



PUBLIC NOTICE

Common Council Regular Meeting

Tuesday, December 17, 2024 at 5:30 PM

City Hall, 100 E Fountain St, Dodgeville, WI 53533

AGENDA

I. CALL TO ORDER AND ROLL CALL

I. PLEDGE OF ALLEGIANCE

II. CONSENT AGENDA

- [1.](#) Approval of Minutes from December 3, 2024.
- [2.](#) Approval of Claims from December 17, 2024.

III. PUBLIC COMMENT *Citizen or delegation presentations, requests or comments and discussion of same, pursuant to Wis. Stat. Sec. 19.83 (2) and Sec. 19.84 (2). Ten minute limit except by consent of council. No action will be taken on any item that is not specifically listed on the agenda.*

IV. REPORTS/RECOMMENDATIONS

- [3.](#) Recreation Report
- 4. Library Report
- 5. Clerk/Treasurer Report
- 6. Mayor Report

V. NEW BUSINESS

- [7.](#) Discussion and possible action to approve a contract with TNT Gymnastics LLC.
- [8.](#) Discussion and possible action on HGA 's Architectural and Engineering Services Proposal for Library Building Project.
- 9. Discussion and possible action to authorize Library Building Committee to make certain project decisions without Council approval.
- [10.](#) Discussion and possible action to approve Ordinance 2024-05: An ordinance to creation Section 12.12(a)(4) of the Municipal Code of the City of Dodgeville, Iowa County, Wisconsin, relating to the Annual Term for Mobile Food Vending Permits.
- [11.](#) Discussion and possible action to set fees for the new "Food Truck Vendor Permit" and "Special Event License" and to approve the 2025 Fee Schedule.
- [12.](#) Consideration of a recommendation from the Finance Committee to obligate the remaining American Rescue Plan Act (ARPA) Funds.
- [13.](#) Discussion and possible action to approve an Intergovernmental Agreement by and between the City of Dodgeville and Town of Dodgeville to Create A Joint Room Tax Commission and Tourism Zone.

- [14.](#) Discussion and possible action to approve Ordinance 2024-06: An Ordinance to Amend Section 3.13 of the Municipal Code of the City of Dodgeville, Iowa County, WI relating to Room Tax.
- [15.](#) Discussion and possible action to approve a letter engagement with Johnson Block for year end 2024 accounting services.
- [16.](#) Discussion and possible action to accept a proposal from Foster & Foster Consulting Actuaries, Inc (formerly Key Benefit Concepts) for a multi-year actuarily study related to Other Post-Employment Benefits (OPEB) liability.
- [17.](#) Discussion and possible action to approve a Letter of Engagement with Johnson Block & Company for audit services for Tax Incremental District 3.

VI. OLD BUSINESS

- [18.](#) Discussion and possible action to approve an agreement with Community Development Alternatives Inc for closeout services related to the relocation of households in 2019-2020.

VII. ANY OTHER BUSINESS AS ALLOWED BY LAW

VIII. ADJOURN

- 19. Motion to Adjourn

Any person who has a qualifying disability, as defined by the Americans with Disabilities Act, that requires the meeting or material at the meeting to be in an accessible location or format, must contact the City Clerk at the address listed above or call 930-5228, prior to the meeting so that any necessary arrangements can be made to accommodate each request.



MINUTES

Common Council Regular Meeting
 Tuesday, December 03, 2024 at 5:30 PM
 City Hall, 100 E Fountain St, Dodgeville, WI 53533

MINUTES

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order by Mayor Hottmann at 5:30 pm. Members present: Roxanne Reynolds-Lair, Shaun Sersch, Tom DeVoss, Jeff Weber, Dan Meuer, Jerry Johnson, Julie Johnson-Solberg Absent: Larry Tremelling

I. PLEDGE OF ALLEGIANCE

II. CONSENT AGENDA

Motion by DeVoss, second by Johnson to approve the following consent agenda items. Voice vote. Motion carried 7-0.

1. Approval of Minutes from November 19, 2024.
2. Approval of a contract with Chrome Fireworks & Displays LLC for the 2025 Farmer's Appreciation Day fireworks.
3. Approval of Claims from December 3, 2024.
 General = \$247,397.39, Water \$19,808.15, Sewer \$15,283.31, Total = \$282,488.85

III. PUBLIC COMMENT

Lee presented a new activity schedule from the Rec Director, Megan James.

IV. REPORTS/RECOMMENDATIONS

4. *Police Report.* Chief Wilhelm provided call statistics from November which continue to be up. The interview room is now complete. The Department would like to thank the Public Works for helping with the "Home from Holidays" parade.
5. *Clerk/Treasurer Report.* City Staff is working on stuffing tax bills, which will go out later this week. They are available now on the County's land records website. The overall mill rate went down from \$20.04/\$1K to \$19.13/\$1K mostly thanks to increases in state aid. That means most residents should a small decrease with their tax bill. FPP Grant Update - pre-agreement documents have been finalized. Aulik is working on documentation to show

"secured" match funds from the City. Remaining ARPA expenditures will be coming next meeting along with 2025 Fee Schedule updates. Reminder regarding taking out/circulating papers OR submitting a Notification of Noncandidacy. Deadline for nomination papers is 5 pm January 7th. Noncandidacy is December 27th. This will be the last election cycle where the Campaign Finance form is filed with the Municipal Clerk.

- 6. *Mayor Report.* Mayor Hottmann states that he working on the Vibrant Spaces grant. Room Tax updates are expected next meeting.

V. NEW BUSINESS

- 7. *Discussion and possible action to approve an agreement with Architectural Design Consultants, Inc for design services related to the city hall conversion project.* DPW Lee has been working with ADCI already on this project. This will be a formal contract for design services at \$52,400. Motion by DeVoss, second by Johnson-Solberg to approve an agreement with Architectural Design Consultants, Inc for \$52,400. Roll call vote. Motion carried 7-0.
- 8. *Discussion and possible action to grant permission to the Clerk/Treasurer to discuss updating the City's records retention schedule with the WI Historical Society.* Clerk Aulik is looking to update the City's records retention schedule to mirror the State's schedule. She first needs permission to speak with the WI Historical Society about modifying the schedule. Then once permission is given, the modification would come back as an ordinance change. Motion by Reynolds-Lair, second by Johnson-Solberg to grant permission to the Clerk/Treasurer to discuss updating the City's records retention schedule with the WI Historical Society. Voice vote. Motion carried 7-0.
- 9. *Discussion and possible action to approve Resolution 2024-13: Designating Officials Authorized to Declare Official Intent Under Reimbursement Bond Regulations.* This resolution allows the Clerk/Treasurer to complete a "Declaration of Official Intent" reimbursement document when bonding is being considered for a future expense. This declaration, if made timely, will allow the bonds to be tax-exempt. The 1st declaration of intent, which includes any possible 2025 borrowing, including the library project, is also attached to executed by the Clerk/Treasurer after approval of the resolution. Motion by DeVoss, second by Sersch to approve Resolution 2024-14. Roll call vote. Motion carried 6-1 (Meuer).
- 10. *Discussion and possible action to approve an agreement with Community Development Alternatives Inc for closeout services related to the relocation of households in 2019-2020.*

Aulik stated that Mr Klemme, of Community Development Alternatives, stated that a formal contract for these services was never put into place prior to covid, but it was his intent to do so. The State is now reaching out to finalize the reports and he's offering the contract at a nearly 50% reduction of his normal rates. Aulik did review with Attorney Hagen and reach out to the former mayor. Alderman Meuer thought the former Attorney Brownlee may have some files regarding the situation. Motion by Meuer, second by DeVoss to table this item until the December 17th Council meeting. Voice vote. Motion carried 7-0.

- 11. *Discussion and possible action to approve Resolution 2024-14 Supporting the Vibrant Spaces Grant Application.* This action was already taken at the last meeting, but a formal resolution is required for the grant application. Match funds would come out of Environmental Improvement funds. Motion by Johnson, second by Weber to approve Resolution 2024-14 Supporting the Vibrant Spaces Grant Application. Roll call vote. Motion carried 7-0.

VI. ANY OTHER BUSINESS AS ALLOWED BY LAW

None.

VII. CLOSED SESSION

- 8. *Adjourn to Closed Session pursuant to Wis. State Statute 19.85(1): deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session for the purposes of discussing: TID 3 development negotiations.* Motion by Johnson-Solberg, second by Weber to adjourn to Closed Session pursuant to Wis. State Statute 19.85(1) for the purposes of discussing TID 3 development negotiations and to allow DPW Lee to stay. Roll call vote. Motion carried 7-0.

VIII. OPEN SESSION

- 9. *Reconvene to Open Session.* Motion by Meuer, second by DeVoss to reconvene to Open Session. Voice vote. Motion carried 7-0.

- 10. *Any Action Needed as a Result of Closed Session.* Motion by Reynolds-Lair, second by Weber to approve the recommendation that was made in Closed Session. Voice vote. Motion carried 7-0.

IX. ADJOURN

- 11. *Motion to Adjourn.* Motion by Weber, second by Meuer to adjourn the meeting. Voice vote. Motion carried 7-0. Time: 6:08 pm

COMMON COUNCIL - CLAIMS REPORT

Tuesday, December 17, 2024

	AMOUNT
<i>Accounts Payable</i>	
Capital Project Fund	\$ 48,671.80
American Rescue Plan (ARPA)	\$ -
Affordable Housing Fund	\$ -
General Fund	\$ 77,891.44
Debt Service Fund	\$ -
Water Fund	\$ 205,803.91
Sewer Fund	\$ 50,923.67
Library Fund	\$ 2,141.11
TID 3 Fund	\$ 972.00
TOTAL ACCOUNTS PAYABLE	<u>\$ 386,403.93</u>

<i>Payroll</i>	
General Fund (100)	\$ 92,449.25
Water Fund (200)	\$ 10,035.33
Sewer Fund (300)	\$ 8,999.86
Special Purpose Library Fund (150)	\$ 11,841.80
TOTAL PAYROLL	<u>\$ 123,326.24</u>

TOTALS BY FUND	
GENERAL (100, 140, 150, 160, 161, 170)	\$ 233,967.40
WATER (200)	\$ 215,839.24
SEWER (300)	\$ 59,923.53
TOTAL ALL PAYMENTS	<u>\$ 509,730.17</u>

Report Criteria:

Invoices with totals above \$0.00 included.
Only paid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
GENERAL FUND								
Total GENERAL FUND:					77,891.44	77,891.44		
SPECIAL PURPOSE LIBRARY FUND								
Total SPECIAL PURPOSE LIBRARY FUND:					2,141.11	2,141.11		
CAPITAL PROJECT FUND								
Total CAPITAL PROJECT FUND:					48,671.80	48,671.80		
WATER								
Total WATER:					205,803.91	205,803.91		
SEWER								
Total SEWER:					50,923.67	50,923.67		
TIF 3								
Total TIF 3:					972.00	972.00		
Grand Totals:					386,403.93	386,403.93		

Dated: _____

Mayor: _____

City Council: _____

Clerk/Treasurer: _____

Report Criteria:
 Report type: Summary
 Check.Type = {<->} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
12/24	12/04/2024	63488	668	MHTC-MH	100-21000-000-000	1,779.31
12/24	12/09/2024	63489	36	AMAZON CAPITAL SERVICES	150-21000-000-000	362.40
12/24	12/09/2024	63490	1538	AT&T MOBILITY	100-21000-000-000	1,111.04
12/24	12/09/2024	63491	89	BAKER & TAYLOR LLC	150-21000-000-000	835.17
12/24	12/09/2024	63492	195	CITY OF DODGEVILLE WATER UTILITY	150-21000-000-000	41.16
12/24	12/09/2024	63493	408	GORDON FLESCH CO INC	150-21000-000-000	62.83
12/24	12/09/2024	63494	1830	Playaway Products LLC	150-21000-000-000	110.98
12/24	12/10/2024	63495	13	ADP INC	100-21000-000-000	255.15
12/24	12/10/2024	63496	53	ANGIE CARTWRIGHT	100-21000-000-000	75.59
12/24	12/10/2024	63497	408	GORDON FLESCH CO INC	200-21000-000-000	32.17
12/24	12/17/2024	63499	2070	AARP	100-21000-000-000	93.86
12/24	12/17/2024	63500	36	AMAZON CAPITAL SERVICES	100-21000-000-000	1,643.17
12/24	12/17/2024	63501	2073	Anna Boring	100-21000-000-000	84.74
12/24	12/17/2024	63502	1671	AUTO VALUE DODGEVILLE	200-21000-000-000	32.10
12/24	12/17/2024	63503	1337	BADGER METER	200-21000-000-000	225.60
12/24	12/17/2024	63504	85	BADGER WELDING SUPPLIES INC	100-21000-000-000	108.00
12/24	12/17/2024	63505	120	BOARDMAN & CLARK LLP	430-21000-000-000	552.00
12/24	12/17/2024	63506	128	BOUND TREE MEDICAL LLC	100-21000-000-000	669.56
12/24	12/17/2024	63507	1778	Brennum, David S	100-21000-000-000	35.96
12/24	12/17/2024	63508	1254	BROOKS TRACTOR INC	100-21000-000-000	700.75
12/24	12/17/2024	63509	188	CINTAS CORPORATION #446	100-21000-000-000	87.76
12/24	12/17/2024	63510	195	CITY OF DODGEVILLE WATER UTILITY	100-21000-000-000	3,589.18
12/24	12/17/2024	63511	1298	CLEARY, KIMBERLY	100-21000-000-000	284.80
12/24	12/17/2024	63512	211	COMELEC SERVICES INC	100-21000-000-000	500.00
12/24	12/17/2024	63513	228	CTACCESS INC	100-21000-000-000	2,186.00
12/24	12/17/2024	63514	976	Cvikota Company	100-21000-000-000	3,158.06
12/24	12/17/2024	63515	237	DALE S RICHARDSON	100-21000-000-000	110.63
12/24	12/17/2024	63516	1641	Dean Health Plan	100-21000-000-000	954.58
12/24	12/17/2024	63517	286	DIGGERS HOTLINE INC	100-21000-000-000	40.00
12/24	12/17/2024	63518	1097	DNR	300-21000-000-000	50.00
12/24	12/17/2024	63519	295	DODGEVILLE AREA CHAMBER	100-21000-000-000	5,000.00
12/24	12/17/2024	63520	1978	Dodgeville Veterinary Service SC	100-21000-000-000	35.62
12/24	12/17/2024	63521	1264	DORNER COMPANY	300-21000-000-000	1,250.00
12/24	12/17/2024	63522	1823	Elan Financial Services	100-21000-000-000	2,563.66
12/24	12/17/2024	63523	332	ELECTION SYSTEMS & SOFTWARE LLC	100-21000-000-000	370.00
12/24	12/17/2024	63524	340	EMERGENCY SERVICE MARKETING CORP INC	100-21000-000-000	735.00
12/24	12/17/2024	63525	357	ETI CORP	100-21000-000-000	224.00
12/24	12/17/2024	63526	360	FAHERTY INC	100-21000-000-000	21,947.52
12/24	12/17/2024	63527	370	FIRE & SAFETY EQUIPMENT III LLC	100-21000-000-000	187.50
12/24	12/17/2024	63528	1772	Fire Service Inc	100-21000-000-000	4,900.40
12/24	12/17/2024	63529	408	GORDON FLESCH CO INC	100-21000-000-000	40.29
12/24	12/17/2024	63530	408	GORDON FLESCH CO INC	100-21000-000-000	6.99
12/24	12/17/2024	63531	2067	Green County Sheriffs Department	100-21000-000-000	35.00
12/24	12/17/2024	63532	2069	Group Health	100-21000-000-000	468.29
12/24	12/17/2024	63533	435	HAWKINS INC	200-21000-000-000	355.71
12/24	12/17/2024	63534	440	HENNESSEY IMPLEMENT INC	100-21000-000-000	202.50
12/24	12/17/2024	63535	2062	Holiday Outdoor Decor	100-21000-000-000	84.00
12/24	12/17/2024	63536	2065	Hovden Oil Inc	100-21000-000-000	1,637.47
12/24	12/17/2024	63537	449	IMAGE TREND INC	100-21000-000-000	1,013.42
12/24	12/17/2024	63538	1691	JASON & LISA JONES	100-21000-000-000	43.12
12/24	12/17/2024	63539	2072	Jason Buffington	100-21000-000-000	168.90
12/24	12/17/2024	63540	491	JEFFERSON FIRE & SAFETY INC	100-21000-000-000	3,378.70
12/24	12/17/2024	63541	1848	Joseph Pepper	100-21000-000-000	50.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
12/24	12/17/2024	63542	599	LEAGUE OF WI MUNICIPALITIES	100-21000-000-000	2,306.40
12/24	12/17/2024	63543	621	LV Labs WW LLC	300-21000-000-000	1,730.00
12/24	12/17/2024	63544	622	LW ALLEN LLC	300-21000-000-000	4,613.26
12/24	12/17/2024	63545	2066	Mandi Andrews	100-21000-000-000	81.00
12/24	12/17/2024	63546	2071	Medical Associates	100-21000-000-000	446.29
12/24	12/17/2024	63547	1852	Mercury Medical	100-21000-000-000	199.25
12/24	12/17/2024	63548	685	MIDWEST METER INC	200-21000-000-000	18,522.00
12/24	12/17/2024	63549	713	MUELLER IMPLEMENT INC	100-21000-000-000	26.99
12/24	12/17/2024	63550	296	NAPA AUTO PARTS	200-21000-000-000	28.18
12/24	12/17/2024	63551	746	OREILLY AUTO PARTS	100-21000-000-000	165.81
12/24	12/17/2024	63552	777	PIGGLY WIGGLY MIDWEST LLC	100-21000-000-000	95.29
12/24	12/17/2024	63553	1912	Portzen Construction Inc	300-21000-000-000	216,033.49
12/24	12/17/2024	63554	790	Premium Waters	100-21000-000-000	26.44
12/24	12/17/2024	63555	790	PREMIUM WATERS INC	100-21000-000-000	35.49
12/24	12/17/2024	63556	811	RANDYS SERVICE & TOWING	100-21000-000-000	324.23
12/24	12/17/2024	63557	879	SECURIAN FINANCIAL GROUP INC	100-21000-000-000	725.96
12/24	12/17/2024	63558	2068	Shirley Erickson	100-21000-000-000	150.00
12/24	12/17/2024	63559	926	STAPLES ADVANTAGE	100-21000-000-000	1,107.71
12/24	12/17/2024	63560	1393	TC NETWORKS INC	200-21000-000-000	5,341.00
12/24	12/17/2024	63561	978	THE DODGEVILLE CHRONICLE INC	100-21000-000-000	64.80
12/24	12/17/2024	63562	1726	TK ELEVATOR CORPORATION	100-21000-000-000	241.81
12/24	12/17/2024	63563	1015	TOP PACK DEFENSE LLC	100-21000-000-000	285.00
12/24	12/17/2024	63564	1018	TOWN & COUNTRY ENGINEERING INC	200-21000-000-000	10,202.69
12/24	12/17/2024	63565	1027	TRUCK COUNTRY	100-21000-000-000	519.75
12/24	12/17/2024	63566	2009	United Health Care	100-21000-000-000	1,088.62
12/24	12/17/2024	63567	1040	UPLAND HILLS HEALTH INC	100-21000-000-000	207.28
12/24	12/17/2024	63568	1378	VIERBICHER ASSOCIATES	430-21000-000-000	3,822.50
12/24	12/17/2024	63569	1107	WI STATE LABORATORY OF HYGIENE	200-21000-000-000	29.00
12/24	12/17/2024	63570	1109	WIL-KIL	100-21000-000-000	103.57
12/24	12/17/2024	63571	1116	WISCONSIN CHIEFS OF POLICE ASSOCIATION	100-21000-000-000	150.00
12/24	12/17/2024	63572	1147	ZOLL MEDICAL CORPORATION	100-21000-000-000	1,079.58
12/24	12/17/2024	63573	605	Lexipol LLC	100-21000-000-000	911.40
12/24	12/17/2024	63574	851	RULE CONSTRUCTION LTD	160-21000-000-000	47,391.80
12/24	12/17/2024	63575	1378	VIERBICHER ASSOCIATES	160-21000-000-000	1,280.00
12/24	12/17/2024	700087	1308	KWIK TRIP INC - CREDIT DEPT	100-21000-000-000	3,508.10
Grand Totals:						387,315.33

