



Mayor Depreo
Councilmember Maher At-Large
Councilmember Finley Ward 1
Councilmember Liese Ward 2
Councilmember Cumberland Ward 3
Councilmember Clark Ward 4

AGENDA

REGULAR MEETING OF THE CITY COUNCIL

Tuesday, September 20, 2022

6:00 PM CST

Council Chambers, City Hall
and via teleconference, if necessary

Call to Order.

Invocation

Pledge of Allegiance

Roll Call

Confirm or Adjust Agenda Order

Presentation Agenda.

- a. FY21 Audit Update - Ty Necaie of Necaie & Company, PLLC

Council Comments.

- a. The next Regular Meeting of the City Council will be held October 4, 2022 at 6:00 p.m. in Council Chambers located at City Hall.
- b. Annual Paddle Paradise Event will be held Saturday, September 24th at the south side kayak launch. Participants may register in advance on the City's website or on-site registration beginning at 8:00 a.m. the morning of the event.
- c. The 10th Annual Blessing of the Classics will be Wednesday, October 5th from 1 - 7 p.m. at City Hall. Cruisers, live music and food on the Town Green. Cruisers' parade to the blessing circle will be from 4-7 p.m.

City Manager's Report.

Public Comments on Agenda Items.

Policy Agenda.

Minutes:

1. Motion to approve the September 6, 2022 Regular Meeting Minutes.

Tabled Items:

2. **2022-306:** Motion to adopt Resolution 2022-064 to approve a text amendment in accordance with the Zoning Ordinance Article 2.8 (Amendment Rezoning Procedure). The proposed text amendment will change Article 12.8.1 – Architectural Compatibility, to add sub-section "D. No front facades (elevations) of any developer, builder and/or person who develops and plats subdivisions, or those other individuals building homes within such subdivision, will be approved without sufficient deviation in design item(s) listed in 12.8.1 C to maintain architectural compatibility with the surrounding neighborhood. No like front facades (elevations) will be approved within two (2) platted lots adjacent to, or one (1) platted lot across from or diagonal to a

like facade. Alternating like facades in a manner that is contrary to the intent of this section will be grounds for denial of such plans.

Ordinances:

Resolutions:

- 3. 2022-315:** Motion to adopt Resolution 2022-070 thereby approving the preparation and submission of an amended FY22 application to Mississippi Development Authority for Gulf Coast Restoration Funds for the Commercial District Transformation Project Phase 7 in the amount of \$1,200,000 (75% or \$900,000 Federal Share and 25% or \$300,000 local share), committing said local funds, compliance assurance and for other related purposes.
- 4. Motion 2022-318:** Motion to adopt Resolution 2022-071 thereby abandoning the 5' drainage and utility easements on each side of the common property lines between Lot 28 and Lot 29, and Lot 29 and 30, Diamondhead Phase 1, Unit 9, Block 1. The parcel numbers are 131M-2-11-033.000 and 131M-2-11-031.000. The physical street addresses are 3516 and 3520 Luakini Place. (Orlando)

Consent Agenda:

- 5. 2022-317:** Motion to approve payments to Machado Patano in the amount of \$6,000 Hilo Way to Apuna Place Project, in the amount of \$5,625 for Hilo Way to Koko St., in the amount of \$5,625 for Hilo Way West, in the amount of \$3,750 for Diamondhead Dr. East to Aukai Place and in the amount of \$1,122.50 for Prestige Fitness Plan Review.
- 6. 2022-318:** Motion to approve payments to Digital Engineering in the amount of \$5,445.00 for GIS Maintenance and \$1,275.00 for Roadway Improvements Phase 4.
- 7. 2022-320:** Motion to approve payments to Orion Planning in the amount of \$3,960 for May 2022 and \$3,240 for August consulting both related to Project Bike Lane Design and in the amount of \$247.50 for August 2022 consulting related to Aloha District Planning.

Action Agenda.

- 8. 2022-316:** Motion to approve participation in the Diamondhead United Methodist Church Trunk or Treat on October 23rd by allowing use of the parking lot in front of Council Chambers for trunk or treat.
- 9. 2022-319:** Motion for discussion regarding Parking Ordinance (Derek Cusick and A. J. Gambino).

Routine Agenda.

Claims Payable

- 10.** Motion to approve Payroll Payable DKT159983 - DKT159995 in the amount of \$47,065.46.
- 11.** Motion to approve the Docket of Claims DKT159997 - DKT150021 in the amount of \$129,859.39.

Department Reports

- a.** Police Department
Building Department
Code Enforcement
Privilege License
Court Department

Public Comments on Non-Agenda Items.

Executive Session - If Necessary

Adjourn/Recess.

NOTE: THE CITY OF DIAMONDHEAD WILL FURNISH APPROPRIATE AUXILIARY AIDS AND SERVICES WHERE NECESSARY TO AFFORD INDIVIDUALS WITH DISABILITIES AN EQUAL OPPORTUNITY TO SERVICES AND ACTIVITIES OF THE CITY. A WRITTEN REQUEST BY OR ON BEHALF OF QUALIFYING INDIVIDUALS SHALL BE SUBMITTED IN A TIMELY MANNER TO THE CITY CLERK.



Mayor Depreo	At	Item No. 1.
Councilmember Maher		
Councilmember Finley		Ward 1
Councilmember Liese		Ward 2
Councilmember Cumberland		Ward 3
Councilmember Clark		Ward 4

MINUTES
REGULAR MEETING OF THE CITY COUNCIL
Tuesday, September 06, 2022
6:00 PM CST
Council Chambers, City Hall

Mayor Depreo called the meeting to order at 6:00 p.m.

Invocation -Councilmember Cumberland

Pledge of Allegiance

Roll Call

PRESENT

Mayor Nancy Depreo

Councilmember-At-Large Gerard Maher

Ward 1 Shane Finley

Ward 2 Anna Liese – present via teleconference

Ward 3 John Cumberland

Ward 4 Charles Clark

Confirm or Adjust Agenda Order

Motion made by Ward 4 Clark, Seconded by Councilmember-At-Large Maher to confirm the agenda.

Voting Yea by roll call: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Presentation Agenda.

Council Comments.

1. The next Regular Meeting of the City Council will be held September 20, 2022 at 6:00 p.m. in Council Chambers located at City Hall.
2. Annual Paddle Paradise Event will be held Saturday, September 24th at the south side kayak launch. Participants may register in advance on the City's website or on-site registration beginning at 8:00 a.m. the morning of the event.
3. Troy Johnston of Butler Snow, LLC addressed the council regarding agenda items regarding the FY22 General Obligation bond issuance.

City Manager's Report.

1. Drainage Update – The City of Diamondhead is applying for the state match grant for ARPA funds already received. This additional funding will allow the City to continue with the drainage improvements throughout the City. Some of the specific projects this grant will fund include three projects on Hilo Way, the Turnberry Detention, Ahuli and Kolo Ct improvements.
2. Pond Dredging – The City is asking the council to approve the bid from Breakwater Marine. The bids are good for sixty days which gives us until September 19th.

3. East Aloha Drive Project – The final paving was completed last week. All striping will occur within the next two weeks. The current fire hydrants and utilities that are out of place will be addressed in phase 2 of this project.
4. Paddle Paradise – The paddle paradise event is scheduled for September 24, 2022. The city is currently working on getting sponsors for the event. The committee will continue to meet to make the necessary preparations.
5. Blessing of the Classics – The 10th annual Blessing will be October 5th. The event will begin at 1:00 with the parade starting at 4:00.
6. National Night Out – The event has been scheduled for October 20th. We will have two locations for residents, City Hall and East Recreation. More details will be forthcoming.
7. Hilo Way Drainage Project – The city is waiting on the contractor to provide all required documents to issue the Notice to Proceed.

Public Comments on Agenda Items:

Jacob Ainsworth - in favor of proposed text amendment regarding map for minimum square footage and facade requirements.

Jonathan Hayward of Elliott Homes - opposed to text amendment regarding map for minimum square footage and facade requirements.

Paulette Snyder - in favor of proposed text amendment regarding map for minimum square footage and facade requirements.

Policy Agenda.

Minutes:

1. Motion to approve the August 16, 2022 Regular Meeting Minutes.

Motion made by Ward 3 Cumberland, Seconded by Ward 4 Clark to approve the August 16, 2022 Regular Meeting Minutes.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUS

Ordinances:

2. **2022-265:** Motion to award bids received for Lily Pond and Diamondhead Drive East Pond to Breakwater Marine in the amount of \$539,837.00, authorize the City Manager to execute contract for same and to issue the Notice to Proceed as appropriate.

Motion made by Ward 1 Finley, Seconded by Councilmember-At-Large Maher to remove from the table the matter awarding bids received for Lily Pond and Diamondhead Drive East Pond to Breakwater Marine in the amount of \$539,837.00, authorize the City Manager to execute contract for same and to issue the Notice to Proceed as appropriate.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Motion made by Councilmember At-Large Maher, Seconded by Councilmember Cumberland to award bids received for Lily Pond and Diamondhead Drive East Pond to Breakwater Marine in the amount of \$539,837.00, authorize the City Manager to execute contract for same and to issue the Notice to Proceed as appropriate.

Voting Yea by roll call: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Ordinances:

3. 2022-301: Motion to adopt Ordinance 2023-001 implementing from and effective January 1, 2023 pursuant to §45-39-17 a \$2.00 surcharge on each person upon whom a municipal court imposes a fine or other penalty for any misdemeanor other than offenses relating to vehicular parking or registration, said funding to be deposited with the Department of Public Safety to support the Mississippi Coast Crime Stoppers and for other related purposes.

Motion made by Ward 4 Clark, Seconded by Councilmember-At-Large Maher to adopt Ordinance 2023-001 implementing from and effective January 1, 2023 pursuant to §45-39-17 a \$2.00 surcharge on each person upon whom a municipal court imposes a fine or other penalty for any misdemeanor other than offenses relating to vehicular parking or registration, said funding to be deposited with the Department of Public Safety to support the Mississippi Coast Crime Stoppers and for other related purposes.

Voting Yea by roll call: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Resolutions:

4. **2022-287:** Motion to adopt Resolution 2022-058 thereby approving and adopting the FY2023 Budget as finally determined by the Mayor and City Council.

Motion made by Ward 4 Clark, Seconded by Councilmember-At-Large Maher to adopt Resolution 2022-058 thereby approving and adopting the FY2023 Budget as finally determined by the Mayor and City Council.

Voting Yea by roll call: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

5. **2022-288:** Motion to adopt Resolution 2022-059 thereby setting the Tax Levy for FY2023 for the City of Diamondhead at the millage rate of 29.5 mills.

Motion made by Councilmember-At-Large Maher, Seconded by Ward 3 Cumberland, to adopt Resolution 2022-059 thereby setting the Tax Levy for FY2023 for the City of Diamondhead at the millage rate of 29.5 mills.

Voting Yea by roll call: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

6. **2022-292:** Motion to adopt Resolution 2022-060 thereby authorizing the City Manager of the City of Diamondhead to be the signatory for documents approved by the Council.

Motion made by Ward 1 Finley, Seconded by Ward 4 Clark to adopt Resolution 2022-060 thereby authorizing the City Manager of the City of Diamondhead to be the signatory for documents approved by the Council.

Voting Yea by roll call: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

7. **2022-293:** Motion to adopt Resolution 2022-061 thereby accepting the donation of real property Lot 8, Block 7, Unit1 Phase 1 with an estimated value of \$15,000 from Susan Rogers for drainage and/or greenspace purposes.

Motion made by Ward 4 Clark, Seconded by Councilmember-At-Large Maher to adopt Resolution 2022-061 there by accepting the donation of real property Lot 8, Block 7, Unit1 Phase 1 with an estimated value of \$15,000 from Susan Rogers for drainage and/or greenspace purposes.

Voting Yea by roll call: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

8. **2022-294:** Motion to adopt Resolution 2022-262 thereby accepting by donation Track D, Unit 5, Phase 2 with an estimated value of \$625.00 from the Diamondhead Country Club and Property Owner's Association.

