



Mayor Depreo	
Councilmember Maher	At-Large
Councilmember Finley	Ward 1
Councilmember Liese	Ward 2
Councilmember Cumberland	Ward 3
Councilmember Clark	Ward 4

AGENDA
REGULAR MEETING OF THE CITY COUNCIL
Tuesday, April 15, 2025
6:00 PM CST
Council Chambers, City Hall
and via teleconference, if necessary

Call to Order.

Invocation
Pledge of Allegiance
Roll Call
Confirm or Adjust Agenda Order

Presentation Agenda.

- a. The next Regular Meeting of the City Council will be held Tuesday, May 6, 2025 at 6:00 p.m. in the Council Chambers located at City Hall.
- b. Proclamation - Child Abuse Awareness and Prevention Month
- c. Light of Hope Child Abuse Awareness & Prevention Community Event - Wednesday, April 16, 2025 5:30 - 6:30 p.m. Diamondhead City Hall Grounds

City Manager's Report.

Public Comments on Agenda Items.

Council Comments.

Policy Agenda.

Minutes:

1. Motion to approve April 1, 2025 Regular Meeting Minutes.

Resolutions:

2. **2025-081:** Motion to award Lease Purchase Financing up to an amount not to exceed \$350,000 to Cadence Equipment Finance at a rate of 5.08% APR for 5 years for trucks and other equipment for the Public Works Department and further to adopt Resolution 2025-009 thereby authorizing the City Manager to execute said agreement and to carryout things all necessary in furtherance of the obligations of the Lessee pursuant to the agreement and for other related purposes.
3. **2025-078:** Motion to approve Res 2025-010 appointing Diana Sutherland to the position of Planning and Zoning Commissioner, Ward 2 for a four (4) year term, effectively immediately. (Liese)

4. **2025-079:** Motion to adopt Resolution 2025-011 appointing Renee Lawson to fill the position of Planning and Zoning Commissioner representing Ward 3. Ms. Lawson will be replacing Diamondhead's Ward 3 Elect councilwoman Jessie Harwood. (Cumberland)

Consent Agenda:

5. **2025-070:** Motion to approve First Amendment to the Sublease agreement made effective as of March 17, 2025 for the Dog Park Property with Ochsner Medical Center - Hancock, LLC (Sublandlord).
6. **2025-072:** Motion to approve Work Assignment No. 2 (Amendment 1) under the Master Service Agreement with Machado Patano, PLLC in the amount not to exceed \$7,500.00 for Dog Park Professional Services.
7. **2025-083:** Motion to accept and award low bid received from SCI, LLC in the amount of \$1,259,468.20 for Coon Branch Drainage Improvements - Phase I and authorize the City Manager to execute the contract for same and to issue the notice to proceed as appropriate.

Routine Agenda.

Claims Payable

8. Motion to approve Docket of Claims (DKT232681 - DKT232738) in the amount of \$219,447.22.
9. Motion to approve Payroll Payables PRCLAIM000232 in the amount of \$28,809.29, PRCLAIM000232 in the amount of \$3,058.37, PRCLAIM000234 in the amount of \$28,499.15 and DKT232668-DKT232680 in the amount of \$48,422.99.

Department Reports

- a. Court
Police
Building
Code Enforcement

Public Comments on Non-Agenda Items.

Council Closing Comments

Executive Session - If Necessary

Adjourn/Recess.

NOTE: THE CITY OF DIAMONDHEAD WILL FURNISH APPROPRIATE AUXILIARY AIDS AND SERVICES WHERE NECESSARY TO AFFORD INDIVIDUALS WITH DISABILITIES AN EQUAL OPPORTUNITY TO SERVICES AND ACTIVITIES OF THE CITY. A WRITTEN REQUEST BY OR ON BEHALF OF QUALIFYING INDIVIDUALS SHALL BE SUBMITTED IN A TIMELY MANNER TO THE CITY CLERK.



MINUTES
REGULAR MEETING OF THE CITY COUNCIL
Tuesday, April 01, 2025
6:00 PM CST
Council Chambers, City Hall

Call to Order.

Mayor Depreo called the meeting to order at 6:00 p.m.

Invocation - Councilmember Cumberland

Pledge of Allegiance

Roll Call

PRESENT

Mayor Nancy Depreo

Councilmember-At-Large Gerard Maher

Ward 1 Shane Finley

Ward 2 Anna Liese

Ward 3 John Cumberland

Ward 4 Austin Clark

Confirm or Adjust Agenda Order

Motion made by Mayor Depreo, Seconded by Ward 2 Liese to adjust the agenda adding:

2025-077: Motion to adopt resolution 2025-007-A authorizing a grant application to the MS Department of Wildlife & Fisheries for a Recreation Trails Program Grant in the amount of \$120,000 for the Noma Drive Nature Trail Project, committing \$30,000.00 in matching and for other related purposes.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Presentation Agenda.

- a. The next Regular Meeting of the City Council will be held Tuesday, April 15, 2025 at 6:00 p.m. in the Council Chambers located at City Hall.

City Manager's Report.

CITY MANAGER REPORT
April 01, 2025

1. Kome Drive & Kalipekona Pond – The project is for 120 days with a current end date of June 10th. The contractor is working to complete the installation of the landscape culverts and drain inlets. Two roadway culverts will also be installed. All material is onsite. The current schedule is to be completed by April 16th with Kome and then start on the dredging of the pond.

2. MDOT Projects – All ramps are currently open. The high mast lights are being reconnected and coming back online. The North roundabout and roadway between the gas stations is currently being completed. The last ramp will not be closed until all the other work is completed.
3. Dog Park – The engineering firm needs to do some topographical work on the site to insure proper drainage. This will be conducted after public works has completed the initial mulch cut of the property.
4. Paving 2025 – The project is currently out to bid. Bids are due May 1st. A pre-bid conference will be held on April 17, 2025.
5. Park Ten Road – **No update on this meeting.** The contractor has three items remaining on the punch list. The city has scheduled the final walkthrough for this week. The ribbon cutting is scheduled for April 11th.
6. Unit Price Projects – **No update on this meeting.**
 - i) Laa La Way – DNA has ordered materials and will provide schedule when work will start. The roadway will be closed for an expected one day of work. We will notify all residents affected.
 - ii) The Kipapa Way project design has been given to public works, expect to begin after Lanai Place.
 - iii) Lanai Place – Engineers have provided the design for this project. Public Works will start this project within the next two weeks.
 - iv) Koko Court – Engineers are working on design.
7. Coon Branch – **No update on this meeting.** Bids are due March 26th. Meeting with DWSD this week to review the plans to ensure all underground utilities are accounted for.
8. Jourdan River Boardwalk – **No update on this meeting.** Received the recorded Secretary of State Tidelands lease last week. I had a meeting with MDEQ this afternoon to discuss final steps.
9. Noma Drive Phase 1b – **No update on this meeting.** Public Works has completed the parking lot. Coast Electric is working on installing the parking lot lights. The contractor is onsite completing the punch list items.
10. Noma Drive Dredging – **No update on this meeting.** The project is for 90 days with the current end date of May 25th. The contractor has the boat on site and will begin the dredging process.
11. Bank Stabilization – **No update on this meeting.** The project has been divided into three phases. Phase one will cover the area from Diamondhead Drive North to Kalipekona Pond. The rear ditch will require additional easement for access. The engineer is currently working on final drawing.
12. Canal Dredging – **No update on this meeting.** The bids were opened on February 10th. All documents will be sent to MDEQ for the Bid Package Review.
13. Noma Drive Nature Trail – **No update on this meeting.** The engineer has determined the phase 1 site and will start the design and layout.
14. Detention Pond – **No update on this meeting.** The engineer will be completing the plans for this area by the end of the year. Public works will dredge this pond once plans are provided to the city.
15. Pelican Cove Drainage Project – **No update on this meeting.** The engineer has additional surveying to complete and will finalize the drawing for this project.
16. Montjoy Creek – **No update on this meeting.** USACE needed additional information from the engineer. That has been provided to them, and we are waiting on final permits to be issued. The project is being separated into three phases to ensure funding.

Email Request Received

1. 698 / 6910 Aukai Place – Councilmember asked about the drainage ditch in this area needing to be addressed. A work order has been issued.
2. 9951 Hamakua St – Resident is requesting ditch to be cleaned. A work order has been issued.
3. Bayou Circle – Councilmember asked about deep ruts in the green space on Bayou Circle. A work order has been issued.
4. 8434 Amoka Place – Councilmember asked for the ditch on the side of the resident be cleaned to prevent flooding issues at this address. An additional request to add a culvert across Lola Drive.
5. 8428 Amoka Place – Councilmember asked to repair pavement in front of this resident due to ponding of the road.

Public Comments on Agenda Items.

Donna Goedde - Zoning Ordinance Variance at 896 Maili Way

Daniel Duffy - Zoning Ordinance Variance at 896 Maili Way

Council Comments.

Policy Agenda.

Minutes:

1. Motion to approve March 18, 2025 Regular Meeting Minutes.

Motion made by Ward 1 Finley, Seconded by Ward 4 Clark to approve March 18, 2025 Regular Meeting Minutes.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Resolutions:

2025-077: Motion to adopt resolution 2025-007-A authorizing a grant application to the MS Department of Wildlife & Fisheries for a Recreation Trails Program Grant in the amount of \$120,000 for the Noma Drive Nature Trail Project, committing \$30,000.00 in matching and for other related purposes.

Motion made by Ward 2 Liese, Seconded by Mayor Depreo to adopt resolution 2025-007-A authorizing a grant application to the MS Department of Wildlife & Fisheries for a Recreation Trails Program Grant in the amount of \$120,000 for the Noma Drive Nature Trail Project, committing \$30,000.00 in matching and for other related purposes.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Consent Agenda:

Motion made by Ward 3 Cumberland, Seconded by Councilmember-At-Large Maher to approve the following consent items:

2. **2025-068:** Motion to approve Pay Application 1 in the amount of \$65,854.00 to JLB Contractors, LLC., for the Kome Drive and Kalipekona Pond Drainage Project.
3. **2025-069:** Motion to authorize the City Manager to enter into the agreement for the 2024 Cruisin' The Coast event and to approve payment of the event fee in the amount of \$4,000.
4. **2025-071:** Motion to renew all insurance lines (Property, Liability, Auto, Equipment, EPL, Cyber, Inland Marine) with AJG Risk Management Services (Cadence Insurance) Option 2 in the amount of \$106,804.15 expiring April 8, 2026 excluding property insurance renewing for a partial term expiring May 1, 2025.
5. **2025-073:** Motion to accept substantial completion of the Kaleki Way Drainage Project as of March 14,, 2025.
6. **2025-074:** Motion to approve Change Order No. 3 to the contract with LJ Construction Inc. in the amount of -\$21,522.05 for a total contract amount of \$550,846.47 for the Ahuli Drainage Project.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Action Agenda.

7. **2025-075:** Motion to concur with the Planning Commission recommendation to approve a variance from the Zoning Ordinance (Article 3.4.7) to allow the re-subdivision of the lot to be 9,426 square feet. The property address is 659 Koula Drive. The tax parcel number is 067N-2-35-168.000. The property is in a R-10 zoning district. The minimum lot size is 10,000 square feet. The variance requested is 574 square feet. The Case File Number is 202500087. The property owner is Robert J. Gros.

Motion made by Ward 1 Finley, Seconded by Ward 4 Clark to concur with the Planning Commission recommendation to approve a variance from the Zoning Ordinance (Article 3.4.7) to allow the re-subdivision of the lot to be 9,426 square feet. The property address is 659 Koula Drive. The tax parcel number is 067N-2-35-168.000. The property is in a R-10 zoning district. The minimum lot size is 10,000 square feet. The variance requested is 574 square feet. The Case File Number is 202500087. The property owner is Robert J. Gros.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

8. **2025-076:** Motion to approve the Planning Commission recommendation to approve a variance from the Zoning Ordinance (Article 3.4.8) to allow the extension of the existing garage within 5' of the side yard property line with the condition of adding gutters and downspouts on the extension. The property address is 896 Maili Way. The tax parcel number is 067J-2-36-024.000. The property

is in an R-6 zoning district. The side yard setback is 10 feet. The variance requested is 5'. The Case File Number is 202500100. The property owner is Donna Goedde.

