



Mayor Depreo  
Councilmember Maher At-Large  
Councilmember Finley Ward 1  
Councilmember Liese Ward 2  
Councilmember Cumberland Ward 3  
Ward 4

## AGENDA

### REGULAR MEETING OF THE CITY COUNCIL

~~Tuesday, January 16, 2024 Postponed~~

Wednesday, January 17, 2024

6:00 PM CST

Council Chambers, City Hall  
and via teleconference, if necessary

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#### Call to Order.

Invocation

Pledge of Allegiance

Roll Call

Confirm or Adjust Agenda Order

#### Presentation Agenda.

- a. The next Regular Meeting of the City Council will be held February 6, 2024 at 6:00 p.m. in Council Chambers located at City Hall.

Council Comments.

City Manager's Report.

Public Comments on Agenda Items.

#### Policy Agenda.

#### Minutes:

1. Motion to approve the January 2, 2024 Regular Meeting Minutes.

#### Tabled Matters:

2. **2023-274:** Motion to contribute up to \$40,000.00 for the Dog Park from the General Fund Balance. (Finley)
3. **2023-408:** Discussion on whether or not donations that were made for the Diamondhead Dog Park Twin Lakes location can be refunded to the donors as it was stated at a prior city council meeting. (Depreo)

#### Resolutions:

4. **2024-011: PUBLIC HEARING-** Motion to adopt Resolution 2024-002 to adjudicate that the uninhabited residence located at 9782 Limu Place (parcel #067G-1-25-143.00) is a menace to the public health, safety and general welfare of the community. Authorization to advertise for bids and/or obtain quotes or utilize city resources to perform the necessary services to mow the grass, remove trees or shrubbery limbs from the property and to dispose of said debris properly, assess the costs to said property and for other related purposes. Property owner is Paula Page.

## Consent Agenda:

- [5.](#) **2024-012:** Motion to approve Compensation for Election Commissioners, Poll Workers and Clerks for the City Council Ward 4 Special Election.
- [6.](#) **2024-013:** Motion to approve Pay Request 2 in the amount of \$914,381.01 to Warren Paving, Inc. for Diamondhead Bond Paving Project.
- [7.](#) **2024-014:** Motion to approve Pay Application 4 in the amount of \$433,970.51 to Bottom 2 Top Construction, LLC for the Commercial District Transformation Project Phase I.
- [8.](#) **2024-015:** Motion to accept substantial completion of the Makiki Drive Drainage Improvements Project as of November 21, 2023.
- [9.](#) **2024-016:** Motion to approve payment in the amount of \$7,014.40 to Bottom 2 Top Construction, LLC for the Makiki Drive Drainage Improvements Project .
- [10.](#) **2024-017:** Motion to approve Change Order No. 1 for forty five (45) additional days to the contract with Moran Hauling for the Noma Drive Improvements with no change to contract price.
- [11.](#) **2024-018:** Motion to approve payments to MP Design Group in the amount of \$6,000.00 for Diamondhead Drive E & Aukai Pl, in the amount of \$6,000.00 for Hilo Way at Koko St, in the amount of \$6,000.00 for Hilo Way to Hapuna Pl, in the amount of \$6,000.00 for Hilo Way West & and in the amount of \$7,000.00 for Hilo Way Drainage.
- [12.](#) **2024-019:** Motion to approve payment in the amount of \$80,619.60 to Covington Civil & Environmental, LLC for for Commercial District Transformation Project Site Development Reviews, in the amount of \$21,430.64 for Commercial District Noma Drive Improvements and in the amount of \$24,000.00 for Kome Drive and Fairway Drive Project.
- [13.](#) **2024-020:** Motion to approve amendment to Work Assignment with Covington Civil and Environmental, LLC in the amount of \$18,800.00 for the Gex Drive Lightning and Irrigation Replacement.
- [14.](#) **2024-023:** Motion to approve the purchase of .9 pine savannah mitigation credits (.3 acres) from Wetland Solutions' Devil Swamp (Phase I) Mitigation Bank in the amount of \$3,750.00 for the Noma Drive Improvements Project all pursuant to US Army Corps of Engineers Permit SAM-2022-00117-AMR.
- [15.](#) **2024-024:** Motion to approve payments to Chiniche Engineering & Surveying in the amount of \$2,345.00 for Canal Dredging, in the amount of \$2639.50 for Pond Remediation and in the amount of \$2034.50 for Coon Branch Drainage.
- [16.](#) **2024-025:** Motion to approve payments to Pickering Firm, Inc. in the amount of \$2,767.50 for Lily Pond Dredging and in the amount of \$5,400.00 for Diamondhead Drive East Retention Pond.

## Action Agenda.

- [17.](#) **2024-021:** Motion for authorize City Manager to implement a Project Presentation agenda item under the presentation agenda for all new City projects prior to the project being on the agenda to advertise to bid. (Depreo)

- 18.** **2024-022:** Motion for authorize City Manager to work with Diamondhead resident, Scout Nathan Pyron, on securing easements (in the city's name) which will allow him to implement his Eagle Scout Project creating over 2 miles of trails within the City of Diamondhead for residents to enjoy. (Depreo)

**Routine Agenda.**

**Claims Payable**

- 19.** Motion to approve Docket of Claims (DKT231372 - DKT231408) in the amount of \$1,702,956.70.

**Department Reports**

- a.** November 2023 Financials
- b.** Department Reports
  - Court
  - Police
  - Code Enforcement
  - Building

**Public Comments on Non-Agenda Items.**

**Executive Session - If Necessary**

**Adjourn/Recess.**

*NOTE: THE CITY OF DIAMONDHEAD WILL FURNISH APPROPRIATE AUXILIARY AIDS AND SERVICES WHERE NECESSARY TO AFFORD INDIVIDUALS WITH DISABILITIES AN EQUAL OPPORTUNITY TO SERVICES AND ACTIVITIES OF THE CITY. A WRITTEN REQUEST BY OR ON BEHALF OF QUALIFYING INDIVIDUALS SHALL BE SUBMITTED IN A TIMELY MANNER TO THE CITY CLERK.*



**MINUTES**  
**REGULAR MEETING OF THE CITY COUNCIL**  
**Tuesday, January 02, 2024**  
**6:00 PM CST**  
Council Chambers, City Hall

**Call to Order.**

Mayor Depreo called the meeting to order at 6:00 p.m.

Invocation - Councilmember Finley

Pledge of Allegiance

Roll Call

PRESENT

Mayor Nancy Depreo

Councilmember-At-Large Gerard Maher

Ward 1 Shane Finley

Ward 2 Anna Liese

Ward 3 John Cumberland

Confirm or Adjust Agenda Order

Motion made by Ward 1 Finley, Seconded by Ward 2 Liese to confirm agenda.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland

**MOTION CARRIED UNANIMOUSLY**

**Presentation Agenda.**

- a. The next Regular Meeting of the City Council will be held January 16, 2024 at 6:00 p.m. in Council Chambers located at City Hall.

City Manager's Report.

**CITY MANAGER REPORT**  
January 02, 2024

1. Park Ten Road –The contract is for 270 Calendar Days with an end date of June 1<sup>st</sup>. Currently on schedule. The contractor is currently installing the drainage pipes and electrical conduit from the bowling alley to the treatment plant.
2. Noma Drive Restoration – No work has been done on this project as the contractor is waiting on Phase 1 to make connection to multimodal path. The contract is for 150 Calendar Days with an end date of February 7<sup>th</sup>. A change order will be issued to extend the contract time.
3. Beaux Vue 2 – Bid has been awarded, currently waiting on contractor bonds and paperwork.



4. Bond Paving Diamondhead Drive – The contract is for 150 Calendar Days with an end date of March 6<sup>th</sup>. Striping sub-contractor will restart on the first of next week. The city will review all signage to assist drivers regarding the changes.
5. Montjoy Creek – Due to the footprint of the project having changed, it will have to be sent out on notice again. DMR plans to send the notice out after the holidays. The project was scheduled to be bid out in February but is on hold until the notice period is complete.
6. Noma Drive Phase 1b – This project is on the agenda for permission to advertise. The project is to build the parking area, rebuild the boat ramp, and build the kayak launch and first section of the boardwalk.
7. Kaleki Way – The engineering firm is updating the plans and will finalize the drawing by Thursday.
8. Bayou Drive – Project is out for bid. The engineering firm completed the design.
9. DH Lakes Road – Elliott Homes’ engineers have been provided with the remarks made by the city engineer on the plans received for the road repair. EH will proceed for the end of January resurfacing based off the current plan.
10. Gex Drive Lighting – The engineers have determined the scope of work for the electrical replacement on the landscape and street lighting with the assistance of an electrical contractor. The irrigation replacement design is going to be outsourced to a local landscape design firm. The city will procure the street lighting directly to ensure consistency with the lighting being used in the Commercial District. Covington is proceeding with the topographic survey under their On-Call Survey Services and will perform the survey this week. I will put a work authorization at the next Council meeting for the additional engineer design work.
11. Noma Drive Boardwalk – Engineer is working on the drawing. Working with landowners to acquire easements.

12. ARPA/GOMESA Projects – The following projects have been assigned to an engineering firm and are currently in the design phase.

- |   |   |
|---|---|
| <ol style="list-style-type: none"> <li>a. Coon Branch – Chiniche</li> <li>c. Lots 7 &amp; 8 – Chiniche</li> <li>e. Turnberry – Covington</li> <li>g. Kome Drive – Covington</li> <li>i. Hilo Way – West – MP Design</li> <li>k. Hilo Way at Koko Street – MP Design</li> <li>m. DH Drive East/Kalani – Covington</li> <li>o. Fairway Drive – Covington</li> </ol> | <ol style="list-style-type: none"> <li>b. Koloa Steet @ Ala Moana – Chiniche</li> <li>d. Kolo Court – Covington</li> <li>f. Ahuli Place – Covington</li> <li>h. Kalae Street – Covington</li> <li>j. Hilo Way to Hapuna Place – MP Design</li> <li>l. Aukai Place/DH Dr East – MP Design</li> <li>n. Veterans/Substation – Covington</li> <li>p. Anahola Place – Covington</li> </ol> |
|---|---|

13. Detention Ponds – **No change on this project.** I have met with the POA regarding the four ponds on the golf courses identified for dredging to allow for greater stormwater detention. The POA was receptive to the plans provided by the engineer. This project will be scheduled for the first of next year.
14. Canal Dredging – **No change on this project.** The city has received the permit from USACE to allow for the canal dredging on the south side. The required workplan was generated by Covington Civil and submitted to MDEQ for their review in late August. MDEQ will in turn submit it to the RESTORE Council for final approval.
15. Noma Drive Walking Trail – **No change on this project.** The work assignment for the engineer is on this agenda for approval. This portion will be the planning phase using Tidelands funds. The city has applied for additional funding for this project with the MS Outdoor Stewardship Grant. This project will create a walking path from Noma Drive to Montjoy Creek.
16. Dog Park – **No change on this project.** The parcel is currently being surveyed to verify a few minor points. The road right of way is being evaluated to determine if it has been dedicated and accepted by the city. The city has started the re-subdivision process. This will be a several month process that will go through P&Z and Council for approval.

#### **Email Request Received**

1. Muffler Shop – AJ met with the resident. He was told to clean up the property. He is not running a business from the hanger. Residents have removed the RV from the property and are in the process of removal all cars from in front of the house. Code enforcement will continue to monitor the site.
2. 10418 Malahini Place – Water behind home after kayak launch was completed. I am still waiting on DMR to schedule an onsite visit.
3. Burger King – One way sign has been installed on Gex Drive.
4. 85567 DH Drive West – Resident addressed the council about the ditch behind her home. I visited the site and spoke with the resident. Public Works will clean ditch out. This area drains into the Turnberry project.
5. Diamondhead Lakes Blvd – Resident addressed the council about the road. I spoke with Brandon Elliott. He is working with his engineers and the city engineer. Currently has scheduled later part of January as a start date.
6. Gex Drive Lighting – Covington Engineering is working on this project.
7. Bayou Drive Paving – Councilmember asked about when this road will be paved. I am waiting on the recommendation from SMPDD to determine which roads will be a part of our next paving project.
8. DH Drive Paving – Councilmember has asked about the fire department, AMR, and CES about the new striping. All have responded that the new striping will not affect their response times, or trash pickup.
9. Tax Parcel 132A-2-03-026.007 – Councilmember inquired if anyone pulled a permit to build on this property. At this time, no permit has been requested.

10. Open house/For sale signs – Resident asked about Open House or For Sale signs being out on days other than those allowed, Friday afternoon until Sunday evening. I have asked code enforcement to contact any person/company with a sign out during the week to remove it.

11. Dog Park – Councilmember asked about the history of the dog park and the funds received. In 2021 the city received a \$75,000 Tidelands grant, a \$37,500 Heritage Grant & a \$37,500 Heritage Tidelands Match Grant for a fishing pier and walking trail. In 2023, the city received an additional \$75,000 Tidelands grant for the fishing pier, walking trail and the dog park. The city received two grants for the dog park, \$10,000—Jack & Gertrude Wilson Animal Welfare Fund, and \$10,000—Coast Electric Roundup Fund. Donations from citizens currently total \$9,776.00, and Dog Park Day fundraisers total \$8,449.00. The Coast Electric Roundup Fund grant was returned in 2023. The revenue received for the three dog park days are as follows:

Dog Park Day #1	\$214.00
Dog Park Day #2	\$6,785.00
Dog Park Day #3	\$550.00

The city has budgeted/expended \$11,000 for the three dog park day events.

This project is still very much active as per the update, the city is working with Hancock County to acquire property/lease for the site. All monies received are being held in the city funds and are budgeted each year for the project.

Public Comments on Agenda Items.

Harry Cagle - Road Striping, Drainage, For Sale Signs

Sandra Gray - Dog Park, Zoning

Don Duff - Zoning

**Policy Agenda.**

**Minutes:**

1. Motion to approve the December 19, 2023 Regular Meeting Minutes.

Motion made by Ward 2 Liese, Seconded by Ward 1 Finley to approve the December 19, 2023 Regular Meeting Minutes.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland

**MOTION CARRIED UNANIMOUSLY**

**Tabled Matters:**

2. **2023-274:** Motion to contribute up to \$40,000.00 for the Dog Park from the General Fund Balance. (Finley)

**NO ACTION TAKEN**

3. **2023-408:** Discussion on whether or not donations that were made for the Diamondhead Dog Park Twin Lakes location can be refunded to the donors as it was stated at a prior city council meeting. (Depreo)

**NO ACTION TAKEN**

**Resolutions:**

- 4. **2024-008:** Motion to adopt Resolution **2024-001** authorizing the Mayor to execute Renewed Interlocal Cooperation Agreement for Shared Services Between Hancock County, Mississippi the Cities of Bay Saint Louis, Waveland and Diamondhead for the Years 2024-2027.

Motion made by Ward 2 Liese, Seconded by Councilmember-At-Large Maher to adopt Resolution **2024-001** authorizing the Mayor to execute Renewed Interlocal Cooperation Agreement for Shared Services Between Hancock County, Mississippi the Cities of Bay Saint Louis, Waveland and Diamondhead for the Years 2024-2027.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland

**MOTION CARRIED UNANIMOUSLY**

**Consent Agenda:**

Motion made by Mayor Depreo, Seconded by Councilmember-At-Large Maher to approve the following consent-

- 5. **2024-001:** Motion to advertise for bids for Noma Drive Waterfront Improvements Phase 1 Boat Launch, Parking & Comfort Station.
- 6. **2024-002:** Motion to authorize disposal by sale to SA Recycling scrap metal located at the Public Works. Scrap metals consisting of rebar, salvage street signs/post, inoperable streetlights, and various damaged/broken equipment parts.
- 7. **2024-003:** Motion to approve agreement with ES&S in the amount of \$5,222.00 for election technician support, Electionware ballot coding & support and pollbook coding & support for the Ward 4 Special Election to be held January 30, 2024.
- 8. **2024-004:** Motion to approve Change Order No. 1 to the contract with Bottom 2 Top Construction, LLC in the net amount of -\$37,425.75 for a total contract amount of \$4,135,761.56 for Commercial District Transformation Project Phase 1.
- 9. **2024-007:** Motion to approve to enter into agreement with South Mississippi Planning and Development District for Economic Development Support and Grant Procurement and Administration for FY24 in an amount not to exceed \$10,000.
- 10. **2024-009:** Motion to Authorize City Manager to obtain an appraisal for a portion of the "Subway Property" for potential acquisition of public right-of-way.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland

**MOTION CARRIED UNANIMOUSLY**

**Action Agenda.**

- 11. 2024-005:** Motion to discuss the City of Diamondhead Zoning Ordinance Review and Comment Draft 8.22.23 (Cumberland)

Motion made by Ward 3 Cumberland, Seconded by Ward 1 Finley to discuss the City of Diamondhead Zoning Ordinance Review and Comment Draft 8.22.23.

**NO ACTION TAKEN**

- 12. 2024-006:** Motion for discussion and possible action regarding an email allegedly sent by Mayor Nancy Depreo to the City Manager, Jon McCraw on Wednesday, November 15, 2023 3:34 PM, Subject: Kaleki Draniage Improvements.

Motion made by Ward 3 Cumberland, Seconded by Ward 1 Finley for discussion and possible action regarding an email allegedly sent by Mayor Nancy Depreo to the City Manager, Jon McCraw on Wednesday, November 15, 2023 3:34 PM, Subject: Kaleki Draniage Improvements.

Motion made by Ward 2 Liese, Seconded by Ward 3 Cumberland for the Council to have an investigation by AGJ into the matter of email allegedly sent by Mayor Nancy Depreo to the City Manager, Jon McCraw on Wednesday, November 15, 2023 3:34 PM, Subject: Kaleki Drainage Improvements.

Voting Yea: Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland  
Voting Nay: Mayor Depreo

**MOTION CARRIED**

- 13. 2024-010:** Motion to have Planning and Zoning Commission, look into amending DH Zoning regulations so that no building anywhere can be taller than 3 stories by right. Any building above that must be conditional and sent before the planning and Zoning and/or council.

Motion made by Councilmember-At-Large Maher, Seconded by Ward 1 Finley for discussion to have Planning and Zoning Commission, look into amending DH Zoning regulations so that no building anywhere can be taller than 3 stories by right. Any building above that must be conditional and sent before the planning and Zoning and/or council.

**NO ACTION TAKEN**

**Routine Agenda.**

**Claims Payable**

- 14. Motion to approve Docket of Claims (DKT231349- DKT231371) in the amount of \$72,156.25.

Motion made by Ward 1 Finley, Seconded by Councilmember-At-Large Maher to approve Docket of Claims (DKT231349- DKT231371) in the amount of \$72,156.25.

Voting Yea: Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland

Voting Nay: Mayor Depreo

**MOTION CARRIED**

**Public Comments on Non-Agenda Items-None**

**Adjourn/Recess.**

At 7:25 p.m. with no further business to come before the council, motion made by Ward 3 Cumberland, Seconded by Councilmember-At-Large Maher.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland

**MOTION CARRIED UNANIMOUSLY**

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Nancy Depreo  
Mayor

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Jeannie Klein  
City Clerk

City of Diamondhead, MS  
Request for Council Action

TO: Mayor/Council/City Clerk

FROM: S. Finley Ward 1

DATE: 07/10/2023

Ordinance  Resolution  Agreement  Info Only  Work Session  Other

AGENDA LOCATION:  Consent Agenda  Regular Agenda


AGENDA DATE REQUESTED

**ORDINANCE/RESOLUTION CAPTIONS or ISSUE:**

Motion to contribute up to \$40,000.00 for the Dog Park from the General Fund Balance.

**REQUIRED SIGNATURE**

REQUESTED BY:



COUNCIL ACTION:

Approved  Denied  Tabled/Deferred  Info Only Completed:

Agenda Item #2023- 408

City of Diamondhead, MS  
Request for Council Action

TO: Members of Council  
FROM: Mayor Depreo

Ordinance  Resolution  Agreement  Info Only  Work Session  Other

AGENDA LOCATION:  Consent Agenda  Regular Agenda

AGENDA DATE REQUESTED

ORDINANCE/RESOLUTION CAPTION:

**ORDINANCE/RESOLUTION CAPTIONS or ISSUE:**

Discussion on whether or not donations that were made for the Diamondhead Dog Park Twin Lakes location can be refunded to the donors as it was stated at a prior city council meeting.

REQUIRED SIGNATURES

REQUESTED BY:   
City Manager:   
City Attorney:

COUNCIL ACTION:  
 Approved  Denied  Tabled/Deferred  Info Only Completed:



Res 2024-002  
agenda 2024-011

Item No.4.



5000 Diamondhead Circle

Phone: 228.222.4626 Fax: 228222-4390

December 27, 2023

**COPY**

Paula Page  
9728 Limu Pl  
Diamondhead, MS 39525

RE: Notice of Violation  
9728 Limu Pl  
Parcel #067G-1-25-143.000

Dear Paula Page:

This letter will serve as your official notification that the premises and exterior property of the above referenced location has high grass and weeds that exceed 16” in height. In accordance with the International Property Maintenance Code, Section 302.4, “All premises and exterior property shall be maintained free from weeds and grass or plant growth in excess of 16”. All noxious weeds shall be prohibited. Weeds shall be defined as all grasses, annual plants and vegetation, other than trees or shrubs provided; however, this term shall not include cultivated flowers and gardens.”

Violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Annotated, 1972 as amended) and the International Property Maintenance Code (IPMC).

The violations are as follows: Overgrown property, IPMC Section 302.4;  
MS Statute Section 21-19-11

Based on the violations identified, the City requests that you take the following corrective actions:

Cut and clean the property (mow the grass and trim the shrubbery);  
Remove all tree/shrub limbs to a proper disposal site.

The City is asking that you please take the above actions within the next FIFTEEN (20) days to prevent further action as set out in the paragraph below.

NOTICE OF HEARING

If you have not taken the above corrective actions within the 20 days provided, you are hereby given notice of and invited to attend a hearing before the Diamondhead City Council on January 16, 2024, at 6:00 PM in the City Council chambers at 5000 Diamondhead Circle, Diamondhead, MS 39525, on the violations set forth above. At this hearing, the City Council will be asked to adjudicate that the subject property is in a state of uncleanliness or a menace to the public health, safety and general welfare of the community. This adjudication will also authorize the City of Diamondhead to re-enter the property for a period of one (1) year without any further hearings if notice is posted on this property and at City Hall, 5000 Diamondhead Circle, Diamondhead, MS at least seven (7) days prior to re-entering the property for resolution of the same type of violation. In addition, the City Council will be asked to authorize advertisement for bids to perform the necessary corrective actions. All costs incurred will be assessed to your property taxes and/or posted to the Hancock County Judgment Rolls. Please contact our office at 228-222-4626, if you have any questions about this letter or if the requested corrective actions are taken within the FIFTEEN (15) days period in order to avoid our proceeding with a hearing on your property.

If you have any questions, please contact the Building Department at 228-222-4626. Thank you in advance for your attention to this matter.

Sincerely,



AJ Gambino  
Code Enforcement

**COPY**

Cc: City Council  
City Manager, City Attorney

There came on for consideration at a meeting of the City Council of the City of Diamondhead, Mississippi, held on the 16th day of **January, 2024**, the following Resolution:

**A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF DIAMONDHEAD, MISSISSIPPI, FINDING AND ADJUDICATING THAT THE HEREIN DESCRIBED OVERGRWON PROPERTY IS A SERIOUS PROBLEM TO THE COMMUNITY AND WELARE OF THE CITIZENRY OF THE CITY AND AUTHORIZING ADVERTISEMENT FOR BIDS OR TO OBTAIN QUOTE(S) TO CLEAN PROPERTY AND CUT GRASS PARCEL NUMBER 067G-1-25-143.00 AND TO ASSESS THE COSTS TO THE SAID PROPERTY OWNER**

**WHEREAS**, the Mayor and City Council of the City of Diamondhead, Mississippi, (the "City"), pursuant to Mississippi Code Annotated §21-19-11, 1972, as amended, finds, determines, and adjudicates, based upon the investigation of the City's Building Department, that the uninhabited residence described below is such a menace to the public safety, and welfare of the citizenry of the City; and

**WHEREAS**, said uninhabited residence, as described herein, is within the corporate boundaries of the City of Diamondhead, Hancock County, Mississippi; and

**WHEREAS**, the overgrown grass and shrubbery investigated by the Building Department and recommended by the Code Enforcement Official for adjudication as being unsightly, noxious, and to be a menace to the public health, safety and welfare of the citizenry of the City is identified as:

Property located at 9728 Limu Place, Diamondhead, Mississippi (Parcel Number 067G-1-25-143.00). The property is owned by Paula Page.

**WHEREAS**, notice to the property owner was provided notice by the City pursuant to Mississippi Code Annotated §21-19-11, 1972, as amended, by mail to Paula Page 9728 Limu Place and, Diamondhead, MS 39525 and 775 N. Bierdeman Road-Lot#123, Pearl MS 39208, notice posted at 9728 Limu Place, Diamondhead, Mississippi by City of Diamondhead Code Enforcement Officer, A. J. Gambino and notice posted on the bulletin boards at City Hall, all within Diamondhead, Mississippi; and

**WHEREAS**, the Mayor and City Council of the City of Diamondhead further find, determine and adjudicate that advertisement for bids or obtaining quotes to mow grass, trim shrubbery, removal tree and shrubbery limbs to proper disposal from 9728 Limu Place, Diamondhead, MS should be made in the form and manner as provided by law; and

**WHEREAS**, the Mayor and City Council further find, determine, and adjudicate that the cost of mowing grass, trimming shrubbery, removing fallen tree and shrubbery limbs, shall not exceed the aggregate amount of \$20,000.00 per parcel per calendar year or the fair market value of the property subsequent to removal, whichever is more. Said amount including a penalty shall be assessed as a lien against said property as provided by law and shall be enrolled in the office of the Circuit Clerk of Hancock County, Mississippi, as other judgments are enrolled, and /or in the office of the Chancery Clerk of Hancock County, Mississippi; and

**WHEREAS**, the Mayor and City Council of the City of Diamondhead further find, determine, and grant authority to the Building Department or designee to re-enter the properties for a period of two (2) years without any further hearings if notice is posted on these properties and at City Hall, 5000 Diamondhead Circle, Diamondhead, Mississippi 39525, at least seven (7) days prior to re-entering the properties for resolution of the same type of violation.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL**

**OF THE CITY OF DIAMONDHEAD, MISSISSIPPI, AS FOLLOWS:**

**SECTION 1.** That the matters, facts, and things recited in the Preamble hereto are hereby adopted as the official findings of the Governing Authority.

**SECTION 2.** That the property at 9728 Limu Place, be and hereby is declared to be a menace to the public health, safety, and welfare of the citizenry of the City of Diamondhead.

**SECTION 3.** That the City Clerk be and hereby is authorized to advertise for bids or obtain quote(s) and/or utilize city resources to mow grass, trim shrubbery and removal all tree/shrub limbs to a proper disposal site on the above described property and lying within the corporate boundaries of the City of Diamondhead, Hancock County, Mississippi.

**SECTION 4.** That the cost of cleanup and grass cutting, including any penalty assessed, shall be a lien against said properties as provided by law and shall be enrolled in the office of the Circuit Clerk of Hancock County, Mississippi, and/ or in the office of the Chancery Clerk of Hancock County, Mississippi.

**SECTION 5.** That the Mayor and City Council of the City of Diamondhead further find, determine, and hereby grant authority to the Building Department or any designee thereof to re-enter the property for a period of two (2) years without any further hearings if notice is posted on this property and at City Hall, 5000 Diamondhead Circle, Diamondhead, Mississippi 39525, at least seven (7) days prior to re-entering the properties for resolution of the same type of violation.

Councilmember \_\_\_\_\_ moved for the adoption of the Resolution,

which was seconded by Councilmember \_\_\_\_\_.

Upon being put to a roll call vote, the following ballots were cast:

	Aye	Nay	Absent
Councilmember Finley	—	—	—
Councilmember Liese	—	—	—
Councilmember Cumberland	—	—	—
Ward 4 Vacant	—	—	—
Councilmember Maher	—	—	—
Mayor Depreo	—	—	—

WHEREUPON the Mayor declared the Motion carried and the Resolution adopted, this the 16th day of January 2024.

ATTEST:

ADOPTED:

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CITY CLERK

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MAYOR



5000 Diamondhead Circle • Diamondhead, MS 39525-3260  
Phone: 228.222.4626 Fax: 228.222.4390  
www.diamondhead.ms.gov

January 10, 2024

City Council  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

Dear Councilmembers:

Re: Compensation for Ward 4- January 30, 2024 Special Election and February 20, 2024 Run-off, if necessary

Below is a listing of compensation for poll workers and other election workers for the Ward 4 Special Election. Compensation is recommended pursuant to Mississippi Code §23-15-227, 23-15-229 and 23-15-153.

