



FINANCE AND BUDGET COMMITTEE

Thursday, May 23, 2024 at 5:30 PM

AGENDA

In compliance with the Americans with Disabilities Act, individuals needing special accommodations / during this meeting should notify the City of Dillingham at 907-842-5212 at least three working days before the meeting.

MEETING INFORMATION

FINANCE & BUDGET COMMITTEE MEETING CITY HALL COUNCIL CHAMBERS

141 Main Street, Dillingham, AK 99576 (907) 842-5212

This meeting will also be available at the following online location:

<https://us02web.zoom.us/j/82608278649?pwd=NXIzZ2V0Ymg5dGhqEp1Q0d5dE55dz09;>

826 0827 8649 passcode: 809087

or dial (346) 248-7799; or (669) 900-6833

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

1. Minutes not Available

APPROVAL OF AGENDA

STAFF REPORTS

NEW BUSINESS

2. FY25 Budget Review

PUBLIC/COMMITTEE COMMENT(S)

ADJOURNMENT

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

APPROVAL OF AGENDA

STAFF REPORTS

NEW BUSINESS

Public Safety Administration

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REVENUE		
Court Deposits	4723	\$5,000
<ul style="list-style-type: none"> • Fines paid to the court from citations issued by police paid by SOA 		
Total PS Administration Revenue		\$5,000
EXPENSES		
Salaries	6000	\$134,614
<ul style="list-style-type: none"> • 75% Police Chief salary - (25% charged to Corrections). • 50% DMV/Admin position (Level VIIB) (50% DMV) 		
Overtime	6010	\$698
<ul style="list-style-type: none"> • 5.5 hours DMV/Admin position (Level VIIB) 		
Fringe Benefits	62XX	\$97,725
<ul style="list-style-type: none"> • 75% of Fringe Benefits for Chief of Police. • 50% DMV/Admin position (Level VIIB) (50% DMV) • FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp. 		
PERS on Behalf	6231	\$6,441
<ul style="list-style-type: none"> • 4.16% for all employees provided by the State. 		
Contractual/Professional	7060	\$25,000
<ul style="list-style-type: none"> • Public Safety – support for department development and advertisement support. 		
Insurance	7110	\$22,000
<ul style="list-style-type: none"> • 50% General Liability insurance premium - (50% to Corrections). 		
Subs & Memberships	7135	\$1,000
<ul style="list-style-type: none"> • For membership in professional organizations and APSC certifications, IACP membership notary certifications, etc. 		
Travel	7150	\$18,600
<ul style="list-style-type: none"> • Chief Hybrid Schedule travel (2x per month and for training) 24*400=\$9,600 • FBI LEEDA Executive Leadership Training Part 2 (09/2024 Soldotna) \$2,900 • FBI LEEDA Executive Conference (Anchorage 3-5 nights) \$2,900 • IAWP (International Association of Women Police) Conference (Chicago) or Chief's Conference (Boston). \$3,200 		
Training	7155	\$5,000
<ul style="list-style-type: none"> • Continuation training in Soldotna • Out of state conference in the fall • Training in September and December in Anchorage (Executive Development) 		

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Court Processing	7198	\$1,000
<ul style="list-style-type: none"> Used to reimburse court for processing/collecting citations. Also, to pay APSC for training surcharge on citations. 		
Office Supplies	7300	\$1,500
<ul style="list-style-type: none"> Typical office supplies, toner cartridges, furniture, computer supplies Used for all DDPS divisions 		
Postage	7315	\$1,000
<ul style="list-style-type: none"> Postage and freight all DDPS divisions. 		
Uniforms	7340	\$1,000
<ul style="list-style-type: none"> Replacement of uniforms and other police gear. 		
Minor Tools & Equipment	7610	\$7,000
<ul style="list-style-type: none"> Equipment needs – being evaluated 		
Safety Equipment	7615	\$2,000
<ul style="list-style-type: none"> Equipment needs – being evaluated 		
Electricity	7720	\$15,000
<ul style="list-style-type: none"> 50% of electric cost for the entire department (to be split with corrections). 		
Heating Fuel	7730	\$18,000
<ul style="list-style-type: none"> 50% of heating fuel for entire building (to be split with corrections). 		
Water & Sewer	7740	\$5,000
<ul style="list-style-type: none"> 50% of water/sewer expense (to be split with corrections). 		
Refuse	7750	\$1,750
<ul style="list-style-type: none"> 50% of DDPS refuse costs (to be split with corrections). 		
Equipment Maintenance	8120	\$3,000
<ul style="list-style-type: none"> Cannon Contract Public Safety (old Admin) (\$1000) 		
Required Inspections	8210	\$1,000
<ul style="list-style-type: none"> Inspections for sprinkler system in building 		
Total PS Admin Expenses		368,328

CM Remarks:

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**CITY OF DILLINGHAM
FY 2024 Department Detail**