Motion made by Ward 3 Cumberland, Seconded by Councilmember-At-Large Maher to adopt Resolution 2022-262 thereby accepting by donation Track D, Unit 5, Phase 2 with an estimated value of \$625.00 from the Diamondhead Country Club and Property Owner's Association.

Voting Yea by roll call: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

9. **2022-302:** Motion to adopt Resolution 2022-063 thereby authorizing the sale and issuance of a City of Diamondhead, Mississippi General Obligation Bond, Series 2022 (Capital Improvements Project) in a principal amount not to exceed \$6,000,000; prescribing the form and details of the city bond and directing the preparation, execution and delivery thereof; providing certain covenants of the City, in connection with the City Bond; authorizing the sale of the City Bond to the Mississippi Development Bank; authorizing and approving the form and the execution and delivery of a City Bond Purchase Agreement in connection with the sale of the city bond; appointing a paying and transfer agent for the City Bond; approving the form of Trust Indenture in connection with the City Bond and not to exceed \$6,000,000 Mississippi Bank Special Obligation Bond, Series 2022 (City of Diamondhead, Mississippi General Obligation Bond, Series 2022, Capital Improvements Project) (The "Bank Bonds"); authorizing and approving the form of and execution and delivery of a Private Placement Agreement and certain other documents in connection with said bank bonds and the city bond; and for other related purposes.

Motion made by Councilmember-At-Large Maher, Seconded by Ward 4 Clark to adopt Resolution 2022-063 thereby authorizing the sale and issuance of a City of Diamondhead, Mississippi General Obligation Bond, Series 2022 (Capital Improvements Project) in a principal amount not to exceed \$6,000,000; prescribing the form and details of the city bond and directing the preparation, execution and delivery thereof; providing certain covenants of the City, in connection with the City Bond; authorizing the sale of the City Bond to the Mississippi Development Bank; authorizing and approving the form and the execution and delivery of a City Bond Purchase Agreement in connection with the sale of the city bond; appointing a paying and transfer agent for the City Bond; approving the form of Trust Indenture in connection with the City Bond and not to exceed \$6,000,000 Mississippi Bank Special Obligation Bond, Series 2022 (City of Diamondhead, Mississippi General Obligation Bond, Series 2022, Capital Improvements Project) (The "Bank Bonds"); authorizing and approving the form of and execution and delivery of a Private Placement Agreement and certain other documents in connection with said bank bonds and the city bond; and for other related purposes.

Voting Yea by roll call: Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

10. **2022-306:** Motion to adopt Resolution 2022-064 to approve a text amendment in accordance with the Zoning Ordinance Article 2.8 (Amendment Rezoning Procedure). The proposed text amendment will change Article 12.8.1 – Architectural Compatibility, to add sub-section "D. Any developer, builder and/or person who develops and plats subdivisions shall submit the facades (elevations) for all sides of the structure depicting the above building design items listed in 12.8.1 C. This information shall be submitted before any building permits are reviewed and issued. Based on the number of proposed platted lots, the developer, builder and/or person shall submit the minimum number of required different facades in sufficient detail to determine compatibility with the surrounding neighborhood. Number of lots 1-10, Required Facades 5; Number of lots 11-20, Required Facades 10; Number of lots 21-30, Required Facades 15; Number of lots 31-40, Required Facades 20; Number of lots 40 plus, Required Facades 25."

Motion made by Councilmember-At-Large Maher, Seconded by Ward 3 Cumberland to adopt Resolution 2022-064 to approve a text amendment in accordance with the Zoning Ordinance Article 2.8 (Amendment Rezoning Procedure). The proposed text amendment will change Article 12.8.1 – Architectural Compatibility, to add sub-section "D. Any developer, builder and/or person who develops and plats subdivisions shall submit the facades (elevations) for all sides of the structure depicting the above building design items listed in 12.8.1 C. This information shall be submitted before any building permits are reviewed and issued. Based on the number of proposed platted lots, the developer, builder and/or person shall submit the minimum number of required different facades in sufficient detail to determine compatibility with the surrounding neighborhood. Number of lots 1-10, Required Facades 5; Number of lots 11-20, Required Facades 10; Number of lots 21-30, Required Facades 15; Number of lots 31-40, Required Facades 20; Number of lots 40 plus, Required Facades 25."

After discussion, Councilmember-At-Large Maher moved to rescind the motion for adoption, and to amend the motion to table the matter and return the matter to the staff for addition revisions and clarification. Motion was seconded by Ward 1 Councilmember Finley.

Voting Yea by roll call: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

11. **2022-307:** Motion to adopt Resolution 2022-065 to approve a text/map amendment in accordance with the Zoning Ordinance Article 2.8 (Amendment Rezoning Procedure). The proposed text/map amendment would set the minimum square footage for residential structures for selected areas that were not established when the Zoning Ordinance was adopted on October 15, 2012. The Case File Number is 202200361.

Motion made by Ward 3 Cumberland, Seconded by Ward 1 Finley to adopt Resolution 2022-065 to approve a text/map amendment in accordance with the Zoning Ordinance Article 2.8 (Amendment Rezoning Procedure). The proposed text/map amendment would set the minimum square footage for residential structures for selected areas that were not established when the Zoning Ordinance was adopted on October 15, 2012. The Case File Number is 202200361.

Voting Yea by roll call: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

12. **2022-308:** Motion to adopt Resolution 2022-067 thereby abandoning a 5' drainage/utility easement on each side of the common property line between Lot 18 and Lot 19, Diamondhead Phase 1, Unit 7, Block 3. The parcel number is 067G-2-25-018.000. The physical street address is 98178 Golf Club Drive. (Pace)

Motion made by Ward 1 Finley, Seconded by Ward 4 Clark to adopt Resolution 2022-067 thereby abandoning a 5' drainage/utility easement on each side of the common property line between Lot 18 and Lot 19, Diamondhead Phase 1, Unit 7, Block 3. The parcel number is 067G-2-25-018.000. The physical street address is 98178 Golf Club Drive. (Pace).

Voting Yea by roll call: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

13. **2022-309:** Motion to adopt Resolution 2022-068 to create Zoning Districts and Use Regulations for Medical Cannabis Facilities. Article 4.21.1 - Conditions Governing Permitted Uses Table 4.2: Chart of Determinate Uses, Other Non Residential Uses, add "Medical Cannabis Cultivation Facility-Note 17, and "Medical Cannabis Processing Facility-Note 17, Use by Right in I and not allowed in other zoning classifications; "Medical Cannabis Dispensary Facility-Notes 17 & 18, "Medical Cannabis Research Facility- Note 17, and "Medical Cannabis Testing Facility - Note 17, Use by Right in C-1 and C-2 and not allowed in other zoning classifications; "Medical Cannabis Transportation Facility- Note 17, Use by Conditional Use in I and not allowed in other zoning classifications; add Note 17. The main point of entry of a medical cannabis establishment shall not be located within one thousand (1,000) feet of the nearest property boundary line of any school, church, or childcare facility. A medical cannabis establishment may receive a waiver to this distance restriction by receiving approval from the school, church, or childcare facility and by applying for a waiver with its respective licensing agency, provided the main point of entry of the cannabis establishment is not located within five hundred (500) feet of the nearest property boundary line of any school, church, or childcare facility in accordance with Mississippi Senate Bill 2095. A business privilege license is required." and Note 18. No medical cannabis dispensary may

be located within a one thousand five hundred (1,500) feet radius from the main point of entry of the dispensary to the main point of entry of another medical cannabis dispensary in accordance with Mississippi Senate Bill 2095. Hours of Operation are restricted to 8:00 am to 7:00 pm.” The Case File Number is 202200359.

Motion made by Councilmember-At-Large Maher, Seconded by Ward 1 Finley to create Zoning Districts and Use Regulations for Medical Cannabis Facilities. Article 4.21.1 - Conditions Governing Permitted Uses Table 4.2: Chart of Determinate Uses, Other Non Residential Uses, add “Medical Cannabis Cultivation Facility-Note 17, and “Medical Cannabis Processing Facility-Note 17, Use by Right in I and not allowed in other zoning classifications; “Medical Cannabis Dispensary Facility-Notes 17 & 18, “Medical Cannabis Research Facility- Note 17, and “Medical Cannabis Testing Facility - Note 17, Use by Right in C-1 and C-2 and not allowed in other zoning classifications; “Medical Cannabis Transportation Facility- Note 17, Use by Conditional Use in I and not allowed in other zoning classifications; add Note 17. The main point of entry of a medical cannabis establishment shall not be located within one thousand (1,000) feet of the nearest property boundary line of any school, church, or childcare facility. A medical cannabis establishment may receive a waiver to this distance restriction by receiving approval from the school, church, or childcare facility and by applying for a waiver with its respective licensing agency, provided the main point of entry of the cannabis establishment is not located within five hundred (500) feet of the nearest property boundary line of any school, church, or childcare facility in accordance with Mississippi Senate Bill 2095. A business privilege license is required.” and Note 18. No medical cannabis dispensary may be located within a one thousand five hundred (1,500) feet radius from the main point of entry of the dispensary to the main point of entry of another medical cannabis dispensary in accordance with Mississippi Senate Bill 2095. Hours of Operation are restricted to 8:00 am to 7:00 pm.” The Case File Number is 202200359.

Voting Yea by roll call: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

14. **2022-311:** Motion to adopt Resolution 2022-069 thereby authorizing submittal of an application to Mississippi Department of Environmental Quality for Municipal and County Water Infrastructure Grant funding for stormwater infrastructure projects (ARPA local match) in an amount not to exceed \$1,978,561.96, designating the City Manager as authorized representative to act on behalf of the City, and for other related purposes.

Motion made by Ward 1 Finley, Seconded by Ward 3 Cumberland to adopt Resolution 2022-069 thereby authorizing submittal of an application to Mississippi Department of Environmental Quality for Municipal and County Water Infrastructure Grant funding for stormwater infrastructure projects (ARPA local match) in an amount not to exceed \$1,978,561.96, designating the City Manager as authorized representative to act on behalf of the City, and for other related purposes.

Voting Yea by roll call: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Consent Agenda:

Motion made by Ward 4 Clark, Seconded by Ward 1 Finley to approve agenda items 15-25 by consent:

15. **2022-289:** Motion to authorize the City Manager to begin negotiations with the Methodist Church for the City's use of the parking lot area when necessary to accommodate overflow parking for City events and further to authorize Legal Counsel to begin drafting agreement for same.
16. **2022-290:** Motion to approve the Amended and Restated Grant Agreement with Mississippi Development Authority for Gulf Coast Restoration Funds GCRF 20-05 for Commercial Transformation Project.
17. **2022-291:** Motion to approve the Grant Agreement with Mississippi Development Authority for Gulf Coast Restoration Funds GCRF 21-05 for Commercial Transformation Project.
18. **2022-295:** Motion to approve payment to Digital Engineering in the amount of \$887.50 for GIS Maintenance.
19. **2022-296:** Motion to approve payments to Pickering Firm, Inc. in the amount of \$425.00 for Strategic Initiatives, in the amount of \$4,402.00 for Makiki Drive Culvert Project, in the amount of \$5,232.50 for Kolo Court Ditch Improvements, in the amount of \$2,550.00 for Ahuli Drainage Improvements, in the amount of \$487.50 for Diamondhead Drive East Retention Pond Dredging, and in the amount of \$470.00 for Lily Pond Dredging.
20. **2022-297:** Motion to approve payments to Chiniche Engineering & Survey in the amount of \$420.00 for Montjoy Creek Improvements and in the amount of \$1,164.00 for Noma Drive Dredging.
21. **2022-303:** Motion to approve Pay Application No. 2 in the amount of \$23,720.78 to J & A Excavation LLC for the Makiki Drive Drainage Project.
22. **2022-310:** Motion to award quotes received from Mayley's for monthly interior pest control services in the amount of \$115.00, quarterly exterior pest control in the amount of \$125.00 and 2-year termite services (initial and recurring 2-year treatment) in the amount of \$4,835 with 3rd-year and subsequent renewals of \$650.00 annually.
23. **2022-312:** Motion to correct the July 19, 2022 Minutes to include official action taken after executive session to hire Jon McCraw as City Manager.
24. **2022-313:** Motion to approve payment to Covington Civil & Environmental in the amount of \$37,930.00 for professional services relating to the Commercial District Transformation Project (RESTORE).
25. **2022-314:** Motion to approve payment to Machado Patano for professional services in the amount of \$507.50 regarding Taco Bell Plan Review and \$1,358.75 regarding \$1,358.75.

