



PUBLIC NOTICE

Common Council Regular Meeting

Tuesday, June 17, 2025 at 5:30 PM

City Hall, 100 E Fountain St, Dodgeville, WI 53533

AGENDA

I. CALL TO ORDER AND ROLL CALL

I. PLEDGE OF ALLEGIANCE

II. CONSENT AGENDA

- [1.](#) Approval of Minutes from May 20, 2025
- [2.](#) Approval of Minutes from June 3, 2025.
- [3.](#) Approval of Claims from June 17, 2025.

III. PUBLIC COMMENT

Citizen or delegation presentations, requests or comments and discussion of same, pursuant to Wis. Stat. Sec. 19.83 (2) and Sec. 19.84 (2). Ten minute limit except by consent of council. No action will be taken on any item that is not specifically listed on the agenda.

IV. REPORTS/RECOMMENDATIONS

- [4.](#) 2024 Consumer Confidence Report
5. Mayor Report
6. Clerk/Treasurer Report

V. NEW BUSINESS

- [7.](#) Discussion and possible action to authorize submission for COP's Hiring Grant by the Dodgeville Police Department.
- [8.](#) Resolution 2025-07: Compliance Maintenance Annual Report
- [9.](#) Consideration of Resolution 2025-08: Related to the addition of stop sign at Diamond Oaks Drive and Macie Lane.
- [10.](#) Consideration of recommendation from Plan Commission to approve an ordinance to create sections 17.145(b)(21) and 17.18(a)(24) and to repeal and recreate section 17.20(a) of the Municipal Code of the City of Dodgeville, Iowa County, Wisconsin relating to allowing hospitals in the M-U Mixed Use District, B-H General Highway Business District, M-L Limited Industrial District, and M-G General Industrial District as a permitted use.
- [11.](#) Approval of the following liquor license renewals for 2025-2026: Class "B" Retailer's Fermented Malt Beverage and Class "B" Intoxicating Liquor License Renewal for: Corralejo Mexican Grill LLC - Thalia H. Leon - Agent

12. Approval of the following liquor license renewals for 2025-2026: Class "B" Retailer's Fermented Malt Beverage & Class "B" Intoxicating Liquor License Renewal for: MAG Entertainment LLC dba Duke's Brew Pub & Ale House - Dennis J. Marklein, Agent.
13. Consideration and possible approval to approve a contract with the Dodgeville Area Chamber of Commerce.
14. Consideration and possible approval to approve a water tower lease with MHTC.
- [15.](#) Consideration and possible approval of a special event license for a circus event at Ley Pavilion in July 2025.
16. Consideration and possible approval to give permission to the mayor to begin negotiations and conversations with developers.

VI. OLD BUSINESS

17. Consideration and possible approval of the compensation adjustments for the Interim Director of Public Works position.
- [18.](#) Consideration and possible approval of a contract for Building Inspection services.

VII. ANY OTHER BUSINESS AS ALLOWED BY LAW

VIII. CLOSED SESSION

19. Adjourn to Closed Session pursuant to Wis. Stat. sec.19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically related to employment of the clerk-treasurer (roll call vote).

IX. OPEN SESSION

20. Reconvene to Open Session
21. Any Action Needed as a Result of Closed Session

X. ADJOURN

22. Motion to Adjourn

Any person who has a qualifying disability, as defined by the Americans with Disabilities Act, that requires the meeting or material at the meeting to be in an accessible location or format, must contact the City Clerk at the address listed above or call 930-5228, prior to the meeting so that any necessary arrangements can be made to accommodate each request.



PUBLIC NOTICE

Common Council Regular Meeting

Tuesday, May 20, 2025 at 5:30 PM

City Hall, 100 E Fountain St, Dodgeville, WI 53533

MINUTES

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 5:30 pm by Mayor Hottmann. PRESENT: Roxanne Reynolds-Lair, Shaun Sersch, Jeff Weber, Mike Olson, Jerry Johnson, Julie Johnson-Solberg, Larry Tremelling. ABSENT: Tom DeVoss

I. PLEDGE OF ALLEGIANCE

II. CONSENT AGENDA

Motion by Sersch, second by Johnson to approve the following consent agenda items. Voice vote. Motion carried 7-0.

1. Approval of Minutes from May 6, 2025.
2. Approval of a request to waive the fee on a Special Event License for the American Legion Memorial Day Parade.
3. Approval of Claims from May 20, 2025.

General - \$286,332.94, Water - \$9,758.21, Sewer - \$77,994.86, Total - \$374,086.01

III. PUBLIC COMMENT *Citizen or delegation presentations, requests or comments and discussion of same, pursuant to Wis. Stat. Sec. 19.83 (2) and Sec. 19.84 (2). Ten minute limit except by consent of council. No action will be taken on any item that is not specifically listed on the agenda.*

None.

IV. REPORTS/RECOMMENDATIONS

4. Recreation Report

See Packet.

5. Library Update

Director Portz announced that the City received the first reimbursement for the library. The Daniels contract is in review with the City Attorney. The Library is working on moving including cleaning and scheduling.

6. Clerk/Treasurer Report

Clerk Aulik stated she has rolled out the budget timeline to department heads. Some have already scheduled sit downs for the beginning of June. She is also working on updating the City's financial policies and creating a formal resolution to approve the City's financial management plan. A draft audit is expected in the next week or two, with the hope that 2024

carryovers and a final 2024 budget amendment can be approved in the near future. Aulik also discussed borrowing plans and the Utility FMP timeline.

On the Clerk's side, the licensing season is drawing to a close. All entities have submitted their liquor license renewal paperwork aside from one entity. They should be up for approval at the next meeting. Deputy Clerk Emily Wolfe is coordinating with the library on rolling out various "we're moving" postings. Insurance renewal applications have been submitted, including an application for increases cyber security and Aulik is looking into using a WEM Cybersecurity grant to help cover the cost of security awareness training.

Also in the works: the City's workman's compensation audit and development of a return to work policy.

New City Hall hours start next week.

7. Mayor Report

V. PROCLAMATIONS

8. EMS Week: May 18-24, 2025.

Mayor Hottman declared May 18-24, 2025 EMS Week.

9. It's a Great Day to be a Dodger Day: June 1, 2025.

Mayor Hottman declared June 1, 2025, "It's a Great Day to be a Dodger Day" in honor of Coach Bob Buck.

VI. NEW BUSINESS

10. Consideration of a request from Kathryn DeVoss for a liability insurance waiver for the "Clarence Street Block Party" special event license to be held on June 21, 2025.

Kathryn DeVoss was present to request this waiver. She's like to request a one time waiver for the first event. The street would be closed between Lindsey and Main St.

Motion by Johnson, second by Olson to approve the liability insurance waiver request for the Clarence Street Block Party. Voice vote. Motion carried 7-0.

11. Discussion and possible action regarding City cybersecurity insurance, training and policies.

Aulik discussed recent events with Iowa County. The City may have lost some pet licensing information, but nothing is certain at this time. Aulik has submitted an application to receive a quote on increased cyber insurance for the city. Part of that will involve stronger cyber policies, security awareness training, and advanced email filtering. There is Cybersecurity grant through WEM that may cover the majority of this cost. No motion.

12. Consideration of a recommendation from the Ordinance & Regulation Committee to approve Ordinance 2025-07: An ordinance to amend Secs. 4.04(d) and 4.06 of the City of Dodgeville municipal code relating to the procedure for the adoption police department policies and amendments thereto.

The ordinance had the wrong number and should be 2025-14. This ordinance has been discussed at prior meetings. Motion by Sersch, second by Reynolds-Lair to approve Ordinance 2025-14. Roll call vote. Motion carried 7-0.

VII. OLD BUSINESS

13. Discussion and possible action to approve Dodgeville Police Department Policies.

The policies had been presented a prior council meeting. Motion by Reynolds-Lair, second by Weber to approve the Dodgeville Police Department Policies. Voice vote. Motion carried 7-0.

VIII. ADJOURN

14. Motion to Adjourn

Motion by Johnson, second by Johnson-Solberg to adjourn. Voice vote. Motion carried 7-0. Time: 6:04 pm

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MINUTES

Common Council Regular Meeting

Tuesday, June 3, 2025 at 5:30PM

City Hall, 100 E Fountain St, Dodgeville, WI

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order by Mayor Hottmann at 5:30pm. Members present: Shaun Sersch, Roxanne Reynolds-Lair, Tom DeVoss, Mike Olson, Jerry Johnson, Larry Tremelling

Members absent: Jeff “Potsie” Weber, Julie Johnson-Solberg

City Hall Staff Present: Brandon Wilhem (Police Chief – City of Dodgeville), Megan James (Rec Director – City of Dodgeville), Greg Lee (Public Works Director – City of Dodgeville), Dylan Wadzinski (Assitant DPW – City of Dodgeville)

Others present: Jenna Vondra (Chamber), Bryce Arentz (Vita Builders)

II. PLEDGE OF ALLEGIANCE

III. CONSENT AGENDA

Motion by Johnson, Second by Olson to table minutes from May 20th council meeting to June 17th. Voice Vote. Motion Carried 6-0.

1. Approval of Minutes from May 20, 2025

Motion by DeVoss, Second by Johnson to approve the following consent agenda items. Voice Vote. Motion carried 6-0.

2. Approval of Mobile Home Park License Renewals for 2025-2026; Martin Mobile Home Park, Slaney Mobile Home Park, & Starr Mobile Home Park
3. Approval of Dance License Renewals for 2025-2026; Dodger Bowl Lanes & Banquet Hall, Jeffrey’s House of Foolishness, The Red Room Bar & Restaurant, and Dino’s Bar & Grill.
4. Approval of claims from June 3, 2025.

IV. PUBLIC HEARING

5. Review proposed Future Land Use Map Amendment for a parcel of land located along the east side of State Highway 23, south of Compassion Way and north of Brennan Road. Public hearing on future land use map changes in the City’s Comprehensive Plan. The proposed amendment would adjust land use boundaries to better reflect existing conditions and also to include planned residential, commercial, and industrial uses within the property. Motion by DeVoss, Second by Reynolds-Lair to open public hearing. Voice Vote. Motion Carried 6-0.

6. Public Comment

No public were in attendance for this meeting, so there was no public comment

7. Motion to adjourn the Public Hearing

Motion by Olson, Second by Johnson to close public hearing. Voice Vote. Motion Carried 6-0.

V. PUBLIC COMMENT *Citizen or delegation presentations, requests or comments and discussion of same, pursuant to Wis. Stat. Sec. 19.83 (2) and Sec. 19.84 (2). Ten minute limit except by consent of council. No action will be taken on any item that is not specifically listed on the agenda.*

VI. REPORTS/RECOMMENDATIONS

8. Chamber of Commerce Update
Jenna Vondra reports that the WI Grilled Cheese Festival in April was a good day, but low attendance. Jenna believes that low attendance was due to so many events going on (i.e NFL Draft, Garage Sales, etc). Jenna said in one of their meetings that they talked about other dates or other months, but for 2026, they are sticking with the last Saturday of April. In Jenna's report, she reminded the council of upcoming events for 2025: Golf Outting, Town Square, & Dodgefest. Lastly, Jenna stated that 4,000+ tourism guides have been sent out and they are now working on a relocation guide for City residents, or residents considering moving to Dodgeville.
9. Police Report
Chief Wilhlem reports that there were 255 service calls for May 2025. Officers have also been busy with spring ordinance checks, community service events, such as Dare Graduation, EMS Safety Day, Gun Lock Training, Memorial Day parade, Torch Run, Fire Arms Training, and other summer events. Chief Wilhlem also notes that they will be creating a public notice for lost and found property. Chief reports that numerous kids have been turned in the police department, so feels that a public notice about this found property is necessary, especially with this being the start of summer.
10. Clerk/Treasurer Report – No report
11. Mayor Report
Mayor Hottmann reported that the Tuesday, 6/3 meeting is Greg Lee's last council meeting, as Greg is retiring on Friday, June 6th. Mayor Hottmann reminded the council members that there will be an open house honoring Greg's retirement on Friday, June 6th at City Hall Council Chambers from 12:30pm to 2pm. This will give residents of the City of Dodgeville an opportunity to congratulate Greg on his retirement, as well as meet Dylan, the new Assistant Director of Public Works.
12. Recreation Update
Megan James reports that summer is in motion for Recreation and Pool. The Comer Pool opened on Saturday, May 31st. Swim Lessons begin the week of June 9th. Several rec programs are starting the week of June 2nd. Swim Team starts the week of June 9th. James also reports that the Park & Rec committee has began to meet on a regular basis. During these meetings they are discussing current issues/concerns within the Park & Rec areas, as well as talking about what projects they want to begin working on to improve the parks within the City of Dodgeville.

VII. NEW BUSINESS

13. Discussion and possible action regarding City Building Inspection
Mayor Hottmann stated that he has been meeting with various building inspectors and will come to the June 17th meeting with a recommendation to

- council on who he feels is the best organization for the City of Dodgeville to utilize for inspections.
14. Discussion and possible action to fill the Director of Public Works Position.
Mayor Hottmann reports that he has been having conversations with Assistant DPW Dylan regarding plans to fill vacant Public Works Director position.
 15. Discussion and possible action to approve ADCI Contract.
Assistant DPW Dylan states that this contract with ADCI has been reviewed with City Attorney Eric Hagen, and that Eric is okay with everything stated in this contract.
Motion By DeVoss, Second by Sersch to approve ADCI contract.
Roll call vote 6-0
 16. Consideration of recommendation from Plan Commission on conditional use permit from Vita Builders LLC, located on King St. (216-1074.E), to allow construction of a grain elevator to exceed the height requirements set forth in the M-L Zoning District.
Motion By DeVoss, Second by Johnson to approve conditional use permit for Vita Builders.
 17. Approval of the 2025-2026 Ice Wolves Hockey Contract.
James reports that no major changes were made to this contract. Only a change in officers and dates.
Motion by Tremelling, Second by Olson to approve 2025-2026 Ice Wolves Contract.
 18. Discussion and possible action to approve the contract with Joe Daniels Construction Co., Inc. for the Dodgeville Public Library Addition and Renovation project.
Motion by DeVoss, Second by Reynolds-Lair to approve contract with Joe Daniels Construction Co., Inc. for Dodgeville Public Library Addition and Renovation Project
Roll Call Vote 6-0
 19. Discussion and possible action to approve the use of Daniels Contingency Use Authorization Form relating to change orders for the administration building construction.
Motion by Olson, Second by DeVoss to approve the use of Daniels Contingency Use Authorization form for the administration building construction.
 20. Discussion and possible action to approve Ordinance 2025-08: Adopting an Amendment to the Comprehensive Plan for the City of Dodgeville.
Motion by Johnson, Second by Reynolds-Lair to approve Ordinance 2025-08: Adopting an Amendment to the Comprehensive Plan for the City of Dodgeville.
 21. Discussion and possible action to approve movie night at the Comer Pool.
Motion by Johnson, Second by Olson to table movie night at the Comer Pool to a future council meeting.
 22. Discussion and possible action to Renew Extension of Premises requests from Bob's Bitchin BBQ and Dino's Bar & Grill for 2025-2026
Motion by Sersch, Second by Johnson to approve Extension of Premises for 2025-2026 for Bob's Bitchin BBQ and Dino's Bar & Grill.

23. Approval of the following liquor license renewals for 2025-2026:
 Class "A" Retailers Fermented Malt Beverage & Class "A" Intoxicating Liquor License Renewals: Dean's Liquor LLC - Dean W. Rogers, Agent; Kwik Trip, Inc. dba Kwik Trip #340 - Scott F. Oomens, Agent; Kwik Trip, Inc. dba Kwik Trip #765 - Harry G. Hying, Agent; New Horizons Supply Cooperative - Dawn M. Johnson, Agent; Piggly Wiggly Midwest, LLC dba Piggly Wiggly Supermarket #403 - Bradley J. Smith, Agent; Walgreen Co. dba Walgreens #10962 - Stacie L. Hoffman - Agent; Wal-Mart Stores East, LP dba Walmart #847 - David C. Murphy, Agent
 Class "B" Retailer's Fermented Malt Beverage & "Class B" Intoxicating Liquor License Renewals for: Bobs Bitchin BBQ, LLC - Robert L. Page, Agent; Dodger Bowl Lanes & Catering LLC dba Dodger Bowl - Ashley E. Price, Agent; Jeffrey W Krier dba Jeffrey's House of Foolishness - Jeffrey W Krier, Agent; The Red Room, Inc. dba Red Room Bar & Restaurant - Kelly I. U'Ren, Agent; Whitish & Wickless, LLC dba Dino's Bar & Grill - Richard D. Whitish, Agent
 Class "B" Retailer's Fermented Malt Beverage and Class "C" Wine License for: Cathryn's Market LLC dba Cathryn's Market - Cathryn M. Gonyer, Agent
 Class "B" Retailer's Fermented Malt Beverage License Renewal for: Southern Wisconsin Huts LLC. dba Pizza Hut - Clint J. Miller, Agent

Motion by DeVoss, Second by Johnson to approve 2025-2026 Class "A" Retailers Fermented Malt Beverage & Class "A" Intoxicating Liquor License Renewals, Class "B" Retailers Fermented Malt Beverage & Class "B" Intoxicating Liquor License Renewal, Class "B" Retailers Fermented Malt Beverage and Class "C" Wine License Renewals, and Class "B" Retailers Fermented Malt Beverage License Renewals.

24. Approval of Cigarette, Tobacco, and Electronic Vaping Device Retail License Renewals for 2025-2026: Dean's Liquor LLC; Kwik Trip, Inc. dba Kwik Trip Store #340 and Kwik Trip Store #765, New Horizons Supply Cooperative; Piggly Wiggly Midwest, LLC dba Piggly Wiggly Supermarket #403; and Walgreen Co. dba Walgreens #10962

Motion by Olson, Second by DeVoss to approve 2025-2026 Cigarette, Tobacco, and Electronic Vaping Device Retail Licenses

25. Discussion and possible action to approve grinding of the brush pile near the cemetery.
 Motion by DeVoss, Second by Johnson to approve using Dubuque Hardwoods to grind the brush pile near the cemetery.

VIII. CLOSED SESSION

26. Adjourn to closed session pursuant to Wis. Stat. sec. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or

exercises responsibility, specifically related to employment of the clerk-treasurer (rollcall vote).

Motion by Olson, Second by Johnson to adjourn to close session

Roll call vote 6-0

IX. OPEN SESSION

27. Reconvene to Open Session

Motion by Reynolds-Lair, Second by Johnson to reconvene to open session

28. Any action needed as a result of Closed Session

No action needed as result of closed session.

VI. ADJOURN

29. Motion to Adjourn

Motion by Tremelling, Second by Johnson to adjourn council meeting.

Time: 6:45pm

DRAFT

COMMON COUNCIL - CLAIMS REPORT

Tuesday, June 17, 2025

	AMOUNT
<i>Accounts Payable</i>	
Capital Project Fund	\$ 26,924.78
Affordable Housing Fund	\$ -
General Fund	\$ 184,835.81
Debt Service Fund	\$ -
Water Fund	\$ 7,743.74
Sewer Fund	\$ 6,392.91
Library Fund	\$ 623.42
TID 3 Fund	\$ 150.00
TOTAL ACCOUNTS PAYABLE	<u>\$ 226,670.66</u>

Payroll

General Fund (100)	\$ 148,168.71
Water Fund (200)	\$ 26,406.80
Sewer Fund (300)	\$ 26,619.21
Special Purpose Library Fund (150)	\$ 12,942.18
TOTAL PAYROLL	<u>\$ 214,136.90</u>

TOTALS BY FUND

GENERAL (100, 140, 150, 160, 161, 170)	\$ 373,644.90
WATER (200)	\$ 34,150.54
SEWER (300)	\$ 33,012.12
TOTAL ALL PAYMENTS	<u>\$ 440,807.56</u>

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
06/25	06/04/2025	64397	1538	AT&T MOBILITY	100-21000-000-000	1,120.61
06/25	06/04/2025	64398	364	FASTENAL COMPANY	300-21000-000-000	27.60
06/25	06/04/2025	64399	2126	Hamilton Tree Service	100-21000-000-000	700.00
06/25	06/04/2025	64400	668	MHTC-MH	100-21000-000-000	1,645.94
06/25	06/05/2025	64401	668	MHTC-MH	100-21000-000-000	13.47
06/25	06/10/2025	64403	408	GORDON FLESCH CO INC	100-21000-000-000	60.69
06/25	06/10/2025	64404	516	JOHNSON BLOCK AND COMPANY INC	300-21000-000-000	8,427.60
06/25	06/10/2025	64405	2016	Julia Oellerich	100-21000-000-000	50.00
06/25	06/10/2025	64406	978	THE DODGEVILLE CHRONICLE INC	100-21000-000-000	750.09
06/25	06/17/2025	64407	13	ADP INC	100-21000-000-000	267.30
06/25	06/17/2025	64408	36	AMAZON CAPITAL SERVICES	100-21000-000-000	3,019.06
06/25	06/17/2025	64409	2139	Amy Poenkae	100-21000-000-000	12.00
06/25	06/17/2025	64410	2137	Annie Esh	100-21000-000-000	10.00
06/25	06/17/2025	64411	1337	BADGER METER	200-21000-000-000	226.60
06/25	06/17/2025	64412	94	BARD MATERIALS	100-21000-000-000	250.70
06/25	06/17/2025	64413	1776	Blain's Farm & Fleet	100-21000-000-000	735.38
06/25	06/17/2025	64414	120	BOARDMAN & CLARK LLP	100-21000-000-000	92.00
06/25	06/17/2025	64415	1778	Brennum, David S	100-21000-000-000	20.00
06/25	06/17/2025	64416	2140	Carrie Portz	150-21000-000-000	44.83
06/25	06/17/2025	64417	188	CINTAS CORPORATION #446	100-21000-000-000	47.12
06/25	06/17/2025	64418	195	CITY OF DODGEVILLE WATER UTILITY	100-21000-000-000	4,741.24
06/25	06/17/2025	64419	2118	CPR Training Specialists LLC	100-21000-000-000	510.00
06/25	06/17/2025	64420	2141	Creative Canvases with Sara LLC	100-21000-000-000	640.00
06/25	06/17/2025	64421	976	Cvikota Company	100-21000-000-000	3,954.14
06/25	06/17/2025	64422	1074	DATCP	100-21000-000-000	3,000.00
06/25	06/17/2025	64423	295	DODGEVILLE AREA CHAMBER	100-21000-000-000	9,539.24
06/25	06/17/2025	64424	1838	Dodgeville FFA	100-21000-000-000	300.00
06/25	06/17/2025	64425	313	DOUBLE D SERVICES INC	100-21000-000-000	671.48
06/25	06/17/2025	64426	1983	Family Service Madison Inc	100-21000-000-000	1,408.00
06/25	06/17/2025	64427	408	GORDON FLESCH CO INC	100-21000-000-000	52.19
06/25	06/17/2025	64428	408	GORDON FLESCH CO INC	100-21000-000-000	191.03
06/25	06/17/2025	64429	440	HENNESSEY IMPLEMENT INC	100-21000-000-000	3,907.00
06/25	06/17/2025	64430	458	IOWA COUNTY HIGHWAY DEPARTMENT	200-21000-000-000	469.76
06/25	06/17/2025	64431	2006	Iowa County Sheriff's Office	100-21000-000-000	80.00
06/25	06/17/2025	64432	1999	Jeff Weber	100-21000-000-000	633.17
06/25	06/17/2025	64433	491	JEFFERSON FIRE & SAFETY INC	100-21000-000-000	589.11
06/25	06/17/2025	64434	621	LV Labs WW LLC	300-21000-000-000	1,800.50
06/25	06/17/2025	64435	1921	Mark Williamson	100-21000-000-000	150.00
06/25	06/17/2025	64436	641	MARR LANDSCAPE LLC	100-21000-000-000	6,200.00
06/25	06/17/2025	64437	686	MIDWEST POOL SUPPLY INC	100-21000-000-000	1,110.44
06/25	06/17/2025	64438	712	MUELLER GRAPHICS	100-21000-000-000	72.00
06/25	06/17/2025	64439	713	MUELLER IMPLEMENT INC	100-21000-000-000	155.88
06/25	06/17/2025	64440	2138	Olie's Images LLC	100-21000-000-000	1,024.00
06/25	06/17/2025	64441	750	OVERHEAD DOOR CO OF DUBUQUE	100-21000-000-000	537.00
06/25	06/17/2025	64442	1922	Patrick Montgomery	100-21000-000-000	100.00
06/25	06/17/2025	64443	2136	Paul Harms	100-21000-000-000	150.00
06/25	06/17/2025	64444	790	PREMIUM WATERS INC	100-21000-000-000	205.41
06/25	06/17/2025	64445	835	RITCHIE IMPLEMENT INC	100-21000-000-000	290.13
06/25	06/17/2025	64446	851	RULE CONSTRUCTION LTD	100-21000-000-000	81,848.15
06/25	06/17/2025	64447	866	SCHILLING SUPPLY COMPANY	100-21000-000-000	233.78
06/25	06/17/2025	64448	1518	SOUTHWEST OPPORTUNITIES CENTER INC	100-21000-000-000	240.00
06/25	06/17/2025	64449	926	STAPLES ADVANTAGE	100-21000-000-000	484.77
06/25	06/17/2025	64450	1884	Stryker Sales LLC	100-21000-000-000	1,523.48

