



COUNCIL WORK SESSION

Tuesday, May 27, 2025 at 5:30 PM

AGENDA

Our Vision. To have an infrastructure and city workforce that supports a sustainable, diversified and growing economy. We will partner with others to achieve economic development and other common goals that assure a high quality of living, and excellence in education.

MEETING INFORMATION

CITY COUNCIL WORK SESSION

CITY HALL COUNCIL CHAMBERS / 5:30 p.m.

141 Main Street, Dillingham, AK 99576 (907) 842-5212

CALL TO ORDER

SESSION BUSINESS

- [1.](#) Proposed Budget
 - Narrative
 - Revenue
 - Expense
- [2.](#) Librarian-Community Services Coordinator Job Description
- [3.](#) Final Draft Organizational Chart
4. Leave Accrual Policy Proposed Changes

PUBLIC/COMMITTEE COMMENT(S)

ADJOURNMENT

City of Dillingham

Budget Narrative

FY 2026 Proposal

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Executive Summary

City of Dillingham – FY 2026 Budget Proposal

The FY 2026 Budget represents a significant turning point in the City of Dillingham’s fiscal management. This year’s financial plan reduces General Fund appropriations by 10.4% compared to FY 2025, totaling \$14,348,152. This decrease reflects the elimination of \$1.3 million in structural fund balance spending, alongside a focused strategy to manage deferred capital needs. The projected General Fund balance spending has improved from \$5,035,468 in FY 2025 to \$4,359,803 in FY 2026—a reduction of \$675,665 or 13.4%. This progress demonstrates a commitment to disciplined budgeting, internal accountability, and long-term sustainability.

Budget Snapshot

Category	FY 2026 Proposed
Total Budget (All Funds)	\$23,191,120
General Fund Revenue	\$10,568,600
General Fund Appropriations	\$14,348,152
Special Revenue Appropriations	\$8,842,968
Projected Fund Balance spending	\$(4,359,803)
Reduction of fund balance spending from FY25	\$675,665 (13.4%)

General Fund Revenue – Key Drivers

- 6% Local Sales Tax (including remote): \$3.85 million
- Real Property Tax: \$2.6 million
- State Jail Contract: \$670,000
- PILT (Payment in Lieu of Taxes): \$540,000
- Alcohol & Tobacco Excise Taxes: \$370,000
- Administrative Overhead Transfers: \$202,405
- State PERS On-Behalf Contributions: \$285,399

General Fund Spending Priorities

Public Safety – \$3.8 million

Includes, PS Admin, Patrol, K-9, Dispatch, Corrections, DMV, and Animal Control. Emphasis on training, 24/7 coverage, compliance, and Report Management Systems.

Fire Department – \$561,800

Independent emergency response unit supported partially by ambulance fees. Covers fire protection and EMS.

Public Works – \$2.79 million

Includes Shop, Streets, Buildings & Grounds, and Administration. Supports utilities, road maintenance, snow removal, and citywide facilities.

Planning – \$336,000

Supports platting, zoning, land use, and long-term development planning.

General Government – \$3.8 million

Includes Council, Clerk, Administration, Finance, Legal, and IT. Covers audit, payroll, legal services, and recordkeeping modernization.

Education Support – \$1.7 million

The City’s statutory local contribution to Dillingham City School District per AS 14.17.410.

Special Funds & Strategic Capital

Enterprise Funds – Water, Wastewater, Landfill, Harbor, and Dock are funded through user fees. Ongoing utility rate and tariff reviews aim to ensure cost recovery and long-term sustainability.

Strategic Capital – \$735,000 has been allocated from the Equipment Replacement Fund to finance critical deferred vehicle and equipment purchases. Additionally, over \$1.39 million in transfers and debt payments ensure compliance with bond and lease obligations. These investments reflect a forward-focused strategy to maintain essential infrastructure while relieving long-term General Fund pressure.

FY 2026 Focus Areas

- Fund balance spending reduction – \$675,665 in progress toward eliminating the structural imbalance.
- Workforce Readiness – Continued support for training, recruitment, and leadership development.
- Digital Infrastructure – Major IT upgrades including cybersecurity, cloud migration, and records modernization.
- Compliance – Fully funded legal, audit, and insurance mandates aligned with state requirements and best practices.

Revenue

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6% Sales Tax	4010	\$3,400,000
• Revenue for 6% Sales Tax		
6% Sales Tax – Remote Sales	4010	\$450,000
• Revenue for 6% Sales Tax collected by AML - recognized by project 1040		
Penalty/Interest (Sales Tax)	4011	\$17,000
<ul style="list-style-type: none"> Charged to sales tax reports submitted after the allowed period of time 10% Penalty 6% per annum interest 		
10% Alcohol Sales Tax	4020	\$280,000
• Revenue for 10% Alcohol Sales Tax		
10% Transient Lodging	4030	\$125,000
• Revenue for 10% Transient Lodging Sales Tax (Lodging less than 6 months)		
Real Property Tax	4040	\$2,600,000
• Revenue from Real Property tax		
Personal Property Tax	4050	\$700,000
<ul style="list-style-type: none"> Revenue from Personal Property tax 2024 taxes \$698,000 		
Penalty and Interest (Property tax)	4051	\$130,000
<ul style="list-style-type: none"> Penalty on real and personal property tax if 1st half not received by 11/01 of the year or 2nd half not received by 12/01 of the year. 10% penalty assessed only once 6% per annum assessed starting by January. 		
6% Gaming Sales Tax	4060	\$15,000
• Sales tax assessed on Pull Tabs Gaming (decline in pull tabs experienced in FY25, one gaming location has closed).		
Tobacco Tax	4070	\$280,000
• Excise tax charged on tobacco products		
Marijuana Tax	4075	\$90,000
• Excise tax charged on Marijuana products		
Business License	4110	\$17,000
• \$50 fee for a business to conduct business in Dillingham		
Rental Income – Real Property	4210	\$35,000
<ul style="list-style-type: none"> Rental of Potato House building to GCI LEO Rental Rental of Land to AT&T 		
Community Sharing	4410	\$75,396
• SOA Revenue		

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Raw Fish Tax	4420	\$150,000
• SOA Raw Fish Tax distributed on communities		
Shared Fisheries Business	4425	\$20,000
• SOA Shared Fisheries Business tax		
Telephone/COOP Tax	4430	\$70,000
• SOA Telephone and Electric COOP revenue		
Motor Vehicle Tax	4440	\$25,000
• SOA DMV tax collected for Dillingham vehicles		
Payment in Lieu of Tax	4450	\$540,000
• PILT • SOA revenue if lieu of taxes		
Jail Contract	4650	\$670,000
• See PS Corrections for details		
Ambulance Fees	4730	\$60,000
• See Fire Department for details		
Administrative Overhead	4970	\$202,405
• Revenue collected from enterprise funds to equal 10% of all expenses (Minus PERS on Behalf)		
PERS on Behalf	4980	\$285,399
• SOA support of the City's PERS obligation beyond the first 22%		
PERS Forfeiture Funds	4981	\$25,000
• SOA PERS funds returned to the City of Dillingham		
SubTotal GF Targeted Areas		\$10,262,200

Other Revenue in subtotal		\$306,400
• Ambulance Fees See Fire Department Narrative \$65,000		
Total General Fund Revenue Budget		\$10,568,600

Remarks

- Will tie to the Ordinance as first and second revenue section.

Council

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Lobbying	7025	\$82,450
<ul style="list-style-type: none"> Contract lobbying services @ \$7,000 per month. Started 01/2025 Federal Lobbying service @ \$3,000 per month. (plus travel \$5,000) ends on 12/2025 State Lobbying service @ \$4,600 per mo. (plus travel \$4,000 and 1x fee \$250 and travel to DC \$5,000) 		
Advertising	7130	\$3,000
<ul style="list-style-type: none"> Council and Committee/Board/Commission vacancies; Notice of Public Hearings on Proposed Ordinances. Increase in rates due to change of ownership of newspaper. 		
Subs & Memberships	7135	\$5,800
<ul style="list-style-type: none"> Alaska Municipal League \$3,400. SWAMC \$1,570 (based on population of 2,420 @.65/person). AML Conference of Mayors \$100. ZOOM Meeting \$660 (\$55 per month) ACoM annual fee (\$50.00) Other (\$200.00) 		
Travel	7150	\$14,000
<ul style="list-style-type: none"> Juneau Lobbying Trip (2) Alaska Municipal League (open) Southwest Alaska Municipal Conference (3 sitting on the board) Scholarships will be applied for when possible 		
Training	7155	\$5,000
<ul style="list-style-type: none"> Southwest Alaska Municipal Conference (2). Alaska Municipal League (2). Scholarships will be applied for and will likely defray travel costs. 		
Contributions	7190	\$500
<ul style="list-style-type: none"> Beaver Round-Up Festival. Flowers for funeral services, births. 		
Office Supplies	7300	\$300
<ul style="list-style-type: none"> Typical Office Supplies. 		
Food Items	7320	\$2,000
<ul style="list-style-type: none"> Food/snacks provided for meetings. 		
Minor Tools and Equipment	7610	\$5,000
<ul style="list-style-type: none"> Minor tools & equipment for council chambers. Owl video conferencing 		
Member Recognition	8330	\$3,000
<ul style="list-style-type: none"> Employee recognition offered by Council. 		

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In-Kind Expense	9015	\$500
<ul style="list-style-type: none">City Services offered by Council to the public.		
Total Council Budget		\$121,550

Remarks
<ul style="list-style-type: none">.

Clerk

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Salaries	6000	\$160,500
<ul style="list-style-type: none"> City Clerk 1 FTE. Level XI Records Manager .75 FTE. Level VI 		
Overtime	6100	\$0
<ul style="list-style-type: none"> None 		
Fringe Benefits	62XX	\$105,600
<ul style="list-style-type: none"> FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp. 		
PERS On Behalf	6230	\$10,200
<ul style="list-style-type: none"> 6.33% for all employees provided by the State. 		
Contractual/Professional	7060	\$9,000
<ul style="list-style-type: none"> Laserfiche annual fee for records management \$3,255 30 service hours prepaid \$5,700 		
Subs & Memberships	7135	\$1,000
<ul style="list-style-type: none"> International Institute of Municipal Clerks \$175. (prepaid in FY21) Alaska Association of Municipal Clerks \$50. National Association of Parliamentarians \$70 Need to add at budget revision APEI Bond for clerk \$366.67 Online tools for recording data & creating public notices \$300 		
Travel	7150	\$4,300
<ul style="list-style-type: none"> June NCI classes in Tacoma. Airfare - \$820, Per Diem - \$250. AAMC conference November, Anchorage, Airfare - \$500, Per Diem – GSA rate, Hotel - \$600. 		
Training	7155	\$3,500
<ul style="list-style-type: none"> June NCI classes in Tacoma \$1,150 (includes room). AAMC conference fee \$500 (Academy and Conference). Clerk needs 60 hours of continuing education in the first two years. 		

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Elections	7170	\$7,500
<ul style="list-style-type: none"> October Regular City Election cost includes advertising, ballots, programming the election machine cards, election judges. Cleaning sheets for voting machine 		
Codification	7175	\$3,500
<ul style="list-style-type: none"> Submit adopted ordinances to Code Publishing Co. to update Dillingham Municipal Code online and provide a pdf version Web hosting annual fee of \$350 		
Office Supplies	7300	\$500
<ul style="list-style-type: none"> Includes printer cartridges, hard paper 		
Minor Tools & Equipment	7610	\$2,500
<ul style="list-style-type: none"> Office equipment. 		
Total Clerk Budget		\$308,100

Remarks:

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Administration

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Salaries	6000	\$353,300
<ul style="list-style-type: none"> City Manager (contract) Deputy Manager (Level XII) Administrative Services Assistant (Level VIIA) 		
Overtime	6010	\$1,100
<ul style="list-style-type: none"> Overtime for Administrative Services Assistant (20 hours) 		
Fringe Benefits	62XX	\$205,400
<ul style="list-style-type: none"> FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp. 		
PERS on Behalf	6231	\$22,500
<ul style="list-style-type: none"> 6.33% for all employees provided by the State. 		
Unemployment Compensation	6240	\$2,000
<ul style="list-style-type: none"> Prior Employee 		
Employee Screening	6250	\$1,000
<ul style="list-style-type: none"> Background checks 		
Recruiting Travel	6620	\$0
<ul style="list-style-type: none"> None 		
Recruiting Moving Admin	6621	\$0
<ul style="list-style-type: none"> None 		
Contractual Professional	7060	\$16,000
<ul style="list-style-type: none"> Strategic Planning and Executive training. \$16,000 		
Advertising	7130	\$3,000
<ul style="list-style-type: none"> Special Advertising as needed required. Recruiting advertisement 		
Subs & Memberships	7135	\$1,000
<ul style="list-style-type: none"> Subscription to Alaska Municipal Managers Association. Need to add Bond with APEI with budget revision (\$735.00) 		
Travel	7150	\$10,000
<ul style="list-style-type: none"> City Manager Travel. <ul style="list-style-type: none"> Attendance during the SWAMC Conference Alaska Municipal League Annual Conference HR recruiting trips. <ul style="list-style-type: none"> AVTEC/UAA/UAF career fairs - \$1,175. Scholarships through BBEDC will be applied for 		

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Training	7155	\$10,000
<ul style="list-style-type: none"> • AML conference fee - \$500. • SWAMC conference fee - \$500 • Professional development \$6,000 • HR development \$3,000 		
Office Supplies	7300	\$7,000
<ul style="list-style-type: none"> • Office Supplies for Admin. • Non-departmental supplies. 		
Food Supplies	7320	\$2,000
<ul style="list-style-type: none"> • Food for staff meetings 		
Minor Tools & Equipment	7610	\$4,000
<ul style="list-style-type: none"> • Tools & equipment less than \$5,000 		
Safety Equipment	7615	\$2,000
<ul style="list-style-type: none"> • First aid supplies and equipment 		
Equipment Maintenance	8120	\$5,750
<ul style="list-style-type: none"> • Copier Maintenance 		
Member Recognition	8330	\$3,500
<ul style="list-style-type: none"> • Christmas Party 		
In-Kind Expense	9015	\$1,500
<ul style="list-style-type: none"> • Trash Clean Up landfill fees \$1,200 • Animal Control Donation \$200 		
Total Admin Budget		\$651,050

Remarks
<ul style="list-style-type: none"> • Will look to buy fire proof cabinets for HR in future FY

Finance

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REVENUE		
Rent	4212	\$3,600
<ul style="list-style-type: none"> Rent, Electricity and Heating Fuel for Vitavik Unit G \$300 per renter 		
Total Revenue		\$3,600
Expenses		
Salaries	6000	\$744,500
<ul style="list-style-type: none"> Finance Director (Level XI) Assistant Finance Director (Level X A) 2 FTE Accounting Tech III (Level VIII) 3 FTE Accounting Tech II (Level VI) 2 FTE Accounting Tech I (Level V) 1 FTE 		
Overtime	6010	\$5,100
<ul style="list-style-type: none"> 165 hours for non-exempt employee 		
Fringe Benefits	62XX	\$435,700
<ul style="list-style-type: none"> FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp. 		
PERS on Behalf	6231	\$47,400
<ul style="list-style-type: none"> 6.33% for all employees provided by the State. 		
Unemployment	6240	\$2,000
<ul style="list-style-type: none"> Unemployment for prior employees 		
Employee Screening	6250	\$40
<ul style="list-style-type: none"> Background checks for new employee \$20 each 		
Annual Payroll Fees	6560	\$5,000
<ul style="list-style-type: none"> HRA Participant Fee (estimated \$300/month x 12 months = \$3,744). HRA Annual Fee (\$880) 2021 FICA Administration Fee (\$200). 		
Recruiting	6621	\$0
<ul style="list-style-type: none"> N/A 		
Audit	7010	\$75,000
<ul style="list-style-type: none"> City annual financial audit. Current engagement is with Altman, Rogers and Co, APC – Will finalize FY23 in July and Complete FY24 		

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Appraisals	7030	\$28,000
<ul style="list-style-type: none"> City contract for Assessor for property taxes -30% start, 20% ½ complete, 40% provides roll to clerk, 10% Final roll & appeals. Current engagement is with Appraisal Co of Alaska. 		
Contractual	7060	\$75,000
<ul style="list-style-type: none"> Remote Online Sales Tax with AML \$60,000 (project #1040) Three+One (Cash Vest) (\$15,000) 		
Advertising	7130	\$7,000
<ul style="list-style-type: none"> Newspaper advertisements reminding public that: taxes are due, business licenses and property tax returns, the mill rate has been established. Addition of Procurement advertising \$6,000 for all departments (RFPs). 		
Subs & Memberships	7135	\$950
<ul style="list-style-type: none"> Alaska Government Finance Officers Association Annual fee (\$95). Bond for Notary (2 X \$75) Need to add at budget revision time (Finance Dir. bond with APEI \$680.56) 		
Travel	7150	\$4,800
<ul style="list-style-type: none"> Fall Alaska Government Finance Officers Association Conference (AGFOA) Tech IV and Finance Director for Dillingham/Anchorage round trip. 		
Training	7155	\$6,000
<ul style="list-style-type: none"> Alaska Government Finance Officers Association conference fee - \$300. Payroll Training - \$200 AccuFund Training on site - \$5,500 		
Bank Charges	7180	\$1,750
<ul style="list-style-type: none"> Charges for various services provided by the bank. Amount is estimated based upon past fiscal year charges. 		
Fraud Finance	7186	\$0
<ul style="list-style-type: none"> Record of when fraud activity has been discovered. 		
Office Supplies	7300	\$6,000
<ul style="list-style-type: none"> This is for the toner cartridges for the Finance Department printers, and check stock and window envelopes for mailing invoices, statements, and checks. General office supplies. 		

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Postage Freight	7315	\$12,000
<ul style="list-style-type: none"> Postage Meter for all mail from City Hall, Library media mail, and occasional returns 		
Minor Tools and Equipment	7610	\$5,000
<ul style="list-style-type: none"> Filing cabinets – \$1,200 (2 @ \$600 each) New Chairs – \$750 (3 @ \$250) Replacement stamps - \$150 Dymo Label writer – 1 at \$240 each Other items - \$450 Purchase of breakroom furniture - \$2,000 		
Building Rent	7705	\$23,300
<ul style="list-style-type: none"> Vitavik Apartment Unit G – female rotational housing \$1,800 per month shared 50/50 with Public Safety. Walter Campbell Apt – Month of July only at \$1,700 per month, then cancel. 		
Electricity	7720	\$1,500
<ul style="list-style-type: none"> Electricity at Vitavik Unit G – shared 50/50 with Public Safety 		
Heating Fuel	7730	\$2,500
<ul style="list-style-type: none"> Heating Fuel at Vitavik Unit G – shared 50/50 with Public Safety 		
Equipment Maintenance	8120	\$2,000
<ul style="list-style-type: none"> Copier Maintenance contract 		
Total Finance Department Budget		\$1,547,940

Remarks:

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Legal

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Legal	7020	\$100,000
<ul style="list-style-type: none">• General Legal Support.• Current legal firm is with Munson, Cacciola & Severen LLP		
Total Legal Budget		\$100,000

Remarks:

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Insurance

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Overview		
<ul style="list-style-type: none"> Our insurance carrier will be Alaska Public Risk Alliance (APRA) which is a blend of our previous insurer Alaska Public Entity Insurance (APEI) and Alaska Municipal League Joint Insurance Association (AMLJIA). We are part of an insurance pool. Many cities and school pool their resources to provide for insurance coverage. APRA are the administrators of the pool. Typically, in a pool, the cities' fees cover any claim up to a cap where umbrella coverage kicks in. The umbrella coverage covers catastrophic events. The categories below do not represent the total billed by APRA. There are other insurance costs such as workers' compensation, Police Professional Liability and Wharfingers that are directly coded to the departmental budgets. The insurance broker used is HUB International Northwest LLC 		
General Liability	7110	\$130,000
<ul style="list-style-type: none"> Anticipated insurance coverage 		
Property	7112	\$200,000
<ul style="list-style-type: none"> Anticipated insurance coverage 		
Automobile	7114	\$40,000
Claims Deductibles	7120	\$5,000
Total Insurance Budget		\$375,000
Remarks:		
<ul style="list-style-type: none"> Evaluation of assets is done for vehicles and will be mobile equipment next, this is expected to change the initial premiums assessed. 		

