



Mayor Depreo
Councilmember Maher At-Large
Councilmember Finley Ward 1
Councilmember Liese Ward 2
Councilmember Cumberland Ward 3
Councilmember Clark Ward 4

AGENDA

SPECIAL CALLED MEETING OF THE CITY COUNCIL

Monday, December 23, 2024

9:00 AM CST

Council Chambers, City Hall
and via teleconference, if necessary

A Special Called Meeting of the City Council was called Thursday, December 19, 2024 at 9:25 a.m. by Councilmembers Wards 1, 2, 3 and At Large

Call to Order.

Roll Call

Confirm or Adjust Agenda Order

Consent Agenda:

- 1. 2024-329:** Motion to approve Change Order No. 2 to the contract with LJ Construction Inc. in the net amount of -\$30,999.60 for a total contract amount of \$672,549.30 and an increase in contract time of fifteen(15) calendar days for the Turnberry Drainage Project.
- 2. 2024-330:** Motion to approve Change Order No. 1 to the contract with LJ Construction Inc. in the net amount of \$25,578.56 for a total contract amount of \$296,702.81 and an increase in contract time of sixty (60) calendar days for the Kalae Drainage Project.
- 3. 2024-331:** Motion to approve Change Order No. 1 to the contract with LJ Construction Inc. in the net amount of \$50,461.52 for a total contract amount of \$522,921.52 and an increase in contract time of forty five (45) calendar days for the Ahuli Drainage Project.

Executive Session - If Necessary

Adjourn/Recess.

NOTE: THE CITY OF DIAMONDHEAD WILL FURNISH APPROPRIATE AUXILIARY AIDS AND SERVICES WHERE NECESSARY TO AFFORD INDIVIDUALS WITH DISABILITIES AN EQUAL OPPORTUNITY TO SERVICES AND ACTIVITIES OF THE CITY. A WRITTEN REQUEST BY OR ON BEHALF OF QUALIFYING INDIVIDUALS SHALL BE SUBMITTED IN A TIMELY MANNER TO THE CITY CLERK.



December 18, 2024

Mr. Jon McCraw
City Manager
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

**Re: Change Order #2
Turnberry Drainage Project
LJ Construction Inc.**

Dear Mr. McCraw:

For consideration by the Council, I have enclosed Change Order #2 for this project.

The justification for the Change Order is based on the following:

- Reducing the pipe inlet draining under Turnberry Way to minimize flow to the downstream ditch.
- Add clearing and grubbing and remove dredge quantity to reflect the actual quantities used in the field.

These updated quantities are shown on the enclosed Summary of Amended Quantities and Totals. Based on this Change Order, the Contract Value will be a net decrease of \$30,999.60 resulting in a new total of \$672,549.30.

Additionally, due to the addition work, the Contract Time will increase 15 calendar days, making the new Substantial Completion date January 26, 2025.

Therefore, I recommend that the Council approve this Change Order #2.

Should you have any questions, please do not hesitate to contact me at 228-396-0486 or sarah@ccellc.us.

Sincerely,



COVINGTON CIVIL & ENVIRONMENTAL, LLC

A handwritten signature in cursive script that reads "Sarah McLellan".

Sarah McLellan, P.E.
Project Engineer

Enclosures: Change Order 2 Signed
Summary of Amended Quantities and Totals

CHANGE ORDER

OWNER:
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

CHANGE ORDER NO. 2
DATE: December 18, 2024

CONTRACTOR:
LJ Construction Inc.
11226 Dobson Road
Gulfport, MS 39503

ENGINEER: Covington Civil &
Environmental
PROJECT: Turnberry Drainage Project

SUMMARY:

This change order serves to decrease the Contract Amount and increase Contract Time.
Reducing the inlet pipe under Turnberry Way to minimize flow to the downstream ditch.
Add clearing and grubbing and decrease dredge quantity to reflect the actual quantities used in the field.

Due to the additional scope of work, 15 calendar days are being added to the Contract Time.

A detailed summary of the quantity adjustments is included with this Change Order.

