



CITY COUNCIL SPECIAL MEETING AT 7:00 P.M. (WITH A 5:30 P.M. WORKSHOP)

Thursday, October 16, 2025 at 5:30 PM

AGENDA

Our Vision. To have an infrastructure and city workforce that supports a sustainable, diversified and growing economy. We will partner with others to achieve economic development and other common goals that assure a high quality of living, and excellence in education.

MEETING INFORMATION (Amendment 1)

CITY COUNCIL SPECIAL MEETING at 7:00 p.m.

Workshop on Tax Assessments and Exemptions at 5:30 p.m. (Packet and Agenda amended to include slides for workshop)

CITY HALL COUNCIL CHAMBERS / 5:30 p.m. and 7:00 p.m.

141 Main Street, Dillingham, AK 99576 (907) 842-5212

Zoom call-in instructions used for all public meetings:

Zoom call-in: 1-719-359-4580, Meeting ID: 920 - 483 - 0473, Passcode: 99576

Phone access is more stable than video access. If the Zoom meeting freezes or drops, video access will be limited.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

CITIZEN'S DISCUSSION (Prior Notice or Agenda Items)

SPECIAL BUSINESS

1. Introduction/ First Reading of Ordinance 2025-03 FY26 Budget Amendment 1
2. R 2025-44 Certify the 2025 Municipal Election
3. Approve Contract for Hladdick
4. AML Conference December 8-12 (travel Dec 7 & 13) - Choose council members to go
Early Bird Registration ends in October
Room Registration ends November 2
Travel Budget for the fiscal year is attached
5. Swear in new City Council Members

(New City Council members begin their terms the Monday after the election is certified.)

(New School Board Members will be sworn in at the October 20th School Board Meeting.)

COUNCIL COMMENTS

MAYOR'S COMMENTS

ADJOURNMENT

NON-CODE ORDINANCE

Introduced: October 16, 2025

Public Hearing Scheduled for: November 6, 2025

Enacted: November 6, 2025

CITY OF DILLINGHAM, ALASKA

ORDINANCE NO. 2025-03**AN ORDINANCE OF THE DILLINGHAM CITY COUNCIL ADOPTING THE BUDGET AMENDMENT NO.1 AND APPROPRIATING FUNDS FOR THE FY 2026 CITY OF DILLINGHAM BUDGET**

WHEREAS, the City Council has approved the Operating Budget and Capital Improvement Budget for FY26 to the City Council in accordance with Title 4 of the Dillingham Municipal Code pursuant to A.S. 20.20.500(3); and

WHEREAS, duly advertised public workshops were held and the City Council reviewed the budget amendment recommendations presented; and

WHEREAS, the City Council has set the rate of levy of property tax for the City of Dillingham for FY 2026 budget at 13 mills; and

WHEREAS, the budget presented, reviewed and changed is in accordance with sound and efficient municipal management principles. The City Council should have the power to transfer appropriated monies from one General Government Fund or Special Revenue Fund to another and from one Capital Project to another by resolution and the City Manager should have the power to transfer funds from one line item object to another object code within a fund and within a Capital Improvement Project; and

WHEREAS, additional FY 2026 funds are available for appropriation by ordinance;

NOW, THEREFORE, BE IT RESOLVED by the Dillingham City Council that:

1. The FY 2026 Operating Budget and Capital Improvement Amendment No.1 as recommended by the City Manager is hereby adopted for the City of Dillingham.
2. The amounts set forth in the budget by the City Council for the respective departments and/or funds shall be, and hereby are, appropriated for the fiscal year ending June 30, 2026.
3. The City Council shall have the power to transfer approved and appropriated General Fund or Special Revenue Fund monies from one to another and from one Capital Project to another by resolution.
4. The City Manager shall have the power to transfer funds from one line item object code to another within a fund and within a Capital Improvement Project.

BE IT ENACTED BY THE COUNCIL OF THE CITY OF DILLINGHAM that:

Section 1. Classification. This ordinance is a non-code ordinance.

Section 2. Severability. If any portion of this ordinance or any application thereof to any person or circumstances is held invalid, the remainder of the ordinance and the application to other persons or circumstances shall not be affected thereby.

Section 3. Appropriation summary. The total appropriation from the Treasury in Section 6 was a total of \$ 28,197,223

Section 4. Revenues

General Fund

Taxes

General Sales Taxes	3,500,000
Remote Sales Taxes	650,000
Alcohol Sales Taxes	280,000
Transient Lodging Sales Taxes	125,000
Gaming Sales Tax	15,000
Tobacco Tax	280,000
Marijuana Tax	90,000
Penalty & Interest – Sales Tax	17,000
Real Property Taxes	2,600,000
Personal Property Taxes	700,000
Penalty & Interest – Property Tax	130,000
Business License	17,000

Other Revenue

Telephone Gross State Tax	70,000
Raw Fish Tax	150,000
Shared Fisheries	20,000
Revenue Sharing (community support)	83,543
Payment in Lieu Taxes (PILT)	540,000
Jail Contract Revenue	584,764
Motor Vehicle Tax	25,000
Ambulance Fees	60,000
Lease and Rental Income	35,000
Administrative Overhead	200,105
PERS on Behalf	275,799
PERS Forfeiture Fund	25,000
All Other Revenues	299,200

Total General Fund Revenues

10,772,411

Special Revenue & Other Funds Revenues

Water	232,800	
Waste Water	463,300	
Landfill	331,100	
Port – Dock	755,740	
Port – Harbor	187,130	
Asset Forfeiture	500	
E-911	67,000	
Senior Center (Includes grants)	102,586	
Library Grants	66,727	
Debt Service	594,000	
Mary Carlson Estate	21,000	
Ambulance Reserve	0	
Total General Fund & Special Revenues		<u>2,821,883</u>

Project Revenue

EPA Federal Grant - Landfill	3,882,500	
State Appropriations	757,500	
Curyung - Ice Machine	6,000	
BBEDC Intern	73,400	
EPA Federal Grants	3,209,387	
SOA SRF Loan - Water Improv PFAS	200,000	
Total General Fund & Special Revenues		<u>8,128,787</u>
TOTAL REVENUES		<u>21,723,081</u>

Section 5. Transfers

Transfers from General Fund to Other Funds

Water	0	
Wastewater	0	
Landfill	594,000	
Harbor	0	
Senior Center	227,855	
Ambulance Replacement	50,000	
Equipment Replacement	111,000	
Capital Projects	0	
SRF Loans Payments	51,011	
Streets Bond Payment	156,000	
Firehall Bond Payment	47,000	
School Bond payment	550,750	
Total Transfers from Gen. Fund		<u>1,787,616</u>

Transfers from Dock Fund to Harbor Funds

Harbor Operations	301,580	
Ice Machine	0	
Bathhouse	8,920	
Total Transfers from Dock Fund		310,500

Transfers from Department to Department

From E-911 to Dispatch	67,000	
From Mary Carlson Estate to Library	4,000	
From Landfill to Landfill Closure	25,000	
From Wastewater to Water	0	
Total Transfers between Departments		96,000

TOTAL TRANSFERS**2,194,116****TOTAL REVENUES, TRANSFERS, AND FUNDS****23,917,197****Section 6. Appropriations.**

General Fund Government Operations

City Council	121,550	
City Clerk	318,600	
Administration	472,550	
Finance	1,547,940	
Legal	100,000	
Insurance	375,000	
Planning	297,000	
Foreclosures	20,000	
IT	372,500	
PS Administration	448,850	
PS Dispatch	842,850	
PS Patrol	1,571,700	
PS Corrections	820,045	
PS DMV	92,150	
PS Animal Control Officer	88,350	
PS Fire Department	604,500	
PS Volunteer Fire Donation	10,000	
PS K-9	2,000	
PW Administration	473,700	
PW Buildings & Grounds	976,800	
PW Shop	610,600	
PW Streets	626,100	
Library	186,875	
City School District	1,702,000	
Grandma's House	90,900	
Transfer Subsidy for Special Revenue	1,787,616	
Total General Fund Appropriations		14,560,176

Special Revenue & Other Funds Appropriations

Water	483,400
Waste Water	484,400
Landfill	936,400
Port-Dock	1,085,546
Port-Harbor	481,130
Port Harbor – Ice Machine	200
Port Harbor – Bathhouse	17,000
Asset Forfeiture	25,000
E-911	67,000
Senior Center	330,441
Library Grants	66,727
EPA Federal Grant Landfill	3,882,500
State Appropriations	757,500
SRF Loans	200,000
EPA Federal Grant Snagpoint	3,209,387
BBEDC Intern Grants	73,400
Curyung Grant	6,000
Mary Carlson Estate	6,255
Ambulance Replacement Fund	15,000
Debt Service	1,398,761
Equipment Replacement/Reserve	111,000
Capital Project (Planning) Fund	0

Total Special Rev & Other Appropriations**13,637,047****TOTAL APPROPRIATIONS****28,197,223****Total Revenues and Transfers****23,917,197****Total Appropriations****28,197,223****Net Increases (Decreases) to Balance****(4,280,026)****Section 7. Fund Balance Explanation**

(3,727,465)	General Fund Reserves
(271,700)	Water/Sewer Fund Reserves
(11,300)	Landfill Fund
(319,806)	Port-Dock Fund Reserves
(24,500)	Asset Forefeiture
14,745	Mary Carlsons Estate
35,000	Ambulance Reserve Capital Project
25,000	Landfill Closure Fund Reserves
<u>(4,280,026)</u>	

Section 8. Effective Date. This Ordinance is effective upon passage

PASSED and ADOPTED by a duly constituted quorum of the Dillingham City Council on November 6, 2025.

SEAL

Alice Ruby, Mayor

ATTEST:

Abigail Flynn, Acting City Clerk

Section . Item 1.

		FY26 F&B Recommend	FY26 Council Approved	FY26 Budget Amend 1
GENERAL FUND REVENUES				
6% SALES TAX	1000 4010 10 00 0000 0	3,400,000	3,400,000	3,500,000
6% SALES TAX - REMOTE ONLINE	1000 4010 10 00 1040 0	450,000	450,000	650,000
PENALTY/INTEREST (Sales Tax)	1000 4011 10 00 0000 0	17,000	17,000	17,000
10% ALCOHOL SALES TAX	1000 4020 10 00 0000 0	280,000	280,000	280,000
10% TRANSIENT LODGING TAX	1000 4030 10 00 0000 0	125,000	125,000	125,000
REAL PROPERTY TAX	1000 4040 10 00 0000 0	2,600,000	2,600,000	2,600,000
PERSONAL PROPERTY TAX	1000 4050 10 00 0000 0	700,000	700,000	700,000
PENALTY AND INTEREST (Property Tax)	1000 4051 10 00 0000 0	130,000	130,000	130,000
6% GAMING SALES TAX	1000 4060 10 00 0000 0	15,000	15,000	15,000
TOBACCO TAX	1000 4070 10 00 0000 0	280,000	280,000	280,000
MARIJUANA TAX	1000 4075 10 00 0000 0	90,000	90,000	90,000
BUSINESS LICENSE	1000 4110 10 00 0000 0	17,000	17,000	17,000
RENTAL INCOME - REAL PROPERTY	1000 4210 10 00 0000 0	35,000	35,000	35,000
COMMUNITY SHARING	1000 4410 00 00 0000 0	75,396	75,396	83,543
RAW FISH TAX (State)	1000 4420 00 00 0000 0	150,000	150,000	150,000
SHARED FISHERIES BUSINESS	1000 4425 00 00 0000 0	20,000	20,000	20,000
TELEPHONE/COOP Tax	1000 4430 00 00 0000 0	70,000	70,000	70,000
MOTOR VEHICLE TAX	1000 4440 00 00 0000 0	25,000	25,000	25,000
PAYMENT IN LIEU OF TAXES	1000 4450 00 00 0000 0	540,000	540,000	540,000
JAIL CONTRACT + Arraignment support	1000 4650 20 24 0000 0	670,000	670,000	584,764
AMBULANCE FEES	1000 4730 20 27 0000 0	60,000	60,000	60,000
ADMINISTRATIVE OVERHEAD	1000 4970 00 00 0000 0	202,405	202,405	200,105
PERS ON BEHALF	1000 4980 00 00 0000 0	285,399	285,399	275,799
PERS FORFEITURE FUND	1000 4981 00 00 0000 0	25,000	25,000	25,000
Subtotal		10,262,200	10,262,200	10,473,211
Minor revenues Subtotal		306,400	306,400	299,200
Total General Fund		10,568,600	10,568,600	10,772,411

SPECIAL REVENUE FUNDS

SRF - WATER					
	Subtotal		232,800	232,800	232,800
SRF - SEWER					
	Subtotal		463,300	463,300	463,300
SRF - LANDFILL					
	Subtotal		331,100	331,100	331,100
SRF - DOCK					
	Subtotal		746,600	746,600	755,740
SRF - HARBOR					
	Subtotal		158,780	158,780	187,130
ASSET FOREFEITURE					
	Subtotal		500	500	500

**CITY OF DILLINGHAM
FY 2026 Revenues**

Section . Item 1.

		FY26 F&B Recommend	FY26 Council Approved	FY26 Budget Amend 1
SRF - E911 FUND				
Subtotal		67,000	67,000	67,000
SRF - SENIOR CENTER (Non-Grant & Grant)				
Subtotal		115,200	115,200	102,586
LIBRARY GRANTS				
Subtotal		38,578	38,578	66,727
BOND REIMBURSEMENT				
Subtotal		815,000	815,000	594,000
MARY CARLSON ESTATE PERMANENT FUND				
Subtotal		21,000	21,000	21,000
AMBULANCE RESERVE				
Subtotal		-	-	-
Total Special Revenue Funds				
		2,989,858	2,989,858	2,821,883
GENERAL FUND TRANSFER DETAIL				
Subtotal		1,364,522	1,364,522	1,787,616
DOCK TRANSFER DETAIL				
Subtotal		329,550	329,550	310,500
OTHER FUND TRANSFER DETAIL				
Subtotal		96,000	96,000	96,000
Total Transfers				
		1,790,072	1,790,072	2,194,116
GRANTS				
Subtotal		3,282,787	3,282,787	7,928,787
STATE LOANS & FINANCING				
Subtotal		200,000	200,000	200,000
CAPITOL PROJECTS				
Total Grants , Loans & Projects		3,482,787	3,482,787	8,128,787
Total				
		18,831,317	18,831,317	23,917,197

(4,359,803) (4,359,803) (4,280,026)

79,777
Difference from prior Budget

**CITY OF DILLINGHAM
FY 2026 Appropriations**

Section . Item 1.

	FY26 F&B Recommend	FY26 Council Approved	FY26 Budget Amend 1
GENERAL FUND APPROPRIATIONS			
1000 xxxx 10 11 Council	121,550	121,550	121,550
1000 xxxx 10 12 Clerk	308,100	308,100	318,600
1000 xxxx 10 13 Administration	651,050	651,050	472,550
1000 xxxx 10 14 Finance	1,547,940	1,547,940	1,547,940
1000 xxxx 10 15 Legal	100,000	100,000	100,000
1000 xxxx 10 16 Insurance	375,000	375,000	375,000
1000 xxxx 10 18 Planning	336,000	336,000	297,000
1000 xxxx 10 19 Foreclosure	20,000	20,000	20,000
1000 xxxx 10 29 IT	372,500	372,500	372,500
1000 xxxx 20 20 PS Administration	448,850	448,850	448,850
1000 xxxx 20 21 PS Dispatch	842,850	842,850	842,850
1000 xxxx 20 22 PS Patrol	1,566,000	1,566,000	1,571,700
1000 xxxx 20 24 PS Corrections	780,945	780,945	820,045
1000 xxxx 20 25 PS DMV	92,150	92,150	92,150
1000 xxxx 20 26 PS Animal Control	73,600	73,600	88,350
1000 xxxx 20 27 PS Fire Department	561,800	561,800	604,500
1000 xxxx 20 28 PS K-9	2,000	2,000	2,000
1000 xxxx 25 27 PS Volunteer Fire Fighter Donation	10,000	10,000	10,000
1000 xxxx 30 30 PW Administration	504,400	504,400	473,700
1000 xxxx 30 31 PW B&G	986,800	986,800	976,800
1000 xxxx 30 32 PW Shop	606,600	606,600	610,600
1000 xxxx 30 33 PW Streets	698,400	698,400	626,100
1000 xxxx 40 41 Library	184,195	184,195	186,875
1000 xxxx 45 46 Grandma's House	90,900	90,900	90,900
1000 xxxx 50 51 DCSD	1,702,000	1,702,000	1,702,000
Transfer Subsidy	1,364,522	1,364,522	1,787,616
Subtotal	14,348,152	14,348,152	14,560,176
2100 xxxx 30 61 PW Water	509,800	509,800	483,400
2100 xxxx 30 62 PW Wastewater	518,500	518,500	484,400
2200 xxxx 30 81 PW Landfill	886,800	886,800	936,400
2300 xxxx 70 70 Port Dock	1,104,596	1,104,596	1,085,546
2400 xxxx 70 71 Port Harbor	465,130	465,130	481,130
2400 xxxx 70 72 Port Harbor Ice Machine	6,200	6,200	200
2400 xxxx 70 73 Port Harbor Bathhouse	17,000	17,000	17,000
2500 xxxx 20 20 Asset Forfeiture	25,000	25,000	25,000
2550 xxxx 20 21 E911	67,000	67,000	67,000
2800 xxxx 20 20 PS Reward	-	-	-
xxxx xxxx 42 44 Senior Center	301,561	301,561	330,441
xxxx xxxx 40 41 Library Grants	38,578	38,578	66,727
4430 xxxx 30 62 2116 Snagpoint Erosion	3,209,387	3,209,387	3,209,387
4713 MARAD	-	-	757,500

Section . Item 1.

12

City of Dillingham

Budget Narrative

FY 2026 Amendment 1 - Proposed

Contents

Executive Summary.....	3
Budget Snapshot.....	3
General Fund Revenue – Key Drivers.....	3
General Fund Spending Priorities	3
Special Funds & Strategic Capital.....	4
FY 2026 Focus Areas	4
Revenue	5
Council.....	7
Clerk	9
Administration	11
Finance	13
Legal	16
Insurance.....	17
Planning	18
Foreclosure Costs.....	20
IT	21
Public Safety Administration.....	23
Public Safety Dispatch.....	26
Public Safety Patrol.....	28
Public Safety Corrections	31
Public Safety DMV.....	34
Public Safety Animal Control.....	35
Public Safety K-9	37
Fire Department.....	38
Volunteer Fire Donation	42
PW Administration.....	43
PW Building & Grounds	45
PW Shop.....	48
PW Streets.....	50
Library	52
Grandma’s House.....	55
DCSD.....	56

General Fund Transfers.....	57
PW Water.....	58
PW Waste Water.....	62
PW Landfill	65
Port-Dock	69
Port-Harbor	73
Port - Ice Machine.....	77
Port - Bathhouse	78
Asset Forfeiture.....	79
E911 Fund	80
Senior Center /NTS & NSIP Grant	81
Public Safety Reward	85
Various Grant Fund(s)	86
Carlson House	88
Ambulance Replacement Fund	89
Equipment Replacement Fund	90
Capital Improvement Fund	92
Landfill Closure.....	94
Debt Service Fund	95

Executive Summary

City of Dillingham – FY 2026 Budget Proposal

The FY 2026 Budget represents a significant turning point in the City of Dillingham’s fiscal management. This year’s financial plan reduces General Fund appropriations by 10.4% compared to FY 2025, totaling \$14,348,152. This decrease reflects the elimination of \$1.3 million in structural fund balance spending, alongside a focused strategy to manage deferred capital needs. The projected General Fund balance spending has improved from \$5,035,468 in FY 2025 to \$4,359,803 in FY 2026—a reduction of \$675,665 or 13.4%. This progress demonstrates a commitment to disciplined budgeting, internal accountability, and long-term sustainability.

Budget Snapshot

Category	FY 2026 Proposed
Total Budget (All Funds)	\$23,191,120
General Fund Revenue	\$10,568,600
General Fund Appropriations	\$14,348,152
Special Revenue Appropriations	\$8,842,968
Projected Fund Balance spending	\$(4,359,803)
Reduction of fund balance spending from FY25	\$675,665 (13.4%)

General Fund Revenue – Key Drivers

- 6% Local Sales Tax (including remote): \$3.85 million
- Real Property Tax: \$2.6 million
- State Jail Contract: \$670,000
- PILT (Payment in Lieu of Taxes): \$540,000
- Alcohol & Tobacco Excise Taxes: \$370,000
- Administrative Overhead Transfers: \$202,405
- State PERS On-Behalf Contributions: \$285,399

General Fund Spending Priorities

Public Safety – \$3.8 million

Includes, PS Admin, Patrol, K-9, Dispatch, Corrections, DMV, and Animal Control. Emphasis on training, 24/7 coverage, compliance, and Report Management Systems.

Fire Department – \$561,800

Independent emergency response unit supported partially by ambulance fees. Covers fire protection and EMS.

Public Works – \$2.79 million

Includes Shop, Streets, Buildings & Grounds, and Administration. Supports utilities, road maintenance, snow removal, and citywide facilities.

Planning – \$336,000

Supports platting, zoning, land use, and long-term development planning.

