



PORT OF DILLINGHAM ADVISORY COMMITTEE MEETING

Thursday, March 19, 2026 at 6:00 PM

AGENDA

Our Vision. To have an infrastructure and city workforce that supports a sustainable, diversified and growing economy. We will partner with others to achieve economic development and other common goals that assure a high quality of living, and excellence in education.

PORT COMMITTEE MEETING
CITY HALL COUNCIL CHAMBERS / 6:00 p.m.
141 Main Street, Dillingham, AK 99576 (907) 842-5212

Zoom call-in instructions used for all public meetings:

Zoom call-in: 1-719-359-4580, Meeting ID: 920 - 483 - 0473, Passcode: 99576 Phone access is more stable than video access. If the Zoom meeting freezes or drops, video access will be limited.

CALL TO ORDER

ROLL CALL

Alice Ruby
Dan Dunaway
Robert Heyano
Kevin McCambly
Robin Samuelsen
Cole Schlagel
Reed Tennyson

APPROVAL OF MINUTES

- [1.](#) September 24, 2025 Minutes

APPROVAL OF AGENDA

UNFINISHED BUSINESS

NEW BUSINESS

1. Winter Update
- [2.](#) Review: Draft Harbor Operations Manual
- [3.](#) Public Presentation / Q&A: Port of Dillingham Improvements Project

PUBLIC COMMENT/COMMITTEE COMMENTS

ADJOURNMENT



AUGUST 2025 PORT OF DILLINGHAM ADVISORY COMMITTEE MEETING

Wednesday, September 24, 2025 at 6:00 PM

MINUTES

Our Vision. To have an infrastructure and city workforce that supports a sustainable, diversified and growing economy. We will partner with others to achieve economic development and other common goals that assure a high quality of living, and excellence in education.

1. Call to Order & Roll Call

- **Present:** Steven Carriere, Dan Dunaway, Cole Schlagel, Reed Tennyson, Alice Ruby
- **Absent/Excused:** Robin Samuelson
- **Arrived Late:** Robert Heyano, Kevin McCambly

2. Approval of Minutes

- **Minutes Considered:** August 5, 2025 meeting
- **Motion:** Steven Carriere
- **Second:** Dan Dunaway
- **Action:** No discussion or amendments or objections offered; minutes approved

3. Approval of Agenda

- **Motion:** Steven Carriere
- **Second:** Dan Dunaway
- **Action:** No discussion, amendments or objections; agenda approved

4. Unfinished Business

New Terminal Tariff Review

Presenter: Port Director Danny Miller

Guest: David Arnold, International Association of Maritime and Port Executives (via Zoom)

Key Points:

- Transition of the Port of Dillingham from an operating port to a landlord port
- Implementation of terminal use charges

- Financial impacts
- Throughput charges
- Benchmarking with Bristol Bay Borough
- Proposed rate changes
- **Motion to recommend that City Council adopt new tariff:** Steven Carriere
- **Second:** Dan Dunaway
- **Discussion:** Alice Ruby, Dan Dunaway:
 - Rate increases should be gradual but consistent
 - Happy with the protection for the city
 - Do not expect perfection and recognizing that things will likely come up that need fixing
- **Action:** No amendments or objections, passed and carried

5. New Business

Update: Harbor Potable Water Quality

Key Points

- Following concerns raised at August meeting, water samples were collected
- Samples from bulkhead and south ramp tested negative for contaminants
- East ramp tested positive for trace amounts of coliform bacteria
- Contaminated hose was removed
- Plan for regular testing of potable water
- Backflow prevention devices planned to be installed Spring 2026

Update: Harbor Lights

Key Points

- Kevin McCambly provided some background on the issue
- Discussed possible routes for power lines
- Kevin McCambly mentioned that upon completion, from meter base on will be customer owned (future services are paid for by the City)
- Possible savings to set 4-inch conduit for potential future use
- Brief discussion of potential concerns about disturbing USACE property
- Clarification was provided considering potential impact on PAF property (fenceline)

Follow-up: Coast Guard Inspection Report

Key Points

- Port Director provided copy of inspection report
- Explanation of our unique situation in remote Alaska and the inconsistencies with inspection requirements
- Port Director contacted Petty officer in charge of facility inspections for Alaska, they agreed to remove two deficiencies from the report
- Clarified the process that is followed if deficiencies are not addressed
- Clarified that there is no current impact on insurance or federal funding

