



**6:15 PM: WORKSHOP ON AMBULANCE RATE STUDY,
7:00 PM: SPECIAL CITY COUNCIL MEETING**

Thursday, March 12, 2026 at 7:00 PM

AGENDA

Our Vision. To have an infrastructure and city workforce that supports a sustainable, diversified and growing economy. We will partner with others to achieve economic development and other common goals that assure a high quality of living, and excellence in education.

MEETING INFORMATION

AGENDA

CITY COUNCIL SPECIAL MEETING

CITY HALL COUNCIL CHAMBERS / 7:00 p.m.
141 Main Street, Dillingham, AK 99576 (907) 842-5212

This meeting will also be available at the following online location: Zoom

Meeting ID: 920 483 0473; passcode: 99576

Or dial: 1(719)359-4580 or 1(253)205-0468

WORKSHOP ON AMBULANCE RATE STUDY AT 6:15 PM IN THE COUNCIL CHAMBERS

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

1. Minutes

Feb 5, 2026 CC RM

Feb 10, 2026 CC SM

Feb 20, 2026 CC SM

APPROVAL OF CONSENT AGENDA

APPROVAL OF AGENDA

STAFF REPORTS

2. Strategic Plan Report

City Manager and Staff Reports

Standing Committee Reports

Minutes

Finance and Budget 01/21/2026

Code Committee 12/17/2025

Citizen Committee Appointments

[3.](#) Open positions at this time: Library Advisory Board (2), Senior Advisory Committee (7), Friends of the Landfill (2)

Nate Carlow's email of interest

PUBLIC HEARINGS

[4.](#) O 2026-01 Disposal of an interest in municipal real property by lease at 307 W Main St to AML (public hearing)

CITIZEN'S COMMENTS (Prior Notice or Agenda Items)

[5.](#) Davis request

ORDINANCES AND RESOLUTIONS

[6.](#) O 2026-01: Disposal of an interest in municipal real property by lease at 307 W Main St to AML (adoption)

[7.](#) O 2026-02: DMC 4.20.020 & 4.30.100 Newspaper and Publication (introduction)

Set date for public hearing

[8.](#) O 2026-03: DMC 2.01.100 Retention of Election Materials (introduction)

Set date for public hearing

[9.](#) O 2026-04: DMC 2.09 Action by Unanimous consent (introduction)

Set date for public hearing

[10.](#) R 2026-05 AM: Increase Ambulance Fees (amended)

[11.](#) R 2026-08: Accepting the EPA Federal Appropriation for the landfill

[12.](#) R 2026-09: Resolution authorizing the use of the EPA Federal Appropriation for the landfill

[13.](#) R 2026-10: Set the dates for the Board of Equalization Meetings in 2026

UNFINISHED BUSINESS

NEW BUSINESS

14. EXECUTIVE SESSION:

Executive session. The following subjects may be discussed in an executive session, from which the public is excluded: Subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion, and specifically a discussion with the Mayor regarding potentially breaching the confidentiality protections of a prior executive session topic. See A.S. 44.62.310(c)(2); DMC 2.09.050(A)(2).

CITIZEN'S DISCUSSION (Open to the Public)

COUNCIL COMMENTS

MAYOR'S COMMENTS

ADJOURNMENT

[Informational](#)

File Attachments for Item:

1. Minutes

Feb 5, 2026 CC RM

Feb 10, 2026 CC SM

Feb 20, 2026 CC SM



**WORKSHOP AT 5:30 PM AND
CITY COUNCIL REGULAR MEETING AT 7:00 PM**

Thursday, February 05, 2026 at 7:00 PM

MINUTES

Our Vision. To have an infrastructure and city workforce that supports a sustainable, diversified and growing economy. We will partner with others to achieve economic development and other common goals that assure a high quality of living, and excellence in education.

MEETING INFORMATION

AGENDA

CITY COUNCIL REGULAR MEETING

CITY HALL COUNCIL CHAMBERS / 7:00 p.m.
141 Main Street, Dillingham, AK 99576 (907) 842-5212

Workshop on Rate Study at 5:30 PM

This meeting will also be available at the following online location: Zoom

Meeting ID: 920 483 0473; passcode: 99576

Or dial: 1(719)359-4580 or 1(253)205-0468

WORKSHOP – Ambulance Rate Study 5:30 p.m. – 6:24 p.m. Presented by Laticia Swift. Council Present: Steven Carriere, Curt Armstrong, Alice Ruby, Jean Barrett, Triston Chaney; Kevin McCambly arrived at 5:56 p.m. Staff Present: Jack, Scott, Laticia, Anita, Abigail. Public: Three citizens attended.

CALL TO ORDER Mayor Alice Ruby called the Regular Meeting to order at 6:59 p.m.

ROLL CALL

Present (In Person): Triston Chaney, Jean Barrett, Steven Carriere, Curt Armstrong, Alice Ruby, Mayor.

Present (Zoom): Kaleb Westfall; Kevin McCambly (arrived after roll call at 7:03 p.m.).

Staff Present: Jack, Anita, Abigail.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

1. Minutes from 01/08/2026 Special Council Meeting
January 8, 2026 Special Council Meeting. No corrections. Minutes approved as presented.

APPROVAL OF CONSENT AGENDA

None.

APPROVAL OF AGENDA

Motion 1 – Open Agenda

Motion to approve the agenda and make it an open agenda.

Moved by: Steven Carriere

Seconded by: Jean Barrett

Vote:

- Chaney – Yes
- Barrett – Yes
- Carriere – Yes
- Armstrong – No
- Westfall – No
- McCambly – No
- Ruby – No

Motion failed (3–4).

Motion 2 – Approve Agenda as Presented

Motion to approve the agenda as presented.

Moved by: Steven Carriere

Seconded by: Jean Barrett

Vote:

- Barrett – Yes
- Carriere – Yes
- Armstrong – Yes
- Westfall – No
- McCambly – No
- Chaney – Yes

Motion passed (4–2).

STAFF REPORTS

2. Strategic Plan Report
3. City Manager and Staff Reports

Jack provided a comprehensive report including:

- City coordination of parade and fun run (volunteer basis)
- Required staff training to reduce insurance costs
- Landfill project grant narrative included in packet
- Grandma’s House water damage assessment in progress; insurance review pending
- Quiet title action filed January 5, 2026; 60-day period ends approximately March 28, 2026
- Water line extension project on schedule (35% design phase targeted May 2026)
- Snake Point erosion extension pending FEMA determination
- Proposed DMC 5.30 revisions to increase housing and land availability
- Equipment status updates (graders and fleet)
- Introduction of Ordinance 2026-01 (AML lease)

Council asked questions regarding:

- Equipment maintenance and grader replacement

- Grandma’s House insurance timeline
- Budget match funds
- Asset registry implementation

4. Standing Committee Reports

Finance & Budget Committee

- Revenue and expense review completed
- FY26–27 budget work initiated

Code Committee

- Upcoming meeting February 12
- Reviewing land disposal items
- Definition of “newspaper” under review
- Discussion of fish tax topics

School Facilities Committee

- Positive collaboration reported with school leadership
- MOU being drafted regarding snow removal support

Citizen Committee Appointments

Planning Commission – Gregg Marxmiller (Reappointment)

Motion: Reappoint Gregg Marxmiller to the Planning Commission.

Moved by: Kaleb Westfall

Seconded by: Triston Chaney

Vote: Motion passed unanimously (6–0).

PUBLIC HEARINGS

None

CITIZEN’S COMMENTS (Prior Notice or Agenda Items)

None

ORDINANCES AND RESOLUTIONS

5. Ordinance Introduction: O 2026-01 Disposal of an interest in municipal real property by lease at 307 W Main St to AML

Set Date for Public Hearing and Adoption (at least 30 days after the date of introduction)

Motion: Introduce Ordinance 2026-01.

Moved by: Jean Barrett

Seconded by: Steven Carriere

Discussion included projected revenue (\$59,000 annual lease + utilities), reduced operational costs, and equipment considerations.

Vote: Motion passed unanimously (6–0).

Public hearing scheduled for March meeting (minimum 30 days after introduction).

6. Resolution 2026-05: Increase Ambulance Fees

Council consensus to postpone action until March meeting to allow revised rate structure.

No formal vote taken.

UNFINISHED BUSINESS

7. City Manager Selection

EXECUTIVE SESSION (for the purpose of discussing applicants to the position of City Manager)

DMC 2.09.050 Executive sessions.

A. The following subjects may be discussed in an executive session, from which the public is excluded:

2. Subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion;

Motion – Enter Executive Session

Under DMC 2.09.050(A)(2)

Moved by: Steven Carriere

Seconded by: Jean Barrett

Vote:

- Westfall – No
- McCambly – No
- Chaney – Yes
- Barrett – Yes
- Carriere – Yes
- Armstrong – No
- Ruby – Yes

Motion passed (4–3).

Council entered Executive Session at approximately 8:00 p.m.

Council returned to regular session at approximately 9:09 p.m.

Motion – Motion to direct the Mayor to enter into negotiations with Jack Salvo Jr. for the position of City Manager.

Moved by: Steven Carriere

Seconded by: Jean Barrett

Discussion included concerns regarding incomplete packet distribution to all council members.

Motion to Table

Motion to table the motion until Tuesday, February 10, 2026 (Special Meeting).

Moved by: Triston Chaney

Seconded by: Curt Armstrong

Vote:

- McCambly – Yes
- Chaney – Yes
- Barrett – No
- Carriere – No
- Armstrong – Yes
- Westfall – Yes

Motion passed (4–2).

NEW BUSINESS

9. Move the March Council Meeting one week later

(Allows at least 30 days between the introduction and the public hearing for Ordinance 2026-01 and accommodates Council Member(s) attending SWAMC the week of March 2)

Move March Council Meeting to March 12, 2026

Motion: Move March Regular Meeting to March 12, 2026.

Moved by: Steven Carriere

Seconded by: Triston Chaney

Vote: Unanimous (6–0).

Motion passed.

10. Decide who will go for Council Travel or Training in March and/ or April and give direction to staff for travel arrangements
 - a. Decide who is attending SWAMC March 4-8 and give direction to staff for travel arrangements.

Council determined funding sufficient for two attendees.

Council Members Steven Carriere and Kaleb Westfall will attend SWAMC March 4–8, 2026.

CITIZEN’S DISCUSSION (Open to the Public)

None.

COUNCIL COMMENTS

- Legislative testimony regarding PERS cap
- Importance of board of fisheries meetings participation
- Appreciation for staff and community volunteers

MAYOR'S COMMENTS

- Thanked outgoing and incoming library/senior center staff members Sonja Marx and Rebecca Duke
- Acknowledged senior center volunteers
- Encouraged recruitment for advisory commissions
- Requested a moment of silence for community members recently lost

ADJOURNMENT at 9:32

ATTEST:

Abigail Flynn, City Clerk
[SEAL]

Date of Approval



CITY COUNCIL SPECIAL MEETING

Tuesday, February 10, 2026 at 5:30 PM

MINUTES

Our Vision. To have an infrastructure and city workforce that supports a sustainable, diversified and growing economy. We will partner with others to achieve economic development and other common goals that assure a high quality of living, and excellence in education.

MEETING INFORMATION

CITY COUNCIL SPECIAL MEETING CITY HALL COUNCIL CHAMBERS / 5:30 p.m.

141 Main Street, Dillingham, AK 99576 (907) 842-5212

This meeting will also be available at the following online location: Zoom

Meeting ID: 920 483 0473; passcode: 99576

Or dial: 1(719)359-4580 or 1(253)205-0468

CALL TO ORDER

- Mayor Alice Ruby called the meeting to order at **5:30 p.m.**

ROLL CALL

Present:

- Jean Barrett
- Steven Carriere
- Curt Armstrong
- Kaleb Westfall
- Alice Ruby, Mayor

Arrived After Roll Call:

- Triston Chaney (arrived at 5:33 p.m.)
- Kevin McCambly (arrived at 5:35 p.m.)

Staff Present:

- Jack Savo Jr., Acting City Manager
- Abigail Flynn, City Clerk
- Anita Foran, Finance Director
- Tracy O'Malley, Police Chief

PLEDGE OF ALLEGIANCE

- The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

Motion: Approve the agenda.

- Moved by: Steven Carriere
- Seconded by: Jean Barrett

Vote: Motion passed unanimously by voice vote.

CITIZEN'S DISCUSSION (Prior Notice or Agenda Items)

- Dan Boyd asked whether council members who are out of town receive their meeting packets electronically.
- The Mayor responded that packets may be sent electronically; however, technical issues had prevented them from being opened.

SPECIAL BUSINESS

1. City Manager Selection

EXECUTIVE SESSION (for the purpose of discussing applicants to the position of City Manager)

DMC 2.09.050 Executive sessions.

A. The following subjects may be discussed in an executive session, from which the public is excluded:

2. Subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion;

A. Executive Session – City Manager Applicants

Motion: Enter Executive Session pursuant to DMC 2.09.050(A)(2) for the purpose of discussing applicants for the position of City Manager.

- Moved (to go into and to come out of) by: Steven Carriere
- Seconded (to go into and to come out of) by: Jean Barrett

Vote: Motion carried unanimously by voice vote.

Executive Session:

- Began at 5:45 p.m.
- Ended at 6:52 p.m.

B. Removal of Tabled Motion

Following return from Executive Session, **Jack Savo Jr., Acting City Manager**, advised the Council that the motion under consideration was identical to a previously tabled motion and must first be removed from the table before action could be taken.

Motion: Remove the previously tabled motion from the table.

- Moved by: Steven Carriere
- Seconded by: Jean Barrett

Vote: Motion carried unanimously by voice vote.

C. City Manager Appointment

Motion as restated by the Mayor: Direct the Mayor to offer the position of City Manager to **Jack Savo Jr.** and authorize the Mayor to negotiate a contract to bring back to the Council for approval.

(Clerk's note: this restatement does not match the original motion that stated "Motion to direct the Mayor to enter into negotiations with Jack Salvo Jr. for the position of City Manager.")

Conflict Disclosure:

- Councilmember Curt Armstrong disclosed that Jack Savo Jr. is his nephew.
- The Mayor determined that no financial conflict of interest existed.

Roll Call Vote:

- Triston Chaney – Yes
- Jean Barrett – Yes
- Steven Carriere – Yes
- Curt Armstrong – Yes
- Kaleb Westfall – Abstained
- Kevin McCambly – No

Result: Motion carried, 4 Yes, 1 No, 1 Abstention.

Motion Carried

(Clerk's Note Regarding Abstention: During the **roll call vote on the motion to appoint the City Manager**, a Councilmember stated, "I'm abstaining," without declaring a conflict of interest or requesting to be excused prior to the vote. Under AS 29.20.160 and DMC 2.09.160(B), a member present when the question is put is required to vote unless disqualified or formally excused. An abstention without meeting one of those exceptions is not authorized.)

COUNCIL COMMENTS

- Appreciation was expressed to City staff and the Public Works crew for their response to a recent water issue and for their overall performance.
- Concern was raised regarding packet distribution, with a request for greater attention to detail in the future.

MAYOR'S COMMENTS

- Mayor Ruby offered condolences to Councilmember Westfall on the loss of a family member.

- At the request of a council member, a moment of silence was observed in recognition of those lost and in support of Councilmember Westfall and his family.

ADJOURNMENT

- The meeting adjourned at approximately **7:00 p.m.**

ATTEST:

Abigail Flynn, City Clerk

[SEAL]

Date of Approval



CITY COUNCIL SPECIAL MEETING

Friday, February 20, 2026 at 6:30 PM

MINUTES

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MEETING INFORMATION

CITY COUNCIL SPECIAL MEETING
CITY HALL COUNCIL CHAMBERS / 6:30 p.m.

141 Main Street, Dillingham, AK 99576 (907) 842-5212

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CALL TO ORDER

- Mayor Alice Ruby called the meeting to order at 7:17 p.m. (Due to problems with the microphones, the meeting started late)

ROLL CALL

Present:

- Triston Chaney – Present
- Jean Barrett – Present (via Zoom)
- Steven Carriere – Present
- Curt Armstrong – Present
- Kevin McCambly – Arrived at 7:20 p.m. (via Zoom)
- Alice Ruby, Mayor – Present

Absent:

- Kaleb Westfall – Absent (unexcused)

Staff Present:

- Jack Savo Jr., Acting City Manager
- Abigail Flynn, City Clerk
- Anita (Finance)

Quorum established

PLEDGE OF ALLEGIANCE

- The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

- Motion by Steven Carriere to approve the agenda.
- Second by Triston Chaney.

Vote:

- Triston Chaney – Yes
- Jean Barrett – Yes
- Steven Carriere – Yes
- Curt Armstrong – Yes
- Kevin McCambly – Absent

Motion passed unanimously by members present.

CITIZEN'S DISCUSSION (Prior Notice or Agenda Items)

- No citizens were present to address the Council.

SPECIAL BUSINESS

1. Resolution 2026-06: City Manager Contract for Jack Savo Jr

Motion:

- Motion by Steven Carriere to approve Resolution 2026-06, accepting the City Manager contract for Jack Savo Jr.
- Second by Jean Barrett.

Discussion:

- Mayor Ruby reported she worked with City Attorney Sam Severn to draft the contract in accordance with Council direction, ensuring total compensation did not exceed the authorized amount, inclusive of benefits.
- Benefits referenced are consistent with those provided under the City's personnel policy for full-time employees.
- The contract includes formal evaluation provisions requiring the City Manager to notify Council when evaluations are due. Any wage increases may be considered based on evaluation results; no automatic increases are included.
- Kevin McCambly stated he had not received follow-up responses regarding concerns he previously raised.
- Curt Armstrong disclosed that Jack Savo Jr. is his nephew and stated he does not have a financial interest in the contract. The Mayor determined no conflict of interest existed.
- Discussion occurred regarding the optional executive session listed on the agenda. No motion to enter executive session was made prior to the vote.

Vote:

- | | |
|-------------------------|------------------------|
| • Triston Chaney – Yes | • Curt Armstrong – Yes |
| • Jean Barrett – Yes | • Kevin McCambly – No |
| • Steven Carriere – Yes | |

Motion passed 4–1.

Executive Session (Optional)

- Motion by Kevin McCambly to enter executive session.
- No second.
- Motion failed for lack of a second.

2. Resolution 2026-07: Shared Fisheries Business Tax for FY25

Motion:

- Motion by Triston Chaney to approve Resolution 2026-07.
- Second by Steven Carriere.

Discussion:

- Staff explained the resolution allows the City to accept Shared Fisheries Business Tax funds distributed by the State under the DCRA allocation formula.
- Without adoption of the resolution, the City would be unable to accept the funds without a budget amendment.
- The formula distributes 40% equally among eligible municipalities and 60% on a per capita basis, based on a longstanding agreement among Bristol Bay municipalities.
- An extension had been granted to February 28, 2026, for passage of the resolution.

Vote:

- | | |
|-------------------------|------------------------|
| • Triston Chaney – Yes | • Curt Armstrong – Yes |
| • Jean Barrett – Yes | • Kevin McCambly – Yes |
| • Steven Carriere – Yes | |

Motion passed unanimously.

COUNCIL COMMENTS

Council members congratulated Jack Savo Jr. on his appointment and expressed support and confidence in the City’s direction moving forward. Concerns were also raised regarding hiring procedures, communication among Council members, Open Meetings Act considerations, and notification procedures for the special meeting. One council member asked for verbatim comments throughout the meeting. (Clerks note: Verbatim statements were not included in these minutes because the council would have needed to direct that action by motion and majority vote and they did not. Resolution No. 2005-14 dictates the minute format. See also Robert’s Rules of Order Newly Revised (12th ed.), Chapter 48)

MAYOR’S COMMENTS

- Mayor Ruby congratulated Jack Savo Jr. and expressed appreciation to Council members for their time and participation.

ADJOURNMENT

- Meeting adjourned at 7:38 p.m.

ATTEST:

 Abigail Flynn, City Clerk
 [SEAL]

 Date of Approval

Mayor
Alice Ruby

City Manager
Jack Savo Jr.



Dillingham City Co

Section . Item 1.

Triston Chaney
Jean Barrett
Steven Carriere
Curt Armstrong
Kaleb Westfall
Kevin McCambly

MEMORANDUM

Date: March 4th, 2026
To: Jack Savo Jr., City Manager
From: Abigail Flynn, City Clerk
Subject: Abstaining from Voting and Requests for Verbatim Comments in Minutes

During the February 10th and February 20th Special Council Meetings some questions came up that I was asked to answer in a memo. They both relate to information recorded in the minutes for those dates.

Regarding Abstention

During the **roll call vote on the motion to appoint the City Manager**, a Councilmember stated, "I'm abstaining," without declaring a conflict of interest or requesting to be excused prior to the vote.

Governing Law

Alaska Statute 29.20.160 provides:

"Each member present shall vote on every question, unless required to abstain from voting on a question by law."

Dillingham Municipal Code 2.09.160(B) provides:

"Every member who is present when a question is put shall vote unless disqualified pursuant to this code or unless excused by the presiding officer and council for special reason."

Under DMC 2.09.160(B), the only exceptions to the mandatory vote requirement are:

- Disqualification pursuant to conflict provisions (DMC 2.03.010–020), or
- Being formally excused by the presiding officer and council for special reason prior to the vote.

In this instance:

- No conflict of interest was declared under DMC 2.03.010–020.
- No request to be excused for special reason was made prior to the vote.
- The abstention did not invoke either exception permitted under state law or municipal code.

Applicability of Robert's Rules of Order

Robert's Rules of Order generally permits members to abstain from voting. However, Dillingham Municipal Code **DMC 2.09.090(A) (Parliamentary Authority)** adopts Robert's Rules **only where they are not inconsistent with municipal code or state law.**

Because both **AS 29.20.160** and **DMC 2.09.160(B)** contain mandatory "shall vote" language, local law controls in this matter. Where municipal code and state statute require a vote, Robert's Rules does not override that requirement.

Effect

Under AS 29.20.160 and DMC 2.09.160(B), a member present when the question is put is required to vote unless disqualified or formally excused. An abstention without meeting one of those exceptions is not authorized.)

In the future, if this happens again, the chair should prompt the council member to either declare a conflict of interest or, if there is no conflict, remind them that they are required to vote by both State Statute and DMC and ask for their vote again.

Regarding Verbatim Statements:

Verbatim statements were not included in the minutes because the council would have needed to direct that action by motion and majority vote and they did not. Resolution No. 2005-14 dictates the minute format.

See also Robert's Rules of Order Newly Revised (12th ed.), Chapter 48

Under Robert's Rules:

A single member **cannot unilaterally require** that their remarks be entered verbatim.

If a member wants something entered into the minutes, they must:

- **Make a motion** directing that the statement be entered verbatim.
- The motion requires a **second**.
- The motion requires a **majority vote**.

Without a vote of the body, the chair and clerk are not obligated to include verbatim remarks.

Please see the attached Resolution passed in 2005.

CITY OF DILLINGHAM
Dillingham, Alaska

RESOLUTION NO. 2005-14
Establish Minute Format

A RESOLUTION OF THE COUNCIL OF THE CITY OF DILLINGHAM, ALASKA, APPROVING THE USE OF "ACTION MINUTES" AS THE DOCUMENT OF RECORD FOR DILLINGHAM CITY COUNCIL MEETINGS.

WHEREAS, a recommendation was made to the Dillingham City Council regarding the various forms in which meeting minutes are recorded and reported by other boards, municipalities, and boroughs, and

WHEREAS, there are three commonly recognized formats of minutes; verbatim, action, and synopsis, and

WHEREAS, *Verbatim minutes*, in which every word spoken is recorded. Verbatim minutes are expensive, time consuming, and not recommended by the International Institute of Municipal Clerks or the Alaska Association of Municipal Clerks, and

WHEREAS, *Action minutes* reflect only the motion, the maker of the motion, and the subsequent vote made by the council, and

WHEREAS, *Synopsis minutes* are made from comments made during a meeting and can be the most difficult to create, as they are subject to the recorder's interpretation of the intent of the speaker. These minutes can lead to constant challenge by council members because what people remember saying and what they did say can be interpreted differently. It is difficult to extract accurate intent out of a 15-minute discussion, and

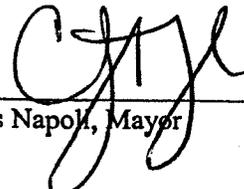
WHEREAS, the International Institute of Municipal Clerks and the Alaska Association of Municipal Clerks recommends Action Minutes together with a listing of the issues discussed, without attributing comments to anyone. This method reduces the time it takes to do minutes and, at the same time, avoids debates on intent and accuracy, and

WHEREAS, the City Clerk spends an inordinate amount of time producing minutes for the Dillingham City Council meetings that often require assumptions of intent or interpretation of words used, and this text becomes a permanent part of the City records, now

THEREFORE, BE IT RESOLVED that the Dillingham City Council approves use of Action Minutes with the inclusion of a brief listing of issues discussed, and without attributing comments for recording Council minutes.

APPROVED AND ADOPTED this 7 day of April, 2005.

SEAL:


Chris Napoli, Mayor

ATTEST:


Sari A. Vance
City Clerk

File Attachments for Item:

2. Strategic Plan Report

City Manager and Staff Reports

Standing Committee Reports

Minutes

Finance and Budget 01/21/2026

Code Committee 12/17/2025

Mayor
Alice Ruby

City Manager
Jack Savo Jr.



Dillingham City Co

Section . Item 2.

Tristan Chaney
Jean Barret
Steven Carriere
Curt Armstrong
Kaleb Westfall
Kevin McCambly

MEMORANDUM

Date:03/05/2026

To: Dillingham City Council

From: Jack Savo Jr., City Manager

Subject: City Manager Monthly Report February 2026

***Special thanks to Sonja Marx, her dedicated and reliable service to the community is unwavering and is appreciated by all. It is dedicated people such as Sonja that help make Dillingham the special place that it is.**

*** On Behalf of Phil Baumgartner, Public Works Director**

“I would like to recognize and recommend commendations to Sterling Bailey and Brandon Stephen, our Water/Wastewater Operators, for their extraordinary efforts responding to the water line breakage at Silver Bay’s cookhouse. Over seven hundred fifty-five thousand, 754,768, gallons resources from Anchorage searching for and repairing the line. These gentlemen worked a substantial amount of time in the water stream to repair this leak. Their efforts saved the City from an impending water shortage emergency.”

Upcoming Events:

- March 11, 2026, Planning Commission 5:30PM
- March 10, 2026, Code Review Committee 5:30PM
- March 16, 2026, Finance and Budget 5:30PM
- April 02, 2026, Regular City Council Mtg 7:00PM
- March 19, 2026, Port Advisory 6:00PM
- March 24, 2026, School Facility 5:30PM
- March 26, 2026, Friends of the Landfill, 10:00AM
- March 23, 2026, Joint Mtg/Workshop City Council and School Board, 5:30PM

-City hosted four events during the recent Beaver Round Up celebration.
-Fire Department coordinated and hosted the Parade, which had 20 participants.
-City hosted the Fun Run following the parade, which had ~25 participants.
-Public Safety hosted a Rabies Clinic at the animal shelter, 55 vaccinations were administered.
-Fire Department Open House had 25 participants.

-MOA meeting with Keggie Tubbs “Curyung Tribe”, Craig Maines “BBNA”, and Chief O’Malley regarding MOA for a Dillingham VPSO, next step will be a MOU Committee meeting. After that point it should be ready to bring before the City Council for consideration.

-Administrative Budget for Travel and Training is \$20,000. There is \$2,279 in training and \$7578.08 in travel remaining. \$9857.62 total remaining.

-Meeting held with DCSD Superintendent and a draft MOU for parking lot assistance and some other maintenance assistance has been developed and is being reviewed. Will be brought before the council for consideration when it is ready.

-Required online training is in progress for all City of Dillingham staff, deadline for training completion is March 30. This will help with a substantial reduction in our insurance costs. Training is 53% complete and will be completed prior to the deadline.

-Dillingham Landfill Improvements project is underway.

-Gramma's House water damage cost assessment for fire suppression system pipe break is still being developed, we are waiting on our insurance to go through their process.

-As of the writing of this report there have been no challenges to the City's Quiet Claim pertaining to Gramma's House.

-Tribal Exemption for fee-simple property (DMC 4.15.030) is with Code Committee. We are closely tracking a couple on going court cases in Alaska pertaining to this very issue. Please see attached Alaska Municipal League Resolution 2026-08. We do not want to take up legal time and city funds to develop something that may or may not contradict State Statute or any court rulings. This is being closely monitored by staff and will remain a priority item.

-RFP and criteria sheets are being reviewed for phase two of the new fire station. As a reminder, City land ownership of the site has been verified.

-We have not heard back from BBHA Executive Director regarding a MOU for fire hydrant maintenance.

School Facilities Meeting, next meeting March 24, 2026

-Meeting held with DCSD Superintendent and a draft MOU for parking lot assistance and some other maintenance assistance has been developed and is being reviewed. Will be reviewed at School Facilities Meeting March 24. This will be brought before the council for consideration when it is ready.

-Working collaboratively with the School going forward will be a benefit to the community.

Gramma's House

-Quiet Title Claim submitted as authorized by Resolution 2025-05. Once completed this will establish that the City of Dillingham holds clear and accurate record title.

-Quiet Title Claim filed January 05,2026, Judge took 3 weeks to sign the order.

-60-day period starts at the time the order was signed, period should end March 28,2026

-If there is no intervention by another entity contesting the claim we will move for a summary judgment/default judgment immediately after the 60-day period ends.

-As of March 5 there have been no challenges.

RFP 2025-02 Airport Waterline Extension Update:

-Phase 1 Contract with RESPEC approved 11/06/2025

-Phase 1 In person Contract kick off 12/02 – 12/04/2025

-Design Analysis Report completed January 2026, keeping us on track to reach 35% design late May 2026.

-The current system requires upgrades to support expansion, such as additional wells, treatment, storage capacity, and monitoring.

-Estimated ROM (Rough Order of Magnitude) construction cost is \$17.5 Million, we must remember that this is a rough estimate cost at this time, we will have a more accurate estimate when we reach the 35% design phase.

- Next steps include complete 35% schematic design, conduct geotechnical sampling (34 borings planned for March 2026), environmental permitting with ADEC, FAA, and other agencies.
- Staff will pursue additional funding after reaching 35% design phase
- Waterline Extension is registered as a high priority project in the CIP and is also in the State's CAPSIS (Capital Project Submission and Information System) since 2024.

City Clerk:

- City Clerk Job Description Section VII Certification and Training requires City Clerk to obtain Certification as a Certified Municipal Clerk (CMC) after 3 years, Master Municipal Clerk (MMC) after 6 years, as well as National Incident Management (NIMS) compliance training and certification.
- Certified Municipal Clerk Certification progress report, 34 of 60 Educational Credits and 38.88 of 50 experience points earned. Clerk is on track to become a CMC within the time frame set forth. NIMS training and certification is completed.
- Training for the new City of Dillingham website continues, Departments are reviewing their sections. Launch of new website should happen very soon.
- Please see the complete report in the upcoming pages of your packet.

Senior Center – Library:

- 14 service days available during this time. It closed for 2 days and had 1 day late start due to weather 1 day was a city holiday.
- Days opened when meals were served: 14, with 385 meals served.
- Days the van ran: 14, with 218 rides provided and 198 meals delivered.
- The volunteer van driver program has ensured that at home seniors are getting their lunches as well as rides to appointments.
- Library Stats for January 27, 2026 – February 14, 2026
 - 547 Patron count 11 desktop computer usages
 - 244 Wi-Fi sessions
 - 4 Volunteer hours
 - 163 items checked during this reporting period.

-The Library was open every scheduled day during this reporting period.

-Library hours reduced to 25 hours a week starting September 29

-Library Advisory Board set new hours as follows

- Closed Sunday and Monday
- Open Tuesday – Thursday 12:00pm – 4:00pm
- Open Friday 10:00am – 6:00pm (story time at 10:30)
- Open Saturday 10:00am – 3:00pm

-Both services are very important to our community and staff is making every effort possible to keep these two programs running smoothly to continue this community benefit.

-The need of these two programs continues to come down to adequate funding, which will be discussed in detail during the budget planning.

Please see complete report for additional exciting developments with these two departments!

HR report:

Total Employees: 59

- 49 full time
- 4 part-time
- 4 on-call
- 2 Seasonal

Open Positions: 8

- 2 Police Officers

City of Dillingham

Page 3 of 6

Our Vision. To have an infrastructure and city workforce that supports a sustainable, diversified and growing economy. We will partner with others to achieve economic development and other common goals that assure a high quality of living, and excellence in education.

- 2 Heavy Equipment Operators
- 1 Fleet Mechanic
- 1 Dispatcher
- 1 Records Specialist
- 1 temp laborer-on call

Public Safety:

- Public Outreach continues to be the focus with Chief O'Malley and Officers attending public events
- ACO Romie traveled to Cordova to complete a portion of his in-person euthanasia licensure, next phase will be an in person training in Anchorage.
- 2 dogs were taken into the shelter this month. When we have animals housed with us it requires ACO Romie to provide care for the animals 7 days per week. We are currently looking into the option of establishing a community volunteer group to help ease the burden on our Animal Control Officer.
- A Rabies Clinic was held during Beaver Round Up, during which 55 pets received vaccinations.
- PSEA Public Safety Employees Association negotiations continue
 - Management goal is to obtain what is in the best interest of the City of Dillingham.
 - We have not heard back from the Union as of this report writing, however we will continue to work through this.
- Dispatch received a total of 138 calls during this last reporting period the breakdown is included in the Public Safety report following.
- Jail held 21 inmates during this reporting period
- Please see the complete report in the upcoming pages of your packet.

Fire Department:

- Total Fire Calls to date in 2026 = 1
- Total EMS calls to date in 2026 = 24
- Fire has completed all the required documents to retain our status as a registered fire department in the state of Alaska for 2026.
- City wide evaluation of AED's and First Aid Kits is done in all City buildings, a determination has been made that some new equipment will be needed.
- Nick Schollmeier, Maddison Swift, and JJ Larson are the top 3 responders recognized by the Department for this Quarter.
- Fire and EMS are in the process of completing their rectification for the ability to be instructors of CPR
- Ambulance rate study completed, Resolution for consideration is included on the agenda for this meeting.
- Fire /EMS Board Members
 - Fire Chief: Koolie Heyano
 - Assistant Fire Chief: Kevin Hardin
 - Medical Squad Director: JJ Larsen
 - Member at Large: Kim Larsen

Planning:

- Snag Point Erosion appropriation extension is still waiting for a determination from FEMA. We are confident that an extension will be granted. Once extension is granted, we are prepared to move forward with this project. We still have our weekly meetings with our state FEMA representatives, we are assured that this extension is fully supported by all entities involved and once the Department is opened back up we will see movement on this.
- Planning Commission held a meeting February 19th, they are in the process of developing the 2026-2032 CIP list.
- The public review process has begun for the 2036 Comprehensive plan, please see complete Planning report for a detailed outline of this process.
- CIP 2024-2029
- Below is the list of the top projects from the latest Capital Improvement Program. The CIP is reviewed annually, and new projects may be submitted for review and inclusion.

-1 Downtown Fire Hall Replacement. Estimated	\$14,018,000
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-2 Water System Improvements. Phase IV PFAS	\$10,000,000
-3 Wastewater System Upgrades. Improvements beyond the Harbor	\$8,649,519
-4 Harbor Revetments and Breakwater/Emergency Bank Stabilization	\$1,659,000
-5 New Landfill Trash or Ash Cell	\$ 6,500,000
-6 Snag Point Erosion/Sewer Lagoon Bank Stabilization	\$4,800,000
-7 Replace one well at the Landfill for Ground Water Monitoring	\$89,500
-8 Repair Landfill Shop	\$1,300,000

Please see complete report for a detailed outline of the many things happening in our Planning Department.

Public Works:

“I would like to recognize and recommend commendations to Sterling Bailey and Brandon Stephen, our Water/Wastewater Operators, for their extraordinary efforts responding to the water line breakage at Silver Bay’s cookhouse. Over seven hundred fifty-five thousand, 754,768, gallons were lost from this breakage. These gentlemen spent more than forty-eight long hours, called in resources from Anchorage searching for and repairing the line. These gentlemen worked a substantial amount of time in the water stream to repair this leak. Their efforts saved the City from an impending water shortage emergency.”

Phil Baumgartner Public Works Director

- Public works crew strategy of cross training employees on equipment has proven effective and beneficial to the City and has aided in keeping the roads and facilities open throughout the winter.
- Progress has been made in implementation and population of our work and asset management software program. This is a program that will have constant implementation and updates. We hope to have this running in tandem with our existing systems NLT Spring 2026.
- Landfill Improvement Project from the EPA has been awarded and progress has started.
- PW Director, PW Foreman, and PW admin are going through a detailed training this week toward going live with Asset Essentials (Brightly).
- Please see the complete report in the upcoming pages of your packet.

Finance:

- December Statistics: as of date of report.
 - Cash Receipts: \$768,725.65
 - All Payments: \$1,2180,284.61 (includes \$ 290,723.97 for 2 payrolls & 1supplement).
- November Statistics: as of date of report.
 - Cash Receipts: \$1,898,884.54
 - All Payments: \$1,228,336.14 (includes \$ 310,094.24 for 2 payrolls & 2supplements).
- Loan, Grants or Contract list has been established which also includes reporting status, this will give the staff the ability to monitor this effectively and efficiently. We want to be certain that the City is getting the best value.
- FY25 Audit – Resolution to the three concerns have been found and suggested solutions are under review. Auditors have scheduled the final report to be drafted by the end of April. No determinations have been made at this time.
- Budgets for EPA Landfill grant and Snag Point erosion grant have been added, with no expenditures at this time.
- Please see the complete report in the upcoming pages of your packet.

Port:

- Submitted application for BBEDC seasonal employee
- Work continues with PND to acquire all permits for PIDP Grant, title IX compliance paperwork completed, likely able to move forward with a “no impact” determination for Harbor project. Currently close out is estimated for Spring 2028.
- Updated project timeline included in Port Directors report
- Draft Grant Agreement expected soon

Department Accomplishments:

-Public works has done a remarkable job keeping the roads open and the community safe through the winter storms.

-All Departments have been busy with various tasks to help accomplish the City's mission, motivation is high, and communication lines are open.

-We have been working towards a more cooperative environment in our City, "How can we help"

-Individual Department reports follow this, please read through and see the last month's accomplishments.

Resolution #2026-08

A resolution requesting legislation to clarify the nonprofit property tax exemption.

WHEREAS, the Alaska Municipal League (AML) works to strengthen local governments and improve the condition of communities; and

WHEREAS, local governments and charitable nonprofits work together to meet public needs, with nonprofits often providing services that reduce the burden on government and maximize the impact of public funds; and WHEREAS, nonprofits are economic drivers of employment, leveraging resources both time and money into local government budgets and communities and

WHEREAS, Alaska Statute 29.45.030(a)(3) currently exempts from general taxation property used exclusively for nonprofit religious, charitable, cemetery, hospital, or educational purposes; and

WHEREAS, stable and predictable property tax rules for nonprofits enable both local governments and charitable organizations to plan effectively, foster collaboration, and ensure that resources are directed toward mission-driven community benefit rather than administrative or legal disputes; and

WHEREAS, municipalities have faced ambiguity in interpreting the extent to which nonprofit property qualifies for exemption, particularly in cases of partial use, incidental use, revenue generation, or leasing arrangements; and

WHEREAS, in Fairbanks the Fairbanks North Star Borough partially revoked the charitable property tax exemption of Victory Ministries' Camp Li-Wa after discovering portions of the property were being rented to the general public, leading to litigation and remand for more detailed factual findings; and

WHEREAS, in that same case the Supreme Court criticized the lack of clarity in the assessor's factual findings and jurisdictional process for appeal, highlighting the need for clearer statutory direction in tax exemption decisions; and

WHEREAS, in Kodiak, a Superior Court ruled in favor of the Kodiak Area Native Association (KANA), exempting most of its holdings (clinic, wellness center, child advocacy center, and other buildings) from property tax, a decision currently under appeal, illustrating the unsettled nature of exemption law in Alaska and its potential statewide implications; and

WHEREAS, in Nome, a related dispute involves the Norton Sound Health Corporation (a tribal nonprofit health organization) over property tax exemption status, as the City of Nome maintained that certain properties were ineligible, and the issue is now before higher courts; and

WHEREAS, these Kodiak and Nome cases have drawn widespread municipal and tribal amicus support because their outcome may set precedent affecting municipalities' ability to enforce or challenge exemptions statewide; and

WHEREAS, the lack of statutory clarity has resulted in inconsistent application across jurisdictions, legal disputes, and challenges for both local governments and nonprofit organizations seeking to comply with the law; and

WHEREAS, the Alaska Municipal League supports legislative changes that provide municipalities with clear guidance, protect the integrity of the property tax base, and respect the essential public service roles that nonprofits play in Alaska communities; and

Adopted by the majority of AML members at the Annual Business Meeting, December 12, 2025.

WHEREAS, AML proposes clarifying amendments to AS 29.45.030, including:

- Defining charitable nonprofits as 501(c)(3) organizations as a first step in the determination;
- Enabling local governments to further define charitable activity in order to determine exempt status consistent with purposes that align with advancing the public good and serving those otherwise unable to afford services;
- Requiring spatial apportionment for properties partially used for non-exempt purposes;
- Allowing mission-related income generation (e.g., grants, donations, earned revenue) to remain consistent with exempt status;
- Establishing rules for leased property based on the status of the lessee nonprofit;
- Maintaining exemption for properties under construction or reconstruction for exempt purposes, with accountability measures; and
- Clarifying that incidental or vitally necessary uses remain exempt; and

WHEREAS, such clarifications will help ensure consistency, fairness, and transparency for both municipalities and nonprofit organizations while preserving local taxing authority.

NOW, THEREFORE BE IT RESOLVED that the Alaska Municipal League recognizes the importance of a clear, statewide definition of “exclusive charitable use” to ensure fair and consistent application of exemptions, and encourages the State and local governments to work collaboratively with the nonprofit sector, through the Foraker Group, to achieve this goal; and

BE IT FURTHER RESOLVED that the Alaska Municipal League urges the Alaska State Legislature to adopt amendments to AS 29.45.030 that clarify nonprofit property tax exemption standards consistent with AML’s position; and

BE IT FURTHER RESOLVED that AML supports statutory language ensuring that exemptions are applied fairly, consistently, and in a manner that balances municipal fiscal needs with recognition of the vital role of nonprofit organizations in Alaska communities, and that hereby AML affirms the value of strong partnerships between local governments and nonprofits, and acknowledges that stable, predictable tax rules benefit both sectors and the communities they serve.

Adopted by the majority of AML members at the Annual Business Meeting, December 12, 2025.

Mayor
Alice Ruby

City Manager
Jack Savo Jr.



Dillingham City Co

Section . Item 2.

Triston Chaney
Jean Barrett
Steven Carriere
Curt Armstrong
Kaleb Westfall
Kevin McCambly

MEMORANDUM

Date: February 20 for the period beginning January 24, 2026
To: Jack Savo Jr., City Manager
From: Abigail Flynn, City Clerk
Subject: Monthly Report for February

Recognition:

- Thank you to Everyone who volunteered to make Beaver Round-Up happen this year.

City Clerk Department Accomplishment and Opportunities Since the Last Report:

- *Continuing ed update:*

Required credits for CMC: 60 Required experience points: 50
Estimate of credits earned to date: 34 Experience points earned to date: 38.88

Transcripts for my Bachelor’s of Science with distinction and Bachelor’s of Education with honors have been prepared for submittal for credit towards my CMC.

Estimated Fees for May Training:

conference/seminar/training:	<u>\$1,336.00</u>	Hotel:	<u>\$1,339.28</u>
Air/ground transportation:	<u>\$976.56</u>	Rental Car:	<u> </u>
Per Deim (partial days):	<u>\$636.00</u>	Taxi:	<u>\$45.00</u>
Other: <u>membership</u>	<u>\$50.00</u>	Telephone:	<u>\$0.00</u>
			Total Estimated Expense
			<u>\$4,382.84</u>

- *After the May training, estimated spending for travel and training for the year is at \$5,359.52. If the EECGB scholarship isn’t paid out it will be \$6,933.52. \$7,800 was budgeted for travel and training this year. The difference is what is left unspent \$2,440.48 (or \$866.48 if the reimbursement doesn’t come through.) A scholarship has been applied for for the cost of the conference in May.*

- *Foreclosure Update:*
 - *The title search we were waiting for has been delivered and updates have been provided to the legal team. There was some question about the title search missing a deed of trust so I paid to order it directly from DNR. Once it arrived it showed the title search was incomplete. Two lien holders were notified on February 13th. March 16, 2026 is now the last day for redemption of property.*
 - *The Heir of Charlie Franklin would like to redeem the property before she runs out of time. I talked to her today and that is still her goal.*

These are the names and properties that remain on the list.

Church Of Christ	Braswell B LTR L
Estate of Charlie Franklin	Mission B1 L1
Estate of Julia Reed	USS 2732 -Portion 1 B29 L2
Straley, Andrew	Nerka VII B6 L3

- *Librarian/ Community Coordinator. Thank you to Sonja for keeping the Senior Center open while a search was made for a permanent solution.*
- *Welcome to Rebecca Duke. I have been spending time making sure that I am passing on all the knowledge that I have accumulated about the running of the library and senior center to the new Librarian/Community Services Director. She is catching on fast and doing an excellent job.*
- *Thank you to Rhianna Santos for all the hard work completed as the previous Librarian Assistant.*
- *Sonja Marx accepted the position vacated when Rhianna resigned. Thank you, Sonja.*
- *Patrick Backford, our Records Specialist, has turned in his letter of resignation due to a job offer elsewhere. At the time of the writing of this report, the position is advertised.*
- *Congratulation to Jamal for completing the training in Cordova for Compassionate Euthanasia for suffering pets.*
- *Public Records Requests: One new request was received and passed on to the correct department. An answer should be sent next week.*
- *Website Update: New website launch training is underway. It is a two-week process to complete the training. After that, we can load the new site.*

- *Records Retention and Destruction Update: 29 boxes of records have been identified as no longer being of use to the City and having retention periods that have been fulfilled. The next step will be presenting the forms to our legal council for their final review to make sure the documents are not related to any ongoing legal proceedings and to double check that they agree with my assessment that the records in the boxes are no longer needed. Our retention schedule as adopted by the council and the municipal code requirements for record retention and destruction have been followed. The oldest records identified for destruction are from the 1970's. The newest documents identified for destruction are unused ballots and stubs from the 2025 October election. We follow our council approved retention and destruction schedule because if we don't it can open us up to litigative trouble.*

Types of records in these boxes identified for destruction are:

Elections materials:

old ballots, blank ballots, ballot stubs, precinct registers, candidacy lists, declarations of candidacy and absentee voter applications all older than four years,

Finance Records:

Records for daily cash counts, accounting reports and receipts and deposits older than four years, tax assessment notices and personal property files older than six years, general accounting files, Business Licenses from more than 4 years ago, Foreclosure files from more than ten years ago, working papers, accounting papers from the 1980's, grants from as long ago as 1976, banking records from 1977, W-2 copies from 1975, collections paperwork from more than four years ago, sales tax forms from more than 4 years ago.

Harbor Master: *files older than four years.*

- *Elections task update: The equipment that belongs to the State was boxed up and returned to Nome. An attempt was made by the State to set up automatic reporting from the tabulator via a dedicated router but the attempt failed. The State has reached out requesting names for chair persons for the primary and general elections on August 18th, 2026 and November 3rd, 2026. I was asked to chair. I would rather not be chair for these if there are community members who would like to serve in this fashion. If anyone is interested in being the chair or co-chair, please let me know.*
- *Code Writing update: I have been very busy crafting ordinance drafts for the Code Committee. We have the approval of our legal team who have been in favor of the changes proposed and of the wording of the proposed changes in the drafts.*
- *Beaver Round Up- The City is hosting the parade and fun run this year.*

- *Beaver Round up Event Application forms: \$25 fees were waived for Beaver Round Up events. The cost will be covered by the “in kind” budget line.*
- *Blessing of the Fleet- planned for June 20th, planning meetings to be held soon.*
- *AML working group on property taxes. – I missed this monthly meeting due to other duties.*
- *Energy Efficiency Grant Update. The grant application is due next week so Danny has been working on this. It will help fund energy efficiency upgrades at the Senior Center, City Hall and Police Station. If we could spend less on fuel, money for the Senior Center will stretch further.*
- *Travel arrangements made for two council members for hotel stays, rental cars, conference registrations and airfare and per diems.*

Council Travel

Travel and Training Budget is now expected to be exhausted after SWAMC. Traveling council members are asked to pay for parking on their personal credit cards and turn in receipts for reimbursement when they return.

Requests for the Council:

Please consider allowing the Senior Center to either go over budget until the next budget amendment when money will be moved to the senior center or move some unspent money from Lobbying to feed the Seniors for the rest of the fiscal year. The Senior Center is out of money to buy food and to keep the service going, they will need to keep buying food.

Please introduce the ordinance for Action by Unanimous Consent and the one for Retention of Election Materials and one for updating DMC 4.20.020 & 4.30.100 Definition of Newspaper and Publish.

- *Please see the Public Notice of Upcoming Meetings at the end of the packet.*

Senior Center

Accomplishments and Opportunities for January 27, 2026 – February 14, 2026

Days Open		14
Days Closed		2
Inclement Weather	1	
COD Holiday	1	
Meals Served		385
Congregate Meals	187	
Home Delivery Meals	198	
Rides Provided		218
Rentals for Events		2

Acknowledgements

- Nelda Savo has provided steady and dependable support throughout this transition. Her organization and kitchen management skills have been invaluable to keeping things running smoothly.
- To the Elders who participate in congregate meals, home delivery, and rides, thank you. Your patience, guidance, and steady support during this transition have meant so much. Change isn't always easy, but your kindness has helped make the onboarding of the new Librarian/Community Center Coordinator a smooth one.
- LeeAnn Andrews volunteered numerous hours helping to organize and sort items at the Senior Center. Her efforts have not only helped prevent duplicate purchases and reduced the time spent searching for supplies, but have also allowed the Director to focus on administrative duties. The value of volunteering is immeasurable, and LeeAnn has truly demonstrated that through her generous support.
- Shout out to Erica Tweet for volunteering to drive the Senior Van. By giving just one day a week, she frees up an additional two hours for the Director to focus on administrative duties at both the library and senior center. Her help is significant and greatly appreciated.

