



**Agenda**  
**Library Board of Trustees Meeting**  
**Monday, July 14, 2025 at 5:00 PM**  
**City Hall Council Chambers, 100 E Fountain St,**  
**Dodgeville, WI**

---

**MEETING DULY POSTED**

**I. AGENDA & MINUTES APPROVAL**

- [1.](#) Minutes of June 2, 2025 Meeting

**II. PUBLIC COMMENT**

**III. TREASURER'S REPORT**

2. Acceptance of the Bills
- [3.](#) YTD 2025 Financial Statement

**IV. REPORTS & UPDATES**

4. Directors Report
5. Construction Updates
6. Friends of the Library Update

**V. OLD BUSINESS**

**VI. NEW BUSINESS**

7. Nomination of Furnishing Committee members

**VII. UPCOMING MEETINGS**

**VIII. ADJOURN**

8. Motion to Adjourn

*Any person who has a qualifying disability, as defined by the Americans with Disabilities Act, that requires the meeting or material at the meeting to be in an accessible location or format, must contact the City Clerk at the address listed above or call 930-5228, prior to the meeting so that any necessary arrangements can be made to accommodate each request.*

The Dodgeville Public Library Board of Trustees met on Monday, June 2, 2025 at 5:00 p.m.

Present: Jody Vanderloo, Lisa Spady, Mary Wepking, Nancy Howard, Deb Haag, Roxanne Reynolds-Lair, Ryne Ponsler, Carrie Portz-Library Director, Carol Murphy Asst. Director

**Agenda and Minutes Approval:** Jody Vanderloo called the meeting to order at 5:00 p.m. and there being no objections declared the meeting duly posted. The agenda for this meeting was declared approved and the May 5, 2025 meeting minutes were approved with corrections regarding the Edward Jones investments.

**Public Comment/Concerns and Comments from the Board:** None

**Treasurer's Report:** Motion by Spady to approve the bills, seconded by Renyolds-Lair. All in favor. Motion carried.

Carrie Portz Prepared and presented a 2025 YTD financial statement. Jody Vanderloo questioned the Alliant billing during construction at the library site. Portz will look into this.

### **Reports and Updates**

#### **1. Director's Report:**

- Statistics for May will be presented at the July meeting.
- Among meetings held in May were training on grant administration and a pre-construction meeting with HGA and Daniels which went well.
- We acquired, at no cost, a book drop which will be used for 2 weeks at the Annex location, then moved to our temporary site at the Armory.
- The first grant reimbursement payment has been received.
- Items no longer needed are to be sold through Wisconsin Surplus auction.
- All staff will be trained regarding moving procedures on Monday June 9<sup>th</sup>. Volunteer signups will begin June 3<sup>rd</sup>, with 4 hour shifts for moving assistance and snack provision.
- Daniels will be putting up construction fencing beginning June 9<sup>th</sup> and providing pictures for grand compliance.
- Currently planning for groundbreaking even for week of June 23<sup>rd</sup>.

**2. Building Committee Update:** See above.

**3. Fundraising Committee Update:** None.

### **New Business**

Election of Officers was held. Motion by Ryne Ponsler, second by Roxanne Renyolds-Lair to elect the following to another year term: President – Jody Vanderloo, Vice-President – Mary Wepking, Treasurer – Nancy Howard, Secretary – Ryne Ponsler. Motion carried.

### **Old Business**

Nancy Howard reported the full Edward Jones investment balance at \$1,518,560.41.