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
06/25	06/17/2025	64451	940	Superior Chemical LLC	100-21000-000-000	733.30
06/25	06/17/2025	64452	948	SWCAP	100-21000-000-000	150.00
06/25	06/17/2025	64453	1393	TC NETWORKS INC	100-21000-000-000	491.27
06/25	06/17/2025	64454	2000	Teamsters Local 120	100-21000-000-000	792.00
06/25	06/17/2025	64455	978	THE DODGEVILLE CHRONICLE INC	100-21000-000-000	1,928.00
06/25	06/17/2025	64456	1726	TK Elevator Corporation	100-21000-000-000	253.90
06/25	06/17/2025	64457	1651	TNT Gymnastics LLC	100-21000-000-000	9,615.00
06/25	06/17/2025	64458	1027	TRUCK COUNTRY	300-21000-000-000	39.96
06/25	06/17/2025	64459	1040	Upland Hills Health	100-21000-000-000	40.50
06/25	06/17/2025	64460	1040	UPLAND HILLS HEALTH INC	100-21000-000-000	932.58
06/25	06/17/2025	64461	1074	WI DATCP	100-21000-000-000	20.00
06/25	06/17/2025	64462	1093	WI DEPARTMENT OF JUSTICE	100-21000-000-000	43.00
06/25	06/17/2025	64463	1107	WI STATE LABORATORY OF HYGIENE	200-21000-000-000	31.00
06/25	06/17/2025	64464	1109	WIL-KIL	100-21000-000-000	67.38
06/25	06/17/2025	64465	1440	XYLEM WATER SOLUTIONS USA INC.	300-21000-000-000	724.00
06/25	06/17/2025	64466	1147	ZOLL MEDICAL CORPORATION	100-21000-000-000	366.30
06/25	06/17/2025	64467	1823	Elan Financial Services	200-21000-000-000	1,388.75
06/25	06/17/2025	64468	36	AMAZON CAPITAL SERVICES	160-21000-000-000	91.76
06/25	06/17/2025	64469	360	FAHERTY INC	160-21000-000-000	663.60
06/25	06/17/2025	64470	394	GENERAL COMMUNICATIONS INC	160-21000-000-000	14,452.22
06/25	06/17/2025	64471	427	HALLADA MOTORS INC	160-21000-000-000	590.00
06/25	06/17/2025	64472	452	INSIGHT FS	160-21000-000-000	377.20
06/25	06/17/2025	64473	851	RULE CONSTRUCTION LTD	160-21000-000-000	2,650.00
06/25	06/17/2025	64474	1378	VIERBICHER ASSOCIATES	160-21000-000-000	8,100.00
06/25	06/17/2025	64475	36	AMAZON CAPITAL SERVICES	100-21000-000-000	148.54
06/25	06/17/2025	64476	360	FAHERTY INC	300-21000-000-000	26,092.68
06/25	06/04/2025	700146	34	ALLIANT ENERGY/WP&L (UTILITY PAYMENTS)	100-21000-000-000	4,485.01
06/25	06/11/2025	700147	34	ALLIANT ENERGY/WP&L (UTILITY PAYMENTS)	200-21000-000-000	1,720.89
06/25	06/17/2025	700148	1308	KWIK TRIP INC - CREDIT DEPT	200-21000-000-000	5,348.93
Grand Totals:						226,670.66

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
100-13105-000-000	160.00	.00	160.00
100-21000-000-000	25.79	184,861.60-	184,835.81-
100-21550-000-000	792.00	.00	792.00
100-23160-000-000	150.00	.00	150.00
100-41210-000-000	9,414.24	.00	9,414.24
100-44110-000-000	28.00	.00	28.00
100-44900-000-000	12.00	.00	12.00
100-51300-000-000	42.45	.00	42.45
100-51410-310-000	39.88	.00	39.88
100-51410-390-000	45.95	.00	45.95
100-51420-325-000	89.00	.00	89.00
100-51440-310-000	15.17	.00	15.17
100-51510-210-000	4,243.60	.00	4,243.60
100-51600-340-000	345.43	.00	345.43
100-51710-224-000	265.48	.00	265.48
100-51710-226-000	570.74	.00	570.74
100-51710-240-000	974.32	12.90-	961.42
100-51710-310-000	249.17	.00	249.17
100-51710-390-000	160.00	.00	160.00

GL Account	Debit	Credit	Proof
100-51900-345-000	750.09	.00	750.09
100-51963-390-000	1,408.00	.00	1,408.00
100-52100-210-000	234.28	.00	234.28
100-52100-224-000	606.70	.00	606.70
100-52100-226-000	200.17	.00	200.17
100-52100-240-000	425.90	12.89-	413.01
100-52100-325-000	713.17	.00	713.17
100-52100-340-000	254.27	.00	254.27
100-52100-400-000	9.99	.00	9.99
100-52100-410-000	1,031.68	.00	1,031.68
100-52100-610-000	86.50	.00	86.50
100-52100-720-000	72.53	.00	72.53
100-52200-215-000	30.40	.00	30.40
100-52200-224-000	147.02	.00	147.02
100-52200-226-000	155.69	.00	155.69
100-52200-340-000	126.58	.00	126.58
100-52200-410-000	525.49	.00	525.49
100-52200-500-000	462.53	.00	462.53
100-52300-175-000	1,176.65	.00	1,176.65
100-52300-210-000	217.04	.00	217.04
100-52300-215-000	3,923.74	.00	3,923.74
100-52300-224-000	749.33	.00	749.33
100-52300-226-000	118.58	.00	118.58
100-52300-310-000	348.90	.00	348.90
100-52300-345-000	1,364.76	.00	1,364.76
100-52300-410-000	652.87	.00	652.87
100-52300-500-000	1,719.48	.00	1,719.48
100-52300-505-000	147.37	.00	147.37
100-52300-700-000	1,928.00	.00	1,928.00
100-52300-720-000	575.86	.00	575.86
100-52400-224-000	45.95	.00	45.95
100-53100-300-000	88.10	.00	88.10
100-53100-600-000	157.05	.00	157.05
100-53230-390-000	331.34	.00	331.34
100-53240-390-000	616.18	.00	616.18
100-53410-390-000	814.03	.00	814.03
100-53420-390-000	4,485.01	.00	4,485.01
100-53421-390-000	700.00	.00	700.00
100-53620-390-000	12,149.12	.00	12,149.12
100-53630-210-000	12,794.76	.00	12,794.76
100-54910-224-000	64.99	.00	64.99
100-54910-226-000	157.22	.00	157.22
100-54910-340-000	155.88	.00	155.88
100-54910-410-000	486.04	.00	486.04
100-55200-224-000	107.08	.00	107.08
100-55200-226-000	754.62	.00	754.62
100-55200-400-000	961.61	.00	961.61
100-55200-410-000	844.67	.00	844.67
100-55200-600-000	1,809.94	.00	1,809.94
100-55200-615-000	87.92	.00	87.92
100-55300-190-000	11,015.00	.00	11,015.00
100-55300-300-000	16.60	.00	16.60
100-55300-600-000	47.07	.00	47.07
100-55300-900-000	653.72	.00	653.72
100-55330-000-000	300.00	.00	300.00
100-55420-175-000	295.91	.00	295.91
100-55420-300-000	28.47	.00	28.47

GL Account	Debit	Credit	Proof
100-55420-320-000	1,123.11	.00	1,123.11
100-55420-600-000	108.85	.00	108.85
100-55420-600-100	33.98	.00	33.98
100-55420-620-000	1,110.44	.00	1,110.44
100-55425-000-000	660.44	.00	660.44
100-56110-000-000	6,200.00	.00	6,200.00
100-56700-000-000	125.00	.00	125.00
100-56700-210-000	3,142.00	.00	3,142.00
100-57225-000-000	3,907.00	.00	3,907.00
100-57330-000-000	80,721.50	.00	80,721.50
150-21000-000-000	.00	623.42-	623.42-
150-55115-222-000	289.69	.00	289.69
150-55115-224-000	188.19	.00	188.19
150-55115-311-000	22.77	.00	22.77
150-55115-321-000	16.95	.00	16.95
150-55115-371-000	79.84	.00	79.84
150-55115-395-000	25.98	.00	25.98
160-21000-000-000	.00	26,924.78-	26,924.78-
160-57140-000-000	663.60	.00	663.60
160-57210-000-000	15,133.98	.00	15,133.98
160-57330-000-000	10,750.00	.00	10,750.00
160-57640-000-000	377.20	.00	377.20
200-21000-000-000	12.89	7,756.63-	7,743.74-
200-51510-000-000	3,267.00	.00	3,267.00
200-53700-622-000	1,720.89	.00	1,720.89
200-53700-623-000	464.45	.00	464.45
200-53700-632-000	31.00	.00	31.00
200-53700-641-000	462.11	.00	462.11
200-53700-651-000	563.32	.00	563.32
200-53700-653-000	226.60	.00	226.60
200-53700-660-000	381.15	.00	381.15
200-53700-681-000	255.23	12.89-	242.34
200-53700-689-000	384.88	.00	384.88
300-11500-000-000	724.00	.00	724.00
300-21000-000-000	12.89	6,405.80-	6,392.91-
300-51510-000-000	767.00	.00	767.00
300-53600-000-827	1,692.86	.00	1,692.86
300-53600-000-831	27.60	.00	27.60
300-53600-000-834	1,148.80	.00	1,148.80
300-53600-000-851	245.04	12.89-	232.15
300-53600-000-852	1,800.50	.00	1,800.50
430-21000-000-000	.00	150.00-	150.00-
430-51510-000-000	150.00	.00	150.00
Grand Totals:	226,773.80	226,773.80-	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

Report Criteria:
Invoices with totals above \$0.00 included.
Only paid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
GENERAL FUND								
Total GENERAL FUND:					184,835.81	184,835.81		
SPECIAL PURPOSE LIBRARY FUND								
Total SPECIAL PURPOSE LIBRARY FUND:					623.42	623.42		
CAPITAL PROJECT FUND								
Total CAPITAL PROJECT FUND:					26,924.78	26,924.78		
WATER								
Total WATER:					7,743.74	7,743.74		
SEWER								
Total SEWER:					6,392.91	6,392.91		
TIF 3								
Total TIF 3:					150.00	150.00		
Grand Totals:					226,670.66	226,670.66		

Dated: _____

Mayor: _____

City Council: _____

Clerk/Treasurer: _____

CITY OF DODGEVILLE

Payroll Register - Detail - by Name

Page: 34

Check Issue Dates: 06/13/2025 - 06/13/2025

Jun 17, 2025 8:16AM

GL Account	Debit	Credit	GL Account	Debit	Credit
100-53421-110-000	3,908.27	.00	100-53430-110-000	812.07	.00
100-53640-110-000	2,411.51	.00	100-54910-110-000	3,396.97	.00
100-55200-110-000	6,824.20	.00	100-55200-110-500	60.36	.00
100-55300-110-000	2,213.75	.00	100-55300-180-000	495.63	.00
100-55300-900-000	259.00	.00	100-55420-110-000	8,957.38	.00
150-55115-110-000	12,942.18	.00	200-53700-630-000	889.48	.00
200-53700-640-000	3,678.10	.00	200-53700-652-000	83.13	.00
200-53700-680-000	20,326.41	.00	200-53700-680-100	980.80	.00
200-53700-686-000	448.88	.00	300-53600-000-831	812.57	.00
300-53600-000-832	286.16	.00	300-53600-000-834	3,659.46	.00
300-53600-000-840	1,963.57	.00	300-53600-000-850	19,376.89	.00
300-53600-000-854	520.56	.00	999-10001-000-000	.00	126,603.32-
Totals:				214,136.90	214,136.90-

06/08/2025 Fund Summary

Fund	Debit	Credit	Fund	Debit	Credit	Fund	Debit	Credit
100	148,168.71	87,533.58-	150	12,942.18	.00	200	26,406.80	.00
300	26,619.21	.00	999	.00	126,603.32-			
Totals:							214,136.90	214,136.90-

2024 Consumer Confidence Report Data

DODGEVILLE WATERWORKS, PWS ID: 12500796

Este informe contiene información importante acerca de su agua potable. Haga que alguien lo traduzca para usted, o hable con alguien que lo entienda.

Dlaim ntawv tshaabzu nuav muaj lug tseemceeb heev nyob rua huv kws has txug cov dlej mej haus. Kuas ib tug paab txhais rua koj, los nrug ib tug kws paub lug thaam.

Water System Information

If you would like to know more about the information contained in this report, please contact Brian Schultz at (608) 574-4254.

Opportunity for input on decisions affecting your water quality

Regular Common Council meetings are held on the first and third Tuesdays of the month at 100 East Fountain Street starting at 5:30 PM

Health Information

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the Environmental Protection Agency's safe drinking water hotline (800-426-4791).

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune systems disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. EPA/CDC guidelines on appropriate means to lessen the risk of infection by cryptosporidium and other microbial contaminants are available from the Environmental Protection Agency's safe drinking water hotline (800-426-4791).

Source(s) of Water

Source ID	Source	Depth (in feet)	Status
5	Groundwater	726	Active
6	Groundwater	726	Active
8	Groundwater	748	Active
9	Groundwater	1020	Active

To obtain a summary of the source water assessment please contact, Brian Schultz at (608) 574-4254.

Educational Information

The sources of drinking water, both tap water and bottled water, include rivers, lakes, streams, ponds, reservoirs, springs and wells. As water travels over the surface of the land or through the ground, it dissolves naturally occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals or from human activity.

Contaminants that may be present in source water include:

- Microbial contaminants, such as viruses and bacteria, which may come from sewage treatment plants, septic systems, agricultural livestock operations and wildlife.
- Inorganic contaminants, such as salts and metals, which can be naturally- occurring or result from urban stormwater runoff, industrial or domestic wastewater discharges, oil and gas production, mining or farming.
- Pesticides and herbicides, which may come from a variety of sources such as agriculture, urban stormwater runoff and residential uses.
- Organic chemical contaminants, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production, and can also come from gas stations, urban stormwater runoff and septic systems.
- Radioactive contaminants, which can be naturally occurring or be the result of oil and gas production and mining activities.

In order to ensure that tap water is safe to drink, EPA prescribes regulations that limit the amount of certain contaminants in water provided by public water systems. FDA regulations establish limits for contaminants in bottled water, which shall provide the same protection for public health.

Definitions

Term	Definition
AL	Action Level: The concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow.
HA and HAL	HA: Health Advisory. An estimate of acceptable drinking water levels for a chemical substance based on health effects information. HAL: Health Advisory

Term	Definition
	Level is a concentration of a contaminant which, if exceeded, poses a health risk and may require a system to post a public notice. Health Advisories are determined by US EPA.
HI	HI: Hazard Index: A Hazard Index is used to assess the potential health impacts associated with mixtures of contaminants. Hazard Index guidance for a class of contaminants or mixture of contaminants may be determined by the US EPA or Wisconsin Department of Health Services. If a Health Index is exceeded a system may be required to post a public notice.
Level 1 Assessment	A Level 1 assessment is a study of the water system to identify potential problems and determine, if possible, why total coliform bacteria have been found in our water system.
Level 2 Assessment	A Level 2 assessment is a very detailed study of the water system to identify potential problems and determine, if possible, why an E. coli MCL violation has occurred or why total coliform bacteria have been found in our water system, or both, on multiple occasions.
MCL	Maximum Contaminant Level: The highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.
MCLG	Maximum Contaminant Level Goal: The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.
MFL	million fibers per liter
MRDL	Maximum residual disinfectant level: The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.
MRDLG	Maximum residual disinfectant level goal: The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contaminants.
mrem/year	millirems per year (a measure of radiation absorbed by the body)
NTU	Nephelometric Turbidity Units
pCi/l	picocuries per liter (a measure of radioactivity)
ppm	parts per million, or milligrams per liter (mg/l)
ppb	parts per billion, or micrograms per liter (ug/l)
ppt	parts per trillion, or nanograms per liter
ppq	parts per quadrillion, or picograms per liter
PHGS	PHGS: Public Health Groundwater Standards are found in NR 140 Groundwater Quality. The concentration of a contaminant which, if exceeded, poses a health risk and may require a system to post a public notice.
RPHGS	RPHGS: Recommended Public Health Groundwater Standards: Groundwater standards proposed by the Wisconsin Department of Health Services. The

Term	Definition
	concentration of a contaminant which, if exceeded, poses a health risk and may require a system to post a public notice.
SMCL	Secondary drinking water standards or Secondary Maximum Contaminant Levels for contaminants that affect taste, odor, or appearance of the drinking water. The SMCLs do not represent health standards.
TCR	Total Coliform Rule
TT	Treatment Technique: A required process intended to reduce the level of a contaminant in drinking water.

Detected Contaminants

Your water was tested for many contaminants last year. We are allowed to monitor for some contaminants less frequently than once a year. The following tables list only those contaminants which were detected in your water. If a contaminant was detected last year, it will appear in the following tables without a sample date. If the contaminant was not monitored last year, but was detected within the last 5 years, it will appear in the tables below along with the sample date.

Disinfection Byproducts

Contaminant (units)	Site	MCL	MCLG	Level Found	Range	Sample Date (if prior to 2024)	Violation	Typical Source of Contaminant
HAA5 (ppb)	H5	60	60	0	0		No	By-product of drinking water chlorination
TTHM (ppb)	H5	80	0	2.4	2.4		No	By-product of drinking water chlorination

Inorganic Contaminants

Contaminant (units)	Site	MCL	MCLG	Level Found	Range	Sample Date (if prior to 2024)	Violation	Typical Source of Contaminant
ARSENIC (ppb)		10	n/a	2	0 - 2	4/25/2023	No	Erosion of natural deposits; Runoff from orchards; Runoff from glass

Contaminant (units)	Site	MCL	MCLG	Level Found	Range	Sample Date (if prior to 2024)	Violation	Typical Source of Contaminant
								and electronics production wastes
BARIUM (ppm)		2	2	0.040	0.023 - 0.040	5/1/2023	No	Discharge of drilling wastes; Discharge from metal refineries; Erosion of natural deposits
CADMIUM (ppb)		5	5	0.2	0.0 - 0.2	5/1/2023	No	Corrosion of galvanized pipes; Erosion of natural deposits; Discharge from metal refineries; runoff from waste batteries and paints
FLUORIDE (ppm)		4	4	0.2	0.1 - 0.2	5/1/2023	No	Erosion of natural deposits; Water additive which promotes strong teeth; Discharge from fertilizer and aluminum factories
NICKEL (ppb)		100		3.6000	1.2000 - 3.6000	4/25/2023	No	Nickel occurs naturally in soils, ground water and surface waters and is often used in electroplating, stainless steel and alloy products.
NITRATE (N03-N) (ppm)		10	10	0.24	0.00 - 0.24		No	Runoff from fertilizer use; Leaching from septic tanks, sewage; Erosion of natural deposits
SODIUM (ppm)		n/a	n/a	27.00	1.60 - 27.00	5/1/2023	No	n/a

Contaminant (units)	Action Level	MCL G	90th Percentile Level Found	Range	# of Results	Sample Date (if prior to 2024)	Violation	Typical Source of Contaminant
COPPER (ppm)	AL=1.3	1.3	0.2100	0.0190 - 0.5600	0 of 20 results were above the action level.	7/25/2023	No	Corrosion of household plumbing systems; Erosion of natural deposits; Leaching from wood preservatives
LEAD (ppb)	AL=150	150	1.40	0.00 - 5.90	0 of 20 results were above the action level.	7/25/2023	No	Corrosion of household plumbing systems; Erosion of natural deposits

PFAS Contaminants with a Recommended Health Advisory Level

Perfluoroalkyl and polyfluoroalkyl substances (PFAS) are a large group of human-made chemicals that have been used in industry and consumer products worldwide since the 1950. The following table lists PFAS contaminants which were detected in your water and that have a Recommended Public Health Groundwater Standard (RPHGS) or Health Advisory Level (HAL). There are no violations for detections of contaminants that exceed the RPHGS or HAL. The RPHGS are levels at which concentrations of the contaminant present a health risk and are based on guidance provided by the Wisconsin Department of Health Services.

Note: The recommended health-based levels in the table below were in effect in 2024. These levels were revised by WDHS in 2025. They can be found here

<https://www.dhs.wisconsin.gov/water/gws.htm>.

Typical Source of Contaminant		Drinking water is one way that people can be exposed to PFAS. In Wisconsin, two-thirds of people use groundwater as their drinking water source. PFAS can get in groundwater from places that make or use PFAS and release from consumer products in landfills.			
Contaminant (units)	Site	RPHGS or HAL (PPT)	Level Found	Range	Sample Date (if prior to 2024)
PFHXS (ppt)		40	0.35	0.00 - 0.35	5/1/2023

Radioactive Contaminants

Contaminant (units)	Site	MCL	MCLG	Level Found	Range	Sample Date (if prior to 2024)	Violation	Typical Source of Contaminant
GROSS ALPHA, EXCL. R & U (pCi/l)		15	0	3.1	1.0 - 3.1	6/25/2020	No	Erosion of natural deposits
RADIUM, (226 + 228) (pCi/l)		5	0	0.8	0.0 - 0.8	6/25/2020	No	Erosion of natural deposits
GROSS ALPHA, INCL. R & U (n/a)		n/a	n/a	3.4	0.0 - 3.4	6/25/2020	No	Erosion of natural deposits
COMBINED URANIUM (ug/l)		30	0	0.5	0.3 - 0.5	6/25/2020	No	Erosion of natural deposits

Additional Health Information

Lead can cause serious health effects in people of all ages, especially pregnant people, infants (both formula-fed and breastfed), and young children. Lead in drinking water is primarily from materials and parts used in service lines and in home plumbing. Dodgeville Waterworks is responsible for providing high quality drinking water and removing lead pipes but cannot control the variety of materials used in the plumbing in your home. Because lead levels may vary over time, lead exposure is possible even when your tap sampling results do not detect lead at one point in time. You can help protect yourself and your family by identifying and removing lead materials within your home plumbing and taking steps to reduce your family's risk. Using a filter, certified by an American National Standards Institute accredited certifier to reduce lead, is effective in reducing lead exposures. Follow the instructions provided with the filter to ensure the filter is used properly. Use only cold water for drinking, cooking, and making baby formula. Boiling water does not remove lead from water. Before using tap water for drinking, cooking, or making baby formula, flush your pipes for several minutes. You can do this by running your tap, taking a shower, doing laundry or a load of dishes. If you have a lead service line or galvanized requiring replacement service line, you may need to flush your pipes for a longer period. If you are concerned about lead in your water and wish to have your water tested, contact Dodgeville Waterworks (Brian Schultz at (608) 574-4254). Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available at <https://www.epa.gov/safewater/lead>.

Additional Information on Service Line Materials

We are required to develop an initial inventory of service lines connected to our distribution system by October 16, 2024 and to make the inventory publicly accessible. You can access the

service line inventory here/by: This report will not be mailed. If you would like a copy it is available at City Hall, 8:00 AM to 4:30 PM Monday thru Friday.

Other Compliance

Monitoring Violations

Description	Contaminant Group	Sample Location	Compliance Period Beginning	Compliance Period Ending
Chem M/R - Reg - No Regular samples	Nitrate	6	1/1/2024	9/30/2024

We are required to monitor your drinking water for specific contaminants on a regular basis. Results of regular monitoring are an indicator of whether or not your drinking water meets health standards. During the compliance period noted in the above table, we did not complete all monitoring or testing for the contaminant(s) noted, and therefore cannot be sure of the quality of your drinking water during that time.

Actions Taken

Well #6 did not have a Nitrate sample taken during the sampling period due to the well being off-line longer than anticipated for construction of the new well house. A sample was taken when the well went back on-line. The sample came back negative for nitrates.

2025- COPS Hiring Grant Proposal
Chief Brandon Wilhelm
June 17th, 2025 City of Dodgeville Common Council Meeting

OVERVIEW

The Dodgeville Police Department is currently staffed with 11 full-time (FTE) Sworn Law Enforcement Officers. This includes the Chief and the Lieutenant.

The current population of Dodgeville is 5,077 as of July 2024 (*U.S. Census Bureau Quickfacts: Dodgeville City, Wisconsin*). These numbers are likely to have increased since the time of census and there is likely to be additional future growth due to building/development.

The current FTE sworn officers in the City of Dodgeville per 1,000 residents’ figure is 2.16.

