



Mayor Depreo
Councilmember Maher At-Large
Councilmember Finley Ward 1
Councilmember Liese Ward 2
Councilmember Cumberland Ward 3
Councilmember Clark Ward 4

AGENDA
REGULAR MEETING OF THE CITY COUNCIL
Tuesday, April 01, 2025
6:00 PM CST
Council Chambers, City Hall
and via teleconference, if necessary

Call to Order.

Invocation
Pledge of Allegiance
Roll Call
Confirm or Adjust Agenda Order

Presentation Agenda.

- a. The next Regular Meeting of the City Council will be held Tuesday, April 15, 2025 at 6:00 p.m. in the Council Chambers located at City Hall.

City Manager's Report.

Public Comments on Agenda Items.

Council Comments.

Policy Agenda.

Minutes:

1. Motion to approve March 18, 2025 Regular Meeting Minutes.

Consent Agenda:

2. **2025-068:** Motion to approve Pay Application 1 in the amount of \$65,854.00 to JLB Contractors, LLC., for the Kome Drive and Kalipekona Pond Drainage Project.
3. **2025-069:** Motion to authorize the City Manager to enter into the agreement for the 2024 Cruisin' The Coast event and to approve payment of the event fee in the amount of \$4,000.
4. **2025-071:** Motion to renew all insurance lines (Property, Liability, Auto, Equipment, EPL, Cyber, Inland Marine) with AJG Risk Management Services (Cadence Insurance) Option 2 in the amount of \$106,804.15 expiring April 8, 2026 excluding property insurance renewing for a partial term expiring May 1, 2025.
5. **2025-073:** Motion to accept substantial completion of the Kaleki Way Drainage Project as of March 14,, 2025.
6. **2025-074:** Motion to approve Change Order No. 3 to the contract with LJ Construction Inc. in the amount of -\$21,522.05 for a total contract amount of \$550,846.47 for the Ahuli Drainage Project.

Action Agenda.

- 7. 2025-075:** Motion to concur with the Planning Commission recommendation to approve a variance from the Zoning Ordinance (Article 3.4.7) to allow the re-subdivision of the lot to be 9,426 square feet. The property address is 659 Koula Drive. The tax parcel number is 067N-2-35-168.000. The property is in a R-10 zoning district. The minimum lot size is 10,000 square feet. The variance requested is 574 square feet. The Case File Number is 202500087. The property owner is Robert J. Gros.
- 8. 2025-076:** Motion to approve the Planning Commission recommendation to approve a variance from the Zoning Ordinance (Article 3.4.8) to allow the extension of the existing garage within 5' of the side yard property line with the condition of adding gutters and downspouts on the extension. The property address is 896 Maili Way. The tax parcel number is 067J-2-36-024.000. The property is in an R-6 zoning district. The side yard setback is 10 feet. The variance requested is 5'. The Case File Number is 202500100. The property owner is Donna Goedde.

Routine Agenda.

Claims Payable

- 9.** Motion to approve Docket of Claims (DKT232639 - DKT232663) in the amount of \$192,384.17.

Public Comments on Non-Agenda Items.

Council Closing Comments

Executive Session - If Necessary

Adjourn/Recess.

NOTE: THE CITY OF DIAMONDHEAD WILL FURNISH APPROPRIATE AUXILIARY AIDS AND SERVICES WHERE NECESSARY TO AFFORD INDIVIDUALS WITH DISABILITIES AN EQUAL OPPORTUNITY TO SERVICES AND ACTIVITIES OF THE CITY. A WRITTEN REQUEST BY OR ON BEHALF OF QUALIFYING INDIVIDUALS SHALL BE SUBMITTED IN A TIMELY MANNER TO THE CITY CLERK.



MINUTES
REGULAR MEETING OF THE CITY COUNCIL
Tuesday, March 18, 2025
6:00 PM CST
Council Chambers, City Hall

Call to Order.

Mayor Depreo called the meeting to order at 6:00 p.m.

Invocation - Councilmember Liese

Pledge of Allegiance

Roll Call

PRESENT

Mayor Nancy Depreo

Councilmember-At-Large Gerard Maher

Ward 1 Shane Finley

Ward 2 Anna Liese

Ward 3 John Cumberland

Ward 4 Austin Clark

Confirm or Adjust Agenda Order

Motion made by Mayor Depreo, Seconded by Ward 2 Liese to adjust the agenda adding Penny Crawford with the Diamondhead Garden Club to the Presentation Agenda.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Presentation Agenda.

- a. The next Regular Meeting of the City Council will be held Tuesday, April 1, 2025 at 6:00 p.m. in the Council Chambers located at City Hall.
- b. Penny Crawford – Diamondhead Garden Club

City Manager's Report.

CITY MANAGER REPORT

March 18, 2025

1. Dog Park – The engineering firm is finalizing the dog park plans. All desired elements of the original design are included in the design. Public works will start clearing the property.
2. Paving 2025 – The permission to advertise this project is on tonight’s agenda. We are aware of end-of-term requirements. A pre-bid conference will be held on April 17, 2025.

3. MDOT Projects – All ramps are currently open. T.L. Wallace is working on completing the North roundabout. The Interstate widening project is continuing. The current completion date is March 30, 2027. This project includes the walking track and sound wall.
4. Park Ten Road – The contractor is completing the punch list items that the engineering firm is requesting. The city has not conducted a walkthrough on this project. We are working on the ribbon cutting for April 10th.
5. Kaleki Way – Project is complete. The engineer has scheduled a walkthrough for this week to close out the project.
6. Kome Drive & Kalipekona Pond – The project is for 120 days with a current end date of June 10th. The contractor is on site installing the landscape culverts and drain inlets. They worked this past Saturday to make up for some lost time on the project. Once completed, the contractor will begin the pond dredging.
7. Unit Price Projects –
 - i) Laa La Way – DNA has ordered materials and will provide schedule when work will start. The roadway will be closed for an expected one day of work. We will notify all residents affected.
 - ii) The Kipapa Way project design has been given to public works, expect to begin after Lanai Place.
 - iii) Lanai Place – Engineers have provided the design for this project. Public Works will start this project within the next two weeks.
 - iv) Koko Court – Engineers are working on design.
8. Coon Branch – Bids are due March 26th. Meeting with DWSD this week to review the plans to ensure all underground utilities are accounted for.
9. Jourdan River Boardwalk – Received the recorded Secretary of State Tidelands lease last week. I had a meeting with MDEQ this afternoon to discuss final steps.
10. Noma Drive Phase 1b – Public Works has completed the parking lot. Coast Electric is working on installing the parking lot lights. The contractor is onsite completing the punch list items.
11. Noma Drive Dredging – The project is for 90 days with a current end date of May 25th. The contractor has the boat on site and will begin the dredging process.
12. Bank Stabilization – **No update on this meeting.** The project has been divided into three phases. Phase one will cover the area from Diamondhead Drive North to Kalipekona Pond. The rear ditch will require additional easement for access. The engineer is currently working on final drawing.
13. Canal Dredging – **No update on this meeting.** The bids were opened on February 10th. All documents will be sent to MDEQ for the Bid Package Review.
14. Noma Drive Nature Trail – **No update on this meeting.** The engineer has determined the phase 1 site and will start the design and layout.
15. Detention Pond – **No update on this meeting.** The engineer will be completing the plans for this area by the end of the year. Public works will dredge this pond once plans are provided to the city.
16. Pelican Cove Drainage Project – **No update on this meeting.** The engineer has additional surveying to complete and will finalize the drawing for this project.
17. Montjoy Creek – **No update on this meeting.** USACE needed additional information from the engineer. That has been provided to them, and we are waiting on final permits to be issued. The project is being separated into three phases to ensure funding.

Email Request Received

1. 698 / 6910 Aukai Place – Councilmember asked about the drainage ditch in this area needing to be addressed. A work order has been issued.
2. 9951 Hamakua St – Resident is requesting ditch to be cleaned. A work order has been issued.
3. Bayou Circle – Councilmember asked about deep ruts in the green space on Bayou Circle. A work order has been issued.
4. 8434 Amoka Place – Councilmember asked for the ditch on the side of the resident be cleaned to prevent flooding issues at this address. An additional request to add a culvert across Lola Drive.
5. 8428 Amoka Place – Councilmember asked to repair pavement in front of this resident due to ponding of the road.

Public Comments on Agenda Items - None

Council Comments.

Policy Agenda.

Minutes:

1. Motion to approve March 5, 2025 Regular Meeting Minutes.

Motion made by Ward 1 Finley, Seconded by Ward 4 Clark to approve March 5, 2025 Regular Meeting Minutes.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Resolutions:

2. **2025-064:** Motion to adopt resolution 2025-007 authorizing a grant application to the MS Department of Wildlife & Fisheries for a Recreation Trails Program Grant in the amount of \$120,000 for the Noma Drive Nature Trail Project and for other related purposes.

Motion made by Ward 3 Cumberland, Seconded by Councilmember-At-Large Maher to adopt resolution 2025-007 authorizing a grant application to the MS Department of Wildlife & Fisheries for a Recreation Trails Program Grant in the amount of \$120,000 for the Noma Drive Nature Trail Project and for other related purposes.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Consent Agenda:

Motion made by Ward 1 Finley, Seconded by Ward 3 Cumberland to approve the following consent items:

3. **2025-052:** Motion to approve change order in the amount of -\$33,358.35, final pay application 5 in the amount of \$6,583.61 to LJ Construction Inc., and close out documents for the Kalae Street Drainage Project.

4. **2025-053:** Motion to approve change order in the amount of -\$106,233.60, final pay application 6 in the amount of \$28,148.60 to LJ Construction Inc., and close out documents for the Turnberry Drainage Project.
5. **2025-054:** Motion to approve final pay application 3 in the amount of \$10,108.71 to LJ Construction Inc., and close out documents for the Hilo Way Master Drainage Improvements.
6. **2025-055:** Motion to approve payments to Covington Civil & Environmental, LLC in the amount of \$13,462.50 for Kaleki Way Drainage Project, in the amount of \$1,300.00 for Turnberry Drainage Project, in the amount of \$21,300.00 for Diamondhead Paving 2025, in the amount of \$4,800.00 for Ahuli Drainage Project, in the amount of \$17,000.00 for Kome Drive and Fairway Drive Drainage Project, and in the amount of \$2,973.15 for the Commercial District Transformation Project.
7. **2025-056:** Motion to approve Change Order No. 6 for twenty (20) additional days to the contract with LJ Construction Inc., for the Kaleki Way Drainage Project for a completion date of March 23, 2025 with no change to contract price.
8. **2025-057:** Motion to advertise for bids for Diamondhead Paving 2025.
9. **2025-058:** Motion to accept substantial completion of the Commercial District Transformation Project Phase I as of December 31, 2024.
10. **2025-059:** Motion to approve Pay Application 4 in the amount of \$21,360.26 to LJ Construction Inc., for the Ahuli Drainage Project.
11. **2025-060:** Motion to approve payments to MP Design Group in the amount of \$3,000.00 for Diamondhead Dr E & Aukai Pl, in the amount of \$3,000.00 for Hilo Way at Koko St, in the amount of \$3,000.00 for Hilo Way to Hapuna Pl, and in the amount of \$3,000.00 for Hilo Way West.
12. **2025-061:** Motion to approve to enter into agreement with South Mississippi Planning and Development District for Economic Development Support and Grant Procurement and Administration for FY25 in an amount not to exceed \$5,000.
13. **2025-062:** Motion to approve Pay Application 18 in the amount of \$34,204.18 to Bottom 2 Top Construction, LLC for the Commercial District Transformation Project Phase I.
14. **2025-063:** Motion to approve Pay Application 8 in the amount of \$367,456.05 to LJ Construction Inc., for the Kaleki Way Drainage Project.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Action Agenda.

15. **2025-065:** Motion to mandate that all requests for quotes FOR PURCHASES OVER \$5,000.00 BUT NOT OVER \$75,000.00 be placed on the agenda for approval and sealed quotes shall be received on a specific date and time as stated on the request for quotes and opened by the city manager and received quotes shall be placed on the agenda with recommendation for approval by the staff. This will achieve higher purchasing standards, a tighter oversee of tax spending and make certain proper procurement is being followed by the City of Diamondhead FOR PURCHASES OVER \$5,000.00 BUT NOT OVER \$75,000.00. (Depreo)

Motion made by Mayor Depreo, Seconded by Councilmember-At-Large Maher to mandate that all requests for quotes FOR PURCHASES OVER \$5,000.00 BUT NOT OVER \$75,000.00 be placed on the agenda for approval and sealed quotes shall be received on a specific date and time as stated on the request for quotes and opened by the city manager and received quotes shall be placed on the agenda with recommendation for approval by the staff. This will achieve higher purchasing standards, a tighter oversee of tax spending and make certain proper procurement is being followed by the City of Diamondhead FOR PURCHASES OVER \$5,000.00 BUT NOT OVER \$75,000.00.

Voting Yea: Mayor Depreo

Voting Nay: Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION FAILED

- 16. **2025-066:** Motion to allow donations made for the Original Diamondhead Dog Park to be returned to the rightful donor upon their request between the dates of March 19, 2025, and June 30, 2025, and to authorize the city clerk to notify the public about this opportunity to allow donations to be returned. (Depreo)

Motion made by Mayor Depreo, Seconded by Councilmember-At-Large Maher to allow donations made for the Original Diamondhead Dog Park to be returned to the rightful donor upon their request between the dates of March 19, 2025, and June 30, 2025, and to authorize the city clerk to notify the public about this opportunity to allow donations to be returned.

