



CITY COUNCIL REGULAR MEETING

Thursday, August 10, 2023 at 7:00 PM

AGENDA

In compliance with the Americans with Disabilities Act, individuals needing special accommodations / during this meeting should notify the City of Dillingham at 907-842-5212 at least three working days before the meeting.

MEETING INFORMATION

AMENDED AGENDA

CITY COUNCIL REGULAR MEETING
CITY HALL COUNCIL CHAMBERS / 7:00 p.m.
141 Main Street, Dillingham, AK 99576 (907) 842-5212

This meeting will also be available at the following online location:
<https://us02web.zoom.us/j/82958010359?pwd=dwphaxewrmpgrvnrsvnc2d3ywl1zz09>

Meeting ID: 829 5801 0359; passcode: 585259
Or dial (346) 248-7799, or (669) 900-6833

CALL TO ORDER

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

- [1.](#) Minutes of May 22, 2023; Special Council Meeting
- [2.](#) Minutes of June 1, 2023; Regular Council Meeting
- [3.](#) Minutes of June 15, 2023 Regular Council Meeting
- [4.](#) Minutes of June 29 Special Council Meeting

APPROVAL OF CONSENT AGENDA

APPROVAL OF AGENDA

STAFF REPORTS

- [5.](#) Acting City Manager Goodell Report
- [6.](#) Acting City Manager Report Johnson
- [7.](#) Department Reports

PUBLIC HEARINGS

CITIZEN'S COMMENTS (Prior Notice or Agenda Items)

ORDINANCES AND RESOLUTIONS

- [8.](#) Resolution 2023-24
- [9.](#) Resolution 2023-25
- [10.](#) Action Memorandum 2023-22

UNFINISHED BUSINESS

- [11.](#) Snow Removal Plan July 2023
- [12.](#) City Owned Properties
- 13. Hyster Reconsideration
- 14. Lobbyist Report

NEW BUSINESS

- [15.](#) Council Vacancy
- [16.](#) Accepting Robert Mawson Resignation
- [17.](#) Wood-Tikchik State Park Recommendation
- [18.](#) City Manager Recruitment

CITIZEN'S DISCUSSION (Open to the Public)

MAYOR'S COMMENTS

MAYOR'S COMMENTS

COUNCIL COMMENTS

- 19. Executive Session - Ethics Complaint

ADJOURNMENT

INFORMATIONAL ITEMS



CITY COUNCIL SPECIAL MEETING

Monday, May 22, 2023 at 5:30 PM

MINUTES

CALL TO ORDER

A special meeting of the Dillingham City Council was held on Monday, May 22, 2023, at the Dillingham City Council Chambers and via video conferencing, in Dillingham, Alaska. Mayor Ruby called the meeting to order at 5:40 p.m.

ROLL CALL

Mayor Ruby was present.

Council members present and establishing a quorum (a quorum being four):

Aksel Buholm	Curt Armstrong	Michael Bennett
Perry Abrams	Kaleb Westfall	

Council members excused.

Kim Johnson

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

MOTION to approve the agenda made by Kaleb Westfall seconded by Curt Armstrong.

VOTING Yea: Council Member Armstrong, Council Member Abrams, Council Member Buholm, Council Member Bennett, Council Member Westfall

CITIZEN'S DISCUSSION (Prior Notice or Agenda Items)

No comments were made.

SPECIAL BUSINESS

1. Adopt **Resolution 2023-17**; A Resolution of The Dillingham City Council to Waive the Competitive Bid Process to Authorize the City Manager to Contract Pape Material Handling to Repair the City Dock's Hyster 1050 and Hyster 800 Forklifts.

MOTION to adopt Resolution 2023-17 made by Kaleb Westfall, seconded by Curt Armstrong.

- Noted additional quotes were obtained from Statewide Machinery Inc. and Pape Material Handling.
- Clarified that wavier was based upon DMC 4.30.130(B)
- Stated Pape Material Handling was informed of May 4, 2023, Council Action and notified they could resubmit a quote.
- Stated Statewide Machinery Inc. notified the City and Council of withdrawing quote due to feeling lack of support from City Administration and will not be taking any jobs from the City until new administration is brought on.
- Noted Pape Material Handling completed a post season 2022 assessment on the equipment.

- Commented preference to adhere to code RFP process. Commented the RFP process takes a minimum of three weeks.
- Noted past maintenance and repairs were conducted by Pape, who is a Hyster manufacturer rep.
- Disappointment expressed in local vendor unwilling to work with the City in the future, while noting understanding of anger and feeling like the process was completed incorrectly.
- Noted the City is currently using a forklift from AML, while city equipment is out of commission.
- Requested future planning for expected maintenance and equipment needs.

VOTING Yea:, Council Member Armstrong, Council Member Abrams.

VOTING No: Council Member Buholm, Council Member Bennett, Council Member Westfall

Motion fails, Resolution 2023-17 not adopted.

2. Adopt **Action Memorandum 2023-07**; Authorize the City Manager to Purchase a Tow Behind Spreader

MOTION to adopt Action Memorandum 2023-07 made by Curt Armstrong, seconded by Kaleb Westfall.

- Noted in discussions with Public Works and Assistant Finance Director of Purchasing, the selection of spreader is the best option based on current conditions with City.
- Expressed concern with spreader, not having suspension, and size, recommended looking at a highway grade spreader over garden variety.
- Suggested adding sand to the Landfill when ordered this winter.

VOTING No: Council Member Armstrong, Council Member Abrams, Council Member Buholm, Council Member Bennett, Council Member Westfall

Motion fails, Action Memorandum 2023-07 not adopted.

3. Adopt **Action Memorandum 2023-13**; Repair the Harbor Floats

MOTION to adopt Action Memorandum 2023-13 made by Kaleb Westfall, seconded by Curt Armstrong.

- Noted this would fix our current floats for a predicted three years, over patching them as have been done in past seasons, which required staff to manually pump the floats twice a day, every day.
- Expressed the importance of looking for a local source if available, Statewide Machinery Inc submitted a quote for this job.
- Specified this work would pertain to four of the six floats, with previous authorization of one float repaired to get the dredging completed as soon as possible.
- Noted that multiple contractors were contacted, and the City went with the most cost-effective repair for the single float repair.
- Clarified two floats would be repaired pre-season and two floats would be repaired post-season.
- Stated unclear on Statewide Machinery Inc quote status after receiving email noting would not be taking any jobs from the City until new administration is brought on.

VOTING Yea: Council Member Armstrong, Council Member Abrams, Council Member Buholm.

VOTING No: Council Member Bennett, Council Member Westfall

Motion fails, Action Memorandum 2023-13 not adopted.

4. Adopt **Action Memorandum 2023-14**; Increase Salary for Chief of Police Position

MOTION to adopt Action Memorandum 2023-14 made by Curt Armstrong, seconded by Kaleb Westfall.

MOTION to Postpone Action Memorandum 2023-14; Increase Salary for Chief of Police Position to the next council meeting made by Kaleb Westfall and seconded by Michael Bennett.

- Spoke in support of increasing the advertised salary for the Chief of Police in order to recruit a viable experienced candidate, which is proving challenging with current pay scale.
- Clarified that the pay scale would not be changing, only allow the City Manager to advertise at the top of the current pay scale.
- Noted some current employees are working in multiple positions due to lack of staff and this would allow some support to that.
- Expressed this would only affect the advertising of the permanent position and not the interim chief position.
- Noted employees working in acting status/ multiple positions are paid the higher wage of the acting status.
- Stated the action memorandum would allow for advertising at the higher range of the current pay scale, not adjust the current pay scale.
- Remarkd concern on undermining other employees with the increase in one salary over entire departments.
- Spoke in support of making recruiting a chief of police and public works director the primary focus to gain needed leadership, and once obtained, to focus on the rest of staff.

VOTING to Postpone Yea: Council Member Armstrong, Council Member Abrams, Council Member Buholm, Council Member Bennett, Council Member Westfall, Council Member Bennett, Council Member Westfall

5. Interim Police Chief

- Noted alarmingly high turnover in patrol officers and the importance of having immediate leadership.
- Clarified there would be a month-by-month contract with applicant.
- Noted Russel Consulting will be conducting the Public Safety assessment on June 6, 2023.
- Reported commonalities on the exit interviews from patrol officers are a lack of leadership and support, leading to feeling unsafe due to those conditions.
- Noted in discussions with Russel Consulting the average salary for Chief of Police is \$140,000 or more.
- Noted that an interim would allow for officer Maines to return to patrol duty and create more support and leadership in the department.
- Council expressed support for the City Manager to recruit an interim chief of police.

COUNCIL COMMENTS

Michael Bennet makes a motion to direct the manager to proceed with a sealed bid RFP process on forklift repairs and research the use of other equipment in the interim, seconded by Aksel Buholm.

Voting Yea: Council Member Armstrong, Council Member Abrams, Council Member Buholm, Council Member Bennett, Council Member Westfall, Council Member Bennett, Council Member Westfall

Michael Bennett makes a motion to direct manager to look into larger and more permanent sanding equipment, seconded by Aksel Buholm.

- Expressed concern with not having knowledge of all of the current equipment and repairs needed of all City owned items due to high turn over
- Noted possibility to look at state owned sanders for sale.

Voting Yea: Council Member Armstrong, Council Member Abrams, Council Member Buholm, Council Member Bennett, Council Member Westfall, Council Member Bennett, Council Member Westfall

Spoke in support of waiting for the budget meeting to review department wages and salaries.

Directed the Finance and Budget Committee to review the department wages and salaries.

Michael Bennet makes a motion to direct the manager to proceed with a sealed bid RFP process for the harbor floats, Aksel Buholm seconds.

- Noted the RFP process will slow down the season with the current condition of the harbor floats.

Voting Yea: Council Member Armstrong, Council Member Abrams, Council Member Buholm, Council Member Bennett, Council Member Westfall, Council Member Bennett, Council Member Westfall

Questioned action of appointing acting city manager while current acting city manager is away 10 days for family emergency.

Aksel Buholm moves to give direction to the code committee to research the appointment of acting manager process, seconded by Michael Bennett.

- Reference DMC 2.21.010 and 2.21.080, city council appoints acting city manager.
- Noted that acting city manager is still working while away, and previously city managers would appoint an acting city manager if gone for short periods of time.
- Recommends sending it to Code Review committee to review.
- Expressed concern on having city council schedule a meeting to appoint acting city manager when manager is only out of town for a short time.

Voting Yea: Council Member Armstrong, Council Member Abrams, Council Member Buholm, Council Member Bennett, Council Member Westfall, Council Member Bennett, Council Member Westfall

Questioned on equipment schedule, the compactor at the port is down and if an RFP can be created to repair it due to hazards created with no compactor.

Clarified two harbor cranes are currently under repair by Statewide Machinery Inc and CMI is conducting an assessment on the link belt for the dock

Noted council would like an update on compactor, cranes, RFP's in next packet

Thank everyone for their work and noted the difficulties present.

MAYOR'S COMMENTS

Spoke in concern of how current staff is working double time and sometimes triple time to ensure things get completed and noted sadness in subjectivity to public criticisms due to position of public servant.

Thank the staff for their hard work and shared appreciation for them.

EXECUTIVE SESSION

6. Personnel Matter - City Manager Position

Matters which by law are required to be confidential.

MOTION: Michael Bennett moved, and Kaleb Westfall seconded the motion to move into executive session regarding City Manager Position. *Matters which by law are required to be confidential.* [7:40 p.m.]

VOTING Yea: Council Member Armstrong, Council Member Abrams, Council Member Buholm, Council Member Bennett, Council Member Johnson, Council Member Westfall

MOTION: Kaleb Westfall moved, and Michael Bennett seconded the motion to exit executive session. [8:28 p.m.]

VOTING Yea: Council Member Armstrong, Council Member Abrams, Council Member Buholm, Council Member Bennett, Council Member Johnson, Council Member Westfall

ADJOURNMENT

Mayor Ruby adjourned the meeting at 8:28 p.m.

Mayor Alice Ruby

[SEAL]

ATTEST:

City Clerk

Approval Date: _____



CITY COUNCIL REGULAR MEETING

Thursday, June 01, 2023 at 7:00 PM

MINUTES

CALL TO ORDER

A regular meeting of the Dillingham City Council was held on Thursday, June 1, 2023, at the Dillingham City Council Chambers and via video conferencing, in Dillingham, Alaska. Mayor Ruby called the meeting to order at 7:23 p.m. The meeting was preceded by a council workshop on the FY2024 Budget.

ROLL CALL

Mayor Ruby was present.

Council members present and establishing a quorum (a quorum being four):

Michael Bennett	Kim Johnson	Curt Armstrong
Perry Abrams	Kaleb Westfall	Aksel Buholm

PLEDGE OF ALLEGIANCE The Mayor, Council and members of the public cited the Pledge of Allegiance.

APPROVAL OF MINUTES

- Minutes of May 4, 2023, Regular Council Meeting

MOTION: Kim Johnson moved, and Perry Abrams seconded the motion to approve the May 4, 2023 council meeting minutes.

VOTING Yea: Council Member Johnson, Council Member Abrams, Council Member Westfall, Council Member Bennett, Council Member Armstrong; Council Member Buholm

APPROVAL OF CONSENT AGENDA

There was no consent agenda.

APPROVAL OF AGENDA

MOTION: To approve the agenda made by Kaleb Westfall, seconded by Kim Johnson.

VOTING Yea: Council Member Johnson, Council Member Abrams, Council Member Westfall, Council Member Bennett, Council Member Armstrong; Council Member Buholm

STAFF REPORTS

- Standing Committee Reports

Code Review Committee:

- May 13, 2023 meeting minutes are in the packet. The committee also met in May.

Finance & Budget Committee:

- Met throughout April and May. Topics covered, FY23 budget revision, FY24 budget appropriation, and the fish processing excise tax.

3. City Manager, Staffing and Lobbyist Reports

- One float arm repair completed, second float waiting for council approval.
- Upper parking area in harbor being developed.
- Erosion at Kanakanak Beach and Wood River ramp clean up to be addressed.
- The State of Alaska Senate Amendment 38 allocates 5,000,000 for the City of Dillingham – Harbor Float Replacement. The appropriation is subject to final budget approval by the Governor. Letter to Governor and Ryan Anderson signed by Mayor and Council completed and sent supporting the need for the funding of the project.
- Outer breakwater project needs to be pick project back up. Under the Tribal Partnership Program, this is a potential funding source for a 2nd phase shore protection channel into the harbor.
- 5 million for snag point erosion to protect the sewage lagoon. This is a 23 million project that the 5 million only covers the engineering and Geotechnical planning for this project.
- The CIP list and possible funding sources needs to be developed, keeping in mind the need for the City to match possible funding sources. There is need to dedicate monies from the Fund Balance for CIP.
- Waste oil at the harbor and at the Public Works is an issue. Council member Buholm suggested purchasing a waste oil burner and will pass along the type of burner that he has knowledge of.
- We need to thank Representative Edgmon, Senator Hoffman, US Senator Murkowski for the funding to the City.

Discussion by the Council included how to engage with legislators and possible invites to the community. Support the continued involvement with SWAMC and AML. If possible, coordinated efforts with travel with the Tribe, village corporation and City with a focused approach may result in added funds to address the issues and needs of the community.

PUBLIC HEARINGS None.

CITIZEN'S COMMENTS (Prior Notice or Agenda Items)

Paul Liedburg addressed the Council in support of the Greenstar resolution. The Friends of the Library supports the program, and it provides opportunities for equipment repair and replacement, backhaul of recycle materials. The current backhauls efforts 52,000 pounds of electrical, 900 bulbs and 1500 pounds of net waste, plus the aluminum cans at the Senior Center all to reduce the waste into the landfill. These efforts are because of the partnership with Curyung Tribe, Bristol Bay Native Association and volunteers who make up the Friends of the Library. Finally, the City should evaluate the need to reduce the number of days that the landfill is open to the public since the staff at the landfill don't have time to strategize on any future landfill opportunities.

ORDINANCES AND RESOLUTIONS

4. Introduce Ordinance 2023-04; An Ordinance of the Dillingham City Council Adopting the Budget and Appropriating Funds for the FY2024 City of Dillingham Budget

MOTION: To introduce Ordinance 2023-04 made by Kim Johnson seconded by Perry Abrams. In discussion, the Council discussed the wage study and the current salary schedule.

AMENDMENT: Perry Abrams makes a motion to amend the proposed ordinance for the salary schedule to have a 5% raise increase pending the completion of the wage study,

seconded by Kim Johnson. Council discussion included that what is the cost of the study at approximately \$10,000 and it will take 6 months to complete looking at the market, cost of living and other variables. Discussion included reviewing AML's salary comparison.

VOTING ON AMENDMENT: Voting yea: Council Member Abrams and Council Member Westfall. Voting Nae: Council Member Johnson, Council Member Bennett, Council Member Armstrong, and Council Member Buholm, amendment fails.

VOTING ON MAIN MOTION: Yea: Council Member Johnson, Council Member Abrams, Council Member Westfall, Council Member Bennett, Council Member Armstrong; Council Member Buholm

5. Adopt Resolution 2023-18; A Resolution of The Dillingham City Council Revising Membership Seats and the Process for Nomination of the Library Advisory Board.

MOTION: To adopt Resolution 2023-18 made by Kim Johnson seconded by Michael Bennett. Discussion by the Council included that this was reviewed by the Library Board and the Code Review Committee.

VOTING Yea: Council Member Johnson, Council Member Abrams, Council Member Westfall, Council Member Bennett, Council Member Armstrong; Council Member Buholm

6. Adopt Resolution 2023-19; A Resolution of the City of Dillingham to become a Participate of the Green Star Program

MOTION: To adopt Resolution 2023-19 made by Kim Johnson seconded by Michael Bennett.

VOTING Yea: Council Member Johnson, Council Member Abrams, Council Member Westfall, Council Member Bennett, Council Member Armstrong; Council Member Buholm

7. Adopt Resolution 2023-20; A Resolution of the Dillingham City Council Authorizing the City of Dillingham to Accept a Grant from the Alaska Department of Natural Resources for a Firebreak at the Landfill

MOTION: To adopt Resolution 2023-20 made by Kim Johnson seconded by Michael Bennett.

VOTING Yea: Council Member Johnson, Council Member Abrams, Council Member Westfall, Council Member Bennett, Council Member Armstrong; Council Member Buholm

UNFINISHED BUSINESS

8. Harbor Floats Repair Update – Acting City Manager Goodell mentioned that under Code, this repair for each float is under the \$30,000 threshold and that the quotes to repair each float will lead to the same results as the quotes that staff received. The recommendation was made to move forward with the request to repair the floats. Discussion by Council Member, Johnson who was not at the meeting asked that the existing council members who were present at the meeting bring back the vote for reconsideration.

MOTION: To bring back Resolution 2023-13 back to the table for action tonight made by Aksel Buholm and seconded by Michael Bennett.

VOTING Yea: Council Member Johnson, Council Member Abrams, Council Member Westfall, Council Member Bennett, Council Member Armstrong; Council Member Buholm

MOTION: To adopt Resolution 2023-13 made by Kim Johnson seconded by Michael Bennett. Discussion by the Council included the need to follow the procurement outlined in Code and need to for a competitive bid process. The council encouraged the staff to follow the RFP process.

AMENDMENT: Kaleb Westfall moved to amend Resolution 2023-13 from 4 floats to 2 floats and the remaining 2 floats be put in a RFP for after the fishing season and the last sentence following the City of Dillingham Procurement Policy, seconded by Kim Johnson. Council discussion included moving the Procurement Policy to the Code Review Committee to assess the threshold procurement amounts.

VOTING ON THE AMENDMENT Yea: Council Member Johnson, Council Member Abrams, Council Member Westfall, Council Member Bennett, Council Member Armstrong; Council Member Buholm. Council discussion requested that staff explore if the vendor experienced any monetary loss due to the delay.

VOTING ON RESOLUTION 2023-13, AS AMENDED Yea: Council Member Johnson, Council Member Abrams, Council Member Westfall, Council Member Bennett, Council Member Armstrong; Council Member Buholm

9. Dock Forklift Repairs Update – Acting City Manager Goodell discussed the quandary with the timing of the dock repair for the Hyster Forklifts. Lobbyist Hladick provided that in the past for specialized equipment the City used to have a sole source contract. Council members discussed the need to go out to bid following Dillingham Municipal Code, to make sure we all learn from this and the need to look ahead to adequately schedule this type of maintenance, and that the Council's oversight is lacking as well. There is a need to have a maintenance schedule on all City equipment, accountability and maintain our equipment to the highest level.

Citizen Committee Appointments – There were no appointments.