Voting Yea by roll call: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Action Agenda.

- 26. 2022-298:** Motion for discussion and/or possible action regarding parking in medians of cul de sacs and parking on the asphalt roadway of cul de sac streets.

Motion made by Mayor Depreo, Seconded by Ward 3 Cumberland for discussion and/or possible action regarding parking in medians of cul de sacs and parking on the asphalt roadway of cul de sac streets.

After discussion, the City Attorney was directed to review the ordinance and propose revisions prohibiting parking in medians of cul de sacs and parking on the asphalt roadway of cul de sac streets.

- 27. 2022-299:** Motion to authorize the administration to submit application and work with the United States Army Donations Program to request two (2) cannons to be located at City Hall and Veterans' Park with total cost for both not to exceed \$1,000 each.

Motion made by Ward 3 Cumberland, Seconded by Ward 4 Clark to authorize the administration to submit application and work with the United States Army Donations Program to request two (2) cannons to be located at City Hall and Veterans' Park with total cost for both not to exceed \$1,000 each.

Voting Yea by roll call: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

- 28. 2022-300:** Motion for discussion and/or possible action regarding drainage on Amoka, Kaleki Way and Iekei Drive.

Motion made by Mayor Depreo, Seconded by Ward 1 Finley for discussion and/or possible action regarding drainage on Amoka, Kaleki Way and Iekei Drive.

Following discussion of the matter, the administration was directed to engage the City Engineer to review and propose improvements to remedy the flood risks in this area.

- 29. 2022-304:** Motion for discussion of use of City Hall Gazebo for monthly music venue.

Motion made by Councilmember-At-Large Maher, Seconded by Ward 4 Clark for discussion of use of City Hall Gazebo for monthly music venue.

Following discussion, it was agreed that a committee should be formed for planning of the monthly event.

Routine Agenda.

Claims Payable

- 30.** Motion to approve Docket of Claims (DKT159939-DKT159982) in the amount of \$226,449.47.

Motion made by Ward 4 Clark, Seconded by Ward 3 Cumberland to approve Docket of Claims (DKT159939-DKT159982) in the amount of \$226,449.47.

Voting Yea by roll call: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Executive Session

Motion made by Mayor Depreo, Seconded by Ward 4 Clark to enter closed session to determine the necessity for executive session.

Voting Yea by roll call: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Ward 2 Councilmember Liese discontinued her participation via teleconference in open session.

Ward 2 Councilmember Liese via teleconference rejoined the meeting in closed session.

Motion made by Mayor Depreo, Seconded by Ward 4 Clark to enter executive session for discussion of possible litigation involving Health Ladner pursuant MS Code §41-25-7 4 executive session.

Voting Yea by roll call: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

City Attorney Cusick announced to the public the Council had entered executive session for possible litigation.

Motion made by Mayor Depreo, Seconded by Ward 1 Finley to authorize legal counsel to negotiate for a settlement regarding the trespassing claim.

Voting Yea by roll call: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

At 8:02 p.m. motion made by Mayor Depreo, Seconded by Ward 4 Clark to exit executive session.

Voting Yea by roll call: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

City Attorney Cusick announced for the public, that while in executive session that Council voted unanimously to authorize legal counsel to negotiate for a settlement regarding the trespassing claim presented by Heath Ladner.

Adjourn/Recess.

At 8:02 p.m. and with no further matters to come before the Council, motion made by Ward 4 Clark, Seconded by Ward 3 Cumberland to adjourn.

Voting Yea by roll call: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Nancy Depreo
Mayor

Jeannie Klein
City Clerk

A TEXT AMENDMENT TO THE ZONING ORDINANCE AMENDING
Article XII – Architectural Standards

A resolution of the Mayor and City Council of the City of Diamondhead amending Ordinance
No. 2012-019 Article 12.8.1 – Architectural Compatibility.

WHEREAS, the proposed text amendment is as follows: **Article 12.8.1 – Architectural Compatibility**, add sub-section D. No front facades (elevations) of any developer, builder and/or person who develops and plats subdivisions or those other individuals building homes within each subdivision, will be approved without sufficient deviation in design item(s) listed in 12.8.1.C to maintain architectural compatibility with the surrounding neighborhood. No like front facades (elevations) will be approved within two (2) platted lots adjacent to, or one (1) platted lot across from or diagonal to a like façade. Alternating like facades in a manner that is contrary to the intent of this section will be grounds for denial of such plans.

NOW, THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY,
that the City Council adopted the proposed text amendment as stated above.

I HEREBY CERTIFY THAT THE ABOVE AND FOREGOING RESOLUTION WAS
ADOPTED IN THE AFFIRMATIVE BY THE FOLLOWING VOTE OF COUNCIL OF THE
CITY OF DIAMONDHEAD ON THE 20TH DAY OF SEPTEMBER, 2022.

	Aye	Nay	Absent
Councilmember Finley	_____	_____	_____
Councilmember Liese	_____	_____	_____
Councilmember Cumberland	_____	_____	_____
Councilmember Clark	_____	_____	_____
Councilmember Maher	_____	_____	_____
Mayor Depreo	_____	_____	_____

MAYOR NANCY DEPREO

ATTEST: _____
Jeannie Klein, City Clerk



TO: Mayor, City Council and City Manager

FROM: J. Pat Rich, Development Coordinator *J. Pat Rich*

DATE: September 14, 2022

SUBJECT: Recommendation from Planning Commission Text Amendment Required Number of Facades

This item was tabled at the September 6th, 2022 meeting so that we could work on the verbiage and make it work for all developers. We were attempting to address diversity of facades before building permits were requested. We realized that is not feasible in today's environment and will have to be evaluated and enforced at the building permit level. We are confident this language will allow us to maintain diversity and meet the wishes of the Council and residents. The final product is below.

Add text Article 12.8.1 D:

D. No front facades (elevations) of any developer, builder and/or person who develops and plats subdivisions, or those other individuals building homes within such subdivision, will be approved without sufficient deviation in design item(s) listed in 12.8.1 C to maintain architectural compatibility with the surrounding neighborhood. No like front facades (elevations) will be approved within two (2) platted lots adjacent to, or one (1) platted lot across from or diagonal to a like facade. Alternating like facades in a manner that is contrary to the intent of this section will be grounds for denial of such plans.

Required Number of Facades

Recommended by Planning Commission:

D. Any developer, builder and/or person who develops and plats subdivisions shall submit the facades (elevations) for all sides of the structure depicting the above building design items listed in 12.8.1 C. This information shall be submitted before any building permits are reviewed and issued. Based on the number of proposed platted lots, the developer, builder and/or person shall submit the minimum number of required different facades in sufficient detail to determine compatibility with the surrounding neighborhood.

Number of lots	Required facades
1-10	5
11-20	10
21-30	15
31-40	20
40 plus	25

Proposed rewrite:

D. No front facades (elevations) of any developer, builder and/or person who develops and plats subdivisions, or those other individuals building homes within such subdivision, will be approved without sufficient deviation in design item(s) listed in 12.8.1 C to maintain architectural compatibility with the surrounding neighborhood. No like front facades (elevations) will be approved within two (2) platted lots adjacent to, or one (1) platted lot across from or diagonal to a like facade. Alternating like facades in a manner that is contrary to the intent of this section will be grounds for denial of such plans.

12.8. SINGLE-FAMILY RESIDENTIAL DISTRICTS.

12.8.1 Architectural Compatibility.

To ensure architectural compatibility with homes in the immediate vicinity of the building site, building design shall be in keeping with the design patterns and architectural features that exist in the immediate vicinity.

- A. The immediate vicinity shall include an area within the same zoning district and a 500' radius of the building site.
- B. If no buildings exist within the immediate vicinity, then 10 homes within the same zoning district and similarly situated as the proposed building site shall be selected from within the City of Diamondhead. Similarly situated shall mean houses which have a similar location and characteristics as that which is proposed. Examples of similar location and characteristics include, but are not limited to, golf course orientation, water frontage, airport access, attached vs. detached units, square footage, etc. The 10 homes shall be utilized as a compatibility guide to determine compliance with Section 12.8.1(C).
- C. Building design shall conform to the prevailing pattern and materials within the immediate vicinity. The following items shall be used to determine compatibility:
 - i. Roof pitch.
 - ii. Roofing materials.
 - iii. Exterior finishes and materials.
 - iv. Garage orientation.
 - v. Landscaping.
 - vi. Color scheme.
 - vii. Mailbox design and construction.
 - viii. Driveway and walkway materials.
 - ix. Porches, dormers, or other features.
 - x. Building orientation.
- D. No front facades (elevations) of any developer, builder and/or person who develops and plats subdivisions, or those other individuals building homes within such subdivision, will be approved without sufficient deviation in design item(s) listed in 12.8.1 C to maintain architectural compatibility with the surrounding neighborhood. No like front facades (elevations) will be approved within two (2) platted lots adjacent to, or one (1) platted lot across from or diagonal to a like facade. Alternating like facades in a manner that is contrary to the intent of this section will be grounds for denial of such plans.

12.8.2. General Design Characteristics.

- A. Parking on site should be visually subordinate to the residential character of the street.
- B. Garages, carports, outbuildings, etc., should not be "street forward" and of materials and styles that blend with the existing structures and neighborhood.
- C. Maintain the average scale of one- and two-story buildings along the street.

Required Number of Facades

Recommended by Planning Commission:

D. Any developer, builder and/or person who develops and plats subdivisions shall submit the facades (elevations) for all sides of the structure depicting the above building design items listed in 12.8.1 C. This information shall be submitted before any building permits are reviewed and issued. Based on the number of proposed platted lots, the developer, builder and/or person shall submit the minimum number of required different facades in sufficient detail to determine compatibility with the surrounding neighborhood.

Number of lots	Required facades
1-10	5
11-20	10
21-30	15
31-40	20
40 plus	25

Revised:

D. No front facades (elevations) of any developer, builder and/or person who develops and plats subdivisions, or those other individuals building homes within such subdivision, will be approved without sufficient deviation in design item(s) listed in 12.8.1 C to maintain architectural compatibility with the surrounding neighborhood. No like front facades (elevations) will be approved within two (2) platted lots adjacent to, or one (1) platted lot across from or diagonal to a like facade. Alternating like facades in a manner that is contrary to the intent of this section will be grounds for denial of such plans.

***A RESOLUTION OF THE CITY OF DIAMONDHEAD (HEREINAFTER REFERRED TO AS ("APPLICANT"))
AUTHORIZING THE FILING OF AN AMENDED APPLICATION WITH THE MISSISSIPPI DEVELOPMENT
AUTHORITY FOR FY22 GULF COAST RESTORATION FUNDS FOR THE COMMERCIAL DISTRICT
TRANSFORMATION PROJECT PHASE 7 (HEREINAFTER REFERRED TO AS "PROJECT"), COMMITTING
THE NECESSARY NON-FEDERAL MATCHING FUNDS FOR SAID PROJECT, COMPLIANCE ASSURANCE
OF THE CITY OF DIAMONDHEAD (APPLICANT) AND FOR OTHER RELATED PURPOSES.***

WHEREAS, the City of Diamondhead (APPLICANT) is submitting an amended application to the Mississippi Development Authority for FY22 Gulf Coast Restoration Fund funding for the Commercial District Transformation Project Phase 7 (project) in the amount of \$1,200,000 of which a federal share 75% or \$900,000 and,

WHEREAS, the commitment of local matching funds of at least twenty five percent (25%) or \$300,000 (local share) is required for Gulf Coast Restoration Fund consideration; and,

WHEREAS, The City of Diamondhead acknowledges the said PROJECT has been allocated FY22 GCRF funding at 75/25 cost share; and,

WHEREAS, the City of Diamondhead further acknowledges that it will comply with all requirements and assurances established for Gulf Coast Restoration Fund projects; and,

NOW, THEREFORE BE IT RESOLVED, that City of Diamondhead, hereby authorizes its City Manager, Jon McCraw, to prepare, execute and file its Commercial District Transformation Project Phase 7 amended application to the Mississippi Development Authority for FY22 Gulf Coast Restoration Funding and, be it further

RESOLVED, the City of Diamondhead is committing local match funding of 25% or \$300,000 for funding its Commercial District Transformation Project application; and, be it further

RESOLVED, the City of Diamondhead will comply with all requirements and assurances established for Gulf Coast Restoration Fund funded projects, and be it

RESOLVED, that a signed copy of this resolution will be transmitted to the Mississippi Development Authority in conjunction with the filing of the project amended application for funding.