FY25 Public Safety Admin Budget Draft

	FY21 Actual	FY22 Actual	FY23 Actual	3 yr Average	FY24 Budget	FY24 Actual as of 04/30/2024	FY24 Variance	FY25 Manager Recommend	FY25 F&B Recommend
Revenues									
1000 4723 20 20 0000 0 Court Deposits	19,539	2,611	1,251	7,800	5,000	4,549	451	5,000	5,000
Total Revenues	19,539	2,611	1,251	7,800	5,000	4,549	451	5,000	5,000
Expenses									
1000 6000 20 20 0000 0 Salaries/Wages RT	76,043	118,203	76,235	90,160	95,000	73,315	21,685	134,614	134,614
1000 6010 20 20 0000 0 Overtime	0	2,771	19,504	7,425	10,312	9,122	1,190	698	698
1000 6099 20 20 0000 0 Contra Wages	(27,927)	(41,936)	(39,666)	(36,510)	-	-	0	0	0
1000 6100 20 20 0000 0 Payroll Taxes	5,764	9,235	7,252	7,417	8,100	6,231	1,869	95,725	95,725
1000 6210 20 20 0000 0 Health Insurance	16,415	19,695	8,284	14,798	21,000	10,716	10,285	0	0
1000 6211 20 20 0000 0 HRA	0	0	-	0	-	-	0	2,000	2,000
1000 6215 20 20 0000 0 Dental Insurance	845	833	379	686	600	411	189	0	0
1000 6220 20 20 0000 0 Life Insurance	445	501	361	436	700	384	316	0	0
1000 6230 20 20 0000 0 PERS Employer	16,757	18,944	19,193	18,298	25,352	17,101	8,251	0	0
1000 6231 20 20 0000 0 PERS on Behalf	6,580	6,906	2,101	5,196	3,573	2,410	1,163	6,441	6,441
1000 6235 20 20 0000 0 Workers' Compensation	2,944	2,179	2,222	2,448	2,436	1,977	459	0	0
1000 7060 20 20 0000 0 Contractual/Professional	0	0	15,000	5,000	-	-	0	25,000	25,000
1000 7110 20 20 0000 0 General Liability (Ins)	15,795	13,194	17,555	15,515	21,000	19,711	1,289	22,000	22,000
1000 7130 20 20 0000 0 Advertising	275	190	-	155	-	-	0	0	0
1000 7135 20 20 0000 0 Memberships	240	0	325	188	500	375	125	1,000	1,000
1000 7150 20 20 0000 0 Travel	0	0	468	156	4,500	181	4,319	18,600	18,600
1000 7155 20 20 0000 0 Training	0	0	-	0	-	318	(318)	5,000	5,000
1000 7198 20 20 0000 0 Court Processing	1,209	165	102	492	1,000	394	607	1,000	1,000
1000 7300 20 20 0000 0 Office Supplies	415	943	508	622	1,500	1,067	433	1,500	1,500
1000 7315 20 20 0000 0 Postage & Freight	1,492	961	896	1,116	1,500	579	921	1,000	1,000
1000 7320 20 20 0000 0 Food	0	202	-	-	-	-	-	-	0
1000 7340 20 20 0000 0 Uniforms	110	0	-	37	500	-	500	1,000	1,000
1000 7610 20 20 0000 0 Minor Tools & Equipment	106	0	1,121	409	-	180	(180)	7,000	7,000
1000 7615 20 20 0000 0 Safety Equipment	0	5,298	7,600	4,299	2,000	-	2,000	2,000	2,000
1000 7620 20 20 0000 0 Major Equipment	0	0	-	0	-	-	0	0	0
1000 7630 20 20 0000 0 Vehicle Lease	0	0	-	-	-	-	-	-	0
1000 7720 20 20 0000 0 Electricity	13,304	13,134	13,062	13,167	15,000	10,125	4,875	15,000	15,000
1000 7730 20 20 0000 0 Heating Fuel	10,225	15,328	17,654	14,402	18,000	13,413	4,587	18,000	18,000
1000 7740 20 20 0000 0 Water/Sewer	4,656	4,268	5,043	4,656	5,000	3,452	1,508	5,000	5,000
1000 7750 20 20 0000 0 Refuse	1,088	1,408	1,728	1,408	1,750	1,504	246	1,750	1,750
1000 8120 20 20 0000 0 Equipment Maintenance	0	1,880	1,133	1,004	3,000	1,897	1,103	3,000	3,000
1000 8210 20 20 0000 0 Required Inspections	0	0	768	256	1,000	-	1,000	1,000	1,000
Total Expenses	146,779	194,302	178,827	173,303	243,323	174,902	68,421	368,328	368,328
Excess Revenue Over (Under) Expenditures	(127,240)	(191,691)	(177,576)	(165,503)	(238,323)	(170,353)	(67,970)	(363,328)	(363,328)

