



## **CITY COUNCIL REGULAR MEETING**

Thursday, November 07, 2024 at 7:00 PM

### **AGENDA**

*In compliance with the Americans with Disabilities Act, individuals needing special accommodations / during this meeting should notify the City of Dillingham at 907-842-5212 at least three working days before the meeting.*

#### **MEETING INFORMATION**

##### **AMENDED AGENDA**

##### **CITY COUNCIL REGULAR MEETING**

CITY HALL COUNCIL CHAMBERS / 7:00 p.m.  
141 Main Street, Dillingham, AK 99576 (907) 842-5212

#### **CALL TO ORDER**

#### **PLEDGE OF ALLEGIANCE**

#### **ROLL CALL**

#### **APPROVAL OF MINUTES**

1. Minutes  
10-03-2024 Regular Council Meeting  
10-10-2024 Special Council Meeting

#### **APPROVAL OF CONSENT AGENDA**

#### **APPROVAL OF AGENDA**

#### **STAFF REPORTS**

2. Staff Reports  
Manager's Report  
Committee Reports

**3.** Committee Appointments

Seeking letters of interest from community members for committee membership

**CITIZEN'S COMMENTS** (Prior Notice or Agenda Items)**ORDINANCES AND RESOLUTIONS**

**4.** RESOLUTION NO. 2024-45: A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AUTHORIZING THE CITY MANAGER TO CONTRACT WITH PREMIERA BLUE CROSS TO PROVIDE HEALTH INSURANCE FOR THE CITY OF DILLINGHAM EMPLOYEES

**5.** RESOLUTION NO. 2024 - 46: A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AUTHORIZING THE DILLINGHAM CITY MANAGER TO APPLY TO THE BRISTOL BAY ECONOMIC DEVELOPMENT CORPORATION'S GRANT WRITING ASSISTANCE PROGRAM

**6.** RESOLUTION NO. 2024-47: A Resolution of City of Dillingham, Alaska, authorizing the City Manager to apply to the State of Alaska, Department of Environmental Conservation (ADEC) for a loan from the Alaska Drinking Water Fund for the project entitled Municipal Water-Line Extension Design to the State of Alaska Dillingham Airport.

**UNFINISHED BUSINESS****NEW BUSINESS**

7. Choose a Date and Time for a Priority Setting Workshop

8. Change Meeting Date for December Regular Council Meeting

Consider Changing Date to December 12th for Date of Regular City Council Meeting for December due to the Holiday the week before

9. Change Meeting Date for January Regular Council Meeting

Consider January 9th for January Regular Council Meeting because of holiday the week before

10. Start a Monthly Nomination of Thanks

Members of the community requested to submit names during the month to be recognized at the next regular council meeting

**CITIZEN'S DISCUSSION** (Open to the Public)**COUNCIL COMMENTS****MAYOR'S COMMENTS****EXECUTIVE SESSION**

11. The following subjects may be discussed in an Executive Session, from which the public is excluded:

a. Subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion;

**ADJOURNMENT**

**INFORMATIONAL ITEMS**

# CALL TO ORDER

# PLEDGE OF ALLEGIANCE

# ROLL CALL

# APPROVAL OF MINUTES



## CITY COUNCIL REGULAR MEETING

Thursday, October 03, 2024, at 7:00 PM

### MINUTES

#### CALL TO ORDER

A regular meeting of the Dillingham City Council was held on Thursday, October 03, 2024, at the Dillingham City Council Chambers and via video conferencing, in Dillingham, Alaska. Mayor Ruby called the meeting to order at 7:01 P.M.

#### PLEDGE OF ALLEGIENCE

#### ROLL CALL

Mayor Ruby was present.

Councilman Steve Carriere *excused*.

Council members present and establish a quorum (a quorum being four):

Bert Luckhurst, Curt Armstrong, Kaleb Westfall, Kevin McCambly, Michael Bennett.

#### APPROVAL OF MINUTES

1. Minutes of September 12<sup>th</sup>, 2024, Regular Council Meeting.

MOTION TO APPROVE by Councilman McCambly; 2<sup>nd</sup> by Councilman Armstrong; unanimous approval. MOTION CARRIED

#### APPROVAL OF CONSENT AGENDA

No items on the agenda

#### APPROVAL OF AGENDA

MOTION TO APPROVE by Councilman Bennett; 2<sup>nd</sup> by Councilman Luckhurst.

DISCUSSION: Dan Decker directed that Resolution No. 2024-40 be removed as the project would be put out to public bid once more, and that CITIZENS COMMENTS be placed before REPORTS.

Unanimous approval, MOTION CARRIED.



**CITIZENS DISCUSSION:** Neal Bennett addressed the Council with concerns related to awarding the 1000 KANAKANAK ROAD DEMOLISHION PROJECT.

## **STAFF REPORTS**

City Manager and Staff Reports.

2. Staff Reports
  - a. Acting City Manager, Dan Decker explained the measures being taken to respond to concerns of bears reported within the Dillingham city limits
  - b. Committee Reports: Councilman Armstrong reported on activities of the Finance & Budget Committee.

**PUBLIC HEARINGS** - None

## **ORDINANCES AND RESOLUTIONS**

3. RESOLUTION 2024-38 A RESOLUTION OF THE DILLINGHAM CITY COUNCIL SUPPORTING CURYUNG TRIBAL COUNCIL'S BBEDC ARCTIC TERN GRANT APPLICATION FOR PARTICIPATION AT THE 2024 ELDERS AND YOUTH CONFERENCE.  
MOTION TO APPROVE by Councilman Westfall; 2<sup>nd</sup> by Councilman McCambly, unanimous approval. MOTION CARRIED.
4. RESOLUTION NO. 2024-39 A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AWARDING TO FURNISH AGGREGATE FOR FY25.  
MOTION TO APPROVE by Councilman Westfall; 2<sup>nd</sup> by Councilman Luckhurst; unanimous approval. MOTION CARRIED
5. RESOLUTION NO. 2024-40 A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AWARDING THE 1000 KANAKANAK ROAD DEMOLITION  
Acting City Manager, Dan Decker, removed the resolution for open public re-bidding.
6. RESOLUTION NO. 2024-41 A RESOLUTON OF THE DILLINGHAM CITY COUNCIL APPROVING THE SEWER LAGOON AERATION PROJECT COST PROPOSAL #3  
MOTION TO APPROVE by Councilman Westfall; 2<sup>nd</sup> by Councilman Luckhurst; unanimous approval. MOTION CARRIED.
7. RESOLUTION NO. 2024-42 A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AUTHORIZING THE CITY MANAGER TO AWARD A CONTRACT TO NAVIGATEAK FOR STATE LOBBYING SERVICES.  
MOTION TO APPROVE by Councilman Armstrong; 2<sup>nd</sup> by Councilman McCambly.  
Councilman McCambly moved to TABLE the resolution. There was no 2<sup>nd</sup>; motion failed.

Second MOTION TO APPROVE, three YEA votes, four were required; motion failed.

