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|------------------------|----------|
| Mayor Depreo | |
| Councilmember Maher | At-Large |
| Councilmember Finley | Ward 1 |
| Councilmember Moran | Ward 2 |
| Councilmember Sheppard | Ward 3 |
| Councilmember Clark | Ward 4 |

AGENDA
REGULAR MEETING OF THE CITY COUNCIL
Tuesday, February 15, 2022
6:00 PM CST
Council Chambers, City Hall
and via teleconference, if necessary

Call to Order.

Invocation
Pledge of Allegiance
Roll Call
Confirm or Adjust Agenda Order

Presentation Agenda.

Council Comments.

- a. The next Regular Meeting of the City Council will be held Wednesday, March 1, 2022 at 6:00 p.m. in Council Chamber at Diamondhead City Hall.
- b. City Hall will be closed Monday, February 21, 2022 in observance of President's Day.
- c. City Hall will be closed on Tuesday, March 1, 2022 in observance of Mardi Gras.
- d. The 2nd Annual Dog Park Day will held Saturday, April 9th from 11 a.m. to 4 p.m. on the south side.
- e. Krewe of Diamondhead will parade on its usual route on Saturday, February 26th at noon.
- f. Hilo Way Drainage Project - Gerrod Kilpatrick of Machado Patano
- g. Medical Marijuana Bill - Update from City Attorney Cusick

City Manager's Report.

Public Comments on Agenda Items.

Policy Agenda.

Minutes:

1. Motion to approve the February 1, 2022 Regular Meeting Minutes.

Ordinances:

Resolutions:

2. **2022-052:** Motion to adopt Resolution 2022-012 thereby increasing the maximum size chassis of a marina office trailer from 12' in length to 30' in length and from 10' in width to 12' in width under Condition #6 of Resolution 2021-070. This would allow a marina office trailer of 360 square feet.
3. **2022-059:** Motion to adopt Resolution 2022-013 thereby acquiring, by donation, grant or conveyance, certain real property located within the City from Structures of Diamondhead, Inc. in

exchange for the City conveying to Structures of Diamondhead, Inc. surplus property of equal or lesser value not part of right of way for the Town Center Project.

4. **2022-060:** Motion to adopt Resolution 2022-014 requesting the donation of land from Diamondhead Water & Sewer District consisting of a 1,915 square foot part of Lot 7, Block 2, Subdivision Phase 3, Unit 1 for right of way construction as part of the Town Center Project.
5. **2022-061:** Motion to adopt Resolution 2022-015 thereby designating funds received from the US Department of Treasury under the American Rescue Plan Act's State and Local Fiscal Recovery Fund as lost revenues under the Treasury's Standard Allowance Presumption; and for other related purposes.
6. **2022-068:** Motion to adopt Resolution 2022-016 thereby establishing a revised salary for Public Works Employee prorated at \$30,160 for FY22 effective February 14, 2022 and further resolve to incorporate same in to the official minutes.
7. **2022-070:** Motion to adopt Resolution 2022-018 thereby authorizing a Surface Transportation Block Grant Application to the Gulf Regional Planning Commission for West Aloha Drive and Kalani Drive Roadway Improvements in the amount of \$998,021 (federal share \$798,416.80), committing matching funds of 20% or \$199,604.20 and for other related purposes.
8. **2022-071:** Motion to adopt Resolution 2022-019 thereby authorizing a Transportation Alternative or Surface Transportation Block Grant Grant Application to the Gulf Regional Planning Commission for West Aloha Sidewalks and Lighting Project in the amount of \$894,821.20 (federal share \$715,856.96), committing matching funds of 20% or \$178,964.24 and for other related purposes.

Consent Agenda:

9. **2022-049:** Motion to approve payments to Pickering Firm in the amount of \$1,161.00 for Makiki Drive Culvert, in the amount of \$4,450.00 Hilo Street Culvert and in the amount of \$425.00 for Strategic Initiatives & Project Agreement.
10. **2022-051:** Motion to approve Amendment No.1 to the Rostan Task Order No. 2 - Hurricane Ida to include additional services for Hurricane Ida Cost Reimbursement increasing the Task Order from \$4,500 to \$10,000.
11. **2022-053:** Motion to approve payment in the amount of \$7,157.25 to Machado Patano for Hilo Way Drainage Project.
- 12.** **2021-054:** Motion to authorize the City Manager to begin negotiations to purchase real property from the Estate of Myrtle Haas for Right of Way for the town center project (Park Ten Drive).
- 13.** **2022-055:** Motion to authorize the City Manager to begin negotiations to purchase real property from Jeff Pressman for Right of Way for the town center project (Park Ten Drive).
- 14.** **2022-056:** Motion to authorize the administration and legal counsel to create a 501(c)(3) organization for the Diamondhead Main Street Association.
15. **2022-057:** Motion to declare surplus 3,000 +/- cubic yards of topsoil excavated during drainage maintenance and located at the public works yard and finding that disposal by offering to residents would be most beneficial to the City and not for the benefit of residents based on cost associated with other methods of disposal.

- [16.](#) **2022-058:** Motion to approve Task Order #4 with Rostan Solutions, LLC in an amount not to exceed \$25,000 for Grant Administration relating to mitigation consulting for the Hazard Mitigation Program Grant for the outdoor emergency siren system and generator projects.
- [17.](#) **2022-063:** Motion to approve Budget Amendment 2022-19.
- [18.](#) **2021-064:** Motion to approve amended job description for Public Works Clerk/Receptionist.
- [19.](#) **2022-065:** Motion to approve Master Service Agreement Work Assignment with Machada Patano in an amount not to exceed \$2,250 for topographic survey at Twin Lakes Fishing Pier and Trail project site.
- [20.](#) **2022-066:** Motion to approve Master Service Agreement Work Assignment with Machada Patano in an amount not to exceed \$11,750 for Hilo Way Drainage Project design, bid and CEI phases.

Action Agenda.

- [21.](#) **2022-046:** Motion to approve and establish policy for Constant Contact Eblast Messaging.

Routine Agenda.

Claims Payable

- [22.](#) Motion to approve the Docket of Claims (DKT159295 - DKT159325) in the amount of \$88,478.50.
- [23.](#) Motion to approve Payroll Payables DKT159277 - DKT159293 in the amount of \$50,180.81, PRCLAIM113 in the amount of \$30,230.24, PRCLAIM114 in the amount of \$2,699.55 and PRCLAIM115 in the amount of \$30,414.02.

Department Reports

- [a.](#) January 2022 Financial Report
- [b.](#) Police Department
Code Enforcement
Building Department
Privilege Licensing

Public Comments on Non-Agenda Items.

Executive Session - If Necessary

Adjourn/Recess.

NOTE: THE CITY OF DIAMONDHEAD WILL FURNISH APPROPRIATE AUXILIARY AIDS AND SERVICES WHERE NECESSARY TO AFFORD INDIVIDUALS WITH DISABILITIES AN EQUAL OPPORTUNITY TO SERVICES AND ACTIVITIES OF THE CITY. A WRITTEN REQUEST BY OR ON BEHALF OF QUALIFYING INDIVIDUALS SHALL BE SUBMITTED IN A TIMELY MANNER TO THE CITY CLERK.



| | | |
|------------------------|----|-------------|
| Mayor Depreo | At | Item No. 1. |
| Councilmember Maher | | |
| Councilmember Finley | | Ward 1 |
| Councilmember Moran | | Ward 2 |
| Councilmember Sheppard | | Ward 3 |
| Councilmember Clark | | Ward 4 |

MINUTES
REGULAR MEETING OF THE CITY COUNCIL
Tuesday, February 01, 2022
6:00 PM CST
Council Chambers, City Hall

Call to Order.

At 6:06 p.m., Mayor Depreo called the meeting to order.

Invocation - Councilmember Maher.

Pledge of Allegiance

Roll Call

PRESENT

Mayor Nancy Depreo

Councilmember-At-Large Gerard Maher

Ward 1 Shane Finley

Ward 2 Alan Moran

Ward 3 Ricky Sheppard

Ward 4 Charles Clark

Confirm or Adjust Agenda Order

Motion made by Ward 1 Finley, Seconded by Ward 4 Clark to amend the agenda as follows:

Add to the Action Agenda Item **2022-050**: Motion to authorize the Planning Commission to hold a public hearing and make a recommendation to the City Council to amend the Subdivision Regulations. The proposed text amendments would require finished floor elevations on each lot of the final plat as well as identifying the existing ground elevations at the 4 corners at the building setback lines on the grading and drainage plans of the construction plans.

Revise 2022-042 Resolution 2022-009 to correct the street address on Page 3 to read 542 Lakeview Court.

Move from Consent Agenda 18 to Action Agenda 19b. Motion to approve and establish procedures for Constant Contact Eblast Messaging.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Moran, Ward 3 Sheppard, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Presentation Agenda.

Council Comments.

1. The next Regular Meeting City Council meeting will be held Tuesday, February 15, 2022 at 6:00 p.m. in Council Chamber at City Hall located at 5000 Diamondhead Circle.
2. Jason Chiniche - Bayou Drive Kayak Launch Repairs and Improvements
3. Dog Park Day will be held April 9, 2022 from 11 a.m to 4 p.m. on southside on Airport Drive.
Mayor Depreo remembered Lt. Michael Boutte who one year ago today was killed in the line of duty. She reflected on his contributions to law enforcement and his service to the Diamondhead Community as member of the Diamondhead Police Department.

City Manager's Report.

1. SMPDD Agreement – I am seeking authorization to renew our agreement with SMPDD to provide economic development and grant writing services to the city on an as needed basis. This is an agreement we have had in place for a couple of years, and it is part of our FY22 budget.
2. MS Main Street – The City of Diamondhead has been accepted as a network community by MS Main Street. Our next step is to sign the agreement to begin setting up our local Main Street organization. Natalie Guess has been hired to help the city create this organization. She is starting to make contact with local business owners and inviting others to volunteer to help get the Diamondhead Main Street started.
3. Pickering Engineering Work Assignments – There are two new work assignments with Pickering Engineering. These are for dredging the Lilly Pond on Diamondhead Drive North and the retention pond off of Diamondhead Drive East. The city hired Pickering to design the dredging work, to survey and to permit this project. This next step is specification development, bid phase services and construction engineering and inspection. This work assignment for each pond will take the city through completion of this project to dredge the ponds using an outside contractor to do the work.
4. Land Acquisition on Crooked Stick – I am seeking authorization to begin negotiations with the owner of the parcel on Crooked Stick. At a previous meeting, the council asked me to see if the owner would sell it to the city for permanent greenspace for drainage. The parcel was under contract to sell at the time. The owner has contacted me to inform me that he would sell the parcel to the city for \$38K. If the council is interested, I will order 2 appraisals to get the highest fair market value and begin negotiations to purchase with the owner. This lot would provide the city access to the north portion of the new detention area that we are trying to create in the Glen Eagle subdivision, and there is a lot

Public Comments on Agenda Items - None.

Policy Agenda.

Minutes:

1. Motion to approve the January 18, 2022 Regular Meeting Minutes.

Motion made by Ward 3 Sheppard, Seconded by Councilmember-At-Large Maher to approve anuary 18, 2022 Regular Meeting Minutes.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Moran, Ward 3 Sheppard, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Resolutions:

2. **2022-031:** Motion to adopt Resolution 2022-008 thereby acquiring by donation certain real property for drainage and/or green space from Timothy Pelkey.

Motion made by Ward 4 Clark, Seconded by Councilmember-At-Large Maher to adopt Resolution 2022-008 thereby acquiring by donation certain real property for drainage and/or green space from Timothy Pelkey.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Moran, Ward 3 Sheppard, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

3. **Motion 2022-042:** Motion to adopt Resolution 2022-009 to adjudicate that the abandoned vehicle located at 542 Lakeview Court (parcel number 132A-2-03-012.000) is in a state of uncleanliness or a menace to the public health, safety and general welfare of the community. Authorization to advertise for bids and/or obtain quotes to perform the necessary services to remove the vehicle from the property.

At 6:27 p.m. Mayor Depreo on three occasions called for Louis Cambre, Perri Cambre or representative thereof to come before the Council. With no one presenting,

Motion made by Ward 1 Finley, Seconded by Ward 3 Sheppard to adopt Resolution 2022-009 to adjudicate that the abandoned vehicle located at 542 Lakeview Court (parcel number 132A-2-03-012.000) is in a state of uncleanliness or a menace to the public health, safety and general welfare of the community. Authorization to advertise for bids and/or obtain quotes to perform the necessary services to remove the vehicle from the property.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Moran, Ward 3 Sheppard, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

4. **2022-047:** Motion to adopt Resolution 2022-010 thereby reappointing Bob Armstrong to a 4-year term to represent the City on the Hancock County E-911 Commission.

Motion made by Ward 4 Clark, Seconded by Councilmember-At-Large Maher to adopt Resolution 2022-010 thereby reappointing Bob Armstrong to a 4-year term to represent the City on the Hancock County E-911 Commission.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Moran, Ward 3 Sheppard, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Consent Agenda:

Motion made by Ward 1 Finley, Seconded by Ward 3 Sheppard approve the following agenda items by consent:

5. **2022-030:** Motion to renew agreement with Southern Mississippi Planning & Development District 2022 Economic Development and Grant Writing services as needed with an initial fee not to exceed \$6,000.00.
6. **2022-032:** Motion to approve Pay Application No. 2 in the amount of \$33,434.95 to Bottom 2 Top Construction for the Hilo Street Culvert Replacement Project.
7. **2022-033:** Motion to approve the 2022 Memorandum of Agreement with Mississippi Main Street Association and authorize the City Manager to execute same.
8. **2022-034:** Motion to authorize Jason Chiniche of Chiniche Engineering & Surveying to submit permit application Department of Marine Resources for the Bayou Drive Kayak Launch Repair and Improvements Project.
9. **2022-035:** Motion to declare surplus equipment and proceed with proper disposal.
10. **2022-036:** Motion to approve Master Service Agreement Work Assignment with Pickering Firm in the amount of \$24,250 for design, bid and CEI services for Diamondhead Drive East Detention Pond Dredging Project.
11. **2022-037:** Motion to approve Master Service Agreement Work Assignment with Pickering Firm in the amount of \$21,625 for design, bid and CEI services for Lily Pond Dredging Project.
12. **2022-038:** Motion to approve Budget Amendments 2022-14, 2022-15, 2022-16 and 2022.17.
13. **2022-039:** Motion to approve and accept the FY21 Audit Proposal in the amount of \$24,870 from Necaise and Company.
14. **2022-040:** Motion to approve Master Service Agreement Work Assignment with Covington Civil & Environmental in the amount not to exceed \$12,000 for site development plan review as needed.
15. **2022-043:** Motion to authorize the City Manager to begin negotiations for real property (parcel #067N-1-35-047.000) on Crooked Stick and further authorize obtaining the two (2) necessary appraisals for the acquisition process.
16. **2022-044:** Motion to approve Payment Application No. 2 in the amount of \$44,954.42 to Moran Hauling, Inc. for the City Hall Parking Lot Improvement Project.

- 17. 2022-045:** Motion to authorize \$1,000 unused promotion funds (annual Christmas on the Town Green) to be reallocated for the Annual Dog Park Day scheduled for April 9, 2022.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Moran, Ward 3 Sheppard, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Action Agenda.

- 19. 2022-041:** Motion to concur with the Planning Commission recommendation to approve David Beckner's application requesting a variance from the Zoning Ordinance (Article 4.19) to allow the construction of a pool enclosure (lanai) within 11.3' of the rear property line. The property address is 7433 Turnberry Drive. The tax parcel number is 067N-1-35-010.000. The property is in an R-1 zoning district. The rear yard setback is 20'. The variance requested for the pool enclosure is 8.7'. The case file number is 202100562.

Motion made by Ward 2 Moran, Seconded by Ward 4 Clark to concur with the Planning Commission recommendation to approve David Beckner's application requesting a variance from the Zoning Ordinance (Article 4.19) allow the construction of a pool enclosure (lanai) within 11.3' of the rear property line. The property address is 7433 Turnberry Drive. The tax parcel number is 067N-1-35-010.000.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Moran, Ward 3 Sheppard, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

- 19. a. 2022-050:** Motion to authorize the Planning Commission to hold a public hearing and make a recommendation to the City Council to amend the Subdivision Regulations. The proposed text amendments would require finished floor elevations on each lot of the final plat as well as identifying the existing ground elevations at the 4 corners at the building setback lines on the grading and drainage plans of the construction plans.

Motion made by Ward 4 Clark, Seconded by Ward 3 Sheppard to authorize the Planning Commission to hold a public hearing and make a recommendation to the City Council to amend the Subdivision Regulations. The proposed text amendments would require finished floor elevations on each lot of the final plat as well as identifying the existing ground elevations at the 4 corners at the building setback lines on the grading and drainage plans of the construction plans.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Moran, Ward 3 Sheppard, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

- 19. b. 2022-046:** Motion to approve and establish procedures for Constant Contact Eblast Messaging.

Following a brief discussion, general consensus was that a policy is needed and the City Attorney was directed to draft a policy. Motion was made by Ward 1 Finley, Seconded by Ward 4 Clark to direct the City Attorney to draft a Eblast Messaging Policy.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Moran, Ward 3 Sheppard, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Routine Agenda.

Claims Payable

20. Motion to approve the Docket of Claims (Claims DKT159241-DKT159276) in the amount of \$244,366.22.

Motion made by Ward 2 Moran, Seconded by Ward 3 Sheppard to approve the Docket of Claims (Claims DKT159241-DKT159276) in the amount of \$244,366.22.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Moran, Ward 3 Sheppard, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Department Reports

Motion made by Ward 4 Clark, Seconded by Councilmember-At-Large Maher to accept the following department reports.

MOTION CARRIED UNANIMOUSLY

- a. December 2021 Police Department Report
December 2021 Code Enforcement Report

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Moran, Ward 3 Sheppard, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Public Comments on Non-Agenda Items- None.

Adjourn/Recess.

At 6:45 p.m. and with no further business to come before the Council, motion was made by Ward 4 Clark, seconded by Ward 3 Sheppard adjourn.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Moran, Ward 3 Sheppard, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Nancy Depreo
Mayor

Jeannie Klein
City Clerk

A TEXT AMENDMENT TO CHANGE THE MAXIMUM SIZE CHASIS
OF MARINA OFFICE TRAILER OF RESOLUTION 2021-070
ADOPTED OCTOBER 05, 2021

CITY OF DIAMONDHEAD POLICY REGARDING
TEMPORARY MOBILE RESTROOMS, CONCESSIONS, CARGO (STORAGE) TRAILERS
AND MARINA OFFICE TRAILER
THAT ARE ON WHEELS IN THE REGULATORY FLOODPLAIN

A resolution of the Mayor and City Council of the City of Diamondhead establishing a policy to regulate temporary mobile restrooms, concessions, cargo (storage) trailers and marina office trailer that are always on wheels in the regulatory floodplain. It is not permitted in the regulatory floodway.

WHEREAS the final guidance from FEMA/MEMA on temporary structure guidance is dated April 3, 2017.

WHEREAS the final guidance from FEMA/MEMA only allows temporary structures for six months and then the structure has to be removed; the temporary structure has to receive a permit with a removal date.

WHEREAS other local jurisdictions in the three coastal counties have temporary portable toilet facilities and even a marina office.

WHEREAS, the FEMA/MEMA definition of a structure (for floodplain management purposes) as stated in the Flood Damage Prevention Ordinance “means a walled and roofed building including a gas or liquid storage tank that is principally above ground, as well as a manufactured home”.

WHEREAS, FEMA/MEMA definition of structure (for insurance purposes), “means a building with two or more outside rigid and a fully secured roof, that is affixed to a permanent site; a manufactured home built on a permanent chassis, transported to it site on one or more sections, and affixed to a permanent foundation; or a travel trailer without wheels, built on a chassis and affixed to a permanent foundation, that is regulated under the community’s floodplain management and building ordinances or laws. The term does not include a recreational vehicle or a park trailer or other similar vehicle, except as described in the last part of this definition or a gas or a liquid storage tank”;

THEREFORE, temporary mobile restrooms, concessions, cargo (storage) trailers and marina office trailers that are always on wheels are not by FEMA/MEMA definition a structure.

FURTHERMORE, the final guidance from FEMA/MEMA on temporary structure guidance is dated April 3, 2017 regulates temporary structures.

WHEREAS, the City of Diamondhead shall establish a policy to regulate temporary mobile restrooms, concessions, cargo (storage) trailers and marina office trailers that are always on wheels in the regulatory floodplain;

WHEREAS, the conditions are:

1. All of the mobile and portable facilities i.e. restrooms, concessions, cargo (storage) trailers and marina office trailers shall be professionally manufactured.
2. These mobile and portable facilities shall not be located in the regulatory floodway.
3. Port-a-lets shall not be used.
4. Only 1 unisex ADA accessible restroom and only 1 regular restroom shall be provided; Upon request, additional restrooms may be allowed for large events on a case by case basis.
5. The mobile restrooms, concessions, cargo (storage) trailers and marina offices shall be on a chassis and be road ready at all times having current license plates with liability and environmental insurance.
6. The maximum size chassis shall not exceed 16'4" in length and 6.5' in width notwithstanding tongue for mobile restrooms, concessions and cargo storage trailers; For a marina office trailer the maximum size chassis shall not exceed 30' in length and 12' in width notwithstanding tongue. Any trailer over 10.5' in width is required to have a permit to move the trailer from the MS Department of Transportation-Permit Department.
7. The mobile restroom and concessions, if needed, shall be connected to water and sewer provided by the Diamondhead Water and Sewer District; The connections for water and sewer service shall have quick disconnects.
8. If electrical service is provided, quick disconnects are required.
9. The mobile restrooms, concessions, cargo trailers and marina office trailer shall be immediately removed from the premises upon declaration by the National Hurricane Center of a tropical storm or hurricane has formed and it has entered the Gulf of Mexico.
10. If the property/business owner fails to remove the mobile restrooms and/or concession and cargo storage trailers within 24 hours upon declaration of the National Hurricane Center, the City has the authority to remove the mobile restrooms, concessions, cargo (storage) trailers and/or marina office trailers from the premises at the owner's expense.
11. The City of Diamondhead shall notify the property owner and/or business when they can be returned to the site.
12. The City also has the right to direct the removal of any mobile restrooms, concessions, cargo trailers and marina office trailer at any time without cause.
13. When removed due to a storm or hurricane, the mobile restrooms, concessions, cargo trailers and marina office trailers shall be stored in an X zone and not in the regulatory floodplain or in an area subject to flooding. The owner of the property/business shall provide the City with the location of the storage area.
14. The chassis, tires, and trailers shall have an annual maintenance inspection conducted annually and submitted by April 15th to the Building Official to determine if the chassis is road ready. The chassis and trailers shall be removed from the premises for the

- maintenance inspection to be conducted. The maintenance inspection shall be performed by an ASE (Auto Service Excellence) mechanic and have a properly licensed business. The mobile restrooms and marina office trailer including all pipes and fittings and the structure framing shall also be inspected by a registered engineer licensed in the State of MS. The record of both types of the maintenance inspections shall detail what was inspected and that everything is in proper working order and acceptable. Identify any deficiencies and have repaired before submitting permit application and returning to site. The maintenance record shall be submitted with annual permit application. The maintenance record shall be signed and dated by the person who conducted the inspection. Both types of inspections shall be conducted by a third party and have no interest or affiliation with the property or business owner.
15. Liability and environmental insurance shall be continuously maintained and shall indemnify and hold harmless the City of Diamondhead from any liability;
16. The property/business owner shall apply for a permit requesting the placement of a temporary restroom, concessions, cargo storage trailers or marina office trailer.
- The applicant shall provide proof of ownership of property.
 - Street address
 - Parcel number
 - Cell phone number
 - E-mail address
 - Second contact information
 - Site plan showing location of restrooms and/or trailers on the property in relation to the property lines
 - Site plan showing location of storage area outside of the floodplain; provide street address and parcel number
 - If the storage area is not own by the owner of the mobile and portable facilities, provide a signed and executed agreement with the proper property owner granting permission to store the mobile and portable facilities;
 - Certificate of liability and environmental insurance in the amounts of \$1,000,000.
 - All permits shall expire on April 30th of each year.
17. Inspections shall be conducted for compliance.
18. Non-compliance with this policy shall automatically terminate the permit and another permit shall not be issued until 6 months have passed.

