



PLANNING COMMISSION

Tuesday, January 17, 2023 at 5:30 PM

AGENDA

In compliance with the Americans with Disabilities Act, individuals needing special accommodations / during this meeting should notify the City of Dillingham at 907-842-5212 at least three working days before the meeting.

MEETING INFORMATION

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

- [1.](#) December 14, 2022 Regular Planning Commission Meeting Minutes

APPROVAL OF AGENDA

COMMUNICATIONS

Communications to the planning commission

- [2.](#) Green Star Program
with Presentations by
Joy Brit, Green Star Program Director, and
Doug Huntman, Delta Backhaul Owner / Green Star Program Support Staff

Planner's report

- [3.](#) December 2022 Monthly Planning Department Report

Citizen's comments on items not on the agenda

PUBLIC HEARINGS

UNFINISHED BUSINESS

NEW BUSINESS

- [4.](#) Welcome Newly Appointed Planning Commissioners:
Michael Bennett, Seat F Term dates through December 2025
Gregg Marxmiller, Seat C Term dates through December 2025
- [5.](#) Officers to be elected: Chairperson of the Planning Commission and Deputy Chair of the Planning Commission
- [6.](#) Guidance Document: Roberts Rules of Order for Floor Nominations of self or others;
Planning Commission Chair and Planning Commission Deputy Chair

COMMISSIONER COMMENTS

ADJOURNMENT



PLANNING COMMISSION

Wednesday, December 14, 2022, at 5:30 PM

MINUTES

In compliance with the Americans with Disabilities Act, individuals needing special accommodations / during this meeting should notify the City of Dillingham at 907-842-5212 at least three working days before the meeting.

MEETING INFORMATION

**PLANNING COMMISSION REGULAR MEETING
CITY HALL COUNCIL CHAMBERS / 5:30 p.m.**

CALL TO ORDER

A regular meeting of the Planning Commission was held on Wednesday December 14, 2022, at the Dillingham City Council Chambers in Dillingham, Alaska

ROLL CALL

Council members present and establishing a quorum (a quorum being four): Kaleb Westfall, Elizabeth Clark, Gregg Marxmiller, Susan Isaacs, Burt Luckhurst, Jennifer Evridge

Council members excused: n/a

APPROVAL OF MINUTES

- 1. Approval of November 3, 2021, Planning Commission Meeting Minutes.
Kaleb did mention that this meeting did record however due o technical difficulties no audio recorded and asked all Commissions to inspect the document carefully for any errors.

Motion: Elizabeth Clark moved, and Burt Luckhurst seconded the motion to approve the November 3, 2022, commission meeting minutes.

Voting Yea: Kaleb Westfall, Gregg Marxmiller, Susan Isaacs, Elizabeth Clark, Burt Luckhurst, Jennifer Evridge

APPROVAL OF AGENDA

MOTION to approve the agenda made by Gregg Marxmiller, seconded by Elizabeth Clark.

DISCUSSION: Gregg made an amendment to move #2 to the end of New Business. Kaleb asked Elizabeth if she would like to keep her second, Elizabeth agreed to the amendment.

VOTING Yea: Kaleb Westfall, Gregg Marxmiller, Susan Isaacs, Jennifer Evridge, Burt Luckhurst, Elizabeth Clark

COMMUNICATIONS

Planner’s report

2. November Monthly Report

A brief verbal overview of the November Planning Department was given. It was noted that this monthly report was not included in the December City Council Packet however was submitted.

Gregg asked for clarification on the easement for the cul-de-sac on Squaw Creek Road with location, Patty stated it was at the end of the road through Ludwig Egeland’s property.

Elizabeth asked what the intent for obtaining the easement, Patty explained the easement was for all residents to be able to access their property through a public road, and potential economic development on Squaw Creek Road as well as maintenance.

Citizen’s comments on items not on the agenda

No comments

PUBLIC HEARINGS

None scheduled

UNFINISHED BUSINESS

No unfinished business

NEW BUSINESS

3. Resolution 2022-06, Adoption of the Multi-Jurisdictional Hazard Mitigation Plan

MOTION: Motion to approve Resolution 2022-06, Adoption of the Multi-Jurisdictional Hazard Mitigation Plan was made by Gregg Marxmiller, seconded by Elizabeth Clark.

DISCUSSION: Elizabeth expressed being delighted with the City of Dillingham and Curyung Tribal Councils collaborative efforts of the plan and looks for additional collaboration with tribal entities. Susan Stated that there is a date error as the resolution, currently dated as December 13 and should be corrected to reflect December 14, 2022. This error was noted and will be corrected to reflect the date as December 14, 2022.

Kaleb recommended additional language of an MOA or MOU between the City and the Tribe for the Multi-Jurisdictional Hazard Mitigation Plan as to who would be in control as currently there are many roles that run concurrently without clear direction of who would be in control of specific roles if both parties are listed in the plan as equal responsibility. Kaleb stated that this will not prevent him from voting to pass the resolution but believes that this would be necessary step for clarity prior to a disaster within the community and believes it should be the City of Dillingham as it would be the most budgetary impact by a local disaster.