8. RESOLUTION NO. 2024-42 A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AUTHORIZING THE CITY MANAGER TO AWARD A CONTRACT TO COMONWEALTH STRATEGIC PARTNERS FOR FEDERAL LOBBYING SERVICES

MOTION TO POSTPONE until the October 10<sup>th</sup> meeting by Councilman Westfall; 2<sup>nd</sup> by Councilman McCambly; unanimous approval, MOTION CARRIED.

**UNFINISHED BUSINESS** – None

**NEW BUSINESS**

9. Draft Letter of Nomination to the Governor to appoint: Teresa Duncan, Chris Maines, & Abigail Flynn to the Tikchik State Park Advisory Board.

MOTION by Councilman Westfall; 2<sup>nd</sup> by Councilman Bennet; unanimous approval, MOTION CARRIED

**CITIZENS DISCUSSION** – None

**COUNCIL COMMENTS**

MOTION TO PLACE OUT TO OPEN PUBLIC BID the repair of float arms, floats, and installation of cleats MADE by Councilman Bennett; 2<sup>nd</sup> by Councilman Westfall; unanimous approval, MOTION CARRIED.

COUNCILMAN Luckhurst reported that the Landfill entry gate had been moved, allowing unrestricted access to the gun range

Councilman McCambly provided information regarding PFOS.

**MAYOR'S COMMENTS**

- a. Special CC Meeting will be held on October 10, 2024, to certify the municipal voting results.
- b. The Dillingham School District may not own land.
- c. Public Works will make an effort to grade the school parking lot when drivers have the opportunity.
- d. It would be helpful for the Council to hold workshops to identify priorities.

**ADJOURNMENT**

Mayor Ruby called the meeting adjourned at 8:50 p.m.

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Alice Ruby, Mayor

[SEAL]

**ATTEST:**

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Abigail Flynn, Acting City Clerk

Approval Date: \_\_\_\_\_



## CITY COUNCIL SPECIAL MEETING

Thursday, October 10, 2024, at 5:30 PM

### MINUTES

#### CALL TO ORDER

A regular meeting of the Dillingham City Council was held on Thursday, October 10, 2024, at the Dillingham City Council Chambers and via video conferencing, in Dillingham, Alaska. Mayor Ruby called the meeting to order at 5:30 P.M.

#### ROLL CALL

Mayor Ruby was present.

Councilman Steve Carriere *excused*.

Council members present and establish a quorum (a quorum being four):

Bert Luckhurst, Curt Armstrong, Kaleb Westfall, Kevin McCambly, Michael Bennett. (*Telephonic*)

#### PLEDGE OF ALLEGIENCE

#### APPROVAL OF AGENDA

MOTION: Councilman Bennett moved to approve; Councilman Westfall 2<sup>nd</sup>;

ROLL CALL VOTE YEA: Councilman McCambly, Councilman Bennett, Councilman Westfall, Councilman Armstrong; Councilman Armstrong, unanimous approval.

**CITIZENS DISCUSSION** (Prior Notice or Agenda Items) - None

#### SPECIAL BUSINESS

- 1.** RESOLUTION 2024-44; A Resolution of the Dillingham City Council accepting the Certification of the Canvassing Committee Results and Certifying the October 1, 2024 Regular City Election.

MOTION TO APPROVE by Councilman Bennett; 2<sup>nd</sup> by Councilman Westfall.

ROLL CALL VOTE YEA: Councilman Westfall, Councilman Luckhurst, Councilman McCambly, Councilman Bennett, Councilman Armstrong. Unanimous approval, MOTION CARRIED.

**UNFINISHED BUSINESS**

- 2.** RESOLUTION NO. 2024-42 A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AUTHORIZING THE CITY MANAGER TO AWARD A CONTRACT TO NAVIGATEAK FOR STATE LOBBYING SERVICES
  
- 3.** RESOLUTION 2024-43 A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AUTHORIZING THE CITY MANAGER TO AWARD A CONTRACT TO COMMONWEATH STRATEGIC PARTNERS FOR FEDERAL LOBBYING SERVICES

MOTION: Councilman Bennett moved to approve Resolutions 2024-42 & 2024-43 as a block. Councilman Luckhurst 2<sup>ND</sup>.

DISCUSSION: Councilman McCambly requested to be on record that he had questions and concerns as to where the Lobbyist’s loyalty would lie.

Councilman Armstrong stated working with a lobbyist is a “team effort”. Further, that a Lobbyist always represents more than one entity.

Acting City Manager, Daniel Decker, stated that this was a “draft contract” and that the city’s attorney would complete the final contract and will include priorities established by the council.

ROLL CALL VOTE YEA: Councilman Armstrong, Councilman McCambly, Councilman Luckhurst, Councilman Westfall, Councilman Bennett. Unanimous approval. MOTION CARRIED & ADOPTED.

**COUNCIL COMMENTS:**

Councilman Westfall expressed his appreciation to the voters and poll workers.

Mayor Ruby encouraged everyone to get out the vote.

Following the close of the meeting, the Acting City Clerk will administer the Oath of Office to Councilman Kevin McCambly and Councilman Kaleb Westfall.

**ADJOURNMENT**

Mayor Ruby called the meeting adjourned at 5:59 p.m.

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Mayor Alice Ruby  
[SEAL]

**ATTEST:**

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Abigail Flynn, Acting City Clerk

Approval Date: \_\_\_\_\_

# APPROVAL OF CONSENT AGENDA

# APPROVAL OF AGENDA

# STAFF REPORTS





City of Dillingham, Alaska

Daniel E. Decker Sr., Acting City Manager

Monthly Report to the City Council – October 2024

Date: November 7, 2024

To: Mayor Alice Ruby and Members of the City Council

## 1. Administration and Operations

### City Staffing:

Staffing remains stable across departments. HR has worked with department heads to complete preliminary evaluations and assist with departmental planning for the FY2025 budget cycle.

### Grants and Funding:

The City is working closely with Alaska DEC on the PFAS mitigation project. State and Federal applications are being developed for funding for infrastructure upgrades, focusing on water line extension and landfill projects.

## 2. Public Safety

### Bear Problem and ADF&G Partnership:

Our collaborative efforts with the Alaska Department of Fish and Game (ADF&G) have progressed, with several action steps now in place. We have identified additional areas for waste containment upgrades and we are in the process of distributing informational materials to residents about reducing bear attractants around homes and businesses.



### 3. Public Works

#### Roads and Maintenance:

Seasonal road maintenance was completed in early October, with a focus on winter readiness. Crews have winterized equipment, stocked supplies for snow removal, and prepared de-icing materials

#### Water & Sewer Systems:

Routine inspections and repairs have been conducted at the water treatment facility, with additional system upgrades planned to improve efficiency during winter months. We are working with engineering consultants to identify long-term improvements for our aging infrastructure, pending available grant funding.

### 4. Harbor and Port

#### Operations:

The Dillingham Harbor has been fully winterized, and harbor floats have been removed for the offseason. Initial assessments of dock repair needs for next season are in progress, and we will continue to seek funding and resources for these projects.

