



PUBLIC NOTICE

Common Council Regular Meeting

Tuesday, January 07, 2025 at 5:30 PM

City Hall, 100 E Fountain St, Dodgeville, WI 53533

AGENDA

I. CALL TO ORDER AND ROLL CALL

I. PLEDGE OF ALLEGIANCE

II. CONSENT AGENDA

- [1.](#) Approval of Minutes from December 17, 2024.
- 2. Approval of Claims from January 7, 2025.

III. PUBLIC COMMENT *Citizen or delegation presentations, requests or comments and discussion of same, pursuant to Wis. Stat. Sec. 19.83 (2) and Sec. 19.84 (2). Ten minute limit except by consent of council. No action will be taken on any item that is not specifically listed on the agenda.*

IV. REPORTS/RECOMMENDATIONS

- [3.](#) Police Report
- 4. Clerk/Treasurer Report
- 5. Mayor Report
- [6.](#) 2024 Dodgeville Senior Citizens Annual Expense Report

V. NEW BUSINESS

- 7. Consideration of a request from the Police Department to sell the 2017 police squad.
- [8.](#) Consideration of a request from the Police Department to approve the wellness day addition to the Dodgeville Police Department Wellness Policy.
- 9. Consideration of a recommendation from the Admin & Personnel Committee to approve a stipend for the acting Building Inspector.

VI. OLD BUSINESS

- 10. Consideration of a request from the Library Director to have authorization to enter into contracts or agreements related to the library project that are under \$10,000 without requiring further council approval, subject to legal review and consultation with DPW as needed.

VII. ADJOURN

- 11. Motion to Adjourn

Any person who has a qualifying disability, as defined by the Americans with Disabilities Act, that requires the meeting or material at the meeting to be in an accessible location or format, must contact the City

Clerk at the address listed above or call 930-5228, prior to the meeting so that any necessary arrangements can be made to accommodate each request.



MINUTES

Common Council Regular Meeting
 Tuesday, December 17, 2024 at 5:30 PM
 City Hall, 100 E Fountain St, Dodgeville, WI 53533

MINUTES

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 5:30 pm by Mayor Hottmann. PRESENT: Roxanne Reynolds-Lair, Shaun Sersch, Tom DeVoss, Jeff Weber, Dan Meuer, Jerry Johnson, Julie Johnson-Solberg, Larry Tremelling

I. PLEDGE OF ALLEGIANCE

II. CONSENT AGENDA

Motion by DeVoss, second by Johnson to approve the following consent agenda items. Voice vote. Motion carried 8-0.

1. Approval of Minutes from December 3, 2024.
2. Approval of Claims from December 17, 2024.

General = \$233,967.40, Water = \$215,839.24, Sewer = \$ 59,923.53, Total = \$509,730.17

III. PUBLIC COMMENT

Kyle Levetzow gave an update on Ice Wolves. The organization was disappointed to see the \$1M reallocated to the armory building. Open skate has been successful so far this year. There are tournaments coming up in January/February. Council members suggested more planning for improvements for the pavilion so they have a better understanding on what needs to happen at the facility for future budget considerations.

IV. REPORTS/RECOMMENDATIONS

3. *Recreation Report* - New Recreation Director, Megan James, introduced herself and provided an update to Council on her activities since beginning as rec director.
4. *Library Report* - Library Director Carrie Portz was present to review the library building project. The contract with the State is expected any day now. They library is working to lock down their temporary site and getting an estimate for moving services to see if it's viable. Coming up, a fundraising campaign and community conversation.

5. *Clerk/Treasurer Report* - Aulik wanted to remind everyone that City Hall is Closed December 24th & 25th for Christmas and December 31st and January 1st for New Year's. Tax payments dated 12-31 and received in the dropbox or mail after the new year will be posted with a December 31st date.
6. *Mayor Report* - Mayor Hottmann reiterated on working a temp site for library. Vibrant spaces grant was submitted and they expect to hear back in March. The mayor read a thank you note for donating to the Silk Road Conference.

