



CITY COUNCIL REGULAR MEETING

Thursday, January 11, 2024 at 6:30 PM

AGENDA

In compliance with the Americans with Disabilities Act, individuals needing special accommodations / during this meeting should notify the City of Dillingham at 907-842-5212 at least three working days before the meeting.

MEETING INFORMATION

AGENDA

CITY COUNCIL REGULAR MEETING

CITY HALL COUNCIL CHAMBERS / 6:30 p.m.
141 Main Street, Dillingham, AK 99576 (907) 842-5212

This meeting will also be available at the following online location:
<https://us02web.zoom.us/j/88095639246?pwd=a24xelhHV1JQUUGJ3ckdkN1hnZHk0Zz09>

Meeting ID:880 9563 9246 ; passcode:411132
Or dial (346) 248-7799, or (669) 900-6833

Work Session 3+1 Investment Analysis 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES

1. Minutes 12/14/2023 Regular City Council Meeting
Minutes 12/21/2023 Special City Council Meeting

APPROVAL OF CONSENT AGENDA

APPROVAL OF AGENDA

UNFINISHED BUSINESS

2. City Manager Search. Tim Pearson Consulting

EXECUTIVE SESSION

3. Subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion
4. Matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government unit

NEW BUSINESS

5.

- a. City Manager Selection **(Action Item)**
- b. 2.21.030 Qualifications- Suspension of one year prohibition **(Action Item)**
- c. Resolution 2024-06 Appointing Kimberly Johnson as City Manager and City Manager Contract **(Action Item)**

6. FY 2023 Thriving Communities Program

STAFF REPORTS

7. Reports

- a. Strategic Plan Report
- b. City Manager and Staff Reports
- c. Standing Committee Reports

PUBLIC HEARINGS

CITIZEN'S COMMENTS (Prior Notice or Agenda Items)

ORDINANCES AND RESOLUTIONS

8. **RESOLUTION NO. 2024-01 A RESOLUTION OF THE DILLINGHAM CITY COUNCIL ADOPTING AN ALTERNATIVE ALLOCATION METHOD FOR THE FY24 SHARED FISHERIES BUSINESS TAX PROGRAM AND CERTIFYING THAT THIS ALLOCATION METHOD FAIRLY REPRESENTS THE DISTRIBUTION OF SIGNIFICANT EFFECTS OF FISHERIES BUSINESS ACTIVITY IN FMA 5: BRISTOL BAY AREA**

9. **Resolution 2024-02 A RESOLUTION OF THE DILLINGHAM CITY COUNCIL ENTERING INTO A PROFESSIONAL SERVICES AGREEMENT WITH CASHVEST FOR THE PURPOSE OF LIQUIDITY AND TREASURY ANALYSES**

10. **RESOLUTION NO. 2024-03 A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AUTHORIZING FORECLOSURE PROCEEDINGS ON DELINQUENT PROPERTY TAXES FOR THE YEARS 2017-2023**

11. **RESOLUTION NO. 2024-04 A RESOLUTION OF THE DILLINGHAM CITY COUNCIL TO SUPPORT EFFORTS TO IMPROVE COMPETITIVENESS AND RESILIENCE OF THE ALASKA SEAFOOD INDUSTRY.**

12. **RESOLUTION NO. 2024-05 A RESOLUTION OF THE DILLINGHAM CITY COUNCIL APPROVING A FY2024 CAPITAL IMPROVEMENT PLAN AND THE FY2024 LEGISLATIVE PRIORITIES LIST**

CITIZEN'S DISCUSSION (Open to the Public)

COUNCIL COMMENTS

MAYOR'S COMMENTS

ADJOURNMENT

INFORMATIONAL ITEMS

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES



CITY COUNCIL REGULAR MEETING

Thursday, December 14, 2023 at 7:00 PM

MINUTES

CALL TO ORDER

A regular meeting of the Dillingham City Council was held on Thursday, December 14, 2023, at the Dillingham City Council Chambers and via video conferencing, in Dillingham, Alaska. Mayor Ruby called the meeting to order at 7:05 P.M.

ROLL CALL

Mayor Ruby was present.

Council members present and establishing a quorum (a quorum being four):

Michael Bennett	Steve Carriere	Curt Armstrong
Bert Luckhurst	Kaleb Westfall	Kevin McCambly Via Zoom

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

1. Minutes of November 2nd, 2023; Regular Council Meeting

MOTION to approve minutes made by Kaleb Westfall. Seconded by Steve Carriere.

ROLL CALL VOTE Yea: Council Member Bennett, Council Member Carriere, Council Member Westfall, Council Member Luckhurst, Council Member McCambly and Council Member Armstrong.

APPROVAL OF CONSENT AGENDA

There was no consent agenda.

APPROVAL OF AGENDA

MOTION to approve agenda Kaleb Westfall, seconded by Steve Carriere.

MOTION to amend the agenda made by Mike Bennett to move Executive Session before Unfinished Business and add ratify manager contract to unfinished business. Seconded by Steve Carriere.

ROLL CALL VOTE Yea: Council Member Westfall, Council Member Carriere, Council Member Luckhurst, Council Member Bennett.

ROLL CALL VOTE No: Council member McCambly, Council Member Armstrong.

STAFF REPORTS

2. Reports

- a) Strategic Plan Report
 - Work in progress
- b) Manager and staff reports

- Correction to HR report indicating that not all those employees who left employment were resignations and that there were terminations as well. This mistake was due to new HR employees.
- AML winter session would be held in Juneau February 18-24, 2024.
- Ms. Johnson indicated that the contracted public safety report was completed and the budget for FY24 allowed wouldn't allow for filling those positions until the report was completed. Ms. Johnson indicated that the city would be moving forward with hiring those budgeted positions in Correction, Dispatch, and additional Police Officer positions.
- Ms. Johnson indicated that the Animal Control Officer position description was revised to reflect that the ACO position would now also be a Police officer position.
- Councilman Westfall asked if the city was advertising for a grant writer and admin assistant position or if those two positions were together. Ms. Jonson stated that there was money available for a Deputy City Manager and a Grant Writer. Ms. Johnson indicated that the council advised not to hire for those positions until the council was able to see an organization chart. Ms. Johnson indicated that there was a copy of the org chart in the council packet and that the city would not be hiring those positions until we have a council approved org chart.

c) Standing Committee Reports (Appointments)

- Councilman Bennett gave a brief report on the Code Committee.
- No report for Finance and Budget Committee
- MOTION to appoint Jennifer Everidge and Susan Issacs to the Planning Committee made by Kaleb Westfall. Seconded by Steve Carriere.

ROLL CALL VOTE Yea: Council Member Bennett, Council Member Carriere, Council Member Westfall, Council Member Luckhurst, Council Member McCambly and Council Member Armstrong.

PUBLIC HEARINGS

3. ORDINANCE NO. 2023-05

AN ORDINANCE OF THE DILLINGHAM CITY COUNCIL AMENDING SECTION 2.21.030, QUALIFICATIONS, TO AMEND THE LIMITATIONS ON FORMER COUNCIL MEMBERS SERVING AS MANAGER

- Dan Dunaway gave testimony.
- Maria Dosal gave testimony.

4. ORDINANCE NO. 2023-06

AN ORDINANCE OF THE DILLINGHAM CITY COUNCIL AMENDING CHAPTER 11.24 ABANDONED VEHICLES

- Dan Dunaway gave testimony.

CITIZEN'S COMMENTS

- Maria Dosal addressed the council.
- Dan Boyd addressed the council.
- Dan Dunaway addressed the council.
- Cade Woods addressed the council via zoom.

ORDINANCES AND RESOLUTIONS

5. RESOLUTION NO. 2023-34

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AMENDING THE BANK SIGNATURE CARD AND INVESTMENT ACCOUNTS SIGNATURE AUTHORITY FORMS DUE TO A CHANGE IN CITY STAFF

MOTION to adopt Resolution No. 2023-34 made by Kaleb Westfall. Seconded by Mike Bennett.

ROLL CALL VOTE Yea: Council Member Bennett, Council Member Carriere, Council Member Westfall, Council Member Luckhurst, Council Member McCambly and Council Member Armstrong.

6. RESOLUTION NO. 2023-35

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AWARDING A CONTRACT FOR THE DELIVERY OF FUEL FOR THE PERIOD NOVEMBER 16, 2023-JUNE 30, 2024

MOTION to adopt Resolution No. 2023-35 made by Kaleb Westfall. Seconded by Mike Bennett.

ROLL CALL VOTE Yea: Council Member Carriere, Council Member McCambly and Council Member Armstrong.

ROLL CALL VOTE No: Councilman Bennett, Councilman Westfall, Councilman Luckhurst.

MAYORS VOTE to resolve a tie: Yes.

Resolution adopted.

7. RESOLUTION NO. 2023-36

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AWARDING A CONTRACT FOR THE MAINTENANCE AND REPAIR OF HYSTER HIGH MAST FORKLIFTS

MOTION to adopt Resolution No. 2023-36 made by Kaleb Westfall. Seconded by Steve Carriere.

ROLL CALL VOTE Yea: Council Member Bennett, Council Member Carriere, Council Member Westfall, Council Member Luckhurst, Council Member McCambly and Council Member Armstrong.

8. Rebecca Markley GCI-Principal Program Manager gave a presentation concerning RESOLUTION NO. 2023-37

- Nushagak Cooperative Operations Manager addressed the council.

9. RESOLUTION NO. 2023-37

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL PROVIDING AN EASEMENT TO UNICOM INC, A WHOLEY OWNED SUBSIDIARY OF GCI, FOR THE AIRRAQ NETWORK PROJECT

MOTION to adopt Resolution No. 2023-37 made by Mike Bennett. Seconded by Kaleb Westfall with the amendment that after the last now therefore it be resolved the Dillingham City Council enter negotiations and may grant an easement as requested by BNC and Unicom Inc. for the future installment of fiber optic pending agreement to the sixth and seventh whereas stipulations.

ROLL CALL VOTE Yea: Council Member Bennett, Council Member Carriere, Council Member Westfall, Council Member Luckhurst, Council Member McCambly and Council Member Armstrong.

EXECUTIVE SESSION:

MOTION to move into Executive Session made by Kaleb Westfall. Seconded by Steve Carriere.

ROLL CALL VOTE Yea: Council Member Bennett, Council Member Carriere, Council Member Westfall, Council Member Luckhurst, Council Member McCambly and Council Member Armstrong.

MOTION to come out of Executive Session made by Kaleb Westfall. Seconded by Bert Luckhurst.

ROLL CALL VOTE Yea: Council Member Bennett, Council Member Carriere, Council Member Westfall, Council Member Luckhurst, Council Member McCambly and Council Member Armstrong.

Council came out of executive session at 11:22 PM

UNFINISHED BUSINESS

10. **Pearson Consulting Report-** Postponed

NEW BUSINESS

11. **Organizational Chart-** Postponed for a work session
12. **Law firm of Napoli and Shkolnik- PFAS Contamination-** Postponed
13. **MEALS Gramma's House-** Postponed
14. **Insurance Information (ACTION)**

MOTION by Kaleb Westfall to keep the current insurance plan. Seconded by Bert Luckhurst.

ROLL CALL VOTE Yea: Council Member Bennett, Council Member Carriere, Council Member Westfall, Council Member Luckhurst, Council Member McCambly and Council Member Armstrong.

15. Administrative Leave Gift

MOTION by Mike Bennett to authorize two administrative leave days for employees. Seconded by Kaleb Westfall.

ROLL CALL VOTE Yea: Council Member Bennett, Council Member Carriere, Council Member Westfall, Council Member Luckhurst, Council Member McCambly and Council Member Armstrong.

CITIZEN'S DISCUSSION (Open to the Public)

Patty Buholm for Dan Dunaway concerning Port Committee

COUNCIL COMMENTS

None

MAYOR'S COMMENTS

Merry Christmas and thanking the Nushagak Cooperative crew for the Christmas tree.

ADJOURNMENT

Meeting adjourned at 11:44 PM

INFORMATIONAL ITEMS

LABORATORY AIR HANDLER MALFUNCTION

Mayor Alice Ruby

[SEAL]

ATTEST:

Daniel E. Decker Sr, City Clerk

Approval Date: _____



CITY COUNCIL SPECIAL MEETING

Thursday, December 21, 2023 at 5:30 PM

MINUTES

CALL TO ORDER

A special meeting of the Dillingham City Council was held on Thursday, December 21, 2023, at the Dillingham City Council Chambers and via video conferencing, in Dillingham, Alaska. Mayor Ruby called the meeting to order at 5:30 p.m.

ROLL CALL

Mayor Ruby was present.

Council members present and establishing a quorum (a quorum being four):

Bert Luckhurst	Curt Armstrong	Michael Bennett
Steve Carriere	Kaleb Westfall	Kevin McCambly

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

MOTION to approve the agenda made by Kaleb Westfall. Seconded by Steve Carrier.

VOTING Yea: Council Member Armstrong, Council Member Luckhurst, Council Member McCambly, Council Member Westfall, Council Member Bennett, Council Member Carriere.

CITIZEN'S DISCUSSION (Prior Notice or Agenda Items)

There were no comments.

SPECIAL BUSINESS

- ORDINANCE NO. 2023-05
AN ORDINANCE OF THE DILLINGHAM CITY COUNCIL AMENDING SECTION 2.21.030,
QUALIFICATIONS, TO AMEND THE LIMITATIONS ON FORMER COUNCIL MEMBERS
SERVING AS MANAGER**

MOTION to adopt Ordinance No. 2023-05 made by Kaleb Westfall. Seconded by Mike Bennett.

There was further discussion within the motion.

MOTION to postpone to the January agenda Ordinance No. 2023-05 made by Curt Armstrong. Seconded by Kevin McCambly.

ROLL CALL VOTE to Postpone Yea: Council Member Armstrong, Council Member McCambly.

ROLL CALL VOTE to Postpone No: Council Member Bennett, Council Member Westfall, Council Member Carriere, Council Member Luckhurst.

ROLL CALL VOTE to Adopt Yea: Council Member Bennett, Council Member Westfall, Council Member Carriere, Council Member Luckhurst.

ROLL CALL VOTE to Adopt No: Council Member Armstrong, Council Member McCambly.
Ordinance 2023-05 Adopted.

2. ORDINANCE NO. 2023-06
AN ORDINANCE OF THE DILLINGHAM CITY COUNCIL AMENDING CHAPTER 11.24
ABANDONED VEHICLES:

MOTION to adopt Ordinance No. 2023-06 made by Mike Bennett. Seconded by Steve Carriere.
There was further discussion within the motion.

Council Member Bennett called for the question. Kaleb Westfall seconded.

VOTE to stop discussion Yea: Council Member Bennett, Council Member Westfall, Council Member Carriere, Council Member Luckhurst.

VOTE to stop discussion No: Council Member Armstrong, Council Member McCambly.

VOTE to Adopt Yea: Council Member Bennett, Council Member Westfall, Council Member Carriere, Council Member Luckhurst.

Ordinance 2023-06 Adopted.

COUNCIL COMMENTS

There were no comments.

MAYOR’S COMMENTS

- Mayor Ruby contacted Time Pearson concerning when he would be available to give a presentation to the council.
- Mayor Ruby discussed Council training dates for January.

ADJOURNMENT

Mayor Ruby adjourned the meeting at 6:28 p.m.

Mayor Alice Ruby
[SEAL]

ATTEST:

Lori Goodell, City Clerk

Approval Date: _____

APPROVAL OF CONSENT AGENDA

APPROVAL OF AGENDA

UNFINISHED BUSINESS

P.O. BOX 190694
 ANCHORAGE, AK 99519
WWW.TIMPEARSON.NET

PHONE: (907) 952-3498
 ZOOM AVAILABLE
TIMPEARSONAK@GMAIL.COM

MEMO

DATE: January 4, 2024

TO: **Mayor Alice Ruby**
Council members: Bertram Luckhurst, Michael Bennett, Steven Carriere, Curt Armstrong, Kaleb Westfall, Kevin McCambly
 City of Dillingham
alice.ruby@dillinghamak.us

FROM: **Tim Pearson**, Pearson Consulting timpearsonak@gmail.com (907) 952-3498 c

RE: **City Manager Search – update for January 11, 2024 Council Meeting**

Three Phases of a Search	Key Dimensions	macro criteria (along with Council's criteria)
- Phase 1: Sourcing - Phase 2: Screening - Phase 3: Selecting	Character Competence Chemistry	Positive Energy High Integrity Ability to Learn and Grow

1. Current status: updating the Council

2. Key metrics as of 1/4/24 @ 5:00 pm

Total current applications: 11
 Municipal manager experience: 7
 Municipal manager and Alaska experience: 3
 For Profit experience: 3
 Not-For-Profit experience: 1

3. Qualifications: as posted in 2021 and 2023

- financial management skills
- good communicator and public relations skills
- strong leadership ability
- budget, grant, and capital project experience
- strong work ethic, action & goal-oriented, assertive
- conflict resolution and people skills
- ability to motivate others
- ability to build teams / supervisory experience
- ability to develop direct reports and others
- ability to learn, grow, and manage innovation
- familiarity with Emergency Operation Centers useful
- familiarity with Bush Alaska useful
- municipal experience in management, planning, finance, project management or other areas preferred

DISCUSSION:

Appendix 1. has more information about the applicants. Also attached are their resumes.

I have sent applicants a Form for Acknowledgement and Waiver of Public Discussion that Councils and Boroughs use to comply with the Open Meetings Act – AS 44.62.310 Government Meetings Public. Municipal attorneys advise this so that applicants know of the Open Meetings Act and Public Discussion and so that the Council has the option for Executive Session.

We have advertised a starting salary of \$140,000+ DOE & excellent benefits: PERS, health, deferred comp, housing, vehicle.

At least five other municipalities in Alaska are also looking for Municipal Managers:

- City of Bethel (as of 7/03/23)
- City of Egegik (as of 9/28/23)
- City of Kake (as of 6/26/23)
- City of McGrath (as of 9/28/23)
- Borough of Wrangell (as of 10/11/23)

Appendix 1. City of Dillingham -- City Manager Applicant List 2024

--applications received as of January 4, 2024
version 2.0

Last Name	First Name	City	State	Last/Relevant Position	Last/Relevant Employer	Municipal Manager (# municipalities)	Work Experience yrs	Education	comments	
Applicants -- Municipal Manager experience										
municipal manager:										
1	Chronis	Fonda	Watkins Glen	NY	County Administrator	Schuyler County, NY	1	31	MPA	NY: 2.5 yrs County Administrator; 5 yrs Asst. City Administrator; 18+ yrs private sector management
2	Dyal	Paul	Lake City	FL	City Mgr / Exec Dir Utilities	City of Lake City, FL	1	24	BA	FL: 9 mo. City Mgr & Dir Utilities; 1 yr Interim City Mgr & Dir Utilities
3	Heck	Thomas	Reno	NV	Town Manager (1 yr)	Town of Manalapan, FL	1	35	MBA, MPA	FL, CA & NV: Lt. Col., USAF (Ret) -- Logistics; 860 personnel; Dep Dir Pub Works (5yr); Gen Serv Dir (2yr)
4	Johnson	Kim	Dillingham	AK	Interim City Manager	City of Dillingham, AK	1	28	MPA	AK: Interim City Manager (6 mo)
5	Pilgrim	Carlo	City	ME	City Manager & Town Administrator	City of Weirton, WV	5	35	MBA	ME, AZ, VT, WV, ME: Municipal Manager, 5 yr, 5 yr, 5 yr, 16 mo, 4 mo, 2 mo
6	Stinnett	Susana	Anchorage	AK	City Manager	City of Unalakleet, AK	2	30	BS	AK: 2 rural Alaska communities (4 yrs; and 7 mo)
7	Zimmerman	Kim	Lewistown	PA	Borough Manager	Borough of Lewiston, PA	2	34	MS	AK: Fairbanks, Operations Manager, Privatized Military Housing // PA: Borough Manager (2yr, 8 mo); Borough Manager (2yr, 4 mo); US Army Logistics Officer, Lt. Col. (Ret) (24 yrs); Dep. Cmdr. for 3,000 soldiers for 2 yrs in AK. Avid hunter.
Applicants -- For Profit experience										
experience:										
8	Craig	Breck	Anchorage	AK	Sr. Pgrm/Project Manager	Worstman & Associates	0	23	MBA	AK: former oilfield & GCI project manager experience
9	Gosselin	Brandon	Burlington	OK	Founder & Private/Public Partnership Liaison	The Empowering B.A.C.K. Fndn	0	7	MBA	OK: private sector and self-employed; writer and speaker
10	Moniz	Jacob	Sweetwater	TX	Sales Manager	Stanley Ford	0	9+	courses	AK: courses in Poli Sci, APU
Applicants -- Not-For-Profit experience (transferable skills)										
experience:										
11	Reilly	Adam	Lusby	MD	Air Traffic Control Specialist	RT&T	0	12	FAA and USAF Certificates	AK: Bethel and Anchorage air traffic control

file: DLG_City_of_Dillingham_City_Manager_applicants_SUMMARY_2024_January_11_report_v2.xlsx

City Manager Dillingham, Alaska
City Manager Search 2023 - 2024

Applicants with prior City Manager Experience

Presented in Alphabetical Order

Applicant 1	Fonda Chronis County Administrator (former) Schuyler County, NY
Applicant 2	Paul Dyal City Manager / Executive Director of Utilities City of Lake City, FL
Applicant 3	Thomas S. Heck Town Manager (former) Town of Manalapan, FL
Applicant 4	Kimberly Johnson Interim City Manager City of Dillingham, AK
Applicant 5	Carlo M. Pilgrim City Manager (former) City of Weirton, WV
Applicant 6	Suzana V. Stinnett City Manager (former) City of Unalakleet, AK
Applicant 7	Kim D. Zimmerman Borough Manager Borough of Lewiston, PA

Applicants with For Profit Experience

Presented in Alphabetical Order

Applicant 8	Craig Breck Senior Program Project Manager Worstman & Associates Anchorage, AK
Applicant 9	Brandon Gosselin Founder & Private/Public Partnership Liaison The Empowering B.A.C.K. Foundation Burlington, OK
Applicant 10	Jacob Moniz Sales Manager Stanley Ford Anchorage, AK

Applicants with Nonprofit Experience

Presented in Alphabetical Order

Applicant 11	Adam Reilly Test Conductor / Engineering Technician Airspace Management RT&T Lusby, MD
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Applicant 1

FONDA CHRONIS, MPA

PROFILE

A results-driven leader specializing in managing organizations, developing people, streamlining operations, and over-delivering outcomes. After two decades as a business owner and corporate manager, I answered my calling and entered public administration. For the past six years I have utilized the skills and talents developed over the course of my career to drive public discourse, increase operational competency, drive productivity and performance in a municipality, and utilize data and analytics to improve the decision-making process. My goal is to innovate governance on the local level, advance the lives of the people in my community, and propel a municipal culture of productivity and engagement to make a real difference.

COMPETENCIES & PROFICIENCIES

- Leadership & Employee Development
- Financial Management
- Policy Implementation
- Management & Operations Expertise
- Analytics & KPI Systems
- Economic Development
- Budgeting, Accounting, Capital Planning
- Data-Driven Decisions
- Legislative Relations

PUBLIC SECTOR EXPERIENCE

COUNTY ADMINISTRATOR | SCHUYLER COUNTY (NY) | JUNE 2021 – JULY 28, 2023 (ANTICIPATED)

- Hired as Deputy Administrator for six months as part of succession planning. Position phased in over that period, officially appointed County Administrator in December 2021.
- Support 8-member policy-making legislature who has given day-to-day operational authority to the administrator; serve as chief administrative officer of a county with 18,000 people, 250 employees, \$60 million budget, 16 direct reports.
- Key focuses: budget and financial management designed to keep levies as low as possible, developing a comprehensive approach to addressing modern workforce challenges, leading a new vision process focusing on economic growth and operational efficiencies, leadership development, internal culture shift emphasizing engagement, long-term financial, capital, and organizational planning.
- **Accomplishments:** Clean budgets with minimal levy increases; Created ambulance (EMS) service; Upgraded compensation system for management; Strategic/Vision plan; Negotiated bargaining unit contracts; Developed leadership & management training program.

ASSISTANT TO COUNTY ADMINISTRATOR | SCHOHARIE COUNTY (NY) | 2017-2021

- Support the efforts of county administrator. Transformed position to be “de facto” deputy county administrator.
- Introduced professional management to the legislature, management team, rank-and-file employees.
- Focused on budget development, implementation, and financial analysis for governing board.
- Extensive union negotiation experience with a change in health insurance program for employees.
- Supported department heads in developing/managing financial plans, addressing workforce challenges, developing constructive legislative relationships.
- **Accomplishments:** Creation of economic development strategic plan for county; Revamping budget development process, Navigation of operations through COVID-19 pandemic; Streamlining of legislative processes; Add depth to financial knowledge of legislature and management team; Capital planning.

SELECTED PRIVATE SECTOR EXPERIENCE

PRESIDENT & CEO | XKC COMPANY, LLC | 1995 - 2007

- Owned and operated multi-unit hospitality business grossing over \$1 million per year and employing a team of 25 hospitality professionals.
- Oversaw all business operations, including human resources, in-house bookkeeping and accounting functions, cash management, marketing, customer relations, inventory control, and strategic planning.
- **Accomplishments:** Successfully operated business for over a decade with a strong reputation for customer service and products of the highest quality; Doubled sales in first two year and doubled again three years later; Reduced costs by 9% over a five-year period; Named “Business of the Year” in 2005.

DISTRICT MANAGER, PROCUREMENT MANAGER | SONBYRNE SALES, INC. | 2011-2017

- **District Manager (2011-2015):** Responsible for operations at multiple locations for company; focused on customer service, profitability; cost control; professionalization of staff and training; product development; oversaw bakery production facility.
 - **Accomplishments:** 10% reduction in costs with corresponding profitability increases; Developed system to share financial information with line-level staff to invest them in operations; Created a digital inspection system; Stabilized bakery operation; 5% margin increase.
- **Procurement Manager (2015-2017):** oversaw and responsible for all procurement, buying, and marketing of assigned product categories. Integrated movement and sales data, along with margin calculations, to select products and design placement strategies to drive sales and profit; Leveraged state-of-the-art systems & data analytics to maximize sales, placements, and profitability.
 - **Accomplishments:** Drove gross margin, gross profit dollars and overall sales volume in multiple categories; Contributed an additional \$1 million in year-over-year gross profit dollars to company in 2016; Trained staff on placement processes and product profitability; Managed inventories and bulk ordering to drive margin.

EDUCATION

MASTER PUBLIC ADMINISTRATION | 2015 | MAXWELL SCHOOL, SYRACUSE UNIVERSITY

- DEGREE: Master’s in public administration
- ADDITIONAL CERTIFICATES: Local Government Financial Management, E-Government Management

BACHELOR OF ARTS | 1992 | SYRACUSE UNIVERSITY

- Major(s): POLITICAL SCIENCE, POLICY STUDIES -- Magna Cum Laude, Phi Beta Kappa

CERTIFICATES & MEMBERSHIPS

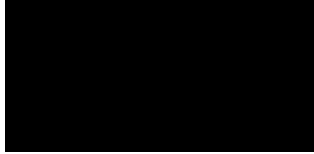
- NEW YORK STATE COMPTROLLER TRAINING – ACCOUNTING I & ACCOUNTING II TRAININGS
- MEMBER, NEW YORK STATE ASSOCIATION OF COUNTIES
- MEMBER, NEW YORK STATE CITY & COUNTY MANAGERS ASSOCIATION
- MEMBER, WATKINS-MONTOUR ROTARY

REFERENCES AVAILABLE UPON REQUEST

Fonda Chronis**Statement of Accomplishment: Dillingham, AK**

Public servants dedicate themselves to aiding others. The highlight of my career in municipal management was spearheading the establishment of a novel ambulance service in Schuyler County. Previously, a mix of volunteers and one paid service handled ambulance needs, but the response times proved inadequate and deteriorating, and one of the volunteer services chose to discontinue service. Upon recognizing this issue, I orchestrated discussions with invested parties to uncover underlying problems and remedies. I maintained transparency with the legislature and eventually presented three potential solutions. Notably, one involved an inventive collaboration with the local health system, where the county would provide temporary financial support for the new service, and the health system would use their expertise to manage ambulance operations. The legislature chose this option and outcomes have been remarkably positive so far – average response times now meet national benchmarks for rural regions. This was all accomplished in eleven months.

Applicant 2



SUMMARY OF QUALIFICATIONS

An accomplished professional with a wide-ranging background in leadership. Over thirty years' experience working with state, federal, and local government agencies to get projects completed. I have a thorough understanding of the bureaucracy of different agencies that consist of over eleven years working strictly in municipal government and twenty-four years' experience working in the utility and construction industry. Dedicated leader who performs well in different environments. Adept at managing all phases of project life cycle, from needs assessment through implementation. Hired, trained and was the leader of hundreds of employees during my career. Work well under pressure, on my own, or as part of a team. Hard worker, adaptable, quick learner, and ability to assume responsibility. Perform effectively despite sudden deadlines and changing priorities. Excellent record of dependability and reliability.

PROFESSIONAL EXPERIENCE

January 2023-Present City of Lake City Lake City, FL

City Manager/

Executive Director of Utilities

- Responsible for all City Departments: Police, Fire, Utilities, Finance, Human Resources, Procurement, Public Works, Information Technology, Growth Management, Community Development, Airport, and Customer Service.
- Daily communication to Management, Council, and Public on City issues.
- Budget preparation and goals for the fiscal year for all departments.
- Developed and implemented organizational goals, policies, and procedures.
- Prepared reports related to public policy, federal, and state governmental issues.
- Leader to 200+ dedicated personnel.
- Review and administer disciplinary action.
- Administer \$70 million budget.

December 2021-December 2022 City of Lake City Lake City, FL

Interim City Manager/

Executive Director of Utilities

- Responsible for all City Departments: Police, Fire, Utilities, Finance, Human Resources, Procurement, Public Works, Information Technology, Growth Management, Community Development, Airport, and Customer Service.
- Daily communication to Management, Council, and Public on City issues.
- Budget preparation and goals for the fiscal year for all departments.
- Developed and implemented organizational goals, policies, and procedures.
- Prepared reports related to public policy, federal, and state governmental issues.
- Leader to 200+ dedicated personnel.
- Review and administer disciplinary action.

- Administer \$60 million budget.

2018-Present City of Lake City

Lake City, FL

Executive Director of Utilities

- Responsible for all City Utility activities and personnel issues.
- Honest communication to Management, Council, and Public on City issues.
- Administer \$20 million budget.
- Liaison for citizens and city government.
- Building community relationships.
- Responsible for writing policies and procedures.
- Budget negotiations
- Grant Writing and submission.
- Grant Manager for \$5,000,000 grant for sewer expansion.
- Grant Manager for \$1,800,000 grant for wetland expansion.
- Grant Manager for \$1,000,000 grant for Effluent disposal.
- Grant Manager for \$200,000 grant for sewer capacity study.
- Increased economic development by working with our county leaders to expand utility services.
- Leader to 90 employees.

2017-2018 City of Lake City

Lake City, FL

Assistant City Manager- Utilities and Public Works

- Responsible for all day-to-day city utility/public works operations.
- Honest communication to Management, Council, and Public on City issues.
- Administer \$30 million budget.
- Building community relationships.
- Increased economic development by working with our county leaders to expand utility services.
- Land use initiatives for annexation to increase size of the city.
- Repair deteriorating infrastructure.
- Liaison for citizens and city government.
- Responsible for writing/enforcing policies and procedures.
- Leader to 120 employees.
- Contract/Grant submissions and budget negotiations.
- Responsible for the budget and construction of a new \$18,000,000 Water Reclamation Facility.
- Responsible for \$1,500,000 in repairs and upgrades to the city’s Public Access Reuse System.
- Oversight of a new \$5,000,000 Spray Field to Wetland conversion.

2015-2017 City of Lake City

Lake City, FL

Executive Director of Utilities

- Responsible for all day-to-day city utility activities.
- Honest communication to Management, Council, and Public on City issues.

- Administer \$20 million budget.
- Building community relationships.
- Increased economic development by working with our county leaders to expand utility services.
- Land use initiatives for annexation to increase size of the city.
- Repair deteriorating infrastructure.
- Responsible for the budget and construction of a new \$18,000,000 Water Reclamation Facility.
- Responsible for \$1,500,000 in repairs and upgrades to the city’s Public Access Reuse System.
- Oversight of a new \$5,000,000 Spray Field to Wetland conversion.
- Responsible for \$6,000,000 in ongoing repairs to the city’s current Water Reclamation Facility.
- Submitted and awarded \$2,700,000 grant for sewer expansion.
- Liaison for citizens and city government.
- Responsible for writing/enforcing policies and procedures.
- Leader to 90 employees.
- Contract/Grant submissions and budget negotiations.

2014-2015 City of Lake City Lake City, FL
Assistant Executive Director of Utilities

- Responsible for all day-to-day city utility activities.
- Honest communication to Management, Council, and Public on City issues.
- Responsible for all personnel issues.
- Liaison for citizens and city government.
- Responsible for writing/enforcing policies and procedures.
- Leader to 90 employees
- Contract/Grant submissions and budget negotiations.
- Responsible for the budget and construction of a new \$18,000,000 Water Reclamation Facility.
- Responsible for \$1,500,000 in repairs and upgrades to the city’s Public Access Reuse System.
- Oversight of a new \$5,000,000 Spray Field to Wetland conversion.

2012-2014 City of Lake City Lake City, FL
GIS / CAD Tech. / Crew Leader

- Collect GIS data on city assets.
- Update GIS address, zoning, land use, city limit boundary, political, and utility databases.
- Maintained and updated local, state, and congressional district lines.
- Maintained and updated fire and police dispatch 911 databases.
- Maintained National Census data.
- Annexations and other city acquired property changes.
- Created engineering drawings for city projects.
- Easements, permitting, and subordination submissions on behalf of the city.

- Collect and assimilate data for grant submissions.
- Attended Council and various city committee meetings to give updates.

1999-2012 Comm Tech. Inc. / P.E.A. Inc. Gainesville, FL

Project Manager / Engineering and Design

- Project management – design to stakeholder acceptance.
- Liaison for local, state, and federal agencies.
- Reviewed engineering practices for clients.
- Ensured company rules and regulations were followed.
- Budget preparation.
- Coordinated with stakeholders to understand their needs and troubleshoot problems.
- Maintained company standards and quality/quantity of work.
- Designed, inspected, and managed utility, cable, and pipeline projects.
- Designed specs for buildings and underground vaults.
- Designed right-of-way, permit, construction, and as-built drawings.
- Compiled GPS, GIS, State Plane and coordinate data for projects.
- Coordinated with federal, state, and local agencies to resolve any problems that pertain to permitting, design, placement, R/W, or acquisition issues.

EDUCATION

2016	Florida State University	Tallahassee, FL
	• Certified Public Manager	
	• Certified Supervisory Manager	
2016	Columbia Southern University	Orange Beach, AL
	• B.S. Business Administration	
	• Graduated Summa Cum Laude	
2005	Lake City Community College	Lake City, FL
	• A.A. Liberal Arts and Science Degree	
	• Graduated Magna Cum Laude	
2004	Lake City Community College	Lake City, FL
	• A.A.S. Business Administration and Management	
	• Graduated Magna Cum Laude	
1999	Lake City Community College	Lake City, FL
	• Computer Drafting II (Certificate)	
1998	Lake City Community College	Lake City, FL
	• Computer Drafting (Certificate)	

SELECTED AWARDS/HONORS/MEMBERSHIPS

- Member Phi Theta Kappa Honor Society
- Member of Who's Who Among College Students
- 2004 Business Student of the year
- Valedictorian 2004 Spring Graduating Business class
- 2014 Dale Carnegie Highest Achievement Award Winner

- Member of ICMA

INTERESTS

Spending time with family, church activities, scouts, gardening, working in the yard, and learning new software applications.

TIPS

My management style is collaborative and one that bolsters of a Team Leader/Facilitator. I believe in being visible to my team and keeping my employer informed with information they need to hear so that they can make sound decisions. I strive to learn something with each new task assigned and I am open to new ideas that make my job more productive. I pride myself on being a good listener who values and solicits ideas and feedback from others. My background includes budget management and administrative supervision within the public and private business sector. This gives me a unique understanding of public and private ways and has given me a better understanding of my interactions with both.

Paul Dyal

August 5, 2023

City of Dillingham Manager Search
c/o Pearson Consulting
P.O. Box 190694
Anchorage, AK 99519

Dear Recruiting Agency:

Some of my most significant accomplishments in municipal management are my abilities to build a team environment and respect among team members. When I first came to the city, the utility department was far behind in technology and the culture was one of fear and intimidation. Several individuals were removed from leadership, and we started a culture of inclusiveness and empowerment. We also implemented several technological features in the field to increase production and customer satisfaction along with response times. Some of my greatest strengths are my ability to solve problems, listening to others, treating people with respect, being a man of my word, and leading by example with integrity and good humor based in "Servant Leadership".

Sincerely,
Paul Dyal

Applicant 3

Thomas S. Heck



CAREER HIGHLIGHTS

- Over 35 years of leadership experience in both municipal and federal governments.
- Has a big picture focus, strong strategic planning skills, and the ability to produce on time results.
- Has been a Logistic Program Manager responsible for over 860 personnel; Town Manager, General Services Director, Public Works Director, Chief of Operations, and a Chief of Engineering with two 10 person multi-discipline design teams.
- Successfully developed and executed a myriad of large design and construction projects and programs – \$834M program with \$200M under construction.
- An approachable leader who fosters strong relationships while still making work fun.
- Developed and managed budgets, producing cost savings while doing more with the given resources.
- Demonstrated flexibility in developing meaningful relationships with special interest groups, stakeholders, citizen groups, and the press.
- Over 30 years of successful relationships with senior leaders, elected officials, unions, workforce members, and human resources.
- Consistent high achiever and visionary with a strong ‘can-do’ focus who has been routinely appointed to transform operations to produce benchmark results – exceptional turn-around agent!
- Strong, energetic situational leader who has a history of providing fast track, cost effective solutions for customers and project requirements.

