



CITY COUNCIL SPECIAL MEETING

Thursday, June 20, 2024 at 5:30 PM

AGENDA

In compliance with the Americans with Disabilities Act, individuals needing special accommodations / during this meeting should notify the City of Dillingham at 907-842-5212 at least three working days before the meeting.

MEETING INFORMATION

Amended

**CITY COUNCIL SPECIAL MEETING
CITY HALL COUNCIL CHAMBERS / 5:30 p.m.**

141 Main Street, Dillingham, AK 99576 (907) 842-5212

This meeting will also be available at the following online location:

<https://us02web.zoom.us/j/88037403847?pwd=IEHWYEraP56mEC4Ovzhdhs0wZp2zSN.1>

Meeting ID:880 3740 3847; passcode: 359913

Or dial (346) 248-7799, or (669) 900-6833

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

CITIZEN'S DISCUSSION (Prior Notice or Agenda Items)

PUBLIC HEARINGS

**ORDINANCE NO. 2024-02 AN ORDINANCE OF THE DILLINGHAM CITY COUNCIL
ADOPTING THE BUDGET AND APPROPRIATING FUNDS FOR THE FY 2025 CITY OF
DILLINGHAM BUDGET**

SPECIAL BUSINESS

1. Adopt Ordinance No. 2024-02: An Ordinance of the Dillingham City Council Adopting the budget and appropriating funds for the FY2025 City of Dillingham Budget.
2. Committee Appointments
 - a. Cade Woods - Planning Commission
 - b. Carol McMurray- Friends of the Landfill
3. CTC VPSO COMMUNITY APPLICATION
4. Resolution No. 2024-30: A Resolution of the Dillingham City Council establishing the rate of levy of tax, the date taxes are due, and the delinquent dates for calendar year 2024, and accepting the certification of the tax roll

COUNCIL COMMENTS

MAYOR'S COMMENTS

ADJOURNMENT

NON-CODE ORDINANCE

Introduced: June 6, 2024
Public Hearing Scheduled for: June 20, 2024
Enacted: June 20, 2024

CITY OF DILLINGHAM, ALASKA
ORDINANCE NO. 2024-02

AN ORDINANCE OF THE DILLINGHAM CITY COUNCIL ADOPTING THE BUDGET AND APPROPRIATING FUNDS FOR THE FY 2025 CITY OF DILLINGHAM BUDGET

WHEREAS, the City Council has approved the Operating Budget and Capital Improvement Budget for FY25 to the City Council in accordance with Title 4 of the Dillingham Municipal Code pursuant to A.S. 20.20.500(3); and

WHEREAS, duly advertised public workshops were held and the City Council reviewed the budget amendment recommendations presented; and

WHEREAS, the City Council has set the rate of levy of property tax for the City of Dillingham for FY 2025 budget at 13 mills; and

WHEREAS, the budget presented, reviewed and changed is in accordance with sound and efficient municipal management principles. The City Council should have the power to transfer appropriated monies from one General Government Fund or Special Revenue Fund to another and from one Capital Project to another by resolution and the City Manager should have the power to transfer funds from one line item object to another object code within a fund and within a Capital Improvement Project; and

WHEREAS, additional FY 2025 funds are available for appropriation by ordinance;

NOW, THEREFORE, BE IT RESOLVED by the Dillingham City Council that:

1. The FY 2025 Operating Budget and Capital Improvement Budget as recommended by the City Manager is hereby adopted for the City of Dillingham.
2. The amounts set forth in the budget by the City Council for the respective departments and/or funds shall be, and hereby are, appropriated for the fiscal year ending June 30, 2025.
3. The City Council shall have the power to transfer approved and appropriated General Fund or Special Revenue Fund monies from one to another and from one Capital Project to another by resolution.
4. The City Manager shall have the power to transfer funds from one line item object code to another within a fund and within a Capital Improvement Project.

BE IT ENACTED BY THE COUNCIL OF THE CITY OF DILLINGHAM that:

Section 1. Classification. This ordinance is a non-code ordinance.