Follow-Up Citation Enforcement

Key Points

- Committee reviewed enforcement responsibility
- Port Director has authority to issue citations, revoke harbor privileges, and enforce rules
- Development of a simplified municipal citation form was proposed

Discussion: Port Security Cameras

Key Points

- Port Director expressed need for purchasing and installing security cameras for many reasons
- Discussion of former security cameras in the port
- Discussion of potential grants available for purchasing cameras or other security projects
- Recommendation to reach out to funding and regulatory agencies, other Alaskan harbors, and Richard Thompson
- Port Director mentioned potential of working with Alaska Marine Exchange for weather camera

6. Public Comments

- No Public Comments

7. Committee Comments

- Reed Tennyson: Question and subsequent discussion concerning future use of Bingman property including planned environmental assessments, and the public process of making the property usable

Dillingham AK August 2025 Port of Dillingham Advisory Committee Meeting (Amendment 2)

August 05, 2025

- Reed Tennyson: Question and subsequent discussion about future of property next to animal control
- Recommendation to include “Citizens Comments” at the beginning of future committee meetings

8. Mayor’s Comments

Expressed desire to encourage working with local boat storage companies

9. Adjournment

- Meeting was Adjourned at 8:57pm

10. Next Meeting

- No specific date determined however proposed February or March 2026

ATTEST:

DATE APPROVED:

Abigail Flynn, Acting City Clerk

[SEAL]



**CITY OF
DILLINGHAM
ALASKA**

**HARBOR OPERATIONS
MANUAL**

[Effective Date]

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DRAFT

1. INTRODUCTION & GOVERNANCE

1.1 Mission Statement

The City of Dillingham Harbor Department is committed to ensuring safe, efficient, and environmentally responsible access to harbor facilities for commercial, subsistence, and recreational vessels. The harbor supports the regional fishing fleet, marine transportation, and public waterfront access while protecting public safety and Bristol Bay’s marine environment.

1.2 Legal Authority

Harbor operations are governed by:

- Dillingham Municipal Code
- The City of Dillingham Terminal Tariff and Fee Schedule
- Applicable State of Alaska statutes
- Applicable federal regulations including U.S. Coast Guard rules

The Port Director is hired by the City Manager and is authorized to:

- Assign and regulate moorage
- Enforce municipal harbor regulations
- Impose fees and penalties pursuant to the tariff
- Order relocation of vessels when required for safety or operational necessity
- Address emergency situations

Failure to comply with Port Director directives may result in fines, eviction, or impoundment as authorized by municipal code.

1.3 Operations Calendar & Hours

May 15-June 14	Partially open (no floats installed)	Monday-Friday 8am-5pm
June 15-July 31	Full operations (all amenities/services available)	Monday-Friday 7am-7pm & Saturday-Sunday 8am-5pm
August 1-September 30	Partial closure (East floats removed)	Monday-Friday 8am-5pm

October 1-May 14	Closed for winter (no amenities/services)	Closed, for assistance please send an email to harbor@dillinghamak.us
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1.4 Contact Directory

Emergency:

- VHF Channel 16 (monitored by the United States Coast Guard and Harbor staff)
- Dial 911

Local Contacts:

Harbor Office
 (907) 842-1069
 harbor@dillinghamak.us

Police Department
 (907) 842-5354

EMS/Fire Services
 (907) 842-2288

2. HARBOR FACILITIES & INFRASTRUCTURE

2.1 Harbor Facilities

The harbor includes:

- Inner Harbor (float system)
- Entrance channel
- Boat launch ramps (small boat harbor and Wood River location)
- Kanakanak Beech Access Road
- Other associated uplands and access roads

The Harbor Master defines operational limits and navigational lanes.

2.2 Inner Harbor & Anchorage

Inner Harbor (Float System):

- No reserved or assigned Moorage (first-come first-served)
- Subject to space limitations
- Rafting permitted and often required

- Adherence to “loading/unloading only” zones will be enforced

Anchorage:

- Anchoring must not obstruct navigation channels
- Vessels must maintain proper ground tackle
- Vessels anchored in harbor are subject to all harbor use fees

2.3 Crane Operations

Cranes may be used for:

- Gear lifting
- Brailer operations
- Vessel-related cargo handling

Safety Protocols:

- Only trained and authorized operators (harbor staff)
- No passengers in suspended loads
- Clear communication required during lifts
- Load limits strictly observed

The Harbor Master may suspend crane use during unsafe weather or congestion.