Staffing Update

- Sonja Marx is stepping down from her role as Acting Librarian/Community Center Coordinator and transitioning into the position of Librarian Assistant, choosing to continue serving our community in a capacity that also allows her more time with her family.

- Rebecca Duke has stepped into the role of Librarian/Community Center Coordinator. Having been part of our community for 20 years, she looks forward to working alongside the team that keeps our library and senior center running strong.

Accomplishments

- The Senior Center has stayed open and provided meals to elders all throughout the reporting period. With the exception of February 10th when we were closed due to inclement weather and February 16th when we were closed for the holiday.
- Storage rooms have been organized and inventoried. We found a dance drum that was made by a member of our community who has since passed away. While cleaning out the craft closet the creator's mother recognized the name on the dance drum. Not only were we able to return the item to the mother but she told us the story behind the making of it. We have two additional dance drums that we now know who they belong to and will attempt to connect them with their owners.
- Standard Operating Procedures are being established to help us stay compliant with current grant funding requirements. As well as a desk manual to help document the processes at the senior center.
- A budget review was conducted to determine what funding would be necessary to continue providing meals to the end of the fiscal year. Steps are being put into place to bulk order some of the more pricey items.
- Rides continue to be offered to our elders. We have reduced the schedule to three days a week to allow for adequate coverage at both the library and senior center.
- Volunteer efforts are currently in place to get the work out room operating once again.
- BBAHC – Injury Prevention Program will begin hosting BINGOcize every Tuesday and Thursday for ten weeks at 10 AM. We are looking forward to having an activity for our elders to participate in.

Grant Reporting

- The quarterly report for the NTS grant was successfully submitted.
- We are currently working on gathering the various “deliverables” required to continue this grant.

Needs Met

- Erica Tweet continues to help with van rides on Friday. This is a tremendous help to the senior center and elders.

- LeeAnn Andrews has been a significant help in determining what resources we have available to use for activities and decorations at the senior center.

Needs

- Part-time driver to stabilize transportation services
- Ongoing volunteer recruitment
- Continued monitoring of meal program budget sustainability
- Find community members who will serve on the Senior Center Advisory Commission and Friends of the Senior Center

Library Accomplishments and Opportunities for January 27, 2026 – February 14, 2026

Patron Visits – Total 547

Tue	Wed	Thu	Fri	Sat	Total
12 PM – 4 PM	12 PM – 4 PM	12 PM – 4 PM	10 AM – 6 PM	10 AM – 3 PM	
68	113	111	165	90	547

Computer and WiFi

	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Total
WhoFi	16	40	55	60	59	9	5	244
Desktop Usage	-	1	1	2	5	2	-	11
AWE Station	-	-	-	-	-	-	-	-

Items Checked out – Total 163

Item	Tue	Wed	Thu	Fri	Sat	Total
Battle of the Books	-	-	1	-	3	4
DVD	12	17	21	23	19	92
Graphic Novel	-	-	-	-	2	2
Holiday	-	-	-	-	-	-
Inter Library Loan	1	-	-	1	1	3
New Books	2	4	3	2	5	16
Standard Item	-	12	6	1	27	46
Total	15	33	31	27	57	163

The library stayed open every scheduled day this reporting period. On Saturday, February 14th there was a one delay in opening due to icy road conditions.

Acknowledgements

- A special thanks to LeeAnn Andrews and Rebekah Fonkert for the hours they have spent at the public library helping clean and organize.
- Lane Ito has done an amazing job of helping Rebecca become familiar with library functions. His patience as she learns the ropes and finds balance in her schedule has been invaluable.
- Rhianna Santos left behind not just reminders of her hard work at the library but also little touches of her. Her service at the library is greatly appreciated. She will be missed by her coworkers and patrons.
- We want to acknowledge Sonja Marx's service to our library. Her dedication and reliability have helped keep our library open and functioning for our community. We

appreciate her long-standing commitment and thank her for continuing to serve in her new role as Librarian Assistant.

- Special thanks to Steve Ito for volunteering endless hours in helping bridge the gap between employee absences. He assisted with the display of submissions for the FOL Library Design Contest. He has manned the Circulation Desk while Lane conducts Story Hour for our young patrons.

Staffing Changes

- Sonja Marx is stepping down from her role as Acting Librarian/Community Center Coordinator and transitioning into the position of Librarian Assistant, choosing to continue serving our community in a capacity that also allows her more time with her family.
- Rebecca Duke has stepped into the role of Librarian/Community Center Coordinator. Having been part of our community for 20 years, she looks forward to working alongside the team that keeps our library and senior center running strong.
- Rhianna Santos has resigned her position as Librarian Assistant. This position has not been advertised as Sonja Marx will be filling in this position.

Library Advisory Board News

- Rebecca Duke has resigned from her seat on the LAB due to conflict of interest as she began her position with the City of Dillingham as the Librarian.
- The LAB is now seeking to fill two seats.
- The next meeting is tentatively set for some time in March. No set date yet.
- Outreach to patrons has begun to recruit one or two additional applicants.

Friends of the Library Update

- The FOL continues to purchase books each month for the library. These books honor the memory of Jenice Cox.
- The Friends of the Library have concluded their campaign to design a new library card.
- Dr Seuss themed event will be held as part of Beaver Roundup.

Accomplishments

- Ongoing clean-up and organization continues to take place. Volunteers contributed approximately 6 hours to this task and the changes have been tremendous.

- The benefit to organizing is being able to inventory all the resources available to us at the library. In doing so this prevents duplicating purchases and improves cost efficiency

Needs

- The library has remained open despite employees taking personal leave.
- Current staffing levels are insufficient to consistently cover all operational hours.
- Due to limited staffing and lack of trained volunteers, the library may need to close for one to two days during the week of February 23rd.

Mayor
Alice Ruby

Acting City Manager
Jack Savo Jr.



Dillingham City Co

Section . Item 2.

Curt Armstrong
Jean Barrett
Steven Carriere
Triston Chaney
Kevin McCambly
Kaleb Westfall

MEMORANDUM

Date: 2/20/26
To: Jack Savo Jr., City Manager
From: Tracy O'Malley, Chief of Police
Subject: Monthly Report: February 2026

Patrol:

Officers attended several trainings during the month of February. Officers will be present for the upcoming Beaver Round Up parade and will also oversee the rabies clinic being offered on 2/28.

Dispatch:

We had a total of 138 calls for service from January 13, 2026 to February 13, 2026.

- 22 % EMS Calls (30)
- 3% Burn permits (4)
- 4 % Agency Assist (6)
- 2% Suspicious vehicle (3)
- 2% Vehicle Accidents (3)
- 3% Traffic Stops (4)
- .7% Motorist Assistance (1)
- 22% Welfare Checks (30)
- 3% Theft (4)
- 1% Civil Standby (2)

25% Disturbances (34)

2% Premises check (3)

8% Assault DV/Non DV (11)

2% Trespass warnings (3)

DMV:

05 – Commercial D/L

64 – Driver License

22 – Identification Cards

02 – HC Permits (No Fee)

01 – Miscellaneous Fees

24 – Vehicle Registration

19– Title / Lien

05 – Boat Registration

09 – Road Test

04 – License Services

14 – AK Written Test

Corrections:

Twenty-one inmates were held in the jail during the last month.

Animal Control:

Two dogs were taken into the shelter this month. ACO Romie is traveling to Cordova this month to complete his training for euthanasia licensure.

We will be having a rabies clinic during Beaver Round Up. It will take place on 2/28 from 10am-4pm.

The City is continuing to seek volunteers for the animal shelter.

Mayor
Alice Ruby

City Council
Triston Chaney
Jean Barrett
Kaleb Westfall
Steven Carriere
Curt Armstrong
Kevin McCambly



MEMORANDUM

Date: February 20th, 2026
To: Jack Savo, City Manager
From: Scott Runzo, Fire Department Coordinator
Subject: Fire/EMS Report

Acknowledgements and Recognitions

Fire/EMS Board Members

- **Fire Chief:** Koolie Heyano
- **Assistant Fire Chief:** Kevin Hardin
- **Medical Squad Director:** JJ Larson
- **Member at-large:** Kim Larson

Department Accomplishments:

Total Fire calls for 2026 – 1

Total EMS calls for 2026 – 24

- Radios for both PD and Fire have been serviced and are running well. We have had to replace two major pieces of equipment. In the future we will be working with ProComm out of Anchorage to provide PMs annually.
- Fire and EMS will be hosting three events for BRU
- Fire has completed all the required documents to retain our status as a registered fire department in the state of Alaska for 2026.
- Patient care plans have been in place to help mitigate the abuse of the 911 system. This plan has helped to reduce the number nonemergent calls.
- Recertification training for EMS licensing is planned for the end of February

Projects – Progress, Public Engagement & Preparations

- EMS has completed a rate of study increase proposal and will be submitted to the council after management review. The resolution is in process and is available for review by city staff.
- Volunteer stipend program has been reviewed with accounting, and the proposal will be out within the next few weeks.
- City wide evaluation of AEDs and first aid supplies was completed for all city buildings with the determination of new equipment needed.
- EMS prevention has several events planned for the spring of 2026 with the first event being the sports games/events in town.
- Due to budget restrictions, EMS is working on an alternative solution for summer staffing for EMS – this is still on-going.
- Fire and EMS are in the process of completing their recertification for the ability to be instructors of CPR.
- Three-day fire training is scheduled for April 9th-11th. We have trainers coming from Fairbanks fire department to deliver the training.
- The CWPP (community wildland protection plan) is finished and ready to be signed. We will provide a copy to the council at the next meeting.
- Staff are working on BBEDC Summer Intern applications and will have them to city staff for review by early next week.
- Staff and the Fire/EMS Executive Board are currently working on a Second Responders program. This will allow community members to offer support for the department in way not directly related to fire fighting and running on the ambulance.
- RFP and criteria sheets are being reviewed for phase two of the new fire station.

Public Feedback:

Mayor
Alice Ruby

Acting Manager
Jack Savo Jr.



Dillingham City Co

Section . Item 2.

Triston Chaney
Jean Barrett
Steven Carriere
Curt Armstrong
Kaleb Westfall
Kevin McCambly

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Christopher Maines, Planning Director
Through: Jack Savo Jr., Acting City Manager
Date: February 20, 2026
Re: March 2026 Report

PLANNING COMMISSION:

The Planning Commission held its meeting on February 19, 2026. We have begun grading and developing the 2026-2032 Capital Improvement Program discussion. We currently have 31 projects total and will seek to have a full list graded and submitted to the City Manager in April 2026. I am maintaining a heavy emphasis on projects that are currently in development or beginning development. I will keep the Council updated as we continue towards submission.

SNAG POINT EROSION APPROPRIATION:

I have been working with City Manager Jack Savo Jr. on this project. FEMA is in the process of reviewing our extension request. We have maintained bi-weekly conferences with our State of Alaska Representative. In our latest meeting with the State of Alaska, we were informed that the States request to FEMA for our extension was tabled. The State had failed to format its letter of request properly and were asked to resubmit. Our City Manager and I will continue monitoring the situation. When asked if there was anything we could do to aid in this process, we were plainly told that the State will handle it. I remain optimistic that we will get this extension but our request may not be received until after April.

DILLINGHAM 2036 COMPREHENSIVE PLAN:

The public review process of the draft plan was posted on the city webpage as well as the City of Dillingham Facebook page. We have also included flyers with direct links to the public comment form. This plan also includes an online interactive future land use map that will allow Dillingham residents to post comments directly to all areas within the municipality as to what they feel is best suited for future development. Members of the Planning Commission and myself will be hosting public booths to collect comments. The public comment period will end on March 18th, 2026. Agnew::Beck will be attending the March 11, 2026 Planning Commission meeting, so I invite the council to attend and participate in the discussion.

LEGISLATIVE CAPITAL BUDGET ACCOUNT 2026-2027:

We entered five projects into CAPSIS, the legislative Capital Project Submission and Information System. These projects included the Downtown Firehall Replacement

Building, Wastewater Systems Upgrades-Improvements, Harbor Floats- including Water/Sewer and additional Bathroom Facilities at the Harbor, Harbor Revetments and Breakwater/Emergency Bank Stabilization, and Snag Point Erosion/Sewer Lagoon Bank Stabilization. These projects will be used by the Alaska State Legislature, the Governor's Office of Management and Budget, and agency grant administrators. The backup information you provide may become part of the legislative and public record.

NPS FUNDING:

It was brought to my attention that the National Park Service has granted the City of Dillingham funding to construct the Basketball Court/ Tennis Court and the field along the Old Airstrip Subdivision. This was federally funded in 1984 and was in conjunction with support from the Alaska Court System. NPS has reached out to me because we are 40 years late on our reporting. After I get the City of Dillingham into compliance, we will be eligible for future funding to further upgrade the park area. This is the best course of action, because once you receive funding from NPS, the land can only be used for NPS purposes into perpetuity. I will solicit input from the council and staff as to what upgrades are needed for this site.

Mayor
Alice Ruby

City Manager
Jack Savo Jr.



Dillingham City Co

Section . Item 2.

Triston Chaney
Jean Barrett
Steven Carriere
Curt Armstrong
Kaleb Westfall
Kevin McCambly

MEMORANDUM

Date: February 20, 2026
To: Jack Savo Jr. City Manager
From: Phil Baumgartner, Public Works
Subject: Director Monthly report

The last month has largely focused on routine activities. Streets have been plowing and sanding the streets and sidewalks. Then returning to further clean and open the roads. Building & Grounds have checked heating systems of all facilities daily. Water/Wastewater too conducts daily rounds of lift stations and treatment facilities verifying all systems are functioning correctly.

I would like to recognize and recommend commendations to our Sterling Bailey and Brandon Stephen, our Water/Wastewater Operators, for their extraordinary efforts responding to the water line breakage at SilverBay's cookhouse. Over seven hundred fifty-five thousand, 754,768, gallons were lost from this breakage. These gentlemen spent more than forty-eight long hours, called in resources from Anchorage searching for and repairing the line. These gentlemen worked a substantial amount of time in the water stream to repair this leak. Their efforts saved the City from an impending water shortage emergency.

Training has remained a focus. We've conducted training in the Vector training courses both online and in person group sessions. The Water/Wastewater Operators are enrolled in Water Treatment systems certification course.

The School District presented their near- and longer-term priorities at the School Facilities Committee meeting. Structural integrity, flooring, fire suppression, HVAC, parking lot maintenance, snow removal was among topics of discussion. A pricing sheet for parking lot maintenance and snow removal was provided to the Superintendent. Discussions on finding heating costs and long-term sustainability have started.

Our fleet of vehicles and equipment have largely remained online and on a preventive maintenance basis. There have been a few unplanned maintenance items. Grader snow

removal attachments have broken under the increased maintenance efforts. T breakages have and are again being repaired. EMS' command truck's drivetrain was damaged. Public Works is in discussions with the manufacturer on warranty status and options.

Meetings have been held with the EPA on the landfill project, DEC on the Snag Point project and with Respec on status of the Airport Waterline project. A monthly overview meeting between Respec and Public Works is scheduled for February 23rd.

The EPA's grant manager provided guidance on their procurement process for purchasing for the landfill project. Our team is working through the process to begin purchasing of current quotes for equipment and maintenance items. The Council may expect to see purchasing submissions soon.

Accomplishments:

Water leak found and repaired, continued training underway/completed, Landfill improvement purchase procedure identified, Lock & Doors report received, Public Safety HVAC PO let, City Hall HVAC design, Energy Audits – City Hall, Public Safety and Senior Center

Document retention and disposal are ongoing. Vehicle and equipment retention/replacement scheduling continues.

Upcoming Activities/Events:

Asset Management training, Snag Point Erosion RFP, year-to-date budget review, research of water/wastewater metering systems, Landfill improvement planning & purchasing, coordination and procurement, coordination with RESPEC on waterline extension

Respectfully,

Phil Baumgartner

Phil Baumgartner
Public Works Director

Mayor
Alice Ruby

Acting Manager
Jack Savo Jr



Dillingham City Council
Triston Chaney
Jean Barrett
Steven Carriere
Curt Armstrong
Kaleb Westfall
Kevin McCambly

MEMORANDUM

Date: 02/24/2026

To: Jack Savo, City Manager

From: Anita Foran, Finance Director

Subject: Council Report 03/12/2026

Acknowledgements and Recognitions:

December Statistics: as of date of report.

Cash Receipts: \$768,725.65

All Payments: \$1,218,284.61 (includes \$ 290,723.97 for 2 payrolls & 1 supplement).

November Statistics: as of date of report.

Cash Receipts: \$1,898,884.54

All Payments: \$1,228,336.14 (includes \$ 310,094.24 for 2 payrolls & 2 supplements).

Council Considerations/Recommendations:

DMC 4.16 business license requirement has been sent from Finance and Budget to Code Committee.

DMC 4.20.050 (T) Tax Cap exemption has been sent from Finance and Budget to Code Committee.

Department Accomplishment and Opportunities:

Close of calendar year 2025. W-2 and 1099 reporting has been completed. ACA completed by end of February.

Audit Update:

FY25 Audit – Resolution to the three concerns have been found and suggested solutions are under review. Auditors have scheduled the final report to be drafted by the end of April. No determinations have been made at this time.

City of Dillingham

Department staffing:

No changes at this time.

Property Tax:

2026 personal property tax assessment returns continue to arrive. Assessment notices are scheduled to be delivered March 15, 2026.

Collections:

2018-2022 Foreclosure (3DI-24-00061CI) one-year redemption period close of March 2026. There are 4 remaining properties on this list.

2020-2024 Foreclosure (3DI-25-00062CI) properties have until July 24, 2026, before the redemption period is closed. There are 18 remaining properties on this list.

2025 Foreclosure list is being compiled.

Grants:

Completed quarterly reviews for the following grants:

- NTS grant for Sr Center (assisted with reporting grant deliverables).
- LINKED grant for the Library.
- Harbor state grant 24-DC-015 for Harbor Floats.
- Downtown Fire Hall state grant 24-DC-078.
- PFAS federal grant for new water line.
- Snagpoint federal grant.
- Jail contract from State of Alaska.

Budget:

FY26 Budget amendment 2 is ongoing.

FY27-FY28 creation ready to begin with staff and management.

Internal Controls:

- Review of the document is on hold during budget review.

Other News:

- None at this time.

Upcoming Calendar Items:

- 15th of each month utility payments due; on the last day of month utility bills are sent.
- Business licenses renewals can still be paid with an additional \$75.00 late fee.

- Property tax assessment returns are to be mailed out by 03/15/2026. Taxpayers have 30 days to appeal the assessed values.

Revenue and Expense Report – December 2025 & January 2026:

- Target percentage for January activity is 58%. Explanations provided in this report are for those items below 38% and above 78%. These are unaudited items and will have adjustments as the audit work is completed.
- Fund balance is a decrease of \$1,079,056.
- Sales tax reporting is expected to be 50%. This decrease does have an impact on the overall percentage of revenue for the general fund.
- Gaming Sales tax returns are higher than expected and will require a budget revision.
- Tobacco Excise tax is at 38% and will need a budget revision.
- Business license renewals are at 79%, a higher return than last year at this time. A review of all businesses will continue as part of the review process.
- Payments of property tax are recorded at 103% & 105%. Actual amount received is 95% for real property and 82% for personal property.
- Property tax penalty and interest is lower than last year to reflect more on time property tax payments.
- Community Sharing and PILT have been received in full for the year.
- Lease and Rental income will be low until the end of the fiscal year when an annual lease payment is received.
- All other payments at this time are as expected based on the revenue receiving history.

Special Revenues & Other Funds Revenue

- Dock Revenue is at 31% and will not rise until April when Harber fees are received.
- Senior Center grant is delayed until the remaining deliverables are received.
- Library grants are at 29% due to delay in receiving the Curyung funds for the IMLS grant.
- Bond Reimbursement from the State is delayed; correspondence has been made with the State.
- Investments for the Mary Carlson Estate have returned less than expected.
- These delays impact the 39% revenue for this section.

Transfers

- Equipment replacement of \$2,805 reflects expenses for the K-9 unit requested in FY25 but received in FY26. The \$111,000 budget is for the annual payment for the grader loan. The grader is expected to arrive in the summer of 2026.
- Debt Service payments have been paid out as expected.
- Transfer for the school bond does not reflect the State reimbursement currently.
- Transfers from Dock to Harbor have not happened due to Dock revenue being less than expenditures.
- Transfers from Wastewater to Water have been made to balance the account.
- Overall revenue at 62%.

General Fund Expenditures

- Foreclosure expenditures will increase as the foreclosure process continues.
- K-9 Unit and the Fire Department donation have not had any expenditure.
- Shop expenditure is low due to an open staff position.
- Streets Expenditures are low due to open staff positions.
- Repairs to Grandma's house are reflected in January. The purpose of the building is still in debate.
- Transfers to other funds are increased due to the bond reimbursement from the state is a month later than the expenditure; a transfer will remain in place until funds are received.
- General fund expenditures are at 55% as expected.

Special Revenues & Other Funds Expenditures

- Water, Wastewater, and Ddck expenditures are slightly below the expected amount.
- Asset forfeiture funds have not been spent. No expenditure has been planned at this time.
- Senior Center grants will be expensed first.
- Ambulance reserve fund expenditures are low due to a refund in an expense from FY25.
- Debt services expenses are on time as expected.
- Average expenditures are at 42%.
- Equipment replacement expenditures reflect K-9 expenditures that arrived late.

Grant and Bond Revenues/Expenditures

- EPA Landfill grant and the Snagpoint erosion grant. No expenses at this time.
- Remaining grants are in the beginning stages of the projects.

Capital Project Revenues/Expenditures

- None at this time.

Fund Balance Evaluation:

- General Fund currently has a decrease of \$905,309 for a fund balance of 6,074,888.
- Unaudited fund balance as of 06/30/2025 is \$11,399,348. A reduction of \$448,207 reduces the fund balance to \$10,9541,140 for FY26 by the end of January.
- After the FY25 audit review is completed, a review of all negative fund balances will be completed, and adjustments can be made.

City of Dillingham
Unaudited Revenues and Expenditures As of

December 31, 2025

Data Collected on:
2/13/2026

Section . Item 2.

	<u>Budget - FY26</u>	<u>12/31/25</u>	<u>Percent</u>	<u>12/31/24</u>	<u>INC/(DEC)</u>	Uncollected	% Adj
		<u>YTD</u>		<u>YTD</u>			
<u>General Fund Revenues</u>							
General Sales Tax	\$ 3,500,000	\$ 1,283,026	37%	\$ 1,782,655	\$ (499,628)	(1,892.91)	37%
General Sales Tax - Remote	650,000	250,342	39%	238,029			39%
Alcohol Sales Tax	280,000	149,212	53%	127,274	21,938		53%
Transient Lodging Sales Tax	125,000	82,049	66%	78,965	3,084	-	66%
Gaming Sales Tax	15,000	12,527	84%	3,199	9,328		84%
Tobacco Excise Tax	280,000	86,910	31%	132,534	(45,623)		31%
Marijuana Excise Tax	90,000	36,996	41%	46,888	-		41%
Business License	17,000	9,400	55%	8,800	-		55%
Penalty & Interest - Sales Tax	17,000	6,438	38%	4,924	1,515	(28.57)	38%
Total Sales Tax	4,974,000	1,916,901	39%	2,423,267	(509,386)		38%
Real Property Tax	2,600,000	2,703,896	104%	2,537,998	165,898	(581,578.18)	82%
Personal Property Tax	700,000	733,429	105%	1,127,619	(394,191)	(257,748.23)	68%
Penalty & Interest - Property Tax	130,000	107,349	83%	144,750	(37,401)		83%
Total Property Taxes	3,430,000	3,544,674	103%	3,810,368	(265,694)		79%
Telephone Gross Receipts State Tax	70,000	-	0%	-	-		0%
Shared Fisheries	150,000	-	0%	147,328	(147,328)		0%
Raw Fish Tax	20,000	-	0%	-	-		0%
Community Sharing	83,543	83,543	100%	-	83,543		0%
Payment in Lieu of Taxes (PILT)	540,000	540,299	100%	537,418	2,881		100%
State Jail Contract	584,764	-	0%	271,828	(271,828)		0%
Motor Vehicle Tax	25,000	12,768	51%	10,026	2,742		51%
Ambulance Fees	60,000	27,617	46%	11,205	16,412		46%
Lease & Rental Income	35,000	7,340	21%	5,520	1,820		21%
Admin Overhead	200,105	74,207	37%	73,265	943		37%
PERS on Behalf	275,799	130,014	47%	92,672	37,342		47%
PERS Forfeiture Fund	25,000	24,403	98%	33,400	(8,997)		98%
Other Revenues	299,200	97,389	33%	192,217	(94,828)	(7,579.39)	30%
Total	2,368,411	997,580	42%	1,374,879	(377,299)		42%
Total	\$ 10,772,411	\$ 6,459,155	60%	\$ 7,608,514	\$ (1,152,380)		52%
<u>Special Revenue & Other Funds Revenue</u>							
Water	232,800	122,806	53%	117,798	5,008	(12,563.10)	47%
Sewer	463,300	237,844	51%	200,214	37,630	(16,960.19)	48%
Landfill	331,100	181,070	55%	209,091	(28,021)	(3,890.00)	54%
Port - Dock	755,740	236,860	31%	465,632	(228,772)	(279.26)	31%
Port - Harbor	187,130	96,839	52%	34,929	61,910	(13,646.00)	44%
Asset Forfeiture Fund	500	234	47%	241	(7)		0%
E-911 Service	67,000	32,717	49%	32,513	204		49%

City of Dillingham
Unaudited Revenues and Expenditures As of

December 31, 2025

Data Collected on:
 2/13/2026

Section . Item 2.

	<u>Budget - FY26</u>	<u>12/31/25</u>		<u>12/31/24</u>		
		<u>YTD</u>	<u>Percent</u>	<u>YTD</u>	<u>INC/(DEC)</u>	
Public Safety Reward	-	-	0%	-	-	
Senior Center (Non-Grant)	52,100	18,752	36%	13,957	4,795	36%
Senior Center (Grant)	50,486	10,708	21%	19,799	(9,091)	21%
Library (Grants)	66,727	12,131	18%	18,749	(6,618)	18%
Debt Service - Bond Investments	80,000	48,681	61%	56,663	(7,982)	61%
Debt Service - SOA Revenue	514,000	-	0%	-	-	0%
Debt Services - Streets Refund	-	-		-	-	
Mary Carlson Estate	21,000	5,972	28%	10,353	(4,381)	28%
Ambulance Rental	-	-	0%	13,807	(13,807)	
Total	\$ 2,821,883	\$ 1,004,614	36%	\$ 1,193,746	\$ (189,132)	34%
<u>Transfers</u>						
<i>From General Fund to Other Funds</i>						
Water	-	-		-	-	
Landfill	594,000	228,713	39%	335,870	(107,157)	
Senior Center	227,855	119,977	53%	161,370	(41,394)	
Ambulance Reserve	50,000	22,094	44%	9,007	13,087	
Equipment Replacement	111,000	2,805	0%	142,057	(139,252)	
Capital Projects (Fund 7140)	-	-	0%	127,214	(127,214)	
Landfill Closure (Fund 7150)	25,000	12,498	50%	12,502	(4)	
Debt Service SRF Loans	51,011	37,650	74%	38,100	(450)	
Debt Service Streets Bond	156,000	9,319	6%	4,087	5,232	
Debt Service Firehall Bond	47,000	11,000	23%	11,500	(500)	
Debt Service School Bond	550,750	1,014,125	184%	296,375	717,750	
<i>From Dock Fund to Harbor Funds</i>						
Port - Harbor	301,580	-	0%	56,047	(56,047)	
Port - Harbor - Ice Machine	-	255	0%	-	255	
Port - Harbor - Bathhouse	8,920	-	0%	-	-	
<i>From Department to Department</i>						
Transfer from E911 to Dispatch	67,000	32,717	49%	39,779	-	
Transfer from Carlson Estate to Library	4,000	2,002	50%	2,002	-	
Transfer from Wastewater to Water	-	5,809	0%	-	-	
Total	\$ 2,194,116	\$ 1,498,964	68%	\$ 1,235,909	\$ 264,307	
Total Revenues & Transfers	\$ 15,788,410	\$ 8,962,732	57%	\$ 10,038,169	\$ (1,077,205)	

City of Dillingham
Unaudited Revenues and Expenditures As of

December 31, 2025

Data Collected on:
2/13/2026

Section . Item 2.

	<u>Budget - FY26</u>	<u>12/31/25</u>	<u>Percent</u>	<u>12/31/24</u>	<u>INC/(DEC)</u>
		<u>YTD</u>		<u>YTD</u>	
EXPENDITURES:					
General Fund Expenditures					
City Council	\$ 121,550	\$ 52,972	44%	\$ 25,604	\$ 27,367
City Clerk	318,600	138,459	43%	145,608	(7,149)
Administration	472,550	245,737	52%	192,655	53,082
Finance	1,547,940	667,204	43%	645,141	22,063
Legal	100,000	64,995	65%	52,864	12,131
Insurance	375,000	153,053	41%	205,540	(52,487)
Planning	297,000	112,924	38%	110,453	2,471
Foreclosures	20,000	4,478	22%	6,070	(1,592)
IT	372,500	126,610	34%	181,583	(54,974)
Public Safety Administration	448,850	192,266	43%	162,810	29,456
Dispatch	842,850	383,481	45%	397,796	(14,315)
Patrol	1,571,700	620,035	39%	589,186	30,849
Corrections	820,045	402,199	49%	356,343	45,856
DMV	92,150	40,631	44%	40,771	(140)
Animal Control Officer	88,350	45,957	52%	61,082	(15,125)
K-9 Unit	2,000	0	0%	4,500	(4,500)
Fire	604,500	290,871	48%	348,578	(57,707)
Fire Department Donation	10,000	0	0%	1,141	(1,141)
Public Works Administration	473,700	166,128	35%	205,215	(39,087)
Building and Grounds	976,800	427,073	44%	449,745	(22,672)
Shop	610,600	138,291	23%	186,569	(48,278)
Street	626,100	162,291	26%	231,082	(68,791)
Library	186,875	76,976	41%	113,153	(36,177)
Grandma's House	90,900	16,956	19%	23,926	
City School	1,702,000	850,431	50%	850,434	(3)
Transfers to Other Funds	1,787,616	1,445,682	81%	1,209,221	236,461
Total	\$ 14,560,176	\$ 6,825,700	47%	\$ 6,797,072	\$ 35,598

City of Dillingham
 Unaudited Revenues and Expenditures As of

December 31, 2025

Data Collected on:
 2/13/2026

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Special Revenue Funds Expenditures

Water
Sewer
Landfill
Port - Dock
Port - Harbor
Asset Forfeiture Fund
E-911 Service
Public Safety Reward
Senior Center (Non-Grant)
Senior Center (Grant)
Library (Grants)
Mary Carlson Estate
Ambulance Reserve Fund
Debt Service SRF Loans
Debt Service School Bond
Debt Service Firehall Bond
Debt Service Streets Bond
Equipment Replacement
Total

	<u>Budget - FY26</u>	<u>12/31/25</u> YTD	Percent	<u>12/31/24</u> YTD	<u>INC/(DEC)</u>
Water	483,400	130,178	27%	88,824	41,354
Sewer	484,400	157,384	32%	150,440	6,944
Landfill	936,400	403,603	43%	550,162	(146,558)
Port - Dock	1,085,546	323,303	30%	455,791	(132,488)
Port - Harbor	498,330	217,606	44%	165,641	51,965
Asset Forfeiture Fund	25,000	-	0%	-	-
E-911 Service	67,000	32,717	49%	112,831	(80,113)
Public Safety Reward	-	-	0%	-	-
Senior Center (Non-Grant)	279,955	138,729	50%	175,733	(37,004)
Senior Center (Grant)	50,486	42,978	85%	34,923	8,055
Library (Grants)	66,727	26,190	39%	20,437	5,754
Mary Carlson Estate	6,255	2,994	48%	3,598	(604)
Ambulance Reserve Fund	15,000	(1,000)	-7%	600	(1,600)
Debt Service SRF Loans	51,011	37,650	74%	38,100	(450)
Debt Service School Bond	1,064,750	1,014,125	95%	986,375	27,750
Debt Service Firehall Bond	47,000	11,000	23%	11,500	(500)
Debt Service Streets Bond	236,000	58,000	25%	60,750	(2,750)
Equipment Replacement	111,000	2,805	0%	309,847	(307,042)
Total	\$ 5,508,260	\$ 2,598,263	47%	\$ 3,165,551	\$ (567,288)
	\$ 20,068,436	\$ 9,423,962	47%	\$ 9,962,622	\$ (531,690)
Net Increase (Decrease) to Fund Balances	\$ (4,280,026)	\$ (461,230)		\$ 75,546	\$ (545,515)

City of Dillingham
Unaudited Revenues and Expenditures As of

December 31, 2025

Data Collected on:
2/13/2026

Section . Item 2.

	<u>Budget - FY26</u>	<u>12/31/25</u> YTD	<u>Percent</u>	<u>12/31/24</u> YTD	<u>INC/(DEC)</u>
Grant & Bond Revenues					
SOA-Landfill Firebreak	-	-		-	-
EPA Landfill Grant	3,882,500	-	0%	-	-
COVID - CARES & ARPA & LGLR	-	-		1,752,195	(1,752,195)
SRF Loan - Lagoon Aeration	-	-		-	-
SRF Loan - Landfill	200,000	-	0%	-	-
State Jail Medical	-	10,469		-	10,469
Legislative Grant Harbor	757,500	54,320	7%	-	54,320
Southern Region EMS	-	-		-	-
SOA-DOH Grants	-	-		26,299	(26,299)
Curyung-Ice Machine	6,000	(767)	-13%	-	(767)
Snagpoint Funding	3,209,387	-	0%	-	-
BBEDC Intern Program	73,400	8,225	11%	15,412	(7,187)
BBEDC Training Reimb	-	20,894		4,375	16,519
BBNC Training Reimb	-	-		-	-
Total	\$ 8,128,787	\$ 93,142	1%	\$ 1,798,281	\$ (1,705,139)

Grant & Bond Expenditures					
SOA-Landfill Firebreak	-	-		-	-
EPA Landfill Grant	3,882,500	-	0%	-	-
COVID - CARES & ARPA & LGLR	-	-		1,752,195	(1,752,195)
SRF Loan - Lagoon Aeration	-	-		576,281	(576,281)
SRF Loan - Landfill	200,000	-	0%	-	-
State Jail Medical	-	1,390		-	1,390
Legislative Grant Harbor	757,500	134,566	18%	-	134,566
Southern Region EMS	-	-		-	-
SOA-DOH Grants	-	-		965	(965)
Curyung-Ice Machine	6,000	1,594	0%	2,585	(990)
Snagpoint Erosion	3,209,387	-	0%	-	-
BBEDC Intern Program	73,400	8,225	11%	15,412	(7,187)
BBEDC Training Reimb	-	20,894		4,375	16,519
BBNC Training Reimb	-	-		-	-
Total	\$ 8,128,787	\$ 166,670	2%	\$ 2,351,812	\$ (2,185,142)
	\$ -	\$ (73,528)		\$ (553,531)	\$ (3,890,282)

City of Dillingham
 Unaudited Revenues and Expenditures As of

December 31, 2025

Data Collected on:
 2/13/2026

Section . Item 2.

Capital Project Funds Revenues

Harbor Mayor Sale Revenue

Total

<u>Budget - FY26</u>	<u>12/31/25</u> <u>YTD</u>	<u>Percent</u>	<u>12/31/24</u> <u>YTD</u>	<u>INC/(DEC)</u>
-	-		-	-
\$ -	\$ -		\$ -	\$ -

Capital Project Funds Expenditures

Public Safety Building

Water Improvements

WasteWater Improvements

Snagpoint Erosion

Sewer Lagoon Aeration

Other Lift Station

Fire Dept Water Damage Repair

Landfill Closure (7150)

Landfill Shop Fire

Landfill Groundwater Well

Harbor cleanup

Total

<u>Budget - FY26</u>	<u>12/31/25</u> <u>YTD</u>	<u>Percent</u>	<u>12/31/24</u> <u>YTD</u>	<u>INC/(DEC)</u>
-	-		-	-
-	-		-	-
-	-		-	-
-	-		-	-
-	-		101,006	(101,006)
-	-		-	-
-	-		26,207	-
-	-		-	-
-	-		-	-
-	-		-	-
\$ -	\$ -	0%	\$ 127,214	\$ (101,006)
\$ -	\$ -		\$ (127,214)	\$ 101,006

	Budget	Actual
General Fund Revenue	\$ 10,772,411	\$ 6,459,155
Special Fund Revenue	\$ 2,821,883	\$ 1,004,614
Transfers In	\$ 2,194,116	\$ 1,498,964
Grant and Bond Revenue	\$ 8,128,787	\$ 93,142
CIP Revenue	\$ -	\$ -
	\$ 23,917,197	\$ 9,055,874

General Fund Expenditures	\$ 14,560,176	\$ 6,825,700
Special Fund Expenditures	\$ 5,508,260	\$ 2,598,263
Grant and Bond Expenditures	\$ 8,128,787	\$ 166,670
CIP Expenditures	\$ -	\$ -
	\$ 28,197,223	\$ 9,590,632

Net Increase (Decrease) to Fund Bal **\$ (4,280,026)** **\$ (534,758)**

City of Dillingham
 Unaudited Revenues and Expenditures As of

January 31, 2026

Data Collected on:
 2/13/2026

Section . Item 2.

	<u>Budget - FY26</u>	<u>01/31/26</u>	<u>Percent</u>	<u>01/31/25</u>	<u>INC/(DEC)</u>	Uncollected	% Adj
		<u>YTD</u>		<u>YTD</u>			
General Fund Revenues							
General Sales Tax	\$ 3,500,000	\$ 1,513,530	43%	\$ 2,124,033	\$ (610,502)	(3,336.01)	43%
General Sales Tax - Remote	650,000	290,485	45%	343,182			45%
Alcohol Sales Tax	280,000	149,537	53%	164,716	(15,180)		53%
Transient Lodging Sales Tax	125,000	85,954	69%	84,814	1,140	-	69%
Gaming Sales Tax	15,000	13,901	93%	3,199	10,702		93%
Tobacco Excise Tax	280,000	105,981	38%	143,789	(37,808)		38%
Marijuana Excise Tax	90,000	46,976	52%	53,732	-		52%
Business License	17,000	13,400	79%	12,700	-		79%
Penalty & Interest - Sales Tax	17,000	6,952	41%	5,347	1,605	(28.57)	41%
Total Sales Tax	4,974,000	2,226,715	45%	2,935,512	(650,044)		45%
Real Property Tax	2,600,000	2,674,155	103%	2,537,996	136,159	(214,410.29)	95%
Personal Property Tax	700,000	733,429	105%	1,127,619	(394,191)	(162,311.90)	82%
Penalty & Interest - Property Tax	130,000	110,100	85%	144,750	(34,650)		85%
Total Property Taxes	3,430,000	3,517,683	103%	3,810,365	(292,682)		92%
Telephone Gross Receipts State Tax	70,000	-	0%	-	-		0%
Shared Fisheries	150,000	-	0%	147,328	(147,328)		0%
Raw Fish Tax	20,000	-	0%	-	-		0%
Community Sharing	83,543	84,143	101%	-	84,143		0%
Payment in Lieu of Taxes (PILT)	540,000	540,299	100%	537,418	2,881		100%
State Jail Contract	584,764	292,382	50%	271,828	20,554		50%
Motor Vehicle Tax	25,000	13,643	55%	10,026	3,617		55%
Ambulance Fees	60,000	34,510	58%	11,205	23,305		58%
Lease & Rental Income	35,000	8,280	24%	6,450	1,830		24%
Admin Overhead	200,105	80,441	40%	77,402	3,039		40%
PERS on Behalf	275,799	152,089	55%	105,447	46,641		55%
PERS Forfeiture Fund	25,000	24,403	98%	33,400	(8,997)		98%
Other Revenues	299,200	112,252	38%	216,456	(104,203)	(9,031.63)	34%
Total	2,368,411	1,342,441	57%	1,416,961	(74,520)		56%
Total	\$ 10,772,411	\$ 7,086,839	66%	\$ 8,162,837	\$ (1,017,245)		62%
Special Revenue & Other Funds Revenue							
Water	232,800	140,983	61%	135,603	5,380	(22,183.81)	51%
Sewer	463,300	271,068	59%	240,637	30,431	(29,948.14)	52%
Landfill	331,100	199,774	60%	227,290	(27,516)	(4,502.00)	59%
Port - Dock	755,740	237,599	31%	472,170	(234,571)	(279.26)	31%
Port - Harbor	187,130	98,210	52%	36,749	61,461	(13,998.00)	45%
Asset Forfeiture Fund	500	257	51%	422	(165)		0%
E-911 Service	67,000	38,115	57%	39,419	(1,304)		57%

City of Dillingham
Unaudited Revenues and Expenditures As of

January 31, 2026

Data Collected on:
2/13/2026

Section . Item 2.

	<u>Budget - FY26</u>	<u>01/31/26</u> YTD	<u>Percent</u>	<u>01/31/25</u> YTD	<u>INC/(DEC)</u>	
Public Safety Reward	-	-	0%	-	-	
Senior Center (Non-Grant)	52,100	21,303	41%	14,434	6,868	41%
Senior Center (Grant)	50,486	10,708	21%	38,785	(28,077)	21%
Library (Grants)	66,727	19,264	29%	23,241	(3,977)	29%
Debt Service - Bond Investments	80,000	56,236	70%	65,342	(9,106)	70%
Debt Service - SOA Revenue	514,000	-	0%	683,388	(683,388)	0%
Debt Services - Streets Refund	-	-		(22,882)	22,882	
Mary Carlson Estate	21,000	6,155	29%	11,908	(5,753)	29%
Ambulance Rental	-	-	0%	13,764	(13,764)	
Total	\$ 2,821,883	\$ 1,099,672	39%	\$ 1,980,269	\$ (880,597)	36%
Transfers						
<i>From General Fund to Other Funds</i>						
Water	-	-		-	-	
Landfill	594,000	243,228	41%	407,315	(164,087)	
Senior Center	227,855	134,017	59%	190,721	(56,704)	
Ambulance Reserve	50,000	27,608	55%	8,964	18,644	
Equipment Replacement	111,000	2,805	0%	292,160	(289,355)	
Capital Projects (Fund 7140)	-	-	0%	128,006	(128,006)	
Landfill Closure (Fund 7150)	25,000	14,581	58%	14,585	(4)	
Debt Service SRF Loans	51,011	37,650	74%	38,100	(450)	
Debt Service Streets Bond	156,000	1,764	1%	4,087	(2,323)	
Debt Service Firehall Bond	47,000	11,000	23%	11,500	(500)	
Debt Service School Bond	550,750	1,014,125	184%	302,987	711,138	
<i>From Dock Fund to Harbor Funds</i>						
Port - Harbor	301,580	-	0%	56,047	(56,047)	
Port - Harbor - Ice Machine	-	255	0%	-	255	
Port - Harbor - Bathhouse	8,920	-	0%	-	-	
<i>From Department to Department</i>						
Transfer from E911 to Dispatch	67,000	38,115	57%	34,101	-	
Transfer from Carlson Estate to Library	4,000	2,335	58%	2,335	-	
Transfer from Wastewater to Water	-	14,914	0%	-	-	
Total	\$ 2,194,116	\$ 1,542,397	70%	\$ 1,490,907	\$ 32,561	
Total Revenues & Transfers	\$ 15,788,410	\$ 9,728,907	62%	\$ 11,634,013	\$ (1,865,282)	

City of Dillingham
Unaudited Revenues and Expenditures As of

January 31, 2026

Data Collected on:
2/13/2026

Section . Item 2.

	<u>Budget - FY26</u>	<u>01/31/26</u>	<u>Percent</u>	<u>01/31/25</u>	<u>INC/(DEC)</u>
		<u>YTD</u>		<u>YTD</u>	
EXPENDITURES:					
General Fund Expenditures					
City Council	\$ 121,550	\$ 51,991	43%	\$ 36,548	\$ 15,443
City Clerk	318,600	159,992	50%	171,627	(11,635)
Administration	472,550	276,340	58%	224,257	52,084
Finance	1,547,940	769,625	50%	753,999	15,626
Legal	100,000	64,995	65%	70,725	(5,730)
Insurance	375,000	181,090	48%	238,397	(57,307)
Planning	297,000	141,971	48%	131,819	10,152
Foreclosures	20,000	6,345	32%	6,175	170
IT	372,500	166,762	45%	212,319	(45,556)
Public Safety Administration	448,850	218,046	49%	189,118	28,928
Dispatch	842,850	474,783	56%	454,577	20,206
Patrol	1,571,700	738,445	47%	668,780	69,665
Corrections	820,045	475,331	58%	401,206	74,125
DMV	92,150	47,481	52%	47,467	15
Animal Control Officer	88,350	50,957	58%	71,841	(20,884)
K-9 Unit	2,000	0	0%	5,087	(5,087)
Fire	604,500	319,071	53%	381,823	(62,752)
Fire Department Donation	10,000	0	0%	1,141	(1,141)
Public Works Administration	473,700	188,224	40%	234,540	(46,316)
Building and Grounds	976,800	492,717	50%	510,045	(17,328)
Shop	610,600	153,596	25%	206,292	(52,696)
Street	626,100	191,124	31%	276,334	(85,210)
Library	186,875	95,190	51%	135,889	(40,698)
Grandma's House	90,900	20,893	23%	29,047	
City School	1,702,000	1,275,431	75%	1,275,434	(3)
Transfers to Other Funds	1,787,616	1,472,197	82%	1,325,388	146,808
Total	\$ 14,560,176	\$ 8,032,598	55%	\$ 8,059,871	\$ (19,119)

City of Dillingham
Unaudited Revenues and Expenditures As of

January 31, 2026

Data Collected on:
2/13/2026

Section . Item 2.

	<u>Budget - FY26</u>	<u>01/31/26</u> <u>YTD</u>	<u>Percent</u>	<u>01/31/25</u> <u>YTD</u>	<u>INC/(DEC)</u>
<u>Special Revenue Funds Expenditures</u>					
Water	483,400	155,897	32%	107,164	48,733
Sewer	484,400	185,591	38%	170,534	15,058
Landfill	936,400	443,002	47%	601,346	(158,344)
Port - Dock	1,085,546	335,628	31%	467,524	(131,896)
Port - Harbor	498,330	230,087	46%	180,682	49,405
Asset Forfeiture Fund	25,000	-	0%	-	-
E-911 Service	67,000	38,115	57%	107,153	(69,037)
Public Safety Reward	-	-	0%	-	-
Senior Center (Non-Grant)	279,955	153,615	55%	203,680	(50,065)
Senior Center (Grant)	50,486	42,978	85%	40,018	2,959
Library (Grants)	66,727	26,182	39%	21,086	5,096
Mary Carlson Estate	6,255	3,583	57%	4,002	(419)
Ambulance Reserve Fund	15,000	(1,000)	-7%	3,800	(4,800)
Debt Service SRF Loans	51,011	37,650	74%	38,100	(450)
Debt Service School Bond	1,064,750	1,014,125	95%	986,375	27,750
Debt Service Firehall Bond	47,000	11,000	23%	11,500	(500)
Debt Service Streets Bond	236,000	58,000	25%	60,750	(2,750)
Equipment Replacement	111,000	2,805	0%	280,063	(277,258)
Total	\$ 5,508,260	\$ 2,737,259	50%	\$ 3,283,777	\$ (546,518)
	\$ 20,068,436	\$ 10,769,857	54%	\$ 11,343,648	\$ (565,637)
Net Increase (Decrease) to Fund Balances	\$ (4,280,026)	\$ (1,040,950)		\$ 290,365	\$ (1,299,644)

City of Dillingham
Unaudited Revenues and Expenditures As of

January 31, 2026

Data Collected on:
2/13/2026

Section . Item 2.

	<u>Budget - FY26</u>	<u>01/31/26</u> YTD	<u>Percent</u>	<u>01/31/25</u> YTD	<u>INC/(DEC)</u>
Grant & Bond Revenues					
SOA-Landfill Firebreak	-	-		-	-
EPA Landfill Grant	3,882,500	-	0%	-	-
COVID - CARES & ARPA & LGLR	-	-		1,752,195	(1,752,195)
SRF Loan - Lagoon Aeration	-	-		(93,719)	93,719
SRF Loan - Landfill	200,000	-	0%	-	-
State Jail Medical	-	10,469		-	10,469
Legislative Grant Harbor	757,500	128,987	17%	-	128,987
Southern Region EMS	-	-		-	-
SOA-DOH Grants	-	-		36,217	(36,217)
Curyung-Ice Machine	6,000	(767)	-13%	-	(767)
Snagpoint Funding	3,209,387	-	0%	-	-
BBEDC Intern Program	73,400	8,225	11%	15,412	(7,187)
BBEDC Training Reimb	-	20,894		4,375	16,519
BBNC Training Reimb	-	-		-	-
Total	\$ 8,128,787	\$ 167,809	2%	\$ 1,714,480	\$ (1,546,671)

Grant & Bond Expenditures					
SOA-Landfill Firebreak	-	-		-	-
EPA Landfill Grant	3,882,500	-	0%	-	-
COVID - CARES & ARPA & LGLR	-	-		1,752,195	(1,752,195)
SRF Loan - Lagoon Aeration	-	-		576,281	(576,281)
SRF Loan - Landfill	200,000	39,151	20%	-	39,151
State Jail Medical	-	1,390		-	1,390
Legislative Grant Harbor	757,500	134,566	18%	-	134,566
Southern Region EMS	-	-		-	-
SOA-DOH Grants	-	-		10,882	(10,882)
Curyung-Ice Machine	6,000	1,689	0%	2,585	(896)
Snagpoint Erosion	3,209,387	-	0%	-	-
BBEDC Intern Program	73,400	8,225	11%	15,412	(7,187)
BBEDC Training Reimb	-	20,894		4,375	16,519
BBNC Training Reimb	-	-		-	-
Total	\$ 8,128,787	\$ 205,915	3%	\$ 2,361,730	\$ (2,155,814)
	\$ -	\$ (38,106)		\$ (647,250)	\$ (3,702,485)

City of Dillingham
 Unaudited Revenues and Expenditures As of

January 31, 2026

Data Collected on:
 2/13/2026

Section . Item 2.

