



CITY COUNCIL REGULAR MEETING

Tuesday, December 17, 2024 at 7:00 PM

AGENDA

In compliance with the Americans with Disabilities Act, individuals needing special accommodations / during this meeting should notify the City of Dillingham at 907-842-5212 at least three working days before the meeting.

MEETING INFORMATION

AGENDA

CITY COUNCIL REGULAR MEETING

CITY HALL COUNCIL CHAMBERS / 7:00 p.m.
141 Main Street, Dillingham, AK 99576 (907) 842-5212

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES

1. 11/07/2024 Regular Council Meeting

APPROVAL OF CONSENT AGENDA

APPROVAL OF AGENDA

STAFF REPORTS

2. Manager's Report
 - Staff Reports
 - Committee Reports
3. Committee Appointments:
 - Seeking letters of interest from community members for committee membership

CITIZEN’S COMMENTS (Prior Notice or Agenda Items)

ORDINANCES AND RESOLUTIONS

4. RESOLUTION NO. 2024-48: A RESOLUTION OF THE DILLINGHAM AUTHORIZING CRW ENGINEERING TO DESIGN AN HVAC PACKAGE FOR CITY HALL AND PROVIDE A SITE VISIT AND REPORT FOR THE PUBLIC SAFETY BUILDING HVAC.

5. RESOLUTION NO. 2024 - 49: A RESOLUTION OF THE DILLINGHAM CITY COUNCIL RECOGNIZING PHIL AND EMILY HULETT AND THEIR CHILDREN FOR THEIR POSITIVE COMMUNITY CONTRIBUTION IN BUILDING AND HOSTING THE PALLET MAZE EVENT FOR COMMUNITY MEMBERS IN OCTOBER.

6. RESOLUTION NO. 2024-50: A RESOLUTION OF THE DILLINGHAM CITY COUNCIL ADOPTING AN ALTERNATIVE ALLOCATION METHOD FOR THE FY25 SHARED FISHERIES BUSINESS TAX PROGRAM AND CERTIFYING THAT THIS ALLOCATION METHOD FAIRLY REPRESENTS THE DISTRIBUTION OF SIGNIFICANT EFFECTS OF FISHERIES BUSINESS ACTIVITY IN FMA 5: BRISTOL BAY AREA

7. RESOLUTION NO. 2024-51: A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AUTHORIZING THE CITY MANAGER TO EXTENDING THE CONTRACT WITH CRW ENGINEERING FOR ONE ADDITIONAL YEAR.

8. RESOLUTION NO 2024-52: A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AWARDED ADMINISTRATIVE TIME OFF TO CITY EMPLOYEES FOR DECEMBER 24TH AND DECEMBER 31ST, 2024, AS A GIFT IN RECOGNITION OF THEIR HARD WORK AND DEDICATION THROUGHOUT THE PAST YEAR.

UNFINISHED BUSINESS

9. City Manager Recruitment Update

NEW BUSINESS

CITIZEN’S DISCUSSION (Open to the Public)

COUNCIL COMMENTS

MAYOR’S COMMENTS

EXECUTIVE SESSION

10. The following subjects may be discussed in an Executive Session, from which the public is excluded:

a. Subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion;

ADJOURNMENT

INFORMATIONAL ITEMS

Legislative process
Deed approach to local contributions
AML Prop Tax work plan

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES



CITY COUNCIL REGULAR MEETING
Thursday, November 07, 2024, at 7:00 PM

MINUTES

CALL TO ORDER

A regular meeting of the Dillingham City Council was held on Thursday, November 07, 2024, at the Dillingham City Council Chambers and via video conferencing, in Dillingham, Alaska. Mayor Ruby called the meeting to order at 7:00 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL

Mayor Ruby was present.

Kevin McCambly (*via ZOOM*), Steven Carriere, Kaleb Westfall, Michael Bennett, Bert Luckhurst, Curt Armstrong

Council members present and establishing a quorum (a quorum being four)

APPROVAL OF MINUTES

1. Minutes
10-23-2024 Regular Council Meeting
10-10-2024 Special Council Meeting

No Discussion

MOTION: Kaleb Westfall moved; Steven Carriere 2nd;

ROLL CALL VOTE YEA: Steve Carriere, Curt Armstrong, Bert Luckhurst, Kaleb Westfall, Michael Bennett,

ROLL CALL VOTE NAY: Kevin McCambly

MOTION CARRIED

APPROVAL OF AGENDA

MOTION to approve by Kaleb Westfall; 2nd by Steven Carriere; unanimous approval, MOTION CARRIED.

STAFF REPORTS

DISCUSSION

COMMITTEE REPORTS – None**COMMITTEE APPOINTMENTS**

Committee appointments were made. (A copy of the appointments schedule will be provided to the council members after the clerk confirms the dates of first election for the council members.) Mayor Ruby stated that Kaleb Westfall and Travis Roenfanz have expressed interest in serving on the Facilities Committee.

For the record, Kevin McCambly stated that he was currently on the joint council and school board facilities committee from the school board position that he holds.

Mayor Pro Tempore will be Curt as he is the one with the most seniority. Steve's date of first election to be confirmed by the clerk.

CITIZENS DISCUSSION (Prior Notice or Agenda Items) - None**ORDINANCES AND RESOLUTIONS**

- 1.** RESOLUTION 2024-45; A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AUTHORIZING THE CITY MANAGER TO CONTRACT WITH PREMIERA BLUE CROSS TO PROVIDE HEALTH INSURANCE FOR THE CITY OF DILLINGHAM EMPLOYEES

MOTION TO APPROVE by Michael Bennett; 2nd by Kaleb Westfall.

ROLL CALL VOTE YEA: Kaleb Westfall, Steven Carriere, Kevin McCambly, Michael Bennett, Curt Armstrong, Bert Luckhurst. Unanimous approval, MOTION CARRIED.

- 2.** RESOLUTION 2024-46: A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AUTHORIZING THE DILLINGHAM CITY MANAGER TO APPLY TO THE BRISTOL BAY ECONOMIC DEVELOPMENT CORPORATION'S GRANT WRITING ASSISTANCE PROGRAM

MOTION TO APPROVE by Michael Bennett; 2nd by Kaleb Westfall.

ROLL CALL VOTE YEA: Kevin McCambly, Steve Carriere, Kaleb Westfall, Michael Bennett, Curt Armstrong, Bert Luckhurst. Unanimous approval, MOTION CARRIED.

UNFINISHED BUSINESS None**NEW BUSINESS**

Council Workshop for Priority Setting set for December 7th at 9:00 A.M.

Tuesday December 17th and January 9th set for the next City Council meetings.

Council to start a monthly Dillingham Community Contribution Award. City Clerk, Abigail Flynn, to be responsible for collection of recommendations.

CITIZENS DISCUSSION (open to public) None

COUNCIL COMMENTS:

Councilman Kevin McCambly requested the following items be included in the December 17th packet.

- The PFAS report
- Status of the City Manager search and review of applicants
- City of Dillingham Personnel Policy

Councilman Michael Bennett requested that Mayor Alice Ruby prepare a “State of the Community Address”.

Councilman Kaleb Westfall volunteered to assist in preparing the ice rink for community use.

MAYOR’S COMMENTS

We need to get the PFAS water report into the hands of the citizens and include it in the next council packet.

EXECUTIVE SESSION

Kaleb Westfall moved to enter into executive session; Steve Carriere 2nd.

ROLL CALL VOTE: Michael Bennett, Bert Luckhurst, Curt Armstrong, Steven Carrier, Kaleb Westfall, Kevin McCambly

EXIT EXECUTIVE SESSION 9:55pm

Steven Carrier moved, Kaleb Westfall 2nd. Unanimous Approval

ADJOURNMENT

Mayor Ruby called the meeting adjourned at 9:55 p.m.

Mayor Alice Ruby

[SEAL]

ATTEST:

Abigail Flynn, Acting City Clerk

Approval Date: _____

APPROVAL OF CONSENT AGENDA

APPROVAL OF AGENDA

STAFF REPORTS



City of Dillingham, Alaska
Daniel E. Decker Sr., Acting City Manager
Monthly Report to the City Council – November 2024
Date: December 17, 2024
To: Mayor Alice Ruby and Members of the City Council

Dillingham: A City Poised for Excellence

As November comes to a close, it's clear that the City of Dillingham is on an upward trajectory. From addressing infrastructure and environmental challenges to securing historic funding for economic growth, we are driving progress and laying the groundwork for a future that honors our community's needs while embracing innovation. This report highlights the strides we've made and the vision we are building together.

1. Administration and Operations: Leadership in Action

The City of Dillingham is seizing every opportunity to enhance operations and create a forward-looking governance framework. Recruitment remains a critical focus, with the Planning Department's Administrative Assistant position set to be advertised in December, ensuring the resources needed to streamline operations and deliver exceptional service.

The Planning Department is undertaking a comprehensive review of Titles 12, 17, and 18 of the Dillingham Municipal Code, aligning policies with the current and future needs of our community. This forward-thinking approach ensures that Dillingham is not just responsive but proactive in fostering sustainable growth.

In a move to modernize operations, the Planning Director has completed certification in Municipal Stormwater Monitoring and Management and is advancing ArcGIS training. These skills will empower the City to improve mapping systems for infrastructure, emergency response, and operational efficiency—steps that will benefit every resident and business in Dillingham.

Key staff and I meet biweekly with Alaska Department of Environmental Conservation (AKDEC) SRF Program staff to ensure we are staying on track with the **\$14.4 million PFAS Mitigation Funding**. This funding represents a critical step in protecting public health and modernizing infrastructure, and these regular meetings allow us to address challenges, monitor progress, and align efforts effectively.



We have also entered into a contract with **Agnew Beck** to facilitate a **strategic planning work session** for the City Council. This initiative will help refine Dillingham’s priorities and align long-term goals with actionable strategies, ensuring cohesive and effective governance.

Separately, through a grant provided by BBEDC, the City has secured **grant writing assistance** from Agnew Beck to expand our capacity to pursue funding opportunities for critical projects. This resource is invaluable in strengthening our ability to achieve the infrastructure, economic, and community development goals that align with our shared vision for Dillingham.

In addressing community concerns, I spoke with John Ebel of the Alaska Department of Environmental Conservation (DEC) regarding potential PFAS contamination near the Lake Road Fire Hall. While DEC does not believe contamination is likely, the City has taken the proactive step of ordering testing kits. This voluntary testing of a non-public well demonstrates our commitment to transparency, environmental stewardship, and the health of our community.

2. City Clerk’s Report: Supporting Excellence Across Departments

The City Clerk’s Office has achieved critical milestones, demonstrating leadership and efficiency. Highlights include the successful filing of the foreclosure affidavit—awaiting court judgment—and the secure destruction of 67 boxes of records under our retention policy. These actions underscore our commitment to compliance and streamlined operations.

We are thrilled to welcome **Patrick Backford** as the City’s new Records Specialist. Patrick, hired on November 27, 2024, brings valuable expertise in transitioning organizations to digital record-keeping systems, a vital step in modernizing City operations.

At the Senior Center, staff served 1,326 meals and provided 186 rides over 61 operational days, ensuring vital services to our elders. Staff updates include Tabitha transitioning to full-time cook and Jon Sorensen stepping in as a driver, ensuring seamless operations. Committee appointments are needed to revive the Senior Advisory Committee and enhance planning efforts.

The Library continues to be a hub of community engagement, with 1,623 patrons and 126 museum visitors served this quarter. Key events included a Library Social that brought together 25 attendees and the upcoming Holiday Books & Cookies event, which promises to further strengthen community bonds. Securing the \$7,000 PLA grant and preparing for a \$10,000 IMLS grant application highlight our continued focus on sustainability and growth.

Facility improvements, such as carpet cleaning during Thanksgiving and festive seasonal decorations, have created an inviting space for residents. Upcoming projects include recruiting a temporary librarian assistant and filling a vacant LAB seat, ensuring the library remains a vibrant



community resource.

3. Public Safety: Protecting and Serving with Excellence

The Department of Public Safety continues to operate with dedication and resolve. The Patrol Division is staffed with six sworn officers, including a new hire in November, while the Corrections Division operates with three officers. Significant improvements to jail facilities are underway, including plumbing repairs, door replacements, and upgraded surveillance systems.

Dispatch remains fully staffed, processing 124 calls over the past month, ranging from EMS emergencies to disturbances and welfare checks. Meanwhile, the DMV has provided essential services, ensuring vehicle registrations, licenses, and other needs are met efficiently. Recruitment for additional Public Safety personnel remains a focus to enhance our capacity to safeguard the community.

4. Planning and Development: A Vision for Growth

The Planning Department is paving the way for Dillingham's growth and development. In November, the Planning Commission reviewed a preliminary replat for Harbor Lease Lots 2 and 3, designed to improve public access and create utility easements. The decision was postponed to ensure full compliance with municipal property disposal requirements, reflecting our commitment to thoughtful and transparent governance.

To further improve operations, the department is preparing to launch a community outreach campaign in January 2025 to promote land-use permitting. This effort will ensure accurate reporting of property improvements, providing a clearer picture of development and supporting long-term planning.

Modernizing the City's mapping systems is another priority. With ongoing ArcGIS updates, we are improving snow removal routes, emergency services, and infrastructure management, positioning Dillingham to better address the needs of its residents and businesses.

Capital Improvement Program (CIP) nominations, primarily from Public Works, have also been compiled and will be reviewed in an upcoming City Council workshop. These projects reflect a shared commitment to aligning infrastructure investments with the community's vision for sustainable growth.



5. Harbor Projects: Transforming Dillingham’s Waterfront

The Harbor Department is tackling ambitious projects to modernize operations and improve community access. A Port Advisory Committee meeting is scheduled for January, ensuring stakeholder collaboration and transparency. Efforts to achieve Alaska Clean Harbors certification reinforce our commitment to environmental stewardship.

Infrastructure upgrades include replacing the compressor for cold storage in the icehouse, repairing cleats and horns, and improving Kanakanak Beach access. Collaboration with PND Engineering is advancing permitting for PIDP grant-funded improvements, while preparations for next season are already underway. Public feedback has highlighted additional priorities, such as repairing the ice machine and bulkhead crane and providing electricity to the docks. These projects will position the harbor as a cornerstone of economic vitality and community life.

6. Public Works and Capital Projects: Building Infrastructure for Tomorrow

Public Works is delivering on its mission to strengthen Dillingham’s infrastructure and services. A critical milestone was reached with the successful hiring of a new water/wastewater technician. This addition will bolster the City’s ability to maintain and improve essential systems, ensuring residents receive the high-quality services they deserve.

The City achieved a major victory in November with the receipt of an \$11.2 million grant from the U.S. Department of Transportation. These funds will transform our harbor infrastructure, providing modernized facilities, enhanced safety, and expanded capacity to support Dillingham’s economic growth. This investment solidifies the harbor’s role as a key driver of commerce and community vitality.

The Lagoon Aeration Project was also completed, marking a critical improvement to Dillingham’s wastewater infrastructure. This success highlights our commitment to sustainability and operational excellence. Other projects, such as the Snag Point erosion project and planning for a new fire department building, remain in early phases, reflecting our long-term approach to addressing infrastructure needs.



7. Looking Ahead: Momentum into 2025

As we close out the year, our focus turns to implementing key projects, addressing staffing needs, and planning for FY25 budget revisions. The transformative \$11.2 million harbor grant will be central to our efforts, with detailed planning already underway to maximize its impact.

We are also preparing for the December 19, 2024, Planning Commission meeting to address postponed items such as the Harbor replat and further development priorities. The results of PFAS testing at the Lake Road Fire Hall demonstrates our commitment to resolving community concerns transparently and proactively.

Conclusion: A City on the Rise

Dillingham is a city on the rise, propelled by bold initiatives, strategic investments, and an unwavering commitment to its residents. Whether it's securing transformative grants, completing critical infrastructure projects, or proactively addressing community concerns, we are delivering results that matter.

Thank you for your leadership and support as we continue to drive Dillingham forward. I look forward to discussing these updates and future priorities at the upcoming council meeting.

Respectfully Submitted,

Daniel E. Decker Sr.

Daniel E. Decker Sr.

Acting City Manager, City of Dillingham

Mayor
Alice Ruby

Acting Manager
Daniel Decker



Dillingham City Co

Section . Item 2.

Bertram Luckhurst
Michael Bennett
Steven Carriere
Curt Armstrong
Kaleb Westfall
Kevin McCambly

MEMORANDUM

Date: December 3, 2024

To: Daniel Decker, Acting City Manager

From: Anita Fuller, Finance Director

Subject: Monthly Report

Acknowledgements and Recognitions:

September Statistics: As of date of report.

Cash Receipts: \$2,139,875.24

All Payments: \$2,724,713.01 (includes \$308,022.92 for 2 payrolls & 2 supplement payrolls).

October Statistics: As of date of report.

Cash Receipts: \$1,345,993.07

All Payments: \$1,348,577.92 (includes \$293,059.29 for 2 payrolls & 1 supplement payroll).

Council Considerations/Recommendations:

- Ongoing, Dock and Harbor tariff rates need to be evaluated to offset the amount of expenses experienced by the departments. Being handled by Port Director at this time.
- Ongoing, DMC 4.07 Regional Fisheries Improvement Fund, 4.20 Tax on Sales of Raw Fish and 4.22 Severance Tax need to be reviewed by Code Committee to determine necessary changes required from the changes made with annexation.

Department Accomplishment and Opportunities:

Three+One:

Evaluation has been started. Scheduling the next meeting in December. Will be preparing an investment policy that will be presented at the next F&B meeting that will eventually be incorporated in the Internal Controls document.

Questica:

Implementation in process. The final stage of cleanup is scheduled for completion in time for FY26 budget setup.

Audit Update:

FY24 Audit – Audit site work is finished. Financial statements are being drafted.