Voting Yea: Mayor Depreo

Voting Nay: Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION FAILED

- 17. **2025-067:** Motion to discuss rental of the activity room. (Depreo)

Motion made by Mayor Depreo, Seconded by Councilmember-At-Large Maher to discuss rental of the activity room.

NO ACTION TAKEN

Motion made by Ward 3 Cumberland, Seconded by Ward 2 Liese to amend the agenda to add a motion to the action agenda for The Planning and Zoning Commission to hold a public hearing to revisit the Peddlers/Solicitation Ordinance.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

- 17a. Motion made by Ward 2 Liese, Seconded by Councilmember-At-Large Maher for Planning and Zoning Commission to hold a public hearing to revisit the Peddlers/Solicitation Ordinance.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Routine Agenda.

Claims Payable

- 18. Motion to approve Docket of Claims (DKT232598 - DKT232637) in the amount of \$688,294.57.

Motion made by Ward 2 Liese, Seconded by Ward 3 Cumberland to approve Docket of Claims (DKT232598 - DKT232637) in the amount of \$688,294.57.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

- 19. Motion to approve Payroll Payables PRCLAIM000229 in the amount of \$27,911.61, PRCLAIM000230 in the amount of \$3,058.37, PRCLAIM000231 in the amount of \$27,528.77 and Docket of Claims 232588-232597 in the amount of \$41,909.91.

Motion made by Ward 1 Finley, Seconded by Ward 4 Clark to approve Payroll Payables PRCLAIM000229 in the amount of \$27,911.61, PRCLAIM000230 in the amount of \$3,058.37, PRCLAIM000231 in the amount of \$27,528.77 and Docket of Claims 232588-232597 in the amount of \$41,909.91.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

- 20. February 2025 Financials

Motion made by Ward 4 Clark, Seconded by Ward 1 Finley to approve February 2025 Financials.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Department Reports

Motion made by Ward 3 Cumberland, Seconded by Ward 2 Liese to approve the Department Reports.

- a. Court
 - Police
 - Building
 - Code Enforcement

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Public Comments on Non-Agenda Items - None

Council Closing Comments

Adjourn/Recess.

At 7:12 p.m. with no further business to come before the council, motion made by Ward 4 Clark, Seconded by Ward 3 Cumberland to adjourn.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Nancy Depreo
Mayor

Jeannie Klein
City Clerk



March 19, 2025

Mr. Jon McCraw
City Manager
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

**Re: Pay Application #1
Kome Drive and Kalipekona Pond Drainage Project
JLB Contractors, LLC**

Dear Mr. McCraw:

Enclosed, please find Pay Application #1 to be considered for approval by the City Council at the next meeting. The Application includes the period from 02/01/2025 to 02/28/2025. At the end of the application period, we are approximately 6% complete on contract value and 15% on contract time.

I have reviewed this pay application and find that it is an accurate request according to the amount of work that has been completed since the project began. With that said, I recommend that the Council approve payment to JLB Contractors, LLC, in the amount of \$65,854.00. Please do not hesitate to contact me should you have any questions.

Sincerely,

COVINGTON CIVIL & ENVIRONMENTAL, LLC

A handwritten signature in cursive script that reads "Nathan Long".

Nathan Long, E.I.
Project Engineer

Enclosures: JLB Pay Application #1 Signed

APPLICATION AND CERTIFICATE FOR PAYMENT
AIA DOCUMENT G702

PAGE ONE OF TWO PAGES

TO: City of Diamondhead
 500 Circle Drive
 Diamondhead, MS 39526

PROJECT: Kome Dr and Kalipekone Pond
 Drainage Project

APPLICATION NO: 1
APPLICATION DATE: 02/28/25
PERIOD TO: 02/01/25 | 02/28/25
PROJECT NO: 16175FP WA 1

FROM CONTRACTOR:

JLB Contractors, LLC.
 21294 Johnson Road
 Long Beach, MS 39560

CONTRACT DATE: 01/01/01

CONTRACT FOR: Pond & Drainage Project

OWNER: City of Diamondhead

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM	\$	1,236,395.00
2. Net change by Change Orders		\$0.00
3. CONTRACT SUM TO DATE (Line 1 +/- 2)	\$	1,236,395.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	69,320.00
5. RETAINAGE:		
a. 5% of Completed Work (Column D + E on G703)	\$	3,466.00
b. 5% of Stored Material (Column F on G703)		\$0.00
TOTAL RETAINAGE (Lines 5a + 5b or Total in Column I of G703)		\$3,466.00
6. TOTAL EARNED LESS RETAINAGE	\$	65,854.00
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)		\$0.00
8. CURRENT PAYMENT DUE	\$	65,854.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)		\$1,170,541.00

CONTRACTOR: JLB Contractors, LLC.

By: [Signature] Date: 03/12/2025

State of: Mississippi County of: Hancock
 Subscribed and sworn to before me this 12th day of March, 2025
 Notary Public: [Signature]

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$65,854.00

(Attach explanation if amount certified differs from amount applied for. Initial all figures on this Application and on the Continuation Sheet that changed to conform to the amount certified.)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Change Order #1	\$0.00	
TOTALS:	\$0.00	\$0.00
NET CHANGES by Change Order:	\$0.00	

ENGINEER: Nathan Long
 By: _____ Date: 03/19/2025

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Owner: (if applicable)
 By: _____ Date: _____

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE TWO OF TWO PAGES

AIA DOCUMENT G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.
 In tabulations below, amounts are stated to the nearest dollar.
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 1
 APPLICATION DATE: 02/28/25
 PERIOD TO: 02/01/25 02/28/25
 PROJECT NO: 16175FP WA 1

ITEM	DESCRIPTION OF WORK	#UNITS	UNITS OF MEASURE	UNIT PRICE	SCHEDULED VALUE (\$UNITS*U-PRICE)	TOTAL WORK IN UNITS			TOTAL WORK VALUE			MATERIALS PRESENTLY STORED (NOT IN E1 OR E2)	TOTAL COMPLETED AND STORED TO DATE (E1+E2+F)	% (G/C)	BALANCE TO FINISH - UNITS	BALANCE TO FINISH - VALUE	RETAINAGE IF APPL.		
						COMPLETED TO DATE (D2+D3)	COMPLETED PREVIOUS APPL.	COMPLETED THIS PERIOD	COMPLETED PREVIOUS APPL.	COMPLETED THIS PERIOD									
						D1	D2	D3	E1	E2									
01505-1	Mobilization	LS	1	\$120,000.00	\$120,000.00	0.25	0.00	0.25	\$	\$	30,000.00	\$	30,000.00	25%	0.75	\$	90,000.00	\$	1,500.00
02050-1	Demolition - Komo Drive	LS	1	\$25,000.00	\$25,000.00	0.25	0.00	0.25	\$	\$	21,450.00	\$	21,450.00	85%	0.87	\$	43,550.00	\$	1,072.50
02050-2	Demolition - Kalipokona Way	LS	1	\$25,000.00	\$25,000.00	0.00	0.00	0.00	\$	\$	-	\$	-	0%	0.00	\$	25,000.00	\$	-
02226-1	Ditch Excavation and Grading	LF	125	\$15.00	\$1,875.00	0.00	0.00	0.00	\$	\$	-	\$	-	0%	0.00	\$	1,875.00	\$	-
02226-2	Borrow Excavation, LVM	CY	3000	\$25.00	\$75,000.00	13.20	0.00	13.20	\$	\$	330.00	\$	330.00	0%	0.00	\$	74,670.00	\$	16.80
02226-3	Excavation, LVM	CY	100	\$25.00	\$2,500.00	13.20	0.00	13.20	\$	\$	330.00	\$	330.00	13%	0.00	\$	2,170.00	\$	330.00
02234-1	Size #10 Crushed Stone Base	CY	35	\$145.00	\$5,075.00	0.00	0.00	0.00	\$	\$	-	\$	-	0%	0.00	\$	5,075.00	\$	-
02285-1	6" Felted	LF	2400	\$5.00	\$12,000.00	1342.00	0.00	1342.00	\$	\$	6,710.00	\$	6,710.00	56%	0.88	\$	6,290.00	\$	308.00
02285-2	Wetlax	LF	350	\$8.50	\$2,975.00	0.00	0.00	0.00	\$	\$	-	\$	-	0%	0.00	\$	2,975.00	\$	-
02512-1	1.5" 9.50-mm, ST, Asphalt Pavement	SY	210	\$50.00	\$10,500.00	0.00	0.00	0.00	\$	\$	-	\$	-	0%	0.00	\$	10,500.00	\$	-
02512-2	1.5" 12.60-mm, ST, Asphalt Pavement	SY	210	\$50.00	\$10,500.00	0.00	0.00	0.00	\$	\$	-	\$	-	0%	0.00	\$	10,500.00	\$	-
02512-3	Traffic Markings	LF	200	\$40.00	\$8,000.00	0.00	0.00	0.00	\$	\$	-	\$	-	0%	0.00	\$	8,000.00	\$	-
02522-1	Concrete Drive Repair	SY	705	\$100.00	\$70,500.00	0.00	0.00	0.00	\$	\$	-	\$	-	0%	0.00	\$	70,500.00	\$	-
02721-1	Reinforced Cast-in-Place Concrete	CY	35	\$40,000.00	\$1,400,000.00	0.00	0.00	0.00	\$	\$	-	\$	-	0%	0.00	\$	1,400,000.00	\$	-
02721-2	Castings/Gratings for Concrete Structures	LBS	2100	\$6.50	\$13,650.00	0.00	0.00	0.00	\$	\$	-	\$	-	0%	0.00	\$	13,650.00	\$	-
02722-1	18" RCP	LF	40	\$100.00	\$4,000.00	0.00	0.00	0.00	\$	\$	-	\$	-	0%	0.00	\$	4,000.00	\$	-
02722-2	24" RCP	LF	40	\$100.00	\$4,000.00	0.00	0.00	0.00	\$	\$	-	\$	-	0%	0.00	\$	4,000.00	\$	-
02722-3	48" 27" RCAP	LF	224	\$180.00	\$40,320.00	0.00	0.00	0.00	\$	\$	-	\$	-	0%	0.00	\$	40,320.00	\$	-
02722-4	36" RCP	LF	112	\$150.00	\$16,800.00	0.00	0.00	0.00	\$	\$	-	\$	-	0%	0.00	\$	16,800.00	\$	-
02723-1	18" HDPE Drain Pipe	LF	180	\$70.00	\$12,600.00	0.00	0.00	0.00	\$	\$	-	\$	-	0%	0.00	\$	12,600.00	\$	-
02723-2	24" HDPE Drain Pipe	LF	600	\$90.00	\$54,000.00	80.00	0.00	80.00	\$	\$	5,400.00	\$	5,400.00	10%	0.00	\$	48,600.00	\$	270.00
02723-3	15" Nyolast Basin (All Sizes) includes casting	EA	4	\$2,500.00	\$10,000.00	0.00	0.00	0.00	\$	\$	-	\$	-	0%	0.00	\$	10,000.00	\$	-
02723-4	24" Nyolast Basin (All Sizes) includes casting	EA	13	\$3,000.00	\$39,000.00	1.00	0.00	1.00	\$	\$	3,000.00	\$	3,000.00	8%	0.00	\$	36,000.00	\$	150.00
02732-1	Load Wraps on Geotextile Fabric	CY	95	\$120.00	\$11,400.00	0.00	0.00	0.00	\$	\$	-	\$	-	0%	0.00	\$	11,400.00	\$	-
02931-1	Solid Sod	SY	3500	\$9.00	\$31,500.00	0.00	0.00	0.00	\$	\$	-	\$	-	0%	0.00	\$	31,500.00	\$	-
02931-2	Hydroseeding	SY	1000	\$2.00	\$2,000.00	0.00	0.00	0.00	\$	\$	-	\$	-	0%	0.00	\$	2,000.00	\$	-
02935-1	Maintenance of Traffic	LS	1	\$35,000.00	\$35,000.00	0.06	0.00	0.06	\$	\$	2,100.00	\$	2,100.00	6%	0.04	\$	32,900.00	\$	105.00
M-1	W-Shaped Guardrail w/ End Sections	LF	80	\$150.00	\$12,000.00	0.00	0.00	0.00	\$	\$	-	\$	-	0%	0.00	\$	12,000.00	\$	-
W-1a	Water Main Adjustment	EA	1	\$10,000.00	\$10,000.00	0.00	0.00	0.00	\$	\$	-	\$	-	0%	0.00	\$	10,000.00	\$	-
W-1b	Water Service Line Adjustment	EA	10	\$3,000.00	\$30,000.00	0.00	0.00	0.00	\$	\$	-	\$	-	0%	0.00	\$	30,000.00	\$	-
W-1c	Irrigation Line Protection/Relocation	EA	16	\$1,500.00	\$24,000.00	0.00	0.00	0.00	\$	\$	-	\$	-	0%	0.00	\$	24,000.00	\$	-
35310-2	Pond Dredging and Disposal to 7.5 Elevation	CY	11430	\$30.00	\$342,900.00	0.00	0.00	0.00	\$	\$	-	\$	-	0%	0.00	\$	342,900.00	\$	-
TOTAL					\$1,296,395.00				\$	\$	69,320.00	\$	69,320.00		0.00	\$	1,227,075.00	\$	4,000.00



March 13, 2025

Mr. Jon McGraw, City Manager
City of Diamondhead
5000 Diamondhead Circle
Diamondhead Ms 39525

Re: Cruisin' The Coast 2025

Dear Jon:

Thank you for making Cruisin' The Coast 2024 such a wonderful event. We were fortunate to have great weather, nearly 10,000 registered vehicles and the best community and business support there is. We are grateful for all you do. Thank you for your years of support.