Public Safety Dispatch

1000 XXXX 20 21 0000 0

REVENUE		
Reports to Public	4722	\$500
<ul style="list-style-type: none"> • \$20 paid per police report 		
E911% from Revenue	4991	\$67,000
<ul style="list-style-type: none"> • 10% of dispatch budget allowed from E911 Fund per Alaska Statute 29.35.131.911 		
Total Dispatch Revenue		\$67,500
EXPENSES		
Salaries	6000	\$439,900
<ul style="list-style-type: none"> • Dispatch supervisor (Level VIII C) (.5 FTE) • Dispatch supervisor in training (Level VIII C) (1 FTE) • Dispatchers (Level VII B) (4.75 FTE) [Goal of 5 FT dispatchers & .25 FTE on-call] 		
Overtime	6010	\$56,412
<ul style="list-style-type: none"> • Overtime expenses needed for 24/7 coverage for holidays, vacations, sick days, and potential vacant positions. 		
Fringe Benefits	62XX	\$260,260
<ul style="list-style-type: none"> • FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp. 		
PERS on Behalf	6231	\$17,972
<ul style="list-style-type: none"> • 4.16% for all employees provided by the State. 		
Unemployment Compensation	6240	\$2,000
<ul style="list-style-type: none"> • Unemployment for prior employees 		
Travel	7150	\$2,500
<ul style="list-style-type: none"> • Most training is now web/zoom based • Training for Dispatch supervisor 		
Training	7155	\$4,000
<ul style="list-style-type: none"> • Most training is now web/zoom based 		
Supplies	7300	\$1,500
<ul style="list-style-type: none"> • Dispatch office supplies 		

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Uniforms	7340	\$1,500
<ul style="list-style-type: none"> Uniform shirts dispatchers – replacement and new hires 		
Minor Tools & Equipment	7610	\$2,000
<ul style="list-style-type: none"> Typical office supplies, toner cartridges, furniture, computer supplies 		
Safety Equipment	7615	\$2,000
<ul style="list-style-type: none"> Equipment being evaluated 		
Satellite Phone	7711	\$1,000
<ul style="list-style-type: none"> Reinstating satellite phone due to our remote needs 		
Total Dispatch Expenses		\$791,044

<p>CM Remarks:</p> <ul style="list-style-type: none">
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**CITY OF DILLINGHAM
FY 2024 Department Detail**

FY25 Dispatch Department Budget Draft

	FY21 Actual	FY22 Actual	FY23 Actual	3 yr Average	FY24 Budget	FY24 Actual as of 04/30/2024	FY24 Variance	FY25 Manager Recommend	FY25 F&B Recommend
Revenues									
1000 4722 20 21 0000 0 Reports to Public	350	210	231	264	450	420	30	500	500
1000 4991 20 21 0000 0 E911 % from Revenues	42,794	50,071	40,536	44,467	63,916	33,491	30,425	67,000	67,000
Total Revenues	43,144	50,281	40,767	44,731	64,366	33,911	30,455	67,500	67,500
Expenses									
1000 6000 20 21 0000 0 Salaries/Wages RT	262,954	256,417	254,045	257,805	360,000	272,327	87,673	439,900	439,900
1000 6010 20 21 0000 0 Overtime	41,896	49,062	87,937	59,632	41,000	30,414	10,586	56,412	56,412
1000 6099 20 21 0000 0 Contra Wages	(88,905)	(166,875)	(122,945)	(126,242)	-	-	0	0	0
1000 6100 20 21 0000 0 Payroll Taxes	23,104	23,234	26,088	24,142	31,000	22,915	8,085	257,260	257,260
1000 6210 20 21 0000 0 Health Insurance	80,019	81,578	68,010	76,536	111,000	96,573	14,427	0	0
1000 6211 20 21 0000 0 HRA	2,891	2,367	1,000	2,086	3,000	4,000	(1,000)	3,000	3,000
1000 6215 20 21 0000 0 Dental Insurance	4,330	3,600	3,322	3,751	5,368	3,995	1,373	0	0
1000 6220 20 21 0000 0 Life Insurance	1,481	1,317	1,051	1,283	1,669	1,461	208	0	0
1000 6230 20 21 0000 0 PERS Employer	65,391	63,269	69,245	65,968	79,663	64,043	15,620	0	0
1000 6231 20 21 0000 0 PERS on Behalf	25,677	23,191	7,556	18,808	11,225	9,017	2,208	17,972	17,972
1000 6235 20 21 0000 0 Workers' Compensation	2,991	3,538	1,845	2,792	2,200	2,078	122	0	0
1000 6240 20 21 0000 0 Unemployment Comp	1,029	-	-	343	1,000	1,000	1,000	2,000	2,000
1000 7150 20 21 0000 0 Travel	0	-	-	0	750	590	160	2,500	2,500
1000 7155 20 21 0000 0 Training	0	-	-	0	750	1,300	(550)	4,000	4,000
1000 7300 20 21 0000 0 Office Supplies								1,500	1,500
1000 7310 20 21 0000 0 Supplies	136	276	611	341	1,000	284	716	0	0
1000 7340 20 21 0000 0 Uniforms	0	-	-	0	750	-	750	1,500	1,500
1000 7610 20 21 0000 0 Minor Tools & Equipment	4,049	348	380	1,593	750	56	694	2,000	2,000
1000 7615 20 21 0000 0 Safety Equipment	0	-	-	0	-	-	-	2,000	2,000
1000 7620 20 21 0000 0 Major Tools & Equipment	0	-	-	0	-	-	0	0	0
1000 7705 20 21 0000 0 Rent	0	-	6,300	2,100	-	-	-	-	-
1000 7711 20 21 0000 0 Satellite Phone	558	558	279	465	-	-	0	1,000	1,000
1000 7940 20 21 0000 0 Computer Support	0	-	-	0	-	-	0	0	0
1000 7970 20 21 0000 0 Apsin Contract	0	-	-	0	-	-	0	0	0
Total Expenses	427,601	341,881	404,725	391,402	651,125	509,054	142,071	791,044	791,044
Excess Revenue Over (Under) Expenditures	(384,457)	(291,600)	(363,958)	(346,672)	(586,759)	(475,143)	(111,616)	(723,544)	(723,544)