Local police departments serving fewer than 10,000 residents had 2.8 FTE sworn officers per 1,000 residents on average (U.S Department of Justice, Bureau of Justice Statistics, 2022, p. 4)

Adding one additional Officer would bring the City of Dodgeville ratio to 2.36.

HISTORY

October 3rd, 2024 Finance Committee Minutes- Chief Wilhelm presented a request for a new officer. The request is estimated at \$100K. Aulik requested minor wage increases for administrative staff members which would result in \$4,766 to the general fund. Motion by Johnson-Solberg, second by DeVoss to leave these requests in preliminary budget. Voice vote. Motion carried 2-0.

October 15th, 2024 Council Meeting . Discussion and possible action to approve the 2025 Preliminary Budget. Aulik provided an overview of the preliminary 2025 Budget. Motion by DeVoss, second by Johnson to approve the 2025 Preliminary Budget. Roll call vote. Motion carried 7-0

October 21st, 2024 PFC Meeting- The City Council approved the Dodgeville Police Department 2025 Budget on October 15, 2024. Motion was made by Mary McKinley to approve the new Officer addition in 2025 with further detail at the time the position is proposed. Second by Tom Demuth. Motion passed 4-0

In 2025 the Union Contract increased the 2025 budget by approximately \$86,000 related to wage and fringe. It was unclear if this additional expenditure would allow for the initial proposal of an additional Officer as discussed.

GRANT

As of May 2025, there is **\$156.6 million** in funding available through FY 2025 CHP. Each award will support up to 75 percent of an officer or deputy entry-level salaries and fringe benefits for

three years within a five-year period of performance to accommodate time needed for recruitment and hiring.

There is a minimum 25 percent local cash match (cost share) requirement, unless a waiver is approved. The maximum federal share per officer position is \$125,000 over the three-year period, (not \$125,00 per year) unless a local match waiver is approved. Any additional costs for higher than entry-level salaries and fringe benefits will be the responsibility of the recipient agency.

Applicants may request up to 2 percent of the federal award amount for direct costs associated with administering the award.

A full description of this Grant is included within the packet.

VISION

If awarded, the Dodgeville Police Department would be looking to strategically utilize the additionally funded patrol position to increase investigative efforts via the possible promotion of a current Officer to an investigator position that may be coupled with the Drug Task Force Position. There may also be subsequent restructuring within the Department to enhance the overall efficiency of the Department and oversight and management of Officers. Should the Grant be awarded there would be further discussion regarding these potential changes.

COST

The current cost for an Officer (Years 1-3 averaged over four differing insurance and fringe rates utilizing the new contract totals is \$94,691).

The grant would therefore require an approximate 25% match of \$23,672.81 for 3 years.

After the three years the estimated current cost would be approximately \$94,961.

CITATIONS

U.S. Census Bureau Quickfacts: Dodgeville City, Wisconsin. (n.d.).
<https://www.census.gov/quickfacts/fact/table/dodgevillecitywisconsin/IPE120223>

U.S Department of Justice, Office of Justice Programs, *Bureau of Justice Statistics*, (2022, November) Local Police Departments Personnel, 2020. Sean Goodison.
<https://bjs.ojp.gov/sites/g/files/xyckuh236/files/media/document/lpdp20.pdf>

Approval Expires 5/31/2025

U.S. Department of Justice
Office of Community Oriented Policing Services



FY25 COPS Hiring Program

Assistance Listing #:	16.068
Grants.gov Opportunity Number:	O-COPS-2025-172413
NOFO Release Date:	May 8, 2025
Grants.gov Deadline:	June 25, 2025, 4:59 PM ET.
Application JustGrants Deadline:	July 1, 2025, 4:59 PM ET.

Overview

The U.S. Department of Justice, Office of Community Oriented Policing Services (COPS Office, <https://cops.usdoj.gov>) is pleased to announce that it is seeking applications for funding for the FY25 COPS Hiring Program (CHP). This program furthers the COPS Office’s goal of advancing public safety through community policing by funding additional full-time career law enforcement positions to meet law enforcement agencies’ community policing strategies. As community policing is common sense policing, throughout the CHP Notice of Funding Opportunity (NOFO) materials, the terms ‘community policing’ and ‘common sense policing’ are used interchangeably, unless otherwise specified.

Additional information, including the FY25 CHP Application Resource Guide, Frequently Asked Questions (FAQs), and Fact Sheets can be found at <https://cops.usdoj.gov/chp>.

(Please see eligibility section for eligibility criteria.)

All awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law.

Eligibility

Eligible applicants are limited to established and operational local, state, territorial, and tribal law enforcement agencies that have primary law enforcement authority.

- Established and operational:
 - A law enforcement agency is established and operational if the jurisdiction has passed authorizing legislation and it has a current operating budget.
 - CHP applicants must have a law enforcement agency (i.e. Sheriff’s Office, Department, etc.) that is operational by the close of this application or receive services through a new or existing contract for law enforcement services that is in place by the close of this NOFO. Applicants must also maintain primary law enforcement authority for the population to be served.
- Primary law enforcement authority:
 - An agency with primary law enforcement authority is defined as the first responder to calls for service for all types of criminal incidents within the jurisdiction served.

If funds under this program are to be used as part of a written contracting agreement for law enforcement services (e.g., a town that contracts with a neighboring sheriff’s department to receive services), the agency wishing to receive law enforcement services must be the legal applicant in this application.

In addition, state and local governmental entities must comply with 8 U.S.C. §1373, which provides that state and local government entities may not prohibit, or in any way restrict, any government entity or official from sending to, receiving from, maintaining, or exchanging information regarding citizenship or immigration status, lawful or unlawful, of any individual with components of the U.S. Department of Homeland Security or any other federal, state or local government entity. This includes any prohibitions or restrictions imposed or established by a state or local government entity or official. For additional information, please see the appendices in the [FY25 CHP Application Resource Guide](#).

Contact Information

Agency Contact Description

For technical assistance with submitting the SF-424, please call the Grants.gov customer service hotline at 800-518-4726, send questions via email to support@Grants.gov, or consult the [Grants.gov Organization Applicant User Guide](#). The Grants.gov Support Hotline operates 24 hours a day, 7 days a week, except on federal holidays.

For technical support with the Justice Grants System (JustGrants) application, please contact JustGrants Support at JustGrants.Support@usdoj.gov or 833-872-5175. JustGrants Support operates Monday through Friday between the hours of 5:00 a.m. and 9:00 p.m. Eastern Time (ET) and Saturday, Sunday, and federal holidays from 9:00 a.m. to 5:00 p.m. ET. Training on JustGrants can also be found at <https://justicegrants.usdoj.gov/training-resources>.

For programmatic assistance with the requirements of this program, please call the COPS Office Response Center at 800-421-6770 or send questions via email to AskCopsRC@usdoj.gov. The COPS Office Response Center operates Monday through Friday, 9:00 a.m. to 5:00 p.m. ET, except on federal holidays. In addition, the COPS Office welcomes applicant feedback on this notice of funding opportunity, the application submission process, and the application review process. Provide feedback via email to AskCopsRC@usdoj.gov (Subject line: "FY25 CHP Feedback").

Submission Information

Registration: To submit an application, all applicants must be registered in SAM.gov with a Unique Entity Identifier (UEI) number and be registered in Grants.gov.

Submission: Completing an application is a two-step process:

1. Applicants are first required to register via <https://www.grants.gov>, complete the SF-424 form and submit it through the [Grants.gov website](https://www.grants.gov).
2. Once the SF-424 has been submitted via Grants.gov, the applicant will complete the full application including survey questions and provide attachments in JustGrants.

An application is not considered submitted until both of these steps are completed. For more information about registration and submission, see the Application and Submission section of this NOFO.

All guidance for this program is contained in this NOFO and can also be found at <https://cops.usdoj.gov/chp>.

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Program Description

The Office of Community Oriented Policing Services (COPS Office) is the component of the U.S. Department of Justice responsible for advancing the practice of community policing by the nation's state, local, territorial, and tribal law enforcement agencies through information and grant resources. To date, the COPS Office has been appropriated more than \$21 billion to advance community policing, including grants awarded to more than 13,000 state, local, territorial, and tribal law enforcement agencies to fund the hiring and redeployment of nearly 140,000 officers.

COPS Office information resources, covering a wide range of community policing topics such as school and campus safety, violent crime, and officer safety and wellness, can be downloaded via the COPS Office's home page, <https://cops.usdoj.gov>.

The FY25 COPS Hiring Program (CHP) provides funding to law enforcement agencies to hire and/or rehire additional career law enforcement officers in an effort to increase their community policing capacity and crime prevention efforts. Anticipated outcomes of CHP awards include engagement in planned community partnerships, implementation of projects to analyze and assess problems, implementation of changes to personnel and agency management in support of community policing, and increased capacity of agency to engage in community policing activities.

Community policing is a philosophy that promotes organizational strategies that support the systematic use of partnerships and problem-solving techniques to proactively address the immediate conditions that give rise to public safety issues such as violent crime, nonviolent crime, and fear of crime.

Overview of Program Requirements

Hiring Categories

Funding under this program may be used to hire or rehire career law enforcement officers in the following categories:

- **Hire new officers**, which includes filling existing officer vacancies that are no longer funded in your agency's budget. These positions must be in addition to your current budgeted (funded) level of sworn officer positions, and the officers must be hired on or after the official award start date on the notice of award.
- **Rehire officers laid off** by any jurisdiction as a result of state, local, or Bureau of Indian Affairs (BIA) budget reductions. The rehired officers must be rehired on or after the official award start date on the notice of award. Documentation must be maintained showing the date(s) that the positions were laid off and rehired.
- **Rehire officers who are (at the time of application) currently scheduled to be laid off** by your jurisdiction on a specific future date as a result of state, local, or BIA budget reductions.
 - Recipients will be required to continue funding the positions with local funding until the date(s) of the scheduled layoffs. The dates of the scheduled layoffs and the number of positions affected must be identified in the CHP application.
 - The recipient may rehire the officers with CHP funding on or immediately after the date of the scheduled layoff. Unless required by a recipient jurisdiction, the agency is not required to formally complete the administrative steps associated with the layoff of the individual officers it is seeking to rehire so long as the agency can document that a final, approved budget decision was made to lay off those individual officers on the identified layoff date.
 - Documentation must be maintained detailing the dates and reason(s) for the layoffs. Furthermore, agencies awarded will be required to maintain documentation that demonstrates that the scheduled layoffs are occurring for local economic reasons unrelated to the availability of CHP award funds; such documentation may include local council meeting minutes, memoranda, notices, or orders discussing the layoffs, budget documents ordering jurisdiction-wide budget reductions, and/or notices provided to the individual officers regarding the layoffs.

An applicant may request funding in one or more of the above-referenced hiring categories under CHP. If an application is approved for funding, the notice of award will specify the number of positions approved in each category. Once awarded, recipient agencies may not move funded positions between the hiring categories without receiving written prior approval from the COPS Office.

Problem/Focus Areas

Applicants will identify and describe one specific problem/focus area from the list below. Note that selection of some problem focus areas may result in additional consideration for funding (see Application Review Information). Applicants that select those funding areas will not be allowed to change the problem areas/focus area of common sense policing strategies after the award is issued.

- **Violent Crime** - Applicant will employ common sense policing strategies to address a range of violent crime problems. Applicants committed to aggressively enforcing gun laws; addressing human trafficking, criminal gangs, or drug manufacturing / dealing / trafficking; dismantling gangs, street crews, and drug networks; or cracking down on the open use of illegal drugs subcategories will receive additional consideration.
- **Squatting and Encampment Enforcement** - Applicants will focus on ending squatting by collaborating with federal law enforcement / task forces to end the epidemic of squatters and public encampments that create safe havens for drugs, crime, and human trafficking.
- **Homeland and Border Security** - Applicants will partner with federal law enforcement to combat illegal immigration (e.g., information sharing, 287(g) partnerships, task forces, and honoring detainees), protecting critical infrastructures, and information/intelligence problems.
- **Nuisance Abatement and Quality of Life** - Applicants will focus on aggressive and strict enforcement of nuisance abatement and blight including, among other things, petty larceny and criminal damage to property.
- **School Based Policing** - Applicants will focus on deploying School Resource Officers (SROs) to protect elementary or secondary schools, expand crime prevention efforts, identify changes to reduce crime in and around schools, and other activities to increase school safety.
- **Other/Innovations in Common Sense Policing** – Applicants are required to describe new and promising approaches in common sense policing that can be advanced through the COPS Hiring Program.

“Career Law Enforcement Officer” Defined

A “career law enforcement officer” is a person hired on a permanent basis who is authorized by law or by a state, local, or tribal agency to engage in or oversee the prevention, detection, or investigation of violations of criminal laws. 34 U.S.C. §10389(1). The State of Alaska, and any Indian tribe or tribal organization in that state, may also use hiring funds for village public safety officers defined as “an individual employed as a village public safety officer under the program established by the State pursuant to Alaska Statute 18.65.670. Tribal Law and Order Act of 2010, Pub. L. 111-211, title II, § 247 (a)(2).”

Cap on Officer Requests

Requests will be capped at 20 percent of actual sworn force, with a maximum of 50 officers for any agency. For example, agencies with an actual sworn force of 30 will be allowed to request up to 6 positions. Agencies with fewer than 10 officers may request one position.

Length of Funding and Retention Requirement

Funding under this program will support three years of officer or deputy salaries within a five-year period of performance to accommodate time needed for recruitment and hiring. Agencies must retain each CHP-funded position for a minimum of 12 months following the three years of funding for that position. The additional officer positions should be added to your agency's law enforcement budget with state and/or local funds over and above the number of locally funded officer positions that would have existed in the absence of the award. Absorbing CHP-funded positions through attrition (rather than adding the extra positions to your budget with additional funding) does not meet the retention requirement.

Background Investigation Requirement

Recipients must ensure that each officer(s) hired with CHP funding is subject to a background investigation, notify the COPS Office upon completion of the background investigation for each officer hired under the CHP award, and cooperate with the COPS Office and provide updates on the status of background investigations upon request. Additional information can be found in the FY25 CHP Application Resource Guide and the External Background Investigations FAQs.

Prohibition on Supplanting

"Supplanting" is to deliberately reduce state or local funds because of the existence of federal funds. For example, when state funds are appropriated for a stated purpose and federal funds are awarded for that same purpose, the state replaces its state funds with federal funds, thereby reducing the total amount available for the stated purpose. As such, a recipient may not reduce its existing current fiscal year budget for sworn officers just to make use of the CHP award. Any budget cut must be unrelated to the receipt of CHP award funds to avoid a violation of the COPS Office statutory non-supplanting requirement.

Cap on Direct Administrative Costs

Applicants may request up to 2 percent of the federal award amount for direct costs associated with administering the award. See the Budget and Associated Documentation section for additional information.

Understaffed Law Enforcement Agencies Operating Below Budgeted Strength

A law enforcement agency operating below its budgeted strength is eligible to apply for funding so long as the applicant attests that awarded funds will be used in compliance with the nonsupplanting requirement and not used to supplant state, local, or Bureau of Indian Affairs funds that are already budgeted for sworn law enforcement officer positions. Budgeted strength is the maximum number of sworn law enforcement officers that a law enforcement agency is authorized to employ in their budget.

Please see the “Guidance for Understaffed Law Enforcement Agencies Operating Below Budgeted Strength” factsheet for additional information.

School Resource Officer (SRO) Requirements

- **Memorandum of Understanding:** Recipients awarded CHP funding to hire and/or deploy School Resource Officers (SRO) into schools will be required to submit to the COPS Office a signed MOU between the law enforcement agency and the school partner(s) within 90 days of the date shown on the award letter, and before expending or drawing down funds under the award. See the Other Supporting Documentation section and/or the SRO MOU Fact Sheet for additional information.
- **Training Requirement:** COPS Office-funded SRO(s) are required to complete an SRO 40-hour basic training course from a list of COPS Office approved provider(s). Training must be completed no later than nine months after the date shown on the award congratulatory letter or six months from the SRO hire date, whichever comes first. Additional information and requirements can be found in the FY25 CHP Application Resource Guide.

This is a competitive, discretionary program. The COPS Office will fund as many positions as possible for successful applicants; however, the number of officer positions requested by an agency may be reduced based on the availability of funding and other programmatic considerations.

Program Goals and Objectives

Goal 1: The goal of CHP is to provide funding directly to law enforcement agencies to hire and/or rehire career law enforcement officers in an effort to increase their community policing capacity and crime prevention efforts.

- Objective 1: Engagement in planned community partnerships
- Objective 2: Implementation of projects to analyze and assess problems
- Objective 3: Implementation of changes to personnel and agency management in support of community policing
- Objective 4: Increased capacity of agencies to engage in community policing activities

Statutory Authority

The COPS Hiring Program is authorized under the Omnibus Crime Control and Safe Streets Act of 1968, as amended, and the Violent Crime Control and Law Enforcement Act of 1994, Title I, Part Q, Public Law 103-322, 34 U.S.C. § 10381 et seq.

Federal Award Information: Awards, Amounts and Durations

Anticipated Number of Awards

250

Anticipated Maximum Dollar Amount of Awards

Up to \$6,250,000

Period of Performance Start Date

October 1, 2025

Period of Performance Duration (months)

60 months

Anticipated Total Amount to be Awarded under Notice of Funding Opportunity

Up to \$156,668,839

Announcement Type

Initial

Type of Award

The COPS Office expects to make this award in the form of a grant, which does not provide for substantial involvement between the federal awarding agency and the nonfederal entity in carrying out the activity contemplated by the federal award. Grant recipients will be responsible for day-to-day project management and may reach out to the COPS Office with assistance in implementing the award.

All awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law.

Cost Sharing or Match

For this opportunity, a local match is required of at least 25 percent, which must be in the form of cash, unless a waiver is approved at the time of application. FY25 CHP awards will cover up to 75 percent of the entry-level salary and fringe benefits for each approved position for a three-year funding period, based on the applicant's current entry-level salary levels for full-time officers. Absent an approved matching funds waiver, the maximum federal share per officer position is \$125,000 over the three-year period (not \$125,000 per year) and any additional costs exceeding entry-level salaries and fringe benefits will be the responsibility of the recipient agency. Additional details can be found in the Budget and Associated Documentation section below and the [FY25 CHP Application Resource Guide](#).

Eligibility Information

See the Overview section for detailed eligibility information.

Application and Submission Information

The complete application package (that is, this NOFO, including links to additional documents) is available on Grants.gov and on the COPS Office website <https://cops.usdoj.gov/>. Completing an application under this program is a two-step process.

Before You Begin: SAM.gov Registration and Unique Entity Identifiers (UEIs)

To submit an application, your entity must have an active registration in the [System for Award Management \(SAM.gov\)](#). SAM.gov assigns entities a unique entity identifier (UEI) that is required for the entity to apply for federal funding. You will enter the entity's UEI in the application. Award recipients must then maintain an active UEI for the duration of their award. Visit SAM.gov for details and resources for first-time registration or renewal of an existing registration.

The registration and renewal processes can take several weeks. Start these processes at least 30 days prior to the Grants.gov deadline. Applicants who do not begin the registration or renewal process at least 10 business days prior to the Grants.gov deadline may not be able to complete the process in time and will not be considered for a technical waiver that allows for late submission.

Step One: Grants.gov

Application for Federal Assistance (SF-424): Applicants must register via <https://www.grants.gov> and complete an Application for Federal Assistance, Standard Form 424 (SF-424). The SF-424 is a required standard form that collects the applicant's name, address, and UEI; the funding opportunity number; and the proposed project title, among other information. It is used as a cover sheet for submission of pre-applications, applications, and related information under discretionary programs. Applicants must complete and submit the SF-424 via <https://www.grants.gov> using the information provided on that site. The SF-424 must be signed by the Grants.gov authorized organizational representative.

Section 8F – Applicant Point of Contact: Enter the name and contact information of the individual who will complete application materials in JustGrants. JustGrants will use this information to assign the application to this user in JustGrants.

Section 19 – Intergovernmental Review: This funding opportunity is subject to [Executive Order \(E.O.\) 12372](#) (Intergovernmental Review). States that participate in the Intergovernmental Review process have an opportunity to review the applicant's submission. Find the names and addresses of state Single Points of Contact (SPOCs) for Intergovernmental Review at the following website: [SPOC-list-as-of-August-2024.pdf](#) If the applicant's state appears on the SPOC list:

- Contact the state SPOC for information and follow the state's process under E.O. 12372.
- On the SF-424, make the appropriate selection for question 19 once the applicant has complied with its state E.O. 12372 process.

If the applicant's state does not appear on the SPOC list:

- Answer question 19 by selecting, "Program is subject to E.O. 12372 but has not been selected by the state for review."

Applicants are strongly encouraged to register immediately on <https://www.grants.gov>. Any delays in registering with Grants.gov or submitting the SF-424 may result in insufficient time for processing your application through JustGrants. Refer to the U.S. [Department of Justice \(DOJ\) Application Submission Checklist](#) for additional details.

For technical assistance with submitting the SF-424, please call the Grants.gov customer service hotline at 800-518-4726, send questions via email to support@Grants.gov, or consult the [Grants.gov Organization Applicant User Guide](#). The Grants.gov Support Hotline operates 24 hours a day, 7 days a week, except on federal holidays.

Step Two: JustGrants Application

The remainder of the application will be completed through the Justice Grants System (JustGrants) at <https://justicegrants.usdoj.gov/>. No other form of application will be accepted. Applications with errors or missing information may be disqualified or rated accordingly. Please note that the application system will not accept incomplete applications or applications with errors.

Standard Applicant Information

To begin the JustGrants application, applicants must first complete a web-based form in JustGrants which is pre-populated with the SF-424 data submitted in Grants.gov. Applicants are required to confirm the two Authorized Representatives (see following) and verify the legal name, address, and enter the ZIP code(s) for the areas affected by the project. For statewide or nationwide projects, the applicant should enter “State” or “National” in this field.

The Authorized Representatives are the officials who have ultimate and final responsibility for all programmatic and financial decisions regarding this COPS Office application as representatives of the legal recipient (e.g., your agency or organization).

Who should be assigned as Authorized Representatives?

For **law enforcement agencies**, COPS Office awards require that both the top law enforcement executive (e.g., chief of police, sheriff, or equivalent) and the top government executive (e.g., mayor, board chairman, or equivalent) sign the application, and (if awarded funding) accept the award package. Both the top law enforcement executive and the top government executive must be assigned the role of Authorized Representative in JustGrants.

For **non-law enforcement agencies**, (institutions of higher education, school districts, private organizations, etc.), COPS Office awards require that both the programmatic official (e.g., executive director, chief executive officer, or equivalent) and financial official (e.g., chief financial officer, treasurer, or equivalent) sign the application, and (if awarded funding) accept the award package. These two officials must have the ultimate signatory authority to sign contracts on behalf of your organization. Both the programmatic official and the financial official must be assigned the role of Authorized Representative in JustGrants. Please note that nonexecutive positions (e.g., clerks, trustees) are not acceptable Authorized Representatives.

Before applicants can complete this section, the two Authorized Representatives must have established accounts in JustGrants after the Grants.gov portion of the application was submitted. **Please note: Users assigned as Authorized Representatives must log into the JustGrants system to activate their account. Users will not be visible in JustGrants until they have successfully logged into JustGrants.**

Application Components

Data Requested with Application

Applicants must complete the survey questions in the “Data Requested with Application” section of the JustGrants application. A copy of the survey questions required for this NOFO can be found at <https://cops.usdoj.gov/chp>.

Budget and Associated Documentation

Budget Detail Worksheet (Web-Based Form)

Applicants must complete the web-based budget worksheet form in JustGrants, providing narrative entries in the “additional narrative” field to describe and justify each proposed cost.

The information in the “additional narrative” field(s) should be mathematically sound and correspond clearly with the information provided in the budget detail worksheets. The narrative should explain how the applicant estimated and calculated all costs and how those costs are necessary to the completion of the proposed project and demonstrate the efficient use of funding in achieving program goals.

Budget requests may only be made in the following categories:

- Sworn Officer Personnel
- Fringe Benefits
- Other Costs – Direct Administrative Costs

Recipients may not use COPS Office funding for the same item or service also funded by another U.S. Department of Justice award.

Federal Funding Restrictions

Please be advised that COPS Office funding must not be used for the following:

1. To directly or indirectly support or subsidize an educational service agency, state educational agency, local educational agency, elementary school, secondary school, or institution of higher education that requires students to have received a COVID-19 vaccination to attend any in-person education program.
2. To promote gender ideology.
3. For projects that provide or advance diversity, equity, inclusion, and accessibility, or environmental justice programs, services, or activities.
4. State and local governments and law enforcement agencies that have failed to protect public monuments, memorials, and statues from destruction or vandalism.

If awarded, and it is determined that the applicant is not in compliance with the funding restrictions, the COPS Office may place a hold on the award and/or take other remedial action.

See below for non-exhaustive list of allowable and unallowable costs, as well as guidance for completing each budget category.

