



Mayor Schafer IV	
Councilmember L'Ecyer	At-Large
Councilmember Depreo	Ward 1
Councilmember Moran	Ward 2
Councilmember Morgan	Ward 3
Councilmember Clark	Ward 4

## **AGENDA**

### **SPECIAL MEETING OF THE CITY COUNCIL**

**Tuesday, March 10, 2020**

**5:00 PM CST**

Council Chambers, City Hall  
and via teleconference, if necessary

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Oath of Office - Charles "Chuck" Clark Ward 4 Councilman

#### **Call to Order.**

Invocation - Councilmember Depreo

Pledge of Allegiance

Roll Call

Confirm or Adjust Agenda Order

#### **Presentation Agenda.**

Council Comments.

Public Comments on Agenda Items.

#### **Policy Agenda.**

#### **Resolutions:**

- [a.](#) 2020-068: Motion to adopt Resolution 2020-013 thereby support legislation to enact a Park and Recreation Special Parcel Assessment and for other related purposes.

#### **Consent Agenda:**

- [a.](#) 2020-070: Motion to authorize application to the National League of Cities for funding for a Census Rapid Response Grant.

#### **Adjourn/Recess.**

*NOTE: THE CITY OF DIAMONDHEAD WILL FURNISH APPROPRIATE AUXILIARY AIDS AND SERVICES WHERE NECESSARY TO AFFORD INDIVIDUALS WITH DISABILITIES AN EQUAL OPPORTUNITY TO SERVICES AND ACTIVITIES OF THE CITY. A WRITTEN REQUEST BY OR ON BEHALF OF QUALIFYING INDIVIDUALS SHALL BE SUBMITTED IN A TIMELY MANNER TO THE CITY CLERK.*

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF DIAMONDHEAD, MISSISSIPPI  
SUPPORTING LOCAL AND PRIVATE LEGISLATION TO ALLOW THE GOVERNING AUTHORITY TO  
ENACT A PARKS AND RECREATION SPECIAL PARCEL ASSESSMENT.**

**WHEREAS**, the Mayor and Council for the City of Diamondhead are developing future plans for recreational and leisure activities within the City; and

**WHEREAS**, the Mayor and Council are working to implement the recommendations and strategies identified in its 25-year Comprehensive Plan as well as the recommendations reported in the 2017 Limited Scope Performance Audit conducted by Office of the State Auditor therein supporting the consolidation of public services for our residents; and

**WHEREAS**, the majority of the parks and recreational amenities are owned, funded and maintained by the Diamondhead Country Club & Property Owners Association with private funds generated in the form of a dues assessment pursuant to its covenants; and

**WHEREAS**, the Diamondhead Country Club & Property Owner Association covenants pursuant to it's terms begin to expire in 2020 therefore potentially resulting in a significant decrease in revenue or potentially becoming non-existent; and

**WHEREAS**, the City of Diamondhead believes that should the covenants expire and render the Diamondhead Property Owner's Association insolvent, the residents of Diamondhead would experience a tremendous loss with the demise of the parks and recreational amenities; and

**WHEREAS**, the Mayor and Council are in support of and seeking local and private legislation that would permit the governing body of the City of Diamondhead to enact a flat-fee special parcel assessment for the sole purpose of supporting a parks and recreation department within the City of Diamondhead, if necessary; and

**WHEREAS**, the Mayor and Council further acknowledge that such parks and recreation parcel special assessment would be subject to the processes as outlined in the Statute for any other increase and additional tax levy.

**NOW, THEREFORE**, be it resolved that the Mayor and Council of the City of

Diamondhead, Mississippi do hereby request local and private legislation that would allow for the enactment of a flat-fee special parks and recreation parcel assessment.

Motion was made by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_ and the order resolution was so adopted by roll call vote as follows on \_\_\_\_\_ day of \_\_\_\_\_, 2020.

	Aye	Nay	Abstain
Councilmember Depreo	_____	_____	_____
Councilmember Moran	_____	_____	_____
Councilmember Morgan	_____	_____	_____
Councilmember Clark	_____	_____	_____
Councilmember L'Ecuyer	_____	_____	_____
Mayor Schafer	_____	_____	_____

