



CITY COUNCIL REGULAR MEETING

Thursday, December 14, 2023 at 7:00 PM

AGENDA

In compliance with the Americans with Disabilities Act, individuals needing special accommodations / during this meeting should notify the City of Dillingham at 907-842-5212 at least three working days before the meeting.

AMENDED

MEETING INFORMATION

AGENDA

CITY COUNCIL REGULAR MEETING

CITY HALL COUNCIL CHAMBERS / 7:00 p.m.

141 Main Street, Dillingham, AK 99576 (907) 842-5212

This meeting will also be available at the following online location:

<https://us02web.zoom.us/j/83168883699?pwd=TTFiTEtkSmQ2SGN6aExNdHBDMDRnQT09>

Meeting ID: 831 6888 3699; passcode: 329808

Or dial (346) 248-7799, or (669) 900-6833

WORKSHOP 6:00 PM

Bingman Property/Mary Carlson Property

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES

1. 11/02/2023 Regular City Council Meeting Minutes

APPROVAL OF CONSENT AGENDA

APPROVAL OF AGENDA

STAFF REPORTS

- 2.

- a. Strategic Plan Report
- b. City Manager and Staff Reports (Finance Director UPDATE: Financial Reporting)
- c. Standing Committee Reports (Appointments)

PUBLIC HEARINGS

3. ORDINANCE NO. 2023-05
AN ORDINANCE OF THE DILLINGHAM CITY COUNCIL AMENDING SECTION 2.21.030, QUALIFICATIONS, TO AMEND THE LIMITATIONS ON FORMER COUNCIL MEMBERS SERVING AS MANAGER

4. ORDINANCE NO. 2023-06
AN ORDINANCE OF THE DILLINGHAM CITY COUNCIL AMENDING CHAPTER 11.24 ABANDONED VEHICLES

CITIZEN'S COMMENTS (Prior Notice or Agenda Items)

ORDINANCES AND RESOLUTIONS

5. RESOLUTION NO. 2023-34
A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AMENDING THE BANK SIGNATURE CARD AND INVESTMENT ACCOUNTS SIGNATURE AUTHORITY FORMS DUE TO A CHANGE IN CITY STAFF

6. RESOLUTION NO. 2023-35
A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AWARDED A CONTRACT FOR THE DELIVERY OF FUEL FOR THE PERIOD NOVEMBER 16, 2023-JUNE 30, 2024

7. RESOLUTION NO. 2023-36
A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AWARDED A CONTRACT FOR THE MAINTENANCE AND REPAIR OF HYSTER HIGH MAST FORKLIFTS

8. Rebecca Markley GCI-Principal Program Manager concerning RESOLUTION NO. 2023-37

9. RESOLUTION NO. 2023-37
A RESOLUTION OF THE DILLINGHAM CITY COUNCIL PROVIDING AN EASEMENT TO UNICOM INC, A WHOLEY OWNED SUBSIDIARY OF GCI, FOR THE AIRRAQ NETWORK PROJECT

UNFINISHED BUSINESS

10. Pearson Consulting Report

NEW BUSINESS

11. Organizational Chart
12. Law firm of Napoli and Shkolnik- PFAS Contamination
13. MEALS Gramma's House
14. Insurance Information (ACTION)

CITIZEN'S DISCUSSION (Open to the Public)

COUNCIL COMMENTS

MAYOR'S COMMENTS

EXECUTIVE SESSION

15. Matters which by law are required to be confidential.
16. Manager Performance and Contract Terms and Negotiation

ADJOURNMENT

INFORMATIONAL ITEMS

LABORATORY AIR HANDLER MALFUNCTION

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES



CITY COUNCIL REGULAR MEETING

Thursday, November 2, 2023 at 7:00 PM

MINUTES

CALL TO ORDER

A regular meeting of the Dillingham City Council was held on Thursday, October 5, 2023, at the Dillingham City Council Chambers and via video conferencing, in Dillingham, Alaska. Mayor Ruby called the meeting to order at 7:00 P.M.

ROLL CALL

Mayor Ruby was present.

Council members present and establishing a quorum (a quorum being four):

Michael Bennett	Steve Carriere	Curt Armstrong
Bert Luckhurst	Kaleb Westfall	Kevin McCambly Via Zoom

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

1. Minutes of October 5th and 12th, 2023; Regular Council Meeting

MOTION to approve minutes made by Michael Bennett. Seconded by Bert Luckhurst. Mayor Ruby indicated that the October 12 minutes needed to reflect that Aksel Buholm wasn't present.

Council member Armstrong asked that he be shown as included in the October 12th minutes and be removed from the October 5th minutes.

VOTING Yea: Council Member Bennett, Council Member Carriere, Council Member Westfall, Council Member Luckhurst, Council Member McCambly and Council Member Armstrong.

APPROVAL OF CONSENT AGENDA

There was no consent agenda.

APPROVAL OF AGENDA

MOTION to approve agenda Kaleb Westfall, seconded by Michael Bennett

ROLL CALL VOTE Yea: Council Member Westfall, Council Member Carriere, Council Member Luckhurst, Council member McCambly, Council Member Bennett and Council Member Armstrong.

STAFF REPORTS

2. City Manager Report & Department Reports

- Mayor Ruby inquired about the strategic plan section of the agenda and Ms. Johnson explained that we are following DMC with agenda creation and that the Strategic Report was included on the agenda due to this.

- Ms. Johnson also indicated that she had located the Strategic Report Mr. Mawson had created but was unable to locate the Excel spreadsheet that was a part of it. She indicated that the report focused on the budget of the city and if it was appropriate for the size of the organization, optimized revenue, improved staff recruitment and retention.
- Ms. Johnson thanked the staff for taking care of all the items that were happening in the community while she was away. Ms. Johnson indicated that the city did accept the resignation of a police officer.

PUBLIC HEARINGS

NONE

CITIZEN'S COMMENTS (Prior Notice or Agenda Items)

NONE

ORDINANCES AND RESOLUTIONS

4. RESOLUTION NO. 2023-31 A RESOLUTION OF THE DILLINGHAM CITY COUNCIL TO OFFER THANKS AND COMMENDATION TO AKSEL BUHOLM FOR HIS SERVICE ON THE DILLINGHAM CITY COUNCIL

MOTION to adopt Resolution 2023-31 made by Kaleb Westfall, seconded by Michael Bennett

ROLL CALL VOTE Yea: Council Member Westfall, Council Member Carriere, Council Member Luckhurst, Council member McCambly, Council Member Bennett and Council Member Armstrong.

5. RESOLUTION NO. 2023-32 A RESOLUTION OF THE DILLINGHAM CITY COUNCIL SUPPORTING THE AIRPORT IMPROVEMENT PROJECT

MOTION to adopt Resolution 2023-32 made by Kaleb Westfall, seconded by Steve Carriere

ROLL CALL VOTE Yea: Council Member Westfall, Council Member Carriere, Council Member Luckhurst, Council member McCambly, Council Member Bennett and Council Member Armstrong.

6. Introduction: ORDINANCE NO. 2023-05 AN ORDINANCE OF THE DILLINGHAM CITY COUNCIL AMENDING SECTION 2.21.030, QUALIFICATIONS, TO AMEND THE LIMITATIONS ON FORMER COUNCIL MEMBERS SERVING AS MANAGER

MOTION to introduce Ordinance 2023-05 made by Michael Bennett, seconded by Kaleb Westfall

ROLL CALL VOTE Yea: Council Member Westfall, Council Member Carriere, Council Member Luckhurst, Council member McCambly, Council Member Bennett and Council Member Armstrong.

7. Introduction: ORDINANCE NO. 2023-06 AN ORDINANCE OF THE DILLINGHAM CITY COUNCIL AMENDING CHAPTER 11.24 ABANDONED VEHICLES:

MOTION to introduce Ordinance 2023-06 made by Kaleb Westfall, seconded by Michael Bennett

ROLL CALL VOTE Yea: Council Member Westfall, Council Member Carriere, Council Member Luckhurst, Council member McCambly, Council Member Bennett and Council Member Armstrong.

NOTE: Ordinance referred to Code Committee for review and recommendations to the City Council before final adoption.

UNFINISHED BUSINESS

8. Pierson Consulting

- Mayor Ruby asked Council to review applicants that Mr. Pierson had identified for the Managers position.
- Mayor Ruby also indicated that she would like to have a presentation by Mr. Pierson during the upcoming council training session.

- Councilman Westfall asked if any of those candidates could be considered for the deputy Manager position. Mayor Ruby indicated that she wouldn't know but it would be a good question for Mr. Pierson as he would know the candidates.

NEW BUSINESS

9. Fire Hydrant Report

- The report was covered under the Manager's report and the hydrant report that was in the packet.

10. Committee Appointments

- **Senior Advisory Committee**
- **Board of Equalization**
Kaleb Westfall, Alice Ruby, Steve Carriere, Michael Bennett
- **Port Committee**
Steve Carriere, Kevin McCambly
- **Code Committee**
Kaleb Westfall, Michael Bennett
- **Finance and Budget Committee**
Michael Bennett, Curt Armstrong
- **Meals Committee (Grandma's House)**
Kevin McCambly

MOTION to finalize committee appointments made by Michael Bennett, seconded by Steve Carriere

ROLL CALL VOTE Yea: Council Member Westfall, Council Member Carriere, Council Member Luckhurst, Council member McCambly, Council Member Bennett and Council Member Armstrong.

11. Council Training

- Council Training was set for November 11, 2023

12. Postponement of December Meeting

- Due to council and staff travel during the first week of December, the December Regular City Council Meeting was postponed to December 14, 2023.

MOTION to postpone December 7, 2023, meeting to December 14, 2023, made by Kaleb Westfall, seconded by Steve Carriere.

ROLL CALL VOTE Yea: Council Member Westfall, Council Member Carriere, Council Member Luckhurst, Council member McCambly, Council Member Bennett and Council Member Armstrong.

CITIZEN'S DISCUSSION (Open to the Public)

NONE

COUNCIL COMMENTS

MOTION to send direction to the Planning Commission to subdivide the 380 acres of property adjacent to Waskey Road and Emperor Way North for possible housing development made by Michael Bennett, seconded by Steve Carriere

ROLL CALL VOTE Yea: Council Member Westfall, Council Member Carriere, Council Member Luckhurst, Council member McCambly, Council Member Bennett and Council Member Armstrong.

MOTION Michael Bennett moved have workshop addressing the Bingman property adjacent to the boat harbor. Seconded by Steve Carriere.

ROLL CALL VOTE Yea: Council Member Westfall, Council Member Carriere, Council Member Luckhurst, Council member McCambly, Council Member Bennett and Council Member Armstrong.

- Michael asked if the city would send the lobbyist to Juneau and when that would happen.
- Michael and Kaleb said they would like council members to travel to Juneau and Washington DC
- Michael Bennett asked to have the Mary Carlson property added to the workshop.
- Kaleb Westfall thanked everyone for being present.
- Kevin McCambly thanked Dan for the improvement in the audio.
- Kevin said he is looking forward to working with everyone.

MAYOR’S COMMENTS

- Mayor Ruby thanked Dan for the new sound system as well.
- Mayor Ruby asked the council to recognize all those who were lost since the previous council meeting with a moment of silence.

ADJOURNMENT

Mayor Ruby adjourned the meeting at 8:22 p.m.

Mayor Alice Ruby

[SEAL]

ATTEST:

Daniel E. Decker Sr, City Clerk

Approval Date: _____

APPROVAL OF CONSENT AGENDA

APPROVAL OF AGENDA

STAFF REPORTS

a. Strategic Plan Report

b. STAFF REPORTS



November 28, 2023

MEMORANDUM

RE: December Council Report

As we approach the close out of another calendar year, I continue to think about what needs to get done for the citizens of Dillingham.

Thank you to Mayor Ruby for once again lighting up the town square Christmas Tree. While this is a joyous holiday for families in our community, we should all be reminded of those less fortunate. I was reminded at the Annual Curyung Council Annual Meeting that the holidays are hard for those battling addiction. I want to thank the Alano Club for hosting a Thanksgiving Dinner. The Alano Club can use donations for the upcoming Christmas season, please reach out to either Ted Krieg or Beverly Heyano.

When we thought we had 14c3 lands available by the city for housing, we came up with a slight wrinkle that needs the attention of both the City and Choggiung Limited. It's another reason that the city records need attention and priority.

As I am writing this report, the auditors have landed in Dillingham and are scheduled to be in the 3rd floor Library all this week completing the audit work for FY 22. We hope all goes well and will see them in January to complete the audit work for FY 23.

We are reminded that we live in a flood plain zone and the storm that brought water into the harbor into LFS's yard also moved the harbor float arms into the harbor. This same storm brought ice to our subdivision roads and school got canceled for one day. While our response could be better for this event, we weathered the Thanksgiving rains much better. We still have ice on certain portions of Waskey and Emperor Road. We have prioritized the school pick up locations as Public Works first priority and then the remainder of our city roads. Public Works continues to be hampered with equipment breakdown and repair. I have asked Heavy Equipment Mechanic, Triston Chaney to get me a list of equipment repairs needed that can be contracted out following our procurement policy and those that can be done inhouse. I want to thank both Council members Bennett and Carriere for coming to see me and asking if they can help. I welcome their volunteering to assist since they both have experience in heavy equipment maintenance.

The items that keep me up at night and making me wake up at 3 or 4 in the morning is making sure that our roads are drivable. I have asked Acting Chief Maines, to make sure that our nighttime patrol officer relays to dispatch any road issues that comes up. Dispatch then will call our Public Works Foreman, Anders Johnson. Both Anders and I are up 5 AM and discussing road conditions. At a minimum, just to sand the bus route we need at least a couple of hours. It is a one-day job to sand all of the city roads minus portions of Waskey and Emperor. I have authorized overtime for public work operators so that we can have our roads open and safe to travel on.

I am taking the time to make sure that the Public Safety Report that most of you received a copy in September, is being addressed. Most of the report discusses the lack of training by our Police Officers. I have started addressing the training needs of our administrative level staff of both the Acting Chief and Acting Sargeant. While I had hoped that the Acting Sargeant was headed to Supervisor training, it was cancelled because we did not have the time to complete the supervisory leadership survey. Another Supervisory training is scheduled in early next year and this will be a priority for either the Acting Chief or the Acting Sargeant to attend. Finally, on the report, I have developed a matrix to monitor the recommendations and who is responsible. If at any time the Council is interested in how we are progressing in addressing the recommendations, I along with Acting Chief Maines remain available to inform the Council.

The city has dedicated employees that work every day on behalf of our community. It is not uncommon to see employees working Saturdays and Sundays, into the evenings each day or even getting up early. I have mentioned this to you in the past, as I transitioned from being on the Council into the City Manager role. As the manager, I have made tough decisions to let people go, terminate their employment or accepted a resignation. From time to time, as the Council you will be approached by members of the community and even former employees regarding my leadership or administrative abilities. My expectation as your administrative officer is simple, are we ready and when we are not what do we need to be ready the next time. I am not an administrative officer who will sit at the city manager's desk on the 3rd floor. I will haul boxes, I will work at the Landfill, and I will drive at the 3:30 AM to check on our road conditions. My door is open to not only the public but to all our employees. Likewise, I will have conversations or even give directions to employees.

Finally, I would like to wish you and your family a Happy Holiday. I will be out of the Office in travel status attending Bristol Bay Native Corporations committee and board meeting along and the Village Leadership Workshop from the 2nd of December through the 9th. I will stop by the retirement party for city attorney Brooke Chandler, and I hope you will too. I have made prior travel to Mexico for the holidays but will be in Dillingham from the 13th through the 15th of December and then out of Dillingham until the afternoon of December 29th.

Mayor
Alice Ruby

Acting Manager
Kim Johnson



Dillingham City Co

Section . Item 2.

Bertram Luckhurst
Michael Bennett
Steven Carriere
Curt Armstrong
Kaleb Westfall
Kevin McCambly

MEMORANDUM

Date: November 20, 2023
To: Kim Johnson, City Manager
From: Anita Fuller, Finance Director
Subject: Monthly Report

Acknowledgements and Recognitions:

October Statistics: As of date of report.

Cash Receipts: \$2,304,748.29

All Payments: \$1,034,849.12 (includes \$223,612.10 for 2 payrolls).

Department Accomplishment and Opportunities:

Accomplishments

- Mailed out 2024 business, tobacco and marijuana renewal applications by 11/15/2023.
- Mailed out the 2024 business and personal property tax assessment returns by 11/15/2023.
- Mayor Sale held 10/27/2023-10/28/2023, bid opening on 10/30/2023. Revenue generated of \$24,984.56 to date.

Staffing changes

- Account Tech II – Kelly Evans accepted the position on 10/30/2023 and is proving to be a welcomed addition.
- Account Tech II Payroll/Payables – Position became open 11/09/2023. Advertising has begun.

Grant Reporting

- NTS & NSIP grant reporting completed for FY24.
- Linked grant quarterly reporting completed.
- LGLR grant in progress to complete FY23.
- Curyung grant reporting on hold for approval on expenditures from granting agency.

Budget

- FY24 Budget revision on hold for audit work to be completed. Scheduled for council introduction at January meeting and adoption at February meeting.
- Evaluation of wages ongoing.

Projects – Progress and Public Impacts:

Audit

- FY22 Audit final work presented to auditors for their arrival on November 27, 2023.
- FY23 Audit is scheduled for two weeks starting January 8, 2024. Grant work is 75% completed. Waiting on auditors for testwork details.

Bids

- RFP 24-2 Furnish Petroleum fuels deadline extended to 11/22/23.
- RFP 2023-01 Repair of Hyster Hight Mast Forklifts extended to 11/22/23.

Projects

- Setup of personal property tax in MARS is ongoing.
- Questica training ongoing budgeting software.

Personal Property Tax

- Review of personal property tax has started with F&B Committee 09/25/2023.
- Personal property tax has been sent to Code Committee for review 09/28/2023.

Collections

- Foreclosure process is pending code committee review.
- Water/wastewater - Utility shut offs completed for 5 locations. Payment in full for 3 locations. Promissory notes signed for 3 locations.
- Denied service list letters sent out on 11/7/2023. Letters have resulted in payments and businesses complying with reporting requirements.

Utility Rates Evaluation

- Evaluation of utility rates needs to be held for a rate study for water/wastewater.

Contract Management

- Standard Operating Procedure has been developed for the department to manage the filing of city-wide contracts. Training of staff has started.

Health Insurance Renewal

- Process has started of evaluating what insurance plan the city will adopt for employees for calendar year 2024. The insurance renewal for our current provider is expected to increase by 37%.

Upcoming Calendar Items:

- 15th of each month utility payments due; last day of month utility bills sent.
- 12/01/2023 second half of property taxes are due. Penalties will be incurred on accounts that the first half was paid, and the second half is not paid on 12/02/2023.
- 01/01/2024 business license renewal applications are due.
- 02/01/2024 business/personal property tax assessments are due.

Public Feedback:

- If a business has a business license can they get a sales tax exemption card?
There is a type of sales tax exemption that is called resale exemption card this allows a business to purchase items for the purpose of resale. This does not include items that the business uses for their business.
“DMC 4.20.050 Exemptions S. Resale. Sales of goods to a wholesaler, retailer, or other purchaser if such purchaser resells the same goods, in the same or altered form, and the resold goods will not be exempt from the tax levied under this chapter. To obtain the exemption provided for in this subsection, the purchaser shall display or provide to the seller at the time of the sale a copy of the purchaser’s resale certificate. If the purchaser buys goods for resale and for personal or other use at the same time, only the goods that are sold for resale are exempt. Supplies, services, tools, repair services, equipment or other goods or services purchased to support a business but not for resale are not exempt. “
- Who needs to submit a personal property tax assessment return?
Review the excerpt from Dillingham Municipal Code. For further information contact Finance at 907-842-5211 and ask for property tax support.

DMC 4.15.080 Personal property returns.

A. Every person with personal property whose total combined value is greater than ten thousand dollars shall submit to the city a personal property return, postmarked on or before the first business day in February, of any property owned by him/her or in which he/she has an interest, and of the property held or controlled by him/her in a representative capacity, in the manner prescribed in this chapter, which return shall be based on property values existing as of January 1st of the year in which the return is made, or, in the case of business inventories, values shall be computed on the year end method. Commercial boats and vessels are not included in figuring whether the property owner has more than ten thousand dollars in personal property, but must be reported annually on the personal property assessment return. The person making the return in every case shall state the address to which all notices required to be given to him/her under this chapter may be mailed or delivered. The return shall show the nature, quantity, description, amount and value of all personal property, and the place where the property is situated. The return shall be in such form and include such additional information as the assessor may prescribe, and shall be signed and verified under oath by the person liable or his/her or its authorized agent or representative.

B. The assessor may, by notice in writing to any person by whom a return has been made, require from him/her further return containing additional details and more explicit particulars, and upon receipt of the notice, that person shall comply fully with its requirements within thirty days.

C. Total combined value for the purpose of this section shall include all personal property except:

- 1. Commercial boats and vessels assessed on a valuation under Section 4.15.040;*
and
- 2. Personal property exempted from tax under Section 4.15.030. (Ord. 01-12 § 1 (part), 2001; Ord. 08-02 §§ 2, 5, 2008; Ord. 11-08 § 1, 2011.)*

Revenue and Expense Report:

September and October reports will be in next months report.

Mayor
Alice Ruby

Manager
Kimberly Johnson



Dillingham City Co

Section . Item 2.

Bert Luckhurst
Michael Bennett
Steve Carriere
Curt Armstrong
Kaleb Westfall
Kevin McCambly

MEMORANDUM

Date: December 14, 2023
To: Kim Johnson, City Manager
From: Daniel Decker Sr., City Clerk
Subject: November Monthly Report

Acknowledgements and Recognitions:

I extend my sincere appreciation to the dedicated team of the City's administrative staff and employees for their tireless efforts and unwavering commitment to serving the community of Dillingham. Their hard work and professionalism contribute significantly to the smooth functioning of our local government.

Department Accomplishment and Opportunities:

As part of our ongoing dedication to upholding the highest standards of governance, the City Clerk's office is proud to reaffirm our commitment to adhering to the City Code in our day-to-day operations. This comprehensive approach will ensure that all our administrative processes align with established legal guidelines, fostering transparency, consistency, and accountability.

Projects – Progress and Public Impacts:

By prioritizing adherence to the City Code, we aim to enhance the efficiency and integrity of our services, providing residents with the assurance that their local government operates within the framework of the law. This commitment is a testament to our unwavering dedication to maintaining the trust of the community we serve.

Public Feedback:

The City Clerk's office values the input of the community. Public feedback has played a crucial role in shaping our initiatives and addressing the needs of our residents. It is through this collaboration that we continue to tailor our services to meet the evolving needs of the people we serve.

Mayor
Alice Ruby

City Manager
Kimberly Johnson



Dillingham City Co

Section . Item 2.

Bertram Luckhurst
Michael Bennett
Steven Carriere
Curt Armstrong
Kaleb Westfall
Kevin McCambly

MEMORANDUM

Date: November 20, 2023
To: Kimberly Johnson, City Manager
From: Sonja Marx, Librarian
Subject: Monthly Report

Acknowledgements and Recognitions:

There were over 200 auditions submitted with 98 selected for the final All-State Band. Jonas Tweet was selected from Dillingham to play his baritone in Anchorage. Congratulations to him for his musical accomplishments while here in high school!

Department Accomplishment and Opportunities:

A new online platform for kids and teens has been purchased with grant funds to increase literacy skills through reading e-books and listening to audiobooks. We have a one-year subscription through Baker and Taylor called "Boundless Kids and Teens." Once we are set up, I will share the information for others to start accessing it.

Projects – Progress and Public Impacts:

There has been a wonderful Veteran's Day display of many books donated by Choggiung Limited to the Friends of the Library, the American Women's Auxiliary – Unit 442, and the Dillingham Arts Council. They are available for checkout at the library. Please notice the attached pictures.

Other books and movies are also displayed for the Thanksgiving holiday. The Fall decorations continue to be up through Thanksgiving. Beautiful fall leaves and pumpkins have made nice arrangements for the library.

Upcoming Calendar Items:

The library will be closed over the 4-day Thanksgiving Weekend so the carpets can be cleaned in the museum and the library. Furniture and other items are moved from one area to the other as the carpets are cleaned, allowing the time in between needed for them to dry before everything is put back in place.

The Friends of the Library have purchased FIVE new holiday-themed books for the Dillingham Public Library. There will be guitar music, singing, decorating (and of course eating!) Christmas cookies, as well as reading aloud the new holiday books during that festive and fun-filled Wednesday afternoon event. All are welcome!

Public Feedback:

There was only one Game Night that was attended this month as we were closed for two Fridays in November (the 10th & 24th), and no one stayed to play games on the 17th due to many being out of town that evening.

List of Attachments:

Library Stats report for October 23rd – November 19th, 2023:

**Patron Visits: 512 Computer Use: 345 Wireless Use: 83 (plus)*
Story Hour: 30 Museum Use: 60 Game Night: 11
AWE Station Use: 8 Volunteer Hours Logged: 2 1/2**

The Library Advisory Board meeting is November 27th at 5:30 pm at the library.

Game night is every other Friday night.

The FOL “Books and Cookies” event is December 20th starting at 3 pm at the library.