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
100-12310-000-000	482.98	.00	482.98
100-13105-000-000	3,201.64	.00	3,201.64
100-21000-000-000	.00	78,802.84	78,802.84
100-21552-000-000	725.96	.00	725.96
100-51100-390-000	2,306.40	.00	2,306.40
100-51300-000-000	42.37	.00	42.37
100-51410-325-000	350.00	.00	350.00
100-51410-390-000	46.62	.00	46.62
100-51420-325-000	65.00	.00	65.00
100-51440-326-000	193.05	.00	193.05
100-51440-390-000	370.00	.00	370.00
100-51600-340-000	363.22	.00	363.22
100-51710-224-000	263.96	.00	263.96

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
100-51710-226-000	355.57	.00	355.57
100-51710-240-000	5,563.96	.00	5,563.96
100-51710-310-000	980.22	.00	980.22
100-51710-312-000	179.99	.00	179.99
100-51900-345-000	64.80	.00	64.80
100-52100-180-000	401.96	.00	401.96
100-52100-210-000	47.12	.00	47.12
100-52100-224-000	589.62	.00	589.62
100-52100-226-000	179.44	.00	179.44
100-52100-240-000	808.00	.00	808.00
100-52100-310-000	67.60	.00	67.60
100-52100-312-000	40.29	.00	40.29
100-52100-325-000	1,061.40	.00	1,061.40
100-52100-330-000	35.49	.00	35.49
100-52100-400-000	324.23	.00	324.23
100-52100-410-000	1,098.84	.00	1,098.84
100-52100-610-000	121.50	.00	121.50
100-52100-720-000	35.62	.00	35.62
100-52150-230-000	50.00	.00	50.00
100-52150-615-000	74.76	.00	74.76
100-52200-215-000	130.40	.00	130.40
100-52200-224-000	145.85	.00	145.85
100-52200-226-000	138.21	.00	138.21
100-52200-310-000	549.00	.00	549.00
100-52200-340-000	3,575.18	.00	3,575.18
100-52200-400-000	4,900.40	.00	4,900.40
100-52200-410-000	291.52	.00	291.52
100-52200-500-000	187.50	.00	187.50
100-52200-725-000	65.21	.00	65.21
100-52300-175-000	417.78	.00	417.78
100-52300-210-000	3,616.31	.00	3,616.31
100-52300-215-000	3,027.66	.00	3,027.66
100-52300-224-000	746.93	.00	746.93
100-52300-226-000	104.37	.00	104.37
100-52300-310-000	163.87	.00	163.87
100-52300-345-000	2,094.17	.00	2,094.17
100-52300-400-000	45.99	.00	45.99
100-52300-410-000	437.94	.00	437.94
100-52300-500-000	325.76	.00	325.76
100-52300-505-000	500.00	.00	500.00
100-52300-720-000	77.37	.00	77.37
100-52400-224-000	45.87	.00	45.87
100-53100-300-000	88.01	.00	88.01
100-53100-600-000	142.27	.00	142.27
100-53230-390-000	205.81	.00	205.81
100-53240-390-000	3,824.01	.00	3,824.01
100-53440-390-000	13.33	.00	13.33
100-53620-390-000	11,963.92	.00	11,963.92
100-53630-210-000	9,983.60	.00	9,983.60
100-54910-224-000	64.99	.00	64.99
100-54910-226-000	56.47	.00	56.47
100-54910-340-000	11.97	.00	11.97
100-55200-224-000	107.08	.00	107.08
100-55200-226-000	1,116.73	.00	1,116.73
100-55200-400-000	202.50	.00	202.50
100-55200-410-000	125.29	.00	125.29
100-55300-200-000	22.00	.00	22.00

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
100-55300-300-000	53.69	.00	53.69
100-55310-000-000	84.00	.00	84.00
100-55420-300-000	15.75	.00	15.75
100-55420-320-000	198.02	.00	198.02
100-55420-620-000	42.00	.00	42.00
100-56700-000-000	3,402.50	.00	3,402.50
100-56700-210-000	5,000.00	.00	5,000.00
150-21000-000-000	.00	2,141.11-	2,141.11-
150-55115-222-000	139.29	.00	139.29
150-55115-223-000	86.29	.00	86.29
150-55115-224-000	62.83	.00	62.83
150-55115-321-000	1,026.92	.00	1,026.92
150-55115-322-000	186.78	.00	186.78
150-55115-323-000	110.98	.00	110.98
150-55115-371-000	458.03	.00	458.03
150-55115-394-000	69.99	.00	69.99
160-21000-000-000	.00	48,671.80-	48,671.80-
160-57330-000-000	48,671.80	.00	48,671.80
200-18115-000-346	18,522.00	.00	18,522.00
200-18116-000-397	175,033.49	.00	175,033.49
200-21000-000-000	38.45	205,842.36-	205,803.91-
200-53700-622-000	66.63	38.45-	28.18
200-53700-623-000	423.16	.00	423.16
200-53700-631-000	355.71	.00	355.71
200-53700-632-000	29.00	.00	29.00
200-53700-653-000	225.60	.00	225.60
200-53700-660-000	200.56	.00	200.56
200-53700-681-000	263.52	.00	263.52
200-53700-682-000	10,722.69	.00	10,722.69
300-21000-000-000	.00	50,923.67-	50,923.67-
300-53600-000-827	888.41	.00	888.41
300-53600-000-828	471.82	.00	471.82
300-53600-000-832	41,000.00	.00	41,000.00
300-53600-000-834	6,001.20	.00	6,001.20
300-53600-000-851	262.24	.00	262.24
300-53600-000-852	2,250.00	.00	2,250.00
300-53600-000-856	50.00	.00	50.00
430-21000-000-000	.00	972.00-	972.00-
430-56710-000-000	972.00	.00	972.00
Grand Totals:	<u>387,392.23</u>	<u>387,392.23-</u>	<u>.00</u>

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

GL Account	Debit	Credit	GL Account	Debit	Credit
200-53700-652-000	128.21	.00	200-53700-680-000	3,659.20	.00
200-53700-680-100	945.20	.00	300-53600-000-831	1,945.15	.00
300-53600-000-832	372.49	.00	300-53600-000-834	3,146.22	.00
300-53600-000-840	1,820.88	.00	300-53600-000-850	1,715.12	.00
999-10001-000-000	.00	82,069.16-			
			Totals:	123,326.24	123,326.24-

12/08/2024 Fund Summary

Fund	Debit	Credit	Fund	Debit	Credit	Fund	Debit	Credit
100	92,449.25	41,257.08-	150	11,841.80	.00	200	10,035.33	.00
300	8,999.86	.00	999	.00	82,069.16-			
						Totals:	123,326.24	123,326.24-

Recreation Director Report

as of December 13, 2024

Winter Programs and Registration

1. Winter Flyer was emailed to all families in Rec Desk on December 4th and includes 9 new programs being offered, as well as adding 4K age group for basketball camp.
2. Winter program registration opened on December 5th
3. Current programs and enrollment numbers:
 - a. Youth Basketball Camp
 - 4K Coed – 5 enrolled
 - K-1st Boys – 7 enrolled
 - K-1st Girls – 5 enrolled
 - 2nd-3rd Boys – 7 enrolled
 - 2nd-3rd Girls – 8 enrolled
 - b. Youth Cookie Decorating Class – 0 enrolled
 - c. Free Game Night (family program) – 3 enrolled
 - d. Jigsaw Jam (family program) – 1 team enrolled
 - e. Junior Bakers (youth) – 2 enrolled
 - f. Step into Fitness (adult) – 0 enrolled
 - g. Stretch and Strength (adult) – 4 enrolled
 - h. Transformation Fitness Evening session (adult) – 0 enrolled
 - i. Transformation Fitness Morning Session (adult) – 0 enrolled
 - j. Zumba (adult) – 3 enrolled
4. A simplified winter flyer (1 page) was printed, separated by classroom and delivered to Dodgeville Elementary School for student take home folders.

Community Connections

1. I have met with multiple local businesses to introduce myself, get to know what the community already is offering and brainstorm some ways to work together with some of these businesses and programs in place.
2. Some of the businesses and organizations I have had the pleasure of meeting with thus far, some being more in depth than others but all really great to connect with:
 - Dodgeville Public Library
 - Dodgeville School District Athletic Director
 - Dodgeville Chamber of Commerce
 - Exhale Fitness
 - Merrimac and Main
3. I have also been meeting with local instructors for future potential programs.

January 2025 Plan

1. Continue connecting with local businesses.
2. Familiarize with upcoming spring/summer leagues, pool info, etc.
3. Begin summer planning – programs, staff, activity guide, etc.
4. Winter programs are scheduled to begin in January, so will be monitoring registrations and visiting these programs as they occur.



CITY OF DODGEVILLE
100 E. Fountain St.
Dodgeville, WI 53533
https://dodgevillewi.gov

GYMNASTICS AGREEMENT

THIS AGREEMENT is entered into effective as of the last date of signature by and between the City of Dodgeville, a Wisconsin municipal corporation ("DRD"), and TNT Gymnastics LLC ("TNT"):

RECITALS

WHEREAS, DRD desires to offer a gymnastics program through its Rec Department to the public ("Program"), and

WHEREAS, initially DRD desires for the Program to take place on January 5, 12, 19, and 26, 2025 ("Trial Period"), and

WHEREAS, DRD has arranged with the Dodgeville School District ("District") to utilize the Dodgeville Highschool Gym, located at 912 W. Chapel Street, for the Program ("Facility"), and

WHEREAS, DRD desires to contract with a gymnastics coach to run the Program ("Coach"), and

WHEREAS, TNT desires to be the Coach for the Program, and

WHEREAS, DRD desires for its Rec Director to oversee the Program, and

WHEREAS, if DRD is satisfied with TNTs performance during the Trial Period, DRD desires to enter into a separate agreement with TNT to continue offering the Program throughout the year, and

NOW THEREFORE, in consideration of the above recitals and the mutual agreements contained herein, and for such other good and valuable consideration, the receipt and sufficiency of which are hereby mutually acknowledged, the parties agree as follows:

AGREEMENT

1. DRD'S OBLIGATIONS.

A. DRD shall schedule TNT's use of the Facility for operation of the Program

- utilizing the District's scheduling software.
 - B. DRD shall advertise the Program on DRD's social media, website and registration system email blast through RecDesk.
 - C. DRD staff shall arrange for and provide access to the Facility for TNT.
 - D. DRD shall prepare and provide rules and regulations for TNT's use of the Facility.
 - E. DRD shall inform the District of any issues with the facility or gymnastics equipment that TNT notifies DRD about or that DRD discovers.
2. PAYMENTS. TNT shall pay the DRD by January 12, 2025, five dollars (\$5.00) for each participant in the Program during the Trial Period.
 3. TERM/TERMINATION. The term of this Agreement shall commence on **January 1, 2025**, and shall terminate after the final day of the Trial Period (January 26, 2025). Notwithstanding the forgoing, Section 7 (INDEMNITY) shall survive termination.
 4. PROPERTY CONDITION. DRD makes no representations or warranties as to the condition of the Facility or its adequacy for TNT's intended use. TNT agrees to take the Facility as is and acknowledges that it shall be TNT's responsibility and obligation to assure that the Facility is in safe condition to be used for the purpose anticipated. TNT acknowledges that it shall be obligated to regularly inspect the Facility, to promptly take affirmative steps where necessary to warn users or rectify hazards in order to prevent injury to property and persons, and to promptly notify DRD of any safety concerns or maintenance issues.
 5. DRD AND DISTRICT ACCESS. DRD and District officials, employees, or agents shall be permitted to enter the Facility at any time during TNT's use of the Facility as contemplated by this Agreement (hereinafter the "Authorized Periods") for any reasonable purpose.
 6. TNT RESPONSIBILITIES.
 - A. TNT is solely responsible for ensuring the equipment provided by the District for the Program is safe for its intended purpose and shall take reasonable care to avoid damage to it. TNT shall notify DRD of any unsafe and improper equipment.

- B. TNT agrees that the DRD and the District shall have no liability for injury to persons during TNT's activities or damage to, or theft of, any personal property located therein.
 - C. TNT shall provide, at its sole expense, an adult on-site supervisor during the Authorized Periods, who shall be responsible for supervision of all individuals participating in the activities conducted pursuant to this Agreement. TNT shall be solely responsible for taking all reasonable actions to ensure the TNT supervisors, coaches and adult participants are properly trained and vetted to ensure they do not pose a danger or threat to the youth participants.
 - D. TNT shall comply with, and ensure all of its participants comply with, all the rules and regulations which shall be instituted by the DRD from time to time.
 - E. TNT shall be responsible for any damage caused to the Facility or equipment by the activities of TNT or due to TNT's failure to notify DRD about any unsafe or improper equipment. TNT shall repair all damage to the Facility or equipment caused by its employees, agents and participants.
 - F. TNT shall keep the Facility clean and orderly at all times, and not conduct any activity which would reasonably disturb others using the Facility or premises where the Facility is located.
7. INDEMNITY. To the fullest extent allowable by law, TNT shall indemnify and hold harmless DRD and the District, and their elected and appointed officials, officers, employees or authorized representatives or volunteers and each of them from and against any and all suits, actions, legal or administrative proceedings, claims, demands, damages, liabilities, interest, attorneys' fees, costs, and expenses of whatsoever kind or nature whether arising before, during, or after completion of the activities contemplated by this Agreement and in any manner directly or indirectly caused, occasioned, or contributed to in whole or in part or claimed to be caused, occasioned, or contributed to in whole or in part, by reason of any act, omission, fault, or negligence, whether active or passive, of TNT or of anyone acting under its direction or control or on its behalf in connection with or incident to the performance of this Agreement regardless if liability without fault is sought to be imposed on DRD. TNT's aforesaid indemnity and hold harmless agreement shall not be applicable to any liability caused by the sole fault, sole negligence, or wilful misconduct of DRD, or its elected and appointed officials, officers,

employees or authorized representatives or volunteers. Nothing contained within this paragraph or Agreement is intended to be a waiver or estoppel of DRD or its insurer to rely upon the limitations, defences, and immunities contained within Wisconsin law, including but not limited to, those contained within Wisconsin Statutes Sections 893.80, 895.52, and 345.05.

8. INSURANCE. TNT shall, provide to DRD a Certificate of Insurance showing evidence of liability coverage with overall limits of \$1,000,000 and property damage coverage limits of \$300,000, to be in effect during the term of this Agreement and covering TNT's use of the Facility. In addition, TNT agrees to name DRD and the District as additional insureds under its policy for the activities contemplated by this Agreement. Proof of insurance must be submitted prior to January 5, 2025. TNT understands DRD may share the proof of insurance with the District.

9. MISCELLANEOUS PROVISIONS.

A. NON-DISCRIMINATION. TNT shall not discriminate in the performance of TNT's obligations under this Agreement based on color, race, religion, national origin, sex, physical or cognitive disability in accordance with federal, state, and local laws, regulations, or ordinances.

B. ENTIRE AGREEMENT. This Agreement is the full and complete agreement between the parties and supersedes all other agreement previously made between the parties concerning the subject matter of this Agreement. There are no understandings or agreements between the parties other than those incorporating in writing in this Agreement. This Agreement may not be modified other than in writing and with the written consent of all parties to this Agreement.

C. PARTIES BOUND. This Agreement shall be binding upon and inure to the benefit of the parties and their respective heirs, legal representatives, successors and assigns. It is expressly understood TNT may not assign any rights or obligations under this Agreement without the prior written consent of DRD.

D. SEVERABILITY. If any provision of this Agreement is deemed invalid or inoperative for any reason, this Agreement shall be construed with the invalid or inoperative provision deleted and the remaining rights and obligations shall be enforced accordingly.

E. NOTICE. Notice shall be deemed delivered if by mail as of the date of the postmark, and if by email as of the date the email is sent. Notice shall be sent via certified mail or email to the following:

If to DRD:
City of Dodgeville
c/o Megan James, Rec Director
100 E Fountain Street
Dodgeville, WI 53533
rec@dodgevillewi.gov

If to TNT:
TNT Gymnastics LLC
c/o Danielle Mueller
S12839 E Laudon Rd
Lone Rock, WI 53556
tntgymwi@gmail.com

F. NEUTRAL CONSTRUCTION. The parties acknowledge that this Agreement is the product of negotiations between the parties and that, prior to the execution hereof, each party has had full and adequate opportunity to have it reviewed by, and to obtain the advice of, its own legal counsel. Nothing in this Agreement shall be construed more strictly for or against either party because that party's attorney drafted this Agreement or any part hereof.

G. CHOICE OF LAW. This Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Wisconsin. Any proceeding, claim, action, or alternative dispute resolution arising out of or relating to this Agreement shall be brought in the Iowa County Circuit Court.

H. COUNTERPARTS. This Agreement may be executed simultaneously in several counterparts, each of which will be deemed an original, but which together will constitute one and the same instrument.

[Signature page to follow]

IN WITNESS WHEREOF, the parties have executed this Agreement effective as of the last date of signature below.

CITY OF DODGEVILLE

By: _____
Barry Hottmann, Mayor

Date

Attest: _____
Lauree Aulick, Clerk-Treasurer

Date

TNT GYMNASTICS LLC.

By: _____
[Danielle Mueller, Manager]

Date



333 East Erie Street 414.278.8200
Milwaukee, WI 53202 HGA.COM

November 18, 2024

Writer's Cell: 414.520.6513

Carrie Portz, Director
Dodgeville Public Library
139 South Iowa Street
Dodgeville, WI 53533

Common Council
City of Dodgeville
100 East Fountain Street
Dodgeville, WI 53533

Dodgeville Public Library Board
Dodgeville Public Library
139 South Iowa Street
Dodgeville, WI 53533

Re: Dodgeville Public Library Addition and Renovation
HGA A/E Services Proposal | HGA Commission Number: 3757-004-00

Dear Carrie, Library Board Members and City Common Council Members:

Congratulations on securing the State grant and finalizing approvals and the remaining funds to move forward with the Library Addition and Renovation. What an amazing feat! HGA is so pleased to have been working with you since 2014 to advance this project; we are absolutely thrilled to submit our proposal to join you on the last leg of the journey – finalizing the design and building the library! This proposal will outline the Scope of Basic A/E Services, Project Schedule, Deliverables, and our proposed fee for the work.

Project Description and Scope

This project will provide design, documentation, and construction administration for the renovation of about 13,400 SF and the addition of approximately 7,000 SF to the existing Dodgeville Public Library at 139 South Iowa Street and Dodgeville City Hall building located at 100 East Fountain Street in Dodgeville, Wisconsin. The Library and City Hall currently share the existing building with City Hall on the lower level and the Library on the upper level. The proposed plan is for City Hall to relocate to the Armory Building and the Public Library will occupy the entire existing building and then add an addition which will feature a community center with library space and with the goal of relocating the parking area and adding a vehicle book drop-off.

Scope of Basic Services and Expected Deliverables

HGA will provide architectural, interiors, structural, mechanical, electrical, and plumbing services. We have also included separate costs for the civil, technology and furniture design services. The following are basic services:

1. Schematic Design (SD) Services

- HGA will participate in the following:
 - Participation in and documentation of the Project Kick-Off Meeting
 - Participation in a Site Visit to review and verify existing conditions of the building and systems.
 - Participation in and documentation of up to three (3) additional SD meetings to review development of work and review scope. Meetings will be a blend of in-person and Zoom Video Conferencing.
 - Project Code Review
 - SD Cost Estimate
 - Project Schedule
 - SD Documents Set to Core Team

- Deliverables:
 - Meeting Agendas and Meeting Minutes
 - Program Verification
 - Design Options
 - SD Concept Plans that align with program, your grant submission, and address the issues that have or could have impacts to the budget.
Documents to include:
 - Floor Plans with dimensions
 - Initial shelving and furniture layout plan
 - Code Study
 - Site Plan
 - SD Level Architectural, Structural, Mechanical, Electrical, and Plumbing specification narratives
 - Initial High-Level Cost Estimate at SD completion
 - The SD documents will be bundled into a SD Review Set for your Building Committee Review (electronic PDF sets). Comments on SD Set to be reviewed as part of a subsequent Building Committee design meeting and comments will be address as the work advances with the next phase.