Gregg asked for clarification if this issue is already addressed by assignment through each entities Incident Command System of authority. Kaleb clarified that was correct but to further implement an MOA or MOU if a community wide disaster did occur this could be implemented with clearer roles with the Plan.

Elizabeth suggested adding an additional line at the bottom of the resolution stating “Therefore, be it further resolved” with the recommendation of created a second therefore so any recommendation that come from the Planning Commission are not lost in communication as recommendation and are held within the resolution as a requested recommendation to the City Council.

Gregg requested that a vote be held now to ask for Planning Commission concurrence on adding a MOU or MOA without changing the resolution. Elizabeth stated that this recommendation was made within the discussion of the resolution and was not presented as a motion for the a recommendation. Patty clarified this was still inside the motion under the Discussion Portion of the motion and Elizabeth was correct than no additional vote was necessary at this time. Elizabeth stated that an additional Therefore line be added with the MOU/MOA would be capturing the intent of the MOU/MOA concerning the Multi-Jurisdictional Hazard Mitigation Plan concerning leadership and responsibility.

SECOND MOTION: Elizabeth Clark made a motion to amend the 2022-06 resolution to include the following language: Therefore, let be it further resolved that the Planning Commission recommends that the City of Dillingham work with the Curyung Tribal Council to develop an MOA that clearly outlines the roles and responsibilities set forth in the 2022 Multi-Jurisdictional Hazard Mitigation Plan. Second Motion seconded by Gregg Marxmiller.

VOTING ON SECOND MOTION Yea: Kaleb Westfall, Gregg Marxmiller, Susan Isaacs, Elizabeth Clark, Burt Luckhurst, Jennifer Evridge, motion passes

VOTING ON INITIAL MOTION Yea: Kaleb Westfall, Gregg Marxmiller, Susan Isaacs, Elizabeth Clark, Burt Luckhurst, Jennifer Evridge; motion passes with amendements

COMMUNICATIONS

Communication to the Planning Commission

2. Cy Two Elk, Project Manager II

Alaska Native Tribal Health Consortium, Department of Environmental Health and Engineering

Patty stated that she emailed the Community Sanitation Prioritization for Dillingham, Alaska document to each commission earlier that day by request of Cy Two Elk. A printed copy of the power point presentation and the document was provided to commissioners as a lay-down document for those present in the room.

Presentation comments and suggestions:

Kaleb thanked Cy for advocating for the community of Dillingham and appreciates his efforts.

Elizabeth thanked Cy for how the Housing Assessment is currently being completed for a city as it is a large community. Cy reports that this has traditional been completed in smaller communities and most the information has come from community leader and completed within a few hours of discussion. Cy did report that Dillingham is he first large community to participate in to Housing Assessment by ANTHC, which ANTHC does plan to complete this same assessment in Bethel and Utqiagvik, Alaska to be able to track projects and funding eligibility. He did state that it has been a bit of work, but this was also an opportunity to be at the front of the line for funding by completing the assessment and it would place Dillingham in the system for funders to review potential projects sooner by funding agencies.

Elizabeth thanked Cy for his work so far and asked if are models in place for similar populated reservation down in the states since this is a national program across the country. Cy reported having a unique arrangement with Indian Health Services (IHS) through a Title 5 agreement, because of that the data collection may be slightly different. Elizabeth stated that Patty should work with BBNA for assistance with this project since they work with all Tribes. Cy stated that the assistance would be welcomed especially when it comes time to the start of the door-to-door clarification round for safety reasons.

Gregg wanted clarification as the data being gathered, is what percentage were Native occupied that could potentially be funded through ANTHC and the other portion of Non-Native could be potentially funded by USDA, EPA, or other; Cy concurred that was correct. Gregg also asked if collaboration between IHS at the local level and the Tribes Environmental Department was being considered, Cy did state that collaboration

efforts are underway. Cy also stated that BBAHC primarily work with Tier 2 communities and Dillingham is a Tier 1 community.

Kaleb asked if Dillingham was a hub community if that would impact the rating on the Tier process. Cy reported it does not impact the actual year-round resident numbers, however, does impact the overall infrastructure so should be noted.

Susan thanked Cy for his assistance with this project.

Burt stated that he had worked with Cy and his team previously and was greatly appreciative.

Kaleb thanked Cy for his time and advocating for Dillingham.

COMMISSIONER COMMENTS

Susan Isaacs thanked staff for their efforts and the forward motion with ANTHC and Cy for the current project and progress being made. Susan thanked all the Commissioners for their work and volunteering for the past year and wished everyone Happy Holidays.

Gregg Marxmiller wanted to wish everyone Happy Holidays and a Merry Christmas.