The Net Change to the Contract Amount will therefore be minus. \$30,999.60

THE CONTRACT IS AMENDED AS SHOWN BELOW:

(Not valid until executed by the Owner, Engineer, and Contractor)

The original Contract Sum:	\$617,551.40
Net Change by previously authorized Change Orders:	\$85,997.50
The Contract Sum prior to this Change Order was:	\$703,548.90
The Contract Sum will now Change (-):	(\$30,999.60)
The New Contract Sum including this Change Order will be:	\$672,549.30
The original Contract Time:	12/25/2024
Net Change by previously authorized Change Orders:	17
The Date of Substantial Completion prior to this Change Order:	1/11/2025
The Contract Time will now Change by (+) days:	15
The New Date of Substantial Completion will be:	1/26/2025

CONTRACTOR:

ENGINEER:

OWNER:

By: [Signature]
Date: 12/18/24

By: [Signature]
Date: 12/18/2024

By: _____
Date: _____

TURNBERRY DRAINAGE PROJECT
CITY OF DIAMONDHEAD
CHANGE ORDER #2
SUMMARY OF AMENDED QUANTITIES AND TOTALS

PAY ITEM NO.	PAY ITEM	UNIT	UNIT PRICE	ORIGINAL CONTRACT		AMENDED QUANTITIES		CONTRACT REVISIONS		NEW TOTALS
				CONTRACT QUANTITY	EXTENSION	INCREASE	DECREASE	NEW QUANTITY	NEW EXTENSION	
02111-1	Clearing and Grubbing	LS	\$ 5,000.00	1	\$ 5,000.00	0.8		2	\$ 9,000.00	\$ 4,000.00
35310-1	Pond Dredging and Disposal, 7.5 Elevation	CY	\$ 25.00	1,500	\$ 37,500.00		-1,500	0	\$ -	\$ (37,500.00)
CO-1	24" Reinforced Concrete Pipe, Class III	LF	\$ 95.05	0	\$ -	8		8	\$ 760.40	\$ 760.40
CO-2	24" Reinforced Concrete Flared End Section	EA	\$ 1,650.00	0	\$ -	1		1	\$ 1,650.00	\$ 1,650.00
CO-3	Removal of Pipe (All Types and Sizes)	LF	\$ 11.25	0	\$ -	8		8	\$ 90.00	\$ 90.00

TOTAL CHANGE ORDER #2 \$ (30,999.60)



December 19, 2024

Mr. Jon McCraw
City Manager
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

**Re: Change Order #1
Kalae street Drainage Improvements
LJ Construction Inc.**

Dear Mr. McCraw:

For consideration by the Council, I have enclosed Change Order #1 for this project.

The justification for the Change Order is based on the following:

- The installation of pipes and concrete structures to allow a large ditch to be omitted along Koloa Street.
- Removal unused items to reflect the actual quantities used in the field.

These updated quantities are shown on the enclosed Summary of Amended Quantities and Totals. Based on this Change Order, the Contract Value will be a net increase of \$25,578.56 resulting in a new total of \$296,702.81.

Additionally, due to delays in construction and the addition work, the Contract Time will increase 60 calendar days, making the new Substantial Completion date January 24, 2025.

Therefore, I recommend that the Council approve this Change Order #1.

Should you have any questions, please do not hesitate to contact me at 228-396-0486 or sarah@ccellc.us.

Sincerely,

COVINGTON CIVIL & ENVIRONMENTAL, LLC

A handwritten signature in cursive script, appearing to read "Sarah M. Geller".



Sarah McLellan, P.E.
Project Engineer

Enclosures: Change Order 1 Signed
Summary of Amended Quantities and Totals

CHANGE ORDER

OWNER:
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

CHANGE ORDER NO. 1
DATE: December 16, 2024

CONTRACTOR:
LJ Construction Inc.
11226 Dobson Road
Gulfport, MS 39503

ENGINEER: Covington Civil &
Environmental
PROJECT: Kalae Street Drainage
Improvements

SUMMARY:

This change order serves to increase the Contract Amount and Contract Time.

The scope of work includes the installation of pipes and concrete structures to allow a large ditch to be omitted along Koloa Street.

A detailed summary of the quantity adjustments is included with this Change Order.

