



Mayor Depreo  
Councilmember Maher At-Large  
Councilmember Finley Ward 1  
Councilmember Liese Ward 2  
Councilmember Cumberland Ward 3  
Councilmember Clark Ward 4

**AGENDA**  
**REGULAR MEETING OF THE CITY COUNCIL**  
**Tuesday, March 07, 2023**  
**6:00 PM CST**  
Council Chambers, City Hall  
and via teleconference, if necessary

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**Call to Order.**

Invocation  
Pledge of Allegiance  
Roll Call  
Confirm or Adjust Agenda Order

**Presentation Agenda.**

- a. The next Regular Meeting of the City Council will be held March 21, 2023 at 6:00 p.m. in Council Chambers located at City Hall.

Council Comments.

City Manager's Report.

Public Comments on Agenda Items.

**Policy Agenda.**

**Minutes:**

1. Motion to approve the February 22, 2023 Regular Meeting Minutes.

**Tabled:**

2. **2023-136:** Motion to request use of the kitchen by the Diamondhead Senior Village, Inc.
3. **2023-137:** Motion to request use of the chapel/storage room by the Diamondhead Senior Village.

**Consent Agenda:**

4. **2023-155:** Motion to approve to remove items no longer owned or in-place (464-destroyed and 558 trade-in) from inventory.
5. **2023-156:** Motion to authorize the administration to close the safety deposit box at Hancock Whitney Bank and authorize signatories as necessary to effectuate the closure.
6. **2023-158:** Motion to approve the MS Department of Marine Resources Tideland Grant Agreement for FY21 Diamondhead Fishing Pier and Boardwalk.
7. **2023-159:** Motion to create position and approve job description for Recreation Supervisor.
8. **2023-165:** Motion to approve Change Order No. 2 for sixty (60) additional days to the contract with Huey P. Stockstill, LLC. for the Roadway Improvements Phase 4 with no change to contract price.

**Action Agenda.**

- 9. 2023-160:** Motion for discussion and possible action requesting the administration to e-blast all future Planning & Zoning agendas.
- 10. Motion 2023-161:** Motion to grant Dennis Mitchell, Jr. a variance of 9 1/2" from the side yard setback of 10' to construct a new residence. The Planning Commission voted 4-0 to recommend the variance. The address is 1430 Hanakealoha Place. The tax parcel number is 132R-0-10-118.000. The property is in a R-2 zoning district. The Case File Number is 202300000.
- 11. Motion 2023-163:** Motion to deny the variance request by The Camp House to exceed the 150 square feet sign maximum by 50 square feet on the street facing wall. The Planning Commission voted to deny 4-0. The property address is 3410 Yacht Club Circle. The tax parcel number is 131M-2-11-058.000. The property is in a C-2 zoning district. The Case File Number is 202300025.

**Routine Agenda.**

**Claims Payable**

- 12.** Motion to approve Docket of Claims (DKT230514- DKT230546) in the amount of \$128,972.74.

**Public Comments on Non-Agenda Items.**

**Executive Session - If Necessary**

**Adjourn/Recess.**

*NOTE: THE CITY OF DIAMONDHEAD WILL FURNISH APPROPRIATE AUXILIARY AIDS AND SERVICES WHERE NECESSARY TO AFFORD INDIVIDUALS WITH DISABILITIES AN EQUAL OPPORTUNITY TO SERVICES AND ACTIVITIES OF THE CITY. A WRITTEN REQUEST BY OR ON BEHALF OF QUALIFYING INDIVIDUALS SHALL BE SUBMITTED IN A TIMELY MANNER TO THE CITY CLERK.*



**MINUTES**  
**REGULAR MEETING OF THE CITY COUNCIL**  
**Wednesday, February 22, 2023**  
**6:00 PM CST**  
Council Chambers, City Hall

**Call to Order.**

Mayor Depreo called the meeting to order at 6:00 p.m.

Invocation - Councilmember Finley

Pledge of Allegiance

Roll Call

PRESENT

Mayor Nancy Depreo

Councilmember-At-Large Gerard Maher

Ward 1 Shane Finley

Ward 2 Anna Liese

Ward 3 John Cumberland

Ward 4 Charles Clark

Confirm or Adjust Agenda Order

Motion made by Mayor Depreo, Seconded by Ward 1 Finley to adjust the agenda to withdraw Agenda Item #18 - 2023-153: Motion to temporarily reduce Mayor's pay by \$1,300.00 from the budget amount and the funds in the amount of \$1,300.00 be distributed to the Diamondhead Senior Village, Inc. and to amend Agenda Item #15 - 2023-136 to read Motion to request use of kitchen by the Diamondhead Senior Village, Inc. and authorize legal counsel to amend contract.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

**Presentation Agenda.**

- a. The next Regular Meeting of the City Council will be held March 7, 2023 at 6:00 p.m. in Council Chambers located at City Hall.
- b. Kodie Koenenn, Hancock County Board of Supervisors - County Update

City Manager's Report.

- 1. Bank Depository – The City received quotes for our bank depository. After discussion with some experts in the finance field, the City selected the variable rate.
- 2. Makiki Drive – Deferred to Executive Session.

3. Bayou Drive Kayak Launch Repairs – The City held the pre-construction meeting with Fair Tide Marine. A notice to proceed date will be determined once the contractor has all materials available for the project. The contract is a 45-calendar day job.
4. Lily Pond and I-10 Pond – The notice of award has been issued and the contractor is preparing all bonds and insurances needed for the project. Within the next 15 days, a preconstruction meeting will be held and a notice to proceed date will be determined. The contract will be 120 calendar days.
5. Park Ten Road – The City is waiting on the Will-Serve from DWSD before the project is advertised.
6. Twin Lakes Park – The CM spoke with MP Group and asked for an updated estimate for this project. At this time, I have not received this update. I will check back next week.
7. Drainage Pond – The topographic and hydrographic surveying has been completed. The engineer is now preparing to model each pond/drainage basin to develop the proposed improvements.
8. Traffic Study – The City Engineer is developing options for the intersection of Highpoint and County Club.
9. Phase 4 paving – The paving project is currently demobilized until the area around Bayou Circle is available to complete the project. DWSD said the contractor is in that area and should be completed within the next couple of weeks. The current end date of the project is February 15<sup>th</sup>.
10. Montjoy Creek – Permit information was submitted to MSDMR. The engineer received comments back from them in January and is currently working on the revisions. The main concern is the tidal marsh impacts.
11. Noma Improvements Site Work – The engineer has met with DWSD to discuss the water and sewer line and are incorporating the districts comments into the design. Additional drainage improvements are being added to the access road.
12. Noma Dredging – The City recently signed the applicant letter and returned it to the engineer to upload the information to MSDMR for the permit. The amount to be removed is about 4,000 CY.
13. Canal Dredging – The City also signed another agent letter for a permit for this project. The MSDMR wants a Submerged Aquatic Vegetation survey to be prepared.
14. State ARPA Grant – The City reapplied for state ARPA matching funds. If received, the City will have funding for 10 of the City current drainage projects.

At this time the Diamondhead School of Fine Arts was recognized for attending the meeting.

#### **Public Comments on Agenda Items.**

Dr. Jackson - Senior Center

Nancy Depreo - Senior Center

Mary Coyne - Senior Center

Bill Atkinson - Depository Agreement



**Action Agenda.**

At 7:16 p.m. Mayor Depreo recused herself from the meeting and turned the gavel over to Mayor Pro-tem Clark.

- 15. **2023-136:** Motion to request use of the kitchen by the Diamondhead Senior Village, Inc.

Motion made by Ward 3 Cumberland, Seconded by Councilmember-At-Large Maher to table the amended motion to request use of the kitchen by the Diamondhead Senior Village, Inc. and to authorize legal counsel to amend contract.

Voting Yea: Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

- 16. **2023-137:** Motion to request use of the chapel/storage room by the Diamondhead Senior Village.

Motion made by Ward 3 Cumberland, Seconded by Councilmember-At-Large Maher to table the request use of the chapel/storage room by the Diamondhead Senior Village.

Voting Yea: Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

Motion made by Ward 1 Finley, Seconded by Councilmember-At-Large Maher to authorize City Manager to make recommendation for use of Activity Center, Chapel, and Kitchen.

Voting Yea: Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

At 7:22 p.m. Mayor Depreo returned to the meeting.

**Policy Agenda.**

**Minutes:**

- 1. Motion to approve the February 7, 2023 Regular Meeting Minutes.

Motion made by Ward 3 Cumberland, Seconded by Ward 4 Clark to approve the February 7, 2023 Regular Meeting Minutes.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

**Resolutions:**

- 2. **2023-140:** Motion to adopt Resolution 2023-012 thereby abandoning a 5' drainage/utility easement on each side of the common property line between lots 4 and 5, Diamondhead Phase 2, Unit 1, Block 10. The parcel number is 132R-0-10-164.000. The physical street address is 1334 Enos Street. (Blain)

Motion made by Ward 3 Cumberland, Seconded by Councilmember-At-Large Maher to adopt Resolution 2023-012 thereby abandoning a 5' drainage/utility easement on each side of the common property line between lots 4 and 5, Diamondhead Phase 2, Unit 1, Block 10. The parcel number is 132R-0-10-164.000. The physical street address is 1334 Enos Street. (Blain)

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

- 3. PUBLIC HEARING - 2023-142:** Motion to adopt Resolution 2023-013 to adjudicate that the property and abandoned vehicle located at 18896 Kipapa Way (parcel number 067K-1-36-170.000) is in a state of uncleanliness or a menace to the public health, safety and general welfare of the community. Authorization to advertise for bids and/or obtain quotes to perform the necessary services to cut and destroy the weeds growing; remove all tires, inoperable lawn mowers/equipment, inoperable grill/parts, scrap lumber, bricks/concrete blocks, exercise equipment, patio umbrellas, plastic oil/laundry containers, bed frame(s), miscellaneous pipes, toilet, non-functional outdoor furniture, laundry basket, branches/limbs/leaves, refrigerator, office chair base, water hoses, damaged fence pickets, pallets, miscellaneous scrap metal, generator, broken wheel barrows, empty flower pots, power washer, gas cans/funnels, edging, auto ramps, bundle of shingles, table saw, wire fencing, tiller, saw horse(s), limbs, trash and debris to a proper disposal site and remove the unlicensed vehicle from the property and assess the costs to said property and for other related purposes. Property owner is Patrick Tasselin.

Mayor Depreo called on three (3) occasions for Patrick Tasselin or a representative thereof to come forward. With no one coming forward, the public hearing was closed.