Planning

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REVENUE		
Land Use Permits	4140	\$1,500
<ul style="list-style-type: none"> Fees for processing Land User Permits – need to evaluate 		
Grant Revenue	4600	\$2,000
<ul style="list-style-type: none"> Will apply for BBNC, BBNA or BBEDC for travel & training reimbursement 		
Document Copies	4705	\$500
<ul style="list-style-type: none"> Copies of maps and documents from planner New copier has been ordered and expected to arrive FY25 		
Platting and Mapping	4740	\$500
<ul style="list-style-type: none"> Fees for platting and mapping 		
Total Revenue		\$4,500
EXPENSES		
Salaries	6000	\$131,300
<ul style="list-style-type: none"> Planner (Level XI) 1 FTE 		
Overtime	6010	\$0
<ul style="list-style-type: none"> None 		
Fringe Benefits	62XX	\$62,200
<ul style="list-style-type: none"> FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp. 		
PERS on Behalf	6231	\$8,300
<ul style="list-style-type: none"> 6.33% for all employees provided by the State. 		
Contractual/Professional	7060	\$130,200
<ul style="list-style-type: none"> \$1,200 ArcGIS (ESRI) – Annual. \$15,000 Alaska Map Company – Annual. \$5,000 Coastal Erosion Annual Survey – annual. \$5,000 as needed for project and land use surveys. \$60,000 Agnew:Beck comprehensive plan for COD. \$9,000 Commercial Appraisal of Buildings and Lands for leases - one-time. \$30,000 re-platting of Dock parcels & eliminating public right of ways - one-time. \$5,000 unfinished land swap at dock - one-time. CRW Engineering Group, Inc has been used for several projects throughout the City of Dillingham. 		
Advertising	7130	\$500
<ul style="list-style-type: none"> Advertising needed for projects. 		
Memberships	7135	\$0
<ul style="list-style-type: none"> None at the time 		

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Travel	7150	\$2,000
<ul style="list-style-type: none"> Alaska Chapter, American Planning Association Conference in Anchorage PMI Conference Scholarships will be applied for and will likely defray travel costs. 		
Training	7155	\$500
<ul style="list-style-type: none"> AK APA Conference Both will be required to earn CEUs towards AICP (American Institute of Certified Planners) certifications. Will apply for BBNC, BBNA or BBEDC for reimbursement 		
Recording Fees	7195	\$500
<ul style="list-style-type: none"> This expense is for documents that the City needs to record, including agreements, easements, street name changes, plats, etc. 		
Office Supplies	7300	\$500
<ul style="list-style-type: none"> Typical Office Supplies. 		
Total Planning Department		\$336,000

Remarks:

- Need a hazard mitigation plan FY28
- Comprehensive plan is to be 5-10 years; however, evaluation of past plans needs to be conducted first.
- Need to address cemetery development of Evergreen and Olsonville - Cemetery documentation improvements (Evaluating need to determine when work will be done,)

Foreclosure Costs

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REVENUE		
Foreclosed Property Sales	4049	\$30,000
<ul style="list-style-type: none"> Revenue generated from the sale of foreclosed properties will pay the unpaid taxes first then offset attorney fees, advertisement and any other fees incurred. Action 3DI-24-00061 CI filed 07/10/2024 		
Total Revenue		\$30,000
EXPENSES		
Legal	7020	\$10,000
<ul style="list-style-type: none"> The majority of foreclosure costs are charged back to the taxpayer, but there are always some costs that cannot be charged back. This category is for those costs. Decrease from previous year due to global pandemic that is impacting collection efforts. 		
Foreclosure	7199	\$10,000
<ul style="list-style-type: none"> This is for various costs related to foreclosures, such as advertising, insurance, and other miscellaneous costs that arise that cannot be charged back to the taxpayer. No change from previous year. 		
Total Foreclosure Expenses		\$20,000

Remarks:

- Council action will be needed to determine course of action for all properties on the foreclosure.

IT

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Contractual/Professional	7060	\$4,200
<ul style="list-style-type: none"> Municode \$4,200 		
Insurance	7110	\$6,000
<ul style="list-style-type: none"> Addition of cyber security plans with APEI 		
Office Supplies	7300	\$0
<ul style="list-style-type: none"> None 		
Minor Tools & Equipment	7610	\$2,000
<ul style="list-style-type: none"> Cell Phones and landline phones and supplies 		
Telephone	7710	\$50,000
<ul style="list-style-type: none"> Telephone charges for all general fund departments \$41,300. IPad charges for Council \$3,700 Telephone charges for Jail Corrections (project 1124) \$5,000. 		
Internet	7715	\$20,300
<ul style="list-style-type: none"> Internet charges for all general fund departments \$18,000. Internet charges for Jail Corrections (project# 1124) \$2,300. 		
Computer Hardware	7910	\$60,000
<ul style="list-style-type: none"> Operational IT components and computer upgrades - \$39,200. Public Safety need computers replaced deferred from FY23 – High Priority \$20,000 		
Computer Software	7920	\$75,000
<ul style="list-style-type: none"> Finance - AccuFund \$10,000 Questica – 20,500 Planning - \$1,500 GIS \$406 Annual MARS \$7,600 Backup with LMJ – \$11,280 per year FileMaker Pro (Claris) - \$ prepaid Google Storage \$47.76 (\$1.99 per month for planner and CM) Needs to be closed and moved to SharePoint APSIN Public Safety \$710 Adobe \$1,000 through LMJ Fingerprint software \$5,000 TecPro NAS repair - \$1,100 Archive Social - \$4,188 Lucid Art Diagramming Software - \$120 CMT Advantage - \$2,400 		

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Computer Support	7940	\$155,000
<ul style="list-style-type: none">• LMJ Services, Inc, contract - \$84,000.• Computerworks NPS, Inc contract – \$9,825• Computerworks NPS, Inc additional support - \$1,200• JAA Synchronized Communications (VHF radios) – \$2,375• eDocs contract – Laserfische-self hosted - \$6,900• LMJ – Move domain to cloud \$21,000 – Deferred from FY24• LMJ – Rebuild staff access directory - \$4,950• Website design and support – Revize \$10,725 yr 1, \$2,100 yr 2-5		
Total IT Fund		\$372,500

Remarks:

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Public Safety Administration

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REVENUE		
Rent	4212	\$21,600
<ul style="list-style-type: none"> Rents collected from all public safety rotational employees (moved from patrol budget in previous FY) 		
Court Deposits	4723	\$5,000
<ul style="list-style-type: none"> Fines paid to the court from citations issued by police paid by SOA 		
Total PS Administration Revenue		\$26,600
EXPENSES		
Salaries	6000	\$137,400
<ul style="list-style-type: none"> 75% Police Chief salary - (25% charged to Corrections). 50% DMV/Admin position (Level VIIB) (50% DMV) 		
Overtime	6010	\$700
<ul style="list-style-type: none"> 5.5 hours DMV/Admin position (Level VIIB) 		
Fringe Benefits	62XX	\$100,700
<ul style="list-style-type: none"> 75% of Fringe Benefits for Chief of Police. 50% DMV/Admin position (Level VIIB) (50% DMV) FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp. 		
PERS on Behalf	6231	\$8,800
<ul style="list-style-type: none"> 6.33% for all employees provided by the State. 		
Contractual/Professional	7060	\$35,000
<ul style="list-style-type: none"> Public Safety – support for department development Audit of the evidence room \$12,000 per year Media support to develop online presence. Approximately \$11,000 Records Retention Support restructuring (\$10,000) 		
Insurance	7110	\$25,000
<ul style="list-style-type: none"> 50% General Liability insurance premium - (50% to Corrections). 		
Subs & Memberships	7135	\$1,000
<ul style="list-style-type: none"> For membership in professional organizations and APSC certifications, IACP membership notary certifications, etc. 		

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Travel	7150	\$13,800
<ul style="list-style-type: none"> Chief Hybrid Schedule travel (once per month plus four and for training) 16*400=\$7,700 FBI LEEDA Executive Leadership Training Part 2 (09/2024 Soldotna) \$2,900 FBI LEEDA Executive Conference (Anchorage 3-5 nights) \$2,900 IAWP (International Association of Women Police) Conference or Chief's Conference. \$3,200 		
Training	7155	\$5,500
<ul style="list-style-type: none"> Continuation training in Soldotna Out of state conference in the fall Training in September and December in Anchorage (Executive Development) Will seek scholarship assistance 		
Court Processing	7198	\$500
<ul style="list-style-type: none"> Used to reimburse court for processing/collecting citations. Also, to pay APSC for training surcharge on citations. 		
Office Supplies	7300	\$1,250
<ul style="list-style-type: none"> Typical office supplies, toner cartridges, computer supplies Used for all DDPS divisions 		
Postage	7315	\$1,000
<ul style="list-style-type: none"> Postage and freight all DDPS divisions. 		
Uniforms	7340	\$1,000
<ul style="list-style-type: none"> Replacement of uniforms and other police gear. 		
Minor Tools & Equipment	7610	\$5,000
<ul style="list-style-type: none"> Equipment for office use 		
Safety Equipment	7615	\$2,000
<ul style="list-style-type: none"> Equipment for Chief 		
Rent	7705	\$32,400
<ul style="list-style-type: none"> Vitavik Apt Unit C for rotational officers (moved from Patrol budget) Vitavik Apt Unit G for female rotational (50/50 with Finance) 		
Electricity	7720	\$17,500
<ul style="list-style-type: none"> 50% of electric cost for the entire department (to be split with corrections). Vitavik Apt C electricity Vitavik Apt Unit G (50/50 with Finance) 		

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Heating Fuel	7730	\$31,500
<ul style="list-style-type: none"> • 50% of heating fuel for entire building (to be split with corrections). • Vitavik Apt heating fuel • Vitavik Apt Unit G (50/50 with Finance) 		
Water & Sewer	7740	\$4,700
<ul style="list-style-type: none"> • 50% of water/sewer expense (to be split with corrections). 		
Refuse	7750	\$2,300
<ul style="list-style-type: none"> • 50% of DDPS refuse costs (to be split with corrections). \$192 per month 		
Computer Software	7920	\$18,800
<ul style="list-style-type: none"> • Replacement of ARMS (records management software) if not purchased in FY25 will require start up of 13K one time fee & 5,800 annual costs. Year 2 \$5,974, Year 3 \$6,153.22, Year 4 \$6,337.82, Year 5 \$6,527. 		
Equipment Maintenance	8120	\$2,000
<ul style="list-style-type: none"> • Cannon Contract Public Safety (old Admin) (\$1000) 		
Required Inspections	8210	\$1,000
<ul style="list-style-type: none"> • Inspections for sprinkler system in building 		
Total PS Admin Expenses		448,850

Remarks:

Public Safety Dispatch

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REVENUE		
Reports to Public	4722	\$500
<ul style="list-style-type: none"> \$20 paid per police report 		
E911% from Revenue	4991	\$67,000
<ul style="list-style-type: none"> 10% of dispatch expenses allowed from E911 Fund per Alaska Statute 29.35.131.911 		
Total Dispatch Revenue		\$67,500
EXPENSES		
Salaries	6000	\$453,600
<ul style="list-style-type: none"> Dispatch supervisor (Level VIII C) (1 FTE) Dispatch supervisor in training (Level VIII C) (1 FTE) Dispatchers (Level VII B) (4.25 FTE) [Goal of 5 FT dispatchers & .25 FTE on-call] 		
Overtime	6010	\$44,300
<ul style="list-style-type: none"> Overtime expenses needed for 24/7 coverage for holidays, vacations, sick days, and potential vacant positions. (775 hours for year) 		
Fringe Benefits	62XX	\$302,100
<ul style="list-style-type: none"> FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp. 		
PERS on Behalf	6231	\$30,400
<ul style="list-style-type: none"> 6.33% for all employees provided by the State. 		
Unemployment Compensation	6240	\$2,000
<ul style="list-style-type: none"> Unemployment for prior employees 		
Travel	7150	\$1,500
<ul style="list-style-type: none"> Most training is now web/zoom based Training for Dispatch supervisor 		
Training	7155	\$2,000
<ul style="list-style-type: none"> Most training is now web/zoom based 		
Supplies	7300	\$1,500
<ul style="list-style-type: none"> Dispatch office supplies 		

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Uniforms	7340	\$750
<ul style="list-style-type: none"> Uniform shirts dispatchers – replacement and new hires 		
Minor Tools & Equipment	7610	\$2,000
<ul style="list-style-type: none"> Furniture & office equipment 		
Safety Equipment	7615	\$2,000
<ul style="list-style-type: none"> Equipment being evaluated 		
Satellite Phone	7711	\$700
<ul style="list-style-type: none"> Reinstating satellite phone due to our remote needs 		
Total Dispatch Expenses		\$842,050

Remarks:
<ul style="list-style-type: none">

Public Safety Patrol

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REVENUE		
Apartment Rent	4212	\$0
<ul style="list-style-type: none"> Receipt of rent from rotational officers moved to PS Admin 		
Grant	4620	\$13,000
<ul style="list-style-type: none"> Reimbursement for employee going to basic academy. 		
Contract Revenues	4650	\$20,000
<ul style="list-style-type: none"> Contract with DOT to provide TSA support. 		
Fines & Fees	4765	\$2,000
<ul style="list-style-type: none"> Citations Impound fees 		
Total Patrol Revenue		\$35,000
EXPENSES		
Salaries	6000	\$740,000
<ul style="list-style-type: none"> Patrol Sergeant – (Level X B) 2 FTE Patrol Officers residential hire - (Level VIII B) 2 FTE Patrol Officers (Rotational) - (Level VIII B) 4 FTE 		
Overtime	6010	\$79,000
<ul style="list-style-type: none"> Overtime for all 7.785 police officers. Overtime used to cover 24/7 for holidays, sick time, vacations, staffing vacancies, court, and police emergencies. (1,705 hours) 		
Fringe Benefits	62XX	\$557,100
<ul style="list-style-type: none"> FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp. 		
PERS on Behalf	6231	\$52,000
<ul style="list-style-type: none"> 6.33% for all employees provided by the State. 		
Employee Screening	6250	\$16,500
<ul style="list-style-type: none"> Medical/psychological screening for new officers. Will include polygraphs and psychological evaluations. (11 * \$1,500) 		
Recruiting – Bonus	6621	\$7,500
<ul style="list-style-type: none"> (3) \$2,500 bonus at 1 year anniversary to existing contracts. 		

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Contractual/Professional	7060	\$1,000
<ul style="list-style-type: none"> Towing expenses and other minor contract expenses. 		
Travel	7150	\$50,000
<ul style="list-style-type: none"> Airfare/travel costs for officers to Sitka academy (and re-cert) -\$1,000 x 3 Airfare costs for rotational officers 		
Training	7155	\$30,000
<ul style="list-style-type: none"> Cost of basic academy \$15,000 (x1) Cost of re-cert academy \$3,000 (x3). Bring someone to Dillingham to conduct on-site training. (not in current budget) APSC may reimburse costs depending upon funding available - not guaranteed or even likely. (see grant revenue) Firearms instructor (\$2,700 includes lodging and food in Sitka in the fall) Data Master instructor training (no fee for training) BBEDC funds may be used – but are not guaranteed. 		
Office Supplies	7300	\$750
<ul style="list-style-type: none"> Patrol office supplies 		
Supplies	7310	\$750
<ul style="list-style-type: none"> Patrol supplies (items that are a one time use, example PBT mouth piece for data master) 		
Food Items	7320	\$400
<ul style="list-style-type: none"> Food items for patrol meetings 		
Household Supplies	7325	\$500
<ul style="list-style-type: none"> Supplies for the apartment. 		
Promotional Supplies	7335	\$250
<ul style="list-style-type: none"> For toy badges, candy for Halloween and parades, and other giveaways to children and community. 		
Uniforms	7340	\$5,000
<ul style="list-style-type: none"> Replacement uniforms/leather gear for all officers. 		
Books	7510	\$500
<ul style="list-style-type: none"> Statute books. 		
Minor Tools & Equip	7610	\$10,000
<ul style="list-style-type: none"> Evidence and investigative supplies, Taser, cartridges, batteries, and holsters, PBTs, Audio recorders, Cameras, Statue books, ammunition Essentially any tools or equipment needed to operate Need new tasers 		

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Safety Equipment	7615	\$2,000
<ul style="list-style-type: none"> Safety equipment for patrol officer 		
Major Equipment	7620	\$0.00
<ul style="list-style-type: none"> See equipment replacement 		
Vehicle Lease	7630	\$9,750
<ul style="list-style-type: none"> 2021 lease payments for 1 patrol cars (final payment FY26)- \$9,749.44 		
Rent	7705	\$0
<ul style="list-style-type: none"> Vitavik Apt Unit C for rotational officers moved to PS Admin 		
Electricity	7720	\$0
<ul style="list-style-type: none"> Vitavik Apt electricity moved to PS Admin 		
Heating	7730	\$0
<ul style="list-style-type: none"> Vitavik Apt heating fuel moved to PS Admin 		
Equipment Maintenance	8120	\$3,000
<ul style="list-style-type: none"> Radar/Lidar certifications, PBT calibrations, weapons repair and maintenance supplies, fire extinguishers, etc. 		
Total Patrol Expenses		\$1,566,000

Remarks:

- Taser upgrade is needed. Expecting a minimum cost of \$45,000 (each taser has data storage to record usage). Possible use of Asset Forfeiture funds to share expense.

Public Safety Corrections

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REVENUE		
Contract Revenue	4650	\$670,000
<ul style="list-style-type: none"> Jail Contract paid by SOA -\$650,000 Arraignment hearing support paid by SOA -\$20,000 		
Commissary Revenue	4720	2,500
<ul style="list-style-type: none"> Sale of snack items to inmates 		
Fingerprints	4721	\$500
<ul style="list-style-type: none"> Provide fingerprints to public upon request 		
Title 47 User Fees	4725	\$7,000
<ul style="list-style-type: none"> \$235 fee collected from persons placed under protective custody 		
Total Corrections Revenue		\$680,000
EXPENSES		
Salaries	6000	\$349,700
<ul style="list-style-type: none"> Corrections Sergeant (VIII C) 2 FTE Corrections Officers (VII B) 2 FTE 25% of Police Chief – (Level XI) (shared with Public Safety Admin) 		
Overtime	6010	\$44,200
<ul style="list-style-type: none"> Overtime used to cover 24/7 for holidays, sick time, vacations, staffing vacancies and emergencies. 		
Fringe Benefits	62XX	\$148,500
<ul style="list-style-type: none"> FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp. 		
PERS on Behalf	6231	\$30,400
<ul style="list-style-type: none"> 6.33% for all employees provided by the State. 		
Unemployment Compensation	6240	\$4,000
<ul style="list-style-type: none"> Payment of unemployment for previous employees. 		
Employee Screening	6250	\$5,000
<ul style="list-style-type: none"> Medical screening for new employees 		
Insurance	7110	\$20,645
<ul style="list-style-type: none"> 50% of insurance costs for the Dept. of Public Safety other ½ with Admin. 		

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Subs & Memberships	7135	\$300
<ul style="list-style-type: none"> To be used for APSC certification costs. \$50 each. 		
Travel	7150	\$34,000
<ul style="list-style-type: none"> Cost to send 2 officers sent to the Corrections Academy \$7,000 New APSC rules are that we are responsible for 3 weeks lodging/rental car Rotational Officers travel - \$27,000 BBEDC funds may be used – but are not guaranteed 		
Training	7155	\$3,000
<ul style="list-style-type: none"> Cost to bring someone in for on-site training 		
Commissary Supplies	7305	\$3,000
<ul style="list-style-type: none"> To supply inmates of the Dillingham Corrections Center a wide variety of supplement food at a minimum cost. Money earned is reflected as revenue above 		
Supplies	7310	\$7,500
<ul style="list-style-type: none"> Cleaning supplies for jail, inmate hygiene supplies, inmate Toiletries, First Aid supplies. Other unforeseen items that may be needed through-out the fiscal year. 		
Food Items	7320	\$15,000
<ul style="list-style-type: none"> Food for inmates. 		
Uniforms	7340	\$3,000
<ul style="list-style-type: none"> Replacement uniforms for 5 employees, or new employees 		
Minor Tools & Equip	7610	\$4,000
<ul style="list-style-type: none"> Inmate Clothing, inmate bedding, and other unforeseen equipment replacement (PBTs, etc.) that will be needed for the fiscal year. 		
Electricity	7720	\$14,900
<ul style="list-style-type: none"> 50% of electric cost for DDPS (to be split with Admin). 		
Heating Fuel	7730	\$19,000
<ul style="list-style-type: none"> 50% of heating fuel for DDPS (to be split with Admin). 		
Water & Sewer	7740	\$4,600
<ul style="list-style-type: none"> 50% of water/sewer for DDPS (to be split with Admin). 		
Refuse	7750	\$2,300
<ul style="list-style-type: none"> 50% of refuse for DDPS (to be split with Admin). \$192 per month 		

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Equipment Maintenance	8120	\$500
<ul style="list-style-type: none"> Other unforeseen equipment maintenance that may be needed – computers, finger print equipment etc. 		
Required Inspections	8210	\$1,000
<ul style="list-style-type: none"> 50% cost of required inspections for boiler, fire suppression, air handler, kitchen, etc. Food Handling 		
Total Corrections Expenses		\$780,945

Remarks:

- [Need a 5th officer to maintain ability to manage turnover and prevent closures]
- Return Corrections Officers (VII B) 1 FTE
- Add Corrections Officer 1 FTE

Public Safety DMV

1000 XXXX 20 25 0000 0

REVENUE		
DMV Commission	4726	\$20,000
<ul style="list-style-type: none"> Commission on sale of vehicle registration. A decline has been seen over FY25 and is expected in FY26. 		
Total Corrections Revenue		\$20,000
EXPENSES		
Salaries	6000	\$45,000
<ul style="list-style-type: none"> Salary for (1/2) DMV agent. (shared with Public Safety Admin budget) DMV Assistant paid by BBEDC 		
Overtime	6010	\$700
<ul style="list-style-type: none"> Overtime for DMV agent up to 26 hours. 		
Fringe Benefits	62XX	\$42,600
<ul style="list-style-type: none"> FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp. 		
PERS on Behalf	6231	\$3,000
<ul style="list-style-type: none"> 6.33% for all employees provided by the State. 		
Subs & Memberships	7135	\$100
<ul style="list-style-type: none"> Yearly DOA compliance: <ul style="list-style-type: none"> Application Fee: \$25.00. Examiner Fee: \$5.00. 		
Office Supplies	7300	\$250
<ul style="list-style-type: none"> Typical office supplies. 		
Minor Tools & Equipment	7610	\$500
<ul style="list-style-type: none"> Necessary office equipment 		
Total DMV Expenses		\$92,150

Remarks:

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Public Safety Animal Control

1000 XXXX 20 26 0000 0

REVENUE		
Animal Licenses	4130	1,600
<ul style="list-style-type: none"> Sale of Animal License permits. 		
Donations	4760	\$500
<ul style="list-style-type: none"> Unsolicited donations 		
Total ACO Revenue		\$2,100
EXPENSES		
Salaries	6000	\$35,400
<ul style="list-style-type: none"> Salary for Animal Control Specialist. (Level VII B) .5 FTE 		
Overtime	6010	\$2,400
<ul style="list-style-type: none"> Overtime expenses for unavoidable incidents and animal care. 		
Fringe Benefits	62XX	\$11,900
<ul style="list-style-type: none"> FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp. 		
PERS on Behalf	6231	\$4,300
<ul style="list-style-type: none"> 6.33% for all employees provided by the State. 		
Memberships	7135	\$300
<ul style="list-style-type: none"> Membership in National Animal Care & Control Association (NAACA) - \$100. Alaska euthanasia license - \$150. 		
Supplies	7310	\$1,000
<ul style="list-style-type: none"> Shelter supplies to include kennel disinfectants, hand sanitizers, bleach, disposable gloves, mop heads, laundry soap, paper towels trash bags, filters for shop vac, food/water bowls, animal bedding, cat litter and euthanasia supplies. 		
Postage & Freight	7315	\$2,000
<ul style="list-style-type: none"> Shipping of animals to Anchorage for adoption and care. 		