Motion made by Ward 2 Liese, Seconded by Councilmember-At-Large Maher to approve the Planning Commission recommendation to approve a variance from the Zoning Ordinance (Article 3.4.8) to allow the extension of the existing garage within 5' of the side yard property line with the condition of adding gutters and downspouts on the extension. The property address is 896 Maili Way. The tax parcel number is 067J-2-36-024.000. The property is in an R-6 zoning district. The side yard setback is 10 feet. The variance requested is 5'. The Case File Number is 202500100. The property owner is Donna Goedde.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Routine Agenda.

Claims Payable

9. Motion to approve Docket of Claims (DKT232639 - DKT232663) in the amount of \$192,384.17.

Motion made by Ward 3 Cumberland, Seconded by Ward 1 Finley to approve Docket of Claims (DKT232639 - DKT232663) in the amount of \$192,384.17.

Voting Yea: Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

Voting Nay: Mayor Depreo

MOTION CARRIED

Public Comments on Non-Agenda Items. - None

Council Closing Comments

Adjourn/Recess.

At 6:19 p.m. with not further business to come before the council, motion made by Ward 1 Finley, Seconded by Ward 4 Clark to adjourn.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Nancy Depreo
Mayor

Jeannie Klein
City Clerk



5000 Diamondhead Circle - Diamondhead, MS 39525-3260
Phone: 228.222.4626 Fax: 228.222.4390
www.diamondhead.ms.gov

April 9, 2025

City Council
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

Dear Council:

Proposals were received in response to an RFQ for Lease Purchase Financing for equipment and vehicles in an amount not to exceed \$350,000 to include 2 trucks, mini excavator, tractor with flail mower attachment, reel mower, 18ft tandem axle trailer, up to 2 utility vehicles and if available, a street sweeper. Two responses received are attached and are as follows:

Cadence Equipment Finance	5.08% APR
The Peoples Bank	5.11% APR

It is my recommendation to accept the low proposal of Cadence Equipment Finance at a rate of 5.08% APR for a period of 5 years with annual installments.

Thank you for consideration and approval in this matter.

Sincerely,



Jon McCraw
City Manager

jk



CADENCE EQUIPMENT FINANCE

Jonathan King
Cadence Bank
Senior Vice President
2909 13th St.
Gulfport, MS 39501

Jeannie Klein
City Clerk
City of Diamondhead, MS
500 Diamondhead Circle
Diamondhead, MS 39525

Dear Mrs. Klein,

Thank you for the opportunity to provide the City of Diamondhead with a lease purchase financing quote. This transmittal letter is in reference to RFP #2025-FIN002. Below you will find a brief summary of our history in municipal finance.

Cadence Bank (formally BancorpSouth) has been in the municipal lease purchase finance industry for over forty years. We have financed thousands of municipal lease purchase contracts throughout the state of Mississippi. I have personally been in municipal finance for over nineteen years. Cadence Bank is well versed in the municipal equipment finance space.

Once again, thank you for the opportunity to assist the city. It has always been a pleasure working with you and the City of Diamondhead. If you have any questions, please feel free to contact me at 228-223-4642 or jonathan.king@cadencebank.com.

Sincerely,

Jonathan King

RFP# 2025-FIN002

**NOTICE AND REQUEST FOR PROPOSALS (RFP)
Lease Purchase Financing
Public Works Vehicles and Associated Equipment**

City of Diamondhead, MS

**DUE DATE:
Friday, April 4, 2025
10:00 a.m.**

RFP #2025-FIN002

NOTICE AND REQUEST FOR PROPOSALS (RFP)
Lease Purchase Financing
Public Works Vehicles and Associated Equipment

Notice is hereby given that the City of Diamondhead, Mississippi will receive proposals for the financing of Vehicles and Associated Equipment for Public Works with a purchase total of up to \$350,000. Proposals must be sealed and clearly marked on the outside of the envelope "RFP#2025-FIN002". Proposals may hand delivered or mailed and must be received no later than 10:00 a.m. on Friday, April 4, 2025:

City of Diamondhead
Attn: City Clerk
5000 Diamondhead Circle
Diamondhead, MS 39525
Email: jklein@diamondhead.ms.gov

No proposals will be accepted after the deadline.

This City will purchase (two) 2 trucks, a mini-excavator, a tractor with flail mower attachment and quick connect attachment, one (1) reel mower, one (1) 18ft tandem axle trailer, up to two utility task vehicles and may include a street sweeper. Invoices for all equipment will be paid by the City and submitted for lease purchase financing to the successful financial institution.

RFP# 2025-FIN002
NOTICE AND REQUEST FOR PROPOSALS (RFP)
LEASE PURCHASE FINANCING
PUBLIC WORKS VEHICLES AND ASSOCIATED EQUIPMENT
CITY OF DIAMONDHEAD, MISSISSIPPI

Instructions for Submission of Proposals

- **Clarifications** – Any clarification desired by the proposer regarding this proposal can be submitted in written form to the City Clerk at the address listed above or emailed to jklein@diamondhead.ms.gov . Oral explanations or instructions given before the award of the contract will not be binding. Any information given to a prospective proposer concerning a solicitation will be furnished to all prospective proposers.
- **Authorizations** – Proposals are to be signed by those officials or agents duly authorized on behalf of their respective institutions to sign proposals and contracts.
- **Term:** Terms and conditions of the proposals outlined herein shall be valid and binding for a minimum of 45 days from the submission deadline mentioned above.
- **Award of Contract** – The contract will be awarded to the responsible proposer whose proposal is the most advantageous to the City of Diamondhead. The City will reserve the right to accept, reject, or negotiate with interested parties. The City of Diamondhead reserves the right to waive minor informalities and irregularities, and to select the proposal which is determined to be in the best interest of the City from a combined consideration of the Respondent's experience with like entities with similar equipment financing transactions.
- **Compliance with State Laws** – It is agreed and understood that any contracts placed as a result of this proposal will be governed under the State Laws of Mississippi.
- **Transmittal Letter** – Each proposer shall submit, as an integral part of its proposal, a Letter of Transmittal to include the minimum a brief summary of the Firm's understanding of the services being requested by the City of Diamondhead.

Analysis and Selection

Proposal analysis and selection of proposals for negotiations will be based on the following evaluation categories listed by their relative order of importance as follows:

1. Financing Proposal Response
2. Cost
3. Experience

Contract Terms and Compensation Method

The City will consider proposals for a 5- year installment payback on a principal amount of up to \$350,000 with a prepayment option. The decision to accept a proposal will be based upon the overall financing costs including, but not limited to interest cost, all related transaction costs, and respondent's experience and expertise in providing installment purchase financing to other public entities.

RFP #2025-FIN002

The agreement term must be in compliance with applicable state, local, and city law and statute. The proposal must contain a fixed interest rate (APR). Rates must be guaranteed for not less than 45 days. **Payments shall be annually in arrears commencing twelve (12) months from the Date of Commitment, with subsequent payments due annually thereafter.** All annual payments shall be equal, consisting of both principle and interest. The proposals must list the collateral requirements, the process that the City, or its designee, must follow to draw funds, and amount of interest to be charged to the City (attach amortization schedule). The proposals must list all charges, fees, "points", costs or expenses that respondent may either charge the City or require the City to pay.

**City of Diamondhead
Lease Purchase Loan
Public Works Vehicles and Associated Equipment
Proposal**

Information required to be submitted with Proposals

1. Transmittal Letter
2. Pricing Summary – (PROPOSAL)
3. Contract terms and compensation method

Principal Amount: Up to \$350,000

Interest Charged: 5 Years at 5.08 %APR

Fees or other Charges if any (list): Note: table is based on 5 annual payments. Term total if for 5 years.

Installment Due Date	Principal	Interest	Total Installment
1. April 2026	63,240.04	17,780.00	81,020.04
2. April 2027	66,452.63	14,567.41	81,020.04
3. April 2028	69,828.43	11,191.61	81,020.04
4. April 2029	73,375.71	7,644.33	81,020.04
5. April 2030	77,103.19	3,916.85	81,020.04
Total Amount	350,000.00	55,100.20	405,100.20

Cadence Equipment Finance

Lending Institution

Jonathan King
Authorized Signature

Senior Vice President & Director

Title

1222 Rogers Ave

Mailing Address (Street/PO Box)

Fort Smith,
City

AR
State

72901
Zip

228-223-4642
Telephone Number

Fax number

03/26/2025
Date

City Privilege Tax Number (If applicable)

End of Document



CADENCE EQUIPMENT FINANCE

3/26/2025

City of Diamondhead, MS

It is a pleasure to submit for your consideration the following proposal to provide lease-purchase financing based on the terms and conditions set forth below:

1. Lessor: Cadence Equipment Finance, a division of Cadence Bank
2. Lessee: City of Diamondhead, MS
3. Equipment Description: Various Equipment
4. Equipment Cost: \$350,000.00
5. Term: 5 annual payments
6. Lease Payments: (These are approximate payment amounts. The actual payment will be determined at funding date.)

5 annual payments @ \$81,020.04 arrears
7. Lease Rate: 5.08%
8. Funding Date: This proposal is contingent upon the equipment being delivered and the lease funded prior to * **increase in current prime rate of 7.50%** Any extension of the funding or delivery date must be in writing.
9. Purchase Option: Title is passed to Lessee at lease expiration for no further consideration.
10. Non-appropriation/Termination: The lease provides that Lessee is to make reasonable efforts to obtain funds to satisfy the obligation in each fiscal year. However, the lease may be terminated without penalty in the event of non-appropriation. In such event, the Lessee agrees to provide an attorney's opinion confirming the events of non-appropriation and Lessee's exercise of diligence to obtain funds.

11. **Bank Qualification:** This lease-purchase financing shall be designated as a bank qualified tax-exempt transaction as per the 1986 Federal Tax Bill. **This means that the Lessee's governing body will pass a resolution stating that it does not anticipate issuing more than \$10 million in General Obligation debt or other debt falling under the Tax Bill's definition of qualifying debt during the calendar year that the lease is funded.**
12. **Tax Status:** This proposal is subject to the Lessee being qualified as a governmental entity or "political subdivision" within the meaning of Section 103(a) of the Internal Revenue Code of 1954 as amended, within the meaning of said Section. Lessee agrees to cooperate with Lessor in providing evidence as deemed necessary or desirable by Lessor to substantiate such tax status.
13. **Net Lease:** This will be a net lease transaction whereby maintenance, insurance, taxes (if applicable), compliance with laws and similar expenses shall be borne by Lessee.
14. **Financial Statements:** Complete and current financial statements must be submitted to Lessor for review and approval of Lessee creditworthiness.
15. **Lease Documentation:** This equipment lease-purchase package is subject to the mutual acceptance of lease-purchase documentation within a reasonable time period, otherwise payments will be subject to market change.

If the foregoing is acceptable, please so indicate by signing this letter in the space provided below and returning it to Cadence Equipment Finance. **The proposal is subject to approval by Cadence Equipment Finance's Credit Committee and to mutually acceptable terms, conditions and documentation.**

Acceptance of this proposal expires as the close of business on 5/20/2025. Extensions must be approved by the undersigned.

Any concerns or questions should be directed to Jonathan King at 228-223-4642 or jonathan.king@cadencebank.com.

Jonathan King

Jonathan King
Municipal Sales

ACKNOWLEDGMENT AND ACCEPTANCE

By: _____ Title _____

Date: _____

Diamondhead

Compounding Period: Annual

Nominal Annual Rate: 5.080%

Cash Flow Data - Leases and Lease Payments

	Event	Date	Amount	Number	Period	End Date
1	Lease	04/18/2025	350,000.00	1		
2	Lease Payment	04/18/2026	81,020.04	5	Annual	04/18/2030

TValue Amortization Schedule - Normal, 30E3/360

	Date	Lease Payment	Interest	Principal	Balance
Lease	04/18/2025				350,000.00
2025 Totals		0.00	0.00	0.00	
1	04/18/2026	81,020.04	17,780.00	63,240.04	286,759.96
2026 Totals		81,020.04	17,780.00	63,240.04	
2	04/18/2027	81,020.04	14,567.41	66,452.63	220,307.33
2027 Totals		81,020.04	14,567.41	66,452.63	
3	04/18/2028	81,020.04	11,191.61	69,828.43	150,478.90
2028 Totals		81,020.04	11,191.61	69,828.43	
4	04/18/2029	81,020.04	7,644.33	73,375.71	77,103.19
2029 Totals		81,020.04	7,644.33	73,375.71	
5	04/18/2030	81,020.04	3,916.85	77,103.19	0.00
2030 Totals		81,020.04	3,916.85	77,103.19	
Grand Totals		405,100.20	55,100.20	350,000.00	

Last interest amount increased by 0.01 due to rounding.