#### Revenue:

### 5. Financial Report

#### Audit Preparation:

The finance department has completed preparations for the FY24 audit, which is set to begin in the first week of November. Preliminary reviews indicate a stable fiscal position, with expenditures within budgeted limits for the fiscal year.

#### Budget Planning:

Budget planning for FY2026 is underway, with department heads currently submitting their capital project requests and operational budgets.



## 6. Other Notable Items

### Lobbyist Contract:

Following reference checks, contracts are being developed for the selected lobbyists, who will represent the City's interests in the upcoming state and federal legislative session. Their focus will be on securing state and federal funding for critical infrastructure projects.

### Dillingham City School District Collaboration:

Following last month's meeting with representatives from the Dillingham City School District, the City has begun exploring options to address housing challenges.

### Looking Ahead

#### Winter Readiness:

The City is prioritizing final preparations for winter, including reviewing and updating emergency response plans. All critical systems, including heating and public works equipment, have been serviced, and staff are prepared for seasonal demands.

#### Legislative Priorities:

In anticipation of the Alaska State legislative session, the City is beginning to develop a list of priority projects and funding requests. Key focuses include securing support for infrastructure enhancements.

Thank you for your continued support and guidance. I look forward to discussing these items and more at the upcoming Council meeting.

Respectfully Submitted,

*Daniel E. Decker Sr.*

Daniel E. Decker Sr.

Acting City Manager, City of Dillingham



**MEMORANDUM**

**DATE:** 10/29/24  
**TO:** City Manager  
**FROM:** Chief of Police  
**SUBJECT:** Police Department Report for October 2024

**STAFF REPORT**

**Patrol:**

There are currently five sworn officers in the department including the Chief of Police. One new officer will begin working with us in November.

I am continuing to work with human resources to fill our current open patrol positions. We are continuing to interview for the open positions.

**Corrections Dept.:**

There are currently three correctional officers in the department. One has put in notice and will leave the COD in November. There is one new correctional officer starting with the COD in November. I will be attending a job fair in December in an effort to recruit more correctional officers. We are continuing to interview for the open positions.

**Dispatch:**

There are presently five dispatchers including the supervisor. Our newest dispatcher is still in training.

**Other:**

I have been working with public works to address long needed building repairs.

# Monthly Activity Report

## Dillingham Dept. of Public Safety

*For the period of September 27, 2024 to October 28, 2024*

### Division of Motor Vehicle

- ❖ 02 – Commercial D/L
- ❖ 28 – Driver License
- ❖ 17 – Identification Cards
- ❖ 02 – HC Permits (No Fee)
- ❖ 09 – Miscellaneous Fees
- ❖ 37 – Vehicle Registration
- ❖ 25 – Title / Lien
- ❖ 03 – Boat Registration
- ❖ 04 – Road Test
- Customer Assist:
- ❖ 01 – License Services
- ❖ 14 – AK Written Test

# Monthly Report for October 2024

Dillingham Corrections:

As of October 1<sup>st</sup> through October 31<sup>st</sup> there were 19 inmates held in the Dillingham Jail Facility. We held 2 individuals under the Alaska Statutes T-47 protective custody. 0 Juveniles.

**DEPARTMENT OF CORRECTIONS**

**Contract Jails Coordinator- Justin Francois**

**1300 E. 4<sup>th</sup> Avenue**

**Anchorage, AK 99501**

**Month: OCTOBER 2024**

**Facility Reporting: Dillingham Jail**

**Total Number of Man-Days Served: 31.5**

**Total Number of Persons: 19 10-80 AND 2 T-47**

**I HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND ACCURATE ACCOUNTING OF THE SERVICES RENDERED.**

**Certifying Officer: Lee Wassen**

**(Print Name)**

\_\_\_\_\_  
**(Signature)**

**Title: Corrections Supervisor**

**Note: This form must accompany the Monthly Booking Report**

**City of Dillingham**  
**Monthly Administrative Report**

Department/Program: Corrections	By: Sgt. Lee Wassen	Date: 10/28/2024
Operations: Jail is operational with 3 current staff.		
<b>Staffing:</b> Staffing is short at this time there are currently 3 officers, with one resigning on November 5, 2024		
<b>Projects:</b> <ul style="list-style-type: none"> <li>• Currently waiting on new toilet/sink assembly for cell #2. Cell is currently unusable. Update measurements have been sent to the manufacturer using there template. Comby unit will be installed on arrival.</li> <li>• Waiting on the new door to cell #5 to arrive.</li> <li>• Sink in cell 5 has no hot water waiting on parts to repair.</li> <li>• Toilet in cell 1 was leaking, city crew repaired it, monitoring it for further leakage.</li> </ul>		
<b>Facility Needs:</b> Small toolkits for minor repairs/projects		
<b>Tools &amp; Equipment Needs:</b> New cameras for cells that have privacy masking software. New cameras need to be able to integrate with current system.		

List of Attachments:



**Mayor**  
Alice Ruby

**City Manager**  
Daniel Decker Sr.



**Dillingham City Co**

Section . Item 2.

Bertram Luckhurst  
Michael Bennett  
Steven Carriere  
Curt Armstrong  
Kaleb Westfall  
Kevin McCambley

## MEMORANDUM

**Date:** October 21, 2024  
**To:** Daniel Decker Sr., City Manager  
**From:** Christopher Maines, Planning Director  
**Subject:** October Monthly Report

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### Planning Commission Activity:

The Planning Commission did not hold a meeting in October. The preliminary plats we are awaiting on from Edge Consulting have not been finalized for the Bingman Lot 2 Remainer Resubdivision, and the Shannon's Pond Preliminary Plat. I am hoping we get these by the end of month so we can address them before the holiday season starts.

We did receive the preliminary plat for the NAPA Lease Lot and the Harbor Utility Easement for the rerouting of the buried power line. These will be placed on the November Planning Commission meeting agenda for public hearing and review.

### Planning Department Activity:

We have started our application for the SRF loan. The funding request is for \$1,400,000 to initiate the planning and design phases of the Dillingham Phase III PFAS Contamination Mitigation project. We are working with the Rural Community Assistance Corporation to complete the initial application. Our City Manager has been working closely with DEC on this project and I am looking forward to the progress as we move through the process.

I attended the Sustainability Summit organized by the United Tribes of Bristol Bay. The key takeaways from the summit showed that housing, employment, and substance abuse still remain the largest issues of concern not just within our community but the region by in large. I remain optimistic that we are going in the right direction as a community, but it further highlighted a greater need within Bristol Bay.

I have continued working with our Public Works Director Phil Baumgartner on numerous items as our departments overlap in many areas.

One area is the Dillingham Lagoon Upgrade project is nearing completion. The final is the fence line and gates which are being installed this month. The project has proceeded on schedule and the final product has been operating as planned. The backup generator purchased 15 months ago has arrived in Dillingham, which is also going to be dedicated to the aeration building to ensure that power to the new surface aerators remains constant.

We are also collaborating on the senate appropriation for the landfill upgrade project. I have been corresponding with Domenic Calabro of the Environmental Protection Agency and we are working out the details on the scope of work and the NEPA process. There was a minor delay as Mr. Calabro was on medical leave, but we have resumed our discussions since his return to office.