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Animal Food	7320	\$1,200
<ul style="list-style-type: none"> Large numbers of dogs have been in shelter and donated dog food has been used up. Adult Dry Dog Food \$46.99 per 30 lb. bag x 5 bags = \$234.95. Puppy Dry Dog Food \$41.79 per 30 lb. bag x 3 bags = \$125.37. Adult small bite Dry Dog Food \$46.54 per 30 lb. bag x 3 bags = \$139.62. 		
Uniforms	7340	\$500
<ul style="list-style-type: none"> New and replacement uniform articles. 		
Gas, Oil, and Grease	7385	\$2,500
<ul style="list-style-type: none"> Purchase of fuel to run incinerator. 		
Minor Tools & Equip	7610	\$1,000
<ul style="list-style-type: none"> Live traps replacement. Enclosure setup replaced. Other needed equipment as required. 		
Electricity	7720	\$4,000
<ul style="list-style-type: none"> 25% of estimated annual cost of electricity for the building that ACO shares with Harbor. 		
Heating Fuel	7730	\$4,500
<ul style="list-style-type: none"> 25% Fuel budgeted way under actual costs last FY. This is a realistic cost. 		
Water/Sewer	7740	\$4,000
<ul style="list-style-type: none"> 25% of estimated annual cost of water/sewer for the building that ACO shares with Harbor. 		
Total Animal Control Expenses		\$73,600

Remarks:

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Public Safety K-9

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REVENUE		
None	4xxx	\$0
<ul style="list-style-type: none"> . 		
Total K-9 Revenue		\$0
EXPENSES		
Training	7155	\$1,000
<ul style="list-style-type: none"> Yearly National Certification (includes annual training) 		
Supplies	7310	\$500
<ul style="list-style-type: none"> Supplies as needed 		
Minor Tools & Equipment	7610	\$500
<ul style="list-style-type: none"> Needed equipment 		
Total DMV Expenses		\$2,000

Remarks:

- Most costs for a K-9 unit is covered by the K-9 program.

Fire Department

1000 XXXX 20 27 0000 0

REVENUE		
Ambulance Fees	4730	\$60,000
<ul style="list-style-type: none"> Billed by Third party and received monthly Retain cost for System Design Fees Rest is transferred to Ambulance Replacement Fund 		
Donations/Contributions	4760	\$4,000
<ul style="list-style-type: none"> Donations to the fire department 		
Total Fire Dept Revenue		\$64,000
EXPENSES		
Salaries	6000	\$200,100
<ul style="list-style-type: none"> Full-time Fire Department Coordinator (Level IX) 1 FTE Full-time EMS Prevention Officer (Level VIII) 1 FTE Temporary Full-Time Seasonal EMT (Level VII A) 1 at .307 FTE Temporary Full-Time In-Region EMT shared with BBEDC (Level VII A) at .462 FTE. BBEDC covers 85% of Wages, City covers 15% of wages and OT. Temporary Ambulance Driver (Level VI A) .307 FTE BBEDC covers 85% of Wages, City covers 15% of wages and OT. 		
Overtime	6010	\$21,300
<ul style="list-style-type: none"> Used for Seasonal EMT of 768 hours. Low volunteer turnout expected. 		
Fringe Benefits	62XX	\$144,700
<ul style="list-style-type: none"> FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp. 		
PERS on Behalf	6230	\$11,200
<ul style="list-style-type: none"> 6.33% for all employees provided by the State. 		
Employee Screening	6250	\$0
<ul style="list-style-type: none"> This line item is for the costs related to background checks and other employment screening tests necessary for hiring individuals. 		
Contractual Professional	7060	\$1,200
<ul style="list-style-type: none"> E-Dispatch (Penguin) annual contract fee (\$1,200 annual) Crew App - \$29.99 (12 months = \$360) 		

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Ambulance Billing	7070	\$10,000
<ul style="list-style-type: none"> Contract with Systems Designs. Estimated 14% of ambulance fees will cover a portion of the contract. Effective 01/01/2025 increase of \$.50 to \$26.50 per billing. 		
Insurance	7110	\$2,000
<ul style="list-style-type: none"> Estimate based upon prior fiscal year amount. 		
Subs & Memberships	7135	\$1,200
<ul style="list-style-type: none"> International Association of Fire Chiefs (IAFC) dues - \$145. Alaska Fire Chiefs Association dues - \$100. National Fire Protection Association (NFPA) - \$175. Medicaid Fee (\$688) 		
Travel	7150	\$12,000
<ul style="list-style-type: none"> Fire training (bringing in a trainer if possible) Fire Conferences Firefighter exchange program EMS symposium EMS Certifications Scholarships will be applied for if applicable. 		
Training	7155	\$8,000
<p>Due to the depletion of the volunteer department need to train new EMTs and ETTs</p> <ul style="list-style-type: none"> Training EMS Symposium, fire conference, Hazwoper, ETT, EMT certifications. Scholarships will be applied for and will likely defray travel costs. 		
Office Supplies	7300	\$1,000
<ul style="list-style-type: none"> Various office supplies. 		
Postage	7315	\$200
<ul style="list-style-type: none"> PO Box 1049 rent. 		
Emergency Response	7331	\$11,000
<ul style="list-style-type: none"> Project #1191 EMS supplies \$8,000 Project #1192 Fire supplies \$3,000 		
Personal Protective Gear	7340	\$9,000
<ul style="list-style-type: none"> 4 sets of structural firefighting gear @ 3,000 a person – replacing all gear in rotation. 		

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Public Education	7565	\$2,000
<ul style="list-style-type: none"> • Increase prevention awareness through public meeting, school system, special events and requests from entities in the community for training. 		
Minor Tools & Equip	7610	\$14,000
<ul style="list-style-type: none"> • Office Equipment • Project #1191 EMS \$6,000 (medical props, dummies, medical training modules, update zoll equipment) • Project #1192 Fire \$8,000 (replace fire nozzles) 		
Fire Equip. Replacement	7625	\$10,000
<ul style="list-style-type: none"> • SCBA bottles - 5 to replace each year. \$6,000 • SCBA Packs – 10 replaced FY24-25 (will last 15 years) 		
Electricity	7720	\$9,000
<ul style="list-style-type: none"> • Downtown, Lake Road. 		
Heating Fuel	7730	\$40,000
<ul style="list-style-type: none"> • Heat Downtown, Lake Road. 		
Water & Sewer	7740	\$9,500
<ul style="list-style-type: none"> • Downtown Station. 		
Refuse	7750	\$1,200
<ul style="list-style-type: none"> • Downtown Station. 		
Equipment Maintenance	8120	\$2,000
<ul style="list-style-type: none"> • General Equipment Maintenance. 		
Required Inspections	8210	\$40,000
<ul style="list-style-type: none"> • Recertify EMS equipment and fire extinguishers – air test, bio med annual. SCOT packs tested and fit testing of masks. Air Fill station tested. 		
Sample Testing	8220	\$200
<ul style="list-style-type: none"> • Quarterly air sampling of the SCBA air compressor. 		
Member Recognition	8330	\$1,000
<ul style="list-style-type: none"> • Member Jackets and recognition certificates/plaques; BBQs and Banquets. Monthly trainings. 		
Total Fire Department		\$561,800

Remarks:

- Return Temporary Full-Time Seasonal EMT (Level VII A) 3 at .307 FTE
 - Changed revenue of system design to cover cost of system design fees before transferring to Ambulance reserve.
 - F&B Committee would like department to seek grant funding for the SCBA Packs.
 - Travel and Training costs will increase due to no certified instructors in Dillingham and will require bringing them to Dillingham. Increase in volunteers that require training.
 - Creation of EMS and Fire project numbers to track area costs.
 - EMS supplies increase due to cost of supplies. Minor Tools & Equipment increase due to outdated and non-working equipment such as replacement lights, on scene lighting, CBA masks upgrades.
 - Personal protective gear at this rate will take 5 years to replace.

Future Needs

- Replacement of SCOT packs breathing apparatus \$100,000 in FY2025

Volunteer Fire Donation

1000 XXXX 25 27 0000 3

Member Recognition	8330	\$10,000
<ul style="list-style-type: none">Funds transferred to city checking account FY20 in the amount of \$34,144 when the volunteer fire department checking account was closed.Balance as of 05/23/2023 \$33,117.23		
Total Volunteer Fire Department		\$10,000

Remarks:

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PW Administration

1000 XXXX 30 30 0000 0

Salaries	6000	\$268,100
<ul style="list-style-type: none"> PW Director – (Level XI) 1 FTE PW Office Assistant – (Level VI A) 1 FTE PW Foreman – (Level IX) 1 FTE 		
Overtime	6010	\$15,300
<ul style="list-style-type: none"> Used by PW Foreman and PW Admin 		
Fringe Benefits	62XX	\$189,100
<ul style="list-style-type: none"> FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp. 		
PERS on Behalf	6231	\$18,000
<ul style="list-style-type: none"> 6.33% for all employees provided by the State. 		
Employee Screening	6250	\$200
<ul style="list-style-type: none"> Background check for Public Works Foreman airport badge. \$50 \$150 drug screening. 		
Recruiting Bonus	6610	\$0
<ul style="list-style-type: none"> Not needed 		
Contractual/Professional	7060	\$0
<ul style="list-style-type: none"> No consultant is needed at this time. 		
Subs & Memberships	7135	\$500
<ul style="list-style-type: none"> Will look for a membership for PW Directors 		
Travel	7150	\$5,500
<ul style="list-style-type: none"> Travel for admin to Anchorage two trip 		
Training	7155	\$1,500
<ul style="list-style-type: none"> Training to assist with PW Administration 		
Office Supplies	7300	\$2,000
<ul style="list-style-type: none"> General office supplies (shared with other subdepartments) 		
Uniforms	7340	\$1,000
<ul style="list-style-type: none"> Uniform for PW Admin Staff 		
Minor Tools & Equipment	7610	\$1,600
<ul style="list-style-type: none"> Task Chairs Improving office equipment 		

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Safety Equipment	7615	\$1,500
<ul style="list-style-type: none"> • Safety Equipment for PW Admin staff and items that are for general PW. • AED (3 throughout PW Building) 		
Rent/Leased Equipment	7630	\$0
<ul style="list-style-type: none"> • None at this time. 		
Equipment Maintenance	8120	\$0
<ul style="list-style-type: none"> • No budget needed 		
Total PW Admin Budget		\$504,400

Remarks:

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PW Building & Grounds

1000 XXXX 30 31 0000 0

Salaries	6000	\$270,300
<ul style="list-style-type: none"> B&G Foreman – (Level XI) 1 FTE B&G Assistant – (Level VI) 3 FTE Rover – (Level VII) .033 FTE 		
Overtime	6010	\$12,500
<ul style="list-style-type: none"> Building checks in winter on weekends and emergency projects 330 hours overtime 		
Fringe Benefits	62XX	\$209,100
<ul style="list-style-type: none"> FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp. 		
PERS on Behalf	6231	\$17,200
<ul style="list-style-type: none"> 6.33% for all employees provided by the State. 		
Employee Screening	6250	\$300
<ul style="list-style-type: none"> \$150 drug screening. (2 tests) 		
Contract Labor	7060	\$0
<ul style="list-style-type: none"> None at this time 		
Travel	7150	\$2,500
<ul style="list-style-type: none"> Employee travel for training 		
Training	7155	\$2,500
<ul style="list-style-type: none"> Refrigerant, confined spaces, electrical, fire suppression and boiler classes in the local area. Scholarships will be applied for to defray costs. Online courses 		
Supplies	7310	\$50,000
<ul style="list-style-type: none"> Zone valves, nozzles, fuel filters, bulbs. Lock parts. Increase stock on hand (going to a system of having more supplies shelf ready to reduce delays and downtime of buildings) Deferred from FY25 		
Uniforms	7340	\$1,000
<ul style="list-style-type: none"> Basic uniforms for job. 		

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Used Oil Management	7386	\$22,000
<ul style="list-style-type: none"> Need an entire system upgrade to clean out oil and anti-freeze. Need to revamp containers and process. (Moved from Shop Budget) Deferred from FY25 		
Minor Tools & Equip	7610	\$20,000
<ul style="list-style-type: none"> An assessment of existing tools needs to be completed and then specific orders can made. 		
Safety Equipment	7615	\$5,000
<ul style="list-style-type: none"> Goggles, dust masks, gloves, ladders, harnesses, kneepads, etc. 		
Major Equipment	7620	\$25,000
<ul style="list-style-type: none"> Department is lacking in current major equipment. 		
Electricity	7720	\$29,400
<ul style="list-style-type: none"> City Hall and Quonset hut. 		
Heating Fuel	7730	\$60,000
<ul style="list-style-type: none"> City hall and Quonset hut. Work to be done on City Hall Boilers to improve heating efficiency. (Expect 30% reduction when system is working correctly.) 		
Water/Sewer	7740	\$2,000
<ul style="list-style-type: none"> City Hall. 		
Refuse	7750	\$8,000
<ul style="list-style-type: none"> City Hall dumpster 384*12 (+1 add'l) B&G is taking out trash to landfill (removing project# used in prior years) \$3,000 Records retention burning 		
Janitorial	7780	\$50,000
<ul style="list-style-type: none"> Janitorial services for all buildings funded by the General Fund Project numbers used 1120 PS Admin, 1124 Corrections, 1141 Library 		
Building Maintenance	7790	\$200,000
<ul style="list-style-type: none"> Budget includes estimated general repairs and supplies to all buildings owned by the City which are funded through the General Fund. Signs for various City facilities Buildings include; City Hall, Public Safety, Public Works, Library, Fire Department (downtown, lake road, old harbor office) Include replacement of locks throughout city buildings deferred from FY25 due to need to replace doors. (Survey discovered that 60% of the doors are in poor condition – need to put locks on good doors) 		
Total Buildings & Grounds Budget		\$986,800

Remarks:

- Want to return \$200,000 to the Maintenance Budget when possible

PW Shop

1000 XXXX 30 32 0000 0

Salaries	6000	\$144,800
<ul style="list-style-type: none"> Heavy Equipment Mechanic (Level VIII A) 1 FTE Fleet Mechanic (Level VII A) 1 FTE 		
Overtime	6010	\$8,200
<ul style="list-style-type: none"> Responding to equipment needs after hours and weekends. 200 hours overtime 		
Contra Wages	6099	\$-130,000
<ul style="list-style-type: none"> Credits shop salaries for work done on specific vehicles/equipment for special revenue funds Dock, Water/Wastewater & Landfill. Each fund is charged in their maintenance accounts for the work performed by the shop mechanics. 70% of Mechanic time (including Fringe) 		
Fringe Benefits	62XX	\$91,100
<ul style="list-style-type: none"> FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp. 		
PERS on Behalf	6231	\$9,700
<ul style="list-style-type: none"> 6.33% for all employees provided by the State. 		
Unemployment Compensation	6240	\$2,000
<ul style="list-style-type: none"> Unemployment costs for prior employees 		
Employee Screening	6250	\$300
<ul style="list-style-type: none"> Background checks and drug tests. (2) 		
Supplies	7310	\$15,000
<ul style="list-style-type: none"> Nuts, bolts, welding rods, and metal. Misc Rags, Cleaners and gloves. 		
Uniforms	7340	\$1,000
<ul style="list-style-type: none"> Basic coveralls for job. 		
Gas, Oil & Grease	7385	\$100,000
<ul style="list-style-type: none"> Purchase oxygen, acetylene, CO2, argon gases; equipment fuel & gasoline for fleet – (\$60,000 for gasoline and diesel). Gas, oil & grease for all vehicles funded by the General Fund to be reflected in this line item and distributed by project numbers. Will be impacted by deferred maintenance. 		

1000 XXXX 30 32 0000 0

Minor Tools & Equip	7610	\$25,000
<ul style="list-style-type: none"> Evaluation needs to be finished. 		
Safety Equipment	7615	\$2,000
<ul style="list-style-type: none"> Steel toed boots, goggles, welding helmets and respirators. 		
Major Equipment	7720	\$15,000
<ul style="list-style-type: none"> Evaluation needs to be finished 		
Vehicle Maintenance	8110	\$100,000
<ul style="list-style-type: none"> Tires, lights, and transmission rebuild. Vehicle Repairs for all vehicles fund by the General Fund reflected here. Will do a lot of deferred repairs. 		
Equipment Maintenance	8120	\$216,000
<ul style="list-style-type: none"> Equipment repair for all general fund equipment \$100,000 Annual certification for pump road worthiness NFP standard. \$16,000 Street Equipment Maintenance (\$100,000 1000 8120 30 32 1133 0) 		
Damages/Repair	8131	\$5,000
<ul style="list-style-type: none"> To non-city property. 		
Required Inspections	8210	\$1,500
<ul style="list-style-type: none"> Overhead crane inspection. 		
Total Shop Budget		\$606,600

Remarks:

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PW Streets

1000 XXXX 30 33 0000 0

REVENUE		
Equipment Rental	4840	\$2,000
<ul style="list-style-type: none"> Rental revenue based on schedule 		
Total Streets Revenue		\$2,000
EXPENSES		
Salaries	6000	\$203,500
<ul style="list-style-type: none"> Heavy Equipment Operator (Level VII A) 3 FTE 		
Overtime	6010	\$36,200
<ul style="list-style-type: none"> Clearing and sanding roads and sidewalks, snow storms & holidays. 		
Fringe Benefits	62XX	\$126,500
<ul style="list-style-type: none"> FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp. 		
PERS on Behalf	6231	\$15,100
<ul style="list-style-type: none"> 6.33% for all employees provided by the State. 		
Employee Screening	6250	\$300
<ul style="list-style-type: none"> Drug screening \$150 ea. (2) 		
Contractual/Professional	7060	\$20,000
<ul style="list-style-type: none"> Emergency street repair. 		
Insurance	7110	\$19,000
<ul style="list-style-type: none"> General liability insurance coverage. 		
Travel	7150	\$6,000
<ul style="list-style-type: none"> Travel estimate is based on: Scholarships will be applied for and will likely defray travel costs. 		
Training	7155	\$2,000
<ul style="list-style-type: none"> Grader training in Palmer Scholarships will be applied for and will likely defray travel costs. 		
Supplies	7310	\$800
<ul style="list-style-type: none"> Log books for equipment, printer paper and ink. 		

1000 XXXX 30 33 0000 0

Uniforms	7340	\$2,000
<ul style="list-style-type: none"> Basic Uniforms for staff. 		
Propane	7350	\$1,000
<ul style="list-style-type: none"> Used for street repairs 		
Street Signs	7380	\$5,000
<ul style="list-style-type: none"> Sign requests & to replace damaged. Break away sets 		
Salt & Calcium	7388	\$50,000
<ul style="list-style-type: none"> For mixing our winter sand and dust control on dirt roads, thaw frozen sewer lines. 		
Road Maintenance Repair Product	7390	\$15,000
<ul style="list-style-type: none"> Guardrails Bike path repair. Cold patch 		
Sand	7391	\$15,000
<ul style="list-style-type: none"> To be mixed with salt for winter use. 		
Gravel	7395	\$100,000
<ul style="list-style-type: none"> Supply on hand for repair of roads and washed out culverts. 		
Minor Tools & Equip	7610	\$1,500
<ul style="list-style-type: none"> Cones. Barriers. 		
Safety Equipment	7615	\$2,500
<ul style="list-style-type: none"> Vests, cold weather gear, Hard hats, Gloves, Boots. Had a lot to purchase to equip department increase by 		
Major Tools & Equip	7620	\$50,000
<ul style="list-style-type: none"> Evaluation is ongoing to determine the needs of the City. 		
Electricity	7720	\$27,000
<ul style="list-style-type: none"> Street light on bike path and around town. 		
Total Streets Expenses		\$698,400

Remarks:

- Need to report to F&B the cost of putting in a new streetlight. Community members have requested additional lighting.