NOW, THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY, that the City Council adopted the proposed policy with conditions as stated above effective immediately upon its passage.

I HEREBY CERTIFY THAT THE ABOVE AND FOREGOING RESOLUTION WAS ADOPTED IN THE AFFIRMATIVE BY THE FOLLOWING VOTE OF COUNCIL OF THE CITY OF DIAMONDHEAD ON THE 15TH DAY OF FEBRUARY, 2022.

| | Aye | Nay | Absent |
|------------------------|-------|-------|--------|
| Councilmember Finley | _____ | _____ | _____ |
| Councilmember Moran | _____ | _____ | _____ |
| Councilmember Sheppard | _____ | _____ | _____ |
| Councilmember Clark | _____ | _____ | _____ |
| Councilmember Maher | _____ | _____ | _____ |
| Mayor Depreo | _____ | _____ | _____ |

MAYOR NANCY DEPREO

ATTEST: _____
Jeannie Klein, City Clerk



5000 Diamondhead Circle • Diamondhead, MS 39525

Phone: 228.222.4626 Fax: 228-222-4390

TO: Mayor and City Council

FROM: Ronald R. Jones

DATE: February 8, 2022

SUBJECT: A text amendment to increase the maximum size of a marina office trailer of Resolution 2021-070
Adopted 10-05-2021

The City Council adopted a policy regarding temporary mobile restrooms, concessions, cargo (storage) trailers and marina office trailer that are on wheels in the regulatory floodplain on 10-05-2021. At the time of passage, under condition #6, the maximum size chassis shall not exceed 12' in length and 10' in width notwithstanding tongue.

After discussion with the POA, a marina office trailer of 300 sf would suit their needs better. Therefore, the administration is requesting that we change from 12' in length to 30' in length and from 10' in width to 12' in width. This would allow a marina office trailer of 360 sf.

RESOLUTION AUTHORIZING THE MAYOR AND CITY COUNCIL (THE “GOVERNING BODY”) OF THE CITY OF DIAMONDHEAD, MISSISSIPPI (THE “CITY”), TO ACQUIRE, BY DONATION, GRANT OR CONVEYANCE, CERTAIN REAL PROPERTY LOCATED WITHIN THE CITY FROM STRUCTURES OF DIAMONDHEAD, INC. IN EXCHANGE FOR THE CITY CONVEYING SURPLUS PROPERTY OF EQUAL OR LESSER VALUE NOT PART OF THE ROADWAY IMPROVEMENTS TO STRUCTURES OF DIAMONDHEAD, INC. AS SET FORTH HEREIN.

WHEREAS, the Mayor and City Council (the “Governing Body”) of the City of Diamondhead, Mississippi (the “City”), acting for and on behalf of the City, hereby finds and determines as follows:

1. The City is in need of acquiring certain real properties for roadway improvement purposes that were owned by private property owners, has previously accepted certain properties and, is in need of acquiring certain additional land.
2. Since the time of the initial transfers of properties by and between the property owners and the City, the scope of the design of said roadway improvements has been modified necessitating the additional transfer and acquisition of property by the City.
3. The City is authorized to acquire and convey real property pursuant to Miss. Code Ann. §21-17-1.
4. Structures of Diamondhead, Inc. has expressed a willingness to donate, grant or convey the property legally described in surveys completed by Covington Engineering and attached hereto as Exhibit “A” to this resolution in exchange for the City conveying adjacent land back to Structures of Diamondhead, Inc. of equal or lesser value that the City will not require as part of roadway improvement purposes, is therefore surplus and, that the City will have no use for.
5. The City is willing to accept the donation, grant or conveyance of the aforementioned property in exchange for quitclaiming and conveying surplus property not needed for roadway improvement purposes back to Structures of Diamondhead, Inc.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY, AS FOLLOWS:

SECTION 1. That the Governing Body of the City will accept the donation, grant or conveyance of the aforementioned property from Structures of Diamondhead, Inc. and will convey surplus, unneeded adjacent property of equal or lesser value to Structures of Diamondhead, Inc..

SECTION 2. That the Governing Body of the City does hereby authorize the City Attorney to prepare any and all documentation related to the acquisition and conveyance of the

aforementioned properties, for the City Manager to execute any necessary documentation to effectuate the acquisition and conveyance of the subject properties and, for the City to execute the Dedication Deeds on behalf of the City attached collectively hereto as Exhibit “B.”

The above and foregoing resolution, after having been first reduced to writing, was introduced by Councilmember _____, seconded by Councilmember _____ and the question being put to a roll call vote, the result was as follows:

| | Aye | Nay | Absent |
|------------------------|-------|-------|--------|
| Councilmember Finley | _____ | _____ | _____ |
| Councilmember Moran | _____ | _____ | _____ |
| Councilmember Sheppard | _____ | _____ | _____ |
| Councilmember Clark | _____ | _____ | _____ |
| Councilmember Maher | _____ | _____ | _____ |
| Mayor Depreo | _____ | _____ | _____ |

The motion having received the affirmative vote of a majority of all of the members of the Governing Body, the Mayor declared the motion carried and the resolution adopted, this the _____ day of _____, 2022.

MAYOR

ATTEST:

CITY CLERK

(SEAL)

PREPARED BY & RETURN TO:
DEREK R. CUSICK (MS BAR#10653)
LAW OFFICES OF DEREK R. CUSICK, PLLC
1325 25TH AVENUE
POST OFFICE BOX 4008
GULFPORT, MS 39502
(228) 206-3819

INDEXING INSTRUCTIONS:

PART OF LOTS 4, 5, 6, AND 7,
BLOCK 2, DIAMONDHEAD
SUBDIVISION PHASE 3, UNIT 1,
HANCOCK COUNTY, MISSISSIPPI

GRANTOR'S ADDRESS:
STRUCTURES OF DIAMONDHEAD, INC.
758 AUGUSTA WAY
DIAMONDHEAD, MS 39525
()

GRANTEE'S ADDRESS:
CITY OF DIAMONDHEAD, MS
5000 DIAMONDHEAD CIRCLE
DIAMONDHEAD MS 39525
(228) 222-4626

STATE OF MISSISSIPPI
COUNTY OF HANCOCK

DEED OF DEDICATION

This DEED OF DEDICATION ("Deed") is made this ____ day of _____, 2022, by and between STRUCTURES OF DIAMONDHEAD, INC., GRANTOR, and THE CITY OF DIAMONDHEAD, a municipality created and existing under the State of Mississippi ("City"), GRANTEE.

****WITNESSETH****

WHEREAS, STRUCTURES OF DIAMONDHEAD, INC. wishes to dedicate, grant and convey the following property to the City and be relieved of the cost and responsibilities associated with maintaining same; and

WHEREAS, the City wishes to acquire the property for a public street and assume the cost and responsibilities for maintaining same; and

WHEREAS, on _____, the Diamondhead City Council passed a resolution and order accepting the dedication of the property conveyed herein and agreeing to the terms contained herein, copy of which is attached hereto as Exhibit "B"; and

WHEREAS, on _____, the Governing Body of the STRUCTURES OF DIAMONDHEAD, INC. passed a resolution authorizing the dedication of the property herein and agreeing to the terms contained herein, copy of which is attached hereto as Exhibit "C"; and

NOW, THEREFORE, in consideration of the recitals and the mutual benefits, covenants and terms herein contained, and for other good and valuable consideration, the receipt of which is hereby acknowledged, STRUCTURES OF DIAMONDHEAD, INC. hereby dedicates, grants, conveys, covenants and agrees as follows:

DEDICATION OF PROPERTY FOR PUBLIC RIGHT OF WAY

For and in consideration of the City accepting the property and maintaining a public street, STRUCTURES OF DIAMONDHEAD, INC., being the sole owner of, and the only party having any interest in, the street, does hereby dedicate, grant and convey unto the City, its successors and assigns, in fee simple, for the use of the general public as a public street and right-of-way, the property described herein below and improvements thereon and appurtenances thereto. This dedication of the property is made without warranties of any kind.

The City specifically accepts the dedication of the property without warranty and subject to the following conditions:

The conveyance herein is made subject to such valid mineral reservations and/or conveyances, if any, as may have been heretofore made on the property, or filed in the land records of the Office of the Chancery Clerk of Hancock County, Mississippi.

The conveyance herein is made subject to any and all easements located on, over and across the property, or filed in the land records of the Office of the Chancery Clerk of Hancock County, Mississippi.

The conveyance herein is made subject to any and all rights-of-way and/or easements for public utilities in, on and under the property.

Legal Description of the Property:

See attached Exhibit "A"- adopted herein by reference.

IT IS FURTHER UNDERSTOOD AND AGREED that this instrument constitutes the entire agreement between Grantor and Grantee, there being no other oral agreements or representations of any kind or nature whatsoever.

EXECUTED, this the ____ day of _____, 2022.

GRANTOR:

STRUCTURES OF DIAMONDHEAD, INC.

BY: _____

STATE OF MISSISSIPPI
COUNTY OF HANCOCK

Personally appeared before me, the undersigned Notary Public, the within named _____, who acknowledged that he is _____ of the STRUCTURES OF DIAMONDHEAD, INC., and that in said capacity he signed and delivered this instrument on the day and year herein mentioned, after first having been duly authorized to do so.

GIVEN UNDER MY HAND AND SEAL this the ____ day of _____, 2022.

NOTARY PUBLIC

My Commission Expires:

GRANTEE:

CITY OF DIAMONDHEAD, MISSISSIPPI

BY: _____

STATE OF MISSISSIPPI
COUNTY OF HANCOCK

Personally appeared before me, the undersigned Notary Public, the within named _____ who acknowledged that s/he is _____ of the City of Diamondhead, Mississippi, and that in said representative capacity s/he signed and delivered this instrument on the day and year herein mentioned, after first having been duly authorized to do so.

GIVEN UNDER MY HAND AND SEAL this the _____ day of _____, 2022.

NOTARY PUBLIC

My Commission Expires:

PREPARED BY & RETURN TO:
DEREK R. CUSICK (MS BAR#10653)
LAW OFFICES OF DEREK R. CUSICK, PLLC
1325 25TH AVENUE
POST OFFICE BOX 4008
GULFPORT, MS 39502
(228) 206-3819

INDEXING INSTRUCTIONS:

PART OF LOTS 4, 5, 6, AND 7,
BLOCK 2, DIAMONDHEAD
SUBDIVISION PHASE 3, UNIT 1,
HANCOCK COUNTY, MISSISSIPPI

GRANTEE'S ADDRESS
STRUCTURES OF DIAMONDHEAD, INC.
758 AUGUSTA WAY
DIAMONDHEAD, MS 39525
()

GRANTOR'S ADDRESS
CITY OF DIAMONDHEAD, MS
5000 DIAMONDHEAD CIRCLE
DIAMONDHEAD MS 39525
(228) 222-4626

STATE OF MISSISSIPPI
COUNTY OF HANCOCK

QUITCLAIM DEED

This QUITCLAIM DEED ("Deed") is made this ____ day of _____, 2021,
by and between THE CITY OF DIAMONDHEAD, a municipality created and existing
under the State of Mississippi ("City"), GRANTOR, and STRUCTURES OF
DIAMONDHEAD, INC. ("STRUCTURES"), GRANTEE.

****WITNESSETH****

WHEREAS, City wishes to quitclaim, grant and convey the following surplus and non-necessary property for use by the public to STRUCTURES and be relieved of the cost and responsibilities associated with maintaining same in exchange for STRUCTURES dedicating, granting and conveying property to City for Right-of-Way use of equal or greater value; and

WHEREAS, STRUCTURES wishes to acquire the property in exchange for its dedicating, granting and conveying land to City for a public street and assuming the cost and responsibilities for maintaining same; and

WHEREAS, on _____, STRUCTURES passed a resolution accepting the quitclaim of the property conveyed herein and agreeing to the terms contained herein, copy of which is attached hereto as Exhibit "B"; and

WHEREAS, on _____, the Diamondhead City Council passed a resolution authorizing the quitclaim of the property herein upon finding that said property is surplus and not needed for public use and had previously been dedicated to the City by STRUCTURES for a public street; however, said portion of the property is now not necessary for same and agreeing to the terms contained herein, copy of which is attached hereto as Exhibit "C"; and

NOW, THEREFORE, in consideration of the recitals and the mutual benefits, covenants and terms herein contained, and for other good and valuable consideration, the receipt of which is hereby acknowledged, the City hereby dedicates, grants, conveys, covenants and agrees as follows:

**QUITCLAIM OF PROPERTY IN EXCHANGE FOR PROPERTY
FOR PUBLIC RIGHT OF WAY**

For and in consideration of STRUCTURES accepting the property and maintaining same, the City, being the sole owner of, and the only party having any interest in said property does hereby quitclaim, grant and convey unto STRUCTURES, its successors and assigns, in fee simple, the property described herein below and improvements thereon and appurtenances thereto. This quitclaim of the property is made without warranties of any kind.

STRUCTURES specifically accepts the quitclaim of the property without warranty and subject to the following conditions:

The conveyance herein is made subject to such valid mineral reservations and/or conveyances, if any, as may have been heretofore made on the property, or filed in the land records of the Office of the Chancery Clerk of Hancock County, Mississippi.

The conveyance herein is made subject to any and all easements located on, over and across the property, or filed in the land records of the Office of the Chancery Clerk of Hancock County, Mississippi.

The conveyance herein is made subject to any and all rights-of-way and/or easements for public utilities in, on and under the property.

Legal Description of the Property:

See attached Exhibit "A"- Legal Description and Survey adopted herein by reference.

IT IS FURTHER UNDERSTOOD AND AGREED that this instrument constitutes the entire agreement between Grantor and Grantee, there being no other oral agreements or representations of any kind or nature whatsoever.

EXECUTED, this the ____ day of _____, 2022.

GRANTOR:

CITY OF DIAMONDHEAD, MISSISSIPPI

BY: _____

STATE OF MISSISSIPPI
COUNTY OF HANCOCK

Personally appeared before me, the undersigned Notary Public, the within named _____ who acknowledged that s/he is _____ of the City of Diamondhead, Mississippi, and that in said representative capacity s/he signed and delivered this instrument on the day and year herein mentioned, after first having been duly authorized to do so.

GIVEN UNDER MY HAND AND SEAL this the ____ day of _____, 2022.

NOTARY PUBLIC

My Commission Expires:

GRANTEE:

STRUCTURES OF DIAMONDHEAD, INC.

BY: _____

STATE OF MISSISSIPPI
COUNTY OF HANCOCK

Personally appeared before me, the undersigned Notary Public, the within named _____, who acknowledged that he is _____ of the STRUCTURES OF DIAMONDHEAD, INC., and that in said capacity he signed and delivered this instrument on the day and year herein mentioned, after first having been duly authorized to do so.

GIVEN UNDER MY HAND AND SEAL this the _____ day of _____, 2022.

NOTARY PUBLIC

My Commission Expires:

RESOLUTION OF THE CITY OF DIAMONDHEAD REQUESTING THE DONATION OF A 1,915 SQUARE FOOT PART OF LOT 7, BLOCK 2, DIAMONDHEAD SUBDIVISION PHASE 3, UNIT 1, HANCOCK COUNTY, MISSISSIPPI FROM THE DIAMONDHEAD WATER AND SEWER DISTRICT TO THE CITY OF DIAMONDHEAD, MISSISSIPPI FOR RIGHT-OF-WAY CONSTRUCTION

WHEREAS, the City of Diamondhead (the “City”) desires to increase the commercial opportunities to the residents of Diamondhead by expanding the commercial district through the construction of new right-of-ways; and

WHEREAS, the Diamondhead Water and Sewer District (the “District”) owns Lot 7, Block 2, Diamondhead Subdivision Phase 3, Unit 1, Hancock County; and

WHEREAS, the City of Diamondhead has engaged Covington Engineers to design new roadways for the development of a new commercial mixed-use district and is in need of a 1,915 square foot corner of the aforementioned Lot owned by the District; and

WHEREAS, the City and the District have previously entered into an Interlocal Governmental Cooperation Agreement whereby both agreed to cooperate in the most efficient manner possible to provide services and facilities; and

WHEREAS, the City will only use said portion of Lot 7 for right-of-way construction and will maintain said portion of Lot 7 for such purposes only.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF DIAMONDHEAD, MISSISSIPPI, AS FOLLOWS:

SECTION I. The findings, conclusions and statements of fact contained in the preamble are hereby adopted, ratified and incorporated herein.

SECTION II. Pursuant to the terms of the Interlocal Governmental Cooperation Agreement with the District, the City respectfully requests that the District donate the 1,915 square

foot corner of Lot 7, Block 2, Diamondhead Subdivision Phase 3, Unit 1, Hancock County to the City of Diamondhead, Mississippi for right-of-way construction. The survey and legal description of same are attached hereto as Exhibit “A”. The costs associated with the donation from the District to the City will be paid by the City and will not result in any costs to the District.

THE ABOVE AND FOREGOING RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF DIAMONDHEAD, AFTER HAVING FIRST BEEN REDUCED TO WRITING, WAS INTRODUCED BY COUNCILMEMBER _____, SECONDED BY COUNCILMEMBER _____, AND THE MATTER BEING PUT TO VOTE, I HEREBY CERTIFY THAT THE ABOVE AND FOREGOING RESOLUTION WAS ADOPTED IN THE AFFIRMATIVE BY THE FOLLOWING VOTE OF COUNCIL OF THE CITY OF DIAMONDHEAD ON THE ____ DAY OF _____, 2022.

| | Aye | Nay | Abstain |
|------------------------|-------|-------|---------|
| Mayor Depreo | _____ | _____ | _____ |
| Councilmember Moran | _____ | _____ | _____ |
| Councilmember Finley | _____ | _____ | _____ |
| Councilmember Sheppard | _____ | _____ | _____ |
| Councilmember Clark | _____ | _____ | _____ |
| Councilmember Maher | _____ | _____ | _____ |

NANCY DEPREO MAYOR

Attest:

Jeannie Klein, City Clerk

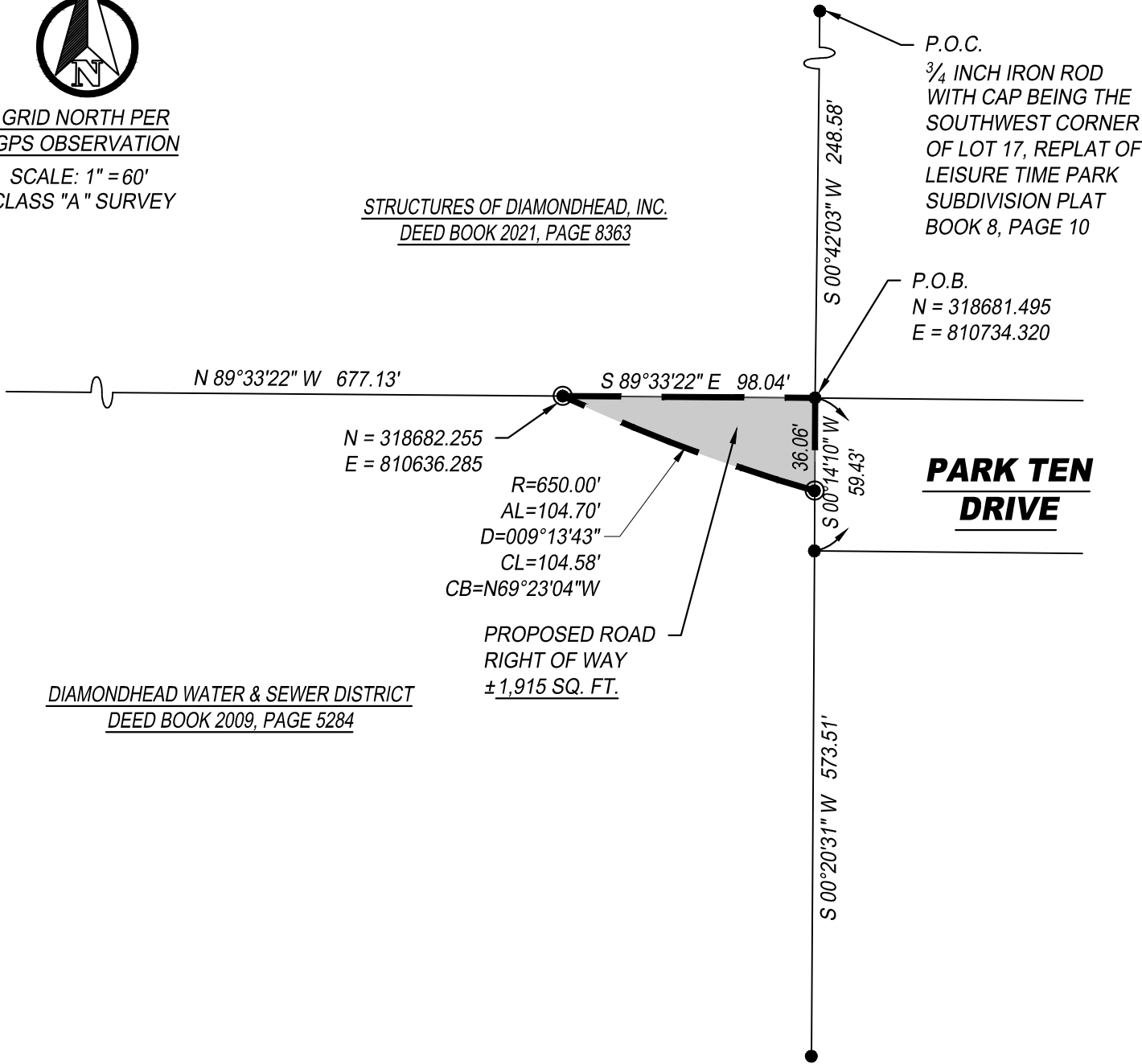
(seal)



GRID NORTH PER
GPS OBSERVATION

SCALE: 1" = 60'
CLASS "A" SURVEY

STRUCTURES OF DIAMONDHEAD, INC.
DEED BOOK 2021, PAGE 8363



DIAMONDHEAD WATER & SEWER DISTRICT
DEED BOOK 2009, PAGE 5284

PROPOSED ROAD
RIGHT OF WAY
± 1,915 SQ. FT.