NEW BUSINESS – There was no new business.

CITIZEN'S DISCUSSION (Open to the Public) – None.

COUNCIL COMMENT

Council Member Buholm made a MOTION to immediately appoint Kim Johnson as Acting City Manager upon her resignation from the City Council and to include a 2 week transition with current Acting City Manager Lori Goodell, seconded by Council Member Michael Bennett. Mayor Ruby called for a 5-minute recess. Lobbyist Hladick requested that there be a Point of Order and that this motion needs to be on the agenda and noticed. Council member Buholm stated that Kim Johnson is highly qualified to take the position. She has a masters degree in Public Administration and sits on boards and councils.

The Council recessed at 9:10 p.m.

Mayor Ruby called the Council back to order at 9:19 p.m.

The Mayor recognized Council Member Kim Johnson. Council member Johnson stated, "that she has a Master's degree in Public Administration, is on the Board of Directors for Bristol Bay Native Corporation with revenues reaching 2 billion, and she has applied for the City Manager position in the past, however she recognizes that she has no municipal experience and the reason she elected to run for the City Council. She continued that there is a process in place to hire a manager and a timeframe to follow. We have existing staff on hand to get us through the summer season successfully. She told the Council she does not support the motion. The Mayor recognized Council Member Armstrong who mentioned that we can't force Kim to resign from the Council.

VOTING Yea: Council Member Buholm, and Council Member Bennett. Nae: Council Member Westfall, Council Member Abrams, Council Member Armstrong; and Council Member Johnson, motion fails.

Council Member Buholm made a MOTION for the manager and staff to provide an update at the next Council meeting regarding Squaw Creek, Yako and Dragnet Roads, seconded by Council Member Johnson.

VOTING Yea: Council Member Johnson, Council Member Buholm, Council Member Bennett, Council Member Westfall, Council Member Armstrong; Council Member Abrams.

Council Member Buholm made a MOTION to direct the city manager to talk to local contractors for snow removal and to plow the city streets as part of a snow removal plan, seconded by Council Member Kim Johnson. Discussion to include an update for the August Meeting, what can be done as part of a contingency plan, and what are our options.

VOTING Yea: Council Member Armstrong, Council Member Abrams, Council Member Bennett, Council Member Westfall, Council Member Johnson; Council Member Buholm.

Council Member Buholm asked what property do we own? Council Member Buholm made a MOTION that a report for the August meeting on property the City of Dillingham owns, seconded by Council Member Johnson. Discussion by the Council included just providing a list even if it is not complete.

VOTING Yea: Council Member Bennett, Council Member Westfall, Council Member Buholm, Council Member Johnson, Council Member Abrams; Council Member Armstrong.

The Mayor recognized Council Member Bennett who raised concern with the Dillingham City School budget and when was the review per the resolution going to be addressed? Council Member Bennett made a MOTION, that the agenda for the Council's June 15th meeting include an item on the agenda regarding the School District funding, seconded by Council Member Johnson.

VOTING Yea: Council Member Westfall, Council Member Buholm, Council Member Abrams, Council Member Johnson, Council Member Bennett; Council Member Armstrong.

The Mayor recognized Council Member Johnson, who thanked Ida Noonkesser who is retiring from the Senior Center and hopes the City can recognize her years of service and a commendation is appropriate. Council Member Johnson is concerned with our revenue and the sustainability is an important discussion and that we need to live within our means and find ways to bring more revenue to the City of Dillingham.

The Mayor recognized Council Member Westfall who went on to recognize Ida Noonkesser's contributions. Council Member Westfall made a MOTION to recognize Ida Noonkesser's contributions, seconded by Council Member Buholm. Discussion by the Council included for Council Members to attend the Senior Center lunches and interact with our seniors. Council Member Johnson asked for unanimous consent, motion carried with UNANIMOUS CONSENT.

Council Member Westfall made a motion, for a report on the Ingersal Rand compactor status at the June 15th meeting, seconded by Council Member Bennett.

VOTING Yea: Council Member Westfall, Council Member Buholm, Council Member Abrams, Council Member Johnson, Council Member Bennett; Council Member Armstrong.

The Mayor recognized Council Member Buholm. Council Member Buholm made a MOTION to start advertising for the City Manager of Dillingham, seconded by Council Member Bennett.

VOTING: Council Member Johnson No, Council Member Bennett Yes, Council Member Buholm Yes, Council Member Westfall No, Council Member Armstrong No, Council Member Abrams No, motion fails.

MAYOR'S COMMENTS

Mayor Ruby informed the Council that she has contacted Tim Pearson who is willing to work with the Council to identify and formulate a plan for an interim manager. She asked for a moment of silence to recognize those we lost since our last meeting and acknowledged the Representative Edgmon lost his mother, Edie Shade, who was a respected elder in our community.

ADJOURNMENT

Mayor Ruby adjourned the meeting at 9:47 p.m.

Mayor Alice Ruby

[SEAL]

ATTEST:

City Clerk

Approval Date: _____



CITY COUNCIL REGULAR MEETING

Thursday, June 15, 2023 at 7:00 PM

MINUTES

CALL TO ORDER

A regular meeting of the Dillingham City Council was held on Thursday, June 15, 2023, at the Dillingham City Council Chambers and via video conferencing, in Dillingham, Alaska. Mayor Ruby called the meeting to order at 7:00 p.m. The meeting was preceded by a council workshop on the FY2024 Budget.

ROLL CALL

Mayor Ruby was present.

Council members present and establishing a quorum (a quorum being four):

Michael Bennett	Kim Johnson	Curt Armstrong
Perry Abrams	Kaleb Westfall	Aksel Buholm

PLEDGE OF ALLEGIANCE The Mayor, Council, staff and public cited the Pledge of Allegiance.

APPROVAL OF MINUTES

There were no minutes.

APPROVAL OF CONSENT AGENDA

There was no consent agenda.

APPROVAL OF AGENDA

MOTION: To approve the agenda made by Council Member Kim Johnson, seconded by Council Member Michael Bennett.

VOTING Yea: Council Member Johnson, Council Member Abrams, Council Member Westfall, Council Member Bennett, Council Member Armstrong; Council Member Buholm

STAFF REPORTS

PUBLIC HEARINGS The Mayor opened the public hearing at 7:03 p.m. and with no questions, she closed the public hearing on:

1. Ordinance 2023-03(A); An Ordinance of The Dillingham City Council Amending the Budget by Adopting Budget Amendment No. 1 and Appropriating Funds for the FY2023 City of Dillingham Budget
2. Ordinance 2023-04; An Ordinance of The Dillingham City Council Adopting the Budget and Appropriating Funds for the FY2024 City of Dillingham Budget.

CITIZEN'S COMMENTS (Prior Notice or Agenda Items)

3. Representative Bryce Edgmon. Mayor Ruby recognized and thanked Bryce for his efforts to assist the community with funding. Representative Edgmon gave a legislative overview of the past legislative and Special sessions. The Base Student Allocation was not increased but the one time funding will assist school districts with their budgets. The Capital Budget included 5

million for the Board Harbor and he mentioned the 5 million in federal funding for Snag Point erosion.

4. DCSD Budget

The Mayor recognized Dillingham School District Business Manager, Phil Hulett, who stated that the Legislator gave one time funding and there was no movement to increase the Base Student Allocation. While the District will see an increase based on the one time funding, the district will not see the funds until the October student count is submitted and all districts are waiting to see if the funds will be vetoed by the Governor.

The Mayor recognized Jackir Wilson who stated she lives on Squaw Creek Road and is attending the meeting to hear the report on the agenda.

The Mayor recognized Dillon Braund who stated that he thanks the Public Works Department for grading Squaw Creek road and thanks Patty Buholm, City Planner, for talking to the residents who reside on Squaw Creek Road and making efforts to work with the residents to remove trees last fall. There still is a need for a chipper to because of the downed trees and the road still needs drainage and more frequent grading.

The Mayor recognized Frank Woods who stated that in the past he worked for Jakes and he is very concerned with the recent fentanyl drug overdoses in our community. The community lost venues for the youth and we need prevention programs for our kids. We need to be proactive to address the issue.

The Mayor recognized Amy Brower, DCSD Superintendent who was online and happy to answer any questions from the Council regarding the District budget.

ORDINANCES AND RESOLUTIONS

5. Adopt **Ordinance 2023-03(A)**; An Ordinance of The Dillingham City Council Amending the Budget by Adopting Budget Amendment No. 1 and Appropriating Funds for the FY2023 City of Dillingham Budget

MOTION: to adopt Ordinance 2023-03(A) made by Kim Johnson, seconded by Kaleb Westfall.

VOTING Yea: Council Member Johnson, Council Member Abrams, Council Member Westfall, Council Member Bennett, Council Member Armstrong; Council Member Buholm

6. Adopt **Ordinance 2023-04**; An Ordinance of The Dillingham City Council Adopting the Budget and Appropriating Funds for the FY2024 City of Dillingham Budget

MOTION: to adopt Ordinance 2023-04 made by Kim Johnson, seconded by Perry Abrams.

AMENDMENT, Aksel Buholm moved to amend Ordinance 2023-04 to include the City of Dillingham contribution is 1.7 million and to amend the resolution to appropriate from 1.4 million to 1.7 million, seconded by Michael Bennett.

VOTING Yea: Council Member Johnson, Council Member Westfall, Council Member Bennett, Council Member Buholm; Council Member Armstrong;

VOTING No: Council Member Abrams.

AMENDMENT, Kim Johnson moves to amend salaries and COLA on the salary schedule to 8.27%, seconded by Kaleb Westfall.

VOTING Yea: Council Member Johnson, Council Member Westfall, Council Member Bennett, Council Member Buholm; Council Member Armstrong;

VOTING No: Council Member Abrams.

MOTION: Michael Bennett moved to adopt Ordinance 2023-04 as amended, seconded by Aksel Buholm.

VOTING Yea: Council Member Johnson, Council Member Abrams, Council Member Westfall, Council Member Bennett, Council Member Buholm; Council Member Armstrong.

7. Adopt **Resolution 2023-21**; A Resolution of the Dillingham City Council Establishing the Rate of Levy of Tax, The Date Taxes Are Due, and The Delinquent Dates For Calendar Year 2023, and Accepting the Certification of the Tax Roll

MOTION: to adopt Resolution 2023-21 made by Kim Johnson, seconded by Michael Bennett.

VOTING Yea: Council Member Johnson, Council Member Abrams, Council Member Westfall, Council Member Bennett, Council Member Buholm, Council Member Armstrong

8. Adopt **Resolution 2023-22**; A Resolution of the Dillingham City Council Commending Ida Noonkesser for Her Years of Service to the City of Dillingham

MOTION: to adopt Resolution 2023-22 made by Kim Johnson, seconded by Kaleb Westfall.

VOTING Yea: Council Member Johnson, Council Member Abrams, Council Member Westfall, Council Member Bennett, Council Member Buholm, Council Member Armstrong and Council Member asked that the motion reflect unanimous consent.

The Council took a short break at 7:53 p.m. and reconvened at 7:59 p.m.

UNFINISHED BUSINESS none.

NEW BUSINESS

9. Report on Squaw Creek Road and Yako Road, Planner Patty Buholm presented the report on both Squaw Creek Road, Yako Road and Dagnet Road. The issue highlighted by the planner is the lack of an easement on the entire Squaw Creek road. Additionally, the high snow fall this past winter and the poor drainage caused the deterioration of the all of these roads in the spring.
10. Compactor Status, Acting City Manager Lori Goodell reported to the Council that the City lacks a mechanic on staff. The compactor roller was last used 2 years ago and the Hyster forklift had to be used to compact the yard. The roller has multiple hydraulic leaks. The City needs to put together an RFP for the city's vehicle fleet and heavy equipment. The Landfill Compactor has been assessed for repair and we do have the parts in stock. The City is waiting for the local vendor to schedule time for this project.
11. ADEC Update on Landfill Status, Acting City Manager Lori Goodell reported that work continues to address the violation letter received November 14, 2022. Progress is affected by staffing, equipment and funding.

Currently the water monitoring is in compliance at the landfill. The gas monitoring requirement, we have reached out to the State of Alaska for assistance and guidance. The

required daily over of 6 inches of soil has been slowed by the lack of equipment and reduced access to fill has had an impact on this item. Currently the dozer is leaking oil and at the Public Works shop for assessment. The wood burning pile area has been cleaned and controlled burning has resumed. The monthly visual monitoring and record, form has been digitized, and with Starlink installed at the landfill will make this task much easier. The Council's adoption to participate in the Green Star Community Program will provide the City with technical assistance and the development of environmental goals.

12. Partners Committee and/or Working Group, Acting City Manager Lori Goodell reported that the City continues to seek partners and working with community groups on behalf of the City. She highlighted the proactive efforts with Bristol Bay Area Health Corporation, the tribe, Bristol Bay Native Association, and SAFE.

CITIZEN'S DISCUSSION (Open to the Public)

Mayor Ruby recognized Danny Miller who thanked Lori Goodell for everything she has done for the City. She didn't need to step up to the place but she did and she did so he recognized her efforts.

Mayor Ruby recognized Amy Brower who thanked the Council for amending the contribution to the School District to 1.7 million to the school.

Mayor Ruby recognized Gordon Issacs, who thanked Kaleb for raising the concerns regarding improvements to infrastructure. He mentioned the hockey rink as an example of the members of the community to get the rink usable. The new roofs on the buildings by the hockey rink, both him and his wife donated materials and time to fix the roofs. The buildings have all of the equipment for a public hockey team, its ready to go, but it does need someone to organize.

Mayor Ruby recognized Marilyn Rosene who attended the townhall meeting at the school after the recent drug overdose death in the community. Over 100 people attended the townhall meeting and what we need are smaller conversations within the community to keep moving forward to address the drug problems. Our community has a nice ball field and we have a wonderful community but we do need people to step up to the plate.

Mayor Ruby recognized Phil Hulett who thanked the Council for changing the contribution to the School District to 1.7 million.

Mayor Ruby recognized Bryce Edgmon who attended the townhall meeting and there is a working group and the City should tap into this group. He mentioned the need to invite the DOT Commissioner out to Dillingham and that the City should send a letter of invite. He will make efforts to push for a more defined funding next year that addresses the Base Student Allocation.

Mayor Ruby recognized Lindsey Henry who is the Human Resources staff for the School District and she wanted to thank the Council for the 1.7 million. She mentioned that Megan McCambly organized the forum and wanted to let the Council know what Stephanie Holton oversees the School Community Grant and that there are funds to address these issues as it affects our community.

COUNCIL COMMENTS

Mayor Ruby recognized Council Member Kaleb Westfall who thanked the School District for its efforts in planning and drug prevention.

Mayor Ruby recognized Council Member Michael Bennett who thanked all those who came to the meeting; he thanked Bryce for funding the Harbor improvements and efforts to support the Bank stabilization. He thanked Perry for his time dedicated to the Council.

Mayor Ruby recognized Council Member Aksel Buholm. Council Member Buholm moved to appoint Kim Johnson to Acting City Manager, and under Dillingham Municipal Code 2.21.080 last sentence that she must first resign from the Council and give her resignation by noon, Friday and that Lori Goodell goes back to the City Clerk position, seconded by Michael Bennett. In discussion the Council discussed that we have an existing City Manager on FMLA leave until July and the Council has on the agenda a status report. The Mayor cautioned the Council that she has heard from members of the public that the Council is making motions during Council comments that are not on the agenda. Council Member Aksel Buholm withdraws the motion and second, Michael Bennett concurred. Motion withdrawn.

Mayor Ruby recognized Council Member Curt Armstrong who thanked the Finance Department for the work on the getting the budget through and thanked the Council for support of the budget. He thanked Kaleb and Michael for attending the Budget and Finance Committee meetings. He thanked Lori for her work.

Mayor Ruby recognized Council Member Kim Johnson who thanked the public for coming out to the Council meetings and raising issues. It helps the Council understand where the public concerns are. She thanked Lori for stepping in and taking the time to visit with the Departments. She didn't just stay in the office and lots have been done under her leadership.

Mayor Ruby recognized Council Member Kaleb Westfall, who thanked the public for coming and it helps us get a better vision for our community. He thanked the Finance Department for their work, it was a lot of work. He thanked Lori for her time and appreciate all that she has done for the City.

Mayor Ruby recognized Council Member Perry Abrams who thanked the Council, he appreciates the learning the experience being on the Council. He thanked the public for speaking speaking face to face. He thanked Lori for her role to take on Acting City Manager and thanked the Finance for getting everything ready.

MAYOR'S COMMENTS

The Mayor thanked Lori and appreciates her stepping up the Acting City Manager role. She thanked Anita and all of our staff who continue to work at the City. The Mayor looks forward to staff and stability. She thanked Representative Edgmon for his efforts on the Capital Improvement project, Boat Harbor.

EXECUTIVE SESSION

13. Personnel Matter - City Manager

Matters which by law are required to be confidential

Kim Johnson moves to go into Executive Session at 9:25 p.m. for matters which by law are required to be confidential, seconded by Perry Abrams.

VOTING Yea: Council Member Johnson, Council Member Abrams, Council Member Westfall, Council Member Bennett, Council Member Armstrong; Council Member Buholm.

Kaleb Westfall moves to come out of Executive Session at 10:06 p.m., seconded by Perry Abrams.

VOTING Yea: Council Member Johnson, Council Member Abrams, Council Member Westfall, Council Member Bennett, Council Member Armstrong; Council Member Buholm.

The Mayor mentioned for the record that the City Attorneys will work with Lori Goodell on a transition beginning on her departure.

ADJOURNMENT

Mayor Ruby adjourned the meeting at 10:06 p.m.

Mayor Alice Ruby
[SEAL]

ATTEST:

City Clerk

Approval Date: _____



CITY COUNCIL SPECIAL MEETING

Thursday, June 29, 2023 at 5:30 PM

MINUTES

CALL TO ORDER

A special meeting of the Dillingham City Council was held on Thursday, June 29, 2023, at the Dillingham City Council Chambers and via video conferencing, in Dillingham, Alaska. Mayor Ruby called the meeting to order at 5:38 p.m.

ROLL CALL

Mayor Ruby was present.

Council members present and establishing a quorum (a quorum being four):

Michael Bennett Kim Johnson Curt Armstrong

Aksel Buholm

Council members excused:

Perry Abrams Kaleb Westfall

PLEDGE OF ALLEGIANCE The Mayor, Council, staff and public cited the Pledge of Allegiance.

APPROVAL OF AGENDA

MOTION: To approve the agenda made by Kim Johnson, seconded by Michael Bennett.

VOTING Yea: Council Member Johnson, Council Member Bennett, Council Member Armstrong, Council Member Buholm

CITIZEN'S DISCUSSION (Prior Notice or Agenda Items) None.

SPECIAL BUSINESS

1. Adopt **Action Memorandum 2023-15**; Authorize an Increase to the FY2024 Dillingham City School District Appropriation

MOTION: to adopt Action Memorandum 2023-15 made by Michael Bennett, seconded by Kim Johnson.

VOTING Yea: Council Member Johnson, Council Member Bennett, Council Member Armstrong, Council Member Buholm motion carried.

2. Adopt **Action Memorandum 2023-16**; Authorize the City Manager to enter into a renewal contract with APEI for 2024 Liability Insurance Coverage for the City of Dillingham

MOTION: to adopt Action Memorandum 2023-16 made by Kim Johnson, seconded by Curt Armstrong. Discussion by the Council was to clarify that this resolution complies with Dillingham Municipal Code 4.06.010 to 020. The staff reported that we will get back to the Council and that this insurance coverage is what the City has renewed every year

VOTING Yea: Council Member Johnson, Council Member Bennett, Council Member Armstrong, Council Member Buholm.

3. Adopt **Action Memorandum 2023-17**; Approve Contract for Hyster Forklifts Maintenance and Repair

MOTION: to adopt Action Memorandum 2023-17 made by Curt Armstrong, seconded by Kim Johnson. Under Council discussion was about the public bid opening and the evaluation of points awarded on experience and how did the staff evaluate the experience. A question was raised about the reference to Lobbying and what did that mean in the RFP? Additional concerns was raised about the experience and who is the qualified city employee to do safety checks, to verify that the contractor completes the safety check work, when the maintenance is completed. Since the City Attorney was online, he needed to some time to research and address the concerns raised by the Council.

MOTION by Kim Johnson to table to the end of the meeting, after item 7, seconded by Michael Bennet.

VOTING Yea: Council Member Johnson, Council Member Bennett, Council Member Armstrong, Council Member Buholm.