APPROVED \_\_\_\_\_

Mayor Thomas E. Schafer, IV

ATTEST: \_\_\_\_\_

Jeannie Klein, City Clerk

SEAL

By: Representative Willis

To: Local and Private  
Legislation

## HOUSE BILL NO. 1744

1 AN ACT TO PROVIDE THAT IF THE DIAMONDHEAD COUNTRY CLUB AND  
2 PROPERTY OWNERS ASSOCIATION, INC., AUTHORIZES THE TRANSFER OF ALL  
3 OR A PORTION OF ITS ASSETS AND AMENITIES TO THE CITY OF  
4 DIAMONDHEAD, MISSISSIPPI, FOR OPERATION, MAINTENANCE AND  
5 IMPROVEMENT, THE CITY OF DIAMONDHEAD IS AUTHORIZED TO ACCEPT SUCH  
6 ASSETS AND AMENITIES; TO PROVIDE THAT UPON ACCEPTANCE OF SUCH  
7 ASSETS AND AMENITIES AND AFTER AN ELECTION AT WHICH A MAJORITY  
8 VOTES IN FAVOR OF THE ASSESSMENT, THE CITY IS AUTHORIZED AND  
9 EMPOWERED, IN ITS DISCRETION, TO LEVY AN ANNUAL ASSESSMENT IN THE  
10 FORM OF A FLAT RATE FEE ON EVERY PARCEL OF PROPERTY IN THE CITY IN  
11 AN AMOUNT REASONABLY DETERMINED BY THE GOVERNING AUTHORITIES OF  
12 THE CITY TO BE NECESSARY TO OPERATE, MAINTAIN AND IMPROVE THE  
13 RECREATION ASSETS AND AMENITIES OF THE CITY; TO EXEMPT CERTAIN  
14 PROPERTY FROM THE ASSESSMENT; TO PROVIDE THAT THE ASSESSMENT SHALL  
15 BE COLLECTED BY THE HANCOCK COUNTY TAX COLLECTOR IN THE SAME  
16 MANNER THAT AD VALOREM TAXES ARE COLLECTED AND PAID; AND FOR  
17 RELATED PURPOSES.

18 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MISSISSIPPI:

19 **SECTION 1.** As used in this act:

20 (a) "City" means the City of Diamondhead, Mississippi.

21 (b) "Governing authorities" means the Mayor and City  
22 Council of the City of Diamondhead, Mississippi.

23 **SECTION 2.** If the Diamondhead Country Club and Property  
24 Owners Association, Inc., authorizes the transfer of all or a  
25 portion of its assets and amenities to the city for operation,



26 maintenance and improvement, the city is authorized and empowered,  
27 in its discretion, to accept such assets and amenities. Upon  
28 acceptance of the assets and amenities, the city is authorized and  
29 empowered, in its discretion, to levy an annual assessment in the  
30 form of a flat rate fee on every parcel of property in the city in  
31 an amount reasonably determined by the governing authorities to be  
32 necessary to operate, maintain and improve the parks and  
33 recreation assets and amenities of the city. The assessment  
34 authorized by this section shall be in addition to all other taxes  
35 and assessments imposed on property in the city. The assessment  
36 shall not be imposed on public entities, cemeteries and churches.

37       **SECTION 3.** (1) Before the assessment authorized under this  
38 act may be imposed, the governing authorities shall adopt a  
39 resolution declaring their intention to levy the assessment,  
40 setting forth the amount of the assessment to be imposed, the date  
41 upon which the assessment shall become effective and calling for  
42 an election to be held on the question. The date of the election  
43 shall be fixed in the resolution. Notice of the intention and the  
44 election shall be published once each week for at least three (3)  
45 consecutive weeks in a newspaper published or having a general  
46 circulation in the city, with the first publication of the notice  
47 to be made not less than twenty-one (21) days before the date  
48 fixed in the resolution for the election and the last publication  
49 to be made not more than seven (7) days before the election. At  
50 the election, all qualified electors of the city may vote, and the



51 ballots used in the election shall have printed thereon a brief  
52 statement of the amount and purposes of the proposed assessment  
53 and the words "FOR IMPOSING THE ASSESSMENT" and, on a separate  
54 line, "AGAINST IMPOSING THE ASSESSMENT" and the voters shall vote  
55 by placing a cross (X) or check (✓) opposite their choice on the  
56 proposition. When the results of the election shall have been  
57 canvassed and certified, the city may impose the assessment if a  
58 majority of the qualified electors who vote in the election vote  
59 in favor of the assessment.

60 (2) Subsequent increases in the amount of the assessment  
61 shall be made after a notice of intent to increase the assessment  
62 and a public hearing by the city pursuant to existing statutory  
63 requirements.

64 **SECTION 4.** (1) The Hancock County Tax Collector shall  
65 identify every parcel of property in the city that is subject to  
66 the assessment. Each parcel shall have an identifying number.

67 (2) The assessment shall be paid to the Hancock County Tax  
68 Collector and shall be due, payable and collectible in the same  
69 manner in which the payment of ad valorem taxes in the city are  
70 due, payable and collectable, and all statutes regulating the  
71 enforcement and collection of ad valorem taxes in the city shall  
72 apply to the enforcement and collection of the assessments levied  
73 under the provisions of this act.

74 (3) The proceeds of the assessment, less three percent (3%)  
75 thereof which shall be retained by the Hancock County Tax





2020-070

## Census Rapid Response Grant Proposal Application

Welcome! NLC's Census Rapid Response Grant Program extends urgent financial resources for cities, towns, villages, and their local partners to improve or increase Get Out The Count (GOTC) activities in order to reach historically undercounted communities and hard-to-count (HTC) communities.

### GRANT AMOUNTS:

- \$2,500
- \$5,000
- \$10,000
- \$20,000
- \$40,000

Proposals will be accepted on a rolling, on-going basis until all funds are granted, or by July 31, 2020, whichever comes first.