Jennifer Evridge stated it was exciting to see prospect of funding coming through for water and wastewater and she was enjoying serving on the Planning Commission and wanted to wish all Happy Holidays.

Bert Luckhurst thanked staff for their recent efforts and the many hours being put in and wished all Happy Holidays.

Elizabeth thanked staff for their efforts and feels the collaborative efforts and new direction of collaboration the city is taking is clear and needed direction to accomplish tasks and is happy to be part of the positive direction. Elizabeth also wanted to wish everyone a Merry Christmas.

Kaleb Westfall wished all Happy Holidays and Merry Christmas and is excited to hear working together to achieve common goals, and this is a great direction and approach.

ADJOURNMENT

Commission Chair Kaleb Westfall adjourned the meeting at 6:49pm.

Commissioner Kaleb Westfall

ATTEST:

Patty Buholm, Planning Director

Approval Date: _____



Green Star Community

- ▶ Success Stories
to Inspire You to
Succeed



Green Star for Communities

- The **Green Star Communities Program** supports rural Alaskan villages that want to practice waste reduction, energy conservation and pollution prevention. Communities that meet the Green Star Community Standards are recognized for their accomplishments.



What is Green Star?



- **Green Star** nonprofit organization operated with the support of the Alaska Forum
- Non-Regulatory, funded through the EPA.
- Supports Communities in Rural Alaska that wish to practice waste reduction, energy conservation and pollution prevention.
- Education, technical assistance and “Green Community” certification program.
- Recognition for Green Star Community awardees at the Alaska Forum
- Technical Assistance for Solid Waste and Backhaul Projects



On-Site Assessment

- On-site walk through of Community
- 1 – 6 hours depending on Community size
- Evaluate Green Star Award Standards
- Discuss P2 reduction standard
- Photo documentation of site
- Complete the Green Star Award Standards Achievement Report





Assessment Report and Work Plan

Section . Item #2.

- Assessment report is the “report card” for your community
- Recognizes “standards” achievements
- Set realistic goal for short term goal completion
- Assessment report is completed by Green Star staff and provided two weeks after assessment
- Work plan is worked on by both parties at assessment, finalized and sent with Assessment report.



Technical Assistance / Outreach

- Solid Waste Assistance
- Backhaul Assistance
- Site assessment
- Public Meetings
- Energy audit – recommendations
- Lighting audit
- Member workshop

Green Star Communities Program Goals



IMPROVE
LANDFILL
OPERATIONS



REDUCE
HAZARDOUS
WASTE DISPOSAL



IMPROVE
ENERGY
CONSERVATION



REDUCE
WASTEWATER



IMPROVE
DRINKING WATER

Long Term- Short Term Goals

- Short-term goals - are objectives to complete the Green Star® standards and achieve the Green Star® Community award. These goals may have an immediate need from the community to complete or be achievable through community education and/or technical assistance by the Green Star® staff.
- ❖ Long-term goals -are often achieved after the Green Star® Community award has been presented. Long-term goals afford strategic planning for the community and agree upon deadlines for completion. Long-term projects can be large capital projects or projects that require one or more barge seasons. Long-term goals can also take the form of a regional program where collaboration with neighboring communities is required.

Green Star Community Program

The *Green Star Community Award* is provided to a community that demonstrates they meet specific health and environmental standards. The Green Star Community Standards were designed with flexibility to apply to any community regardless of size or location.



Why enroll in the Green Star Community Program?

1. Environmental Stewardship
2. Reduced Environmental Impact
3. Improved Community Health
4. Recognition
5. Technical Assistance



GSC Awardees



- Aniak
- Togiak
- Minto
- Akutan
- Atka
- Kwigillingok
- Chignik Lake
- Napakiak
- Chuathbaluk
- Kokhanok
- Ekuk
- Sand Point
- King Cove
- Port Alsworth
- Tyonek
- Tanacross
- Ugashik
- Kongiganak
- Yakutat
- Koyukuk
- Akiak
- Nulato



Green Star Communities Awardees - 2020

- Togiak
- Atka
- Napakiak
- Kokhanok
- Sand Point
- Port Alsworth



Green Star Communities Awardees - 2021

- Tanacross
- Kongiganak
- Koyukuk
- Nulato
- Minto
- Kwigilliongok



Section . Item #2.