4. Adopt **Action Memorandum 2023-18**; Authorize the purchase of a pickup truck for use by the landfill staff

MOTION: to adopt Action Memorandum 2023-18 made by Kim Johnson, seconded by Michael Bennett. Discussion by the Council included the need to add funds to purchase a plow for this vehicle and to add an existing 2 yard sander to back of the truck. Both the first, Kim Johnson considered a friendly amendment to add to the purchase price an additional \$25,000 for the purchase of the plow with the second, Michael Bennett, concurrence.

VOTING Yea: Council Member Johnson, Council Member Bennett, Council Member Armstrong, Council Member Buholm motion carried.

5. Adopt **Action Memorandum 2023-19**; Approve the City Manager's appointment of Tracy O'Malley to the position of Interim Chief of Police

MOTION: to adopt Action Memorandum 2023-19 made by Curt Armstrong, seconded by Kim Johnson. Concern by council members is that the appointment is a rotational officer and will this appointment to Acting be rotational? Acting City Manager Goodell confirmed to the Council that the move into the Acting Police Chief would be rotational. Council members expressed the need to have the position in town full time. Council member Bennett stated that in his conversations with the current Acting Chief that who is willing to continue with the position of Acting Chief.

VOTING Yea: Council Member Armstrong, Nae: Council Member Johnson, Council Member Bennett, Council Member Buholm, motion fails.

6. Adopt **Action Memorandum 2023-20**; Approve FY2024 Contract for Lobbying Services with Chris Hladick Consulting LLC

MOTION: to adopt Action Memorandum 2023-20 made by Kim Johnson, seconded by Aksel Buholm.

VOTING Yea: Council Member Johnson, Council Member Bennett, Council Member Buholm, Council Member Armstrong motion carried.

7. Adopt **Action Memorandum 2023-21**; Approve Contract with Pearson Consulting to Assist with City Manager Search

MOTION: to adopt Action Memorandum 2023-21 made by Kim Johnson, seconded by Aksel Buholm.

The Council requested a copy of the completed contract be placed in the next meeting packet.

VOTING Yea: Council Member Johnson, Council Member Bennett, Council Member Buholm, Council Member Armstrong, motion carried.

- 3. MOTION by Kim Johnson to bring back to the table, **Action Memorandum 2023-17**; Approve Contract for Hyster Forklifts Maintenance and Repair, seconded by Michael Bennett.

The attorney provided clarification that to council concerns regarding who on the staff is responsible to ensure that the safety measures are complete and that it was ultimately the City Manager and in the contract itself that it was the responsibility of the contractor who is hired to complete these items.

VOTING to bring back to the table Yea: Council Member Johnson, Council Member Bennett, Council Member Buholm, Council Member Armstrong

VOTING on **Action Memorandum 2023-17**, Yea: Council Member Johnson, Council Member Armstrong, Nae: Council Member Buholm and Council Member Bennett, motion fails.

- 8. Adopt **Resolution 2023-23**; A Resolution of the Dillingham City Council Accepting the Resignation of City Clerk and Acting City Manager Lori Goodell and Accepting Kim Johnson's Resignation from City Council and Appointing Kim Johnson as Acting City Manager

MOTION: to adopt Resolution 2023-23 made by Aksel Buholm, seconded by Michael Bennett. Under Dillingham Municipal Code requires four votes for a resolution.

The Mayor called for a 15 minute recess at 6:31 p.m. The Mayor called the Council back to order at 6:46 p.m. and roll called was established with the following members:

- | | | |
|-----------------|--------------|----------------|
| Michael Bennett | Kim Johnson | Curt Armstrong |
| Aksel Buholm | Perry Abrams | |

Council member noted the her conflict with Resolution 2023-23.

MOTION: Aksel Buholm moves to appoint effective June 30, 2023 Kim Johnson to Acting City Manager and Lori Goodell back to the City Clerk, Michael Bennett seconds. Under discussion the Council requested that there needs to be time for transition and the contract presented shows are start date of July 5th with Kim Johnson title of Acting City Manager on July 10th. Council raised concern was this enough time and after discussion with the current Acting City Manager who believed this was adequate, the motion was withdrawn.

VOTING Council Member Johnson (abstained), Yea: Council Member Abrams, Council Member Bennett, Council Member Armstrong; Council Member Buholm, motion carried.

- 9. Adopt **Resolution 2023-16**; A Resolution of the Dillingham City Council Accepting the Resignation of Perry Abrams and Offer Thanks and Commendation for His Service on the Dillingham City Council

MOTION: to adopt Resolution 2023-16 made by Aksel Buholm, seconded by Michael Bennett.

The attorney's clarified to the Council that Council Member Perry Abrams does not have a financial interest and can vote on the resolution. The Council members thanked Perry for running for the Council, taking the time to volunteer, and it was a pleasure to serve with him,

he was thoughtful in raising issues and appreciated his time on the Finance and Budget committee.

VOTING Yea: Council Member Bennett, Council Member Armstrong, Council Member Buholm; Council Member Abrams, motions carried.

COUNCIL COMMENTS none.

MAYOR'S COMMENTS The Mayor thanked Lori and thanked Perry. She asked the Clerk to begin the process to announce that the City is seeking letters of interest for the 2 vacant council seats. She was approached by a citizen with interest in the City's seat on the Wood-Tikchik State Park Board and asked that we announce letters of interest to be nominated to the Governor for the City's appointed seat. The last 2 letters of interest received by Mark Lisac and Mark Schwantes the Governor declined to make that appointment.

EXECUTIVE SESSION Due to a lack of a quorum to hear this matter, the item was removed from the agenda and will be taken up in August.

- 10. Personnel Matter - Ethics Complaint

ADJOURNMENT

Mayor Ruby adjourned the meeting at 7:01 p.m.

Mayor Alice Ruby

[SEAL]

ATTEST:

City Clerk

Approval Date: _____

Mayor
Alice Ruby

City Manager
Robert Mawson



Dillingham City Co

Section . Item 5.

Kim Johnson
Michael Bennett
Aksel Buholm
Curt Armstrong
Kaleb Westfall
Vacant

MEMORANDUM

Date: July 5, 2023
To: Honorable Mayor and City Council
From: Lori Goodell, Acting City Manager
Subject: Council Report

Projects and Funding:

Dillingham Port Improvements: A PIDP grant through MARAD for 11.25 million was applied for in April. If awarded this will be for phase one, float replacement, east waterfront utility upgrades, north bulkhead extension, Bingman property environmental assessment, and east waterfront site improvements. The City of Dillingham was awarded 5,000,000 from the State of Alaska (pending final budget approval) for float replacement.

Snag Point Erosion Mitigation Project: The City of Dillingham received an earmark \$5 million FY23 Congressional Delegation Spending allocation. This award will be for planning purposes, engineering, permitting, and surveying etc. Funding opportunities for construction are being pursued.

Sewer Lagoon Aeration: RFP for this project closed on June 13, 2023. An assessment of bids is underway. Evaluation of bids will be conducted, with this item coming to council at the next regular meeting.

Landfill: A \$100,000 grant through the SOA Department of Natural Resources has been received for fire break around the metal pile. This will remove and manage vegetation, and apply gravel within 50 feet of the landfill property boundary.

Jail: The FY23 Jail contract was completed. The DOC will need to be contacted regarding timing for the FY24 contract.

Processor Excise Tax: This potential revenue source has been sent to the Finance & Budget Committee for review of Ordinance 2022-04 introduced March 5, 2022. Meetings with local processors have been requested.

Staffing:

Staffing continues to be an issue of concern. The City needs to fill key leadership positions, some have been vacant for some time. Recruitment is ongoing for Public

Works Director, and Chief of Police. Several positions have been added for consideration in the FY2024 budget; Grant Writer, Deputy Manager, Corrections Officer, Dispatch, and Patrol Officer. Additional changes to solve staffing shortages include splitting positions, part time and on call hours to fill gaps, i.e., filing and records management.

Budget:

FY23 budget revision in this packet for adoption.

FY24 budget in this packet for adoption.

Equipment Assessment and Needs:

- RFP: fleet maintenance, equipment maintenance. There are two RFP's being developed. The need for timely and consistent management of maintenance and repairs of city equipment remains a high priority. Consideration for repairs vs. replacement will be ongoing.
- A list of assets is being compiled in Finance. This is needed not only for equipment purposes but also for facilities, budgeting and insurance needs.

City Property:

The list of properties continues to be under review and is subject to change. What is compiled to date will be included in the August council meeting. The status of land owned by the city is unique to each parcel. Some parcels have a very complex history. Any city land would need to be assessed and surveyed prior to consideration of disposal.

With the BBEDC grant writing assistance award the City is working with Agnew Beck on assessing the housing needs in Dillingham. I continue to urge the Council to actively engage in the housing strategy development to better understand what the complete needs of the community are, what the city's role will be, and identify all the stakeholders. Further a plan is prudent so it is clear how disposal of land correlates with the City's comprehensive plan, long term goals of the Council, and how that will best assist the housing needs for the community.

Approved Mayor sale items are being assessed for staging and sale by Purchasing and Disbursement Manager Jon Sorenson. This will reduce the clutter at public works and other areas where larger items have accumulated.

Foreclosure: The court did a final ruling on 3DI 18 157 CI in November of 2022. This action closed on four properties. One property has since been redeemed, the other three will need the city to decide on what the next steps are. The next foreclosure list has been approved by council and should be filed with the court.

Departments:

- Administration
 - Executive Assistant / HR position vacant.
 - Management continues to assist with Port, Public Works, City Clerk, and HR.
 - Policy updates: Personnel Regulations to incorporate union updates. Workplace Drug & Alcohol policy update including supervisor checklist.
 - Ongoing trainings, focus on safety.

- The City currently has four apartments dedicated to staffing needs; E Rotational Patrol Officers, support for Finance, and city manager apartment.
- City Clerk
 - This position is currently vacant. Recruitment ongoing.
 - Organization and management for October election will need to be addressed.
 - Next quarterly filing for APOC due end of July.
 - Minutes from last several meetings need to be written.
 - City purpose regarding foreclosure 3DI 18 157CI; status on three properties remains to be determined.
- Finance
 - Creative solutions to staffing shortages; part time and on call positions, duties of several positions have been redistributed. Job descriptions have been reevaluated and updated to reflect current operations of the department.
 - Audit, due to staff shortages in house and otherwise the FY22 audit is scheduled to be completed in November of this year. The FY23 audit has been scheduled to begin in January of 2023. This should put the audit cycle back on track.
 - Training: Payroll staff has training plan in place. OJT continues for Account Tech II and III positions.
 - FY23 budget amendment and FY24 budget cycle completed.
 - Property assessment conversion to MARS with data verification near completion. This is a 'living document' and modifications are ongoing. DNR does not notify the City of deeds that have changed. This makes the process problematic at times.
 - Collection efforts are performed as staff time allows. Finance is working toward consistency. Sales tax audits need to be scheduled.
 - 2023 Foreclosure list ready to file with the court.
- Fire Department
 - Focus on public outreach and education
 - Downtown firehall replacement submitted on CAPSIS. Seeking potential funding opportunities.
- Library
 - Due to dissolution of the library consortium seat assignments for the Library Advisory Board have been updated by resolution.
 - Friends of the Library currently reactivated since COVID.
 - Additional methods of security at the facility being pursued.
- Planning
 - Housing assessment completed in partnership with ANTHC.
 - Land use processes and compliance increased. Communication to citizens regarding municipal code requirements bolstered.
 - Floodplain regulations reviewed. Assessment of compliance to regulations, and advisement to property owners of floodplain requirements begun.
 - Comprehensive Plan update process started in conjunction with the Planning Commission and Agnew::Beck.
 - Housing needs and strategies meetings have begun. Stakeholders met May 15th. Follow up meetings are in the works.
- Port
 - Harbormaster hired for the 2023 season.

- All bathhouse amenities available this year.
- Crane on harbor north bulkhead repaired and working. Crane certification pending.
- Authorized float repair in progress.
- Dredging completed; south end float installed.
- Additional signage received for parking. Work for access road to upper parking scheduled this week.
- Land use plan including lease lots being updated.
- Looking into an assessment for the ice machine, specifically the compressor to see if it is still viable.
- Seasonal dock employees returned for work.
- Dock forklifts still in need of annual maintenance and repairs. Partnership with AML assists with equipment needs.
- Dock crane is working. Crane certification pending.
- Two freight barges received to date. Next barge is scheduled to arrive June 13, 2023.
- Public Safety
 - FY2024 Budget proposes three additional positions: corrections, dispatch, and patrol. These positions are needed to allow rotation of days off for 24/7 coverage.
 - Actively recruiting for Chief of Police. Several letters of interest have been received. A plan for scheduling interviews and what that process will entail is being worked out.
 - Contracts with the SOA; Jail, DMV, TSA will need to be renewed for FY2024.
 - PSEA collective bargaining completed.
 - Recommend Interim Chief to provide leadership and additional support during recruitment for permanent Chief of Police.
 - Work on the Public Safety assessment began week of June 5th. Assessment to be completed mid-August.
 - Evidence Room Audit should be a priority. This will include training and assignment of an evidence room custodian. This assignment requires specialized knowledge. Acquired quote indicates this project will take 3-5 weeks and costs approximately \$15,000 per week.
- Public Works
 - Road conditions have been impacted by the wet spring. Major repairs have been done to Dragnet Road, and continuing efforts are being made to keep Squaw Creek Road passable. The Public Works crew continue to address issues as conditions allow.
 - Servicing roads continues to be a priority. Experience and training will help make this function more efficient.
 - Numerous staffing vacancies mean the public works crew all pitch in across the board.
 - Fleet and equipment servicing is being addressed through local vendors. An RFP is being developed for future needs.
 - Several meetings with P.W. Foreman and the Landfill Supervisor have been held to discuss how to remedy the items associated with notice of violation received after last year's fire at the metal pile continue. Starlink has been installed at the landfill providing access to the internet. This will help with timely

reporting going forward. Fill has been delivered for addressing coverage cell. A firebreak will be constructed around the metal pile.

- The excavator has been repaired and is being utilized at the landfill.
- Wood pile burn box is active and reducing the matter in the area.
- Work to get the water source available for the incinerator has started. This will be completed in the next few months.
- One of the landfill monitoring wells has been damaged since the last sampling. It is unclear at this time if the well can be repaired or if a new well will be needed. Bristol Engineering Services Company LLC is currently doing the well testing. The well need to be marked and protected to prevent future damage.
- Work to improve the City’s best practices score continues. The Planner is actively engaged in this process. Better scores mean increased consideration for state funding opportunities.
- Senior Center
 - After three years in the shop, Senior Center van repairs were completed in May.
 - Ida Noonkesser, Senior Center Director, is retiring the end of June 2023.
 - The facility has experienced numerous wastewater backups the last few months. This has been remedied by the water/wasterwater department and is not functioning properly.

Note:

Open Meetings Act:

Article 06. OPEN MEETINGS OF GOVERNMENTAL BODIES

Sec. 44.62.312. State policy regarding meetings.

(a) It is the policy of the state that

- (1) the governmental units mentioned in AS 44.62.310 (a) exist to aid in the conduct of the people's business;
- (2) it is the intent of the law that actions of those units be taken openly and that their deliberations be conducted openly;
- (3) the people of this state do not yield their sovereignty to the agencies that serve them;
- (4) the people, in delegating authority, do not give their public servants the right to decide what is good for the people to know and what is not good for them to know;
- (5) the people's right to remain informed shall be protected so that they may retain control over the instruments they have created;
- (6) the use of teleconferencing under this chapter is for the convenience of the parties, the public, and the governmental units conducting the meetings.

Mayor
Alice Ruby

City Manager
Robert Mawson



Dillingham City Co

Section . Item 6.

vacant
Michael Bennett
Aksel Buholm
Curt Armstrong
Kaleb Westfall
Vacant

MEMORANDUM

Date: July 27, 2023
To: Honorable Mayor and City Council
From: Kimberly Johnson, Acting City Manager
Subject: City Report

It's been a very busy 17 days since I started as the Acting City Manager.

Projects and Funding:

Dillingham Port Improvements: Both forklifts are down. We need to do some maintenance on the dock this fall or early spring with some D1 materials. We did have an AML barge hit one of the pilings this summer. We are waiting on the grant award for the Harbor.

Snag Point Erosion Mitigation Project: We identified an archaeological team to complete the next phase, however, we need approval to access Choggiung Limited property and 2 native allotments. Site control is an issue before we can continue to move forward with this project.

Sewer Lagoon Aeration: Bid award is in the packet, Resolution 2023-25 for Council Adoption.

Landfill: The large burn pile is gone. The road to the cell is open. The crew is actively working on the temporary metal pile to move that out of the way. The DNR award was completed, and we need to start the firebreak around the metal pile. The plan is to hire locals to remove the trees and small brush.

Jail: The FY24 contract was signed.

Processor Excise Tax: I have had no time to work on this since I started officially on July 10th.

Staffing:

In your packet is Resolution 2023-26 to hire Karl Clark as City Clerk. We hired temporary laborers in Buildings and Grounds to move items out of the Territorial Building and at the Landfill.

Budget:

In the next monthly meeting, we will need to complete a budget revision for FY 24. Finance worked with Departments to get the items in the budget ordered and on the last barge.

Equipment Assessment and Needs:

- RFP – Finance is seeking quotes from local private companies to assess the fleet of vehicles and equipment.

City Property:

Departments are identifying items for the Mayor sale with action to take place in the regular September meeting for Council approval.

Territorial Building is closed. We moved all items from the building. Finance is putting together a quote for a structural engineer to come in and assess the foundation.

Foreclosure:

The 2018 foreclosed properties were paid in full and a certificate of redemption was filed with the Court. I need to spend time on the adopted foreclosed properties over the next month.

Departments:

- Administration
- City Clerk
 - If approved tonight, Karl's first day is August 7th. Lori left an election folder that will assist with the upcoming elections.
- Finance
 - The finance department did an excellent job with the payroll that hit FY 23 and FY 24 fiscal years. That was no small feat. We have an offer letter out to hire Earl Robinson for the AFD Revenue Cycle Manager.
- Fire Department
 - We have had 3 fires this summer. With no water source at the Landfill, I had the fire department dispatch 3 fire engines for the Burn pile on July 15th. In discussion with the Fire Chief, we have a water pump truck moved to the Landfill to be on hand for use until winter freeze up.
- Library
 - The Friends of Library assisted with moving all of the books from the Territorial Building over to the Library.
- Planning
 - Draft snow plan removal is in your packet. It is not complete but thanks to Patty and Patrick we spent 1.5 days outlining how snow removal is complete by Public Works and where we pile snow.
 - Land use permits. JJC the contractor on the Nerka Road project did not use the two lots identified by the City. The Curyung Tribe and Bristol Engineering did not inform the private land owners that they needed to complete the City's land use permit. The Planning Department continues to process the land use permits.
- Port

- With the 5 million from the State of Alaska for Harbor improvements, specifically the floats, I placed the Harbor Master in full-time status. The City submitted the authorized signature authority, scope of work, schedule and budget to the State to move us to a grant award.
- As mentioned in an email the forklift at the Port tipped over and the City has no operable forklifts at the Dock.
- Public Safety
 - I have an email to the Contractor, Greg Russell for an update on the assessment. I hope to provide more information in the September. From former Acting City Manager Goodell's report, the Evidence Room audit is an identified high priority.
- Public Works
 - Road – As part of the snow removal plan, we went through all of the city identified roads. Public Works tried to keep up with the grading this summer with all of the rain. As soon as they would grade the rain started and the potholes revealed themselves once again.
 - Landfill – I hired Pete Kapotak as the Landfill Supervisor, Ralph Evalt III as an operator and Kade Samuelsen as a temporary laborer. Working with Bill at the Landfill, things are moving.
 - Water and Sewer – We have an active water shut off valve that is leaking in front of the Territorial Building. We have a purchase order out to JJC for fix. We are waiting on JJC who is focused on the Nerka Road project. Alaska Drain assessed the sewer issue on Main Street in front of Wren Coffee. Their initial assessment is that the line feeding in the main line is broken under the street. We don't have anything from the State of Alaska as part of the Downtown Streets project.
- Senior Center
 - The vans at the Senior Center are once again not working. I have assigned the Manager's truck to the Senior Center so that they can continue to deliver meals. Diana Merlino was assigned Acting Senior Center Director. I am in the process of putting together an interview committee.

Note:

Open Meetings Act:

Article 06. OPEN MEETINGS OF GOVERNMENTAL BODIES

Sec. 44.62.312. State policy regarding meetings.