ESTABLISHED 1896

THE PEOPLES BANK

MEMBER FDIC

"Where PEOPLE come first"

P.O. DRAWER 529 BILOXI, MISSISSIPPI 39533-0529
 (228) 435-5511 • (228) 864-2252 • (800) USE MINT (873-6468)
 FAX (228) 435-8418

April 4, 2025

City of Diamondhead
 Attn: City Manager
 5000 Diamondhead Circle
 Diamondhead, MS 39525

Re: \$350,000 Lease Purchase Note to purchase 2 Trucks, a tractor with flail mower attachment and quick connect attachment, one (1) reel mower, one (1) 18ft tandem axle trailer, up to two utility task vehicles and possible street sweeper.

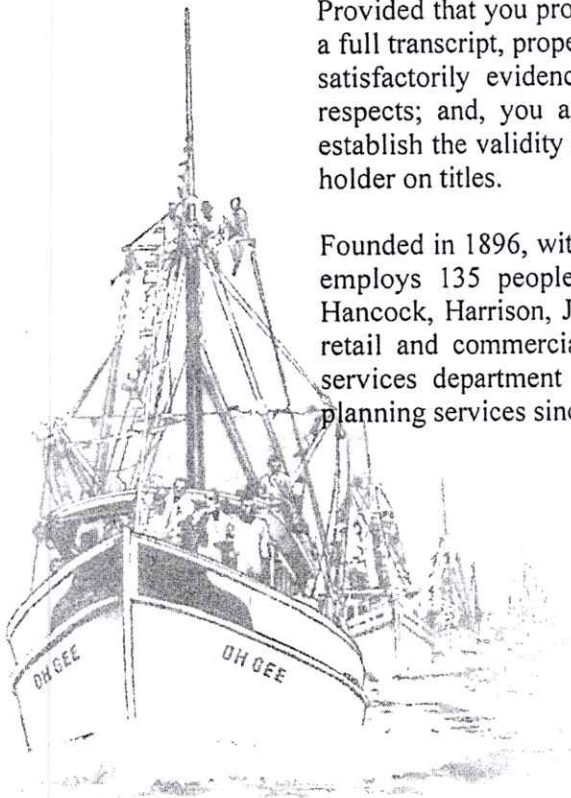
Dear Ms. Klein:

For your \$350,000.00 par value, legally issued lease purchase note, we will pay \$350,000.00. Interest will accrue from date of issuance. Both principal and interest will be payable at The Peoples Bank. The note will bear interest as follows:

In Five (5) equal yearly installments beginning 365 days following issuance of the note at a rate of 5.11%.

Provided that you promptly furnish us, prior to the delivery of the note, without cost to us, a full transcript, properly certified, of all proceedings had prior to and incident to this issue, satisfactorily evidencing to our attorneys the unqualified legality of the issue in all respects; and, you agree to take such further action as our attorneys may require, to establish the validity of said issue. The Peoples Bank, Biloxi, MS should be listed as lien holder on titles.

Founded in 1896, with \$831 million in assets as of December 31, 2024, The Peoples Bank employs 135 people and operates 18 branches along the Mississippi Gulf Coast in Hancock, Harrison, Jackson and Stone counties. In addition to a comprehensive range of retail and commercial banking services, the bank also operates a trust and investment services department that has provided customers with financial, estate and retirement planning services since 1936.



The Peoples Bank locations in Hancock County are as follows:

Diamondhead Branch	Bay St. Louis Branch	Waveland Branch
5429 W Aloha Dr	408 US-90	470 US-90
Diamondhead, MS 39525	Bay St Louis, MS 39520	Waveland, MS 39576

The Peoples Bank has extensive experience with public finance. We have been the lead depository for many municipalities all along the gulf coast, and have served in this capacity over eighty years for one city. The Peoples Bank has handled numerous extensions of credit to municipalities as well through bond issuance, lease purchase, or by note. We understand the service which the City of Diamondhead requests.

If you have any questions on this proposal, please call me at (228) 435-8406.

Respectfully submitted,



C.J. Dunaway,
VP/Investments

Debora Batchelor
Vice President/Loan Officer

**City of Diamondhead
Lease Purchase Loan
Public Works Vehicles and Associated Equipment
Proposal**

Information required to be submitted with Proposals

1. Transmittal Letter
2. Pricing Summary – (PROPOSAL)
3. Contract terms and compensation method

Principal Amount: Up to \$350,000

Interest Charged: Annually at 5.11 %APR

Fees or other Charges if any (list): Note: table is based on 5 annual payments. Term total if for 5 years.

Installment Due Date	Principal	Interest	Total Installment
1. 04/02/2026	81,087.15	17,885.00	63,202.15
2. 04/02/2027	81,087.15	14,655.37	66,431.78
3. 04/02/2028	81,087.15	11,260.70	69,826.45
4. 04/02/2029	81,087.15	7,692.58	73,394.57
5. 04/02/2030	81,087.15	3,942.11	77,145.05
Total Amount	405,435.76	55,435.76	350,000.00

The Peoples Bank, Biloxi, MS
Lending Institution

 VP/Investments
Authorized Signature Title

152 Lameuse Street
Mailing Address (Street/PO Box)

Biloxi MS 39530
City State Zip

228-435-8790 4/02/2025
Telephone Number Fax number Date

City Privilege Tax Number (If applicable)

End of Document

110122 71006-001

**RESOLUTION AUTHORIZING AND APPROVING EXECUTION OF AN
EQUIPMENT - LEASE PURCHASE AGREEMENT WITH CADENCE EQUIPMENT
FINANCE, A DIVISION OF CADENCE BANK**

WHEREAS, Mayor and City Council (the "Governing Body") of City of Diamondhead, Mississippi (the "Lessee"), acting for and on the behalf of the Lessee hereby finds, determines and adjudicates as follows:

1. The Lessee desires to enter into an Equipment Lease - Purchase Agreement with the Lease Schedule and Exhibits attached thereto in substantially the same form as attached hereto as Exhibit "A" (collectively, the "Agreement") with Cadence Equipment Finance, a division of Cadence Bank (the "Lessor"), for the purpose of leasing with an option to purchase the equipment as described therein for the total cost specified therein (the "Equipment").

2. It is in the best interest of the public purposes of the Lessee that the Lessee lease with an option to purchase the Equipment pursuant to and in accordance with the terms of the Agreement; and

3. It is necessary for Lessee to approve and authorize the Agreement.

NOW, THEREFORE, BE IT RESOLVED by this Governing Body for and on behalf of Lessee as follows:

Section 1. The Agreement and Exhibits attached thereto in substantially the same form as attached hereto as Exhibit "A" by and between the Lessor and the Lessee is hereby approved and Jon McCraw, City Manager the "Authorized Officer") is hereby authorized and directed to execute said Agreement on behalf of the Lessee.

Section 2. The Agreement is being issued in calendar year 2025.

Section 3. Neither any portion of the gross proceeds of the Agreement nor the Equipment identified to the Agreement shall be used (directly or indirectly) in a trade or business carried on by any person other than a governmental unit, except for such use as a member of the general public.

Section 4. No portion of the rental payments identified in the Agreement (a) is secured, directly or indirectly, by property used or to be used in a trade or business carried on by a person other than a governmental unit, except for such use as a member of the general public, or by payments in respect of such property; or (b) is to be derived from payments (whether or not to the Lessee) in respect of property or borrowed money used or to be used for a trade or business carried on by any person other than a governmental unit.

Section 5. No portion of the gross proceeds of the Agreement are used (directly or indirectly) to make or finance loans to persons other than governmental units.

Section 6. The Authorized Officer is further authorized for and on behalf of the Governing Body and the Lessee to do all things necessary in furtherance of the obligations of the Lessee pursuant to the Agreement, including execution and delivery of all other documents necessary or

appropriate to carry out the transactions contemplated thereby in accordance with the terms and provisions thereof.

Section 7. The Lessee desires to designate the Agreement as a "qualified tax-exempt obligation" of the Lessee, as defined in Section 265(b)(3) of the Internal Revenue Code of 1986 (the "Code"). The aggregate face amount of all tax-exempt obligations (excluding private activity bonds other than qualified 501(c)(3) bonds) issued or to be issued by the Lessee and all subordinate entities thereof during the current calendar year is not reasonably expected to exceed \$10,000,000. The Lessee and all subordinate entities thereof will not issue or enter into in excess of \$10,000,000 of tax-exempt obligations (including the Agreement, but excluding private activity bonds other than qualified 501(c)(3) bonds) during the current calendar year, without first obtaining an opinion of nationally recognized counsel in the area of tax-exempt municipal obligations acceptable to the Lessor that the designation of the Agreement as a "qualified tax-exempt obligation" will not be adversely affected.

Following the reading of the foregoing resolution, _____ moved that the foregoing resolution be adopted. _____ seconded the motion for its adoption. The _____ put the question to a roll call vote and the result was as follows:

Shane Finley, Council Ward 1	Voted: _____
Anna Liese, Council Ward 2	Voted: _____
John Cumberland, Ward 3	Voted: _____
Austin Clark, Council Ward 4	Voted: _____
Gerard Maher, Council At -Large	Voted: _____
Nancy Depreo, Mayor	Voted: _____

The motion having received the affirmative vote of all members present, then declared the motion carried and the resolution adopted, this the 15th day of April, 2025..

Mayor Nancy Depreo

ATTEST:

Jeannie Klein, City Clerk

SEAL

Agenda Item #2025-_____

City of Diamondhead, MS
Request for Council Action

TO: City Council

FROM: Anna Liese

DATE: 4/3/25

☐ Ordinance ☒ Resolution ☐ Agreement ☐ Info Only ☐ Work Session ☐ Other

AGENDA LOCATION: ☒ Consent Agenda ☐ Regular Agenda

AGENDA DATE REQUESTED

4/15/25

ORDINANCE/RESOLUTION CAPTIONS or ISSUE:

Motion to appoint Diana Sutherland to the position of Planning & Zoning Commissioner,
Ward 2 for a four (4) year term, effective immediately.

REQUIRED SIGNATURE

REQUESTED BY:



COUNCIL ACTION:

☐ Approved ☐ Denied ☐ Tabled/Deferred ☐ Info Only

Completed:

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF DIAMONDHEAD
APPOINTING DIANA SUTHERLAND TO SERVE AS A PLANNING AND ZONING
COMMISSIONER FOR THE CITY OF DIAMONDHEAD.**

WHEREAS, the Mayor and Council (the governing body) for the City of Diamondhead serve as the appointing authority to the City of Diamondhead Planning and Zoning Commission pursuant to Ordinance 2012-003; and,

WHEREAS, the term of Commissioner Nicaud (Ward 2) expired on March 2025; and

WHEREAS, it is the recommendation of Anna Liese Councilmember Ward 2, to appoint, Diana Sutherland (Ward 2) to serve as Planning & Zoning Commission for a term of three (3) years beginning immediately and ending March 2028;

NOW, THEREFORE, BE IT RESOLVED, the Mayor and Council of the City of Diamondhead do hereby appoint Diana Sutherland a resident of Ward 2, to serve as Commissioner to be seated on the Planning and Zoning Commission for the City of Diamondhead for a three (3) year term expiring March 2028.

SO BE IT RESOLVED, this the _____ day of _____, 2025.