2.4 Utilities & Services

Parking:

- Parking is limited during peak season
- Long-term parking in upper parking lot next to NAPA
- Adhere to all signage and Harbor Master direction

Shore Power:

- Marine-grade cords only
- Cords must not create tripping hazards

Water Access:

- Water access is limited but currently free of charge
- Hoses must not be left running unattended

Bath House:

- Free use showers and restrooms
- During Season: Closed 10pm-7am
- Offseason: Closed

Flake Ice:

Flake ice is produced upon individual requests and requires lead time dependent on amount of ice needed. Please contact the Harbor Office in advance for any ice needs.

Waste Oil Disposal:

- Used oil must be deposited at designated collection station (located inside fence adjacent to harbor office)
- No dumping **ANYWHERE** other than designated collection station

Improper disposal may result in fines and environmental enforcement action.

3. BERTHING & MOORAGE POLICIES

3.1 Limited Space

Dillingham operates under extreme seasonal congestion, particularly during June and July (commercial salmon season). Though there are no moorage assignments, all harbor users are expected to be mindful and respectful of the needs of other and adhere to all signage and Harbor Master direction.

3.2 Moorage

Annual Moorage:

- Requires seasonal harbor sticker
- Good from January 1 to December 31
- Subject to fee schedule
- No assigned moorage

Transient Moorage:

- Short-term (up to 24hrs per day) occupancy
- Subject to daily rates per Terminal Tariff
- All moorage is first-come first-served

3.3 Rafting Protocol & Requirements

In the Dillingham Boat Harbor, it is often required to raft during the peak of the season.

When rafting:

- Adequate fenders required
- Spring lines required
- Engines must remain accessible
- Outer vessels must provide 24-hour contact
- Vessel owners/operators must accommodate rafting requests
- No refusal without valid safety reason

Failure to cooperate may result in moorage revocation.

3.4 Unattended Vessels

Vessels left unattended beyond allowable periods must:

- Be registered with Harbor Office
- Maintain valid insurance
- Remain seaworthy

The City may impound abandoned or derelict vessels per municipal authority.

4. SEASONAL OPERATIONS

4.1 Launch & Haul Out

- All traffic lanes must remain clear of obstructions for launch/haul out operations

- All launch/haul out operations should be respectful of other users' needs
- All launch/haul outs are subject to fees (refer to fee schedule)

It is the responsibility of a boat hauler to make sure the [vessel(s)] they are launching or pulling out have paid current fees for their harbor use. If the [vessel(s)] being launched or pulled out do not have the proper paperwork filed with the port director, the hauler will be charged or cited. (DMC. 2.42.050)

4.2 Traffic Control

- Strict No Wake Zone inside harbor basin
- Speed limits enforced
- Yield to outbound vessels
- Maintain clear access at harbor mouth

Unsafe operation may result in citation.

4.3 Fuel Deliveries

Fuel deliveries to the harbor should be conducted safely and efficiently in accordance with all Federal, state, and Municipal laws and regulations.

- Coordinate with delivery companies to complete transactions and deliveries promptly
- Coordinate with processors and vendors

Harbor staff may direct traffic during peak delivery periods.

5. SAFETY & ENVIRONMENTAL COMPLIANCE

5.1 Tidal Awareness

Dillingham experiences extreme tidal fluctuations, frequently exceeding 20 feet.

All vessels must:

- Use heavy-duty mooring lines

- Allow sufficient slack for vertical movement
- Inspect lines daily

The Harbor assumes no responsibility for improperly secured vessels.

5.2 Pollution Prevention

Zero tolerance for:

- Pumping oily bilge water
- Dumping garbage overboard
- Fuel spills
- Discharge of hazardous materials

Spills must be immediately reported to:

- Harbor Office
- Alaska Department of Environmental Conservation
- U.S. Coast Guard (if required)

Violations, including failure to report, may result in fines, civil penalties, and criminal charges.

5.3 Fire Safety

- No smoking near fuel transfer areas
- Maintain working fire extinguishers onboard
- Do not block fire lanes
- Report electrical hazards immediately

Emergency response may involve City Fire Department and the U.S. Coast Guard.

6. MAINTENANCE & WINTERIZATION

6.1 Maintenance Dredging

Navigable depth is maintained every spring by the U.S. Army Corps of Engineers.

- Dredging schedules coordinated with City
- Mariners advised to operate with caution around dredging operations

6.2 End of Season Closure

The harbor remains open with limited services until approximately the end of September when it is shut down for the winter.

- Shore power may be disconnected
- Water lines shut off (including bath house)
- Floats are removed from water

The Harbor Master does require vessel removal prior to freeze conditions.

