

# City of Dodgeville, Police and Fire Commission

## Regular Meeting Minutes

Monday April 17, 2023

### **I. CALL TO ORDER , ROLL CALL**

President Robert Kratochwill called to order the Regular Meeting of the Police and Fire Commission at 5:02 P.M. on Monday April 17, 2023 at Dodgeville City Hall.

Robert Kratochwill conducted roll call. The following persons were Present: President Robert Kratochwill, Diane Messer, Marie Fralick, Mary McKinley, Mike Humke. Also, present: Police Chief David Bauer, Eric Hagen City Attorney, Todd Novak Mayor, and Brian Whitehouse Fire Chief

### **II. CONFIRMATION AND COMPLIANCE**

**Motion** by Mike Humke to approve the Agenda as written and meeting was posted. Second by Diane Messer. Motion passed 5-0.

### **III. APPROVAL OF MINUTES, MARCH 7,2023**

**Motion** by Mike Humke to approve the March 7, 2023 Minutes as written. Second by Marie Fralick. Motion passed 5-0

### **IV. REPORTS**

**Police Department** report was presented by Police Chief Dave Bauer. The department is under going a transfer of duties in preparation for hiring a new police chief. Duties preformed presently by Police Chief are being assigned to other staff during the interim.

**Fire Department** report was presented by Fire Chief Brian Whitehouse. Chief Whitehouse distributed a Full Year Review of 2021 & 2022 and January -March 2023 Review summary. Calls in Jan-Mar 2023 are up six (6) compared to 2022 due to increase in motor vehicle accidents and structure fires.

Membership is at 33, the 2 newest members have completed required class. Both members are exhibiting willingness to exceed requirements. They will be interviewing a new candidate.

Continue bids for refurbishment of 1996 Peterbilt Engine 5 and will seek bids on 2007 Pierce Engine 1 for rust repair. Continue comparison of quotes for UTV Can-Am with 6 foot box.

Completed one controlled burn. Scheduled 200 acre burn, primarily at Bloomfield Manor Property, delayed due to weather conditions. Income source for Fire Department.

Annual elections were held at the April 7, 2023 meeting. All officers are returning from 2022.

## **V. NEW BUSINESS**

**Motion** was made by Mary McKinley to approve Elected Fire Officers as presented by Chief Whitehouse. Second by Diane Messer. Motion Passed 5-0

No action taken regarding PEI Management Consulting Firm. The City Attorney will be responsible for background history on selected candidates.

## **VI.CLOSED SESSION**

Consideration of adjourning to closed session pursuant to Wis. Stat. sec. 19.85(1)(e), which permits convening in closed session for the purpose of deliberating... for discussion and possible action on reviewing Police Chief Applications

**Motion** made by Mike Humke to move to Closed Session pursuant to Wis. Stat. sec. 19.85(1)(e), which permits convening in closed session for the purpose of deliberating ... for discussion and possible action on reviewing Police Chief Applications. Second by Marie Fralick. Roll Call vote. Fralick-Yes, Humke-Yes, Messer-Yes, McKinley-Yes, Kratochwill-Yes. Motion passed 5-0. Also present: Eric Hagen, City Attorney. Todd Novak, Mayor

## **VII. OPEN SESSION**

**Motion** to reconvene to Open Session by Mary McKinley, second by Diane Messer. 5-0 carried.

**Motion** by Mary McKinley to contact candidates, an email will follow to confirm scheduled Interviews. Six (6) candidates will be interviewed. Second by Diane Messer. Motion Carried 5-0  
Dates to be reserved for initial interviews are Monday, April 24,2023, Tuesday, May 2, 2023 and second round interviews Tuesday, May 9, 2023. Council Room will be reserved from 1:00PM-5:30PM except Tuesdays, till 5:15PM.

**Motion** by Diane Messer to approve Interview Questions presented by Eric Hagen with the addition to Question 1 to include 'and why you have chosen to apply here in Dodgeville'. Sixteen questions will be included in the Interview. Applicant will be allowed time for questions or additional comments. Second by Marie Fralick. 4-0 carried. (Mike Humke absent)

## **VIII.NEXT MEETING: Special Meeting to be set by Commission**

Next meeting will be Monday April 24, 2023.

## **IX.ADJOURN**

**Motion** to Adjourn by Marie Fralick, second by Mary McKinley at 6:55PM 4-0 carried. (Mike Humke, absent)

Minutes prepared by Mary McKinley.