Section 2. Severability. If any portion of this ordinance or any application thereof to any person or circumstances is held invalid, the remainder of the ordinance and the application to other persons or circumstances shall not be affected thereby.

Section 3. Appropriation summary. The total appropriation from the Treasury in Section 6 was a total of \$ 27,574,449

Section 4. Revenues

General Fund

Taxes

General Sales Taxes	3,200,000
Remote Sales Taxes	425,000
Alcohol Sales Taxes	280,000
Transient Lodging Sales Taxes	150,000
Gaming Sales Tax	45,000
Tobacco Tax	300,000
Marijuana Tax	90,000
Penalty & Interest – Sales Tax	17,000
Real Property Taxes	2,460,000
Personal Property Taxes	1,098,000
Penalty & Interest – Property Tax	130,000
Business License	17,000

Other Revenue

Telephone Gross State Tax	70,000
Raw Fish Tax	600,000
Shared Fisheries	20,000
Revenue Sharing (community support)	75,396
Payment in Lieu Taxes (PILT)	520,000
Jail Contract Revenue	720,000
Motor Vehicle Tax	25,000
Ambulance Fees	60,000
Lease and Rental Income	35,000
Administrative Overhead	157,405
PERS on Behalf	168,162
PERS Forfeiture Fund	25,000
All Other Revenues	298,800

Total General Fund Revenues

10,986,763

Special Revenue & Other Funds Revenues

Water	229,211	
Waste Water	462,111	
Landfill	346,032	
Port – Dock	750,402	
Port – Harbor	157,912	
Asset Forfeiture	500	
E-911	67,000	
Senior Center (Includes grants)	129,509	
Library Grants	38,578	
Debt Service	822,060	
Mary Carlson Estate	21,000	
Ambulance Reserve	14,400	
Bond Revenue	<u>0</u>	
Total General Fund & Special Revenues		<u>3,038,715</u>

Project Revenue

LGLR	1,776,543	
BBEDC Intern	72,923	
ADOH Grants	201,000	
EPA Federal Grants	3,209,387	
SOA SRF Loan - Lagoon Aeration	615,813	
SOA SRF Loan - Waterfront	0	
SOA SRF Loan - W/S Rate Study	0	
SOA SRF Loan - Wastewater Plan	0	
Total General Fund & Special Revenues		<u>5,896,499</u>
TOTAL REVENUES		<u>19,921,977</u>

Section 5. Transfers

Transfers from General Fund to Other Funds

Water	0	
Wastewater	0	
Landfill	662,724	
Harbor	0	
Senior Center	281,383	
Ambulance Replacement	50,000	
Equipment Replacement	220,000	
Capital Projects	368,694	
SRF Loans Payments	51,461	
Streets Bond Payment	151,500	
Firehall Bond Payment	43,000	
School Bond payment	<u>318,440</u>	
Total Transfers from Gen. Fund		2,147,202

Transfers from Dock Fund to Harbor Funds		
Harbor Operations	258,263	
Ice Machine	0	
Bathhouse	13,470	
Total Transfers from Dock Fund		271,733
Transfers from Department to Department		
From E-911 to Dispatch	67,000	
From Mary Carlson Estate to Library	4,000	
From Wastewater to Water	102,068	
Total Transfers between Departments		198,068
TOTAL TRANSFERS		2,617,003
TOTAL REVENUES, TRANSFERS, AND FUNDS		22,538,980

Section 6. Appropriations.

General Fund Government Operations

City Council	146,350	
City Clerk	326,797	
Administration	771,880	
Finance	1,496,839	
Legal	125,000	
Insurance	328,100	
Planning	527,182	
Foreclosures	9,000	
IT	342,300	
PS Administration	370,887	
PS Dispatch	745,231	
PS Patrol	1,597,624	
PS Corrections	773,407	
PS DMV	86,804	
PS Animal Control Officer	187,282	
PS Fire Department	776,570	
PS Volunteer Fire Donation	10,000	
PW Administration	499,835	
PW Buildings & Grounds	1,229,345	
PW Shop	743,197	
PW Streets	738,528	
Library	255,972	
City School District	1,702,000	
Grandma's House	73,961	
Transfer Subsidy for Special Revenue	2,147,202	
Total General Fund Appropriations		16,011,293

