

I. CALL TO ORDER

1. Roll call.
2. Confirmation of Compliance with Open Meeting Laws and Notice Requirements
3. Verification of mandatory training requirements.

II. ELECTION OF OFFICERS

4. Election of Board of Review Chair
5. Election of Board of Review Vice-Chair

III. MINUTES

6. Approval of minutes from May 20, 2024.

IV. NEW BUSINESS

7. Confirmation that the City has an ordinance for the confidentiality of income and expense information provided to the Assessor under state law (Wis. Stat. § 70.47(7)(af)).
8. Receipt of assessment roll and sworn statements from the Assessor.
9. Review assessment roll and perform statutory duties including correcting descriptions or calculations, adding omitted property or eliminating double assessed property; verify with assessor that all Open Book changes are included in the assessment roll.
10. Discussion and possible action to Certify all corrections of error under state law (Wis. Stat. § 70.43).
11. Allow taxpayers to examine assessment data.
12. Assessor to present Annual Assessment Report including level of assessment.
13. Review of new laws related to property assessment.
14. Review Notices of Intent to File Objection and Schedule of Objection Hearings
15. Consideration of waivers of the required 48-hr notice of intent; requests for waiver of the BOR hearing allowing the property owner to appeal directly to the circuit court; requests to testify by telephone or sworn written statement; or any other legally allowed or required Board of Review matters.

V. OBJECTION HEARINGS (IF ANY)

16. Objections:
 - Property Owner Testimony
 - Assessor Testimony
 - Board Deliberation

VI. CONSIDER/ACT ON SCHEDULING ADDITIONAL BOARD OF REVIEW DATE(S)

VII. ADJOURN (TO FUTURE DATE IF NECESSARY)

17. Motion to Adjourn

Any person who has a qualifying disability, as defined by the Americans with Disabilities Act, that requires the meeting or material at the meeting to be in an accessible location or format, must contact the City Clerk at the address listed above or call 930-5228, prior to the meeting so that any necessary arrangements can be made to accommodate each request.