



Mayor Pro Tem Depreo
Councilmember L'Ecuyer At-Large
Councilmember Moran Ward 2
Councilmember Morgan Ward 3
Councilmember Clark Ward 4

AGENDA
REGULAR MEETING OF THE CITY COUNCIL
Tuesday, September 01, 2020
6:00 PM CST
Council Chambers, City Hall
and via teleconference, if necessary

Call to Order.

Invocation
Pledge of Allegiance
Roll Call
Confirm or Adjust Agenda Order

Presentation Agenda.

Council Comments.

- a. The next Regular scheduled meeting of the City Council will Tuesday, September 15, 2020 at 6:00 p.m. CST in Council Chamber at City Hall located at 5000 Diamondhead Circle.
- b. City Hall will be closed Monday, September 7th in observance of the Labor Day Holiday.
- c. Paddle Paradise, the City's first kayak event, will be held September 26, 2020 beginning at 9:30 a.m. at the Vaught Circle Kayak Launch.
- d. Legislative Update
Senator Phillip Moran
Representative Jay McKnight

City Manager's Report.

Public Comments on Agenda Items.

Policy Agenda.

Minutes:

1. Motion to approve August 18, 2020 Regular Meeting Minutes

Tabled Matters:

2. **2020-214:** Motion to deny petition by Ms. Tammy Simms Fields for a variance from the Zoning Ordinance (Article 4.6.5E iii) to allow an existing carport recently constructed within 3'1" of the rear property line. The edge of the roof is 32" from the rear property line. The case file number is 202000223. The Planning Commission voted 3 to 2 against the variance resulting in a denial of the requested variance.

Resolutions:

3. **2020-239:** Motion to ratify the proclamation of existence of a local emergency as of noon on August 23, 2020 due to Tropical Storm Marco and Tropical Storm Laura.

- 4.** **2020-251:** Motion to adopt Resolution 2020-054 thereby approving and adopting the FY2021 Budget as finally determined by the governing authority.
- 5.** **2020-241:** Motion to adopt Resolution 2020-241 setting the Tax Levy for FY2021 at 29.5 mills.
- 6.** **2020-244:** Motion to adopt Resolution 2020-055 to adjudicate that the property located at 5569 Diamondhead Drive East (parcel number 131D-2-13-054.000) is in a state of uncleanliness or a menace to the public health, safety and general welfare of the community. Authorization to advertise for bids and/or obtain quotes to perform the necessary services to cut the grass, trim overgrown shrubs and clean the property.

Consent Agenda:

- 7.** **2020-242:** Motion to approve payments to James J. Chiniche for professional services in the amount of \$945 for Shephard's Square, \$1,965 for Ieke Drainage and \$1,512.50 for East Aloha Improvements Design Phase 1.
- 8.** **2020-238:** Motion to adopt Budget Amendments 2020-038 thru 2020-041 and 2021-001.
- 9.** **2020-243:** Motion to approve Interfund Loans for grant and transfers of local matching funds.
- 10.** **2020-246:** Motion to approve compensation for Special Election poll workers, managers, and others.

Action Agenda.

- 11.** **2020-245:** Motion to concur with the Planning Commission and thereby approve the variance to allow the construction of a roof over a patio within 9.7' of the rear property line at 7321 Analii Street. Case file number 202000277.

Routine Agenda.

Claims Payable

- 12.** Motion to approve the Docket of Claims (DKT157494 - DKT157522) in the amount of \$52,425.86.
- 13.** Motion to approve Payroll Payables DKT157446-157458 in the amount of \$55,519.18, PRCLAIM056 in the amount of \$27,397.63, PRCLAIM055 in the amount of \$27,277.44, PRCLAIM054, \$3,011.54. PRCLAIM053 and \$28,700.35,

Department Reports

Public Comments on Non-Agenda Items.

Executive Session - If Necessary

Adjourn/Recess.

NOTE: THE CITY OF DIAMONDHEAD WILL FURNISH APPROPRIATE AUXILIARY AIDS AND SERVICES WHERE NECESSARY TO AFFORD INDIVIDUALS WITH DISABILITIES AN EQUAL OPPORTUNITY TO SERVICES AND

ACTIVITIES OF THE CITY. A WRITTEN REQUEST BY OR ON BEHALF OF QUALIFYING INDIVIDUALS SHALL BE SUBMITTED IN A TIMELY MANNER TO THE CITY CLERK.



Mayor Pro Tem Depreo	Item No. 1.
Councilmember L'Ecuyer	A
Councilmember Moran	Ward 2
Councilmember Morgan	Ward 3
Councilmember Clark	Ward 4

MINUTES
REGULAR MEETING OF THE CITY COUNCIL
Tuesday, August 18, 2020
6:00 PM CST
Council Chambers, City Hall
and via teleconference, if necessary

Call to Order.

Mayor Pro Tem Depreo called the meeting to order at 6:00 p.m.

Invocation - Mayor Pro Tem Depreo

Pledge of Allegiance

Roll Call

PRESENT

Mayor Pro Tem Nancy Depreo

Ward 2 Alan Moran

Ward 3 Jamie Morgan

Ward 4 Charles Clark

Councilmember-At-Large Lindsay L'Ecuyer

Confirm or Adjust Agenda Order

Motion made by Councilmember-At-Large L'Ecuyer, Seconded by Ward 3 Morgan to confirm the agenda as presented.

Voting Yea: Mayor Pro Tem Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer

MOTION CARRIED UNANIMOUSLY

Presentation Agenda.

Council Comments.

- a. 1. The next Regular Meeting of the City Council will be held at 6:00 p.m. September, 1, 2020 in Council Chambers at 5000 Diamondhead Circle.

City Manager's Report.

1. Comprehensive Plan – The kick-off meetings for Envision Diamondhead 2040 was a great success. Orion Planning and Design has compiled a summary report of the information gathered in our first meetings. We encourage all residents to participate in this year long process. There is a website at www.envisiondiamondhead2040.com. Residents can sign up for the newsletter to stay informed and can provide comments to the planners. The next scheduled visit will be the last week in September.
2. Street Paving – Phase II of the street paving project has started. Warren Paving is about halfway through the streets to be paved which is about 3.5 miles of roads. This year the city will pave 11 miles of streets. Please drive safe when you see workers in the roads.

3. Elliot Homes Donation of Properties – Elliott Homes has offered to donate 4 parcels to the city that will be used for permanent greenspace and drainage.
4. Twin Lakes - Based on the information provided thus far by Covington Engineering, it is my recommendation to the council that we stop the study on using Twin Lakes as a regional Detention Pond. The city has already spent about \$30K to review this. Now, there is another \$16K work assignment. This does not include any construction that would be needed to increase the capacity. The engineer has informed us that additional work would be needed to the pond if the council wanted to change the stormwater ordinance. That will cost money. The city already has a list of priority drainage projects that will cost a lot of money. Do you really want to make Twin Lakes a priority for spending city funds when it will delay spending on other projects in the city?
5. Gulf Coast Restoration Funds – I am asking for authorization to submit a new grant application to the Gulf Coast restoration funds for the purpose of building roads, sidewalks, and other public infrastructure in the Town Center District. This area is focused on the mixed-use commercial area. The total project cost is \$4,205,848 which includes \$3,364,678 in grant funds and \$841,170 as the required 20% local matching funds. We have these funds in our general fund balance. The city received \$1,500,000 grant this summer to start the first phase of this project.
6. E. Aloha Right of Way with Rouses – I am asking for authorization to sign the deeds of dedication with Rouses for the improvements on E. Aloha. They have previously given us most of the existing road that they owned. Now, we are asking them to give us about 10 feet of land on the northside of E. Aloha by the detention pond so we can add the sidewalk. We will give them a small section on the southside of the road to level out their property line. They have agreed to this with the city.
7. Bidding E. Aloha Improvements – I am asking for authorization to advertise for bids on the first phase of improvements for E. Aloha Drive. This will include roadway, crosswalks, curb and gutters, drainage, and striping. This project also cleans up the intersection at Shephard’s Square. The project is paid using \$150K MDA grant.
8. Master Plan for Town Center – I am asking for authorization to amend the existing comprehensive plan to add the new master plan for the town center that the city council has created.
9. Authorized Signatures on the City Bank Accounts – This resolution will allow us to add all city council members as authorized signers on the bank accounts. If ever needed, four members of the council would be able to sign a check if the mayor or mayor pro temp were not available to sign.
10. Purchase of Equipment and Vehicles – Now that we have the new lease purchase agreement secured, I am asking for authorization to purchase the equipment and vehicles using these funds.
11. Pickering Engineering Contract – I am asking for authorization to sign a new professional services agreement with Pickering Engineering for the purpose of creating a strategic initiative report for major capital projects focused on drainage and to assist the city will securing grant funding from Washington, Jackson, Army Corp of Engineers, NCRS and other agencies. This is focused on identifying and soliciting grant funding for our drainage and other capital projects. This way we can leverage our local dollars to have a bigger impact for our community. Long Beach has a similar contract. Over the last 2 years, they have paid about \$90K to Pickering for this service, and Long Beach has been awarded over \$4 million in funds for their projects. There is no guarantee that the city will get any grants, but this is a good return on investment for Long Beach. The firm has great relationships and experience providing this service.
12. Lobbyist Contract – I am asking to renew the contract with Trey Bobinger as our lobbyist. This contract expires at the end of this month.

