

**Dodgeville Administration & Personnel Committee**  
**MINUTES from Nov 25, 2024**

Meeting called to order at 4:30pm by Chair Dan Meuer

*Roll Call* - present Dan Meuer, Roxanne Reynolds-Lair, Greg Lee, Barry Hottman & Tom DeVoss. Others Present – Brian Cushman (EMS Chief), Grace Gervasi (HR)

*Motion to approve minutes* from Reynolds-Lair, Second by DeVoss

*Closed Session* – Conducting Assistant Director of Public Works interviews and to address an unpaid leave request. Motion by Meuer; Second by Reynolds-Lair to adjourn to closed session. Roll call vote. Motion carried 3-0.

*Reconvene to open session* (5:28pm) -- Motion by Meuer; Second by Reynolds-Lair. Motion carried 3-0.

*Unpaid Leave Request* -- Motion by Meuer to approve employee request for unpaid leave; Second by Reynolds-Lair. Motion carried 3-0.

*Time Off Request Document* -- Motion by Reynolds-Lair, Second by DeVoss to approve document. Motion carried 3-0.

*Motion to Adjourn* – Motion by Meuer, Second by Reynolds-Lair (5:32pm). Motion carried 3-0.