The above and foregoing Resolution of the Mayor and Council of the City of Diamondhead, after having been first reduced to writing, was introduced by Councilmember _____, seconded by Councilmember _____ and the matter being put to a vote, the result was as follows:

	Aye	Nay	Abstain
Councilmember Finley	_____	_____	_____
Councilmember Liese	_____	_____	_____
Councilmember Cumberland	_____	_____	_____
Councilmember Clark	_____	_____	_____
Councilmember Maher	_____	_____	_____
Mayor Depreo	_____	_____	_____

APPROVED _____
Mayor Nancy Depreo

ATTEST: _____
Jeannie Klein, City Clerk

seal

Diana Sutherland
Bio

Diana Sutherland was born in Lafayette, Louisiana, and earned both a BA and Master's degree from LSU in Baton Rouge. She obtained her first real estate license in 1998 while living in New York City. After returning to Louisiana in 2001, she became a realtor with a national franchise. In 2009, she opened her own independent agency, managing about 45 agents. Diana sold her company in 2016 and relocated to Diamondhead in 2017.

She currently holds a broker's license and practices real estate in Mississippi. In addition, she operates a virtual real estate agency with 8 agents based in Baton Rouge. Diana and her husband, Ed, have been married for 45 years and share 5 children and 6 grandchildren.

Agenda Item #2024-079

City of Diamondhead, MS
Request for Council Action

TO: Mayor Elect Anna Leise / City Council / City Manager / City ClerkFROM: John Cumberland - Councilman Ward 3DATE: 04/09//2025

☐ Ordinance ☐ Resolution ☐ Agreement ☐ Info Only ☐ Work Session ☒ Other

AGENDA LOCATION: ☐ Consent Agenda ☒ Regular Agenda

AGENDA DATE REQUESTED

04/15/2025

ORDINANCE/RESOLUTION CAPTIONS or ISSUE:

Motion to nominate Renee Lawson to fill the position of Planning and Zoning Commissioner representing Ward 3. Ms. Lawson will be replacing Diamondhead's Ward 3 Elect Councilwoman Jessie Harwood.

REQUIRED SIGNATURE

REQUESTED BY:

John J. Cumberland

COUNCIL ACTION:

☐ Approved ☐ Denied ☐ Tabled/Deferred ☐ Info Only

Completed:

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF DIAMONDHEAD
APPOINTING RENEE LAWSON TO SERVE AS A PLANNING AND ZONING COMMISSIONER
FOR THE CITY OF DIAMONDHEAD.**

WHEREAS, the Mayor and Council (the governing body) for the City of Diamondhead serve as the appointing authority to the City of Diamondhead Planning and Zoning Commission pursuant to Ordinance 2012-003; and,

WHEREAS, a vacancy exists as the result of the resignation of Jessie Harwood; and

WHEREAS, it is the recommendation of John Cumberland, Ward 3 Councilmember, to appoint Renee Lawson (Ward 3) to serve as Planning & Zoning Commissioner for the remainder of the unexpired term effective immediately and ending March 2026;

NOW, THEREFORE, BE IT RESOLVED, the Mayor and Council of the City of Diamondhead do hereby appoint Renee Lawson, a resident of Ward 3, to serve as Commissioner to be seated on the Planning and Zoning Commission for the City of Diamondhead for the remainder of the unexpired term ending March 2026.

SO BE IT RESOLVED, this the _____ day of _____, 2025.

The above and foregoing Resolution of the Mayor and Council of the City of Diamondhead, after having been first reduced to writing, was introduced by Councilmember _____, seconded by Councilmember _____ and the matter being put to a vote, the result was as follows:

	Aye	Nay	Abstain
Councilmember Finley	_____	_____	_____
Councilmember Liese	_____	_____	_____
Councilmember Cumberland	_____	_____	_____
Councilmember Clark	_____	_____	_____
Councilmember Maher	_____	_____	_____
Mayor Depreo	_____	_____	_____

APPROVED _____
Mayor Nancy Depreo

ATTEST: _____
Jeannie Klein, City Clerk

seal

FIRST AMENDMENT TO SUBLEASE AGREEMENT

This First Amendment to Sublease Agreement (“**Amendment**”) is made effective as of March 17, 2025 (the “**Amendment Effective Date**”) by and between Ochsner Medical Center – Hancock, LLC (“Sublandlord”) and City of Diamondhead Mississippi (“Subtenant”), each a “Party” and collectively the “Parties”.

RECITALS

WHEREAS, the Parties entered into a certain Sublease Agreement dated March 17, 2025 (the “Sublease”); and

WHEREAS, to the Parties desire to amend the Sublease as provided herein.

NOW, THEREFORE, for and in consideration of the mutual promises and covenants set forth herein, the parties hereto agree as follows:

1. Section 14 (r) is hereby deleted in its entirety and replaced with the following:

(r) **EQUAL OPPORTUNITY.** The Parties shall abide by the requirements of 41 CFR § 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified protected veterans and require affirmative action by covered prime contractors and subcontractors to employ and advance in employment qualified protected veterans.

2. To the extent that the terms of this Amendment conflicts with the terms of the Lease, the terms of this Amendment will be controlling. Except as expressly modified and amended by this Amendment, the parties agree that the Lease shall continue in full force and effect as provided herein, and the parties reaffirm all of its provisions. Any capitalized terms used but not defined herein shall have the meanings given to them in the Lease.

[Signature Page Follows]

IN WITNESS WHEREOF, the parties have caused this Amendment to be duly executed as of the Amendment Effective Date by an authorized representative of their respective organizations.

Ochsner Medical Center – Hancock, LLC

By: _____

Name: _____

Title: _____

By: _____

Name: _____

Title: _____

City of Diamondhead Mississippi

By: _____

Name: _____

Title: _____

EXHIBIT "C"**WORK ASSIGNMENT****WORK ASSIGNMENT NO 2 (Ammendment 1)
(Dog Park Professional Services)****PROJECT NUMBER: - 00-13-2022**

This Work Assignment is executed in accordance with the Master Services Agreement entered into by the City of Diamondhead, Mississippi and Machado Patano, PLLC on October 29th, 2021.

WHEREAS, each of said parties represents that it continues to have authority to execute this Work Assignment and that all certifications previously made in said Agreement remain in effect;

NOW THEREFORE, the parties hereto do further contract and agree to add the following items of work to the above Agreement under the additional terms and conditions as are hereinafter stated:

SPECIFIC SCOPE OF WORK FOR THIS WORK ASSIGNMENT OR PHASE

The Scope of Work is as follows:

- Provide topographic survey of new Dog Park Site.
- Provide Civil Engineering Design of new Dog Park Site to include grading, drainage, site layout, and splash pad design.
- Prepare construction documents to publicly bid project.
- Assist the City with advertising, bid acceptance, and contract award.

WORK ASSIGNMENT TERM No new Work Assignments shall be executed after October 28, 2025.

This WORK ASSIGNMENT shall be effective upon the latest date of execution hereof and continue until October 28, 2025 at 11:59 P.M. CDT. However, the Engineer may not begin work prior to receiving a Notice to Proceed.

DBEGOAL

The DBE goal established for this Work Assignment shall be N/A %

KEYPERSONNEL

Principal in Charge
Sr. Professional Engineer
Sr. Professional Engineer
Project Manager

Gerrod Kilpatrick, P.E.
Nick Moody, P.E.
Jason Polite, P.E.
Bradford Jones, AIA

PROGRESS SCHEDULE

M | P will complete this scope of work within 28 working days from the Notice to Proceed

MAXIMUM ALLOWABLE COST

Contract Maximums:

[Use for Labor Hour/Unit Cost Work Assignments]

Under no circumstances shall the amount payable by the City for this assignment exceed \$ 7,500 (Total of all Charges) without the prior written consent of both parties. See attached labor estimate. The Labor Rates have been identified in Table 1: Rate Schedule for Labor Hours.

Table 1: Rate Schedule for Labor Hours

NAMES	LABOR CLASSIFICATION	RATE
Gerrod Kilpatrick, P.E.	Principal Engineer	\$162
Brad Jones, AIA	Principal Architect	\$145
Nick Moody, P.E.	Sr. Professional Engineer (Civil)	\$145
Jason Polite, P.E.	Project Engineer (Civil)	\$95
Tyler Able	Project Engineer (Mechanical)	\$95
Kenneth Beverin	Project Engineer (Electrical)	\$95
Vanessa Hemingway, AIA	Project Architect	\$95

Both parties hereto represent that they have authority to enter into Work Assignment No. 2, as "Exhibit C" of the Agreement executed by and between the City and Engineer to which is now made a part of said Agreement.

SO EXECUTED AND AGREED THIS THE _____ DAY OF _____, _____.

City of Diamondhead

By; _____

WITNESS this my signature in execution hereof, this the 25th day of March, 2025.

By: Bridget LoganATTEST: [Signature][Signature]

Gerrod Kilpatrick, P.E.,



April 11, 2025

Jon McCraw, City Manager
City of Diamondhead
5000 Diamondhead Circle,
Diamondhead, MS 39525

RE: Coon Branch Drainage Improvements – Phase 1

Dear Mr. McCraw

Bids were received on Wednesday, April 9, 2025. Five (5) bids received and reviewed for inclusion of appropriate bidding documents. It should be noted that the bid from Moran Hauling, Inc. was incomplete and did not include all of the pages from the bid form.

Attached is the certified bid tabulation for the project including the breakdown of unit prices.

SCI, LLC was the apparent lowest and best bidder with a submitted base bid of \$1,259,468.20 and an additive alternate #1 bid of \$241,021.00, for a project total of \$1,500,489.20. Upon review of the bid, it is my opinion that the bid submitted by SCI, LLC will be sufficient to successfully complete this project to the satisfaction of the City of Diamondhead.

We have discussed with SCI, LLC the project details and scope of work. They are fully aware of the project requirements and are comfortable with the schedule for completion of the project. With a project funding amount less than the total project bid amount, I recommend awarding only the base bid to SCI, LLC.

Please let me know if you have any questions regarding this matter.

Sincerely,

A handwritten signature in blue ink that reads "Jason Chiniche, P.E.".

Jason Chiniche, P.E.

Enclosure

PROJECT: Coon Branch Drainage Improvements - Phase 1
Engineering No. 17-057-00-11-2023
BID Opening: Wednesday, April 09, 2025 at 10:00AM, local time
Bid Location: City of Diamondhead City Hall, 5000 Diamondhead Circle
 Diamondhead, MS 39525