13. Cruisin the Coast – Public works has cut the grass on the vacant lots by the Fire Dept. I walked it yesterday, and it is mostly hard ground. But, there are several locations that we plan to mark off since this would require lots of dirt. We will still need to bring in some dirt that we have on hand to help level out other parts. Then, we will throw some grass seed as needed. We will continue to cut the grass weekly until the event.

FY21 Budget Public Hearing

City Manager Reso presented the proposed FY21 Budget. The floor was opened for public comments; there were none.

Public Comments on Agenda Items. None.

Policy Agenda.

Minutes:

Motion made by Ward 3 Morgan, Seconded by Ward 4 Clark, to approve the Minutes of August 4, 2020 and August 11, 2020.

Voting Yea: Mayor Pro Tem Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer

MOTION CARRIED UNANIMOUSLY

Tabled Matters

- 3. **2020-201:** Motion to amend Master Service Agreement Work Assignment with Covington Civil and Environmental, LLC for Twin Lakes Regional Detention Pond to include weir removal impact study and Kapalama impact at an additional charge of \$16,100.

Mayor Pro Tem Depreo called for a motion to amend Master Service Agreement Work Assignment with Covington Civil and Environmental, LLC for Twin Lakes Regional Detention Pond to include weir removal impact study and Kapalama impact at an additional charge of \$16,100.

MOTION DIED FOR LACK OF ACTION

Ordinances

- 4. **2020-231:** Motion to adopt Resolution 2020-048 thereby approving the proposed text amendments that would create a Diamondhead Town Center District with related regulations. New language would be added to Article 4.1.1, 4.16, 4.19, Table 4.1 and Article 4.21 in the Zoning Ordinance.

Motion made by Ward 3 Morgan, Seconded by Ward 2 Moran to adopt Resolution 2020-048 thereby approving the proposed text amendments that would create a Diamondhead Town Center District with related regulations. New language would be added to Article 4.1.1, 4.16, 4.19, Table 4.1 and Article 4.21 in the Zoning Ordinance.

A roll call vote was held as follows:

Voting Yea: Mayor Pro Tem Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer

MOTION CARRIED UNANIMOUSLY

Resolutions:

- 5. **2020-204:** Motion adopt Resolution 2020-044 thereby authorizing the City Manager to submit to the Mississippi Development Authority a grant application for FY2021 Gulf Coast Restoration Funds in the amount of \$4,205,848 (federal share \$3,364,678 and local share \$841,170) committing matching funds, authorizing the City Manager to execute necessary documents related to same and for other related purposes.

Motion made by Ward 3 Morgan, Seconded by Ward 4 Clark to adopt Resolution 2020-044 thereby authorizing the City Manager to submit to the Mississippi Development Authority a grant application for FY2021 Gulf Coast Restoration Funds in the amount of \$4,205,848 (federal share \$3,364,678 and local share \$841,170) committing matching funds, authorizing the City Manager to execute necessary documents related to same and for other related purposes

A roll call vote was held as follows:

Voting Yea: Mayor Pro Tem Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer

MOTION CARRIED UNANIMOUSLY

- 6. **2020-221:** Motion to adopt Resolution 2020-046 thereby authorizing the City Manager to execute Deeds of Dedication accepting property from and conveying property to Rouses for East Aloha r East Aloha Improvements, authorize the City Manager to execute same and for other related purposes.

At 6:46 p.m. Councilmember Clark exited Council Chambers and was recused from the meeting proceedings.

Motion made by Ward 3 Morgan, Seconded by Councilmember-At-Large L'Ecuyer to adopt Resolution 2020-046 thereby authorizing the City Manager to execute Deeds of Dedication accepting property from and conveying property to Rouses for East Aloha r East Aloha Improvements, authorize the City Manager to execute same and for other related purposes. .

A roll call vote was held as follows:

Voting Yea: Mayor Pro Tem Depreo, Ward 2 Moran, Ward 3 Morgan, Councilmember-At-Large L'Ecuyer. Recusal: Ward 4 Clark

MOTION CARRIED

At 6:41 p.m. Councilmember Clark returned to Council Chambers and continued in the meeting proceedings.

- 7. **2020-226:** Motion to adopt Resolution 2020-047 thereby accepting properties for drainage lots from Elliott Homes, authorizing to execute same and for other related purposes.

Motion made by Councilmember-At-Large L'Ecuyer, Seconded by Ward 4 Clark to adopt Resolution 2020-047 thereby accepting properties for drainage lots from Elliott Homes, authorizing to execute same and for other related purposes.

A roll call vote was held as follows:

Voting Yea: Mayor Pro Tem Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer.

MOTION CARRIED UNANIMOUSLY

- 8. **2020-232:** Motion to adopt Resolution 2020-049 thereby approving the Diamondhead Preliminary Master Plan dated 5-26-20 by Linfield, Hunter & Junius, Inc. to be as an addendum to the current Comprehensive Plan for the City of Diamondhead.

Motion made by Councilmember-At-Large L'Ecuyer, Seconded by Ward 3 Morgan to adopt Resolution 2020-049 thereby approving the Diamondhead Preliminary Master Plan dated 5-26-20 by Linfield, Hunter & Junius, Inc. to be as an addendum to the current Comprehensive Plan for the City of Diamondhead.

A roll call vote was held as follows:

Voting Yea: Mayor Pro Tem Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer

MOTION CARRIED UNANIMOUSLY

- 9. **2020-233:** Motion to adopt Resolution 2020-050 thereby approving the abandonment of the 5' drainage and utility easement on either side of the common lot line between lots 35 and 36, Diamondhead Subdivision Phase 2, Unit 6, Block 5 requested by Karen S. Jackson. The newly assigned address is 8526 Op La Way.

Motion made by Ward 4 Clark, Seconded by Ward 3 Morgan to adopt Resolution 2020-050 thereby approving the abandonment of the 5' drainage and utility easement on either side of the common lot line between lots 35 and 36, Diamondhead Subdivision Phase 2, Unit 6, Block 5 requested by Karen S. Jackson. The newly assigned address is 8526 Op La Way.

A roll call vote was held as follows:

Voting Yea: Mayor Pro Tem Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer

MOTION CARRIED UNANIMOUSLY

- 10. **2020-234:** Motion to adopt Resolution 2020-051 thereby authorizing depository signatories for Councilmembers (L'Ecuyer, Moran, Morgan, Clark) and Deputy City Clerk (Tammy Garber) on all accounts for the City.

Motion made by Councilmember-At-Large L'Ecuyer, Seconded by Ward 3 Morgan to adopt Resolution 2020-051 thereby authorizing depository signatories for Councilmembers (L'Ecuyer, Moran, Morgan, Clark) and Deputy City Clerk (Tammy Garber) on all accounts for the City.

A roll call vote was held as follows:

Voting Yea: Mayor Pro Tem Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer

MOTION CARRIED UNANIMOUSLY

Consent Agenda:

Motion made by Councilmember-At-Large L'Ecuyer, Seconded by Ward 4 Clark to approve the following agenda items 11-24 by consent:

- 11. **2020-218:** Motion to approve payment in the amount of \$6,234.37 to Orion Planning + Design for July services relating to the 25-year Comprehensive Plan.
- 12. **2020-219:** Motion to accept Substantial Completion as April 9, 2020, Final Completion as May 28, 2020 and final close out documents for the Roadway Improvements Project and to approve

Change Order No. 3 in the amount of -\$14,924.99, Pay Application 5 in the amount of \$61,582.64 and Final Pay Application 6 in the amount of \$45,280.91 to Huey P. Stockstill, LLC.