V. NEW BUSINESS

7. *Discussion and possible action to approve a contract with TNT Gymnastics LLC.* Rec Director James stated that TNT Gymnastics asked to run a winter gymnastics program. The City will receive \$5/participant. This is a trial and if it works out, TNT may do additional programming. Motion by DeVoss, second by Johnson-Solberg to approve a contract with TNT Gymnastics, LLC. Voice vote. Motion carried 8-0.
8. *Discussion and possible action on HGA 's Architectural and Engineering Services Proposal for Library Building Project.* Director Portz stated this proposal will lead to the contract with HGA. This includes options for engineering, landscape architecture design, tech engineering, and interior design support. The Library Building Committee elected to go with the options with the timeline needed to accomplish the project. The Library Board has already approved this proposal. Motion by Reynolds-Lair, second by DeVoss to approve HGA's Architectural and Engineering Services Proposal for Library Building Project. Roll call vote. Motion carried 8-0.
9. *Discussion and possible action to authorize Library Building Committee to make certain project decisions without Council approval.* Mayor Hottmann stated that this came about as there was some concern about keeping the project moving along. These items are not large dollar amounts and fit within the purchasing policy. Discussed as a good protocol would be to run most items by Attorney Hagen to move forward - consulting the DPW as needed. Motion by DeVoss, second by Weber to authorize the Library Building Committee to make certain project decisions without Council approval. Voice vote. Motion carried 8-0.
10. *Discussion and possible action to approve Ordinance 2024-05: An ordinance to creation Section 12.12(a)(4) of the Municipal Code of the City of Dodgeville, Iowa County, Wisconsin, relating to the Annual Term for Mobile Food Vending Permits.* Motion by Meuer, second by Johnson to approve Ordinance 2024-05: Creating Section 12.13(a)(4) of the Municipal Code

related to the Annual Term for Mobile Food Vending Permits. Roll call vote. Motion carried 8-0.

- 11. *Discussion and possible action to set fees for the new "Food Truck Vendor Permit" and "Special Event License" and to approve the 2025 Fee Schedule.* Aulik reviewed various license changes with the update of Chapter 12. Newly created permits/licenses are a "Food Truck Vendor Permit" and "Special Event License". The Ordinance Committee recommended a fee of \$200/annually or \$20/day. Additional changes were to building inspection, cemetery and pool fees. Motion by Johnson, second by Weber to approve the 2025 Fee Schedule as written. Roll call vote. Motion carried 8-0.

- 12. *Consideration of a recommendation from the Finance Committee to obligate the remaining American Rescue Plan Act (ARPA) Funds.* American Rescue Plan Act (ARPA) Funds must be obligated by year end 2024 and spent by 2026. Motion by Meuer, second by Johnson to obligate the remaining ARPA Funds as presented and remaining funds be put towards the plow truck. Roll call vote. Motion carried 8-0.

- 13. *Discussion and possible action to approve an Intergovernmental Agreement by and between the City of Dodgeville and Town of Dodgeville to Create A Joint Room Tax Commission and Tourism Zone.* Mayor Hottmann reviewed this project with the Town of Dodgeville. There will be 6 members: 2 from the City, 2 from the Town and 2 from the hotel industry. Motion by Weber, second by DeVoss to approve an Intergovernmental Agreement with the Town of Dodgeville to create a Joint Room Tax Commission and Tourism Zone. Roll call vote. Motion carried 8-0.

- 14. *Discussion and possible action to approve Ordinance 2024-06: An Ordinance to Amend Section 3.13 of the Municipal Code of the City of Dodgeville, Iowa County, WI relating to Room Tax.* Motion by Johnson, second by Weber to approve Ordinance 2024-06: Amending Section 3.13 of the Municipal Code related to Room Tax. Roll call vote. Motion carried 8-0.

- 15. *Discussion and possible action to approve a letter engagement with Johnson Block for year end 2024 accounting services.* Motion by Meuer, , second by Reynolds-Lair to approve a letter of engagement with Johnson Block for year end 2024 accounting services. Voice vote. Motion carried 8-0.

- 16. *Discussion and possible action to accept a proposal from Foster & Foster Consulting Actuaries, Inc (formerly Key Benefit Concepts) for a multi-year actuarial study related to Other*

Post-Employment Benefits (OPEB) liability. Motion by DeVoss, second by Johnson-Solberg to accept a proposal from Foster & Foster Consulting Actuaries, Inc for a 4-year actuarially study related to OPEB liability. Voice vote. Motion carried 8-0.

- 17. *Discussion and possible action to approve a Letter of Engagement with Johnson Block & Company for audit services for Tax Incremental District 3.* Motion by DeVoss, second by Meuer to approve a letter of engagement with Johnson Block for TID 3 Audit Services. Voice vote. Motion carried 8-0.

VI. OLD BUSINESS

- 18. *Discussion and possible action to approve an agreement with Community Development Alternatives Inc for closeout services related to the relocation of households in 2019-2020.* Aulik stated that Dale Klemme was not available to address Council at this meeting but provided additional emails regarding the conversation he had with the former mayor. Motion by Meuer to approve the agreement for \$4,500, second by Johnson. Roll call vote. Motion carried 8-0.

VII. ANY OTHER BUSINESS AS ALLOWED BY LAW

None.

VIII. ADJOURN

- 19. *Motion to Adjourn.* Motion by Weber, second by Johnson-Solberg to adjourn the meeting. Voice vote. Motion carried 8-0.

