



## Agenda

Administration and Personnel Meeting

Thursday, February 29, 2024 at 4:00 PM

City Hall, 100 E Fountain St, Dodgeville, WI

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### I. CALL TO ORDER AND ROLL CALL

### II. APPROVAL OF MINUTES

1. Approval of Minutes from December 5, 2023

### III. NEW BUSINESS

2. Review and possible recommendation to the Common Council to revise the City's Personnel Manual.

### IV. ADJOURN

3. Motion to Adjourn

*Any person who has a qualifying disability, as defined by the Americans with Disabilities Act, that requires the meeting or material at the meeting to be in an accessible location or format, must contact the City Clerk at the address listed above or call 930-5228, prior to the meeting so that any necessary arrangements can be made to accommodate each request.*

**Minutes**

**Administration and Personnel Meeting**  
**Tuesday, December 05, 2023 at 5:00 PM**  
**City Hall Back Meeting Room,**  
**100 E Fountain St, Dodgeville, WI**

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**I. CALL TO ORDER AND ROLL CALL**

The meeting was called to order at 5 pm. Present: Meuer, Sersch, Reynolds-Lair. Also present: Novak and Lee.

**II. APPROVAL OF MINUTES**

1. *Approval of minutes from October 24, 2023.* Motion by Sersch, second by Reynolds-Lair to approve the minutes from Oct 24, 2023. Motion carried 3-0.

**III. CLOSED SESSION**

2. *Adjourn to Closed Session pursuant to Wis. Stat. Sec. 19.85 (1)(c) for the purpose of discussing employee evaluation, disciplinary action or termination.* Motion by Sersch, second by Reynolds-Lair to adjourn to Closed Session pursuant to Wis. Stat. Sec. 19.85 (1)(c) for the purpose of discussing employee evaluation, disciplinary action or termination. Roll call vote. Motion carried 3-0.

**IV. OPEN SESSION**

3. *Reconvene to Open Session.* Motion by Sersch, second by Reynolds-Lair to convene to Open Session.
4. *Any Action Needed as a Result of Closed Session.* Motion by Meuer, second by Sersch to accept the resignation of Hayden Schmit, mechanic. Motion carried 3-0.

**V. ADJOURN**

5. *Motion to Adjourn.* Motion by Reynolds-Lair, second by Sersch to adjourn the meeting. Motion carried 3-0. Time: 5:25 pm