13. **2020-222:** Motion to authorize amended Master Services Work Assignment with James J. Chiniche in the amount of \$1,500 for the bid phase of East Aloha Improvements.
14. **2020-223:** Motion to authorize advertisement for bids for East Aloha Improvements Phase 1.
15. **2020-220:** Motion to approve payments to Digital Engineering in the amount of \$172.00 for GIS Maintenance, \$1,115.00 for Plan/Spec Review Services, \$18,876.18 for MDOT Feasibility Study and \$2,040.00 Roadway Improvements Phase 2.
16. **2020-224:** Motion to authorize FY21 annual appropriation in the amount of \$3,810 to Gulf Regional Planning Commission Metropolitan Planning Organization.
17. **2020-225:** Motion to approve Change Order No. 1 in the \$35,523.36 to the contract with Warren Paving increasing the contract total for Roadway Improvements Phase 2 to \$492,579.49.
18. **2020-227:** Motion to approve 1-month extension to the LPA Contract with Digital Engineering for the MDOT Feasibility Study.
19. **2020-228:** Motion to approve a Master Agreement Work Assignment with Machado Patano, LLC in an amount not to exceed \$10,000 for development plan review services for the building department as needed.
20. **2020-229:** Motion to authorize the purchase of equipment and vehicles through State Contract Pricing to be funded with 2020 Lease Purchase Financing proceeds.
21. **2020-230:** Motion to accept and award low quote for the purchase of 2020 Chevrolet Silverado 1500 WT Crew Cab Pick Up Truck for administration with GM fleet/government incentives from Rogers Dabbs Chevrolet in the amount of \$29,664.00 to be included in the 2020 Lease Purchase Financing with The First.
22. **2020-235:** Motion to enter into an agreement with Pickering Firm in an amount not to exceed \$35,000 for professional services in preparing, documenting and presenting Strategic Initiatives/Project to the Congressional Delegation, MS Legislature, US Army Corps, US Department of Agriculture Natural Resources Conservation Services and other appropriate agencies for project funding opportunities.
23. **2020-236:** Motion to approve Budget Amendment 2020-036.
24. **2020-237:** Motion to approve to enter into agreement with Point One Strategies, LLC (Trey Bobinger) for professional lobbyist at the rate of \$3,000 monthly (\$36,000) to include normal and necessary expenses associated with lobbying.

Voting Yea: Mayor Pro Tem Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer

MOTION CARRIED UNANIMOUSLY

Routine Agenda.

Claims Payable

26. Motion to approve the Docket of claims (DKT157459 - DKT157492) in the amount of \$259,439.64.

Motion made by Ward 4 Clark, Seconded by Ward 3 Morgan, to approve the Docket of claims (DKT157459 - DKT157492) in the amount of \$259,439.64.

Voting Yea: Mayor Pro Tem Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer

MOTION CARRIED UNANIMOUSLY

27. Motion to approve Docket Claims (Claim DKT-157493) in the amount of \$919.80.

Motion made by Councilmember-At-Large L'Ecuyer, Seconded by Ward 2 Moran to approve Docket Claims (Claim DKT-157493) in the amount of \$919.80.

Voting Yea: Mayor Pro Tem Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer

MOTION CARRIED UNANIMOUSLY

Department Reports

Motion made by Ward 4 Clark, Seconded by Ward 3 Morgan to accept the following departmental reports.

Voting Yea: Mayor Pro Tem Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer

MOTION CARRIED UNANIMOUSLY

- a. July 2020 Financial Reports
- b. a. Solid Waste Report
 - b. Police Department Report
 - c. Building Department Report
 - d. Privilege License Reports
 - e. Code Enforcement Report
 - f. AMR Response June 2020

Public Comments on Non-Agenda Items. None.

Adjourn/Recess.

At 6:46 p.m. and with no further matters to come before the Council at this time, motion made by Ward 4 Clark, Seconded by Ward 3 Morgan.

Voting Yea: Mayor Pro Tem Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer

MOTION CARRIED UNANIMOUSLY

Nancy Depreo
Mayor Pro Tem

Jeannie Klein
City Clerk



5000 Diamondhead Circle · Diamondhead, MS 39525-3260

Phone: 228.222.4626 Fax: 228-222-4390

www.diamondhead.ms.gov

TO: Mayor Pro Temp and City Council

FROM: Ronald Jones *Ronald*

DATE: August 26, 2020

SUBJECT: 8912 Anahola Court; Tammy Simms Fields; tabled by the City Council on 8-4-2020

On 8-4-2020 the Council directed the Building Official to find a resolution regarding the water surface runoff onto Elliot Arroyo's property. On August 6 2020, Beau King and myself visited the Fields property with her being present. The existing grade of the lot and all water surface runoff from the street, front and back yards funnels to one spot which is close to the column of the carport. Then the water goes under the fence into the neighbor's (Elliot N. Arroyo) back yard. There is a 10' drainage and utility easement along Field's rear property line. There is also a 5' drainage and utility along the common lot line between Lots 2 and 3, Diamondhead PH 2 Unit 7A Block 5.

I directed Ms. Fields to do the following actions and have it completed by September 1, 2020.

- Install a gutter along the edge of the carport to catch all water runoff from the carport.
- Install a downspout nearest the column that is close to the rear property line (see pic).
- Install drain pipe or flexible tubing to direct the water to the corner of lots 2 and 3, Diamondhead PH 2 Unit 7A Block 5 within the 5' drainage and utility easements.

I was advised by Ms. Fields on August 21st that the work had been completed (see attached pics dated 8-25-2020). Due to the existing grades on the lot, this was the only solution.

attachments

Ronald Jones

From: Ronald Jones
Sent: Tuesday, August 11, 2020 11:17 AM
To: tammy msxx007
Cc: Michael J. Reso (mreso@diamondhead.ms.gov); derekcusick; Jeannie Klein; tbraud@diamondhead.ms.gov; prich@diamondhead.ms.gov; Beau King
Subject: 8912 Anahola court; drainage resolution
Attachments: 8912 Anahola Court drainage resolution.pdf

On 8-4-2020 the Council directed the Building Official to find a resolution regarding the water surface runoff onto your neighbor's property. Last Thursday, August 6th Beau King and myself visited your property with you present. Upon the existing grade of the lot all water surface runoff from the street, front and back yards funnels to one spot which is close to the column of the carport. Then the water goes under the fence into the neighbor's (Elliot N. Arroyo) back yard. There is a 10' drainage and utility easement along your rear property line. There is also a 5' drainage and utility along the common lot line between Lots 2 and 3, Diamondhead PH 2 Unit 7A Block 5.

You are hereby directed to do the following and have it completed by September 1, 2020.

- Install a gutter along the edge of the carport to catch all water runoff from the carport.
- Install a downspout nearest the column that is close to the rear property line (see pic).
- Install drain pipe or flexible tubing to direct the water to the corner of lots 2 and 3, Diamondhead PH 2 Unit 7A Block 5 within the 5' drainage and utility easements.

I you have any further questions or comments, please advise.

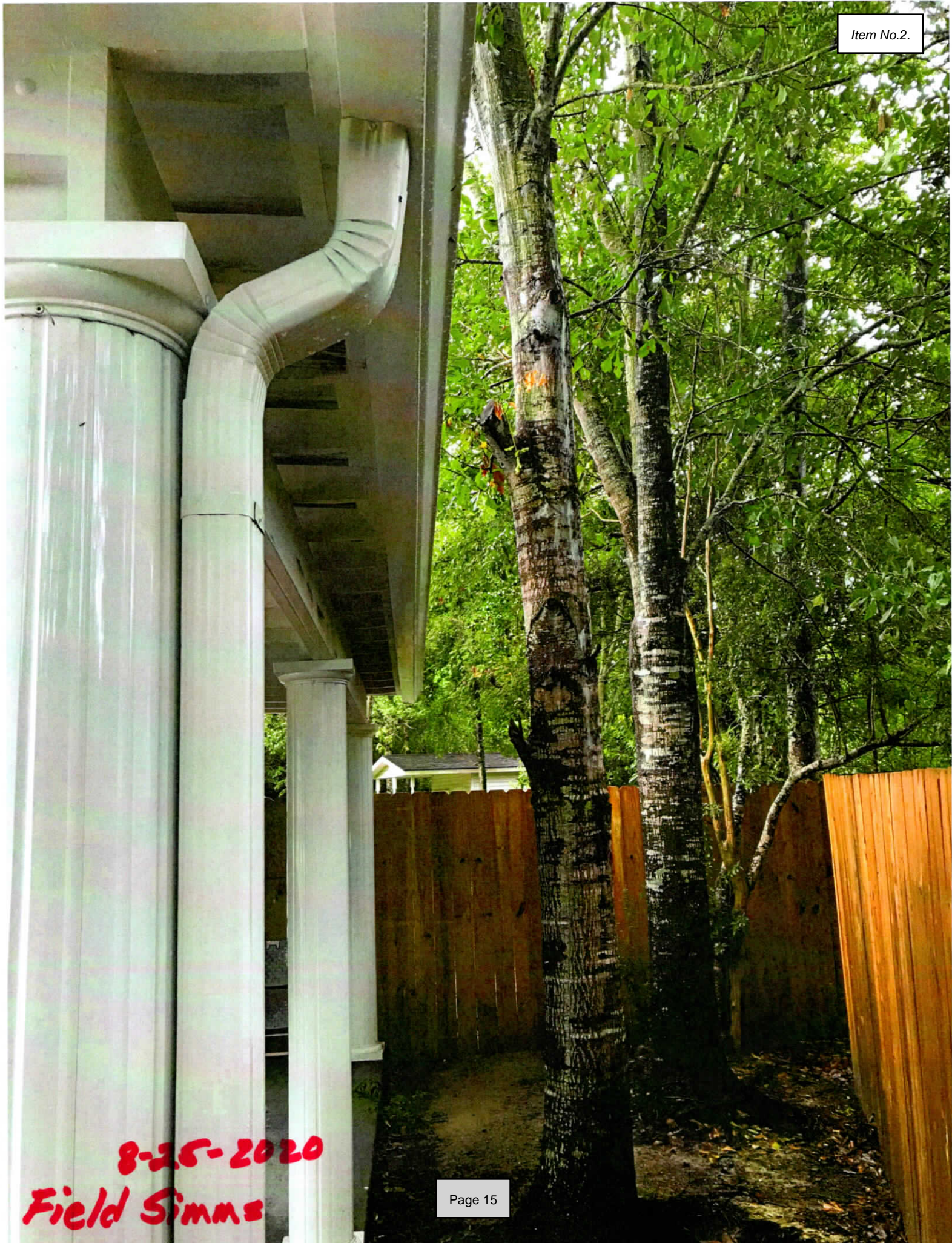
Ronald r. Jones, CBO
Building Official
City of Diamondhead, MS