2. Design Development (DD) Services

- HGA will participate in the following:
 - Participation in and documentation of up to three (3) DD Design meetings to advance development of work and review progress. Meetings will be in-person or via Zoom Video Conferencing.

- Deliverables:
 - Meeting Agendas and Meeting Minutes
 - Advancement of DD Concept Plans that align with program, your grant submission and address the issues that have or could have impacts to the budget. Advancement of Documents with additional information to include:
 - Floor Plans with dimensions
 - Wall Sections

- Initial architectural details
- Building interior elevations
- Reflected Ceiling Plan
- Updated Exterior / Interior Renderings (two (2) exterior / two (2) interior)
- DD Level Mechanical, Electrical, and Plumbing drawings
- o Site Plan
- o Advanced Specification narratives including the Architectural, Interiors, Mechanical, Electrical, Technology and Plumbing Narratives
- o Updated Cost Estimate at Design Development (DD) completion
- o DD Review Set. A/E to incorporate responses to comments into the CD Set
- o Coordination with the City on storm water and infrastructure requirements
- o Coordination with the Historic Preservation Commission for required reviews

3. Construction Documentation

- HGA will participate in the following:
 - o Participation in and documentation of all Project Meetings
 - o Participation in and documentation of up to four (4) Construction Documentation meetings to review development of plans. Meetings will be in-person or via Zoom Video Conferencing.
 - o Participation in the Library Community Engagement / Town Hall Meeting
 - o CD Documents Review Set
- Deliverables:
 - o Construction Documents including the following:
 - o Submission to City and State of WI for Plan Review
 - o Submission to the Historic Preservation Commission for required reviews
 - o Construction Documents including the following:
 - Floor Plan with dimensions of work area
 - Interior wall elevations of work area
 - Furniture layout plan
 - Interior Finishes Plan
 - Reflected Ceiling Plan for work area
 - Construction Details
 - Life Safety Plan
 - Construction Logistics Plan
 - MEP Construction Documents
 - Full Architectural / Structural/ Civil / MEP Specifications
 - 95% Construction Document Set Cost Estimate
 - o All documents will be bundled into a Final 95% Review Set (electronic pdfs). Following the Review, HGA will address all comments and update the documents accordingly. HGA will produce a ready for bid Final Construction Documents Set.

- Submittal of CD Set for State Plan Review (the cost of the Plan Review fee is NOT included as part of this proposal and are anticipated to be reimbursable costs).

4. Bidding

- HGA will participate in the following:
 - Coordination with and providing all Bidding Document material to the City of Dodgeville for posting on their website
 - Lead and provide documentation of the Project Pre-Bid Meeting
 - Review of any questions and product substitution requests during bidding
 - Preparation of any required Addendum

5. Construction Administration/ Closeout

- HGA will participate in the following:
 - Schedule/Attend Pre-Construction Meeting and document (minutes)
 - Attend Construction Progress Meetings every two (2) weeks during active construction and document and distribute meeting minutes. *Note:* during periods of less active construction, HGA will attend meetings virtually; HGA will attend approximately 50% of the Construction Site Visits (HGA will attend a minimum of one (1) Site Visit per month).
 - Prepare Site Visit Reports for on-site visits
 - Review of Shop Drawings
 - Respond to RFIs, review Submittals, and prepare required Construction Bulletins, Construction Change Directives (CCD), Change Orders, and Field Observations
 - Review, approve and submit Contractor Applications for Payment
 - Participate in an Initial on-site Punchlist Meeting
 - Prepare/Issue Record Documents including field updates from contractor; HGA will provide electronic PDFs
 - Review Contractor submitted O+Ms and issue final O+M Manuals

Project Budget

The Dodgeville Public Library has established a total Project Budget of \$8.95 million dollars. This Total Project Budget is made up of the following components:

Project Budget Components:	Amount:
State Grant	\$4,250,000
Library Foundation	\$1,000,000
City of Dodgeville	\$3,700,000
Total Dodgeville Public Library Project Budget	\$8,950,000

Total HGA Fees

HGA is an integrated architectural and engineering firm. The project schedule will need to be compressed to meet the grant required start of construction by the end of June 2025. To make the design as efficient as possible and to streamline coordination between the project disciplines, we are proposing that HGA provide the architectural, interiors, structural, mechanical, electrical, lighting design, plumbing, and fire protection engineering. This will allow work to begin right away and maximizes the efficiency of a team that has worked together on many library projects and sits together in the same office. The project will be a traditional design / Bid / Build process and the design is anticipated to move through the typical schematic design, design development and construction documents phases. The proposed cost per phase is noted below. The Civil Engineering, Landscape Design, Technology (IT/AV) Engineering and Furniture Design Services are proposed as optional services for your consideration – see those scope descriptions and optional additional fees below.

Fees by Project Phases

Project Phases:	Fee Amount:
Schematic Design (15%)	\$93,975
Design Development (22%)	\$137,830
Construction Documents (35%)	\$219,275
Bidding (3%)	\$18,795
Construction Administration (25%)	\$156,625
Total HGA Basic Fees	\$626,500

Expenses such as travel, meals, mileage, printing for meetings or presentations, printing of review sets are in addition to the fees above. They will be billed as a direct expense with no mark-up. In addition, the required City and State Plan Review Fees will be a reimbursable expense.

A/E Fees for Optional Additional Services

The following additional services are listed with a proposed fee for your consideration:

Civil Engineering (Proposed Fee at \$49,750)

HGA Civil Engineer would provide site demolition plans, grading plans, parking and site plans, storm water analysis, calculations and design, site utilities, parking lot lighting and site plaza design, as well as all construction details. The civil engineer would work through the SD, DD and CD packages providing a review and pricing set at each phase. The civil engineer will meet with Dodgeville Public Works to coordinate with the City requirements and will provide Construction Administration Services during the construction phase.

Landscape Architecture (Proposed Fee at \$12,750)

HGA Landscape Architects will work with the Architectural and Civil team to provide a landscape documentation on the plaza, parking lot and along the green areas proposed along Iowa and Fountain Streets. The landscape architect would work through the SD, DD and CD packages providing a review and pricing set at each phase. The landscape architect will meet with Dodgeville Public Works to coordinate with the City requirements and will provide Construction Administration Services during the construction phase.

Technology (IT/AV) Engineering

(Proposed Fee at \$39,500)

HGA Technology Engineers will work with the library team to develop a technology design that address the needs of the new library including the in the community center, new business center and telehealth rooms. HGA will provide the engineering and documentation of the following:

Structured Cabling System

- Design and specification of data cabling serving the areas of renovation and new construction expansion, terminating in an existing Telecommunication Room.
- It is assumed that there is adequate space for the new cabling to terminate within existing equipment racks located in the existing Telecommunication Room.

Electronic Security Systems

- Video Surveillance systems including expanding the organization's existing video management system, adding new cameras and cabling to monitor adjust monitoring within the renovated areas and in the new construction expansion areas. It is assumed that the new parking lot areas will be monitored via cameras mounted to the building.
- Electronic Access Control design and specification.

Audiovisual System (AV)

- Design and specification of audiovisual systems serving the Community and Children's Program Room, Study/Collaboration Rooms, Conference Room, Business Center and Telehealth Conference Rooms and digital signage locations throughout the new and existing spaces.
- Design and specification of an overhead paging system, expanding the existing Library's existing system.

The Technologies Design will produce a specification narrative for the SD Set and Specifications and Drawings as the architectural floor plans advance through the DD and CD phases. The Technologies Team will review shop drawings and respond to RFI's during the Construction Administration Phase.

Furniture Design Options

HGA is proposing three options or tiers to provide the shelving and furniture selections for the Dodgeville Library. Each tier involves more of the components of the shelving and furniture design and selection. The first tier begins with an inventory of the existing shelving and furniture in the building and the creation of a conceptual shelving and furniture plan. The additional tiers then advance that work to provide consultation with a dealer who would provide the selections. To the third tier where HGA would work with you to inventory your existing shelving and furniture and then work with your team on the selection /procurement of new shelving and furniture – including specifications that detail the

selections with their finishes and fabrics and includes bidding and punch list services. This proposal includes three “tiers” of possible furniture/shelving involvement. Only one tier is to be selected. Also see attached furniture proposal which provides more information and details on the tiers for advancing a furniture design.

Tier 1 – Existing Inventory & Concept Furniture Plan Only (Fee \$10,500)

- HGA only works thru completing a conceptual floor plan with a determination of which existing shelving and furniture will be reused vs. new.

Tier 2 – Existing Inventory, Concept Plan, & Guidance w/ Vendors (Fee \$29,750)

- Best used if working directly with dealerships (no bidding) or with a second party for selections/specifications.

Tier 3 – Existing Inventory, Concept Plan, Specification & Bidding (Fee \$59,500)

- HGA carries all the way thru selections, specifications, bidding & punchlist.

Again, only one tier or option is to be selected. See attached Exhibit D for full furniture proposal.

Schedule

The following Schedule identifies high-level design and construction milestones:

Proposed Event/Plan:	Proposed Schedule:
Project Kick-Off	October 24, 2024
Schematic Design	October 21 – December 6, 2024
Design Development	December 9, 2024 – January 24, 2025
Construction Documents	January 27, 2025 – March 21, 2025
Bid Posting	March 27, 2025
Bid Opening	May 8, 2025
Start Construction	June 9, 2025
Substantial Completion	September 1, 2025

A/E Firm and Team Contact Information

HGA Inc.
 333 East Erie Street
 Milwaukee, Wisconsin 53202

General Office Phone: 414.278.8200

HGA Team:	Role:	Email:
Kevin Allebach	Principal Primary: Cell 414.520.6513	kallebach@hga.com
Summer Stetzik	Project Manager	sstetzik@hga.com
Erica Frederiksen	Interior Design	efrederiksen@hga.com
Kim Workman	Project Architect	kworkman@hga.com
Becky Lyga	Technical Support	blyga@hga.com
Branden Schneider	Mechanical Engineer	smettlach@hga.com
Jill Imig	Plumbing Engineer	jimeg@hga.com
Scott Zietlow	Electrical Engineer	szietlow@hga.com
Garrett Corbett	Structural Engineer	gcorbett@hga.com
Keli Rice	Technology Engineer	krice@hga.com
Joe Tarlizzo	Cost Estimator	jtarlizzo@hga.com

Project Workplan

See attached Project Work Plan (Exhibit C).

Assumptions

HGA has made the following assumptions in preparation of this proposal:

- HGA understands **Exhibit A, B and C** represent the basis of design for the scope of work.
 Exhibit A: Kick-off Meeting 2024-10-24) Presentation PDF
 Exhibit B: Conceptual Cost Estimate
 Exhibit C: Project Work Plan
- HGA understands that the existing drawings provided by the City of Dodgeville are adequate to use as backgrounds for this scope of work, HGA has not included as-built documentation of the existing building in our scope of work. Should it be determined that the existing drawings and system information are inadequate to produce the scope / deliverables indicated in this proposal, HGA will evaluate the effort associated w/ documenting the existing conditions and provide a fee to perform the service.
- HGA has not included any abatement or environmental assessments in our scope.
- HGA can provide the following additional services (if requested):
 - Photo-realistic Renderings of Space (per view) \$2,500
 - Additional Requested Site Visit / Meeting (for 1 person) \$ 995

We very much look forward to continuing our work with you and finishing the renovation and building addition for the Dodgeville Public Library. If this Proposal meets your needs, HGA will prepare a formal contract for review and signature. Please let me know if there are any questions about this proposal.

Sincerely,



Kevin Allebach, Principal

Cc: Summer Stetzik

Attachments:

- Exhibit A: Conceptual Drawing Package from Kick-off Meeting
- Exhibit B: Conceptual Cost Estimate
- Exhibit C: Project Work Plan
- Exhibit D: Furniture Design Options Proposal



HGA

Dodgeville Public Library

PROJECT KICK-OFF!!!!!!!!!!!!!!!!!!!!!!
October 24, 2024



Project Goals

Dodgeville Public Library Project Goals

- **Establish a clear Library identity for the building**
- **Create a welcoming presence & “heart of the community”**
- **Respect historic district while improving street presence & transparency**
- **Expand program opportunities**
- **Improve accessibility, security and wireless access**
- **Improve Staff spaces (efficiency)**
- **Unite the library (have it feel like one space)**
- **Incorporate art into the design**



Plan + Building Studies

Project Metrics

Existing Building Square Footage = 13,370 SF
Library Addition (New SF)= 7,200 SF
Total New + Renovation = 20,570 SF

Existing Parking Spaces = 22 Library + 8 (Union Street) = 30 Total
Proposed Parking Spaces = 30 + 8 (Union Street) = 38 Total

NOTE: Parking Counts do not include street parking

Main Level Plan

- Community Room (1,820 SF)
- Children's Area (3,560 SF)
- Adult Area (1,262 SF)
- Young Adult (710 SF)
- Info Commons (1,375 SF)
- Staff Area (1,145 SF)
- Restrooms
- Drive-Up Book Drop-off /Pick-up
- Direct Entry from Parking Area
- Adjacent Outdoor Sitting Area
- Stair connects to Adults Below

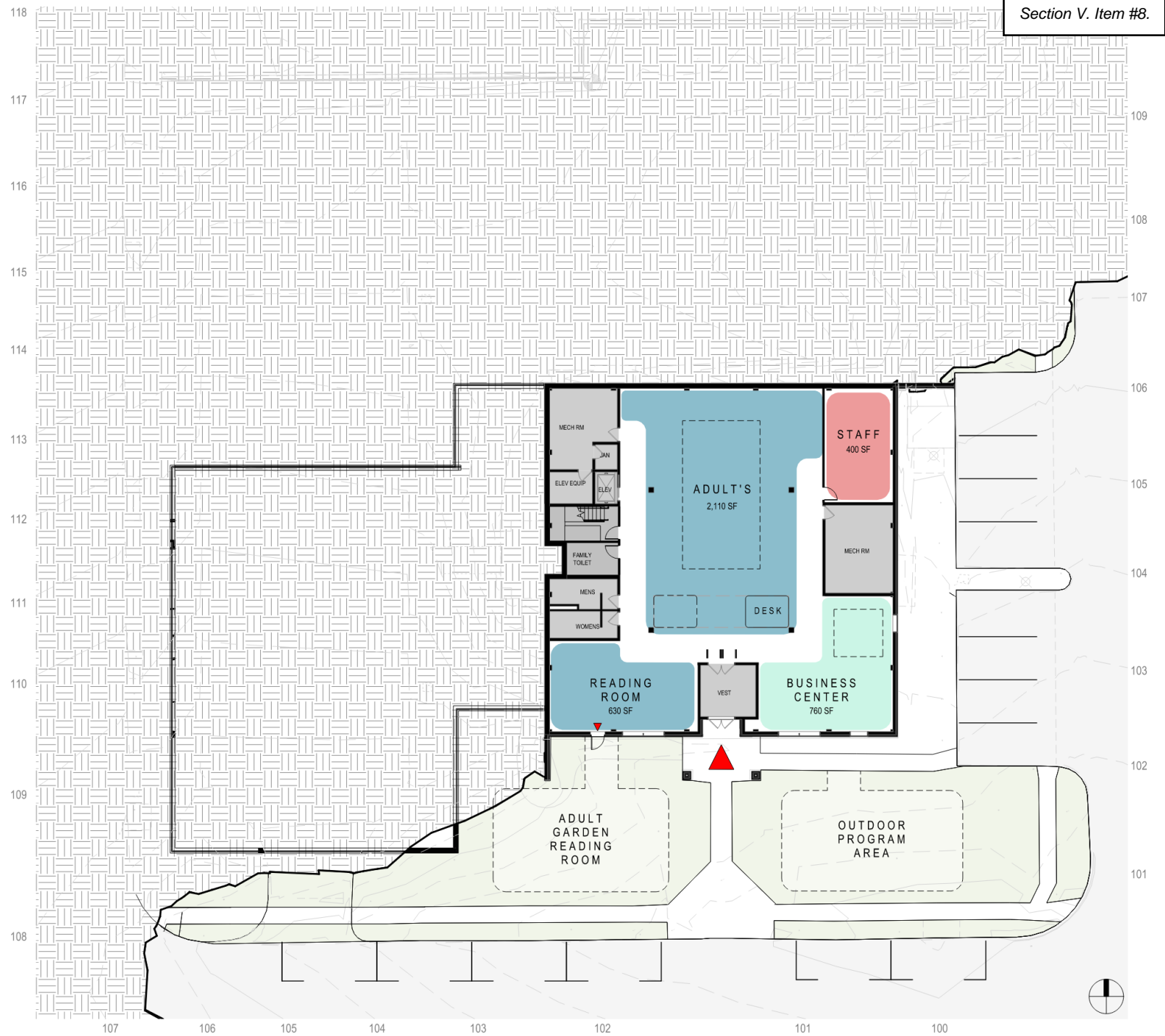
This Level: 7,200 New SF
6,695 Existing Renovated SF
 13,895 Total SF



Lower Level Plan

- Adult Stacks & Gathering (2,110 SF)
- Reading Room (630 SF)
- Business Center (760 SF)
- Staff Area (400 SF)
- Family, Women's + Men's Room
- Mechanical Rooms
- Direct Lower-Level Entry
- Adjacent Outdoor Program Area
- Stair connects to Main Level

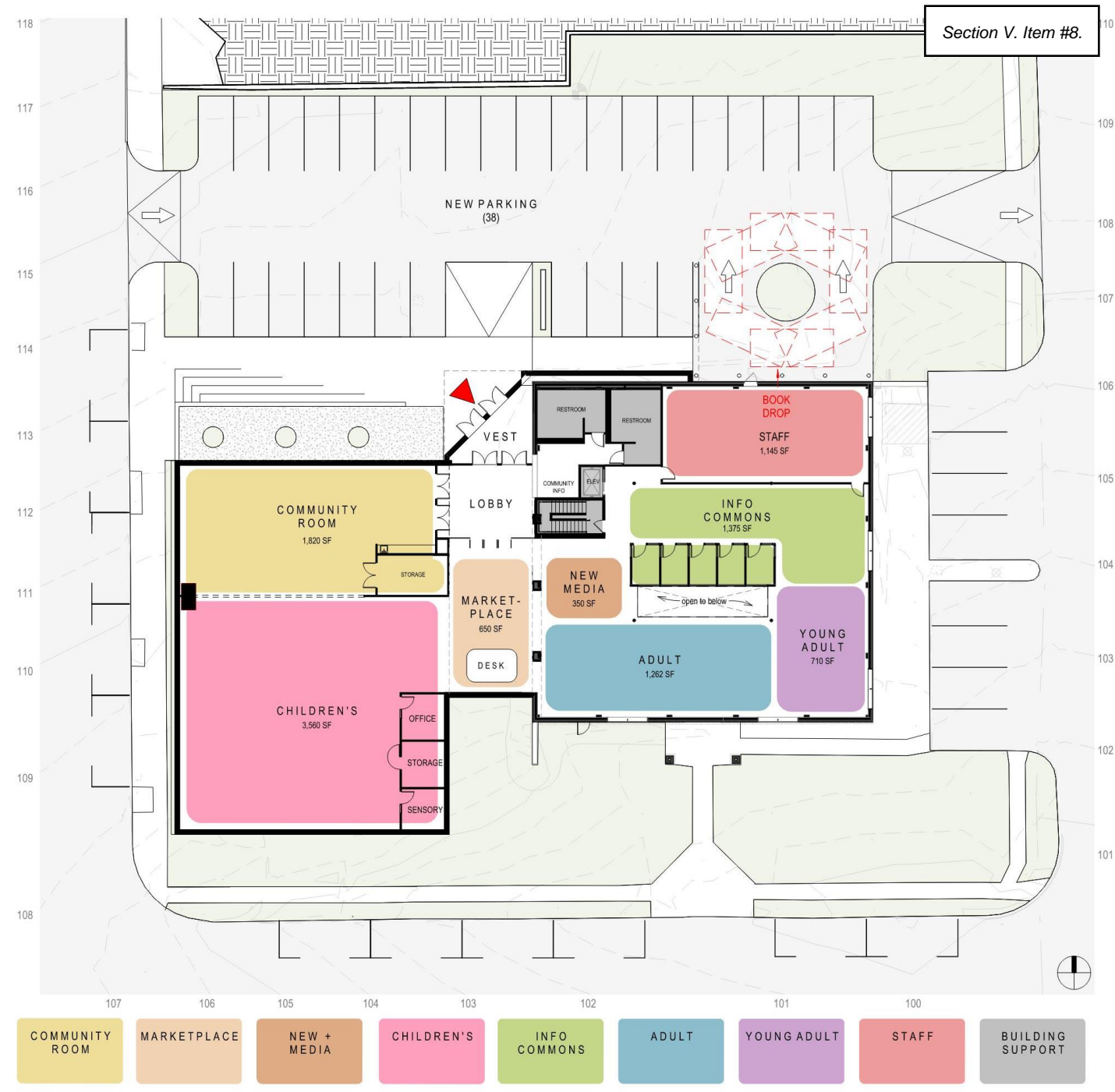
Note: This is all renovated existing space (6,675 SF), No new SF this Level



BUSINESS CENTER	ADULT	STAFF	BUILDING SUPPORT
-----------------	-------	-------	------------------



1 STUDY C.3 - LOWER LEVEL
1/16" = 1'-0"



2 STUDY C.3 - UPPER LEVEL
1/16" = 1'-0"



Aerial View of Main Entry



View looking toward Main Entry + Library addition from Iowa Street



Elevation along Iowa Street



Lower Level Entry along Fountain Street



Cost Model Review

Cost Model Metrics

High-Level Cost Estimate based on \$/sf

Includes some assumptions and allowances

Includes a Design Contingency of 10% @ \$614,000

Includes a Construction Contingency of 3% @\$200,000

Escalation to Q4 – 2024 at 3% = \$207,000

Project Soft Costs of 25% @ \$1,790,000

- A/E Fees
- Furniture, Fixtures + Equipment (FF+E)
- Technology / AV
- Testing and Inspections
- Permits (State + Local)
- Commissioning(?)