**PARK TEN
DRIVE**

DRAFT FOR REVIEW

J. Colter Ratliff, P.S.
Field Surveyed December __, 2021

Surveyor's Notes:

1. This survey has been performed without the benefit of a title report and may not show all rights-of-way, easements, and restrictions. Such features can be added if a current title report is performed and certified by an attorney, and is provided to the surveyor.
2. Copies of this survey without an original signature and seal in blue ink are not valid. Any alteration of this survey, in whole or part, without prior written permission of Tice Engineering, Inc. is prohibited.
3. No flood zone information is shown hereon.
4. No wetland information is shown hereon.
5. ● = 1/2 inch Iron Rod Found unless otherwise noted.
6. ● = 1/2 inch Iron Rod Set with Cap unless otherwise noted.
7. Parcel Indexing Instructions: Lots 7 and 8, Block 2, Diamondhead Subdivision Phase 3, Unit 1, Hancock County, Mississippi
8. All ownership information shown hereon are "now or formally".
9. If shown, the aerial image in the background is for geographic reference only, and is provided by MARIS.
10. This survey is referenced to the Mississippi State Plane East Zone (2301) with NAD (83) Datum.
Scale Factor at P.O.B.: 0.999984494
Convergence Angle at P.O.B.: -00° 16' 41.669"
All distances and coordinates shown hereon are in U.S. survey feet. (3.28083333 per meter)

| | |
|--------|------------|
| DRAWN: | JCR |
| CHECK: | RLN |
| DATE: | 12/__/2021 |
| SCALE: | NONE |
| TRACT: | 9 |
| SHEET: | 2 of 2 |

| | |
|---------------------------|-------------------------------------|
| PROJECT TITLE: | DIAMONDHEAD DOWNTOWN TRANSFORMATION |
| CROSSING THE PROPERTY OF: | DIAMONDHEAD WATER DISTRICT |

TEI

TICE
ENGINEERING, INC.
ENGINEERS / SURVEYORS
Trusted Engineers. Experienced Surveyors. Innovative Results

510 S. VARDAMAN ST.
WIGGINS, MS 39577
PHONE: 601.928.4121
EMAIL: info@ticeeng.com

PROJECT NUMBER : 1466-21 T9

TRACT 9

DIAMONDHEAD WATER AND SEWER DISTRICT

RIGHT OF WAY DESCRIPTION:

A variable width right of way located in Lot 7 and 8, Block 2, Diamondhead Subdivision Phase 3, Unit 1, Hancock County, Mississippi being a portion of the property conveyed to Diamondhead Water and Sewer District per Deed Book 2009, Page 5284 being more particularly described as follows:

Commence at a $\frac{3}{4}$ inch iron rod with cap being the southwest corner of Lot 17, Replat of Leisure Time Park Subdivision Plat Book 8, Page 10; thence South 00 degrees 42 minutes 03 seconds West 248.58 feet to a $\frac{1}{2}$ inch iron rod, the northeast corner of said Diamondhead Water and Sewer District property and the Point of Beginning, said Point of Beginning having grid coordinates of N 318681.495 and E 810734.320 based on the Mississippi State Plane Coordinate System, East Zone, NAD 83 (U.S. Survey Feet), bearings and distances herein are grid values based on said coordinate system using a scale factor of 0.999984494 and a convergence angle of -00 degrees 16 minutes 41.669 seconds (at the P.O.B.); thence South 00 degrees 14 minutes 10 seconds West 36.06 feet to a $\frac{1}{2}$ inch iron rod with cap; thence 104.70 feet along the arc of a curve to the right having a radius of 650.00 feet, a central angle of 09 degrees 13 minutes 43 seconds, and a chord which bears North 69 degrees 23 minutes 04 seconds West 104.58 feet to a $\frac{1}{2}$ inch iron rod with cap; thence South 89 degrees 33 minutes 22 seconds East 98.04 feet to the along the north line of said Diamondhead Water and Sewer District property to the Point of Beginning.

Said right of way containing 1,915 square feet, more or less.

DRAFT FOR REVIEW

J. Colter Ratliff, P.S.
Field Surveyed December __, 2021

| | | |
|------------------|-----------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| DRAWN: JCR | PROJECT TITLE: DIAMONDHEAD DOWNTOWN TRANSFORMATION | <div><div>TEI</div><div>TICE ENGINEERING, INC. ENGINEERS / SURVEYORS</div><div>Trusted Engineers. Experienced Surveyors. Innovative Results</div></div> |
| CHECK: RLN | | |
| DATE: 12/__/2021 | | |
| SCALE: NONE | CROSSING THE PROPERTY OF: DIAMONDHEAD WATER AND SEWER DISTRICT | <div>510 S. VARDAMAN ST. WIGGINS, MS 39577 PHONE: 601.928.4121 EMAIL: info@ticeeng.com</div> |
| TRACT: 9 | | |
| SHEET: 1 of 2 | | |
| Page 28 | | PROJECT NUMBER : 1466-21_T9 |

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF THE CITY OF DIAMONDHEAD,
MISSISSIPPI DESIGNATING FUNDS RECEIVED FROM THE U.S. DEPARTMENT OF
TREASURY (“TREASURY”) UNDER THE AMERICAN RESCUE PLAN ACT’S STATE AND
LOCAL FISCAL RECOVERY FUND AS LOST REVENUES UNDER TREASURY’S
STANDARD ALLOWANCE PRESUMPTION; AND RELATED USES**

WHEREAS, on March 11, 2021, the President of the United States signed into law the American Rescue Plan Act (“ARPA”), which created the State and Local Fiscal Recovery Fund (“SLFRF” together with ARPA, the “Funds”), to provide continued relief from the impact of the COVID-19 pandemic (“COVID-19”); and

WHEREAS, Sections 602(c)(1)(C) and 603(c)(1)(C) of the Social Security Act, as amended by Section 9901 of ARPA, Pub. L. No. 117-2 (March 11, 2021), provide that the Funds may be used for the provision of government services to the extent of the reduction in revenue experienced due to the COVID-19 public health emergency; and

WHEREAS, Treasury has established FAQ’s and related guidance, as amended from time to time (“Guidance”) for its interim final rule (the “Interim Final Rule”), setting forth specific requirements for utilizing the Funds, including the eligible uses thereof, received under ARPA; and

WHEREAS, on January 6, 2022, Treasury issued the Coronavirus State and Local Fiscal Recovery Funds, Final Rule (revising 31 CFR Part 35) (the “Final Rule”), which provides recipients with additional flexibility for their use of Funds received under ARPA, which will go into effect on April 1, 2022; and

WHEREAS, Treasury has also prepared the Coronavirus State & Local Fiscal Recovery Funds: Overview of the Final Rule (January 2022) (the “Overview”), to summarize the Final Rule provisions and provide a non-exhaustive list of projects that recipients can undertake with the Funds; and

WHEREAS, the Overview states (p.5) that the Interim Final Rule remains in effect until the effective date of the Final Rule, and that “Treasury will not take action to enforce the interim final rule to the extent that a use of funds is consistent with the terms of the final rule, regardless of when the SLFRF funds were used,” and further, the Overview explains that “recipients can choose to take advantage of the Final Rule’s flexibilities and simplifications now, even ahead of the effective date;” and

WHEREAS, Treasury issued a Statement Regarding Compliance with the Coronavirus State and Local Fiscal Recovery Funds Interim Final Rule and Final Rule on January 6, 2022, which states that “[p]rior to April 1, 2022, recipients may take actions and use funds in a manner consistent with the final rule, and Treasury will not take action to enforce the interim final rule if a use of funds is consistent with the terms of the final rule, regardless of when the SLFRF funds were used;” and

WHEREAS, the Final Rule allows recipients to elect to take a “standard allowance” of up to ten million dollars (\$10,000,000.00) as the amount of the reduction in the recipient’s general revenue due to the COVID-19 public health emergency; and

WHEREAS, the Overview (p.11) specifies that recipients “can use the Funds on government services up to the revenue loss amount, whether that be the standard allowance amount[,] or the amount calculated using the [formula] approach;” and

WHEREAS, the City has accepted its SLFRF allocation of \$1,978,561.95 to be received in two (2) payments and, the City received its first payment in the approximate amount of \$989,280.97 of an estimated \$1,978,561.95 expected to be received and deposited it in a separate fund of the City; and

WHEREAS, in accordance with the Final Rule and the Overview, the City Council of the City ("Governing Body") desires to adopt and declare the standard allowance lost revenue presumption of \$10,000,000 as the amount of the reduction in its general revenue due to the COVID-19 public health emergency and utilizes such Funds for the provision of government services.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City as follows:

1. That the City declares the lost revenue standard allowance presumption of \$10,000,000 under the Final Rule and Overview as the amount of the reduction in its general revenue due to the COVID-19 public health emergency, and thence shall utilize \$1,978,561.95 of its Funds to provide government services in the best interest of its citizens.
2. That the City shall utilize \$1,978,561.95 of its Funds to fund drainage projects, to include but no limited to those projects outlined in the Hancock County Watershed Based Stormwater Assessment and Management Plan by Waggoner Engineering dated December 2019 and other drainage projects deemed priority by the City of Diamondhead administration and governing body (the "Project"); and said Project is considered government services as allowed under the lost revenue standard allowance.

The above and foregoing resolution, after having been first reduced to writing, was introduced by Councilmember _____, seconded by Councilmember _____ and the question being put to a roll call vote, the result was as follows:

| | Aye | Nay | Absent |
|--|-----|-----|--------|
|--|-----|-----|--------|

| | | | |
|----------------------|-------|-------|-------|
| Councilmember Finley | _____ | _____ | _____ |
|----------------------|-------|-------|-------|

| | | | |
|---------------------|-------|-------|-------|
| Councilmember Moran | _____ | _____ | _____ |
|---------------------|-------|-------|-------|

| | | | |
|------------------------|-------|-------|-------|
| Councilmember Sheppard | _____ | _____ | _____ |
|------------------------|-------|-------|-------|

| | | | |
|---------------------|-------|-------|-------|
| Councilmember Clark | _____ | _____ | _____ |
|---------------------|-------|-------|-------|

| | | | |
|---------------------|-------|-------|-------|
| Councilmember Maher | _____ | _____ | _____ |
|---------------------|-------|-------|-------|

| | | | |
|--------------|-------|-------|-------|
| Mayor Depreo | _____ | _____ | _____ |
|--------------|-------|-------|-------|

The motion having received the affirmative vote of a majority of all of the members of the Governing Body, the Mayor declared the motion carried and the resolution adopted, this the _____ day of _____, 2022.

MAYOR NANCY DEPREO

ATTEST:

JEANNIE KLEIN, CITY CLERK

(SEAL)

**RESOLUTION OF THE DIAMONDHEAD CITY COUNCIL RECORDING CORRECT
SALARY INCREASE EFFECTIVE FEBRUARY 14, 2022 AND ESTABLISHING FISCAL
YEAR 2022 COMPENSATION FOR PUBLIC WORKS GENERAL EMPLOYEE WITH
COMMERCIAL DRIVER LICENSE FOR THE CITY OF DIAMONDHEAD, MISSISSIPPI**

WHEREAS, the City Council is entrusted with the authority to budget annually for the salaries and hourly rates of City employees where in its official record of action shall such salaries be recorded; and

WHEREAS, the City Council on December 21, 2021 adopted Resolution 2021-084 authorizing a three percent (3%) salary increase for all employees;

WHEREAS, the salary reflected in the Resolution 2021-084 previously adopted for the Public Works General Employee possessing a commercial driver license did not provide compensation for the commercial license qualification therefore shall be amended to increase such compensation for that particular employee to \$14.50 per hour or \$30,160.00 annually prorated and being effective February 14, 2022.

WHEREAS THE GOVERNING BODY OF THE CITY, does hereby establish and resolve to incorporate into its official record of action FY22 compensation for the Public Work General Employee possessing a commercial driver license and furthermore establishes the annual salary effective February 14, 2022 for said employee to be \$14.50 per hour or \$30,160.00 annually prorated and being effective February 14, 2022.

| Location | Department | Position | FY22 Compensation New Salary | Salary with 3% increase |
|--------------|-----------------|------------------------------|---------------------------------|----------------------------|
| Public Works | Public Works | General Employee w CDL | \$29,112.60 | \$30,160.00 |

WHEREAS THE GOVERNING BODY OF THE CITY, does hereby establish and resolve to incorporate into its official record of action revised FY22 salary reflecting additional compensation for the Public Works Employee possessing a commercial driver license effective February 14, 2022

I hereby certify that the above and forgoing Resolution was adopted in the affirmative by the following vote of the Council of the City of Diamondhead on the _____ day of _____, 2022.

| | Aye | Nay | Absent |
|------------------------|-------|-------|--------|
| Mayor Depreo | _____ | _____ | _____ |
| Councilmember Maher | _____ | _____ | _____ |
| Councilmember Finley | _____ | _____ | _____ |
| Councilmember Moran | _____ | _____ | _____ |
| Councilmember Sheppard | _____ | _____ | _____ |
| Councilmember Clark | _____ | _____ | _____ |

(SEAL)

ATTEST: _____
JEANNIE KLEIN, CITY CLERK

APPROVED: _____
NANCY DEPREO, MAYOR



Surface Transportation Block Grant (STBG) Resolution

A RESOLUTION of the City of Diamondhead (Hereinafter referred to as "APPLICANT") AUTHORIZING the filing of an APPLICATION for Surface Transportation Block Grant (STBG) for West Aloha Drive and Kalani Drive Roadway Improvements , (Hereinafter referred to as "PROJECT") and COMMITTING the necessary NON-FEDERAL MATCHING FUNDS for said project, and ASSURANCE OF THE City of Diamondhead(APPLICANT) TO ACTIVATE THE PROJECT IN THE FY 2023 AND BEGIN CONSTRUCTION BY 2023.

WHEREAS, the City of Diamondhead (APPLICANT) is submitting an application to the MPO for \$998,021.00 (80% federal \$798,416.80) in funding from the Surface Transportation Program (STP) for the West Aloha Drive and Kalani Drive Roadway Improvements (project).and,

WHEREAS, the Gulf Regional Planning Commission (GRPC) is the Metropolitan Planning Organization (MPO) for the Mississippi Gulf Coast; and

WHEREAS, Gulf Regional Planning Commission administers Surface Transportation Block Grant fund (STBG) to local jurisdictions within the MPO's designated urbanized area and under the guidance and direction of the Mississippi Gulf Coast MP's Technical Coordinating Committee and the Transportation Policy Committee; and

WHEREAS, on September 24, 2015, the MPO's Transportation Policy Committee of the Mississippi Gulf Coast MPO adopted a Complete Streets Policy for the region that includes firm, but reasonable, language that required both new and reconstruction roadway projects utilizing federal transportation funds on the Mississippi Gulf Coast, to include measures to accommodate bicycles, pedestrians and transit to the extent possible; and,

WHEREAS, GRPC will review and evaluate said PROJECT based on goals set by the Mississippi Gulf Coast MPO and rank against other projects submitted for funding consideration; and,

WHEREAS, the commitment of local matching funds of at least twenty percent (20%) is required for STBG funding consideration; and,

WHEREAS, STBG funding is limited, and additional cost increases cannot be expected or be more than twenty percent (20%); and

WHEREAS, STBG-funded projects must comply with the Mississippi Department of Transportation (MDOT) *Project Development Manual for Local Public Agencies*.

NOW, THEREFORE BE IT RESOLVED, that City of Diamondhead is authorized to execute and file a project application for funding under the Surface Transportation Block Grant (STBG) and, be it further

RESOLVED, that if approved for funding, APPLICANT will provide \$199,604.20 in non-federal matching funds; and, be it further

RESOLVED, that if approved for funding, APPLICANT must complete the PROJECT as described in the project application; and, be it further

RESOLVED, that if approved for funding, APPLICANT understands that the PROJECT must be activated as indicated on this resolution and construction begin as indicated on this resolution project application and systematically moved toward completion as prescribed in this resolution and the project application; and, be it further

RESOLVED, that a signed copy of this resolution will be transmitted to the Mississippi Gulf Coast MPO in conjunction with the filing of the project application for funding.

I, Nancy Depreo (hereby certify that the foregoing resolution was duly and regularly introduced by Councilmember _____, seconded by Councilmember _____, and adopted at a regular meeting of the City Council of Diamondhead on the ____ day of January, 2022 by the following vote, to wit:

AYES:

NAYS:

ABSTAIN:

ABSENT:

Nancy Depreo, Mayor

Attest:

Jeannie Klein, City Clerk

(SEAL)



Transportation Alternative (TA) or Surface Transportation Block Grant (STBG) Resolution

A RESOLUTION of the City of Diamondhead (Hereinafter referred to as "APPLICANT") AUTHORIZING the filing of an APPLICATION for a Transportation Alternative (TA) or Surface Transportation Block Grant (STBG) for West Aloha Drive and Kalani Drive Sidewalks and Streetlights (Hereinafter referred to as "PROJECT") and COMMITTING the necessary NON-FEDERAL MATCHING FUNDS for said project, and ASSURANCE OF THE City of Diamondhead(APPLICANT) TO ACTIVATE THE PROJECT IN THE FY 2023 AND BEGIN CONSTRUCTION BY 2023.

WHEREAS, the City of Diamondhead (APPLICANT) is submitting an application to the MPO for \$894,821.20 (80% federal \$715,856.96) in funding from the Transportation Alternative (TA) or Surface Transportation Block Program (STBG) for the West Aloha Drive and Kalani Drive Sidewalks and Streetlights (project) and,

WHEREAS, the Gulf Regional Planning Commission (GRPC) is the Metropolitan Planning Organization (MPO) for the Mississippi Gulf Coast; and

WHEREAS, Gulf Regional Planning Commission administers Transportation Alternative (TA) and Surface Transportation Block Grant fund (STBG) to local jurisdictions within the MPO's designated urbanized area and under the guidance and direction of the Mississippi Gulf Coast MP's Technical Coordinating Committee and the Transportation Policy Committee; and

WHEREAS, on September 24, 2015, the MPO's Transportation Policy Committee of the Mississippi Gulf Coast MPO adopted a Complete Streets Policy for the region that includes firm, but reasonable, language that required both new and reconstruction roadway projects utilizing federal transportation funds on the Mississippi Gulf Coast, to include measures to accommodate bicycles, pedestrians and transit to the extent possible; and,

WHEREAS, GRPC will review and evaluate said PROJECT based on goals set by the Mississippi Gulf Coast MPO and rank against other projects submitted for funding consideration; and,

WHEREAS, the commitment of local matching funds of at least twenty percent (20%) is required for TA and STBG funding consideration; and,

WHEREAS, TA and STBG funding is limited, and additional cost increases cannot be expected or be more than twenty percent (20%); and

WHEREAS, TA and STBG-funded projects must comply with the Mississippi Department of Transportation (MDOT) *Project Development Manual for Local Public Agencies*.

NOW, THEREFORE BE IT RESOLVED, that City of Diamondhead is authorized to execute and file a project application for funding under the Transportation Alternative (TA) or Surface Transportation Block Grant (STBG) and, be it further

RESOLVED, that if approved for funding, APPLICANT will provide \$178,964.24 in non-federal matching funds; and, be it further

RESOLVED, that if approved for funding, APPLICANT must complete the PROJECT as described in the project application; and, be it further

RESOLVED, that if approved for funding, APPLICANT understands that the PROJECT must be activated as indicated on this resolution and construction begin as indicated on this resolution project application and systematically moved toward completion as prescribed in this resolution and the project application; and, be it further

RESOLVED, that a signed copy of this resolution will be transmitted to the Mississippi Gulf Coast MPO in conjunction with the filing of the project application for funding.

I, Nancy Depre, Mayor (hereby certify that the foregoing resolution was duly and regularly introduced by Councilmember _____, seconded by Councilmember _____, and adopted at a regular meeting of the City Council of Diamondhead on the ____ day of January, 2022 by the following vote, to wit:

AYES:

NAYS:

ABSTAIN:

ABSENT:

Nancy Depreo, Mayor

Attest:

Jeannie Klein, City Clerk

(SEAL)

2022-046

Item No.9.

**INVOICE****Pickering Firm, Inc.**

Facility Design • Civil Engineering • Surveying •
Transportation • Natural / Water Resources

126 Rue Magnolia, Biloxi, MS 39530

PH 228.432.5925 FAX 228.432.5928 www.pickeringfirm.com

City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

January 25, 2022

Project No: 26040.00

Invoice No: 0090557

Client Contact: Michael Reso

City of Diamondhead
Culvert Rehabilitation-Makiki Drive and Kui Place
Requisition # R-04146
Purchase Order 2021-0313

Professional Services from November 28, 2021 to January 1, 2022

| | | | | | |
|------------------------|-----|---------------------|----------------|--------------|----------------|
| Task | 001 | Wetland Delineation | | | |
| Billing Limits | | | Current | Prior | To-Date |
| Total Billings | | | 0.00 | 4,748.50 | 4,748.50 |
| Limit | | | | | 5,000.00 |
| Remaining | | | | | 251.50 |
| Total this Task | | | | | 0.00 |

| | | | | | |
|-------------------------------|-----|-------------------------------|----------------|--------------|-----------------|
| Task | 002 | Wetland Permitting Assistance | | | |
| Professional Personnel | | | Hours | Rate | Amount |
| SCIENTIST | | | | | |
| McWhorter, Lauren | | | 10.00 | 75.00 | 750.00 |
| Totals | | | 10.00 | | 750.00 |
| Total Labor | | | | | 750.00 |
| Billing Limits | | | Current | Prior | To-Date |
| Total Billings | | | 750.00 | 1,175.00 | 1,925.00 |
| Limit | | | | | 7,800.00 |
| Remaining | | | | | 5,875.00 |
| Total this Task | | | | | \$750.00 |

| | | | | | |
|------------------------|-----|--------------------------|----------------|--------------|----------------|
| Task | 003 | Boundary and Topo Survey | | | |
| Billing Limits | | | Current | Prior | To-Date |
| Total Billings | | | 0.00 | 4,500.00 | 4,500.00 |
| Limit | | | | | 4,500.00 |
| Total this Task | | | | | 0.00 |

| | | | | | |
|------------------------|-----|----------------|--|--|-------------|
| Task | 004 | Easement Plats | | | |
| Total this Task | | | | | 0.00 |

| | | | | |
|---------|----------|--------------------------------|---------|---------|
| Project | 26040.00 | Makiki Dr. Culvert Replacement | Invoice | 0090557 |
|---------|----------|--------------------------------|---------|---------|

| | | | | |
|------------------------|-----|------------------------|--------------|----------------|
| Task | 005 | Engineering Assessment | | |
| Billing Limits | | Current | Prior | To-Date |
| Total Billings | | 0.00 | 2,500.00 | 2,500.00 |
| Limit | | | | 2,500.00 |
| Total this Task | | | | 0.00 |

| | | | | |
|---------------------------------|---------------------|--------------------|--------------|------------------|
| Task | 006 | Engineering Design | | |
| Professional Personnel | | | | |
| | | Hours | Rate | Amount |
| PROFESSIONAL ENGINEER | | | | |
| | Coulon, Koby | 50.50 | 97.00 | 4,898.50 |
| | Wagner, Cara | 21.50 | 97.00 | 2,085.50 |
| PROJECT ENGINEER | | | | |
| | Billingsley, Payton | 2.00 | 75.00 | 150.00 |
| RESIDENT PROJECT REPRESENTATIVE | | | | |
| | Keith, Austin | 3.00 | 70.00 | 210.00 |
| | Totals | 77.00 | | 7,344.00 |
| | Total Labor | | | 7,344.00 |
| Billing Limits | | Current | Prior | To-Date |
| Total Billings | | 7,344.00 | 10,389.00 | 17,733.00 |
| Limit | | | | 10,800.00 |
| Adjustment | | | | -6,933.00 |
| Total this Task | | | | \$411.00 |

| | | | | |
|------------------------|-----|-----------------|--------------|----------------|
| Task | 007 | Project Bidding | | |
| Billing Limits | | Current | Prior | To-Date |
| Total Billings | | 0.00 | 0.00 | 0.00 |
| Limit | | | | 4,000.00 |
| Remaining | | | | 4,000.00 |
| Total this Task | | | | 0.00 |

| | | | | |
|---------------------------|-----|------------------------------|--------------|-------------------|
| Task | 008 | Construction Engineering and | | |
| Billing Limits | | Current | Prior | To-Date |
| Total Billings | | 0.00 | 0.00 | 0.00 |
| Limit | | | | 8,000.00 |
| Remaining | | | | 8,000.00 |
| Total this Task | | | | 0.00 |
| Total this Invoice | | | | \$1,161.00 |