General Government – \$3.8 million

Includes Council, Clerk, Administration, Finance, Legal, and IT. Covers audit, payroll, legal services, and recordkeeping modernization.

Education Support – \$1.7 million

The City's statutory local contribution to Dillingham City School District per AS 14.17.410.

Special Funds & Strategic Capital

Enterprise Funds – Water, Wastewater, Landfill, Harbor, and Dock are funded through user fees. Ongoing utility rate and tariff reviews aim to ensure cost recovery and long-term sustainability.

Strategic Capital – \$735,000 has been allocated from the Equipment Replacement Fund to finance critical deferred vehicle and equipment purchases. Additionally, over \$1.39 million in transfers and debt payments ensure compliance with bond and lease obligations. These investments reflect a forward-focused strategy to maintain essential infrastructure while relieving long-term General Fund pressure.

FY 2026 Focus Areas

- Fund balance spending reduction – \$675,665 in progress toward eliminating the structural imbalance.
- Workforce Readiness – Continued support for training, recruitment, and leadership development.
- Digital Infrastructure – Major IT upgrades including cybersecurity, cloud migration, and records modernization.
- Compliance – Fully funded legal, audit, and insurance mandates aligned with state requirements and best practices.

FY 2026 Budget Amendment 1

- Fund balance difference was reduced by \$79,777 for a new reduction in fund balance of \$4,280,026. .
- change is reflecting the adoption of Resolution 2025-41 for the Port Terminal Tariff.
- Budget amendment has been presented to the Finance & Budget meeting on 01/29/2025.

Revenue

1000 XXXX 10 00 0000 0

6% Sales Tax	4010	\$3,500,000
- Revenue for 6% Sales Tax (Was \$3,400,000) - FY25 ending \$3,712,013		
6% Sales Tax – Remote Sales	4010	\$650,000
- Revenue for 6% Sales Tax collected by AML - recognized by project 1040 (Was \$450,000) - FY25 \$694,752		
Penalty/Interest (Sales Tax)	4011	\$17,000
- Charged to sales tax reports submitted after the allowed period of time 10% Penalty 6% per annum interest		
10% Alcohol Sales Tax	4020	\$280,000
Revenue for 10% Alcohol Sales Tax		
10% Transient Lodging	4030	\$125,000
Revenue for 10% Transient Lodging Sales Tax (Lodging less than 6 months)		
Real Property Tax	4040	\$2,600,000
Revenue from Real Property tax		
Personal Property Tax	4050	\$700,000
- Revenue from Personal Property tax 2024 taxes \$698,000		
Penalty and Interest (Property tax)	4051	\$130,000
- Penalty on real and personal property tax if 1st half not received by 11/01 of the year or 2nd half not received by 12/01 of the year. 10% penalty assessed only once 6% per annum assessed starting by January.		
6% Gaming Sales Tax	4060	\$15,000
Sales tax assessed on Pull Tabs Gaming (decline in pull tabs experienced in FY25, one gaming location has closed).		
Tobacco Tax	4070	\$280,000
Excise tax charged on tobacco products		
Marijuana Tax	4075	\$90,000
Excise tax charged on Marijuana products		
Business License	4110	\$17,000
\$50 fee for a business to conduct business in Dillingham		
Rental Income – Real Property	4210	\$35,000
- Rental of Potato House building to GCI - LEO Rental - Rental of Land to AT&T		

1000 XXXX 10 00 0000 0

Community Sharing	4410	\$83,543
• SOA Revenue (award increased from \$75,396)		
Raw Fish Tax	4420	\$150,000
• SOA Raw Fish Tax distributed on communities		
Shared Fisheries Business	4425	\$20,000
• SOA Shared Fisheries Business tax		
Telephone/COOP Tax	4430	\$70,000
• SOA Telephone and Electric COOP revenue		
Motor Vehicle Tax	4440	\$25,000
• SOA DMV tax collected for Dillingham vehicles		
Payment in Lieu of Tax	4450	\$540,000
• PILT		
• SOA revenue if lieu of taxes		
Jail Contract	4650	\$584,764
• See PS Corrections for details (Award decreased from \$670,000 – reduction mainly due to a \$475,789 reduction in legislative funding that was distributed among all facilities)		
Ambulance Fees	4730	\$60,000
• See Fire Department for details		
Administrative Overhead	4970	\$200,105
• Revenue collected from enterprise funds to equal 10% of all expenses (Minus PERS on Behalf)		
• (Changed from \$202,405)		
PERS on Behalf	4980	\$275,799
• SOA support of the City's PERS obligation beyond the first 22% (Was \$285,399)		
PERS Forfeiture Funds	4981	\$25,000
• SOA PERS funds returned to the City of Dillingham		
SubTotal GF Targeted Areas		\$10,473,211

Other Revenue in subtotal		\$299,200
• All other revenue. (was 306,400)		
Total General Fund Revenue Budget		\$10,772,411

Remarks

- Will tie to the Ordinance as first and second revenue section. (changed from \$10,568,600)

Council

1000 XXXX 10 11 0000 0

Lobbying	7025	\$82,450
- Contract lobbying services @ \$7,000 per month. Started 01/2025 - Federal Lobbying service @ \$3,000 per month. (plus travel \$5,000) ends on 12/2025 - State Lobbying service @ \$4,600 per mo. (plus travel \$4,000 and 1x fee \$250 and travel to DC \$5,000)		
Advertising	7130	\$3,000
- Council and Committee/Board/Commission vacancies; Notice of Public Hearings on Proposed Ordinances. - Increase in rates due to change of ownership of newspaper.		
Subs & Memberships	7135	\$5,800
- Alaska Municipal League \$3,400. 2,764.22 - SWAMC \$1,570 (based on population of 2,420 2,086 @.65/person=\$1,355.90). - AML Conference of Mayors \$100. - ZOOM Meeting \$660 (\$55 per month) - ACoM annual fee (\$50.00) - Other (\$200.00)		
Travel	7150	\$14,000
- Juneau Lobbying Trip (2) - Alaska Municipal Lague (open) - Southwest Alaska Municipal Conference (3 sitting on the board) - Scholarships will be applied for when possible		
Training	7155	\$5,000
- Southwest Alaska Municipal Conference (2). - Alaska Municipal League (2). - Scholarships will be applied for and will likely defray travel costs.		
Contributions	7190	\$500
- Beaver Round-Up Festival. - Flowers for funeral services, births.		
Office Supplies	7300	\$300
Typical Office Supplies.		
Food Items	7320	\$2,000
Food/snacks provided for meetings.		
Minor Tools and Equipment	7610	\$5,000
- Minor tools & equipment for council chambers. - Owl video conferencing		
Member Recognition	8330	\$3,000
Employee recognition offered by Council.		

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In-Kind Expense	9015	\$500
City Services offered by Council to the public.		
Total Council Budget		\$121,550

Remarks
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Clerk

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Salaries	6000	\$164,200
- City Clerk 1 FTE. Level XI - Records Manager .75 FTE. Level VI (reduced from full time 10/01/25) (Changed from \$160,500)		
Overtime	6100	\$0
None		
Fringe Benefits	62XX	\$111,900
FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp. (changed from \$105,600)		
PERS On Behalf	6230	\$10,400
6.33% for all employees provided by the State. (changed from \$10,200)		
Contractual/Professional	7060	\$9,000
- Laserfishe annual fee for records management \$3,255 30 service hours prepaid \$5,700		
Subs & Memberships	7135	\$1,300
- International Institute of Municipal Clerks \$475. 185 - Alaska Association of Municipal Clerks \$50. - National Association of Parliamentarians \$70 - Need to add at budget revision APEI Bond for clerk \$366.67 - Online tools for recording data & creating public notices \$300 \$240+199+Canva (changed from \$1,000)		
Travel	7150	\$4,300
- June NCI classes in Tacoma. Airfare - \$820, Per Diem - \$250. - AAMC conference November, Anchorage, Airfare - \$500, Per Diem – GSA rate, Hotel - \$600.		
Training	7155	\$3,500
- June NCI classes in Tacoma \$1,150 (includes room). - AAMC conference fee \$500 (Academy and Conference). - Clerk needs 60 hours of continuing education in the first two years.		

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Elections	7170	\$7,500
- October Regular City Election cost includes advertising, ballots, programming the election machine cards, election judges (\$210.00 per judge). - Cleaning sheets for voting machine		
Codification	7175	\$3,500
- Submit adopted ordinances to Code Publishing Co. to update Dillingham Municipal Code online and provide a pdf version - Web hosting annual fee of \$350		
Office Supplies	7300	\$500
Includes printer cartridges, hard paper		
Minor Tools & Equipment	7610	\$2,500
Office equipment.		
Total Clerk Budget		\$318,600

Remarks:

- Increase of \$10,500**

Administration

1000 XXXX 10 13 0000 0

Salaries	6000	\$247,800
- City Manager (contract) - Deputy Manager (Level XII) (only 2 months) - Administrative Services Assistant (Level VIIA) (changed from \$353,300)		
Overtime	6010	\$1,100
Overtime for Administrative Services Assistant (20 hours)		
Fringe Benefits	62XX	\$139,100
FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp. (Was \$205,400)		
PERS on Behalf	6231	\$15,800
6.33% for all employees provided by the State. (Was \$22,500)		
Unemployment Compensation	6240	\$2,000
Prior Employee		
Employee Screening	6250	\$1,000
Background checks		
Recruiting Travel	6620	\$0
None		
Recruiting Moving Admin	6621	\$0
None		
Contractual Professional	7060	\$16,000
Strategic Planning and Executive training. \$16,000		
Advertising	7130	\$3,000
- Special Advertising as needed required. - Recruiting advertisement		
Subs & Memberships	7135	\$1,000
- Subscription to Alaska Municipal Managers Association. - Need to add Bond with APEI with budget revision (\$735.00)		
Travel	7150	\$10,000
- City Manager Travel. - Attendance during the SWAMC Conference - Alaska Municipal League Annual Conference - HR recruiting trips. - AVTEC/UAA/UAF career fairs - \$1,175. - Scholarships through BBEDC will be applied for		

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Training	7155	\$10,000
• AML conference fee - \$500. • SWAMC conference fee - \$500 • Professional development \$6,000 • HR development \$3,000		
Office Supplies	7300	\$7,000
• Office Supplies for Admin. • Non-departmental supplies.		
Food Supplies	7320	\$2,000
• Food for staff meetings		
Minor Tools & Equipment	7610	\$4,000
• Tools & equipment less than \$5,000		
Safety Equipment	7615	\$2,000
• First aid supplies and equipment		
Equipment Maintenance	8120	\$5,750
• Copier Maintenance		
Member Recognition	8330	\$3,500
• Christmas Party		
In-Kind Expense	9015	\$1,500
• Trash Clean Up landfill fees \$1,200 • Animal Control Donation \$200		
Total Admin Budget		\$472,550

Remarks
• Will look to buy fire proof cabinets for HR in future FY (Was \$651,050)

Finance

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REVENUE		
Rent	4212	\$3,600
Rent, Electricity and Heating Fuel for Vitavik Unit G \$300 per renter		
Total Revenue		\$3,600
Expenses		
Salaries	6000	\$744,500
- Finance Director (Level XI) - Assistant Finance Director (Level X A) 2 FTE - Accounting Tech III (Level VIII) 2 FTE - IT Specialist (Level VIII) 1 FTE - Accounting Tech II (Level VI) 2 FTE - Accounting Tech I (Level V) 1 FTE		
Overtime	6010	\$5,100
165 hours for non-exempt employee		
Fringe Benefits	62XX	\$435,700
FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp.		
PERS on Behalf	6231	\$47,400
6.33% for all employees provided by the State.		
Unemployment	6240	\$2,000
Unemployment for prior employees		
Employee Screening	6250	\$40
Background checks for new employee \$20 each		
Annual Payroll Fees	6560	\$5,000
- HRA Participant Fee (estimated \$300/month x 12 months = \$3,744). - HRA Annual Fee (\$880) (rates are increasing to \$4.30 per unit from \$4.20 effective 01/01/2026) 2021 FICA Administration Fee (\$200).		
Recruiting	6621	\$0
N/A		
Audit	7010	\$75,000
City annual financial audit. Current engagement is with Altman, Rogers and Co, APC – Will finalize FY23 in July and Complete FY24		

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Appraisals	7030	\$28,000
City contract for Assessor for property taxes -30% start, 20% ½ complete, 40% provides roll to clerk, 10% Final roll & appeals. Current engagement is with Appraisal Co of Alaska.		
Contractual	7060	\$75,000
- Remote Online Sales Tax with AML \$60,000 (project #1040) - Three+One (Cash Vest) (\$15,000)		
Advertising	7130	\$7,000
- Newspaper advertisements reminding public that: taxes are due, business licenses and property tax returns, the mill rate has been established. - Addition of Procurement advertising \$6,000 for all departments (RFPs).		
Subs & Memberships	7135	\$950
- Alaska Government Finance Officers Association Annual fee (\$95). - Bond for Notary (2 X \$75) - Need to add at budget revision time (Finance Dir. bond with APEI \$680.56)		
Travel	7150	\$4,800
- Fall Alaska Government Finance Officers Association Conference (AGFOA) - Tech IV and Finance Director for Dillingham/Anchorage round trip.		
Training	7155	\$6,000
- Alaska Government Finance Officers Association conference fee - \$300. - Payroll Training - \$200 - AccuFund Training on site - \$5,500		
Bank Charges	7180	\$1,750
- Charges for various services provided by the bank. - Amount is estimated based upon past fiscal year charges.		
Fraud Finance	7186	\$0
Record of when fraud activity has been discovered.		
Office Supplies	7300	\$6,000
- This is for the toner cartridges for the Finance Department printers, and check stock and window envelopes for mailing invoices, statements, and checks. - General office supplies.		

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Postage Freight	7315	\$12,000
Postage Meter for all mail from City Hall, Library media mail, and occasional returns		
Minor Tools and Equipment	7610	\$5,000
- Filing cabinets – \$1,200 (2 @ \$600 each) - New Chairs – \$750 (3 @ \$250) - Replacement stamps - \$150 - Dymo Label writer – 1 at \$240 each - Other items - \$450 - Purchase of breakroom furniture - \$2,000		
Building Rent	7705	\$23,300
- Vitavik Apartment Unit G – female rotational housing \$1,800 per month shared 50/50 with Public Safety. - Walter Campbell Apt – Month of July only at \$1,700 per month, then cancel.		
Electricity	7720	\$1,500
Electricity at Vitavik Unit G – shared 50/50 with Public Safety		
Heating Fuel	7730	\$2,500
Heating Fuel at Vitavik Unit G – shared 50/50 with Public Safety		
Equipment Maintenance	8120	\$2,000
Copier Maintenance contract		
Total Finance Department Budget		\$1,547,940

Remarks:

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Legal

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Legal	7020	\$100,000
• General Legal Support. • Current legal firm is with Munson, Cacciola & Severen LLP		
Total Legal Budget		\$100,000

Remarks:

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Insurance

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Overview		
- Our insurance carrier will be Alaska Public Risk Alliance (APRA) which is a blend of our previous insurer Alaska Public Entity Insurance (APEI) and Alaska Municipal League Joint Insurance Association (AMLJIA). We are part of an insurance pool. Many cities and school pool their resources to provide for insurance coverage. APRA are the administrators of the pool. Typically, in a pool, the cities' fees cover any claim up to a cap where umbrella coverage kicks in. The umbrella coverage covers catastrophic events. - The categories below do not represent the total billed by APRA. There are other insurance costs such as workers' compensation, Police Professional Liability and Wharfingers that are directly coded to the departmental budgets. - The insurance broker used is HUB International Northwest LLC		
General Liability	7110	\$130,000
Anticipated insurance coverage		
Property	7112	\$200,000
Anticipated insurance coverage		
Automobile	7114	\$40,000
Claims Deductibles	7120	\$5,000
Total Insurance Budget		\$375,000
Remarks:		
Evaluation of assets is done for vehicles and will be mobile equipment next, this is expected to change the initial premiums assessed.		

Planning

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REVENUE		
Land Use Permits	4140	\$1,500
Fees for processing Land User Permits – need to evaluate		
Grant Revenue	4600	\$2,000
Will apply for BBNC, BBNA or BBEDC for travel & training reimbursement		
Document Copies	4705	\$500
- Copies of maps and documents from planner - New copier has been ordered and expected to arrive FY25		
Platting and Mapping	4740	\$500
Fees for platting and mapping		
Total Revenue		\$4,500
EXPENSES		
Salaries	6000	\$131,300
Planner (Level XI) 1 FTE		
Overtime	6010	\$0
None		
Fringe Benefits	62XX	\$62,200
FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp.		
PERS on Behalf	6231	\$8,300
6.33% for all employees provided by the State.		
Contractual/Professional	7060	\$91,200
(Was \$130,200) \$1,200 ArcGIS (ESRI) – Annual. \$15,000 Alaska Map Company – Annual. \$5,000 Coastal Erosion Annual Survey – annual. \$5,000 as needed for project and land use surveys. \$60,000 \$45,000 Agnew:Beck comprehensive plan for COD. \$9,000 \$0 Commercial Appraisal of Buildings and Lands for leases - one-time deferred. \$30,000 \$15,000 re-platting of Dock parcels & eliminating public right of ways - one-time. \$5,000 unfinished land swap at dock - one-time. - CRW Engineering Group, Inc has been used for several projects throughout the City of Dillingham.		
Advertising	7130	\$500
Advertising needed for projects.		

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Memberships	7135	\$0
• None at the time		
Travel	7150	\$2,000
• Alaska Chapter, American Planning Association Conference in Anchorage • PMI Conference • Scholarships will be applied for and will likely defray travel costs.		
Training	7155	\$500
• AK APA Conference • Both will be required to earn CEUs towards AICP (American Institute of Certified Planners) certifications. • Will apply for BBNC, BBNA or BBEDC for reimbursement		
Recording Fees	7195	\$500
• This expense is for documents that the City needs to record, including agreements, easements, street name changes, plats, etc.		
Office Supplies	7300	\$500
• Typical Office Supplies.		
Total Planning Department		\$297,000

Remarks:**(Was \$336,000)**

- Need a hazard mitigation plan FY28
- Comprehensive plan is to be 5-10 years; however, evaluation of past plans needs to be conducted first.
- Need to address cemetery development of Evergreen and Olsonville - Cemetery documentation improvements (Evaluating need to determine when work will be done,)

Foreclosure Costs

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REVENUE		
Foreclosed Property Sales	4049	\$30,000
Revenue generated from the sale of foreclosed properties will pay the unpaid taxes first then offset attorney fees, advertisement and any other fees incurred. Action 3DI-24-00061 CI filed 07/10/2024		
Total Revenue		\$30,000
EXPENSES		
Legal	7020	\$10,000
The majority of foreclosure costs are charged back to the taxpayer, but there are always some costs that cannot be charged back. This category is for those costs. Decrease from previous year due to global pandemic that is impacting collection efforts.		
Foreclosure	7199	\$10,000
This is for various costs related to foreclosures, such as advertising, insurance, and other miscellaneous costs that arise that cannot be charged back to the taxpayer. No change from previous year.		
Total Foreclosure Expenses		\$20,000

Remarks:

- Council action will be needed to determine course of action for all properties on the foreclosure.

IT

1000 XXXX 10 29 0000 0

Contractual/Professional	7060	\$4,200
Municode \$4,200		
Insurance	7110	\$6,000
Addition of cyber security plans with APEI		
Office Supplies	7300	\$0
None		
Minor Tools & Equipment	7610	\$2,000
Cell Phones and landline phones and supplies		
Telephone	7710	\$50,000
- Telephone charges for all general fund departments \$41,300. - IPad charges for Council \$3,700 - Telephone charges for Jail Corrections (project 1124) \$5,000.		
Internet	7715	\$20,300
- Internet charges for all general fund departments \$18,000. - Internet charges for Jail Corrections (project# 1124) \$2,300.		
Computer Hardware	7910	\$60,000
- Operational IT components and computer upgrades - \$39,200. - Public Safety need computers replaced deferred from FY23 – High Priority \$20,000		
Computer Software	7920	\$75,000
- Finance - AccuFund \$10,000 - Questica – 20,500 - Planning - \$1,500 - GIS \$406 Annual - MARS \$7,600 - Backup with LMJ – \$11,280 per year - FileMaker Pro (Clariss) - \$ prepaid - Google Storage \$47.76 (\$1.99 per month for planner and CM) Needs to be closed and moved to SharePoint - APSIN Public Safety \$710 - Adobe \$1,000 through LMJ - Fingerprint software \$5,000 - TecPro NAS repair - \$1,100 - Archive Social - \$4,188 - Lucid Art Diagramming Software - \$120 - CMT Advantage - \$2,400 - Arcticom – Media contract 3 year (2 years prepay)		

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Computer Support	7940	\$155,000
• LMJ Services, Inc, contract - \$84,000. • Computerworks NPS, Inc contract – \$9,825 • Computerworks NPS, Inc additional support - \$1,200 • JAA Synchronized Communications (VHF radios) – \$2,375 • eDocs contract – Laserfische-self hosted - \$6,900 • LMJ – Move domain to cloud \$21,000 – Deferred from FY24 • LMJ – Rebuild staff access directory - \$4,950 • Website design and support – Revize \$10,725 yr 1, \$2,100 yr 2-5		
Total IT Fund		\$372,500

Remarks:

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Public Safety Administration

1000 XXXX 20 20 0000 0

REVENUE		
Rent	4212	\$14,400
Rents collected from all public safety rotational employees (moved from patrol budget in previous FY) (Was \$21,600)		
Court Deposits	4723	\$5,000
Fines paid to the court from citations issued by police paid by SOA		
Total PS Administration Revenue		\$19,400
EXPENSES		
Salaries	6000	\$137,400
75% Police Chief salary - (25% charged to Corrections). 50% DMV/Admin position (Level VIIB) (50% DMV)		
Overtime	6010	\$700
5.5 hours DMV/Admin position (Level VIIB)		
Fringe Benefits	62XX	\$100,700
75% of Fringe Benefits for Chief of Police. 50% DMV/Admin position (Level VIIB) (50% DMV) - FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp.		
PERS on Behalf	6231	\$8,800
6.33% for all employees provided by the State.		
Contractual/Professional	7060	\$35,000
- Public Safety – support for department development - Audit of the evidence room \$12,000 per year - Media support to develop online presence. Approximately \$11,000 - Records Retention Support restructuring (\$10,000)		
Insurance	7110	\$25,000
50% General Liability insurance premium - (50% to Corrections).		
Subs & Memberships	7135	\$1,000
For membership in professional organizations and APSC certifications, IACP membership notary certifications, etc.		