Capital Project Funds Revenues

Harbor Mayor Sale Revenue

Total

<u>Budget - FY26</u>	<u>01/31/26</u> <u>YTD</u>	<u>Percent</u>	<u>01/31/25</u> <u>YTD</u>	<u>INC/(DEC)</u>
-	-		-	-
\$ -	\$ -		\$ -	\$ -

Capital Project Funds Expenditures

Public Safety Building
 Water Improvements
 WasteWater Improvements
 Snagpoint Erosion
 Sewer Lagoon Aeration
 Other Lift Station
 Fire Dept Water Damage Repair
 Landfill Closure (7150)
 Landfill Shop Fire
 Landfill Groundwater Well
 Harbor cleanup

Total

<u>Budget - FY26</u>	<u>01/31/26</u> <u>YTD</u>	<u>Percent</u>	<u>01/31/25</u> <u>YTD</u>	<u>INC/(DEC)</u>
-	-		-	-
-	-		-	-
-	-		-	-
-	-		101,006	(101,006)
-	-		-	-
-	-		27,000	-
-	-		-	-
-	-		-	-
-	-		-	-
\$ -	\$ -	0%	\$ 128,006	\$ (101,006)
\$ -	\$ -		\$ (128,006)	\$ 101,006

	Budget	Actual
General Fund Revenue	\$ 10,772,411	\$ 7,086,839
Special Fund Revenue	\$ 2,821,883	\$ 1,099,672
Transfers In	\$ 2,194,116	\$ 1,542,397
Grant and Bond Revenue	\$ 8,128,787	\$ 167,809
CIP Revenue	\$ -	\$ -
	\$ 23,917,197	\$ 9,896,716
General Fund Expenditures	\$ 14,560,176	\$ 8,032,598
Special Fund Expenditures	\$ 5,508,260	\$ 2,737,259
Grant and Bond Expenditures	\$ 8,128,787	\$ 205,915
CIP Expenditures	\$ -	\$ -
	\$ 28,197,223	\$ 10,975,772
Net Increase (Decrease) to Fund Bal	\$ (4,280,026)	\$ (1,079,056)

Fund Balance Evaluation

Section . Item 2.

	<u>Fund Bal.</u> <u>6/30/2025</u> <u>Unaudited</u>	<u>FY'26</u> <u>Revenue</u>	<u>FY'26</u> <u>Expenditures</u>	<u>Add or (-)</u> <u>FY26 Fund Bal</u>	<u>Fund Ba</u> <u>11/30/2025</u> <u>Unaudited</u>
General Fund	6,980,196	7,127,289	8,032,598	(905,309)	6,074,888
Planning Capital Project	1,030,472	-	-	-	1,030,472
Debt Service	67,107	1,120,775	1,120,775	-	67,107
Special Revenue Fund					
Water & Sewer	1,416,076	426,965	341,488	85,477	1,501,553
Landfill	(5,127)	443,002	443,002	-	(5,127)
Port - Dock	649,924	237,599	335,628	(98,030)	551,894
Port - Harbor	(89,592)	98,465	230,087	(131,623)	(221,214)
E-911 Service	267,909	38,115	38,115	-	267,909
Asset Forfeitures Fund	27,824	257	-	257	28,080
Reward Fund	400	-	-	-	400
Senior Center	2,820	166,027	196,592	(30,565)	(27,745)
Library (Grants)	(79)	19,264	26,182	(6,918)	(6,997)
Public Safety	-	-	-	-	-
Local Support	(11,868)	29,119	29,119	-	(11,868)
Covid, ARPA & LGLR Support	-	-	-	-	-
Capital Project Fund					
Ambulance Reserve Capital Project	437,515	27,608	(1,000)	28,608	466,122
Equipment Replacement Capital Project	73,749	2,805	2,805	-	73,749
School Project	(1,626)	-	-	-	(1,626)
Streets Project	52,714	-	-	-	52,714
Firehall Project	-	-	-	-	-
Dock and Harbor Capital Project	-	128,220	136,255	(8,034)	(8,034)
Public Safety Capital Project	-	-	-	-	-
Wastewater System Improvements	(101,006)	-	-	-	(101,006)
Water Improvement	-	-	-	-	-
SOA Loans Capital Projects	-	-	39,151	(39,151)	(39,151)
Jail Health care reimbursement	(9,079)	10,469	1,390	9,079	-
SOA DOH Grants	25,334	-	-	-	25,334
Denali Commission Project	-	-	-	-	-
Landfill Committed Funds	197,044	14,581	-	14,581	211,625
Permanent Fund					
Mary Carlson Estate	388,640	6,155	3,583	2,572	391,212
Snagpoint	-	-	-	-	-
Total	11,399,348	9,896,716	10,975,772	(1,079,056)	10,320,291

-

Mayor
Alice Ruby

City Manager
Jack Savo Jr.



Dillingham City Co

Section . Item 2.

Curt Armstrong
Jean Barrett
Steven Carriere
Triston Chaney
Kevin McCambly
Kaleb Westfall

MEMORANDUM

Date: 02/20/26
To: Jack Savo Jr., City Manager
From: Daniel Miller, Port Director
Subject: Monthly Report: February 2026

Upcoming Events:

- 2/23: Safety Committee Meeting
- 2/24: Alaska Clean Harbors Advisory Committee meeting
- 3/12: Monthly meeting with MARAD and PND

Projects – Progress and Public Impacts:

- Application for energy efficiency grant
- Title VI compliance paperwork
- Online employee training
- RFP for engineering services
- Application for BBEDC seasonal employee
- Presentation on Harbor project for Port Committee meeting
- Work with PND Engineering to acquire all necessary permits for PIDP Grant
 - Likely able to move forward with “no impact” determination for Harbor project which, if made, should streamline the NEPA, NMFS, and USFW permitting
 - Current estimated project closeout: Spring 2028
- Work with Nushagak Coop. and Public Works to restore harbor lights and extend primary power
- Work with PW Director and Planning Director to improve security and efficiency at Dock facilities
- Develop plan for more efficient/effective enforcement
- Work with PW Director and CRW to restore Dock lighting
- Exploring options for Harbor breakwater
- Develop a plan for improved Kakanak Beach Access maintenance

Completed Projects:

- 2/12: Monthly Meeting w/ MARAD and PND

- Expecting draft grant agreement soon
- Proposal for ordinance for Dock warehouse lease
- Coordinate Port Committee meeting

Public Feedback:

- Repair cold storage for ice machine
- Restore harbor lights
- Repair/Replace docks



SPECIAL FINANCE AND BUDGET COMMITTEE MEETING

Wednesday, January 21, 2026 at 5:30 PM

MINUTES

Our Vision. To have an infrastructure and city workforce that supports a sustainable, diversified and growing economy. We will partner with others to achieve economic development and other common goals that assure a high quality of living, and excellence in education.

MEETING INFORMATION SPECIAL FINANCE & BUDGET COMMITTEE MEETING

CITY HALL COUNCIL CHAMBERS

141 Main Street, Dillingham, AK 99576 (907) 842-5212

Zoom call-in instructions used for all public meetings:

Zoom call-in: 1-719-359-4580, Meeting ID: 920 - 483 - 0473, Passcode: 99576

Phone access is more stable than video access. If the Zoom meeting freezes or drops, video access will be limited.

CALL TO ORDER

- Chair Curt Armstrong called the Special Finance & Budget Committee meeting to order at 5:34 p.m.

ROLL CALL

Present:

- Curt Armstrong, Council Member, Chair
- Alice Ruby, Mayor
- Kaleb Westfall, Council Member
- Anita Foran, Finance Director (via Zoom)
- Jack Savo Jr., Acting City Manager

Absent:

- Steve Carriere, Council Member (excused)
- Jean Barrett, Council Member (absent at roll call and had intended to attend by Zoom)

Quorum established

APPROVAL OF MINUTES

1. Finance and Budget Minutes from:

11/17/2026

- Correction acknowledged regarding an error noted in the minutes approved at the prior meeting.
- Motion to approve the November 17, 2025 minutes as corrected. – Moved: Jack Savo Jr. – Seconded: Anita Foran • Motion passed with no objections.

02/29/2024

- No corrections noted. • Motion to approve the February 29, 2024 minutes. – Moved: Alice Ruby – Seconded: Jack Savo Jr.
- Motion passed with no objections.
- Minutes approved

APPROVAL OF AGENDA

- Motion to approve the agenda as presented. – Moved: Alice Ruby – Seconded: Kaleb Westfall
- Motion passed with no objections.

STAFF REPORTS

1. Finance and Budget Staff Report - Finance Director Anita Foran
 - Provided an overview of departmental activities, including year-end closeout for calendar year 2025.
 - Reported potential audit delays of approximately one week due to account balancing issues currently under review, including coordination with accounting software vendor. No determinations have been made and additional details will be provided following auditor review.
 - Announced that the Accounting Technician position has been filled and training is underway.
 - Reported progress on property tax assessments, with notices scheduled for March 15, 2026.
 - Provided updates on foreclosure activities, including remaining properties and redemption status.
 - Reviewed internal controls, payroll, payables cleanup, and contract review efforts.
 - Provided updates on GCI lease negotiations, including completion of a property assessment to support fair market value.
 - Noted business license renewals and applicable late fees, and personal property tax return deadlines.
2. Financial Report
 - Reviewed unaudited revenue and expenditure reports for October and November 2025.
 - Explained differences between original budget figures and Budget Amendment 1.
 - Reported a temporary negative fund balance of approximately \$123,000 due to annual bond payment timing. And the reimbursement from the State is expected and will adjust fund balance once received.
 - Discussed higher-than-anticipated gaming sales tax revenues and potential future budget revisions.
 - Reviewed expenditure trends, including timing-related variances in debt service and capital-related accounts.
3. Balance Sheet
 - Reviewed current cash and investment balances, receivables, and interfund balances.
 - Discussed outstanding real and personal property tax receivables and plans for potential write-offs of uncollectible amounts.
 - Clarified interfund receivables related to bond financing and investment accounting.
 - Discussed use of investments to support three-month reserve requirements.
4. Fund Balance Evaluation
 - Reviewed projected fund balance impacts for FY2026.
 - Noted a minor correction needed related to a formula update and jail healthcare reimbursement.
5. June 2025 Revenue and Expense Report (FY2025 Review)
 - Reviewed line items that exceeded budgeted amounts, including legal services and foreclosure costs.
 - Discussed the absence of a mid-year budget amendment in FY2025 and impacts on reported variances.

- Committee discussed budget amendment practices, internal flexibility within departments, and public transparency.
- Consensus to focus on completing the annual audit rather than initiating a separate audit of payables.

NEW BUSINESS

- None

OLD BUSINESS

1. Fish Tax
 - Discussed potential next steps related to fish tax considerations.
 - Alice reported outreach to Mary Swain (Bristol Bay Borough) regarding the Borough's processing tax experience; Ms. Swain expressed willingness to participate in a future meeting.
 - Committee discussed possible future presentations from subject-matter experts, including annexation consultants and DCRA representatives, to review tax and annexation options.

PUBLIC/COMMITTEE COMMENT(S)

- None

ADJOURNMENT

- Chair Armstrong adjourned the meeting at 7:10 p.m.

ATTEST


Abigail Flynn, City Clerk


Approval Date



CODE REVIEW COMMITTEE MEETING

Wednesday, December 17, 2025 at 5:30 PM

MINUTES

Our Vision. To have an infrastructure and city workforce that supports a sustainable, diversified and growing economy. We will partner with others to achieve economic development and other common goals that assure a high quality of living, and excellence in education.

MEETING INFORMATION

CODE REVIEW COMMITTEE MEETING

CITY HALL COUNCIL CHAMBERS / 5:30 p.m.

141 Main Street, Dillingham, AK 99576 (907) 842-5212

This meeting will also be available at the following online location: Zoom

Meeting ID: 920 483 0473; passcode: 99576

Or dial: 1(719)359-4580 or 1(253)205-0468

CALL TO ORDER

The meeting was called to order by Chair Steve Carreire at **5:30 p.m.**

ROLL CALL

Members present: Triston Chaney, Alice Ruby, Kaleb Westfall, Jack Savo, Steve Carreire (Chair), Abigail Flynn

Member present via Zoom: Kevin McCambly

Quorum established.

APPROVAL OF MINUTES

1. Minutes from 11/13/2025 Code Meeting

Motion to approve the minutes.

Moved by: Alice Ruby

Seconded by: Triston Chaney

Vote: Motion carried unanimously.

APPROVAL OF AGENDA

Motion to approve the agenda.

- **Moved by:** Alice Ruby
- **Seconded by:** Triston Chaney
- **Vote:** Motion carried unanimously.

UNFINISHED BUSINESS

2. Discussion- Tribal Fee Simple Exemption

Discussion – Tribal Fee Simple Exemption

- Staff reported no draft language was ready for presentation; staff is actively working on proposed language.
- Discussion focused on:
 - Providing a property tax exemption for federally recognized tribal governments consistent with federal law.
 - Avoiding overly broad exemptions that could unintentionally exempt for-profit or commercial activities.
 - Distinguishing between federally recognized tribal governments and Alaska Native corporations.
 - Emphasizing exemptions based on **use and ownership**, not blanket exemptions.
 - Acknowledging and respecting tribal sovereignty while protecting the City's tax base.
- Committee discussed historical examples of split taxation (land vs. improvements) and the complexity of developed versus undeveloped land.
- Consensus that multiple meetings may be required to refine language.
- Staff indicated a recommendation with draft language is anticipated for the **January meeting**.

NEW BUSINESS

3. Discussion- Definition of Newspaper in DMC

Sample of proposed code update from another 1st Class City and memo

Draft of Ordinance to define newspaper in DMC

Staff presented:

- Sample code language from another first-class city (Wasilla).
- A draft ordinance expanding the definition of "newspaper."

Discussion points included:

- Modernizing public notice requirements to include digital, social media, and broadcast outlets.
- Ongoing challenges with print newspaper publication timelines and proof of publication.
- Benefits of improved timeliness and broader public access to notices.
- Potential inclusion of outlets such as social media platforms, City website, and local radio (KDLG).
- Ensuring legal sufficiency for notices related to property, foreclosures, and court matters.

Committee agreed to:

- Review the draft language individually.
- Provide comments and suggested revisions to staff prior to the January meeting.
- Refer revised language to legal counsel for review before advancing.

PUBLIC COMMENT/COMMITTEE COMMENTS

- **Dan Boyd** spoke in support of expanding public notice methods to include social media.
- Finance Committee requested review and potential update of the definition of “**major equipment,**” noting the State threshold has increased from \$5,000 to \$10,000. Committee agreed additional research is needed, including review of existing purchasing and capital definitions in City Code.

Next Meeting

- The next Code Review Committee meeting is scheduled for **January 15, 2026.**

ADJOURNMENT

- The meeting was adjourned at **6:14 p.m.**

ATTEST



Abigail Flynn, City Clerk



Approval Date

File Attachments for Item:

3. Open positions at this time: Library Advisory Board (2), Senior Advisory Committee (7), Friends of the Landfill (2)

Nate Carlow's email of interest



Committee Seat

From Nathaniel Carlow <nate.carlow@gmail.com>
Date Wed 2/18/2026 2:17 PM
To DLG City Clerk <cityclerk@dillingham.us>

Abigail,

I would like to be on planning commission if a seat opens up. I would also like to be considered for the senior advisory committee and the library advisory board.

Thank you

P.S. I found that I am registered to vote here. See below

My Voter Portal

Voter Information

Name	CAMPBELL-CARLOW NATHANIEL J
Party Affiliation	[REDACTED]
Mailing Address	[REDACTED]
Residence Address	Private
Private Voter Code	<input type="text"/> <input type="button" value="Submit"/>

Precinct / Polling Information

District / Precinct	37-714 DILLINGHAM
Polling Place	DILLINGHAM CITY HALL
Polling Place Location	141 MAIN ST DILLINGHAM View in Google Maps



PUBLIC NOTICE

Are you interested in serving on a committee?

The City has several opportunities to become involved.

The City of Dillingham is looking for Dillingham residents who are interested in serving on a City Committee.

The following committees have open seats:

- ✓ Senior Advisory Commission (7 expired seats, April expirations)
- ✓ Library Advisory Board (2 seats vacant, C & E)
- ✓ Friends of the Landfill (2 open seats)

Please submit your letter of interest to:

Mayor Alice Ruby
c/o City Clerk's Office
City of Dillingham
PO Box 889, Dillingham, AK 99576
or email City Clerk at cityclerk@dillinghamak.us.

Volunteers are requested for the
Animal Shelter, The Senior Center
and the Library.

Contact the City Clerk's Office at (907) 842-5212 for more information.

File Attachments for Item:

5. Davis request



Request to Purchase Lot 8 on Central Avenue

From Ashley Davis <adavis@bbahc.org>
Date Fri 1/23/2026 2:41 PM
To DLG City Clerk <cityclerk@dillinghamak.us>
Cc Davis Family <thedaviscottage@gmail.com>

Good afternoon,

My name is Ashley Davis, and my family and I reside at Lot 7A on Central Avenue in Dillingham. I am writing to respectfully inquire about the possibility of purchasing Lot 8 on Central Avenue, which is the small, fenced-in, triangular-shaped lot adjacent to our property.

Based on our understanding, this lot was donated to the City of Dillingham some time ago and is currently unused. Given its size, shape, and proximity to our home, we believe it would be difficult for the City to utilize it for future development or public use.

Our hope is that the City might consider allowing our family to purchase the lot.

If approved, we would use the space in ways that directly support our household and maintain the surrounding area. During the summer months, we would like to set up playground equipment so our children have a safe place to play. In the winter, the lot would allow us to properly manage snow removal from our yard and driveway, which would help keep the immediate area clear and orderly.

We care deeply about our community and would continue to maintain the lot responsibly if given the opportunity to purchase it. We are happy to follow any required process, appraisal, or review the City deems appropriate and would appreciate guidance on next steps if this is something the City would consider.

Thank you very much for your time and consideration. I would be grateful for the opportunity to discuss this further at your convenience.

Sincerely,

Ashley N. Davis, Ed.D.
Director
Nitaput Child Advocacy Center
907-842-9674

CONFIDENTIALITY NOTICE: This e-mail message, including any attachments, is for the sole use of the intended recipient(s) and may contain confidential and privileged information. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender by reply e-mail and destroy all copies of the original message.

File Attachments for Item:

6. O 2026-01: Disposal of an interest in municipal real property by lease at 307 W Main St to AML (adoption)

NON-CODE ORDINANCE

Introduced: February 5, 2026
Public Hearing: March 12, 2026
Adopted: _____

CITY OF DILLINGHAM, ALASKA

ORDINANCE NO. 2026-01

AN ORDINANCE OF THE DILLINGHAM CITY COUNCIL AUTHORIZING THE DISPOSAL OF MUNICIPAL PROPERTY TO ALASKA MARINE LINES BY LEASE

BE IT ENACTED BY THE DILLINGHAM CITY COUNCIL

Section 1. Authority.

This ordinance is adopted pursuant to authority granted by **DMC 5.30.100, Leases, easements and rights-of-way.**

Section 2. Classification.

This is a non-Code ordinance.

Section 3. Authorization of Lease.

The City Council hereby authorizes the disposal of an interest by lease substantially upon the terms and conditions contained in the lease agreement **for a period of five years with an option of five individual one year extensions at a rate of \$6,600 per month for the time period of May 1 to October 31 and a rate of \$3,300 per month during the time period of Nov 1 to April 30 for a total annual value of \$59,400.**

Section 4. Legal Description.

The property to be leased is known locally as the **“Port Warehouse” located at 307 W. Main Street, Dillingham, Alaska 99576**, and more particularly described as: **Delta Western Lease Lot Re-subdivision of USS 2541, Lot 2 (Plat 2014-9, Bristol Bay Recording District), approximately 1.11 acres**, including the approximately **6,000 SF** warehouse/office building located thereon.

Section 5. Findings.

The City Council hereby finds:

- A. That the property to be leased is no longer needed for municipal purposes; and
- B. That the disposal is for a public purpose, in that the leasing of this property will promote greater economic development of the community and support local trade and industry; and
- C. Increase revenue for the City of Dillingham; and
- D. Decrease expenditure for the City of Dillingham; and

E. Allow the Port to build reserves for future use.

Section 6. Method and Purpose of Disposal.

The property will be disposed of by negotiated lease for the purpose of economic development.

Section 7. Value of City's Interest.

A. The City Council hereby describes the appraised value of the City's interest for this disposal (lease) as the fair market rental value of the right to use the property upon the terms and conditions to be set forth in the lease agreement.

B. The fair market rental value is based on a **Fair Market Rental Analysis** prepared by **Alaska Appraisal & Consulting Group, LLC**, dated **January 14, 2026**, for the "Port Warehouse," 307 W. Main St., Dillingham, Alaska.

C. The analysis concludes a market rental range of **\$0.90/SF/month to \$1.20/SF/month** and a most probable market rental rate of **\$1.10/SF/month** for the approximately **6,000 SF** building, equating to **\$6,600 per month (\$79,200 annually)** under a triple-net arrangement with the tenant paying taxes, insurance, and all utilities/variable costs. The City will negotiate a reduced rate during winter months for its use of storing seasonal equipment in warehouse.

Section 8. Reversion / Termination Condition for Economic Development Use.

A. The lease is authorized for the economic development purpose stated in Sections 5 and 6. **If the property is no longer used for the local trade or industry justifying this disposal**, then the City's authorization is conditioned as follows:

1. The lease shall provide that the City may terminate the lease upon a determination that the qualifying use has ceased; and
2. Upon termination, the lessee shall surrender the premises and the City may re-enter and retake possession of the property; and
3. Any improvements or fixtures shall be addressed as provided in the lease (including removal, surrender, or other disposition), consistent with the lease's termination terms.

Section 9. Time, Place and Manner in Which Disposal Shall Occur.

Notice of Ordinance No. 2026-01 will be posted more than thirty days in advance of approval of this ordinance. The actual disposal shall occur following approval of this ordinance.

Section 10. Effective Date.

This ordinance is effective upon passage.

PASSED and ADOPTED by a duly constituted quorum of the Dillingham City Council
on _____, 2026.

Alice Ruby, Mayor

ATTEST:

[SEAL]

Abigail Flynn, City Clerk

MEMORANDUM TO COUNCIL

To: Dillingham City Council
 From: Daniel Miller, Port Director
 Through: Jack Savo Jr., City Manager
 Date: January 19, 2026
 Re: Ordinance for Lease of Dock Warehouse to AML

SUMMARY:

The Port of Dillingham has been operating as a landlord port for the last five years after four decades of conducting all operations internally. The Port is now faced with the task of making some decisions related to the future of Port operations. Staff have concluded that it would be in the best interest of the City of Dillingham to lease the Dock warehouse and office space to Alaska Marine Lines (AML).

PREVIOUS COUNCIL ACTION:

NA

BACKGROUND:

Alaska Marine Lines (AML) has been conducting most operations at the Dock for the last five years and the system works well for both them and The City. The City earns revenue while only maintaining the Port Director and one seasonal employee on the payroll. Currently, AML is operating out of the small office building on the east side of the Dock. They have expressed interest in leasing the current City Dock office as it better suits the needs of their operation.

Prior to AML conducting operations at the Dock, the City was the sole entity conducting operations. All freight services within the Dock facilities were operated and managed by the City of Dillingham. This required several pieces of expensive heavy equipment, as well as office space and payroll for three or four full-time, seasonal employees that often work overtime.

DISCUSSION:

Operating as a landlord port, there is no added benefit to the City in having the extra office space that is currently in use. A smaller office space, like the building that AML is currently working out of, would be ideal for our current operation. With that, it would be logical to move the Dock office to the smaller building and, for the time being, lease the warehouse building to AML.

The City recently had an appraisal conducted by Alaska Appraisal and Consulting Group to determine the value of the Dock warehouse located at 307 W Main St. The space is comprised of a 600 sq ft insulated office space, 100 sq ft arctic entry way, and approximately 5,300 sq ft. of uninsulated commercial warehouse space for a total of 6,000 sq ft. The recommended monthly lease amount is \$5,400 - \$7,200 based on a \$0.90 - \$1.20/sq ft. It is important to note that the City will want to offer a discounted price during the winter months to store its own seasonal equipment in the warehouse space.

STAFF RECCOMENDATION:

Make the current dock office available for lease to AML and move the City Dock office to the smaller building on the east side of the Dock. Using the information in the appraisal, staff recommends that the City enter into a lease agreement with AML at \$1.10/square foot. The lease agreement should be for an initial duration of five years with an option of five individual one-year extensions. Breakdown of the lease value is below:

May 01- Oct 31

6000 square feet

\$6,600 month

\$39,600 for time period

Nov 01-Apr 30

3000 square feet

\$3,300 month

\$19,800 time period

Total Annual lease value \$59,400

City will have use of up to 3000 square feet of cold storage space Nov 01-Apr30

ALTERNATIVES:

There are two alternatives to this recommendation, neither of which are currently recommended:

1. Continuing operations as they have been in recent years with Alaska Marine Lines (AML) conducting current level of dock operations while working out of the small office on the east side of the Dock and the City continues to operate, as is, out of the existing Dock office.
2. Transition back to the former practice where the City conducts all operations at the Port. This would require making essential repairs and/or purchases of equipment, upgrading office space and facilities, and hiring/training the necessary personnel to perform all required duties. This alternative comes with a significant financial commitment, which is detailed below.

FINANCIAL IMPLICATIONS:

If we take the route of switching offices and leasing the warehouse, we can expect to see an increase in revenue of approximately \$59,400/year from the lease along with a decrease in utility expenditure of approximately \$2,000. However, the initial move to the smaller office will require some man hours from Public Works as well as IT and some miscellaneous office expenditures to get it set up as needed. After the initial move and setup, the City could expect a net increase of approximately \$61,400/ year to the dock fund balance.

If we continue operations as they have been, we will not see any significant change in revenue or expenditure apart from the expected increase in revenue from the recent tariff updates.

If the City were to resume all Dock operations it would have an immediate up-front cost of \$586,500. We would see a net increase in revenue of \$112,500 per year, with this revenue it would take 5 years to get a return on investment.

Breakdown of up-front cost includes \$450,000 or more to repair/purchase all necessary equipment, \$10,000 to make upgrades to the current office space, and \$126,500 to hire and train 3 new employees.

LEGAL:

No legal support needed at this time.

MANAGER'S COMMENTS:

Ordinance 2026-01 will provide additional revenue for the City and give us some time to consider the direction that we want to take with the Port. If the City Council decides later that the City would want to resume full management and operations at the dock; a plan to do so can be developed during the initial 5-year period of the lease.

PROPOSED MOTION:

Move to adopt Ordinance 2026-01

ATTACHMENTS:

Appraisal report



“Port Warehouse”

307 W. Main St. - Dillingham, Alaska 99576



January 14, 2026

City of Dillingham

Jack Savo – City Manager & Abigail Flynn – City Clerk

P.O. Box 889 Dillingham, Alaska 99576

Re: Fair Market Rental Analysis of:

“Port Warehouse” - 307 W. Main St., Dillingham, Alaska 99576

Delta Western Lease Lot Resubdivision of USS 2541, Lot 2

(Plat 2014-9, Bristol Bay RD) approx.- 1.11 acres

Mr. Savo & Ms. Flynn,

At your request, we have prepared an analysis to summarize the **current fair market lease rates** of the property referenced above, known locally as the “Port Warehouse”. The building is owned by the City of Dillingham, and used by Alaska Marine Lines, who wishes to lease the property. The subject consists of a 6,000 SF stick frame, metal covered warehouse in downtown Dillingham, Alaska. We have considered and analyzed **market rental lease data** for similar average condition **mixed-use warehouse / office** facilities in western Alaska – concentrating our analysis on Dillingham. We have

considered all competing properties in more rural / remote villages within the Bristol Bay area with support of similar size / style / type lease space statewide. The data gathered and analyzed represents numerous comparable rentals of similar size, similar use facilities, all having similar floorplans / layouts / uses and challenges of remote / rural locations providing good indicators of market lease rates in rural / remote Alaska. We have produced the *most probable market rental rate* for the subject property, which establishes a *current market rental rate for the mixed-use warehouse / office building*. The subject consists of commercial mixed-use warehouse / office space, and we have analyzed and considered many mixed-use warehouse spaces in collecting data and concluding the market value of the subject space.

Our analysis and conclusions will be presented in the following report, with a brief discussion of the subject property characteristics, photographs, sketches, and diagrams. We inspected the subject property **November 25, 2025**, with additional data from our client, the City of Dillingham, all data deemed and assumed accurate.

The Port Warehouse Building located at 307 W. Main St. is within the central part of downtown Dillingham, on Main Street with direct waterfrontage on the Wood River. This dual access is rare and makes the utility of use of the site more valuable than most other sites that do not have dual access. The site totals approx. 48,395 SF/ 1.11-acres and is irregular shaped, with approximately 80' waterfrontage. The building consists of a rectangular-shaped, **single-story, uninsulated commercial warehouse / office building** totaling approx. **6,000 SF (60' x 100', with a small 10' x 10' arctic entry)**. The single span, stick frame warehouse includes an insulated 600 SF office area that has a reception / office area, and ½ bathroom. The subject is an average quality and condition commercial warehouse / office building in Dillingham. We will briefly discuss the site and improvements and then discuss / analyze the market lease / rental rates for the subject building.

Intended Use / Intended Users

The intended user of the report is the City of Dillingham, and any additional intended users identified by the client. The intended use is to establish a fair market rental rate for the warehouse property located at 307 W. Main Ave, including the use of the site. No other intended users or uses are allowed. The client is the owner / current lessor the City of Dillingham, therefore, they are familiar with the building and overall facility attributes; therefore, we will summarize the improvement and site descriptions, concentrating our analysis on the market rental rate analysis as requested. **We assume the site is environmentally clean**, and that there are no contamination issues on site, and that there are no long-term leases encumbering the subject – building has been used by Alaska Marine Lines, although no current lease in place.

Community Characteristics

Dillingham, Alaska, is a remote coastal city in the Bristol Bay region, serving as the economic and administrative hub for the surrounding census area. As of 2025, its

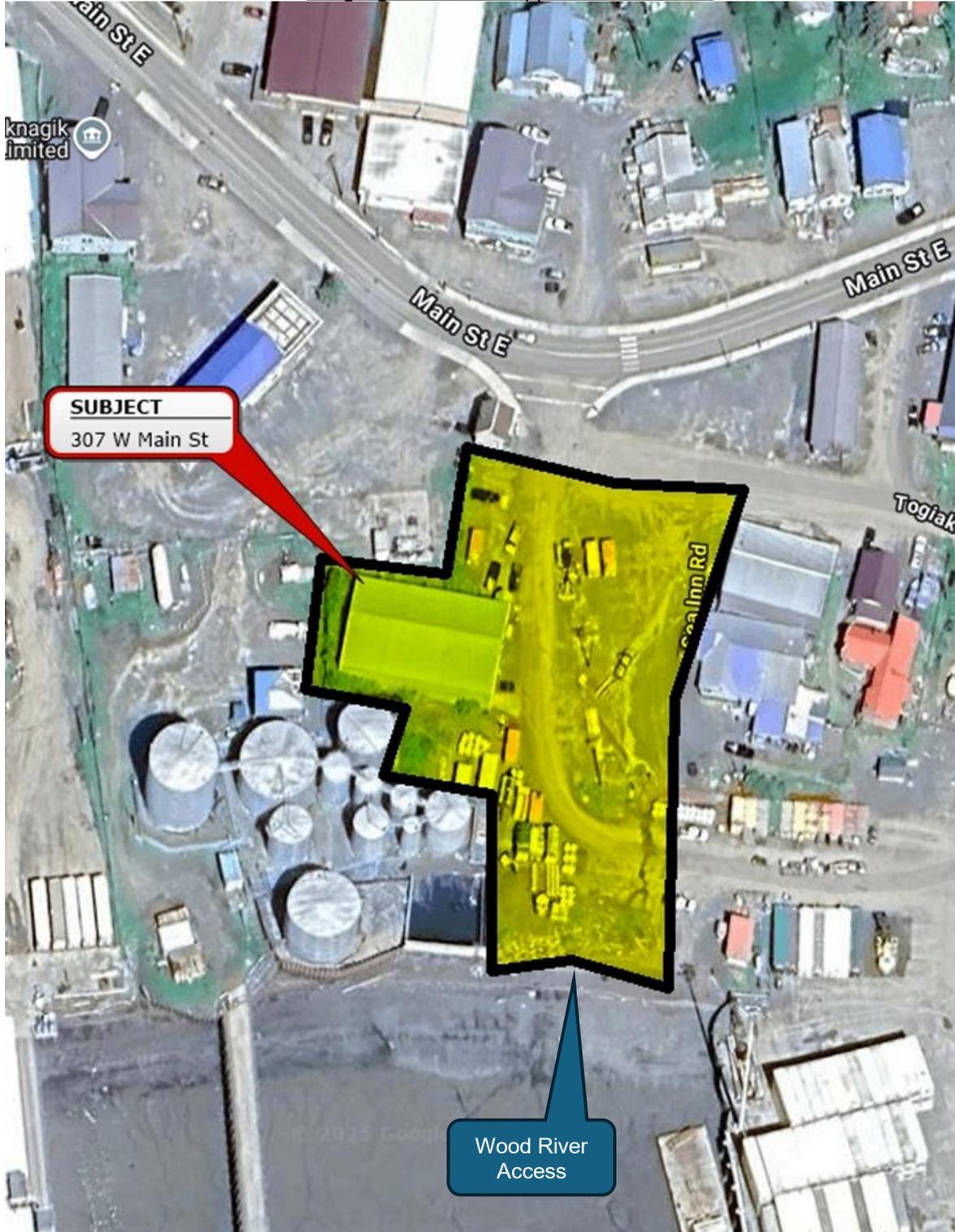
population stands at approximately 2,121, reflecting a continued decline of about 1.12% annually and a 5.31% drop since the 2020 census figure of 2,240. The demographics feature a median age of 31.3 years, with a diverse racial makeup dominated by Native American residents. The local economy revolves heavily around commercial salmon fishing, which yields millions of fish annually from Bristol Bay's prolific waters, supplemented by seafood processing, sport fishing, eco-tourism in nearby Wood-Tikchik State Park, and government employment tied to wildlife refuges. Median household income hovers around \$100,000, with per capita income at \$65,640 and a poverty rate of 9.86%, underscoring a resilient but volatile resource-based livelihood.

Current trends indicate persistent challenges for Dillingham's workforce and population dynamics, mirroring broader Alaska patterns of rural outmigration and an aging demographic shift. The labor force totals about 1,052 individuals, boasting a high employment rate of 95.1% and a low unemployment rate of 4.9%, though seasonal fluctuations in fishing dominate job availability, prompting diversification efforts into tourism and processing. Educational attainment supports this, with 49% holding high school diplomas and 16% possessing bachelor's degrees, yet statewide workforce shortages—exacerbated by a shrinking working-age population through 2050—pose recruitment hurdles, leading to higher wages and reliance on retirees for skilled roles. Population projections suggest stabilization around 2,153 by mid-decade if growth edges up to 0.4%.

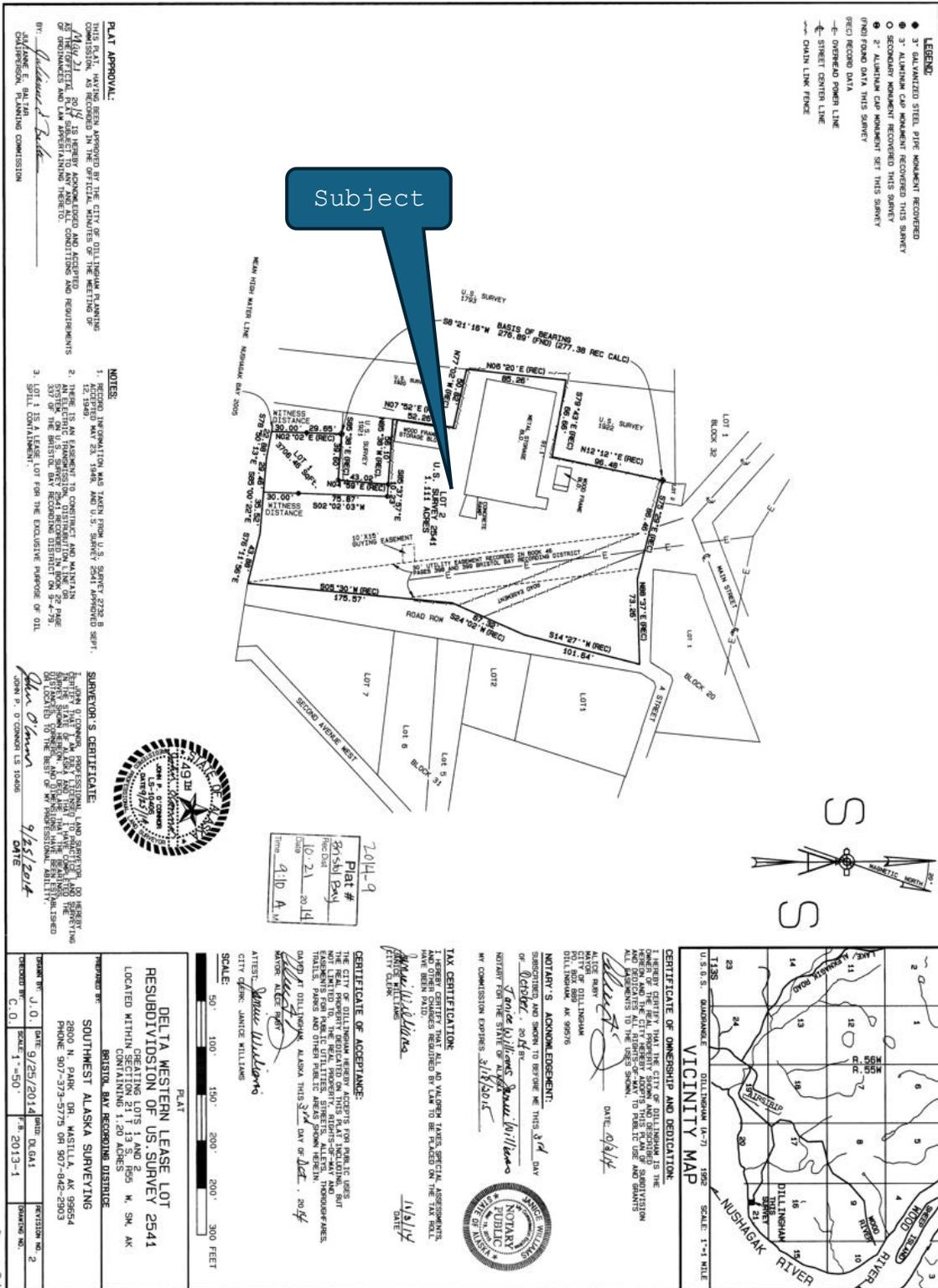
Downtown Dillingham Map



Aerial Downtown Dillingham
Highlighted Area is Approximate ONLY



Plat 2014-9 Bristol Bay Recording District



SUBJECT PHOTOGRAPHS

Photographs taken by Reed Whitmore November 25, 2025

Exterior –Northside W/ Arctic Entry



Exterior – Northside – Fuel Tank/ Electrical



Warehouse Front/ East Side



Overhead Door not Flush with Gravel Entry



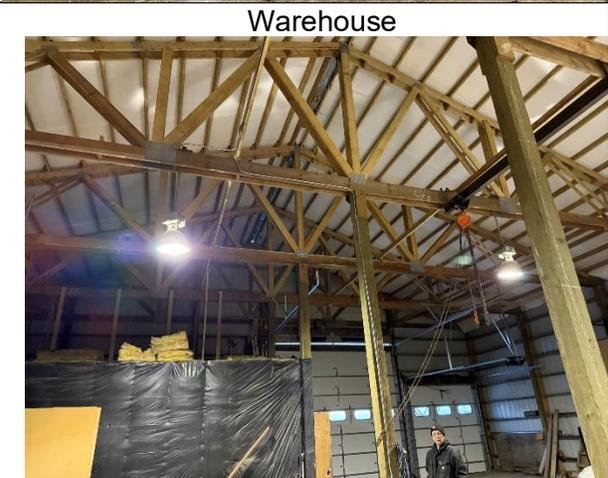
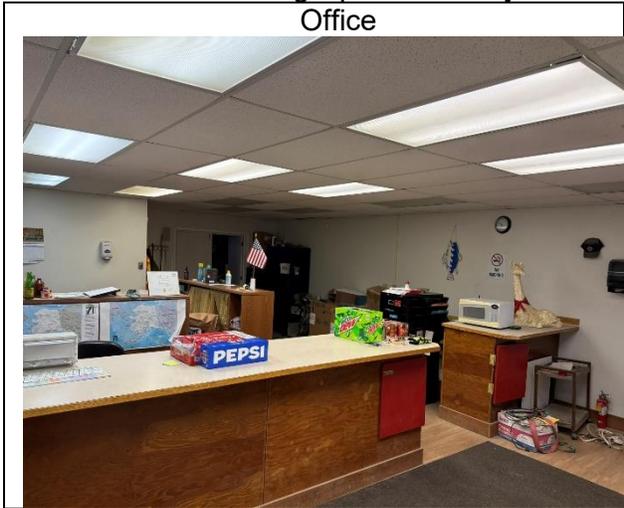
Interior Arctic Entry / Office



Interior Arctic Entry / Exterior Door

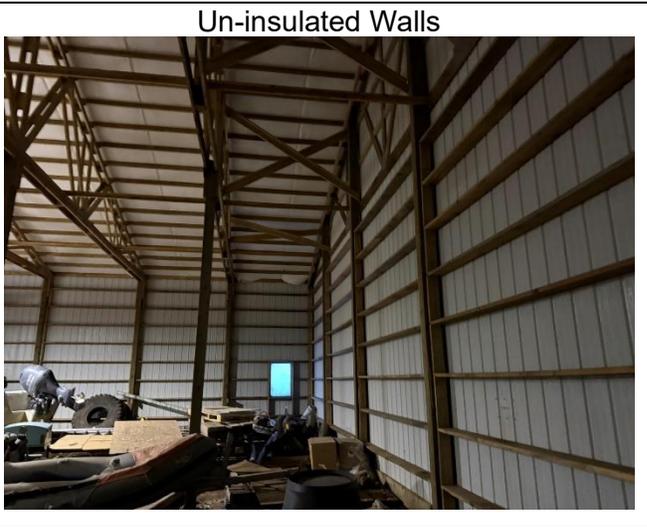
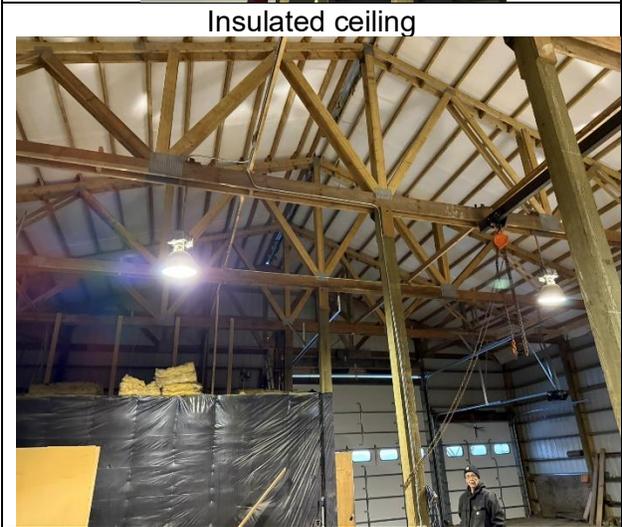
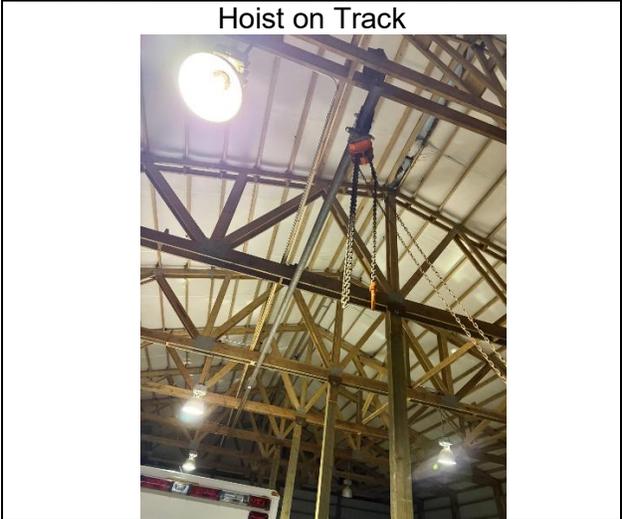


SUBJECT PHOTOGRAPHS
Photographs taken by Reed Whitmore November 25, 2025



SUBJECT PHOTOGRAPHS

Photographs taken by Reed Whitmore November 25, 2025



307 Main Street, Dillingham – Warehouse Property

Site Characteristics

This mixed-use commercial office / warehouse sits on 1.11-acre site located in the core downtown Dillingham area, with Main Street frontage & access and direct water / river frontage on the Wood River – very favorable attributes. The site is located in downtown Dillingham across the street from the main grocery store, a block from City Hall, with other commercial and residential buildings in the immediate area. Good overall access attributes, with direct access off W. Main Street, the main arterial – considered a good location for a mixed-use warehouse. The site is large enough to support the building and outdoor storage areas, with additional outdoor connex storage and parking areas in the front / side of the building and open gravel areas and a road easement on the plat that appears to be secondary to what is used from the view of the Dillingham GIS aerial – overall average curb appeal, with direct frontage and access to the Wood River.

The site is generally level, generally sloping down to the Wood River. The site has city water and sewer, with public electricity and fuel oil used for heating the small office area – all typical utilities for the local Dillingham market. Overall, the site appears to have adequate size and utility for the purpose and provides good proximity and access near the downtown district, schools, airport, businesses, and houses in the community, having good access to the river / ocean, with beach parking on the lot and legal access through the neighboring lot to the east that has a better (commonly used) riverbank- also owned by the City. (For details / visual, see the Dillingham Map on Page 4.)

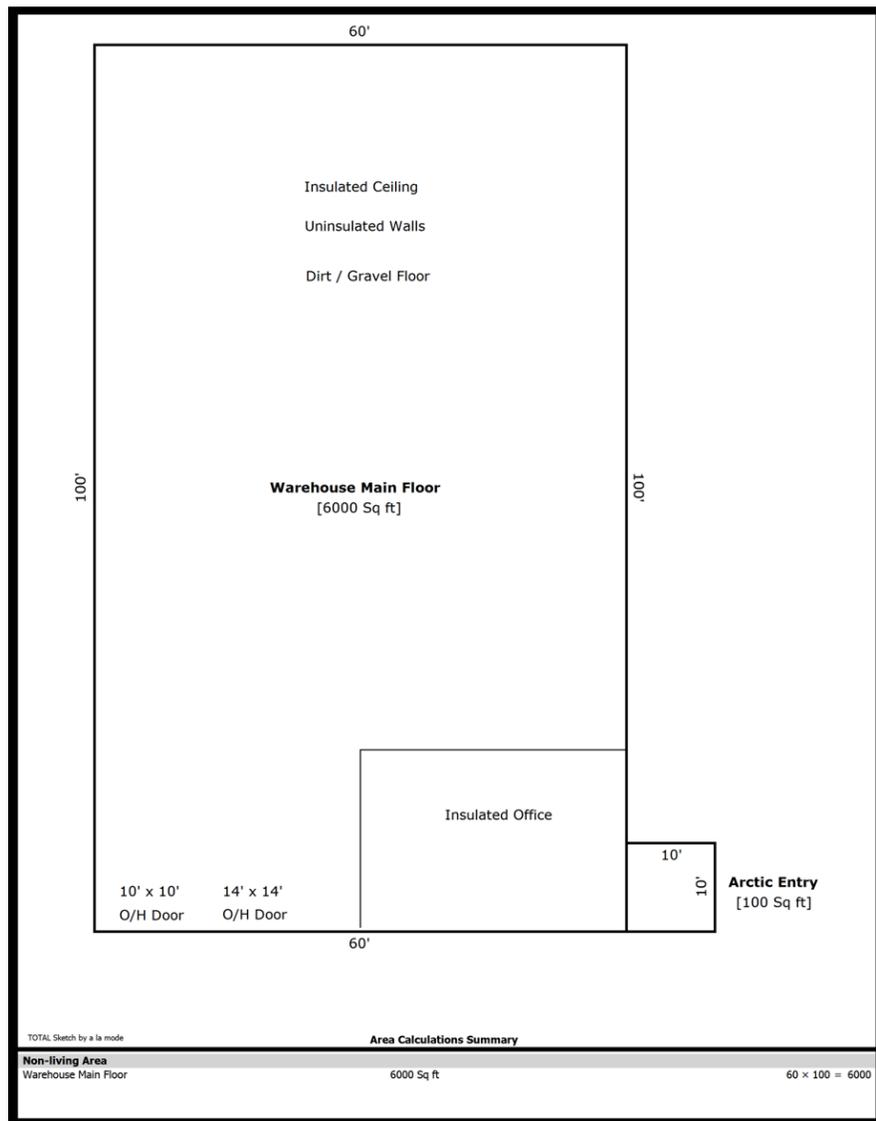
Improvement Description & Characteristics

The subject is located in the town center area, with good access off W. Main Street. No documented construction history was found yet a long-term city maintenance employee recalls the building being constructed in the late 1970's. The building consists of a rectangular-shaped mixed-use warehouse building totaling approx. 6,000 SF (60' x 100') on concrete footers, but the warehouse area has only gravel floors – no slab area. The building was constructed as a mixed-use warehouse with an interior 20' x 30' insulated office area (600 SF). The warehouse area has a dirt / gravel floor, stick and frame construction, with uninsulated walls and a pillow insulated ceiling with no heat source and fluorescent lights. There is a manual, 2-ton hoist with a rail system in line with the main overhead door. The building has metal siding and a metal roof with primary access through the arctic entry to the office on the north side with east access provided by two overhead exterior doors, (1) 14' x 14' and the other 10' x 10'. Very basic overall design and interior layout.