7. ENFORCEMENT & PENALTIES

Violations of municipal code or harbor tariff may result in:

- Written warning
- Citation
- Fines
- Revocation of moorage
- Impoundment
- Legal action

The Harbor Master's decisions may be appealed pursuant to municipal code procedures.

8. RATES & FEES

Please refer to the Port of Dillingham Terminal Tariff found on the City webpage.

9. AMENDMENTS

This manual may be updated by administrative action to remain consistent with the Dillingham Municipal Code, adopted tariff schedules, and applicable state and federal regulations.

Dillingham Harbor Improvements Project

Public Informational and Q&A

Points of Emphasis

Funding Sources

Project Scope

Key Improvements

User Accessibility

Progress Made/Project Timeline

Future Projects

Q&A



Funding Sources

- Port Infrastructure Development Program (PIDP)
 - U.S. Department of Transportation, Maritime Administration (MARAD)
 - \$11.25 million
- Designated Legislative Grant
 - State of Alaska, Department of Commerce and economic Development
 - Division of Community and Regional Affairs
 - \$5 million

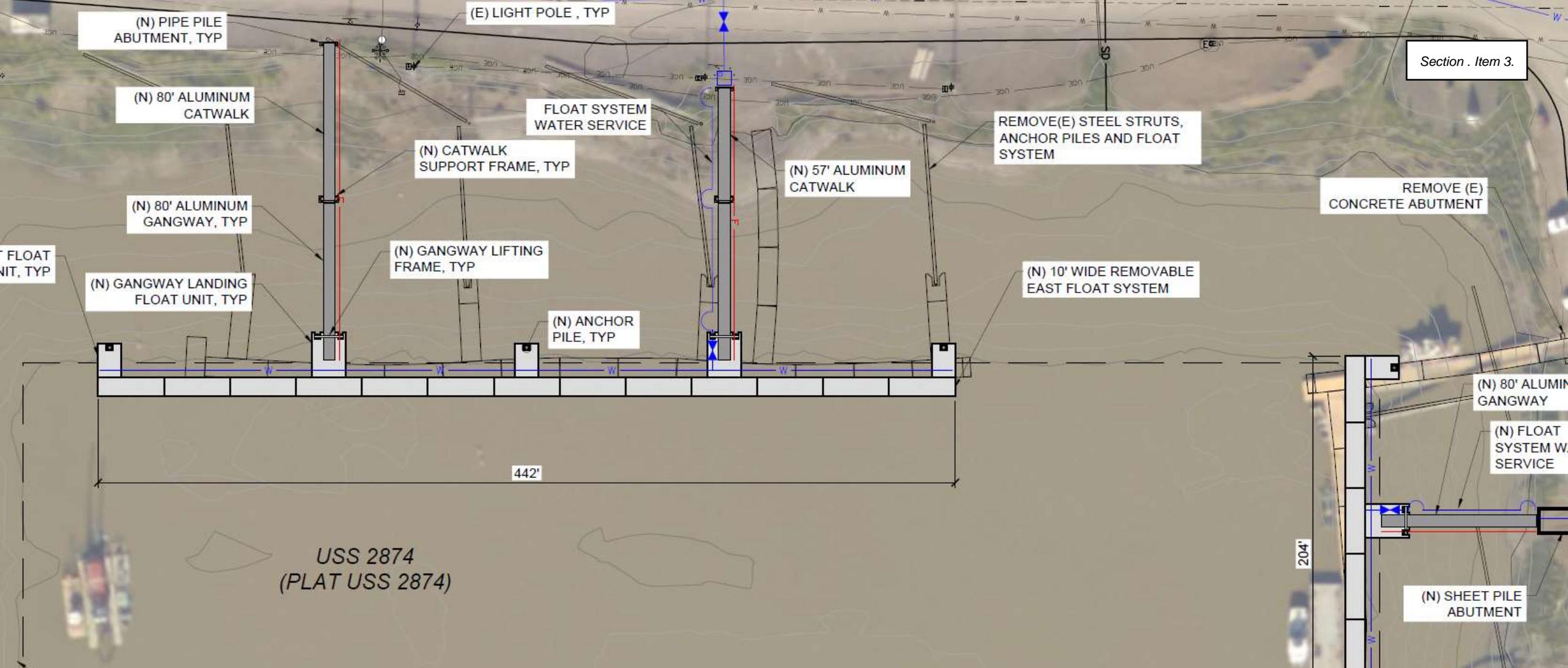
Project Scope

- Replace existing float system
- Extend water and sewer utilities
- Grading and drainage
- Extend N Bulkhead
- Phase I and II environmental assessments of 1000 Kanakanak Rd.
- Relocate icehouse