The library will be closed on Monday, December 25th for Christmas.

***A note here that the stats for the WiFi have not been accurate for the last two months. We have had much more usage than is being reported. The WhoFi program is set up on a tablet and it needs to be running from a laptop. It is not picking up all the usage statistics. We are in the process of securing a laptop for reporting on this very important operation for the library.**

WHAT'S NEW

Junior Picture Books Board Books Easy Reader



R
E
A
D



A Gift From: Chogging Limited
The Friends of the Library
American Legion's Auxiliary - Unit #112
Hickman, VA Area Council
Veterans Day Display





Charlie
THANKS
BY CHARLIE BROWN
REMASTERED WITH A NEW EDITION
C80
Over 100 Years of
Walt Disney
Disney
FREE BOOKS

HAPPY
THANKSGIVING!
BY CAROL BARKIN & ELIZABETH JAMES
pictures by Gloria Carmi

The THANKFUL Book
TODD PARR
The New York Times Bestselling Author

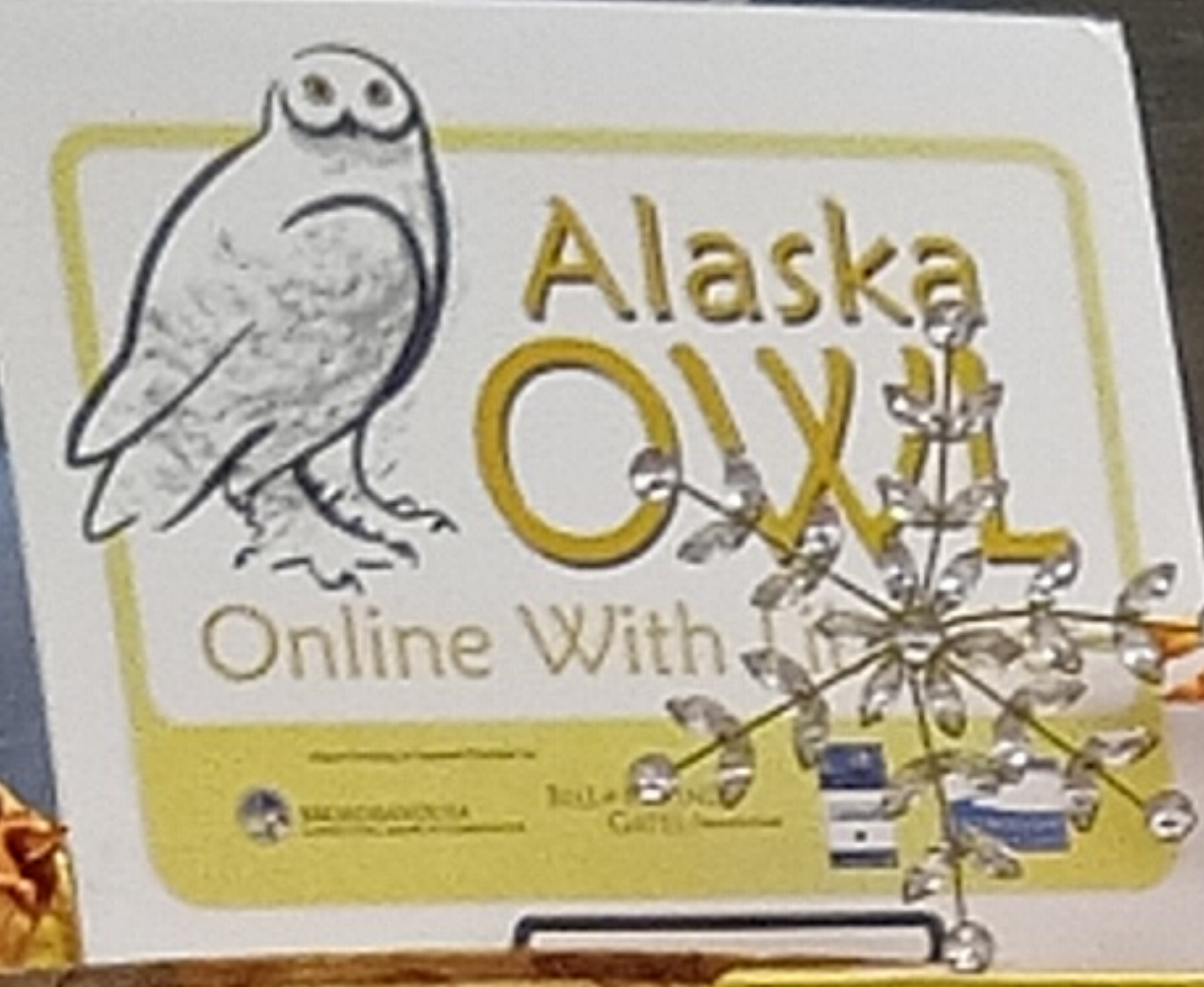
GIVING THANKS
A Native American Good Morning Message
READING RAINBOW Book
Chief Jake Swamp • illustrated by Erwin Printup, Jr.

the PERFECT PUMPKIN
CASHET
Cohen/Duffy
Pinner
Eating & Pilgrimage: A History Book of Food and Seasons
Lambert Books
N.C. WYETH'S PILGRIMS SIN SOU
BROOKLYN
SOPHIE'S SOULASH
MILLER & WILKOFF
Cushman
THANKSGIVING MICE!

Alaska
OWL

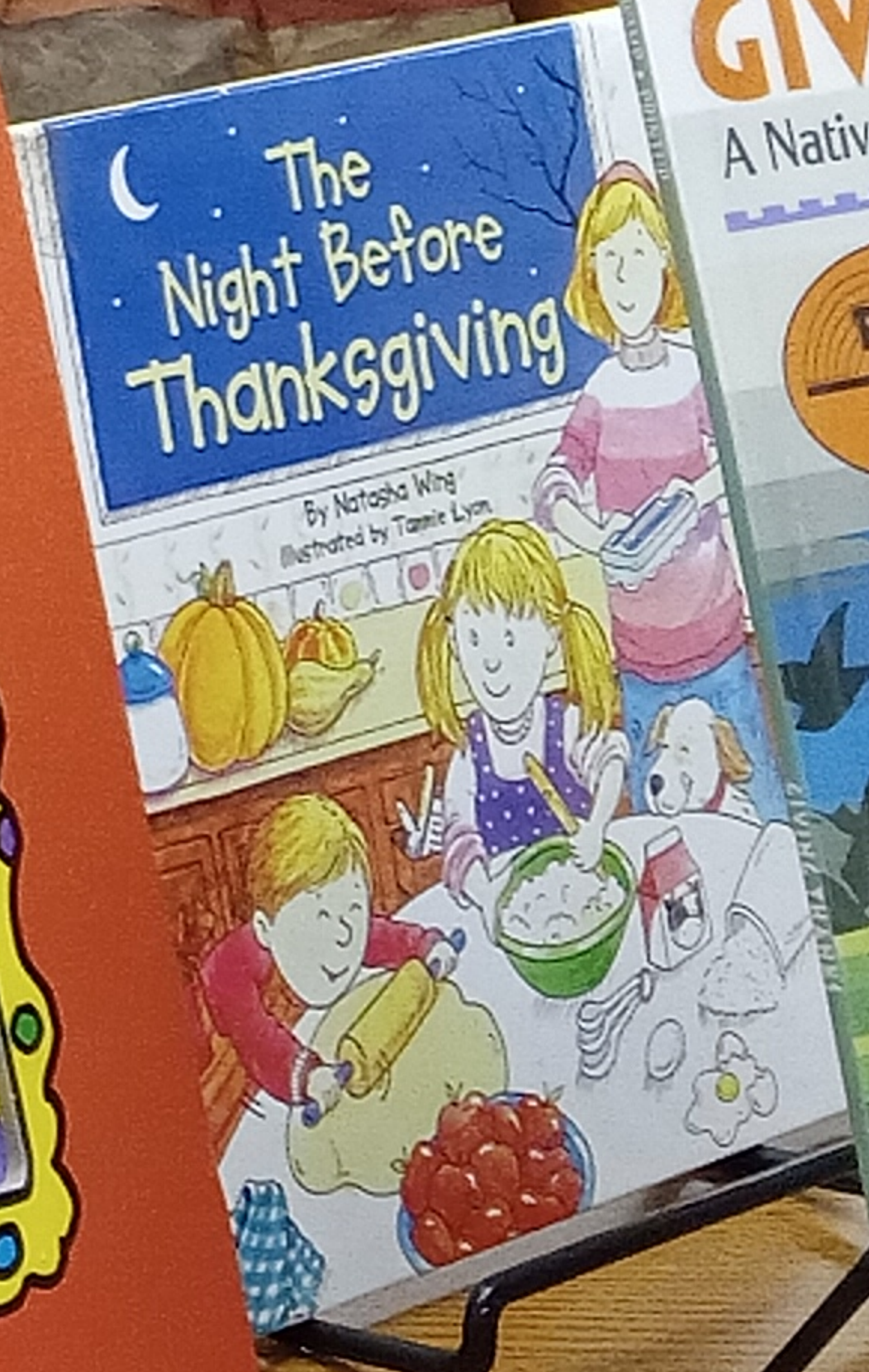
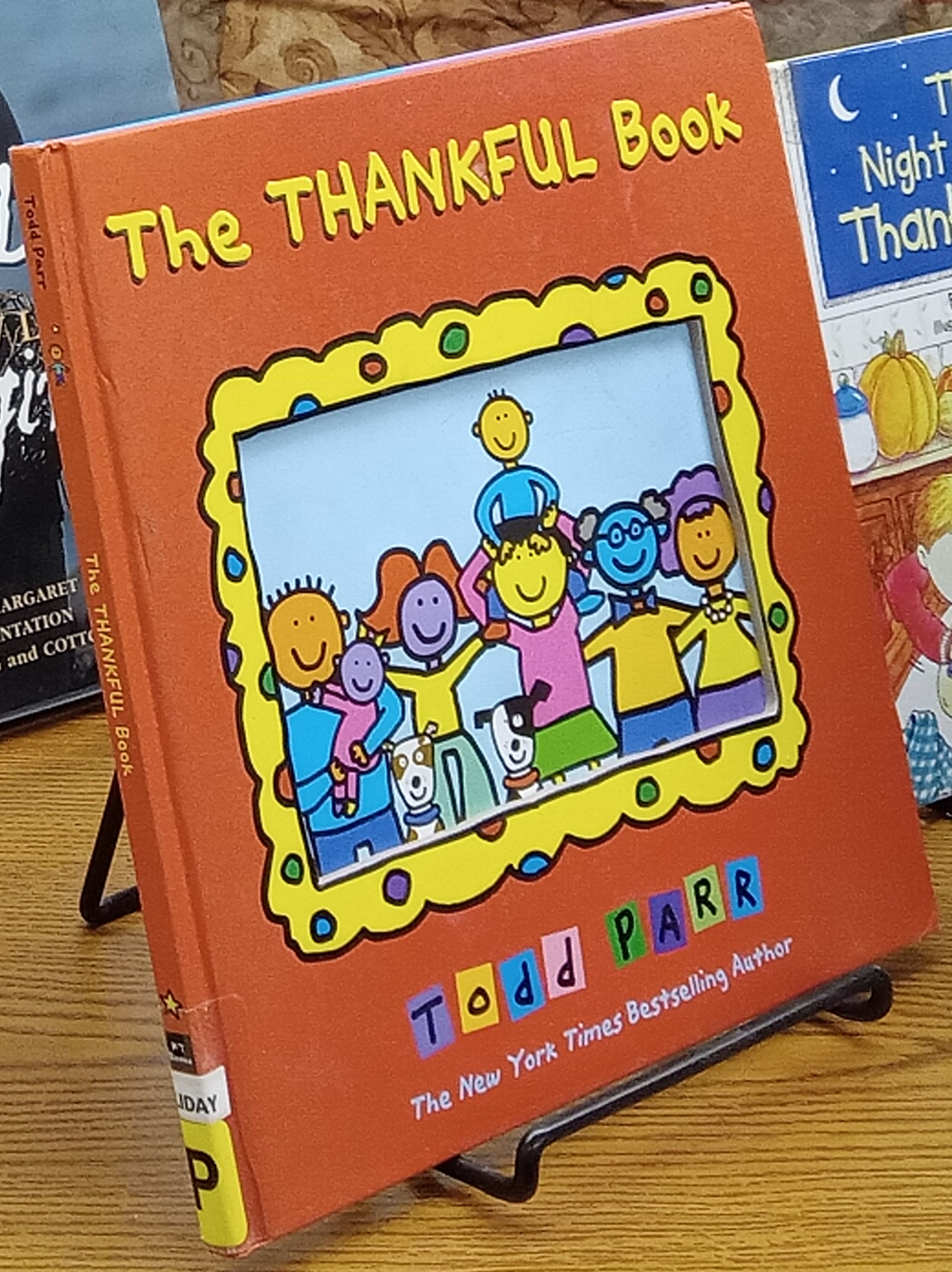
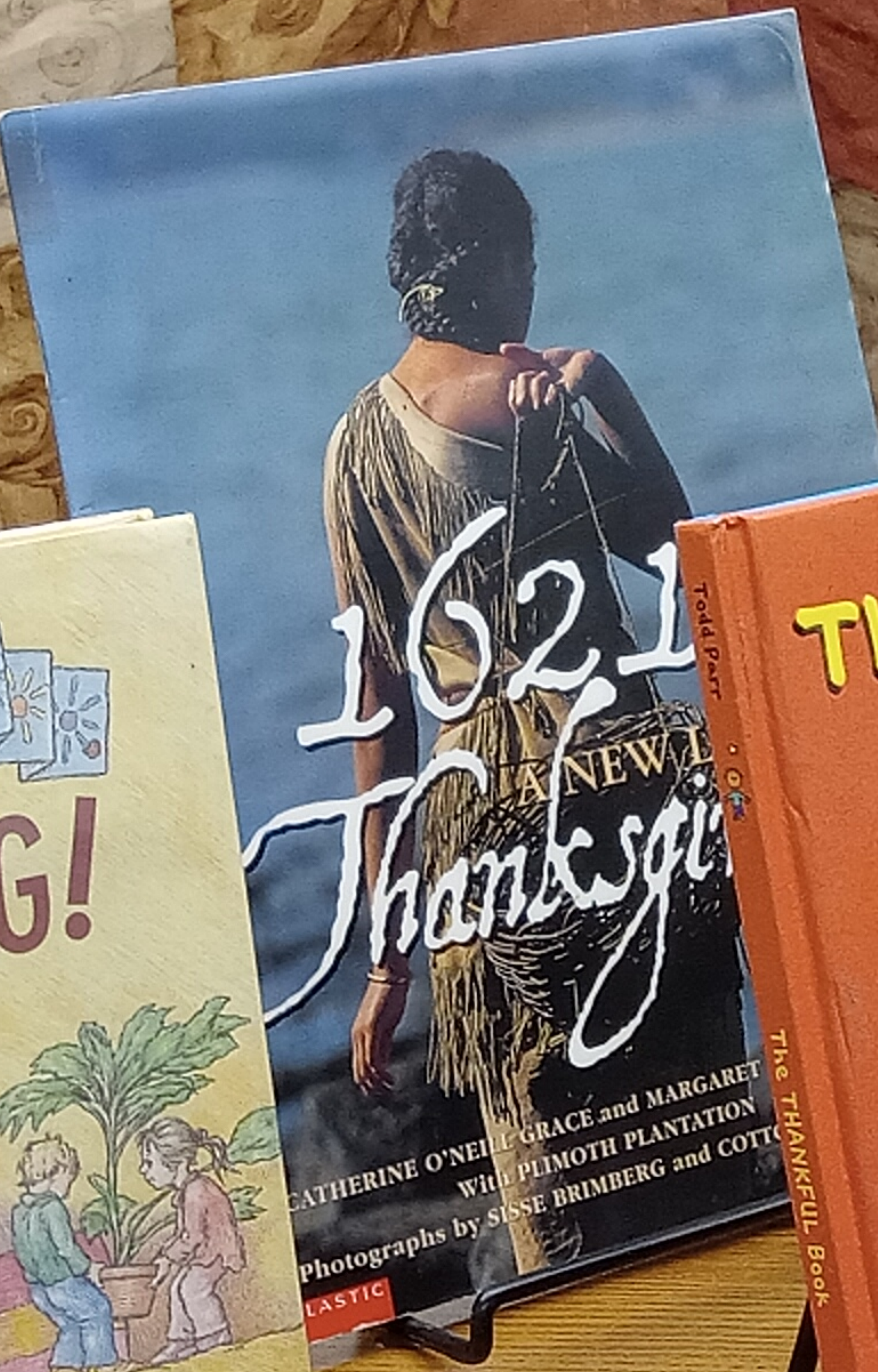
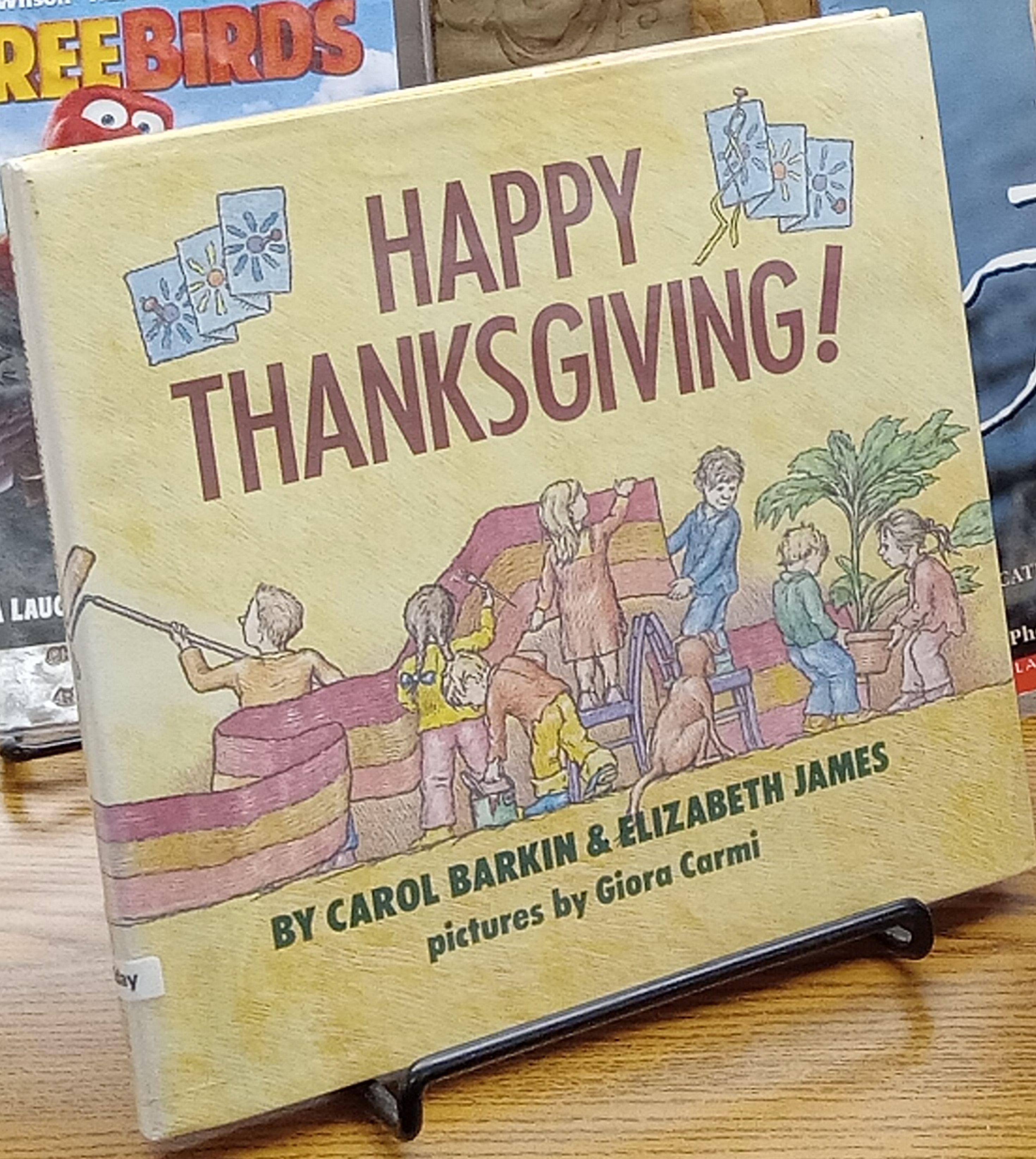
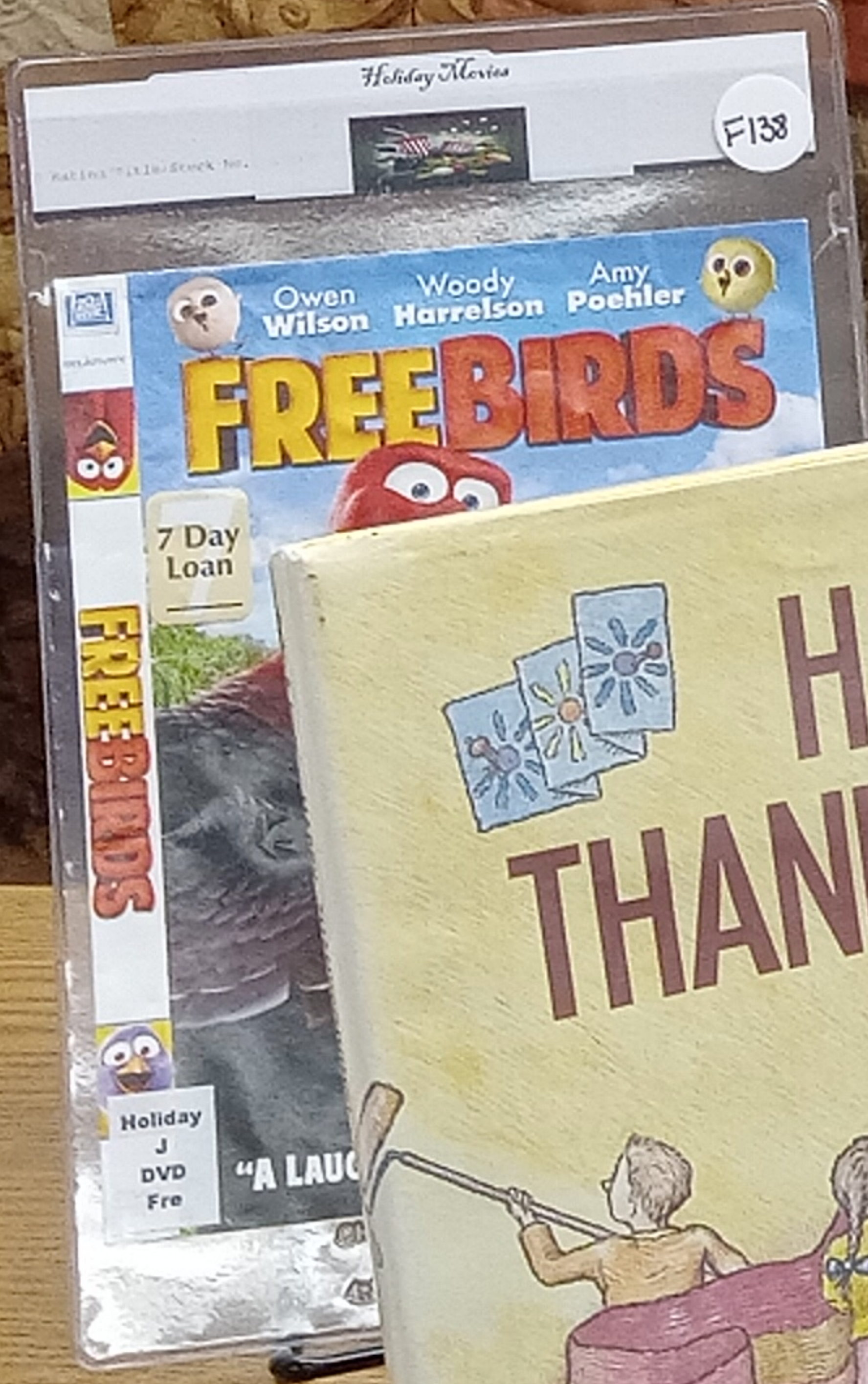
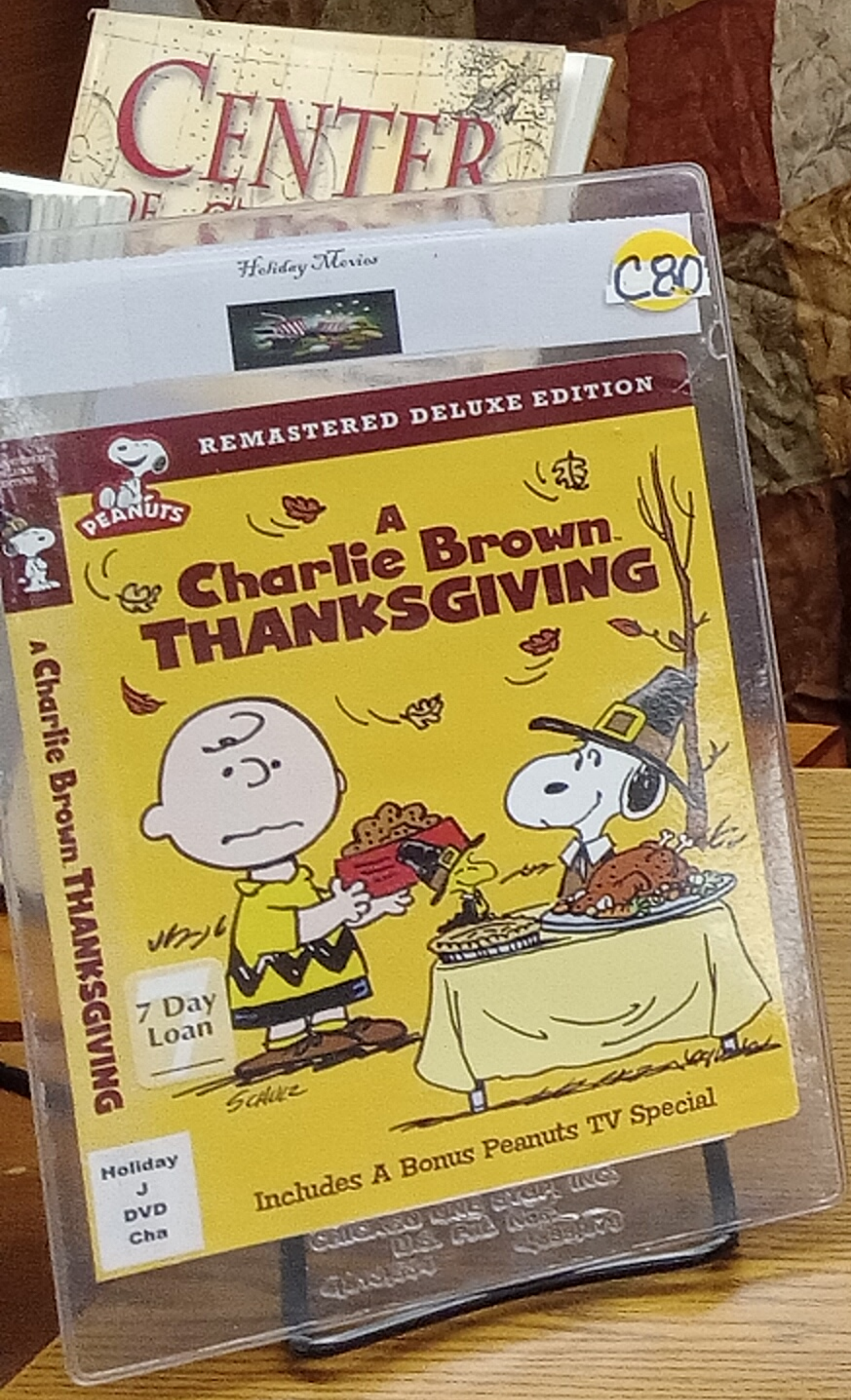
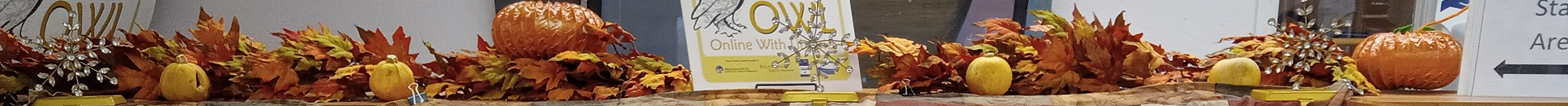
Alaska
OWL
Online Libraries