I, Nancy C. Depreo, Mayor (hereby certify that the foregoing resolution of City Council was duly and regularly introduced by Councilmember _____, seconded by Councilmember _____, and adopted at a regular meeting of the City Council of Diamondhead on the 20th day of September, 2022 by the following vote, to wit:

AYES:

NAYS:

ABSTAIN:

ABSENT:

Nancy C. Depreo, Mayor

Attest:

Jeannie Klein, City Clerk

seal

Resolution 2022-071
Agenda Item 2022-318

RESOLUTION AUTHORIZING THE MAYOR AND CITY COUNCIL (THE “GOVERNING BODY”) OF THE CITY OF DIAMONDHEAD, MISSISSIPPI (THE CITY), TO VACATE AND/OR ABANDON 5’ DRAINAGE/UTILITY EASEMENTS ON EACH SIDE OF THE COMMON PROPERTY LINES BETWEEN OF LOT 28 AND LOT 29, AND LOT 29 AND 30, DIAMONDHEAD PHASE 1, UNIT 9, BLOCK 1, HANCOCK COUNTY LOCATED WITHIN THE CITY

WHEREAS the Mayor and City Council (the Governing Body) of the City of Diamondhead, Mississippi (the City), acting for and on behalf of the City, hereby finds and determines as follows:

1. The City currently has 5’ drainage/utility easements on each side of the common property lines between Lot 28 and Lot 29, and Lot 29 and 30, Diamondhead Phase 1, Unit 9, Block 1.
2. Michael Orlando is the owner of Lot 28 and Lot 29, and Lot 29 and 30, Diamondhead Phase 1, Unit 9, Block 1. The parcel numbers are 131M-2-11-033.000 and 131M-2-11-031.000. The physical street addresses are 3516 and 3520 Luakini Place.
3. Further, the City hereby abandons and/or vacates the drainage/utility easements for the full width and length as petitioned except for the front and rear drainage and utility easements. These drainage/utility easements are 5’ drainage and utility easements on each side of the common property lines between Lot 28 and Lot 29, and Lot 29 and 30, Diamondhead Phase 1, Unit 9, Block 1.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY, AS FOLLOWS:

4. SECTION 1. That the Governing Body of the City will hereby abandon the selected drainage/utility easements with respect to Lot 28 and Lot 29, and Lot 29 and 30, Diamondhead Phase 1, Unit 9, Block 1 described in bullet #3. The Diamondhead Public Works and CEPA do not have any objections.

SECTION 2. It is agreed and understood that Michael Orlando will be responsible for the filing of all necessary documents with the Chancery Clerk of Hancock County, Mississippi.

Resolution 2022-071
Agenda Item 2022-318

The above and foregoing resolution, after having been first reduced to writing, was introduced by Councilmember _____, seconded by Councilmember _____ and the question being put to a roll call vote, the result was as follows:

	Aye	Nay	Absent
Councilmember Finley	___	___	___
Councilmember Liese	___	___	___
Councilmember Cumberland	___	___	___
Councilmember Clark	___	___	___
Councilmember Maher	___	___	___
Mayor Depreo	___	___	___

The motion having received the affirmative vote of a majority of all the members of the Governing Body, the Mayor declared the motion carried and the resolution adopted, this the _____ day of _____, 2022.

MAYOR

ATTEST:

CITY CLERK

(SEAL)

Beau King

From: Ty Wiltz
Sent: Tuesday, September 6, 2022 4:46 PM
To: Beau King
Subject: RE: 3516 Luakini Place Abandonment of Easement

My office does not have a need for this easement for services now or in the foreseeable future.

Ty Wiltz
City of Diamondhead
Interim Director of Public Works

From: Beau King <bking@diamondhead.ms.gov>
Sent: Wednesday, August 31, 2022 8:42 AM
To: Ty Wiltz <TWiltz@diamondhead.ms.gov>; stevenbroussard@coastepa.com
Cc: Ronald Jones <rjones@diamondhead.ms.gov>; Pat Rich <prich@diamondhead.ms.gov>
Subject: 3516 Luakini Place Abandonment of Easement

Good afternoon,

Michael Orlando is requesting the abandonment of the 5' drainage/utility easements on either side of the common property lines between Lots 28 and 29 and Lots 29 and 30 Diamondhead, Phase 1, Unit 9, Block 1 for the purpose of constructing a residential structure with the street address of 3516 Luakini Place.

Does your company or office need this easement to provide current or future services? Please provide me your written comments by Wednesday, September 7th.

Thanks in advance,

Beau King
Building Inspector
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525
Office: 228-222-4626 Ext. 1803
Direct: 228-222-5543



Beau King

From: Ashley Hebert <ashleyhebert@coastepa.com>
Sent: Wednesday, August 31, 2022 10:08 AM
To: Beau King
Cc: Steven Broussard
Subject: 3516 Luakini Place and 6410 Huko Court Abandonment of Easement

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Good morning, Mr. King,

Coast Electric is in agreement with the abandonment of easement for the referenced properties above. Please let me know if you have any questions.

Thanks,

Ashley Hebert

Engineering & Operations Support Assistant
Phone: 228-363-7238



Beau King

From: Beau King
Sent: Wednesday, August 31, 2022 8:42 AM
To: Ty Wiltz; stevenbroussard@coastepa.com
Cc: Ronald Jones; Pat Rich
Subject: 3516 Luakini Place Abandonment of Easement
Attachments: 3516 Luakini Place.Orlando.AOE Packet.pdf

Good afternoon,

Michael Orlando is requesting the abandonment of the 5' drainage/utility easements on either side of the common property lines between Lots 28 and 29 and Lots 29 and 30 Diamondhead, Phase 1, Unit 9, Block 1 for the purpose of constructing a residential structure with the street address of 3516 Luakini Place.

Does your company or office need this easement to provide current or future services? Please provide me your written comments by Wednesday, September 7th.

Thanks in advance,

Beau King
Building Inspector
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525
Office: 228-222-4626 Ext. 1803
Direct: 228-222-5543



GALLOWAY

Galloway Johnson Tompkins Burr & Smith

Texas | Louisiana | Mississippi | Alabama | Florida | Georgia | Missouri

MATTHEW M. WILLIAMS
Director
Licensed in Mississippi and Alabama
mwilliams@gallowaylawfirm.com

2510 14th Street
Suite 910
Gulfport, Mississippi 39501
Tel: (228) 214-4250
Fax: (228) 214-9650
www.gallowaylawfirm.com

May 20, 2022

Via email and U.S. Mail

City of Diamondhead, Mississippi
Building Department
Attn: Mr. Ronald Jones
5000 Diamondhead Circle
Diamondhead, MS 39325-3260

RE: Land Development Application/Lot Consolidation/Easement Abandonment
3516 Luakini Place and 3520 Luakini Place
Owner: Michael Orlando

Dear Mr. Jones,

Thank you again for the call earlier this week regarding the above project. As discussed, on August 23, 2021, you issued a letter detailing two action items that would be required of my clients as a condition precedent to your office being able to issue a land development permit. Please kindly accept this as our update to you on the action items specified in that letter.

First, you noted that my clients' proposed build site was positioned upon multiple lots, requiring those lots to be consolidated. Attached for your consideration are (1) the April 27th fully executed Agreement between my client and the Diamondhead Country Club Property Owner's Association consolidating the lots at issue; and (2) the Quitclaim deed on file with the Chancery Clerk of Hancock County, Mississippi providing the updated legal description of the now consolidated property upon which my client owns and ultimately intends to build the proposed residence.

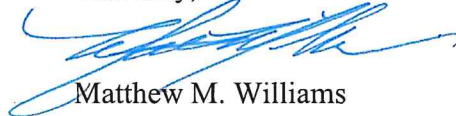
Second, your letter stated that the proposed residential structure as detailed on the previously submitted site plan could not be built over platted easements located on the lot formerly identified as lot 29 and that a request would need to be made for the drainage and utility easements on that prior lot to be abandoned. Please kindly consider this my client's formal request for the 5' drainage and utility easement detailed and highlighted on the attached survey, being the drainage and utility easements located on the eastern and western boundaries of what was formerly lot 29, be abandoned. We trust this survey, along with the other attached documentation previously referenced meets the requirements detailed in your letter such that the Mayor and City Council can properly consider the request.



Finally, we anticipate there will be a need in the near future to repair/replace the bulkhead extending along the waterfront of my clients' property. If your office could please provide, in writing, the process we will need to explore for that future work, it would be greatly appreciated.

As always, should you have any questions or require any further documentation, please advise and we will continue to work with you in an effort to move this project forward.

Sincerely,



Matthew M. Williams

MMW/sle

cc: Mr. Michael Orlando (Via Email)
Mayor Nancy Depreo (Via U.S. Mail)
Mr. Michael Reso, City Manager (Via U.S. Mail)
Mr. Ricky Sheppard, Counsel Member Ward 3 (Via U.S. Mail)

Prepared by and Return to:
The Casano Law Firm, P.A.
4403 West Aloha Drive
Diamondhead, MS 39525
(228) 255-0035

Prepared by and Return to:
The Casano Law Firm, P.A.
4403 West Aloha Drive
Diamondhead, MS 39525
(228) 255-0035
22-0381

-----[Space Above This Line For Recording Data]-----

State of Mississippi

County of Hancock

QUITCLAIM DEED

For and in consideration of the sum of Ten Dollars (\$10.00) cash in hand paid and other good and valuable consideration, the receipt and sufficiency of all of which is hereby acknowledged, the undersigned,

MOCO LTD L.C., a Louisiana Limited Liability Company, Grantor
P.O. Box 10889
New Orleans, LA 70181
Phone: 504-481-5655

does hereby quitclaim unto

MOCO LTD L.C., a Louisiana Limited Liability Company, Grantee
P.O. Box 10889
New Orleans, LA 70181
Phone: 504-481-5655

The following described land and property situated in Hancock County, Mississippi, to wit:

Lots 28, 29 and 30, Block 1, Unit 9, Diamondhead, Phase 1, according to the map or plat thereof on file and of record in the office of the Chancery Clerk of Hancock County, Mississippi.

Together with all and singular the rights, privileges, improvements and appurtenances to the same belonging or in any wise appertaining.

WITNESS OUR signatures, this the 29 day of April, 2022.

MOCO LTD L.C., a Louisiana Limited Liability Company

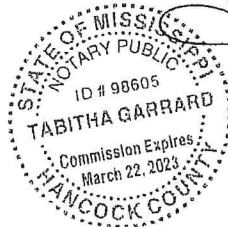

MICHAEL EDWARD ORLANDO, Member



LISA ORLANDO, Member

State of MISSISSIPPI

County of Hancock

Personally came and appeared before me, the undersigned authority in and for the aforesaid County and State on this the 29 day of April, 2022, within my jurisdiction, the within named **MICHAEL EDWARD ORLANDO and LISA ORLANDO**, who acknowledged that they are Members of **MOCO LTD L.C., a Louisiana Limited Liability Company**, and that for and on behalf of said company, and as its act and deed they executed the above and foregoing instrument, after first having been duly authorized so to do.




Notary Public

My Commission Expires:

Title not Examined

Prepared and Return To:
 Andrea C. Jones
 7610 Country Club Circle
 Diamondhead, MS 39525

AGREEMENT

THIS AGREEMENT is made and entered into on this the 27th day of April, 2022 by Moco Ltd L.C. by and through its agents Michael and Lisa Orlando (hereinafter referred to as "Owners") and DIAMONDHEAD COUNTRY CLUB AND PROPERTY OWNER'S ASSOCIATION, INC., a Mississippi non-profit corporation, (hereinafter referred to as "POA").