Motion made by Ward 4 Clark, Seconded by Mayor Depreo Motion-to adopt Resolution 2023-013 to adjudicate that the property and abandoned vehicle located at 18896 Kipapa Way (parcel number 067K-1-36- 170.000) is in a state of uncleanliness or a menace to the public health, safety and general welfare of the community. Authorization to advertise for bids and/or obtain quotes to perform the necessary services to cut and destroy the weeds growing; remove all tires, inoperable lawn mowers/equipment, inoperable grill/parts, scrap lumber, bricks/concrete blocks, exercise equipment, patio umbrellas, plastic oil/laundry containers, bed frame(s), miscellaneous pipes, toilet, non-functional outdoor furniture, laundry basket, branches/limbs/leaves, refrigerator, office chair base, water hoses, damaged fence pickets, pallets, miscellaneous scrap metal, generator, broken wheel barrows, empty flower pots, power washer, gas cans/funnels, edging, auto ramps, bundle of shingles, table saw, wire fencing, tiller, saw horse(s), limbs, trash and debris to a proper disposal site and remove the unlicensed vehicle from the property and assess the costs to said property and for other related purposes. Property owner is Patrick Tasselin.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

4. **2023-145:** Motion to adopt Resolutions 2023-014 thereby authorizing the preparation and submittal of an application for the FY23 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Program for the Commercial District Transformation Project in the amount of \$11,000,000 (\$10,000,000 Federal Share), committing matching funds (\$1,000,000 Local Share) and for other related purposes.

Motion made by Councilmember-At-Large Maher, Seconded by Ward 3 Cumberland to adopt Resolutions 2023-014 thereby authorizing the preparation and submittal of an application for the FY23 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Program for the Commercial District Transformation Project in the amount of \$11,000,000 (\$10,000,000 Federal Share), committing matching funds (\$1,000,000 Local Share) and for other related purposes.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

**Consent Agenda:**

Motion made by Ward 3 Cumberland, Seconded by Ward 2 Liese to approve the following consent items:

5. **2023-133:** Motion to approve payments to Orion Planning + Design for January 2023 services in the amount of 2,875.70 for Zoning Code Rewrite and in the amount of \$170.00 for consulting related to Gateway and Phase II of street construction (West Aloha).
6. **2023-134:** Motion to approve payment to Covington Civil & Environmental, LLC for the Commercial District Transformation Project in the amount of \$32,136.90 and in the amount of \$7,751.30, for the Commercial District Transformation Project-Noma Drive Improvements in the amount of \$14,400.00 and in the amount of \$7,490.00, for the Traffic Impact Study in the amount of \$2,310.00, for the Bayou Drive Drainage Analysis in the amount of \$1,170.00, for the Subdivision Regulations Update in the amount of \$1,100.00, for Site Development Plan Reviews in the amount of \$1,178.75 and for the Stormwater Master Plan in the amount of \$14,718.00.
7. **2023-135:** Motion to approve payment in the amount of \$15,000.00 to MP Design Group for Twin Lakes Fishing Pier & Trail and in the amount of \$2,795.00 for Hilo Way Drainage.
8. **2023-138:** Motion to approve payments to Pickering Firm, Inc. in the amount of \$1,720.00 for Ahuli Drainage Improvements.
9. **2023-139:** Motion to approve payments to Chiniche Engineering & Surveying in the amount of \$5,035.00 for the Canal Dredging Project, in the amount of \$2,589.50 for Drainage Pond Remediation Project, in the amount of \$1,639.00 for Noma Drive Dredging and in the amount of \$1,223.00 for Noma Drive Improvements Project.
10. **2023-141:** Motion to approve Pay Application 2 in the amount of \$4,284.90 to Moran Hauling for Hilo Way Drainage Improvements.
11. **2023-143:** Motion to approve payments to Pickering Firm, Inc. in the amount of \$8,000.00 and in the amount of \$6,000.00 for Makiki Drive and Kui Place.
12. **2023-149:** Motion to approve Memorandum of Agreement Between The City of Diamondhead and Purcell Co., Inc. to build and construct a pedestrian pathway that will be located at the end of Noma Drive.

- 13. **2023-150:** Motion to approve Memorandum of Agreement Between The City of Diamondhead and Michael Casano to build and construct a pedestrian pathway that will be located at the end of Noma Drive.
- 14. **2023-152:** Motion to award Depository Services to The First Bank for a term of four (4) years beginning March 2023 with a variable interest rate of 25 basis point below the 90-day Treasury Bill and to approve Hancock Whitney Bank and The Peoples Bank as alternate investments purposes.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

**Action Agenda.**

- 17. **2023-151:** Motion for discussion and possible action regarding the establishment of an Architectural Review Board.

Motion made by Ward 2 Liese, Seconded by Ward 3 Cumberland for discussion and possible action regarding the establishment of an Architectural Review Board.

**NO ACTION TAKEN**

At 7:42 p.m. Councilmember-At-Large Maher exited the meeting.

**Routine Agenda.**

**Claims Payable**

- 19. Motion to approve Payroll Payable Claims DKT230461 - DKT230471 in the amount of \$44,193.71, Payroll Payables Claims DKT230472 in the amount of \$591.20, PRCLAIM000151 in the amount of \$27,662.85 and PRCLAIM000152 in the amount of \$2,523.58.

Motion made by Ward 4 Clark, Seconded by Ward 1 Finley to approve Payroll Payable Claims DKT230461 - DKT230471 in the amount of \$44,193.71, Payroll Payables Claims DKT230472 in the amount of \$591.20, PRCLAIM000151 in the amount of \$27,662.85 and PRCLAIM000152 in the amount of \$2,523.58.

Voting Yea: Mayor Depreo, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

At 7:43 p.m. Councilmember-At-Large returned to the meeting.

- 20. Motion to approve Docket of Claims (DKT230476- DKT230503) in the amount of \$232,300.80.

Motion made by Ward 1 Finley, Seconded by Ward 2 Liese to approve Docket of Claims (DKT230476- DKT230503) in the amount of \$232,300.80.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

**Department Reports**

Motion made by Ward 3 Cumberland, Seconded by Ward 4 Clark to approve the following Department and Financial Reports:

- a. Building Reports
  - Court Reports
  - Police Reports
- b. December 2022 Financial Reports
- c. January 2023 Financial Reports

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

**Public Comments on Non-Agenda Items-None**

**Executive Session - If Necessary**

At 7:44 p.m., Motion made by Mayor Depreo, Seconded by Ward 3 Cumberland to enter closed session to determine the necessity for an executive session.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

Motion made by Mayor Depreo, Seconded by Ward 3 Cumberland to enter executive session for personnel matters pursuant to MS Code 25-41-7 4(b) and Acquisition of Property pursuant to MS Code 25-41-7-4(g).

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

Motion made by Mayor Depreo, Seconded by Ward 3 Cumberland to reject offer from attorney to settle in the matter of Bychurch.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

Motion made by Mayor Depreo, Seconded by Ward 3 Cumberland to authorize City Manager to negotiate with Property Owners Association for properties, to negotiate with property owners in the downtown business area for drainage easements and with residents on Makiki and Kolo Court for additional easements.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

Motion made by Mayor Depreo, Seconded by Ward 3 Cumberland to exit executive session.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

At 8:16 p.m. Motion made by Mayor Depreo, Seconded by Ward 3 Cumberland to exit closed session.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

City Attorney Cusick announced for the record that while in Executive Session, the Council took the following action:

To reject offer from attorney to settle in the matter of Bychurch and to authorize City Manager to negotiate with Property Owners Association for properties, to negotiate with property owners in the downtown business area for drainage easements and with residents on Makiki and Kolo Court for additional easements.

**Adjourn/Recess.**

At 8:17 p.m., with no further business to come before the Council, motion was made by Ward 3 Cumberland, Seconded by Councilmember-At-Large Maher to adjourn.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

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Nancy Depreo  
Mayor

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Jeannie Klein  
City Clerk

Agenda Item #2023- 136

City of Diamondhead, MS  
**Request for Council Action**

TO: Council

FROM: Mayor

DATE: 02-14-2023

Ordinance  Resolution  Agreement  Info Only  Work Session  Other

AGENDA LOCATION:  Consent Agenda  Regular Agenda

AGENDA DATE REQUESTED 02-21-2023

**ORDINANCE/RESOLUTION CAPTIONS or ISSUE:**

Motion to request use of the kitchen by the Diamondhead Senior Village, Inc.

**REQUIRED SIGNATURE**

REQUESTED BY:

*Mayor Nancy Depree*

COUNCIL ACTION:

Approved  Denied  Tabled/Deferred  Info Only      Completed:

Agenda Item #2023- 137

City of Diamondhead, MS  
**Request for Council Action**

TO: Council

FROM: Mayor

DATE: 02-14-2023

Ordinance  Resolution  Agreement  Info Only  Work Session  Other

AGENDA LOCATION:  Consent Agenda  Regular Agenda

AGENDA DATE REQUESTED

**ORDINANCE/RESOLUTION CAPTIONS or ISSUE:**

Motion to request use of the chapel/storage room by the Diamondhead Senior Village.

**REQUIRED SIGNATURE**

REQUESTED BY:

COUNCIL ACTION:  
 Approved  Denied  Tabled/Deferred  Info Only      Completed:






**City of Diamondhead, MS**  
 5000 Diamondhead Circle  
 Diamondhead, MS 39525


**Equipment Disposition Request**


Department : Public Works/Parks & Rec

Fixed Asset #	Description of Item	Quantity Disposed	Month/Yr Purchased	Asset Tag #	Unit Cost	Net Asset Value	Equipment Condition	Recommended Disposition Method/Action
<u>00000464</u>	Bayou Drive Floating Kayak Launch	1	06/2018	464	38,000.00	33,060.00	Poor	destroyed during Hurricane Zeta/Ida
<u>00000558</u>	Modular Battery Power Radar Sign 11" Display	1	05/2020	558	3,265.00	2,481.00	Excellent	Trade-in for upgrade

Approval Signature Date

Department Head :  2/28/23

FA Coordinator :  2/21/23

City Manager :  \_\_\_\_\_

**Physical Condition Guide:**  
 P - Poor  
 F - Fair  
 G - Good  
 E - Excellent  
 U - Unknown



2023-156

Item No.5.

5000 Diamondhead Circle ·  
Diamondhead, MS 39525-3260

February 28, 2023

City Council  
5000 Diamondhead Circle  
Diamondhead, MS 39525

RE: Safety Deposit Box – Hancock Whitney Bank

The City has a safety deposit box at the Hancock Whitney Diamondhead Branch. During the time Hancock Whitney served as depository for the City, the rental fee for the safety deposit box had been waived. The City now receives a bill annually for the rental of the box and has in the past requested the bank reverse the charge.

The box has not been accessed since 2014, content is minimal and the City safe would be ample for retaining the document. It is therefore the recommendation to authorize the Administration process the necessary paperwork to effectuate the closure of the safety deposit box.

Sincerely,

A handwritten signature in blue ink that reads 'Jeannie Klein'.

Jeannie Klein  
City Clerk



# MISSISSIPPI DEPARTMENT OF MARINE RESOURCES

## Tidelands Grant Agreement City of Diamondhead FISCAL YEAR 2021

City of Diamondhead hereby agrees to expend funds as authorized by the Mississippi Legislature in H.B. 1726 2020 Regular Session and Mississippi Code Section 29-15-9.