Cost Model: May 2024

SUBTOTAL CONSTRUCTION COST		\$524/sf	\$3,770,736	\$177/sf	\$2,365,585
<i>Design Contingency</i>	10.00%		\$377,074		\$236,559
<i>Construction Contingency</i>	3.00%		\$124,434		\$78,064
TOTAL CONSTRUCTION COST (Q2-2024)		\$593/sf	\$4,272,244	\$200/sf	\$2,680,208
<i>Escalation (to Q4-2024)</i>	3.00%		\$128,167		\$80,406
TOTAL CONSTRUCTION COST (Q4-2024)		\$611/sf	\$4,400,411	\$206/sf	\$2,760,614
Project Soft Costs	25.00%		\$1,100,103		\$690,154
<i>(A&E Fees, FF&E, Technology / AV, Testing & Inspections, Permits, Commissioning, etc.)</i>					
TOTAL PROJECT COST (Q4-2024)		\$764/sf	\$5,500,000	\$258/sf	\$3,450,000
\$8,950,000					

		STUDY C.1 / C.2		RENOVATION			
		7,200 GSF		13,370 GSF			
			\$78/sf	\$562,372		\$0/sf	\$0
Sitework							
	Site controls, prep, misc demo	35,000	\$1.16/sf	\$40,600			
	Surfacing demo/removal	11,500	\$2.90/sf	\$33,350			
	Cut & fill, grading	2,000	\$34.80/sf	\$69,600			
	Parking	14,500	\$5.80/sf	\$84,100			
	Pedestrian paving, walk	2,200	\$11.60/sf	\$25,520			
	Ret walls, rail	60	\$522.00/sf	\$31,320			
	North entry stair/patio	1,600	\$63.80/sf	\$102,080			
	Utility connections/modifications	500	\$116.00/sf	\$58,000			
	Landscaping	16,700	\$4.06/sf	\$67,802			
	Site amenities, furnishings, lighting, signage allowance			\$50,000			
			\$85/sf	\$613,872		\$13/sf	\$179,400
Structure							
	Typical spread footings, SOG	7,200	\$20.88/sf	\$150,336			
	Retaining wall footings	210	\$696.00/sf	\$146,160			
	Structural framing	7,200	\$44.08/sf	\$317,376			
	Remove atrium area floor/stair						
	Misc tie-in, reno str supt						
			\$138/sf	\$995,562		\$26/sf	\$348,000
	Exterior wall construction - studs/wp/vb/insul	7,470	\$18.56/sf	\$138,643			
	Glazing system	2,200	\$104.40/sf	\$229,680			
	Brick cladding & base	4,270	\$41.76/sf	\$178,315			
	Metal panel cladding/detailing	1,000	\$52.20/sf	\$52,200			
	Exterior entries	4	\$7540.00/sf	\$30,160			
	Entry canopy construction	300	\$203.00/sf	\$60,900			
	Roof edge/overhang	310	\$232.00/sf	\$71,920			
	Exterior features			\$50,000			
	Roofing system	7,200	\$25.52/sf	\$183,744			
	Exterior wall demo/tie-in						
	Existing enclosure mods - windows						
			\$70/sf	\$501,120			
	Interior fit & finishes	7,200	\$69.60/sf	\$501,120			
	Vertical circulation			reuse existing			
			\$72/sf	\$517,824		\$34/sf	\$449,767
	Rooftop units, VAV, reuse & upgrade of existing	7,200	\$55.68/sf	\$400,896			
	New FP service & system complete	7,200	\$4.64/sf	\$33,408			
	New plumbing service & system complete, upgrades	7,200	\$11.60/sf	\$83,520			
			\$42/sf	\$300,672		\$29/sf	\$387,730
	Electrical service & distribution, upgrades	7,200	\$19.72/sf	\$141,984			
	Lighting & controls	7,200	\$16.24/sf	\$116,928			
	LV - Telcom, security, pa, fp, av	7,200	\$5.80/sf	\$41,760			
			\$39/sf	\$279,314		\$13/sf	\$175,229
	Contractor GC's/OH&P 8.00%						
	SUBTOTAL CONSTRUCTION COST		\$524/sf	\$3,770,736		\$177/sf	\$2,365,585
	Design Contingency 10.00%			\$377,074			\$236,559
	Construction Contingency 3.00%			\$124,434			\$78,064
	TOTAL CONSTRUCTION COST (Q2-2024)		\$593/sf	\$4,272,244		\$200/sf	\$2,680,208



Dodgeville Public Library

Dodgeville
YOUR LIBRARY AND C...

Dodgeville
YOUR LIBRARY AND C...

THANK YOU!

Dodgeville Library

Preliminary Cost Modeling Update

STUDY C.1 / C.2

RENOVATION

	7,200	GSF		13,370	GSF	
Sitework		\$68/sf	\$491,700		\$0/sf	\$0
Site controls, prep, misc demo	35,000	\$1.00/sf	\$35,000			
Surfacing demo/removal	11,500	\$2.50/sf	\$28,750			
Cut & fill, grading	2,000	\$30.00/cy	\$60,000			
Parking	14,500	\$5.00/sf	\$72,500			
Pedestrian paving, walk	2,200	\$10.00/sf	\$22,000			
Ret walls, rail	60	\$450.00/lf	\$27,000			
North entry stair/patio	1,600	\$55.00/lf	\$88,000			
Utility connections/modifications	500	\$100.00/lf	\$50,000			
Landscaping	16,700	\$3.50/sf	\$58,450			
Site amenities, furnishings, lighting, signage	allowance		\$50,000			
Structure		\$74/sf	\$529,200		\$12/sf	\$165,000
Typical spread footings, SOG	7,200	\$18.00/sf	\$129,600			
Retaining wall footings	210	\$600.00/lf	\$126,000			
Structural framing	7,200	\$38.00/sf	\$273,600			
Remove atrium area floor/stair				600	\$150.00/sf	\$90,000
Misc tie-in, reno str supt				allowance		\$75,000

			STUDY C.1 / C.2		RENOVATION			
			7,200 GSF		13,370 GSF			
Contractor GC's/OH&P	8.00%			\$34/sf	\$241,891		\$12/sf	\$163,134
SUBTOTAL CONSTRUCTION COST				\$454/sf	\$3,265,531		\$165/sf	\$2,202,314
Design Contingency	10.00%				\$326,553			\$220,231
Construction Contingency	3.00%				\$107,763			\$72,676
TOTAL CONSTRUCTION COST				\$514/sf	\$3,699,847		\$187/sf	\$2,495,222
Escalation (to mid-construction - Q3-2022)	6.00%				\$221,991			\$149,713
TOTAL CONSTRUCTION COST (2022)				\$545/sf	\$3,921,838		\$198/sf	\$2,644,936
Project Soft Costs <i>(A&E Fees, FF&E, Technology / AV, Testing & Inspections, Permits, Commissioning, etc.)</i>	25.00%				\$980,459			\$661,234
TOTAL PROJECT COST (2022)				\$681/sf	\$4,900,000		\$248/sf	\$3,310,000
\$8,210,000								

Preliminary Cost Modeling Update

		STUDY C.1 / C.2		RENOVATION			
		7,200 GSF		13,370 GSF			
			\$78/sf	\$562,372		\$0/sf	\$0
Sitework							
	Site controls, prep, misc demo	35,000	\$1.16/sf	\$40,600			
	Surfacing demo/removal	11,500	\$2.90/sf	\$33,350			
	Cut & fill, grading	2,000	\$34.80/sf	\$69,600			
	Parking	14,500	\$5.80/sf	\$84,100			
	Pedestrian paving, walk	2,200	\$11.60/sf	\$25,520			
	Ret walls, rail	60	\$522.00/sf	\$31,320			
	North entry stair/patio	1,600	\$63.80/sf	\$102,080			
	Utility connections/modifications	500	\$116.00/sf	\$58,000			
	Landscaping	16,700	\$4.06/sf	\$67,802			
	Site amenities, furnishings, lighting, signage	allowance		\$50,000			
Structure			\$85/sf	\$613,872		\$13/sf	\$179,400
	Typical spread footings, SOG	7,200	\$20.88/sf	\$150,336			
	Retaining wall footings	210	\$696.00/sf	\$146,160			
	Structural framing	7,200	\$44.08/sf	\$317,376			
	Remove atrium area floor/stair				600	\$174.00/sf	\$104,400
	Misc tie-in, reno str supt				allowance		\$75,000
Enclosure			\$138/sf	\$995,562		\$26/sf	\$348,000
	Exterior wall construction - studs/wp/vb/insul	7,470	\$18.56/sf	\$138,643			
	Glazing system	2,200	\$104.40/sf	\$229,680			
	Brick cladding & base	4,270	\$41.76/sf	\$178,315			
	Metal panel cladding/detailing	1,000	\$52.20/sf	\$52,200			
	Exterior entries	4	\$7540.00/sf	\$30,160			
	Entry canopy construction	300	\$203.00/sf	\$60,900			
	Roof edge/overhang	310	\$232.00/sf	\$71,920			
	Exterior features	allowance		\$50,000			
	Roofing system	7,200	\$25.52/sf	\$183,744			
	Exterior wall demo/tie-in				2,000	\$116.00/sf	\$232,000
	Existing enclosure mods - windows				800	\$145.00/sf	\$116,000
Interior			\$70/sf	\$501,120		\$62/sf	\$825,460
	Interior fit & finishes	7,200	\$69.60/sf	\$501,120	13,370	\$58.00/sf	\$775,460
	Vertical circulation			reuse existing	allowance		\$50,000
Mechanical			\$72/sf	\$517,824		\$34/sf	\$449,767
	Rooftop units, VAV, reuse & upgrade of existing	7,200	\$55.68/sf	\$400,896	13,370	\$23.20/sf	\$310,184
	New FP service & system complete	7,200	\$4.64/sf	\$33,408	13,370	\$3.48/sf	\$46,528
	New plumbing service & system complete, upgrades	7,200	\$11.60/sf	\$83,520	13,370	\$6.96/sf	\$93,055
Electrical			\$42/sf	\$300,672		\$29/sf	\$387,730
	Electrical service & distribution, upgrades	7,200	\$19.72/sf	\$141,984	13,370	\$11.60/sf	\$155,092
	Lighting & controls	7,200	\$16.24/sf	\$116,928	13,370	\$13.92/sf	\$186,110
	LV - Telcom, security, pa, fp, av	7,200	\$5.80/sf	\$41,760	13,370	\$3.48/sf	\$46,528
Contractor GC's/OH&P			\$39/sf	\$279,314		\$13/sf	\$175,229
	8.00%						
SUBTOTAL CONSTRUCTION COST			\$524/sf	\$3,770,736		\$177/sf	\$2,365,585
Design Contingency				\$377,074			\$236,559
	10.00%						
Construction Contingency				\$124,434			\$78,064
	3.00%						
TOTAL CONSTRUCTION COST (Q2-2024)			\$593/sf	\$4,272,244		\$200/sf	\$2,680,208
Escalation (to Q4-2024)				\$128,167			\$80,406
	3.00%						
TOTAL CONSTRUCTION COST (Q4-2024)			\$611/sf	\$4,400,411		\$206/sf	\$2,760,614
Project Soft Costs				\$1,100,103			\$690,154
	25.00%						
	(A&E Fees, FF&E, Technology / AV, Testing & Inspections, Permits, Commissioning, etc.)						
TOTAL PROJECT COST (Q4-2024)			\$764/sf	\$5,500,000		\$258/sf	\$3,450,000
\$8,950,000							



PROJECT: Dodgeville Public Library
 Renovation & Addition
 HGA Commission Number 3757-004-00

FROM: Summer Stetzik

Writer's Direct Dial: (414) 278-3448

ISSUE DATE: November 14, 2024

OVERALL PROJECT SCHEDULE

Schematic Design (SD)	October 21, 2024 – December 6, 2024
Design Development (DD)	December 9, 2024 – January 24, 2025
Construction Documents (CD)	January 27, 2025 – March 21, 2025
Out to Bid (6 weeks)	March 27, 2025
Bid Due Date	May 8, 2025
Contract Negotiation (4W)	May 9 – June 6, 2025
Start of Construction	June 9, 2025
Target Substantial Completion	September 1, 2026

PROJECT WORKPLAN

Phase:	Primary Focus/Topic:	Key Agenda Items:
SD Meeting #1 Project Kick-Off (In Person) October 24, 2024 <i>COMPLETE</i>	Overall Project Review	Review of Key Project Components: <ul style="list-style-type: none"> ● Project team + scope ● Project schedule + budget ● Project Vision / Success Criteria
HGA Site Visit Investigation of Existing Spaces and Systems (In Person) November 12, 2024 <i>COMPLETE</i>	Investigation of Existing Building, Site and Systems	Review of existing project scope areas, and investigation of existing infrastructure, site, systems, capacities, etc.
SD Meeting #2 Programming & Conceptual Layouts (In Person) November 14, 2024 10:00 AM – 12:00 PM <i>TODAY</i>	Programming and Blocking + Stacking	Initial Check-in on: <ul style="list-style-type: none"> ● Project work plan ● Program verification ● Conceptual Space Layouts ● Critical Questions (entries, ● Engineering Key Take-aways

SD Meeting #3 Programming & Conceptual Layouts (Virtual Zoom Mtg.) November 21, 2024 1:00 PM – 3:00 PM	Blocking + Stacking Updates /	Follow-ups on: <ul style="list-style-type: none"> • Final Conceptual Floor Plans • Code Review • Book Drop Approach • Mechanical Room Approach
MILESTONE: Programming / Blocking + Stacking Lock – Friday, November 22		
SD Meeting #4 SD Review (In Person) December 5, 2024 10:00 AM – 12:00 PM	Schematic Design Review	Review SD Set (Page Turn) <ul style="list-style-type: none"> • MEP Report Out • Building Massing • HPC Approach
MILESTONE: SD REVIEW SET – to Building Committee Friday, December 6th Building Committee Review Period (1 week – December 6 - 11)		
SD COST ESTIMATE COMPLETE – December 13		
DD Meeting #1 (In Person) December 19, 2024 10:00 AM – 12:00 PM	Design Development	Review of: <ul style="list-style-type: none"> • Floor Plan Updates • Exterior Elevations / Materials
DD Meeting #2 (In Person) January 16, 2025 10:00 AM – 12:00 PM	Design Development	Design Updates and Review of: <ul style="list-style-type: none"> • Main Level Space by Space Review • Furniture Layout Review (Main) • IT / AV / Security Review • Civil / Landscape Review • Interior Finishes Review
DD Meeting #3 (Virtual Zoom Mtg) January 23, 2025 10:00 AM – 11:40 AM	DD Engineering Review	Review of: <ul style="list-style-type: none"> • Mechanical • Electrical • Plumbing • RCP + Lighting
MILESTONE: DD REVIEW SET – to Building Committee Friday, January 24th Review Period (1 week – January 24-January 31)		
DD COST ESTIMATE COMPLETE – January 21		
CD Meeting #1 (In Person) January 30, 2025 10:00 AM – 12:00 PM	Construction Documents	Initial Check-in on: <ul style="list-style-type: none"> • Lower-Level Space by Space Review • Exterior Elevations / Materials • Furniture Layout Review (LL) • IT/ AV / Security Review
CD Meeting #2 (In Person) February 13, 2025 10:00 AM – 12:00 PM	Construction Documents	Document Updates and Review of: <ul style="list-style-type: none"> • Drawing updates • RCP + Lighting Update • Civil / Landscape Review • Door Hardware Review • Final Interior Finishes Review

CD Meeting #3 (In Person) March 6, 2025 10:00 AM – 12:00 PM	Construction Documents	Document Updates and Review of: <ul style="list-style-type: none"> • Drawing updates • Furniture Layout Review • Phasing / Logistics • Final IT/AV/ Security Review
CD Meeting #4 (In Person) March 20, 2025 10:00 AM – 12:00 PM		CD Page Turn <ul style="list-style-type: none"> • Final Systems Review • Final Civil/ Landscape • Final Architecture Review
MILESTONE: 95% CD REVIEW SET – to Building Committee Friday, March 14th Review Period (1 week – March 14 - March 21) CD COST ESTIMATE COMPLETE – March 21		

Final Bidding Docs	Bidding Docs	Update drawings per comments and provide responses to review comments. Produce final cost estimate.
Out to Bid Target March 27, 2025	Docs Posting	Posting on City website
Pre-Bid Meeting Target April 8, 2025	Bidding Phase	On-Site walk-through with contractors
Bids Due Target May 8, 2025	Bidding Phase	Final Bids / Selection / Award of Contractor Contracts
Contractor Contracts	Final Contract Negotiation May 9 – June 9	Final Bids / Selection / Award of Contractor Contracts
MILESTONE: Notice to Proceed June 9, 2025 with Start of Construction as early as June 9, but no later than June 30, 2025		
CONSTRUCTION: <ul style="list-style-type: none"> • June 2025 – September 2026: 15 Months of Active Construction • Target Punch list by mid- August 2026 • Close-out by end of September 2026 		



333 East Erie Street
Milwaukee, WI 53202
414.278.8200
HGA.COM

November 15, 2024

WRITER'S CELL: 414-520-6513

Carrie Portz, Director
Dodgeville Public Library
139 South Iowa Street
Dodgeville, WI 53533

Re: Dodgeville Public Library Renovation + Addition Project
Shelving and Furniture Inventory and Selection
HGA Commission Number: 3757-004-00

Dear Carrie:

Hammel, Green and Abrahamson, Inc. (HGA) is submitting this Proposal to provide Additional Services for Furniture, Fixtures and Equipment for Dodgeville Public Library. Based on our recent communications, HGA has been requested to provide options for library furniture and library shelving inventory of existing, selection/procurement of new, and bidding services. This proposal includes three "tiers" of possible furniture/shelving involvement

SCOPE OF ADDITIONAL SERVICES

Based upon our understanding of the required scope, HGA will provide the following design services for the process:

- I. **Tier 01: Inventory of Existing and Conceptual Furniture Plan**
 - a) Initiate with a Site Visit to inventory existing furniture. Create log of image, size, and condition notes for all possible reuse products. (Note: includes furniture & general shelving. Not all shelving accessories.)
 - i. One physical trip for (2) HGA individuals
 - ii. Occurs during Schematic Design
 - b) Utilizing Dodgeville Public Library's direction, identify existing products for reuse and those not to be reused.
 - c) HGA will work with Dodgeville Public Library to develop a draft furniture/shelving plan in reflecting products for reuse verses any 'new' products.
 - i. Occurs during Design Development
 - d) HGA will refine the draft furniture/shelving plan with Dodgeville to confirm appropriate counts and variety of products have fit within the firmed furniture plan.
 - i. Occurs during early Construction Documents
 - e) HGA would then stop progress and release furniture/shelving plan to others for all coordination, specification, bidding, and installation oversight.