(a) It is the policy of the state that

- (1) the governmental units mentioned in AS 44.62.310 (a) exist to aid in the conduct of the people's business;
- (2) it is the intent of the law that actions of those units be taken openly and that their deliberations be conducted openly;
- (3) the people of this state do not yield their sovereignty to the agencies that serve them;
- (4) the people, in delegating authority, do not give their public servants the right to decide what is good for the people to know and what is not good for them to know;
- (5) the people's right to remain informed shall be protected so that they may retain control over the instruments they have created;
- (6) the use of teleconferencing under this chapter is for the convenience of the

parties, the public, and the governmental units conducting the meetings.

Section . Item 6.

Mayor
Alice Ruby

Acting Manager
Kim Johnson



Dillingham City Council

Michael Bennett
Aksel Buholm
Curt Armstrong
Kaleb Westfall

MEMORANDUM

Date: July 27, 2023
To: Kim Johnson, Acting City Manager
From: Anita Fuller, Finance Director
Subject: Monthly Report – June-July 2023

Acknowledgements and Recognitions:

June Statistics: As of date of report.

Cash Receipts: \$1,042,188.83

All Payments: \$1,005,243.76 (includes \$374,397.89 for 3 payrolls)

July Statistics: As of date of report.

Cash Receipts: \$1,243,113.49 (includes \$522, 976.35 SOA PILT payment)

All Payments: \$250,181.92 (includes \$126,510.64 for 1 payroll) one payroll in process and one more payable run scheduled

Department Accomplishment and Opportunities:

Accomplishments

- 3 properties have been redeemed by Libby and Kroener. Certificate of redemptions have been filed.
- Annual state property tax report submitted by 07/01/2023 deadline.
- Records moved from territorial school building to City Hall. 240 boxes destroyed per records management requirements. Abigail Flynn's work over the last year made this move extremely successful.
- Payroll implemented the new salary schedule for all employees. Anthony Reynolds stepped up to the challenge and everything was completed on time.

Staffing changes

- Assistant Finance Director – AFD, Revenue Cycle Manager position has been offered to a candidate with a possible start date of 08/14/2023.
- Ryan Johnson has moved to Account Tech II, Payroll & Payables. Sherina Tilden has been hired as the Account Tech II Receivables on 07/10/2023.

Grant Reporting

- FY23 NTS grant reporting is in progress. FY24 NTS Grant has been awarded.

- ARPA reporting in progress.
- Quarterly grant reports have been created and are pending final review.
- Jail contract in process.

Budget

- FY23 Budget revision adopted.
- FY24 Budget adopted.

Projects – Progress and Public Impacts:

Audit

- FY22 Audit final work postponed to November 27, 2023.

Projects

- APEI insurance has been finalized.
- Setup of personal property tax in MARS has been started.
- Qwestica training has been started for budgeting software.

Purchases completed

- 2,000 yards pit run for the landfill
- Skid Pro attachment for clearing brush along landfill roads
- Purchase and equip two new police vehicles
- Purchased container of Sodium Chloride for street drain and de-icing
- Purchased spreader for sanding/salting of roadways
- Purchase chains and grader blades for streets equipment

Upcoming Calendar Items:

- 15th of each month utility payments due; last day of month utility bills sent.
- 11/01/2023 first half of property taxes are due.

Public Feedback:

- Are ambulance fees paid at City Hall? City of Dillingham works with a company called Systems Design who manages ambulance billing. When an ambulance bill is received payment is to be made to the address shown on that invoice. Any questions on that billing are to be addressed by them as well.

Revenue and Expense Report:

- Next report will be ready after August F&B meeting.

Mayor
Alice Ruby

Acting City Manager
Kimberly Johnson



Dillingham City Council

Michael Bennett
Aksel Buholm
Curt Armstrong
Kaleb Westfall

MEMORANDUM

Date: July 26, 2023
To: Kimberly Johnson, Acting City Manager
From: Patty Buholm, Planning Director
Subject: Monthly Report – June/July 2023

Acknowledgements and Recognitions: The Planning Department would like to thank all the City Staff that has taken on additional responsibilities during this time of significant staff shortages. Many have helped me in with various items regarding planning for the City. Thank you Hugh Reynolds, for his role as the Planning Department Intern for the summer. Hugh played an intricate role in scanning many of the Landfill resource binders into the electronic library that the Planning Department has started. Also, a thanks to the Kyle Gregory, Maintenance Department Supervisor at the Bristol Bay Area Health Cooperation for lending their tripod and harness to the Planning Department to clear debris from one of the manholes located in downtown Dillingham. Thanks to Statewide Machinery Inc. for their willingness to take on a few assessments for the Landfill Equipment and get some equipment planning in place for correction. A special thanks to Dagen Nelson who helped evaluate the broken shut off valve that leads from the water main into the Territorial Building and returned to assist the Planning Department replace the sump pump at City Hall while we had staff shortages. Dagen has worked off and on at the City of Dillingham for many years and carries a large amount of knowledge of the current building issues, projects that have been completed, and known issues that have been listed on previous Capital Improvement Projects. I am grateful and appreciative that he is willing to share his knowledge and assist with troubleshooting issues. Cy Two Elk, ANTHC Project Manager for this region was able to stop by the City Hall today 7/27/2023 and assess the broken water line/shut off valve and was able to relay some emergency funding for this type of issue, which we are grateful for his and his interns' efforts to quickly do an assessment of the situation. He will be emailing later today any potential action that we should be doing to preserve the clean water delivery as well as a potential shut off possibility. Thank you to OBI Seafoods for their contribution of cleaning up the downtown cemetery.

Department Accomplishment and Opportunities: The Planning Department assisted the Green Star Program on their return evaluation of the Landfill on June 16, 2023. Three (3) representatives from Delta Backhaul and a representative from Central Recycling Services were able to complete an assessment of the landfill. During the assessment, all beaches and the City Dock were visited as potential loading areas for a larger barge when a backhaul can be funded. Due to Patty's varied background with construction, she was able to assist with recommendations for the drainage issues that have occurred on many gravel roads. Due to this issue of drainage and high traffic areas, the Planning Department has assisted with basic communication of following the State of Alaska Road weight restrictions and have since been advertised on the City

City of Dillingham

Page 1 of 3

Our Vision. To have an infrastructure and city workforce that supports a sustainable, diversified and growing economy. We will partner with others to achieve economic development and other common goals that assure a high quality of living, and excellence in education.

of Dillingham Facebook Page and the Public Works Department webpage. This should become a common practice for the Public Works Department to advertise that the City of Dillingham does follow the road restrictions set for by the State of Alaska DOT Department. Patty was able to complete the Cities of Opportunity Summer session with Alaska Municipal League

Projects – Progress and Public Impacts:

The Aerated Lagoon Facility Improvements project bid closed on June 13, 2023, at 2:00pm. The City of Dillingham did receive one (1) hand delivered bid for this project.

The Planning Department is waiting for the completion of plans for a concrete pad from CRW Engineering. These structurally engineered plans will be used as part of a Request for Proposal (RFP) to pour a concrete pad this late summer/fall in preparation for placing the back up generated that was purchased last year for the Sewer Lagoon. The backup generator that was purchased from NC Machinery in Anchorage is not completely built as all parts had to be built in different locations then sent to Anchorage for assembly. Unfortunately, due to the worldwide shortage of parts and supplies, the many scheduling delays, it may not be assembled until after the last barge sails for Dillingham this fall. I still hope to have the RFP put out this fall in hopes of having everything ready for the first barge next year.

The Planning Department participated in the removal of items from the Territorial School Building due to the water leak. Also, there was debris was blocking a discharge pipe that led to the Dock Lift Station and needed to be removed to assess a potential sewer line blockage. Since Patty had taken confined space rescue and was qualified to wear a SCBA/Filtered Air, she was able to assist by repelling into the manhole and remove the blockage and other debris that was holding discharge for the Eastern Sewer pipe.

Patty Continues to work with the DEC, Bristol Environmental, and the Green Star program for a potential metal backhaul. The congressional directed funding request for 4.7 million for this project made it to the second round, and is passed onto the 3rd round.

In June, Bristol Environmental did come to Dillingham and took samples from the Ground Water Monitoring Wells at the Landfill, during this visit it was discovered that one of well pipes had been hit (due to the location was most likely a snowmachine) and has broken the pipe partway down the well and will have to be replaced. Another well pipe was found to be bent over, however the pipe was not broken and it was righted easily by staff on site. I am currently working with a local well contractor and both Bristol Environmental and the DEC to correct this by having a new well installed.

The Green Star program did complete their second sight visit in June and have provided an updated site report, it is attached. It was discovered that a structural engineer assessment had completed an assessment on the burnt Landfill shop building, and I am working with the Acting City Manger with alternative building options. Some questions were raised for the structural engineers' report that I am waiting for a response on.

I was able to work with SMI to assess the Swap/Hook truck and complete an assessments of Landfill equipment. SMI was able to get the D-5 dozer working, and I am currently waiting for a full assessment and cost total to complete a "switch" of the equipment to a separate semi-truck that will hopefully be used as the new semi for the trailer portion to be able to open the Transfer Station at the landfill. Due to SMI's commitment to assistance the City of Dillingham, our equipment and landfill operations are back in motion to correcting the issues at the Landfill. The compactor is currently being worked on by SMI as well, with hopes to be operational within a few weeks as parts had to be shipped off to be rebuilt.

The Nerka Road Improvements Project is in full swing. The excavated material was not dropped at the back lot that was provided by the City of Dillingham for the job, and all material this far was relocated to private lots. Upon discovering this, I had all people who did receive any materials complete a Land Use Permit (LUP), pay the fee, and have asked JJC Enterprises records how many loads of material have been delivered to each disposal site. This information will be recorded on the LUP and given to the Assessors so they can evaluate if this has improved their

property significantly that may cause a tax hike for the property owners that did receive fill. I continue to process the LUP's for the Nerka project, however, will need to check in with JJC to see if they will continue to place the material at the sites that have already been issued a LUP. The back lot closest to Waskey Road has not been cleared or utilized at this time. The front lot has been partially cleared and some material is being staged there to be sloped back into the landscaping and promote proper drainage. The smoothing and contouring back into the landscaping may be delayed as the crew is working very diligently to excavate and refill the roadway correctly so the residents of Nerka can continue to access their property and have proper egress. JJC's team has been excellent with posting to Facebook and emailing any roadway alterations or closures; these emails go directly to Fire, EMS, Police Chief, and dispatch so all are aware. It should be noted that JJC staff will always keep access open to emergency vehicles and responders by keeping staff on hand to reopen the roadway if fire or EMS needs to access a closed portion of the Subdivision.

OBI Seafoods has volunteered to clean up the downtown cemetery. Their staff has completed a significant clean-up effort of that area. They do hope to repaint the fence and arbor, time and weather permitting. A public notice was hand delivered to neighboring property owners to inform them of the activity. Public notice was sent out and advertised for community understanding and how to protest if a family members cross was not to be touched during this improvement. No objections were noted to the clean up to the area or the potential painting of crosses, fences, or the Arbor.

The Planning Department is now working with BBAHC staff for a fully funded new fence around the Downtown Playground area. Due to the lateness of receiving this information I am just now working with them for the project kick off which will close the playground area for up to one week. This is no cost to the City of Dillingham and is completely funded by BBAHC for healthy communities and families.

The Planning Department has been working with the State of Alaska NFIP program, the companies within the Floodplain, and the City of Dillingham staff for operations that are in the floodplain and how to prepare for potential hazards within the floodplain. This has not been an easy task, but most understand that I am only trying to complete my job as the Floodplain Administrator for the City of Dillingham. On June 28, 2023 I did receive notice from the State of Alaska FEMA Region 10 NFIP Program Coordinator that Dillingham is compliant with the work that is still and has been completed.

Upcoming Calendar Items:

DEC will be returning to complete a landfill assessment in late fall. Currently I am working with the DEC representative, the Landfill Supervisor, and the Acting City Manager to ensure that we are moving forward in a positive fashion and that will prevent further NOV's or fines to the City of Dillingham. The DEC is currently looking for an acceptable alternate cover so the be temporary metal pile can remain "unearthed" but will be acceptable by DEC standards.

Public Feedback:

The Planning Department has received thanks from community members for helping with private roads that need to be named for address issues, assisting with direction for filing documents with the recorder's office, and gratitude from people who need to complete LUP's, and site visits have been completed. Many people had positive words for the Downtown Cemetery site clean-up.

List of Attachments:

Green Star Landfill Summer Assessment
Dillingham NFIP Compliance letter
Ekuk Scrap Vehicles agreement
Public Notice for Downtown Cemetery Work by OBI Seafoods



DELTA BACKHAUL
COMPANY

JUNE 16, 2023



SCRAP METAL & EQUIPMENT ASSESSMENT

SCRAP METAL & EQUIPMENT ASSESSMENT

DOUG HUNTMAN
DELTA BACKHAUL COMPANY
16016 Bridgeview Dr.

vehicles, loose scrap furniture, drums, demolition debris and tin roofing material. The “new” scrap metal area has more contamination from non-metal material. The “old” scrap pile has burned several times and is at least partially responsible for some of the contamination found in the nearby landfill monitoring wells. The site has grown over the years to approximately 6.5 acres. It is estimated to contain around 700 tons of material. This “new” site has an estimated 200 tons of material, with much of the material burnable waste, or other non-metallic items. Freon was not taken out of the appliances in the “new” metals pile. There were several vehicles in the pile and it was not known if fluids and batteries were removed. A lot of sorting would be required for this pile to be segregated.

Corrective Action: DBC recommends a full clean-up of the area to include: segregating, consolidating and staging material for backhaul. Burial of this material can take up valuable landfill space and contaminants in the metal can potentially pollute ground water. Heavy equipment will be required to sort and consolidate material. A large metals baler along with a smaller appliance baler would be required to consolidate the loose metal into smaller, more easily shippable cubes. Larger bulk fuel tanks and derelict heavy equipment will require a torch cutting set-up to ensure material can be loaded onto the barge. Several large pieces of equipment, including a loader and excavator will be required to pick through the pile and load the trucks. At least two semi-trucks with scrap metal trailers will be used to move material from the landfill to the port in Dillingham. Another excavator and loader on the barge will be required to stage material on the barge for transport. This process is expected to take several months and require a crew of 5-6. The barge will transport material to Seattle for recycling.



Next Steps

Scrap metal backhaul – The scrap metal pile covers the entirety of a 6.5-acre site. Funding should be considered to process the metal, stage for removal, and then backhaul to Seattle for recycling. This process will take at minimum 2-3 months and may take longer depending on the volume and type of material. A car crusher, excavator with a scrap magnet, a wheeled loader with solid wheels, cutting torches and a metal sheer will be required to manage the material for backhaul. Delta Backhaul Company is planning to travel to Dillingham to reevaluate the site once the snow has cleared in June. A better estimate for backhaul can be generated at that time. The current estimate for scrap metal backhaul project is \$4.5 – \$5 million.

Landfill equipment – Swap Loader/truck repairs can be completed this summer with available funding. The truck/trailer combo is vital in returning the landfill to proper operations. The seasonal barges should be taken advantage of for this project. The truck should be put back into service before the winter season approaches. The longer the landfill is without this equipment, the further behind it will be in landfill operations scores.





THE STATE
of ALASKA
GOVERNOR MIKE DUNLEAVY

Department of Commerce,
Community, and Economic
Development

DIVISION OF COMMUNITY AND REGIONAL AFFAIRS
Anchorage Office

550 West Seventh Avenue, Suite 1640
Anchorage, Alaska 99501
Main: 907.269.4581
Fax: 907.269.453

June 28, 2023

Mayor Alice Ruby
City of Dillingham
Box 889
Dillingham, AK 99576

Re: National Flood Insurance Program (NFIP) Community Assistance Visit (CAV)

I accepted the invitation to meet with city officials on November 16-18, 2022, to discuss the City of Dillingham's participation in the National Flood Insurance Program (NFIP). This meeting is called a Community Assistance Visit (CAV) and conducted with Patty Buholm, City Planning Director.

The primary purpose of this CAV was to offer technical advice and training to comply with the NFIP as the city did not have a Certified Floodplain Manger, CFM, on staff and a new Planning Director managing their floodplain program. The focus was training with the permit process within the regulated floodplain. The enforcement of floodplain development regulations qualifies the community to apply for federal grants or federal backed loans for development within flood hazard areas, and provides businesses, renters, and homeowners the ability to purchase flood insurance for protection against much of the devastating financial loss resulting from flood disasters.

- The City of Dillingham updated their permits application and streamlined the permit process.
- Due to having minimal staffing, the City of Dillingham staff can use pictures provided by applicant of before and after the project to show the work is completed and that the project complied with permit requirements (building elevated, flood vents were added, fuel tanks anchored, etc.).

In summary, the City of Dillingham is compliant with the agreement made with FEMA to participate in the NFIP and continues to try to improve the program by participating in training and staying in contact with State NFIP Coordinator to assist with general technical advice. The City of Dillingham's staff continues to seek out continued education and information to ensure that the program is being implemented within the community to stay in compliance with the NFIP ensuring the community qualifies for grant funds after storm events and grants that may be available to protect the community from erosion and flood damages.

I am committed to working with the City of Dillingham to ensure its continued participation in the NFIP and helping your continued efforts. If you have any questions, please feel free to contact me at (907) 269-7904, harmony.curtis@alaska.gov.

Sincerely,



Harmony J. Curtis, CFM
Local Government Specialist 4,
State of Alaska NFIP Coordinator

cc: Kimberly Johnson, City Manager, City of Dillingham
Patty Buholm, Planning Director, City of Dillingham
Nichole Tham, Division Operations Manager, State of AK, DCCED, DCRA
John Graves, Floodplain Management and Insurance Branch Chief, FEMA Region 10



DELTA BACKHAUL
COMPANY

JULY 10, 2023



EKUK SCRAP VEHICLES

DOUG HUNTMAN
DELTA BACKHAUL COMPANY
16016 Bridgeview Dr.



PUBLIC NOTICE

Downtown Cemetery Work EFFECTIVE June 27, 2023



Area of work-120 West 1st Ave 1

OBI Seafoods has generously volunteered to clean up the Downtown Cemetery. This will include cutting brush, mowing, and trash removal.

OBI Seafoods would like to paint and correct the crosses (time permitting) this season, however with respect to the family members of those buried within the cemetery, please notify the Planning Department if you do not want their staff to touch up family members crosses or fences in the Downtown Cemetery by July 7, 2023.

City of Dillingham Planning Department:

Office Phone: (907) 842-3785 or email to planner@dillinghamak.us



MEMORANDUM

DATE: 07/26/23
TO: City Manager
FROM: 06/20/22 to 07/25/23
SUBJECT: Police Department Report

STAFF REPORT

The Dillingham Police Department:

Patrol Department:

Currently has 5 officers which includes:

- 2 resident officers, Acting Chief Craig Maines, and Officer Aquila Kapotak.
- 3 rotating officers which include, Officer Adam Krahn, Officer Douglas Johnson, and Officer Tracy O'Malley.
- Officer Judson Hack Resigned 07/20/23 and failed to work his last rotation

At the current man power for the Patrol Dept., there is only 2 to 3 officers available in Dillingham at a given time. Which means there is only one officer on each shift. These are not ideal working conditions. This causes officers to work longer hours and work alone. This is an officer safety issue.

-Advertising for Police Officers needs to be re-done since previous Administrator Manger/HR personal closed their accounts on the advertising sites before leaving the City.

Between 06/20/23 to 07/25/23 the Police Department have received 332 calls for service which included animal calls, medical calls, Traffic calls, Disturbances, Security Checks, Welfare Checks, and Criminal Investigations.

- 20 individuals placed in T-47 custody
- 16 individuals arrested for criminal investigations.
- 17 criminal investigations

Corrections Dept.:

Currently has 4 Corrections Officers which includes the Corrections Supervisor.

1 Open Corrections Position

-The Jail has been open and running smoothly.

Stats:

-125 Man-Days Served in the Dillingham Jail

-30 inmates have been housed

-20 T-47 holds

Dispatch Dept.:

Currently has 5 Dispatchers, which includes the Supervisor.

-Chelsea Wassily, continues part-time to provide work coverage when needed.

Dates 06/20/23 to 07/25/23 Dispatch has handled over 1,812 non-emergency telephone calls. Dispatch also handled 120 Emergency/911 telephone calls. Total calls handled 1,932 of which officers were dispatched to 332 of the calls for investigation.