The Mississippi Department of Marine Resources will disburse funds in the amount of \$ 75,000 for the Diamondhead Fishing Pier and Boardwalk, upon (1) receipt of this signed document; (2) MDMR possession of amended application with complete and final project designs and plans; (3) release of funds from the Mississippi Department of Finance and Administration; and (4) availability of said funds. The Mississippi Department of Marine Resources shall make progress payments in installments based on work completed and material used in the performance of a Tidelands project only after receiving written verification using Form TTF-3 and Form TTF-4 or Form TTF-5.

The City of Diamondhead agrees to:

- 1) Expend monies for the project as designated by the Legislature in H.B. 1726 2020 Regular Session Diamondhead Fishing Pier and Boardwalk and Mississippi Code Section 29-15-9 and be subject to an audit by the State Auditor.
- 2) Provide the Department of Marine Resources with detailed reports beginning June 31, 2022, and every six months thereafter for the duration of project, using the attached form TTF-4. Project reports will include:
 

-Final project design and budget	- Description of Work Completed
-Benefits to the public and community	- Milestones for Completion
-Visual presentation (photographs) of project	- Funds expended (to include Tidelands and Matching Funds)
-Narrative description of project	
- 3) Provide the Department of Marine Resources with a Notification of Completion – TTF-5 (to be included in final payment request-Form TTF-3) to include a detailed final report of entire project, using the attached forms.
- 4) Erect a prominent, permanent sign to be displayed at all funded public access and construction related projects. The sign shall read “Funds for this project appropriated by the Mississippi Legislature, 2021 Tidelands Trust Fund, through the Secretary of State, Michael Watson, and the Mississippi Department of Marine Resources.”
- 5) To comply with the Stop Work Order Provisions listed below:
  1. *Order to Stop Work:* The MDMR may, by written order to the Grantee at any time, and without notice to any surety, require Grantee to stop all or any part of the work called for by this Grant Agreement. This order shall be for a specified period not exceeding 90 days after the order is delivered to Grantee, unless the parties agree to any further period. Any such order shall be identified specifically as a stop work order issued pursuant to this clause. Upon receipt of such an order, Grantee shall forthwith comply with its terms and take all reasonable steps to minimize the occurrence of costs allocable to the work covered by the order during the period of work stoppage. Before the stop work order expires, or within any further period to which the parties shall have agreed, the MDMR shall either:

FY21-P510-02

- 2. cancel the stop work order; or,
- 3. terminate the work covered by such order by terminating the Grant Agreement, in whole or in part.
- 4. *Cancellation or Expiration of the Order:* If a stop work order issued under this clause is canceled at any time during the period specified in the order, or if the period of the order or any extension thereof expires, Grantee shall have the right to resume work. An appropriate adjustment shall be made in the time required for completion of the work, and the Grant Agreement shall be modified in writing accordingly, if the Grantee asserts a claim for such adjustment within 30 days after the period of work stoppage; provided that if the MDMR determines that the facts justify such action, any such claim asserted may be received and acted upon at any time prior to final payment under this Grant Agreement. In no event will the MDMR be responsible for additional costs allocable to the work covered by the order during the period of work stoppage.

On behalf of the **City of Diamondhead** I have read, understand, and agree to all terms listed above, and recognize that failure to comply with any portion of this Grant Agreement could jeopardize the receipt of any future Tidelands Trust Funds Appropriations.

  
Joe Spraggins 12/27, 2021 16:33 CST

\_\_\_\_\_  
Joe Spraggins, Executive Director  
Department of Marine Resources

Dec 27, 2021

\_\_\_\_\_  
Date

\_\_\_\_\_  
Nancy Depreo, Mayor

\_\_\_\_\_  
Date

# Grant Agreement 11-23-2020

Final Audit Report

2021-12-27

Created:	2021-12-27
By:	Sonja Slater (sonja.slater@dmr.ms.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAADhjaGwanU__ioEjt2_xvuEJLFsI7OSCP

## "Grant Agreement 11-23-2020" History

-  Document created by Sonja Slater (sonja.slater@dmr.ms.gov)  
2021-12-27 - 10:28:18 PM GMT
-  Document emailed to Joe Spraggins (joe.spraggins@dmr.ms.gov) for signature  
2021-12-27 - 10:28:47 PM GMT
-  Email viewed by Joe Spraggins (joe.spraggins@dmr.ms.gov)  
2021-12-27 - 10:32:23 PM GMT - IP address: 69.60.32.16
-  Document e-signed by Joe Spraggins (joe.spraggins@dmr.ms.gov)  
Signature Date: 2021-12-27 - 10:33:32 PM GMT - Time Source: server- IP address: 69.60.32.16
-  Agreement completed.  
2021-12-27 - 10:33:32 PM GMT



## **City of Diamondhead RECREATION SUPERVISOR**

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Department: Administration  
Date Approved:

FLSA Status: Exempt

### **NATURE OF WORK**

The Recreation Supervisor is responsible for developing and supervising a recreational and community services program and to meet the leisure needs of the community. The Recreation Supervisor works independently under the general direction of the City Manager.

### **ILLUSTRATIVE EXAMPLES OF WORK**

- Supervises full and part-time recreation staff and contract personnel.
- Attends events, evaluates programs and discusses improvements.
- Conducts research and prepares written budgetary, expenditure justification, facility usage and activity reports.
- Participates in the planning of new park and recreation facilities.
- Oversees the activities and use of public recreation facilities.
- Maintains regular and reliable attendance.

### **ABILITY TO**

- Understand community leisure and social conditions to determine special recreation needs.
- Perform a broad range of supervisory responsibilities over others.
- Comprehend and make inferences from written material.
- Produce written documents with clearly organized thoughts using proper sentence construction, punctuation, and grammar.
- Work cooperatively with other City employees and the general public including groups of all ages.
- Work safely without presenting a direct threat to self or others.

### **ADDITIONAL REQUIREMENTS**

- Position requires the use of City vehicles on City business.
- Individual must be physically capable of operating the vehicles safely, possess a valid driver's license and have an acceptable driving record.
- Use of a personal vehicle for City business will be prohibited if the employee does not have personal insurance coverage.
- Position will require the performance of other essential functions.

### **ACCEPTABLE EXPERIENCE AND TRAINING**

- Education: A minimum of an associate's degree. Bachelor's Degree in Recreation and Leisure studies, Physical Education, or related field is preferred.
- Experience: Two (2) years of experience in recreation programming or Administration with knowledge of principles and practices of supervision.
- Ability to manage recreation programs and services.
- Ability to establish and maintain effective working relationships with all levels of employees and the public.
- Ability to express oneself clearly and concisely, both orally and in writing.
- Knowledge of City policy and administrative procedures.

**PHYSICAL DEMANDS AND WORKING CONDITIONS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical requirements include occasional lifting /carrying of 10 pounds; visual acuity, speech and hearing; hand and eye coordination and manual dexterity necessary to operate a computer keyboard and basic office equipment. Subject to sitting, standing, reaching, walking, twisting, and kneeling to perform the essential functions. Working conditions are primarily inside an office environment.

\_\_\_\_\_  
**Employee**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Supervisor**

\_\_\_\_\_  
**Date**

CHANGE ORDER

No. 002

DATE OF ISSUANCE: March 2, 2023

EFFECTIVE DATE

OWNER: City of Diamondhead

CONTRACTOR: Huey P. Stockstill, LLC

PROJECT: City of Diamondhead Roadway Improvements Ph.4

OWNER's Contract No.:

ENGINEER's Contract No.:

ENGINEER: Digital Engineering

You are directed to make the following changes in the Contract Documents:

Description: Add 60 calendar days to the contract time.

Reason for Change Order: The contractor has been delayed by ongoing construction projects on Bayou Dr. and Haleiwa Pl.

CHANGE IN CONTRACT PRICE:
Original Contract Price \$ 729,975.00
Net Increase (Decrease) from previous Change Orders No. ___ to ___: \$ 0.00
Contract Price prior to this Change Order: \$ 729,975.00
Net increase (decrease) of this Change Order: \$ 0
Contract Price with all approved Change Orders: \$ 729,975.00

CHANGE IN CONTRACT TIMES:
Original Contract Times: 90 Calendar Days Substantial Completion: December 17, 2022 Ready for final payment: 30 Days (days or dates)
Net change from previous Change Orders No. 0 to No. 1 : Substantial Completion: 60 Ready for final payment: 0 (days)
Contract Times prior to this Change Order 90 Calendar Days Substantial Completion: : February 15, 2023 Ready for final payment: 30 Days (days or dates)
Net increase (decrease) this Change Order: Substantial Completion: 60 Ready for final payment: 0 (days)
Contract Times with all approved Change Orders: Substantial Completion: April 16, 2023 Ready for final payment: 30 Days (days or dates)

The Contractor's cost breakdown has been reviewed by the Engineer, and the Engineer has certified that the incremental cost is sufficiently detailed, accurate, fair, and reasonable to accept "as-is."

ACCEPTED: [Signature]  
By: \_\_\_\_\_  
CONTRACTOR (Authorized Signature)

RECOMMENDED: [Signature]  
By: \_\_\_\_\_  
ENGINEER (Authorized Signature)

APPROVED:  
By: \_\_\_\_\_  
OWNER (Authorized Signature)

Date: 3/3/2023

Date: 3/3/23

Date: \_\_\_\_\_



City of Diamondhead, MS  
**Request for Council Action**

TO: City Council / City Manager / City Clerk

FROM: John Cumberland - Councilman Ward 3

DATE: 02/28/2023

Ordinance  Resolution  Agreement  Info Only  Work Session  Other

AGENDA LOCATION:  Consent Agenda  Regular Agenda

AGENDA DATE REQUESTED

**ORDINANCE/RESOLUTION CAPTIONS or ISSUE:**  
  
Motion for discussion and possible action requesting the administration to e-blast all future Planning & Zoning agendas.

**REQUIRED SIGNATURE**

REQUESTED BY:

*John J. Cumberland*

COUNCIL ACTION:

Approved  Denied  Tabled/Deferred  Info Only Completed:



5000 Diamondhead Circle · Diamondhead, MS 39525

Phone: 228.222.4626 Fax: 228-222-4390

[www.diamondhead.ms.gov](http://www.diamondhead.ms.gov)

TO: Mayor, City Council and City Manager

FROM: J. Pat Rich, Development Coordinator *J. Pat Rich*

DATE: March 1, 2023

SUBJECT: Dennis Mitchell, Jr. Side Yard Setback Variance

Mr. Mitchell requested a variance to the 10' side yard setback of 9 ½" to construct a residence where the previous was destroyed by fire. The new residence will be on the same footprint.

The Planning & Zoning Commission voted 4-0 to recommend to allow the variance.