Election day and Run-off, if necessary:

2 (1 each election) Poll Manager pick up and return: \$200.00 plus \$50.00 (precinct bag pick and return)  
Total \$250.00

2 (1 each election) Poll Manager return: \$200.00 plus \$25.00

4 (2 each election) Poll Workers: \$200.00 each-

3 (3 each election) Resolution Board Member: - \$125.00

Election Commissioners –(23-15-153)

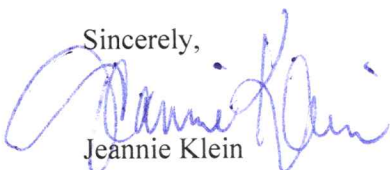
2 days -Election/Run-off at \$165.00 per day and not to exceed 8 days election duties at \$110.00 per day for total of \$1,110.00 each.

Julie Boudreaux, Sue Favre, Ron Layel 3 @ \$1,110.00 3,330.00

City Clerk/Deputy Clerk @ \$22.00 per hour not to exceed 5 days for duties performed outside the normal weekday work schedule.

Thank you in advance for your approval in this matter.

Sincerely,

  
Jeannie Klein  
City Clerk



2024-013

Item No.6.

December 14, 2023

Mr. Jon McCraw  
City Manager  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

Re: Diamondhead Bond Paving Project  
Pay Application No.2  
Project No. 2023-005

Dear Mr. McCraw,


Please find attached Payment Request No. 2 from Warren Paving, Inc. for construction on the above referenced project in the amount of \$914,381.01.

We have verified all quantities and work completed and we recommend approval for payment. The retainage to date of 5% in the amount of \$139,683.16 has been deducted from the earned amount to date of \$2,793,663.08 as shown on the Contractor's Application for Payment.

Should you have questions or need additional information, please contact our office.

Sincerely,

DIGITAL ENGINEERING

  
John M. Stein, P.E.  
Manager of Engineering Operations

cc: Carlos Morales, WP  
Jeannie Klein, COD

Enclosures



# APPLICATION AND CERTIFICATE FOR PAYMENT

Invoice #: 223019.2

Item No.6.

To CITY OF DIAMONDHEAD  
Owner: 5000 DIAMONDHEAD CIRCLE

Project 223019- Diamondhead Bond Paving  
Project

Application No. : 2

Distribution to :  
 Owner  
 Architect  
 Contractor

DIAMONDHEAD, MS 39525

Period To: 11/30/2023

From Contract Warren Paving Inc  
PO Box 572  
Hattiesburg, MS 39403

Via Architect: Digital Engineering

Project Nos:

Contract For:

Contract


## CONTRACTOR'S APPLICATION FOR PAYMENT

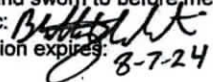
Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1. Original Contract Sum .....		\$3,339,408.85
2. Net Change By Change Order .....		\$0.00
3. Contract Sum To Date .....		\$3,339,408.85
4. Total Completed and Stored To Date .....		\$2,793,663.08
5. Retainage:		
a. 5.00% of Completed Work	\$139,683.16	
b. 0.00% of Stored Material	\$0.00	
Total Retainage .....		\$139,683.16
6. Total Earned Less Retainage .....		\$2,653,979.92
7. Less Previous Certificates For Payments .....		\$1,739,598.91
8. Current Payment Due .....		\$914,381.01
9. Balance To Finish, Plus Retainage .....		\$685,428.93

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Warren Paving Inc

By:  Date: 12/8/23

State of: MS  
Subscribed and sworn to before me this 8  
Notary Public:   
My Commission expires: 8-7-24

County of: Harrison  
day of December 2023



## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$914,381.01

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT  
By:  Date: 12/14/23

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total Approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
Net Changes By Change Order	\$0.00	

# CONTINUATION SHEET

Application and Certification for Payment, containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 2

Application Date : 11/30/23

To: 11/30/23

Architect's Project No.:

Invoice #: 223019.2

Contract : 223019- Diamondhead Bond Paving Project

A Item No.	B Description of Work	C Scheduled Value  QTY \$AMT		D E		F Materials Presently Stored  (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H % (G / C)	I Balance To Finish (C-G)	Retainage
				Work Completed						
				From Previous Application (D+E)	This Period In Place					
1000	PRE-CONSTRUCTION VIDEO	615.00	0.00	0.00	0.00	0.00	0.00	0.00%	615.00	
		0.00	0.00	0.00	0.00		0.00		0.00	
1100	CONSTRUCTION LAYOUT	12,990.00	12,990.00	0.00	0.00	0.00	12,990.00	100.00%	0.00	
		0.00	0.00	0.00	0.00		0.00		0.00	
2000	4IN WHITE PLASTIC SOLID STRIPE	172,722.00	0.00	0.00	0.00	0.00	0.00	0.00%	172,722.00	
		157,020.00	0.00	0.00	0.00		0.00		157,020.00	
2100	8IN WHITE PLASTIC DASHED STRIPE	2,970.00	0.00	0.00	0.00	0.00	0.00	0.00%	2,970.00	
		2,700.00	0.00	0.00	0.00		0.00		2,700.00	
2200	4IN WHITE PLASTIC DASHED STRIPE	4,702.50	0.00	0.00	0.00	0.00	0.00	0.00%	4,702.50	
		4,275.00	0.00	0.00	0.00		0.00		4,275.00	
2300	CONTINENTAL CROSSWALK WHITE PLASTIC	1,584.00	0.00	0.00	0.00	0.00	0.00	0.00%	1,584.00	
		144.00	0.00	0.00	0.00		0.00		144.00	
2400	8IN WHITE PLASTIC SOLID PARKING LINES	3,990.00	0.00	0.00	0.00	0.00	0.00	0.00%	3,990.00	
		600.00	0.00	0.00	0.00		0.00		600.00	
2500	4IN WHITE PLASTIC SOLID PARKING LINES	4,668.30	0.00	0.00	0.00	0.00	0.00	0.00%	4,668.30	
		702.00	0.00	0.00	0.00		0.00		702.00	
2600	4IN YELLOW PLASTIC SOLID STRIPE	85,074.00	0.00	0.00	0.00	0.00	0.00	0.00%	85,074.00	
		77,340.00	0.00	0.00	0.00		0.00		77,340.00	
2700	4IN WHITE PLASTIC HATCH FOR NO PARKING	1,197.00	0.00	0.00	0.00	0.00	0.00	0.00%	1,197.00	
		180.00	0.00	0.00	0.00		0.00		180.00	
2800	4IN BLUE PLASTIC HATCH FOR ADA NO PARKING	1,430.00	0.00	0.00	0.00	0.00	0.00	0.00%	1,430.00	
		130.00	0.00	0.00	0.00		0.00		130.00	
2900	24IN WHITE PLASTIC STOP BAR	1,215.00	0.00	0.00	0.00	0.00	0.00	0.00%	1,215.00	
		90.00	0.00	0.00	0.00		0.00		90.00	
3000	BLUE PLASTIC ADA PARKING SYMBOL	2,240.00	0.00	0.00	0.00	0.00	0.00	0.00%	2,240.00	
		4.00	0.00	0.00	0.00		0.00		4.00	
3100	WHITE PLASTIC TURN ARROW	1,675.00	0.00	0.00	0.00	0.00	0.00	0.00%	1,675.00	
		5.00	0.00	0.00	0.00		0.00		5.00	
3200	BIKE LANE SYMBOL PLASTIC	81,000.00	0.00	0.00	0.00	0.00	0.00	0.00%	81,000.00	
		180.00	0.00	0.00	0.00		0.00		180.00	



# CONTINUATION SHEET

Item No.6

Application and Certification for Payment, containing Contractor's signed certification is attached. In tabulations below, amounts are stated to the nearest dollar. Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 2  
 Application Date : 11/30/23  
 To: 11/30/23  
 Architect's Project No.:

Invoice #: 223019.2 Contract : 223019- Diamondhead Bond Paving Project

A Item No.	B Description of Work	C Scheduled Value		D Work Completed		E Materials Presently Stored  (Not in D or E)	F Total Completed and Stored To Date  (D+E+F)	G % (G / C)	H Balance To Finish (C-G)	I Retainage
		QTY	\$AMT	From Previous Application (D+E)	This Period In Place					
3300	FLEX POST DILEANATOR	1,122.00	0.00	0.00	0.00	0.00	0.00	0.00%	1,122.00	
		22.00	0.00	0.00	0.00	0.00	0.00	0.00%	22.00	
3400	REMOVE PORTION OF EXISTING WHITE STRIPE	3,432.00	0.00	0.00	0.00	0.00	0.00	0.00%	3,432.00	
		312.00	0.00	0.00	0.00	0.00	0.00	0.00%	312.00	
203100	REMOVE UNSUITABLE MATERIAL & REPLACE WITH SELECT GRANULAR BA	7,500.00	0.00	0.00	0.00	0.00	0.00	0.00%	7,500.00	
		50.00	0.00	0.00	0.00	0.00	0.00	0.00%	50.00	
203101	REMOVE UNSUITABLE MATERIAL AND REPLACE WITH 610 LIMESTONE (F	12,000.00	0.00	0.00	0.00	0.00	0.00	0.00%	12,000.00	
		50.00	0.00	0.00	0.00	0.00	0.00	0.00%	50.00	
216100	CLEAN-UP DRESSING & SODDING	11,500.00	0.00	0.00	0.00	0.00	0.00	0.00%	11,500.00	
		0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	
235102	ENVIRONMENTAL PROTECTION & EROSION CONTROL	700.00	0.00	0.00	0.00	0.00	0.00	0.00%	700.00	
		0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	
403101	ASPHALTIC CONCRETE PAVEMENT 1-1/ 2IN OVERLAY	2,368,350.00	1,306,025.33	954,506.33	0.00	2,260,531.66	95.45%	107,818.34		
		16,620.00	9,165.09	6,698.29	0.00	15,863.38		756.62		
403102	1 1/2IN MILL PATCH	101,118.00	100,054.00	0.00	0.00	100,054.00	98.95%	1,064.00		
		2,661.00	2,633.00	0.00	0.00	2,633.00		28.00		
403110	FULL DEPTH PATCH	19,095.00	20,880.55	0.00	0.00	20,880.55	109.35%	-1,785.55		
		57.00	62.33	0.00	0.00	62.33		-5.33		
403201	APSHALTIC CONCRETE LEVELING COURSE 0IN - 1 1/2IN	21,000.00	19,937.82	0.00	0.00	19,937.82	94.94%	1,062.18		
		1,000.00	949.42	0.00	0.00	949.42		50.58		
406101	COLD PLANING/DISPOSAL OF ASPHALTIC CONCRETE PAVEMENT	263,019.05	263,019.05	0.00	0.00	263,019.05	100.00%	0.00		
		89,159.00	89,159.00	0.00	0.00	89,159.00		0.00		
618400	MAINTENANCE OF TRAFFIC	72,500.00	36,250.00	0.00	0.00	36,250.00	50.00%	36,250.00		
		0.00	0.00	0.00	0.00	0.00		0.00		
620100	MOBILIZATION	80,000.00	72,000.00	8,000.00	0.00	80,000.00	100.00%	0.00		
		0.00	0.00	0.00	0.00	0.00		0.00		
<b>Grand Totals</b>		<b>3,339,408.85</b>	<b>1,831,156.75</b>	<b>6.33</b>	<b>0.00</b>	<b>2,793,663.08</b>	<b>83.66%</b>	<b>545,745.77</b>	<b>139,683.16</b>	

2024-014

Item No.7.



January 9, 2024

Mr. Jon McCraw  
City Manager  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

**Re: Pay Application #4  
Commercial District Transformation Project Phase I  
Bottom 2 Top Construction, LLC**

Dear Mr. McCraw:

Enclosed, please find Pay Application #3 to be considered for approval by the City Council at the next meeting. The Application includes the period from 12/1/2023 to 12/31/2023. At the end of the application period, we are approximately 25% complete on contract value and 43% on contract time.

I have reviewed this pay application and find that it is an accurate request according to the amount of work that has been completed since the project began. With that said, I recommend that the Council pay Bottom 2 Top Construction, LLC., in the amount of \$433,970.51. Please do not hesitate to contact me should you have any questions.

Sincerely,

**COVINGTON CIVIL & ENVIRONMENTAL, LLC**

Andrew Levens, P.E.  
Engineering Manager

Enclosures: B2T Pay Application #4 Signed





**Progress Estimate - Unit Price Work**

Owner: City of Diamondhead  
 Engineer: Covington Civil & Environmental LLC  
 Contractor: Bottom 2 Top Construction LLC  
 Project: City of Diamondhead Commercial District Transformation Project Phase I  
 Contract:

Contractor's Application for Payment  
 Owner's Project No.: 16383  
 Engineer's Project No.:  
 Contractor's Project No.:

Application No. 4		Application Period: From 12/01/23 to 12/31/23		Application Date: 01/08/24											
A Bid Item No.	B Description	C Contract Information		D Units	E Unit Price (\$)	F Value of Bid Item (C x E) (\$)	G Work Completed - Current Pay App Estimated Quantity Incorporated in the Work - Current Pay App (G)	H Value of Work Completed - Current Pay App (E x G) (\$)	I Work Completed in the Work Estimated Quantity Incorporated in the Work (I)	J Value of Work Completed to Date (E x I) (\$)	K Materials Stored Currently (not in G) (\$)	L Work Completed and Materials Stored to Date (J + K) (\$)	M % of Value of Item (L / F) (%)	N Balance to Finish (F - L) (\$)	
		Item Quantity	Units												
202-8009	REMOVAL OF ASPHALT PAVEMENT, ALL DEPTHS	2,083	SY	\$	8.00	16,664.00	-	-	-	-	-	-	-	0%	16,664.00
202-8087	REMOVAL OF CONTIGUOUSLY REINFORCED CONCRETE PAVEMENT, ALL DEPTHS	235	SY	\$	10.00	2,350.00	-	-	-	-	-	-	-	0%	2,350.00
202-8013	REMOVAL OF BASE (LIMESTONE / GRAVEL), ALL DEPTHS	3,151	SY	\$	10.00	31,910.00	-	-	-	-	-	-	-	0%	31,910.00
503-C010	SAW CUT, FULL DEPTH (ASPHALT)	320	LF	\$	8.00	2,560.00	-	-	-	-	-	-	-	0%	2,560.00
503-C010	SAW CUT, FULL DEPTH (CONCRETE)	55	LF	\$	8.00	440.00	-	-	-	-	-	-	-	0%	440.00
202-8191	REMOVAL OF PIPE, 8" AND ABOVE	230	LF	\$	5.00	1,150.00	-	-	-	-	-	-	-	0%	1,150.00
202-8001	CLEARING AND GRUBBING	1	LS	\$	76,000.00	76,000.00	0.01	760.00	1.00	76,000.00	-	76,000.00	100%	0%	900.00
L00098	REMOVE AND RESET, MAILBOX	3	EA	\$	300.00	900.00	-	-	-	-	-	-	-	0%	900.00
807-610	REMOVE AND RESET, SIGN	3	EA	\$	300.00	900.00	-	-	-	-	-	-	-	0%	900.00
204-E001	BORROW EXCAVATION, AH, FINE, CLASS B1	4,400	CY	\$	12.00	52,800.00	-	-	4,400.00	52,800.00	-	52,800.00	100%	-	-
204-E001	EXCESS EXCAVATION, FM, AH (TO BE USED AS DIRECTED)	800	CY	\$	10.00	8,000.00	-	-	800.00	8,000.00	-	8,000.00	100%	-	-
206-A001	STRUCTURE EXCAVATION	2,200	CY	\$	15.00	33,000.00	-	-	-	-	-	-	-	0%	33,000.00
216-A001	SOLID SOILING	8,500	SY	\$	7.20	61,200.00	-	-	-	-	-	-	-	0%	61,200.00
216-A001	TEMPORARY SILT FENCE	5,200	LF	\$	3.57	18,564.00	-	-	900.00	3,534.30	-	3,534.30	19%	15,029.70	
216-A001	WATLES, 20"	2,400	LF	\$	5.43	13,032.00	-	-	60.00	315.60	-	315.60	3%	12,706.20	
304-F002	SIZE 610 CRUSHED STONE BASE	4,840	TON	\$	67.40	326,216.00	-	-	-	-	-	-	-	0%	326,216.00
403-A001	12.5-MM, HT, ASPHALT PAVEMENT	760	TON	\$	191.19	145,304.40	-	-	-	-	-	-	-	0%	145,304.40
403-A013	19.5-MM, HT, ASPHALT PAVEMENT	760	TON	\$	195.24	148,382.40	-	-	-	-	-	-	-	0%	148,382.40
501-B005	8" PLAIN CEMENT CONCRETE PAVEMENT, BROOK FINISH	92	SY	\$	108.80	9,996.00	-	-	-	-	-	-	-	0%	9,996.00
406-A002	COLD MILLING OF BITUMINOUS PAVEMENTS, ALL DEPTH	300	SY	\$	12.00	3,600.00	-	-	-	-	-	-	-	0%	3,600.00
603-C008	15" REINFORCED CONCRETE PIPE, CLASS III, RUBBER TYPE GASKETS	54	LF	\$	41.74	2,253.96	-	-	-	-	-	-	-	0%	2,253.96
603-C012	18" REINFORCED CONCRETE PIPE, CLASS III, RUBBER TYPE GASKETS	2,003	LF	\$	49.38	98,908.14	412.00	20,344.56	412.00	20,344.56	-	20,344.56	21%	78,563.58	
603-C002	22"-23" REINFORCED CONCRETE ARCH PIPE, CLASS III, RUBBER TYPE GASKETS	1,297	LF	\$	65.58	85,057.26	441.00	28,920.78	986.00	64,661.88	-	64,661.88	76%	20,395.38	
603-C008	25" 48" REINFORCED CONCRETE ARCH PIPE, CLASS III, RUBBER TYPE GASKETS	427	LF	\$	86.30	36,850.10	406.00	35,037.80	406.00	35,037.80	-	35,037.80	95%	1,812.30	
603-C001	18" REINFORCED CONCRETE END SECTION	1	EA	\$	870.00	870.00	-	-	-	-	-	-	-	0%	870.00
603-C002	20" 18" REINFORCED CONCRETE ARCH END SECTION	2	EA	\$	1,110.00	2,220.00	1.00	1,110.00	1.00	1,110.00	-	1,110.00	50%	1,110.00	
603-P010	6" x 4" PRECAST CONCRETE BOX CULVERT	162	LF	\$	1,065.00	172,530.00	160.00	170,400.00	160.00	170,400.00	-	170,400.00	99%	2,130.00	
603-P008	6" x 4" PRECAST CONCRETE BOX CULVERT, END SECTION	4	EA	\$	4,750.00	19,000.00	2.00	9,500.00	2.00	9,500.00	-	9,500.00	50%	9,500.00	
815-A007	LOOSE BIPAP, SIZE 300	600	TON	\$	84.20	50,520.00	-	-	-	-	-	-	-	0%	50,520.00
815-E001	GEOTEXTILE UNDER BIPAP	550	SY	\$	4.82	4,579.00	-	-	-	-	-	-	-	0%	4,579.00
604-A001	CASTINGS	5,500	LBS	\$	3.38	18,590.00	-	-	-	-	-	-	-	0%	18,590.00
604-B001	GRATINGS	4,000	LBS	\$	4.02	16,080.00	-	-	3,150.00	10,647.00	-	10,647.00	57%	7,943.00	
609-B002	CONCRETE CURB, HEADER (6" x 18")	727	LF	\$	20.40	14,830.80	-	-	-	-	-	-	-	0%	14,830.80
609-D002	COMBINATION CONCRETE CURB AND GUTTER, TYPE 1 MODIFIED	4,108	LF	\$	20.40	83,803.20	-	-	-	-	-	-	-	0%	83,803.20
609-D001	COMBINATION CONCRETE CURB AND GUTTER, TYPE 2 MODIFIED	446	LF	\$	20.40	9,098.40	-	-	-	-	-	-	-	0%	9,098.40
608-A001	CONCRETE SIDEWALK, 4" THICK	2,990	SY	\$	78.00	233,220.00	-	-	-	-	-	-	-	0%	233,220.00
608-A001	CONCRETE SIDEWALK, 6" THICK	522	SY	\$	90.00	46,980.00	-	-	-	-	-	-	-	0%	46,980.00
608-G001	DETECTABLE WARRINGS, PER PLANS	103	SF	\$	44.00	4,532.00	-	-	-	-	-	-	-	0%	4,532.00
676-G001	THERMOPLASTIC DETAIL STRIPE, BLUE-ADA	111	LF	\$	24.00	2,664.00	-	-	-	-	-	-	-	0%	2,664.00
676-G002	THERMOPLASTIC DETAIL STRIPE, WHITE	813	LF	\$	6.00	4,878.00	-	-	-	-	-	-	-	0%	4,878.00
907-601-	THERMOPLASTIC LEGEND, BLUE-ADA HANDICAP SYMBOL	2	EA	\$	600.00	1,200.00	-	-	-	-	-	-	-	0%	1,200.00
676-H004	THERMOPLASTIC LEGEND, WHITE	696	SF	\$	14.40	10,022.40	-	-	-	-	-	-	-	0%	10,022.40
676-A001	STANDARD ROADWAY SIGNS, SHEET ALUMINUM, 0.080 THICKNESS	38	SF	\$	19.24	697.64	-	-	-	-	-	-	-	0%	697.64
L00089	DECORATIVE SIGN POST, PER PLANS	60	LF	\$	500.00	30,000.00	-	-	-	-	-	-	-	0%	30,000.00
620-A001	MOBILIZATION	1	LS	\$	20,200.00	20,200.00	-	-	0.50	10,100.00	-	10,100.00	50%	10,100.00	
1	REMOVE, RELOCATE, OR PROTECT ELECTRICAL/COMMUNICATION UTILITIES	1	LS	\$	75,000.00	75,000.00	-	-	-	-	-	-	-	0%	75,000.00
2	MAINTENANCE OF TRAFFIC	1	LS	\$	12,000.00	12,000.00	-	-	0.15	1,800.00	-	1,800.00	15%	10,200.00	
3	8" PVC MANHOLE SINKER PIPE	1,450	LF	\$	36.02	52,229.00	-	-	1,339.00	48,230.78	-	48,230.78	92%	3,998.22	
4	PRECAST MANHOLE, 4' DIAMETER (ALL DEPTHS)	9	EA	\$	3,867.20	34,804.80	-	-	9.00	34,804.80	-	34,804.80	100%	-	
5	8" PVC WATER MAIN	1,060	LF	\$	43.98	46,618.80	53.00	2,330.94	981.00	43,144.38	-	43,144.38	93%	3,474.42	
6	12" PVC WATER MAIN	420	LF	\$	75.79	31,737.80	10.00	757.50	319.00	24,177.01	-	24,177.01	76%	7,560.79	
7	ADJUSTMENT OF EXISTING FORCE MAIN, STA 3+73	1	LS	\$	5,584.00	5,584.00	1.00	5,584.00	1.00	5,584.00	-	5,584.00	100%	-	
8	FIRE HYDRANT ASSEMBLY	4	EA	\$	7,627.60	30,510.40	-	-	4.00	30,510.40	-	30,510.40	100%	-	



**Progress Estimate - Unit Price Work**

Owner: City of Diamondhead  
 Engineer: Conifiron Civil & Environmental LLC  
 Contractor: Bottom 2 Top Construction LLC  
 Project: City of Diamondhead Commercial District Transformation Project Phase I  
 Contract: \_\_\_\_\_

Contractor's Application for Payment  
 Owner's Project No.: \_\_\_\_\_  
 Engineer's Project No.: 16383  
 Contractor's Project No.: \_\_\_\_\_

A		B		C		D		E		F		G		H		I		J		K		L		M		N							
Application No.: 4		Description		Item Quantity		Units		Unit Price (\$)		Value of Bid Item (C x E)		Estimated Quantity Incorporated in the Work - Current Pay App		Value of Work Completed - Current Pay App (X x G)		Work Completed and Materials Stored to Date (J x K)		Value of Work Completed to Date (E x I)		Materials Currently Stored (not in G)		Work Completed and Materials Stored to Date (J x K)		% of Value of Item (L / F)		Balance to Finish (F - L)							
Item No.	Description	Quantity	Unit	Price (\$)	Value (\$)	Quantity	Unit	Price (\$)	Value (\$)	Quantity	Unit	Price (\$)	Value (\$)	Quantity	Unit	Price (\$)	Value (\$)	Quantity	Unit	Price (\$)	Value (\$)	Quantity	Unit	Price (\$)	Value (\$)	Quantity	Unit	Price (\$)	Value (\$)				
9	RECONNECT AND RELOCATE EXISTING FIRE HYDRANT	2	EA	\$ 3,339.68	6,679.36	2	EA	\$ 3,339.68	6,679.36	2	EA	\$ 3,339.68	6,679.36	2	EA	\$ 3,339.68	6,679.36	2	EA	\$ 3,339.68	6,679.36	2	EA	\$ 3,339.68	6,679.36	2	EA	\$ 3,339.68	6,679.36				
10	SANITARY SEWER/WATER MAIN CROSSING	1	EA	\$ 3,384.00	3,384.00	1	EA	\$ 3,384.00	3,384.00	1	EA	\$ 3,384.00	3,384.00	1	EA	\$ 3,384.00	3,384.00	1	EA	\$ 3,384.00	3,384.00	1	EA	\$ 3,384.00	3,384.00	1	EA	\$ 3,384.00	3,384.00				
11	8" GATE VALVE	2	EA	\$ 2,858.96	5,717.92	2	EA	\$ 2,858.96	5,717.92	2	EA	\$ 2,858.96	5,717.92	2	EA	\$ 2,858.96	5,717.92	2	EA	\$ 2,858.96	5,717.92	2	EA	\$ 2,858.96	5,717.92	2	EA	\$ 2,858.96	5,717.92				
12	12" GATE VALVE	1	EA	\$ 4,993.56	4,993.56	1	EA	\$ 4,993.56	4,993.56	1	EA	\$ 4,993.56	4,993.56	1	EA	\$ 4,993.56	4,993.56	1	EA	\$ 4,993.56	4,993.56	1	EA	\$ 4,993.56	4,993.56	1	EA	\$ 4,993.56	4,993.56				
13	8" INSERTION VALVE	2	EA	\$ 12,000.00	24,000.00	2	EA	\$ 12,000.00	24,000.00	2	EA	\$ 12,000.00	24,000.00	2	EA	\$ 12,000.00	24,000.00	2	EA	\$ 12,000.00	24,000.00	2	EA	\$ 12,000.00	24,000.00	2	EA	\$ 12,000.00	24,000.00				
14	12" INSERTION VALVE	2	EA	\$ 24,000.00	48,000.00	2	EA	\$ 24,000.00	48,000.00	2	EA	\$ 24,000.00	48,000.00	2	EA	\$ 24,000.00	48,000.00	2	EA	\$ 24,000.00	48,000.00	2	EA	\$ 24,000.00	48,000.00	2	EA	\$ 24,000.00	48,000.00				
15	REMOVAL OF WATER MAIN (ALL SIZES)	340	LF	\$ 10.00	3,400.00	340	LF	\$ 10.00	3,400.00	340	LF	\$ 10.00	3,400.00	340	LF	\$ 10.00	3,400.00	340	LF	\$ 10.00	3,400.00	340	LF	\$ 10.00	3,400.00	340	LF	\$ 10.00	3,400.00				
16	SINGLE SEWER SERVICE	7	EA	\$ 1,254.06	8,778.42	7	EA	\$ 1,254.06	8,778.42	7	EA	\$ 1,254.06	8,778.42	7	EA	\$ 1,254.06	8,778.42	7	EA	\$ 1,254.06	8,778.42	7	EA	\$ 1,254.06	8,778.42	7	EA	\$ 1,254.06	8,778.42				
17	DOUBLE SEWER SERVICE	6	EA	\$ 1,624.74	9,748.44	6	EA	\$ 1,624.74	9,748.44	6	EA	\$ 1,624.74	9,748.44	6	EA	\$ 1,624.74	9,748.44	6	EA	\$ 1,624.74	9,748.44	6	EA	\$ 1,624.74	9,748.44	6	EA	\$ 1,624.74	9,748.44				
18	SINGLE WATER SERVICE	9	EA	\$ 1,161.73	10,455.57	9	EA	\$ 1,161.73	10,455.57	9	EA	\$ 1,161.73	10,455.57	9	EA	\$ 1,161.73	10,455.57	9	EA	\$ 1,161.73	10,455.57	9	EA	\$ 1,161.73	10,455.57	9	EA	\$ 1,161.73	10,455.57				
19	DOUBLE WATER SERVICE	6	EA	\$ 2,455.00	14,730.00	6	EA	\$ 2,455.00	14,730.00	6	EA	\$ 2,455.00	14,730.00	6	EA	\$ 2,455.00	14,730.00	6	EA	\$ 2,455.00	14,730.00	6	EA	\$ 2,455.00	14,730.00	6	EA	\$ 2,455.00	14,730.00				
20	17" TAPPING VALVE, CONNECT TO EXISTING WATER MAIN	2	EA	\$ 6,821.28	13,642.56	2	EA	\$ 6,821.28	13,642.56	2	EA	\$ 6,821.28	13,642.56	2	EA	\$ 6,821.28	13,642.56	2	EA	\$ 6,821.28	13,642.56	2	EA	\$ 6,821.28	13,642.56	2	EA	\$ 6,821.28	13,642.56				
21	8" TAPPING VALVE, CONNECT TO EXISTING WATER MAIN	1	EA	\$ 5,899.68	5,899.68	1	EA	\$ 5,899.68	5,899.68	1	EA	\$ 5,899.68	5,899.68	1	EA	\$ 5,899.68	5,899.68	1	EA	\$ 5,899.68	5,899.68	1	EA	\$ 5,899.68	5,899.68	1	EA	\$ 5,899.68	5,899.68				
22	17" TAPPING VALVE, CONNECT TO EXISTING WATER MAIN	1	EA	\$ 15,635.78	15,635.78	1	EA	\$ 15,635.78	15,635.78	1	EA	\$ 15,635.78	15,635.78	1	EA	\$ 15,635.78	15,635.78	1	EA	\$ 15,635.78	15,635.78	1	EA	\$ 15,635.78	15,635.78	1	EA	\$ 15,635.78	15,635.78				
23	DUCTILE IRON FITTINGS	6	TON	\$ 43,395.60	260,393.60	6	TON	\$ 43,395.60	260,393.60	6	TON	\$ 43,395.60	260,393.60	6	TON	\$ 43,395.60	260,393.60	6	TON	\$ 43,395.60	260,393.60	6	TON	\$ 43,395.60	260,393.60	6	TON	\$ 43,395.60	260,393.60				
24	IRRIGATION	1	LS	\$ 132,000.00	132,000.00	1	LS	\$ 132,000.00	132,000.00	1	LS	\$ 132,000.00	132,000.00	1	LS	\$ 132,000.00	132,000.00	1	LS	\$ 132,000.00	132,000.00	1	LS	\$ 132,000.00	132,000.00	1	LS	\$ 132,000.00	132,000.00				
26.01.00-A	1-1/4" HOPE "MOLL PIPE" CONDUIT	1,800	LF	\$ 19.18	34,524.00	1,800	LF	\$ 19.18	34,524.00	1,800	LF	\$ 19.18	34,524.00	1,800	LF	\$ 19.18	34,524.00	1,800	LF	\$ 19.18	34,524.00	1,800	LF	\$ 19.18	34,524.00	1,800	LF	\$ 19.18	34,524.00				
26.01.00-B	2" PVC CONDUIT	5,400	LF	\$ 22.14	119,556.00	5,400	LF	\$ 22.14	119,556.00	5,400	LF	\$ 22.14	119,556.00	5,400	LF	\$ 22.14	119,556.00	5,400	LF	\$ 22.14	119,556.00	5,400	LF	\$ 22.14	119,556.00	5,400	LF	\$ 22.14	119,556.00				
ALTERNATE 2																																	
27	PRECAST CONCRETE DRAINAGE STRUCTURES	82	EA	\$ 2,368.00	194,176.00	82	EA	\$ 2,368.00	194,176.00	82	EA	\$ 2,368.00	194,176.00	82	EA	\$ 2,368.00	194,176.00	82	EA	\$ 2,368.00	194,176.00	82	EA	\$ 2,368.00	194,176.00	82	EA	\$ 2,368.00	194,176.00				
ALTERNATE 3																																	
00093	STONE PAVERS, PER PLANS	14,869	SF	\$ 27.20	406,236.80	14,869	SF	\$ 27.20	406,236.80	14,869	SF	\$ 27.20	406,236.80	14,869	SF	\$ 27.20	406,236.80	14,869	SF	\$ 27.20	406,236.80	14,869	SF	\$ 27.20	406,236.80	14,869	SF	\$ 27.20	406,236.80				
ALTERNATE 4																																	
00060	TREE GRATE (ARGO 3'x3' HEEL-PROOF)	30	EA	\$ 1,411.20	42,336.00	30	EA	\$ 1,411.20	42,336.00	30	EA	\$ 1,411.20	42,336.00	30	EA	\$ 1,411.20	42,336.00	30	EA	\$ 1,411.20	42,336.00	30	EA	\$ 1,411.20	42,336.00	30	EA	\$ 1,411.20	42,336.00				
25	CEDAR ELM TREE	77	EA	\$ 2,340.00	180,180.00	77	EA	\$ 2,340.00	180,180.00	77	EA	\$ 2,340.00	180,180.00	77	EA	\$ 2,340.00	180,180.00	77	EA	\$ 2,340.00	180,180.00	77	EA	\$ 2,340.00	180,180.00	77	EA	\$ 2,340.00	180,180.00				
ALTERNATE 5																																	
26.01.00-C	LIGHTING STANDARDS	42	EA	\$ 9,480.62	398,186.04	42	EA	\$ 9,480.62	398,186.04	42	EA	\$ 9,480.62	398,186.04	42	EA	\$ 9,480.62	398,186.04	42	EA	\$ 9,480.62	398,186.04	42	EA	\$ 9,480.62	398,186.04	42	EA	\$ 9,480.62	398,186.04				
26.01.00-D	ELECTRICAL DISTRIBUTION	9,200	LF	\$ 9.47	87,124.00	9,200	LF	\$ 9.47	87,124.00	9,200	LF	\$ 9.47	87,124.00	9,200	LF	\$ 9.47	87,124.00	9,200	LF	\$ 9.47	87,124.00	9,200	LF	\$ 9.47	87,124.00	9,200	LF	\$ 9.47	87,124.00				
26.01.00-E	ELECTRICAL SERVICE, PANEL, METER, RACK	1	LS	\$ 7,084.08	7,084.08	1	LS	\$ 7,084.08	7,084.08	1	LS	\$ 7,084.08	7,084.08	1	LS	\$ 7,084.08	7,084.08	1	LS	\$ 7,084.08	7,084.08	1	LS	\$ 7,084.08	7,084.08	1	LS	\$ 7,084.08	7,084.08				
														Original Contract Totals		\$ 4,173,187.31																	
														Original Contract Totals		\$ 355,257.98																	
														Original Contract Totals		\$ 921,372.81																	
														Original Contract Totals		\$ 921,372.81																	
														Original Contract Totals		\$ 3,251,814.50																	