Animal Control:

From June 20th, 2023, to July 25th, 2023, Animal Control Officer Dan Boyd had a total of 29 calls for animal related issues by ACO cell phone, Animal Shelter landline or calls to dispatch, a breakdown of those calls is as follows:

- 03 Citations written.
- 15 Combination Bear, Fox and Beaver calls
- 10 Impounds. 07 Dogs, 03 Feral cats
- 06 Dogs Returned to Owners
- 02 Puppies sent to Alaska Dog and Puppy Rescue
- 01 Male Shih Tzu sent to Carol Hon Dog and Cat Rescue
- 04 Compassionate Euthanasia's all Dogs
- 03 Shelter Euthanasia's all Cats
- 31 Rabies Shots Given

Supplemental:

In the month of June Animal Control was able to trap 3 feral cats from under the Peter Pan Kitchen facilities and dispose of them.

In the months of June and July Animal Control with the help of Dan Dunaway and Alaska Fish and Game we were able to mitigate a Beaver problem on Widgeon Lane where Squaw Creek crosses under the road.

In June, Animal Control with the help of Kanakanak Hospital Emergency Room staff, were Able to remove a Porcupine quill from the eye of a small Shih Tzu type dog successfully.

Animal Control Officer
Dan Boyd

DMV:

For the period of June 20, 2023 to July 25, 2023

Division of Motor Vehicle

- 02 – Commercial D/L
- 56 – Driver License
- 27 – Identification Cards
- 01 – HC Permits (No Fee)
- 06 – Miscellaneous Fees
- 67 – Vehicle Registration
- 48 – Title / Lien
- 50 – Boat Registration
- 08 – Road Test

Customer Assist:

- 02 – License Services
- 21 – AK Written Test

- Due to the large flux of people coming into Dillingham the Dillingham DMV hours changed for the months of June & July which are Monday thru Friday from 10am to 3pm.
- On Monday, July 31st the Dillingham DMV will return to the normal hours of Monday thru Friday from 10am to 2pm.
- Got BBEDC approval for intern for the position of DMV/Amin assistant. But no applicants.

Below is the ideal growth plan for the Police Department. Please review and consider for the future.

City of Dillingham

Our Vision. To have an infrastructure and city workforce that supports a sustainable, diversified and growing economy. We will partner with others to achieve economic development and other common goals that assure a high quality of living, and excellence in education.

Dillingham Police Department Growth Plan:

This would be an ideal Starting point to focus on for the Police Forces Growth

PATROL DEPARTMENT

RESIDENT POSITIONS:

Chief of Police:

Oversee all Public Safety
(Patrol, Correction, Dispatch, Animal Control, DMV, & Admin)
Attend Meetings
Fulltime Resident Officer
Starting Salary: 130,000 – 160,000 (DOE)

Lieutenant

Starting Pay: 45.00 – 50.00 (DOE)
Resident Position
Lead Investigator
Training/Instructor/FTO
Oversea Patrol Division
Attend Meetings
Make Patrol Schedules

Sergeant:

Starting Pay: 42.00 – 45.00 (DOE)

Resident Sergeant #1:

Supervisor Day Shift/Night Shift
Review Cases
Lead Investigator
Training/Instructor/FTO
Attend Meetings

Resident Sergeant #2:

Supervisor Day Shift/Night Shift
Review Cases
Lead Investigator
Training/Instructor/FTO
Attend Meetings

Police Officer:

Starting Pay: 38.00 – 41.00 hr (DOE)

Resident Patrol Officer #1:

School Resource Officer
DARE Officer
Shift Coverage: Day/ Mid
Training/Instructor/FTO

Resident Patrol Officer #2:

WAANT Officer
Shift Coverage: Day/ Mid/ Night
Training/Instructor/FTO

Resident Patrol Officer #3:

Airport Officer Duties

Resident Patrol Officer #4:

Airport Officer Duties

Harbor Officer Duties
Shift Coverage: Day/ Mid/ Night
Training/Instructor/FTO

Harbor Officer Duties
Shift Coverage: Day/ Mid/ Night
Training/Instructor/FTO

ROTATIONAL POSITION:

2 Weeks On/ 2 Weeks Off
168 work hours
Starting Pay: 33.00 – 36.00 hr (DOE)

Rotation Patrol Officer #1:
Shift Coverage: Day/ Mid/ Night
14 days, 12 hour shifts
Standard Patrol Officer

Rotation Patrol Officer #2:
Shift Coverage: Day/ Mid/ Night
14 days, 12 hour shifts
Standard Patrol Officer

Rotation Patrol Officer #3
Shift Coverage: Day/ Mid/ Night
14 days, 12 hour shifts
Standard Patrol Officer

Rotation Patrol Officer #4
Shift Coverage: Day/ Mid/ Night
14 days, 12 hour shifts
Standard Patrol Officer

Rotation Patrol Officer #5
Shift Coverage: Day/ Mid/ Night
14 days, 12 hour shifts
Standard Patrol Officer

Rotation Patrol Officer #6
Shift Coverage: Day/ Mid/ Night
14 days, 12 hour shifts
Standard Patrol Officer

ANIMAL CONTROL DEPARTMENT

Animal Cont. Supervisor
Starting Pay: 32.00 – 34.00 (DOE)
Supervise Animal Cont. Officers
Make ACO schedules
Training/Instructor/FTO
Review/Handle Animal Calls

Animal Cont. Officer #1
Starting Pay: 28.00 – 30.00 (DOE)
Handle Animal Calls
Issue Citations

Animal Cont. Officer #2
Starting Pay: 28.00 – 30.00 (DOE)
Handle Animal Calls
Issue Citations

DISPATCH DEPARTMENT

Dispatch Supervisor
Starting Pay: 32.00 – 34.00 (DOE)

Make Dispatch Schedule
Training/Instructor/FTO
Review/Handle Dispatch Calls

Dispatch Officer #1
Starting Pay: 28.00 – 30.00 (DOE)
Handle Calls
Monitor Radio Traffic
Dispatch Officers to calls

Dispatch Officer #2
Starting Pay: 28.00 – 30.00 (DOE)
Handle Calls
Monitor Radio Traffic
Dispatch Officers to calls

Dispatch Officer #3
Starting Pay: 28.00 – 30.00 (DOE)
Handle Calls
Monitor Radio Traffic
Dispatch Officers to calls

Dispatch Officer #4
Starting Pay: 28.00 – 30.00 (DOE)
Handle Calls
Monitor Radio Traffic
Dispatch Officers to calls

Dispatch Officer #5
Starting Pay: 28.00 – 30.00 (DOE)
Handle Calls
Monitor Radio Traffic
Dispatch Officers to calls

CORRECTIONS DEPARTMENT

Corrections Supervisor
Starting Pay: 32.50 – 34.50 (DOE)
Make Dispatch Schedule
Training/Instructor/FTO
Review/Handle Dispatch Calls

Corrections Officer #1
Starting Pay: 28.00 – 30.00 (DOE)
Monitor Inmates in Jail
Filling Court papers
Maintaining the Jail

Corrections Officer #2
Starting Pay: 28.00 – 30.00 (DOE)
Monitor Inmates in Jail
Filling Court papers
Maintaining the Jail

Corrections Officer #3
Starting Pay: 28.00 – 30.00 (DOE)
Monitor Inmates in Jail
Filling Court papers
Maintaining the Jail

Corrections Officer #4
Starting Pay: 28.00 – 30.00 (DOE)
Monitor Inmates in Jail
Filling Court papers
Maintaining the Jail

Corrections Officer #5
Starting Pay: 28.00 – 30.00 (DOE)
Monitor Inmates in Jail
Filling Court papers
Maintaining the Jail

OTHER POSITIONS

Admin Assistant/Grant Writer:
Find and Write Grants for Police Funding
Supply Ordering and Filing
Cross trained in Corrections and Dispatch
40 hour weeks
Starting pay: 28.00 hr

DMV/Admin Assistant
Handle DMV
Supply Ordering and Filing
40 hour weeks
Starting pay: 28.00 hr

POSSIBLE SOURCES OF FUNDING:

APSC (Alaska Police Standards Council) offers Funding

Alaska TSA/DOT

Dillingham City School District

Curyung Tribal

GRANT FUNDING (will require a fulltime grant writer for the police department)

AST WAANT grant funding

Other.....

EOR

Acting Chief

Craig L. Maines

Dillingham Dept. of Public Safety

Memorandum

To: Acting Police Chief Craig Maines

From: Animal Control Officer Dan Boyd

Date: 07/26/2023

Re: June and July 2023 Monthly Report

From June 20th, 2023, to July 25th, 2023, Animal Control Officer Dan Boyd had a total of 29 calls for animal related issues by ACO cell phone, Animal Shelter landline or calls to dispatch, a breakdown of those calls is as follows:

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- 06 Dogs Returned to Owners
- 02 Puppies sent to Alaska Dog and Puppy Rescue
- 01 Male Shih Tzu sent to Carol Hon Dog and Cat Rescue
- 04 Compassionate Euthanasia's all Dogs
- 03 Shelter Euthanasia's all Cats
- 31 Rabies Shots Given

Supplemental:

In the month of June Animal Control was able to trap 3 feral cats from under the Peter Pan Kitchen facilities and dispose of them.

In the months of June and July Animal Control with the help of Dan Dunaway and Alaska Fish and Game we were able to mitigate a Beaver problem on Widgeon Lane where Squaw Creek crosses under the road.

In June, Animal Control with the help of Kanakanak Hospital Emergency Room staff, were able to remove a Porcupine quill from the eye of a small Shih Tzu type dog successfully.

Animal Control Officer
Dan Boyd

DLG City Manager

From: Dillingham City Dock
Sent: Monday, July 24, 2023 11:27 AM
To: DLG City Manager
Cc: Kimberly Johnson
Subject: City Dock status

We have a had a very busy summer, partially due to the late end of winter. We have had several barge deliveries from mid-May to mid-June.

Fishing started a little later than the last several years, but the fish containers were coming into the yard at a quick pace. To date, we have had 416 full freezers delivered to the yard.

Things have been going fairly smoothly, despite having only one Hyster forklift operating. Fortunately, AML brought in 2 of their Taylor 800 forklifts and have allowed us to use them when we needed.

Unfortunately, on Thursday, July 20th, the Dock's equipment operator had an accident with the 800 Hyster forklift while he was moving a loaded 40' freezer container of salmon roe.

He was not seriously injured but the 800 Hyster is inoperable. We still have use of the AML Taylor forklifts but, we can only handle AML freight with them.

Dean Heyano

Dock Supervisor

(907) 842-5516 office
(907) 843-1264 cell



Mayor
Alice Ruby

Manager



Dillingham City Council
Michael Bennett
Aksel Buholm
Curt Armstrong
Kaleb Westfall
Perry Abrams

MEMORANDUM

Date:

To: Kim Johnson, Acting City Manager

From: Daniel Miller, Harbor Master

Subject: Monthly Report

Acknowledgements and Recognitions:

- June 5: Hired Hailey Carty Through BBEDC as the Youth intern for the summer and Ataneq Noden as an Assistant Harbormaster.

Department Accomplishment and Opportunities:

- Performed routine maintenance on launch ramps
- Set out channel navigation buoys
- With assistance from Public Works and Dredge Crew, successfully set out both East and South side docks for summer use
- Put out lifejackets for public use at harbor and Wood River locations
- Actively working with Curyung Tribe to recycle used web and raingear
- Harbor dredging completed
- 2 float-arm floats repaired by SMI and holding up very well
- New signage installed to open up the path for large trucks to launch/haul out vessels
- Worked with former Public Works Foreman to improve/develop "food court area"
- Sold 235 Fishing Vessel Harbor stickers so far (more than last season: 228)
- Sold 175 Skiff stickers so far (more than last season: 156)
- Continuing to pump floats one of which needs to be done daily
- Ran hoses to docks to provide fresh water for fishermen
- Maintained the grounds and buildings within the harbor
- Became enrolled in the Alaska Association of Harbormasters and Port Administrators (AAHPA)
- Worked with Public Works to make any adjustments and repairs to docks as needed
- Had Aluminum Fabricators fabricate more connector pins for floats
- Ran old hoses to ramps to provide fresh water for fishermen

Short-term Projects:

- Start RFP process for repair of two float-arm floats and East side dock floats
- Remove East side docks before August 3
- Work on sending bills to individuals that used the harbor, but have not paid harbor fees
- Remove South side docks sometime in September after moose season
- Remove Bulkhead ladders in September

- Work with Buildings and Grounds to winterize Bath House
- Service Harbor Skiff, Bobcat, and Harbor truck and store for winter

Long-term Projects:

- Work with Public Works to repair/fabricate ladders for bulkhead
- Work with Kim Johnson to change/update Port Terminal Tariff
- Work with Public Works to develop upper parking lot to make it usable next season
- Revitalize Safety and Port Advisory Committees
- Work with Kim Johnson to secure \$5 million from state for harbor improvements
- Attend AAHPA conference
- Enroll in classes and trainings to improve management and supervisory abilities
- Attend conferences and meetings with FEMA, NOAA, DEC, ect.
- Take grant writing class
- Update and maintain Port webpage

Upcoming Calendar Items

- First Fall city council meeting
- Youth Intern, Hailey Carty Last day is August 1
- Harbor Master will leave August 2

Public Feedback:

- New/better hoses for fresh water
- Repair bulkhead crane
- Repair/replace ice machine
- Repair/replace docks/floats
- Provide more access to electricity
- Develop more parking



MEMORANDUM

DATE: 07/26/23

TO: Kim Johnson

FROM: Scott Runzo FDC

SUBJECT: Fire Department update

STAFF REPORT

Rescue and fire calls

- Summer EMS calls 75 – offshore EMS calls, 8 (coming in on boat/plane or going out)
- 6 fire related calls

Fire/EMS activity:

The DVFD is in summer mode with 3 local EMTs and 3 out of town EMTs. EMS calls have been significant, and the types of calls have varied. We have had 3 full burning house fires. This has been a challenge because a higher percentage of volunteers have been out of town or fishing this season. One of the greatest concerns going into the summer was the opioid crisis that started in the Spring with some laced drugs made it into the community. Due to this activity, Laticia handed out over 400 Narcan kits and harm reduction kits. She also made visits to boats, processing plants, neighborhoods, and walked the harbor. We have seen a marked drop in Opioid related calls. The transition from summer to Fall is preparing for new EMT and ETT classes to begin and setting up monthly training and special training events for volunteers. Currently, we have 6 community members enrolled in Advance EMT class that will finish in December. We are also preparing for a round of equipment certification and inspections. The biggest challenge still lies with the level of participation with volunteers and keeping an acceptable level of service for the city. Listed below is current and projected activity:

- On-going training and oversight for summer employees
- 6 individuals taking class for AEMT (advanced EMT certification)
- Fire Hydrant evaluation completed. We have hydrants out of service for several distinct reasons from broken gate valves to broken stems. A report will follow on suggestions to solve these issues.
- Prevention has been involved in community events, handing out prevention material and presenting.
- We had an increased number of offshore EMS calls from lodges and fishing boats.
- Prevention activities have taken place at the Childrens fair and job fairs.
- The Fall will bring increased prevention efforts at the school and with other partnering agencies.
- State and federal reporting requirements have increased this year and it is taking time to get the information needed and submitted.
- Fire is working with Chris Laddic on obtaining funding for a new fire station.
- A working group from the fire department will be working on bidding out a new fire pumper

City Of Dillingham

Monthly Report

To: City Manager
From: Christopher Maines, Water Wastewater Operator II
cc: Dillingham City Council
Date: 7/25/23
Re: June/July Update

Over the course of conducting regular business and maintaining daily operations I have a few issues I want the City of Dillingham to be aware of moving forward.

WATER UTILITIES

The current City of Dillingham water treatment facility and water towers were designed to serve the Dillingham service area that stretches from Snag Point Subdivision to the Dillingham Boat Harbor. The towers are provided water from three wells. CD2 Park Well, CD5 Courthouse Well, and CD3 Highschool Well. Internally there are two small pumps used to transfer between tanks for daily use, and two larger pumps in case of times of high uses, i.e., fire emergencies. On average the water treatment facility produces 102,000 gallons of treated water a day. However, over the past three summers we have encountered issues.

OBI Seafoods has been taking upwards of 65,000 gallons of water daily from the water treatment facilities hydrant. This has caused the water treatment plant to lose pressure and suction which hampers the cities distribution system. This issue causes alarms and internal failsafe to trip within the building's controls. The three wells are also put under added stress, as the pumps are not allowed to rest. Each wells controls are also exposed to the outdoors and are not enclosed, so heat generated from the wells and ambient temperatures over 65 degrees Fahrenheit, the well pump shuts down with a thermal overload fault.

When any of these issues occur, water pumping and treatment halts. The alarms have to be reset and the system has to be manually corrected. But once the system falls behind it has taken days to get back to capacity as OBI Seafoods continue taking water faster than the system can keep up.

Currently the City of Dillingham charges \$1.74 per 100 gallons of treated water. I believe this cost should be increased to make this financially beneficial.

I have a few suggestions to remedy this issue.

1. Dig an additional well. The newest well was dug in 2017. CD4 Highschool well is tuned down to only pump 100 gallons per minute because of the heavy sand content in the well itself. This is 2/5 the amount CD2 Park Well and CD5 Courthouse Well produce per minute. Even with all three wells running simultaneously, it cannot keep up with the current summer demand. An additional well will aid production greatly,
2. Create a small treatment facility on Wood River to accommodate OBI Seafoods with potential services to other residents on the road system.
3. Enclose the current well controls within buildings that offer a cooler ambient temperature and protects the sensitive electronics.

WASTEWATER UTILITIES

The City of Dillingham has been allowing direct dumping into the sewage lagoon for the past 5 years. This has caused erosion in the corner of Cell 1. The untreated septic sewage also contains debris and trash that continually collects in that corner causing the lagoon to short circuit, hampering the treatment process. I have been combatting this issue the last four years through various means of continuous hands-on maintenance. However, three years ago the septic tank at OBI Seafoods Plant cracked.

So, in tandem with the use of treated water from the water plant, their septic tank is being pumped and being directly dumped into our lagoon. Both occur upwards of 16 hours daily. The introduction of this septic waste overloads the lagoon and pushes the untreated wastewater into our river system faster than it should, possibly harming our river system. The system was originally designed to allow for 30 days of treatment before being dispensed, but current holding times during summer operations have been cut 20 days.

Additionally, after conducting a septic sample last year with the aid of an ANTHC representative, the amount of ammonia being released into our lagoon with each trip, has been upsetting the natural biome and slowly causing our system to become septic. If the lagoon ever reaches this point, it will have to be shut down. At this time, I have been doing all I can with vitamins and sludge removal aids to prevent this from occurring but it has been an uphill endeavor.

I have a few suggestions to remedy this issue.

1. DEC suggested during a surprise inspection in October 2022 that we could dig a dumping area at the landfill like other municipalities and DEC would approve that process. This would save the lagoon, and we would have better monitoring of the dumping.
2. Reach out to OBI Seafoods to have a new Septic Tank installed to decrease the number of trips to our facility.
3. Enforce current city codes on the owner of the pumper truck, and require pretreatment as required by our current municipal codes.

TOPICS OF NOTE

I will be meeting with an engineer from DEC the last week of July. This will be to address the Small Water Tanks overflow pipe design. This design was mentioned in the Sanitary Survey conducted in 2017 for our water treatment and distribution system.

Once this is addressed and remedied this August, all deficiencies found in our water facilities will be corrected. It has taken a few years to fix them all, but I am pleased that this is now nearing its completion.



MEMORANDUM:

TO: Stephen Price, DEC

FROM: Kimberly Johnson, Acting City Manager

DATE: July 24, 2023

RE: Dillingham Landfill

A handwritten signature in blue ink, appearing to be "Kimberly Johnson", written over a horizontal line.

It was good to talk briefly with you this morning. As of July 14, 2023, Max Bennett resigned from the City of Dillingham as the Landfill Supervisor. I hired Pete Kapotak, who previously worked as a Landfill Operator from August to November 2022. On July 15th, Pete assumed the duties as the Landfill Supervisor. We hired Ralph Evalt, III who is an operator and Kade Samuelson as a Laborer. Bill Wiley continues to work at the Landfill as the employee who greets everyone at the gate and directs them into the Landfill.

In review of your drone photos, things got worse since your visit because of equipment breakdown. The dozer and the compactor were down. The dozer got repaired on July 15, 2023. This allowed garbage to get moved back to the cell. The burn pile had burnable material up to the front of the entrance.

Burn Pile July 16th:



Burn Pile July 24th:



CITY OF DILLINGHAM,
ALASKA

RESOLUTION NO. 2023- 24

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL ACCEPTING THE DANIEL DECKER APPOINTMENT TO THE POSTION OF CITY CLERK

WHEREAS, Daniel Decker applied to the position of Assistant Finance Director,

WHEREAS, after conducting an interview, his qualifications and experience are better suited for Administration;

WHEREAS, his experience would be beneficial for the City of Dillingham.