Special Revenue & Other Funds Appropriations

Water	331,279
Waste Water	539,468
Landfill	1,008,756
Port-Dock	840,229
Port-Harbor	407,895
Port Harbor – Ice Machine	1,900
Port Harbor – Bathhouse	18,750
Asset Forfeiture	500
E-911	67,000
Senior Center	410,892
Library Grants	38,578
ADOH Grant	201,000
LGLR Grant	1,776,543
SRF Loans	615,813
EPA Federal Grants	3,209,387
BBEDC Intern Grants	72,923
Curyung Grant	20,833
Mary Carlson Estate	6,255
Ambulance Replacement Fund	20,000
Debt Service	1,386,461
Equipment Replacement/Reserve	220,000
Capital Project (Planning) Fund	368,694

Total Special Rev & Other Appropriations
TOTAL APPROPRIATIONS

11,563,156

27,574,449

Total Revenues and Transfers

22,538,980

Total Appropriations

27,574,449

Net Increases (Decreases) to Balance

(5,035,469)

Section 7. Fund Balance Explanation

(4,953,130)	General Fund Reserves
(77,357)	Water/Sewer Fund Reserves
(89,827)	Port-Dock Fund Reserves
1,100	Ice Machine
14,745	Mary Carlsons Estate
44,000	Ambulance Reserve Capital Project
25,000	Landfill Closure Fund Reserves

(5,035,469)

Section 8. Effective Date. This Ordinance is effective upon passage

PASSED and ADOPTED by a duly constituted quorum of the Dillingham City Council on June 20, 2024.

SEAL

Alice Ruby, Mayor

ATTEST:

Abigail Flynn, Acting City Clerk

Seat on Planning Commission

Cade Woods <captaincadellc@gmail.com>

Mon 2/19/2024 10:41 AM

To:DLG City Clerk <cityclerk@dillinghamak.us>;cityplanner@dillinghamak.us <cityplanner@dillinghamak.us>;
kalebwestfall@dillinghamak.us <kalebwestfall@dillinghamak.us>;Alice Ruby <alice.ruby@dillinghamak.us>

Good morning. My name is Cade Woods, resident of Dillingham, Alaska. I am a tribal member of the Curyung Tribal Council and was born in Colorado frequenting Alaska to visit family and work. I moved to Dillingham permanently in 2017 to be closer to family and more connected to the region. I am reaching out to express my interest in a seat for the Planning Commission. I have strong ties to the area and looking to be more involved in local matters. I have a strong background of leadership in trade and commercial fishing industries to help contribute to the commission. I believe, I would have reasonable insight on local issues and the development in our area.

Thank you for your time,
Cade Woods

From: Carole McMurray <mcmurrayak@gmail.com>
Sent: Monday, April 29, 2024 7:50 AM
To: Alice Ruby <alice.ruby@dillinghamak.us>
Subject: Friends of the Landfill

I would like to submit my name for consideration to be a member of the Friends of the Landfill. I have been a resident of Dillingham for over 40 years and have seen many positive improvements at the landfill. I would like to be a part of this group to continue and expand these projects, especially the recycling programs. Thank you for your time.

Carole McMurray
907-842-1471



**BRISTOL BAY NATIVE ASSOCIATION
Village Public Safety Officer Program
COMMUNITY VPSO POSITION APPLICATION**

Community: Curyung/Dillingham Date: 5/30/2024

Check:

- This application is to REQUEST ESTABLISHMENT of VPSO position
 This is a position application UPDATE

Village Governments:

- Municipal Mayor: Alice Ruby
 Tribal President/Chief: Gayla Hoseth
 IRA President/Chief: _____

Population (See <http://live.laborstats.alaska.gov/pop/index.cfm>): _____

Lead Community Government Entity Information:

Name of Government: Curyung Tribal Council
 Contact Name & Title: Kimberly Johnson, Tribal Administrator
 Telephone Number(s): 907 842-2384
 Fax: 907 842-4510
 Email: tribaladmin@curyungtribe.com
 Address: 715 Seward Street, PO Box 216
Dillingham, Ak 99576

Website: Curyungtribe.com

Lead Community Government Entity Council Member Names and Titles:

1. Gayla Hoseth, 1 st Chief	6. Michael Bennett, Member Chief
2. Thomas Tilden, 2 nd Chief	7. Krisitna Andrew, Member Chief
3. Harold "Robin" Samuelson, 3 rd Chief	8.
4. Tiffany Webb, Member Chief	9.
5. Frank Woods, Member Chief	10.