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**Contractor's Application for Payment**

Owner's Project No.:  
 Engineer's Project No.: 16383  
 Contractor's Project No.:

**Progress Estimate - Unit Price Work**

Owner: City of Diamondhead  
 Engineer: Covington Civil & Environmental LLC  
 Contractor: Bottom 2 Top Construction LLC  
 Project: City of Diamondhead Commercial District Transformation Project Phase I  
 Contract:

A Bid Item No.	B Description	C Item Quantity	D Units	E Unit Price (\$)	F Value of Bid Item (C X E) (\$)	G Work Completed - Current Pay App		H Value of Work Completed - Current Pay App (E X G) (\$)	I Work Completed - Estimated Quantity Incorporated in the Work	J Value of Work Completed to Date (E X I) (\$)	K Materials Currently Stored (not in G) (\$)	L Work Completed and Materials Stored to Date (J + K) (\$)	M % of Value of Item (L / F) (%)	N Balance to Finish (F - L) (\$)
						Estimated Quantity Incorporated in the Work - Current Pay App (G)	Estimated Quantity Incorporated in the Work (I)							
203-0001	BORROW EXCAVATION, AH, FINE, CLASS B1	10,000	CY	\$ 12.00	\$ 120,000.00	4,742.00	4,742.00	56,904.00	4,742.00	56,904.00	-	56,904.00	47%	63,096.00
203-0001	EXCESS EXCAVATION, FINE, MFT(D BE USED AS DIRECTED)	9,500	CY	\$ 10.00	\$ 95,000.00	2,079.00	2,079.00	20,290.00	2,079.00	20,290.00	-	20,290.00	21%	74,710.00
3	8" PVC GRAVITY SEWER PIPE	(111)	LF	\$ 36.02	\$ (3,998.22)	-	-	-	-	-	-	-	0%	(3,998.22)
5	8" PVC WATER MAIN	(60)	LF	\$ 43.98	\$ (2,638.80)	-	-	-	-	-	-	-	0%	(2,638.80)
6	12" PVC WATER MAIN	(100)	LF	\$ 75.79	\$ (7,579.00)	-	-	-	-	-	-	-	0%	(7,579.00)
11	8" GATE VALVE	1	EA	\$ 2,858.96	\$ 2,858.96	1.00	1.00	2,858.96	1.00	2,858.96	-	2,858.96	100%	-
12	12" GATE VALVE	2	EA	\$ 4,992.56	\$ 9,985.12	2.00	2.00	9,985.12	2.00	9,985.12	-	9,985.12	100%	-
13	8" INSERTION VALVE	(2)	EA	\$ 12,000.00	\$ (24,000.00)	-	-	-	-	-	-	-	0%	(24,000.00)
14	12" INSERTION VALVE	(2)	EA	\$ 24,200.00	\$ (48,400.00)	-	-	-	-	-	-	-	0%	(48,400.00)
15	REMOVAL OF WATER MAIN (ALL SIZES)	(340)	LF	\$ 1,167.73	\$ (397,117.20)	-	-	-	-	-	-	-	0%	(397,117.20)
18	SINGLE WATER SERVICE	(7)	EA	\$ 1,167.73	\$ (8,174.11)	-	-	-	-	-	-	-	0%	(8,174.11)
19	DOUBLE WATER SERVICE	5	EA	\$ 2,452.00	\$ 12,260.00	5.00	5.00	12,275.00	5.00	12,275.00	-	12,275.00	100%	-
20	12" W" TAPPING VALVE, CONNECT TO EXISTING WATER MAIN	(2)	EA	\$ 6,821.28	\$ (13,642.56)	-	-	-	-	-	-	-	0%	(13,642.56)
21	8" W" TAPPING VALVE, CONNECT TO EXISTING WATER MAIN	(1)	EA	\$ 5,899.68	\$ (5,899.68)	-	-	-	-	-	-	-	0%	(5,899.68)
22	12" W" TAPPING VALVE, CONNECT TO EXISTING WATER MAIN	(1)	EA	\$ 16,635.78	\$ (16,635.78)	-	-	-	-	-	-	-	0%	(16,635.78)
23	DUCTILE IRON FITTINGS	(3.3)	TON	\$ 43,399.60	\$ (143,218.68)	-	-	-	-	-	-	-	0%	(143,218.68)
<b>Change Order Totals</b>					<b>\$ (37,425.75)</b>			<b>\$ 102,313.08</b>		<b>\$ 102,313.08</b>		<b>\$ 102,313.08</b>	<b>23%</b>	<b>\$ (139,738.83)</b>

<b>Original Contract and Change Orders</b>	<b>Project Totals</b>	<b>\$ 4,135,761.58</b>	<b>\$ 457,571.06</b>	<b>\$ 1,023,685.89</b>	<b>\$ 1,023,685.89</b>	<b>\$ 1,023,685.89</b>	<b>\$ 27%</b>	<b>\$ 3,112,075.67</b>
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2024-016

Item No.9.



January 8, 2024

Mr. Jon McCraw  
City Manager  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

**Re: Pay Application #3  
Makiki Drive Drainage Improvements  
Bottom 2 Top Construction, LLC**

Dear Mr. McCraw:

Enclosed, please find Pay Application #3 to be considered for approval by the City Council at the next meeting. I have reviewed this pay application and find that it is an accurate request according to the amount of work that has been completed since the project began.

With that said, I recommend that the Council pay Bottom 2 Top Construction, LLC., in the amount of \$7,014.40. Please do not hesitate to contact me should you have any questions.

Sincerely,

**COVINGTON CIVIL & ENVIRONMENTAL, LLC**

A handwritten signature in blue ink that reads "Andrew Levens".

Andrew Levens, P.E.  
*Engineering Manager*

Enclosures: B2T Pay Application #3 Signed





Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City of Diamondhead  
 Engineer: Covington Civil & Environmental LLC  
 Contractor: Bottom 2 Top Construction LLC  
 Project: Makiki Drive Drainage Improvements  
 Contract: \_\_\_\_\_

Owner's Project No.: \_\_\_\_\_  
 Engineer's Project No.: 16383  
 Contractor's Project No.: \_\_\_\_\_

Application No.: 3 Application Period: From 11/15/23 to 12/29/23 Application Date: 12/29/23

A	B	C	D	E	F	G	H	I	J	K	L	M	N
Bid Item No.	Description	Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Work Completed - Current Pay App		Work Completed to Date		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (J + K) (\$)	% of Value of Item (L / F) (%)	Balance to Finish (F - L) (\$)
						Estimated Quantity Incorporated in the Work - Current Pay App	Value of Work Completed - Current Pay App (E X G) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X I) (\$)				
<b>Original Contract</b>													
1	Mobilization	1	LS	\$ 13,380.25	13,380.25	-	-	1.00	13,380.25	-	13,380.25	100%	-
2	Silt Fence	795	LF	\$ 5.04	4,006.80	-	-	-	-	-	-	0%	4,006.80
3	Straw Wattle	7	EA	\$ 335.23	2,346.61	-	-	7.00	2,346.61	-	2,346.61	100%	-
4	Hydroseeding	1,622	SY	\$ 1.87	3,033.14	-	-	1,622.00	3,033.14	-	3,033.14	100%	-
5	Sawcut Asphalt Pavement	46	LF	\$ 11.50	529.00	-	-	46.00	529.00	-	529.00	100%	-
6	Asphalt Removal	16	SY	\$ 17.25	276.00	-	-	16.00	276.00	-	276.00	100%	-
7	Clearing and Grubbing	1	LS	\$ 5,175.00	5,175.00	-	-	1.00	5,175.00	-	5,175.00	100%	-
8	Remove and Reset Junction Box	1	LS	\$ 7,475.00	7,475.00	-	-	1.00	7,475.00	-	7,475.00	100%	-
9	Remove and Reset Conflict Box	1	LS	\$ 10,925.00	10,925.00	-	-	1.00	10,925.00	-	10,925.00	100%	-
10	Conflict Box Modification	1	LS	\$ 13,800.00	13,800.00	-	-	1.00	13,800.00	-	13,800.00	100%	-
11	Remove and Relay 42" RCP	40	LF	\$ 69.00	2,760.00	-	-	40.00	2,760.00	-	2,760.00	100%	-
12	Remove and Relay 24" RCP and End Section	16	LF	\$ 51.75	828.00	-	-	16.00	828.00	-	828.00	100%	-
13	New 42" RCP (Material & Installation)	40	LF	\$ 124.20	4,968.00	-	-	24.00	2,980.80	-	2,980.80	60%	1,987.20
14	Pipe Removal & Disposal (All Sizes)	24	LF	\$ 23.00	552.00	-	-	24.00	552.00	-	552.00	100%	-
15	Riprap on Geotextile Fabric	10	SY	\$ 132.25	1,322.50	-	-	10.00	1,322.50	-	1,322.50	100%	-
16	Channel Earthwork	1	LS	\$ 6,325.00	6,325.00	-	-	1.00	6,325.00	-	6,325.00	100%	-
17	Excess Excavation	50	CY	\$ 13.80	690.00	-	-	50.00	690.00	-	690.00	100%	-
18	Granular Base Course	112	SY	\$ 34.37	3,849.44	-	-	112.00	3,849.44	-	3,849.44	100%	-
19	Hot Bituminous Pavement Base (MDOT ST, 9.5 mm mix)(1.5" Thick)	112	SY	\$ 49.22	5,512.64	-	-	112.00	5,512.64	-	5,512.64	100%	-
20	Hot Bituminous Pavement Surface (MDOT ST, 9.5 mm mix)(1.5" Thick)	112	SY	\$ 49.22	5,512.64	-	-	112.00	5,512.64	-	5,512.64	100%	-
21	Cast-in-Place Reinforced Concrete	17	CY	\$ 1,610.00	27,370.00	-	-	17.00	27,370.00	-	27,370.00	100%	-
<b>ADDITIVE ALTERNATE #1</b>													
A1-1	Riprap on Geotextile Fabric	100	SY	\$ 132.25	13,225.00	-	-	100.00	13,225.00	-	13,225.00	100%	-
A1-2	Grouted Riprap	28	SY	\$ 143.75	4,025.00	-	-	28.00	4,025.00	-	4,025.00	100%	-
A1-3	North Channel Earthwork	1	LS	\$ 5,175.00	5,175.00	-	-	1.00	5,175.00	-	5,175.00	100%	-
<b>Original Contract Totals</b>					<b>\$ 143,062.02</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 137,068.02</b>	<b>\$ -</b>	<b>\$ 137,068.02</b>	<b>94%</b>	<b>\$ 5,994.00</b>	

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City of Diamondhead  
 Engineer: Covington Civil & Environmental LLC  
 Contractor: Bottom 2 Top Construction LLC  
 Project: Makiki Drive Drainage Improvements  
 Contract: \_\_\_\_\_

Owner's Project No.: \_\_\_\_\_  
 Engineer's Project No.: 16383  
 Contractor's Project No.: \_\_\_\_\_

Application No.: 3 Application Period: From 11/15/23 to 12/29/23 Application Date: 12/29/23

A	B	C	D	E	F	G	H	I	J	K	L	M	N
Bid Item No.	Description	Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Work Completed - Current Pay App		Work Completed to Date		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (J + K) (\$)	% of Value of Item (L / F) (%)	Balance to Finish (F - L) (\$)
						Estimated Quantity Incorporated in the Work - Current Pay App	Value of Work Completed - Current Pay App (E X G) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X I) (\$)				
Change Orders													
2	Silt Fence	(795)	LF	\$ 5.04	(4,006.80)		-		-		-	0%	(4,006.80)
13	New 42" RCP (Material & Installation)	(16)	LF	\$ 124.20	(1,987.20)		-		-		-	0%	(1,987.20)
21	Cast-In-Place Reinforced Concrete	2	CY	\$ 1,610.00	3,220.00	2.00	3,220.00	2.00	3,220.00		3,220.00	100%	-
				Change Order Totals	\$ (2,774.00)		\$ 3,220.00		\$ 3,220.00	\$ -	\$ 3,220.00	33%	\$ (5,994.00)
Original Contract and Change Orders													
				Project Totals	\$ 140,288.02		\$ 3,220.00		\$ 140,288.02	\$ -	\$ 140,288.02	64%	\$ -

NOTICE OF ACCEPTABILITY OF WORK

Owner:	City of Diamondhead	Owner's Project No.:	-
Engineer:	Covington Civil & Environmental	Engineer's Project No.:	16175
Contractor:	Bottom 2 Top Construction, LLC	Contractor's Project No.:	-
Project:	Makiki Drive Drainage Improvements		
Contract Name:	Makiki Drive Drainage Improvements		
Notice Date:	01/09/2024	Effective Date of the Construction Contract:	10/17/2023

The Engineer hereby gives notice to the Owner and Contractor that Engineer recommends final payment to Contractor, and that the Work furnished and performed by Contractor under the Construction Contract is acceptable, expressly subject to the provisions of the Construction Contract's Contract Documents ("Contract Documents") and of the Agreement between Owner and Engineer for Professional Services dated **October 29, 2021** ("Owner-Engineer Agreement"). This Notice of Acceptability of Work (Notice) is made expressly subject to the following terms and conditions to which all who receive and rely on said Notice agree:

1. This Notice has been prepared with the skill and care ordinarily used by members of the engineering profession practicing under similar conditions at the same time and in the same locality.
2. This Notice reflects and is an expression of the Engineer's professional opinion.
3. This Notice has been prepared to the best of Engineer's knowledge, information, and belief as of the Notice Date.
4. This Notice is based entirely on and expressly limited by the scope of services Engineer has been employed by Owner to perform or furnish during construction of the Project (including observation of the Contractor's Work) under the Owner-Engineer Agreement, and applies only to facts that are within Engineer's knowledge or could reasonably have been ascertained by Engineer as a result of carrying out the responsibilities specifically assigned to Engineer under such Owner-Engineer Agreement.
5. This Notice is not a guarantee or warranty of Contractor's performance under the Construction Contract, an acceptance of Work that is not in accordance with the Contract Documents, including but not limited to defective Work discovered after final inspection, nor an assumption of responsibility for any failure of Contractor to furnish and perform the Work thereunder in accordance with the Contract Documents, or to otherwise comply with the Contract Documents or the terms of any special guarantees specified therein.
6. This Notice does not relieve Contractor of any surviving obligations under the Construction Contract, and is subject to Owner's reservations of rights with respect to completion and final payment.

Engineer

By (signature): Andrew N Levens  
 Name (printed): ANDREW N LEVENS  
 Title: ENGINEERING MANAGER





January 3, 2024

Mr. Jon McCraw  
City Manager  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

**Re: Change Order #1 Recommendation – Noma Drive Improvements**

Dear Mr. McCraw:

For consideration by the Council, I have enclosed Change Order #1 for this project. This Change Order serves to increase the Contract Time by an additional 45 days, making the new Substantial Completion date March 24, 2024.

The Contractor has experienced delays in paving due to coordinating with other projects; therefore, it is proposed we add additional Contract Time.

In summary, the Contract Time is being increased by 45 calendar days. With that said, I recommend that the Council approve this Change Order #1. Should you have any questions, please do not hesitate to contact me at 228-396-0486 or [sarah@ccellc.us](mailto:sarah@ccellc.us).

Sincerely,

**COVINGTON CIVIL & ENVIRONMENTAL, LLC**

Sarah McLellan, P.E.  
*Project Engineer*



1/3/2024

**CHANGE ORDER**

**OWNER:**

City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

**CHANGE ORDER NO.** 1

**DATE:** December 22, 2023

**CONTRACTOR:**

Moran Hauling  
10380 Three Rivers Road  
Gulfport, MS 39503

**ENGINEER:** Covington Civil &  
Environmental

**PROJECT:** Noma Drive Improvements

**SUMMARY:**

This change order serves to increase the contract time.

The Contractor has experienced delays in paving due to coordinating with other projects; therefore, it is proposed an additional 45 days be added to the Contract Time.

**THE CONTRACT IS AMENDED AS SHOWN BELOW:**

**(Not valid until executed by the Owner, Engineer, and Contractor)**

The original Contract Sum:	\$1,068,927.55
Net Change by previously authorized Change Orders:	\$0.00
The Contract Sum prior to this Change Order was:	\$1,068,927.55
The Contract Sum will now Change:	\$0.00
The New Contract Sum including this Change Order will be:	\$1,068,927.55

The original Contract Time:	9/11/2023
Net Change by previously authorized Change Orders:	0
The Date of Substantial Completion prior to this Change Order:	2/8/2024
The Contract Time will now Change by (+) days:	45
The New Date of Substantial Completion will be:	3/24/2024

**CONTRACTOR:**

**ENGINEER:**

**OWNER:**

By: [Signature] By: [Signature] By: \_\_\_\_\_  
Date: 12.22.23 Date: 12/22/2023 Date: \_\_\_\_\_



2023-01-08

Item No. 11.



MP Design Group  
918 Howard Ave. Suite F  
Biloxi, MS 39530

City of Diamondhead  
John McCraw  
5000 Diamondhead Circle  
Diamondhead, MS 39525

Invoice number 15648  
Date 01/08/2024

Project 0275.23.001 WA#9 DIAMONDHEAD DR.  
E. AKAI PL

Professional Services through January 08, 2024

Description	Fee Schedule	Percent Complete	Total Billed	Prior Billed	Remaining Balance	Current Billed
<i>Akai PL</i> WA#9 DIAMONDHEAD DR. E. AKAI PL	9,000.00	66.67	6,000.00	0.00	3,000.00	6,000.00
Total	9,000.00	66.67	6,000.00	0.00	3,000.00	6,000.00

Invoice total **6,000.00**

Approved by:

Gerrod W. Kilpatrick

RECEIVED  
JAN 10 2024  
BY: *Paul*



MP Design Group  
918 Howard Ave. Suite F  
Biloxi, MS 39530

City of Diamondhead  
John McCraw  
5000 Diamondhead Circle  
Diamondhead, MS 39525

Invoice number 15649  
Date 01/08/2024

Project 0275.23.002 WA#10\_HILO WAY AT  
KOKO ST

Professional Services through January 08, 2024

Description	Fee Schedule	Percent Complete	Total Billed	Prior Billed	Remaining Balance	Current Billed
WA#10_HILO WAY AT KOKO ST	9,000.00	66.67	6,000.00	0.00	3,000.00	6,000.00
Total	9,000.00	66.67	6,000.00	0.00	3,000.00	6,000.00

Invoice total **6,000.00**

Approved by:

Gerrod W. Kilpatrick

RECEIVED  
JAN 10 2024  
BY: *gaub*



MP Design Group  
918 Howard Ave. Suite F  
Biloxi, MS 39530

City of Diamondhead  
John McCraw  
5000 Diamondhead Circle  
Diamondhead, MS 39525

Invoice number 15650  
Date 01/08/2024

Project 0275.23.003 WA#11 HILO WAY TO HAPUNA PLACE

Professional Services through January 08, 2024

Description	Fee Schedule	Percent Complete	Total Billed	Prior Billed	Remaining Balance	Current Billed
WA#11 HILO WAY TO HAPUNA PLACE	9,000.00	66.67	6,000.00	0.00	3,000.00	6,000.00
Total	9,000.00	66.67	6,000.00	0.00	3,000.00	6,000.00

Invoice total **6,000.00**

Approved by:

Gerrod W. Kilpatrick

RECEIVED  
JAN 10 2024  
BY: *Garb*



MP Design Group  
918 Howard Ave. Suite F  
Biloxi, MS 39530

City of Diamondhead  
John McCraw  
5000 Diamondhead Circle  
Diamondhead, MS 39525

Invoice number 15651  
Date 01/08/2024

Project 0275.23.004 WA#12\_HILO WAY WEST

Professional Services through January 08, 2024

Description	Fee Schedule	Percent Complete	Total Billed	Prior Billed	Remaining Balance	Current Billed
WA#12_HILO WAY WEST	9,000.00	66.67	6,000.00	0.00	3,000.00	6,000.00
Total	9,000.00	66.67	6,000.00	0.00	3,000.00	6,000.00

Invoice total **6,000.00**

Approved by:

Gerrod W. Kilpatrick

RECEIVED  
JAN 10 2024  
BY: *gail*



MP Design Group  
918 Howard Ave. Suite F  
Biloxi, MS 39530

City of Diamondhead  
John McCraw  
5000 Diamondhead Circle  
Diamondhead, MS 39525

Invoice number 15652  
Date 01/08/2024

Project 0275.23.005 WA#13 HILO WAY  
DRAINAGE

Professional Services through January 08, 2024

Description	Fee Schedule	Percent Complete	Total Billed	Prior Billed	Remaining Balance	Current Billed
WA#13 HILO WAY DRAINAGE	10,000.00	70.00	7,000.00	0.00	3,000.00	7,000.00
Total	10,000.00	70.00	7,000.00	0.00	3,000.00	7,000.00

Invoice total **7,000.00**

Approved by:

Gerrod W. Kilpatrick



2024

Item No. 12.



Covington Civil & Environmental, LLC  
 2300 14th Street  
 Gulfport, MS 39501  
 228-396-0486

Project Title Project Number Invoice #	Commercial District Transformation Project					
	16383.08					
	16383.08-21					
Budgeted Tasks	Budget	Previously Billed	Current Invoice	Total Billed to Date	Balance Remaining	Percentage Complete
Task 1 - Topographic and Boundary Surveying	\$ 63,000.00	\$ 63,000.00	\$ -	\$ 63,000.00	\$ -	100.00%
Task 2 - Preliminary Design and Conceptual Roadway Alignment Plan	\$ 34,500.00	\$ 34,500.00	\$ -	\$ 34,500.00	\$ -	100.00%
Task 3 - Permitting	\$ 31,000.00	\$ 31,000.00	\$ -	\$ 31,000.00	\$ -	100.00%
Task 4 - Land Acquisition Support Documents	\$ 19,500.00	\$ 12,881.25	\$ -	\$ 12,881.25	\$ 6,618.75	66.06%
Task 5 - Geotechnical Investigations	\$ 5,040.00	\$ 5,040.00	\$ -	\$ 5,040.00	\$ -	100.00%
Task 6 - Roadway Design Plans	\$ 231,960.00	\$ 231,960.00	\$ -	\$ 231,960.00	\$ -	100.00%
Task 7 - Bidding	\$ 9,500.00	\$ 9,500.00	\$ -	\$ 9,500.00	\$ -	100.00%
Task 8 - Construction Engineering and Inspection	\$ 245,000.00	\$ -	\$ 80,619.60	\$ 80,619.60	\$ 164,380.40	32.91%
<b>Total</b>	<b>\$ 639,500.00</b>	<b>\$ 387,881.25</b>	<b>\$ 80,619.60</b>	<b>\$ 468,500.85</b>	<b>\$ 170,999.15</b>	<b>73%</b>

\*Task 8 is based on a 12-month construction schedule.  
 Tasks 1, 2, 3, 5, 6 and 7 shall be billed as a fixed fee lump sum cost based on percentage complete.  
 Tasks 4 and 8 shall be billed per the attached rate schedule  
 \*\*\$15,500 of funds moved from Task 4 to Task 3. \$25,000 from Task 4 to Task 6  
 \*\*\*\$5,460 moved from Task 5 to Task 6  
 \*\*\*\*Task 6 Budget increased by \$19,500 with Amendment 2

**RECEIVED**  
 JAN 10 2024  
 BY: *[Signature]*





2300 14th Street  
Gulfport, MS 39501

# Invoice

**Invoice #:** 16383.08-21  
**Invoice Date:** 1/10/2024  
**Due Date:** 2/9/2024  
**Project:** 16383.08 Commercial Di...  
**P.O. Number:**  
**Terms:** Net 30

**Bill To:**

City of Diamondhead

Description	Hours/Qty	Rate	Amount
Commercial District Transformation Project Professional Engineering Services Services Provided 08/01/2023 - 12/31/2023			
Task 1 - Survey	0	63,000.00	0.00
Task 2 - Preliminary Design	0	34,500.00	0.00
Task 3 - Permitting	0	31,000.00	0.00
Task 4 - Land Acquisition Support Documents	0	19,500.00	0.00
Task 5 - Geotechnical Investigations	0	5,040.00	0.00
Task 6 - Roadway Design Plans	0	231,960.00	0.00
Task 7 - Bidding	0	9,500.00	0.00
Task 8 - Construction Engineering and Inspection	0	245,000.00	0.00
Andrew Levens, Engineer IV	111.5	165.00	18,397.50
Sarah McLellan, Engineer III	19.75	145.00	2,863.75
Daniel Overstreet, Professional Land Surveyor	1.5	135.00	202.50
Nathan Long, Engineer I	39.5	115.00	4,542.50
Kenneth Page, RPR	4	105.00	420.00
Brent Ladner, Senior CAD Designer	62	90.00	5,580.00
Ryan Ladner, RPR	430.5	85.00	36,592.50
Luke Matthews, RPR	126.5	85.00	10,752.50
Julie Daughdrill, Administrative	2	45.00	90.00
Mileage, per mile	1,799	0.655	1,178.35
Subtotal of Task 8 - Construction Engineering and Inspection			80,619.60

All payments are due by "Due Date" shown on invoice. Finance fees will be charged for all payments received past "Due Date". Please call 228-396-0486 with any questions about invoice.