COVID-19

- Scaled back village site-visits
- State Approve Covid-19 Plan
- Covid testing 72 hours prior to travel
- Masks during projects
- Limited interaction with village residents
- Quarantine after event/daily work
- Zoom meeting updates



Atka - 2020



- New Smart Ash burner
- EPA/ETEP – Survey for prioritizing projects
- Quarterly newsletter
- Inventory of Scrap backhaul project
- Hydroelectric power dam



Green Star Principles Atka



284 kW hydroelectric power generating 400,000 kWh/year



Smart Ash burner – burn oily waste materials for remote locations



Inventory scrap material for future backhaul

Prioritize environmental project list for community



Kokhanok - 2020

- Bio-Mass Generator & hydronic heating
- Landfill Clean-up project
- E-Waste and tire backhaul
- New recycling center
- Signage for the landfill
- ❖ Restoration of Kokhanok Wind-Diesel Microgrid



Green Star Principles Kokhanok



Wind Turbine new battery energy storage system and upgraded software



Organize waste in landfill, ship out hazardous waste and train workforce on managing material



Two 90-kW Wind turbines – goal to achieve a 50% reduction in power plant diesel fuel consumption in a diesel microgrid



Bio-mass reduces cost of building heat for Tribal Office, Post Office and Laundromat



Port Alsworth - 2020

- HHW Collection/Backhaul
- New diesel generator
- Heat recovery system for school and other buildings
- ❖ New Landfill
- ❖ Solar, or wind power for sustainable energy



Green Star Principles Port Alsworth



Take advantage of returning chartered flights to reduce costs.



Maintain current power system look to integrate wind for future / Wind feasibility study



Heat recovery system for school and several other buildings

New landfill for the community



Sand Point - 2020

- 300 scrap vehicle backhaul
- 750+ tires backhauled
- E-waste backhaul
- Two 500 kW wind turbines



Green Star Principles Sand Point



Vehicles had fluids drained, batteries removed and tires pulled. Free up valuable space in the SP landfill and reduce hazards from leaking vehicles



Tires take up valuable space in the Sand Point landfill. Tires shipped to Olympia, WA for recycling



Electronic waste from community and school. Take up valuable space. Recycled in Seattle. Reduce hazards in community



Turbines reduces 15% of Sand Points electric utility. Excess wind energy is used to heat certain building in the community. Goal of expanding that program



Togiak - 2020

- Appliance freon removal
- Energy efficient windows for public buildings and housing units
- LED lighting for public areas/Tribal office
- Upgraded power plant
- ❖ Oil collection program
- ❖ Waste incinerator upgrade



Green Star Principles Togiak



Capture green house gasses for recycling with Freon removal program



Waste incinerator upgrade, reduce smoke from burning waste. Further reduce volume of waste and minimize air impacts



Oil collection program at landfill. Segregate waste stream and re-use oil for heating shop



Reduce heating costs with energy efficient windows



LED lighting for public areas/Tribal office



Napakiaak - 2020

- Transformer backhaul
- HHW collection and backhaul event
- Bethel electric intertie
- ❖ School tank demolition



Green Star Principles Napakiak



Removed 42 transformers from landfill and IGAP Conex. Fluids drained for disposal. Transformers recycled.



Participate in the Donlin Gold Kuskokwim Regional Backhaul Program. Removed approx. 7,500lbs. of e-waste.



Bethel Interties – Replace approx. 170,280 gal. of diesel fuel (Bethel/Oscarville/Napakiak) with 2,370MWh/year wind power. Stabilize future cost of power for 20 yrs. Reduce est. 1,728 metric tons of CO2 annually, replacing 6% of diesel generated power.

School tanks at risk of erosion. Need cleaned and removed



Kongiganak - 2021



- Appliance backhaul
- E-waste backhaul
- ❖ Wind turbine system upgrade project

Green Star Principles Kongiganak



100 appliances, Freon removed and backhauled for scrap. Freed up valuable space in scrap metal area. Removed hazards from the tundra. Captured Freon – Green house gas



Participate in the Donlin Gold Kuskokwim Regional Backhaul Program. Removed approx. 6,800lbs. of e-waste.



Wind Turbine new battery energy storage system and upgraded software. Wind Turbines offset 30%-40% of the diesel required to meet the communities base electric load



Heat recovery system from excess wind energy, saves City approx. 12,900 gallons of heating fuel per year



Nulato - 2021

- 40+ drums of used oil and old fuel backhauled
- E-waste backhaul
- Tire backhaul
- Appliance backhaul
- ❖ Research Bio-mass project



Green Star Principles Nulato



Leaking drums removed from landfill staging area. Reduce impacts from hazards



Appliances staged in along of the landfill road were backhauled. New appliances will be staged and Freon removed as they are collected.



Tires will be collected and backhauled on a regular basis.



Research feasibility of constructing a Biofuel plant in Nulato. Cost/benefit analysis. Bio-mass generator will reduce reliance on diesel fuel for heat and use locally available resources.



Kwigillingok - 2021



- Appliance/Scrap Metal Backhaul
- Complete energy audit for Water Treatment Plan
- Transformer Backhaul
- Wind Turbine System Upgrade
- ❖ Close out old Kwigillingok landfill

Green Star Principles Kwigillingok



20+ transformers drained of fluid for disposal. Transformers recycled. Reduce volume of material in town and reduce risk of leaking transformer oil.



