



Agenda
Library Board of Trustees Meeting
Monday, July 15, 2024 at 5:00 PM
City Hall Council Chambers, 100 E Fountain St,
Dodgeville, WI

MEETING DULY POSTED

1. Meeting Duly Post

I. AGENDA & MINUTES APPROVAL

2. Approval of June 2024 Meeting Minutes

II. OLD BUSINESS

3. The Flexible Facilities Grant has been submitted.

III. NEW BUSINESS

4. Welcome new Library Director Carrie Portz!

IV. LIBRARIAN'S REPORT

5. Director and Interim Director's Report

V. CONCERNS AND COMMENTS OF THE BOARD

VI. TREASURER'S REPORT

6. Acceptance of the Bills

VII. UPCOMING MEETINGS

7. Next meeting August 11, 2024

VIII. ADJOURN

8. Motion to Adjourn

Any person who has a qualifying disability, as defined by the Americans with Disabilities Act, that requires the meeting or material at the meeting to be in an accessible location or format, must contact the City Clerk at the address listed above or call 930-5228, prior to the meeting so that any necessary arrangements can be made to accommodate each request.

DODGEVILLE PUBLIC LIBRARY BOARD OF TRUSTEES MEETING

Monday, June 10, 2024

The Dodgeville Public Library Board of Trustees met on Monday, June 10, 2024, in person.

Present: Vanderloo, Wepking, Reynolds-Lair, Howard, Spady, Murphy, McSherry

Absent: Ponsler

I. **Agenda and Minutes Approval.** Vanderloo called the meeting to order at 5:00 p.m. and there being no objections declared the meeting duly posted. The agenda for this meeting was declared approved and the May 13th, 2024, board meeting minutes were approved with no objections.

II. Old Business

***Grant Updates:** The grant committee will meet with Julia O. on Wednesday, June 12, @ 2:00 p.m. FEH contacted Mayor Hottmann. The mayor reached out to Jody. Per the information with the grant, the funds need to be committed and secured. We also discussed the different ways that we could meet the health section of the grant. Social consciousness, resiliency-watching people come back and enter into the community after Covid 19, activities for elders, playgroups for children. We also discussed expanded hours when the free clinic has later hours. Carol M. will set up a meeting with Kevin from HGA to discuss his recommendations moving forward if we receive the grant.

***Sign and pay Summer Reading program donation request.** This item has already been approved; the request is for the full \$300.00.

III. New Business

* Discussed possible action regarding grant work hours payable. Motion by Spady to compensate Carrie Portz for grant work hours prior to her starting the Library Director position. Second by Reynolds-Lair. All in favor. Motion carried.

*Discussed New Director’s welcome luncheon. Mayor Hottmann, city staff, council members, and the school superintendent will all be included. Also discussed thank you gifts for city staff. The luncheon would be after July 15th.

IV. Director’s Report

*Interim Directors Report. Carol shared that we had two St. Joe’s visits; Crafty Saturdays was on the second Saturday of June. Books, Balls and Blocks had 31 attendees. Legos at the Library had 41 attendees.

Carol G. and Carol M. hosted the Magic of Isaih program at the Dodgeville Elementary School on May 29th with 369 attendees!

The Summer Reading Program began on June 1st. As of June 7th, there are 258 adults and children signed up. This compares to 153 sign ups during this time in 2023. Every participant receives a new book when they join.

Three book clubs met in May and we continue to add new members to all of our book clubs.

The tables and chairs for the main Library and Annex should be delivered the week of June 17th. Jeremy and Carol M. will be painting the main wall of the Annex to lighten up the space. They will then put up the new book/magazine racks. Next will be an open house and an article in the Dodgeville Chronicle to celebrate the grand re-branding of the Annex and to invite people in to work from their laptops and for meeting spaces.

Also discussed needing to order 2 new laptops. We will wait for the buy-in program.

V. Concerns and comments of the Board. None

VI. Treasurer's Report. Motion by Wepking to accept and pay the bills. Second by Spady. All in favor. Motion carried.

VII. Upcoming Meetings. Next Board meeting will be Monday, July 15, 2024. Please note new date.

VIII. Adjourn. Motion by Spady to adjourn. Second by Howard. All in favor. Motion carried. Meeting adjourned at 6:11 p.m.

Respectfully submitted by Kari McSherry

LIBRARY DIRECTOR'S REPORT

Prepared July 11, 2024

CATEGORY	APR 2024	MAY 2024	JUNE 2024	YEAR-TO-DATE TOTAL	
Total Circulation	3553	3460	4063	21304	
Holds Placed	731	632	816	5115	
Main Library	3353	3704	3773	19982	
Annex	136	123	142	663	
Total	3489	3827	3915	20645	
Items Added	276	203	187	1298	
Items Removed	88	26	321	920	
Cards Added	37	81	47	286	
Cards Removed	6	3	3	1158	
Library Computers	220	217	217	1259	
Annex Computers	8	6	19	59	
Wireless Internet	264	256	340	1633	
Total	492	479	576	2375	
Meeting Room Use	36	35	33	221	
Website Visits	678	739	840	3815	
Facebook Reach	3604	3145	10645	28137	
Facebook Page Visits	772	764	1576	5398	
Facebook New Likes	8	12	12	40	

Programming Data

Age Group	May		June		Year-to-Date Totals	
	Programs	Attendees	Programs	Attendees	Programs	Attendees
0-5	2	33	3	168	19	648
6-11	4	369	9	419	24	1067
12-18	0	0	0	0	0	0
19+	2	15	3	34	17	159
General (All Ages)	0	227	0	164	5	555
TOTALS	8	412	15	785	50	1644

The Children’s Librarian, Carol G., held 12 programs this month with 587 attendees! Storytime on June 10th had 71 children and adults. The ZooZort program held at the Ridgeway Community Center was also well attended with 161 children, adults and the Crest Ridge area residents. This program was sponsored by the 2024 United Fund of Iowa County grant and Crest Ridge. All programming has been well attended and popular.

The Summer Reading Program began on June 1st. As of today, July 11th, there are 389 signed up. This is 100 more than last year. Carol G. did put in another book order for this program using the donation from the Library Foundation Board and the Friends of the Library

Nancy Ashmore held another program on Henry Dodge with James Hibbard, Archivist from UW Platteville giving the presentation. It was well attended and popular.

Three book clubs met in June – the Mystery and Faithful Readers books clubs meet at the Annex. The Adult Book Club meets at the main library. We continue to add new members to all our book clubs.

The new tables, chairs and shelving are slowly being worked on as Jeremy and Carol have time.

The Postcard group is looking forward to returning to the Annex when we have the room, but do continue to meet at the main Library.

Lisa Spady and I had another meeting with Merrimac and Main regarding their Middle School programming. More to come on this after we meet again in July.