Sinks 2017 Ruvahla Court

down spout

down pipe or tubing

down about



8-25-2020
Field Simms

8-28-2020
Field Simms



0505-29-2 ZAMIZ bliz



5000 Diamondhead Circle
Diamondhead, MS 39525
Ph: 228-222-4626
FX: 228-222-4390

APPLICATION FOR VARIANCE REQUEST

Case Number: 2020000223

Date: JUN 10 2020

RECEIVED
BY: RJ

Applicant: Tammy Simms Fields

Applicant's Address: 8912 Anahola Ct.

Applicant's Email Address: msxxpp7@bellsouth.net

Applicant's Contact Number: (Home) _____ (Work) _____ (Cell) 985-290-7891

Property Owner: Tammy Simms Fields

Owner's Mailing Address: 8912 Anahola Ct.

Owner's Email Address: msxxpp7@bellsouth.net

Owner's Contact Number: (Home) _____ (Work) _____ (Cell) 985-290-7891

Tax Roll Parcel Number: 06 J- 3- 36- 143.000

Physical Street Address: 8912 Anahola Ct.

Legal Description of Property: Lot 75, Block 1, Unit 7A

Zoning District: R2

State Purpose of Variance: (Front/Side/Rear/Lot Size/Parking/Building/Coverage)
(Signage-Size-Height) _____

To allow an existing carport recently constructed within 3'1" of the rear property line.

STATEMENT OF UNDERSTANDING

As the applicant or owner/s for the requested Variance in the City of Diamondhead, I (we) understand the following:

The application fee of \$100.00 must be paid prior to the acceptance of the application. Further, that if the application is withdrawn for any reason that the application fee is forfeited to the City of Diamondhead.

As the applicant or owner/s, I (we), or the designed representative, must be present at the public hearing.

That all information provided with this application is true and correct to the best of my knowledge.

That this application represents only property owned by me (us) and that any other adjoining property owners must apply for a Variance on his own behalf.

That all required attachments have been provided to the City of Diamondhead.

That additional information may be required by the Planning Commission prior to final disposition.

The City Council will not accept new case evidence once the recommendation has been made by the Planning Commission. If new evidence needs to be presented, the applicant will need to request that the matter be referred back to the Planning Commission for review.

The Public Hearing will be held on _____ at _____ p.m. in the Council Chambers of the Diamondhead City Hall.

If a continuance of the hearing is necessary at my (our) request, the request must be made to the Zoning Official a minimum of seven (7) days prior to the hearing. If such request is not made in writing, I understand that a new application must be filed and an application fee paid to the City.

If the application is denied by the City Council, a new application for the subject property may not be submitted for one (1) year from the date of denial.


Signature of Applicant


Signature of Property Owner

_____ For Official Use Only _____

- \$100.00
- Copy of Deed, Lease or Contract
- Site Plan
- Parking Spaces
- List of Property Owner
- Application Signed
- Written Project Description
- Drainage Plan NA ()
- Notarized Statement NA ()

REQUIRED ITEM A

Property Owner TAMMY FIELDS LIPPON

Street Address 8912 ANAHOLA COURT, DIAMOND HEAD MS. 39525

Statement Describing Variance Request

ALLOW FOR REPLACEMENT CARPORT CONSTRUCTION ON
N.W. SIDE / REAR OF PROPERTY ATTACHED TO EXISTING GARAGE
STRUCTURE.

The reasons why it complies with the criteria for variances:

- 1. DO THE SPECIAL CONDITIONS AND/OR CIRCUMSTANCES EXIST WHICH AFFECT ONLY THE LAND OR STRUCTURE IN QUESTION AND NO OTHER SURROUNDING OR SIMILAR PROPERTIES?

Response: ONLY AFFECTS THE PROPERTY AT 8912 ANAHOLA.
IS CONTAINED WITHIN PROPERTY LINES. DOES NOT CHANGE
RAIN RUNOFF OR INTERFERE WITH EXISTING / NEIGHBORING LOTS.

- 2. WOULD LITERAL INTERPRETATION OF THE ZONING ORDINANCE DEPRIVE THE OWNER/APPLICANT OF RIGHTS COMMONLY ENJOYED BY OTHER PROPERTIES IN THE SAME ZONING DISTRICT?

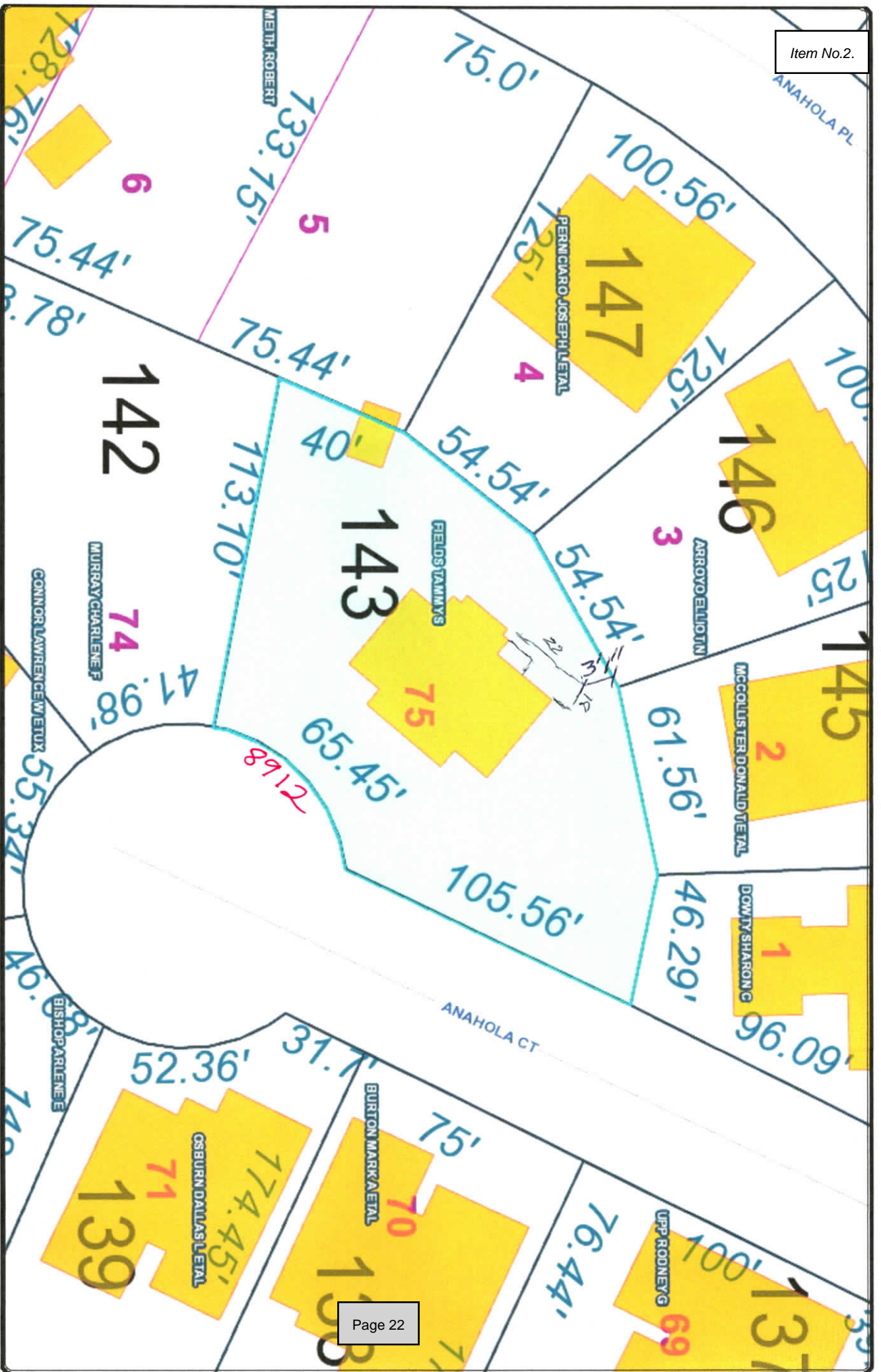
Response: YES, SIMILAR STRUCTURES EXIST WITHIN OTHER
R2 ZONED AREAS, SPEDS, CARPORTS, NEW CONSTRUCTION
IN SAME ZONING DISTRICT. (EXAMPLES CAN BE PROVIDED)

- 3. ARE THE SPECIAL CONDITIONS OR CIRCUMSTANCES NOT CAUSED BY THE OWNER/APPLICANT?