The Net Change to the Contract Amount will therefore be plus. \$25,578.56

THE CONTRACT IS AMENDED AS SHOWN BELOW:

(Not valid until executed by the Owner, Engineer, and Contractor)

The original Contract Sum:	\$271,124.25
Net Change by previously authorized Change Orders:	
The Contract Sum prior to this Change Order was:	\$271,124.25
The Contract Sum will now Change (+):	\$25,578.56
The New Contract Sum including this Change Order will be:	\$296,702.81
The original Contract Time:	11/25/2024
Net Change by previously authorized Change Orders:	0
The Date of Substantial Completion prior to this Change Order:	11/25/2024
The Contract Time will now Change by (+) days:	60
The New Date of Substantial Completion will be:	1/24/2025

CONTRACTOR:

ENGINEER:

OWNER:

By: *Brian J. Small*
Date: 12/20/24

By: *Scott M. Gallon*
Date: 12/19/2024

By: _____
Date: _____

KALAE STREET DRAINAGE IMPROVEMENTS
CITY OF DIAMONDHEAD

CHANGE ORDER #1
SUMMARY OF AMENDED QUANTITIES AND TOTALS

PAY ITEM NO.	PAY ITEM	UNIT	UNIT PRICE	ORIGINAL CONTRACT		AMENDED QUANTITIES		CONTRACT REVISIONS		NEW TOTALS
				CONTRACT QUANTITY	EXTENSION	INCREASE	DECREASE	NEW QUANTITY	NEW EXTENSION	
02295-1	Silt Fence	LF	\$ 4.50	2,350	\$ 10,575.00		-2,350	0	\$ -	\$ (10,575.00)
02721-1	Reinforced Cast-in-Place Concrete Structures	CY	\$ 1,650.00	15	\$ 24,750.00	5		20	\$ 33,000.00	\$ 8,250.00
02721-2	Castings/Gratings	LBS	\$ 4.00	400	\$ 1,600.00	300		700	\$ 2,800.00	\$ 1,200.00
02931-1	Hydroseeding	SY	\$ 2.00	1,650	\$ 3,300.00	330		1,980	\$ 3,960.00	\$ 660.00
M1	Remove and Reinstall Mailboxes	EA	\$ 300.00	4	\$ 1,200.00		-4	0	\$ -	\$ (1,200.00)
M2	Water Main Relocation	EA	\$ 6,150.00	4	\$ 24,600.00		-2	2	\$ 12,300.00	\$ (12,300.00)
CO-1	36"x23" Reinforced Concrete Pipe, Class III	LF	\$ 147.58	0	\$ -	232		232	\$ 34,238.56	\$ 34,238.56
CO-2	36"x23" Reinforced Concrete Flared End Section	EA	\$ 2,050.00	0	\$ -	1		1	\$ 2,050.00	\$ 2,050.00
CO-3	Remobilization	LS	\$ 2,500.00	0	\$ -	1		1	\$ 2,500.00	\$ 2,500.00
CO-4	18" Corrugated High Density Polyethylene Pipe	LF	\$ 151.00	0	\$ -	5		5	\$ 755.00	\$ 755.00

TOTAL CHANGE ORDER #1 \$ 25,578.56



December 16, 2024

Mr. Jon McCraw
City Manager
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

**Re: Change Order #1
Ahuli Drainage Project
LJ Construction Inc.**

Dear Mr. McCraw:

For consideration by the Council, I have enclosed Change Order #1 for this project. This Change Order serves to:

- Include piping and drainage boxes to allow the large ditch to be omitted along Ahuli Place.
- Include conflict boxes to remedy sewer service conflict.
- Replace existing failing culverts under Ahuli Place.

These updated quantities are shown on the enclosed Summary of Amended Quantities and Totals.

Based on this Change Order, the Contract Value will be a net increase of \$50,461.52 resulting in a new total of \$522,921.52. Additionally, this Change Order includes the addition of 45 calendar days to the Contract Time due to additional scope of work and the presence of adverse weather making the new Substantial Completion date February 8, 2025.

Therefore, I recommend that the Council approve this Change Order #1. Should you have any questions, please do not hesitate to contact me at 228-396-0486 or nathan@ccellc.us.

Sincerely,

COVINGTON CIVIL & ENVIRONMENTAL, LLC

A handwritten signature in cursive script that reads "Sarah McLellan".

Sarah McLellan, P.E.
Project Engineer

Enclosures: Change Order #1, Signed; Summary of Amended Quantities and Totals

CHANGE ORDER

OWNER:
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

CHANGE ORDER NO. 1
DATE: December 19, 2024

CONTRACTOR:
LJ Construction Inc.
11226 Dobson Road
Gulfport, MS 39503

ENGINEER: Covington Civil &
Environmental
PROJECT: Ahuli Drainage Project

SUMMARY:

This change order serves to increase the Contract Amount and Contract Time.
The scope of work includes the installation of pipes and concrete structures to allow a large ditch to be omitted along Ahuli Place, to resolve a sewer service conflict, and to replace failing culverts under Ahuli Place.
A detailed summary of the quantity adjustments is included with this Change Order.
An additional 45 calendar days are added to the Contract Time due to the additional scope of work and adverse weather.