Library

1000 XXXX 40 41 0000 0

REVENUE		
Donations/Contributions	4760	\$500
<ul style="list-style-type: none"> • Unsolicited donations. • Deposits refunds not requested. 		
Fines/Fees	4765	\$1,800
<ul style="list-style-type: none"> • Fines and Fees for material returned late 		
Mary Carlson Estate	4991	\$4,000
<ul style="list-style-type: none"> • Transfer from Mary Carlson Estate 		
Total Library Revenue		\$6,300
EXPENSES		
Salaries	6000	\$106,000
<ul style="list-style-type: none"> • Librarian/Community Director (Level VIII) .5 FTE. (50/50 with Sr Center) • PT Assistant Librarian (Level VI A) .75 FTE • 1 PT Library Aides (Level II A) .5 FTE 		
Overtime	6100	\$0
<ul style="list-style-type: none"> • N/A at this time. 		
Fringe Benefits	62XX	\$42,200
<ul style="list-style-type: none"> • FICA/MED, Health Insurance, Dental Insurance, Insurance (Life), PERS Employer, Workers' Comp. 		
PERS on Behalf	6231	\$3,700
<ul style="list-style-type: none"> • 6.33% for all employees provided by the State. 		
EMPLOYEE SCREENING	6250	\$200
<ul style="list-style-type: none"> • Cost of background checks for new employees \$20 per person and volunteers. 		
Memberships	7135	\$225
<ul style="list-style-type: none"> • AKLA - \$100. • ALN - \$100. • Alaska Digital - \$2,000 (on-line resources) (paid by PLA Grant) • Baker & Taylor - \$1,000 (on-line resources) (paid by PLA Grant). • FOL - \$25, etc. 		
Travel	7150	\$
<ul style="list-style-type: none"> • Transportation, lodging, food, registrations, etc. to attend annual Library conferences required in order to apply for grants, etc. 		
Office Supplies	7300	\$250
<ul style="list-style-type: none"> • Unique to the library – ink, labels, sleeves, etc. 		

1000 XXXX 40 41 0000 0

Supplies	7310	\$200
<ul style="list-style-type: none"> Cleaning supplies not included for janitorial and DVD/Blu-ray disc cleaner supplies. 		
Postage	7315	\$200
<ul style="list-style-type: none"> Annual PO Box fee & misc. postage needs \$188.00 		
Books	7510	\$1,500
<ul style="list-style-type: none"> Hardcover & Paperback. 		
Periodicals	7520	\$500
<ul style="list-style-type: none"> Magazines & Newspapers. 		
Audio Visual	7530	\$3,500
<ul style="list-style-type: none"> DVDs, Blu-rays, & Books on Tape. 		
Collection Preservation	7540	\$1,500
<ul style="list-style-type: none"> Materials & supplies needed to maintain & process Library collection. 		
Summer Reading Program	7560	\$2,500
<ul style="list-style-type: none"> \$500 for food, etc. that can't be provided by grant. 		
Minor Tools & Equipment	7610	\$1,700
<ul style="list-style-type: none"> \$500 AWE station upgrade components – Evaluation being done to see if we will continue service before purchasing. Miscellaneous needs. 		
Internet	7715	\$0
<ul style="list-style-type: none"> Refer to library grants. 		
Electricity	7720	\$4,000
<ul style="list-style-type: none"> Amount the same as previous year. 		
Heating Fuel	7730	\$8,000
<ul style="list-style-type: none"> Rate increase experienced last year 		
Water & Sewer	7740	\$2,000
<ul style="list-style-type: none"> City of Dillingham monthly utilities (\$161.88/month). 		
Refuse	7750	\$600
<ul style="list-style-type: none"> Dumpster shared with UAF-Bristol Bay Campus. \$45 per month plus 1 		
Computer Software	7920	\$2,400
<ul style="list-style-type: none"> Alexandra \$2,000 Deep Freeze \$241.50 per year starting 07/2023 5 year period. 		

1000 XXXX 40 41 0000 0

Equipment Maintenance	8120	\$3,020
<ul style="list-style-type: none">Annual copy machine umbrella contract		
Total Library Expenses		\$184,195

Remarks:

- Library advisory board is still meeting about a volunteer program.

Grandma's House

1000 XXXX 45 46 0000 0

Contractual/Professional	7060	\$0
<ul style="list-style-type: none"> None 		
Electricity	7720	\$8,000
<ul style="list-style-type: none"> Facility Expense 		
Heating Fuel	7730	\$42,900
<ul style="list-style-type: none"> Facility Expense 		
Water/Wastewater	7740	\$10,000
<ul style="list-style-type: none"> Level rate of \$775.92 per month 		
Building & Maintenance	790	\$30,000
<ul style="list-style-type: none"> Improvements to apartment for Caretaker General Maintenance 		
Total Grandma's House Budget		\$90,900

Comments
<ul style="list-style-type: none"> Resolution 2025-05 City of Dillingham acquisition of building.

DCSD

1000 7190 50 51 0000 0

Contribution to DCSD	7190	\$1,700,000
<ul style="list-style-type: none"> The City of Dillingham's obligation to the Dillingham City School District is 2.65 mills of the property value. The 2023 estimated full and true assessed value of real and personal property is <u>\$235,640,087</u>. 2.65 mills of this figure would equal <u>\$624,446</u> for the year. In 2007 the City of Dillingham obligated 1/6th of the sales tax received from two years prior. If taxes are paid in at the budgeted rate, that income will be approximately <u>\$ 667,147</u>. The combination of minimum property tax and the additional sales tax would total <u>\$1,291,593</u>. City of Dillingham is paying \$408,407 above the obligated amount. 		
In-Kind Expense	9015	\$2,000
<ul style="list-style-type: none"> City paying for use of landfill on behalf of the DCSD 		
Total DCSD Expenses		\$1,702,000

Remarks:

- Reports can be submitted to the school annually on what has been recognized as in-kind.

General Fund Transfers

1000 99XX 90 92 0000 0

Transfers from GF to Water	9950	\$0
<ul style="list-style-type: none"> Balance out fund 2100 (balanced by wastewater budget) 		
Transfers from GF to Landfill	9952	\$544,400
<ul style="list-style-type: none"> Balance out fund 2200 		
Transfers from GF to Harbor	995?	\$0
<ul style="list-style-type: none"> Balance out fund 2400 		
Transfers from GF to Senior Center	9953	\$186,361
<ul style="list-style-type: none"> Balance out fund 2610 		
Transfers from GF to Ambulance Reserve	9954	\$50,000
<ul style="list-style-type: none"> Balance out fund 7110 		
Transfers from GF to Equip Replacement	9955	\$0
<ul style="list-style-type: none"> Balance out fund 7120 		
Transfers from GF to Debt Services	9956	\$583,761
<ul style="list-style-type: none"> Balance out fund 8100 		
Transfers from GF to CIP	9959	\$0
<ul style="list-style-type: none"> Balance out fund 7140 		
Total Transfer Budget		\$1,364,522

Remarks:

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PW Water

2100 XXXX 30 61 0000 0

REVENUE		
Water Hookup Fee	4320	\$2,600
<ul style="list-style-type: none"> \$10 change fee to water service Anticipate 2 water hookups assists 		
Water Sales – Residential	4330	\$100,000
<ul style="list-style-type: none"> Final rate established in 2013 rate study, final increase 2018 		
Water Sales – Commercial	4335	\$115,000
<ul style="list-style-type: none"> Final rate established in 2013 rate study, final increase 2018 		
Penalty & Interest	4490	\$9,000
<ul style="list-style-type: none"> Fees for late payment of monthly invoices – reduced based on write offs 		
PERS on Behalf	4980	\$5,600
<ul style="list-style-type: none"> Revenue received by the State of Alaska to cover PERS expense over 22% 		
PERS Forfeiture Fund	4981	\$600
<ul style="list-style-type: none"> Funds available from PERS retirement when a former employee forfeits retirement benefits. 		
Transfer from Wastewater	4990	\$0
<ul style="list-style-type: none"> Transfer from Wastewater to balance the budget 		
Transfer from General Fund	4990	\$0
<ul style="list-style-type: none"> Transfer from General Fund to balance the budget 		
Total Water Department Revenue		\$232,800
EXPENSES		
Salaries	6000	\$71,000
<ul style="list-style-type: none"> Water/Wastewater Operator I (Level VII A) 1 FTE Rover (Level VIII A) .066 FTE 		
Overtime	6010	\$17,000
<ul style="list-style-type: none"> Weekend watches and rounds. 		
Fringe Benefits	62XX	\$68,500
<ul style="list-style-type: none"> FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp. 		
PERS On-Behalf	6230	\$5,600
<ul style="list-style-type: none"> 6.33% for all employees provided by the State. 		

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Employee Screening	6250	\$200
<ul style="list-style-type: none"> • Drug testing \$150 each. • Hospital testing as needed. 		
Contractual / Professional	7060	\$5,000
<ul style="list-style-type: none"> • When an electrician is needed for hire. 		
Insurance	7110	\$7,000
<ul style="list-style-type: none"> • Estimate increase from prior year. 		
Membership Water	7135	\$500
<ul style="list-style-type: none"> • ARWA Membership. 		
Permitting	7194	\$50
<ul style="list-style-type: none"> • Additional Line item for SOA DNR (100049) annual permitting fee. \$50 		
Bad Debt Expense	7197	\$15,000
<ul style="list-style-type: none"> • Write off of uncollectible fees that were invoiced 		
Office Supplies	7300	\$200
<ul style="list-style-type: none"> • Additional Line item for office supplies. 		
Supplies	7310	\$10,000
<ul style="list-style-type: none"> • Curb stops, stems, gaskets, testing ampoules, saddles and corporation stops. • Risers • Increase stock 		
Gas, Oil & Grease	7385	\$3,000
<ul style="list-style-type: none"> • Increase from last year 		
Chemicals	7389	\$7,500
<ul style="list-style-type: none"> • Chlorine for water sanitation. • Glycol for fire hydrants. Increase of \$1,500 because of increased cost of Glycol. 8 drums/\$8,900 		
Minor Tools & Equip	7610	\$10,000
<ul style="list-style-type: none"> • Misc tools needed as needed. • Need new Hydrant wrenches and also monkey wrenches - \$2,000. • Purchase of Pipe locator, shared with Wastewater \$2,500 full cost 		
Safety Equipment	7615	\$2,000
<ul style="list-style-type: none"> • Face shield, goggles, gloves, rain gear and clothing. 		

2100 XXXX 30 61 0000 0

Major Tools and Equipment	7620	\$80,000
<ul style="list-style-type: none"> Need new Water /Waste Water service truck of \$60,000. (\$120,000 1/2 shared with Water) Current truck is unable to tow equipment Spare well pump and other unknown 		
Rent of Vehicle	7630	\$600
<ul style="list-style-type: none"> Rent of PW truck for 6 months 		
Telephone	7710	\$750
<ul style="list-style-type: none"> Based on prior year. 		
Internet	7715	\$1,600
<ul style="list-style-type: none"> Based on current full charge – will review rate with Nushagak. 		
Electricity	7720	\$45,000
<ul style="list-style-type: none"> Increase from last year to meet current pricing 		
Heating Fuel	7730	\$12,000
<ul style="list-style-type: none"> Water treatment plant. Increase from last year to meet current pricing 		
Building Maintenance	7790	\$10,000
<ul style="list-style-type: none"> Minor building repair (facia and corner work). Repair to generator shack Entry way is leaking New water chemical injection system 		
Infrastructure Maintenance	7794	\$20,000
<ul style="list-style-type: none"> 3 fire hydrants replaced Manhole replacements 		
Computer Hardware	7910	0
<ul style="list-style-type: none"> Purchase of new computer shared with wastewater budget. New line item. 		
Vehicle Maintenance	8110	\$500
<ul style="list-style-type: none"> Repair to old vehicle until new purchase 		
Equipment Maintenance	8120	\$3,000
<ul style="list-style-type: none"> Gen set, backhoe and treatment plant 		
Required Inspections	8210	\$60,500
<ul style="list-style-type: none"> Fire extinguishers. Water tank internal cleaning and inspection for compliance about every 10 years (one tank each in FY26 & FY27). \$60,000 estimate Water tank external inspection every 5 years. Investigation on when is being conducted. \$30,000 estimated 		

2100 XXXX 30 61 0000 0

Sample Testing	8220	\$7,500
<ul style="list-style-type: none"> Testing of water supply throughout the city. 		
Administrative OH	9010	\$45,800
<ul style="list-style-type: none"> 10% of expenses – Excluding PERS on Behalf. 		
Total Water Department Expenses		\$509,800

Remarks:

- Will draw from fund balance \$277,000
- Water/Sewer FY24 Fund balance \$1,354,928 (mostly provided by wastewater)
- Evaluation is needed on repairs to water shut off valves.
- Evaluation of all fees will be conducted with a rate study
- Evaluating metering, monitoring, reporting and billing of bulk water sales.

PW Waste Water

2100 XXXX 30 62 0000 0

REVENUE		
Wastewater Hookup Fee	4350	\$2,500
<ul style="list-style-type: none"> \$10 change fee to wastewater service Anticipate 2 wastewater hookups assists 		
Wastewater Sales – Residential	4360	\$190,000
<ul style="list-style-type: none"> Final rate established in 2013 rate study, final increase 2018 		
Wastewater Sales – Commercial	4365	\$190,000
<ul style="list-style-type: none"> Final rate established in 2013 rate study, final increase 2018 		
Wastewater Dumping	4366	\$60,000
<ul style="list-style-type: none"> Final rate established in 2013 rate study, final increase 2018 		
Penalty & Interest	4490	\$15,000
<ul style="list-style-type: none"> Fees for late payment of monthly invoices - 		
PERS on Behalf	4980	\$5,600
<ul style="list-style-type: none"> Revenue received by the State of Alaska to cover PERS expense over 22% 		
PERS Forfeiture Fund	4981	\$200
<ul style="list-style-type: none"> Funds available from PERS retirement when a former employee forfeits retirement benefits. 		
Transfer from General Fund	4990	\$0
<ul style="list-style-type: none"> Transfer from General Fund to balance the budget 		
Total Waste Water Department Revenue		\$463,300
EXPENSES		
Salaries	6000	\$71,000
<ul style="list-style-type: none"> Water/Wastewater Operator I (Level VII A) 1 FTE Rover (Level VIII A) .066 FTE 		
Overtime	6010	\$17,000
<ul style="list-style-type: none"> Weekend watches and rounds. 		
Fringe Benefits	62XX	\$68,500
<ul style="list-style-type: none"> FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp. 		
PERS On-Behalf	6230	\$5,600
<ul style="list-style-type: none"> 6.33% for all employees provided by the State. 		

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Employee Screening	6250	\$1,500
<ul style="list-style-type: none"> Airport Badges \$100 (\$50 each) Drug testing \$150 each Hepatitis testing & Vaccine 		
Contractual/Professional	7060	\$10,000
<ul style="list-style-type: none"> Electrical repairs Rate study (shared with Water) 		
Insurance	7110	\$6,200
<ul style="list-style-type: none"> Based on premium quoted. 		
Bad Debt Expense	7197	\$15,000
<ul style="list-style-type: none"> Write off of uncollectible fees that were invoiced 		
Permitting Fees	7194	\$1,500
<ul style="list-style-type: none"> Annual ADEC Discharge Permit Fee. 		
Office Supplies	7300	\$200
<ul style="list-style-type: none"> Additional Line item for office supplies. 		
Supplies	7310	\$3,000
<ul style="list-style-type: none"> Environmental sample bottles, cleaning supplies, check valves floats and mag starters. Develop stock on hand 		
Gas, Oil & Grease	7385	\$5,000
<ul style="list-style-type: none"> Backhoe, pumper truck, sewer jetter machine, vac trailer. 		
Chemicals	7389	\$5,000
<ul style="list-style-type: none"> Degreaser for lift stations (price has gone up) 		
Minor Tools & Equip	7610	\$5,000
<ul style="list-style-type: none"> Necessary tools and testing equipment for lift stations. 		
Safety Equipment	7615	\$2,500
<ul style="list-style-type: none"> Boots, safety harness, goggles, respirator, latex gloves, respirators. 		
Major Equipment Sewer	7620	\$90,000
<ul style="list-style-type: none"> Need new Water /Waste Water service truck of \$60,000. (\$120,000 1/2 shared with Water) Current truck is unable to tow equipment Lift station pump replacements price quotes to be acquired 		
Rented/Leased Equipment	7630	\$600
<ul style="list-style-type: none"> Rent of Dock truck for 6 months 		
Telephone	7710	\$750
<ul style="list-style-type: none"> Based on prior year. 		
Electricity	7720	\$70,000
<ul style="list-style-type: none"> Sewer lagoon and lift stations. 		

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Heating Fuel	7730	\$4,000
<ul style="list-style-type: none"> Sewer lagoon building. 		
Refuse	7750	\$250
<ul style="list-style-type: none"> Refuse disposal. 		
Building Maintenance	7790	\$50,000
<ul style="list-style-type: none"> For sewer lift stations. Landscaping for drainage around lift stations. Roof repair on blower building. Minor repair to exterior of lift stations. Paint blower building. 		
Infrastructure Maintenance	7794	\$20,000
<ul style="list-style-type: none"> Improve drainage in some areas that are problematic. 		
Vehicle Maintenance	8110	\$500
<ul style="list-style-type: none"> Repair to old vehicle until new purchase 		
Equipment Maintenance	8120	\$15,000
<ul style="list-style-type: none"> Flight pump repairs for lift station, back hoe and sewer jetter machine. 		
Sample Testing	8220	\$5,000
<ul style="list-style-type: none"> Required testing of sewage. 		
Construction	8710	\$0
<ul style="list-style-type: none"> None at this time 		
Administrative OH	9010	\$ 45,400
<ul style="list-style-type: none"> 10% of expenses – Excluding PERS on Behalf. 		
Transfer to Water	9990	\$ 0
<ul style="list-style-type: none"> Transfer to balance budget Shared with General Fund transfer 		
Total WasteWater Expenses		\$518,500
Remarks: <ul style="list-style-type: none"> Will draw from Fund balance \$55,200 Water/Sewer FY24 Fund balance \$1,354,928 (mostly provided by wastewater) Evaluation of all fees will be conducted with a rate study Evaluating metering, monitoring, reporting and billing of septic dumping sales. 		

PW Landfill

2200 XXXX 30 81 0000 0

REVENUE		
Landfill Fees – In-Kind	4510	\$20,000
<ul style="list-style-type: none"> Fees set for landfill service but not charged includes city departments, council donation for free landfill day, DCSD services for hauled trash. 		
Landfill Fees	4770	\$294,000
<ul style="list-style-type: none"> Fees set for landfill service 		
PERS on Behalf	4980	\$14,800
<ul style="list-style-type: none"> Revenue received by the State of Alaska to cover PERS expense over 22% 		
PERS Forfeiture Fund	4981	\$2,000
<ul style="list-style-type: none"> Funds available from PERS retirement when a former employee forfeits retirement benefits. 		
Transfer from General Fund	4990	\$544,400
<ul style="list-style-type: none"> Transfer from General Fund to balance the budget 		
Total Landfill Department Revenue		\$875,200
EXPENSES		
Salaries	6000	\$223,200
<ul style="list-style-type: none"> Landfill Supervisor - (Level VIII A) 1 FTE Landfill Operator- (Level VII A) 1 FTE Landfill Attendant (Level VI A) 1 FTE PW Rover (Level VII A) .25 FTE 		
Overtime	6010	\$14,000
<ul style="list-style-type: none"> Staff coverage as needed for peak demand times. 		
Fringe Benefits	62XX	\$131,800
<ul style="list-style-type: none"> FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp. 		
PERS on Behalf	6231	\$14,100
<ul style="list-style-type: none"> 6.33% for all employees provided by the State. 		
Unemployment Compensation	6240	\$0
<ul style="list-style-type: none"> Unemployment compensation for prior employees. 		
Employee Screening	6250	\$600
<ul style="list-style-type: none"> Drug testing \$150 each 		

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Contractual / Professional	7060	\$5,000
<ul style="list-style-type: none"> Rate Study for Incinerator – will seek grant funding. 		
Insurance	7110	\$12,000
<ul style="list-style-type: none"> Based on premium quoted. 		
Advertising	7130	\$400
<ul style="list-style-type: none"> Hours of operations and landfill changes and fees – pamphlets for residents. Signage. 		
Travel	7150	\$4,000
<ul style="list-style-type: none"> To be determined 		
Training	7155	\$3,000
<ul style="list-style-type: none"> To maintain services that can be provided (ex. refrigerant training CTE) 		
Bad Debt Expense	7197	\$10,000
<ul style="list-style-type: none"> Write off of uncollectible fees that were invoiced 		
Permitting/Fees	7194	\$8,000
<ul style="list-style-type: none"> DEC required permits: <ul style="list-style-type: none"> Annual permit fee - \$4,000. (doubled to pay for prior year) Incinerator minor air quality permit \$2,000. \$2,000 to allow for additional permits 		
Office Supplies	7300	\$200
<ul style="list-style-type: none"> Office supplies 		
Supplies	7310	\$5,000
<ul style="list-style-type: none"> Typical supplies. 		
Uniforms	7340	\$1,500
<ul style="list-style-type: none"> Coats, bibs & boots. 		
Gas, Oil & Grease	7385	\$70,000
<ul style="list-style-type: none"> Equipment fuel \$30,000 Incinerator fuel and equipment. \$40,000 project #1200 		
Gravel	7395	\$60,000
<ul style="list-style-type: none"> Gravel 1.5 to 2 feet of soil needs to top the old cell. Deferred from FY24 BBNC has a program to donate 1,000 yards of material – will look into the program. 		