Commissioner Bennett  
Commissioner Brewer  
Commissioner Cook  
Commissioner Debrow  
Commissioner Flowers  
Commissioner Layel  
Commissioner Nicaud

# AGENDA PLANNING AND ZONING COMMISSION

Tuesday, February 28, 2023

6:00 PM CST

Council Chambers, City Hall  
and via teleconference, if necessary

## Call to Order

## Statement of Purpose

1. May our decisions today be made with wisdom, careful deliberation and in the best interest of the City of Diamondhead. May we display patience and kindness in our dealings with each other and all who are in attendance and may any decisions made today promote the health, safety and welfare of the citizens of Diamondhead and the enhancement of the City as a whole.

## Pledge of Allegiance

## Roll Call

## Confirmation or Adjustments to Agenda

## Approval of Minutes

2. Approval of January 24, 2023 minutes.

## New Business

3. Dennis Mitchell, Jr. has filed an application requesting a variance from the Zoning Ordinance (Article 4.19) to construct a residence within 9'2 1/2" of the side yard property line. The property address is 1430 Hanakealoha Place. The tax parcel number is 132R-0-10-118.000. The property is in a R-2 zoning district. The side yard setbacks are 10'. The variance requested is 9 1/2". The Case File Number is 202300000. *4-0*
4. Diamondhead POA/The Camphouse Restaurant has filed an application requesting a variance from the Zoning Ordinance (Article 10.6) to place an additional 50 square feet of signage on the front wall of the restaurant. The property address is 3410 Yacht Club Circle. The tax parcel number is 131M-2-11-058.000. The property is in a C-2 zoning district. The maximum square footage for wall mounted signs is 150 square feet. The variance requested is 50 square feet. The Case File Number is 202300025. *4-0*
5. Cure Land Company, LLC, represented by Carlene Alfonso has filed an application requesting a map amendment (Rezoning) in accordance with the Zoning Ordinance Article 2.8 (Amendment (Rezoning Procedure). The Case File Number is 202300023. Cure Land Company, LLC desires to change the current zoning from C-1 (General Commercial District) to R-3 (High Density Single Family Residential). The physical address is 5410 Gex Drive. The tax parcel number is 132A-2-03-028.000. The purpose of the zoning change is for condominium development. The parcel of property is generally described as being bounded on the west by Diamondhead Drive North, the north by the Duck Pond and Lakeview Court, the east by Diamondhead Drive East and Prestige

*No Action  
Taken. Loss  
of Quorum.*



# City of Diamondhead

5000 Diamondhead Circle, Diamondhead, MS 39525  
Phone: (228) 222.4626  
FAX: (228) 222-4390  
www.diamondhead.ms.gov

## STAFF REPORT TO PLANNING COMMISSION

DATE: February 24, 2023

CASE FILE NUMBER: 202300000

APPLICANT: Dennis Mitchell, Jr.

TAX PARCEL NUMBER: 132R-0-10-118.000

PHYSICAL STREET ADDRESS: 1430 Hanakealoha Place

ZONING DISTRICT: R-2 Medium Density Single-Family Home

TYPE OF APPLICATION: Variance

NATURE OF REQUEST: allow the construction of a single-family residence within 9'2 1/2" of the side yard property line. The side yard setback is 10'.

DATE OF PUBLIC HEARING BEFORE PLANNING COMMISSION: February 28, 2023

ACTION BY THE PLANNING COMMISSION:

FINDINGS: The Planning Commission may recommend granting a variance provided affirmative findings of fact are made on each of the following criteria:

- A. That special conditions and circumstances exist which are peculiar to the land, structure or building involved and which are not applicable to other lands, structures, or buildings in the same district. By way of example, special conditions or circumstances peculiar to land could include irregularity, narrowness, or shallowness of lot size or shape, or exceptional topographical or other physical conditions.
- B. That literal interpretation of the provisions of this title would deprive the applicant of rights commonly enjoyed by other properties in the same zoning district under the terms of this title.
- C. That special conditions and circumstances do not result from the actions of the applicant.
- D. That granting the variance requested will not confer on the applicant any special privilege that is denied by this title to other lands, structures, or buildings in the same zoning district.
- E. The variance, if authorized, will represent the minimum variance that will afford relief and will represent the least modification possible of the regulation in issue.
- F. The Variance would observe the spirit of the Ordinance and would not change the character of the district.
- G. The Variance would observe the spirit of the Comprehensive Plan.
- H. That the Variance requested will not result in any change in use or density of the subject property.



NOTES: In recommending that any variance be granted, the Planning Commission may prescribe appropriate conditions and safeguards in conformity with the zoning ordinance. Violation of such conditions and safeguards, when made a part of the terms under which the variance is granted, shall be deemed a violation of the zoning ordinance and punishable as determined within the zoning ordinance.

Under no circumstances shall the Planning Commission or Mayor and City Council grant a variance to allow a use not permissible under the terms of the zoning ordinance in the district involved, or any use expressly or by implication prohibited by the terms of the zoning ordinance in said district.

RECOMMENDATION TO PLANNING COMMISSION: To **approve** the variance as petitioned.

The staff recommends **approving** the variance based on the following findings of fact.

- pg 14
- A. That special conditions and circumstances *do* exist which are peculiar to the land, structure or building involved and which are not applicable to other lands, structures, or buildings in the same district. *The previous residence on this lot was destroyed by fire. Applicant desires to use the same footprint as previous residence and reuse existing driveway and pool.*
  - B. That literal interpretation of the provisions of this title *would* deprive the applicant of rights commonly enjoyed by other properties in the same zoning district under the terms of this title. *The requested variance is compatible with the existing homes in the cul-de-sac.*
  - C. That special conditions and circumstances, if any, *do not* result from the actions of the applicant. *The applicant wants to replace what existed prior to the fire.*
  - D. That granting the variance requested *will not* confer on the applicant any special privilege that is denied by this title to other lands, structures, or buildings in the same zoning district.
  - E. The variance, if authorized, *will* represent the minimum variance that will afford relief and *will* represent the least modification possible of the regulation in issue
  - F. The Variance *does* observe the spirit of the Ordinance.
  - G. The Variance *will* observe the spirit of the Comprehensive Plan.
  - H. That the Variance requested *will not* result in any change in use or density of the subject property.



RECEIVED  
JAN 03 2023

5000 Diamondhead Circle  
Diamondhead, MS 39525  
Ph: 228-222-4626  
FX: 228-222-4390

APPLICATION FOR VARIANCE REQUEST

Case Number: 202300000

Date 1/3/23

Applicant: DENNIS Mitchell JR

Applicant's Address: 1430 Hanakealoha Pl

Applicant's Email Address: DHM0804@yahoo.com

Applicant's Contact Number: (Home) \_\_\_\_\_ (Work) \_\_\_\_\_ (Cell) 713-557-8824

Property Owner: DENNIS Mitchell JR

Owner's Mailing Address: 13902 Oneida Ct, Cypress, Tx 77429

Owner's Email Address DHM0804@yahoo.com

Owner's Contact Number: (Home) \_\_\_\_\_ (Work) \_\_\_\_\_ (Cell) 713-537-8824

Tax Roll Parcel Number: 132R-0-10-118.000

Physical Street Address: 1430 Hanakealoha Pl, Diamondhead, Ms 39525

Legal Description of Property: Lot 32, Block 6, Unit 1, Diamondhead Phase 2

Zoning District: R-2

State Purpose of Variance: (Front/Side/Rear/Lot Size/Parking/Building/Coverage)  
(Signage-Size-Height)

side yard setback 10' required, 9'-2 1/2" provided  
Variance request 9 1/2"

RECEIVED  
JAN 04 2023  
BY: AB

STATEMENT OF UNDERSTANDING

As the applicant or owner/s for the requested Variance in the City of Diamondhead, I (we) understand the following:

The application fee of \$100.00 must be paid prior to the acceptance of the application. Further, that if the application is withdrawn for any reason that the application fee is forfeited to the City of Diamondhead.

As the applicant or owner/s, I (we), or the designed representative, must be present at the public hearing.

That all information provided with this application is true and correct to the best of my knowledge.

That this application represents only property owned by me (us) and that any other adjoining property owners must apply for a Variance on his own behalf.

That all required attachments have been provided to the City of Diamondhead.

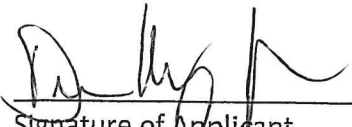
That additional information may be required by the Planning Commission prior to final disposition.

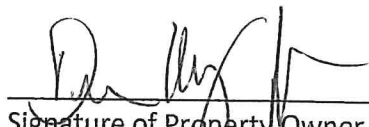
The City Council will not accept new case evidence once the recommendation has been made by the Planning Commission. If new evidence needs to be presented, the applicant will need to request that the matter be referred back to the Planning Commission for review.

The Public Hearing will be held on February 28, 2023 at 6 p.m. in the Council Chambers of the Diamondhead City Hall.

If a continuance of the hearing is necessary at my (our) request, the request must be made to the Zoning Official a minimum of seven (7) days prior to the hearing. If such request is not made in writing, I understand that a new application must be filed and an application fee paid to the City.

If the application is denied by the City Council, a new application for the subject property may not be submitted for one (1) year from the date of denial.

  
\_\_\_\_\_  
Signature of Applicant

  
\_\_\_\_\_  
Signature of Property Owner

\_\_\_\_\_ For Official Use Only \_\_\_\_\_

- \$100.00
- Copy of Deed, Lease or Contract
- Site Plan
- Parking Spaces
- List of Property Owner

- Application Signed
- Written Project Description
- Drainage Plan NA ( )
- Notarized Statement NA ( )

REQUIRED ITEM AProperty Owner DENNIS Mitchell JRStreet Address 1430 Hanakealoha Pl, Diamondhead, MS

Statement Describing Variance Request

The previous home that burned down had a variance, so the designer also built in a variance in the new design. We just were made aware of this. The home design is very comparable to the other homes on the street.

The reasons why it complies with the criteria for variances:

1. DO THE SPECIAL CONDITIONS AND/OR CIRCUMSTANCES EXIST WHICH AFFECT ONLY THE LAND OR STRUCTURE IN QUESTION AND NO OTHER SURROUNDING OR SIMILAR PROPERTIES?

Response: It is my understanding that Ron Buskirk, of Buskirk Services and home design, who is the primary designer for Thornhill construction, designed the home based on the previous home footprint.

2. WOULD LITERAL INTERPRETATION OF THE ZONING ORDINANCE DEPRIVE THE OWNER/APPLICANT OF RIGHTS COMMONLY ENJOYED BY OTHER PROPERTIES IN THE SAME ZONING DISTRICT?

Response: It appears as if it is possible. The house next door is 1426 Hanakealoha. It is 2200 sf, and the lot is 10,022 sf. The house adjacent to that one is 1424 Hanakealoha and is 2851 sf, and the lot is 11,819 sf. My house is designed at 2211 sf with a lot size of 11,233 sf.