The Net Change to the Contract Amount will therefore be plus. \$50,461.52

THE CONTRACT IS AMENDED AS SHOWN BELOW:
(Not valid until executed by the Owner, Engineer, and Contractor)

The original Contract Sum:	<u>\$472,460.00</u>
Net Change by previously authorized Change Orders:	<u>\$0.00</u>
The Contract Sum prior to this Change Order was:	<u>\$472,460.00</u>
The Contract Sum will now Change (+):	<u>\$50,461.52</u>
The New Contract Sum including this Change Order will be:	<u>\$522,921.52</u>
The original Contract Time:	<u>12/25/2024</u>
Net Change by previously authorized Change Orders:	<u>0</u>
The Date of Substantial Completion prior to this Change Order:	<u>12/25/2024</u>
The Contract Time will now Change by (+) days:	<u>45</u>
The New Date of Substantial Completion will be:	<u>2/8/2025</u>

CONTRACTOR:	ENGINEER:	OWNER:
By: <u>Chris J. Smith</u>	By: <u>Sarah M. Gallon</u>	By: _____
Date: <u>12/19/24</u>	Date: <u>12/19/2024</u>	Date: _____

AHULI DRAINAGE PROJECT
CITY OF DIAMONDHEAD

CHANGE ORDER #1
SUMMARY OF AMENDED QUANTITIES AND TOTALS

PAY ITEM NO.	PAY ITEM	UNIT	UNIT PRICE	CONTRACT QUANTITIES		AMENDED QUANTITIES		CONTRACT REVISIONS		DELTA
				CONTRACT QUANTITY	EXTENSION	INCREASE	DECREASE	NEW QUANTITY	NEW EXTENSION	
02050-1	Removal of Asphalt Pavement, All Depths	SY	\$ 8.00	340	\$ 2,720.00	50		390	\$ 3,120.00	\$ 400.00
02050-3	Sawcut Asphalt, All Depths	LF	\$ 7.00	550	\$ 3,850.00	25		575	\$ 4,025.00	\$ 175.00
02050-5	Removal of Concrete Drainage Structures	EA	\$ 600.00	10	\$ 6,000.00	1		11	\$ 6,600.00	\$ 600.00
02226-2	Borrow Excavation, LVM	CY	\$ 17.00	750	\$ 12,750.00	145		895	\$ 15,215.00	\$ 2,465.00
02226-3	Ditch Excavation	LF	\$ 12.00	350	\$ 4,200.00		105	245	\$ 2,940.00	\$ (1,260.00)
02234-1	Size 610 Crushed Stone Base	CY	\$ 125.00	70	\$ 8,750.00	8		78	\$ 9,750.00	\$ 1,000.00
02512-1	1.5" 9.50-mm, MT, Asphalt Pavement	SY	\$ 29.25	570	\$ 16,672.50	50		620	\$ 18,135.00	\$ 1,462.50
02512-2	1.5" 12.50-mm, MT, Asphalt Pavement	SY	\$ 29.25	340	\$ 9,945.00	50		390	\$ 11,407.50	\$ 1,462.50
02721-1	Reinforced Cast-in-Place Concrete Structures	CY	\$ 1,650.00	45	\$ 74,250.00	7.5		53	\$ 86,625.00	\$ 12,375.00
02721-2	Castings/Gratings	LBS	\$ 4.00	3,850	\$ 15,400.00	900		4750	\$ 19,000.00	\$ 3,600.00
02723-2	36" Corrugated High Density Polyethylene Pipe	LF	\$ 88.29	1,600	\$ 141,264.00	88		1688	\$ 149,033.52	\$ 7,769.52
M2	Utility Relocation	EA	\$ 6,900.00	4	\$ 27,600.00	1		5	\$ 34,500.00	\$ 6,900.00
CO-01	30" Reinforced Concrete Pipe, Type III	LF	\$ 140.75	0	\$ -	96		96	\$ 13,512.00	\$ 13,512.00

TOTAL CHANGE ORDER #1 \$ 50,461.52