Project 26040.00 Makiki Dr. Culvert Replacement Invoice 0090557

Billing Backup

Tuesday, January 25, 2022

Pickering

Invoice 0090557 Dated 1/25/2022

2:47:26 PM

Task 002 Wetland Permitting Assistance

Professional Personnel

| | | | Hours | Rate | Amount |
|-----------|--------------------|------------|-------|-------|---------------|
| SCIENTIST | | | | | |
| 02101 | McWhorter, Lauren | 11/29/2021 | 8.00 | 75.00 | 600.00 |
| 02101 | McWhorter, Lauren | 12/3/2021 | 2.00 | 75.00 | 150.00 |
| | Totals | | 10.00 | | 750.00 |
| | Total Labor | | | | 750.00 |

Total this Task \$750.00

Task 006 Engineering Design

Professional Personnel

| | | | Hours | Rate | Amount |
|-----------------------|---------------------|------------|-------|-------|--------|
| PROFESSIONAL ENGINEER | | | | | |
| 02573 | Coulon, Koby | 11/29/2021 | 8.00 | 97.00 | 776.00 |
| 02573 | Coulon, Koby | 11/30/2021 | 5.00 | 97.00 | 485.00 |
| 02573 | Coulon, Koby | 12/1/2021 | 6.00 | 97.00 | 582.00 |
| 02573 | Coulon, Koby | 12/2/2021 | 2.50 | 97.00 | 242.50 |
| 02573 | Coulon, Koby | 12/6/2021 | 2.00 | 97.00 | 194.00 |
| 02573 | Coulon, Koby | 12/9/2021 | 7.00 | 97.00 | 679.00 |
| 02573 | Coulon, Koby | 12/10/2021 | 4.00 | 97.00 | 388.00 |
| 02573 | Coulon, Koby | 12/13/2021 | 5.00 | 97.00 | 485.00 |
| 02573 | Coulon, Koby | 12/14/2021 | 4.00 | 97.00 | 388.00 |
| 02573 | Coulon, Koby | 12/15/2021 | 2.00 | 97.00 | 194.00 |
| 02573 | Coulon, Koby | 12/21/2021 | 1.00 | 97.00 | 97.00 |
| 02573 | Coulon, Koby | 12/22/2021 | 4.00 | 97.00 | 388.00 |
| 02031 | Wagner, Cara | 11/29/2021 | 1.00 | 97.00 | 97.00 |
| 02031 | Wagner, Cara | 11/30/2021 | 3.00 | 97.00 | 291.00 |
| 02031 | Wagner, Cara | 12/1/2021 | 5.00 | 97.00 | 485.00 |
| 02031 | Wagner, Cara | 12/2/2021 | 1.00 | 97.00 | 97.00 |
| 02031 | Wagner, Cara | 12/6/2021 | 1.00 | 97.00 | 97.00 |
| 02031 | Wagner, Cara | 12/8/2021 | 2.00 | 97.00 | 194.00 |
| 02031 | Wagner, Cara | 12/9/2021 | 1.00 | 97.00 | 97.00 |
| 02031 | Wagner, Cara | 12/10/2021 | 1.00 | 97.00 | 97.00 |
| 02031 | Wagner, Cara | 12/13/2021 | 1.00 | 97.00 | 97.00 |
| 02031 | Wagner, Cara | 12/14/2021 | 3.00 | 97.00 | 291.00 |
| 02031 | Wagner, Cara | 12/15/2021 | 1.50 | 97.00 | 145.50 |
| 02031 | Wagner, Cara | 12/21/2021 | 1.00 | 97.00 | 97.00 |
| PROJECT ENGINEER | | | | | |
| 02569 | Billingsley, Payton | 12/1/2021 | 1.00 | 75.00 | 75.00 |
| 02569 | Billingsley, Payton | 12/2/2021 | 1.00 | 75.00 | 75.00 |

| | | | | |
|---------|----------|--------------------------------|---------|---------|
| Project | 26040.00 | Makiki Dr. Culvert Replacement | Invoice | 0090557 |
|---------|----------|--------------------------------|---------|---------|

RESIDENT PROJECT REPRESENTATIVE

| | | | | | |
|-------|---------------|------------|-------|-------|----------|
| 02553 | Keith, Austin | 12/16/2021 | 3.00 | 70.00 | 210.00 |
| | Totals | | 77.00 | | 7,344.00 |

Total Labor**7,344.00****Total this Task \$7,344.00****Total this Project \$8,094.00****Total this Report \$8,094.00**

**INVOICE****Pickering Firm, Inc.**

Facility Design • Civil Engineering • Surveying •
Transportation • Natural / Water Resources

126 Rue Magnolia, Biloxi, MS 39530
PH 228.432.5925 FAX 228.432.5928 www.pickeringfirm.com

City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

January 25, 2022

Project No: 26025.01

Invoice No: 0090555

Hilo Street Culvert -Design

Professional Services from October 1, 2021 to January 1, 2022

| | | | | | |
|------------------|--------|------------------------|-----------|------|--|
| Task | 001 | Wetland Delineation | | | |
| Fee | | | | | |
| Total Fee | | 5,000.00 | | | |
| Percent Complete | 100.00 | Total Earned | 5,000.00 | | |
| | | Previous Fee Billing | 5,000.00 | | |
| | | Current Fee Billing | 0.00 | | |
| | | Total Fee | | 0.00 | |
| | | Total this Task | | 0.00 | |
| Task | 002 | Wetland Permitting | | | |
| Fee | | | | | |
| Total Fee | | 7,800.00 | | | |
| Percent Complete | 100.00 | Total Earned | 7,800.00 | | |
| | | Previous Fee Billing | 7,800.00 | | |
| | | Current Fee Billing | 0.00 | | |
| | | Total Fee | | 0.00 | |
| | | Total this Task | | 0.00 | |
| Task | 003 | Engineering Design | | | |
| Fee | | | | | |
| Total Fee | | 11,300.00 | | | |
| Percent Complete | 100.00 | Total Earned | 11,300.00 | | |
| | | Previous Fee Billing | 11,300.00 | | |
| | | Current Fee Billing | 0.00 | | |
| | | Total Fee | | 0.00 | |
| | | Total this Task | | 0.00 | |
| Task | 004 | Project Bidding | | | |
| Fee | | | | | |
| Total Fee | | 4,000.00 | | | |
| Percent Complete | 100.00 | Total Earned | 4,000.00 | | |
| | | Previous Fee Billing | 4,000.00 | | |

6363 POPLAR AVE, STE 300, MEMPHIS, TN 38119

PAYMENT DUE ON RECEIPT

| | | | | |
|---------|----------|------------------------------|---------|-------------|
| Project | 26025.01 | Hilo Street Culvert - Design | Invoice | 0090555 |
| | | Current Fee Billing | 0.00 | |
| | | Total Fee | | 0.00 |
| | | Total this Task | | 0.00 |

| | | | | |
|------------------|-----|----------|---------------------------|-------------------|
| Task | 005 | CEI | | |
| Fee | | | | |
| Total Fee | | 8,900.00 | | |
| Percent Complete | | 50.00 | Total Earned | 4,450.00 |
| | | | Previous Fee Billing | 0.00 |
| | | | Current Fee Billing | 4,450.00 |
| | | | Total Fee | 4,450.00 |
| | | | Total this Task | \$4,450.00 |
| | | | Total this Invoice | \$4,450.00 |

**INVOICE****Pickering Firm, Inc.**

Facility Design • Civil Engineering • Surveying •
Transportation • Natural / Water Resources

126 Rue Magnolia, Biloxi, MS 39530

PH 228.432.5925 FAX 228.432.5928 www.pickeringfirm.com

City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

January 25, 2022

Project No: 25742.00

Invoice No: 0090554

City of Diamondhead
Strategic Initiatives & Project Agreement

Purchase Order # 2020-0489

Professional Services from August 29, 2021 to January 1, 2022

Professional Personnel

| | Hours | Rate | Amount |
|--------------------|-------|-------|---------------|
| SENIOR DESIGNER | | | |
| Ballweber, Jeff | 5.00 | 85.00 | 425.00 |
| Totals | 5.00 | | 425.00 |
| Total Labor | | | 425.00 |

| | Current | Prior | To-Date |
|---------------------------|---------|----------|-----------------|
| Billing Limits | | | |
| Total Billings | 425.00 | 4,786.25 | 5,211.25 |
| Limit | | | 35,000.00 |
| Remaining | | | 29,788.75 |
| Total this Invoice | | | \$425.00 |

Project 25742.00 Diamondhead - Strategic Initiatives Invoice 0090554

Billing Backup

Tuesday, January 25, 2022

Pickering

Invoice 0090554 Dated 1/25/2022

10:39:12 AM

Professional Personnel

| | | | Hours | Rate | Amount | |
|-----------------|--------------------|------------|-------|-------|--------|---------------|
| SENIOR DESIGNER | | | | | | |
| 02003 | Ballweber, Jeff | 11/11/2021 | 1.00 | 85.00 | 85.00 | |
| 02003 | Ballweber, Jeff | 12/1/2021 | 1.00 | 85.00 | 85.00 | |
| 02003 | Ballweber, Jeff | 12/3/2021 | 1.00 | 85.00 | 85.00 | |
| 02003 | Ballweber, Jeff | 12/10/2021 | 1.00 | 85.00 | 85.00 | |
| 02003 | Ballweber, Jeff | 12/14/2021 | 1.00 | 85.00 | 85.00 | |
| | Totals | | 5.00 | | 425.00 | |
| | Total Labor | | | | | 425.00 |

Total this Project \$425.00

Total this Report \$425.00

PROFESSIONAL SERVICES TASK ORDER

Item No. 10.

**Task Order Number # 2 Amendment # 1
Grant Administration Services**

This AMENDMENT is made and entered into on the dates set forth hereinafter, but effective as of the date of Task Order #2 execution, by and between City of Diamondhead [CLIENT] and Rostan Solutions, LLC [ROSTAN].

The CLIENT and ROSTAN hereby agree that in connection with Task Order #2 of the AGREEMENT FOR PROFESSIONAL SERVICES dated March 26, 2021, additional efforts are required to address the CLIENT's Public Assistance claims under the subject declarations. As such, the parties agree that an amendment is needed to Task Order #2, amending the following language:

Section 4 is amended as follows:

4. Compensation: ROSTAN's compensation under this Task Order, which shall not be exceeded without prior written authorization of the CLIENT, is **\$10,000.00**.

All other provisions of the Agreement for Professional Services shall remain in effect.

This Task Order amends previously executed Task Order #2 effective September 16, 2021.

ISSUED AND AUTHORIZED BY:

ACCEPTED AND AGREED TO BY:

CITY OF DIAMONDHEAD, MS

ROSTAN SOLUTIONS, LLC

By: _____

By: _____

Title:

Title: Vice President



2022

Item No. 11.

5000 Diamondhead Circle ·
Diamondhead, MS 39525-3260

February 11, 2022

Mayor and Council
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

Dear Councilmembers:

Re: Payment to Machado Patano Hilo Way Drainage Improvements

Attached for your review and consideration is an invoice from Machado Patano in the amount of \$7,157.25 for professional services relating to Hilo Way Drainage Improvements.. If you find the application to be in order, please proceed with payment approval.

Thank you in advance for your consideration and approval in this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read "Michael Reso", is written over the printed name.

Michael Reso
City Manager



918 Howard Ave. Suite F
Biloxi, MS 39530
(228)388-1950

City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525
Michael Reso

Invoice number 13542
Date 02/07/2022
Project **0275.20.005 Hilo Way Drainage**

Professional Services through February 01, 2022

Invoice Summary

| Description | Contract Amount | Percent Complete | Prior Billed | Total Billed | Remaining | Current Billed |
|---------------------------|-----------------|------------------|--------------|--------------|-----------|----------------|
| HILO WAY DRAINAGE PROJECT | 13,000.00 | 55.06 | 0.00 | 7,157.25 | 5,842.75 | 7,157.25 |
| Total | 13,000.00 | 55.06 | 0.00 | 7,157.25 | 5,842.75 | 7,157.25 |

Fees

Hilo Way Drainage Project

| | Hours | Rate | Billed Amount |
|--------------------------------------------|-------|--------|---------------|
| Survey Tech | | | |
| Aaron A. Liles | | | |
| Project Time | 24.00 | 47.00 | 1,128.00 |
| topo af roadway | | | |
| clean up and additional topo check inverts | | | |
| topo | | | |
| topo | | | |
| topo | | | |
| topo | | | |
| Survey Rodman | | | |
| Paul J. Landry | | | |
| Project Time | 24.00 | 47.00 | 1,128.00 |
| topo | | | |
| topo | | | |
| topo | | | |
| topo | | | |
| topo | | | |
| clean up and additional topo check inverts | | | |
| Principal Engineer | | | |
| Gerrod W. Kilpatrick | | | |
| Project Time | 7.00 | 135.00 | 945.00 |
| Review | | | |
| Design | | | |
| Council Mtg | | | |



City of Diamondhead
Project 0275.20.005 Hilo Way Drainage

Invoice number 13542
Date 02/07/2022

Item No. 11.

Fees

Hilo Way Drainage Project

| | Hours | Rate | Billed Amount |
|----------------------------------------------------------------|--------|-------|---------------|
| Project Engineer | | | |
| Bennie J. Sellers | | | |
| Project Time | 15.00 | 75.00 | 1,125.00 |
| Drainage design | | | |
| Civil design | | | |
| Drainage design | | | |
| Drainage Calcs | | | |
| Runoff calcs | | | |
| Culvert sizing | | | |
| Drainage calcs | | | |
| Joachim M. Schmidt | | | |
| Project Time | 2.00 | 75.00 | 150.00 |
| city council meeting | | | |
| Subtotal | 17.00 | | 1,275.00 |
| Professional Land Surveyor | | | |
| James C. Booth | | | |
| Project Time | 15.00 | 75.00 | 1,125.00 |
| Research Hilo Way for plat and site visit | | | |
| Site visit to find property corners and establish right-of-way | | | |
| Draft lots from subdivision plat on Hilo Way | | | |
| Compute boundary and easement line from field survey data | | | |
| CAD Drafter | | | |
| Jonathon B. Rushing | | | |
| Project Time | 20.75 | 75.00 | 1,556.25 |
| Drafting topo. | | | |
| Drafting topo. | | | |
| Drafting topo. | | | |
| Updating topo. | | | |
| Drafting topo. | | | |
| Hilo Way Drainage Project subtotal | | | 7,157.25 |
| Fees subtotal | 107.75 | | 7,157.25 |
| Invoice total | | | 7,157.25 |

Aging Summary

| Invoice Number | Invoice Date | Outstanding | Current | Over 30 | Over 60 | Over 90 | Over 120 |
|----------------|--------------|-------------|----------|---------|---------|---------|----------|
| 13542 | 02/07/2022 | 7,157.25 | 7,157.25 | | | | |
| | Total | 7,157.25 | 7,157.25 | 0.00 | 0.00 | 0.00 | 0.00 |



Item No.11.

City of Diamondhead
Project **0275.20.005 Hilo Way Drainage**

Invoice number 13542
Date 02/07/2022

Approved by:

Gerrod W. Kilpatrick
Principal

Remit Payment to:
Machado | Patano
918 Howard Ave., Suite F
Biloxi, MS 39530

All payment terms are NET 30, unless otherwise noted



2022-052

Item No. 15.

5000 Diamondhead Circle ·
Diamondhead, MS 39525-3260

February 11, 2022

Mayor and Council
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

Dear Councilmembers:

Re: Surplus topsoil resulting from drainage ditch maintenance

The Public Works Department has in recent weeks been working extremely hard to improve drainage in the City by excavating extra soil, silt and debris from the ditches. As the result, there is 3,000 +/- cubic yards of usable dirt (topsoil grade) that has accumulated in the public works yard and is of no use for city operations. The cost for removal and disposal is such that a more cost-effective option would be allowing residents to self-serve pick up the soil for their lawn and gardening needs.

I am asking the Council to declare the 3,000 +/- cubic yards of dirt surplus, finding that allowing residents to pick up the dirt at various locations would result in a beneficial and more cost-effective method of disposal for the City and not constitute a donation for the benefit of residents.

Thank you in advance for your consideration and approval in this matter.

Sincerely,


Michael Reso
City Manager

PROFESSIONAL SERVICES TASK ORDER**Task Order Number # 4
Mitigation Consulting Services**

Subject to the Agreement between the City of Diamondhead [CLIENT] and Rostan Solutions, LLC [ROSTAN], effective March 26th, 2021, the CLIENT hereby authorizes ROSTAN to perform services as specified in this Task Order and in accordance with the above-mentioned Agreement.

1. Basic Project Information

Project Name: Mitigation Consulting Services

Project Location: 5000 Diamondhead Circle, Diamondhead, MS 39525

CLIENT Representative: Jeannie Klein, City Clerk

ROSTAN Representative: Jamie Welsh, Sr. Project Manager

2. **Scope of Services:** ROSTAN shall perform its Basic and Optional Services as described in Attachment 1, Scope of Services, attached and incorporated into this Task Order.
3. **Period of Service:** The period of service shall be one year, **July 1, 2021 – March 26, 2023**
4. **Compensation:** ROSTAN's compensation under this Task Order, which shall not be exceeded without prior written authorization of the CLIENT, is **\$25,000.00**.
5. This Task Order's Pricing Schedule is attached and incorporated as Attachment 2.

ISSUED AND AUTHORIZED BY:

CITY OF DIAMONDHEAD, MS

By: _____

Title: City Manager

ACCEPTED AND AGREED TO BY:

ROSTAN SOLUTIONS, LLC

By: _____

Title: Vice President

PROFESSIONAL SERVICES TASK ORDER

Project Number-Task Order Number 4

Attachment 1

Scope of Services

1.) Mitigation Consulting Services

Grant Management Tasks:

- Provide general grant management consulting services.
- Provide consulting services for mitigation projects as appropriate and participate /facilitate meetings with MEMA, FEMA, Etc.
- Prepare draft correspondence to State and FEMA as necessary.
- Facilitate the management of all submitted documentation, and respond to all STATE/FEMA Requests for Information (RFI).

Eligibility Tasks:

- Review eligibility issues. Work with CLIENT to develop justifications for work performed to mitigate against future damages.
- Assist CLIENT in developing approach to filing and tracking costs.
- Review contracts and purchasing documentation.
- Review documentation prepared by CLIENT.
- Assist CLIENT with compiling costs for presentation to FEMA and STATE.
- Assist CLIENT to prepare project reconciliations.
- Work with contractors/subs to ensure project eligibility.

Engagement Task Deliverables:

- Work with STATE and FEMA representatives to facilitate the coordination of the mitigation program
- Status meetings; Notes / Action Items
- Recommendation Memos regarding FEMA Process and/or Policy (as needed)
- Support Services for project engagement
- Support in required responses to appeals, audits, and state/federal RFIs.

An assigned project manager will serve as engagement leader and perform the tasks outlined above, taking direction from CLIENT's designee. Other Rostan consulting staff will provide support or technical services as required for implementation and accounting of the mitigation program.

CLIENT Responsibilities:

To assist us in completing the various work tasks described, CLIENT may need to assemble and provide the following information and resources:

- Identify a central contact person / key contacts.
- Provide a CLIENT organization chart, together with a list of names, roles, and phone numbers of personnel involved in FEMA grant management and insurance claim(s).
- Provide access to all relevant insurance and facility-related files.
- Provide access to knowledgeable individuals who can answer questions and assist in obtaining additional information, including engineering staff, finance staff, accounting staff, grant management staff, and operational staff.

PROFESSIONAL SERVICES TASK ORDER

**Task Order Number # 4
Mitigation Consulting Services**

Attachment 2

1. **Pricing.** The scope of services set forth herein for Task Order 4 is being estimated based upon current knowledge of damages and status of claims. The budget estimate for this Task Order is a not-to-exceed amount of \$25,000.00. The Task Order budget amount will not be increased without prior written authorization from CLIENT.
2. **Expenses and Travel.** Rates are inclusive of all costs.
3. **Rate Schedule.** Please see Schedule B of the Agreement for Professional Services.

City of Diamondhead
 Budget Adjustments
 For the Fiscal Year Ending September 30, 2022

| Budget Entry | | | | Adjustment | Effect on | Description | Form to | Agenda | Council | Posted to InCo | |
|----------------------------------------------|----------------|-----------------------------------------|-----------|------------|--------------|----------------------------------------------|-----------|--------|----------|----------------|--------|
| No. (InCode) | Account | Account Name | Acct Type | Amount | Budget | | Council | Item | Approval | Date | Packet |
| <u>Amend Budget for unbudgeted donations</u> | | | | | | | | | | | |
| 2022-19 | 001-000-346.00 | Donations | Revenue | 108,950.00 | (108,950.00) | Fiscal Year to Date Land Donations | 2/15/2022 | | | | |
| 2022-19 | 001-301-900.00 | Capital Outlay - Land | Expense | 108,950.00 | 108,950.00 | Fiscal Year to Date Land Donations | 2/15/2022 | | | | |
| 2022-19 | 001-000-346.02 | Donations Restricted - Special Projects | Revenue | 2,060.00 | (2,060.00) | Fiscal Year to Date Dog Park Donations | 2/15/2022 | | | | |
| | | | | \$ | (2,060.00) | <u>Amend Budget for unbudgeted donations</u> | | | | | |



Public Works Clerk / Receptionist

| | |
|-----------------------|------------------------|
| Supervisor: | City Manager |
| Department: | Public Works |
| EEO Category: | Admin Support |
| FLSA Status: | Non-Exempt (Full time) |
| Date Approved: | February 15, 2022 |

Purpose of Position

The Public Works Clerk serves as the greeter and welcome visitors to City Hall. In addition, the Public Works Clerk performs routine administrative tasks and serves as the assistant to the Public Works Director. The Clerk works directly with the residents to schedule appointments as well as vendors. This person needs to be a great communicator and very organized.