Our City Manager and I have been continuing our research on the 14C land conveyances from Choggiung Limited to the City of Dillingham dating back to the 1970's. We have during this process uncovered many documents and agreements from the 1970's through the 2000's. I have also found documentation the Bureau of Land Management, State of Alaska, and Department of Interior. All documents have been submitted for further review, but I am hopeful we have what we need now.

I attended a meeting sponsored by The UAF Bristol Bay Campus organized by Tav Amu. It involved the Community Change Grant. The grant would award a community up to 1 million dollars but requires an organization that applies for it to have entered into a partnership. In speaking to Tav recently BBEDC and the Curyung Tribal Council have both declined involvement.

I failed to mention this in my September report, but I met several staff members and began planning the next stage of the remodeling of the Planning Office at the Dillingham Boat Harbor. The Port Director has agreed to give up some space within the building to extend the office and create a storage area for our files and additional space for the planning department.

I sent out staff nomination forms for the 2025 CIP list. I wanted the Council to have the ability to see and consider what the City of Dillingham employees see as important items to be included in the capitol improvement list. As the council has begun to set priorities these will be provided to you for consideration once they are received. I set a deadline of November 8, 2024.

Lastly, I filed our 2024 third quarter housing report to the State of Alaska.

### **For Consideration**

After several discussions with Nushagak Electric I would like for the council to assign some items to the Code Committee for review. The City Code/Platting Procedures can be streamlined to help not only our processes but also Nushagak Electric's. Items I would like to review are.

### **17.07.020 Information Required For Preliminary Consultation**

**17.07.050 Notification For Standard And Abbreviated Plats**

**17.07.060 Approval of Construction Plans**

This will be one of a few requests in the future to further streamline our procedures and help development. Thank you for your consideration.

**Upcoming Calendar Items:**

November 18:      **CERTIFIED STORMWATER INSPECTOR - Training**  
for Municipal personnel, this course will focus on permit regulations and compliance to restore and maintain the waters of the United States. Permits require certifying officials to select qualified stormwater personnel. Gain an in-depth understanding of stormwater permits, the six minimum control measures, how to conduct inspections, and the authority, demeanor, and discretion of stormwater inspectors to enhance your credentials.

**Mayor**  
Alice Ruby

**Acting Manager**  
Daniel Decker



**Dillingham City Co**

Section . Item 2.

Bertram Luckhurst  
Michael Bennett  
Steven Carriere  
Curt Armstrong  
Kaleb Westfall  
Kevin McCambly

**MEMORANDUM**

**Date:** October 31, 2024  
**To:** Daniel Decker, Acting City Manager  
**From:** Abigail Flynn, Acting City Clerk  
**Subject:** Monthly Report

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**Acknowledgements and Recognitions:**

As it is the month of November and Thanksgiving is coming, I would like to be publicly grateful to people in our community who give up their time to benefit others.

Thank you to the Hulett Family for setting up and hosting the Pallet Maze at the end of October. It was a wonderful community event and is well loved and anticipated by many children and teens and families in Dillingham.

Thank you to all who made Trunk or Treat possible.

Thank you to all the people who helped with the Municipal Election and all who will help with the November 5<sup>th</sup> General Election.

Thank you to the October Municipal Election Judges and Chair:

Dan Dunaway	Andrew Anderson	Jon Sorensen
Janet Dieckgrafe	Carole McMurray	

Thank you to the General Election workers who have already been helping this week

Denise Lisac- early and absentee voting and recruiting poll workers  
Marilyn Rosene- recruiting and organizing poll workers and translators' shifts

Thank you to the translators who have committed to helping on November 5<sup>th</sup>

Jon Dyasuk	Amy Martin	Sheila Roehl
Judy Evon	Peter Andrew	

Thank you to those who have said they can help on November 5th and those who are still volunteering. This list isn't complete but will be added to in the next monthly report.

Ashley Miller	Chandler Kemp	Rose Fisher
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Jerry Liboff  
 Dan Dunaway  
 Curt Armstrong  
 Lois Sorensen

Denise Lisac  
 Marilyn Rosene  
 Janet Dieckgrafe  
 Trinity Eager

Lynn VanVactor  
 Jon Sorensen  
 Andrew Anderson  
 Carole McMurray

Thank you to Marilyn Rosene and John Montooth for organizing Youth at the Booth workers and election set up. Thank you to the government class students who helped.

Thank you to Elayne Woods for being a Youth at the Booth worker at the election.

And finally, thank you to all citizens who showed up to vote.

### **City Clerk Department Accomplishment and Opportunities Since the Last Meeting:**

#### *Accomplishments*

*The Municipal Election is competed.*

*Preparations for the General Election are well underway. By the council meeting it will be completed.*

#### **Upcoming Meetings:**

Rescheduled Finance and Budget meeting TBD (watch for public notice)

Planning Commission Meeting November 13th 5:30 P.M.

Potential-Code Review Committee November 14<sup>th</sup> 5:30

Friends of the Landfill – not meeting in November or December

Finance and Budget Committee November 25th, 5:30 P.M. (4<sup>th</sup> Monday)

Port Advisory Committee meeting date TBD

Next Regular City Council meeting December 5<sup>th</sup>, 7 P.M.

#### **Needs:**

- *Photos of “bears being bears in the city” for educational material*
- *Photos of Dillingham for the new website*

FRIENDS OF THE LANDFILL

MEETING MINUTES

August 30, 2024

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1. CALL TO ORDER

The Friends of the Landfill Committee met on August 30, 2024 in city council chambers and via teleconference. Chair Paul Liedberg called the meeting to order at 10:04 AM.

2. ROLL CALL

Committee members present included:

Sue Flensburg  
Paul Liedberg  
Janet Dieckgrafe  
Jared Miller  
Jayne Bennett  
Carole McMurray

Guests Present:

Ben Glosser, Public Works  
Falon Gleason, BBAHC Environmental Health  
Stephen Price, DEC  
Tanner Johnson, Greenstar  
Margaret Southerland, KDLG

A quorum was established.

3. APPROVAL OF AGENDA

Motion by Mark, second by Sue to approve agenda. Passed by unanimous consent.

4. APPROVAL OF MINUTES

There were no minutes to approve.

5. OLD BUSINESS

A. Project Updates

1. Aluminum can recycle

Sue updated the committee on the status. Shipment of aluminum will take place on the last barge. A call for workers will be issued to finalize pallets for shipping. Still waiting for the city to prepare a pad behind the senior center garage for future staging of pallets

of aluminum cans. (Ben Glosser offered to look at the site immediately after the meeting. He did the work to prepare the site later in the day.) A letter is being prepared for AML requesting shipment of the aluminum at no cost, similar to 2022. (AML approved the no-cost shipment on 9/11/24).

## 6. NEW BUSINESS/DISCUSSION ITEMS

### A. E-waste consolidation and shipment in July

Jared reported that Environmental Health (BBAHC) shipped out a second container of E-waste in July and expects to ship a third container before the end of summer. A new employee at the landfill has been consolidating and palletizing E-waste as collected which will reduce the labor needed each time a shipment is scheduled.