The following proposal defines the agreement between Cruisin' The Coast (CTC) and the City of Diamondhead for the event, Blessing of the Classics, to be held Wednesday, October 8, 2025

City of Diamondhead will provide:

- Event fee of \$4,000
- Volunteers to staff the event
- Traffic control
- Port-o-lets
- Signage
- Liaison between City and CTC
- Everything necessary to put on Blessing of the Classics

Cruisin' The Coast will provide:

- Promotion of the event in all appropriate printed materials and website.

- Direct marketing to CTC auto registrants via insert into our official registration packet. Printing of 10,000 flyers will be at Diamondhead's cost. Flyers to be delivered to CTC NLT 3 p.m., September 23.
- 10 tickets to the Kickoff Sponsor Party.
- 10 Sponsor T-shirts

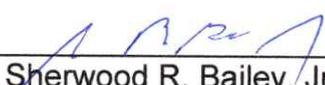
General:

- Outside vendors, not associated with a local merchant, will be liable for state sales tax. Each vendor will be responsible for submitting the appropriate state reporting form. The City of Diamondhead is responsible for any sales tax issue arising from the event.
- ET Motorgear is the official apparel vendor of Cruisin' The Coast, other vending of this type is not permitted.
- Additional events, give away items or special promotions must be approved by Cruisin' The Coast.
- All media releases, press conferences, and any collateral materials promoting the event must be approved in advance by CTC. CTC must approve any advertisements by sponsors of event. CTC is a registered trademark and any use of the CTC logo and the words "Cruisin' The Coast" must be approved by CTC.
- The City of Diamondhead will obtain appropriate liability insurance and list CTC as an additional insured.

Enclosed is a Memorandum of Understanding for your signature. Please return a signed copy of the MOU to our office at the address listed.

If this proposal reflects your understanding of our agreement, please sign both copies and return one to me at P.O. Box 3001, Gulfport, MS 39505

Cruisin' The Coast, Inc.



 By Sherwood R. Bailey, Jr.
 Executive Director

 City of Diamondhead

 Date

3/17/25

 Print Name & Title

 Date

Memorandum of Understanding

This Memorandum of Understanding is by and between *Cruisin' the Coast, Inc.* [hereinafter "CTC"] and the following business or entity: City of Diamondhead, MS (Sponsor) and applies to the "Cruisin the Coast" event of: Wednesday, Oct. 8, 2025. The "event" consists of multiple forms and types of entertainment from simply viewing vintage automobiles to the staging of activities including but not limited to demonstration of the functional capabilities of the vehicles of the attendees [hereinafter simply the "event"]. In contemplation of the nature of the event, including its date and time, the parties do accept the commitments and assurances of the other as follows:

1. Sponsor agrees that CTC and its authorized personnel, vendors and promoters, may utilize the premises permitted, licensed and assigned to it for the purpose of hosting the event to take place at various venues on the Mississippi Gulf Coast and contiguous counties and venues on Wednesday, Oct. 8, 2025.
2. Sponsor will allow CTC reasonable access to the site or premises during and prior to event hours for the purposes of hosting and sponsoring the event as well as preparing for related activities.
3. Sponsor agrees that CTC may use the site, assigned area or premises provided, and Sponsor will not permit or allow anyone not otherwise associated with CTC, its agents, vendors and/or sub-contractors to access the site or premises for any reason unrelated to Cruisin' the Coast.
4. Sponsor grants an irrevocable license to CTC to use the site, area or premises for activities associated with the event and CTC will not use the site, area or premises in a dangerous manner or in any manner inconsistent with the purposes of the event.
5. Sponsor will pay CTC a sponsorship fee in the amount of \$4,000 as consideration for hosting a portion of the event at its site.
6. To the extent required by law or ordinance, CTC agrees that it will obtain any and all permits or licenses necessary to hold the event. Sponsor agrees to reasonably cooperate with CTC in securing any necessary permits or licenses to host the event.
7. Sponsor has full authority to permit CTC to use the premises during the dates and times of the event.
8. With the permission of the Sponsor, CTC may reasonably restrict access to any area assigned to it by the Sponsor consistent with the existing ongoing commercial activity that may be present at the site.
9. CTC agrees that it will use the site or premises in a reasonable method and manner and will commit no waste or permanent damage to the premises.
10. Sponsor agrees to allow CTC reasonable access to the site, area or premises by agents, vendors and sub-contractors of CTC during non event hours for the purposes of event preparation and staging.
11. CTC retains the exclusive right to permit and contract with any individual at the site or premises for the purposes of event promotions, concessions, activities, or performances. Sponsor agrees to reasonably cooperate with CTC with the planned activities and access to the site or premises. CTC retains the exclusive right to permit and contract with any individual at the Event Site for the purposes of event promotions, concessions, activities, performances and/or charitable purposes. Sponsor agrees that it will secure the approval of CTC prior to the event if the Sponsor seeks to include or permit any other activity, vendors and/or charitable entities during the event in the area committed for use by CTC or in reasonable proximity to the site so as to serve as a disruption to registrants, patrons and other vendors of CTC.
12. Upon request of CTC and in the event of notification to the Sponsor that an individual or entity is in violation of paragraph 3 or 11, or is otherwise soliciting within its event site or sufficiently close in proximity to it effectively resulting in a violation of paragraph 3 or 11, the Sponsor will compel and removal any individual, group or entity that is without permission or permit of CTC and/or convey to them that it or they are to cease and desist all activities that are contrary to the reasonable requests of CTC. It is the intent of this paragraph that to the extent that the Sponsor has the right of control over any vendor or provider of goods or services, that

those vendors, entities or groups will be promptly removed by the Sponsor from the event site of CTC while the event is then ongoing.

13. At the conclusion of the event, CTC agrees that it will return the site or premises in substantially the same state or condition when it was provided to CTC.

14. Sponsor acknowledges that the premises are suitable for hosting the event at its site, area or premises and warrants that there are no hidden hazards or conditions likely to produce injury that are not otherwise apparent to CTC or their patrons.

15. Sponsor acknowledges that it is satisfied that it is adequately insured for hosting this event on it's premises.

16. Sponsor and CTC agree to indemnify the other as it may relate to any claim or suit that is the result of the negligence of the other. As such, sponsor will agree to indemnify CTC for any claim or suit which alleges negligence of sponsor concerning the premises tendered or any conduct or activity of sponsor that resulted in a suit or claim by a third person. Likewise, CTC agrees to indemnify sponsor for any activity which materially changed the use or nature of the site or premises out of which injury is alleged including any suit for conduct arising out of the activities of CTC.

17. No activity will be undertaken on the site or premises or otherwise allowed which is a violation of state or federal law.

18. No lewd or lascivious activity will be engaged in by CTC, or it's agents, servants, employees, vendors or sub-contractors or by Sponsor on the site or premises during hours of the event.

19. Time is of the essence of this agreement.

20. This agreement may be amended but only upon a writing and signed by the parties.

21. This agreement and undertakings set forth herein, are not to be construed in any way that either party is the agent of the other, and neither party has the ability and capacity to bind the other to any agreement or undertaking. Both parties acknowledge that each is an independent contractor and there is no vicarious relationship whatsoever.

22. CTC retains the exclusive right to the CTC logo, to include any likeness or images associated with the event and Sponsor may use the logo, likeness or images of CTC only as permitted or authorized, in writing, by CTC. CTC agrees not to use the logo, likeness or images associated with Sponsor, except with it's express permission or as permitted by Sponsor in the CTC advertising, brochures or programming.

23. Termination of Agreement: A. This agreement may be terminated for any reason more than 90 days prior to the event without recourse against either party; B. If termination is sought by either party upon or within 90 days of the event, it shall only be for breach of this agreement or otherwise for "good cause."

24. Subject to paragraph 23, both parties retain the right to pursue a claim for damages against the other for breach of the agreement or for termination of the agreement without "good cause."

25. Notwithstanding paragraph 24, both parties agree to resolve all claims by and between themselves and for those arising out of or pursuant to this agreement by arbitration which will be preceded by voluntary mediation. Any mediator or arbitrator obtained herein shall be selected by agreement of the parties or pursuant to the procedures set out and mandated by the American Arbitration Association or equivalent. In the event of any claim by and between the parties hereto, such mediation or arbitration shall occur only in Harrison County, Mississippi.

26. Subject to the provisions of paragraph 25, no suit may be filed by and between the parties in any jurisdiction other than Harrison County except to enforce the mediation and/or arbitration provisions herein or an award of an arbitrator.

27. This agreement shall expire at midnight on the last full day of the event as scheduled.

28. This agreement does not automatically renew and shall not be renewed except by separate or similar agreement signed by all parties.

29. All executory agreements, warranties or covenant required hereunder shall extend beyond the termination of this agreement for purposes of relief or enforcement.

30. The agreement herein constitutes the entire agreement of the parties and no other agreements, not specifically incorporated herein, are valid except that they may constitute an amendment to this agreement subject to the provisions of Paragraph 20.

31. All notices pertaining to this agreement may be verbalized to any authorized CTC representative "On site" during the event, but SHALL be subsequently [as soon as prudent] provided in writing to Sherwood R. Bailey, Post Office Box 3001, Gulfport, Miss. 39505 and to: cruisinthecoast@cruisinthecoast.com. Likewise, all notice under this agreement may be verbalized to any "on site" representative of Sponsor, but SHALL be provided subsequently [as soon as prudent] in writing to:

32. Special Provisions, if any, are attached and constitute an amendment under Paragraph 20 without signature, but only if attached at the time of the execution of this Agreement. [*If a municipality or governmental entity, it is required that the agreement be approved by the governing authority and be approved on the minutes of the body.*]

Cruisin' the Coast, Inc.

City of Diamondhead, MS

By: 
SHERWOOD R. BAILEY, JR.

By: _____
[name]

Date: 3/13/25

Date: _____

2025-071

Item No.4.



March 28, 2025

5000 Diamondhead Circle • Diamondhead, MS 39525-3260
 Phone: 228.222.4626 Fax: 228.222.4390
www.diamondhead.ms.gov

City of Diamondhead
 5000 Diamondhead Circle
 Diamondhead, MS 39525

Dear Councilmembers:

Re: Property, Equipment, Liability, Auto, Public Officials, The City’s Property, Equipment, General Liability, Auto, Public Officials, Cyber, Crime, Employment Practices and Equipment Breakdown Insurance Coverages.

Frank Bordeaux and his staff have completed the marketing process and provided a proposal for renewal. The recommendation is to accept Option 2 in the amount of \$106,804.15 which includes a estimated partial premium \$2,363 for property insurance for the period April 8th – May 1st. Mr. Bordeaux presented the Council with an option to join a coastal pool for property insurance that was anticipated to begin April 1, 2025; unfortunately, this program will not be available until May 1st. Until then, our current property insurance carrier has agreed to extend our existing policy. Mr. Bordeaux is scheduled to present the property insurance proposal offered through the coastal pool at the April 15th council meeting. It is recommended to renew policies through AJG Risk Management Services (Cadence Insurance) as outlined in Option 2 totaling \$106,804.15 and authorize the administration to bind coverages. Excluding the property insurance, all other policies renewing will expire April 8, 2026. A summary of the policy and insured values are as follows:

PREMIUM COMPARISON

COVERAGE	OPTION 1 RENEWAL PREMIUM	OPTION 2 RENEWAL PREMIUM	EXPIRING PREMIUM
Property	*Pending policy extension from 4/8/25 to 5/1/25 – indication only +\$2,363	*Pending policy extension from 4/8/25 to 5/1/25 – indication only +\$2,363	\$28,355 \$4,802,003 TIV
Inland Marine	\$17,472 Based on \$1,506,164 TIV	\$17,472 Based on \$1,506,164 TIV	\$15,633 \$1,347,675 TIV
Equipment Breakdown	\$1,055 Based on \$4,612,851 TIV	\$1,055 Based on \$4,612,851 TIV	\$1,035 \$4,612,851 TIV
General Liability	\$20,939 \$100K SAM Abuse Sublimit Added	\$20,939 \$100K SAM Abuse Sublimit Added	\$17,620 Silent on Abuse
PO/EPLI Liability	\$14,039	\$14,039	\$12,392
Business Auto	\$46,896	\$46,896	\$43,381
Cyber	\$10,133 – Travelers 1M limit combined with breach	\$3,153.15 – Lloyds/CFC 1M limit + 1M outside breach	\$10,133 Travelers 1M limit
Crime	Included in Cyber Package – Travelers	\$887 – Crime Only Travelers	Included in Cyber
TOTAL ESTIMATED PREMIUM	\$112,897.00	\$106,804.15	\$128,549

Sincerely,

Jeannie Klein
 City Clerk

073

Item No.5.