Department staffing:

IT Specialist – Job description has been finalized and advertised.

On-Call Tech III – Anthony Reynolds will return December 16, 2024 on an on-call basis to work on filing of assets, contract files and eventually assist with the development of finance operating and procedures.

Property Tax:

Real and personal property tax payment was due November 1, 2024. If the first half payment was made then the second half payment is due December 1, 2024. Reviewing property tax disputes.

Personal property tax assessment returns have been mailed out 11/15/2024 with a deadline of February 1, 2025.

Assessors were in Dillingham at the end of November to prepare for the 2025 taxes.

Personal property tax has been sent to Code Committee for review 09/28/2023 and is ongoing.

Collections:

A foreclosure list has been filed with the courthouse. There are ten remaining properties on the current list, and it is ready to be posted with the courthouse.

Past due utility letters have been mailed out 11/26/2024 with a shutoff date after the 01/01/2025

Grants:

Grant reports completed in October:

- NSIP monthly reporting.
- State of Alaska Department of Health Sanitation improvements grant quarterly report.
- Snagpoint Designated Legislative Grant quarterly report.
- BBEDC Internships submitted (one resubmitted in November after corrections)

Reports completed in November:

- NTS quarterly report quarterly report.
- SOA Loan - Lagoon Aeration quarterly report.
- Harbor Float Replacement quarterly report.
- LGLR quarterly report.
- Jail Contract quarterly report.

Budget:

With audit completion the FY25 Budget revisions can begin in December starting with department heads. Will schedule F&B meeting dates in January to prepare the ordinance for the council. Will also start building the FY26-FY28 Budget with a target timeline of starting in April for F&B meetings.

Internal Controls:

In response to discoveries made during the FY24 audit a review of the Internal Controls document is being conducted by all Finance Department Staff. This review process will review Dillingham Municipal Code, practices and policies that govern anything done by Finance staff.

Topics under review include:

- Personnel regulations and what payroll manages.
- Management of funds collected by all departments, when and how they are to be reported to the Finance Department.
- How to manage citations not paid to the State of Alaska and how those funds are received by finance.
- How to Manage all forms of payments received by the city.
- Management of deposits to the bank and the reconciliation process with bank statements.
- How we extend credit at the landfill, harbor and dock.
- Review of Sales tax reports and when to report force file on tax reports. When to conduct sales tax audits.
- Billing of property taxes, what exemptions are allowable.
- Collection procedures and when to review the write off process.
- Budget Process and how it is managed.
- Information Technology and what is to be managed by Finance.

Other News:

- Completed PERS audit information. Waiting for the final report.
- Open enrollment for Medical, Vision and Dental is to be finalized in the first week of December.
- Business license renewals were mailed out for 2025 business licenses

Upcoming Calendar Items:

- 15th of each month utility payments due; last day of month utility bills sent.
- December 1, 2024 – Allowed to pay on December 2, 2024. Second half property tax payments due if 1st half was paid by Nov 1, 2024.
- December 3, 2024 - Penalty assessed to remaining balance of property tax to those taxes where first half was paid on time and not paid by December 2, 2024.
- December 5, 2024 – Collections letters to be mailed out for past due 2024 property taxes.

Revenue and Expense Report – August to October 2024:

August 2024 impact on the fund balance is an increase of \$3,397,210. Which is typical due to property taxes being invoiced on 07/01/2024. The expected percentage is 17%.

September 2024 impact on the fund balance is an increase of \$2,431,532. The expected percentage is 25%.

October 2024 impact on the fund balance is an increase of \$2,298,663. The expected percentage is 33%.

- Gaming sales tax reports are less than expected at 7% with only one return received to date.
- Business license revenue will increase in December due to the new calendar year and is as expected.
- Real and personal property taxes are higher than expected at 105%. Penalty & Interest is as expected. Which causes the overall revenue to be 48%. The actual amount collected in August is 21% for real property and 62% for personal property. The actual amount collected in September is 21% for real property and 62% for personal property. The actual amount collected by the end of October is 47% for real property and 75% for personal property.
- The PILT is received earlier than expected and \$17,418 higher than expected and will require a budget revision.
- Shared Fisheries revenue was received at \$147,328 and will require a budget revision for a reduction of \$452,672.
- Other state revenues arrive later in the year.
- Ambulance fees are delayed and are at 11% of the budget.
- Lease & rental income is received at 11%, with the largest payout at the end of the FY.
- PERS Forfeiture fund has already exceeded expectation. Will review with budget revision.
- Business license revenue will increase in December due to the new calendar year.
- Other revenues are higher than expected in September but are as expected by October. Reconciliation of revenue from a recent court case judgement has begun for \$8,967. Judgement was not budgeted. Also, investment income is to be reviewed, and animal license fees are at 50%.

Special Revenues & Other Funds Revenue

- Dock revenue is 72% in October and Harbor revenues are at 52%, which is higher than expected and will be reviewed during the budget revision.
- Senior Center non-grant is reduced due to two office spaces not being rented. Starting in December the office space will be utilized by City of Dillingham for Records Retention Manager and IT Specialist. Will require budget revision.
- Library grants are delayed as expected.
- State of Alaska street refund is also expected at a later date.

Transfers

- All transfers are as expected, starting at 13% in August and ending at 27% in October.

- Landfill transfer is higher than expected due to funds spent on the incinerator repairs of \$287,237 and will require a budget revision. Starting at 36% in August and 59% in October.
- Ambulance transfer is impacted by the delay in received ambulance fees.
- Capital Projects are only at 7% due to the timing of project completion for later in the FY.
- Landfill Closure transfer was implemented in October and will follow a monthly transfer in the future.

General Fund Expenditures

- City Council expenses are at 3% due to lobbying contracts not finalized during this first quarter.
- Planning expenses are at 12% due to only using 1% of the contract/professional budget.
- Foreclosure costs are at 56%. The list of remaining properties is ready to be filed with the court.
- No Fire Department Donation funds have been spent.

Special Revenues & Other Funds Expenditures

- Water and Sewer expenditures are reduced by the October report due to open positions. The first position is filled in November.
- Landfill expenditures are at 56% due to incinerator repairs.
- No asset forfeiture funds have been spent.
- Had a final payout for the E911 duplication system of \$73,0551.60 in July that was not expected. This will require a budget revision.
- All other expenses are as expected at 13% in August and 30% by the end of October.

Grant and Bond Revenues/Expenditures

- The Lagoon Aeration project is in full motion and is expensed by the LGLR grant and the SRF Loan. Revenue is 99% for LGLR and 15% for the loan. Expenses are booked at 99% for LGLR and 54% for the loan. Review is in process for final payment based on completion of the project.
- SOA Department of Health grants are in process. Expenses are for sanitation improvements.
- BBEDC Internships have finished programs for the summer and training has been completed for the fire department. Revenues are reported and awaiting payment.

Capital Project Revenues/Expenditures

- Snagpoint erosion project has not started.
- Plans are being drafted for the new fire department building.

Balance Sheet

The Balance Sheet as of October 31, 2024 is included, and will be presented at the F&B meeting. This report will assist in providing more comfort, clarity, and a better understanding of our goals with respect to the utilization of Three+One.

Balance Sheet
City of Dillingham
10/31/2024

<u>Assets</u>	<u>General Fund</u>	<u>Local Government Lost Revenue Fund</u>	<u>Capital Project Planning Fund</u>	<u>Other Funds</u>	<u>Total Governmental Funds</u>
Current:					
Cash - Wells Fargo					
Checking/Operating Account	5,896,412	-	-	-	5,896,412
Investments:					
Piper Jaffrey	2,796,397	-	-	-	2,796,397
TVI Investments	785,796	-	-	-	785,796
Wells Fargo Bank	290,304	-	-	-	290,304
AMLIP	236,022	-	-	-	236,022
Wells Fargo Bonds	-	-	2,259,669	-	2,259,669
Total Investments	4,108,519	-	2,259,669	-	6,368,188
Restricted Cash and Investments -					
Piper Jaffrey (Mary Carlson Estate)	-	-	-	422,682	422,682
Receivables:					
Sales Tax	634,199	-	-	-	634,199
Real and Personal Property Taxes	2,339,838	-	-	-	2,339,838
Utilities and Services	123,744	-	-	217,832	341,576
Total Receivables	3,097,781	-	-	217,832	3,315,613
Prepays & Deposits	489,573	-	-	-	489,573
Due from other funds:					
Water and Sewer	-	-	-	1,401,054	1,401,054
Landfill	-	-	-	117,813	117,813
Dock	-	-	-	595,920	595,920
Harbor	8,917	-	-	-	8,917
Senior Center	-	-	-	14,599	14,599
E-911	-	-	-	256,523	256,523
Federal, State & Other Funds	-	-	-	28,894	28,894
Local Government Lost Revenue	-	36,352	-	-	36,352
Mary Carlson Estate	41,627	-	-	-	41,627
Ambulance Reserve Capital Project	-	-	-	424,745	424,745
Equipment Replacement Capital Project	-	-	-	93,466	93,466
School Bond Capital Project	1,626	-	-	-	1,626
Capital Project Streets Bond	-	-	-	100,772	100,772
Fire Hall Bond	48,057	-	-	-	48,057
Capital Project Planning	1,311,777	-	-	-	1,311,777
Landfill Closure Costs	-	-	-	180,380	180,380
Debt Service	-	-	-	-	-
	1,412,004	36,352	-	3,214,166	4,662,522
Total Current Assets	15,004,289	36,352	2,259,669	3,854,680	21,154,990

Liabilities and Fund Balances

Liabilities:

Accounts payable	488,612	-	-	285,752	774,364
Accrued payroll and payroll liabilities	179,811	-	-	30,225	210,036
Unearned Revenue	280,792	-	-	119,705	400,497

Due to other funds:

Water and Sewer	1,401,054	-	-	-	1,401,054
Landfill	117,813	-	-	-	117,813
Dock	595,920	-	-	-	595,920
Harbor	-	-	-	8,917	8,917
Senior Center	14,599	-	-	-	14,599
E-911	256,523	-	-	-	256,523
Federal, State & Other Funds	28,894	-	-	-	28,894
Local Government Lost Revenue	36,352	-	-	-	36,352
Mary Carlson Estate	-	-	-	41,627	41,627
Ambulance Reserve Capital Project	424,745	-	-	-	424,745
Equipment Replacement Capital Project	93,466	-	-	-	93,466
School Bond Capital Project	-	-	-	1,626	1,626
Capital Project Streets Bond	100,772	-	-	-	100,772
Fire Hall Bond	-	-	-	48,057	48,057
Capital Project Planning	-	-	1,311,777	-	1,311,777
Landfill Closure	180,380	-	-	-	180,380
Debt Service	-	-	-	-	-
Total Due to other funds	<u>3,250,518</u>	<u>-</u>	<u>1,311,777</u>	<u>100,227</u>	<u>4,662,522</u>

Total liabilities	4,199,733	-	1,311,777	535,909	6,047,419
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Fund Balances:

Restricted (LGLR) & (M. Carlson Estate)	-	36,352	-	415,537	451,889
Committed	-	-	947,892	-	947,892
Assigned	-	-	-	2,903,234	2,903,234
Unassigned	<u>10,804,556</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>10,804,556</u>
Total fund balances	<u>10,804,556</u>	<u>36,352</u>	<u>947,892</u>	<u>3,318,771</u>	<u>15,107,571</u>

Total liabilities and fund balances	<u>15,004,289</u>	<u>36,352</u>	<u>2,259,669</u>	<u>3,854,680</u>	<u>21,154,990</u>
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City of Dillingham
Unaudited Revenues and Expenditures As of July 31, 2024

Data Collected on:
9/20/2024

Section . Item 2.

	<u>Budget - FY25</u>	<u>07/31/24</u> YTD	<u>Percent</u>	<u>07/31/23</u> YTD	<u>INC/(DEC)</u>	Uncollected	% Adj
General Fund Revenues							
General Sales Tax	\$ 3,200,000	\$ 374,046	12%	\$ (119,382)	\$ 493,428	(877.54)	12%
General Sales Tax - Remote	425,000	45,206	11%	(55,344)			
Alcohol Sales Tax	280,000	27,701	10%	27,383	318		10%
Transient Lodging Sales Tax	150,000	10,956	7%	22,385	(11,429)	-	7%
Gaming Sales Tax	45,000	3,199	7%	-	3,199		7%
Tobacco Excise Tax	300,000	22,195	7%	34,709	(12,514)		7%
Marijuana Excise Tax	90,000	5,272	6%	10,444	-		6%
Business License	17,000	250	1%	300	-		
Penalty & Interest - Sales Tax	17,000	766	5%	1,304	(537)	-	5%
Total Sales Tax	4,524,000	489,593	11%	(78,201)	472,465		11%
Real Property Tax	2,460,000	2,472,978	101%	2,476,512	(3,534)	(2,177,650.39)	12%
Personal Property Tax	1,098,000	1,052,793	96%	573,653	479,140	(906,070.28)	13%
Penalty & Interest - Property Tax	130,000	37,627	29%	25,476	12,151		29%
Total Property Taxes	3,688,000	3,563,399	97%	3,075,641	487,758		13%
Telephone Gross Receipts State Tax	70,000	69,204	99%	(83,984)	153,188		99%
Shared Fisheries	600,000	-	0%	-	-		0%
Raw Fish Tax	20,000	-	0%	-	-		0%
Community Sharing	75,396	-	0%	-	-		0%
Payment in Lieu of Taxes (PILT)	520,000	-	0%	522,976	(522,976)		0%
State Jail Contract	720,000	-	0%	-	-		0%
Motor Vehicle Tax	25,000	-	0%	(3,571)	3,571		
Ambulance Fees	60,000	882	1%	1,299	(417)		1%
Lease & Rental Income	35,000	920	3%	910	10		3%
Admin Overhead	157,405	9,251	6%	13,698	(4,447)		6%
PERS on Behalf	168,162	13,522	8%	6,328	7,194		8%
PERS Forfeiture Fund	25,000	26,796	107%	14,422	12,374		107%
Other Revenues	298,800	41,866	14%	19,087	22,779	-	14%
Total	2,774,763	162,441	6%	491,164	(328,724)		6%
Total	\$ 10,986,763	\$ 4,215,432	38%	\$ 3,488,604	\$ 631,499		10%
Special Revenue & Other Funds Revenue							
Water	229,211	22,735	10%	20,882	1,853	(6,302.64)	7%
Sewer	462,111	34,103	7%	36,037	(1,933)	(4,800.71)	6%
Landfill	346,032	47,275	14%	50,855	(3,580)	(18,387.00)	8%
Port - Dock	750,402	108,572	14%	8,196	100,376	(97,211.37)	2%
Port - Harbor	157,912	63,715	40%	20,073	43,642	(3,168.00)	38%
Asset Forfeiture Fund	500	34	7%	43	(10)		0%
E-911 Service	67,000	5,693	8%	4,069	1,624		8%

City of Dillingham
Unaudited Revenues and Expenditures As of July 31, 2024

Data Collected on:
9/20/2024

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	<u>Budget - FY25</u>	<u>07/31/24</u> YTD	<u>Percent</u>	<u>07/31/23</u> YTD	<u>INC/(DEC)</u>	
Senior Center (Non-Grant)	49,059	883	2%	2,364	(1,481)	2%
Senior Center (Grant)	80,450	-	0%	(69,140)	69,140	0%
Library (Grants)	38,578	7,419	19%	(11,579)	18,998	19%
Debt Service - Bond Investments	80,000	9,562	12%	8,677	885	12%
Debt Service - SOA Revenue	742,060	7,447	1%	7,457	(10)	
Debt Services - Streets Refund	-	-		-	-	
Mary Carlson Estate	21,000	1,844	9%	1,810	34	9%
Ambulance Rental	14,400	1,200	8%	-	1,200	
Total	\$ 3,038,715	\$ 310,483	10%	\$ 79,745	\$ 230,738	6%
Transfers						
<i>From General Fund to Other Funds</i>						
Landfill	662,724	75,607	11%	54,658	20,949	
Senior Center	281,383	15,607	6%	4,281	11,326	
Ambulance Reserve	50,000	794	2%	1,169	(376)	
Equipment Replacement	220,000	-	0%	84,620	(84,620)	
Capital Projects (Fund 7140)	368,694	-	0%	-	-	
Landfill Closure (Fund 7150)	25,000	-	0%	-	-	
Debt Service SRF Loans	51,461	-	0%	-	-	
Debt Service Streets Bond	151,500	-	0%	-	-	
Debt Service Firehall Bond	43,000	-	0%	-	-	
Debt Service School Bond	318,440	-	0%	-	-	
<i>From Dock Fund to Harbor Funds</i>						
Port - Harbor	258,263	-	0%	-	-	
Port - Harbor - Ice Machine	-	-		-	-	
Port - Harbor - Bathhouse	13,470	-	0%	-	-	
<i>From Department to Department</i>						
Transfer from E911 to Dispatch	67,000	4,395	7%	4,209	-	
Transfer from Carlson Estate to Library	4,000	337	8%	333	-	
Transfer from Wastewater to Water	102,068	-	0%	-	-	
Total	\$ 2,617,003	\$ 96,739	4%	\$ 149,270	\$ (52,721)	
Total Revenues & Transfers	\$ 16,642,481	\$ 4,622,654	28%	\$ 3,717,619	\$ 809,516	

City of Dillingham
Unaudited Revenues and Expenditures As of July 31, 2024

Data Collected on:
9/20/2024

Section . Item 2.