**Upcoming Meetings:** July 14, 2025, 5pm Board of Trustees Meeting

**Adjourn:** Meeting adjourned at 5:40 PM.

Respectfully submitted,

Mary Wepking

End.GLPeriod 725

Account Number	Account Title	YTD	Budget	Variance	% Budget
150 - SPECIAL PURPOSE LIBRARY FUND					
150-55115-000-000	LIBRARY - OPERATING EXPENSE(E)	19.57	.00	-19.57	100.00%
150-55115-110-000	LIBRARY - WAGE ACCOUNT(E)	166,414.87	351,182.00	184,767.13	47.38%
150-55115-111-000	LIBRARY - SOC & MEDICARE(E)	12,096.09	26,900.00	14,803.91	44.96%
150-55115-112-000	LIBRARY - RETIREMENT(E)	8,524.62	17,900.00	9,375.38	47.62%
150-55115-113-000	LIBRARY - HEALTH INSURANCE(E)	35,511.60	71,100.00	35,588.40	49.94%
150-55115-114-000	LIBRARY - DENTAL INSUR(E)	2,197.08	4,395.00	2,197.92	49.99%
150-55115-115-000	LIBRARY - VISION CARE(E)	750.00	1,500.00	750.00	50.00%
150-55115-116-000	LIBRARY - HEALTH INS. ADMIN(E)	.00	.00	.00	100.00%
150-55115-117-000	LIBRARY - LIFE INS.(E)	267.50	650.00	382.50	41.15%
150-55115-118-000	LIBRARY - AFLAC INSUR(E)	999.84	2,000.00	1,000.16	49.99%
150-55115-200-000	LIBRARY- PROFESSIONAL SERVICES(E)	.00	.00	.00	100.00%
150-55115-300-000	LIBRARY SUPPLIES & EXPENSES(E)	29.25	.00	-29.25	100.00%
150-55115-400-000	LIBRARY - EDUCATION(E)	.00	.00	.00	100.00%
150-55115-500-000	LIBRARY - PROGRAMMING(E)	.00	.00	.00	100.00%
150-57610-000-000	LIBRARY-TECH & EQUIP OUTLAY(E)	.00	.00	.00	100.00%
150-57615-000-000	LIBRARY - BUILDING PRJ OUTLAY(E)	.00	.00	.00	100.00%
150-55525-000-000	GRANTS - EXPENSE ACCOUNT(E)	.00	.00	.00	100.00%
150-55115-390-000	ANNEX-OTHER SUPPLIES & EXPENSE(E)	.00	.00	.00	100.00%
150-55716-000-000	LIBRARY OUTREACH EXP ACCT(E)	.00	.00	.00	100.00%
150-55115-223-000	LIBRARY- TELEPHONE(E)	520.32	1,200.00	679.68	43.36%
150-55115-221-000	LIBRARY- ELECTRIC(E)	3,346.27	4,500.00	1,153.73	74.36%
150-55115-222-000	LIBRARY- WATER/SEWER(E)	942.31	1,500.00	557.69	62.82%
150-55115-224-000	LIBRARY- COPIER COSTS(E)	2,338.85	4,500.00	2,161.15	51.97%
150-55115-225-000	LIBRARY- TEACH (Internet)(E)	.00	1,200.00	1,200.00	0.00%

End.GLPeriod 725

Account Number	Account Title	YTD	Budget	Variance	% Budget
150-55115-231-000	LIBRARY- SWLS NetSW(E)	16,475.71	16,476.00	.29	99.99%
150-55115-232-000	LIBRARY- SWLS Tech Services(E)	2,097.38	2,097.00	-.38	100.01%
150-55115-233-000	LIBRARY- WiLS(E)	.00	199.00	199.00	0.00%
150-55115-234-000	LIBRARY- WISCAT(E)	.00	200.00	200.00	0.00%
150-55115-311-000	LIBRARY - OFFICE SUPPLIES(E)	870.79	3,500.00	2,629.21	24.87%
150-55115-312-000	LIBRARY - ADVERTISING(E)	630.73	300.00	-330.73	210.24%
150-55115-313-000	LIBRARY - POSTAGE(E)	69.60	400.00	330.40	17.40%
150-55115-321-000	LIBRARY - BOOKS & MATERIALS(E)	6,860.27	31,500.00	24,639.73	21.77%
150-55115-322-000	LIBRARY - VISUAL(E)	537.79	1,500.00	962.21	35.85%
150-55115-323-000	LIBRARY - AUDIO(E)	1,134.57	3,500.00	2,365.43	32.41%
150-55115-324-000	LIBRARY - INTERACTIVE(E)	.00	800.00	800.00	0.00%
150-55115-325-000	LIBRARY - PERIODICALS(E)	2,036.05	2,000.00	-36.05	101.80%
150-55115-326-000	LIBRARY - NEWSPAPERS(E)	993.80	1,500.00	506.20	66.25%
150-55115-327-000	LIBRARY - eMaterials (WPLC)(E)	6,376.51	6,377.00	.49	99.99%
150-55115-328-000	LIBRARY - DATABASES(E)	.00	2,000.00	2,000.00	0.00%
150-55115-331-000	LIBRARY - EQUIPMENT(E)	2,626.18	3,000.00	373.82	87.53%
150-55115-341-000	LIBRARY - CUSTODIAL SUPPLIES(E)	.00	100.00	100.00	0.00%
150-55115-351-000	LIBRARY - BUILDING MAINTENANCE(E)	.00	2,000.00	2,000.00	0.00%
150-55115-361-000	LIBRARY - TRAINING & EDUCATION(E)	455.99	3,000.00	2,544.01	15.19%
150-55115-371-000	LIBRARY - PROGRAMMING(E)	4,387.51	6,200.00	1,812.49	70.76%
150-55115-381-000	LIBRARY - OUTREACH(E)	849.08	1,000.00	150.92	84.90%
150-55115-391-000	LIBRARY - ANNEX UTILITIES(E)	283.00	3,300.00	3,017.00	8.57%
150-55115-392-000	LIBRARY - ANNEX RENT(E)	3,900.00	7,800.00	3,900.00	50.00%
150-55115-393-000	LIBRARY - ANNEX MAINTENANCE(E)	.00	200.00	200.00	0.00%
150-55115-394-000	LIBRARY - ANNEX INTERNET(E)	419.94	950.00	530.06	44.20%