Allowable Costs – Fundable Requests

The only allowable costs under CHP are the approved full-time, entry-level salaries and fringe benefits of newly hired or rehired sworn career law enforcement officers who are hired or rehired on or after the award start date, and direct administrative costs of up to 2 percent of the federal award amount. An agency seeking to rehire officers scheduled to be laid off on a specific future date with CHP funds must continue to fund them with local funds through the award date until the date of the scheduled layoff.

There is a minimum local cost share (matching funds) requirement of 25 percent, which must be in the form of cash. The local cost share (matching funds) requirement may exceed 25 percent if the entry-level salary and fringe costs total more than \$167,000 over three years. Note: The local cost share (matching funds) will calculate automatically once the overall salary, fringe rates, and direct administrative costs are entered.

- **Sworn Officer Salaries:** You will enter the funding request by indicating the number of officers you are requesting, then by providing the current entry-level salary and fringe benefits for one full-time sworn officer. The total request will calculate automatically.
 - The number of officers you request in the budget must match the number of officers requested in the question survey and may not exceed 20 percent of actual full-time sworn force, up to 50 officers.
 - CHP awards are subject to the restrictions described in the Program Description section, including but not limited to: \$125,000 maximum over three years and minimum of 25 percent cost share or matching funds requirement (unless waived). Applicants budgeting for an increase in salaries and/or fringe benefits over the life of the award are required to provide an explanation. **Note that the \$125,000 in federal funds total is for three years, not \$125,000 annually.**
 - Officers previously employed by your agency who have been (or are currently scheduled to be) laid off as a result of budget reductions may be rehired using CHP award funds, but funding requests must be limited to your agency's entry-level salaries and fringe benefits for full-time officers. Agencies will be responsible for paying any costs that exceed entry-level salaries and fringe benefits with local funds.
 - For applicants with more than one entry-level salary and benefit package based on prior education for new officers with no prior law enforcement experience, you may average those salaries and benefits to report your entry-level salary and benefits. Please note, however, that any higher salaries and benefits that are paid to compensate for prior law enforcement experience are not considered entry-level and should not be included in this average or otherwise reported as entry-level. If awarded CHP funding, an agency must use it to pay the actual entry-level officer's salary and benefits and any CHP funds remaining after the 36-month funding period will be deobligated.

- **Fringe Benefits:** Fringe benefits typically covered by the applicant agency, as specified in agency personnel and salary policies or contractual agreements, and allowable under 2 CFR 200, will be covered. Examples of allowable fringe benefits include Social Security, Medicare, insurance (life, health, dental, etc.), shift differential, retirement plans, and holiday pay.
 - For agencies that do not include fringe benefits (e.g., vacation, holiday, shift differential) as part of the base salary costs and typically calculate these separately, the allowable expenditures may be included with personnel costs. Any fringe benefits that are already included as part of the agency's base salary should not be repeated in the separate fringe listing. Fringe benefits that do not appear in the drop-down budget menu will not be considered.
 - Shift differential pay is a premium hourly rate paid for those hours that are not considered normal day work hours as defined by your agency. Typically, shift differential pay is for the hours worked outside of normal day work hours, where the majority of hours worked are from 3:00 p.m. of one day until 8:00 a.m. of the following day. This would include the evening shift, midnight shift, overlap shift or power shift, or any other designated shift between those hours that would qualify for the shift differential pay as defined by your agency and/or a contractual or union agreement. Overtime beyond any defined shift work hours is an unallowable cost under CHP. See the Unallowable Costs – Costs that will Not be Funded section for more information.

Note: The following are considered unallowable costs under CHP, regardless of whether they are included as salary or fringe: Sworn officer overtime costs, training, travel, equipment (e.g., uniforms, weapons, or vehicles), severance pay, and hazard pay. If your agency pays those benefits for locally funded officer positions, your agency will be required to use local funds to do so for CHP-funded officer positions. See the Unallowable Costs – Requests that will Not be Funded section for more information in unallowable costs.

- **Direct Administrative Costs:** Up to 2 percent of the federal share may be used for direct administrative costs. See 34 U.S.C. § 10381(i).
 - Recipients may use up to 2 percent of the grant award amount for administrative costs, which encompasses costs directly associated with administering the grant.
 - Examples of direct administrative costs may include directly assignable salaries and fringe benefits for administrative staff that collect performance measurement data and submit performance reports in JustGrants and/or Federal Financial Reports.
 - Direct costs are those costs that can be “. . . identified specifically with a particular final cost objective, such as a Federal award, or other internally or externally funded activity, or that can be directly assigned to such activities relatively easily with a high degree of accuracy. . . ” See 2 C.F.R. § 200.413.

- Any direct administrative costs proposed must be specific and directly assignable to the award activities. Any lump sum line item of 2 percent will be removed from the budget, and the award amount will be reduced accordingly.
- Note: the current appropriations act cap is \$125,000 per sworn officer position. Including 2 percent for direct administrative costs would not increase the grant award amount. **Any amount used for direct administrative costs will reduce the amount of funding available for sworn officer salaries and benefits.** However, if the local match is waived, the 2 percent would apply to the full federal share. Administrative costs encompass expenses directly associated with administering the grant.

Unallowable Costs – Requests That Will Not be Funded

All items other than entry-level personnel costs (salaries, fringe benefits) and direct administrative costs up to 2 percent of the federal award amount, as described in the preceding section are considered unallowable under CHP. Therefore, the following costs are not permitted under CHP:

- Salaries, fringe benefits, for
 - Existing locally funded officers, unless those officers are currently scheduled to be laid off on a specific future date over and above an agency's entry-level salary and fringe benefits for officers.
 - Civilian or nonsworn personnel, unless included in the Other Costs category for the sole purpose of administering the award.
 - Part-time officer positions, unless included in the Other Costs category for the sole purpose of administering the award.
 - Furloughed officers
 - Correctional officers
- Overtime costs, severance pay, hazard pay, and retroactive pay.
- Equipment (e.g., weapons, and vehicles)
- Training
- Travel
- Uniforms
- Indirect costs

Before including any of these items in your budget and application, please contact the COPS Office at AskCopsRC@usdoj.gov. This is not an exhaustive unallowable expenses list. Items not listed will be reviewed on a case-by-case basis. The COPS Office reserves the right to deny funding for items not included on this unallowable expenses list. All requests must contribute directly to the specific purpose of the award project.

Note: Costs incurred by the applicant prior to the start date of the period of performance of the federal award are unallowable. Requests for reimbursement of items purchased or expenses incurred prior to the award start date (i.e., pre-agreement costs) will not be approved by the COPS Office.

Waiver of Local Cost Share (Matching Funds)

In the Local Match Details section, you will be presented with the option to request a waiver of the local cost share (matching funds) requirement. If a local cost share (matching funds) waiver is requested by selecting “Yes,” you will be instructed to enter the maximum local cost share you would be able to contribute, if any, and to specify if the COPS Office should continue to consider the application if the waiver request is not granted.

Local Cost Share (matching funds) waiver requests will be evaluated based on the availability of funding, a demonstration of severe fiscal distress as reflected through the fiscal health data provided in the application, and a comparison of your fiscal health data with that of the overall applicant pool. Please indicate whether the COPS Office should continue to consider your application if the waiver request is not granted or whether it should be removed from consideration.

Additional Application Components

SRO MOU (if applicable)

Recipients awarded CHP funding to hire and/or deploy SROs into schools will be required to submit to the COPS Office a signed MOU between the law enforcement agency and the school partner(s) within 90 days of the date shown on the award letter and before expending or drawing down funds under the award. An MOU is not required at the time of application; however, if the law enforcement agency already has an MOU in place that is applicable to the partnership, the MOU can be uploaded as an attachment under the section in JustGrants titled “MOUs and Other Supporting Documents”.

The MOU must contain the following:

- A. The purpose of the MOU
- B. Clearly defined roles and responsibilities of the school district and the law enforcement agency focusing on the officers’ roles on safety
- C. Information sharing
- D. Supervision responsibility and chain of command for the SRO
- E. Signatures

Submit all MOUs together as one attachment to the application. Unsigned draft MOUs may be submitted with the application, but the applicant should describe in a cover page to the attachment why they are unsigned.

Please refer to the MOU fact sheet at <https://cops.usdoj.gov/chp> for a full description of requirements.

SRO Official Partner Contact Information (if applicable)

Applicants requesting funding for SROs should enter in contact information for each school partner where the SROs will be deployed, if known at time of application. This information is not required at the time of application but will be later required for any agency awarded CHP funding for officers to be deployed as SROs.

Letters of Support

In this section, applicants will attach letters of support from partners such as other law enforcement agencies, community organizations, government officials, or other stakeholders as applicable.

Each letter of support may include descriptions of the following:

- Relationship between the applicant and the supporting entity.
- Need for and benefits that would be gained from the project.
- Applicant's capacity to complete the proposed projects.

Submit letters of support together as one attachment. The COPS Office strongly recommends that uploaded files be clearly named to indicate the applicant organization name and the file contents to ensure that reviewers can easily locate application documents. Recommended file formats are PDF, Microsoft Word, and Microsoft Excel.

Disclosures and Assurances

Lobbying Activities

JustGrants will prompt each applicant to indicate if it is required to complete and submit a lobbying disclosure under 31 U.S.C. § 1352.

The applicant is required by law to complete and submit a lobbying disclosure form (Standard Form/SF-LLL) if it has paid or will pay any person to lobby in connection with the award for which it is applying AND this application is for an award in excess of \$100,000. This disclosure requirement is not applicable to such payments by an Indian Tribe, Tribal organization, or any other Indian organization that are permitted by other federal law.

For this requirement, lobbying means influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress.¹ Note: Most applicants do not engage in activities that trigger this disclosure requirement.

¹ See 31 U.S.C. 1352; 28 C.F.R. part 69.

An applicant that is not required by law² to complete and submit a lobbying disclosure should enter “No.” By doing so, the applicant is affirmatively asserting (under applicable penalties) that it has nothing to disclose under 31 U.S.C. § 1352 with regard to the application for the award at issue.

U.S Department of Justice (DOJ) Certified Standard Assurances

Review and accept the [DOJ Certified Standard Assurances](#) in JustGrants. See the [FY25 CHP Application Resource Guide](#) for additional information.

DOJ Certifications

Review the DOJ document [Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; Drug-Free Workplace Requirements; Law Enforcement and Community Policing](#). Sign the certification document. See the [FY25 CHP Application Resource Guide](#) for additional information.

Federal Civil Rights and Award Review

Please be advised that an application may not be funded and, if awarded, a hold may be placed on the award if it is deemed that the applicant is not in compliance with federal civil rights laws, is not cooperating with an ongoing federal civil rights investigation, or is not cooperating with a U.S. Department of Justice award review or audit.

Submission Dates and Time

The COPS Office highly recommends applicants work through the [JustGrants DOJ Application Submission Checklist](#) before submitting an application for review. This checklist details each step required to prepare a complete and accurate application submission.

Completed applications and all mandatory application components must be submitted in JustGrants by July 1, 2025, by 4:59 p.m. ET. *Please note that technical support will not be available after 5:00 p.m. ET.*

To maintain the integrity of the competitive notice of funding opportunity process, the COPS Office can provide publicly available technical assistance regarding the mechanics of the application but cannot evaluate the merits of an application during the open notice of funding opportunity period.

For technical support with the Justice Grants System (JustGrants) application, please contact JustGrants Support at JustGrants.Support@usdoj.gov or 833-872-5175. JustGrants Support operates Monday through Friday between the hours of 5:00 a.m. and 9:00 p.m. Eastern Time (ET) and Saturday, Sunday, and federal holidays from 9:00 a.m. to 5:00 p.m. ET. Training on JustGrants can also be found at <https://justicegrants.usdoj.gov/training-resources>.

² Law referenced is 31 U.S.C. 1352.

Section 508 of the Rehabilitation Act

If you are an applicant using assistive technology and you encounter difficulty when applying, please contact the COPS Office Response Center at AskCopsRC@usdoj.gov. The department is committed to ensuring equal access to all applicants and will assist any applicant who may experience difficulties with assistive technology when applying for awards using the JustGrants System.

You are not required to respond to this collection of information unless it displays a valid OMB control number. The OMB control number for this application is 1103-0098, and the expiration date is April 30, 2025.

Late Submissions

The COPS Office will review on a case-by-case basis requests for late submission due to unforeseen technical issues or extraordinary events such as extreme weather emergencies or mass casualty events.

- Requests for an extension of the Grants.gov deadline must be received no later than **June 25, 2025, 4:59 p.m. ET.**
- Requests for an extension of the JustGrants deadline must be received no later than **July 1, 2025, 4:59 p.m. ET.**

No late submission requests will be considered after the extension requests deadline. Extension of deadlines is rare and is not guaranteed.

To be considered for an extension, applicants must contact the COPS Office Response Center via email at AskCopsRC@usdoj.gov detailing the technical/extraordinary issues that impact application submission. This email must be submitted prior to the deadline for which the applicant is requesting an extension. The applicant's email must include the following information:

- UEI number
- Organization name
- Point of contact name and information
- Application ID
- Nature of the issue/disaster and how it affected the applicant's ability to submit the application on time

The email subject line should read "FY25 CHP Extraordinary Circumstances: [UEI number, Agency Name, Application ID]", with your UEI number and organization name and details filled in.

The COPS Office will respond to each applicant as soon as possible with either an approval and instructions for submission or a rejection. If the technical issues you reported cannot be validated, the application will be rejected.

The following conditions are not valid reasons to request an extension:

- Failure to begin the registration process in sufficient time
- Failure to follow instructions on Grants.gov or JustGrants
- Failure of the two assigned Authorized Representatives, with the proper authority, to activate accounts in JustGrants prior to application submission
- Failure to follow all the instructions in the notice of funding opportunity
- Failure to register or update information on the SAM website
- Failure to register or complete the SF-424 in grants.gov

Late submissions may be considered for review at the discretion of the COPS Office on a case-by-case basis due to unforeseen technical issues or extraordinary events such as extreme weather emergencies or mass casualty events.

Application Review Information

The COPS Office is committed to ensuring a fair process for making awards. The COPS Office will review the application to make sure that the information presented is reasonable, understandable, measurable, achievable, and consistent with the NOFO. Applications will undergo a review and selection process, which includes a review of basic minimum requirements, scoring, community policing narrative review, administrative compliance review, and the COPS Office Director's selection. A description of each phase is provided in the following sections. Applicants are encouraged to review their own application prior to submission, with particular attention given to the Basic Minimum Requirements and each of the Review Criteria specified in the descriptions that follow.

Basic Minimum Requirements (BMR) Review

Once the NOFO closes, COPS Office staff screen and evaluate applications for compliance with basic minimum requirements (BMR).

BMR Criteria

The BMR review ensures that applicants are local, state, territorial, and tribal law enforcement agencies that have primary law enforcement authority.

Application Review

A team of reviewers will evaluate applications that meet the eligibility basic minimum requirements. The COPS Office may use internal reviewers, external reviewers, or a combination to assess applications on technical merit using the NOFO's review criteria. An external reviewer is an expert in the subject matter of a given topic area who is not a current federal employee. An internal reviewer is a current federal

employee who is well-versed or has expertise in the subject matter of the subcategory. Feedback is advisory only, although reviewer views are considered carefully. Reviewers will be asked to review applications based on the application subcategory and the NOFO's stated purpose for the funding. Reviewers will also be asked to consider the subcategory-specific solicited goals, requirements, and deliverables described in the NOFO language.

The COPS Office will make an initial determination, balancing the applicant's need for federal assistance (as measured by economic and fiscal health questions) with crime rates, the applicant's current commitment to community policing, and the strength of their proposed community policing strategy.

- **Initial Application Scoring:** Applications will initially be scored according to the following weighting methodology:
 - Fiscal Need: 33.3 percent
 - Crime: 33.3 percent
 - Community Policing: 33.3 percent

Agencies that do not meet a minimum community policing score, reflecting a basic commitment to community policing and a strategy to continue or enhance it, will not proceed to the next phase of the application review process and will not be further considered for funding.

- **Community Policing Narrative Review:** Following Initial Application Scoring, a qualitative review of each eligible applicant's community policing narrative is conducted to ensure that the proposed project sufficiently describes how the applicant plans to address their community policing and crime prevention efforts and aligns with the Problem/Focus Area selected in the application. Agencies with inadequate community policing narratives will not proceed to the next phase of the application review process and will not be further considered for funding.
- **Additional Consideration:** Following the Community Policing Narrative Review phase, initial scoring will be reviewed and adjusted for eligible applicants based on the additional considerations. Additional consideration may be given to applicants who propose a community-based approach to the following Problem/Focus areas. See the Program Description section for additional details. Agencies must describe how they will use award funds to address the problem/focus area they selected:
 - Violent Crime
 - Squatting and Encampment Enforcement
 - Homeland and Border Security
 - Nuisance and Abatement and Quality of Life
 - School Based Policing

Note: Applicants who choose one of the common sense policing problem/focus areas listed here must devote 100 percent of their funded positions to that focus area and will not be allowed to change their choice once the award has been issued.

Additional consideration may also be given to applicants that meet any of the following criteria:

- **Ending Deadly Sanctuary City Polices** - Agencies that cooperate with federal law enforcement to address illegal immigration (state and local government applicants only).
- **Safe Harbor** – Applicants in states with certain anti-human trafficking laws that treat minors engaged in commercial sex as victims (referred to as “safe harbor” laws) and permit individuals to vacate arrest or prosecution records for non- violent offenses as a result of being trafficked.
- **Catastrophic Incident** – Applicants that experienced a major disaster or catastrophic event in the time period from January 1, 2024, to present, or Attorney General–declared area in crime-related crisis.
- **Hiring Veterans** – Applicants that commit to hiring at least one military veteran.
- **Rural Designation** – Applicants from rural areas.
- **Unfunded in previous year** – Applicants that did not receive a CHP award in FY24 due to the limited availability of funding who submit a quality application in FY25.

Application scores from the Initial Application Scoring phase are adjusted, as applicable.

Note: Applicable consideration(s) is only one of many factors in making COPS Office funding decisions and does not guarantee an award.

- **Funding Recommendations and Allocations:** Following the scoring adjustments for the additional considerations, the COPS Office then calculates funding recommendations and allocations based final scores and the statutory requirement to distribute half of all hiring funds to agencies serving populations of more than 150,000 and half to those serving 150,000 or fewer, and to ensure that at least one-half of one percent of hiring funds are allocated to each state or territory with eligible applications.

Note: Applicants that requested a waiver of the local cost share (matching funds) requirement, did not receive approval for the waiver request, and selected opted for the COPS Office to NOT continue to consider the application if the waiver request is not granted are not included in this phase.

Administrative Compliance Review

All advancing applications will undergo an administrative compliance review. Past financial and programmatic performance with U.S. Department of Justice (DOJ) award funding will be considered in this review process. Past performance may affect the overall rating and ranking of an application.

Factors that may be included in the past performance review include the following:

- Applicant adherence to all special conditions in prior awards
- Applicant compliance with programmatic and financial reporting requirements
- Applicant completion of closeout for prior awards in a timely manner
- Whether the applicant has received financial clearances in a timely manner
- Applicant timely resolution of issues identified in an audit or monitoring review
- Applicant adherence to single audit requirements
- Applicant timely completion of work and use of funds in prior awards

Pursuant to 2 C.F.R. Part 200 (“Uniform Guidance”), before award decisions are made, the COPS Office also reviews information related to the degree of risk posed by applicants. Among other things to help assess whether an applicant with one or more prior federal awards has a satisfactory record with respect to performance, integrity, and business ethics, the COPS Office checks whether the applicant is listed in SAM as excluded from receiving a federal award.

The COPS Office must also review and consider any information about the applicant that appears in the nonpublic segment of the integrity and performance system accessible through SAM.gov under Entity Information, Responsibility/Qualification (formerly FAPIIS.gov). Applicants may review and comment on any information about their organization or agency in SAM that a federal awarding agency previously entered in the designated integrity and performance system, and such applicant comments will also be reviewed and considered.

The COPS Office may contact applicants regarding budget and financial questions as part of the review process. Contact is not indicative of an award decision. Based on risk findings, the COPS Office may remove an applicant from consideration or apply additional post-award conditions for oversight of the award should it be selected for funding.

Director Selection

Absent explicit statutory authorization or written delegation of authority to the contrary, all final award decisions will be made by the Director of the COPS Office, who may also give consideration to factors including prior funding history, current award balances, population served, agency type and geographic variety, strategic priorities, past performance, significant concerns regarding ability of the applicant to administer federal funds, and available funding when making awards.

Federal Award Notices

It is anticipated that awards will be announced on or after September 1, 2025. Any public announcements will be posted on the [COPS Office website](#). All award decisions are final and not subject to appeal.

Notice of award will be sent electronically from JustGrants to the Application Submitter, Authorized Representative, and Entity Administrator. Please note that this notice of award is NOT an authorization to begin performance. This award notification will include instructions on accessing the official award package in JustGrants, enrolling in Automated Standard Application for Payments (ASAP), and accepting the award. The notice of award will contain details about the award including start and end dates, funding amounts, and award conditions. Recipients will be required to log into JustGrants to review, sign, and accept the award package. Applicants not selected for award will receive notification after all award recipients have been notified.

The Award Package

The federal award package is the document indicating your official award funding amount, the award number, the award terms and conditions, and award start and end dates. The award start date indicated in the award package means that your organization may be reimbursed for any allowable costs incurred on or after this date. The duration of award is 36 months.

Your FY25 award number is in the following format: 15JCOPS-25-XX-XXXXX-XXXX. The COPS Office tracks award information using this number; therefore, it is important to have your award number readily available when corresponding with the COPS Office.

The award terms and conditions are listed in the award package. In limited circumstances, your award package may include additional award conditions or high-risk conditions that prevent your organization from drawing down or accessing award funds until the COPS Office determines that these conditions have been satisfied. Acceptance of the award is an acknowledgement that you are obtaining federal funds from the COPS Office. As part of that agreement, your organization acknowledges that it will comply with all applicable award terms and conditions, including any award or high-risk conditions.

Administrative and National Policy Requirements

In addition to implementing the funded project consistent with the approved project proposal and budget, the recipient must also comply with award terms, conditions, and other legal requirements including, but not limited to, Office of Management and Budget (OMB), U.S. Department of Justice (DOJ), or other federal regulations that will be included in the award or incorporated into the award by reference or applicability.

The COPS Office strongly encourages applicants to review applicable requirements and terms and conditions prior to submitting an application. Terms and conditions for COPS Office awards are available on the COPS Office website in the [FY25 CHP Application Resource Guide](#). Terms and conditions are subject to change before the award is issued. The FY25 CHP Application Resource Guide contains additional requirements which apply to this application and award, including audit requirements, suspension, and termination requirements.

Terms, Conditions, and Award Requirements

In addition to implementing the funded project consistent with the approved project proposal and budget, the recipient must also comply with award terms, conditions, and other legal requirements including, but not limited to, Office of Management and Budget (OMB), U.S. Department of Justice (DOJ), or other federal regulations that will be included in the award or incorporated into the award by reference or applicability.

The COPS Office strongly encourages applicants to review applicable requirements and terms and conditions prior to submitting an application. Terms and conditions for COPS Office awards are available on the COPS Office website in the [FY25 CHP Application Resource Guide](#). Terms and conditions are subject to change before the award is issued. The FY25 CHP Application Resource Guide contains additional requirements which apply to this application and award, including audit requirements, suspension, and termination requirements.

Accepting the Award

To officially accept and begin your award, your organization must access your award package at <https://justgrants.usdoj.gov/>. Once you access your account, two Authorized Representatives will review and electronically sign the award document (including award terms and conditions and, if applicable, any special award conditions or high-risk conditions) within **45 days of the date shown on the award congratulatory letter**, unless an extension is requested and granted.

The two assigned Authorized Representatives (Law Enforcement Executive / Programmatic Official and Government Executive / Financial Official), as described in the Application Contents and Format section, are required to sign the award package. If either or both Authorized Representatives change between application submission and award receipt, the Entity Administrator will need to update the Authorized Representative(s) in JustGrants.

Your organization will not be able to draw down award funds until the COPS Office receives your signed award document. For more information on accepting your award, please visit the [JustGrants Training page](#) for step-by-step instructions.

Administrative Actions and Legal Remedies Related to Federal Awards

Please be advised that an application may not be funded or, if awarded, a hold may be placed on this application if it is deemed that the applicant is not in compliance with federal civil rights laws, is not cooperating with an ongoing federal civil rights investigation, or is not cooperating with a U.S. Department of Justice award review or audit.

Misuse of COPS Office funds or failure to comply with all COPS Office award requirements may result in legal sanctions including suspension and termination of award funds, the repayment of expended funds, ineligibility to receive additional COPS Office funding, designation on the U.S. Department of Justice (DOJ) High Risk List, and other remedies available by law.