	<u>07/31/24</u>		<u>Percent</u>	<u>07/31/23</u>	
	<u>Budget - FY25</u>	<u>YTD</u>		<u>YTD</u>	<u>INC/(DEC)</u>
EXPENDITURES:					
General Fund Expenditures					
City Council	\$ 146,350	\$ 202	0%	\$ 7,000	\$ (6,798)
City Clerk	326,797	15,486	5%	889	14,597
Administration	771,879	23,396	3%	21,386	2,010
Finance	1,496,839	73,697	5%	62,294	11,403
Legal	125,000	0	0%	90,237	(90,237)
Insurance	328,100	0	0%	27,692	(27,692)
Planning	527,182	13,397	3%	10,138	3,259
Foreclosures	9,000	0	0%	0	-
IT	342,300	33,036	10%	15,930	17,106
Public Safety Administration	370,887	9,607	3%	11,272	(1,665)
Dispatch	745,231	43,958	6%	35,725	8,234
Patrol	1,597,624	52,378	3%	62,041	(9,663)
Corrections	773,407	56,685	7%	43,834	12,852
DMV	86,804	4,372	5%	3,710	662
Animal Control Officer	187,282	6,800	4%	7,138	(338)
Fire	776,570	52,874	7%	39,814	13,059
Fire Department Donation	10,000	0	0%	0	-
Public Works Administration	499,835	22,541	5%	7,494	15,046
Building and Grounds	1,229,345	21,564	2%	22,903	(1,339)
Shop	743,197	27,908	4%	11,859	16,049
Street	738,528	8,308	1%	67,029	(58,721)
Library	255,972	15,326	6%	13,289	2,037
Grandma's House	73,961	1,329	2%	2,901	
City School	1,702,000	0	0%	425,000	(425,000)
Transfers to Other Funds	2,147,202	92,007	4%	144,728	(52,721)
Total	\$ 16,011,292	\$ 574,871	4%	\$ 1,134,302	\$ (557,860)

City of Dillingham
 Unaudited Revenues and Expenditures As of July 31, 2024

Data Collected on:
 9/20/2024

Section . Item 2.

	<u>Budget - FY25</u>	<u>07/31/24</u> <u>YTD</u>	<u>Percent</u>	<u>07/31/23</u> <u>YTD</u>	<u>INC/(DEC)</u>
<u>Special Revenue Funds Expenditures</u>					
Water	331,279	8,619	3%	11,088	(2,469)
Sewer	539,468	8,210	2%	69,591	(61,382)
Landfill	1,008,756	122,882	12%	121,609	1,273
Port - Dock	840,229	53,454	6%	37,814	15,640
Port - Harbor	428,545	32,811	8%	47,899	(15,088)
Asset Forfeiture Fund	500	-	0%	-	-
E-911 Service	67,000	4,395	7%	4,209	186
Senior Center (Non-Grant)	330,469	16,490	5%	8,425	8,065
Senior Center (Grant)	80,423	3,449	4%	1,790	1,659
Library (Grants)	38,578	397	1%	677	(280)
Mary Carlson Estate	6,255	396	6%	442	(47)
Ambulance Reserve Fund	20,000	-	0%	-	-
Debt Service SRF Loans	51,461	-	0%	-	-
Debt Service School Bond	1,060,500	-	0%	-	-
Debt Service Firehall Bond	43,000	-	0%	-	-
Debt Service Streets Bond	231,500	-	0%	-	-
Equipment Replacement	220,000	-	0%	84,620	(84,620)
Total	\$ 5,297,963	\$ 251,102	5%	\$ 388,165	\$ (137,062)
	\$ 21,309,255	\$ 825,973	4%	\$ 1,522,467	\$ (694,922)
Net Increase (Decrease) to Fund Balances	\$ (4,666,774)	\$ 3,796,681		\$ 2,195,152	\$ 1,504,439

City of Dillingham
Unaudited Revenues and Expenditures As of July 31, 2024

Data Collected on:
9/20/2024

Section . Item 2.

	<u>Budget - FY25</u>	<u>07/31/24</u> <u>YTD</u>	<u>Percent</u>	<u>07/31/23</u> <u>YTD</u>	<u>INC/(DEC)</u>
Grant & Bond Revenues					
SOA-Landfill Firebreak	-	-		-	-
EPA Snagpoint Erosion Grant	-	-		-	-
COVID - CARES & ARPA & LGLR	1,776,543	-	0%	280,966	(280,966)
SRF Loan - Lagoon Aeration	615,813	93,719	15%	-	93,719
SRF Loan - Landfill	-	-		-	-
SOA-DOH Grants	201,000	-	0%	-	-
Curyung-Ice Machine	20,833	-	0%	(1,324)	1,324
Snagpoint Funding	3,209,387	-	0%	-	-
BBEDC Intern Program	72,923	-	0%	-	-
BBEDC Training Reimb	-	-		-	-
BBNC Training Reimb	-	-		-	-
Total	\$ 5,896,499	\$ 93,719	2%	\$ 279,643	\$ (185,924)
Grant & Bond Expenditures					
SOA-Landfill Firebreak	-	-		-	-
EPA Snagpoint Erosion Grant	-	-		-	-
COVID - CARES & ARPA & LGLR	1,776,543	845,838	48%	-	845,838
SRF Loan - Lagoon Aeration	615,813	275,804	45%	-	275,804
SRF Loan - Landfill	-	-		-	-
SOA-DOH Grants	201,000	-	0%	-	-
Curyung-Ice Machine	20,833	-	0%	-	-
Snagpoint Erosion	3,209,387	-	0%	-	-
BBEDC Intern Program	72,923	6,263	9%	14,145	(7,882)
BBEDC Training Reimb	-	-		10,350	(10,350)
BBNC Training Reimb	-	-		10,350	(10,350)
Total	\$ 5,896,499	\$ 1,127,905	19%	\$ 34,845	\$ 1,093,060
	\$ -	\$ (1,034,186)		\$ 244,797	\$ 907,136

City of Dillingham
 Unaudited Revenues and Expenditures As of July 31, 2024

Data Collected on:
 9/20/2024

Section . Item 2.

	<u>Budget - FY25</u>	<u>07/31/24</u> <u>YTD</u>	<u>Percent</u>	<u>07/31/23</u> <u>YTD</u>	<u>INC/(DEC)</u>
Capital Project Funds Revenues					
Harbor Mayor Sale Revenue	-	-		-	-
Total	\$ -	\$ -		\$ -	\$ -
Capital Project Funds Expenditures					
Public Safety Building	-	-		-	-
Water Improvements	-	-		-	-
WasteWater Improvements	-	-		-	-
Snagpoint Erosion	356,694	-	0%	-	-
Sewer Lagoon Aeration	12,000	-	0%	-	-
Other Lift Station	-	-		-	-
Fire Dept Water Damage Repair	-	-		-	-
Landfill Closure (7150)	-	-		-	-
Landfill Shop Fire	-	-		-	-
Landfill Groundwater Well	-	-		-	-
Harbor cleanup	-	-		-	-
Total	\$ 368,694	\$ -	0%	\$ -	\$ -
	\$ (368,694)	\$ -		\$ -	\$ -

	Budget	Actual
General Fund Revenue	\$ 10,986,763	\$ 4,215,432
Special Fund Revenue	\$ 3,038,715	\$ 310,483
Transfers In	\$ 2,617,003	\$ 96,739
Grant and Bond Revenue	\$ 5,896,499	\$ 93,719
CIP Revenue	\$ -	\$ -
	\$ 22,538,980	\$ 4,716,373
General Fund Expenditures	\$ 16,011,292	\$ 574,871
Special Fund Expenditures	\$ 5,297,963	\$ 251,102
Grant and Bond Expenditures	\$ 5,896,499	\$ 1,127,905
CIP Expenditures	\$ 368,694	\$ -
	\$ 27,574,448	\$ 1,953,878
Net Increase (Decrease) to Fund Bal	\$ (5,035,468)	\$ 2,762,495

City of Dillingham
 Unaudited Revenues and Expenditures As of August 31, 2024

Data Collected on:
 11/24/2024

Section . Item 2.

	08/31/24			08/31/23		Uncollected	% Adj
	Budget - FY25	YTD	Percent	YTD	INC/(DEC)		
General Fund Revenues							
General Sales Tax	\$ 3,200,000	\$ 662,498	21%	\$ 332,219	\$ 330,279	(559.77)	21%
General Sales Tax - Remote	425,000	45,206	11%	0			
Alcohol Sales Tax	280,000	60,473	22%	63,595	(3,122)		22%
Transient Lodging Sales Tax	150,000	27,020	18%	34,993	(7,973)	(31.80)	18%
Gaming Sales Tax	45,000	3,199	7%	3,626	(427)		7%
Tobacco Excise Tax	300,000	54,111	18%	59,303	(5,192)		18%
Marijuana Excise Tax	90,000	10,770	12%	15,433	-		12%
Business License	17,000	300	2%	450	-		
Penalty & Interest - Sales Tax	17,000	867	5%	2,231	(1,364)	(83.62)	5%
Total Sales Tax	4,524,000	864,444	19%	511,850	312,201		19%
Real Property Tax	2,460,000	2,574,193	105%	2,476,512	97,681	(2,048,041.23)	21%
Personal Property Tax	1,098,000	1,150,081	105%	573,653	576,428	(468,380.63)	62%
Penalty & Interest - Property Tax	130,000	39,361	30%	26,981	12,380		30%
Total Property Taxes	3,688,000	3,763,635	102%	3,077,146	686,489		34%
Telephone Gross Receipts State Tax	70,000	-	0%	-	-		0%
Shared Fisheries	600,000	-	0%	-	-		0%
Raw Fish Tax	20,000	-	0%	-	-		0%
Community Sharing	75,396	-	0%	-	-		0%
Payment in Lieu of Taxes (PILT)	520,000	537,418	103%	522,976	14,442		103%
State Jail Contract	720,000	-	0%	-	-		0%
Motor Vehicle Tax	25,000	-	0%	-	-		
Ambulance Fees	60,000	882	1%	4,543	(3,662)		1%
Lease & Rental Income	35,000	1,840	5%	1,820	20		5%
Admin Overhead	157,405	18,887	12%	22,885	(3,998)		12%
PERS on Behalf	168,162	26,772	16%	12,272	14,500		16%
PERS Forfeiture Fund	25,000	26,796	107%	19,395	7,400		107%
Other Revenues	298,800	70,839	24%	41,405	29,434	(1,200.00)	23%
Total	2,774,763	683,434	25%	625,297	58,136		25%
Total	\$ 10,986,763	\$ 5,311,513	48%	\$ 4,214,294	\$ 1,056,826		25%
Special Revenue & Other Funds Revenue							
Water	229,211	41,857	18%	41,674	183	(6,002.72)	16%
Sewer	462,111	68,794	15%	72,351	(3,557)	(5,037.90)	14%
Landfill	346,032	116,835	34%	98,652	18,182	(6,841.00)	32%
Port - Dock	750,402	329,840	44%	19,357	310,484	(18,275.29)	42%
Port - Harbor	157,912	69,275	44%	23,692	45,583	(3,168.00)	42%
Asset Forfeiture Fund	500	75	15%	85	(9)		0%
E-911 Service	67,000	9,978	15%	11,581	(1,604)		15%

City of Dillingham
 Unaudited Revenues and Expenditures As of August 31, 2024

Data Collected on:
 11/24/2024

Section . Item 2.

	<u>Budget - FY25</u>	<u>08/31/24</u> <u>YTD</u>	<u>Percent</u>	<u>08/31/23</u> <u>YTD</u>	<u>INC/(DEC)</u>	
Senior Center (Non-Grant)	49,059	2,542	5%	4,036	(1,494)	5%
Senior Center (Grant)	80,450	-	0%	-	-	0%
Library (Grants)	38,578	-	0%	-	-	0%
Debt Service - Bond Investments	80,000	19,483	24%	13,042	6,442	24%
Debt Service - SOA Revenue	742,060	-	0%	7,457	(7,457)	
Debt Services - Streets Refund	-	-		-	-	
Mary Carlson Estate	21,000	3,691	18%	3,422	270	18%
Ambulance Rental	14,400	2,400	17%	6,000	(3,600)	
Total	\$ 3,038,715	\$ 664,771	22%	\$ 301,348	\$ 363,423	21%

Transfers

From General Fund to Other Funds

Landfill

Senior Center

Ambulance Reserve

Equipment Replacement

Capital Projects (Fund 7140)

Landfill Closure (Fund 7150)

Debt Service SRF Loans

Debt Service Streets Bond

Debt Service Firehall Bond

Debt Service School Bond

From Dock Fund to Harbor Funds

Port - Harbor

Port - Harbor - Ice Machine

Port - Harbor - Bathhouse

From Department to Department

Transfer from E911 to Dispatch

Transfer from Carlson Estate to Library

Transfer from Wastewater to Water

Total

Total Revenues & Transfers

Landfill	662,724	238,886	36%	65,432	173,453	
Senior Center	281,383	43,092	15%	13,567	29,525	
Ambulance Reserve	50,000	794	2%	4,089	(3,295)	
Equipment Replacement	220,000	42,595	19%	107,360	(64,765)	
Capital Projects (Fund 7140)	368,694	-	0%	4,540	(4,540)	
Landfill Closure (Fund 7150)	25,000	-	0%	-	-	
Debt Service SRF Loans	51,461	-	0%	-	-	
Debt Service Streets Bond	151,500	-	0%	-	-	
Debt Service Firehall Bond	43,000	-	0%	-	-	
Debt Service School Bond	318,440	-	0%	-	-	
<i>From Dock Fund to Harbor Funds</i>						
Port - Harbor	258,263	-	0%	-	-	
Port - Harbor - Ice Machine	-	762		-	762	
Port - Harbor - Bathhouse	13,470	3,624	27%	-	3,624	
<i>From Department to Department</i>						
Transfer from E911 to Dispatch	67,000	9,978	15%	7,837	-	
Transfer from Carlson Estate to Library	4,000	670	17%	666	-	
Transfer from Wastewater to Water	102,068	-	0%	-	-	
Total	\$ 2,617,003	\$ 340,400	13%	\$ 203,492	\$ 134,764	
Total Revenues & Transfers	\$ 16,642,481	\$ 6,316,684	38%	\$ 4,719,133	\$ 1,555,013	

City of Dillingham
Unaudited Revenues and Expenditures As of August 31, 2024

Data Collected on:
 11/24/2024

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	<u>Budget - FY25</u>	<u>08/31/24</u> <u>YTD</u>	<u>Percent</u>	<u>08/31/23</u> <u>YTD</u>	<u>INC/(DEC)</u>
EXPENDITURES:					
General Fund Expenditures					
City Council	\$ 146,350	\$ 4,258	3%	\$ 7,050	\$ (2,792)
City Clerk	326,797	36,707	11%	3,747	32,959
Administration	771,879	62,031	8%	48,380	13,651
Finance	1,496,839	167,847	11%	148,276	19,571
Legal	125,000	7,966	6%	13,544	(5,578)
Insurance	328,100	65,714	20%	55,383	10,331
Planning	527,182	28,002	5%	24,435	3,567
Foreclosures	9,000	4,215	47%	53	4,162
IT	342,300	59,071	17%	31,711	27,360
Public Safety Administration	370,887	31,636	9%	27,613	4,024
Dispatch	745,231	118,512	16%	78,375	40,137
Patrol	1,597,624	128,252	8%	111,229	17,023
Corrections	773,407	129,661	17%	105,614	24,047
DMV	86,804	11,918	14%	11,183	735
Animal Control Officer	187,282	16,470	9%	19,602	(3,132)
Fire	776,570	132,017	17%	86,222	45,796
Fire Department Donation	10,000	0	0%	0	-
Public Works Administration	499,835	56,610	11%	17,166	39,444
Building and Grounds	1,229,345	64,255	5%	48,350	15,905
Shop	743,197	53,594	7%	43,343	10,251
Street	738,528	25,471	3%	102,642	(77,171)
Library	255,972	31,509	12%	28,820	2,689
Grandma's House	73,961	3,806	5%	3,709	
City School	1,702,000	425,277	25%	425,259	18
Transfers to Other Funds	2,147,202	325,366	15%	190,449	134,917
Total	\$ 16,011,292	\$ 1,990,166	12%	\$ 1,632,154	\$ 357,915

City of Dillingham
 Unaudited Revenues and Expenditures As of August 31, 2024

Data Collected on:
 11/24/2024

Section . Item 2.

	<u>Budget - FY25</u>	<u>08/31/24</u> <u>YTD</u>	<u>Percent</u>	<u>08/31/23</u> <u>YTD</u>	<u>INC/(DEC)</u>
<u>Special Revenue Funds Expenditures</u>					
Water	331,279	24,718	7%	32,751	(8,032)
Sewer	539,468	28,205	5%	88,507	(60,301)
Landfill	1,008,756	355,720	35%	179,578	176,142
Port - Dock	840,229	93,499	11%	71,557	21,941
Port - Harbor	428,545	67,942	16%	73,551	(5,609)
Asset Forfeiture Fund	500	-	0%	-	-
E-911 Service	67,000	83,029	124%	7,837	75,192
Senior Center (Non-Grant)	330,469	45,634	14%	21,894	23,740
Senior Center (Grant)	80,423	8,664	11%	11,779	(3,115)
Library (Grants)	38,578	3,698	10%	3,506	192
Mary Carlson Estate	6,255	1,180	19%	977	203
Ambulance Reserve Fund	20,000	-	0%	-	-
Debt Service SRF Loans	51,461	-	0%	-	-
Debt Service School Bond	1,060,500	-	0%	-	-
Debt Service Firehall Bond	43,000	-	0%	-	-
Debt Service Streets Bond	231,500	-	0%	-	-
Equipment Replacement	220,000	42,610	19%	107,360	(64,750)
Total	\$ 5,297,963	\$ 754,900	14%	\$ 599,297	\$ 155,603
	\$ 21,309,255	\$ 2,745,065	13%	\$ 2,231,451	\$ 513,518
Net Increase (Decrease) to Fund Balances	\$ (4,666,774)	\$ 3,571,619		\$ 2,487,682	\$ 1,041,494

City of Dillingham
Unaudited Revenues and Expenditures As of August 31, 2024

Data Collected on:
 11/24/2024

Section . Item 2.