Key Aspects

- Piling Location
- Catwalks/Gangways
- Safety and Convenience
- Upland Utilities
- Bulkhead Extension
- Environmental Assessments



Piling Location

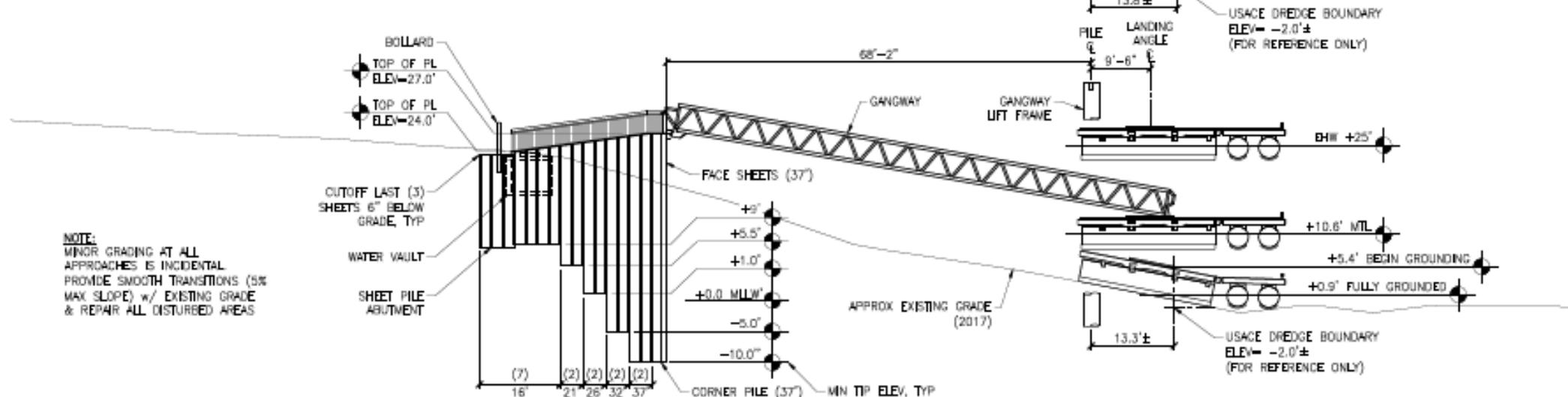
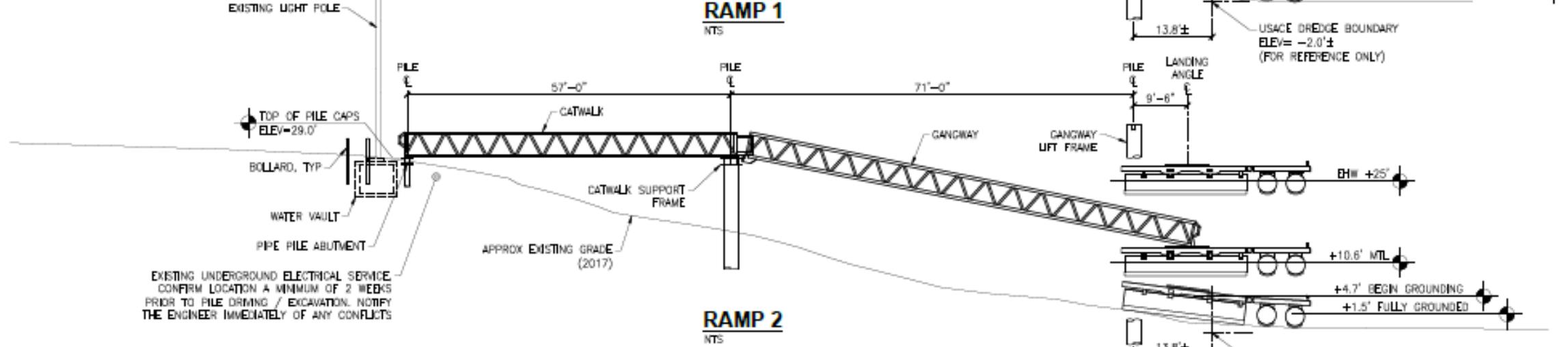
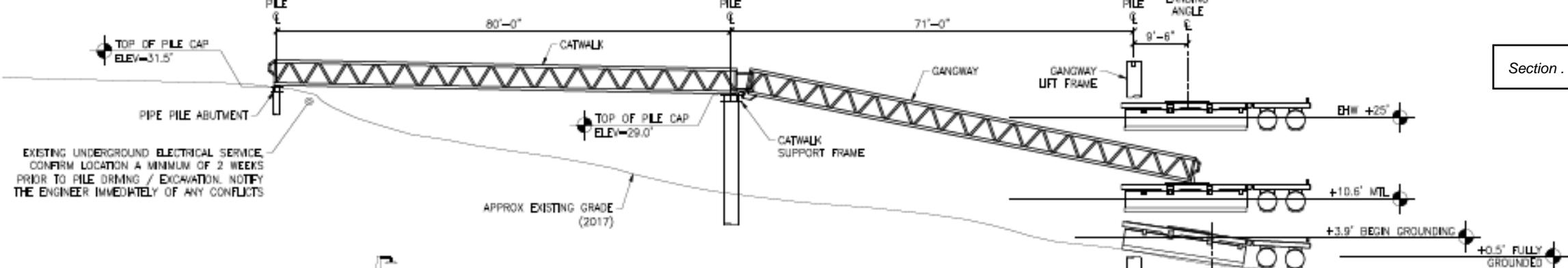
USACE DREDGE BOUNDARY
(FOR REFERENCE ONLY)