### WHO CAN APPLY:

- Cities, towns, and villages
- Local partners working with city leaders (including but not limited to: nonprofit organizations, community-based organizations, local social service providers, libraries, county offices, fraternities and sororities, faith-based groups, parent and volunteer groups with tax status)
- Tribal governments and organizations
- NLC members and non-members eligible!

TO APPLY for this grant, please be prepared to provide the following information in our simple application form:

- Specify which HTC population(s) your grant will target. You can target more than one group with a single grant. Also check out [CUNY's Hard-To-Count map](#) to see high risk census tracts in your area.
- Be able to explain how quickly your organization (city or otherwise) is able to receive and deploy funds received. We want money to go from our account to yours quickly so you can use the funds fast to reach your historically undercounted communities.
- Describe (in a few sentences) what kind of activity you will fund with this grant money (see below for some examples).
- Tell us how much this/these activity/activities will cost (estimates are fine) -- don't forget to add 10% for overhead/operating costs!
- Give us a basic timeline of when these activities will happen. Remember, this is CRUNCH time! Don't hesitate to spend this money fast!
- Provide your banking information so that upon grant approval, funding can begin processing immediately (ALL applicants: please [download the NLC Automated Clearing House \(ACH\) form here](#). and upload it in your application. NON-MUNICIPAL applicants: please also prepare your [W-9 form found here](#).).

DELIVERABLES for this grant include (but are not limited to):

- Spend all the funds before July 31, 2020.
- Pay-it-forward: Notify a minimum of three (3) other city census offices or local partner organizations that are NOT members of the Local Census Preparedness Network and that could use additional funding for their HTC Census outreach of this grant opportunity. We want to make sure that cities and organizations that may not be plugged in to the same networks that we're plugged in to find out about this money.
- [CensusRapidResponse@nlc.org](mailto:CensusRapidResponse@nlc.org) must be included on the Pay-It-Forward emails.
- Publish a minimum of three (3) social media posts (ideally with images) of activities funded with this grant.
- Use the hashtag #CensusRapidResponseNLC on all social media about events/activities funded with this grant.
- Be available for one to three (1-3) check-ins throughout the life of the grant.
- Respond to a short survey report about what you learned with your grant award.



**ACTIVITY IDEAS for Census 2020 Rapid Response grants:**

- Buy 5 tablets and create 5 census kiosks to set-up around your city
- Increase your printing budget by \$5,000! Print posters, fliers, door hangers or buttons for GOTC activities in your community
- Hire additional staff for the duration of the Census to execute on your GOTC activities to reach historically undercounted communities
- Host community census response parties (who doesn't love pizza while filling out their census??). Coordinate a census response party with your local library and order \$500 of pizza to the library every Saturday between April and June for these parties!
- Give us your best idea! You are the expert on your community, so please tell us how you think you can best reach HTC's in your area.

①

You and your  
organization

②

Your  
area/jurisdiction

③

Your HTC  
community

④

Your proposed  
idea

⑤

Let's talk  
money

⑥

Final  
Thoughts &  
Submit

## Please fill in the information for the primary applicant and partner applicants below.

Cities that are not able to rapidly accept and deploy grant funding are encouraged to identify local partners to accept and deploy funds rapidly as well as implement the activities you propose.

**Name - Primary Point of Contact \***

First

Last

**Title of Primary Point of Contact \*****Email - Primary Point of Contact \*****Phone - Primary Point of Contact \***

### - ##-####

**Name of Primary Applicant Organization, including department, if applicable. \*****Organization Web Site****Organization Address \***

Street Address

Address Line 2

City

State / Province / Region

United States

Postal / Zip Code

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**Type of Organization \***

- ☐ City government
- ☐ Non-profit organization
- ☐ Tribal government
- ☐ County office
- ☐ Religious organization
- ☐ Other

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**If applicable, include Secondary Applicant Information below.****Name - Secondary Point of Contact**

First Last

**Title of Secondary Point of Contact****Email - Secondary Point of Contact****Phone - Secondary Point of Contact**

- -  
### ### ####

**Name of Secondary Applicant Organization****Organization Web Site****Organization Address**

Street Address

Address Line 2

City

State / Province / Region

United States ▼

Postal / Zip Code

Country / Region

**Type of Organization**

- ☐ City government
- ☐ Non-profit organization
- ☐ Tribal government
- ☐ County office
- ☐ Religious organization
- ☐ Other

**How did you hear about the Census Rapid Response Grant program? \***

Local Census Preparedness Network Google Group  
Congressional City Conference (CCC) word-of-mouth  
NLCU session at CCC  
CCC handout/palm card  
NLC newsletter  
NLC Facebook  
NLC Twitter  
NLC LinkedIn  
Census Counts  
Funder's Census Initiative  
Web search result  
Referred by another grantee  
Other

**If referred by another grantee, include name of person, organization name, and city/jurisdiction.**

**1 / 6**