- II. **Tier 02: Inventory of Existing, Conceptual Furniture Plan, & Guidance/Consultation**
 - a) ***In addition to Tier 01 work***, HGA would resume collaboration with Dodgeville begin further defining products on a consultant level.
 - b) If another designer/vendor was introduced HGA would use this time to collaborate with second-party to provide continuity between building/interior design and furniture/shelving selections.
 - c) HGA would a lot (3) meetings (in person) to:
 - i. Review possible products

- ii. Review possible finishes
 - iii. Develop “look-book” of desired products and *ideal* finishes
 - iv. Meet with second-party to collaborate, give feedback for design continuity and performance considerations.
 - d) HGA would not provide any work towards detailed specification, bidding, or installation oversight.
- III. **Tier 03: Inventory of Existing, Conceptual Furniture Plan, Specification & Bidding**
- a) ***In addition to Tier 01 work***, HGA would resume collaboration with Dodgeville begin selections of furniture/shelving identified to be ‘new’ in conceptual plan.
 - b) HGA would a lot (5) meetings (4 in-person, 1 virtual) to complete the following for all ‘new’ furniture and shelving:
 - i. Meeting 01:
 - 1. Review contract-access, performance criteria, maintenance requirements, functional needs, etc for all ‘new’ furniture/shelving.
 - 2. Review Initial Product Concepts.
 - 3. Review Initial Shelving Needs.
 - 4. Finalize reuse of existing products.
 - 5. Overview of Bidding Process & Procurement Needs.
 - ii. Meeting 02:
 - 1. Present/Review refined product options.
 - a. Option to gather select physical samples for review/ visit furniture dealership(s).
 - 2. Discuss general finish application for each product.
 - 3. Confirm Shelving Types / Locations.
 - iii. Meeting 03:
 - 1. Present/Review proposed finishes for selected products.
 - 2. Review Shelving details (endpanel / canopy top needs).
 - 3. Share Bid Package Table of Contents
 - iv. Meeting 04:
 - 1. Review DRAFT furniture specifications
 - 2. Review DRAFT shelving specifications
 - 3. Review DRAFT bid package contents
 - 4. Revisit any finish refinements
 - v. Meeting 05:
 - 1. Finalize Bid Packages (Furniture, Shelving, & Casegoods)
 - 2. Coordinate issuance of packages
 - c) Following the selection/specification process, HGA will be available to support Dodgeville as needed to: answer bid questions, review bids, and notify/engage awarded parties.
 - d) HGA will stay engaged, as needed, with vendors/furniture dealerships as orders are finalized and placed.
 - e) HGA will complete (1) punchlist walk of shelving upon final install and (1) punchlist walk of furniture upon final install. (Assumed as separate trips).
 - f) “Tier 03” of work does not include:
 - i. Instruction/Requirements to Bidders (Front-End of Bid Package)
 - ii. Sending final package(s) to Bidders
 - iii. Installation coordination / scheduling
 - iv. Installation oversight (actively while products are being brought in)

Note: Any contract/deposit for furniture/shelving procurement will be established directly between owner and furniture dealership/vendor.

ASSUMPTIONS

- 1.) HGA has assumed all meetings are in person, unless noted otherwise above.
- 2.) HGA has assumed a mix of new and reused product, not ALL new.
- 3.) This scope does not include the procurement or coordination of art or accessories unrelated to furniture/shelving.

COMPENSATION

Compensation for Furniture & Shelving Scope services shall be on Stipulated Sum basis in the amount of:

Tier 01: **\$10,500**

Tier 02: **\$29,750**

Tier 03: **\$59,500**

Each tier would also include any reimbursable expenses for travel, etc. Reimbursable Expenses are defined as the actual expenditures made by HGA in the interest of the Project for expenses such as out-of-town travel and/or living expenses, long-distance communications, reproductions and mailing, data processing, and any state or local taxes imposed where the Project is located.

SCHEDULE

Based upon our current understanding of the construction project schedule, move-in is targeted for August 2026. The following outlines a high-level schedule to meet that timeline:

Existing Inventory	Site Visit	Nov-Dec. 2024
Draft Conceptual Furniture Plan		Dec 2024
Firm Conceptual Plan		Jan 2025
<i>(HOLD until completion of Construction Documents)</i>		
Resume Furniture/Shelving Selection		Jun 2025 (no later)
Finalize Bid Packages	16 weeks	Oct 2025
Shelving Package & Bidding	4 weeks	Oct-Nov 2025
Order Shelving		Dec 2025 <i>(estimate 6mo. Leadtimes)</i>
Furniture Package & Bidding	4 weeks	Jan-Feb 2026
Order Furniture		Mar 2026 <i>(estimate 4mo. Leadtimes)</i>
Shelving/Furniture Install	3-4weeks	Aug 2026
Library Re-Opening		Sep 2026

Furniture installation will follow substantial completion. Due to variability of markets, disruptions, & supply chain demands, HGA recommends placing orders to allow 'cushion' prior to install. . .In order to meet this suggestion, shelving should be ordered before end of 2025, and furniture by end of March 2026.

Please review this Proposal and contact HGA with any questions or comments. If this Proposal meets your needs, HGA will prepare a formal contract amendment.

Sincerely,

HAMMEL, GREEN AND ABRAHAMSON, INC.

CITY OF DODGEVILLE
ORDINANCE NO. 2024-05

AN ORDINANCE TO CREATE SECTION 12.12(a)(4) OF THE MUNICIPAL CODE OF
THE CITY OF DODGEVILLE, IOWA COUNTY, WISCONSIN, RELATING TO
THE ANNUAL TERM FOR MOBILE FOOD VENDING PERMITS.

THE COMMON COUNCIL OF THE CITY OF DODGEVILLE, IOWA COUNTY, WISCONSIN, DO
HEREBY ORDAIN AS FOLLOWS:

Section I: Section 12.12(a)(4) of the Municipal Code of the City of Dodgeville shall be
and hereby is created to read as follows:

“(4) Annual mobile food vending permits shall be issued on the 1st day of May each year
or thereafter when applied for, and shall expire on the 30th day of April following its
issuance.”

Section II: This ordinance shall become effective upon its passage and publication as
required by law.

Adopted and approved this 17th day of December 2024.

Barry Hottmann, Mayor

ATTEST:

Lauree Aulik, City Clerk

Date Adopted: _____
Date Published: _____
Effective Date: _____

2025 CITY OF DODGEVILLE FEE SCHEDULE

Ambulance	Fee
ALS 1 Emergency Rate	\$1,300.00
ALS 2 Emergency Rate	\$1,500.00
ALS Non-Emergency Rate	\$1,250.00
BLS Emergency Rate	\$11,000.00
BLS Non-Emergency Rate	\$1,000.00
Lift Assist (No Transport with Evaluation)	\$150.00
BLS No Transport	\$700.00
ALS No Transport	\$900.00
Motor Vehicle Accident No Transport	\$0.00
Mileage	\$28.00
Standby	\$150.00 per hour
Intercepts with area EMS (supplies)	Cost + ~15%
<i>*See Ambulance Rate Schedule for full details and definitions.</i>	
Building & Development - Planning & Zoning	Fee
Certified Survey Map Review (Fee for Appearing before the Plan Commission)	\$400.00
Conditional Use Permit (Fee for Appearing before the Plan Commission)	\$500.00
Plat Review	Preliminary Meeting - No Charge Preliminary Review with Plan Commission - \$500.00
Variance Request (Fee for Appearing before the Board of Zoning Appeals)	\$400.00
Zoning District Changes (Fee for Appearing before the Plan Commission)	\$500.00
Historic Preservation Certificate of Appropriateness	No Fee
Land Dedication Fee in Lieu of Land for Park	\$200 Single Family \$400 Two Family \$100/unit Multi-Family \$100/unit Mobile Home Parks
Street/Alley Discontinuance (Fee for Appearing before the Plan Commission)	\$500.00
Building & Development - Building Inspection	Fee
Building Permit - Additions & Remodels (Construction & HVAC)	\$40.00 + \$7 per \$1,000 in value
Building Permit - Additions & Remodels (Plumbing)	\$100.00
Building Permit - Additions & Remodels (Electric)	\$100.00
Building Permit Inspection & Enforcement for 1 & 2 Family - New Structures. State Seal Included.	\$1,000 Single \$1,500 Two-Family
Building Permit for Commercial Buildings - New Structure	\$40.00 + \$7 per \$1,000 in value
Building Permit for Government, Non Profit or Schools - New Structure	\$7 per \$1,000 of value up to \$6,000 max
Electrical Service Upgrade	\$150.00
Footings and Foundation Permit (Early Start)	\$150.00
Occupancy Permit	\$50.00
Penalty for Starting without a Building Permit	Double the Actual Cost (\$100 min)

2025 CITY OF DODGEVILLE FEE SCHEDULE

Solar Energy Permit	\$40.00 + \$7 per \$1,000 in value (\$150)
Sign Permit	\$40 per face
Moving (a building) Permit	\$40.00
Razing (a building) Fee	\$60.00

Cemetery	Fee
Full Lot (4 grave spaces)	\$2,500.00
One Half Lot (2 grave spaces)	\$1,300.00
Cemetery Lot Gravesite	\$700.00
Deed Re-Issuance or Transfer	\$50.00
Grave Site Marking Fee	Regular \$30.00 After Hours \$60.00
Disinterment	Actual Cost
Regular Grave Opening/Closing	\$700.00
Additional for After Hours/Weekend Opening/Closing	\$200.00
Additional for Winter Rate (Nov 15 - March 31)	\$200.00
Cremation & Infant (up to 1 year) Burials	\$300.00
After Hours/Weekend Opening/Closing	\$150.00
Winter Rate (Nov 15 - March 31)	\$150.00

Clerk - Animal Licenses	Fee
Neutered/Spayed Dog or Cat License	\$6.00
Unaltered Dog or Cat License	\$15.00
Late Penalty Fee	\$25.00
Replacement Tags	No Charge
Kennel License (Up to 12 dogs)	\$35.00
Additional Dogs in Kennel (in Excess of 12)	\$4.00/dog
Chicken Permit	\$25.00 Annually \$25.00 First Time Inspection

Clerk - Alcohol Licensing	Fee
Class "A" Retailer Fermented Malt Beverage (off premises consumption) <i>*may include Class A Cider</i>	\$75.00
"Class A" Retailer Intoxicating Liquor (off premises)	\$250.00
Class "B" Retailer Fermented Malt Beverage (on or off premises consumption)	\$100.00
"Class B" Retailer Intoxicating Liquor (on or off premises consumption)	\$500.00
"Class C" Wine Retailer License (on premise consumption)	\$100.00
"Class B" Intoxicating Liquor Reserve License	\$10,000 for initial instance
Extension of Premises Permit	No Charge
Operator's License – 1 year	\$30.00
Operator's License -2 year	\$50.00
Operator's License - Provisional	\$15.00
Operator's License - Temporary - Per Event	\$10.00
Temporary B - Fermented Malt Beverage or Wine License - Per	\$10.00
Change of Agent Fee for Alcohol License	\$10.00

2025 CITY OF DODGEVILLE FEE SCHEDULE

Publication Fee	Actual Cost (Estimated \$13)
Investigative (Background Check) Fee	Actual Cost (Estimated \$7.95)
Booklet Fees	Actual Cost

<i>Clerk - Other License & Permits</i>	<i>Fee</i>
Adult Entertainment Application Fee	\$500.00
Adult Entertainment License Fee	\$2,000.00
Cigarette, Tobacco or Vaping Product Retail License	\$50.00
Dance Permit License (Annual for Bars/Restaurants)	\$25.00
Dance License (Event License Open to the Public)	\$20.00
Direct Sellers, Transient Merchant or Solicitors Permit	\$30 per person for 90 days
Dumpster Permit	\$25.00
Extension of Premises Permit	No Charge
Fireworks Permit	\$25.00
Fireworks Sales Permit	\$25.00
Hotel/Motel Permit (Room Tax)	No Fee (Entites Subject to Room Tax)
Junk Dealer License	\$50.00
Mobile Food Vending Permit - Renews Annually May 1st	\$200/annually or \$20/day up to 3 days
Mobile Home Park License Fee - Renews Annually July 1	\$50 + \$2/home
Special Event License	\$30 per event + Extraordinary Services exceeding \$500 Non Profits May Request a Fee Reduction or Waiver
Street Use Permit - Per Event	\$25.00
Taxi or Taxi Driver (Annual)	\$25 per vehicle \$10 for each additional
Vendor Permit - Renews Annually May 1st	\$50 annually or \$5/day up to 3 days
Weights & Measures Regulation	Fee based on the number and type of
Investigative (Background Check) Fee	Actual Cost (Estimated \$7.95)

<i>Clerk Miscellaneous</i>	<i>Fee</i>
Copies	\$0.25/page
Interest Charge on Unpaid Invoices	1.5% accrued monthly
Special Assessment Letters	\$25.00 per parcel \$50 for rush under 48 hrs
Worthless Check Non Sufficient Funds (NSF) Processing Fee	\$30.00
Open Records	Actual Costs

2025 CITY OF DODGEVILLE FEE SCHEDULE

<i>Parks & Recreation - Facility Rentals</i>	<i>Fee</i>
Ley Pavillion	Deposit Required for All Rentals \$150 Private Enterprise \$600 Family Event (Resident) \$300 Family Event (Non-Resident) \$400 Wedding/Weekend (Resident) \$500 Wedding/Weekend (Non-Resident) \$800 Non Profit \$100 Stage Rental \$50
Park Shelter Reservation Fee – City Resident	\$60.00
Park Shelter Reservation Fee – Non-City Resident	\$75.00
Facility Use - Ball Diamond	n/a
Ball Diamond Prep (Chalking and Raking)	n/a

<i>Parks & Recreation - Pool</i>	<i>Fee</i>
Annual Pool Pass: City Resident	Adult - \$50.00 Student (Grades K-12) - \$45.00 Senior Citizen - \$45.00 Family - \$140.00
Annual Pool Pass: Non-Resident	Adult - \$65.00 Student (Grades K-12) - \$60.00 Senior Citizen - \$65.00 Family - \$180.00
Daily Pass: City Resident	Adult - \$5.00 Student (Ages 6-18) - \$4.00 Senior Citizen - \$4.00 Ages 5 and Under- Free with Paying Adult
Daily Pool Pass: Non-Resident	Adult - \$6.00 Student (Ages 6-18) - \$5.00 Senior Citizen - \$5.00 Ages 5 and Under - Free with Paying Adult
Swimming Lessons - Resident with Season Pass	\$30.00
Swimming Lessons - Non-Resident with season pass	\$40.00
Swimming Lessons - Resident Without Season Pass	\$50.00
Swimming Lessons - Non-Resident Without season pass	\$60.00
Swimming Lessons - Resident Private Lesson	\$105.00
Swimming Lessons - Non-Resident Private Lesson	\$140.00
Swim Team	\$30.00
Aerobics (without Pool Pass)	\$3/session
Adult Lap Swim (without Pool Pass)	\$3/session
Pool Rental	1-24 Persons - \$100.00/hr 25-49 Persons - \$125.00/hr 50+ Persons - \$150.00/hr

2025 CITY OF DODGEVILLE FEE SCHEDULE

Parks & Recreation - Recreation Programs	Fee
<i>Recreation Fees are established and updated as needed by program. Fees are posted on the Rec Departments webpage at https://dodgevillewi.gov/parksrec and on RecDesk.</i>	
Dance-Camp	Resident—\$25 Non-Resident (Dodgeville Schools)—\$40 Non-School-District—\$65
Gymnastics	Resident—\$30 Non-Resident (Dodgeville Schools)—\$45 Non-School-District—\$70
Basketball-Camp	Resident—\$25 Non-Resident (Dodgeville Schools)—\$40 Non-School-District—\$65
Volleyball	Resident—\$25 Non-Resident (Dodgeville Schools)—\$40 Non-School-District—\$65
Pee-Wee-Tee-Ball	Resident—\$25 Non-Resident (Dodgeville Schools)—\$40 Non-School-District—\$65
Coach-Pitch	Resident—\$25 Non-Resident (Dodgeville Schools)—\$40 Non-School-District—\$65
Cheerleading-Camp	Resident—\$25 Non-Resident (Dodgeville Schools)—\$40 Non-School-District—\$65
Little-League	Resident—\$25 Non-Resident (Dodgeville Schools)—\$40 Non-School-District—\$65
Golf	Resident—\$25 Non-Resident (Dodgeville Schools)—\$40 Non-School-District—\$65
Girls-Softball-Clinic	Resident—\$30 Non-Resident (Dodgeville Schools)—\$45 Non-School-District—\$70
Art-Camp	Resident—\$25 Non-Resident (Dodgeville Schools)—\$40 Non-School-District—\$65
Tennis	Resident—\$25 Non-Resident (Dodgeville Schools)—\$40 Non-School-District—\$65
Yoga	Resident—\$25 Non-Resident (Dodgeville Schools)—\$40 Non-School-District—\$65
Flag-Football	Resident—\$45 Non-Resident (Dodgeville Schools)—\$55 Non-School-District—\$70

2025 CITY OF DODGEVILLE FEE SCHEDULE

Girls Softball (Traveling)	Resident—\$45 Non-Resident (Dodgeville Schools)—\$60
Baseball (Traveling)	Resident—\$50 Non-Resident (Dodgeville Schools)—\$65

<i>Police</i>	<i>Fee</i>
Accident/Incident Reports	First 4 pages via pick up, email or fax - \$2.00 Each additional black & white page - \$0.25 Each additional color page - \$0.35 CD/DVD/Flash Drive - Actual Direct Cost
Research Fees	\$20.00 /hour *Only imposed if cost of records location exceeds \$50 ** Specialize requests may result in additional costs

<i>Public Works</i>	<i>Fee</i>
Driveway Permit/Curb Cut/Access Permit	\$50 Residential \$75 Commercial or Industrial
On-Site Waste Disposal at Treatment Plant	5 cents/gallon
Storm Water Control Plan and Permit	\$200 + \$3/1,000 sq ft of disturbance
Utility Permit (Street Opening)	\$50 per opening
Penalty for not having Street Opening permit	Double the Permit Fee
Garbage Pickup Fees (Charged on Utility Bill)	\$11 /monthly
Recycling Bins	\$7.95
Grass/Leaves - Penalty for Disposing in Street	\$50.00
Noxious Weeds & Tall Grass	\$50 + \$90/hr + materials
Dead Tree Removal on Private Property	\$100/hr
Snow Removal from Sidewalks Penalty	\$50.00

Rates are Effective January 1, 2025

PROPOSED USE OF REMAINING ARPA FUNDS

- The current balance of unspent and unallocated funds is \$127,461.91
- All funds must be “Obligated” by year end 2024. The federal definition of obligation is “an order placed for property and services and entry into contracts, subawards, and similar transactions that require payment”.
- All funds must be “Spent” by year end 2025. Recommendations from various sources are to get these funds spent ASAP.
- Items listed with a * below were already approved for the 2025 capital budget. Utilizing ARPA funds will remove them from the 2025 Capital borrowing package.