March 26, 2025

Mr. Jon McCraw
City Manager
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

**Re: Kaleki Way Drainage Project
LJ Construction, Inc.
Notice of Substantial Completion and Punch List**

Dear Mr. McCraw:

The Work for Kaleki Way Drainage Project has been reviewed and found, to the Engineer's best knowledge, information, and belief, to be substantially complete. The date of substantial completion of the project is established as March 14, 2025. A final inspection was held on March 25, 2025, with the Contractor, City and Engineer in attendance.

The following is the punch list item remaining for the project:

1. Install manhole riser at the manhole located at the intersection of Kaleki Way and Amoka Drive ensuring the asphalt is flush with the manhole lid, asphalt repair as needed.

If you have any questions, please contact me at sarah@ccellc.us or 228-396-0486.

Sincerely,

COVINGTON CIVIL & ENVIRONMENTAL, LLC

A handwritten signature in cursive script that reads "Sarah McLellan".

Sarah McLellan, P.E.
Project Engineer

Enclosures: Signed Substantial Completion Certificate

Fax: (228) 396-0487

2300 14th Street
Gulfport, Mississippi 39501

Phone: (228) 396-0486

Certificate of Substantial Completion

Project: Kaleki Way Drainage Project	Owner: City of Diamondhead	
Contract: Kaleki Way Drainage Project		Date of Contract: 03/19/2024
Contractor: LJ Construction, Inc., 11226 Dobson Road, Gulfport, MS 39503		City's Project No.: 16175.08 FPWA#3

This tentative [definitive] Certificate of Substantial Completion applies to:

- All Work under the Contract Documents: The following specified portions:

March 14, 2025

Date of Substantial Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor, and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Project or portion thereof designated above is hereby declared and is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below.

A definitive list of items to be completed or corrected is attached hereto. This list may not be all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

The responsibilities between OWNER and CONTRACTOR for security, operation, safety, maintenance, heat, utilities, insurance, and warranties shall be as provided in the Contract Documents except as amended as follows:

- Amended Responsibilities Not Amended

Owner's Amended Responsibilities:

N/A

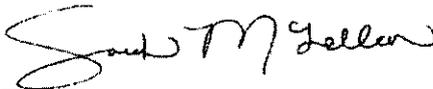
Contractor's Amended Responsibilities:

N/A

The following documents are attached to and made part of this Certificate:

See attached Punch List

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract Documents.



Executed by Engineer

March 25, 2025

Date



Accepted by Contractor

3/26/25
Date

Accepted by Owner

Date



March 26, 2025

Mr. Jon McCraw
City Manager
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

**Re: Change Order #3 (Summary)
Ahuli Drainage Improvements
LJ Construction Inc.**

Dear Mr. McCraw:

For consideration by the Council, I have enclosed Change Order #3 (Summary Change Order) for this project. This Change Order serves to remedy the actual project quantities needed to complete the project. As shown, this Change Order decreases the total contract amount by \$21,522.05. Additionally, the contract time is reduced by 3 days as the project was substantially complete February 5, 2025, and the original contract ended February 8, 2025.

With that said, I recommend that the Council approve this Change Order #3. Should you have any questions, please do not hesitate to contact me at 228-396-0486 or sarah@ccellc.us.

Sincerely,

COVINGTON CIVIL & ENVIRONMENTAL, LLC

Sarah McLellan, P.E.
Project Engineer

Enclosures: Change Order 3 (Summary) Signed
Summary of Amended Quantities and Totals

CHANGE ORDER

OWNER:
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

CHANGE ORDER NO. 3 (Summary)
DATE: March 26, 2025

CONTRACTOR:
LJ Construction Inc.
11226 Dobson Road
Gulfport, MS 39503

ENGINEER: Covington Civil &
Environmental
PROJECT: Ahuli Drainage
Improvements

SUMMARY:

This change order serves to decrease the Contract Amount and Contract Time.

Installed quantities in the field differ from the original estimated quantities in the contract. A detailed summary of the quantity adjustments is included with this Change Order. The net change to the Contract amount with these adjustments is a decrease in the total contract amount by \$21,522.05

The project was substantially complete February 5, 2025 reducing the contract time by 3 days.

THE CONTRACT IS AMENDED AS SHOWN BELOW:

(Not valid until executed by the Owner, Engineer, and Contractor)

The original Contract Sum:	\$472,460.00
Net Change by previously authorized Change Orders:	\$99,908.52
The Contract Sum prior to this Change Order was:	\$572,368.52
The Contract Sum will now Change :	(\$21,522.05)
The New Contract Sum including this Change Order will be:	\$550,846.47
The original Contract Time:	12/25/2024
Net Change by previously authorized Change Orders:	45
The Date of Substantial Completion prior to this Change Order:	2/8/2025
The Contract Time will now Change by days:	-3
The New Date of Substantial Completion will be:	2/5/2025

CONTRACTOR:

ENGINEER:

OWNER:

By: [Signature]
Date: 3/26/25

By: [Signature]
Date: 3/26/2025

By: _____
Date: _____

**AHULI DRAINAGE IMPROVEMENTS
CITY OF DIAMONDHEAD**

**CHANGE ORDER #3 (SUMMARY)
SUMMARY OF AMENDED QUANTITIES AND TOTALS**

PAY ITEM NO.	PAY ITEM	UNIT	UNIT PRICE	ORIGINAL CONTRACT		AMENDED QUANTITIES		CONTRACT REVISIONS		NEW TOTALS
				CONTRACT QUANTITY	EXTENSION	INCREASE	DECREASE	NEW QUANTITY	NEW EXTENSION	
02050-1	Removal of Asphalt Pavement, All Depths	SY	\$ 8.00	390	\$ 3,120.00	160		550	\$ 4,400.00	\$ (1,280.00)
02050-3	Sawcut Asphalt, All Depths	LF	\$ 7.00	575	\$ 4,025.00	275		850	\$ 5,950.00	\$ (1,925.00)
02050-6	Removal of Pipe, All Sizes	LF	\$ 10.50	530	\$ 5,565.00	39		569	\$ 5,974.50	\$ (409.50)
02050-9	Removal of Miscellaneous Material, LVM	CY	\$ 15.00	50	\$ 750.00		(50)	0	\$ -	\$ 750.00
02234-1	Size 610 Crushed Stone Base	CY	\$ 125.00	78	\$ 9,750.00	14		92	\$ 11,500.00	\$ (1,750.00)
02295-1	Silt Fence	LF	\$ 4.50	1750	\$ 7,875.00		(1,750)	0	\$ -	\$ 7,875.00
02295-2	Wattles	LF	\$ 4.50	460	\$ 2,070.00		(360)	100	\$ 450.00	\$ 1,620.00
02512-1	1.5" 9.50-mm, MT, Asphalt Pavement	SY	\$ 29.25	780	\$ 22,815.00		(230)	550	\$ 16,087.50	\$ 6,727.50
02512-3	Cold Milling of Bituminous Pavement, All Depths	SY	\$ 25.00	240	\$ 6,000.00		(240)	0	\$ -	\$ 6,000.00
02580-0	Traffic Markings	LF	\$ 10.00	280	\$ 2,800.00		(280)	0	\$ -	\$ 2,800.00
02585-1	Traffic Signage	EA	\$ 450.00	4	\$ 1,800.00		(4)	0	\$ -	\$ 1,800.00
02721-2	Castings/Gratings	LBS	\$ 4.00	4750	\$ 19,000.00		(1,201)	3,549	\$ 14,196.00	\$ 4,804.00
02723-1	24" Corrugated High Density Polyethylene Pipe	LF	\$ 62.51	200	\$ 12,502.00		(4)	196	\$ 12,251.96	\$ 250.04
02723-2	36" Corrugated High Density Polyethylene Pipe	LF	\$ 88.29	1688	\$ 149,033.52	7		1,695	\$ 149,651.55	\$ (618.03)
02722-2	44" x 27" Reinforced Concrete Arch Pipe Type III	LF	\$ 148.00	48	\$ 7,104.00		(3)	45	\$ 6,660.00	\$ 444.00
M1	Remove and Reinstall Mailbox	EA	\$ 300.00	5	\$ 1,500.00		(5)	0	\$ -	\$ 1,500.00
CO2 01	Solid Sod	SY	\$ 12.00	2500	\$ 30,000.00	588.83		3,088.83	\$ 37,065.96	\$ (7,065.96)

TOTAL CHANGE ORDER #2 \$ 21,522.05



5000 Diamondhead Circle · Diamondhead, MS 39525
Phone: 228.222.4626 Fax: 228-222-4390
www.diamondhead.ms.gov

TO: City Council and City Manager

FROM: J. Pat Rich, Development Coordinator

A handwritten signature in black ink, appearing to read "J. Pat Rich", is written over the printed name.

DATE: March 28, 2025

SUBJECT: Robert J. Gros Minimum Lot Size Variance

Robert J. Gros has requested a variance to the 10,000 square foot minimum lot size in the R-10 District to allow the re-subdivision of the lot to be 9,426 square feet. The reason for the request is to grant 8' (574 square feet) to the adjoining lot to eliminate encroachment.

- Residence was constructed in 2002.
- Landscaping, fencing and A/C pad encroach on the vacant lot and the 5' Drainage & Utility Easement.
- There were no objections.

The Planning & Zoning Commission voted 6-0 to recommend approving the variance as amended.



Commissioner Bennett
Commissioner Brewer
Commissioner Debrow
Commissioner Parrish
Commissioner Harwood
Commissioner Raymond
Commissioner Nicaud

AGENDA PLANNING AND ZONING COMMISSION

Tuesday, March 25, 2025
6:00 PM CST

Council Chambers, City Hall
and via teleconference, if necessary

Call to Order

Statement of Purpose

1. May our decisions today be made with wisdom, careful deliberation and in the best interest of the City of Diamondhead. May we display patience and kindness in our dealings with each other and all who are in attendance and may any decisions made today promote the health, safety and welfare of the citizens of Diamondhead and the enhancement of the City as a whole.

Pledge of Allegiance

Roll Call

Confirmation or Adjustments to Agenda

Approval of Minutes

2. Approval of February 25, 2025 minutes.

Architectural Review

New Business

Passed 6-0

3. Robert J. Gros has filed an application requesting a variance from the Zoning Ordinance (Article 3.4.7) to allow the re-subdivision of the lot to be 9,426 square feet. The property address is 659 Koula Drive. The tax parcel number is 067N-2-35-168.000. The property is in a R-10 zoning district. The minimum lot size is 10,000 square feet. The variance requested is 574 square feet. The Case File Number is 202500087.

Passed 6-0

4. Donna Goedde has filed an application requesting a variance from the Zoning Ordinance (Article 3.4.8) to allow the extension of the existing garage within 3'6" of the side yard property line. The property address is 896 Maili Way. The tax parcel number is 067J-2-36-024.000. The property is in an R-6 zoning district. The side yard setback is 10 feet. The variance requested is 6'6". The Case File Number is 202500100.

Unfinished Business

5. Tabled variance request for David C. Dreher, Jr. at 8438 Kimo Ct.
6. Tabled Text Amendment to Article 6 – Off-street Parking and Loading. The proposed text amendment is to remove "residential yards," and make the following changes to 6.1 – General Provisions, "This includes median areas and roadways." and remove "b) Overflow parking for residential uses shall be located between the garage the nearest side lot line, but in no case shall the overflow be located in front of the house unless located on a circular drive." from Article 6.1.4 – Location of Parking Lot. The Case File Number is 202500003.



5000 Diamondhead Circle · Diamondhead, MS 39525
 Phone: 228.222.4626 Fax: 228-222-4390
 www.diamondhead.ms.gov

STAFF REPORT TO PLANNING COMMISSION

DATE: March 25, 2025

NATURE OF REQUEST: Robert J. Gros has filed an application requesting a variance from the Zoning Ordinance (Article 3.4.7) to allow the re-subdivision of the lot to be 9,426 square feet. The property address is 659 Koula Drive. The tax parcel number is 067N-2-35-168.000. The property is in an R-10 zoning district. The minimum lot size is 10,000 square feet. The variance requested is 574 square feet. The Case File Number is 202500087.

DATE OF PUBLIC HEARING BEFORE PLANNING COMMISSION: March 25, 2025

RECOMMENDATION TO PLANNING COMMISSION: To **approve** the variance as petitioned.

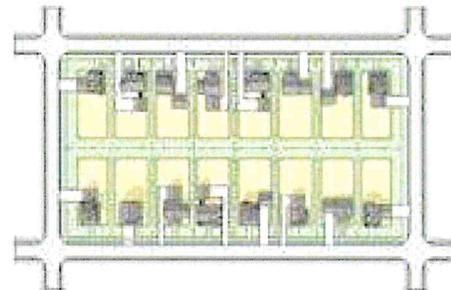
The staff recommends **approving** the variance based on the following findings of fact.

- A. That special conditions and circumstances *do* exist which are peculiar to the land, structure or building involved and which are not applicable to other lands, structures, or buildings in the same district. *The residence on the adjoining lot was constructed with landscaping, fencing and the a/c pad extending beyond property line.*
- B. That literal interpretation of the provisions of this title *would* deprive the applicant of rights commonly enjoyed by other properties in the same zoning district under the terms of this title. *By adding an additional 8' to the adjoining property, the existing residence will meet the 10' side yard setback as well as removing the encroachment of the 5' Utility and Drainage Easement.*
- C. That special conditions and circumstances, if any, *do not* result from the actions of the applicant.
- D. That granting the variance requested *will not* confer on the applicant any special privilege that is denied by this title to other lands, structures, or buildings in the same zoning district.
- E. The variance, if authorized, *will* represent the minimum variance that will afford relief and *will* represent the least modification possible of the regulation in issue.
- F. The Variance *does* observe the spirit of the Ordinance and *will not* change the character of the district (area).
- G. The Variance *will* observe the spirit of the Comprehensive Plan.
- H. That the Variance requested *will not* result in any change in use or density of the subject property.