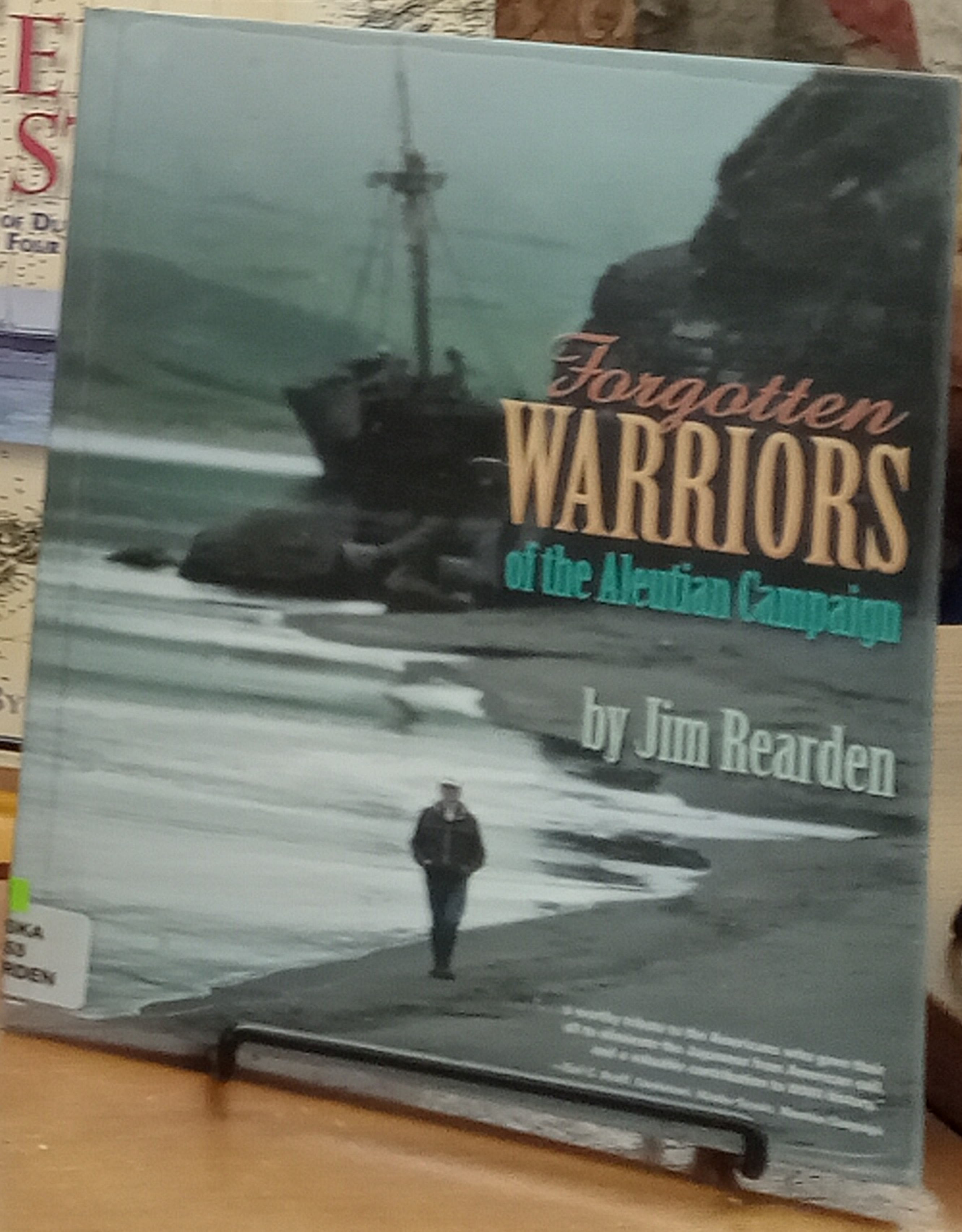
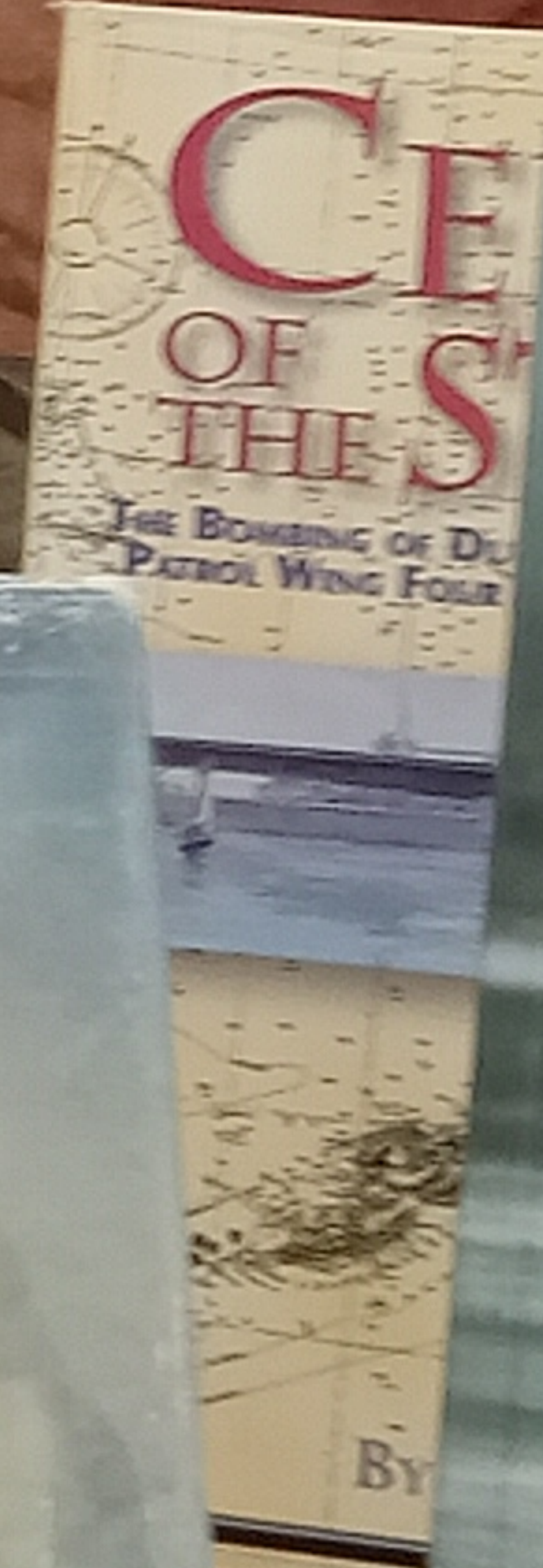
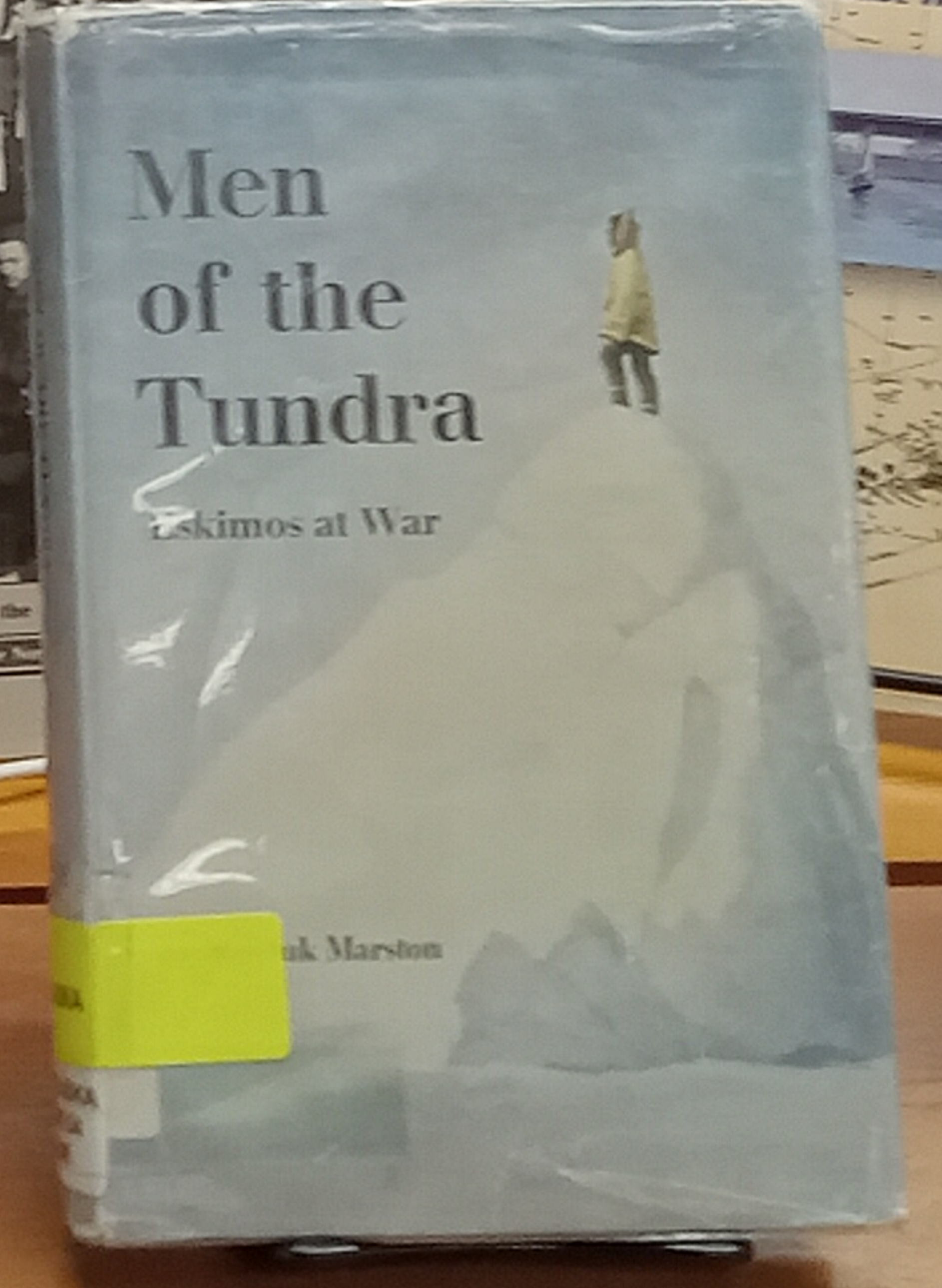
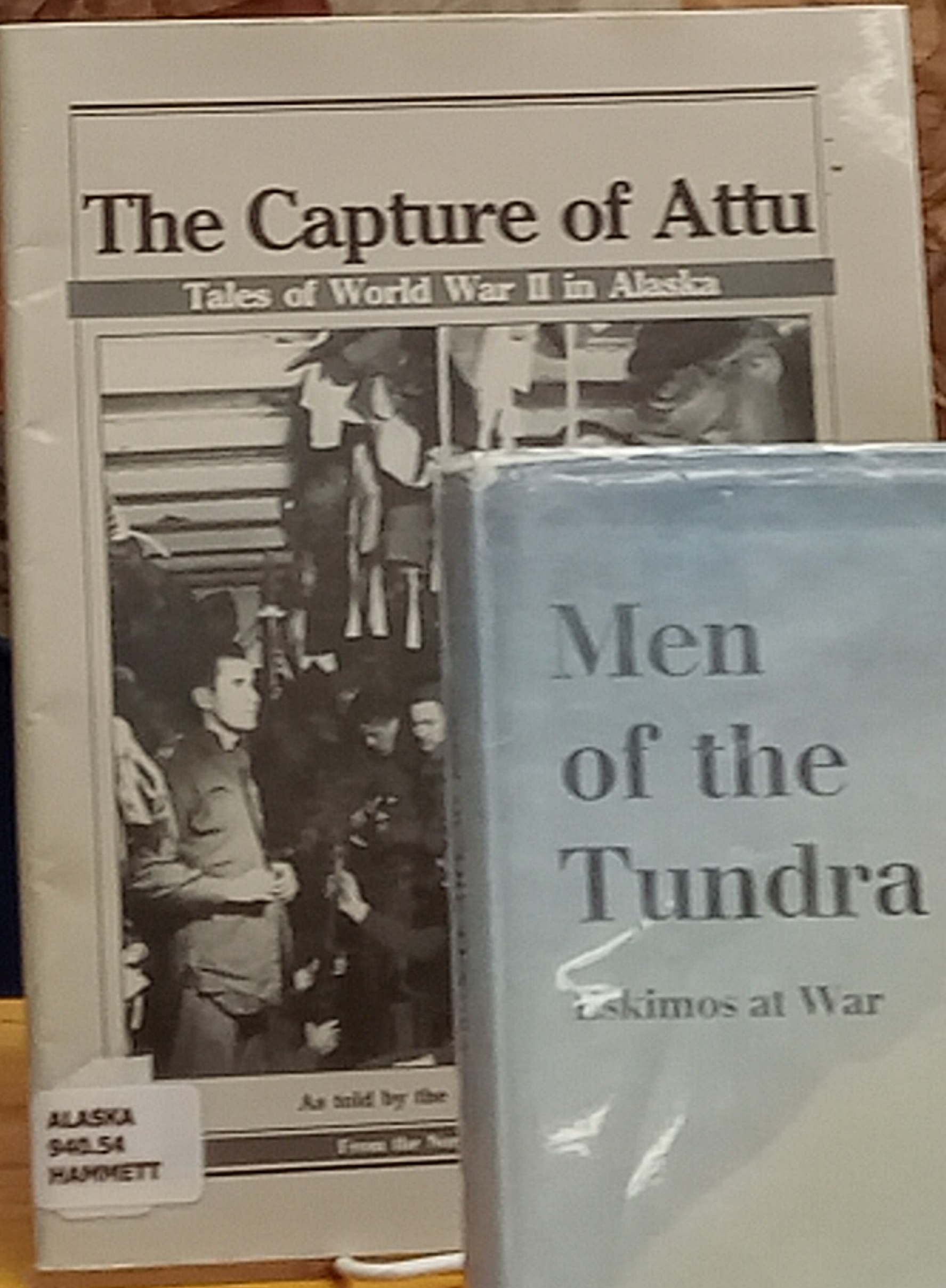
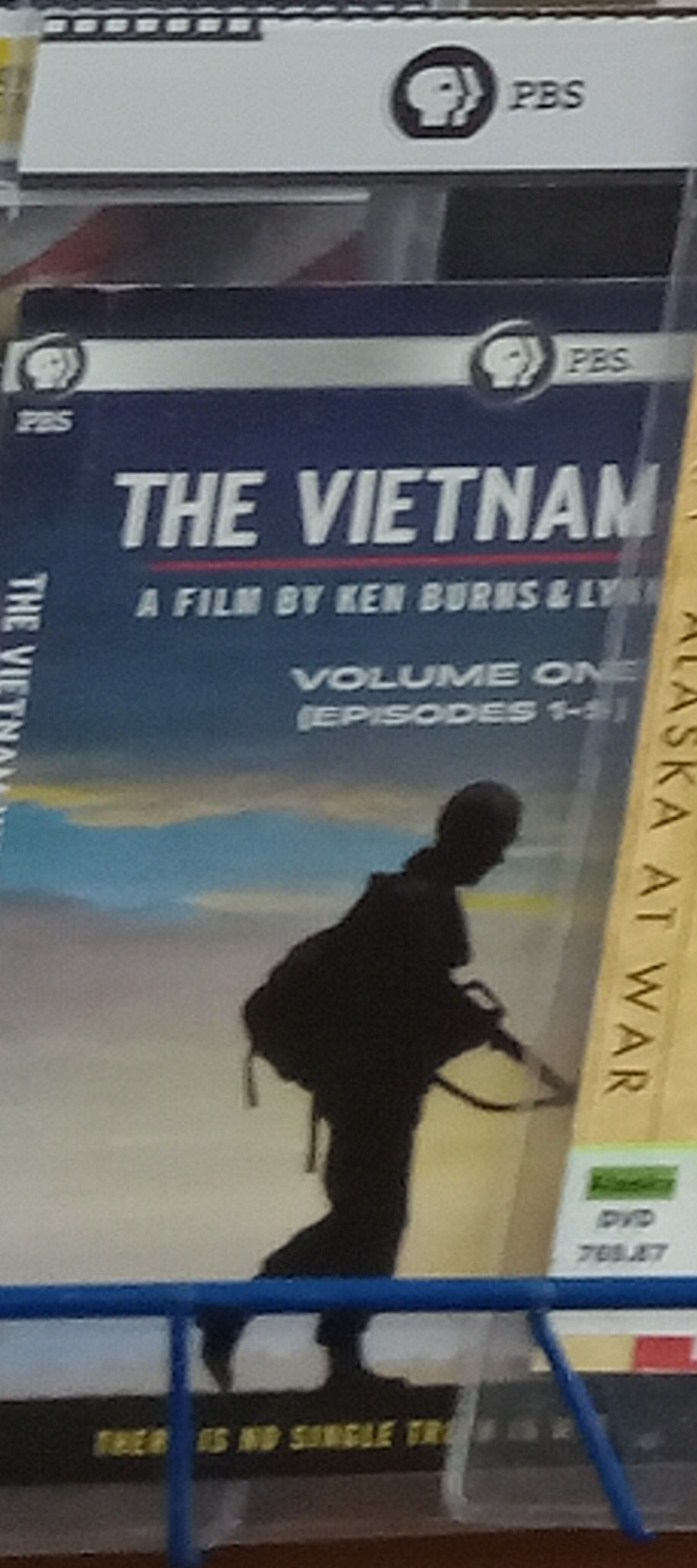
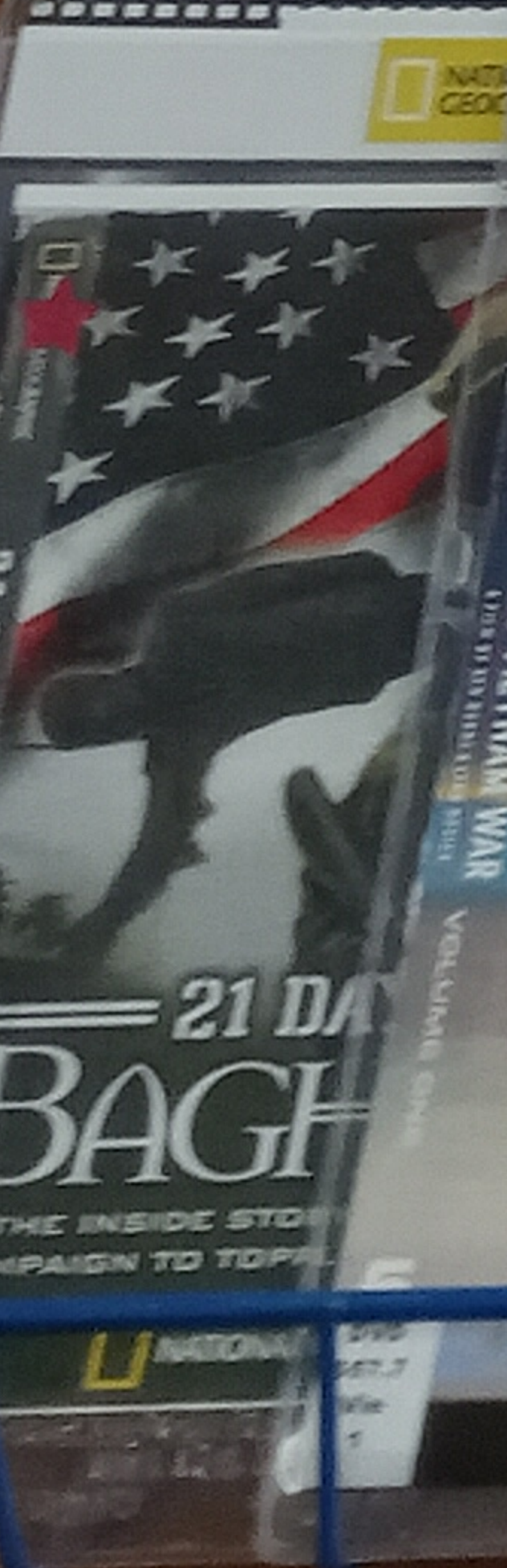
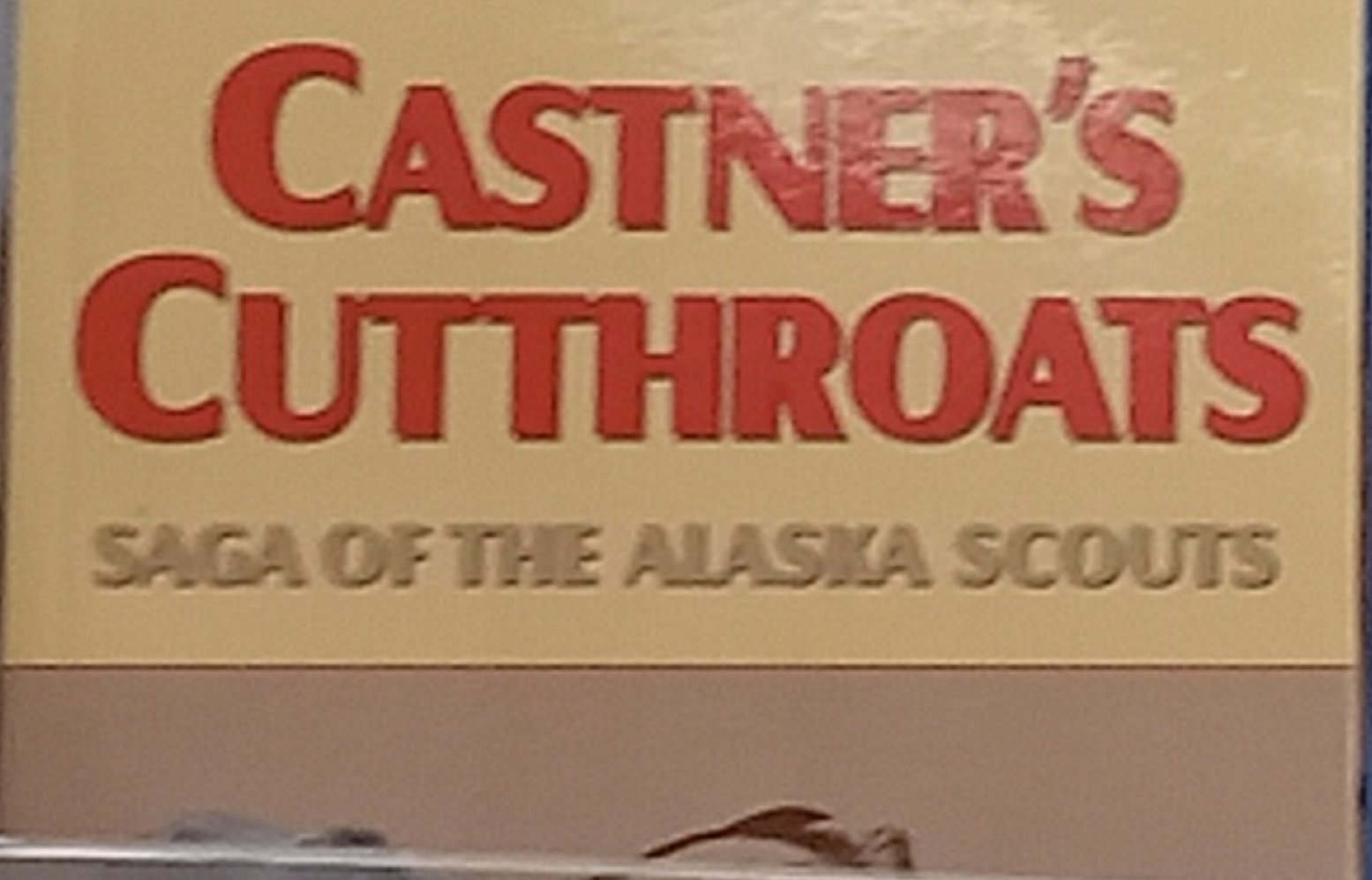
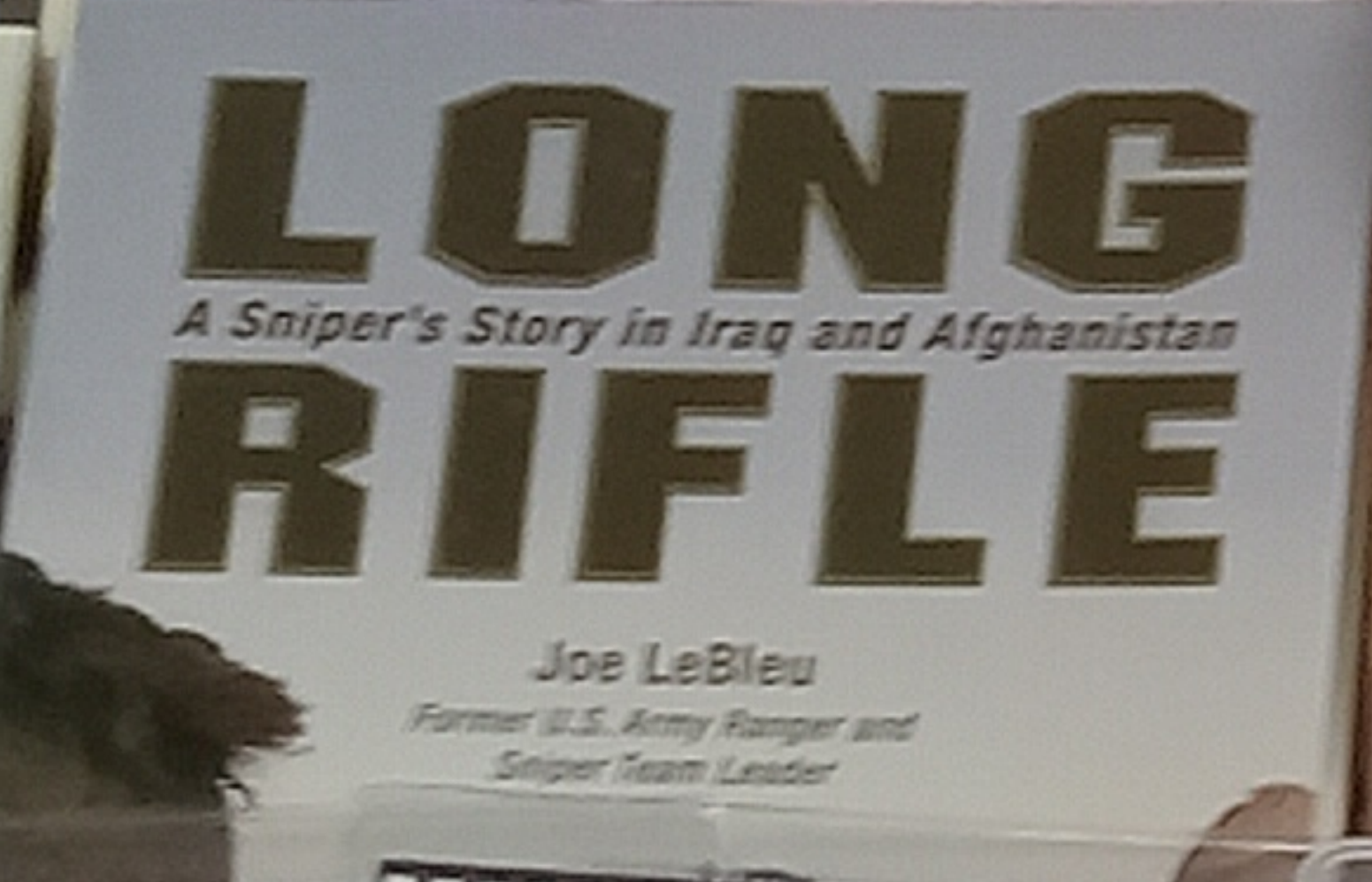
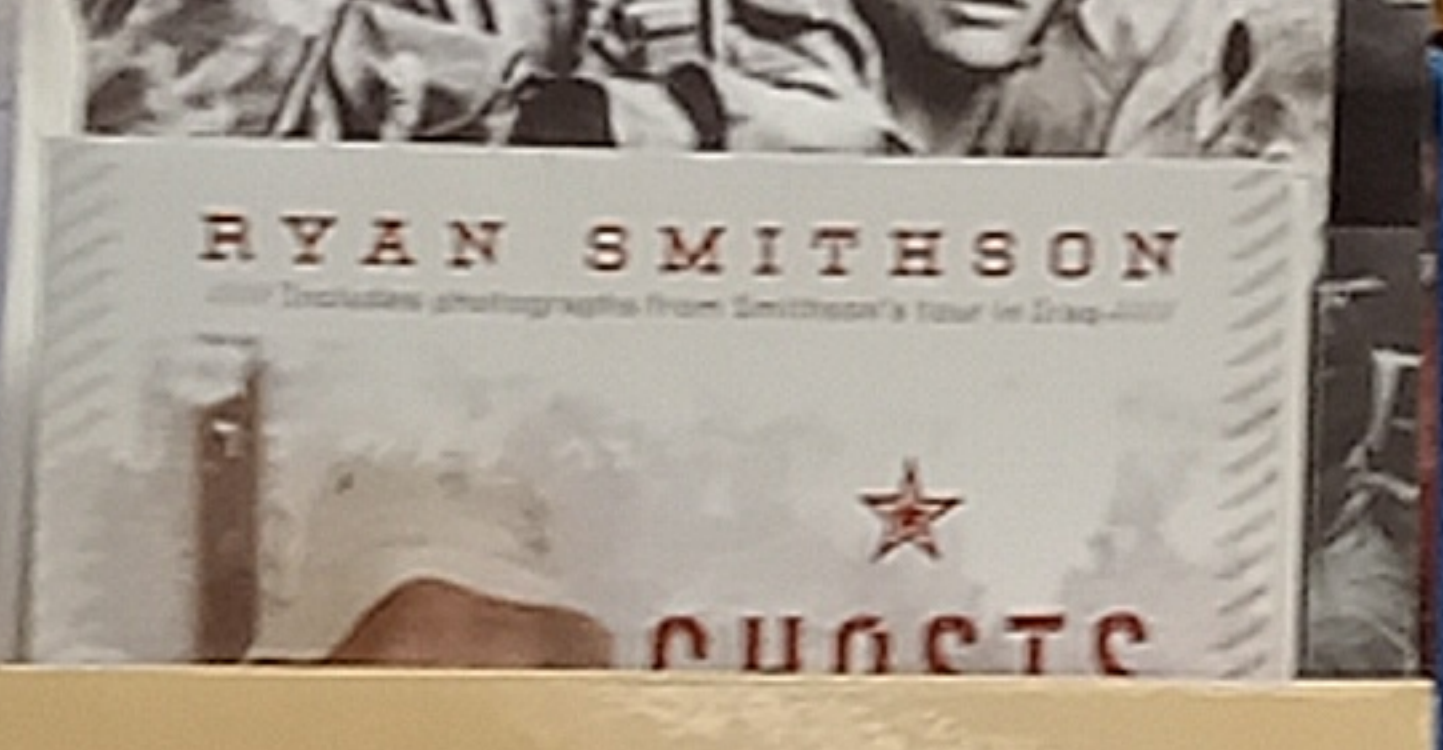