WHEREAS, Owner is the owner of the following described contiguous lots located and situated in the Diamondhead Community, Hancock County, Mississippi:

Phase 1, Unit 9, Block 1 Lot 28

Phase 1, Unit 9, Block 1 Lot 30

WHEREAS, the residence of the Owners shall be located on Phase 1, Unit 9, Block 1, Lot 30, which lot is one of the foregoing described contiguous lots: and

WHEREAS, all of said multiple contiguous lots are utilized by the Owners as a single homesite: and

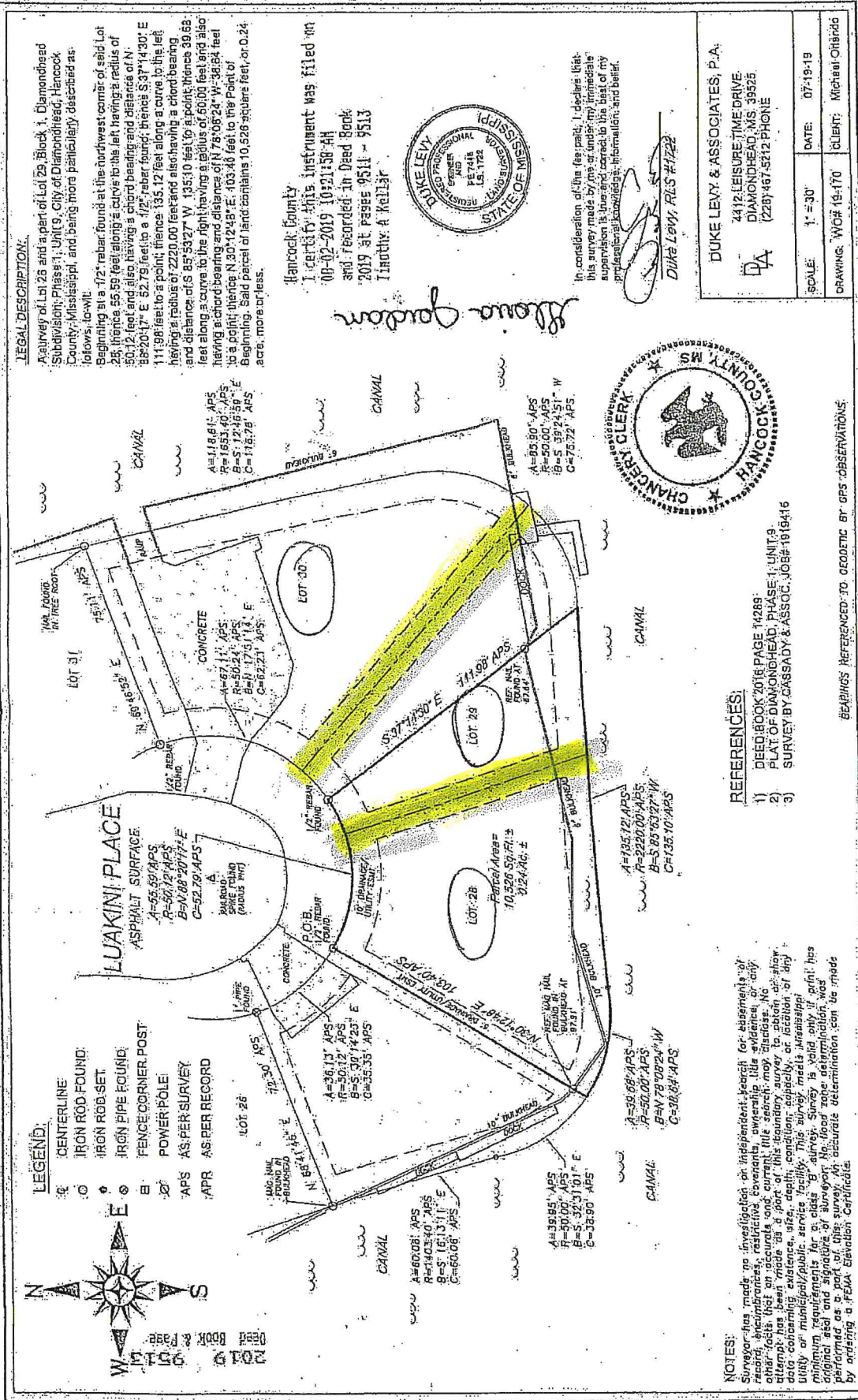
WHEREAS, Owners desires to enter into this Agreement with the POA to contractually obligate themselves, their successors and assigns that all of said multiple contiguous lots described above shall be considered as a single lot for purposes of membership charges and assessments in accordance with Article XV of the Declarations of Restrictions, Conditions, Easements, Covenants, Agreements, Liens and Charges ("Covenants") as provided by the Resolution of the Board of Directors of the POA duly adopted on January 28, 1985, February 26, 1985, May 29, 1992, June 20, 1992, October 15, 1993, March 11, 1997 and April 20, 1999.

NOW, THEREFORE, the parties, in consideration of the agreements and covenants hereafter set forth and payment by the Owners to the POA of the fee described in paragraph 5 hereof, agree and bind themselves as follows:

1. The said multiple contiguous lots are being used or will be used as a single homesite. If not presently occupied as a homesite, a building permit must be procured within 60 sixty days and residence must be completed and ready for occupancy within (1) one year from the date of consolidation.

2. Owners and POA bind themselves, their successors and assigns, as a covenant running with the land, that said multiple contiguous lots are to be hereafter considered as a single lot, utilized by Owners as a single homesite.

3. POA agrees that said multiple contiguous lots, effective April 1, 2022, shall be considered as a single lot for the purposes of assessments and charges as provided by Article XV of the Covenants and hereafter, the Owners, their successors and assigns, shall pay to the POA, its successors and assigns, membership assessments and charges based upon all of said multiple contiguous lots as described above being considered a single lot.



2022-317

Item No.5.



RECEIVED
SEP 09 2022
BY: *Garb*

MP Design Group
918 Howard Ave. Suite F
Biloxi, MS 39530
(228)388-1950

City of Diamondhead
John McCraw
5000 Diamondhead Circle
Diamondhead, MS 39525

Invoice number 14183
Date 09/07/2022

Project 0275.22.003 WA7_HILO WAY TO
HAPUNA PLACE

Professional Services through September 07, 2022

Description	Contract Amount	Percent Complete	Total Billed	Prior Billed	Current Billed
WA7_HILO WAY TO HAPUNA PLACE	8,000.00	75.00	6,000.00	0.00	6,000.00
Total	8,000.00	75.00	6,000.00	0.00	6,000.00

Invoice total 6,000.00

Approved by:

Gerrod W. Kilpatrick

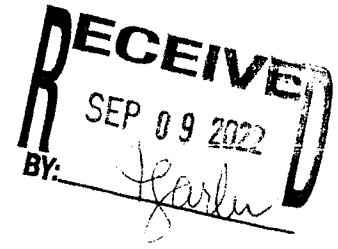
Gerrod W. Kilpatrick
Principal

Remit Payment to:
MP Design Group
918 Howard Ave., Suite F
Biloxi, MS 39530

All payment terms are NET 30, unless otherwise noted



Item No.5.



MP Design Group
918 Howard Ave. Suite F
Biloxi, MS 39530
(228)388-1950

City of Diamondhead
John McCraw
5000 Diamondhead Circle
Diamondhead, MS 39525

Invoice number 14182
Date 09/07/2022

Project 0275.22.002 WA6_HILO WAY TO KOKO ST.

Professional Services through September 07, 2022

Description	Contract Amount	Percent Complete	Total Billed	Prior Billed	Current Billed
WA6_HILO WAY TO KOKO ST.	7,500.00	75.00	5,625.00	0.00	5,625.00
Total	7,500.00	75.00	5,625.00	0.00	5,625.00

Invoice total **5,625.00**

Approved by:

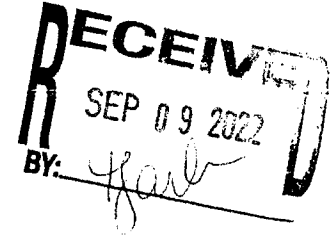
Gerrod W. Kilpatrick
Principal

Remit Payment to:
MP Design Group
918 Howard Ave., Suite F
Biloxi, MS 39530

All payment terms are NET 30, unless otherwise noted



Item No.5.



MP Design Group
918 Howard Ave. Suite F
Biloxi, MS 39530
(228)388-1950

City of Diamondhead
John McCraw
5000 Diamondhead Circle
Diamondhead, MS 39525

Invoice number 14180
Date 09/07/2022

Project 027.22.004 WA8 HILO WAY WEST

Professional Services through September 07, 2022

Description	Contract Amount	Percent Complete	Total Billed	Prior Billed	Current Billed
WA8 HILO WAY WEST	7,500.00	75.00	5,625.00	0.00	5,625.00
Total	7,500.00	75.00	5,625.00	0.00	5,625.00

Invoice total **5,625.00**

Approved by:

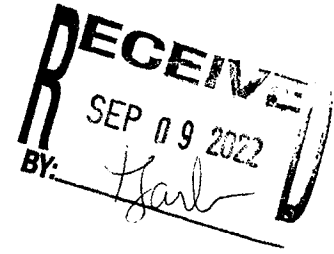
Gerrod W. Kilpatrick
Principal

Remit Payment to:
MP Design Group
918 Howard Ave., Suite F
Biloxi, MS 39530

All payment terms are NET 30, unless otherwise noted



Item No.5.



MP Design Group
918 Howard Ave. Suite F
Biloxi, MS 39530
(228)388-1950

City of Diamondhead
John McCraw
5000 Diamondhead Circle
Diamondhead, MS 39525

Invoice number 14181
Date 09/07/2022

Project 0275.22.001 WA5 DIAMONDHEAD DR. E
AUKAI PLACE

Professional Services through September 07, 2022

Description	Contract Amount	Percent Complete	Total Billed	Prior Billed	Current Billed
WA5 DIAMONDHEAD DR. E AUKAI PLACE	5,000.00	75.00	3,750.00	0.00	3,750.00
Total	5,000.00	75.00	3,750.00	0.00	3,750.00

Invoice total **3,750.00**

Approved by:

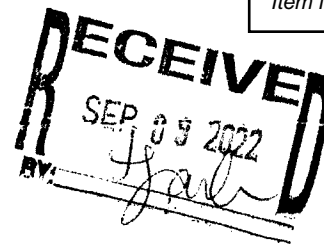
Gerrod W. Kilpatrick
Principal

Remit Payment to:
MP Design Group
918 Howard Ave., Suite F
Biloxi, MS 39530

All payment terms are NET 30, unless otherwise noted



Item No.5.



218 Howard Ave. Suite F
Biloxi, MS 39530
(228)388-1950

City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525
Ronald Jones

Invoice number 14178
Date 09/07/2022

Project 0275.20.007 Master Services Plan
Review 2021-2023

Professional Services through September 07, 2022

Invoice Summary

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Remaining	Current Billed
PRESTIGE FITNESS REVIEW	5,000.00	97.58	3,756.25	4,878.75	121.25	1,122.50
Total	5,000.00	97.58	3,756.25	4,878.75	121.25	1,122.50

Fees

Prestige Fitness Review

	Hours	Rate	Billed Amount
Sr. Professional Engineer			
John M. van Duijvendijk			
Project Time	1.50	145.00	217.50
Mechanical review			
Nicholas W. Moody			
Project Time	0.50	145.00	72.50
Finalized the plan review.			
Subtotal	2.00		290.00
Sr. Professional Architect			
Theresa H. Jones			
Project Time	1.50	145.00	217.50
Architectural Drawing Review			
Principal Architect			
Fernanda A. Silva			
Project Time	2.00	145.00	290.00
Review			
review set up			
Sr. Project Manager			
Adam D. Colledge			
Project Time	2.00	115.00	230.00
Structural Review			



Item No.5.