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Travel	7150	\$13,800
- Chief Hybrid Schedule travel (once per month plus four and for training) 16*400=\$7,700 - FBI LEEDA Executive Leadership Training Part 2 (09/2024 Soldotna) \$2,900 - FBI LEEDA Executive Conference (Anchorage 3-5 nights) \$2,900 - IAWP (International Association of Women Police) Conference or Chief's Conference. \$3,200		
Training	7155	\$5,500
- Continuation training in Soldotna - Out of state conference in the fall - Training in September and December in Anchorage (Executive Development) - Will seek scholarship assistance		
Court Processing	7198	\$500
Used to reimburse court for processing/collecting citations. Also, to pay APSC for training surcharge on citations.		
Office Supplies	7300	\$1,250
- Typical office supplies, toner cartridges, computer supplies - Used for all DDPS divisions		
Postage	7315	\$1,000
Postage and freight all DDPS divisions.		
Uniforms	7340	\$1,000
Replacement of uniforms and other police gear.		
Minor Tools & Equipment	7610	\$5,000
Equipment for office use		
Safety Equipment	7615	\$2,000
Equipment for Chief		
Rent	7705	\$32,400
- Vitavik Apt Unit C for rotational officers (moved from Patrol budget) - Vitavik Apt Unit G for female rotational (50/50 with Finance)		
Electricity	7720	\$17,500
50% of electric cost for the entire department (to be split with corrections). - Vitavik Apt C electricity - Vitavik Apt Unit G (50/50 with Finance)		

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Heating Fuel	7730	\$31,500
• 50% of heating fuel for entire building (to be split with corrections). • Vitavik Apt heating fuel • Vitavik Apt Unit G (50/50 with Finance)		
Water & Sewer	7740	\$4,700
• 50% of water/sewer expense (to be split with corrections).		
Refuse	7750	\$2,300
• 50% of DDPS refuse costs (to be split with corrections). \$192 per month		
Computer Software	7920	\$18,800
• Replacement of ARMS (records management software) if not purchased in FY25 will require start up of 13K one time fee & 5,800 annual costs. Year 2 \$5,974, Year 3 \$6,153.22, Year 4 \$6,337.82, Year 5 \$6,527.		
Equipment Maintenance	8120	\$2,000
• Cannon Contract Public Safety (old Admin) (\$1000)		
Required Inspections	8210	\$1,000
• Inspections for sprinkler system in building		
Total PS Admin Expenses		448,850

Remarks:

Public Safety Dispatch

1000 XXXX 20 21 0000 0

REVENUE		
Reports to Public	4722	\$500
\$20 paid per police report		
E911% from Revenue	4991	\$67,000
10% of dispatch expenses allowed from E911 Fund per Alaska Statute 29.35.131.911		
Total Dispatch Revenue		\$67,500
EXPENSES		
Salaries	6000	\$453,600
- Dispatch supervisor (Level VIII C) (1 FTE) - Dispatch supervisor in training (Level VIII C) (1 FTE) - Dispatchers (Level VII B) (4.25 FTE) [Goal of 5 FT dispatchers & .25 FTE on-call]		
Overtime	6010	\$44,300
Overtime expenses needed for 24/7 coverage for holidays, vacations, sick days, and potential vacant positions. (775 hours for year)		
Fringe Benefits	62XX	\$302,100
FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp.		
PERS on Behalf	6231	\$30,400
6.33% for all employees provided by the State.		
Unemployment Compensation	6240	\$2,000
Unemployment for prior employees		
Travel	7150	\$1,500
- Most training is now web/zoom based - Training for Dispatch supervisor		
Training	7155	\$2,000
Most training is now web/zoom based		
Supplies	7300	\$1,500
Dispatch office supplies		

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Uniforms	7340	\$750
• Uniform shirts dispatchers – replacement and new hires		
Minor Tools & Equipment	7610	\$2,000
• Furniture & office equipment		
Safety Equipment	7615	\$2,000
• Equipment being evaluated		
Satellite Phone	7711	\$700
• Reinstating satellite phone due to our remote needs		
Total Dispatch Expenses		\$842,050

Remarks:
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Public Safety Patrol

1000 XXXX 20 22 0000 0

REVENUE		
Apartment Rent	4212	\$0
Receipt of rent from rotational officers moved to PS Admin		
Grant	4620	\$13,000
Reimbursement for employee going to basic academy.		
Contract Revenues	4650	\$20,000
Contract with DOT to provide TSA support.		
Fines & Fees	4765	\$2,000
- Citations - Impound fees		
Total Patrol Revenue		\$35,000
EXPENSES		
Salaries	6000	\$743,700
- Patrol Sergeant – (Level X B) 2 FTE - Patrol Officers residential hire - (Level VIII B) 2 FTE - Patrol Officers (Rotational) - (Level VIII B) 4 FTE (Changed from \$740,000)		
Overtime	6010	\$79,000
Overtime for all 7.785 police officers. Overtime used to cover 24/7 for holidays, sick time, vacations, staffing vacancies, court, and police emergencies. (1,705 hours) (updated amount 1,240 hours of OT)		
Fringe Benefits	62XX	\$559,000
FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp. (Changed from \$557,100)		
PERS on Behalf	6231	\$52,100
6.33% for all employees provided by the State. (Changed from \$52,000)		
Employee Screening	6250	\$16,500
Medical/psychological screening for new officers. Will include polygraphs and psychological evaluations. (11 * \$1,500)		
Recruiting – Bonus	6621	\$7,500
(3) \$2,500 bonus at 1 year anniversary to existing contracts.		

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Contractual/Professional	7060	\$1,000
Towing expenses and other minor contract expenses.		
Travel	7150	\$50,000
- Airfare/travel costs for officers to Sitka academy (and re-cert) -\$1,000 x 3 - Airfare costs for rotational officers		
Training	7155	\$30,000
- Cost of basic academy \$15,000 (x1) - Cost of re-cert academy \$3,000 (x3). - Bring someone to Dillingham to conduct on-site training. (not in current budget) - APSC may reimburse costs depending upon funding available - not guaranteed or even likely. (see grant revenue) - Firearms instructor (\$2,700 includes lodging and food in Sitka in the fall) - Data Master instructor training (no fee for training) - BBEDC funds may be used – but are not guaranteed.		
Office Supplies	7300	\$750
Patrol office supplies		
Supplies	7310	\$750
Patrol supplies (items that are a one time use, example PBT mouth piece for data master)		
Food Items	7320	\$400
Food items for patrol meetings		
Household Supplies	7325	\$500
Supplies for the apartment.		
Promotional Supplies	7335	\$250
For toy badges, candy for Halloween and parades, and other giveaways to children and community.		
Uniforms	7340	\$5,000
Replacement uniforms/leather gear for all officers.		
Books	7510	\$500
Statute books.		
Minor Tools & Equip	7610	\$10,000
- Evidence and investigative supplies, Taser, cartridges, batteries, and holsters, PBTs, Audio recorders, Cameras, ammunition - Essentially any tools or equipment needed to operate - Need new tasers		

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Safety Equipment	7615	\$2,000
Safety equipment for patrol officer		
Major Equipment	7620	\$0.00
See equipment replacement		
Vehicle Lease	7630	\$9,750
2021 lease payments for 1 patrol cars (final payment FY26)- \$9,749.44		
Rent	7705	\$0
Vitavik Apt Unit C for rotational officers moved to PS Admin		
Electricity	7720	\$0
Vitavik Apt electricity moved to PS Admin		
Heating	7730	\$0
Vitavik Apt heating fuel moved to PS Admin		
Equipment Maintenance	8120	\$3,000
Radar/Lidar certifications, PBT calibrations, weapons repair and maintenance supplies, fire extinguishers, etc.		
Total Patrol Expenses		\$1,571,700

Remarks:

- Taser upgrade is needed. Expecting a minimum cost of \$45,000 (each taser has data storage to record usage). Possible use of Asset Forfeiture funds to share expense.
(Change from \$1,566,000)

Public Safety Corrections

1000 XXXX 20 24 0000 0

REVENUE		
Contract Revenue	4650	\$584,764
- Jail Contract paid by SOA – (Was \$650,000) - Arraignment hearing support paid by SOA -\$20,000 (Has not been renewed)		
Commissary Revenue	4720	2,500
Sale of snack items to inmates		
Fingerprints	4721	\$500
Provide fingerprints to public upon request		
Title 47 User Fees	4725	\$7,000
\$235 fee collected from persons placed under protective custody		
Total Corrections Revenue		\$594,764
EXPENSES		
Salaries	6000	\$364,600
- Corrections Sergeant (VIII C) 2 FTE - Corrections Officers (VII B) 2 FTE 25% of Police Chief – (Level XI) (shared with Public Safety Admin) (Change from \$349,700 due to an officer being retained after 07/01/2025)		
Overtime	6010	\$54,200
Overtime used to cover 24/7 for holidays, sick time, vacations, staffing vacancies and emergencies. (Change from \$44,200)		
Fringe Benefits	62XX	\$233,000
FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp. (Change from \$148,500)		
PERS on Behalf	6231	\$26,500
6.33% for all employees provided by the State. (Was \$25,000)		
Unemployment Compensation	6240	\$4,000
Payment of unemployment for previous employees.		
Employee Screening	6250	\$5,000
Medical screening for new employees		
Insurance	7110	\$20,645
50% of insurance costs for the Dept. of Public Safety other ½ with Admin.		

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Subs & Memberships	7135	\$300
To be used for APSC certification costs. \$50 each.		
Travel	7150	\$34,000
- Cost to send 2 officers sent to the Corrections Academy \$7,000 - New APSC rules are that we are responsible for 3 weeks lodging/rental car - Rotational Officers travel - \$27,000 - BBEDC funds may be used – but are not guaranteed		
Training	7155	\$3,000
Cost to bring someone in for on-site training		
Commissary Supplies	7305	\$3,000
- To supply inmates of the Dillingham Corrections Center a wide variety of supplement food at a minimum cost. - Money earned is reflected as revenue above		
Supplies	7310	\$7,500
- Cleaning supplies for jail, inmate hygiene supplies, inmate Toiletries, First Aid supplies. - Other unforeseen items that may be needed through-out the fiscal year.		
Food Items	7320	\$15,000
Food for inmates.		
Uniforms	7340	\$3,000
Replacement uniforms for 5 employees, or new employees		
Minor Tools & Equip	7610	\$4,000
Inmate Clothing, inmate bedding, and other unforeseen equipment replacement (PBTs, etc.) that will be needed for the fiscal year.		
Electricity	7720	\$14,900
50% of electric cost for DDPS (to be split with Admin).		
Heating Fuel	7730	\$19,000
50% of heating fuel for DDPS (to be split with Admin).		
Water & Sewer	7740	\$4,600
50% of water/sewer for DDPS (to be split with Admin).		
Refuse	7750	\$2,300
50% of refuse for DDPS (to be split with Admin). \$192 per month		

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Equipment Maintenance	8120	\$500
Other unforeseen equipment maintenance that may be needed – computers, finger print equipment etc.		
Required Inspections	8210	\$1,000
50% cost of required inspections for boiler, fire suppression, air handler, kitchen, etc. - Food Handling		
Total Corrections Expenses		\$820,045

Remarks:

- [Need a 5th officer to maintain ability to manage turnover and prevent closures]
 - Return Corrections Officers (VII B) 1 FTE
 - Add Corrections Officer 1 FTE
- (Was \$780,945)**

Public Safety DMV

1000 XXXX 20 25 0000 0

REVENUE		
DMV Commission	4726	\$20,000
Commission on sale of vehicle registration. A decline has been seen over FY25 and is expected in FY26.		
Total Corrections Revenue		\$20,000
EXPENSES		
Salaries	6000	\$45,000
- Salary for (1/2) DMV agent. (shared with Public Safety Admin budget) - DMV Assistant paid by BBEDC		
Overtime	6010	\$700
Overtime for DMV agent up to 26 hours.		
Fringe Benefits	62XX	\$42,600
FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp.		
PERS on Behalf	6231	\$3,000
6.33% for all employees provided by the State.		
Subs & Memberships	7135	\$100
- Yearly DOA compliance: - Application Fee: \$25.00. - Examiner Fee: \$5.00.		
Office Supplies	7300	\$250
Typical office supplies.		
Minor Tools & Equipment	7610	\$500
Necessary office equipment		
Total DMV Expenses		\$92,150

Remarks:

-

Public Safety Animal Control

1000 XXXX 20 26 0000 0

REVENUE		
Animal Licenses	4130	1,600
Sale of Animal License permits.		
Donations	4760	\$500
Unsolicited donations		
Total ACO Revenue		\$2,100
EXPENSES		
Salaries	6000	\$40,300
Salary for Animal Control Specialist. (Level VII B) .5 FTE(reduced from full time 10/01/25) (Changed from \$35,400)		
Overtime	6010	\$3,100
Overtime expenses for unavoidable incidents and animal care. (Changed from \$2,400)		
Fringe Benefits	62XX	\$19,150
FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp. (Changed from \$11,900)		
PERS on Behalf	6231	\$2,800
6.33% for all employees provided by the State. (Changed from \$2,900)		
Memberships	7135	\$300
- Membership in National Animal Care & Control Association (NAACA) - \$100. - Alaska euthanasia license - \$150.		
Travel	7150	\$1,500
Euthanasia training – Anchorage airfare, lodging, per diem.		
Training	7155	\$500
Euthanasia training – Online and in person course.		
Supplies	7310	\$1,000
Shelter supplies to include kennel disinfectants, hand sanitizers, bleach, disposable gloves, mop heads, laundry soap, paper towels trash bags, filters for shop vac, food/water bowls, animal bedding, cat litter and euthanasia supplies.		

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Postage & Freight	7315	\$2,000
Shipping of animals to Anchorage for adoption and care.		
Animal Food	7320	\$1,200
- Large numbers of dogs have been in shelter and donated dog food has been used up. - Adult Dry Dog Food \$46.99 per 30 lb. bag x 5 bags = \$234.95. - Puppy Dry Dog Food \$41.79 per 30 lb. bag x 3 bags = \$125.37. - Adult small bite Dry Dog Food \$46.54 per 30 lb. bag x 3 bags = \$139.62.		
Uniforms	7340	\$500
New and replacement uniform articles.		
Gas, Oil, and Grease	7385	\$2,500
Purchase of fuel to run incinerator.		
Minor Tools & Equip	7610	\$1,000
- Live traps replacement. - Enclosure setup replaced. - Other needed equipment as required.		
Electricity	7720	\$4,000
25% of estimated annual cost of electricity for the building that ACO shares with Harbor.		
Heating Fuel	7730	\$4,500
25% Fuel budgeted way under actual costs last FY. This is a realistic cost.		
Water/Sewer	7740	\$4,000
25% of estimated annual cost of water/sewer for the building that ACO shares with Harbor.		
Total Animal Control Expenses		\$88,350

Remarks:

- (Was \$73,600)

Public Safety K-9

1000 XXXX 20 28 0000 0

REVENUE		
None	4xxx	\$0
.		
Total K-9 Revenue		\$0
EXPENSES		
Training	7155	\$1,000
Yearly National Certification (includes annual training)		
Supplies	7310	\$500
Supplies as needed		
Minor Tools & Equipment	7610	\$500
Needed equipment		
Total K-9 Expenses		\$2,000

Remarks:

- Most costs for a K-9 unit is covered by the K-9 program.

Fire Department

1000 XXXX 20 27 0000 0

REVENUE		
Ambulance Fees	4730	\$60,000
- Billed by Third party and received monthly - Retain cost for System Design Fees - Rest is transferred to Ambulance Replacement Fund		
Donations/Contributions	4760	\$4,000
Donations to the fire department		
Total Fire Dept Revenue		\$64,000
EXPENSES		
Salaries	6000	\$233,900
- Full-time Fire Department Coordinator (Level IX) 1 FTE - Full-time EMS Prevention Officer (Level VIII) 1 FTE - Temporary Full-Time Seasonal EMT (Level VII A) 4 3 at .307 FTE Temporary Full-Time In-Region EMT shared with BBEDC (Level VII A) at .462 FTE. BBEDC covers 85% of Wages, City covers 15% of wages and OT. - Temporary Ambulance Driver (Level VI A) .307 FTE BBEDC covers 85% of Wages, City covers 15% of wages and OT. (Was \$200,100)		
Overtime	6010	\$25,700
Used for Seasonal EMT of 768 hours. Low volunteer turnout expected. (Was \$21,300)		
Fringe Benefits	62XX	\$149,200
FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp. (Was \$144,700)		
PERS on Behalf	6230	\$11,200
6.33% for all employees provided by the State.		
Employee Screening	6250	\$0
This line item is for the costs related to background checks and other employment screening tests necessary for hiring individuals.		
Contractual Professional	7060	\$1,200
- E-Dispatch (Penguin) annual contract fee (\$1,200 annual) - Crew App - \$29.99 (12 months = \$360)		

1000 XXXX 20 27 0000 0

Ambulance Billing	7070	\$10,000
Contract with Systems Designs. Estimated 14% of ambulance fees will cover a portion of the contract. Effective 01/01/2025 increase of \$.50 to \$26.50 per billing.		
Insurance	7110	\$2,000
Estimate based upon prior fiscal year amount.		
Subs & Memberships	7135	\$1,200
- International Association of Fire Chiefs (IAFC) dues - \$145. - Alaska Fire Chiefs Association dues - \$100. - National Fire Protection Association (NFPA) - \$175. - Medicaid Fee (\$688)		
Travel	7150	\$12,000
- Fire training (bringing in a trainer if possible) - Fire Conferences - Firefighter exchange program - EMS symposium - EMS Certifications - Scholarships will be applied for if applicable.		
Training	7155	\$8,000
Due to the depletion of the volunteer department need to train new EMTs and ETTs - Training EMS Symposium, fire conference, Hazwoper, ETT, EMT certifications. - Scholarships will be applied for and will likely defray travel costs.		
Office Supplies	7300	\$1,000
Various office supplies.		
Postage	7315	\$200
PO Box 1049 rent.		
Emergency Response	7331	\$11,000
- Project #1191 EMS supplies \$8,000 - Project #1192 Fire supplies \$3,000		
Personal Protective Gear	7340	\$9,000
4 sets of structural firefighting gear @ 3,000 a person – replacing all gear in rotation.		

1000 XXXX 20 27 0000 0

Public Education	7565	\$2,000
• Increase prevention awareness through public meeting, school system, special events and requests from entities in the community for training.		
Minor Tools & Equip	7610	\$14,000
• Office Equipment • Project #1191 EMS \$6,000 (medical props, dummies, medical training modules, update zoll equipment) • Project #1192 Fire \$8,000 (replace fire nozzles)		
Fire Equip. Replacement	7625	\$10,000
• SCBA bottles - 5 to replace each year. \$6,000 • SCBA Packs – 10 replaced FY24-25 (will last 15 years)		
Electricity	7720	\$9,000
• Downtown, Lake Road.		
Heating Fuel	7730	\$40,000
• Heat Downtown, Lake Road.		
Water & Sewer	7740	\$9,500
• Downtown Station.		
Refuse	7750	\$1,200
• Downtown Station.		
Equipment Maintenance	8120	\$2,000
• General Equipment Maintenance.		
Required Inspections	8210	\$40,000
• Recertify EMS equipment and fire extinguishers – air test, bio med annual. SCOT packs tested and fit testing of masks. Air Fill station tested.		
Sample Testing	8220	\$200
• Quarterly air sampling of the SCBA air compressor.		
Member Recognition	8330	\$1,000
• Member Jackets and recognition certificates/plaques; BBQs and Banquets. Monthly trainings.		
Total Fire Department		\$604,500

Remarks:**(Was \$561,800)**

- Return Temporary Full-Time Seasonal EMT (Level VII A) 3 at .307 FTE.
- Changed revenue of system design to cover cost of system design fees before transferring to Ambulance reserve.
- F&B Committee would like department to seek grant funding for the SCBA Packs.
- Travel and Training costs will increase due to no certified instructors in Dillingham and will require bringing them to Dillingham. Increase in volunteers that require training.
- Creation of EMS and Fire project numbers to track area costs.
- EMS supplies increase due to cost of supplies. Minor Tools & Equipment increase due to outdated and non-working equipment such as replacement lights, on scene lighting, CBA masks upgrades.
- Personal protective gear at this rate will take 5 years to replace.