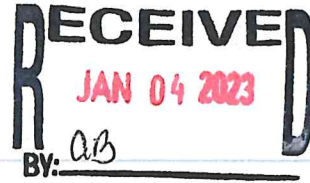
3. ARE THE SPECIAL CONDITIONS OR CIRCUMSTANCES NOT CAUSED BY THE OWNER/APPLICANT?

Response: The conditions were not caused by the owner. We recently purchased the property, and had the home designed in the same location and footprint of the previous home. We were made aware of the conditions during the permit application.

4. WOULD THE REQUESTED VARIANCE NOT GIVE THE OWNER/APPLICANT ANY SPECIAL PRIVILEGES OR RIGHTS NOT SHARED BY OWNERS OF SIMILAR PROPERTIES?

Response: There would be no special privileges. We are trying to build a comparable home for our street. Our immediate neighbors house is the same Sq Footage on a smaller lot, and the home adjacent to that one is much larger and almost same size lot.





To whom it may concern,

My name is Dennis Mitchell JR, and my wife Andrea and I recently purchased the lot at 1430 Hanakealoha Pl in Diamondhead. There was a house there previously that was completely destroyed in a fire. There are two other houses nearby, 1424 and 1426 Hanakealoha Pl which is a cul de sac street with no other homes.

When we first bought the lot we were using Thornhill Construction and his primary designer Ron Buskirk of Buskirk Services and Home Design. Ron designed the home based on the footprint of the previous home. The driveway still exists, so placing the home in the same place seemed like the most logical choice.

Later we switched to Kyle Ladner of Diamond L Construction. When Ron gave us the final plans, approved by the engineer, they delivered them to Diamondhead for a builders permit. This is when we were made aware of the variance request needed. I called Ron to ask about the variance and he said the previous home had a variance and it was in the same place. I also was provided information on the other two houses on the street which would appear to have them in the same situation with variance.

Immediately next door is 1426 Hanakealoha Pl, which is a 2200 sq ft home on a 80x140 lot with a total area of 10,022.5 sq ft area.

Our home is proposed at 2211 sq ft, on a lot that is 80x140 and a total area of 11233.8 sq ft. Our home size is almost identical but a larger lot.

The only other house is adjacent to our immediate neighbor at 1424 Hanakealoha Pl. That Page 29 is 2851 sq ft on a lot that is 80x140 with a total area of 11,819.83 sq ft. So a

much larger house on a lot that is only slightly larger than ours,

We are asking for approval for our variance to build a very comparable home to our neighbors who we believe must have very similar conditions based on home square footage and lot size.

Thank You,

Dennis + Andrea Mitchell

**NOTICE OF PUBLIC HEARING  
PLANNING AND ZONING COMMISSION  
DIAMONDHEAD, MS**

Dennis Mitchell, Jr. has filed an application requesting a variance from the Zoning Ordinance (Article 4.19) to construct a residence within 9'2 ½" of the side yard property line.

The property address is 1430 Hanakealoha Place. The tax parcel number is 132R-0-10-118.000. The property is in a R-2 zoning district. The side yard setbacks are 10'. The variance requested is 9 ½". The Case File Number is 202300000.

In accordance with the Comprehensive Zoning Ordinance Article 2.6.4, the Planning Commission may recommend to the Mayor and City Council a variance be granted as the variance was applied for or in a modified form or subject to conditions or the application may be denied. A variance may be revocable, may be granted for a limited time, or may be granted subject to conditions as the Planning Commission or Mayor and City Council may prescribe.

The Planning and Zoning Commission will consider this application at its next regularly scheduled meeting on **Tuesday, February 28, 2023, at 6:00 p.m.** The public hearing will be held at Diamondhead City Hall in the Council Chambers at 5000 Diamondhead Circle in Diamondhead, MS 39525. Interested members of the public are invited to attend. This meeting will also be live streamed for your convenience.

If you have any questions or comments or would like to review the application, you may contact the Building Department at the above address and/or at 228-222-4626.



# City of Diamondhead

5000 Diamondhead Circle, Diamondhead, MS 39525  
Phone: (228) 222-4626  
FAX: (228) 222-4390  
[www.diamondhead.ms.gov](http://www.diamondhead.ms.gov)

**To: Property Owners**

**From: Pat Rich, Development Coordinator**

**Date: February 6, 2023**

**Subject : Variance Case**

Dennis Mitchell, Jr. has filed an application requesting a variance from the Zoning Ordinance (Article 4.19) to construct a residence within 9'2 1/2" of the side yard property line.

The property address is 1430 Hanakealoha Place. The tax parcel number is 132R-0-10-118.000. The property is in a R-2 zoning district. The side yard setbacks are 10'. The variance requested is 9 1/2". The Case File Number is 202300000.

In accordance with the Comprehensive Zoning Ordinance Article 2.6.4, the Planning Commission may recommend to the Mayor and City Council a variance be granted as the variance was applied for or in a modified form or subject to conditions or the application may be denied. A variance may be revocable, may be granted for a limited time, or may be granted subject to conditions as the Planning Commission or Mayor and City Council may prescribe.

The Planning and Zoning Commission will consider this application at its next regularly scheduled meeting on **Tuesday, February 28, 2023, at 6:00 p.m.** The public hearing will be held at Diamondhead City Hall in the Council Chambers at 5000 Diamondhead Circle in Diamondhead, MS 39525. Interested members of the public are invited to attend. This meeting will also be live streamed for your convenience.

If you have any questions or comments or would like to review the application, you may contact the Building Department at the above address and/or at 228-222-4626.



Diamondhead, Mississippi

Google Street View

Jun 2013

See more dates

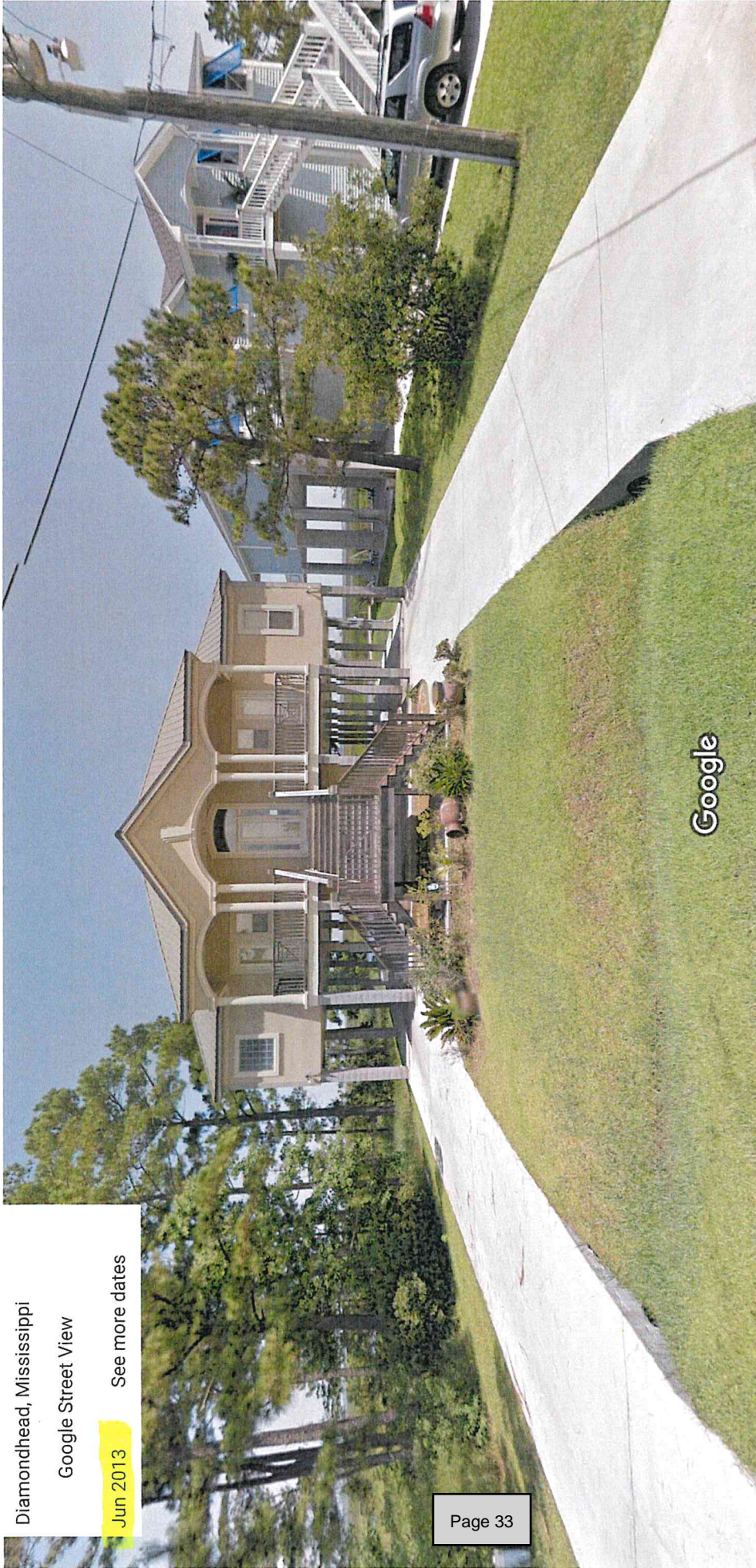


Image capture: Jun 2013 © 2023 Google

*Previous Home*





65'

x,y

65'

65'

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65'

65'

65'

65'

65'

**Parcels**  
**132R-0-10-118.000**

Parcel Number: 132R-0-10-118.000  
 Owner Name: MITCHELL DENNIS JR  
 Owner Address: 14510 LAKEPOINT BEND LANE  
 Owner City, State ZIP: CYPRESS, TX 77429  
 Physical Address: 1430 HANAKEALOHA PLACE  
 Improvement Type: BHS  
 Year Built: 2008  
 Base Area: 288  
 Adjusted Area: 288  
 Actual Total Value: 69231  
 Taxable Total Value: 0  
 Estimated Tax: 1295.42  
 Homestead Exemption: No  
 Deed Book: 2022

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02.22.2023







5000 Diamondhead Circle · Diamondhead, MS 39525

Phone: 228.222.4626 Fax: 228-222-4390

www.diamondhead.ms.gov

TO: Mayor, City Council and City Manager

FROM: J. Pat Rich, Development Coordinator

A handwritten signature in blue ink that reads 'J. Pat Rich'.

DATE: March 1, 2023

SUBJECT: The Camp House Sign Variance

The Camp House Restaurant requested a variance to exceed the 150 square feet maximum by 50 square feet on the front wall of the restaurant.

The Planning & Zoning Commission voted 4-0 to recommend to deny the variance.