The 600 SF (20' x 30') office is open with a ½ bathroom that includes a utility sink. The office is finished with sheetrock walls, wood casement windows, a drop ceiling with fluorescent lights, laminate flooring and a built-in reception counter. The office entrance is through the 10' x10' uninsulated arctic entry with a concrete slab floor, which we assume is under the entire office area. The heating system consists of an oil stove /

space heater (Toyo style) - fed by an external exposed oil tank – assumed to be in operable condition. The subject is an average quality and condition commercial warehouse for the community of Dillingham, with an above-average location and overall average functional utility for unheated warehouse space with heated office space. The warehouse is on the middle, western portion of the irregular lot with on-site parking located primarily east of the building. The site is primarily gravel with area for outdoor storage of equipment, boats, or connexs. The property layout is conducive to the exchange in transporting goods via water and the road system, with the warehouse as a receiving and distribution center. In the following section, we will analyze comparable market rates for similar style and type properties in the local market, to derive a “Market Value” rental rate for the subject property identified in this analysis.

Building Sketch – 6,000SF (approx. 60' x 100')



Current Rent Analysis and Discussion

The subject is not currently leased. Discussion with City of Dillingham representatives indicate the current tenant / user wishes to lease the building and site in the future, and it is our intention to provide the client with the most probable market value lease rate for a potential lease.

Market Rental Analysis and Discussion

At your request, we are providing a **market rental analysis** of the subject property located at 307 W. Main St., owned by the **City of Dillingham** to determine a fair market rental rate for the purposes of leasing out the space and property. This report is intended to meet all City of Dillingham Facility Lease requirements. We have summarized our findings, data, and conclusions, with the primary focus being to provide a **most probable fair market rental rate** for the type of space in the Dillingham, Alaska market – based on a NNN lease (triple net lease), with the tenant paying all utilities (taxes, insurance, electric, fuel, water, sewer, etc.) We have completed a number of appraisals in rural cities/villages of similar mixed-use warehouse / office properties, and we have researched our appraisal files, MLS data, and had discussions with the City of Dillingham – client / owner and realtors owning / managing similar properties in the similar marketing areas, including rental / lease data from current leases and compared values for similar warehouse buildings in more rural / remote areas, all providing good market rental lease data for analysis.

We will discuss our findings and conclusions below, with supporting documentation located in the appraisers' file. The data below summarizes our rental analysis and conclusion based on the data discovered in analyzing western Alaska rural / remote leases of similar type mixed use warehouse / office space, considered adequate to provide a reliable market rental range for the subject building. Locally we have discovered some warehouse / office space near the subject in Dillingham, and mixed-use hangar / office buildings in the Naknek / King Salmon area – (competing market) with similar potential utility of use, providing good data for analysis. The comparable properties analyzed reflect a range of quality, condition, and location similar remote warehouse / office space, providing good data for analysis. We will summarize the data analyzed, discuss respective attributes / comparability, and conclude the most reasonable and supportable price per SF rental rate for the subject space.

“Market Rent” is defined in The Dictionary of Real Estate Appraisal as “The rental income that a property would most probably command in the open market; indicated by the potential rents paid and asked for comparable space as of the date of the appraisal.” **All of the leases analyzed have been adjusted to reflect a similar triple net lease (NNN)**, where the tenant pays all variable expenses (taxes, insurance, heat, electric, telephone, water & sewer) and possessory taxes while owner/ landlord is responsible for major building expenses. This is a typical arrangement in the market for similar single tenant

buildings. We have appraised and have good rental data on similar rural properties – therefore our market lease estimates are reliable. All leases analyzed were adjusted to triple net leases, similar to the subject.

Dillingham Mixed-Use Warehouse / Office Space - Analysis of Lease Data

Market rent for the Subject is governed by the existing and asking rental rates of the Subject, as well as those of similar utility properties in the Subject's area and similar marketing areas. The subject does not have a rental history and has been used by the City of Dillingham and Alaska Marine Lines. The City has been in alliance with Alaska Marine Lines, and this shipping company has had use the facility to store and distribute goods. There have been discussions with Alaska Marine Lines renting this facility - a potential intended outcome of this analysis is to establish a market rental rate for a future long-term lease. Market rental data has been found within the community and neighboring coastal communities with similar economies – providing data for analysis and conclusion of a market rental rate.

Dillingham Mixed Use Warehouse / Office Space - Conclusion of Market Rent

We have analyzed a total of 5 leases of similar style / type / size/ quality / condition / utility of use mixed-use warehouse / office areas in competing rural communities statewide ranging in size from 1,300 SF to 6,000 SF – bracketing the subject's size and use attributes, in an effort to analyze and consider the most similar, most applicable comparable rentals. These leases have allowed us to estimate the most probable market value rental rate for the subject's warehouse / office space – totaling **6,000 SF**. We have also considered the additional land / site area which has the ability to be used for storage / support, as well as the road / river / ocean access. All of the reported rental rates have been adjusted to reflect triple net leases, with the tenant paying all variable expenses, taxes and insurance. **We have adjusted all leases to reflect triple net leases** based on actual & historical costs from actual variable costs experienced by similar mixed-use warehouse / office space in competing markets – providing good data for support of leases similar to the subject.

In western Alaska, and other remote coastal areas of Alaska, the **overall adjusted range of mixed-use warehouse / office space market rental rates analyzed is \$0.70/SF/mo. to \$1.60/SF/mo.**, with an overall unadjusted **average of \$1.10/SF/mo.**, depending on the location, quality, site attributes, and utility of the buildings, with the higher end having mixed use areas for offices / retail and living quarters and the low end providing more basic warehouse / storage areas for basic dry / cold storage. These rental rates are also supported by hangar / storage rental comparables we have reviewed / analyzed, with most in the \$1.00/SF +/- range. The subject has some basic attributes with un-insulated walls, gravel floors and older age / average condition, somewhat offset by the interior office area and large site with a good location and direct access to the port / Wood River and specific location within the downtown Dillingham area. The subject has a good

location, road and river access that create upward rental rate pressure, with average quality and condition small office space, basic non-heated warehouse area (5,400 SF) putting downward pressure on value. In summary, the offsetting attributes warrant a **concluded market rental rate** near the **mid-range** at **\$1.10/SF** for the 6,000 SF building.

Final Reconciliation & Conclusion of Market Rent – 307 W. Main Street

Considering the good location in downtown Dillingham with good road and direct water access (Wood River/ Bristol Bay), specific site attributes including central location with large site including downtown utilities, somewhat offset by the average quality and condition and basic dry storage nature of the unheated / uninsulated warehouse with dirt floors, but considering the office area, the subject falls slightly above the mid-range of the market rental rates of similar type properties.

In conclusion, the most applicable rental rate range concluded for 307 W. Main St.– 6,000 SF Mixed Use Warehouse / Office Building, considering the buildings characteristics is **\$0.90/SF/ mo. to \$1.20/SF /mo.**, with the **most probable rental rate above the mid-range** at **\$1.10/SF/ mo.**, with the tenant paying taxes, insurance and all utilities (variable costs).

Range:	\$0.90 / SF/ month x 6,000 SF	=	\$5,400 / month
	\$1.20 / SF/ month x 6,000 SF	=	\$7,200 / month

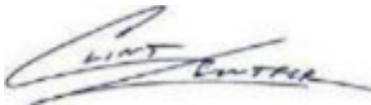
Most Probable Market Rental Rate:

\$1.10 / SF/ month x 6,000 SF = \$6,600 / month
\$79,200 – Annually

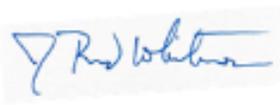
Appraiser Certification

We certify that, to the best of our knowledge and belief:

1. We have no present or prospective interest in the property that is the subject of this report. We have no personal interest or bias with respect to the parties involved with this assignment. We have no bias with respect to the property that is the subject of this report.
2. Our engagement in completing this assignment is not contingent upon the development or reporting of a predetermined result. Our compensation for completion of this assignment is not contingent upon the development or reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value opinion, the attainment of a stipulated result, or the occurrence of a subsequent event directly related to the intended use of this appraisal.
3. The reported analysis, opinions and conclusions are limited only by the reported assumptions and limiting conditions, and are our personal, impartial, and unbiased, professional analysis, opinions, and conclusions.
4. J. Reed Whitmore completed a full site inspection of property that is the subject of this report on November 25, 2025. Additional discussions with the owner / manager provided detailed further supporting information and photographs that allowed us to accurately ascertain the quality, condition, and extent of the improvements on site, with an effective date of the appraisal report / inspection being November 25, 2025.
5. The statements of fact contained in this report are true and correct.
6. Unless otherwise stated, this report is presented in a summary style appraisal type format. This report sets forth all of the limiting conditions (imposed by the terms of the assignment or by the author) affecting the analysis, opinions, and conclusions contained in this report. Only the intended users may rely on the findings within this appraisal report.
7. This Report conforms with and is subject to the requirements of the Code of Professional Ethics and the Standards of Professional Appraisal Practice of the Appraisal Institute.
8. Our analysis, opinions and conclusions were developed, and this report has been prepared in conformity with the Uniform Standards of Professional Appraisal Practice.
9. The appraisers have the appropriate knowledge and experience required to complete the assignment competently.
10. The use of this Report is subject to the requirements of the Appraisal Institute relating to review by its authorized representatives.
11. No assistance other than the undersigned, or those whose services are specifically acknowledged herein, prepared the analysis, conclusions, and opinions concerning the real estate that are set forth in this Appraisal Report.
12. Clint H. A. Lentfer is currently certified by the State of Alaska as General Real Estate Appraiser (Certificate No. AA-506). J. Reed Whitmore is currently certified by the State of Alaska as General Real Estate Appraiser (Certificate No. 214040).
13. The Appraisal Institute conducts a program of continuing education, and members who meet the minimum standards of this program are awarded periodic education certification. As of the date of this Report, Clint H.A. Lentfer and Reed Whitmore have completed the requirements under the continuing education program of the Appraisal Institute.



Clint H. A. Lentfer, MBA, SRA, APRG506



J. Reed Whitmore, # 214040

Addendum

Riverfront Area



QUALIFICATIONS OF APPRAISER
CLINT H.A. LENTFER, MBA, SRA

EDUCATION:

University of Wyoming

University of Alaska Anchorage

- BA Business Management (1995)
- MBA Business Administration (2000)
- SRA Designation – Appraisal Institute (2019)

EXPERIENCE:

1997 to 2010: Certified General Real Estate Appraiser / Consultant, Appraisal Company of Alaska

2010 to Present: Partner / Owner, Alaska Appraisal & Consulting Group, LLC

QUALIFICATIONS:

29 years' experience in real estate appraisal work for local and national mortgage lending institutions. Residential properties include single-family residences, multi-family income properties, remote properties including Lodges, cabins, vacant land - statewide. Commercial properties including remote fishing, hunting and adventure lodges, apartment buildings, warehouses, large and small retail and office complexes, and commercially zoned vacant land. Qualified expert witness in State of Alaska Supreme Court. Board of Directors & Treasurer Alaska Chapter Appraisal Institute. Appointed Board Member of Certified Real Estate Appraisers - State of Alaska. Commercial Contract tax assessment work for Various State of Alaska Municipalities.

ACCREDITATIONS, COURSES AND LICENSES:

- State of Alaska - Certified General Real Estate Appraiser Certificate, AA-506
- FHA/HUD Approved Appraiser
- Course 311 - Residential Modeling Concepts
- Course 101 - Fundamentals of Real Property Appraisal
- Course 151 - Standards of Practice and Professional Ethics
- Course 112 - Income Approach to Valuation II
- Appraisal Institute Course – Highest & Best Use and Market Analysis
- Appraisal Institute Course – Advanced Sales Comparison
- Appraisal Institute Course – Narrative Report Writing & Valuation Analysis
- Appraisal Institute Course – Advanced Applications
- Appraisal Institute Course – Advanced Income Capitalization
- Appraisal Institute Course – Advanced Residential Applications, Case Studies & Report Writing
- The Technical Inspection of Real Estate, The Beckman Company
- Land Valuation Assignments, Adjustment & Procedures
- Effective Banker – Appraiser Communication
- Subdivision Valuation – Seminar
- Appraisal of Local Retail Properties – Seminar
- Appraisal Institute – SRA Designation 2019
- State of Alaska – Board Approved Supervisory Appraiser

QUALIFICATIONS OF APPRAISER

J. Reed Whitmore M.A.T, M.Ed

Alaska Appraisal & Consulting Group www.akacg.com

Education	Bachelor of Science	Trinity College, Chemistry	1987
	Master of Arts- Teaching	University of Alaska -Anchorage	1994
	Master of Educational Leadership	University of Alaska -Anchorage	2001

Experience	Certified General Real Estate Appraiser	January 2024
	Alaska Appraisal & Consulting Group	2021 - Present
	Secondary School Principal & Teacher Anchorage School District	1994- 2021

Qualifications

Five years of experience in real estate appraisal focused on commercial and rural /remote properties in Central, Southcentral and Western Alaska. Residential properties include urban, suburban, rural, and remote homes, recreational cabins, and remote vacant land. Commercial properties include warehouses, aircraft hangars, remote fishing lodges, motels, small office buildings, hunting and fishing lodges, commercial vacant land.

Accreditations, Courses and Licenses

- State of Alaska - Certified General Real Estate Appraiser Certificate, #214040
- General Appraiser Market Analysis Highest and Best Use
- General Appraiser Income Approach/Part 1 & Part 2
- Expert Witness for Commercial Appraiser
- Supervisory Appraiser/Trainee Appraiser Course
- 2020-2021 15-Hour Equivalent USPAP
- General Appraiser Market Analysis Highest and Best Use
- General Appraiser Sales Comparison Approach
- General Appraiser Site Valuation and Cost Approach
- General Appraiser General Writing & Case Studies
- Commercial Appraisal Review
- Statistics, Modeling & Finance
- 2020-2021 7-hour National USPAP Update
- Fair Housing, Bias, and Discrimination
- Valuation of Residential Green Buildings
- Appraiser Law in the Real World
- Basic Appraisal Procedures
- Basic Appraisal Principles
- Business Practices and Ethics
- Business Ethic of Appraisers
- 2022-2023 7 hours USPAP

License #: APRG506
Effective: 5/15/2025
Expires: 06/30/2027

State of Alaska
Department of Commerce, Community, and Economic Development
Division of Corporations, Business, and Professional Licensing

Board of Certified Real Estate Appraisers

Licensee: **CLINT HERMAN LENTFER**

License Type: **Certified General Real Estate Appraiser**

Status: **Active**

Note: Board approved supervisor as of 9/15/2021.



Commissioner: Julie Sande

License #: 214040
Effective: 5/25/2025
Expires: 06/30/2027

State of Alaska
Department of Commerce, Community, and Economic Development
Division of Corporations, Business, and Professional Licensing

Board of Certified Real Estate Appraisers

Licensee: **JAY REED WHITMORE**

License Type: **Certified General Real Estate Appraiser**

Status: **Active**



Commissioner: Julie Sande

File Attachments for Item:

7. O 2026-02: DMC 4.20.020 & 4.30.100 Newspaper and Publication (introduction)

Set date for public hearing

CODE ORDINANCE

Introduced: _____
Public Hearing: _____
Adopted: _____

CITY OF DILLINGHAM, ALASKA

ORDINANCE NO. 2026-02

AN ORDINANCE OF THE CITY OF DILLINGHAM, ALASKA, AMENDING DILLINGHAM MUNICIPAL CODE SECTION 1.16.010, DEFINITIONS, TO ADD A DEFINITION FOR “NEWSPAPER OF GENERAL CIRCULATION”, “PUBLIC NOTICE” AND “PUBLISHED” OR “PUBLICATION”.

WHEREAS, The Dillingham Municipal Code requires publication of certain notices in a “newspaper of general circulation”; and

WHEREAS, State law does not define the term “newspaper of general circulation”; and

WHEREAS, The City Council finds it appropriate to clarify and define the term consistent with modern publication practices and other Alaska municipalities, including Kenai Peninsula Borough;

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF DILLINGHAM, ALASKA:

Section 1. Classification. This is a code ordinance.

Section 2. Amendment to Section 1.16.010, Definitions, is hereby amended to read as follows [new language underlined and emboldened and deleted text displayed in ~~strike-out font~~]:

1.16.010 Definitions

...

Except as otherwise specifically defined in this code or indicated by the context, words used in the code or ordinances of the city shall have their ordinary dictionary meanings.

"By law"

denotes applicable federal law, the Constitution of the United States of America, the constitution of the state of Alaska, statutes and regulations of the state of Alaska, applicable common law and the Dillingham Municipal Code;

"City"

means the city of Dillingham, Alaska;

"Code"

means the Dillingham Municipal Code;

"Majority"

means a simple majority;

"Newspaper of general circulation"

- 1. Is published in newspaper format; and**
- 2. Is distributed in print at least twice a week for at least 50 weeks each year within the Dillingham census area, excluding a period when publication is interrupted by a labor dispute or by a natural disaster or other casualty that the publisher cannot control; and**
- 3. Has a total paid circulation or paid distribution of at least 500 copies or 10 percent of the total population of the Dillingham census area, whichever is less; and**
- 4. Holds a second-class mailing permit from the United States Postal Service;**
- 5. Is not published primarily to distribute advertising; and**
- 6. Is not intended primarily for a particular professional or occupational group.**

"Person"

includes corporations, companies, partnerships, firms, associations, organizations, business trusts and societies, and natural persons;

"Personal property"

means tangible property other than real property, such as goods and stock in trade, machinery and equipment, furniture and fixtures, motor vehicles, boats, vessels and aircraft;

"Property"

means real and personal property;

"Public Notice."

Means notice provided in accordance with the publication requirements of this Code. In addition to required publication or posting requirements, the City may provide supplemental notice by posting on the City's official website, official City social media accounts, electronic mailing lists, local radio or by other methods reasonably calculated to inform the public. The failure to provide supplemental notice does not invalidate an otherwise properly noticed action.

"Published" or "Publication"

Means appearing at least once in a newspaper of general circulation. If there is no newspaper of general circulation, publication means posting the notice in at least three public places within the City for a minimum of five days. This definition is intended to be consistent with AS 29.71.800, as amended.

"Real property"

means land and improvements and all possessory rights and privileges appurtenant to the property, and includes personal property affixed to the land or improvements; and

"State"

means the state of Alaska.

(Ord. 86-7 § 1, 1986; Ord. 84-8, 1984; Ord. 77-5 § 2 (part), 1977)

...

Section 3. Conforming References

Any reference in the Dillingham Municipal Code to "publish," "publication," or "public notice" shall be interpreted consistent with DMC 1.16.010 unless otherwise specifically provided.

Section 4. Severability. If any provision of this ordinance or its application to any person or circumstance is held invalid, the remainder of this ordinance shall not be affected.

Section 5. Effective Date. This ordinance is effective upon adoption.

PASSED and ADOPTED by a duly constituted quorum of the Dillingham City Council on _____, 2026.

Alice Ruby, Mayor

ATTEST:

[SEAL]

Abigail Flynn, City Clerk

Introduction

Mayor
Alice Ruby

City Manager
Jack Savo Jr.



Dillingham City Co

Section . Item 7.

Triston Chaney
Jean Barrett
Steven Carriere
Curt Armstrong
Kaleb Westfall
Kevin McCambly

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Abigail Flynn, City Clerk's Department
Through: Jack Savo Jr, City Manager
Date: March 4, 2026
Re: Ordinance 2026-02 – Amendments to DMC 1.16.010 Definitions
(Newspaper, Public Notice, Publication)

SUMMARY: Staff is requesting Council authorization to introduce an ordinance amending Dillingham Municipal Code (DMC) Section 1.16.010, Definitions, to clarify the meaning of “newspaper of general circulation,” “public notice,” and “published” or “publication.”

The proposed ordinance establishes clear definitions consistent with state law and current publication practices used by other Alaska municipalities. It also recognizes the City’s ability to provide supplemental public notice through additional communication channels such as the City website, official social media, electronic mailing lists, or local radio.

Council action is needed to introduce the ordinance and schedule it for public hearing.

PREVIOUS COUNCIL ACTION:

At prior Code Review Committee meetings, members discussed the challenges associated with the City’s current notice publication requirements and the lack of a clear definition of “newspaper of general circulation” within the Dillingham Municipal Code.

During committee discussions, members noted that other Alaska municipalities have updated their codes to modernize publication requirements while maintaining compliance with Alaska Statutes. The committee recommended forwarding a draft ordinance to Council for consideration.

BACKGROUND:

Several sections of the Dillingham Municipal Code require legal notices or other public information to be published in a “newspaper of general circulation.” However, the Code currently does not define that term.

State law also does not provide a specific definition of “newspaper of general circulation,” which has created uncertainty in determining whether a publication meets the intended requirements.

Additionally, the availability and publication schedules of newspapers serving the Dillingham area have created operational challenges for providing timely public notice. For example, committee discussions noted that newspaper publication schedules can delay notices for multiple weeks depending on submission deadlines and publication frequency.

To address these issues, staff reviewed approaches used by other Alaska municipalities and drafted a definition modeled after language used by the Kenai Peninsula Borough and other jurisdictions.

DISCUSSION: The proposed amendment to DMC 1.16.010 provides three key clarifications.

1. Establishes a Definition for “Newspaper of General Circulation.”

The ordinance defines a newspaper of general circulation as a publication that:

- is published in newspaper format;
- is distributed in print at least twice per week for at least 50 weeks per year within the Dillingham Census Area;
- maintains a paid circulation or distribution threshold;
- holds a second-class mailing permit; and
- is not primarily an advertising publication or directed toward a specific professional audience.

These criteria provide objective standards to determine whether a publication satisfies legal notice requirements.

2. Defines “Public Notice.”

The ordinance clarifies that public notice must comply with the publication requirements contained in the Code. It also allows the City to provide supplemental notice through additional communication channels such as:

- the City’s official website
- official City social media accounts
- electronic mailing lists
- local radio announcements
- other reasonable methods to inform the public

Failure to provide supplemental notice does not invalidate an otherwise properly noticed action.

3. Clarifies the Meaning of “Published” or “Publication.”

The ordinance states that publication means appearing at least once in a newspaper of general circulation. If no such newspaper exists, notice may be posted in at least three public places within the City for a minimum of five days, consistent with Alaska Statute AS 29.71.800.

During committee discussions, members noted that expanding communication methods will improve the City’s ability to share information with residents while maintaining required legal publication standards.

ALTERNATIVES:

1. Introduce the ordinance as presented and schedule it for public hearing.
2. Amend the draft ordinance prior to introduction.
3. Decline to introduce the ordinance and retain the current Code language.

FINANCIAL IMPLICATIONS:

Adoption of the ordinance is not expected to create additional costs.

Clarifying publication requirements may reduce administrative delays associated with legal notices and improve the City's ability to communicate information through existing platforms such as the City website and social media

There are no anticipated negative financial impacts.

LEGAL: The ordinance aligns with Alaska Statute AS 29.71.800 regarding publication requirements and maintains existing legal notice procedures when a qualifying newspaper is available.

The proposed changes clarify definitions rather than altering substantive legal notice requirements. Our legal team has made small changes to this ordinance to align it with State and legal requirements.

No legal concerns have been identified.

STAFF RECOMMENDATION: Staff recommends that the Council introduce Ordinance No. 2026-02 and schedule it for public hearing.

PROPOSED MOTION:

"I move to introduce Ordinance No. 2026-02, an ordinance of the Dillingham City Council amending Dillingham Municipal Code Section 1.16.010 to add definitions for 'newspaper of general circulation,' 'public notice,' and 'published' or 'publication.'"

"I move to schedule a public hearing for Ordinance No. 2026-02 to be held on [insert date], 2026."

Proposed motion following the public hearing, if adopted:

"I move to adopt Ordinance No. 2026-02 amending Dillingham Municipal Code Section 1.16.010 to clarify publication and public notice requirements."

ATTACHMENTS: Ordinance 2026-02

File Attachments for Item:

8. O 2026-03: DMC 2.01.100 Retention of Election Materials (introduction)

Set date for public hearing

CODE ORDINANCE

Introduced: _____
Public Hearing: _____
Adopted: _____

CITY OF DILLINGHAM, ALASKA

ORDINANCE NO. 2026-03

AN ORDINANCE AMENDING DMC 3.10.130 TO CLARIFY RETENTION OF ELECTION MATERIALS BY REFERENCE TO THE CITY'S ADOPTED RECORDS RETENTION SCHEDULE.

WHEREAS, Alaska Statute 40.21 and DMC 2.01.100 require municipalities to adopt a records retention and disposal schedule; and

WHEREAS, The Dillingham City Council adopted the State of Alaska Local Government Model General Administrative Records Retention Schedule by Resolution No. 2018-02, directing the City Clerk to manage City records in accordance with that schedule; and

WHEREAS, DMC 3.10.130 currently requires voted ballots to be retained for one year after an election, which predates adoption of the State of Alaska records retention schedule and conflicts with the retention periods set out in the adopted schedule; and

WHEREAS, The Dillingham City Council may in the future elect to adopt an updated State of Alaska records retention schedule or to adopt a City-specific records retention schedule by resolution; and

WHEREAS, It is in the best interest of the City to ensure flexibility while maintaining consistency between the Dillingham Municipal Code and the records retention schedule formally adopted by the City Council;

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF DILLINGHAM, ALASKA:

Section 1. Classification. This is a code ordinance.

Section 2. Amendment to Section 3.10.130, Preservation of Election Materials. is hereby amended to read as follows [new language **underlined and emboldened** and deleted text displayed in ~~strike-out font~~]:

3.10.130 Preservation of election materials.

The clerk shall preserve all precinct election certificates, petitions, and registers, all voted ballots filed for ~~one year after the election~~ **the period required under the records retention schedule adopted by the Dillingham City Council by resolution.**

All declarations of candidacy shall be preserved until ~~the term for which declarations were filed expires~~ **the retention period specified in the adopted records retention schedule.**

These election materials may be destroyed after their retention period has lapsed unless an application for a recount has been filed and not completed, or unless their destruction is stayed by an order of the court.

Certificates of the canvass committee are to be preserved as permanent records (Ord. 86-__, § __, 1986.) **unless otherwise provided in the adopted records retention schedule.**

Section 3. Severability. If any provision of this ordinance or its application to any person or circumstance is held invalid, the remainder of this ordinance shall not be affected.

Section 4. Effective Date. This ordinance is effective upon adoption.

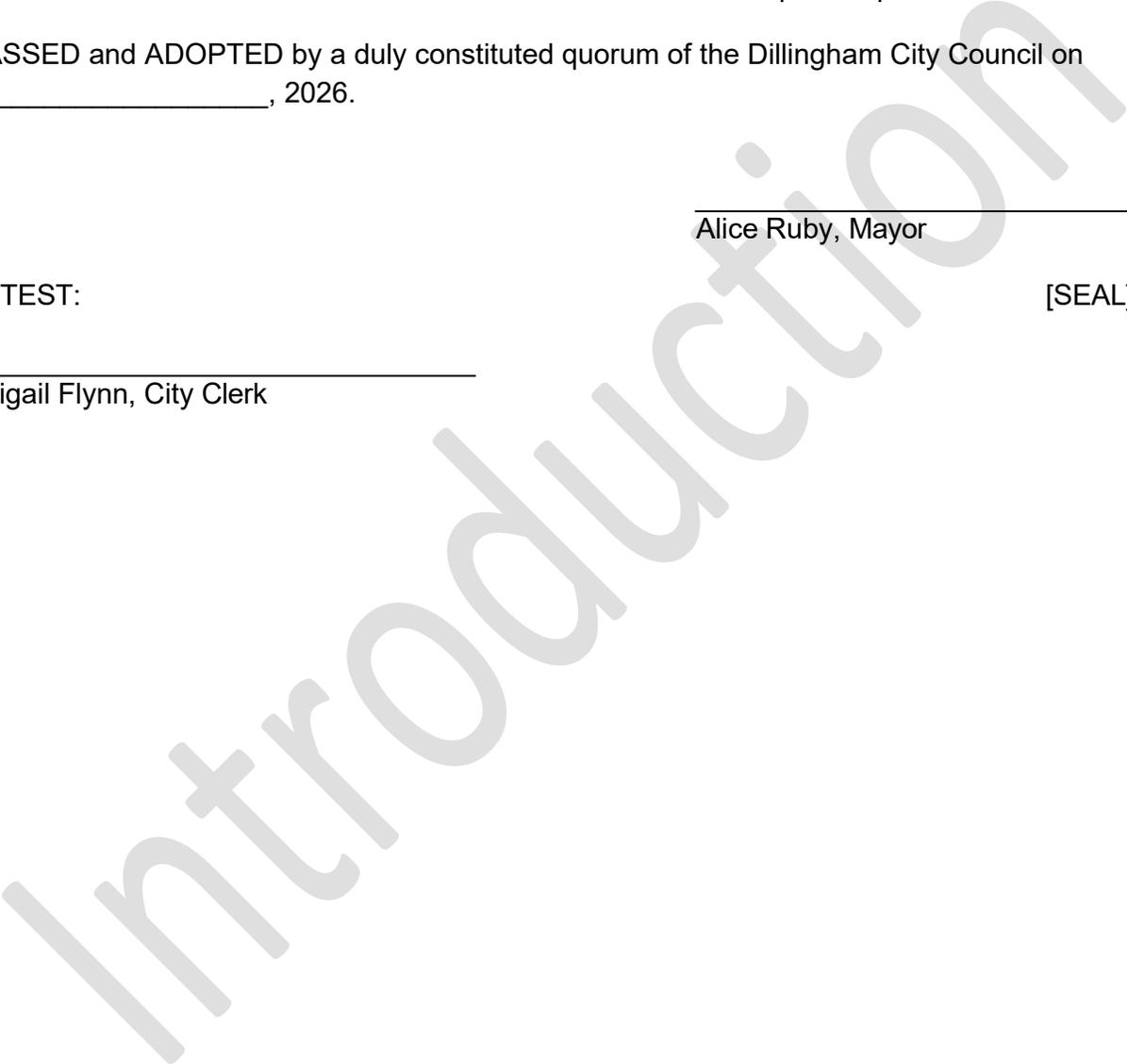
PASSED and ADOPTED by a duly constituted quorum of the Dillingham City Council on _____, 2026.

Alice Ruby, Mayor

ATTEST:

[SEAL]

Abigail Flynn, City Clerk



Mayor
Alice Ruby

City Manager
Jack Savo Jr.



Dillingham City Co

Section . Item 8.

Triston Chaney
Jean Barrett
Steven Carriere
Curt Armstrong
Kaleb Westfall
Kevin McCambly

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Abigail Flynn, City Clerk's Department
Through: Jack Savo Jr, City Manager
Date: March 4, 2026
Re: Ordinance 2026-03, Election material retention requirements

SUMMARY: Staff requests Council authorization to introduce a draft ordinance amending DMC 3.10.130 to align election material retention requirements with the records retention schedule formally adopted by Council resolution.

The amendment removes the fixed one-year ballot retention requirement and instead references the City's adopted records retention schedule. This ensures consistency between City Code and the State of Alaska Local Government Model General Administrative Records Retention Schedule currently in effect.

Council action is needed to introduce the ordinance for first reading and schedule a public hearing.

PREVIOUS COUNCIL ACTION:

- Resolution No. 2018-02 adopted the State of Alaska Local Government Model General Administrative Records Retention Schedule.
- No amendments have been made to DMC 3.10.130 since its original adoption in 1986.
- The Code Committee recommended forwarding this ordinance to Council following review on February 12, 2026

BACKGROUND:

DMC 3.10.130 currently requires voted ballots to be retained for one year after an election.

This provision predates the Council's formal adoption of a comprehensive records retention schedule. The adopted schedule establishes different retention periods for election materials, creating inconsistency between Code and policy.

This ordinance:

- Updates DMC 3.10.130 to reference the retention schedule adopted by resolution
- Provides flexibility if Council adopts a revised or updated schedule in the future
- Maintains compliance with AS 40.21 and municipal records requirements

DISCUSSION: The proposed amendment to DMC 3.10.130 aims to achieve four

objectives:

1. Consistency with Adopted Policy

The City already follows the Council-approved retention schedule. This amendment ensures the Code reflects current practice.

2. Flexibility for Future Updates

If Council adopts a revised retention schedule, the Code will automatically align without requiring further ordinance amendments.

3. Risk Reduction

Maintaining records longer than necessary increases storage costs and legal exposure. Destroying records too early creates compliance risk. This amendment reduces ambiguity.

4. Administrative Clarity

The Clerk's office has identified materials eligible for destruction under the adopted schedule. This ordinance ensures Code consistency moving forward.

ALTERNATIVES:

1. Leave the Code unchanged (continued inconsistency).
2. Amend Code to match a fixed retention period (reduces flexibility).

FINANCIAL IMPLICATIONS:

No direct fiscal impact.
Administrative efficiency and storage cost management are improved.

LEGAL:

The amendment aligns Code with AS 40.21 and the adopted municipal retention schedule. No conflicts with state election statutes were identified. Our legal team reviewed this ordinance draft and recommended it, as it is written.

STAFF RECOMMENDATION:

Staff recommends that Council introduce Ordinance 2026-03 for first reading and schedule it for public hearing.

PROPOSED MOTION:

"I move to introduce Ordinance No. 2026-03, amending DMC 3.10.130 regarding retention of election materials."

"I move to schedule a public hearing for Ordinance No. 2026-03 on [insert date], 2026."

Proposed motion after the public hearing is held, if this process goes ahead,

City of Dillingham
Our Vision. To have an infrastructure and city workforce that supports a sustainable, diversified and growing economy. We will partner with others to achieve economic development and other common goals that assure a high quality of living, and excellence in education.

"I move to adopt Ordinance No. 2026-03"

ATTACHMENTS: Ordinance 2026-03

File Attachments for Item:

9. O 2026-04: DMC 2.09 Action by Unanimous consent (introduction)

Set date for public hearing

CODE ORDINANCE

Introduced: March 12, 2026

Public Hearing: _____

Adopted: _____

CITY OF DILLINGHAM, ALASKA

ORDINANCE NO. 2026-04

AN ORDINANCE OF THE CITY OF DILLINGHAM, ALASKA, AMENDING DILLINGHAM MUNICIPAL CODE CHAPTER 2.09, CITY COUNCIL MEETINGS, AND APPLICABLE PROVISIONS GOVERNING ALL CITY BOARDS AND COMMISSIONS, TO AUTHORIZE THE USE OF UNANIMOUS CONSENT FOR ACTIONS OF THE CITY COUNCIL, BOARDS, AND COMMISSIONS, WITH A RECORDED ROLL CALL VOTE REQUIRED WHEN UNANIMOUS CONSENT IS NOT ACHIEVED, INCLUDING WHEN MEMBERS PARTICIPATE TELEPHONICALLY OR BY VIDEOCONFERENCE.

WHEREAS, Dillingham Municipal Code Chapter 2.09 governs the conduct of City Council meetings and voting procedures, including the manner in which actions are taken and recorded; and

WHEREAS, DMC § 2.09.160 requires ordinances, resolutions, and substantive motions to be decided by recorded roll call vote when a vote is taken; and

WHEREAS, the City Council desires to promote efficient, collaborative, and orderly meetings by authorizing the use of unanimous consent, at the discretion of the presiding officer or the body, on actions of the council, including ordinances, resolutions, motions, appropriations, contracts, and other matters within the council’s authority, including when one or more members participate remotely by telephone or videoconference; and

WHEREAS, unanimous consent is a recognized parliamentary procedure that permits action to be taken without a roll call vote when no member objects, while preserving the requirement for a recorded roll call vote whenever unanimous consent is not achieved; and

WHEREAS, for purposes of this ordinance, substantive actions are those actions that establish policy, adopt ordinances or resolutions, appropriate or expend funds, approve contracts, or otherwise take final action affecting the legal rights, duties, or obligations of the City, a board, a commission, or the public; and

WHEREAS, the City Council finds it appropriate to authorize the use of unanimous consent equally by the City Council and all city boards and commissions, including when one or more members participate remotely by telephone or videoconference, unless otherwise expressly provided by law or ordinance; and

WHEREAS, the City Council further finds that this ordinance does not conflict with DMC § 2.76.060 or other provisions governing boards and commissions that require roll call votes for substantive actions, as those requirements remain in full force and effect

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF DILLINGHAM, ALASKA:

Section 1. Classification. This is a code ordinance.

Section 2. Amendment to DMC Chapter 2.09, City Council Meetings.

DMC 2.09.160, Voting, is hereby repealed and reenacted to read as follows [new language underlined and emboldened and deleted text displayed in strikeout font]:

...

2.09.160 Voting.

A. Except as otherwise provided in this section, every ordinance, resolution, or substantive motion of the council shall be decided by a recorded roll call vote.

B. Every member who is present and eligible to vote shall vote unless the member states a conflict of interest or other legal basis for abstention as required by law.

C. Unanimous consent authorized. Except as otherwise required by law, the presiding officer or the council may seek unanimous consent for any action of the council, including ordinances, resolutions, motions, appropriations, contracts, and other matters within the council’s authority. The presiding officer shall clearly state the proposed action and ask whether there is any objection. If no objection is stated by any member participating, whether in person or remotely, the action is approved by unanimous consent and shall be recorded in the minutes as approved by unanimous consent. If any objection is stated, or if a member participating remotely is unable to hear the proceedings or be heard when recognized, the council shall proceed by motion and a recorded roll call vote in accordance with this section.

D. Boards and commissions. Unless otherwise expressly provided in this code or required by law, boards and commissions of the City of Dillingham may use the unanimous consent procedure described in subsection C of this section when conducting meetings, including when one or more members participate by telephone or videoconference.

...

Section 3. Severability. If any provision of this ordinance or its application to any person or circumstance is held invalid, the remainder of this ordinance shall not be affected.

Section 4. Effective Date. This ordinance is effective upon adoption.

PASSED and ADOPTED by a duly constituted quorum of the Dillingham City Council on _____, 2026.

Alice Ruby, Mayor

ATTEST:

[SEAL]

Abigail Flynn, City Clerk

Mayor
Alice Ruby

City Manager
Jack Savo Jr.



Dillingham City Co

Section . Item 9.

Triston Chaney
Jean Barrett
Steven Carriere
Curt Armstrong
Kaleb Westfall
Kevin McCambly

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Abigail Flynn, City Clerk's Department
Through: Jack Savo Jr, City Manager
Date: March 4th, 2026
Re: Ordinance 2026-04, Unanimous Consent

SUMMARY: Staff requests Council authorization to introduce an ordinance amending DMC 2.09.160 to authorize the use of unanimous consent for Council, board, and commission actions.

The amendment allows action without roll call when no member objects. If objection occurs, a recorded roll call vote is required.

Council action is needed to introduce the ordinance and set a public hearing.

PREVIOUS COUNCIL ACTION:

- DMC 2.09.160 currently requires recorded roll call votes for ordinances, resolutions, and substantive motions.
- The Code Committee recommended forwarding this ordinance following discussion on February 12, 2026

BACKGROUND: Currently, all substantive actions require roll call votes. During Code Committee discussion, members expressed interest in allowing unanimous consent as a parliamentary tool to streamline meetings.

The ordinance:

- Authorizes unanimous consent when no member objects
- Requires roll call if any objection is stated
- Applies to Council, boards, and commissions
- Permits use during remote participation

DISCUSSION:

1. Efficiency

Reduces time spent on uncontested roll calls.

2. Transparency

If objection occurs, a roll call vote is still required.

3. Parliamentary Clarity

Establishes a clear procedure rather than informal practice.

4. Remote Participation

Explicitly addresses telephonic and videoconference participation.

ALTERNATIVES:

1. Maintain current roll call requirement for all actions.
2. Allow unanimous consent only for non-substantive matters.

FINANCIAL IMPLICATIONS:

none

There are no anticipated negative financial impacts.

LEGAL: The ordinance maintains compliance with open meetings law and preserves recorded voting when required. Our legal team has reviewed this ordinance and made small changes. The version that you see here has their approval.

STAFF RECOMMENDATION: Introduce Ordinance 2026-05 and schedule for public hearing.

PROPOSED MOTION:

“I move to introduce Ordinance No. 2026-04 amending DMC 2.09 regarding voting procedures.”

“I move to schedule a public hearing for Ordinance No. 2026-04 on [insert date], 2026.”

ATTACHMENTS: Draft Ordinance 2026-04

File Attachments for Item:

10. R 2026-05 AM: Increase Ambulance Fees (amended)

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2026-05 (Amended)

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL APPROVING AN INCREASE IN THE AMBULANCE BILLING RATES

WHEREAS, the City last adjusted Ambulance Billing Rates effective February 2017; and

WHEREAS, the City currently charges for Basic Life Support, Advanced Life Support and Mileage; and

WHEREAS, the City of Dillingham is considered Super Rural by Medicaid standards which means the Medicaid reimbursement rate is higher than urban areas; and

WHEREAS, the Fire Department Executive Committee is recommending the proposed rate increases based on what is allowable by Medicaid/Medicare; and

WHEREAS, Resolution No. 2015-57, adopted October 1, 2015, established the criteria for the use of the Ambulance Fund:

1. The Ambulance Fund will cap at \$700,000;
2. Ten percent will be reserved for hiring a third-party vendor to bill for services rendered;
3. The Ambulance Fund, up to the \$700,000 cap, will be used for stipends for the volunteers, equipment acquisition and Fire Department building improvements; and
4. The amount in the Ambulance fund, above the \$700,000 cap, will be used for supporting the Fire Department operations.

NOW, THEREFORE, BE IT RESOLVED that the Dillingham City Council hereby authorizes the increase of the Ambulance Billing Rates effective upon passage, as follows:

Description	Current	Proposed
Basic Life Support - Non-Emergency (BLS-NE)	\$412	\$750.00
Basic Life Support - Emergency (BLS-E)	\$464	\$850.00
Advanced Life Support - Non-Emergency (ALS-NE)	\$569	\$975.00
Advanced Life Support - Emergency (ALS-E)	\$824	\$1100.00
Special Care Transport (SCT)	\$974	\$1350.00
Mileage per mile with patient on board	\$13	\$21.00

2025 Alaska Rates

BLS-NE		BLS-E		ALS-NE		ALS-E		SCT		Mileage	
Res	NR	Res	NR								
A0428		A0429		A0427		A0433		A0434		A0425	
		750		900		1100				18	
		750		950		1250				15	
750		750		750		750				15	
450		625		925		1025		925		15	
412		464		569		824		974		13	
1200		1200		1400		1400				22	
1100		1100		1100		1100		1100		15	
500		600		700		800		1000		11	
750	1000	750	1000	950	1500	1250	1750			15	
600	692	600	692	725	833	725	833			15.15	
		500		700		800				16.00	
550		675		800		975				14	
396.68		661.13		793.36		1057.81				14.55	
800		800		1000		1200				20	
800		800		1000		1200				20	
678	792	678	792	859	1045	915	1045	1255	1455	15.15	
400		500		600		800				15	
		1375		1705		1925				25	
1500		1700		2000		2500				15	
		675		725		725				15	
		1000		1000		1000				12	
700		750		800		850		900		13.5	
600		600		850		1000				15	
1200		1200		1400		1400				16	
1000		1000		1000		1000				15	
600	900	700	1000	800	1200	1000	1500	3000		15	
200	400	450	675	550	900	550	900			12	
		1065		1435		1435				21	

PASSED AND ADOPTED by a duly constituted quorum of the Dillingham City Council on this ____ day of March, 2026.

ATTEST:

 Abigail Flynn, City Clerk

 Alice Ruby, Mayor

[SEAL]

I Mayor
Alice Ruby

City Manager
Jack Savo Jr.



Dillingham City C

Section . Item 10.

Triston Chaney
Jean Barrett
Steven Carriere
Curt Armstrong
Kaleb Westfall
Kevin McCambly

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Scott Runzo, Fire Department Coordinator
Through: Jack Savo Jr,
Date: March 4, 2026
Re: Resolution 2026-05AM

SUMMARY: Dillingham's EMS rates are well below Alaska's regional averages, limiting funding for essential emergency services.

PREVIOUS ACTION: Resolution 2017-05 Increase in the Ambulance Billing Rates passed on February 2, 2017.

BACKGROUND: Emergency Medical Services (EMS) are critical to public health and safety. Dillingham's current EMS rates are significantly below the Alaska regional average, which limits the ability to maintain high-quality emergency care.

DISCUSSION: This adjustment aligns with regional standards and ensures sustainable, high-quality EMS services for the community. Current averages plus a 5% COLA increase over 5 years equals new rates. All rates to be reviewed on a 5 year term to reflect most current regional standards.

ALTERNATIVES: None

FINANCIAL IMPLICATIONS: There is no decrease to the fund balance for fiscal year 2026 as a result of accepting this action.

LEGAL: Currently there are no legal responsibilities to this resolution for the city of Dillingham.

STAFF RECOMMENDATION: Updating rates to align with regional benchmarks would increase annual revenue from about \$253,050 to \$465,771, a 54% gain, strengthening staffing, training, equipment, and facility improvements. A five-year review cycle is recommended to keep rates current.

PROPOSED MOTION: I move to adopt RESOLUTION NO. 2026-05AM, A Resolution of the Dillingham City Council Authorizing the Increase in the Ambulance Billing Rates.

PROPOSED ALTERNATE MOTION: There is no alternate motion recommended.

CITY MANAGER COMMENTS: Manager recommends approval of Resolution 2026-05-AM.

Proposal to Increase EMS Rates in Dillingham

Background:

Emergency Medical Services (EMS) are critical to public health and safety. Dillingham’s current EMS rates are significantly below the Alaska regional average, which limits the ability to maintain high-quality emergency care.

Current Dillingham Rates:	Alaska Regional Averages:
<ul style="list-style-type: none">• BLS-non-emergent<ul style="list-style-type: none">○ Base Rate: \$412○ Per Mile Rate: \$13• BLS-Emergent<ul style="list-style-type: none">○ Base Rate: \$464○ Per Mile Rate: \$13• ALS-non-emergent<ul style="list-style-type: none">○ Base Rate: \$569○ Per Mile Rate: \$13• ALS-Emergent<ul style="list-style-type: none">○ Base Rate: \$824○ Per Mile Rate: \$13• Other - SPECIAL<ul style="list-style-type: none">○ Base Rate: \$974○ Per Mile Rate: \$13	<ul style="list-style-type: none">• BLS-non-emergent<ul style="list-style-type: none">○ Base Rate: \$723.20○ Per Mile Rate: \$15.80• BLS-Emergent<ul style="list-style-type: none">○ Base Rate: \$811.40○ Per Mile Rate: \$15.80• ALS-non-emergent<ul style="list-style-type: none">○ Base Rate: \$963.80○ Per Mile Rate: \$15.80• ALS-Emergent<ul style="list-style-type: none">○ Base Rate: \$1091.30○ Per Mile Rate: \$15.80• Other - SPECIAL<ul style="list-style-type: none">○ Base Rate: \$1307.70○ Per Mile Rate: \$15.80

Disparity Analysis:

- **Base Rate Gap:** Dillingham is about **\$330 below** the state average.
- **Per Mile Rate Gap:** Dillingham is **\$2.80 below** the state average.

Community Impact of Low EMS Rates:

1. Reduced Service Quality
2. Staffing Challenges
3. Limited Training & Certification
4. Increased Risk in Remote Areas
5. Strain on Local Budgets

Cost-Benefit Analysis:

Assuming:

- **300 EMS calls per year**
- **Average of 15 miles per call**

Current Annual Revenue:

- \$648.50 (average base) + \$195 (average mileage) = \$843.50 per call
- **Total: \$ 253,050/year**

Recommendation:

Increase Dillingham’s EMS rates to:

- **BLS-Non-Emergent**
 - Base Rate: \$750.00
 - Per Mile Rate: \$21.00
- **BLS-Emergent**
 - Base Rate: \$ 850.00
 - Per Mile Rate: \$21.00
- **ALS-Non-Emergent**
 - Base Rate: \$ 975.00
 - Per Mile Rate: \$21.00
- **ALS-Emergent**
 - Base Rate: \$1,100.00
 - Per Mile Rate: \$21.00
- **Other - SPECIAL**
 - Base Rate: \$1,350.00
 - Per Mile Rate: \$21.00

Proposed Annual Revenue:

- \$ 750.00 (average base) + \$210 (average mileage) = \$960.00 per call
- **Total: \$ 288,000/year***

Revenue Increase:

- **\$ 34,950/year**
- **12% increase in revenue***

This additional funding can be reinvested into:

- New fire station

- Updates to Lake Road Station
- Upgrading equipment and vehicles
- Enhancing staff training and retention
- Improving response times and service coverage

This adjustment aligns with regional standards and ensures sustainable, high-quality EMS services for the community. Current averages plus a 5% COLA increase over 5 years equals new rates. All rates to be reviewed on a 5-year term to reflect most current regional standards.

Dillingham's EMS rates are well below Alaska's regional averages, limiting funding for essential emergency services. Updating rates to align with regional benchmarks would increase annual revenue from about \$253,050 to \$2888,000, a 12% gain, strengthening staffing, training, equipment, and facility improvements. A five-year review cycle is recommended to keep rates current.