	<u>Budget - FY25</u>	<u>08/31/24</u> <u>YTD</u>	<u>Percent</u>	<u>08/31/23</u> <u>YTD</u>	<u>INC/(DEC)</u>
Grant & Bond Revenues					
SOA-Landfill Firebreak	-	-		-	-
EPA Snagpoint Erosion Grant	-	-		-	-
COVID - CARES & ARPA & LGLR	1,776,543	1,752,195	99%	280,966	1,471,228
SRF Loan - Lagoon Aeration	615,813	93,719	15%	-	93,719
SRF Loan - Landfill	-	-		-	-
SOA-DOH Grants	201,000	-	0%	-	-
Curyung-Ice Machine	20,833	-	0%	(1,324)	1,324
Snagpoint Funding	3,209,387	-	0%	-	-
BBEDC Intern Program	72,923	-	0%	-	-
BBEDC Training Reimb	-	-		-	-
BBNC Training Reimb	-	-		-	-
Total	\$ 5,896,499	\$ 1,845,913	31%	\$ 279,643	\$ 1,566,271
Grant & Bond Expenditures					
SOA-Landfill Firebreak	-	-		-	-
EPA Snagpoint Erosion Grant	-	-		-	-
COVID - CARES & ARPA & LGLR	1,776,543	1,715,842	97%	-	1,715,842
SRF Loan - Lagoon Aeration	615,813	288,324	47%	-	288,324
SRF Loan - Landfill	-	-		-	-
SOA-DOH Grants	201,000	41	0%	-	41
Curyung-Ice Machine	20,833	-	0%	53	(53)
Snagpoint Erosion	3,209,387	-	0%	-	-
BBEDC Intern Program	72,923	13,834	19%	26,435	(12,602)
BBEDC Training Reimb	-	2,282		10,350	(8,068)
BBNC Training Reimb	-	-		10,350	(10,350)
Total	\$ 5,896,499	\$ 2,020,322	34%	\$ 47,189	\$ 1,973,133
	\$ -	\$ (174,409)		\$ 232,454	\$ 3,539,404

City of Dillingham
 Unaudited Revenues and Expenditures As of August 31, 2024

Data Collected on:
 11/24/2024

Section . Item 2.

	<u>Budget - FY25</u>	<u>08/31/24</u> <u>YTD</u>	<u>Percent</u>	<u>08/31/23</u> <u>YTD</u>	<u>INC/(DEC)</u>
Capital Project Funds Revenues					
Harbor Mayor Sale Revenue	-	-		-	-
Total	\$ -	\$ -		\$ -	\$ -
Capital Project Funds Expenditures					
Public Safety Building	-	-		-	-
Water Improvements	-	-		-	-
WasteWater Improvements	-	-		-	-
Snagpoint Erosion	356,694	-	0%	-	-
Sewer Lagoon Aeration	12,000	-	0%	-	-
Other Lift Station	-	-		-	-
Fire Dept Water Damage Repair	-	-		-	-
Landfill Closure (7150)	-	-		-	-
Landfill Shop Fire	-	-		-	-
Landfill Groundwater Well	-	-		-	-
Harbor cleanup	-	-		-	-
Total	\$ 368,694	\$ -	0%	\$ -	\$ -
	\$ (368,694)	\$ -		\$ -	\$ -

	Budget	Actual
General Fund Revenue	\$ 10,986,763	\$ 5,311,513
Special Fund Revenue	\$ 3,038,715	\$ 664,771
Transfers In	\$ 2,617,003	\$ 340,400
Grant and Bond Revenue	\$ 5,896,499	\$ 1,845,913
CIP Revenue	\$ -	\$ -
	\$ 22,538,980	\$ 8,162,597
General Fund Expenditures	\$ 16,011,292	\$ 1,990,166
Special Fund Expenditures	\$ 5,297,963	\$ 754,900
Grant and Bond Expenditures	\$ 5,896,499	\$ 2,020,322
CIP Expenditures	\$ 368,694	\$ -
	\$ 27,574,448	\$ 4,765,387
Net Increase (Decrease) to Fund Bal	\$ (5,035,468)	\$ 3,397,210

City of Dillingham
Unaudited Revenues and Expenditures As of September 30, 2024

Data Collected on:
11/26/2024

Section . Item 2.

	<u>Budget - FY25</u>	<u>09/30/24</u> <u>YTD</u>	<u>Percent</u>	<u>09/30/23</u> <u>YTD</u>	<u>INC/(DEC)</u>	Uncollected	% Adj
General Fund Revenues							
General Sales Tax	\$ 3,200,000	\$ 1,039,901	32%	\$ 591,641	\$ 448,260	(2,543.00)	32%
General Sales Tax - Remote	425,000	152,403	36%	0			
Alcohol Sales Tax	280,000	85,481	31%	86,227	(746)		31%
Transient Lodging Sales Tax	150,000	34,732	23%	51,495	(16,763)	(31.80)	23%
Gaming Sales Tax	45,000	3,199	7%	8,456	(5,257)		7%
Tobacco Excise Tax	300,000	76,414	25%	84,950	(8,536)		25%
Marijuana Excise Tax	90,000	18,987	21%	24,250	-		21%
Business License	17,000	400	2%	650	-		
Penalty & Interest - Sales Tax	17,000	3,219	19%	3,024	195	(83.62)	18%
Total Sales Tax	4,524,000	1,414,736	31%	850,694	417,152		31%
Real Property Tax	2,460,000	2,574,193	105%	2,476,512	97,681	(1,955,246.82)	25%
Personal Property Tax	1,098,000	1,146,866	104%	567,181	579,685	(414,257.85)	67%
Penalty & Interest - Property Tax	130,000	41,899	32%	28,284	13,615		32%
Total Property Taxes	3,688,000	3,762,958	102%	3,071,977	690,980		38%
Telephone Gross Receipts State Tax	70,000	-	0%	-	-		0%
Shared Fisheries	600,000	-	0%	-	-		0%
Raw Fish Tax	20,000	-	0%	-	-		0%
Community Sharing	75,396	-	0%	-	-		0%
Payment in Lieu of Taxes (PILT)	520,000	537,418	103%	522,976	14,442		103%
State Jail Contract	720,000	231,664	32%	-	231,664		32%
Motor Vehicle Tax	25,000	2,570	10%	2,347	224		
Ambulance Fees	60,000	3,934	7%	4,543	(610)		7%
Lease & Rental Income	35,000	2,760	8%	2,730	30		8%
Admin Overhead	157,405	45,236	29%	39,281	5,955		29%
PERS on Behalf	168,162	39,044	23%	18,367	20,677		23%
PERS Forfeiture Fund	25,000	26,796	107%	19,395	7,400		107%
Other Revenues	298,800	158,573	53%	61,415	97,158	(1,200.00)	53%
Total	2,774,763	1,047,994	38%	671,054	376,940		38%
Total	\$ 10,986,763	\$ 6,225,687	57%	\$ 4,593,725	\$ 1,485,072		35%
Special Revenue & Other Funds Revenue							
Water	229,211	60,876	27%	58,365	2,511	(7,315.69)	23%
Sewer	462,111	102,114	22%	105,542	(3,428)	(6,810.41)	21%
Landfill	346,032	147,873	43%	125,331	22,542	(8,851.00)	40%
Port - Dock	750,402	423,585	56%	97,275	326,309	(64,910.85)	48%
Port - Harbor	157,912	81,468	52%	39,569	41,899	(9,728.00)	45%
Asset Forfeiture Fund	500	108	22%	126	(18)		0%
E-911 Service	67,000	17,040	25%	17,286	(245)		25%

City of Dillingham
 Unaudited Revenues and Expenditures As of September 30, 2024

Data Collected on:
 11/26/2024

Section . Item 2.

	<u>Budget - FY25</u>	<u>09/30/24</u> <u>YTD</u>	<u>Percent</u>	<u>09/30/23</u> <u>YTD</u>	<u>INC/(DEC)</u>	
Senior Center (Non-Grant)	49,059	3,444	7%	8,346	(4,902)	7%
Senior Center (Grant)	80,450	13,773	17%	905	12,868	17%
Library (Grants)	38,578	-	0%	-	-	0%
Debt Service - Bond Investments	80,000	29,424	37%	27,286	2,138	37%
Debt Service - SOA Revenue	742,060	-	0%	-	-	
Debt Services - Streets Refund	-	-		-	-	
Mary Carlson Estate	21,000	5,432	26%	5,132	300	26%
Ambulance Rental	14,400	3,600	25%	7,200	(3,600)	
Total	\$ 3,038,715	\$ 888,737	29%	\$ 492,363	\$ 396,375	26%

<u>Transfers</u>						
<i>From General Fund to Other Funds</i>						
Landfill	662,724	361,592	55%	103,155	258,437	
Senior Center	281,383	67,417	24%	22,436	44,981	
Ambulance Reserve	50,000	3,147	6%	7,009	(3,862)	
Equipment Replacement	220,000	59,289	27%	218,319	(159,031)	
Capital Projects (Fund 7140)	368,694	7,781	2%	4,283	3,497	
Landfill Closure (Fund 7150)	25,000	-	0%	-	-	
Debt Service SRF Loans	51,461	-	0%	-	-	
Debt Service Streets Bond	151,500	-	0%	-	-	
Debt Service Firehall Bond	43,000	-	0%	-	-	
Debt Service School Bond	318,440	-	0%	-	-	
<i>From Dock Fund to Harbor Funds</i>						
Port - Harbor	258,263	26,877	10%	-	26,877	
Port - Harbor - Ice Machine	-	1,370		-	1,370	
Port - Harbor - Bathhouse	13,470	3,716	28%	-	3,716	
<i>From Department to Department</i>						
Transfer from E911 to Dispatch	67,000	17,040	25%	13,191	-	
Transfer from Carlson Estate to Library	4,000	1,003	25%	999	-	
Transfer from Wastewater to Water	102,068	-	0%	-	-	
Total	\$ 2,617,003	\$ 549,232	21%	\$ 369,393	\$ 175,986	
Total Revenues & Transfers	\$ 16,642,481	\$ 7,663,657	46%	\$ 5,455,481	\$ 2,057,432	

City of Dillingham
Unaudited Revenues and Expenditures As of September 30, 2024

Data Collected on:
11/26/2024

Section . Item 2.

	<u>Budget - FY25</u>	<u>09/30/24</u> <u>YTD</u>	<u>Percent</u>	<u>09/30/23</u> <u>YTD</u>	<u>INC/(DEC)</u>
EXPENDITURES:					
General Fund Expenditures					
City Council	\$ 146,350	\$ 4,258	3%	\$ 15,979	\$ (11,721)
City Clerk	326,797	69,996	21%	12,613	57,382
Administration	771,879	104,609	14%	70,990	33,619
Finance	1,496,839	329,650	22%	229,564	100,085
Legal	125,000	17,050	14%	26,295	(9,245)
Insurance	328,100	106,969	33%	84,209	22,760
Planning	527,182	47,871	9%	40,996	6,875
Foreclosures	9,000	4,666	52%	53	4,613
IT	342,300	88,636	26%	48,932	39,704
Public Safety Administration	370,887	84,172	23%	41,173	42,999
Dispatch	745,231	222,657	30%	131,915	90,742
Patrol	1,597,624	254,735	16%	183,999	70,736
Corrections	773,407	193,235	25%	139,602	53,632
DMV	86,804	22,938	26%	16,650	6,288
Animal Control Officer	187,282	30,776	16%	30,739	37
Fire	776,570	246,839	32%	127,029	119,810
Fire Department Donation	10,000	0	0%	69	(69)
Public Works Administration	499,835	112,522	23%	21,905	90,617
Building and Grounds	1,229,345	227,340	18%	78,735	148,605
Shop	743,197	85,819	12%	69,356	16,463
Street	738,528	73,832	10%	134,136	(60,304)
Library	255,972	54,485	21%	40,682	13,802
Grandma's House	73,961	6,940	9%	7,628	
City School	1,702,000	850,347	50%	425,446	424,901
Transfers to Other Funds	2,147,202	499,226	23%	355,203	144,023
Total	\$ 16,011,292	\$ 3,739,566	23%	\$ 2,333,897	\$ 1,406,357

City of Dillingham
 Unaudited Revenues and Expenditures As of September 30, 2024

Data Collected on:
 11/26/2024

Section . Item 2.

	<u>Budget - FY25</u>	<u>09/30/24</u> <u>YTD</u>	<u>Percent</u>	<u>09/30/23</u> <u>YTD</u>	<u>INC/(DEC)</u>
<u>Special Revenue Funds Expenditures</u>					
Water	331,279	39,448	12%	47,960	(8,512)
Sewer	539,468	42,042	8%	105,918	(63,876)
Landfill	1,008,756	509,465	51%	226,794	282,671
Port - Dock	840,229	334,270	40%	290,032	44,238
Port - Harbor	428,545	113,431	26%	93,948	19,484
Asset Forfeiture Fund	500	-	0%	-	-
E-911 Service	67,000	90,092	134%	13,191	76,901
Senior Center (Non-Grant)	330,469	70,862	21%	29,189	41,673
Senior Center (Grant)	80,423	19,687	24%	26,401	(6,714)
Library (Grants)	38,578	12,160	32%	7,141	5,019
Mary Carlson Estate	6,255	1,784	29%	1,544	240
Ambulance Reserve Fund	20,000	-	0%	1,480	(1,480)
Debt Service SRF Loans	51,461	-	0%	-	-
Debt Service School Bond	1,060,500	-	0%	-	-
Debt Service Firehall Bond	43,000	-	0%	-	-
Debt Service Streets Bond	231,500	-	0%	-	-
Equipment Replacement	220,000	59,289	27%	118,637	(59,348)
Total	\$ 5,297,963	\$ 1,292,530	24%	\$ 962,234	\$ 330,296
	\$ 21,309,255	\$ 5,032,096	24%	\$ 3,296,131	\$ 1,736,652
Net Increase (Decrease) to Fund Balances	\$ (4,666,774)	\$ 2,631,560		\$ 2,159,349	\$ 320,780

City of Dillingham
Unaudited Revenues and Expenditures As of September 30, 2024

Data Collected on:
 11/26/2024

Section . Item 2.

	<u>Budget - FY25</u>	<u>09/30/24</u> <u>YTD</u>	<u>Percent</u>	<u>09/30/23</u> <u>YTD</u>	<u>INC/(DEC)</u>
Grant & Bond Revenues					
SOA-Landfill Firebreak	-	-		-	-
EPA Snagpoint Erosion Grant	-	-		-	-
COVID - CARES & ARPA & LGLR	1,776,543	1,752,195	99%	280,966	1,471,228
SRF Loan - Lagoon Aeration	615,813	93,719	15%	-	93,719
SRF Loan - Landfill	-	-		-	-
SOA-DOH Grants	201,000	-	0%	-	-
Curyung-Ice Machine	20,833	-	0%	(1,324)	1,324
Snagpoint Funding	3,209,387	-	0%	-	-
BBEDC Intern Program	72,923	8,590	12%	-	8,590
BBEDC Training Reimb	-	-		-	-
BBNC Training Reimb	-	-		-	-
Total	\$ 5,896,499	\$ 1,854,503	31%	\$ 279,643	\$ 1,574,861
Grant & Bond Expenditures					
SOA-Landfill Firebreak	-	-		-	-
EPA Snagpoint Erosion Grant	-	-		-	-
COVID - CARES & ARPA & LGLR	1,776,543	1,715,842	97%	-	1,715,842
SRF Loan - Lagoon Aeration	615,813	310,750	50%	-	310,750
SRF Loan - Landfill	-	-		-	-
SOA-DOH Grants	201,000	965	0%	-	965
Curyung-Ice Machine	20,833	-	0%	107	(107)
Snagpoint Erosion	3,209,387	-	0%	-	-
BBEDC Intern Program	72,923	15,412	21%	28,400	(12,987)
BBEDC Training Reimb	-	3,782		10,350	(6,568)
BBNC Training Reimb	-	-		10,350	(10,350)
Total	\$ 5,896,499	\$ 2,046,751	35%	\$ 49,207	\$ 1,997,544
	\$ -	\$ (192,247)		\$ 230,436	\$ 3,572,405

City of Dillingham
 Unaudited Revenues and Expenditures As of September 30, 2024

Data Collected on:
 11/26/2024

Section . Item 2.

	<u>Budget - FY25</u>	<u>09/30/24</u> <u>YTD</u>	<u>Percent</u>	<u>09/30/23</u> <u>YTD</u>	<u>INC/(DEC)</u>
Capital Project Funds Revenues					
Harbor Mayor Sale Revenue	-	-		-	-
Total	\$ -	\$ -		\$ -	\$ -
Capital Project Funds Expenditures					
Public Safety Building	-	-		-	-
Water Improvements	-	-		-	-
WasteWater Improvements	-	-		-	-
Snagpoint Erosion	356,694	-	0%	-	-
Sewer Lagoon Aeration	12,000	-	0%	-	-
Other Lift Station	-	-		-	-
Fire Dept Water Damage Repair	-	7,781		-	-
Landfill Closure (7150)	-	-		-	-
Landfill Shop Fire	-	-		-	-
Landfill Groundwater Well	-	-		-	-
Harbor cleanup	-	-		-	-
Total	\$ 368,694	\$ 7,781	2%	\$ -	\$ -
	\$ (368,694)	\$ (7,781)		\$ -	\$ -

	Budget	Actual
General Fund Revenue	\$ 10,986,763	\$ 6,225,687
Special Fund Revenue	\$ 3,038,715	\$ 888,737
Transfers In	\$ 2,617,003	\$ 549,232
Grant and Bond Revenue	\$ 5,896,499	\$ 1,854,503
CIP Revenue	\$ -	\$ -
	\$ 22,538,980	\$ 9,518,160
General Fund Expenditures	\$ 16,011,292	\$ 3,739,566
Special Fund Expenditures	\$ 5,297,963	\$ 1,292,530
Grant and Bond Expenditures	\$ 5,896,499	\$ 2,046,751
CIP Expenditures	\$ 368,694	\$ 7,781
	\$ 27,574,448	\$ 7,086,628
Net Increase (Decrease) to Fund Bal	\$ (5,035,468)	\$ 2,431,532

City of Dillingham
Unaudited Revenues and Expenditures As of October 31, 2024

Data Collected on:
 11/27/2024

Section . Item 2.