<b>Total</b>	<b>\$80,619.60</b>
<b>Payments/Credits</b>	<b>\$0.00</b>
<b>Balance Due</b>	<b>\$80,619.60</b>

# Covington Civil & Environmental, LLC

## TIME AND EXPENSES

Item No. 12.

**FILTERS USED :**

**Bill Status In :** Un Billed  
**and Time Expense Date In :** 1/1/1970 To 12/31/2023  
**and Project In :** 16383.08 Engineering ServicesT8 | Construction Engineering and Inspection

\* A=Approved , B= Billable , S= Submit , Bd= Billed

DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Andrew Levens</b>						
<b>SERVICES</b>						
<b>16383.08 Engineering ServicesT8   Construction Engineering and Inspection</b>						
12/28/2023	Engineer IV:	Engineer IV <i>Coordinating work directive on pavers</i>	1.00	\$165.00	\$165.00	S B
12/27/2023	Engineer IV:	Engineer IV <i>Change Order 1</i>	1.00	\$165.00	\$165.00	S B
12/26/2023	Engineer IV:	Engineer IV <i>Project coordination; Change Order 1</i>	2.00	\$165.00	\$330.00	S B
12/19/2023	Engineer IV:	Engineer IV <i>Site visit</i>	2.00	\$165.00	\$330.00	S B
12/15/2023	Engineer IV:	Engineer IV <i>Pay application; Change order 1; Project management</i>	3.50	\$165.00	\$577.50	S B
12/14/2023	Engineer IV:	Engineer IV <i>Site visit; Wing wall standard</i>	2.00	\$165.00	\$330.00	S B
12/13/2023	Engineer IV:	Engineer IV <i>Pay application; Paver options</i>	2.00	\$165.00	\$330.00	S B
12/12/2023	Engineer IV:	Engineer IV <i>Site visit</i>	2.00	\$165.00	\$330.00	S B
12/11/2023	Engineer IV:	Engineer IV <i>Pay application review</i>	1.00	\$165.00	\$165.00	S B

GROUPED BY Employee



# Covington Civil & Environmental, LLC

## TIME AND EXPENSES

Item No.12.

\* A=Approved , B= Billable , S= Submit , Bd= Billed

DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Andrew Levens</b>						
<b>SERVICES</b>						
12/7/2023	Engineer IV:	Engineer IV	1.50	\$165.00	\$247.50	S B
		<i>Site visit</i>				
12/5/2023	Engineer IV:	Engineer IV	2.00	\$165.00	\$330.00	S B
		<i>Site meeting; Meeting with electrical, irrigation and landscaping subs</i>				
12/1/2023	Engineer IV:	Engineer IV	1.00	\$165.00	\$165.00	S B
		<i>Project management</i>				
11/30/2023	Engineer IV:	Engineer IV	2.00	\$165.00	\$330.00	S B
		<i>Site visit</i>				
11/29/2023	Engineer IV:	Engineer IV	1.00	\$165.00	\$165.00	S B
		<i>Project coordination</i>				
11/28/2023	Engineer IV:	Engineer IV	1.00	\$165.00	\$165.00	S B
		<i>Project coordination</i>				
11/27/2023	Engineer IV:	Engineer IV	2.00	\$165.00	\$330.00	S B
		<i>Site visit; Project coordination</i>				
11/21/2023	Engineer IV:	Engineer IV	5.50	\$165.00	\$907.50	S B
		<i>Site inspection and punch list; Council meeting</i>				
11/17/2023	Engineer IV:	Engineer IV	2.50	\$165.00	\$412.50	S B
		<i>Site visit; Project coordination</i>				
11/15/2023	Engineer IV:	Engineer IV	2.50	\$165.00	\$412.50	S B
		<i>Project coordination</i>				
11/14/2023	Engineer IV:	Engineer IV	2.00	\$165.00	\$330.00	S B
		<i>Pay application review</i>				

GROUPED BY Employee

# Covington Civil & Environmental, LLC

## TIME AND EXPENSES

Item No. 12.

\* A=Approved , B= Billable , S= Submit , Bd= Billed

DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Andrew Levens</b>						
<b>SERVICES</b>						
11/13/2023	Engineer IV:	Engineer IV	1.50	\$165.00	\$247.50	S B
		<i>Site visit</i>				
11/9/2023	Engineer IV:	Engineer IV	1.50	\$165.00	\$247.50	B
		<i>Site visit</i>				
11/7/2023	Engineer IV:	Engineer IV	1.50	\$165.00	\$247.50	B
		<i>Pay app review</i>				
11/7/2023	Engineer IV:	Engineer IV	2.50	\$165.00	\$412.50	B
		<i>Site visit; Weekly meeting</i>				
11/6/2023	Engineer IV:	Engineer IV	1.50	\$165.00	\$247.50	B
		<i>Site visit</i>				
11/2/2023	Engineer IV:	Engineer IV	2.50	\$165.00	\$412.50	S B
		<i>Pay application review; Site visit</i>				
11/1/2023	Engineer IV:	Engineer IV	1.00	\$165.00	\$165.00	B
		<i>Site visit</i>				
10/30/2023	Engineer IV:	Engineer IV	1.00	\$165.00	\$165.00	S B
		<i>Site inspection</i>				
10/30/2023	Engineer IV:	Engineer IV	2.00	\$165.00	\$330.00	S B
		<i>Submittal review</i>				
10/30/2023	Engineer IV:	Engineer IV	1.50	\$165.00	\$247.50	S B
		<i>Site inspection</i>				
10/27/2023	Engineer IV:	Engineer IV	1.50	\$165.00	\$247.50	S B
		<i>Site visit</i>				

GROUPED BY Employee

# Covington Civil & Environmental, LLC

## TIME AND EXPENSES

Item No. 12.

\* A=Approved , B= Billable , S= Submit , Bd= Billed

DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Andrew Levens</b>						
<b>SERVICES</b>						
10/26/2023	Engineer IV:	Engineer IV	3.00	\$165.00	\$495.00	S B
		<i>Project management; Submittal coordination</i>				
10/25/2023	Engineer IV:	Engineer IV	2.00	\$165.00	\$330.00	S B
		<i>Project management</i>				
10/24/2023	Engineer IV:	Engineer IV	3.50	\$165.00	\$577.50	S B
		<i>Site visit; P&amp;Z meeting</i>				
10/23/2023	Engineer IV:	Engineer IV	2.00	\$165.00	\$330.00	S B
		<i>Site visit</i>				
10/19/2023	Engineer IV:	Engineer IV	1.00	\$165.00	\$165.00	S B
		<i>Project coordination</i>				
10/17/2023	Engineer IV:	Engineer IV	4.00	\$165.00	\$660.00	S B
		<i>Site meeting; Submittals; Geotech report review</i>				
10/16/2023	Engineer IV:	Engineer IV	1.00	\$165.00	\$165.00	S B
		<i>Submittal review</i>				
10/12/2023	Engineer IV:	Engineer IV	1.50	\$165.00	\$247.50	S B
		<i>Project coordination</i>				
10/11/2023	Engineer IV:	Engineer IV	3.00	\$165.00	\$495.00	S B
		<i>Project management; Submittal review; Easement coordination</i>				
10/10/2023	Engineer IV:	Engineer IV	2.00	\$165.00	\$330.00	S B
		<i>Site visit; Weekly meeting</i>				
10/9/2023	Engineer IV:	Engineer IV	4.50	\$165.00	\$742.50	S B
		<i>Site visit; Project management; Pay application</i>				

GROUPED BY Employee

# Covington Civil & Environmental, LLC

## TIME AND EXPENSES

Item No.12.

\* A=Approved , B= Billable , S= Submit , Bd= Billed

DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Andrew Levens</b>						
<b>SERVICES</b>						
10/5/2023	Engineer IV:	Engineer IV	0.50	\$165.00	\$82.50	S B
		<i>Submittals</i>				
10/4/2023	Engineer IV:	Engineer IV	2.00	\$165.00	\$330.00	S B
		<i>Project management; Site visit</i>				
10/3/2023	Engineer IV:	Engineer IV	3.00	\$165.00	\$495.00	S B
		<i>Site visit; Submittals; Pay application</i>				
9/27/2023	Engineer IV:	Engineer IV	0.50	\$165.00	\$82.50	S B
		<i>Project coordination</i>				
9/26/2023	Engineer IV:	Engineer IV	1.00	\$165.00	\$165.00	S B
		<i>Project meeting on site</i>				
9/25/2023	Engineer IV:	Engineer IV	1.00	\$165.00	\$165.00	S B
		<i>Project coordination</i>				
9/21/2023	Engineer IV:	Engineer IV	1.00	\$165.00	\$165.00	S B
		<i>Phase 3 design coordination</i>				
9/21/2023	Engineer IV:	Engineer IV	1.00	\$165.00	\$165.00	S B
		<i>Ph 1 drawing revision coordination</i>				
9/20/2023	Engineer IV:	Engineer IV	2.00	\$165.00	\$330.00	S B
		<i>Coordinating plan revisions; Submittal review</i>				
9/19/2023	Engineer IV:	Engineer IV	1.00	\$165.00	\$165.00	S B
		<i>Phase 3 design coordination</i>				
9/19/2023	Engineer IV:	Engineer IV	1.00	\$165.00	\$165.00	S B
		<i>Weekly project meeting</i>				

GROUPED BY Employee

# Covington Civil & Environmental, LLC

## TIME AND EXPENSES

Item No. 12.

\* A=Approved , B= Billable , S= Submit , Bd= Billed

DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Andrew Levens</b>						
<b>SERVICES</b>						
9/13/2023	Engineer IV:	Engineer IV	2.00	\$165.00	\$330.00	S B
		<i>Site visit; Project schedule</i>				
9/12/2023	Engineer IV:	Engineer IV	1.00	\$165.00	\$165.00	S B
		<i>Cost estimate for GCRF funding</i>				
9/11/2023	Engineer IV:	Engineer IV	0.50	\$165.00	\$82.50	S B
		<i>Project management</i>				
9/8/2023	Engineer IV:	Engineer IV	1.00	\$165.00	\$165.00	S B
		<i>Project management</i>				
9/7/2023	Engineer IV:	Engineer IV	1.00	\$165.00	\$165.00	S B
		<i>Project coordination</i>				
9/1/2023	Engineer IV:	Engineer IV	1.00	\$165.00	\$165.00	A B
		<i>Casting quantity for DWSD</i>				
8/30/2023	Engineer IV:	Engineer IV	4.00	\$165.00	\$660.00	S B
		<i>Roadway design; NTP; Revised water main connections</i>				
8/16/2023	Engineer IV:	Engineer IV	1.00	\$165.00	\$165.00	A B
		<i>Pre-con coordination; Contract</i>				
8/11/2023	Engineer IV:	Engineer IV	1.00	\$165.00	\$165.00	A B
		<i>Sending cad files to contractor</i>				
<b>TOTAL SERVICES FOR 16383.08 Engineering ServicesT8   Construction Engineering and Inspection:</b>			<b>111.50</b>		<b>\$18,397.50</b>	
<b>Total Services:</b>			<b>111.50</b>		<b>\$18,397.50</b>	
<b>EXPENSES</b>						
<b>16383.08 Engineering ServicesT8   Construction Engineering and Inspection</b>						

GROUPED BY Employee

# Covington Civil & Environmental, LLC

## TIME AND EXPENSES

Item No. 12.

\* A=Approved, B= Billable, S= Submit, Bd= Billed

DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Andrew Levens</b>						
<b>EXPENSES</b>						
12/19/2023	Mileage:	Mileage, per mile	46.00	\$0.66	\$30.13	B
	<i>Site visit</i>					
12/12/2023	Mileage:	Mileage, per mile	46.00	\$0.66	\$30.13	S B
	<i>Site visit</i>					
12/7/2023	Mileage:	Mileage, per mile	46.00	\$0.66	\$30.13	S B
	<i>Site visit</i>					
12/5/2023	Mileage:	Mileage, per mile	46.00	\$0.66	\$30.13	S B
	<i>Site visit</i>					
11/30/2023	Mileage:	Mileage, per mile	46.00	\$0.66	\$30.13	S B
	<i>Site visit</i>					
11/27/2023	Mileage:	Mileage, per mile	46.00	\$0.66	\$30.13	S B
	<i>Site visit</i>					
11/21/2023	Mileage:	Mileage, per mile	46.00	\$0.66	\$30.13	S B
	<i>Site visit</i>					
11/21/2023	Mileage:	Mileage, per mile	46.00	\$0.66	\$30.13	S B
	<i>Council meeting</i>					
11/17/2023	Mileage:	Mileage, per mile	46.00	\$0.66	\$30.13	S B
	<i>Site visit</i>					
11/13/2023	Mileage:	Mileage, per mile	46.00	\$0.66	\$30.13	S B
	<i>Site visit</i>					
11/9/2023	Mileage:	Mileage, per mile	46.00	\$0.66	\$30.13	S B
	<i>Site visit</i>					

GROUPED BY Employee



# Covington Civil & Environmental, LLC

## TIME AND EXPENSES

Item No.12.

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DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Andrew Levens</b>						
<b>EXPENSES</b>						
11/7/2023	Mileage:	Mileage, per mile	46.00	\$0.66	\$30.13	S B
		<i>Site visit for weekly meeting</i>				
11/6/2023	Mileage:	Mileage, per mile	46.00	\$0.66	\$30.13	S B
		<i>Site visit</i>				
11/1/2023	Mileage:	Mileage, per mile	46.00	\$0.66	\$30.13	S B
		<i>Site visit; inspection</i>				
10/30/2023	Mileage:	Mileage, per mile	46.00	\$0.66	\$30.13	S B
		<i>Site visit; inspection</i>				
10/27/2023	Mileage:	Mileage, per mile	46.00	\$0.66	\$30.13	S B
		<i>Site visit</i>				
10/25/2023	Mileage:	Mileage, per mile	46.00	\$0.66	\$30.13	S B
		<i>Site visit; easement coordination</i>				
10/24/2023	Mileage:	Mileage, per mile	46.00	\$0.66	\$30.13	S B
		<i>Site visit, P&amp;Z meeting</i>				
10/23/2023	Mileage:	Mileage, per mile	46.00	\$0.66	\$30.13	S B
		<i>Site visit; easement coordination</i>				
10/17/2023	Mileage:	Mileage, per mile	46.00	\$0.66	\$30.13	S B
		<i>Site meeting</i>				
10/10/2023	Mileage:	Mileage, per mile	46.00	\$0.66	\$30.13	S B
		<i>Site visit</i>				
10/9/2023	Mileage:	Mileage, per mile	46.00	\$0.66	\$30.13	S B
		<i>Site visit</i>				

GROUPED BY Employee

# Covington Civil & Environmental, LLC

Item No. 12.

## TIME AND EXPENSES

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DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Andrew Levens</b>						
<b>EXPENSES</b>						
10/4/2023	Mileage:	Mileage, per mile	46.00	\$0.66	\$30.13	S B
		<i>Site meeting</i>				
10/3/2023	Mileage:	Mileage, per mile	46.00	\$0.66	\$30.13	S B
		<i>Site meeting</i>				
9/26/2023	Mileage:	Mileage, per mile	46.00	\$0.66	\$30.13	S B
		<i>Project meeting on site</i>				
9/19/2023	Mileage:	Mileage, per mile	46.00	\$0.66	\$30.13	A B
		<i>Weekly on-site meeting</i>				
9/13/2023	Mileage:	Mileage, per mile	46.00	\$0.66	\$30.13	A B
		<i>Site visit</i>				
8/24/2023	Mileage:	Mileage, per mile	46.00	\$0.66	\$30.13	A B
		<i>Pre-con meeting</i>				
<b>TOTAL EXPENSES FOR 16383.08 Engineering ServicesT8   Construction Engineering and Inspection:</b>			<b>1,288.00</b>		<b>\$843.64</b>	
			<b>Total Expenses:</b>		<b>\$843.64</b>	
			<b>Total Services For Andrew Levens:</b>	<b>111.50</b>	<b>\$18,397.50</b>	
			<b>Total Expenses For Andrew Levens:</b>	<b>1,288.00</b>	<b>\$843.64</b>	

**Brent Ladner**

<b>SERVICES</b>						
<b>16383.08 Engineering ServicesT8   Construction Engineering and Inspection</b>						
10/19/2023	Sr CAD Designer:	Senior CAD Designer	1.00	\$90.00	\$90.00	S B
		<i>Existing site drawing prep</i>				
10/18/2023	Sr CAD Designer:	Senior CAD Designer	9.00	\$90.00	\$810.00	S B
		<i>Jenny Inc. easement plat drawing and proposed road layout</i>				

GROUPED BY Employee



# Covington Civil & Environmental, LLC

Item No.12.

## TIME AND EXPENSES

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DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Brent Ladner</b>						
<b>SERVICES</b>						
10/17/2023	Sr CAD Designer:	Senior CAD Designer <i>Compilation of site plans for existing site</i>	9.00	\$90.00	\$810.00	S B
10/16/2023	Sr CAD Designer:	Senior CAD Designer <i>Compiling data for existing site plans</i>	7.00	\$90.00	\$630.00	S B
10/13/2023	Sr CAD Designer:	Senior CAD Designer <i>Existing site drawing cleanup</i>	7.00	\$90.00	\$630.00	S B
10/12/2023	Sr CAD Designer:	Senior CAD Designer <i>Existing site drawing cleanup</i>	9.00	\$90.00	\$810.00	S B
10/11/2023	Sr CAD Designer:	Senior CAD Designer <i>Cleanup of existing site drawing</i>	6.00	\$90.00	\$540.00	S B
10/10/2023	Sr CAD Designer:	Senior CAD Designer <i>Existing site drawing cleanup for Diamondhead Commercial District</i>	9.00	\$90.00	\$810.00	S B
10/9/2023	Sr CAD Designer:	Senior CAD Designer <i>Existing site drawing cleanup for Diamondhead Commercial District</i>	5.00	\$90.00	\$450.00	S B
<b>TOTAL SERVICES FOR 16383.08 Engineering ServicesT8   Construction Engineering and Inspection:</b>			<b>62.00</b>		<b>\$5,580.00</b>	
<b>Total Services:</b>			<b>62.00</b>		<b>\$5,580.00</b>	
<b>Total Services For Brent Ladner:</b>			<b>62.00</b>		<b>\$5,580.00</b>	

**Daniel Overstreet**

<b>SERVICES</b>						
<b>16383.08 Engineering ServicesT8   Construction Engineering and Inspection</b>						
11/1/2023	PLS:	Professional Land Surveyor	1.50	\$135.00	\$202.50	S B

GROUPED BY Employee

# Covington Civil & Environmental, LLC

## TIME AND EXPENSES

Item No. 12.

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DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Daniel Overstreet</b>						
<b>SERVICES</b>						
<i>Tice Plat Review and Revision</i>						
<b>TOTAL SERVICES FOR 16383.08 Engineering ServicesT8   Construction Engineering and Inspection:</b>			<b>1.50</b>		<b>\$202.50</b>	
<b>Total Services:</b>			<b>1.50</b>		<b>\$202.50</b>	
<b>Total Services For Daniel Overstreet:</b>			<b>1.50</b>		<b>\$202.50</b>	
<b>Julie Daughdrill</b>						
<b>SERVICES</b>						
<b>16383.08 Engineering ServicesT8   Construction Engineering and Inspection</b>						
8/1/2023	Administrative:	Administrative	1.00	\$45.00	\$45.00	A B
<i>request final changes to signs; send to printer; approve proof;</i>						
7/31/2023	Administrative:	Administrative	1.00	\$45.00	\$45.00	A B
<i>make changes to Groundbreaking signage; email out for final approval</i>						
<b>TOTAL SERVICES FOR 16383.08 Engineering ServicesT8   Construction Engineering and Inspection:</b>			<b>2.00</b>		<b>\$90.00</b>	
<b>Total Services:</b>			<b>2.00</b>		<b>\$90.00</b>	
<b>Total Services For Julie Daughdrill:</b>			<b>2.00</b>		<b>\$90.00</b>	
<b>Kenneth Page</b>						
<b>SERVICES</b>						
<b>16383.08 Engineering ServicesT8   Construction Engineering and Inspection</b>						
8/24/2023	RPR:	Resident Project Representative	2.00	\$105.00	\$210.00	A B
<i>pre-construction meeting</i>						
8/23/2023	RPR:	Resident Project Representative	2.00	\$105.00	\$210.00	A B
<i>print plans</i>						
<b>TOTAL SERVICES FOR 16383.08 Engineering ServicesT8   Construction Engineering and Inspection:</b>			<b>4.00</b>		<b>\$420.00</b>	

GROUPED BY Employee

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## TIME AND EXPENSES

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DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Kenneth Page</b>						
<b>Total Services:</b>			<b>4.00</b>		<b>\$420.00</b>	
<b>Total Services For Kenneth Page:</b>			<b>4.00</b>		<b>\$420.00</b>	

**Luke Matthews**

<b>SERVICES</b>						
<b>16383.08 Engineering ServicesT8   Construction Engineering and Inspection</b>						
12/29/2023	RPR:	Resident Project Representative <i>Site visit, west wing wall pour, setting structure, and grouting inverters and lids</i>	8.00	\$85.00	\$680.00	S B
12/28/2023	RPR:	Resident Project Representative <i>Site visit, sewer force main relocate, rcp, concrete forming</i>	9.00	\$85.00	\$765.00	S B
12/27/2023	RPR:	Resident Project Representative <i>site visit, poured wing wall on box culvert, laid 18" rcp, set 2 curb inlets</i>	9.00	\$85.00	\$765.00	S B
12/22/2023	RPR:	Resident Project Representative <i>Site visit, wing walls at box culverts, checking sewer and water depths in drainage ditch coming from leisure time to Gex rd,</i>	6.50	\$85.00	\$552.50	S B
12/21/2023	RPR:	Resident Project Representative <i>Site visit, rcp</i>	4.00	\$85.00	\$340.00	S B
12/20/2023	RPR:	Resident Project Representative <i>Site visit, inverters and wing wall base on Gex</i>	6.00	\$85.00	\$510.00	S B
12/19/2023	RPR:	Resident Project Representative <i>Site visit, wing walls and inlets, rcp on Gex, inlets and rcp on leisure time</i>	6.50	\$85.00	\$552.50	S B
12/18/2023	RPR:	Resident Project Representative <i>Site visit, starting wing walls on Gex, inlets and rcp leisure time and Gex</i>	5.50	\$85.00	\$467.50	S B
12/15/2023	RPR:	Resident Project Representative <i>Site visit, tie in to box culvert, curb inlets and tops, rcp</i>	6.50	\$85.00	\$552.50	S B

GROUPED BY Employee

# Covington Civil & Environmental, LLC

Item No.12.

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DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Luke Matthews</b>						
<b>SERVICES</b>						
12/14/2023	RPR:	Resident Project Representative	6.50	\$85.00	\$552.50	S B
		<i>Site visit, curb inlets and rcp</i>				
12/13/2023	RPR:	Resident Project Representative	4.00	\$85.00	\$340.00	S B
		<i>Site visit, curb inlets and rcp</i>				
12/12/2023	RPR:	Resident Project Representative	3.50	\$85.00	\$297.50	S B
		<i>Grate inlet on leisure time and curb inlets on Gex</i>				
12/11/2023	RPR:	Resident Project Representative	3.00	\$85.00	\$255.00	S B
		<i>Curb inlets and arch rcp on gex and box culvert on leisure time</i>				
12/8/2023	RPR:	Resident Project Representative	5.00	\$85.00	\$425.00	S B
		<i>Box culverts on leisure time. Inverts, arch pipe, curb inlets on Gex</i>				
12/7/2023	RPR:	Resident Project Representative	5.00	\$85.00	\$425.00	S B
		<i>Cutting into box culverts on Gex and setting box culverts on leisure time</i>				
12/6/2023	RPR:	Resident Project Representative	5.00	\$85.00	\$425.00	S B
		<i>Water test leisure time, saw cutting in box culverts for arch pipe tie in</i>				
12/5/2023	RPR:	Resident Project Representative	7.50	\$85.00	\$637.50	S B
		<i>Pressure test water service for Gex rd and installing of inlet on Gex rd STA 208</i>				
12/4/2023	RPR:	Resident Project Representative	5.00	\$85.00	\$425.00	S B
		<i>Water tie in on leisure time and box culverts on Gex rd</i>				
11/30/2023	RPR:	Resident Project Representative	3.00	\$85.00	\$255.00	S B
		<i>Curb inlets, 2 in water</i>				
11/28/2023	RPR:	Resident Project Representative	8.00	\$85.00	\$680.00	S B
		<i>Paving noma dr</i>				

GROUPED BY Employee



# Covington Civil & Environmental, LLC

Item No. 12.

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DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Luke Matthews</b>						
<b>SERVICES</b>						
11/27/2023	RPR:	Resident Project Representative <i>Paving of base on Noma, install of water pipe leisure time drive, setting inlets on Rex</i>	6.00	\$85.00	\$510.00	S B
11/22/2023	RPR:	Resident Project Representative <i>Noma drive grading and Gex Rd curb inlet placement</i>	4.00	\$85.00	\$340.00	S B
<b>TOTAL SERVICES FOR 16383.08 Engineering ServicesT8   Construction Engineering and Inspection:</b>			<b>126.50</b>		<b>\$10,752.50</b>	
			<b>Total Services:</b>		<b>\$10,752.50</b>	
<b>EXPENSES</b>						
<b>16383.08 Engineering ServicesT8   Construction Engineering and Inspection</b>						
12/22/2023	Mileage:	Mileage, per mile <i>Site visit, office to Diamondhead commercial district</i>	23.00	\$0.66	\$15.07	S B
12/21/2023	Mileage:	Mileage, per mile <i>Canal #1 to Diamondhead commercial district</i>	18.00	\$0.66	\$11.79	S B
12/20/2023	Mileage:	Mileage, per mile <i>Site visit, canal #1 to Diamondhead commercial district</i>	16.00	\$0.66	\$10.48	S B
12/19/2023	Mileage:	Mileage, per mile <i>Canal #1 to Diamondhead</i>	18.00	\$0.66	\$11.79	S B
12/18/2023	Mileage:	Mileage, per mile <i>Canal number 1 to Diamondhead commercial district</i>	18.00	\$0.66	\$11.79	S B
12/15/2023	Mileage:	Mileage, per mile <i>Canal#1 to Diamondhead commercial district</i>	18.00	\$0.66	\$11.79	S B
12/14/2023	Mileage:	Mileage, per mile <i>Canal#1 to Diamondhead commercial district</i>	18.00	\$0.66	\$11.79	S B

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## TIME AND EXPENSES

Item No.12.