DEPARTMENT	ITEM	COST
POLICE	*Fire Arm Replacement	\$16,369.69
AMBULANCE	*EMS Pager Replacement	\$9,000.00
AMBULANCE	* Training Equipment upgrades	\$13,979.44
CLERK/TREASURER	*2 Express Vote Machines for Elections	\$7,900.00
CLERK/TREASURER	Laptop & Docking Station for HR Specialist	\$1,722.44
RECREATION	Laptop & Docking Station for Rec Director	\$1,722.44
PUBLIC WORKS	PC replacement for DPW	\$2,612.88
PUBLIC WORKS	Plow Truck (ordered in August 2024)	\$74,134.68
TOTAL		\$127,461.91

From: [Brandon Wilhelm](#)
To: [Lauree Aulik](#)
Subject: FW: SBR Quote Top Pack Defense
Date: Tuesday, November 26, 2024 12:47:14 PM
Attachments: [1. Template, Agency Purchase Letter.docx](#)
[3. Tax Exempt Form, State and Local govt Use only copy.pdf](#)
[PastedGraphic-1.tiff](#)

From: Shadow Systems <shadowsystems@toppackdefense.com>
Sent: Friday, November 22, 2024 2:38 PM
To: Brandon Wilhelm <bw59@dodgevillewi.gov>
Subject: Re: SBR Quote Top Pack Defense

Hi Brandon,

Thanks for contacting us today regarding the Shadow Systems DR920, sorry I couldn't take your call. There are several options available for the DR920, here is what we came up with for your Direct to Agency (Agency Owned) guns purchase.

Option #2

Model - ML-2306-1D

DR920, 9mm, Black Frame, FOUNDATION Slide Optic Black, Unthreaded Black, Steel Rod, Grn Trit 1D (Front Night Sight), LE/MIL ONLY

\$438.13 per gun

Qty (11) \$4819.43

Note: Quantity will actually be 13 bringing total to \$5965.69

For options #1-3 we can get you the new Vortex Defender ST (Red Dot) 3MOA or 6MOA, these would not be mounted when shipped to you. But you could bring the guns and Vortex Defender ST Red Dots into Top Pack Defense to be mounted or I can make a call to Vortex and they could mount them for you as well.

**Vortex Defender ST 3MOA Red Dot
\$270 Per Unit**

**Vortex Defender ST 6MOA Red Dot
\$270 Per Unit**

The 2 Forms below will need to be filled out for your Direct Agency Purchase, and returned to the email shadowsystems@toppackdefense.com

If you have any more questions please feel free to contact me.

Tony Orr
Owner
Top Pack Defense
1797 Sunfield Street
Sun Prairie, WI. 53590
Store 608-318-5238
Cell 608-279-3361
Email
shadowsystems@toppackdefense.com
Website
www.toppackdefense.com

On Nov 22, 2024, at 1:15 PM, Brandon Wilhelm <bw59@dodgevillewi.gov> wrote:

Hello,

I have received authorization to proceed with obtaining new firearms for the Dodgeville Police Department. I have been asked to provide an updated quote regarding which firearm was chosen. After some review, it is looking like we will transition to the Shadow Systems DR920. We would be purchasing 11 of the DR920.

Chief Brandon Wilhelm
Dodgeville Police Department
111 W. Merrimac St.

Dodgeville, Wi 53533
Phone: 608-935-5950 ext 359
Fax: 608-935-9655

From: TPD LLC <toppackdefense@gmail.com>
Sent: Friday, September 27, 2024 8:50 AM
To: Brandon Wilhelm <bw59@dodgevillewi.gov>
Subject: SBR Quote Top Pack Defense

Hello,

Sorry I missed your call regarding your 2025 firearms purchase. Here is what we came up with,

11.5" ADM SBR
\$1740.00 per unit

11.5" BCM SBR MK2 MCMR
\$1549.00 Per Unit

HUXWRX 556K Flow Kit
\$980.00 per unit

Streamlight Weapon mounted lights
\$135-\$175 per unit (Let me know which Protac Railmount you are interested in)

Glock 47 MOS
(If these are direct agency buy guns you will need to purchase through Kiesler's, we can only sell to individual officer owned at Blue Label Price)
\$489.50 per unit

Trijicon RMR06 Type II ADJ 3.25MOA
\$480.00 per unit

Holosun 507 Red
\$345.87 per unit

Vortex Defender ST
\$289.00

Safariland RDS G17 W/TLR1-HL BW
\$170.00 per unit

Safariland open top Double Mag BW

\$36.00 per unit

Shadow Systems DR920

Direct to Agency (Agency Owned) \$425.49 per unit

Individual Officer Owned \$468.00

Thank you for the opportunity to work with you on this project.

Tony Orr

Owner

Top Pack Defense

1797 Sunfield Street

Sun Prairie, WI. 53590

Store 608-318-5238

Cell 608-279-3361

Email

toppackdefense@gmail.com

Website

www.toppackdefense.com

<image001.png>



4190 Pennsylvania Avenue • Dubuque, IA 52002

Motorola - 2 way radio -CCTV
 Door Access - Fire & Burglary - Sound Systems

Dodgeville Ambulance
 Attn: Brian Cushman
 Pager Quote

11/21/2024

Itm	Qty	Model #	Description of Equipment		Total
1	20		Motorola Minitor 7 Pagers VHF 5 Ch.	\$450.00	\$9,000.00
2			Includes Battery & Charger		
3					
4			Programming		NC
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					

Total Equipment Cost	\$9,000.00
Installation & Labor	
Subtotal	
Sales Tax	
Total Purchase	
Less Down Payment	
Amount Due	

Prepared By: Ron Amundson
 Cell # 563-590-0882
 Accepted by:

COMELEC SERVICES, INC
 4190 Pennsylvania Ave * Dubuque, IA 52002 * 563-556-6526 * Fax 563-556-2702



4190 Pennsylvania Avenue • Dubuque, IA 52002

**Motorola - 2 way radio -CCTV
Door Access - Fire & Burglary - Sound Systems**

Dodgeville Ambulance
Attn: Brian Cushman
Pager Quote

11/21/2024

Itm	Qty	Model #	Description of Equipment		Total
1	40		Motorola Minitor 7 Pagers VHF 5 Ch.	\$450.00	\$18,000.00
2			Includes Battery & Charger		
3					
4			Programming		NC
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					

Total Equipment Cost	\$18,000.00
Installation & Labor	
Subtotal	
Sales Tax	
Total Purchase	
Less Down Payment	
Amount Due	

Prepared By: Ron Amundson
Cell # 563-590-0882
Accepted by:

COMELEC SERVICES, INC
4190 Pennsylvania Ave * Dubuque, IA 52002 * 563-556-6526 * Fax 563-556-2702



QUOTE

Quote Information

Quote Number	2410-2100	Commencement Date	10/21/2024
Customer No.		Expiration Date	12/31/2024

Quote Approval Status

Approved

Customer Information

Bill To Name	Dodgeville WI Police Department	Ship To Name	Dodgeville WI Police Department
Bill To	111 W Merrimac St Dodgeville, Wisconsin 53533 United States	Ship To	United States

Quantity	Product Code	Product	Description	Sales Price	Total Price
12.00	AEHEL CARBAGBLK	HELMET CARRY BAG - ZIPPERED WITH PADDING - BLACK	AE HELMET CARRY BAG - BLK	\$38.50	\$462.00
12.00	HELPLTP4BKLG	HIGHCOM BALLISTIC HELMET - STRIKER PLTP4 - LEVEL IIIA - PASGT - LG - BLACK	HELMET, STRIKER PLTP4, UPGRADE	\$503.79	\$6,045.48
26.00	PLTHBAGUARD128	HIGHCOM GUARDIAN PLATE - 4S17 NIJ 0101.06 CERTIFIED STAND ALONE LEVEL IV PLATE - SINGLE CURVE - 10X12 - SHOOTER CUT	BA-GUARDIAN-128, 4s17	\$227.42	\$5,912.92
12.00	HEL RATCHETBK	HIGHCOM STRIKER 427 RATCHET DIAL	RATCHET-BK, STRIKER RATCHET DI	\$129.92	\$1,559.04

Grand Total \$13,979.44

*Armor Express sources hard armor items from a number of manufacturers. These commercial products vary in size, shape, and weight, and may change without notice. Please verify these details if needed prior to placing order.

**When exporting plates, helmets or shields outside of the USA, Export License and End User Certificate are required. Any items to be exported must be in accordance with the Export Administration Regulations. Diversion contrary to U.S. law is prohibited

Terms and Conditions

Shipping Method	FedEx / UPS Ground	Estimated Ship Date	TBD
Prices are FOB	Eden, North Carolina	Terms	Net 30
Freight	To be added at time of shipment		



For Questions Contact - Email: Sales@armorexpress.com / Phone: (866) 357-3845

To assure proper pricing, write Quote Number on all purchase orders utilizing this quote.

City of Dodgeville, Wisconsin (Iowa)
Purchase Proposal Quote
 Submitted by Election Systems & Software

Purchase Solution Includes:

Quantity	Item Description	Unit Price	Extended Price
----------	------------------	------------	----------------

Tabulation Hardware

2	ExpressVote Universal Voting System: ExpressVote 2.1 BMD (Includes Internal Backup Battery, ADA Keypad, Headphones, Power Supply with AC Cord, and One (1) Standard 4GB Memory Device)	\$3,660.00	\$7,320.00
2	ExpressVote 2.1 Soft-Sided Case	\$250.00	\$500.00

Services

X	1 Year Hardware and Software Warranty		Included
X	Estimated Shipping and Handling		\$80.00

Total Purchase Solution \$7,900.00

Payment Terms
 Amount due within thirty (30) calendar days of contract execution: \$7,900.00

Annual Post-Warranty License and Maintenance and Support Fees
(Fees are Based Upon a 1-Year Customer Commitment to Subscribe to the Following Services)

2	Annual Post-Warranty Hardware Maintenance and Support Fees: HMA ExpressVote 2.1 BMD - Extended Warranty with Annual Maintenance	\$140.00	\$280.00
2	Annual Post-Warranty Firmware License and Maintenance and Support Fees: Firmware License - ExpressVote 2.1	\$75.00	\$150.00

Total Annual Post-Warranty License and Maintenance and Support Fees \$430.00

Footnotes:

1. This quote is an estimate and is subject to final review and approval by both ES&S and the Customer.
2. Rates valid for thirty (30) days and thereafter may change.
3. Any applicable (City & State) sales taxes have not been included in pricing and are the responsibility of the customer.
4. Subject to state, municipal, jurisdictional, provincial or territory laws to the contrary, the above pricing information is confidential, proprietary and trade secret information of ES&S and is intended only for the use of the individual or entity to which the document is directed to. This information may not be disclosed or reproduced either publicly or to any other individual or entity without the prior written authorization of ES&S.



Section V. Item #12.

Estimate

From **TC Networks, Inc**
 900 Valley Road
 Platteville, WI 53818

Note: This estimate is valid for 30 days.

Estimate Id | **4-2299**
 Issue Date | 11/21/2024
 Subject | GES- Dodgeville 2 Laptops with Docking Stations

Estimate For | **City of Dodgeville**

Item Type	Description	Quantity	Unit Price	Amount
Product	Lenovo ThinkPad 16" Mobile Workstation	2.00	\$1,482.35 USD	\$2,964.70 USD
Product	Lenovo Docking Station	2.00	\$235.09 USD	\$470.18 USD
Service	Shipping	1.00	\$10.00 USD	\$10.00 USD

Estimate Total \$3,444.88 USD

Notes

All accounts and invoices are due & payable in full within 30 days from the invoice date. Accounts 30 days or more past due are subject to an interest and finance charge of 1.5% per month or 18% per annum. Products will be invoiced as they are received for your project.



Section V. Item #12.

Estimate

From **TC Networks, Inc**
900 Valley Road
Platteville, WI 53818

Note: This estimate is valid for 30 days.

Estimate Id | **4-2227**
Issue Date | 08/16/2024
Subject | GES- Dodgeville Greg's Computer- Option2SFF

Estimate For | **City of Dodgeville**

Item Type	Description	Quantity	Unit Price	Amount
Product	Dell OptiPlex 7000 7020 Desktop Computer- micro size Height: 7.2" Width: 1.4" Depth: 7" Weight 2.89 lb	1.00	\$1,804.64 USD	\$1,804.64 USD
Product	Dell 27" monitor 2560x1440	2.00	\$391.62 USD	\$783.24 USD
Service	Shipping	1.00	\$25.00 USD	\$25.00 USD

Estimate Total \$2,612.88 USD

Notes

All accounts and invoices are due & payable in full within 30 days from the invoice date. Accounts 30 days or more past due are subject to an interest and finance charge of 1.5% per month or 18% per annum. Products will be invoiced as they are received for your project.



Truck Country of Iowa, Inc
 3201 Hwy 61/151
 Dubuque, IA 52003
 563-556-3773 | truckcountry.com

INVOICE/BILL

Section V. Item #12.

Contract #: _____
 Contract Date: 12-13-2024
 Deal #: DE-36238
 Customer #: 75728
 Salesperson: Tom Schieltz

Bill To: 75728
CITY OF DODGEVILLE
 100 E FOUNTAIN ST
 DODGEVILLE, WI 53533
 Phone: _____

Ship To:
CITY OF DODGEVILLE
 302 QUARRY ST DODGEVILLE, WI 5
 DODGEVILLE, WI 53533
 Phone: _____

Stock Number:	Condition/Year/Make/Model:	Vin Number:	FET:	Price:	Unit Price:
910369	New-2025 Western Star 47X	WE0356		\$136,562.00	\$136,562.00
				Total Unit Price:	\$136,562.00
					Subtotal: \$136,562.00
					Total Purchase Price: \$136,724.50

Due on Delivery:
NET BALANCE DUE ON DELIVERY: \$135,724.50

Lienholder:

Comments: Preliminary 2024 billing, Final documents due at time of delivery - January 2025

X
 Purchasers Signature: _____ Date: 12-13-2024
 Sales Representative: Tom Schieltz Date: 12-13-2024
 Purchasers Signature: _____ Date: _____
 Sales Representative Signature: _____ Date: _____
 SS/FED ID#: _____

**INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN
THE CITY OF DODGEVILLE AND TOWN OF DODGEVILLE TO CREATE
A JOINT ROOM TAX COMMISSION AND TOURISM ZONE**

THIS AGREEMENT, dated this 1st day of January, 2025 is by and between the City of Dodgeville, a Wisconsin municipal corporation existing and operating under Wis. Stats. Chap. 62 (the “City”) and the Town of Dodgeville; a Wisconsin body corporate and politic, operating pursuant to Wis. Stats. Chap. 60, (the “Town”) (together, the “Municipalities”) pursuant to Wis. Stats. §§ 66.0301 and 66.0615, for the purpose of coordinating tourism promotion and tourism development for a tourism zone shared by the Municipalities:

WHEREAS, the Municipalities recognize that the geographic area within the corporate and political boundaries of both Municipalities is a single destination as perceived by the traveling public constituting a tourism zone under Wis. Stats. § 66.0615(1)(h); and

WHEREAS, the Municipalities wish to cooperate in promoting tourism and tourism development in the Municipalities; and

WHEREAS, the state legislature has established statutory guidelines for the collection of room tax which may be collected and used for the purpose of promoting tourism and tourism development; and

WHEREAS, the Municipalities wish to create a joint room tax commission consistent with state statutes to facilitate the collection and expenditure of room tax revenues in accordance with Wis. Stats. §66.0615.

NOW THEREFORE, IT IS AGREED, by and between the parties, for valuable consideration and mutual benefit, the receipt and sufficiency of which is hereby acknowledged, as follows:

- (1) Definitions.
 - (a) Unless otherwise specified, all terms shall have the same meaning as that term is defined or used in Wis. Stats. §66.0615.
 - (b) “Operator” means all those entities upon which a room tax may be imposed under Wis. Stats. §66.0615(1m)(a).
- (2) Dodgeville Tourism Zone. The geographic area of the corporate and political boundaries of both of the Municipalities is hereby recognized as the Dodgeville Tourism Zone (the “Zone”).
- (3) Dodgeville Joint Room Tax Commission. The Dodgeville Joint Room Tax Commission (the “Commission”) is hereby established for the purpose of coordinating tourism promotion and tourism development for the Zone.

- (a) Composition. The Commission shall consist of six (6) members. Each of the Municipalities shall appoint two (2) persons each who shall be selected by Mayor for the City appointments and Town Board Chair for the Town appointments. Two (2) members shall be appointed by the Chairperson of the Commission who shall be representatives of the hotel and motel industry.

- (b) Term.
 - 1. Each member shall serve a one-year term and serve at the pleasure of the appointing official. Any member may be reappointed. Appointments shall be made on or before and shall commence on the 3rd Tuesday in April except that initial appointments under par. 2., below shall not expire until April 21, 2026.
 - 2. Initial appointments from the Municipalities shall be made as soon as practicable, but no later than thirty (30) days after the date of this Agreement.
 - 3. The municipal appointees shall meet within thirty (30) days after all municipal appointments are made to elect a Chairperson who shall appoint the industry representatives no later than thirty (30) days thereafter. The Commission may conduct no other business until the full Commission is appointed.

- (4) Powers and Duties of the Commission. The Commission shall have the following powers and duties:
 - (a) Monitor and collect room taxes from each Municipality within the Zone.
 - (b) Contract with a Tourism Entity as provided in Section (5).
 - (c) Provide input guidance to the Tourism Entity in pursuing and the means of implementing plans and programs, the program budget.
 - (d) Report annually to each Municipality from which it receives room tax revenue the purposes for which the revenues were spent.
 - (e) Prepare forms for use by Operators in reporting and remitting quarterly room tax payments.
 - (f) Report to any Municipality if any other Municipality fails to make the proper reports to the Commission and to collect from any delinquent Municipality those room taxes that such municipality has failed to remit to the Commission.

- (g) Make available financial records, meeting minutes and other records for inspection and copying at no charge by any Municipality or to any member of the public in accordance with Wisconsin's Public Records Law.
 - (h) Hold all meetings in accordance with Wisconsin's Open Meetings Law.
 - (i) Any other powers and duties necessarily implied by this Section (4) or this Agreement not inconsistent with Wis. Stats. §66.0615 or any ordinance adopted by the Municipalities.
- (5) Tourism Entity. The Commission shall enter into an agreement with the Dodgeville Area Chamber of Commerce to act as a "tourism entity" as defined by Wis. Stats. §66.0615(1)(f) to provide staff, support services, and assistance in developing and implementing programs to promote the Zone to visitors. The form of such agreement shall be approved by the City Attorney and Town Attorney. In the event the Dodgeville Area Chamber of Commerce declines to act as a tourism entity, ceases to exist or an agreement cannot be reached, the Commission shall enter into an agreement with another qualified entity approved by the Municipalities.
- (6) Room Tax.
- (a) Levy. Each Municipality shall levy a room tax on the sales price from selling or furnishing at retail, except sales for resale, rooms or lodging to transients by Operators which shall be set at a uniform percentage within the Zone. If the Municipalities are unable to agree on the percentage, the Commission shall set the percentage.
 - (b) Collection. Each Municipality shall collect and forward seventy percent (70%) of the room tax revenues it collects to the Commission.
 - (c) Ordinances and Resolutions. Each Municipality shall enact such ordinances or resolutions as are necessary to satisfy and effect the terms of the Agreement.
- (7) Additional Municipalities. It is contemplated that additional municipalities may join this Agreement in the future, and in such event and with the approval of any then-existing party to this Agreement, the membership will be adjusted accordingly as outlined in Wis. Stats. § 66.0615. Membership shall be formally recognized upon the principal elected official of the municipality presenting verification of municipal governing body action of approval of a room tax ordinance and approval of a resolution to join this Agreement, and a majority vote of the current members of the Commission approve acceptance.
- (8) Authority. In signing this agreement, representatives of the respective municipality represent and warrant this contract has been approved by the governing body of that

municipality and that appropriate authority rests in the signatories on behalf of the respective municipality.