Bid Tabulation		SCI, LLC. 13520 Old Highway 67 Biloxi, MS 39532		Brotherhood Service Company LLC 6826 Old 63 North Lucedale, MS 39452		Bottom 2 Top Construction LLC 16708 HWY 67 Biloxi, MS 39532		South Eastern Pipeline & Enviromental Service 13252 E. I-155 Frontage Rd Terry, MS 39170		Moran Hauling Inc. 10380 Three Rivers Road Gulfport, MS 39503	
ITEM NO.	ITEM DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION
01500 A	Mobilization	1	LS	\$ 116,201.70	\$ 116,201.70	\$ 116,000.00	\$ 116,000.00	\$ 37,866.60	\$ 37,866.60	\$ 195,000.00	\$ 195,000.00
01510 A	Maintenance of Traffic	1	LS	\$ 35,702.50	\$ 35,702.50	\$ 90,000.00	\$ 90,000.00	\$ 41,420.00	\$ 41,420.00	\$ 50,000.00	\$ 50,000.00
02000 A	Removal of Driveway - all types & thicknesses	425	SY	\$ 14.40	\$ 6,120.00	\$ 20.00	\$ 8,500.00	\$ 21.80	\$ 9,265.00	\$ 50.00	\$ 21,250.00
02000 B	Removal of Roadway - all types & thicknesses	210	SY	\$ 14.40	\$ 3,024.00	\$ 20.00	\$ 4,200.00	\$ 21.80	\$ 4,578.00	\$ 50.00	\$ 10,500.00
02000 C	Remove & Reinstall Mailboxes, Street Signs and Others	20	EA	\$ 1,212.00	\$ 24,240.00	\$ 350.00	\$ 7,000.00	\$ 81.75	\$ 1,635.00	\$ 200.00	\$ 4,000.00
02000 D	Removal of Existing Fencing	400	LF	\$ 18.00	\$ 7,200.00	\$ 7.00	\$ 2,800.00	\$ 26.16	\$ 10,464.00	\$ 10.00	\$ 4,000.00
02000 E	Removal of Existing Pipe	1000	LF	\$ 18.00	\$ 18,000.00	\$ 30.00	\$ 30,000.00	\$ 15.26	\$ 15,260.00	\$ 15.00	\$ 15,000.00
02020 A	Construction Entrance	1	LS	\$ 5,691.80	\$ 5,691.80	\$ 8,000.00	\$ 8,000.00	\$ 9,299.88	\$ 9,299.88	\$ 15,000.00	\$ 15,000.00
02020 B	Silt Fence	1000	LF	\$ 4.70	\$ 4,700.00	\$ 7.00	\$ 7,000.00	\$ 5.57	\$ 5,570.00	\$ 2.50	\$ 2,500.00
02020 C	Straw Wattles	1000	LF	\$ 3.00	\$ 3,000.00	\$ 7.00	\$ 7,000.00	\$ 7.34	\$ 7,340.00	\$ 3.00	\$ 3,000.00
02100 A	Clearing & Grubbing	1000	SY	\$ 4.50	\$ 4,500.00	\$ 54.00	\$ 54,000.00	\$ 5.45	\$ 5,450.00	\$ 100.00	\$ 100,000.00
02600 A	24" RCP	270	LF	\$ 106.10	\$ 28,647.00	\$ 200.00	\$ 54,000.00	\$ 83.03	\$ 22,418.10	\$ 85.00	\$ 22,950.00
02600 B	36" RCP	40	LF	\$ 282.90	\$ 11,316.00	\$ 210.00	\$ 8,400.00	\$ 137.73	\$ 5,509.20	\$ 95.00	\$ 3,800.00
02600 C	22.5"x36" RCAP	40	LF	\$ 180.00	\$ 7,200.00	\$ 200.00	\$ 8,000.00	\$ 118.98	\$ 4,759.20	\$ 400.00	\$ 16,000.00
02600 D	27"x44" RCAP	40	LF	\$ 180.00	\$ 7,200.00	\$ 200.00	\$ 8,000.00	\$ 153.06	\$ 6,122.40	\$ 450.00	\$ 18,000.00
02600 E	15" HDPE	30	LF	\$ 75.60	\$ 2,268.00	\$ 115.00	\$ 3,450.00	\$ 42.47	\$ 1,274.10	\$ 65.00	\$ 1,950.00
02600 F	18" HDPE	220	LF	\$ 73.00	\$ 16,060.00	\$ 120.00	\$ 26,400.00	\$ 46.83	\$ 10,302.60	\$ 125.00	\$ 27,500.00
02600 G	24" HDPE	320	LF	\$ 85.40	\$ 27,328.00	\$ 120.00	\$ 38,400.00	\$ 67.58	\$ 21,625.60	\$ 150.00	\$ 48,000.00
02600 H	36" HDPE	1530	LF	\$ 117.00	\$ 179,010.00	\$ 140.00	\$ 214,200.00	\$ 115.93	\$ 177,372.90	\$ 225.00	\$ 344,250.00
02600 I	24" Flared End Section	10	EA	\$ 855.50	\$ 8,555.00	\$ 2,061.00	\$ 20,610.00	\$ 1,621.16	\$ 16,211.60	\$ 3,500.00	\$ 35,000.00
02600 J	36" Flared End Section	1	EA	\$ 1,461.60	\$ 1,461.60	\$ 2,577.00	\$ 2,577.00	\$ 2,292.82	\$ 2,292.82	\$ 4,500.00	\$ 4,500.00
02600 K	22.5"x36" Flared End Section	2	EA	\$ 1,207.20	\$ 2,414.40	\$ 2,275.00	\$ 4,550.00	\$ 1,905.32	\$ 3,810.64	\$ 3,500.00	\$ 7,000.00
02600 L	27"x44" Flared End Section	1	EA	\$ 1,597.90	\$ 1,597.90	\$ 2,584.00	\$ 2,584.00	\$ 2,307.03	\$ 2,307.03	\$ 5,500.00	\$ 5,500.00
02600 M	Storm Drain Inlet	7	EA	\$ 3,750.00	\$ 26,250.00	\$ 3,240.00	\$ 22,680.00	\$ 4,628.38	\$ 32,398.66	\$ 8,000.00	\$ 56,000.00
02600 N	Beehive Catch Basin	23	EA	\$ 3,750.00	\$ 86,250.00	\$ 3,150.00	\$ 72,450.00	\$ 5,801.42	\$ 133,432.66	\$ 9,000.00	\$ 207,000.00
02600 O	Driveway Straight Headwall	36	EA	\$ 2,500.00	\$ 90,000.00	\$ 2,725.00	\$ 98,100.00	\$ 6,109.93	\$ 219,957.48	\$ 9,000.00	\$ 324,000.00
02600 P	Concrete Headwall	1	EA	\$ 6,250.00	\$ 6,250.00	\$ 5,000.00	\$ 5,000.00	\$ 5,174.78	\$ 5,174.78	\$ 40,000.00	\$ 40,000.00
02600 Q	Utility Adjustment	30	EA	\$ 5,303.60	\$ 159,108.00	\$ 800.00	\$ 24,000.00	\$ 5,610.78	\$ 168,323.40	\$ 1,300.00	\$ 39,000.00
02600 R	31"x51" RCAP	60	LF	\$ 263.60	\$ 15,816.00	\$ 250.00	\$ 15,000.00	\$ 207.56	\$ 12,453.60	\$ 50.00	\$ 3,000.00
02600 S	42" RCP	50	LF	\$ 245.40	\$ 12,270.00	\$ 250.00	\$ 12,500.00	\$ 186.25	\$ 9,312.50	\$ 250.00	\$ 12,500.00
02600 T	42" Flared End Section	1	EA	\$ 2,976.80	\$ 2,976.80	\$ 2,700.00	\$ 2,700.00	\$ 6,801.60	\$ 6,801.60	\$ 9,000.00	\$ 9,000.00
02600 U	Conflict Box	2	EA	\$ 11,444.50	\$ 22,889.00	\$ 4,000.00	\$ 8,000.00	\$ 7,120.43	\$ 14,240.86	\$ 9,000.00	\$ 18,000.00
02630 B	Grade Swale	1530	LF	\$ 54.10	\$ 82,773.00	\$ 20.00	\$ 30,600.00	\$ 27.25	\$ 41,692.50	\$ 30.00	\$ 45,900.00
02630 C	Grade Outfall Ditch	250	LF	\$ 66.20	\$ 16,550.00	\$ 40.00	\$ 10,000.00	\$ 27.25	\$ 6,812.50	\$ 30.00	\$ 7,500.00
02710 A	Asphalt Pavement Repair	50	TON	\$ 362.50	\$ 18,125.00	\$ 730.00	\$ 36,500.00	\$ 374.58	\$ 18,729.00	\$ 125.00	\$ 6,250.00
02710 B	Base Repair	50	CY	\$ 142.20	\$ 7,110.00	\$ 80.00	\$ 4,000.00	\$ 170.75	\$ 8,537.50	\$ 125.00	\$ 6,250.00
02730 A	Select Backfill	500	CY	\$ 29.80	\$ 14,900.00	\$ 20.00	\$ 10,000.00	\$ 18.08	\$ 9,040.00	\$ 35.00	\$ 17,500.00
02730 B	Concrete Driveway	405	SY	\$ 112.50	\$ 45,562.50	\$ 100.00	\$ 40,500.00	\$ 116.25	\$ 47,081.25	\$ 150.00	\$ 60,750.00
02730 C	Gravel Driveway	20	SY	\$ 78.50	\$ 1,570.00	\$ 150.00	\$ 3,000.00	\$ 40.36	\$ 807.20	\$ 50.00	\$ 1,000.00
02750 A	100-lb Riprap	500	TON	\$ 129.30	\$ 64,650.00	\$ 200.00	\$ 100,000.00	\$ 144.51	\$ 72,255.00	\$ 125.00	\$ 62,500.00
02750 B	200-lb Riprap	200	TON	\$ 129.30	\$ 25,860.00	\$ 200.00	\$ 40,000.00	\$ 144.57	\$ 28,914.00	\$ 125.00	\$ 25,000.00
02800 A	4' Wood Fence	20	LF	\$ 31.30	\$ 626.00	\$ 45.00	\$ 900.00	\$ 29.06	\$ 581.20	\$ 75.00	\$ 1,500.00
02800 B	6' Wood Fence	380	LF	\$ 31.30	\$ 11,894.00	\$ 45.00	\$ 17,100.00	\$ 31.64	\$ 12,023.20	\$ 95.00	\$ 36,100.00
02900 A	Placement of Sod	2000	SY	\$ 12.10	\$ 24,200.00	\$ 6.00	\$ 12,000.00	\$ 11.63	\$ 23,260.00	\$ 12.00	\$ 24,000.00
02900 B	Placement of Seed	250	SY	\$ 9.60	\$ 2,400.00	\$ 3.00	\$ 750.00	\$ 6.46	\$ 1,615.00	\$ 10.00	\$ 2,500.00
Base Bid Total					\$ 1,259,468.20		\$ 1,291,451.00		\$ 1,295,598.56		\$ 1,959,950.00
ADDITIVE ALTERNATE #1: ROADSIDE DITCH REGRADING											
01500A	Mobilization	1	LS	\$ 21,911.00	\$ 21,911.00	\$ 5,000.00	\$ 5,000.00	\$ 18,489.13	\$ 18,489.13	\$ 38,000.00	\$ 38,000.00
01510 A	Maintenance of Traffic	1	LS	\$ 2,760.00	\$ 2,760.00	\$ 5,000.00	\$ 5,000.00	\$ 20,165.00	\$ 20,165.00	\$ 15,000.00	\$ 15,000.00
02630 A	Regrade Roadside Ditch	3010	LF	\$ 55.00	\$ 165,550.00	\$ 15.00	\$ 45,150.00	\$ 45.21	\$ 136,082.10	\$ 95.00	\$ 285,950.00
02900 A	Placement of Sod	4000	SY	\$ 12.10	\$ 48,400.00	\$ 6.00	\$ 24,000.00	\$ 11.63	\$ 46,520.00	\$ 12.00	\$ 48,000.00
02900 B	Placement of Seed	250	SY	\$ 9.60	\$ 2,400.00	\$ 3.00	\$ 750.00	\$ 6.46	\$ 1,615.00	\$ 10.00	\$ 2,500.00
Additive Alternate #1 Total					\$ 241,021.00		\$ 79,900.00		\$ 222,871.23		\$ 389,450.00
PROJECT TOTAL (BASE BID + ADDITIVE ALTERNATE #1):					\$ 1,500,489.20		\$ 1,371,351.00		\$ 1,518,469.79		\$ 2,349,400.00
											\$ 232,800.00

* Mathematical errors have been corrected

THIS IS TO CERTIFY THAT THE TABULATION OF BIDS SHOWN HEREIN
 IS ACCURATE TO THE BEST OF MY KNOWLEDGE AND BELIEF.



4/11/2025

NOTICE OF AWARD

Date of Issuance: April 15, 2025

Owner: City of Diamondhead

Owner's Project No.: N/A

Engineer: Chiniche Engineering & Surveying

Engineer's Project No.: 17-057-00-11-2023

Project: Coon Branch Drainage Improvements – Phase 1

Contract Name: Coon Branch Drainage Improvements – Phase 1

Bidder: SCI, LLC

Bidder's Address: 13520 Old Hwy 67, Biloxi, MS 39532

You are notified that Owner has accepted your Bid dated **April 9, 2025** for the above Contract, and that you are the Successful Bidder and are awarded a Contract for:

Coon Branch Drainage Improvements – Phase 1

The Contract Price of the awarded Contract is **\$1,259,468.20** (base bid only).

One copy of the Contract Documents accompanies this Notice of Award or has been transmitted or made available to Bidder electronically.

☒ Drawings will be delivered separately from the other Contract Documents.

You must comply with the following conditions precedent within 15 days of the date of receipt of this Notice of Award:

1. Deliver to Owner 3 originals of the Agreement, signed by Bidder (as Contractor).
2. Deliver with the signed Agreement(s) the Contract security (such as required performance and payment bonds) and insurance documentation, as specified in the Instructions to Bidders and in the General Conditions, Articles 2 and 6.
3. Other conditions precedent (if applicable): Current Certificate of Insurance

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within 10 days after you comply with the above conditions, Owner will return to you one fully signed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

Owner: **City of Diamondhead**

By (signature): _____

Name (printed): **Jon McCraw**

Title: **City Manager**

Copy: Engineer

Exhibit 1



City of Diamondhead, MS

Docket of Claims Register - Council

Item No.8.