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<b>Luke Matthews</b>						
<b>EXPENSES</b>						
12/13/2023	Mileage:	Mileage, per mile <i>Canal #1 to Diamondhead commercial district</i>	18.00	\$0.66	\$11.79	S B
12/12/2023	Mileage:	Mileage, per mile <i>From canal number 1 to commercial district Diamondhead</i>	18.00	\$0.66	\$11.79	S B
12/8/2023	Mileage:	Mileage, per mile <i>Made two trip back to Diamondhead. 1 beatline rd to Diamondhead, 2 espy rd to Diamondhead</i>	34.00	\$0.66	\$22.27	S B
12/7/2023	Mileage:	Mileage, per mile <i>Beatline to Diamondhead</i>	18.00	\$0.66	\$11.79	S B
12/6/2023	Mileage:	Mileage, per mile <i>Canal #1 to city of Diamondhead</i>	18.00	\$0.66	\$11.79	S B
12/4/2023	Mileage:	Mileage, per mile <i>Canal #1 to Diamondhead for water connection and box culverts</i>	16.00	\$0.66	\$10.48	S B
<b>TOTAL EXPENSES FOR 16383.08 Engineering ServicesT8   Construction Engineering and Inspection:</b>			<b>251.00</b>		<b>\$164.41</b>	
<b>Total Expenses:</b>			<b>251.00</b>		<b>\$164.41</b>	
<b>Total Services For Luke Matthews:</b>			<b>126.50</b>		<b>\$10,752.50</b>	
<b>Total Expenses For Luke Matthews:</b>			<b>251.00</b>		<b>\$164.41</b>	

**Nathan Long**

**SERVICES**

**16383.08 Engineering ServicesT8 | Construction Engineering and Inspection**

11/16/2023	Engineer I:	Engineer I <i>Quantity review and documentation</i>	2.00	\$115.00	\$230.00	S B
10/30/2023	Engineer I:	Engineer I	0.25	\$115.00	\$28.75	S B

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<b>Nathan Long</b>						
<b>SERVICES</b>						
		<i>Revised contractor submittals</i>				
10/26/2023	Engineer I:	Engineer I	0.50	\$115.00	\$57.50	S B
		<i>Revised contractor submittal</i>				
10/18/2023	Engineer I:	Engineer I	2.25	\$115.00	\$258.75	S B
		<i>Contractor submittal review</i>				
10/17/2023	Engineer I:	Engineer I	0.50	\$115.00	\$57.50	S B
		<i>Submittal review</i>				
10/10/2023	Engineer I:	Engineer I	0.75	\$115.00	\$86.25	S B
		<i>Quantity check</i>				
10/6/2023	Engineer I:	Engineer I	2.25	\$115.00	\$258.75	S B
		<i>Contractor submittal review</i>				
10/5/2023	Engineer I:	Engineer I	4.25	\$115.00	\$488.75	S B
		<i>earthwork check; contractor submittal review</i>				
10/4/2023	Engineer I:	Engineer I	2.25	\$115.00	\$258.75	S B
		<i>Earthwork check</i>				
10/3/2023	Engineer I:	Engineer I	1.50	\$115.00	\$172.50	S B
		<i>Contractor submittal review</i>				
9/27/2023	Engineer I:	Engineer I	3.50	\$115.00	\$402.50	S B
		<i>Contractor submittal review</i>				
9/14/2023	Engineer I:	Engineer I	0.50	\$115.00	\$57.50	S B
		<i>Drainage box correspondence.</i>				
9/13/2023	Engineer I:	Engineer I	1.50	\$115.00	\$172.50	S B

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<b>Nathan Long</b>						
<b>SERVICES</b>						
		<i>Drainage box review.</i>				
9/12/2023	Engineer I:	Engineer I	6.50	\$115.00	\$747.50	S B
		<i>Contractor submittal review.</i>				
9/11/2023	Engineer I:	Engineer I	6.50	\$115.00	\$747.50	S B
		<i>Contractor submittal review.</i>				
9/8/2023	Engineer I:	Engineer I	4.50	\$115.00	\$517.50	S B
		<i>Construction submittal review.</i>				
<b>TOTAL SERVICES FOR 16383.08 Engineering ServicesT8   Construction Engineering and Inspection:</b>			<b>39.50</b>		<b>\$4,542.50</b>	
<b>Total Services:</b>			<b>39.50</b>		<b>\$4,542.50</b>	
<b>Total Services For Nathan Long:</b>			<b>39.50</b>		<b>\$4,542.50</b>	

**Ryan Ladner**

<b>SERVICES</b>						
<b>16383.08 Engineering ServicesT8   Construction Engineering and Inspection</b>						
12/22/2023	RPR:	Resident Project Representative	6.00	\$85.00	\$510.00	S B
		<i>Site visit</i>				
12/21/2023	RPR:	Resident Project Representative	6.00	\$85.00	\$510.00	S B
		<i>Site visit</i>				
12/20/2023	RPR:	Resident Project Representative	9.00	\$85.00	\$765.00	S B
		<i>Site visit</i>				
12/19/2023	RPR:	Resident Project Representative	9.00	\$85.00	\$765.00	S B
		<i>Site visit</i>				
12/18/2023	RPR:	Resident Project Representative	9.00	\$85.00	\$765.00	S B

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Item No. 12.

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DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Ryan Ladner</b>						
<b>SERVICES</b>						
		<i>Site visit</i>				
12/15/2023	RPR:	Resident Project Representative	9.00	\$85.00	\$765.00	S B
		<i>Site visit</i>				
12/14/2023	RPR:	Resident Project Representative	9.00	\$85.00	\$765.00	S B
		<i>Site visit</i>				
12/13/2023	RPR:	Resident Project Representative	7.00	\$85.00	\$595.00	S B
		<i>Site visit</i>				
12/12/2023	RPR:	Resident Project Representative	7.00	\$85.00	\$595.00	S B
		<i>Site visit</i>				
12/11/2023	RPR:	Resident Project Representative	5.00	\$85.00	\$425.00	S B
		<i>Site visit</i>				
12/8/2023	RPR:	Resident Project Representative	8.00	\$85.00	\$680.00	S B
		<i>Site visit</i>				
12/7/2023	RPR:	Resident Project Representative	7.00	\$85.00	\$595.00	S B
		<i>Site visit</i>				
12/6/2023	RPR:	Resident Project Representative	8.00	\$85.00	\$680.00	S B
		<i>Site visit</i>				
12/5/2023	RPR:	Resident Project Representative	9.00	\$85.00	\$765.00	S B
		<i>Site visit</i>				
12/4/2023	RPR:	Resident Project Representative	9.00	\$85.00	\$765.00	S B
		<i>Site visit</i>				
12/1/2023	RPR:	Resident Project Representative	0.50	\$85.00	\$42.50	S B

GROUPED BY Employee

# Covington Civil & Environmental, LLC

## TIME AND EXPENSES

Item No. 12.

\* A=Approved, B= Billable, S= Submit, Bd= Billed

DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Ryan Ladner</b>						
<b>SERVICES</b>						
		<i>Site visit</i>				
11/30/2023	RPR:	Resident Project Representative	7.00	\$85.00	\$595.00	S B
		<i>Site visit</i>				
11/29/2023	RPR:	Resident Project Representative	3.00	\$85.00	\$255.00	S B
		<i>Site visit</i>				
11/28/2023	RPR:	Resident Project Representative	8.00	\$85.00	\$680.00	S B
		<i>Site visit</i>				
11/27/2023	RPR:	Resident Project Representative	4.00	\$85.00	\$340.00	S B
		<i>Site visit</i>				
11/22/2023	RPR:	Resident Project Representative	4.00	\$85.00	\$340.00	B
		<i>Site visit</i>				
11/21/2023	RPR:	Resident Project Representative	8.00	\$85.00	\$680.00	S B
		<i>Site visit</i>				
11/20/2023	RPR:	Resident Project Representative	8.00	\$85.00	\$680.00	S B
		<i>Site visit</i>				
11/17/2023	RPR:	Resident Project Representative	8.00	\$85.00	\$680.00	S B
		<i>Site visit</i>				
11/16/2023	RPR:	Resident Project Representative	5.50	\$85.00	\$467.50	S B
		<i>Site visit</i>				
11/15/2023	RPR:	Resident Project Representative	8.00	\$85.00	\$680.00	S B
		<i>Site visit</i>				
11/14/2023	RPR:	Resident Project Representative	5.00	\$85.00	\$425.00	S B

GROUPED BY Employee



# Covington Civil & Environmental, LLC

Item No. 12.

## TIME AND EXPENSES

\* A=Approved , B= Billable , S= Submit , Bd= Billed

DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Ryan Ladner</b>						
<b>SERVICES</b>						
		<i>Site visit</i>				
11/13/2023	RPR:	Resident Project Representative	4.00	\$85.00	\$340.00	S B
		<i>Site visit</i>				
11/10/2023	RPR:	Resident Project Representative	8.00	\$85.00	\$680.00	S B
		<i>Site visit</i>				
11/9/2023	RPR:	Resident Project Representative	9.00	\$85.00	\$765.00	S B
		<i>site visit</i>				
11/8/2023	RPR:	Resident Project Representative	9.00	\$85.00	\$765.00	S B
		<i>Site visit</i>				
11/7/2023	RPR:	Resident Project Representative	4.00	\$85.00	\$340.00	S B
		<i>Site visit</i>				
11/6/2023	RPR:	Resident Project Representative	7.00	\$85.00	\$595.00	S B
		<i>Site visit</i>				
11/2/2023	RPR:	Resident Project Representative	6.00	\$85.00	\$510.00	S B
		<i>Site visit</i>				
11/1/2023	RPR:	Resident Project Representative	7.50	\$85.00	\$637.50	S B
		<i>Site visit</i>				
10/31/2023	RPR:	Resident Project Representative	7.00	\$85.00	\$595.00	S B
		<i>Site visit</i>				
10/30/2023	RPR:	Resident Project Representative	6.50	\$85.00	\$552.50	S B
		<i>Site visit</i>				
10/27/2023	RPR:	Resident Project Representative	8.00	\$85.00	\$680.00	S B

GROUPED BY Employee

# Covington Civil & Environmental, LLC

## TIME AND EXPENSES

Item No. 12.

\* A=Approved , B= Billable , S= Submit , Bd= Billed

DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Ryan Ladner</b>						
<b>SERVICES</b>						
		<i>Site visit</i>				
10/26/2023	RPR:	Resident Project Representative	8.00	\$85.00	\$680.00	S B
		<i>Site visit</i>				
10/25/2023	RPR:	Resident Project Representative	7.50	\$85.00	\$637.50	S B
		<i>Site visit</i>				
10/20/2023	RPR:	Resident Project Representative	2.00	\$85.00	\$170.00	S B
		<i>Site visit</i>				
10/19/2023	RPR:	Resident Project Representative	1.00	\$85.00	\$85.00	S B
		<i>Site visit</i>				
10/18/2023	RPR:	Resident Project Representative	2.00	\$85.00	\$170.00	S B
		<i>Site visit</i>				
10/17/2023	RPR:	Resident Project Representative	4.00	\$85.00	\$340.00	S B
		<i>Site visit</i>				
10/16/2023	RPR:	Resident Project Representative	4.00	\$85.00	\$340.00	S B
		<i>Site visit</i>				
10/13/2023	RPR:	Resident Project Representative	8.00	\$85.00	\$680.00	S B
		<i>Site visit</i>				
10/11/2023	RPR:	Resident Project Representative	3.00	\$85.00	\$255.00	S B
		<i>Site visit</i>				
10/10/2023	RPR:	Resident Project Representative	8.00	\$85.00	\$680.00	S B
		<i>Site visit</i>				
10/9/2023	RPR:	Resident Project Representative	6.00	\$85.00	\$510.00	S B

GROUPED BY Employee

# Covington Civil & Environmental, LLC

## TIME AND EXPENSES

Item No. 12.

\* A=Approved, B= Billable, S= Submit, Bd= Billed

DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Ryan Ladner</b>						
<b>SERVICES</b>						
		<i>Site visit</i>				
10/6/2023	RPR:	Resident Project Representative	6.00	\$85.00	\$510.00	S B
		<i>Site visit</i>				
10/5/2023	RPR:	Resident Project Representative	7.00	\$85.00	\$595.00	S B
		<i>Site visit</i>				
10/4/2023	RPR:	Resident Project Representative	8.00	\$85.00	\$680.00	S B
		<i>Site visit</i>				
10/3/2023	RPR:	Resident Project Representative	8.00	\$85.00	\$680.00	S B
		<i>Site visit</i>				
10/2/2023	RPR:	Resident Project Representative	5.50	\$85.00	\$467.50	S B
		<i>Site visit</i>				
9/29/2023	RPR:	Resident Project Representative	4.00	\$85.00	\$340.00	S B
		<i>Site visit</i>				
9/28/2023	RPR:	Resident Project Representative	4.50	\$85.00	\$382.50	S B
		<i>Site visit</i>				
9/27/2023	RPR:	Resident Project Representative	4.50	\$85.00	\$382.50	S B
		<i>Site visit</i>				
9/26/2023	RPR:	Resident Project Representative	4.00	\$85.00	\$340.00	S B
		<i>Site visit</i>				
9/25/2023	RPR:	Resident Project Representative	3.00	\$85.00	\$255.00	S B
		<i>Site visit</i>				
9/22/2023	RPR:	Resident Project Representative	4.00	\$85.00	\$340.00	S B

GROUPED BY Employee

# Covington Civil & Environmental, LLC

## TIME AND EXPENSES

Item No.12.

\* A=Approved , B= Billable , S= Submit , Bd= Billed

DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Ryan Ladner</b>						
<b>SERVICES</b>						
		<i>Site visit</i>				
9/21/2023	RPR:	Resident Project Representative	3.00	\$85.00	\$255.00	S B
		<i>Site visit</i>				
9/20/2023	RPR:	Resident Project Representative	4.00	\$85.00	\$340.00	S B
		<i>Site visit</i>				
9/19/2023	RPR:	Resident Project Representative	4.00	\$85.00	\$340.00	S B
		<i>Site visit</i>				
9/18/2023	RPR:	Resident Project Representative	4.00	\$85.00	\$340.00	S B
		<i>Site visit</i>				
9/15/2023	RPR:	Resident Project Representative	3.00	\$85.00	\$255.00	S B
		<i>Site visit</i>				
9/14/2023	RPR:	Resident Project Representative	3.00	\$85.00	\$255.00	S B
		<i>Site visit</i>				
9/13/2023	RPR:	Resident Project Representative	4.00	\$85.00	\$340.00	S B
		<i>Site visit</i>				
9/12/2023	RPR:	Resident Project Representative	4.00	\$85.00	\$340.00	S B
		<i>Site visit</i>				
9/11/2023	RPR:	Resident Project Representative	3.00	\$85.00	\$255.00	S B
		<i>Site visit</i>				
9/8/2023	RPR:	Resident Project Representative	8.00	\$85.00	\$680.00	S B
		<i>Site visit</i>				
9/7/2023	RPR:	Resident Project Representative	6.00	\$85.00	\$510.00	S B

GROUPED BY Employee

# Covington Civil & Environmental, LLC

## TIME AND EXPENSES

Item No. 12.

\* A=Approved , B= Billable , S= Submit , Bd= Billed

DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Ryan Ladner</b>						
<b>SERVICES</b>						
		<i>Site visit</i>				
9/6/2023	RPR:	Resident Project Representative	1.00	\$85.00	\$85.00	S B
		<i>Site visit</i>				
8/28/2023	RPR:	Resident Project Representative	7.00	\$85.00	\$595.00	S B
		<i>Drone flight. Dimondhead dr. East ,Bayou Dr. East Aloha &amp; Veterans,Ahuli Pl</i>				
8/21/2023	RPR:	Resident Project Representative	2.50	\$85.00	\$212.50	A B
		<i>Drone flight attempt winds were at 25 mph planned flight for aug 22</i>				
<b>TOTAL SERVICES FOR 16383.08 Engineering ServicesT8   Construction Engineering and Inspection:</b>			<b>430.50</b>		<b>\$36,592.50</b>	
			<b>Total Services:</b>		<b>\$36,592.50</b>	
<b>EXPENSES</b>						
<b>16383.08 Engineering ServicesT8   Construction Engineering and Inspection</b>						
12/19/2023	Mileage:	Mileage, per mile	22.00	\$0.66	\$14.41	S B
		<i>Site Visit</i>				
12/11/2023	Mileage:	Mileage, per mile	22.00	\$0.66	\$14.41	S B
		<i>Site Inspection</i>				
12/11/2023	Mileage:	Mileage, per mile	22.00	\$0.66	\$0.00	S B
		<i>Back to job from Eng meeting</i>				
11/27/2023	Mileage:	Mileage, per mile	27.00	\$0.66	\$17.69	S B
		<i>From Debuys Rd to Diamondhead job site</i>				
11/27/2023	Mileage:	Mileage, per mile	22.00	\$0.66	\$14.41	S B
		<i>Site Visit - Noma Dr</i>				
11/7/2023	Mileage:	Mileage, per mile	28.00	\$0.66	\$18.34	S B

GROUPED BY Employee



# Covington Civil & Environmental, LLC

## TIME AND EXPENSES

Item No. 12.

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DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Ryan Ladner</b>						
<b>EXPENSES</b>						
		<i>From debuys rd to dh comm - site visit</i>				
10/9/2023	Mileage:	Mileage, per mile	23.00	\$0.66	\$15.07	S B
		<i>From office to job</i>				
10/2/2023	Mileage:	Mileage, per mile	23.00	\$0.66	\$15.07	S B
		<i>From office to job</i>				
9/18/2023	Mileage:	Mileage, per mile	24.00	\$0.66	\$15.72	S B
		<i>From office to job - site visit</i>				
8/21/2023	Mileage:	Mileage, per mile	23.00	\$0.66	\$15.07	A B
		<i>From office to Dh commercial district</i>				
<b>TOTAL EXPENSES FOR 16383.08 Engineering ServicesT8   Construction Engineering and Inspection:</b>			<b>236.00</b>		<b>\$140.19</b>	
<b>Total Expenses:</b>			<b>236.00</b>		<b>\$140.19</b>	
<b>Total Services For Ryan Ladner:</b>			<b>430.50</b>		<b>\$36,592.50</b>	
<b>Total Expenses For Ryan Ladner:</b>			<b>236.00</b>		<b>\$140.19</b>	

**Sarah McLellan**

**SERVICES**

**16383.08 Engineering ServicesT8 | Construction Engineering and Inspection**

11/13/2023	Engineer III:	Engineer III	0.50	\$145.00	\$72.50	S B
		<i>Manhole Coordination with RPR</i>				
11/3/2023	Engineer III:	Engineer III	0.75	\$145.00	\$108.75	S B
		<i>Pay Application and Quantities</i>				
11/1/2023	Engineer III:	Engineer III	1.00	\$145.00	\$145.00	S B
		<i>Reviewed Pay Application #2</i>				
10/18/2023	Engineer III:	Engineer III	0.50	\$145.00	\$72.50	S B

GROUPED BY Employee

# Covington Civil & Environmental, LLC

## TIME AND EXPENSES

Item No.12.

\* A=Approved , B= Billable , S= Submit , Bd= Billed

DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Sarah McLellan</b>						
<b>SERVICES</b>						
		<i>Submittals</i>				
10/9/2023	Engineer III:	Engineer III	1.25	\$145.00	\$181.25	S B
		<i>Geotechnical Report and Geogrid Information</i>				
10/2/2023	Engineer III:	Engineer III	1.00	\$145.00	\$145.00	S B
		<i>Reviewed Pay Application #1</i>				
9/26/2023	Engineer III:	Engineer III	1.00	\$145.00	\$145.00	S B
		<i>Onsite weekly meeting with City and Contractor</i>				
9/20/2023	Engineer III:	Engineer III	0.50	\$145.00	\$72.50	S B
		<i>Manhole Submittal</i>				
9/19/2023	Engineer III:	Engineer III	2.50	\$145.00	\$362.50	S B
		<i>Onsite meeting with Contractor, Manhole Elevation at Noma Sidewalk</i>				
9/15/2023	Engineer III:	Engineer III	1.00	\$145.00	\$145.00	S B
		<i>Manhole Conflict</i>				
9/14/2023	Engineer III:	Engineer III	1.00	\$145.00	\$145.00	S B
		<i>Submittals</i>				
9/12/2023	Engineer III:	Engineer III	2.50	\$145.00	\$362.50	S B
		<i>Submittals, RPR Budget</i>				
9/11/2023	Engineer III:	Engineer III	1.50	\$145.00	\$217.50	S B
		<i>Submittals</i>				
9/8/2023	Engineer III:	Engineer III	2.00	\$145.00	\$290.00	S B
		<i>Submittals</i>				
9/7/2023	Engineer III:	Engineer III	0.50	\$145.00	\$72.50	S B

GROUPED BY Employee

# Covington Civil & Environmental, LLC

## TIME AND EXPENSES

Item No.12.

\* A=Approved , B= Billable , S= Submit , Bd= Billed

DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Sarah McLellan</b>						
<b>SERVICES</b>						
		<i>Plans for tie in at Noma</i>				
8/24/2023	Engineer III:	Engineer III	1.50	\$145.00	\$217.50	A B
		<i>Pre-Construction Meeting</i>				
8/15/2023	Engineer III:	Engineer III	0.75	\$145.00	\$108.75	A B
		<i>Combined IFC Specifications</i>				
<b>TOTAL SERVICES FOR 16383.08 Engineering ServicesT8   Construction Engineering and Inspection:</b>			<b>19.75</b>		<b>\$2,863.75</b>	
			<b>Total Services:</b>		<b>\$2,863.75</b>	
<b>EXPENSES</b>						
<b>16383.08 Engineering ServicesT8   Construction Engineering and Inspection</b>						
8/28/2023	Mileage:	Mileage, per mile	46.00	\$0.66	\$30.13	A B
		<i>Attended Preconstruction Meeting at Diamondhead City Hall</i>				
<b>TOTAL EXPENSES FOR 16383.08 Engineering ServicesT8   Construction Engineering and Inspection:</b>			<b>46.00</b>		<b>\$30.13</b>	
			<b>Total Expenses:</b>		<b>\$30.13</b>	
			<b>Total Services For Sarah McLellan:</b>		<b>\$2,863.75</b>	
			<b>Total Expenses For Sarah McLellan:</b>		<b>\$30.13</b>	
			<b>Grand Total Billable Services:</b>		<b>\$79,441.25</b>	
			<b>Grand Total Billable Expenses :</b>		<b>\$1,178.37</b>	

GROUPED BY Employee



Covington Civil & Environmental, LLC  
 2300 14th Street  
 Gulfport, MS 39501  
 228-396-0486

Project Title Project Number Invoice #	Commercial District Transformation Project - Noma Drive Improvements					
	16383.08					
	16383.08-22					
Budgeted Tasks	Budget	Previously Billed	Current Invoice	Total Billed to Date	Balance Remaining	Percentage Complete
Task 1 - Topographic and Boundary Surveying	\$ 24,000.00	\$ 24,000.00	\$ -	\$ 24,000.00	\$ -	100.00%
Task 2 – Preliminary Design	\$ 29,800.00	\$ 29,800.00	\$ -	\$ 29,800.00	\$ -	100.00%
Task 3 - Permitting	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
Task 4 - Land Acquisition Support Documents	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
Task 5 - Geotechnical Investigations	\$ 12,000.00	\$ 12,000.00	\$ -	\$ 12,000.00	\$ -	100.00%
Task 6 - Final Design	\$ 41,500.00	\$ 41,500.00	\$ -	\$ 41,500.00	\$ -	100.00%
Task 7 - Bidding	\$ 6,800.00	\$ 6,800.00	\$ -	\$ 6,800.00	\$ -	100.00%
Task 8 - Construction Engineering and Inspection	\$ 75,600.00	\$ 14,069.33	\$ 21,430.64	\$ 35,499.97	\$ 40,100.03	46.96%
<b>Total</b>	<b>\$ 189,700.00</b>	<b>\$ 128,169.33</b>	<b>\$ 21,430.64</b>	<b>\$ 149,599.97</b>	<b>\$ 40,100.03</b>	<b>79%</b>
*Task 8 is based on a 12-month construction schedule. Tasks 1, 2, 5, and 7 shall be billed as a fixed fee lump sum cost based on percentage complete. Task 4 and 8 shall be billed per the attached rate schedule						

RECEIVED  
 JAN 10 2024  
 BY: *[Signature]*





2300 14th Street  
Gulfport, MS 39501

# Invoice

**Invoice #:** 16383.08-22  
**Invoice Date:** 1/9/2024  
**Due Date:** 2/8/2024  
**Project:** 16383.08 Commercial Di...  
**P.O. Number:**  
**Terms:** Net 30

**Bill To:** \_\_\_\_\_

City of Diamondhead

Description	Hours/Qty	Rate	Amount
Commercial District Transformation Project - Noma Drive Improvements Professional Engineering Services Services Provided thru 12/31/2023			
Task 1 - Topographic and Boundary Survey	0	24,000.00	0.00
Task 2 - Design Phase	0	29,800.00	0.00
Task 3 - Permitting	0	0.00	0.00
Task 4 - Land Acquisition Documents	0	0.00	0.00
Task 5 - Geotechnical Investigations	0	12,000.00	0.00
Task 6 - Final Design	0	41,500.00	0.00
Task 7 - Bidding	0	6,800.00	0.00
Task 8 - Construction Engineering and Inspection	0	75,600.00	0.00
Andrew Levens, Engineer IV	22	165.00	3,630.00
Sarah McLellan, Engineer III	64.5	145.00	9,352.50
Nathan Long, Engineer I	3	115.00	345.00
Don Fayard, 1 Man GPS Survey Crew	4	140.00	560.00
Luke Matthews, RPR	24	85.00	2,040.00
Ryan Ladner, RPR	61	85.00	5,185.00
Suellen Radich, Administrative	1	45.00	45.00
Mileage, per mile	417	0.655	273.14
Subtotal of Task 8 - Construction Engineering and Inspection			21,430.64

All payments are due by "Due Date" shown on invoice. Finance fees will be charged for all payments received past "Due Date". Please call 228-396-0486 with any questions about invoice.

<b>Total</b>	\$21,430.64
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$21,430.64



# Covington Civil & Environmental, LLC

## TIME AND EXPENSES

Item No. 12.

**FILTERS USED :**

**Bill Status In :** Un Billed

and **Time Expense Date In :** 1/1/1970 To 12/31/2023

and **Project In :** 16383.08 Site EngineeringT7A | Bidding - Noma Dr., 16383.08 Site EngineeringT8A | Construction - Noma Dr.

\* A=Approved , B= Billable , S= Submit , Bd= Billed

DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Andrew Levens</b>						
<b>SERVICES</b>						
<b>16383.08 Site EngineeringT8A   Construction - Noma Dr.</b>						
11/30/2023	Engineer IV:	Engineer IV	0.50	\$165.00	\$82.50	S B
		<i>Sidewalk at City Hall</i>				
11/29/2023	Engineer IV:	Engineer IV	1.00	\$165.00	\$165.00	S B
		<i>Sidewalk at City Hall</i>				
11/17/2023	Engineer IV:	Engineer IV	1.00	\$165.00	\$165.00	S B
		<i>Final inspection coordination</i>				
11/17/2023	Engineer IV:	Engineer IV	1.50	\$165.00	\$247.50	S B
		<i>Pay app review</i>				
11/13/2023	Engineer IV:	Engineer IV	1.00	\$165.00	\$165.00	S B
		<i>Pay app review</i>				
11/3/2023	Engineer IV:	Engineer IV	1.50	\$165.00	\$247.50	S B
		<i>Site inspection</i>				
11/2/2023	Engineer IV:	Engineer IV	1.00	\$165.00	\$165.00	S B
		<i>Site visit</i>				
10/31/2023	Engineer IV:	Engineer IV	1.50	\$165.00	\$247.50	S B
		<i>Site inspection</i>				
10/27/2023	Engineer IV:	Engineer IV	1.50	\$165.00	\$247.50	S B
		<i>Site visit</i>				

GROUPED BY Employee

# Covington Civil & Environmental, LLC

## TIME AND EXPENSES

Item No. 12.

\* A=Approved , B= Billable , S= Submit , Bd= Billed

DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Andrew Levens</b>						
<b>SERVICES</b>						
10/26/2023	Engineer IV:	Engineer IV	2.00	\$165.00	\$330.00	S B
		<i>Site visit; Project management</i>				
10/25/2023	Engineer IV:	Engineer IV	1.00	\$165.00	\$165.00	S B
		<i>Easement coordination</i>				
10/25/2023	Engineer IV:	Engineer IV	2.00	\$165.00	\$330.00	S B
		<i>Lunch meeting with city</i>				
10/24/2023	Engineer IV:	Engineer IV	2.00	\$165.00	\$330.00	S B
		<i>Project management</i>				
10/23/2023	Engineer IV:	Engineer IV	2.00	\$165.00	\$330.00	S B
		<i>Easement coordination; Site visit</i>				
10/17/2023	Engineer IV:	Engineer IV	1.00	\$165.00	\$165.00	S B
		<i>Site visit</i>				
10/16/2023	Engineer IV:	Engineer IV	1.50	\$165.00	\$247.50	S B
		<i>Project coordination</i>				
<b>TOTAL SERVICES FOR 16383.08 Site EngineeringT8A   Construction - Noma Dr.:</b>			<b>22.00</b>		<b>\$3,630.00</b>	
			<b>Total Services:</b>		<b>\$3,630.00</b>	
<b>EXPENSES</b>						
<b>16383.08 Site EngineeringT8A   Construction - Noma Dr.</b>						
11/3/2023	Mileage:	Mileage, per mile	46.00	\$0.66	\$30.13	S B
		<i>Site visit; inspeciton</i>				
11/2/2023	Mileage:	Mileage, per mile	46.00	\$0.66	\$30.13	S B
		<i>Site visit</i>				

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# Covington Civil & Environmental, LLC

## TIME AND EXPENSES

Item No. 12.