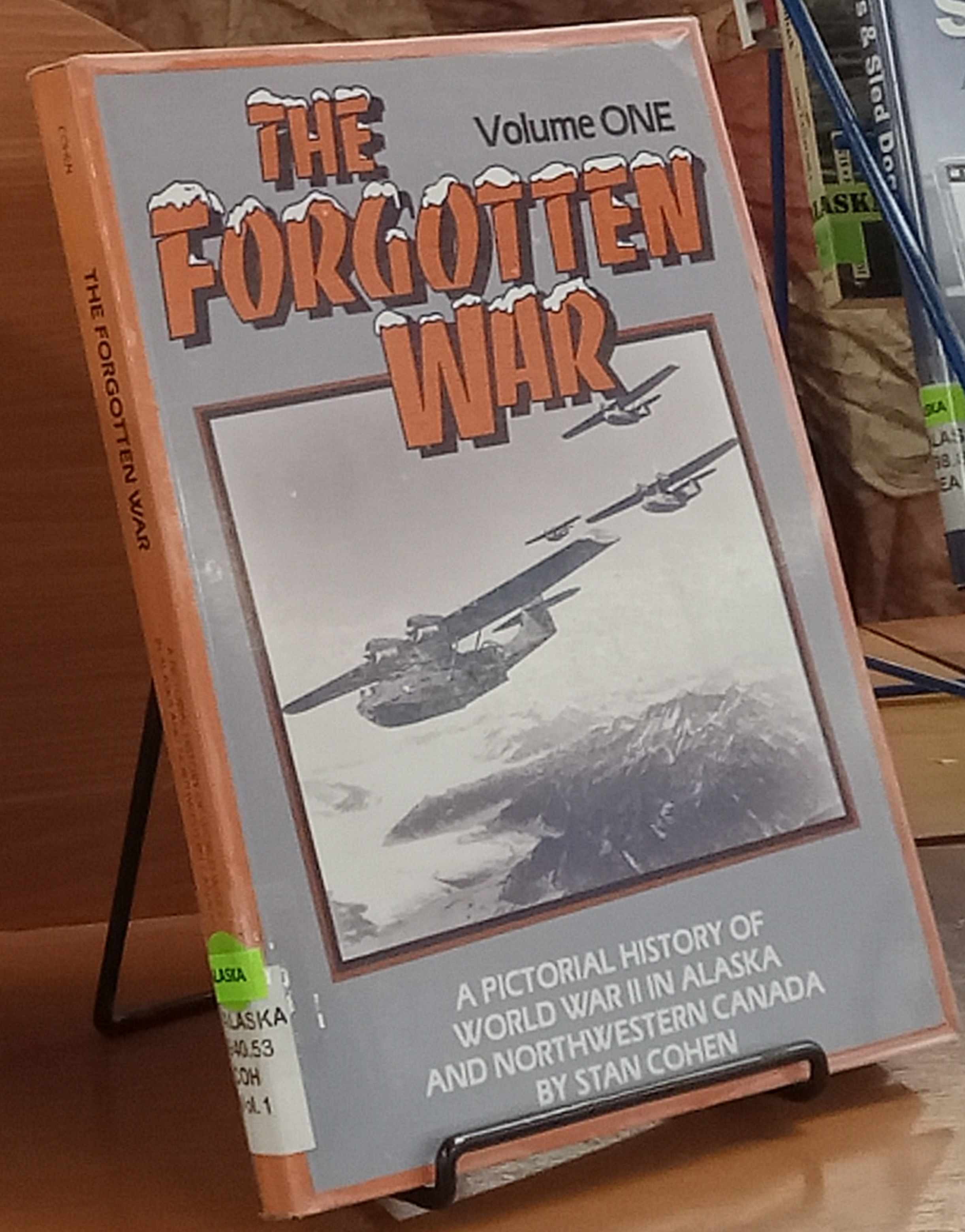
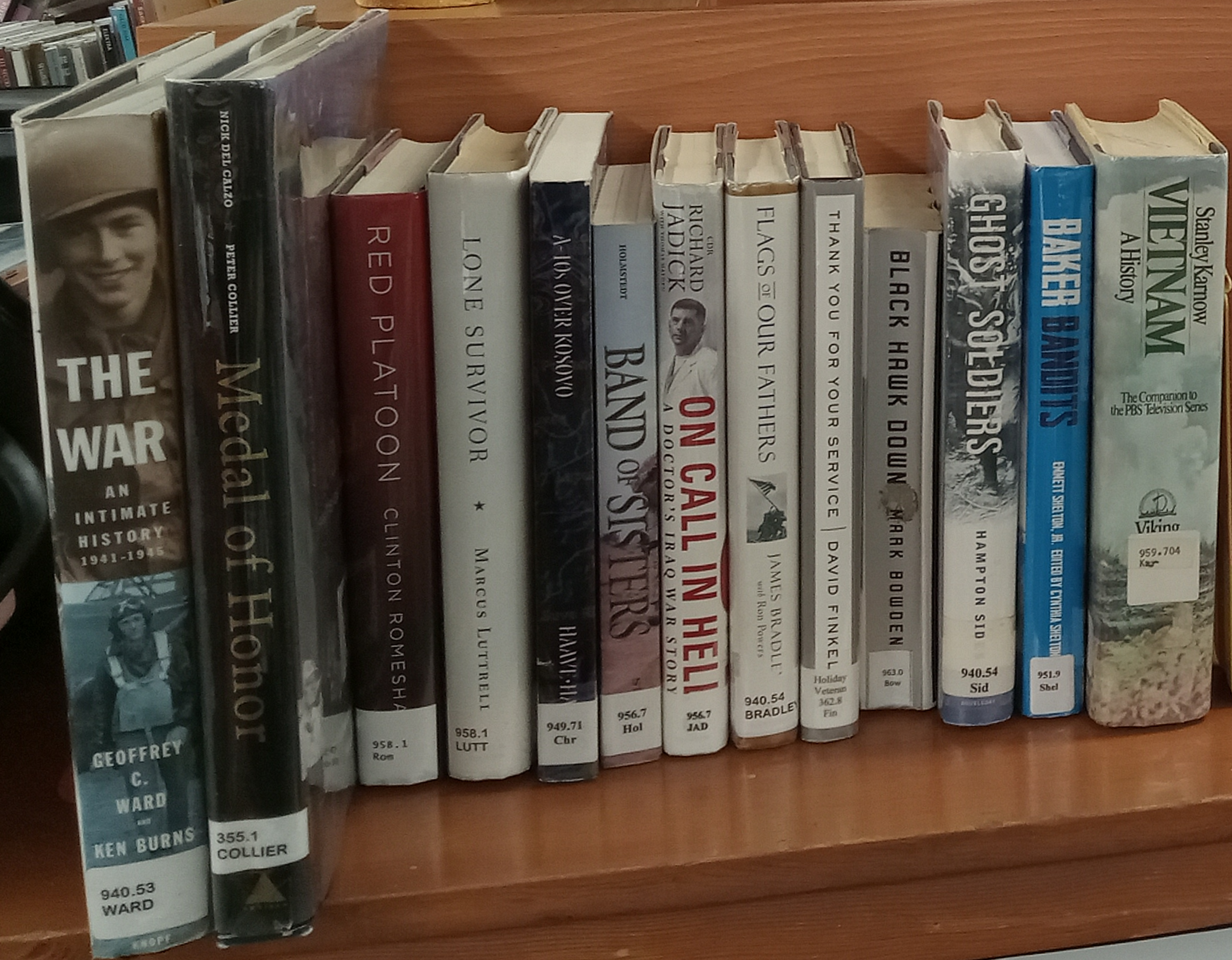