EDUCATION

- Pepperdine University, Malibu, California: Executive Master’s of Business Administration (MBA).
- United States Air Force Academy, USAF Academy, Colorado: Bachelor of Science Degree (BS), General Studies: Civil Engineering/Math.
- Troy State University, Troy, Alabama: Master of Science Public Administration (MPA).
- George Washington University, Washington DC, Ed. S., Human Resource Development.

EXPERIENCE

Semi-Retired

2017 - Present

Chugach:

2012 – 2016

1. West Sound Project Manager

Silverdale, WA

2. Logistics Project Manager

Reagan Ballistic Missile Test Site

Kwajalein Atoll

- **West Sound:** Directed Base Operating Support for five remotely separated Naval bases and 17 satellite areas. Managed a \$70M budget and almost 400 personnel.
- **Reagan Ballistic Missile Test Site:** Directed the Logistics support operation for the entire atoll (7 islands & a launch facility), supporting the National Missile Defense program. Operations included responsibility for Public Works, Supply and Transportation, Airfield, Automotive, Fire Department (airfield and structural), Housing, Marine Operations, Project Controls, Finance, and HR.
- Manage over 860 personnel and a \$64M budget with savings of over \$3M .

- Responsible for all utilities to include providing primary power to seven different islands including fuel delivery; providing water and sewer distribution/collection to three islands.
- Managed the operation, maintenance and repair of 3M SF of failing 1950 vintage facilities.
- Provided regular supply and transportation throughout the atoll and internationally, including off-loading container ships.
- Managed daily inter-island and international flight operations (personnel and cargo) for commercial and military aircraft to include fixed and rotary aircraft for two major airfield and six helipads.
- Managed the maintenance and repair of over 500 vehicles and heavy equipment of which 58% was overage – on two islands.
- Managed the operation, maintenance and repair of 11 Marine vessels and four barges supporting mission operation and delivery of personnel and cargo throughout the atoll.

**Town Manager
Manalapan, FL**

2010

- Left Manalapan after supporting the commission’s reorganization efforts to combine the Town Manager and Finance Director position to produce the required budget reductions.
- Responsible for providing leadership, direction and management of all municipal departments including the Finance Department, Human Resources, Police, the Town Attorney, the Town Clerk and the Town Library.
- Directed all municipal administrative operations through a staff of 35 and a \$9M budget.
- Managed a Water and Sewer Utility including budgeting, and a \$6M capital improvements program. Developed badly needed capital improvements program.
- Implemented a program based budgeting process with guiding metrics. Developed and monitored the Town Annual Budget; presenting it to a seven member Commission for approval.
- Represented the Commission at all interagency meetings with Federal, State, and local government officials.

**Director, General Services
El Dorado County, CA**

2008 – 2009

- Reluctantly agreed to take on this short term opportunity to resolve long standing department problems that 7 directors in five years could not fix – developed and implemented strategic action plan and corrected deficiencies.
- Managed 60 personnel and a \$25M budget for Capital Projects, Parks, Facilities, and Fleet.
- Successfully resolved long standing politically sensitive personnel and program issues within the department; improving customer responsiveness and department efficiency and effectiveness.
- Provided oversight and direction for all personnel functions including hiring, performance evaluations, progressive discipline, and termination.

**Interwest Consulting Group
Northern California Assignments**

2005 – 2007

- Extensive skills and abilities allowed me to fill numerous consultant leadership roles in different communities for development services, maintenance, design, and capital construction.
- Was assigned as the Engineering Manager in Yuba City, CA managing a troubled \$50M capital program and development projects for 18 months; later assigned as Lead Plan Check in Development Services, then Senior Project Manager and then Director of Operations – all in Elk Grove, CA based on need – versatility as a consultant highly valued!
- Managed a \$20M Downtown Revitalization and \$20M Park and Aquatics Center Project, which included consultant project management and contracting oversight, obtaining stakeholder input, facilitating community town hall meetings, resolved parking issues, as well as working with utility companies and state agencies. Successfully bid and awarded these two \$20M projects.
- Routinely collaborated with City Council, other city leaders, and community stakeholders providing technical assistance, problem solving, and action planning.

- Worked with and provided oversight to developers and construction contractors to ensure project compliance with local, state, and federal standards.
- Managed plan check, development conditioning, and adequacy of improvement plans, infrastructure, designs, and construction projects. Managed a staff of up to 20 plus consultants.

**Deputy Director of Public Works
Reno, NV**

2000 – 2005

- Lead operations of 170 personnel and a \$27 million budget for city maintenance (i.e., streets, traffic signal, sewer and storm systems, fleet, facilities, and a 4MGD treatment plant).
- Developed and implemented process improvement initiatives resulting in city savings of over \$3M annually and achieved improved outcomes for the City of Reno’s maintenance functions.
- Implemented system transformation and organizational culture change to bring operations to national benchmark standards.
- Developed a \$100K leadership-training program for subordinate managers, supervisors and staff.
- Set goals and objectives for operations measured through a task management system.
- Routinely collaborated with the City Manager, City Council, Civil Service Commission, other city leaders, and community stakeholders.
- Managed financial and human resources allocations.
- Instituted Maintenance Management System for improved operational effectiveness and cost control.

**Director, Buildings and Grounds
University of Southern California
Los Angeles, CA**

1998 – 2000

- Lead operations of 80 personnel and \$9 million budget.
- Managed financial and human resources allocation in multiple geographically separate locations.
- Built, implemented, and monitored annual operating/capital requirements budget.
- Provided financial and operational analysis to USC leadership.
- Spearheaded organizational improvements for maximum productivity and customer responsiveness resulting in savings to the University of over \$150K annually.
- Established performance metrics and ensured compliance with federal, state, and local regulations.
- Resolved long standing but sensitive personnel issues.

**U.S. AIR FORCE – Retired LtCol
JUNE 1977 – SEP 1998**

**Director of Public Works
Los Angeles Air Force Base, CA**

1996 –1998

- Responsible for providing oversight and management of over 2.7 million square feet of base facilities, utilities, including industrial/administrative buildings, and 574 family housing units at four remotely separate locations.
- Lead 182 personnel and managed a \$27M operating budget, along with a \$1.2M capital budget.
- Spearheaded 5-year facility strategic planning efforts, generating operating budgets for each alternative.
- Developed and managed metrics quarterly to ensure the highest level of facility support and customer service to end users.

**Deputy Command Engineer
Southern Command Engineering, Panama**

1994 –1996

- Managed a \$50M military training construction program for nation building.
- Acting Command Engineer for 12-month period in the absence of the Command Engineer.
- Provided direction to staff; briefed general officers, and provided engineering expertise to decision makers.

- Supervised 17 professional and support engineering staff.

**Civil Engineering Operations & Chief Engineering
Travis AFB, CA**

1991 – 1994

- Responsible for directing the public works activities of almost 400 personnel who operate, maintain, and repair 10M SF of facilities; 500 plus facilities and all utilities including 2500 family housing units. Chief of Engineering Flight at the same time from Apr 93-Nov 93; managed five-year \$834M design/construction program and major area development planning effort. Managed multi-million dollar budgets.

**Civil Engineering Chief of SABER
Langley AFB, VA**

1990

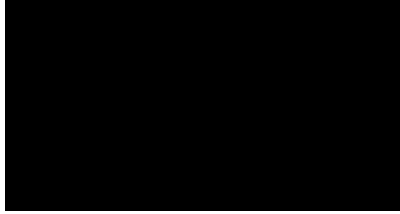
- Managing a \$3.5 million annual construction requirements contract for maintenance and repair of facilities and utilities, to include cost estimates, negotiations with contractors, and construction management.
- Personally developed a new contract and the source selection criteria.

Nevada EIT
Member ICMA

Other Air Force position information can be provide upon request.

Applicant 4

Kimberly Johnson



Education:

Master of Public Administration Tribal Co-Management, University of Alaska, Anchorage. 1997
Bachelor of Science Biological Sciences, University of Alaska, Fairbanks, 1995

Work Experience:

City of Dillingham, 6/5/23 to present Acting City Manager

Bidzy Ta Hot' Anna, LLC 12/10/17 to 1/7/2022 Business Manager

University of Alaska, Bristol Bay Campus 4/2019 – 5/2021

Acting Campus Director 10/20 to 05/21

Title III Grants Coordinator 4/19 to 10/20

Nunamta Aulukestai 5/10/2010 to 5/1/2017

Executive Director

Bristol Bay Native Association 12/23/2009 to 5/20/2010

SILC Coordinator

University of Alaska Fairbanks 09-2000 to 01-2010

Program Director, Alaska Tribal and Technical Assistance Center 06/30/2007 to 1/5/2010

Assistant Professor, Tribal Management, Interior Aleutian Campus 11/2005 to 06/30/2007

Land and Renewable Resources Coordinator, Bristol Bay Campus 2003 - 10/2005

Assistant Professor, Cooperative Extension, 2001 – 2002

Assistant Professor, Marine Advisory Program, SFOS 2000 - 2001

Alaska Sea Otter & Steller Sea Lion Commission, 1996 – 2000 Executive Director

Alaska Federation of Natives, 12/94 - 3/95

Part-time Research Assistant

Bristol Bay Housing Authority, 2/87 - 3/93

Executive Director 4/90 – 3/93

Deputy Director 9/89 – 4/90

Housing Manager 2/87 – 9/89

Other Related Qualifications:

- Dillingham City Council Member, 10/22 to 06/23
- Board member, Bristol Bay Native Corporation, 2015 to present
- Council Member, Curyung Tribal Council, 1986 - 1989; 1991 - 1993; 2003 – 2013; 2015 to present
- School Board Member, Dillingham Board of Education, 2002 to 2019
-
- Graduate, Bristol Bay Native Corporation, Training Without Walls, 1987
-
- Certificate, Alaska Native Leadership Project, Alaska Native Foundation, 1985

References:

Available on request

Kimberly Johnson



August 2, 2023

City of Dillingham Manager Search
c/o Pearson Consulting
P.O. Box 190694
Anchorage, AK 99519
Email: timpearsonak@gmail.com

Re: City Manager Search

Please find my attached resume for the City Council's review for the City Manager vacancy. I currently hold the title of Acting City Manager.

My most significant accomplishment is taking on the responsibility of Acting City Manager. Since starting the position, I have put in 12 to 13 hour days and worked weekends. I have worked at the Landfill, carried boxes out of the Territorial Building, submitted scopes of work, budgets and timelines to access funds designated to the City, met with an elder who has a sewer problem, and put together and published the Council packet for their August meeting. I've filed personnel paperwork, accepted an employee resignations and had to let go an employee who wouldn't show up for work after receiving his paycheck. The City Manager position requires flexibility and adaptation. Every day is different and the challenges are immense.

I was born and raised in Dillingham. I believe my skillset, education and experience makes me highly qualified for the City Manager vacancy.

Respectfully,

Kimberly Johnson

Applicant 5



City and Town Manager | Town Administrator

RESUME

I have over 20 years of experience in organizational management, communication, analysis, and leadership. My leadership skills are adaptable to any community's size, population, resources, or budget. My approach is compassionate, collaborative, and focused on creating agreements, making informed decisions, and acting. I can handle disruptions and challenges and have a clear vision for achieving success through commitment and leadership. I excel at guiding, evaluating, and ensuring departmental progress and service results while demonstrating exceptional budgeting, business, and communication skills. I have a proven track record of managing external and internal stakeholders, including government entities and breaking down communication barriers. Career Experience

Economic Development
Transparency/Accountability
Human Resources
Utility/Water

Public-Private Development
Financial/Capital Planning
Labor Relations/ Negotiations
Estimating Strengths/Weaknesses

Strategic planning/Implementation
Performance Management
Community Development/Annexation
Forecasting/Purchasing Officer

Sabbatical

6/2016-Present

I took an extended career break for the first time in 21 years, gaining experience traveling the countryside until COVID-19 intervened. But I haven't forgotten a thing since leaving Weirton; as a result, I'm much wiser, more knowledgeable, and more influential today than ever before.

City of Weirton, West Virginia

7/2015-8/2015

City Manager

I oversaw a team of 179 employees, a budget of \$21 million, and a population of 19,000. My superiors were eight council members and the mayor. However, I resigned after just six weeks of work. I will explain my departure later.

Town of Dover, Vermont

2/2014-6/2015

Town Administrator

I worked as a team member at a mountain resort that operates yearly and offers skiing. The resort has a population of 1400 and a budget of \$4 million. I was responsible for reporting to a Board of Selectmen comprising five members and presenting research and data assessment. I also prepared recommendations for the board. I completed my tenure of 16 months in this role—planned and scheduled events and appearances for the Board.

- Successfully negotiated and closed a deal between a local ski resort and the town, saving \$50,000 in legal fees.

- Researched and presented a medical package that resulted in cost savings and improved benefits.
- Enhanced accountability, increased employee morale, provided more extensive training and implemented a performance management program for yearly evaluations that piqued all involved attention.
- A Bi-Town Economic Development Board member successfully helped create a 6-mile walking trail connecting two nearby towns.

AWP, Inc, Hermosa, California

6/2012-7/2013

Finance Officer

- As part of establishing a successful company, developing a solid business model that includes accounts payable and receivable programs and determining staffing needs is essential. Other important responsibilities include managing billing, product marketing, budgeting, and making projections.
- Provided clients with expert guidance on advertising techniques, taxes for start-ups and expansion, and financial obligations.
- Enhanced cash flow and strengthened working capital.
- We converted check payments to ACH service, which resulted in lowered costs and reduced penalties. We were able to exceed the owner's expectations.

Senior Care, Boothbay Harbor, Maine

12/2009-5/2012

Caregiver

I supplied intensive care and support for my terminally ill mother, who could not care for herself—provided long-term home care, scheduling medical appointments, transportation, and financial custodianship. I managed the estate when she passed away in 2012.

City of Holbrook, Arizona

7/2008-11/2009

City Manager

I was honored to report directly to the mayor and a council of six members. My responsibilities included overseeing a population of about 7000 individuals, managing a budget of \$15 million, and supervising a team of 80 full-time and 30 part-time employees. I was also accountable for managing seven department heads. However, I left the position in 2009 after completing a 16-month work agreement. Although the Council wanted me to stay, I decided to go due to my mother's health issues and living conditions.

- We provided direction by setting clear goals and targets while ensuring efficiency and coordination.
- I managed the Council's policies, resolutions, and directives and supervised community development and various projects.
- We resolved complicated problems, developed strategies, and guided to prevent future issues.

- I effectively managed internal and external challenges and issues through solid communication, leadership, and influence.
- Supplied bus service for a sizable local college and resolved long-overdue transportation issues.
- By collaborating with FEMA and the Army Corps of Engineers, we addressed water flow issues in a six-mile levee system and saved \$50,000.
- We initiated action to receive a federal grant of \$600,000 to enhance security measures, resurface runways, and construct a restaurant and lounge area.
- We worked towards reducing urban blight by collaborating with a state college and housing authority.
- Promoted apartment/motel complex projects using social media and public relations techniques.
- Successfully persuaded the CEO of a \$100 million bottling company to relocate the plant to Arizona, which had a potential for \$300 million. Unfortunately, the CEO did not respond or return due to corporate issues.
- Carried out assertive initiatives for redeveloping downtown areas, which involved repairing, constructing, removing, and replacing abandoned properties.
- Implemented and enhanced utility project planning, equipment, and management practices to decrease costs.

Additional Experience

Town Manager | Tax Collector | Road Commissioner | Police Commissioner | Welfare Director

Education Master of Business Administration (MBA) Chaminade University, Honolulu, Hawaii

Bachelor of Science Degree East Tennessee State University, Johnson City, Tennessee

Course Work in Business Management, Financing, Accounting, and Advertising University of Dallas, TX

Technical Proficiencies Windows • Word • Outlook • Excel • Multi-Function Printer

PROFILE

After graduating college, I taught 8th and 9th-grade general science before attending Florida's Naval Aviation Officer Candidate School. I got my commission as an ensign and was later promoted to Lieutenant.

After serving four years of active duty, I opened two businesses in Florida, sold them, and moved to Texas. After that, I worked for two years as the lead budget technician for a \$25 million company, reporting to its president. That taught me to be tight, trim, and accountable.

I later joined the Navy Reserves and returned to active duty. First, they sent me to Guantanamo Bay, Cuba, for a year's tour. While there, I supervised over one hundred civilian and naval personnel. Then, they promoted me to Lieutenant Commander. After my tour in Guantanamo, they sent me to Montana, where I served as the Commanding Officer of a Military Entrance Processing Command for two years—it was the only naval command in Montana. After a two-year tour, they selected me to attend the Navy Postgraduate School in

California. Instead, I found myself in Pearl Harbor, where I served as the Assistant Human Resource Management Officer for a significant command for 34 months, handling research, policy, and analytical work. In Hawaii, I met my future wife and graduated from Chaminade University. I got an MBA in economic management and then moved to Great Lakes, Illinois, where I served as the Area Manager for the Navy's Junior ROTC Program for eight states. Because of my services there, they gave me the Navy Commendation Medal for meritorious service.

I was released from active duty in 1987 and moved to Maine, where I spent eight years in the reserves, drilling once a weekend and two weeks per year for training. Then, I served as the Administrative Officer for a Seabee Construction Battalion with 260 personnel. That lasted three years, then I retired in 1994 with an honorable discharge and received the Navy Achievement Medal for sustained performance and a letter of commendation.

My career in municipal management started in 1987 when Newport, ME, hired me as Town Manager. As of then, my focus has always been clear and motivated. I inspire and encourage improvements, showing others progress and momentum. I restored morale, built high-performance management teams, and restructured the existing staff and departments, making them more responsive to residents' needs. People should be at their best. I show respect, pride, and dignity, but also firmness. What I did in the Navy was critical for my professional development, approach, and character.

Throughout my career, I have held the position of Town Manager in several communities. Specifically, I served as Town Manager in Boothbay Harbor, ME, for five years and six months, from December 2001 to June 2007. Additionally, I served as Town Manager in Boothbay, ME, for six years and four months, from November 1993 to February 2000, and in Newport, ME, for five years and eleven months, from January 1987 to November 1992. Boothbay Harbor, Boothbay, and Dover, VT, were popular seasonal destinations.

ACCOMPLISHMENTS

Municipal and Military Highlights

- Served as a Bi-Town member on an Economic Development Board between two towns, Dover, VT.
- Organized, supported and coordinated the first Medical Emergency Clinic in Holbrook, AZ.
- Coordinated and worked with a state planning and housing authority to eliminate blight in Holbrook.
- Got a state planning grant to update a commercial, public fishing dock while exploring future usage as a terminal for cruise ships and ferryboats, Boothbay Harbor, ME.
- Partnered with a nonprofit company to create the first living and communal center for the needy in the state, Boothbay Harbor, ME.
- Promoted and coordinated a progressive economic development program and corporation in Boothbay, ME, involving four towns, Boothbay, ME.
- Created and administrated the first Tax Increment Financing District (TIF) to help local shipbuilders improve their shipyards, Boothbay.
- Planned and managed the first gasoline diesel refueling depot for two towns and a school district, saving more than 30% each year, Boothbay.

- Helped support and modernize the first water supply system for two cities and a school district, B
- Worked with the Department for Environmental Protection to clean up and improve one of the worst polluted lakes in the country, Newport, ME.
- Served as Commissioner for the Little League Baseball Program, Guantanamo Bay, Cuba.
- Done one year as the Montana District Chairman for the Boy Scouts of America, Butte, MT.
- Created the first Joint Military Exchange Center for the Military Entrance Processing Command, Butte.
- Selected to attend the Navy Postgraduate School, Monterey, CA.
- Served as Assistant Human Resource Officer for a significant Pearl Harbor, Hawaii command.
- Awarded the Navy Commendation Medal for meritorious service as Area Manager for a Junior ROTC Program in eight states, Great Lakes Naval Base, IL
- Awarded the Navy Achievement Award for sustained performance as the Administration Officer for a Reserve Seabee Construction Battalion with 260 reservists, Brunswick, ME.
- Directed one of the Navy's first Drug Counseling and Assistance Centers, Pensacola, FL.
- Received a Certificate of Appreciation for service in the United States armed forces from the Commander in Chief.

ACTIVE-DUTY MILITARY SERVICE

Lieutenant Commander, USNR, Retired

- Director of one of the Navy's Drug Counseling Centers in Florida.
- Managed operations at Naval Air Station, FL, and Guantanamo Bay, Cuba.
- Commanding Officer of a Military Entrance Processing Center.
- Created the first Joint Military Exchange Center for a Military Entrance Processing Command.
- Assistant Human Resource Officer for central command.
- Area Manager for the Navy Junior ROTC Program in eight states.
- Administration Officer for a Reserve Seabee Construction Battalion with 260 reservists.
- Awarded the Navy Commendation Medal for meritorious service, the Navy Achievement Medal for sustained performance, and a Letter of Appreciation for my services from the Commander in Chief.

Carlo M. Pilgrim

The Port of Dillingham, AK,

I possess various exceptional qualifications, including financial management, robust communication and public relations, and outstanding leadership abilities. My experience with budgeting, grant management, and capital projects is unparalleled, and I maintain a strong work ethic and am purposeful and decidedly assertive. I excel at conflict resolution and possess an innate ability to collaborate well with people, motivate and build teams, and supervise others. Additionally, I am unwaveringly dedicated to developing and mentoring others while continuously striving to learn, grow, and manage innovation. Familiarity with Emergency Operation Centers and Bush Alaska is helpful, and while not required, municipal experience in management, planning, finance, project management, or related fields is preferred. I possess exceptional financial management, communication, public relations, and leadership qualifications—my experience in budgeting, grant management, and capital. My work ethic is strong, and I am purposeful and assertive in my projects, achieving excellent results. My resolve is a strength, and I have an innate ability to collaborate well with people, motivate teams, and supervise others. I am dedicated to developing and mentoring others while continuously striving to learn, grow, and manage innovation. Not only am I familiar with municipal executive experience in management, planning, finance, and project management, but there's nothing I can't do.

As a manager, I would oversee ten departments and approximately 52 full-time employees, including Administration, City Clerk, Finance, Fire & EMS, Library, Planning, Port, Public Safety, Public Works, and Senior Center. Your city has a population of 2,203 and is classified as a 1st Class City with a Mayor and six-member Council. The Port of Dillingham is home to over 400 commercial fishing boats with a total appropriation of \$13.0 million, including \$1.7 million in school funding. Dillingham is, without any doubt, beautiful, with plenty of recreational activities, including world-class fishing, hunting, snow-machining, and year-round recreation, and it doesn't surprise me it's the next largest state park in the U.S., and that people come from all over to experience the beauty of your region. After so many years, I want to be part of that experience; I lived in Alaska before it became a state.

My most significant accomplishments include being involved in a team effort that produced a specific result while reducing cost, increasing revenue, and helping others achieve their goals through our training and leadership. I would love to be a part of the positive experience that your city provides.

I look forward to meeting you soon.

Sincerely, Carlo

Applicant 6

SUSANA V. STINNETT

City Manager Applicant

Contact Information:



Qualifications:

- Eight (8) years local government experience in Alaska.
- Six (6) years Grants Project Management.
- Five (5) years leadership/management experience in banking.
- Engaged in providing excellent services to the public.
- Partnered with businesses, nonprofit organizations, and all levels of government.
- Visionary, Transformational, Participative, and Democratic style of leadership.

Education:

- Bachelor of Science in Business Administration, Major in Public Administration.
- Master's Public Administration -Student, on track for October 02, 2023, graduation.

Professional Experiences:

Assistant Finance Director
City of Dillingham

July 2021 -
December 2022

As an Assistant Finance Director, assisted the Finance Director with staff recruitment and training, reviewed bi-weekly payables, payroll, and receivables prepared by the account technicians for final processing. Balanced daily sales receipts and deposited collected funds to the bank. Assisted in reconciling bank statements. Maintained grant files. Submitted progress reports to Federal, State, and local grantor agencies. Assisted the Finance Director as directed and served as acting Finance Director during the Director's absence.

SUSANA V. STINNETT
City Manager Applicant

City Manager
City of Unalakleet
City of Saint Mary's

September 2019- March 2020
January 2012 – March 2016

During my eight years tenure in local government in Alaska, I managed city operations, managed capital projects, and managed a gravel pit operation. Implemented city ordinances and resolutions passed by the City Council as well as directives by the City Council. Led and motivated staff to ensure responsive delivery of services. Prepared the city's annual budget with the help of the Finance Director for the City Council's approval. Worked with federal, state, and local funding agencies in implementing, reporting, and closing of grant projects. Maintained and improved services provided to the public effectively and efficiently. Collaborated with department heads to ensure City Council's priorities become a reality. Collaborated with city leaders, tribal leaders, corporation leaders, and city employees in serving the public. Partnered with businesses and welcomed guests.

In addition to managing city operations and project implementation, I managed a gravel pit operation with 14 employees producing gravel and delivering gravel to the city dock for barge loading and two (2) heavy equipment mechanics maintaining 4 Volvo articulated dump trucks, (2) D9 dozers, two (2) loaders and two (2) rock crushers, a jaw crusher and a Tesab for smaller rocks, an excavator, and a grader. Negotiated and contracted with barge companies regarding price and delivery of gravel. There is a mechanic in the shop for city vehicles and trucks.

Prepared for annual audit and worked with auditors during the audit. Performed all other duties necessary to perform the duties and responsibilities effectively and efficiently as a leader, listening, and responding to residents' concerns, suggestions, and all other duties as assigned by the City Council.

City Clerk/ Bookkeeper/Grant Project Manager July 2009- Nov 2011
City of Alakanuk

Prepared meeting packets, attended City Council meetings, and took minutes. Maintained city records, and processed payroll, payables, and receivables. Implemented, reported, and closed grant projects with FEMA, the funding agency for road restoration and water/sewer realignment projects. Served and assisted residents over the phone and in the office.

Susana V. Stinnett
City Manager Applicant

Assistant Branch Manager February 1993- November 2008
Teller, Branch Supervisor
AlaskaUSA FCU

Coached, led, and motivated branch employees in serving Credit Union members. Secured branch assets and followed procedures to ensure safety in the branch for employees as well as members and guests. Coordinated with the Branch Manager on personnel functions, training, and policy compliance. Assumed responsibilities for the branch in the absence of the Branch Manager.

Worked with internal audits and yearly surprise audits by outside auditors in compliance with Federal Banking Regulations.

Susana V. Stinnett

Accomplishments as City Manager and Project Manager

Successfully managed the challenging financial situation of the City of Saint Mary's by increasing revenues and reducing expenses. In 2012, I learned how to manage a city and a gravel pit. Negotiated sales contracts for production and gravel delivery to the city dock. Secured and increased gravel sales contract and equipment rentals. By 2014, all outstanding city debts were paid and credits with vendors were restored. The city was restored to financial stability.

Before the year 2014 ended, recommended to the City Council to approve paying off the 170 acres Mission Property for clear title to begin planning for housing and economic development. Today, on the property, a Bulk Fuel Tank Farm project is in progress for an Electric Company in exchange for a fuel storage tank for the city. The boy's dorm was renovated to house a crew of 30 for a construction company and residential lots have been platted and recorded for a new subdivision.

Completed Capital Projects: I am passionate and driven to completing projects for community improvements. Interacted and built working relationships with design consultants, construction supervisors, funding agencies, and city departments in completing and closing the following projects: (1) Continued work with CE2 Engineering on Water and Sewer Main Replacement Project from 4" PVC pipes to 6" HDPE arctic pipes to include Fire Hydrants. (2) Worked with FEMA on Water and Sewer Lines Re-Alignment Project and (3) Road Restoration Project damaged by Flood. (4) Other federally funded projects such as ARRA and CDBG.

Unserved Homes: Presented and discussed with John Hutchinson, a Senior Engineering Project Manager with Alaska Native Tribal Health Consortium (ANTHC) regarding the unsanitary conditions of honey buckets. With John's help the city secured \$1.6 million grant to connect the unserved homes to the water/sewer pipe system.

Built a motivated city team by working and learning with each other on how to be more effective and efficient in providing services to our people.

Susana V. Stinnett



Certificate of Appreciation

AWARDED TO

Susana Stinnett

In Appreciation for all your Compassion and Hard Work in bringing financial stability, and especially for acquiring the Mission Property, to the future of St. Mary's.

Quyana Susana!!!

Awarded this 6th day of December, 2014



Record of: Susana V Stinnett
Student Number: 8905309141 / ***.**.****
Birthdate:
Enrollment Status: Active-Full Time
Enrollment Status Effective Date: 03/08/2023

BSB/PA Program GPA : 2.96
MPA Program GPA : 3.83

Prior Schools Attended

Prior Schools Attended	Credits	Degrees
WESTERN INTERNATIONAL UNIVERSITY	60.00	

Credit By Exam

Mo/Year	Course ID	Course Title	Grade	Credits Attempted	Credits Earned	Quality Points	Rep
01/2010	TCBZ01TG	TAGALOG LANGUAGE EVALUATION	P		12.00		
01/2010	TCBZ02TG	TAGALOG LANGUAGE EVALUATION	P		3.00		

UNIVERSITY OF PHOENIX

Mo/Year	Course ID	Course Title	Grade	Credits Attempted	Credits Earned	Quality Points	Rep
	BUS/415	Business Law	WC	0.00	0.00	0.00	
	ECO/365	Principles of Microeconomics	WC	0.00	0.00	0.00	
	FIN/370	Finance for Business	WC	0.00	0.00	0.00	
	MGT/344	Organizational Behavior and Ethical Responsibility	WC	0.00	0.00	0.00	
09/2007	GEN/300	Skills for Professional Development	A-	3.00	3.00	11.01	
10/2007	MGT/330	Management Theory, Practice, and Application	A	3.00	3.00	12.00	
12/2007	MGT/350	Critical Thinking: Strategies in Decision Making	C-	3.00	3.00	5.01	
02/2008	RES/341	Research and Evaluation I	C+	3.00	3.00	6.99	
04/2008	RES/342	Research and Evaluation II	F	3.00	0.00	0.00	R
06/2008	CIS/319	Computers and Information Processing	W	0.00	0.00	0.00	
09/2008	CIS/319	Computers and Information Processing	A-	3.00	3.00	11.01	
11/2008	ACC/300	Principles of Accounting	A-	3.00	3.00	11.01	
12/2008	MKT/421	Marketing	A-	3.00	3.00	11.01	
02/2009	MGT/434	Employment Law	B+	3.00	3.00	9.99	
04/2009	BPA/401	Foundations of Public Administration	A-	3.00	3.00	11.01	
05/2009	BPA/302	Politics and Citizenship: the Public Policy Environment	C+	3.00	3.00	6.99	
07/2009	BPA/404	Human Resources and Labor Relations in Public Service	C	3.00	3.00	6.00	



Mo/Year	Course ID	Course Title	Grade	Credits Attempted	Credits Earned	Quality Points	Rep
09/2009	BPA/405	Public Finance: Sources, Management, and Reports	C-	3.00	3.00	5.01	
10/2009	BPA/303	Public Programs: Implementation & Eval in a Dynamic Environ	W	0.00	0.00	0.00	
11/2009	BPA/303	Public Programs: Implementation & Eval in a Dynamic Environ	C+	3.00	3.00	6.99	
01/2010	BPA/406	The Public Leader: Integration and Application	W	0.00	0.00	0.00	
02/2010	BPA/406	The Public Leader: Integration and Application	A-	3.00	3.00	11.01	
04/2010	RES/342	Research and Evaluation II	C+	3.00	3.00	6.99	
06/2010	BUS/475	Integrated Business Topics	B+	3.00	3.00	9.99	
02/2011	MGT/521	Management	F	3.00	0.00	0.00	
02/2021	MPA/503	Public Administration Institutions and Processes	A	3.00	3.00	12.00	
04/2021	COM/PA523	Communications for Public Administrators	A	3.00	3.00	12.00	
11/2021	LAW/PA513	Law and Public Administration	A-	3.00	3.00	11.01	
12/2021	HRM/PA534	Human Capital Development in Public Administration	B	3.00	3.00	9.00	
02/2022	MPA/534	Leading Organizational Change in Public Administration	A	3.00	3.00	12.00	
03/2022	MPA/543	Data Analysis for Public Policy and Management	W	0.00	0.00	0.00	
09/2022	MPA/543	Data Analysis for Public Policy and Management	A	3.00	3.00	12.00	
10/2022	MPA/573	Program Evaluation	A-	3.00	3.00	11.01	
03/2023	MPA/TM544	Leveraging Technology in Public Administration	A	3.00	3.00	12.00	
04/2023	MPA/564	Budgeting in Public Administration	A	3.00	3.00	12.00	
05/2023	MPA/554	Finance in Public Administration	A	3.00	3.00	12.00	

GPA

	GPA	Credits Attempted	Credits Earned	Quality Points
Total Cumulative Credits:			93.00	
UOPX Cumulative:	3.17	84.00	78.00	257.04

DEGREES, CERTIFICATES

DEGREES, CERTIFICATES	COMPLETED	CONFERRED
BACHELOR OF SCIENCE IN BUSINESS/PUBLIC ADMINISTRATION PUBLIC ADMINISTRATION	07/20/2010	07/2010

End of Unofficial Transcript

graded assignment.

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Scheduled	6
Not Scheduled	0

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----- Forwarded message -----

[REDACTED]

Subject: City Manager Application
To: Tim Pearson <timpearsonak@gmail.com>

Hello Mr. Pearson,

I hereby submit my resume and enumeration of accomplishments during my tenure as City Manager. I have enclosed a Certificate of Appreciation awarded to me by the governing body and the people of Saint Mary's for the city's acquisition of a parcel adjacent to the city boundary to be used for future housing and economic development. This acquisition is for the public's benefit today and for future generations. Additionally, turning the city's challenging financial situation into financial sustainability is an accomplishment that was made possible through dedication and focus on serving the public.

Finally, I have enclosed information to confirm the projected completion of my master's in public administration program this coming October 02, 2023.

Looking forward to your consideration for me to be on a list of contenders for an interview to discuss and confirm to you my dedication and professional purpose, which is serving the public.

Sincerely,
Susana Stinnett

Applicant 7

KIM D. ZIMMERMAN**Professional Experience:****Borough Manager****March 2021 to Present**

Borough of Lewistown
 2 East 3rd Street
 Lewistown, PA 17044

Serves as the chief administrator of a town of 8,500 citizens consisting of 4,000 homes, a full-time staff of 50, and part time staff of 40 throughout the year. Directly responsible for the wastewater treatment plant, refuse and recycling department, public works department, and the annual \$11M dollar budget and investment portfolio. Provides the direct link between the citizens and the Council through the coordination of all committee and council meetings. Works directly with Federal, State, and County agencies on a daily basis.

Operations Director**MAR 2018 to SEP 2020**

Privatized Military Housing (Corvias Air Force Living)
 663 Kodiak Street
 Eielson Air Force Base, Alaska 99702

Responsible for leading all installation-level property management employees and the day-to-day operation of a multi-family home management portfolio; for identifying and elevating new business responsibilities and marshaling resources within the organization to remove obstacles and deliver positive results. Directly responsible for developing and maintaining a solid, positive partnership with the United States Air Force and Base Leadership in all levels of command, as well as with the 3,000 military and government family members in the 910 homes on base and portfolio. Accountable for the fostering of an environment of team-work, efficiency, and superior customer service for the 30 full and part time employees. Directly managed and responsible for the annual \$20,000,000 budget, the largest base and budget in the portfolio of six United States Air Force Bases in the company. Achieved and maintained the highest performance statistics in the portfolio of six military bases.

Gunsmithing Student, TSJC**JAN 2016 to DEC 2017**

600 Prospect Ave

Trinidad, Colorado 80182

Full time gunsmithing student seeking an Associate's Degree in the fine art of gun-making, repair, restoration, stocking, checkering, coating, and bluing of all manner of firearms. Completed in December 2017.

Borough Manager

OCT 2013 to JAN 2016

108 Main Street
Ridgway, PA 15853

Served as the chief administrator of a town of 4,100 citizens consisting of 1,700 homes, a full time staff of 26, and part time staff of 50 though-out the year. Directly responsible for town's water treatment plant, wastewater treatment plant, refuse department, public works department, and the annual \$10M dollar budget and investment portfolio. Provided the direct link between the citizens and the Council through the coordination of all committee and council meetings. Worked directly with Federal, State, and County agencies on a daily basis.

Director of Government Contracts and Sales

AUG 2012 to SEP 2013

Patriot Outfitters, LLC
Saint Marys, Kansas 66536

Directly responsible for building, training, and developing the company's government contracting section and for pursuing major Federal and State Government contracts valued from \$750,000 to \$5,700,000,000. Provided direct input and professional advice to company executives on Special Operations and Military Equipment and all Armed Forces matters.

United States Army Logistics Officer

FEB 1989 to SEP 2012

Served at all levels of leadership positions of the Army Officer Logistics Corps, from Platoon Leader to Deputy Brigade Commander throughout my 24-year career. Specialized in logistics and sustainment operations, to include government contracts, fiscal management, maintenance operations, personnel management, engineer operations, base / garrison management, combat operations, and training.

