37	31,500.00	4,521.63	85.64%
150-55115-322-000	LIBRARY - VISUAL(E)	426.56	1,500.00	1,073.44	28.43%
150-55115-323-000	LIBRARY - AUDIO(E)	4,479.30	3,500.00	-979.30	127.98%
150-55115-324-000	LIBRARY - INTERACTIVE(E)	1,968.74	800.00	-1,168.74	246.09%
150-55115-325-000	LIBRARY - PERIODICALS(E)	2,206.41	2,000.00	-206.41	110.32%
150-55115-326-000	LIBRARY - NEWSPAPERS(E)	1,591.20	1,200.00	-391.20	132.60%
150-55115-327-000	LIBRARY - eMaterials (WPLC)(E)	4,160.84	4,161.00	.16	99.99%
150-55115-328-000	LIBRARY - DATABASES(E)	1,822.32	2,000.00	177.68	91.11%
150-55115-331-000	LIBRARY - EQUIPMENT(E)	4,268.85	3,000.00	-1,268.85	142.29%
150-55115-341-000	LIBRARY - CUSTODIAL SUPPLIES(E)	13.28	100.00	86.72	13.28%
150-55115-351-000	LIBRARY - BUILDING MAINTENANCE(E)	8.18	2,000.00	1,991.82	0.40%
150-55115-361-000	LIBRARY - TRAINING & EDUCATION(E)	1,904.23	3,000.00	1,095.77	63.47%
150-55115-371-000	LIBRARY - PROGRAMMING(E)	4,683.45	5,000.00	316.55	93.66%
150-55115-381-000	LIBRARY - OUTREACH(E)	880.31	1,000.00	119.69	88.03%
150-55115-391-000	LIBRARY - ANNEX UTILITIES(E)	1,896.21	3,300.00	1,403.79	57.46%
150-55115-392-000	LIBRARY - ANNEX RENT(E)	7,150.00	7,800.00	650.00	91.66%
150-55115-393-000	LIBRARY - ANNEX MAINTENANCE(E)	95.98	200.00	104.02	47.99%
150-55115-394-000	LIBRARY - ANNEX INTERNET(E)	423.13	.00	-423.13	100.00%

Account Number	Account Title	YTD	Budget	Variance	% Budget
150-55115-395-000	LIBRARY - ANNEX SUPPLIES(E)	42.51	.00	-42.51	100.00%
150-55115-510-000	LIBRARY -INSURANCE PROP & LIAB(E)	2,987.61	4,100.00	1,112.39	72.86%
Total Expenditure:		488,221.20	534,590.00	46,368.80	
150-40000-000-000	ASSIGNED FUNDS/CARRYOVER(R)	.00	.00	.00	100.00%
150-41110-000-000	PROPERTY TAXES(R)	-421,039.00	-421,039.00	.00	100.00%
150-43525-000-000	GRANTS(R)	.00	.00	.00	100.00%
150-45110-000-000	FINE - OVERDUE(R)	-196.90	.00	196.90	100.00%
150-46100-000-000	COPIES(R)	-2,314.16	-2,000.00	314.16	115.70%
150-46715-000-000	LIBRARY - COUNTY AID(R)	-116,816.43	-111,551.00	5,265.43	104.72%
150-46810-000-000	REIMBURSEMENTS(R)	-61.07	.00	61.07	100.00%
150-46900-000-000	SW WI LIBRARY SYSTEM(R)	.00	.00	.00	100.00%
150-48100-000-000	TEMPORARY INVESTMENTS INTEREST(R)	-3,690.40	.00	3,690.40	100.00%
150-48500-000-000	DONATIONS FROM ORGANIZ.& INDIV(R)	-3,960.61	.00	3,960.61	100.00%
150-49000-000-000	TECH & EQUIP FUND(R)	.00	.00	.00	100.00%
150-46820-000-000	LIBRARY ANNEX(R)	.00	.00	.00	100.00%
150-46716-000-000	LIBRARY - CO AID-OUTREACH(R)	.00	.00	.00	100.00%
Total Revenue:		-548,078.57	-534,590.00	13,488.57	
Total 150 - SPECIAL PURPOSE LIBRARY FUND:		-59,857.37	.00	59,857.37	

Account Number	Account Title	YTD	Budget	Variance	% Budget
160 - CAPITAL PROJECT FUND					
160-57610-000-000	LIBRARY BUILDING PRJ OUTLAY(E)	58,405.99	.00	-58,405.99	100.00%
Total Expenditure:		58,405.99	.00	-58,405.99	
Total 160 - CAPITAL PROJECT FUND:		58,405.99	.00	-58,405.99	
Total:		-1,451.38	.00	1,451.38	