Under the False Claims Act, any credible evidence that a person has submitted a false claim or has committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving COPS Office funds may be referred to the Office of Inspector General (OIG). The OIG may be contacted at oig.hotline@usdoj.gov, <https://oig.justice.gov/hotline/index.htm>, or 800-869-4499.

Remedies for Noncompliance

Under 2 C.F.R. § 200.339, if the recipient fails to comply with award terms and conditions, the Federal awarding agency may impose additional conditions or take one or more of the following actions as appropriate in the circumstances:

- Temporarily withhold cash payments pending correction of the deficiency by the non-Federal entity or more severe enforcement action by the Federal awarding agency or pass-through entity.
- Disallow (that is, deny both use of funds and any applicable matching credit for) all or part of the cost of the activity or action not in compliance.
- Wholly or partly suspend or terminate the Federal award.
- Initiate suspension or debarment proceedings as authorized under 2 C.F.R. Part 180 and Federal awarding agency regulations (or, in the case of a pass-through entity, recommend such a proceeding be initiated by a Federal awarding agency).
- Withhold further Federal awards for the project or program.
- Take other remedies that may be legally available.

Prior to imposing sanctions, the COPS Office will provide reasonable notice to the recipient of its intent to impose sanctions and will attempt to resolve the problem informally. Appeal procedures will follow those in the U.S. Department of Justice regulations in 28 C.F.R. Part 18. Awards terminated due to noncompliance with the federal statutes, regulations, or award terms and conditions will be reported to the integrity and performance system accessible through SAM (currently FAPIIS).

False statements or claims made in connection with COPS Office awards may result in fines, imprisonment, debarment from participating in federal awards or contracts, and any other remedy available by law.

Please be advised that recipients may not use COPS Office funding for the same item or service also funded by another U.S. Department of Justice award.

Federal Awarding Agency Contact(s)

For technical assistance with submitting the SF-424, please call the Grants.gov customer service hotline at 800-518-4726, send questions via email to support@Grants.gov, or consult the [Grants.gov Organization Applicant User Guide](#). The Grants.gov Support Hotline operates 24 hours a day, 7 days a week, except on federal holidays.

For technical support with the Justice Grants System (JustGrants) application, please contact the JustGrants Support at JustGrants.Support@usdoj.gov or 833-872-5175. The JustGrants Support operates Monday through Friday between the hours of 5:00 a.m. and 9:00 p.m. Eastern Time (ET) and Saturday, Sunday, and federal holidays from 9:00 a.m. to 5:00 p.m. ET. Training on JustGrants can also be found at <https://justicegrants.usdoj.gov/training-resources>.

For programmatic assistance with the requirements of this program, please contact the COPS Office Response Center at AskCopsRC@usdoj.gov. The COPS Office Response Center operates Monday through Friday, 9:00 a.m. to 5:00 p.m. ET, except on federal holidays.

Freedom of Information Act and Privacy Act (5 U.S.C. §§ 552 and 552a)

All applications submitted to the COPS Office (including all attachments to applications) are subject to the federal Freedom of Information Act (FOIA) and to the Privacy Act. By law, DOJ may withhold information that is responsive to a request if DOJ determines that the responsive information is protected from disclosure under the Privacy Act or falls within the scope of one or more of the nine statutory exemptions under FOIA. DOJ cannot agree not to release some or all portions of an application/award file in advance of a request pursuant to the FOIA.

In its review of records that are responsive to a FOIA request, the COPS Office will withhold information in those records that plainly falls within the scope of the Privacy Act or one of the statutory exemptions under FOIA. Some examples include certain types of information in budgets and names and contact information for project staff other than certain key personnel. In appropriate circumstances, the COPS Office will request the views of the applicant/recipient that submitted a responsive document.

Feedback to the COPS Office

To assist the COPS Office in improving its application and award processes, we encourage applicants to provide feedback on this NOFO, the application submission process, and the application review peer review process. Provide feedback via email to AskCopsRC@usdoj.gov with the following subject line: “FY25 [Insert Program Here] Program Feedback.”

Important: This email is for feedback and suggestions only. Replies are not sent from this mailbox. If you have specific questions on any program or technical aspect of the NOFO, you must contact the COPS Office Response Center at AskCopsRC@usdoj.gov.

COPS Office Other Information

Reporting, Monitoring, and Evaluation Requirements

Reporting

If awarded, your organization will be required to submit quarterly Standard Form 425, Federal Financial Reports (FFR) as well as semiannual Programmatic Performance Reports. Recipients should be prepared to track and report program award funding separately from other funding sources (including other COPS Office federal awards) to ensure accurate financial and programmatic reporting on a timely basis. Recipients should ensure that they have financial internal controls in place to monitor the use of program funding and ensure that its use is consistent with the award terms and conditions. Good stewardship in this area includes written accounting practices, use of an accounting system that tracks all award drawdowns and expenditures, and the ability to track when award-funded positions are filled or approved purchases are made. Failure to submit complete reports or submit reports in a timely manner will result in the suspension and possible termination of a recipient’s COPS Office award funding or other remedial actions.

Monitoring

Federal law requires that agencies receiving federal funding from the COPS Office be monitored to ensure compliance with their award conditions and other applicable statutory regulations. The COPS Office is also interested in tracking the progress of our programs and the advancement of community policing. Both aspects of award implementation—compliance and programmatic benefits—are part of the monitoring process coordinated by the U.S. Department of Justice.

Awarded organizations will be responsible for submitting Programmatic Performance Reports on a semiannual basis and SF-425 - Federal Financial Reports on a quarterly basis. In addition, awarded organizations will be responsible for the timely submission of a final Closeout Report and any other required final reports. All COPS Office recipients will be required to participate in such award monitoring activities of the U.S. Department of Justice, including but not limited to the COPS Office, the Office of the Inspector General, or any entity designated by the COPS Office.

Please note that the COPS Office may take a number of monitoring approaches, such as site visits, enhanced office-based award reviews, alleged noncompliance reviews, and periodic surveys to gather information and to ensure compliance. The COPS Office may seek information including, but not limited to, your organization's compliance with nonsupplanting and both programmatic and financial requirements of the award, and your organization's progress toward achieving your community policing strategy. Grant Operations staff are particularly interested in confirming that the purchase of items and/or services is consistent with the applicant's approved award budget as reflected on the Financial Clearance Memorandum and Final Funding Memorandum.

If awarded funds, you agree to cooperate with and respond to any requests for information pertaining to your award in preparation for any of the above-referenced award monitoring activities.

Please feel free to contact your COPS Office Program Manager to discuss any questions or concerns you may have regarding the monitoring, reporting, and evaluation requirements.

Program Evaluation

Though a formal assessment is not a requirement, awarded organizations are strongly encouraged to conduct an independent assessment of their respective award-funded projects. Project evaluations have proven to be valuable tools in helping organizations identify areas in need of improvement, providing data about successful processes, and reducing vulnerabilities.

Selected award recipients shall be evaluated on the local level or as part of a national evaluation, pursuant to guidelines established by the Attorney General. Such evaluations may include assessments of individual program implementations. In select jurisdictions that can support outcome evaluations, measurement of the effectiveness of funded programs, projects, and activities may be required. Outcome measures may include crime and victimization indicators, quality of life measures, community perceptions, and police perceptions of their own work.

Financial Management and System of Internal Controls

Award recipients and subrecipients must, as set out in the Uniform Guidance at 2 C.F.R. § 200.303, do the following:

- Establish, document, and maintain effective internal control over the federal award that provides reasonable assurance that the recipient or subrecipient is managing the federal award in compliance with federal statutes, regulations, and the terms and conditions of the federal award. These internal controls should align with guidance in "Standards for Internal Control in the Federal Government" issued by the Comptroller General of the United States and the "Internal Control Integrated Framework" issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO).
- Comply with the U.S. Constitution, federal statutes, regulations, and the terms and conditions of the federal award.

- Evaluate and monitor the recipient's or subrecipient's compliance with statutes, regulations, and the terms and conditions of federal awards.
- Take prompt action when instances of noncompliance are identified.
- Take reasonable cybersecurity and other measures to safeguard protected personally identifiable information (PII) and other information. This also includes information the federal awarding agency or pass-through entity designates as sensitive or other information the recipient or subrecipient considers sensitive and is consistent with applicable federal, state, local, and tribal laws regarding privacy and responsibility over confidentiality.

Audit Requirement

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards at 2 C.F.R. Part 200, Subpart F – Audit Requirements, available at <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-F>, establish the requirements for organizational audits that apply to COPS Office award recipients. Recipients must arrange for the required organization-wide (not award-by-award) audit in accordance with the requirements of Subpart F.

Civil Rights

All recipients are required to comply with nondiscrimination requirements contained in various federal laws. A memorandum addressing federal civil rights statutes and regulations from the Office for Civil Rights, Office of Justice Programs will be included in the award package for award recipients. All applicants should consult the Assurances form to understand the applicable legal and administrative requirements.

Funding to Faith-Based Organizations

Faith-based organizations may apply for this award on the same basis as any other organization subject to the protections and requirements of 28 C.F.R. Part 38 and any applicable constitutional and statutory requirements, including 42 U.S.C. 2000bb et seq. The Department of Justice will not, in the selection of recipients, discriminate for or against an organization on the basis of the organization's religious character, motives, or affiliation, or lack thereof, or on the basis of conduct that would not be considered grounds to favor or disfavor a similarly situated secular organization.

A faith-based organization that participates in this funded program will retain its independence from the Government and may continue to carry out its mission consistent with religious freedom and conscience protections in Federal law. An organization may not use direct Federal financial assistance from the Department of Justice to support or engage in any explicitly religious activities except when consistent with the Establishment Clause of the First Amendment and any other applicable requirements. An

organization receiving Federal financial assistance also may not, in providing services funded by the Department of Justice, or in their outreach activities related to such services, discriminate against a program beneficiary or prospective program beneficiary on the basis of religion, a religious belief, a refusal to hold a religious belief, or a refusal to attend or participate in a religious practice.

Any organization providing social services supported by financial assistance from DOJ must give written notice to beneficiaries and prospective beneficiaries of certain civil rights protections. In certain instances, a faith-based or religious organization may be able to take religion into account when making hiring decisions, provided it satisfies certain requirements. Further guidance on federal financial assistance for faith-based organizations can be found at [Civil Rights | Partnerships with Faith-Based and Other Neighborhood Organizations | Office of Justice Programs \(ojp.gov\)](#) and [Equal Treatment of Faith-Based Organizations in DOJ-Supported Social Service Programs](#).

Public Reporting Burden: Paperwork Reduction Act Notice

The public reporting burden for this collection of information is estimated to be up to 11.3 hours per response, depending upon the COPS Office program being applied for, which includes time for reviewing instructions. Send comments regarding this burden estimate or any other aspects of the collection of this information, including suggestions for reducing this burden, to the Office of Community Oriented Policing Services, U.S. Department of Justice, 145 N Street NE, Washington, DC 20530; and to the Public Use Reports Project, Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, DC 20503. For any questions or comments, please contact Donald Lango, COPS Office Paperwork Reduction Act Program Manager, at 202-616-9215.

You are not required to respond to this collection of information unless it displays a valid OMB control number. The OMB control number for this application is 1103-0098, and the expiration date is April 30, 2025.

Performance Measures

To assist in fulfilling the U.S. Department of Justice's responsibilities under the Government Performance and Results Act Modernization Act (GPRA Modernization Act) of 2010, P.L. 111-352), recipients who receive funding from the Federal Government must measure the results of the work that funding supports. This act specifically requires the COPS Office and other federal agencies to set program goals, measure performance against those goals, and publicly report progress in the form of funding spent, resources used, activities performed, services delivered, and results achieved.

Performance measures for this program will include the following:

- Extent to which COPS Office award funding has increased your agency's community policing capacity
- Extent to which COPS Office knowledge resources (e.g., publications, podcasts, training) have increased your agency's community policing capacity

The objective of these performance measures is to increase the capacity of law enforcement agencies to implement community policing strategies that strengthen partnerships for safer communities and enhance law enforcement's capacity to prevent, solve, and control crime through funding for personnel, technology, equipment, and training.

Recipients will rate the effectiveness of the COPS Office funding in increasing its community policing capacity. Data will be collected on a periodic basis through performance reports.

COPS Office awards target increasing recipient capacity to implement community policing strategies within the three primary elements of community policing: (1) problem solving, (2) partnerships, and (3) organizational transformation. The COPS Office requires all applicants to describe how the personnel, technology, equipment, supplies, travel, or training requested will assist the applicant in implementing community policing strategies.

The performance measures for this program can be found at [Compliance and Reporting | COPS OFFICE](#).

As part of the programmatic performance reports, all recipients will be required to report on their progress toward implementing community policing strategies. Based on the data collected from recipients, the COPS Office may make improvements to the program to better meet the program's objective and law enforcement agency needs.

Application Checklist

Please refer to the [JustGrants DOJ Application Submission Checklist](#).



Fact Sheet

cops.usdoj.gov

2025 COPS Hiring Program

Strengthening Community Policing by Hiring Officers

The FY 2025 COPS Hiring Program (CHP) is designed to advance public safety through community policing by addressing the full-time sworn officer needs of state, local, tribal, and territorial law enforcement agencies nationwide. CHP provides funds directly to law enforcement agencies to hire new or rehire additional career law enforcement officers and to increase their community policing capacity and crime-prevention efforts.

The FY 2025 CHP award program is an open notice of funding opportunity. All local, state, tribal, and territorial law enforcement agencies that have primary law enforcement authority are eligible to apply. All awards are subject to the availability of appropriated funds and to any modifications or additional requirements that may be imposed by law. State and local governmental entities must comply with 8 U.S.C. §1373, which provides that state and local government entities may not prohibit, or in any way restrict, any government entity or official from sending to, receiving from, maintaining, or exchanging information regarding citizenship or immigration status, lawful or unlawful, of any individual with components of the U.S. Department of Homeland Security or any other federal, state, or local government entity. This includes any prohibitions or restrictions imposed or established by a state or local government entity or official. For additional information, please see the appendices in the FY25 CHP Application Resource Guide.

WHEN: Deadline for first part of application in Grants.gov is **June 25, 2025**, at 4:59 p.m. ET. Deadline for completed application in JustGrants is **July 1, 2025**, at 4:59 p.m. ET.

Start EARLY. This is more than a one-day process.

WHERE: 1. Register at www.grants.gov.
2. Complete the application in the [JustGrants Justice Grants System](#).

HOW: Online only. No hard copies sent by U.S. Mail or electronic copies sent via email.

PROGRAM WEBSITE:
<https://cops.usdoj.gov/chp>

Supporting Local Law Enforcement in Advancing Community Policing so Communities can Thrive

More than 30 years after its establishment by the Violent Crime Control and Law Enforcement Act of 1994, the COPS Office continues to support the efforts of law enforcement agencies across the country to develop creative and innovative ways to meet long-standing challenges in their communities. To date, the COPS Office has been appropriated more than \$21 billion to advance community policing including grants awarded to more than 13,000 state, local, and tribal law enforcement agencies to fund the hiring and redeployment of more than 140,000 officers.

COPS Office hiring programs like CHP assist law enforcement agencies in advancing public safety by enhancing their community policing efforts. In a changing economic climate, these programs help state, local, and tribal law enforcement agencies maintain sufficient sworn personnel levels to keep their communities safe.

Funding Provisions

FY 2025 CHP awards will provide up to 75 percent of the entry-level salary and fringe benefits for each approved position for a three-year period. There is a minimum 25 percent local cost share (matching funds) requirement, which must be in the form of cash, unless a waiver is approved. The maximum federal share per officer position is \$125,000 over the three-year period unless a local cost share (matching funds) waiver is approved. Any additional costs for higher than entry-level salaries and fringe benefits will be the responsibility of the recipient agency.

Applicants may request up to 2 percent of the federal award amount for direct costs associated with administering the award. Examples of direct administrative costs may include directly assignable salaries and fringe benefits for staff that recruit officers to fill the CHP-funded positions, advertisements for CHP-funded vacancies, and administrative staff that collect performance measurement data and submit performance reports in JustGrants.

Note: the current appropriations act cap is \$125,000 per sworn officer position. Including 2 percent for direct administrative costs would not increase the grant award amount. Any amount used for direct administrative costs will reduce the amount of funding available for sworn officer salaries and benefits. However, if the local match is waived, the 2 percent would apply to the full federal share.

CHP awards provide funding for three years (36 months) of entry-level salary for each position awarded. The award period of performance is five years (60 months) to accommodate the hiring process. Agencies must retain each CHP-funded position for 12 months following the three years of funding for that position. The additional officer positions should be added to your agency's law enforcement budget with state or local funds (or both) over and above the number of locally funded officer positions that would have existed in the absence of the award. Absorbing CHP-funded positions through attrition (rather than adding the extra positions to your budget with additional funding) does not meet the retention requirement.

Funding under this program may be used to do the following: (1) hire new officers (including filling existing officer vacancies that are no longer funded in an agency's budget);

(2) rehire officers already laid off (at the time of application) as a result of state, local, or Bureau of Indian Affairs (BIA) budget reductions unrelated to the receipt of award funding; or (3) rehire officers scheduled to be laid off (at the time of application) on a specific future date as a result of state, local, or BIA budget reductions unrelated to the receipt of award funding. CHP applicants may request funding in one or more of these three hiring categories. Applicants may request up to 2 percent of the federal award amount for direct costs associated with administering the award.

The COPS Office may grant a waiver of some or all of an applicant's local cost share (matching funds) requirement. During the application review process, waiver requests will be evaluated based on a demonstration of severe fiscal distress.

The COPS Office statutory nonsupplanting requirement mandates that CHP funds must be used to supplement (increase) state, local, or BIA funds that would have been dedicated toward sworn officer positions if federal funding had not been awarded. CHP award funds must not be used to supplant (replace) local funds that agencies otherwise would have devoted to sworn officer hiring. The hiring or rehiring of officers under CHP must be in addition to, and not in lieu of, officers who otherwise would have been hired or rehired with state, local, or BIA funds.

A law enforcement agency operating below its budgeted strength is eligible to apply for funding so long as the applicant attests that awarded funds will be used in compliance with the nonsupplanting requirement and not used to supplant state, local, or Bureau of Indian Affairs funds that are already budgeted for sworn law enforcement officer positions. Budgeted strength is the maximum number of sworn law enforcement officers that a law enforcement agency is authorized to employ in their budget. See the Guidance for Understaffed Law Enforcement Agencies Operating below Budgeted Strength under the COPS Hiring Program (CHP) and Tribal Resources Grant Program—Hire (TRGP—Hire) for additional information (https://cops.usdoj.gov/pdf/2025AwardDocs/Understaffed_LEAs_Fact_Sheet.pdf).

Applicants are required to affirm in their CHP award application that their agency plans to retain any additional officer positions funded following the expiration of the award and identify their planned sources of retention funding.

Highlights of FY 2025 CHP

Additional consideration in the application review process will be given to applicants that propose a community-based approach to the following problem/focus areas: Violent Crime, Squatting and Encampment Enforcement, Homeland and Border Security, Nuisance Abatement and Quality of Life, and School-Based Policing. If awarded CHP funding, recipients that chose any of these specific common sense policing problem areas will not be allowed to change the problem area post-award.

Additional consideration will also be given to applicants that meet any of the following criteria:

- **Ending Deadly Sanctuary City Policies.** Agencies that cooperate with federal law enforcement to address illegal immigration (state and local government applicants only).
- **Safe Harbor.** Applicants in states with certain anti-human trafficking laws that treat minors engaged in commercial sex as victims (referred to as “safe harbor” laws) and permit individuals to vacate arrest or prosecution records for nonviolent offenses as a result of being trafficked.
- **Unfunded in Previous Year.** Applicants that did not receive a CHP award in FY 2024 due to the limited availability of funding who submit a quality application in FY 2025.
- **Rural Designation.** Applicants in self-identified rural jurisdictions.
- **Catastrophic Incident.** Applicants that experienced an unanticipated catastrophic event or Attorney General-declared area in crime-related crisis.
- **Hiring Veterans.** Applicants that commit to hiring at least one military veteran.

CHP recipients who use CHP funding to deploy school resource officers (SRO) will be required to submit a memorandum of understanding (MOU) between the law enforcement agency and the school partners. In addition, all applicants who receive FY25 CHP funding for SROs will be required to send each awarded SRO position to a training sponsored and subsidized by the COPS Office no later than nine months after the date shown on the award congratulatory letter or six months from the SRO hire date, whichever comes first. Additional information about this training requirement will be provided to recipients at the time of award.

How to Apply

- Step 1.** Register with the SAM (System of Award Management) database or confirm or renew your existing SAM registration.
- Step 2.** Confirm your entity’s electronic business point of contact (E-Biz POC) in SAM is accurate.
- Step 3.** Register with Grants.gov or confirm your existing registration.
- Step 4.** Submit the first part of your application in Grants.gov. **Deadline to complete this step is June 25, 2025, at 4:59 p.m. ET.**
- Step 5.** Onboard your agency to the JustGrants Justice Grants System.
- Step 6.** Complete and submit the second part of your application in JustGrants (<https://www.justicegrants.usdoj.gov>).
- Further instructions and explanations of the application process can be found on the COPS Office website at <https://cops.usdoj.gov>.
- Complete application packages for the FY 2025 CHP funding opportunity are due by **July 1, 2025, at 4:59 p.m. ET.**

Contact the COPS Office

For more information about COPS Office programs and resources, please contact the COPS Office Response Center at AskCOPSRC@usdoj.gov or 800-421-6770.

CITY OF DODGEVILLE COMMON COUNCIL
RESOLUTION 2025-07
COMPLIANCE MAINTENANCE ANNUAL REPORT

NOW THEREFORE, BE IT RESOLVED that the City of Dodgeville informs the Department of Natural Resources that the following actions were taken by the Common Council:

- 1. Reviewed the 2024 Compliance Maintenance Annual Report which is attached to this resolution.

Adopted and approved this 17th day of June, 2025.

Barry N. Hottmann, Mayor

ATTEST:

Lauree Aulik, Clerk/Treasurer

Compliance Maintenance Annual Report

Section V. Item #8.

Dodgeville Wastewater Treatment Facility

Last Updated: Reporting For:
6/12/2025 2024

Resolution or Owner's Statement

Name of Governing
Body or Owner:

City of Dodgeville

Date of Resolution or
Action Taken:

2025-06-17

Resolution Number:

Date of Submittal:

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Influent Flow and Loadings: Grade = A

Effluent Quality: BOD: Grade = A

Effluent Quality: TSS: Grade = A

Effluent Quality: Ammonia: Grade = A

Effluent Quality: Phosphorus: Grade = A

Biosolids Quality and Management: Grade = A

Staffing: Grade = A

Operator Certification: Grade = A

Financial Management: Grade = A

Collection Systems: Grade =
(Regardless of grade, response required for Collection Systems if SSOs were reported)

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS

(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

G.P.A. = 4.00

Compliance Maintenance Annual Report

Section V. Item #8.

Dodgeville Wastewater Treatment Facility

Last Updated: Reporting For:
6/10/2025 2024

Grading Summary

WPDES No: 0026913

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent	A	4	3	12
BOD/CBOD	A	4	10	40
TSS	A	4	5	20
Ammonia	A	4	5	20
Phosphorus	A	4	3	12
Biosolids	A	4	5	20
Staffing/PM	A	4	1	4
OpCert	A	4	1	4
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			37	148
GRADE POINT AVERAGE (GPA) = 4.00				

Notes:

- A = Voluntary Range (Response Optional)
- B = Voluntary Range (Response Optional)
- C = Recommendation Range (Response Required)
- D = Action Range (Response Required)
- F = Action Range (Response Required)

RESOLUTION NO. 2025-08

WHEREAS, the Common Council approved an ordinance creating an Official Traffic Map of the City, which map may be amended by resolution of the Council; and

WHEREAS, the public interest requires the addition of the following stop signs in the City of Dodgeville;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF DODGEVILLE, IOWA COUNTY, WISCONSIN, AS FOLLOWS:

1. The following stop sign shall be added to the Official Traffic Map of the City:
 - a. SW corner of Diamond Oaks Drive and Macie Lane requiring traffic on Macie Lane to stop at Diamond Oak Drive.
2. The Chief of Police and Director of Public Works shall be and hereby are authorized and directed to modify the Official Traffic Map and procure and install the signs necessary to carry out the terms of this Resolution.

Adopted and approved this ____ day of June 2025.