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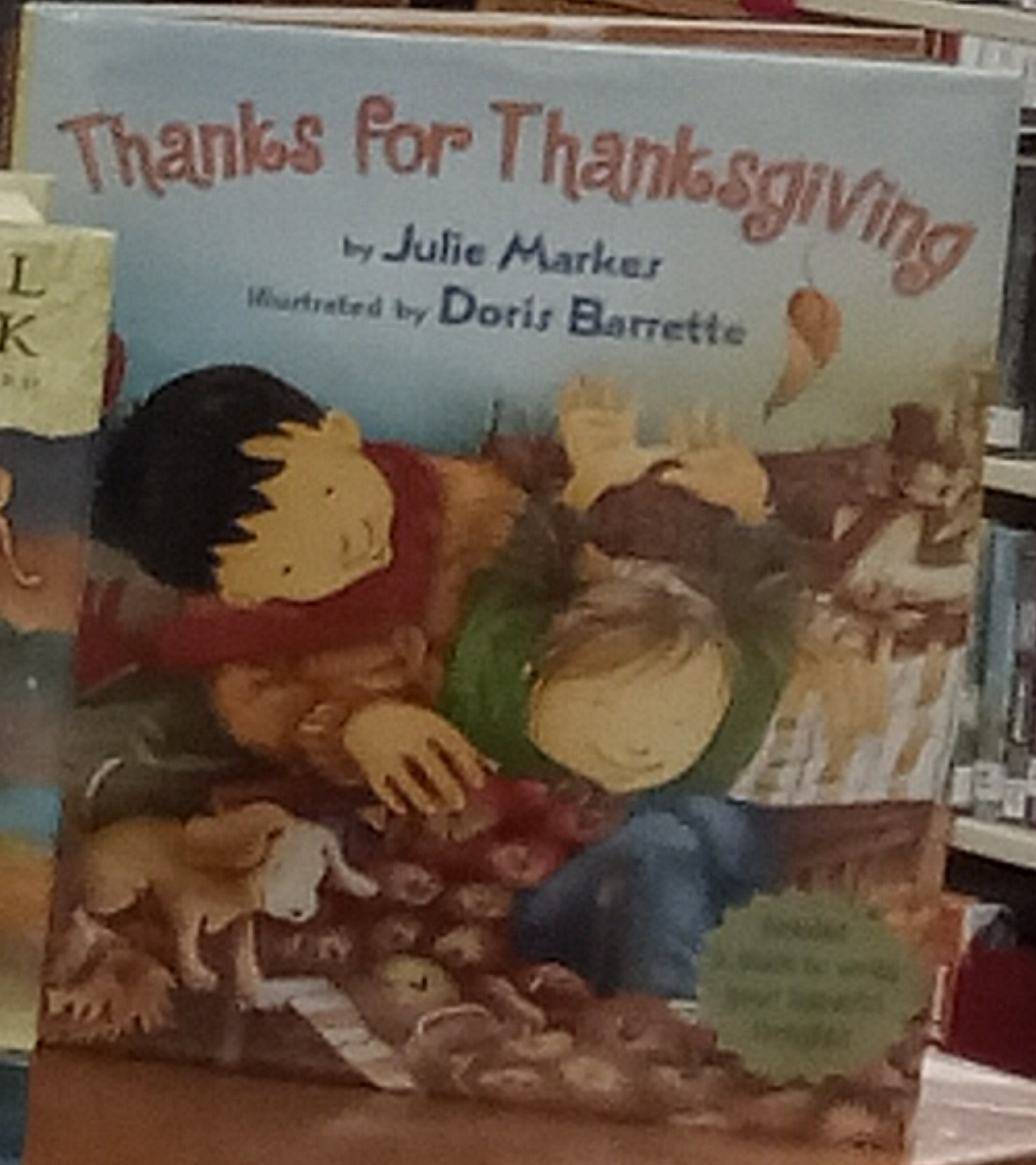
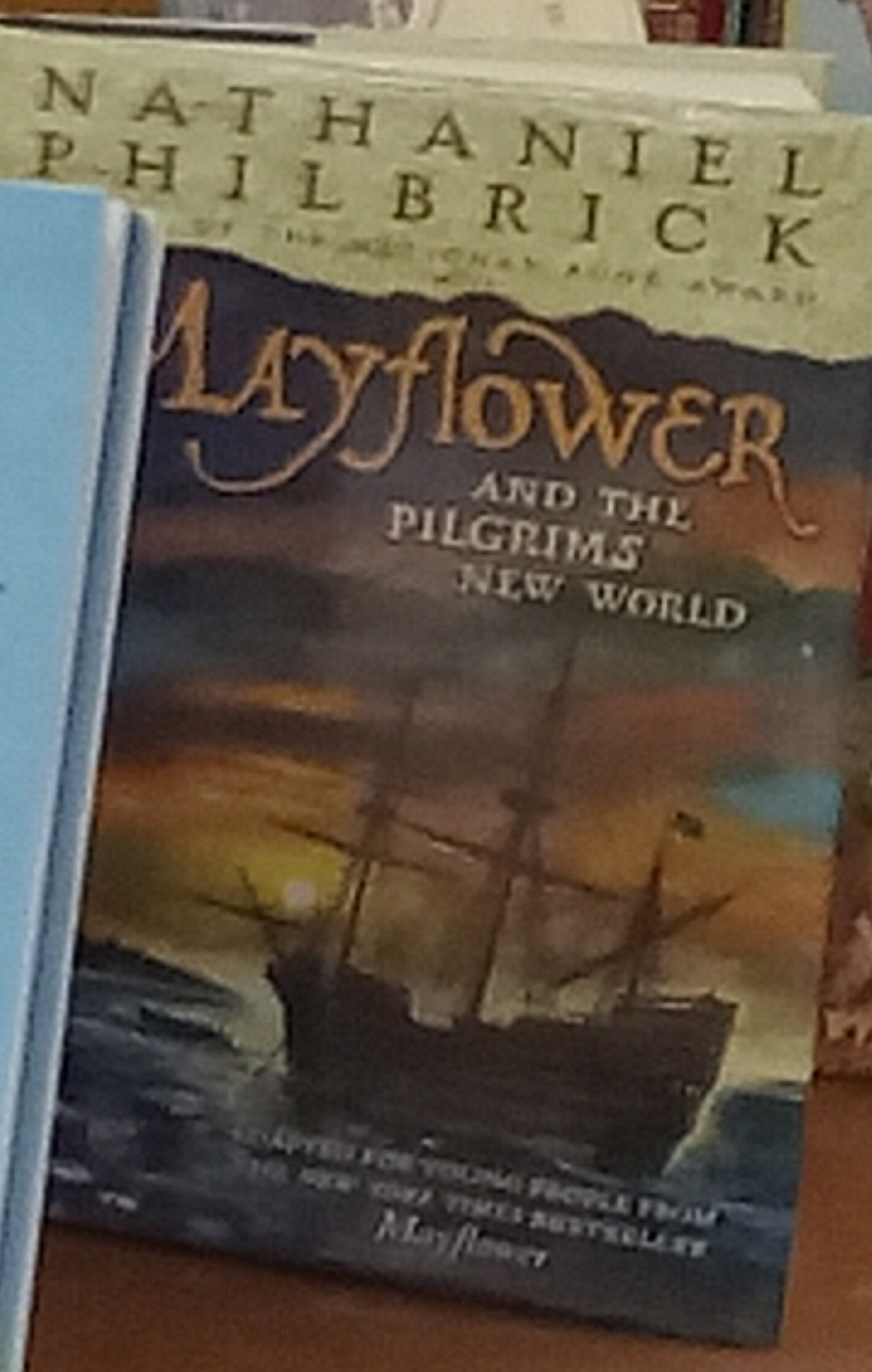
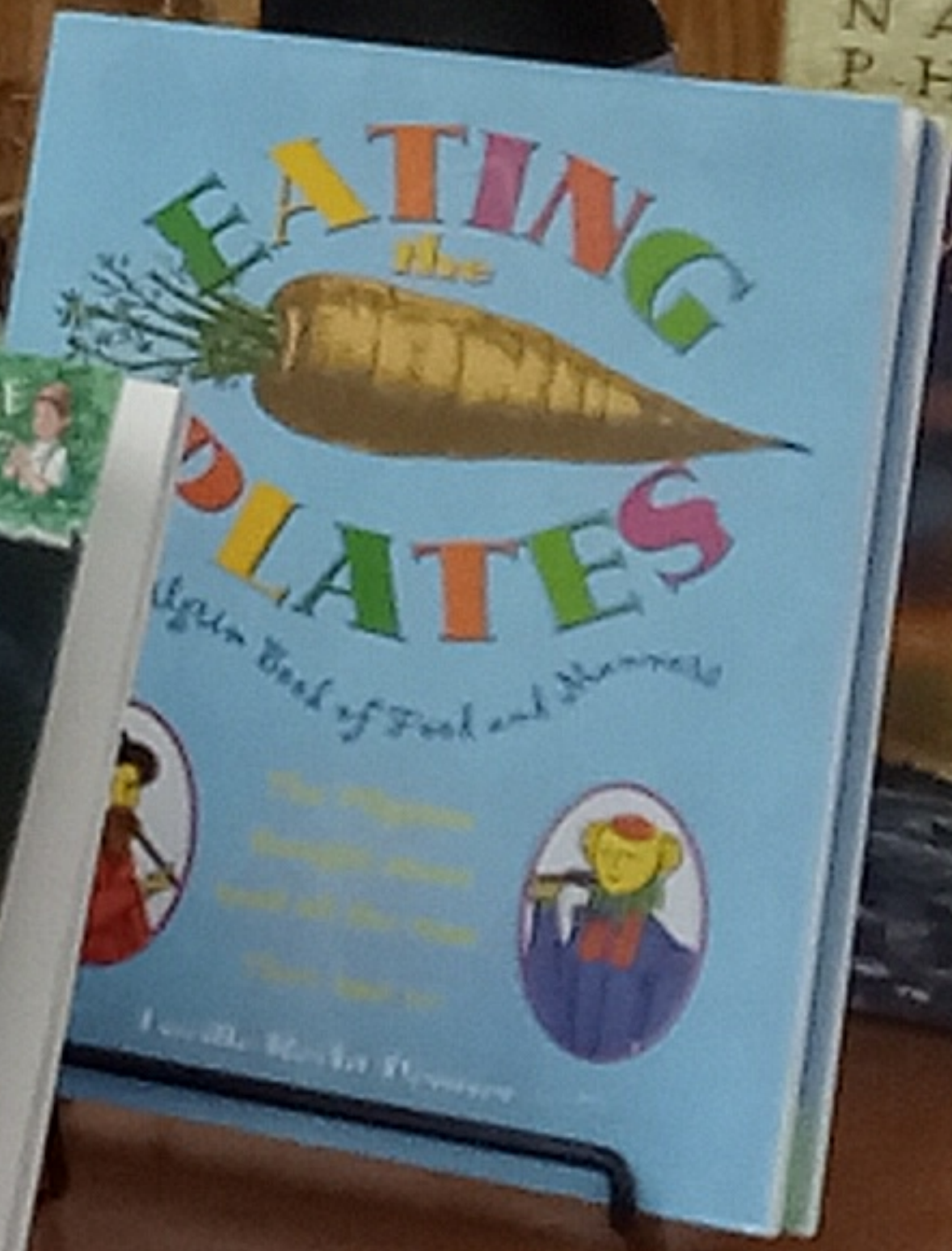
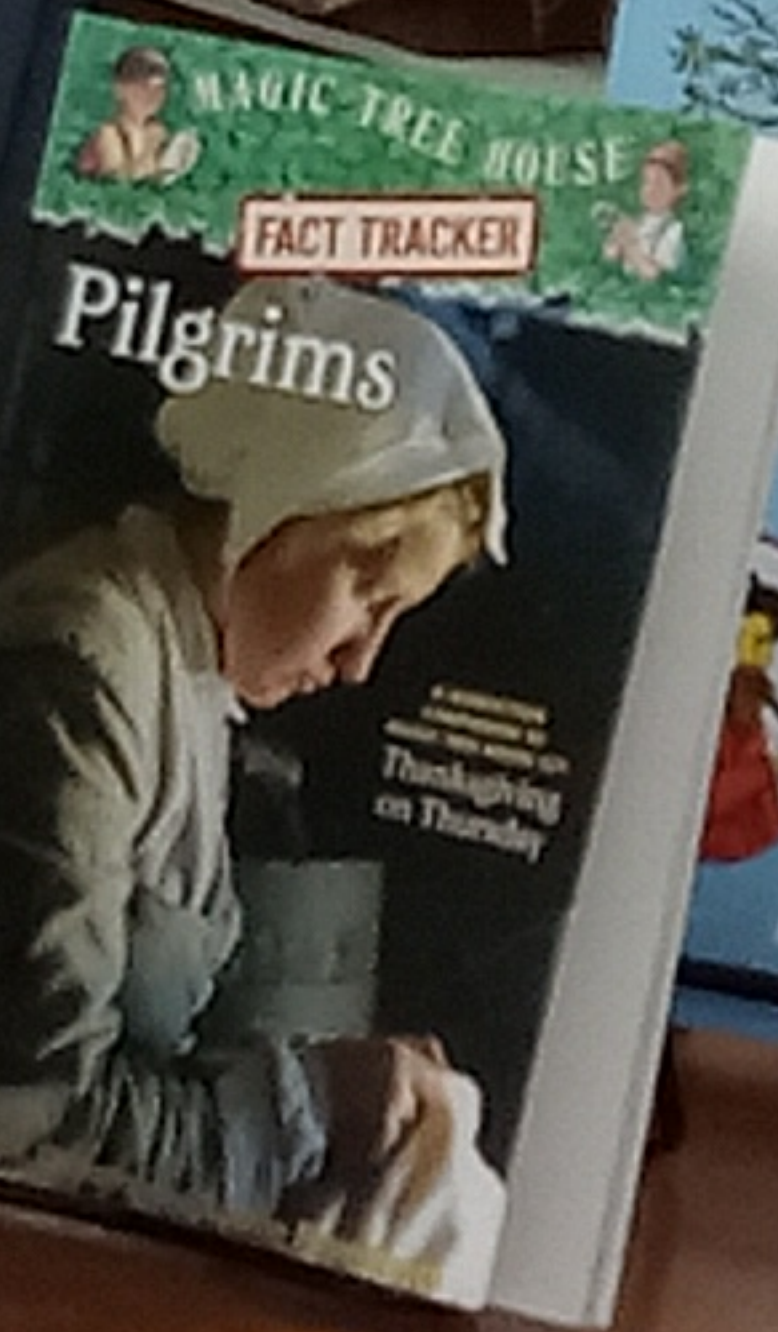
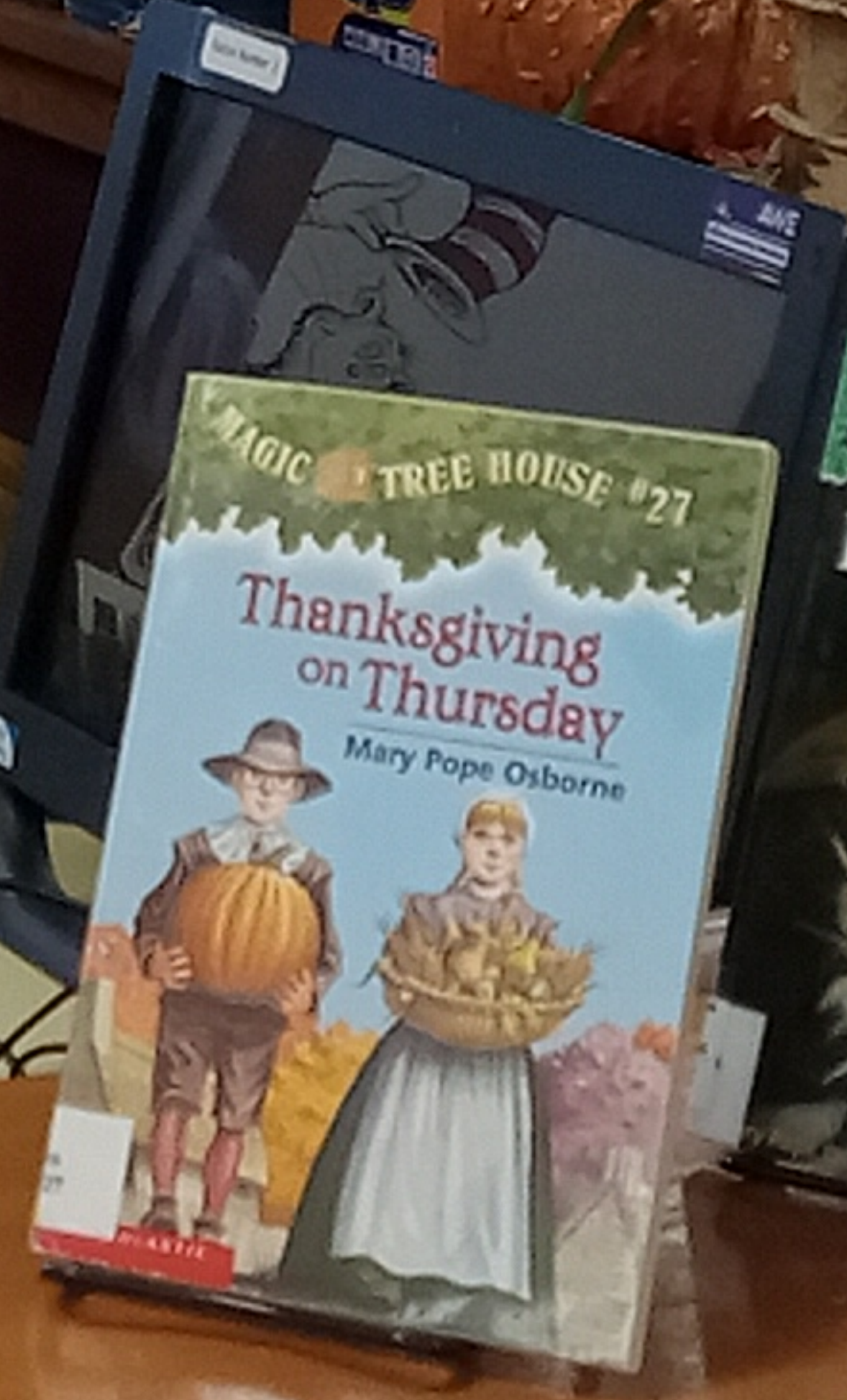
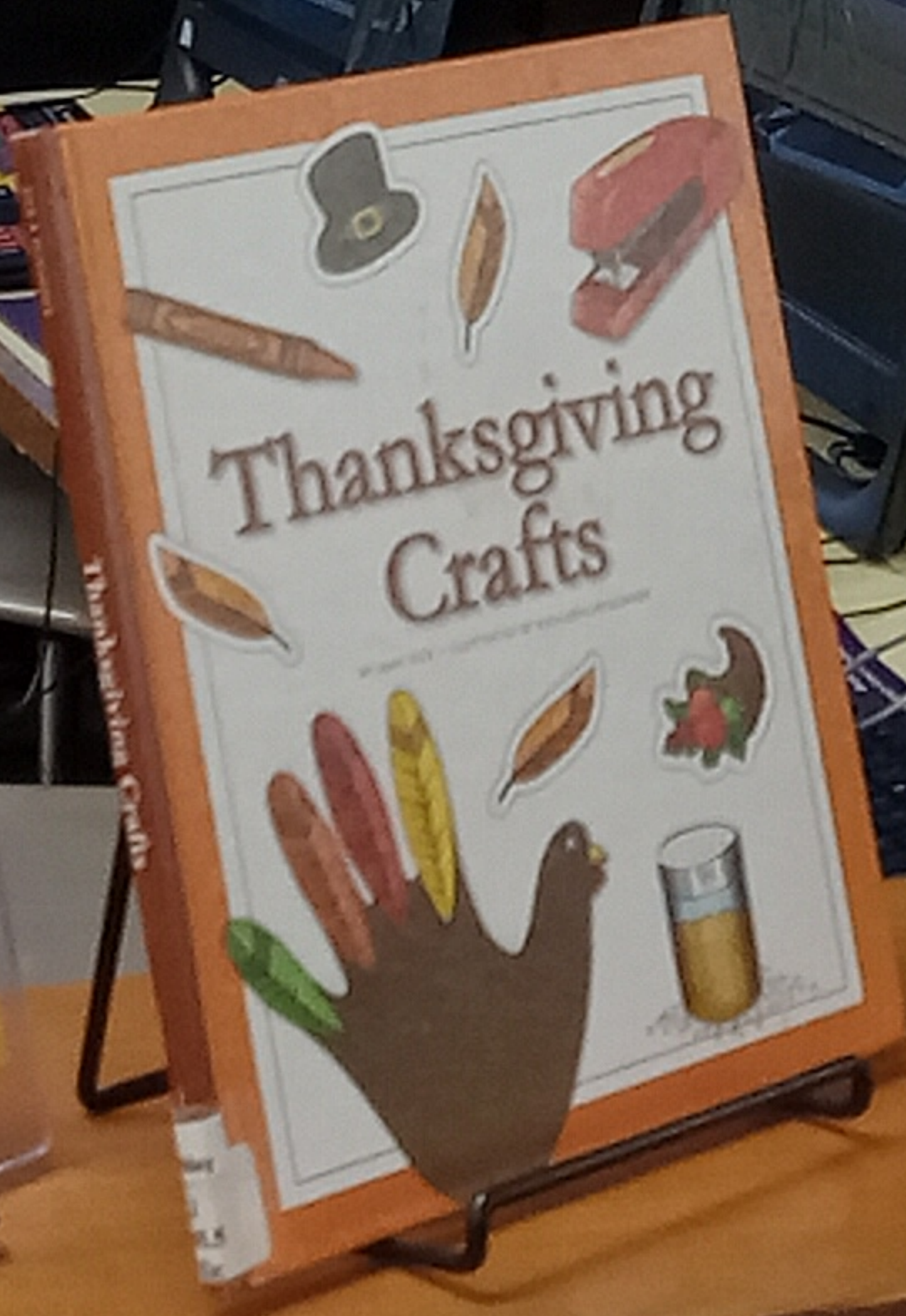
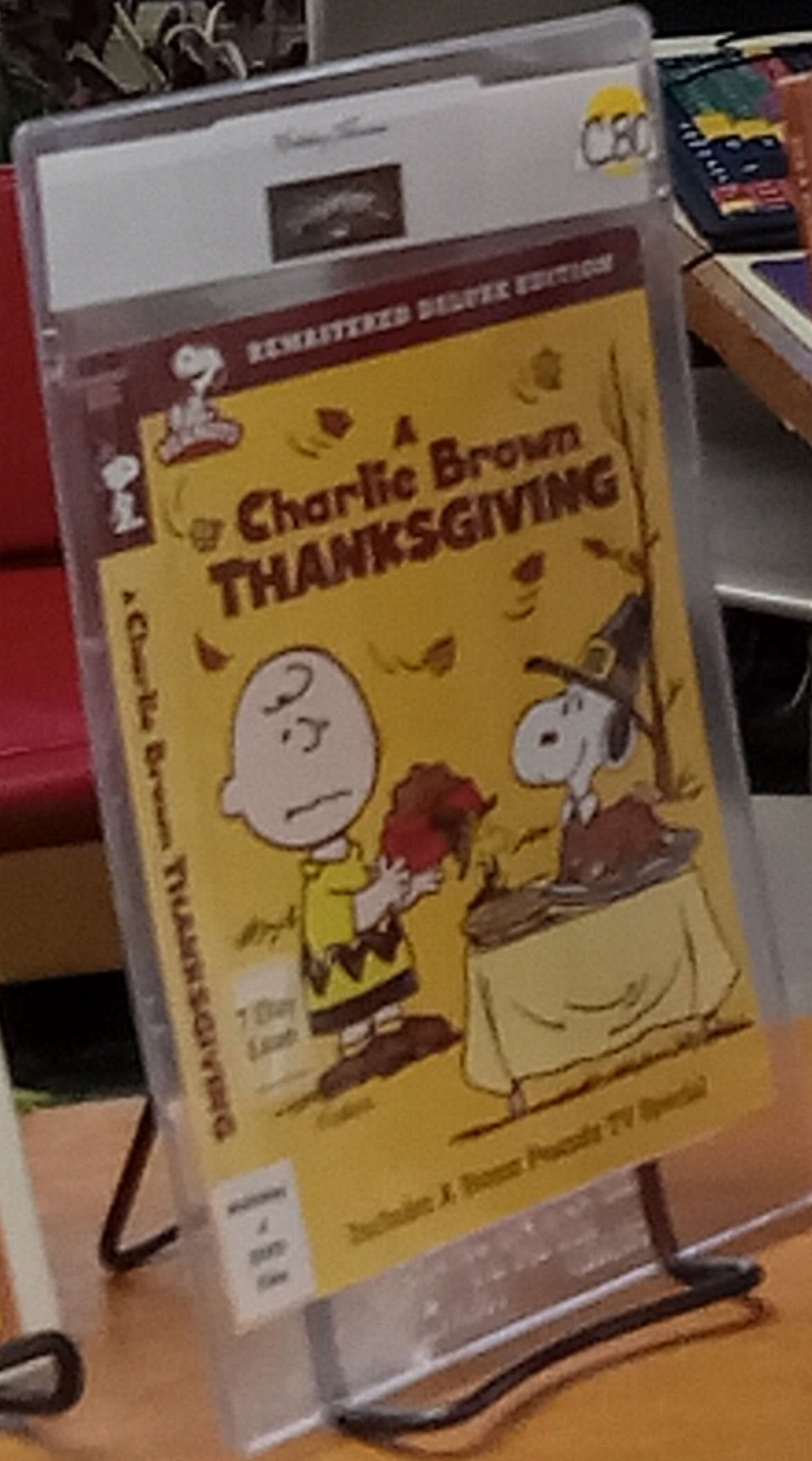
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READING COL



READ BEYOND THE BEATEN PATH

Mayor
Alice Ruby

City Manager
Kimberly Johnson



Dillingham City Co

Section . Item 2.

Bertram Luckhurst
Michael Bennett
Steven Carriere
Curt Armstrong
Kaleb Westfall
Kevin McCambly

MEMORANDUM

Date: 11/22/23

To: Kimberly Johnson, City Manager
From: Anders Johnson, Public Works Foreman
Subject: Monthly Report

Acknowledgements and Recognitions:

- Thank you to BBEDC, BBNC & BBNA for the Equipment training
-
- **Department Accomplishment and Opportunities:**
- Public works operators completed equipment training.
- Got the sanding pickups up & operational
- Hired Heavy mechanic Triston Chaney

- **Projects – Progress and Public Impacts:**
- Parts are in to finish the 160m grader
- Finishing up on cop cars
- Ordering new doors for city shop

- **Upcoming Calendar Items:**
- Landfill water Inspections

November/December Report

HR

Personnel—

New Employees: Triston Chaney, Heavy Equipment Mechanic (November)
George Head, Lateral Police Officer (November)
Myrtice Evalt, Admin Services Manager I (November)
Lawrence Chouinard, Buildings and Grounds Operator (November)
James Chillemi, Patrol Officer (November)
Caleb Kapotak, Corrections Officer (November)

Resignations: Ryan Johnson (November)
Adam Krahn (November)
Shayla Fuller (November)
Mark Schwantez (November)
Cade Woods (November)
Danny Boyd (November)

Transfers: 0

Position Vacancies: Public Works Director
Senior Center Director
Chief of Police
Water/Wastewater Operator I
Corrections Officer (1)
Accounting II – A/P & Payroll
Fleet Mechanic
Police/Animal Officer
Buildings and Grounds Assistant

Seasonal: 0

Projects: City of Dillingham Comment box, Updating Supervisors Manual, Lexipol/APEI training modules for employees, audit of employee files to make sure they are complete and in order

Accomplishments: ordering cleats for all employees, help from finance obtaining company credit card, assisting with BBEDC final reports for seasonal employees/interns



MEMORANDUM

DATE: 11/28/23
TO: City Manager and City Clerk
FROM: 10/28/23 to 11/28/23
SUBJECT: Police Department Report

STAFF REPORT

The Dillingham Police Department:

With winter coming, the police department is hoping to replace to the 2 old snow machines which were sold at the Mayors sale with 2 newer snow machines. The City of Dillingham has properties which can only be accessed by off road vehicles such as snow machines and ATVs.

The Police Department Building is an old building which needs updating. With winter upon us the building becomes a fridge and sometimes a freezer, depending on the outside temp. The building is in need of exterior doors replaced, better seals around doors and windows, and overall and better heating system. The police department runs multiple space heaters all winter just to help keep the building warm and from freezing.

Patrol Department:

Currently has 8 officers which includes:

-5 resident officers, Acting Chief Craig Maines, Officer Aquila Kapotak, Officer Dillyn Rodriguez, Officer David Tanner, and Officer James Chillemi.

-3 rotating officers which include, Officer Douglas Johnson, Officer Tracy O'Malley and Officer George Head.

-Officer Rodriguez is on his own shift now and working well.

-Officer Tanner is in his Third month of FTO.

-Officer Chillemi is at the end of his First Month.

-Officer George Head is Dillingham's newest officer who will be a 2 week rotational officer.

At the current man power for the Patrol Dept., there is only 4 to 6 officers available in Dillingham at a given time. Which means there is only usually 1 to 2 officer on each shift. These are not ideal working conditions. This causes officers to work longer hours alone. This is an officer safety issue. It would be ideal to have 2 to 3 officers on each shift, but that would mean making more positions.

Between 10/25/23 to 11/28/23 the Police Department have received 305 calls for service which included animal calls, medical calls, Traffic calls, Disturbances, Security Checks, Welfare Checks, and Criminal Investigations.

- 6 individuals placed in T-47 custody
- 6 individuals arrested for criminal investigations.
- 10 criminal investigations
- 87 Citations (Criminal/Traffic)

Corrections Dept.:

Staffing is short at this time there are currently 4 officers, which includes the Corrections Supervisor and one new officer in training.

-The Jail has been closed since August due to lack of staffing.

From 10/21/23 thru 11/20/23 there were:

22 inmates held in the Dillingham Jail Facility.

6 individuals under the Alaska Statutes T-47 protective custody.

Total Number of Man-Days Served: 62

Projects:

- Glass has been ordered for the cell windows that need fixed. Will be repaired when the materials arrive.
- Non secure bolts will be replaced with secure bolts when available. Bolts have been ordered.
- Toilet for cell #6 has been repaired and will be reinstalled soon.
- Lighting in dayroom #1 and cell 3 will be fixed asap
- Cell door #3 has been repaired.
- Visitation door will be replaced or repaired asap
- Cell #6 toilet parts have been ordered and will be repaired when parts are received
- New keys for doors need to be made.
- Nushagak is repairing the phones inside of dayroom #1 estimated completion 11/22/2023
- Sink in cell #1 is waiting for parts to be repaired. They are on order
- A new fuel pump has been ordered for the boilers. For the time being we will have to manually fuel the day tank.

Dispatch Dept.:

Currently has 5 Dispatchers, which includes the Supervisor.

-Chelsea Wassily, continues part-time to provide work coverage when needed/available.

All Dispatchers are through with training and testing. The ranks are filling up with hard working officers. The harder they work the harder we have to work looking up vehicles and secured information. I am thankful for a good team of dispatchers, who are here and ready for work. Seasons greetings to all.

For the month of November we had 248 calls for service. Of those there were:

7% Animal Calls (17)	
7% Medical Assists (18)	3% Agency Assist (7)
30% Traffic Stops (74)	2% Burn Permits (6)
9% Disturbances (23)	18% Security Checks (47)
12% Suspicious Circumstances	10% Welfare Checks (25)

Animal Control:

From November 06, 2023, to November 25, 2023 Animal Control Officer Dan Boyd had a total of 18 calls for animal related issues by ACO cell phone, Animal Shelter landline or calls to dispatch, a breakdown of those calls is as follows:

- 02 Citation written.
- 01 warning Citation
- 03 Dead Fox calls
- 02 Impounds. All Dogs
- 01 Dogs Returned to Owner
- 01 Dog in Protective Custody
- 02 Compassionate Euthanasia
- 07 Parvo/Distemper Shots given.
- 08 Rabies Shots Given.
-

DMV:

For the period of October 25, 2023 to November 28, 2023

Division of Motor Vehicle

- 10 – Commercial D/L
- 61 – Driver License
- 14 – Identification Cards
- 01 – HC Permits (No Fee)
- 03 – Miscellaneous Fees
- 38 – Vehicle Registration
- 30 – Title / Lien
- 00 – Boat Registration
- 08 – Road Test

Customer Assist:

- 02 – License Services
- 31 – AK Written Test

- Now that the summer is over the Dillingham DMV have went back to its regular hours of Monday thru Friday from 10am to 2pm.

- Got BBEDC approval for intern for the position of DMV/Amin assistant. But no applicants this year and will try again 2024.

Below is the ideal growth plan for the Police Department. Please review and consider for the future.