Future Needs

- Replacement of SCOT packs breathing apparatus \$100,000 in FY2025

Volunteer Fire Donation

1000 XXXX 25 27 0000 3

Member Recognition	8330	\$10,000
- Funds transferred to city checking account FY20 in the amount of \$34,144 when the volunteer fire department checking account was closed. - Balance as of 05/23/2023 \$33,117.23		
Total Volunteer Fire Department		\$10,000

Remarks:

-

PW Administration

1000 XXXX 30 30 0000 0

Salaries	6000	\$252,600
- PW Director – (Level XI) 1 FTE - PW Office Assistant – (Level VI A) 1 FTE - PW Foreman – (Level IX) 1 FTE (open partial year) (Was \$268,100)		
Overtime	6010	\$8,600
Used by PW Foreman and PW Admin (Was \$15,300)		
Fringe Benefits	62XX	\$181,700
FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp. (Was \$189,100)		
PERS on Behalf	6231	\$17,000
6.33% for all employees provided by the State. . (Was \$18,000)		
Employee Screening	6250	\$200
- Background check for Public Works Foreman airport badge. \$50 \$150 drug screening.		
Recruiting Bonus	6610	\$0
Not needed		
Contractual/Professional	7060	\$0
No consultant is needed at this time.		
Subs & Memberships	7135	\$500
Will look for a membership for PW Directors		
Travel	7150	\$5,500
Travel for admin to Anchorage two trip		
Training	7155	\$1,500
Training to assist with PW Administration		
Office Supplies	7300	\$2,000
General office supplies (shared with other subdepartments)		
Uniforms	7340	\$1,000
Uniform for PW Admin Staff		
Minor Tools & Equipment	7610	\$1,600
- Task Chairs - Improving office equipment		

1000 XXXX 30 30 0000 0

Safety Equipment	7615	\$1,500
- Safety Equipment for PW Admin staff and items that are for general PW. - AED (3 throughout PW Building)		
Rent/Leased Equipment	7630	\$0
None at this time.		
Equipment Maintenance	8120	\$0
No budget needed		
Total PW Admin Budget		\$473,700

Remarks:
. (Was \$504,400)

PW Building & Grounds

1000 XXXX 30 31 0000 0

Salaries	6000	\$270,300
- B&G Foreman – (Level XI) 1 FTE - B&G Assistant – (Level VI) 3 FTE - Rover – (Level VII) .033 FTE		
Overtime	6010	\$12,500
- Building checks in winter on weekends and emergency projects 330 hours overtime		
Fringe Benefits	62XX	\$209,100
FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp.		
PERS on Behalf	6231	\$17,200
6.33% for all employees provided by the State.		
Employee Screening	6250	\$300
\$150 drug screening. (2 tests)		
Contract Labor	7060	\$0
None at this time		
Travel	7150	\$2,500
Employee travel for training		
Training	7155	\$2,500
- Refrigerant, confined spaces, electrical, fire suppression and boiler classes in the local area. - Scholarships will be applied for to defray costs. - Online courses		
Supplies	7310	\$50,000
- Zone valves, nozzles, fuel filters, bulbs. - Lock parts. - Increase stock on hand (going to a system of having more supplies shelf ready to reduce delays and downtime of buildings) - Deferred from FY25		
Uniforms	7340	\$1,000
Basic uniforms for job.		

1000 XXXX 30 31 0000 0

Used Oil Management	7386	\$22,000
- Need an entire system upgrade to clean out oil and anti-freeze. Need to revamp containers and process. (Moved from Shop Budget) - Deferred from FY25		
Minor Tools & Equip	7610	\$20,000
An assessment of existing tools needs to be completed and then specific orders can made.		
Safety Equipment	7615	\$5,000
Goggles, dust masks, gloves, ladders, harnesses, kneepads, etc.		
Major Equipment	7620	\$25,000
Department is lacking in current major equipment.		
Electricity	7720	\$29,400
City Hall and Quonset hut.		
Heating Fuel	7730	\$50,000
- City hall and Quonset hut. - Work to be done on City Hall Boilers to improve heating efficiency. (Expect 30% reduction when system is working correctly.) (Was \$60,000)		
Water/Sewer	7740	\$2,000
City Hall.		
Refuse	7750	\$8,000
- City Hall dumpster 384*12 (+1 addt'l) - B&G is taking out trash to landfill (removing project# used in prior years) \$3,000 - Records retention burning		
Janitorial	7780	\$50,000
- Janitorial services for all buildings funded by the General Fund - Project numbers used 1120 PS Admin, 1124 Corrections, 1141 Library		

Building Maintenance	7790	\$200,000
- Budget includes estimated general repairs and supplies to all buildings owned by the City which are funded through the General Fund. - Signs for various City facilities - Buildings include; City Hall, Public Safety, Public Works, Library, Fire Department (downtown, lake road, old harbor office) - Include replacement of locks throughout city buildings deferred from FY25 due to need to replace doors. (Survey discovered that 60% of the doors are in poor condition – need to put locks on good doors)		
Total Buildings & Grounds Budget		\$976,800

Remarks:

- Want to return \$200,000 to the Maintenance Budget when possible

Building Maintenance Coding Per Building

Proj. Code	Dept.	Building
1113	Administration	City Hall
1120	PS Administration	All of the Police Station Except the Jail
1124	Jail Corrections	Jail Only
1126	ACO	1/2 of Harbor Office
1127	Fire Department	Downtown Fire Hall, Lake Road Fire Hall, Harbor Building
1130	PW Admin	All PW Buildings Besides the Quonset Hut
1131	B&G	Quonset Hut Only
1141	Library	Library

Refer to the other budgets for Landfill (2200), Water/Wastewater (2100), Dock (2300), Harbor (2400) and Sr Center (2610).

PW Shop

1000 XXXX 30 32 0000 0

Salaries	6000	\$121,300
- Heavy Equipment Mechanic (Level VIII A) 1 FTE - Fleet Mechanic (Level VII A) 1 FTE (Open Partial year) (Was \$144,800)		
Overtime	6010	\$8,500
- Responding to equipment needs after hours and weekends. 200 hours overtime. (Was \$8,200)		
Contra Wages	6099	\$-86,000
- Credits shop salaries for work done on specific vehicles/equipment for special revenue funds Dock, Water/Wastewater & Landfill. - Each fund is charged in their maintenance accounts for the work performed by the shop mechanics. 70% of Mechanic time (including Fringe) (Was -\$130,000)		
Fringe Benefits	62XX	\$75,800
- FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp. (Was \$91,100)		
PERS on Behalf	6231	\$8,200
6.33% for all employees provided by the State. (Was \$9,700)		
Unemployment Compensation	6240	\$2,000
Unemployment costs for prior employees		
Employee Screening	6250	\$300
Background checks and drug tests. (2)		
Supplies	7310	\$15,000
- Nuts, bolts, welding rods, and metal. - Misc Rags, Cleaners and gloves.		
Uniforms	7340	\$1,000
Basic coveralls for job.		
Gas, Oil & Grease	7385	\$100,000
- Purchase oxygen, acetylene, CO2, argon gases; equipment fuel & gasoline for fleet – (\$60,000 for gasoline and diesel). - Gas, oil & grease for all vehicles funded by the General Fund to be reflected in this line item and distributed by project numbers. - Will be impacted by deferred maintenance.		

1000 XXXX 30 32 0000 0

Minor Tools & Equip	7610	\$25,000
Evaluation needs to be finished.		
Safety Equipment	7615	\$2,000
Steel toed boots, goggles, welding helmets and respirators.		
Major Equipment	7720	\$15,000
Evaluation needs to be finished		
Vehicle Maintenance	8110	\$100,000
- Tires, lights, and transmission rebuild – can be put on hold with purchase of grader. - Vehicle Repairs for all vehicles fund by the General Fund reflected here. - Will do a lot of deferred repairs.		
Equipment Maintenance	8120	\$216,000
- Equipment repair for all general fund equipment \$100,000 - Annual certification for pump road worthiness NFP standard. \$16,000 - Street Equipment Maintenance (\$100,000 1000 8120 30 32 1133 0)		
Damages/Repair	8131	\$5,000
To non-city property.		
Required Inspections	8210	\$1,500
Overhead crane inspection.		
Total Shop Budget		\$610,600

Remarks:

- . (Was \$606,600)

PW Streets

1000 XXXX 30 33 0000 0

REVENUE		
Equipment Rental	4840	\$2,000
Rental revenue based on schedule		
Total Streets Revenue		\$2,000
EXPENSES		
Salaries	6000	\$158,000
Heavy Equipment Operator (Level VII A) 3 FTE . (Was \$203,500, reduced due to open positions)		
Overtime	6010	\$35,800
Clearing and sanding roads and sidewalks, snow storms & holidays. . (Was \$36,200)		
Fringe Benefits	62XX	\$102,900
FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp. . (Was \$126,500)		
PERS on Behalf	6231	\$12,300
6.33% for all employees provided by the State. . (Was \$15,100)		
Employee Screening	6250	\$300
Drug screening \$150 ea. (2)		
Contractual/Professional	7060	\$20,000
Emergency street repair.		
Insurance	7110	\$19,000
General liability insurance coverage.		
Travel	7150	\$6,000
- Travel estimate is based on: - Scholarships will be applied for and will likely defray travel costs.		
Training	7155	\$2,000
- Grader training in Palmer - Scholarships will be applied for and will likely defray travel costs.		
Supplies	7310	\$800
Log books for equipment, printer paper and ink.		

1000 XXXX 30 33 0000 0

Uniforms	7340	\$2,000
Basic Uniforms for staff.		
Propane	7350	\$1,000
Used for street repairs		
Street Signs	7380	\$5,000
- Sign requests & to replace damaged. - Break away sets		
Salt & Calcium	7388	\$50,000
- For mixing our winter sand and dust control on dirt roads, thaw frozen sewer lines.		
Road Maintenance Repair Product	7390	\$15,000
- Guardrails - Bike path repair. - Cold patch		
Sand	7391	\$15,000
To be mixed with salt for winter use.		
Gravel	7395	\$100,000
Supply on hand for repair of roads and washed out culverts.		
Minor Tools & Equip	7610	\$1,500
- Cones. - Barriers.		
Safety Equipment	7615	\$2,500
- Vests, cold weather gear, Hard hats, Gloves, Boots. - Had a lot to purchase to equip department increase by		
Major Tools & Equip	7620	\$50,000
Evaluation is ongoing to determine the needs of the City.		
Electricity	7720	\$27,000
Street light on bike path and around town.		
Total Streets Expenses		\$626,100

Remarks: . (Was \$698,400)

- Need to report to F&B the cost of putting in a new streetlight. Community members have requested additional lighting.

Library

1000 XXXX 40 41 0000 0

REVENUE		
Donations/Contributions	4760	\$500
• Unsolicited donations. • Deposits refunds not requested.		
Fines/Fees	4765	\$1,800
• Fines and Fees for material returned late		
Mary Carlson Estate	4991	\$4,000
• Transfer from Mary Carlson Estate		
Total Library Revenue		\$6,300
EXPENSES		
Salaries	6000	\$117,000
• Librarian/Community Director (Level VIII) .5 FTE. (50/50 with Sr Center) • PT Assistant Librarian (Level VI A) .75 FTE • 1 PT Library Aides (Level II A) .5 FTE (position changes after 10/1/2025 . Budget was \$106,000)		
Overtime	6010	\$280
• N/A at this time. Occurred in first quarter. . (Was \$0)		
Contra Wages	6099	-\$10,000
• IMLS grant awarded for Librarian wages & benefits.		
Fringe Benefits	62XX	\$45,900
• FICA/MED, Health Insurance, Dental Insurance, Insurance (Life), PERS Employer, Workers' Comp. . (Was \$42,200)		
PERS on Behalf	6231	\$4,400
• 6.33% for all employees provided by the State. . (Was \$3,700)		
EMPLOYEE SCREENING	6250	\$200
• Cost of background checks for new employees \$20 per person and volunteers.		
Memberships	7135	\$225
• AKLA - \$100. • ALN - \$100. • Alaska Digital - \$2,000 (on-line resources) (paid by PLA Grant) • Baker & Taylor - \$1,000 (on-line resources) (paid by PLA Grant). • FOL - \$25, etc.		
Travel	7150	\$
• Transportation, lodging, food, registrations, etc. to attend annual Library conferences required in order to apply for grants, etc.		

Office Supplies	7300	\$250
Unique to the library – ink, labels, sleeves, etc.		
1000 XXXX 40 41 0000 0		
Supplies	7310	\$200
Cleaning supplies not included for janitorial and DVD/Blu-ray disc cleaner supplies.		
Postage	7315	\$200
Annual PO Box fee & misc. postage needs \$188.00		
Books	7510	\$1,500
Hardcover & Paperback.		
Periodicals	7520	\$0
Magazines & Newspapers. Using online support (Was \$500)		
Audio Visual	7530	\$3,000
DVDs, Blu-rays, & Books on Tape. (getting donations was \$3,500)		
Collection Preservation	7540	\$1,500
Materials & supplies needed to maintain & process Library collection.		
Summer Reading Program	7560	\$500
\$500 for food, etc. that can't be provided by grant. Assistance from the school with their Linked grant support (Was \$2,500)		
Minor Tools & Equipment	7610	\$1,700
\$500 AWE station upgrade components – Evaluation being done to see if we will continue service before purchasing. - Miscellaneous needs.		
Internet	7715	\$0
Refer to library grants.		
Electricity	7720	\$4,000
Amount the same as previous year.		
Heating Fuel	7730	\$8,000
Rate increase experienced last year		
Water & Sewer	7740	\$2,000
City of Dillingham monthly utilities (\$161.88/month).		
Refuse	7750	\$600
Dumpster shared with UAF-Bristol Bay Campus. \$45 per month plus 1		
Computer Software	7920	\$2,400
Alexandra \$2,000		

- Deep Freeze \$241.50 per year starting 07/2023 5 year period.

1000 XXXX 40 41 0000 0

Equipment Maintenance	8120	\$3,020
• Annual copy machine umbrella contract		
Total Library Expenses		\$186,875

Remarks:

- Library advisory board is still meeting about a volunteer program.
• (Was \$184,195)

Grandma's House

1000 XXXX 45 46 0000 0

Contractual/Professional	7060	\$0
None		
Electricity	7720	\$8,000
Facility Expense		
Heating Fuel	7730	\$42,900
Facility Expense		
Water/Wastewater	7740	\$10,000
Level rate of \$775.92 per month		
Building & Maintenance	7790	\$30,000
- Improvements to apartment for Caretaker Possible winterize building for no inhabitants - General Maintenance		
Total Grandma's House Budget		\$90,900

Comments
Resolution 2025-05 City of Dillingham acquisition of building.

DCSD

1000 7190 50 51 0000 0

Contribution to DCSD	7190	\$1,700,000
- The City of Dillingham's obligation to the Dillingham City School District is 2.65 mills of the property value. The 2023 estimated full and true assessed value of real and personal property is <u>\$235,640,087</u>. 2.65 mills of this figure would equal <u>\$624,446</u> for the year. - In 2007 the City of Dillingham obligated 1/6th of the sales tax received from two years prior. If taxes are paid in at the budgeted rate, that income will be approximately <u>\$ 667,147</u>. - The combination of minimum property tax and the additional sales tax would total <u>\$1,291,593</u>. - City of Dillingham is paying \$408,407 above the obligated amount.		
In-Kind Expense	9015	\$2,000
City paying for use of landfill on behalf of the DCSD		
Total DCSD Expenses		\$1,702,000

Remarks:

- Reports can be submitted to the school annually on what has been recognized as in-kind.

General Fund Transfers

1000 99XX 90 92 0000 0

Transfers from GF to Water	9950	\$0
Balance out fund 2100 (balanced by wastewater budget)		
Transfers from GF to Landfill	9952	\$594,000
Balance out fund 2200 (Was \$544,400)		
Transfers from GF to Harbor	995?	\$0
Balance out fund 2400		
Transfers from GF to Senior Center	9953	\$227,855
Balance out fund 2610 (Was \$186,361)		
Transfers from GF to Ambulance Reserve	9954	\$50,000
Balance out fund 7110		
Transfers from GF to Equip Replacement	9955	\$111,000
- Balance out fund 7120 . (Was \$0)		
Transfers from GF to Debt Services	9956	\$804,761
Balance out fund 8100 (Was \$583,761)		
Transfers from GF to CIP	9959	\$0
Balance out fund 7140		
Total Transfer Budget		\$1,787,616

Remarks:

- . (Was \$1,364,522)

PW Water

2100 XXXX 30 61 0000 0

REVENUE		
Water Hookup Fee	4320	\$2,600
\$10 change fee to water service - Anticipate 2 water hookups assists		
Water Sales – Residential	4330	\$100,000
Final rate established in 2013 rate study, final increase 2018		
Water Sales – Commercial	4335	\$115,000
Final rate established in 2013 rate study, final increase 2018		
Penalty & Interest	4490	\$9,000
Fees for late payment of monthly invoices – reduced based on write offs		
PERS on Behalf	4980	\$5,600
Revenue received by the State of Alaska to cover PERS expense over 22%		
PERS Forfeiture Fund	4981	\$600
Funds available from PERS retirement when a former employee forfeits retirement benefits.		
Transfer from Wastewater	4990	\$0
Transfer from Wastewater to balance the budget		
Transfer from General Fund	4990	\$0
Transfer from General Fund to balance the budget		
Total Water Department Revenue		\$232,800
EXPENSES		
Salaries	6000	\$65,600
- Water/Wastewater Operator I (Level VII A) 1 FTE - Rover (Level VII A) .05 FTE . (Was \$71,000) (reduced due to open position)		
Overtime	6010	\$16,800
Weekend watches and rounds. . (Was \$17,000)		
Fringe Benefits	62XX	\$50,400
FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp. . (Was \$68,500)		
PERS On-Behalf	6230	\$5,200
6.33% for all employees provided by the State. . (Was \$5,600)		

2100 XXXX 30 61 0000 0

Employee Screening	6250	\$200
• Drug testing \$150 each. • Hospital testing as needed.		
Contractual / Professional	7060	\$5,000
• When an electrician is needed for hire.		
Insurance	7110	\$7,000
• Estimate increase from prior year.		
Membership Water	7135	\$500
• ARWA Membership.		
Permitting	7194	\$50
• Additional Line item for SOA DNR (100049) annual permitting fee. \$50		
Bad Debt Expense	7197	\$15,000
• Write off of uncollectible fees that were invoiced		
Office Supplies	7300	\$200
• Additional Line item for office supplies.		
Supplies	7310	\$10,000
• Curb stops, stems, gaskets, testing ampoules, saddles and corporation stops. • Risers • Increase stock		
Gas, Oil & Grease	7385	\$3,000
• Increase from last year		
Chemicals	7389	\$7,500
• Chlorine for water sanitation. • Glycol for fire hydrants. Increase of \$1,500 because of increased cost of Glycol. 8 drums/\$8,900		
Minor Tools & Equip	7610	\$10,000
• Misc tools needed as needed. • Need new Hydrant wrenches and also monkey wrenches - \$2,000. • Purchase of Pipe locator, shared with Wastewater \$2,500 full cost		
Safety Equipment	7615	\$2,000
• Face shield, goggles, gloves, rain gear and clothing.		

2100 XXXX 30 61 0000 0

Major Tools and Equipment	7620	\$80,000
- Need new Water /Waste Water service truck of \$60,000. (\$120,000 1/2 shared with Water) Current truck is unable to tow equipment - Spare well pump and other unknown		
Rent of Vehicle	7630	\$600
Rent of PW truck for 6 months		
Telephone	7710	\$750
Based on prior year.		
Internet	7715	\$1,600
Based on current full charge – will review rate with Nushagak.		
Electricity	7720	\$45,000
Increase from last year to meet current pricing		
Heating Fuel	7730	\$12,000
Water treatment plant. Increase from last year to meet current pricing		
Building Maintenance	7790	\$10,000
- Minor building repair (facia and corner work). - Repair to generator shack - Entry way is leaking - New water chemical injection system		
Infrastructure Maintenance	7794	\$20,000
3 fire hydrants replaced (all hydrants need to be replaced) - Manhole replacements		
Computer Hardware	7910	0
Purchase of new computer shared with wastewater budget. New line item. Done		
Vehicle Maintenance	8110	\$500
Repair to old vehicle until new purchase		
Equipment Maintenance	8120	\$3,000
Gen set, backhoe and treatment plant		
Required Inspections	8210	\$60,500
- Fire extinguishers. - Water tank internal cleaning and inspection for compliance about every 10 years (one tank each in FY26 & FY27). \$60,000 estimate - Water tank external inspection every 5 years. Investigation on when is being conducted. \$30,000 estimated		

2100 XXXX 30 61 0000 0

Sample Testing	8220	\$7,500
Testing of water supply throughout the city.		
Administrative OH	9010	\$45,800
10% of expenses – Excluding PERS on Behalf.		
Total Water Department Expenses		\$483,400

Remarks:**. (Was \$509,800)**

- Will draw from fund balance ~~\$277,000~~ \$250,600
- Water/Sewer FY24 Fund balance \$1,354,928 (mostly provided by wastewater)
- Evaluation is needed on repairs to water shut off valves.
- Evaluation of all fees will be conducted with a rate study
- Evaluating metering, monitoring, reporting and billing of bulk water sales.