	<u>Budget - FY25</u>	<u>10/31/24</u> <u>YTD</u>	<u>Percent</u>	<u>10/31/23</u> <u>YTD</u>	<u>INC/(DEC)</u>	Uncollected	% Adj
General Fund Revenues							
General Sales Tax	\$ 3,200,000	\$ 1,314,274	41%	\$ 873,561	\$ 440,713	(2,337.61)	41%
General Sales Tax - Remote	425,000	195,564	46%	87,119			
Alcohol Sales Tax	280,000	104,953	37%	108,763	(3,810)		37%
Transient Lodging Sales Tax	150,000	51,572	34%	65,288	(13,716)	(31.80)	34%
Gaming Sales Tax	45,000	3,199	7%	12,530	(9,331)		7%
Tobacco Excise Tax	300,000	97,608	33%	107,754	(10,145)		33%
Marijuana Excise Tax	90,000	25,574	28%	31,023	-		28%
Business License	17,000	650	4%	700	-		
Penalty & Interest - Sales Tax	17,000	3,804	22%	5,395	(1,591)	(83.62)	22%
Total Sales Tax	4,524,000	1,797,199	40%	1,292,133	402,120		40%
Real Property Tax	2,460,000	2,574,193	105%	2,474,896	99,297	(1,405,783.96)	47%
Personal Property Tax	1,098,000	1,131,033	103%	567,181	563,852	(307,967.96)	75%
Penalty & Interest - Property Tax	130,000	46,238	36%	30,149	16,089		36%
Total Property Taxes	3,688,000	3,751,465	102%	3,072,227	679,238		55%
Telephone Gross Receipts State Tax	70,000	-	0%	-	-		0%
Shared Fisheries	600,000	147,328	25%	600,639	(453,311)		25%
Raw Fish Tax	20,000	-	0%	-	-		0%
Community Sharing	75,396	-	0%	-	-		0%
Payment in Lieu of Taxes (PILT)	520,000	537,418	103%	522,976	14,442		103%
State Jail Contract	720,000	271,828	38%	19,759	252,069		38%
Motor Vehicle Tax	25,000	5,545	22%	5,136	408		
Ambulance Fees	60,000	6,473	11%	5,347	1,125		11%
Lease & Rental Income	35,000	3,680	11%	3,640	40		11%
Admin Overhead	157,405	54,584	35%	64,689	(10,105)		35%
PERS on Behalf	168,162	53,015	32%	24,068	28,947		32%
PERS Forfeiture Fund	25,000	33,400	134%	19,395	14,005		134%
Other Revenues	298,800	144,980	49%	82,177	62,803	(1,200.00)	48%
Total	2,774,763	1,258,251	45%	1,347,828	(89,576)		45%
Total	\$ 10,986,763	\$ 6,806,915	62%	\$ 5,712,188	\$ 991,782		46%
Special Revenue & Other Funds Revenue							
Water	229,211	80,994	35%	77,378	3,616	(14,903.93)	29%
Sewer	462,111	134,064	29%	138,029	(3,966)	(15,234.24)	26%
Landfill	346,032	174,686	50%	151,281	23,405	(10,876.33)	47%
Port - Dock	750,402	537,897	72%	209,517	328,379	(164,440.85)	50%
Port - Harbor	157,912	82,532	52%	40,815	41,718	(9,728.00)	46%
Asset Forfeiture Fund	500	145	29%	193	(48)		0%
E-911 Service	67,000	22,687	34%	22,905	(218)		34%

City of Dillingham
Unaudited Revenues and Expenditures As of October 31, 2024

Data Collected on:
 11/27/2024

Section . Item 2.

	<u>Budget - FY25</u>	<u>10/31/24</u> <u>YTD</u>	<u>Percent</u>	<u>10/31/23</u> <u>YTD</u>	<u>INC/(DEC)</u>	
Senior Center (Non-Grant)	49,059	4,102	8%	10,000	(5,898)	8%
Senior Center (Grant)	80,450	19,481	24%	-	19,481	24%
Library (Grants)	38,578	13,578	35%	7,000	6,578	35%
Debt Service - Bond Investments	80,000	38,798	48%	36,517	2,281	48%
Debt Service - SOA Revenue	742,060	-	0%	-	-	
Debt Services - Streets Refund	-	-		-	-	
Mary Carlson Estate	21,000	7,145	34%	6,987	158	34%
Ambulance Rental	14,400	4,800	33%	7,200	(2,400)	
Total	\$ 3,038,715	\$ 1,120,909	37%	\$ 707,823	\$ 413,087	30%
Transfers						
<i>From General Fund to Other Funds</i>						
Landfill	662,724	393,568	59%	168,358	225,209	
Senior Center	281,383	89,116	32%	41,695	47,421	
Ambulance Reserve	50,000	5,178	10%	4,813	366	
Equipment Replacement	220,000	74,433	34%	118,637	(44,204)	
Capital Projects (Fund 7140)	368,694	26,207	7%	9,429	16,778	
Landfill Closure (Fund 7150)	25,000	8,336	33%	-	8,336	
Debt Service SRF Loans	51,461	-	0%	-	-	
Debt Service Streets Bond	151,500	21,952	14%	26,858	(4,906)	
Debt Service Firehall Bond	43,000	11,500	27%	12,000	(500)	
Debt Service School Bond	318,440	-	0%	-	-	
<i>From Dock Fund to Harbor Funds</i>						
Port - Harbor	258,263	38,237	15%	-	38,237	
Port - Harbor - Ice Machine	-	1,577		-	1,577	
Port - Harbor - Bathhouse	13,470	6,543	49%	-	6,543	
<i>From Department to Department</i>						
Transfer from E911 to Dispatch	67,000	22,687	34%	19,197	-	
Transfer from Carlson Estate to Library	4,000	1,336	33%	1,332	-	
Transfer from Wastewater to Water	102,068	-	0%	1,808	-	
Total	\$ 2,617,003	\$ 700,669	27%	\$ 404,127	\$ 294,857	
Total Revenues & Transfers	\$ 16,642,481	\$ 8,628,494	52%	\$ 6,824,137	\$ 1,699,726	

City of Dillingham
Unaudited Revenues and Expenditures As of October 31, 2024

Data Collected on:
 11/27/2024

Section . Item 2.

	<u>Budget - FY25</u>	<u>10/31/24</u> <u>YTD</u>	<u>Percent</u>	<u>10/31/23</u> <u>YTD</u>	<u>INC/(DEC)</u>
EXPENDITURES:					
General Fund Expenditures					
City Council	\$ 146,350	\$ 4,393	3%	\$ 26,276	\$ (21,883)
City Clerk	326,797	96,439	30%	34,803	61,636
Administration	771,879	131,402	17%	101,158	30,244
Finance	1,496,839	428,466	29%	352,889	75,577
Legal	125,000	25,182	20%	34,606	(9,424)
Insurance	328,100	139,826	43%	111,901	27,925
Planning	527,182	65,237	12%	75,447	(10,210)
Foreclosures	9,000	5,010	56%	53	4,957
IT	342,300	117,138	34%	64,738	52,400
Public Safety Administration	370,887	105,219	28%	64,388	40,830
Dispatch	745,231	289,665	39%	191,971	97,694
Patrol	1,597,624	336,160	21%	303,819	32,342
Corrections	773,407	252,057	33%	217,746	34,310
DMV	86,804	29,574	34%	25,682	3,892
Animal Control Officer	187,282	41,259	22%	46,163	(4,904)
Fire	776,570	276,783	36%	170,369	106,414
Fire Department Donation	10,000	0	0%	525	(525)
Public Works Administration	499,835	146,614	29%	38,477	108,137
Building and Grounds	1,229,345	293,382	24%	104,317	189,065
Shop	743,197	102,416	14%	101,605	810
Street	738,528	104,623	14%	172,856	(68,233)
Library	255,972	75,796	30%	61,816	13,980
Grandma's House	73,961	11,393	15%	11,263	
City School	1,702,000	850,347	50%	425,695	424,652
Transfers to Other Funds	2,147,202	621,954	29%	381,419	240,535
Total	\$ 16,011,292	\$ 4,550,332	28%	\$ 3,119,982	\$ 1,430,220

City of Dillingham
 Unaudited Revenues and Expenditures As of October 31, 2024

Data Collected on:
 11/27/2024

Section . Item 2.

	<u>Budget - FY25</u>	<u>10/31/24</u> <u>YTD</u>	<u>Percent</u>	<u>10/31/23</u> <u>YTD</u>	<u>INC/(DEC)</u>
<u>Special Revenue Funds Expenditures</u>					
Water	331,279	52,746	16%	78,798	(26,051)
Sewer	539,468	51,846	10%	127,052	(75,206)
Landfill	1,008,756	568,254	56%	321,983	246,271
Port - Dock	840,229	386,132	46%	473,799	(87,667)
Port - Harbor	428,545	128,890	30%	122,584	6,306
Asset Forfeiture Fund	500	-	0%	-	-
E-911 Service	67,000	95,738	143%	19,197	76,541
Senior Center (Non-Grant)	330,469	93,218	28%	50,801	42,417
Senior Center (Grant)	80,423	24,115	30%	37,763	(13,648)
Library (Grants)	38,578	13,295	34%	12,941	354
Mary Carlson Estate	6,255	2,389	38%	2,090	299
Ambulance Reserve Fund	20,000	-	0%	1,480	(1,480)
Debt Service SRF Loans	51,461	-	0%	-	-
Debt Service School Bond	1,060,500	-	0%	-	-
Debt Service Firehall Bond	43,000	11,500	27%	12,000	(500)
Debt Service Streets Bond	231,500	60,750	26%	63,375	(2,625)
Equipment Replacement	220,000	74,433	34%	118,637	(44,204)
Total	\$ 5,297,963	\$ 1,563,306	30%	\$ 1,442,499	\$ 120,807
	\$ 21,309,255	\$ 6,113,638	29%	\$ 4,562,481	\$ 1,551,026
Net Increase (Decrease) to Fund Balances	\$ (4,666,774)	\$ 2,514,856		\$ 2,261,656	\$ 148,699

	<u>Budget - FY25</u>	<u>10/31/24</u> <u>YTD</u>	<u>Percent</u>	<u>10/31/23</u> <u>YTD</u>	<u>INC/(DEC)</u>
Grant & Bond Revenues					
SOA-Landfill Firebreak	-	-		-	-
EPA Snagpoint Erosion Grant	-	-		-	-
COVID - CARES & ARPA & LGLR	1,776,543	1,752,195	99%	280,966	1,471,228
SRF Loan - Lagoon Aeration	615,813	93,719	15%	-	93,719
SRF Loan - Landfill	-	-		-	-
SOA-DOH Grants	201,000	26,299	13%	-	26,299
Curyung-Ice Machine	20,833	-	0%	(1,324)	1,324
Snagpoint Funding	3,209,387	-	0%	-	-
BBEDC Intern Program	72,923	8,590	12%	-	8,590
BBEDC Training Reimb	-	-		-	-
BBNC Training Reimb	-	-		-	-
Total	\$ 5,896,499	\$ 1,880,803	32%	\$ 279,643	\$ 1,601,160
Grant & Bond Expenditures					
SOA-Landfill Firebreak	-	-		100,000	-
EPA Snagpoint Erosion Grant	-	-		-	-
COVID - CARES & ARPA & LGLR	1,776,543	1,715,842	97%	10,998	1,704,845
SRF Loan - Lagoon Aeration	615,813	332,236	54%	-	332,236
SRF Loan - Landfill	-	-		-	-
SOA-DOH Grants	201,000	965	0%	-	965
Curyung-Ice Machine	20,833	-	0%	160	(160)
Snagpoint Erosion	3,209,387	-	0%	-	-
BBEDC Intern Program	72,923	15,412	21%	36,412	(21,000)
BBEDC Training Reimb	-	6,333		10,350	(4,017)
BBNC Training Reimb	-	-		10,350	(10,350)
Total	\$ 5,896,499	\$ 2,070,788	35%	\$ 168,270	\$ 2,002,518
	\$ -	\$ (189,985)		\$ 111,372	\$ 3,603,678

City of Dillingham
 Unaudited Revenues and Expenditures As of October 31, 2024

Data Collected on:
 11/27/2024

Section . Item 2.

	<u>Budget - FY25</u>	<u>10/31/24</u> <u>YTD</u>	<u>Percent</u>	<u>10/31/23</u> <u>YTD</u>	<u>INC/(DEC)</u>
Capital Project Funds Revenues					
Harbor Mayor Sale Revenue	-	-		-	-
Total	\$ -	\$ -		\$ -	\$ -
Capital Project Funds Expenditures					
Public Safety Building	-	-		-	-
Water Improvements	-	-		-	-
WasteWater Improvements	-	-		-	-
Snagpoint Erosion	356,694	-	0%	-	-
Sewer Lagoon Aeration	12,000	-	0%	-	-
Other Lift Station	-	-		-	-
Fire Dept Water Damage Repair	-	26,207		-	-
Landfill Closure (7150)	-	-		-	-
Landfill Shop Fire	-	-		-	-
Landfill Groundwater Well	-	-		-	-
Harbor cleanup	-	-		-	-
Total	\$ 368,694	\$ 26,207	7%	\$ -	\$ -
	\$ (368,694)	\$ (26,207)		\$ -	\$ -

	Budget	Actual
General Fund Revenue	\$ 10,986,763	\$ 6,806,915
Special Fund Revenue	\$ 3,038,715	\$ 1,120,909
Transfers In	\$ 2,617,003	\$ 700,669
Grant and Bond Revenue	\$ 5,896,499	\$ 1,880,803
CIP Revenue	\$ -	\$ -
	\$ 22,538,980	\$ 10,509,297
General Fund Expenditures	\$ 16,011,292	\$ 4,550,332
Special Fund Expenditures	\$ 5,297,963	\$ 1,563,306
Grant and Bond Expenditures	\$ 5,896,499	\$ 2,070,788
CIP Expenditures	\$ 368,694	\$ 26,207
	\$ 27,574,448	\$ 8,210,633
Net Increase (Decrease) to Fund Bal	\$ (5,035,468)	\$ 2,298,663

Mayor
Alice Ruby

City Manager
Daniel Decker



Dillingham City Co

Section . Item 2.

Bertram Luckhurst
Michael Bennett
Steven Carriere
Curt Armstrong
Kaleb Westfall
Kevin McCambly

MEMORANDUM

Date: December 4, 2024
To: City Manager
From: Public Works Director
Subject: Monthly report

Accomplishments:

Public Works is working toward planning and scheduling known maintenance items within and around buildings, streets and vehicles.

We've made progress working with engineers and industry professionals in identifying scope, budget and the next steps on City Hall heating systems, Lagoon Aeration, Public Works septic, Dock lighting, Landfill permitting, ground water monitoring and improvements, Harbor Park, Snag Point erosion among others.

Building and Grounds have worked diligently to tend to work orders and general maintenance. Seasonal snow removal & sanding have resumed. We've made lock changes for security concerns of the Harbor Master/Planner's offices, Lagoon and other periodic replacements. Used oil system maintenance and tanks replacements.

Public Works currently has two (2) open positions. One position offered & accepted, pending scheduling resolution with Labor Union. The second is pending developing the job description. The Landfill is temporarily short-staffed. PW Admin is providing coverage assistance. Planning continues toward a food vendor and park area to the East of the Harbor/Animal Control building.

Incinerator repairs remain slated for Spring of '25. Quotes for various pieces of heavy equipment and attachments have been acquired. Research equipment pricing and lead time continues.

Underway:

Staffing recruitment, identifying breakdowns in procurement and tracking processes. Training & build out of Brightly software began. ID and scheduling training for PW personnel. Strategize PW admin focus & direction. Working with CRW Engineering on multiple projects including City Hall heating, City Hall Structural evaluation, Public Safety Heating, Jail Sanitation, Public Works Septic, Dock Lighting, Landfill Permit and Lock Systems upgrade. Repairing skating rink lights. We continue to review and prioritize infrastructure needs. Renewed efforts to find, catalog & consolidate documentation on existing & planned infrastructure.