Partnering Community Government Entity Information:

Name of Government: City of Dillingham
 Contact Name & Title: Daniel Decker, Sr. Acting City Manager
 Telephone Number(s): 907 842-5211
 Fax: 907 842-5002
 Email: citymanager@dillinghamak.us
 Address: PO Box 1049
Dillingham, AK 99576

Website: www.dillinghamak.us

Partnering Community Government Entity Council Member Names and Titles:

1. Alice Ruby, Mayor	6. Kevin McCambly
2. Curt Armstrong	7.
3. Kaleb Westfall	8.
4. Michael Bennett	9.
5. Steve Carriere	10.

1. Village Resources:

Law Enforcement:

Does your community have Village Police officers?
Tribal Police Officers?

Yes	No	If yes, entity responsible:
	X	
	X	

Officers:

Name	Title
1. Tracy O'Malley	Chief
2. Craig Maines	Sargeant
3. David Tanner	Patrol Officer
4. Doug Breda	Patrol Officer

Funding:

For example, do you have federal funding from the Department of Justice COPS, OJJDP, OJP, BJA, OVW, and/or OVC.

Funding and Purpose:	Grantee:
Applied for OVW funding "Strengthening Tribal Advocacy Responses"	Curyung Tribe

Fire Department Services:

Does your village have a volunteer fire department?

Yes	No
X	

Does your village have a designated fire chief?

Yes	No
X	

Fire Chief Information:

Name: Norman Heyano

Telephone Number(s): 907 843-1186

Fax: _____

Email: Same as the City

Address: Same as the City

Volunteer Firemen:

1. Macolm Wright	6.
2. John Taylor	7.
3. JJ Larson	8.
4. Kimberly Larson	9.
5.	10.

Search and Rescue (SAR) Services:

Does your village have a search and rescue response team?

Yes No

Does your village have a designated SAR leader?

Yes No

 SAR Leader Information:Name: Cade SampsonTelephone Number(s): 907 843-6250 or 907 843-1992Fax: NoneEmail: dillinghamraceandrescue@gmail.comAddress: Search and RescuePO Box 1145Dillingham, AK 99576**SAR Team:**

1. Bertram Luckhurst	7.
2. Allen Mark	8.
3. Thomas Gardiner	9
4. Chasen Shade	10.
5. Madison Williams	11.
6. Pamela Murphy	12.

Emergency Medical Services (EMS):

Does your village have an Emergency Medical Service First Responders group?

Yes No

Yes No

First Responder Leader Information:Name: Latitia SwiftTelephone Number(s): 907 842-2288

Fax: _____

Email: emsprevention@dillinghamak.usAddress: Same as the CitySame as the City**EMS First Responder Members:**

1. Scott Runzo	7.
2. JJ Larspm	8.
3. Kimberly Larson	9
4. Malcolm Wright	10.
5. John Taylor	11.
6. Scharelle Anderson	12.

2. VPSO Position Qualification Check-off List:

Please indicate your village's ability to provide each of the following minimum requirements:

Office:

- Private Secure Office Space
- Basic Office Furniture (desk, chairs, file cabinets etc.)
- Holding Cell? If so, how many? _____

- Telephone with Long-Distance Phone Service
- Fax Machine with Long Distance Phone Service
- Printer
- Private Secure Storage
- Postage
- Basic Office Supplies/Equipment (pens & ink, paper etc.)
- VHF Base Radio
- Other: cell phone _____

Check: Contributing Entity:

X	CTC
X	CTC
X	We did at the Office but converted to storage. We will coordinate with DPD.
X	CTC
X	CTC
X	CTC
X	CTC
X	CTC
X	CTC
	CTC – no one uses VHS in DLG.