(N) 10' WIDE REMOVABLE
SOUTH FLOAT SYSTEM

Catwalks & Gangways

- Ease of access to docks
- Consistent grade (no changes in grade at every ramp)
- Quick and convenient to install
- Traction coating to prevent slips (gangways only)

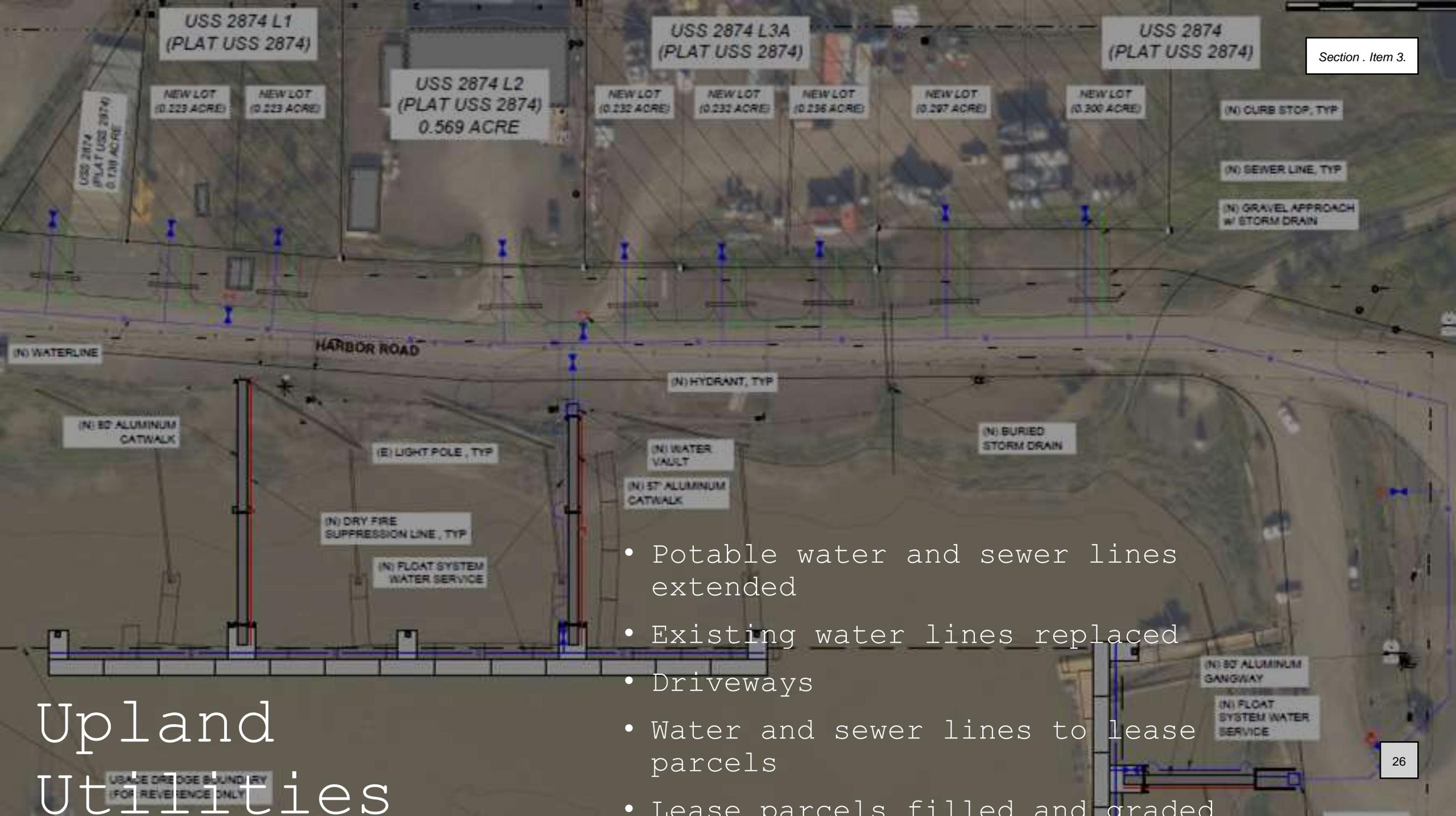




Safety and Convenience

- Life Rings
- Firefighting water supply and hose