Appliances collected for backhaul and Freon drained. Appliances taking up valuable room at metals staging area. Metals area in a sensitive wetland. Reduce impacts from appliances



Wind Turbine new battery energy storage system and upgraded software. Wind Turbines offset 35%-45% of the diesel required to meet the communities base electric load



Heat recovery system from excess wind energy, saves City approx. 9,800 gallons of heating fuel per year



Minto - 2021

- Landfill clean-up and improved operations
- HHW shed sorted and backhaul
- Lakeview Lodge weatherization
- ❖ Research Bio-mass Generator



Green Star Principles Minto



Material can be backhauled to Fairbanks for disposal and recycling – reduce volume of material at landfill



Garbage removed from shed and material organized. Reduce risk of impacts from material HHW



Weatherization project drastically reduced heating fuel costs and saves money on heating fuel



The area around Minto is heavily forested and could support a bio-mass program. Reduce fossil fuel usage





Koyukuk - 2021

- Drums shipped out for backhaul
- E-waste backhaul
- New landfill signage
- ❖ Research Bio-Mass project



Green Star Principles Koyukuk



Divert electronics from the landfill and reduce impacts from potentially hazardous material



Leaking drums removed from barge landing – Reduce impacts and remove hazard from community



Landfill signage informs residents where to segregate waste at the site – better solid waste management



The area around Koyukuk is heavily forested and could support a bio-mass program. Reduce fossil fuel usage



Tanacross - 2021

- 200+ Appliance Backhaul
- HHW Shed Clean-up
- Solar Project
- Community Garden
- Bio-mass Generator
- ❖ New Landfill



Section . Item #2.



Green Star Principles Tanacross



100 appliances, Freon removed and backhauled for scrap. Freed up valuable space in scrap metal area. Removed hazards from the tundra. Captured Freon – Green house gas



Garbage removed from shed and material organized. Reduce risk of impacts from material HHW. All HHW backhauled to Anchorage for disposal



Two large solar projects currently being installed in Tanacross. The first will help provide power to the Tanacross Community Center and the second will provide power to the Drinking Water Plant and Tribal Offices.



Bio-mass fuel generator burns local cottonwood, powering the Community Center and Water Treatment Plant to reduce fuel costs and dependency on diesel for power.



► For more information

- www.akforum.org
- www.dbcalaska.net

- Contact Green Star Today!
- Accepting applications for 2022 season



ALASKA FORUM

AFE 2017 - Registration!
 Online registration services are now available for the Alaska Forum on the Environment, February 6-10, 2017. [Learn More >>](#)

Rural Alaska Landfill Operator (RALO) Training Schedule:
 Next Training November 8-10, 2016. Only a few more spots available! [Learn More >>](#)

Use Code **"November"** to save \$145 only available until end of this month! [Register Now >>](#)

Alaska Forum on the Environment, 2017

The Alaska Forum on the Environment will be February 6-10, 2017. Early registration services are now open online through October 15, 2016. Use Code "November" to save \$145 off the regular

Green Star

[Midnight Sun Brewing Company](#) has earned their Green Star! In addition to their extensive recycling program, they have retrofitted their lighting, modified their process flows to save energy, and applied waste saving techniques.

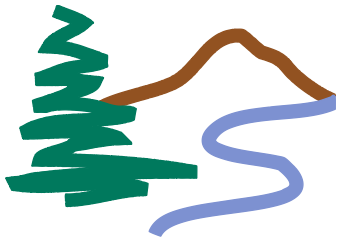
Apprenticeship

Employers: Help match apprentices to employment while promoting local hire. Save your business thousands in training costs by working with the Environmental Technician Apprentice Program to find your next employee. [Learn More >>](#)

Training

[Rural Alaska Landfill Operator \(RALO\) Training:](#) The RALO Training schedule for 2016-2017 is now available. [Learn more >>](#)

[Online Environmental Training:](#) The Alaska Forum offers an extensive lineup of environmental



Alaska Forum, Inc.

PO Box 212409

Anchorage, AK 99521

www.akforum.org (Join Green Star Communities)

Doug Huntman

Delta Backhaul Company

Cell: (907) 310-3807

Email: dhuntman@dbcalaska.net



Section . Item #2.

Join Green Star Today!