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Minor Tools & Equip	7610	\$10,000
<ul style="list-style-type: none"> • Hand tools, shovels, rakes, pick and security upgrades. • Gas monitor is needed • Further purchase to replace items from landfill shop fire 		
Safety Equipment	7615	\$1,000
<ul style="list-style-type: none"> • Hard hats, gloves, goggles, safety vest, steel toed boots. 		
Major Equipment	7620	\$50,000
<ul style="list-style-type: none"> • Brush Arms • Metal Transfer bins all need to be replaced and then develop a phased plan to level future budgets. x4 (\$15,000 each to buy \$10,000 to ship each) purchased by landfill appropriations. (purchased by grant) 		
Telephone	7710	\$1,700
<ul style="list-style-type: none"> • GCI phone for Landfill Director • Replaced with internet 		
Internet	7715	\$1,300
<ul style="list-style-type: none"> • Starlink @\$90 per month. 		
Electricity	7720	\$18,000
<ul style="list-style-type: none"> • Shop and office. • Incinerator 		
Heating Fuel	7730	\$7,000
<ul style="list-style-type: none"> • Shop and office. \$3,000 • Incinerator \$4,000 		
Building Maintenance	7790	\$5,000
<ul style="list-style-type: none"> • Install door to access bin/hopper directly, safety at incinerator bldg. 		
Infrastructure Maintenance	7794	\$50,000
<ul style="list-style-type: none"> • Bear Fence • Replace gates outside of landfill shack • Burn boxes need a spark arrestor screen x2 built and installed \$15,000 each 		
Vehicle Maintenance	8110	\$2,000
<ul style="list-style-type: none"> • Tires and truck maintenance. 		
Equipment Maintenance	8120	\$80,000
<ul style="list-style-type: none"> • General Equipment Maintenance. • 3,000 hour interval service (bobcat, dozer, compactor, excavator) • General Equipment Maintenance Incinerator 		

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Sample Testing	8220	\$70,000
<ul style="list-style-type: none"> Incinerator ash testing - \$300 if 1xvr. Water testing required in landfill area by Bristol Environmental Remediation Services, LLC 		
Neighborhood Care	8310	\$2,000
<ul style="list-style-type: none"> New Item Recycling for Friends of the Landfill \$2,000 		
Administrative OH	9010	\$0
<ul style="list-style-type: none"> Stop admin overhead since landfill fund is supplemented by the general fund to balance the budget 		
Landfill Closure Costs	9510	\$25,000
<ul style="list-style-type: none"> Funds available to assist with Landfill closure maintenance 		
Total Landfill Department Expenses		\$886,800

Remarks:

- FY24 Fund balance -\$37,434 will get corrected in FY25.
- Evaluation of all fees will be conducted with a rate study
- Deferred from last year
- See various grants budget for hook truck – grant supported?
- FY25 need 4 transfer bins Planned since 2023 currently using spares
- In the future - Recycle station - metal building
- Replace landfill shop from 2021 fire
- Incinerator needs to be evaluated for correct size and type for a potential replacement that is better suited for this City's needs.
- Need engineering plans to know about adding the landfill shop.

Port-Dock

2300 XXXX 70 70 0000 0

REVENUE		
Rental	4211	\$10,800
<ul style="list-style-type: none"> AML Rental May 15-November 15 @ \$1,800 per month 		
Rental - Equipment	4220	\$1,800
<ul style="list-style-type: none"> Rental of Dock truck in off season by Water/Wastewater @ \$300 per month for 6 months. 		
Investment Income	4700	\$11,000
<ul style="list-style-type: none"> Investment returns expected to decrease due to fund balance decrease. 		
Miscellaneous Revenue	4790	\$4,000
<ul style="list-style-type: none"> Investment returns expected to decrease due to fund balance decrease. 		
Equipment Sales	4710	\$0
<ul style="list-style-type: none"> None at this time 		
Docking/Moorage	4800	\$70,000
<ul style="list-style-type: none"> All docking and moorage at the dock 		
Wharfage & Handling	4810	\$425,000
<ul style="list-style-type: none"> Wharfage and handling of material over the dock. Expected a reduced fishing year. 		
Labor Income	4820	\$1,000
<ul style="list-style-type: none"> Fees for dock employee labor 		
Fuel Flowage Fees	4830	\$130,000
<ul style="list-style-type: none"> Fees for transfer of fuel over the dock. 		
Dock - Equipment Rental	4840	\$3,000
<ul style="list-style-type: none"> Rental of Dock equipment 		
Insurance Proceeds	4960	\$80,000
<ul style="list-style-type: none"> Insurance Proceeds from purchase of Dock Spreader-insurance is not settled – Deferred from FY24 		
PERS on Behalf	4980	\$9,100
<ul style="list-style-type: none"> 6.33% revenue received by the State of Alaska to cover PERS expense over 22% 		
PERS Forfeiture Fund	4981	\$900
<ul style="list-style-type: none"> Funds available from PERS retirement when a former employee forfeits retirement benefits. 		
Total Dock Department Revenue		\$746,600

2300 XXXX 70 70 0000 0

EXPENSES		
Salaries	6000	\$121,500
<ul style="list-style-type: none"> Port Director - (Level XI) .5 FTE Dock Supervisor - (Level VIII A) .667 FTE Seasonal 		
Overtime	6010	\$22,300
<ul style="list-style-type: none"> Overtime based on 325 hours. 		
Fringe Benefits	62XX	\$81,900
<ul style="list-style-type: none"> FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp. 		
PERS on Behalf	6231	\$9,100
<ul style="list-style-type: none"> 6.33% for all employees provided by the State. 		
Unemployment Compensation	6240	\$3,000
<ul style="list-style-type: none"> Unemployment compensation for prior employees. 		
Employee Screening	6250	\$150
<ul style="list-style-type: none"> Drug testing for dock employees 		
Contractual Professional	7060	\$24,000
<ul style="list-style-type: none"> Metered Water process needs to be improved, need a professional evaluation to meet safety needs. Deferred from FY24 budget revision. 		
Insurance	7110	\$40,000
<ul style="list-style-type: none"> Estimate increase from prior year. 		
Membership	7135	\$0
<ul style="list-style-type: none"> TWIC (Terminal Workers Identification Credential every 5 years - next renewal FY29 - \$150) 		
Travel	7150	\$0
<ul style="list-style-type: none"> Nothing Scheduled 		
Training	7155	\$0
<ul style="list-style-type: none"> Nothing Scheduled 		
Bad Debt Expense	7197	\$20,000
<ul style="list-style-type: none"> Write off of uncollectible dock fees that were invoiced 		
Misc. Supplies	7310	\$500
<ul style="list-style-type: none"> Printer Cartridges, 3 part NCR paper 		
Propane	7350	\$500
<ul style="list-style-type: none"> Propane use for equipment 		

2300 XXXX 70 70 0000 0

Gas, Oil & Grease	7385	\$10,000
<ul style="list-style-type: none"> Fuel tank, shop and shed. Reduced due to work done by AML, reduced by \$5,000 		
Minor Tools & Equip	7610	\$2,000
<ul style="list-style-type: none"> Shackles, hooks and cable. 		
Safety Equipment	7615	\$750
<ul style="list-style-type: none"> Safety equipment for employee safety. 		
Major Equipment	7620	\$140,000
<ul style="list-style-type: none"> Forklift 1 each purchased FY26 and FY27 		
Leased Equipment	7630	\$133,196
<ul style="list-style-type: none"> Annual Lease payments for LinkBelt 248HSL Crane Last payment is FY26. 		
Telephone	7710	\$2,900
<ul style="list-style-type: none"> Amount consistent with previous year. 		
Internet	7715	\$2,200
<ul style="list-style-type: none"> Amount consistent with previous year. 		
Electricity	7720	\$10,000
<ul style="list-style-type: none"> Amount consistent with previous year. Reduced by \$3,500 		
Heating Fuel	7730	\$3,000
<ul style="list-style-type: none"> Amount consistent with previous year. 		
Water/Sewer	7740	\$1,950
<ul style="list-style-type: none"> Amount consistent with previous year. 		
Refuse	7750	\$4,000
<ul style="list-style-type: none"> Dumpster service \$384 per month 7 months Additional service for trash taken to landfill directly. 		
Building Maintenance Port	7790	\$20,000
<ul style="list-style-type: none"> Project is complete reduced budget by 16,000 		
Vehicle Maintenance	8110	\$500
<ul style="list-style-type: none"> Will have a new vehicle. purchase 		
Equipment Maintenance	8120	\$30,000
<ul style="list-style-type: none"> Hyster maintenance \$30,000 Linkbelt tech to DLG \$25,000 		

2300 XXXX 70 70 0000 0

Dock Maintenance	8130	\$10,000
<ul style="list-style-type: none"> New 16 X 16 Bull Rails for T-Dock/ continued repair of dock. (estimate \$2,500 each) 		
Dock Damage Repairs	8131	\$10,000
<ul style="list-style-type: none"> Amount required for deductible if an incident is filed. 		
Required Inspections	8210	\$2,000
<ul style="list-style-type: none"> Fire Extinguishers and crane inspections. 		
Administrative OH	9010	\$69,600
<ul style="list-style-type: none"> 10% of total expenses. 		
Dock Transfer to Harbor	9990	\$329,550
<ul style="list-style-type: none"> Transfer of \$314,630 for Harbor operations. Transfer of \$3,200 for Ice Machine operations. Transfer of \$11,720 for Bathhouse operations. Need to consider if General Fund will cover 		
Total Dock Expenses		\$1,104,596
Remarks: <ul style="list-style-type: none"> FY24 Fund Balance \$662,354 Will draw from fund balance if funds are available. \$357,996 Evaluation of fees will need to be conducted. Budget overage will be covered by approximate 1M remaining dock fund balance. Fund balance actuals to be determine by final audits. Dock Fencing – required to increase security – Quote needed Dock surface improvements/asphalt – Quote needed Need survey done for a better water delivery system at the dock. 		

Port-Harbor

2400 XXXX 70 71 0000 0

REVENUE		
Harbor Lease Lots	4210	\$15,000
<ul style="list-style-type: none"> Lots rented at the Harbor. 		
Rent	4220	\$3,100
<ul style="list-style-type: none"> Rent of Harbor truck to PW in the off season for \$300 per month for 7 months in the off season (PW is responsible for putting on winter tires.) Revisit with budget revision for method. Rental of the crane. \$1,000 		
Boat Harbor Fees	4780	\$118,00
<ul style="list-style-type: none"> Boat Harbor stickers set by port committee. (5% will be transferred to Bathhouse revenue) 		
Miscellaneous Revenue	4790	\$300
<ul style="list-style-type: none"> All undesignated revenues received by the harbor - \$300 		
Docking/Moorage	4800	\$1,500
<ul style="list-style-type: none"> All docking and moorage at the Harbor 		
Wharfage & Handling	4810	\$1,500
<ul style="list-style-type: none"> Wharfage and handling of material over the Harbor. Review for budget revision after tariff review. 		
PERS on Behalf	4980	\$9,800
<ul style="list-style-type: none"> 6.33% Revenue received by the State of Alaska to cover PERS expense over 22% 		
PERS Forfeiture Fund	4981	\$800
<ul style="list-style-type: none"> Funds available from PERS retirement when a former employee forfeits retirement benefits. 		
Transfer from Dock & GF	4990	\$314,630
<ul style="list-style-type: none"> Funds transferred from dock to balance the fund balance Transferred from General Fund – \$0. 		
Total Harbor Department Revenue		\$465,130
EXPENSES		
Salaries	6000	\$141,800
<ul style="list-style-type: none"> Port Director - Level XI – .5 FTE Harbor Master – Level IX - .667 FTE Seasonal 1 Assistant to Harbor Master – Level VI -.42 FTE Seasonal 		

2400 XXXX 70 71 0000 0

Overtime	6010	\$12,300
<ul style="list-style-type: none"> Harbor employees – 456 hours 14.5 weeks of OT per employee 		
Fringe Benefits	62XX	\$118,300
<ul style="list-style-type: none"> FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp. 		
PERS on Behalf	6231	\$9,800
<ul style="list-style-type: none"> 6.33% for all employees provided by the State. 		
Unemployment Compensation	6240	\$4,000
<ul style="list-style-type: none"> Unemployment compensation for prior employees. 		
Contractual Professional	7060	\$0
<ul style="list-style-type: none"> None at this time. 		
Subs & Membership	7135	\$600
<ul style="list-style-type: none"> Alaska Association of Harbor and Port Administrators (AAHPA) Dues. Annual Conference dues 		
Travel	7150	\$3,500
<ul style="list-style-type: none"> Harbor Master travel Dlg-Anc round trip 3X and Annual Conference 		
Supplies	7310	\$3,500
<ul style="list-style-type: none"> Harbor Stickers-\$1,900. Harbor invoices every other fiscal year - \$900.00 Supplies - \$500. 		
Uniforms	7340	\$1,000
<ul style="list-style-type: none"> Work uniform hoodies - \$1,000 		
Gas, Oil & Grease	7385	\$2,200
<ul style="list-style-type: none"> Amount same as previous year. 		
Minor Tools & Equipment	7610	\$1,000
<ul style="list-style-type: none"> Tools & equipment with a value less than \$5,000. 		
Safety Equipment	7615	\$1,000
<ul style="list-style-type: none"> New first kits, eye protection and gloves, etc. 		
Telephone	7710	\$1,480
<ul style="list-style-type: none"> Amount same as previous year. 		
Internet	7715	\$900
<ul style="list-style-type: none"> Cost of Internet for Harbor/Planning/Animal Control Building 		

2400 XXXX 70 71 0000 0

Electricity	7720	\$9,000
<ul style="list-style-type: none"> \$15,500 - Shared Harbor/Planning/Animal Control 50/25/25%. 		
Heating Fuel	7730	\$9,000
<ul style="list-style-type: none"> \$21,000 - Shared Harbor/Planning/Animal Control 50/25/25%. 		
Water/Sewer	7740	\$4,750
<ul style="list-style-type: none"> \$9,500 - Shared Harbor/Planning/Animal Control 50/25/25%. 		
Refuse	7750	\$30,000
<ul style="list-style-type: none"> Dumpster service provided to the Harbor. \$96 per 4 Cubic Container \$192 per 8 Cubic Container 		
Building Maintenance	7790	\$6,000
<ul style="list-style-type: none"> Repair side door New Toyo Stove for Office area, will cut down Electricity Outside water spicket needs to be finished Overhead door maintenance Bay window needs repaired 		
Vehicle Maintenance	8110	\$2,100
<ul style="list-style-type: none"> Repairs and maintenance needed to harbor vehicle. New tires – replace in FY25 		
Equipment Maintenance	8120	\$30,000
<ul style="list-style-type: none"> Boat & trailer maintenance - trailer needs fenders New tires for the trailer Grove Crane repairs – getting up to code 		
Bulkhead/Ramp Materials	8135	\$30,000
<ul style="list-style-type: none"> Yearly expense of upkeep of ramps and bulkhead Woodrider ramp repair 		
Required Inspections	8210	\$1,500
<ul style="list-style-type: none"> Crane and fire extinguishers. 		
Administrative OH	9010	\$41,400
<ul style="list-style-type: none"> 10% of all expenses. 		
Total Harbor Operations Expenses		\$465,130

Remarks:

- FY24 Fund Balance \$2,687 (not enough to budget around)
- Evaluate needs to the Woodrider launch and Kanakanak launch – Deferred from FY25
- Harbor Float Project – Money is secured, waiting for confirmation that PIDP grant is going to come. State 5M will be the match for that grant.
- Port of Dillingham improvements project \$15,086,000 - \$11,250,000 if approved will come from the MARAD - PIDP grant
- Evaluation of Tariff is being drafted to present to the Port Committee.

Port - Ice Machine

2400 XXXX 70 72 0000 0

REVENUE		
Ice Machine	4785	\$3,000
<ul style="list-style-type: none"> Fees from Ice Machine. 		
Transfer from Dock	4990	\$3,200
<ul style="list-style-type: none"> Funds transferred from dock to balance the budget. 		
Total Ice Machine Revenue		\$6,200
EXPENSES		
Supplies	7310	\$200
<ul style="list-style-type: none"> Salt \$200 		
Minor Tools & Equip	7610	\$3,000
<ul style="list-style-type: none"> Compressor for cold storage 		
Major Equipment	7620	\$0
<ul style="list-style-type: none"> No purchase for FY24 		
Electricity	7720	\$2,300
<ul style="list-style-type: none"> Ice Machine operation \$5,000 (see various grants for \$4,500 support) 		
Equipment Maintenance	8120	\$700
<ul style="list-style-type: none"> Equipment for Maintenance 		
Total Ice Machine Expenses		\$6,200

Remarks:

- Will be looking to see if we can get Curyung support restarted.

Port - Bathhouse

2400 XXXX 70 73 0000 0

REVENUE		
Bathhouse Fees	4786	\$5,280
<ul style="list-style-type: none"> 5% of the Harbor sticker fee will get allocated to the bathhouse until the harbor sticker fee is evaluated and a new rate established for the summer of 2026. 		
Transfer from Dock	4990	\$11,720
<ul style="list-style-type: none"> Funds transferred from dock to balance the budget. 		
Total Bathhouse Revenue		\$17,000
EXPENSES		
Supplies	7310	\$250
<ul style="list-style-type: none"> Toilet paper, soap, 		
Electricity	7720	\$2,000
<ul style="list-style-type: none"> Electricity based on prior year usage. 		
Heating Fuel	7730	\$7,000
<ul style="list-style-type: none"> Heating fuel based on prior year usage. 		
Water/Sewer	7740	\$2,500
<ul style="list-style-type: none"> Use of water/sewer services One stall open year-round for leased lots 		
Janitorial	7780	\$4,500
<ul style="list-style-type: none"> Contracted cleaning 		
Building Maintenance	7790	\$750
<ul style="list-style-type: none"> Maintenance needs 		
Required Inspections	8210	\$0
<ul style="list-style-type: none"> 		
Total Bathhouse Expenses		\$17,000

Remarks:

- Grants funds have been found that can replace bathroom fixtures to be of a more durable quality. See Various Grants Budget

Asset Forfeiture

2500 XXXX 20 22 0000 0

Revenue		
Investment Income	4700	\$500
<ul style="list-style-type: none"> Reduced income based on decreased returns Reduced due to a lower fund balance that investment is based on 		
Total Asset Forfeiture Revenue		\$500
Expense		
Not identified		\$25,000
<ul style="list-style-type: none"> Supplies. Must follow rules set by Asset Forfeiture program. Plan is for new tasers (will pay half) 		
Total Asset Forfeiture Expense		\$25,000

Remarks:

- FY24 fund balance \$27,065

E911 Fund

2550 XXXX 20 21 0000 0

Revenue		
E911 Revenue	4435	\$67,000
<ul style="list-style-type: none"> \$2.00 per landline per month of service submitted by phone companies. 		
Total E911 Revenue		\$67,000
Expense		
Transfer to General Fund	9991	\$67,000
<ul style="list-style-type: none"> Per Alaska Statute 29.35.131. 911 Surcharge E911 funds can be used for “the salaries and associated expenses for 911 call takers for that portion of time spent taking and transferring 911 calls.” Just short of 10% (an amount approved by the council) of the Dispatch Budget will be transferred to the General Fund. The total of the FY22 dispatch budget is \$658,296. 		
Total E911 Expense		\$67,000

Remarks:

- FY24 Fund Balance \$337,511

Senior Center /NTS & NSIP Grant

XXXX XXXX 42 44 7100 1

3403/3413 (grant) 2610 (Addtl Match)

REVENUE		
Room Rentals	4211	\$5,000
<ul style="list-style-type: none"> Rental of the senior center for events. 		
Apartment Rental	4212	\$6,300
<ul style="list-style-type: none"> Rent of the apartment to other departments as needed for city work @ \$35 per day. 		
Office Rental	4213	14,400
<ul style="list-style-type: none"> Rent of office space to BBNA for support of seniors. 		
Donations/Contributions	4760	\$250
<ul style="list-style-type: none"> Donations 		
Rides & Donations	4761	\$200
<ul style="list-style-type: none"> Donations for providing transportation services 		
Congregate Meals	4762	\$2,500
<ul style="list-style-type: none"> Payment of meals provided at the senior center. Fee reduced to qualified individuals 		
Home Delivered Meals	4763	\$250
<ul style="list-style-type: none"> Meals delivered to qualified individuals 		
Guest Meals	4764	\$600
<ul style="list-style-type: none"> Payment of meals provided at the senior center to non-qualified individuals 		
Fundraising	4766	\$500
<ul style="list-style-type: none"> Funds received from fundraising for the senior center 		
Aluminum Recycle	4767	\$2,000
<ul style="list-style-type: none"> Cargo container filled with crushed cans. Filled every 2-3 years 		
PERS on Behalf	4980	\$6,200
<ul style="list-style-type: none"> 6.33% Revenue received by the State of Alaska to cover PERS expense over 22% 		
PERS Forfeiture Fund	4981	\$1,000
<ul style="list-style-type: none"> Funds available from PERS retirement when a former employee forfeits retirement benefits. 		