***Based on average of 300 calls per year with 100% payout**

File Attachments for Item:

11. R 2026-08: Accepting the EPA Federal Appropriation for the landfill

CITY OF DILLINGHAM, ALASKA
RESOLUTION NO. 2026-08

**A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AUTHORIZING USE OF AN EPA
FEDERAL APPROPRIATION FOR THE DILLINGHAM LANDFILL IMPROVEMENTS PROJECT**

WHEREAS, the City of Dillingham has identified the need to modernize and improve operations at the City landfill in order to enhance environmental compliance, operational efficiency, and long-term sustainability of the facility; and

WHEREAS, the City pursued federal funding through a congressionally directed appropriation administered by the United States Environmental Protection Agency (EPA) to support landfill improvements and necessary equipment; and

WHEREAS, on December 8, 2025, the EPA awarded the City of Dillingham Assistance Agreement No. 03J01701 in the amount of **\$4,720,000** for the Dillingham Landfill Improvements Project, with a project period from October 1, 2025 through December 31, 2028;

WHEREAS, the Dillingham Landfill Improvements Project includes upgrading landfill infrastructure and operations through the purchase of heavy equipment, improvements to waste handling and incineration capacity, installation of waste processing equipment, construction of equipment storage facilities, and installation of monitoring wells to maintain environmental compliance; and

WHEREAS, the Dillingham City Council previously appropriated EPA grant funding for landfill improvements through Ordinance No. 2025-03, FY2026 Budget Amendment No. 1; and

WHEREAS, acceptance of this federal appropriation allows the City to proceed with implementation of the landfill improvements project in accordance with EPA grant requirements and applicable federal, state, and local regulations.

NOW, THEREFORE, BE IT RESOLVED that the Dillingham City Council accepts the EPA Assistance Agreement No. 03J01701 and authorizes the use of federal grant funds for the Dillingham Landfill Improvements Project.

BE IT FURTHER RESOLVED that the City Manager is authorized to administer the grant, execute necessary project agreements, and approve expenditures consistent with the grant work plan, adopted City budget, and applicable procurement requirements.

BE IT FURTHER RESOLVED that the Finance Director is authorized to manage the grant funds and ensure compliance with federal financial reporting and grant management requirements.

PASSED AND ADOPTED by a duly constituted quorum of the Dillingham City Council on this _____ day of March, 2026.

Alice Ruby, Mayor

ATTEST:

Abigail Flynn, City Clerk

[SEAL]

Mayor
Alice Ruby

City Manager
Jack Savo Jr.



Dillingham City C

Section . Item 11.

Triston Chaney
Jean Barrett
Steven Carriere
Curt Armstrong
Kaleb Westfall
Kevin McCambly

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: City of Dillingham Staff
Through: Jack Savo Jr, City Manager
Date: March 5, 2026
Re: Resolutions 2026-08 & 09

SUMMARY:

The City of Dillingham has received a federal appropriation administered through the U.S. Environmental Protection Agency (EPA) for the Dillingham Landfill Improvements Project. The EPA awarded **\$4,720,000** to the City of Dillingham through Assistance Agreement No. 03J01701 to modernize landfill infrastructure, improve waste management operations, and enhance environmental compliance.

Two resolutions are presented to the Council to complete the required administrative actions for this federal award.

- **Resolution 2026-08** formally accepts the EPA Assistance Agreement and authorizes the City to administer the grant for the Dillingham Landfill Improvements Project.
- **Resolution 2026-09** authorizes the use of EPA grant funds previously appropriated through the FY2026 budget amendment.

Together, these resolutions allow the City to both **accept the federal award and proceed with implementing the landfill improvements project.**

PREVIOUS ACTION:

Resolution 2023-19 authorized the City of Dillingham to participate in the Green Star Communities Program and initiate sustainability planning efforts, including an assessment of landfill operations and infrastructure needs.

Ordinance 2025-03 – FY2026 Budget Amendment No. 1 appropriated **\$3,882,500 in EPA federal funding** for the Dillingham Landfill Improvements Project within the FY2026 Special Revenue Funds budget.

BACKGROUND:

The Dillingham landfill is a Class II facility serving a community of approximately 2,200 residents and accepts municipal waste, construction and demolition debris, scrap metal, and recyclables. Recent operational challenges—including equipment failures, workforce shortages, and the loss of the equipment shop to fire—contributed to a decline in the landfill's Alaska Department of Environmental Conservation (ADEC) inspection score and resulted in a Notice of Violation requiring corrective actions.

Through the Green Star Communities Program assessment and subsequent planning work, the City identified several priority improvements necessary to restore landfill operations and environmental compliance. These improvements include repairing or replacing critical landfill equipment, reinstating incinerator operations, removing accumulated scrap metal, and improving site safety and waste handling systems.

Federal funding was pursued through a congressional appropriation request to address these needs. The proposed project focuses on purchasing essential equipment, repairing the landfill incinerator, improving waste processing capabilities, and removing accumulated scrap materials from the site to restore operational efficiency and protect the surrounding environment.

DISCUSSION:

Resolution 2026-08 formally accepts the EPA Assistance Agreement and authorizes the City Manager and Finance Director to administer the grant and manage the funds in accordance with federal requirements. This step ensures the City has the authority to manage the grant award and carry out the project activities funded through the EPA appropriation.

Resolution 2026-09 authorizes the use of EPA federal appropriation funds that were previously appropriated through the FY2026 budget amendment. Adoption of this resolution allows City staff to proceed with procurement, equipment purchases, contractual services, and other eligible activities necessary to implement the landfill improvements project.

The project will support improved landfill operations, extend the useful life of the facility, and help bring the landfill back into compliance with ADEC solid waste regulations while improving environmental protection and community health.

Several pieces of equipment or necessary contracts for service have been identified to support landfill operations and public works maintenance activities related to waste management and infrastructure maintenance. These include the following that need to be purchased or contracted:

Priority Purchases and Services

The following items are considered priority purchases necessary to stabilize landfill operations and implement the improvements project:

Landfill Incinerator Repairs and Restart

Estimated cost: approximately **\$130,000**

Repairs include replacement of mechanical components, hydraulic systems, burner components, conveyor components, and operational testing required to return the unit to service.

Caterpillar 966 Wheel Loader

Approximate cost: **\$609,120** (Sourcewell contract pricing).

The loader will support daily landfill operations including waste movement, material handling, scrap metal consolidation, and general site maintenance.

Caterpillar D7 Waste Handler Dozer

Approximate cost: **\$899,711** (Sourcewell contract pricing).

The waste handler dozer includes landfill-specific guarding and equipment designed for waste compaction and landfill cell management.

Caterpillar 352 Excavator

Approximate cost: **\$796,177** (Sourcewell contract pricing).

The excavator will support landfill operations including scrap metal handling, trenching, site improvements, and waste management activities.

Engineering and Technical Services

Estimated cost: **\$12,000 – \$25,000**

Engineering services will be required to assist with planning, design review, regulatory coordination, and implementation of the landfill improvements project.

Additional Equipment (Less Time Sensitive)

The following equipment purchases support ongoing municipal infrastructure maintenance and landfill operations but are not as time-sensitive as the priority items listed above.

Portable Air Compressor – 250 CFM (Bobcat PA250V)

Approximate cost: **\$39,230 FOB Anchorage**

Supports pneumatic tools and remote maintenance work at the landfill and other public works locations.

GapVax G7 Jetter / Steamer

Approximate cost: **\$151,000 (Sourcewell pricing)**

Used for clearing culverts, thawing sewer lines, and cleaning equipment in the field.

Trackless MT7 Municipal Tractor System

Approximate cost: **\$304,831 FOB Dillingham including attachments**

Supports year-round municipal maintenance including sidewalk snow removal, sanding, brush cutting, and asphalt repair.

Diamond Mower Loader Boom Attachment

Approximate cost: **\$154,790 FOB Anchorage**

Provides a 25-foot boom rotary cutter for vegetation and brush control along landfill areas, roadsides, and municipal infrastructure corridors.

Collectively, these improvements will enhance the City’s ability to maintain landfill operations, improve waste handling efficiency, address regulatory deficiencies, and provide additional equipment capability for municipal infrastructure maintenance.

ALTERNATIVES: Council could choose not to adopt the resolutions, which would delay acceptance of the federal grant and the implementation of the landfill improvements project.

FINANCIAL IMPLICATIONS:

The EPA has awarded **\$4,720,000** to the City of Dillingham for the Dillingham Landfill Improvements Project. (See OMB Form 03J01701-0)

Through Ordinance 2025-03, the City appropriated **\$3,882,500** of this funding in the FY2026 budget for landfill improvements. Adoption of these resolutions authorizes the expenditure of those appropriated funds and does not increase or decrease the FY2026 fund balance.

LEGAL:

There are no known legal concerns related to this resolution.

STAFF RECOMMENDATION:

Staff recommends approval of **Resolution 2026-08 and Resolution 2026-09** to accept the

City of Dillingham Page 3 of 4
Our Vision. To have an infrastructure and city workforce that supports a sustainable, diversified and growing economy. We will partner with others to achieve economic development and other common goals that assure a high quality of living, and excellence in education.

EPA federal appropriation and authorize the use of the funds for the Dillingham Landfill Improvements Project.

PROPOSED MOTION:

Motion for Resolution 2026-08: I move to adopt **RESOLUTION NO. 2026-08, A Resolution of the Dillingham City Council Accepting the EPA Federal Appropriation for the Dillingham Landfill Improvements Project.**

Motion for Resolution 2026-09: I move to adopt **RESOLUTION NO. 2026-09, A Resolution of the Dillingham City Council Authorizing the Use of the EPA Federal Appropriation for the Dillingham Landfill Improvements Project.**

PROPOSED ALTERNATE MOTION: There is no alternate motion recommended.

CITY MANAGER COMMENTS: City Manager recommends approval of Resolutions 2026-08 and 2026-09.

ATTACHMENTS:

EPA Grant Award – OMB Form 03J01701-0

Ordinance 2025-03 – FY2026 Budget Amendment No. 1

Incinerator Repair Proposal

Caterpillar 966 Loader Quote

Caterpillar D7 Waste Handler Dozer Quote

Caterpillar 352 Excavator Quote

Other quotes for equipment

Fiscal Note

	U.S. ENVIRONMENTAL PROTECTION AGENCY Grant Agreement	GRANT NUMBER (FAIN): 03J01701 MODIFICATION NUMBER: 0 PROGRAM CODE: EM	DATE OF AWARD 12/08/2025
		TYPE OF ACTION: New	MAILING DATE 12/11/2025
		PAYMENT METHOD: ASAP	ACH#
		RECIPIENT TYPE: Municipal	
RECIPIENT: CITY OF DILLINGHAM PO BOX 889 DILLINGHAM, AK 99576-0889 EIN: 92-0030674		PAYEE: CITY OF DILLINGHAM PO BOX 889 DILLINGHAM, AK 99576-0889	
PROJECT MANAGER Phil Baumgartner 141 Main St Dillingham, AK 99576 Email: publicworks@dillinghamak.us Phone: 907-842-5211		EPA PROJECT OFFICER Randall Dimmette-Schweigert 1200 Sixth Avenue, Suite 155, 15-F04 Seattle, WA 98101 Email: DimmetteSchweigert.Randall@epa.gov Phone: 206-553-2684	
		EPA GRANT SPECIALIST Leah Rochelle R10 GIAB, 14-A13 1200 Sixth Avenue, Suite 155 Seattle, WA 98101-3144 Email: rochelle.leah@epa.gov Phone: 206-553-6313	
PROJECT TITLE AND DESCRIPTION Dillingham Landfill Improvements Project See Attachment 1 for project description.			
BUDGET PERIOD 10/01/2025 - 12/31/2028	PROJECT PERIOD 10/01/2025 - 12/31/2028	TOTAL BUDGET PERIOD COST \$ 4,720,000.00	TOTAL PROJECT PERIOD COST \$ 4,720,000.00
NOTICE OF AWARD			
Based on your Application dated 02/11/2025 including all modifications and amendments, the United States acting by and through the US Environmental Protection Agency (EPA) hereby awards \$ 4,720,000.00. EPA agrees to cost-share 100.00% of all approved budget period costs incurred, up to and not exceeding total federal funding of \$ 4,720,000.00. Recipient's signature is not required on this agreement. The recipient demonstrates its commitment to carry out this award by either: 1) drawing down funds within 21 days after the EPA award or amendment mailing date; or 2) not filing a notice of disagreement with the award terms and conditions within 21 days after the EPA award or amendment mailing date. If the recipient disagrees with the terms and conditions specified in this award, the authorized representative of the recipient must furnish a notice of disagreement to the EPA Award Official within 21 days after the EPA award or amendment mailing date. In case of disagreement, and until the disagreement is resolved, the recipient should not draw down on the funds provided by this award/amendment, and any costs incurred by the recipient are at its own risk. This agreement is subject to applicable EPA regulatory and statutory provisions, all terms and conditions of this agreement and any attachments.			
ISSUING OFFICE (GRANTS MANAGEMENT OFFICE)		AWARD APPROVAL OFFICE	
ORGANIZATION / ADDRESS U.S. EPA, Region 10, EPA Region 10 Mail Code: 14-D12, 1200 Sixth Avenue, Suite 155 Seattle, WA 98101		ORGANIZATION / ADDRESS U.S. EPA, Region 10, Land, Chemicals, and Redevelopment R10 - Region 10 1200 Sixth Avenue, Suite 155 Seattle, WA 98101	
THE UNITED STATES OF AMERICA BY THE U.S. ENVIRONMENTAL PROTECTION AGENCY			
Digital signature applied by EPA Award Official Felicia Thomas - Manager, Tribal Grants Section			DATE 12/08/2025

EPA Funding Information

FUNDS	FORMER AWARD	THIS ACTION	AMENDED TOTAL
EPA Amount This Action	\$ 0	\$ 4,720,000	\$ 4,720,000
EPA In-Kind Amount	\$ 0	\$ 0	\$ 0
Unexpended Prior Year Balance	\$ 0	\$ 0	\$ 0
Other Federal Funds	\$ 0	\$ 0	\$ 0
Recipient Contribution	\$ 0	\$ 0	\$ 0
State Contribution	\$ 0	\$ 0	\$ 0
Local Contribution	\$ 0	\$ 0	\$ 0
Other Contribution	\$ 0	\$ 0	\$ 0
Allowable Project Cost	\$ 0	\$ 4,720,000	\$ 4,720,000

Assistance Program	Statutory Authority	Regulatory Authority
66.202 - Congressionally Mandated Projects	2024 Consolidated Appropriations Act (PL118-42) National Environmental Policy Act: Sec. 102(2)(l)	2 CFR 200, 2 CFR 1500 and 40 CFR 33

Fiscal									
Site Name	Req No	FY	Approp. Code	Budget Organization	PRC	Object Class	Site/Project	Cost Organization	Obligation / Deobligation
-	2610LDG002	25	E5C	1024AK2	000D51	4192	-	-	\$ 4,720,000
									\$ 4,720,000

Budget Summary Page

Table A - Object Class Category (Non-Construction)	Total Approved Allowable Budget Period Cost
1. Personnel	\$ 0
2. Fringe Benefits	\$ 0
3. Travel	\$ 0
4. Equipment	\$ 4,103,000
5. Supplies	\$ 0
6. Contractual	\$ 617,000
7. Construction	\$ 0
8. Other	\$ 0
9. Total Direct Charges	\$ 4,720,000
10. Indirect Costs: 0.00 % Base	\$ 0
11. Total (Share: Recipient <u>0.00</u> % Federal <u>100.00</u> %)	\$ 4,720,000
12. Total Approved Assistance Amount	\$ 4,720,000
13. Program Income	\$ 0
14. Total EPA Amount Awarded This Action	\$ 4,720,000
15. Total EPA Amount Awarded To Date	\$ 4,720,000

Attachment 1 - Project Description

The purpose of this award is to fund the modernization of the City of Dillingham's waste management facility in Alaska. The project focuses on upgrading infrastructure and equipment to enhance operational efficiency, improve waste management capabilities, ensure environmental compliance, and extend the facility's lifespan. The City of Dillingham will perform the following tasks as part of the landfill improvements project: 1) purchase heavy equipment including a D7 Waste Handler, 352 Excavator, Wheeled Loader, and Skid steer loader to enhance landfill operations; 2) repair the existing incinerator to improve waste processing efficiency; 3) install a new waste oil burner system for safe waste oil disposal; 4) procure a Shear Type Shredder, Shredder/Baler for scrap metal, and Glass Crusher to enhance waste processing capabilities; 5) construct a weather port/equipment hangar and develop a dry storage facility to protect equipment and materials; 6) replace and install ground and methane monitoring wells to ensure continued environmental compliance. The anticipated deliverables of the Dillingham Landfill Improvements Project include the modernization of the landfill's infrastructure and equipment, leading to enhanced operational efficiency and waste management capabilities. Expected outcomes involve improved waste processing through the use of new equipment such as shredders and a glass crusher, which will reduce waste volume and extend the landfill's lifespan. The intended beneficiaries are the residents of Dillingham, who will benefit from a more efficient and environmentally compliant waste management facility. This project also aims to provide sustainable waste management services that adapt to the community's growing needs. No subawards are included in this assistance agreement.

Administrative Conditions

NATIONAL ADMINISTRATIVE TERMS AND CONDITIONS

GENERAL TERMS AND CONDITIONS

The recipient agrees to comply with the current Environmental Protection Agency (EPA) general terms and conditions available at: <https://www.epa.gov/grants/epa-general-terms-and-conditions-effective-october-1-2025-or-later>.

These terms and conditions are in addition to the assurances and certifications made as a part of the award and the terms, conditions, or restrictions cited throughout the award.

The EPA repository for the general terms and conditions by year can be found at: <https://www.epa.gov/grants/grant-terms-and-conditions>.

A. CORRESPONDENCE

Federal Financial Reports (SF-425): rtpfc-grants@epa.gov.

All other forms/certifications/assurances, Indirect Cost Rate Agreements, updates to recipient information (including email addresses, changes in contact information or changes in authorized representatives) and other notifications: R10grants@epa.gov.

Requests for Extensions of the Budget and Project Period, Quality Assurance documents, workplan revisions, equipment lists, programmatic reports and deliverables, Amendment Requests, Requests for other Prior Approvals: The current assigned Project Officer listed on the first page of the award.

Administrative questions and issues: The current assigned Grants Specialist listed on the first page of the award.

B. PRE-AWARD COSTS

In accordance with 2 CFR 1500.9, the recipient may charge otherwise allowable pre-award costs (both Federal and non-Federal matching shares) incurred from 10/1/2025 to the actual award date provided that such costs were contained in the approved application and all costs are incurred within the approved budget period.

Programmatic Conditions

National Programmatic Terms and Conditions

These terms and conditions are in addition to the assurances and certifications made as a part of the award and the terms, conditions, or restrictions cited throughout the award. The EPA repository for the general terms and conditions by year can be found at: <https://www.epa.gov/grants/grant-terms-and-conditions>.

A. Performance Reporting and Final Performance Report

Performance Reports – Content

In accordance with 2 CFR 200, specifically 2 CFR 200.329, the recipient must relate financial data and project or program accomplishments to the performance goals and objectives of the EPA award and must provide cost information to demonstrate cost-effective practices (for example, through unit cost data) when reporting program performance. The recipient agrees to submit performance reports that include information on each of the following areas: 1) A comparison of accomplishments to the outputs/outcomes established in the assistance agreement work plan for the reporting period (for example, comparing costs to units of accomplishment); 2) explanations on why established outputs/outcomes were not met; and 3) Additional information, analysis, and explanation of cost overruns or higher-than-expected-unit costs.

Additionally, the recipient agrees to notify the EPA when a significant development occurs that could impact the award. Significant developments include events that enable meeting milestones and objectives sooner or at less cost than anticipated or that produce different beneficial results than originally planned. Significant developments also include problems, delays, or adverse conditions which will impact the ability to meet the milestones or objectives of the award, including outputs/outcomes specified in the assistance agreement work plan. If the significant developments negatively impact the award, the recipient must include information on their plan for corrective action and any assistance needed to resolve the situation.

Performance Reports - Frequency

The recipient agrees to submit **quarterly** performance reports to the EPA Project Officer.

Quarterly reports are due within 30 days after the reporting period (every 3-month period). The quarterly reporting periods for each year of the project are:

April 1 – June 30

July 1 – September 30

October 1 – December 31

January 1 – March 31

The recipient also agrees to submit annual (one year from the award date) performance reports and federal financial reports (SF-425) electronically to the EPA Project Officer within 90 days after the annual

reporting period which includes:

The recipient must submit the final performance report electronically to the EPA Project Office no later than 120 calendar days after the end date of the period of performance.

EPA Project Officers may request additional reporting based on programmatic information needs.

Subaward Performance Reporting

The recipient must report on its subaward monitoring activities under 2 CFR 200.332(e). Examples of items that must be reported if the pass-through entity has the information available are:

1. Summaries of results of reviews of financial and programmatic reports.
2. Summaries of findings from site visits and/or desk reviews to ensure effective subrecipient performance.
3. Environmental results the subrecipient achieved.
4. Summaries of audit findings and related pass-through entity management decisions.
5. Actions the pass-through entity has taken to correct deficiencies such as those specified at 2 CFR 200.332(f), 2 CFR 200.208, and 2 CFR 200.339 Remedies for Noncompliance.

Note: EPA Project Officers may customize this reporting requirement based on programmatic information needs.

B. Revised Work Plan and Budget

Work under this agreement should be completed in accordance with the approved work plan and budget submitted with the initial application and any subsequent revisions. The grantee agrees to comply with 2 CFR 200.308. Any significant change to the work plan, environmental results, or budget after award must be reported to EPA for approval and an amendment must be processed to reflect the revised scope. Changes to an approved budget category (excluding equipment) for less than 10% of the total grant cost, may be approved electronically by the EPA Project Officer, unless requested otherwise.

C. Cybersecurity Condition

Cybersecurity Grant Condition for Other Recipients, Including Intertribal Consortia

(a) The recipient agrees that when collecting and managing environmental data under this assistance agreement, it will protect the data by following all applicable State or Tribal law cybersecurity requirements.

(b) (1) EPA must ensure that any connections between the recipient's network or information system and EPA networks used by the recipient to transfer data under this agreement, are secure. For purposes of this Section, a connection is defined as a dedicated persistent interface between an Agency IT system and an external IT system for the purpose of transferring information. Transitory, user-controlled connections such as website browsing are excluded from this definition.

If the recipient's connections as defined above do not go through the Environmental Information Exchange Network or EPA's Central Data Exchange, the recipient agrees to contact the EPA Project Officer (PO) no later than 90 days after the date of this award and work with the designated Regional/Headquarters Information Security Officer to ensure that the connections meet EPA security requirements, including entering into Interconnection Service Agreements as appropriate. This condition does not apply to manual entry of data by the recipient into systems operated and used by EPA's regulatory programs for the submission of reporting and/or compliance data.

(2) The recipient agrees that any subawards it makes under this agreement will require the subrecipient to comply with the requirements in (b)(1) if the subrecipient's network or information system is connected to EPA networks to transfer data to the Agency using systems other than the Environmental Information Exchange Network or EPA's Central Data Exchange. The recipient will be in compliance with this condition: by including this requirement in subaward agreements; and during subrecipient monitoring deemed necessary by the recipient or subrecipient under 2 CFR 200.332(e), by inquiring whether the subrecipient has contacted the EPA Project Officer. Nothing in this condition requires the recipient to contact the EPA Project Officer on behalf of a subrecipient or to be involved in the negotiation of an Interconnection Service Agreement between the subrecipient and EPA.

D. Competency of Organizations Generating Environmental Measurement Data

In accordance with Agency Policy Directive Number FEM-2012-02, [Policy to Assure the Competency of Organizations Generating Environmental Measurement Data under Agency-Funded Assistance Agreements.](#)

Recipient agrees, by entering into this agreement, that it has demonstrated competency prior to award, or alternatively, where a pre-award demonstration of competency is not practicable, Recipient agrees to demonstrate competency prior to carrying out any activities under the award involving the generation or use of environmental data. Recipient shall maintain competency for the duration of the project period of this agreement and this will be documented during the annual reporting process. A copy of the Policy is available online at <https://www.epa.gov/measurements-modeling/documents-about-measurement-competency-under-assistance-agreements> or a copy may also be requested by contacting the EPA Project Officer for this award.

E. Federal Policy and Guidance

1) The recipient must comply with federal cross-cutting requirements. These requirements include, but are not limited to, DBE requirements found at 40 CFR Part 33; OSHA Worker Health & Safety Standard 29 CFR § 1910.120; Uniform Relocation Act (40 USC § 61); National Historic Preservation Act (16 USC § 470); Endangered Species Act (P.L. 93-205); Permits required by Section 404 of the Clean Water Act; Executive Order 11246, Equal Employment Opportunity, and implementing regulations at 41 CFR § 60-4; Contract Work Hours and Safety Standards Act, as amended (40 USC §§ 327-333); the Anti-Kickback Act (40 USC § 276c); and Section 504 of the Rehabilitation Act of 1973 as implemented by Executive Orders 11914 and 11250. For additional information on cross-cutting requirements visit <https://www.epa.gov/grants/epa-subaward-cross-cutter-requirements>.

2) The recipient must comply with Davis-Bacon Act prevailing wage requirements and associated U.S. Department of Labor (DOL) regulations for all construction, alteration, and repair contracts and subcontracts awarded with funds provided under this agreement.

3) Refer to the General Term & Conditions for Buy America Sourcing requirements under the Build America, Buy America provisions of the Infrastructure Investment and Jobs Act (IIJA) (P.L. 117-58, §§70911-70917).

F. Permits and Other Regulatory Compliance

The recipient agrees to ensure that all necessary permits are obtained prior to implementation of any grant funded activity that may fall under applicable federal, state, Tribal, or local laws. The recipient must keep documentation regarding necessary permits in the project file. EPA approval of a work plan does not imply nor guarantee that a federal, state, Tribal, or local permit will be issued for a particular activity.

Additionally, the grantee must ensure that project and work activities are being performed in compliance with all local, state, Tribal and Federal regulations in the area of performance.

G. Procurement Procedures

Recipients must follow applicable procurement procedures as outlined in 2 CFR 200.317-327. If EPA funds are used to purchase goods or services, recipient agrees to compete the contracts for those goods and services and conduct cost and price analyses to the extent possible or to provide a written request detailing specific reasons why a sole source justification is appropriate. Approval of a funding agreement does not relieve recipients of their obligations to provide this information.

H. Equipment Use, Management, and Disposition

Equipment use, management, and disposition instructions are applicable to recipients who have acquired equipment under this award. Equipment is defined as tangible personal property having a useful life of more than one year and a per-unit acquisition cost which exceeds \$5,000. At the end of the project period, the recipient will retain ownership of any equipment purchased under this award and may continue to use the equipment for the project or program for which it was acquired as long as needed, whether or not the project or program continues to be supported by a Federal award. When acquiring replacement equipment, the non-Federal entity may use the equipment as a trade-in or sell the property and use the proceeds to offset the cost of the replacement property. Items of equipment with a current per unit fair market value of \$5,000 or less may be retained, sold or otherwise disposed of with no further obligation to EPA, in accordance with 2 CFR 200.313.

I. Use of Logos

If the EPA logo is appearing along with logos from other participating entities on websites, outreach materials, or reports, it must **not** be prominently displayed to imply that any of the recipient or subrecipient's activities are being conducted by the EPA. Instead, the EPA logo should be accompanied with a statement indicating that the **City of Dillingham** received financial support from the EPA under an Assistance Agreement. More information is available at: <https://www.epa.gov/stylebook/using-epa-seal-and-logo#policy>

J. DURC/iDURC

The recipient agrees to not initiate any life sciences research involving agents and toxins identified in Section 6.2.1 of the [United States Government Policy for Institutional Oversight of Life Sciences Dual Use Research of Concern](#) (iDURC Policy) until appropriate review and clearance by the recipient

institution's Institutional Review Entity (IRE). The recipient also agrees to temporarily suspend life sciences research in the event that, during the course of the research project, the IRE determines that the life sciences research meets the definition of DURC in the iDURC Policy, and the recipient agrees to notify the EPA Institutional Contact for Dual Use Research (ICDUR) (DURC@epa.gov) of the institution's determination.

K. Substantial Involvement

EPA will be substantially involved in this agreement. Substantial involvement by the EPA Project Officer may include:

- 1.) monthly telephone calls and other monitoring,
- 2.) reviewing project phases and providing approval to continue to the next phase,
- 3.) reviewing and commenting on any documents, web content, or other materials developed under this agreement (the recipient will make final decisions on these matters),
- 4.) approving substantive terms included in contracts or subawards (EPA's Project Officer will not suggest, recommend or direct the recipient to select any particular contractor except to the extent permitted in Section 10 of EPA's Subaward Policy).
- 5.) reviewing and commenting on the programmatic progress reports,
- 6) Consultation with EPA regarding the selection of key personnel (EPA's involvement is limited to reviewing the technical qualifications of key personnel and the recipient will make the final decisions on selection. EPA's Project Officer will not suggest, recommend or direct the recipient to select any individual).
- 7.) Joint operational involvement, participation, and/or collaboration between EPA and the recipient.

L. National Environmental Policy Act (NEPA)

Environmental Standards

The recipient agrees to identify to the awarding agency all impact this award may have on: The quality of the human environment, and provide all information needed for EPA to comply with the National Environmental Policy Act (NEPA, at 42 U.S.C. 4321, et. seq.) to prepare the required NEPA environmental documentation. In such cases, the recipient agrees to take no action that will have an adverse environmental impact (e.g., physical disturbance of a site such as breaking of ground or other construction activities) until EPA's Project Officer provides written notification of compliance with the environmental impact analysis process under NEPA. EPA NEPA Implementing Procedures at 40 CFR Part 6. Recipient may not expend EPA funds, including any expenditures to meet a cost share obligation, for Construction as defined in 40 CFR 33.103 (“ . . . erection, alteration, or repair (including dredging, excavating, and painting) of buildings, structures, or other improvements to real property, and activities in response to a release or a threat of a release of a hazardous substance into the environment, or activities to prevent the introduction of a hazardous substance into a water supply.”) until EPA's Project Officer provides the written notice of compliance with NEPA requirements. This restriction does not apply to pre-construction activities such as community outreach, acquisition of Architectural and Engineering

services, preparation of preliminary specifications, competitive procurement of construction contractors and ordering equipment and supplies.

Endangered Species Act

The recipient agrees to comply with applicable provisions of the following national policies concerning live organisms:

Rules of the Departments of Interior (50 CFR Parts 10-24) and Commerce (50 CFR Parts 217-227) implementing laws and conventions on the taking, possession, transport, purchase, sale, export, or import of wildlife and plants, including the: Endangered Species Act of 1973 (16 U.S.C. 1531-1543); Marine Mammal Protection Act (16 U.S.C. 1361-1384); Lacey Act (18 U.S.C. 42); and Convention on International Trade in Endangered Species of Wild Fauna and Flora.

National Historic Preservation Act

The recipient agrees to identify to the awarding agency all property listed or eligible for listing on the National Register of Historic Places that will be affected by this award; and with respect to the award, to provide all the information needed to EPA for EPA's effect determination under Section 106 of NHPA.

Native American Graves Protection and Repatriation Act

The recipient agrees that it will comply with the following general national policy requirements: 25 USC 3001-3013.

M. Federal Cross-cutting Authorities, Policy, and Guidance

Recipients must comply with Federal cross-cutting requirements as well as other applicable Federal laws. These requirements may include but are not limited to the following:

- **Environmental Authorities:** Archeological and Historic Preservation Act, Pub. L. 93- 291, as amended; Clean Air Act, Pub. L. 95-95, as amended; Clean Water Act, Titles III, IV and V, Pub. L. 92-500, as amended (including permits required by Section 404); Coastal Barrier Resources Act, Pub. L. 97-348; Coastal Zone Management Act, Pub. L. 92-583, as amended; Endangered Species Act, Pub. L. 93-205, as amended; Environmental Justice, Executive Order 12898; Flood Plain Management, Executive Order 11988, as amended by Executive Order 12148; Protection of Wetlands, Executive Order 11990, as amended by Executive Order 12608; Farmland Protection Policy Act, Pub. L. 97-98; Fish and Wildlife Coordination Act, Pub. L. 85- 624, as amended; Magnuson-Stevens Fishery Conservation and Management Act, Pub. L. 94-265; National Environmental Policy Act, Pub. L. 91-190; National Historic Preservation Act, Pub. L. 89-655, as amended; Safe Drinking Water Act, Pub. L. 93-523, as amended; Wild and Scenic Rivers Act, Pub. L. 90-54, as amended; Marine Mammal Protection Act (16 U.S.C. §§ 1361-1384); Migratory Bird Treaty Act (16 U.S.C. § 703 et seq.); Native American Graves Protection and Repatriation Act (25 U.S.C. §§ 3001-3013);
- **Economic and Miscellaneous Authorities:** OSHA Worker Health and Safety Standards; Contract Work Hours and Safety Standards Act, Pub. L. 91-54; Debarment and Suspension, Executive Order 12549; Demonstration Cities and Metropolitan Development Act, Pub. L. 89 -754, as amended, and Executive Order 12372; Drug-Free Workplace Act, Pub. L. 100-690; Copeland "Anti-kickback" Act, Pub. L. 73-324; Government Neutrality Toward Contractor's Labor

Relations, Executive Order 13202, as amended by Executive Order 13208; New Restrictions on Lobbying, Section 319 of Pub. L. 101-121; Prohibitions relating to violations of the Clean Water Act or Clean Air Act with respect to Federal contracts, grants, or loans under Section 306 of the Clean Air Act and Section 508 of the Clean Water Act, and Executive Order 11738; Uniform Relocation and Real Property Acquisition Policies Act, Pub. L. 91-646, as amended;

- **Civil Rights, Nondiscrimination, Equal Employment Opportunity Authorities:** Age Discrimination Act, Pub. L. 94-135; Equal Employment Opportunity, Executive Order 11246; Section 13 of the Clean Water Act, Pub. L. 92-500; Section 504 of the Rehabilitation Act, Pub. L. 93-112, supplemented by Executive Orders 11914 and 11250; Title VI of the Civil Rights Act, Pub. L. 88-352; Under Title VI of the Civil Rights Act, EPA has a responsibility to ensure that federal funds are not being used to subsidize discrimination based on race, color, or national origin. This prohibition against discrimination under Title VI has been a statutory mandate since 1964, and EPA has had Title VI regulations since 1973. EPA's nondiscrimination regulations prohibit recipients of EPA financial assistance from taking actions in their programs or activities that are intentionally discriminatory and/or have a discriminatory effect based on race, color, national origin (including limited English proficiency), age, disability, or sex.
- **Disadvantaged Business Enterprise Authorities:** EPA's FY 1993 Appropriations Act, Pub. L. 102- 389; Section 129 of the Small Business Administration Reauthorization and Amendment Act, Pub. L. 100-590; Small, Minority and Women Owned Business Enterprises, Executive Orders 11625, 12138 and 12432.

N. Health and Safety Training

The recipient agrees that all staff, contractors, or subrecipients involved in construction, dismantling, hazardous material management, and demolition work will take or show evidence of having taken safety training. Equipment operators and laborers employed under this grant must have or receive appropriate training on the equipment used or purchased under this grant, and on the safe handling of wastes.

END OF DOCUMENT

File Attachments for Item:

12. R 2026-09: Resolution authorizing the use of the EPA Federal Appropriation for the landfill

**CITY OF DILLINGHAM, ALASKA
RESOLUTION NO. 2026-09**

**A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AUTHORIZING THE USE OF THE EPA
FEDERAL APPROPRIATION FOR THE DILLINGHAM LANDFILL IMPROVEMENTS PROJECT**

WHEREAS, the City of Dillingham initiated efforts to improve landfill operations and environmental management through participation in the Green Star Communities Program authorized by Resolution No. 2023-19; and

WHEREAS, through this work the City identified deficiencies in landfill infrastructure, equipment, and operations which required corrective action to ensure compliance with Alaska Department of Environmental Conservation solid waste regulations and to improve landfill performance; and

WHEREAS, the City of Dillingham successfully pursued federal funding through a congressional appropriation administered by the United States Environmental Protection Agency to support landfill improvements and equipment necessary to restore safe and effective landfill operations; and

WHEREAS, the FY2026 Budget Amendment No. 1 adopted by Ordinance No. 2025-03 appropriated \$3,882,500 in EPA Federal Grant funding for landfill improvements within the Special Revenue Funds budget; and

WHEREAS, the Dillingham Landfill Improvements Project includes purchasing and repairing critical landfill equipment, improving waste handling and incineration capacity, removing and backhauling scrap metal and waste materials, improving site safety, and restoring landfill operations to support regulatory compliance and long-term sustainability of the facility; and

WHEREAS, this action does not increase or decrease the FY2026 fund balance as the funds have already been appropriated through the adopted budget amendment.

NOW, THEREFORE, BE IT RESOLVED that the Dillingham City Council authorizes the use of the EPA Federal Grant funds appropriated in Ordinance No. 2025-03 for the Dillingham Landfill Improvements Project.

BE IT FURTHER RESOLVED that this authorization allows City staff to proceed with procurement, equipment purchases, contractual services, and other eligible project activities necessary to complete landfill improvements.

BE IT FURTHER RESOLVED that the City Manager and Finance Director are authorized to take all necessary administrative actions to implement this resolution and manage the funds in accordance with federal grant requirements and City financial procedures.

PASSED AND ADOPTED by a duly constituted quorum of the Dillingham City Council on this _____ day of March, 2026.

Alice Ruby, Mayor

ATTEST:

Abigail Flynn, City Clerk

[SEAL]

NON-CODE ORDINANCE

Introduced: October 16, 2025

Public Hearing Scheduled for: November 6, 2025

Enacted: November 6, 2025

CITY OF DILLINGHAM, ALASKA
ORDINANCE NO. 2025-03

AN ORDINANCE OF THE DILLINGHAM CITY COUNCIL ADOPTING THE BUDGET AMENDMENT NO.1 AND APPROPRIATING FUNDS FOR THE FY 2026 CITY OF DILLINGHAM BUDGET

WHEREAS, the City Council has approved the Operating Budget and Capital Improvement Budget for FY26 to the City Council in accordance with Title 4 of the Dillingham Municipal Code pursuant to A.S. 20.20.500(3); and

WHEREAS, duly advertised public workshops were held and the City Council reviewed the budget amendment recommendations presented; and

WHEREAS, the City Council has set the rate of levy of property tax for the City of Dillingham for FY 2026 budget at 13 mills; and

WHEREAS, the budget presented, reviewed and changed is in accordance with sound and efficient municipal management principles. The City Council should have the power to transfer appropriated monies from one General Government Fund or Special Revenue Fund to another and from one Capital Project to another by resolution and the City Manager should have the power to transfer funds from one line item object to another object code within a fund and within a Capital Improvement Project; and

WHEREAS, additional FY 2026 funds are available for appropriation by ordinance;

NOW, THEREFORE, BE IT RESOLVED by the Dillingham City Council that:

1. The FY 2026 Operating Budget and Capital Improvement Amendment No.1 as recommended by the City Manager is hereby adopted for the City of Dillingham.
2. The amounts set forth in the budget by the City Council for the respective departments and/or funds shall be, and hereby are, appropriated for the fiscal year ending June 30, 2026.
3. The City Council shall have the power to transfer approved and appropriated General Fund or Special Revenue Fund monies from one to another and from one Capital Project to another by resolution.
4. The City Manager shall have the power to transfer funds from one line item object code to another within a fund and within a Capital Improvement Project.

BE IT ENACTED BY THE COUNCIL OF THE CITY OF DILLINGHAM that:

Section 1. Classification. This ordinance is a non-code ordinance.

Section 2. Severability. If any portion of this ordinance or any application thereof to any person or circumstances is held invalid, the remainder of the ordinance and the application to other persons or circumstances shall not be affected thereby.

Section 3. Appropriation summary. The total appropriation from the Treasury in Section 6 was a total of \$ 28,197,223

Section 4. Revenues

General Fund

Taxes

General Sales Taxes	3,500,000
Remote Sales Taxes	650,000
Alcohol Sales Taxes	280,000
Transient Lodging Sales Taxes	125,000
Gaming Sales Tax	15,000
Tobacco Tax	280,000
Marijuana Tax	90,000
Penalty & Interest – Sales Tax	17,000
Real Property Taxes	2,600,000
Personal Property Taxes	700,000
Penalty & Interest – Property Tax	130,000
Business License	17,000

Other Revenue

Telephone Gross State Tax	70,000
Raw Fish Tax	150,000
Shared Fisheries	20,000
Revenue Sharing (community support)	83,543
Payment in Lieu Taxes (PILT)	540,000
Jail Contract Revenue	584,764
Motor Vehicle Tax	25,000
Ambulance Fees	60,000
Lease and Rental Income	35,000
Administrative Overhead	200,105
PERS on Behalf	275,799
PERS Forfeiture Fund	25,000
All Other Revenues	299,200

Total General Fund Revenues

10,772,411

Special Revenue & Other Funds Revenues		
Water	232,800	
Waste Water	463,300	
Landfill	331,100	
Port – Dock	755,740	
Port – Harbor	187,130	
Asset Forfeiture	500	
E-911	67,000	
Senior Center (Includes grants)	102,586	
Library Grants	66,727	
Debt Service	594,000	
Mary Carlson Estate	21,000	
Ambulance Reserve	0	
Total General Fund & Special Revenues		<u>2,821,883</u>
Project Revenue		
EPA Federal Grant - Landfill	3,882,500	
State Appropriations	757,500	
Curyung - Ice Machine	6,000	
BBEDC Intern	73,400	
EPA Federal Grants	3,209,387	
SOA SRF Loan - Water Improv PFAS	200,000	
Total General Fund & Special Revenues		<u>8,128,787</u>
TOTAL REVENUES		<u>21,723,081</u>

Section 5. Transfers

Transfers from General Fund to Other Funds		
Water	0	
Wastewater	0	
Landfill	594,000	
Harbor	0	
Senior Center	227,855	
Ambulance Replacement	50,000	
Equipment Replacement	111,000	
Capital Projects	0	
SRF Loans Payments	51,011	
Streets Bond Payment	156,000	
Firehall Bond Payment	47,000	
School Bond payment	550,750	
Total Transfers from Gen. Fund		<u>1,787,616</u>

Transfers from Dock Fund to Harbor Funds		
Harbor Operations	301,580	
Ice Machine	0	
Bathhouse	8,920	
Total Transfers from Dock Fund		310,500
Transfers from Department to Department		
From E-911 to Dispatch	67,000	
From Mary Carlson Estate to Library	4,000	
From Landfill to Landfill Closure	25,000	
From Wastewater to Water	0	
Total Transfers between Departments		96,000
TOTAL TRANSFERS		<u>2,194,116</u>
TOTAL REVENUES, TRANSFERS, AND FUNDS		<u><u>23,917,197</u></u>

Section 6. Appropriations.

General Fund Government Operations		
City Council	121,550	
City Clerk	318,600	
Administration	472,550	
Finance	1,547,940	
Legal	100,000	
Insurance	375,000	
Planning	297,000	
Foreclosures	20,000	
IT	372,500	
PS Administration	448,850	
PS Dispatch	842,850	
PS Patrol	1,571,700	
PS Corrections	820,045	
PS DMV	92,150	
PS Animal Control Officer	88,350	
PS Fire Department	604,500	
PS Volunteer Fire Donation	10,000	
PS K-9	2,000	
PW Administration	473,700	
PW Buildings & Grounds	976,800	
PW Shop	610,600	
PW Streets	626,100	
Library	186,875	
City School District	1,702,000	
Grandma's House	90,900	
Transfer Subsidy for Special Revenue	1,787,616	
Total General Fund Appropriations		14,560,176

Special Revenue & Other Funds Appropriations

Water	483,400	
Waste Water	484,400	
Landfill	936,400	
Port-Dock	1,085,546	
Port-Harbor	481,130	
Port Harbor – Ice Machine	200	
Port Harbor – Bathhouse	17,000	
Asset Forfeiture	25,000	
E-911	67,000	
Senior Center	330,441	
Library Grants	66,727	
EPA Federal Grant Landfill	3,882,500	
State Appropriations	757,500	
SRF Loans	200,000	
EPA Federal Grant Snagpoint	3,209,387	
BBEDC Intern Grants	73,400	
Curyung Grant	6,000	
Mary Carlson Estate	6,255	
Ambulance Replacement Fund	15,000	
Debt Service	1,398,761	
Equipment Replacement/Reserve	111,000	
Capital Project (Planning) Fund	0	
Total Special Rev & Other Appropriations	<u>13,637,047</u>	
TOTAL APPROPRIATIONS		<u>28,197,223</u>

Total Revenues and Transfers

Total Appropriations

Net Increases (Decreases) to Balance

23,917,197
28,197,223
<u>(4,280,026)</u>

Section 7. Fund Balance Explanation

(3,727,465) General Fund Reserves
(271,700) Water/Sewer Fund Reserves
(11,300) Landfill Fund
(319,806) Port-Dock Fund Reserves
(24,500) Asset Forefeiture
14,745 Mary Carlsons Estate
35,000 Ambulance Reserve Capital Project
25,000 Landfill Closure Fund Reserves
<u>(4,280,026)</u>

Section 8. Effective Date.

This Ordinance is effective upon passage

PASSED and ADOPTED by a duly constituted quorum of the Dillingham City Council on November 6, 2025.

SEAL


Alice Ruby, Mayor

ATTEST:


Abigail Flynn, Acting City Clerk

PURCHASER <u>CITY OF DILLINGHAM</u>		FOB DILLINGHAM, AK - DOCKSIDE	
STREET ADDRESS <u>PO BOX 889</u>			
CITY/STATE <u>DILLINGHAM, AK</u>		COUNTY <u>DILLINGHAM</u>	
POSTAL CODE <u>99576-0889</u>		PHONE NO. <u>907 842 5211</u>	
CUSTOMER CONTACT: <u>EQUIPMENT</u>			
<u>PRODUCT SUPPORT</u>			
INDUSTRY CODE: <u>LOCAL GOVERNMENT (GV93)</u>		PRINCIPAL WORK CODE <u>ACCESS ROAD</u>	
		<u>CONSTRUCTION & MAINT(410)</u>	
		F.O.B. AT: <u>DILLINGHAM, AK - DOCKSIDE</u>	

CUSTOMER NUMBER <u>9993029</u>	Sales Tax Exemption # (if applicable) <u>LOCAL GOV'T</u>	CUSTOMER PO NUMBER
PAYMENT TERMS: (All terms and payments are subject to Finance Company - OAC approval)		
NET PAYMENT ON RECEIPT OF INVOICE <input checked="" type="checkbox"/>	NET ON DELIVERY <input type="checkbox"/>	FINANCIAL SERVICES <input type="checkbox"/>
CASH WITH ORDER <u>\$0.00</u>	BALANCE TO FINANCE	INTEREST RATE
PAYMENT PERIOD	PAYMENT AMOUNT	NUMBER OF PAYMENTS
		OPTIONAL BUY-OUT

DESCRIPTION OF EQUIPMENT ORDERED / PURCHASED			
MAKE: CATERPILLAR	MODEL: 966	YEAR: 2026	
STOCK NUMBER: TBD - NEW	SERIAL NUMBER: TBD - NEW	SMU: TBA	
966 WHEEL LOADER	545-7238	FUSION HYDRAULIC QUICK COUPLER	617-6383
STANDARD LIFT LINKAGE	573-6534	REVERSING STROBE LIGHTS	569-4049
COUNTERWEIGHT	574-7614	SERVICE/ACCESS LIGHTS	548-1310
AXLES, AUTO LOCKING FRONT/AUTO LOCKING REAR	573-6517	POWERTRAIN GUARD	548-9727
3VALVE HYDRAULICS	573-6486	8' PALLET FORKS	520-7981
COLD START PKG	548-1315	5.5 CYD GENERAL PURPOSE PERFORMANCE SERIES BUCKET WITH BOLT ON CUTTING EDGE	516-1409
PREMIUM LED LIGHT PKG	573-6529	15' CAT SNOW PUSH BLADE WITH END WING SECTIONS	524-6872
DELUXE CAB	558-7419	NEW MACHINE PREP / WINTER PREP	
STANDARD STEERING JOYSTICK WITH IMPLEMENT LEVERS	536-1589	WINTER ENGINE COVER FOR 966	
PRODUCT LINK, DUAL PLE683	558-7515	1 PAPER SET OF PARTS AND SERVICE MANUALS	
PAYLOAD ASSIST TECHNOLOGY	558-7457	FREIGHT FROM FACTORY, FOB DILLINGHAM, AK DOCKSIDE	
STANDARD FAN	574-7641	5 YEAR / 2500 HOUR PREMIER WARRANTY -TECHNICIAN TRAVEL TIME & MILEAGE NOT INCLUDED	
26.5R25 BRIDGESTONE VJT * L3 TIRES	475-6250	WERK-BRAU 12' ANGLING KICK OUT BROOM	
TURBINE ENGINE AIR INLET PRECLEANER	365-0220	WERK-BRAU 9' PICK-UP BROOM	
FRONT FENDERS W/REAR EXTENSION	550-3416		

TRADE-IN EQUIPMENT		SELL PRICE	
MODEL: _____	YEAR: _____ SN: _____	NET BALANCE DUE	\$609,120.00
PAYOUT TO: _____	AMOUNT: _____ PAID BY: _____	BALANCE	\$609,120.00
MODEL: _____	YEAR: _____ SN: _____		
PAYOUT TO: _____	AMOUNT: _____ PAID BY: _____		
MODEL: _____	YEAR: _____ SN: _____		
PAYOUT TO: _____	AMOUNT: _____ PAID BY: _____		
MODEL: _____	YEAR: _____ SN: _____		
PAYOUT TO: _____	AMOUNT: _____ PAID BY: _____		

ALL TRADES-INS ARE SUBJECT TO EQUIPMENT BEING IN "AS INSPECTED CONDITION" BY VENDOR AT TIME OF DELIVERY OF REPLACEMENT MACHINE PURCHASE ABOVE.

PURCHASER HEREBY SELLS THE TRADE-IN EQUIPMENT DESCRIBED ABOVE TO THE VENDOR AND WARRANTS IT TO BE FREE AND CLEAR OF ALL CLAIMS, LIENS, MORTGAGES AND SECURITY INTEREST EXCEPT AS SHOWN ABOVE.