Sustainability

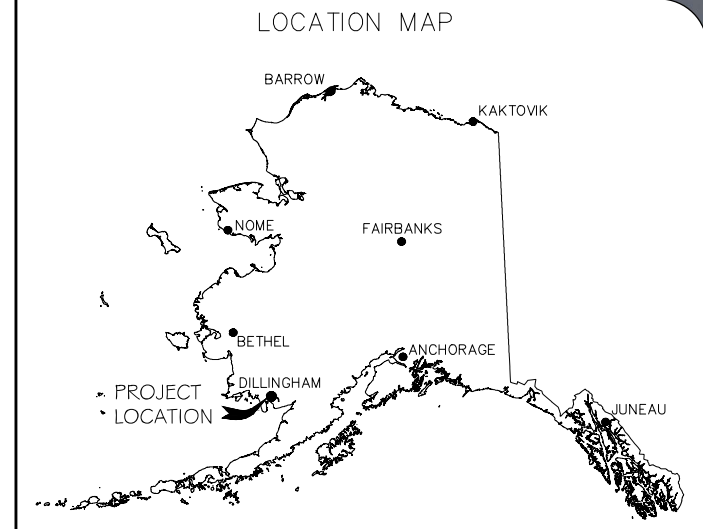
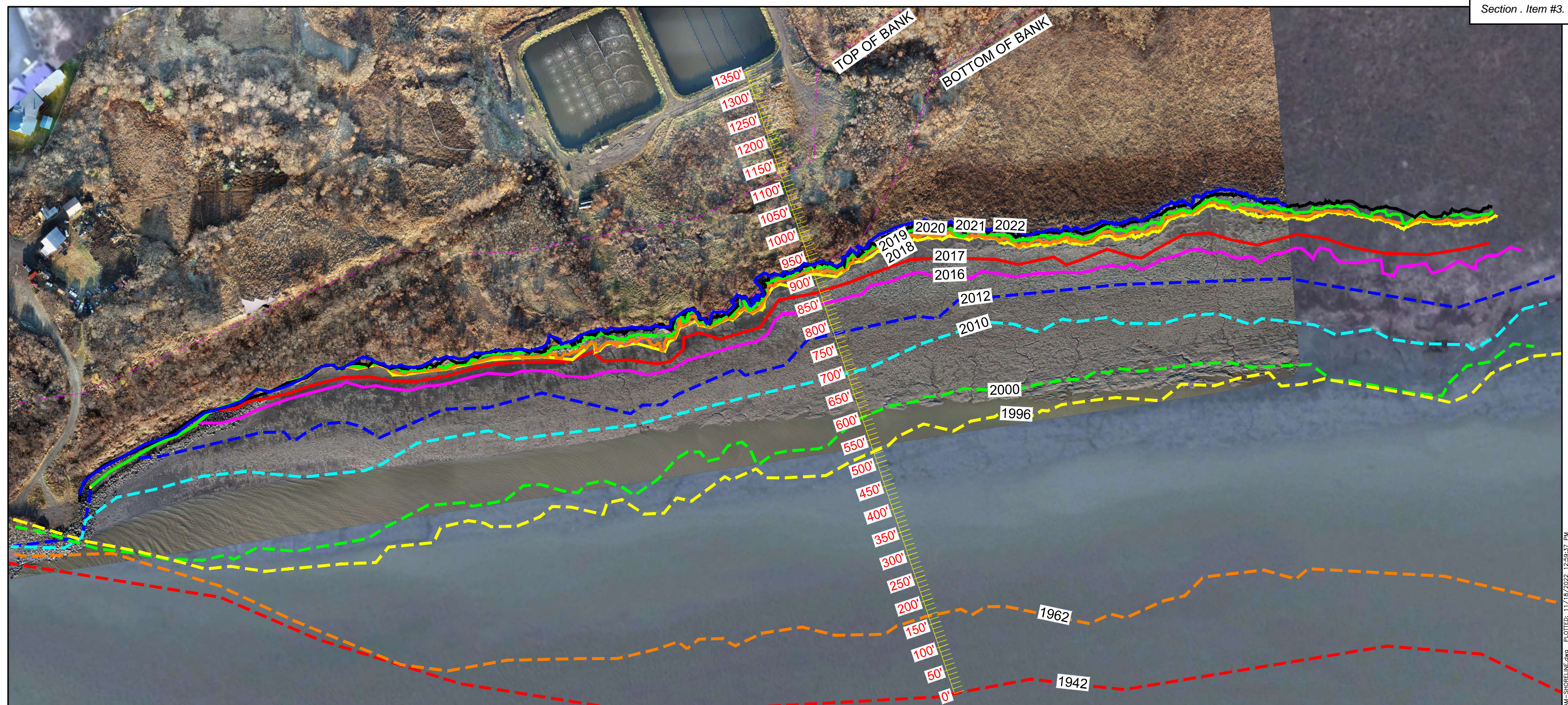
Recognition