I. GENERAL INFORMATION

1. Name of Library Dodgeville Public Library		2. Public Library System Southwest Wisconsin Library System			
3b. Head Librarian First Name Carrie	3c. Head Librarian Last Name Portz	4a. Certification Grade Grade 1	4b. Certification Type Regular	5. Certification Expiration Date 07/31/2029	
6a. Street Address 139 S. Iowa St.	6b. Mailing Address or PO Box 139 S. Iowa St.	7. City / Village / Town Dodgeville	8a. ZIP 53533	8b. ZIP4 1549	9. County Iowa
10. Library Phone Number 6089353728	11. Fax Number (608)935-9405	12. Library E-mail Address of Director dpldirector@swls.org			
13. Library Website URL dodgevillelibrary.com		14. No. of Branches 0	15. No. of Bookmobiles Owned 0	16. No. of Other Public Service Outlets 2	
17. Does your library operate a books-by-mail program? No	18. Some public libraries are legally organized as joint libraries, with neighboring municipalities or a county and municipality joining to operate a library. Is your library such a joint library legally established under Wis. Stat. s. 43.53? No				
20. Square Footage of Public Library 6,724	21a. Did your library or a branch move to a new facility during the fiscal year? No	21b. Did your library or a branch renovate or expand an existing facility during the fiscal year? No		22. UEI Number	

HOURS OF OPERATION

	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (No interior service for the public)
19a. Winter hours open per week	48	0	0
19b. Number of winter weeks	52	0	0
19c. Summer hours open per week	0	0	0
19d. Number of summer weeks	0	0	0
19e. Total weeks per year	52	0	0
19f. Total hours per year for this location	2,496	0	0

II. LIBRARY COLLECTIONS							
			a. Number Owned / Leased	b. Number Added			
1. Books in Print			31,311	1,566			
2. Physical Subscriptions			71				
3. Physical Audio Materials			1,804	62			
4. Physical Video Materials			2,802	29			
5. Other Physical Materials			75				
6. Total Physical Items in Collection			35,992				
			Purchased solely by the Library	Purchased via a System, Consortium or Cooperative Agreement	Provided by the State		
7. E-books			No	Yes	No		
8. E-serials			No	Yes	No		
9. E-audio			No	Yes	No		
10. E-video			No	No	No		
11. Research Databases			Yes	Yes	Yes		
12. Online Learning Platforms			No	Yes	Yes		
III. LIBRARY SERVICES							
1. Physical Circulation Transactions			2. Interlibrary Loans				
a. Total Circulation	b. Children's Materials	c. Other Physical Items	a. Items Loaned <i>Provided to</i>	b. Items Received <i>Received from</i>			
42,664	21,571	234	8,585	10,089			
			Method for Counting ILL Transactions Categorized ILL Transactions				
(Only Total will display when Total ILL Transactions is listed as the Method for Counting ILL Transactions)			Items Loaned to Other Libraries <i>Provided to</i>		Items Borrowed from Other Libraries <i>Received from</i>		
Integrated Library Systems (ILS)			8,152		9,651		
WISCAT			433		438		
Other (includes OCLC, manual tracking or other methods)			0		0		
3. Electronic Content Circulation Transactions							
a. E-books	b. E-serials	c. E-audio	d. E-video	e. Children's E-materials	f. Total E-materials		
8,968	1,758	14,037	0	1,171	24,763		
4. Number of Registered Users			5. Overdue Fines	6. Reference Transactions		7. Library Visits	
a. Resident	b. Nonresident	c. TOTAL		a. Method	b. Annual Count	a. Method	b. Annual Count
1,492	1,817	3,309	No			Actual Count	41,910
8. Uses of Public Internet Computers				9. Uses of Public Wireless Internet			
a. Number of Public Use Computers	b. Number of Public Use Computers with internet access	c. Method	d. Annual Count	a. Method	b. Annual Count		
14	10	Actual Count	2,499	Actual Count	3,568		

LIBRARY PROGRAMS AND ATTENDANCE

Total In-Person and Live, Virtual Statistics by Age

	Young Child (0-5)	Child (6-11)	Young Adult (12-18)	Adult (19+)	General Interest (all ages)
Number of Programs	37	49	0	39	8
Total Attendance	1,496	1,619	0	417	855

Total Program Statistics by Program Category

	In-Person On-Site	In-Person Off-Site	Live, Virtual	Pre-recorded	
Number of Programs	125	8	0	0	
Total Attendance	2,831	1,556	0		
Total Program Views				0	

Describe the library's in-person programs:

The library offers a variety of in-person programs for all ages including book clubs, story times with activities, LEGO events, STEAM-related programming, crafting, author visits, and book talks.