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DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Andrew Levens</b>						
<b>EXPENSES</b>						
10/26/2023	Mileage:	Mileage, per mile	46.00	\$0.66	\$30.13	S B
		<i>Site visit; project management</i>				
10/24/2023	Mileage:	Mileage, per mile	46.00	\$0.66	\$30.13	S B
		<i>Site visit</i>				
<b>TOTAL EXPENSES FOR 16383.08 Site EngineeringT8A   Construction - Noma Dr.:</b>			<b>184.00</b>		<b>\$120.52</b>	
			<b>Total Expenses:</b>		<b>\$120.52</b>	
			<b>Total Services For Andrew Levens:</b>	<b>22.00</b>	<b>\$3,630.00</b>	
			<b>Total Expenses For Andrew Levens:</b>	<b>184.00</b>	<b>\$120.52</b>	
<b>Don Fayard</b>						
<b>SERVICES</b>						
<b>16383.08 Site EngineeringT8A   Construction - Noma Dr.</b>						
10/27/2023	1 Man GPS Survey Crew:	1 Man GPS Survey Crew	4.00	\$140.00	\$560.00	S B
		<i>Surveying Commerical District boundary and easements.</i>				
<b>TOTAL SERVICES FOR 16383.08 Site EngineeringT8A   Construction - Noma Dr.:</b>			<b>4.00</b>		<b>\$560.00</b>	
			<b>Total Services:</b>	<b>4.00</b>	<b>\$560.00</b>	
			<b>Total Services For Don Fayard:</b>	<b>4.00</b>	<b>\$560.00</b>	
<b>Luke Matthews</b>						
<b>SERVICES</b>						
<b>16383.08 Site EngineeringT8A   Construction - Noma Dr.</b>						
12/13/2023	RPR:	Resident Project Representative	3.00	\$85.00	\$255.00	S B
		<i>Dressing of shoulders on noma drive</i>				
12/12/2023	RPR:	Resident Project Representative	3.00	\$85.00	\$255.00	S B
		<i>dressing of shoulders on Noma</i>				

GROUPED BY Employee

# Covington Civil & Environmental, LLC

## TIME AND EXPENSES

Item No. 12.

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DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Luke Matthews</b>						
<b>SERVICES</b>						
12/11/2023	RPR:	Resident Project Representative <i>dressing of shoulder on noma dr</i>	2.00	\$85.00	\$170.00	S B
12/8/2023	RPR:	Resident Project Representative <i>Hydro seed multimodal pathway</i>	2.00	\$85.00	\$170.00	S B
12/7/2023	RPR:	Resident Project Representative <i>Cleaning up multimodal path, hydro seeding pathway</i>	2.00	\$85.00	\$170.00	S B
12/6/2023	RPR:	Resident Project Representative <i>dressing up of shoulders, removing silt fence</i>	2.00	\$85.00	\$170.00	S B
11/30/2023	RPR:	Resident Project Representative <i>Paving or remainder of walk way, measuring of walk way and noma dr</i>	3.00	\$85.00	\$255.00	S B
11/29/2023	RPR:	Resident Project Representative <i>Noma dr and multimodal paving</i>	7.00	\$85.00	\$595.00	S B
<b>TOTAL SERVICES FOR 16383.08 Site EngineeringT8A   Construction - Noma Dr.:</b>			<b>24.00</b>		<b>\$2,040.00</b>	
<b>Total Services:</b>			<b>24.00</b>		<b>\$2,040.00</b>	
<b>EXPENSES</b>						
<b>16383.08 Site EngineeringT8A   Construction - Noma Dr.</b>						
12/11/2023	Mileage:	Mileage, per mile <i>Site visit to Noma Drive checking on Moran who was doing shoulder work in the area.</i>	23.00	\$0.66	\$15.07	S B
12/5/2023	Mileage:	Mileage, per mile <i>Canal #1 to Diamondhead</i>	18.00	\$0.66	\$11.79	S B
11/29/2023	Mileage:	Mileage, per mile <i>Completed site assessment a Kux Road and traveled to Noma Drive.</i>	19.00	\$0.66	\$12.45	S B

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# Covington Civil & Environmental, LLC

## TIME AND EXPENSES

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DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Luke Matthews</b>						
<b>EXPENSES</b>						
11/27/2023	Mileage:	Mileage, per mile	26.00	\$0.66	\$17.03	S B
		<i>Travel from the Gulfport office to the Noma Drive project to perform a site assesment.</i>				
11/22/2023	Mileage:	Mileage, per mile	15.00	\$0.66	\$9.83	S B
		<i>Travel related to site visit for project oversight and then travel to Canal #1 Project.</i>				
<b>TOTAL EXPENSES FOR 16383.08 Site EngineeringT8A   Construction - Noma Dr.:</b>			<b>101.00</b>		<b>\$66.17</b>	
			<b>Total Expenses:</b>		<b>\$66.17</b>	
			<b>Total Services For Luke Matthews:</b>	<b>24.00</b>	<b>\$2,040.00</b>	
			<b>Total Expenses For Luke Matthews:</b>	<b>101.00</b>	<b>\$66.17</b>	
<b>Nathan Long</b>						
<b>SERVICES</b>						
<b>16383.08 Site EngineeringT8A   Construction - Noma Dr.</b>						
10/30/2023	Engineer I:	Engineer I	3.00	\$115.00	\$345.00	S B
		<i>Contractor submittals</i>				
<b>TOTAL SERVICES FOR 16383.08 Site EngineeringT8A   Construction - Noma Dr.:</b>			<b>3.00</b>		<b>\$345.00</b>	
			<b>Total Services:</b>	<b>3.00</b>	<b>\$345.00</b>	
			<b>Total Services For Nathan Long:</b>	<b>3.00</b>	<b>\$345.00</b>	
<b>Ryan Ladner</b>						
<b>SERVICES</b>						
<b>16383.08 Site EngineeringT8A   Construction - Noma Dr.</b>						
12/13/2023	RPR:	Resident Project Representative	2.00	\$85.00	\$170.00	S B
		<i>Site visit</i>				
12/12/2023	RPR:	Resident Project Representative	2.00	\$85.00	\$170.00	S B
		<i>Site visit</i>				

GROUPED BY Employee



# Covington Civil & Environmental, LLC

## TIME AND EXPENSES

Item No. 12.

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DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Ryan Ladner</b>						
<b>SERVICES</b>						
12/11/2023	RPR:	Resident Project Representative	2.00	\$85.00	\$170.00	S B
		<i>Site visit</i>				
12/8/2023	RPR:	Resident Project Representative	1.00	\$85.00	\$85.00	S B
		<i>Site visit</i>				
12/7/2023	RPR:	Resident Project Representative	2.00	\$85.00	\$170.00	S B
		<i>Site visit</i>				
12/6/2023	RPR:	Resident Project Representative	1.00	\$85.00	\$85.00	S B
		<i>Site visit</i>				
12/1/2023	RPR:	Resident Project Representative	1.00	\$85.00	\$85.00	S B
		<i>Site visit</i>				
11/30/2023	RPR:	Resident Project Representative	1.50	\$85.00	\$127.50	S B
		<i>Site visit</i>				
11/29/2023	RPR:	Resident Project Representative	7.00	\$85.00	\$595.00	S B
		<i>Site visit</i>				
11/28/2023	RPR:	Resident Project Representative	2.00	\$85.00	\$170.00	S B
		<i>Site visit</i>				
11/27/2023	RPR:	Resident Project Representative	2.50	\$85.00	\$212.50	S B
		<i>Site visit</i>				
11/22/2023	RPR:	Resident Project Representative	4.00	\$85.00	\$340.00	B
		<i>Site visit</i>				
10/20/2023	RPR:	Resident Project Representative	8.00	\$85.00	\$680.00	A B
		<i>Site visit</i>				

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DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Ryan Ladner</b>						
<b>SERVICES</b>						
10/19/2023	RPR: <i>Site visit</i>	Resident Project Representative	7.00	\$85.00	\$595.00	A B
10/18/2023	RPR: <i>Site visit</i>	Resident Project Representative	6.00	\$85.00	\$510.00	A B
10/17/2023	RPR: <i>Site visit</i>	Resident Project Representative	4.00	\$85.00	\$340.00	A B
10/16/2023	RPR: <i>Site visit</i>	Resident Project Representative	4.00	\$85.00	\$340.00	A B
10/11/2023	RPR: <i>Site visit</i>	Resident Project Representative	1.00	\$85.00	\$85.00	A B
10/6/2023	RPR: <i>Site visit</i>	Resident Project Representative	2.00	\$85.00	\$170.00	A B
10/5/2023	RPR: <i>Site visit</i>	Resident Project Representative	1.00	\$85.00	\$85.00	A B
<b>TOTAL SERVICES FOR 16383.08 Site EngineeringT8A   Construction - Noma Dr.:</b>			<b>61.00</b>		<b>\$5,185.00</b>	
<b>Total Services:</b>			<b>61.00</b>		<b>\$5,185.00</b>	
<b>Total Services For Ryan Ladner:</b>			<b>61.00</b>		<b>\$5,185.00</b>	

**Sarah McLellan**

**SERVICES**

**16383.08 Site EngineeringT7A | Bidding - Noma Dr.**

8/3/2023	Engineer III: <i>Provided Contractor Notice of Award</i>	Engineer III	0.50	\$145.00	\$72.50	A B
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GROUPED BY Employee

# Covington Civil & Environmental, LLC

## TIME AND EXPENSES

Item No. 12.

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DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Sarah McLellan</b>						
<b>SERVICES</b>						
7/31/2023	Engineer III:	Engineer III	2.00	\$145.00	\$290.00	A B
		<i>Ribbon Cutting Exhibit Design, Created IFC plans, Sent City IFC Plans</i>				
<b>TOTAL SERVICES FOR 16383.08 Site EngineeringT7A   Bidding - Noma Dr.:</b>			<b>2.50</b>		<b>\$362.50</b>	
<b>16383.08 Site EngineeringT8A   Construction - Noma Dr.</b>						
12/22/2023	Engineer III:	Engineer III	3.25	\$145.00	\$471.25	S B
		<i>Updated plans per paver adjustment, Created Change Order No. 1, Submitted Revised design to contractor</i>				
12/21/2023	Engineer III:	Engineer III	1.00	\$145.00	\$145.00	S B
		<i>Paver adjustment</i>				
12/20/2023	Engineer III:	Engineer III	4.00	\$145.00	\$580.00	S B
		<i>Finalized Grading and pathway transition</i>				
12/19/2023	Engineer III:	Engineer III	7.00	\$145.00	\$1,015.00	S B
		<i>Site Visit, Grading adjustment for concrete sidewalk, Multimodal pathway relocation at City Hall</i>				
12/14/2023	Engineer III:	Engineer III	1.50	\$145.00	\$217.50	S B
		<i>Project Budget and Invoicing</i>				
12/13/2023	Engineer III:	Engineer III	2.00	\$145.00	\$290.00	S B
		<i>Project update and Contractor coordination</i>				
12/12/2023	Engineer III:	Engineer III	1.50	\$145.00	\$217.50	S B
		<i>Project coordination with City and Contractor</i>				
12/7/2023	Engineer III:	Engineer III	1.00	\$145.00	\$145.00	S B
		<i>Noma project update, Finalized pathway adjustment</i>				
12/6/2023	Engineer III:	Engineer III	4.50	\$145.00	\$652.50	S B
		<i>Reviewed and approved Pay Application #3, Pathway slope conflict, Scope Change</i>				

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DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Sarah McLellan</b>						
<b>SERVICES</b>						
12/1/2023	Engineer III:	Engineer III	1.00	\$145.00	\$145.00	S B
		<i>OPC for proposed sidewalk crossing at City Hall Parking Lot</i>				
11/30/2023	Engineer III:	Engineer III	1.00	\$145.00	\$145.00	S B
		<i>Asphalt Transition Design at City Hall Parking Lot</i>				
11/29/2023	Engineer III:	Engineer III	1.00	\$145.00	\$145.00	S B
		<i>Testing Submittals, Multimodal pathway cross section slope conflict</i>				
11/28/2023	Engineer III:	Engineer III	2.00	\$145.00	\$290.00	S B
		<i>Visited Project site for paving</i>				
11/27/2023	Engineer III:	Engineer III	1.00	\$145.00	\$145.00	S B
		<i>RPR and Contractor paving coordination, paving schedule</i>				
11/8/2023	Engineer III:	Engineer III	0.50	\$145.00	\$72.50	S B
		<i>Submittal Review</i>				
11/3/2023	Engineer III:	Engineer III	1.00	\$145.00	\$145.00	S B
		<i>Project Update from Contractor</i>				
11/2/2023	Engineer III:	Engineer III	2.50	\$145.00	\$362.50	S B
		<i>Reviewed and Submitted Pay Application #2, Payment Recommendation, Truck Tickets</i>				
10/31/2023	Engineer III:	Engineer III	2.00	\$145.00	\$290.00	S B
		<i>Testing Submittal, Correspondence with Contractor</i>				
10/30/2023	Engineer III:	Engineer III	1.00	\$145.00	\$145.00	S B
		<i>Project update with RPR</i>				
10/25/2023	Engineer III:	Engineer III	0.50	\$145.00	\$72.50	S B
		<i>Project Update with RPR</i>				

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DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Sarah McLellan</b>						
<b>SERVICES</b>						
10/23/2023	Engineer III:	Engineer III <i>Construction progress coordination</i>	1.50	\$145.00	\$217.50	S B
10/20/2023	Engineer III:	Engineer III <i>New water valve conflict at football fields</i>	2.00	\$145.00	\$290.00	S B
10/17/2023	Engineer III:	Engineer III <i>RPR correspondence, Contractor discussion about density</i>	2.00	\$145.00	\$290.00	S B
10/16/2023	Engineer III:	Engineer III <i>Proof Roll Test onsite, Submittals, Reviewed Invoice</i>	3.50	\$145.00	\$507.50	S B
10/10/2023	Engineer III:	Engineer III <i>Onsite Weekly Meeting, Meeting with Purcell about Easements</i>	2.50	\$145.00	\$362.50	S B
10/6/2023	Engineer III:	Engineer III <i>Project Update, Coordination with Contractor</i>	2.00	\$145.00	\$290.00	S B
10/5/2023	Engineer III:	Engineer III <i>Submitted Pay Application #1, GCRF Project update</i>	2.50	\$145.00	\$362.50	S B
10/4/2023	Engineer III:	Engineer III <i>Pay Application #1, Submittals, Truck Tickets</i>	3.50	\$145.00	\$507.50	S B
10/3/2023	Engineer III:	Engineer III <i>Purcell meeting scheduling and information, Grading changes for City Hall</i>	2.50	\$145.00	\$362.50	S B
10/2/2023	Engineer III:	Engineer III <i>RPR meeting to discuss progress</i>	0.75	\$145.00	\$108.75	S B
<b>TOTAL SERVICES FOR 16383.08 Site EngineeringT8A   Construction - Noma Dr.:</b>			<b>62.00</b>		<b>\$8,990.00</b>	
			<b>Total Services:</b>		<b>\$9,352.50</b>	

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DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Sarah McLellan</b>						
<b>EXPENSES</b>						
<b>16383.08 Site EngineeringT7A   Bidding - Noma Dr.</b>						
7/31/2023	Mileage:	Mileage, per mile	46.00	\$0.66	\$30.13	A B
		<i>Drove to Diamondhead City Hall for Bid Opening</i>				
<b>TOTAL EXPENSES FOR 16383.08 Site EngineeringT7A   Bidding - Noma Dr.:</b>			<b>46.00</b>		<b>\$30.13</b>	
<b>16383.08 Site EngineeringT8A   Construction - Noma Dr.</b>						
11/28/2023	Mileage:	Mileage, per mile	46.00	\$0.66	\$30.13	S B
		<i>Site Visit Tuesday Nov. 28th to oversee asphalt paving</i>				
10/16/2023	Mileage:	Mileage, per mile	40.00	\$0.66	\$26.20	S B
		<i>Drove to site for onsite Proof Roll Test</i>				
<b>TOTAL EXPENSES FOR 16383.08 Site EngineeringT8A   Construction - Noma Dr.:</b>			<b>86.00</b>		<b>\$56.33</b>	
<b>Total Expenses:</b>			<b>132.00</b>		<b>\$86.46</b>	
<b>Total Services For Sarah McLellan:</b>			<b>64.50</b>		<b>\$9,352.50</b>	
<b>Total Expenses For Sarah McLellan:</b>			<b>132.00</b>		<b>\$86.46</b>	
<b>Suellen Radich</b>						
<b>SERVICES</b>						
<b>16383.08 Site EngineeringT8A   Construction - Noma Dr.</b>						
10/17/2023	Administrative:	Administrative	0.25	\$45.00	\$11.25	A B
		<i>Financial Oversight-Review - Billing</i>				
10/5/2023	Administrative:	Administrative	0.75	\$45.00	\$33.75	B
		<i>Financial Oversight/Review - Billing</i>				
<b>TOTAL SERVICES FOR 16383.08 Site EngineeringT8A   Construction - Noma Dr.:</b>			<b>1.00</b>		<b>\$45.00</b>	
<b>Total Services:</b>			<b>1.00</b>		<b>\$45.00</b>	
<b>Total Services For Suellen Radich:</b>			<b>1.00</b>		<b>\$45.00</b>	

GROUPED BY Employee

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Item No. 12.

## TIME AND EXPENSES

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<b>Grand Total Billable Services:</b>	<b>179.50</b>	<b>\$21,157.50</b>
<b>Grand Total Billable Expenses :</b>	<b>417.00</b>	<b>\$273.15</b>

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GROUPED BY Employee



January 9, 2024

Mr. Jon McCraw  
City Manager  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

**Re: Professional Services – City of Diamondhead Fairway Dr and Kome Dr Project**

Dear Mr. McCraw:

Enclosed, for your review and approval, is a copy of Invoice #16175.08-92 services through 12/31/2023 for the referenced project.

We appreciate the opportunity to provide these services to the City of Diamondhead. If you have any questions on the attached invoice, please contact me at 228-396-0486.

Sincerely,

**COVINGTON CIVIL & ENVIRONMENTAL, LLC**

Ben Benvenuti, P.E.  
Principal Engineer



Covington Civil & Environmental, LLC  
 2300 14th Street  
 Gulfport, MS 39501  
 228-396-0486

Project Title		Kome Dr and Fairway Dr Drainage Project			
Project Number		16175.08			
Invoice #		16175.08-92			
Budgeted Tasks	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Engineering and Design	\$ 70,000.00	\$ 3,500.00	\$ 16,000.00	\$ 50,500.00	28%
Surveying	\$ 72,000.00	\$ 10,800.00	\$ 8,000.00	\$ 53,200.00	26%
Permitting	\$ 28,000.00	\$ -	\$ -	\$ 28,000.00	0%
Bidding	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	0%
Construction Inspection and Administration	\$ 85,000.00	\$ -	\$ -	\$ 85,000.00	0%
<b>Total</b>	<b>\$ 265,000.00</b>	<b>\$ 14,300.00</b>	<b>\$ 24,000.00</b>	<b>\$ 226,700.00</b>	<b>14%</b>



2300 14th Street  
Gulfport, MS 39501

# Invoice

**Invoice #:** 16175.08-92  
**Invoice Date:** 1/9/2024  
**Due Date:** 2/8/2024  
**Project:** FP WA 1 - Fairway Dr an...  
**P.O. Number:**  
**Terms:** Net 30

**Bill To:** [Redacted]

City of Diamondhead

Description	Hours/Qty	Rate	Amount
Professional Engineering Services Kome Drive and Fairway Drive - FP WA 1 Services Provided 11/01/23 - 12/31/23 PO: 1-00-24-2023			
Task 1: Engineering and Design	0.08	200,000.00	16,000.00
Task 2: Surveying	0.04	200,000.00	8,000.00
Task 3: Permitting	0	28,000.00	0.00
Task 4: Bidding	0	10,000.00	0.00
Task 5: Construction Inspection and Administration	0	85,000.00	0.00

All payments are due by "Due Date" shown on invoice. Finance fees will be charged for all payments received past "Due Date". Please call 228-396-0486 with any questions about invoice.

<b>Total</b>	<b>\$24,000.00</b>
<b>Payments/Credits</b>	<b>\$0.00</b>
<b>Balance Due</b>	<b>\$24,000.00</b>



**EXHIBIT "C"****WORK ASSIGNMENT  
WORK ASSIGNMENT NO 28**

PROJECT NUMBER: - Gex Drive – Lighting and Irrigation Replacement

This Work Assignment is executed in accordance with the Master Services Agreement entered into by the City of Diamondhead, Mississippi and Covington Civil and Environmental, LLC on the 29<sup>th</sup> day of October 2021.

WHEREAS, each of said parties represents that it continues to have authority to execute this Work Assignment and that all certifications previously made in said Agreement remain in effect;

NOW THEREFORE, the parties hereto do further contract and agree to add the following items of work to the above Agreement under the additional terms and conditions as are hereinafter stated:

SPECIFIC SCOPE OF WORK FOR THIS WORK ASSIGNMENT OR  
PHASE

- A. Identify locations of existing electrical and irrigation service. Preliminary design of landscape lighting and street lighting. Preliminary design of electrical and irrigation service. Prepare demolition/abandonment plan.
- B. Design coordination with electrical and water utility providers for final service design and costs to obtain service. Verify design with prospective electrical contractors.
- C. Prepare final design of electrical and irrigation service locations. Design electrical for street lighting, landscape lighting terminals and fountain pump. Address restoration requirements. Prepare final plans, specifications, and contract documents for quotes not public bid.

Construction phase services will be addressed under amended agreement if necessary once implementation of the contract documents is determined.

WORK ASSIGNMENT TERM [No new Work Assignments shall be executed after *September 30, 2024.*]

This WORK ASSIGNMENT shall be effective upon the latest date of execution hereof and continue until *September 30, 2024*, at 11:59 P.M. CDT. However, the Engineer may not begin work prior to receiving a Notice to Proceed.

**DBEGOAL**

*The DBE goal established for this Work Assignment shall be 0 %*

**KEY PERSONNEL**

CITY

\_\_\_\_\_

**CONSULTANT PROJECT  
MANAGER:** (Certified as a  
Professional Engineer to do  
business in the State of Mississippi)



Ben Benvenuti, P.E., Principal Engineer

**MAXIMUM ALLOWABLE COST**

Contract Maximums:

Under no circumstances shall the amount payable by the City for this assignment exceed \$18,800.00 (Total of all Charges) without the prior written consent of both parties. Project will be billed monthly based on a percentage complete of the fixed fee cost.

Both parties hereto represent that they have authority to enter into Work Assignment No. 28, as "Exhibit C" of the Agreement executed by and between the City and Engineer to which is now made a part of said Agreement.

SO EXECUTED AND AGREED THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_ -

City of Diamondhead

\_\_\_\_\_

Signature

Covington Civil and Environmental



Signature

2024-



**AGREEMENT TO PURCHASE MITIGATION CREDITS**

This Agreement is made by and between WETLANDS SOLUTIONS HOLDINGS, LLC (hereinafter WSH) and City of Diamondhead (hereinafter PERMITTEE).

PERMITTEE agrees to purchase and WSH agrees to provide 0.9 pine savannah mitigation credits from Wetlands Solutions' Devil's Swamp (Phase I) Mitigation Bank as required by PERMITTEE'S U.S. Army Corps of Engineers permit number SAM-2022-00117-AMR.

As consideration for the above-referenced mitigation credits, PERMITTEE agrees to pay WSH the sum of \$3,750 on or before February 29, 2024.

This Agreement is made this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**WETLANDS SOLUTIONS HOLDINGS, LLC**

By: \_\_\_\_\_  
Brandon A. Pike

**PERMITTEE**

By: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_

WSH will provide confirmation of credit purchase to the Corps of Engineers via email and U.S. mail within one business day *if payment is made by wire transfer, cashier's check or other certified funds*. Personal and company checks are subject to the following clearing period:

- Checks drawn on Hancock Bank: 1 business day
- Checks drawn on other local banks: 2 business days
- Checks drawn on out of town banks: Up to 7 business days

**REMIT PAYMENT TO:**  
WETLANDS SOLUTIONS HOLDINGS, LLC  
14231 Seaway Rd., SUITE 7007  
Gulfport, MS 39503  
Phone: 228.575.7740

2024-224

Item No. 15.

**Chiniche Engineering & Surveying**

407 Highway 90  
Bay St. Louis, MS 39520  
228-467-6755  
jason@chiniche.com  
www.chiniche.com



# INVOICE

**BILL TO**

City of Diamondhead

**INVOICE #** 17-057-0202

**DATE** 01/09/2024

**TERMS** Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
12/05/2023	<del>17-057-2021 Senior Professional</del>	specifications	3:30	145.00	507.50
12/07/2023	<del>17-057-2021 Principal</del>	project review	1.50	162.00	243.00
12/13/2023	<del>17-057-2021 Senior Professional</del>	spifications	4.50	145.00	652.50
12/14/2023	<del>17-057-2021 Clerical</del>	spec updates	7.50	50.00	375.00
12/20/2023	<del>17-057-2021 Principal</del>	spec reveiw	3.50	162.00	567.00

Canal Dredging

**BALANCE DUE**

**\$2,345.00**



**Chiniche Engineering & Surveying**  
 407 Highway 90  
 Bay St. Louis, MS 39520  
 228-467-6755  
 jason@chiniche.com  
 www.chiniche.com



# INVOICE

**BILL TO**  
 City of Diamondhead

**INVOICE #** 17-057-0201  
**DATE** 01/09/2024

**TERMS** Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
12/13/2023	<b>17-057-2021 Senior Professional</b>	project review	2:00	145.00	290.00
12/13/2023	<b>17-057-2021 Project Engineer</b>	Markups and design reviews, and meeting	5:00	95.00	475.00
12/13/2023	<b>17-057-2021 Principal</b>	project review	3.50	162.00	567.00
12/14/2023	<b>17-057-2021 Project Engineer</b>	Markups and design reviews, and meeting	5:30	95.00	522.50
12/18/2023	<b>17-057-2021 Project Engineer</b>	Report and model Update	4:00	95.00	380.00
12/20/2023	<b>17-057-2021 Principal</b>	design coordination	2.50	162.00	405.00

Golf Course Pond Remediation

**BALANCE DUE**

**\$2,639.50**



**Chiniche Engineering & Surveying**  
407 Highway 90  
Bay St. Louis, MS 39520  
228-467-6755  
jason@chiniche.com  
www.chiniche.com



# INVOICE

**BILL TO**  
City of Diamondhead

**INVOICE #** 17-057-0200  
**DATE** 01/09/2024

**TERMS** Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
12/14/2023	<b>17-057-2021 Project Engineer</b>	Surface Review and Survey info contrast	2:00	95.00	190.00
12/14/2023	<b>17-057-2021 Principal</b>	project review	3.50	162.00	567.00
12/15/2023	<b>17-057-2021 Project Engineer</b>	Survey update comparison	3:00	95.00	285.00
12/19/2023	<b>17-057-2021 Senior Professional</b>	project design	2.50	145.00	362.50
12/20/2023	<b>17-057-2021 Sen. Cad Tech</b>	plan updates	7	90.00	630.00

Coon Branch Drainage

**BALANCE DUE**

**\$2,034.50**



**INVOICE**

**Pickering Firm, Inc.**  
 Facility Design • Civil Engineering • Surveying •  
 Transportation • Natural / Water Resources  
 126 Rue Magnolia, Biloxi, MS 39530  
 PH 228.432.5925 FAX 228.432.5928 www.pickeringfirm.com

City of Diamondhead  
 5000 Diamondhead Circle  
 Diamondhead, MS 39525

July 12, 2023  
 Project No: 26023.00  
 Invoice No: 0093681



Lily Pond Dredging  
 Work Assignment No. 00-06-2021  
 Work Assignment No. 00-06-2023

Client Contact: Jon McCraw

**Professional Services from May 28, 2023 to July 1, 2023**

Task	001	Survey			
<b>Fee</b>					
Total Fee		7,500.00			
Percent Complete	100.00	Total Earned	7,500.00		
		Previous Fee Billing	7,500.00		
		Current Fee Billing	0.00		
		<b>Total Fee</b>		<b>0.00</b>	
				<b>Total this Task</b>	<b>0.00</b>

Task	002	Environmental Assessment			
<b>Billing Limits</b>					
		<b>Current</b>	<b>Prior</b>	<b>To-Date</b>	
Total Billings		0.00	5,321.00	5,321.00	
Limit				5,800.00	
Remaining				479.00	
				<b>Total this Task</b>	<b>0.00</b>

Task	003	Engineering Design			
<b>Billing Limits</b>					
		<b>Current</b>	<b>Prior</b>	<b>To-Date</b>	
Total Billings		0.00	5,500.00	5,500.00	
Limit				5,500.00	
				<b>Total this Task</b>	<b>0.00</b>

Task	004	Wetland Delineation			
<b>Fee</b>					
Total Fee		5,000.00			
Percent Complete	100.00	Total Earned	5,000.00		
		Previous Fee Billing	5,000.00		
		Current Fee Billing	0.00		
		<b>Total Fee</b>		<b>0.00</b>	

Project 26023.00 Lily Pond Dredging Invoice 0093681

**Total this Task 0.00**

Task 005 Specification Development

<b>Billing Limits</b>	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings	0.00	1,500.00	1,500.00
Limit			1,500.00
<b>Total this Task</b>			<b>0.00</b>

Task 006 Bid Phase Services

<b>Billing Limits</b>	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings	0.00	4,000.00	4,000.00
Limit			4,000.00
<b>Total this Task</b>			<b>0.00</b>

Task 007 CEI

**Professional Personnel**

	Hours	Rate	Amount
SENIOR PROJECT MANAGER			
Greer, Anthony	14.50	135.00	1,957.50
INSPECTOR			
Ellis, Ronald	6.00	135.00	810.00
Totals	20.50		2,767.50
<b>Total Labor</b>			<b>2,767.50</b>

<b>Billing Limits</b>	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings	2,767.50	12,252.50	15,020.00
Limit			16,125.00
Remaining			1,105.00
<b>Total this Task</b>			<b>\$2,767.50</b>

Task 008 Survey - Marking Property

<b>Fee</b>			
Total Fee	1,000.00		
Percent Complete	100.00	Total Earned	1,000.00
		Previous Fee Billing	1,000.00
		Current Fee Billing	0.00
		<b>Total Fee</b>	<b>0.00</b>
<b>Total this Task</b>			<b>0.00</b>

Task 009 Re-Bid Phase Services

<b>Billing Limits</b>	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings	0.00	3,000.00	3,000.00
Limit			3,000.00
<b>Total this Task</b>			<b>0.00</b>

---

Project	26023.00	Lily Pond Dredging	Invoice	0093681
			<b>Total this Invoice</b>	<b>\$2,767.50</b>

---

**Outstanding Invoices**

<b>Number</b>	<b>Date</b>	<b>Balance</b>
0093528	6/9/2023	1,485.00
<b>Total</b>		<b>1,485.00</b>

Project 26023.00 Lily Pond Dredging Invoice 0093681

# Billing Backup

Friday, January 12, 2024

Pickering

Invoice 0093681 Dated 7/12/2023

9:35:06 AM

Task 007 CEI

## Professional Personnel

			Hours	Rate	Amount	
SENIOR PROJECT MANAGER						
02600	Greer, Anthony	5/29/2023	1.00	135.00	135.00	
02600	Greer, Anthony	6/1/2023	.50	135.00	67.50	
02600	Greer, Anthony	6/5/2023	1.00	135.00	135.00	
02600	Greer, Anthony	6/6/2023	1.50	135.00	202.50	
02600	Greer, Anthony	6/7/2023	2.00	135.00	270.00	
02600	Greer, Anthony	6/8/2023	1.00	135.00	135.00	
02600	Greer, Anthony	6/9/2023	1.00	135.00	135.00	
02600	Greer, Anthony	6/12/2023	1.50	135.00	202.50	
02600	Greer, Anthony	6/19/2023	1.50	135.00	202.50	
02600	Greer, Anthony	6/21/2023	.50	135.00	67.50	
02600	Greer, Anthony	6/22/2023	.50	135.00	67.50	
02600	Greer, Anthony	6/26/2023	1.00	135.00	135.00	
02600	Greer, Anthony	6/28/2023	1.00	135.00	135.00	
02600	Greer, Anthony	6/29/2023	.50	135.00	67.50	
INSPECTOR						
02098	Ellis, Ronald	6/13/2023	3.00	135.00	405.00	
02098	Ellis, Ronald	6/15/2023	3.00	135.00	405.00	
	Totals		20.50		2,767.50	
	<b>Total Labor</b>					<b>2,767.50</b>
				<b>Total this Task</b>		<b>\$2,767.50</b>
				<b>Total this Project</b>		<b>\$2,767.50</b>
				<b>Total this Report</b>		<b>\$2,767.50</b>



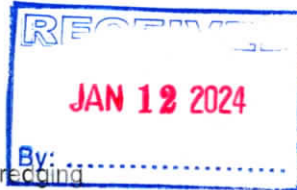


INVOICE

Pickering Firm, Inc.