Dillingham Police Department Growth Plan:

This would be an ideal Starting point to focus on for the Police Forces Growth

PATROL DEPARTMENT

RESIDENT POSITIONS:

Chief of Police:

Oversee all Public Safety
(Patrol, Correction, Dispatch, Animal Control, DMV, & Admin)
Attend Meetings
Fulltime Resident Officer
Starting Salary: 130,000 – 160,000 (DOE)

Lieutenant

Starting Pay: 45.00 – 50.00 (DOE)
Resident Position
Lead Investigator
Training/Instructor/FTO
Oversea Patrol Division
Attend Meetings
Make Patrol Schedules

Sergeant:

Starting Pay: 42.00 – 45.00 (DOE)

Resident Sergeant #1:

Supervisor Day Shift/Night Shift
Review Cases
Lead Investigator
Training/Instructor/FTO
Attend Meetings

Resident Sergeant #2:

Supervisor Day Shift/Night Shift
Review Cases
Lead Investigator
Training/Instructor/FTO
Attend Meetings

Police Officer:

Starting Pay: 38.00 – 41.00 hr (DOE)

Resident Patrol Officer #1:

School Resource Officer
DARE Officer
Shift Coverage: Day/ Mid
Training/Instructor/FTO

Resident Patrol Officer #2:

WAANT Officer
Shift Coverage: Day/ Mid/ Night
Training/Instructor/FTO

Resident Patrol Officer #3:

Resident Patrol Officer #4:

Airport Officer Duties
Harbor Officer Duties
Shift Coverage: Day/ Mid/ Night
Training/Instructor/FTO

Airport Officer Duties
Harbor Officer Duties
Shift Coverage: Day/ Mid/ Night
Training/Instructor/FTO

ROTATIONAL POSITION:

2 Weeks On/ 2 Weeks Off
168 work hours

Starting Pay: 33.00 – 36.00 hr (DOE)

Rotation Patrol Officer #1:
Shift Coverage: Day/ Mid/ Night
14 days, 12 hour shifts
Standard Patrol Officer

Rotation Patrol Officer #2:
Shift Coverage: Day/ Mid/ Night
14 days, 12 hour shifts
Standard Patrol Officer

Rotation Patrol Officer #3
Shift Coverage: Day/ Mid/ Night
14 days, 12 hour shifts
Standard Patrol Officer

Rotation Patrol Officer #4
Shift Coverage: Day/ Mid/ Night
14 days, 12 hour shifts
Standard Patrol Officer

Rotation Patrol Officer #5
Shift Coverage: Day/ Mid/ Night
14 days, 12 hour shifts
Standard Patrol Officer

Rotation Patrol Officer #6
Shift Coverage: Day/ Mid/ Night
14 days, 12 hour shifts
Standard Patrol Officer

ANIMAL CONTROL DEPARTMENT

Animal Cont. Supervisor

Starting Pay: 32.00 – 34.00 (DOE)

Supervise Animal Cont. Officers

Make ACO schedules

Training/Instructor/FTO

Review/Handle Animal Calls

Animal Cont. Officer #1
Starting Pay: 28.00 – 30.00 (DOE)
Handle Animal Calls
Issue Citations

Animal Cont. Officer #2
Starting Pay: 28.00 – 30.00 (DOE)
Handle Animal Calls
Issue Citations

DISPATCH DEPARTMENT

Dispatch Supervisor

Starting Pay: 32.00 – 34.00 (DOE)

Make Dispatch Schedule
Training/Instructor/FTO
Review/Handle Dispatch Calls

Dispatch Officer #1

Starting Pay: 28.00 – 30.00 (DOE)
Handle Calls
Monitor Radio Traffic
Dispatch Officers to calls

Dispatch Officer #2

Starting Pay: 28.00 – 30.00 (DOE)
Handle Calls
Monitor Radio Traffic
Dispatch Officers to calls

Dispatch Officer #3

Starting Pay: 28.00 – 30.00 (DOE)
Handle Calls
Monitor Radio Traffic
Dispatch Officers to calls

Dispatch Officer #4

Starting Pay: 28.00 – 30.00 (DOE)
Handle Calls
Monitor Radio Traffic
Dispatch Officers to calls

Dispatch Officer #5

Starting Pay: 28.00 – 30.00 (DOE)
Handle Calls
Monitor Radio Traffic
Dispatch Officers to calls

CORRECTIONS DEPARTMENT

Corrections Supervisor
Starting Pay: 32.50 – 34.50 (DOE)
Make Dispatch Schedule
Training/Instructor/FTO
Review/Handle Dispatch Calls

Corrections Officer #1

Starting Pay: 28.00 – 30.00 (DOE)
Monitor Inmates in Jail
Filling Court papers
Maintaining the Jail

Corrections Officer #2

Starting Pay: 28.00 – 30.00 (DOE)
Monitor Inmates in Jail
Filling Court papers
Maintaining the Jail

Corrections Officer #3

Starting Pay: 28.00 – 30.00 (DOE)
Monitor Inmates in Jail
Filling Court papers

Corrections Officer #4

Starting Pay: 28.00 – 30.00 (DOE)
Monitor Inmates in Jail
Filling Court papers

Maintaining the Jail

Maintaining the Jail

Corrections Officer #5

Starting Pay: 28.00 – 30.00 (DOE)

Monitor Inmates in Jail

Filling Court papers

Maintaining the Jail

OTHER POSITIONS

Admin Assistant/Grant Writer:

Find and Write Grants for Police Funding

Supply Ordering and Filing

Cross trained in Corrections and Dispatch

40 hour weeks

Starting pay: 28.00 hr

DMV/Admin Assistant

Handle DMV

Supply Ordering and Filing

40 hour weeks

Starting pay: 28.00 hr

POSSIBLE SOURCES OF FUNDING:

APSC (Alaska Police Standards Council) offers Funding

Alaska TSA/DOT

Dillingham City School District

Curyung Tribal

GRANT FUNDING (will require a fulltime grant writer for the police department)

AST WAANT grant funding

Other.....

EOR

Acting Chief

Craig L. Maines

City of Dillingham

Page 8 of 8

Our Vision. To have an infrastructure and city workforce that supports a sustainable, diversified and growing economy. We will partner with others to achieve economic development and other common goals that assure a high quality of living, and excellence in education.

Mayor
Alice Ruby

City Manager
Kimberly Johnson



Dillingham City C

Section . Item 2.

Bertram Luckhurst
Michael Bennett
Steven Carriere
Curt Armstrong
Kaleb Westfall
Kevin McCambly

MEMORANDUM

Date: November 27, 2023
To: Kimberly Johnson, City Manager
From: Rick Kellough, B& G Foreman
Subject: Monthly Report

Acknowledgements and Recognitions:

Thanks to BBNC for putting together the Heavy Equipment class.

Department Accomplishment and Opportunities:

Senior Center heat was fixed. We had to replace zone valves and we had the parts in stock. The DPD Jail door was fixed and the glass for the cell has been ordered. The main sewer line was clogged. We welded the base of the toilet and will put that in place with assistance. Several sinks at the jail need to be fixed. The pump for the daytank went out and we have one on order. So each day, I need to put 16 gallons of fuel in the daytank which I bring in from the shop. This is a high priority to order.

City Hall bathrooms are operational. The problem was getting the parts.

Projects – Progress and Public Impacts:

The priority is to make sure we have parts on hand. I really need to complete an inventory but I keep getting other projects that take away from getting to this project.

City Hall – partition between the City Clerk and doors.

Doors at the Shop – both upstairs and downstairs and locks.

Overhead heaters to install at Public Works – one was taken down but I don't know why. I would really like to install the waste oil heater at Public Works.

Firehall downtown, toilet is slow to drain. I worked with Dagen to try and get this functional. It will need to be jetted out and I hope to work with Chris Maines to get this finished.

The keys for the entire City needs to be reviewed. I can never get to the inventory or the keys because of continuing projects that come up each day.

Upcoming Calendar Items:

I respond to calls as they come in. Working with Dagen helps provide the historical background on each building.

Public Feedback:

City Hall was happy to have operational bathrooms.

c. Standing Committee Reports (APPOINTMENTS)

Jennifer Evridge



PO BOX 1403 Dillingham, AK 99576
907-420-4589
jenniferevridge@gmail.com

12/11/23

Dear Mayor Ruby,

I have been on the planning commission for some time now and I am really enjoying it. I respectfully request to be placed on the ballot to continue working with the planning commission.

Warm regards,
Jennifer Evridge



To: Mayor Alice Ruby

From: Susan Isaacs

Date: November 25, 2023

I would like to submit my name for consideration for appointment to the City of Dillingham's Planning commission, seat E, of which I am the current seat holder.

I have been a resident of Dillingham since 1989. I am part owner of 4 businesses in the City, all of which are fully licensed, insured, and up to date, on all City Taxes.

I have a Bachelor of Science Business Management degree from Pepperdine University and have been a small business owner in this town since I moved here. Before my move to Dillingham, I worked as a management consultant for companies throughout the USA, and lived in California, and New York.

I know that the Planning Commission plays a key role in our City, and makes vital recommendations on CIP projects, changes to the Municipal Code, and acts upon requests for variances and conditional uses.

I understand that as a member of the Planning Commission, I should be available to meet monthly, either in the Council Chambers or Virtually.

Please consider my name for reappointment on this Commission.

Thank you.



Susan Isaacs

PO Box 563

Dillingham, AK 99576

Email:

susie2008@gmail.com

907-843-0473

PUBLIC HEARINGS

CODE ORDINANCE

Introduced: November 2, 2023
Public Hearing: _____, 2023
Adopted: _____, 2023

CITY OF DILLINGHAM, ALASKA

ORDINANCE NO. 2023-05

AN ORDINANCE OF THE DILLINGHAM CITY COUNCIL AMENDING SECTION 2.21.030, QUALIFICATIONS, TO AMEND THE LIMITATIONS ON FORMER COUNCIL MEMBERS SERVING AS MANAGER

WHEREAS, the City has recently experienced difficulty attracting qualified city manager candidates; and

WHEREAS, The City’s elected officials are often well suited to city management due to their understanding of the City and their demonstrated commitment to service to the City; and

WHEREAS, the current city code contains a two-year prohibition after a term of office prior to appointment as city manager; and

WHEREAS, Alaska Statute 29.20.490 prohibits appointment of city manager within one year of leaving office, but allows for the prohibition to be waived by a three-fourths vote of the council; and

WHEREAS, the City wishes to align its code with the state statute in an effort to attract more qualified candidates for city manager.

NOW, THEREFORE, BE IT ENACTED BY THE DILLINGHAM CITY COUNCIL:

Section 1. Classification. This is a code ordinance.

Section 2. Amendment to Section 2.21.030. Dillingham Municipal Code Section 2.09.080(A) is hereby amended to read as follows [new language **underlined and emboldened** and deleted text displayed in ~~strike-out font~~]:

The city manager shall be appointed solely on the basis of his or her executive and administrative qualifications, with particular reference to education, training, and experience as a professional municipal administrator. The council may set forth specific qualifications by ordinance. No elected municipal official may be appointed manager **sooner than one year after leaving elected office, except by a vote of three-fourths of the authorized membership of the governing body.** ~~unless at least two years have intervened since the expiration of his/her last term of office and the date of appointment.~~

Section 3. Effective Date. This ordinance is effective upon adoption.

Section 4. Severability.

If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance.

PASSED and ADOPTED by a duly constituted quorum of the Dillingham City Council on _____, 2023.

Alice Ruby, Mayor

[SEAL]

ATTEST:

Daniel E. Decker Sr., City Clerk

CODE ORDINANCE

Introduced:11/02/2023

Public Hearing:

Adopted:

CITY OF DILLINGHAM, ALASKA

ORDINANCE NO. 2023-06

AN ORDINANCE OF THE DILLINGHAM CITY COUNCIL AMENDING CHAPTER 11.24 ABANDONED VEHICLES:

AN ORDINANCE OF THE DILLINGHAM CITY COUNCIL AMENDING CHAPTER 11.24 ABANDONED VEHICLES TO INCLUDE REGULATING VEHICLE, MOTORCYCLE, ATV, SNOWMACHINE, HEAVY EQUIPMENT, AIRPLANE, BOAT OR OTHER SUCH DEBRIS FROM STOPPING, PARKING, ABANDONING AND STANDING ON IMPROVED AND UNIMPROVED ROADWAYS AND CITY OF DILLINGHAM PROPERTY:

WHEREAS, The City of Dillingham experiences heavy snowfall events from October through April and conducts road maintenance and construction from May through September; and

WHEREAS, Parked and abandoned vehicles within 8 feet of a road way and City of Dillingham Property hinder snow removal, road maintenance and construction and create traffic and safety hazards; and

WHEREAS, It is crucial to ensure road safety, facilitate effective snow removal, maintenance and construction and maintain traffic flow within the city limits;

NOW, THEREFORE, BE IT ENACTED BY THE DILLINGHAM CITY COUNCIL:

Section 1. Classification.
This is a code ordinance.

Section 2. Amendment to Chapter 11.24.

Dillingham Municipal Code Chapter 11.24 is hereby amended to include as a new section 11.24.011 vehicle, motorcycle, ATV, snowmachine, heavy equipment, airplane, boat or other such debris stopping, standing, abandoning or parking on improved and unimproved roads and in other locations.

Section 11.24.011.1 Stopping, Standing, Abandoning or Parking on Improved and Unimproved Roads and Other Locations:

A. Stopping, Standing, Abandoning or Parking on Improved and Unimproved Roads and in Other Locations:

(1) No person may stop, park, abandon or leave standing a vehicle, motorcycle, ATV, snowmachine, heavy equipment, airplane, boat or other such debris as to cause a hazard, whether attended or unattended, upon or within eight feet of a roadway, except where the roadway is of sufficient width and design to allow parking without interfering with the normal flow of traffic or with snow removal or other road maintenance, and where the parking, stopping, or standing is not prohibited by an official traffic-control device, unless directed to do so by a flag person or police officer. If an emergency

requires a vehicle to be parked or stopped on a roadway, that vehicle must have activated four-way emergency flashers, three operating highway flares, or three reflective triangles in place.

(2) This section and section B of this chapter do not apply to the driver of a vehicle performing an official duty which requires stopping, standing or parking upon or within eight feet of a roadway or to the driver of a vehicle which is disabled in a manner and to an extent that it is impossible to avoid stopping and temporarily leaving the vehicle upon or within eight feet of a roadway.

(3) A vehicle that is stopped, parked, or standing in violation of a statute, regulation, or ordinance is considered to have been stopped, parked, or left standing by the registered owner of the vehicle unless the registered owner is able to prove that at the time of the violation the vehicle was driven or parked without his consent.

(4) Except when necessary to avoid conflict with other traffic, or to comply with statutes, regulations or ordinances, the directions of a police officer, fireman, authorized flagman, or official traffic-control device, no person may:

- (a)** stop, stand, or park a vehicle
- (b)** on the roadway side of a vehicle stopped or parked at the edge or curb of a street;
- (c)** on a sidewalk;
- (d)** within an intersection;
- (e)** within a crosswalk;
- (f)** between a safety zone and the adjacent curb or within 30 feet of points on the curb immediately opposite the ends of a safety zone, unless a different length is indicated by signs or markings;
- (g)** alongside or opposite a street excavation or obstruction when stopping, standing, or parking would obstruct traffic;
- (h)** at a place where official traffic-control devices prohibit stopping, standing, or parking; or
- (i)** in a designated zone for persons with disabilities unless the vehicle is displaying current license plates or permit in accordance with AS 28.10.181(d) or 28.10.495(a) and the following conditions are immediately present:
 - (i)** a person with a disability of 70 percent or more is on board the vehicle; and
 - (ii)** that person with a disability exits the vehicle upon stopping or parking in the designated handicapped zone;
- (j)** stand or park a vehicle, whether occupied or not, except momentarily to pick up or discharge a passenger or passengers:
 - (i)** in front of a public or private driveway;
 - (ii)** on private property without the consent of the owner or person in control of the property;
 - (iii)** within 15 feet of a fire hydrant;
 - (iv)** within 20 feet of a crosswalk at an intersection;
 - (v)** within 30 feet on the approach side of a flashing signal, stop sign, yield sign, or traffic-control signal located at the side of a roadway;
 - (vi)** within 20 feet of the driveway entrance to a fire station or within the area directly across the street from the entrance to a fire station, if the distance from the driveway entrance of the station to the opposite side of the street or roadway or opposite curb is less than 75 feet; or
 - (vii)** at a place where an official traffic-control device prohibits standing.

B. COD Police Officers and Public Works Road Maintenance Employees Authorized to Remove Vehicles:

(1) If a vehicle, motorcycle, ATV, snowmachine, heavy equipment, airplane, boat, or other such debris is in violation of the provisions of section A of this chapter or is left on a roadway or under circumstances which obstruct the normal movement of traffic, snow removal, or road maintenance, a police officer or Public Works Road Maintenance employee may move the vehicle, motorcycle, ATV, snowmachine, heavy equipment, airplane, boat, or other such debris, or require the driver or other person in charge of the vehicle, motorcycle, ATV, snowmachine, heavy equipment, airplane, boat, or other such debris to move the vehicle to a position off the roadway or to a safe place on the roadway.

(2) A police officer may impound and remove to a place of safety a vehicle which:

(a) is found in the state and which has been previously reported stolen or taken without the owner's consent;

(b) is found or operated on an improved and unimproved roadway without license plates or other evidence of registration or which evidence is false with respect to that vehicle;

(c) is found or presumed to be abandoned as provided in AS 28.11.020, except that a vehicle is not considered abandoned if left standing or parked in excess of the time specified in AS 28.11.020 when the owner or driver of the vehicle has given notice to the Dillingham police department, specifying the circumstances which require standing or parking in excess of the time specified in AS 28.11.020, and the provisions the owner or driver is making to remove the vehicle; or

(d) is used in connection with the commission of a crime and is impounded pursuant to a police investigation.

(3) When a police officer arrests and detains the driver of a motor vehicle, the officer shall impound and remove the vehicle to a place of safety; however, the officer shall inform the driver that he may elect to have another immediately available person, who is legally licensed to drive a motor vehicle, drive or otherwise remove the vehicle as the driver directs. The driver may designate the nearest available garage or tow truck operator of his/her choosing to remove the vehicle. If the driver does not so indicate, the officer shall make the arrangements necessary to remove the vehicle.

(4) When a vehicle is impounded and removed from a roadway or elsewhere at the discretion of a police officer, the vehicle shall be removed to a place of safety. The owner or driver may claim the vehicle by securing a written release for it from the police officer or agency ordering its removal. A vehicle legally removed or impounded may not be released to the owner, nor may the owner secure its use until the release for it is certified by the officer or agency directing its removal. The expense for the removal and storage must be paid by the owner or driver of the vehicle.

Section 11.24.011.2 Fines, Penalties, Vehicle Impoundment, and Forfeiture:

(1) **Violations and Penalties:** Violations of the regulations outlined in Section 11.24.011 may result in fines and penalties based on the severity and frequency of the offense, with the possibility of vehicle impoundment and forfeiture for repeat offenders.

(a) **Minor Violations:** Minor violations include instances where a vehicle is stopped, parked, or left standing within eight feet of a roadway without causing significant obstruction or hazard or abandoned on City of Dillingham property. These violations may include failure to activate emergency signals or improper parking without hindering traffic flow or abandoning a vehicle, motorcycle, ATV, snowmachine, heavy equipment, airplane, boat, or other such debris on City of Dillingham property.

Penalty: A fine of **\$150**, with the possibility of increased fines for repeated violations. For repeat offenders, the vehicle may be subject to impoundment if violations persist.

(b) Moderate Violations: Moderate violations encompass cases where a vehicle obstructs traffic flow, snow removal, or road maintenance to a considerable extent. This includes violations such as stopping or parking within prohibited areas, in front of driveways, or within marked safety zones abandoning a vehicle, motorcycle, ATV, snowmachine, heavy equipment, airplane, boat, or other such debris on City of Dillingham property that pose a health, ecological or environmental hazard.

Penalty: A fine of **\$250**, with progressive increases for repeated offenses within a defined period. For repeat offenders, the vehicle may be impounded, and the owner faces the possibility of vehicle forfeiture if fees and fines remain unpaid after 180 days.

(c) Major Violations: Major violations involve severe obstructions that significantly compromise road safety, snow removal efforts, or traffic flow. These violations may include abandoning a vehicle, motorcycle, ATV, snowmachine, heavy equipment, airplane, boat, or other such debris on roadways that poses a hazard to others or on City of Dillingham property that pose a significant safety and health, ecological or environmental hazard.

Penalty: A fine of **\$500**, along with the possibility of immediate vehicle, motorcycle, ATV, snowmachine, heavy equipment, airplane, boat, or other such debris impoundment for repeat offenders. If fees and fines are not paid within 180 days, the vehicle may be subject to forfeiture.

(2) Impoundment and Vehicle Forfeiture:

(a) In cases where a vehicle, motorcycle, ATV, snowmachine, heavy equipment, airplane, boat, or other such debris is impounded due to violations outlined in Section 11.24.011, the owner or driver is responsible for the cost of removal and storage. Repeat offenders may have their vehicle, motorcycle, ATV, snowmachine, heavy equipment, airplane, boat, or other such debris impounded immediately upon subsequent violations. If fees and fines, including towing, impoundment, and storage expenses, remain unpaid after 180 days, the vehicle, motorcycle, ATV, snowmachine, heavy equipment, airplane, boat, or other such debris may be subject to forfeiture to offset outstanding debts.

(b) Fee Schedule:

Tow or Removal Fee: \$100 - \$800

Impound Release Fee: \$200

Storage Fee: \$20 per day

(c) The City of Dillingham reserves the right to adjust fines, penalties, fees and impoundment periods based on factors such as the severity of the violation, the frequency of offenses, and other relevant circumstances. All fines collected will be allocated to support city operations and initiatives, including road maintenance, public safety, and community development.

Section 3. Effective Date.

This ordinance is effective upon adoption.

Section 4. Severability.

If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 5. Enactment and Approval.

PASSED and **ADOPTED** by a duly constituted quorum of the Dillingham City Council on this day the of , 2023.

ATTEST:

Alice Ruby, Mayor

[SEAL]

**Daniel E. Decker Sr. ,
City Clerk**

DEFINITIONS:

For the purpose of this ordinance, the following terms shall have the meanings ascribed to them below:

1. Vehicle: Any device capable of being moved upon a roadway and in, upon, or by which any persons or property may be transported or drawn, including but not limited to automobiles, trucks, vans, buses, and trailers.
2. Motorcycle: A motor vehicle with two wheels designed to travel with a rider astride the saddle and handlebars and equipped with a motor with a piston displacement capacity of more than 50 cubic centimeters.
3. ATV (All-Terrain Vehicle): A motorized off-highway vehicle designed to travel on four low-pressure tires, having a seat designed to be straddled by the operator and handlebars for steering control to include side by side machines.
4. Snowmachine: A motorized vehicle designed to travel on snow or ice and commonly known as a snowmobile.
5. Heavy Equipment: Large machinery and vehicles used in construction, mining, agriculture, and other industries, including but not limited to bulldozers, excavators, cranes, and graders.
6. Airplane: A powered flying vehicle with fixed wings and a weight greater than that of the air it displaces, relying on the dynamic action of air against its wings to generate lift.
7. Boat: A watercraft of any size designed to float on and move across the water's surface.
8. Other Such Debris: Refers to any items or materials left unattended in or near roadways that may pose a hazard to traffic, pedestrians, snow removal, or road maintenance efforts, including but not limited to abandoned vehicles, discarded machinery parts, fallen trees, or other similar objects.

These definitions shall apply throughout this ordinance and shall help to clarify the scope and intent of the regulations contained herein.

CITIZEN'S COMMENTS

ORDINANCES AND RESOLUTIONS

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2023-34

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AMENDING THE BANK SIGNATURE CARD AND INVESTMENT ACCOUNTS SIGNATURE AUTHORITY FORMS DUE TO A CHANGE IN CITY STAFF

WHEREAS, Kimberly Johnson was hired as the City Manager on October 5, 2023; and

WHEREAS, the signature cards for the City’s accounts at Wells Fargo Bank will need to reflect the change in personnel; and

WHEREAS, the signature authority forms for the City’s investments will need to be reflect the changes in City Council;

NOW, THEREFORE, BE IT RESOLVED by the Dillingham City Council that the following persons are authorized to give instructions on behalf of the City of Dillingham on the funds that are now and shall be deposited in the above mentioned investment institutions..

- | | |
|-------------------|------------------|
| Kimberly Johnson | City Manager |
| Alice Ruby | Mayor |
| Bert Luckhurst | Council Member |
| Michael Bennett | Council Member |
| Steve Carriere | Council Member |
| Neil C. Armstrong | Council Member |
| Kaleb Westfall | Council Member |
| Kevin McCambly | Council Member |
| Anita Fuller | Finance Director |

PASSED and ADOPTED by a duly constituted quorum of the Dillingham City Council on December 14, 2023.

Alice Ruby, Mayor

ATTEST: [SEAL]

Daniel E. Decker Sr., City Clerk

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2023-35

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AWARDING A CONTRACT FOR THE DELIVERY OF FUEL FOR THE PERIOD NOVEMBER 16, 2023-JUNE 30, 2024

WHEREAS, Petroleum products are needed for various City facilities; and

WHEREAS, the City advertised for a Competitive Sealed Bid for the delivery of fuel for the period covering November 16, 2023 through June 30, 2024; and

WHEREAS, a single quotation for bids was received;

NOW, THEREFORE, BE IT RESOLVED that the Dillingham City Council award a contract to Bristol Bay Fuels, who will deliver fuel at the quoted fixed price per gallon to the City's facilities based on the lowest bid provided.

PASSED and ADOPTED by the Dillingham City Council on December 14, 2023.