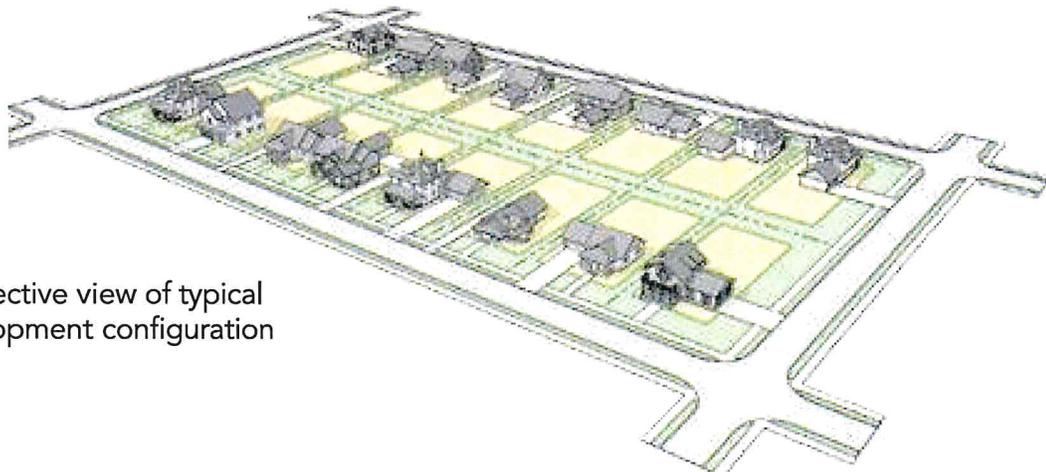
3.4.7 Residential R-10 – Low Density Single-Family District

The district is intended to implement the First Diamondhead and Suburban Neighborhood Placetypes set out in Envision Diamondhead 2040 Comprehensive Plan. The district is to recognize and promotes the character of these areas in Diamondhead as low density single-family residential neighborhoods now and into the future through the planning period, while accounting for neighborhood support facilities and activities.

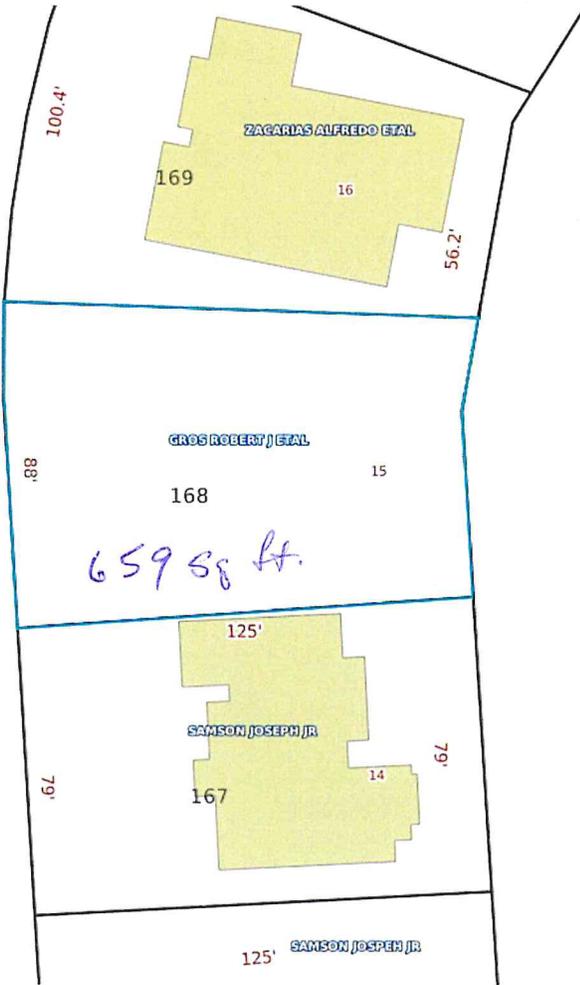
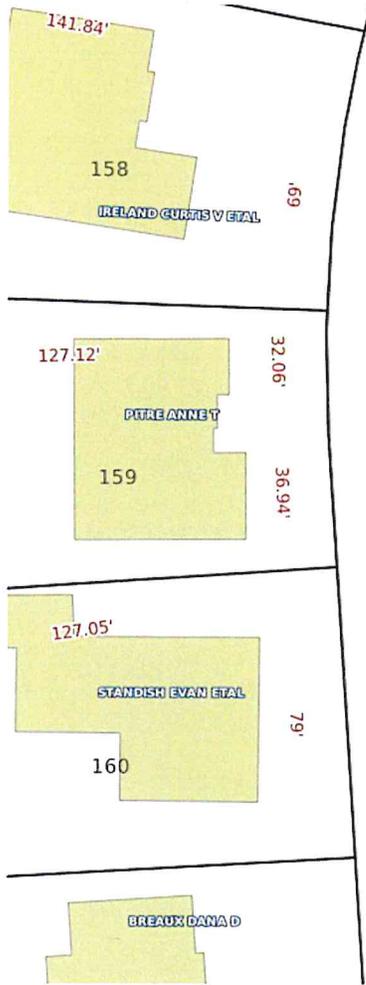
1. Lot Standards and Buildable Area ¹	
Minimum Lot Size	10,000 (sf)
Minimum Lot Frontage	40'
Lot width at the building line	80'
Front Yard (min/max)	20'/none
Side Yard	10'
Rear Yard	20'
2. Use and Intensity	
Permitted Primary and Accessory Uses	See Article 4, Table 4.1, Use Matrix
Residential Intensity	4 Dwellings/Acre
Impervious Surface Ratio	0.45
Floor Area Ratio	None
Maximum Structure Height ²	35'
Minimum Dwelling Size	See Map of Minimum Square Footage Requirements
3. Site Specific Design Standards	
Mobility and Parking Standards	See Article 6
4. Review and Approval Processes	
Subdivision Standards	See Subdivision Regulations
Building, Site, and Design Standards	See Article 5
5. District Exceptions and Notes	
¹ See methods for dimensional measurements	
² See exceptions to height limitations	



Plan view illustration of typical development configuration



Perspective view of typical development configuration

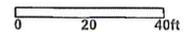


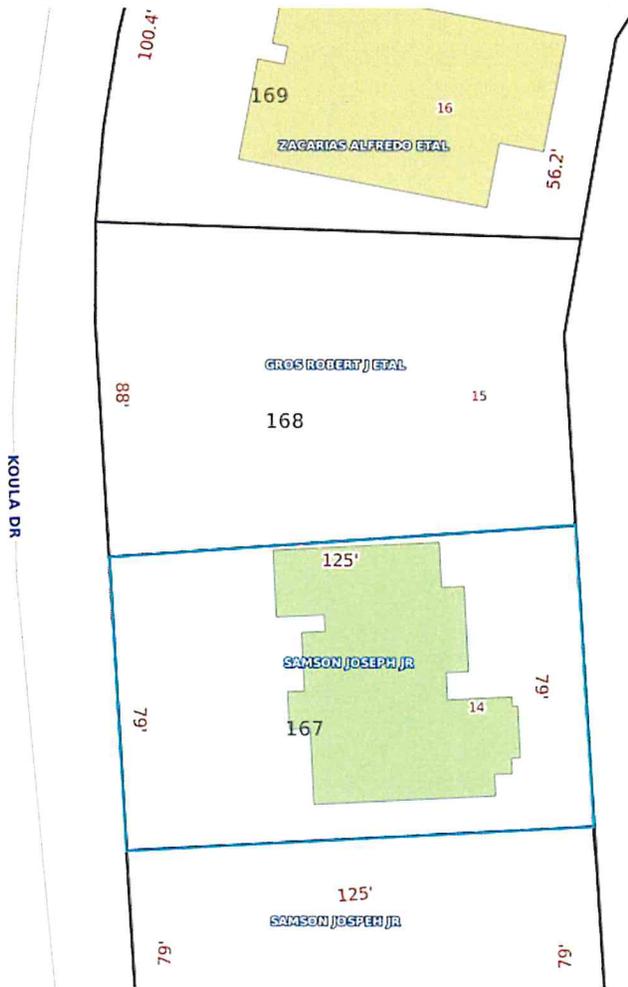
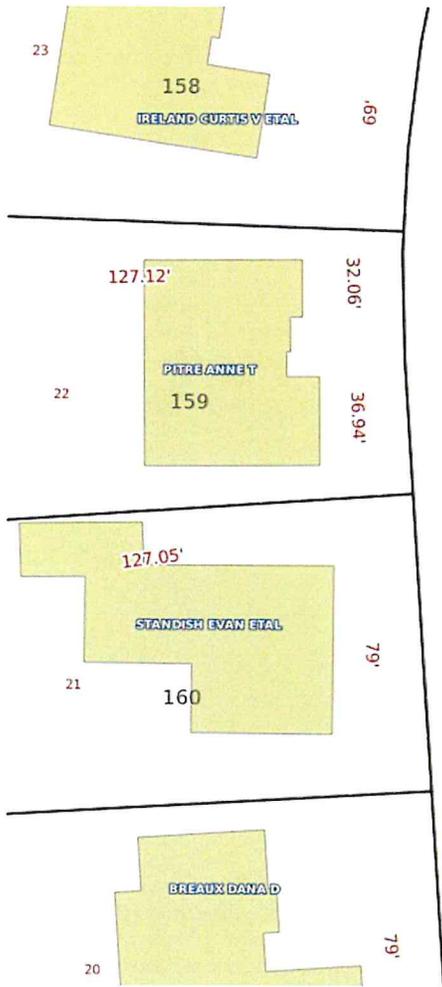
Vertical column of seven empty boxes for data entry, with the second box containing 'x,y'.

Parcels
067N-2-35-
168.000

Parcel Number: 067N-2-35-168.000
 Owner Name: GROS ROBERT J ETAL
 Owner Address: 7530 CROOKED STICK DR
 Owner City, State ZIP: DIAMONDHEAD, MS 39525
 Physical Address: 0
 Improvement Type:
 Year Built: 0
 Base Area: 0
 Adjusted Area: 0
 Actual Total Value: 40000
 Taxable Total Value: 0
 Estimated Tax: 753
 Homestead Exemption: No
 Deed Book: 2023
 Deed Page: 8203

Close Export





Vertical column of seven empty boxes for data entry, with the second box from the top containing the text 'x,y'.

Parcels
067N-2-35-
167.000

Parcel Number: 067N-2-35-167.000
 Owner Name: SAMSON JOSEPH JR
 Owner Address: 6511 KOULA DR
 Owner City, State ZIP: DIAMONDHEAD, MS 39525
 Physical Address: 6511 KOULA DR
 Improvement Type: RES
 Year Built: 2002
 Base Area: 2076
 Adjusted Area: 2459
 Actual Total Value: 213364
 Taxable Total Value: 0
 Estimated Tax: 1736.42
 Homestead Exemption: Yes
 Deed Book: 2023
 Deed Page: 8201
 Legal Description 1: 14 BI K 5 UN 10

Close Export

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**NOTICE OF PUBLIC HEARING
PLANNING AND ZONING COMMISSION
DIAMONDHEAD, MS**

Robert J. Gros has filed an application requesting a variance from the Zoning Ordinance (Article 3.4.7) to allow the re-subdivision of the lot to be 9,426 square feet.

The property address is 659 Koula Drive. The tax parcel number is 067N-2-35-168.000. The property is in an R-10 zoning district. The minimum lot size is 10,000 square feet. The variance requested is 574 square feet. The Case File Number is 202500087.

In accordance with the Comprehensive Zoning Ordinance Article 9.8, the Planning Commission may recommend to the Mayor and City Council a variance be granted as the variance was applied for or in a modified form or subject to conditions or the application may be denied. A variance may be revocable, may be granted for a limited period, or may be granted subject to conditions as the Planning Commission or Mayor and City Council may prescribe.

The Planning and Zoning Commission will consider this application at its next regularly scheduled meeting on **Tuesday, March 25, 2025, at 6:00 p.m.** The public hearing will be held at Diamondhead City Hall in the Council Chambers at 5000 Diamondhead Circle in Diamondhead, MS 39525. Interested members of the public are invited to attend. This meeting will also be live streamed for your convenience.

If you have any questions or comments or would like to review the application, you may contact J. Pat Rich, Development Coordinator, at prich@diamondhead.ms.gov or 228-242-1613.



5000 Diamondhead Circle -
Diamondhead, MS 39525-3260
Phone: 228.222.4626 Fax: 228-222-4390
www.diamondhead.ms.gov

TO: Robert J. Gros and adjacent property owners *J. Pat Rich*

FROM: J. Pat Rich, Development Coordinator

DATE: March 10, 2025

SUBJECT: Variance request before the Planning & Zoning Commission

Robert J. Gros has filed an application requesting a variance from the Zoning Ordinance (Article 3.4.7) to allow the re-subdivision of the lot to be 9,426 square feet. The property address is 659 Koula Drive. The tax parcel number is 067N-2-35-168.000. The property is in an R-10 zoning district. The minimum lot size is 10,000 square feet. The variance requested is 574 square feet. The Case File Number is 202500087.