Responsibilities:

- Serves as the greeter for City Hall.
- Receives incoming calls and transfers call to appropriate departments; takes and delivers messages, as necessary.
- Serves as the receiving clerk by receiving and verifying all orders received at City Hall.
- Receives general mail – accepts, stamps received and delivers to the City Clerk for further action.
- Responsible for maintaining appropriate inventory for general office supply inventory.
- Maintains general overall appearance of City Hall reception area.
- Manages and maintains the calendar for City Hall Activity Center.
- Ensures telephone system is operational; submits requests to vendors for updates, assignments and greetings as directed by administration.
- Ensures office equipment/machinery is maintained; acts as liaison to ensure equipment/machinery is repaired or is in working order.
- Tact and judgment in dealing with the public is required as the position is sensitive and confidential as to the nature of calls made to and from City Hall, the identities of people coming and going into City Hall and their reasons, the conversations that may take place in City Hall and the general comings and goings of city officials.
- Provides a variety of general clerical duties in support of City staff.
- Issues other permits as needed (i.e. garage and parking permits), maintains permit log, and disseminates issued permits to appropriate departments.
- Types a variety of documents/materials, including letters, correspondence, memos, and reports.
- Performs specialized duties and assignments related to assigned office activities and operations; prepare mailings, assemble packets and research requested information.
- Enter data into computer, print reports and verify accuracy of data.
- Answers inquiries from the public by discerning the nature of the question and referring the inquiry to the proper department.
- Performs related work as required or apparent.

- Answers all phone calls for Public Works Department through our phone system and distributes messages as needed.
- Schedules appointments with resident and vendors for Public Works team.
- Inputs data into Incode to create work request and updates progress of the work request until it is completed and closed.
- Order offices supplies and materials for the Public Works Director.
- Communicates with outside vendor to update GIS data with changes as they occur.
- Assist the Public Works Director to create a 5-year plan for capital improvements and equipment purchases for budget preparation.
- Prepare reports and information as requested by the Public Works Director.
- Maintain the warranty, manual and other information for vehicles and equipment purchased by the City.
- Maintain a vehicle and equipment maintenance schedule in coordination with the City Mechanic.
- Receive and maintain employee records for the Public Works team to assist the Public Works Director. This includes turning in time cards and other employee information to Human Resources.
- Other duties as assigned.

Education, Experience & Knowledge:

- High school diploma, GED or equivalent experience required.
- Customer relations experience and advanced public relations skills are a necessity.
- Experience in general office work including data entry, clerical and bookkeeping.
- Knowledge of modern office practices, procedures, systems and equipment.
- Ability to take messages rapidly and accurately.
- Ability to multi-task and to remain well organized.
- Ability to respond accurately to requests for information by properly referring the inquiry to the right department.
- Demonstrates ability to coordinate varied tasks, meet deadlines, and successfully complete projects.
- Ability to work with minimum supervision and apply initiative and judgment in resolving problems.
- Ability to organize work, set priorities and meet critical deadlines with little supervision.
- Ability to express ideas effectively, orally and in writing.
- Ability to establish and maintain effective working relationships with co-workers, department heads, elected officials and the general public.
- Ability to perform basic mathematical computations.
- Knowledge of English language including spelling, grammar, and punctuation.
- Excellent customer service skills.
- Knowledge of “Incode” software, preferred.
- Knowledge of Microsoft Word, Outlook and Excel.

Preferred License and Certification:

Valid driver's license is required.

Physical Requirements:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical requirements include occasional lifting/carrying of 10+ pounds; visual acuity, speech, and hearing; hand and eye coordination and manual dexterity necessary to operate a computer keyboard and basic office equipment. Subject to sitting, standing, reaching, walking, twisting, and kneeling to perform the essential functions. Working conditions are primarily inside an office environment.

Employee

Date

Supervisor

Date

February 9, 2022, 2022

Mr. Michael Reso
City Manager
5000 Diamondhead Circle
Diamondhead, MS 39525

VIA EMAIL: mreso@diamondhead.ms.gov

RE: Twin Lakes Fishing Pier and Trail – Topographic Survey
Diamondhead, MS 39525

Michael:

Per your request and our recent conversations, we are pleased to provide you with a proposal for Surveying services for the above referenced project on the Twin Lakes Fishing Pier and Trail project. We have prepared a scope of work and fee proposal for your review. Please see below:

I. SCOPE OF WORK

Task 1 –Surveying Services

a.) Clearing and Grubbing Layout

M | P will provide staking for the clearing and grubbing limits of the Twin Lakes Park project. The layout will include the parking area, dog park area, and the walking trail. The area will be marked and flagged with survey stakes for a contractor to clear the area. The stakes will be set one time, any damage or resetting by the contractor will be an additional service.

b.) Topographic Survey

M | P will provide a topographic survey of the parcel. The topo survey will be performed after the site has been cleared and grubbed and prior to final grading/drainage design. M | P will locate any sewer/water/drainage improvements that are visible or that are marked by the local utility provider.

II. DESIGN FEE PROPOSAL

| | |
|------------------------------|-----------|
| Task 1 Surveying Services | |
| Clearing and Grubbing Layout | = \$750 |
| Topographic Survey | = \$1,500 |

| | |
|------------------|-----------------|
| Total Fee | \$ 2,250 |
|------------------|-----------------|

III. ASSUMPTIONS

- Professional will provide Adobe PDF files to the Client.
- Survey will be provided in ACAD format prior to proceeding

IV. EXCLUSIONS (available at additional cost or at M|P Standard Hourly and Reimbursement Schedule)

- Printing of documents (other than that stated in the assumptions)
- Shipping cost
- DMR or USCOE 404 Wetland Permitting
- Mechanical Engineering
- Landscape Architecture Design
- Irrigation Design
- Structural Engineering Design
- Permitting Fees

We appreciate the opportunity to provide our services and look forward to working with you on this project. Should you have any questions or comments, please do not hesitate to contact me.

Respectfully submitted,
Machado | Patano, PLLC
M|P Design Group, PLLC



Gerrod Kilpatrick, P.E.
Principal

The Terms and Conditions of this agreement are accepted this _____ day of _____, 2022

 Signature

 Printed or typed name

 Title

 Date

EXHIBIT "C"**WORK ASSIGNMENT****WORK ASSIGNMENT NO 4**
(Diamondhead Park Professional Services)

PROJECT NUMBER: - _____

This Work Assignment is executed in accordance with the Master Services Agreement entered into by the City of Diamondhead, Mississippi and Machado Patano, PLLC on October 29th, 2021.

WHEREAS, each of said parties represents that it continues to have authority to execute this Work Assignment and that all certifications previously made in said Agreement remain in effect;

NOW THEREFORE, the parties hereto do further contract and agree to add the following items of work to the above Agreement under the additional terms and conditions as are hereinafter stated:

SPECIFIC SCOPE OF WORK FOR THIS WORK ASSIGNMENT OR PHASE

The Scope of Work is as follows: The scope of work will be in accordance with Machado Patano proposal dated 1.11.22 Diamondhead Park, Rev.3.

WORK ASSIGNMENT TERM No new Work Assignments shall be executed after October 28, 2024.

This WORK ASSIGNMENT shall be effective upon the latest date of execution hereof and continue until October 28, 2024 at 11:59 P.M. CDT. However, the Engineer may not begin work prior to receiving a Notice to Proceed.

DBEGOAL

The DBE goal established for this Work Assignment shall be N/A %

KEYPERSONNEL

Principal in Charge
Sr. Professional Engineer
Project Manager
Project Manager

Gerrod Kilpatrick, P.E.
Nick Moody, P.E.
Bradford Jones, AIA
Fernanda Silva, AIA

PROGRESS SCHEDULE

M | P will complete this scope of work within 10 working days from the Notice to Proceed

MAXIMUM ALLOWABLE COST

Contract Maximums:

[Use for Labor Hour/Unit Cost Work Assignments]

Under no circumstances shall the amount payable by the City for this assignment exceed \$ 2,250 (Total of all Charges) without the prior written consent of both parties. See attached labor estimate. The Labor Rates have been identified in Table 1: Rate Schedule for Labor Hours.

Table 1: Rate Schedule for Labor Hours

| NAMES | LABOR CLASSIFICATION | RATE |
|-------------------------|-----------------------------------|-------|
| Gerrod Kilpatrick, P.E. | Principal Engineer | \$162 |
| Brad Jones, AIA | Principal Architect | \$145 |
| Fernanda Silva, AIA | Principal Architect | \$145 |
| Nick Moody, P.E. | Sr. Professional Engineer (Civil) | \$145 |
| Tyler Able | Project Engineer (Mechanical) | \$95 |
| Jason Polite, EI | Project Engineer (Civil) | \$95 |
| Kenneth Beverin | Project Engineer (Electrical) | \$95 |
| Vanessa Hemingway, AIA | Project Architect | \$95 |

Both parties hereto represent that they have authority to enter into Work Assignment No. 4, as "Exhibit C" of the Agreement executed by and between the City and Engineer to which is now made a part of said Agreement.

SO EXECUTED AND AGREED THIS THE _____ DAY OF _____, _____.

City of Diamondhead

By; _____

WITNESS this my signature in execution hereof, this the 9th day of February, 2022.

By:

 _____

Gerrod Kilpatrick, P.E.,

ATTEST:  _____



February 7, 2022

Mr. Michael Reso
City Manager
5000 Diamondhead Circle
Diamondhead, MS 39525

VIA EMAIL: mreso@diamondhead.ms.gov

RE: Diamondhead Hilo Way Drainage Study -Work Assignment 3
Dimaondhead, MS 39525

Michael:

Per your request and our recent conversations, we are pleased to provide you with a proposal for professional services for the above referenced project. This proposal is for detailed civil engineering and construction phase services for the design work to be performed for future drainage improvements along Hilo Way. We have prepared a scope of work and fee proposal for your review. Please see below:

I. SCOPE OF WORK

Task 1 Civil Engineering Design

M | P will provide detailed construction phase drawings of the area identified in the “study” phase of this project.. M | P will provide the following:

1. Drainage & Grading Plan
2. New Culvert Plan with updated sizing
3. Driveway repair plan and details
4. Traffic Control Plan
5. Necessary construction details and specifications to publicly bid this project.

Task 2: Construction Phase Services

• Provide Bid & Construction Phase Services (CPS)

1. M|P will attend the Pre-Bid Meeting.
2. M|P will attend Bid Opening and prepare certified bid tabulation.
3. M|P will attend the Pre-Construction Conference.
4. M|P will conduct monthly (or as needed) progress meetings with the contractor and owner.
5. M|P will prepare agenda and minutes for meetings.
6. M|P will attend any additional project specific meetings requested by the owner.

7. M|P will review construction submittals.
8. Field and respond to construction “Request for Information” (RFI’s) from the Contractor.
9. M|P will review monthly pay estimates, verify work complete, and approve pay applications.
10. Perform periodic inspections of construction activities to assure engineered documents are being adhered to by the Contractor. One to Two site inspections will be performed per week at a minimum of 1 hours per visit during the duration of the Construction. Inspection logs will be prepared, including photographs, and will be provided to the Client. M | P will utilize our construction software platform, Procore, for this project. A 60 day construction time frame is anticipated
11. Perform one (1) substantial completion inspection and provide a punch list for work items to the Contractor.
12. Perform one (1) final inspection at the completion of the punch list items by the Contractor.

II. DESIGN FEE PROPOSAL – NOT TO EXCEED

| | |
|---------------------------------|------------------|
| Task 1 Civil Engineering Design | = \$5,500 |
| Task 2 Bid & Construction Phase | = \$6,250 |
| Total Fee | \$ 11,750 |

III. ASSUMPTIONS

- Professional will provide Adobe PDF files to the Client.
- Owner will provide any GIS data that is available

IV. EXCLUSIONS (available at additional cost or at M|P Standard Hourly and Reimbursement Schedule)

- Printing of documents (other than that stated in the assumptions)
- Shipping cost
- Landscaping Design
- Water/Sewer Design
- Structural Engineering Design
- Permitting Fees

We appreciate the opportunity to provide our services and look forward to working with you on this project. Should you have any questions or comments, please do not hesitate to contact me.

Respectfully submitted,
Machado | Patano, PLLC
M|P Design Group, PLLC



Gerrod Kilpatrick, P.E.
Principal

The Terms and Conditions of this agreement are accepted this _____ day of _____, 2022

Signature

Printed or typed name

Title

Date

EXHIBIT "C"**WORK ASSIGNMENT****WORK ASSIGNMENT NO 3**

PROJECT NUMBER: - _____

This Work Assignment is executed in accordance with the Master Services Agreement entered into by the City of Diamondhead, Mississippi and Machado Patano, PLLC on October 29th, 2021.

WHEREAS, each of said parties represents that it continues to have authority to execute this Work Assignment and that all certifications previously made in said Agreement remain in effect;

NOW THEREFORE, the parties hereto do further contract and agree to add the following items of work to the above Agreement under the additional terms and conditions as are hereinafter stated:

SPECIFIC SCOPE OF WORK FOR THIS WORK ASSIGNMENT OR PHASE

The Scope of Work is as follows:

- M | P to provide civil engineering design, bid & construction phase services for the Hilo Way Drainage Project located in Diamondhead.. Specific scope as per our proposal dated February 7, 2022 (attached hereto).

WORK ASSIGNMENT TERM No new Work Assignments shall be executed after October 28, 2024.

This WORK ASSIGNMENT shall be effective upon the latest date of execution hereof and continue until October 28, 2024 at 11:59 P.M. CDT. However, the Engineer may not begin work prior to receiving a Notice to Proceed.

DBEGOAL

The DBE goal established for this Work Assignment shall be N/A %

KEYPERSONNEL

Principal in Charge
Project Manager

Gerrod Kilpatrick, P.E.
Nick Moody, P.E.

PROGRESS SCHEDULE

M | P will complete this scope of work within 10 working days from the Notice to Proceed

MAXIMUM ALLOWABLE COST

Contract Maximums:

[Use for Labor Hour/Unit Cost Work Assignments]

Under no circumstances shall the amount payable by the City for this assignment exceed \$ 11,250 (Total of all Charges) without the prior written consent of both parties. See attached labor estimate. The Labor Rates have been identified in Table 1: Rate Schedule for Labor Hours.

***This work assignment will increase the original Work Assignment #4 by \$11,250. The remaining balance from Work Assignment #4 will also be utilized if necessary.*

Table 1: Rate Schedule for Labor Hours

| NAMES | LABOR CLASSIFICATION | RATE |
|-------------------------|-------------------------------|-------|
| Gerrod Kilpatrick, P.E. | Principal Engineer | \$135 |
| Nick Moody, P.E. | Sr. Project Manager (Civil) | \$105 |
| Kenneth Beverin | Project Engineer (Electrical) | \$75 |
| Tyler Able | Project Engineer (Electrical) | \$75 |
| Jack Schmidt, EI | Project Engineer (Civil) | \$75 |
| Jason Polite, EI | Project Engineer (Civil) | \$75 |
| Ben Sellers, EI | Project Engineer (Civil) | \$75 |
| Robyn Eastman | Construction Inspector | \$75 |
| Greg Thompson | Profesional Land Surveyor | \$75 |
| Aaron Liles | Survey Crew Chief | \$47 |
| Eddie Vo | Instrument Person | \$35 |

Both parties hereto represent that they have authority to enter into Work Assignment No. 3, as "Exhibit C" of the Agreement executed by and between the City and Engineer to which is now made a part of said Agreement.

SO EXECUTED AND AGREED THIS THE _____ DAY OF _____ -

City of Diamondhead

By; _____

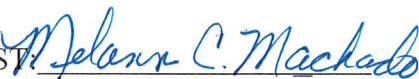
WITNESS this my signature in execution hereof, this the 7th day of February , 2022.

By:



Gerrod Kilpatrick, P.E.,

ATTEST



| City of Diamondhead - Hilo Way Drainage | | | | | | | | | | | | | | | Monday, February 7, 2022 | |
|-----------------------------------------|----------------|------------------------|-----------------------------|-------------------|------------------------|----------------------|---------------------|----------------------|---------------------|--------|-------|-----------------------------|-----------------|--------------------|--------------------------|-------------|
| | Machado Patano | | | Scope | Contact: | | | Phone: | | | | | | | | Item No.20. |
| | | | | | | | | | | | | | | | | |
| Activity Type/ Task | | Type | Project Status/ Resource | PM / Reference | Task Status | Est Start Date | Est Comp Date | Act Start Date | Act Comp Date | % Dist | Hours | Resource Hours/ Units | Billing Rate | Contract | Resource Contract | |
| Hilo Way Drainage | | | Active | GWK | | | | | | | 132.0 | 132.0 | | | 11,580 | |
| Labor | R | Principal Engineer | Gerrod W. Kilpatrick | | Principal | | | | | | | 12.0 | 135.00 | | 1,620 | |
| | R | Sr. Project Manager | Nicholas W. Moody | | Project Manager | | | | | | | 8.0 | 105.00 | | 840 | |
| | R | Project Engineer | Ben Sellers | | Civil | | | | | | | 40.0 | 75.00 | | 3,000 | |
| | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | Civil Total | 5,460 | |
| Labor | R | Construction Inspector | Robyn Eastman | | Construction Inspector | | | | | | | 60.0 | 75.00 | | 4,500 | |
| | R | Principal Engineer | Gerrod W. Kilpatrick | | Principal | | | | | | | 12.0 | 135.00 | | 1,620 | |
| | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | Construction Total | 6,120 | |



5000 Diamondhead Circle
Diamondhead, MS 39525-3260
Phone: 228.222.4626 Fax 228.222.4390
www.diamondhead.ms.gov

E-BLAST POLICY

Email blast ("E-blast") is an email that is sent directly to a recipient's email address from the City of Diamondhead. The recipient must sign up to receive these City emails. The recipient may also request to be removed from receiving emails from the City. The City does not remove a recipient unless requested.

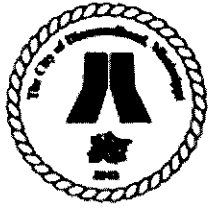
The City Council hereby sets forth its E-Blast Policy and authorizes the Administration to use the E-blast system for the following types of communications with the E-blast system without further City Council approval:

1. City sponsored events
2. General election information
3. Communications sent by the Hancock Emergency Operations Center (EOC)
4. Communications from the Hancock Sherriff Office or Diamondhead Police (i.e. public safety, traffic problems, animal control, weather, crime, etc.)
5. Public service announcements from the Hancock County School System
6. Community blood or food drive information
7. Hancock Military Banner Program
8. Diamondhead Main Street events or promotions and other economic development promotions
9. Chamber of Commerce events located in Diamondhead
10. Disaster preparedness and recovery information
11. General information about City Hall operations (i.e. office closed for weather, limited access to the building, etc.)
12. Promotion of city council meetings, town hall meeting and ward meetings

The City Council prohibits the Administration from distributing the following types of communications with the E-blast system:

1. Any political messages OR messages promoting a specific candidate or ballot initiative
2. Promotion of any individual business or non-profit organization (unless this is part of a City of Diamondhead or Diamondhead Main Street promotion)

If a City Council Member or the Administration requests a message to be E-blast that is not specifically approved above, the City Council must approve the distribution of this message by a favorable vote in a public meeting. The Council Member or Administration must submit an RCA and provide specific language that will be used in the E-blast message as well as any attachments or pictures for City Council approval.



City of Diamondhead, MS

Docket of Claims Register -

Item No.22.

APPKT01678 - 02.15.2022 DOCKET

By Docket/Claim Number

| Docket/Claim # | Vendor Name | Payable Date | Payable Number | Payable Description | Account Number | Account Name | Line Amount | Payment Amount |
|----------------|------------------------------------------|--------------|-------------------------|----------------------------------------|----------------|---------------------------------------|-------------|----------------|
| DKT159294 | Amazon com LLC | 02/15/2022 | 1D3D-CC9M-F7F4 | CHAFING DISH, TIRE, SIGNS | 001-140-501.00 | Supplies | 150.33 | 352.96 |
| | | | | | 001-140-501.00 | Supplies | 49.13 | |
| | | | | | 001-140-501.00 | Supplies | 38.54 | |
| | | | | | 001-301-501.00 | Supplies | 114.96 | |
| DKT159295 | Coast Electric Power Association | 02/15/2022 | JAN, 2022 -- 021 | MONTHLY ELECTRIC BILL | 001-301-630.00 | Utilities - Streetlights & Other | 39.36 | 288.87 |
| | | | JAN, 2022 -- 022 | | 001-301-630.00 | Utilities - Streetlights & Other | 130.45 | |
| | | | JAN, 2022 -- 023 | | 001-301-630.00 | Utilities - Streetlights & Other | 39.36 | |
| | | | JAN, 2022 -- 024 | | 001-301-630.00 | Utilities - Streetlights & Other | 39.36 | |
| | | | JAN, 2022 -- 025 | | 001-301-630.00 | Utilities - Streetlights & Other | 40.34 | |
| DKT159296 | Diamondhead True Value | 02/15/2022 | A382368 | PAINT AND MARKING FLAGS | 001-301-501.00 | Supplies | 63.84 | 2,095.16 |
| | | | | | 001-301-501.00 | Supplies | 95.00 | |
| | | | | | 001-301-501.00 | Supplies | 50.38 | |
| | | | C1429 | ASPHALT PATCH 50LB BAG | 001-301-581.00 | Asphalt | 1,500.66 | |
| | | | | | 001-301-501.00 | Supplies | 275.88 | |
| | | | | | 001-301-501.00 | Supplies | 109.40 | |
| DKT159297 | Digital Engineering and Imaging Inc | 02/15/2022 | 730-1001-03 | MONTHLY MAINTENANCE TO CITY GIS SYSTEM | 001-301-601.00 | Professional Fees - Consulting | 1,015.00 | 1,450.00 |
| | | | 730-1001-04 | DEVELOPER PLAN AND SPEC | 001-280-602.00 | Professional Fees - Engineering | 435.00 | |
| DKT159298 | Enmon Enterprises | 02/15/2022 | MGC02220087 | MONTHLY CONTRACT FOR | 001-140-681.00 | Other Services & Charges | 2,100.00 | 2,100.00 |
| DKT159299 | Environmental Systems Research Institute | 02/15/2022 | 94190386 | ARCGIS RENEWAL | 001-301-623.00 | Membership Dues/Fees | 400.00 | 400.00 |
| DKT159300 | Eric Nolan | 02/15/2022 | 01192022 ANA HULU STR | ARBORIST SERVICES | 001-280-681.00 | Other Services & Charges | 100.00 | 200.00 |
| | | | 01202022 -- CROOKED STI | | 001-280-681.00 | Other Services & Charges | 100.00 | |
| DKT159301 | FirstPoint Inc | 02/15/2022 | 10280 | FINGERPRINT BACKGROUND CHECK | 001-301-698.00 | Misc. Services - Drug Testing & Other | 47.00 | 47.00 |

Docket of Claims Register - Council

APPKT01678 - 02.