Which platforms does the library use to host the library's live, virtual programs:

na

Describe the library's live, virtual programs:

na

Which platforms does the library use to host the library's pre-recorded programs:

na

Describe the library's pre-recorded programs:

na

IV. LIBRARY GOVERNANCE

Library Board Members. List all members of the library board as of the date of this report. List the president first. Indicate vacancies. Report changes to the Division for Libraries and Technology as they occur. When reporting such changes, indicate the departing board members.

First Name	Last Name	Street Address	City	ZIP+4	Email Address
PRESIDENT					
1. Jody	Vanderloo	[REDACTED]	Dodgeville	53533	jody.vanderloo@gmail.com
2. Ryne	Ponsler	[REDACTED]	Dodgeville	53533	ryneponslerdlib@gmail.com
3. Nancy	Howard	[REDACTED]	Dodgeville	53533	howart@mhtc.net
4. Mary	Wepking	[REDACTED]	Ridgeway	53582	marywep@gmail.com
5. Kari	McSherry	[REDACTED]	Dodgeville	53533	karimcsherry@hotmail.com
6. Roxanne	Reynolds-Lair	[REDACTED]	Dodgeville	53533	roxanne.reynoldslair@yahoo.com
7. Lisa	Spady	[REDACTED]	Mineral Point	53565	lspady@draschools.org
8. Deb	Haag	[REDACTED]	Dodgeville	53533	Garjam60@yahoo.com
9.					
10.					
11.					
12.					
13.					
14.					
15.					
16.					
17.					

No. of Library Board Members
Include vacancies in this count

8

V. LIBRARY OPERATING REVENUE

Report operating revenue only. Do not report capital receipts here.

1. Local Municipal Appropriations for Library Service Only Joint libraries report more than one municipality here

Municipality Type	Name	Amount
City	Dodgeville	\$421,039
Subtotal 1		\$421,039

2. County

a. Home County Appropriation for Library Services	Subtotal 2a	\$107,645
---	--------------------	------------------

a. Other County Payments for Library Services

County Name	Amount	County Name	Amount
Green	\$47		
Sauk	\$8		
Richland	\$132		
Lafayette	\$5,490		
Grant	\$3,495		
Subtotal 2b			\$9,172

3. State Funds

a. Public Library System State Funds

Description	Amount	Description	Amount
	\$0		
b. Funds Carried Forward from Previous Year	\$0	c. Other State Funded Program	0
Subtotal 3			\$0

4. Federal Funds Name of program—for LSTA grant awards, grant number, and project title

Program or Project	Amount	
	\$0	
Subtotal 4		\$0

5. Contract Income From other governmental units, libraries, agencies, library systems, etc.

Name	Amount	Name	Amount
	\$0		
Subtotal 5			\$0

6. Other Funds Carried Forward and Expended. Do not include state aid. Report state funds in 3b above.

	\$0
--	------------

7. All Other Operating Income	\$10,223
-------------------------------	-----------------

8. Total Operating Income Add 1 through 7	\$548,079
---	------------------

9. What is the current year annual appropriation provided by governing body(ies) for the public library?	\$443,916	
10. Was the library's municipality exempt from the county library tax for the report year? Wis. Stat. s. 43.64(2)	Yes	

X. STAFF

1. Personnel Listing. Libraries with 15 or fewer employees may report all staff under 1a. Libraries with more than 15 employees, list head librarian, chief assistants, branch librarians, division heads, and other supervisory personnel in 1a. and all other positions in 1b.

a. Employees Holding the Title of Librarian. Indicate advanced degrees in Type of Staff.