<input checked="" type="checkbox"/> CATERPILLAR EQUIPMENT WARRANTY INITIAL 	<input type="checkbox"/> USED EQUIPMENT WARRANTY INITIAL
The customer acknowledges that he has received a copy of the /Caterpillar Warranty and has read and understood said warranty. Scheduled oil sampling (S.O.S.) is mandatory with this warranty. The customer is responsible for taking oil samples at designated intervals from all power train components and failure to do so may result in voiding the warranty. Warranty applicable including expiration date where necessary: <u>1 YEAR NEW CAT WARRANTY - TECHNICIAN TRAVEL TIME & MILEAGE NOT INCLUDED</u> <u>5 YEAR / 2500 HOUR CAT PREMIER WARRANTY - TECHNICIAN TRAVEL TIME & MILEAGE NOT INCLUDED</u>	
NOTES: SOURCEWELL-CAT CONTRACT # 032119-CAT, CITY OF DILLINGHAM MEMBER # 94231. CONTRACT PROVIDES A \$362,299 DISCOUNT OFF OF THE PACKAGE LIST PRICE OF \$959,414	

THIS AGREEMENT IS SUBJECT TO THE TERMS AND CONDITIONS ON THE REVERSE

ORDER RECEIVED BY <u>Fisher, Steven</u>	REPRESENTATIVE	APPROVED AND ACCEPTED ON _____ CITY OF DILLINGHAM	PURCHASER
	BY _____		PURCHASER
	PRINT NAME AND TITLE	SIGNATURE	

ADDITIONAL TERMS AND CONDITIONS

1. Terms of Payment: Purchaser agrees to pay the balance shown together with any applicable sales, use and similar taxes and governmental charges that are not included within the balance and that are payable by reason of the sale of the Equipment. All payments shall be made to such address as Seller from time to time provides to Purchaser. If any amount of the Unpaid Balance is not paid when due, Purchaser agrees to pay Seller a charge calculated thereon at the rate of 1.25% per month from the date when the delinquent amount was due, or, at Seller's option, a charge equal to 5% of the delinquent amount, provided that the charge shall not exceed the amount the Purchaser can legally obligate itself to pay and Seller can legally collect.

2. Additional Terms and Conditions : This Order is subject to ADDITIONAL TERMS and CONDITIONS including but not limited to DISCLAIMER AND RELEASE AND EXCLUSION OF CONSEQUENTIAL AND OTHER DAMAGES, all of which Purchaser has read and understands and agrees to. The terms and conditions on all pages of this Order, together with any agreements entered into pursuant to Paragraph 4, constitute the entire agreement of Seller and Purchaser with respect to the subject matter of this Order. Purchaser acknowledges that all of such terms and conditions, including but not limited to such LIMITED WARRANTY AND DISCLAIMER AND EXCLUSION OF CONSEQUENTIAL AND OTHER DAMAGES, were freely negotiated and bargained for with Seller and that Purchaser has agreed to purchase the Equipment subject to these terms and conditions. SELLER'S ACCEPTANCE OF THIS ORDER IS EXPRESSLY CONDITIONED ON PURCHASER'S ASSENT TO ALL OF SUCH TERMS AND CONDITIONS. ANY ADDITIONAL OR DIFFERENT TERMS OF CONDITIONS WHICH MAY APPEAR IN ANY COMMUNICATION FROM PURCHASER, INCLUDING BUT NOT LIMITED TO ANY SEPARATE DOCUMENT SUBMITTED BY PURCHASER IN CONNECTION WITH THE PURCHASE OF THE EQUIPMENT, ARE HEREBY OBJECTED TO AND SHALL NOT BE EFFECTIVE OR BINDING UNLESS SPECIFICALLY ACCEPTED IN WRITING BY SELLER'S SALES/BRANCH MANAGER AND APPROVED IN WRITING BY SELLER'S CREDIT DEPARTMENT.

3. LKE/RENTAL SALE: YES or NO: (circle one)

4. ADDITIONAL DOCUMENTS: If any portion of the Unpaid Balance is to be paid following delivery of the Equipment. Purchaser agrees to execute and deliver to Seller such security agreements, financing statements, and other documents as Seller may request from time to time in order to permit Seller to obtain and maintain a perfected security interest in the Equipment on Terms and Conditions acceptable to Seller.

5. ACCEPTANCE; MODIFICATION: This Order shall be binding on Seller only when it has been both accepted in writing on behalf of Seller by Seller's Sales / Branch Manager and if the Seller is extending credit to the Purchaser or arranging for credit for the Purchaser, approved in writing by Seller's Credit Department. No modifications of the Terms and Conditions of this Order shall be effective or binding upon Seller unless it is in writing and executed by both Seller's Sales / Branch Manager and by Seller's Credit Department. The Terms and Conditions of this Order shall not be modified or otherwise affected by statements and actions of sales people or others unless and until there is such a written modification.

6. SECURITY INTEREST: In order to secure the payment of the Unpaid Balance. Purchaser grants to Seller a purchase money security interest in the Equipment. This security interest shall be superseded if Purchaser and Seller enter into a separate security agreement covering the Equipment.

7. DELIVERY, INSPECTION, and ACCEPTANCE: The Equipment is sold F.O.B., the F.O.B. location shown on (Page 1) of this Order. Any delivery or shipping dates indicated on (Page 1) are estimated and approximate, and Seller shall not be liable for any delay in delivery, however occasioned. Seller may deliver the Equipment in installments as the equipment becomes available. Title and risk of loss shall pass to Purchaser upon delivery. Delivery of the Equipment to Purchaser shall take place when physical possession of the Equipment is given to Purchaser or to a carrier, or when the Seller receives directions from Purchaser to place the Equipment in storage, whichever first occurs. The securing of the Equipment on board a carrier shall be deemed to occur subsequent to delivery. If the Equipment is to be shipped, Seller's authorized to execute in Purchaser's name and carrier's standard bill of lading for the Equipment. Without being required to do so, Seller may, on behalf of Purchaser, advance the cost of shipping and/or insurance for the Equipment. To the extent not separately included in calculating the Unpaid Balance, Purchaser agrees to immediately reimburse Seller on demand for such cost. Purchaser agrees to inspect each item of Equipment, at it's sole expense, promptly following receipt and will be deemed to have accepted the item unless it notifies Seller within (10) days following receipt, of any claimed discrepancy between the item as described on (Page 1) and the item as received by Purchaser. Any claim for shortages, delays, or damages occurring after Seller has delivered the Equipment to a carrier shall be made directly to the carrier, and Seller shall have no liability with respect thereto.

8. PERFORMANCE EXCUSED: Seller shall not be liable for Seller's inability to perform any or all of it's obligations hereunder due to causes beyond Seller's control, including but not limited to acts of God, acts of omissions of Purchaser, acts of civil or military authorities, fire, weather, strikes or other labor disturbances, civil commotion, war, delays in transportation, late delivery by Seller's suppliers, fuel or other energy shortages, or the inability to obtain necessary labor, materials, supplies, equipment, or manufacturing facilities. If any such cause results in a delay in performance by Seller, the dates of the performance shall be extended for a period equal to the time lost by reason of the delay, and such extension shall be purchaser's exclusive remedy.

9. NEW and USED EQUIPMENT: The term "New Equipment" means any items of Equipment that are registered or registerable as new equipment for the purposes of the warranty provided by the manufacturer thereof. All other items of Equipment are "Used Equipment". Seller does not represent or warrant that items of New Equipment are unused or newly manufactured or that they are the most current models available from the manufacturer thereof.

10. LIMITED WARRANTY and DISCLAIMER: Each item of New Equipment is entitled to the benefits of such warranties as are made in writing by the manufacturer thereof, as set forth on the manufacturer's warranty form in effect at the time this order is accepted by Seller. If it is expressly noted on (Page 1) of this Order that there is a separate warranty of Seller that applies to one or more specified item or items of New or Used Equipment, such item or items are entitled to the benefits of such warranty as set forth on Seller's warranty form for such warranty in effect at the time this Order is accepted by Seller, subject to any disclaimers of warranties and limitations of remedies set forth in such form, as well as to the disclaimers of warranties and limitations of remedies set forth below. Purchaser acknowledges receipt of the manufacturers' and, if applicable, Seller's current warranty forms for the items of Equipment purchased under this Order. EXCEPT FOR A WARRANTY OF TITLE BY SELLER, SELLER MAKES NO WARRANTY WHATSOEVER WITH RESPECT TO ITEMS OF USED EQUIPMENT, AND PURCHASER AGREES THAT IT HAS PURCHASED ALL SUCH ITEMS "AS IS" WITH ALL FAULTS AND DEFECTS.

11. WARRANTY PROCEDURES: Purchaser shall promptly notify Seller of any claim under any special warranty (such notice to be in addition to compliance with the procedural requirements of the warranty) and to make the affected item of Equipment available for inspection by Seller. Any replacements or repairs to be made by Seller as a warranty representative of the manufacturer shall be made at a repair and service facility of Seller or it's designee during regular business hours, the cost of the transportation of the Equipment to and from the service facility of Seller or its designee and the cost of the Seller's personnel traveling to and from the location of the Equipment and related cost shall be borne solely by Purchaser. The failure of any item of Equipment purchased hereunder to fulfill any applicable warranties shall not affect the liability of Purchaser to Seller for the purchase price of that item or any other obligation of Purchaser to Seller.

12. DISCLAIMER and RELEASE: THE SOLE AND EXCLUSIVE REMEDY OF PURCHASER FOR DEFECTIVE ITEMS OF NEW EQUIPMENT SHALL BE AS PROVIDED IN THE MANUFACTURER'S WARRANTY, ANY OTHER RIGHTS PROVIDED BY LAW AGAINST THE MANUFACTURER, AND ANY APPLICABLE SELLER'S WARRANTY REFERRED TO IN PARAGRAPH 10 EXCEPT FOR ITS OBLIGATION TO DELIVER THE EQUIPMENT IN ACCORDANCE WITH THE EXPRESS TERMS AND CONDITIONS OF THIS ORDER, SELLER SHALL HAVE NO OTHER WARRANTIES, OBLIGATIONS OR LIABILITIES, EXPRESS OR IMPLIED, ARISING BY LAW OR OTHERWISE, WITH RESPECT TO ANY NONCONFORMANCE OR DEFECT IN ANY ITEM PURCHASED HEREUNDER, INCLUDING BUT NOT LIMITED TO: (A) ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. (B) ANY IMPLIED WARRANTY ARISING FROM COURSE OF PERFORMANCE, COURSE OF DEALING, USAGE, OR TRADE. (C) ANY OBLIGATION, LIABILITY, RIGHT, CLAIM, OR REMEDY FOR LOSS OF OR DAMAGE TO ANY EQUIPMENT.

13. EXCLUSION of CONSEQUENTIAL and OTHER DAMAGES: SELLER SHALL HAVE NO OBLIGATION OR LIABILITY, WHETHER ARISING IN CONTRACT (INCLUDING WARRANTY), TORT (INCLUDING ACTIVE, PASSIVE, OR IMPUTED NEGLIGENCE) OR OTHERWISE, FOR LOSS OF USE, REVENUE OR PROFIT, COST OF CAPITAL, COST OF SUBSTITUTE EQUIPMENT, ADDITIONAL COST INCURRED BY PURCHASER AT ITS PLANT OR IN THE FIELD (WHETHER BY WAY OF CORRECTION OR OTHERWISE), CLAIMS BY PURCHASER, PURCHASER'S CUSTOMERS, OR OTHER THIRD PARTIES FOR DAMAGES RESULTING FROM PERSONAL INJURY OR PROPERTY DAMAGE OR ANY OTHER INCIDENTAL OR CONSEQUENTIAL DAMAGE WITH RESPECT TO ANY NONCONFORMANCE OR DEFECT IN ANY ITEMS PROVIDED HEREUNDER.

14. PURCHASER'S RESPONSIBILITIES: Except to the extent provided in the express warranties under paragraph 10, Purchaser agrees that, even though it may receive technical information, drawings, or advice from Seller, Purchaser will have sole responsibility (a) for the safety, operation, and performance of the Equipment, (b) for its suitability for Purchaser's intended use, and (c) where the Equipment is to be used as part of a power, propulsion, or other system, the design and performance of such systems, and the adequacy of such system for the particular needs of the Purchaser or any other user of the Equipment. Section . Item 12.

15. PURCHASER'S INDEMNITY: PURCHASER SHALL INDEMNIFY, DEFEND, AND SAVE SELLER AND ITS AGENTS AND EMPLOYEES HARMLESS FROM AND AGAINST ALL CLAIMS, LIABILITIES, AND CIVIL PENALTIES, INCLUDING COSTS AND EXPENSES (INCLUDING ATTORNEYS' FEES) INCIDENT THERETO OR INCIDENT TO SUCCESSFULLY ESTABLISHING THE RIGHT TO INDEMNIFICATION, FOR INJURY TO OR DEATH OF ANY PERSON OR PERSONS, INCLUDING EMPLOYEES OF PURCHASER, OR FOR LOSS OF, OR DAMAGE TO ANY PROPERTY, INCLUDING EQUIPMENT, OR FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES ARISING OUT OF OR IN ANY WAY RELATED TO THE POSSESSION, USE, MAINTENANCE, OR OPERATION OF THIS EQUIPMENT, WHETHER OR NOT ARISING IN TORT OR CAUSED IN WHOLE OR IN PART BY THE NEGLIGENCE OF SELLER, WHETHER ACTIVE, PASSIVE, OR IMPUTED. TO THE EXTENT OF THIS INDEMNITY, PURCHASER HEREBY WAIVES ANY IMMUNITY PROVIDED BY TITLE 51 REVISED CODE OF WASHINGTON OR ANY OTHER INDUSTRIAL INSURANCE LAW OR WORKERS COMPENSATION STATUTE. IF THIS INDEMNITY IS LIMITED IN SCOPE BY OPERATION OF LAW THEN IT SHALL EXTEND TO THE FULL EXTENT ALLOWED BY SUCH LAW.

16. INSURANCE: Purchaser is solely responsible for any loss or damage that occurs to any item or items of Equipment after delivery to Purchaser, and to such loss or damage shall diminish any obligation of Purchaser to Seller hereunder. At all times following delivery, Purchaser agrees to maintain one or more policies insuring the Equipment, in an amount not less than the full amount of the Unpaid Balance from time to time remaining unpaid against all hazards generally covered by extended coverage hazard insurance and against any other hazards required by Seller. Each such policy shall name Seller as an additional insured and loss payee and shall provide that no cancellation or material changes to the policy will be effective as to Seller unless Seller has been given written notice at least thirty (30) days prior to the effective date thereof. Purchaser agrees, if Seller request, to deliver to Seller copies of all such policies or certificates of the insurers evidencing such coverage.

17. DEFAULT: If Purchaser fails to pay when due any amount owing to Seller, or to perform any other obligation to Seller hereunder or otherwise, or if Purchaser becomes insolvent or makes an assignment for the benefit of creditors, or if there shall be instituted by or against Purchaser any proceeding under any bankruptcy, insolvency, or similar law of any jurisdiction, or for the appointment of a receiver or trustee in respect of any Purchaser's property, or if the Seller reasonably believes that Purchaser is unable to meet its debts as they mature, then, in addition to any other rights and remedies that Seller may have, Seller may, upon notice to Purchaser at any time, declare the entire Unpaid Balance immediately due and payable, require progress payments for the Equipment, require payment for the Equipment in cash upon delivery, apply amounts held for Purchaser's account hereunder or otherwise to the Unpaid Balance or to any other obligations of Purchaser to Seller, or terminate all of Seller's obligations under this Order.

18. NON-WAIVER: No term or condition of this Order shall be deemed waived and no breach excused, unless such waiver or excuse is in writing signed by the party claimed to have waived or excused. Any such waiver in a particular instance shall not constitute a waiver of future compliance with such term condition.

19. NOTICES: If Purchaser fails to pay when due any amount owing to Seller, or to perform any other obligation to Seller hereunder or otherwise, or if Purchaser becomes insolvent or makes an assignment for the benefit of creditors, or if there shall be instituted by or against Purchaser any proceeding under any bankruptcy, insolvency, or similar law of any jurisdiction, or for the appointment of a receiver or trustee in respect of any Purchaser's property, or if the Seller reasonably believes that Purchaser is unable to meet its debts as they mature, then, in addition to any other rights and remedies that Seller may have, Seller may, upon notice to Purchaser at any time, declare the entire Unpaid Balance immediately due and payable, require progress payments for the Equipment, require payment for the Equipment in cash upon delivery, apply amounts held for Purchaser's account hereunder or otherwise to the Unpaid Balance or to any other obligations of Purchaser to Seller, or terminate all of Seller's obligations under this Order.

20. ASSIGNMENT: This Order may not be assigned or otherwise transferred by Purchaser in whole or in part without Seller's prior written consent. Subject to this limitation on assignment and transfer, the terms and condition of this Order shall bind and benefit the parties and their respective successors and assigns.

21. SEVERABILITY: Should any provision of this Order be found by a court of competent jurisdiction to be invalid, illegal, or unenforceable the remaining provisions shall not be affected or impaired thereby except to the extent reasonably necessary to preserve the intent of the parties.

22. MERGER; NO CREDIT AGREEMENT: The terms and conditions of this Order merge and supersede all prior and contemporaneous agreements and negotiations regarding the subject matter hereof, except for any agreements entered into pursuant to Paragraph 4 above. ORAL AGREEMENTS OR ORAL COMMITMENTS TO LOAN MONEY, EXTEND CREDIT, OR TO FORBEAR FROM ENFORCING REPAYMENT OF A DEBT ARE NOT ENFORCEABLE UNDER WASHINGTON LAW.

23. ATTORNEYS' FEES; APPLICABLE LAW: In any suit or action arising out of this Order, the losing party shall pay to the prevailing party its reasonable attorneys' fees and all other cost, fees, and expenses incurred by the prevailing party at trial and upon appeal. This Order shall be governed by and construed in accordance with the laws of the State of Washington.

24. INVALIDITY: Each provision of this shall be considered separable, and if for any reason any provision herein is determined to be invalid, such invalidity shall not impair or otherwise affect the validity of the other provisions of this agreement. If any provision is deemed to be invalid, it shall be modified, if possible to the extent necessary to remove such invalidity.

25. LIKE ASSIGNMENT: PURCHASER IS HEREBY NOTIFIED THAT SELLER HAS ASSIGNED TO "HGI EXCHANGE LLC" ACTING SOLELY IN IT'S CAPACITY AS SELLER'S QUALIFIED INTERMEDIARY, RIGHTS TO ACCEPT AND RECEIVE ALL CONSIDERATION PAYABLE BY PURCHASER (INCLUDING ALL MONEY AND ANY TRADE-IN), BUT NONE OF SELLER'S OBLIGATIONS IN THIS SALE WITH RESPECT TO THE PURCHASE OF QUALIFIED LKE/RENTAL EQUIPMENT FOR THE PURPOSES OF COMPLETING A LIKE-KIND EXCHANGE UNDER SECTION 1031 OF THE INTERNAL REVENUE CODE OF 1986, AS AMENDED.

26. Telematics Disclaimer: In the event this machine is equipped with "Product Link" or other systems for the transfer of equipment health and diagnostic information ("Telematics Systems"), Purchaser understands that data concerning this machine, its condition, and its operation is being transmitted by "Product Link" or by other, similar Telematics Systems, to Caterpillar Inc. or the manufacturer of your equipment, and/or their affiliates, subsidiaries and dealers. The information transmitted may include: machine serial number, machine location, and operational data, including but not limited to: fault codes, emissions data, fuel usage, service meter hours, software and hardware version numbers, and installed attachments. For more information about the information collected in connection with "Product Link," and how this information is used and shared, please see the Caterpillar Telematics Data Privacy Statement, available at http://www.cat.com/en_US/support/operations/fleet-management-solutions/product-link/caterpillar-telematicsdataprivacystatement.html. For more information regarding the information collected in connection with Telematics Systems used on other manufacturers' equipment, and how this information is used and shared, please see the data privacy statement issued by the manufacturer. By using any machine equipped with "Product Link" or other Telematics Systems, you consent to the collection, use and disclosure of information as described in the applicable privacy statement and to the processing, transfer and storage of information in and to the United States and other countries, where you may not have the same rights and protections as you do under local law. PURCHASER RELEASES AND FOREVER DISCHARGES SELLER FOR ALL CLAIMS OR CAUSES OF ACTION ARISING FROM THE COLLECTION, USE AND DISCLOSURE OF TELEMATICS SYSTEMS' DATA VIA PRODUCT LINK OR OTHER TELEMATICS SYSTEM.

INITIAL HERE _____



DIGITAL AUTHORIZATION

CATERPILLAR TELEMATICS DATA AND CAT REMOTE SERVICES-SOFTWARE UPDATES PROCESS FOR SELECT PRODUCT LINK TELEMATICS AND CAT EQUIPMENT CONTROL MODULE SOFTWARE.

Customer equipment has installed devices that transmit data to Caterpillar Inc. ("Caterpillar").

Data transmitted to Caterpillar is used in accordance with Caterpillar's [Data Governance Statement](#) ("DGS"), which describes Caterpillar's practices for collecting, sharing and using data and information related to customer's machines, products, Devices or other Assets and their associated worksites. The DGS can be reviewed at <https://www.caterpillar.com/en/legal-notices/data-governance-statement.html>

Caterpillar's process for performing remote diagnostics and making available remote software and firmware updates and upgrades, such as configuration, patches, bug fixes, new or enhanced features, etc., for Assets and Devices is described in the [Cat® Remote Services – Software Update Process for select Product Link™ Telematics and Cat Equipment Control Module Software](#) document (the "RSP Document") The RSP Document can be reviewed at https://www.cat.com/remoteservicesprocess?_ga=2.245276421.1412167159.1561985855-475983137.1559312215.

Company acknowledges and agrees to data transmission to Caterpillar via devices installed on Company equipment or by other means as outlined and described in the DGS, and grants to Caterpillar the right to collect, use, and share such information, including to its Distribution Networks or other affiliates, in accordance with the [Caterpillar Data Governance Statement](#) . Company's authorization also applies to any data and information previously collected by Caterpillar.

AGREE

DECLINE

Company acknowledges and agrees to participate in Remote Services (including, remote diagnostics and remote updates and upgrades) and authorizes Caterpillar to remotely access, program, and install updates and upgrades for Company's Assets and Devices in accordance with the [Remote Services Process Document](#).

AGREE

DECLINE

The rights granted in this authorization survive the termination or expiration of the Company's subscriptions to any Digital Offerings. Except as set out in a written agreement between Company and Caterpillar expressly referencing the Data Governance Statement, this authorization supercedes and replaces any other authorizations with regard to the subject matter hereof.

Company

Company (Print)

Company Representative (Print)

Signature

Date

FOR DEALER USE ONLY
Company UCID
Company Representative CWS ID
Main Store Dealer Code
Dealer Representative Name
Dealer Representative CWS ID



1315 W 3rd Street, Williamsport, Pennsylvania
Office (570) 327-2802

Section . Item 12.

email: pennram@pennram.com

Plant Locations: 1315 West Third Street, Williamsport, PA 17701
234 Park Drive, Montgomery, PA 17752

Proposal 223055 Unit Repair

15 January 2026

Page 1 of 2

City of Dillingham
141 Main Street (or P.O. Box 889)
Dillingham, Alaska 99756
Attn: Patricia Buholm
Email: manager@dillinghamak.us
Phone: 907-842-2260

Re: Project 223055 City of Dillingham Alaska Unit Repair

This proposal is from the Pennram Diversified Manufacturing Corporation to City of Dillingham for Project 223055 Unit Repair City of Dillingham, Alaska. Pennram will provide three (3) personnel for this project. The costs listed in this proposal are shown in US currency.

223055 City of Dillingham Alaska Unit Repair

Category	Qty	Unit	Each	Total Cost
1. On Site and Travel (4 Travel Days and 7 Site Days per person)	33	man/day	\$ 1,150.00	\$ 37,950.00
2. Airfare - Billed at actual	3	each	\$ 3,500.00	\$ 10,500.00
3. Bag Fees (For tool bag round trip)	6	each	\$ 100.00	\$ 600.00
4. Milage Roundtrip Airport Domestic	425	mile	\$ 0.95	\$ 403.75
5. Airport Parking	33	day	\$ 35.00	\$ 1,155.00
6. Hotel 2 Nights Each During Travel	6	night	\$ 250.00	\$ 1,500.00
7. Per diem	33	day	\$ 125.00	\$ 4,125.00
8. Materials Cost for Project (See Attachment 01) Pennram Quote 102825SQ Revised 04 Nov 2025	1	Lot	\$ 58,473.79	\$ 58,473.79
9. Shipping Cost of Materials Estimated Shipping costs are estimated due to unknown shipping method and will be billed at cost	1	Lot	\$ 8,000.00	\$ 8,000.00
10. Hotel Bristol Dillingham Alaska Estimate @ \$325.00 per night – Billed at actual	21	night	\$ 325.00	\$ 6,825.00

Total Cost of Proposal 223055 Payable by City of Dillingham, Alaska \$ 129,532.54

1.0 Penram Statement of Work for Project 223055 City of Dillingham Alaska Unit Repair

- 1.1 Cart Tipper Cage Door Track will be replaced.
- 1.2 Secondary Air Combustion Air Butterfly will be replaced.
- 1.3 Ash Conveyor new shafts, sprockets, bearings will be installed.
- 1.4 New Chain will be installed.
- 1.5 Cart Tipper new Hopper installed to convert it to hold smaller carts.
- 1.6 New hydraulic filters and fluids will be installed.
- 1.7 Replace damaged hydraulic line on Charge Ram.
- 1.8 Replace heater in Ash Conveyor Tank.
- 1.9 Replace heat tape on copper water lines.
- 1.10 Replace float switch on Ash Conveyor Fill Tank.
- 1.11 Replace nonfunctioning components on burner 01.
- 1.12 Add missing heat shield on burner blower.
- 1.13 Restart unit, check operational settings.
- 1.14 Penram will provide a review prior to departure from Dillingham.
- 1.15 Penram will provide a written report within 10 working days after return to the Penram facility.



1315 W 3rd Street, Williamsport, Pennsylvania
Office (570) 327-2802

Section . Item 12.

email: pennram@pennram.com

Plant Locations: 1315 West Third Street, Williamsport, PA 17701
234 Park Drive, Montgomery, PA 17752

Proposal 223055 Unit Repair

15 January 2026

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2.0 City of Dillingham, Alaska Requirements for project 223055 City of Dillingham Alaska Unit Repair

The City of Dillingham Alaska needs to provide the following for this project.

- 2.1 Forklift or loader to move crates and assist with hopper and ash conveyor chain installation.
- 2.2 Torches
- 2.3 Cordless Drill and assorted drill bits.
- 2.4 Ladders 4 foot, 6 foot and 8 foot.
- 2.5 Provide a vehicle for use by the Pennram personnel while they are working on the City of Dillingham project. If a vehicle is not available one will need to be rented for Pennram use. If Pennram rents the vehicle it will be added to the final invoice for this project.

3.0 Pennram Diversified Manufacturing Project Acceptance and Terms of Payment for the 223055 City of Dillingham Alaska Unit Repair

- 3.1 This proposal, 223055 City of Dillingham Alaska Unit Repair will be deemed accepted by Pennram with the receipt of a formal Purchase order from the City of Dillingham, Alaska and a signed copy of the proposal is received by Pennram.
- 3.2 Installation dates and airline flights cannot be confirmed until a Purchase Order is received from the City of Dillingham, Alaska.
- 3.3 This proposal can be withdrawn by the Pennram Diversified Manufacturing Corporation at our discretion at any time for any reason.
- 3.4 The Payment Terms for the 223055 City of Dillingham Alaska Unit Repair is due Net 30 Days after the project has been completed. The amount due will be \$ 129,532.54.
- 3.5 Please return all documents to Vytautas Kancevicius, Pennram Diversified Manufacturing Corporation via email, VKancevicius@Pennram.com. Office phone 570.547.0656
- 3.6 This proposal is valid for 20 days from the date of issue.

Prepared By:

15 January 2026

Vytautas A Kancevicius

Project Manager

Pennram Diversified Manufacturing Corporation



Penram Diversified Manufacturing Corp

1315 West 3rd Street
 Williamsport, Pennsylvania 17701
 Ph: 570.327.2802 Fax 570.326.5650

QUO

Section . Item 12.

Date	Quote #
10/21/2025	102825SQ

Name / Address
City of Dillingham Accounts Payable PO Box 889 141 Main Street Dillingham AK 99576

REVISED
 3:36 pm, Nov 04, 2025

Ship To
Public Works 810 Second Avenue West PO Box 889 Dillingham, AK 99576 USA

Project		Rep	Penram Rep Email	Terms
214007		KPS	KPSNYDER@PENRAM.COM	Net 30 Days

Line	Qty	Item	Description	U/M	Cost	Ext Amount
1.	2	G1834445	2-WHEEL HANGER, DOOR, TRACK	EA	19.30	38.60
2.	1	G1861002	TRACK, SLIDING DOOR, 12 FT, STEEL	EA	273.00	273.00
3.	1	Each	8" SEC COMB AIR BUTTERFLY (MADE TO ORDER)	EA	298.50	298.50
4.	6	101-1040-009	MOTOR HYDRAULIC CHAR-LYNN	EA	929.25	5,575.50
5.	6	Each	FLAME CUT C131 15TOOTH SPROCKETS 214007-68	EA	1,158.30	6,949.80
6.	2	Each	FLAME CUT C131 12 TOOTH SPROCKETS 214007-68	EA	1,059.80	2,119.60
7.	6	Each	FLAME CUT C131 9 TOOTH SPROCKETS 214007-68	EA	812.76	4,876.56
8.	6	Each	(2" BORE, 2.5" CENTERLINE HEIGHT) BEARINGS	EA	136.30	817.80
9.	6	Each	(2.4375" BORE, 3" CENTERLINE HEIGHT PILLOWBLOCK BEARING UNIT)	EA	265.90	1,595.40
10.	2	MA2200	REX PILLOW BLOCK BEARING UNDERWATER BEARING OR EQUAL	EA	808.55	1,617.10
11.	1	AW46	HYDRAULIC OIL, 55 GAL (BLUE)	D55	1,348.26	1,348.26
12.	1	Each	3TBZ10 REPLACEMENT FILTER FOR THE MINI MISER OR EQUAL	EA	68.15	68.15
13.	1	Each	8' HYDRAULIC HOSE WITH ENDS	EA	79.85	79.85
14.	2	Each	HYDRAULIC HOSE COUPLERS 8HTX-S	EA	8.50	17.00
15.	1	Each	ARTM-750T8 120V HEATER FOR ASH CONV TANK	EA	539.80	539.80
16.	1	Each	100 FT HEAT TAPE FOR COPPER LINES	EA	157.95	157.95
17.	1	Each	1/4" BACK TAP GAUGE FOR FUEL PRESSURE ON RATIOTROL 100 PSI G6981606	EA	29.85	29.85
18.	1	7052-01	1/2" AIR OIL RATIO REGULATOR	EA	1,449.25	1,449.25

Thank You !! Shipping not included!!!	Total
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Penram Diversified Manufacturing Corp

1315 West 3rd Street
 Williamsport, Pennsylvania 17701
 Ph: 570.327.2802 Fax 570.326.5650

QUO

Section . Item 12.

Date	Quote #
10/21/2025	102825SQ

Name / Address
City of Dillingham Accounts Payable PO Box 889 141 Main Street Dillingham AK 99576

Ship To
Public Works 810 Second Avenue West PO Box 889 Dillingham, AK 99576 USA

Project		Rep	Penram Rep Email		Terms	
214007		KPS	KPSNYDER@PENNRAM.COM		Net 30 Days	
Line	Qty	Item	Description	U/M	Cost	Ext Amount
19.	1	Each	1813-02A SENSITROL RED FOR PRIMARY BURNER	EA	630.25	630.25
20.	1	Each	Y-STRAINER BLACK IRON 100 MESH FOR FUEL	EA	90.10	90.10
21.	1	Each	ASH CONVEYOR TANK FLOAT SWITCH G0779301 BALL	EA	21.05	21.05
22.	1	Each	FLAT VALVE FOR ABOVE G5308764 (ST500)	EA	80.52	80.52
23.	1	Each	FLAT ROD 109-851 G0856746	EA	31.10	31.10
24.	1	Each	HEAT SHIELD FOR BURNER BLOWER HEATER 14 X 14 GALVANIZING PLATE (MADE TO ORDER)	EA	110.00	110.00
25.	3	Each	SHAFT 1,4,6 2-7/16" SHAFT X 38.50"	EA	702.50	2,107.50
26.	3	Each	SHAFT 2,3, 5 2" SHAFT X 36"	EA	403.30	1,209.90
27.	1	Each	SHAFT 7, 2" SHAFT X 27.5"	EA	449.40	449.40
28.	4	Each	Carts H1378	EA	2,203.50	8,814.00
29.	1	Each	ADAPTER THAT HOLDS AND REATINS TWO CARTS AND WILL BOLT TO THE EXISTINGDUMPSTER FORKS	EA	17,078.00	17,078.00
			PA Sales Tax		6.00%	0.00

Thank You !! Shipping not included!!!	Total	\$58,473.79
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PURCHASER: CITY OF DILLINGHAM		FOB DILLINGHAM, AK - DOCKSIDE	
STREET ADDRESS: PO BOX 889			
CITY/STATE: DILLINGHAM, AK		COUNTY: DILLINGHAM	
POSTAL CODE: 99576-0889		PHONE NO.: 907 842 5211	
CUSTOMER CONTACT: EQUIPMENT			
PRODUCT SUPPORT			
INDUSTRY CODE: LOCAL GOVERNMENT (GV93)		PRINCIPAL WORK CODE: ACCESS ROAD CONSTRUCTION & MAINT(410)	
		F.O.B. AT: DILLINGHAM, AK - DOCKSIDE	

CUSTOMER NUMBER: 9993029	Sales Tax Exemption # (if applicable): LOCAL GOV'T	CUSTOMER PO NUMBER:
PAYMENT TERMS: (All terms and payments are subject to Finance Company - OAC approval)		
NET PAYMENT ON RECEIPT OF INVOICE <input checked="" type="checkbox"/>	NET ON DELIVERY <input type="checkbox"/>	FINANCIAL SERVICES <input type="checkbox"/>
CASH WITH ORDER \$0.00	BALANCE TO FINANCE	INTEREST RATE
PAYMENT PERIOD	PAYMENT AMOUNT	NUMBER OF PAYMENTS
		OPTIONAL BUY-OUT

DESCRIPTION OF EQUIPMENT ORDERED / PURCHASED			
MAKE: CATERPILLAR	MODEL: D7	YEAR: 2026	
STOCK NUMBER: TBD - NEW	SERIAL NUMBER: TBD - NEW	SMU: 0	
D7 LGP WASTE HANDLER TRACTOR	583-5523	BEACON	589-3554
D7 LGP TRACTOR	524-4737	LIGHT GUARDS	593-6049
ADDITIONAL COUNTERWEIGHT	238-1177	WASTE HANDLING PACKAGE (LGP)	616-1704
GUARDED FINAL DRIVE	508-1981	PRODUCT LINK, PLE643/PLE743 RADIO	577-7697
ENGINE COOLANT HEATER, 120V	537-5582	SEMI-U LANDFILL BLADE WITH WEAR PLATE AND TRASH RACK	628-2930
HD BATTERY	542-2524	FREIGHT FROM FACTORY, FOB DILLINGHAM, AK DOCKSIDE	
WASTE SEALS	546-3297	1 PAPER SET PARTS AND SERVICE MANUALS	
WASTE HANDLING PKG GUARDS	552-5082	NEW MACHINE PREP	
AIR CONDITIONING+HEATER	553-3387	5 YEAR /2500 HOUR CAT PREMIER WARRANTY - TECHNICIAN TRAVEL TIME AND MILEAGE NOT INCLUDED	
REAR STRIKER BAR BOX	555-7850		
SEAT, HEATED & VENTILATED	560-9088		
PREMIUM LED LIGHTS	570-0375		
36" EXTREME SERVICE TRACK SHOES WITH CENTER HOLES	571-6712		
PREMIUM RADIO (12V)	579-5779		
ASSIST W/ARO	587-7162		

TRADE-IN EQUIPMENT			SELL PRICE
MODEL: _____	YEAR: _____	SN: _____	\$899,711.00
PAYOUT TO: _____	AMOUNT: _____	PAID BY: _____	NET BALANCE DUE
MODEL: _____	YEAR: _____	SN: _____	\$899,711.00
PAYOUT TO: _____	AMOUNT: _____	PAID BY: _____	BALANCE
MODEL: _____	YEAR: _____	SN: _____	\$899,711.00
PAYOUT TO: _____	AMOUNT: _____	PAID BY: _____	
MODEL: _____	YEAR: _____	SN: _____	
PAYOUT TO: _____	AMOUNT: _____	PAID BY: _____	

ALL TRADES-INS ARE SUBJECT TO EQUIPMENT BEING IN "AS INSPECTED CONDITION" BY VENDOR AT TIME OF DELIVERY OF REPLACEMENT MACHINE PURCHASE ABOVE.

PURCHASER HEREBY SELLS THE TRADE-IN EQUIPMENT DESCRIBED ABOVE TO THE VENDOR AND WARRANTS IT TO BE FREE AND CLEAR OF ALL CLAIMS, LIENS, MORTGAGES AND SECURITY INTEREST EXCEPT AS SHOWN ABOVE.

<input checked="" type="checkbox"/> CATERPILLAR EQUIPMENT WARRANTY	INITIAL _____	<input type="checkbox"/> USED EQUIPMENT WARRANTY	INITIAL _____
<p>The customer acknowledges that he has received a copy of the /Caterpillar Warranty and has read and understood said warranty. Scheduled oil sampling (S.O.S) is mandatory with this warranty. The customer is responsible for taking oil samples at designated intervals from all power train components and failure to do so may result in voiding the warranty.</p> <p>Warranty applicable including expiration date where necessary:</p> <p>1 YEAR NEW CAT WARRANTY - TECHNICIAN TRAVEL TIME & MILEAGE NOT INCLUDED</p> <p>5 YEAR / 2500 HOUR CAT PREMIER WARRANTY - TECHNICIAN TRAVEL TIME & MILEAGE NOT INCLUDED</p>		<p>All used equipment is sold as is where is and no warranty is offered or implied except as specified here:</p> <p>Warranty applicable:</p> <p>_____</p> <p>_____</p> <p>_____</p>	

NOTES: NOTES: SOURCEWELL-CAT CONTRACT # 032119-CAT, CITY OF DILLINGHAM MEMBER # 94231. CONTRACT PROVIDES A \$294,255 DISCOUNT OFF OF THE PACKAGE LIST PRICE OF \$1,193,966

THIS AGREEMENT IS SUBJECT TO THE TERMS AND CONDITIONS ON THE REVERSE

ORDER RECEIVED BY: <u>Fisher, Steven</u>	APPROVED AND ACCEPTED ON: _____	PURCHASER: _____
REPRESENTATIVE: _____	CITY OF DILLINGHAM	PURCHASER: _____
BY: _____	SIGNATURE: _____	
PRINT NAME AND TITLE: _____		

ADDITIONAL TERMS AND CONDITIONS

1. Terms of Payment: Purchaser agrees to pay the balance shown together with any applicable sales, use and similar taxes and governmental charges that are not included within the balance and that are payable by reason of the sale of the Equipment. All payments shall be made to such address as Seller from time to time provides to Purchaser. If any amount of the Unpaid Balance is not paid when due, Purchaser agrees to pay Seller a charge calculated thereon at the rate of 1.25% per month from the date when the delinquent amount was due, or, at Seller's option, a charge equal to 5% of the delinquent amount, provided that the charge shall not exceed the amount the Purchaser can legally obligate itself to pay and Seller can legally collect.

2. Additional Terms and Conditions : This Order is subject to ADDITIONAL TERMS and CONDITIONS including but not limited to DISCLAIMER AND RELEASE AND EXCLUSION OF CONSEQUENTIAL AND OTHER DAMAGES, all of which Purchaser has read and understands and agrees to. The terms and conditions on all pages of this Order, together with any agreements entered into pursuant to Paragraph 4, constitute the entire agreement of Seller and Purchaser with respect to the subject matter of this Order. Purchaser acknowledges that all of such terms and conditions, including but not limited to such LIMITED WARRANTY AND DISCLAIMER AND EXCLUSION OF CONSEQUENTIAL AND OTHER DAMAGES, were freely negotiated and bargained for with Seller and that Purchaser has agreed to purchase the Equipment subject to these terms and conditions. SELLER'S ACCEPTANCE OF THIS ORDER IS EXPRESSLY CONDITIONED ON PURCHASER'S ASSENT TO ALL OF SUCH TERMS AND CONDITIONS. ANY ADDITIONAL OR DIFFERENT TERMS OF CONDITIONS WHICH MAY APPEAR IN ANY COMMUNICATION FROM PURCHASER, INCLUDING BUT NOT LIMITED TO ANY SEPARATE DOCUMENT SUBMITTED BY PURCHASER IN CONNECTION WITH THE PURCHASE OF THE EQUIPMENT, ARE HEREBY OBJECTED TO AND SHALL NOT BE EFFECTIVE OR BINDING UNLESS SPECIFICALLY ACCEPTED IN WRITING BY SELLER'S SALES/BRANCH MANAGER AND APPROVED IN WRITING BY SELLER'S CREDIT DEPARTMENT.

3. LKE/RENTAL SALE: YES or NO: (circle one)

4. ADDITIONAL DOCUMENTS: If any portion of the Unpaid Balance is to be paid following delivery of the Equipment. Purchaser agrees to execute and deliver to Seller such security agreements, financing statements, and other documents as Seller may request from time to time in order to permit Seller to obtain and maintain a perfected security interest in the Equipment on Terms and Conditions acceptable to Seller.

5. ACCEPTANCE; MODIFICATION: This Order shall be binding on Seller only when it has been both accepted in writing on behalf of Seller by Seller's Sales / Branch Manager and if the Seller is extending credit to the Purchaser or arranging for credit for the Purchaser, approved in writing by Seller's Credit Department. No modifications of the Terms and Conditions of this Order shall be effective or binding upon Seller unless it is in writing and executed by both Seller's Sales / Branch Manger and by Seller's Credit Department. The Terms and Conditions of this Order shall not be modified or otherwise affected by statements and actions of sales people or others unless and until there is such a written modification.

6. SECURITY INTEREST: In order to secure the payment of the Unpaid Balance. Purchaser grants to Seller a purchase money security interest in the Equipment. This security interest shall be superseded if Purchaser and Seller enter into a separate security agreement covering the Equipment.

7. DELIVERY, INSPECTION, and ACCEPTANCE: The Equipment is sold F.O.B., the F.O.B. location shown on (Page 1) of this Order. Any delivery or shipping dates indicated on (Page 1) are estimated and approximate, and Seller shall not be liable for any delay in delivery, however occasioned. Seller may deliver the Equipment in installments as the equipment becomes available. Title and risk of loss shall pass to Purchaser upon delivery. Delivery of the Equipment to Purchaser shall take place when physical possession of the Equipment is given to Purchaser or to a carrier, or when the Seller receives directions from Purchaser to place the Equipment in storage, whichever first occurs. The securing of the Equipment on board a carrier shall be deemed to occur subsequent to delivery. If the Equipment is to be shipped, Seller's authorized to execute in Purchaser's name and carrier's standard bill of lading for the Equipment. Without being required to do so, Seller may, on behalf of Purchaser, advance the cost of shipping and/or insurance for the Equipment. To the extent not separately included in calculating the Unpaid Balance, Purchaser agrees to immediately reimburse Seller on demand for such cost. Purchaser agrees to inspect each item of Equipment, at it's sole expense, promptly following receipt and will be deemed to have accepted the item unless it notifies Seller within (10) days following receipt, of any claimed discrepancy between the item as described on (Page 1) and the item as received by Purchaser. Any claim for shortages, delays, or damages occurring after Seller has delivered the Equipment to a carrier shall be made directly to the carrier, and Seller shall have no liability with respect thereto.

8. PERFORMANCE EXCUSED: Seller shall not be liable for Seller's inability to perform any or all of it's obligations hereunder due to causes beyond Seller's control, including but not limited to acts of God, acts of omissions of Purchaser, acts of civil or military authorities, fire, weather, strikes or other labor disturbances, civil commotion, war, delays in transportation, late delivery by Seller's suppliers, fuel or other energy shortages, or the inability to obtain necessary labor, materials, supplies, equipment, or manufacturing facilities. If any such cause results in a delay in performance by Seller, the dates of the performance shall be extended for a period equal to the time lost by reason of the delay, and such extension shall be purchaser's exclusive remedy.

9. NEW and USED EQUIPMENT: The term "New Equipment" means any items of Equipment that are registered or registerable as new equipment for the purposes of the warranty provided by the manufacturer thereof. All other items of Equipment are "Used Equipment". Seller does not represent or warrant that items of New Equipment are unused or newly manufactured or that they are the most current models available from the manufacturer thereof.

10. LIMITED WARRANTY and DISCLAIMER: Each item of New Equipment is entitled to the benefits of such warranties as are made in writing by the manufacturer thereof, as set forth on the manufacturer's warranty form in effect at the time this order is accepted by Seller. If it is expressly noted on (Page 1) of this Order that there is a separate warranty of Seller that applies to one or more specified item or items of New or Used Equipment, such item or items are entitled to the benefits of such warranty as set forth on Seller's warranty form for such warranty in effect at the time this Order is accepted by Seller, subject to any disclaimers of warranties and limitations of remedies set forth in such form, as well as to the disclaimers of warranties and limitations of remedies set forth below. Purchaser acknowledges receipt of the manufacturers' and, if applicable, Seller's current warranty forms for the items of Equipment purchased under this Order. EXCEPT FOR A WARRANTY OF TITLE BY SELLER, SELLER MAKES NO WARRANTY WHATSOEVER WITH RESPECT TO ITEMS OF USED EQUIPMENT, AND PURCHASER AGREES THAT IT HAS PURCHASED ALL SUCH ITEMS "AS IS" WITH ALL FAULTS AND DEFECTS.

11. WARRANTY PROCEDURES: Purchaser shall promptly notify Seller of any claim under any special warranty (such notice to be in addition to compliance with the procedural requirements of the warranty) and to make the affected item of Equipment available for inspection by Seller. Any replacements or repairs to be made by Seller as a warranty representative of the manufacturer shall be made at a repair and service facility of Seller or it's designee during regular business hours, the cost of the transportation of the Equipment to and from the service facility of Seller or its designee and the cost of the Seller's personnel traveling to and from the location of the Equipment and related cost shall be borne solely by Purchaser. The failure of any item of Equipment purchased hereunder to fulfill any applicable warranties shall not affect the liability of Purchaser to Seller for the purchase price of that item or any other obligation of Purchaser to Seller.

12. DISCLAIMER and RELEASE: THE SOLE AND EXCLUSIVE REMEDY OF PURCHASER FOR DEFECTIVE ITEMS OF NEW EQUIPMENT SHALL BE AS PROVIDED IN THE MANUFACTURER'S WARRANTY, ANY OTHER RIGHTS PROVIDED BY LAW AGAINST THE MANUFACTURER, AND ANY APPLICABLE SELLER'S WARRANTY REFERRED TO IN PARAGRAPH 10 EXCEPT FOR ITS OBLIGATION TO DELIVER THE EQUIPMENT IN ACCORDANCE WITH THE EXPRESS TERMS AND CONDITIONS OF THIS ORDER, SELLER SHALL HAVE NO OTHER WARRANTIES, OBLIGATIONS OR LIABILITIES, EXPRESS OR IMPLIED, ARISING BY LAW OR OTHERWISE, WITH RESPECT TO ANY NONCONFORMANCE OR DEFECT IN ANY ITEM PURCHASED HEREUNDER, INCLUDING BUT NOT LIMITED TO: (A) ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. (B) ANY IMPLIED WARRANTY ARISING FROM COURSE OF PERFORMANCE, COURSE OF DEALING, USAGE, OR TRADE. (C) ANY OBLIGATION, LIABILITY, RIGHT, CLAIM, OR REMEDY FOR LOSS OF OR DAMAGE TO ANY EQUIPMENT.

13. EXCLUSION of CONSEQUENTIAL and OTHER DAMAGES: SELLER SHALL HAVE NO OBLIGATION OR LIABILITY, WHETHER ARISING IN CONTRACT (INCLUDING WARRANTY), TORT (INCLUDING ACTIVE, PASSIVE, OR IMPUTED NEGLIGENCE) OR OTHERWISE, FOR LOSS OF USE, REVENUE OR PROFIT, COST OF CAPITAL, COST OF SUBSTITUTE EQUIPMENT, ADDITIONAL COST INCURRED BY PURCHASER AT ITS PLANT OR IN THE FIELD (WHETHER BY WAY OF CORRECTION OR OTHERWISE), CLAIMS BY PURCHASER, PURCHASER'S CUSTOMERS, OR OTHER THIRD PARTIES FOR DAMAGES RESULTING FROM PERSONAL INJURY OR PROPERTY DAMAGE OR ANY OTHER INCIDENTAL OR CONSEQUENTIAL DAMAGE WITH RESPECT TO ANY NONCONFORMANCE OR DEFECT IN ANY ITEMS PROVIDED HEREUNDER.

14. PURCHASER'S RESPONSIBILITIES: Except to the extent provided in the express warranties under paragraph 10, Purchaser agrees that, even though it may receive technical information, drawings, or advice from Seller, Purchaser will have sole responsibility (a) for the safety, operation, and performance of the Equipment for its suitability for Purchaser's intended use, and (c) where the Equipment is to be used as part of a power, propulsion, or other system, the design and performance of such systems, and the adequacy of such system for the particular needs of the Purchaser or any other user of the Equipment. Section . Item 12.

15. PURCHASER'S INDEMNITY: PURCHASER SHALL INDEMNIFY, DEFEND, AND SAVE SELLER AND ITS AGENTS AND EMPLOYEES HARMLESS FROM AND AGAINST ALL CLAIMS, LIABILITIES, AND CIVIL PENALTIES, INCLUDING COSTS AND EXPENSES (INCLUDING ATTORNEYS' FEES) INCIDENT THERETO OR INCIDENT TO SUCCESSFULLY ESTABLISHING THE RIGHT TO INDEMNIFICATION, FOR INJURY TO OR DEATH OF ANY PERSON OR PERSONS, INCLUDING EMPLOYEES OF PURCHASER, OR FOR LOSS OF, OR DAMAGE TO ANY PROPERTY, INCLUDING EQUIPMENT, OR FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES ARISING OUT OF OR IN ANY WAY RELATED TO THE POSSESSION, USE, MAINTENANCE, OR OPERATION OF THIS EQUIPMENT, WHETHER OR NOT ARISING IN TORT OR CAUSED IN WHOLE OR IN PART BY THE NEGLIGENCE OF SELLER, WHETHER ACTIVE, PASSIVE, OR IMPUTED. TO THE EXTENT OF THIS INDEMNITY, PURCHASER HEREBY WAIVES ANY IMMUNITY PROVIDED BY TITLE 51 REVISED CODE OF WASHINGTON OR ANY OTHER INDUSTRIAL INSURANCE LAW OR WORKERS COMPENSATION STATUTE. IF THIS INDEMNITY IS LIMITED IN SCOPE BY OPERATION OF LAW THEN IT SHALL EXTEND TO THE FULL EXTENT ALLOWED BY SUCH LAW.