Commissioner Bennett  
Commissioner Brewer  
Commissioner Cook  
Commissioner Debrow  
Commissioner Flowers  
Commissioner Layel  
Commissioner Nicaud

# AGENDA PLANNING AND ZONING COMMISSION

Tuesday, February 28, 2023  
6:00 PM CST  
Council Chambers, City Hall  
and via teleconference, if necessary

### Call to Order

### Statement of Purpose

1. May our decisions today be made with wisdom, careful deliberation and in the best interest of the City of Diamondhead. May we display patience and kindness in our dealings with each other and all who are in attendance and may any decisions made today promote the health, safety and welfare of the citizens of Diamondhead and the enhancement of the City as a whole.

### Pledge of Allegiance

### Roll Call

### Confirmation or Adjustments to Agenda

### Approval of Minutes

2. Approval of January 24, 2023 minutes.

### New Business

3. Dennis Mitchell, Jr. has filed an application requesting a variance from the Zoning Ordinance (Article 4.19) to construct a residence within 9'2 1/2" of the side yard property line. The property address is 1430 Hanakealoha Place. The tax parcel number is 132R-0-10-118.000. The property is in a R-2 zoning district. The side yard setbacks are 10'. The variance requested is 9 1/2". The Case File Number is 202300000.

4-0

4. Diamondhead POA/The Camphouse Restaurant has filed an application requesting a variance from the Zoning Ordinance (Article 10.6) to place an additional 50 square feet of signage on the front wall of the restaurant. The property address is 3410 Yacht Club Circle. The tax parcel number is 131M-2-11-058.000. The property is in a C-2 zoning district. The maximum square footage for wall mounted signs is 150 square feet. The variance requested is 50 square feet. The Case File Number is 202300025.

4-0

5. Cure Land Company, LLC, represented by Carlene Alfonso has filed an application requesting a map amendment (Rezoning) in accordance with the Zoning Ordinance Article 2.8 (Amendment (Rezoning Procedure). The Case File Number is 202300023. Cure Land Company, LLC desires to change the current zoning from C-1 (General Commercial District) to R-3 (High Density Single Family Residential). The physical address is 5410 Gex Drive. The tax parcel number is 132A-2-03-028.000. The purpose of the zoning change is for condominium development. The parcel of property is generally described as being bounded on the west by Diamondhead Drive North, the north by the Duck Pond and Lakeview Court, the east by Diamondhead Drive East and Prestige

No Action Taken. Loss of Quorum.



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## STAFF REPORT TO PLANNING COMMISSION

DATE: February 24, 2023

CASE FILE NUMBER: 202300025

APPLICANT: Diamondhead POA/The Camphouse

TAX PARCEL NUMBER: 131M-2-11-058.000

PHYSICAL STREET ADDRESS: 3410 Yacht Club Circle

ZONING DISTRICT: C-2 Interstate Commercial/Gaming/Resort

TYPE OF APPLICATION: Variance

NATURE OF REQUEST: To place an additional 50 square feet of signage on the street facing wall of the restaurant. The maximum square footage for wall mounted signs is 150 square feet. The variance requested is 50 square feet.

DATE OF PUBLIC HEARING BEFORE PLANNING COMMISSION: February 28, 2023

ACTION BY THE PLANNING COMMISSION:

FINDINGS: The Planning Commission may recommend granting a variance provided affirmative findings of fact are made on each of the following criteria:

- A. That special conditions and circumstances exist which are peculiar to the land, structure or building involved and which are not applicable to other lands, structures, or buildings in the same district. By way of example, special conditions or circumstances peculiar to land could include irregularity, narrowness, or shallowness of lot size or shape, or exceptional topographical or other physical conditions.
- B. That literal interpretation of the provisions of this title would deprive the applicant of rights commonly enjoyed by other properties in the same zoning district under the terms of this title.
- C. That special conditions and circumstances do not result from the actions of the applicant.
- D. That granting the variance requested will not confer on the applicant any special privilege that is denied by this title to other lands, structures, or buildings in the same zoning district.
- E. The variance, if authorized, will represent the minimum variance that will afford relief and will represent the least modification possible of the regulation in issue.
- F. The Variance would observe the spirit of the Ordinance and would not change the character of the district.
- G. The Variance would observe the spirit of the Comprehensive Plan.
- H. That the Variance requested will not result in any change in use or density of the subject property.

NOTES: In recommending that any variance be granted, the Planning Commission may prescribe appropriate conditions and safeguards in conformity with the zoning ordinance. Violation of such conditions and safeguards, when made a part of the terms under which the variance is granted, shall be deemed a violation of the zoning ordinance and punishable as determined within the zoning ordinance.

Under no circumstances shall the Planning Commission or Mayor and City Council grant a variance to allow a use not permissible under the terms of the zoning ordinance in the district involved, or any use expressly or by implication prohibited by the terms of the zoning ordinance in said district.

RECOMMENDATION TO PLANNING COMMISSION: To **deny** the variance as petitioned.

The staff recommends **denying** the variance based on the following findings of fact.

- A. That special conditions and circumstances *do not* exist which are peculiar to the land, structure or building involved and which are not applicable to other lands, structures, or buildings in the same district. *This restaurant is one of two located on the southside of the interstate and has been there for many years under different names and management. Maximum square footage restrictions have been applied to all businesses located in the C-2 district.*
- B. That literal interpretation of the provisions of this title *would not* deprive the applicant of rights commonly enjoyed by other properties in the same zoning district under the terms of this title. *None have been granted in this district.*
- C. That special conditions and circumstances, if any, *do* result from the actions of the applicant. *The applicant currently has 130 square feet of wall mounted signage.*
- D. That granting the variance requested *will* confer on the applicant any special privilege that is denied by this title to other lands, structures, or buildings in the same zoning district. *If granted, this would be the first.*
- E. The variance, if authorized, *will not* represent the minimum variance that will afford relief and *will not* represent the least modification possible of the regulation in issue. *The applicant can add 20 square feet of signage or remove existing signage to not exceed the maximum square footage.*
- F. The Variance *does not* observe the spirit of the Ordinance.
- G. The Variance *will not* observe the spirit of the Comprehensive Plan.
- H. That the Variance requested *will not* result in any change in use or density of the subject property.



5000 Diamondhead Circle  
Diamondhead, MS 39525  
Ph: 228-222-4626  
FX: 228-222-4390

APPLICATION FOR VARIANCE REQUEST

Case Number: 202300025

Date 1/13/2023

Applicant: Diamondhead POA / The Camphouse

Applicant's Address: 3410 Yacht Club Cir, Diamondhead, MS 39525

Applicant's Email Address: babyducksdiamondhead@gmail.com

Applicant's Contact Number: (Home) \_\_\_\_\_ (Work) <sup>228</sup>255 1900 (Cell) 662 418 4868

Property Owner: Diamondhead Property Owners' Association

Owner's Mailing Address: Flejo Country Club Cir, Diamondhead, MS

Owner's Email Address: dmcinnis@dhpod.org

Owner's Contact Number: (Home) <sup>228</sup>255 1900 (Work) \_\_\_\_\_ (Cell) \_\_\_\_\_

Tax Roll Parcel Number: 131M-2-11-058.000

Physical Street Address: \_\_\_\_\_

Legal Description of Property: \_\_\_\_\_

Zoning District: C-2

State Purpose of Variance: (Front/Side/Rear/Lot Size/Parking/Building/Coverage)  
(Signage-Size-Height) Need extra signage for building, an additional 50 sq ft for the crab sign. We feel that it will assist in grabbing the attention of potential customers and boosting business.



### STATEMENT OF UNDERSTANDING

As the applicant or owner/s for the requested Variance in the City of Diamondhead, I (we) understand the following:

The application fee of \$100.00 must be paid prior to the acceptance of the application. Further, that if the application is withdrawn for any reason that the application fee is forfeited to the City of Diamondhead.

As the applicant or owner/s, I (we), or the designed representative, must be present at the public hearing.

That all information provided with this application is true and correct to the best of my knowledge.

That this application represents only property owned by me (us) and that any other adjoining property owners must apply for a Variance on his own behalf.

That all required attachments have been provided to the City of Diamondhead.

That additional information may be required by the Planning Commission prior to final disposition.

The City Council will not accept new case evidence once the recommendation has been made by the Planning Commission. If new evidence needs to be presented, the applicant will need to request that the matter be referred back to the Planning Commission for review.

The Public Hearing will be held on February 28, 2023 at 6:00p.m. in the Council Chambers of the Diamondhead City Hall.

If a continuance of the hearing is necessary at my (our) request, the request must be made to the Zoning Official a minimum of seven (7) days prior to the hearing. If such request is not made in writing, I understand that a new application must be filed and an application fee paid to the City.

If the application is denied by the City Council, a new application for the subject property may not be submitted for one (1) year from the date of denial.

*on behalf of Diamondhead POA*

*ON behalf of Diamondhead POA*

*Guy Albadie - Gen Mgr.*

*Guy Albadie - Gen Mgr.*

Signature of Applicant

Signature of Property Owner

\_\_\_\_\_ For Official Use Only \_\_\_\_\_

- \$100.00
- Copy of Deed, Lease or Contract
- NA*  Site Plan
- NA*  Parking Spaces
- NA*  List of Property Owner

- Application Signed
- Written Project Description
- NA*  Drainage Plan
- NA*  Notarized Statement

**REQUIRED ITEM A**

Property Owner Diamondhead POA / The Camphouse

Street Address 3410 Yacht Club Cir, Diamondhead, MS

Statement Describing Variance Request

Requesting a variance for the sign ordinance to add 50 sq ft of signage. The maximum is 150 sq ft.

The reasons why it complies with the criteria for variances:

1. DO THE SPECIAL CONDITIONS AND/OR CIRCUMSTANCES EXIST WHICH AFFECT ONLY THE LAND OR STRUCTURE IN QUESTION AND NO OTHER SURROUNDING OR SIMILAR PROPERTIES?

Response: Yes, it is the only restaurant on this side of the interstate. The location of the restaurant is in an isolated section of the city.

2. WOULD LITERAL INTERPRETATION OF THE ZONING ORDINANCE DEPRIVE THE OWNER/APPLICANT OF RIGHTS COMMONLY ENJOYED BY OTHER PROPERTIES IN THE SAME ZONING DISTRICT?

Response: Yes, the available sign space is large and can accommodate larger signs.

3. ARE THE SPECIAL CONDITIONS OR CIRCUMSTANCES NOT CAUSED BY THE OWNER/APPLICANT?

Response: Yes, the setback is .25 miles from I-10. The visibility is limited due to distance, making the location very isolated from normal traffic.

4. WOULD THE REQUESTED VARIANCE NOT GIVE THE OWNER/APPLICANT ANY SPECIAL PRIVILEGES OR RIGHTS NOT SHARED BY OWNERS OF SIMILAR PROPERTIES?

Response: There are no similar properties in the C-2 zoning district.

**NOTICE OF PUBLIC HEARING  
PLANNING AND ZONING COMMISSION  
DIAMONDHEAD, MS**

Diamondhead POA/The Camphouse Restaurant has filed an application requesting a variance from the Zoning Ordinance (Article 10.6) to place an additional 50 square feet of signage on the front wall of the restaurant.