Public Safety Patrol

1000 XXXX 20 22 0000 0

REVENUE		
Apartment Rent	4212	\$21,600
<ul style="list-style-type: none"> • Receipt of rent from rotational officers at \$300 per month for 6 officers for 12 months. 		
Contract Revenues	4650	\$20,000
<ul style="list-style-type: none"> • 1 – Contract with DOT to provide TSA support. 		
Fines & Fees	4765	\$500
<ul style="list-style-type: none"> • 1 – Contract with DOT to provide TSA support. 		
Total Patrol Revenue		\$42,100
EXPENSES		
Salaries	6000	\$971,082
<ul style="list-style-type: none"> • Patrol Sergeant – (Level X B) 2 FTE • Patrol Officers residential hire - (Level VIII B) 2 FTE • Patrol Officers (Rotational) - (Level VIII B) 6.75 FTE 		
Overtime	6010	\$127,658
<ul style="list-style-type: none"> • Overtime for all 9.785 police officers. Overtime used to cover 24/7 for holidays, sick time, vacations, staffing vacancies, court, and police emergencies. 		
Fringe Benefits	62XX	\$676,824
<ul style="list-style-type: none"> • FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp. 		
PERS on Behalf	6231	\$52,300
<ul style="list-style-type: none"> • 4.16% for all employees provided by the State. 		
Employee Screening	6250	\$16,500
<ul style="list-style-type: none"> • Medical/psychological screening for new officers. Will include polygraphs and psychological evaluations. (11 * \$1,500) 		
Recruiting – Bonus	6621	\$20,000
<ul style="list-style-type: none"> • Cost of bonus given to new lateral hire officers \$2,500 (6) when hired then \$2,500 at 1 year anniversary. (JC & DT) 		
Contractual/Professional	7060	\$500
<ul style="list-style-type: none"> • Towing expenses and other minor contract expenses. 		

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Travel	7150	\$30,000
<ul style="list-style-type: none"> • Airfare/travel costs for officers to Sitka academy (and re-cert) -\$1,000 x 3 • Airfare costs for rotational officers 		
Training	7155	\$45,000
<ul style="list-style-type: none"> • Cost of basic academy \$15,000 (x2) • Cost of re-cert academy \$3,000 (x2). • Bring someone to Dillingham to conduct on-site training. • APSC may reimburse costs depending upon funding available - not guaranteed or even likely. • BBEDC funds may be used – but are not guaranteed. 		
Supplies	7310	\$1,000
<ul style="list-style-type: none"> • Patrol office supplies 		
Food Items	7320	\$200
<ul style="list-style-type: none"> • Food items for patrol meetings 		
Household Supplies	7325	\$500
<ul style="list-style-type: none"> • Patrol office supplies for the apartment 		
Promotional Supplies	7335	\$250
<ul style="list-style-type: none"> • For toy badges, candy for Halloween and parades, and other giveaways to children and community. 		
Uniforms	7340	\$5,000
<ul style="list-style-type: none"> • Replacement uniforms/leather gear for all officers. 		
Minor Tools & Equip	7610	\$6,000
<ul style="list-style-type: none"> • Evidence and investigative supplies, Taser, cartridges, batteries, and holsters, PBTs, Audio recorders, Cameras, Statue books, ammunition • Essentially any tools or equipment needed to operate • Need new tasers 		
Safety Equipment	7615	\$2,000
<ul style="list-style-type: none"> • Evaluation of need is being conducted 		
Major Equipment	7620	\$225,000
<ul style="list-style-type: none"> • Need resolution to purchase Tahoe or similar vehicle deferred from FY24 		
Vehicle Lease	7630	\$9,750
<ul style="list-style-type: none"> • 2021 lease payments for 1 patrol cars (final payment FY26)- \$9,749.44 		

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Rent	7630	\$21,600
<ul style="list-style-type: none"> • Vitavik Apt Unit C for rotational officers 		
Electricity	7720	\$4,000
<ul style="list-style-type: none"> • Vitavik Apt electricity 		
Heating	7730	\$6,000
<ul style="list-style-type: none"> • Vitavik Apt heating fuel 		
Equipment Maintenance	8120	\$3,000
<ul style="list-style-type: none"> • Radar/Lidar certifications, PBT calibrations, weapons repair and maintenance supplies, Copier maintenance/repair contract (\$1,900), fire extinguishers, etc. 		
Total Patrol Expenses		\$1,999,164

