

CITY OF DODGEVILLE HOUSING AUTHORITY

Monthly Regular Board Meeting
100 E. Fountain Street
Dodgeville, WI

March 13 2024, 10:00 a.m.

In Person Meeting – Dodgeville City Hall
& Virtual

Join Zoom Meeting

Meeting ID 871 7367 9351

Passcode: Dodgeville

- Certification of Public Notice and Approval of Agenda
- Approval of Minutes from February 14, 2024
- Financials
 - ✓ February
- Program updates
 - ✓ Status of program
 - ✓ PIC Monitoring
- Other Business
 - ✓ WRRP Landlord Grant update
- Next meeting
 - ✓ Scheduled - April 10, 2024
- Motion to Adjourn.

Dodgeville Housing Authority (DHA) Minutes, February 14, 2024

Present at Dodgeville City Hall: Commissioners Terry Edwards, Jeff Thomas, Jeff Grayson, Gretta Stilson, Patricia Rock and John Ziehr. Present via Zoom: Representing Allegiant Property Management, Cindy Knutson. Excused: Commissioner Tom DeVoss

Chairman Edwards called the meeting to order at 10:01 a.m. Jeff Thomas made the motion, Gretta Stilson second, to approve the Certification of Public Notice and Agenda. Motion passed unanimously. Terry Edwards presented the minutes from the January 17, 2024 meeting. John Ziehr made the motion, Patricia Rock second, to approve the minutes as presented. Motion passed unanimously. Cindy Knutson presented the financial report for January, 2024. Gretta Stilson made the motion, Jeff Thomas second, to accept the report as presented. Motion passed unanimously.

Program Updates:

- Cindy Knutson provided the Housing Choice Voucher program update. DHA currently has 59 lease-ups, the same number at the time of last month's review. There are 21 potential clients on the waiting list. All waiting list clients have been sent source updates to verify they still qualify and want to participate in the program.
- Cindy reported that the most recent PIC Monitoring rating was 100%. All recertifications are in the system and we are in compliance.

The following was reviewed under New Business:

- Gretta Stilson made the motion, Jeff Grayson second, that DHA renew its annual membership in the Wisconsin Association of Housing Authorities in the amount of \$70. Motion passed unanimously.

The following was reviewed under Old Business:

- The commissioners reviewed and edited the information sheet and application for the proposed residential rental rehabilitation grant program. The final draft will be approved at the March meeting with a working group of commissioners appointed to begin implementing the program.
- The board reached a consensus that Jeff Grayson should use his discretion in the coming year on whether to renew maturing certificate of deposits or deposit the funds in our checking account, based on the liquidity needs of cash for the proposed grant program.
- Gretta Stillson updated the commissioners on current mortgage rates.
- Jeff Thomas updated the commissioners on the status of the apartment/home rentals in Iowa County.
- Patricia Rock verified that her experiences as a client of DHA continues to be positive.

The next meeting of DHA will be held Wednesday, March 13, 2024 at 10:00 a.m. at Dodgeville City Hall, with a Zoom option available. There being no further business, Jeff Thomas made the motion, Patricia Rock second, to adjourn the meeting at 10:56 a.m. Motion passed unanimously.

Respectfully submitted,
Terry Edwards, Acting Secretary

Dodgeville Housing Authority
Balance Sheet
As of February 29, 2024

	Feb 29, 24
ASSETS	
Current Assets	
Checking/Savings	
Cash - Merchants	
1120.04 · Cash - Unrestricted	34,872.78
1120.05 · Cash - Restricted	921.64
Total Cash - Merchants	35,794.42
Total Checking/Savings	35,794.42
Total Current Assets	35,794.42
Other Assets	
WRRP Grant Project	
WRRP - BMO CD x6594	10,000.00
WRRP - BMO CD x8063	24,609.38
WRRP - BMO Money Market	21,398.04
WRRP - Fund Balance	-55,336.23
WRRP - Revenue - Interest	-671.19
Total WRRP Grant Project	0.00
Total Other Assets	0.00
TOTAL ASSETS	35,794.42
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	
2111.00 · A/P - Vendors & Contract...	2,769.60
Total Accounts Payable	2,769.60
Total Accounts Payable	2,769.60
Total Current Liabilities	2,769.60
Total Liabilities	2,769.60
Equity	
Retained Earnings	32,385.62
Net Income	639.20
Total Equity	33,024.82
TOTAL LIABILITIES & EQUITY	35,794.42

Dodgeville Housing Authority
Profit & Loss YTD Comparison
February 2024

	<u>Feb 24</u>	<u>Jan - Feb 24</u>
Ordinary Income/Expense		
Income		
Operating Revenue		
3410.00 · Revenue - HUD Grants	25,389.00	50,778.00
3410.01 · Revenue - HUD Admin	3,462.00	6,781.00
Total Operating Revenue	<u>28,851.00</u>	<u>57,559.00</u>
Total Income	<u>28,851.00</u>	<u>57,559.00</u>
Gross Profit	28,851.00	57,559.00
Expense		
Administration		
4190.01 · Office Expense	0.00	60.00
4195.00 · Management Fees	2,769.60	5,424.80
Total Administration	2,769.60	5,484.80
HAP		
4715.01 · HAP Occupied Units	26,696.00	50,575.00
4715.04 · HAP Utility	405.00	860.00
Total HAP	<u>27,101.00</u>	<u>51,435.00</u>
Total Expense	<u>29,870.60</u>	<u>56,919.80</u>
Net Ordinary Income	<u>-1,019.60</u>	<u>639.20</u>
Net Income	<u><u>-1,019.60</u></u>	<u><u>639.20</u></u>