City of Diamondhead

Project 0275.20.007 Master Services Plan Review 2021-2023

Invoice number 14178

Date 09/07/2022

Fees**Prestige Fitness Review**

	Hours	Rate	Billed Amount
Project Engineer			
Jason G. Polite			
Project Time			
PLAN REVIEW	1.00	95.00	95.00
Phase subtotal	8.50		1,122.50
Fees subtotal	8.50		1,122.50

Invoice total **1,122.50****Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
14090	08/04/2022	1,358.75		1,358.75			
14178	09/07/2022	1,122.50	1,122.50				
	Total	2,481.25	1,122.50	1,358.75	0.00	0.00	0.00

Approved by:

Gerrod W. Kilpatrick
PrincipalRemit Payment to:
MP Design Group
918 Howard Ave., Suite F
Biloxi, MS 39530

All payment terms are NET 30, unless otherwise noted



DIGITAL ENGINEERING & IMAGING, INC.

September 5, 2022

Mr. Jon McCraw
City Manager
City of Diamondhead
5300 Diamondhead Circle
Diamondhead, MS 39525



Re: Engineering Master Services Agreement (2021)
Work Assignment No. 1 GIS Maintenance
DE Invoice No.: 730-1001-19

Dear Mr. Reso:

Attached please find Invoice No. 19 for professional services on the above referenced project in the amount of **\$5,445.00** in accordance with our agreement.

Should you have questions or need additional information, please contact our office.

Sincerely,

DIGITAL ENGINEERING

A handwritten signature in black ink, appearing to read 'L. Bruce Newton'.

L. Bruce Newton, P.E., M.B.A.
President

LBN/chc

cc: Mr. Robert J. Delaune

Enclosures

City of Diamondhead
 5300 Diamondhead Circle
 Diamondhead, MS 39525

September 05, 2022
 Project No: B7301001.000
 Invoice No: 19

Project B7301001.000 City of Diamondhead Master Services Agreement 2021

Professional Services from July 31, 2022 to August 27, 2022

Phase 001 GIS Maintenance

Professional Personnel

	Hours	Rate	Amount	
Stein, John	7.50	145.00	1,087.50	
Stiegman, Patrick	41.50	105.00	4,357.50	
Totals	49.00		5,445.00	
Total Labor				5,445.00
		Total this Phase		\$5,445.00

Billings to Date

	Current	Prior	Total	
Labor	5,445.00	11,925.00	17,370.00	
Totals	5,445.00	11,925.00	17,370.00	
			Total this Invoice	\$5,445.00

Project B7301001.000 Diamondhead Master Services Agreement 21 Invoice 19

Billing Backup

Monday, September 5, 2022

Digital Engineering & Imaging, Inc.

Invoice 19 Dated 9/5/2022

8:56:29 PM

Project B7301001.000 City of Diamondhead Master Services Agreement 2021

Phase 001 GIS Maintenance

Professional Personnel

			Hours	Rate	Amount
0111	35 - Stein, John	8/1/2022	.50	145.00	72.50
0111	35 - Stein, John	8/3/2022	1.00	145.00	145.00
0111	35 - Stein, John	8/8/2022	1.00	145.00	145.00
0111	35 - Stein, John	8/9/2022	1.00	145.00	145.00
0111	35 - Stein, John	8/15/2022	.50	145.00	72.50
0111	35 - Stein, John	8/16/2022	2.00	145.00	290.00
0111	35 - Stein, John	8/18/2022	.50	145.00	72.50
0111	35 - Stein, John	8/19/2022	.50	145.00	72.50
0111	35 - Stein, John	8/26/2022	.50	145.00	72.50
0139	36 - Stiegman, Patrick	7/29/2022	5.00	105.00	525.00
	Develop Minimum Square Footage Map of Parcels				
0139	36 - Stiegman, Patrick	8/3/2022	2.50	105.00	262.50
	Develop Minimum Square Footage Map of Parcels				
0139	36 - Stiegman, Patrick	8/4/2022	2.50	105.00	262.50
	Develop Minimum Square Footage Map of Parcels				
0139	36 - Stiegman, Patrick	8/5/2022	3.00	105.00	315.00
	Develop Minimum Square Footage Map of Parcels				
0139	36 - Stiegman, Patrick	8/8/2022	8.00	105.00	840.00
	Develop Minimum Square Footage Map of Parcels, Develop 500' Buffer to Deer Crossing Entrance Map				
0139	36 - Stiegman, Patrick	8/9/2022	5.00	105.00	525.00
	Develop Minimum Square Footage Map of Parcels, Develop 500' Buffer to Deer Crossing Entrance Map				
0139	36 - Stiegman, Patrick	8/16/2022	5.50	105.00	577.50
	Project Meeting for Developing Min. SF Map, Incorporate Comments for Developing Min. SF Map				
0139	36 - Stiegman, Patrick	8/18/2022	7.00	105.00	735.00
	Incorporate Comments for Developing Min. SF Map				
0139	36 - Stiegman, Patrick	8/19/2022	3.00	105.00	315.00
	Incorporate Comments for Developing Min. SF Map				
	Totals		49.00		5,445.00
	Total Labor				5,445.00
		Total this Phase			\$5,445.00
		Total this Project			\$5,445.00
		Total this Report			\$5,445.00



DIGITAL ENGINEERING & IMAGING, INC.

September 6, 2022

Mr. Jon McCraw
City Manager
City of Diamondhead
5300 Diamondhead Circle
Diamondhead, MS 39525



Re: Engineering Master Services Agreement (2021)
Work Assignment No. 4 Roadway Improvements Phase 4
DE Invoice No.: 730-1001-20

Dear Mr. McCraw:

Attached please find Invoice No. 20 for professional services on the above referenced project in the amount of **\$1,275.00** in accordance with our agreement.

Should you have questions or need additional information, please contact our office.

Sincerely,

DIGITAL ENGINEERING

A handwritten signature in black ink, appearing to read 'L. Bruce Newton'.

L. Bruce Newton, P.E., M.B.A.
President

LBN/chc

cc: Mr. Robert J. Delaune

Enclosures

City of Diamondhead
5300 Diamondhead Circle
Diamondhead, MS 39525

September 06, 2022
Project No: B7301001.000
Invoice No: 20

Project B7301001.000 City of Diamondhead Master Services Agreement 2021

Professional Services from July 31, 2022 to August 27, 2022

Phase	004	Roadway Improvements Phase 4
Task	40	Construction Administration
Fee		

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Construction Admin	12,750.00	10.00	1,275.00	0.00	1,275.00
Total Fee	12,750.00		1,275.00	0.00	1,275.00
Total Fee					1,275.00
Total this Task					\$1,275.00
Total this Phase					\$1,275.00

Billings to Date

	Current	Prior	Total
Fee	1,275.00	47,875.00	49,150.00
Totals	1,275.00	47,875.00	49,150.00
Total this Invoice			\$1,275.00

Orion Planning + Design
 919 Getwell Road South
 Hernando, MS 38632 US
 (901) 268-7566
 amy@orionplanningdesign.com



BILL TO
 City of Diamondhead (#8 Projected Bike
 Lanes Design)

INVOICE 3546

DATE 06/03/2022 TERMS Net 30

DUE DATE 07/03/2022

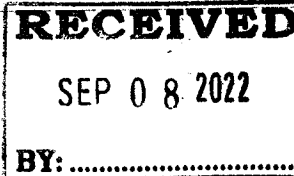
PROJECT NAME
 Diamondhead, MS

PROJECT MANAGER
 Bert Kuyrkendall

DATE	NEW CHARGES DETAIL	AMOUNT
05/31/2022	Project Name: Project #8 - Projected Bike Lane Design	3,960.00
	Consulting - May 2022	
	Work Description: Plan Design	

Thank you for allowing Orion Planning + Design to serve you!

Remit payment to:
 Orion Planning + Design
 919 Getwell Road South
 Hernando, MS 38632



TOTAL DUE

\$3,960.00

Orion Planning + Design
 919 Getwell Road South
 Hernando, MS 38632 US
 (901) 268-7566
 amy@orionplanningdesign.com



BILL TO
 City of Diamondhead (#8 Projected Bike
 Lanes Design)

INVOICE 3628

DATE 09/02/2022 TERMS Net 30

DUE DATE 10/02/2022

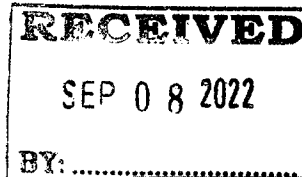
PROJECT NAME
 Diamondhead, MS

PROJECT MANAGER
 Bert Kuyrkendall

DATE	NEW CHARGES DETAIL	AMOUNT
08/31/2022	Project Name: Project #8 - Projected Bike Lane Design	3,240.00
	Consulting - August 2022	
	Work Description: Plan Design	

Thank you for allowing Orion Planning + Design to serve you!

Remit payment to:
 Orion Planning + Design
 919 Getwell Road South
 Hernando, MS 38632



TOTAL DUE \$3,240.00

Orion Planning + Design
 919 Getwell Road South
 Hernando, MS 38632 US
 (901) 268-7566
 amy@orionplanningdesign.com



BILL TO
 City of Diamondhead, MS (Project #7
 Hourly Contract)

INVOICE 3649

DATE 09/02/2022 **TERMS** Net 30

DUE DATE 10/02/2022

PROJECT NAME
 Diamondhead, MS

PROJECT MANAGER
 Robert Barber

DATE	NEW CHARGES DETAIL	AMOUNT
08/31/2022	Consulting - August 2022	247.50

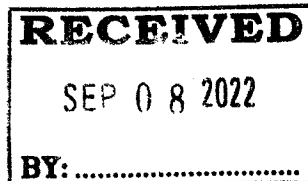
PROJECT NAME: Hourly Contract

DESCRIPTION: Ongoing consulting for Aloha District Planning and construction

Thank you for allowing Orion Planning + Design to serve you!

Remit payment to:
 Orion Planning + Design
 919 Getwell Road South
 Hernando, MS 38632

TOTAL DUE **\$247.50**



Agenda Item #2022- 316

City of Diamondhead, MS
Request for Council Action

TO: CouncilFROM: MayorDATE: 09-06-2022

☐ Ordinance ☐ Resolution ☐ Agreement ☐ Info Only ☐ Work Session ☒ Other

AGENDA LOCATION: ☐ Consent Agenda ☐ Regular Agenda

AGENDA DATE REQUESTED

9-20-2022

ORDINANCE/RESOLUTION CAPTIONS or ISSUE:

Motion for the City of Diamondhead to join the Diamondhead UMC's trunk or treat night on Sunday, October 23, 2022, by allowing residents to park in the city hall parking lot in front of council chambers for trunk or treat.

REQUIRED SIGNATURE

REQUESTED BY:

Mayor Nancy Deprec

COUNCIL ACTION:

☐ Approved ☐ Denied ☐ Tabled/Deferred ☐ Info Only

Completed:

Nancy Depreo

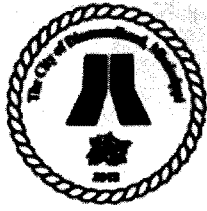
From: Diamondhead UMC Office <office@diamondheadumc.church>
Sent: Tuesday, September 6, 2022 10:16 AM
To: Nancy Depreo; Mitch Tinsley; David Ainsworth; Allen Regan
Subject: Trunk or Treat- DUMC 10/23/22

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Good Morning Madam Mayor,

This letter is to let you know that Diamondhead United Methodist Church will be having our Trunk or Treat on Sunday October 23rd. We invite the City of Diamondhead to join us in the fun. Please add this to your agenda.

Maryanne Mansingh
Administrative Assistant
Diamondhead United Methodist Church
(228) 255-6888



City of Diamondhead, MS

Docket of Claims Register - Item No. 10.