CM Remarks:

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CITY OF DILLINGHAM
FY 2024 Department Detail

FY25 Patrol Department Budget Draft

	FY21 Actual	FY22 Actual	FY23 Actual	3 yr Average	FY24 Budget	FY24 Actual as of 04/30/2024	FY24 Variance	FY25 Manager Recommend	FY25 F&B Recommend
Revenues									
1000 4212 20 22 0000 0 Apartment Rent			13,500			9,900		21,600	21,600
1000 4650 20 22 0000 0 Contract Revenue	20,004	20,004	20,004	20,004	20,000	18,337	1,663	20,000	20,000
1000 4765 20 22 0000 0 Fines/Fees		100	-	50	-	660	-660	500	500
Total Revenues	20,004	20,104	33,504	20,054	20,000	28,897	1,003	42,100	42,100
Expenses									
1000 6000 20 22 0000 0 Salaries/Wages RT	382,374	357,469	435,312	391,718	690,000	406,731	283,269	971,082	971,082
1000 6010 20 22 0000 0 Overtime	71,703	75,502	106,487	84,564	120,000	102,026	17,974	127,658	127,658
1000 6099 20 22 0000 0 Contra Wages	-109,858	(297,996)	(186,748)	-198,201	-	-	0	0	0
1000 6099 20 22 8011 0 Contra Wages	-12,986	-	-	-4,329	-	-	0	0	0
1000 6100 20 22 0000 0 Payroll Taxes	35,159	36,404	41,420	37,661	62,000	38,635	23,365	674,824	674,824
1000 6210 20 22 0000 0 Health Insurance	90,749	106,401	106,521	101,224	130,000	103,609	26,391	0	0
1000 6211 20 22 0000 0 HRA	0	2,000	-	667	2,000	-	2,000	2,000	2,000
1000 6215 20 22 0000 0 Dental Insurance	4,819	4,857	5,182	4,953	5,000	4,188	812	0	0
1000 6220 20 22 0000 0 Life Insurance	2,093	1,783	2,658	2,178	3,000	2,188	812	0	0
1000 6230 20 22 0000 0 PERS Employer	94,969	92,924	107,856	98,583	122,000	106,593	15,407	0	0
1000 6231 20 22 0000 0 PERS on Behalf	37,260	34,080	11,785	27,708	17,100	14,999	2,101	52,300	52,300
1000 6235 20 22 0000 0 Workers' Compensation	16,403	10,601	12,708	13,237	14,000	12,235	1,765	0	0
1000 6240 20 22 0000 0 Unemployment Compensation	0	-	2,686	895	-	2,438	-2,438	0	0
1000 6250 20 22 0000 0 Employee Screening	0	6,888	3,034	3,307	3,000	6,131	-3,131	16,500	16,500
1000 6620 20 22 0000 0 Recruiting - Travel	1,000	49,951	(15,000)	11,984	-	-	0	0	0
1000 6621 20 22 0000 0 Recruiting - Bonus	0	-	(3,100)	-1,033	2,500	(5,000)	7,500	20,000	20,000
1000 7060 20 22 0000 0 Cont./Prof.	0	-	-	0	500	172	328	500	500
1000 7130 20 22 0000 0 Advertising		335	-	-	-	-	-	0	0
1000 7150 20 22 0000 0 Travel	-1,887	19,745	31,149	16,336	22,000	19,752	2,248	30,000	30,000
1000 7155 20 22 0000 0 Training	0	23,845	17,829	13,892	20,000	12,185	7,815	45,000	45,000
1000 7198 20 22 0000 0 Court Processing	0	-	-	0	-	-	0	0	0
1000 7300 20 22 0000 0 Office Supplies	0	-	-	0	-	-	0	1,000	1,000
1000 7310 20 22 0000 0 Supplies	132	173	1,424	576	700	641	59	0	0
1000 7320 20 22 0000 0 Food Items	0	222	603	275	200	200	200	200	200
1000 7325 20 22 0000 0 Household Supplies			1,075		500			500	500
1000 7335 20 22 0000 0 Promotional Supplies	212	-	126	113	250	447	-197	250	250
1000 7337 20 22 0000 0 Investigations	0	-	-	0	2,000	-	2,000	0	0
1000 7340 20 22 0000 0 Uniforms	1,080	1,715	7,530	3,442	5,000	5,580	-580	5,000	5,000
1000 7510 20 22 0000 0 Books	0	-	-	0	-	121	-121	0	0
1000 7610 20 22 0000 0 Minor Tools & Equipment	12,743	7,356	12,836	10,979	9,000	8,980	20	6,000	6,000
1000 7615 20 22 0000 0 Safety Equipment	132	-	1,220	451	500		500	2,000	2,000
1000 7620 20 22 0000 0 Major Equipment	4,332	-	-	1,444	-	-	0	0	0