XXXX XXXX 42 44 7100 1

3404/3414 (grant) 2610 (Addtl Match)

Transfer from General Fund	4990	\$186,361
<ul style="list-style-type: none"> Funds transferred from General Fund 		
NTS Grant	4600	70,000
<ul style="list-style-type: none"> SOA Nutrition, Transportation and Services grant award \$74,450.70 		
NSIP Grant	4600	\$6,000
<ul style="list-style-type: none"> SOA Nutritional Support & Information Program (accompanies NTS Grant) 		
Total Senior Center Revenue		\$301,561
EXPENSES		
Salaries	6000	\$97,100
<ul style="list-style-type: none"> Librarian/Community Director – Level VIII – .5 FTE. (50/50 with Library) Driver – Level V – .5 FTE Kitchen Manager – Level III – .75 FTE. 		
Fringe Benefits	62XX	\$60,400
<ul style="list-style-type: none"> FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp. 		
PERS on Behalf	6230	\$6,200
<ul style="list-style-type: none"> 6.33% for all employees provided by the State. 		
Unemployment	6254	\$500
<ul style="list-style-type: none"> As reported by the State. 		
Employee Screening	6250	\$100
<ul style="list-style-type: none"> Employee background checks. 		
Insurance	7110	\$30,000
<ul style="list-style-type: none"> Estimated increase from prior year. 		
Training	7155	\$2,000
<ul style="list-style-type: none"> Plan on training to stay current on certifications required for a food service location. 		
Office Supply	7300	\$500
<ul style="list-style-type: none"> Cost of office supplies, including ink for printer has gone up over past years and budget does not cover needs. 		
Shop/Craft Supply	7305	\$400
<ul style="list-style-type: none"> Provide activities for Senior to complete. 		

XXXX XXXX 42 44 7100 1

3403/3413 (grant) 2610 (Addtl Match)

Postage and Freight	7315	\$100
<ul style="list-style-type: none"> Mailings. 		
Food	7320	\$22,000
<ul style="list-style-type: none"> Food supplies for senior program 		
Household Supply	7325	\$750
<ul style="list-style-type: none"> General household supplies 		
Propane	7350	\$2,000
<ul style="list-style-type: none"> Has been increasing in usage. 		
Gas, Oil & Grease	7385	\$6,000
<ul style="list-style-type: none"> Estimate based upon prior year. 		
Minor Tools & Equip	7610	\$200
<ul style="list-style-type: none"> Assessment is needed. 		
Telephone	7710	\$5,000
<ul style="list-style-type: none"> Estimate based upon prior year. 		
Internet	7715	\$1,500
<ul style="list-style-type: none"> \$120/month. 		
Electricity	7720	\$10,000
<ul style="list-style-type: none"> With the warm winter we look like we are on track to make budget this year with warmer and lighter months coming. 		
Heating Fuel	7730	\$22,000
<ul style="list-style-type: none"> Heating fuel seems to be on track also, as spring comes more light and warmer temperatures will make our heating oil use drop down. 		
Water/Sewer	7740	\$9,311
<ul style="list-style-type: none"> Same as prior year. 		
Refuse	7750	\$4,600
<ul style="list-style-type: none"> Same as prior year. 		
Janitorial	7780	\$400
<ul style="list-style-type: none"> Extra janitorial support for cleaning apartment. 		

XXXX XXXX 42 44 7100 1

3403/3413 (grant) 2610 (Addtl Match)

Building Maintenance	7790	\$15,000
<ul style="list-style-type: none"> • Current amount for small projects. 		
Vehicle Maintenance	8110	\$3,000
<ul style="list-style-type: none"> • Minor maintenance on senior van. 		
Equipment Maintenance	8120	\$1,500
<ul style="list-style-type: none"> • Maintenance contract for copier. 		
Required Inspection	8210	\$2,000
<ul style="list-style-type: none"> • Yukon Fire and other inspections not sure when they will come out. 		
Administrative Overhead	9010	\$0
<ul style="list-style-type: none"> • 10% of all expenses. 		
Total all Senior Center Expenses		\$301,561

Remarks:

- FY24 Fund Balance -\$1,705 to be cleared in FY25

Public Safety Reward

2800 XXXX 20 20 0000 0

Revenue		
Donation/Contribution	7460	\$0
<ul style="list-style-type: none"> Donations/Contributions to be set aside for awards 		
Total E911 Revenue		\$0
Expense		
Investigation	7337	\$0
<ul style="list-style-type: none"> Expenses setup to aid an investigation. 		
Total E911 Expense		\$0

Remarks:

- FY24 Fund Balance of \$400

Various Grant Fund(s)

XXXX XXXX XX XX XXXX 0

Revenue & Expenses		
Grant Revenue	4600	\$0
•		
Grants (Library)	46xx & 7xxx	\$38,578
<ul style="list-style-type: none"> 4104 - PLA (Electronic Subscriptions 7135; Wages Reimbursable 7400 & Internet 7715) \$7,000 3973 - State Continuing Education (Training 7155) \$1,250 4113 - E-Rate (Internet 7715) \$5,328 5904 – LINKED grant (Wages Reimbursable 7400; Benefits Reimbursable 7410 & Books 7510) \$25,000 3952 – IMLS – Applied but not awarded at this time 		
Grant Revenue - Federal	4610 & 8520	\$3,209,387
<ul style="list-style-type: none"> 4430 - EPA Federal project for Snagpoint Erosion Project #2116 \$5,016,000 award – 07/23-07/26 EPA Federal project for Snagpoint Erosion – 90% Snagpoint Erosion 10% match is with Capital Projects Engineering GLA 8520 		
Grant Revenue – Federal	4620	\$0
<ul style="list-style-type: none"> 4713 - Designated Legislative Funds MARAD – Harbor Floats Project #2113 \$5,000,000 Award (NOT FINALIZED) 		
Grant Revenue – Federal	4620	\$0
<ul style="list-style-type: none"> 4713 - Designated Legislative Funds – New Firehall Project #3027 \$600,000 Award (NOT FINALIZED) 		
Grant Revenue – Federal	4620	\$0
<ul style="list-style-type: none"> xxxx EPA – Landfill Grant Project #xxxx \$1,776,543 Award (NOT FINALIZED) 		
Grant Revenue – Federal	4620	\$200,000
<ul style="list-style-type: none"> 4450 - SOA Loan – PFAS Project #3022 \$1,400,000 Award 		

XXXX XXXX XX XX XXXX 0

Grant Revenue – Local	4630	\$73,400
<ul style="list-style-type: none"> • 5914 - BBEDC Summer Interns \$73,400 • Sr Center - Cooks Helper .75 FTE (???) • DMV - DMV Assistant .231 FTE • Ambulance Driver .3 FTE; • EMT Inner-region internship .46 FTE (85% BBEDC, 15% Fire Dept budget) • 5915 - BBEDC Training - None at this time 		
Total Various Grants Revenue & Expenses		\$3,521,365

Remarks:

- MARAD grant will be in the engineering design phase that is helping us get all of the NEPA requirements met. Efforts will be put into the engineering and design and permitting. Construction is scheduled for FY27.

Remarks:

- FY24 fund balance -\$11,868 to be reconciled in FY25 this is impacting fund 5914.

Carlson House

6100 XXXX 45 45 0000 0

Revenue		
Investment Income	4700	\$21,000
<ul style="list-style-type: none"> Reduced income based on decreased returns 		
Total Carlson House Revenue		\$21,000
Expense		
Insurance	7110	\$1,400
<ul style="list-style-type: none"> Estimated insurance coverage based upon prior year information. 		
Electricity	7720	\$650
<ul style="list-style-type: none"> Estimated cost to maintain Carlson House. 		
Administrative OH	9010	\$205
<ul style="list-style-type: none"> Estimate of Department OH Expenses. 		
Transfer to General Fund	9991	\$4,000
<ul style="list-style-type: none"> Transfer to library 		
Total Carlson House Expenses		\$6,255

Remarks:

- FY24 Fund Balance \$376,245
- No longer heating building.
- Finance and Budget would like to see us return \$4,000 to budget to cover library expenses since Carlson items are stored in the library.

Ambulance Replacement Fund

7110 XXXX 20 27 0000 0

Revenue		
Rental Income	4220	\$0
<ul style="list-style-type: none"> Nothing at this time 		
Transfer from General Fund	4990	\$50,000
<ul style="list-style-type: none"> Transfer from General Fund as a result of Ambulance Fees received minus 10% for Third party billing fees. 		
Total Ambulance Replacement Revenue		\$50,000
Expense		
Major Equipment	7620	\$0
<ul style="list-style-type: none"> 		
Volunteer Stipend	8335	\$15,000
<ul style="list-style-type: none"> Volunteer paid for attending trainings and Fire/Ambulance Runs - \$40 per training/run. Review is being conducted on the stipend program. 		
Total Ambulance Replacement Expenses		\$15,000

Remarks:

- Transfer of funds will cap at \$700,000 fund balance Resolution 2015-57
- FY24 Fund Balance of \$415,367
- Ambulance 2 needs to be replaced in two years, takes a two year lead time to make a purchase. Estimated cost \$400,000

Equipment Replacement Fund

7120 XXXX XX XX 0000 0

Revenue		
Transfer from General Fund	4990	\$0
<ul style="list-style-type: none"> Transfer from general fund to balance budget (not needed at this time) Will be seeking financing to cover purchases 		
Total Ambulance Replacement Revenue		\$0
Expense		
Major Equipment	7620	\$0
<ul style="list-style-type: none"> ALL ON HOLD FOR FINANCING Equipment that exceeds \$50,000 and requires council approval and in the general fund. Public Safety 2 Tahoe or similar vehicle deferred from FY25 due to GMC not building the model needed. - Dept 20 Sub 22 \$150,000 B&G 1 Service truck Dept 30 Sub 32 Project 1131 \$65,000 B&G 1 Van deferred \$85,000 PW Admin Truck Dept 30 Sub 32 Project 1130 \$60,000 PW Grader Dept 30 Sub 32 Project 1133 \$460,000. Defer to FY27 		
Total Equipment Replacement Expenditures		\$0

Remarks:

- FY24 Fund balance \$61,652 (Investigation is being conducted to understand why this has been on the books since 2018)
 - Patrol Vehicle Replacement plan, FY23 (?) FY24 (2 trucks) FY25 (0)
- Future needs and or possible Financing
- Public Safety 2 Tahoe or similar vehicle deferred from FY25 due to GMC not building the model needed. - Dept 20 Sub 22 \$150,000
 - Within next 2 years replace Engine 4
 - Within next 4 years replace Ambulance 2
 - Evaluation of all assets is ongoing
 - Ambulance 2 needs to be replaced in two years, takes a two year lead time to make a purchase. Estimated cost \$400,000. Will be shared with Ambulance replacement fund. Need to determine which FY.
 - Engine 4 needs to be replaced in the next couple of years. Can be replaced with something used to reduce the cost. Can be purchased within a years time. Estimated cost \$500,000 Need to determine which FY.
 - PW Streets sweeper replacing Elgin Sweeper Dept 30 Sub 32 Project 1133 \$80,000.
 - PW mower arm replacing Elgin Sweeper Dept 30 Sub 32 Project 1133 \$155,000 FOB to Dillingham.

Capital Improvement Fund

7140 XXXX XX XX XXXX 0

Revenue		
Grant/Loan Revenue	4600	\$0
•		
Investment Income	4700	\$0
•		
Insurance Proceeds	4960	\$0
• Funds received from APEI for 01/04/2021 landfill shop fire. \$350,000		
Transfer from General Fund	4990	\$0
• Fund \$557,334 Snagpoint Erosion (none spent in FY25) Reserved in Fund balance)		
Total Capital Improvement Revenue		\$0
Expense		
Lagoon Aeration	7060	\$0
•		
Waterfront development	7060	\$0
•		
Water/Wastewater Study	7060	\$0
•		
Landfill Groundwater Well	7060	\$0
• Replace one well at the landfill for the groundwater monitor see landfill grant		
Landfill Shop Rebuild	XXXX	\$0
<ul style="list-style-type: none"> • 01/04/2021 Shop fire – debris clearing and rebuild • Project number 3121 • CIP List amount \$1,300,000 		
Bingman cleanup	7060	\$0
<ul style="list-style-type: none"> • Remaining funds from Insurance proceeds received FY20. • Still searching for funding to complete the full project. 		

7140 XXXX XX XX XXXX 0

Building Maintenance	7790	\$
•		
Engineering	8520	\$0
• SnagPoint Erosion \$557,334 in fund balance reserve		
Total Capital Improvement Expenditures		\$0

Remarks:

- FY24 Fund balance \$929,466 (Obligated – Insurance Proceeds)
- Paint Lake Road fire station
- Downtown fire hall or firehall bldg replacement
- Public Works building septic holding tank replacement.
- FY25 – Evaluate, design \$96,000
- FY26 – Install Public Works septic system \$50,000-\$100,000
- General Building Maintenance underway, scheduling and continuing under PW B&G budget.
- Public Works building septic holding tank replacement

(This section is still under review)

- EPA Federal project for Snagpoint Erosion – Project #2116 - 90% see various grants – Resolution 2023-14 Deferred from Prior years Grant Div of Homeland Security & Emergency Management #23LPDM-GY23 (\$5,014,666.67)
Snagpoint Erosion 10% match is with Capital Projects (\$557,334)
Stages FY25 64% & FY26 36%

1. Develop bid package	\$ 2,072,0000	FY25
2. Conduct surveys	\$ 500,000	FY25
3. Eval Mitigation	\$ 2,000,000	FY25/FY26
4. Environmental	\$ 500,000	FY26
5. Develop subapplication	\$ 500,000	FY26

 spending \$1,776,543
 City of Dillingham covers overage \$12,000

Landfill Closure

7150 XXXX 30 81 XXXX 0

Revenue		
Landfill Closure	4470	\$25,000
<ul style="list-style-type: none"> Revenue to increase the fund balance from each year when transfers are made. 		
Total Landfill Closure Revenue		\$25,000
Expense		
Landfill Closure	xxxx	\$0
<ul style="list-style-type: none"> Expenses to close the Landfill cell 		
Total Landfill Closure Expenditures		\$0.00

Remarks:

- FY24 Fund Balance \$172,044

Debt Service Fund

8100 XXXX XX XX 0000 0

Revenue		
Investment Income	4700	\$70,000
<ul style="list-style-type: none"> Investments based on funds from remaining streets bond 		
SOA School Bond Reimbursement	4620	\$745,000
<ul style="list-style-type: none"> State funded reimbursement 		
Transfer from General Fund	4990	\$583,761
<ul style="list-style-type: none"> Transfer from general fund to balance budget. Firehall bond payment - \$47,000 Streets bond payment - \$166,000 SRF Loan Payment Water 283091 – \$37,650 School bond payment - \$319,750 SRF Loan payment landfill 283081 – \$13,361 		
Total Debt Services Revenue		\$1,398,761
Expense		
Fire Hall Bond	7184/7185	\$47,000
<ul style="list-style-type: none"> 7184 Interest \$22,000. 7185 Principal \$25,000. Ends FY39 		
Street Bond	7184/7185	\$166,000
<ul style="list-style-type: none"> 7184 Interest \$116,000. 7185 Principal \$120,000. Ends FY39 		
School Bond	7184/7185	\$1,064,750
<ul style="list-style-type: none"> 7184 Interest \$170,500. 7185 Principal \$890,000. Ends FY28 		
SRF Loan Payments	7183/7184/7185	\$51,011
<ul style="list-style-type: none"> Water Improvement Phase 1 loan annual payment plan for 20 years 7184 Interest \$7,650. 7185 Principal \$30,000 Ends FY2042 Landfill groundwater loan repayment annual payment plan for 20 years 7184 Interest \$3,141. 7185 Principal \$10,220 Ends FY2043 		
Total Debt Services Expenses		\$1,398,761

Remarks:

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CITY OF DILLINGHAM
FY 2026 Revenues

Section . Item 1.

		FY22 Actual	FY23 Actual	FY24 Actual	3 yr Average	FY25 Budget	FY25 Actual as of 04/30/2025	FY25 Variance	FY26 Manager Recommend	FY26 F&B Recommend
GENERAL FUND REVENUES										
6% SALES TAX	1000 4010 10 00 0000 0	3,386,345	3,481,896	3,426,258	3,431,500	3,200,000	2,771,847	428,153	3,400,000	3,400,000
6% SALES TAX - REMOTE ONLINE	1000 4010 10 00 1040 0	415,200	520,986	409,752	448,646	425,000	394,058	30,942	450,000	450,000
PENALTY/INTEREST (Sales Tax)	1000 4011 10 00 0000 0	16,771	17,608	17,399	17,259	17,000	6,582	10,418	17,000	17,000
10% ALCOHOL SALES TAX	1000 4020 10 00 0000 0	238,682	332,350	256,957	275,996	280,000	197,142	82,858	280,000	280,000
10% TRANSIENT LODGING TAX	1000 4030 10 00 0000 0	105,383	148,021	148,923	134,109	150,000	104,200	45,800	125,000	125,000
REAL PROPERTY TAX	1000 4040 10 00 0000 0	2,080,762	2,321,155	2,373,470	2,258,463	2,460,000	2,534,773	(74,773)	2,600,000	2,600,000
PERSONAL PROPERTY TAX	1000 4050 10 00 0000 0	489,875	504,387	465,938	486,733	1,098,000	1,128,523	(30,523)	700,000	700,000
PENALTY AND INTEREST (Property Tax)	1000 4051 10 00 0000 0	78,202	80,078	135,986	98,088	130,000	161,159	(31,159)	130,000	130,000
6% GAMING SALES TAX	1000 4060 10 00 0000 0	72,072	51,656	26,877	50,202	45,000	7,096	37,904	15,000	15,000
TOBACCO TAX	1000 4070 10 00 0000 0	272,902	283,843	263,634	273,460	300,000	205,891	94,109	280,000	280,000
MARIJUANA TAX	1000 4075 10 00 0000 0	-	95,070	76,585	57,218	90,000	71,114	18,886	90,000	90,000
BUSINESS LICENSE	1000 4110 10 00 0000 0	17,050	18,250	16,825	17,375	17,000	14,400	2,600	17,000	17,000
RENTAL INCOME - REAL PROPERTY	1000 4210 10 00 0000 0	34,309	34,429	34,549	34,429	35,000	9,240	25,760	35,000	35,000
COMMUNITY SHARING	1000 4410 00 00 0000 0	87,078	130,096	106,324	107,833	75,396	-	75,396	75,396	75,396
RAW FISH TAX (State)	1000 4420 00 00 0000 0	772,264	696,572	600,639	689,825	600,000	147,328	452,672	150,000	150,000
SHARED FISHERIES BUSINESS	1000 4425 00 00 0000 0	23,430	37,499	16,450	25,793	20,000	6,738	13,262	20,000	20,000
TELEPHONE/COOP Tax	1000 4430 00 00 0000 0	81,672	83,984	69,204	78,287	70,000	-	70,000	70,000	70,000
MOTOR VEHICLE TAX	1000 4440 00 00 0000 0	26,386	27,347	25,269	26,334	25,000	14,702	10,298	25,000	25,000
PAYMENT IN LIEU OF TAXES	1000 4450 00 00 0000 0	473,299	480,895	522,976	492,390	520,000	537,418	(17,418)	540,000	540,000
JAIL CONTRACT + Arraignment support	1000 4650 20 24 0000 0	560,367	365,613	39,759	321,913	720,000	295,028	424,972	670,000	670,000
AMBULANCE FEES	1000 4730 20 27 0000 0	17,024	71,229	50,798	46,350	60,000	29,992	30,008	60,000	60,000
ADMINISTRATIVE OVERHEAD	1000 4970 00 00 0000 0	210,660	160,000	170,035	180,232	157,405	96,807	60,598	202,405	202,405
PERS ON BEHALF	1000 4980 00 00 0000 0	189,982	69,554	88,069	115,868	168,162	154,815	65,128	285,399	285,399
PERS FORFEITURE FUND	1000 4981 00 00 0000 0	33,060	11,410	47,012	30,494	25,000	33,400	(8,400)	25,000	25,000
Subtotal		9,682,777	10,023,927	9,389,687	9,698,797	10,687,963	8,922,255	1,817,489	10,262,200	10,262,200
Minor revenues Subtotal		71,256	206,718	311,561	202,959	298,800	242,525	91,810	306,400	306,400
Total General Fund		9,754,033	10,230,645	9,701,248	9,901,756	10,986,763	9,164,781	1,909,299	10,568,600	10,568,600

SPECIAL REVENUE FUNDS										
SRF - WATER										
Subtotal		231,142	266,560	228,862	242,188	229,211	190,880	38,331	232,800	232,800
SRF - SEWER										
Subtotal		452,840	464,634	460,134	459,202	462,111	338,639	123,472	463,300	463,300
SRF - LANDFILL										
Subtotal		306,972	316,945	297,884	309,032	346,032	283,860	62,172	331,100	331,100
SRF - DOCK										
Subtotal		573,118	799,629	776,889	716,546	750,402	501,096	280,106	746,600	746,600
SRF - HARBOR										
Subtotal		152,401	135,469	136,451	141,440	157,912	38,114	119,798	158,780	158,780
ASSET FOREFEITURE										
Subtotal		1,672	417	568	886	500	491	9	500	500
SRF - E911 FUND										

**CITY OF DILLINGHAM
FY 2026 Revenues**

Section . Item 1.