APPKT01807 - August 2022 Payroll Payables

By Docket/Claim Number

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Payment Amount	
							Line	Amount
DKT159983	American Fidelity	08/10/2022	INV0004881	American Fidelity Hospital Gap Plan	650-140-113.04	American Fidelity Withheld		658.38
			INV0004882	American Fidelity Term Life	650-140-113.04	American Fidelity Withheld	27.05	
			INV0004883	American Fidelity Accident	650-140-113.04	American Fidelity Withheld	70.52	
			INV0004884	American Fidelity Critical Illness	650-140-113.04	American Fidelity Withheld	100.50	
			INV0004885	American Fidelity Disability	650-140-113.04	American Fidelity Withheld	33.68	
		08/24/2022	INV0004910	American Fidelity Hospital Gap Plan	650-140-113.04	American Fidelity Withheld	97.44	
			INV0004911	American Fidelity Term Life	650-140-113.04	American Fidelity Withheld	27.05	
			INV0004912	American Fidelity Accident	650-140-113.04	American Fidelity Withheld	70.52	
			INV0004913	American Fidelity Critical Illness	650-140-113.04	American Fidelity Withheld	100.50	
			INV0004914	American Fidelity Disability	650-140-113.04	American Fidelity Withheld	33.68	
							97.44	
DKT159984	Blue Cross Blue Shield of MS	08/10/2022	INV0004900	MONTHLY PREMIUM	650-140-112.00	BCBS Withheld/Payable		13,137.74
			INV0004929		650-140-112.00	BCBS Withheld/Payable	6,223.14	
					650-140-112.00	BCBS Withheld/Payable	6,223.14	
							691.46	
DKT159985	Colonial Life	08/10/2022	INV0004886	EE PREMIUM	650-140-113.00	Colonial Withheld		767.82
			INV0004887		650-140-113.00	Colonial Withheld	59.26	
			INV0004888	Critical Illness	650-140-113.00	Colonial Withheld	127.01	
			INV0004889	Colonial Individual Medical Bridge	650-140-113.00	Colonial Withheld	21.50	
			INV0004890	EE Premium	650-140-113.00	Colonial Withheld	20.38	
			INV0004891	EE PREMIUM	650-140-113.00	Colonial Withheld	18.17	
			INV0004892		650-140-113.00	Colonial Withheld	36.90	
			INV0004893		650-140-113.00	Colonial Withheld	49.50	
			INV0004915		650-140-113.00	Colonial Withheld	51.19	
			INV0004916		650-140-113.00	Colonial Withheld	59.26	
		08/24/2022	INV0004917	Critical Illness	650-140-113.00	Colonial Withheld	127.01	
			INV0004918	Colonial Individual Medical Bridge	650-140-113.00	Colonial Withheld	21.50	
			INV0004919	EE Premium	650-140-113.00	Colonial Withheld	20.38	
			INV0004920	EE PREMIUM	650-140-113.00	Colonial Withheld	18.17	
			INV0004921		650-140-113.00	Colonial Withheld	36.90	
			INV0004922		650-140-113.00	Colonial Withheld	49.50	
							51.19	

Docket of Claims Register - Council

APPKT01807 - August 2022

Item No. 10.

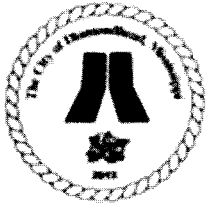
Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount	Payment Amount
DKT159986	Guardian							934.09
	08/10/2022	INV0004895		ER Life Ins Over 65	650-140-113.01	Guardian Withheld/Payable	5.70	
		INV0004896		ER Guardian Life Over 70	650-140-113.01	Guardian Withheld/Payable	6.60	
		INV0004897		EE PREMIUM	650-140-113.01	Guardian Withheld/Payable	322.61	
		INV0004898		ER BENEFIT LIFE INS MONTHLY PREMIUM	650-140-113.01	Guardian Withheld/Payable	79.02	
		INV0004899		EE PREMIUM	650-140-113.01	Guardian Withheld/Payable	54.65	
	08/24/2022	INV0004924		ER Life Ins Over 65	650-140-113.01	Guardian Withheld/Payable	2.76	
		INV0004925		ER Guardian Life Over 70	650-140-113.01	Guardian Withheld/Payable	6.57	
		INV0004926		EE PREMIUM	650-140-113.01	Guardian Withheld/Payable	322.53	
		INV0004927		ER BENEFIT LIFE INS MONTHLY PREMIUM	650-140-113.01	Guardian Withheld/Payable	79.02	
		INV0004928		EE PREMIUM	650-140-113.01	Guardian Withheld/Payable	54.63	
DKT159987	Internal Revenue Service							19,634.68
	08/01/2022	INV0004878		Federal Payroll Taxes	650-140-122.00	Social Security Withheld/Payable	363.70	
		INV0004879			650-140-122.01	Medicare Withheld/Payable	85.06	
		INV0004880			650-140-123.00	Federal Withholding Tax	145.00	
	08/10/2022	INV0004906			650-140-122.00	Social Security Withheld/Payable	5,251.80	
		INV0004907			650-140-122.01	Medicare Withheld/Payable	1,228.18	
		INV0004908			650-140-123.00	Federal Withholding Tax	3,170.07	
	08/24/2022	INV0004935			650-140-122.00	Social Security Withheld/Payable	5,195.62	
		INV0004936			650-140-122.01	Medicare Withheld/Payable	1,215.04	
		INV0004937			650-140-123.00	Federal Withholding Tax	2,980.21	
DKT159988	Morgan White Group							930.55
	08/10/2022	INV0004901		Morgan White	650-140-112.01	Morgan White Payable	544.08	
	08/24/2022	INV0004930			650-140-112.01	Morgan White Payable	386.47	
DKT159989	MS Department of Employment Security							219.00
	07/13/2022	INV0004846		Payroll Unemployment Taxes	650-140-136.00	State Unemployment Payable	56.23	
	07/27/2022	INV0004876			650-140-136.00	State Unemployment Payable	40.47	
	08/10/2022	INV0004909			650-140-136.00	State Unemployment Payable	59.58	
	08/24/2022	INV0004938			650-140-136.00	State Unemployment Payable	62.72	
DKT159990	MS Department of Human Services							223.86
	08/24/2022	INV0004933		M Ladner	650-140-106.00	Garnishment Withheld	223.86	
DKT159991	MS Department of Human Services							223.86
	08/10/2022	INV0004904		M Ladner	650-140-106.00	Garnishment Withheld	223.86	
DKT159992	MS Department of Revenue Payroll							2,339.00
	08/01/2022	INV0004877		Payroll State Withholding Taxes	650-140-134.00	State Withholding Tax	32.00	
	08/10/2022	INV0004905			650-140-134.00	State Withholding Tax	1,159.00	
	08/24/2022	INV0004934			650-140-134.00	State Withholding Tax	1,148.00	

Docket of Claims Register - Council

APPKT01807 - August 2022

Item No. 10.

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount	Payment Amount
DKT159993	Systematized Benefits and Administrators Inc							7,822.82
	08/10/2022	INV0004894		Deferred Compensation	650-140-110.00	Deferred Compensation Withheld/Payable	3,911.41	
	08/24/2022	INV0004923			650-140-110.00	Deferred Compensation Withheld/Payable	3,911.41	
DKT159994	Teladoc							78.10
	08/10/2022	INV0004902		Teladoc	650-140-112.02	Teledoc Payable	39.16	
	08/24/2022	INV0004931			650-140-112.02	Teledoc Payable	38.94	
DKT159995	Texas Life							95.56
	08/10/2022	INV0004903		Texas Life	650-140-113.05	Texas Life Withheld	47.78	
	08/24/2022	INV0004932			650-140-113.05	Texas Life Withheld	47.78	
Total Claims: 13							Total Payment Amount:	47,065.46



City of Diamondhead, MS

Docket of Claims Register

Item No. 11.

APPKT01810 - 09.21.22 DOCKET

By Vendor Name

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount	Payment Amount
DKT159997	ANDREW RILEY KING	09/20/2022	CTC-BAND2-2022	CTC - BAND	001-000-066.00	Prepaid Other	1,000.00	1,000.00
DKT159998	Coast Electric Power Association	09/20/2022	09/09/22-003	MONTHLY ELECTRIC BILL	001-140-630.00	Utilities - General	2,496.68	18,342.50
			09/09/22-005		001-301-630.00	Utilities - Streetlights & Other	3,763.99	
			09/09/22-007		001-301-630.00	Utilities - Streetlights & Other	96.69	
			09/09/22-012		001-301-630.00	Utilities - Streetlights & Other	49.40	
			09/09/22-015		001-140-630.00	Utilities - General	48.17	
			09/09/22-016		001-301-630.00	Utilities - Streetlights & Other	47.20	
			09/09/22-017		001-301-630.00	Utilities - Streetlights & Other	47.20	
			09/09/22-018		001-301-630.00	Utilities - Streetlights & Other	275.51	
			09/09/22-019		001-301-630.00	Utilities - Streetlights & Other	61.82	
			09/09/22-020		001-301-630.00	Utilities - Streetlights & Other	52.30	
			09/13/22-002		001-301-630.00	Utilities - Streetlights & Other	540.43	
			9/13/22-001		001-301-630.00	Utilities - Streetlights & Other	1,216.45	
							9,646.66	
DKT159999	COMPTON ENGINEERING, INC.	09/20/2022	221-087.001-4	ANAHOLA & HANA PLACE DRAINAGE BASIN	190-000-602.00	Professional Fees - Engineering	1,247.50	1,247.50
DKT150001	Cruisin the Coast	09/20/2022	CTC-2022	CRUISIN THE COAST EVENT FEE	001-000-066.00	Prepaid Other	4,000.00	4,000.00
DKT150002	Daryls Towing	09/20/2022	ctc-2022	TOWING - CTC	001-000-066.00	Prepaid Other	250.00	250.00
DKT150003	Digital Engineering and Imaging Inc	09/20/2022	730-1001-19	MONTHLY MAINTENANCE TO CITY GIS SYSTEM	001-301-601.00	Professional Fees - Consulting	5,370.00	6,720.00
					001-301-601.00	Professional Fees - Consulting	75.00	
			730-1001-20	ROADWAY IMPROVEMENTS PHASE 4	104-301-602.00	Professional Fees - Engineering	1,275.00	
DKT150004	Eagle Energy	09/20/2022	36180	DIESEL	001-301-525.00	Fuel	9.59	2,870.94
					001-301-525.00	Fuel	2,861.35	

Docket of Claims Register - Council

APPKT01810 - 0

Item No. 11.

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount	Payment Amount
DKT150005	Fuelman	09/20/2022	NP62842016	FOR THE WEEK ENDING 09.04.22	001-200-525.00	Fuel	895.09	1,693.21
					001-280-525.00	Fuel	70.14	
			NP62893103	FOR THE WEEK ENDING 09.12.22	001-200-525.00	Fuel	727.98	
DKT150006	GARY A FORTIER	09/20/2022	CTC-BAND1-2022	CTC - BAND	001-000-066.00	Prepaid Other	1,000.00	1,000.00
DKT150007	GULF COPY SYSTEMS LLC	09/20/2022	4023	COPY COUNT FOR THE MONTH	001-110-506.00	Copier Usage/Maintenance	96.72	280.43
					001-110-506.00	Copier Usage/Maintenance	30.39	
					001-140-506.00	Copier Usage/Maintenance	99.60	
					001-140-506.00	Copier Usage/Maintenance	27.12	
					001-200-506.00	Copier Usage/Maintenance	19.12	
					001-200-506.00	Copier Usage/Maintenance	1.89	
					001-301-506.00	Copier Usage/Maintenance	0.16	
					001-301-506.00	Copier Usage/Maintenance	5.43	
DKT150008	Hancock County Sheriffs Office	09/20/2022	2022-DEH-008H	INMATE HOUSING FOR AUGUST	001-200-689.00	Prisoner's Expense	80.00	80.00
DKT150009	Hancock County Solid Waste	09/20/2022	1116	AUGUST RESIDENTIAL SOLID WASTE COLLECTION	401-322-680.00	Other Services & Charges	57,788.50	57,788.50
DKT150010	James J Chiniche PA Inc	09/20/2022	17-057-148	NOMA DRIVE DREDGING	158-000-602.00	Professional Fees - Engineering Tidelands FY21	1,164.00	1,584.00
			17-057-149	ENGINEER SVS MONTJOY CREEK/PUBLIC ACCESS PROJECT	115-000-602.00	Professional Fees - Engineering Tidelands FY20	420.00	
DKT150011	Lee Tractor	09/20/2022	PI08068	KUOBTA COUNTER	001-301-571.00	Repairs & Maintenance - Equipment	412.89	412.89
DKT150012	Machado Patano PLLC	09/20/2022	14178	WORK ASSIGNMENT #01 -- 00-03-2022	001-280-602.00	Professional Fees - Engineering	1,122.50	22,122.50
			14180	HILO WAY WEST	190-000-602.00	Professional Fees - Engineering	5,625.00	
			14181	DIAMONDHEAD DR EAST NEAR AUKAI PLACE	190-000-602.00	Professional Fees - Engineering	3,750.00	
			14182	HILO WAY AT KOKO ST	190-000-602.00	Professional Fees - Engineering	5,625.00	
			14183	HILO WAY TO HAPUNA PLACE	190-000-602.00	Professional Fees - Engineering	6,000.00	
DKT150013	MACMEDIA LLC	09/20/2022	1191	PADDLE PARADISE MAGAZINE AD	001-140-620.00	Advertising	150.00	150.00