SEAL:

Alice Ruby, Mayor

ATTEST:

Daniel E. Decker Sr., City Clerk

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2023-36

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AWARDING A CONTRACT FOR THE MAINTENANCE AND REPAIR OF HYSTER HIGH MAST FORKLIFTS

WHEREAS, The City Owned HYSTER high mast forklifts are in need of repair and maintenance; and

WHEREAS, the City advertised for a Competitive Sealed Bid for the maintenance and repair of the HYSTER high mast forklifts; and

WHEREAS, quotations for bids were received;

NOW, THEREFORE, BE IT RESOLVED that the Dillingham City Council award a contract to Papé Material Handling, who will perform maintenance and repairs on the city’s HYSTER high mast forklifts based on the lowest bid provided.

PASSED and ADOPTED by the Dillingham City Council on December 14, 2023.

SEAL:

Alice Ruby, Mayor

ATTEST:

Daniel E. Decker Sr., City Clerk



Maintenance and Repair of HYSTER High Mast Forklifts

Bid/RFP Status: Open

Bid/RFP Due Date:

Thursday, November 15, 2023

Bid/RFP Reference Number:

Competitive Sealed Bid 2023-01

The City of Dillingham, Alaska, is accepting competitive sealed bids for the repair and maintenance of a HYSTER 1050 high mast forklifts ("the Equipment") located on the All Tide Dock in downtown Dillingham.

Inquiries can be sent to:

Kimberly Johnson
manager@dillinghamak.us

Competitive Sealed Bid should be directed to:

Dillingham City Clerk
City of Dillingham
PO Box 889 Dillingham, AK 99576

A signed copy of the bid must be delivered to the office of the Acting City Manager no later than **3:00 PM, on Thursday, November 15, 2023.**

Bid can be delivered by hand, regular mail or airline gold streak to:

City Clerk, City of Dillingham
PO Box 889, Dillingham AK 99576

or

141 Main Street, Dillingham, AK 99576.

All communications shall be clearly identified on the envelope as:

**CITY OF DILLINGHAM HYSTER FORKLIFT REPAIR AND MAINTENANCE
2023.**

Qualified Firm or Individual

Cure } Hourly Rate Relevant Expense

CSB Tally Sheet Hyster Repair

Bidder Prost Paper materials

Business License DLG Business / state of AK

Bid Amount 96 528.70

insurance copy hourly

Hourly 2 techs 48ea } \$198/hr.

Expense List of expenses

DLG City Clerk

From: Sam C. Davies <SDavies@Papemh.com>
Sent: Monday, November 27, 2023 12:30 PM
To: DLG City Clerk
Cc: DLG City Manager; Patricia Buholm
Subject: RE: [EXTERNAL] Competitive Sealed Bid
Attachments: CITY OF DILLINGHAM WORK HISTROY - Statement of Relevant Experience.xlsx

Hi Dan, thanks for the clarification and my apologies for the confusion – please see attached for an updated copy of that document with the amended title.

Also, for the labor rate breakdown – we are **\$198/hr.** regular time with much of the billable hours for this job (detailed the quote body), being quoted as OT beyond 8 hours in a day & Saturdays being all OT.

Thank you, sir.



Sam Davies
Product Support Representative
9892 40th Ave South
Seattle, WA. 98118

Desk: 206-760-4319
Cell: 206-518-1160
Email: sdavies@papemh.com

From: DLG City Clerk <cityclerk@dillinghamak.us>
Sent: Monday, November 27, 2023 8:17 AM
To: Sam C. Davies <SDavies@Papemh.com>
Cc: DLG City Manager <manager@dillinghamak.us>; Patricia Buholm <planner@dillinghamak.us>
Subject: RE: [EXTERNAL] Competitive Sealed Bid

Good morning Sam,

Yes, an email verification will be sufficient to cure your bid. We did receive the sheet that you spoke of, but due to the nature of the bid the sheet should have been titled “Statement of Relevant experience”.

Thank you,

Dan

Daniel E. Decker Sr.
City Clerk
City of Dillingham
PO Box 889
Dillingham, AK 99576
907-842-5212

From: Sam C. Davies <SDavies@Papemh.com>
Sent: Wednesday, November 22, 2023 5:52 PM
To: DLG City Clerk <cityclerk@dillinghamak.us>
Cc: DLG City Manager <manager@dillinghamak.us>; Patricia Buholm <planner@dillinghamak.us>
Subject: Re: [EXTERNAL] Competitive Sealed Bid



**MATERIAL
HANDLING**

9892 40th Ave South
Seattle, WA 98118
Phone: 206-518-1160
Email: sdavies@papemh.com

Monday, November 13, 2023

City Of Dillingham Attn:Kim Johnson
810 2Nd Ave W.
Dillingham, AK 99576

Dear Kim,

Thank you for the opportunity to provide this estimate for servicing your equipment.

Make	Model	S/N	Unit#
HY	H1050HDS	A917E01599K	
Travel Time, Round Trip Airfare & 6 Nights Lodging For 2 Techs.			\$8,400.00
H1050Hds Carriage & Ss Repairs + Full 1000Hr. Filter 'C' Service			\$70,951.47
*Parts: \$45,031.47 (Rollers, Ss Cylinders, Pins, Blocks, Filters)			
*Labor: 96 Hours (2 Techs. @ 48Hr./Ea.) Working Five 12-Hour Days (8 Reg. Hours Per Tech. Per Day + 4 O.T. Hours Per Tech. Per Day)			
Additional H1050 Repair To Replace Control Valve & Calibrate			\$14,289.50
*Parts: \$7,809.50 (Transmission Control Valve)			
*Labor: 24 Hours (2 Techs. @ 12Hr./Ea.) Working One 12-Hour Day (8 Reg. Hours Per Tech. + 4 O.T. Hours Per Tech.)			
Sales Tax, Inbound Parts Freight Not Included In Quoted Total			
Techs To Use Customer Oil, Grease/Lube, And Man/Basket Lift			
Travel Day To Site, 5 Working Days (2 Techs), Travel Day Home			
Repairs Based On Previous Unit Inspection Done In July 2022			
Repair Totals			\$93,640.97
Related Costs			\$2,887.73
Pick Up & Delivery			N/A
Rental with Repair (per week)			N/A
Grand Total			\$96,528.70

The prices listed on this proposal are based on performing all work listed, and may change if all work is not completed collectively. Should you elect to perform only certain items, we will re-quote them to reflect any price changes.

Freight on Inbound Parts: Unless otherwise specified, out of stock items are shipped in ground and typically takes 4 to 5 business days. Please indicate below if you would like expedited freight for an additional charge.

Next Day Air | 2nd Day Air | 3rd Day Select

All prices are valid 30 days from the date of this estimate. This proposal does not include cartage, freight charges on incoming parts, major castings, or machine work. It is based on doing the complete job, and is subject to 10% variance. Related costs include shop supplies, miscellaneous hardware, environmental charges, disposal fees, etc. To schedule these repairs, or if you have any questions or require further information, please contact either myself or our Product Support Manager.

Respectfully Submitted,

Sam Davies
- Product Support Representative

Date Accepted _____

PO # _____

Signed _____

Alaska Department of Commerce, Community, and Economic Development

Division of Corporations, Business, and Professional Licensing
PO Box 110806, Juneau, AK 99811-0806

This is to certify that

PAPE MATERIAL HANDLING, INC.

PO BOX 987, EUGENE, OR 97440

owned by

PAPE MATERIAL HANDLING, INC.

is licensed by the department to conduct business for the period

November 22, 2022 to December 31, 2024
for the following line(s) of business:

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This license shall not be taken as permission to do business in the state without having complied with the other requirements of the laws of the State or of the United States.
This license must be posted in a conspicuous place at the business location.
It is not transferable or assignable.

Julie Sande
Commissioner

Statement of Relevant Experience

Doc Num	Serial Num	Mod	Doc Date	Grand Tot	Comments
007212551-00	D117E01902D	H800E	4/8/2014	\$ 392.26	PARTS SALE DOCUMENT
007312769-00			9/23/2014	\$ 91.66	PARTS SALE DOCUMENT
007319834-00			10/6/2014	\$ 527.17	PARTS SALE DOCUMENT
007334757-00			10/30/2014	\$ 211.56	PARTS SALE DOCUMENT
091755981-01	A917E01599K	H1050HDS	10/31/2014	\$ 5,799.35	FIELD WORK ORDER
007431079-00			4/27/2015	\$ 197.03	PARTS SALE DOCUMENT
007431309-00			5/4/2015	\$ 215.78	PARTS SALE DOCUMENT
007432140-00			5/12/2015	\$ 96.60	PARTS SALE DOCUMENT
007439493-00			5/20/2015	\$ 534.05	PARTS SALE DOCUMENT
007448972-00			6/2/2015	\$ 991.04	PARTS SALE DOCUMENT
007902391-00			9/30/2017	\$ 376.28	PARTS SALE DOCUMENT
091805676-02	D117E01902D	H800E	10/26/2017	\$ 26,643.30	FIELD WORK ORDER
091805676-01	D117E01902D	H800E	10/26/2017	\$ 8,497.98	FIELD WORK ORDER
008017113-00	A917E01598K	1050HD	5/20/2018	\$ 80.11	PARTS SALE DOCUMENT
008017123-00	A917E01598K	1050HD	5/24/2018	\$ 2,546.68	PARTS SALE DOCUMENT
008045533-00	A917E01598K	H1050HDS	7/19/2018	\$ 2,891.52	PARTS SALE DOCUMENT
091865177-01	A917E01599K	H1050HDS	10/1/2020	\$ 5,062.00	FIELD WORK ORDER
091865177-02	A917E01599K	H1050HDS	10/1/2020	\$ 2,000.00	FIELD WORK ORDER
091865178-02	D117E01902D	H800E	10/2/2020	\$ 9,775.00	FIELD WORK ORDER
091865178-01	D117E01902D	H800E	10/2/2020	\$ 2,000.00	FIELD WORK ORDER
008591334-00			6/22/2021	\$ 439.89	PARTS SALE DOCUMENT
008593633-00			6/23/2021	\$ 1,323.81	PARTS SALE DOCUMENT
008593629-00			6/23/2021	\$ 1,917.55	PARTS SALE DOCUMENT
008642129-00	A917E01598K	H1050HDS	9/26/2021	\$ 981.30	PARTS SALE DOCUMENT
008642133-00	A917E01598K	H1050HDS	11/29/2021	\$ 1,786.77	PARTS SALE DOCUMENT
091897856-03	A917E01599K	H1050HDS	5/25/2022	\$ 3,600.00	FIELD WORK ORDER
091897856-02	A917E01599K	H1050HDS	5/25/2022	\$ 720.00	FIELD WORK ORDER
091897856-04	A917E01599K	H1050HDS	5/25/2022	\$ 1,330.41	FIELD WORK ORDER
091897856-01	A917E01599K	H1050HDS	5/25/2022	\$ 3,107.76	FIELD WORK ORDER
008810558-00	A917E01599K	H1050HDS	8/1/2022	\$ 27,836.23	PARTS SALE DOCUMENT
091901963-01	A917E01599K	H1050HDS	8/25/2022	\$ 33,583.35	FIELD WORK ORDER
091899536-01	A917E01599K	H1050HDS	10/26/2022	\$ 113,000.00	FIELD WORK ORDER
091899535-01	D117E01902D	H800E	12/16/2022	\$ 56,949.01	FIELD WORK ORDER
008936460-00			3/28/2023	\$ (8,807.95)	PARTS SALE DOCUMENT
				\$ 306,697.50	



City of Dillingham

5080

Business License 2023

Pape Material Handling Exchange
PO Box 35144
#5077

Seattle, WA 98124-5144

Is hereby licensed to operate

42 - Trade

for the period commencing January 1st, 2023
and ending December 31st, 2023
to be carried on in the City of Dillingham.

DMC 4.16.070 The Dillingham business license shall be posted on the premises in a conspicuous place that is in view of the public.

Issued:
June 22, 2023

Finance Director

AGENCY CUSTOMER ID: CN101920226

LOC #: Portland



ADDITIONAL REMARKS SCHEDULE

AGENCY MARSH USA LLC.		NAMED INSURED THE PAPE' GROUP, INC. PO BOX 407 EUGENE, OR 97440	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE		

ADDITIONAL REMARKS

**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance**

WORKERS' COMPENSATION (CONTINUED):
 OREGON
 POLICY #483762 (PAPE' MATERIAL HANDLING, INC.)
 POLICY #486875 (PAPE' GROUP, INC.)
 POLICY #730660 (PAPE' TRUCKS, INC.)
 POLICY #731864 (PAPE' TRUCK LEASING, INC.)
 POLICY #938352 (PAPE' MACHINERY, INC.)
 POLICY #524683 (PAPE' DW, INC.)
 POLICY #999867 (WHITE BUTTE RANCH, LLC)

INSURER: SAIF CORPORATION
 EFFECTIVE DATE: 01/01/2023
 EXPIRATION DATE: 01/01/2024
 WORKERS' COMPENSATION LIMIT: STATUTORY
 EMPLOYER'S LIABILITY LIMITS:
 \$1,000,000 BODILY INJURY BY ACCIDENT - EACH ACCIDENT
 \$1,000,000 BODILY INJURY BY DISEASE - EACH EMPLOYEE
 \$1,000,000 BODILY INJURY BY DISEASE - POLICY LIMIT

INVENTORY/EQUIPMENT DEDUCTIBLES:
 DEDUCTIBLES: 3%, SUBJECT TO \$10,000 MINIMUM/\$50,000 MAXIMUM.

Other deductibles may apply per policy terms and conditions.

POLICY NUMBER:

COMMERCIAL AUTO
CA 20 01 11 20

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.
LESSOR – ADDITIONAL INSURED AND LOSS PAYEE

This endorsement modifies Insurance provided under the following:

AUTO DEALERS COVERAGE FORM
BUSINESS AUTO COVERAGE FORM
MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

This endorsement changes the Policy effective on the inception date of the Policy unless another date is indicated below.

Named Insured: The Pape Group, Inc.
Endorsement Effective Date: 03/01/23

SCHEDULE

Insurance Company: Old Republic Insurance Company	
Policy Number: MWTB 316101 23	Effective Date: 03/01/23
Expiration Date: 03/01/24	
Named Insured: The Pape Group, Inc.	
Address: PO Box 407 Eugene, OR 97440	
Additional Insured (Lessor): All persons or organizations as required by contract or agreement	
Address:	
Designation Or Description Of "Leased Autos": As specified in the written contract or agreement	

Coverages	Limit Of Insurance Or Deductible	
Covered Autos Liability	\$ 6,000,000	Each "Accident"
Comprehensive	\$ N/A	Deductible For Each Covered "Leased Auto"
Collision	\$ N/A	Deductible For Each Covered "Leased Auto"
Specified Causes Of Loss	\$ N/A	Deductible For Each Covered "Leased Auto"
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.		

A. Coverage

1. Any "leased auto" designated or described in the Schedule will be considered a covered "auto" you own and not a covered "auto" you hire or borrow.
2. For a "leased auto" designated or described in the Schedule, the **Who Is An Insured** provision under **Covered Autos Liability Coverage** is changed to include as an "insured" the lessor named in the Schedule. However, the lessor is an "insured" only for "bodily injury" or "property damage" resulting from the acts or omissions by:
 - a. You;
 - b. Any of your "employees" or agents; or
 - c. Any person, except the lessor or any "employee" or agent of the lessor, operating a "leased auto" with the permission of any of the above.
3. The coverages provided under this endorsement apply to any "leased auto" described in the Schedule until the expiration date shown in the Schedule, or when the lessor or his or her agent takes possession of the "leased auto", whichever occurs first.

B. Loss Payable Clause

1. We will pay, as interest may appear, you and the lessor named in this endorsement for "loss" to a "leased auto".

2. The insurance covers the interest of the lessor unless the "loss" results from fraudulent acts or omissions on your part.
3. If we make any payment to the lessor, we will obtain his or her rights against any other party.

C. Cancellation

1. If we cancel the Policy, we will mail notice to the lessor in accordance with the Cancellation Common Policy Condition.
 2. If you cancel the Policy, we will mail notice to the lessor.
 3. Cancellation ends this agreement.
- D. The lessor is not liable for payment of your premiums.**

E. Additional Definition

As used in this endorsement:

"Leased auto" means an "auto" leased or rented to you, including any substitute, replacement or extra "auto" needed to meet seasonal or other needs, under a leasing or rental agreement that requires you to provide direct primary insurance for the lessor.

POLICY NUMBER:

COMMERCIAL GENERAL LIABILITY
CG 20 10 12 19

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – OWNERS, LESSEES OR
CONTRACTORS – SCHEDULED PERSON OR
ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)	Location(s) Of Covered Operations
Any person or organization whom you become obligated to include as an additional insured as a result of any written contract or agreement you have entered into that requires such additional insured coverage	Per the written contract or agreement
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its Intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

C. With respect to the insurance afforded to these additional Insureds, the following is added to **Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or

2. Available under the applicable limits of insurance;

whichever is less.

This endorsement shall not increase the applicable limits of insurance.

IL 10 (12/06) OLD REPUBLIC INSURANCE COMPANY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED

This endorsement modifies insurance provided under the following:

**BUSINESS AUTO COVERAGE FORM
MOTOR CARRIER COVERAGE FORM**

SCHEDULE

Name of Person(s) or Organization(s):

All persons or organizations as required by written contract or agreement

With respect to **COVERED AUTOS LIABILITY COVERAGE, Who Is An Insured** is changed with the addition of the following:

Each person or organization shown in the Schedule for whom you are doing work is an "insured". But only for "bodily injury" or "property damage" that results from the ownership, maintenance or use of a covered "auto" by:

1. You;
2. an "employee" of yours; or
3. anyone who drives a covered "auto" with your permission or with the permission of one of your "employees".

However, the insurance afforded to the person or organization shown in the Schedule shall not exceed the scope of coverage and/or limits of this policy. Notwithstanding the foregoing sentence, in no event shall the insurance provided by this policy exceed the scope of coverage and/or limits required by the contract or agreement.

PCA 001 10 13

Statement of Relevant Experience

Doc Num	Serial Num	Mod	Doc Date	Grand Tot	Comments
007212551-00	D117E01902D	H800E	4/8/2014	\$ 392.26	PARTS SALE DOCUMENT
007312769-00			9/23/2014	\$ 91.66	PARTS SALE DOCUMENT
007319834-00			10/6/2014	\$ 527.17	PARTS SALE DOCUMENT
007334757-00			10/30/2014	\$ 211.56	PARTS SALE DOCUMENT
091755981-01	A917E01599K	H1050HDS	10/31/2014	\$ 5,799.35	FIELD WORK ORDER
007431079-00			4/27/2015	\$ 197.03	PARTS SALE DOCUMENT
007431309-00			5/4/2015	\$ 215.78	PARTS SALE DOCUMENT
007432140-00			5/12/2015	\$ 96.60	PARTS SALE DOCUMENT
007439493-00			5/20/2015	\$ 534.05	PARTS SALE DOCUMENT
007448972-00			6/2/2015	\$ 991.04	PARTS SALE DOCUMENT
007902391-00			9/30/2017	\$ 376.28	PARTS SALE DOCUMENT
091805676-02	D117E01902D	H800E	10/26/2017	\$ 26,643.30	FIELD WORK ORDER
091805676-01	D117E01902D	H800E	10/26/2017	\$ 8,497.98	FIELD WORK ORDER
008017113-00	A917E01598K	1050HD	5/20/2018	\$ 80.11	PARTS SALE DOCUMENT
008017123-00	A917E01598K	1050HD	5/24/2018	\$ 2,546.68	PARTS SALE DOCUMENT
008045533-00	A917E01598K	H1050HDS	7/19/2018	\$ 2,891.52	PARTS SALE DOCUMENT
091865177-01	A917E01599K	H1050HDS	10/1/2020	\$ 5,062.00	FIELD WORK ORDER
091865177-02	A917E01599K	H1050HDS	10/1/2020	\$ 2,000.00	FIELD WORK ORDER
091865178-02	D117E01902D	H800E	10/2/2020	\$ 9,775.00	FIELD WORK ORDER
091865178-01	D117E01902D	H800E	10/2/2020	\$ 2,000.00	FIELD WORK ORDER
008591334-00			6/22/2021	\$ 439.89	PARTS SALE DOCUMENT
008593633-00			6/23/2021	\$ 1,323.81	PARTS SALE DOCUMENT
008593629-00			6/23/2021	\$ 1,917.55	PARTS SALE DOCUMENT
008642129-00	A917E01598K	H1050HDS	9/26/2021	\$ 981.30	PARTS SALE DOCUMENT
008642133-00	A917E01598K	H1050HDS	11/29/2021	\$ 1,786.77	PARTS SALE DOCUMENT
091897856-03	A917E01599K	H1050HDS	5/25/2022	\$ 3,600.00	FIELD WORK ORDER
091897856-02	A917E01599K	H1050HDS	5/25/2022	\$ 720.00	FIELD WORK ORDER
091897856-04	A917E01599K	H1050HDS	5/25/2022	\$ 1,330.41	FIELD WORK ORDER
091897856-01	A917E01599K	H1050HDS	5/25/2022	\$ 3,107.76	FIELD WORK ORDER
008810558-00	A917E01599K	H1050HDS	8/1/2022	\$ 27,836.23	PARTS SALE DOCUMENT
091901963-01	A917E01599K	H1050HDS	8/25/2022	\$ 33,583.35	FIELD WORK ORDER
091899536-01	A917E01599K	H1050HDS	10/26/2022	\$ 113,000.00	FIELD WORK ORDER
091899535-01	D117E01902D	H800E	12/16/2022	\$ 56,949.01	FIELD WORK ORDER
008936460-00			3/28/2023	\$ (8,807.95)	PARTS SALE DOCUMENT
				\$ 306,697.50	

DLG City Clerk

From: Sam C. Davies <SDavies@Papemh.com>
Sent: Monday, November 27, 2023 12:30 PM
To: DLG City Clerk
Cc: DLG City Manager; Patricia Buholm
Subject: RE: [EXTERNAL] Competitive Sealed Bid
Attachments: CITY OF DILLINGHAM WORK HISTROY - Statement of Relevant Experience.xlsx

Hi Dan, thanks for the clarification and my apologies for the confusion – please see attached for an updated copy of that document with the amended title.

Also, for the labor rate breakdown – we are **\$198/hr.** regular time with much of the billable hours for this job (detailed the quote body), being quoted as OT beyond 8 hours in a day & Saturdays being all OT.

Thank you, sir.



Sam Davies
Product Support Representative
9892 40th Ave South
Seattle, WA. 98118

Desk: 206-760-4319
Cell: 206-518-1160
Email: sdavies@papemh.com

From: DLG City Clerk <cityclerk@dillinghamak.us>
Sent: Monday, November 27, 2023 8:17 AM
To: Sam C. Davies <SDavies@Papemh.com>
Cc: DLG City Manager <manager@dillinghamak.us>; Patricia Buholm <planner@dillinghamak.us>
Subject: RE: [EXTERNAL] Competitive Sealed Bid

Good morning Sam,

Yes, an email verification will be sufficient to cure your bid. We did receive the sheet that you spoke of, but due to the nature of the bid the sheet should have been titled "Statement of Relevant experience".

Thank you,

Dan

Daniel E. Decker Sr.

City Clerk
City of Dillingham
PO Box 889
Dillingham, AK 99576
907-842-5212

From: Sam C. Davies <SDavies@Papemh.com>
Sent: Wednesday, November 22, 2023 5:52 PM
To: DLG City Clerk <cityclerk@dillinghamak.us>
Cc: DLG City Manager <manager@dillinghamak.us>; Patricia Buholm <planner@dillinghamak.us>
Subject: Re: [EXTERNAL] Competitive Sealed Bid

Dan,

I have been out of the office all week. Our previous works were listed in a separate included document with dates and invoice numbers provided to illustrate our previous relevant work for the city. As for the hourly rate, I can provide that to you in email clarification on Monday, but if that is not sufficient then I don't know that we would be able to get a new set of docs up to you in time.

I sent these docs goldstreak last week before I left the office and am just now seeing this confirmation of receipt and the issues listed above. I would have liked to address this sooner via someone in my office this past week in my stead. Please advise if the previously mentioned previous works listed in the packet and email verification of labor rate will be acceptable?

Thank you and happy Thanksgiving.

Sam Davies
206-518-1160
Pape Material Handling
Product Support - Seattle

From: DLG City Clerk <cityclerk@dillinghamak.us>
Sent: Wednesday, November 22, 2023 5:26:35 PM
To: Sam C. Davies <SDavies@Papemh.com>
Cc: DLG City Manager <manager@dillinghamak.us>; Patricia Buholm <planner@dillinghamak.us>
Subject: [EXTERNAL] Competitive Sealed Bid

Good afternoon Sam,

We received your bid on time and opened bids today. These bid documents become public record as soon as they are opened. During the opening of the bids, we noticed that you didn't include your **hourly rate** but a total bid amount of \$96,528.70. In addition, we did not receive a statement of relevant experience. Because of these two issues we will have to cure your bid. To cure your bid, we will need an **hourly rate** provided and a statement of relevant experience (if you need to, state on the form you provided "Statement of Relevant Experience").

Our next City Council Meeting is December 14, 2023. I will need this information no later than 12:00 PM, November 28, 2023.