Emergency Response Vehicle(s):

At a minimum, VPSO's must be able to transport individuals in a safe reliable manner. Please specify type of vehicle(s) that meet this criterion. Also list maintenance supplies and ability to provide routine maintenance and repairs.

- Automobile
- All-Terrain Vehicle
- Snowmobile
- Watercraft
- Gasoline
- Motor Oil/Fluids
- Engine & Other Filters
- Routine Vehicle Maintenance
- Vehicle Repair
- Other: _____

Check: Contributing Entity:

X	2 Trucks - CTC

Housing:

In the event we have to recruit or hire individuals from outside your community, housing arrangements must be coordinated between the lead community government entity and VPSO recruit. This may include up to fully subsidized housing, utilities, heating fuel, cost of living allowance, and/or moving expenses. Housing arrangements must be suitable, standard housing that is in line with the local standard of living.

- Local Support:
- Subsidized Housing
- Subsidized Utilities
- Subsidized Heating Fuel
- Cost of Living Allowance
- Moving Expenses

Check: Rate/Amount: Contributing Entities:

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2024-30

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL ESTABLISHING THE RATE OF LEVY OF TAX, THE DATE TAXES ARE DUE, AND THE DELINQUENT DATES FOR CALENDAR YEAR 2024, AND ACCEPTING THE CERTIFICATION OF THE TAX ROLL

WHEREAS, AS 29.45.240 provides for the rate of levy of tax, the date of equalization of the tax, and the date when taxes shall become delinquent, to be fixed by resolution; and

WHEREAS, the rate of levy of tax, the date of equalization of the tax, and the date when the taxes shall become delinquent shall be fixed before June 15 of each year per DMC 4.15.020, Property Subject to Taxation, Rate, Council Resolution; and

WHEREAS, the assessed valuation of real and personal property in the City of Dillingham is \$272,519,315 for calendar year 2024, according to the certified tax assessment roll (copy attached); and

WHEREAS, the City Council will appropriate the funds required for the City of Dillingham to provide services and perform the business necessary to municipal government;

NOW, THEREFORE, BE IT RESOLVED by the Dillingham City Council that:

1. Rate of Levy. The rate of levy on each dollar of taxable property as of January 1, 2024 in the City of Dillingham is hereby fixed at 13 mills.
2. Date Taxes Due and Delinquent. The first payment of property taxes is due to be paid in person or postmarked on or before the first business day in November. Should the first one-half of the total amount due not be paid on or before the payment due date, the entire amount of taxes owed shall immediately become due and payable. A penalty of ten percent (10%) of the total taxes due shall be assessed. The second payment and final payment of property taxes is due to be paid in person or postmarked on or before the first business day in December. A penalty of ten percent (10%) of the total taxes due shall be assessed if the second installment is not paid on time and a penalty has not been previously added. Interest of six percent (6%) per annum shall accrue on all delinquent property taxes beginning the first business day in December 2024 and continue until paid in full.
3. Certification of the Tax Roll. The tax roll for 2024 has been signed and certified by the City Manager that it is complete and reflects the changes approved by the Board of Equalization at their June 4, 2024 meeting.

PASSED and ADOPTED by the Dillingham City Council on June 20, 2024.

ATTEST: _____
Alice Ruby, Mayor
[SEAL]

Abigail Flynn, Acting City Clerk



Alice Ruby, Mayor

Council Members


- Kim Johnson (Seat A) • Michael Bennett (Seat B) • Aksel Buholm (Seat C)
- Curt Armstrong (Seat D) • Kaleb Westfall (Seat E) • Perry Abrams (Seat F)

CERTIFICATION OF 2024 TAX ROLL

I, Daniel Decker, Acting City Manager for the City of Dillingham, hereby certify that the 2024 tax roll is complete and reflects the changes approved by the Board of Equalization at their June 4, 2024 hearing. Corrections made after the Board of Equalization are reflected in the amended values in bold type.