- Fire extinguishers
- Potable water hose
- Safety ladders
- Docks more secure (less movement with wave action)





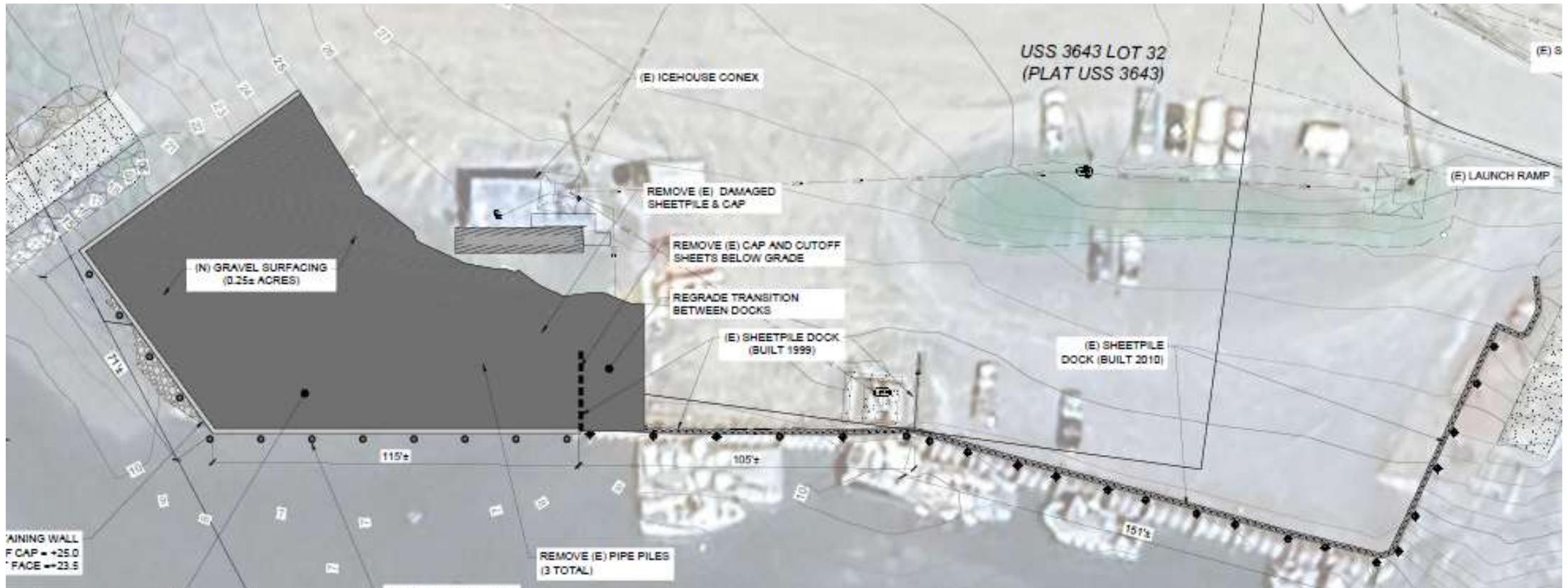
- Potable water and sewer lines extended
- Existing water lines replaced
- Driveways
- Water and sewer lines to lease parcels
- Lease parcels filled and graded