**CITY OF DILLINGHAM
FY 2024 Department Detail**

1000 7630 20 22 0000 0 Vehicle Lease	34,865	18,604	18,427	23,966	9,750	9,749	1	9,750	9,750	9,750
1000 7705 20 22 0000 0 Rent	0	-	22,800	7,600	21,600	17,100	4,500	21,600	21,600	21,600
1000 7720 20 22 0000 0 Electricity	0	-	5,123	1,708	4,000	3,494	506	4,000	4,000	4,000
1000 7730 20 22 0000 0 Heating	0	-	5,373	1,791	6,000	4,556	1,444	6,000	6,000	6,000
1000 8120 20 22 0000 0 Equipment Maintenance	0	48	367	138	500	510	-10	3,000	3,000	3,000
Total Expenses	665,295	552,908	756,683	658,295	1,273,100	878,059	394,541	1,999,164	1,999,164	1,999,164
Excess Revenue Over (Under) Expenditures	(645,291)	(532,804)	(723,179)	(638,241)	(1,253,100)	(849,162)	(393,538)	(1,957,064)	(1,957,064)	(1,957,064)

Section . Item 2.

Public Safety Corrections

1000 XXXX 20 24 0000 0

REVENUE		
Contract Revenue	4650	\$620,000
<ul style="list-style-type: none"> Jail Contract paid by SOA -\$600,000 Arraignment hearing support paid by SOA -\$20,000 		
Commissary Revenue	4720	2,500
<ul style="list-style-type: none"> Sale of snack items to inmates Increase by \$1,500 		
Fingerprints	4721	\$1,000
<ul style="list-style-type: none"> Provide fingerprints to public upon request 		
Title 47 User Fees	4725	\$9,000
<ul style="list-style-type: none"> \$235 fee collected from persons placed under protective custody 		
Total Corrections Revenue		\$632,500
EXPENSES		
Salaries	6000	\$442,105
<ul style="list-style-type: none"> Corrections Sergeant (VIII C) 1 FTE Corrections Officers (VII B) 5 FTE [Need a 5th officer to maintain ability to manage turnover and prevent closures] 25% of Police Chief – (Level XI) (shared with Public Safety Admin) 		
Overtime	6010	\$51,642
<ul style="list-style-type: none"> Overtime used to cover 24/7 for holidays, sick time, vacations, staffing vacancies and emergencies. 		
Fringe Benefits	62XX	\$284,262
<ul style="list-style-type: none"> FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp. 		
PERS on Behalf	6231	\$23,502
<ul style="list-style-type: none"> 4.16% for all employees provided by the State. 		
Unemployment Compensation	6240	\$4,000
<ul style="list-style-type: none"> Payment of unemployment for previous employees. 		
Employee Screening	6250	\$9,000
<ul style="list-style-type: none"> Medical screening for new employees. (6 * \$1,500) 		

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Insurance	7110	\$20,645
<ul style="list-style-type: none"> 50% of insurance costs for the Dept. of Public Safety other ½ with Admin. 		
Subs & Memberships	7135	\$250
<ul style="list-style-type: none"> To be used for APSC certification costs. \$50 each. 		
Travel	7150	\$7,000
<ul style="list-style-type: none"> Cost to send 2 officers sent to the Corrections Academy New APSC rules are that we are responsible for 3 weeks lodging/rental car BBEDC funds may be used – but are not guaranteed 		
Training	7155	\$3,000
<ul style="list-style-type: none"> Cost to bring someone in for on-site training 		
Commissary Supplies	7305	\$4,000
<ul style="list-style-type: none"> To supply inmates of the Dillingham Corrections Center a wide variety of supplement food at a minimum cost. Money earned is reflected as revenue above 		
Supplies	7310	\$7,500
<ul style="list-style-type: none"> Cleaning supplies for jail, inmate hygiene supplies, inmate Toiletries, First Aid supplies. Other unforeseen items that may be needed through-out the fiscal year. 		
Food Items	7320	\$15,000
<ul style="list-style-type: none"> Food for inmates. 		
Uniforms	7340	\$3,000
<ul style="list-style-type: none"> Replacement uniforms for 5 employees, or new employees 		
Minor Tools & Equip	7610	\$4,000
<ul style="list-style-type: none"> Inmate Clothing, inmate bedding, and other unforeseen equipment replacement (PBTs, etc.) that will be needed for the fiscal year. 		
Electricity	7720	\$14,900
<ul style="list-style-type: none"> 50% of electric cost for DDPS (to be split with Admin). 		
Heating Fuel	7730	\$17,000
<ul style="list-style-type: none"> 50% of heating fuel for DDPS (to be split with Admin). 		
Water & Sewer	7740	\$4,600
<ul style="list-style-type: none"> 50% of water/sewer for DDPS (to be split with Admin). 		