### B. Report from Tribal environmental program

The tribe has been working on web waste. The web baler has been working and they expect to send out a second 20' van of recyclable web waste this summer.

### C. Update on landfill grant

No update from the city on the status of this grant.

## 7. REPORT FROM PUBLIC WORKS ON ANY LANDFILL UPDATES FOR THE COMMITTEE

Ben represented Public Works at the meeting.

-The fish waste hole was scheduled to be filled August 30. Any fish waste collected after this will be burned.

-The electric fence around the transfer station is being repaired and improved.

-Anders Johnson has been hired as the landfill supervisor and starts September 4.

## 8. PUBLIC COMMENTS

Stephen Price, DEC

-The landfill looked much better in the recent inspection than it did a year ago. More improvements needed.

-Landfill permit expires November 5 and a renewal application needs to be submitted soon.

-One of the monitoring wells needs to be replaced.

Tanner Johnson, Greenstar

-Will be in Dillingham in October for BBAHC training.

## 9. COMMITTEE MEMBER COMMENTS

There were no committee member comments.

10. ADJOURNMENT

The meeting adjourned at 11:05 AM.

Approved September 27, 2014

/s/ Paul Liedberg, Chair



All,

We didn't have a quorum for our FOL meeting yesterday (9/27) so I'm not doing minutes, but wanted to get some notes out on accomplishments from the month and discussion items which follow.

In attendance: Carole, Deb, Tav, Jared, Paul. Plus Phil from Public Works

#### Aluminum recycling

- The two years of collected aluminum cans were shrink wrapped, banded, loaded into a container, and delivered to the dock. A shout-out to Life-Line Logistics for loading the van and transporting to the dock for a cost that had to be way under what he would normally charge, the tribe for covering that cost plus helping with initially moving the pallets as well as preparing them for shipment, and AML for the free shipping.
- The gravel pad developed by the city behind the senior center garage was used for staging and will work great for holding pallets of crushed cans going forward.
- Thanks to Sue for coordinating this and for most of the work of crushing cans. This takes quite a few hours every year and if you can help her out once in a while, reach out to her to see what will work.

#### Electronics recycling

- Environmental Health (BBAHC) and the Curyung tribe packed up a third container for the summer of electronics, mostly from the landfill transfer station. If you've spent any time out there, you know that there are 40' and 20' containers used to collect e-waste. The 20' container has been full and hasn't been cracked open for many years. Right now, it is empty! We're getting ahead of the e-waste backlog and it should be easier going forward.
- Thanks to the landfill crew (especially Chris) for helping to palletize the e-waste as it is received. This made the job much faster and easier than past work parties to prepare for shipment (though they were mostly fun).

#### Landfill grant

- Per Phil (PW Director), on a bit of a hold as they further explore how much leeway there is what can be funded compared to the initial grant submission.

#### Glass crushing

- The landfill would like to see this happen but for now, a higher priority is bringing the current systems and practices up to the desired level.
- The offer is out there if someone on the committee wants to take the lead on developing this project.

#### Report from Public Works on landfill operations – Phil

- Anders Johnson has been hired as the landfill supervisor.
- The powder used to solidify latex paint has been ordered. This will allow collected latex to be quickly landfilled rather than stored for long periods. Oil based paint will still need to be sent out for recycling.
- The fish waste collection site has been closed.

- A meeting was held with agencies to discuss deployment of electric fences for bears and response to bear issues at the landfill. Discussion to continue.
- Gates and cameras are being installed that will allow 24 hour entry to the gun range but prevent entry to the transfer station and greater landfill.
- The collection of used oil at the harbor was changed this year to try and manage what was being dropped off. It didn't work. The waste oil burner at the shop is up and running but won't come close to burning up the stored used oil anytime soon.
- Parts for the incinerator (which include a used oil burner) will be on the spring barge and it will likely be mid-summer before it is up and running.

And lastly, a big shout-out to anyone that responded to the city's call for volunteers to help with the election next week. Abigail said that their search for volunteers paid off in a big way when they used our mailing list. So, thank you again for helping our community!

## FOL MEETING MINUTES

October 9, 2024

Dillingham Public Library

I. Call to Order at 4:17

II. Roll Call; Susie, Shannon, Nicole (via phone), Virginia, Sonja, Deven

III. Approval of Agenda; Nicole moves to approve the agenda, Shannon seconds.

IV. Approval of Minutes from 1.23.2024 work session; No need to approve as it was a work session.

V. Librarian Report- Sonja Marx

- Open House is being planned by the Library Advisory Board, the week before Thanksgiving. They want to encourage people to come and be a part of the library, possibly have local authors here to sign their books. Sonja will email the FOL board to let them know the date of this Open House. (We can promote our shirts and membership during this Open House)
- Sonja no longer gives a department head report for the City Council packet, the City Clerk is now the supervisor for the librarian, instead of the City Manager. The City Clerk's report includes library statistics.
- LINKED grant, year 4 started October 1st.
- Sonja's book budget consists of \$1500 from the City, and \$2000 from the LINKED grant. The FY '25 PLA grant awarded was \$1800 for the whole grant; when in years past it was \$7000. In mid October there will be a supplement, so the grant will end up totaling \$7000.
- The Summer Reading program was run by Sarah Bailey and Susie Yingst; around 40 children (from babies to High School age) were participating. Discussion about sponsoring an Adult Reading program, possibly in the summer and/or February.
- New staff; Sarah Fuller (LINKED grant librarian assistant) and Rhianna Santos (librarian assistant).

VI. Treasurer Report- not at this time

## VII. Old Business -

- Adult Spelling Bee recap; We made approximately \$800 dollars from the Spelling Bee.

## VIII. New Business

### **1. Pirate Books for November 19th Pirate visit to DLG City School District**

- Debi McClean has asked that we buy books to support this literacy event. Question; is this for the library or to give away?
- Virginia moves to purchase books for both the public library and the elementary school library, not to exceed \$500. Nicole seconds, motion passes. Nicole will work with elementary library to procure list.
- **2.National Friends of the Library Week is October 20-26**
- Discussion on how to promote; social media posts for book reviews (each board member post one review on the FOL Facebook page the week of October 20th), the library's most popular books for the summer, and the month.
- **3. Discuss December FOL Event - Cookie Decorating & Holiday Books**
- Discussion; board members bake a dozen cookies for the event. Live music (ask around, band?), December 11th, 4:30 p.m, a holiday read aloud. Nicole will ask around for someone to play music. Susie will make a flyer for this event.
- Nicole moves that we purchase materials for the December Christmas event not to exceed \$400, which will include cookie making supplies and newly published holiday books. Virginia seconds. Motion passes.