		FY22 Actual	FY23 Actual	FY24 Actual	3 yr Average	FY25 Budget	FY25 Actual as of 04/30/2025	FY25 Variance	FY26 Manager Recommend	FY26 F&B Recommend
Subtotal		65,899	66,958	67,470	66,776	67,000	55,894	11,106	67,000	67,000
SRF - SENIOR CENTER (Non-Grant & Grant)										
Subtotal		164,343	158,696	124,014	141,373	129,509	73,392	56,117	115,200	115,200
LIBRARY GRANTS										
Subtotal		81,605	106,801	46,577	86,726	38,578	29,880	8,698	38,578	38,578
BOND REIMBURSEMENT										
Subtotal		2,046,238	814,330	1,103,978	1,339,681	822,060	741,790	80,270	815,000	815,000
MARY CARLSON ESTATE PERMANENT FUND										
Subtotal		(9,639)	10,231	21,454	7,349	21,000	16,090	4,910	21,000	21,000
AMBULANCE RESERVE										
Subtotal		-	13,200	18,000	10,400	14,400	4,800	9,600	-	-
Total Special Revenue Funds		4,066,592	3,153,870	3,282,282	3,521,599	3,038,715	2,274,925	794,590	2,989,858	2,989,858
GENERAL FUND TRANSFER DETAIL										
Subtotal		(194,572)	1,249,637	957,429	656,913	2,147,202	1,371,596	931,070	1,364,522	1,364,522
DOCK TRANSFER DETAIL										
Subtotal		20,101	23,683	634,162	225,989	271,733	39,147	232,586	329,550	329,550
OTHER FUND TRANSFER DETAIL										
Subtotal		50,071	216,580	78,805	115,152	198,068	55,243	115,311	96,000	96,000
Total Transfers		(124,400)	1,489,899	1,670,396	998,054	2,617,003	1,465,985	1,278,967	1,790,072	1,790,072
GRANTS										
Subtotal		1,339,596	1,039,329	525,050	924,061	5,280,686	1,808,198	268,241	3,282,787	3,282,787
STATE LOANS & FINANCING										
Subtotal		20,644	5,320	(93,719)	(22,585)	615,813	93,719	522,094	200,000	200,000
CAPITOL PROJECTS										
Total Grants , Loans & Projects		1,700,625	1,332,580	431,331	1,105,915	5,896,499	1,901,917	790,336	3,482,787	3,482,787
Total		15,396,850	16,206,995	15,085,257	15,527,324	22,538,980	14,807,608	4,773,192	18,831,317	18,831,317

**CITY OF DILLINGHAM
FY 2026 Appropriations**

Section . Item 1.

	FY22 Actual	FY23 Actual	FY24 Actual	3 yr Average	FY25 Budget	FY25 Actual as of 04/30/2025	FY25 Variance	FY26 Manager Recommend	FY26 F&B Recommend
GENERAL FUND APPROPRIATIONS									
1000 xxxx 10 11 Council	35,170	92,853	83,149	70,391	146,350	64,786	81,565	121,550	121,550
1000 xxxx 10 12 Clerk	134,302	179,843	177,139	163,762	326,797	275,275	51,522	308,100	308,100
1000 xxxx 10 13 Administration	433,805	517,542	375,813	442,387	771,879	338,899	432,980	651,050	651,050
1000 xxxx 10 14 Finance	760,095	879,734	1,251,227	963,685	1,496,839	1,199,682	297,157	1,547,940	1,547,940
1000 xxxx 10 15 Legal	47,336	90,237	127,516	88,363	125,000	154,129	(29,129)	100,000	100,000
1000 xxxx 10 16 Insurance	238,087	262,315	343,314	281,239	328,100	336,968	(8,868)	375,000	375,000
1000 xxxx 10 17 Non Department	69,938	-	-	23,313	-	-	-	-	-
1000 xxxx 10 18 Planning	186,954	175,753	296,051	219,586	527,182	211,098	316,084	336,000	336,000
1000 xxxx 10 19 Foreclosure	520	5,113	53	1,895	9,000	7,049	1,951	20,000	20,000
1000 xxxx 10 29 IT	201,176	297,220	258,736	240,974	342,300	300,573	38,950	372,500	372,500
1000 xxxx 10 43 Meeting Hall	694	-	-	231	-	-	-	-	-
1000 xxxx 20 20 PS Administration	194,302	178,827	215,859	196,329	370,887	307,000	63,887	448,850	448,850
1000 xxxx 20 21 PS Dispatch	341,881	404,725	634,569	460,391	745,231	670,258	74,973	842,850	842,850
1000 xxxx 20 22 PS Patrol	552,908	756,683	1,050,444	786,678	1,597,624	950,256	647,368	1,566,000	1,566,000
1000 xxxx 20 24 PS Corrections	601,731	533,786	728,014	621,177	773,407	648,034	125,373	780,945	780,945
1000 xxxx 20 25 PS DMV	39,551	43,009	85,347	55,969	86,804	74,332	12,472	92,150	92,150
1000 xxxx 20 26 PS Animal Control	112,705	93,452	128,837	111,665	187,282	107,897	79,385	73,600	73,600
1000 xxxx 20 27 PS Fire Department	230,291	335,954	485,253	350,499	776,570	587,016	189,554	561,800	561,800
1000 xxxx 20 28 PS K-9	-	-	-	-	-	5,087	(5,087)	2,000	2,000
1000 xxxx 20 59 PS EOC	14,188	-	-	4,729	-	-	-	-	-
1000 xxxx 25 27 PS Volunteer Fire Fighter Donation	834	1,119	7,675	3,210	10,000	1,141	8,859	10,000	10,000
1000 xxxx 30 30 PW Administration	113,809	122,611	234,609	157,010	499,835	341,768	158,067	504,400	504,400
1000 xxxx 30 31 PW B&G	258,051	304,854	426,366	329,757	1,229,345	708,911	542,996	986,800	986,800
1000 xxxx 30 32 PW Shop	537,569	469,931	591,679	533,060	743,197	305,115	438,082	606,600	606,600
1000 xxxx 30 33 PW Streets	389,760	228,515	552,773	390,349	738,528	402,078	336,450	698,400	698,400
1000 xxxx 40 41 Library	140,632	170,656	177,795	163,028	255,972	216,855	39,117	184,195	184,195
1000 xxxx 45 46 Grandma's House	-	-	50,598	16,866	73,961	39,802	34,159	90,900	90,900
1000 xxxx 50 51 DCSD	1,300,405	1,300,147	1,701,924	1,434,159	1,702,000	1,700,521	1,479	1,702,000	1,702,000
Transfer Subsidy	(213,716)	1,239,234	957,429	660,982	2,147,202	1,482,283	664,919	1,364,522	1,364,522
Subtotal	6,722,979	8,684,114	10,942,167	8,771,684	16,011,292	11,436,814	4,594,264	14,348,152	14,348,152
2100 xxxx 30 61 PW Water	235,374	209,511	237,951	227,612	331,279	161,540	169,139	509,800	509,800
2100 xxxx 30 62 PW Wastewater	309,460	238,113	280,063	275,879	539,468	190,308	349,160	518,500	518,500
2200 xxxx 30 81 PW Landfill	524,896	454,587	687,070	555,518	1,008,756	746,176	262,580	886,800	886,800
2300 xxxx 70 70 Port Dock	567,594	799,629	1,397,901	921,708	840,229	522,671	317,558	1,104,596	1,104,596
2400 xxxx 70 71 Port Harbor	243,246	386,978	434,414	354,879	407,895	217,635	190,260	465,130	465,130
2400 xxxx 70 72 Port Harbor Ice Machine	660	813	3,298	1,590	1,900	2,219	(319)	6,200	6,200
2400 xxxx 70 73 Port Harbor Bathhouse	15,529	20,186	12,395	16,037	18,750	11,894	6,856	17,000	17,000
2500 xxxx 20 20 Asset Forfeiture	3,354	-	-	1,118	500	-	500	25,000	25,000
2550 xxxx 20 21 E911	-	-	-	-	67,000	134,057	(67,057)	67,000	67,000
2800 xxxx 20 20 PS Reward					-	-	-	-	

**CITY OF DILLINGHAM
FY 2026 Appropriations**

Section . Item 1.

	FY22 Actual	FY23 Actual	FY24 Actual	3 yr Average	FY25 Budget	FY25 Actual as of 04/30/2025	FY25 Variance	FY26 Manager Recommend	FY26 F&B Recommend
xxxx xxxx 42 44 Senior Center	336,737	369,252	308,009	337,999	410,892	351,621	59,271	301,561	301,561
xxxx xxxx 40 41 Library Grants	86,592	113,488	43,832	81,304	38,578	29,359	9,219	38,578	38,578
4095 xxxx 30 31 ADOH Sanitation	-	-	31,542	10,514	60,000	-	60,000	-	-
4702 xxxx 30 31 0000 0 ADOH Grant	-	-	-	-	141,000	-	141,000	-	-
3822/3823/4601 xxxx 20 59 COVID Expenses	1,237,890	1,027,789	306,315	857,331	1,776,543	-	1,776,543	-	-
4424 xxxx 30 61 3022 Water MMG grant	-	-	-	-	-	-	-	-	-
4430 xxxx 30 62 2116 Snagpoint Erosion	-	-	-	-	3,209,387	-	-	3,209,387	3,209,387
4713 MARAD	-	-	-	-	-	-	-	-	-
4713 FIREHALL	-	-	-	-	-	-	-	-	-
EPA GRANT LANDFILL	-	-	-	-	-	-	-	-	-
4450 PFAS LOAN	-	-	-	-	-	-	-	200,000	200,000
5914 xxxx 00 00 BBEDC Interns	29,527	40,281	35,713	35,174	72,923	15,412	57,511	73,400	73,400
5915 xxxx 00 00 BBEDC Training	19,549	15,939	41,902	17,935	-	4,375	(4,375)	-	-
6100 xxxx 45 45 Mary Carlson Estate	2,240	6,040	6,091	4,790	6,255	5,385	870	6,255	6,255
7110 xxxx 20 27 Ambulance Replacement	13,040	9,120	5,480	9,213	20,000	3,800	16,200	15,000	15,000
713x xxxx xx xx Bond Projects	85,755	82,842	-	56,199	-	-	-	-	-
7120 xxxx xx xx Equipment Replacement	61,127	168,320	166,122	131,856	220,000	239,167	(19,167)	-	-
7140 xxxx xx xx Projects	9,663	-	118,526	5,847	368,694	128,006	240,688	-	-
7150 xxxx xx xx Landfill Closure	-	-	-	-	-	-	-	-	-
8100 xxxx xx xx Debt Services	1,349,000	1,384,357	1,397,869	1,380,337	1,386,461	1,312,336	74,125	1,398,761	1,398,761
Subtotal	5,160,875	5,484,654	5,724,972	5,415,350	11,563,156	4,075,962	4,277,207	8,842,968	8,842,968
Total General Fund	11,883,855	14,168,768	16,667,139	14,187,034	27,574,448	15,512,776	8,871,471	23,191,120	23,191,120

Job Description

Job Title	Librarian/Community Services Coordinator	Department	Library/ Senior Center
Reports to	Deputy City Manager	Salary Level	VIII-A
Classification	Non-Exempt	Approved By	<i>Daniel Decker</i>

Position Summary:

Position Summary:

The Librarian/Community Services Coordinator is responsible for the leadership, management, and daily operations of both the Dillingham Public Library and the Dillingham Senior Center. This position oversees staff, programming, volunteer coordination, community outreach, and services for all age groups, with a special focus on seniors and lifelong learning. The Librarian/Community Services Coordinator also leads grant writing and reporting efforts to support both departments and plays a key role in building a robust volunteer program to enhance service delivery and community engagement.

Essential Duties and Responsibilities:

Administrative and Leadership

- Provide direct supervision to library and senior center staff.
- Develop and implement policies, procedures, and goals for both facilities.
- Coordinate scheduling, staffing, and operations to ensure both departments run smoothly.
- Maintain compliance with city, state, and federal regulations applicable to public libraries and senior services.
- Recruit, train, and manage volunteers to support programming and daily operations in both departments.

Program Development

- Plan, implement, and evaluate library and senior center programs to meet community needs.
- Support and expand literacy, educational, cultural, and recreational activities for all ages.
- Coordinate nutrition, wellness, and enrichment services for seniors.

Fiscal and Grant Management

- Prepare and monitor departmental budgets in coordination with the Deputy City Manager and Finance Department.



Job Description

- Research, write, and manage grants to support library services, senior programs, facility improvements, and operational needs.
- Ensure timely reporting and compliance on all grants received.

Community Engagement

- Serve as the primary liaison to local, regional, and state agencies related to library and senior services.
- Foster partnerships with schools, tribal organizations, nonprofits, and service providers.
- Promote services through community outreach, social media, and public presentations.
- Develop and sustain a strong volunteer program to expand services and deepen public involvement.

Facilities Oversight

- Monitor the condition and maintenance of the library and senior center facilities.
- Coordinate with Public Works on maintenance needs, safety, and capital improvements.

Qualifications:

Education and Experience

- A bachelor's degree in Public Administration, Education, Library Science, Social Services, or a related field is preferred.
- **Equivalent combination of education and experience may substitute for a degree,** especially with demonstrated success in community program administration, grant writing, or supervision.
- Minimum of 3 years of experience in program leadership, public services, or departmental management preferred.
- Prior experience in grant writing, volunteer coordination, and staff supervision strongly preferred.

Skills and Abilities

- Strong leadership and organizational skills.
- Excellent written and verbal communication.
- Ability to manage multiple programs and priorities across two distinct public-facing departments.



City of Dillingham

Job Description

- Proficiency with Microsoft Office, basic reporting systems, and public communication platforms.
- Commitment to serving diverse populations, including elders, youth, and underserved community members.
- Skill in fostering volunteerism and engaging the public in civic services.

Working Conditions:

- Primarily office-based with daily work in both the library and senior center.
- Some evening or weekend work required for events, programs, or grant deadlines.
- Occasional lifting of books, supplies, or equipment up to 25 lbs.

X. Acknowledgment

I understand the duties of this position as detailed in this job description.

Employee: _____ Date: _____

This job description is accurate and has been reviewed with the above employee.

Supervisor: _____ Date: _____



CITY OF DILLINGHAM MEMORANDUM

TO: Mayor Ruby and City Council
FROM: Dan Decker, City Manager
DATE: May 22, 2025
SUBJECT: Justification for Combining Librarian and Senior Center Director Positions

Purpose

This memo outlines the justification for combining the Librarian and Senior Center Director positions into a single role titled **Librarian/Community Services Coordinator**, as part of the City's ongoing efforts to improve efficiency and reduce costs while maintaining essential public services.

Background

The City of Dillingham currently operates both a public library and a senior center, each of which historically had its own full-time department head. As financial pressures continue to affect municipal budgets, it is necessary to reassess staffing structures to ensure taxpayer dollars are used as efficiently and effectively as possible.

Rationale for Consolidation

1. Fiscal Responsibility

- Combining the two positions results in **significant cost savings**, particularly in salary and benefits, without reducing service availability.
- This consolidation aligns with the City's broader commitment to **fiscal conservative planning** and responsible stewardship of public funds.

2. Operational Efficiency

- The Library and Senior Center both serve as key community hubs for learning, engagement, and support.
- A unified leadership position allows for **streamlined administrative functions**, including budgeting, grant writing, scheduling, reporting, and staff oversight.

3. Enhanced Grant Management



- The new position will focus heavily on **grant writing and administration** for both departments—improving the City’s ability to secure external funding for programming, materials, and facility improvements.

4. Community Engagement and Volunteerism

- The combined role includes responsibility for building and managing a **robust volunteer program**, enabling deeper community involvement and expanded support for daily operations at both facilities.

5. Sustainable Staffing Model

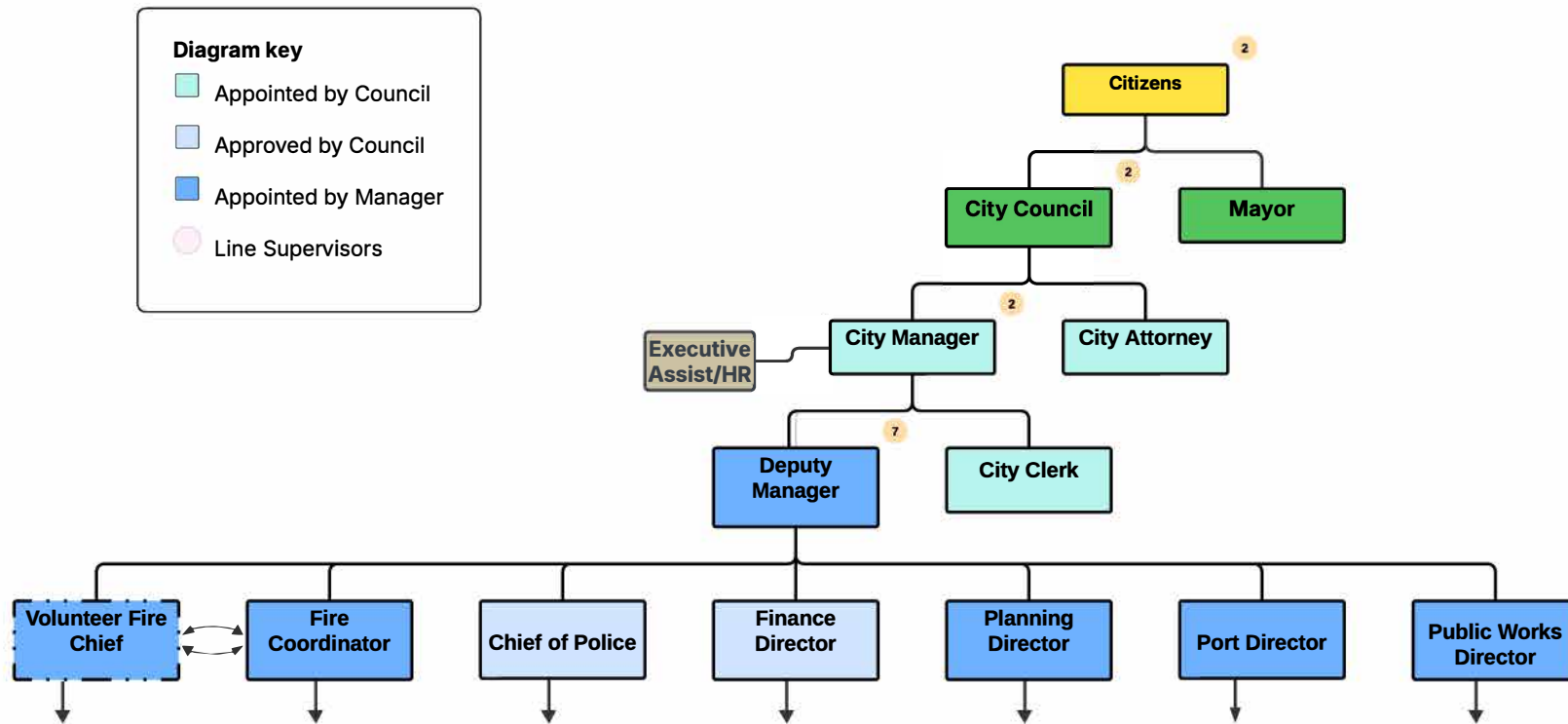
- The updated job description allows for flexibility by **removing the strict degree requirement**, enabling the City to hire based on demonstrated experience and skills.
- Reporting structure has been aligned under the **Deputy City Manager**, ensuring continued oversight and operational support.

Conclusion

The consolidation of the Librarian and Senior Center Director positions into a single **Librarian/Community Services Coordinator** reflects a strategic, fiscally responsible approach to municipal staffing. It strengthens oversight, preserves services, and positions the City to better compete for grant funding, all while reducing administrative costs.

This change is not a reduction in service but an **investment in smarter, more accountable leadership** across two essential public-facing departments.