16. INSURANCE: Purchaser is solely responsible for any loss or damage that occurs to any item or items of Equipment after delivery to Purchaser, and to such loss or damage shall diminish any obligation of Purchaser to Seller hereunder. At all times following delivery, Purchaser agrees to maintain one or more policies insuring the Equipment, in an amount not less than the full amount of the Unpaid Balance from time to time remaining unpaid against all hazards generally covered by extended coverage hazard insurance and against any other hazards required by Seller. Each such policy shall name Seller as an additional insured and loss payee and shall provide that no cancellation or material changes to the policy will be effective as to Seller unless Seller has been given written notice at least thirty (30) days prior to the effective date thereof. Purchaser agrees, if Seller request, to deliver to Seller copies of all such policies or certificates of the insurers evidencing such coverage.

17. DEFAULT: If Purchaser fails to pay when due any amount owing to Seller, or to perform any other obligation to Seller hereunder or otherwise, or if Purchaser becomes insolvent or makes an assignment for the benefit of creditors, or if there shall be instituted by or against Purchaser any proceeding under any bankruptcy, insolvency, or similar law of any jurisdiction, or for the appointment of a receiver or trustee in respect of any Purchaser's property, or if the Seller reasonably believes that Purchaser is unable to meet its debts as they mature, then, in addition to any other rights and remedies that Seller may have, Seller may, upon notice to Purchaser at any time, declare the entire Unpaid Balance immediately due and payable, require progress payments for the Equipment, require payment for the Equipment in cash upon delivery, apply amounts held for Purchaser's account hereunder or otherwise to the Unpaid Balance or to any other obligations of Purchaser to Seller, or terminate all of Seller's obligations under this Order.

18. NON-WAIVER: No term or condition of this Order shall be deemed waived and no breach excused, unless such waiver or excuse is in writing signed by the party claimed to have waived or excused. Any such waiver in a particular instance shall not constitute a waiver of future compliance with such term condition.

19. NOTICES: If Purchaser fails to pay when due any amount owing to Seller, or to perform any other obligation to Seller hereunder or otherwise, or if Purchaser becomes insolvent or makes an assignment for the benefit of creditors, or if there shall be instituted by or against Purchaser any proceeding under any bankruptcy, insolvency, or similar law of any jurisdiction, or for the appointment of a receiver or trustee in respect of any Purchaser's property, or if the Seller reasonably believes that Purchaser is unable to meet its debts as they mature, then, in addition to any other rights and remedies that Seller may have, Seller may, upon notice to Purchaser at any time, declare the entire Unpaid Balance immediately due and payable, require progress payments for the Equipment, require payment for the Equipment in cash upon delivery, apply amounts held for Purchaser's account hereunder or otherwise to the Unpaid Balance or to any other obligations of Purchaser to Seller, or terminate all of Seller's obligations under this Order.

20. ASSIGNMENT: This Order may not be assigned or otherwise transferred by Purchaser in whole or in part without Seller's prior written consent. Subject to this limitation on assignment and transfer, the terms and condition of this Order shall bind and benefit the parties and their respective successors and assigns.

21. SEVERABILITY: Should any provision of this Order be found by a court of competent jurisdiction to be invalid, illegal, or unenforceable the remaining provisions shall not be affected or impaired thereby except to the extent reasonably necessary to preserve the intent of the parties.

22. MERGER; NO CREDIT AGREEMENT: The terms and conditions of this Order merge and supersede all prior and contemporaneous agreements and negotiations regarding the subject matter hereof, except for any agreements entered into pursuant to Paragraph 4 above. ORAL AGREEMENTS OR ORAL COMMITMENTS TO LOAN MONEY, EXTEND CREDIT, OR TO FORBEAR FROM ENFORCING REPAYMENT OF A DEBT ARE NOT ENFORCEABLE UNDER WASHINGTON LAW.

23. ATTORNEYS' FEES; APPLICABLE LAW: In any suit or action arising out of this Order, the losing party shall pay to the prevailing party its reasonable attorneys' fees and all other cost, fees, and expenses incurred by the prevailing party at trial and upon appeal. This Order shall be governed by and construed in accordance with the laws of the State of Washington.

24. INVALIDITY: Each provision of this shall be considered separable, and if for any reason any provision herein is determined to be invalid, such invalidity shall not impair or otherwise affect the validity of the other provisions of this agreement. If any provision is deemed to be invalid, it shall be modified, if possible to the extent necessary to remove such invalidity.

25. LIKE ASSIGNMENT: PURCHASER IS HEREBY NOTIFIED THAT SELLER HAS ASSIGNED TO "HGI EXCHANGE LLC" ACTING SOLELY IN IT'S CAPACITY AS SELLER'S QUALIFIED INTERMEDIARY, RIGHTS TO ACCEPT AND RECEIVE ALL CONSIDERATION PAYABLE BY PURCHASER (INCLUDING ALL MONEY AND ANY TRADE-IN), BUT NONE OF SELLER'S OBLIGATIONS IN THIS SALE WITH RESPECT TO THE PURCHASE OF QUALIFIED LKE/RENTAL EQUIPMENT FOR THE PURPOSES OF COMPLETING A LIKE-KIND EXCHANGE UNDER SECTION 1031 OF THE INTERNAL REVENUE CODE OF 1986, AS AMENDED.

26. Telematics Disclaimer: In the event this machine is equipped with "Product Link" or other systems for the transfer of equipment health and diagnostic information ("Telematics Systems"), Purchaser understands that data concerning this machine, its condition, and its operation is being transmitted by "Product Link" or by other, similar Telematics Systems, to Caterpillar Inc. or the manufacturer of your equipment, and/or their affiliates, subsidiaries and dealers. The information transmitted may include: machine serial number, machine location, and operational data, including but not limited to: fault codes, emissions data, fuel usage, service meter hours, software and hardware version numbers, and installed attachments. For more information about the information collected in connection with "Product Link," and how this information is used and shared, please see the Caterpillar Telematics Data Privacy Statement, available at http://www.cat.com/en_US/support/operations/fleet-management-solutions/product-link/caterpillar-telematicsdataprivacystatement.html. For more information regarding the information collected in connection with Telematics Systems used on other manufacturers' equipment, and how this information is used and shared, please see the data privacy statement issued by the manufacturer. By using any machine equipped with "Product Link" or other Telematics Systems, you consent to the collection, use and disclosure of information as described in the applicable privacy statement and to the processing, transfer and storage of information in and to the United States and other countries, where you may not have the same rights and protections as you do under local law. PURCHASER RELEASES AND FOREVER DISCHARGES SELLER FOR ALL CLAIMS OR CAUSES OF ACTION ARISING FROM THE COLLECTION, USE AND DISCLOSURE OF TELEMATICS SYSTEMS' DATA VIA PRODUCT LINK OR OTHER TELEMATICS SYSTEM.

INITIAL HERE _____



DIGITAL AUTHORIZATION

CATERPILLAR TELEMATICS DATA AND CAT REMOTE SERVICES-SOFTWARE UPDATES PROCESS FOR SELECT PRODUCT LINK TELEMATICS AND CAT EQUIPMENT CONTROL MODULE SOFTWARE.

Customer equipment has installed devices that transmit data to Caterpillar Inc. ("Caterpillar").

Data transmitted to Caterpillar is used in accordance with Caterpillar's [Data Governance Statement](#) ("DGS"), which describes Caterpillar's practices for collecting, sharing and using data and information related to customer's machines, products, Devices or other Assets and their associated worksites. The DGS can be reviewed at <https://www.caterpillar.com/en/legal-notices/data-governance-statement.html>

Caterpillar's process for performing remote diagnostics and making available remote software and firmware updates and upgrades, such as configuration, patches, bug fixes, new or enhanced features, etc., for Assets and Devices is described in the [Cat® Remote Services – Software Update Process for select Product Link™ Telematics and Cat Equipment Control Module Software](#) document (the "RSP Document") The RSP Document can be reviewed at https://www.cat.com/remoteservicesprocess?_ga=2.245276421.1412167159.1561985855-475983137.1559312215.

Company acknowledges and agrees to data transmission to Caterpillar via devices installed on Company equipment or by other means as outlined and described in the DGS, and grants to Caterpillar the right to collect, use, and share such information, including to its Distribution Networks or other affiliates, in accordance with the [Caterpillar Data Governance Statement](#) . Company's authorization also applies to any data and information previously collected by Caterpillar.

AGREE

DECLINE

Company acknowledges and agrees to participate in Remote Services (including, remote diagnostics and remote updates and upgrades) and authorizes Caterpillar to remotely access, program, and install updates and upgrades for Company's Assets and Devices in accordance with the [Remote Services Process Document](#).

AGREE

DECLINE

The rights granted in this authorization survive the termination or expiration of the Company's subscriptions to any Digital Offerings. Except as set out in a written agreement between Company and Caterpillar expressly referencing the Data Governance Statement, this authorization supercedes and replaces any other authorizations with regard to the subject matter hereof.

Company

Company (Print)

Company Representative (Print)

Signature

Date

FOR DEALER USE ONLY
Company UCID
Company Representative CWS ID
Main Store Dealer Code
Dealer Representative Name
Dealer Representative CWS ID

PURCHASER <u>CITY OF DILLINGHAM</u>		FOB DILLINGHAM, AK - DOCKSIDE	
STREET ADDRESS <u>PO BOX 889</u>			
CITY/STATE <u>DILLINGHAM, AK</u>		COUNTY <u>DILLINGHAM</u>	
POSTAL CODE <u>99576-0889</u>		PHONE NO. <u>907 842 5211</u>	
CUSTOMER CONTACT: <u>EQUIPMENT</u>			
<u>PRODUCT SUPPORT</u>			
INDUSTRY CODE: <u>LOCAL GOVERNMENT (GV93)</u>		PRINCIPAL WORK CODE <u>ACCESS ROAD</u>	
		<u>CONSTRUCTION & MAINT(410)</u>	
		F.O.B. AT: <u>DILLINGHAM, AK - DOCKSIDE</u>	

CUSTOMER NUMBER <u>9993029</u>	Sales Tax Exemption # (if applicable) <u>LOCAL GOV'T</u>	CUSTOMER PO NUMBER
PAYMENT TERMS: (All terms and payments are subject to Finance Company - OAC approval)		
NET PAYMENT ON RECEIPT OF INVOICE <input type="checkbox"/>	NET ON DELIVERY <input type="checkbox"/>	FINANCIAL SERVICES <input type="checkbox"/>
CASH WITH ORDER <u>\$0.00</u>	BALANCE TO FINANCE	INTEREST RATE
PAYMENT PERIOD	PAYMENT AMOUNT	NUMBER OF PAYMENTS
		OPTIONAL BUY-OUT

DESCRIPTION OF EQUIPMENT ORDERED / PURCHASED			
MAKE: CATERPILLAR	MODEL: 352	YEAR: 2026	
STOCK NUMBER: TBD - NEW	SERIAL NUMBER: TBD - NEW	SMU: 0	
352 08C HEX	639-4327	GRADE 2D ASSIST & PAYLOAD	624-7796
SWIVEL GUARD	134-8893	PRODUCT LINK, PLE643/PLE743 RADIO	594-9052
INTEGRATED RADIO	502-7166	20,724 LBS HEAVY COUNTERWEIGHT	602-7024
MONITOR, 10"	511-9428	59" HD TOOTH BUCKET	614-2612
CTWT REMOVAL DEVICE	522-2686	HYDRAULIC PIN GRABBER COUPLER	455-3907
352 08 EXCAVATOR	601-6075	5 YEAR / 2500 HOUR CAT PREMIER WARRANTY - TECHNICIAN TRAVEL TIME AND MILEAGE NOT INCLUDED	
REVERSING FAN	603-3124	NEW MACHINE PREP	
22'8" HD REACH BOOM	585-6802	FREIGHT FROM FACTORY, FOB DILLINGHAM, AK	
12'10" HD REACH STICK	522-3176	1 PAPER SET PARTS AND SERVICE MANUALS	
35" WIDE TRIPLE GROUSER TRACK SHOES	546-1794	78" CLEAN OUT BUCKET WITH BOLT ON CUTTING EDGE	
SEGMENTED TRACK GUIDING GUARD	348-0585	CAT HYDRAULIC THUMB	
HD IDLERS	561-8967		
360 VISIBILITY CAMERA	626-7081		
PREMIUM WORK LIGHTS PKG	577-8973		
ADVANCED HYDRAULIC PKG	615-3110		

TRADE-IN EQUIPMENT			SELL PRICE
MODEL: _____	YEAR: _____	SN: _____	\$796,177.00
PAYOUT TO: _____	AMOUNT: _____	PAID BY: _____	NET BALANCE DUE
MODEL: _____	YEAR: _____	SN: _____	\$796,177.00
PAYOUT TO: _____	AMOUNT: _____	PAID BY: _____	BALANCE
MODEL: _____	YEAR: _____	SN: _____	
PAYOUT TO: _____	AMOUNT: _____	PAID BY: _____	
MODEL: _____	YEAR: _____	SN: _____	
PAYOUT TO: _____	AMOUNT: _____	PAID BY: _____	

ALL TRADE-INS ARE SUBJECT TO EQUIPMENT BEING IN "AS INSPECTED CONDITION" BY VENDOR AT TIME OF DELIVERY OF REPLACEMENT MACHINE PURCHASE ABOVE.

PURCHASER HEREBY SELLS THE TRADE-IN EQUIPMENT DESCRIBED ABOVE TO THE VENDOR AND WARRANTS IT TO BE FREE AND CLEAR OF ALL CLAIMS, LIENS, MORTGAGES AND SECURITY INTEREST EXCEPT AS SHOWN ABOVE.

<input checked="" type="checkbox"/> CATERPILLAR EQUIPMENT WARRANTY INITIAL 	<input type="checkbox"/> USED EQUIPMENT WARRANTY INITIAL
The customer acknowledges that he has received a copy of the /Caterpillar Warranty and has read and understood said warranty. Scheduled oil sampling (S.O.S.) is mandatory with this warranty. The customer is responsible for taking oil samples at designated intervals from all power train components and failure to do so may result in voiding the warranty. Warranty applicable including expiration date where necessary: <u>1 YEAR NEW CAT WARRANTY - TECHNICIAN TRAVEL TIME & MILEAGE NOT INCLUDED</u> <u>5 YEAR / 2500 HOUR CAT PREMIER WARRANTY - TECHNICIAN TRAVEL TIME & MILEAGE NOT INCLUDED</u>	
NOTES: SOURCEWELL-CAT CONTRACT # 032119-CAT, CITY OF DILLINGHAM MEMBER # 94231. CONTRACT PROVIDES A \$274,773 DISCOUNT OFF OF THE PACKAGE LIST PRICE OF \$1,070,950	

THIS AGREEMENT IS SUBJECT TO THE TERMS AND CONDITIONS ON THE REVERSE

ORDER RECEIVED BY <u>Fisher, Steven</u> REPRESENTATIVE	APPROVED AND ACCEPTED ON _____ PURCHASER CITY OF DILLINGHAM BY _____ PURCHASER PRINT NAME AND TITLE _____ SIGNATURE
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ADDITIONAL TERMS AND CONDITIONS

1. Terms of Payment: Purchaser agrees to pay the balance shown together with any applicable sales, use and similar taxes and governmental charges that are not included within the balance and that are payable by reason of the sale of the Equipment. All payments shall be made to such address as Seller from time to time provides to Purchaser. If any amount of the Unpaid Balance is not paid when due, Purchaser agrees to pay Seller a charge calculated thereon at the rate of 1.25% per month from the date when the delinquent amount was due, or, at Seller's option, a charge equal to 5% of the delinquent amount, provided that the charge shall not exceed the amount the Purchaser can legally obligate itself to pay and Seller can legally collect.

2. Additional Terms and Conditions : This Order is subject to ADDITIONAL TERMS and CONDITIONS including but not limited to DISCLAIMER AND RELEASE AND EXCLUSION OF CONSEQUENTIAL AND OTHER DAMAGES, all of which Purchaser has read and understands and agrees to. The terms and conditions on all pages of this Order, together with any agreements entered into pursuant to Paragraph 4, constitute the entire agreement of Seller and Purchaser with respect to the subject matter of this Order. Purchaser acknowledges that all of such terms and conditions, including but not limited to such LIMITED WARRANTY AND DISCLAIMER AND EXCLUSION OF CONSEQUENTIAL AND OTHER DAMAGES, were freely negotiated and bargained for with Seller and that Purchaser has agreed to purchase the Equipment subject to these terms and conditions. SELLER'S ACCEPTANCE OF THIS ORDER IS EXPRESSLY CONDITIONED ON PURCHASER'S ASSENT TO ALL OF SUCH TERMS AND CONDITIONS. ANY ADDITIONAL OR DIFFERENT TERMS OF CONDITIONS WHICH MAY APPEAR IN ANY COMMUNICATION FROM PURCHASER, INCLUDING BUT NOT LIMITED TO ANY SEPARATE DOCUMENT SUBMITTED BY PURCHASER IN CONNECTION WITH THE PURCHASE OF THE EQUIPMENT, ARE HEREBY OBJECTED TO AND SHALL NOT BE EFFECTIVE OR BINDING UNLESS SPECIFICALLY ACCEPTED IN WRITING BY SELLER'S SALES/BRANCH MANAGER AND APPROVED IN WRITING BY SELLER'S CREDIT DEPARTMENT.

3. LKE/RENTAL SALE: YES or NO: (circle one)

4. ADDITIONAL DOCUMENTS: If any portion of the Unpaid Balance is to be paid following delivery of the Equipment. Purchaser agrees to execute and deliver to Seller such security agreements, financing statements, and other documents as Seller may request from time to time in order to permit Seller to obtain and maintain a perfected security interest in the Equipment on Terms and Conditions acceptable to Seller.

5. ACCEPTANCE; MODIFICATION: This Order shall be binding on Seller only when it has been both accepted in writing on behalf of Seller by Seller's Sales / Branch Manager and if the Seller is extending credit to the Purchaser or arranging for credit for the Purchaser, approved in writing by Seller's Credit Department. No modifications of the Terms and Conditions of this Order shall be effective or binding upon Seller unless it is in writing and executed by both Seller's Sales / Branch Manager and by Seller's Credit Department. The Terms and Conditions of this Order shall not be modified or otherwise affected by statements and actions of sales people or others unless and until there is such a written modification.

6. SECURITY INTEREST: In order to secure the payment of the Unpaid Balance. Purchaser grants to Seller a purchase money security interest in the Equipment. This security interest shall be superseded if Purchaser and Seller enter into a separate security agreement covering the Equipment.

7. DELIVERY, INSPECTION, and ACCEPTANCE: The Equipment is sold F.O.B., the F.O.B. location shown on (Page 1) of this Order. Any delivery or shipping dates indicated on (Page 1) are estimated and approximate, and Seller shall not be liable for any delay in delivery, however occasioned. Seller may deliver the Equipment in installments as the equipment becomes available. Title and risk of loss shall pass to Purchaser upon delivery. Delivery of the Equipment to Purchaser shall take place when physical possession of the Equipment is given to Purchaser or to a carrier, or when the Seller receives directions from Purchaser to place the Equipment in storage, whichever first occurs. The securing of the Equipment on board a carrier shall be deemed to occur subsequent to delivery. If the Equipment is to be shipped, Seller's authorized to execute in Purchaser's name and carrier's standard bill of lading for the Equipment. Without being required to do so, Seller may, on behalf of Purchaser, advance the cost of shipping and/or insurance for the Equipment. To the extent not separately included in calculating the Unpaid Balance, Purchaser agrees to immediately reimburse Seller on demand for such cost. Purchaser agrees to inspect each item of Equipment, at it's sole expense, promptly following receipt and will be deemed to have accepted the item unless it notifies Seller within (10) days following receipt, of any claimed discrepancy between the item as described on (Page 1) and the item as received by Purchaser. Any claim for shortages, delays, or damages occurring after Seller has delivered the Equipment to a carrier shall be made directly to the carrier, and Seller shall have no liability with respect thereto.

8. PERFORMANCE EXCUSED: Seller shall not be liable for Seller's inability to perform any or all of it's obligations hereunder due to causes beyond Seller's control, including but not limited to acts of God, acts of omissions of Purchaser, acts of civil or military authorities, fire, weather, strikes or other labor disturbances, civil commotion, war, delays in transportation, late delivery by Seller's suppliers, fuel or other energy shortages, or the inability to obtain necessary labor, materials, supplies, equipment, or manufacturing facilities. If any such cause results in a delay in performance by Seller, the dates of the performance shall be extended for a period equal to the time lost by reason of the delay, and such extension shall be purchaser's exclusive remedy.

9. NEW and USED EQUIPMENT: The term "New Equipment" means any items of Equipment that are registered or registerable as new equipment for the purposes of the warranty provided by the manufacturer thereof. All other items of Equipment are "Used Equipment". Seller does not represent or warrant that items of New Equipment are unused or newly manufactured or that they are the most current models available from the manufacturer thereof.

10. LIMITED WARRANTY and DISCLAIMER: Each item of New Equipment is entitled to the benefits of such warranties as are made in writing by the manufacturer thereof, as set forth on the manufacturer's warranty form in effect at the time this order is accepted by Seller. If it is expressly noted on (Page 1) of this Order that there is a separate warranty of Seller that applies to one or more specified item or items of New or Used Equipment, such item or items are entitled to the benefits of such warranty as set forth on Seller's warranty form for such warranty in effect at the time this Order is accepted by Seller, subject to any disclaimers of warranties and limitations of remedies set forth in such form, as well as to the disclaimers of warranties and limitations of remedies set forth below. Purchaser acknowledges receipt of the manufacturers' and, if applicable, Seller's current warranty forms for the items of Equipment purchased under this Order. EXCEPT FOR A WARRANTY OF TITLE BY SELLER, SELLER MAKES NO WARRANTY WHATSOEVER WITH RESPECT TO ITEMS OF USED EQUIPMENT, AND PURCHASER AGREES THAT IT HAS PURCHASED ALL SUCH ITEMS "AS IS" WITH ALL FAULTS AND DEFECTS.

11. WARRANTY PROCEDURES: Purchaser shall promptly notify Seller of any claim under any special warranty (such notice to be in addition to compliance with the procedural requirements of the warranty) and to make the affected item of Equipment available for inspection by Seller. Any replacements or repairs to be made by Seller as a warranty representative of the manufacturer shall be made at a repair and service facility of Seller or it's designee during regular business hours, the cost of the transportation of the Equipment to and from the service facility of Seller or its designee and the cost of the Seller's personnel traveling to and from the location of the Equipment and related cost shall be borne solely by Purchaser. The failure of any item of Equipment purchased hereunder to fulfill any applicable warranties shall not affect the liability of Purchaser to Seller for the purchase price of that item or any other obligation of Purchaser to Seller.

12. DISCLAIMER and RELEASE: THE SOLE AND EXCLUSIVE REMEDY OF PURCHASER FOR DEFECTIVE ITEMS OF NEW EQUIPMENT SHALL BE AS PROVIDED IN THE MANUFACTURER'S WARRANTY, ANY OTHER RIGHTS PROVIDED BY LAW AGAINST THE MANUFACTURER, AND ANY APPLICABLE SELLER'S WARRANTY REFERRED TO IN PARAGRAPH 10 EXCEPT FOR ITS OBLIGATION TO DELIVER THE EQUIPMENT IN ACCORDANCE WITH THE EXPRESS TERMS AND CONDITIONS OF THIS ORDER, SELLER SHALL HAVE NO OTHER WARRANTIES, OBLIGATIONS OR LIABILITIES, EXPRESS OR IMPLIED, ARISING BY LAW OR OTHERWISE, WITH RESPECT TO ANY NONCONFORMANCE OR DEFECT IN ANY ITEM PURCHASED HEREUNDER, INCLUDING BUT NOT LIMITED TO: (A) ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. (B) ANY IMPLIED WARRANTY ARISING FROM COURSE OF PERFORMANCE, COURSE OF DEALING, USAGE, OR TRADE. (C) ANY OBLIGATION, LIABILITY, RIGHT, CLAIM, OR REMEDY FOR LOSS OF OR DAMAGE TO ANY EQUIPMENT.

13. EXCLUSION of CONSEQUENTIAL and OTHER DAMAGES: SELLER SHALL HAVE NO OBLIGATION OR LIABILITY, WHETHER ARISING IN CONTRACT (INCLUDING WARRANTY), TORT (INCLUDING ACTIVE, PASSIVE, OR IMPUTED NEGLIGENCE) OR OTHERWISE, FOR LOSS OF USE, REVENUE OR PROFIT, COST OF CAPITAL, COST OF SUBSTITUTE EQUIPMENT, ADDITIONAL COST INCURRED BY PURCHASER AT ITS PLANT OR IN THE FIELD (WHETHER BY WAY OF CORRECTION OR OTHERWISE), CLAIMS BY PURCHASER, PURCHASER'S CUSTOMERS, OR OTHER THIRD PARTIES FOR DAMAGES RESULTING FROM PERSONAL INJURY OR PROPERTY DAMAGE OR ANY OTHER INCIDENTAL OR CONSEQUENTIAL DAMAGE WITH RESPECT TO ANY NONCONFORMANCE OR DEFECT IN ANY ITEMS PROVIDED HEREUNDER.

14. PURCHASER'S RESPONSIBILITIES: Except to the extent provided in the express warranties under paragraph 10, Purchaser agrees that, even though it may receive technical information, drawings, or advice from Seller, Purchaser will have sole responsibility (a) for the safety, operation, and performance of the Equipment, (b) for its suitability for Purchaser's intended use, and (c) where the Equipment is to be used as part of a power, propulsion, or other system, the design and performance of such systems, and the adequacy of such system for the particular needs of the Purchaser or any other user of the Equipment. Section . Item 12.

15. PURCHASER'S INDEMNITY: PURCHASER SHALL INDEMNIFY, DEFEND, AND SAVE SELLER AND ITS AGENTS AND EMPLOYEES HARMLESS FROM AND AGAINST ALL CLAIMS, LIABILITIES, AND CIVIL PENALTIES, INCLUDING COSTS AND EXPENSES (INCLUDING ATTORNEYS' FEES) INCIDENT THERETO OR INCIDENT TO SUCCESSFULLY ESTABLISHING THE RIGHT TO INDEMNIFICATION, FOR INJURY TO OR DEATH OF ANY PERSON OR PERSONS, INCLUDING EMPLOYEES OF PURCHASER, OR FOR LOSS OF, OR DAMAGE TO ANY PROPERTY, INCLUDING EQUIPMENT, OR FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES ARISING OUT OF OR IN ANY WAY RELATED TO THE POSSESSION, USE, MAINTENANCE, OR OPERATION OF THIS EQUIPMENT, WHETHER OR NOT ARISING IN TORT OR CAUSED IN WHOLE OR IN PART BY THE NEGLIGENCE OF SELLER, WHETHER ACTIVE, PASSIVE, OR IMPUTED. TO THE EXTENT OF THIS INDEMNITY, PURCHASER HEREBY WAIVES ANY IMMUNITY PROVIDED BY TITLE 51 REVISED CODE OF WASHINGTON OR ANY OTHER INDUSTRIAL INSURANCE LAW OR WORKERS COMPENSATION STATUTE. IF THIS INDEMNITY IS LIMITED IN SCOPE BY OPERATION OF LAW THEN IT SHALL EXTEND TO THE FULL EXTENT ALLOWED BY SUCH LAW.

16. INSURANCE: Purchaser is solely responsible for any loss or damage that occurs to any item or items of Equipment after delivery to Purchaser, and to such loss or damage shall diminish any obligation of Purchaser to Seller hereunder. At all times following delivery, Purchaser agrees to maintain one or more policies insuring the Equipment, in an amount not less than the full amount of the Unpaid Balance from time to time remaining unpaid against all hazards generally covered by extended coverage hazard insurance and against any other hazards required by Seller. Each such policy shall name Seller as an additional insured and loss payee and shall provide that no cancellation or material changes to the policy will be effective as to Seller unless Seller has been given written notice at least thirty (30) days prior to the effective date thereof. Purchaser agrees, if Seller request, to deliver to Seller copies of all such policies or certificates of the insurers evidencing such coverage.

17. DEFAULT: If Purchaser fails to pay when due any amount owing to Seller, or to perform any other obligation to Seller hereunder or otherwise, or if Purchaser becomes insolvent or makes an assignment for the benefit of creditors, or if there shall be instituted by or against Purchaser any proceeding under any bankruptcy, insolvency, or similar law of any jurisdiction, or for the appointment of a receiver or trustee in respect of any Purchaser's property, or if the Seller reasonably believes that Purchaser is unable to meet its debts as they mature, then, in addition to any other rights and remedies that Seller may have, Seller may, upon notice to Purchaser at any time, declare the entire Unpaid Balance immediately due and payable, require progress payments for the Equipment, require payment for the Equipment in cash upon delivery, apply amounts held for Purchaser's account hereunder or otherwise to the Unpaid Balance or to any other obligations of Purchaser to Seller, or terminate all of Seller's obligations under this Order.

18. NON-WAIVER: No term or condition of this Order shall be deemed waived and no breach excused, unless such waiver or excuse is in writing signed by the party claimed to have waived or executed. Any such waiver in a particular instance shall not constitute a waiver of future compliance with such term condition.

19. NOTICES: If Purchaser fails to pay when due any amount owing to Seller, or to perform any other obligation to Seller hereunder or otherwise, or if Purchaser becomes insolvent or makes an assignment for the benefit of creditors, or if there shall be instituted by or against Purchaser any proceeding under any bankruptcy, insolvency, or similar law of any jurisdiction, or for the appointment of a receiver or trustee in respect of any Purchaser's property, or if the Seller reasonably believes that Purchaser is unable to meet its debts as they mature, then, in addition to any other rights and remedies that Seller may have, Seller may, upon notice to Purchaser at any time, declare the entire Unpaid Balance immediately due and payable, require progress payments for the Equipment, require payment for the Equipment in cash upon delivery, apply amounts held for Purchaser's account hereunder or otherwise to the Unpaid Balance or to any other obligations of Purchaser to Seller, or terminate all of Seller's obligations under this Order.

20. ASSIGNMENT: This Order may not be assigned or otherwise transferred by Purchaser in whole or in part without Seller's prior written consent. Subject to this limitation on assignment and transfer, the terms and condition of this Order shall bind and benefit the parties and their respective successors and assigns.

21. SEVERABILITY: Should any provision of this Order be found by a court of competent jurisdiction to be invalid, illegal, or unenforceable the remaining provisions shall not be affected or impaired thereby except to the extent reasonably necessary to preserve the intent of the parties.

22. MERGER; NO CREDIT AGREEMENT: The terms and conditions of this Order merge and supersede all prior and contemporaneous agreements and negotiations regarding the subject matter hereof, except for any agreements entered into pursuant to Paragraph 4 above. ORAL AGREEMENTS OR ORAL COMMITMENTS TO LOAN MONEY, EXTEND CREDIT, OR TO FORBEAR FROM ENFORCING REPAYMENT OF A DEBT ARE NOT ENFORCEABLE UNDER WASHINGTON LAW.

23. ATTORNEYS' FEES; APPLICABLE LAW: In any suit or action arising out of this Order, the losing party shall pay to the prevailing party its reasonable attorneys' fees and all other cost, fees, and expenses incurred by the prevailing party at trial and upon appeal. This Order shall be governed by and construed in accordance with the laws of the State of Washington.

24. INVALIDITY: Each provision of this shall be considered separable, and if for any reason any provision herein is determined to be invalid, such invalidity shall not impair or otherwise affect the validity of the other provisions of this agreement. If any provision is deemed to be invalid, it shall be modified, if possible to the extent necessary to remove such invalidity.

25. LIKE ASSIGNMENT: PURCHASER IS HEREBY NOTIFIED THAT SELLER HAS ASSIGNED TO "HGI EXCHANGE LLC" ACTING SOLELY IN IT'S CAPACITY AS SELLER'S QUALIFIED INTERMEDIARY, RIGHTS TO ACCEPT AND RECEIVE ALL CONSIDERATION PAYABLE BY PURCHASER (INCLUDING ALL MONEY AND ANY TRADE-IN), BUT NONE OF SELLER'S OBLIGATIONS IN THIS SALE WITH RESPECT TO THE PURCHASE OF QUALIFIED LKE/RENTAL EQUIPMENT FOR THE PURPOSES OF COMPLETING A LIKE-KIND EXCHANGE UNDER SECTION 1031 OF THE INTERNAL REVENUE CODE OF 1986, AS AMENDED.

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INITIAL HERE _____



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Caterpillar's process for performing remote diagnostics and making available remote software and firmware updates and upgrades, such as configuration, patches, bug fixes, new or enhanced features, etc., for Assets and Devices is described in the [Cat® Remote Services – Software Update Process for select Product Link™ Telematics and Cat Equipment Control Module Software](#) document (the "RSP Document") The RSP Document can be reviewed at https://www.cat.com/remoteservicesprocess?_ga=2.245276421.1412167159.1561985855-475983137.1559312215.

Company acknowledges and agrees to data transmission to Caterpillar via devices installed on Company equipment or by other means as outlined and described in the DGS, and grants to Caterpillar the right to collect, use, and share such information, including to its Distribution Networks or other affiliates, in accordance with the [Caterpillar Data Governance Statement](#) . Company's authorization also applies to any data and information previously collected by Caterpillar.

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Company

Company (Print)

Company Representative (Print)

Signature

Date

FOR DEALER USE ONLY
Company UCID
Company Representative CWS ID
Main Store Dealer Code
Dealer Representative Name
Dealer Representative CWS ID



Bid Specifications: PA250V-T4F

Section . Item 12.

MANUFACTURER BRAND MODEL ENGINE	BOBCAT COMPANY BOBCAT PA250VWDO TIER 4 FINAL		
	Low Pressure Setting		High Pressure Setting
Make Model # of Cylinders Displacement (cu in/l) Rated Speed (rpm) Idle Speed (rpm) BHP @ Rated Speed (SAE hp/kW) Fuel/Cooling Electrical Voltage Engine Oil Capacity (US Quarts/Liters) Radiator Coolant Capacity (US Gal/Liters) Altitude Capability (Feet/Meters) Fuel (GPH/LPH): 75% Load 100% Load Fuel Tank Capacity (gal/l) Min Operating Time (Hours)		Doosan D2.4L 4 147 / 2.4 DIESEL/WATER 12 9.6 / 9.1 2.6 / 9.8 10,000 / 3048	2200 1700 72.6 (54.1) 2.8 / 10.6 3.1 / 11.7 34.5 / 130.6 8.7
COMPRESSOR			
Type Free-Air Delivery (cfm/l-sec) Rated Operating Press (psig/bar) Pressure Range (psig/bar) Air Discharge Outlet Size (in/mm) Air Discharge Outlet Quantity Separator Tank Volume (US Gal/Litres) Oil Capacity (Initial Fill) (US Gal/Litres)	250 / 118 100 / 7	ROTARY SCREW – SINGLE STAGE 80 to 175 / 5.5 to 12.1 0.75" NPT 2 5.0 / 18.9 3.5 / 13.3	210 / 99 150 / 10.3
DIMENSIONS W/RUNNING GEAR			
Overall Length (in/mm) Overall Width (in/mm) Overall Height (in/mm); less lifting eye Track Width (in/mm) Tire Size Shipping Weight (lb/kg) no fuel Working Weight (lb/kg) with fuel		142.7 / 3625 68.8 / 1746 67.3 / 1710 60.3 / 1530 15" 2357 / 1069 2595 / 1177	
DIMENSIONS WITHOUT RUNNING GEAR			
Overall Length (in/mm) Overall Width (in/mm) Overall Height (in/mm); add 5" (127 mm) for lifting eye Shipping Weight (lb/kg) no fuel Working Weight (lb/kg) with fuel		94.6 / 2403 49.3 / 1252 56.3 / 1431 2147 / 974 2385 / 1082	

STANDARD FEATURES

PACKAGE

- Instrument and control panel with lockable door, front mounted.
- Shock mounted engine and compressor.
- Full length lockable side doors with pneumatic lift springs and no-rust aluminum hinges.
- Rear access panel for cleaning heat exchangers.
- Heavy-duty suspension running gear with 15" tires.
- E-Z lube axle-bearing fittings.
- "A" frame drawbar with safety chains and hooks.
- Detachable drawbar.
- 3 position adjustable height hitch-pintle eye type; (3" inside diameter).
- Retractable heavy-duty screw jack with pad foot.
- Removable resilient polyethylene fenders.
- Enclosure 14-gauge sheet metal with durable textured paint.
- Trailer running gear, 2 tail lights for running, brake, and turn signals; 4-wire cable, side marker lights, reflectors, and license plate light to comply with US DOT/Federal MVSS 49CFR571.
- Single point, external lifting bail.
- Galvanneal Enclosure.
- Large interior tool box (61" long x 10"wide x 14" deep).
- Engine mounted pusher fan (cool box).
- Rain cap exhaust.

COMPRESSOR

- The compressor type shall be a single stage, oil flooded, asymmetrical rotary screw.
- Two-stage, heavy duty, dry type air cleaner with replaceable element located inside the enclosure.
- 25-micron spin-on oil filter element.
- Oil separation system: Two-stage system with remote, no-spill, spin-on separator element and vertical tank with sight gauge and over-fill protection.
- Air-to-oil finned tube oil cooler.
- Engine direct driven flexible coupling.
- Two-year or 4000-hour warranty. Five years or 10,000-hour warranty available when Bobcat fluids and filters are used.

ENGINE

- Two-stage, heavy duty, dry type air cleaner with replaceable element located inside the enclosure.
- Oil drain access cover.
- Electric starting system with Glow Plugs and 1000 CCA batteries.
- A fuel/water separator, a replaceable fuel filter, and a fuel tank drain.
- Two-year or 4000-hour warranty. Five years or 10,000-hour warranty available when IR fluids and filters are used.
- See through, no rust, polyethylene, 34.5-gallon fuel tank.
- Rain cap.

SAFETY FEATURES

- Starter protection prevents engagement while alternator is turning.
- Automatic safety shutdowns: high discharge air temperature, low engine oil pressure, and high engine coolant temperature, and low fuel level.
- Manual and automatic blowdown valves.
- Minimum pressure device.
- ASME safety relief valve.
- Fan guard.
- Towing safety chains with safety hooks.
- Trailer lighting and electric brakes comply with US DOT/Federal MVSS 49CFR571.
- Operating and maintenance manual.
- Operating and safety decals.

COMPRESSOR

- The compressor type shall be a single stage, oil flooded, asymmetrical rotary screw.
- The actual air delivery in low pressure mode shall be 250 cfm (7.1 M³/min).
- The actual air delivery in high pressure mode shall be 210 cfm (5.9 M³/min).
- The rated operating pressure in low pressure mode shall be 100 psig (8.62 bar).
- The rated operating pressure in high pressure mode shall be 150 psig (10.3 bar).
- The pressure range shall be 80-175 psig (5.5-12.1 bar).
- The regulation system shall be 100% stepless.
- The air service valve shall be (2) ¾"

INSTRUMENT AND CONTROLS

- Large 5" LED lighted pressure gauge and CAN driven digital function interface display within the control panel that displays:
 - Engine RPM (Default Screen)
 - Ambient Temperature
 - Airend Temperature
 - Separator Tank Temperature
 - Coolant Temperature
 - Manifold Temperature
 - Engine Target RPM
 - Manifold Pressure
 - Engine Oil Pressure
 - Regulation System Pressure
 - Ambient Pressure
 - Battery Voltage
 - Diagnostic fault codes with text for trouble shooting
 - Fuel Level Percentage Option (Becomes Default Screen when fuel sender is plugged in)
- LED lighted power button.
- Hour meter
- Rubberized button interface that controls engine crank with oil pressure by-pass, engine stop, high/low pressure selection, service air, and digital screen enter key.
- Convenient start-up controls with unloaded warm up and push-button starting
- Dual pressure regulation. Two settings are 100 psig/low and 150 psig/high. The pressure range is 80 to 175 psig.

FACTORY INSTALLED OPTIONAL FEATURES

INSTRUMENT AND CONTROLS

- Fuel level display with low fuel level shutdown
- Air/oil separator element service indicator (on separator tank).

TOWING OPTIONS

- 2" or 2-5/16" ball coupler.
- Long drawbar (85").
- 8-position adjustable height hitch (19" to 33", 2" increments).
- Electric brakes; with or without parking brake, Hydraulic brakes; with or without parking brake, or parking brake only. Towing lights - four tail lights with reflectors.

MISCELLANEOUS OPTIONS--FACTORY INSTALLED

- Hose reel - 100' capacity for 3/4" (19mm) ID hose, single **OR** double reel with OSHA valve (s), and 3/4" globe type service valves. Plus, two extra 3/4"(19mm), 1/4 turn service valves on reel base.
- Hoses 50' (15.2m) or 100' (30.5m) either installed on reel or shipped loose.
- Hose bracket mounted on drawbar; holds up to 100'x3/4" hose.
- 2-quart line oiler; shipped loose or will be mounted if ordered with hose reel.
- Minimum pressure valve.
- Less running gear (less axle, fenders, wheels, and drawbar).
- Spare tire shipped loose.
- Spare tire mounted if space available on the long drawbar (85")
- Central drains (running gear and less running gear).
- Spark arrestor.
- Additional service outlets.
- Rear bumper.
- Mud flap on each fender.
- Rear stabilizer screw jack with padfoot.
- Pad foot or pneumatic wheel instead of caster wheel.
- OSHA valves (must be sized for cfm of the air-consuming device).
- Engine block heater (110volt/1ph/60hz).
- Air filter safety element (three stage filtration).
- Fuel tank strainer
- Fuel tank drain
- Locking fuel fill (lock not included).
- Key lock side doors with 2 keys.
- Special paint - lead free only (requires DuPont paint number for Elite®)
- Amber roof light; revolving or strobe.
- Extra manuals

SPECIFICATIONS WITH COMMON OPTIONS*

*indicates factory installed options in text below.

TYPE:

- Self contained, fully enclosed, diesel engine driven, heavy duty portable air compressor mounted on a two- wheel trailer with a minimum rated capacity of 210 cfm, free air delivery, at an operating pressure of 150 and of 250 cfm, free air delivery at an operating pressure of 100 psi in accordance with ISO 1217.
- The rated pressure shall be measured after oil separation.

GENERAL:

- The equipment shall be a standard product of the manufacturer. The compressor unit shall meet the US/EPA noise level regulations of 76 dBa at 7 meters.
- The manufacturer shall have local parts and service facilities capable of complete machine overhaul, ensuring minimum down time. Additionally, the compressor manufacturer shall have a flexible airend repair program; i.e., parts and training may be obtained to make repairs, or the airend may be exchanged for a new or remanufactured unit. The equipment shall adhere to the specifications contained herein.

ENGINE:

- The diesel engine shall be an industrial water-cooled four cylinder, with an intermittent rating of no less than 74 SAE brake horsepower, at 2550 rpm and 72.6 SAE brake horsepower at 2200 rpm.
- The engine shall have a 12-volt electrical system and the batteries shall have a minimum rating of 1000 cold cranking amps in accordance with SAE J537 specifications for a 30 second test.
- A dedicated heavy duty, two stage, dry type air cleaner, with replaceable element and an automatic filter maintenance indicator, shall be used to filter intake air.
- The fuel system shall include a no-rust polyethylene fuel tank with a minimum capacity of 34.5 gallons, a fuel/water separator, a replaceable fuel filter, and a fuel tank drain.
- Engine starting and warm up shall be achieved with Glow Plugs and the compressor in the no-load state.
- The engine oil drain shall have an access cover.

COMPRESSOR AIREND:

- The compressor airend shall be oil flooded rotary screw type with asymmetrical rotor profiles incorporating tapered roller thrust bearings.
- The airend shall be driven through a flexible coupling to isolate engine and compressor vibrations. The coupling shall be direct drive by the engine flywheel.
- An inlet unloader valve shall be used to provide step-less engine speed control to match demand.
- A dedicated heavy duty, two stage, dry type air cleaner, with replaceable element, and automatic filter maintenance indicator shall be used to filter intake air.

COOLING SYSTEM:

- The engine and airend heat exchangers shall be finned tube type coolers arranged for easy cleaning. Access panel shall be on the rear enclosure for cleaning accessibility.
- The cooling air fans shall be mounted to drawing cool air through the compressor unit before entering the heat exchangers to maintain internal package temperatures of no more than 20 degrees F above that of the ambient.
- The radiator fill shall be easily accessible for routine maintenance and protected by a cover.

COMPRESSOR OIL SYSTEM:

- The compressor oil system shall incorporate a vertical separator tank, a temperature bypass valve, an oil cooler, and a 25-micron spin-on oil filter. The separator tank shall meet ASME Section VIII code requirements, have a minimum volume of 6 gallons (22L), and include an oil level sight gauge and over-fill protection.

TRAILER:

- The trailer shall be a two-wheel design using heavy duty suspension running gear with 15" tires, E-Z Lube axle bearing fittings, and a trackwidth of no less than 60".
- The trailer shall be of welded steel construction and include a replaceable, bolt-on "A frame" drawbar with three position hitch, safety chains with hooks, screw jack with caster wheel resilient polyethylene bolt-on fenders, electric brakes with break-away switch, with recessed towing lights, reflectors, side marker lights, and lighted license plate bracket.
- Trailer lighting and brakes to comply with US DOT/Federal MVSS 49CFR571.
- The engine and airend shall be rubber mounted directly to the trailer to minimize vibration.
- An external, single point, lifting bail capable of lifting the complete unit shall be included.

ENCLOSURE:

- A 14-gauge (.075"/1.91mm) galvanized sheet metal housing shall fully enclose the compressor unit providing protection as well as noise attenuation. Enclosure shall be protected by durable textured paint.
- A dedicated tool storage area with a minimum depth of 14"(.35m), minimum width of 10"(.25m), and length of 61"(1.54m), shall be incorporated within the enclosure.
- Access for routine maintenance and tool storage shall be provided through large full-length side doors.
- These doors shall be lockable and equipped with no-rust aluminum hinges and pneumatic lift springs.

INSTRUMENTS & CONTROLS:

- The instruments and controls shall be clearly labeled and located on the front of the unit, accessible without opening the main side doors, and protected with a separate unobstructed lockable door.
- Engine starting shall be achieved using a push button that includes engine oil pressure bypass and unloaded warm-up/start run.
- An electronic micro-processor control interface system shall provide digital data on operation, control, warning, and fault signal diagnosis of the compressor and engine.
- The instrument panel shall include the following LED lighted function displays: hour meter, tachometer, discharge air pressure, discharge air temp, engine oil pressure, engine coolant temp, optional low fuel level and shutdown, and all safety shutdowns.
- Diagnostic fault codes with text explanation shall indicate alternator charge malfunction warning, optional low fuel level shutdown, and all safety shutdowns.
- Multiple fault codes with text support shall be available for trouble shooting.

SAFETY FEATURES:

- The compressor unit shall incorporate the following features to ensure operator safety and to protect the equipment: fan guards meeting OSHA recommendations, operating and maintenance manuals, operating and safety decals in accordance with ANSI Z535.4-1996, automatic and manual blowdown valves, an ASME approved pressure relief valve on the oil separator tank, a starter protection system to prevent cranking of the engine starter when the alternator is turning, safety shutdown devices in case of high compressor discharge air temperature, low engine oil pressure, high engine coolant temperature, and low fuel.

WARRANTY:

- The air compressor package shall be warranted to be free of defects in material and workmanship on all components for a period of one year or 2000 operating hours, whichever occurs first. Tires and battery carry the manufacturer's warranty. The engine/air end power train shall be warranted for two years or 4000 hours, whichever occurs first.

*indicates options in text above.

733 East Whitney Road
Anchorage, Alaska 99501



Direct:907-290-8522
Store: 907-276-5050

PROPOSAL

To: City of Dillingam

Date: January 30th 2025

F.O.B. Anchorage

Delivery: 6-8 Weeks

Attn:

Terms

WE ARE PLEASED TO OFFER THIS PROPOSAL AS FOLLOWS, SUBJECT TO APPROVED TERMS AND CONDITIONS

Quantity	Equipment Description	Unit Price	Total
1	LBM-C-EE 25 Foot Wheel Loader Boom (Tier 5 30,000 lb. or larger loader) includes four-function proportional control joystick, hydraulic actuator, and polycarbonate safety shield.	\$117,000	\$117,000
1	DBR060-H 60" Boom Rotary	\$18,000	\$18,000
1	WL Hooks Wheel Loader Hooks (Non-Standard)	\$9,700	\$9,700
1	Freight estimate N. Dakota to Anchorage, AK	\$5,000	\$5,000
2	Blade kits	\$350	\$700
4	Skid shoe 42-0069	\$85	\$340
2	Bolt kit skid shoe 11-3610	\$25	\$50
1	Estimate frieght Anchorage to Dillingham Minimum 1/2" thick polycarbonate operator protection required. Some applications may require additional protection.	\$4,000	\$4,000
			\$154,790

ENTER OUR ORDER FOR THE ABOVE:

PURCHASER _____
 BY: _____
 TITLE _____
 DATE _____

CONDITIONS:

Prices are subject to change and will be those in effect at time of delivery.
 Delivery date is based upon our existing stock or a promise given by our supplier and is subject to delay for conditions beyond our control.