Item No.22.

| Docket/Claim # | Vendor Name | Payable Date | Payable Number | Payable Description | Account Number | Account Name | Line Amount | Payment Amount |
|----------------|------------------------------------|--------------|-----------------------|--------------------------------------|----------------|------------------------------------|-------------|----------------|
| DKT159302 | Fuelman | 02/15/2022 | NP61497995 | FOR THE WEEK ENDING 01.30.2022 | 001-200-525.00 | Fuel | 784.39 | 1,637.04 |
| | | | NP61569710 | FOR THE WEEK ENDING 02.06.2022 | 001-200-525.00 | Fuel | 807.88 | |
| | | | | | 001-280-525.00 | Fuel | 44.77 | |
| DKT159303 | George Blair Attorney | 02/15/2022 | DEC, 2021 | PUBLIC DEFENDER FOR CODH | 001-110-603.00 | Professional Fees - Legal | 1,000.00 | 3,000.00 |
| | | | JAN, 2022 | | 001-110-603.00 | Professional Fees - Legal | 1,000.00 | |
| | | | JULY, 2021 | | 001-110-603.00 | Professional Fees - Legal | 1,000.00 | |
| DKT159304 | GULF COPY SYSTEMS LLC | 02/15/2022 | 3296 | COPY COUNT FOR THE MONTH | 001-110-506.00 | Copier Usage/Maintenance | 30.61 | 522.70 |
| | | | | | 001-110-506.00 | Copier Usage/Maintenance | 57.68 | |
| | | | | | 001-140-506.00 | Copier Usage/Maintenance | 31.39 | |
| | | | | | 001-140-506.00 | Copier Usage/Maintenance | 215.85 | |
| | | | | | 001-200-506.00 | Copier Usage/Maintenance | 138.88 | |
| | | | | | 001-200-506.00 | Copier Usage/Maintenance | 17.91 | |
| | | | | | 001-301-506.00 | Copier Usage/Maintenance | 19.04 | |
| | | | | | 001-301-506.00 | Copier Usage/Maintenance | 11.34 | |
| DKT159305 | Gulf States Distributors | 02/15/2022 | 1408858-IN | AMMUNITION FOR POLICE | 001-200-501.00 | Supplies | 717.00 | 717.00 |
| DKT159306 | Hancock Bank credit card | 02/15/2022 | 246921620091007178163 | HOTEL STAY FOR TRAINING | 001-200-615.00 | Travel & Training | 753.75 | 1,760.08 |
| | | | HILTON | MML HOTEL RESERVATION | 001-100-615.00 | Travel & Training | 984.00 | |
| | | | JAN, 2022 | FINANCE CHARGE / LATE FEE | 001-140-681.00 | Other Services & Charges | 22.33 | |
| DKT159307 | Hancock County Chamber of Commerce | 02/15/2022 | DH 1 2022 | DIGITAL MARKETING & PUBLIC RELATIONS | 001-140-623.00 | Membership Dues/Fees | 1,000.00 | 1,000.00 |
| DKT159308 | Hancock County Solid Waste | 02/15/2022 | 1056 | RESIDENTIAL SOLID WASTE COLLECTION | 401-322-680.00 | Other Services & Charges | 40,527.00 | 40,527.00 |
| DKT159309 | King Waste Services LLC | 02/15/2022 | 9379 | 30 YD ROLL OFF DUMPSTER | 001-301-683.00 | Professional Fees - Debris Removal | 450.00 | 900.00 |
| | | | 9427 | | 001-301-683.00 | Professional Fees - Debris Removal | 450.00 | |
| DKT159310 | Lowes Home Improvement | 02/15/2022 | 61219 | RYE GRASS SEED | 001-301-501.00 | Supplies | 229.04 | 229.04 |

Docket of Claims Register - Council

APPKT01678 - 02.22.22

Item No.22.

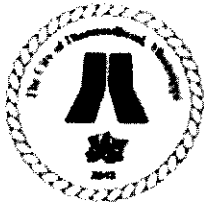
| Docket/Claim # | Vendor Name | Payable Date | Payable Number | Payable Description | Account Number | Account Name | Line Amount | Payment Amount |
|----------------|--------------------------------------------------|--------------|----------------|-------------------------------------------|----------------|--------------------------------------|-------------|----------------|
| DKT159311 | Machado Patano PLLC | 02/15/2022 | 13542 | WORK ASSIGNMENT #04--HILO WAY DRAINAGE | 001-301-602.00 | Professional Fees - Engineering | 2,256.00 | 7,157.25 |
| | | | | | 001-301-602.00 | Professional Fees - Engineering | 4,901.25 | |
| DKT159312 | MS Municipal League | 02/15/2022 | 33870 | MID WINTER CONFERENCE | 001-100-615.00 | Travel & Training | 740.00 | 740.00 |
| DKT159313 | MS Power Company | 02/15/2022 | FEB, 2022 | SURVEILLANCE CONTRACT FOR JANUARY | 001-200-681.00 | Other Services & Charges | 1,265.00 | 1,265.00 |
| DKT159314 | Napa of Bay St Louis | 02/15/2022 | 308753 | BRAKES FOR DURANGO | 001-200-570.00 | Repairs & Maintenance - Vehicle | 115.99 | 176.89 |
| | | | 309289 | | 001-200-570.00 | Repairs & Maintenance - Vehicle | 60.90 | |
| DKT159315 | NATALIE GUESS | 02/15/2022 | 21 | MARKETING AND SMALL BUSINESS LIAISON | 001-653-601.00 | Professional Fees - Consulting | 150.00 | 1,275.00 |
| | | | | | 001-653-601.00 | Professional Fees - Consulting | 300.00 | |
| | | | | | 001-653-601.00 | Professional Fees - Consulting | 825.00 | |
| DKT159316 | NATIONAL MAIN STREET CENTER INC | 02/15/2022 | 2022 DUES | MAIN STREET DUES | 001-140-623.00 | Membership Dues/Fees | 150.00 | 150.00 |
| DKT159317 | Pickering Firm Inc | 02/15/2022 | 0090554 | Strategic Initiatives & Project Agreement | 001-301-601.00 | Professional Fees - Consulting | 425.00 | 6,036.00 |
| | | | 0090555 | WORK ASSIGNMENT #01-12-2021 | 001-301-602.00 | Professional Fees - Engineering | 4,450.00 | |
| | | | 0090557 | WORK ASSIGNMENT #00-14-2021 | 001-301-602.00 | Professional Fees - Engineering | 1,161.00 | |
| DKT159318 | PRACTICAL TACTICAL CLOTHING AND GEAR COMPANY LLC | 02/15/2022 | 11413 | NEW HANDGUNS FOR POLICE | 001-200-918.00 | Capital Outlay - Officer's Equipment | 4,713.50 | 4,713.50 |
| DKT159319 | ROSTAN SOLUTIONS LLC | 02/15/2022 | 6274 | DISASTER ASSISTANCE | 001-140-601.00 | Professional Fees - Consulting | 1,452.50 | 7,420.00 |
| | | | 6275 | GRANT ADMINISTRATION | 001-140-601.00 | Professional Fees - Consulting | 4,107.50 | |
| | | | | CONSULTING SERVICES | 001-140-601.00 | Professional Fees - Consulting | 1,860.00 | |

Docket of Claims Register - Council

APPKT01678 - 02.1

Item No.22.

| Docket/Claim # | Vendor Name | Payable Date | Payable Number | Payable Description | Account Number | Account Name | Line Amount | Payment Amount |
|------------------|----------------------------------------------------|--------------|------------------|-----------------------------------------------|----------------|------------------------------------------|-----------------------|----------------|
| DKT159320 | Southern Tire Mart | 02/15/2022 | 2500089599 | TIRE REPAIR/SERVICE CALL | 001-301-635.00 | Professional Fees - R&M Outside Services | 5.00 | 185.00 |
| | | | | | 001-301-635.00 | Professional Fees - R&M Outside Services | 80.00 | |
| | | | | | 001-301-635.00 | Professional Fees - R&M Outside Services | 100.00 | |
| DKT159321 | TETRA TECH INC | 02/15/2022 | 51849540 | HURRICAN IDA DEBRIS MONTORING SERVICE | 001-301-683.00 | Professional Fees - Debris Removal | 667.50 | 667.50 |
| DKT159322 | Timothy A Kellar Chancery Clerk | 02/15/2022 | 8653 | DEED RECORDING | 001-140-681.00 | Other Services & Charges | 135.00 | 895.00 |
| | JAN, 2022 | | | TAX SALE REDEMPTIONS FOR JANUARY | 001-140-694.00 | Collection Fees | 760.00 | |
| DKT159323 | TransUnion Risk and Alternative Data Solutions Inc | 02/15/2022 | 5859551-202201-1 | TLOxp FOR JANUARY | 001-110-681.00 | Other Services & Charges | 75.00 | 175.00 |
| | | | 6177932-202201-1 | | 001-200-681.00 | Other Services & Charges | 100.00 | |
| DKT159324 | UniFirst Corporation | 02/15/2022 | 105 0979791 | UNIFORM RENTAL FOR THE WEEK ENDING 01-31-2022 | 001-301-535.00 | Uniforms | 176.89 | 355.51 |
| | | | 105 0981012 | UNIFORM RENTAL FOR THE WEEK ENDING 02.07.2022 | 001-301-535.00 | Uniforms | 178.62 | |
| DKT159325 | WageWorks | 02/15/2022 | 0122-DR42799 | COBRA PAYMENT FOR JANUARY | 001-140-625.00 | Insurance | 40.00 | 40.00 |
| Total Claims: 32 | | | | | | | Total Payment Amount: | 88,478.50 |



City of Diamondhead, MS

Docket of Claims Register - Item No.23.

APPKT01681 - January 2021 Payroll Payables

By Docket/Claim Number

| Docket/Claim # | Vendor Name | Payable Date | Payable Number | Payable Description | Account Number | Account Name | Payment Amount Line Amount |
|----------------|------------------------------|--------------|-------------------------------------|---------------------|----------------------------|--------------|-------------------------------|
| DKT159277 | American Fidelity | | | | | | 941.12 |
| | 01/12/2022 | INV0004423 | American Fidelity Hospital Gap Plan | 650-140-113.04 | American Fidelity Withheld | | 27.05 |
| | | INV0004424 | American Fidelity Term Life | 650-140-113.04 | American Fidelity Withheld | | 55.00 |
| | | INV0004425 | American Fidelity Accident | 650-140-113.04 | American Fidelity Withheld | | 131.00 |
| | | INV0004426 | American Fidelity Critical Illness | 650-140-113.04 | American Fidelity Withheld | | 33.68 |
| | | INV0004427 | American Fidelity Disability | 650-140-113.04 | American Fidelity Withheld | | 223.83 |
| | 01/26/2022 | INV0004453 | American Fidelity Hospital Gap Plan | 650-140-113.04 | American Fidelity Withheld | | 27.05 |
| | | INV0004454 | American Fidelity Term Life | 650-140-113.04 | American Fidelity Withheld | | 55.00 |
| | | INV0004455 | American Fidelity Accident | 650-140-113.04 | American Fidelity Withheld | | 131.00 |
| | | INV0004456 | American Fidelity Critical Illness | 650-140-113.04 | American Fidelity Withheld | | 33.68 |
| | | INV0004457 | American Fidelity Disability | 650-140-113.04 | American Fidelity Withheld | | 223.83 |
| DKT159278 | Blue Cross Blue Shield of MS | | | | | | 15,204.78 |
| | 01/12/2022 | INV0004442 | MONTHLY PREMIUM | 650-140-112.00 | BCBS Withheld/Payable | | 7,615.57 |
| | 01/26/2022 | INV0004472 | | 650-140-112.00 | BCBS Withheld/Payable | | 7,589.21 |
| DKT159279 | Colonial Life | | | | | | 862.72 |
| | 01/12/2022 | INV0004428 | EE PREMIUM | 650-140-113.00 | Colonial Withheld | | 72.76 |
| | | INV0004429 | | 650-140-113.00 | Colonial Withheld | | 160.96 |
| | | INV0004430 | Critical Illness | 650-140-113.00 | Colonial Withheld | | 21.50 |
| | | INV0004431 | Colonial Individual Medical Bridge | 650-140-113.00 | Colonial Withheld | | 20.38 |
| | | INV0004432 | EE Premium | 650-140-113.00 | Colonial Withheld | | 18.17 |
| | | INV0004433 | EE PREMIUM | 650-140-113.00 | Colonial Withheld | | 36.90 |
| | | INV0004434 | | 650-140-113.00 | Colonial Withheld | | 49.50 |
| | | INV0004435 | | 650-140-113.00 | Colonial Withheld | | 51.19 |
| | 01/26/2022 | INV0004458 | | 650-140-113.00 | Colonial Withheld | | 72.76 |
| | | INV0004459 | | 650-140-113.00 | Colonial Withheld | | 160.96 |
| | | INV0004460 | Critical Illness | 650-140-113.00 | Colonial Withheld | | 21.50 |
| | | INV0004461 | Colonial Individual Medical Bridge | 650-140-113.00 | Colonial Withheld | | 20.38 |
| | | INV0004462 | EE Premium | 650-140-113.00 | Colonial Withheld | | 18.17 |
| | | INV0004463 | EE PREMIUM | 650-140-113.00 | Colonial Withheld | | 36.90 |
| | | INV0004464 | | 650-140-113.00 | Colonial Withheld | | 49.50 |
| | | INV0004465 | | 650-140-113.00 | Colonial Withheld | | 51.19 |

Docket of Claims Register - Council

APPKT01681 - January 2021

Item No.23.

| Docket/Claim # | Vendor Name | Payable Date | Payable Number | Payable Description | Account Number | Account Name | Line Amount | Payment Amount |
|----------------|--------------------------|--------------|----------------|-------------------------------------|----------------|----------------------------------|-------------|----------------|
| DKT159280 | Guardian | | | | | | | 975.16 |
| | 01/12/2022 | INV0004437 | | ER Life Ins Over 65 | 650-140-113.01 | Guardian Withheld/Payable | 11.40 | |
| | | INV0004438 | | ER Guardian Life Over 70 | 650-140-113.01 | Guardian Withheld/Payable | 4.40 | |
| | | INV0004439 | | EE PREMIUM | 650-140-113.01 | Guardian Withheld/Payable | 319.59 | |
| | | INV0004440 | | ER BENEFIT LIFE INS MONTHLY PREMIUM | 650-140-113.01 | Guardian Withheld/Payable | 83.41 | |
| | | INV0004441 | | EE PREMIUM | 650-140-113.01 | Guardian Withheld/Payable | 68.96 | |
| | 01/26/2022 | INV0004467 | | ER Life Ins Over 65 | 650-140-113.01 | Guardian Withheld/Payable | 11.40 | |
| | | INV0004468 | | ER Guardian Life Over 70 | 650-140-113.01 | Guardian Withheld/Payable | 4.38 | |
| | | INV0004469 | | EE PREMIUM | 650-140-113.01 | Guardian Withheld/Payable | 319.51 | |
| | | INV0004470 | | ER BENEFIT LIFE INS MONTHLY PREMIUM | 650-140-113.01 | Guardian Withheld/Payable | 83.41 | |
| | | INV0004471 | | EE PREMIUM | 650-140-113.01 | Guardian Withheld/Payable | 68.70 | |
| DKT159281 | Internal Revenue Service | | | | | | | 8,980.72 |
| | 01/12/2022 | INV0004449 | | Federal Payroll Taxes | 650-140-122.00 | Social Security Withheld/Payable | 5,027.46 | |
| | | INV0004450 | | | 650-140-122.01 | Medicare Withheld/Payable | 1,175.84 | |
| | | INV0004451 | | | 650-140-123.00 | Federal Withholding Tax | 2,777.42 | |
| DKT159282 | Internal Revenue Service | | | | | | | 457.51 |
| | 01/03/2022 | INV0004420 | | Federal Payroll Taxes | 650-140-122.00 | Social Security Withheld/Payable | 363.70 | |
| | | INV0004421 | | | 650-140-122.01 | Medicare Withheld/Payable | 85.06 | |
| | | INV0004422 | | | 650-140-123.00 | Federal Withholding Tax | 8.75 | |
| DKT159283 | Internal Revenue Service | | | | | | | 9,514.54 |
| | 01/26/2022 | INV0004479 | | Federal Payroll Taxes | 650-140-122.00 | Social Security Withheld/Payable | 5,308.72 | |
| | | INV0004480 | | | 650-140-122.01 | Medicare Withheld/Payable | 1,241.50 | |
| | | INV0004481 | | | 650-140-123.00 | Federal Withholding Tax | 2,964.32 | |
| DKT159284 | Internal Revenue Service | | | | | | | 454.18 |
| | 02/01/2022 | INV0004484 | | Federal Payroll Taxes | 650-140-122.00 | Social Security Withheld/Payable | 363.70 | |
| | | INV0004485 | | | 650-140-122.01 | Medicare Withheld/Payable | 85.06 | |
| | | INV0004486 | | | 650-140-123.00 | Federal Withholding Tax | 5.42 | |
| DKT159285 | Morgan White Group | | | | | | | 1,315.38 |
| | 01/12/2022 | INV0004444 | | Morgan White | 650-140-112.01 | Morgan White Payable | 657.79 | |
| | 01/26/2022 | INV0004474 | | | 650-140-112.01 | Morgan White Payable | 657.59 | |

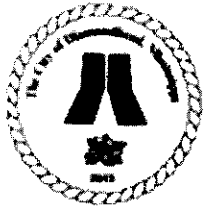
Docket of Claims Register - Council

APPKT01681 - January 2021

Item No.23.

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| Docket/Claim # | Vendor Name | | Payable Description | Account Number | Account Name | Payment Amount | |
|------------------|----------------------------------------------|----------------|---------------------------------|----------------|----------------------------------------|-----------------------|-----------|
| | Payable Date | Payable Number | | | | Line | Amount |
| DKT159286 | MS Department of Employment Security | | | | | | 124.93 |
| | 10/06/2021 | INV0004281 | Payroll Unemployment Taxes | 650-140-136.00 | State Unemployment Payable | 21.60 | |
| | 10/20/2021 | INV0004305 | | 650-140-136.00 | State Unemployment Payable | 21.36 | |
| | 11/03/2021 | INV0004335 | | 650-140-136.00 | State Unemployment Payable | 21.60 | |
| | 11/17/2021 | INV0004359 | | 650-140-136.00 | State Unemployment Payable | 13.10 | |
| | 12/01/2021 | INV0004370 | | 650-140-136.00 | State Unemployment Payable | 16.60 | |
| | 12/15/2021 | INV0004394 | | 650-140-136.00 | State Unemployment Payable | 14.07 | |
| | 12/29/2021 | INV0004418 | | 650-140-136.00 | State Unemployment Payable | 16.60 | |
| DKT159287 | MS Department of Human Services | | | | | | 223.86 |
| | 01/26/2022 | INV0004477 | M Ladner | 650-140-106.00 | Garnishment Withheld | 223.86 | |
| DKT159288 | MS Department of Human Services | | | | | | 223.86 |
| | 01/12/2022 | INV0004447 | M Ladner | 650-140-106.00 | Garnishment Withheld | 223.86 | |
| DKT159289 | MS Department of Revenue Payroll | | | | | | 2,423.00 |
| | 01/03/2022 | INV0004419 | Payroll State Withholding Taxes | 650-140-134.00 | State Withholding Tax | 4.00 | |
| | 01/12/2022 | INV0004448 | | 650-140-134.00 | State Withholding Tax | 1,164.00 | |
| | 01/26/2022 | INV0004478 | | 650-140-134.00 | State Withholding Tax | 1,255.00 | |
| DKT159290 | Symantec Corporation | | | | | | 26.97 |
| | 01/12/2022 | INV0004443 | LifeLock | 650-140-113.03 | Identity Theft-Life Lock Payable | 13.49 | |
| | 01/26/2022 | INV0004473 | | 650-140-113.03 | Identity Theft-Life Lock Payable | 13.48 | |
| DKT159291 | Systematized Benefits and Administrators Inc | | | | | | 8,271.31 |
| | 01/12/2022 | INV0004436 | Deferred Compensation | 650-140-110.00 | Deferred Compensation Withheld/Payable | 4,104.90 | |
| | 01/26/2022 | INV0004466 | | 650-140-110.00 | Deferred Compensation Withheld/Payable | 4,166.41 | |
| DKT159292 | Teladoc | | | | | | 85.21 |
| | 01/12/2022 | INV0004445 | Teladoc | 650-140-112.02 | Teledoc Payable | 42.72 | |
| | 01/26/2022 | INV0004475 | | 650-140-112.02 | Teledoc Payable | 42.49 | |
| DKT159293 | Texas Life | | | | | | 95.56 |
| | 01/12/2022 | INV0004446 | Texas Life | 650-140-113.05 | Texas Life Withheld | 47.78 | |
| | 01/26/2022 | INV0004476 | | 650-140-113.05 | Texas Life Withheld | 47.78 | |
| Total Claims: 17 | | | | | | Total Payment Amount: | 50,180.81 |

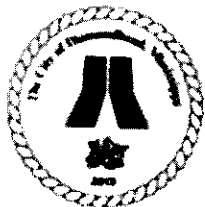


City of Diamondhead, MS

PRCLAIM Item No.23.
My Payroll Check Register
Report Summary
Pay Period: 1/3/2022-1/16/2022

Packet: PYPKT01204 - 01.26.2022 Regular Payroll
Payroll Set: DiamondHead - DH

| Type | Count | Amount |
|-----------------|-------|-----------|
| Regular Checks | 0 | 0.00 |
| Manual Checks | 0 | 0.00 |
| Reversals | 0 | 0.00 |
| Voided Checks | 0 | 0.00 |
| Direct Deposits | 32 | 30,230.24 |
| Total | 32 | 30,230.24 |



City of Diamondhead, MS

Packet: PYPKT01206 - 02.01.2022

Payroll Set: DiamondHead - DH

PRCLAT 11/11
Item No.23.

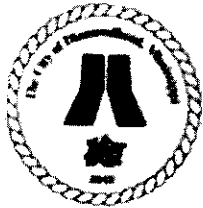
My Payroll Check Register

Report Summary

Pay Period: 1/1/2022-1/31/2022

| Type | Count | Amount |
|-----------------|-------|----------|
| Regular Checks | 0 | 0.00 |
| Manual Checks | 0 | 0.00 |
| Reversals | 0 | 0.00 |
| Voided Checks | 0 | 0.00 |
| Direct Deposits | 6 | 2,699.55 |
| Total | 6 | 2,699.55 |

PRCLAT Item No.23.