APPKT02371 - 4.16.25 DOCKET

By Docket/Claim Number

Docket/Claim #	Vendor Name		Payable Description	Account Number	Account Name	Payment Amount	
	Payable Date	Payable Number				Line	Amount
DKT232681	Amazon com LLC						248.81
	04/15/2025	11L6-7PW1-Q7QW	LEAF BLOWER & MICROFIBER TOWELS	001-140-501.00	Supplies	14.48	
		133G-1MX6-3NQR		001-301-502.00	Small Hand Tools	69.98	
				001-301-501.00	Supplies	54.94	
				001-140-510.00	Cleaning & Janitorial	20.39	
		1GJX-PWPP-6JNK	EXTERIOR LIGHTS - NOMA DRIVE	001-140-501.00	Supplies	51.98	
				001-301-501.00	Supplies	37.04	
							184.00
DKT232682	B&J PITT STOP LLC						
	04/15/2025	11-0214207	UNIT 699 OIL CHANGE	001-200-635.00	Professional Fees - R&M Outside Services	45.00	
		11-0214590	UNIT 952 OIL CHANGE	001-200-635.00	Professional Fees - R&M Outside Services	87.00	
		11-0214627	UNIT032 OIL CHANGE	001-200-635.00	Professional Fees - R&M Outside Services	52.00	
							265.00
DKT232683	Belinda I Taylor						
	04/15/2025	2025	GENERAL ELECTION PAYROLL	001-140-693.00	Elections	265.00	
DKT232684	CADENCE INSURANCE						106,186.11
	04/15/2025	4/15/25	APRIL 2025 INSURANCE PREMIUMS	001-140-625.00	Insurance	1,744.96	
				001-140-625.00	Insurance	1,055.00	
				001-140-625.00	Insurance	1,510.10	
				001-280-625.00	Insurance	4,398.27	
				001-200-625.00	Insurance	23,743.00	
				001-301-625.00	Insurance	17,244.63	
				001-140-625.00	Insurance	4,040.15	
				001-140-625.00	Insurance	20,939.00	
				001-301-625.00	Insurance	17,472.00	
				001-140-625.00	Insurance	14,039.00	
							200.00
DKT232685	CINDY GERALD						
	04/15/2025	2025	GENERAL ELECTION PAYROLL	001-140-693.00	Elections	200.00	

Docket of Claims Register - Council

APPKT02371 - Item No.8. ET

Docket/Claim #	Vendor Name		Payable Description	Account Number	Account Name	Payment Amount		
	Payable Date	Payable Number				Line	Amount	
DKT232686	Coast Electric Power Association						19,293.62	
	04/15/2025	3/25/25-028	MONTHLY ELECTRIC BILL	001-301-630.00	Utilities - Streetlights & Other	130.66		
		3/26/25-003		001-140-630.00	Utilities - General	1,651.68		
					001-301-630.00	Utilities - Streetlights & Other	2,276.65	
		3/26/25-005		001-301-630.00	Utilities - Streetlights & Other	51.25		
		3/26/25-007		001-301-630.00	Utilities - Streetlights & Other	54.52		
		3/26/25-010		001-140-630.00	Utilities - General	424.41		
		3/26/25-012		001-140-630.00	Utilities - General	56.01		
		3/26/25-016		001-301-630.00	Utilities - Streetlights & Other	51.25		
		3/26/25-017		001-301-630.00	Utilities - Streetlights & Other	227.45		
		3/26/25-018		001-301-630.00	Utilities - Streetlights & Other	63.77		
		3/26/25-019		001-301-630.00	Utilities - Streetlights & Other	51.25		
		3/26/25-020		001-301-630.00	Utilities - Streetlights & Other	177.42		
		3/26/25-021		001-301-630.00	Utilities - Streetlights & Other	44.31		
		3/26/25-022		001-301-630.00	Utilities - Streetlights & Other	136.64		
		3/26/25-023		001-301-630.00	Utilities - Streetlights & Other	51.25		
		3/26/25-024		001-301-630.00	Utilities - Streetlights & Other	51.25		
		3/26/25-025		001-301-630.00	Utilities - Streetlights & Other	43.50		
		3/26/25-026		001-301-630.00	Utilities - Streetlights & Other	54.80		
		3/26/25-027		001-301-630.00	Utilities - Streetlights & Other	51.25		
		3/28/25-029		001-301-630.00	Utilities - Streetlights & Other	4,928.31		
		4/1/25-001		001-301-630.00	Utilities - Streetlights & Other	7,033.19		
		4/1/25-002		001-301-630.00	Utilities - Streetlights & Other	1,682.80		
DKT232687		Coastal Hardware and Rental Co LLC						576.70
	04/15/2025	B20484197	ROUND TOILET, BETTER THAN WAX SEAL	001-301-501.00	Supplies	230.48		
		B20484439	BRAIDED ROPE, PLASTIC CAP, TRIGGER SNAP	001-301-501.00	Supplies	76.58		
		B20484584	TOPRAIL 18GA	001-301-501.00	Supplies	17.99		
		B20484782	CONNECTOR, GALV PIPE, WAX RING, ROUND TOILET	001-301-501.00	Supplies	251.65		
DKT232688	Coastal Tire and Auto LLC						678.00	
	04/15/2025	85292	MOWER TIRES - FA759, FA449	001-301-571.00	Repairs & Maintenance - Equipment	48.00		
				001-301-571.00	Repairs & Maintenance - Equipment	280.00		
				001-301-571.00	Repairs & Maintenance - Equipment	350.00		
DKT232689	Cruisin the Coast						4,000.00	
04/15/2025	2025	CTC 2025 EVENT FEE	001-000-066.00	Prepaid Other	4,000.00			

Docket of Claims Register - Council

APPKT02371 - Item No.8. ET

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount	Payment Amount
DKT232690	Cspire Internet Service	04/15/2025	0690858-68	INTERNET & PHONE RENTAL FOR THE MONTH OF MARCH	001-140-612.00	Internet	208.99	644.18
					001-140-643.00	Rent - Phone System	435.19	
DKT232691	CYNTHIA GOLUS	04/15/2025	2025	GENERAL ELECTION PAYROLL	001-140-693.00	Elections	240.00	240.00
DKT232692	Diamondhead True Value	04/15/2025	671	NYLON TWINE 260'	001-301-501.00	Supplies	6.99	172.60
			688	CAP 1.5" SLIP	001-301-501.00	Supplies	3.59	
			689	MTL WHL T1	001-301-501.00	Supplies	13.77	
			696	PVC PRIMER, CAP, ELBOW, CROSS, PVC PIPE	001-301-501.00	Supplies	30.13	
			697	COUPLER 1" SXS SCH40	001-301-501.00	Supplies	3.18	
			698	FILL VALVE LEAK SENTRY	001-140-560.00	Repairs & Maintenance - Building	19.99	
			733	PVC PRIMER, CEMENT, SPLY, NIP, TEE, VALVE, COUP...	001-301-501.00	Supplies	76.00	
			736	CONDUIT, CLAMP, CAP 1", ELBOW, CAP 3/4"	001-301-501.00	Supplies	6.96	
			752	ball valve pvc 1-1/4"	001-301-501.00	Supplies	11.99	
DKT232693	Diaz Brothers Printing	04/15/2025	8402	CITY POLE BANNERS - COMM DISTRICT	001-301-696.00	Beautification Expense	1,400.00	1,660.00
			8472	STOP WORK ORDER SIGNS & TROY BUSINESS CARDS	001-280-621.00	Printing & Binding	200.00	
					001-200-621.00	Printing & Binding	60.00	
DKT232694	Dixieland Home Farm and Garden Center Inc	04/15/2025	603283	KILZALL WEED KILLER	001-301-501.00	Supplies	350.00	686.00
			605064	BROWN TOP MILLET GRASS SEED	001-301-501.00	Supplies	336.00	
DKT232695	FirstPoint Inc	04/15/2025	29044	FINGERPRINT BACKGROUND CHECK	001-301-698.00	Misc. Services - Drug Testing & Other	74.00	155.00
			RI106593744	POSTAGE METER	001-140-611.00	Postage	81.00	
DKT232696	Fuelman	04/15/2025	NP68148943	FOR THE WEEK ENDING 3.30.25	001-140-525.00	Fuel	45.41	1,731.46
					001-200-525.00	Fuel	786.80	
			NP68224273	FOR THE WEEK ENDING 4.6.25	001-200-525.00	Fuel	830.83	
					001-280-525.00	Fuel	68.42	

Docket of Claims Register - Council

APPKT02371 - Item No.8. ET

Docket/Claim #	Vendor Name Payable Date Payable Number	Payable Description	Account Number	Account Name	Payment Amount Line Amount
DKT232697	GULF COPY SYSTEMS LLC 04/15/2025 5735	COPY COUNT FOR THE MONTH	001-110-506.00 001-110-506.00 001-140-506.00 001-140-506.00 001-200-506.00 001-200-506.00 001-301-506.00 001-301-506.00	Copier Usage/Maintenance Copier Usage/Maintenance Copier Usage/Maintenance Copier Usage/Maintenance Copier Usage/Maintenance Copier Usage/Maintenance Copier Usage/Maintenance Copier Usage/Maintenance	431.20 20.73 59.04 21.78 297.15 4.38 24.96 0.76 2.40
DKT232698	Hancock County Sheriffs Office 04/15/2025 2025-DH-03H	INMATE HOUSING FOR MARCH 2025	001-200-689.00	Prisoner's Expense	180.00 180.00
DKT232699	Hancock County Solid Waste 04/15/2025 1411	MARCH RESIDENTIAL SOLID WASTE COLLECTION	401-322-680.00	Other Services & Charges	67,807.60 67,807.60
DKT232700	Ingrid Amberg 04/15/2025 2025	GENERAL ELECTION PAYROLL	001-140-693.00	Elections	290.00 290.00
DKT232701	JANET YARBROUGH ARMOUR 04/15/2025 2025	GENERAL ELECTION PAYROLL	001-140-693.00	Elections	240.00 240.00
DKT232702	JANETTE GRAY 04/15/2025 2025	GENERAL ELECTION PAYROLL	001-140-693.00	Elections	40.00 40.00
DKT232703	JOUREEN ELLEN FINCHAM 04/15/2025 2025	GENERAL ELECTION PAYROLL	001-140-693.00	Elections	240.00 240.00
DKT232704	LEANDRA C BECKEMEYER 04/15/2025 2025	GENERAL ELECTION PAYROLL	001-140-693.00	Elections	240.00 240.00
DKT232705	Lee Tractor 04/15/2025 PI18859 PI18892	FA760 & FA447 DRIVE BELTS FA 449 KUBOTA MOWER REPAIRS	001-301-571.00 001-301-571.00 001-301-635.00	Repairs & Maintenance - Equipment Repairs & Maintenance - Equipment Professional Fees - R&M Outside Services	347.42 75.54 75.54 196.34
DKT232706	Lowes Home Improvement 04/15/2025 421057950 988923-ORBQHE	VFW DAY OF SERVICE SUPPLIES	001-301-501.00 001-301-501.00	Supplies Supplies	208.92 104.46 104.46
DKT232707	Mary Y Mizell 04/15/2025 2025	GENERAL ELECTION PAYROLL	001-140-693.00	Elections	265.00 265.00
DKT232708	MARYBETH N. BAKER 04/15/2025 2025	GENERAL ELECTION PAYROLL	001-140-693.00	Elections	280.00 280.00