- Served as a Logistics Sustainment Chief for Army's Mission Command Training Program providing professional training to Army Corps and Division Headquarters Commands deploying into combat operations
- Served as the Deputy Commander of 3,000 combat Soldiers for two years in Alaska
- Managed the operations, maintenance, and property accountability for 49,972 pieces of property valued in excess of \$141,000,000
- Rated #1 of his 4 Deputy Brigade Commanders by the Commanding General
- Rated as #6 of his 42 Lieutenant Colonels in his Command
- Served as the Chief Logistics Officer / Mayor / Garrison Commander of a 455 acre Forward Operation Base in Baghdad, Iraq for 15 months, supporting 12,000 military of

all branches; directly responsible for the expenditure and accountability of \$220,000 cash and \$70,000,000 worth of contracts

- Selected over 23 Majors to serve as the Deputy Commander of a Brigade Support Battalion responsible for all logistics and sustainment operations for an Infantry Brigade of 5,000 combat Soldiers
- Maintained 100% accountability for all assigned equipment valued in excess of \$42M
- Rated #1 of 23 Majors in the Brigade by the Brigade Commander
- Managed a \$34,000,000 budget to within .1% of use; closest of all units on Fort Riley
- Served as Chief Logistics / Sustainment officer supporting the 2nd Infantry Division in Korea within range of hostile forces near the Demilitarized Zone

Military Education

- Quartermaster Officer Basic Course
- Airborne
- Aerial Delivery / Parachute Rigger School
- Captains' Career Course
- Command Armed Services Staff School (CAS3)
- Command and General Staff College (CGSC)

Civilian Education

- Bachelor of Science Degree (Biology), Clarion University of Pennsylvania 1988
- Masters of Science Degree (Geography and Regional Planning), California University of Pennsylvania 2000
- Associates Degree (Gunsmithing), Trinidad State Junior College 2018 (.5 credit short)

References: Available on Request

07 August 2023
Kim D. Zimmerman

SUBJECT: Dillingham, Alaska City Manager Essay

With 30 years of management experience, you would think something easily stands out as a “most significant accomplishment” in my career as a manager. But it doesn’t. Is it successfully completing 24 years in the active-duty Army managing people, money, equipment, property, families, etc. around the world in peace and combat? Is it the various City Manager jobs in the municipal and private sectors in Alaska and Pennsylvania? I am sure I could pick into the past in each of these arenas and pull significant items of importance and meaning that surely qualify.

But I think I will focus on teambuilding, vice economic development or saving money, or even contracting successes. Why? Because you need teamwork in the building process to get to the end game and victories. Working with Councils, economic development agencies, the different state staffs, and all politicians means you have varied backgrounds, personalities, lifestyles, and personal beliefs in the mix which can muddy the waters and make things very challenging. I have done very well, in my opinion, in building teams throughout my career. Especially at the local Council level as that is where most of the trials can be before a common objective can be developed and agreed upon for future action. Getting a team built at this level is indispensable to future successes in dealing with the succeeding and lateral levels of government. It can be challenging, but when treating all council members the same, providing them constant communication, listening to their needs and wants, and following thru with the directives and promises, it always seems to build into a solid team...and that means a lot of successes down the road. The end 😊

Applicant 8

Breck Craig

Education

- 2016 MBA in IT, Western Governors University
- 2007 MS Candidate, Interdisciplinary Telecommunications Program (ITP), University of Colorado Boulder
- 2000 BA, Political Science, University of Colorado Denver

Certifications

- 2014 Project Management Professional (PMP)

Overview

Breck has over 23 years of hands-on experience in successfully managing large complex operations, budgets, and teams. His program and project experience is global in reach with successful strategic multi-million dollar software and telecommunications infrastructure programs delivered to municipal governments, utilities, Oil & Gas, telecommunications broadband providers, and submarine cable clients.

Breck is an excellent communicator at all stakeholder levels, from the council chambers to the individual citizens. He has the ability to explain complex topics in easy-to-understand terms.

Breck is also an excellent team builder and motivates employees to perform at their best. He is also a keen observer who excels in solving problems so that challenges can be addressed effectively, and the businesses can optimize their performance.

He excels at managing budgets and operations and programs/projects to completion within scope, budget, schedule while maintaining the highest quality assurance standards. Identifying and mitigating risk and removing blockers through creative solutions that meet multiple objectives while accelerating program and project success is a core skill.

Areas of Expertise:

- Creative Solutions Provider
- End-to-End Strategic Program/Project Execution
- Complex ERP Implementations
- Resilient Focused Driver
- Excellent Team Builder & Motivator
- Self-Starter
- Outstanding Leadership
- Excellent Communicator at all Stakeholder levels

Experience

2020 – Present	Wostmann & Associates	Anchorage, AK
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Sr. Program/Project Manager: Client and results focused consultant specializing in managing complex software implementations for clients, ensuring their interests are represented when dealing with the software suppliers and implementors.

Recent work includes:

- Sr. Project Management support that successfully drafted a RFP for a new ERP solution for Alaska Electric Light & Power (AEL&P) in Juneau, AK. Included documenting critical workflows and providing regular reports and updates to Sr. Stakeholders, developing vendor score cards, identifying short list of qualified vendors, and other duties as requested by the client. Project methodology: Hybrid Agile Sprint/Waterfall.
- Sr. Project Management support of a project team who successfully implemented a multi-year, multi-million-\$ state student loan outsourcing project for the Alaska Commission for Post-secondary Education (ACPE). Included providing Risk & Issues management, oversight of multiple project vendors, maintaining a master schedule, overseeing scope reviews, change orders, budget, project QA, stream lead management, and internal project communications and reporting to Sr. Stakeholders. Project methodology: Hybrid Agile Sprint/Waterfall.
- Sr. Project Manager for the IT-component of an electronic State Transportation Improvement Program (Estip) implementation for the State of Alaska replacing a legacy custom solution. Support client working with vendor delivery and performance.
- Sr. Project Management of a successful custom gas management software solution for an Alaska-based public gas utility company. Included working with a team of client and Wostmann-based developers and business analyst. Project methodology: Agile Sprints.
- Sr. Project Management successfully supporting a Microsoft Teams Voice deployment across multiple State of Alaska agencies for their Office of IT (OIT). Included overseeing the supplier, telecom providers, tracking project schedules and managing reporting, overseeing meeting, tracking Risk & Issues, QA, and supporting client as needed. Project methodology: Hybrid Agile/Waterfall.

2019 - 2020	Oil Search Alaska, LLC	Anchorage, AK
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Sr. Project Manager: Successfully managed implementation of an SAP S/4HANA Enterprise Resource Program (ERP) project that included four core streams (Finance, Supply Chain, HR, Portfolio & Project Management), 9 stream leads and oversaw a project team numbering 50+ Business Analyst, SAP consultants, Subject Matter Experts (SME’s) and Power Users dispersed around the globe from Sydney to PNG, Manilla, Singapore, US, and Europe with-in the project. Project streams management also included Change Management & Training, Master Data, Security, Business Readiness, Process, and Technology streams. Managed project Scope, Change Request, Schedule, Budget, and oversaw resourcing requirements to ensure on-time delivery and a successful Go-live and enhanced post Go-Live support (“Hypercare”). He cultivated an award-winning team that received multiple awards and recognitions

from the client as well as SAP Global as a model for how to successfully implement remote global ERP solutions by outperforming customer expectations at every phase of the project. The project successfully went live in May 2020 with an exceptionally low number of issues to report, none of which were critical or high priority.

2017 - 2019	Resource Data, Inc. (RDI)	Anchorage, AK
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2017 – 2019: Sr. Project Manager/Business Analyst - IT: Provided Project Management and Business Analysis services to clients, primarily in the Alaskan market.

- Led a major Asset Management Software (AMS) upgrade and integration project between MAXIMO Asset Management and new municipal SAP ERP for the Anchorage water utility (AWWU).
- Successfully managed custom and Commercial off the Shelf (COTS) software projects, IT security assessments, technology roadmap creation, and 4P Business Intelligence Dashboard projects.
- Managed implementation of a new cloud-based ESKER Accounts Payable (AP) solution, integrated into the clients existing ERP solution for a large Alaska native corporation that reduced operational expenses, including resource requirements, in the Finance department by 10%. In addition, managed a follow-on project to deploy a customized cloud-based application, with AI-capabilities, that automated credit card expense processing that reduced employee expenses review & approval times by 20%, while improving accuracy and audit pass rates.

Other successful assignments included management of a custom ERP development project focused on distribution for the Temporary Assistance for Needy Families for a large local Alaskan native corporation, oversaw business analysis for a new alcohol licensing software RFQ for the State of Alaska, and managed implementation of a new Learning Management Systems (LMS) and Freight Management billing system for the Alaska Railroad Corporation. Also participated in numerous business development engagements with the sales team to win new business and grow company revenue.

2013-2017	GCI	Anchorage, AK
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2013 – 2017: Sr. Program Manager – Broadband & Related IT: GCI School Access: Successfully managed the implementation of the Broadband Access Grant program (USAC) to school districts in Alaska, increasing internet broadband speeds 5 to 10-fold for most school districts. Also managed the daily operations of the business unit, reporting to the Sr. VP School Access. Other duties included sales contract reviews, project business case creation, and handling escalated customer issues to ensure successful resolution. Oversaw a team of 6-12 project managers to deliver reliable broadband and related IT and software services across the state of Alaska. Also supported the client’s IT systems engineering and software upgrades, migrations, and decommissioning efforts when needed. Helped grow business unit ROI by 50% over a 3-year period, with a corresponding increase in EBITDA, while reducing OpEx on projects by 15-25% and improving project success rates to 95% from 50%.

2009 - 2012	Rwanda Development Board (RBD)	Rwanda
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2019 - 2012: Sr. Technology Consultant/Project Manager: Successfully managed implementation of a \$150mm national broadband network for the Government of Rwanda’s Development Board (

www.rdb.rw). Duties included managing and training a team of Rwandan ICT Engineers on effective project management implementation practices. Also managed the turnkey supplier and drafted business plans and operational planning documents to aid the client in establishing the operating company, Broadband Systems Corp. (www.bsc.rw). Successfully completed the project on-time and on budget.

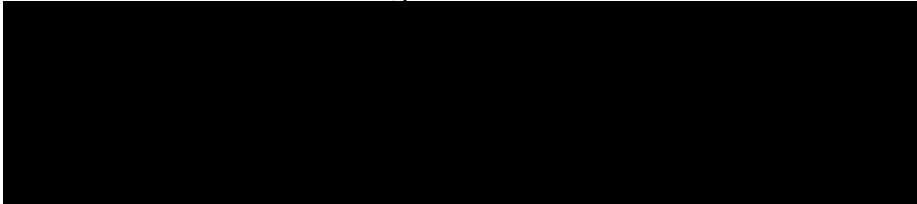
2007 - 2008	Ethiopian Telecommunication Corp	Addis Ababa, Ethiopia
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2007 – 2008: Sr. Technology Consultant/Network Operations Consultant: Provided consulting services to the Government of Ethiopia on a \$1B national broadband fiber optic network build as part of a team of 12 consultants. The build included a major mobile phone network upgrade to 1st generation 4G, a new national data center, and new national network operations centers. Also consulted on operational management and business processes to optimize the new broadband network using tools like TMForum’s eTOM process mapping. Facilitated improved communications between the client and turnkey supplier and refined project reporting to the responsible Ministers so they had better strategic decision-making capabilities.

1997 - 2005	Previous Assignments	Various Locations
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- **2000 – 2005: West Indies Network – 1 (WIN-1):** Founder and Developer of a regional submarine cable system linking Trinidad to Puerto Rico via West Indies Island nations.
- **1999 – 2000: Alcatel Submarine Systems:** Cable Station Manager for Pacific Crossing-1 (PC-1), Mukilteo, WA., owned by Global Crossing.
- **1998 – 1999: Tyco Submarine Systems:** Network Operations Specialist / Technology Trainer for Atlantic Crossing-1 (AC-1), Baltimore, MD. Owned by Global Crossing.
- **1997 – 1999: Lucent Technologies:** Sr. Technology Trainer on Fiber Link Around the Globe (FLAG).

----- Forwarded message -----



Dear Mr. Person & Dillingham City Council,

Please find attached my CV for your consideration for the City Manager position.

I am an experienced Sr. Manager with dynamic leadership skills that foster exceptional results from the teams I am fortunate enough to lead.

I've lived and worked all over the world delivering complex technology and development programs to government and commercial clients with exceptional results. I am also a skilled administrator and excellent communicator at all stakeholder levels, from the town hall meeting to the one-on-one with a fellow citizen.

I have solid finance and budgeting skills and understand the importance of working to prescribed budgets and fiscal targets and KPI's. I also have an undergraduate degree in Political Science, in addition to my MBA

In closing, I believe I would make an excellent City Manager for your beautiful and dynamic city, if given the opportunity. The future of Alaska cities, like Dillingham, are bright, and I would love to be part of it.

Respectfully,

Breck Craig, MBA, PMP



Applicant 8

Brandon Gosselin

Section . Item 2.

Experienced Team Lead, First Gen Professional

I have led a diverse team of 15 engineers to build my patented technology, founder of a public/private partnership that is building leadership skills and career paths in high school youth, and I am an International speaker who is speaking to an audience of 500,000+ in India this October. Since serving the American People as a White House intern, I am ready to serve the American People again.

WORK EXPERIENCE

Founder & Private/Public Partnership Liaison The Empowering B.A.C.K. Foundation

04/2020 - Present

Oklahoma

Empowering B.A.C.K. is creating a high school leadership conference to retain top talent and showcase career opportunities that lie within Oklahoma.

Achievements/Tasks

- Developed a team of 25+ politicians, entrepreneurs, education administrators, and others to establish the first of its kind high school leadership conference, career show called the Begging of YOU high school leadership conference
- Spearheading the team facilitating the logistics for the Beginning of YOU conference scheduled to host 3,500+ high school students in September 2024.
- Creating partnerships between companies, non-profits, and governmental organizations ranging from the Zig Ziglar Corporation to Oklahoma Association of Student Councils, as well as some of the most influential corporations and nonprofits in Oklahoma.
- Raised \$100,000+ of scholarship through the sales of my best selling book.
- Negotiated with PPP suppliers during the pandemic to procure 10,000+ masks to 4 hospital systems and 40+ churches
- *Note: Beginning of 2023, I will switch to an advisory role for the Empowering B.A.C.K. Foundation.

Contact : www.BeginningOfYou.com

Team Lead

The BG AI Holding Company

08/2019 - 07/2022

Oklahoma

The BG AI Holding Company assists startups in their infancy to succeed by providing workspace, seed funding, mentoring, and training.

Achievements/Tasks

- Led a team of 17 engineers, 3 administrators, and 5 lawyers—all with different religious, cultural, and ethnic backgrounds— to successfully develop a patented technology.
- Overcame budgetary setbacks through innovation, motivating our team, and securing partnerships to ensure the overall success of the project.
- Managed to bring a startup technology company to a \$10 million valuation in under 2 years.
- Raised and deployed \$250,000+ in seed capital.
- Ensured we were morally/ethically representing our investors and assets through working with business mentors and legal counsel.
- Restructured one of BG AI's former company's spending practices to eliminate unnecessary allocation of resources—saving approximately \$35,000 in a \$100,00 budget that was \$20,000 over budget.

SKILLS

Integrity/Honesty

High-Level Collaborator

Flexibility & Self-Management

Community Outreach

Interpersonal Skills

Oral Communication & Reasoning

Supporting Diversity

Attention to Detail

Public/Private Partnerships

EDUCATION

Master of Business Administration, International Business

Florida Atlantic University

01/2019 - 12/2020

Boca Raton, FL

3.88 GPA

- First Generation
- Student Leader of the Year '20

Bachelor of Business Administration, Management

Freed-Hardeman University

01/2015 - 04/2017

Henderson, TN

Summa Cum Laude, 3.92 GPA

- First Generation
- Scholar of the Year '17

WORK EXPERIENCE

Corporate Trainer & Youth Speaker The Aspiration Corporation

10/2016 - Present

United States

The Aspiration Corporation delivers dynamic speeches to encourage youth and corporate workshops to equip teams to be high performing and effective.

Achievements/Tasks

- Keynote speaker at 8 Youth Leadership Conference, 7 Universities, 6 Religious Organizations, and 15 Schools, reaching over 10,000+ students.
- Trainer of 20+ teams on how to have high-performing, effective teams, improve communication/productivity, and facilitate energized/creative environments.
- Led a team of 8 Americans and Haitian Diaspora, focusing efforts to develop an initiative to allow the economic independence and sustainability of Haiti (Ultimately ceased efforts after 2.5 years of efforts).
- Developed a training manual to aid in the hiring of new employees.

White House Intern

White House Internship Program (WHIP)

05/2017 - 08/2017

Washington, D.C.

WHIP is a public service leadership program that provides a unique opportunity to gain valuable professional experience and build leadership skills.

Achievements/Tasks

- Engaged with intergovernmental Federal agencies on behalf of the President to address the needs of individuals who requested assistance from the President
- Coded 1,000's of incoming mail daily by reading each letter and meticulously assigning to the correct Federal agency.
- Interacted with the American people via the White House Comment Line, where I documented and responded to 1,000's of comments, inquiries, and feedback for the President.

BOARD OF ADVISORY ROLES

The 917 Society (05/2018 - Present)

- A grassroots campaign, The 917 Society was born out of a mission to celebrate Constitution Day in our 8th-grade classrooms. This year, The 917 Society will be in all 50 states, reaching 1.2+ million students. We have the goal of reaching over 5+ million 8th grade students every year.

Coalition of Hope (10/2018 - Present)

- The COH Foundation (COH) seeks to provide a ship-based humanitarian assistance / disaster-relief (HADR) platform. The ships involved will incorporate state-of-the-art hospital facilities, an array of coalition (military) medical personnel, extensive air-lift capability, heavy equipment and emergency supplies in the context of a multinational, nation-state sponsored, public-private partnership.

VOLUNTEERING EXPERIENCE

Committee Member

Florida Atlantic University Technology Advisory Committee

01/2019 - 05/2021

Boca Raton, FL

Preliminary Judge for FAU's Business Plan Competition

Florida Atlantic University, College of Business

03/2019 - 11/2020

Boca Raton, FL

SPEAKING ACHIEVEMENTS

Section . Item 2.

Speaker to Audience of 500,000+ (2022)

I was selected as one of the fifteen speakers from across the world that will be speaking to an audience of 500,000+ entrepreneurs, business professionals, and business owners in Amravati, India on October 2022.

World's Top 300 Speaker Club (2016)

This award recognizes the Top 300 Public Speakers in the World. This is identified and recognized by competing in the Toastmaster's International Speaking Competition and placing at least 3rd place in the District Competition.

BOOK ACHIEVEMENTS

Best Selling Author (2021)

I wrote a book at the beginning of the pandemic that raised \$100,000+ of scholarship through the sales of my book: "My Path to the Presidency: An Action Plan to Realizing YOUR Aspirations"

Featured in a NY Times Best Selling Author's Book (2019)

Jim DeFelice and Taya Kyle's book released April 2020 "American Spirit," which featured my story, as one of their inspirational anecdotes.

CERTIFICATES

Zig Ziglar Certified Trainer (2017)

Ziglar Certification provides you with the knowledge and skills necessary to go out and teach the transformational success pillars of Zig Ziglar.

Entrepreneurship BootCamp (2019)

Learned how to create valuable marketing and business plans, while also understanding how to successfully run a startup business.

PUBLICATIONS

Blog

White House Blog

August 15, 2017

White House

"If You Want to Know: White House Blog"

PATENT

Interactive Content Distribution System with Mobile Charging Device Interface (03/2021 - Present)

United States Patent Office

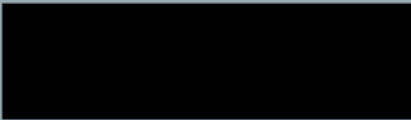
- US 10,949,371

- An interactive content distribution system with handheld charging device and docking station

Applicant 10

JACOB J. MONIZ

SALES MANAGER



CERTIFICATIONS & TECHNOLOGY

- OSHA 10 certified
- ADP Payroll
- Dealerslink appraisal tool
- Dealertrack DMS
- Elead CRM
- Recon Advisor
- Route One

SKILLS AND ATTRIBUTES

- Ability to consistently follow processes
- Excellent communication skills
- Internet lead management
- Strong closing skills
- Strong coaching and leadership skills
- Strong ethics and values

EDUCATION

Courses in Political Science
Alaska Pacific University
Anchorage, AK

PROFILE

Sales Manager with 9+ years of experience in the automotive industry. Proven track record of ensuring customer retention and significantly increasing profitability through effectively managing people, processes, and inventory.

EXPERIENCE

Sales Manager

Stanley Ford - Sweetwater, TX | 10/2020 - present

- Oversees deal structures and approvals to maximize profitability and ensure customer satisfaction.
- Played a significant role in leading the dealership to profitability for the first time in 12 years.
- Processed deals averaging \$4,927 a copy with an average front-end gross of \$2,601.
- Increased store average from 30 sales/month to 55 sales/month.
- Achieved Number One store in the company twice under my leadership.
- Oversees and manages vehicle inventory.
- Prices and appraises vehicles according to current markets.
- Leads daily meetings to ensure productivity each week.

Sales Manager

Lithia Honda of Abilene - Abilene, TX | 2019 - 2020

- Recruited to help restructure the struggling store. Increased store sales and finance gross profits by \$200,000/month and more than doubled the number of units sold per month within four months of becoming Sales Manager.
- Managed a team of 10 sales consultants. Led the hiring process. Trained new staff members, conducted continuing education on products, and modeled the sales experience by interacting with customers on every deal personally desked.
- Responsible for reworking deals with banks to maximize profits on the front end and back end.
- Appraised traded vehicles and priced units according to the market.
- Averaged \$1,702/copy and 38 finance turns/month.

Product Specialist

Patriot Subaru - Attleboro, MA | 2018

- Specialized in customer relations.
- Tracked leads, demonstrated vehicles, and closed profitable deals.

Product Specialist

Lithia Subaru of Clear Lake - Clear Lake, TX | 2015 - 2018

- Achieved third highest sales in Southern Region Subaru Sales in 2015.
- Selected and trained in Finance.
- Trained by Lithia and Subaru in all aspects of sales. Used ELead CRM System, product trim levels, vehicle demonstration and technology, and strong customer relations techniques.
- Developed and managed online eBay sales for the dealership.

Sales and Leasing Consultant

Mastria Subaru - Raynham, MA | 2013 - 2014

- Met and exceeded sales goals by establishing strong customer relationships and having superior product knowledge.

----- Forwarded message -----



Subject: Jacob Moniz Resume (Dillingham)

Greetings Mr. Pearson,

My name is Jacob Moniz. I am reaching out to you about the great opportunity that you have listed for City Manager of Dillingham. I do not have any direct experience in city management, however I do have direct experience in managing dealerships budgets, sales, personal and public relations. I have lived in Alaska and hold it very dear to my heart so I see this as a great opportunity make a difference and bring a positive impact to a bush community.

My largest accomplishment in my career would be rebuilding a large dealership from the ground up. The store had been in a deficit of over a million dollars for over ten years. When I was brought in we started with changing the people and culture of the store. After this we focused on building our name in the community and rebuilding our reputation. With these positive changes and focus on doing what's right we were able to bring the store to profitability for the first time. That's store still stands profitable today. With this experience I went on to do this with two more stores in a similar situation.

I appreciate the time that you have taken out of your day to read this Mr. Pearson. Any consideration is truly appreciated. I look forward to hearing from you.

Thank You,

Jacob Moniz



Applicant 11

Adam Reilly



Work Experience:

RT&T: 3/2022-Present

Test Conductor/ Engineering Technician Airspace Management

Supervisor: Tyler Minder

As an engineering technician for the Atlantic Test Range (ATR) I provide flight test project management as well as traffic de-confliction and advisory services to aircraft utilizing the ATR offshore restricted airspaces. The primary focus is providing direct support to ongoing aviation testing and test pilot training operations as well as all UAS testing and operational programs (both small platforms based from Webster outlying field and the MQ-9 and RQ-4 Triton programs.). As a test manager I coordinate communication between several facilities and end users to accomplish the objectives of individual test programs. Additionally I serve as a subject matter expert on air traffic, ATCALs, and aviation related matters as necessary.

In 2022 I was awarded for rewriting the emergency procedures manual for the NAS Patuxent River testing airspace. I was also awarded for my support of the Blue Water UAS testing program serving in the role of test conductor.

Serco NA 10/2020-3/2022

Bethel Airport

Bethel AK

Air Traffic Control Tower Manager

Supervisor: Gerardo Alverado

As an Air Traffic Manager I managed up to seven Air Traffic Control Specialists in handling the air traffic operations at the busiest Air Traffic Control tower in western Alaska: Bethel Airport. I also worked with regional and national level FAA personnel coordinating all matters relating to air traffic in the Bethel airspace. Including, but not limited, to: Creation of new directives and Letters of Agreement between aviation entities both public and private, dissemination and application of new FAA laws and directives pertaining to flight and airport operations, creation and implementation of runway safety action plans on an annual basis, response to incident occurrences and investigation assistance for Flight Standards Data Office (FSDO), and subject matter expertise for airport replacement and expansion programs.

As manager I designed and implemented a training program to bring newly hired controllers up to standard as well as provide recurring training to controllers to maintain their skills and improve their knowledge and expertise. I also organized, managed, and executed the runway replacement plan involving the creation of procedures for the use of existing runway infrastructure to continue operations while in a reduced runway configuration.

Additionally I served as an Air Traffic Control Specialist providing services in the Bethel Airspace on a daily basis.

Midwest ATC 7/2018-10/2020

Kandahar Airfield Afghanistan

Air Traffic Control Specialist/Watch Supervisor**Supervisor:** Matthew Buell

As an Air Traffic Control Specialist and Watch Supervisor deployed in support of the global war on terror (GWOT) I guaranteed the safe and expeditious flow of aircraft and personnel in direct support of civilian and military operations. My duties included the sequencing and separation of aircraft arriving in the local airport area as well as supporting training activities and coordinating rapid response to attacks and troops in contact (TIC) situations. As a result of my experience at Kandahar Air Field I am familiar with the ICAO Doc. 4444 and have obtained ICAO Aerodrome control certification.

As part of my daily operational responsibilities I gained proficiency with close parallel operations in a dynamic environment involving different aircraft types. Including, but not limited to, fixed wing aircraft of all sizes including heavy, rotor wing aircraft, tilt rotor aircraft, special mission aircraft, and UAS platforms (specifically the Aerosonde, Scan Eagle, RQ-5, RQ-7, MQ-1, and MQ-9.) All operating in close proximity to each other and active restricted operating airspace for air to ground, artillery, and ground to ground missile operations.

Anchorage Community Works (ACW) 10/2014-11/2016

345 East Ship Creek

Anchorage AK 99501

Grants, Projects, and Performance Art Director (Board of Directors)

As a member of the board of Directors I helped steer the organization to create maximum community impact. I was personally responsible for several community partnerships and education programs including Wounded Warrior Project Art therapy events, Spinners and Weavers Guild seminars, and the Alaska Coffee Cup barista competition and awards ceremony. I also created an after school arts program serving the local youth community.

As Director of Performance art I lead a team of personnel in creating multiple concert series and other art events. The efforts of my team created a nearly 100% increase in shows hosted by the venue portion of the organization. As well as a complete remodel of the performance space itself.

Federal Aviation Administration 5/2014-7/2018

Several locations

Air Traffic Control Specialist Tower/RADAR**Supervisor:** August Carlson

As an Air Traffic Control Specialist I guaranteed the safe and expeditious flow of aircraft and personnel through our national airspace system. My duties included the sequencing and separation of aircraft arriving in the local airport area in both the Tower and Radar environment. Because of the nature of Air Traffic Control I am extremely proficient and highly experienced in rapidly solving complex problems in real time under pressure.

Missouri Air National Guard 1/2011-Present

Rosecrans Air National Guard Base

St. Joseph MO

Supervisor MSgt. Brian Lewis**Air Traffic Control Specialist**

As a Staff Sergeant in the Missouri Air National Guard I fulfill all duties of Air Traffic Control Specialist outlined above as well as additional duties as required. In 2015 I helped to create an Air Traffic Control Mobile team concept in coordination with my unit Chief personally creating and establishing a mobile weather observation equipment and training package. I am a combatives instructor for unit training and have been awarded multiple commendations including the German Armed Forces Proficiency badge. I also served additional duties as an interpreter and QRF team member during disaster relief operations in

Ponce, PR following hurricane Maria in 2017 involving being attached to a US Army CH-47 unit to provide de-confliction services while repairing electrical power infrastructure in the interior mountain region. I also served as watch supervisor and team leader while deployed to Al Udeid Air Base Qatar in 2023.

Education:

Air Traffic Control Specialist RADAR (FAA) Anchorage, AK

Air Traffic Control Specialist Tower (USAF) St. Joseph MO, Kandahar AFG, Bethel AK

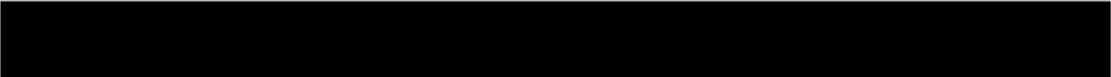
Thomas Edison State University Trenton, NJ, Air Traffic Management

University of North Dakota Grand Forks, ND,

FAA Private Pilot License

Next Generation Threat Simulation (NGTS) Patuxent River MD, Power User Certification

Red Cross Twin Cities MN, First Aid, CPR, AED, Emergency Oxygen Certification



EXECUTIVE SESSION

NEW BUSINESS

CITY OF DILLINGHAM, ALASKA**RESOLUTION NO. 2024-06****A RESOLUTION OF THE DILLINGHAM CITY COUNCIL APPOINTING KIMBERLY JOHNSON AS CITY MANAGER .**

WHEREAS, Kimberly Johnson has been the Acting City Manager since July 5th, 2023.

WHEREAS, On October 5th, 2023, the Dillingham City Council voted to appoint Ms. Johnson as the City Manager; and

WHEREAS, Dillingham Municipal Code (DMC) 2.21.030 provides the city manager shall be appointed solely on the basis of his or her executive and administrative qualifications, with particular reference to education, training, and experience as a professional municipal administrator. The council may set forth specific qualifications by ordinance; and

WHEREAS, no elected municipal official may be appointed manager sooner than one year after leaving elected office, except by a vote of three-fourths of the authorized membership of the governing body.; and

WHEREAS, On January 11, 2024, at the Regular City Council Meeting the City Council voted to suspend the one-year prohibition outlined in DMC 2.21.030 by at least three fourths of the authorized membership of the governing body; and

WHEREAS, Ms. Johnson's education and experience exceed the qualifications outlined in DMC 2.21.030; and

WHEREAS, Ms. Johnson's experience and qualifications qualifies her to fill the City Manager position; the appointment is for a period of three years; and

NOW, THEREFORE, BE IT RESOLVED:

That the City Council appoints Kimberly Johnson to the position of City Manager, pursuant to DMC 2.21.030, subject to the conditions of the attached Employment Contract. The appointment shall be effective January 11, 2024.

PASSED and ADOPTED by the Dillingham City Council on January 11, 2024.

Alice Ruby, Mayor

ATTEST:

[SEAL]

Daniel E. Decker Sr, City Clerk

EMPLOYMENT AGREEMENT

THIS AGREEMENT made and entered into this 11th day of January, 2024, by and between the City of Dillingham, Box 889, Dillingham, AK 99576 ("**CITY**") and Kimberly Johnson, P.O. Box 653 Dillingham Ak, 99576 ("**MANAGER**" or "Ms. Johnson"). Effective December 14, 2023 ("Effective Date").

WITNESS: For and in consideration of the mutual covenants contained in this Agreement, the City of Dillingham agrees to retain Ms. Johnson as its City Manager under the terms and conditions set forth below:

1. Duties and Nature of Employment.

(a) **CITY** agrees to continue to employ Ms. Johnson, and Ms. Johnson agrees to be employed by the **CITY** in the position of City Manager. Ms. Johnson is an at-will employee who serves at the pleasure of the City Council. Ms. Johnson is an administrative or executive employee and is not entitled to receive overtime compensation.

(b) Ms. Johnson shall perform all duties and functions assigned to the **MANAGER** by law or ordinance, and such other duties and functions as the City Council shall from time to time prescribe.

2. Salary. The **CITY** agrees to pay **MANAGER** for her services an annual salary of \$149,500 payable in the same installments as other employees of the **CITY**.

3. Performance Evaluation. No later than November 1 of each year during the term of this Agreement, **MANAGER** shall remind the City Council of the need to begin a performance evaluation. No later than January 15, the City Council shall begin a performance evaluation. No later than February 15 the City Council shall discuss the completed performance evaluation with Ms. Johnson and discuss with Ms. Johnson whether salary should be adjusted. **MANAGER** may request one additional evaluation each year to assist her with fulfilling the **CITY's** expectations.

4. Term.

(a) **MANAGER** shall begin employment pursuant to the terms of this Agreement on the Effective Date.

(b) This Agreement shall expire January 11, 2027.

(c) This agreement may be extended for one year intervals on same terms and conditions agreed to in writing by **CITY** and **MANAGER** or with other such terms and conditions as agreed to by **CITY** and **MANAGER**, including, but not limited to,

salary increase.

5. Termination of Agreement.

(a) The City Council may terminate the **MANAGER** at any time, for any reason or for no reason, by delivering to the **MANAGER** written notice of termination. In the event of termination other than for good cause and with less than sixty (60) days advance notice, the **CITY** shall pay to **MANAGER** as severance pay an amount equal to three months' salary in lieu of any and all other damages or money that **MANAGER** might claim. However, upon expiration of the term of this Agreement or if the **MANAGER** is terminated for good cause, the **CITY** shall not pay severance pay to the **MANAGER**. For this purpose the term good cause shall mean:

(1) A willful breach, disregard, or habitual neglect of duties assigned to the **MANAGER** by law or by the City Council.

(2) Any conduct of **MANAGER** bringing public embarrassment or ridicule to the **CITY**.

(3) Any misconduct of **MANAGER** involving an act of moral turpitude or illegality.

(b) Prior to any termination for cause, **MANAGER** shall be entitled to a hearing before the Council, at which he may be represented by counsel, present and cross-examine witnesses.

(c) **MANAGER** may resign her employment as City Manager at any time, for any reason, or for no reason, by delivering to the Mayor of the **CITY** written notice of resignation at least thirty (30) days prior to the effective date of resignation. If the **MANAGER** resigns, the **MANAGER** shall not receive severance pay.

6. Benefits.

(a) **MANAGER** shall have standard medical and dental benefits as provided to other **CITY** employees, including coverage for spouse and dependents, a term life insurance policy equal to one and one-half times **MANAGER'S** annual salary and participation in the State Public Employee Retirement System, with those benefits associated with that program. **CITY** shall include **MANAGER** as a named insured on **CITY'S** public officials' liability policy.

(b) At the commencement of the term of this Agreement, **MANAGER** shall be credited with one hundred twenty hours of paid personal leave and 80 hours of paid sick leave. In addition, **MANAGER** shall accrue 4.62 hours of paid personal leave and 3.69

hours of paid sick leave each pay period during the term of this agreement. Unused leave will carry over to the succeeding twelve month period of the term of this Agreement as allowed and to the extent allowed by **CITY'S** personnel rules. Upon termination or expiration of this agreement **MANAGER** shall be entitled to payment for up to two hundred (200) hours of accrued unused personal leave.

(c) **CITY** agrees to provide for paid attendance to the Alaska Municipal Management Association Conference as budgeted funds allow.

(d) **CITY** agrees to pay annual membership dues to AMAA and other similar municipal professional associations as budgeted funds allow.

(e) During the first year of the term of this Agreement City shall provide **MANAGER** with a city-owned vehicle for **MANAGER'S** personal use and for which the City pays for gas and maintenance.

(f) **MANAGER** may participate in the City's Mission Square Retirement deferred compensation plan.

7. Confidentiality. The **MANAGER** recognizes that the City Manager will receive and have access to information of a confidential nature. The **MANAGER** agrees any confidential information obtained as a result of the City Manager position will be maintained as confidential to the extent authorized by law.

8. Conflict of Interest. **MANAGER** will be fair and impartial in all dealings and will avoid any actions which create a conflict of interest or might reasonably be interpreted as affecting the impartiality of her position as City Manager. The **MANAGER** shall not use her position for the primary purpose of obtaining personal financial gain or financial gain for a spouse, child, mother, father or business with which the **MANAGER** is associated. The **MANAGER** shall not solicit or receive money for advice or assistance given in the course of his public employment. The **MANAGER** may not represent a client before the City Council.

9. Education and Training Expenses.

Travel and expenses related to education and training of **MANAGER** will be budgeted by **CITY** on an annual basis. Actual time spent attending meetings and conferences approved by the City Council, and reasonable travel time, shall not count as leave. Forms and receipts for reimbursement and calculation of leave will be promptly filed with the Finance

Department in accordance with **CITY** policy.

10. Integration, Modification and Interpretation.

Except as otherwise provided herein, this instrument is the entire Agreement and supersedes any previous employment agreement or arrangements. It may be modified only in writing signed by each of the parties. This Agreement will be interpreted in accordance with the laws of the State of Alaska.

11. Severability. This Agreement is severable and if any portion hereof is held invalid, the remainder shall not thereby be invalidated, but shall remain in full force and effect.

12. Applicability of City Personnel Regulations. The City of Dillingham Code of Ordinances and Personnel Regulations as they may exist from time to time shall govern this Agreement, provided, however, that the provisions of this Agreement shall take precedence in any area specifically addressed by this Agreement. For example, the termination provisions provided herein shall prevail over any personnel regulations.

13. Manager's Certification. **MANAGER** hereby certifies that she has received a copy of this Employment Agreement and the City Personnel Policies. She further certifies that she understands this instrument and that it fairly represents the agreement reached between the parties.

DATED this 11th day of January, 2024.

CITY OF DILLINGHAM

BY: _____
ALICE RUBY
Mayor

Kimberly Johnson

ATTEST

City Clerk



Thriving Communities Program

Guiding Transportation Projects from Concept to Completion

What is the Thriving Communities Program?

The [Bipartisan Infrastructure Law](#) (also known as the Infrastructure Investment and Jobs Act) provides the United States Department of Transportation (DOT) with historic funding to transform the country’s transportation systems, making them safer, more equitable, and accessible for all. DOT’s Thriving Communities Program (TCP) recognizes that some communities lack the staffing, resources, or technical expertise to scope, fund, and develop infrastructure projects that advance broader community goals. TCP funds organizations to provide technical assistance, planning, and capacity building support to disadvantaged and under-resourced communities, enabling them to advance transportation projects that support community-driven economic development, health, environment, mobility, and access goals.

Three Options to Apply

1. For The Thriving Communities National Program (TCP-N) – DOT is seeking applications from teams that want to **provide** technical assistance, planning, and capacity building support to **communities across the country**.

This is a teaming opportunity for non-profit organizations, philanthropic entities, and other partners, including academic institutions or private sector organizations, with demonstrated experience developing and providing technical assistance, planning, and capacity building to a range of communities located across multiple states and regions (including Tribal nations and U.S. territories). The TCP-N will support selected communities over a three-year period, including two years of deep-dive technical assistance and a final year focused on program evaluation, reporting, and transition activities.