Upland Utilities

USACE DREDGE BOUNDARY (FOR REFERENCE ONLY)

Bulkhead Extensio n

- Increases usable space
- Removal of damaged section
- Ties into existing bulkhead
- Minor repairs to existing bulkhead



Phase I and II Environmental Assessments

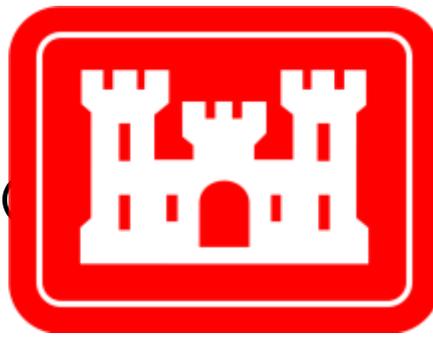
- Review historical records including aerial photos, historical maps, and known permits or violations
- Interview current and past owners of the property as well as any other members of the community with knowledge of the property
- Soil samples, groundwater samples, soil vapor samples
- Identify contaminants presence of contaminants and extent of contamination
- Provide recommendations for necessary remediation

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User Accessibility

- More usable moorage space (reducing rafting)
- Catwalks at consistent grade
- Differentiation of skiff vs. fishing vessel moorage locations
- More space on face of bulkhead for active loading and unloading
- Increased vehicle parking space
- Providing access to utilities for future leases

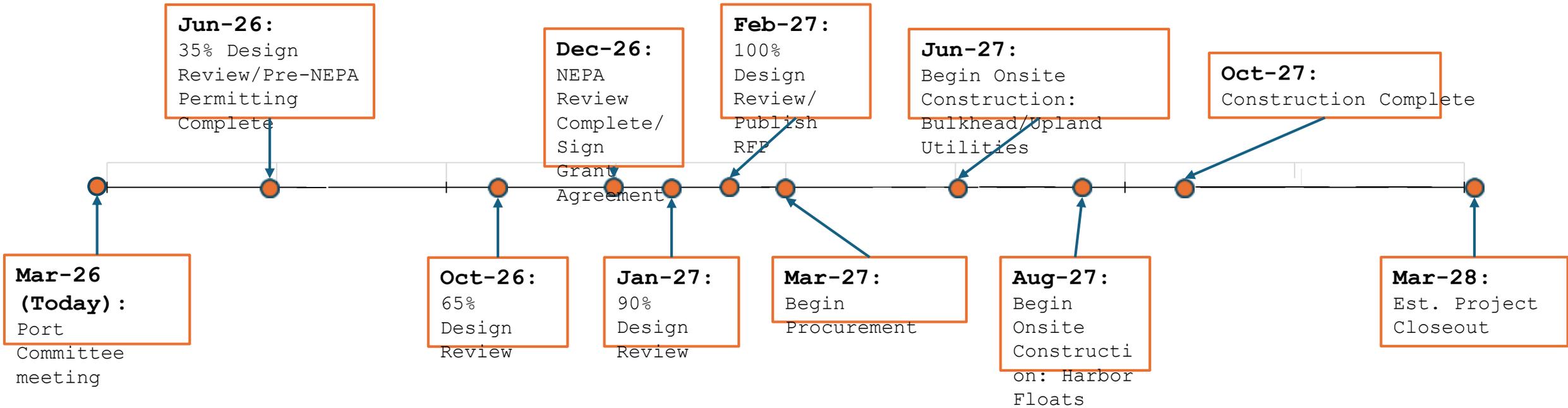
Progress Made



Section . Item 3.

- PND Engineers conducted initial site visit
- Concept designs for remainder of project reviewed and submitted
- National Historic Preservation Act (NHPA) Compliance 75% complete
- U.S. Army Corps Engineers (USACE) and Alaska Department of Environmental Conservation (ADEC) permit applications submitted, under review
- Endangered Species Act (ESA) Consultation complete, awaiting Final Biological Opinion
- Title VI/Americans with Disabilities Act (ADA) Compliance packet 50% complete

Project Timeline



Future Projects

- Sheet pile walls around harbor to protect against erosion
- Backfill to create more usable space
- Breakwater revetments to reduce storm surge impacts
- Property development for future use
- Paving of harbor road and parking areas
- Significant increase in parking space
- Park upgrades and

LEASE PARCEL

HARBOR PARKING

LEASE PARCEL

BULKHEAD

BOARDWALK

RESTROOMS
AND SHOWERS

ACCESS AND
PARKING
IMPROVEMENT

Section . Item 3.