- (9) Effective Date. The initial effective date of this agreement shall be the date upon which at the last contracting municipalities signs this agreement which shall be entered in the introductory paragraph of this Agreement above.
- (10) Term and Termination. This Agreement shall remain in effect until official action has been taken by one or more governing bodies to terminate the respective Municipality’s participation which termination shall not be effective until sixty (60) day’s written notice is provided to the clerk of each other Municipality. Termination by one Municipality shall not terminate this Agreement as to any other as long as two or more Municipalities remain parties.

CITY OF DODGEVILLE

TOWN OF DODGEVILLE

By: _____
Barry Hottmann, Mayor

By: _____
Curt Peterson, Chairman

Date: _____

Date: _____

Attest:

Attest:

Lauree Aulik, Clerk/Treasurer

Sara J. Olson, Clerk/Treasurer

**CITY OF DODGEVILLE
ORDINANCE 2024-06**

**AN ORDINANCE TO AMEND SECTION 3.13 OF THE MUNICIPAL CODE OF
THE CITY OF DODGEVILLE, IOWA COUNTY, WISCONSIN, RELATING TO
ROOM TAX.**

THE COMMON COUNCIL OF THE CITY OF DODGEVILLE, IOWA COUNTY,
WISCONSIN, DO HEREBY ORDAIN AS FOLLOWS:

SECTION 1: **AMENDMENT** “Sec 3.13 Room Tax” of the City of
Dodgeville Municipal Code is hereby *amended* as follows:

AMENDMENT

Sec 3.13 Room Tax

(a) *Definitions.*

- (1) *"Hotel" or "Motel"* means a building or group of buildings in which the public may obtain accommodations for a consideration, including, without limitation, such establishments as inns, motels, tourist homes, tourist houses or courts, lodging houses, rooming houses, summer camps, apartment hotels, resort lodges and cabins and any other building or group of buildings in which accommodations are available to the public, except accommodations, including mobile homes as defined in § 101.91(10), Wis. Stats., manufactured homes as defined in § 101.91(2) Wis. Stats., and recreational vehicles as defined in § 340.01(48r), Wis. Stats., rented for a continuous period of more than one month and accommodations furnished by any hospitals, sanatoriums, or nursing homes, or by corporations or associations organized and operated exclusively for religious, charitable or educational purposes provided that no part of the net earnings of such corporations and associations inures to the benefit of any private shareholder or individual. [Ref. § 66.0615(1)(b) & (c); § 77.25(2)(a)1, Wis. Stats.]
- (2) *"Transient."* The meaning given in §77.52(2)(a)1, Wis. Stats.
- (3) *"Commission."* The Dodgeville Joint Room Tax Commission established pursuant to §66.0615(1m)(b)2., Wis. Stats.
- (4) *"Tourism."* The meaning given in §66.0615(1)(e), Wis. Stats.
- (5) *"Tourism Entity."* The meaning given in §66.0615(1)(f), Wis. Stats.
- (6) *"Dodgeville Tourism Zone."* The Dodgeville Tourism Zone means the geographical area encompassing the City of Dodgeville, Wisconsin; the Town of Dodgeville, Wisconsin; and that may in the future include any municipality that hereafter becomes a party to the Commission Agreement.
- (7) *"Operator."* Operator shall mean a hotelkeeper, motel operator, lodging

marketplace, owner of a short-term rental, and other person furnishing accommodation that is available to the public, which is located in the City and are obligated to pay room taxes under §66.0615(1m)(a).

(8) "*Commission Agreement.*" Commission Agreement shall mean the Intergovernmental Agreement By and Between the City of Dodgeville and the Town of Dodgeville to Create a Joint Room Tax Commission and Tourism Zone, dated January 1, 2025, as amended from time to time.

(9)

(b) *Imposition of Tax.* A tax is hereby imposed on the privilege of furnishing, at retail, rooms or lodging to transients by Operators, regardless of whether membership is required for the use of the accommodations. Such tax shall be at the rate of 8 percent of the sales price of the rooms or lodging. Such tax shall not be subject to the selective tax imposed by §77.52(2)(a)1, Wis. Stats., and may not be imposed on sales to the Federal government or persons listed under §77.54(9a), Wis. Stats.

(c) *Collection of Tax and Reporting Requirements.*

(1) The tax imposed in this section shall be paid on a quarterly basis, with the quarters of the year ending on March 31, June 30, September 30 and December 31 of each year.

(2) Operators subject to the tax shall file a room tax return within 30 days after the end of each quarter and shall pay the applicable tax with the return. All returns and payments of room taxes shall be filed with and made to the Clerk-Treasurer. The room tax return forms shall be as prescribed by the Clerk-Treasurer.

(d) *Allocation of Tax.* Funds received from the room tax shall be allocated and used as follows:

(1) Thirty percent of the total amount collected shall be retained by the City as reimbursement for the costs of administering and overseeing the room tax program and for community projects.

(2) Seventy percent of the total amount collected shall be paid to the Commission, to be used only to promote and develop tourism in the Dodgeville Tourism Zone.

(e) *Tourism Entity.* The Tourism Entity shall provide staff, support services and assistance to the Commission in developing and implementing programs to promote the Dodgeville Tourism Zone to visitors, as fully set forth in an agreement between Commission and the Tourism Entity. The Tourism Entity may also hold and administer the room tax on behalf of the Commission in furtherance of the purpose of the room tax.

(f) *Administration.* The Clerk-Treasurer shall administer the room tax program. Payments to the Commission shall be made by the Clerk-Treasurer within 45 days after receipt of room tax proceeds. The Clerk-Treasurer shall prepare an annual report to the Council by March 15 of each year showing the total amounts collected and the disbursement of such amounts as heretofore provided.

- (g) *Permit.* Every Operator subject to the tax shall file an application with the Clerk-Treasurer for a permit to operate a hotel or motel within the City within 15 days of the effective date of this section or at least 30 days prior to the commencement of operation of a hotel or motel within the City. The application shall be upon a form prescribed by the Clerk-Treasurer and shall set forth the name under which the applicant transacts or intends to transact business, the location of the place of business, and such other information as the Clerk-Treasurer requires. The application shall be signed by the owner if a sole proprietor and, if not a sole proprietor, by the person authorized to act on behalf of the owner. The permit shall not be assignable and shall be valid only for the person in whose name it is issued and only for the place designated in the permit and shall expire when the hotel or motel for which it is issued ceases business. The permit shall be displayed in a public place on the premises.
- (h) *Liability for Room Tax.* The Operator to whom a permit has been issued shall be liable for any and all amounts of tax imposed under this section. Upon termination of business by any Operator to whom a permit is issued, any tax for that portion of the quarter in which the business was operated shall become immediately due and payable, and any tax due must be paid before a permit may be issued to any Operator to operate a hotel or motel at the same location.
- (i) *Audit.* Whenever the City has probable cause to believe that the correct amount of room tax has not been assessed or that the return of any Operator to whom a permit has been issued is not correct, the Clerk-Treasurer or his designee may inspect and/or audit the financial records of such Operator and shall determine and assess the correct tax due.
- (j) *Estimated Assessment.* If any Operator required to make a return fails, neglects or refuses to do so for the amount, in the manner and form, and within the time prescribed, the Clerk-Treasurer shall make, according to his or her best judgment, an estimate of the amount of the gross receipts received by such person and shall compute and assess the amount of tax required to be paid, based upon such estimate. No refund or modification of the payment determined may be granted until such Operator files a correct room tax return and permits the City to inspect and audit his or her financial records under sub. (h) above.
- (k) *Interest.* All delinquent room taxes shall bear interest at the rate of 1 percent per month for every month or portion of a month during which such taxes are delinquent. No interest shall be payable by the City on overpayments of tax. All interest collected under this section shall be retained by the City.
- (l) *Confidentiality.* All returns and other information provided by any Operator under this section shall be confidential and may be disclosed by the Clerk-Treasurer only to the following: the Operator who filed the return or his or her authorized agents, successors and assigns; persons using the information in the discharge of the duties of their office or in the discharge of duties imposed upon them by law; any person designated by court order. This disclosure prohibition does not include the dissemination by the Clerk-Treasurer of aggregate amounts of tax received from all hotels and motels within the City.

(m) *Revocation of Permit and Operation of Hotel or Motel Without Permit.*

- (1) No person may operate a hotel or motel within the City without the permit required by this section. Enforcement of this prohibition may be by application to the appropriate court for an injunction or other lawful relief or by any other means provided by law.
- (2) Any permit required under this section may be revoked by the Council upon written notice to the Operator to whom it was issued for one or more of the following reasons:
 - a. Failure to file a return or pay the tax due within 45 days after the due date for filing the return and payment of the tax.
 - b. Filing a return which contains false information.
 - c. Refusing to permit the City to inspect and audit the financial records of the Operator subject to the tax.

(n) *Penalties for Certain Violations.*

- (1) Any Operator who fails to comply with a request to inspect and audit such Operator's financial records as provided in sub. (i) above shall be subject to a forfeiture not to exceed 5 percent of the tax imposed under sub. (b) above, plus court costs and assessments. The forfeiture schedule is as follows:
 - a. Failure to comply for one to 7 days, 1 percent.
 - b. Failure to comply for 8 to 14 days, 2 percent.
 - c. Failure to comply for 15 to 21 days, 3 percent.
 - d. Failure to comply for 22 to 28 days, 4 percent.
 - e. Failure to comply for more than 28 days, 5 percent.
- (2) Any person who fails to pay the room tax due under sub. (b) or (j) above shall be subject to a forfeiture in the amount of 25 percent of the room tax due for the previous year or \$5,000.00, whichever is less, plus court costs and assessments.
- (3) Any person who violates either sub. (l) or (m)(1) above shall be subject to a forfeiture of not less than \$100.00 nor more than \$500.00, plus court costs and assessments. The bond amount for a first offense shall be \$100.00 and the bond amount shall be \$250.00 for second and subsequent offenses. Court costs and assessments shall be added to these amounts.

(Ord. No. 1283)

SECTION 2: **EFFECTIVE DATE** This ordinance shall take effect upon its passage and publicaiton as required by law.

Adopted and Approved this 17th day of December, 2024

Presiding Officer

Attest

Barry N. Hottmann, Mayor
City of Dodgeville

Lauree Aulik, Clerk/Treasurer
City of Dodgeville



November 21, 2024

City Council and Management
City of Dodgeville
100 East Fountain Street
Dodgeville, Wisconsin 53533

This letter is to confirm and specify the terms of our engagement with you and to clarify the nature and extent of services we will provide to the City of Dodgeville (“City”). You have requested that we perform the following services:

- Assist the City in adjusting the books of accounts with the objective that they will be able to prepare a working trial balance from which financial statements can be prepared. Your clerk/treasurer will provide us with a detailed trial balance and any supporting schedules we require.
- Assist in updating capital asset depreciation records. Includes summarizing infrastructure and utility projects, allocating costs to the correct funds and accounts, and recording depreciation expense.
- Update the debt summary and propose correcting journal entries related to debt transactions.
- Assist in yearend adjustments and accruals, which includes such items as clearing out the 2023 tax roll and recording the 2024 tax roll.

Additionally, we will assist with the following as requested:

- Assist in identifying any bank account reconciling issues from information provided by management. We will not review the cancelled checks or electronic copies of the checks for payees or endorsements.
- Scan the general ledger for any obvious account reclassifications or adjustments in order for the financial statements to be in accordance with applicable standards.
- Assist with accounting system checklists for end of accounting cycles.
- General support and assistance throughout the year.

Our services will cover the year ending December 31, 2024.

Our Responsibilities

This engagement is limited to the period and the accounting services indicated above. We will not audit or review your financial statements as part of this engagement, as those terms are defined in generally accepted auditing standards or any other accounting documents and information you provide. We will not verify the data you submit for accuracy or completeness. Rather, we will rely on the accuracy and completeness of the documents and information you provide to us.

Our engagement cannot be relied on to disclose errors, irregularities, or illegal acts, including fraud or embezzlements, that may exist. However, we will inform the appropriate level of management, specifically designated by you, of any material errors that come to our attention and any irregularities or illegal acts that come to our attention, unless they are clearly inconsequential.

We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities since performing those procedures or taking such action would impair our independence.

Your Responsibilities

The engagement to be performed is conducted on the basis that you acknowledge and understand that our role is to provide the services outlined on the first page. You agree to the following responsibilities:

- 1) The design, implementation, and maintenance of internal control to prevent and detect fraud and informing us about all known or suspected fraud impacting the City.
- 2) The selection of accounting principles followed.
- 3) The prevention and detection of fraud.
- 4) To ensure that the City complies with the laws and regulations applicable to its activities.
- 5) The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the engagement.
- 6) To provide us with—
 - access to all information of which you are aware is relevant to the services, such as records, documentation, and other matters.
 - additional information that we may request to be able to perform the requested services.
 - unrestricted access to persons within the City of whom we determine it necessary to make inquiries.

You are also responsible for all management decisions and responsibilities and for designating an individual with suitable skill, knowledge, and experience to oversee our bookkeeping services. You are responsible for evaluating the adequacy and results of the services performed and accepting responsibility for such services.

Other Relevant Information

Shawn Roelli, CPA, engagement partner, is responsible for supervising the engagement.

Our fees will be billed at our standard hourly rates for these types of services. You will also be billed for out-of-pocket costs such as postage, travel, etc. Accounts over 90 days will be subject to finance charges. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation.

You agree to hold us harmless and to release, indemnify, and defend us from any liability or costs, including attorney's fees, resulting from management's knowing misrepresentations to us or resulting from any actions against us by third parties relying on the financial statements described herein except for our own intentional wrongdoing.

In the event of a dispute related in any way to our services, our firm and you agree to discuss the dispute and, if necessary, to promptly mediate in a good faith effort to resolve. We will agree on a mediator, but if we cannot, either of us may apply to a court having personal jurisdiction over the parties for appointment of a mediator. We will share the mediator's fees and expenses equally, but otherwise will bear your own attorneys' fees and mediation cost. Participation in such mediation shall be a condition to either of us initiating litigation. In order to allow time for the mediation, any applicable statute of limitations shall be tolled for a period not to exceed 120 days from the date either of us first requests in writing to mediate the dispute. The mediation shall be confidential in all respects, as allowed or required by law, except our final settlement positions at mediation shall be admissible in litigation solely to determine the prevailing party's identity for purposes of the award of attorneys' fees.

In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination.

You may request that we perform additional services not contemplated by this engagement letter. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fee. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

We have the right to withdraw from this engagement if you do not provide us with any information we request in a timely manner, refuse to cooperate with our reasonable requests, or misrepresent any facts. Our withdrawal will release us from any obligation to complete your financial statements or tax returns and will constitute completion of our engagement. You agree to compensate us for our time and out-of-pocket expenses through the date of our withdrawal.

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you acknowledge and agree with the terms of our engagement as described in this letter, please sign the letter and return it to us.

Sincerely,

Johnson Block & Company, Inc.

Johnson Block & Company, Inc.

Acknowledged: City of Dodgeville

By: _____

Title: _____

Date: _____

Subsequent OPEB Valuation for the City of Dodgeville

Previous Study

Key Benefit Concepts (now Foster & Foster Consulting Actuaries, Inc.) completed an actuarial liability study for the City of Dodgeville in June, 2023. The study had a valuation date of December 31, 2021. We provided an actuarial valuation of Other Post-Employment Benefits (OPEB) liability. The City has modified the post-employment benefits since the last valuation. Based upon the modified benefits as illustrated on pages 6-7 in the summary of benefits, we anticipate our fee for an updated alternative measurement method (AMM) valuation to be \$4,000.

If the City wishes to have an updated study at this time, please sign and return the attached acceptance form and we will begin a subsequent liability study upon acceptance.

If further changes beyond those already noted on pages 6-7 have been made to your City's post employment benefits, and the City is interested in an updated study at this time, please sign the attached acceptance as well as send us the modified benefits. We will review the changes and reply with modifications to our fees, if needed, based upon the noted benefit changes.

New Study

Subsequent studies may be more complex than initial studies and require more work than merely updating terminated employees and new hires. The retirement, termination and addition of employees can change the demographics of a group (i.e. average age and years of service, average age of medical plan participant). These demographics are critical in the calculation of the liabilities, particularly in that of the implicit rate subsidy. In other words, when performing a subsequent study, regardless if it is the actuary that performed the prior valuation or some other actuary, calculation of the liabilities is performed as of the new valuation date, based upon the actives and retirees of the City as of this new valuation date and their associated demographics. So, in this regard, it is as if we are performing an initial study all over again.

Please note that Foster & Foster Consulting Actuaries, Inc does not provide legal advice. The scope of the project is clearly defined in our proposal and does not include commentary or accountability for whether such benefits and eligibilities comply with state, federal or other required guidelines. The government entity is responsible for assuring that the benefits it provides are in compliance with all current regulations.

City Funding

Via emails from the City on October 29, 2024, the City is funding benefits as follows:

- OPEB: pay-as-you-go basis from general assets (i.e., the City is **not** funding its benefit via an irrevocable trust or account).
- Fully-insured health benefit: The City provides health benefits on a fully-insured basis through the State health plan – ETF.

With recent changes in GASB guidelines, it is important to note that this proposal for a new valuation is based upon this City Funding approach.

Proposed Valuation

This proposal is for a valuation of the OPEB (GASB 74/75) benefits based upon compliance with the new GASB Statements.

The proposal assumes the following:

- Valuation Date: 12/31/2023
- Measurement Date: 12/31/2023
- Reporting Date: 12/31/2024

Fees: The fee for services is expected to be no greater than the fee shown. These fees are based upon the City’s funding method noted above. Should the City be using a different funding method than as noted herein, the fees for services are not valid and a new proposal is required.

Under new GASB Statements, it is required for an actuary to update tables in the year between valuations. Foster & Foster will provide OPEB table updates for fiscal year end reporting 12/31/2025. Since this is billed separately in the subsequent year, the fee for the table updates are itemized separately. Our fee below is for the table updates, based upon following GASB Statements 75, and assuming that the City is agreeable to a measurement date that is 12 months prior to the reporting date for such updates. Our fee is based upon this assumption.

Subsequent Actuarial Valuation & Required Table Update Fee	
	Fee
OPEB Valuation	
• Fee if paid by cash, check or ACH Transfer	\$ 4,000
In Person Visit to City to Present Updated Report <i>(optional service)</i>	\$ 375
Virtual Meeting with City to Present Updated Report outside of regular business hours <i>(optional service)</i>	\$ 300
Required Table Update - for the 12/31/2025 financial reporting year end OPEB Table Updates GASB 75	
• Fee if paid by check or ACH Transfer	\$ 840

Option: 4-year Agreement - (Fee for Valuation 12/31/2023, Table Updates 12/31/2024, Updated Valuation 12/31/2025, and Table Updates 12/31/2026)

Many entities request multi-year agreements; thus, we have provided this option for the City as well. Below are our fees for the 12/31/2023 (FYE 12/31/2024) valuation, 12/31/2024 (FYE 12/31/2025) table updates, the subsequent valuation as of 12/31/2025 (FYE 12/31/2026), and table updates as of 12/31/2026 (FYE 12/31/2027).

The fees for the valuations and the table updates assume there will be no changes or modifications to the eligibility or post employment benefits from the initial year valuation. The subsequent year following the valuation requires table updates. Each new valuation requires calculations of the inflows and outflows and preparation/update of the table of inflows and outflows. This multi-year agreement allows the City to budget for upcoming expected costs. Further, since the 4-year agreement reduces Foster & Foster’s administrative time/expense to prepare the proposal and request approval, the fees for the 4-year period reflects the reduced time/expense spread over the 4-year period.

Should the GASB guidelines, benefits, eligibility, or measurement date change, the fees below would be subject to change. With a material change, a current multi-year contract would be superseded by a new proposal/ agreement with revised fees; which the City would have the opportunity to accept for the remaining duration of the initial executed agreement **or** decline, thus terminating the contract for any remaining years. In addition, should it be determined there is no longer a post employment benefit requiring valuation for reporting purposes the contract would terminate for any remaining duration.