Response: YES/NO. IT WAS A REPLACEMENT STRUCTURE WHEN
HOME WAS PURCHASED IN 2004. ASSUMED A VARIANCE WAS
GRANTED TO ORIGINAL OWNER. WAS REBUILT WITH THIS ASSUMPTION

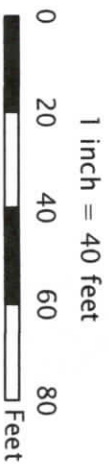
- 4. WOULD THE REQUESTED VARIANCE NOT GIVE THE OWNER/APPLICANT ANY SPECIAL PRIVILEGES OR RIGHTS NOT SHARED BY OWNERS OF SIMILAR PROPERTIES?

Response: NO, OTHER LIKE STRUCTURES EXIST IN THE
SAME ZONING.



DISCLAIMER: Any user of this map product accepts its faults and assumes all responsibility for the use thereof, and further agrees to hold Hancock County harmless from and against any damage, loss or liability arising from any use of the map product. Users are cautioned to consider carefully the provisional nature of the maps and data before using it for decisions that concern personal or public safety or the conduct of business that involves monetary or operational consequences. Conclusions drawn from, or actions undertaken, on the basis of such maps and data, are the sole responsibility of the user.

June 10, 2020



PROCLAMATION OF EXISTENCE OF A LOCAL EMERGENCY
(by the City Manager, Mayor and City Council, City of Diamondhead)

WHEREAS, the City Manager, Mayor and City Council of the City of Diamondhead,
does hereby find that conditions of extreme peril to the safety of persons and
property have arisen within said county, caused by
Tropical Storm Marco and Tropical Storm Laura

commencing on or about 1200 on the 23 day of August, 2020,
and

WHEREAS, the aforesaid conditions of extreme peril warrant and necessitate the proclamation
of the existence of a local emergency in order to provide for the health and safety of the citizens
and the protection of their property within the affected jurisdiction;

NOW, THEREFORE, IT IS HEREBY PROCLAIMED that in accordance with Section 33-15-
17(d), Mississippi Code of 1972, as amended, a local emergency now exists throughout said
City; and shall be reviewed every thirty (30) days until such local emergency is no longer in
effect and proclaimed terminated by the City Council of Diamondhead, State of Mississippi.

IT IS FURTHER PROCLAIMED AND ORDERED that all City agencies and departments shall
render all possible assistance and discharge their emergency responsibilities as set forth in the
City Emergency Operations Plan.

DATE: August 23, 2020

ATTEST: *Marnie Klein*
City Clerk for the
City of Diamondhead

[Signature]
City Manager

Nancy Deprio
Mayor, City of Diamondhead
PRO TEM

[Signature]
Council, District 1
[Signature]
Council, District 2

[Signature]
Council, District 3

[Signature]
Council, District 4

[Signature]
Council, District 5
At-Large

Hancock County
State of Mississippi

MEMA DR-3 (Rev 12.01)

**A RESOLUTION BY THE MAYOR AND CITY COUNCIL OF DIAMONDHEAD, MISSISSIPPI,
APPROVING AND ADOPTING THE FY2021 BUDGET AS FINALLY DETERMINED BY
THE CITY GOVERNING AUTHORITY**

WHEREAS, the City of Diamondhead, as a municipal corporation in the State of Mississippi, is required to operate on a fiscal year basis beginning October first and ending September thirtieth each year; and

WHEREAS, the Governing Authority of the City is also required by no later than September 15 of each year to prepare a complete budget of the municipal revenues, expenses, and working cash balances estimated for the next fiscal year for municipal purposes; and

WHEREAS, the Governing Authority, having first held at least one public hearing to provide the general public with an opportunity to comment on the taxing and spending plan incorporated in the proposed budget at least one (1) week prior hereto, does hereby find that the proposed budget as amended and attached hereto should be adopted, as finally determined hereby, as the budget for the City of Diamondhead for the fiscal year of October 1, 2020 to September 30, 2021, and entered at length and in detail in the official minutes.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF DIAMONDHEAD, MISSISSIPPI, AS FOLLOWS, TO WIT:

Section 1. That the matters, facts and things recited in the Preamble hereto are hereby adopted as the official findings of the Governing Authority.

Section 2. That the proposed budget as amended and prepared and attached hereto should be, and hereby is, adopted as the budget for the City of Diamondhead, as finally determined hereby, for the fiscal year of October 1, 2020, to September 30, 2021 and should further be entered at length and in detail in the official minutes.

Section 3. That this Resolution be, and it is hereby ordered to be spread on the minutes of the Governing Authority, and to be in full force and effect as provided by law.

The above and foregoing Resolution, after having been first reduced to writing, was introduced by Councilmember _____, seconded by Councilmember _____, and was adopted on 1stth day of September, 2020 by the following roll call vote:

	Aye	Nay	Absent
Councilmember Depreo	_____	_____	_____
Councilmember Moran	_____	_____	_____
Councilmember Morgan	_____	_____	_____
Councilmember Clark	_____	_____	_____
Councilmember L'Ecuyer	_____	_____	_____

APPROVED: _____
Nancy Depreo
Mayor Pro Tem

ATTEST: _____
Jeannie Klein, City Clerk

SEAL

**RESOLUTION OF THE MAYOR AND CITY COUNCIL OF
 DIAMONDHEAD, MISSISSIPPI
 TO LEVY TAX MILLAGE FOR FISCAL YEAR
 ENDING SEPTEMBER 30, 2021**

WHEREAS, the matter of determining the tax levy for the ensuing Fiscal Year of 2021 under the General Authority as recited in Section 21-33-45 of the Miss. Code of 1972, has come before the City Council of the City of Diamondhead, Mississippi.

IT IS THEREFORE ORDERED by the City Council that a tax levy of 29.50 mills is necessary to meet the needs of the City of Diamondhead, Mississippi for the fiscal year ending September 30, 2021. The levy is allocated as follows:

General Fund	29.50
--------------	-------

SO RESOLVED, this the 1st day of September, 2020 upon motion being made by Councilmember _____ and seconded by Councilmember _____ for the adoption of the above and foregoing Resolution.

	Aye	Nay	Absent
Councilmember Depreo	_____	_____	_____
Councilmember Moran	_____	_____	_____
Councilmember Morgan	_____	_____	_____
Councilmember Koenenn	_____	_____	_____
Councilmember L'Ecuyer	_____	_____	_____

APPROVED: _____
 Nancy Depreo, Mayor Pro Tem

ATTEST: _____
 Jeannie Klein, City Clerk

SEAL

There came on for consideration at a meeting of the City Council of the City of Diamondhead, Mississippi, held on the **1st** day of **September, 2020**, the following Resolution:

A RESOLUTION OF CITY COUNCIL OF THE CITY OF DIAMONDHEAD, MISSISSIPPI, FINDING AND ADJUDICATING THAT THE HEREIN DESCRIBED PARCEL OF LAND ARE IN SUCH A STATE OF UNCLEANLINESS AS TO BE A MENACE TO THE PUBLIC HEALTH, SAFETY, AND WELFARE OF THE CITIZENRY OF THE CITY AND AUTHORIZING ADVERTISEMENT FOR BIDS OR TO OBTAIN QUOTE(S) TO HAVE SAID LAND CLEARED AND CLEANED AND TO ASSESS THE COSTS TO THE SAID PROPERTY

WHEREAS, the City Council of the City of Diamondhead, Mississippi, (the "City"), pursuant to Mississippi Code Annotated §21-19-11, 1972, as amended, finds, determines, and adjudicates, based upon the investigation of the City's Building Department, that the parcel of land described below are in such a state of uncleanliness as to be a menace to the public health, safety, and welfare of the citizenry of the City; and

WHEREAS, said property, as described herein, are within the corporate boundaries of the City of Diamondhead, Hancock County, Mississippi; and

WHEREAS, the parcel investigated by the Building Department and recommended by the Building Official for adjudication as being in such a state of uncleanliness including high grass shrubs, as to be a menace to the public health, safety and welfare of the citizenry of the City are identified as:

William W. Stafford, 5569 Diamondhead Drive East, Parcel number 131D-2-13-054.000, Diamondhead Subdivision Phase1, Unit 1, Block 1 Lot 2

- Cut and clean the property (mow the grass and trim the shrubbery)
- Remove all tree/shrub limbs to a proper disposal site.