Upcoming:

Plan/build PW septic, continue prioritizing work orders/lists, build out requisition tracking, Landfill Improvements grant, incinerator service, dock light evaluation, Mayor Sale. City Hall heat system upgrade report research Snag Point erosion project

- **PW:**
 - Quotes for equipment & vehicles
 - Staffing – one Mechanic hired, one pending, New Water/Wastewater Operator
 - Garage Doors – installed
 - Incinerator – delayed to Spring '25
 - IT – inventory existing hardware to catalog and order as necessary
 - resolve title/registration of new vehicles

- **SHOP:**
 - Clean & organize
 - Inventory & source tools as needed
 - Passenger fleet – running boards, shift & four-wheel drive linkages,
 - Inventoried the 20 ft container next to the shop
 - Filled the oil and hydraulic fluid and antifreeze containers
 - Landfill loader & D5 serviced

- **STREETS:**
 -
 - Snow removal & sanding
 - Prep fleet for winter operations
 - Installed equipment chains & winter attachments
 - Shuffle equipment and attachments between locations
 - Organizing the yard for snow storage

- **WATER / WASTEWATER:**
 - Onboard, orientation and train new Operator
 - Train PW Foreman and B&G staff
 - Planning hydrant repair summer '25 repair
 - Resume research of selling & resizing backup generator

- LANDFILL:
 - Consolidated metal pile
 - General Operations
 - Snow removal
 - Renewed Operating Permit
 - Staffing shortage – cover by PW Admin

- BUILDING & GROUNDS
 - Dillingham Police Station
 - Daily shoveling and sanding
 - We measured, cut, then installed aluminum plates on some of the exterior doors to beef them up a little.
 - Installed new mounts for their exterior lights and got those up and running again.
 - During a routine boiler check we realized that one of the boilers was down. After some troubleshooting, we ended up replacing the Beckett fuel pump and solving the problem.
 - We got a work order for a leaking toilet/sink in the jail. We replaced an O-ring in the alley behind the toilets and that solved the problem.
 - They had a run of flickering lights going up the stairs to dispatch that required us to bypass the ballasts and install new LED bulbs.
 - Got a work order at the jail saying that some zones were not getting heat. Required us to open the zone valves manually solving the problem. (New zone valves being ordered. They will be replaced)
 - Chief O'Malley requested that we forcefully break into a safe so she could confirm it was empty. We then disposed of it for her at the landfill.
 - Once it started snowing, we opened all the zones for the boiler, so the heated sidewalk is now turned on.
 - Went and adjusted the locking mechanism on the upstairs doors.

 - City Dock/Warehouse
 - We helped build the structure for the overhead garage door.
 - Got a work report that Deans's Toyo wasn't working properly. Went and did trouble shooting and after some adjusting, we got it running properly.
 - We moved roofing tin from the warehouse to the yard at the shop.

 - City Hall
 - Daily shoveling and sanding
 - Boilers number two and four got a deep clean. We opened them both up and scrubbed and vacuumed out the inside of the boiler as well as the stack.
 - We noticed boiler two shut down, so we installed a new Suntec oil pump on it and that got it running again.
 - Boiler four stopped working on us and when we went to replace the oil pump, we noticed that the shaft had broken in half. We were able to find an old pump to steal a shaft off of and after replacing that we got it

running again. (We like to have one boiler running at all times with ready on standby.)

- We changed most of their lights to LEDs. It required the crew to learn how to bypass ballasts and install LED tombstones but once we learned that we went to town to get lights replaced. We did both bathrooms, the second-floor landing, and a few offices upstairs all done.
- The men's bathroom toilet got rebuilt and the lady's toilet got replaced and installed.
- Some of the drop ceiling tiles were stained and an eyesore from leaks over the years so the crew found some new tiles and replaced all the noticeably bad tiles.
- The crawlspace had a bunch of junk in it that was not being used so the crew packed all that out of there and got it to the dump. Then we cleared everything else out and packed a few buckets of dirt in to level out the ground. After that we laid the vapor barrier down and then moved stuff that needed to be stored there back in.
- We got a work order to run Cat Five line to an office.
- Got a work order to move office supplies around for the city hall workers.
- Starting to plan a facelift for the bathrooms.

○ Library

- Daily sanding and shoveling
- We ordered and installed new smoke detectors and carbon monoxide detectors to replace the ancient ones they had installed.
- Janice wanted to clean and shampoo all their carpets, so the crew went down and helped move every piece of furniture to the museum and then put everything back in its original spot.
- We got a work order that the door facing the bank was falling apart so we cut metal sheeting and bolted it on to beef it up.
- Siding was getting blown off the building by the wind, so we got that patched up.
- Sonja Marx has mentioned there is a bunch of work that she wants done there we are just waiting on work orders.

○ Water Treatment

- There has been one boiler that runs like a top and one that doesn't run at all at the water treatment plant, and we figured it was time to get the second one fixed so it can be on standby. The crew replaced the tigerloop, the pump, and the cad cell. They then had to adjust the electrodes and finally got it working properly.
- The number one boiler also needed a new tigerloop, so we got that replaced.

- Landfill
 - We got a report that none of the outlets were working in the incinerator building. We wired in a couple new ones and checked for blown fuses in the fuse box. All their outlets now work.
 - We also went and added weather covers to most of the outdoor outlets.
 - Whenever we get a full truckload of trash or scrap lumber, we run it out to the landfill.

- Sewer Lagoon
 - Daily sanding and shoveling
 - This building had many negative structural elements to it that we buttoned up. We replaced every roofing screw to prevent leaks, we replaced sections of tin, and we also rebuilt the corner of the building completely.
 - The overhead heater has given us plenty of trouble, but we finally got it running reliably. We replaced the filter, and the pump then adjusted the electrodes and changed the nozzle.
 - The last issue there is the persisting leak that has seen its fair share of band-aids. The curbside shutoff has yet to be located.

- Lake Road Fire Station
 - Daily sanding and shoveling
 - An air vent on the roof had broken and was sitting crooked. We got a new one installed and fixed the problem.
 - Before the garage door installers came to town, they wanted all the lights to be replaced with LEDs. This wasn't possible due to the fixtures, so we settled for getting all the bulbs changed so every light is working.
 - They requested that the entry to the southwest side of the building be framed in, so we built a porch for them.
 - The upstairs boiler has been running well but the hot water has not been working so a new hot water exchange is being installed.

- Senior Center
 - Daily sanding and shoveling
 - The boiler room and boiler got thorough cleaning.
 - We added some extra glycol into the system to make sure that it was up to spec for the winter.
 - We got a call saying the building had no heat, so we went to check it out. After some troubleshooting, we realized that the Nylo-Flex coupler was worn out and needed to be replaced.
 - We got a work order for a leaky sink. That was a easier fix one replacement part and they were all fixed up.
 - The walk-in refrigerator got repaired by the refrigerator tech then the crew went in and fixed some leaks after he was done.
 - We got a work order to move an old printer/scanner and a foosball table out of the building, so we got that done for them.

- Grandma's House
 - Daily sanding and shoveling
 - Mainly boiler work was done at this location. Boilers two and four had to have pumps changed as well as the auto vents.
 - We also did a deep clean of the walls and anywhere else that had stains.
 - Zone valves had to be replaced because the system was continuously calling for heat.
 - A broken window was replaced.

- EMT Office
 - Daily sanding and shoveling
 - Boiler and stack got thorough cleaning, and a cap got added to the stack.
 - Some lights were replaced
 - Siding had to be replaced. It was a big job as windows had to come out but got 75% of it done with the rest getting done in the spring.
 - Hung some cabinets for them in the kitchen.

- Harbor office/Dog pound
 - Daily sanding and shoveling
 - Got called to go move materials for them.
 - Changed all the locks to different keys and cores.
 - Addressed a leaky window

- GCI
 - Daily sanding and shoveling

- Bingo hall/Fire Station
 - Daily sanding and shoveling
 - Fixed the heat problem by replacing one of the many circulating pumps.
 - In the spring we will level the fuel tank.

- Shop
 - Once a week or whenever asked we help clean and organize the shop in the morning.
 - Cleaned the waste oil burner.
 - Pumped waste oil from tank two to tank one to be burned and took apart the pump that should be transferring between the two tanks to fix it.

- Quonset hut
 - Changed out fuel tanks, lines, and filters as well as some minor work on boilers.
 - Organizing as freight comes in.



MEMORANDUM

DATE: 11/24/24
TO: City Manager
FROM: Chief of Police
SUBJECT: Police Department Report for November 2024

STAFF REPORT

Patrol:

There are currently six sworn officers in the department including the Chief of Police. One new officer began working with us in November.

I am continuing to work with human resources to fill our current open patrol positions. We are continuing to interview for the open positions.

Corrections Dept.:

There are currently three correctional officers in the department. A new correctional officer began working with the COD in November.

I will be attending a job fair in December in an effort to recruit more correctional officers. We are continuing to interview for the open positions.

Dispatch:

There are presently five dispatchers including the supervisor.

Monthly Activity Report

Dillingham Dept. of Public Safety

For the period of October 28, 2024 to November 21, 2024

Division of Motor Vehicle

- ❖ 05 – Commercial D/L
- ❖ 15 – Driver License
- ❖ 09 – Identification Cards
- ❖ 01 – HC Permits (No Fee)
- ❖ 00 – Miscellaneous Fees
- ❖ 18 – Vehicle Registration
- ❖ 11 – Title / Lien
- ❖ 00 – Boat Registration
- ❖ 01 – Road Test
- Customer Assist:
- ❖ 00 – License Services
- ❖ 09 – AK Written Test

Monthly Report for November 2024

Dillingham Communications:

Between the 20th of October and the 20th November there were 124 calls processed through Dillingham Police Dispatch. These calls include:

29.0% EMS (36)

3.2% Burn Permit (4)

28.2% Disturbance (35)

1.6% Agency Assist (2)

1.6% Assaults (2)

1.6% REDDI Reports (2)

9.7% Suspicious Circumstances (12)

4.8% Traffic Stops (6)

9.7% Welfare Checks (12)

Other calls were one each: Vehicle Collision, 911 Hang-up, Warrant Arrest, Serve Court Papers, Trespass, ATV, Sex Assault, Violate Conditions, Theft and Fire calls.

Dispatch has a full compliment of dispatchers with new uniforms and a new chair. Thanks to Levi and Stephanie they are trained and ready. We have had illness pass through our ranks, leaving a lingering cough. At those times I appreciate the dispatchers who take extra shifts of late hours to keep the Comm ready for new emergencies.

Respectfully submitted, --John Marx

DEPARTMENT OF CORRECTIONS
Contract Jails Coordinator- Justin Francois
1300 E. 4th Avenue
Anchorage, AK 99501

Month: November 2024

Facility Reporting: Dillingham Jail

Total Number of Man-Days Served: 18

Total Number of Persons: 6 10-80 AND 0 T-47

I HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND ACCURATE ACCOUNTING OF THE SERVICES RENDERED.

Certifying Officer: Jerrad Hutchings

(Print Name)



(Signature)

Title: Corrections Supervisor

Note: This form must accompany the Monthly Booking Report

Monthly Report for November 2024

Dillingham Corrections:

From November 1st, through November 21st there were 6 inmates held in the Dillingham Jail Facility. We held 0 individuals under the Alaska Statutes T-47 protective custody. 0 Juveniles.

City of Dillingham
Monthly Administrative Report

Department/Program: Corrections	By: Sgt. Jerrad Hutchings	Date: 11/21/2024
Operations: Jail is operational with 3 current staff.		
Staffing: Staffing is short at this time there are currently 3 officers.		
Projects: <ul style="list-style-type: none"> • Currently waiting on new toilet/sink assembly for cell #2. Cell is currently unusable. Update measurements have been sent to the manufacturer using there template. Comby unit will be installed on arrival. • Waiting on the new door to cell #5 to arrive. • Sink in cell 5 has no hot water waiting on parts to repair. 		
Facility Needs: Small toolkits for minor repairs/projects		
Tools & Equipment Needs: New cameras for cells that have privacy masking software. New cameras need to be able to integrate with current system.		

List of Attachments:

STATS:

Mayor
Alice Ruby

City Manager
Dan Decker



Dillingham City Co

Section . Item 2.

Bertram Luckhurst
Michael Bennett
Steven Carriere
Curt Armstrong
Kaleb Westfall
Kevin McCambley

MEMORANDUM

Date: December 2, 2024
To: Dan Decker, City Manager
From: Christopher Maines, Planning Director
Subject: December 2024 Monthly Report

Planning Commission Activities:

In the month of November, we held one planning commission meeting. The meeting was to discuss and review the preliminary replat for Harbor Lease Lot 2 and Lease Lot 3. The preliminary replat was to shift the existing common line south by 60 ft, dedicate a public access easement, and include a utility easement for Nushagak Electric to fix the buried power line on the south end of the Dillingham Boat Harbor. During the hearing it was asked about the disposal of municipal property process. Under 5.30 of the Dillingham Municipal Code, it requires us to go through a public process when disposing of City owned real property, this also includes leased property. Because of this it required additional research and action on the replat of the lease lots was tabled. We will be going through the proper process before bringing it back to the Planning Commission.

Planning Department Activities:

I am currently reviewing Title 12, Title 17, and Title 18 of the Dillingham Municipal Code. The overall purpose and goal of this reevaluation is to see if current codes are still applicable today and if changes or additional language should be adopted. In 2015 through 2017 there was an effort to review each section of the Dillingham Municipal Code under the suggestion of Janice Williams the former City Clerk. At that time Title 4 and Title 7 were heavily reviewed. With upcoming major projects and future development in mind, I will be submitting suggested areas of the Dillingham Municipal Code for your review to determine if changes and or revisions need to be made.

I am currently training through LinkedIn Learning on ArcGIS so that I will be able to update the City of Dillingham system. Our mapping has needed an overhaul for years and being able to update items in house would be beneficial. I am hoping to add layers for City owned and maintained streets to better assist in snow removal routes, update addresses

for EMS and Police Dispatchers, and clean up the location mapping of City open infrastructure, such as curb stops, storm drains, and valve locations. These changes will take time but will be beneficial to all departments.

I have been reviewing the City of Dillingham permit processes and the application process we currently use. There has been recent confusion and questions about what requires a permit and some of the requirements, such as insurance. One other question related to special events is if the City of Dillingham is required to submit permit applications to host events or if its exempt. If it is exempt, changes will have to be made to the code.

In October I sent out staff nominations for the CIP list. The closing date was the end of November. I have received several project requests, primarily from Public Works. These projects have been compiled and will be provided to Agnew Beck for the upcoming City Council workshop.

I received my certification in Municipal Stormwater Monitoring and Stormwater Management. I started my courses in September and received my certificates on November 25, 2024.

Upcoming Activities

Starting in January of 2025. I will begin promoting our land use permitting through advertisement. It was brought to my attention in November when the City Assessors arrived to conduct work, that the permits that our office received were primarily for non-construction development. Unless we emphasize the importance of these permits to the general public, we may fail to capture any improvements made to existing or new real property within the Dillingham Area. Enforcement has always been an issue, so I am researching what we can do to improve our permit acquisitions.

The City of Dillingham will begin advertising for the Administrative Assistant position within the Planning Department in early December. I will update the Council once the position has been filled.

Upcoming Calendar Items:

Planning Commission Meeting	December 19, 2024
Nuyakuk Hydro Project’s Updated Study Report	January 15/16 2025

Attachment: Revitalizing Dillingham: A Bold Initiative for Housing Development

Revitalizing Dillingham: A Bold Initiative for Housing Development

Introduction

Dillingham, Alaska, a community rich in culture and natural beauty, faces a critical juncture in its development. Like many remote Alaskan towns, we grapple with a pressing housing crisis that threatens our ability to grow, retain our population, and attract vital professionals to our community. Today, we present a visionary yet practical approach to address this challenge head-on, drawing inspiration from successful initiatives in other Alaskan communities while tailoring solutions to Dillingham's unique needs.

The Challenge

Our community faces two significant hurdles in housing development:

1. The exorbitant cost of construction materials, further inflated by hefty shipping expenses.
2. The immediate burden of property taxes on newly constructed homes and rental properties.

These factors have created a stagnant housing market, deterring both private and public developers from investing in our community's future.

Our Proposal: A Two-Pronged Approach

We propose two innovative measures that will not drain city resources but will demonstrate Dillingham's commitment to growth and development:

1. Property Tax Exemption for New Construction

Following the successful model implemented in Wasilla, we propose exempting newly constructed rental properties and homes within Dillingham from real property taxation for a period of 5-10 years.

Benefits:

- Stimulates economic growth by encouraging construction projects
- Creates jobs in the construction sector and related industries
- Attracts outside investment to our community
- Increases long-term tax revenue through expanded housing stock
- Helps retain current residents and attract new ones

2. Reduced Shipping Fees for Building Materials

We propose exempting or significantly reducing the wharf, handling, and tariff fees for shipping building materials intended for new home and rental property construction within Dillingham.

Benefits:

- Directly lowers construction costs, making projects more viable
- Encourages the use of higher-quality, more durable materials
- Supports local construction companies and suppliers
- Sets Dillingham apart as a forward-thinking, development-friendly community

Implementation Strategy

To ensure the success of these initiatives, we propose the following approach:

1. **Pilot Program:** Begin with a targeted pilot in a specific area or for a particular type of development.
2. **Clear Eligibility Criteria:** Establish transparent guidelines to ensure the incentives are used as intended.
3. **Regular Review:** Conduct annual assessments to measure the program's effectiveness and make necessary adjustments.
4. **Community Engagement:** Host town halls and workshops to gather input and build community support.
5. **Economic Impact Study:** Partner with local economists to project the long-term benefits of these initiatives.

Addressing Potential Concerns

We anticipate and are prepared to address several potential concerns:

- **Maintaining City Services:** We will present a detailed plan to ensure essential services remain fully funded during the tax exemption period.
- **Preventing Abuse:** Strict oversight measures will be implemented to prevent any misuse of these incentives.
- **Long-term Financial Impact:** Our projections show that the increased tax base after the exemption period will more than offset the initial revenue deferment.

The Broader Impact

This initiative extends far beyond just creating more housing. It's about building a stronger, more vibrant Dillingham:

- **Economic Diversification:** A thriving construction sector can help reduce our economic reliance on seasonal industries.

- **Attracting Professionals:** Improved housing options will make it easier to recruit and retain teachers, healthcare workers, and other professionals crucial to our community's well-being.
- **Community Health:** Better housing directly correlates with improved health outcomes and overall quality of life.
- **Environmental Considerations:** By enabling the use of modern, energy-efficient materials, we can reduce our community's carbon footprint.

Call to Action

Dillingham stands at a crossroads. We can choose to maintain the status quo and watch as our housing crisis deepens, or we can take bold, proactive steps towards a brighter future. This proposal offers a path forward that is both ambitious and achievable.

Together, we can build a Dillingham that not only meets the needs of our current population but is poised for sustainable growth and prosperity in the years to come.