Happy Thanksgiving,

Dan

Daniel E. Decker Sr.
City Clerk
City of Dillingham
PO Box 889
Dillingham, AK 99576
907-842-5212

Cure Alaska Bldg.

CSB Tally Sheet Hyster Repair

Bidder SMT

Business License City of Anchorage State of Alaska

Bid Amount _____

Insurance Copy of Proof of insurance

Hourly \$250 per hour >

EXPIERENE - 10 Companies References Exp.



Maintenance and Repair of HYSTER High Mast Forklifts

Prepared for City of Dillingham, Alaska

November 10, 2023

Dear City of Dillingham,

Greetings!

We, at **Statewide Machinery Inc.**, are pleased to propose our services to address your Hyster maintenance needs. We are aware of the troubles the City of Dillingham has had with the Hyster's. We know we are the solution to keep the Hyster's maintained and running strong when the city needs them most.

Please look over our proposal and contact us if you have any questions.

Regards,

A handwritten signature in black ink that reads "Jennifer Evridge". The signature is written in a cursive, flowing style.

Jennifer Evridge

President

Statewide Machinery Inc.

(907)344-5402

ABOUT US

Statewide Machinery is diesel machinery repair business based out of Dillingham, Alaska formed in 2016. We relocated to Dillingham in 2018. Our specialty is remote Alaska repair. Repairs in remote Alaska are challenging and many firms outside of Alaska do not comprehend the challenges. We travel to communities throughout the state of Alaska and repair all makes and models of machinery in remote Alaska. We have completed repairs on hundreds of Hyster forklifts and similar machines.

RATES

Jennifer Green

Our hourly rate is \$250. We have one rate. There are no overtime, holiday, or weekend charges. Other companies charge higher rates for overtime, weekend and holiday. Other companies also charge different rates for different types of work.

OUR TEAM

We have a team of 7 qualified mechanics, two administrative personnel, and one general maintenance and parts associate. We know rural Alaska. We are not afraid to work in harsh Alaska weather. Alaska is our home.

SUPPORTING ALASKANS

We support the City of Dillingham's Vision: *To have an infrastructure and city workforce that supports a sustainable, diversified and growing economy. We will partner with others to achieve economic development and other common goals that assure a high quality of living and excellence in education.* With that said, we believe it is important to support qualified, capable, and willing Alaskans in the local community.

CLIENTS WITH SIMILAR EQUIPMENT WE MAINTAIN

King Salmon Ground

Forklifts
Heavy equipment

Bristol Bay Borough

Heavy Equipment
Large Forklifts

Levelock Electric

Power Generation
Heavy Equipment

Ocean Beauty Seafoods

Taylor Hight Mast Forklift
Heavy Equipment

Peter Pan Seafoods

Telehandlers
Forklifts

City of St. Mary's

Earth Moving Equipment
High Mast Forklifts

STG Incorporated

Heavy Equipment
Caterpillar RTCH (high mast)

LMI- Naknek

Heavy Equipment
High mast Forklifts

Copper River Seafoods

Heavy Equipment
Cranes

Homer Electric

Cranes
Heavy Equipment

THANK YOU

We appreciate you taking the time to review our proposal.





City of Dillingham

5071

Business License 2023

Statewide Machinery, Inc
PO Box 1403
Dillingham, AK 99576

is hereby licensed to operate

81 - Services

for the period commencing January 1st, 2023
and ending December 31st, 2023
to be carried on in the City of Dillingham.

DMC 4.16.070 The Dillingham business license shall be posted on
the premises in a conspicuous place that is in view of the public.

Issued:
May 18, 2023

Finance Director

Alaska Business License # 1037614

Alaska Department of Commerce, Community, and Economic Development

Division of Corporations, Business, and Professional Licensing
PO Box 110806, Juneau, AK 99811-0806

This is to certify that

STATEWIDE MACHINERY INC

PO BOX 1403, DILLINGHAM, AK 99576

owned by

STATEWIDE MACHINERY, INC

is licensed by the department to conduct business for the period

December 30, 2021 to December 31, 2023
for the following line(s) of business:

81 - Services



This license shall not be taken as permission to do business in the state without having complied with the other requirements of the laws of the State or of the United States.

This license must be posted in a conspicuous place at the business location. It is not transferable or assignable.

Julie Anderson
Commissioner

STATEWIDE MACHINERY INC
PO BOX 1403
DILLINGHAM, AK 99576

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2023-37**A RESOLUTION OF THE DILLINGHAM CITY COUNCIL PROVIDING AN EASEMENT TO UNICOM INC, A WHOLEY OWNED SUBSIDIARY OF GCI, FOR THE AIRRAQ NETWORK PROJECT**

WHEREAS, the Airraq Network Project is a combined project of the Bethel Native Corporation (BNC) and Unicom Inc, a wholly owned subsidiary of GCI., and

WHEREAS the easement has been assessed by Unicom Inc. and is thought to be the most effective landing area for the Fiber Optic Cable that will run from Bethel and surrounding communities, down to Platinum, then down to Dillingham, and

WHEREAS, The City of Dillingham has allowed a Land Entry Permit dated 5/31/2023, which will assist nearby communities with Broadband connection, promoting Safety, Communication, and improving educational opportunities for their communities and,

WHEREAS USS 66 was gifted to the City of Dillingham by Bristol Bay Canning Company on November 14, 1892 date, and

WHEREAS the proposed landing area experiences severe erosion due to heavy storm surge and general wave action, and

WHEREAS The City of Dillingham will require BNC and Unicom to develop a suitable vehicle parking area at the landing site to help mitigate the aforementioned erosion, and

WHEREAS, the City of Dillingham shall have the final authority and decision-making power over the design specifications and features of the said parking area. This includes but is not limited to considerations for erosion control measures, landscaping, and any other elements deemed necessary by the city for the overall improvement and resilience of the proposed parking area.

NOW THEREFORE BE IT RESOLVED that the Dillingham City Council will grant an easement as requested by BNC and Unicom Inc. for the future installment of Fiber Optic Cable pending agreement to the 6th and 7th whereas stipulations.

SEAL:

Alice Ruby, Mayor

ATTEST:

Daniel E. Decker Sr., City Clerk

UNFINISHED BUSINESS

P.O. Box 190694
 ANCHORAGE, AK 99519
WWW.TIMPEARSON.NET

PHONE: (907) 952-3498
 ZOOM AVAILABLE
TIMPEARSONAK@GMAIL.COM

MEMO

DATE: December 7, 2023

TO: **Mayor Alice Ruby**
Council members: Bertram Luckhurst, Michael Bennett, Steven Carriere, Curt Armstrong, Kaleb Westfall, Kevin McCambly
 City of Dillingham
alice.ruby@dillinghamak.us

FROM: **Tim Pearson**, Pearson Consulting timpearsonak@gmail.com (907) 952-3498 c

RE: **City Manager Search – update for December 14, 2023 Council Meeting**

Three Phases of a Search	Key Dimensions	macro criteria (along with Council's criteria)
- Phase 1: Sourcing - Phase 2: Screening - Phase 3: Selecting	Character Competence Chemistry	Positive Energy High Integrity Ability to Learn and Grow

1. Current status: updating the Council

2. Key metrics as of 12/7/23 @ 5:00 pm

Total current applications: 12
 Municipal manager experience: 7
 Municipal manager and Alaska experience: 3
 Municipal staff experience: 1
 For Profit experience: 3
 Not-For-Profit experience: 1

3. Qualifications: as posted in 2021 and 2023

- | | |
|---|--|
| <ul style="list-style-type: none"> - financial management skills - good communicator and public relations skills - strong leadership ability - budget, grant, and capital project experience - strong work ethic, action & goal-oriented, assertive - conflict resolution and people skills - ability to motivate others | <ul style="list-style-type: none"> - ability to build teams / supervisory experience - ability to develop direct reports and others - ability to learn, grow, and manage innovation - familiarity with Emergency Operation Centers useful - familiarity with Bush Alaska useful - municipal experience in management, planning, finance, project management or other areas preferred |
|---|--|

DISCUSSION:

Appendix 1. has more information about the applicants. They are anonymous at this point since the job market is tight and highly competitive. Applicants are interested to know what the priorities of the full City Council are. Several are listening to and reading KDLG updates and Council meetings.

We have advertised a starting salary of \$140,000+ DOE & excellent benefits: PERS, health, deferred comp, housing, vehicle.

At least five other municipalities in Alaska are also looking for Municipal Managers:

- | | | | |
|------------------|-----------------|-----------------------|------------------|
| --City of Bethel | (as of 7/03/23) | --City of McGrath | (as of 9/28/23) |
| --City of Egegik | (as of 9/28/23) | --Borough of Wrangell | (as of 10/11/23) |
| --City of Kake | (as of 6/26/23) | | |

Appendix 1. City of Dillingham -- City Manager Applicant List 2023
 --current applications received as of December 7, 2023
 version 2.0

Last Name	First Name City	State	Last/Relevant Position	Last/Relevant Employer	Municipal Manager (# municipalities)	Experience	Education	comments	
Applicants -- Municipal Manager experience									
1	Applicant 1	City	NY	County Administrator	County	1	31	MPA	municipal manager: NY: County Administrator (2.5 yr); Asst. City Administrator (5 yr); private sector management (18+ yr) Rural upstate New York; popular vacation area
2	Applicant 2	City	FL	City Mgr / Exec Dir. Utilities	City	1	24	BA	FL: City Mgr & Dir Utilities (9 mo); Interim City Mgr & Dir Utilities (1 yr)
3	Applicant 3	City	NV	Town Manager	City	1	35	MBA, MPA	FL, CA & NV: Lt. Col., USAF (Ret) -- Logistics; 860 personnel; Dep Dir Pub Works (5 yr); Gen Serv Dir (2 yr) // Town Manager (1 yr)
4	Applicant 4	City	ME	City Manager & Town Administrator	City	5	35	MBA	ME, AZ, VT, WV, ME: Municipal Manager, 5 yr, 5 yr, 5 yr, 16 mo, 4 mo, 2 mo
5	Applicant 5	City	AK	City Manager	City	2	30	BS	AK: 2 rural Alaska communities (4 yr. and 7 mo)
6	Applicant 6	City	AK	Interim City Manager / Asst. Professor	City / UAF	1	28	MPA	AK: Interim City Manager (4 mo)
7	Applicant 7	City	PA	Borough Manager	Borough	2	34	MS	AK: Fairbanks, Operations Mgr, Privatized Military Housing--910 homes (2.5 yr) // PA: Borough Manager (2 yr, 8 mo); Borough Manager (2 yr, 4 mo); US Army Logistics Officer, Lt. Col. (Ret) (24 yr); Dep. Cmdr. for 3,000 soldiers for 2 yrs in AK. Avid hunter.

Applicants -- For Profit experience									
8	Applicant 8	Anchorage	AK	Sr. Pgrm/Project Manager	Private Sector	0	23	MBA	experience: AK: former oilfield & GCI project manager experience
9	Applicant 9	City	OK	Founder & Private/Public Partnership Liaison	Private Sector / Self-employed	0	7	MBA	OK: private sector and self-employed; writer and speaker
10	Applicant 10	City	TX	Sales Manager	Private Sector / Car Dealership	0	9+	courses	AK: courses in Poli Sci. APU

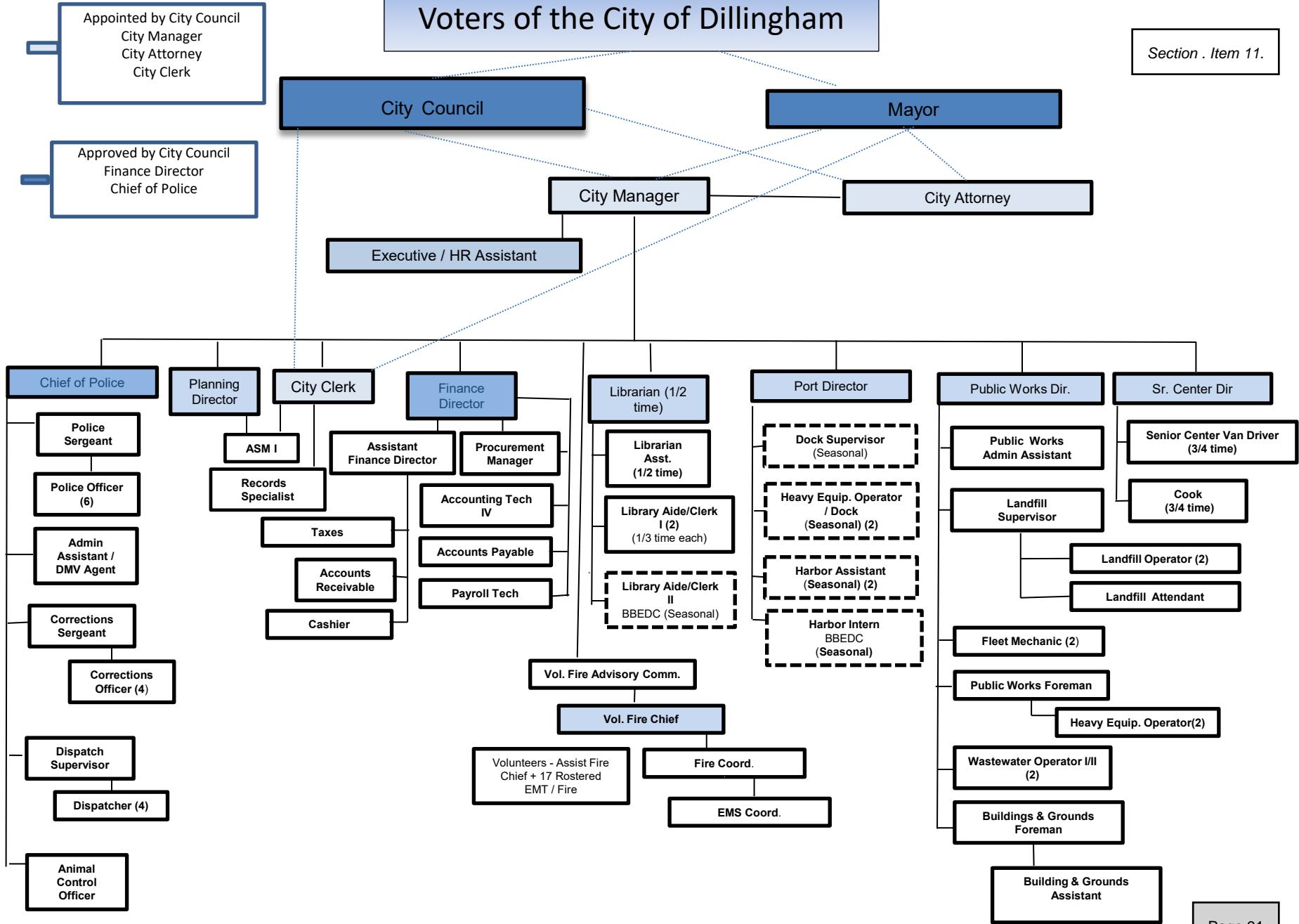
Applicants -- Not-For-Profit experience (transferable skills)									
11	Applicant 11	City	MD	Air Traffic Control Specialist	Currently in Middle East	0	12	USAF Certificates	experience: AK: Bethel and Anchorage air traffic control

file: DLG_City_of_Dillingham_City_Manager_applicants_SUMMARY_2023_December_7_report_v2.xlsx

NEW BUSINESS

Voters of the City of Dillingham

Section . Item 11.



City of Dillingham

Medical Plan Analysis



January 1, 2024 Renewal

Prepared by: Diana Stewart

	Current 2023	2024 Renewal	Option 1	Option 2	Option 3	Option 4	
	Premera Blue Cross Blue Shield of Alaska	Premera Blue Cross Blue Shield of Alaska	Premera Blue Cross Blue Shield of Alaska	MODA	AETNA POLI SUB	AETNA POLI SUB	
	Preferred Choice Heritage Select \$3,000/20%/ \$6,000	Preferred Choice Plus \$3,000/20%/ \$6,000 \$30/ \$65	Preferred Choice Plus - HSA \$3,200/20%/ \$6,000 Ess Rx	Endeavor Select PPO \$3,000/20%/ \$6,000 \$30/ \$60	HDHP Plan Option IV \$2,000/20%/ \$3,000	HDHP Plan Option IV \$1,600/20%/ \$7,000	
Benefits	In-Network	In-Network	In-Network	In-Network	In-Network	In-Network	
Deductible - In / Out of Network							
Individual	\$3,000 / \$6,000	\$3,000 / \$6,000	\$3,000 / \$6,000	\$3,000 / \$6,000	\$2,000 / \$2,000	\$1,600 / \$1,600	
Family	\$6,000 / \$12,000	\$6,000 / \$12,000	\$6,000 / \$12,000	\$6,000 / \$12,000	\$4,000 / \$4,000	\$3,200 / \$3,200	
Coinsurance - In/ Out of Network	20%/60%	20%/60%	20%/60%	20%/50%	20%/60%	20%/60%	
Out-of-Pocket Maximum (Includes Deductible) In / Out of Network							
Individual	\$6,000 / \$45,000	\$6,000 / \$45,000	\$5,000 / \$45,000	\$6,000 / \$45,000	\$3,000 / \$4,000	\$7,000 / \$8,000	
Family	\$12,000 / \$90,000	\$12,000 / \$90,000	\$10,000 / \$90,000	\$12,000 / \$90,000	\$6,000 / \$8,000	\$14,000 / \$16,000	
Benefits	In-Network	In-Network	In-Network	In-Network	In-Network	In-Network	
Professional Services							
PCP & Specialist Office Visit	Deductible & Coinsurance	\$30 Copay PCP / \$65 Specialists	Deductible & Coinsurance	\$5 Copay (3) PCP then \$30 / \$30 Specialists	Deductible & Coinsurance	Deductible & Coinsurance	
Laboratory & X-Ray (non-complex)	Deductible & Coinsurance	Deductible & Coinsurance	Deductible & Coinsurance	Deductible & Coinsurance	Deductible & Coinsurance	Deductible & Coinsurance	
Therapy	Deductible & Coinsurance	PCY	Deductible & Coinsurance	\$30 Copay -30 visits each PCY	Deductible & Coinsurance	Deductible & Coinsurance	
Hospital & Emergency Services							
Emergency Care - Copay waived if admitted	\$100 Copay, then Deductible & Coinsurance	\$100 Copay, then Deductible & Coinsurance	\$100 Copay, then Deductible & Coinsurance	Deductible / \$100 Copay / 20% Coinsurance	Deductible & Coinsurance	Deductible & Coinsurance	
Ambulance	Deductible & Coinsurance	Deductible & Coinsurance	Deductible & Coinsurance	Deductible & Coinsurance	Deductible & Coinsurance	Deductible & Coinsurance	
Hospital Inpatient (Includes Mental Health)	Deductible & Coinsurance	Deductible & Coinsurance	Deductible & Coinsurance	Deductible & Coinsurance	Deductible + \$500 Copay + Coinsurance	Deductible + \$500 Copay + Coinsurance	
Hospital Outpatient (Includes Mental Health)	Deductible & Coinsurance	Deductible & Coinsurance	Deductible & Coinsurance	Deductible & Coinsurance	Deductible & Coinsurance	Deductible & Coinsurance	
Alternative Care							
Spinal Manipulations & Acupuncture	Deductible & Coinsurance - 12 visits each PCY	\$30 Copay - 12 visits each PCY	Deductible & Coinsurance - 12 visits each PCY	\$30 Copay - 24visits each PCY	Deductible & 20% Coinsurance	Deductible & 20% Coinsurance	
Prescription Drugs	Preferred Choice E4 Essentials	Preferred Choice E4 Essentials	Preferred Choice E4 Essentials	Preferred Choice E4 Essentials	Preferred Choice E4 Essentials	Preferred Choice E4 Essentials	
Deductible	N/A	N/A	N/A	N/A	N/A	N/A	
Preferred Generic	\$10 Copay	\$10 Copay	Deductible & Coinsurance	\$0 /\$10 Copay	Deductible & 20% Coinsurance	Deductible & 20% Coinsurance	
Preferred Brand	\$25 Copay	\$25 Copay	Deductible & Coinsurance	\$30 Copay			
Preferred Specialty	\$45 Copay	\$45 Copay	Deductible & Coinsurance	\$10 / \$150 Copay			
Non-Preferred All Drugs	30% Coinsurance	30% Coinsurance	30% Coinsurance	\$50 Copay / 30%			
Mail-Order	90 Days Supply, 2.5x Retail Copay	90 Days Supply, 2.5x Retail Copay	90 Days Supply, 2.5x Retail Copay		90 Days Supply, 2.5x Retail Copay	90 Days Supply, 2.5x Retail Copay	
Medical Rates	Counts	2023 Current	2023 Renewal	Option 1	Option 2	Option 3	Option 4
Employee Only	28	\$1,060.84	\$1,455.18	\$1,258.04	\$1,213.92	\$1,075.57	\$1,020.52
Employee + Spouse	2	\$2,185.38	\$2,997.73	\$2,893.49	\$2,792.00	\$2,522.21	\$2,392.70
Employee + Child(ren)	4	\$1,962.59	\$2,692.13	\$2,390.27	\$2,306.44	\$2,059.02	\$1,953.64
Family	5	\$3,087.10	\$4,234.63	\$4,025.73	\$3,884.70	\$3,505.45	\$3,325.63
Monthly Premium		\$57,360.14	\$78,682.17	\$70,701.83	\$68,223.02	\$63,423.71	\$60,302.67
Annual Premium		\$688,321.68	\$944,186.04	\$848,421.96	\$818,676.24	\$761,084.52	\$723,632.04
Percentage Change From Current			37.17%	23.26%	18.94%	10.57%	5.13%
Annual Dollar Change From Current			\$255,864.36	\$160,100.28	\$130,354.56	\$72,762.84	\$35,310.36

*This comparison shows only general provisions of each plan's in-network benefits. Contract certificates should be consulted for exact plan language.

Includes Broker Fee of \$2500/Mo to replace Commissions

City of Dillingham

Dental Plan Analysis



January 1, 2024 Renewal

	Current	2024 Renewal	Alternative 1	Alternative 2	Alternative 2	
	Premera Dental Optima BER \$50/0%/20%/50%/\$1,500	Premera Dental Optima BER \$50/0%/20%/50%/\$1,500	MODA Dental - PPO \$50/0%/20%/50%/\$1,500	AETNA Poli Sub \$50/0%/20%/50%/\$2,000	UNUM \$50/0%/20%/50%/\$1,500	
Dental	In-Network	In-Network	In-Network	In-Network	In-Network	
Network Type	Any Provider	Any Provider	Any Provider	Any Provider	Any Provider	
Dental Benefits			Preventive does not apply to annual Maximum			
Deductible	\$50 Individual / \$150 Family	\$50 Individual / \$150 Family	\$50 Individual / \$150 Family	\$50 Individual	\$50 Individual / \$150 Family	
Preventative	0%	0%	0%	0%	0%	
Basic	20%	20%	20%	20%	20%	
Major	50%	50%	50%	50%	50%	
Annual Maximum	\$1,500	\$1,500	\$1,500	\$2,000	\$1,500	
Orthodontia	Not Covered	Not Covered	Not Covered	Not Covered	Not Covered	
Carryover Benefit					\$350/Yr to \$1,250	
Dental Rates	Counts					
Employee Only	28	\$46.16	\$47.91	\$51.14	\$56.86	\$62.40
Employee + Spouse	2	\$99.24	\$103.00	\$101.25	\$107.11	\$124.04
Employee + Child(ren)	4	\$101.55	\$105.40	\$105.34	\$109.72	\$159.95
Family	5	\$152.32	\$158.09	\$160.58	\$159.72	\$239.71
Monthly Premium		\$2,658.76	\$2,759.53	\$2,858.68	\$3,043.78	\$3,833.63
Annual Premium		\$31,905.12	\$33,114.36	\$34,304.16	\$36,525.36	\$46,003.56
Percentage Change From Current			3.79%	7.52%	14.48%	44.19%
Annual Dollar Change From Current			\$1,209.24	\$2,399.04	\$4,620.24	\$14,098.44

*This comparison shows only general provisions of each plan's in-network benefits. Contract certificates should be consulted for exact plan language.

**All rates listed above are estimates. Actual rates could increase or decrease pending actual enrollment.

CITIZEN'S DISCUSSION

COUNCIL COMMENTS

MAYOR'S COMMENTS



BRISTOL BAY AREA HEALTH CORPORATION

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November 14, 2023
For Immediate Release

LABORATORY AIR HANDLER MALFUNCTION

DILLINGHAM, ALASKA – The Bristol Bay Area Health Corporation is reporting that this morning at approximately 6:00 am, a belt on an air handler unit in the Laboratory produced smoke that set off a fire alarm. The unit was immediately closed off and responding hospital staff followed emergency procedures to contain the smoke, protect patients, and prepare to evacuate if necessary. The issue was quickly resolved without further incident. No patients or staff were harmed, all emergency systems operated as designed, and the mechanical issue was addressed. BBAHC would like to thank the Dillingham Volunteer Fire Department and the Dillingham Police Department for their rapid response to assess the situation and assist responding staff.

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Our Mission: We provide quality health care with competence, compassion, and sensitivity.
For more information, please go to www.bbahc.org.