Selected applicants will receive \$4-5 million over three years to provide targeted technical assistance, planning, and capacity building support and peer learning opportunities to a set of communities located across the country and selected by DOT. Support will be provided based on scopes of work designed with each individual community.

What is “technical assistance?”

Technical assistance refers to programs, processes, and resources that provide targeted support, knowledge, or expertise to a community, region, organization, or other beneficiary, to help them access and use Federal funding to develop, analyze, design, and deliver transportation plans and projects.

Interested? View the [FY 2023 TCP Notice of Funding Opportunity \(NOFO\)](#). Applications must be submitted via [Grants.gov](#) by 4:59 p.m. ET on November 28, 2023.

2. For the Thriving Communities Regional Program (TCP-R) – DOT is seeking applications from State, Tribal, or Regional organizations that want to **provide** technical assistance, planning, and capacity building support to **communities within their state, Tribe, or region**.

This opportunity is for state governments and their agencies; Indian Tribes; governmental planning, economic development, or transportation organizations working at the regional or metropolitan level; and regional, Tribal, or statewide planning non-profit organizations.

Selected applicants will receive \$1-2 million over three years to provide technical assistance, planning, and capacity building support and peer learning opportunities to communities located within their own jurisdiction or service area and selected by the applicant.

Interested? [View the FY 2023 TCP NOFO](#). Applications must be submitted via [Grants.gov](#) by 4:59 p.m. ET on November 28, 2023.

3. **Community applicants** that want to **receive** technical assistance, planning, and capacity building support to advance transformative transportation projects.

This opportunity is for local or state governments, Indian Tribes, U.S. territories, metropolitan planning organizations, transit agencies, regional planning organizations, and other political subdivisions of state or local governments (e.g., rural planning transportation organizations, economic development authorities, public health departments, etc.). Applicants are required to identify at least two additional community partners that will assist with implementation activities and community engagement to help ensure the community has a clear voice in the transportation projects affecting them.

Selected recipients will receive two years of individualized deep-dive technical assistance, planning, and capacity building support, which will include subgrants from TCP-N Capacity Builders, to address their community's unique challenges to advance transportation projects and coordinate these investments with housing, land use, economic development, and other community goals. Additionally, recipients will receive three years of support as part of a Community of Practice, an opportunity to engage peer to peer learning with other communities working to address similar types of projects and challenges.

Interested? [View the FY 2023 TCP Call for Letters of Interest](#). LOIs must be submitted via [DOT webform](#) by 4:59 p.m. ET on November 15, 2023.

Learn More About the TCP

[Visit the Thriving Communities Program website](#) to find more information, including [Frequently Asked Questions](#) about the program, and to register for or view webinar materials.

Questions? Contact us at ThrivingCommunities@dot.gov or (202) 366-7738.



STAFF REPORTS

a. Strategic Plan Report

b. City Manager and Staff Report



MEMORANDUM

TO: Mayor & City Council
 FROM: Kimberly Johnson, City Manager
 DATE: January 5, 2024
 RE: January Report

I hope you all had a Merry Christmas and a Happy New Year. I enjoyed a sunny and very hot break. I left the city issued cell phone home and did not check one email while I was gone. I did receive a text regarding the special meeting on the 14th and received one phone call regarding an employee matter. I want to thank Patty for stepping into the role of Acting City Manager while I was on vacation. She did an awesome job and dealt with massive amounts of snow that I came home too. I also want to thank the Public Works and Public Safety staff who kept our roads open and our citizens safe.

Highlights by Department:

Finance

While I thought we could get you a budget revision, our Finance staff are busy prepping for the upcoming audit for FY'23 and they have some minor items to close out the audit for FY'22. Both Anita and I discussed the development of the Balance Sheet for the Council's review. Our work will be to provide the Council with the added land, buildings, and equipment. We discussed the need for depreciation expense on equipment in the Revenue/Expenditure Statement which then can be used for a city capital budget. We are thinking about next years budget and will start that internal process in February. If you have stopped by my office, the white board is full of items needing to be in the next budget or the midyear budget revision.

Planning

Both Patty and I discussed the undeveloped roads in the downtown corridor. We have access issues and undeveloped roads. We have many small lots that need to be replatted into one large lot owned by the City. The City has a need for a surveyor and an engineer to be on contract for these projects that need review and completion. While some of these are in the FY'24 budget, they will need to carry into FY'25's budget.

Public Safety

The Public Safety Department is almost fully staffed. The Corrections Department is participating in the required training, and we need to work on the existing jail contract. Both the Acting Chief and Acting Sargeant are scheduled to participate in Administrative Training in February. In April, several staff will participate in Alaska specific training Managing Police Records and Releasing and Redacting Records in Alaska.

Public Works

Its all about snow removal and getting ready for the next storm. The dump truck is operational and once the weather cools down, the crew can start removing the snow piles. Some of the

subdivision streets are getting narrow and down to one lane. To widen them, we will need to use a loader and dump truck to remove snow. This is a work in progress and the reason we need to remove the brush from the right of way in the spring, summer, and fall.

Senior Center

The snow outside of the building caused a problem with the walk-in refrigerator. Once Buildings and Grounds identified the problem, the refrigerator started operating normally. Acting Senior Center Director, Diana Merlino has taken the position as the Senior Center Director. She was in Acting status with the retirement of Ida this past summer.

Library

The library held a holiday books and cookie decorating event with live music by Teresa Duncan on December 20th. With assistance from the Friends of Library they are asking for the public's input on interests, hours, and days of operations. They hope to have this compiled by the next meeting on February 20th and I anticipate the library report will share the information in their report to the Council in March.

Items that need attention this month relate to funding. The Boat Harbor reapplication will need to be resubmitted in MARAD. The sub-application award on the Snag Point Erosion is listed in the FEMAGO and due by January 29th. The city applied for the Thriving Community Initiative and we made it through the next step. We are working on letters of support from BBNA and Curyung Tribe.

Mayor
Alice Ruby

Acting Manager
Kim Johnson



Dillingham City Co

Section . Item 7.

Bertram Luckhurst
Michael Bennett
Steven Carriere
Curt Armstrong
Kaleb Westfall
Kevin McCambly

MEMORANDUM

Date: January 04, 2023
To: Kim Johnson, City Manager
From: Anita Fuller, Finance Director
Subject: Monthly Report

Acknowledgements and Recognitions:

November Statistics: As of date of report.

Cash Receipts: \$1,159,999.52

All Payments: \$1,620,218.83 (includes \$243,026.32 for 2 payrolls & 1 supplement payroll).

Department Accomplishment and Opportunities:

Accomplishments

- Processed 131 business license applications.
- Mailed out the 2024 business and personal property tax assessment returns by 11/15/2023.

Staffing changes

- Account Tech II Payroll/Payables – Position became open 11/09/2023. One applicant has been interviewed.

Grant Reporting

- BBEDC Intern reporting completed.

Budget

- FY24 Budget revision review has been suspended to focus on FY22 and FY23 audits.
- Evaluation of wages ongoing.

Projects – Progress and Public Impacts:

Audit

- FY22 Auditors arrived 11/27/2023 for final work. Progress was very successful. They left with a few pending items. As of the date of this report there are two items

outstanding that are waiting for others to respond - engineers report for the la and auditor response for fund 4450.

- FY23 Auditors are scheduled for 01/08/2024 to be onsite for two weeks. Staff have been preparing testwork and accounts are being balanced. FY23 audit is pending FY22 completion.

Projects

- Setup of personal property tax in MARS is ongoing.
- Qwestica training ongoing budgeting software – On hold until Audit work is completed.
- FY24 Budget revision review has been suspended to focus on FY22 and FY23 audits.

Personal Property Tax

- Penalties assessed on all taxes not paid by 12/01/2023.
- Review of personal property tax has started with F&B Committee 09/25/2023.
- Personal property tax has been sent to Code Committee for review 09/28/2023.

Collections

- Foreclosure process is pending code committee review.
- Water/wastewater – no changes – past due notices sent.
- Denied service list updates made.

Utility Rates Evaluation

- Evaluation of utility rates needs to be held for a rate study for water/wastewater.

Contract Management

- ongoing.

Upcoming Calendar Items:

- 15th of each month utility payments due; last day of month utility bills sent.
- 01/01/2024 business license renewal applications are due.
- 02/01/2024 business/personal property tax assessments are due.

Revenue and Expense Report – September 2023:

Information provided for percentages below 5% and above 45%. Current actuals recognize a net increase to fund balance by \$3,119,853. End of FY23 year adjustments are still pending.

- Business License renewal notices are sent out in November. Renewal applications are arriving in December.
- Real and personal property taxes are recorded as revenue at 101% for real and 102% for personal. Actual collections in August is at 2% of real property and 2% of personal property which is historically normal. Bulk of payments arrive in 2nd quarter of the fiscal year.
- PILT has come in well above expected at 114%. This can be adjusted with the mid-year budget revision.
- Motor Vehicle Tax is under review of FY23 audit entry.
- Other Revenues is mainly impacted by investments are already at \$40,472.25 which is double the budgeted amount and donations to the fire department at \$3,117 are also double the budgeted amount.

Special Revenues & Other Funds Revenue

- Senior Center grant reporting is completed, and payment received in 2nd quarter.
- Debt Services revenue is as expected based on when payments are made.
- Carlson Estate investments have returned higher than expected.

Transfers

- Expenditures are still low at this point and transfers reflect the expenses.

General Fund Expenditures

- Foreclosure is pending code committee review.
- Fire Department Donation subclass has not been expensed at this point.
- Public Works Administration expenses are low due to staffing vacancies.
- Grandma's House has no budget to calculate the percentage.

Special Revenues & Other Funds Expenditures

- Asset Forfeiture has no expenditures which is expected.
- Debt services expenditures are in 2nd quarter.
- Equipment replacement is in process and will be expensed after items are barged.

Grant and Bond Revenues/Expenditures

- All pending projects.

Capital Project Revenues/Expenditures

- Projects have begun and will be expensed in 2nd quarter; payments are pending.

Balance Sheet:

- September 2023; balances could change based on completion of FY22 audit.
- Unassigned fund balance is \$1,171,249 that are available for any purpose.
- Assigned fund balance is \$7,833,734. These funds are under further review to ensure that they are assigned to a specific project and could come available. Completion of audits will better assist with this review.

Three+One:

- At AGFOA, one of the presentations was from Three+One. This company has an agreement with AML to assist municipalities within the group with a review of investments and liquidity. Their function is to aid Finance staff with analyzing data and providing information that will assist with our decision making on how to invest and how to maximize cash flow. See professional service agreement following report.

City of Dillingham
 Unaudited Revenues and Expenditures As of September 30, 2023

Data Collected on:
 12/17/2023

Section . Item 7.

	09/30/23			09/30/22			Uncollected	% Adj
	Budget - FY24	YTD	Percent	YTD	INC/(DEC)			
General Fund Revenues								
General Sales Tax	\$ 3,300,000	\$ 1,097,520	33%	\$ 1,141,856	\$ (44,336)	(3,133.11)	33%	
General Sales Tax - Remote	425,000	107,194	25%	116,621				
Alcohol Sales Tax	280,000	86,227	31%	86,361	(133)		31%	
Transient Lodging Sales Tax	120,000	51,495	43%	47,199	4,296	-	43%	
Gaming Sales Tax	65,000	4,867	7%	13,139	(8,272)		7%	
Tobacco Excise Tax	350,000	84,950	24%	87,338	(2,388)		24%	
Marijuana Excise Tax	90,000	24,250	27%	28,266	-		27%	
Business License	17,000	650	4%	675	-			
Penalty & Interest - Sales Tax	15,000	3,024	20%	3,744	(719)	-	20%	
Total Sales Tax	4,662,000	1,460,176	31%	1,525,199	(51,554)		31%	
Real Property Tax	2,460,000	2,476,512	101%	2,379,730	96,782	(69,419.16)	98%	
Personal Property Tax	555,000	567,181	102%	452,818	114,363	(23,820.84)	98%	
Penalty & Interest - Property Tax	70,000	28,284	40%	26,171	2,113		40%	
Total Property Taxes	3,085,000	3,071,977	100%	2,858,719	213,259		97%	
Telephone Gross Receipts State Tax	70,000	-	0%	-	-		0%	
Shared Fisheries	670,000	-	0%	-	-		0%	
Raw Fish Tax	30,000	-	0%	-	-		0%	
Community Sharing	75,352	-	0%	-	-		0%	
Payment in Lieu of Taxes (PILT)	460,000	522,976	114%	480,895	42,081		114%	
State Jail Contract	720,000	-	0%	-	-		0%	
Motor Vehicle Tax	25,000	12,069	48%	2,296	9,772			
Ambulance Fees	65,000	4,543	7%	22,064	(17,520)		7%	
Lease & Rental Income	35,000	2,730	8%	2,700	30		8%	
Admin Overhead	162,905	22,885	14%	64,760	(41,875)		14%	
PERS on Behalf	94,318	19,687	21%	24,653	(4,966)		21%	
PERS Forfeiture Fund	5,000	-	0%	-	-		0%	
Other Revenues	147,750	71,433	48%	42,144	29,290	-	48%	
Total	2,560,325	656,324	26%	639,512	16,812		26%	
Total	\$ 10,307,325	\$ 5,188,477	50%	\$ 5,023,430	\$ 178,517		49%	
Special Revenue & Other Funds Revenue								
Water	231,712	57,735	25%	64,442	(6,707)	(20,106.20)	16%	
Sewer	464,012	105,059	23%	121,583	(16,524)	(27,143.36)	17%	
Landfill	298,259	120,221	40%	110,778	9,443	(11,377.00)	36%	
Port - Dock	808,576	95,455	12%	344,640	(249,185)	(1,118.45)	12%	
Port - Harbor	142,999	38,282	27%	33,036	5,246	(9,318.00)	20%	
Asset Forfeiture Fund	2,000	126	6%	29	97		0%	
E-911 Service	65,000	17,286	27%	16,814	471		27%	

City of Dillingham

Unaudited Revenues and Expenditures As of September 30, 2023

Data Collected on:

12/17/2023

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	<u>Budget - FY24</u>	<u>09/30/23</u> YTD	Percent	<u>09/30/22</u> YTD	<u>INC/(DEC)</u>	
Senior Center (Non-Grant)	45,615	5,427	12%	5,393	34	12%
Senior Center (Grant)	76,000	(332)	0%	26,999	(27,330)	0%
Library (Grants)	54,170	11,579	21%	37,952	(26,373)	21%
Debt Service	754,693	7,457	1%	-	7,457	1%
Equipment Replacement	-	110,959		-	110,959	
Mary Carlson Estate	4,000	5,132	128%	(695)	5,827	128%
Ambulance Rental	-	14,209		-	14,209	
Total	\$ 2,947,036	\$ 588,594	20%	\$ 760,970	\$ (172,376)	18%

Transfers

<i>From General Fund to Other Funds</i>						
Landfill	1,014,850	103,155	10%	-	103,155	
Senior Center	286,949	22,436	8%	85,559	(63,123)	
Ambulance Reserve	56,000	7,009	13%	2,206	4,803	
Equipment Replacement	600,000	218,319	36%	-	218,319	
Capital Projects	557,334	-		-	-	
Debt Service SRF Loans	53,050	-	0%	-	-	
Debt Service Streets Bond	221,750	-	0%	-	-	
Debt Service Firehall Bond	44,000	-	0%	-	-	
Debt Service School Bond	319,307	-	0%	-	-	
<i>From Dock Fund to Harbor Funds</i>						
Port - Harbor	189,853	-		17,388	(17,388)	
Port - Harbor - Ice Machine	18,200	-		-	-	
Port - Harbor - Bathhouse	18,300	-		-	-	
<i>From Department to Department</i>						
Transfer from E911 to Dispatch	63,916	7,837	12%	10,275	-	
Transfer from Carlson Estate to Library	4,000	666	17%	-	-	
Transfer from Wastewater to Water	28,471	-	0%	-	-	
Total	\$ 3,475,980	\$ 359,422	10%	\$ 115,428	\$ 245,766	
Total Revenues & Transfers	\$ 16,730,341	\$ 6,136,494	37%	\$ 5,899,828	\$ 251,907	

City of Dillingham
Unaudited Revenues and Expenditures As of September 30, 2023

Data Collected on:
12/17/2023

Section . Item 7.

	<u>09/30/23</u>		<u>Percent</u>	<u>09/30/22</u>	
	<u>Budget - FY24</u>	<u>YTD</u>		<u>YTD</u>	<u>INC/(DEC)</u>
EXPENDITURES:					
General Fund Expenditures					
City Council	\$ 100,600	\$ 15,979	16%	\$ 24,512	\$ (8,533)
City Clerk	151,607	11,879	8%	35,496	(23,617)
Administration	837,368	70,762	8%	103,751	(32,989)
Finance	1,098,392	228,594	21%	196,013	32,581
Legal	65,000	26,295	40%	20,372	5,922
Insurance	328,100	84,209	26%	68,669	15,539
Planning	332,485	40,224	12%	36,021	4,203
Foreclosures	9,000	53	1%	1,971	(1,918)
IT	301,300	44,827	15%	82,317	(37,490)
Public Safety Administration	299,928	40,812	14%	51,086	(10,273)
Dispatch	632,935	131,915	21%	102,758	29,157
Patrol	1,593,836	182,045	11%	213,330	(31,285)
Corrections	826,289	139,602	17%	78,954	60,648
DMV	72,661	16,650	23%	12,889	3,761
Animal Control Officer	131,541	30,739	23%	26,061	4,677
Fire	518,639	124,892	24%	107,595	17,297
Fire Department Donation	15,000	69	0%	193	(124)
EOC	-	-		0	-
Public Works Administration	439,456	21,905	5%	23,496	(1,591)
Building and Grounds	408,592	77,302	19%	40,459	36,843
Shop	636,118	70,149	11%	100,028	(29,879)
Street	551,739	134,136	24%	41,176	92,959
Library	192,485	35,932	19%	40,667	(4,735)
Grandma's House	0	7,628		0	
City School	1,700,000	425,446	25%	650,000	(224,554)
Transfers to Other Funds	3,153,240	355,203	11%	87,766	267,437
Total	\$ 14,396,311	\$ 2,317,245	16%	\$ 2,145,582	\$ 164,036

City of Dillingham
 Unaudited Revenues and Expenditures As of September 30, 2023

Data Collected on:
 12/17/2023

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	<u>Budget - FY24</u>	<u>09/30/23</u> YTD	<u>Percent</u>	<u>09/30/22</u> YTD	<u>INC/(DEC)</u>
<u>Special Revenue Funds Expenditures</u>					
Water	260,183	47,706	18%	39,035	8,671
Sewer	332,054	111,935	34%	54,199	57,735
Landfill	1,313,109	223,377	17%	85,459	137,917
Port - Dock	1,150,212	199,119	17%	379,452	(180,334)
Port - Harbor	369,352	91,440	25%	139,149	(47,709)
Asset Forfeiture Fund	2,000	-	0%	-	-
E-911 Service	63,916	13,191	21%	10,275	2,916
Senior Center (Non-Grant)	332,564	27,863	8%	93,333	(65,470)
Senior Center (Grant)	76,000	27,307	36%	1,044	26,262
Library (Grants)	54,170	6,777	13%	33,634	(26,858)
Mary Carlson Estate	6,255	1,544	25%	440	1,104
Ambulance Reserve Fund	20,000	1,480	7%	800	680
Debt Service SRF Loans	53,050	-	0%	-	-
Debt Service School Bond	1,064,000	-	0%	-	-
Debt Service Firehall Bond	44,000	-	0%	12,500	(12,500)
Debt Service Streets Bond	231,750	-	0%	65,875	(65,875)
Equipment Replacement	600,000	7,678	1%	114,108	(106,430)
Total	\$ 5,972,615	\$ 759,415	13%	\$ 1,029,305	\$ (269,890)
	\$ 20,368,926	\$ 3,076,660	15%	\$ 3,174,886	\$ (105,854)
Net Increase (Decrease) to Fund Balances	\$ (3,638,585)	\$ 3,059,833		\$ 2,724,942	\$ 357,761

	<u>Budget - FY24</u>	<u>09/30/23</u> YTD	<u>Percent</u>	<u>09/30/22</u> YTD	<u>INC/(DEC)</u>
Grant & Bond Revenues					
ANTHC-Lagoon	-	-		152,721	(152,721)
EPA Snagpoint Erosion Grant	1,000,000	-	0%	-	-
COVID - CARES & ARPA & LGLR	1,900,000	-	0%	2,553,756	(2,553,756)
SRF Loan - Lagoon Aeration	670,000	-	0%	-	-
SRF Loan - Waterfront	88,125	-	0%	-	-
SRF Loan - Water	30,000	-	0%	-	-
SRF Loan - Wastewater	100,000	-	0%	-	-
Southern Region EMS	-	-		360	(360)
SOA-DOH Grants	210,250	-	0%	-	-
Curyung-Ice Machine	-	(1,324)		(190)	(1,134)
BBEDC Intern Program	112,201	-	0%	(6,779)	6,779
BBEDC Training Reimb	-	-		-	-
BBEDC Pass Thru	-	-		-	-
BBNC Training Reimb	-	-		-	-
Bond Investment Income	-	27,286		7,760	19,526
Total	\$ 4,110,576	\$ 25,962	1%	\$ 2,707,627	\$ (2,681,665)

Grant & Bond Expenditures					
ANTHC-Lagoon	-	-		146,538	(146,538)
EPA Snagpoint Erosion Grant	1,000,000	-	0%	-	-
State Public Safety	-	-		-	-
COVID - CARES & ARPA & LGLR	1,900,000	-	0%	232,565	(232,565)
SRF Loan - Lagoon Aeration	670,000	-	0%	-	-
SRF Loan - Waterfront	88,125	-	0%	-	-
SRF Loan - Water	30,000	-	0%	-	-
SRF Loan - Wastewater	100,000	-	0%	-	-
Southern Region EMS	-	-		360	(360)
SOA-DOH Grants	210,250	-	0%	-	-
Curyung-Ice Machine	-	107		407	(300)
BBEDC Intern Program	112,201	28,426	25%	23,827	4,599
BBEDC Training Reimb	-	10,350		7,250	3,100
BBEDC Pass Thru	-	-		-	-
BBNC Training Reimb	-	10,350		-	10,350
Total	\$ 4,110,576	\$ 49,233	1%	\$ 496,701	\$ (447,468)
	\$ -	\$ (23,270)		\$ 2,210,926	\$ (3,129,133)

City of Dillingham
 Unaudited Revenues and Expenditures As of September 30, 2023

Data Collected on:
 12/17/2023

Section . Item 7.

	<u>Budget - FY24</u>	<u>09/30/23</u> YTD	<u>Percent</u>	<u>09/30/22</u> YTD	<u>INC/(DEC)</u>
Capital Project Funds Revenues					
Investment Income	-	-		-	-
Insurance Proceeds - Firehall	-	-		-	-
Insurance Proceeds - Landfill Shop Fire	-	-		214,490	(214,490)
Total	\$ -	\$ -		\$ 214,490	\$ (214,490)

	<u>Budget - FY24</u>	<u>09/30/23</u> YTD	<u>Percent</u>	<u>09/30/22</u> YTD	<u>INC/(DEC)</u>
Capital Project Funds Expenditures					
Major Building Maintenance	400,000	4,283		-	-
Water Improvements	-	-		-	-
WasteWater Improvements	-	-		-	-
Sewer Lagoon Aeration	557,334	-		-	-
Other Lift Station	-	-		-	-
Fire Dept Water Damage Repair	-	-		-	-
Landfill New Cell	-	-		-	-
Landfill Shop Fire	-	-		-	-
Landfill Groundwater Well	-	-		-	-
Bingman-Harbor cleanup	-	-		-	-
Total	\$ 957,334	\$ 4,283	0%	\$ -	\$ -
	\$ (957,334)	\$ (4,283)		\$ 214,490	\$ (214,490)

	<u>Budget</u>	<u>Actual</u>
General Fund Revenue	\$ 10,307,325	\$ 5,188,477
Special Fund Revenue	\$ 2,947,036	\$ 588,594
Transfers In	\$ 3,475,980	\$ 359,422
Grant and Bond Revenue	\$ 4,110,576	\$ 25,962
CIP Revenue	\$ -	\$ -
	\$ 20,840,917	\$ 6,162,456
General Fund Expenditures	\$ 14,396,311	\$ 2,317,245
Special Fund Expenditures	\$ 5,972,615	\$ 759,415
Grant and Bond Expenditures	\$ 4,110,576	\$ 49,233
CIP Expenditures	\$ 957,334	\$ 4,283
	\$ 25,436,836	\$ 3,130,176
Net Increase (Decrease) to Fund Bal	\$ (4,595,919)	\$ 3,032,280

**Balance Sheet
City of Dillingham
9/30/2023**

	General Fund	Roads Capital Project Fund	Planning Capital Project Fund	Other Governmental Funds	Total Governmental Funds
Assets					
Cash	9,642,024	-	-	-	9,642,024
Investments	3,882,485	-	2,135,119	-	6,017,604
Receivables:					
Sales tax	429,834	-	-	-	429,834
Real and personal property taxes	2,665,095	-	-	-	2,665,095
Accounts	124,825	-	-	272,707	397,532
Grants and Shared Revenues	-	-	-	-	-
Prepaid Items	440,261	-	-	26,859	467,120
Due from other funds	2,748,943	100,772	-	8,876,103	11,725,818
Restricted cash and investments	-	-	-	400,771	400,771
Total assets	19,933,467	100,772	2,135,119	9,576,440	31,745,798
Liabilities and Fund Balances					
Liabilities:					
Accounts payable	156,819	-	-	173,331	330,150
Accrued payroll and payroll liabilities	179,134	-	-	-	179,134
Bonds	8,650,000	-	-	-	8,650,000
SRF Loans	799,390	-	-	-	799,390
Due to other funds	8,976,875	-	1,179,568	1,569,375	11,725,818
Total liabilities	18,762,218	-	1,179,568	1,742,706	21,684,492
Fund Balances:					
Nonspendable	-	-	-	-	-
Restricted	-	-	-	-	-
Committed	-	100,772	955,551	-	1,056,323
Assigned	-	-	-	7,833,734	7,833,734
Unassigned	1,171,249	-	-	-	1,171,249
Total fund balances	1,171,249	100,772	955,551	7,833,734	10,061,306
Total liabilities and fund balances	19,933,467	100,772	2,135,119	9,576,440	31,745,798

Mayor
Alice Ruby

City Manager
Kimberly Johnson



Dillingham City Council
Bertram Luckhurst
Michael Bennett
Steven Carriere
Curt Armstrong
Kaleb Westfall
Kevin McCambly

MEMORANDUM

Date: December 19, 2023
To: Kimberly Johnson, City Manager
From: Sonja Marx, Librarian
Subject: Monthly Report

Acknowledgements and Recognitions:

We want to thank the Buildings and Grounds crew (and Patty!) for shoveling our porch, ramp, stairs, and sidewalks at the library/museum this season. They (along with our library staff throughout the day) have been keeping the entrance accessible and the emergency exit doors cleared for safety purposes. We have had some big blizzards and heavy snowfall this year. And a big “thank you” to Public Works for keeping our parking lot so nicely plowed this season. It has been a momentous change from past years. We really appreciate their efforts!

Department Accomplishment and Opportunities:

Both Lane (one week) and William (2 weeks) took some time off in December. Jenice and I covered the library schedule during the week, and Jonas worked his normal schedule on Fridays and Saturdays. However, Jonas has informed us that he is playing basketball this year. With practices on Friday and games on the weekends, he will not be able to work at the library. With graduating next semester, he is busy with band and school. He will be giving his letter of resignation soon. We will then begin to advertise the position, which is a 14-hour-a-week part-time Library Aide/Clerk with no benefits.

Projects – Progress and Public Impacts:

The state helped us complete and certify form 470 to request internet bids for the library for July 1, 2024 - June 30, 2025. We are also requesting greater speeds up and down.

The library is nicely decorated for the Christmas season . We have so many holiday books and movies in our collection . The Friends of the Library recently purchased new seasonal books for the library which are on display . They can now be checked out and will be available for the Holiday Books & Cookies event on Wednesday, December 20th from 3 to 4:30 pm (or later). We look forward to decorating and eating Christmas cookies, with live music from Teresa Duncan, along with a time of reading aloud some of the new children's picture books that were recently purchased and donated from the FOL . See the attached flyer.

Upcoming Calendar Items:

The library will be closed for Christmas day and the day after (December 25th & 26th). All the city employees want to thank the Mayor and the City Council for their very generous Admin Leave Gift for Christmas. I believe the city will have their annual Christmas celebration for staff & their families in January since many are traveling now.

Public Feedback:

During the annual Holiday Christmas Bazaar on December 2nd in the Elementary Gym, some of the Library Advisory Board members passed out a survey for the public. They desire feedback from the public regarding their interest in extending the library hours. Please see attached that survey. Feel free to add your comments and send them to the LAB as they compile the answers.

List of Attachments:

Library Stats report for November 20th - December 17th, 2023:

**Patron Visits: 470 Computer Use: 400 Wireless Use: 441*
Story Hour: 22 Museum Use: 21 Game Night: 11
AWE Station Use: 3 Volunteer Hours Logged: 6**

The next Library Advisory Board meeting is scheduled for February 20th, 2024.

Game night continues every other Friday night.

The library will be closed on Monday & Tuesday, December 25th & 26th for the Christmas holiday.

***A follow-up to last month's report: the equipment to accurately record the stats for the WiFi was reinstated after Thanksgiving; therefore, we are back to providing correct information for our WhoFi stats. It is remarkable how many people use the WiFi during and after library hours, all seven days a week.**



CELEBRATE THE HOLIDAY
SEASON WITH US

Holiday Books & Cookies

JOIN US AT THE PUBLIC LIBRARY FOR NEW
HOLIDAY BOOKS, COOKIE DECORATING
AND LIVE MUSIC FROM TERESA DUNCAN!

.....
December 20th, 3:00-4:30 p.m.
.....

DILLINGHAM PUBLIC LIBRARY



The **Dillingham Public Library** is interested in your input. To encourage more use of the facility, please share what types of items and events would bring you into the library. Circle **All** that interest you.

Books Magazines Audio Books Videos/CD Internet/computers

Events: (book talks, children’s story hour, etc.) Other: _____

Which days and hours would make it more convenient for you to visit the library?

Monday _____

Tuesday _____

Wednesday _____

Thursday _____

Friday _____

Saturday _____

Thank you for taking the time to give us input. We hope to make the public library more accessible.

Library Advisory Board



BRISTOL BAY BOY
IDITAROD

Alaska
OWL

Station 1

Station 4

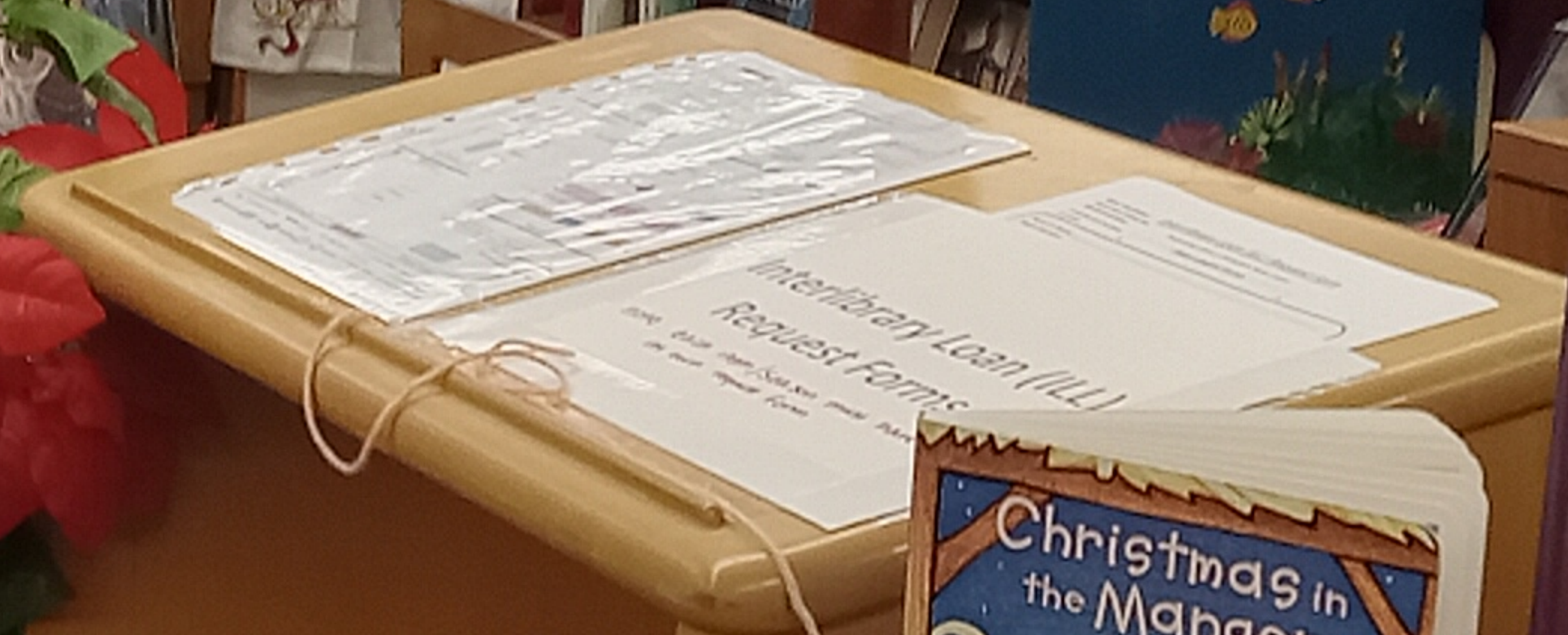
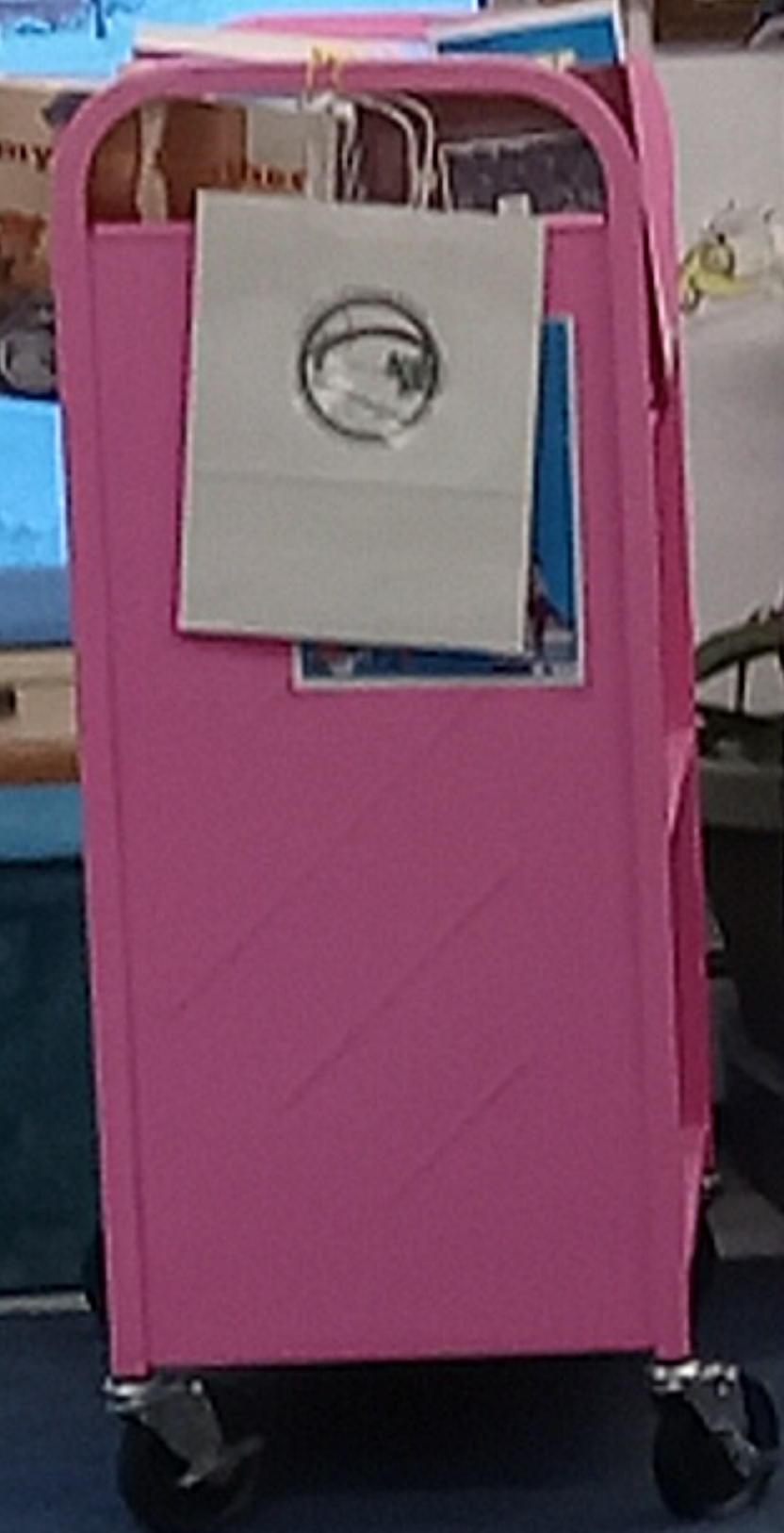
Station 5