Let's seize this opportunity to show that Dillingham is not just a great place to visit, but an even better place to call home.

Thank you for your consideration.

Mayor
Alice Ruby

Acting Manager
Daniel Decker



Dillingham City Co

Section . Item 2.

Bertram Luckhurst
Michael Bennett
Steven Carriere
Curt Armstrong
Kaleb Westfall
Kevin McCambly

MEMORANDUM

Date: December 5th, 2024
To: Daniel Decker, Acting City Manager
From: Abigail Flynn, Acting City Clerk
Subject: Monthly Report

Acknowledgements and Recognitions:

*A big thank you to the Buildings and Grounds Staff who fixed the City Hall toilets that have been non-functional for years!
Thank you to Jon and Patrick for stepping in to fill the need for a Senior Center Driver.*

City Clerk Department Accomplishment and Opportunities Since the Last Meeting:

Accomplishments

*AAMC training in Anchorage
67 Boxes of Records burned according to our retention schedule and policy for destruction of records. Thank you, Patrick!
Foreclosure Affidavit filed- Awaiting court to issue judgement and decree.*

New Hire:

Patrick Backford was hired 11/27/2024 as the Records Specialist. He comes to us experienced in transitioning a large entity from paper only records to scanned and digitally filed records. We are so fortunate to have him fill the Records Specialist position for the City.

Upcoming Calendar Items:

Staff Holiday Party

Upcoming Meetings:

Planning Commission Meeting December 19th 5:30 P.M.
Finance and Budget Committee January 21st & February 17th 5:30 P.M.
Port Advisory Committee meeting date TBD in January
Next Regular City Council meeting January 9th, 7 P.M. (with a 5:30 workshop)

Needs:

Holiday party helpers

Senior Center

Accomplishment and Opportunities September and November:

Accomplishments

- Days open when meals were served: 61 with 1326 meals served during that time.
- Days the van ran:33, People given rides:186, Meals delivered:165

Staffing Update

- Tabitha transitioned to being the full time cook.
- Jon Sorensen will be splitting his hours between the clerk’s office and the Senior Center as the driver for home delivered meals. Patrick is also driving.
- The newly hired Records Specialist will be moving into office space here.

News

- Committee appointments needed so that Senior Advisory Meetings can be set

Grant Reporting

- Nothing new to report.

Library Accomplishment and Opportunities for September 23-December 1st:

Accomplishments

<i>Library Stats for August 26 to September 22, 2024</i>			
1,623	<i>Patron count</i>	131	<i>Desktop computer usage</i>
1,474	<i>WiFi Session Count</i>	126	<i>Museum visitors</i>
33	<i>AWE station usage</i>	35.5	<i>Volunteer hours</i>
		32	<i>Story Time attendees</i>

- **LAB** had two board meetings during this time with a Library Social for Adults on Wednesday, November 20th from 5:30 – 8 pm. Great turn out – around 25 attending to visit, strategize, have refreshments, and engage with Mary Nelson Dinon on Zoom about her recent book “The Winter Watchman’s Daughter.”
- **FOL** had a meeting October 9th in preparation for their annual Holiday Books & Cookies event December 11th from 4:30 - 5:30 pm with fun holiday music and cookie decorating at the library along with newly purchased books for the library from the FOL for the holidays.
- **PLA Grant FY25** was fully funded with a supplemental award in October from the State returning it to the \$7,000 originally requested.
- **Applying for IMLS grant with Curyung** due February 1, 2025, for \$10,000 for the library.
- **Library Closed** for Indigenous Peoples Day in October and Veterans Day in November. Upcoming closures for Christmas Day and New Year’s Day.

- **Library Closure during the Thanksgiving Holiday** provided a time for the library carpets to be cleaned. A big thank you to the Buildings and Grounds guys who helped the Library staff move furnishings from the library area to the museum and back again after the carpets dried in time for opening December 1st.
- The library has been decorated with displayed books for each holiday and special event during these months. It's been a festive and inviting place to come to use the internet/Wifi and check out materials. The museum has also been well attended by visitors. In December, the museum area will host the 4H club gingerbread house displays with voting/judging by the community.
- **Advertising for a temporary Librarian Assistant** through the LINKED grant during the holidays as two librarian assistants will be on vacation.
- ***Letters of Interest for vacant LAB Seat E needed***

CITIZEN'S COMMENTS

ORDINANCES AND RESOLUTIONS

CITY OF DILLINGHAM, ALASKA

RESOLUTION 2024-48

A RESOLUTION OF THE DILLINGHAM AUTHORIZING CRW ENGINEERING TO DESIGN AN HVAC PACKAGE FOR CITY HALL AND PROVIDE A SITE VISIT AND REPORT FOR THE PUBLIC SAFETY BUILDING HVAC.

WHEREAS, the City of Dillingham recognizes the need to address HVAC system improvements for both City Hall and the Public Safety Building; and

WHEREAS, CRW Engineering is currently engaged in ongoing projects within the City and is already scheduled to be on-site for other projects, making it efficient and cost-effective to retain their services for the HVAC-related work; and

WHEREAS, CRW Engineering has provided an estimate of \$38,010 for the design of an HVAC package for City Hall, which will include the development of a drawing package and construction administration services; and

WHEREAS, CRW Engineering has also provided an estimate of \$12,030 for a site visit to assess the existing HVAC system at the Public Safety Building and to provide a comprehensive report with their findings and recommendations for future improvements; and

WHEREAS, retaining CRW Engineering for these tasks while they are already on-site will streamline the process and reduce the costs associated with mobilization and coordination of additional contractors.

NOW, THEREFORE, BE IT RESOLVED BY THE DILLINGHAM CITY COUNCIL, as follows:

1. **Authorization for HVAC Design:** The Dillingham City Council hereby authorizes CRW Engineering to design an HVAC package for City Hall at an estimated cost of \$38,010, which includes the creation of a drawing package and construction administration services for the project.
2. **Authorization for HVAC Site Visit and Report:** The Dillingham City Council further authorizes CRW Engineering to conduct a site visit to the Public Safety Building to assess the existing HVAC system and provide a report with findings and recommendations for improvements, at an estimated cost of \$12,030.
3. **Efficiency in Coordination:** The City Council acknowledges that retaining CRW Engineering for these services while they are on-site for other ongoing projects will be more efficient and cost-effective.
4. **Funding:** The costs for both the City Hall HVAC design and Public Safety Building HVAC assessment will be covered by the appropriate City funds as determined by the City Manager or their designee.

5. **Authorization of Agreement:** The City Manager or their designee is hereby authorized to execute the necessary documents to engage CRW Engineering for these services, ensuring that the work is completed in a timely and efficient manner.

PASSED and ADOPTED by a duly constituted quorum of the Dillingham City Council on December 17th, 2024.

Alice Ruby, Mayor

ATTEST:

[SEAL]

Abigail Flynn, Acting City Clerk

City of Dillingham
Fiscal Note

Agenda Date: December 17, 2024

CRW Engineering HVAC related work

ORIGINATOR: Finance Director

FISCAL ACTION (TO BE COMPLETED BY FINANCE)		FISCAL IMPACT <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
AMOUNT REQUESTED: \$50,040		FUNDING SOURCE City of Dillingham	
FROM ACCOUNT 1000 7790 30 31 xxxx 0	B&G Maintenance	Project HVAC system evaluation	
TO ACCOUNT:	VERIFIED BY: Anita Foran	Date:	12/6/2024

EXPENDITURES

OPERATING	FY25	FY26	FY22	FY23
1000 7790 30 31 xxxx 0	\$ 50,040.00			
TOTAL OPERATING	\$ 50,040.00	\$ -	\$ -	\$ -

CAPITAL	\$ -			
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REVENUE	-			
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FUNDING

General Fund	\$ 50,404.00			
ADEC SRF Loan (30%)				
Capital Project				
Other				
TOTAL FUNDING	\$ 50,404.00	\$ -	\$ -	\$ -

POSITIONS

Full-Time				
Part-Time				

Analysis: (Attach a separate page if necessary)

2024-51

PREPARED BY: Anita Fuller

December 6, 2024

DEPARTMENT: Finance

APPROVED BY: _____

CITY OF DILLINGHAM, ALASKA

RESOLUTION 2024-49

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL RECOGNIZING PHIL AND EMILY HULETT AND THEIR CHILDREN FOR THEIR POSITIVE COMMUNITY CONTRIBUTION IN BUILDING AND HOSTING THE PALLET MAZE EVENT FOR COMMUNITY MEMBERS IN OCTOBER.

WHEREAS, the City of Dillingham values the positive contributions of its residents who demonstrate a commitment to the well-being and enrichment of the community; and

WHEREAS, Phil and Emily Hulett, along with their children, dedicated considerable time, effort, and resources to building and hosting the Pallet Maze event in October 2024; and

WHEREAS, the Pallet Maze event was a creative, engaging, and fun-filled experience for community members of all ages, fostering a spirit of togetherness, creativity, and celebration within Dillingham; and

WHEREAS, the Hulett family's involvement in planning, organizing, and constructing the Pallet Maze exemplifies their strong commitment to enhancing the quality of life in Dillingham, providing a unique opportunity for community members to come together in a safe and enjoyable environment; and

WHEREAS, the success of the Pallet Maze event highlights the importance of volunteerism and community-driven initiatives in making Dillingham a vibrant and connected place to live.

NOW, THEREFORE, BE IT RESOLVED BY THE DILLINGHAM CITY COUNCIL, as follows:

1. **Recognition:** The Dillingham City Council formally recognizes and expresses its heartfelt appreciation to Phil and Emily Hulett and their children for their dedication, creativity, and positive impact on the Dillingham community through their involvement in the Pallet Maze event.
2. **Appreciation for Effort:** The City Council acknowledges the Hulett family's hard work in creating a memorable experience for residents, and their contribution to fostering a sense of unity and fun within the community.
3. **Gratitude for Community Leadership:** The City Council encourages other residents to follow the Hulett family's example of community involvement and service, and extends its thanks to the Hulett family for their leadership and dedication.

PASSED and ADOPTED by a duly constituted quorum of the Dillingham City Council on December 17th, 2024.

Alice Ruby, Mayor

ATTEST:

[SEAL]

Abigail Flynn, Acting City Clerk

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2024-50**A RESOLUTION OF THE DILLINGHAM CITY COUNCIL ADOPTING AN ALTERNATIVE ALLOCATION METHOD FOR THE FY25 SHARED FISHERIES BUSINESS TAX PROGRAM AND CERTIFYING THAT THIS ALLOCATION METHOD FAIRLY REPRESENTS THE DISTRIBUTION OF SIGNIFICANT EFFECTS OF FISHERIES BUSINESS ACTIVITY IN FMA 5: BRISTOL BAY AREA**

WHEREAS, AS 29.60.450 requires that for a municipality to participate in the FY25 Shared Fisheries Business Tax Program, the municipality must demonstrate to the Department of Commerce, Community, and Economic Development that the municipality suffered significant effects during calendar year 2023 from fisheries business activities; and

WHEREAS, 3 AAC 134.060 provides for the allocation of available program funding to eligible municipalities located within fisheries management areas specified by the Department of Commerce, Community, and Economic Development; and

WHEREAS, 3 AAC 134.070 provides for the use, at the discretion of the Department of Commerce, Community, and Economic Development, of alternative allocation methods which may be used within fisheries management areas if all eligible municipalities within the area agree to use the method, and the method incorporates some measure of the relative significant effect of fisheries business activity on the respective municipalities in the area; and

WHEREAS, The Dillingham City Council proposes to use an alternative allocation method for allocation of the FY25 funding available within the FMA 5: Bristol Bay Area in agreement with all other municipalities in this area participating in the FY25 Shared Fisheries Business Tax Program.

NOW, THEREFORE, BE IT RESOLVED that the Dillingham City Council certifies that the following alternative allocation method fairly represents the distribution of significant effects during 2023 fisheries business activity in FMA 5: Bristol Bay Area:

- All municipalities share equally 40% of all allocation; all share remaining 60% on a per capita basis
- Lake & Peninsula Borough population is reduced by the population of the Cities of Newhalen, Nondalton, Pilot Point & Egegik

PASSED and ADOPTED by a duly constituted quorum of the Dillingham City Council on December 17, 2024.

Alice Ruby, Mayor

ATTEST:

[SEAL]

Abigail Flynn, Acting City Clerk

Department of Commerce, Community,
and Economic Development

DIVISION OF COMMUNITY AND REGIONAL AFFAIRS
Anchorage Office

550 W 7th Ave, Suite 1650
Anchorage, Alaska 99501
Main: 907.269.4501
Fax: 907.269.4563



THE STATE
of ALASKA

GOVERNOR MIKE DUNLEAVY

November 8, 2024

Received

NOV 12 2024

City of Dillingham

City of Dillingham
PO Box 889
Dillingham, AK 99576

Dear Anita Fuller:

The Department of Commerce, Community, and Economic Development is pleased to announce availability of the **FY 2025 Shared Fisheries Business Tax Program**. The purpose of the program is to allocate a share of state fish tax collected outside municipal boundaries with municipalities affected by fishing industry activities. Municipalities around the state will share approximately \$770,000.00 based on 2023 fisheries activity as reported by fish processors on their fish tax returns. Details of how the program works are included in the application under Program Description.

Historically, your municipality along with the other communities in your fisheries management area, FMA 5: Bristol Bay has filed using the Alternative Method found on the last four pages of this application. A breakdown is included that details the communities in your FMA, in addition to the anticipated payment based on the agreed upon allocation method for your FMA. If this agreement is still in place with your FMA, you will only need to have your Council/Assembly pass the enclosed alternative method sample resolution in order to participate in the program.

If your FMA intends to change the alternative method of allocation, the new proposal must be submitted to our office no later than **January 15, 2025**. If an agreement cannot be made with all communities in your FMA, you will need to file using the standard method and claim your significant effects. Instructions on both of these methods are detailed in the application packet.

**DEADLINE FOR SUBMISSION OF COMPLETED APPLICATION IS
FEBRUARY 15, 2025**

Applications can be scanned and emailed to caa@alaska.gov with the subject line **“City of Dillingham, FY25, SFBT”**. If you have any questions about the program or require assistance in completing the application, please contact Lindsay Reese at lindsay.reese@alaska.gov or call (907) 269-7906.

Sincerely,

Lindsay Reese

Lindsay Reese
Grants Administrator 2

FMA 5: Bristol Bay					FY 22 Landing Tax Allocation	Reference	
		Total allocation:	40% Divided	60% per capita	\$0.00	Number	
		\$30,449.62	\$12,179.85	\$18,269.77			
				LONG			
Community	Population	40% divided share	60% per capita share	Calculated Allocation	Calculated Allocation		Total Distribution
Bristol Bay Borough	809	\$936.91	\$2,215.93	\$3,152.84	\$0.00	25-SF05-02	\$ 3,152.84
City of Aleknagik	218	\$936.91	\$597.12	\$1,534.03	\$0.00	25-SF05-01	\$ 1,534.03
City of Clark's Point	58	\$936.91	\$158.87	\$1,095.78	\$0.00	25-SF05-03	\$ 1,095.78
City of Dillingham	2,118	\$936.91	\$5,801.41	\$6,738.32	\$0.00	25-SF05-04	\$ 6,738.32
City of Egegik	29	\$936.91	\$79.43	\$1,016.35	\$0.00	25-SF05-05	\$ 1,016.35
City of Ekwok	104	\$936.91	\$284.87	\$1,221.78	\$0.00	25-SF05-06	\$ 1,221.78
City of Manokotak	495	\$936.91	\$1,355.85	\$2,292.76	\$0.00	25-SF05-08	\$ 2,292.76
City of New Stuyahok	465	\$936.91	\$1,273.68	\$2,210.59	\$0.00	25-SF05-09	\$ 2,210.59
City of Newhalen	184	\$936.91	\$503.99	\$1,440.91	\$0.00	25-SF05-10	\$ 1,440.91
City of Nondalton	113	\$936.91	\$309.52	\$1,246.43	\$0.00	25-SF05-11	\$ 1,246.43
City of Pilot Point	59	\$936.91	\$161.61	\$1,098.52	\$0.00	25-SF05-12	\$ 1,098.51
City of Togiak	733	\$936.91	\$2,007.76	\$2,944.67	\$0.00	25-SF05-13	\$ 2,944.68
Lake & Peninsula Borough	1,285	\$936.91	\$3,519.74	\$4,456.65	\$0.00	25-SF05-07	\$ 4,456.65
Totals	6,670	\$12,179.85	\$18,269.77	\$30,449.62	\$0.00		\$ 30,449.63
Community Count	13						
* All municipalities share equally 40% of allocation; all share remaining 60% on a per capita basis.							
** L & P Borough population = pop (1407 less pop. of cities in FMA in Borough (Newhalen, Nondalton, Pilot Point & Egegik)							
					FBT + FLT		
					CHECK		
					\$30,449.62		
					OKAY		

CITY OF DILLINGHAM, ALASKA

RESOLUTION 2024-51**A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AUTHORIZING THE CITY MANAGER TO EXTENDING THE CONTRACT WITH CRW ENGINEERING FOR ONE ADDITIONAL YEAR.**

WHEREAS, the City of City of Dillingham entered into a contract with CRW Engineering for engineering and project management services, effective 11th day of June, 2019, and the contract expired on 10th day of June, 2024; and

WHEREAS, CRW Engineering has been providing high-quality engineering services for ongoing projects within the City, including City Hall heating, City Hall Structural evaluation, Public Safety Heating, Jail Sanitation, Public Works Septic, Dock Lighting, Landfill Permit and Lock Systems upgrade, and their work has been critical to the timely and successful completion of these projects; and

WHEREAS, the City has determined that the continuation of CRW Engineering's services for an additional year will allow for the completion of these ongoing projects without disruption; and

WHEREAS, it is in the best interest of the City to avoid the time, expense, and disruption associated with issuing a new bid for engineering services until the current projects are completed and the City's needs for such services are fully assessed; and

WHEREAS, extending the contract with CRW Engineering for an additional year will ensure consistency, continuity, and the successful completion of the ongoing engineering projects;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF City of Dillingham, as follows:

1. **Extension of Contract:** The City Council hereby authorizes the extension of the contract with CRW Engineering for one additional year, effective December 18th, under the same terms and conditions as the original agreement, unless otherwise amended.
2. **Completion of Ongoing Projects:** The extension is granted to allow CRW Engineering to complete the current projects, which include but are not limited to City Hall heating, City Hall Structural evaluation, Public Safety Heating, Jail Sanitation, Public Works Septic, Dock Lighting, Landfill Permit and Lock Systems upgrade, as well as to provide support as necessary to ensure their successful and timely completion.
3. **Review and Future Actions:** The City shall review the status of all ongoing projects during the extension period and determine the appropriate course of action for future contracting or bidding processes, if necessary, following the successful completion of these projects.
4. **Authorization:** The City Manager or their designee is hereby authorized to execute all documents necessary to effectuate this resolution and extend the contract with CRW Engineering.