Account Number	Account Title	YTD	Budget	Variance	% Budget
150-55115-395-000	LIBRARY - ANNEX SUPPLIES(E)	25.98	100.00	74.02	25.98%
150-55115-510-000	LIBRARY -INSURANCE PROP & LIAB(E)	351.75	3,500.00	3,148.25	10.05%
<b>Total Expenditure:</b>		<b>285,340.80</b>	<b>592,026.00</b>	<b>306,685.20</b>	
150-40000-000-000	ASSIGNED FUNDS/CARRYOVER(R)	.00	.00	.00	100.00%
150-41110-000-000	PROPERTY TAXES(R)	.00	-443,916.00	-443,916.00	0.00%
150-43525-000-000	GRANTS(R)	-2,847.40	-2,400.00	447.40	118.64%
150-45110-000-000	FINE - OVERDUE(R)	-77.43	-100.00	-22.57	77.43%
150-46100-000-000	COPIES(R)	-905.99	-2,500.00	-1,594.01	36.23%
150-46715-000-000	LIBRARY - COUNTY AID(R)	.00	-128,228.00	-128,228.00	0.00%
150-46810-000-000	REIMBURSEMENTS(R)	-26.75	.00	26.75	100.00%
150-46900-000-000	SW WI LIBRARY SYSTEM(R)	.00	.00	.00	100.00%
150-48100-000-000	TEMPORARY INVESTMENTS INTEREST(R)	-2,303.41	-2,000.00	303.41	115.17%
150-48500-000-000	DONATIONS FROM ORGANIZ.& INDIV(R)	-763.92	-3,500.00	-2,736.08	21.82%
150-49000-000-000	TECH & EQUIP FUND(R)	.00	.00	.00	100.00%
150-46820-000-000	LIBRARY ANNEX(R)	.00	.00	.00	100.00%
150-46716-000-000	LIBRARY - CO AID-OUTREACH(R)	-128,198.71	.00	128,198.71	100.00%
<b>Total Revenue:</b>		<b>-135,123.61</b>	<b>-582,644.00</b>	<b>-447,520.39</b>	
<b>Total 150 - SPECIAL PURPOSE LIBRARY FUND:</b>		<b>150,217.19</b>	<b>9,382.00</b>	<b>-140,835.19</b>	

Account Number	Account Title	YTD	Budget	Variance	% Budget
160 - CAPITAL PROJECT FUND					
160-57610-000-000	LIBRARY BUILDING PRJ OUTLAY(E)	576,278.23	.00	-576,278.23	100.00%
<b>Total Expenditure:</b>		<b>576,278.23</b>	<b>.00</b>	<b>-576,278.23</b>	
<b>Total 160 - CAPITAL PROJECT FUND:</b>		<b>576,278.23</b>	<b>.00</b>	<b>-576,278.23</b>	
<b>Total:</b>		<b>726,495.42</b>	<b>9,382.00</b>	<b>-717,113.42</b>	