Actuarial Valuation & Required Table Update Fees Alternative Measurement Method (AMM)	Check or ACH
1. Subsequent OPEB Valuation GASB 75 as of 12/31/2023 for FYE 12/31/2024	\$ 3,800
2. Required OPEB Table Update GASB 75 for the fiscal year end 12/31/2025	\$ 840
3. Subsequent OPEB Valuation GASB 75 as of 12/31/2025 for FYE 12/31/2026	\$ 4,100
4. Required OPEB Table Updates GASB 75 for the fiscal year end 12/31/2027	\$ 910
Total 4-Year Agreement Fees	\$ 9,650

Note: If you would like to pay by credit card, please let us know.

An in person visit to the City to present updated report (optional services) \$375/visit or \$300/ visit for a virtual meeting with the City to present the updated report if outside of regular business hours.

Fees noted in this proposal are valid if accepted by January 15, 2025.

The fees for the table updates assume there will be no changes or modifications to the eligibility or post employment benefits from the 12/31/2023 valuation. Note, the fee for table update services will be invoiced in 2025/ 2026 after the service is provided.

Subsequent studies and alterations are not included in the above noted fee.

Because of the importance of oral and written representations to an effective agreement, The City hereby releases Foster & Foster and its current, former or future owners, agents, employees, personnel and assignees from any and all claims, liabilities, costs and expenses attributable to a misrepresentation by the City or its management. Further, the City understands and agrees to the valuation as prepared by Foster & Foster or assignee according to the following process and outcomes:

The calculations of cost and liabilities illustrated will be determined according to generally accepted actuarial principles and standards. Specific assumptions and actuarial methodology for the study will be defined within the report. Each material assumption will be, in the actuaries' opinion, individually reasonable and falls within the best estimate range, taking into account past experience and reasonable future expectations, and is consistent with each other material assumption. Given that actual experience may vary from the actuarial assumptions projected, developing liabilities and costs may differ from those estimated in the report. Furthermore, in the event of any inaccuracies in the information or data provided, upon which these calculations were based, revisions may be

needed. Fees associated with such revisions are not within the scope of this project. Additional fees will be determined and approved by the City before revisions are made.

The valuation and report will be prepared solely for the purposes of providing information required by The Government Accounting Standards Board (GASB) for the City's financial reporting. Foster & Foster assumes neither responsibility nor any liability for use of this report for any other purposes.

Therefore, if the above services and guidelines are met, neither Foster & Foster nor its current, former or future owners, agents, employees and personnel shall be liable to the City, whether a claim be in tort, contract or otherwise, for any amount in excess of the total professional fees paid by the City under this agreement.

Timetable: Upon receipt of **all required data**, the valuation is scheduled to be completed within a 12-week timetable. However, please note that during periods of high volume, the timetable may be longer.

Review and Report: Our fees include a telephonic review of the draft report and preparation of an electronic version of the report and up to two hard copies of the final valuation report, if requested.

City Visit: Many government entities do not require a presentation with the subsequent study. Thus, the subsequent valuation does not include a visit to the City to present the finalized report. However, this service is available at an additional cost. Please contact us if you should like a presentation.

Invoicing: Statements for work completed will be invoiced when a draft valuation is provided to the City. Payment is due upon receipt. Subsequent invoices will be sent if additional services are requested.

Proposal Acceptance

If the City wishes to have an updated study at this time:

- Please sign and return the attached acceptance form and we will begin a subsequent liability study upon acceptance.

If further changes have been made to your City's post employment benefits, and the City is interested in an updated study at this time:

- Please sign the attached acceptance as noted and make the changes on the benefit summaries.
- We will review the changes and reply with modifications to our fees, if needed, based upon the noted benefit changes.

Acceptance for a Subsequent Actuarial Liability Study

This proposal forms an agreement between the City of Dodgeville and Foster & Foster Consulting Actuaries, Inc.

Actuarial Valuation including OPEB & Required Table Updates:

Please check the appropriate boxes:

The City's medical plan is:	
<input type="checkbox"/>	Fully Insured
<input type="checkbox"/>	Self-funded

The City's benefits are funded through:		
OPEB	<input type="checkbox"/>	General Assets
	<input type="checkbox"/>	Irrevocable Trust

If response does not agree with notes on page 1 & 2, fee will change.

Please check one box below:

- The City accepts the proposal for a 2-year agreement (**Valuation 12/31/2023 and Table Updates 12/31/2024**)
- The City accepts the proposal for the 4-year agreement (**Valuation 12/31/2023, Table Updates 12/31/2024, Updated Valuation 12/31/2025, and Table Updates 12/31/2026**). This agreement allows for early termination if the City no longer has an OPEB liability.

Please check one box below:

- The Post Employment Benefit Summaries as provided in this proposal, accurately and completely reflect the current retirement benefits offered by the City.
- Modifications were made to the City's post-employment benefits beyond those already noted in the Post-Employment Benefit Summary. These additional modifications have been noted as illustrated on pages 6-7. The Post-Employment Benefit Summary **with** the noted changes accurately and completely reflects the retirement benefits currently offered by the City.

Disclaimer

- Upon receipt of the eligibility and post employment benefit data required for valuation, should we find that eligibility and/or benefits are significantly different than outlined in this proposal or changes in GASB requirements have occurred, Foster & Foster reserves the right to revise our proposal and the associated fees for the study.
- **To avoid additional charges, please make sure the benefit summaries provided are correct.** Upon review of the draft report should further modifications be required beyond those noted in the summary with the acceptance, wherein the calculated liabilities are affected, additional fees will be charged. These fees will be based upon the additional time required to recalculate the liabilities. With the inclusion of the additional fee, the total due may exceed the fee noted in this proposal.

City of Dodgeville

Lauree Aulik, Clerk-Treasurer

Barry N. Hottman, Mayor

Date

Facsimiles of acceptance signatures shall be as valid as the original signatures.



December 16, 2024

To the City Council
City of Dodgeville Tax Incremental District No. 3
Dodgeville, Wisconsin

We are pleased to confirm our understanding of the services we are providing to the City of Dodgeville, Wisconsin Tax Incremental District No. 3 for the period from the date of creation through December 31, 2023. Please read this letter carefully because it is important to both Johnson Block & Company, Inc. and the City of Dodgeville, Wisconsin Tax Incremental District No. 3 that you understand and accept the terms under which we have agreed to perform our services as well as management’s responsibilities under this agreement.

Financial Statement Services

We will prepare and audit the Historical Summary of Project Costs, Project Revenues and Net Cost to be recovered through Tax Increments and the related Historical Summary of Sources, Uses and Status of Funds, and the disclosures, from the date of creation through December 31, 2023.

The objective of our audit is the expression of opinion about whether your TIF District financial statements are fairly presented, in all material respects, in conformity with the financial reporting provisions of the Wisconsin Department of Revenue.

Our audit will be conducted in accordance with GAAS. Our professional standards as defined by GAAS require that we plan and perform the audit to obtain reasonable assurance about whether the TIF District financial statements, and the related financial statement disclosures, are free from material misstatement and are fairly presented, in all material respects, in conformity with the financial reporting provisions of the Wisconsin Department of Revenue. Reasonable assurance is a high level of assurance but is not absolute assurance and, therefore, is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in aggregate, they would influence the judgment made by a reasonable user based on the TIF District financial statements.

City of Dodgeville, Wisconsin Tax Incremental District No. 3
Page 2

Financial Statement Services (Continued)

Our audit will involve performing procedures to obtain audit evidence about the amounts and disclosures in the TIF District financial statements and will include tests of the accounting records of the City of Dodgeville, Wisconsin Tax Incremental District No. 3 and other procedures we consider necessary. The procedures we determine necessary will depend on our professional judgment as auditors and will be based, in part, on our assessment of the risks of material misstatement of the TIF District financial statements and disclosures, whether from errors, fraudulent financial reporting, misappropriation of assets, or violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. An audit also includes evaluating the appropriateness of accounting policies used, and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the TIF District financial statements. If we deem it appropriate, our procedures will also include tests of documentary evidence supporting the transactions recorded in the accounts. As part of our audit process, we may request written representations from your attorneys, and they may bill you for responding. At the conclusion of our audit, we will also request certain written representation from you about the TIF District financial statements and related matters. These representations will include acknowledging our assistance with the preparation of your TIF District financial statements, the supplementary information, and notes accompanying these documents, and that you have reviewed and approved these documents, approved their release, and that you have accepted responsibility for them.

Because of the inherent limitation of an audit, together with the inherent limitations of a system of internal control, an unavoidable risk exists that some material misstatements may not be detected by our firm, even though the audit is properly planned and performed in accordance with GAAS. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of controls. An audit is not designed to provide an opinion on a system of internal control nor to identify internal control deficiencies.

In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the TIF District financial statements or disclosures. However, we will inform you of any material errors that come to our attention, and we will inform you, or the appropriate level of management, of any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform you of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential.

In making our risk assessments, we will gain an understanding of your system of internal control relevant to the preparation and fair presentation of the City of Dodgeville, Wisconsin's TIF District financial statements in order to design audit procedures that are appropriate in the circumstances.

However, our audit procedures are not designed for the purpose of expressing an opinion on the effectiveness of your system of internal control, and accordingly, we will express no such opinion. We will communicate in writing to the appropriate level of management and those charged with governance matters concerning any significant deficiencies or material weaknesses in the system of internal control relevant to your TIF District financial statements that we identify during the audit.

City of Dodgeville, Wisconsin Tax Incremental District No. 3
Page 3

Financial Statement Services (Continued)

As part of obtaining reasonable assurance about whether the TIF District financial statements are free of material misstatement, we will also perform tests of the City of Dodgeville, Wisconsin Tax Incremental District No. 3's compliance with applicable laws and regulations and the provisions of contracts and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance, and we will not express such an opinion. Management maintains the responsibility for identifying and ensuring that the City of Dodgeville, Wisconsin Tax Incremental District No. 3 complies with applicable laws, regulations, contracts, and other agreements.

We identified the following significant risks of material misstatements as part of our audit planning: 1) Presumed risk of management override of controls. 2) Limited segregation of duties. 3) Material audit adjustments in prior years.

Also, based on the audit evidence we obtain, we will conclude whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the entity's ability to continue as a going concern for a reasonable period of time.

As this engagement is not designed to be a fraud audit, management understands and accepts the inherent limitations of the audit services described in this agreement.

Neither our audit nor our identification and communication of the above-detailed significant risks relieve you of any of your management or governance responsibilities.

Our responsibility as auditors is, of course, limited to the period covered by our audit and does not extend to any other periods.

Shawn Roelli is the engagement partner for the audit services specified in this letter. His responsibilities include supervising Johnson Block & Company, Inc's services performed as a part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

City of Dodgeville, Wisconsin Tax Incremental District No. 3
Page 4

Responsibilities of Management and Those Charged with Governance

- The selection of the financial reporting framework to be applied in the preparation of the TIF District financial statements.
- The preparation and fair presentation of TIF District financial statements in accordance with the selected financial reporting framework and the inclusion of all informative disclosures that are appropriate for the specified reporting framework.
- The design, implementation, and maintenance of a system of internal control relevant to the preparation and fair presentation of the TIF District financial statements that are free from material misstatement whether due to fraud or error.
- The prevention and detection of fraud.
- Ensuring that the entity complies with the laws and regulations applicable to its activities.
- The accuracy and completeness of the records, documents, explanations, and other information including significant judgments management provides for the preparation of the TIF District financial statements.
- Providing the firm with documentation, and other related information of which management is aware that is relevant to the preparation and fair presentation of the TIF District financial statements; as well as additional information that may be requested for the purpose of the preparation and presentation of the TIF District financial statements; and allowing unrestricted access to persons within the City with whom the firm determines it necessary to communicate.
- To provide the firm, at the conclusion of the engagement, with a letter that confirms certain representations made during the audit.

By your signature below, you acknowledge that management understands and agrees to assume all of the responsibilities stipulated in this section. As part of our engagement, we may advise you about appropriate accounting principles and their application; however, the management of the City of Dodgeville, Wisconsin TIF District No. 3 acknowledges and understands that the final responsibility for the preparation and fair presentation of the TIF District financial statements in accordance with the financial reporting provisions of the Wisconsin Department of Revenue remains with you. This responsibility includes the TIF District financial statements, all accompanying information, and the representations that accompany them. As such, the management of the City of Dodgeville, Wisconsin TIF District No. 3, is responsible for adjusting the TIF District financial statements to correct material misstatements, including inadequate, incomplete or omitted disclosures, and for confirming to us in the representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the TIF District financial statements taken as a whole. Other management responsibilities include maintaining adequate records, selecting and applying accounting principles, and safeguarding assets.

City of Dodgeville, Wisconsin Tax Incremental District No. 3
Page 5

Responsibilities of Management and Those Charged with Governance (Continued)

You also acknowledge that the management of the City of Dodgeville, Wisconsin TIF District No. 3, is responsible for the design, implementation, and maintenance of a system of internal control relevant to the preparation and fair presentation of TIF District financial statements and disclosures, and all accompanying information, that are free from material misstatement, including omissions, whether due to fraud or error. This responsibility includes the fair presentation in the TIF District financial statements of the City of Dodgeville, Wisconsin, in conformity with the financial reporting provisions of the Wisconsin Department of Revenue. In addition, management is also responsible for having appropriate programs and controls in place to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the City that involves management, employees who have significant roles in the system of internal control, regulators, and others where fraud could have a material impact on the TIF District financial statements or disclosures. The management of the City of Dodgeville, Wisconsin TIF District No. 3 is also responsible for informing us of your knowledge of any allegations of fraud or suspected fraud affecting the City of Dodgeville, Wisconsin TIF District No. 3 received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the City of Dodgeville, Wisconsin TIF District No. 3 complies with applicable laws and regulations and for taking timely and appropriate actions to remedy any fraud, noncompliance with laws and regulations, or violations of contracts and agreements. You agree that you will confirm your understanding of your responsibilities as defined in this letter to us in your representation letter.

Management’s responsibilities also include designating qualified individuals with suitable skill, knowledge, and/or experience to be responsible and accountable for overseeing the preparation of your TIF District financial statements and disclosures and any other nonattest services we perform as part of this engagement, as well as evaluating the adequacy and results of those services and accepting responsibility for them.

Management is responsible for providing us with access to all information it is aware of that is relevant to the preparation and fair presentation of the TIF District financial statements and disclosures such as financial records, documentation and related information; for the accuracy and completeness of that information (including information from outside of general and subsidiary ledgers); and for informing us of events occurring or facts discovered subsequent to the date of the TIF District financial statements that may affect them. This responsibility also includes providing us with any additional information that we may request from management for the purpose of the audit; as well as allowing us unrestricted access to individuals within the organization from whom we may determine it necessary to obtain audit evidence.

Written Report

We expect to issue a written report upon completion of our audit of the City of Dodgeville, Wisconsin’s TIF District financial statements. Our report will be addressed to the City Council of the City of Dodgeville, Wisconsin. We cannot provide assurance that an unmodified opinion will be expressed on the TIF District financial statements. Circumstances may arise in which it is necessary to modify our opinion, add a separate section, or add emphasis-of-matter or other-matter paragraphs, decline to express opinion, or withdraw from the engagement.

City of Dodgeville, Wisconsin Tax Incremental District No. 3
Page 6

Other Matters

We expect to begin our audit in December of 2024 and to issue our report by January 31, 2024.

In accordance with the terms and conditions of this agreement, the City of Dodgeville, Wisconsin, shall be responsible for the accuracy and completeness of all data, information and representations provided to us for purposes of this engagement. Because of the importance of oral and written management representations to the effective performance of our services, the City of Dodgeville, Wisconsin, releases and indemnifies our firm and its personnel from any and all claims, liabilities, costs and expenses attributable to any misrepresentation by management and its representatives.

Our fee for these services will be at our standard hourly rates, plus out-of-pocket costs (such as travel). Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 90 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination.

These fees are based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you before incurring the additional costs.

Assistance to be supplied by your personnel, including the preparation of schedules and analysis of accounts, will be discussed and coordinated with them. Timely completion of this work will facilitate the best audit performance in the minimum time.

Should any litigation or adverse action (such as audits by outside organizations and/or threatened litigation, etc.) by third parties arise against the City of Dodgeville, Wisconsin or its officers subsequent to this engagement, which results in the subpoena of documents from Johnson Block & Company, Inc. and/or requires additional assistance from us to provide information, depositions or testimony, the City of Dodgeville, Wisconsin, hereby agrees to compensate Johnson Block & Company, Inc. (at our standard hourly rates then in effect) for additional time charges and other costs (copies, travel, etc.), and to indemnify us for any attorney's fees to represent Johnson Block & Company, Inc.

In connection with this engagement, we may communicate with you or others via email transmission. We take reasonable measures to secure your confidential information in our email transmissions. However, as email can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom it is directed and only to such parties, we cannot guarantee or warrant that email from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure or communication of email transmissions, or for the unauthorized use or failed delivery of email transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, or disclosure or communication of confidential or proprietary information.

City of Dodgeville, Wisconsin Tax Incremental District No. 3
Page 7

Other Matters (Continued)

Professional standards require us to be independent with respect to the City. Any discussions with our personnel regarding employment could pose a threat to our independence. Therefore, you agree to inform the engagement partner before having any such discussions so that we can implement appropriate safeguards to maintain our independence.

It is our policy to keep records related to this engagement for 7 years. However, Johnson Block & Company, Inc. does not keep any original client records, so we will return those to you at the completion of the services rendered under this engagement. It is your responsibility to retain and protect your records (which includes any work product we provide to you as well as any records that we return) for possible future use, including potential examination by any government or regulatory agencies. Johnson Block & Company, Inc. does not accept responsibility for hosting client information; therefore, you have the sole responsibility for ensuring you retain and maintain in your possession all your financial and non-financial information, data and records.

By your signature below, you acknowledge and agree that upon the expiration of the 7-year period, Johnson Block & Company, Inc. shall be free to destroy our records related to this engagement.

If any dispute arises among the parties hereto, the parties agree to first try in good faith to settle the dispute by mediation before resorting to litigation. The costs of any mediation proceeding shall be shared equally by all parties.

We appreciate the opportunity to be of service to the City of Dodgeville, Wisconsin TIF District No. 3, and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the letter and return it to us.

Very truly yours,

Johnson Block & Company, Inc.

Johnson Block & Company, Inc.

RESPONSE: This letter correctly sets forth the understanding of the City of Dodgeville, Wisconsin TIF District No. 3.

By: _____

Title: _____

Date: _____

AGREEMENT BETWEEN CITY OF DODGEVILLE
AND
COMMUNITY DEVELOPMENT ALTERNATIVES, INC.

This document constitutes an agreement between the City of Dodgeville and Community Development Alternatives, Inc. (CDA), for services previously rendered relating to the relocation of households from properties acquired by the City of Dodgeville.

The properties acquired include: 205 E. Chapel St / 207 E. Chapel St /209 E. Chapel St. /209 N. Union St / 211 & 213 N. Union St. and 310 N. Main St. These properties were occupied by 11 separate households.

CDA shall perform the following tasks:

1. Meet personally with each affected household.
2. Provide each household with a letter identifying the project and need to move.
3. Provide each household with the required Relocation Rights brochure.
4. Determine relocation assistance eligibility and benefits to which each might be entitled to receive.
5. Assist each eligible household to identify and secure replacement housing.
6. Assist each eligible household to claim financial relocation assistance.
7. Secure executed claim form from displaced households and distribute checks.
8. Meet with City/State officials as necessary to implement project.
9. Provide required project closeout documents.

In consideration for these services, the City of Dodgeville agrees to pay to Community Development Alternatives, Inc. a sum of \$4,500. Initial payment of \$3,000 upon execution of contract and second (final) payment upon submission of closeout/case summary to State of Wisconsin and deliver of pertinent files to City of Dodgeville.

Agreement dated this 17th day of December, 2024

Barry N. Hottmann, Mayor
City of Dodgeville

Dale Klemme, Executive Director
Community Development Alternatives, Inc.

ATTEST:

Lauree Aulik, Clerk/Treasurer
City of Dodgeville