Barry Hottmann, Mayor

ATTEST:

Lauree Aulik, City Clerk

It was moved by _____ and seconded by _____
_____ that the foregoing resolution be adopted.
Upon roll call vote, the following voted Aye: _____

_____.
The following voted No: _____
_____.
The Mayor declared the resolution adopted.

ORDINANCE NO. _____

AN ORDINANCE TO CREATE SECTIONS 17.145(b)(21) AND 17.18(a)(24) AND TO REPEAL AND RECREATE SECTION 17.20(a) OF THE MUNICIPAL CODE OF THE CITY OF DODGEVILLE, IOWA COUNTY, WISCONSIN, RELATING TO ALLOWING HOSPITALS IN THE M-U MIXED USE DISTRICT, B-H GENERAL HIGHWAY BUSINESS DISTRICT, M-L LIMITED INDUSTRIAL DISTRICT, AND M-G GENERAL INDUSTRIAL DISTRICT AS A PERMITTED USE.

THE COMMON COUNCIL OF THE CITY OF DODGEVILLE, IOWA COUNTY, WISCONSIN, DO HEREBY ORDAIN AS FOLLOWS:

Section I: Section 17.145(b)(21) of the Zoning Code of the City of Dodgeville shall be and hereby is created to read as follows:

“(21) Hospitals.”

Section II: Section 17.18(a)(24) of the Zoning Code of the City of Dodgeville shall be and hereby is created to read as follows:

“(24) Hospitals.”

Section III: Sections 17.20(a) of the Zoning Code of the City of Dodgeville shall be and hereby is repealed and recreated to read as follows:¹

“(a) *Permitted Uses.* ~~Any manufacturing or storage use, except for uses listed in sub. (b) below.~~

(1) Any manufacturing or storage use, except for uses listed in sub. (b) below.

(2) Hospitals.”

Section IV: This ordinance shall become effective upon its passage and publication as required by law.

Adopted and approved this _____ day of _____ 2025.

Barry Hottmann, Mayor

ATTEST:

Lauree M. Aulik, City Clerk

¹ Existing language to be repealed is shown by strike out in ~~red~~. Proposed new language is underlined in green.

Date Adopted: _____
Date Published: _____
Effective Date: _____

Dodgeville Police Department

Incident Report

Section V. Item #11.

Case Number:

Date/Time Reported 06/12/2025 11:40 am	Nature of Incident License - Alcohol Beverage	Case Status Closed
Date/Time Occurred 06/12/2025 11:40 AM to 06/12/2025 11:40 AM	Case Outcome/Disposition Closed	
Location of Incident Corralejo Mexican Grill, 237 N Iowa ST, Dodgeville WI 53533		

Assigned Units

Assign Arrive Clear

Assigned	Chief Brandon E Wilhelm	DPD	11:40
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Applicant

Corralejo Mexican Grill, 237 N Iowa ST , Dodgeville, WI 53533 Phone:

Report Notes

INFORMATION

The following businesses/operators, making a written application or renewal application for a retail alcohol beverage license, have provided information that is consistent with those courts and police records inspected and reviewed by the Dodgeville Police Department and its employees.

Corralejo Mexican Grill- Class B Liquor, Class B-Beer

The Chief of Police has conducted an on-site inspection at the location of the license described on the application. The inspection revealed compliance with the requirement of law.

The report to the Common Council recommended approval for the application or license holders as the records provide no justification for law enforcement denial.

Officer Signature

Date

☐ Further Investigation

Supervisor Signature

Date

City of Dodgeville
Ley Memorial Pavilion/Harris Park
600 Bennett Road, Dodgeville, WI 53533
Application for Use And Date of Reservation

Organization Section V. Item #15.

Business/Organization: ALL AMERICAN CIRCUS
Contact Person: OSCAR GARCIA
Address: 935 N. BENEVA RD, SUITE 609, BOX 20, SARASOTA, FL 34232
Email: garcia.oscaro30@gmail.com Phone: (941) 735-1344 OR 893-8720

FUNCTION DESCRIPTION

Type of Event: FAMILY CIRCUS
Period of Usage: Date Set up starts Start Time To End Time
JULY 1, 2025 at about 6:00 PM 8:30 PM
JULY 2, 2025 9:00 am 6:00 PM 8:30 PM Take down & clean
Estimated Attendance: 200 + - Park closes at 11 PM unless an extension is granted. finishes at about 10 pm

Time Limit Extension (Please fill out if requesting an extension of hours.)
_____ am requesting an extension to the park hours from 7:00 AM to _____ for the following listed
(Organization or Business) (Time)
event _____ being held at the Ley Memorial Pavilion on _____
(List Event) (Date of Event)
The reason for my extension request is _____
Requestor Signature _____ Date _____
Office Use Only: Approved ☐ Denied ☐ Meeting Date of Action: _____

FEE SCHEDULE			
Users	Deposit	Daily Rental Fee	Rental Hours
Non-Profit Organization	\$150.00	\$100.00	(Rental Hours: 7 a.m. - 11 p.m.)
Private Enterprise	\$150.00	\$600.00	(Rental Hours: 7 a.m. - 11 p.m.)
Stage Rental	\$0.00	\$50.00	(For duration of event.)

120' x 225; Arena Area	Daily Rental	# Days	Total Use Fee
& Kitchen	<u>\$600.00</u>	<u>2</u>	<u>\$1,200.00</u>
Stage Rental	<u>\$50.00</u>		
Deposit Clean-Up/Damage (Returned if no damage & property cleaned up.)			<u>\$150.00</u>
GRAND TOTAL DUE			<u><u>\$1,350.00</u></u>



PLEASE USE THE WORDING **"LEY MEMORIAL PAVILION, HARRIS PARK"**
IN YOUR ADVERTISING FOR EVENTS!

City of Dodgeville
Ley Memorial Pavilion/Harris Park
600 Bennett Road, Dodgeville, WI 53533
Application for Use And Date of Reservation

Organization

Section V. Item #15.

Special Needs

To Be Secured By User and Reason & Source of Supply

Liquor License: ☐
Picnic Tables: ☐
Ambulance Standby: ☐
Fire Dept. Service: ☐

OTHER CONDITIONS OF USAGE

STATEMENT OF UNDERSTANDING FOR THE DEPOSIT

STATEMENT OF UNDERSTANDING: It is understood and agreed by the applicant that the applicant is solely responsible for all clean-up, refuse collection and damage repair and that the deposit being made may not be sufficient to meet these costs and upon notification of any excess amount due to meet such costs applicant will promptly pay the same. It is further understood that by renting these facilities to the applicant for the event to be conducted, the City of Dodgeville and the Parks & Recreation Committee are not a sponsor, supervisor, manager, director or in any way responsible for such an event, for any loss or damage arising out of the conduct of such event, and that such event and any such loss or damage are solely the responsibility of the applicant.

DATE June 10, 2025

BY

Oscar Garcia

Oscar Garcia

Person in charge of this activity

Julie Abing, Deputy Clerk-Treasurer, City of Dodgeville

City of Dodgeville
Ley Memorial Pavilion/Harris Park
600 Bennett Road, Dodgeville, WI 53533
Application for Use And Date of Reservation

Organization Section V. Item #15.

PARK USE RELEASE AND INDEMNIFICATION AGREEMENT

In consideration of permission granted to the undersigned by the City of Dodgeville to use the facilities at Harris Park for the

Oscar Garcia / All American Circus on July 1 & 2 20 25

from the hours of 9:00 am July 1, 2025 to 10:00 pm July 2, 2025.

the undersigned, for (himself/herself/itself) and (his/her/its) agents, servants, officers and employees represents that (he/she/it) has inspected said facilities and agrees to assume the risk of loss or damage arising out of the undersigned's use thereof; and hereby releases and discharges the City of Dodgeville, its agents, servants, officers and employees guests and invitees; and, upon the request of the City of Dodgeville, the undersigned's use of said Park facilities.

The Circus would usually stay overnight & leave July 3 at about 8:00 am for next location

INDEMNIFICATION

The undersigned further agrees to indemnify and hold the City of Dodgeville harmless from any and all claims, damage, loss, costs, including attorney fees, and causes of action, which may be brought against or sustained by the City of Dodgeville resulting from or arising out of the use of said facilities by the undersigned, its agents, servants, officers, employees, guests and invitees; and, upon the request of the City of Dodgeville, the undersigned will furnish a certificate of insurance certifying that the City of Dodgeville is insured against such risks and exposure under a policy of liability insurance issued by a liability insurance company authorized to do business in the State of Wisconsin with coverage limits of not less than:

OSCAR GARCIA

(Individuals of Organization and/or Business)

ALL AMERICAN CIRCUS

Corporation or Organization

Signed By: Oscar A Garcia

Title OWNER

Date: JUNE 10, 2025

For Office Use Only:

Deposit : Check # _____

Cash Credit Card _____

Proof of Insurance Provided: _____

Rental Fee: Check # _____

Cash Credit Card _____

Verify all Signatures: _____

Stage Fee: Check # _____

Cash Credit Card _____

Verify Special Requests: _____



**CITY OF DODGEVILLE
SPECIAL EVENT LICENSE
FEE: \$30.00**

APPLICANT INFORMATION

ORGANIZATION/ENTITY NAME: ALL AMERICAN CIRCUS

PRIMARY EVENT CONTACT: OSCAR GARCIA

PHONE: (941) 735-1344

EMAIL: garcia.oscar030@gmail.com

ALT PHONE: (941) 893-8720

ADDRESS: 935 N. Beneva Rd, Suite 609,
Box 20

CITY: Sarasota

STATE: FL

ZIP: 34232

EVENT INFORMATION

NAME OF EVENT: ALL AMERICAN CIRCUS

START DATE/TIME: JULY 2, 2025 10:00 AM END DATE/TIME: JULY 2, 2025 10:00 PM

*(Include set-up and tear-down/clean-up time. A 48-hr notice is required if event time changes or is cancelled.
If notice is NOT given, costs may be assessed for loss of City Staff time)*

GENERAL EVENT TYPE: FAMILY CIRCUS

☐ Parade ☐ Block Party ☐ Expo ☒ Other (Describe): LEY MEMORIAL PAVILION

EXPECTED NUMBER OF ATTENDEES: 200 +-

USE OF STREETS: Are Street Barricades Required? NO

State or County Approval Required? NO

(For Events involving or crossing State or County Highways)

DESCRIPTION: *Include a detailed description of all event activities such as vending, music, selling of food or alcohol beverages, location and use of tents, stages, sound amplification or other equipment, and attach a detailed plan for clean-up after the event, steps to be taken to prevent vehicular traffic from going through the area (if necessary), and steps that will be done to ensure underage people in are not served alcohol (if applicable). If using public streets, a detailed map MUST be provided with this application. Include additional pages if necessary.*

Circus performers presenting acts of skill, beauty and fun. We sell popcorn, cotton candy, drinks, snow cones, nachos and funnel cakes, also circus souvenirs.

We would set up inside the Pavilion and it would all be inside the building. We do not have any tents or stages. We do play music inside the Pavilion during the performance at 7:00 pm.

The show does a very good job of cleaning up afterwards. No alcohol is served.

We do not use public streets.

The show usually stays on the grounds after the show and leaves the following morning at about 8:00 am for their next location.

DODGEVILLE

At the heart of it all!

CITY OF DODGEVILLE SPECIAL EVENT LICENSE FEE: \$30.00

ADDITIONAL MATERIALS

With your application please include the following materials:

- A detailed map if street use is involved with the event.
- Certificate of Liability Insurance for general liability coverage (minimum of \$300,000 for the injury or death of any one person, \$50,000 for property damage, and \$1,000,000 aggregate coverage for the event).
- Additional applications as needed: Alcohol Licensing, Vending Permits, Facility Use or Pavilion rental agreements

ACKNOWLEDGEMENT

☐ If applicable, I understand that I may be required to set up barricades at the locations designated by the City and to take down the barricades after the event. Generally, barricades may be set in place no earlier than ½ hour before the start of the event and must be removed immediately following the event and returned to the location designated by the City no more than 1 hour after the conclusion of the event.

☐ I understand that pursuant to Chapter 12.05 of the municipal code, I may be charged for the cost of "Extraordinary Services" provided by the City that exceed \$500 as a result from the Special Event.

☐ I certify that I have read and understand Chapter 12.05 of the municipal code, and agree to adhere to all of the rules and requirements outlined in the ordinance.

☒ I certify that all information provided on this application is true and correct.

☒ I, **OSCAR GARCIA**, organizer of the event: **ALL AMERICAN CIRCUS**
(insert name/organization) (insert name of event)

shall indemnify, hold harmless, and defend City of Dodgeville, its officers, agents, and employees from and against all claims, damages, losses, and expenses, including attorneys' fees, which arise from or out of the above specified event.

Oscar Garcia
Signature of Applicant

Date JUNE 10, 2025

Dodgeville Police Department

Incident Report

Section V. Item #15.

Case Number:

<i>Date/Time Reported</i> 06/16/2025 2:55 pm		<i>Nature of Incident</i> Special Assignment	<i>Case Status</i> Closed
<i>Date/Time Occurred</i> 07/02/2025 2:55 PM to 07/02/2025 2:55 PM		<i>Case Outcome/Disposition</i> Closed	
<i>Location of Incident</i> 600 Bennett RD, Dodgeville WI 53533			

Assigned Units

Assign Arrive Clear

Assigned	Chief Brandon E Wilhelm	DPD	14:55
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Applicant

Garcia, Oscar	<i>Birth Date:</i>	<i>Age at Inc:</i>
935 N. Beneva Rd Suite 609 Box 20	<i>Gender:</i>	<i>Race:</i>
Sarasota, FL 34232	<i>Hair:</i>	<i>Eyes:</i>
<i>Home Phone:</i> (934) 735-1344	<i>Height:</i> 0' 0"	<i>Weight:</i>

Report Notes

Special Event Permit Application

All American Circus

Recommendations by: Chief of Police Brandon E. Wilhelm

Event Date(s):

July 2nd 10:00 a.m. to 10:00 p.m.

Public Safety Impact

The use of the Ley Pavillion causes minor issues of concern for Public Safety. Conversations with event organizers indicate that precautions will be utilized to ensure public safety within the building.

Traffic Movement

Streets will not be impacted by this event. Officers will monitor Bennett Rd. to ensure that attendees are not extending into the roadway. Traffic control will occur via on-duty Officers if this were to occur.

Police Protection

This event will not require additional police traffic control and/or presence based on size estimates and location.

Crowd Control

This function involving participants is of minor concern given the estimated crowd at this time.

State Highway Closure

This regular application does not include State Highway Use.

Parking

Parking will be allowed within normal designated parking area at Harris Park.

Emergency Vehicle Access

Emergency vehicle access into the event via emergency services is only slightly impacted by parking and potential equipment of the circus. Officers will monitor the area to ensure that entry/egress are not impacted.

Recommendation

It is my recommendation to the Dodgeville Common Council to approve the special event license.

END OF REPORT
Chief Brandon Wilhelm

Officer Signature

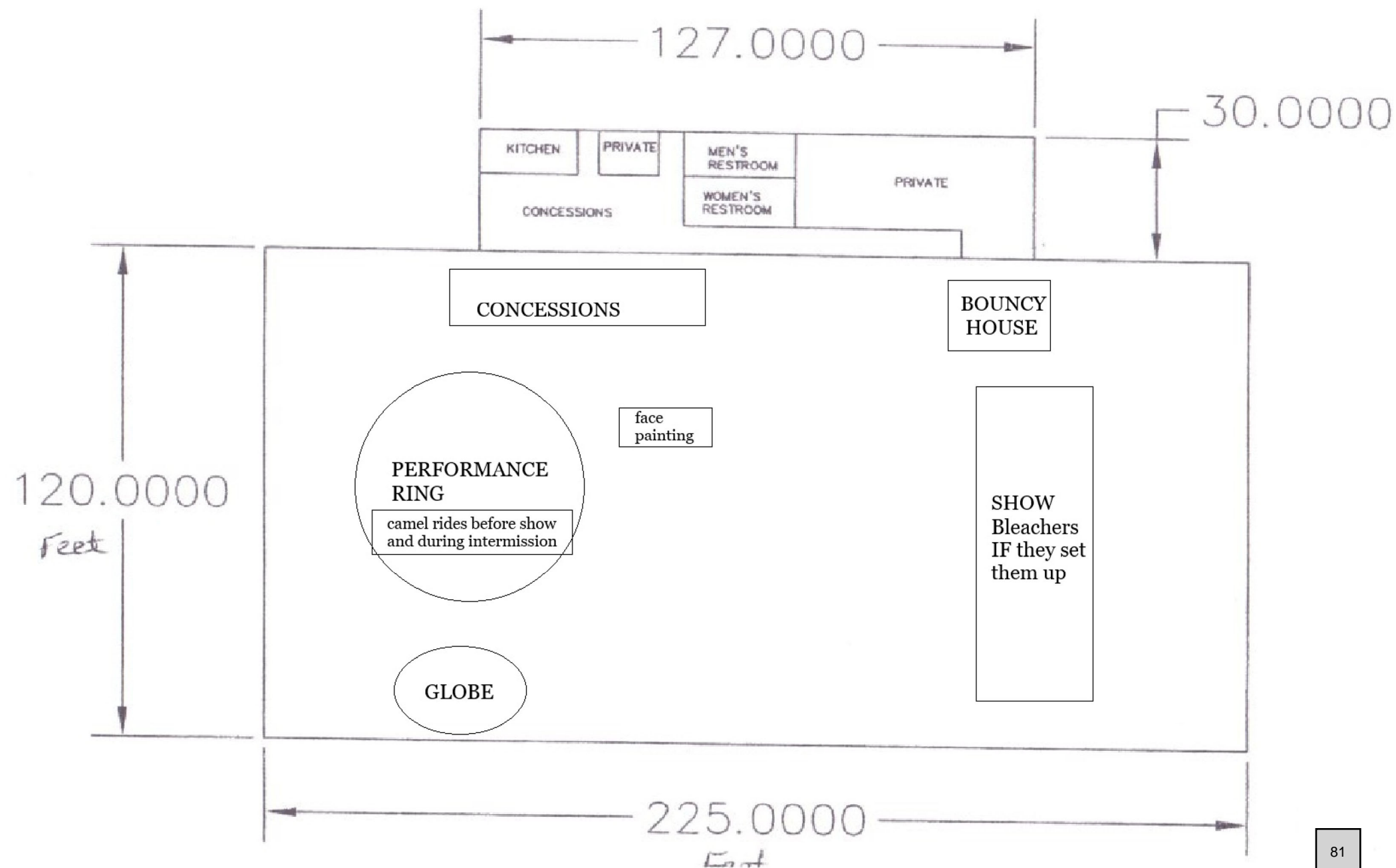
Date

☐ Further Investigation

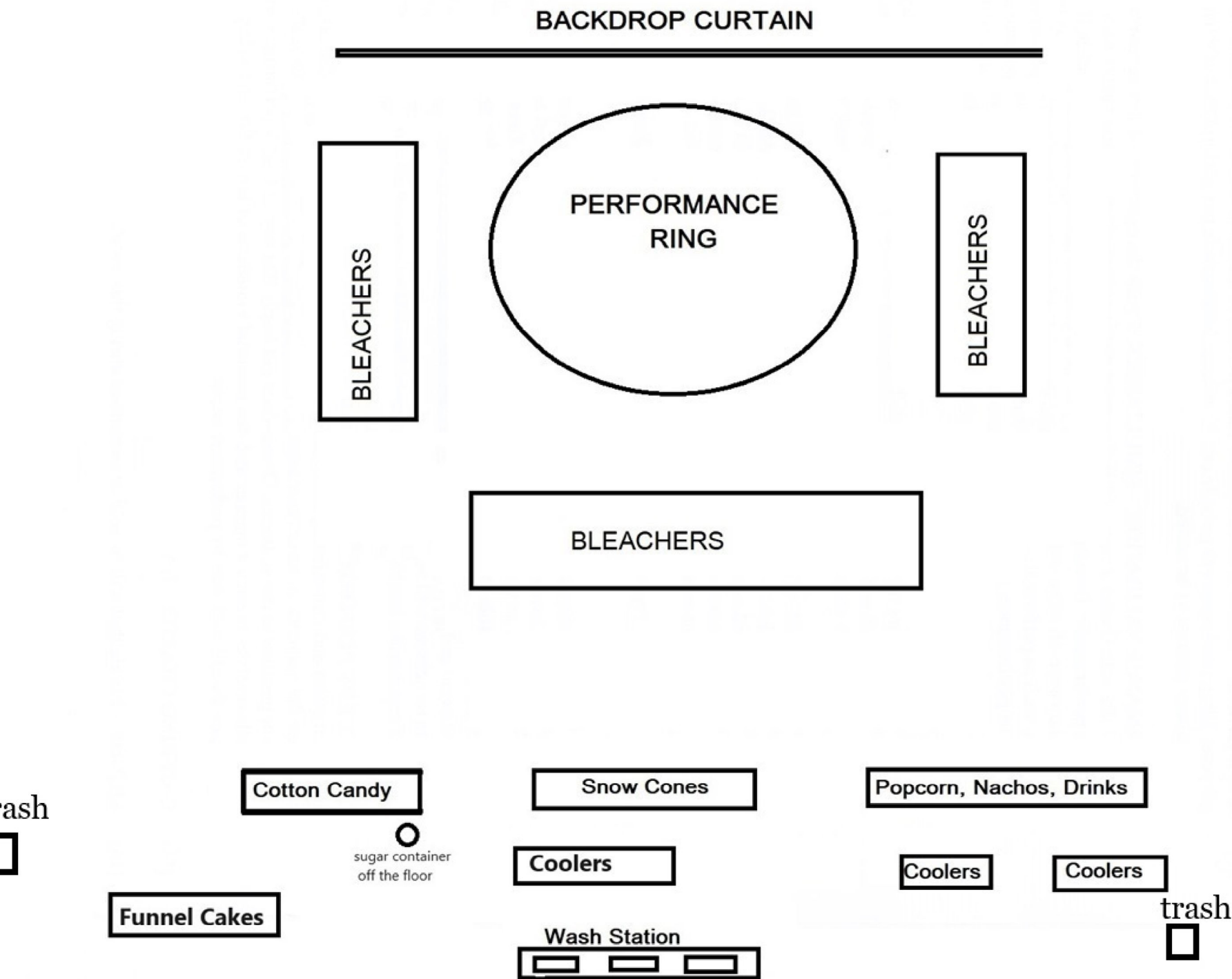
Supervisor Signature

Date

LEY PAVILLION

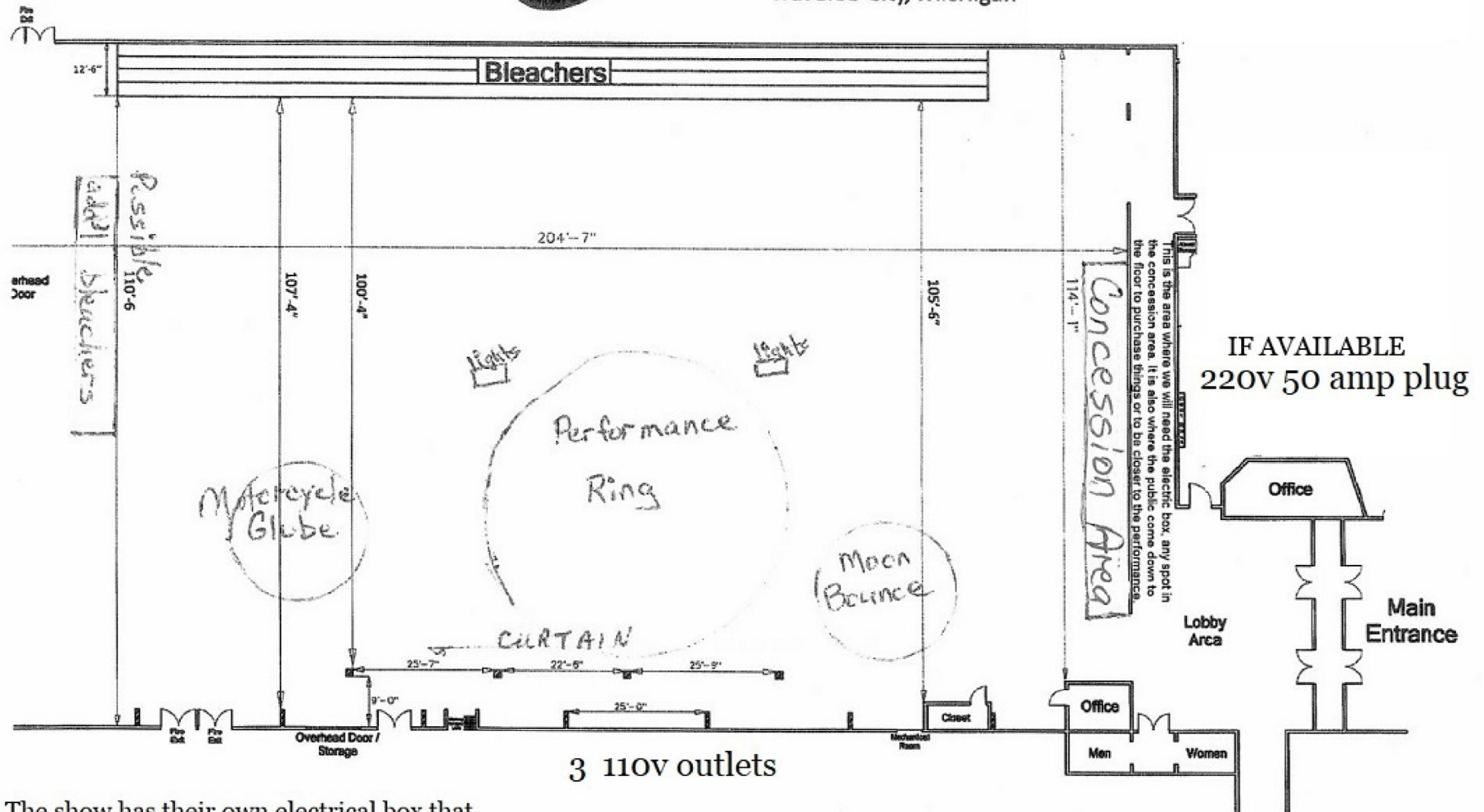


This is the normal set up for the show.