PW Waste Water

2100 XXXX 30 62 0000 0

REVENUE		
Wastewater Hookup Fee	4350	\$2,500
\$10 change fee to wastewater service - Anticipate 2 wastewater hookups assists		
Wastewater Sales – Residential	4360	\$190,000
Final rate established in 2013 rate study, final increase 2018		
Wastewater Sales – Commercial	4365	\$190,000
Final rate established in 2013 rate study, final increase 2018		
Wastewater Dumping	4366	\$60,000
Final rate established in 2013 rate study, final increase 2018		
Penalty & Interest	4490	\$15,000
Fees for late payment of monthly invoices -		
PERS on Behalf	4980	\$5,600
Revenue received by the State of Alaska to cover PERS expense over 22%		
PERS Forfeiture Fund	4981	\$200
Funds available from PERS retirement when a former employee forfeits retirement benefits.		
Transfer from General Fund	4990	\$0
Transfer from General Fund to balance the budget		
Total Waste Water Department Revenue		\$463,300
EXPENSES		
Salaries	6000	\$65,600
- Water/Wastewater Operator I (Level VII A) 1 FTE - Rover (Level VII A) .05 FTE (Was \$71,000) (reduced due to open position)		
Overtime	6010	\$16,800
- Weekend watches and rounds. (Was \$17,000)		
Fringe Benefits	62XX	\$50,400
- FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp. . (Was \$68,500)		
PERS On-Behalf	6230	\$5,600
6.33% for all employees provided by the State. . (Was \$5,600)		

2100 XXXX 30 62 0000 0

Employee Screening	6250	\$1,500
- Airport Badges \$100 (\$50 each) - Drug testing \$150 each - Hepatitis testing & Vaccine		
Contractual/Professional	7060	\$10,000
- Electrical repairs - Rate study (shared with Water)		
Insurance	7110	\$6,200
Based on premium quoted.		
Bad Debt Expense	7197	\$15,000
Write off of uncollectible fees that were invoiced		
Permitting Fees	7194	\$1,500
Annual ADEC Discharge Permit Fee.		
Office Supplies	7300	\$200
Additional Line item for office supplies.		
Supplies	7310	\$3,000
- Environmental sample bottles, cleaning supplies, check valves floats and mag starters. - Develop stock on hand		
Gas, Oil & Grease	7385	\$5,000
Backhoe, pumper truck, sewer jetter machine, vac trailer.		
Chemicals	7389	\$5,000
Degreaser for lift stations (price has gone up)		
Minor Tools & Equip	7610	\$5,000
Necessary tools and testing equipment for lift stations.		
Safety Equipment	7615	\$2,500
Boots, safety harness, goggles, respirator, latex gloves, respirators.		
Major Equipment Sewer	7620	\$90,000
- Need new Water /Waste Water service truck of \$60,000. (\$120,000 1/2 shared with Water) Current truck is unable to tow equipment - Lift station pump replacements price quotes to be acquired		
Rented/Leased Equipment	7630	\$600
Rent of Dock truck for 6 months		
Telephone	7710	\$750
Based on prior year.		
Electricity	7720	\$60,000
Sewer lagoon and lift stations. (Was 70,000)		

2100 XXXX 30 62 0000 0

Heating Fuel	7730	\$4,000
- Sewer lagoon building.		
Refuse	7750	\$250
Refuse disposal.		
Building Maintenance	7790	\$50,000
- For sewer lift stations. - Landscaping for drainage around lift stations. - Roof repair on blower building. - Minor repair to exterior of lift stations. - Paint blower building.		
Infrastructure Maintenance	7794	\$20,000
Improve drainage in some areas that are problematic.		
Vehicle Maintenance	8110	\$500
Repair to old vehicle until new purchase		
Equipment Maintenance	8120	\$15,000
Flight pump repairs for lift station, back hoe and sewer jetter machine.		
Sample Testing	8220	\$5,000
Required testing of sewage.		
Construction	8710	\$0
None at this time		
Administrative OH	9010	\$ 45,400
10% of expenses – Excluding PERS on Behalf.		
Transfer to Water	9990	\$ 0
- Transfer to balance budget - Shared with General Fund transfer		
Total WasteWater Expenses		\$484,400
Remarks: . (Was \$518,500) - Will draw from Fund balance \$55,200 \$31,100 - Water/Sewer FY24 Fund balance \$1,354,928 (mostly provided by wastewater) - Evaluation of all fees will be conducted with a rate study - Evaluating metering, monitoring, reporting and billing of septic dumping sales.		

PW Landfill

2200 XXXX 30 81 0000 0

REVENUE		
Landfill Fees – In-Kind	4510	\$20,000
Fees set for landfill service but not charged includes city departments, council donation for free landfill day, DCSD services for hauled trash.		
Landfill Fees	4770	\$294,000
Fees set for landfill service		
PERS on Behalf	4980	\$14,800
Revenue received by the State of Alaska to cover PERS expense over 22%		
PERS Forfeiture Fund	4981	\$2,000
Funds available from PERS retirement when a former employee forfeits retirement benefits.		
Transfer from General Fund	4990	\$594,000
Transfer from General Fund to balance the budget . (Was \$544,400)		
Total Landfill Department Revenue		\$925,100
EXPENSES		
Salaries	6000	\$233,000
- Landfill Supervisor - (Level VIII A) 1 FTE - Landfill Operator- (Level VII A) 1 FTE - Landfill Attendant (Level VI A) 1 FTE - PW Rover (Level VII A) .25 FTE (Was \$223,200)		
Overtime	6010	\$14,600
- Staff coverage as needed for peak demand times. (Was \$14,000)		
Fringe Benefits	62XX	\$170,400
- FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp. (Was \$131,800)		
PERS on Behalf	6231	\$15,700
6.33% for all employees provided by the State. (Was \$15,100)		
Unemployment Compensation	6240	\$0
Unemployment compensation for prior employees.		
Employee Screening	6250	\$600
Drug testing \$150 each		

2200 XXXX 30 81 0000 0

Contractual / Professional	7060	\$5,000
Rate Study for Incinerator – will seek grant funding.		
Insurance	7110	\$12,000
Based on premium quoted.		
Advertising	7130	\$400
- Hours of operations and landfill changes and fees – pamphlets for residents. - Signage.		
Travel	7150	\$4,000
To be determined		
Training	7155	\$3,000
To maintain services that can be provided (ex. refrigerant training CTE)		
Bad Debt Expense	7197	\$10,000
Write off of uncollectible fees that were invoiced		
Permitting/Fees	7194	\$8,000
- DEC required permits: - Annual permit fee - \$4,000. (doubled to pay for prior year) - Incinerator minor air quality permit \$2,000. \$2,000 to allow for additional permits		
Office Supplies	7300	\$200
Office supplies		
Supplies	7310	\$5,000
Typical supplies.		
Uniforms	7340	\$1,500
Coats, bibs & boots.		
Gas, Oil & Grease	7385	\$70,000
- Equipment fuel \$30,000 - Incinerator fuel and equipment. \$40,000 project #1200		
Gravel	7395	\$60,000
- Gravel 1.5 to 2 feet of soil needs to top the old cell. Deferred from FY24 - BBNC has a program to donate 1,000 yards of material – will look into the program.		

2200 XXXX 30 81 0000 0

Minor Tools & Equip	7610	\$10,000
• Hand tools, shovels, rakes, pick and security upgrades. • Gas monitor is needed • Further purchase to replace items from landfill shop fire		
Safety Equipment	7615	\$1,000
• Hard hats, gloves, goggles, safety vest, steel toed boots.		
Major Equipment	7620	\$50,000
• Brush Arms • Metal Transfer bins all need to be replaced and then develop a phased plan to level future budgets. x4 (\$15,000 each to buy \$10,000 to ship each) purchased by landfill appropriations. (purchased by grant)		
Telephone	7710	\$1,700
• GCI phone for Landfill Director • Replaced with internet		
Internet	7715	\$1,300
• Starlink @\$90 per month.		
Electricity	7720	\$18,000
• Shop and office. • Incinerator		
Heating Fuel	7730	\$7,000
• Shop and office. \$3,000 • Incinerator \$4,000		
Building Maintenance	7790	\$5,000
• Install door to access bin/hopper directly, safety at incinerator bldg.		
Infrastructure Maintenance	7794	\$50,000
• Bear Fence • Replace gates outside of landfill shack • Burn boxes need a spark arrestor screen x2 built and installed \$15,000 each		
Vehicle Maintenance	8110	\$2,000
• Tires and truck maintenance.		
Equipment Maintenance	8120	\$80,000
• General Equipment Maintenance. • 3,000 hour interval service (bobcat, dozer, compactor, excavator) • General Equipment Maintenance Incinerator		

2200 XXXX 30 81 0000 0

Sample Testing	8220	\$70,000
- Incinerator ash testing - \$300 if 1xyr. - Water testing required in landfill area by Bristol Environmental Remediation Services, LLC		
Neighborhood Care	8310	\$2,000
New Item Recycling for Friends of the Landfill \$2,000		
Administrative OH	9010	\$0
Stop admin overhead since landfill fund is supplemented by the general fund to balance the budget		
Landfill Closure Costs	9510	\$25,000
Funds available to assist with Landfill closure maintenance		
Total Landfill Department Expenses		\$936,400

Remarks:**(Was \$886,800)**

- FY24 Fund balance -\$37,434 will get corrected in FY25. **(drawing from fund balance of \$11,300)**
- Evaluation of all fees will be conducted with a rate study
- See various grants budget for hook truck – grant supported **with EPA Grant**
- FY25 need 4 transfer bins Planned since 2023 currently using spares **with EPA Grant**
- In the future - Recycle station - metal building
- Replace landfill shop from 2021 fire
- Incinerator needs to be evaluated for correct size and type for a potential replacement that is better suited for this City's needs.
- Need engineering plans to know about adding the landfill shop.
- EPA grant will identify future needs, timelines and support needed for budget planning.**
- Need to begin planning for build of a new landfill cell in conjunction with closure of the current cell.**
- With EPA approval will be able to reimburse \$216,000 already spent in FY25 and FY26 using landfill funds.**

Port-Dock

2300 XXXX 70 70 0000 0

REVENUE		
Rental	4211	\$13,320
AML Rental May 15-November 15 @ \$1,800 per month (Was \$10,800) Resolution 2025-41		
Rental - Equipment	4220	\$5,400
Rental of Dock truck in off season by Water/Wastewater @ \$300 per month for 6 months. (Was \$1,800) Resolution 2025-41		
Terminal Use	4230	\$10,000
Charge assessed against all inbound freight moved between equipment used to discharge it from a vessel and its point of rest at the terminal. Resolution 2025-41		
Investment Income	4700	\$11,000
Investment returns expected to decrease due to fund balance decrease.		
Miscellaneous Revenue	4790	\$4,000
Investment returns expected to decrease due to fund balance decrease.		
Equipment Sales	4710	\$0
None at this time		
Docking/Moorage	4800	\$70,680
All docking and moorage at the dock . (Was \$70,000) Resolution 2025-41		
Wharfage & Handling	4810	\$427,340
Wharfage and handling – charge against all cargo and freight discharged from or loaded to vessels, lighters, barges or other water craft over the dock.-(Was \$425,000) Resolution 2025-41		
Handling	4815	\$0
Handling – the movement and management of cargo within the terminal by city employees using city equipment. (Was \$0) Resolution 2025-41		
Labor Income	4820	\$1,000
Fees for dock employee labor		
Fuel Flowage Fees	4830	\$130,000
Fees for transfer of fuel over the dock.		

2300 XXXX 70 70 0000 0

Dock - Equipment Rental	4840	\$3,000
Rental of Dock equipment		
Insurance Proceeds	4960	\$80,000
Insurance Proceeds from purchase of Dock Spreader-insurance is not settled – Deferred from FY24		
PERS on Behalf	4980	\$9,100
6.33% revenue received by the State of Alaska to cover PERS expense over 22%		
PERS Forfeiture Fund	4981	\$900
Funds available from PERS retirement when a former employee forfeits retirement benefits.		
Total Dock Department Revenue		\$765,740
(Was \$746,600)		
EXPENSES		
Salaries	6000	\$121,500
- Port Director - (Level XI) .5 FTE - Dock Supervisor - (Level VIII A) .667 FTE Seasonal		
Overtime	6010	\$22,300
Overtime based on 325 hours.		
Fringe Benefits	62XX	\$81,900
FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp.		
PERS on Behalf	6231	\$9,100
6.33% for all employees provided by the State.		
Unemployment Compensation	6240	\$3,000
Unemployment compensation for prior employees.		
Employee Screening	6250	\$150
Drug testing for dock employees		
Contractual Professional	7060	\$24,000
Metered Water process needs to be improved, need a professional evaluation to meet safety needs. Deferred from FY24 budget revision.		
Insurance	7110	\$40,000
Estimate increase from prior year.		
Membership	7135	\$0
TWIC (Terminal Workers Identification Credential every 5 years - next renewal FY29 - \$150)		

2300 XXXX 70 70 0000 0

Travel	7150	\$0
• Nothing Scheduled		
Training	7155	\$0
• Nothing Scheduled		
Bad Debt Expense	7197	\$20,000
• Write off of uncollectible dock fees that were invoiced		
Misc. Supplies	7310	\$500
• Printer Cartridges, 3 part NCR paper		
Propane	7350	\$500
• Propane use for equipment		
Gas, Oil & Grease	7385	\$10,000
• Fuel tank, shop and shed.		
• Reduced due to work done by AML, reduced by \$5,000		
Minor Tools & Equip	7610	\$2,000
• Shackles, hooks and cable.		
Safety Equipment	7615	\$750
• Safety equipment for employee safety.		
Major Equipment	7620	\$140,000
• Forklift 1 each purchased FY26 and FY27		
Leased Equipment	7630	\$133,196
• Annual Lease payments for LinkBelt 248HSL Crane Last payment is FY26.		
Telephone	7710	\$2,900
• Amount consistent with previous year.		
Internet	7715	\$2,200
• Amount consistent with previous year.		
Electricity	7720	\$10,000
• Amount consistent with previous year.		
• Reduced by \$3,500		
Heating Fuel	7730	\$3,000
• Amount consistent with previous year.		
Water/Sewer	7740	\$1,950
• Amount consistent with previous year.		

2300 XXXX 70 70 0000 0

Refuse	7750	\$4,000
• Dumpster service \$384 per month 7 months • Additional service for trash taken to landfill directly.		
Building Maintenance Port	7790	\$20,000
• Project is complete reduced budget by 16,000		
Vehicle Maintenance	8110	\$500
• Will have a new vehicle. • purchase		
Equipment Maintenance	8120	\$30,000
• Hyster maintenance \$30,000 • Linkbelt tech to DLG \$25,000		
Dock Maintenance	8130	\$10,000
• New 16 X 16 Bull Rails for T-Dock/ continued repair of dock. (estimate \$2,500 each)		
Dock Damage Repairs	8131	\$10,000
• Amount required for deductible if an incident is filed.		
Required Inspections	8210	\$2,000
• Fire Extinguishers and crane inspections.		
Administrative OH	9010	\$69,600
• 10% of total expenses.		
Dock Transfer to Harbor	9990	\$310,500
(Was \$329,550) • Transfer of \$314,630 \$301,580 for Harbor operations. • Transfer of \$3,200 -\$2,800 for Ice Machine operations. • Transfer of \$11,720 \$8,920 for Bathhouse operations. • Need to consider if General Fund will cover		
Total Dock Expenses		\$1,091,546
Remarks: (Was \$1,104,596) • FY24 Fund Balance \$662,354 • Will draw from fund balance if funds are available. \$357,996 \$338,856 • Evaluation of fees will need to be conducted. (finished with resolution 2025-41) • Budget overage will be covered by approximate 1M remaining dock fund balance. Fund balance actuals to be determine by final audits. • Dock Fencing – required to increase security – Quote needed • Dock surface improvements/asphalt – Quote needed • Need survey done for a better water delivery system at the dock.		

Port-Harbor

2400 XXXX 70 71 0000 0

REVENUE		
Harbor Lease Lots	4210	\$15,000
Lots rented at the Harbor.		
Rent	4220	\$3,100
- Rent of Harbor truck to PW in the off season for \$300 per month for 7 months in the off season (PW is responsible for putting on winter tires.) Revisit with budget revision for method. - Rental of the crane. \$1,000		
Boat Harbor Fees	4780	\$115,720
Boat Harbor stickers set by port committee. (5% will be transferred to Bathhouse revenue) (Was \$118,000) Resolution 2025-41		
Alternate Launce Fee	4785	\$700
Launch fees for Woodriver and Kanakanak beach Resolution 2025-41		
Miscellaneous Revenue	4790	\$300
All undesignated revenues received by the harbor - \$300		
Docking/Moorage	4800	\$1,530
All docking and moorage at the Harbor) (Was \$1,500) Resolution 2025-41		
Wharfage & Handling	4810	\$32,600
- Wharfage and handling of material over the Harbor. Review for budget revision after tariff review.) (Was \$1,500) \$30,500 increase due to current usage Increase of \$600 due to Resolution 2025-41		
PERS on Behalf	4980	\$9,800
6.33% Revenue received by the State of Alaska to cover PERS expense over 22%		
PERS Forfeiture Fund	4981	\$800
Funds available from PERS retirement when a former employee forfeits retirement benefits.		
Transfer from Dock & GF	4990	\$301,580
- Funds transferred from dock to balance the fund balance - Transferred from General Fund – \$0. (Was \$314,630)		
Total Harbor Department Revenue		\$481,130

2400 XXXX 70 71 0000 0

EXPENSES		
Salaries	6000	\$141,800
- Port Director - Level XI – .5 FTE - Harbor Master – Level IX - .667 FTE Seasonal 1 Assistant to Harbor Master – Level VI -.42 FTE Seasonal		
Overtime	6010	\$12,300
- Harbor employees – 456 hours 14.5 weeks of OT per employee		
Fringe Benefits	62XX	\$118,300
FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp.		
PERS on Behalf	6231	\$9,800
6.33% for all employees provided by the State.		
Unemployment Compensation	6240	\$4,000
Unemployment compensation for prior employees.		
Contractual Professional	7060	\$0
None at this time.		
Subs & Membership	7135	\$600
- Alaska Association of Harbor and Port Administrators (AAHPA) Dues. - Annual Conference dues		
Travel	7150	\$3,500
Harbor Master travel Dlg-Anc round trip 3X and Annual Conference		
Supplies	7310	\$3,500
- Harbor Stickers-\$1,900. - Harbor invoices every other fiscal year - \$900.00 - Supplies - \$500.		
Uniforms	7340	\$1,000
Work uniform hoodies - \$1,000		
Gas, Oil & Grease	7385	\$2,200
Amount same as previous year.		
Minor Tools & Equipment	7610	\$1,000
Tools & equipment with a value less than \$5,000.		
Safety Equipment	7615	\$1,000
New first kits, eye protection and gloves, etc.		

2400 XXXX 70 71 0000 0

Telephone	7710	\$1,480
Amount same as previous year.		
Internet	7715	\$900
Cost of Internet for Harbor/Planning/Animal Control Building		
Electricity	7720	\$9,000
\$15,500 - Shared Harbor/Planning/Animal Control 50/25/25%.		
Heating Fuel	7730	\$9,000
\$21,000 - Shared Harbor/Planning/Animal Control 50/25/25%.		
Water/Sewer	7740	\$4,750
\$9,500 - Shared Harbor/Planning/Animal Control 50/25/25%.		
Refuse	7750	\$30,000
- Dumpster service provided to the Harbor. \$96 per 4 Cubic Container \$192 per 8 Cubic Container		
Building Maintenance	7790	\$6,000
- Repair side door - New Toyo Stove for Office area, will cut down Electricity - Outside water spicket needs to be finished - Overhead door maintenance - Bay window needs repaired		
Vehicle Maintenance	8110	\$2,100
- Repairs and maintenance needed to harbor vehicle. - New tires – replace in FY25		
Equipment Maintenance	8120	\$30,000
- Boat & trailer maintenance - trailer needs fenders - New tires for the trailer - Grove Crane repairs – getting up to code		
Bulkhead/Ramp Materials	8135	\$30,000
- Yearly expense of upkeep of ramps and bulkhead - Woodrider ramp repair		
Required Inspections	8210	\$1,500
Crane and fire extinguishers.		
Land Improvements	8625	\$16,000
Harbor lights repair and line extension project.		
Administrative OH	9010	\$41,400
10% of all expenses.		
Total Harbor Operations Expenses		\$481,130

Remarks:**(Was \$465,130)**

- FY24 Fund Balance \$2,687 (not enough to budget around)
- Evaluate needs to the Woodriver launch and Kanakanak launch – Deferred from FY25
- Harbor Float Project – Money is secured, waiting for confirmation that PIDP grant is going to come. State 5M will be the match for that grant.
- Port of Dillingham improvements project \$15,086,000 - \$11,250,000 if approved will come from the MARAD - PIDP grant
- Evaluation of Tariff is being drafted to present to the Port Committee.