Facility Design • Civil Engineering • Surveying •
Transportation • Natural / Water Resources
126 Rue Magnolia, Biloxi, MS 39530
PH 228.432.5925 FAX 228.432.5928 www.pickeringfirm.com

City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525



July 12, 2023
Project No: 26024.00
Invoice No: 0093682

Diamondhead Drive East Retention Pond Dredging
Work Assignment No. 00-05-2021
Work Assignment No. 00-05-2023

Client Contact: Jon McCraw

Professional Services from May 28, 2023 to July 1, 2023

Table for Task 001: Survey. Includes Fee section with Total Fee 3,500.00, Percent Complete 100.00, and Total this Task 0.00.

Table for Task 002: Environmental Assessment. Includes Billing Limits section with Total Billings 5,621.00, Limit 5,800.00, and Remaining 179.00. Total this Task 0.00.

Table for Task 003: Engineering Design. Includes Billing Limits section with Total Billings 5,500.00, Limit 5,500.00. Total this Task 0.00.

Table for Task 004: Wetland Delineation. Includes Fee section with Total Fee 5,000.00, Percent Complete 100.00, and Total this Task 0.00.

Project 26024.00 Diamondhead Dr E Retention Pond Dredging Invoice 0093682

**Total this Task 0.00**

Task 005 Specification Development

<b>Billing Limits</b>	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings	0.00	1,500.00	1,500.00
Limit			1,500.00
<b>Total this Task</b>			<b>0.00</b>

Task 006 Bid Phase Services

<b>Billing Limits</b>	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings	0.00	4,000.00	4,000.00
Limit			4,000.00
<b>Total this Task</b>			<b>0.00</b>

Task 007 CEI

**Professional Personnel**

	Hours	Rate	Amount
SENIOR PROJECT MANAGER			
Greer, Anthony	20.50	135.00	2,767.50
INSPECTOR			
Ellis, Ronald	19.50	135.00	2,632.50
Totals	40.00		5,400.00
<b>Total Labor</b>			<b>5,400.00</b>

<b>Billing Limits</b>	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings	5,400.00	7,842.50	13,242.50
Limit			18,750.00
Remaining			5,507.50
<b>Total this Task</b>			<b>\$5,400.00</b>

Task 008 Re-Bid Phase Services

<b>Billing Limits</b>	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings	0.00	3,000.00	3,000.00
Limit			3,000.00
<b>Total this Task</b>			<b>0.00</b>

**Total this Invoice \$5,400.00**

**Outstanding Invoices**

Number	Date	Balance
0093529	6/9/2023	1,350.00
<b>Total</b>		<b>1,350.00</b>

Project 26024.00 Diamondhead Dr E Retention Pond Dredging Invoice 0093682

**Billing Backup**

Friday, January 12, 2024

Pickering

Invoice 0093682 Dated 7/12/2023

9:43:50 AM

Task 007 CEI

**Professional Personnel**

			Hours	Rate	Amount
<b>SENIOR PROJECT MANAGER</b>					
02600	Greer, Anthony	5/29/2023	2.00	135.00	270.00
02600	Greer, Anthony	5/31/2023	2.00	135.00	270.00
02600	Greer, Anthony	6/1/2023	2.00	135.00	270.00
02600	Greer, Anthony	6/5/2023	2.00	135.00	270.00
02600	Greer, Anthony	6/6/2023	2.00	135.00	270.00
02600	Greer, Anthony	6/7/2023	1.00	135.00	135.00
02600	Greer, Anthony	6/8/2023	2.00	135.00	270.00
02600	Greer, Anthony	6/9/2023	1.00	135.00	135.00
02600	Greer, Anthony	6/12/2023	1.00	135.00	135.00
02600	Greer, Anthony	6/19/2023	1.50	135.00	202.50
02600	Greer, Anthony	6/21/2023	.50	135.00	67.50
02600	Greer, Anthony	6/22/2023	.50	135.00	67.50
02600	Greer, Anthony	6/26/2023	1.00	135.00	135.00
02600	Greer, Anthony	6/28/2023	1.00	135.00	135.00
02600	Greer, Anthony	6/29/2023	.50	135.00	67.50
02600	Greer, Anthony	6/30/2023	.50	135.00	67.50
<b>INSPECTOR</b>					
02098	Ellis, Ronald	6/8/2023	3.00	135.00	405.00
02098	Ellis, Ronald	6/9/2023	2.00	135.00	270.00
02098	Ellis, Ronald	6/16/2023	2.00	135.00	270.00
02098	Ellis, Ronald	6/20/2023	2.50	135.00	337.50
02098	Ellis, Ronald	6/21/2023	1.50	135.00	202.50
02098	Ellis, Ronald	6/22/2023	2.50	135.00	337.50
02098	Ellis, Ronald	6/23/2023	1.50	135.00	202.50
02098	Ellis, Ronald	6/27/2023	1.00	135.00	135.00
02098	Ellis, Ronald	6/28/2023	2.00	135.00	270.00
02098	Ellis, Ronald	6/29/2023	1.50	135.00	202.50
	Totals		40.00		5,400.00
	<b>Total Labor</b>				<b>5,400.00</b>
				<b>Total this Task</b>	<b>\$5,400.00</b>
				<b>Total this Project</b>	<b>\$5,400.00</b>
				<b>Total this Report</b>	<b>\$5,400.00</b>

Agenda Item #2023-021

City of Diamondhead, MS  
**Request for Council Action**

TO: Members of Council  
FROM: Mayor Depreo

Ordinance  Resolution  Agreement  Info Only  Work Session  Other

AGENDA LOCATION:  Consent Agenda  Regular Agenda

AGENDA DATE REQUESTED

ORDINANCE/RESOLUTION CAPTION:

**ORDINANCE/RESOLUTION CAPTIONS or ISSUE:**

Motion for authorize city manger to implement a Project Presentation agenda item under the presentation agenda for all new City projects prior to the project being on the agenda to advertise to bid.

This will allow residents time to see and understand the project, (especially residents living adjacent to the project) provide input and get questions answered prior to the bidding process. After bidding, the only way to change the project is with a change order.

**REQUIRED SIGNATURES**

REQUESTED BY:

<i>Mayor Nancy Depreo</i>

City Manager:

City Attorney:

COUNCIL ACTION:

Approved  Denied  Tabled/Deferred  Info Only Completed:



Agenda Item #2023- 4 022

City of Diamondhead, MS  
**Request for Council Action**

TO: Members of Council  
FROM: Mayor Depreo

Ordinance  Resolution  Agreement  Info Only  Work Session  Other

AGENDA LOCATION:  Consent Agenda  Regular Agenda

AGENDA DATE REQUESTED

ORDINANCE/RESOLUTION CAPTION:

**ORDINANCE/RESOLUTION CAPTIONS or ISSUE:**

Motion for authorize City Manager to work with Diamondhead resident, Scout Nathan Pyron, on securing easements (in the city's name) which will allow him to implement his Eagle Scout Project creating over 2 miles of trails within the City of Diamondhead for residents to enjoy.

**Pyron Eagle Scout Project** will create over 2 miles of trails in a wooded area creating education (wetland beauty), ecotourism (bird watching), science education and research (research for all age levels), recreation (walking and hiking) and environmental conservation (promote environmental conservation and restoration).

Majority of the property is owned by the Diocese of Biloxi. Scout Pyron's father has been in contact with the Diocese.

**REQUIRED SIGNATURES**

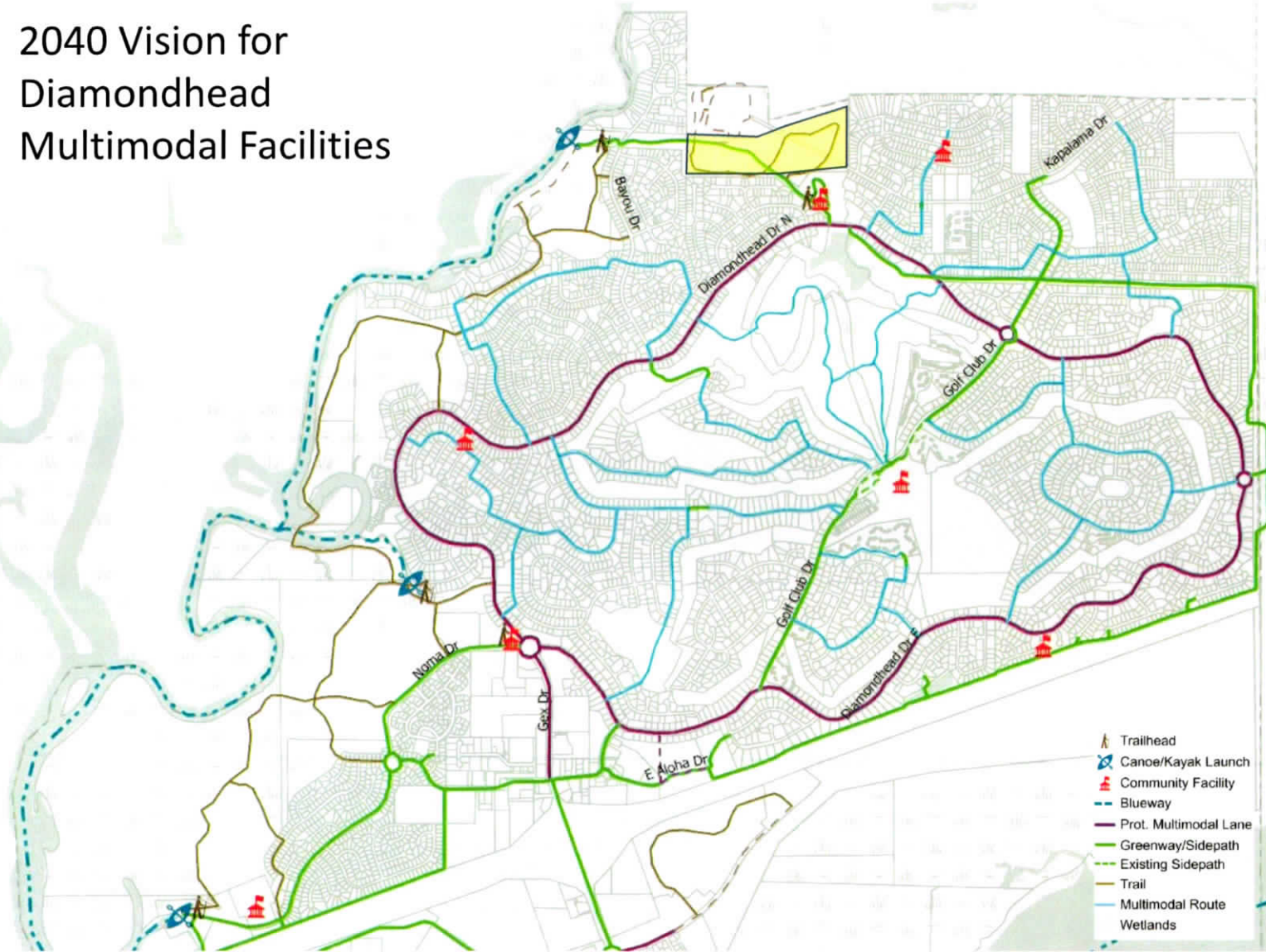
REQUESTED BY:   
City Manager:   
City Attorney:

**COUNCIL ACTION:**

Approved  Denied  Tabled/Deferred  Info Only Completed:



# 2040 Vision for Diamondhead Multimodal Facilities



Source: The master plan of the greenways, sidewalks, nature trails, etc. that was developed as part of the Envision Diamondhead 2040 comprehensive plan.

\*This proposal addresses the area shaded in yellow

# Land Ownership



	Catholic Church Parcell: 067-0-26-012.000 45.4 Acres
	Purcell Co 067E-1-26-044.000
	Diamondhead Prop Inc 068H-0-27-005.000
	Diamondhead POA 067F-2-26-106.000
	Hancock County 067-0-26-012.001 25.4 Acres



# Proposed Trail


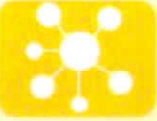



- Over 2 miles of trails for Diamondhead citizens
- All land owned by the Diocese of Biloxi
- Trail Head Begins at Twin Lakes
- Trail could eventually connect to Bayou Drive Kayak Launch
- Trail project would be an Eagle Scout project for Diamondhead resident Nathan Pyron

-  Trail Head
-  Pedestrian Road Crossing
-  Proposed Trail

Request City of Diamondhead Meet with Diocese of Biloxi Attorney to Formally Obtain an Easement for the Trails Described Above

# Goals

	<h2>Safety</h2>	<ul style="list-style-type: none"> <li>• Trail maps, mile markers, trail markers</li> <li>• Signage indicates the difficulty of the trails</li> <li>• Benches posted along the trails for rest</li> <li>• Warning signs regarding potentially dangerous wildlife and plants (e.g. snakes, poison ivy, etc.)</li> <li>• Trails designed to be wide enough to allow emergency vehicle access</li> <li>• Trails designed for safety when nearing or crossing roadways</li> <li>• Trails designed to prevent access by unauthorized motorized vehicles (e.g. Four wheelers)</li> </ul>
	<h2>Connectivity</h2>	<ul style="list-style-type: none"> <li>• Provide residents with opportunities for hiking, biking, birding, jogging, photography and education</li> <li>• Connect people to the cultural history of the area through educational signage</li> <li>• Interactive Phone apps such as Agents of Discovery would allow customizable self-guided educational tours</li> </ul>
	<h2>Environment</h2>	<ul style="list-style-type: none"> <li>• Design trail with pervious surfaces and other low impact development techniques</li> <li>• Trails minimize the impacts to the environment (e.g. erosion, trash, etc.)</li> <li>• Educational signage regarding native plants and wildlife</li> <li>• Trails located at least 100 feet from residential property lines</li> <li>• Native evergreen trees and shrubs used to provide native wildlife habitat, shade, and privacy for residents</li> <li>• Reduced wildfire risk by providing fire break</li> </ul>





City of Diamondhead, MS

# Docket of Claims Register - Council

Item No. 19.

APPKT02116 - 1.16.2024 Docket

By Docket/Claim Number

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Payment Amount	
							Line	Amount
DKT231372	Airgas Inc	01/16/2024	5504753495	ACETYLENE AND OXYGEN RENTALS	001-301-640.00	Rentals		95.15
								95.15
DKT231373	B&J PITT STOP LLC	01/16/2024	11-0196795	UNIT 958 OIL CHANGE	001-200-635.00	Professional Fees - R&M Outside Services		65.00
								65.00
DKT231374	BOTTOM 2 TOP CONSTRUCTION LLC	01/16/2024	16383	COMMERCIAL DISTRICT TRANSFORMATION PROJECT	156-653-912.00	Capital Outlay - Streets & Drainage-Commercial Dis		440,984.91
								433,970.51
							16383 - 3	7,014.40
DKT231375	Coast Electric Power Association	01/16/2024	12/25/23-021	MONTHLY ELECTRIC BILL	001-301-630.00	Utilities - Streetlights & Other		375.06
							12/25/23-022	44.51
							12/25/23-023	135.74
							12/25/23-024	50.10
							12/25/23-025	50.10
							12/25/23-027	44.51
DKT231376	Covington Civil and Environmental LLC	01/16/2024	16175.08-92	KOME DRIVE AND FAIRWAY DRIVE DRAINAGE	165-000-602.00	Professional Fees Engineering - GOMESA FY23		129,050.24
							16383.08-21	24,000.00
							16383.08-22	80,619.60
							16422.08-24	21,430.64
								3,000.00
DKT231377	Cspire Internet Service	01/16/2024	0690858-53	INTERNET & PHONE RENTAL FOR THE MONTH OF DECEMBER	001-140-612.00	Internet		644.33
								208.99
							001-140-643.00	435.34
DKT231378	DAVID'S CHAINSAW & LAWNMOWER REPAIR, LLC	01/16/2024	44657	TRIMMER REPAIRS	001-301-571.00	Repairs & Maintenance - Equipment		552.94
								292.96
								214.98
								45.00



Docket of Claims Register - Council

APPKT02116 - 1 Item No. 19.

Docket/Claim #	Vendor Name		Payable Description	Account Number	Account Name	Payment Amount	
	Payable Date	Payable Number				Line	Amount
DKT231379	01/16/2024	Deep South Equipment Company C50525	FILTERS	001-301-571.00	Repairs & Maintenance - Equipment		150.48
							75.24
				001-301-571.00	Repairs & Maintenance - Equipment		75.24
DKT231380	Diamondhead True Value						290.56
	01/16/2024	B4922	GRAY SCREW, 5 PACK 2 IN BIT	001-301-501.00	Supplies	26.98	
		B4946	CLEANOUT, CAP, PVC	001-301-501.00	Supplies	28.57	
		B4953	CLEANOUT AND CAP SLIP	001-301-501.00	Supplies	33.98	
		B5208	ANT KILLER	001-301-501.00	Supplies	21.98	
		B5267	GAZEBO LIGHTS SUPPLIES	001-301-501.00	Supplies	4.59	
		B5406	LED GREEN BULB	001-301-501.00	Supplies	19.98	
		B5671	EXT CORD, GRAND POLZ	001-301-501.00	Supplies	37.95	
		B5731	LED 100W 6 PACK BULBS	001-301-501.00	Supplies	21.99	
		B5783	NUMBERS, SINGLE CUT KEY	001-301-571.00	Repairs & Maintenance - Equipment	18.78	
		B5998	BRIQUETTES	001-140-501.00	Supplies	31.98	
	01/16/2023	B6366	PADLOCK	001-301-501.00	Supplies	17.99	
		B7332	LOCKSET, SINGLE CUT KEY	001-301-501.00	Supplies	25.79	
DKT231381	Dixieland Home Farm and Garden Center Inc						184.75
	01/16/2024	07080559	RYEGRASS SEED	001-301-501.00	Supplies	184.75	
DKT231382	FirstPoint Inc						20.00
	01/16/2024	21101	FINGERPRINT BACKGROUND CHECK	001-301-698.00	Misc. Services - Drug Testing & Other	20.00	
DKT231383	FP Mailing Solutions						81.00
	01/16/2024	RI106044514	POSTAGE METER	001-140-611.00	Postage	81.00	
DKT231384	Fuelman						1,554.71
	01/16/2024	NP65675164	FOR THE WEEK ENDING 12.31.23	001-200-525.00	Fuel	780.29	
				001-280-525.00	Fuel	33.38	
		NP65753640	FOR THE WEEK ENDING 1.7.24	001-200-525.00	Fuel	691.37	
				001-280-525.00	Fuel	49.67	
DKT231385	George Blair Attorney						1,000.00
	01/16/2024	DECEMBER 2023	PUBLIC DEFENDER FOR CODH	001-110-603.00	Professional Fees - Legal	1,000.00	
DKT231386	GULF COPY SYSTEMS LLC						321.31
	01/16/2024	3712	COPY COUNT FOR THE MONTH	001-110-506.00	Copier Usage/Maintenance	16.09	
				001-110-506.00	Copier Usage/Maintenance	64.08	
				001-140-506.00	Copier Usage/Maintenance	30.91	
				001-140-506.00	Copier Usage/Maintenance	183.95	
				001-200-506.00	Copier Usage/Maintenance	3.66	
				001-200-506.00	Copier Usage/Maintenance	20.24	
				001-301-506.00	Copier Usage/Maintenance	1.18	
				001-301-506.00	Copier Usage/Maintenance	1.20	

Docket of Claims Register - Council

Docket/Claim #	Vendor Name		Payable Description	Account Number	Account Name	Payment Amount	
	Payable Date	Payable Number				Line	Amount
DKT231387	Hancock County Sheriffs Office		INMATE HOUSING FOR DECEMBER 2023	001-200-689.00	Prisoner's Expense		160.00
	01/16/2024	2023-DH-012H				160.00	
DKT231388	Hancock County Solid Waste		DECEMBER RESIDENTIAL SOLID WASTE COLLECTION	401-322-680.00	Other Services & Charges		63,390.72
	01/16/2024	1271				63,390.72	
DKT231389	James J Chiniche PA Inc		COON BRANCH DRAINAGE IMPROVEMENTS DRAINAGE POND REMEDIATION PROJECT CANAL DREDGIN IMPROVEMENTS PROJECT	162-000-602.00	Prof Fees Engineering- GOMESA FY22 Coon Branch		7,019.00
	01/16/2024	17-057-0200				2,034.50	
		17-057-0201				2,639.50	
		17-057-0202	2,345.00				
DKT231390	LYLE MACHINERY CO.		FA #498 REPAIRS	001-301-635.00	Professional Fees - R&M Outside Services		53.58
	01/16/2024	P60992				53.58	
DKT231391	Machado Patano PLLC		HILO WAY DRAINAGE	190-000-602.00	Professional Fees - Engineering		31,000.00
	01/16/2024	15648				3,000.00	
		15649				3,000.00	
		15650				3,000.00	
		15651				3,000.00	
		15652				3,000.00	
						7,000.00	
DKT231392	MEMORIAL HOSPITAL AT GULFPORT		EMPLOYEE DRUG SCREENING FOR EMPLOYMENT	001-301-698.00	Misc. Services - Drug Testing & Other		115.00
	01/16/2024	1146385				115.00	
DKT231393	MS Department of Public Safety		COURT ASSESSMENTS	650-110-131.00	State Assessments Payable		369.52
	01/16/2024	DECEMBER 2023				369.52	
DKT231394	MS Power Company		SURVEILLANCE CONTRACT FOR DECEMBER	001-200-681.00	Other Services & Charges		1,265.00
	01/16/2024	DECEMBER2023				1,265.00	
DKT231395	Napa of Bay St Louis		BRAKES AND ROTORS UNIT 850 LAMP UNIT#729 BATTERY	001-200-570.00	Repairs & Maintenance - Vehicle		586.47
	01/16/2024	368302				362.76	
		368401				17.90	
		368684	205.81				

Docket of Claims Register - Council

Docket/Claim #	Vendor Name		Payable Description	Account Number	Account Name	Payment Amount	
	Payable Date	Payable Number				Line	Amount
DKT231396	Orion Planning and Design						740.00
	01/16/2024	3867	ZONING CODE REWRITE	001-280-601.00	Professional Fees - Consulting	740.00	
DKT231397	Pickering Firm Inc						8,167.50
	01/16/2024	0093681	LILY POND DREDGING	159-000-602.00	Professional Fees - GOMESA Marsh Erosion	2,767.50	
		0093682	MILLER POND DREDGING	159-000-602.00	Professional Fees - GOMESA Marsh Erosion	5,400.00	
DKT231398	R AND W ELECTRIC CO						385.00
	01/16/2024	20048	MAST LIGHT POLE REPAIRS	001-140-635.00	Professional Fees - Repair & Maint Outside Serv	385.00	
DKT231399	Sea Coast Echo						825.00
	01/16/2024	462949	DIAMONDHEAD AUDIT	001-140-620.00	Advertising	82.50	
		468368	SPECIAL ELECTION AD	001-140-620.00	Advertising	742.50	
DKT231400	State Treasurer						4,305.98
	01/16/2024	DECEMBER 2023	COURT ASSESSMENT/FINE FOR DECEMBER	650-110-131.00	State Assessments Payable	4,245.98	
				650-110-131.01	Court Bond Fees Payable	60.00	
DKT231401	THE PEOPLES BANK						89,863.58
	01/16/2024	2/1/24	REGISTERED INTEREST DUE 2/1/24	104-800-810.00	GENERAL OBLIGATION INTEREST	89,863.58	
DKT231402	TIFFANY COWMAN						560.00
	01/16/2024	JANUARY 2024	TAX SALE REDEMPTIONS FOR DECEMBER	001-140-694.00	Collection Fees	560.00	
DKT231403	TransUnion Risk and Alternative Data Solutions Inc						150.00
	01/16/2024	5859551-202312-1	TLOxp FOR DECEMBER	001-110-681.00	Other Services & Charges	75.00	
		6177932-202312-1		001-200-681.00	Other Services & Charges	75.00	
DKT231404	UMB Card Services						85.50
	01/16/2024	951124	NATCHEZ GRAND HOTEL - BEAU	001-280-615.00	Travel & Training	69.51	
		INV234323658	MONTHLY CHARGES FOR ZOOM	001-140-623.00	Membership Dues/Fees	15.99	
DKT231405	UniFirst Corporation						313.40
	01/16/2024	1530119521	UNIFORM RENTAL FOR THE WEEK ENDING 1.1.24	001-301-535.00	Uniforms	148.29	
		1530120693	UNIFORM RENTAL FOR THE WEEK ENDING 01/08/24	001-301-535.00	Uniforms	165.11	
DKT231406	WageWorks						100.00
	01/16/2024	1223-DR42799	COBRA PAYMENT FOR	001-140-625.00	Insurance	100.00	
DKT231407	Warren Paving						914,381.01
	01/16/2024	12/14/23-2	BOND PAVING PROJECT	302-301-912.00	Capital Outlay - Paving	914,381.01	

Docket of Claims Register - Council

APPKT02116 - 1 Item No. 19.