In accordance with the Comprehensive Zoning Ordinance Article 9.8, the Planning Commission may recommend to the Mayor and City Council a variance be granted as the variance was applied for or in a modified form or subject to conditions or the application may be denied. A variance may be revocable, may be granted for a limited period, or may be granted subject to conditions as the Planning Commission or Mayor and City Council may prescribe.

The Planning and Zoning Commission will consider this application at its next regularly scheduled meeting on **Tuesday, March 25, 2025, at 6:00 p.m.** The public hearing will be held at Diamondhead City Hall in the Council Chambers at 5000 Diamondhead Circle in Diamondhead, MS 39525. Interested members of the public are invited to attend. This meeting will also be live streamed for your convenience.

If you have any questions or comments or would like to review the application, you may contact J. Pat Rich, Development Coordinator, at prich@diamondhead.ms.gov or 228-242-1613.



5000 Diamondhead Circle
Diamondhead, MS 39525
Ph: 228-222-4626
FX: 228-222-4390

APPLICATION FOR VARIANCE REQUEST

Case Number: 202500087

Date 7-20-25

Applicant: Robert J. Gros

Applicant's Address: 7530 Crooked Stick Dr.

Applicant's Email Address: BobbyLynns@yahoo.com

Applicant's Contact Number: (Home) _____ (Work) _____ (Cell) 985-637-0118

Property Owner: Robert Gros

Owner's Mailing Address: SAME

Owner's Email Address _____

Owner's Contact Number: (Home) _____ (Work) _____ (Cell) 985-637-0118

Tax Roll Parcel Number: 067N-2-35-168.000

Physical Street Address: 659 Kowles Dr

Legal Description of Property: Pl 2 Unit 10 BLK 15 Lot 15

Zoning District: R-10

State Purpose of Variance: (Front/Side/Rear/Lot Size/Parking/Building/Coverage)
(Signage-Size-Height) Remove property line 8' and add to lot 14
which results in to eliminate encroachment & allow for
5' Driveway + Utility Easement on either side of Property
line

STATEMENT OF UNDERSTANDING

As the applicant or owner/s for the requested Variance in the City of Diamondhead, I (we) understand the following:

The application fee of \$100.00 must be paid prior to the acceptance of the application. Further, that if the application is withdrawn for any reason that the application fee is forfeited to the City of Diamondhead.

As the applicant or owner/s, I (we), or the designed representative, must be present at the public hearing.

That all information provided with this application is true and correct to the best of my knowledge.

That this application represents only property owned by me (us) and that any other adjoining property owners must apply for a Variance on his own behalf.

That all required attachments have been provided to the City of Diamondhead.

That additional information may be required by the Planning Commission prior to final disposition.

The City Council will not accept new case evidence once the recommendation has been made by the Planning Commission. If new evidence needs to be presented, the applicant will need to request that the matter be referred back to the Planning Commission for review.

The Public Hearing will be held on March 25, 2025 at 6 p.m. in the Council Chambers of the Diamondhead City Hall.

If a continuance of the hearing is necessary at my (our) request, the request must be made to the Zoning Official a minimum of seven (7) days prior to the hearing. If such request is not made in writing, I understand that a new application must be filed and an application fee paid to the City.

If the application is denied by the City Council, a new application for the subject property may not be submitted for one (1) year from the date of denial.

Signature of Applicant



Signature of Property Owner

_____ For Official Use Only _____

- \$100.00
- Copy of Deed, Lease or Contract
- Site Plan
- Parking Spaces NA
- List of Property Owner NA

- Application Signed
- Written Project Description
- Drainage Plan NA
- Notarized Statement NA

REQUIRED ITEM A

Property Owner Robert Gros

Street Address 659 Kuala Dr

Statement Describing Variance Request

Allow 574 sq ft. variance to 10,000 sq ft. minimum lot side requirement in R-1D

The reasons why it complies with the criteria for variances:

- 1. DO THE SPECIAL CONDITIONS AND/OR CIRCUMSTANCES EXIST WHICH AFFECT ONLY THE LAND OR STRUCTURE IN QUESTION AND NO OTHER SURROUNDING OR SIMILAR PROPERTIES?

Response: Yes

- 2. WOULD LITERAL INTERPRETATION OF THE ZONING ORDINANCE DEPRIVE THE OWNER/APPLIANT OF RIGHTS COMMONLY ENJOYED BY OTHER PROPERTIES IN THE SAME ZONING DISTRICT?

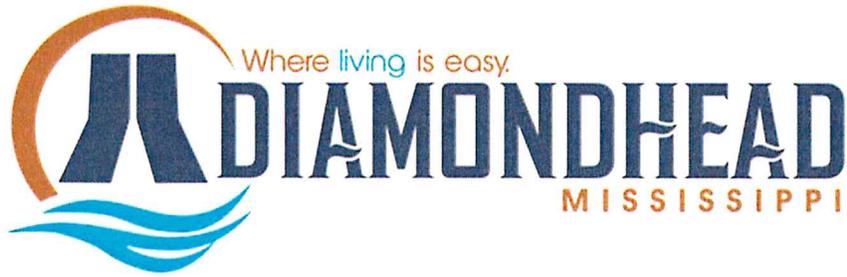
Response: Yes

- 3. ARE THE SPECIAL CONDITIONS OR CIRCUMSTANCES NOT CAUSED BY THE OWNER/APPLICANT?

Response: No

- 4. WOULD THE REQUESTED VARIANCE NOT GIVE THE OWNER/APPLICANT ANY SPECIAL PRIVILEGES OR RIGHTS NOT SHARED BY OWNERS OF SIMILAR PROPERTIES?

Response: No



5000 Diamondhead Circle · Diamondhead, MS 39525
Phone: 228.222.4626 Fax: 228-222-4390
www.diamondhead.ms.gov

TO: City Council and City Manager

FROM: J. Pat Rich, Development Coordinator

A handwritten signature in black ink, appearing to read "J. Pat Rich", is positioned to the right of the "FROM:" line.

DATE: March 28, 2025

SUBJECT: Donna Goedde Side Yard Setback Variance

Donna Goedde requested a variance to the 10' side yard setback for a garage addition/extension. The variance requested was 6'6". The Planning Commission recommendation is 5' with the condition of gutters and downspouts required.

- Side yard setback for addition is 10'.
- Lot narrows from 76' front to 49' rear.
- Similar variances for additions have been granted.
- The addition will not encroach the 5' drainage/utility easement and will have minimal, if any, impact on drainage.
- There was 1 objection by adjoining neighbor (in packet).

The Planning & Zoning Commission voted 6-0 to recommend approving the variance as amended.



Commissioner Bennett
Commissioner Brewer
Commissioner Debrow
Commissioner Parrish
Commissioner Harwood
Commissioner Raymond
Commissioner Nicaud

AGENDA PLANNING AND ZONING COMMISSION

Tuesday, March 25, 2025
6:00 PM CST
Council Chambers, City Hall
and via teleconference, if necessary

Call to Order

Statement of Purpose

1. May our decisions today be made with wisdom, careful deliberation and in the best interest of the City of Diamondhead. May we display patience and kindness in our dealings with each other and all who are in attendance and may any decisions made today promote the health, safety and welfare of the citizens of Diamondhead and the enhancement of the City as a whole.

Pledge of Allegiance

Roll Call

Confirmation or Adjustments to Agenda

Approval of Minutes

2. Approval of February 25, 2025 minutes.

Architectural Review

New Business

passed 6-0

3. Robert J. Gros has filed an application requesting a variance from the Zoning Ordinance (Article 3.4.7) to allow the re-subdivision of the lot to be 9,426 square feet. The property address is 659 Koula Drive. The tax parcel number is 067N-2-35-168.000. The property is in a R-10 zoning district. The minimum lot size is 10,000 square feet. The variance requested is 574 square feet. The Case File Number is 202500087.

passed 6-0

4. Donna Goedde has filed an application requesting a variance from the Zoning Ordinance (Article 3.4.8) to allow the extension of the existing garage within 3'6" of the side yard property line. The property address is 896 Maili Way. The tax parcel number is 067J-2-36-024.000. The property is in an R-6 zoning district. The side yard setback is 10 feet. The variance requested is 6'6". The Case File Number is 202500100.

Unfinished Business

5. Tabled variance request for David C. Dreher, Jr. at 8438 Kimo Ct.
6. Tabled Text Amendment to Article 6 – Off-street Parking and Loading. The proposed text amendment is to remove "residential yards," and make the following changes to 6.1 – General Provisions, "This includes median areas and roadways." and remove "b) Overflow parking for residential uses shall be located between the garage the nearest side lot line, but in no case shall the overflow be located in front of the house unless located on a circular drive." from Article 6.1.4 – Location of Parking Lot. The Case File Number is 202500003.



5000 Diamondhead Circle - Diamondhead, MS 39525
Phone: 228.222.4626 Fax: 228-222-4390
www.diamondhead.ms.gov

STAFF REPORT TO PLANNING COMMISSION

DATE: March 25, 2025

NATURE OF REQUEST: Donna Goedde has filed an application requesting a variance from the Zoning Ordinance (Article 3.4.8) to allow the extension of the existing garage within 3'6" of the side yard property line. The property address is 896 Maili Way. The tax parcel number is 067J-2-36-024.000. The property is in an R-6 zoning district. The side yard setback is 10 feet. The variance requested is 6'6". The Case File Number is 202500100.

DATE OF PUBLIC HEARING BEFORE PLANNING COMMISSION: March 25, 2025

RECOMMENDATION TO PLANNING COMMISSION: To ^{Approve} deny the variance as ^{of SI conditioned} petitioned. with the added condition of gutters & down spouts on the extension. The staff recommends denying the variance based on the following findings of fact.

- A. That special conditions and circumstances *do* exist which are peculiar to the land, structure or building involved and which are not applicable to other lands, structures, or buildings in the same district. *Lot is pie shaped, 76' wide at the front narrowing to 49'.*
- B. That literal interpretation of the provisions of this title *would* deprive the applicant of rights commonly enjoyed by other properties in the same zoning district under the terms of this title. *There are many residences in the R-6 District that have garage extensions.*
- C. That special conditions and circumstances, if any, *do not* result from the actions of the applicant. *Conditions are created by lot design, curved in front and narrowing in rear.*
- D. That granting the variance requested *will not* confer on the applicant any special privilege that is denied by this title to other lands, structures, or buildings in the same zoning district. *There are many residences in the R-6 District that have garage extensions.*
- E. The variance, if authorized, *will not* represent the minimum variance that will afford relief and *will not* represent the least modification possible of the regulation in issue. *This request would allow the structure in the 5' Drainage and Utility Easement, which is not allowed.*
- F. The Variance *does* observe the spirit of the Ordinance and *will not* change the character of the district (area).
- G. The Variance *will* observe the spirit of the Comprehensive Plan.
- H. That the Variance requested *will not* result in any change in use or density of the subject property.

Exhibit A-1

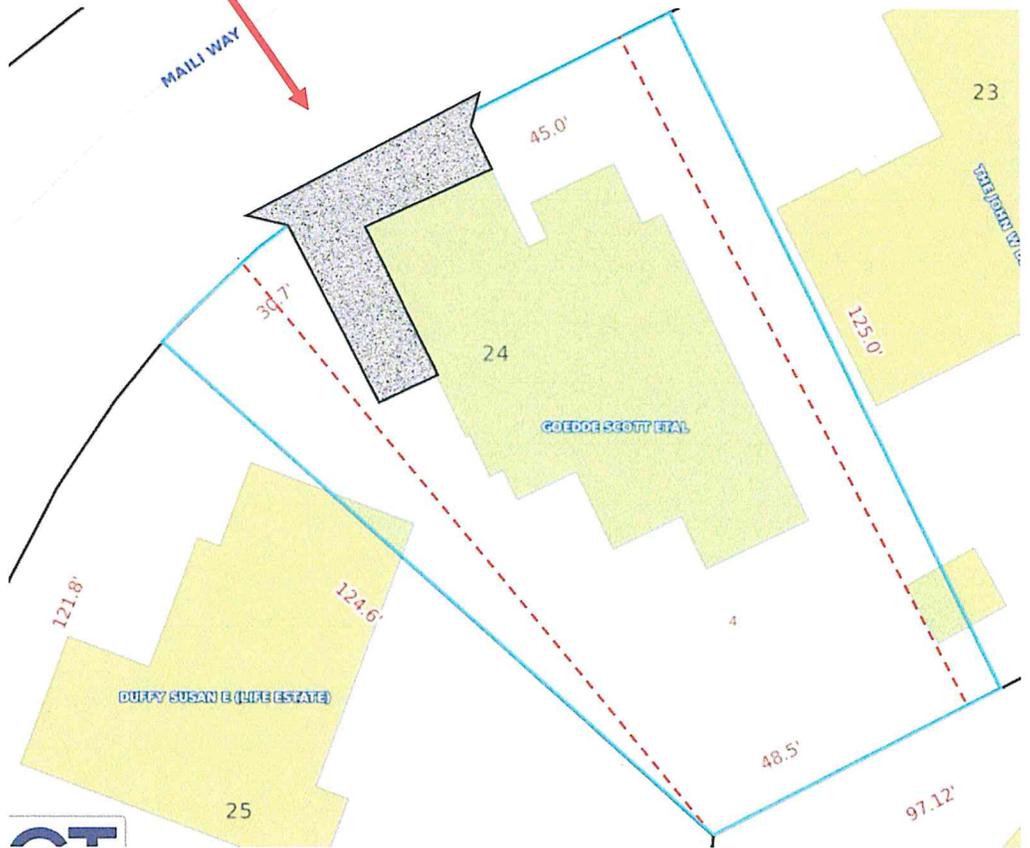
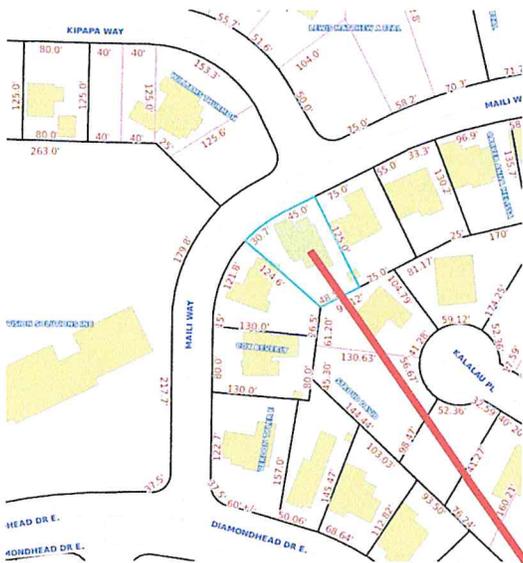