WHEREAS, NOW, THEREFORE, BE IT RESOLVED the City Council appoints Daniel Decker to the position of City Clerk, pursuant to DMC 2.21.080, subject to the conditions of employment with the City of Dillingham. The appointment shall be effective August 9, 2023.

PASSED AND ADOPTED by the Dillingham City Council on August 10, 2023.

Alice Ruby, Mayor

ATTEST:

Kimberly Johnson, City Manager

CITY OF DILLINGHAM,
ALASKA

RESOLUTION NO. 2023- 25

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AWARDING THE CONTRACT TO UDELHOVEN OILFIELD SYSTEM SERVICES FOR THE AERATION LAGOON FACILITY IMPROVEMENTS.

WHEREAS, the City of Dillingham received a Local Government Lost Revenue Relief Grant in April, 2022 for the infrastructure at the sewer lagoon, and

WHEREAS, the City of Dillingham received a State of Alaska Revolving Fund Loan in 2020, and

WHEREAS, the City of Dillingham contracted with CRW Engineering for the construction management of aeration lagoon facility improvement

WHEREAS, CRW Engineering put out the aeration lagoon facility improvement project in 2022 with no bidder,

WHEREAS, CRW Engineering put out the aeration lagoon facility improvement project in 2023 with one bidder,

WHEREAS, Udelhoven Oilfield System Services submitted a bid total of \$2,724,763.14

NOW, THEREFORE, BE IT RESOLVED that the Dillingham City Council approves the award of the sewage lagoon aeration project to Udelhoven Oilfield System Services.

PASSED and ADOPTED by the Dillingham City Council on August 10, 2023.

Alice Ruby, Mayor

ATTEST:

Kimberly Johnson, City Manager

City of Dillingham Action Memorandum
2023-22

Agenda of: August 10, 2023

Action Memorandum No. _____

Subject:

Accept the donated gift of a new installed fence around the Downtown Playground area provided by Bristol Bay Area Health Corporation.

City Manager: Recommend Approval

Signature: _____

Fiscal Note: Yes No

Funds Available: Yes No

Other Attachments:

AAA Fence Inc, Downtown Park Strip Renovation

Summary Statement:

Acceptance of this fence will increase safety for the children and individuals within this area. Accepting the gift of the fence will include the removal of the current fencing, upright posts, and broken or missing section of fencing.

This will be at no cost to the City of Dillingham as all funds were acquired through Bristol Bay Area Health Corporation.

Action Memorandum No. _____

Summary Statement continued:

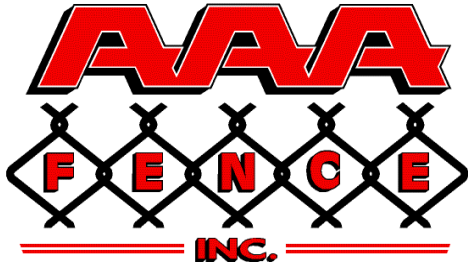
PASSED and APPROVED by a duly constituted quorum of the Dillingham City Council on _____.

Mayor

ATTEST: [SEAL]

City Clerk

Route to	Department Head	Date
	Finance Director	
X	City Clerk	



Jeffery Johnson
1701 E. 82nd Avenue
Anchorage, Alaska 99507
P: 907.275.2410
F: 907.349.7002
E: jeffery@aaafenceak.com

Date: May 9, 2023 Attn: Cynthia Rogers
Company: Bristol Bay Area Health Corporation
Fax: Phone: E-Mail: crogers@bbahc.org
Physical Location of Work: Dillingham, AK
Project Name/RFP: Downtown Park Strip Renovation

This message is intended only for use by the individual or entity to which it is addressed and contains privileged or confidential business information, the disclosure of which may be a violation of federal or state law. If the reader of this message is not the intended recipient, or the employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is illegal and strictly prohibited. If you have received this communication in error, please notify us immediately. Thank you.

BID DOCUMENT

Supply materials, FOB Dillingham, AK and/or labor and equipment necessary to install ~956 LF of 6' tall chain link fence with 1 - 12' double gate and 2 - 4' man gates around soccer field/play area. All fence posts will be driven 48" or to refusal. Fence is commercial grade 9 ga wire with top rail, bottom tension wire, and a brace/truss setup at each termination.

Table with 3 columns: Description, Unit Price, Total Price. Rows include Fence Materials, Installation in Dillingham, Demo of existing fence, and Total Bid.

Special Exclusions: fence signs; electrical grounding; gate locks; site restoration;

This bid may be withdrawn if not accepted within 60 days from above date.

Thank you for calling AAA Fence, Inc!

Handwritten signature of Jeffery Johnson

Jeffery Johnson
907-244-8189 cell

General Exclusions: SWPPP, locating private utilities, staking, grading and clearing, traffic control, testing, frozen conditions, rock drilling, sales or local tax, permits, cost of bonding (if required), builders risk. We will provide only the required insurance coverage and limits noted per the prime contract and Owner, if necessary.



July 25, 2023
DRAFT SNOW REMOVAL PLAN

For efficient and effective removal of snow during the winter months. The city roads are grouped by area – downtown or core town area, Woodriver, Lake Road, and Kanakanak/MainStreet.

City Roads:

Downtown & Core town area:



Lil Larry Nunn Road – road, plan to clear brush and lay down so that after winter freeze, public work works crew can dump along the flat going into the subdivision.
Tower Road Loop – Not a part of the city owned streets

Kokwok Circle – grade out and then dump as part of the Lil Larry Nunn snow pile site
 Okstokok - grade out and then dump as part of the Lil Larry Nunn snow pile site

In downtown core:

Grading of all city owned streets: Snow piles in the following locations:

West D Street: temporary snow pile across from Post Office, and work with State of Alaska about a snow pile behind Public Safety on Block 9, Lot 3 USS 4974

East D Street

West and East E Street

West 1st Avenue – road down to OBI, snow pile on the low right side after OBI

East 1st Avenue – snow pile across from Senior Center

Central Avenue – snow pile down to Deanne and Tommy Olson need clearing of trees and grubbing to West G Street – ask the Tribe if the IRR Roads can do this? MOU Committee. By the Soccer field snow pile on both sides of the Water tower and soccer field. The end of Central Avenue past Heather Nudlash Residence push snow to East A Street. We need to assess if the gravel pile is still there.

West Main Street- snow pile between Smith property and Fire Hall

East Main Street – temporary snow pile down to the beach right after East 3rd avenue. Public Works will assess the shot rock pile to move and use possibly on Squaw Creek Road upgrade at a low spot that needs a culvert.

West A Street – snow pile by NushWac Rippies – temporary. No snow pile on city dock.

West 2nd Avenue – snow pile on the backside of Public Works. IF they can relocate their equipment then in front of the PW office.

West Seward Street – snow pile in front of the Curyung Tribal Office. This is a low spot that in the spring creates a large puddle.

Alaska Street

C Street – at the end of the C Street by Sophie Nodens, snow pile area

East G Street

East E Street – snow dump pile – the old access road to the Housing Authority.

East 3rd Avenue

Need to work with private contractors who conduct snow removal with businesses in the downtown corridor to pile snow removed to certain identified sections. With large snow fall, then the private contractors can move snow piles to the Harbor Bingman property for storage. On Bingman property will need to feather and grade out the snow piles. No snow on the dock.

Heading out of Town:

Harbor snow piled south of LFS past the EMS building. Toward South end of Harbor snow piled. We need to make sure that snow piles don't interfere with spring start up activities of the Harbor. Bingman property – snow is piled coming from the downtown section and from private contractors.



Windmill Hill Section of Town:



Lift Station – Clearing to lift station, no designated snow pile. Lift station is located on private property owned by BBNC
Windmill Hill Road – snow pile before the lift station on the left section of the road.
Fairview Road – Road is graded and no identified section to store snow. Grader goes to the first Bingman/Chog green building.
Birch Lane - Road is graded down to the lift station. Subdivision road goes to the end of Birch Lane and the snow can be piled at the end of Birch Lane.
Gauthier Way – no identified snow removal pile identified. If the City can remove the burn material from Charlie Chocknok and come to an agreement for a snow pile area this could be a temporary snow pile area.
Cedar Circle – wing snow in grading and we need to work with land owner, Bill Wiley southside of property to ask to store snow.
Woodriver Area:



Pearson Lane:

Need to get agreement to stock pile snow (Danny and Connie Pearson)
Evergreen Cemetery – every other snow fall grade and wing side with grader.

Kleepuk Hill: Request Curyung Tribe to upgrade as part of inventory. 2 snow dump piles at the start of the hill on both sides. Toward the Wood River section on both sides to dump if snow fall is heavy. Otherwise plan is the grade and push off to both sides and wind to flatten.



Waskey Road:



William Tennyson Road – grade and dump on the left side ditch facing Waskey Road before the stop sign.
McClure Way: Grade and push snow across Waskey Road and grader will come by and push and wing the side as part of the entire Waskey Road.
Waskey Road, grade to side and wing with grader.

North Emperor Way



- Grading is to push snow to the side and wing out the berm.
- Ekuk Circle – push snow from Ekuk Circle across the road on North Emperor so that it is can be winged out in grading.
- Wigeon Lane – grading and wing it over time.
- Nerka Loop – Under construction from road improvements with CTC
- Mallard Lane - Under construction from road improvements with CTC
- Teal Lane - Under construction from road improvements with CTC
- King Fisher - Under construction from road improvements with CTC

Wood River Road:



Maqi Circle – Need to store snow but need to discuss with land owner Esther Ilutsik.

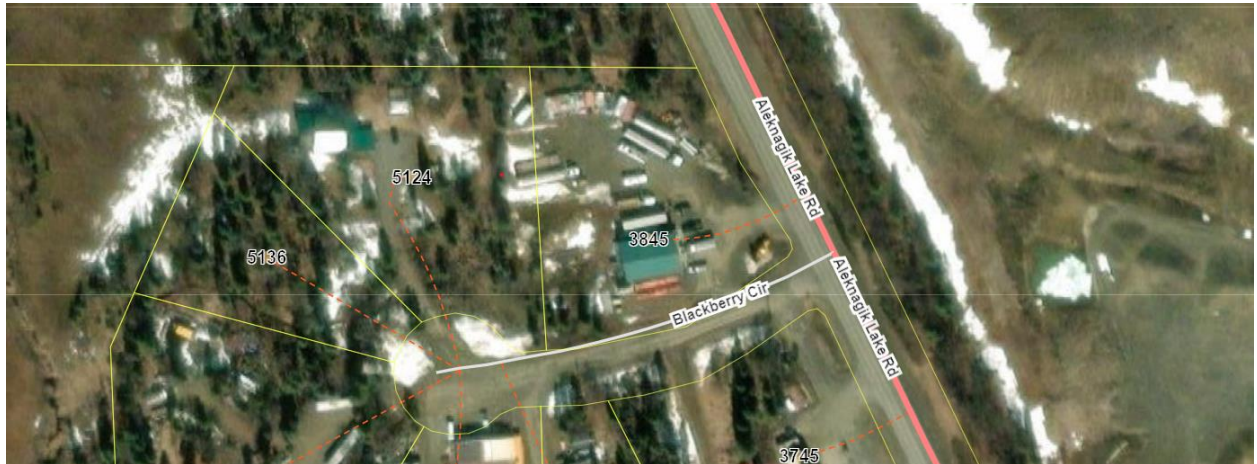
Yako Road – At the stop sign grade to the sharp turn and ask Choggiung Limited if the City can push snow off to the right hand side. On Dagnet Drive grade down the hill and store snow in the parking lot away from the River and bulkhead. Difficult to wing any snow to the side. The road has a drainage issue.



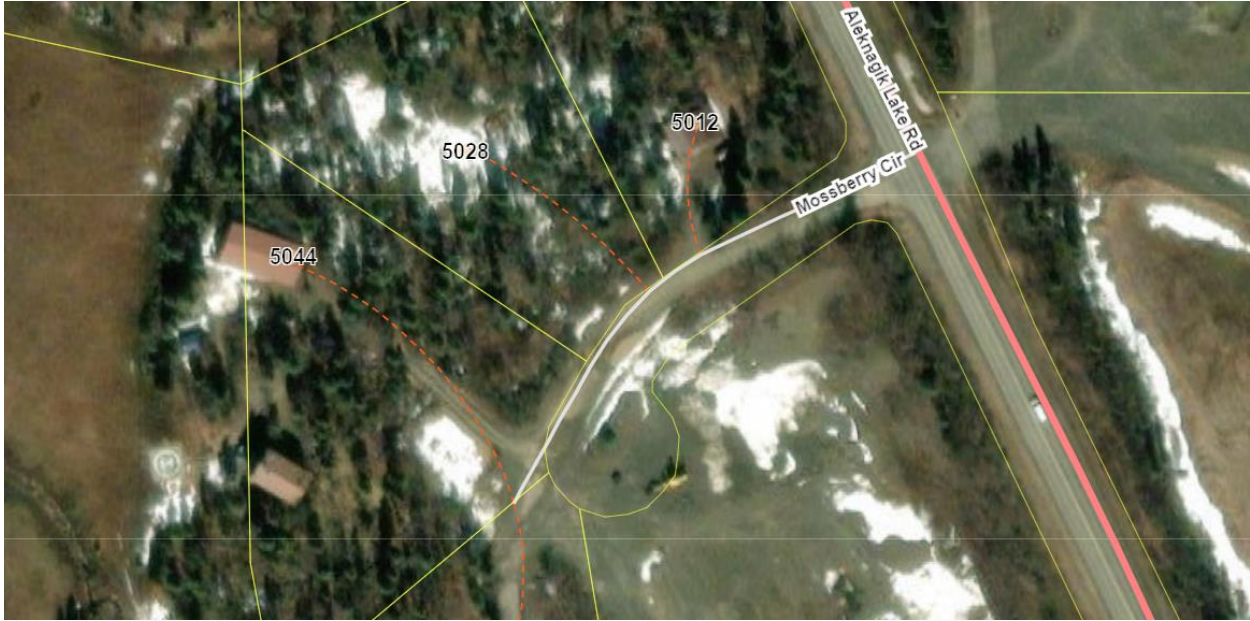
Alder Street – grade and wing the majority of the snow to the left. As you go into Alder the right side has a low spot that snow will fall into. This has an undeveloped street in the back that was never built.

Aspen Street – Split snow removal and wing on each side.

Spruce Street – Wing on either side.



Blackberry Circle – split and wing on each side. Stack toward the back on the right side as you go into the Blackberry Circle.



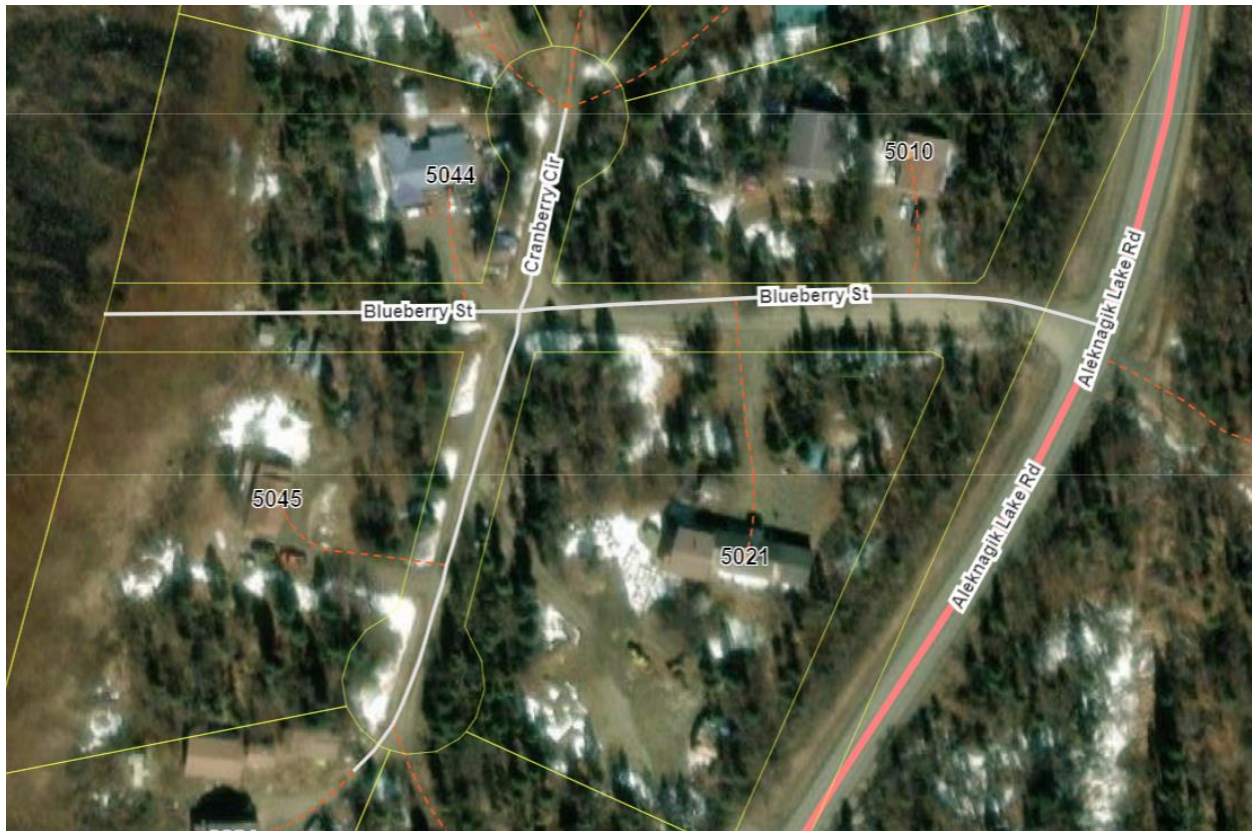
Mossberry Circle – split and wing on each side.



Raspberry Circle – Split and wing. The cul-de-sac has a pit – push snow into the pit.



Crowberry Lane – Split and wing snow to each side. The cul-de-sac has a snow machine trail coming off the flat. The city owns property on the left side going into the cul-de-sac. If needed for snow dumping the Public Works should clear out some of the trees for dumping snow in the winter.



Blueberry Streets, Cranberry and South Salmonberry Circle – on Blueberry street entering the subdivision, split and wing snow on either side. Heading to the right side of Cranberry Circle – there is no room to pile snow. There is a small parcel between 3123 and 3120 for snow dumping.

However, in high snow fall years, the loader will need to remove the snow from that area to the other end of South Salmonberry Circle. There are trees in the cul-de-sac that need to be removed. Once the trees are removed then it is possible to push snow to the left side as you enter South Salmonberry Circle.

Char Lane – Private lane



Agulawok Drive- Split to both sides until you reach the Agulawok Apartments. Wing to the right passed what used to be Barbara Peterson’s residence then split and stack at the end of 4444 Agulawok Drive.



Unicorn Drive – split to either side. Turn around a carry snow from 4444 Unicorn out. Carry snow out and store in the trees before the stop sign.



Diamond Willow – go into subdivision wing to the right side. On the North side there is a deep ditch that the grader can push snow toward. Toward the back of Diamond Willow Drive push snow back past 4535.

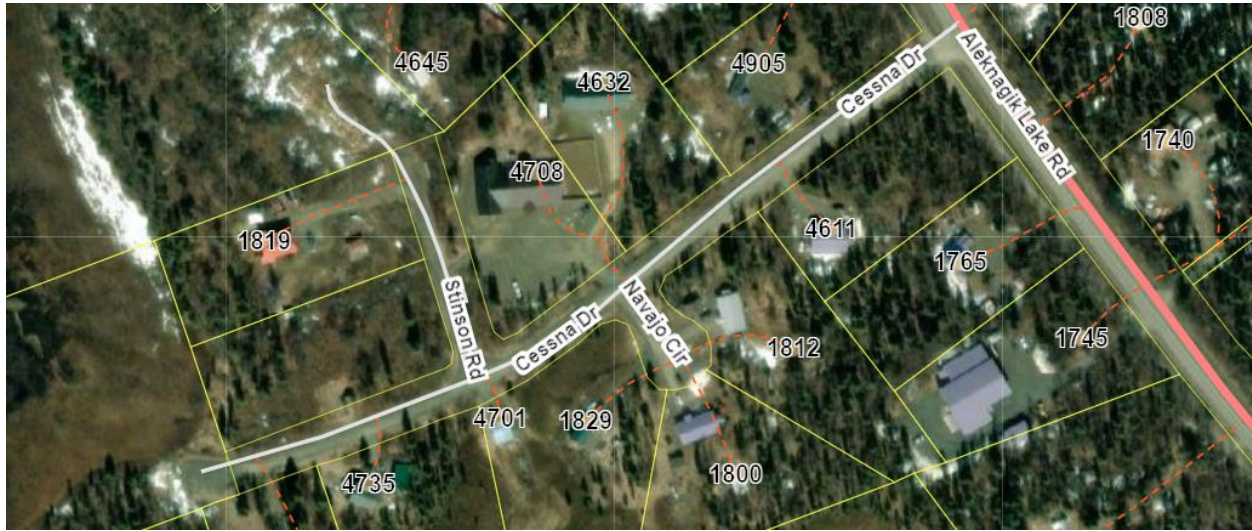
Black Spruce – split and wing snow. At the entrance snow will build up because of state maintained equipment. Make sure to push snow into the ditch.