CRAIG TAYLOR EQUIPMENT COMPANY

THANK YOU FOR YOUR BUSINESS!

email: j.ebert@ctek.com

www.craigtaylorsequipment.com



Yukon Equipment

2020 E 3rd Ave
Anchorage, AK 99503
United States
Phone: (907) 277-1541

Quote Number: **663-QTE0001**
Issue Date: **Aug 26, 2025**
Quote Expires: **Sep 25, 2025**
Sales Person: **John Bill**
john.bill@yukoneq.com

Bill to:

City of Dillingham Public Works
Phil Baumgartner
810 West 2nd Avenue
Dillingham, AK 99576
United States
publicworks@dillinghamek.ak.us
(907) 842-4598
(907) 842-5048

Ship to:

City of Dillingham Public Works
Phil Baumgartner
810 West 2nd Avenue
Dillingham, AK 99576
United States
publicworks@dillinghamek.ak.us
(907) 842-4598
(907) 842-5048

Item	Unit Price	Qty	Total
MT7 Municipal Tractor 74HP with 16" radial (LT245/75R)	\$168,706.00	1	\$168,706.00
51" Sierra snowblower w/ sidewalk chute	\$21,926.00	1	\$21,926.00
Boom Flail Requires Dual Loader Lug Tires)	\$36,439.00	1	\$36,439.00
Infrared asphalt heater (requires generator)	\$18,613.00	1	\$18,613.00
Generator with security fence	\$24,014.00	1	\$24,014.00
48" Pickup Sweeper	\$10,963.00	1	\$10,963.00
Tariffs Subject to Change per continual Tarriff environment. Approximated to:	\$24,170.00	1	\$24,170.00

Subtotal	\$304,831.00
Sales Tax (0%)	\$0.00
Shipping	\$0.00
Total	\$304,831.00

FOB Canada to Dillingham, AK
Sourcewell Discount Included to prices: City of Dillingham Account # 94231
Prices are approximate and are subject to change as they are 2025 prices

- MT7 Features Includes:
Summer Tires (31x13.5x15)
WIFI Diagnostic Package. No monthly fees or annual fees
Ride Control
Rear License Plate Bracket and Light
Break-in Filter Kit
Heated Mirrors
Sun Visor
Heated Seat

Freight is not included as pers forecast Spring or Summer 2026
Due to the changing tariffs policies, the TARIFF price is Approximated and is subject to Change for the final cost.

Buyer's Signature

Printed Name

Date

Seller/Authorized Representative's Signature

Printed Name

Date

SOURCEWELL CONTRACT NUMBER 101221-GPV



PREPARED BY

1Point7 Inc
Barry Stonebraker

PREPARED FOR

Phil Baumgartner
City of Dillingham
Dillingham AK

QUOTE ID
25112

DATE
3/21/25

PRICING FROM
3/21/25

2024 G7 TRAILER JETTER

QUOTE ID: 25112

	OPTION DESCRIPTION	NOTES	QTY
WATER TANK OPTIONS			
STD	700 GALLON HIGH DENSITY POLYETHYLENE WATER TANK WITH 16" ACCESS COVER		STANDARD
STD	WATER FILL ASSEMBLY WITH 2" CAMLOCK WITH CAP		STANDARD
STD	WATER TANK WATER LEVEL SIGHT GUAGE		STANDARD
STD	25' FILL HOSE WITH FIREHOSE-TO-CAMLOCK ADAPTER		STANDARD
STD	2" Y-STRAINER BETWEEN WATER TANK AND WATER PUMP		STANDARD
BT1	2" AUXILLARY DRAIN VALVE ON DRIVER'S SIDE REAR		1
BT2	ADDITIONAL STRAINER FOR HYDRANT FILL (TWO TOTAL)		
ENGINE & WATER PUMP COMBINATIONS			
CD-3030	CUMMINS DIESEL ENGINE: 30 GPM / 3,000 PSI	REQUIRES 3/4" 3,000 PSI HOSE	1
STD	PILOTLESS MANUALLY ENGAGED CLUTCH WITH 5V-BELT DRIVE		STANDARD
STD	400 AMP ENGINE BATTERY DISCONNECT		STANDARD
STD	ENGINE E-STOP IN CONTROL PANEL WITH LANYARD		STANDARD
STD	15 GALLON FUEL TANK		STANDARD
STD	ELECTRONIC THROTTLE CONTROL W /GAUGE PACKAGE (FUEL LEVEL, ENGINE TEMP, RPM, OIL PRESSURE)		STANDARD
STD	ENGINE ENCLOSURE W/ LOCKING DOOR. DOOR HAS ENGINE E-STOP INTERLOCK		STANDARD
STD	HYDRAULIC PRESSURE GAUGE		STANDARD
WATER PUMP OPTIONS			
STD	5000 SERIES GIANT WATER PUMP		STANDARD
STD	SAFETY PRESSURE RELIEF VALVE		STANDARD
STD	WASHDOWN SYSTEM WITH GUN AND 25 FT HOSE (NO HOSE REEL)		STANDARD
DT1	AIR-OUT SYSTEM		1
DT2A	GLYCOL PACKAGE 8 GALLON		1
DT2B	GLYCOL PACKAGE 15 GALLON FOR DUAL REEL	ONLY COMPATIBLE WITH FT4	
DT3	COLD WEATHER RECIRCULATION	NOT COMPATIBLE WITH DT4	1
DT4	COLD WEATHER RECIRCULATION - DUAL REEL	NOT COMPATIBLE WITH DT3	
DT6	25' RETRACTABLE HOSE REEL FOR HAND GUN WITH 1/2" X 25' HOSE	RATED UP TO 4000 PSI, NOT COMPATIBLE WITH IT6A	1
DT7	PULSATION SYSTEM		1
DT8	BURNER SYSTEM RATED @4000PSI, 420 BTU @ 120 DEGREE F HEAT RISE. INCLUDES 15 GALLON GLYCOL PACKAGE	CONSULT ENGINEERING	1
HOSE REEL OPTIONS			
STD	500-800 FT CAPACITY HOSE REEL, 1/2" OR 3/4" HOSE, 4,000 MAX PSI, MAN LEVEL WIND		STANDARD
FT1	500-800 FT CAPACITY HOSE REEL, 1/2" HOSE, 4,000 MAX PSI, MAN LEVEL WIND		
FT25	LATERAL HOSE REEL - REMOVABLE - 1/4" HOSE X 150'		
FT50	LATERAL HOSE REEL - REMOVABLE - 1/2" HOSE X 150' - CHUCK FOR POWER DRIVER		
FT25A	LATERAL HOSE REEL MOUNTS ONLY - 1/4" HOSE		

FT50A	LATERAL HOSE REEL MOUNTS ONLY - 1/2" HOSE		
FT3	HYDRAULIC POWER ROTATE OF HOSE REEL		1
DUAL HOSE REEL OPTIONS			
FT4	600 FT 3/4" 3,000 PSI & 600 FT 1/2" 3,000 PSI HOSE REEL, MAN LEVEL WIND	ONLY AVAILBLE 3000 PSI OR LESS	
HOSE REEL ACCESSORIES			
FT5	DOUBLE ROLLER ON LEVELWIND	SELECT QTY 2 FOR FT4	1
FT6	MANUAL FOOTAGE COUNTER 3/4"		
FT7	MANUAL FOOTAGE COUNTER 1/2"		
FT9	DIGITAL FOOTAGE COUNTER		1
FT10	10' 3/4" LEADER HOSE WITH 6 WIRE EXTENDER		1
FT11	10' 1/2" LEADER HOSE WITH 6 WIRE EXTENDER		
FT12A-4000	1/2" X 500 FT JETTER HOSE	4000 PSI	
FT12B-4000	1/2" X 600 FT JETTER HOSE	4000 PSI	
FT12C-4000	1/2" X 800 FT JETTER HOSE - NOT COMPATIBLE WITH FT4	4000 PSI - NOT COMPATIBLE WITH FT4	
FT12D-4000	1/2" X 300 FT JETTER HOSE	4000 PSI	
FT12E-4000	1/2" X 400 FT JETTER HOSE	4000 PSI	
FT13A-3000	3/4" X 500 FT JETTER HOSE	3000 PSI	1
FT13B-3000	3/4" X 600 FT JETTER HOSE	3000 PSI	
FT13C-2500	3/4" X 800 FT JETTER HOSE - NOT COMPATIBLE WITH FT4	2500 PSI - NOT COMPATIBLE WITH FT4	
GUAGES, ALARMS & REMOTES			
GT1	LOW WATER WARNING LIGHT AND ALARM		
GT2A	KAR-TECH WIRELESS REMOTE: E-STOP, ENGINE THROTTLE, PULSE (IF DT7 SELECTED)		
GT3A	KAR-TECH WIRELESS REMOTE: E-STOP, ENGINE THROTTLE, PULSE (IF DT7 SELECTED), WATER ON / OFF, REEL IN / OUT	NOT COMPATIBLE WITH FT3 POWER ROTATE	1
GT4A	KAR-TECH WIRELESS REMOTE: E-STOP, ENGINE THROTTLE, PULSE (IF DT7 SELECTED), WATER ON / OFF, REEL IN / OUT, COMPATIBLE WITH POWER ROTATE	MUST SELECT FT3 POWER ROTATE	
GT5A	UPGRADE GT3A OR GT4A TO AACOM WIRELESS REMOTE SYSTEM	MUST SELECT GT3A OR GT4A	
LIGHTING OPTIONS			
HT1	ARROWSTICK W CONTROL BOX & MOUNTING BRACKET LED		1
HT2	STROBE LIGHTS QTY 4 LED FLAT ONE EA. CORNER		1
HT3	STROBE LIGHT QTY 1 W / LMB GUARD LED		
HT4	CONTROL PANEL LIGHT		1
HT5	WORK LIGHT TOP OF TANK LED		2
HT6	WORK LIGHT MANHOLE LED		1
HT7	WORK LIGHT OTHER LED		
HT8	12 VOLT POWER OUTLET		1
STORAGE OPTIONS			
IT2	STORAGE BASKETS IN TRAILER FRAME		1
IT3	LOCKABLE TOOLBOX ON TONGUE	NOT COMPATIBLE WITH VIPER	1
IT4	FILL HOSE TRAY		1
IT5	CONE HOLDER		1
IT6A	CS TOOLBOX FENDER MOUNT 48"	NOT COMPATIBLE WITH DT6	1
IT6B	DS TOOLBOX FENDER MOUNT 48"		
IT6C	CS TOOLBOX FENDER MOUNT 30"		
TRAILER OPTIONS			
STD	6" FRAME		STANDARD
STD	DOT LIGHT PACKAGE		STANDARD

STD	STEEL FENDERS		
STD	POWDER COATED TOUGH		STANDARD
STD	DUAL 7,000 LB GVWR AXLES		STANDARD
STD	WHEEL CHOCKS, TWO		STANDARD
TT1	PINTLE HITCH		
TT2	ELECTRIC JACK		
TT3	UPGRADE FROM STEEL TO ALUMINUM WHEELS		
TT5	UPGRADE FENDERS FROM STEEL TO ALUMINUM		
PAINT OPTIONS (CHOOSE ONE)			
STD	PAINT BLACK		STANDARD
KT1	PAINT GRAY		
KT2	PAINT ORANGE		
ACCESSORIES			
MT12	MANHOLE LIFTING HOOK		1
MT13	HYDRANT WRENCH		1
MT27	TIGER TAIL		1
BASIC NOZZLES - SINGLE REEL			
MT420	DUEBRE STANDARD NOZZLE 1/2" EXP W F/JET 20@4000		
MT430	DUEBRE STANDARD NOZZLE 3/4" EXP W F/JET 30@3000		
MT440	DUEBRE STANDARD NOZZLE 3/4" EXP W F/JET 40@2500		
PREMIUM NOZZLE KITS - SINGLE REEL			
MT520	KIT - DUEBRE GRENADE 1/2" EXP 20@4000	2 NOZZLES IN KIT	
	DUEBRE CHISEL POINT NOZZLE 1/2" EXP 20@4000		
MT530	KIT - DUEBRE GRENADE NOZZLE 3/4" EXP 30@3000	2 NOZZLES IN KIT	1
	DUEBRE CHISEL POINT NOZZLE 3/4" EXP 30@3000		
MT540	KIT - DUEBRE GRENADE NOZZLE 3/4" EXP 40@2500	2 NOZZLES IN KIT	
	DUEBRE CHISEL POINT NOZZLE 3/4" EXP 40@2500		
PREMIUM NOZZLES - ROTATING			
MT520B	DUEBRE BLUE 50 1/2" W F/JET 20@4000		
MT530B	DUEBRE BLUE 50 3/4" W F/JET 30@3000		
MT540B	DUEBRE BLUE 50 3/4" W F/JET 40@2500		
MT520W	WARTHOG WHA PRO DESCALER 1/2" 20@4000		
MT530W	WARTHOG WHR MAG S 3/4" 30@3000		
MT540W	WARTHOG WHR MAG S 3/4" 40@2500		
BASIC NOZZLE KITS - DUAL REEL			
MT630	KIT - DUEBRE STANDARD NOZZLE 3/4" EXP W F/JET 30@3000	2 NOZZLES IN KIT	
	DUEBRE STANDARD NOZZLE 1/2" EXP W F/JET 20@4000		
MT640	KIT - DUEBRE STANDARD NOZZLE 3/4" EXP W F/JET 40@2500	2 NOZZLES IN KIT	
	DUEBRE STANDARD NOZZLE 1/2" EXP W F/JET 20@4000		
PREMIUM NOZZLE KITS - DUAL REEL			
MT730	KIT - DUEBRE GRENADE NOZZLE 3/4" EXP 30@3000	4 NOZZLES IN KIT	
	DUEBRE CHISEL POINT NOZZLE 3/4" EXP 30@3000		
	DUEBRE GRENADE NOZZLE 1/2" EXP 20@4000		
	DUEBRE CHISEL POINT NOZZLE 1/2" EXP 20@4000		
MT740	KIT - DUEBRE GRENADE NOZZLE 3/4" EXP 40@2500	4 NOZZLES IN KIT	
	DUEBRE CHISEL POINT NOZZLE 3/4" EXP 40@2500		

PRICING SUMMARY

LIST PRICE OF BASE UNIT WITH OPTIONS	\$145,043.29
SOURCWELL DISCOUNT:	\$2,900.87
ESTIMATED DELIVERY: (@ \$4.00 per mile)	\$9,000.00
ESTIMATED SUBTOTAL:	\$151,142.42
SALES TAX	
TOTAL	\$151,142.42

ALL PRICES ARE IN US DOLLARS

***** UNLESS DELIVERY PRICE IS LISTED ABOVE, PRICE IS FOB FACTORY *** TERMS - NET, 15% DOWN *****

ALL ORDERS ARE SUBJECT TO CURRENT PRICES IN EFFECT AT THE TIME OF ORDER ACKNOWLEDGMENT. PRICES AND SPECIFICATIONS ARE SUBJECT TO CHANGE WITHOUT NOTICE. PRICING DISCLAIMER: WHILE WE MAKE EVERY EFFORT TO MAINTAIN AND PRESERVE PRICING ACCURACY, ALL COST INCREASES INCURRED AFTER ORDER ACKNOWLEDGMENT FOR MAJOR COMPONENTS AND GOVERNMENT MANDATED REQUIREMENTS, TARIFFS, AND RAW MATERIAL SURCHARGES WILL BE PASSED THROUGH AND ADDED TO CUSTOMER INVOICES WITH OR WITHOUT NOTICE. ALTHOUGH THE INFORMATION ON THIS QUOTATION IS PRESENTED IN GOOD FAITH AND BELIEVED TO BE CORRECT AT THE TIME OF PRINTING, WE MAKE NO REPRESENTATIONS OR WARRANTIES AS TO THE COMPLETENESS OR ACCURACY OF THIS INFORMATION. WE RESERVE THE RIGHT TO CHANGE, DELETE, OR OTHERWISE MODIFY THE PRICING INFORMATION WHICH IS REPRESENTED HEREIN WITHOUT ANY PRIOR NOTICE. WE CAREFULLY CHECK PRICING SPECIFICATIONS, BUT OCCASIONALLY ERRORS CAN OCCUR, THEREFORE WE RESERVE THE RIGHT TO CHANGE SUCH PRICES WITHOUT NOTICE. WE DISCLAIM ALL LIABILITY FOR ANY ERRORS OR OMISSIONS IN THE MATERIALS. IN NO EVENT WILL WE BE RESPONSIBLE FOR ANY DAMAGES OF ANY NATURE WHATSOEVER FROM THE RELIANCE UPON INFORMATION FROM THESE MATERIALS. PLEASE CHECK YOUR ORDER TO CONFIRM YOUR PRICING INFORMATION

TERMS: 15% DOWN PAYMENT BALANCE DUE UPON COMPLETION. IN THE EVENT OF THE PURCHASERS DEFAULT AND THE TERMINATION OF THIS SALES PROPOSAL AGREEMENT PRIOR TO START OF PRODUCTION, 25% OF THE DOWN PAYMENT SHALL BE FORFEITED AND APPLIED TO GAPVAX, INC. AS PART OF ITS DAMAGES. ONCE PRODUCTION HAS COMMENCED ON THIS SALES PROPOSAL AGREEMENT, IN THE EVENT OF THE PURCHASERS CANCELLING THE SALES PROPOSAL AGREEMENT, OR FAILING TO ACCEPT DELIVERY, OR FAILING TO COMPLETE THE SALES PROPOSAL AGREEMENT, THE ENTIRE DEPOSIT SHALL BE FORFEITED TO GAPVAX, INC. BUT SUCH FORFEITURE SHALL NOT PREJUDICE ANY OTHER REMEDY WHICH GAPVAX, INC. MAY HAVE FOR BREACH OF ANY OF THE SALES PROPOSAL AGREEMENT. IN THE EVENT OF A COMPLETED UNIT NOT BEING FUNDED IN A PROMPT AND TIMELY MANNER, AN ADDITIONAL FEE WILL OCCUR TO COVER THE ADDITIONAL FLOOR PLAN EXPENSE. FEDERAL EXCISE TAX AND DELIVERY ARE LISTED. STATE SALES TAX IS NOT INCLUDED. STATE SALES TAX AND VEHICLE REGISTRATION IS THE RESPONSIBILITY OF THE PURCHASER. EXCLUDES ALL OTHER APPLICABLE TAXES, DUTIES, TARIFFS, BROKERAGE, OR DOCUMENTATION FEES. DELIVERY, IF COORDINATED BY GAPVAX, IS \$4.00 PER MILE, \$1,000.00 MINIMUM.

SIGNATURE _____ DATE _____

Please return a signed copy to Barry@1point7.com

QUOTE ID
25112

DATE **PRICING FROM**
3/21/25 3/21/25

J E T T E R



J E T T E R



The G7 Jetter...the better jetter. Customers, dealers, and the team at GapVax have been anticipating this unit for quite some time. *“Designed by the operator, for the operator”* is the mindset behind all of our products. This was the same approach used when engineering our jetter.

Built to mimic our MC Series Combination Jetvac, operating the G7 Jetter will be a breeze for customers new and old. The user friendly design allows customers to cross train their operators on GapVax combo units and jetters. Commonly used, quality parts were incorporated so our customers will have the same dependability they’ve come to know and trust.

GapVax builds to a higher standard and value that keeps our customers coming back. Quality components, a simplistic design, and high efficiency engine all come together to give you the best jetter option out there.

The water tank is made of polyethylene plastic and offers a 300, 600, or 700 gallon option. Water is filtered through a 100 micron water filter prior to entering the pump. High pressure water from the water pump is directed to the jetter hose reel and/or washdown hose. Precise control of water pressure and flow is accomplished with the bypass valve.



An enclosed engine compartment gives this jetter a clean look with user-friendly access for engine and water pump maintenance. A mesh screen behind the door keep the operator safe from moving parts.



Water pump, washdown gun and hose are located on curbside between the tank and engine.



Enclosed control box protects operational controls and moves with the operator and hose reel for user-friendly access.





FEATURES

- Gas or Diesel
- NATM Certified Trailer
- Heavy duty powder coated trailer frame
- Trailer or skid-mount
- Triplex water pump
- High pressure water pump designated to use water up to 300 micron
- Available with 18-40 GPM; 2,000 - 4,000 PSI
- Stainless steel fluid lines under trailer
- Belt drive with 5V banded belts
- Storage baskets
- Toolbox

Jetter Hose Reel:

- **Hydraulically powered direct-drive gearbox**
- Variable speed control
- Heavy-duty (hardened steel) water swivel
- 3' (curbside) articulation from center of bearing
- 180° Rotation
- Mounted on a heavy-duty 10" bearing with external grease fittings
- Footage counter
- 800 x 3/4" capacity hose reel (other options available)

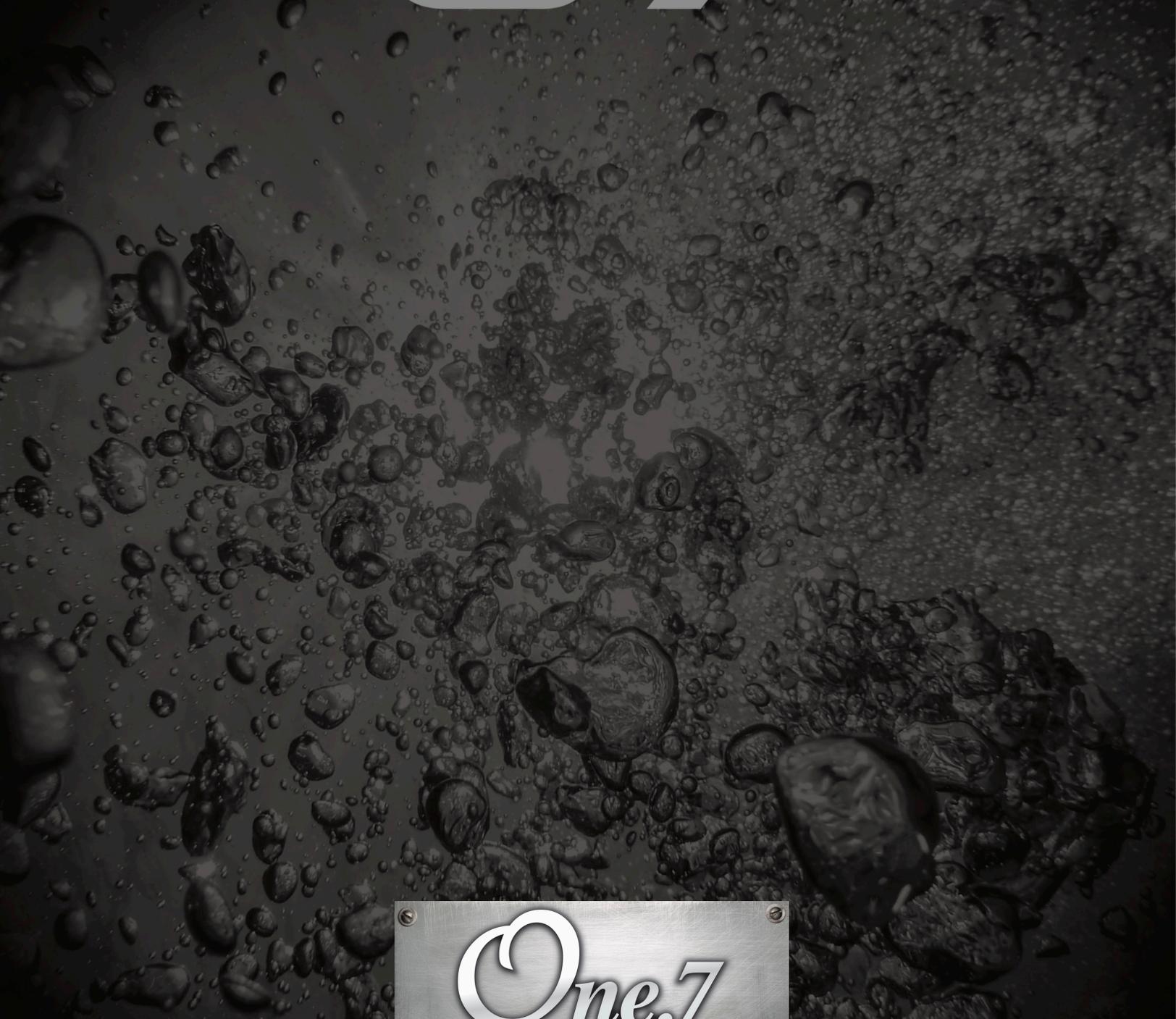


OPTIONS

- Trailer or skid mount options available
- Single axle (300 gallon)
- Engine enclosure
- Tow options
- Jack (crank or electric)
- Digital footage counter
- Power rotate on jetter reel
- Washdown reel options
- Low water alarm
- Wireless remote
- Light package options
- Toolbox and basket options
- Wheels and tire package



J E T 7 E R



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Ravensdale, WA 98051

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www.1point7.com

City of Dillingham
Fiscal Note

Agenda Date: March 12, 2026

Award EPA - Dillingham Landfill Improvements Project

ORIGINATOR: Finance Director

FISCAL ACTION (TO BE COMPLETED BY FINANCE)		FISCAL IMPACT <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
AMOUNT REQUESTED: \$3,113,000		FUNDING SOURCE City of Dillingham	
FROM ACCOUNT		Project	
3530 7060 30 81 0000 0	Engineering Services	Dillingham Landfill Improvement Project	
3530 7620 30 81 0000 0	Major Equipment		
3530 8120 30 81 1120 0	Incinerator Equipment repair		
TO ACCOUNT:	VERIFIED BY: Anita Foran	Date: 3/6/2026	

EXPENDITURES

OPERATING	FY26	FY27	FY28	FY29
EPA Landfill Grant-Engineering S	\$ 25,000.00			
EPA Landfill Grant-Major Equipm	\$ 2,958,000.00			
EPA Landfill Grant-Equipment Re	\$ 130,000.00			
TOTAL OPERATING	\$ 3,113,000.00	\$ -	\$ -	\$ -

CAPITAL	\$ -			
---------	------	--	--	--

REVENUE	-			
---------	---	--	--	--

FUNDING

EPA Landfill Grant	\$ 3,113,000.00	\$ -		
TOTAL FUNDING	\$ 3,113,000.00	\$ -	\$ -	\$ -

POSITIONS

Full-Time				
Part-Time				

Analysis: (Attach a separate page if necessary) See Resolution 2026-09
Individual expenses were rounded to nearest \$1,000 for cost overages. Engineering Services estimates to be \$12,000 to \$25,000. For this fiscal note, 25,000 was used.

PREPARED BY: Anita Foran AF March 6, 2026
DEPARTMENT: Finance
APPROVED BY: _____

File Attachments for Item:

13. R 2026-10: Set the dates for the Board of Equalization Meetings in 2026

CITY OF DILLINGHAM, ALASKA
RESOLUTION NO. 2026-10

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL SETTING THE DATES FOR THE 2026 BOARD OF EQUALIZATION ORGANIZATIONAL MEETING AND HEARINGS.

WHEREAS, AS 29.45.200 sets out the requirements governing the Board of Equalization; and

WHEREAS, Dillingham Municipal Code (DMC) 2.12.020(D) and 4.15.020(B) authorize the City Council to fix by resolution the date of equalization of taxes; and

WHEREAS, DMC 4.15.120 provides that the Board of Equalization shall be composed of three City Council members and the Mayor, with a quorum consisting of three members who will preside for hearing any appeals from determinations of the city assessors; and

WHEREAS, assessment notices for the 2026 tax year will be mailed to property owners on or before March 15, 2026; and

WHEREAS, property owners may appeal their assessed valuation by filing a written appeal with the City Clerk within thirty (30) days after the date the assessment notices are mailed; and
WHEREAS, the Board of Equalization must meet after the required notice period to hear timely filed appeals.

NOW, THEREFORE, BE IT RESOLVED by the Dillingham City Council that the following dates are established for the 2026 Board of Equalization:

1. The **Board of Equalization Organizational Meeting** shall be held in **April 2026** on a date determined by the City Council as follows: _____
2. The **Board of Equalization hearings** shall be held on **May 4, 2026 and May 5, 2026**, for the purpose of hearing appeals of assessed valuations filed within the required appeal period.
3. If the Board is unable to complete all scheduled hearings on May 4 and May 5, 2026, the Board of Equalization may **recess and reconvene as necessary to complete the hearings.**

PASSED AND ADOPTED by a duly constituted quorum of the Dillingham City Council on this _____ day of March, 2026.

Alice Ruby, Mayor

ATTEST:

Abigail Flynn, City Clerk

[SEAL]

File Attachments for Item:

Informational

Informational



PLANNING COMMISSION

Wednesday, December 10, 2025 at 5:30 PM

MINUTES

Our Vision. To have an infrastructure and city workforce that supports a sustainable, diversified and growing economy. We will partner with others to achieve economic development and other common goals that assure a high quality of living, and excellence in education.

MEETING INFORMATION

AGENDA

PLANNING COMMISSION MEETING

CITY HALL COUNCIL CHAMBERS / 5:30 p.m.
141 Main Street, Dillingham, AK 99576 (907) 842-5212

This meeting will also be available at the following online location:

<https://us02web.zoom.us/j/9204830473?pwd=10zApvePobiM7BaZXMQdp6McXr2mqg.1&omn=82141231686&jst=1>

Meeting ID: 920 483 0473

Passcode: 99576

1. Call to Order

Chair Cade Woods called the meeting to order at 5:37 p.m.

2. Roll Call

Commission Members Present:

- Cade Woods, Seat B (Chair)
- Jenniffer DeWinne, Seat D
- Susan Isaacs, Seat E
- Misa Webber, Seat G

Commission Members Absent:

- Kaleb Westfall, Seat A (unexcused)
- Gregg Marxmiller, Seat C (excused)
- Michael Bennett, Seat F (unexcused)

Staff Present:

- Chris Maines, Planning Director (acting clerk for the meeting)

A quorum was established.

3. Approval of Minutes

June 12, 2024 – Regular Meeting

Motion to approve the June 12, 2024 Planning Commission meeting minutes.

- Moved: Cade Woods
- Seconded: Jenniffer DeWinne
- Vote: Approved unanimously

November 12, 2025 – Regular Meeting

Motion to approve the November 12, 2025 Planning Commission meeting minutes.

- Moved: Cade Woods
- Seconded: Susan Isaacs
- Vote: Approved unanimously

4. Approval of Agenda

Motion to approve the December 10, 2025 meeting agenda as presented.

- Moved: Cade Woods
- Seconded: Misa Webber
- Vote: Approved unanimously

5. Communications

Planning Director Chris Maines provided an overview of the December 2025 Planner's Report, including:

- City Council workshop outcomes related to housing and land development
 - Authorization to begin development planning for approximately 380 acres through the proposed Dillingham Community Land Trust
 - Anticipated subdivision phasing, utility planning, and future Planning Commission review
 - Updates on capital improvement planning (CIP), landfill upgrades, and grant funding status
 - Status of bike path maintenance responsibilities transitioning back to the State of Alaska
 - Ongoing coordination with Agnew::Beck on the Comprehensive Plan update
- Commission discussion followed regarding:
- Capital Improvement Program funding sources
 - Road ownership clarity and maintenance responsibility

6. Citizen Comments

No citizen comments were presented.

7. Unfinished Business

No unfinished business was acted upon.

8. New Business

Resolution: A Resolution of the Dillingham Planning Commission Recommending the City Council Direct Staff to Conduct a Comprehensive Street-by-Street Evaluation and Develop a Street Maintenance Ordinance to Bring City Practices into Compliance with Municipal Code Requirements

Planning Director Maines presented a draft resolution recommending that the City Council direct staff to:

- Conduct a comprehensive inventory and evaluation of all streets
- Clarify ownership and maintenance responsibility
- Develop a street maintenance ordinance to bring City practices into compliance with municipal code requirements

Commission discussion addressed:

- Historical lack of a formalized street inventory
- Long-term benefits for budgeting, public transparency, and grant eligibility
- Coordination with the City Code Committee

Motion to approve the resolution recommending City Council action.

- Moved: Susan Isaacs
- Seconded: Misa Webber
- Vote: Approved unanimously

9. Commissioner Comments

Commissioners expressed appreciation for progress on housing and road planning initiatives and extended holiday well-wishes.

10. Adjournment

Motion to adjourn the meeting.

- Moved: Cade Woods

The meeting was adjourned at 8:45 p.m.

ATTEST:



Abigail Flynn, City Clerk

[SEAL]

02/19/2026

Date of Approval

CITY OF DILLINGHAM PLANNING COMMISSION

RESOLUTION NO. 2025-14

A RESOLUTION OF THE DILLINGHAM PLANNING COMMISSION RECOMMENDING THE CITY COUNCIL DIRECT STAFF TO CONDUCT A COMPREHENSIVE STREET-BY-STREET EVALUATION AND DEVELOP A STREET MAINTENANCE ORDINANCE TO BRING CITY PRACTICES INTO COMPLIANCE WITH MUNICIPAL CODE REQUIREMENTS

WHEREAS, the City of Dillingham Municipal Code Sections 17.23.090 and 17.23.100 require formal city inspection and written acceptance before the city assumes maintenance responsibility for any street; and

WHEREAS, upon investigation, the Planning Commission has determined that no street currently maintained by the City of Dillingham has the required formal acceptance documentation as mandated by Municipal Code; and

WHEREAS, the city currently maintains various streets without legal authority while refusing to maintain other dedicated streets such as Dragnet Drive and Squaw Creek Road, creating arbitrary and inconsistent treatment of property owners; and

WHEREAS, the Municipal Code contains no grandfather clause for streets developed prior to the adoption of comprehensive subdivision regulations in 1990 (Ordinance 90-03); and

WHEREAS, original subdivision developers for most existing streets are deceased and all affected parcels are now privately owned, making retroactive compliance with original subdivision approval procedures impossible; and

WHEREAS, the current inconsistent maintenance practices violate the city's own municipal code, create potential legal liability, prevent accurate budget planning, and undermine fair treatment of all property owners; and

WHEREAS, a local federally-recognized tribe has claimed city-dedicated streets, state roads, and other public rights-of-way in their Tribal Transportation Program (formerly Indian Reservation Roads) inventory and receives federal funding based on these claims, but does not maintain any of the claimed roads; and

WHEREAS, the overlapping and conflicting claims between the city, tribe, state, and private property owners create federal compliance concerns and require coordination with the Bureau of Indian Affairs and Federal Highway Administration; and

WHEREAS, the Planning Commission cannot effectively develop a Comprehensive Plan, Capital Improvement Program, or Road Priority List without first establishing clear legal authority and responsibility for street maintenance; and

WHEREAS, Municipal Code Chapter 17.19 (Street Design and Construction Standards) establishes objective engineering standards for right-of-way width, improved surface width, construction specifications, sight distances, grades, and other measurable criteria that can be applied uniformly to evaluate all existing streets; and

WHEREAS, resolving street maintenance responsibilities is a prerequisite to meaningful comprehensive planning, capital improvement programming, and coordination with federal, state, and tribal transportation authorities;

NOW, THEREFORE, BE IT RESOLVED:

SECTION 1: RECOMMENDATION TO CITY COUNCIL

The Dillingham Planning Commission recommends that the City Council adopt a resolution directing staff to conduct a comprehensive street-by-street evaluation and develop a Street Maintenance Ordinance as described herein, and refer the matter to the Code Committee for ordinance development.

SECTION 2: COMPREHENSIVE STREET INVENTORY AND EVALUATION

The Planning Commission recommends the City Council direct staff to complete within six (6) months a comprehensive inventory and evaluation of all streets within city boundaries, including:

A. Street Inventory Documentation:

1. Legal status (dedicated public right-of-way, easement, or private)
2. Right-of-way width and improved surface width measurements
3. Current city maintenance practices
4. Number of parcels served by each street
5. Integration with city street system
6. Utility infrastructure present
7. Emergency vehicle access requirements
8. Historical subdivision approval documentation

B. Engineering Assessment Using Municipal Code Standards (Chapter 17.19):

Evaluate each street against:

- Right-of-way width compliance (Section 17.19.050)
- Improved surface width compliance (Section 17.19.050)
- Construction standards (Section 17.19.100): 18" compacted gravel, 95% compaction, drainage
- Safety standards: sight distances, grades, curve radius (Sections 17.19.080, 17.19.100.J)
- Public benefit: parcels served, emergency access, network integration

C. Federal Coordination:

Staff shall coordinate with:

1. Bureau of Indian Affairs Alaska Region to obtain tribal TTP inventory and clarify overlapping claims
2. Federal Highway Administration to understand TTP eligibility and coordination requirements
3. Alaska Department of Transportation to clarify jurisdictional boundaries

D. Legal Analysis:

City Attorney shall provide written analysis of:

- Municipal code violations in current practices
- Legal liability from inconsistent maintenance
- Federal compliance issues related to tribal TTP claims
- Recommended framework for street acceptance ordinance

SECTION 3: STREET ACCEPTANCE CRITERIA

Within three (3) months of completing inventory, develop objective criteria for street acceptance based on Municipal Code standards:

A. Minimum Acceptance Requirements:

1. **Safety and Structural Adequacy** - meets minimum construction standards (Section 17.19.100)
2. **Right-of-Way Status** - dedicated public right-of-way with minimum 50-foot width
3. **Public Necessity** - serves multiple parcels or provides essential public access
4. **Integration** - connects to city street network
5. **Financial Feasibility** - reasonable ongoing maintenance costs

B. Modified Standards for Pre-1990 Streets:

Develop alternative acceptance standards for existing streets that meet minimum safety requirements even if not meeting full current code, including reduced right-of-way widths where justified by engineering analysis.

C. Non-Accepted Streets:

Streets not meeting criteria shall be designated for:

- Private maintenance responsibility with property owner notification, OR
- Vacation proceedings under Chapter 17.15, OR
- Exception road status under Section 17.07.090.E, OR

- Conditional acceptance with required property owner-funded improvements

SECTION 4: COMMUNITY ENGAGEMENT

Conduct comprehensive public process including:

- Community meetings explaining situation and approach
- Written notification to all affected property owners
- Minimum 30-day public comment period
- Government-to-government tribal consultation
- Public hearings before Planning Commission and City Council

SECTION 5: COMPREHENSIVE STREET MAINTENANCE ORDINANCE

Direct Code Committee to develop ordinance including:

A. Code Amendments:

- 1. New Section 17.23.xxx - Existing Street Acceptance:**
 - Procedures for evaluating existing streets
 - Acceptance criteria from Section 3
 - Modified standards for pre-1990 streets
 - Appeal procedures
- 2. New Section 17.23.xxx - Grandfather Provisions:**
 - Streets currently maintained meeting minimum safety standards deemed accepted
 - Formal inspection within 12 months
 - Streets not meeting safety standards subject to evaluation criteria
- 3. Amendments to Sections 17.23.090 and 17.23.100:**
 - Clarify application to new subdivisions
 - Reference new sections for existing streets

B. New Chapter: Street Maintenance Responsibilities

Including sections on:

- Definitions (City-Maintained vs. Private-Maintenance Streets)
- Official Street Inventory with four schedules:
 - **Schedule A:** City-Maintained Streets (with legal basis for each)
 - **Schedule B:** Private-Maintenance Streets (with owner responsibilities)
 - **Schedule C:** Streets Under Evaluation (with required improvements)
 - **Schedule D:** Streets Recommended for Vacation
- City maintenance obligations for Schedule A streets
- Private maintenance obligations for Schedule B streets
- Petition process for property owners to request acceptance
- Annual review and update procedures

- Effective date and transition timeline

SECTION 6: FEDERAL AND TRIBAL COORDINATION

Prior to final ordinance adoption:

1. Complete government-to-government consultation with affected tribe
2. Obtain written BIA guidance on coordination procedures
3. Notify Federal Highway Administration of acceptance process
4. Explore opportunities for coordinated maintenance agreements using TTP funds

SECTION 7: RELATIONSHIP TO COMPREHENSIVE PLAN

Resolution of street maintenance responsibilities is prerequisite to development of Comprehensive Plan transportation element, Capital Improvement Program, and Road Priority List. Street inventory shall be incorporated as official transportation facilities inventory in Comprehensive Plan.

SECTION 8: TIMELINE

- **Months 1-6:** Street inventory and evaluation
- **Months 4-6:** Community engagement begins
- **Months 7-9:** Acceptance criteria development and federal coordination
- **Months 10-12:** Code Committee drafts ordinance
- **Month 12:** Planning Commission review
- **Month 13:** City Council hearings and adoption
- **Months 13-24:** Implementation and transition

SECTION 9: FISCAL IMPACT

Implementation requires staff time, engineering consultant, legal counsel, and public meeting costs. However, cost of action is significantly less than cost of continued legal violations, liability risk, budget uncertainty, and federal compliance issues.

SECTION 10: RECOMMENDATION

The Dillingham Planning Commission recommends the City Council:

1. Adopt resolution directing comprehensive street-by-street evaluation;
2. Refer to Code Committee for Street Maintenance Ordinance development;
3. Authorize necessary funding and resources;
4. Direct federal, state, and tribal coordination; and
5. Report progress to Planning Commission quarterly.

PASSED and ADOPTED by the Dillingham Planning Commission on December 10, 2025.

SEAL:


Cade Woods, Commissioner

ATTEST:


Abigail Flynn, City Clerk



ONE SEALASKA PLAZA, SUITE 302 • JUNEAU, ALASKA 99801
 TEL (907) 586-1325 • FAX (907) 463-5480 • WWW.AKML.ORG

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Member Services Continuing Education Proposed 2026 Draft Schedule

Month	Topic	Audience
January 12	ACOM Meeting: Civility	Mayors
February 23	Meeting Hero 201: Hard Meetings Clinic, Executive Session limitations, handling hostile questions, and managing public comments	Elected Officials and Staff
March 2	Title 29 + Municipal Powers (Good refresher entering session)	Elected Officials
April 6	ACOM Meeting: Budget Season Reality Check	Mayors Only
May 4 **	Ethics, Conflicts of Interest and Staying out of Trouble	Elected Officials + Staff
June 1	Roles and Boundaries with Staff: Reduce Friction and Confusion, what staff have a right to expect, performance evaluations	Elected Officials
July 6	ACOM Meeting: Staffing and Retention Challenges	Mayors
August 3	Budget 201: Having a reserve strategy, avoiding the budget roller coaster and using multiyear thinking	Elected Officials + Staff
September 8	Intergovernmental Affairs and lobbying: How to respond to state and federal actions: Resolution Writing Lab	Elected Officials
October 5	ACOM Meeting: Crisis Management	Mayors
November 2	Utility Governance and Rate Setting Basics: Why enterprise thinking matters and how to think about fees sustainably	Elected Officials + Staff
December 7	Land use, Planning, Housing Decisions: How do planning tools fit together, how to make defensible land use decisions.	Elected Officials



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February — Meeting Hero 201: Hard Meetings Clinic (Elected Officials + Staff)

Advance your skills for difficult meetings: executive session boundaries, managing public comment, and keeping order under pressure. Come for ready-to-use facilitation techniques that protect processes and improve outcomes.

March — Title 29 + Municipal Powers (For Elected Officials and Staff)

Learn how Title 29 shapes municipal authority, responsibilities, and options in Alaska. This session helps you quickly locate the “rules that matter,” connect them to local code, and apply them to real decisions.

April — ACOM Meeting: Budget Season Reality Check (Mayors)

A peer exchange on navigating budget season challenges. Compare strategies for transparency, tough tradeoffs, and building alignment when resources are tight.

May — Ethics, Conflicts of Interest, and Staying Out of Trouble (Elected Officials)

Build confidence in handling common ethics situations—conflicts of interest, disclosure/recusal, gifts, and use of position. You’ll leave with practical decision rules for protecting public trust and avoiding avoidable missteps.

June — Roles and Boundaries with Staff (Elected Officials)

Clarify governance vs. administration and learn how to provide direction without drifting into micromanagement. This session offers practical tools for communicating expectations, handling concerns, and improving governing body–staff relationships.

July — ACOM Meeting: Staffing and Retention Challenges (Mayors)

A mayor roundtable on staffing realities and sustaining capacity. Share tactics for retention, morale, and continuity of operations when vacancies and burnout are persistent.

August — Budget 201: Reserve Strategy & Multi-Year Thinking (Elected Officials + Staff)

Go beyond the annual budget to understand reserves, forecasting, and long-term financial resilience. Learn how multi-year thinking reduces surprises and supports stable service delivery.



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September — Intergovernmental Affairs & Lobbying: Resolution Writing Lab (Elected Officials)

Learn how to influence state and federal decisions that affect local authority and funding. You'll practice drafting or improving a resolution and leave with a clearer sense of what makes advocacy effective.

October — ACOM Meeting: Crisis Management (Mayors)

A peer session on leading through high-pressure events. Share communication and decision-making approaches that help stabilize operations, maintain trust, and coordinate effectively during a crisis.

November — Utility Governance & Rate Setting Basics (Elected Officials + Staff)

Understand the governing body's role in utility oversight and the basics of sustainable rate setting. This session helps you ask the right questions, balance affordability with system health, and connect utility decisions to financial stewardship.

December — Land Use, Planning, and Housing Decisions (Elected Officials)

Learn how the comprehensive plan, zoning, and local code work together—and what makes land use decisions defensible. This session clarifies roles with planning commissions and builds practical skills for navigating high-interest housing and development decisions.

Pat Pitney, President

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UNIVERSITY
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Many Traditions One Alaska

February 05, 2026

Dear Mayor, Community Leaders, and Bristol Bay Campus Advocates,

Thank you for taking the time to join the virtual town halls held in December 2025, the on-site community town hall in January during Vice Chancellor Bryan Uher's and my visit to Dillingham, and for submitting your written comments.

I appreciate the time and care taken to articulate your concerns about the sale of the Applied Sciences Building to Alaska Housing Finance Corporation (AHFC). Additionally, I truly appreciate and respect your commitment to the success of Dillingham, the Bristol Bay region, and the Bristol Bay Campus (BBC) and its mission to serve the region's students and workforce needs.

The message we heard from the community was clear. Access to the Applied Sciences Building is very important and it needs to remain a community asset. Furthermore, the community, in partnership with the campus, needs time to develop plans that will reinvigorate and sustain enrollment through the commitment of local organizations.

In response, while we value our partnership with AHFC, we have decided not to proceed with the sale of the Applied Sciences Building at this time. Keep in mind though, as a public organization, we must responsibly steward our limited public resources. We must demonstrate strong utilization of our facilities for education and training in the region. At this time, both BBC facilities are woefully underutilized, and student enrollment is as low as I've seen in my 30+ years career at the University of Alaska (UA). The higher education market is changing, and the university must change with it.

During our visit in January, there was enthusiastic community support for re-establishing the BBC advisory group. The first meeting of that group is scheduled for February 2026. We welcome the plans you inform that will bring students from across the region to campus, focused on the education and training programs most vital to the region's sustainability and growth. I was encouraged by all the good ideas shared at the town hall, and it will take a commitment to change to see if any take root.

In parallel, we will pursue additional strategies, including:

- Seek community-based or regional buyers for the Applied Sciences Building. Entities such as the Bristol Bay Area Health Corporation, Bristol Bay Native Association, Choggiung Limited, and Bristol Bay Native Corporation all share UA's interest in seeing Dillingham and the Bristol Bay Region thrive.
- Seek community-based or regional and other partners to lease space in one or both BBC facilities to improve utilization.
- Seek ways to improve operating cost efficiency, especially related to the Applied Sciences Building housing units, and use of the main BBC building.

The University of Alaska Board of Regents is holding its meeting in Dillingham, February 18-20, 2026. A community reception is scheduled the evening of February 18, 2026. The full Board meeting schedule can be found at: <https://www.alaska.edu/bor/agendas/>.

In response to your request for additional dialog, Board Chair Scott Jepsen, UAF Interim Provost and Executive Vice Chancellor Charlene Stern, UAF Interim Vice Chancellor Bryan Uher, BBC Director Alyssa McDonald, and I will meet with invited community partner representatives at 5pm, February 18, in advance of the community reception. Several of you, have or will be receiving an invite to join us for this dialog.

I want to emphasize that the University values its partnership with the Bristol Bay region and recognizes the unique role the BBC plays in workforce development, particularly in fisheries, healthcare, and other fields vital to the region's economy. Our shared objective is to ensure that educational access and opportunity are preserved and strengthened in a manner that is sustainable over the long term. UA has never wavered from its commitment to maintaining a presence in Dillingham, and must continue to examine the physical campus footprint, costs to operate, utilization, and changing academic and student needs.

Thank you again for your candid input and for your willingness to work collaboratively with us. We look forward to continued dialogue and to identifying a path forward that reflects both fiscal responsibility and our shared commitment to the students and communities of Bristol Bay and the Aleutians.

Sincerely,



Pat Pitney, President

Public Notice of Upcoming Meetings

Committee	Dates of meetings	Place	Time
Regular Council Meetings (every first Thursday of the month)	4/2/2026, 05/07/2026	City Hall	7:00 PM
Special Council Meeting	3/12/2026	City Hall	5:30 PM
Planning Commission (every second Wednesday)	3/11/2026, 04/08/2026	City Hall	5:30 PM
Code Review Committee (Every Second Thursday except in October and July)	3/10/2026, 04/09/2026	City Hall	5:30 PM
Finance and Budget (every 3rd Monday)	3/16/2026, 4/19/2026	City Hall	5:30 PM
Port Advisory (Spring and Fall)	March 19th	City Hall	6:00 PM
School Facility (3rd Wednesday in September, January and March, 2nd Wednesday in June)	3/24/2026	School Board Room	5:30 PM
MOU - Quarterly	TBD	City Hall	10:00 AM
Library Advisory Board	March	Library	5:30 PM
Friends of the Landfill , Every last Thursday of the month	3/26/2026, 04/30/2026	City Hall	10:00 AM
Public Outreach Committee	TBD		
Workshop on options for Annexation, Borough formation, Fish Tax, Processing Tax		City Hall	7:00 PM
Board of Equalization	Organizational meeting end of April on _____, & two more May 4 & 5	City Hall	5:30 PM
Joint Meeting or Workshop of School Board and City Council	March 23,	School Board Room	5:30 PM

Holidays: March 30, May 25

The Clerk can't host any meeting May 15-22

date of printing is: 3/3/2026

* Dates and times subject to change based on the availability of the committee members. Please call 907-842 5212 to confirm meeting details closer to the dates or see the City Webpage.