



PUBLIC NOTICE

Administration and Personnel Meeting

Monday, April 27, 2026 at 5:30 PM

City Hall Council Chambers, 410 E Leffler St, Dodgeville,

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AGENDA

I. CALL TO ORDER AND ROLL CALL

II. APPROVAL OF MINUTES

1. Approval of March 23, 2026 meeting minutes

III. OLD BUSINESS

IV. NEW BUSINESS

2. Review job description for City Administrator role provided by Public Administration Associates LLC and make a recommendation to council on the same.
3. Review ordinance for City Administrator role provided by Public Administration Associates LLC and make a recommendation to council on the same
4. Discussion of employee handbook as it relates to City Administrator role.

V. CLOSED SESSION

5. Adjourn to Closed Session - Pursuant to Wis. Stat. Sec. 19.85(1)(c) for employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for the purpose of:
Discussion of performance and compensation for Parks Foreman and Cemetery Foreman.

VI. OPEN SESSION

6. Reconvene to Open Session
7. Any Action Needed as a Result of Closed Session

VII. ADJOURN

8. Motion to Adjourn

Any person who has a qualifying disability, as defined by the Americans with Disabilities Act, that requires the meeting or material at the meeting to be in an accessible location or format, must contact the City Clerk at the address listed above or call 930-5228, prior to the meeting so that any necessary arrangements can be made to accommodate each request.



MINUTES

Administration and Personnel Meeting

Monday, March 23, 2026 at 5:30PM

City Hall, 410 E Leffler Street, Dodgeville, WI

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 5:30pm by Chair Jerry Johnson. Members present: Jerry Johnson, Tom DeVoss, Roxanne Reynolds-Lair. Others present: Mayor Barry Hottmann, Brian Cushman (EMS Chief)

II. APPROVAL OF MINUTES

1. Approval of minutes from February 23, 2026

Motion by DeVoss, second by Reynolds-Lair to approve minutes from February 23, 2026. Voice vote 3-0. Motion carried.

III. OLD BUSINESS

2. Discussion related to city administrator recruitment process with PAA

Motion by DeVoss, second by Reynolds-Lair to send out City Administrator assessment to appropriate staff. Voice vote 3-0. Motion carried.

3. Discussion of outsourcing for professional services for city related processes

This was a discussion only topic. No action taken.

V. NEW BUSINESS

4. Discussion and possible action on Public Works Director wages

This was a discussion only topic. No action taken.

5. Discussion and possible recommendation to common council to hire 2 additional part-time positions.

Motion by DeVoss, second by Reynolds-Lair to hire two casual positions, preferably Advanced EMTs (AEMTs). Voice vote 3-0. Motion carried.

VI. ADJOURN

6. Motion to Adjourn

Motion by DeVoss, second by Reynolds-Lair to adjourn. Voice vote 3-0. Motion carried.

Time: 6:20pm