Alder Circle – The land owner pushes snow to the opposite side of Diamond Willow. It appears to be a city owned street but need to check status of subdivision because the cul-de-sac has trees in the right of way.

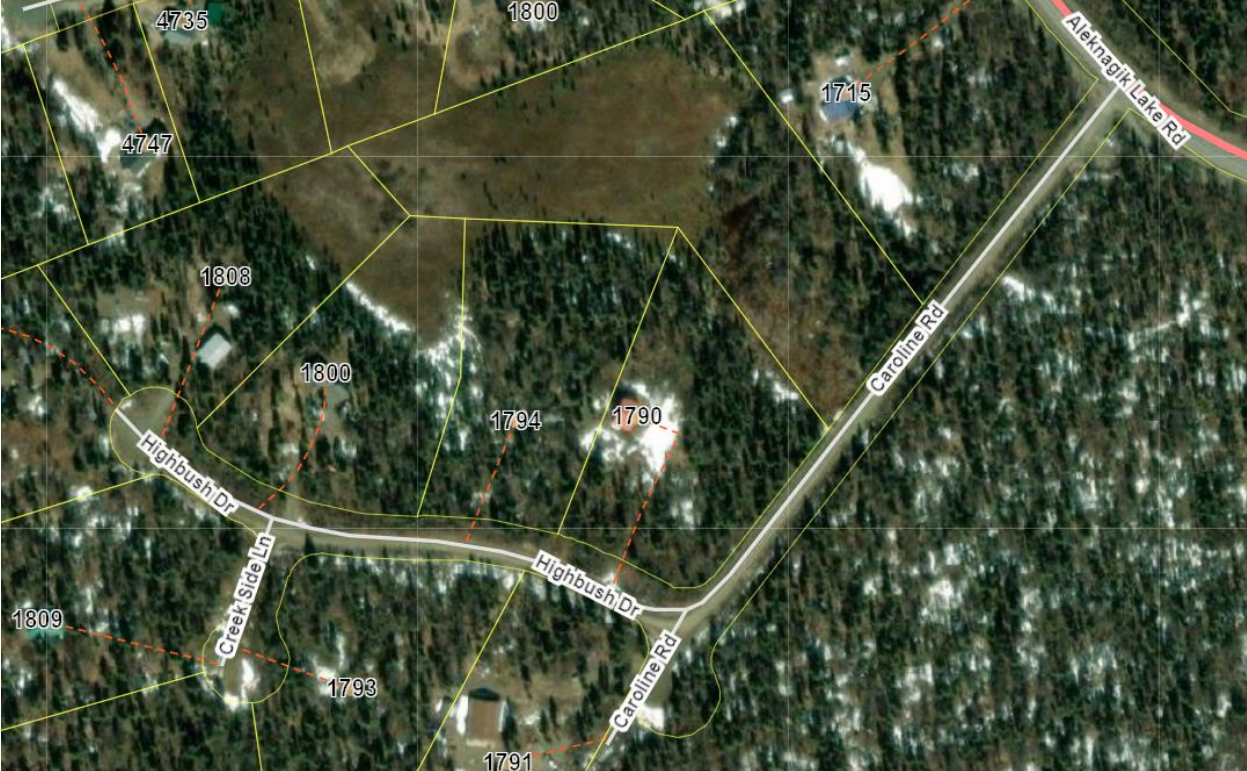
Brich Circle – Wing everything to the right side. Stack in three different spots in the cul-de-sac. Need to check the right of way in the cul-de-sac because of trees.



Shannons Pond – Split on both sides. On the uphill side going in push snow into the trees across from 4640. There appears to be two undeveloped streets – one across from 4724 near 4735 that would access City 14C3 property. Another property between 4723 and 4645. There is one undeveloped lot that has a very low spot on it.



Cessna Drive, Navajo Circle and Stinson Road. On Cessna Driver splut and wing snow to either side. In Navajo Circle, push snow to between 1812 and 1800. On Stinson Road, wing snow to either side.



Caroline Drive – split and wing snow to either side. There is an undeveloped cul-de-sac at the end of the Caroline Drive that if trees were removed, the snow could be pushed toward the cul-de-sac.

Highbush Drive – split snow toward the left upon entering the drive. Then push snow toward the back of the cul-de-sac.

Creekside Lane – undeveloped cul-de-sac. Need to discuss with landowner who developed the subdivision about the need to develop Creek Side Lane.



Charlene Lane – this is a private road.

Going toward Kanakanak Road there is another private street to the entrance of 1045, and 1041.



Bea Avenue – split and wing snow and push to the end of Bea Avenue to the flat.



Columbine Circle – wing snow entering Columbine Circle. There is a spot to push snow between 3800 and 3801. The cul-de-sac has trees in the right of way and need to evaluate if the trees should be removed to hold snow.

Arctic Avenue – at the entrance to Arctic Avenue wing snow to the left first. After 3944 then split snow to both sides of the street. Push snow to the back of Arctic to the undeveloped street called Wren Drive. Arctic is further undeveloped beyond Wren Drive.



Lupine Drive – at the entrance, keep snow to the right side, after 3830 split and wing the snow to either side all the way to the entrance of South Emperor Way.

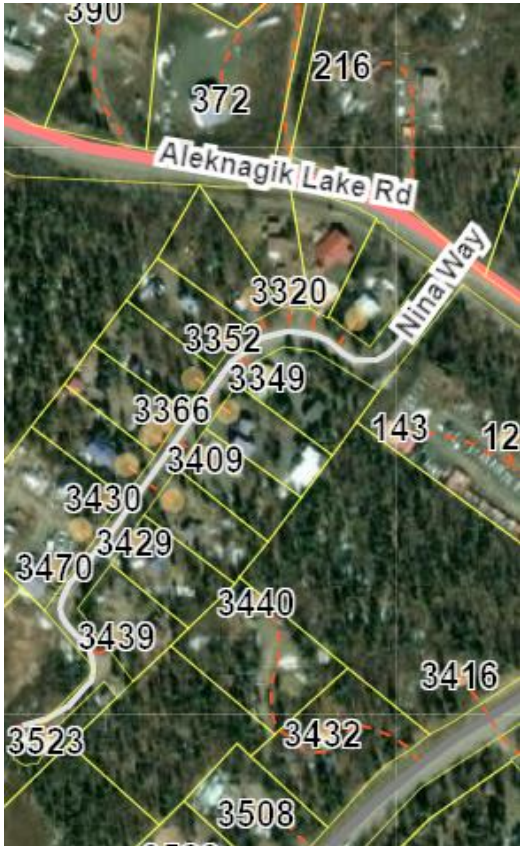


South Emperor Way – wing from either side to the undeveloped street parallel to 1136. If Public Works could remove some of the trees in the right of way, this would be the most ideal to store snow for the winter.

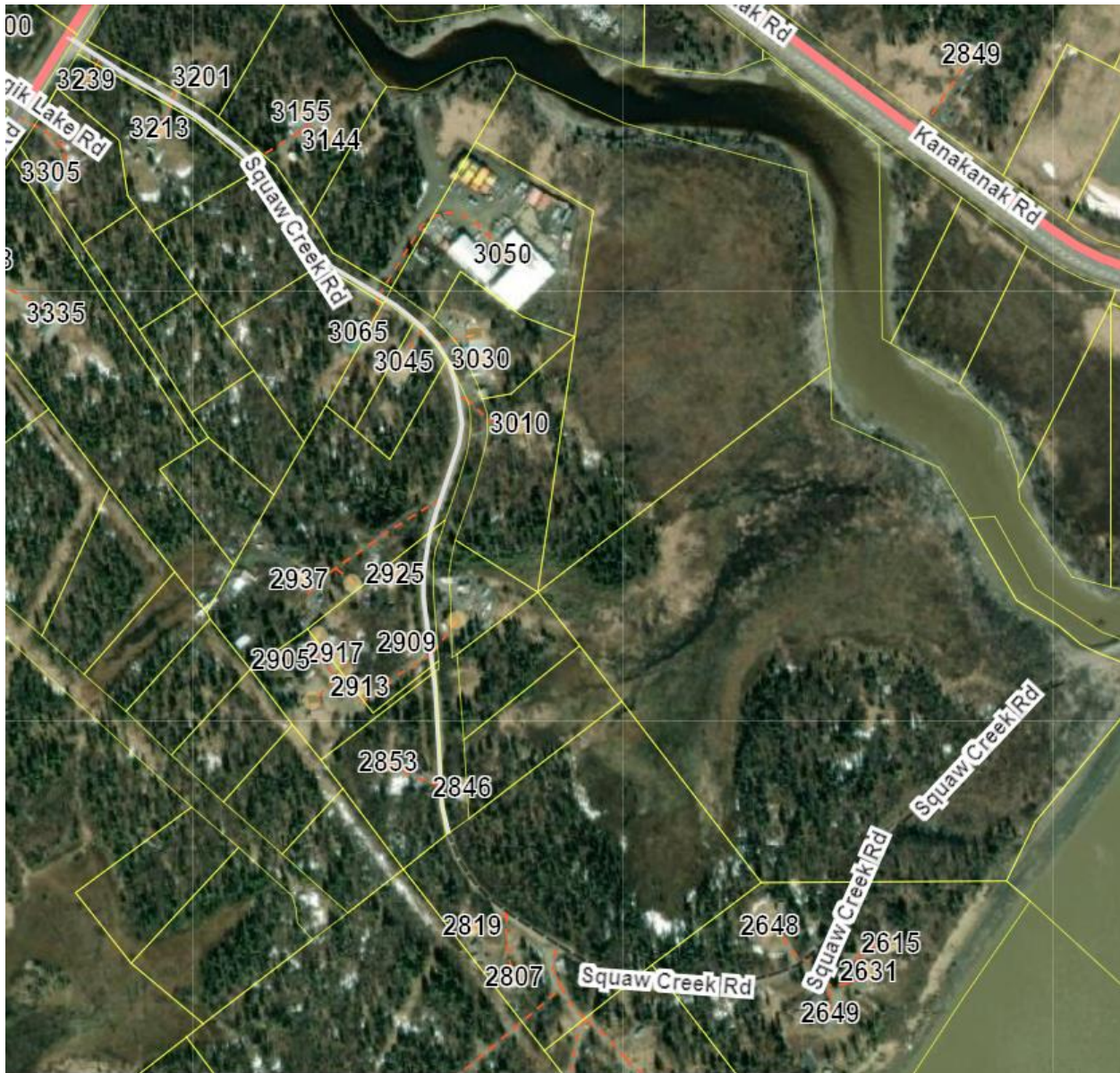
Trumpeter Drive – Wing most of the snow to the left side. In both cul-de-sacs Trumpeter and Canada Court, need to evaluate the clearing of the right of way to push and hold snow.



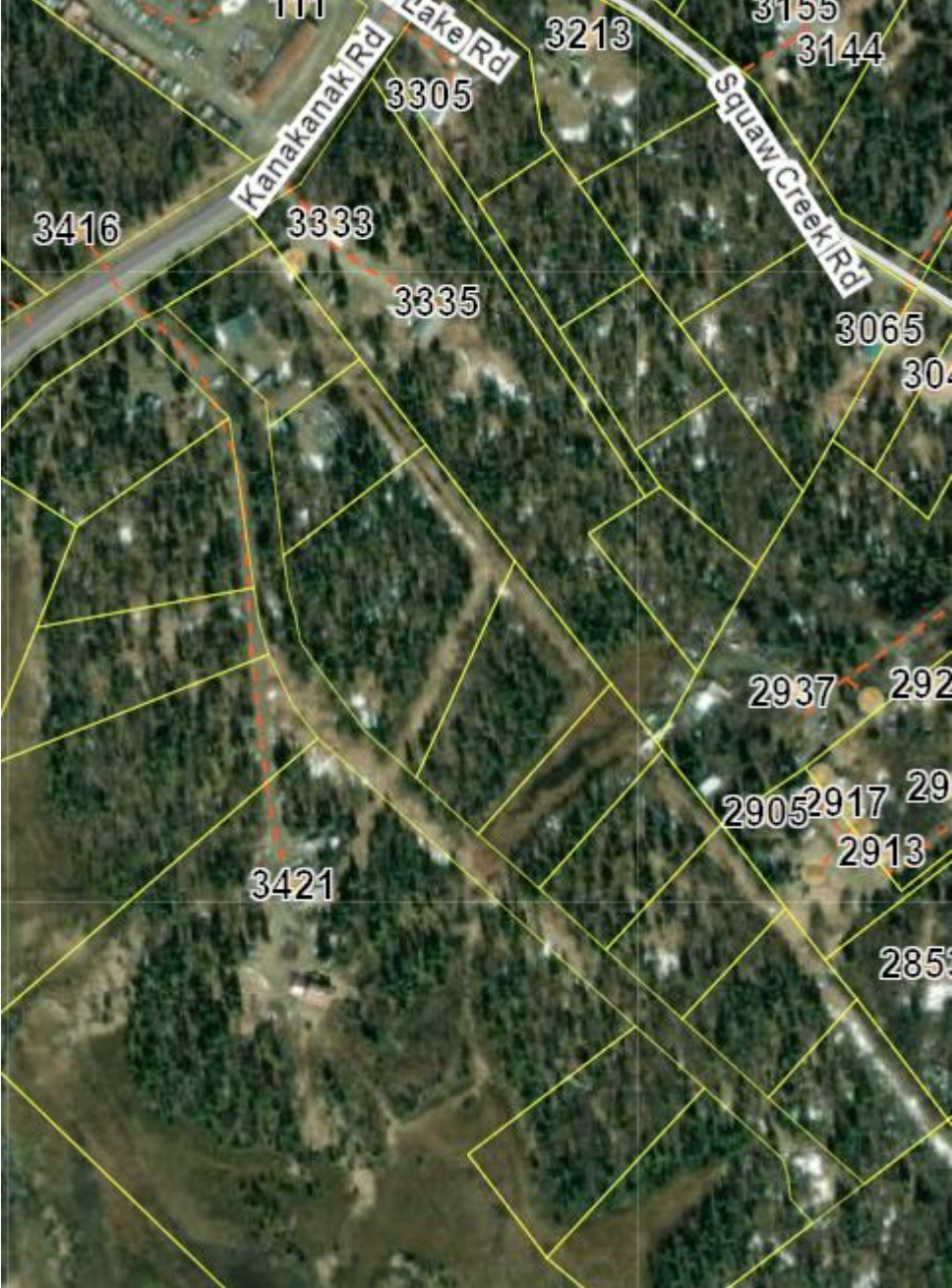
South Emperor Way to Airport Road – split and wing snow to either side. It is possible to push snow past 752 on the left side heading toward Airport Road. It is possible to store snow on City Property that was for an undeveloped well.



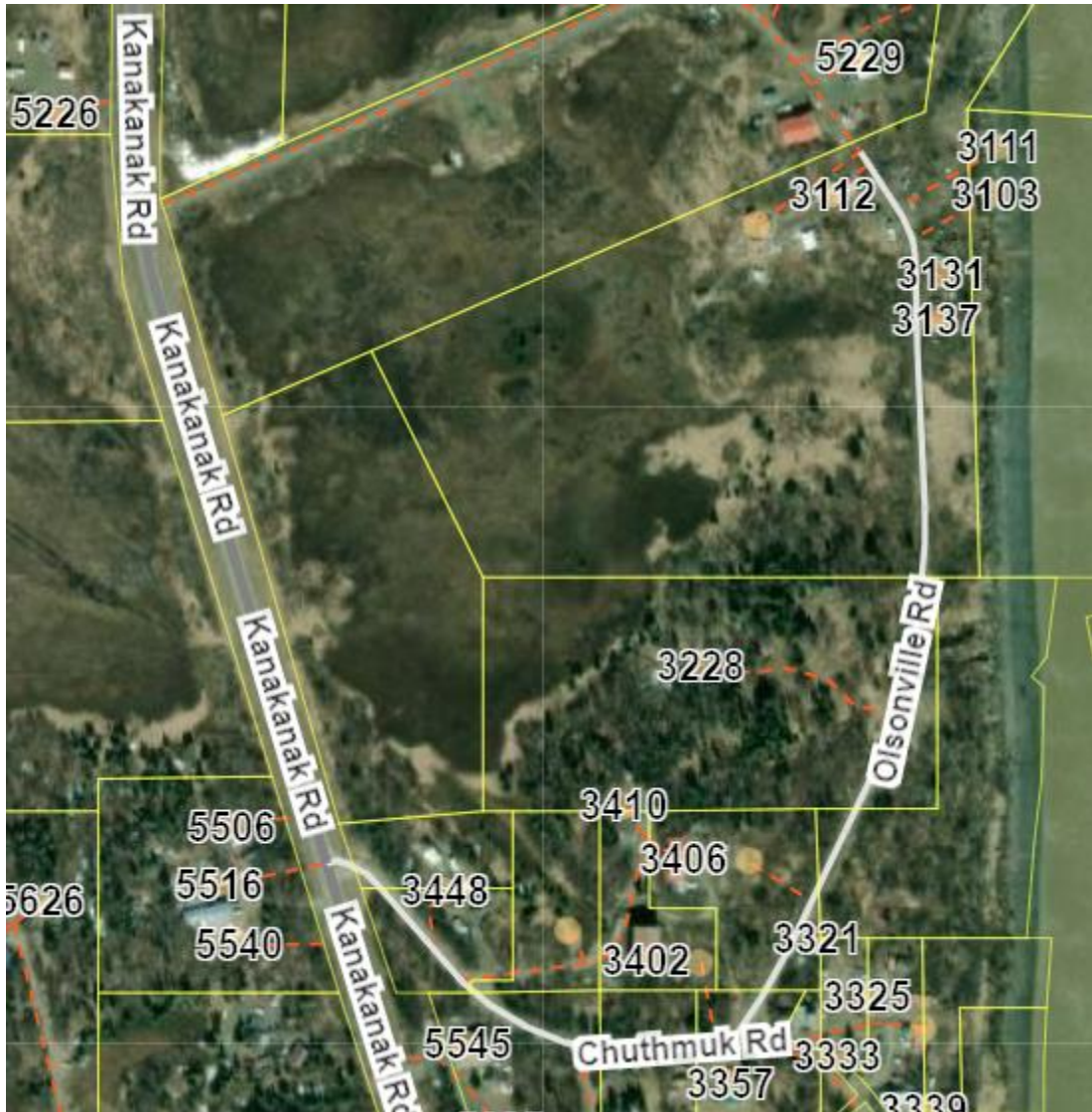
Nina Way – split and wing. Stack snow pas 3470 on the flat.



Squaw Creek Road – The city has no easement beyond 2846. The road has drainage problems and no place to store snow. The low spot between 2909 and 2925, Public Works will put in a culvert in August for better drainage and to build up the road. At the entrance into Squaw Creek before 3213 Public Works will pull out the mud and replace with a gravel base. Need to work with the landowners on where to pile snow during the winter.



Ernie Sifsof Subdivison – Undeveloped subdivision road.