Exhibit A-2

Right (West)
Property Line

10' Side
Setback

9'x24' Garage
Extension
Approval
Request

Existing Driveway
and Side Parking

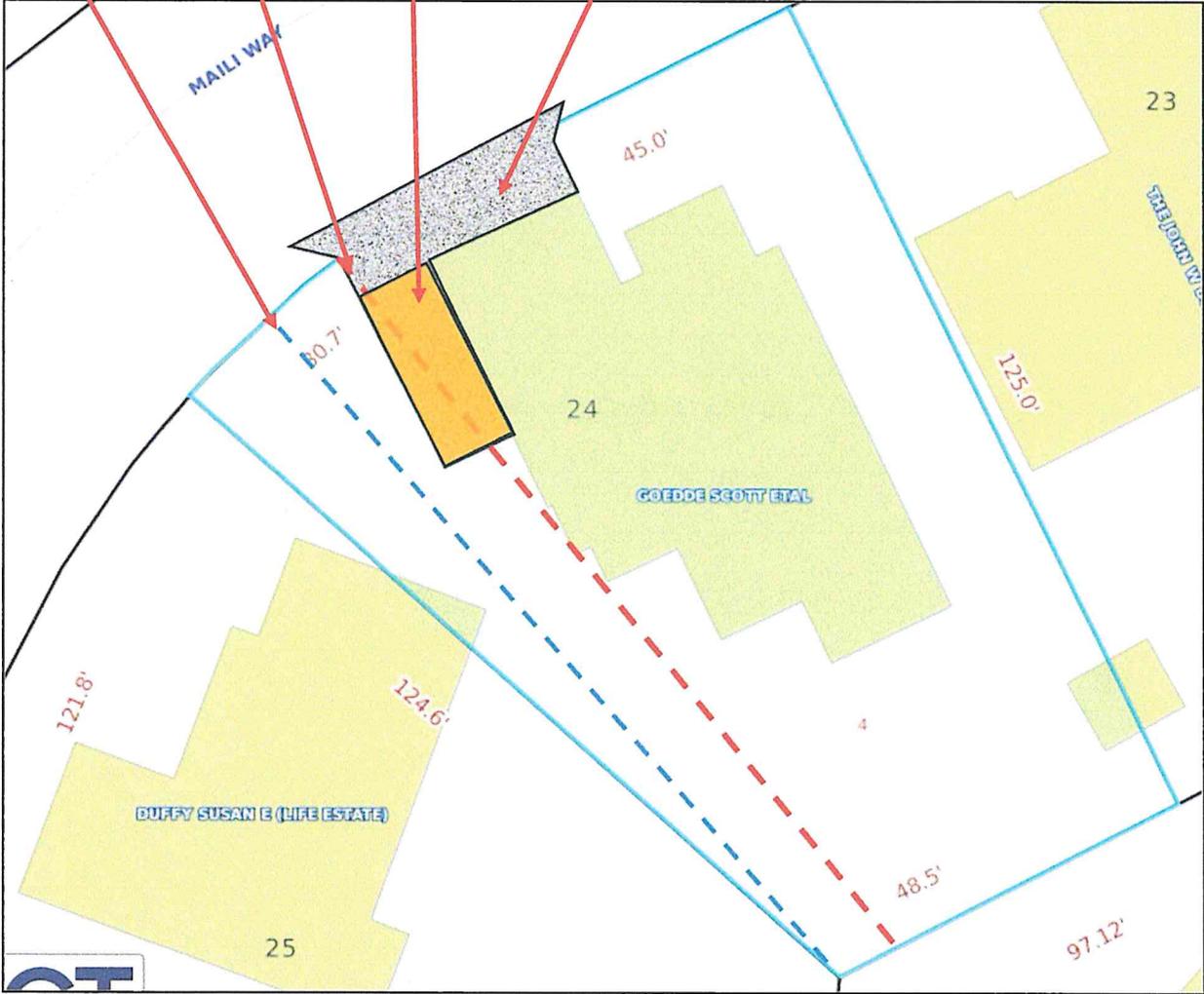


Exhibit A-3 Elevation Illustration







TO WHOM IT MAY CONCERN:
26FEB2025

CITY OF DIAMONDHEAD BUILDING & PLANNING

I DANIEL DUFFY (SUSAN DUFFY- OWNER) LIVE DIRECTLY NEXT TO THE GOEDDE'S AT 896 MAILI WAY.

IT IS MY UNDERSTANDING THAT THEY ARE WANTING TO ADD AN ADDITION GARAGE TO THEIR HOME AND THERE IS A SLIGHT VARIENCE.

WE HAVE NO ISSUE WITH THIS GARAGE BEING BUILT ONTO THEIR HOME.

SIGNED

 3/8/25
DANIEL DUFFY ON BEHALF OF SUSAN DUFFY (MOTHER)

3/13/25

Ms. Susan Duffy, as owner, does not agree with issuing this variance

 228-342-0223

3/25/25 Ms Duffy would not support 5' variance



5000 Diamondhead Circle ·
Diamondhead, MS 39525-3260
Phone: 228.222.4626 Fax: 228-222-4390
www.diamondhead.ms.gov

TO: Donna Goedde and adjacent property owners

FROM: J. Pat Rich, Development Coordinator *J. Pat Rich*

DATE: March 10, 2025

SUBJECT: Variance request before the Planning & Zoning Commission

Donna Goedde has filed an application requesting a variance from the Zoning Ordinance (Article 3.4.8) to allow the extension of the existing garage within 3'6" of the side yard property line. The property address is 896 Maili Way. The tax parcel number is 067J-2-36-024.000. The property is in an R-6 zoning district. The side yard setback is 10 feet. The variance requested is 6'6". The Case File Number is 202500100.

In accordance with the Comprehensive Zoning Ordinance Article 9.8, the Planning Commission may recommend to the Mayor and City Council a variance be granted as the variance was applied for or in a modified form or subject to conditions or the application may be denied. A variance may be revocable, may be granted for a limited period, or may be granted subject to conditions as the Planning Commission or Mayor and City Council may prescribe.

The Planning and Zoning Commission will consider this application at its next regularly scheduled meeting on **Tuesday, March 25, 2025, at 6:00 p.m.** The public hearing will be held at Diamondhead City Hall in the Council Chambers at 5000 Diamondhead Circle in Diamondhead, MS 39525. Interested members of the public are invited to attend. This meeting will also be live streamed for your convenience.

If you have any questions or comments or would like to review the application, you may contact J. Pat Rich, Development Coordinator, at prich@diamondhead.ms.gov or 228-242-1613.

**NOTICE OF PUBLIC HEARING
PLANNING AND ZONING COMMISSION
DIAMONDHEAD, MS**

Donna Goedde has filed an application requesting a variance from the Zoning Ordinance (Article 3.4.8) to allow the extension of the existing garage within 3'6" feet of the side yard property line.

The property address is 896 Maili Way. The tax parcel number is 067J-2-36-024.000. The property is in an R-6 zoning district. The side yard setback is 10 feet. The variance requested is 6'.6' feet. The Case File Number is 202500100.

In accordance with the Comprehensive Zoning Ordinance Article 9.8, the Planning Commission may recommend to the Mayor and City Council a variance be granted as the variance was applied for or in a modified form or subject to conditions or the application may be denied. A variance may be revocable, may be granted for a limited period, or may be granted subject to conditions as the Planning Commission or Mayor and City Council may prescribe.

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202500100

Item No.8.



5000 Diamondhead Circle
Diamondhead, MS 39525
Ph: 228-222-4626
FX: 228-222-4390

APPLICATION FOR VARIANCE REQUEST

Case Number: _____

Date 2//27/25

Applicant: Bryon Griffith (David Rush Construction LLC)

Applicant's Address: 79326 Diamondhead Drive East, Diamondhead MS 39525

Applicant's Email Address: Bgriffith.cr2@gmail.com

Applicant's Contact Number: (Home) _____ (Work) _____ (Cell) 228-731-0023

Property Owner: Donna Goedde

Owner's Mailing Address: 896 Maili Way, Diamondhead MS 39525

Owner's Email Address Dlg219@gmail.com

Owner's Contact Number: (Home) _____ (Work) _____ (Cell) (414) 403-7821

Tax Roll Parcel Number: 067J-2-36-024.000

Physical Street Address: 896 Maili Way, Diamondhead MS 39525

Legal Description of Property: DIAMONDHEAD PH 2 UN 2 BLK 4 LO

Zoning District: R2 – Medium Density Residential

State Purpose of Variance: (Front/Side/Rear/Lot Size/Parking/Building/Coverage)
(Signage-Size-Height) _____

Request for approval to extend (widen) existing garage 9' x 24' over existing parking pad. Project would maintain existing front (N), left side (E), and rear (S) setback restrictions as complied with in the build of the existing residential structure. The project would require a variance to the right (W) side property line of between 3'-6.5'. The variance requested stems from the unique pie shaped angularity of the owner's lot, compounded by the particularly sharp arc of path of Maili Way at the confluence of the lot frontage of this property.

STATEMENT OF UNDERSTANDING

As the applicant or owner/s for the requested Variance in the City of Diamondhead, I (we) understand the following:

The application fee of \$100.00 must be paid prior to the acceptance of the application. Further, that if the application is withdrawn for any reason that the application fee is forfeited to the City of Diamondhead.

As the applicant or owner/s, I (we), or the designed representative, must be present at the public hearing.

That all information provided with this application is true and correct to the best of my knowledge.

That this application represents only property owned by me (us) and that any other adjoining property owners must apply for a Variance on his own behalf.

That all required attachments have been provided to the City of Diamondhead.

That additional information may be required by the Planning Commission prior to final disposition.

The City Council will not accept new case evidence once the recommendation has been made by the Planning Commission. If new evidence needs to be presented, the applicant will need to request that the matter be referred back to the Planning Commission for review.

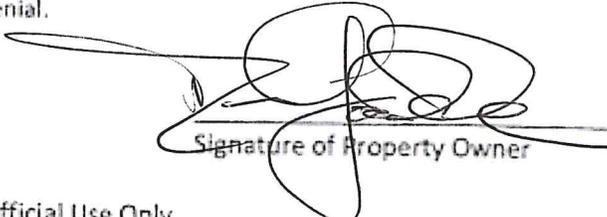
The Public Hearing will be held on March 25, 2025 at 6 p.m. in the Council Chambers of the Diamondhead City Hall.

If a continuance of the hearing is necessary at my (our) request, the request must be made to the Zoning Official a minimum of seven (7) days prior to the hearing. If such request is not made in writing, I understand that a new application must be filed and an application fee paid to the City.

If the application is denied by the City Council, a new application for the subject property may not be submitted for one (1) year from the date of denial.



Signature of Applicant



Signature of Property Owner

For Official Use Only

- \$100.00
- Copy of Deed, Lease or Contract
- Site Plan
- Parking Spaces
- List of Property Owner

- Application Signed
- Written Project Description
- Drainage Plan NA ()
- Notarized Statement NA ()

REQUIRED ITEM A

Property Owner Donna Goedde

Street Address 896 Maili Way

Statement Describing Variance Request

My husband (Scott Goedde) and I are requesting a one-time variance from the existing building ordinance pertaining to the limitation of the 10' side setback ordinance. We are specifically requesting approval to extend (widen) our existing garage 9' x 24' over our existing parking pad. The widened garage maintains existing front, left side, and rear setback restrictions.. The project would require a variance to the right (West) side property line of between 3'-6.5'. The variation stems from the pie shaped angularity of our lot compounded by the sharp arc of Maili Way at our house.

The reasons why it complies with the criteria for variances:

1. DO THE SPECIAL CONDITIONS AND/OR CIRCUMSTANCES EXIST WHICH AFFECT ONLY THE LAND OR STRUCTURE IN QUESTION AND NO OTHER SURROUNDING OR SIMILAR PROPERTIES?

Response: _____

The requested variance (special condition) is unique to our homesite and, to the best of our understanding, will not adversely effect surrounding or similar properties. The unique geometric angles created by our narrow (45' back line) and (75' front line) which seam into Maili Way right at the confluence of the hard SE arc it takes to line up to Diamondhead Dr. E would make our project breach the West side Property line 3' nearest Maili Way at the NW corner of the new construction, and 6.5' at the back end SW corner.