## IX. Adjourn at 5:13

**Committees/Committee Appointments**

	<b>Current</b>	<b>Appointments 11/24</b>	<b>Committee make-up and/or Comments</b>
<b><u>Council Member/Staff Committees</u></b>			
Code Committee	Michael Bennett-Chair, Alice Ruby, Kaleb Westfall, Dan Decker, Abigail Flynn	Optional to add another council member	Mayor, at least 1 Council Member, City Clerk, City Manager
Public Outreach Committee	Council as a whole	None needed	Mayor, at least 1 Council Member, City Manager
Finance Committee	Curt Armstrong-Chair, Alice Ruby, Kaleb Westfall, Michael Bennett, Dan Decker, Anita Fuller	Optional to add another council member	Mayor, at least 1 Council Member, City Manager, Finance Officer
<b><u>Public Committees Advisory to the Council where Council member is appointed</u></b>			
Port Committee (Mayor Chairs) - appointed by City Council as needed	Alice- Chair, Steve Carriere/Kevin McCambly, Dan Dunaway, Robert Heyano, Robin Samuelsen, Reed Tennyson, Cole Schlagel	None needed - we currently have 2 council members which is more than dictated by code	Mayor, 1 Council Member, other citizens (Dan Dunaway, Robert Heyano, ?, ?)
Senior Advisory Committee - appointed by City Council as needed	5 citizens, 2 citizen seats currently vacant, council seat vacant	Need a council appointee	other citizens
<b><u>Public Committees upon which the City/Council/Mayor sit/participate</u></b>			
Marrulut Eniit Assisted Living (Grandma's House) - City rep appointed by City Council as needed	Kevin McCambly	None needed	all consortium agencies appoint reps (1 City of Dlg), other citizens
<b><u>Cooperative Agency Committees upon which City/Council/Mayor sit</u></b>			
Facility Committee (School District & City) - appointed by City Council as needed	Alice,	Need council appointee, need citizen appointee	Mayor, 1 Council member, City Manager, Public Works Director, School Board President, 1 School Board member, Superintendent, School Facilities Manager, 1 citizen
MOU Committee (Curyung & City) - city reps appointed by City Council as needed	Alice, Curt	None needed	Mayor, Council Member, City Manager, Tribal Chief, Tribal Chief, Tribal Administrator
<b><u>Others</u></b>			
Board of Equalization – council appointments are made prior to meeting of BOE	Alice, Kaleb, Michael, Steve, Alternate Curt	Need council appointees	3 Council Members, Mayor
BBEDC (Alternate Seat) - appointed by Council as needed	Curt Armstrong	None needed	dictated by BBEDC

<p><b>2.18.070 Succession.</b> Should the office of <b>mayor</b> become vacant or should the <b>mayor</b> be absent or unable to perform the duties of the office of <b>mayor</b>, the order of interim succession shall be determined as follows: A. The council member with the longest total period of tenure in office shall assume the office of <b>mayor pro tempore</b>. B. Should more than one councilmember have the same total period of tenure in office, that councilmember who received the largest plurality at the last election at which such council members were elected shall assume the office of <b>mayor pro tempore</b>. (Ord. 77-6 § 2 (part), 1977;</p>	<b>Curt Armstrong, Mayor Pro Tempore</b>	
	Council Members	First Elected (consecutively)
	Armstrong	12/14
	Westfall	10/21
	Bennett	2/22
	Carrier	10/22
Luckhurst	10/23	
McCambly	10/23	

# CITIZEN'S COMMENTS

# ORDINANCES AND RESOLUTIONS

CITY OF DILLINGHAM, ALASKA

**RESOLUTION NO. 2024-45**

**A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AUTHORIZING THE CITY MANAGER TO CONTRACT WITH PREMIERA BLUE CROSS TO PROVIDE HEALTH INSURANCE FOR THE CITY OF DILLINGHAM EMPLOYEES**

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WHEREAS, it is the City’s intent and preference to provide health insurance to its employees and dependents; and

WHEREAS, the City is currently not in a position to discontinue with the current carrier to look for other plans due to coverage demands from the last two year, and

WHEREAS, the City has opted to renew with Premera Blue Cross Blue Shield Preferred Choice Plus – HSA with an increase in Health and Dental Premiums of 3% and is also offered a 0% increase in UNUM Life for the 2025 calendar year for a cost estimate increase of \$32,375.13 if the renewal is accepted by November 8, 2024 and

WHEREAS, and due to a High Deductible Health Plan, the City will continue a Health Reimbursement Arrangement that reimburses the employee up to \$2,000 per individual and \$4,000 per family of their deductible; and

NOW, THEREFORE, BE IT RESOLVED by the Dillingham City Council, Dillingham, Alaska that Daniel Decker, Acting City Manager, City of Dillingham, P. O. Box 889, Dillingham, AK 99576 be and is hereby designated as the Authorized Agent of the Employer and is hereby authorized to sign an Agreement with Premera Blue Cross for Health Insurance Coverage.

PASSED and ADOPTED by the Dillingham City Council on November 7, 2024.

SEAL:

\_\_\_\_\_  
Alice Ruby, Mayor

ATTEST:

