

## **Dodgeville Housing Authority (DHA) Minutes, August 14, 2024**

Present at Dodgeville City Hall: Commissioners Terry Edwards, Tom DeVoss, Patricia Rock, Jeff Thomas, Mary Pipal, and John Ziehr. Present via Zoom: Commissioner Gretta Stilson and Representing Allegiant Property Management, Cindy Knutson.

Chairman Edwards called the meeting to order at 10:01 a.m. Tom DeVoss made the motion, Gretta Stilson second, to approve the Certification of Public Notice and Agenda. Motion passed unanimously. Terry Edwards presented the minutes from the July 10, 2024 meeting. John Ziehr made the motion, Patricia Rock second, to approve the minutes with the following correction: Jeff Thomas made the motion, John Ziehr second, to adjourn the meeting; not Tom DeVoss made the motion, Patricia Rock second, to adjourn the meeting, as they were not at the meeting. Motion passed unanimously. Cindy Knutson presented the financial report for August, 2024. Mary Pipal made the motion, Jeff Thomas second, to approve the financial report as presented. Motion passed unanimously. John Ziehr, as Treasurer, updated the board on a DHA certificate of deposit which matured August 12, 2024. The certificate, in the amount of \$25,332.25, was renewed until September 12, 2025 at an annual percentage yield of 4.65%.

### Program Updates:

- Cindy Knutson provided the Housing Choice Voucher program update. DHA currently has 56 lease-ups, the same as the amount reported at the time of last month's review. There are three potential clients on the waiting list with an additional three vouchers issued but not yet leased.
- The PIC monitoring report was not available. Cindy will e-mail the report to the commissioners when it is available.

### The following was reviewed under New Business:

- Chairman Edwards informed the commissioners that the Wisconsin Association of Housing Authorities (WAHA) annual conference will be held September 18-20 at Potawatomi Hotel and Casino in Milwaukee. Commissioner training will be included at the conference. He encouraged the commissioners to consider attending the training and will send the pertinent information.

### The following was reviewed under Old Business:

- Chairman Edwards will compose a letter to be sent to landlords to remind them of our matching grant program.
- Chairman Edwards reported that former commissioner Jeff Grayson's name has been removed from the signature card at BMO Bank. Three commissioners are currently on the signature card: Jeff Thomas, Terry Edwards and John Ziehr. Cindy is to investigate accomplishing the same process at Merchant's Bank.

The next meeting of DHA will be held Wednesday, September 11, 2024 at 10:00 a.m. at Dodgeville City Hall, with a Zoom option available. There being no further business, Patricia Rock made the motion, Gretta Stilson second, to adjourn the meeting at 10:31 a.m. Motion passed unanimously.

Respectfully submitted,  
Terry Edwards, Acting Secretary