	<u>2024</u>
Real Property Assessment Values*	\$307,040,500
Less Exemptions:	
Non-Taxable	(\$ 96,735,300)
Possessory	(\$ 753,343)
Senior Citizen Exemption	(\$ 15,337,100)
Disabled Veterans Exemption	(\$ 147,600)
HUD 85% Exemption	(\$ 3,556,600)
Total Exemptions	<u>(\$116,529,943)</u>
Subtotal Real Property Values	\$190,501,557
Personal Property Assessment	
Subtotal Business/Personal Property	<u>\$82,008,758</u>
Total	\$272,519,315

*Real Property Assessment Values for city, federal, and state government agencies, tribal organizations, non-profits, churches and native allotments, have historically not been included in the certified tax rolls. The City does maintain a property file for some of these exempt properties. However, it is not complete.


Daniel Decker, Acting City Manager

Subscribed and sworn before me on this 18th day of June, 2024.

Notary Public in and for the State of Alaska



My commission expires: Nov 17, 2026



2024 ASSESSED PROPERTY VALUES

Locally Taxed Property	Locally Taxable Value	Mill Rate	Tax Assessed	Fees		Total Tax	Compare w/ Prior Year	Difference
				Force File	Late			
Real Property w/o Exemptions								
Real Property	\$ 307,040,500	0.013	\$ 3,991,527	N/A	N/A	\$ 3,991,527	\$ 3,979,973	\$ 11,554
Escaped Real Property (Prior Years)	\$ -	0.013	\$ -			\$ -	\$ -	\$ -
Subtotal Real Property	\$ 307,040,500	0.013	\$ 3,991,527			\$ 3,991,527	\$ 3,979,973	\$ 11,554
Real Property Exemptions								
Non-Taxable								
Possessory	\$ (96,735,300)	0.013	\$ (1,257,559)			\$ (1,257,559)	\$ (1,258,187)	\$ 628
Senior Exemptions	\$ (753,343)	0.013	\$ (9,793)			\$ (9,793)	\$ (8,870)	\$ (923)
Disabled Veterans Exemptions	\$ (15,337,100)	0.013	\$ (199,382)			\$ (199,382)	\$ (184,318)	\$ (15,064)
HUD 85% Exemptions	\$ (147,600)	0.013	\$ (1,919)			\$ (1,919)	\$ -	\$ (1,919)
Total Real Property Exemptions	\$ (116,529,943)	0.013	\$ (1,514,889)			\$ (1,514,889)	\$ (1,497,611)	\$ (17,278)
Net Taxable Real Property	\$ 190,510,557	0.013	\$ 2,476,637			\$ 2,476,637	\$ 2,482,362	\$ (5,725)
Personal Property	\$ 52,315,958	0.013	\$ 680,107	\$ 26,000	\$ 800	\$ 706,907	\$ 580,958	\$ 125,949
Escaped Personal Property (Prior Years)	\$ 29,692,800	0.013	\$ 386,006	\$ 12,300	\$ -	\$ 398,306	\$ -	\$ 398,306
Net Taxable Personal Property	\$ 82,008,758	0.013	\$ 1,066,114	\$ 38,300	\$ 800	\$ 1,105,214	\$ 580,958	\$ 524,256
Total Combined Property Value	\$ 272,519,315	0.013	\$ 3,542,751	\$ 38,300	\$ 800	\$ 3,581,851	\$ 3,063,320	\$ 518,531
Amounts Assessed on Real Property Exemptions								
Senior Exemption (Amount over \$150,000)	10,819,100	0.013	140,648					
Disabled Veteran Exemption (Amt over \$150k)	-	0.013	-					
HUD 85% Exemption (Amount Taxable)	-	0.013	-					
BBHA two Apt Complexes/ PLI 15% est funded	627,700	0.013	8,160					
Total Tax Assessed on Real Prop Exemptions	11,446,800	0.013	148,808					

Notes:

1) Information Available from 2024 Assessment Valuations and Includes June 04, 2024 Adjustments from BOE Hearing/Organizational Meeting