

DODGEVILLE LIBRARY BOARD OF TRUSTEES MEETING

Monday, February 13, 2023

The Board of Trustees met on Monday, February 13, 2023, in person and via zoom.

Present: Vanderloo, Howard, Droste, Ponsler, Wepking, McSherry, and Noel

Absent: Weber, Solberg, Murphy, Ashmore

Zoom: Zimmerman

Vanderloo called the meeting to order at 5:35 p.m. and there being no objections declared the meeting duly posted. The agenda for this meeting was declared approved and the January minutes were approved and emailed to members. There were no objections.

Public Comment

Thank you to the library staff and board was shared with the board from the John McSherry family.

Old Business

- A. Board Bylaws: Discussion about the need for a treasurer. It is suggested we add a sentence to the bylaws regarding the Finance committee. Two people are adequate, could be three at the discretion of the board, and appointed annually by the president. Motion by Wepking to remove the role of Treasurer from the Board of Trustees. Second by Howard. Motion carried. Angela will make the addition to the bylaws, and we will do a quick review next month and approve.
- B. Space Needs Assessment: Angela did not hear from HGA. There were 2 options that Angela attached to the email. One from JT Library Planning and the other from FEH. For specifics, please read the attachments. No timeline yet, but it was discussed that we will probably hire a fund-raising consultant and also discussed having the city pay for part of a new space needs assessment.

New Business

- A. Approval of the 2022 Wisconsin Public Library Annual Report: Angela discussed the annual report that will be sent to DPI. Also discussed the advantages of the SWLS system. Motion by Droste that the Dodgeville Public Library Board of Trustees states that the Southwest Wisconsin Library System did provide effective leadership and adequately met the needs of the library. Second by McSherry. Motion carried. Motion by Wepking that the 2022 Wisconsin Public Library Annual Report is approved as corrected. Second by Droste. Motion carried.
- B. Meeting Room Policy: Discussed the policy and specifically item #8-Groups using the library meeting space outside of regular hours. Angela will remove this item and it will be put on the agenda for approval next month.
- C. Increasing staffed hours at Ridgeway Volunteer Library: Ridgeway has 7 extra dates that the library will be open. The Farmers Market will also be occurring on those dates. It was requested that we increase Maggie's hours to help during those days. Cost of approximately

\$300.00. Angela has budgeted enough to cover this. All positive points were made regarding this change. Increased outreach days, increasing the service to Ridgeway community, building a relationship with the summer programming, and long-range future plans for the library. Items that are checked out of Ridgeway are all reimbursable. Droste made a motion to increase Maggie's hours in Ridgeway. Second by Howard. Motion carried.

Library Director's Report

Angela noted her activities in the report emailed to members. Nancy Ashmore only has 2 boxes of humor collection left. She has kept 2 boxes from the collection. The meeting room is ready to be used. Carol G is continuing to work on weeding the children's collection.

Financial Report and Acceptance of Monthly Bills

Howard moved to accept the monthly bills. Second by Ponsler. Motion carried.

Concerns and comments of the Board

None

Future Agenda Items

Approval of Bylaws, space needs assessment, and approval of the meeting room policy.

Upcoming Meetings

Library Board of Trustees: Monday, March 13, 2023, at 5:00 p.m.

Closed session per Wisconsin § Sec. 1985(1)(c): considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Library Director Six-Month Review

Motion by Wepking to go to closed session regarding Library Director Six-month review. Second by McSherry. Motion carried. 7:05 p.m.

Motion by Droste to return to open session. Second by Ponsler. Motion carried. 8:03 p.m.

Meeting adjourned at 8:05 p.m.

Respectfully submitted by Kari McSherry