Docket of Claims Register - Council

APPKT02371 - Item No.8. ET

Docket/Claim #	Vendor Name Payable Date Payable Number	Payable Description	Account Number	Account Name	Line Amount	Payment Amount
DKT232709	MEMORIAL HOSPITAL AT GULFPORT 04/15/2025 1203059	EMPLOYEE DRUG SCREENING FOR EMPLOYMENT	001-301-698.00	Misc. Services - Drug Testing & Other	130.00	130.00
DKT232710	MS Department of Archives & History 04/15/2025 APRIL 2025	1/2 DOCUMENT FILING FEE - QUARTER 1	650-140-132.00	1/2 DOCUMENT FILING FEE	122.00	122.00
DKT232711	MS Department of Public Safety 04/15/2025 MARCH 2025	COURT ASSESSMENTS	650-110-131.00	State Assessments Payable	90.48	90.48
DKT232712	MS Power Company 04/15/2025 3/31/25	SURVEILLANCE CONTRACT FOR MARCH	001-200-681.00	Other Services & Charges	1,265.00	1,265.00
DKT232713	NANCY L WILLIAMS 04/15/2025 2025	GENERAL ELECTION PAYROLL	001-140-693.00	Elections	240.00	240.00
DKT232714	NANCY LOU THOMPSON 04/15/2025 2025	GENERAL ELECTION PAYROLL	001-140-693.00	Elections	240.00	240.00
DKT232715	Naomi J Lassus 04/15/2025 2025	GENERAL ELECTION PAYROLL	001-140-693.00	Elections	40.00	40.00
DKT232716	Napa of Bay St Louis 04/15/2025 407609	FA621 OIL FILTER, EXHAUST CLAMP, OIL	001-301-571.00	Repairs & Maintenance - Equipment	192.49	344.59
	407686	OIL, OIL FILTER	001-301-570.00	Repairs & Maintenance - Vehicle	40.63	
	407703	UNIT 699 WIPER BLADES	001-200-570.00	Repairs & Maintenance - Vehicle	10.00	
	407747	FLEX TUBING, FLEX CONNECTOR, CLAMP	001-301-571.00	Repairs & Maintenance - Equipment	-48.09	
	407979	UNIT032 WIPER BLADES	001-200-570.00	Repairs & Maintenance - Vehicle	23.30	
	408378	OIL FILTER	001-301-571.00	Repairs & Maintenance - Equipment	26.54	
	408478	OIL	001-301-571.00	Repairs & Maintenance - Equipment	34.58	
	409230	OIL, OIL FILTER	001-301-571.00	Repairs & Maintenance - Equipment	65.14	
DKT232717	Parish Tractor Co LLC 04/15/2025 P37155	DIAMOND STUMP GRINDER - FA 755	001-301-571.00	Repairs & Maintenance - Equipment	643.28	643.28
DKT232718	PATRICIA KESLER 04/15/2025 2025	GENERAL ELECTION PAYROLL	001-140-693.00	Elections	290.00	290.00
DKT232719	PENELOPE A. CRAWFORD 04/15/2025 2025	GENERAL ELECTION PAYROLL	001-140-693.00	Elections	280.00	280.00

Docket of Claims Register - Council

APPKT02371 - Item No.8. ET

Docket/Claim #	Vendor Name Payable Date	Payable Number	Payable Description	Account Number	Account Name	Payment Amount Line Amount
DKT232720	Rebel Sound Systems Inc 04/15/2025	16291	ANNUAL MONITORING SERVICE - FIRE ALARM 2025	001-140-681.00	Other Services & Charges	720.00 720.00
DKT232721	RONALD J. SLATTERY 04/15/2025	2025	GENERAL ELECTION PAYROLL	001-140-693.00	Elections	265.00 265.00
DKT232722	S&L Office Supplies 04/15/2025	125429	30 GALLON TRASH LINERS - 250 COUNT	001-140-510.00	Cleaning & Janitorial	177.56 177.56
DKT232723	Sandra W Hatem 04/15/2025	2025	GENERAL ELECTION PAYROLL	001-140-693.00	Elections	290.00 290.00
DKT232724	SARA GARCIA KOGER 04/15/2025	2025	GENERAL ELECTION PAYROLL	001-140-693.00	Elections	240.00 240.00
DKT232725	Sea Coast Echo 04/15/2025	3/27/25 - 4/3/25 4/3/25	DH PAVING 2025 ADVERTISING NOTICE OF PUBLIC HEARING ADVERTISEMENTS	001-140-620.00 001-280-620.00 001-280-620.00 001-280-620.00 001-280-620.00 001-280-620.00	Advertising Advertising Advertising Advertising Advertising Advertising	187.80 27.00 20.16 33.48 33.36 24.48 326.28
DKT232726	State Treasurer 04/15/2025	MARCH 2025	COURT ASSESSMENT/FINE FOR MARCH	650-110-131.00	State Assessments Payable	1,341.77 1,341.77
DKT232727	SUE BROCATO 04/15/2025	2025	GENERAL ELECTION PAYROLL	001-140-693.00	Elections	200.00 200.00
DKT232728	SUSAN K SPRATLEY 04/15/2025	2025	GENERAL ELECTION PAYROLL	001-140-693.00	Elections	265.00 265.00
DKT232729	TERESA D LAKE 04/15/2025	2025	GENERAL ELECTION PAYROLL	001-140-693.00	Elections	280.00 280.00
DKT232730	THOMAS HUNT 04/15/2025	2025	GENERAL ELECTION PAYROLL	001-140-693.00	Elections	40.00 40.00

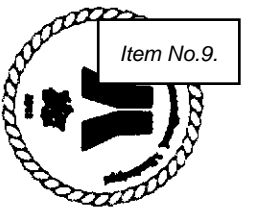
Docket of Claims Register - Council

APPKT02371 - Item No.8. ET

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line	Payment Amount
							Amount	
DKT232731	ThyssenKrupp Elevator Corporation	04/15/2025	3008449756	MAINTENANCE CONTRACT FOR 2025 - QUARTER 2	001-140-681.00	Other Services & Charges	990.53	990.53
DKT232732	TransUnion Risk and Alternative Data Solutions Inc	04/15/2025	5859551-202503-1	TLOxp FOR MARCH	001-110-681.00	Other Services & Charges	75.00	150.00
			6177932-202503-1		001-200-681.00	Other Services & Charges	75.00	
DKT232733	UniFirst Corporation	04/15/2025	1530210894	UNIFORM RENTAL FOR THE WEEK ENDING 3.31.25	001-301-535.00	Uniforms	68.40	136.80
			1530212618	UNIFORM RENTAL FOR THE WEEK ENDING 4.7.25	001-301-535.00	Uniforms	68.40	
DKT232734	US BANK NATIONAL ASSOCIATION	04/15/2025	0010597	2024 PROPERTY MAINTENANCE INSPECTOR PRACTICE	001-280-615.00	Travel & Training	39.00	137.00
			4/4/25	MONTHLY CHARGES FOR CONSTANT CONTACT	001-140-623.00	Membership Dues/Fees	98.00	
DKT232735	VULCAN MATERIALS COMPANY	04/15/2025	3109857	57 WASHED - NOMA	158-000-583.00	Gravel, Sand, Rip Rap	2,280.31	2,280.31
DKT232736	WageWorks	04/15/2025	0325-DR42799	COBRA PAYMENT FOR 3/1-3/31	001-140-625.00	Insurance	100.00	100.00
DKT232737	WILLIAM MANNING	04/15/2025	2025	GENERAL ELECTION PAYROLL	001-140-693.00	Elections	290.00	290.00
DKT232738	YVONNE CATONE	04/15/2025	2025	GENERAL ELECTION PAYROLL	001-140-693.00	Elections	40.00	40.00
Total Claims: 58							Total Payment Amount:	219,447.22

PR Net

Wages	Payroll Pd	Seq No.	Docket #	Description	Paymt Date	Amount	Agenda
PYPKT01581	2/24-3/09/2025	000232	PRCLAIM000232	Net Wages Payable	3/19/2025	28,809.29	4/19/2025
PYPKT01584	03/01-3/31/2025	000233	PRCLAIM000233	Net Wages Payables	4/1/2025	3,058.37	4/19/2025
PYPKT01585	03/10--03/23/25	000234	PRCLAIM000234	Net Wages Payables	4/2/2025	28,499.15	4/19/2025



City of Diamondhead, MS

Docket of Claims Register

APPKT02370 - March 2025 Payroll Payables
By Docket/Claim Number

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
2047	American Fidelity	DKT232668					1,035.58
	INV0006727		Invoice	03/05/2025	American Fidelity Hospital Gap Plan	650-140-113.04	37.85
	INV0006728		Invoice	03/05/2025	American Fidelity Term Life	650-140-113.04	64.52
	INV0006729		Invoice	03/05/2025	American Fidelity Accident	650-140-113.04	40.25
	INV0006730		Invoice	03/05/2025	American Fidelity Critical Illness	650-140-113.04	44.85
	INV0006731		Invoice	03/05/2025	American Fidelity Disability	650-140-113.04	280.92
	INV0006732		Invoice	03/05/2025	AmFid Cancer Post Tax	650-140-113.04	18.55
	INV0006733		Invoice	03/05/2025	AmFid Cancer Pre Tax	650-140-113.04	30.85
	INV0006754		Invoice	03/19/2025	American Fidelity Hospital Gap Plan	650-140-113.04	37.85
	INV0006755		Invoice	03/19/2025	American Fidelity Term Life	650-140-113.04	64.52
1004	Blue Cross Blue Shield of MS	DKT232669					4.34
	INV0006746		Invoice	03/05/2025	American Fidelity Accident	650-140-113.04	40.25
	INV0006756		Invoice	03/19/2025	American Fidelity Critical Illness	650-140-113.04	44.85
	INV0006757		Invoice	03/19/2025	American Fidelity Disability	650-140-113.04	280.92
	INV0006758		Invoice	03/19/2025	AmFid Cancer Post Tax	650-140-113.04	18.55
	INV0006759		Invoice	03/19/2025	AmFid Cancer Pre Tax	650-140-113.04	30.85
	INV0006760		Invoice	03/19/2025	AmFid Cancer Pre Tax	650-140-113.04	30.85
	MONTHLY PREMIUM						4.34
	MONTHLY PREMIUM						4.34
	MONTHLY PREMIUM						4.34
1003	Colonial Life	DKT232670					185.04
	INV0006734		Invoice	03/05/2025	EE PREMIUM	650-140-113.00	19.88
	INV0006735		Invoice	03/05/2025	Critical Illness	650-140-113.00	3.81
	INV0006736		Invoice	03/05/2025	EE Premium	650-140-113.00	10.95
	INV0006737		Invoice	03/05/2025	EE PREMIUM	650-140-113.00	12.30
	INV0006738		Invoice	03/05/2025	EE PREMIUM	650-140-113.00	12.80
	INV0006739		Invoice	03/05/2025	EE PREMIUM	650-140-113.00	32.78
	INV0006761		Invoice	03/19/2025	EE PREMIUM	650-140-113.00	19.88
	INV0006762		Invoice	03/19/2025	Critical Illness	650-140-113.00	3.81
	INV0006763		Invoice	03/19/2025	EE Premium	650-140-113.00	10.95
	INV0006764		Invoice	03/19/2025	EE PREMIUM	650-140-113.00	12.30
	INV0006765		Invoice	03/19/2025	EE PREMIUM	650-140-113.00	12.80
	EE PREMIUM						32.78
	EE PREMIUM						32.78