DODGEVILLE POLICE DEPARTMENT

Section IV. Item #3.

111 W. Merrimac
Dodgeville, WI 53533

Telephone: 608-935-3238
Fax: 608-935-9655

Chief of Police Brandon Wilhelm

TO: Dodgeville City Common Council
FROM: Chief Brandon Wilhelm
RE: December 2024 Chief of Police Report (January 7th Council Meeting)

- December 2024 Calls for service. 241 compared to 173 in 2023=39% increase.
- 2024 had 2971 calls for service compared to 2385 in 2023= 24.5% increase
- Police Department Annual Report for 2024 will be submitted in March 2025
- We have shifted over to our new reporting system- Zuercher.
- Working on finalizing the City Emergency Response Plan in January.

Motions/New Business:

-Looking to update our Wellness Policy (attached). Requesting formal council action to approve the wellness day addition to the Dodgeville Police Department Wellness Policy in the form of a motion.

-2025 squad arrived in early January. We are still working on getting both squads outfitted. Requesting formal council action and consideration in the form of a motion to remove the 2017 Ford Explorer from our fleet, utilizing Wisconsin Surplus as the facilitator of the sale and request the proceeds to be utilized towards any remaining costs for the outfitting of the 2025 squads.

CITIZENS ANNUAL EXPENSES FOR 2024

INSURANCE	ENTERTAINMENT	FOOD & SUPPLIES	MISCELLANEOUS	MO. TOTALS
	\$ -	\$ 15.83	\$ 54.00	\$ 369.83
	\$ 397.00	\$ 8.48	\$ 48.00	\$ 753.48
	\$ -	\$ 64.96	\$ 48.00	\$ 412.96
	\$ -	\$ 18.19	\$ 54.00	\$ 372.19
	\$ 417.91		\$ 109.00	\$ 826.91
			\$ 48.00	\$ 348.00
	\$ 300.00	\$ 32.84	\$ 85.00	\$ 717.84
			\$ 48.00	\$ 348.00
250.00	\$ 350.00	\$ 78.74	\$ 88.20	\$ 1,066.94
	\$ -		\$ 71.50	\$ 371.50
	\$ -	\$ 7.88	\$ 48.00	\$ 355.88
	\$ 433.17		\$ 548.00	\$ 1,281.17
250.00	\$ 1,898.08	\$ 226.92	\$ 1,249.70	\$ 7,224.70

DODGEVILLE POLICE DEPARTMENT

Section V. Item #8.

111 W. Merrimac
Dodgeville, WI 53533

Telephone: 608-935-3238
Fax: 608-935-9655

Chief of Police Brandon Wilhelm

SUBJECT: Annual Employee Wellness Day

Policy: In recognition of the importance that mental health plays in the general health and the well-being of employees while considering the relationship between good health, well-being, effective, and efficient public safety service, the following annual employee wellness day is adopted. The Chief of Police reserves the right to modify or discontinue the program. This wellness day is meant to coincide with other health and wellness opportunities and programs provided by the City of Dodgeville Employee Assistance Program and as outlined within the Dodgeville Police Department Wellness Policy 1035.

Objective: Employee wellness is inherent to the Dodgeville Police Department’s core values, and this policy is intended to promote mental health fitness for the Department members. It is designed to help employees deal with the day-to-day stressors of a career in public safety.

Procedure: Each year, an annual wellness day will be scheduled for each employee of the Police Department, including all support and command staff. The wellness day will generally be scheduled within 30 days prior to, or following, the employee’s anniversary date. The wellness day will include the following:

1. The employee will meet with a counselor from The Psychology Center, or another venue designated and/or approved by the Chief of Police, specializing in law enforcement wellness. The employee must attend this session; however, there is no requirement for the employee to say anything during the session. The first wellness check will generally be required to be in person, and a vehicle will be available for the employee to drive to the appointment. After the first appointment, subsequent appointments can be done via telehealth if the employee chooses.
2. The employee will review and update if needed, their Critical Incident Information Packet.
3. The employee will have a brief check-in with the Chief or their Designee as an annual opportunity for formal feedback and review. The Chief or their designee will advise the employee if there are any other tasks to complete prior to the employee being released from duty activities for the remainder of the day (e.g. an Officer is behind on reports or tasks needing attention).

(Note the employee will submit their time card as 8 hours worked, regardless of actual time worked)

It should be noted that during the counseling session everything said will be confidential (the only thing reported back is that the employee showed up for the session), HOWEVER, the following situations brought to the attention of staff during the process, will require reporting to a designated authority or otherwise permit a breach of confidentiality for purposes of safeguarding persons:

- *Probable or imminent risk of suicide, or homicide or grave physical harm to another person*
- *Possible abuse or neglect of a child or vulnerable adult*
- *Probable threat to national security*