Position (Local Title)	Job Title (AppendixA)	Type of Staff	Total Annual Wages Paid	Hours Worked per Week
Director / Head Librarian	Library Director / Chief Officer	MLS (ALA)	\$70,000	40.00
Children's Librarian	Department Head / Coordinator / Senior Manager	Librn. no-MLS	\$50,960	40.00
Assistant Director	Deputy / Associate / Assistant Library Director	Librn. no-MLS	\$60,154	40.00
Circulation Services Associate Librarian	Associate Librarian (non-MLS)	Librn. no-MLS	\$43,306	40.00
Reference and Adult Services Librarian	Librarian (MLS)	MLS (ALA)	\$22,880	20.00
Library Assistant	Library Assistant - Public Services	Other	\$5,385	6.00
Library Assistant	Library Assistant - Public Services	Other	\$14,770	18.00
Library Assistant	Library Assistant - Public Services	Other	\$14,920	18.00
Library Assistant	Library Assistant - Public Services	Other	\$4,272	5.00
Library Assistant	Library Assistant - Public Services	Other	\$16,120	20.00
Library Clerk	Clerk - Public Services	Other	\$15,860	20.00
Library Clerk	Clerk - Public Services	Other	\$3,020	4.00
Library Aide	Page/Shelver	Other	\$5,158	8.00
Library Shelver	Page/Shelver	Other	\$5,980	10.00
Library Shelver	Page/Shelver	Other	\$5,720	10.00

X. STAFF (cont'd.)

b. Other Paid Staff *See Instructions*

Position (Local Title)	Job Title (AppendixA)	Type of Staff	Total Annual Wages Paid	Hours Worked per Week

2. Library Staff Full-Time Equivalent (FTEs). Divide the total hours worked per week for each category by 40 to determine full-time equivalents.

a. Persons Holding the Title of Librarian			b. All Other Paid Staff (FTE)	c. Total Library Staff (FTE)
Master's Degree from an ALA Accredited Program (FTE)	Other Persons Holding the Title of Librarian (FTE)	Subtotal 2a	Include maintenance, plant operations, and security	
1.50	3.00	4.50	2.98	7.48

XI. PUBLIC LIBRARY LOANS OF MATERIAL TO NONRESIDENTS

1. Of the total circulation reported for the library from Section III, item 1, what was the total circulation to nonresidents <i>See instructions for definition of nonresident</i>			16,772
Divide nonresident circulation among the following categories. The total of 2 through 6 below should not be greater than the number reported in item 1 above.	a. Those with a Library	b. Those without a Library	c. Subtotal
2. Circulation to Nonresidents Living in the Library's County	491	14,213	14,704
3. Circulation to Nonresidents Living in Another County in the Library System	413	1,352	1,765
4. Circulation to Nonresidents Living in an Adjacent County Not in the Library System	249	31	280
5. Circulation to All Other Wisconsin Residents	20	6. Circulation to Persons from Out of the State	3
7. Are the answers to items 1 through 6 based on actual count or survey/sample? Actual	8a. Does the library deny access to any residents of adjacent public library systems on the basis of Wis. Stat. s. 43.17(11)(b)? No	8b. If yes, does the library allow residents in adjacent systems to purchase library cards?	

9. Circulation to Nonresidents Living in an Adjacent County Who Do Not Have a Local Public Library			
Name of County	Circulation	Name of County	Circulation
a. Grant	557	f.	
b. Lafayette	642	g.	
c. Richland	61	h.	
d. Dane	12	i.	
e. Sauk	19	j.	

XII. TECHNOLOGY (Not included in 2024 Report)

XIII. SELF-DIRECTED ACTIVITIES, STAFF SERVING YOUTH / ADULTS

1. Self-directed Activities: *Planned, independent activities available for a definite time period which introduce participants to any of the broad range of library services or activities that directly provide information to participants.*

	a. Children (0-5)	b. Children (6-11)	c. Young Adult (12-18)
Number of Self-Directed Activities	90	38	0
Total Self-Directed Activity Participation	3,128	2,684	0
	d. Adult (19+)	e. General Interest (all ages)	f. Total
Number of Self-Directed Activities	0	2	130
Total Self-Directed Activity Participation	0	54	5,866

2. Name and email address of primary staff person who serves as the children, youth, or teen librarian. Only the primary person is displayed here.

a. First Name	b. Last Name	c. Email Address
Carol	Gleichauf	cgleichauf@swls.org

3. Name and email address of primary staff person who serves as the librarian for adults. Only the primary person is displayed here.

a. First Name	b. Last Name	c. Email Address
Nancy	Ashmore	nkashmore@swls.org

XIV. PUBLIC LIBRARY ASSURANCE OF COMPLIANCE WITH SYSTEM MEMBERSHIP REQUIREMENTS

We assure the Public Library System of which this library is a member and the Division for Libraries and Technology, Department of Public Instruction that this public library is in compliance with the following requirements for public library system membership as listed in Wis. Stats.