Docket of Claims Register - Council

APPKT01810 - Item No. 11. ET

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount	Payment Amount
DKT150014	MWR ENTERTAINMENT LLC	09/20/2022	PP-BAND-2022	PADDLE PARADISE BAND	001-140-650.00	Promotions	1,000.00	1,000.00
DKT150015	Napa of Bay St Louis	09/20/2022	328268	SHOP SUPPLIES	001-301-571.00	Repairs & Maintenance - Equipment	94.62	629.44
					001-301-571.00	Repairs & Maintenance - Equipment	78.96	
					001-301-571.00	Repairs & Maintenance - Equipment	36.90	
					001-301-571.00	Repairs & Maintenance - Equipment	259.00	
					001-301-571.00	Repairs & Maintenance - Equipment	159.96	
DKT150016	Orion Planning and Design	09/20/2022	3546	PROTECTED BIKE LANE	001-301-602.00	Professional Fees - Engineering	3,960.00	7,447.50
			3628		001-301-602.00	Professional Fees - Engineering	3,240.00	
			3649	GENERAL SERVICES CONSULTING AGREEMENT	001-653-601.00	Professional Fees - Consulting	247.50	
DKT150017	Sea Coast Echo	09/20/2022	9/7/22	SEA COAST ECHO ADS	001-280-620.00	Advertising	33.36	67.07
					001-280-620.00	Advertising	33.71	
DKT150018	Southern Printing	09/20/2022	223621	SAFETY VESTS	001-140-535.00	Uniforms	15.00	336.00
					001-140-535.00	Uniforms	252.00	
					001-140-535.00	Uniforms	54.00	
					001-140-535.00	Uniforms	15.00	
DKT150019	Timothy A Kellar Chancery Clerk	09/20/2022	8670	RECORDING DEEDS OF DONATED PROPERTY	001-140-681.00	Other Services & Charges	22.00	82.00
					001-140-681.00	Other Services & Charges	60.00	
DKT150020	TransUnion Risk and Alternative Data Solutions Inc	09/20/2022	5859551-202208-1	TLOxp FOR AUGUST	001-110-681.00	Other Services & Charges	75.00	175.00
			6177932-2022-08-1		001-200-681.00	Other Services & Charges	100.00	
DKT150021	UniFirst Corporation	09/20/2022	1530024853	UNIFORM RENTAL FOR THE WEEK ENDING 09/05/22	001-301-535.00	Uniforms	183.56	579.91
			1530025945	UNIFORM RENTAL FOR THE WEEK ENDING 09/12/22	001-301-535.00	Uniforms	396.35	
Total Claims: 24							Total Payment Amount:	129,859.39

Diamondhead Monthly Statistics

August 2022

(Sections in italics not counted toward call total)

Item No.a.

False Alarms- Residential/ Business/ 911	25		
Civil Disputes / Escorts / Process	21		
Complaint / See An Officer	6	Stolen Vehicle	0
Death	2	Burglary – Residence	4
Disturbance	5	Burglary – Vehicle	0
Follow ups/ citizen call requests	752	Attempted Burglary	0
Juvenile Problem	3	Counterfeit Money	0
Lost/Found Item	3	Damage – Property	4
Miscellaneous	84	Embezzlement	0
		Forgery / Bad Check/Fraud	3
TOTAL MISCELLANEOUS	901	Malicious Mischief	2
		Recovered Stolen Vehicle	0
Drug Law Violation	0	Recovered Stolen Property	0
Prostitution	0	Shoplifting	0
		Theft (Grand)	4
TOTAL CRIMES AGAINST PUBLIC SAFETY	0	Theft (Petit)	4
		Trespassing	1
Animal Problem / Complaints	6	Unauthorized Use / Vehicle	0
Public Drunk	0		
Fire Structure / Vehicle	1	TOTAL PROPERTY CRIME	22
Fireworks	0		
Funeral Escort	0	Accident – Private Property	1
Littering/Dumping/Haz-Mat Spill	7	Accident – Public Roadway	7
Medical Emergency	6	Accident - Hit & Run	2
Missing/Runaway	2		
Parking Violation	15	TOTAL ACCIDENTS/COLLISIONS	10
Shots Fired	0		
Suicide / Threat / Attempt	1		
Suicide	0	Assist motorist	18
Suspicious / Person / Vehicle	37	Traffic Stop	130
Welfare Concern	18	<i>Traffic Citation (Adults)</i>	<i>15</i>
		<i>Traffic citation (minors)</i>	<i>0</i>
TOTAL PUBLIC HEALTH & SAFETY	93	Traffic Fatality	0
Animal Bite	1	TOTAL TRAFFIC	118
Assault By Threat	1		
Assault	2		
Child Abuse / Neglect	0	<i>Warrant Arrests</i>	<i>6</i>
Domestic violence	2	<i>Drunk Driver (DUI) Arrests</i>	<i>0</i>
Harassment	1	<i>Traffic Arrests</i>	<i>0</i>
Harassing Phone Call	0	<i>Domestic Assault Arrests</i>	<i>2</i>
Robbery – Armed	0	<i>Other Arrests</i>	<i>6</i>
Sexual Abuse / Molestation	0	TOTAL ARRESTS	14
Stalking	0		
TOTAL CRIMES AGAINST PERSON	7	TOTAL CALLS	1151

Diamondhead Monthly Statistics
August 2022

(Sections in italics not counted toward call total)

Item No.a.

INC CODE: * - All
 TASK CODE: * - ALL
 STATUS: * - All

USER: * - All
 GROUP: * - All
 PRIORITY: * - All
 TYPE:

ORIGINATION: 0/00/0000 THRU 99/99
 DUE: 8/01/2022 THRU 8/31/2022
 RESOLUTION: 0/00/0000 THRU 99/99/99

		PRIORITY									
		1	2	3	4	5	6	7	8	9	TOTAL
STATUS	ACTIVE	6									6
	CLOSED	179									179
	VOIDED										
	SUSPENDED										
TOTALS		185									185

INCIDENT CODE	SEQUENCES	COUNT
BRICK TIE		1
BUILDING FINAL		21
CONCRETE SLAB FOUND		4
CULVERT FINAL		2
DWV TEST		3
ELECTRICAL FINAL		25
ELECTRICAL ROUGH		4
FENCE FINAL		2
FIRE ALARM FINAL		4
FLATWORK FINAL		1
FOOTINGS/COLUMNS		2
FORMS		3
FRAMING		5
GAS FINAL		10
GAS PRESSURE TEST		1
HIGH WIND CONNECTORS		3
MECHANICAL FINAL		11
MECHANICAL ROUGH		3
MISCELLANEOUS		1
PARK/DRIVEWAY FINAL		5
PLAN REVIEW		7
PLUMBING BLD DRAIN		4
PLUMBING FINAL		14
PLUMBING ROUGH		5
SHEATHING-ROOF		1
SHEATHING-WALL		2
SITE		14
SITE FINAL		15
SLAB COMPACT TEST		1
SPRINKLER FINAL		1
TEMP ELECTRIC POWER		5
TEMP POWER POLE		3
TERMITE CERTIFICATE		1
WATER PRESSURE TEST		1
TOTAL INCIDENTS		185

Inspections
 By
 Types
 Aug-2022

9/12/2022 8:55 AM
LICENSES: ALL
LICENSE CODES: All
CLASSES: Include: PRIV
STATUS: ACTIVE
CITY LIMITS: INSIDE, OUTSIDE

L I C E N S E M A S T E R R E P O R T
SORTED BY: LICENSE NUMBER

PAGE: 9/LE
EFFECTIVE DATES: 8/01/2022 TO 8/31/2022
EXPIRATION DATES: 0/00/000
COMMENT:
PAY STATUS:

Item No.a.

ID	CODE	NAME/ PROPERTY ADDRESS	STATUS	CLASS/ REPORT	ORIG/ RENEW	TERM/ PRINTED
01589 8/05/22- 9/30/23	PRIV-RET	LOVE'S PHARMACY #2 INC 45000 EAST ALOHA DR	ACTIVE	PRIV RET-PHARM	7/21/2022	7/21/2022
01591 8/01/22- 9/30/23	PRIV-SERV	JASMINE NAILS LLC 4402 E ALOHA DR	ACTIVE	PRIV HAIR	8/01/2022	8/01/2022
01607 8/24/22- 9/30/23	PRIV-RET	SADAKO'S STUDIO 7914 EWA PLACE	ACTIVE	PRIV PROF-SVC	8/24/2022	8/24/2022
01608 8/24/22- 9/30/23	PRIV-RET	SIMPLY STUNNING 6448 APELEHAMA RD	ACTIVE	PRIV PROF-SVC	8/24/2022	8/24/2022

REPORT TOTALS: 4 LICENSES

Privilege License
Aug - 2022

9/12/2022 8:56 AM
PROJECTS: THRU ZZZZZZZZZZ
PROJECT TYPE: All
CONTRACTORS: All
APPLIED DATES: 0/00/0000 THRU 99/99/9999
STATUS INCLUDED: All

PROJECT MASTER REPORT

PAGE: 1
REPORT SEQUENCE: Project
- All Contractors
Item No.a.
EXPIRE DATES: 0/00/0000 THRU 99/99/9999
ISSUED DATES: 8/01/2022 THRU 8/31/2022

*** PROJECT TYPE RECAP ***

PROJECT TYPE	# OF PROJECTS	BALANCE
B01-SFR - SINGLE FAMILY RESIDENTIAL	1	520.00
B02-ADD - RESIDENTIAL ADDITION	3	0.00
B03-REM - RESIDENTIAL REMODEL	1	54.00
B04-ACC - RESIDENTIAL ACCESSORY	2	0.00
B05-REP - RESIDENTIAL REPAIR	7	0.00
B20-NEW - NEW COMMERCIAL BUILDING	1	295.00
DEMO-COM - COMMERCIAL DEMOLITION	1	0.00
ELEC-RES - RESIDENTIAL ELECTRICAL	5	200.00
ELES-RES - RESIDENTIAL SERVICE CH	1	0.00
FENCE-RES - RESIDENTIAL FENCE	6	30.00
FLAT-RES - RESIDENTIAL FLATWORK	4	0.00
MECH-RES - RESIDENTIAL MECHANICAL	1	0.00
PZ-06 - VARIANCE	2	0.00
SIGN - SIGN	1	200.00
SIGN-TEMP - TEMPORARY SIGN	1	0.00
TREE - TREE REMOVAL	1	0.00
*** TOTALS ***	38	1,299.00

Permit issued
Aug - 2022

CODE ENFORCEMENT

Item No.a.

Code Violations Through	August-22	Total	Closed	Open
Abandoned Vehicles		1		1
Abandoned/Dilapidated/Deteriorated House (unoccupied)				
Advertising/Solicitation				
ATV		1	1	
Boats		2	1	1
Camper		6	3	3
Care of Premises		5	3	2
Cars in Yard				
Construction Equipment				
Dumpster (commercial)				
Dumpster (residential)				
Fence		1	1	
Furniture in Yard				
Golf Carts				
Graffiti				
High Grass (overgrown)/Shrubs		1		1
Jet Ski				
Lack of Maintenance (structure)				
Noise Violation				
Other				
Parking				
Permit				
POD				
Pool				
RV				
Signs		2	2	
Slab/Driveway Removal				
Trailers		7	2	5
Trash & Rubbish		1	1	
Trash Cans				
Unapproved Structure				
Cumulative Totals		27	14	13