\_\_\_\_\_  
Abigail Flynn, Acting City Clerk



# City of Dillingham

## Medical Plan Analysis



January 1, 2025 Renewal

Prepared by: Diana Stewart

By 11/1/2024

		2024 Current Premera Blue Cross Blue Shield of Alaska Preferred Choice Plus \$3,000/20%/ \$6,000 \$30/\$65	Renewal Premera Blue Cross Blue Shield of Alaska Preferred Choice Plus - HSA \$3,200/20%/ \$6,000 Ess Rx	No Bid Premera Blue Cross Blue Shield of Alaska Preferred Choice Plus - HSA \$3,200/20%/ \$6,000 Ess Rx	NoBid - Early Bird Premera Blue Cross Blue Shield of Alaska Preferred Choice Plus - HSA \$3,200/20%/ \$6,000 Ess Rx
<b>Benefits</b>		<b>In-Network</b>	<b>In-Network</b>	<b>In-Network</b>	<b>In-Network</b>
<b>Deductible - In / Out of Network</b>					
Individual		\$3,000 / \$6,000	\$3,000 / \$6,000	\$3,000 / \$6,000	\$3,000 / \$6,000
Family		\$6,000 / \$12,000	\$6,000 / \$12,000	\$6,000 / \$12,000	\$6,000 / \$12,000
<b>Coinsurance - In/ Out of Network</b>		20%/60%	20%/60%	20%/60%	20%/60%
<b>Out-of-Pocket Maximum (Includes Deductible) In / Out of Network</b>					
Individual		\$6,000 / \$45,000	\$5,000 / \$45,000	\$5,000 / \$45,000	\$5,000 / \$45,000
Family		\$12,000 / \$90,000	\$10,000 / \$90,000	\$10,000 / \$90,000	\$10,000 / \$90,000
<b>Benefits</b>		<b>In-Network</b>	<b>In-Network</b>	<b>In-Network</b>	<b>In-Network</b>
<b>Professional Services</b>					
PCP & Specialist Office Visit		\$30 Copay PCP / \$65 Specialits	Deductible & Coinsurance	Deductible & Coinsurance	Deductible & Coinsurance
Laboratory & X-Ray (non-complex)		Deductible & Coinsurance	Deductible & Coinsurance	Deductible & Coinsurance	Deductible & Coinsurance
Therapy		\$65 Copay - 45 visits each PCY	Deductible & Coinsurance	Deductible & Coinsurance	Deductible & Coinsurance
<b>Hospital &amp; Emergency Services</b>					
Emergency Care - Copay waived if admitted		\$100 Copay, then Deductible & Coinsurance	\$100 Copay, then Deductible & Coinsurance	\$100 Copay, then Deductible & Coinsurance	\$100 Copay, then Deductible & Coinsurance
Ambulance		Deductible & Coinsurance	Deductible & Coinsurance	Deductible & Coinsurance	Deductible & Coinsurance
Hospital Inpatient (Includes Mental Health)		Deductible & Coinsurance	Deductible & Coinsurance	Deductible & Coinsurance	Deductible & Coinsurance
Hostpital Outpatient (Includes Mental Health)		Deductible & Coinsurance	Deductible & Coinsurance	Deductible & Coinsurance	Deductible & Coinsurance
<b>Alternative Care</b>					
Spinal Manipulations & Acupuncture		\$30 Copay - 12 visits each PCY	Deductible & Coinsurance - 12 visits each PCY	Deductible & Coinsurance - 12 visits each PCY	Deductible & Coinsurance - 12 visits each PCY
<b>Prescription Drugs</b>		<b>Preferred Choice E4 Essentials</b>	<b>Preferred Choice E4 Essentials</b>	<b>Preferred Choice E4 Essentials</b>	<b>Preferred Choice E4 Essentials</b>
Deductible		N/A	N/A	N/A	N/A
Preferred Generic		\$10 Copay	Deductible & Coinsurance	Deductible & Coinsurance	Deductible & Coinsurance
Preferred Brand		\$25 Copay	Deductible & Coinsurance	Deductible & Coinsurance	Deductible & Coinsurance
Preferred Specialty		\$45 Copay	Deductible & Coinsurance	Deductible & Coinsurance	Deductible & Coinsurance
Non-Preferred All Drugs		30% Coinsurance	30% Coinsurance	30% Coinsurance	30% Coinsurance
Mail-Order		90 Days Supply, 2.5x Retail Copay	90 Days Supply, 2.5x Retail Copay	90 Days Supply, 2.5x Retail Copay	90 Days Supply, 2.5x Retail Copay
<b>Medical Rates</b>		<b>2023 Renewal</b>	<b>Option 1</b>	<b>Option 2</b>	<b>Option 3</b>
Employee Only	26	\$1,455.18	\$1,578.86	\$1,513.39	\$1,498.84
Employee + Spouse	3	\$2,997.73	\$3,252.53	\$3,117.64	\$3,087.66
Employee + Child(ren)	5	\$2,692.13	\$2,920.96	\$2,799.82	\$2,772.89
Family	7	\$4,234.63	\$4,594.57	\$4,404.02	\$4,361.67
<b>Monthly Premium</b>		<b>\$89,930.93</b>	<b>\$97,574.74</b>	<b>\$93,528.17</b>	<b>\$92,628.86</b>
<b>Annual Premium</b>		<b>\$1,079,171.16</b>	<b>\$1,170,896.88</b>	<b>\$1,122,338.01</b>	<b>\$1,111,546.29</b>
<b>Percentage Change From Current</b>			8.5%	4.0%	3.0%
<b>Annual Dollar Change From Current</b>			<b>\$91,725.72</b>	<b>\$43,166.85</b>	<b>\$32,375.13</b>

\*This comparison shows only general provisions of each plan's in-network benefits. Contract certificates should be consulted for exact plan language.

# City of Dillingham



## Dental Plan Analysis

**By 11/1/2024**

**January 1, 2025 Renewal**

Prepared by: Diana Stewart

	Current Premera Dental Optima BER \$50/0%/20%/50%/\$1,500	2025 Renewal Premera Dental Optima BER \$50/0%/20%/50%/\$1,500	No Bid Renewal Premera Dental Optima BER \$50/0%/20%/50%/\$1,500	No Bid & Early Bird Premera Dental Optima BER \$50/0%/20%/50%/\$1,500	
<b>Dental</b>	<b>In-Network</b>	<b>In-Network</b>	<b>In-Network</b>	<b>In-Network</b>	
Network Type	Any Provider	Any Provider	Any Provider	Any Provider	
<b>Dental Benefits</b>					
Deductible	\$50 Individual / \$150 Family	\$50 Individual / \$150 Family	\$50 Individual / \$150 Family	\$50 Individual / \$150 Family	
Preventative	0%	0%	0%	0%	
Basic	20%	20%	20%	20%	
Major	50%	50%	50%	50%	
Annual Maximum	\$1,500	\$1,500	\$1,500	\$1,500	
Orthodontia	Not Covered	Not Covered	Not Covered	Not Covered	
Carryover Benefit					
<b>Dental Rates</b>	<b>Counts</b>				
Employee Only	26	\$47.91	\$49.83	\$49.83	\$49.35
Employee + Spouse	3	\$103.00	\$107.13	\$107.12	\$106.09
Employee + Child(ren)	5	\$105.40	\$109.63	\$109.62	\$108.56
Family	7	\$158.09	\$164.42	\$164.41	\$162.83
<b>Monthly Premium</b>		<b>\$3,188.29</b>	<b>\$3,316.06</b>	<b>\$3,315.82</b>	<b>\$3,283.94</b>
<b>Annual Premium</b>		<b>\$38,259.48</b>	<b>\$39,792.72</b>	<b>\$39,789.86</b>	<b>\$39,407.26</b>
<b>Percentage Change From Current</b>			<b>4.01%</b>	<b>4.00%</b>	<b>3.00%</b>
<b>Annual Dollar Change From Current</b>			<b>\$1,533.24</b>	<b>\$1,530.38</b>	<b>\$1,147.78</b>

\*This comparison shows only general provisions of each plan's in-network benefits. Contract certificates should be consulted for exact plan language.

\*\*All rates listed above are estimates. Actual rates could increase or decrease pending actual enrollment.

# City of Dillingham

## Life & Disability Summary



January 1, 2025 Renewal

Prepared by: Diana Stewart

	Current	2025 Renewal
	<b>UNUM</b>	
	<b>Life &amp; AD&amp;D</b>	
<b>Life &amp; AD&amp;D</b>		<b>Rate Pass to 1/1/2026</b>
<b>Coverage Volume</b>	\$3,671,900	\$3,671,900
Life Rate per \$1,000	\$0.30	\$0.30
AD&D Rate per \$1,000	\$0.05	\$0.05
<b>Life Premium</b>	<b>\$1,101.57</b>	<b>\$1,101.57</b>
<b>AD&amp;D Premium</b>	<b>\$183.60</b>	<b>\$183.60</b>
<b>Monthly Premium</b>	<b>\$1,285.17</b>	<b>\$1,285.17</b>
<b>Annual Premium</b>	<b>\$15,421.98</b>	<b>\$15,421.98</b>
<b>Percentage Change From Current</b>		<b>0.00%</b>
<b>Annual Dollar Change From Current</b>		<b>\$0.00</b>

\*This comparison shows only general provisions of each plan's in-network benefits. Contract certificates should be consulted for exact plan language.