WHEREAS, notice to the property owners was provided by the City pursuant to Mississippi Code Annotated §21-19-11, 1972, as amended, i.e. First-Class United States Mail to William W. Stafford, notice posted on the bulletin board at City Hall, and notice posted on the property at 5569 Diamondhead Drive East, all within Diamondhead, Mississippi; and

WHEREAS, the City Council of the City of Diamondhead further find, determine and adjudicate that advertisement for bids or obtaining quotes to clean the above referenced property should be made in the form and manner as provided by law; and

WHEREAS, the City Council further find, determine, and adjudicate that the cost of the lot cleanup shall not exceed the aggregate amount of \$10,000.00 per parcel per calendar year or the fair market value of the property subsequent to cleaning, whichever is less. Said amount including a penalty shall be assessed as a lien against said property as provided by law and shall be enrolled in the office of the Circuit Clerk of Hancock County, Mississippi, as other judgments are enrolled, and in the office of the Chancery Clerk of Hancock County, Mississippi; and

WHEREAS, the and City Council of the City of Diamondhead further find, determine, and grant authority to the Building Department to re-enter the properties not more than five (5) times for a period of one (1) year without any further hearings if notice is posted on these properties and at City Hall, 5000 Diamondhead Circle, Diamondhead, Mississippi 39525, at least ten (10) days prior to re-entering the properties for resolution of the same type of violation.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE

CITY OF DIAMONDHEAD, MISSISSIPPI, AS FOLLOWS:

SECTION 1. That the matters, facts, and things recited in the Preamble hereto are hereby adopted as the official findings of the Governing Authority.

SECTION 2. That the property at 5569 Diamondhead Drive East be and hereby are declared to be a menace to the public health, safety, and welfare of the citizenry of the City of Diamondhead.

SECTION 3. That the City Clerk be and hereby is authorized to advertise for bids for bid or obtain quote(s) to cut and clean the property (mow the grass and trim the shrubbery) and remove all tree/shrub limbs to a proper disposal site as described hereinabove and lying within the corporate boundaries of the City of Diamondhead, Hancock County, Mississippi.

SECTION 4. That the cost of cleanup of the herein described properties, including any penalty assessed, shall be a lien against said properties as provided by law and shall be enrolled in the office of the Circuit Clerk of Hancock County, Mississippi, and in the office of the Chancery Clerk of Hancock County, Mississippi.

SECTION 5. That the City Council of the City of Diamondhead further find, determine, and hereby grant authority to the Building Department to re-enter the properties not more than five (5) times for a period of one (1) year without any further hearings if notice is posted on these properties and at City Hall, 5000 Diamondhead Circle, Diamondhead, Mississippi 39525, at least ten (10) days prior to re-entering the properties for resolution of the same type of violation.

Councilmember _____ moved for the adoption of the Resolution,

which was seconded by Councilmember _____.

Upon being put to a roll call vote, the following ballots were cast:

YEAS NAYS ABSENT

Depreo

Moran

Morgan

Clark

L'Ecuyer

WHEREUPON, the Mayor Pro Tem declared the Motion carried and the Resolution adopted, this the _____ day of September, 2020.

ATTEST:

ADOPTED:

CITY CLERK

MAYOR PRO TEM



5000 Diamondhead Circle
Diamondhead, MS 39525-3260
Phone: 228.222.4626 Fax: 228222-4390
www.diamondhead.ms.gov

August 12, 2020

COPY

Mr. William W. Stafford
157 King Road
Hattiesburg, MS 39402

RE: Notice of Violation
5569 Diamondhead Drive East
Diamondhead, MS 39525
Parcel # 131D-2-13-054.000

Dear Mr. Stafford:

This letter will serve as your official notification that the premises and exterior property of the above referenced location has high grass and weeds that exceed 16” in height. In accordance with the International Property Maintenance Code, Section 302.4, “All premises and exterior property shall be maintained free from weeds and grass or plant growth in excess of 16”. All noxious weeds shall be prohibited. Weeds shall be defined as all grasses, annual plants and vegetation, other than trees or shrubs provided; however this term shall not include cultivated flowers and gardens.”

Violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Annotated, 1972 as amended) and the International Property Maintenance Code (IPMC).

The violations are as follows: Overgrown property, IPMC Section 302.4;
MS Statute Section 21-19-11

Based on the violations identified, the City requests that you take the following corrective actions:

- Cut and clean the property (mow the grass and trim the shrubbery);
- Remove all tree/shrub limbs to a proper disposal site.

The City is asking that you please take the above actions within the next NINETEEN (19) days to prevent further action as set out in the paragraph below.

NOTICE OF HEARING

If you have not taken the above corrective actions within the 19 days provided, you are hereby given notice of and invited to attend a hearing before the Diamondhead City Council on September 1, 2020, at 6:00 PM in the City Council chambers at 5000 Diamondhead Circle, Diamondhead, MS 39525, on the violations set forth above. At this hearing, the City Council will be asked to adjudicate that the subject property is in a state of uncleanliness or a menace to the public health, safety and general welfare of the community. This adjudication will also authorize the City of Diamondhead to re-enter the property for a period of one (1) year without any further hearings if notice is posted on this property and at City Hall, 5000 Diamondhead Circle, Diamondhead, MS at least seven (7) days prior to re-entering the property for resolution of the same type of violation. In addition, the City Council will be asked to authorize advertisement for bids to perform the necessary corrective actions. All costs incurred will be assessed to your property taxes and/or posted to the Hancock County Judgment Rolls. Please contact our office at 228-222-4626, if you have any questions about this letter or if the requested corrective actions are taken within the NINETEEN (19) days period in order to avoid our proceeding with a hearing on your property.

If you have any questions, please contact the Building Department at 228-222-4626. Thank you in advance for your attention to this matter.

Sincerely,



Ronald R. Jones, CBO
Building Official

Cc: Mayor and City Council
City Manager, City Attorney

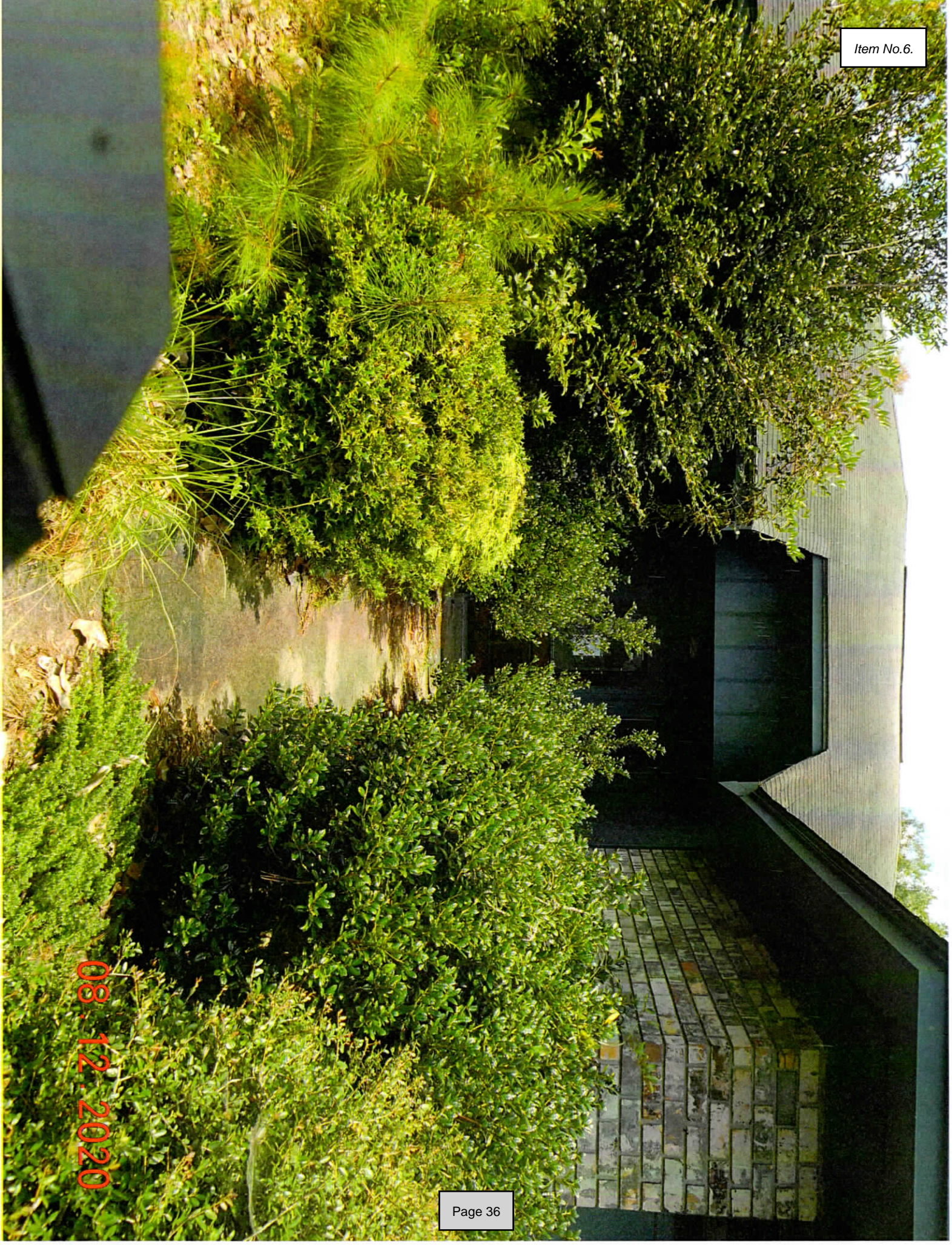
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5569
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07.21.2020