City of Diamondhead, MS

My Payroll Check Register Report Summary

Pay Period: 1/17/2022-1/30/2022

Packet: PYPKT01208 - 02.09.2022 Regular Payroll
Payroll Set: DiamondHead - DH

| Type | Count | Amount |
|-----------------|-------|-----------|
| Regular Checks | 0 | 0.00 |
| Manual Checks | 0 | 0.00 |
| Reversals | 0 | 0.00 |
| Voided Checks | 0 | 0.00 |
| Direct Deposits | 32 | 30,414.02 |
| Total | 32 | 30,414.02 |

CITY OF DIAMONDHEAD, MISSISSIPPI
Financial Statements
Coversheet to Monthly Budget Report
For the Month Ended January 31, 2022

ALL FUNDS HIGHLIGHTS

| *Revenue: | | Current Year | Prior Year |
|---------------------------------------------|----|---------------------|-------------------|
| Total YTD Revenue | \$ | 2,938,601 | \$ 2,678,991 |
| Total Budget | \$ | 16,357,177 | \$ 11,694,165 |
| % Actual to Budget | | 18.0% | 22.9% |
| Current Month % to Fiscal Year | | 33.3% | 33.3% |
| *Expenses YTD Activity: | | Current Year | Last Year |
| Total YTD Expenses Actual Activity | \$ | 3,075,751 | \$ 3,893,560 |
| Total YTD Expenses Activity w/ Encumbrances | \$ | 4,757,666 | |
| Total Budget | \$ | 19,372,470 | \$ 12,410,134 |
| % Actual to Budget | | 15.9% | 31.4% |
| % Actual w/ Encumbrances to Budget | | 24.6% | |
| Current Month % to Fiscal Year | | 33.3% | 33.3% |

* Excludes Other Financing Sources and Uses

Depository Account Balances as of: January 31, 2022

| | | | | | |
|-----------------------------|-----------|------------------|-------------------|-----------|------------------|
| General Bank Acct: | \$ | 4,209,620 | Unrestricted | \$ | 891,681 |
| Accounts Payable Clearing: | | 12,807 | Fiduciary Fund | | 76,002 |
| Payroll Clearing: | | 24,425 | Solid Waste | | 181,383 |
| Contingency Operating Fund: | | 27,529 | Grant Funds | | 2,087,258 |
| Fire Department Fund: | | | MS Infrastructure | | 184,137 |
| | | | Amer Rescue & F | | 853,920 |
| TOTAL | \$ | 4,274,380 | | \$ | 4,274,380 |

| Fund Activity | YTD Actual | YTD Actual w/ Encumbrances | Total Current Budget |
|-----------------------------------------|---------------------|---------------------------------------|---------------------------------|
| 001 - General Fund | \$ (527,004) | \$ (1,045,669) | \$ (1,889,430) |
| 104 - MS Infrastructure Modification Fu | \$ 183,811 | \$ 183,811 | \$ (1) |
| 113 - Grant - GRPC Multi Modal Path | \$ - | \$ - | \$ (20,000) |
| 115 - Grant- Tidelands FY20 Rotten Ba | \$ 11,790 | \$ (24,092) | \$ - |
| 116 - Grant- NRCS-Emergency Waters | \$ (98,863) | \$ (98,863) | \$ 187,552 |
| 117 - Grant- MDA-SMLP East Aloha Im | \$ - | \$ (425,482) | \$ (3,000) |
| 156 - Grant- GCRF-MDA Commercial L | \$ 293,125 | \$ (182,900) | \$ (300,000) |
| 157 - Grant- GRPC - East Aloha Improv | \$ 122,467 | \$ 122,467 | \$ - |
| 158 - Grant - Tidelands FY21/22 Noma | \$ (2,935) | \$ (46,309) | \$ - |
| 159 - Grant - GOMESA Marsh Erosion | \$ - | \$ - | \$ - |
| 160 - Grant - DMR - Twin Lakes Pier/Bc | \$ - | \$ - | \$ - |
| 190 - American Rescue & Recovery Ac | \$ (179,516) | \$ (362,004) | \$ (1,000,000) |
| 401 - Solid Waste Fund | \$ 59,976 | \$ 59,976 | \$ 9,587 |
| TOTAL Surplus (Deficit) | \$ (137,149) | \$ (1,819,065) | \$ (3,015,293) |

CITY OF DIAMONDHEAD, MISSISSIPPI
Financial Statement
Grants Fund Breakdown
For the Month Ended January 31, 2022

Fund Balances

| <u>Expense</u> | <u>Prior Year</u> <u>Project</u> <u>Totals</u> | <u>YTD Actual</u> | <u>YTD Actual w/</u> <u>Encumbrances</u> | <u>Total</u> <u>Budget</u> | <u>YTD %</u> <u>Used</u> |
|----------------------------------------------------------|------------------------------------------------------|-------------------|---------------------------------------------|-------------------------------|-----------------------------|
| 113 - GRPC Multi Modal Path Grant | | - | - | 100,000 | 0% |
| 115 - Grant- Tidelands FY20 Rotten Bayou | \$ 25,671 | 3,335 | 39,217 | 572,004 | 7% |
| 116 - NRCS-Emergency Watershed Protection | \$ 321,402 | 117,509 | 117,509 | 119,845 | 98% |
| 117 - Grant- MDA-SMLP East Aloha Improvements | \$ 28,550 | - | 425,482 | 428,000 | 99% |
| 156 - Grant- GCRF-MDA Commercial District | \$ 37,100 | 106,875 | 582,900 | 4,200,000 | 14% |
| 157 - Grant- GRPC - East Aloha Improvements Phase 2 | | - | - | 612,333 | 0% |
| 158 - Grant - Tidelands FY21/22 Noma Drive Public Access | | 2,935 | 46,309 | 800,000 | 6% |
| 159 - Grant - GOMESA Marsh Erosion Prevention | | - | - | 495,000 | 0% |
| 160 - Grant - DMR - Twin Lakes Pier/Boardwalk | | - | - | 150,000 | 0% |
| TOTAL EXPENSES YTD | \$ 412,723 | \$ 230,654 | \$ 1,211,417 | \$ 7,477,182 | 16% |

Revenue

| | | | | | |
|----------------------------------------------------------|-------------------|-------------------|-------------------|---------------------|-----------|
| 113 - GRPC Multi Modal Path Grant | \$ 20,000 | - | - | 80,000 | 0% |
| 115 - Grant- Tidelands FY20 Rotten Bayou | \$ 10,546 | 15,125 | 15,125 | 572,004 | 3% |
| 116 - NRCS-Emergency Watershed Protection | \$ 133,850 | 18,647 | 18,647 | 307,397 | 6% |
| 117 - Grant- MDA-SMLP East Aloha Improvements | \$ 30,000 | - | - | 425,000 | 0% |
| 156 - Grant- GCRF-MDA Commercial District | \$ 300,000 | 400,000 | 400,000 | 3,900,000 | 10% |
| 157 - Grant- GRPC - East Aloha Improvements Phase 2 | | 122,467 | 122,467 | 612,333 | 20% |
| 158 - Grant - Tidelands FY21/22 Noma Drive Public Access | | - | - | 800,000 | 0% |
| 159 - Grant - GOMESA Marsh Erosion Prevention | | - | - | 495,000 | 0% |
| 160 - Grant - DMR - Twin Lakes Pier/Boardwalk | | - | - | 150,000 | 0% |
| TOTAL REVENUE YTD | \$ 494,396 | \$ 556,238 | \$ 556,238 | \$ 7,341,733 | 8% |

| | | | | | |
|-------------------------------------------|------------------|-------------------|---------------------|---------------------|--|
| Department Total Surplus (Deficit) | \$ 81,674 | \$ 325,584 | \$ (655,178) | \$ (135,448) | |
|-------------------------------------------|------------------|-------------------|---------------------|---------------------|--|



City of Diamondhead, MS

Income Statement Group Summary

For Fiscal: 2021-2022 Period Ending: 01/31/2022

| Category | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | YTD Activity + Encumbrances | Budget Remaining |
|--------------------------------------------------------|--------------------------|-------------------------|---------------------|---------------------|--------------------------------|---------------------|
| Fund: 001 - GENERAL FUND | | | | | | |
| Revenue | | | | | | |
| Department: 000 - NON DEPARTMENTAL | | | | | | |
| 20 - TAXES | 3,027,250.00 | 3,027,250.00 | 1,153,168.16 | 1,294,037.81 | 1,294,037.81 | 1,733,212.19 |
| 22 - LICENSES AND PERMITS | 453,400.00 | 453,400.00 | 54,643.83 | 191,924.22 | 191,924.22 | 261,475.78 |
| 23 - INTERGOVERNMENTAL REVENUES | 1,297,470.00 | 1,350,870.08 | 114,984.07 | 381,748.76 | 381,748.76 | 969,121.32 |
| 28 - CHARGES FOR GOVERNMENTAL SERVICES | 15.00 | 15.00 | 0.00 | 1,194.00 | 1,194.00 | -1,179.00 |
| 33 - FINES & FORFEITS | 49,500.00 | 49,500.00 | 1,276.25 | 6,733.45 | 6,733.45 | 42,766.55 |
| 34 - MISCELLANEOUS REVENUE | 217,738.98 | 217,738.98 | 13,171.25 | 114,554.13 | 114,554.13 | 103,184.85 |
| 39 - NON REVENUE RECEIPTS | 120,336.02 | 141,813.02 | 0.00 | 0.00 | 0.00 | 141,813.02 |
| Department: 000 - NON DEPARTMENTAL Total: | 5,165,710.00 | 5,240,587.08 | 1,337,243.56 | 1,990,192.37 | 1,990,192.37 | 3,250,394.71 |
| Revenue Total: | 5,165,710.00 | 5,240,587.08 | 1,337,243.56 | 1,990,192.37 | 1,990,192.37 | 3,250,394.71 |
| Expense | | | | | | |
| Department: 100 - LEGISLATIVE - COUNCIL | | | | | | |
| 40 - PERSONNEL SERVICES | 37,840.00 | 37,892.80 | 3,157.73 | 12,630.92 | 12,630.92 | 25,261.88 |
| 50 - SUPPLIES | 250.00 | 250.00 | 0.00 | 0.00 | 0.00 | 250.00 |
| 60 - CONTRACTUAL SERVICES | 22,297.60 | 22,297.60 | 0.00 | 0.00 | 4,139.04 | 18,158.56 |
| Department: 100 - LEGISLATIVE - COUNCIL Total: | 60,387.60 | 60,440.40 | 3,157.73 | 12,630.92 | 16,769.96 | 43,670.44 |
| Department: 110 - COURT | | | | | | |
| 40 - PERSONNEL SERVICES | 130,859.60 | 134,248.18 | 10,360.99 | 45,140.19 | 45,140.19 | 89,107.99 |
| 50 - SUPPLIES | 1,900.00 | 1,900.00 | 0.00 | 370.95 | 370.95 | 1,529.05 |
| 60 - CONTRACTUAL SERVICES | 60,270.00 | 59,070.00 | 3,100.00 | 15,450.10 | 15,450.10 | 43,619.90 |
| 90 - CAPITAL OUTLAY | 5,000.00 | 5,600.00 | 0.00 | 0.00 | 0.00 | 5,600.00 |
| Department: 110 - COURT Total: | 198,029.60 | 200,818.18 | 13,460.99 | 60,961.24 | 60,961.24 | 139,856.94 |
| Department: 140 - GENERAL ADMINISTRATION | | | | | | |
| 40 - PERSONNEL SERVICES | 415,372.04 | 425,750.24 | 29,503.44 | 139,787.14 | 139,787.14 | 285,963.10 |
| 50 - SUPPLIES | 32,550.00 | 35,100.00 | 232.77 | 4,063.49 | 5,615.99 | 29,484.01 |
| 60 - CONTRACTUAL SERVICES | 540,137.95 | 631,784.96 | 84,793.47 | 186,546.45 | 258,670.80 | 373,114.16 |
| 70 - GRANTS, SUBSIDIES AND ALLOCATIONS | 54,600.00 | 54,600.00 | 0.00 | 54,100.00 | 54,100.00 | 500.00 |
| 90 - CAPITAL OUTLAY | 535,000.00 | 469,202.25 | 44,954.72 | 97,957.83 | 245,609.29 | 223,592.96 |
| Department: 140 - GENERAL ADMINISTRATION Total: | 1,577,659.99 | 1,616,437.45 | 159,484.40 | 482,454.91 | 703,783.22 | 912,654.23 |
| Department: 200 - POLICE - PUBLIC SAFETY | | | | | | |
| 50 - SUPPLIES | 46,960.00 | 55,233.72 | 3,912.21 | 22,898.72 | 25,287.94 | 29,945.78 |
| 60 - CONTRACTUAL SERVICES | 945,851.62 | 944,651.62 | 37,773.88 | 241,105.73 | 242,014.41 | 702,637.21 |
| 90 - CAPITAL OUTLAY | 91,225.00 | 104,985.50 | 0.00 | 6,047.38 | 82,791.88 | 22,193.62 |
| Department: 200 - POLICE - PUBLIC SAFETY Total: | 1,084,036.62 | 1,104,870.84 | 41,686.09 | 270,051.83 | 350,094.23 | 754,776.61 |
| Department: 280 - BUILDING AND ZONING | | | | | | |
| 40 - PERSONNEL SERVICES | 285,488.22 | 298,636.69 | 17,625.47 | 73,757.25 | 73,757.25 | 224,879.44 |
| 50 - SUPPLIES | 7,214.00 | 11,652.12 | 108.88 | 5,256.51 | 5,256.51 | 6,395.61 |
| 60 - CONTRACTUAL SERVICES | 171,667.81 | 192,587.21 | 5,446.90 | 33,995.34 | 61,637.72 | 130,949.49 |
| 90 - CAPITAL OUTLAY | 31,800.00 | 46,320.00 | 0.00 | 0.00 | 14,520.00 | 31,800.00 |
| Department: 280 - BUILDING AND ZONING Total: | 496,170.03 | 549,196.02 | 23,181.25 | 113,009.10 | 155,171.48 | 394,024.54 |
| Department: 301 - PUBLIC WORKS | | | | | | |
| 40 - PERSONNEL SERVICES | 817,496.05 | 811,678.08 | 51,249.44 | 228,033.47 | 228,033.47 | 583,644.61 |
| 50 - SUPPLIES | 130,042.00 | 142,389.00 | 11,876.65 | 36,702.63 | 40,234.61 | 102,154.39 |
| 60 - CONTRACTUAL SERVICES | 437,137.31 | 677,041.49 | 18,770.99 | 294,852.96 | 450,838.49 | 226,203.00 |
| 70 - GRANTS, SUBSIDIES AND ALLOCATIONS | 3,000.00 | 3,000.00 | 0.00 | 0.00 | 0.00 | 3,000.00 |
| 90 - CAPITAL OUTLAY | 650,850.00 | 802,273.72 | 12,000.00 | 341,920.43 | 341,920.43 | 460,353.29 |
| Department: 301 - PUBLIC WORKS Total: | 2,038,525.36 | 2,436,382.29 | 93,897.08 | 901,509.49 | 1,061,027.00 | 1,375,355.29 |
| Department: 653 - ECONOMIC DEVELOPMENT | | | | | | |
| 60 - CONTRACTUAL SERVICES | 126,000.00 | 134,615.47 | 4,000.00 | 56,569.28 | 68,044.28 | 66,571.19 |

Income Statement

For Fiscal: 2021-2022 Period Ending: 01/31/2022

| Category | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | YTD Activity + Encumbrances | Budget Remaining |
|--------------------------------------------------------------------------------|--------------------------|-------------------------|-------------------|---------------------|--------------------------------|---------------------|
| Department: 653 - ECONOMIC DEVELOPMENT Total: | 126,000.00 | 134,615.47 | 4,000.00 | 56,569.28 | 68,044.28 | 66,571.19 |
| Department: 800 - DEBT | | | | | | |
| 80 - DEBT SERVICE | 194,724.15 | 200,424.15 | 475.00 | 68,177.03 | 68,177.03 | 132,247.12 |
| Department: 800 - DEBT Total: | 194,724.15 | 200,424.15 | 475.00 | 68,177.03 | 68,177.03 | 132,247.12 |
| Department: 900 - INTERFUND TRANSACTIONS | | | | | | |
| 95 - INTERFUND TRANSFERS OUT | 533,186.03 | 826,832.74 | 0.00 | 551,832.74 | 551,832.74 | 275,000.00 |
| Department: 900 - INTERFUND TRANSACTIONS Total: | 533,186.03 | 826,832.74 | 0.00 | 551,832.74 | 551,832.74 | 275,000.00 |
| Expense Total: | 6,308,719.38 | 7,130,017.54 | 339,342.54 | 2,517,196.54 | 3,035,861.18 | 4,094,156.36 |
| Fund: 001 - GENERAL FUND Surplus (Deficit): | -1,143,009.38 | -1,889,430.46 | 997,901.02 | -527,004.17 | -1,045,668.81 | -843,761.65 |
| Fund: 104 - MS Infrastructure Modification Fund | | | | | | |
| Revenue | | | | | | |
| Department: 000 - NON DEPARTMENTAL | | | | | | |
| 23 - INTERGOVERNMENTAL REVENUES | 240,000.00 | 240,000.00 | 194,378.03 | 194,378.03 | 194,378.03 | 45,621.97 |
| 34 - MISCELLANEOUS REVENUE | 750.00 | 750.00 | 0.00 | 0.00 | 0.00 | 750.00 |
| Department: 000 - NON DEPARTMENTAL Total: | 240,750.00 | 240,750.00 | 194,378.03 | 194,378.03 | 194,378.03 | 46,371.97 |
| Revenue Total: | 240,750.00 | 240,750.00 | 194,378.03 | 194,378.03 | 194,378.03 | 46,371.97 |
| Expense | | | | | | |
| Department: 301 - PUBLIC WORKS | | | | | | |
| 90 - CAPITAL OUTLAY | 240,750.00 | 240,751.21 | 0.00 | 10,567.32 | 10,567.32 | 230,183.89 |
| Department: 301 - PUBLIC WORKS Total: | 240,750.00 | 240,751.21 | 0.00 | 10,567.32 | 10,567.32 | 230,183.89 |
| Expense Total: | 240,750.00 | 240,751.21 | 0.00 | 10,567.32 | 10,567.32 | 230,183.89 |
| Fund: 104 - MS Infrastructure Modification Fund Surplus (Deficit): | 0.00 | -1.21 | 194,378.03 | 183,810.71 | 183,810.71 | -183,811.92 |
| Fund: 113 - Grant - GRPC Multi Modal Path | | | | | | |
| Revenue | | | | | | |
| Department: 550 - RECREATION | | | | | | |
| 23 - INTERGOVERNMENTAL REVENUES | 80,000.00 | 80,000.00 | 0.00 | 0.00 | 0.00 | 80,000.00 |
| Department: 550 - RECREATION Total: | 80,000.00 | 80,000.00 | 0.00 | 0.00 | 0.00 | 80,000.00 |
| Revenue Total: | 80,000.00 | 80,000.00 | 0.00 | 0.00 | 0.00 | 80,000.00 |
| Expense | | | | | | |
| Department: 550 - RECREATION | | | | | | |
| 90 - CAPITAL OUTLAY | 100,000.00 | 100,000.00 | 0.00 | 0.00 | 0.00 | 100,000.00 |
| Department: 550 - RECREATION Total: | 100,000.00 | 100,000.00 | 0.00 | 0.00 | 0.00 | 100,000.00 |
| Expense Total: | 100,000.00 | 100,000.00 | 0.00 | 0.00 | 0.00 | 100,000.00 |
| Fund: 113 - Grant - GRPC Multi Modal Path Surplus (Deficit): | -20,000.00 | -20,000.00 | 0.00 | 0.00 | 0.00 | -20,000.00 |
| Fund: 115 - Grant- Tidelands FY20 Rotten Bayou Public Access | | | | | | |
| Revenue | | | | | | |
| Department: 000 - NON DEPARTMENTAL | | | | | | |
| 23 - INTERGOVERNMENTAL REVENUES | 572,003.65 | 572,003.65 | 0.00 | 15,124.71 | 15,124.71 | 556,878.94 |
| Department: 000 - NON DEPARTMENTAL Total: | 572,003.65 | 572,003.65 | 0.00 | 15,124.71 | 15,124.71 | 556,878.94 |
| Revenue Total: | 572,003.65 | 572,003.65 | 0.00 | 15,124.71 | 15,124.71 | 556,878.94 |
| Expense | | | | | | |
| Department: 000 - NON DEPARTMENTAL | | | | | | |
| 60 - CONTRACTUAL SERVICES | 84,250.00 | 84,250.00 | 0.00 | 3,335.00 | 39,216.76 | 45,033.24 |
| 90 - CAPITAL OUTLAY | 487,753.65 | 487,753.65 | 0.00 | 0.00 | 0.00 | 487,753.65 |
| Department: 000 - NON DEPARTMENTAL Total: | 572,003.65 | 572,003.65 | 0.00 | 3,335.00 | 39,216.76 | 532,786.89 |
| Expense Total: | 572,003.65 | 572,003.65 | 0.00 | 3,335.00 | 39,216.76 | 532,786.89 |
| Fund: 115 - Grant- Tidelands FY20 Rotten Bayou Public Access Surplus .. | 0.00 | 0.00 | 0.00 | 11,789.71 | -24,092.05 | 24,092.05 |
| Fund: 116 - Grant- NRCS-Emergency Watershed Protection | | | | | | |
| Revenue | | | | | | |
| Department: 301 - PUBLIC WORKS | | | | | | |
| 23 - INTERGOVERNMENTAL REVENUES | 0.00 | 288,750.00 | 0.00 | 0.00 | 0.00 | 288,750.00 |

Income Statement

For Fiscal: 2021-2022 Period Ending: 01/31/2022

| Category | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | YTD Activity + Encumbrances | Budget Remaining |
|-------------------------------------------------------------------------|--------------------------|-------------------------|--------------|--------------|--------------------------------|---------------------|
| 38 - INTERFUND TRANSFERS IN | 0.00 | 18,646.71 | 0.00 | 18,646.71 | 18,646.71 | 0.00 |
| Department: 301 - PUBLIC WORKS Total: | 0.00 | 307,396.71 | 0.00 | 18,646.71 | 18,646.71 | 288,750.00 |
| Revenue Total: | 0.00 | 307,396.71 | 0.00 | 18,646.71 | 18,646.71 | 288,750.00 |
| Expense | | | | | | |
| Department: 301 - PUBLIC WORKS | | | | | | |
| 60 - CONTRACTUAL SERVICES | 0.00 | 13,010.13 | 0.00 | 13,010.12 | 13,010.12 | 0.01 |
| 90 - CAPITAL OUTLAY | 0.00 | 106,834.91 | 0.00 | 104,499.30 | 104,499.30 | 2,335.61 |
| Department: 301 - PUBLIC WORKS Total: | 0.00 | 119,845.04 | 0.00 | 117,509.42 | 117,509.42 | 2,335.62 |
| Expense Total: | 0.00 | 119,845.04 | 0.00 | 117,509.42 | 117,509.42 | 2,335.62 |
| Fund: 116 - Grant- NRCS-Emergency Watershed Protection Surplus (Def.. | 0.00 | 187,551.67 | 0.00 | -98,862.71 | -98,862.71 | 286,414.38 |
| Fund: 117 - Grant- MDA-SMLP East Aloha Improvement | | | | | | |
| Revenue | | | | | | |
| Department: 000 - NON DEPARTMENTAL | | | | | | |
| 23 - INTERGOVERNMENTAL REVENUES | 150,000.00 | 150,000.00 | 0.00 | 0.00 | 0.00 | 150,000.00 |
| 38 - INTERFUND TRANSFERS IN | 0.00 | 275,000.00 | 0.00 | 0.00 | 0.00 | 275,000.00 |
| Department: 000 - NON DEPARTMENTAL Total: | 150,000.00 | 425,000.00 | 0.00 | 0.00 | 0.00 | 425,000.00 |
| Revenue Total: | 150,000.00 | 425,000.00 | 0.00 | 0.00 | 0.00 | 425,000.00 |
| Expense | | | | | | |
| Department: 301 - PUBLIC WORKS | | | | | | |
| 60 - CONTRACTUAL SERVICES | 33,000.00 | 6,000.00 | 0.00 | 0.00 | 5,420.06 | 579.94 |
| 90 - CAPITAL OUTLAY | 147,000.00 | 422,000.00 | 0.00 | 0.00 | 420,061.49 | 1,938.51 |
| Department: 301 - PUBLIC WORKS Total: | 180,000.00 | 428,000.00 | 0.00 | 0.00 | 425,481.55 | 2,518.45 |
| Expense Total: | 180,000.00 | 428,000.00 | 0.00 | 0.00 | 425,481.55 | 2,518.45 |
| Fund: 117 - Grant- MDA-SMLP East Aloha Improvement Surplus (Deficit.. | -30,000.00 | -3,000.00 | 0.00 | 0.00 | -425,481.55 | 422,481.55 |
| Fund: 156 - Grant- GCRF-MDA Commercial District Transformation | | | | | | |
| Revenue | | | | | | |
| Department: 000 - NON DEPARTMENTAL | | | | | | |
| 23 - INTERGOVERNMENTAL REVENUES | 3,500,000.00 | 3,500,000.00 | 0.00 | 0.00 | 0.00 | 3,500,000.00 |
| 38 - INTERFUND TRANSFERS IN | 400,000.00 | 400,000.00 | 0.00 | 400,000.00 | 400,000.00 | 0.00 |
| Department: 000 - NON DEPARTMENTAL Total: | 3,900,000.00 | 3,900,000.00 | 0.00 | 400,000.00 | 400,000.00 | 3,500,000.00 |
| Revenue Total: | 3,900,000.00 | 3,900,000.00 | 0.00 | 400,000.00 | 400,000.00 | 3,500,000.00 |
| Expense | | | | | | |
| Department: 653 - ECONOMIC DEVELOPMENT | | | | | | |
| 60 - CONTRACTUAL SERVICES | 620,000.00 | 620,000.00 | 0.00 | 106,875.00 | 582,900.00 | 37,100.00 |
| 90 - CAPITAL OUTLAY | 3,580,000.00 | 3,580,000.00 | 0.00 | 0.00 | 0.00 | 3,580,000.00 |
| Department: 653 - ECONOMIC DEVELOPMENT Total: | 4,200,000.00 | 4,200,000.00 | 0.00 | 106,875.00 | 582,900.00 | 3,617,100.00 |
| Expense Total: | 4,200,000.00 | 4,200,000.00 | 0.00 | 106,875.00 | 582,900.00 | 3,617,100.00 |
| Fund: 156 - Grant- GCRF-MDA Commercial District Transformation Surp.. | -300,000.00 | -300,000.00 | 0.00 | 293,125.00 | -182,900.00 | -117,100.00 |
| Fund: 157 - Grant- GRPC - East Aloha Improvements Phase 2 | | | | | | |
| Revenue | | | | | | |
| Department: 000 - NON DEPARTMENTAL | | | | | | |
| 23 - INTERGOVERNMENTAL REVENUES | 489,866.00 | 489,866.00 | 0.00 | 0.00 | 0.00 | 489,866.00 |
| 38 - INTERFUND TRANSFERS IN | 122,467.00 | 122,467.00 | 0.00 | 122,467.00 | 122,467.00 | 0.00 |
| Department: 000 - NON DEPARTMENTAL Total: | 612,333.00 | 612,333.00 | 0.00 | 122,467.00 | 122,467.00 | 489,866.00 |
| Revenue Total: | 612,333.00 | 612,333.00 | 0.00 | 122,467.00 | 122,467.00 | 489,866.00 |
| Expense | | | | | | |
| Department: 653 - ECONOMIC DEVELOPMENT | | | | | | |
| 60 - CONTRACTUAL SERVICES | 122,000.00 | 122,000.00 | 0.00 | 0.00 | 0.00 | 122,000.00 |
| 90 - CAPITAL OUTLAY | 490,333.00 | 490,333.00 | 0.00 | 0.00 | 0.00 | 490,333.00 |
| Department: 653 - ECONOMIC DEVELOPMENT Total: | 612,333.00 | 612,333.00 | 0.00 | 0.00 | 0.00 | 612,333.00 |
| Expense Total: | 612,333.00 | 612,333.00 | 0.00 | 0.00 | 0.00 | 612,333.00 |
| Fund: 157 - Grant- GRPC - East Aloha Improvements Phase 2 Surplus (D... | 0.00 | 0.00 | 0.00 | 122,467.00 | 122,467.00 | -122,467.00 |