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Refuse	7750	\$1,650
<ul style="list-style-type: none"> • 50% of refuse for DDPS (to be split with Admin). 		
Equipment Maintenance	8120	\$1,000
<ul style="list-style-type: none"> • Other unforeseen equipment maintenance that may be needed – computers, finger print equipment etc. 		
Required Inspections	8210	\$500
<ul style="list-style-type: none"> • 50% cost of required inspections for boiler, fire suppression, air handler, kitchen, etc. 		
Total Corrections Expenses		\$918,556

CM Remarks:

- Increase to travel for academy training

**CITY OF DILLINGHAM
FY 2024 Department Detail**

FY25 Corrections Department Budget Draft

	FY21 Actual	FY22 Actual	FY23 Actual	3 yr Average	FY24 Budget	FY24 Actual as of 04/30/2024	FY24 Variance	FY25 Manager Recommend	FY25 F&B Recommend
Revenues									
1000 4650 20 24 0000 0 Contract Revenue	550,367	560,367	365,613	492,116	442,926	39,759	403,167	620,000	620,000
1000 4720 20 24 0000 0 Commissary Revenue	1,670	1,510	2,114	1,765	4,000	3,276	724	2,500	2,500
1000 4721 20 24 0000 0 Fingerprints	500	420	360	427	1,000	470	530	1,000	1,000
1000 4725 20 24 0000 0 Title 47 User Fees	1,410	4,784	8,982	5,059	9,000	5,875	3,125	9,000	9,000
Total Revenues	553,947	567,081	377,068	499,366	456,926	49,380	407,546	632,500	632,500
Expenses									
1000 6000 20 24 0000 0 Salaries/Wages RT	297,229	256,906	253,933	269,356	350,000	267,095	82,905	442,105	442,105
1000 6010 20 24 0000 0 Overtime	52,605	76,714	44,261	57,860	76,000	61,259	14,741	51,642	51,642
1000 6099 20 24 0000 0 Contra Wages	(39,096)	-	-	(13,032)	-	-	0	0	0
1000 6100 20 24 0000 0 Payroll Taxes	26,652	25,427	22,612	24,897	34,595	24,935	9,660	282,262	282,262
1000 6210 20 24 0000 0 Health Insurance	75,770	69,244	56,958	67,324	82,000	72,733	9,267	0	0
1000 6211 20 24 0000 0 HRA	0	-	-	0	2,000	-	2,000	2,000	2,000
1000 6215 20 24 0000 0 Dental Insurance	3,929	3,029	2,797	3,252	4,500	2,950	1,550	0	0
1000 6220 20 24 0000 0 Life Insurance	1,732	1,321	1,077	1,377	3,024	1,385	1,639	0	0
1000 6230 20 24 0000 0 PERS Employer	75,341	69,717	62,995	69,351	94,000	69,431	24,569	0	0
1000 6231 20 24 0000 0 PERS on Behalf Expense	29,493	25,546	6,874	20,638	13,000	9,749	3,251	23,502	23,502
1000 6235 20 24 0000 0 Workers' Compensation	11,892	7,167	6,706	8,588	9,000	7,123	1,877	0	0
1000 6240 20 24 0000 0 Unemployment Compensation	7,943	401	-	2,781	4,000	-	4,000	4,000	4,000
1000 6250 20 24 0000 0 Employee Screening	579	-	-	193	1,000	7,325	(6,325)	9,000	9,000
1000 7110 20 24 0000 0 General Liability (Ins)	16,246	13,194	17,555	15,665	20,645	19,378	1,267	20,645	20,645
1000 7135 20 24 0000 0 Memberships	0	-	-	0	250	-	250	250	250
1000 7150 20 24 0000 0 Travel	0	1,982	-	661	3,500	6,918	(3,418)	7,000	7,000
1000 7155 20 24 0000 0 Training	0	-	-	0	-	-	0	3,000	3,000
1000 7305 20 24 0000 0 Commissary Supplies	1,517	2,354	2,552	2,141	2,500	3,066	(566)	4,000	4,000
1000 7310 20 24 0000 0 Supplies	2,803	2,640	-	1,814	7,500	-	7,500	7,500	7,500
1000 7310 20 24 0801 0 Supplies			240						0
1000 7310 20 24 0802 0 Supplies			298			18			
1000 7310 20 24 0803 0 Supplies			131			88			0
1000 7310 20 24 0804 0 Supplies			401						0
1000 7310 20 24 0805 0 Supplies			1,137			431			0
1000 7310 20 24 0806 0 Supplies			611			340			0
1000 7310 20 24 0807 0 Supplies			618			108			0
1000 7310 20 24 0808 0 Supplies						626			0
1000 7310 20 24 0809 0 Supplies						626			0
1000 7320 20 24 0000 0 Food Items	12,835	15,235	10,622	12,897	15,000	11,336	3,664	15,000	15,000
1000 7340 20 24 0000 0 Uniforms	235	196	1,944	791	2,000	1,986	14	3,000	3,000
1000 7610 20 24 0000 0 Minor Tools & Equipment	1,771	459	3,254	1,828	3,000	3,522	(522)	4,000	4,000
1000 7720 20 24 0000 0 Electricity	13,304	13,134	13,062	13,167	14,900	10,125	4,775	14,900	14,900

Section . Item 2.