The property address is 3410 Yacht Club Circle. The tax parcel number is 131M-2-11-058.000. The property is in a C-2 zoning district. The maximum square footage for wall mounted signs is 150 square feet. The variance requested is 50 square feet. The Case File Number is 202300025.

In accordance with the Comprehensive Zoning Ordinance Article 2.6.4, the Planning Commission may recommend to the Mayor and City Council a variance be granted as the variance was applied for or in a modified form or subject to conditions or the application may be denied. A variance may be revocable, may be granted for a limited time, or may be granted subject to conditions as the Planning Commission or Mayor and City Council may prescribe.

The Planning and Zoning Commission will consider this application at its next regularly scheduled meeting on **Tuesday, February 28, 2023, at 6:00 p.m.** The public hearing will be held at Diamondhead City Hall in the Council Chambers at 5000 Diamondhead Circle in Diamondhead, MS 39525. Interested members of the public are invited to attend. This meeting will also be live streamed for your convenience.

If you have any questions or comments or would like to review the application, you may contact the Building Department at the above address and/or at 228-222-4626.



5000 Diamondhead Circle, Diamondhead, MS 39525  
Phone: (228) 222-4626  
FAX: (228) 222-4390  
[www.diamondhead.ms.gov](http://www.diamondhead.ms.gov)

To: Property Owners

From: Pat Rich, Development Coordinator

Date: February 6, 2023

Subject: Notice of Variance Case

Diamondhead POA/The Camphouse Restaurant has filed an application requesting a variance from the Zoning Ordinance (Article 10.6) to place an additional 50 square feet of signage on the front wall of the restaurant.

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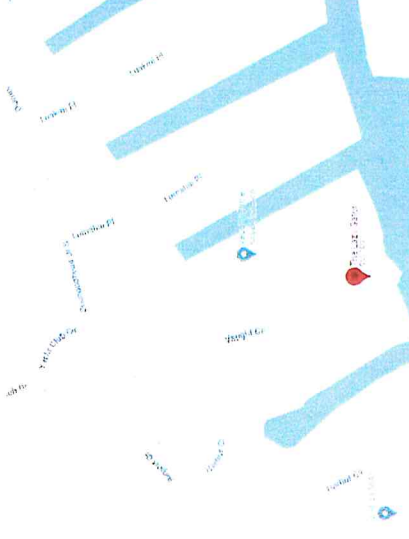
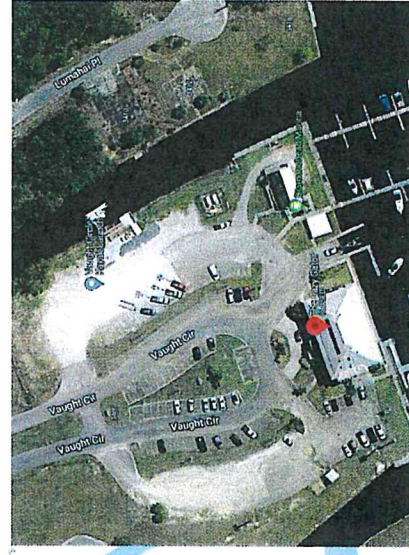
If you have any questions or comments or would like to review the application, you may contact the Building Department at the above address and/or at 228-222-4626.



CURRENT SIGNAGE 130 sq. ft.



Flat Cutout Dibond With Printed & Laminated Graphics Mounted To Building As Shown



3410 Yacht Club Cir, Diamondhead, MS 39525

Item No. 11.

228.467.1718 / www.lqsigns.com

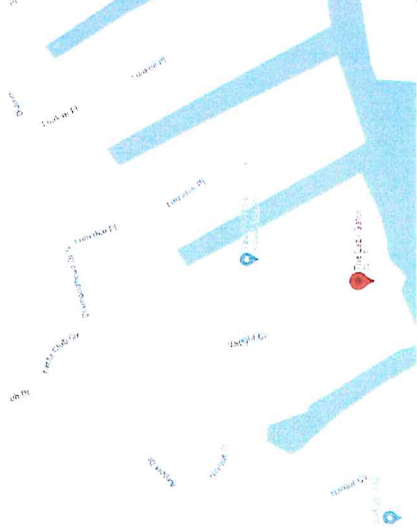
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PROPOSED ADPL SIGNAGE 200 sq ft.



Flat Cutout Dibond With Printed & Laminated Graphics Mounted To Building As Shown



228.467.1718 / www.lqsigns.com

3410 Yacht Club Cir, Diamondhead, MS 39525

Item No. 11.

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# DIAMONDHEAD

COUNTRY CLUB & PROPERTY OWNERS ASSOCIATION  
7610 Country Club Circle- Diamondhead, MS 39525 – Phone (228) 255-1900

January 13, 2023

Mr. Pat Rich  
Administrator- Planning and Zoning  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead , Mississippi 39525

Mr. Rich:

The Diamondhead Property Owners Association has entered into a lease agreement; whereby, establishing a new tenant for the property located at 3410 Yacht Club Circle, Diamondhead MS. This property recently referred to as The Lazy Gator is under new management; as such , the new tenants – Mr. John Peebles and Mr. Lee Peebles have launched a Marketing Campaign which includes the RE-BRANDING the Restaurant , now to be referred to as THE CAMP HOUSE .

Extensive work has occurred both on the interior and the exterior of the building with more transformation scheduled to occur on the lower level , marina side of the structure .

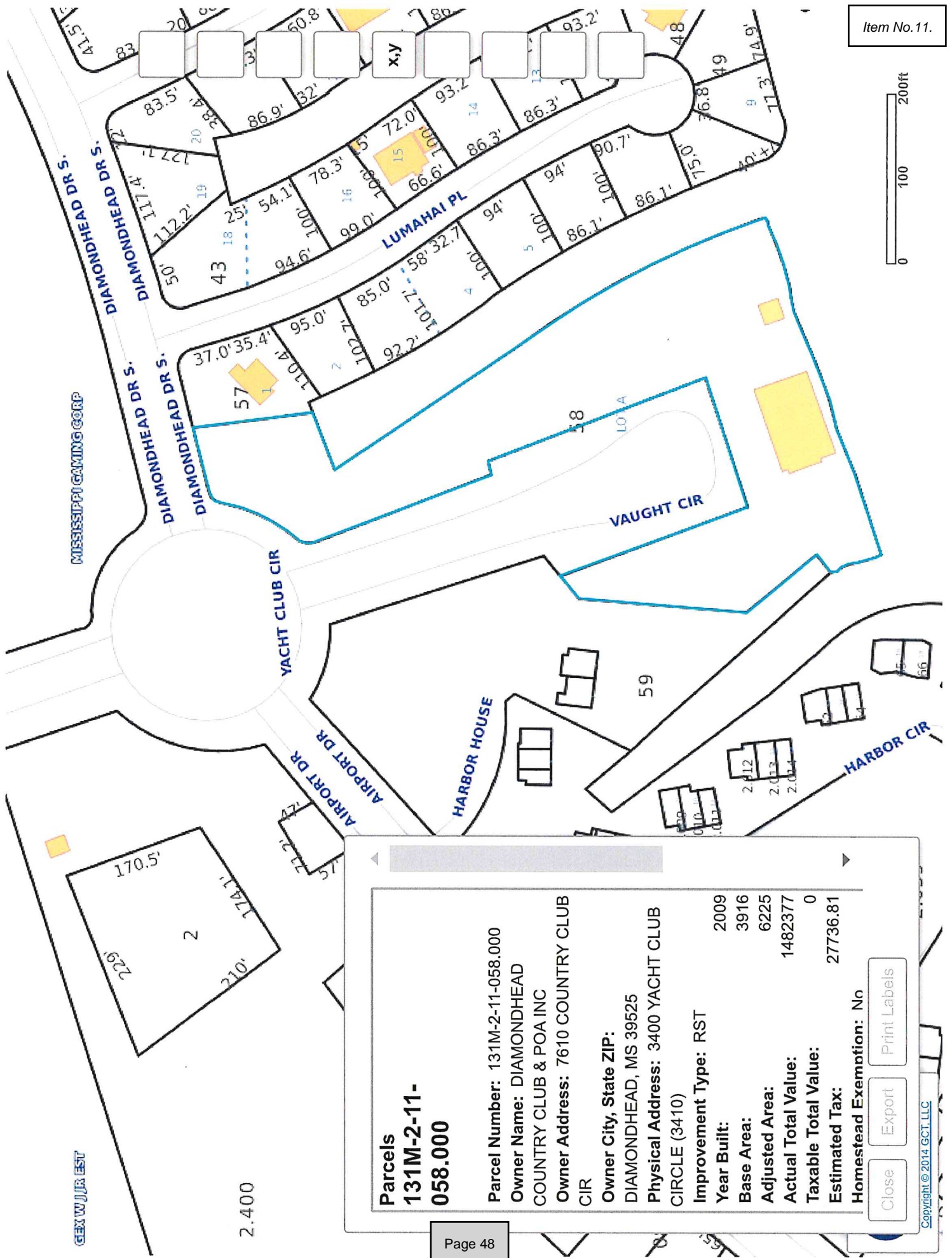
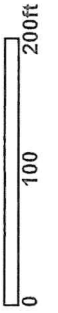
The tenants are seeking permission to post a monument / sign indicating “ THE CAMP HOUSE” in a location that the POA has no objection to . In fact , the POA values the relationship and views this as a quality business establishment that stands ready to serve locals and visitors as they enjoy the City of Diamondhead.

Should you require anything from the Diamondhead POA to further indicate its approval of the posting of the aforementioned sign – ‘ THE CAMP HOUSE’ , please contact me directly.

Respectfully ,



Greg Abadie  
General Manager  
The Club at Diamondhead  
Property Owners Association



**Parcels**  
**131M-2-11-**  
**058.000**

Parcel Number: 131M-2-11-058.000  
 Owner Name: DIAMONDHEAD COUNTRY CLUB & POA INC  
 Owner Address: 7610 COUNTRY CLUB CIR  
 Owner City, State ZIP: DIAMONDHEAD, MS 39525  
 Physical Address: 3400 YACHT CLUB CIRCLE (3410)

Improvement Type: RST  
 Year Built: 2009  
 Base Area: 3916  
 Adjusted Area: 6225  
 Actual Total Value: 1482377  
 Taxable Total Value: 0  
 Estimated Tax: 27736.81  
 Homestead Exemption: No

Close    Export    Print Labels





City of Diamondhead, MS

# Docket of Claims Register -

Item No. 12.