Vendor Name	Payable Number	Docket/Claim #	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Guardian	INV0006741	DKT232671	ER Guardian Life Over 70	Invoice	03/05/2025	ER Guardian Life Over 70	650-140-113.01	2.65
	INV0006743		EE PREMIUM	Invoice	03/05/2025	EE PREMIUM	650-140-113.01	323.39
	INV0006744		ER BENEFIT LIFE INS MONTHLY PREMI	Invoice	03/05/2025	ER BENEFIT LIFE INS MONTHLY PREMI	650-140-113.01	111.09
	INV0006745		EE PREMIUM	Invoice	03/05/2025	EE PREMIUM	650-140-113.01	70.46
	INV0006768		ER Guardian Life Over 70	Invoice	03/19/2025	ER Guardian Life Over 70	650-140-113.01	2.64
	INV0006770		EE PREMIUM	Invoice	03/19/2025	EE PREMIUM	650-140-113.01	323.30
	INV0006771		ER BENEFIT LIFE INS MONTHLY PREMI	Invoice	03/19/2025	ER BENEFIT LIFE INS MONTHLY PREMI	650-140-113.01	111.09
	INV0006772		EE PREMIUM	Invoice	03/19/2025	EE PREMIUM	650-140-113.01	70.44
Internal Revenue Service	DKT232672							18,662.53
INV0006724			Federal Payroll Taxes	Invoice	03/03/2025	Federal Payroll Taxes	650-140-122.00	413.30
INV0006725			Federal Payroll Taxes	Invoice	03/03/2025	Federal Payroll Taxes	650-140-122.01	96.66
INV0006726			Federal Payroll Taxes	Invoice	03/03/2025	Federal Payroll Taxes	650-140-123.00	20.00
INV0006750			Federal Payroll Taxes	Invoice	03/05/2025	Federal Payroll Taxes	650-140-122.00	4,984.30
INV0006751			Federal Payroll Taxes	Invoice	03/05/2025	Federal Payroll Taxes	650-140-122.01	1,165.70
INV0006752			Federal Payroll Taxes	Invoice	03/05/2025	Federal Payroll Taxes	650-140-123.00	2,740.53
INV0006777			Federal Payroll Taxes	Invoice	03/19/2025	Federal Payroll Taxes	650-140-122.00	5,177.84
INV0006778			Federal Payroll Taxes	Invoice	03/19/2025	Federal Payroll Taxes	650-140-122.01	1,210.94
INV0006779			Federal Payroll Taxes	Invoice	03/19/2025	Federal Payroll Taxes	650-140-123.00	2,853.26
MS Department of Employment	DKT232674							2
INV0006639			Payroll Unemployment Taxes	Invoice	01/08/2025	Payroll Unemployment Taxes	650-140-136.00	371
INV0006666			Payroll Unemployment Taxes	Invoice	01/22/2025	Payroll Unemployment Taxes	650-140-136.00	361
INV0006696			Payroll Unemployment Taxes	Invoice	02/05/2025	Payroll Unemployment Taxes	650-140-136.00	387
INV0006723			Payroll Unemployment Taxes	Invoice	02/19/2025	Payroll Unemployment Taxes	650-140-136.00	375.70
INV0006753			Payroll Unemployment Taxes	Invoice	03/05/2025	Payroll Unemployment Taxes	650-140-136.00	348.07
INV0006780			Payroll Unemployment Taxes	Invoice	03/19/2025	Payroll Unemployment Taxes	650-140-136.00	324.31
								-0.04
MS Department of Revenue Payr	DKT232675							2,138.00
INV0006749			Payroll State Withholding Taxes	Invoice	03/05/2025	Payroll State Withholding Taxes	650-140-134.00	1,045.00
INV0006776			Payroll State Withholding Taxes	Invoice	03/19/2025	Payroll State Withholding Taxes	650-140-134.00	1,093.00
Systematized Benefits and Admini	DKT232677							9,282.52
INV0006740			Deferred Compensation	Invoice	03/05/2025	Deferred Compensation	650-140-110.00	4,641.26
INV0006767			Deferred Compensation	Invoice	03/19/2025	Deferred Compensation	650-140-110.00	4,641.26
Texas Life	DKT232678							86.45
INV0006748			Texas Life	Invoice	03/05/2025	Texas Life	650-140-113.05	43.23
INV0006775			Texas Life	Invoice	03/19/2025	Texas Life	650-140-113.05	43.22
TX Child Support State Disbursen	DKT232679							287.10
INV0006742			Garnishment	Invoice	03/05/2025	Garnishment	650-140-106.00	143.55
INV0006769			Garnishment	Invoice	03/19/2025	Garnishment	650-140-106.00	143.55

Item No.9.

of Claims Register							APPKT02370 - March 2025 Payroll Payables	
Vendor Name		Docket/Claim #		Payable Type	Payable Date	Item Description	Payment Amount	
Payable Number	Payable Description	Account Number	Distribution Amount					
Morgan White Group	DKT232680	Morgan White	Invoice	03/05/2025	Morgan White	650-140-112.01	1,280.86	640.50
INV0006747	Morgan White	Invoice	03/19/2025	Morgan White	650-140-112.01	640.36		
INV0006774								
Total Claims: 11							Total Payment Amount:	44,822.99



DIAMONDHEAD MUNICIPAL COURT
5000 Diamondhead Circle
Diamondhead, MS 39525
Tel.: (228) 222-4626

Fax: (228) 222-4390

Robert H. Johnson, Jr., Judge
Derek Cusick, Prosecutor
Lolita McSwain, Court Clerk

To: DIAMONDHEAD CITY MANAGER

Stats for the MONTH of MARCH 2025

Total number of violations written: 12 violations

Violation of City Animal Ordinance: 0 violations

Cruelty of Animals: 0

DUI Arrests: 0

Leash Law Violation: 0

Total fines and fees collected: \$2,930.80

State portion of the fees collected: \$1,341.77

Wireless Communication Fund: \$76.48

Crime Stopper Fund: \$14.00

The remaining balance the City of Diamondhead receives: \$1,498.55

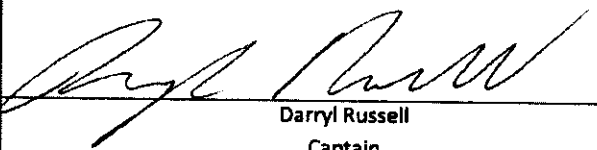
Total Inmates held and billed for jail housing: 2 inmates

(Housing cost rate of \$20 per day per inmate

2 inmates -- total of 9 days = \$180.00

Diamondhead Monthly Statistics

March-25

Animal Problem / Complaints	7	Civil Disputes / Escorts / Process	4
Drug Law Violation	0	Complaint / See An Officer	14
Fire Structure / Vehicle	0	Death	1
Fireworks	0	Disturbance	7
Funeral Escort	0	False Alarms- Residential/ Business/ 911	21
Littering/Dumping/Haz-Mat Spill	0	Follow ups/ citizen call requests	563
Medical Emergency	8	Juvenile Problem	4
Missing/Runaway	0	Lost/Found Item	4
Parking Violation	5	Miscellaneous	5
Prostitution	0	TOTAL MISCELLANEOUS CALLS	623
Public Drunk	0	Accident – Private Property	1
Shots Fired	0	Accident – Public Roadway	5
Suicide	1	Accident - Hit & Run	0
Suicide / Threat / Attempt	0	Accident - Fatality	0
Suspicious / Person / Vehicle	32	TOTAL ACCIDENTS/COLLISIONS	6
Welfare Concern	24	Assist Motorist	8
TOTAL PUBLIC HEALTH & SAFETY	77	Traffic Stop	68
Animal Bite	0	TOTAL TRAFFIC CALLS	76
Assault By Threat	1		
Assault	2	Total Calls for Service	809
Child Abuse / Neglect	0	Traffic Citation (Adults)	10
Domestic Violence	0	Traffic Citation (Minors)	0
Harrassment	0	Warrant Arrests	5
Harassing Phone Call	3	Drunk Driver (DUI) Arrests	0
Robbery – Armed	0	Traffic Arrests	0
Sexual Abuse / Molestation	0	Domestic Assault Arrests	0
Stalking	0	Other Arrests	0
TOTAL CRIMES AGAINST PERSON	6	Total Arrests	5
Attempted Burglary	0	Significant Events	
Burglary – Residence	1		
Burglary – Vehicle	6		
Counterfeit Money	0		
Damage – Property	3		
Embezzlement	0		
Forgery / Bad Check/Fraud	8		
Malicious Mischief	0		
Recovered Stolen Property	0		
Recovered Stolen Vehicle	0		
Shoplifting	0		
Stolen Vehicle	0	 Darryl Russell Captain	
Theft (Grand)	0		
Theft (Petit)	2		
Trespassing	1		
Unauthorized Use / Vehicle	0		
TOTAL PROPERTY CRIME	21		

PROJECT #	DESCRIPTION	STATUS	PROPERTY	Item No.a.	CON
FRAMING	INSPECTION	dhm.storone	CLOSED	3/03/2025	2:12PM
BRICK TIE	INSPECTION	tsimmons	CLOSED	3/03/2025	2:14PM
RESIDENTIAL ELECTRICAL					
TEMPORARY ELEC POWER	INSPECTION	dhm.storone	CLOSED	3/03/2025	2:16PM
RESIDENTIAL PLUMBING					
PLUMBING ROUGH	INSPECTION	tsimmons	CLOSED	3/03/2025	2:24PM
RESIDENTIAL MECHANICAL					
MECHANICAL ROUGH	INSPECTION	No Inspector	CLOSED	3/03/2025	2:23PM
MECHANICAL FINAL	INSPECTION	No Inspector	CLOSED	3/10/2025	2:23PM

202500081 COMMERCIAL REMODEL OPEN 4405 W. ALOHA DR VAN TAS

SEGMENT	PHASE	TASK	INSPECTOR	STATUS	DATE	TIME
COMMERCIAL ELECTRICAL						
ELECTRICAL ROUGH	INSPECTION	dhm.storone	CLOSED	3/24/2025	8:23AM	
COMMERCIAL PLUMBING						
PLUMBING BLD DRAIN	INSPECTION	dhm.storone	CLOSED	3/12/2025	4:01PM	
DWV TEST	INSPECTION	dhm.storone	CLOSED	3/12/2025	4:02PM	
PLUMBING ROUGH	INSPECTION	dhm.storone	CLOSED	3/12/2025	4:00PM	

TOTAL ACTIONS PRINTED:

218

INSPECTIONS March 2025

TOTAL PROJECTS PRINTED:

53

4/01/2025 2:01 PM

PROJECT MASTER REPORT

PROJECTS: THRU ZZZZZZZZZZ

PROJECT TYPE: All

CONTRACTORS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: All

CONTRACTOR Item No.a. All

EXPIRE

ISSUED

*** PROJECT TYPE RECAP ***

PROJECT TYPE	# OF PROJECTS	BALANCE
B01-SFR - SINGLE FAMILY RESIDENTI	2	1,236.00
B02-ADD - RESIDENTIAL ADDITION	7	0.00
B03-REM - RESIDENTIAL REMODEL	3	0.00
B04-ACC - RESIDENTIAL ACCESSORY	4	0.00
B05-REP - RESIDENTIAL REPAIR	16	0.00
ELEC-RES - RESIDENTIAL ELECTRICAL	2	100.00
ELES-RES - RESIDENTIAL SERVICE CH	1	0.00
FENCE-COM - COMMERCIAL FENCE	1	0.00
FENCE-RES - RESIDENTIAL FENCE	13	227.00
FLAT-RES - RESIDENTIAL FLATWORK	2	0.00
MECH-RES - RESIDENTIAL MECHANICAL	4	0.00
PLB-RES - RESIDENTIAL PLUMBING	1	0.00
POOL-RES - RESIDENTIAL POOL	1	0.00
PZ-01 - DEVELOPMENT	3	100.00
PZ-06 - VARIANCE	2	0.00
PZ-09 - TEXT AMENDMENT	2	0.00
SIGN - SIGN	1	293.00
TELECOM - TELECOMMUNICATIONS	1	0.00
TREE - TREE REMOVAL	1	0.00
*** TOTALS ***	67	1,956.00

Project Reports March 2025

4/01/2025 1:58 PM

L I C E N S E M A S T E R R E P O R T

LICENSES: ALL

SORTED BY: LICENSE NUMBER

LICENSE CODES: Include: PRIV-SERV , PRIV-MFG, PRIV-RET

CLASSES: Include: PRIV

STATUS: ACTIVE

CITY LIMITS: INSIDE, OUTSIDE

Item No.a. IVE

EXPIRATION

COMMENT:

PAY STATU

REPORT CODE SUMMARY

CODE	DESCRIPTION	NUMBER	BALAN
*****	INVALID	1	0.0
HAIR	HAIR AND/OR NAIL SALON	1	0.0
PROF-SVC	PROF. SERV.	2	0.0
REP-MNT	REPAIR-MAINTENANCE	2	0.0
RET-SALE	RETAIL SALES	1	0.0
TOTAL:		6	0.0

Privilege License
march -2025

City of Diamondhead Code Enforcement Monthly Report

March 2025

Code Violations	Total	Closed	Open
Abandoned Vehicles	19	9	10
Accessory Structure	0	0	0
ATV	0	0	0
Boat & Jet-Ski	12	6	6
Care of Premises	7	6	1
High Grass	1	0	1
Signs	18	9	9
RV & Campers	4	2	2
Trailers	37	23	14
Trees & Lot Clearing	0	0	0
21-19-11	1	0	1
Permits	19	19	0
Miscellaneous	3	0	3
Citations	0	0	0
Cumulative Totals	121	74	47