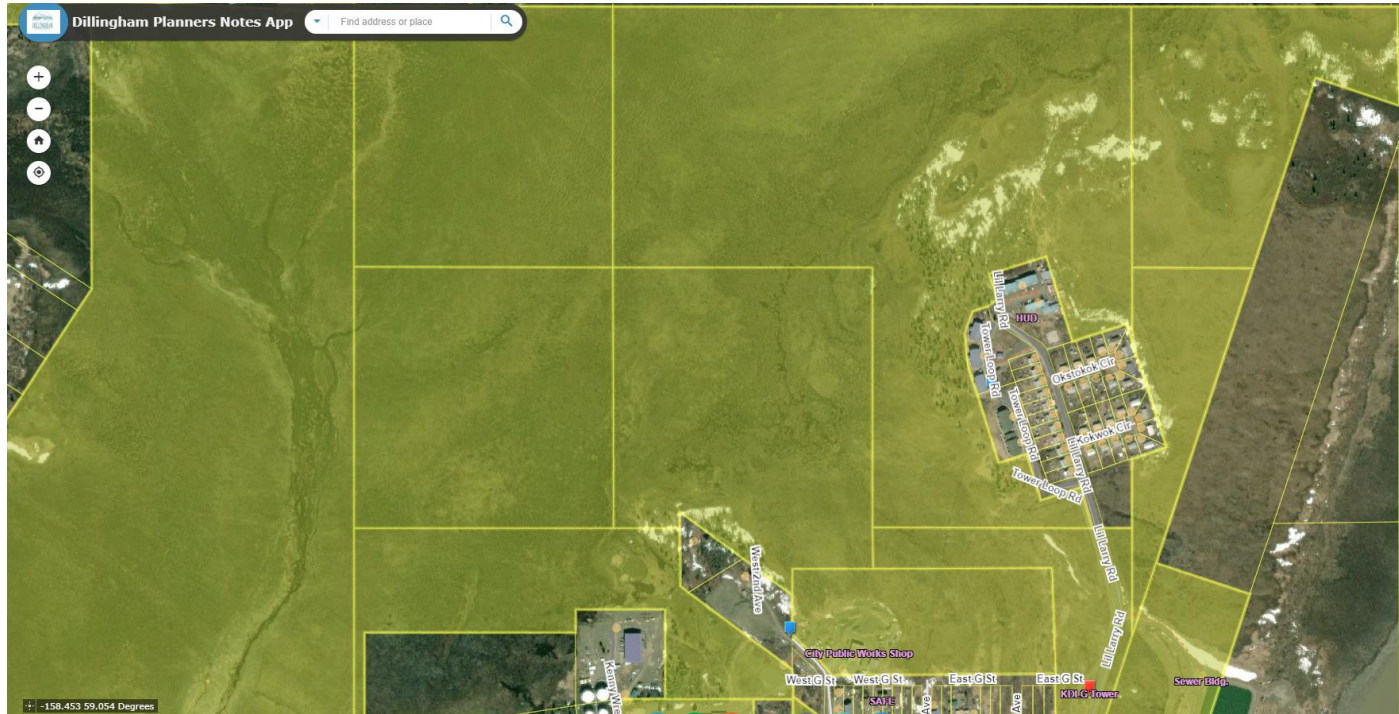


Chuthmuk Road and Olsonville Road – Private Roads. Chuthmuk Road shows up as City Maintained. Need to evaluate the road since this is access to the cemetery. From Chuthmuk Road to the beach is 14c parcels. There appears to be a road on a subdivision and need to check with Choggiung Limited on the subdivision or the 14c parcels that were conveyed.

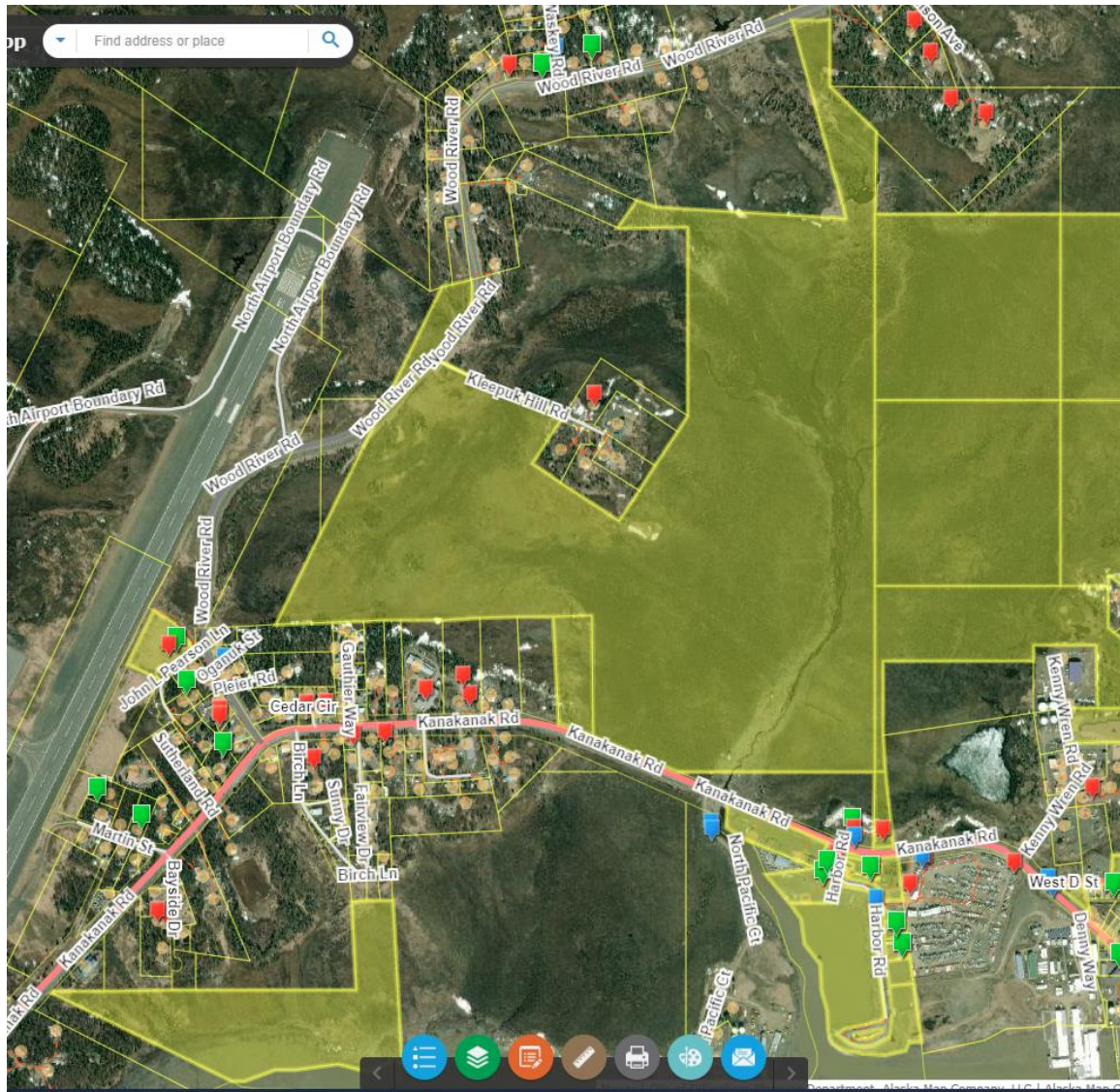
COD Owned Properties highlighted in Yellow - Downtown Area



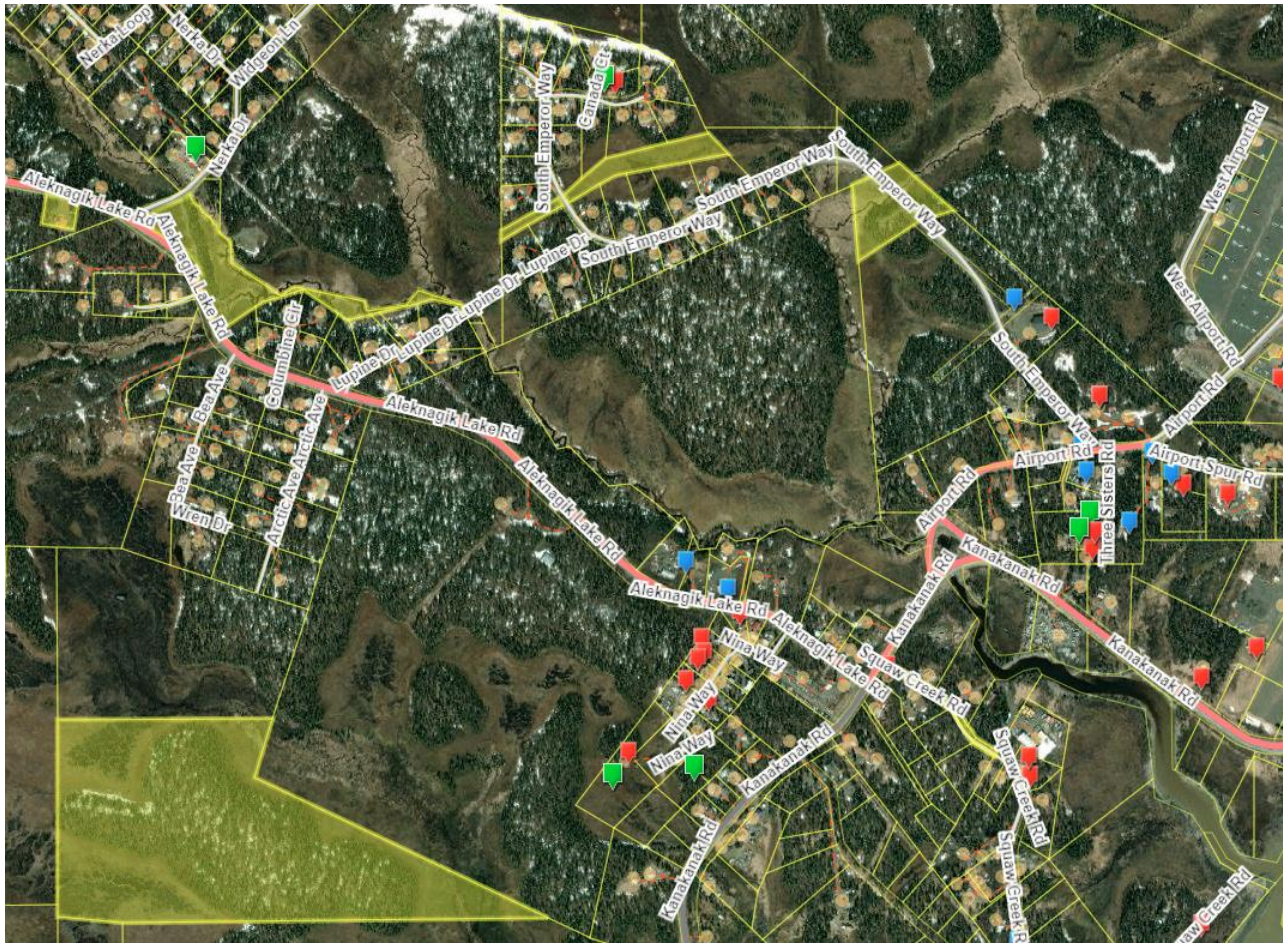
COD Owned Properties highlighted in Yellow -HUD Housing Area



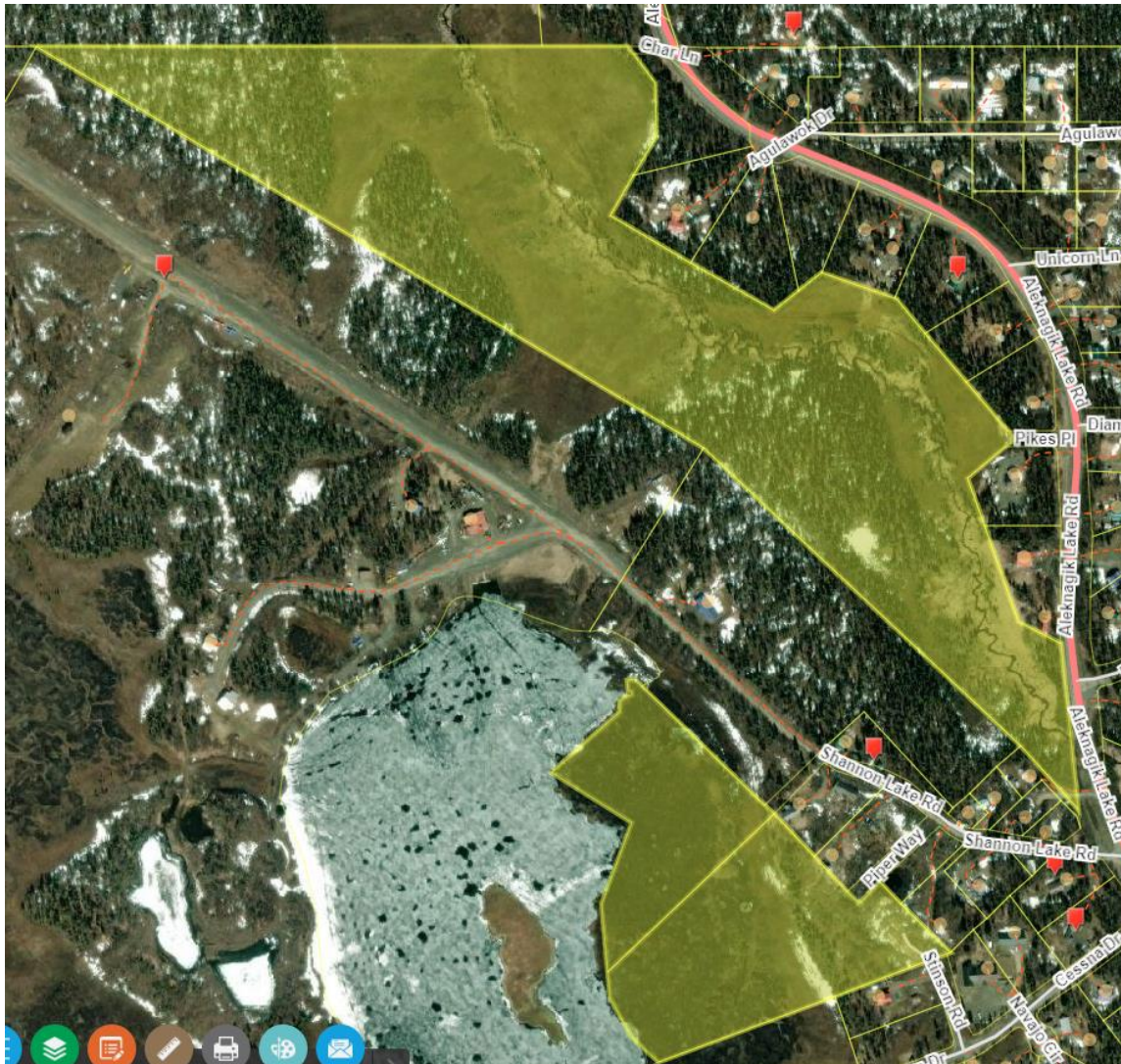
COD Owned Properties highlighted in Yellow – Flats Area



COD Owned Properties highlighted in Yellow – West of Airport



COD Owned Properties highlighted in Yellow – Shannon Pond Road



COD Owned Properties highlighted in Yellow – Ahklun Subdivision



COD Owned Properties highlighted in Yellow – Backside of Nerka, connecting to Waskey



COD Owned Properties highlighted in Yellow – Landfill Area



COD Owned Properties highlighted in Yellow – Kanakanak Beach Access and Water (Previous Cannery that was given to COD in 1892 by Bristol Bay Canning Company)



COD Owned Properties highlighted in Yellow – Olsonville Road Area



COD Owned Properties highlighted in Yellow – West Boundary of City Limits



As of 7/26/2023 approximately 112 parcels are known or thought to be the City of Dillingham's property. Parcels highlighted in yellow are the parcels marked as owned by the City of Dillingham.

DLG City Manager

From: Alice Ruby
Sent: Wednesday, July 26, 2023 1:19 PM
To: DLG City Manager
Subject: Fw: Interest in City Council Seat

Hi Kim:

Can you please save this to add to the August Council Packet. Hopefully we'll receive more letters of interest. We should consolidate them all in one section of the packet for an agenda item.

Thanks

Alice Ruby
Mayor

From: Bert Luckhurst <bertluckhurst@yahoo.com>
Sent: Monday, July 24, 2023 3:32 PM
To: Alice Ruby <alice.ruby@dillinghamak.us>
Subject: Interest in City Council Seat

Hi Alice,

Hi Alice I am writing you to express my interest in sitting on a council seat. I've decided that it may be time for me to try to help on another level with issues our City is working through and hope I can be of assistance in some way. I'm excited to learn more of the process and will do my best to help make decisions in the best interest of our Awesome City we get to live in.

Thanks
Bert Luckhurst
Thanks

Sent from my iPhone

DLG City Manager

From: Robert Mawson <azmawson@gmail.com>
Sent: Monday, July 24, 2023 9:47 AM
To: DLG City Manager
Subject: Re: Employment Status

Thank you Kim. Here's my letter of resignation:

24 July 2023

Mayor and Council,

It is with a heavy heart that I submit this letter of resignation from my position as City Manager for the City of Dillingham. My need for regular dialysis treatments leaves me unable to return to Dillingham, where these services are not available. So, we have decided that it is best if I take a medical retirement and focus on my health.

I enjoyed my tenure with the City and working with staff and Council. I wish nothing but the best for all of you.

Please consider my resignation effective upon Council action or July 31, 2023, whichever occurs first.

Respectfully,

Robert J Mawson

On Tue, Jul 18, 2023 at 8:17 PM DLG City Manager <manager@dillinghamak.us> wrote:

Robert,

I hope all is well. I was asked to send this letter from the City regarding your employment status. The original will be put in the mail tomorrow.

Kimberly Williams

Acting City Manager

City of Dillingham

PO Box 889

Dillingham, AK 99576

Phone: 907-842-5148



Teresa M. Duncan

(907) 843-1755 teresaduncan45@yahoo.com 3738 Lupine Drive, Dillingham, AK 99576

June 7, 2023

City Council
City of Dillingham
141 Main St E
Dillingham, AK 99576

Dear Dillingham City Council Members,,

I wish to be considered to be appointed to the Wood-Tikchik State Park management council.

As a 32 year resident of Dillingham and an outdoor enthusiast, I have recreated in the Wood-Tikchik State Park for decades enjoying camping, kayaking, berry picking, hiking, bird watching, fishing and boating. I am a park volunteer and have offered my assistance with park projects and property maintenance. I have witnessed growth in and around the park.

With the extensive leadership training during my educational career, I understand the importance of gathering sufficient data before making responsible decisions. As a retired educator, I believe I would be a valuable voice providing community member input into park decisions..

Sincerely,

Teresa M. Duncan



POSITION OPEN

CITY MANAGER
City of Dillingham

Can you manage a vital fishing community in Southwest Alaska?

SALARY: \$140,000+ DOE & excellent benefits: PERS, health, deferred comp, housing, vehicle

GENERAL DESCRIPTION:

\$13.0 million Total Appropriations including \$1.7 million in funding for schools. Manages 10 departments / ~52 full-time employees: Administration, City Clerk, Finance, Fire & EMS (volunteer), Library, Planning, Port, Public Safety, Public Works, and Senior Center. 400+ commercial fishing boats moor at the Port of Dillingham. 1st Class City with Mayor and six member Council. Pop. 2,203 (2021, year around; summer: ~5,000)

World-class Alaska fishing, hunting, snow-machining, and year-around recreation . . . people come by Learjets and Gulfstreams. Known as “Mother Nature’s Front Porch” and “The Salmon Capitol of the World,” the Bristol Bay region has annual runs of 36 to 62 million wild red salmon . . . plus king salmon (can reach 60+ lbs) . . . the world’s largest salmon runs. Dillingham is next to the largest state park in the U.S., [Wood-Tikchik](#), at 1.6 m acres and the 4.7 m acre [Togiak National Wildlife Refuge](#). Rivers have as many as 2,000 rainbow trout per mile.

Activities include boating, cross-country skiing, hiking, birdwatching and a dedicated group for the Christmas Bird Count. There are numerous volunteer activities and clubs and organizations for both adults and kids. Dillingham has an excellent K-12 School District. It is home to the University of Alaska Fairbanks/Bristol Bay Campus and has the headquarters of several regional organizations.

QUALIFICATIONS:

- financial management skills
- good communicator and public relations skills
- strong leadership ability
- budget, grant, and capital project experience
- strong work ethic, action & goal-oriented, assertive
- conflict resolution and people skills
- ability to motivate others
- ability to build teams / supervisory experience
- ability to develop direct reports and others
- ability to learn, grow, and manage innovation
- familiarity with Emergency Operation Centers useful
- familiarity with Bush Alaska useful
- municipal experience in management, planning, finance, project management or other areas preferred

TO APPLY:

Send resume & maximum 150 word statement describing your most significant accomplishment in municipal management or management to:

City of Dillingham Manager Search
c/o Pearson Consulting
P.O. Box 190694
Anchorage, AK 99519
Email: timpearsonak@gmail.com

All applications subject to public disclosure. EOE. The position is located in Dillingham full-time.

Web: www.dillinghamak.us Posted: 7/26/23 Next review: August 25; open until filled
file: City_of_Dillingham_City_Manager_POSITION_OPEN_ANNOUNCEMENT_20230726_1_page