

## **DODGEVILLE LIBRARY BOARD OF TRUSTEES MEETING**

Monday, June 19, 2023

The Board of Trustees met Monday, June 19, 2023 in person

Present: Vanderloo, Howard, Ponsler, Spady, Murphy, Droste, Wepking, Noel, McSherry

Absent: Solberg

Vanderloo called the meeting to order at 5:00 p.m. and there being no objections declared the meeting duly posted. The agenda for this meeting was declared approved and the May 8, 2023, and the June 7, 2023 minutes were approved and emailed to members. There were no objections.

**Public Comment:** None

### **Old Business**

- A. Circulation Policy: Angela discussed the circulation policy and shared the draft. The reserves portion of the policy was discussed. Patrons reserves will be held for seven days. Items not picked up after seven days will be reshelfed or returned to their home library upon expiration. She explained it is helpful for a guideline for reserves, and they will be more consistent moving forward with the loan periods. Motion by Howard to adopt the circulation policy as presented. Second by Ponsler. Motion carried.

### **New Business**

- A. Election of Board Officers: President: Jody Vanderloo, Vice President: Mary Wepking, Secretary: Kari McSherry. Finance Committee: Nancy Howard and Mary Wepking. Motion by Howard to approve the appointment of the officers and finance committee as discussed. Second by Spady. Motion carried.
- B. Library Board Seat Update: Angela will post the opening on the library's Facebook page. The new board member must live within the city limits. Lisa Spady has taken Paul Weber's position as the school representative.
- C. Draft Space Needs Study Results: FEH sent out a form regarding the library's needs. It gives us current numbers. There was discussion about study rooms. The next step would be a facility overview. Angela will check with Greg about the previous facility overview. Jody also discussed having the programming rooms in the lower level and having the Adult and Kids materials remain in the upper level. FEH will need approval to move forward. Motion by Howard to approve the plan sent by FEH. Second by Ponsler. Motion carried.
- D. 2024 Library Budget: Angela discussed the water/sewer increase, SWLS fees will decrease because of the weeding, technology fees-did increase, and also discussed adding staff. She will have a draft budget in August.

**Library Director's Report:** The circulation numbers are doing very well. Summer programming will also increase the numbers. Angela and Carol G. worked with Dodgeville School District and

Beanstack to work on linking school and public library reading programs for Summer 2023. Also visited many schools discussing the summer programming. There were 24 programs in May and storytime continues to be extremely popular. Our Facebook page and website calendar have all the upcoming events listed and is the best source of current information on programming.

Carol Murphy discussed the Chamber of Commerce requesting permission to have a table/tent on the Library grass area closest to Kwik Trip for registration of the Off the Vine Wine Walk on September 29. It was suggested that she check with Mayor Todd for approval.

**Financial Report and Acceptance of Monthly Bills:** Motion by Wepking to accept and pay the monthly bills. Second by Ponsler. Motion carried.

**Concerns and Comments of the Board:** The board thanks Jim Droste for his service on the board and wishes him good luck in his move and new appointment.

**Future Agenda Items:** Foundation meeting, next step with FEH Design.

**Upcoming Meeting:** Library Board of Trustees July 10, 2023, at 5:00 p.m.

**Closed session per Wisconsin Sec.1985(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility:** Motion by Ponsler. Second by Droste. Roll Call: Vanderloo, Howard, Ponsler, McSherry, Spady, Droste, Wepking. All in favor. Motion passed.

Motion by Droste to return to open session. Second by Spady. All in favor. Motion passed. No action taken in open session.

Meeting adjourned at 7:37 p.m.

Respectfully submitted by Kari McSherry