

## DODGEVILLE LIBRARY BOARD OF TRUSTEES MEETING

Monday, April 10, 2023

The Board of Trustees met on Monday, April 10, 2023, in person and via zoom.

Present: Vanderloo, Howard, Solberg, Ponsler, Wepking, Murphy, Noel, McSherry

Zoom: Droste

Missing: Weber, Zimmerman

Vanderloo called the meeting to order at 5:13 p.m. and there being no objections declared the meeting duly posted. The agenda for this meeting was declared approved and the March 2023 minutes were approved and emailed to members. There were no objections.

**Public Comment:** None

### Old Business

- A. Meeting Room Policy: Angela and Carol M. met with Greg Lee regarding installing cameras at the Annex. She will get back to us with the cost. Jeremy has started cleaning the Annex once a week.
- B. Space Needs Study: Kevin from FEH Design discussed his background with the company and also showed the board other libraries that his firm has designed. Interesting note: Kevin did the original design for this building when he first started. There have been many changes since we did the space needs study in 2014. We need to discuss goals, space needs, public engagement, and also develop as many options as possible. We need to discuss our challenges now, what kind of space do we want, how much square footage do we need. We will need another meeting with Kevin to discuss all of these questions. The meeting is set for Wednesday, June 7. Time will be either 3:00 pm or 4:00 pm. Angela will finalize the time.

### New Business

- A. Circulation Policy: Angela provided the board with a draft of the revisions to the policy. Access to Library Material by Minors has a new part of the policy. It says:

*It is the policy of Dodgeville Public Library that parents or legal guardians are responsible for monitoring and approving the selection of materials made by their children. It is the parent(s) or guardian(s) - and only these- who may restrict their children-and only their children-from access to library materials and services. Parents or guardians who wish to restrict access to certain material or services should so advise their children. Library staff cannot and do not act in loco parentis.*

Also discussed the maximum number of library material a patron may have checked out at any one time, and overdue items. The last line says: Dodgeville Public Library does not accept replacement copies in lieu of payment for items. Also discussed a separate policy for photocopies.

Angela also met with the City Attorney and the Dodgeville PD to discuss the theft of library materials. This language is directly from Chief Bauer:

*Theft of Library materials is defined under Wisconsin Statute as: whoever intentionally takes and carries away, transfers, conceals, or retains possession of any library material without the consent of a library official, agent, or employee and with intent to deprive the library of possession of the material may be penalized. The penalties can range from a municipal citation in the amount of \$200.50 for minor violations to a Class H Felony, with a fine not to exceed \$10,000 or imprisonment not to exceed 6 years or both, for thefts in excess of \$2,500.*

We will revisit the circulation policy at the next meeting.

- B. Friends of the Library Update: Carol M. said the Friends have “Host the Depot” set up for the summer at the Ridgeway Depot-2 in July, 2 in August, and 1 in September. We will continue with the Ridgeway Farmers Market as long as we can staff it. Ridgeway Library continues to have a large number of visitors. We are running out of good books for the Book Sales. It was mentioned to bring in some good books to donate for the sale.

### **Library Director’s Report**

Angela said we received the \$1,500 grant from the United Fund of Iowa County that will help fund the summer programming. The Summer Reading Challenge will be open to patrons of all ages. Patrons will be able to track reading using Beanstack app or paper logs which will be available in Dodgeville and Ridgeway. Prizes have been donated by area businesses, individuals, the Dodgeville Library Foundation, and the Friends of Dodgeville Public Library. More information about Teens and Adults will be coming in April. Carol G. is working to identify and order children’s books specific to our summer theme, “All Together Now,” after receiving the 2023 United Fund grant. National Library Week is April 23-29, 2023.

### **Financial Report and Acceptance of Monthly Bills**

Motion by Howard to accept monthly bills for payment. Second by Wepking. All in favor. Motion carried.

### **Concerns and comments of the Board**

Jody mentioned to the board to keep in mind people that would come to a Spark session.

### **Future agenda items**

Review the revisions of the circulation policy, Discuss fees for copies and scans, meeting room policy, June 7th meeting with FEH for Space needs plan, start to develop goals for library.

**Upcoming meeting:** Library Board of Trustees-May 8, 2023, at 5:00 p.m.

Meeting adjourned at 7:07 p.m.

Respectfully submitted by Kari McSherry