2. WOULD LITERAL INTERPRETATION OF THE ZONING ORDINANCE DEPRIVE THE OWNER/APPLIANT OF RIGHTS COMMONLY ENJOYED BY OTHER PROPERTIES IN THE SAME ZONING DISTRICT?

Response: **Yes. Whether; (1) by virtue of grandfathered accessory structures prior to the Incorporation of Diamondhead as a City, (2) by the retention of separable and unique sub-lots on combined multi-lot build sites, or (3) by isolated approval of prior variance requests, numerous homesites throughout Diamondhead enjoy more than one accessory structure.**

3. ARE THE SPECIAL CONDITIONS OR CIRCUMSTANCES NOT CAUSED BY THE OWNER/APPLICANT?

Response: _____

No, the special condition requested is caused by our requested widening of our existing garage. No external factors are related to this request.

4. WOULD THE REQUESTED VARIANCE NOT GIVE THE OWNER/APPLICANT ANY SPECIAL PRIVILEGES OR RIGHTS NOT SHARED BY OWNERS OF SIMILAR PROPERTIES?

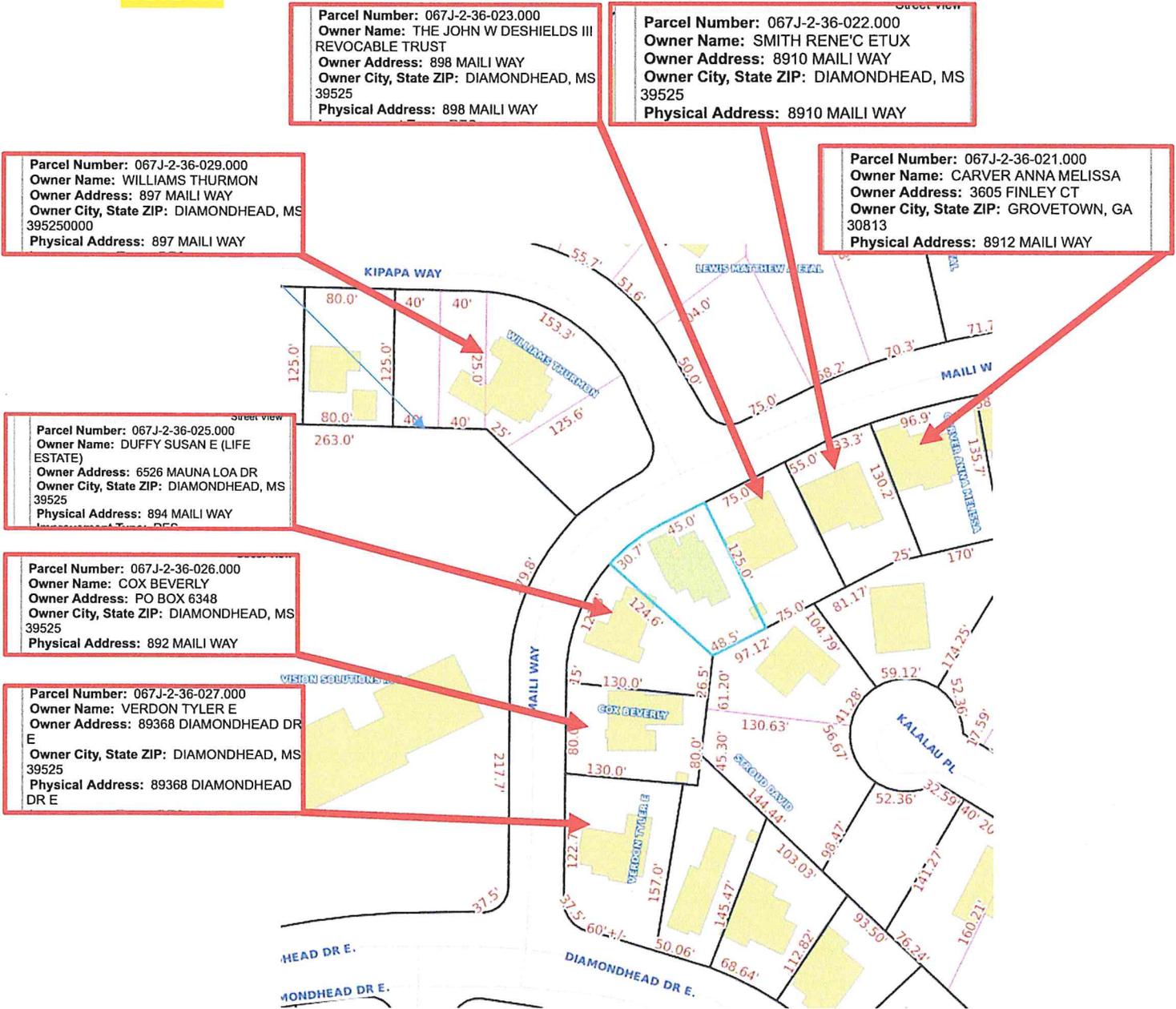
Response: _____

No, we do not perceive that the variance we are requesting will give us any special privilege or rights not available to owners of similar properties given similar underlying circumstances.

B. The property address and the name and mailing address of the owner of each lot within 300 feet of the subject property and a map with parcels keyed to the ownership and address data.

Property Address: 896 Maili Way, Diamondhead MS

See surrounding parcel ownership with addresses keyed to said parcels below:





City of Diamondhead, MS

Docket of Claims Register - Council

Item No.9.

APPKT02363 - 4.1.25 DOCKET

By Docket/Claim Number

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount	Payment Amount
DKT232638	Absolute Print Solutions	04/01/2025	201227	ELECTION DAY BALLOTS - 4,000	001-140-693.00	Elections	1,126.12	1,126.12
DKT232639	AGJ	04/01/2025	121799	IT - MONTHLY BILLING - APRIL 2025	001-140-605.00	Professional Fees - IT	45.00	2,651.76
			MSP-121601	MONTHLY BILLING APRIL 2025	001-140-605.00	Professional Fees - IT	145.00	
					001-140-605.00	Professional Fees - IT	250.00	
					001-140-605.00	Professional Fees - IT	2,120.76	
					001-140-605.00	Professional Fees - IT	91.00	
DKT232640	ALLEN CONSTRUCTION CO LLC	04/01/2025	3/19/25	GOLF CLUB DRIVE DRIVEWAY AND DRAINAGE REPAIRS	001-301-635.00	Professional Fees - R&M Outside Services	600.00	8,600.00
					001-301-635.00	Professional Fees - R&M Outside Services	5,900.00	
					001-301-635.00	Professional Fees - R&M Outside Services	2,100.00	
DKT232641	Amazon com LLC	04/01/2025	11YN-9WLY-JDDC	LILY SEEDS AND CANOPY FITTINGS	001-301-501.00	Supplies	26.95	923.57
					001-301-501.00	Supplies	22.16	
					169-000-907.00	Capital Outlay-Other Tidelands FY25 Lily	279.00	
					169-000-907.00	Capital Outlay-Other Tidelands FY25 Lily	293.35	
			1XYX-HNMQ-4QJ3		001-280-501.00	Office Supplies	139.99	
			1YTC-LGPK-KMMY	BUILDING DEPT WEBCAM, ADJUST DESK CHAIR	001-200-501.00	Supplies	69.98	
					001-280-501.00	Office Supplies	92.14	
DKT232642	CADENCE EQUIPMENT FINANCE	04/01/2025	1200900	COPIER LEASE AGREEMENT -- 42 OF 48	001-800-820.07	Note Principal Payment - Copier Lease Purch 2021	466.88	475.00
					001-800-830.07	Note Interest Payment - Copier Lease Purch 2021	8.12	
DKT232643	Coastal Tire and Auto LLC	04/01/2025	85100	FA357 & FA358 TIRES	001-301-570.00	Repairs & Maintenance - Vehicle	634.00	1,268.00
					001-301-570.00	Repairs & Maintenance - Vehicle	634.00	

Docket of Claims Register - Council

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Payment Amount	
							Line	Amount
DKT232644	CSpire Cell Service	04/01/2025	3.18.25	CELLULAR SERVICE FOR MARCH	001-140-632.00	Telephone - Cell		1,005.17
								45.01
								344.80
								180.04
								435.32
DKT232645	CUSICK & WILLIAMS, PLLC	04/01/2025	1784	GENERAL MATTERS -- MARCH	001-140-603.00	Professional Fees - Legal		11,325.00
								6,856.25
							1785	1,062.50
							1786	3,000.00
							1787	31.25
	375.00							
DKT232646	DIAMONDHEAD COUNTRY CLUB & POA	04/01/2025	APRIL 2025	RENTAL OF MAINTENANCE YARD -- APRIL	001-301-640.00	Rentals		1,000.00
								1,000.00
DKT232647	Diamondhead Water and Sewer District	04/01/2025	4/10/25-010	WATER	001-301-630.00	Utilities - Streetlights & Other		461.42
								25.82
							4/10/25-020	187.12
								93.56
							4/10/25-021	25.82
							4/10/25-170	25.82
							4/10/25-2070	25.82
							4/10/25-2075	25.82
							4/10/25-2080	25.82
							4/10/25-830	25.82
DKT232648	Fuelman	04/01/2025	NP68099477	FOR THE WEEK ENDING 3.16.25	001-200-525.00	Fuel		1,598.86
								704.31
								109.08
							NP68127361	759.61
								25.86

Docket of Claims Register - Council

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line	Payment Amount	
DKT232649	Hancock County Sheriffs Office	04/01/2025	2025-DH-02 2025-DHLE-038	CELL PHONE SERVICES FEBRUARY INTERLOCAL AGREEMENT FOR WEEK ENDING 2.22.25	001-200-632.00	Telephone - Cell Service		82,702.59	
								340.07	
								79.64	
								41,499.43	
				2025-DHLE-039	INTERLOCAL AGREEMENT FOR WEEK ENDING 3.3.25	001-200-612.00	Internet		164.00
								79.64	
								39,344.86	
								1,030.95	
			001-200-690.00	Interlocal Agreement		164.00			
			001-110-681.00	Other Services & Charges					
			001-653-650.00	Promotions					
			001-200-612.00	Internet					
DKT232650	JLB CONTRACTORS LLC	04/01/2025	1 - KOME	KOME DRIVE AND KALIPEKONA POND DRAINAGE	165-000-912.00	Capital Outlay Streets & Drainage-GOMESA FY23		65,854.00	
DKT232651	Kirks Tire Pros	04/01/2025	11949	UNIT 340 TIRE PATCH	001-200-635.00	Professional Fees - R&M Outside Services		21.20	
DKT232652	MACHELLE LINDSAY	04/01/2025	2/5/25	CASH BOND REFUND	650-110-110.00	Court Bond Holding		250.00	
DKT232653	Marvin J Bobinger III	04/01/2025	MARCH 2025	LOBBYING SERVICES FOR MARCH	001-653-601.00	Professional Fees - Consulting		4,000.00	
DKT232654	MAYLEY'S PEST CONTROL	04/01/2025	127189	PEST CONTROL SERVICES	001-140-634.00	Pest Control		115.00	
DKT232655	Napa of Bay St Louis	04/01/2025	407493 407978	FA #346 KUBOTA STARTER	001-301-571.00	Repairs & Maintenance - Equipment		589.98	
								310.00	
								139.99	
					001-301-570.00	Repairs & Maintenance - Vehicle		139.99	
					001-301-570.00	Repairs & Maintenance - Vehicle		139.99	
DKT232656	South MS Business Machines Gulfport	04/01/2025	478404	PER COPY CHARGE FOR MARCH	001-280-506.00	Copier Usage/Maintenance		61.67	
DKT232657	Southern Pipe & supply	04/01/2025	577519 603630	15x20' CORRUGATED CULVERT PIPE	001-301-584.00	Plastic Pipe		3,584.80	
								3,427.20	
					001-301-584.00	Plastic Pipe		157.60	

Docket of Claims Register - Council

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount	Payment Amount
DKT232658	Sun Coast Business Supply	04/01/2025	1379786-0	WALNUT GAVEL - CUSTOM PLATE	001-140-501.00	Supplies	42.79	168.86
						Supplies	126.07	
DKT232659	UniFirst Corporation	04/01/2025	1530207851	UNIFORM RENTAL FOR THE WEEK ENDING 3.17.25	001-301-535.00	Uniforms	68.40	136.80
						Uniforms	68.40	
DKT232660	US BANK NATIONAL ASSOCIATION	04/01/2025	3/13/25	JON MCCRAW 3/12/25 HOTEL STAY - AC RIDGELAND	001-100-615.00	Travel & Training	317.52	1,675.15
						Travel & Training	312.12	
						Professional Fees - IT	575.76	
						Membership Dues/Fees	98.00	
						Publications	112.89	
DKT232661	VULCAN MATERIALS COMPANY	04/01/2025	2958082	610 & 57 WASH LIMESTONE	158-000-583.00	Gravel, Sand, Rip Rap	2,413.04	2,413.04
						Other Services & Charges	76.18	76.18
DKT232662	WESLEY SANDERFORD	04/01/2025	MARCH 2025	OPEN JAM BAND SERVICES	001-653-650.00	Promotions	300.00	300.00
Total Claims: 26							Total Payment Amount:	192,384.17