

## **Dodgeville Housing Authority (DHA) Minutes, June 14, 2023**

Present at Dodgeville City Hall: Commissioners Terry Edwards, Gretta Stilson, Patricia Rock and Jeff Thomas. Present via Zoom: Representing Allegiant Property Management, Cindy Knutson and Commissioner Jeff Grayson. Excused: Commissioners Tom DeVoss and John Ziehr

Chairman Edwards called the meeting to order at 10:00 a.m. Jeff Thomas made the motion, Gretta Stilson second, to approve the Certification of Public Notice and Agenda. Motion passed unanimously. Terry Edwards presented the minutes from the May 10, 2023 meeting. Gretta Stilson made the motion, Patricia Rock second, to approve the minutes as presented. Motion passed unanimously.

Cindy Knutson presented the financial report for May, 2023. It was noted that the expected request for payment of the port-out from the City of Joliet came through in May after being six months in arrears. Allegiant requested funds from DHA's HUD held reserve to cover the cash shortage created by the port-out. The request was approved with the money received in June. DHA's June financial statements should reflect this activity. Jeff Grayson made the motion, Gretta Stilson second, to approve the financial report as presented. Motion passed unanimously.

#### Program Updates:

- Cindy Knutson provided the Housing Choice Voucher program update. DHA currently has 58 lease-ups, down one from the time of last month's review. There are 10 potential clients on the waiting list and five additional vouchers issued but not yet leased. There are no additional briefings scheduled at the present time.

#### The following New Business was conducted:

- The commissioners asked Cindy for a report on the remaining balance in our HUD held reserve at the July meeting.
- Cindy reported that HUD will conduct Voucher Management System review of DHA on June 27.

#### The following was reviewed under Old Business:

- The letter to landlords regarding a possible grant or loan program for apartment improvements continues to be delayed due to staffing shortages at Allegiant.
- Review of our Administrative plan was tabled until July. Cindy will e-mail a copy of the plan to the Commissioners prior to the July meeting. If there are any questions about the plan, Commissioners are to e-mail Cindy.
- There has been no activity on the Foster Youth Initiative.
- The Commissioners will review "Authorized signers" at the July meeting. Jeff Grayson will present the necessary information to be reviewed.

The next meeting of DHA will be held Wednesday, July 12, 2023 at 10:00 a.m. at Dodgeville City Hall, with a Zoom option available. There being no further business, Patricia Rock made the motion, Gretta Stilson second, to adjourn the meeting at 10:34 a.m. Motion passed unanimously.

Respectfully submitted,

Terry Edwards, Acting Secretary