A check (X) or a mark in the checkbox indicates compliance with the requirement.

- The library is established under s. 43.52 (municipalities), s. 43.53 (joint libraries), or s. 43.57 (consolidated county libraries and county library services) of the Wisconsin Statutes [s. 43.15(4)(c)1].
- The library is free for the use of the inhabitants of the municipality by which it is established and maintained [s. 43.52(2), 73 Op. Atty. Gen. 86(1984), and OAG 30-89].
- The library's board membership complies with statutory requirements regarding appointment, length of term, number of members and composition. [s. 43.54 (municipal and joint libraries), s. 43.57(4) & (5) (consolidated and country library services), and s. 43.60(3) (library extension and interchange)].
- The library board has exclusive control of the expenditure of all moneys collected, donated, or appropriated for the library fund [s. 43.58(1)].
- The library director is present in the library at least 10 hours a week while library is open to the public, less leave time [s. 43.15(4)(c)6]
- The library board supervises the administration of the library, appoints the librarian, who appoints such other assistants and employees as the library board deems necessary, and prescribes their duties and compensation [s. 43.58(4)].
- The library is authorized by the municipal governing board to participate in the public library system [s. 43.15(4)(c)3].
- The library has entered into a written agreement with the public library system board to participate in the system and its activities, to participate in interlibrary loan of materials with other system libraries, and to provide, to any resident of the system area, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library. This shall not prohibit a municipal, county, or joint public library from giving preference to its residents in library group programs held for children or adults if the library limits the number of persons who may participate in the group program, or from providing remote access to a library's online resources only to its residents. [s. 43.15(4)(c)4].
- The library's head librarian holds the appropriate grade level of public librarian certification from the Department of Public Instruction [s. 43.15(4)(c)6 and Administrative Code Rules PI 6.03].
- The library annually is open to the public an average of at least 20 hours each week except that for a library in existence on June 3, 2006, annually is open to the public an average of at least 20 hours or the number of hours each week that the library was open to the public in 2005, whichever is fewer [s. 43.15(4)(c)7].
- The library annually spends at least \$2,500 on library materials. [s. 43.15(4)(c)8].

XV. CERTIFICATION

I CERTIFY THAT, to the best of my knowledge, the information provided in this annual report and any attachments are true and accurate and the library board has reviewed and approved this report.

President, Library Board of Trustees Signature or designee	Name of President or Designee Print or type	Date Signed
➤	Jody Vanderloo	
Library Director / Head Librarian Signature	Library Director / Head Librarian Print or type	Date Signed
➤	Carrie Portz	

STATEMENT CONCERNING PUBLIC LIBRARY SYSTEM EFFECTIVENESS

As required by Wis. Stat. s. 43.58(6)(c), the following statement that the library system either did or did not provide effective leadership and adequately meet the needs of the library must be completed and approved by the library board. The response should be made in the context of the public library system's statutory responsibilities and the funding which it has available to meet those responsibilities.

County

Iowa

The Dodgeville Public Library Board of Trustees hereby states that in 2024 the Southwest Wisconsin Library System
Name of Public Library *Name of Public Library System / Service*

- did provide effective leadership and adequately met the needs of the library.
- did not provide effective leadership and did not adequately meet the needs of the library.

Indicate with an X one of the above statements


Explanation of library board's response. *Attach additional sheets if necessary.*

Note: With the approval of the library board of trustees, this statement may be submitted separately from the Annual Report form that is sent to the library system, as an e-mail attachment to LibraryReport@dpi.wi.gov.

XV. CERTIFICATION

The preceding statement was approved by the Public Library Board of Trustees.

Division staff will compile the statements received for each library system and, as required by Wis. Stat. s. 43.05(14), conduct a review of a public library system if at least 30 percent of the libraries in participating municipalities that include at least 30 percent of the population of all participating municipalities report that the public library system did not adequately meet the needs of the library. This statement may be provided to the public library system.

President, Library Board of Trustees Signature or designee	Name of President or Designee Print or type	Date Signed
	Jody Vanderloo	

COMMENTS

SECTION_III
6a. Method Used to Count Reference Transactions
new director; did not collect in 2025.--2025-02-05
6b. Reference Transactions
new director; did not collect in 2025.--2025-02-05
Total Children's Synchronous Programs Ages 0 to 5
same program lineup--2025-02-05
SECTION_V
Home County Subtotal
\$1,170 Grant funds
\$106,475 County Reimbursement--2025-02-07