City of Dillingham  
Fiscal Note

Agenda Date: November 7, 2024

Renew health insurance with Premera BCBS for the 2025 Calendar year

ORIGINATOR: Finance Director

FISCAL ACTION (TO BE COMPLETED BY FINANCE)		FISCAL IMPACT <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
AMOUNT REQUESTED:		FUNDING SOURCE	
		<b>City of Dillingham</b>	
FROM ACCOUNT		Project	
xxxx 6210 xx xx	Health Insurance		
xxxx 6215 xx xx	Dental Insurance		
xxxx 6211 xx xx	Health Reimb Premiun		
xxxx 6220 xx xx	Life Insurance		
xxxx 6560 xx xx	Health Reimb payout		
TO ACCOUNT:	VERIFIED BY: Anita Fuller	Date:	10/30/2020

EXPENDITURES

OPERATING	FY25	FY26	FY27	FY28
Health 3% Inc. from CY2024	\$ 555,773.15	\$ 555,773.14		
Dental 3% Inc. from CY2024	19,894.93	19,894.93		
HRA 0.00 Inc from CY2024	1,800.00	1,800.00		
Life 0% Inc from CY2024	\$7,710.99	\$7,710.99		
HRA payout estimate	10,000.00	10,000.00		
<b>TOTAL OPERATING</b>	<b>\$ 595,179.07</b>	<b>\$ 595,179.06</b>	<b>\$ -</b>	<b>\$ -</b>

CAPITAL	\$ -			
---------	------	--	--	--

REVENUE	-			
---------	---	--	--	--

FUNDING

General & Special Rev. Funds	\$ 595,179.07	\$ 595,179.06		
State/Federal Funds				
Capital Project				
Other				
<b>TOTAL FUNDING</b>	<b>\$ 595,179.07</b>	<b>\$ 595,179.06</b>	<b>\$ -</b>	<b>\$ -</b>

POSITIONS

Full-Time				
Part-Time				

Analysis: (Attach a separate page if necessary) See Resolution 2024-45  
 CY24 Health increase was 37.17%; Dental was 3.79%, Life was 0%; Current industry standard is 15% Inc.  
 FY25 Budget was for an 15% Health insurance increase, 4% Dental Increase and 5% Life Increase

PREPARED BY: Anita Fuller October 22, 2024

DEPARTMENT: Finance

APPROVED BY: \_\_\_\_\_

**CITY OF DILLINGHAM, ALASKA**

**RESOLUTION NO. 2024 - 46**

**A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AUTHORIZING THE DILLINGHAM CITY MANAGER TO APPLY TO THE BRISTOL BAY ECONOMIC DEVELOPMENT CORPORATION'S GRANT WRITING ASSISTANCE PROGRAM**

WHEREAS, the City of Dillingham recognizes the importance of pursuing external funding opportunities to support community development, enhance public services, and promote local economic growth; and

WHEREAS, the Bristol Bay Economic Development Corporation (BBEDC) provides a Grant Writing Assistance Program aimed at supporting communities within the region in their efforts to secure grant funding for economic development initiatives; and

WHEREAS, the City of Dillingham has identified potential projects that could benefit significantly from external funding opportunities and may qualify for assistance under the BBEDC's Grant Writing Assistance Program; and

WHEREAS, it is in the best interest of the City of Dillingham to pursue all available resources to support strategic community and economic development efforts;

NOW, THEREFORE, BE IT RESOLVED BY THE DILLINGHAM CITY COUNCIL:

The Dillingham City Manager is hereby authorized and directed to prepare, execute, and submit an application to the Bristol Bay Economic Development Corporation's Grant Writing Assistance Program to support the development and funding of eligible projects within the community.

The Dillingham City Manager is further authorized to provide all necessary information, documents, and assurances required as part of the application process.

This resolution shall take effect immediately upon adoption.

PASSED and ADOPTED by Adopted by a duly constituted quorum of the Dillingham City Council on this 7th day of November, 2024.

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Alice Ruby, Mayor

EST:

[SEAL]

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Abigail Flynn, Acting City Clerk

**CITY OF DILLINGHAM, ALASKA****RESOLUTION NO. 2024-47****A Resolution of City of Dillingham, Alaska, authorizing the City Manager to apply to the State of Alaska, Department of Environmental Conservation (ADEC) for a loan from the Alaska Drinking Water Fund for the project entitled Municipal Water-Line Extension Design to the State of Alaska Dillingham Airport.**

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WHEREAS, the Municipal Water-Line Extension to the State of Alaska Dillingham Airport project would include the following work: design water line extension to the State of Alaska Airport to supply homes and the airport lease holders with municipal water; and

WHEREAS, the City of Dillingham, seeks to obtain the necessary financial assistance for the project; and

WHEREAS, the State of Alaska, Department of Environmental Conservation (ADEC) is able to offer funding through the Alaska Drinking Water Fund; and

WHEREAS, the project currently is included on an Alaska Drinking Water Fund project priority list for the current fiscal year; and

WHEREAS, the loan of up to \$1,400,000 to do Design work from the Drinking Water State Revolving Fund (DWSRF) Bipartisan Infrastructure Law (BIL) Emerging Contaminants Funds, which is 100 % subsidized in a form of principal forgiveness minus the 0.5% administration fee; and

WHEREAS, the PFAS contamination is result from the State of Alaska's airport operations use of Aqueous Film Forming Foam (AFFF) at various location s at the Dillingham Airport; and

WHEREAS, the City of Dillingham is requesting a waiver to the payback provisions of any loan obligations due to the PFAS contamination being the responsibility of the State of Alaska; and

WHEREAS, upon receiving the loan agreement document, the Dillingham City Council authorization will be required by resolution to accept the money,

NOW, THEREFORE, BE IT RESOLVED, that the City of Dillingham, authorizes the City Manager to apply to ADEC for a loan from the Alaska Drinking Water Fund for the project entitled Municipal Water-Line Extension Design to the State of Alaska Dillingham Airport.

NOW, THEREFORE, BE IT FURTHER RESOLVED, the City of Dillingham authorizes the City Manager to execute the loan agreement which will become a binding obligation in accordance with its terms when signed by both parties. The City Manager is authorized to represent the City of Dillingham in carrying out the City’s responsibilities under the loan agreement. The City Manager is authorized to delegate responsibility to appropriate City staff to carry out technical financial, and administrative activities associated with the loan agreement.

PASSED and ADOPTED by Adopted by a duly constituted quorum of the Dillingham City Council on this 7th day of November, 2024.

\_\_\_\_\_  
Alice Ruby, Mayor

EST:

[SEAL]

\_\_\_\_\_  
Abigail Flynn, Acting City Clerk



# UNFINISHED BUSINESS

# NEW BUSINESS

# CITIZEN'S DISCUSSION

# COUNCIL COMMENTS

# MAYOR'S COMMENTS