Saves money

**Environmental
Responsibility**

**Best
Environmental
Practices**

*“Recognizing communities committed to environmental
responsibility”*

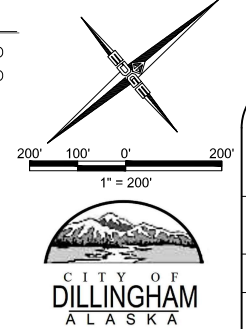


NOTES

1. 2016 THROUGH 2022 SHORELINE AND TOP OF BANKS ARE BASED ON FIELD SURVEYS PERFORMED BY EDGE SURVEY AND DESIGN, LLC.
2. 2012 TOP OF BANKS ARE BASED ON AN ORTHOPHOTO PROVIDED BY THE CITY OF DILLINGHAM.
3. 2010 TOP OF BANKS ARE BASED ON AN ORTHOPHOTO PROVIDED BY MICROSOFT BING.
4. 2000, 1996, AND 1962 TOP OF BANKS ARE BASED ON AERIAL PHOTOS PROVIDED BY THE CITY OF DILLINGHAM. THESE PHOTOS WERE NOT CORRECTED FOR CAMERA AND TERRAIN DISTORTIONS AND ARE APPROXIMATE.
5. 1942 SHORELINE BASED ON USGS QUADRANGLE SHEET "DILLINGHAM A-7" DATED 1952. THIS MAP NOTES THAT AERIAL PHOTOGRAPHS WERE TAKEN IN 1942.
6. INLAND BANKS ARE BASED ON 2012 AERIAL PHOTO AND ARE APPROXIMATE.
7. BASED ON THE DATA FROM 1942 THROUGH 2022 THE SHORELINE HAS ERODED 930 FEET OR 11.6 FEET PER YEAR.

LEGEND

- 2020 TOP BANK - SURVEY / PHOTO
- 2019 TOP BANK - SURVEY / PHOTO
- 2018 TOP BANK - SURVEY / PHOTO
- 2017 TOP BANK - SURVEY
- 2016 TOP BANK - SURVEY
- - - 2012 TOP BANK - PHOTO
- - - 2010 TOP BANK - PHOTO
- - - 2000 TOP BANK - PHOTO
- - - 1996 TOP BANK - PHOTO
- - - 1962 TOP BANK - PHOTO
- - - 1942 SHORELINE - QUAD MAP
- - - INLAND BANK - 2012
- 2022 TOP BANK - SURVEY / PHOTO
- 2021 TOP BANK - SURVEY / PHOTO



EDGE
SURVEY AND DESIGN, LLC
8000 KING STREET ANCHORAGE, AK 99518
Phone (907) 344-5990 Fax (907) 344-7794

DILLINGHAM SHORELINE
EROSION ANALYSIS

DRAWN BY: SM	DATE: 11/18/2022	JOB NUMBER: 16-134
CHECKED BY: MA	SCALE: 1" = 200'	SHEET: 1 OF 1

Mayor
Alice Ruby

Manager
Robert Mawson



Dillingham City C

Section . Item #3.

Kimberly Johnson
Michael Bennett
Aksel Buholm
Curt Armstrong
Kaleb Westfall
Perry Abrams

MEMORANDUM

Date: January 5, 2023
To: Robert Mawson, City Manager
From: Patty Buholm, Planning Department
Subject: December Monthly Report

Acknowledgements and Recognitions:

The Planning Department would like to thank ANTHC for the continued support during the Alaska Community Housing Assessment. A large thank you to Robert Mawson and Chris Hladick on their diligent work that led to a 5-million-dollar grant awarded to the City of Dillingham, and the driving force of Senator Lisa Murkowski to make this funding available to our community. Thanks to all City employees and partnered contractors that have worked with the Planning Department in December to achieve the below positive report.

Department Accomplishment and Opportunities:

A temporary worker will be hired for a short period of time in December and January to assist with records retention for the Planning Department. This will be an ongoing project over the next year or longer to organize and properly store as per State of Alaska, Records Management and City ordinances.

Projects – Progress and Public Impacts:

- Edge Survey and Design continues to work with the Planning Department creating the easement for a cul-de-sac on Squaw Creek Road.
- Planning Department has been working with Alaska Native Tribal Health Consortium (ANTHC) to complete a Community Housing Assessment.
 - This assessment will also assist with guidance with other issues I have been working on, such as subdividing, addressing, and updating the land ownership that have been a work in progress. Deadline has been extended until end of January 2023.
 - ANTHC and the Planning Department has created a draft list of questions that will be asked upon each parcel visit for clarification on water, wastewater, and addressing. ANTHC also has a draft flyer about the door-to-door visits that will be put on social media and the City website prior to the door-to-door visits.

- The Planning Department has reached out to Ekuik Village Tribe to additional assistance with the door-to-door portion of the assessment. Ekuik Village Tribe has shown interest in assisting with this project.
- Raven Electric site visit was delayed due to unforeseen circumstances and illness so has delayed the trip until January 5, 2023. Nushagak Cooperative was on-site for both assessments for the Plant and the Dock area.

Wastewater Treatment Plant:

- Raven Electric has completed the assessment and the inspection the Wastewater Treatment Plant for converting the wiring from a Delta power source to a more common Y power source.
 - The current blower motors can be converted to Y power.
 - A further evaluation is being completed to assess eliminating a transfer switch from this project.
 - A full report will be submitted to the Planning Department after the visit is completed.