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Payment Amount Line Amount
DKT231408	Wetlands Solutions Holdings LLC	01/16/2024	2022-00117-AMR	WETLAND MITIGATION CREDIT - PINE SAVANNAH	158-000-681.00	Professional fees - other	3,750.00 3,750.00

Total Claims: 37

Total Payment Amount: 1,702,956.70



**CITY OF DIAMONDHEAD, MISSISSIPPI**  
**Financial Statements**  
**Coversheet to Monthly Budget Report**  
**For the Month Ended November 30, 2023**

**ALL FUNDS HIGHLIGHTS**

<b>*Revenue:</b>		<u>Current Year</u>	<u>Prior Year</u>
Total YTD Revenue	\$	894,308	\$ 4,982,869
Total Budget	\$	20,662,481	\$ 19,526,777
% Actual to Budget		4.3%	
Current Month % to Fiscal Year		16.7%	16.7%

<b>*Expenses YTD Activity:</b>		<u>Current Year</u>	<u>Last Year</u>
Total YTD Expenses Actual Activity	\$	2,858,901	\$ 1,110,151
Total YTD Expenses Activity w/ Encumbrances	\$	2,266,413	\$ 1,335,114
Total Budget	\$	24,330,542	\$ 23,383,842
% Actual to Budget		11.8%	
% Actual w/ Encumbrances to Budget		9.3%	
Current Month % to Fiscal Year		16.7%	16.7%

\* Excludes Other Financing Sources and Uses

**Depository Account Balances as of: November 30, 2023**

General Bank Acct:	\$ 5,925,165	Unrestricted	\$ 5,301,506
Accounts Payable Clearing:	21,558	Fiduciary Fund	24,408
Payroll Clearing:	31,578	Solid Waste	269,244
Contingency Operating Fund:	2,153,903	Grant Funds	(136,867)
		MS Infrastructure	48,051
		Amer Rescue & F	31,578
		GO BONDS 2022	2,594,283
<b>TOTAL</b>	<b>\$ 8,132,204</b>		<b>\$ 8,132,204</b>

<b>Fund Activity</b>	<u>YTD Actual</u>	<u>YTD Actual w/ Encumbrances</u>	<u>Total Current Budget</u>
001 - General Fund	\$ (28,463)	\$ (304,339)	\$ (156,822)
104 - MS Infrastructure Modernization Fund	\$ (654)	\$ 468	\$ 1,278
113 - Grant - GRPC Multi Modal Path	\$ -	\$ -	\$ (20,000)
115 - Grant- Tidelands FY20 Rotten Bayou F	\$ -	\$ (8,716)	\$ (8,716)
156 - Grant- GCRF-MDA FY2020 Commercia	\$ (116,894)	\$ (193,704)	\$ (207,596)
157 - Grant- GRPC - East Aloha Improvemer	\$ -	\$ -	\$ -
158 - Grant - Tidelands FY21-23 Noma Dr Pt	\$ -	\$ (18,126)	\$ (18,126)
160 - Grant - DMR - Twin Lakes Pier/Boardw	\$ -	\$ (5,250)	\$ (5,250)
161 - Grant - GCRF-MDA FY2021 COMMER	\$ -	\$ (490,602)	\$ (490,615)
162 - Grant-GOMESA FY22 -Coon Branch P	\$ (11,826)	\$ -	\$ 175,925
163 - Grant - GCRF-MDA FY22 Noma	\$ (133,542)	\$ (221,173)	\$ (207,090)
164 - Grant - GCRF MDA FY23 Comn	\$ (58,928)	\$ -	\$ (400,000)
190 - American Rescue & Recovery Act	\$ 9,319	\$ (115,334)	\$ (2,173,350)
191 - Hancock County Match Bank Stabiliza	\$ (12,000)	\$ -	\$ 128,000
192 - ARPA Match - STATE OF MS	\$ (10,150)	\$ (173,850)	\$ (173,850)
302 - FY22 BOND ISSUE	\$ (1,720,366)	\$ 32,508	\$ 1,000
401 - Solid Waste Fund	\$ 107,640	\$ 107,640	\$ (112,850)
<b>TOTAL Surplus (Deficit)</b>	<b>\$ (1,975,864)</b>	<b>\$ (1,390,477)</b>	<b>\$ (3,668,061)</b>



City of Diamondhead, MS

Item No.a

# Income Statement Group Summary

For Fiscal: 2023-2024 Period Ending: 11/30/2023

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
<b>Fund: 001 - GENERAL FUND</b>						
20 - TAXES	3,073,000.00	3,073,000.00	46,598.39	177,884.52	177,884.52	2,895,115.48
22 - LICENSES AND PERMITS	470,750.00	470,750.00	23,139.51	119,281.50	119,281.50	351,468.50
23 - INTERGOVERNMENTAL REVENUES	1,542,700.00	1,542,700.00	76,637.74	226,561.47	226,561.47	1,316,138.53
28 - CHARGES FOR GOVERNMENTAL SERVICES	1,000.00	1,000.00	500.00	700.00	700.00	300.00
33 - FINES & FORFEITS	35,000.00	35,000.00	3,098.75	6,002.75	6,002.75	28,997.25
34 - MISCELLANEOUS REVENUE	268,000.00	268,000.00	9,139.49	116,051.88	116,051.88	151,948.12
40 - PERSONNEL SERVICES	1,700,064.82	1,700,064.82	169,393.67	276,283.71	276,283.71	1,423,781.11
50 - SUPPLIES	300,100.00	300,100.00	21,712.43	24,637.27	29,066.94	271,033.06
60 - CONTRACTUAL SERVICES	2,142,953.50	2,261,223.66	178,415.31	207,564.85	341,807.04	1,919,416.62
70 - GRANTS, SUBSIDIES AND ALLOCATIONS	57,800.00	57,800.00	36,700.00	36,700.00	36,700.00	21,100.00
80 - DEBT SERVICE	183,776.54	183,776.54	475.00	475.00	475.00	183,301.54
90 - CAPITAL OUTLAY	298,400.00	344,306.79	129,284.48	129,284.48	266,488.25	77,818.54
95 - INTERFUND TRANSFERS OUT	700,000.00	700,000.00	0.00	0.00	0.00	700,000.00
<b>Fund: 001 - GENERAL FUND Surplus (Deficit):</b>	<b>7,355.14</b>	<b>-156,821.81</b>	<b>-376,867.01</b>	<b>-28,463.19</b>	<b>-304,338.82</b>	<b>147,517.01</b>
<b>Fund: 004 - CONTEGENCY FUND</b>						
34 - MISCELLANEOUS REVENUE	0.00	0.00	9,128.51	18,371.68	18,371.68	-18,371.68
<b>Fund: 004 - CONTEGENCY FUND Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>9,128.51</b>	<b>18,371.68</b>	<b>18,371.68</b>	<b>-18,371.68</b>
<b>Fund: 104 - MS Infrastructure Modernization Fund</b>						
23 - INTERGOVERNMENTAL REVENUES	570,000.00	570,000.00	0.00	0.00	0.00	570,000.00
34 - MISCELLANEOUS REVENUE	12,000.00	12,000.00	259.54	468.33	468.33	11,531.67
60 - CONTRACTUAL SERVICES	100,000.00	100,000.00	1,122.50	1,122.50	0.00	100,000.00
80 - DEBT SERVICE	480,722.00	480,722.00	0.00	0.00	0.00	480,722.00
<b>Fund: 104 - MS Infrastructure Modernization Fund Surplus (Deficit)</b>	<b>1,278.00</b>	<b>1,278.00</b>	<b>-862.96</b>	<b>-654.17</b>	<b>468.33</b>	<b>809.67</b>
<b>Fund: 113 - Grant - GRPC Multi Modal Path</b>						
23 - INTERGOVERNMENTAL REVENUES	80,000.00	80,000.00	0.00	0.00	0.00	80,000.00
60 - CONTRACTUAL SERVICES	12,000.00	12,000.00	0.00	0.00	0.00	12,000.00
90 - CAPITAL OUTLAY	88,000.00	88,000.00	0.00	0.00	0.00	88,000.00
<b>Fund: 113 - Grant - GRPC Multi Modal Path Surplus (Deficit):</b>	<b>-20,000.00</b>	<b>-20,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-20,000.00</b>
<b>Fund: 115 - Grant- Tidelands FY20 Rotten Bayou Public Access</b>						
23 - INTERGOVERNMENTAL REVENUES	556,878.94	556,878.94	0.00	0.00	0.00	556,878.94
60 - CONTRACTUAL SERVICES	42,402.00	51,117.76	0.00	0.00	8,715.76	42,402.00
90 - CAPITAL OUTLAY	514,476.94	514,476.94	0.00	0.00	0.00	514,476.94
<b>Fund: 115 - Grant- Tidelands FY20 Rotten Bayou Public Access Surp</b>	<b>0.00</b>	<b>-8,715.76</b>	<b>0.00</b>	<b>0.00</b>	<b>-8,715.76</b>	<b>0.00</b>
<b>Fund: 118 - Grant-GRPC/MDOT West Aloha Streets &amp; Sidewalks</b>						
23 - INTERGOVERNMENTAL REVENUES	800,000.00	800,000.00	0.00	0.00	0.00	800,000.00
38 - INTERFUND TRANSFERS IN	200,000.00	200,000.00	0.00	0.00	0.00	200,000.00
60 - CONTRACTUAL SERVICES	110,000.00	110,000.00	0.00	0.00	0.00	110,000.00
90 - CAPITAL OUTLAY	890,000.00	890,000.00	0.00	0.00	0.00	890,000.00
<b>Fund: 118 - Grant-GRPC/MDOT West Aloha Streets &amp; Sidewalks Su</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Fund: 156 - Grant- GCRF-MDA FY2020 Commercial District</b>						
23 - INTERGOVERNMENTAL REVENUES	1,300,000.00	1,300,000.00	0.00	0.00	0.00	1,300,000.00
60 - CONTRACTUAL SERVICES	0.00	207,595.55	0.00	0.00	193,526.22	14,069.33
90 - CAPITAL OUTLAY	1,300,000.00	1,300,000.00	116,893.88	116,893.88	178.00	1,299,822.00
<b>Fund: 156 - Grant- GCRF-MDA FY2020 Commercial District Surplus</b>	<b>0.00</b>	<b>-207,595.55</b>	<b>-116,893.88</b>	<b>-116,893.88</b>	<b>-193,704.22</b>	<b>-13,891.33</b>
<b>Fund: 157 - Grant- GRPC - East Aloha Improvements Phase 2</b>						
23 - INTERGOVERNMENTAL REVENUES	490,000.00	490,000.00	0.00	0.00	0.00	490,000.00
60 - CONTRACTUAL SERVICES	98,000.00	98,000.00	0.00	0.00	0.00	98,000.00
90 - CAPITAL OUTLAY	392,000.00	392,000.00	0.00	0.00	0.00	392,000.00
<b>Fund: 157 - Grant- GRPC - East Aloha Improvements Phase 2 Surpl</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

Income Statement

For Fiscal: 2023-2024 Period Ending 12/31/23

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
<b>Fund: 158 - Grant - Tidelands FY21-23 Noma Dr Public Access</b>						
23 - INTERGOVERNMENTAL REVENUES	711,000.00	711,000.00	0.00	0.00	0.00	711,000.00
60 - CONTRACTUAL SERVICES	0.00	15,836.77	0.00	0.00	15,836.77	0.00
90 - CAPITAL OUTLAY	711,000.00	713,288.90	0.00	0.00	2,288.90	711,000.00
<b>Fund: 158 - Grant - Tidelands FY21-23 Noma Dr Public Access Surpl</b>	<b>0.00</b>	<b>-18,125.67</b>	<b>0.00</b>	<b>0.00</b>	<b>-18,125.67</b>	<b>0.00</b>
<b>Fund: 160 - Grant - DMR - Twin Lakes Pier/Boardwalk</b>						
23 - INTERGOVERNMENTAL REVENUES	225,000.00	225,000.00	0.00	0.00	0.00	225,000.00
60 - CONTRACTUAL SERVICES	28,750.00	34,000.00	0.00	0.00	5,250.00	28,750.00
90 - CAPITAL OUTLAY	196,250.00	196,250.00	0.00	0.00	0.00	196,250.00
<b>Fund: 160 - Grant - DMR - Twin Lakes Pier/Boardwalk Surplus (Defi</b>	<b>0.00</b>	<b>-5,250.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-5,250.00</b>	<b>0.00</b>
<b>Fund: 161 - Grant - GCRF-MDA FY2021 COMMERCIAL DISTRICT</b>						
23 - INTERGOVERNMENTAL REVENUES	1,800,000.00	1,800,000.00	0.00	0.00	0.00	1,800,000.00
60 - CONTRACTUAL SERVICES	0.00	490,615.08	0.00	0.00	490,601.97	13.11
90 - CAPITAL OUTLAY	1,800,000.00	1,800,000.00	0.00	0.00	0.00	1,800,000.00
<b>Fund: 161 - Grant - GCRF-MDA FY2021 COMMERCIAL DISTRICT Sur</b>	<b>0.00</b>	<b>-490,615.08</b>	<b>0.00</b>	<b>0.00</b>	<b>-490,601.97</b>	<b>-13.11</b>
<b>Fund: 162 - Grant-GOMESA FY22 -Coon Branch Projects</b>						
23 - INTERGOVERNMENTAL REVENUES	1,027,522.00	1,027,522.00	0.00	0.00	0.00	1,027,522.00
60 - CONTRACTUAL SERVICES	0.00	0.00	11,826.25	11,826.25	0.00	0.00
90 - CAPITAL OUTLAY	851,597.00	851,597.00	0.00	0.00	0.00	851,597.00
<b>Fund: 162 - Grant-GOMESA FY22 -Coon Branch Projects Surplus (D</b>	<b>175,925.00</b>	<b>175,925.00</b>	<b>-11,826.25</b>	<b>-11,826.25</b>	<b>0.00</b>	<b>175,925.00</b>
<b>Fund: 163 - Grant - GCRF-MDA FY22 Noma Drive Project</b>						
23 - INTERGOVERNMENTAL REVENUES	900,000.00	900,000.00	0.00	0.00	0.00	900,000.00
60 - CONTRACTUAL SERVICES	0.00	207,090.42	14,069.33	14,069.33	221,172.86	-14,082.44
90 - CAPITAL OUTLAY	900,000.00	900,000.00	119,472.72	119,472.72	0.00	900,000.00
<b>Fund: 163 - Grant - GCRF-MDA FY22 Noma Drive Project Surplus (D</b>	<b>0.00</b>	<b>-207,090.42</b>	<b>-133,542.05</b>	<b>-133,542.05</b>	<b>-221,172.86</b>	<b>14,082.44</b>
<b>Fund: 164 - Grant - GCRF MDA FY23 Commercial District</b>						
23 - INTERGOVERNMENTAL REVENUES	2,000,000.00	2,000,000.00	0.00	0.00	0.00	2,000,000.00
60 - CONTRACTUAL SERVICES	285,000.00	285,000.00	0.00	0.00	0.00	285,000.00
90 - CAPITAL OUTLAY	2,115,000.00	2,115,000.00	58,927.55	58,927.55	0.00	2,115,000.00
<b>Fund: 164 - Grant - GCRF MDA FY23 Commercial District Surplus (D</b>	<b>-400,000.00</b>	<b>-400,000.00</b>	<b>-58,927.55</b>	<b>-58,927.55</b>	<b>0.00</b>	<b>-400,000.00</b>
<b>Fund: 165 - Grant-GOMESA FY23-Kome/Fairway/Anahola</b>						
60 - CONTRACTUAL SERVICES	0.00	0.00	7,100.00	7,100.00	0.00	0.00
<b>Fund: 165 - Grant-GOMESA FY23-Kome/Fairway/Anahola Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>7,100.00</b>	<b>7,100.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Fund: 190 - American Rescue &amp; Recovery Act</b>						
34 - MISCELLANEOUS REVENUE	500.00	500.00	11,298.90	20,226.48	20,226.48	-19,726.48
60 - CONTRACTUAL SERVICES	80,000.00	253,850.00	10,907.50	10,907.50	135,560.00	118,290.00
90 - CAPITAL OUTLAY	1,920,000.00	1,920,000.00	0.00	0.00	0.00	1,920,000.00
<b>Fund: 190 - American Rescue &amp; Recovery Act Surplus (Deficit):</b>	<b>-1,999,500.00</b>	<b>-2,173,350.00</b>	<b>391.40</b>	<b>9,318.98</b>	<b>-115,333.52</b>	<b>-2,058,016.48</b>
<b>Fund: 191 - Hancock County Match Bank Stabilization</b>						
23 - INTERGOVERNMENTAL REVENUES	1,928,000.00	1,928,000.00	0.00	0.00	0.00	1,928,000.00
60 - CONTRACTUAL SERVICES	0.00	0.00	12,000.00	12,000.00	0.00	0.00
90 - CAPITAL OUTLAY	1,800,000.00	1,800,000.00	0.00	0.00	0.00	1,800,000.00
<b>Fund: 191 - Hancock County Match Bank Stabilization Surplus (De</b>	<b>128,000.00</b>	<b>128,000.00</b>	<b>-12,000.00</b>	<b>-12,000.00</b>	<b>0.00</b>	<b>128,000.00</b>
<b>Fund: 192 - ARPA Match - STATE OF MS</b>						
23 - INTERGOVERNMENTAL REVENUES	1,978,561.96	1,978,561.96	0.00	0.00	0.00	1,978,561.96
60 - CONTRACTUAL SERVICES	80,000.00	253,850.00	10,150.00	10,150.00	173,850.00	80,000.00
90 - CAPITAL OUTLAY	1,898,561.96	1,898,561.96	0.00	0.00	0.00	1,898,561.96
<b>Fund: 192 - ARPA Match - STATE OF MS Surplus (Deficit):</b>	<b>0.00</b>	<b>-173,850.00</b>	<b>-10,150.00</b>	<b>-10,150.00</b>	<b>-173,850.00</b>	<b>0.00</b>
<b>Fund: 302 - FY22 BOND ISSUE</b>						
34 - MISCELLANEOUS REVENUE	1,000.00	1,000.00	14,012.30	32,508.14	32,508.14	-31,508.14
60 - CONTRACTUAL SERVICES	0.00	0.00	13,275.00	13,275.00	0.00	0.00
90 - CAPITAL OUTLAY	0.00	0.00	1,739,598.91	1,739,598.91	0.00	0.00
<b>Fund: 302 - FY22 BOND ISSUE Surplus (Deficit):</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>-1,738,861.61</b>	<b>-1,720,365.77</b>	<b>32,508.14</b>	<b>-31,508.14</b>
<b>Fund: 401 - SOLID WASTE FUND</b>						
28 - CHARGES FOR GOVERNMENTAL SERVICES	688,068.00	688,068.00	157,133.71	174,034.26	174,034.26	514,033.74
34 - MISCELLANEOUS REVENUE	3,500.00	3,500.00	1,454.25	2,217.28	2,217.28	1,282.72

Income Statement

For Fiscal: 2023-2024 Period Ending 12/31/23

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
60 - CONTRACTUAL SERVICES	804,417.59	804,417.59	68,104.73	68,611.75	68,611.75	735,805.84
Fund: 401 - SOLID WASTE FUND Surplus (Deficit):	-112,849.59	-112,849.59	90,483.23	107,639.79	107,639.79	-220,489.38
Total Surplus (Deficit):	-2,218,791.45	-3,668,060.88	-2,367,028.17	-1,964,592.41	-1,372,104.88	



Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
001 - GENERAL FUND	7,355.14	-156,821.81	-376,867.01	-28,463.19	-304,338.82	147,517.01
004 - CONTEGENCY FUND	0.00	0.00	9,128.51	18,371.68	18,371.68	-18,371.68
104 - MS Infrastructure Mod	1,278.00	1,278.00	-862.96	-654.17	468.33	809.67
113 - Grant - GRPC Multi Mo	-20,000.00	-20,000.00	0.00	0.00	0.00	-20,000.00
115 - Grant- Tidelands FY20	0.00	-8,715.76	0.00	0.00	-8,715.76	0.00
118 - Grant-GRPC/MDOT We	0.00	0.00	0.00	0.00	0.00	0.00
156 - Grant- GCRF-MDA FY20	0.00	-207,595.55	-116,893.88	-116,893.88	-193,704.22	-13,891.33
157 - Grant- GRPC - East Aloha	0.00	0.00	0.00	0.00	0.00	0.00
158 - Grant - Tidelands FY21-	0.00	-18,125.67	0.00	0.00	-18,125.67	0.00
160 - Grant - DMR - Twin Lak	0.00	-5,250.00	0.00	0.00	-5,250.00	0.00
161 - Grant - GCRF-MDA FY2	0.00	-490,615.08	0.00	0.00	-490,601.97	-13.11
162 - Grant-GOMESA FY22 -C	175,925.00	175,925.00	-11,826.25	-11,826.25	0.00	175,925.00
163 - Grant - GCRF-MDA FY2	0.00	-207,090.42	-133,542.05	-133,542.05	-221,172.86	14,082.44
164 - Grant - GCRF MDA FY2	-400,000.00	-400,000.00	-58,927.55	-58,927.55	0.00	-400,000.00
165 - Grant-GOMESA FY23-K	0.00	0.00	-7,100.00	-7,100.00	0.00	0.00
190 - American Rescue & Rec	-1,999,500.00	-2,173,350.00	391.40	9,318.98	-115,333.52	-2,058,016.48
191 - Hancock County Matc	128,000.00	128,000.00	-12,000.00	-12,000.00	0.00	128,000.00
192 - ARPA Match - STATE OF	0.00	-173,850.00	-10,150.00	-10,150.00	-173,850.00	0.00
302 - FY22 BOND ISSUE	1,000.00	1,000.00	-1,738,861.61	-1,720,365.77	32,508.14	-31,508.14
401 - SOLID WASTE FUND	-112,849.59	-112,849.59	90,483.23	107,639.79	107,639.79	-220,489.38
<b>Total Surplus (Deficit):</b>	<b>-2,218,791.45</b>	<b>-3,668,060.88</b>	<b>-2,367,028.17</b>	<b>-1,964,592.41</b>	<b>-1,372,104.88</b>	



DIAMONDHEAD MUNICIPAL COURT  
5000 Diamondhead Circle  
Diamondhead, MS 39525  
Tel.: (228) 222-4626  
Fax: (228) 222-4390

Robert H. Johnson, Jr., Judge  
Derek Cusick, Prosecutor  
Lolita McSwain, Court Clerk  
Lauren Prater, Deputy Clerk

January 8, 2024

To: DIAMONDHEAD CITY MANAGER

STATS FOR THE MONTH OF DECEMBER 2023

Total Number of Tickets written: 34

Violation City Animal Ordinance: 2

Leash Law Violations: 0

DUI Arrests: 0

Total fines and fees collected: \$8,676.00.

State portion of the fees collected: \$4,305.98.

Wireless Communication portion collected: \$311.52.

Crime Stopper Fund: \$58.00

Remaining balance the City of Diamondhead receives: \$4,000.50.

Total inmates held and billed for jail housing: 6


(Housing cost rate of \$20 per day per inmate)

6 inmates @ a total of 8 days = \$160.00

Diamondhead Monthly Statistics

Item No.b.

December-23

Animal Problem / Complaints	18	Civil Disputes / Escorts / Process	16
Drug Law Violation	0	Complaint / See An Officer	15
Fire Structure / Vehicle	2	Death	0
Fireworks	1	Disturbance	7
Funeral Escort	2	False Alarms- Residential/ Business/ 911	9
Littering/Dumping/Haz-Mat Spill	3	Follow ups/ citizen call requests	933
Medical Emergency	8	Juvenile Problem	2
Missing/Runaway	1	Lost/Found Item	3
Parking Violation	10	Miscellaneous	1
Prostitution	0	<b>TOTAL MISCELLANEOUS CALLS</b>	<b>986</b>
Public Drunk	0	Accident – Private Property	3
Shots Fired	3	Accident – Public Roadway	4
Suicide	0	Accident - Hit & Run	2
Suicide / Threat / Attempt	0	Accident - Fatality	0
Suspicious / Person / Vehicle	43	<b>TOTAL ACCIDENTS/COLLISIONS</b>	<b>9</b>
Welfare Concern	24	Assist Motorist	13
<b>TOTAL PUBLIC HEALTH &amp; SAFETY</b>	<b>115</b>	Traffic Stop	219
Animal Bite	0	<b>TOTAL TRAFFIC CALLS</b>	<b>232</b>
Assault By Threat	0		
Assault	1	<b>Total Calls for Service</b>	<b>1381</b>
Child Abuse / Neglect	0	<b>Traffic Citation (Adults)</b>	<b>22</b>
Domestic Violence	2	<b>Traffic Citation (Minors)</b>	<b>1</b>
Harrassment	1	Warrant Arrests	8
Harassing Phone Call	0	Drunk Driver (DUI) Arrests	0
Robbery – Armed	0	Traffic Arrests	0
Sexual Abuse / Molestation	0	Domestic Assault Arrests	0
Stalking	0	Other Arrests	0
<b>TOTAL CRIMES AGAINST PERSON</b>	<b>4</b>	<b>Total Arrests</b>	<b>8</b>
Attempted Burglary	0		
Burglary – Residence	1	<b>Significant Events</b>	
Burglary – Vehicle	3		
Counterfeit Money	1		
Damage – Property	7		
Embezzlement	0		
Forgery / Bad Check/Fraud	1		
Malicious Mischief	0		
Recovered Stolen Property	0		
Recovered Stolen Vehicle	0		
Shoplifting	1		
Stolen Vehicle	10		
Theft (Grand)	0		
Theft (Petit)	9		
Trespassing	2		
Unauthorized Use / Vehicle	0		
<b>TOTAL PROPERTY CRIME</b>	<b>35</b>		
			
		Darryl Russell	
		Captain	

CODE ENFORCEMENT

Item No.b.

Code Violations Through	December	Total	Closed	Open
Abandoned Vehicles		0	0	0
Abandoned/Dilapidated/Deteriorated House (unoccupied)		0	0	0
Advertising/Solicitation		0	0	0
ATV		0	0	0
Boats		1	0	1
Camper		2	2	0
Cars in Yard		0	0	0
Construction Equipment		0	0	0
Dumpster (commercial)		0	0	0
Dumpster (residential)		0	0	0
Fence		2	0	2
Furniture in Yard		0	0	0
Golf Carts		0	0	0
Graffiti		0	0	0
High Grass (overgrown)/Shrubs		11	6	5
Jet Ski		0	0	0
Lack of Maintenance (structure)		0	0	0
Parking		0	0	0
Permit		1	1	0
POD		0	0	0
Pool		0	0	0
Other		11	9	2
Signs		19	18	1
Slab/Driveway Removal		0	0	0
Trailers		0	0	0
Trash & Rubbish		10	6	4
Trash Cans		0	0	0
Unapproved Structure		1	0	1
Cumulative Totals		58	42	16

1/09/2024 10:26 AM  
 PROJECTS: THRU ZZZZZZZZZZ  
 PROJECT TYPE: All  
 CONTRACTORS: All  
 APPLIED DATES: 0/00/0000 THRU 99/99/9999  
 STATUS INCLUDED: All

PROJECT MASTER REPORT

PAGE: Item No.b.  
 REPORT SEQUENCE: Project  
 - All Contra se  
 CONTRACTOR CLASS: All  
 EXPIRE DATES: 0/00/0000 THRU 99/99/  
 ISSUED DATES: 12/01/2023 THRU 12/31/

\*\*\* PROJECT TYPE RECAP \*\*\*

PROJECT TYPE	# OF PROJECTS	BALANCE
B01-SFR - SINGLE FAMILY RESIDENTI	2	195.00
B02-ADD - RESIDENTIAL ADDITION	1	0.00
B03-REM - RESIDENTIAL REMODEL	3	0.00
B04-ACC - RESIDENTIAL ACCESSORY	2	181.00
B05-REP - RESIDENTIAL REPAIR	6	0.00
ELEC-RES - RESIDENTIAL ELECTRICAL	8	490.00
FENCE-RES - RESIDENTIAL FENCE	4	0.00
MECH-RES - RESIDENTIAL MECHANICAL	1	60.00
PZ-01 - DEVELOPMENT	2	0.00
PZ-06 - VARIANCE	2	0.00
TREE - TREE REMOVAL	2	0.00
*** TOTALS ***	33	926.00

*Projects Dec - 2023*



INC CODE: \* - All  
TASK CODE: \* - ALL  
STATUS: \* - All

USER: \* - All  
GROUP: \* - All  
PRIORITY: \* - All  
TYPE:

ORIGINATION: 0/00/0000 THRU 99/99/9  
DUE: 0/00/0000 THRU 99/99/9  
RESOLUTION: 12/01/2023 THRU 12/31/2

		-----PRIORITY-----									
		1	2	3	4	5	6	7	8	9	TOTAL
STATUS	ACTIVE										
	CLOSED	229									229
	VOIDED										
	SUSPENDED										
TOTALS		229									229

-----SEQUENCES-----		
TASK CODE		COUNT
DOCUMENT		6
INSPECTION		204
REINSPECTION		13
REVIEW		6
TOTAL INCIDENTS		229

*Inspections Dec - 23*

1/09/2024 9:49 AM

L I C E N S E M A S T E R R E P O R T

PAGE:

LICENSES: ALL

SORTED BY: LICENSE NUMBER

EFFECTIVE DATES: 12/01/2022 TO 12/31/

LICENSE CODES: Include: PRIV-MFG, PRIV-RET, PRIV-SERV

EXPIRATION DATES: 0/00/000 9/

CLASSES: Include: PRIV

COMMENT: Item No.b. ELE

STATUS: ACTIVE

PAY STATUS:

CITY LIMITS: INSIDE, OUTSIDE

REPORT CODE SUMMARY

CODE	DESCRIPTION	NUMBER	BALANCE
REAL-BROK	REAL ESTATE BROKER	1	0.00
TOTAL:		1	0.00

*Privilege License Dec - 2023*