Income Statement

For Fiscal: 2021-2022 Period Ending: 01/31/2022

| Category | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | YTD Activity + Encumbrances | Budget Remaining |
|-------------------------------------------------------------------------|--------------------------|-------------------------|--------------|--------------|--------------------------------|---------------------|
| Fund: 158 - Grant - Tidelands FY21/22 Noma Drive Public Access | | | | | | |
| Revenue | | | | | | |
| Department: 000 - NON DEPARTMENTAL | | | | | | |
| 23 - INTERGOVERNMENTAL REVENUES | 800,000.00 | 800,000.00 | 0.00 | 0.00 | 0.00 | 800,000.00 |
| Department: 000 - NON DEPARTMENTAL Total: | 800,000.00 | 800,000.00 | 0.00 | 0.00 | 0.00 | 800,000.00 |
| Revenue Total: | 800,000.00 | 800,000.00 | 0.00 | 0.00 | 0.00 | 800,000.00 |
| Expense | | | | | | |
| Department: 000 - NON DEPARTMENTAL | | | | | | |
| 60 - CONTRACTUAL SERVICES | 120,000.00 | 120,000.00 | 0.00 | 2,934.72 | 46,308.85 | 73,691.15 |
| 90 - CAPITAL OUTLAY | 680,000.00 | 680,000.00 | 0.00 | 0.00 | 0.00 | 680,000.00 |
| Department: 000 - NON DEPARTMENTAL Total: | 800,000.00 | 800,000.00 | 0.00 | 2,934.72 | 46,308.85 | 753,691.15 |
| Expense Total: | 800,000.00 | 800,000.00 | 0.00 | 2,934.72 | 46,308.85 | 753,691.15 |
| Fund: 158 - Grant - Tidelands FY21/22 Noma Drive Public Access Surplu.. | 0.00 | 0.00 | 0.00 | -2,934.72 | -46,308.85 | 46,308.85 |
| Fund: 159 - Grant - GOMESA Marsh Erosion Prevention | | | | | | |
| Revenue | | | | | | |
| Department: 000 - NON DEPARTMENTAL | | | | | | |
| 23 - INTERGOVERNMENTAL REVENUES | 495,000.00 | 495,000.00 | 0.00 | 0.00 | 0.00 | 495,000.00 |
| Department: 000 - NON DEPARTMENTAL Total: | 495,000.00 | 495,000.00 | 0.00 | 0.00 | 0.00 | 495,000.00 |
| Revenue Total: | 495,000.00 | 495,000.00 | 0.00 | 0.00 | 0.00 | 495,000.00 |
| Expense | | | | | | |
| Department: 000 - NON DEPARTMENTAL | | | | | | |
| 60 - CONTRACTUAL SERVICES | 495,000.00 | 495,000.00 | 0.00 | 0.00 | 0.00 | 495,000.00 |
| Department: 000 - NON DEPARTMENTAL Total: | 495,000.00 | 495,000.00 | 0.00 | 0.00 | 0.00 | 495,000.00 |
| Expense Total: | 495,000.00 | 495,000.00 | 0.00 | 0.00 | 0.00 | 495,000.00 |
| Fund: 159 - Grant - GOMESA Marsh Erosion Prevention Surplus (Deficit): | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Fund: 160 - Grant - DMR - Twin Lakes Pier/Boardwalk | | | | | | |
| Revenue | | | | | | |
| Department: 000 - NON DEPARTMENTAL | | | | | | |
| 23 - INTERGOVERNMENTAL REVENUES | 0.00 | 150,000.00 | 0.00 | 0.00 | 0.00 | 150,000.00 |
| Department: 000 - NON DEPARTMENTAL Total: | 0.00 | 150,000.00 | 0.00 | 0.00 | 0.00 | 150,000.00 |
| Revenue Total: | 0.00 | 150,000.00 | 0.00 | 0.00 | 0.00 | 150,000.00 |
| Expense | | | | | | |
| Department: 550 - RECREATION | | | | | | |
| 60 - CONTRACTUAL SERVICES | 0.00 | 37,500.00 | 0.00 | 0.00 | 0.00 | 37,500.00 |
| 90 - CAPITAL OUTLAY | 0.00 | 112,500.00 | 0.00 | 0.00 | 0.00 | 112,500.00 |
| Department: 550 - RECREATION Total: | 0.00 | 150,000.00 | 0.00 | 0.00 | 0.00 | 150,000.00 |
| Expense Total: | 0.00 | 150,000.00 | 0.00 | 0.00 | 0.00 | 150,000.00 |
| Fund: 160 - Grant - DMR - Twin Lakes Pier/Boardwalk Surplus (Deficit): | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Fund: 190 - American Rescue & Recovery Act | | | | | | |
| Revenue | | | | | | |
| Department: 000 - NON DEPARTMENTAL | | | | | | |
| 23 - INTERGOVERNMENTAL REVENUES | 2,989,280.97 | 2,989,280.97 | 0.00 | 0.00 | 0.00 | 2,989,280.97 |
| 34 - MISCELLANEOUS REVENUE | 0.00 | 0.00 | 0.00 | 7.53 | 7.53 | -7.53 |
| 38 - INTERFUND TRANSFERS IN | 10,719.03 | 10,719.03 | 0.00 | 10,719.03 | 10,719.03 | 0.00 |
| Department: 000 - NON DEPARTMENTAL Total: | 3,000,000.00 | 3,000,000.00 | 0.00 | 10,726.56 | 10,726.56 | 2,989,273.44 |
| Revenue Total: | 3,000,000.00 | 3,000,000.00 | 0.00 | 10,726.56 | 10,726.56 | 2,989,273.44 |
| Expense | | | | | | |
| Department: 000 - NON DEPARTMENTAL | | | | | | |
| 60 - CONTRACTUAL SERVICES | 600,000.00 | 600,000.00 | 0.00 | 14,516.00 | 185,020.00 | 414,980.00 |
| 90 - CAPITAL OUTLAY | 3,400,000.00 | 3,400,000.00 | 0.00 | 175,726.28 | 187,710.70 | 3,212,289.30 |
| Department: 000 - NON DEPARTMENTAL Total: | 4,000,000.00 | 4,000,000.00 | 0.00 | 190,242.28 | 372,730.70 | 3,627,269.30 |
| Expense Total: | 4,000,000.00 | 4,000,000.00 | 0.00 | 190,242.28 | 372,730.70 | 3,627,269.30 |
| Fund: 190 - American Rescue & Recovery Act Surplus (Deficit): | -1,000,000.00 | -1,000,000.00 | 0.00 | -179,515.72 | -362,004.14 | -637,995.86 |

Income Statement

For Fiscal: 2021-2022 Period Ending: 01/31/2022

| Category | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | YTD Activity + Encumbrances | Budget Remaining |
|--------------------------------------------------------|--------------------------|-------------------------|---------------------|--------------------|--------------------------------|---------------------|
| Fund: 401 - SOLID WASTE FUND | | | | | | |
| Revenue | | | | | | |
| Department: 322 - WASTE COLLECTION | | | | | | |
| 28 - CHARGES FOR GOVERNMENTAL SERVICES | 533,126.22 | 533,126.22 | 18,067.30 | 187,064.46 | 187,064.46 | 346,061.76 |
| 34 - MISCELLANEOUS REVENUE | 980.00 | 980.00 | 0.00 | 1.33 | 1.33 | 978.67 |
| Department: 322 - WASTE COLLECTION Total: | 534,106.22 | 534,106.22 | 18,067.30 | 187,065.79 | 187,065.79 | 347,040.43 |
| Revenue Total: | 534,106.22 | 534,106.22 | 18,067.30 | 187,065.79 | 187,065.79 | 347,040.43 |
| Expense | | | | | | |
| Department: 322 - WASTE COLLECTION | | | | | | |
| 60 - CONTRACTUAL SERVICES | 524,519.53 | 524,519.53 | 542.02 | 127,090.24 | 127,090.24 | 397,429.29 |
| Department: 322 - WASTE COLLECTION Total: | 524,519.53 | 524,519.53 | 542.02 | 127,090.24 | 127,090.24 | 397,429.29 |
| Expense Total: | 524,519.53 | 524,519.53 | 542.02 | 127,090.24 | 127,090.24 | 397,429.29 |
| Fund: 401 - SOLID WASTE FUND Surplus (Deficit): | 9,586.69 | 9,586.69 | 17,525.28 | 59,975.55 | 59,975.55 | -50,388.86 |
| Total Surplus (Deficit): | -2,483,422.69 | -3,015,293.31 | 1,209,804.33 | -137,149.35 | -1,819,064.85 | |

Income Statement

For Fiscal: 2021-2022 Period Ending: 01/31/2022

Fund Summary

| Fund | Original Total Budget | Current Total Budget | MTD Activity | YTD Activity | YTD Activity + Encumbrances | Budget Remaining |
|-----------------------------------|--------------------------|-------------------------|---------------------|--------------------|--------------------------------|---------------------|
| 001 - GENERAL FUND | -1,143,009.38 | -1,889,430.46 | 997,901.02 | -527,004.17 | -1,045,668.81 | -843,761.65 |
| 104 - MS Infrastructure Modifi... | 0.00 | -1.21 | 194,378.03 | 183,810.71 | 183,810.71 | -183,811.92 |
| 113 - Grant - GRPC Multi Moda... | -20,000.00 | -20,000.00 | 0.00 | 0.00 | 0.00 | -20,000.00 |
| 115 - Grant- Tidelands FY20 Ro... | 0.00 | 0.00 | 0.00 | 11,789.71 | -24,092.05 | 24,092.05 |
| 116 - Grant- NRCS-Emergency... | 0.00 | 187,551.67 | 0.00 | -98,862.71 | -98,862.71 | 286,414.38 |
| 117 - Grant- MDA-SMLP East A... | -30,000.00 | -3,000.00 | 0.00 | 0.00 | -425,481.55 | 422,481.55 |
| 156 - Grant- GCRF-MDA Com... | -300,000.00 | -300,000.00 | 0.00 | 293,125.00 | -182,900.00 | -117,100.00 |
| 157 - Grant- GRPC - East Aloha .. | 0.00 | 0.00 | 0.00 | 122,467.00 | 122,467.00 | -122,467.00 |
| 158 - Grant - Tidelands FY21/2... | 0.00 | 0.00 | 0.00 | -2,934.72 | -46,308.85 | 46,308.85 |
| 159 - Grant - GOMESA Marsh E... | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 160 - Grant - DMR - Twin Lakes... | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 190 - American Rescue & Reco... | -1,000,000.00 | -1,000,000.00 | 0.00 | -179,515.72 | -362,004.14 | -637,995.86 |
| 401 - SOLID WASTE FUND | 9,586.69 | 9,586.69 | 17,525.28 | 59,975.55 | 59,975.55 | -50,388.86 |
| Total Surplus (Deficit): | -2,483,422.69 | -3,015,293.31 | 1,209,804.33 | -137,149.35 | -1,819,064.85 | |

2/10/2022 10:48 AM

PROJECT MASTER REPORT

PAGE:

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: All

CONTRACTOR CLASS: All

- All Contractors

Item No.b.

CONTRACTORS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: All

ISSUED DATES: 1/01/2022 THRU 1/31/2022

*** SEGMENT RECAP ***

| PROJECT SEGMENT | # OF SEGMENTS | BALANCE |
|-------------------------------------|---------------|----------|
| B01-SFR - SINGLE FAMILY RESIDENTIAL | 4 | 0.00 |
| B02-ADD - RESIDENTIAL ADDITION | 5 | 0.00 |
| B04-ACC - RESIDENTIAL ACCESSORY | 1 | 0.00 |
| B05-REP - RESIDENTIAL REPAIR | 8 | 0.00 |
| B20-NEW - NEW COMMERCIAL BUILDING | 1 | 0.00 |
| CATCHBASIN - CATCH BASIN | 3 | 0.00 |
| CULVERT - CULVERT | 3 | 0.00 |
| DRIVE/PARK - DRIVEWAY/PARKING ARE | 4 | 0.00 |
| ELEC-RES - RESIDENTIAL ELECTRICAL | 8 | 585.00 |
| ELEC-RTP - RESIDENTIAL TEMP POLE | 6 | 250.00 |
| ELES-RES - RESIDENTIAL SERVICE CH | 1 | 0.00 |
| FENCE-RES - RESIDENTIAL FENCE | 7 | 170.00 |
| FLAT-RES - RESIDENTIAL FLATWORK | 2 | 105.00 |
| GAS-RES - RESIDENTIAL GAS | 4 | 200.00 |
| MECH-RES - RESIDENTIAL MECHANICAL | 3 | 0.00 |
| PLB-RES - RESIDENTIAL PLUMBING | 5 | 45.00 |
| POOL-RES - SWIMMING POOL | 3 | 197.00 |
| TREE - TREE REMOVAL | 5 | 0.00 |
| *** TOTALS *** | 73 | 1,552.00 |

Permits by Types
Jan - 2022

INC CODE: * - All
TASK CODE: * - ALL
STATUS: Closed

USER: * - All
GROUP: * - All
PRIORITY: * - All
TYPE:

ORIGINATION: 0/00/0000 THRU 99/99/99
DUE: 1/01/2022 THRU 1/31/22
RESOLUTION: 0/00/0000 THRU 99/99/99

| | | -----PRIORITY----- | | | | | | | | | TOTAL |
|--------|-----------|--------------------|---|---|---|---|---|---|---|---|-------|
| | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | |
| STATUS | ACTIVE | | | | | | | | | | |
| | CLOSED | 216 | | | | | | | | | 216 |
| | VOIDED | | | | | | | | | | |
| | SUSPENDED | | | | | | | | | | |
| TOTALS | | 216 | | | | | | | | | 216 |

| -----SEQUENCES----- | | |
|---------------------|--|-------|
| TASK CODE | | COUNT |
| DOCUMENT | | 7 |
| INSPECTION | | 167 |
| REINSPECTION | | 28 |
| REVIEW | | 14 |
| TOTAL INCIDENTS | | 216 |

Inspection Report
Jan - 2022

2/10/2022 10:33 AM

L I C E N S E M A S T E R R E P O R T

PAGE:

LICENSES: ALL

SORTED BY: LICENSE NUMBER

EFFECTIVE DATES: 1/01/2022 TO 1/31/

LICENSE CODES: Include: PRIV-MFG, PRIV-RET, PRIV-SERV

EXPIRATION DATES: 0/00/000 9/

CLASSES: Include: PRIV

COMMENT:

Item No.b.

 LE

STATUS: PENDING, ACTIVE, TERMINATED, SUSPENDED

PAY STATUS:

CITY LIMITS: INSIDE, OUTSIDE

REPORT CODE SUMMARY

| CODE | DESCRIPTION | NUMBER | BALANCE |
|-----------|-------------|--------|---------|
| LAWN CARE | LAWN CARE | 1 | 0.00 |
| PROF-SVC | PROF. SERV. | 1 | 0.00 |
| TOTAL: | | 2 | 0.00 |

Privilege License
Jan - 2022

CODE ENFORCEMENT

Item No.b.

| Code Violations Through | 1/31/2022 | Total | Closed | Open |
|-------------------------------------------------------|-----------|-------|--------|------|
| Abandoned Vehicles | | 6 | 1 | 5 |
| Abandoned/Dilapidated/Deteriorated House (unoccupied) | | 1 | 0 | 1 |
| Advertising/Solicitation | | 0 | 0 | 0 |
| ATV | | 0 | 0 | 0 |
| Boats | | 6 | 2 | 4 |
| Camper | | 4 | 1 | 3 |
| Cars in Yard | | 0 | 0 | 0 |
| Construction Equipment | | 1 | 0 | 1 |
| Dumpster (commercial) | | 0 | 0 | 0 |
| Dumpster (residential) | | 0 | 0 | 0 |
| Fence | | 10 | 1 | 9 |
| Furniture in Yard | | 0 | 0 | 0 |
| Golf Carts | | 0 | 0 | 0 |
| Graffiti | | 0 | 0 | 0 |
| High Grass (overgrown)/Shrubs | | 4 | 0 | 4 |
| Jet Ski | | 0 | 0 | 0 |
| Lack of Maintenance (structure) | | 4 | 1 | 3 |
| Noise Violation | | 2 | 2 | 0 |
| Parking | | 0 | 0 | 0 |
| Permit | | 9 | 0 | 9 |
| POD | | 0 | 0 | 0 |
| Pool | | 1 | 0 | 1 |
| RV | | 2 | 0 | 2 |
| Signs | | 2 | 0 | 2 |
| Slab/Driveway Removal | | 0 | 0 | 0 |
| Trailers | | 7 | 2 | 5 |
| Trash & Rubbish | | 17 | 5 | 12 |
| Trash Cans | | 0 | 0 | 0 |
| Unapproved Structure | | 1 | 0 | 1 |
| Cumulative Totals | | 77 | 15 | 62 |

Diamondhead Monthly Statistics

January 2022

(Sections in italics not counted toward call total)

| | | | |
|-------------------------------------------|------------|-----------------------------------|-------------|
| False Alarms- Residential/ Business/ 911 | 27 | | |
| Civil Disputes / Escorts / Process | 10 | | |
| Complaint / See An Officer | 5 | Stolen Vehicle | 0 |
| Death | 2 | Burglary – Residence | 0 |
| Disturbance | 29 | Burglary – Vehicle | 0 |
| Follow-Up Information | 836 | Attempted Burglary | 0 |
| Juvenile Problem | 2 | Counterfeit Money | 0 |
| Lost/Found Item | 0 | Damage – Property | 6 |
| Miscellaneous | 19 | Embezzlement | 0 |
| | | Forgery / Bad Check/Fraud | 2 |
| TOTAL MISCELLANEOUS | 930 | Malicious Mischief | 2 |
| | | Recovered Stolen Vehicle | 1 |
| Drug Law Violation | 0 | Recovered Stolen Property | 0 |
| Prostitution | 0 | Shoplifting | 0 |
| | | Theft (Grand) | 0 |
| TOTAL CRIMES AGAINST PUBLIC SAFETY | 0 | Theft (Petit) | 1 |
| | | Trespassing | 1 |
| Animal Problem / Complaints | 8 | Unauthorized Use / Vehicle | 0 |
| Public Drunk | 0 | | |
| Fire Structure / Vehicle | 1 | TOTAL PROPERTY CRIME | 13 |
| Fireworks | 0 | | |
| Funeral Escort | 0 | Accident – Private Property | 5 |
| Littering/Dumping/Haz-Mat Spill | 1 | Accident – Public Roadway | 6 |
| Medical Emergency | 8 | Accident - Hit & Run | 0 |
| Missing/Runaway | 1 | | |
| Parking Violation | 5 | TOTAL ACCIDENTS/COLLISIONS | 11 |
| Shots Fired | 1 | | |
| Suicide / Threat / Attempt | 0 | Assist Motorist | 6 |
| Suicide | 0 | Reckless Driver | 2 |
| Suspicious / Person / Vehicle | 32 | Traffic Stop | 145 |
| Welfare Concern | 10 | <i>Traffic Citation (Adults)</i> | 30 |
| | | <i>Traffic citation (minors)</i> | 5 |
| TOTAL PUBLIC HEALTH & SAFETY | 67 | Traffic Fatality | 0 |
| | | | |
| Animal Bite | 0 | TOTAL TRAFFIC | 188 |
| Assault By Threat | 0 | | |
| Assault | 1 | | |
| Child Abuse / Neglect | 0 | <i>Warrant Arrests</i> | 2 |
| Domestic violence | 1 | <i>Drunk Driver (DUI) Arrests</i> | 0 |
| Harassment | 1 | <i>Traffic Arrests</i> | 0 |
| Harassing Phone Call | 0 | <i>Domestic Assault Arrests</i> | 1 |
| Robbery – Armed | 0 | <i>Other Arrests</i> | 2 |
| Sexual Abuse / Molestation | 0 | TOTAL ARRESTS | 5 |
| Stalking | 0 | | |
| TOTAL CRIMES AGAINST PERSON | 3 | TOTAL CALLS | 1215 |