Howe Arena Traverse City, Michigan



The show has their own electrical box that needs to plug into 220v 50 amp power. The concessions use this box for power. The Moon Bounce & the Show LED lights and music can be plugged into a nearby wall outlet. The Globe would be the same as they alternate the connection. They have extension cords that can be used.

The Moon Bounce is only connected before the show and at intermission. The one light on the top of the Globe is plugged in for only about 5 minutes just for the act.

June 12, 2025

City of Dodgeville
1111 W 2nd Ave
Dodgeville, WI 53520

Hello City of Dodgeville,

As the owner and founder of 3C Inspect LLC, I understand the critical need for exceptional inspection and zoning services in your community. The City of Dodgeville requires competent inspection services for builders, businesses, and prospective projects. These services are essential to ensure that all construction and business operations meet the necessary standards and regulations. 3C Inspect is committed to providing the community with the attention it needs to maintain growth.

We are State certified in all areas necessary for the city's delegation with the State, including plan reviews and inspections. Our knowledgeable staff is equipped to address the complex questions regarding local and state requirements, ensuring that all projects comply with the necessary regulations. Furthermore, we collaborate closely with other city department heads to keep them informed and involved in projects as needed.

At 3C Inspect, we take our responsibility to contracted communities seriously, prioritizing the health and safety of residents. Our staff is trained to handle even the most challenging customers with professionalism and care. We pride ourselves on educating the public, contractors, and city staff about building codes and regulations.

Moreover, we have a comprehensive understanding of zoning and its application, ensuring that prospective projects are managed professionally and without oversight. We have also secured the necessary insurance coverage to operate with confidence and reliability.

We look forward to the opportunity to serve the City of Dodgeville and contribute to its ongoing growth and development.

Sincerely,

Ryan Lindsey

Ryan Lindsey, Combination Building Inspector
3C Inspect LLC
3cinspect@gmail.com
(608) 558 6055

The City of Dodgeville Building Inspection and Zoning Services Proposal

Submitted to: The City of Dodgeville

Introduction

We appreciate the opportunity to submit our proposal in response to The City of Dodgeville request for proposals (RFP) for contracted building inspection zoning services. 3C Inspect LLC is a highly qualified firm with extensive experience in providing comprehensive building inspection services. These services include plan review, permit issuance, commercial and residential inspections for construction, HVAC, plumbing, and electrical systems. Additionally, the company maintains thorough inspection records and reports, enforces codes, and attends meetings as required.

Qualifications and Experience

3C Inspect LLC has been a trusted provider of building inspection services for over 4 years. We pride ourselves on our certified professionals who are well-versed in both State and Municipality building codes. Our inspectors hold relevant certifications and licenses, ensuring that all inspections meet the highest standards of quality and compliance.

State Delegation

The State delegation for plan review and inspections in the city of Dodgeville will continue with 3C Inspect LLC as your building inspection service. Notifying the State about the contractor change is straightforward. We hold all the State credentials to continue the delegated authority.

- Electrical Inspection Agency: Credential/License Number: 1572742 - EIA
- UDC Inspection Agency: Credential/License Number: 042300024 - UDC
- Commercial Building Inspector: Credential/License Number: 980222 - CBI

Primary Contact

I, Ryan Lindsey, the Lead Inspector and State Certified Building Official, bring 18 years of experience in building inspections and code enforcement to this role. I will delegate duties to my subcontractor, ensuring seamless operation even in my absence. Should I be unavailable, my subcontractor will assume my responsibilities and assist the public. Rest assured; I will always remain available for my subcontractor to contact should they require any assistance during my absence.

Louie Field, the owner of LM Inspect LLC, is also a valuable part of our team, assisting as a 1099 contractor under 3C Inspect LLC. LM Inspect LLC is exclusively contracted with 3C Inspect LLC and does not provide services for other inspection agencies or communities.

3C Inspect LLC shall be the sole business name used in all public communications. The names of subcontractors will not be disclosed to the public. Subcontractors are required to use the 3C Inspect LLC name when referencing the entity providing services.

Personnel Certifications

- **Ryan Lindsey** - Lead Inspector and Owner of 3C Inspect LLC,
 - **State Certifications with Credential #:**
 - UDC-Construction Inspector #080500024
 - UDC Plumbing Inspector #030600025
 - UDC-HVAC Inspector #080500023
 - UDC-Electrical Inspector #030600024
 - Commercial Building Inspector #980222
 - Commercial Plumbing Inspector #980222
 - Commercial Electrical Inspector #980222
 - Fire Detection, Prevention, and Suppression Inspector #980222
 - **ICC International Code Council (ID#5280576)**
 - Commercial Building Inspector, Commercial Electrical Inspector, Commercial Mechanical Inspector, Commercial Energy Inspector, Residential Building Inspector.
- **Louie Field** – Owner of LM Inspect LLC
 - **State Certifications with License #:**
 - UDC-Construction Inspector #8028-UCI
 - UDC-HVAC Inspector #8024-UHI
 - UDC-Electrical Inspector #8036-UEI

Individual Training

3C Inspect LLC is committed to exceeding the state's hour requirements for training and education to renew credentials. The company actively seeks out training opportunities within Wisconsin and ensures attendance at all available sessions that align with their schedule. This dedication to continuous improvement reflects 3C Inspect LLC's emphasis on maintaining the highest standards of professionalism and expertise in their field.

Ryan Lindsey has completed more than 530 hours of state-recorded continuing education. He has also acquired international certifications recognized nationwide to further his knowledge. As a member of the Southwestern Wisconsin Building Inspectors Association (SWWBIA) and the Southwestern Wisconsin Electrical Inspectors Association (SWWEIA), he stays up to date with quarterly meetings and

group emails on State developments. Ryan has also recently taken four separate three-day classes through the University of Wisconsin engineering department.

Louie Field is new to the occupation and has limited training. 3C Inspect LLC selected Louie because of his work ethic and keen eye for inspections. He has been shadowing Ryan Lindsey on inspections and learning permit processing. Louie has been observing how Ryan interacts with contractors, homeowners, and businesses. Currently he is pursuing the UDC Plumbing Inspector Certification, with an expected completion date of September 1, 2025. This will lead to his attainment of the Commercial Building Inspector Certification, anticipated to be completed in 2026.

Zoning Advisor

Nic Miles has collaborated with 3C Inspect LLC to serve as the team's zoning advisor. Zoning can be intricate and challenging to navigate, but Nic possesses the expertise to ensure that complex zoning issues are managed efficiently and effectively.

CERTIFICATIONS

Property Maintenance and Housing Inspector - International Code Council
 Zoning Inspector - International Code Council
 Certified Code Enforcement Officer - International Code Council
 Intermediate Code Enforcement - Oregon Code Enforcement Association

Proposed Allocation of Responsibilities between the Contractor and City Staff regarding:

Building Permit Applications

The collecting, processing, and approval of applications will be facilitated by permitting software provided by the contractor 3C Inspect LLC. The software, wipermit.com is fully State approved for one and two-family dwelling permit submittals and recording at the state level. This software is versatile and works for all residential and commercial applications, whether for new buildings or remodeling projects. Additionally, it can handle other items such as fences, pools, and driveways. The software is capable of recording contractor information in its database. Plans and documents may be included and submitted with the application. Once a contractor is in the database, the user can search for the contractor, and it will autofill the required fields.

Plan Review

As an initial point of contact for various projects, 3C Inspect recognizes the critical importance of providing precise information. This ensures that plans obtain the necessary approvals for State plan review, as well as City Department or committee endorsements, including Public Works, Zoning, and Plan Commission, prior to the issuance of a building permit.

Kindly note that the proposal includes both PLAN A and Plan B options.

Fee Calculation and Collection

3C Inspect LLC will calculate the fees. The wipermit.com software calculates the cost using the fee schedule, based on the application information and the category assigned by the inspector. This ensures transparency and accuracy in the fee calculation process, providing both the contractor and the City with clear and reliable financial information. Our advanced system reduces errors and saves time, allowing for quicker processing and approval of application.

Plan A

3C Inspect shall be responsible for the collection and processing of fee payments. The use of wipermit.com will be used for electronic payments.

Plan B

The City shall be responsible for the collection and processing of fee payments. The use of wipermit.com may be used for electronic payments.

Issuing Building Permits

Plan A

3C Inspect LLC will handle the complete responsibility of permit processing. Each application will receive a permit number and a building placard. Applicants will receive an email with the approved application and placard for printing and displaying. If the applicant is unable to print their own application and placard, 3C Inspect will print and mail it.

3C Inspect LLC is to collect the fees, it will be the responsibility of 3C Inspect to track applications for payment. This involves monitoring the status of each application and ensuring that all associated fees are collected promptly.

Plan B

Permit applications will be processed by 3C Inspect LLC. Once an application has been reviewed by the inspector and all required information, plans, and approvals are in place, the inspector will select the appropriate permit fees for the application. The inspector will then change the status of the application to “Waiting for Payment”. An email will be sent to the applicant with a detailed list of fee amounts and payment options. Each application will receive a permit number and a building placard. Upon receipt of payment, City Staff will finalize processing the application by changing the application status to “Approved”. City staff will then email the approved application and placard to the applicant with ease using the wipermit.com dashboard. Applicants will receive an email with the approved

application and placard for printing and displaying. If the applicant is unable to print their own application and placard, City staff will print and mail it.

The city is to collect the fees, it will be the responsibility of the City to track applications for payment. This involves monitoring the status of each application and ensuring that all associated fees are collected promptly.

Use of permitting software wipermit.com

Plan A

No setup or annual fee

Plan B

Initial setup fee \$1,000.00

Annual fee \$1,000.00

Fee Distribution

Plan A

3C Inspect LLC will retain the full amount of the permit fees.

Plan B

The permit fees will be split as 90/10. 3C Inspect LLC will invoice the city monthly for 90%.

Permit Reports

Wipermit.com can provide permit Reports. City Staff, typically the clerk, will be given access to the program for generating monthly reports on an Excel spreadsheet. This ensures that all permit activity is meticulously recorded and easily accessible for review and auditing purposes.

The city is to collect the fees, it will be the responsibility of the City to track applications for payment. This involves monitoring the status of each application and ensuring that all associated fees are collected promptly.

Scheduling Inspections

The scheduling of inspections will be arranged directly with 3C Inspect LLC or its sub-contractor. The scheduler may contact the inspectors via phone call, text message, or email.

Compensation

Building Inspection Fee: 3C Inspect LLC has a standard Building Permit Fee Schedule that is used in all their contracted jurisdictions. It is proposed to use this Fee Schedule for the City of Dodgeville. All other requested services not associated with the standard permitting processing and permitted building inspections will be charged at an hourly rate of seventy-five dollars (\$75.00) an hour. There will be no charge for mileage. Invoices will be submitted at the start of each month. See attached Fee Schedule.

Zoning Fee: The proposed zoning fees are provided in the appendix of this document.

Inspector weekly hours and availability

We present the following schedule, designed to meet the needs of the City while allowing for our continued service to our other communities. Please note that this is open to discussion and modification.

- Onsite inspection availability: Monday and Wednesday (primary), Tuesday, Thursday, and Friday (secondary if available) Inspection hours: 8am-3pm (flexible as needed for projects).
- Permit applications will be processed, and phone calls and emails will be responded to from Monday to Friday.
- Conduct a weekly review of the city for unpermitted building activity from March 1st to November 30th, and as needed during winter (1hr charge, this is an additional service if wanted)
- Ryan Lindsey is available for City Hall night meetings upon request (1hr charge minimum)

Township inspections will be scheduled as appropriate.

Methods of Contact

3C Inspect LLC available contacts for City staff and public:

- Cell phone
- Voicemail
- Text
- Email

Communities

3C Inspect LLC provides Building Inspection Services to the following communities:

- City of Monroe – Population 10,272
- Township of Albany – Population 1,207

- Township of Cadiz – Population 632
- Township of Clarno – Population 1,079
- Township of Spring Grove – Population 928
- Township of Sylvester – Population 809
- Village of Mount Horeb – Population 7,754

Start Date of Services

3C Inspect LLC can provide services on the anticipated date of the RFP of June 2, 2025. We are prepared to meet all specified requirements to ensure a seamless operation of our inspection services.

References

Rob Jacobson (608) 426-5010
Director of Administrative Services, City of Monroe
1110 18th Ave Monroe, WI 53566

Collin Nack (608) 558-5917
2nd Supervisor, Town of Clarno
W6764 Cty Rd B Monroe, WI 53566

Larry (Rick) Harding (608) 295-6616
1st Supervisor, Town of Spring Grove
N2475 Hwy GG ., WI 53520

Deb Cline (608) 558-4787
Deputy Clerk, Town of Albany
N6065 Cty Hwy E Albany, WI 53502

Final Remarks

3C Inspect LLC is confident in our ability to provide high-quality building inspection services to the City of Dodgeville. We look forward to the opportunity to contribute to the safety and growth of your community. Thank you for considering our proposal.

Contact Information:

Ryan Lindsey
Owner/Building Inspector, 3C Inspect LLC
2038 Ridgeway Rd, Monroe WI 53566
608-558-6055
3cinspect@gmail.com

Appendix

Ryan Lindsey Resume

Nic Miles Resume

Building Permit Fee Schedule

Zoning Fee Schedule

3C Inspect LLC Certificates of Insurance

LM Inspect LLC Certificates of Insurance

Proposed Contract Form

RYAN LINDSEY

2038 Ridgeway Rd Monroe WI 53566 · 608-558-6055

3CINSPECT@gmail.com

Construction has been a lifelong interest of mine, spanning over 30 years during which I progressed from a union carpenter apprentice to a journeyman and finally to an inspector. For the past 18 years, I have provided building inspection services for multiple municipalities in Wisconsin.

PROFESSIONAL EXPERIENCE

March 2021 – Present

BUILDING INSPECTOR, 3C INSPECT LLC (OWNER)

Providing comprehensive building inspection services for the City of Monroe, WI. Responsibilities include building permitting, plan review, and inspections in accordance with state-adopted building codes. Conducting inspections in construction, electrical, plumbing, and HVAC fields for both commercial and residential properties. Additionally, offering code interpretations as the Authority Having Jurisdiction (AHJ).

March 2014 – March 2021

BUILDING INSPECTOR, ZONING ADMINISTRATOR, AND PROPERTY MAINTENANCE INSPECTOR FOR THE CITY OF MONROE, WI

As a city employee, I was responsible for building permitting, plan review, and inspections. My duties included enforcing state-adopted building codes and conducting inspections for construction, electrical, plumbing, and HVAC systems for both commercial and residential properties. Additionally, I handled zoning reviews, approvals, changes of zoning, variances, and other related tasks. I also enforced property maintenance codes on dilapidated sites and provided code interpretations as the Authority Having Jurisdiction (AHJ).

March 2007-March 2014

ASSISTANT BUILDING INSPECTOR FOR THE CITY OF FITCBURG, WI

As a city employee, I am responsible for building permitting, plan review, and inspections. This includes enforcing state-adopted building codes and conducting inspections for construction, electrical systems, plumbing, and HVAC in both commercial and residential properties. Additionally, I provide code interpretations as the Authority Having Jurisdiction (AHJ).

January 2007-May 2016

BUILDING INSPECTOR, ZONING ADMINISTRATOR AND PROPERTY MAINTENANCE INSPECTOR FOR THE CITY OF BRODHEAD, WI

As a part-time city employee, I handle building permitting, plan reviews, and inspections. I enforce State building codes and inspect construction, electrical, plumbing, and HVAC for both commercial and residential properties. I conduct zoning reviews, approve changes, and enforce property maintenance codes on dilapidated sites. Additionally, I provide code interpretations as the Authority Having Jurisdiction (AHJ).

EDUCATION

JUNE 2000

ASSOCIATE DEGREE IN ELECTRONIC ENGINEERING, HERZING COLLEGE

JUNE 2001

BACHELOR DEGREE IN COMPUTER SCIENCE, HERZING COLLEGE

CERTIFICATIONS/LICENSE

STATE OF WISCONSIN

State of WI Commercial Building Inspector
State of WI Commercial Plumbing Inspector
State of WI Commercial Electrical Inspector
State of WI UDC Construction Inspector
State of WI UDC Plumbing Inspector
State of WI UDC Electrical Inspector
State of WI UDC HVAC Inspector
State of WI Fire Detection, Prevention and Suppression Inspector
State of WI UDC Inspection Agency
State of WI Electrical Inspection Agency

INTERNATIONAL CODE COUNCIL

Commercial Building Inspector
Commercial Electrical Inspector
Commercial Energy Inspector
Commercial Mechanical Inspector
Residential Building Inspector

Contact Information

nicmiles123@gmail.com
(503) 857-6494

EDUCATION

Linfield University, McMinnville, OR
Bachelor of Arts, Mass Communication
May 2013

CERTIFICATIONS

Property Maintenance and Housing Inspector - *International Code Council, valid 8/26/26*
Zoning Inspector - *International Code Council, valid until 9/28/25*
Certified Code Enforcement Officer - *International Code Council, valid until 10/20/25*
Intermediate Code Enforcement - *Oregon Code Enforcement Association (80+ training credits)*

MEMBERSHIPS

American Planning Association (Wisconsin Chapter) - *Member*
Wisconsin Code Officials Alliance - *Member*

WORK EXPERIENCE

Zoning Administrator - *City of Stoughton. Stoughton, WI*

April 2024 - Present

- Administer the zoning code, issue land use permits, answer zoning questions, review site plans for compliance with codes, and process rezoning requests
- Conduct zoning inspections and complaints and processes violations with written and verbal correspondence up to and including attendance at Municipal Court as needed to support violation documentation
- Attend Planning Commission Meetings as Secretary to Commission; coordinate meetings, prepare publications, and transact Commission business as required
- Assist the Director in Comprehensive Plan amendments, Census updates and planning functions such as report preparation, data collection, and site plan review
- Revise and refine code to more effectively apply zoning standards to new developments rather than rely of planned development process

Code Compliance Officer II (Lead) - *City of McMinnville. McMinnville, OR*

January 2020 - Present

- Managed code compliance staff and response to complaints regarding violations of the McMinnville Municipal Code; Assign and manage staff caseloads, review work and provide feedback and guidance on sensitive and complex issues
- Developed and revised municipal code language to better serve community and address current and future issues
- Represented code compliance office at legal hearings, City Council meetings and other public and community events
- Solicited abatement bids, manage cleanup projects on public and private property, and generate final reports
- Guided applicants through necessary permitting process to resolve code violations, and assist in review

of applications for completeness

- Participate in City budgeting process and manage annual abatement fund
- Manage community Fall Haul cleanup event and Splash and Scrub volunteer graffiti removal program

Code Compliance Officer I - *City of McMinnville. McMinnville, OR*

September 2018 - January 2020

- Responded to citizen and staff complaints regarding public health and safety code violations
- Conducted inspections and work with property owners to resolve any code violations
- Submitted reports and findings to supervisor and hearings officers as required
- Maintained highly organized records, correspondences, photographs and inspection reports

Project Manager - *Rogers Construction. McMinnville, OR*

April 2017 - August 2018

- Assisted with creating weekly crew and equipment schedules
- Coordinated with on-site crew, sub-contractors and clients to monitor and adjust timelines as needed
- Inventoried and organized raw material deliveries both at shop and on-site
- Traveled between multiple job sites to deliver supplies or meet with crew
- Monitored each project to ensure all aspects were completed per proposal specifications



BUILDING PERMIT FEE SCHEDULE

Building Groups

Group 1 - Residential buildings in which families or household live, rooming houses, residential garages, and storage sheds (this group does not include hotels, motels, or institutional buildings).

Group 2 - General and professional offices, barber shops, beauty parlors, bowling alleys, dry-cleaning establishments, clinics, natatoriums, shelters, hotels and motels, Taverns, restaurants, cafeterias, retail establishments, commercial garages and service stations. Churches, assembly halls, theaters, exhibition buildings, educational institutions, hospitals, nursing homes, places of detention, gymnasiums, daycare centers, arenas, laboratories, lodge halls, funeral homes, libraries, skating rinks, dance halls, and armories.

Group 3 - Warehouses, freight terminals, storage buildings, refrigeration storage, factories, machine shops, electric sub-stations, sewage treatment plants, heating plants, steam and electric generating plants, transformer vaults and other buildings not classified in Groups 1-3.

NEW CONSTRUCTION FEES

Building Permits

Group 1 \$0.15 per square foot with a minimum fee of \$100

Group 2 \$0.30 per square foot with a minimum fee of \$150

Group 3 \$0.20 per square foot with a minimum fee of \$150

Electrical Permits

Group 1 \$0.060 per square foot with a minimum fee of \$100

Group 2 \$0.060 per square foot with a minimum fee of \$150

Group 3 \$0.050 per square foot with a minimum fee of \$150

Plumbing Permits

Group 1 \$0.060 per square foot with a minimum fee of \$100

Group 2 \$0.060 per square foot with a minimum fee of \$150

Group 3 \$0.050 per square foot with a minimum fee of \$150.

Heating/Ventilating/Air Conditioning Permits

Group 1 \$0.060 per square foot with a minimum fee of \$100

Group 2 \$0.060 per square foot with a minimum fee of \$150

Group 3 \$0.050 per square foot with a minimum fee of \$150.

Automatic fire suppression and/or fire alarm system inspection permit

Required for new construction or when new system installed in existing building

Group 1 \$0.060 per square foot with a minimum fee of \$100

Group 2 \$0.060 per square foot with a minimum fee of \$150

Group 3 \$0.050 per square foot with a minimum fee of \$150

GENERAL NOTES

Areas included for fee calculation purposes shall include all floor levels, basement, attached garages, porches and all spaces enclosed and under roof.

The Building Inspection Department will be responsible for calculating the square footage of all buildings.

All permit fees are rounded to the nearest dollar.

ALTERATIONS AND REPAIRS TO EXISTING BUILDINGS

Building Permits 1% of building construction cost or a minimum fee whichever is greater -

Residential \$60

Commercial \$150

Electrical Permits 1% of electrical construction cost or a minimum fee whichever is greater -

Residential \$60

Commercial \$100

Plumbing Permits 1% of plumbing construction cost or a minimum fee whichever is greater -

Residential \$60

Commercial \$100

Heating/Ventilating/Air Conditioning Permits 1% of heating/ventilating/air conditioning cost or a minimum whichever is greater -

Residential \$60

Commercial \$100

GENERAL NOTES

Construction cost includes labor and materials (Projects that have no labor cost will have materials cost doubled for permits fees)

The Building Inspector shall be responsible for estimating construction costs utilizing information provided by permit applicants.

All permit fees are rounded to the nearest dollar.

A person who proceeds with work for which a permit is required before obtaining a permit shall pay twice the fee.

Building code reviews and any services requested by the Municipality outside of the normal permitted inspections will incur a \$75.00 hourly charge.

MISCELLANEOUS FEES AND REQUIREMENTS

Moving of Buildings/Structures ½ of rates charged for new construction. (Minimum of \$200 per structure)

Demolition \$60 per residential building, \$100 per commercial building

Permit to Start Early Construction \$200 per residential permit, \$400 per commercial permit

Wisconsin Uniform Building Permit Seal per seal \$60

Additional and Miscellaneous Inspections \$150 per inspection

Residential Plan Review single family residential \$100

multi-family residential \$200

Commercial Plan Review New Structures 0 - 25,000 cubic feet \$150, 25,001 - 50,000 cubic feet \$250

Commercial Plan Review Remodels 0 - 25,000 cubic feet \$150, 25,001-50,000 cubic feet \$200, 50,001

-100,000 cubic Feet 300.00

Review of Plans that have been examined by Wisconsin Dept. of Safety & Professional services (DPS) New Structures, Additions, Remodels \$100

Erosion Control Permit Residential \$200, Commercial \$300

INSPECT LLC

ZONING REVIEW FEES

One- and Two-Family Dwelling

New \$100

Addition \$60

Accessory buildings \$60

Fence \$60

Deck \$60

Pool \$60

Commercial Building

New \$200

Addition \$150

Accessory Building \$100

Industrial Building

New \$200

Addition \$150

Accessory Building \$100

Sign

24 sq ft or less \$60

More than 24 sq ft \$100



THREE-1

OP ID: AS

CERTIFICATE OF LIABILITY INSURANCE

Section VI. Item #18.