Port - Ice Machine

2400 XXXX 70 72 0000 0

REVENUE		
Ice Machine	4785	\$3,000
Fees from Ice Machine.		
Transfer from Dock	4990	\$0
Funds transferred from dock to balance the budget. Not needed due to 2024 Curyung grant – Fund 5901 (Was \$3,200)		
Total Ice Machine Revenue		\$3,000
EXPENSES		
Supplies	7310	\$200
Salt \$200		
Minor Tools & Equip	7610	\$0
Compressor for cold storage (Moved to grant fund 5901) (Was \$3,000)		
Major Equipment	7620	\$0
No purchase for FY24		
Electricity	7720	\$0
Ice Machine operation \$5,000 (see various grants for \$4,500 support) (Moved to grant fund 5901) (Was \$2,300)		
Equipment Maintenance	8120	\$0
Equipment for Maintenance (Moved to grant fund 5901) (Was \$700)		
Total Ice Machine Expenses		\$200

Remarks:

- Will be looking to see if we can get Curyung support restarted. **(Moved to 2024 Curyung grant - fund 5901 - remaining balance of \$15,000)**
- Will reduce transfer from Dock by \$2,800**

Port - Bathhouse

2400 XXXX 70 73 0000 0

REVENUE		
Bathhouse Fees	4786	\$5,280
5% of the Harbor sticker fee will get allocated to the bathhouse until the harbor sticker fee is evaluated and a new rate established for the summer of 2026.		
Transfer from Dock	4990	\$8,920
Funds transferred from dock to balance the budget. (Was \$11,720 reduced to offset increase by ice machine budget)		
Total Bathhouse Revenue		\$14,200
EXPENSES		
Supplies	7310	\$250
Toilet paper, soap,		
Electricity	7720	\$2,000
Electricity based on prior year usage.		
Heating Fuel	7730	\$7,000
Heating fuel based on prior year usage.		
Water/Sewer	7740	\$2,500
- Use of water/sewer services - One stall open year-round for leased lots		
Janitorial	7780	\$4,500
Contracted cleaning		
Building Maintenance	7790	\$750
Maintenance needs		
Required Inspections	8210	\$0
Total Bathhouse Expenses		\$17,000

Remarks:

- Grants funds have been found that can replace bathroom fixtures to be of a more durable quality. See Various Grants Budget

Asset Forfeiture

2500 XXXX 20 22 0000 0

Revenue		
Investment Income	4700	\$500
- Reduced income based on decreased returns - Reduced due to a lower fund balance that investment is based on		
Total Asset Forfeiture Revenue		\$500
Expense		
Not identified		\$25,000
- Supplies. Must follow rules set by Asset Forfeiture program. - Plan is for new tasers (will pay half)		
Total Asset Forfeiture Expense		\$25,000

Remarks:

- FY24 fund balance \$27,065 (reducing fund balance by \$24,500)

E911 Fund

2550 XXXX 20 21 0000 0

Revenue		
E911 Revenue	4435	\$67,000
\$2.00 per landline per month of service submitted by phone companies.		
Total E911 Revenue		\$67,000
Expense		
Transfer to General Fund	9991	\$67,000
- Per Alaska Statute 29.35.131. 911 Surcharge E911 funds can be used for “the salaries and associated expenses for 911 call takers for that portion of time spent taking and transferring 911 calls.” - Just short of 10% (an amount approved by the council) of the Dispatch Budget will be transferred to the General Fund. The total of the FY22 dispatch budget is \$658,296.		
Total E911 Expense		\$67,000

Remarks:

- FY24 Fund Balance \$337,511

Senior Center /NTS & NSIP Grant

XXXX XXXX 42 44 7100 1

3403/3413 (grant) 2610 (Addtl Match)

REVENUE		
Room Rentals	4211	\$5,000
Rental of the senior center for events.		
Apartment Rental	4212	\$6,300
Rent of the apartment to other departments as needed for city work @ \$35 per day.		
Office Rental	4213	14,400
Rent of office space when possible		
Donations/Contributions	4760	\$250
Donations		
Rides & Donations	4761	\$5,600
Donations for providing transportation services (Was \$200)		
Congregate Meals	4762	\$9,600
Payment of meals provided at the senior center. Fee reduced to qualified individuals (Was \$2,500)		
Home Delivered Meals	4763	\$250
Meals delivered to qualified individuals		
Guest Meals	4764	\$1,000
Payment of meals provided at the senior center to non-qualified individuals (Was \$600)		
Fundraising	4766	\$500
Funds received from fundraising for the senior center		
Aluminum Recycle	4767	\$2,000
Cargo container filled with crushed cans. Filled every 2-3 years		
PERS on Behalf	4980	\$6,200
6.33% Revenue received by the State of Alaska to cover PERS expense over 22%		

XXXX XXXX 42 44 7100 1

3404/3414 (grant) 2610 (Addtl Match)

PERS Forfeiture Fund	4981	\$1,000
Funds available from PERS retirement when a former employee forfeits retirement benefits.		
Transfer from General Fund	4990	\$227,855
Funds transferred from General Fund (Was \$186,361)		
NTS Grant	4600	44,486
SOA Nutrition, Transportation and Services grant award (Was \$74,450.70)		
NSIP Grant	4600	\$6,000
SOA Nutritional Support & Information Program (accompanies NTS Grant)		
Total Senior Center Revenue		\$330,441
EXPENSES		
Salaries	6000	\$117,600
- Librarian/Community Director – Level VIII – .5 FTE. (50/50 with Library) - Driver – Level V – .5 FTE - Kitchen Manager – Level III – .75 FTE. (Was \$97,100) changes went into place 10/1/2025 instead of 07/01/25		
Overtime	62XX	\$280
Overtime of acting director. (Was \$0)		
Fringe Benefits	62XX	\$67,700
FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp. (Was \$60,400)		
PERS on Behalf	6230	\$7,500
6.33% for all employees provided by the State. (Was \$6,200)		
Unemployment	6254	\$500
As reported by the State.		
Employee Screening	6250	\$100
Employee background checks.		
Insurance	7110	\$30,000
Estimated increase from prior year.		
Training	7155	\$2,000
Plan on training to stay current on certifications required for a food service location.		

XXXX XXXX 42 44 7100 1

3403/3413 (grant) 2610 (Addtl Match)

Office Supply	7300	\$2,000
Cost of office supplies, including ink for printer has gone up over past years and budget does not cover needs. Receipt books (Was \$500)		
Shop/Craft Supply	7305	\$400
Provide activities for Senior to complete.		
Postage and Freight	7315	\$100
Mailings.		
Food	7320	\$22,000
Food supplies for senior program		
Household Supply	7325	\$750
General household supplies		
Propane	7350	\$2,000
Has been increasing in usage.		
Gas, Oil & Grease	7385	\$6,000
Estimate based upon prior year.		
Minor Tools & Equip	7610	\$200
Assessment is needed.		
Telephone	7710	\$5,000
Estimate based upon prior year.		
Internet	7715	\$1,500
\$120/month.		
Electricity	7720	\$10,000
Estimated		
Heating Fuel	7730	\$22,000
Estimated		

XXXX XXXX 42 44 7100 1

3403/3413 (grant) 2610 (Addtl Match)

Water/Sewer	7740	\$9,311
Same as prior year.		
Refuse	7750	\$4,600
Same as prior year.		
Janitorial	7780	\$400
Extra janitorial support for cleaning apartment.		
Building Maintenance	7790	\$13,000
Current amount for small projects. (Was \$15,000)		
Vehicle Maintenance	8110	\$3,000
Minor maintenance on senior van.		
Equipment Maintenance	8120	\$1,500
Maintenance contract for copier.		
Required Inspection	8210	\$2,000
Yukon Fire and other inspections not sure when they will come out.		
Administrative Overhead	9010	\$0
10% of all expenses.		
Total all Senior Center Expenses		\$330,441

Remarks:

- FY24 Fund Balance -\$1,705 to be cleared in FY25
- (Was \$301,561)**

Public Safety Reward

2800 XXXX 20 20 0000 0

Revenue		
Donation/Contribution	7460	\$0
Donations/Contributions to be set aside for awards		
Total E911 Revenue		\$0
Expense		
Investigation	7337	\$0
Expenses setup to aid an investigation.		
Total E911 Expense		\$0

Remarks:

- FY24 Fund Balance of \$400

Various Grant Fund(s)

XXXX XXXX XX XX XXXX 0

Revenue & Expenses		
Grant Revenue	4600	\$0
•		
Grants (Library)	46xx & 7xxx	\$66,727
4104 - PLA (Electronic Subscriptions 7135; Wages Reimbursable 7400 & Internet 7715) \$7,000 3953 IMLS Grant \$10,000 3973 - State Continuing Education (Training 7155) \$1,250 4113 - E-Rate (Internet 7715) \$5,328 \$23,477 5904 – LINKED grant (Wages Reimbursable 7400; Benefits Reimbursable 7410 & Books 7510) \$25,000 [grant will end FY26] 3952 – IMLS – Applied but not awarded at this time (Was \$38,578)		
Grant Revenue - Federal	4610 & 8520	\$3,209,387
4430 - EPA Federal project for Snagpoint Erosion - Project #2116 \$5,016,000 award – 07/23-07/26 - EPA Federal project for Snagpoint Erosion – 90% - Snagpoint Erosion 10% match is with Capital Projects - Engineering GLA 8520		
Grant Revenue – Federal	4620	\$757,500
4713 - Designated Legislative Funds MARAD – Harbor Floats - Project #2113 \$5,000,000 Award (NOT FINALIZED – close enough to budget)		
Grant Revenue – Federal	4620	\$0
4713 - Designated Legislative Funds – New Firehall - Project #3027 \$600,000 Award (NOT FINALIZED)		
Grant Revenue – Federal	4620	\$3,882,500
- xxxx EPA – Landfill Grant - Project #xxxx \$4,720,000 Award (NOT FINALIZED – close enough to budget) Once finalized will be able to convert \$216,000, expenses already spent in landfill funds on bobcat and incinerator repairs) (Was \$0)		

XXXX XXXX XX XX XXXX 0

Grant Revenue – Federal	4620	\$200,000
• 4450 - SOA Loan – PFAS • Project #3022 • \$1,400,000 Award		
Grant Revenue – Local	4630	\$6,000
• 5901 – Curyung Ice Machine Grant • Electricity \$3,200 • Equipment Mainenance \$3,700		
Grant Revenue – Local	4630	\$73,400
• 5914 - BBEDC Summer Interns \$73,400 • Sr Center - Cooks Helper .75 FTE (???) • DMV - DMV Assistant .231 FTE • Ambulance Driver .3 FTE; • EMT Inner-region internship .46 FTE (85% BBEDC, 15% Fire Dept budget) • 5915 - BBEDC Training - None at this time		
Total Various Grants Revenue & Expenses		\$8,195,514

Remarks:**(Was \$3,521,365)**

- MARAD grant will be in the engineering design phase that is helping us get all of the NEPA requirements met. Efforts will be put into the engineering and design and permitting. Construction is scheduled for FY27.
- FY24 fund balance -\$11,868 to be reconciled in FY25 this is impacting fund 5914.

Carlson House

6100 XXXX 45 45 0000 0

Revenue		
Investment Income	4700	\$21,000
Reduced income based on decreased returns		
Total Carlson House Revenue		\$21,000
Expense		
Insurance	7110	\$1,400
Estimated insurance coverage based upon prior year information.		
Electricity	7720	\$650
Estimated cost to maintain Carlson House.		
Administrative OH	9010	\$205
Estimate of Department OH Expenses.		
Transfer to General Fund	9991	\$4,000
Transfer to library		
Total Carlson House Expenses		\$6,255

Remarks:

- FY24 Fund Balance \$376,245, will increase fund balance by \$14,745.
- No longer heating building.
- Finance and Budget would like to see us return \$4,000 to budget to cover library expenses since Carlson items are stored in the library.

Ambulance Replacement Fund

7110 XXXX 20 27 0000 0

Revenue		
Rental Income	4220	\$0
Nothing at this time		
Transfer from General Fund	4990	\$50,000
Transfer from General Fund as a result of Ambulance Fees received minus 10% for Third party billing fees.		
Total Ambulance Replacement Revenue		\$50,000
Expense		
Major Equipment	7620	\$0
Volunteer Stipend	8335	\$15,000
Volunteer paid for attending trainings and Fire/Ambulance Runs - \$40 per training/run. Review is being conducted on the stipend program.		
Total Ambulance Replacement Expenses		\$15,000

Remarks:

- Transfer of funds will cap at \$700,000 fund balance Resolution 2015-57
- FY24 Fund Balance of \$415,367
- Ambulance 2 needs to be replaced in two years, takes a two year lead time to make a purchase. Estimated cost \$400,000

Equipment Replacement Fund

7120 XXXX XX XX 0000 0

Revenue		
Transfer from General Fund	4990	\$111,000
• Transfer from general fund to balance budget • Will be seeking financing to cover purchases (Was \$0) (Resolution 2025-32)		
Total Equipment Replacement Revenue		\$111,000
Expense		
Major Equipment	7620	
• ALL ON HOLD FOR FINANCING • Equipment that exceeds \$50,000 and requires council approval and in the general fund. • Public Safety 2 Tahoe or similar vehicle deferred from FY25 due to GMC not building the model needed. - Dept 20 Sub 22 \$150,000 • B&G 1 Service truck Dept 30 Sub 32 Project 1131 \$65,000 B&G 1 Van deferred \$85,000 • PW Admin Truck Dept 30 Sub 32 Project 1130 \$60,000 • PW Grader Dept 30 Sub 32 Project 1133 \$460,000. Defer to FY27		
Major Equipment	7630	\$111,000
• Grader Lease FY26-FY31 (\$111,000 for 5 years and \$.95 payment FY31)		
Total Equipment Replacement Expenditures		\$0

Remarks:

- FY24 Fund balance \$61,652 (Investigation is being conducted to understand why this has been on the books since 2018)
- Patrol Vehicle Replacement plan, (needs to be evaluated – previous attempt failed due to vehicles)

Future needs and or possible Financing

- Public Safety 2 Tahoe or similar vehicle deferred from FY25 due to GMC not building the model needed. - Dept 20 Sub 22 \$150,000
- Within next 2 years replace Engine 4
- Within next 4 years replace Ambulance 2
- Evaluation of all assets is ongoing
- Ambulance 2 needs to be replaced in two years, takes a two year lead time to make a purchase. Estimated cost \$400,000. Will be shared with Ambulance replacement fund. Need to determine which FY.

- Engine 4 needs to be replaced in the next couple of years. Can be replaced with something used to reduce the cost. Can be purchased within a years time. Estimated cost \$500,000 Need to determine which FY.
- PW Streets sweeper replacing Elgin Sweeper Dept 30 Sub 32 Project 1133 \$80,000.
- PW mower arm replacing Elgin Sweeper Dept 30 Sub 32 Project 1133 \$155,000 FOB to Dillingham.

Capital Improvement Fund

7140 XXXX XX XX XXXX 0

Revenue		
Grant/Loan Revenue	4600	\$0
•		
Investment Income	4700	\$0
•		
Insurance Proceeds	4960	\$0
• Funds received from APEI for 01/04/2021 landfill shop fire. \$350,000		
Transfer from General Fund	4990	\$0
• Fund \$557,334 Snagpoint Erosion (none spent in FY25) Reserved in Fund balance)		
Total Capital Improvement Revenue		\$0
Expense		
Lagoon Aeration	7060	\$0
•		
Waterfront development	7060	\$0
•		
Water/Wastewater Study	7060	\$0
•		
Landfill Groundwater Well	7060	\$0
• Replace one well at the landfill for the groundwater monitor see landfill grant		
Landfill Shop Rebuild	XXXX	\$0
• 01/04/2021 Shop fire – debris clearing and rebuild • Project number 3121 • CIP List amount \$1,300,000		
Bingman cleanup	7060	\$0
• Remaining funds from Insurance proceeds received FY20. • Still searching for funding to complete the full project.		

7140 XXXX XX XX XXXX 0

Building Maintenance	7790	\$
•		
Engineering	8520	\$0
• SnagPoint Erosion \$557,334 in fund balance reserve		
Total Capital Improvement Expenditures		\$0

Remarks:

- FY24 Fund balance \$929,466 (Obligated – Insurance Proceeds)
- Paint Lake Road fire station
- Downtown fire hall or firehall bldg replacement
- Public Works building septic holding tank replacement.
- FY25 – Evaluate, design \$96,000
- FY26 – Install Public Works septic system \$50,000-\$100,000
- General Building Maintenance underway, scheduling and continuing under PW B&G budget.
- Public Works building septic holding tank replacement

(This section is still under review)

- EPA Federal project for Snagpoint Erosion – Project #2116 - 90% see various grants – Resolution 2023-14 Deferred from Prior years Grant Div of Homeland Security & Emergency Management #23LPDM-GY23 (\$5,014,666.67)
Snagpoint Erosion 10% match is with Capital Projects (\$557,334)
Stages FY25 64% & FY26 36%

1. Develop bid package	\$ 2,072,000	FY25
2. Conduct surveys	\$ 500,000	FY25
3. Eval Mitigation	\$ 2,000,000	FY25/FY26
4. Environmental	\$ 500,000	FY26
5. Develop subapplication	\$ 500,000	FY26

 spending \$1,776,543
City of Dillingham covers overage \$12,000

Landfill Closure

7150 XXXX 30 81 XXXX 0

Revenue		
Landfill Closure	4470	\$25,000
Revenue to increase the fund balance from each year when transfers are made.		
Total Landfill Closure Revenue		\$25,000
Expense		
Landfill Closure	xxxx	\$0
Expenses to close the Landfill cell		
Total Landfill Closure Expenditures		\$0.00

Remarks:

- FY24 Fund Balance \$172,044, will increase fund balance by \$25,000

Debt Service Fund

8100 XXXX XX XX 0000 0

Revenue		
Investment Income	4700	\$80,000
Investments based on funds from remaining streets bond (Was \$70,000)		
SOA School Bond Reimbursement	4620	\$514,000
State funded reimbursement (Reduced from \$745,000)		
Transfer from General Fund	4990	\$804,761
(Was \$583,761) - Transfer from general fund to balance budget. - Firehall bond payment - \$47,000 - Streets bond payment - \$156,000 - SRF Loan Payment Water 283091 – \$37,650 - School bond payment - \$319,750 \$550,750 - SRF Loan payment landfill 283081 – \$13,361		
Total Debt Services Revenue		\$1,398,761
Expense		
Fire Hall Bond	7184/7185	\$47,000
7184 Interest \$22,000. 7185 Principal \$25,000. - Ends FY39		
Street Bond	7184/7185	\$236,000
7184 Interest \$116,000. 7185 Principal \$120,000. - Ends FY39		
School Bond	7184/7185	\$1,064,750
7184 Interest \$124,750. 7185 Principal \$940,000. - Ends FY28		
SRF Loan Payments	7183/7184/7185	\$51,011
- Water Improvement Phase 1 loan annual payment plan for 20 years 7184 Interest \$7,650. 7185 Principal \$30,000 Ends FY2042 - Landfill groundwater loan repayment annual payment plan for 20 years 7184 Interest \$3,141. 7185 Principal \$10,220 Ends FY2043		
Total Debt Services Expenses		\$1,398,761

Remarks:

CITY OF DILLINGHAM, ALASKA**RESOLUTION NO. 2025-44**

**A RESOLUTION OF THE DILLINGHAM CITY COUNCIL ACCEPTING THE
CERTIFICATION OF THE CANVASSING COMMITTEE RESULTS AND CERTIFYING
THE OCTOBER 7, 2025, REGULAR CITY ELECTION**

WHEREAS, the Election Judges tallied the votes cast at the polls on October 7, 2025, The Canvassing Committee, met on October 9, 2025, and tallied the votes of Absentee and Questioned ballots cast by voters; and

WHEREAS, the tallies recorded by the Canvassing Committee are as follows:

City Council Seat A; a three-year term ending October 2028.			
Name	Poll Votes	Questioned/Absentee	Total
Triston Chaney	138	10	148
Bert Luckhurst	112	13	125
Write-ins			

City Council Seat B; a three-year term ending October 2028.			
Name	Poll Votes	Questioned/Absentee	Total
Jean Barrett	164	15	179
Michael Bennett	91	8	99
Write-ins			

School Board Seat A; a three-year term ending October 2028.			
Name	Poll Votes	Questioned/Absentee	Total
Cassie MacDonald	224	19	243
Write-ins			

School Board Seat B; a one-year term ending October 2026.			
Name	Poll Votes	Questioned/Absentee	Total
Heather Savo	204	16	220
Write-ins			

School Board Seat E; a two-year term ending October 2027.			
Name	Poll Votes	Questioned/Absentee	Total
Chrissie Greene	218	20	238
Write-ins			

A write-in vote is counted only if the write-in named has met the qualifications to run and has filed a letter of intent with the City Clerk's office prior to the election. There were no letters of intent received for write-ins.