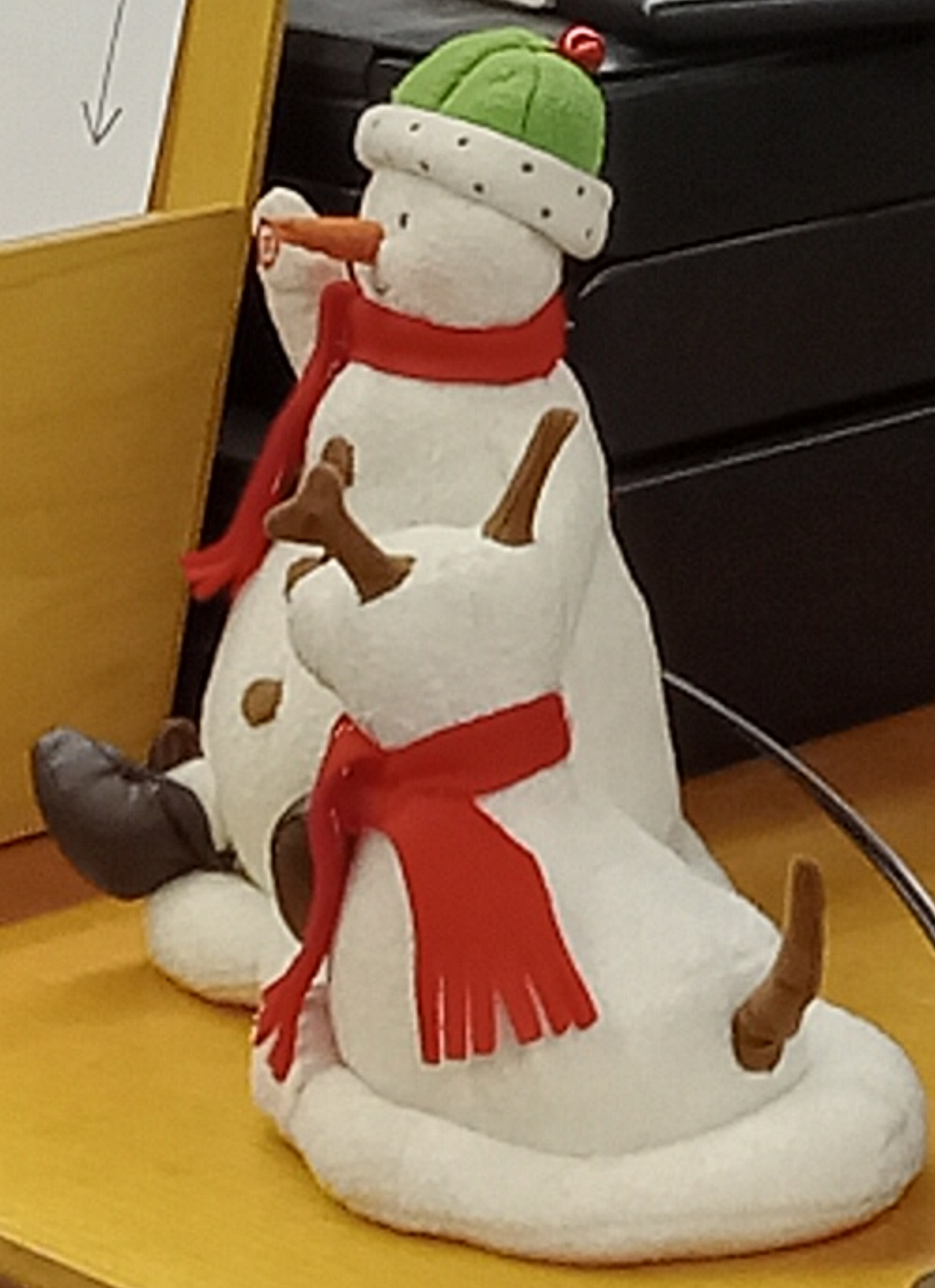
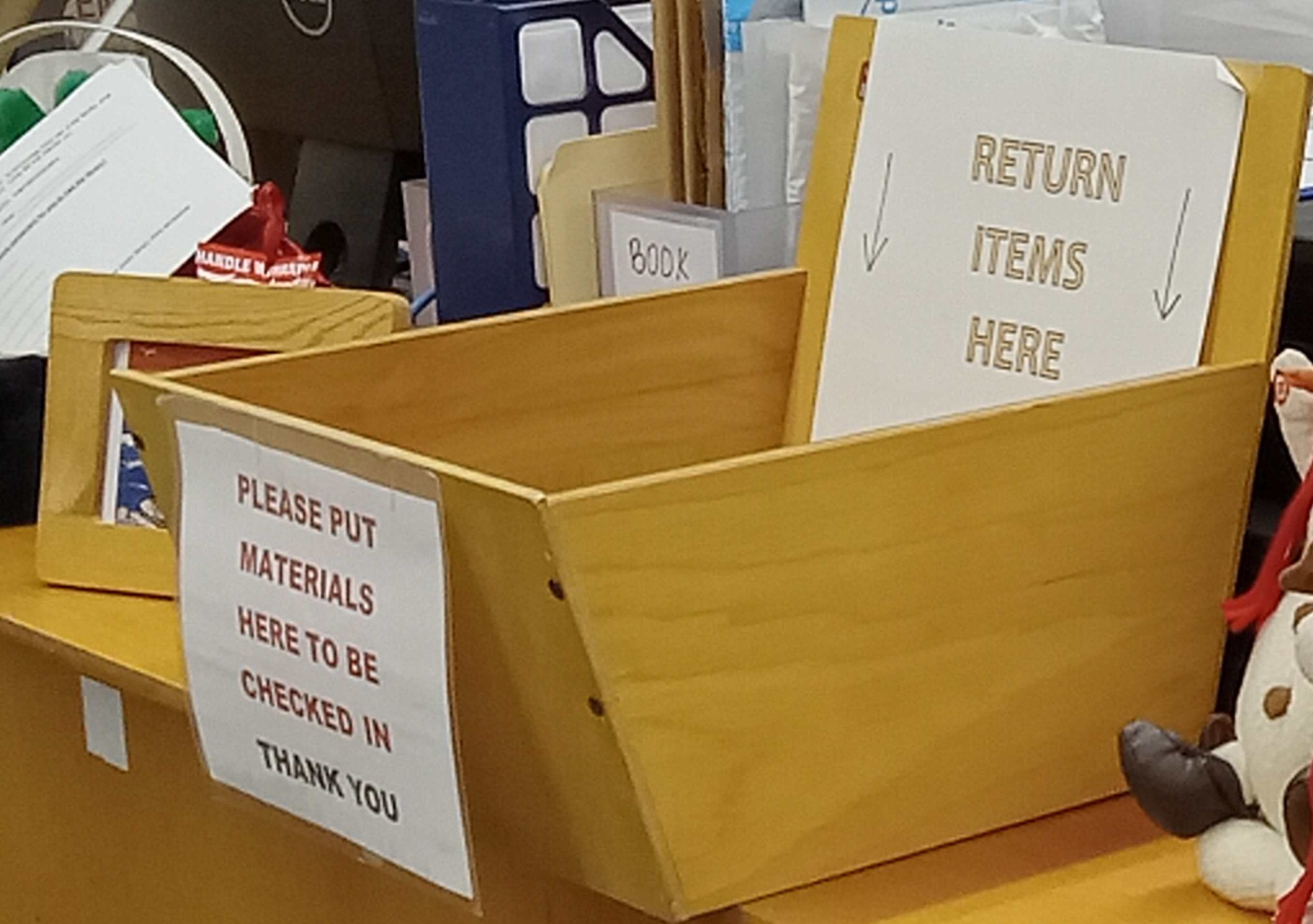
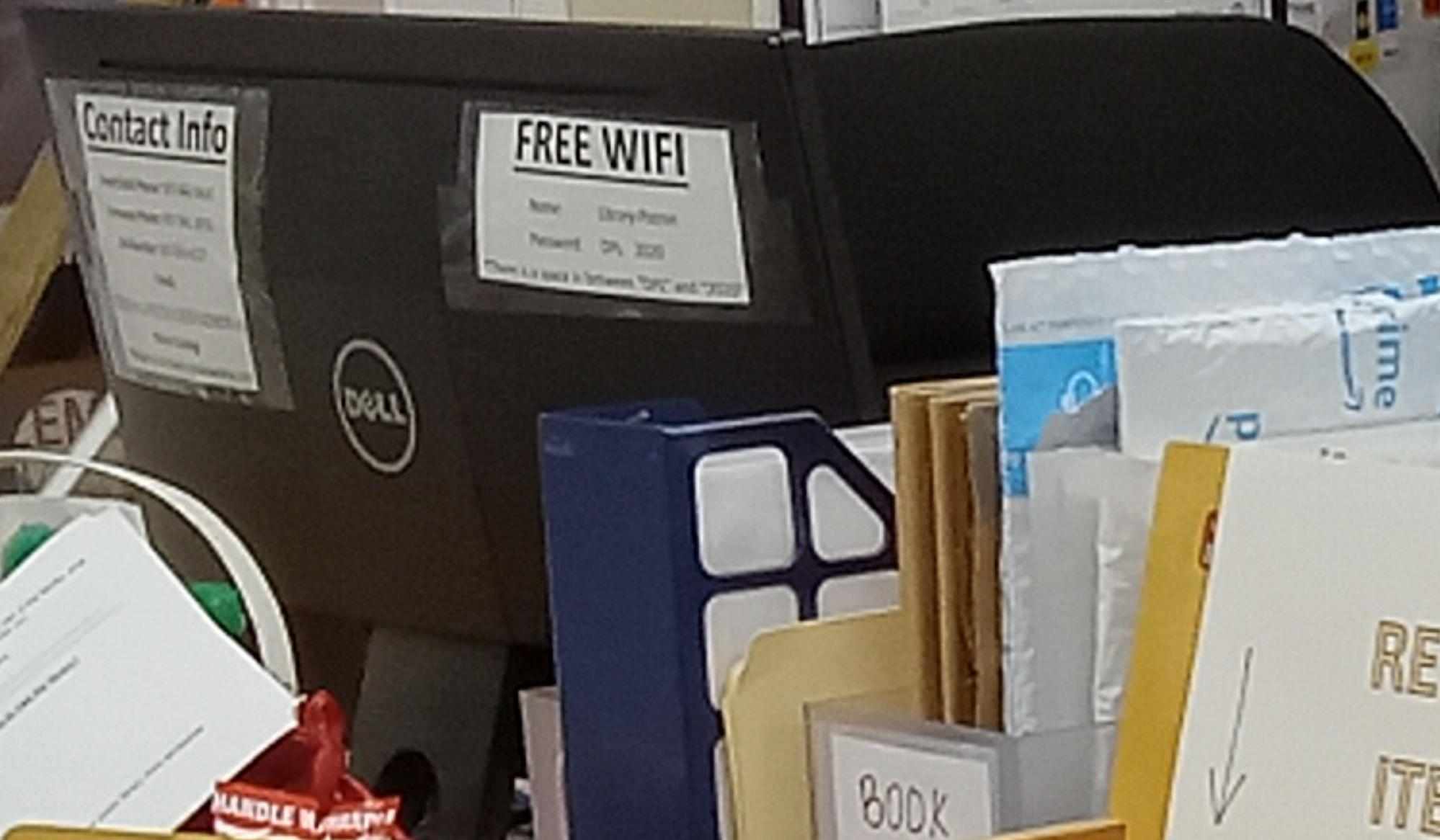
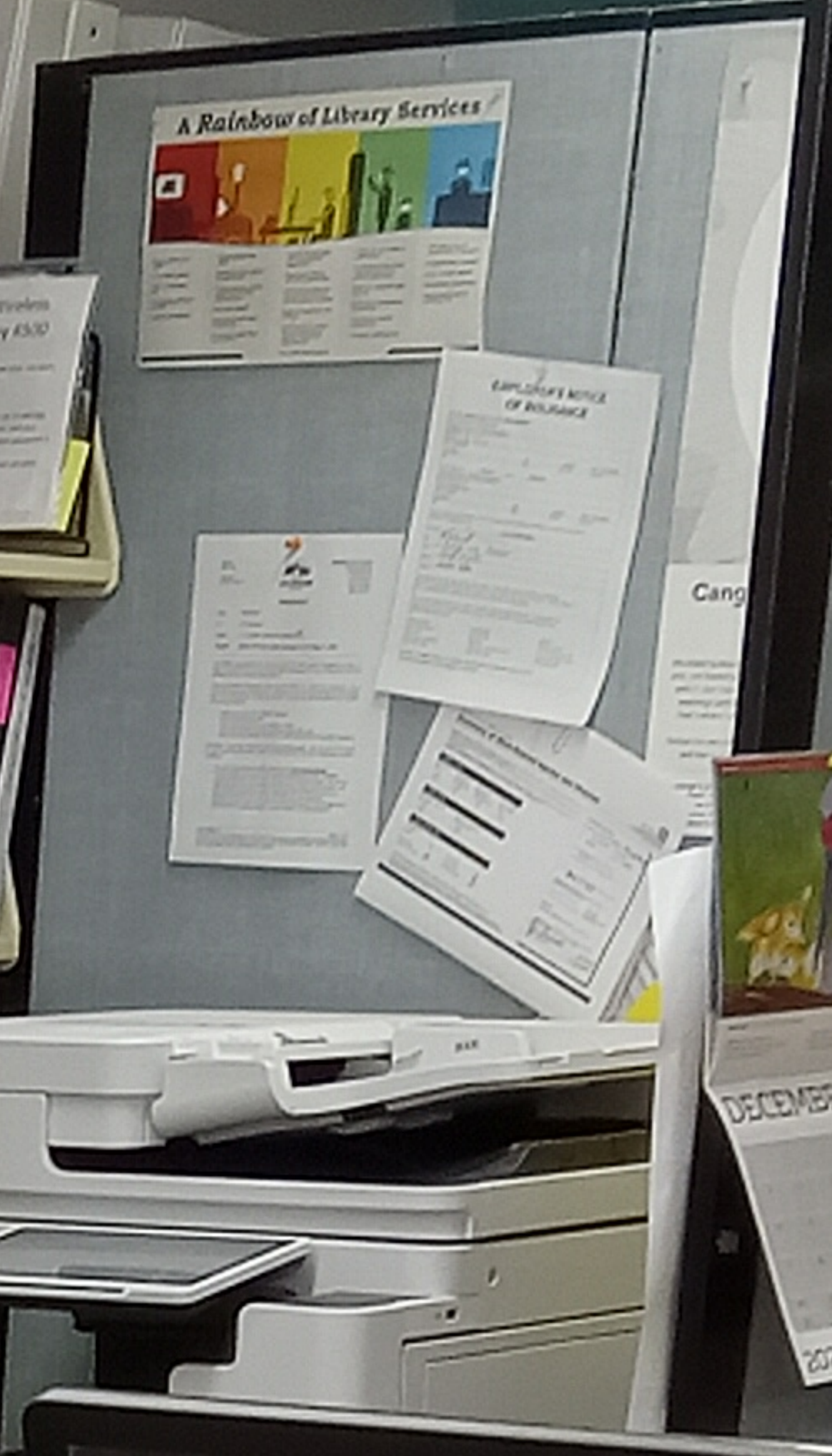
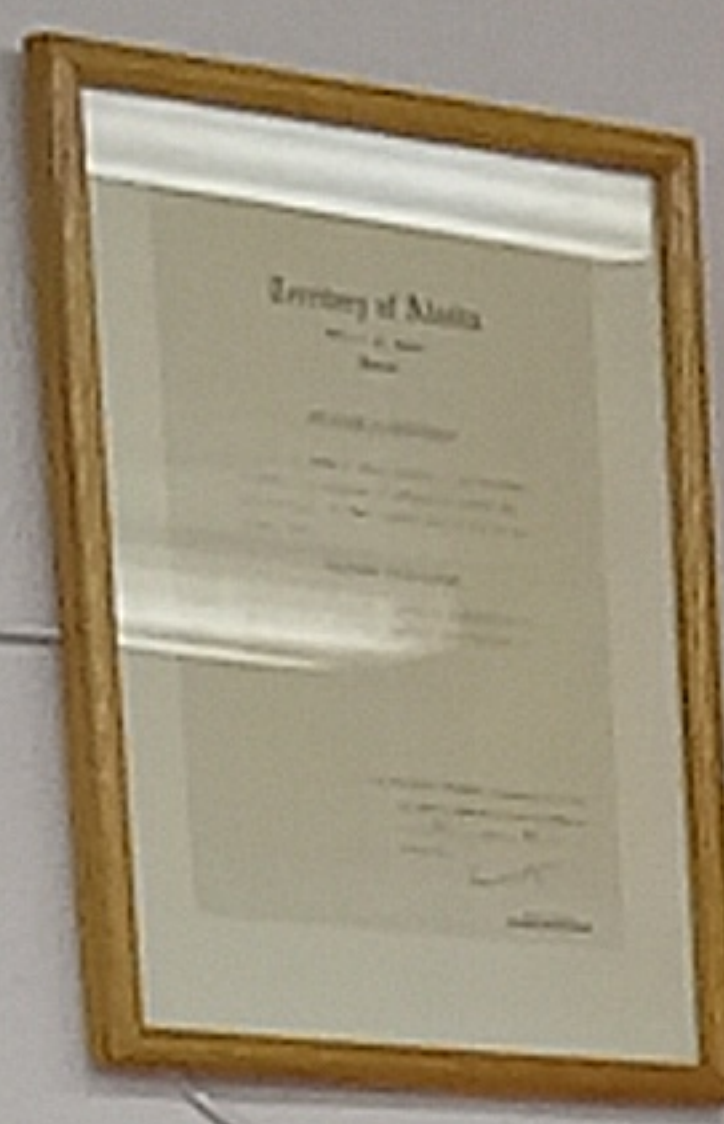
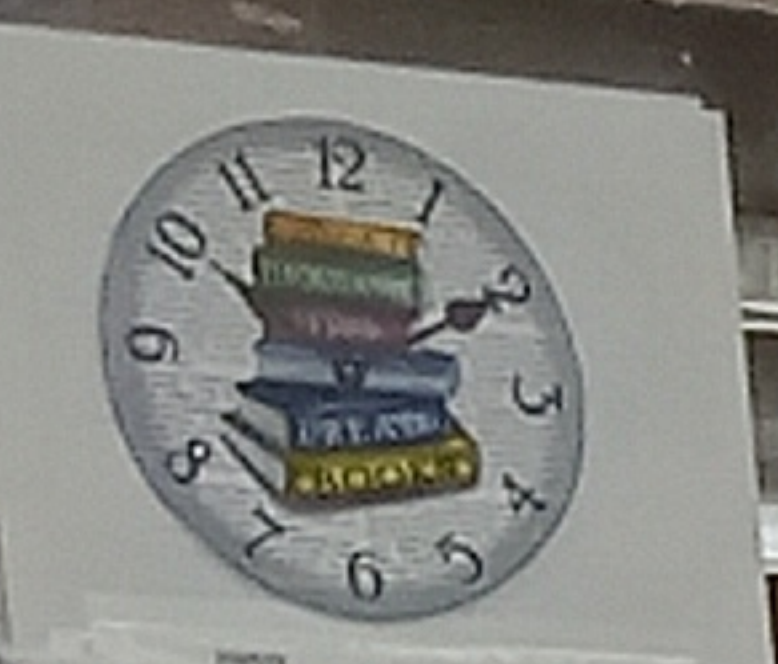
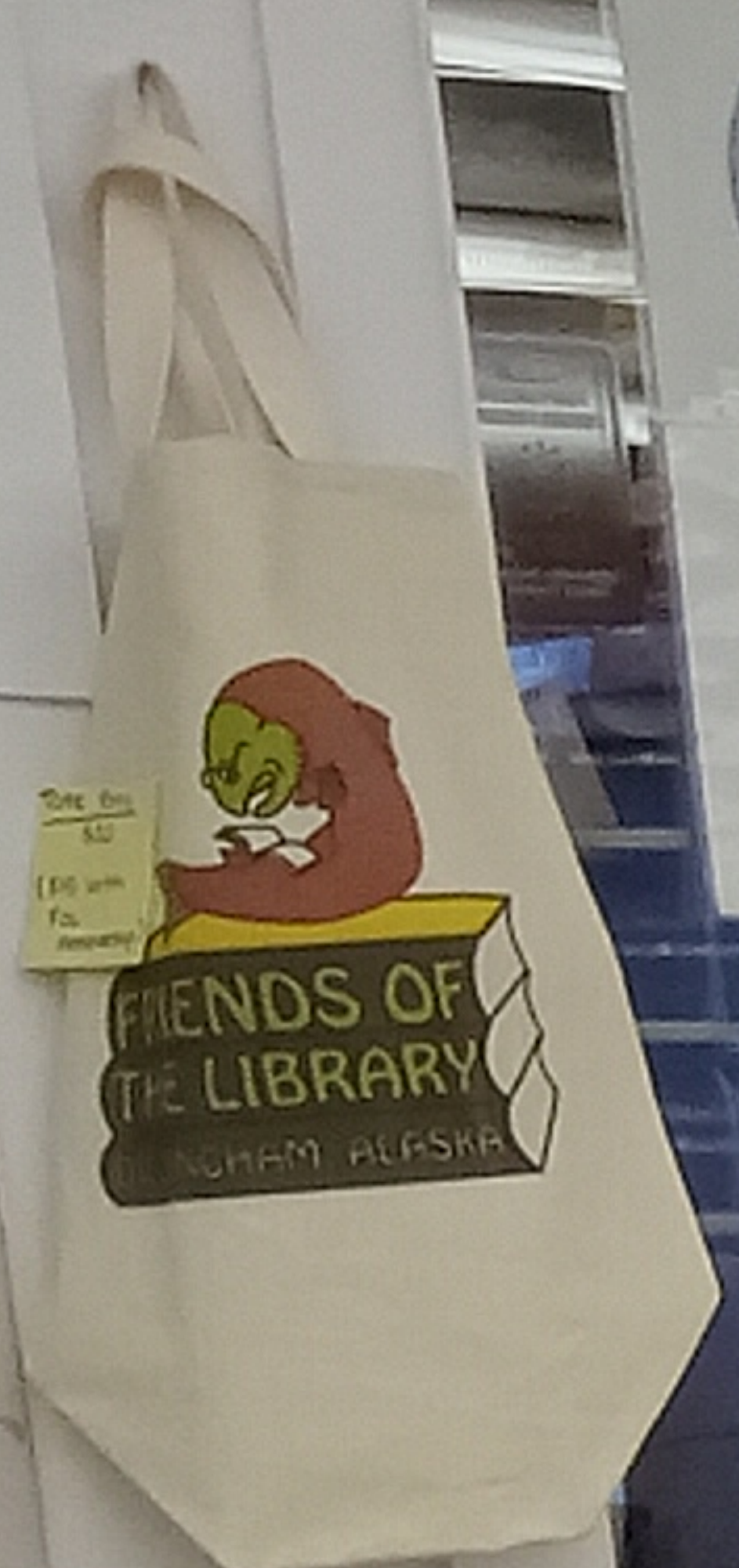
Welcome



WHAT'S NEW

Junior Picture Books Board Books Easy Readers







New
Merry Little Christmas
AN ORIGINAL LIVE-ACTING CHRISTMAS
THEATRICAL BY LUCY KIDDEY
WITH BRITISH FOXES
DVD

Mickey's Once Upon a Christmas
I had that
DVD

NEW YORK TIMES BESTSELLER
Skip the
Skipping Christmas
DVD

MEANING OF
CHRISTMAS
DVD

*THE CAT in the HAT
Knows a Lot About
CHRISTMAS!*
DVD

DASHER
CAN'T WAIT for CHRISTMAS

JOHN HUGHES
HOME ALONE
DVD

DREAMWORKS
MERRY MADAGASCAR
DVD

Don't
Let the
Pigeon

*How to Catch a
Snowman*

*HOW DOES SANTA
GO
DOWN
THE
CHIMNEY?*
by Mac
Barnett
illustrated
by Jon
Klassen

*ELVES
ARE THE
WORST!*
ALEX
LILLAN

*How to Catch a
Snowman*

Based on the True Story of a Little Owl Named Rockefeller
The Christmas Owl
ALEX K... GIDEON STERER
... KAULITZKI

*HOW TO BE
SANTA
CLAUS*

*HOW DOES SANTA
GO
DOWN
THE
CHIMNEY?*
by Mac
Barnett
illustrated
by Jon
Klassen



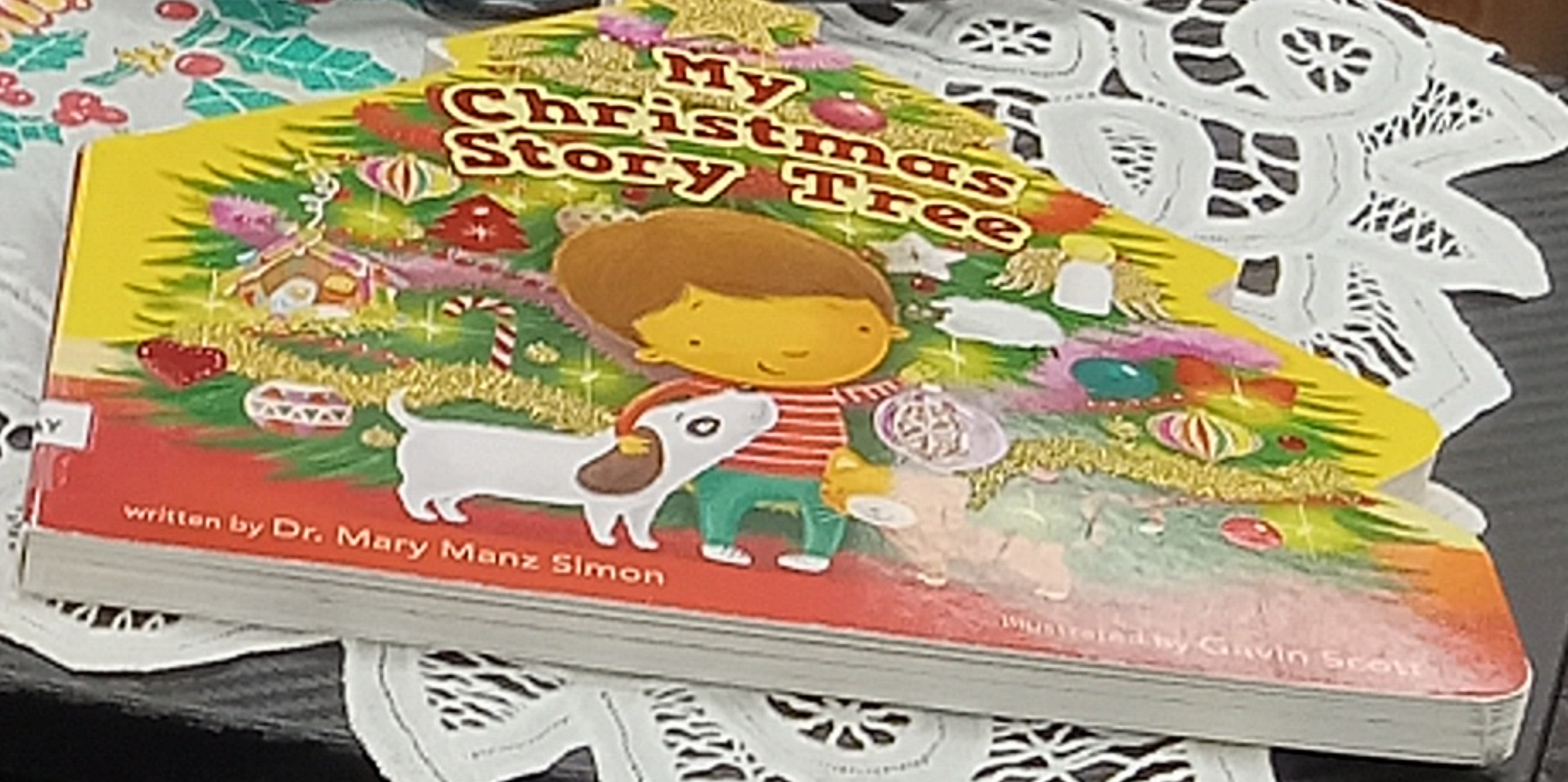
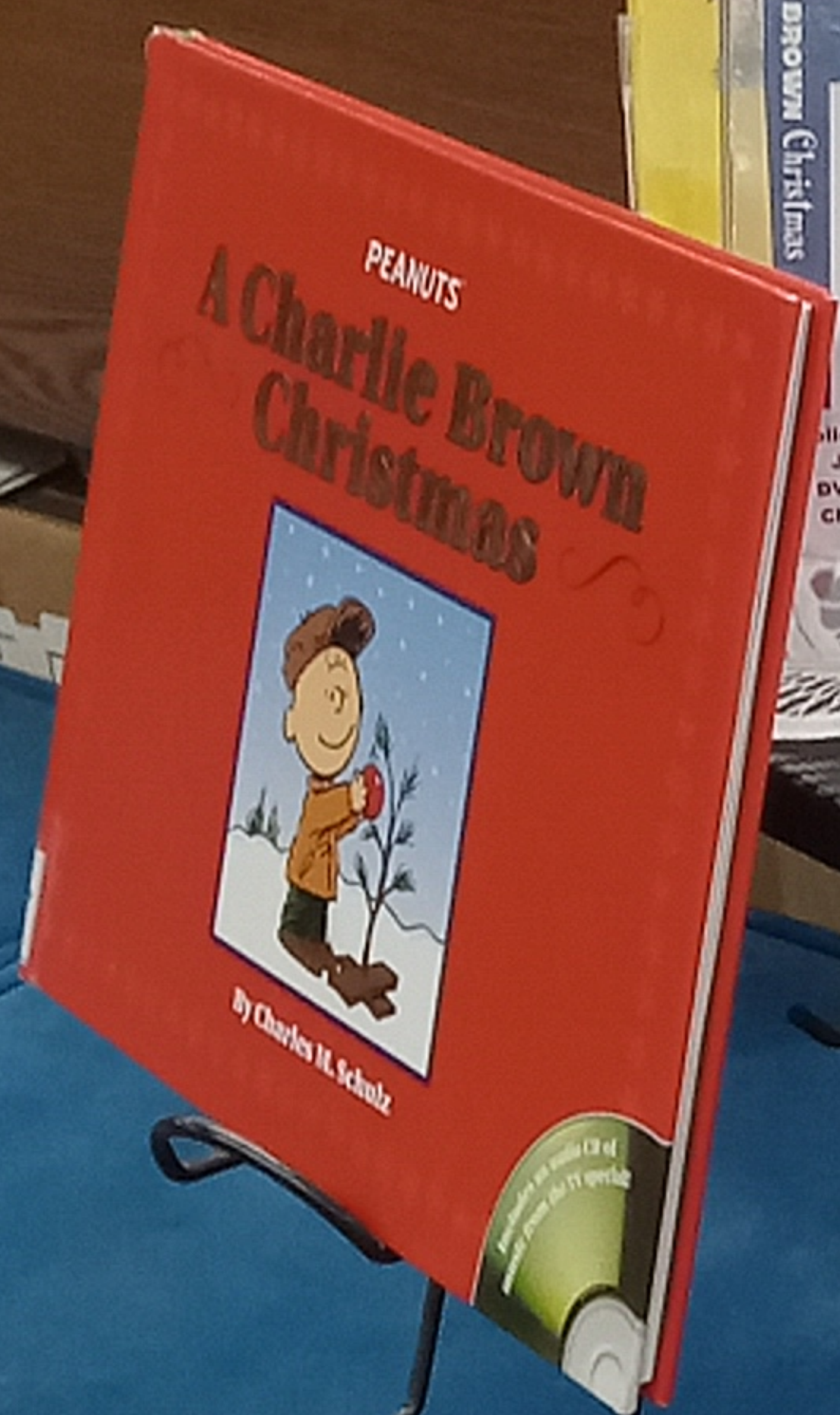
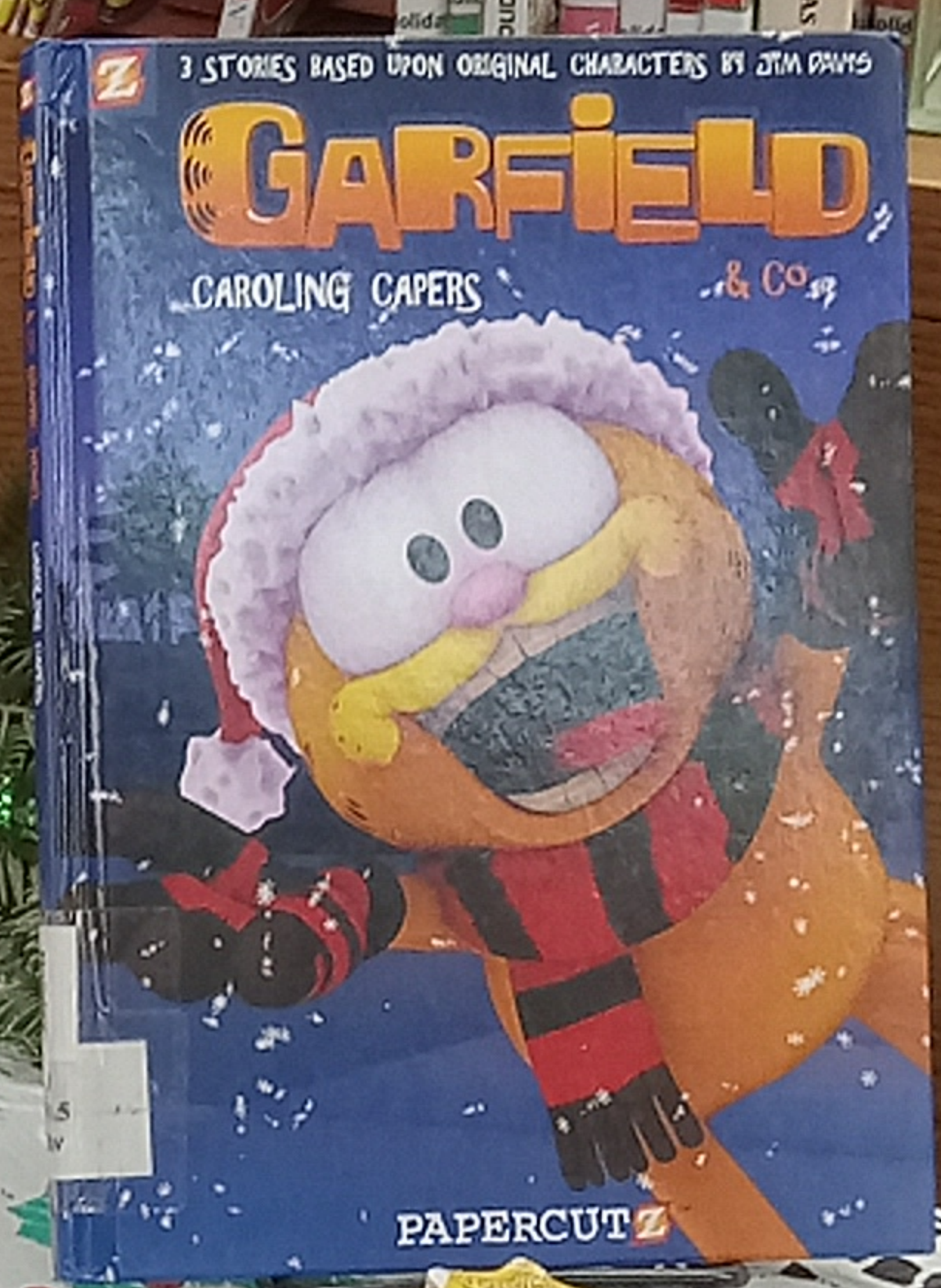
WARRIOR BOOKS
LONG RIFLE
FINDING THE OTHER TREE
JANNE SIMARD

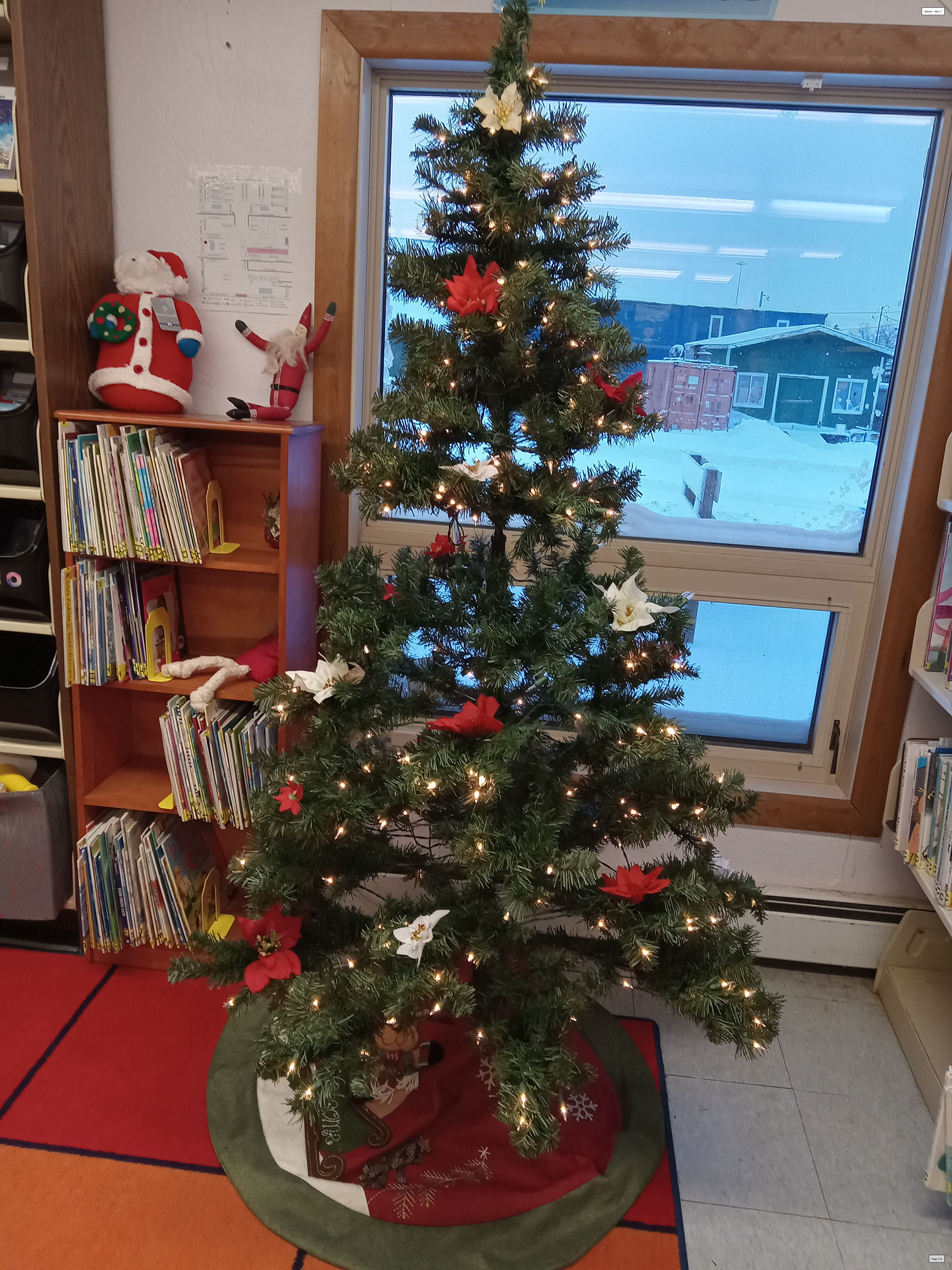
DINOSAUR KATE QUINN
DANIELLE STEEL
THE CASE

PARADISE SKY
JOEL LANSDALE

MICHAEL CONNELLY
THE LATE SHOW
Robert Parker's
REVELATION

LOST & FOUND





Mayor
Alice Ruby

City Manager
Kimberly Johnson



Dillingham City Co

Section . Item 7.