PASSED and ADOPTED by a duly constituted quorum of the Dillingham City Council on December 17th, 2024.

Alice Ruby, Mayor

ATTEST:

[SEAL]

Abigail Flynn, Acting City Clerk

City of Dillingham
Fiscal Note

Agenda Date: December 17, 2024

CRW Engineering contract renewal for an additional year

ORIGINATOR: Finance Director

FISCAL ACTION (TO BE COMPLETED BY FINANCE)		FISCAL IMPACT <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
AMOUNT REQUESTED: \$249,960		FUNDING SOURCE City of Dillingham	
FROM ACCOUNT 1000 7790 30 31 xxxx 0 B&G Maintenance		Project Building Maintenance Engineering support & and support for additional enterprise funds.	
TO ACCOUNT:	VERIFIED BY: Anita Foran	Date:	12/6/2024

EXPENDITURES

OPERATING	FY25	FY26	FY22	FY23
1000 7790 30 31 xxxx 0	\$ 99,960.00	\$ 70,000.00		
2400 xxxx xx xx xxxx x	30,000.00	20,000.00		
2200 xxxx xx xx xxxx x	20,000.00	10,000.00		
TOTAL OPERATING	\$ 149,960.00	\$ 100,000.00	\$ -	\$ -

CAPITAL	\$ -			
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REVENUE	-			
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FUNDING

General Fund	\$ 99,960.00	\$ 70,000.00		
Harbor Fund	30,000.00	20,000.00		
Landfill Fund	20,000.00	10,000.00		
Other				
TOTAL FUNDING	\$ 149,960.00	\$ 100,000.00	\$ -	\$ -

POSITIONS

Full-Time				
Part-Time				

Analysis: (Attach a separate page if necessary)

2024-51

PREPARED BY: Anita Fuller

December 6, 2024

DEPARTMENT: Finance

APPROVED BY: _____

CITY OF DILLINGHAM, ALASKA

RESOLUTION 2024-52

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AWARDING ADMINISTRATIVE TIME OFF TO CITY EMPLOYEES FOR DECEMBER 24TH AND DECEMBER 31ST, 2024, AS A GIFT IN RECOGNITION OF THEIR HARD WORK AND DEDICATION THROUGHOUT THE PAST YEAR.

WHEREAS, the City of Dillingham recognizes the dedication and hard work of its employees, who contribute significantly to the efficient operation of city services and the well-being of the community; and

WHEREAS, the Dillingham City Council values the efforts and commitment demonstrated by City employees throughout 2024, as they have provided essential services to the community, worked diligently on various projects, and contributed to the City's continued success; and

WHEREAS, it is important for the City Council to show appreciation for the hard work of its employees, while also supporting their work-life balance and well-being; and

WHEREAS, December 24th and December 31st, 2024, fall on weekdays and are traditionally observed as holidays by many businesses and organizations; and

WHEREAS, the Dillingham City Council desires to award Administrative Time Off to all City employees for these two dates as a gesture of gratitude for their ongoing efforts and dedication to the City.

NOW, THEREFORE, BE IT RESOLVED BY THE DILLINGHAM CITY COUNCIL, as follows:

1. **Award of Administrative Time Off:** The Dillingham City Council hereby awards Administrative Time Off to all City employees for December 24th and December 31st, 2024, as a gift in recognition of their hard work and contributions throughout the past year.
2. **Purpose:** The time off is intended as a gesture of appreciation for the employees' continued service to the City and to allow them the opportunity to spend quality time with family and friends during the holiday season.
3. **Implementation:** The City Manager or their designee is hereby authorized to ensure the proper scheduling and administration of this time off, ensuring that city operations remain adequately staffed during essential service hours.
4. **Gratitude:** The City Council extends its sincere gratitude to all employees for their ongoing commitment to excellence in serving the Dillingham community.

PASSED and ADOPTED by a duly constituted quorum of the Dillingham City Council on December 17th, 2024.

Alice Ruby, Mayor

ATTEST:

[SEAL]

Abigail Flynn, Acting City Clerk

CITIZEN'S COMMENTS

COUNCIL COMMENTS

MAYOR'S COMMENTS

ADJOURNMENT

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For more information, contact:

Chandler Kemp:
907-842-8303 | ckemp6@alaska.edu

Mike Davis:
907-842-5109 | medavis@alaska.edu

Informational webpage: tinyurl.com/bdhe6fzt

Application Questionnaire: tinyurl.com/LegApp2025



FW: DEED approach to Local Contributions

From Alice Ruby <alice@bbedc.com>

Date Tue 11/19/2024 4:20 PM

To DLG City Manager <manager@dillinghamak.us>; DLG City Clerk <cityclerk@dillinghamak.us>

 1 attachment (27 KB)

DEED Local Contributions Regulatory Change.docx;

Hi Dan and Abigail:

Can you include this email and the attachment in the information section of the next council packet please. Thank you.

Alice

From: Nils Andreassen <nils@akml.org>

Sent: Monday, November 4, 2024 8:13 AM

To:

Subject: DEED approach to Local Contributions

I'm not sure if you saw this - [Alaska school districts could take financial hit as education department considers tighter limits on local funding](#) – but it is probably worth us either discussing or being aware of.

We developed the attached as the start of a white paper to inform members. A few high-level considerations:

- DEED's approach is potentially correct in principle, if we are focused on equity.
- In practice, it will have the effect of further reducing adequacy, and will negatively impact some districts.
- The State can address this instead by increasing its overall funding to districts.
- I will also note that we have a resolution that argues Impact Aid should be local, and that the disparity test is simply a way to use that instead to offset the State's obligation.

Probably not easy answers to any of this, but it would be great if we could come to either consensus or have some sense of common purpose. If we argue against equity in principle and in favor of interests, we lose the ability to assert a principled approach in the future. That said, we also don't want to argue a position that negatively impacts our members. It seems like the right approach is simply the State has to address its adequacy issues, or inadequacy, in this case. But that's also not so easy.

In any event, please consider this email and the attached draft provisional, for our deliberative purposes only. We'd be happy to set up a call to discuss, and I look forward to feedback.

Nils Andreassen

Executive Director, Alaska Municipal League

Direct (907) 790-5305 or Cell (907) 351-4982

“Strengthening Alaska Municipalities”



Alaska Municipal League

MEMO

To: Alaska Local Governments with School District Responsibilities
From: Nils Andreassen, Executive Director, Alaska Municipal League
Date: November 1, 2024

Subject: Proposed Changes to Definition of Local Contributions and Implications for Local Governments

Overview of Proposed Regulation Changes

The Alaska Department of Education & Early Development (DEED) has proposed expanding the definition of local contributions to school districts. Under this proposal, local contributions would extend beyond the Operating Fund to include other district funds, such as those supporting special revenue projects. This change, intended to address disparities in district funding statewide, would level the playing field across districts, creating a more equitable system. However, it will also reduce the ability of municipalities in some areas to provide critical supplemental funding for their local districts.

Key Implications for Local Governments and School Districts

1. **Equity in School Funding Across Districts** - In principle, the proposed regulation seeks to create a fairer distribution of resources across Alaska’s school districts by capping contributions that go beyond the operating budget. While this approach aims to provide equitable access to education funding across all communities, it will have a different impact on districts that currently benefit from above-the-cap funding.
2. **Potential Loss of Supplemental Funding** - Many municipalities currently support school districts with additional funds for programs outside the operating budget. These funds cover essential services, such as pupil transportation, after-school programs, and community initiatives. With the proposed cap on contributions, municipalities could face limits on their ability to fund these critical areas, potentially leading to service reductions in communities that rely on these contributions.
3. **Challenges in Transitioning to a New Funding Structure** - Without additional state support, the loss of local supplemental funding could significantly impact districts, leading to cuts in services that benefit students and communities. Local governments that traditionally provide these funds may find themselves in a challenging position, unable to offset these costs within their current budgets.

AML’s Conditional Consideration for the Policy Change

While the Alaska Municipal League recognizes the value of a more equitable funding approach, we believe that implementing these changes without proper support could disrupt local governments’ ability to ensure adequate education services. Therefore, we propose a conditional approach to considering the regulation changes, with the following to take into account:

- **State Responsibility to Offset Lost Funding** - To avoid service reductions, we recommend that the state bridge the funding gap created by the cap on local contributions. This could be achieved by a step-down in the cap over time or, preferably, by increasing the Base Student Allocation (BSA) to levels that meet adequacy standards. With increased state funding, school districts would be able to maintain current service levels without over-reliance on municipal contributions.
- **Alignment with Adequacy Standards** - For municipalities and school districts to transition smoothly, we recommend that the State establish and meet adequacy measures, ensuring that funding levels are consistent with students' needs and provide sufficient resources for essential services, from pupil transportation to extracurricular activities.

- Addressing Maintenance and Operation - In addition to the immediate need for state funding to offset local contributions, AML has advocated for a structured approach to funding school maintenance and operations through a base facilities allocation. This approach would establish dedicated funding for school facility needs across all districts, helping to address the maintenance and operational gaps that have long challenged Alaska's schools. A base facilities allocation would contribute to a more equitable funding landscape by ensuring that districts, regardless of local funding capacity, receive the resources needed to maintain safe and functional learning environments. We believe that implementing this allocation alongside the proposed regulation changes would provide districts with reliable, state-supported funding for essential facility upkeep, reducing disparities and advancing a more balanced approach to education funding across the state.

Next Steps for Local Governments

As we work through the public comment and regulatory review process, we encourage local governments to:

- Review Funding Priorities with School Districts - Engage in discussions with your local school district about how the proposed regulation would affect current funding arrangements and identify services that may be impacted by reduced funding.
- Provide Input to DEED and the State Board of Education - Local governments should submit comments to DEED and the State Board of Education regarding the potential impacts of this regulation. Emphasize the importance of additional state funding to address any resulting funding gaps and maintain critical services for students.
- Prepare for Budget Adjustments and Advocate for State Support - Begin planning for potential adjustments in local budgets, especially if the regulation is implemented. At the same time, advocate for increases to state funding, which ensures local districts can continue meeting students' needs without placing an undue burden on municipalities.

AML remains committed to supporting Alaska's local governments and school districts through this transition. We believe that, with appropriate state support, the proposed regulation could promote a more equitable and sustainable funding model for all Alaskan students. However, we will continue to work closely with DEED to ensure that this policy change does not adversely affect communities that currently depend on local contributions. We encourage municipalities to engage in this discussion and look forward to supporting you in advocating for the resources needed to maintain high-quality education across our state.

Please reach out to AML with any questions or for further assistance in preparing comments or coordinating with other local governments.

To: Council

Fr: Alice Ruby, Mayor

Date: 12/6/24

Re: AML Effort

Council, attached please find a copy of the workplan that AML coordinated to try be prepared for any potential effort to impact municipal taxing authority over the next legislative session.

There really isn't anything that we need to do at the moment but I wanted you to be aware of the upcoming effort, especially those council members that plan to attend the AML conference.

Workplan: Educating the Public and Legislature on Property Tax Exemptions, Economic Development Exemptions, and Related Topics

1. Introduction: Goals and Objectives

The objective of this workplan is to educate both the public and the legislature on the implications of property tax exemptions, including senior exemptions, the economic development exemption, and tribal sovereignty issues. The workplan aims to promote understanding of the trade-offs, impacts on local budgets, education funding, and equity across Alaska.

2. Key Topics and Messaging

A. Impact of Mandatory Exemptions

- **Objective:** Educate on the economic reality that increasing mandatory exemptions or the senior exemption shifts the tax burden.
 - **Talking Points:**
 - "Robbing Peter to pay Paul" – for every dollar exempted, another taxpayer must compensate.
 - Increased exemptions lead to higher mill rates for remaining taxpayers.
 - Tie to outmigration as higher taxes may drive people away from certain areas.
 - **Tasks:**
 - Develop case studies to show the effect of exemptions on local property taxes and compare mill rates before and after adjustments.
 - Create public-facing materials (infographics, one-pagers) explaining how exemptions impact their local budget and the mill rate.

B. Local Budget Impacts

- **Objective:** Show how property taxes are the most stable revenue source for municipalities, and how exemptions can erode this stability.
 - **Talking Points:**
 - Property tax plays a varying role in municipal budgets but is often the bedrock of revenue.
 - Declining taxable property values (adjusted for inflation) further stress local budgets.
 - **Tasks:**
 - Collect data on the percentage of municipal budgets derived from property taxes across Alaska.
 - Develop presentations showing the declining real taxable value of property over time.

C. Tax Burdens in Alaska

- **Objective:** Compare Alaska's relatively low tax burden with other states.
 - **Talking Points:**
 - Property and overall taxes in Alaska are low compared to other U.S. states.
 - **Tasks:**

- Prepare a white paper on Alaska’s local tax burden versus the national average.
- Use charts to show Alaska’s ranking in tax burdens and how exemptions shift these burdens.

D. Education Funding

- **Objective:** Clarify how increasing mandatory exemptions affects state education funding.
 - **Talking Points:**
 - Increased exemptions force the State to shoulder a larger share of education funding.
 - Full Value Determination (FVD) does not take into account optional exemptions.
 - **Tasks:**
 - Draft a white paper explaining how mandatory vs. optional exemptions affect state funding formulas.
 - Develop simulation models showing funding shifts under different exemption scenarios.

E. Economic Development Exemption

- **Objective:** Promote better use of the economic development exemption by both municipalities and the state legislature.
 - **Talking Points:**
 - The exemption is underutilized, and both municipalities and legislators could achieve key policy goals with it.
 - **Tasks:**
 - Develop educational materials on who can use the economic development exemption and how it can be structured for specific projects.
 - Create a "best practices" guide for municipalities looking to use this tool for economic growth.

F. Tribal Sovereignty and Tax Exemptions

- **Objective:** Address the complex issues surrounding tribal sovereignty and property taxes.
 - **Talking Points:**
 - Litigation in Kodiak and Nome regarding tribal sovereignty and high-value properties being removed from tax rolls.
 - How can local governments continue providing services amid declining tax rolls?
 - Highlight the benefits tribal organizations bring to communities and the need for a common goal.
 - **Tasks:**
 - Engage legal and economic experts to explain current litigation and its potential impacts.
 - Develop educational materials that frame tribal sovereignty as an opportunity for collaboration, rather than a conflict with tax policy.

G. Senior Exemption

- **Objective:** Evaluate the growing impact of senior exemptions on local service areas and budgets.
 - **Talking Points:**
 - The growing value of senior exemptions, especially as Alaska's population ages.
 - Administrative challenges with means-testing and public reluctance to share private information.
 - Explore the use of circuit breakers to offset some impacts.
 - **Tasks:**
 - Collect data on municipalities using senior hardship exemptions and analyze their structures.
 - Draft a white paper on the impact of the senior exemption on local tax rolls and services.

H. Non-Profit Exemptions

- **Objective:** Provide clarity on how non-profit exemptions are applied across the state and ensure consistency.
 - **Talking Points:**
 - Address equity issues when mandatory exemptions are applied differently across municipalities.
 - Prepare for potential legislative action regarding the treatment of non-profit exemptions.
 - **Tasks:**
 - Create an easy-to-understand guide for municipalities on how to apply non-profit exemptions fairly.
 - Monitor legislative developments and respond to proposed changes.

3. Data Collection

- **Objective:** Collect comprehensive data to support the educational efforts and ensure informed decision-making.
 - **Tasks:**
 - Gather data on which optional exemptions are being used by municipalities, starting with existing research (such as the CED study).
 - Analyze how burdensome the administration of these exemptions is for local governments.
 - Build a library of code and best practices for municipalities to reference.
 - Collect budget data from municipalities showing how property tax revenue supports local services.

4. White Papers

- **Objective:** Prepare a series of white papers to educate stakeholders on key topics.

- **Topics:**
 1. The senior exemption and its impacts.
 2. The economic development exemption and how it can be utilized.
 3. Alaska’s local tax burden vs. the rest of the country.
 4. Impacts of mandatory and optional exemptions on education funding.
 5. How assessments work in Alaska.
- **Tasks:**
 - Research and draft each white paper, ensuring they are accessible to both legislators and the general public.

5. Miscellaneous Research Topics

- **Objective:** Address additional research needs as they arise.
- **Tasks:**
 - Analyze the potential impact of changes to the federal SALT deduction cap on different income brackets and property values in Alaska.
 - Investigate how independent power producers (IPPs) could interact with tax exemptions and local economic development efforts.

6. Timeline

- **Month 1-2:** Begin data collection and white paper drafting; prioritize senior and economic development exemptions.
- **Month 3:** Complete public and legislative outreach materials on mandatory exemptions and local budget impacts.
- **Month 4-6:** Finalize all white papers and begin focused outreach to legislators throughout the legislative session.