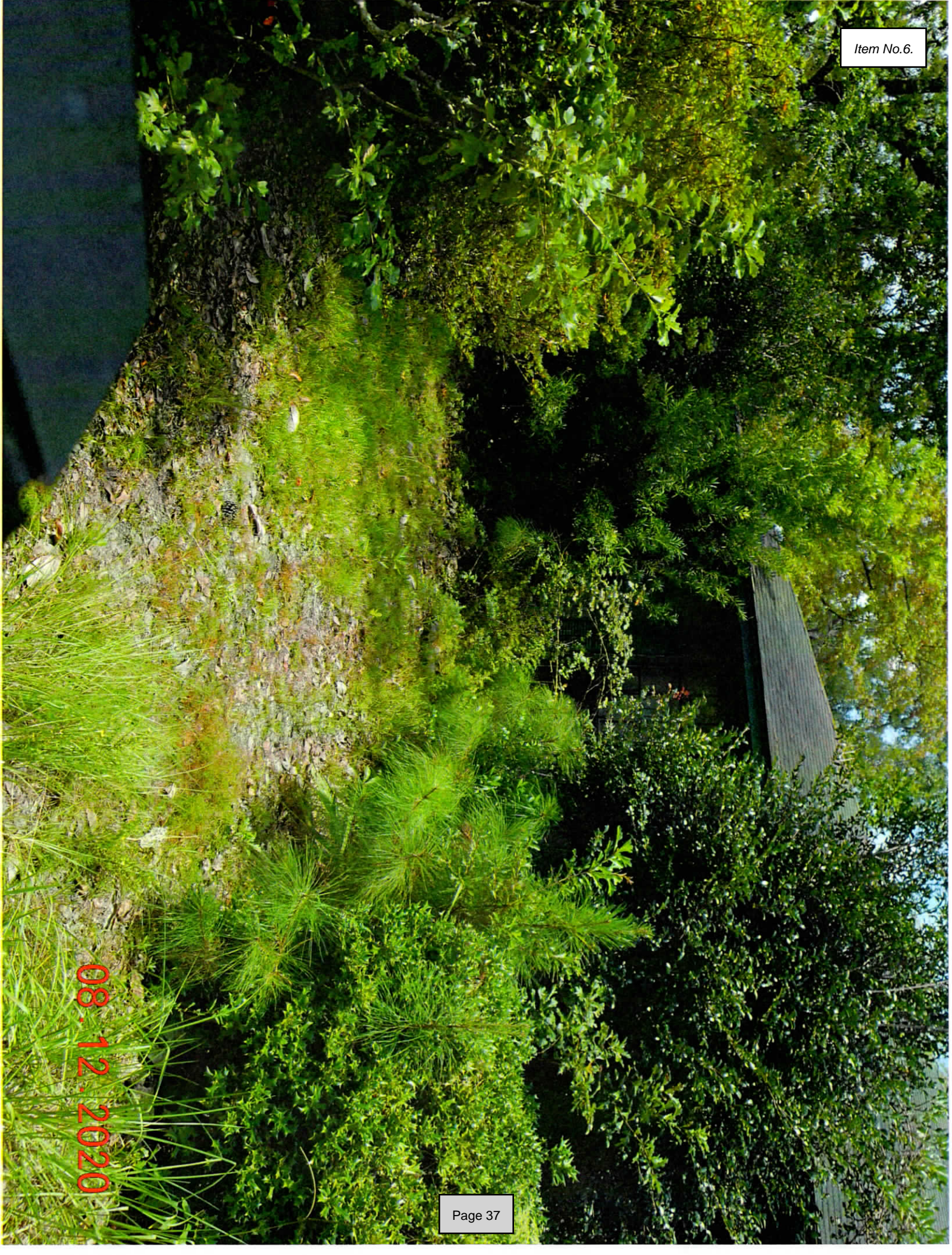
DEED
2266



07.21.2020



08 12 2020



08.12.2020

2020-242

Item No.7.



5000 Diamondhead Circle • Diamondhead, MS 39525-3260
Phone: 228.222.4626 Fax: 228.222.4390
www.diamondhead.ms.gov

August 25, 2020

Mayor and Council
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

Dear Councilmembers:

Re: Payments to James J. Chiniche

Attached for your review and consideration are the following payments to James J. Chiniche for professional services:

Shepard's Square Design	\$945.00	82% complete
Ieke Drainage -	\$1,965.00	46% complete
East Aloha Improvement Phase 1 design	\$1,512.50	100% complete

If you find these three (3) invoices to be in order, please proceed with approval.

Thank you in advance for your favorable consideration in this matter.

Sincerely,


Michael Reso
City Manager

MR:jk

2020-242

Item No.7.

James J. Chiniche, P.A. Inc
 412 HWY 90 Suite 4
 Bay St. Louis, MS 39520

228-467-6755
 jason@jjc-eng.com



Invoice

Date	Invoice #
8/25/2020	17-057-112

Bill To

City of Diamondhead
 5000 Diamondhead Circle
 Diamondhead, MS
 Atten: Jeannie Klein

Project

Shepherds Square

Work Assignment No. 00-05-2020 Shephards Square
 Design Total Amount of Work Assignment \$12,000
 Previously Paid \$8,948.55
 Amount of Current Invoice \$945.00
 Balance to be Paid \$2,106.45

Item	Description	Serviced	Qty	Rate	Amount
17-057 Dhead MS CAD Tech	CAD	8/3/2020	1.5	50.00	75.00
17-057 Dhead MS CAD Tech	CAD	8/4/2020	2	50.00	100.00
17-057 Dhead MS Proj. Eng.	plan updates	8/5/2020	2	75.00	150.00
17-057 Dhead MS CAD Tech	CAD	8/5/2020	2.5	50.00	125.00
17-057 Dhead MS CAD Tech	CAD	8/6/2020	1	50.00	50.00
17-057 Dhead MS CAD Tech	CAD	8/7/2020	2	50.00	100.00
17-057 Dhead MS Proj. Eng.	project review	8/18/2020	2.5	75.00	187.50
17-057 Dhead MS Sen. PM	plan and spec updates	8/13/2020	1.5	105.00	157.50

RECEIVED
 AUG 25 2020
Jeannie Klein

3% Transaction fee for all credit/debit payments.
 1% Service Charge on all accounts over 30 days

Balance Due \$945.00

Invoice

James J. Chiniche, P.A. Inc
 412 HWY 90 Suite 4
 Bay St. Louis, MS 39520

228-467-6755
 jason@jjc-eng.com



Date	Invoice #
8/25/2020	17-057-111

Bill To

City of Diamondhead
 5000 Diamondhead Circle
 Atten; Jeannie Klein

Project

Ieke Drainage

Work Assignment No. 00-11-2020 Ieke Drainage
 Total Amount of Work Assignment \$4,500
 Previously Paid \$0.00
 Amount of Current Invoice \$1,965.00
 Balance to be Paid \$2,535.00

Item	Description	Serviced	Qty	Rate	Amount
17-057 Dhead MS CAD Tech	CAD	8/3/2020	5	50.00	250.00
17-057 Dhead MS Instrument Pers	topo	8/4/2020	6.5	35.00	227.50
17-057 Dhead MS CAD Tech	CAD	8/5/2020	5	50.00	250.00
17-057 Dhead MS CAD Tech	CAD	8/6/2020	4	50.00	200.00
17-057 Dhead MS Instrument Pers	topo survey	8/7/2020	5	35.00	175.00
17-057 Dhead MS Proj. Eng.	plan review	8/11/2020	5.5	75.00	412.50
17-057 Dhead MS Proj. Eng.	topo survey coordination	8/5/2020	2.5	75.00	187.50
17-057 Dhead MS Sen. PM	grade/elevation plan review	8/13/2020	2.5	105.00	262.50