<u>Ballots Cast</u> on Election Day	256	<u>Ballots Counted</u> on Election Day	256
Absentee in Person Ballots Received	16	Absentee in Person Ballots Counted	16
Absentee by Mail Ballots Received	0	Absentee by Mail Ballots Counted	0
Absentee by Personal Rep Ballots Recd	4	Absentee by Personal Rep Ballots Counted	4
Questioned Ballots Received	5	Questioned Ballots Counted	3
Number of Spoiled or Mismatched	1	Mismatched Ballot Counted	0
Total Ballots Issued	<u>282</u>	Total Ballots Counted	<u>279</u>

NOW, THEREFORE, BE IT RESOLVED by the Dillingham City Council that the October 7, 2025, Regular City Election was held valid to the best of our knowledge; and

BE IT FURTHER RESOLVED the results are certified as follows:

1. That Triston Chaney was elected to City Council Seat A, a three-year term ending October 2028, having received the greatest number of votes cast for this seat.
2. That Jean Barrett was elected to City Council Seat B, a three-year term ending October 2028 having received the greatest number of votes cast for this seat.
3. That Cassie MacDonald was elected to School Board Seat A, a three-year term ending October 2028, having received the greatest number of votes cast for this seat.
4. That Heather Savo was elected to School Board Seat B, a one-year term ending October 2026, having received the greatest number of votes cast for this seat.
5. That Chrissie Greene was elected to School Board Seat B, a two-year term ending October 2027, having received the greatest number of votes cast for this seat.

PASSED and ADOPTED by a duly constituted quorum of the Dillingham City Council on October 16, 2025.

Alice Ruby, Mayor

ATTEST:

[SEAL]

Abigail Flynn, Acting City Clerk



CANVASSING COMMITTEE MEETING

Thursday, October 09, 2025 at 12:00 PM

MINUTES

Our Vision. To have an infrastructure and city workforce that supports a sustainable, diversified and growing economy. We will partner with others to achieve economic development and other common goals that assure a high quality of living, and excellence in education.

EnterTextHere

Canvassing Committee Meeting Noon on 10/09/2025

CITY HALL COUNCIL CHAMBERS

141 Main Street, Dillingham, AK 99576 (907) 842-5212

Zoom call-in instructions used for all public meetings:

Zoom call-in: 1-719-359-4580, Meeting ID: 920 - 483 - 0473, Passcode: 99576

Phone access is more stable than video access. If the Zoom meeting freezes or drops, video access will be limited.

[1] 3.70.020 Canvass to be made public—Procedure.

A. In full view of those present, the canvassing committee shall judge the applicability of absentee and questioned ballots, shall open and tally those accepted, and shall compile the total votes cast in the election.

CANVASSING COMMITTEE MEETING MINUTES

OCTOBER 9, 2025

A meeting of the Canvassing Committee was held on Thursday, October 9, 2025, in the City of Dillingham Council Chambers.

1. CALL TO ORDER

Precinct Chair, Marilyn Rosene called the meeting to order at 12:10 p.m.

2. ROLL CALL

Canvass Committee Members present:

	Carole McMurray	Curt Armstrong	Dan Dunaway
Rose Mildred Fisher	Marilyn Rosene	Peter Andrew	Janet Dieckgrafe

Staff Present: Abigail Flynn

Quorum established.

3. APPROVAL OF AGENDA

MOTION: Pete moved, and Janet seconded the motion to approve the agenda.

VOTE: The motion passed by unanimous consent.

4. CITIZEN'S COMMENTS

- none

5. SPECIAL BUSINESS

DMC 3.70.030, Record of canvass, states the minutes shall indicate the disposition of all questioned, absentee, write-in and voided ballots.

(Clerk Note: All valid/accepted ballot types are set to the side and opened at the same time. The ballots are shuffled before they are counted.)

a. Review Questioned Ballots

Marilyn referred to the Question Verification Voter form with comments provided by the State of Alaska, Division of Elections, Region IV office and double checked by the clerk's office. A review was made on each of the five questioned ballots received.

MOTION: Pete moved, and Janet seconded the motion to accept ballot(s) 1,2 &4 and reject ballots 3 & 5 on the questioned ballot register.

Discussion

VOTE: Unanimous, motion carries

b. Review Absentee Ballots

1) Absentee Voting In-Person Ballots

16 absentee in-person ballots were submitted. The City Clerk reviewed the Absentee In-Person Register List, verified all were registered voters with residence listed in Dillingham. There was discussion. The committee members were asked to comment on whether they questioned the residency of any one individual, no comments were received.

MOTION: Dan moved, and Carole seconded the motion to accept all the absentee voting in-person ballots.

VOTE: The motion passed by unanimous consent.

2) Absentee Voting by Personal Representative Ballots / Special Needs 4

Special Needs ballots were submitted. The City Clerk reviewed the Special Needs Register List, verified all were registered voters with residence listed in Dillingham. The committee members were asked to comment on whether they questioned voter qualification of any one individual, no comments were received.

MOTION: Curt moved, and Dan seconded the motion to accept all the voting by Personal Representative / Special Needs Ballots.

VOTE: The motion passed by unanimous consent.

3) Absentee Voting By Mail Ballots

There were no Absentee By Mail Ballots.

c. Review Write-in and Voided Ballots

Write In ballots:

There were no letters of intent received for Write-in candidates.

Voided (spoiled) ballots:

There was 1 voided (spoiled) ballots.

d. Tally Accepted Ballots

The Canvass Committee identified a total of 3 accepted questioned ballots. Rose oversaw the opening of the accepted ballot envelopes that were set aside, the privacy sleeves removed, and the ballots placed on the table and verified a count of 3. The ballots were removed from the privacy sleeve, and a recount was made to verify there were a total of 3 ballots.

16 Absentee Ballots envelopes were counted. 16 ballots were counted after the envelopes were opened. They were shuffled and read aloud by Rose, witnessed by Carole and Dan, Janet recorded the tallies while Curt and Pete confirmed that the tallies were correct.

4 Special needs Ballots envelopes were counted. 4 ballots were removed from the special needs envelopes. They were shuffled after the ballots were removed.

The Committee determined to make a hand count of the absentee, personal representative, and questioned ballots, with one member reading the ballot, two watching while the ballot was read, two members tallying the votes.

The ballot results were read aloud by Rose, confirmed by the Canvass Committee, and entered on the Certification of the Canvassing Committee Report/Official Tally Report by Janet.

e. Approve the Official Tally Report

(Clerk Note: The Official Tally Report and the minutes of the October 9, 2025, Canvassing Committee meeting will be presented at a Special Council Meeting, October 16, 2025 to certify the election.)

MOTION: Dan moved and Rose seconded the motion to approve the Official Tally Report.

Reconsider Motion: Dan and seconded by Janet

Motion Carried.

Reconsidering the numbers to make sure they are correct.

MOTION: Dan moved and Rose seconded the motion to approve the

reconsidered Official Tally Report.

VOTE: The motion passed unanimously by consent.

City Council Seat A; a one year term ending October 2025.			
Name	Poll Votes	Questioned/Absentee	Total
Triston Chaney	138	10	148
Bert Luckhurst	112	13	125
Write-ins			

City Council Seat B; a three year term ending October 2025.			
Name	Poll Votes	Questioned/Absentee	Total
Jean Barrett	164	15	179
Michael Bennett	91	8	99

Write-ins			
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School Board Seat A; a three year term ending October 2025.			
Name	Poll Votes	Questioned/Absentee	Total
Cassie MacDonald	224	19	243
Write-ins			

School Board Seat B; a one year term ending October 2025.			
Name	Poll Votes	Questioned/Absentee	Total
Heather Savo	204	16	220
Write-ins			

School Board Seat E; a two year term ending October 2025.			
Name	Poll Votes	Questioned/Absentee	Total
Chrissie Green	218	20	238
Write-ins			

f. Rejected Ballot Voter Statements

The names of the 2 rejected ballots were read aloud by Marilyn to confirm who will receive Statement of Questioned Ballot. A statement will be distributed to all voters whose vote was disallowed, informing them their vote was rejected as they reside outside Dillingham City Limits or are not registered to vote in Alaska.

Accepted questioned ballots: voters line 1, 2 & 4 was accepted. Their name had not been on the precinct list but it was verified with Nome that they were valid voters and live in City limits.

Rejected questioned ballots: Address was outside city limits. Line 5, Verified with city limits map and Public works.

Voter on Line 3, was not registered to Vote

Statements of questioned ballots signed.

5. OTHER BUSINESS

The official tally was reviewed, and the Certification of Canvass Committee Results was signed by all election judges. (see attached)

7. CITIZEN'S COMMENTS

6. COMMITTEE COMMENTS

The committee was thanked for the work during the election and as the Canvass Committee.

8. CERTIFICATION OF THE MINUTES

The minutes were presented.

A motion to approve the minutes was made.

MOTION: Pete moved, and Carole Carrote seconded the motion to accept the minutes.

*the motion to accept the minutes passed.
all were in favor*

9. ADJOURNMENT

Marilyn Rosene adjourned the meeting at 1:32 p.m.


Marilyn Rosene, Precinct CChair


Abigail Flynn

10/09/25

ATTEST:



Abigail Flynn, Acting City Clerk

10/09/2025

Attachment: Certification of Canvassing Committee Results/Official Tally Report

CERTIFICATE OF CANVASSING COMMITTEE RESULTS

**CITY OF DILLINGHAM
OFFICIAL TALLY REPORT
October 9, 2025**

Regular City Election – October 7, 2025

<u>Ballots Cast</u> on Election Day	<u>256</u>
Absentee in Person Ballots Received	<u>16</u>
Absentee by Mail Ballots Received	<u>0</u>
Absentee by Personal Rep Ballots Recd	<u>4</u>
Questioned Ballots Received	<u>5</u>
Number of Spoiled or Mismatched	<u>1</u>
Total Ballots Issued	<u>282</u>

<u>Ballots Counted</u> on Election Day	<u>256</u>
Absentee in Person Ballots Counted	<u>16</u>
Absentee by Mail Ballots Counted	<u>0</u>
Absentee by Personal Rep Ballots Counted	<u>4</u>
Questioned Ballots Counted	<u>3</u>
Mismatched Ballot Counted	<u>0</u>
Total Ballots Counted	<u>279</u>

three *AIF*

City Council Seat A; a one year term ending October 2025. 2028.			
Name	Poll Votes	Questioned/Absentee	Total
Triston Chaney	138	10	148
Bert Luckhurst	112	13	125
Write-ins			

AIF

City Council Seat B; a three year term ending October 2025. 2028.			
Name	Poll Votes	Questioned/Absentee	Total
Jean Barrett	164	15	179
Michael Bennett	91	8	99
Write-ins			

AIF

School Board Seat A; a three year term ending October 2025. 2028.			
Name	Poll Votes	Questioned/Absentee	Total
Cassie MacDonald	224	19	243
Write-ins			

CERTIFICATE OF CANVASSING COMMITTEE RESULTS

CITY OF DILLINGHAM OFFICIAL TALLY REPORT October 9, 2025

AEF

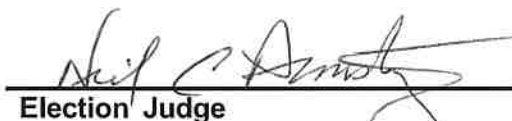
School Board Seat B; a one year term ending October 2025 <i>2026</i> .			
Name	Poll Votes	Questioned/Absentee	Total
Heather Savo	204	16	220
Write-ins			

AEF

School Board Seat E; a two year term ending October 2025 <i>2027</i> .			
Name	Poll Votes	Questioned/Absentee	Total
Chrissie Greene	218	20	238
Write-ins			


Election Judge

10-9-25
Date


Election Judge

10/9/25
Date


Election Judge

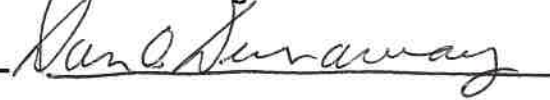
10/9/25
Date


Election Judge

10-9-25
Date


Election Judge

10/9/25
Date


Election Judge

10-9-25
Date


Election Judge

10-9-25
Date

Attest:


Abigail Flynn, Acting City Clerk

AGREEMENT FOR PROFESSIONAL SERVICES

This Agreement is entered into on October _____ 2025, by and between Chris Hladick (**"Consultant"**) and the **City of Dillingham ("City")**.

WHEREAS, the City is in need of professional on-call consulting services to provide mentoring and assistance to the Acting City Manager, Manager, etc; and

WHEREAS, the City desires to engage the Consultant as an independent contractor using independent professional judgment to accomplish assigned tasks;

NOW, THEREFORE, the parties agree as follows:

1. Services

The purpose of this Agreement is for Consultant to provide mentoring to the Acting City Manager, Manager, etc. and consulting services regarding issues of concern to the City.

Consultant will:

- A. Provide mentoring and assistance to the Acting City Manager or Manager.
- B. Participate in Council workshops to develop City priorities and establish measurable benchmarks for management evaluation.
- C. Provide ongoing availability via telephone, Zoom, or other remote means for consultation with the Acting City Manager, Mayor, and City Council.
- D. Provide the council with assistance with evaluation processes for the Acting City Manager, including working with department heads to align and assess performance goals.
- E. Provide guidance to department heads on problem-solving, personnel development, HR issues, and legal matters as needed.
- F. Support with capital projects, including navigating federal and state processes with agencies such as the U.S. Army Corps of Engineers, Fish and Wildlife Service, EPA, and the State of Alaska.
- G. Assist with lobbying and advocacy efforts, including preparation of materials and support for potential travel to Juneau and Washington, D.C., if authorized by the City.
- H. Attend conferences or meetings in Anchorage or other locations when City representatives are unable to attend or with the Acting City Manager to make important introductions, if approved by the City.
- I. Prepare brief reports on meetings or events attended on behalf of the City.
- J. Perform other duties as may reasonably arise in connection with city management consulting.

2. Time of Performance

This agreement shall be effective from October 2025 through June 30, 2026, unless earlier terminated, the need no longer exists, or funds are exhausted.

3. Fees

For the services specified in this agreement, Consultant shall be compensated at the rate of \$150 per hour, not to exceed a total of \$16,000 for the term of this agreement. Consultant shall submit invoices monthly, and the City shall make payment within thirty (30) days of approval.

4. Reimbursable Expenses

Consultant shall not be reimbursed for any expenses except those expenses specifically authorized by the City in writing.

5. Independent Contractor Status

In performing under this agreement, the Consultant acts as an independent contractor and shall not be deemed an employee or agent of the City. Consultant shall have responsibility for and control over the methods, means, and details of performing the services required hereunder.

6. Assignment / Subcontracting

This agreement is entered into based in the unique experience and abilities of consultant. Accordingly, Consultant's duties are non-delegable, and Consultant may not subcontract, assign, or transfer any interest or obligation of or under this agreement without written approval of the City.

7. Designation of Representatives

For the purposes of this agreement, that the City shall be represented by and may act only through its City Manager or Acting City Manager or Mayor or such other person as they may designate in writing.

8. Compliance with Applicable Laws

Consultant shall, in the performance of this Agreement, comply with all applicable federal, state and local laws, APOC requirements, ordinances, orders, rules and regulations applicable to its performance hereunder, including, without limitation, all such legal provisions pertaining to social security, income tax withholding, medical aid, industrial insurance, worker's compensation, and other employee benefit laws. Consultant also agrees to comply with all contract provisions pertaining to grant or other funding assistance which City may choose to utilize to perform work under this Agreement. Services performed under this agreement shall be in accordance with sound, generally accepted consulting practices and shall comply with all applicable codes and standards.

9. Notices

Any notice that either party hereto desires to give the other shall be delivered through the U.S.

mail by certified mail, return receipt requested, and addressed as follows:

To City:

City Manager
City of Dillingham
PO Box 889
Dillingham, AK 99576

To Consultant:

Chris Hladick
1068 Potlatch Cir
Anchorage, AK 99503

10. Venue and Applicable Law

The venue of any legal action between the parties arising as a result of this agreement shall exclusively be in the Third Judicial District of the Superior Court of the State of Alaska, at Dillingham, Alaska, and this agreement shall be interpreted in accordance with the laws of the State of Alaska.

11. Waiver

No failure on the part of either City or Consultant to enforce any covenant or provision herein contained, nor any waiver of any right hereunder unless in writing and signed by the parties sought to be bound, shall discharge or invalidate such covenants or provisions or affect the right of the City or Consultant to enforce the same or any other provision in the event of any subsequent breach or default.

12. Entire Agreement

This agreement constitutes the entire agreement between the parties with respect to the subject matter hereof, and all prior negotiations and understandings are superseded and replaced by this agreement and shall be of no further force and effect. No modification of this agreement shall be of any force or effect unless reduced to writing, signed by both parties and expressly made a part of this agreement.

IN WITNESS WHEREOF, the parties hereto have executed or caused to be executed by their duly authorized officials, this agreement on the respective date indicated below.

CITY OF DILLINGHAM

Dated: _____

By: _____

Alice Ruby
Mayor

CONSULTANT

Dated: _____

By: _____

Chris Hladick

August 18, 2025

To: Mayor Alice Ruby
From: Chris Hladick, Chris Hladick Consulting LLC
RE: Scope of Work for possible contract

Dear Alice:

The scope of work for my contract should be defined. I have prepared this initial draft, and you are welcome to review and expand upon the scope as needed.

As I understand it the city council is desirous of having me on stand-by to assist Jack Savo in his new role as interim city manager for Dillingham. I have already had a brief discussion with Mr. Savo to get a handle on what has been requested. I would be happy to come to Dillingham to meet with Mr. Savo for several days to get clarity and to sit down with the city council in a workshop to ensure everyone is on the same page.

I foresee an initial visit and then maybe a follow up visit in a month or so. I can assist via phone call when needed and I can attend council meetings via zoom from Anchorage. Please let me know the number of visits to Dillingham you would like me to schedule within the next six months.

Are you also requesting that I attend Juneau and Washington DC trips? If so, I can assist in the preparation of documents and materials for lobbying purposes for those trips. And I can help train Jack on the process.

I will work directly with Jack and be available to the City Council for research or consultation as needed. The city may want me to attend conferences in Anchorage or elsewhere when city representatives can't get away. I think it will be useful to have a conversation about whom you want me to work for/with. I can be available to you Madame Mayor when you have questions on council process and strategy.

I recommend that I come to Dillingham soon to participate in a workshop with the Council and Jack to discuss city priorities and work with Jack on developing plans to accomplish those priorities so that the council has something to evaluate Jack against in six months. In essence the council asked you to do x and y and either you got it done in the allotted time or you did not. I would suggest another trip to Dillingham during evaluation time to help the council with the evaluation process. Council can decide the timeline for evaluation. The development of these priorities would include working with the department heads.

I can be available to department heads to help with problem solving or personal development. I would need to work this out with Jack on how best to accomplish this. There are also HR issues and legal issues that arise from time to time that I can assist with, this is critical. I have been

instrumental in evaluating and negotiating settlements with the various lawsuits whereas a green city manager would not know where to begin.

Additionally, I can help with capital projects. My fingerprints are on many projects the city has in the works. I began the harbor project process in the late 1990s. I obtained the funding for Snag Point Erosion. I can help Jack understand the Federal process with the Corps, the Fish and Wildlife Service and the EPA as well as the State of Alaska.

I would like to get the scope of work somewhat nailed down realizing that city management always includes the phrase and other duties as assigned.

I am proposing to the contract to be at \$150 per hour with cap if council wishes. I can better put a dollar figure on an expected amount of time after talking through a scope of work. I expect the city council to evaluate how my contract is working at any time. I expect the city to cover my travel costs to Dillingham, and, if needed, to Juneau and Washington DC, as well as any conference fees for required attendance. I would draft reports on all meetings attended.

My goal is to assist Jack and the council in keeping the city moving forward. It is my hope that my 35 years' experience in city management will be helpful.

Let me know your thoughts about the scope of work. When we have agreement, I can develop what I think a reasonable fee would be for six months work.

Thanks

Chris Hladick
Chris Hladick Consulting.

City of Dillingham
Fiscal Note

Agenda Date: October 2, 2025

Chris Hladick LLC - Manager Consulting Services

ORIGINATOR: Finance Director

FISCAL ACTION (TO BE COMPLETED BY FINANCE)		FISCAL IMPACT ☒ YES ☐ NO	
AMOUNT REQUESTED: \$16,000		FUNDING SOURCE	
		City of Dillingham	
FROM ACCOUNT		Project	
1000 7060 10 13 0000 0	Consulting	Manager Consulting	
TO ACCOUNT:		VERIFIED BY: Anita Foran	Date: 9/25/2025

EXPENDITURES

OPERATING	FY26	FY27	FY28	FY29
1000 7060 10 13 0000 0	\$ 16,000.00			
TOTAL OPERATING	\$ 16,000.00	\$ -	\$ -	\$ -

CAPITAL	\$ -			
---------	------	--	--	--

REVENUE	-			
---------	---	--	--	--

FUNDING

General Funds	\$ 16,000.00			
TOTAL FUNDING	\$ 16,000.00	\$ -	\$ -	\$ -

POSITIONS

Full-Time				
Part-Time				

Analysis: (Attach a separate page if necessary)
Current budget allows for \$16,000

Resolution 2025-

PREPARED BY: Anita Foran

September 25, 2025

DEPARTMENT: Finance

APPROVED BY: _____



Stronger at 75: Planning to Attend AML's 75th Annual Conference

From Alaska Municipal League <membersupport@akml.org>

Date Mon 9/22/2025 1:15 PM

To DLG City Clerk <cityclerk@dillinghamak.us>



75th Anniversary Diamond Jubilee 2025 Annual Local Government Conference DECEMBER 8-12, 2025

At 75 years, AML continues to stand as a champion of municipal advancement, supporting 165 cities and boroughs across the state. Our annual Local Government Conference—this year marking our Diamond Jubilee—is not only a gathering of municipal leaders but a celebration of progress, partnership, and purpose.