City Dock Area:

- Raven Electric has completed the assessment of the City Dock Office, the buried power that was completed in conjunction with the Downtown Streets Rehabilitation project.
 - A list of needed equipment and parts list will be provided to the Planning Department once the visit is completed and time to compile the needed items.
 - Thanks to Ben Glosser and Cheyanne Roehl, Buildings and Grounds staff, for their assistance at both buildings with access and electrician issues.
- Bristol Environmental has submitted the Alaska Department of Environmental Conservation (ADEC) required Ground Water Well Monitoring Report on December 22, 2022. We are waiting for confirmation if the well sampling can be completed semi-annually or if the quarterly sampling will need to continue. I will report the determination upon notification.
- The Multi-Jurisdictional Hazard Mitigation Plan was approved by FEMA and has been reviewed by the Planning Commission. A resolution was passed during the Planning Commission regular meeting on 12/14/22 in support of the plan and was forwarded to the City Clerk to be included in the next City Council meeting.
- On going communication is occurring with Choggiung Limited Land Management Department for ANCSA 14 (c) property transfers. No new information to share.
- Communication continues with Bristol Engineers on the Nerka Road Project.
- Communication has started with Doug Huntman with Delta Backhaul for a Landfill evaluation and potential backhaul options to eliminate or reduce the on-site recyclable materials (metal waste and contaminated waste oil) as well as potential equipment repair or replacement options for the Landfill.
 - Doug Huntman is an advocate of the Green Star Program, which supports rural Alaskan villages that want to practice waste reduction, energy conservation and pollution prevention. Doug is planning a trip to Dillingham in mid to late January 2023 to evaluate the landfill and assist with a long-term plan for recycling options at the landfill. The Green Star Program will cover the cost of this site visit and the long-term plan for recycling the materials.

- Grants Status:
 - Solid Waste Infrastructure for Recycling (SWIFR) Grant Program for Political Subdivisions of State and Territories, EPA-I-OLEM-ORCR-23-03.
 - Notice of Intent to Apply was completed on 12/15/22 to EPA by the Planning Department.
 - The deadline for this grant application has been extended until February 15, 2023.
 - Dillingham is eligible to apply for this funding.
 - Requested final pay to be paid to Wolverine Supply to be able to close the Lake Road Fire Hall Addition Project that was completed in 2021.
 - Community Development Block Grant, State of Alaska
 - Dillingham did not qualify to apply for this grant, unable to continue to seek this grant opportunity.

Upcoming Calendar Items: Patty will be attending a FEMA Region 10 training on Managing Floodplain Development through NFIP in Anchorage on 2/27/22-3/02/22. The NFIP training expenses (hotel, airline expense, and no charge for the training) will be reimbursed by the State of Alaska FEMA office once successfully completing the training.

Public Feedback: The Planning Department has received positive feedback from a citizen for assistance given with ongoing land issues.

Permits Issued: None
Land Use Permit: None
Floodplain Permit: None
Burial Permits/Registry: None

List of Attachments: Edge Surveying Erosion Exhibit 2022, Green Star Community Success Stories to Inspire You to Succeed

2.68.040 Officers.

The planning commission shall annually, in January, designate a member as its chairperson and a deputy chair. The deputy chair shall act in the absence of the chairperson or in the inability of the chairperson to act. (Ord. 26 § 3 (part), 1973; Ord. 86-8 § 1, 1986; Ord. 92-20 § 1 (part), 1992; Ord. 10-13 § 1, 2010.)

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Nominations From The Floor

Sometimes called *open nominations*, this method is probably the most familiar. It's used in the vast majority of situations in which members elect their officers at a meeting. Your group's rules and customs determine when floor nominations are accepted. Sometimes nominations aren't taken until the election is pending, and sometimes they're taken at other times, such as at a meeting before the election meeting.

The process of making floor nominations is subject to the following rules:

- Recognition by the chair is not required to make a nomination. However, calling nominations from your seat is often impractical, so you may want to adopt a more formal nomination process.
- Nominations don't have to be seconded, but it's not out of order for members to second a nomination to signal their endorsement.
- A person can nominate himself or herself.
- A member shouldn't offer more than one nomination to a position if there are several seats for the same office — such as for nominees to a board or a committee — until all other members have had the opportunity to make nominations.
- If the bylaws don't prohibit it, a person can be nominated for more than one office and can even serve in more than one office if elected.
- Nominees do not have to leave the room during the nominations, when the vote is taken, or when the vote is counted.
- The presiding officer can continue presiding, even if he or she is one of the nominees for the office.
- A member can rise and decline the nomination during the nominating process.
- After each nomination, the president repeats the name to the assembly.
- Nominations are taken for successive offices in the order they're listed in the bylaws.

Motions to close nominations are usually unnecessary because the nomination process simply continues until no one wishes to make further nominations. When the nominations stop, the chair just declares nominations closed after making sure that no more nominations are forthcoming. Customarily (although it's not required), the chair accomplishes this by calling three times for more nominations.

According to Robert's Rules, a motion to close nominations is out of order *as long as any member wishes to make a nomination*.

- A motion to close nominations is usually not necessary unless it is apparent that members are nominating people just to honor them, and that the nominees have no intention of serving.
- Usually the president closes nominations when no further nominations come forward from the assembly.