City of Dillingham Organizational Chart



City of Dillingham

Diagram key



Appointed by Council



Approved by Council



Appointed by Manager

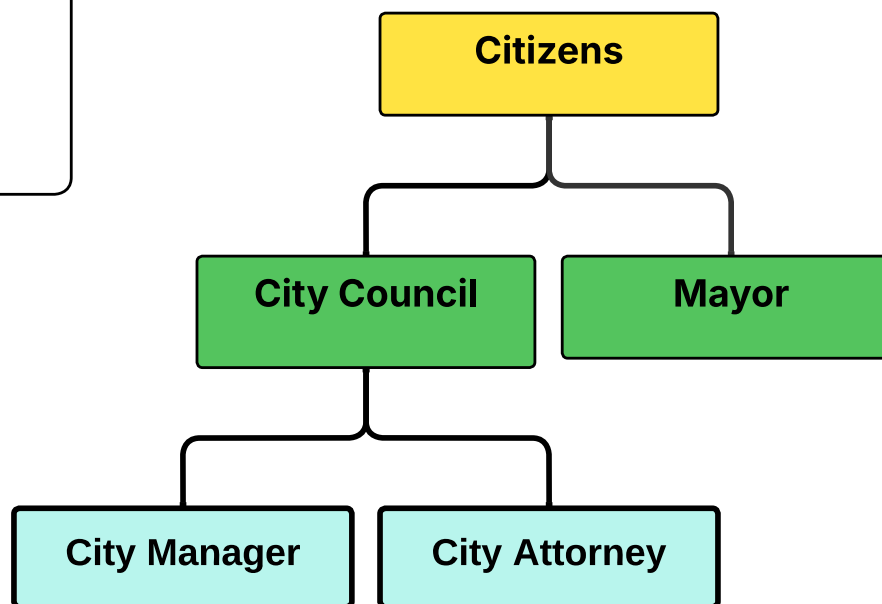


Line Supervisors

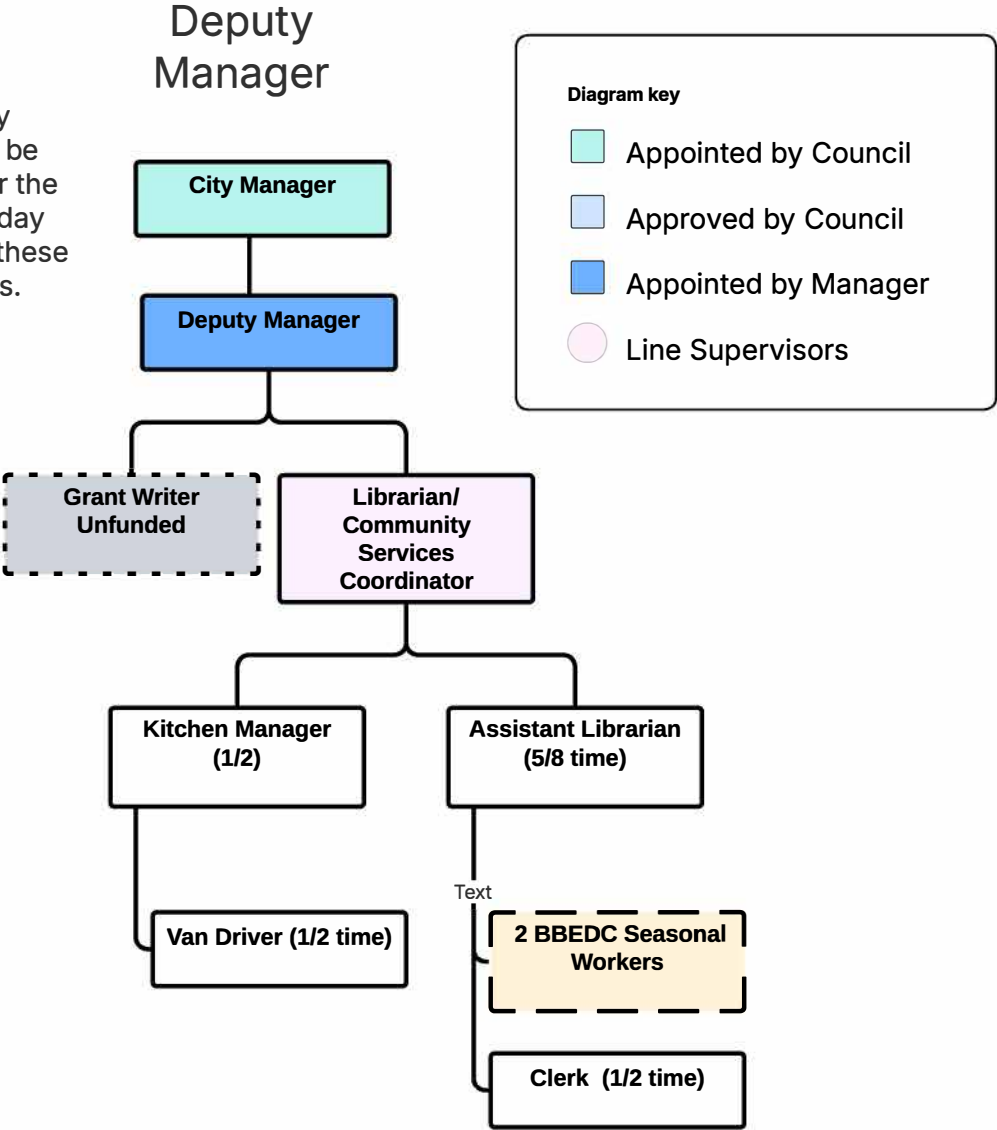
City of Dillingham Council/Manager

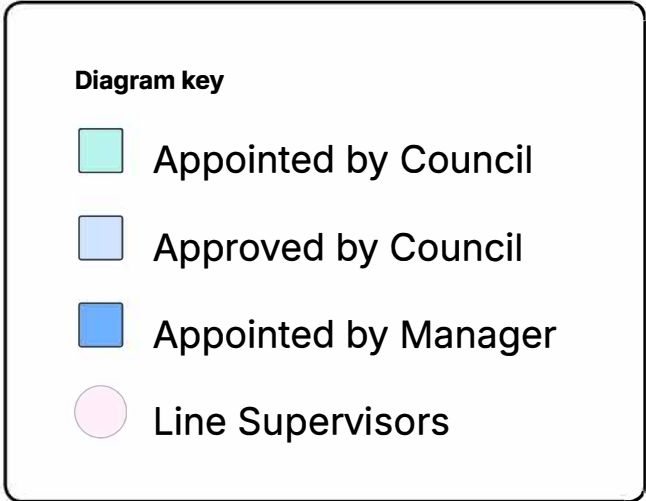
Diagram key

- Appointed by Council
- Approved by Council
- Appointed by Manager
- Line Supervisors

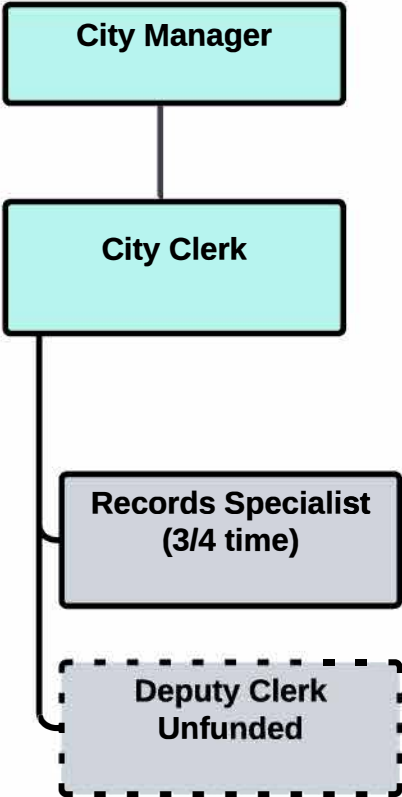


The Deputy Manager will be responsible for the direct day to day supervision of these departments.

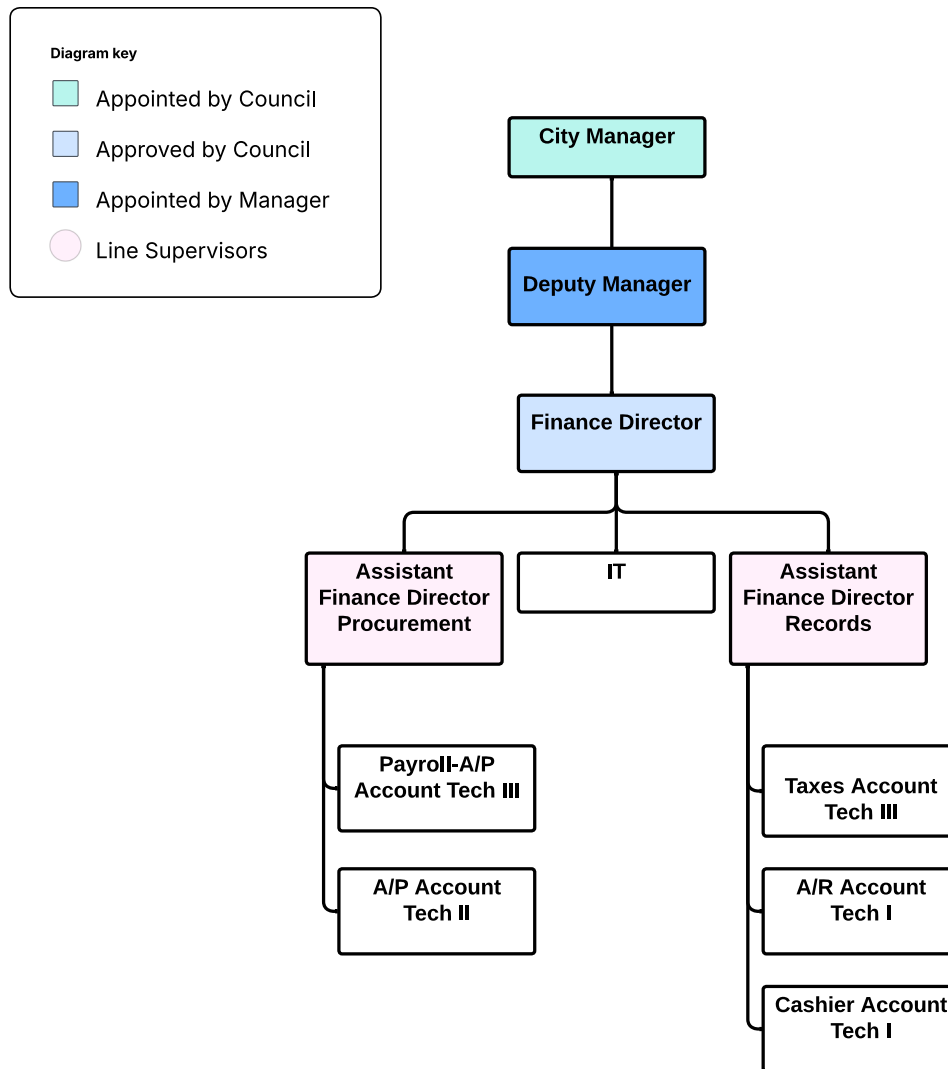


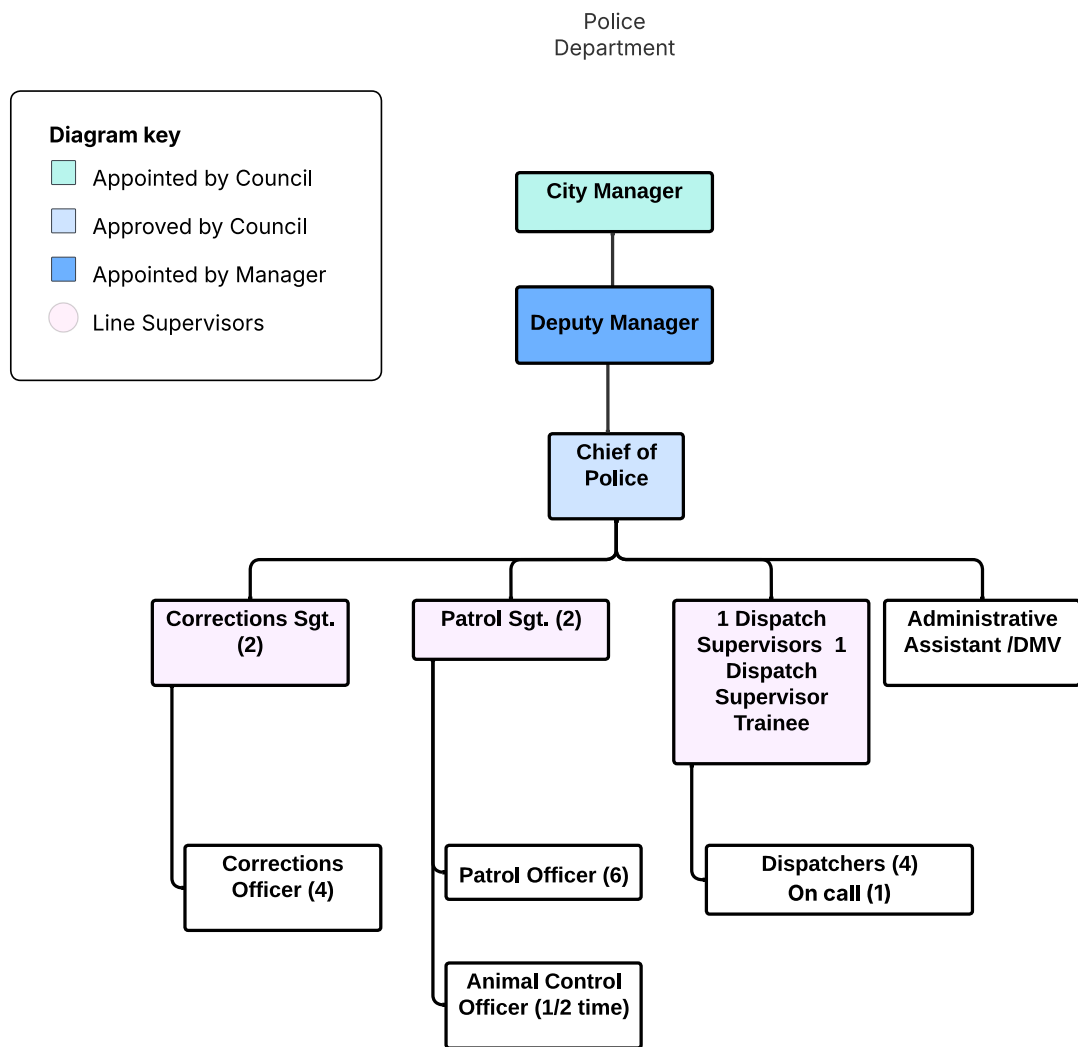


City Clerk

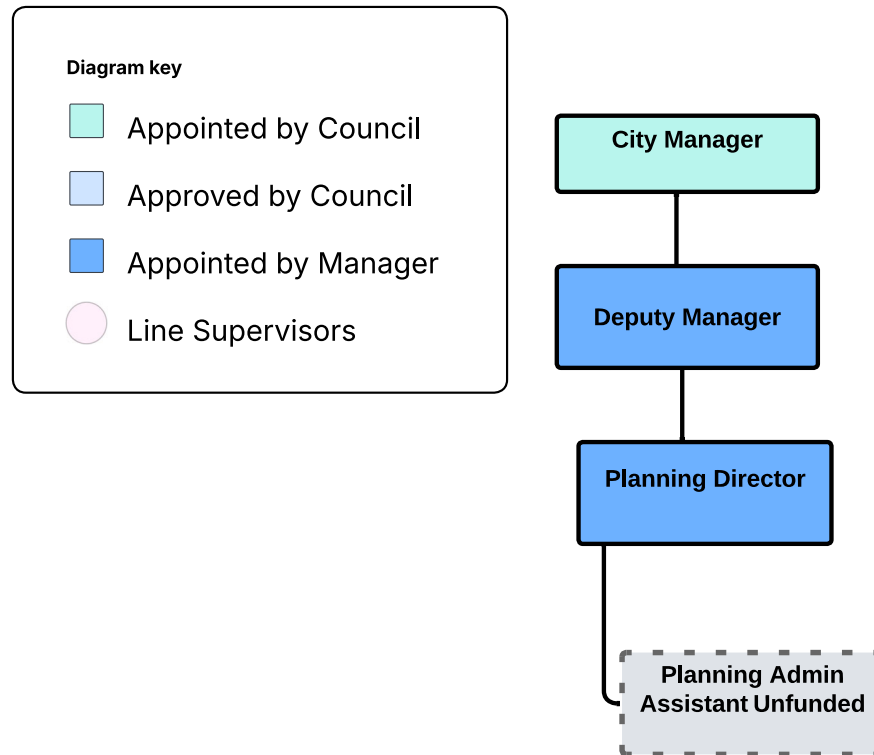


Finance









Planing Department

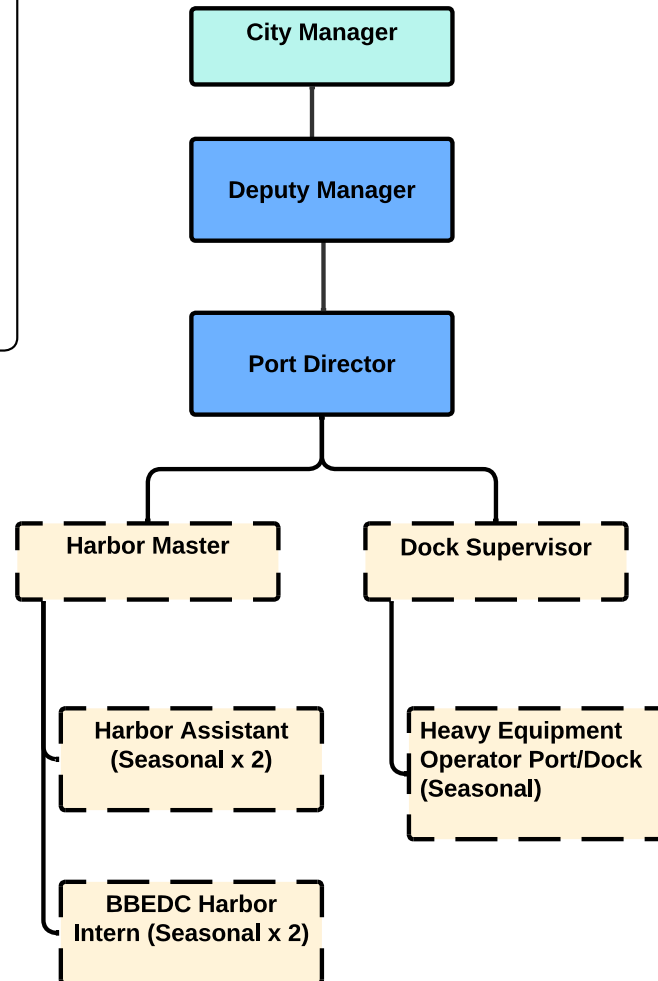


Port Department

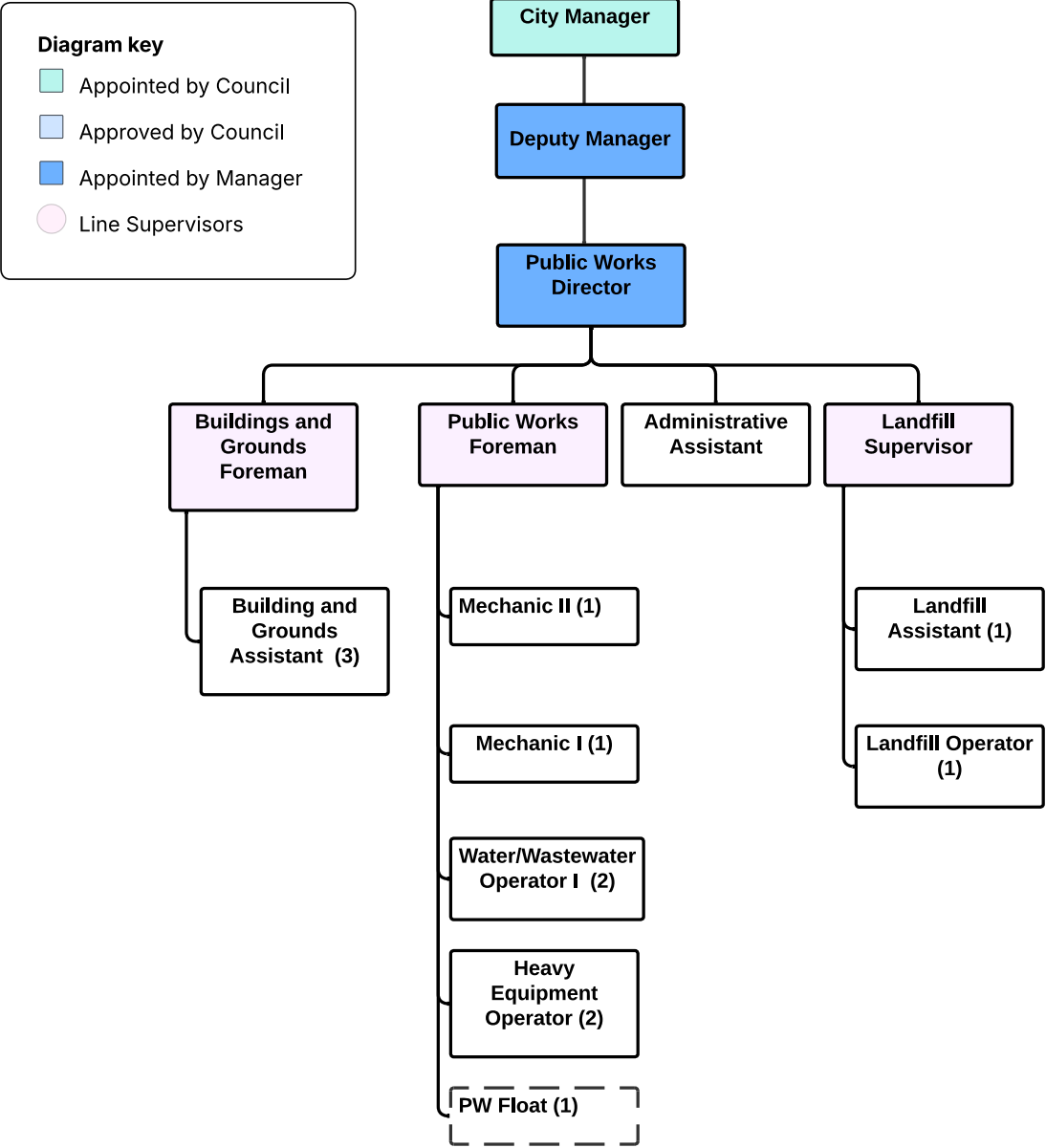
Section . Item 3.

Diagram key

-  Appointed by Council
-  Approved by Council
-  Appointed by Manager
-  Line Supervisors



Public
Works
Department



Fire/EMS Departments

Section . Item 3.