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PRODUCER Lanz & McArdle Agency Inc. 1022 17th Ave. PO Box 116 Monroe, WI 53566 Agency Account	608-325-9126	CONTACT NAME: Mitch McArdle PHONE (A/C, No, Ext): 608-325-9126 FAX (A/C, No): 608-325-9128 E-MAIL ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A: Cincinnati Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
INSURED 3C Inspect LLC Ryan Lindsey 2038 Ridgeway Road Monroe, WI 53566		NAIC #

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			ENP 0610702	04/02/2024	04/02/2025	EACH OCCURRENCE \$ 1 Million DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1 Million GENERAL AGGREGATE \$ 2 Million PRODUCTS - COMP/OP AGG \$ 2 Million
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			ENP0610702	02/13/2025	04/02/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1 Million BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			ENP0610702	09/14/2024	04/02/2025	EACH OCCURRENCE \$ 1 Million AGGREGATE \$ 1 Million
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE OTH-ER E.I. EACH ACCIDENT \$ E.I. DISEASE - EA EMPLOYEE \$ E.I. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

BLANK00

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Agency Account



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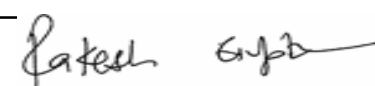
PRODUCER BIBERK P.O. Box 113247 Stamford, CT 06911	CONTACT NAME:	
	PHONE (A/C, No, Ext): 844-472-0967	FAX (A/C, No): 203-654-3613
INSURED 3C Inspect LLC 2038 Ridgeway Rd Monroe, WI 53566	E-MAIL ADDRESS: customerservice@biBERK.com	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: National Liability & Fire Insurance Company	
	INSURER B:	
	INSURER C:	
	INSURER D:	
INSURER E:		
INSURER F:		
NAIC #		
20052		

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

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INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE
	CLAIMS-MADE <input type="checkbox"/> OCCUR <input type="checkbox"/>						DAMAGE TO RENTED PREMISES (Ea occurrence)
							MED EXP (Any one person)
							PERSONAL & ADV INJURY
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG
	OTHER:						
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)
	ANY AUTO						BODILY INJURY (Per person)
	OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/>						BODILY INJURY (Per accident)
	HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/>						PROPERTY DAMAGE (Per accident)
	UMBRELLA LIAB						EACH OCCURRENCE
	EXCESS LIAB						AGGREGATE
	DED <input type="checkbox"/> RETENTION \$ <input type="checkbox"/>						
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE
							E.L. DISEASE - POLICY LIMIT
A	Professional Liability (Errors & Omissions): Claims-Made			N9PL355393	02/14/2025	02/14/2026	Per Occurrence/Aggregate
							\$1,000,000/\$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER	CANCELLATION
3C Inspect LLC 2038 Ridgeway Rd Monroe, WI 53566	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 



CERTIFICATE OF LIABILITY INSURANCE

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INSURED 3C Inspect LLC 2038 Ridgeway Rd Monroe, WI 53566	E-MAIL ADDRESS: customerservice@biBERK.com	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: National Liability & Fire Insurance Company	
	INSURER B:	
	INSURER C:	
	INSURER D:	
INSURER E:		
INSURER F:		
NAIC #		
20052		

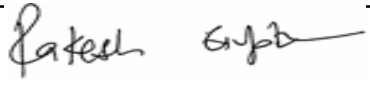
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INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE \$ 0
	CLAIMS-MADE <input type="checkbox"/> OCCUR <input type="checkbox"/>						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 0
							MED EXP (Any one person) \$ 0
							PERSONAL & ADV INJURY \$ 0
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 0
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$ 0
	OTHER:						\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/>						EACH OCCURRENCE \$
	EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/>						AGGREGATE \$
	DED <input type="checkbox"/> RETENTION \$ <input type="checkbox"/>						\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N	N/A	N9WC359168	02/14/2025	02/14/2026	X PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$100,000 E.L. DISEASE - EA EMPLOYEE \$100,000 E.L. DISEASE - POLICY LIMIT \$500,000
	Professional Liability (Errors & Omissions): Claims-Made						Per Occurrence/ Aggregate

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

3C Inspect LLC 2038 Ridgeway Rd Monroe, WI 53566	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
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INSURED LM Inspect LLC Louis Field P.O. Box 4 Juda, WI 53550		<table border="1"><thead><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A : Cincinnati Insurance Company</td><td></td></tr><tr><td>INSURER B :</td><td></td></tr><tr><td>INSURER C :</td><td></td></tr><tr><td>INSURER D :</td><td></td></tr><tr><td>INSURER E :</td><td></td></tr><tr><td>INSURER F :</td><td></td></tr></tbody></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Cincinnati Insurance Company		INSURER B :		INSURER C :		INSURER D :		INSURER E :		INSURER F :	
INSURER(S) AFFORDING COVERAGE	NAIC #															
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A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			ENP 0734261	01/01/2025	01/01/2026	<table border="1"><tr><td>EACH OCCURRENCE</td><td>\$ 1,000,000</td></tr><tr><td>DAMAGE TO RENTED PREMISES (Ea occurrence)</td><td>\$ 500,000</td></tr><tr><td>MED EXP (Any one person)</td><td>\$ 5,000</td></tr><tr><td>PERSONAL & ADV INJURY</td><td>\$ 1,000,000</td></tr><tr><td>GENERAL AGGREGATE</td><td>\$ 2,000,000</td></tr><tr><td>PRODUCTS - COMP/OP AGG</td><td>\$ 2,000,000</td></tr><tr><td></td><td>\$</td></tr></table>	EACH OCCURRENCE	\$ 1,000,000	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 500,000	MED EXP (Any one person)	\$ 5,000	PERSONAL & ADV INJURY	\$ 1,000,000	GENERAL AGGREGATE	\$ 2,000,000	PRODUCTS - COMP/OP AGG	\$ 2,000,000		\$
EACH OCCURRENCE	\$ 1,000,000																				
DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 500,000																				
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GENERAL AGGREGATE	\$ 2,000,000																				
PRODUCTS - COMP/OP AGG	\$ 2,000,000																				
	\$																				
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			ENP0734261	02/13/2025	01/01/2026	<table border="1"><tr><td>COMBINED SINGLE LIMIT (Ea accident)</td><td>\$ 1,000,000</td></tr><tr><td>BODILY INJURY (Per person)</td><td>\$</td></tr><tr><td>BODILY INJURY (Per accident)</td><td>\$</td></tr><tr><td>PROPERTY DAMAGE (Per accident)</td><td>\$</td></tr><tr><td></td><td>\$</td></tr></table>	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000	BODILY INJURY (Per person)	\$	BODILY INJURY (Per accident)	\$	PROPERTY DAMAGE (Per accident)	\$		\$				
COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000																				
BODILY INJURY (Per person)	\$																				
BODILY INJURY (Per accident)	\$																				
PROPERTY DAMAGE (Per accident)	\$																				
	\$																				
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						<table border="1"><tr><td>EACH OCCURRENCE</td><td>\$</td></tr><tr><td>AGGREGATE</td><td>\$</td></tr><tr><td></td><td>\$</td></tr></table>	EACH OCCURRENCE	\$	AGGREGATE	\$		\$								
EACH OCCURRENCE	\$																				
AGGREGATE	\$																				
	\$																				
	<input type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				<table border="1"><tr><td>PER STATUTE</td><td>OTH-ER</td></tr><tr><td>E.I. EACH ACCIDENT</td><td>\$</td></tr><tr><td>E.I. DISEASE - EA EMPLOYEE</td><td>\$</td></tr><tr><td>E.I. DISEASE - POLICY LIMIT</td><td>\$</td></tr></table>	PER STATUTE	OTH-ER	E.I. EACH ACCIDENT	\$	E.I. DISEASE - EA EMPLOYEE	\$	E.I. DISEASE - POLICY LIMIT	\$						
PER STATUTE	OTH-ER																				
E.I. EACH ACCIDENT	\$																				
E.I. DISEASE - EA EMPLOYEE	\$																				
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	INSURER(S) AFFORDING COVERAGE	
	INSURER A: National Liability & Fire Insurance Company	
	NAIC # 20052	
INSURED LM Inspect LLC W 2983 Washington Street Juda, WI 53550	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

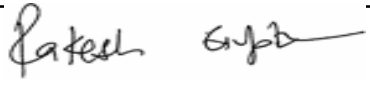
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	<input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$
							MED EXP (Any one person)	\$
							PERSONAL & ADV INJURY	\$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	\$
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG	\$
	OTHER:							\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$
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	<input type="checkbox"/> HIRED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB						EACH OCCURRENCE	\$
	<input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						AGGREGATE	\$
	<input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y <input type="checkbox"/> N	N/A				E.L. EACH ACCIDENT	\$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$
A	Professional Liability (Errors & Omissions): Claims-Made			N9PL380417	02/14/2025	02/14/2026	Per Occurrence/Aggregate	\$1,000,000/ \$2,000,000

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CERTIFICATE HOLDER

CANCELLATION

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	AUTHORIZED REPRESENTATIVE 



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Section VI. Item #18.

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER BIBERK P.O. Box 113247 Stamford, CT 06911	CONTACT NAME:	
	PHONE (A/C, No, Ext): 844-472-0967	FAX (A/C, No): 203-654-3613
INSURED LM Inspect LLC W 2983 Washington Street Juda, WI 53550	E-MAIL ADDRESS: customerservice@biBERK.com	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: National Liability & Fire Insurance Company	
	INSURER B:	
	INSURER C:	
	INSURER D:	
INSURER E:		
INSURER F:		
NAIC #		
20052		

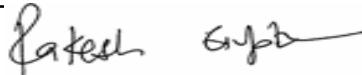
COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE \$ 0
	CLAIMS-MADE <input type="checkbox"/> OCCUR <input type="checkbox"/>						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 0
							MED EXP (Any one person) \$ 0
							PERSONAL & ADV INJURY \$ 0
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 0
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$ 0
	OTHER:						\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/>						EACH OCCURRENCE \$
	EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/>						AGGREGATE \$
	DED <input type="checkbox"/> RETENTION \$ <input type="checkbox"/>						\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N	N/A	N9WC379657	02/14/2025	02/14/2026	X PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$100,000 E.L. DISEASE - EA EMPLOYEE \$100,000 E.L. DISEASE - POLICY LIMIT \$500,000
	Professional Liability (Errors & Omissions): Claims-Made						Per Occurrence/ Aggregate

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER **CANCELLATION**

LM Inspect LLC W 2983 Washington Street Juda, WI 53550	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 



AGREEMENT FOR MUNICIPAL PLAN EXAMINATION AND INSPECTION SERVICES

This Agreement for Municipal Plan Examination and Inspection Services ("**Agreement**") is made as of _____, _____, by and between the Municipality and the Inspector.

ARTICLE 1 – FUNDAMENTAL TERMS

- 1.1 "Municipality"** shall mean City of Dodgeville, Iowa County, Wisconsin and its agents, employees, and authorized representatives.
- 1.2 "Inspector"** shall mean 3C Inspect LLC and its agents, employees, and authorized representatives.
- 1.3 "Work"** shall mean, collectively, the following services to be performed by the Inspector with respect to residential and, to the extent of the Municipality's certification by the Wisconsin Department of Safety and Professional Services ("**DSPS**"), commercial building projects within the Municipality's jurisdictional boundaries (each, a "**Building Project**"): (i) examine and process building plans as required by the applicable codes; (ii) process building permits; (iii) coordinate, perform and complete required inspections for permitted building construction; (iv) bill the Project the proper fees from permit applicants; (v) Provide access to software for Municipality to create monthly permit activity reports. Zoning will follow the City of Dodgeville Chapter 17 Zoning requirements.
- 1.4 Scope.** The Inspector shall perform the Work for the Municipality pursuant to and in accordance with the terms and conditions of this Agreement.
- 1.5 Compensation.** The Inspector shall be compensated for the Work based on the fee schedule attached. The Municipality acknowledges and agrees that the Inspector has the right to review the fee schedule. The Municipality will be notified in writing of any changes to the fee schedule. Fees will be collected directly from the permit applicant. A permit shall not be approved until all fees are paid.

This Agreement is subject to the terms and conditions as shown on pages 2 and 3 hereof. The Municipality and the Inspector have signed this Agreement as of the date first written above.

City of _____

By: _____

Print Name: _____

Date: _____

3C INSPECT LLC

By: _____

Print Name: _____

Date: _____

ARTICLE 2 – PERFORMANCE STANDARDS

The Inspector shall use that degree of care, skill, and professionalism ordinarily exercised under similar circumstances by members of the same profession practicing or performing the substantially same or similar services with respect to the category of services being performed. The Municipality acknowledges and agrees that: (i) plan examinations to be provided as part of the Work shall be solely based on the statements, representations, and information in the application, plans and other required and related submissions, including, but not limited to, statements, information and representations as to the location, measurement and/or identification of boundary lines, easements, and elevations; and (ii) inspections to be provided as part of the Work: (a) shall be based only upon visible, observable, and accessible conditions as they exist at the time of inspection; (b) are not designed or intended to predict future conditions; and (c) do not cover any latent defects, concealed defects, or defects not reasonably observable in the course of or at the time of inspection.

ARTICLE 3 – TERM AND TERMINATION

- 3.1 Initial Term and Renewal.** This Agreement shall become effective on _____ (the “Effective Date”) and shall remain in full force and effect until terminated by either party, pursuant to Section 3.2. This Agreement shall automatically renew for successive twelve (12) month periods (each a “Renewal Term”) unless either party gives written notice of nonrenewal at least ninety (90) days prior to the end of the then-current term (a “Nonrenewal Notice”), in which case the Agreement shall terminate at the end of the then-current term.
- 3.2 Termination.** Either party may terminate this Agreement for any reason or no reason upon 60 days advance written notice to the other party (a “Termination Notice”), which notice shall set forth the date of termination of this Agreement (the “Termination Date”). If this Agreement is terminated pursuant to a Termination Notice or Nonrenewal Notice or by any other means and the Inspector has collected Inspection Fees for Work (or other services) to be performed by the Inspector, the Inspector shall: (i) retain a portion of the Inspection Fees the Inspector has collected for every Building Project with respect to which the Inspector has performed or commenced any inspection prior to the Termination Date or the end of the then present contract term, which portion of Inspection Fees retained shall be proportionate to the portion of the Work completed and Work that is expected to be completed by the Termination Date; and (ii) deliver to the Municipality the Inspection Fees the Inspector has collected for every Building Project with respect to which the Inspector has not performed or commenced any inspection prior to the Termination Date or the end of the then present contract term and the Inspection Fees not retained under (i). Upon the termination of this Agreement under this Section 3.2 or nonrenewal pursuant to a Nonrenewal Notice, the Inspector shall have no further responsibilities with respect to any ongoing Building Project.

ARTICLE 4 – ADDITIONAL SERVICES

Notwithstanding anything in Section 1.3 to the contrary, the Work shall be limited to building plan examinations, inspections and zoning necessary to administer and enforce chs. SPS 320 to 325, Uniform Dwelling Code, and chs. SPS 361 to 366, Commercial Building Code and chs. SPS 381-384 Plumbing Code and chs. SPS 316 Electrical Code and city of Dodgeville Chapter 17 Zoning. In the event the Inspector provides services beyond those set forth in Section 1.3 at the direction of the Municipality, then the Municipality shall pay the Inspector for all such services based on the Inspector's then current hourly rates as set forth in the Inspector's rate schedule, which present rate schedule is shown below in Article 11.

ARTICLE 5 – INSURANCE

Commercial General Liability: \$1,000,000/occurrence, \$2,000,000 aggregate

Automobile Liability: \$1,000,000/occurrence, \$2,000,000 aggregate

Professional Errors and Omissions: \$1,000,000

Worker's Compensation as required by statute

Excess liability/Umbrella coverage may be used to meet these minimum

ARTICLE 6 – RELATIONSHIP OF THE PARTIES

- 6.1 General.** It is understood, agreed, and is the intent of the parties that the Inspector is at all times acting and performing as an independent contractor, not as a servant or employee of the Municipality, and the Inspector shall not hold itself out as such. The Inspector is solely responsible for the Inspector's employee benefit, tax withholding, employment taxes and workers' compensation insurance, and for complying with all other applicable laws, rules and regulations with regard to the Inspector's performance of the Work. The Inspector shall be solely liable for all Federal and State tax liability associated with any payments received from the Municipality under the terms of this Agreement. Nothing in this Agreement shall be deemed to create an employment, partnership, or joint venture relationship between the Municipality and the Inspector or any of the Inspector's employees. Neither party shall have any right, power or authority to act or create any obligation, express or implied, on behalf of the other party. Both the Municipality and the Inspector expressly acknowledge that the Municipality is not liable for unemployment compensation with regard to any services provided by the Inspector in accordance with the Agreement. The Inspector shall not receive from the Municipality any retirement or savings benefits, health insurance, or any other benefit offered to the Municipality's employees. Notwithstanding the foregoing or any other provision of this Article 6, the Inspector shall be the Municipality's "agent" as that term is specifically utilized and defined by the court in *Estate of Lyons v. CNA Ins.*, 207 Wis. 2d 446, 558 N.W.2d 658 (Ct. App. 1996) and as further explained in *Melchert et al. v. Pro Electric Contractors et al.*, 2017 WI 30, for purposes of governmental contractor immunity.
- 6.2 Licensing.** The Inspector is responsible for, and shall keep in full force and effect, any necessary federal and/or state licensing, and shall comply with all federal and state law regarding any services to be provided pursuant to this Agreement.
- 6.3 Facilities and Equipment.** The Inspector shall maintain a separate business from the Municipality with its own office, equipment, materials, and other such facilities. The Inspector shall be responsible for providing all code books, technical manuals and inspection equipment, incurring the cost of all necessary professional organization dues and costs of on-going training and re-certification, and a properly registered and insured vehicle for use while performing services, including the costs of maintenance and fuel.
- 6.4 Means of Performing Work.** The Inspector shall control the means of providing services under this Agreement, and the Municipality will not control the details of the Work. The Municipality shall have no control or supervision over the Inspector, other than accepting or rejecting the Work. Inspector is not required to work any set number of hours per week, any schedule or any routine. The Municipality has no right to compel the Inspector to work at a certain time, to travel to any particular location, to canvass a certain territory, or to work at specific places or at specific times. Any and all agreed upon office hours between the Municipality and the Inspector are subject to change depending on the

availability of the Inspector. In addition, the Inspector has a right to alter any agreed upon office hours during times of the year when permit applications have decreased when approved by the City. The Municipality cannot compel the Inspector to enter into any structure that the Inspector deems unsafe, or which may cause said Inspector bodily harm until said building is deemed to be safe for entry.

- 6.5 Municipality's Property.** The Inspector has no right to, and shall not, use the Municipality's name, symbol, or logo in the promotion of the Inspector's business or other activities, unless preapproved in writing by Municipality.

ARTICLE 7 – DOCUMENTS AND RECORDS

- 7.1 Municipality's Obligations.** The Municipality shall timely provide all data, information, plans, specifications, records and other documentation required by the Inspector to perform the Work. Notwithstanding anything to the contrary in this Agreement, the Municipality acknowledges and agrees that the Inspector shall be entitled to rely upon the adequacy, accuracy and completeness of any and all data, information, plans, specifications, records and other documentation that the Municipality provides to the Inspector relative to the Work.
- 7.2 Inspector's Obligations.** The Inspector shall maintain copies of all data, information, plans, specifications, records and other documentation utilized or created on behalf of the Municipality in the performance of the Work for a period of time not less than 5 years from the date of creation or last utilization thereof. The Inspector shall assist the Municipality in answering or responding to requests for open records but shall not be considered the records custodian for purposes of determining whether or not records should be provided in response to a request.

ARTICLE 8 – THIRD PARTY RELIANCE

This Agreement is intended for the mutual benefit of the parties hereto and no third party rights are intended or implied except with respect to permit applicants and, if a permit applicant is not the owner(s) of the real property to be improved pursuant to the applied for permit, the owner of the real property to be improved pursuant to the applied for permit (collectively, the "**Third Parties**"). The parties acknowledge and agree that: (i) the approval or conditional approval of a building plan shall not be construed as an assumption of any responsibility on the part of the Municipality or Inspector for the design or construction of the permitted improvement; (ii) the issuance of a building permit creates no legal liability, express or implied, on the Municipality or Inspector; (iii) the Third Parties are responsible for complying with all applicable codes, statutes, ordinances relative to the permitted improvements and the conditions of the building plan approval or building permit; (iv) no examination or inspection made by Inspector at any time relieves the Third Parties of responsibility for complying with all applicable codes, statutes, ordinances relative to the permitted improvements or the conditions of the building plan approval and/or permit; (v) Inspector and Municipality are released and discharged from any and all liability, claims, demands or causes of action that the Third Parties may hereafter have for injury, death or other damages arising out of or related to the permitted improvements, including, but not limited to, negligence claims, warranty claims and/or breach of contract claims; and (vi) the approvals, inspections, permits, reports and findings issued after the examinations, reviews or inspections are not intended as, nor are they to be construed as, a guarantee. In furtherance of the foregoing, the following disclaimer shall be included on all reviews or inspections: *The review of applications and/or the findings of inspection contained herein are intended to report conditions of noncompliance with applicable codes, statutes, and ordinances relative to the permitted improvements that are readily apparent at the time of review or inspection. The review or inspection does not involve a detailed examination of the property lines or surveys, mechanical systems or the closed structural and nonstructural elements of the building and premises. No warranty of the operation, use or durability of equipment, materials, products, or improvements is expressed or implied.*

ARTICLE 9 – NOTICES

All notices, demands, and communications provided for under this Agreement shall be delivered or mailed first class with postage prepaid, addressed in each case as follows, until some other address shall have been designated in a written notice given in like manner, and shall be deemed to have been given or made when so delivered or mailed: (i) if to the Inspector, 3C Inspect LLC, 2038 Ridgeway Rd, Monroe, WI 53566; and (ii) if to the Municipality,

Municipality Address:

ARTICLE 10 – MISCELLANEOUS

- 10.1 Integration and Amendment.** This Agreement may be amended, modified, or superseded only by a written instrument executed by all of the parties to this Agreement. This Agreement, including the exhibits hereto, constitutes the entire agreement between the parties hereto pertaining to the subject matters hereof and supersedes all negotiations, preliminary agreements and all prior or contemporaneous discussions and understandings of the parties hereto in connection with the subject matters hereof.
- 10.2 Waiver.** The failure of any party at any time or times to require performance of any provision of this Agreement shall in no manner affect the right at a later time to enforce that provision. No waiver by any party of any breach of any term contained in this Agreement, whether by conduct or otherwise, in any one or more instances, shall be deemed to be or construed as a further or continuing waiver of any such breach or a waiver of any other term contained in this Agreement.
- 10.3 Severability.** If any covenant, term or provision of this Agreement is held to be invalid or unenforceable for any reason, it is agreed that such invalidity or unenforceability shall not affect any other covenant, term or provision of this Agreement, and that the remaining covenants, terms, and provisions, or portions thereof, shall remain in full force and effect.
- 10.4 Counterparts and Copies.** This Agreement may be fully executed in separate counterparts by each of the parties hereto, such counterparts when combined constituting but one and the same instrument. Such counterparts may be exchanged electronically via e-mail or facsimile transmission, which shall be deemed an original. A copy of this Agreement shall have the same full force and effect as the original.
- 10.5 Successors and Assigns.** Neither party may assign any of its rights or delegate any of its obligations hereunder without the prior written consent of the other party. This Agreement shall inure to the benefit of and be binding upon each of the parties hereto and their respective successors and allowed assigns.
- 10.6 Jurisdiction and Governing Law.** All actions or proceedings in any manner relating to or arising out of this Agreement may be brought only in courts of the State of Wisconsin located in Green County, and the Parties hereby consents to the jurisdiction of such court. The Parties hereby waive any objection to the venue of such court. This Agreement shall be governed by the laws (excluding conflicts of laws rules) of the State of Wisconsin. To the extent of any conflict between the terms of this Agreement and the Municipality's codes or ordinances, this Agreement shall control.

ARTICLE 11 – CURRENT HOURLY RATES

Hourly rates for Additional Services are as follows:

Expert Witness \$75.00 an hour

Miscellaneous Services Requested by the Municipality

1. Property Maintenance

\$40.00 an hour
2. All other requested services not associated with the standard permitting processing, permitted building inspections and permitted zoning.

\$75.00 an hour

Meeting Attendance per Request by Municipality

1. Inspector

\$75.00 an hour/ One hour minimum