Bertram Luckhurst
Michael Bennett
Steven Carriere
Curt Armstrong
Kaleb Westfall

MEMORANDUM

Date: January 5, 2024
To: Kimberly Johnson, City Manager
From: Patty Buholm, Planning Director
Subject: December 2023 Monthly Report

Acknowledgements and Recognitions: Thanks to the Public Works Department for the continual hard work in keeping the streets clear and bike/walk paths clear.

Department Accomplishment and Opportunities: During City Manager Kimberly Johnson, I was appointed as Acting City Manager for most of the month of December. During this period, I worked closely with the other Department Managers/Supervisors, thank you for the opportunity. Currently enrolled in the High Performance Leadership on-line course that is on-line and expected to run through the middle of April 2024.

Projects – Progress and Public Impacts: I have been working on several projects that have not been completed by previous staff. I have been communicating with State of Alaska, Department of Transportation and Public Facilities with closing the Downtown Street Rehabilitation Project, this is still on going. The right-of-way plat has been recorded with the Department of Natural Resources, we are still waiting for the As-Builts, the Quit Claim Deed, and the Final Letter of Completion. The deadline for the hard deadline for project completion for this August 2024 so the above missing items may not be available until the deadline. I completed a full closure of a project that started in 2009-2012 with the grant closed on 12/31/2013. This project was to permanently reroute the sewer main in the downtown area, and funding was utilized from this for a \$15,000.00 bond payment through an restricted Native Allotment and was primarily handled through BBNA. After working with BBNA Land Management and the Original Surveyor for over a year, this has been completed and the project and funding is officially closed. The money that was received is restricted to be used for sewer issues only. I am continuing to work towards the previous goals of future funding for the CIP list of projects.

Working with other community Planning Departments and some land surveyors on improving some of the in-house process for Land Use Permits and the Permitting process for the City of Dillingham. Most of issues that I have encountered so far is the general misconception that no planning or permitting is needed within the City of Dillingham. I am attempting to work on additional Public Service Announcements or future workshops for community members.

Upcoming Calendar Items: I will be attending the FEMA NFIP course training February 27 – March 1, 2024, in Anchorage. I will be attending the ANCSA Workshop March 13-15 in Anchorage.

Public Feedback: The Planning Department is still receiving public feedback on the condition of the Landfill and how nice it is now. The Planning Department has received calls about the clear roads and bike paths which have been passed along to the Public Works Department.

List of Attachments: MOA Final 10.31.2014, Sewer Easement Plat

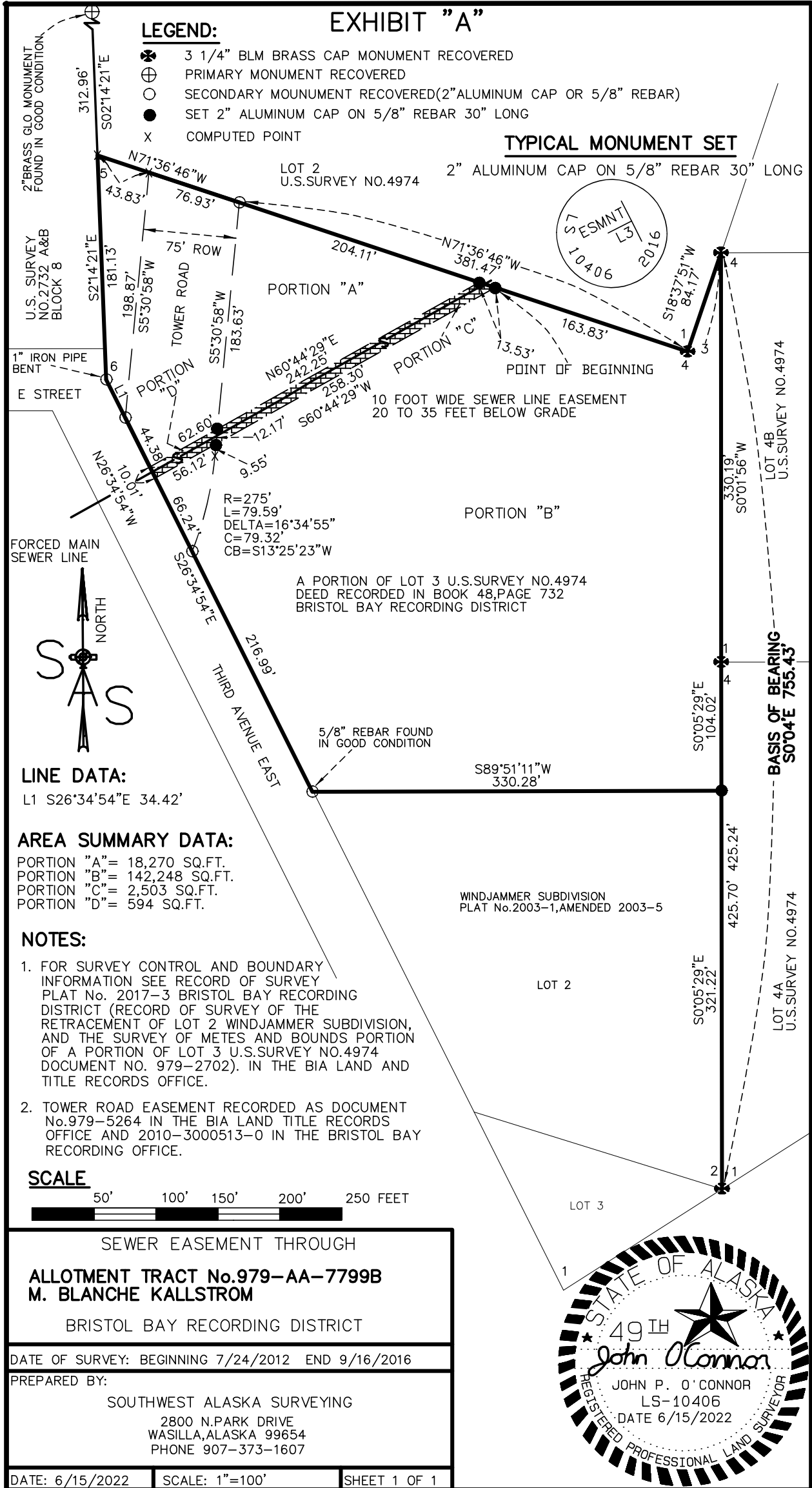
EXHIBIT "A"

LEGEND:

- ⊗ 3 1/4" BLM BRASS CAP MONUMENT RECOVERED
- ⊕ PRIMARY MONUMENT RECOVERED
- SECONDARY MOUNUMENT RECOVERED(2"ALUMINUM CAP OR 5/8" REBAR)
- SET 2" ALUMINUM CAP ON 5/8" REBAR 30" LONG
- X COMPUTED POINT

TYPICAL MONUMENT SET

2" ALUMINUM CAP ON 5/8" REBAR 30" LONG



LINE DATA:

L1 S26°34'54"E 34.42'

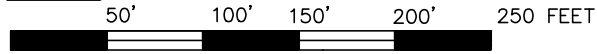
AREA SUMMARY DATA:

PORTION "A" = 18,270 SQ.FT.
 PORTION "B" = 142,248 SQ.FT.
 PORTION "C" = 2,503 SQ.FT.
 PORTION "D" = 594 SQ.FT.

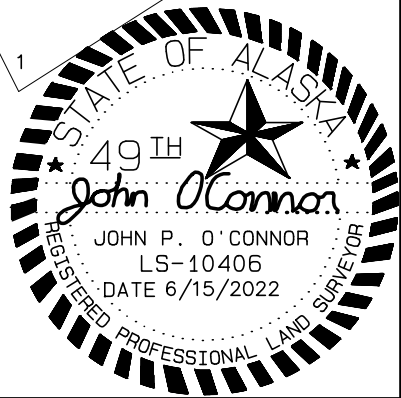
NOTES:

- FOR SURVEY CONTROL AND BOUNDARY INFORMATION SEE RECORD OF SURVEY PLAT No. 2017-3 BRISTOL BAY RECORDING DISTRICT (RECORD OF SURVEY OF THE RETRACEMENT OF LOT 2 WINDJAMMER SUBDIVISION, AND THE SURVEY OF METES AND BOUNDS PORTION OF A PORTION OF LOT 3 U.S.SURVEY NO.4974 DOCUMENT NO. 979-2702). IN THE BIA LAND AND TITLE RECORDS OFFICE.
- TOWER ROAD EASEMENT RECORDED AS DOCUMENT No.979-5264 IN THE BIA LAND TITLE RECORDS OFFICE AND 2010-3000513-0 IN THE BRISTOL BAY RECORDING OFFICE.

SCALE



SEWER EASEMENT THROUGH	
ALLOTMENT TRACT No.979-AA-7799B	
M. BLANCHE KALLSTROM	
BRISTOL BAY RECORDING DISTRICT	
DATE OF SURVEY: BEGINNING 7/24/2012 END 9/16/2016	
PREPARED BY:	
SOUTHWEST ALASKA SURVEYING	
2800 N.PARK DRIVE WASILLA,ALASKA 99654 PHONE 907-373-1607	
DATE: 6/15/2022	SCALE: 1"=100'
SHEET 1 OF 1	



MEMORANDUM OF AGREEMENT

Between the State of Alaska
Department of Transportation and Public Facilities
and the City of Dillingham
Regarding the Improvement and Transfer of
Main Street, 2nd Avenue, and D Street as part of the
Dillingham Downtown Streets Rehabilitation
Project No. 57180

The Parties to this Memorandum of Agreement (hereinafter Agreement) are the State of Alaska acting through its Department of Transportation and Public Facilities (hereinafter DOT&PF) and the City of Dillingham, a City established under the laws of Alaska (hereinafter CITY).

WHEREAS, Alaska Statute 19.20.060 authorizes DOT&PF and the CITY to enter into agreements for establishing, maintaining, and regulating use of public right of way within their respective jurisdictions; and

WHEREAS, the CITY requests DOT&PF to plan, design, and construct the Dillingham Downtown Streets Rehabilitation Project, identified as Project No. 57180 (hereinafter Project), located within the boundaries of the City of Dillingham; and

WHEREAS, DOT&PF agrees to fund and construct the Project and will provide all labor, materials, and equipment necessary to construct the Project in accordance with the provisions contained within the Project documents; and

WHEREAS, the CITY owns portions of Main Street, 2nd Avenue, and D Street that are covered by the Project; and

WHEREAS, DOT&PF desires to transfer the additional right of way to be acquired for Main Street, 2nd Avenue, and D Street as part of the Project and future maintenance of the improvements associated with those facilities to the CITY; and

WHEREAS, the CITY agrees to accept, by Commissioner's Quitclaim Deed, all of the additional right of way associated with and acquired for Main Street, 2nd Avenue, and D Street as part of the Project; and

WHEREAS, it has been determined that this work will serve the public interest and enhance the quality of life for the residents of, and visitors to, the City of Dillingham; and

WHEREAS, the Parties hereto wish to memorialize within this Agreement, their specific agreements related to the additional right of way acquired for Main Street, 2nd Avenue, D Street, and the improvements associated with those facilities as part of the Project.

IT IS THEREFORE AGREED by the Parties, in consideration of the mutual promises contained in this Agreement, as set forth below, regarding the planning, design, construction, maintenance, transfer of right of way, and operation of the Project.

1. PLANNING, DESIGN, AND CONSTRUCTION

- a. DOT&PF shall plan, design, and construct the Project as provided in this Agreement.
- b. DOT&PF's obligations pursuant to this Agreement are subject to the availability of adequate funding to complete the Project. If at any time DOT&PF determines, in its sole discretion, that adequate funding is not available, DOT&PF may terminate the Project and this Agreement, without liability to the CITY.
- c. DOT&PF shall be responsible for permitting all utility relocations necessary for the Project.
- d. The CITY will provide a local match in the form of right of way (CITY Resolution No. 01-47), which includes Lot 16 and 18 of Block 19.

2. SCOPE OF WORK

The scope of the improvements to Main Street, 2nd Avenue, and D Street being implemented under this Agreement shall be depicted within the drawings for the Project. Generically, the improvements include, but are not limited to asphalt pavement, pathways, sidewalks, crosswalks, signs, roadway striping, and storm drain.

3. ADDITIONAL WORK

Costs associated with additional work shall be the responsibility of the CITY. The project does not include pedestrian amenities beyond basic sidewalks, pathways, and a maximum of two raised crosswalks. A new storm drain system and utilities relocated due to the realignment and/or reconstruction of the roadways are the responsibility of DOT&PF. Additional work requests from the CITY shall be funded by the CITY.

4. MAINTENANCE AND OPERATIONS

- a. DOT&PF will acquire right of way as necessary for execution of the Project, which is designated for transfer to the CITY upon Project Completion. The anticipated limits of the right of way designated for transfer is indicated on the Preliminary Plat, attached hereto, approved by the CITY (Resolution No. 2014-03 Corrected). A Final Plat will be recorded after all right of way acquisition is complete. The CITY agrees to maintain and operate the Project area, as described herein, and consistent with 23 CFR § 1.27 and DOT&PF's Alaska Highway Maintenance and Operations Manual, commencing upon final inspection and final acceptance by the CITY; and
- b. The CITY agrees to assume maintenance responsibilities for Main Street, 2nd Avenue, and D Street and other local roadways affected by the Project, including storm drain, roadway striping, signs, and winter maintenance; and
- c. The CITY agrees to assume maintenance responsibilities for the asphalt pavement, pathways, sidewalks, crosswalks, signs, roadway striping, and storm drain, associated with the Main Street, 2nd Avenue, and D Street right of way. The CITY may enter into contracts with third parties to accomplish these responsibilities, including temporary, seasonal, or permanent alterations or improvements, at the discretion of the CITY.

- d. The CITY shall perform its activities under this Agreement at its sole cost and expense and without reimbursement from DOT&PF. The CITY's maintenance activities include, but are not limited to:
- 1) Planning, scheduling, administration, and logistics of maintenance activities;
 - 2) Traffic control and safety;
 - 3) Preservation of drainage in an as-built condition, including maintenance of all culverts, ditches, storm drains, gutters, dry wells, retention basins and under-drains;
 - 4) Embankment protection, including erosion control, to as-built conditions;
 - 5) Roadside management;
 - 6) Snow and ice removal;
 - 7) Snow and ice control, including all plowing, sanding, culvert and storm drain thawing, snow hauling, winging, opening of shoulders, ice scraping, drift control, snow slide removal, and associated tasks as may be required for the safe and timely passage of the public;
 - 8) Maintaining signs and delineators in an as-built condition and their replacement, including posts and foundations, when damaged, unreadable, or worn out;
 - 9) Highway marking and repainting, as required, maintaining performance of their intended function;
 - 10) Removal of debris, rubbish, and dead animals;
 - 11) Signing of seasonal weight restrictions as may be required by local conditions;
 - 12) Pothole repair using asphalt products on an as-needed basis;
 - 13) Annual crack sealing;
 - 14) Repairs of minor rutting, waves, sags, humps, corrugations, raveling, alligator cracks, pitting, and bleeding on an as-needed basis.

5. TITLE TRANSFER

Upon Project Completion, DOT&PF shall execute and the CITY shall accept the Commissioner's Quitclaim Deed that conveys all of DOT&PF's right, title, and interest in the properties designated for ownership by the CITY.

6. DISPUTE RESOLUTION

- a. If a dispute arises under this Agreement between the CITY and DOT&PF, and the Parties cannot resolve the matter between them within 45 days after the aggrieved Party gives notice to the other Party, the aggrieved Party may request that the matter be resolved by arbitration.
- b. The party requesting arbitration shall ask for a list of arbitrators from the American Arbitration Association ("AAA") but shall not ask AAA to administer the arbitration. Upon receipt of the list the parties shall proceed to select an arbitrator using the alternate strike method with the party making the first strike determined by a coin toss. The party that wins the coin toss has the option of making the first strike. The arbitrator shall hear the matter under such rules and procedures as the arbitrator deems necessary to conduct the proceedings.
- c. Each Party shall pay one-half of the expenses of the arbitrator. The party against whom a decision is rendered shall pay all expenses incurred in the conduct of any hearing on the dispute.
- d. This agreement to arbitrate and any other agreement or consent to arbitrate entered into in accordance with this paragraph will be specifically enforceable under prevailing law of any court having jurisdiction.

- e. The award rendered by the arbitrator shall be in writing, and shall include: (a) a precise breakdown of the award; and (b) a written explanation of the award specifically citing the Agreement provisions deemed applicable and relied on in making the award.
- f. The award rendered by the arbitrator will be consistent with the Agreement of the parties and final, and judgment may be entered upon it in any court having jurisdiction thereof, and will not be subject to appeal or modification.
- g. Except when the provisions of this Paragraph (6) provide otherwise, any arbitration under this Paragraph is subject to Alaska Statute 09.43.010-09.43.180, the Uniform Arbitration Act.

7. INDEMNIFICATION

To the maximum extent allowed by law, the CITY shall indemnify, defend, and hold the DOT&PF, its officers, employees, and agents (collectively the “Indemnified Parties”) harmless from all liability, claims, causes of action, and costs (including attorney’s fees) arising out of this Agreement or relating to the obligations assigned or work performed under this Agreement, including, but not limited to, liability, claims, and causes of action alleging or arising out of a negligent act or omission by one of the Indemnified Parties.

Notwithstanding the forgoing, the CITY shall have no obligation to indemnify, defend, or hold the Indemnified Parties harmless from:

- (a) claims for personal injury, death, or property damage arising from incidents occurring prior to Substantial Completion;
- (b) claims for personal injury, death, or property damage alleging a negligent act or omission by one of the Indemnified Parties and arising from incidents occurring within three years from the date of Substantial Completion; or
- (c) claims arising from or asserted under Alaska Statute 46.03.822.

As used in this Section, “Substantial Completion” means the time at which the Project (1) can be safely and effectively used by the public without further delays, disruption, or other impediments, and (2) pavement structure, shoulder, drainage, sidewalk, permanent signing and marking, guardrail and other traffic barrier, safety appurtenances, utilities, lighting and all bridge deck and parapet work is complete.

8. AMENDMENT OF AGREEMENT

This Agreement may only be modified or amended by written agreement with both Parties signing through their authorized representatives.

9. THE WHOLE AGREEMENT

This Agreement constitutes the entire agreement between the parties. It supersedes previous agreements; there are no other understandings or agreements between the Parties, either oral or memorialized in writing regarding the matters addressed in this Agreement.

10. OBLIGATIONS

All of the CITY's obligations, as specified in Sections 4 and 7; are subject to lawful appropriations for the specific purpose of carrying out the CITY's obligations.

ACCEPTANCE BY PARTIES

CITY OF DILLINGHAM

By: Carola Shady, Acting
Rose Loera, City Manager

12/5/14
Date

ACKNOWLEDGEMENT

STATE OF ALASKA)
) ss
THIRD JUDICIAL DISTRICT)

On this 5 day of December, 2014, before me, the undersigned, a Notary Public in and for the State of Alaska, personally appeared Rose Loera, City Manager of the City of Dillingham, known to me to be the identical persons who executed the foregoing instrument and who acknowledged to me that they signed the same freely and voluntarily, with full knowledge of its contents, for the uses and purposes therein mentioned.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year above written.

[NOTARY SEAL]

STEPHANIE NELSON
Notary Public, State of Alaska
Commission # 111121007
My Commission Expires
November 25, 2015

Stephanie Nelson
Notary Public in and for the State of Alaska
My Commission Expires: 11/25/2015

STATE OF ALASKA, DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES

By: *[Signature]*
Robert A. Campbell, P.E., Central Region Director

10-31-14
Date

ACKNOWLEDGEMENT

STATE OF ALASKA)
) ss
THIRD JUDICIAL DISTRICT)

On this 31st day of October, 2014, before me, the undersigned, a Notary Public in and for the State of Alaska, personally appeared Robert Campbell, Central Region Director of the Alaska Department of Transportation and Public Facilities, known to me to be the identical persons who executed the foregoing instrument and who acknowledged to me that they signed the same freely and voluntarily, with full knowledge of its contents, for the uses and purposes therein mentioned.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year above written.

[NOTARY SEAL]



Roxann Dowd
Notary Public in and for the State of Alaska
My Commission Expires: End of Office



MEMORANDUM

DATE: 11/28/23
TO: City Manager and City Clerk
FROM: 11/28/23 to 12/31/23
SUBJECT: Police Department Report

STAFF REPORT

The Dillingham Police Department:

With winter Here, the police department is needing to replace the 2 old snow machines which were sold at the Mayors sale with 2 newer snow machines. The City of Dillingham has properties which can only be accessed by off road vehicles such as snow machines and ATVs. The snow machines will help the police department reach places which patrol vehicles are not able to go.

The Police Department is in need of more patrol vehicles as soon as possible. Our old patrol vehicles are showing signs that it is time to replace them. We also do not have any spare police vehicles if any of the current vehicles break down.

Patrol Department:

Currently has 9 officers which includes:

-6 resident officers, Acting Chief Craig Maines, Officer Aquila Kapotak, Officer Dillyn Rodriguez, Officer David Tanner, Officer James Chillemi, and Animal Officer Cody Hertzberg.

-3 rotating officers which include, Officer Douglas Johnson, Officer Tracy O'Malley and Officer George Head.

Between 11/29/23 to 12/31/23 the Police Department have received 241 calls for service which included animal calls, medical calls, Traffic calls, Disturbances, Security Checks, Welfare Checks, and Criminal Investigations.

-9 individuals placed in T-47 custody

-11 individuals arrested for criminal investigations.

-17 criminal investigations

-80 Citations (Criminal/Traffic)

Corrections Dept.:

Staffing is short at this time there are currently 4 officers, which includes the Corrections Supervisor

-The Jail has been closed since August due to lack of staffing.

From 11/21/23 thru 12/27/23 there were:

21 inmates held in the Dillingham Jail Facility.

5 individuals under the Alaska Statutes T-47 protective custody.

Total Number of Man-Days Served: 106

Projects:

- Glass has been ordered for the cell windows that need fixed. Will be repaired when the materials arrive.
- Non secure bolts will be replaced with secure bolts when available. Bolts have been ordered.
- Toilet for cell #6 has been repaired and will be reinstalled soon.
- Lighting in dayroom #1 and cell 3 will be fixed asap
- Cell door #3 has been repaired.
- Visitation door will be replaced or repaired asap
- Cell #6 toilet parts have been ordered and will be repaired when parts are received
- New keys for doors need to be made.
- Sink in cell #1 has been repaired
- Fuel pump for the boiler has been replaced both are working well.

Facility Needs:

Cell #5 door and frame will be replaced soon but is currently usable.

Dispatch Dept.:

Currently has 5 Dispatchers, which includes the Supervisor.

-Chelsea Wassily, continues part-time to provide work coverage when needed/available.

For the month of December we had 208 calls for service. Of those there were:

- | | |
|----------------------------|----------------------------|
| 3% Animal Calls (7) | 2% Fire Calls (4) |
| 6.25% Medical Assists (13) | 3% Assault (7) |
| 36% Traffic Stops (75) | 2% Burn Permits (6) |
| 11% Disturbances (23) | 11.5% Security Checks (24) |
| 9.5% Suspicious Cir. (20) | 10.5% Welfare Checks (22) |

Animal Control:

On 12/19/23 the Dillingham Police Department hired Cody Hertzberg as the new Dillingham Animal Police Officer.

DMV:

For the period of November 25, 2023 to December 28, 2023
Division of Motor Vehicle

- 05 – Commercial D/L
- 37 – Driver License
- 16 – Identification Cards
- 03 – HC Permits (No Fee)
- 01 – Miscellaneous Fees
- 32 – Vehicle Registration
- 27 – Title / Lien
- 01 – Boat Registration
- 08 – Road Test

Customer Assist:

- 00 – License Services
- 13 – AK Written Test

EOR

Acting Chief Craig Maines

c. Standing Committee Reports



FINANCE AND BUDGET COMMITTEE

Monday, October 23, 2023 at 5:30 PM

CALL TO ORDER

The Finance and Budget Committee met on Monday, October 23, 2023, in the City Council Chambers, Dillingham, AK, and via Zoom video conference call. Curt Armstrong called the meeting to order at 5:30 p.m.

ROLL CALL

Committee members present and establishing a quorum (a quorum being four):

Curt Armstrong	Alice Ruby
Anita Fuller	Kimberly Johnson

Committee members excused:
Aksel Buholm

APPROVAL OF MINUTES

1. None

APPROVAL OF AGENDA

MOTION: Kimberly Johnson moved, and Anita Fuller seconded the motion to approve the agenda

VOTING: the motion passed by unanimous consent.

STAFF REPORTS

2. Finance & Budget Staff Report

- Update on FY22 & FY23 Audit.
- Update on staff hires and training.
 - Account Tech II went to AML tax training.
 - Finance Director attended RUBA training.
- AML sales tax is updating their taxability guidance to read that if a federally recognized tribe is selling a product to generate revenue sales tax would be assessed on the product and seeking member support. Alice Ruby agreed that this is currently reflected in the Dillingham Municipal Code and would not be anything the City would be opposed to.
- NTS and NSIP FY23 grant reporting is completed and approved by the granting agency.
- Insurance broker has already provided a notice that Heritage Select is going away. Notice is being made that we are going look at other insurance plans.
- LMJ contract has been renewed for another year.

3. August 2023 Revenue and Expense Report

- Review of layout of report on how to read it and what each section is reporting on.
- 16% of the budget is expected to date.
- Revenues are exceeding expenditures.

UNFINISHED BUSINESS

3. Fish Tax

- Kimberly Johnson provided that ADF&G provided the season summary. Dock supervisor provided that 444 containers of fish went over the dock. Conversation with Peter Pan is still planned.
- Alice Ruby added that conversation with Peter Pan but not finished with OBI. Numbers need to be received from Travis.

NEW BUSINESS

5. No New Business

PUBLIC/COMMITTEE COMMENT(S)

ADJOURNMENT



Curt Armstrong F&B Committee Chair

[SEAL]

ATTEST:

Daniel E. Decker Sr, City Clerk

Approval Date: _____

PUBLIC HEARINGS

CITIZEN'S COMMENTS

ORDINANCES AND RESOLUTIONS

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2024-01**A RESOLUTION OF THE DILLINGHAM CITY COUNCIL ADOPTING AN ALTERNATIVE ALLOCATION METHOD FOR THE FY24 SHARED FISHERIES BUSINESS TAX PROGRAM AND CERTIFYING THAT THIS ALLOCATION METHOD FAIRLY REPRESENTS THE DISTRIBUTION OF SIGNIFICANT EFFECTS OF FISHERIES BUSINESS ACTIVITY IN FMA 5: BRISTOL BAY AREA**

WHEREAS, AS 29.60.450 requires that for a municipality to participate in the FY24 Shared Fisheries Business Tax Program, the municipality must demonstrate to the Department of Commerce, Community, and Economic Development that the municipality suffered significant effects during calendar year 2022 from fisheries business activities; and

WHEREAS, 3 AAC 134.060 provides for the allocation of available program funding to eligible municipalities located within fisheries management areas specified by the Department of Commerce, Community, and Economic Development; and

WHEREAS, 3 AAC 134.070 provides for the use, at the discretion of the Department of Commerce, Community, and Economic Development, of alternative allocation methods which may be used within fisheries management areas if all eligible municipalities within the area agree to use the method, and the method incorporates some measure of the relative significant effect of fisheries business activity on the respective municipalities in the area; and

WHEREAS, The Dillingham City Council proposes to use an alternative allocation method for allocation of the FY24 funding available within the FMA 5: Bristol Bay Area in agreement with all other municipalities in this area participating in the FY24 Shared Fisheries Business Tax Program.

NOW, THEREFORE, BE IT RESOLVED that the Dillingham City Council certifies that the following alternative allocation method fairly represents the distribution of significant effects during 2022 fisheries business activity in FMA 5: Bristol Bay Area:

- All municipalities share equally 40% of all allocation; all share remaining 60% on a per capita basis
- Lake & Peninsula Borough population is reduced by the population of the Cities of Newhalen, Nondalton, Pilot Point & Egegik

PASSED and ADOPTED by a duly constituted quorum of the Dillingham City Council on January 11, 2024.

Alice Ruby, Mayor

ATTEST:

[SEAL]

Daniel E. Decker Sr., City Clerk

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2024-02

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL ENTERING INTO A PROFESSIONAL SERVICES AGREEMENT WITH CASHVEST FOR THE PURPOSE OF LIQUIDITY AND TREASURY ANALYSES:

WHEREAS the City of Dillingham recognizes the importance of maintaining sound financial practices and optimizing treasury management; and

WHEREAS CashVest is a reputable provider of professional services specializing in liquidity and treasury analyses; and

NOW, THEREFORE, BE IT RESOLVED by the Dillingham City Council that:

Section 1: Authorization to Enter Agreement

The City of Dillingham is hereby authorized to enter into a Professional Services Agreement with CashVest for the purpose of conducting liquidity and treasury analyses.

Section 2: Purpose of the Agreement

The primary objective of this agreement is to enhance the City's financial management by obtaining professional expertise in liquidity and treasury matters from CashVest.

Section 3: Terms and Conditions

The City Manager is authorized to negotiate and execute the necessary documents to formalize the agreement.

Section 4: Effective Date

This resolution shall take effect immediately upon passage.

ADOPTED AND APPROVED by the Dillingham City Council this 11th day of January 2024.

SEAL:

Alice Ruby, Mayor

ATTEST:

Daniel E. Decker Sr., City Clerk

three+one
and
City of Dillingham, AK

I. Professional Services Agreement:

This professional services agreement (“Agreement”) is effective and entered into as of the signed date on page three (3) and is between the City of Dillingham, AK (“the Entity”) and three+one.

II. Scope of Services:

The Entity is retaining three+one for cashVest® Liquidity & Treasury Analyses.

A. Initial and ongoing cashVest liquidity analysis will:

- Provide liquidity management data that pinpoints the time value of the Entity’s cash in the marketplace.
- Monitor, review, and report on all financial institution accounts for which data is received by three+one.
- Assist the Entity in preparing short-term cash management by providing stress tests/algorithmic simulations on all cash.
- Analyze the Entity’s liquidity proficiency to continually prepare the Entity to earn and save the most possible without sacrificing safety or liquidity.
- Ensure appropriate and competitive pricing is being received from financial partners pertinent to the facilitation of cash management.
- Assist the Entity in garnering preferred deposit rates with its banking provider(s).
- Monitor and analyze the Entity’s bank billing analysis statement(s).
- Clearly define next steps and recommendations to uncover new sources of value on identified strategic liquidity.
- Conduct a review of the Entity’s Investment Policy Statement (IPS).
- Hold an interview (60 to 90 minutes) with key staff members to understand back-office processes to aid in providing actionable recommendations.

B. three+one’s cashVest services provide the Entity with:

- View summary of all cash performance across all Entity banking relationships on one platform.
- Tailored rate analysis and strategic cash progress.
- Ability to compare investment yields and charts.
- Access to opportunity cost in the financial marketplace, providing transparency for the Entity to obtain competitively priced bank products.
- Ongoing benchmark rates in the market.

C. three+one would be provided the following data from the Entity:

- View only [inquiry] access to your online banking portal(s) where three+one will aggregate:
 - 12 months of bank statements via .PDF and/or .CSV format (dependent on the availability of transaction data from the bank portal).
 - 12 months of bank analysis statements in .PDF format.
 - All CD statement(s)/receipt(s), Local Government Investment Pool Statement(s), and all investment portfolio/brokerage statements(s).

III. Privacy/Confidentiality

three+one will not license, sell, rent, share, or trade client personal identifiable data with third parties without prior consent, unless required by applicable law or as necessary, in three+one's sole discretion, to perform the Services. three+one may collect client personal identifiable data in conjunction for use of the Services. three+one may share client personal identifiable data with third parties to the extent necessary to provide the Services. The Entity and three+one will comply with all laws and regulations that apply to the collection, use, transmission, storage, and disclosure, or destruction of confidential information. Both the Entity and three+one agree to hold the other party's information in strict confidence. Aggregated, anonymized data is used to enhance, add, and improve service offerings, and client outcomes in the financial marketplace. The Entity and three+one both agree to use all reasonable efforts to protect the unauthorized use or distribution of confidential information. three+one agrees to use the same degree of care to prevent disclosing any data to unauthorized third parties except such disclosure or access that will be permitted to perform the Services provided under this Agreement. The Entity may find any updated privacy statement for three+one on its website.

The Entity and three+one agree that the solutions provided to perform the Services are protected by U.S. copyright law and conventions. Both the Entity and three+one further agree that the technology used by them to carry out the Services, including liquidity data, models, graphics, trade secrets, distinctive tables, copyright, and other intellectual property, shall remain the property of three+one and be held as confidential by both parties. Both the Entity and three+one undertake not to use, copy, reproduce, alter or modify the contents or operation of any of these items need to perform and provide the Services and agree that neither they nor their employees, current or past, may reveal, market, hand over or sell any information related to the Agreement.

IV. Severability:

With reasonable cause, either party reserves the right to cancel this Agreement without obligation by giving 30 days written notice to the other party of the intent to terminate after the first full calendar year of services.



V. Financial Arrangements

The Entity shall pay an annual fee of \$14,500.00. three+one reserves the right to increase the fee by the CPI Adjustment on the agreement anniversary date.

VI. Billing Installments

The liquidity monitoring and reporting fee shall be due after the initial cashVest analysis is presented and the fee guarantee is met. It will be billed in quarterly installments of \$3,625.00.

If three+one does not show a 1 to 1 benefit through its cashVest initial analysis compared to the proposed annual fee for the Entity, the initial cashVest analysis will be provided at no cost with no further obligation.

Quotes and pricing terms are negotiated and may be unique to the Entity. Therefore, except as otherwise required by law, the Entity hereby agrees to keep confidential all pricing, quotes, and invoiced amounts received from three+one.

Signatures:

three+one	Date
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City of Dillingham, AK	Date
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This agreement is valid for 180 days from December 14, 2023, without signatures.

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2024-03

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AUTHORIZING FORECLOSURE PROCEEDINGS ON DELINQUENT PROPERTY TAXES FOR THE YEARS 2017-2023

WHEREAS, AS 29.45.320-330 allows the City of Dillingham to collect unpaid real property taxes through in rem foreclosure proceedings against all real property for which the property tax has not been paid in full; and

WHEREAS, the City’s Finance Department has prepared a foreclosure list identifying properties for which the tax has not been paid in accordance with AS 29.45.330;

NOW, THEREFORE, BE IT RESOLVED by the Dillingham City Council that:

1. The City Attorney is hereby authorized to file a foreclosure action against all property identified in the foreclosure list.
2. The City Clerk is hereby directed to certify and publish the foreclosure list and provide notice of the commencement of the foreclosure action in accordance with AS 29.45.330 and DMC Chapter 4.15.

PASSED and ADOPTED by the Dillingham City Council on January 11th , 2024.