APPKT01956 - 3.7.23 DOCKET

By Vendor Name

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount	Payment Amount	
DKT230513	AGJ	03/07/2023	MSP-102521	MONTHLY IT SUBSCRIPTIONS	001-140-605.00	Professional Fees - IT		2,209.60	
							001-140-605.00	Professional Fees - IT	250.00
							001-140-605.00	Professional Fees - IT	1,923.60
							001-140-605.00	Professional Fees - IT	36.00
DKT230514	Amazon com LLC	03/07/2023	1RLF-9TPM-QWVM	BUILDING DEPARTMENT SUPPLIES	001-280-502.00	SMALL HAND TOOLS		508.90	
							001-140-501.00	Supplies	20.42
							001-280-502.00	SMALL HAND TOOLS	30.69
							001-280-501.00	Office Supplies	8.99
							001-140-501.00	Supplies	19.99
							001-140-501.00	Supplies	67.31
							001-140-501.00	Supplies	43.99
							001-110-501.00	Supplies	19.17
							001-140-501.00	Supplies	18.58
							001-280-502.00	SMALL HAND TOOLS	119.00
001-280-501.00	Office Supplies	160.76							
DKT230515	ASHTON G. SIMPSON	03/07/2023	2.23.23	CASH BOND - HUNTER WESTBROOK	650-110-110.00	Court Bond Holding		250.00	
							250.00	250.00	
DKT230516	Association of Floodplain Managers of MS	03/07/2023	2023	2023 MEMBERSHIP	001-280-623.00	Membership Dues/Fees		75.00	
							75.00	75.00	
DKT230517	CADENCE EQUIPMENT FINANCE	03/07/2023	729455	COPIER LEASE AGREEMENT -- 17 OF 48	001-800-820.07	Note Principal Payment - Copier Lease Purch 2021		475.00	
							438.99	438.99	
					001-800-830.07	Note Interest Payment - Copier Lease Purch 2021	36.01	36.01	
DKT230518	Coast Electric Power Association	03/07/2023	2/18/23-026	MONTHLY ELECTRIC BILL	001-301-630.00	Utilities - Streetlights & Other		411.96	
							2/25/23-021	Utilities - Streetlights & Other	50.33
							2/25/23-022	Utilities - Streetlights & Other	41.85
							2/25/23-023	Utilities - Streetlights & Other	134.09
							2/25/23-024	Utilities - Streetlights & Other	47.20
							2/25/23-025	Utilities - Streetlights & Other	47.20
							2/25/23-026	Utilities - Streetlights & Other	44.09
							2/25/23-027	Utilities - Streetlights & Other	47.20

Docket of Claims Register - Council

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line	Amount
DKT230519	CSpire Cell Service	03/07/2023	JANUARY 2023	CELLULAR SERVICE FOR JANUARY	001-140-632.00	Telephone - Cell		954.44
					001-200-612.00	Internet		47.59
					001-280-632.00	Telephone - Cell		343.30
					001-301-632.00	Telephone - Cell		87.18
								476.37
DKT230520	Cspire Internet Service	03/21/2023	690858-43	INTERNET & PHONE RENTAL FOR THE MONTH OF FEBRUARY	001-140-612.00	Internet		642.95
DKT230521	CUSICK & WILLIAMS, PLLC	03/07/2023	827	GENERAL MATTERS -- FEBRUARY	001-140-603.00	Professional Fees - Legal		18,289.75
				PLANNING AND ZONING --	001-280-603.00	Professional Fees - Legal		13,406.25
				CITY PROSECUTOR -- FEBRUARY	001-110-603.00	Professional Fees - Legal		1,539.75
				LADNER VS CODH -- FEBRUARY	001-280-603.00	Professional Fees - Legal		3,000.00
				BYCHURCH VS CODH -- FEBRUARY	001-280-603.00	Professional Fees - Legal		62.50
			831					281.25
DKT230522	DCL CONSTRUCTION	03/07/2023	22820230001	LOCATES FOR HIGH MAST POLES & LPR	001-301-681.00	Other Services & Charges		562.50
					001-301-681.00	Other Services & Charges		375.00
								187.50
DKT230523	DIAMONDHEAD COUNTRY CLUB & POA	03/07/2023	MARCH 2023	RENTAL OF MAINTENANCE YARD -- MARCH	001-301-640.00	Rentals		1,000.00
DKT230524	Diamondhead True Value	03/07/2023	A422713	MONTHLY OPEN PURCHASE ORDER	001-301-571.00	Repairs & Maintenance - Equipment		335.87
					001-301-571.00	Repairs & Maintenance - Equipment		25.99
					001-301-571.00	Repairs & Maintenance - Equipment		98.98
					001-301-571.00	Repairs & Maintenance - Equipment		9.78
					001-301-571.00	Repairs & Maintenance - Equipment		40.98
					001-301-501.00	Supplies		42.96
					001-301-571.00	Repairs & Maintenance - Equipment		91.98
			A423675					25.20
			A424527					
DKT230525	Diamondhead Water and Sewer District	03/07/2023	3/10/23-02075	WATER	001-301-630.00	Utilities - Streetlights & Other		388.33
					001-301-630.00	Utilities - Streetlights & Other		23.95
					001-140-630.00	Utilities - General		50.46
					001-140-630.00	Utilities - General		145.41
					001-301-630.00	Utilities - Streetlights & Other		72.71
					001-301-630.00	Utilities - Streetlights & Other		23.95
					001-301-630.00	Utilities - Streetlights & Other		23.95
			3/10/23-2070					23.95
			3/10/23-2080					23.95
			3/10/23-21-01					23.95
			3/10/23-830-01					23.95

Docket of Claims Register - Council

APPKT01956 Item No. 12.

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line	Amount
DKT230526	Diaz Brothers Printing	03/07/2023	5712	4 PART INVOICES - BUILDING	001-280-621.00	Printing & Binding		120.00
								120.00
DKT230527	FirstPoint Inc	03/07/2023	15036	FINGERPRINT BACKGROUND CHECK	001-301-698.00	Misc. Services - Drug Testing & Other		141.20
								141.20
DKT230528	Fuelman	03/07/2023	NP63857128	FOR THE WEEK ENDING 2.19.23	001-200-525.00	Fuel		802.42
								66.64
								761.27
DKT230529	GULFPORT CAPITAL, LLC	03/21/2023	66472	POLICE UNIT REPAIRS	001-200-635.00	Professional Fees - R&M Outside Services		167.40
								167.40
DKT230530	Hancock County Chamber of Commerce	03/07/2023	DH 2 2023	DIGITAL MARKETING & PUBLIC RELATIONS -- FEB 2023	001-140-623.00	Membership Dues/Fees		1,000.00
								1,000.00
DKT230531	Hancock County Sheriffs Office	03/07/2023	2023-DHLE-029	INTERLOCAL AGREEMENT FOR WEEK ENDING 1.28.23	001-200-690.00	Interlocal Agreement		1,221.09
								39.60
								39,509.67
								246.00
			2023-DHLE-30	INTERLOCAL AGREEMENT FOR WEEK ENDING 2.11.23	001-200-690.00	Interlocal Agreement		1,221.09
								39.60
								36,757.13
								246.00
DKT230532	King Waste Services LLC	03/07/2023	10439	MARDI GRAS PORTLETS	001-653-650.00	Promotions		1,300.00
								1,300.00
DKT230533	Lowes Home Improvement	03/07/2023	61694096	PUBLIC WORKS SUPPLIES	001-301-501.00	Supplies		22.76
								27.06
								4.73
DKT230534	Marvin J Bobinger III	03/07/2023	FEBRUARY 2023	LOBBYING SERVICES FOR FEBRUARY	001-653-601.00	Professional Fees - Consulting		4,000.00
								4,000.00

Docket of Claims Register - Council

APPKT01956 - Item No. 12.

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount	Payment Amount
DKT230535	MS Coast Building Officials Association	03/07/2023	2023	2023 ANNUAL MEMBERSHIP	001-280-623.00	Membership Dues/Fees	100.00	100.00
DKT230536	MS Department of Public Safety	03/07/2023	FEBRUARY 2023	COURT ASSESSMENTS	650-110-131.00	State Assessments Payable	54.63	54.63
DKT230537	Napa of Bay St Louis	03/07/2023	341598	MONTHLY OPEN PURCHASE ORDER	001-301-570.00	Repairs & Maintenance - Vehicle	39.99	314.64
			341753		001-200-570.00	Repairs & Maintenance - Vehicle	40.93	
			341866		001-301-570.00	Repairs & Maintenance - Vehicle	28.04	
			343029		001-200-570.00	Repairs & Maintenance - Vehicle	47.04	
			343032		001-200-570.00	Repairs & Maintenance - Vehicle	158.64	
DKT230538	Parish Tractor Co LLC	03/21/2023	E02278	DIAMOND 24" SKID STEER STUMP GRINDER	001-301-917.00	Capital Outlay - Mobile Equipment	8,318.00	8,318.00
DKT230539	Petes Services	03/07/2023	702155	CLAY GRAVEL	001-301-583.00	Gravel, Sand, Rip Rap	750.00	750.00
DKT230540	South MS Business Machines Gulfport	03/07/2023	333768-53	PAYMENT 53 OF 60 -- ADMIN	001-280-642.00	Rent - Copier	281.28	342.82
			431843	PER COPY CHARGE FOR FEBRUARY	001-280-506.00	Copier Usage/Maintenance	61.54	
DKT230541	State Treasurer	03/07/2023	FEBRUARY 2023	COURT ASSESSMENT/FINE FOR FEBRUARY	650-110-131.00	State Assessments Payable	1,065.12	1,125.12
					650-110-131.01	Court Bond Fees Payable	60.00	
DKT230542	SunSouth LLC	03/07/2023	4494207	FILTER ELEMENT - FA #617	001-301-635.00	Professional Fees - R&M Outside Services	139.80	139.80
DKT230543	TransUnion Risk and Alternative Data Solutions Inc	03/21/2023	5859551-202302-1	TLOxp FOR FEBRUARY	001-110-681.00	Other Services & Charges	75.00	150.00
		03/07/2023	6177932-202302-1		001-200-681.00	Other Services & Charges	75.00	
DKT230544	UMB Card Services	03/07/2023	1/12/23	SENIOR FAIR SUPPLIES	001-140-650.00	Promotions	193.86	656.06
			2023 CHILI COOK OFF	CHILI COOK OFF	001-140-650.00	Promotions	417.20	
			3/7/23	MONTHLY CHARGES FOR CONSTANT CONTACT	001-140-623.00	Membership Dues/Fees	45.00	



Docket of Claims Register - Council

APPKT01956 - p Item No. 12.

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount
							352.40
DKT230545	UniFirst Corporation	02/23/2023	1530058359	UNIFORM RENTAL FOR THE WEEK ENDING 2/20/23	001-301-535.00	Uniforms	176.20
		03/07/2023	1530059661	UNIFORM RENTAL FOR THE WEEK ENDING 2.27.23	001-301-535.00	Uniforms	176.20
							2,871.31
DKT230546	Warran Automotive, Inc	03/07/2023	25890	UNIT #589 REPAIRS	001-301-570.00	Repairs & Maintenance - Vehicle	2,871.31
						<b>Total Claims: 34</b>	<b>Total Payment Amount: 128,972.74</b>