**CITY OF DILLINGHAM
FY 2024 Department Detail**

FY25 Corrections Department Budget Draft

	FY21 Actual	FY22 Actual	FY23 Actual	3 yr Average	FY24 Budget	FY24 Actual as of 04/30/2024	FY24 Variance	FY25 Manager Recommend	FY25 F&B Recommend
1000 7730 20 24 0000 0 Heating Fuel	10,214	10,991	15,979	12,395	17,000	13,836	3,164	17,000	17,000
1000 7740 20 24 0000 0 Water/Sewer	4,656	4,268	5,043	4,656	4,600	3,492	1,108	4,600	4,600
1000 7750 20 24 0000 0 Refuse	1,088	1,408	1,728	1,408	1,650	928	722	1,650	1,650
1000 8120 20 24 0000 0 Equipment Maintenance	0	-	-	0	1,000	-	1,000	1,000	1,000
1000 8210 20 24 0000 0 Required Inspections	400	400	400	400	500	450	50	500	500
Total Expenses	609,136	601,731	533,786	581,551	767,164	600,632	166,532	918,556	918,556
Excess Revenue Over (Under) Expenditures	(55,189)	(34,650)	(156,718)	(82,166)	(310,238)	(551,252)	239,403	(286,056)	(286,056)

Public Safety DMV

1000 XXXX 20 25 0000 0

REVENUE		
DMV Commission	4726	\$25,000
<ul style="list-style-type: none"> Commission on sale of vehicle registration. 		
Total Corrections Revenue		\$25,000
EXPENSES		
Salaries	6000	\$44,041
<ul style="list-style-type: none"> Salary for (1/2) DMV agent. (shared with Public Safety Admin budget) 		
Overtime	6010	\$698
<ul style="list-style-type: none"> Overtime for DMV agent up to 26 hours. 		
Fringe Benefits	62XX	\$39,085
<ul style="list-style-type: none"> FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp. Increase by \$2,164 		
PERS on Behalf	6231	\$2,130
<ul style="list-style-type: none"> 4.16% for all employees provided by the State. 		
Subs & Memberships	7135	\$100
<ul style="list-style-type: none"> Yearly DOA compliance: <ul style="list-style-type: none"> Application Fee: \$25.00. Examiner Fee: \$5.00. 		
Supplies	7310	\$250
<ul style="list-style-type: none"> Typical office supplies. 		
Minor Tools & Equipment	7610	\$500
<ul style="list-style-type: none"> Necessary office equipment 		
Total DMV Expenses		\$86,804

CM Remarks:

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**CITY OF DILLINGHAM
FY 2024 Department Detail**

FY25 DMV Department Budget Draft

	FY21 Actual	FY22 Actual	FY23 Actual	3 yr Average	FY24 Budget	FY24 Actual as of 04/30/2024	FY24 Variance	FY25 Manager Recommend	FY25 F&B Recommend
Revenues									
1000 4726 20 25 0000 0 DMV Commission Revenue	26,641	25,332	28,011	26,661	25,000	17,120	7,880	25,000	25,000
Total Revenues	26,641	25,332	28,011	26,661	25,000	17,120	7,880	25,000	25,000
Expenses									
1000 6000 20 25 0000 0 Salaries/Wages RT	31,660	32,341	32,199	32,066	44,000	39,864	4,136	44,041	44,041
1000 6010 20 25 0000 0 Overtime	85	-	104	63	623	56	567	698	698
1000 6099 20 25 0000 0 Contra Wages	0	(18,925)	(14,661)	(11,195)	-	0	0	0	0
1000 6100 20 25 0000 0 Payroll Taxes	2,389	2,430	2,400	2,406	3,500	2,965	535	38,085	38,085
1000 6210 20 25 0000 0 Health Insurance	10,944	13,512	13,862	12,773	19,000	17,824	1,176	0	0
1000 6211 20 25 0000 0 HRA	0	-	-	0	250	-	250	1,000	1,000
1000 6215 20 25 0000 0 Dental Insurance	564	587	703	618	893	757	136	0	0
1000 6220 20 25 0000 0 Life Insurance	173	178	174	175	441	200	241	0	0
1000 6230 20 25 0000 0 PERS Employer	6,588	6,745	6,880	6,738	8,756	7,473	1,283	0	0
1000 6231 20 25 0000 0 PERS on Behalf	2,587	2,465	752	1,935	1,234	1,053	181	2,130	2,130
1000 6235 20 25 0000 0 Workers' Compensation	86	62	64	71	100	115	(15)	0	0
1000 6250 20 25 0000 0 Employee Screening	0	-	-	0	-	-	0	0	0
1000 7135 20 25 0000 0 Memberships	30	30	30	30	100	30	70	100	100
1000 7150 20 25 0000 0 Travel	0	-	-	0	-	-	0	0	0
1000 7180 20 25 0000 0 Finance Charges	60	50	40	50	-	-	0	0	0
1000 7310 20 25 0000 0 Supplies	0	-	-	0	250	9	241	250	250
1000 7610 20 25 0000 0 Minor Tools & Equipment	485	77	461	341	500	29	471	500	500
Total Expenses	55,650	39,551	43,009	46,070	79,647	70,375	9,272	86,804	86,804
Excess Revenue Over (Under) Expenditures	(29,009)	(14,220)	(14,998)	(19,409)	(54,647)	(53,255)	(1,392)	(61,804)	(61,804)

CITIZEN'S COMMENTS

ADJOURNMENT