Getting Ready for the 2025 Annual Conference

October:

- **Business Meeting** - 2026 Resolutions are due October 24th. View the [2026 Resolution Guidelines and current Resolutions](#).

- **Awards of Excellence Nominations** - Highlight your supportive municipal staff and elected officials, mentors, life-long public servants, and municipalities for the prestigious AML individual and municipal **Awards of Excellence**.
- **Municipal Resolutions** - Work with your local government to pass an **official resolution that recognizes the role of local governments**, highlights of your municipality over the past 75 years, and how AML has supported you on those efforts.
- **Conference of Young Alaskans** - Submit **participant recommendations** by October 18th for an emerging leader from across the state to come together with other young Alaskans for a week of learning, deliberation, and leadership.
- **Register - Early Bird Registration** prices for the Conference continue through October. You should also plan to attend and get tickets for the Legacy of Local Reception and Diamond Gala.

November:

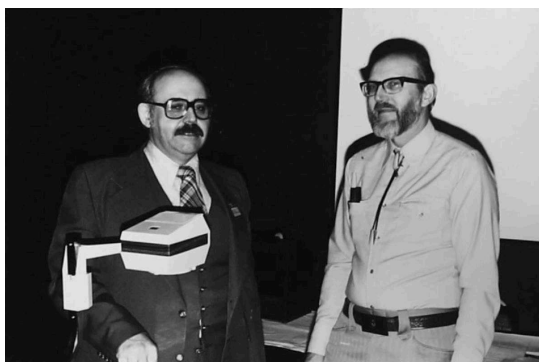
- **Book travel and accommodation** - Group Discount Rates at the Marriott Anchorage Downtown end on November 2nd, and the Hotel Captain Cook ends on November 10th. Alaska Airlines 7% discount does not expire, though seating could be limited. **Learn more and book your travel today!**
- **Conference Registration - Early Bird Registration** ends November 14th
- **Awards of Excellence - Award nominations** are due by November 7th
- **Silent Auction** - Begin to collect items to contribute to the Silent Auction which will take place at the Diamond Gala on Thursday evening. The silent auction will support ACoM, COYA, and AML Conference Scholarships. Contact **Sarah** with questions about the auction.
- **Highlighting Municipal History** - Show us where your municipality was 75 years ago, and how its changed over time. **Submit pictures and other historical images** from your municipality to be highlighted at the conference.

December:

- **Board of Directors applications - Board Candidate applications** must be submitted to AML by December 4th, or at the Conference by December 10th.
- **Legislative Committee Applications - Legislative Committee applications** must be submitted to AML by December 5th or at the Conference by December 10th.
- **Silent Auction Contributions** - Gather your contributions and make sure you pack them for the auction. Contact **Sarah** with any questions.
- **Tickets and Tables** - Consider purchasing any last minute **Reception and Gala tickets or tables** to bring your whole team to interact with partners, and fellow local government officials, leaders, and those implementing positive innovation across the state.

Agenda Coming Soon!

Please continue to check the **website** and email updates in the coming weeks and months to receive the latest information on sessions, speakers, and activities planned for the 2025 AML Local Government Conference!

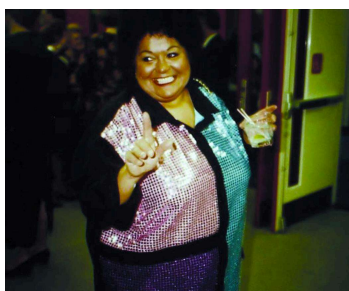


Travel and Lodging

AML has a room block at the **Marriott Anchorage Downtown** and the **Hotel Captain Cook**. Please note that if you choose to stay at the Hotel Captain Cook, AML will not be providing a shuttle this year.

Alaska Airlines has offered a 7% discount on all regular fares to Anchorage.

To use the ECMO371 Discount Code, visit Alaska Airlines website and input the code when searching for flights.



Conference Sponsorship Opportunities

The Annual Conference would not be possible without the support of our generous sponsors. **Sponsoring the conference** highlights an organization as an influential

supporter Alaska's local governments. Sponsorship can offset the costs of attendance for our members, allowing participants from large and small communities alike to convene together.

Section . Item 4.

We would like to sincerely thank our 2025 Conference Sponsors.

Denali



Elias



Foraker



North Star



Become a Sponsor

[View as Webpage](#)



AML | One Sealaska Plaza Suite 302 | Juneau, AK 99801 US

[Unsubscribe](#) | [Update Profile](#) | [Constant Contact Data Notice](#)

Budget and cost estimate for Council Travel to AML December 8-12, 2025 per person:

Here is the 2026 Council Travel and Training Budget:

Travel	17150	\$14,000
• Juneau Lobbying Trip (2) • Alaska Municipal Lague (open) • Southwest Alaska Municipal Conference (3 sitting on the board) • Scholarships will be applied for when possible		
Training	17155	\$5,000
• Southwest Alaska Municipal Conference (2). • Alaska Municipal League (2). • Scholarships will be applied for and will likely defray travel costs.		
	-	-- -

The cost of AML for one new council member to attend is \$3,378.85 of which \$640.00 is coded to education and the rest coded to travel. It will cost more if the stay is extended or the booking is not made by the end of October.

The cost of AML for a council member who is not a new council member is \$3,153.85 of which \$445.00 is coded to education and the rest coded to travel. It will cost more if the stay is extended or the booking is not made by the end of October.

If scholarships are to be applied for, the person traveling must be the one to apply.

OATH OF CITY COUNCIL MEMBER

United States of America)
 State of Alaska) ss.
 Third Judicial District)

I, Triston Chaney, do solemnly affirm that I will support the Constitution of the United States of America and the laws of the State of Alaska and laws and ordinances of the City of Dillingham, and that I will honestly, faithfully and impartially perform the duties as a Member of the City Council.

Signed:

 Triston Chaney

SWORN before me this 16th day of October 2025.

Signed:

 Abigail Flynn, Acting City Clerk

Oath of Office/Council Member Oath

OATH OF CITY COUNCIL MEMBER

United States of America)
State of Alaska) ss.
Third Judicial District)

I, Jean Barrett, do solemnly affirm that I will support the Constitution of the United States of America and the laws of the State of Alaska and laws and ordinances of the City of Dillingham, and that I will honestly, faithfully and impartially perform the duties as a Member of the City Council.

Signed:

Jean Barrett

SWORN before me this 16th day of October 2025.

Signed:

Abigail Flynn, Acting City Clerk

Oath of Office/Council Member Oath

Informational



Property Assessment Workshop

Appraisal Company of Alaska
aerickson@appraisalalaska.com
monskulis@appraisalalaska.com
907.334.6312 (Office)
907.793.7713 (Cell)

Prepared by Martins Onskulis & Arne Erickson -
Assessors Office

Areas of Interest

- Updates & Field Work
- Real Estate Market Overview
 - Real Estate Trends
 - Sales Ratio Study
 - Supply / Demand & Construction Costs
 - Current Listings
- Property Valuation – Real & Personal
- Alaska State Statutes
- Appeals
- Exemptions

2025 Updates & Field Work

- Annual discovery of new/changed property via permits, imagery, deeds, and field work
- Reinspection/Reappraisal: municipalities follow a cyclical plan; state guidance recommends ≤ 6 -year cycle
- Access: exterior observations during reasonable hours; interior only with permission
- If access is denied, valuation proceeds using best available data and standard assumptions

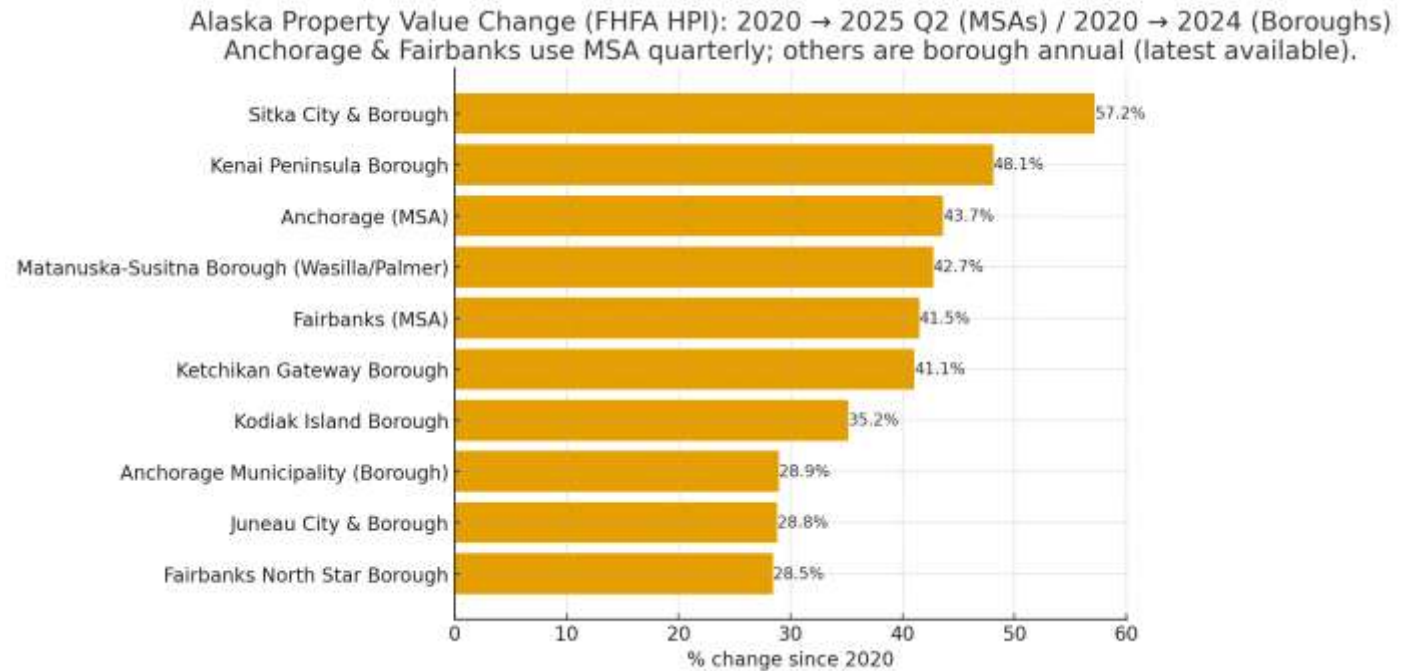


What Inspectors Collect

- Site & structure basics: location, use, quality, condition, measurements, photos
- Permits & progress-of-construction; outbuildings and site improvements
- Verification with owners when possible; document changes to CAMA

Market Trends

- Smaller communities typical market appreciation is about 4...8% per year, but can be as high as 18%.
- Dillingham





Market Trends Cont.

- Sales Ratio Study
- Supply / Demand & Construction Costs

Sales Ratio

Sales Date	Assessed Value 2025	Sales Price	Ratio		Time Adjusted Sales	Ratio Adjusted
10/23/2023	\$ 297,100.00	\$ 299,900.00	99.07%		\$ 329,890	90.06%
9/25/2023	\$ 517,300.00	\$ 500,000.00	103.46%		\$ 550,000	94.05%
10/3/2023	\$ 305,600.00	\$ 360,000.00	84.89%		\$ 396,000	77.17%
9/19/2023	\$ 382,600.00	\$ 450,000.00	85.02%		\$ 495,000	77.29%
3/31/2023	\$ 483,600.00	\$ 440,000.00	109.91%		\$ 484,000	99.92%
1/6/2023	\$ 230,500.00	\$ 240,000.00	96.04%		\$ 264,000	87.31%
3/15/2024	\$ 290,200.00	\$ 280,000.00	103.64%		\$ 294,000	98.71%
10/8/2024	\$ 433,100.00	\$ 395,000.00	109.65%		\$ 414,750	104.42%
5/3/2024	\$ 201,400.00	\$ 250,000	80.56%		\$ 262,500	76.72%
4/30/2024	\$ 332,000.00	\$ 420,000.00	79.05%		\$ 441,000	75.28%
6/17/2024	\$ 244,200.00	\$ 279,900	87.25%		\$ 293,895	83.09%
6/13/2024	\$ 149,200.00	\$ 135,000	110.52%		\$ 141,750	105.26%
7/10/2024	\$ 208,800.00	\$ 270,000	77.33%		\$ 283,500	73.65%
8/30/2024	\$ 419,700.00	\$ 575,000	72.99%		\$ 603,750	69.52%
9/26/2024	\$ 201,700.00	\$ 270,000	74.70%		\$ 283,500	71.15%
1/27/2025	\$ 420,200.00	\$ 615,000	68.33%			
1/3/2025	\$ 465,800.00	\$ 495,000	94.10%			
		Average	90.38%			
		Average Adjusted	91.76%			

Current Listings / Assessed Value

Real Estate & Homes For Sale

6 results Sort: Homes for You

Price cut: \$52,000 (9/17)



\$543,000 ~~\$431,200~~

3 bds | 3 ba | 2,080 sqft - House for sale
4101 Aleknagik Lake Rd, Dillingham, AK 99576
DIP REALTY, LLC ANCHORAGE

Energy efficiency upgrades



\$230,000 ~~\$142,900~~

4 bds | 1 ba | 1,152 sqft - House for sale
334 Okstokok Cir, Dillingham, AK 99576
JACK WHITE REAL ESTATE

Corner lot



\$265,000 ~~\$109,500 Appeal~~

3 bds | 1 ba | 1,145 sqft - House for sale
305 Okstokok Cir, Dillingham, AK 99576
ALASKA STATEWIDE REALTY CO

Price cut: \$10,900 (9/16)



\$449,000 ~~Sale 2024 - \$420,000 Assessed - \$332,000~~

4 bds | 3 ba | 1,760 sqft - House for sale
1911 John L Pearson Ln, Dillingham, AK 99576
ALASKA STATEWIDE REALTY CO

129 days on Zillow



\$600,000 ~~\$416,300~~

5 bds | 3 ba | 3,100 sqft - House for sale
1832 Nerka Loop, Dillingham, AK 99576
ALASKA STATEWIDE REALTY CO

12 days on Zillow



Est. \$205.1K

-- bds | -- ba | -- sqft - Auction
3800 Colombine Cir, Dillingham, AK 99576

Property Valuation: Real / Personal

- Legal Basis:** Property is assessed at its **full and true value** as of **January 1 each year**, in accordance with **AS 29.45.110**.
- Purpose:** The goal is to estimate **market value** — the price a willing buyer would pay a willing seller under normal conditions.
- Approaches to Value:** Assessors typically use one or more of the following three approaches, depending on the property type and data available:
 - Cost Approach:** Estimates what it would cost to replace the property with a similar one, minus depreciation, plus land value.
 - Sales Comparison Approach:** Compares the property with recent sales of similar properties, adjusting for differences.
 - Income Approach:** Used mainly for income-producing properties; estimates value based on the property's ability to generate income.
- Data Sources:** Assessment data may come from:
 - Recent sales reports and market studies
 - Building permits and construction costs
 - On-site inspections and photos
- Mass Appraisal System:** Municipalities use **mass appraisal models** that apply consistent valuation methods across all properties using statistical analysis and standardized data (SF; number of stories; quality; siding; etc)
- Review & Equalization:**
 - Preliminary values are mailed to property owners.
 - Owners can review and appeal during the **Board of Equalization** period.
 - Final values are certified after all appeals are resolved.
- Uniformity:** All properties are valued using the **same standards and methods** to ensure fairness and compliance with state law.

Property Valuation: Personal

Assessment of Reportable Personal and Business Property

The assessment of reportable personal and business property is divided into three main categories:

- **Commercial and personal marine vessels**
- **Commercial and private aircraft**
- **Various types of equipment and reportable office equipment, inventory, etc.**

Valuation Methods

To determine current value, the following types of measurements and sources are used:

Commercial fishing vessels:

- Schedule of values based on manufacturer, hull type, and age
- Sources include vessel brokers, sales data, self-reported values, and professional vessel surveys

Personal watercraft:

- Based upon current “blue books” of value

Commercial aircraft:

- Valued using a formula incorporating time, frequency, and aircraft value

Private aircraft:

- Based upon current “blue books” of value

Office equipment, electronics, and inventory:

- Valued using depreciation schedules and self-reported values

Heavy equipment and similar property:

- Valued using depreciation schedules, self-reported values, and current “blue books” of value

Filing Requirements

- When filing a personal and/or business property return, it is important that the filer or owner provide **definitive and complete information**.
- This includes details on the **current condition, enhancements, and deficiencies** of the property.
- If adequate information is not provided, the property will be assessed using assumptions and may be **assessed at a higher value**.

Legal Framework (Title 29, Alaska Statutes)

AS 29.45.110 — Full & true value; assess as of January 1

AS 29.45.150 — Systematic re-evaluation

AS 29.45.160 — Assessment roll (what must be listed)

AS 29.45.170 — Assessment notice requirements

AS 29.45.180 — Corrections & corrected notices

AS 29.45.190–.210 — Appeals & Board of Equalization (BOE) hearings

AS 29.45.220 — Supplementary rolls for omitted property

AS 29.45.240 — Levy established annually (mill rate deadlines)

AS 29.45.030 & .050 — Required vs. Optional exemptions

Valuation Standard — “Full & True Value” AS 29.45.110

- Defined as the estimated price a willing buyer and willing seller would agree to in an open market
- Assessment date: as of January 1 each year
- Use recognized appraisal methods & techniques:
 - - Sales comparison for market-supported adjustments
 - - Cost approach (replacement cost new less depreciation)
 - - Income approach for income-producing property
- Equity checks: ratio studies and uniform application of models
- **An arm’s length transaction** is a sale where both the buyer and seller act independently, are not related, and have no pressure or special relationship influencing the price. It reflects true market value because both parties are motivated, knowledgeable, and acting in their own best interests. Examples of arm’s length transactions: A homeowner lists their house publicly and sells it to an unrelated buyer at a negotiated price. A business sells equipment to another company after open marketing. **A non–arm’s length transaction** happens when the buyer and seller have a pre-existing relationship (family, business, employer–employee, etc.) or when conditions prevent a fair, open market price. These often do not represent true market value. Examples of non–arm’s length transactions: Parents selling a home to their child at a discounted price. Foreclosure sales or short sales (under duress). Transfers between related corporations or business partners. Estate or divorce settlements where the sale isn’t purely market driven.

Appeals — Board of Equalization (BOE)

Who may appeal: the person on the roll (or agent/assigns)

Deadline: file a written appeal within 30 days of the date the assessment notice was mailed

BOE hears appeals from assessor determinations; governing body sits as BOE (or delegates)

Assessor prepares a summary of assessment data for each appealed parcel/account

Owner Tips to Ensure Accuracy

- Review your notice promptly; review property card; listings; file timely if appealing
- Provide additional info, interior access (optional) or recent data if significant changes occurred
- For income properties: keep rent rolls and expense statements handy for income approach
- **Appeal must include facts to prove your assessment is excessive, unequal, improper, or undervalued. The fact that your taxes are too high or that your assessment went up are not grounds for an appeal and the board can do nothing to alter those facts.**

Exemptions

General Overview

Exemptions reduce or eliminate property tax liability for qualifying properties or owners.

Governed primarily by **AS 29.45.030** (mandatory exemptions) and **AS 29.45.050** (optional exemptions).

Some exemptions are **required by state law**, while others are **adopted at the local level** by ordinance.

Mandatory Exemptions (AS 29.45.030) - These exemptions must be applied by all municipalities:

State, Federal, and Municipal Property — Property owned by the State of Alaska, the U.S. government, or the municipality itself.

Nonprofit Religious, Charitable, and Educational Organizations — Property used exclusively for those purposes.

Senior Citizen and Disabled Veteran Exemption —

- Up to **\$150,000** of assessed value is exempt for qualifying owners.
- Must be a primary residence and permanent place of abode.
- Reference: **AS 29.45.030(e)**.

Cemeteries and Hospitals — Exempt under **AS 29.45.030(a)(3)–(4)**.

Community Purpose Property — When owned by a nonprofit and used for public or community benefit.

Optional Exemptions (AS 29.45.050) - These may be adopted at local discretion through ordinance:

Economic Development Property — Temporary exemption to encourage new business or expansion.

Historic Preservation Property — For restoration or preservation of designated historic sites.

Residential Construction — To promote new housing construction in certain areas.

Farm Use Land — For bona fide agricultural use, per **AS 29.45.060(b)**.