Alice Ruby, Mayor

ATTEST: [SEAL]

Daniel E. Decker Sr, City Clerk

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2024-04**A RESOLUTION OF THE DILLINGHAM CITY COUNCIL TO SUPPORT EFFORTS TO IMPROVE COMPETITIVENESS AND RESILIENCE OF THE ALASKA SEAFOOD INDUSTRY.**

WHEREAS, efforts to improve global competitiveness of Alaska commercial seafood have benefits to the entire seafood industry, including harvesters, processors, and support businesses, as well as communities and the state of Alaska; and

WHEREAS, Alaska seafood comprises more than 60% of U.S. harvested seafood and is a critical part of food production for the United States; and

WHEREAS, Alaska seafood is also exported to about 100 countries; and

WHEREAS, Alaska seafood is subject to global market factors directly affecting its value, whether it is sold in the U.S. or exported; and

WHEREAS, Alaska seafood currently faces exceptional national and global challenges including trade policy and non-reciprocal tariffs that favor other nations, high supply/inventory, high costs/inflation, reduced consumer demand, and global competitors that are less regulated, less sustainable, and/or have lower operating costs than domestic seafood producers; and

WHEREAS, these challenges affect the economic viability of fishermen, processors, and local communities dependent on fish landing taxes across the state of Alaska, and

WHEREAS, seafood is not fully integrated into USDA policies or programs designed to ensure domestic food security, supply chain integrity, and support for harvesting and processing businesses similar to other domestic protein sources; and

WHEREAS, the lack of domestic seafood recognition in U.S. trade policy objectives and priorities results in market conditions that reduce the value of Alaska seafood and accessibility to global markets, and creates an unlevel playing field; and

WHEREAS, current Dietary Guidelines for Americans recommend two to three servings of healthy seafood a week per person, yet domestic consumption rates remain less than half that level; and

WHEREAS, the Government Accountability Office issued a 2022 report finding that while nutritional guidelines recommend school-aged children receive between four and ten ounces of seafood per week, the National School Lunch Program only delivers roughly three ounces of seafood per year to these students; and

WHEREAS, 30% of duties collected on imported marine products is deposited into the Saltonstall-Kennedy (SK) Fund, 60% of which by law is designated to fund the SK grant program to promote and develop US-produced seafood, yet less than 5% is used to fund the SK grant program; and

WHEREAS, NOAA is currently creating an implementation plan for the National Seafood Strategy which necessitates collaboration across multiple national agencies that affect the viability of Alaska seafood; and

WHEREAS, the Federal government's Trade Promotion Coordinating Committee issued the 2023 National Export Strategy that includes a chapter on Seafood Industries, highlighting forthcoming efforts to improve interagency coordination and global market competitiveness for domestic seafood producers;

NOW THEREFORE BE IT RESOLVED THAT XXX supports efforts by the federal government to:

Improve and expand existing agency functions that support US seafood, including:

- Improve coordination and collaboration across multiple federal governmental agencies that affect the economic viability of Alaska seafood via the implementation plan for NOAA's National Seafood Strategy and Chapter 9 of the Trade Promotion Coordinating Committee's 2023 National Export Strategy
- Expand use of USDA Foreign Agricultural Service trade missions and other export market development assistance to include seafood
- Improve the efficacy (e.g., timing, scope) of and maintain or increase the use of government purchasing programs for Alaska produced seafood
- Improve the utility and applicability of governmental policies on recapitalization, vessel construction, tax structures, workforce accessibility, energy, and infrastructure
- Increase government funding for new product development, testing, promotion, and marketing of US produced seafood (e.g., NOAA's Saltonstall-Kennedy grant program)
- Strengthen government planning for and execution of fisheries science and management, especially as needed to improve our understanding of and response to climate impacts on living marine resources

Integrate US seafood production into national food policy strategies and USDA programs designed to support domestic food production, including:

- Create an Office of Seafood Policy and Program Integration within USDA to fully integrate US seafood into USDA policy strategies and programs designed to ensure domestic food security, supply chain integrity, and support for harvesting and processing businesses, similar to other terrestrial sources of protein; coordinate USDA seafood support programs with seafood-related programs of other agencies; and provide a point of entry for seafood producers to more effectively engage with USDA
- Increase re-investment in US seafood producers and related support businesses via expanding eligibility of USDA low-interest loans or loan guarantees to fishermen and processors.
- Fully integrate seafood and seafood nutritional guidance into national strategies for improving public health and nutrition

Restore fairness and reciprocity for international trade in U.S. seafood products, including:

- Embed and improve seafood expertise and leadership in the office of the U.S. Trade Representative (USTR) to coordinate seafood trade objectives among USTR offices, coordinate USTR seafood trade programs with seafood efforts of other agencies, and provide a point of entry for seafood producers to more effectively engage with USTR
- Improve trade policy via USTR and other agencies to create a more reciprocal tariff structure for seafood exports and imports, reduce burden and risk associated with non-tariff barriers, and develop more effective tools for monitoring supply chain traceability and deterring Illegal, Unreported, and Unregulated (IUU) fishing
- Resolve the unbalanced and unfair seafood trade relationship between Russia and the United States

PASSED and ADOPTED by the Dillingham City Council on January 11, 2024.

Alice Ruby, Mayor

ATTEST:

[SEAL]

Daniel E. Decker Sr, City Clerk



**PSPA Position to Improve Global Competitiveness and Resilience of the Alaska Seafood Industry
October 2023**

Alaska seafood currently faces exceptional national and international challenges including trade policy and non-reciprocal tariffs that favor other nations, high global supply and existing unsold inventory for salmon and whitefish throughout the entire supply chain, high relative costs due to inflation and other factors, reduced consumer demand post-pandemic, and foreign seafood competitors that are less regulated, less sustainable, and have lower operating costs than domestic seafood producers. These global market factors directly affect the value of Alaska seafood, whether it is sold in the U.S. or exported. The recent confluence of events has lowered the value of commercial seafood across the nation, including for Alaska, and resulted in market collapse. While some challenging market conditions will improve over time, the need for federal governmental agency leadership and collaboration (Department of Commerce/NOAA, USDA, USTR, FDA) to recognize, elevate, and support the domestic seafood industry is necessary to improve our overall competitiveness and resilience, as is the need to fully maintain core data collection efforts that form the foundation of the management structure.

The Alaska seafood industry is made up of thousands of small and independent fishermen businesses, processing businesses, support businesses including transportation, brokers, buyers, and marketing for consumer/retail markets, and rural coastal communities (many of which are not accessible by road). Their well-being, as well as Alaska’s economy, depends on the competitiveness and resilience of the entire Alaska seafood supply chain. Alaska produces approximately 5 billion pounds of sustainable seafood every year – more than 60% of U.S. harvested seafood – and is dependent on access to both U.S. markets and export markets to be viable. Improving the global competitiveness of Alaska’s seafood benefits the entire seafood industry: harvesters, processors, support businesses, communities, and the state of Alaska.

Seafood is not currently integrated into many USDA policies or programs designed to ensure domestic food security, supply chain integrity, and support for harvesting and processing businesses, at the same level as terrestrial sources of protein. At the same time, the USDA’s Dietary Guidelines for Americans and the Food and Drug Administration’s Seafood Consumption Advice recommend increased fish consumption for a healthy diet, especially for pregnant women and children, yet domestic consumption remains less than half of the recommended levels for adults and significantly below the nutritional guidelines recommended for school-aged children via the National School Lunch Program. At the international level, the lack of domestic seafood recognition in U.S. trade policy objectives and priorities results in non-reciprocal trade relationships and market conditions that reduce the value of Alaska seafood relative to seafood-producing competitors in other countries with lower tariffs. While Alaska has absorbed significant costs in adhering to sustainable fisheries management requirements and building responsible supply chain management practices, Alaska seafood has incurred significant losses in export markets, undermining years of investment and making it increasingly difficult to rebuild a competitive position in global seafood markets.

www.pspafish.net

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SEATTLE
1900 W. Emerson Place
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Seattle, WA 98119
206 281 1667

WASHINGTON DC
20 F Street NW
Floor 7
Washington, DC 20001
202 431 7220

PSPA and its member processors support efforts of the federal government to:

1. Improve and expand existing agency functions that support US seafood, including:

- Strengthen government planning for and execution of fisheries science and management, especially as needed to improve our understanding of and response to climate impacts on living marine resources
- Improve coordination and collaboration across multiple federal governmental agencies that affect the economic viability of Alaska seafood via the implementation plan for NOAA's National Seafood Strategy and Chapter 9 of the Trade Promotion Coordinating Committee's 2023 National Export Strategy
- Expand use of USDA Foreign Agricultural Service trade missions and other export market development assistance to include seafood
- Improve the efficacy (e.g., timing, scope) of and maintain or increase the use of government purchasing programs for Alaska produced seafood
- Improve the utility and applicability of governmental policies on recapitalization, vessel construction, tax structures, workforce accessibility, energy, and infrastructure
- Increase government funding for new product development, testing, promotion, and marketing of US produced seafood

2. Integrate US seafood production into national food policy strategies and USDA programs designed to support domestic food production, including:

- Create an Office of Seafood Policy and Program Integration within USDA to fully integrate US seafood into USDA policy strategies and programs designed to ensure domestic food security, supply chain integrity, and support for harvesting and processing businesses, similar to other terrestrial sources of protein; coordinate USDA seafood support programs with seafood-related programs of other agencies; and provide a point of entry for seafood producers to more effectively engage with USDA
- Increase re-investment in US seafood producers and related support businesses via expanding eligibility of USDA low-interest loans or loan guarantees to fishermen and processors
- Fully integrate seafood and seafood nutritional guidance into national strategies for improving public health and nutrition

3. Restore fairness and reciprocity for international trade in U.S. seafood products, including:

- Embed and improve seafood expertise and leadership in the office of the U.S. Trade Representative to coordinate seafood trade objectives among USTR offices, coordinate USTR seafood trade programs with seafood efforts of other agencies, and provide a point of entry for seafood producers to more effectively engage with USTR
- Improve trade policy via USTR and other agencies to create a more reciprocal tariff structure for seafood exports and imports, reduce burden and risk associated with non-tariff barriers, and develop more effective tools for monitoring supply chain traceability and deterring Illegal, Unreported, and Unregulated (IUU) fishing
- Resolve the unbalanced and unfair seafood trade relationship between Russia and the United States



UNITED FISHERMEN OF ALASKA

Mailing Address: P.O. Box 20229, Juneau AK 99802-0229

Phone: (907) 586-2820

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2024 UFA National Policy Platform

United Fishermen of Alaska (UFA) represents 37 commercial fishing organizations participating in fisheries throughout the state and the federal fisheries off Alaska's coast. UFA's mission is to promote and protect the common interest of Alaska's commercial fishing industry as a vital component of Alaska's social and economic well-being. Alaska seafood represents more than 60% of all seafood harvested in the U.S. and is a critical part of domestic food production, as well as export markets in about 100 countries worldwide. Alaska seafood is subject to global market factors that directly affect its value, whether it is sold in the U.S. or exported.

Alaska seafood currently faces exceptional national and global challenges including (1) trade policy and non-reciprocal tariffs that favor other nations, (2) high levels of supply and current inventory, (3) high operational costs and inflation, (4) reduced consumer demand, (5) and global competitors that are subject to less regulations with lower operating costs, but are also less sustainable than domestic seafood harvesters and processors. These challenges affect the economic viability of harvesting and processing businesses, and our local communities that are dependent on seafood commerce and fish landing taxes across the state of Alaska.

United Fishermen of Alaska (UFA) supports efforts to improve global competitiveness and resilience of the Alaska commercial seafood industry (including harvesters, processors, support businesses, communities and the state of Alaska). Achieving global competitiveness and resilience for U.S. seafood requires a multi-pronged approach across multiple government offices. For example, NOAA is currently creating an implementation plan for the National Seafood Strategy which necessitates collaboration across multiple national agencies that affect the viability of Alaska seafood. The Federal government's Trade Promotion Coordinating Committee issued the 2023 National Export Strategy that includes a chapter on Seafood Industries and highlights forthcoming efforts to improve interagency coordination and global market competitiveness for domestic seafood producers. To further coordinate and move that effort forward we strongly advocate for the creation of an ***Office of Seafood Policy and Program Integration*** within USDA. In addition, we identify the following as UFA's National Policy statements.

1. Alaska seafood is a valuable component of national food security, health, and commerce.

Wild seafood from Alaska is responsibly harvested, and one of the best sources of essential nutrients. In Alaska we are incredibly proud of our sustainably managed commercial fisheries, and believe our sustainability distinguishes us from many foreign competitors. This message should continue to be pushed out to the American public to encourage more domestic consumption of U.S. seafood.

Seafood is nutritious, but Americans don't eat enough of it. UFA supports integrating seafood into national strategies for improving public health and nutrition. Updated guidance from the FDA recommends increased fish consumption for a healthy diet, especially for pregnant women and children. Current Dietary Guidelines for Americans recommend two to three servings of healthy seafood a week per person, yet domestic consumption rates remain less than half that level. The Government Accountability Office issued a 2022 report finding that nutritional guidelines recommend school-aged children receive between four and ten ounces of seafood per week, but the National School Lunch Program only delivers about three ounces of seafood per year to these students.

2. Integrate seafood into USDA policy strategies/programs and increase USDA Section 32 purchases of Alaska seafood.

UFA advocates for integrating seafood into U.S. Department of Agriculture (USDA) policies and programs to help ensure domestic food security, supply chain integrity, and provide support for harvesting and processing businesses - similar to that already available to other domestic protein sources. The lack of recognition for domestic seafood in U.S. trade policy objectives and priorities results in market conditions that reduce the value of Alaska seafood and accessibility to global markets. This creates an unlevel playing field that harms domestically harvested Alaska seafood.

As a way to help level the playing field UFA appreciates and encourages increasing government purchases of Alaska seafood, e.g., Section 32 purchases. UFA also suggests increased re-investment in US seafood via USDA low-interest loans and loan guarantees for fishermen and processors, and expansion of USDA Foreign Agricultural Service trade missions and other export market development assistance to include seafood.

3. Ensure U.S. seafood trade policies and strategies best support the seafood industry.

UFA seeks improved trade policy work through the United States Trade Representative (USTR) in order to create a more level playing field for Alaska seafood. We see the positive pattern in day-to-day trade policy formulation and implementation where USTR works hand-in-glove with USDA on agricultural trade. However, there is no comparable process on seafood within the Department of Commerce. We encourage expanding USTR's focus on seafood, including adding additional seafood expertise, in order to develop effective policy positions to help Alaska seafood trade. Our members also strongly support resolving the unbalanced and unfair seafood trade relationship that allows Russian-harvested seafood to continue to enter the U.S. duty free due to its "substantial transformation" in third-party countries, usually China.

4. Increase investment to improve and update domestic infrastructure for U.S. seafood.

Alaska is a commercial fishing powerhouse, but even it has aging fishing fleets and processing facilities. Our seafood industry would greatly benefit from investments to modernize our seafood infrastructure. Modernizing and replacing commercial fishing vessels would increase efficiency and safety on the water, while modernizing processing facilities would increase efficiency while creating opportunities for more value-add processing in the U.S. Concerted effort to bring more seafood processing back to the U.S., rather than continuing to ship product overseas, will create a tremendous opportunity for U.S. seafood. Updating seafood industry infrastructure will benefit our coastal fishing communities, and increase local and national food security by eliminating the need to ship product overseas. UFA also supports government policies that reduce our domestic operating costs, including policies on recapitalization, vessel construction, tax structures, workforce accessibility, and energy.

5. Fully funded fisheries science/management and industry promotion & marketing grants.

Core fishery surveys provide necessary information that underpins our entire science-based management system. Existing core surveys must continue, and NOAA should consider expanding what is considered core to account for rapidly changing ocean conditions and shifting fish stocks (for example, adding regular surveys in the Northern Bering Sea or increasing surveys in the Gulf of Alaska to occur annually). In addition, UFA advocates for increased funding to the Saltonstall-Kennedy (SK) Fund, which currently derives funding from 30% of duties collected on imported marine products. The SK act provides that 60% [of the 30%] go to the SK grant program to promote and develop US-produced seafood, however, less than 5% is currently used to fund the SK grant program. UFA supports increasing federal funding for new product development, testing, promotion, and marketing of US produced seafood through Saltonstall Kennedy Funds, provided federal funding for fisheries science and management is not compromised.



2023: A perfect storm of economic circumstances hits Alaska seafood

Many coastal communities in Alaska depend on Alaska seafood for food security and for an economic foundation that sustains their economies. Often, the health of the Alaska seafood industry and the health of these communities are interdependent. In 2023, the culmination of multiple economic factors has created dire economic conditions, resulting in a free-fall of seafood prices, millions of dollars in losses and, in some cases, processors had to stop buying fish to reduce further losses.

Experts estimate the state and its coastal communities lost \$2 billion in 2023: \$1 billion in lost first wholesale revenues and \$1 billion in decreased spending on vessels and facilities. Fishermen and processors have borne the brunt of these impacts to date. With conditions [unlikely to notably improve in 2024](#), the effects will continue to affect communities and more businesses and residents across the state. The Alaska seafood industry is facing economic conditions unlike any since the collapse of salmon value in the 1990s, except this time, it is across multiple species.

The higher standards in the U.S., for fisheries management, environmental and social considerations, and worker safety, mean it costs more to produce seafood compared to countries with lower standards. In Alaska, those costs are even higher due to the remote location of most of the fisheries and processing operations. These safeguards help keep our fisheries sustainable and ethical, yet, we face an uneven playing field from countries that harvest seafood without similar regulatory costs.

Today’s problems are a result of the confluence of at least a dozen global and national economic factors occurring simultaneously, a few of which include:

1) Increased costs

- Total statewide wages for seafood processing workers increased [30% from 2021 to 2022](#). They had previously [doubled from 2002 to 2020](#).
- Operational costs for fishermen and processors increased due to historically high inflation in 2021 and 2022.
- Shipping [costs increased between 113% and 1000%](#), depending on route, 2020 to 2022.
- Supply chain of custody costs to ensure the sustainability and social responsibility of US fisheries mainly due to other ‘bad actors’, such as China
- Cost of compliance with U.S. environmental standards relative to other countries

2) Excess inventories of several abundant species harvested in Alaska and other countries in 2022 and 2023, including sockeye and pink salmon, sablefish, and pollock, [which will likely continue into 2024](#).

3) Decreasing demand as consumers react to inflation and post-COVID conditions

- 4) **Russian war on Ukraine**, leading Russia to sell seafood on the global market at historically low prices in 2023 to secure cash, lowering seafood value overall
- 5) **Unfair trade policy**, including key trade relationships that reduce the value of Alaska seafood relative to other countries with lower tariffs. This includes Russia’s 2014 ban on importing US seafood into Russia, while [Russia exports its seafood to the U.S. via China](#)

Clearly, there’s much that must be done to stabilize Alaska’s seafood industry, beginning with good information about the problems we are facing today. That’s why the [Board of the Alaska Seafood Marketing Institute explained the “extraordinary circumstances”](#) from a market perspective, and the [United Fishermen of Alaska hosted and recorded a webinar](#) with seafood processors to discuss the current challenges of seafood markets. While many must take measures to survive, we need to look beyond today and toward a future in which everyone thrives. Alaskans need to create a public dialogue about the problem and the solutions in Alaska’s fishing communities, Juneau, and Washington DC. At the federal government level, [PSPA has identified several changes](#) that would help:

- 1. Improve and expand existing agency functions that support US seafood, including:**
 - Improve coordination and collaboration across multiple federal agencies that affect the economic viability of Alaska seafood via the implementation plan for NOAA’s National Seafood Strategy
 - Include seafood in USDA Foreign Agricultural Service trade missions
 - Increase government purchases of Alaska seafood
 - Improve government policies to assist in recapitalization, vessel construction, tax structures, workforce accessibility, energy, and infrastructure
 - Increase government funding for new product development, testing, promotion, and marketing of US produced seafood

- 2. Integrate US seafood production into national food policy strategies and USDA programs designed to support domestic food production, including:**
 - Create an Office of Seafood Policy and Program Integration within USDA to fully integrate US seafood into USDA policy strategies and programs
 - Expand eligibility of USDA low-interest loans or loan guarantees to fishermen and processors
 - Fully integrate seafood and seafood nutritional guidance into national strategies for improving public health and nutrition

- 3. Restore fairness and reciprocity for international trade in U.S. seafood products, including:**
 - Embed seafood expertise and leadership in the office of the U.S. Trade Representative to elevate seafood in trade agreements
 - Improve trade policy via USTR and other agencies to create a more reciprocal tariff structure for seafood exports and imports
 - Develop more effective tools, like harvest certificates, for monitoring supply chain traceability and deterring Illegal, Unreported, and Unregulated (IUU) fishing
 - Resolve the unbalanced and unfair seafood trade relationship between Russia and the U.S., including support for the Alaska delegation’s efforts to block imports of Russian seafood processed in China or other countries

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2024-05

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL APPROVING A FY2024 CAPITAL IMPROVEMENT PLAN AND THE FY2024 LEGISLATIVE PRIORITIES LIST

WHEREAS, Dillingham Municipal Code 2.21.040(D) authorizes the City Manager to prepare a Capital Improvement program to be submitted to the Dillingham City Council; and

WHEREAS, the City Manager has met with the City Lobbyist in preparing the recommended Capital Improvement list; and

WHEREAS, it is the intent of the Dillingham City Council to provide the Governor, the State Legislature, State agencies, the Alaska Congressional Delegation, and other potential funding sources with adequate information regarding the City's capital project funding needs;

NOW, THEREFORE, BE IT RESOLVED that the City of Dillingham 2024 Capital Improvement Plan is hereby adopted as the current official Capital Improvement plan for the City of Dillingham for FY2024; and

BE IT FURTHER RESOLVED that:

1. The following capital improvement projects and project funding needs are identified as priorities for the FY2024 State Legislative Request:

1	Water System Improvements, Phase III	\$14,018,000.00
2	Wastewater System Upgrades, Improvements beyond the Harbor	\$8,649,519
3	Downtown Fire Hall Replacement, Estimated at	\$2,700,000.00
4	Harbor Floats	\$7,023,550.00
5	Harbor Revetments and Breakwater/Emergency Bank Stabilization	\$1,659,000.00
6	Snag Point Erosion/Sewer Lagoon Bank Stabilization	
7	Replace one well at the Landfill for Ground Water Monitoring	
8	New Landfill Trash or Ash Cell	
9	Repair Landfill Shop	

2. Projects for the FY2024 Federal Legislative Request will be selected from this list; and
3. The City Manager is hereby instructed to advise appropriate State and Federal representatives and personnel of the City's FY2024 capital project priorities and take appropriate steps to provide necessary background information.

PASSED and ADOPTED by a duly constituted quorum of the Dillingham City Council on January 11, 2024.

Alice Ruby, Mayor

ATTEST:

[SEAL]

Daniel E. Decker Sr., City Clerk



Planning Commission Meeting
Meeting Date: November 9, 2023

Information

TITLE

Adopt Resolution 2023-04; A Resolution of the Dillingham Planning Commission Recommending Adopt Resolution 2023-04; A Resolution of the Dillingham Planning Commission adopting the Capital improvements List for FY 2024

RECOMMENDED ACTION

I would like to make a motion to accept Resolution 2023-04, A Resolution of the Dillingham planning Commission Adopting the FY 2024 Capital Improvements List

SUMMARY OF ISSUE

This action will adopt Resolution 2023-04, which will finalize the FY 24 Capital Improvements Projects List with the opportunity for the public to participate. The resolution will be forwarded to the Dillingham City Council as the recognized list of Capital Improvements Projects as identified by staff and community members. The order the projects will depict the importance of the projects and will be considered for funding opportunities. This list of projects and will be used as a guiding document for entry into the CAPIS software (used for State Grant Funding) for City employees to reference and actively seek funding for the projects.

CITIZEN'S DISCUSSION

COUNCIL COMMENTS

MAYOR'S COMMENTS

ADJOURNMENT

Governor's FY25 Budget

November 16, 2023

PROPOSED BUDGET

Governor Dunleavy Introduces FY2025 Budget Prioritizing Alaskan Families, Public Safety, and Education

Thursday, December 14, 2023 (Juneau, AK) – Today Governor Mike Dunleavy released his proposed Fiscal Year 2025 state budget.

This budget continues the Governor's priorities of public safety and education. It also prioritizes affordability for Alaskan families in housing, food, childcare, and energy. As it has every year since taking office, the Governor's proposed budget includes a full Permanent Fund Dividend according to the formula in statute.

While inflation has increased more than 20 percent since Governor Dunleavy came into office in December 2018, the FY2025 operating budget continues the Dunleavy administration's effort to contain the cost of State government. The Governor's proposed budgets have limited agency growth to approximately 1% per year since FY2019, well below inflation during that time.

The total budget amount is \$13.9 billion. Based on forecasts of reduced oil prices and production, this creates a budget deficit of \$987 million that will be covered by a draw from the Constitutional Budget Reserve and the Statutory Budget Reserve.

"My administration is focused on providing Alaskans with the services the State of Alaska is responsible to provide while limiting government growth to the greatest extent possible," said Governor Mike Dunleavy. "As Governor, I swore an oath to uphold the Constitution and the laws of Alaska. As long as a statute remain on the books, my administration and my budget proposals will uphold it, and this includes proposing a full statutory Permanent Fund Dividend."

Public safety has been the Governor's top priority since taking office. The FY2025 proposed budget continues prioritizing resources to improve the safety of Alaskans.

Within the Department of Public Safety, the governor's proposed budget funds:

- 10 additional Village Public Safety Officer positions and VPSO salary increases.
- Three new investigators with the Alaska State Troopers focused on crimes against children.
- Four investigators with AST fully dedicated to investigating missing and murdered Indigenous persons.
- Acquisition of a single engine turbine-powered all-weather aircraft (Pilatus PC-12NG) for statewide Public Safety operations and response.
- Replacement of a patrol vessel for Southeast Alaska to respond to emergencies, search and rescue operations, and enforce laws and regulations protecting coastal Alaska communities.

Governor Dunleavy wants Alaska to be the best place in the country to raise a family. Having access to affordable housing, food, childcare, and energy is essential to that end. Quality education is also of first importance.

This budget proposal is the first step in a lengthy, deliberative process. Some areas, including energy, education and childcare will require working together with the Legislature and all Alaskans to find solutions. The Governor's proposed budget includes:

Education

- Statutory funding for school districts according to the Foundation Program, Pupil Transportation, and School Debt Reimbursement formulas in statute.
- \$8.3 million for school construction and major maintenance.
- \$5 million for the Alyeska Reading Academy and Institute.
- \$1.5 million for Teacher Recruitment, Retention, Certification and Apprenticeship Development.
- \$1.5 million for continued Career and Technical Education Initiative.

Food Security

- Funding for 20 permanent, full-time Eligibility Technician positions within the Department of Health to process SNAP applications.
- \$5 million to food banks and food pantries across Alaska to increase food security.

Housing

Chris Hladick Consulting

December Report

- \$25 million for Alaska Housing Finance Corporation Down payment Assistance Grants primarily utilizing AHFC dividends.
- \$62.6 million for AHFC annual housing programs.

The Governor's FY2025 proposed budget also includes investments in infrastructure and economic development providing both immediate and long-term benefits to Alaskans.

Transportation

- Matching funds for Alaska Marine Highway ferry replacement grants using Federal toll credits.
- \$2.5 million for Statewide PFAS Fleetwide Equipment Foam Replacement.
- \$915,000 for contracted urban snow removal when unexpected snowfall exceeds existing operational capacity.

Law

- \$1.9 million and 10 positions to expand consumer protection investigations, address child protection cases, assist with drug prosecutions and assist with grand jury investigations.
- \$2 million to support continued statehood defense efforts across multiple agencies.

Detailed budget information is available at omb.alaska.gov.

You can also view the FY2025 proposed budget visualized proportionate to total expenditure here: [FY2025 Governor's Proposed Budget at a Glance](#)

OMB links:

- [FY2025 Proposed](#)
- [10-Year Plan](#)
- [Revenue Forecast](#)
- [Alaska Recovery Plan 2022](#)
- [Alaska Recovery Plan 2023](#)
- [Coronavirus Cap Annual Performance Report](#)
- [Capital Appropriation Status Reports](#)

Detail Reports:

Fiscal Year 2025 Proposed Budget

- [Fiscal Summary](#), 12-14-23
- [Department Summary](#), 12-14-23
- [10-Year Plan](#), 12-14-23

Operating

- [FY2025 Operating Bill](#), 12-14-23
- [Statewide Totals](#), 12-14-23
- [Statewide Totals \(Agency Operations Only\)](#), 12-14-23
- [Department Summary](#), 12-14-23
- [Department Summary – UGF Only](#), 12-14-23
- [UGF/DGF/Other/Fed Summary by Department](#), 12-14-23
- [Statewide Items – FY2025 Governor Change Record Summary](#), 12-14-23
- [FY2024 Operating Supplementals](#), 12-14-23

Capital

- [FY2025 Capital Bill](#), 12-14-23
- [Statewide Funding Summary](#), 12-14-23
- [Department UGF/DGF/Other/Fed Summary](#), 12-14-23
- [House District UGF/DGF/Other/Fed Summary](#), 12-14-23
- [Project by Department](#), 12-14-23
- [Project by House District](#), 12-14-23
- [FY2024 Capital Supplementals](#), 12-14-23

Mental Health

- [Mental Health Bill](#), 12-14-23
- [Mental Health Trust Letter](#), 12-14-23
- [Mental Health Trust Budget Summary](#), 12-14-23
- [Mental Health Trust Operating Budget Comparison](#), 12-14-23
- [Mental Health Trust Adjustments on Non-Trust Recommendations](#), 12-14-23
- [Mental Health Trust Capital Budget Comparison](#), 12-14-23

Operating and Capital Details by Department

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- [Commerce, Community, and Economic Development](#)

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- [Court System](#)

163 FERC ¶ 62,166
 UNITED STATES OF AMERICA
 FEDERAL ENERGY REGULATORY COMMISSION

Nushagak Cooperative, Inc.

Project No. 14873-000

ORDER ISSUING PRELIMINARY PERMIT
 AND GRANTING PRIORITY TO FILE LICENSE APPLICATION

(Issued June 11, 2018)

1. On March 22, 2018, Nushagak Cooperative, Inc. filed an application for a preliminary permit, pursuant to section 4(f) of the Federal Power Act (FPA),¹ to study the feasibility of the proposed Nuyakuk River Hydroelectric Project No. 14873 (Nuyakuk Project or project) to be located on the Nuyakuk River in the Dillingham Census Area near Dillingham, Alaska.

I. Project Proposal

2. The proposed project would consist of the following new facilities: (1) a 100-foot-long, 20-foot-high intake structure; (2) a 1,200-foot-long, 50-foot-wide, 15-foot-tall concrete-lined power conduit; (3) a 100-foot-wide, 100-foot-long powerhouse forebay with a surface area of 0.23 acres; (4) a 100-foot-wide, 60-foot-long concrete powerhouse containing two 5 megawatt (MW) bulb-type turbines for a total installed capacity of 10 MW; (5) a 100-foot-wide, 500-foot-long tailrace discharging to the Nuyakuk River; (6) a project substation; (7) a 135-mile-long, 25-kilovolt transmission line extending from the substation to the communities of Aleknagik, Koliganek, Stuyahok, Ekwok, and Levelock; and (8) appurtenant facilities. The estimated annual generation of the Nuyakuk River Project would be 72.8 gigawatt-hours.

II. Background

3. The Commission issued public notice of Nushagak Cooperative, Inc.'s permit application on April 6, 2018. Timely motions to intervene were filed by the National Marine Fisheries Service and the U.S. Department of the Interior. Comments in support of the project were filed by Kristina Andrew, City of Dillingham, Doug Griffin, Chris Napoli, Misty Daye Savo, and the Southwest Alaska Municipal Conference. Additional comments were filed by the U.S. Fish and Wildlife Service (FWS).

¹ 16 U.S.C. § 797(f) (2012).

III. Discussion

A. Issues Related to Project Construction and Operation

4. FWS notes that significant alterations or diversion of flows in the Nuyakuk River may cause passage barriers to juvenile and adult resident, as well as anadromous fish migrating to spawn, rear, feed, and overwinter in project areas. They also note that project construction and operation could impact populations of bald and golden eagles. They recommend that the applicant install stream gauges and generate baseline river flow data and projections of alterations to the hydrograph associated with the project.

5. A preliminary permit does not authorize a permittee to undertake construction of the proposed project. The purpose of a preliminary permit is to study the feasibility of the project, including studying potential impacts. The concerns raised in the comments are premature at the preliminary permit stage, in that they address the potential effects of constructing and operating the proposed project. Should the permittee file a license application, these issues will be addressed in the licensing process.

B. Consultation and Study Requirements under the Permit

6. FWS notes that distribution, abundance, and habitat use by resident and anadromous fish in the Nuyakuk River have not been well studied and recommends conducting studies to assess the potential for the presence of sockeye salmon rearing in the river. FWS also recommends that the applicant carefully assess the siting and configuration of the proposed turbines through: bathymetric surveys that consider the hydrologic record of the river channel; assessment of baseline conditions of channel maintenance processes; studies for the potential temperature differential from the diverted flow releases; a wetland functional assessment and classification in the vicinity of proposed construction areas, access roads, and transmission line corridors; flight surveys of the riparian corridor to provide a baseline count of eagles that could be impacted by the loss of available fishery resources; and three years of focused study of baseline fisheries resource studies to assess annual and interannual variability of species relative abundance, distribution, and habitat use.

7. The Commission has not sought to place all relevant study requirements in preliminary permits.² Rather, the studies to be undertaken by a permittee are shaped by the Commission's filing requirements for development applications. Potential development applicants are required to consult with appropriate state and federal resource agencies and affected Indian tribes, conduct all reasonable studies requested by the

² See, e.g., *Continental Lands, Inc.*, 90 FERC ¶ 61,355, at 62,177 (2000)

agencies, and solicit comments on the application before it is filed.³ As noted above, the permit does not authorize construction: the permittee must satisfy any applicable legal requirements before conducting studies that may affect the environment.

IV. Permit Information

8. Section 4(f) of the FPA authorizes the Commission to issue preliminary permits for the purpose of enabling prospective applicants for a hydropower license to secure the data and perform the acts required by section 9 of the FPA,⁴ which in turn sets forth the material that must accompany an application for license. The purpose of a preliminary permit is to preserve the right of the permit holder to have the first priority in applying for a license for the project that is being studied.⁵ Because a permit is issued only to allow the permit holder to investigate the feasibility of a project while the permittee conducts investigations and secures necessary data to determine the feasibility of the proposed project and to prepare a license application, it grants no land-disturbing or other property rights.⁶

9. Article 4 of this permit requires the permittee to submit a progress report no later than the last day of each six-month period from the effective date of this permit. The late filing of a report or the supplementation of an earlier report in response to a notice of probable cancellation will not necessarily excuse the failure to comply with the requirements of this article.

10. During the course of the permit, the Commission expects that the permittee will carry out pre-filing consultation and study development leading to the possible development of a license application. The pre-filing process begins with preparation of a Notice of Intent (NOI) and Pre-Application Document (PAD) pursuant to sections 5.5

³ See 18 C.F.R. § 4.38 (2017).

⁴ 16 U.S.C. § 802 (2012).

⁵ See, e.g., *Mt. Hope Waterpower Project LLP*, 116 FERC ¶ 61,232 at P 4 (2006) (“The purpose of a preliminary permit is to encourage hydroelectric development by affording its holder priority of application (i.e., guaranteed first-to-file status) with respect to the filing of development applications for the affected site.”).

⁶ Issuance of this preliminary permit is thus not a major federal action significantly affecting the quality of the human environment. A permit holder can only enter lands it does not own with the permission of the landholder, and is required to obtain whatever environmental permits federal, state, and local authorities may require before conducting any studies. See, e.g., *Three Mile Falls Hydro, LLC*, 102 FERC ¶ 61,301 at P 6 (2003); see also *Town of Summersville, W.Va. v. FERC*, 780 F.2d 1034 (D.C. Cir. 1986) (discussing the nature of preliminary permits).

and 5.6 of the Commission's regulations.⁷ The permittee must use the Integrated Licensing Process unless the Commission grants a request to use an alternative process (Alternative or Traditional Licensing Process). Such a request must accompany the NOI and PAD and set forth specific information justifying the request.⁸ Should the permittee file a development application, notice of the application will be published, and interested persons and agencies will have an opportunity to intervene and to present their views concerning the project and the effects of its construction and operation.

11. A preliminary permit is not transferable. The named permittee is the only party entitled to the priority of the application for license afforded by this preliminary permit. In order to invoke permit-based priority in any subsequent licensing competition, the named permittee must file an application for license as the sole applicant, thereby evidencing its intent to be the sole licensee and to hold all proprietary rights necessary to construct, operate, and maintain the proposed project. Should any other parties intend to hold during the term of any license issued any of these proprietary rights necessary for project purposes, they must be included as joint applicants in any application for license filed. In such an instance, where parties other than the permittee are added as joint applicants for license, the joint application will not be eligible for any permit-based priority.⁹

The Director orders:

(A) A preliminary permit is issued for the Nuyakuk River Hydroelectric Project No. 14873 to Nushagak Cooperative, Inc. for a period effective the first day of the month in which this permit is issued, and ending either 36 months from the effective date or on the date that a development application submitted by the permittee has been accepted for filing, whichever occurs first.

(B) This preliminary permit is subject to the terms and conditions of Part I of the Federal Power Act and related regulations. The permit is also subject to Articles 1 through 4, set forth in the attached standard form P-1.

⁷ See 18 C.F.R. §§ 5.5 and 5.6 (2017).

⁸ See 18 C.F.R. § 5.3 (2017).

⁹ See *City of Fayetteville*, 16 FERC ¶ 61,209 (1981).

Project No. 14873-000

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(C) This order constitutes final agency action. Any party may file a request for rehearing of this order within 30 days of the date of its issuance, as provided in section 313(a) of the Federal Power Act, 16 U.S.C. § 8251 (2012), and section 385.713 of the Commission's regulations, 18 C.F.R. § 385.713 (2017).

David Turner, Chief
Northwest Branch
Division of Hydropower Licensing

Form P-1 (Revised April 2011)**FEDERAL ENERGY REGULATORY COMMISSION****TERMS AND CONDITIONS OF
PRELIMINARY PERMIT**

Article 1. The purpose of the permit is to maintain priority of application for a license during the term of the permit while the permittee conducts investigations and secures data necessary to determine the feasibility of the proposed project and, if the project is found to be feasible, prepares an acceptable application for license. In the course of whatever field studies the permittee undertakes, the permittee shall at all times exercise appropriate measures to prevent irreparable damage to the environment of the proposed project. This permit does not authorize the permittee to conduct any ground-disturbing activities or grant a right of entry onto any lands. The permittee must obtain any necessary authorizations and comply with any applicable laws and regulations to conduct any field studies.

Article 2. The permit is not transferable and may, after notice and opportunity for hearing, be canceled by order of the Commission upon failure of the permittee to prosecute diligently the activities for which a permit is issued, or for any other good cause shown.

Article 3. The priority granted under the permit shall be lost if the permit is canceled pursuant to Article 2 of this permit, or if the permittee fails, on or before the expiration date of the permit, to file with the Commission an application for license for the proposed project in conformity with the Commission's rules and regulations then in effect.

Article 4. No later than the last day of each six-month period from the effective date of this permit, the permittee shall file a progress report. Each progress report must describe, for that reporting period, the nature and timing of what the permittee has done under the pre-filing requirements of 18 C.F.R. sections 4.38 and 5.1-5.31 and other applicable regulations; and, where studies require access to and use of land not owned by the permittee, the status of the permittee's efforts to obtain permission to access and use the land. Progress reports may be filed electronically via the Internet, and the Commission strongly encourages e-filing. Instructions for e-filing are on the Commission's website at <http://www.ferc.gov/docs-filing/efiling.asp>. To paper-file instead, mail four copies of the progress report to the Secretary, Federal Energy Regulatory Commission, 888 First Street, N.E., Washington, D.C. 20426.

Document Content(s)

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RESOLUTION #2023-02

A resolution in support of reducing the number of required city council officials from seven to three in communities under 1,000, via referendum or other mechanisms.

WHEREAS, Title 29 requires that second class cities have city councils of seven members; and

WHEREAS, the intent of the statute is to ensure appropriate representation within a community and avoid conflicts of interest in decision-making; and

WHEREAS, the number of seats on a governing body is variable, otherwise, with home rule or first class cities able to have as few as five, and some assemblies as large as 12; these are fairly responsive to population; and

WHEREAS, in many counties across the nation, decision-making is accomplished with just three county commissioners while maintaining transparent and accountable governance; and

WHEREAS, seven council members may make sense in larger communities but becomes problematic in smaller; and

WHEREAS, in a community of 1,000 with 500 adults of voting age, the council is .01% and in a community of 40 with voting-age adults at 20, the council is 35% of the community; and

WHEREAS, community leadership in small communities is limited not just by population but by the multiple leadership roles that may co-exist, including as tribal council members, Village Corporation board members, utility managers, and others, including at the City; and

WHEREAS, having a one-size fits all approach of seven council members may mean that some communities are never able to fill all seven seats, and are less likely to meet quorum; and

WHEREAS, local governments may be more effectively governed with a council that is more responsive to the size of the community and the availability of council members; and

WHEREAS, a smaller council in small communities can be more flexible in meeting regularly, more responsive to community needs, maintain accountability and transparency, and be in a stronger position to complete financial and governance requirements of the State.

NOW, THEREFORE BE IT RESOLVED that the Alaska Municipal League supports the amendment of Title 29 to allow for council seats that are responsive to community size and need, and which may range from three to seven; and

BE IT FURTHER RESOLVED that a formula may be established in law or provided for as an option based on referendum by residents.

RESOLUTION #2023-01

A resolution calling for legislation to protect public interest by lessening the burden of commercial public records requests on Alaska's local governments.

WHEREAS, the *Alaska Public Records Act* aims to promote government transparency by laying out requirements for public records requests for state agencies and local governments; and

WHEREAS, commercial firms, which send blanket requests for public records nationally, have proliferated with the development of the internet and since passage of the Act; and

WHEREAS, the *Alaska Public Records Act* currently requires local governments to provide up to five hours of staff time monthly for all requestors before fees can be assessed for a request – a requirement that national, commercial data firms take advantage of at the public's expense; and

WHEREAS, these requests use up valuable staff time in local governments across the state who have few employees, impeding the provision of key government services; and

WHEREAS, many states make provisions for the difference between individual, media, and commercial requests, and in- and out-of-state requests, with a fee and time structure responsive thereto; and

WHEREAS, the many local governments that have not already established their own processes for accepting requests, such as a request form, are potentially in violation of the Act if they do not respond to the flood of generic, spam-like email public records requests being distributed by these commercial firms and entities outside the state; and

WHEREAS, the U.S. Office of Management and Budget (OMB) established Fee Guidelines for the *Freedom of Information Act* that establishes a distinct Commercial Use Requestor fee category for these requests, which establishes fees for public records requests by those who seek records for "a use or purpose that furthers the commercial, trade, or profit interests of the requester"; and

WHEREAS, the OMB Fee Guidelines could be used as a framework for local governments and state agencies to be adequately compensated for work provided to commercial data firms, if the *Alaska Public Records Act* were amended to allow this.

NOW, THEREFORE BE IT RESOLVED, that the Alaska Municipal League supports amendments to the *Alaska Public Records Act* that protect public interest by lessening the burden of commercial or blanket public records requests on Alaska's local governments; and

BE IT FURTHER BE IT RESOLVED, that the Alaska Municipal League encourages the State to consider other actions that might help local governments manage invasive public records requests that take advantage of current public records laws without providing public benefit.

RESOLUTION #2023-07

A resolution to support full funding of State-directed presumptions of liability, including the consideration of a Trust to support local government employers impacted thereby.

WHEREAS, according to AS 23.30.121 compensation is required for disability as a result of the diseases described in section (b) of this statute; and

WHEREAS, the Alaska Municipal League members are the largest employers of these firefighters in Alaska, who are disproportionately affected by these diseases due to the nature of their employment; and

WHEREAS, the majority of their worker's compensation insurance is provided by pooled public insurance entities, for whom even few claims on limited assets may result in destabilization; and

WHEREAS, the presumption of compensability by the State is an unfunded obligation for local governments to bear, and it has been found that a state's presumption of compensability elsewhere in the nation has risked the insurance coverage of those employees; and

WHEREAS, the Alaska Municipal League is strongly supportive of mechanisms that improve and redress the health of all employees, and while health insurance and programs are the correct way to address health inequities and disease, may be supportive of State presumption of compensability to the extent it is funded by the State; and

WHEREAS, the State's presumption of compensability is a clear prioritization by the State of the health of its public safety, a prioritization that should result in appropriate levels of resourcing to match the commitment; and

WHEREAS, the State should provide a reliable funding stream from which to compensate Alaska's public safety professionals and volunteers, and there are models elsewhere to establish a Trust that would fulfill this obligation; and

WHEREAS, the State – in placing a priority on the health and well-being of firefighters – may express that priority by making contributions to a Trust that reflect the potential costs of the presumptions that have been enacted, and

WHEREAS, the State would place funding in a designated fund, or account, for workers compensation claims submitted under AS 23.30.121(b), from which the State would reimburse the individual, employer, or insurance carrier.

NOW, THEREFORE BE IT RESOLVED that the Alaska Municipal League request that the State entrust funds to manage the potential risk associated with these presumptions, and join municipal employers in supporting the health and safety of our public safety professionals.

RESOLUTION #2023-12

A resolution requesting that the State increase and inflation-proof the BSA, and implement a more equitable local funding mechanism than the required local contribution.

WHEREAS, it is the State's constitutional obligation to establish and maintain a system of public schools; and

WHEREAS, the State currently provides only 64% of education funding, while local government contributions and local impact aid make up the remainder; and

WHEREAS, as part of the funding formula designed by the State, a minimum local contribution of 2.65 mills (or equivalent) is required; and

WHEREAS, federal Impact Aid is intended to be distributed directly to school districts impacted by federal lands and activities, and to supplement local budgets; and

WHEREAS, education is by far the largest budget item for those local governments with education powers, and is required of all boroughs, and home rule and first class cities in the Unorganized Borough; and

WHEREAS, increasing local contributions to keep pace with rising costs means trade-offs for each local government, including increasing taxes and decreased spending on other essential programs, such as public safety and infrastructure; and

WHEREAS, the State's fiscal challenges increase the potential for additional costs to fall on boroughs, and home rule or first class cities in the Unorganized Borough; and

WHEREAS, instead of shifting the cost of education – and the State's responsibilities – to local governments, the State should give greater flexibility to local governments to give as they are able, while the State simultaneously ensures adequate levels of funding, and

WHEREAS, the State has not increased the BSA corresponding to higher costs and inflation.

NOW, THEREFORE BE IT RESOLVED that AML requests the State raise and inflation proof the BSA; and

BE IT FURTHER RESOLVED, that AML encourages the State to pursue a more equitable and inclusive means of funding education than is currently raised through the required local contribution.

RESOLUTION #2023-16

A resolution of the Alaska Municipal League, supporting the authority of local governments to regulate trapping activities where reasonably necessary for public safety and to protect life and property.

WHEREAS, local governments, while recognizing the importance of trapping as a cultural, recreational, and economic activity in Alaska, desires to encourage responsible trapping and protect persons, domestic animals, and pets from trapping activities that are likely to cause harm; and

WHEREAS, local governments possess the authority and responsibility to provide for the safety of the public and protect life and property within their jurisdictions; and

WHEREAS, local governments may enact ordinances pursuant to their general police powers where reasonably necessary to protect persons and property; and

WHEREAS, local governments possess broad constitutional and statutory authority to regulate land use within their jurisdictions; and

WHEREAS, the Alaska Department of Fish and Game's ("ADFG") published trapping regulations acknowledge that trapping activities permitted under State law may be prohibited by local ordinance; and

WHEREAS, the Alaska Legislature, in AS 29.35.145(b)(2), has recognized the authority of local governments to adopt ordinances that impact the taking of game by firearm "where there is a reasonable likelihood that people, domestic animals, or property will be jeopardized;" and

WHEREAS, trapping activities are likely to jeopardize persons, domestic animals, and pets when conducted within or adjacent to areas frequented by people or used heavily for recreation; and

WHEREAS, the Board of Game's ("Board") discretionary authority to regulate trapping is limited to adopting regulations for purposes of conservation and development of game resources and does not extend to adopting regulations for purposes of public safety; and

WHEREAS, the Board's limited scope of authority has resulted in regulations that permit trapping within numerous areas where it poses a threat of harm to people, domestic animals, and pets including areas within or adjacent to trailheads, campgrounds, residential areas, parks, playgrounds, and schools; and

WHEREAS, the ADFG published trapping regulations suggest that that trappers "act responsibly ... by trapping in ways to minimize conflict between trapping and other users," avoid "high recreational use areas," and avoid "situations where you might catch a domestic dog or cat, such as near homes or trails frequently used by hikers, skijorers, dog mushers, or other people;" and

WHEREAS, local governments are best situated to identify areas within their jurisdictions where trapping activities are likely to pose a threat to persons or property; and

WHEREAS, at least twelve local governments in Alaska have enacted ordinances regarding trapping within their jurisdictions in order to protect the safety and welfare of the public, domestic animals, and pets; and

WHEREAS; such local ordinances are limited in scope and have no appreciable impact on the ability of trappers to engage in trapping activities within the State;

WHEREAS, local government ordinances regulating trapping are necessary to protect persons and property in areas where trapping activities clearly pose a threat of harm, but are nonetheless open to trapping under State law.

NOW, THEREFORE, BE IT RESOLVED BY THE ALASKA MUNICIPAL LEAGUE, that:

Section 1: The Alaska Municipal League recognizes and supports the constitutional and statutory authority of local governments to enact ordinances regulating trapping activities within their jurisdictions where reasonably necessary for public safety and to protect persons and property.

Section 2: The Alaska Municipal League seeks State recognition of local government authority to enact ordinances regulating trapping activities within their jurisdictions where reasonably necessary for public safety and to protect persons and property.

Section 3: The Alaska Municipal League encourages the Alaska Legislature to expressly recognize the extant local government authority described in Section 1 by statute.

RESOLUTION #2023-11

A resolution supporting the ability for school districts to more efficiently deliver education to changing school populations by consolidating facilities without penalty.

WHEREAS, the Alaska Department of Labor & Workforce Development projects that Alaska's population of children aged 0 to 19 will decrease by six percent by 2050; and

WHEREAS, local governments are responsible for the majority of school districts in Alaska and contribute 35 percent of education funding; and

WHEREAS, this contribution represents the largest expenditure of those local governments with school districts; and

WHEREAS, school districts vary by size and population trend, with some growing and others declining, which requires a State approach that funds maintenance and construction on the one hand, and incentivizes change otherwise; and

WHEREAS, the State appropriates funds for school construction and major maintenance as available, and school construction and major maintenance funding has diminished over the years, and generally not fully funded the entirety of the need; and

WHEREAS, the State has on average only funded 8% of school construction and major maintenance; and

WHEREAS, school bond debt reimbursement has increasingly been unfunded, and that cost shifted to local governments, and there is currently a moratorium; and

WHEREAS, when a school district faces declining enrollment and increased costs of

maintenance, it may be in a community's best interest to consolidate its school facilities; and

WHEREAS, there do not exist incentives for encouraging school districts to reimagine or redevelop schools in response to population change other than growth; and

WHEREAS, the school size multiplier in the current funding formula (AS 14.17.410(b)(1)(A) and AS 14.17.450) penalizes a school district for consolidating facilities; and

WHEREAS, local governments and school districts are committed to efficient and effective delivery of public education but thereby constrained by State statute.

NOW THEREFORE BE IT RESOLVED that the Alaska Municipal League supports amendments to the funding formula to reduce penalties for consolidation of school facilities within a district and to increase incentives thereof.

RESOLUTION #2023-13

A resolution supporting the reduction of the interest rate on bulk fuel loans to not more than 2% and increasing the cap on funding as or when fuel prices increase.

WHEREAS, the State provides an important service in providing capital to local governments that have a limited tax base, and this is especially true when considering purchases such as that of bulk fuel, which communities depend on to ensure their residents have sufficient supply over the course of the year; and

WHEREAS, these purchases happen annually, often as part of a single barge delivery, with price set upon delivery and fixed at that resale rate over the course of the year; and

WHEREAS, very few local governments have access to the capital needed to pay for the entirety of the delivery at once and recouping the expense occurs over a long period of time; and

WHEREAS, fuel prices are significantly higher in much of rural Alaska than elsewhere in the state or nation, and especially this year, with the high rate of inflation and supply chain issues, as well as high oil prices, the cost to communities may well be beyond reach; and

WHEREAS, the State's bulk fuel revolving loan fund is limited to \$750,000, which in a high price environment may be insufficient; and

WHEREAS, as prices increase and there is greater need for the service, and the total borrowed increases, the State's administrative fee as a percentage of loan should be considered an unnecessary burden; and

WHEREAS, the State is in a position to provide for its administration of this service out of general funds, and should not pass costs to local governments; and

WHEREAS, State costs transferred to local governments result in less capacity at the local level to deliver essential services, and/or the need for greater revenues through taxes or fees, which means higher costs for residents that are already paying some of the highest fuel prices in the nation; and

WHEREAS, the State can consider removing and reducing fees associated with the service as of significant public benefit at a time when Alaskans are struggling to keep up with the uncertainty of the global and local market.

NOW THEREFORE BE IT RESOLVED that the Alaska Municipal League encourages the State to remove or significantly reduce any fees associated with the bulk fuel revolving loan fund, and increase the total amount available to borrow, including to additionally capitalize it as needed.

RESOLUTION #2023-17

A resolution of support for Alaska joining the multistate nurse licensure compact.

WHEREAS, Alaska faces a debilitating healthcare workforce shortage that threatens our healthcare system, economy, and access to care; and

WHEREAS, Alaska will have the highest nurse vacancies in the United States by 2030 with over 5,000 openings and a 22% shortfall; and

WHEREAS, Alaska already cannot keep up with demand, which requires filling 6,300 job openings each year, including over 1,400 nurse openings; and

WHEREAS, the average age of a nurse and nurse practitioner in the U.S. is 57 and Alaska is not graduating enough nursing students to fill this growing need now or in the future; and

WHEREAS, Alaska's slow licensing process is a deterrent for nurses wanting to practice here with recruits regularly turning down jobs over waiting months for a license; and

WHEREAS, there is an immediate, commonsense solution that the State of Alaska can take to address these workforce challenges - join the multistate nurse licensure compact (NLC); and

WHEREAS, the NLC is used by 39 states and jurisdictions across the country, allowing qualified nurses to practice across state lines with a single license; and

WHEREAS, joining the NLC means aligning with a vast majority of the country in following uniform practice standards that will modernize Alaska's licensing of nurses, taking the process from months to a matter of days; and

WHEREAS, safe and efficient licensing will directly benefit the health of Alaska's rural and underserved communities, and support Alaska's military community by allowing military spouse nurses to work seamlessly upon arrival to Alaska; and

WHEREAS, joining a multistate compact is not an affront to Alaska's sovereignty as Alaska has been a member of at least 32 multistate compacts across several industries, and

Alaska's Board of Nursing will maintain full control of licensure, discipline, scope of practice, and authority to suspend unqualified nurses in Alaska; and

WHEREAS, enacting the NLC requires the Alaska Legislature to adopt the compact into law, and any future changes will be subject to the scrutiny and approval of Alaska's elected officials; and

WHEREAS, the NLC is administered by the National Council of State Boards of Nursing, which is a not-for-profit organization consisting of the nursing regulatory bodies from all 50 states, including Alaska; and

WHEREAS, Hawaii, which faces similar healthcare delivery challenges as Alaska, is strongly considering joining the NLC, as demonstrated by support from the Hawaii Nurses Association—a prominent labor union; and

WHEREAS, Alaska nurses overwhelmingly support the NLC with 92% of respondents favoring the NLC in a formal survey conducted in 2019 by the Alaska Board of Nursing; and

NOW, THEREFORE, BE IT RESOLVED that the Alaska Municipal League supports Alaska joining the NLC and urges the Alaska Legislature to pass legislation in the 2023-24 legislative session permitting Alaska to enact the NLC.

RESOLUTION #2023-15

A resolution supporting statutory change to allow for the implementation of Regional Transportation Planning Organizations (RTPOs).

WHEREAS, a Regional Transportation Planning Organization (RTPO) is an organization that identifies local transportation needs, conducts planning, assists local governments, and supports the statewide transportation planning process in nonmetropolitan regions of a State; and

WHEREAS, RTPOs benefit rural regions (those without a Metropolitan Planning Organization, which only exist in Anchorage, Fairbanks, and soon the Mat Su Borough) by instilling a systematic transportation planning process, involving local officials in decision making, and providing a means to establish regionally unique priorities; and

WHEREAS, at States' discretion, federal funding may be used to support RTPOs, and State and local contributions ensure that sufficient resources empower effective planning; and

WHEREAS, the existence of an RTPO makes prioritized projects more competitive under many federal funding programs; and

WHEREAS, federal surface transportation law defines RTPOs very specifically and RTPOs must be designated by their state's governor to be considered an RTPO under the federal definition; and

WHEREAS, legislation for a statutory change may be required for the implementation of RTPOs in Alaska.

NOW THEREFORE BE IT RESOLVED that the Alaska Municipal League supports statutory changes to allow the implementation of RTPOs, and encourages appropriate levels of funding provided by the State to ensure necessary levels of staffing and planning resources.

RESOLUTION #2023-14

A resolution in support of reform of the State's best practices program (RUBA) to directly support communities and remove barriers to investments in water/sewer infrastructure.

WHEREAS, AML and members have consistently supported sustainable utility systems that benefit from and reflect efficient and effective governance, administration, and operations; and

WHEREAS, members have identified numerous challenges related to the State Rural Utility Business Advisor (RUBA) program, even as the Legislature has considered ways in which to improve the program; and

WHEREAS, the State's best practice scoring is administered by DEC and DCRA, with DCRA administering the RUBA program; and

WHEREAS, scoring is one way to assess the administrative, financial, and governance capacity of a local government and water utility, and is used to determine whether the State should make additional investments into water and sewer infrastructure in that community; and

WHEREAS, higher scores reflect communities that have capacity to do well, and which receive funds then to further improve existing systems, it is often those communities with lower scores who are more likely unserved or underserved, and where funds would make the biggest difference to improve water and wastewater systems in Alaska; and

WHEREAS, AML members identified the following challenges:

- scoring is often inconsistent with lack of clarity about how a score was determined, and metrics that seem to vary depending on who is producing a score; and
- scores are reduced for accrual accounting, even though this is the correct and accurate way to produce financials and reflects government finance best practices (GAAP); and
- financial accounting software that is different than QuickBooks often results in lower scores because of the proficiency or unfamiliarity of the reviewer; and
- turnover at the local level is common, even as many regions experience turnover at the State level with who is responsible for scoring - this cycle means that experienced managers at the local level are helping State staff learn more about the circumstance of working with small and rural communities, and that State staff are working to train up local staff to make them more familiar with best practices requirements; and
- water operator certification seems to be based on a national program, which doesn't appear to be responsive to rural or small community realities; some of the higher-level engineering, math, or science requirements may preclude strong candidates for maintenance and operations, even as other solutions like circuit riders or shared resources may have the same result; and
- requiring two operators to get extra points in the final score means that communities have to consider reducing to half-time a highly skilled operator, which is a perverse incentive for small communities; and
- some communities have only wastewater utilities, for whom the water operator requirements shouldn't apply, and it is unclear how the system responds to differences like this; and
- to the extent that communities are micro-managed in this process, the program actually reduces community capacity without improving sustainability; improvements could look like monthly vs. quarterly/annual reporting,

including multiple options of documentation about the utility in a city council's meeting minutes, when these are already covered under financials, etc.; and

- there are some instances of requirements for certain paperwork to be turned in one way, and then a community told to do it differently, and ultimately questioned about what they were submitting – certified mail, faxing, and so on, only to be told that they had to prove it; and
- there appeared to be new requirements, and requirements that have evolved, which seem confusing and unnecessarily burdensome, and implementation of new or different standards should be done in consultation with communities, working both to improve efficiency of program administration and result in improvements to local system management; and
- the requirement for a Preventive Maintenance Plan is a positive addition, generally, but it was implemented in ways that were very confusing; every additional requirement that lends itself to stronger utility management is reducing the capacity of communities to be successful at all the other items that are required if it doesn't come with additional resources by the State; and
- participants were pleased with the quality of the trainings offered by the State, however, timing and frequency were an issue; and
- new construction and overhauled water and sewer systems result in high costs for residents, and local governments that receive limited (reduced by half in 2015) State support in the form of Community Assistance or other funding, and who have limited tax base, are not in a position to help bring those costs down; and
- Workers Compensation insurance and Payroll Liability Compliance are issues that come up often, and in particular there are limited ways the community can demonstrate or track payments; often this is a timing issue, and it is a regular occurrence that scores are lower even though a community has submitted payment but there isn't a mechanism for them to reflect that to State staff; and

WHEREAS, AML offers the following potential solutions to address these issues:

- Participating communities may benefit from other training options than that offered by the State, and the State should work to add a list of other trainings where attendance would add to the overall scoring available to the community. There are lots of ways to get to stronger management, and restricting this to one program (instead of taking advantage of all the options out there) may result in duplication or reduced capacity overall. Recognizing all training would incentivize more training.
- Partners can have a role in billing assistance or financial management, and the State should consider the partners that local governments are working with and reflect that in the scores. We know that both ANTHC and AML are in a position to do this, and that could be included in the consideration of the community's capacity.
- Finalize the rural water service operator certification that DEC has been working on for years, and implement some ability to have some middle ground that recognizes the reality of rural communities. This can be envisioned similar to having a Trooper in a community, and the development of the VPSO program. Communities that have access to higher level skills, even if they aren't employed, have the same effect for the sustainability of systems.
- Change from cash to accrual accounting – this is a straightforward change that would meet communities where they're at and is consistent with Generally Accepted Accounting Principles.
- Consider reform, such that communities in good standing can remain that way with fewer requirements for reporting and compliance. At the same time, focus on the communities that need managerial and financial management assistance most, and work with them directly to improve scores. A dashboard system may be just as effective as current scoring, with different reporting and compliance requirements for green (strong), yellow (improving), and red (at-risk).

- This could include counting the current required reporting as sufficient – those that are already required for other State programs, like Community Assistance
- Consider working with ANTHC or others on a standardized preventive maintenance plan template and online database for record keeping.
- With new infrastructure funding, allow for more than one planning and construction grant at a time so that communities can make the most of it.
- Work with the Legislature to establish funding to support maintenance and operations, and to bring down the costs of rural utility systems. This would lessen the burden on communities and strengthen the affordability index that would qualify communities for water and sewer investments.
- For high-cost communities, consider a subsidy that lowers residential user fees, even as the State works with communities to improve system management and reduce costs.

NOW THEREFORE BE IT RESOLVED that AML recognizes the shared intent of State administrators and local governments, and believes that by working together on these issues, alongside and with State agency officials and the Legislature, we can strengthen Alaska's local governments and community water and sewer systems; and

BE IT FURTHER RESOLVED that AML encourages regulatory and statutory changes that strengthen the capacity of local governments to improve systems of governance and financial management for water and sewer operations.

RESOLUTION #2023-08

A resolution supporting the establishment of public safety matching funds by the State.

WHEREAS, it is the State's constitutional obligation to provide for public health and public wellness, which should be understood to include the provision of public safety through sufficient law enforcement, fire and emergency response, and corrections; and

WHEREAS, as political subdivisions of the State, local governments take on the majority of these responsibilities, with the vast majority of police occurring locally, including 40 local governments with police departments, and many other communities with police powers that translate into the hiring of Village Police Officers; and

WHEREAS, it is also true that many local governments have been unable to identify the resources necessary to establish or strengthen local law enforcement; and

WHEREAS, in communities without local law enforcement, it is the responsibility of the State Troopers to deliver public safety, and the Department of Public Safety bears the costs of delivery of law enforcement in some of the most populated and the most remote areas of the state; and

WHEREAS, there is an inconsistent application of public safety in Alaska, which may not produce the desirable outcomes expected by residents or envisioned in the Constitution, and that inconsistency – where in most areas the State pays the entirety of the costs and lack of capacity may not ensure adequate law enforcement, while in others local governments pick up the entirety of the costs, save the State money in doing so, and are responsive to local public safety needs – is not fair to the State, nor local governments; and

WHEREAS, one way in which to address this while maintaining local control over the decision whether to take on police powers, or not, is for the State to establish a basic minimum resource obligation that it will provide to cities and boroughs in Alaska for law enforcement; and

WHEREAS, essentially, the Legislature may determine in statute a mechanism by which to establish the potential for a transfer of funds to a local government that has taken or takes on police powers and establishes adequate policing within its jurisdiction; and

WHEREAS, this incentive should be consistent with variables that include total population and standards for officer per capita, and these can be thought of in terms of matching funds, as part of a community dividend, or added to Community Assistance, and may be scalable by need and over time.

NOW THEREFORE BE IT RESOLVED that the Alaska Municipal League encourages the Legislature to develop a mechanism to incentivize and reimburse local governments for the implementation of police powers and provision of public safety on behalf of the State.

RESOLUTION #2023-05

**A resolution supporting the sustainability
of Community Assistance.**

WHEREAS, Community Assistance (known formerly as Community Revenue Sharing) represents a decades-long partnership between local governments and the State of Alaska; and

WHEREAS, that partnership is a recognition of the State's retention of royalty and production rights on resource development, that local tax bases would not be able otherwise to ensure operations, and the need to deliver essential public services outside of State government; and

WHEREAS, Community Assistance has seen continued degradation over the years, including in 2015 a reduction of 50%, and if measured from FY20 to FY85 and adjusting for inflation, the value of Community Assistance should be 984% greater than it currently is; and

WHEREAS, Community Assistance represents as much as 80% of some local government budgets, and for 100 communities greater than 20%; and when Community Assistance was zeroed out in the early 2000s, 14 local governments ceased day-to-day operations; and

WHEREAS, the formula of the Community Assistance Fund determines the annual payment to communities, with a payout of a third of available funds; and the availability of funds designated in statute to recapitalize Community Assistance is based on the waterfall of earnings from the PCE Endowment; and

WHEREAS, when earnings are less than needed, it has been the policy choice of the current administration to fund less than what is needed for full recapitalization, which has resulted in payments to communities that are increasingly inadequate; and

WHEREAS, when this intergovernmental transfer or resource sharing does not occur it requires local governments to consider other revenue mechanisms, such as taxes, or diminishes their ability to provide services; and

WHEREAS, at the same time, inflation has negatively impacted the purchasing power of this annual transfer, thereby negating some of the benefits that local governments might otherwise expect; and

WHEREAS, it would require legislation to address the fact that the Community Assistance Fund does not retain its earnings and payments aren't inflation adjusted; and

WHEREAS, the Alaska Municipal League believes that community revenue sharing is a critical way in which the State can contribute to local governments' ability to deliver on obligations of education, public safety, infrastructure, and economic development.

NOW THEREFORE BE IT RESOLVED that the Alaska Municipal League requests of the Legislature statutory changes that ensure the capitalization of the Community Assistance Fund and enable it to grow through earnings; and

BE IT FURTHER RESOLVED that the Legislature include in legislation the ability to increase payments to local governments that account for inflation and include additional transfers to compensate local governments for their provision on behalf of the state of basic obligations (police, jails, etc.), reimbursements (bond debt), or unfunded mandates (mandatory exemptions).

RESOLUTION #2023-09

A resolution in support of accelerating the transfer of State lands to local governments, completing the municipal lands program, and waiving additional survey costs.

WHEREAS, local governments are responsible for more land management than the State of Alaska, with the bulk of these lands found within borough boundaries, and

WHEREAS, boroughs have the statutory responsibility for planning and platting of not just their lands but State lands as well, and local planning commissions are also responsible for working with federal land managers; and

WHEREAS, borough planning and platting authority is a power devolved from the State, and is a responsibility, then, that the State no longer performs, thus saving the State costs involved; and

WHEREAS, increasing local control of lands within municipal boundaries has a significant impact on their ability to promote economic development and may contribute to cost savings for the State; and

WHEREAS, the Municipal Land Entitlement Program provides Alaskans local governance by determining municipal land entitlements and transferring lands to municipalities under the Municipal Entitlement Act; the program is housed in the Department of Natural Resources and is governed by AS 29.65.010-29.65.130; and

WHEREAS, about 1.35 million acres of State land will eventually be transferred to municipal ownership through this program; and

WHEREAS, of the land transferred to date, municipalities have sold about 140,000 acres to private owners – that means that local governments have been able to move about 22% of their lands into private hands; and

WHEREAS, survey costs are high, requirements are onerous, and agency work slow; it is difficult to move from land approved by the State to land available for sale and streamlining this process, reducing barriers and costs, and increasing timeliness would facilitate development; and

WHEREAS, there remain 136,000 acres of land waiting for entitlement, which is land that local governments are depending on to develop, and which would increase their land available to meet a variety of needs; and

WHEREAS, there is an insufficient amount of vacant, unappropriated, unreserved (VUU) lands available for new borough formation; and

WHEREAS, the Alaska Lands Act requires some portion of this land to be available for borough formation, and the State may not have allocated enough of this for the remaining unorganized boroughs; and

WHEREAS, the State may need to consider a set aside, now, to benefit those areas of the state that may have an interest in borough formation but no available VUU lands; if the State has insufficient land available for these purposes, it may need to compensate unorganized boroughs accordingly; and

WHEREAS, local governments are the most direct beneficiaries of private development, have the most at stake and therefore the most interest in a process that works well; and

WHEREAS, political subdivisions of the State determine appropriate levels of service and infrastructure maintenance responsibilities for residential and commercial properties, ensuring a uniform level of platting that corresponds to planning, zoning, and the needs of the local governments and property owners, accomplished in cooperation with developers; and

WHEREAS, there exist numerous options for strengthening State-local cooperation on lands development, including:

- Lease-share agreements for large tracts
- State seat on planning/platting commissions and/or Joint Lands Commission
- Streamlined planning/platting processes between local governments
- Cost-share for access improvements
- Long-term planning processes
- Remote access requirements – waiver on standards within State Statute and Code
- Include boroughs as part of Agency review
- Municipal Entitlement Lands transfers
- State to complete surveying process
- Sale/lease of state lands for disposal to private owners

NOW, THEREFORE BE IT RESOLVED that the Alaska Municipal League supports the State establishing ways in which lands may be transferred more expeditiously to local governments and in support of future organization; and

BE IT FURTHER RESOLVED that a joint, high-level collaborative effort between local governments and the State may facilitate this process, and will require active engagement by the Legislature.

RESOLUTION #2023-03

A resolution urging the Governor and Legislature to exercise oversight of the Local Boundary Commission, to meet the Constitutional obligation for maximum local self-government.

WHEREAS, Article X of the Alaska Constitution obligates the State to provide for maximum local self-government, and Alaska's economy depends on well-supported local self-governance, which is more effective at adaptively meeting community needs than state or federal intervention; and

WHEREAS, the status quo has left communities in the unorganized borough without the tools to consider or pursue incorporation, the State has left communities to cede local control for State management, thus depriving residents of maximum local self-governance and its benefits, and Alaska's communities are required to depend on the State to establish or amend their boundaries and status, even as local governments are providing essential services in the face of changing conditions, fiscal uncertainty, and global instability; and

WHEREAS, the Alaska Constitution created the Local Boundary Commission as the mechanism by which municipal boundaries are confirmed, and which the Legislature and Governor set policy, composition, and procedure for; and

WHEREAS, the Alaska Constitution's framers intended the Commission to bring flexibility, adaptability, and rationality to local government boundaries by analyzing proposed changes fairly and objectively consistent with maximum local self-government and the Constitution; and

WHEREAS, the Legislature and Commission set the precedent of using the legislative review method as the primary procedure for Commissioners' consideration of annexation, ensuring that the framers' vision for the local boundary process was implemented accurately; and

WHEREAS, by veering from precedent and disregarding their obligation to a fair and objective process, the Commission has created a process that does not result in greater local self-governance, deterring communities from seeking boundary changes, growth, and incorporation.

NOW, THEREFORE BE IT RESOLVED, that the Alaska Municipal League urges the Governor and Legislature to exercise oversight and review policy of the Local Boundary Commission, including confirmation by the Legislature of Commissioners; and

BE IT FURTHER RESOLVED that the Alaska Municipal League urges sitting and prospective Commissioners to the Local Boundary Commission to consider their procedures and decision-making to ensure the fairness and objectivity required of them; and

BE IT FURTHER RESOLVED that State policymakers revisit how they can support well-reasoned annexation, incorporation, and borough formation to meet the obligation for maximum local self-government, the Mandatory Borough Act, and the intent of the Constitution.

RESOLUTION #2023-10

A resolution supporting State provision of non-federal match for local government infrastructure projects, and to address gaps in federal infrastructure funding.

WHEREAS, recent federal infrastructure investments provide Alaska's State, local, and Tribal governments with a once in a generation opportunity to make formative change and address incredible need; and

WHEREAS, discretionary, competitive grants for local and Tribal governments are a significant part of the new laws, however, many smaller governments lack the capacity or resources to compete and execute federal funding; and

WHEREAS, the infrastructure needs of communities in Alaska extend beyond the scope of federal programs in areas such as housing, public safety facilities, school facilities, and recreation and quality of life infrastructure; and

WHEREAS, the State is in a position to identify and coordinate those community needs.

NOW THEREFORE BE IT RESOLVED that the Alaska Municipal League encourages the State to leverage federal infrastructure investment by providing access to funds that could be used for non-federal match by local governments; and

BE IT FURTHER RESOLVED that the Alaska Municipal League supports the identification of methods to make funding available for community facilities that might not otherwise be available through federal infrastructure investment.

RESOLUTION #2023-06

A resolution expressing concern about consideration of a State spending cap.

WHEREAS, AML has advocated for a sustainable fiscal policy for more than a decade, and most recently this has referenced "Eight Stars of Gold," an eight-point fiscal plan that recognizes the trade-offs necessary to achieve such a goal; and

WHEREAS, while this includes new revenues, efficient delivery of government services, partnerships with local governments and nonprofits, effective use of Permanent Fund earnings, and addressing our infrastructure needs and Constitutional obligations, it recognizes that a spending cap may be part of the negotiated solutions; and

WHEREAS, local governments are apprehensive about a cap on State spending that may result in limiting the provision of State services, inhibiting partnerships at the local level, and which could decrease State investments into capital needs; and

WHEREAS, local governments are also very experienced with tax, revenue, or spending caps at the local level, which are direct expressions of local resident will that come with potential reductions in services and unmet need, and active engagement; and

WHEREAS, AML's fiscal policy working group identified the best spending cap as a broad-based tax, inasmuch as it results in a stable funding stream that can be anticipated and projected out into future years without the instability experienced with a resource tax; and

WHEREAS, research has proven that citizens are much more actively engaged in State decision-making when they are also taxpayers, and cognizant of budget implications; and

WHEREAS, a challenging aspect of implementation of a spending cap is that determining a baseline is difficult, and for as much as State spending in one year may look high, averaged over time it becomes standard, or if low spending over time feels like a new standard, it may not reflect the deficiency relative to need; and

WHEREAS, even basing a cap on economic activity may fail to recognize and account for a baseline of need at the beginning or how to adjust in times of economic challenge; and

WHEREAS, establishing a spending cap now will need to take into account infrastructure deficits, economic goals, and policy goals; and

WHEREAS, at the local level, a fund balance policy is an effective tool, such that when there are funds in excess of the budget they are intentionally set aside for a variety of purposes, but also there are bounds for a minimum and maximum; and

WHEREAS, it should be understood that a spending cap should come as part of a comprehensive policy, may result in prescriptive spending that does not meet the needs of Alaskans, and in other states has had unintended consequences; and

WHEREAS, a spending cap is not an effective answer to insufficient revenues, nor does it necessarily pave the way for the establishment of sustainable revenue sources.

NOW THEREFORE BE IT RESOLVED that the Alaska Municipal League would consider with caution a State spending cap, expect to be active in any negotiated solution, and in that consideration would prioritize the ability of the State to meet its Constitutional obligations, address years of insufficient spending on capital and operating needs, and resolve at the same time other systemic issues of the State, including its unfunded pension liability, inconsistent approach to public safety and education, and infrastructure deficit; and

BE IT FURTHER RESOLVED that a broad-based tax and fund balance policy may achieve the same goals, and AML is willing to work with the Legislature to share best practices experienced at the local level that can apply at the State.

RESOLUTION #2023-18

A resolution supporting increased statewide broadband connectivity.

WHEREAS, high-speed internet, commonly referred to as “broadband” is the critical infrastructure of the 21st century and a modern-day necessity for businesses, individuals, schools, and government; and

WHEREAS, broadband access and infrastructure provide a critical link facilitating the delivery of essential health, life, safety, education, business, entertainment, and other community needs throughout Alaska; and

WHEREAS, “digital equity,” which is defined as “a condition in which all individuals and communities have the information technology capacity needed for full participation in our society, democracy, and economy,” is necessary for civic and cultural participation, employment, lifelong learning, and access to essential services; and

WHEREAS, the Federal Communication Commission defines “broadband” as a minimum speed of 25 Mbps for download and 3 Mbps for upload; and

WHEREAS, the overwhelming majority of service locations in Alaska communities do not receive these speeds and are therefore classified as “unserved” or “underserved” in terms of digital equity; and

WHEREAS, the Infrastructure Investment and Jobs Act, passed in November 2021, provides for significant infrastructure support and funding, including for broadband development.

NOW THEREFORE BE IT RESOLVED, AML advocates for increased support and infrastructure funding for reliable broadband connectivity throughout Alaska for health, safety, education, business, and community development needs.

BE IT FURTHER RESOLVED, that AML supports federal agencies, the State of Alaska’s Office of Broadband, telecommunication companies, community organizations, and Tribal governments to work with municipal and borough governments toward the goal of increasing statewide digital equity and ensuring affordability, access, speed, and public benefit.