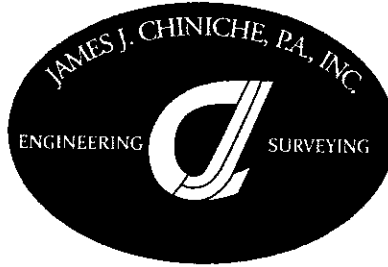
RECEIVED
 AUG 25 2020
 JE. Klein

3% Transaction fee for all credit/debit payments.
 1% Service Charge on all accounts over 30 days

Balance Due \$1,965.00

James J. Chiniche, P.A. Inc
 412 HWY 90 Suite 4
 Bay St. Louis, MS 39520

228-467-6755
 jason@jjc-eng.com



Invoice

Date	Invoice #
8/25/2020	17-057-110

Bill To

City of Diamondhead
 5000 Diamondhead Circle
 Atten; Jeannie Klein

Project

East Aloha Improvements

Work Assignment No. 00-06-2020 East Aloha Improvements Phase 1
 Total Amount of Work Assignment \$17,000
 Previously Paid \$15,452.13
 Amount of Current Invoice \$1,512.50
 Balance to be Paid \$35.37

Item	Description	Serviced	Qty	Rate	Amount
17-057 Dhead MS CAD Tech	plan updates	7/23/2020	8	50.00	400.00
17-057 Dhead MS CAD Tech	plan updates	7/24/2020	7.5	50.00	375.00
17-057 Dhead MS CAD Tech	CAD	8/3/2020	4	50.00	200.00
17-057 Dhead MS CAD Tech	CAD	8/4/2020	7	50.00	350.00
17-057 Dhead MS Proj. Eng.	plan updates	8/5/2020	0.5	75.00	37.50
17-057 Dhead MS CAD Tech	CAD	8/5/2020	2	50.00	100.00
17-057 Dhead MS CAD Tech	CAD	8/6/2020	1	50.00	50.00

RECEIVED
 AUG 25 2020
 BY *Jeannie Klein*

3% Transaction fee for all credit/debit payments.
 1% Service Charge on all accounts over 30 days

Balance Due \$1,512.50

**City of Diamondhead
Budget Adjustments
For the Fiscal Year Ending September 30, 2020**

Budget Entry No. (InCode)	Account	ACCT DESCRIPTION	Adjustment Amount	Effect on Budget	Description	Form to Council	Agenda Item	Council Approval	Posted to InCode Date	Packet
Adjust MS Infrastructure Fund for Actual Funds Received FY20										
2020-038	104-301-912.00	Capital Outlay - Streets/Drainage	46,521.32	46,521.32	Adjust MS Infrastructure Fund for Actual Funds Received FY20	9/2/2020				
2020-038	104-000-340.00	Interest	423.77	(423.77)	Adjust MS Infrastructure Fund for Actual Funds Received FY20	9/2/2020				
2020-038	104-000-260.00	MS Infrastructure Modification Revenue	46,220.55	(46,220.55)	Adjust MS Infrastructure Fund for Actual Funds Received FY20	9/2/2020				
			\$ (123.00) Revenue's over Expenditures							
Amend Budget for Mayoral Special Election										
2020-039	001-140-693.00	Other - Elections	30,000.00	30,000.00	Increase Budget for Mayoral Special Election	9/2/2020				
2020-039	001-110-603.00	Professional Fees - Legal	(5,000.00)	(5,000.00)	Reallocate Funds for other projects	9/2/2020				
2020-039	001-140-603.00	Professional Fees - Legal	(10,000.00)	(10,000.00)	Reallocate Funds for other projects	9/2/2020				
2020-039	001-280-603.00	Professional Fees - Legal	(10,000.00)	(10,000.00)	Reallocate Funds for other projects	9/2/2020				
2020-039	001-140-625.00	Insurance	(5,000.00)	(5,000.00)	Reallocate Funds for other projects	9/2/2020				
			\$ -							
Adjust Budget for Minor Payroll GL Account Shortfalls - All Adjustments are Inter-Department and Inter-Category										
2020-040	001-100-471.00	Medicare Match	268.55	268.55	Increase Medicare Matching Budget for expected Year End Shortfa	9/2/2020				Inter Dept/Inter Category Transfer
2020-040	001-100-490.00	Unemployment	4.17	4.17	Adjust Unemployment for shortfall	9/2/2020				Inter Dept/Inter Category Transfer
2020-040	001-100-410.00	Salaries - Administrative	(272.72)	(272.72)	Reallocate Funds to other Council Payroll GL Accts for Slight Sho	9/2/2020				Inter Dept/Inter Category Transfer
2020-040	001-280-490.00	Unemployment	126.90	126.90	Increase Bldg. Unemployment Budget for expected Year End Short	9/2/2020				Inter Dept/Inter Category Transfer
2020-040	001-280-480.00	Health/Life Insurance	(126.90)	(126.90)	Reallocate Funds to Bldg. Unemployment for Slight Shortfall	9/2/2020				Inter Dept/Inter Category Transfer
			\$ -							
Set-up MDA-SMLP East Aloha Improvements Grant										
2020-041 /	2021-001	117-000-254.00	Grant Revenue	150,000.00	(150,000.00)	MDA-SMLP East Aloha Improvements Grant Revenue	9/2/2020			
2020-041 /	2021-001	117-000-381.00	Transfers In/Grant Match	30,000.00	(30,000.00)	MDA-SMLP East Aloha Improvements Grant City Matching	9/2/2020			
2020-041 /	2021-001	117-301-602.00	Professional Fees - Engineering	33,000.00	33,000.00	MDA-SMLP East Aloha Improvements Grant Engineering	9/2/2020			
2020-041 /	2021-001	117-301-912.00	Capital Outlay - Streets & Drainage	147,000.00	147,000.00	MDA-SMLP East Aloha Improvements Grant Capital Outlay	9/2/2020			
			\$ -							
<p>Note: The Matching Grant funds is budgeted in 001-140-702.00 - Grant City Match Pending / This also need to be reflected in next FY 2021 as the project won't be completed by Fiscal Year End</p>										



Budget Amendment Request

Fund Name: Ms Infrastructure Fund
Fund-Department #: 104
Department Name: Ms Infrastructure Fund
Requested by: Catherine Konkel

Date: 9/2/2020
Budget Entry #: 2020-038
Amendment #: 2020-038

	Original Budget	Prior Amendments	This Amendment	Revised Budget
City Match/Transfer In		\$ -		\$ -
	20,000.00		46,644.32	66,644.32
TOTAL REVENUE	\$ 20,000.00	\$ -	\$ 46,644.32	\$ 66,644.32

EXPENDITURES:

Personnel Services	\$ -	\$ -		-
Supplies	-	-		-
Contractual Services	-	-	-	-
Grants/Subsidies/Allocations	-			-
Debt Service		-		-
CAPITAL OUTLAY	20,000.00	-	46,521.32	66,521.32
TOTAL EXPENDITURES	\$ 20,000.00	\$ -	\$ 46,521.32	\$ 66,521.32
REVENUE OVER/(UNDER) EXPENDITURES	\$ -	\$ -	\$ 123.00	\$ 123.00

OTHER FINANCING SOURCES AND USES:

Transfers In from Other Funds	\$ -	\$ -		\$ -
Transfers Out to Other Funds	-	-	-	-
TOTAL ALL	\$ -	\$ -	\$ 123.00	\$ 123.00

Description	Adjust MS Infrastructure Fund for Actual Funds Received Amend FY2020 Budget to reallocate funds as noted below:		
	104-301-912.00 Capital Outlay - Streets/Drainage	46,521.32	
	104-000-340.00 Interest		(423.77)
	104-000-260.00 MS Infrastructure Modification Revenue		(46,220.55)

Other	Equipment:	Software:
TOTAL COST \$ -		

§ 21-35-25. Revision of municipal budget

Any amendments made pursuant to this section to an originally adopted budget which exceed ten percent (10%) of the total amount appropriated or authorized to be expended in a particular department fund shall be published or posted within two (2) weeks of the action in a newspaper in the same manner as the final adopted budget. Separate amendments to an originally adopted budget during one fiscal year which affect a particular department fund shall be considered as one (1) amendment in determining whether the ten percent (10%) threshold requiring publication or posting has been reached. This publication or posted notice shall contain a description of the amendment, the amount of money and funds affected, and a detailed statement explaining the need and purpose of the amendment. The vote of each member of the municipality's governing authority on each amendment shall be included in the publication or posted notice.



Budget Amendment Request

Fund Name: General Fund
Fund-Department #: 001-140
Department Name: Administration
Requested by: Catherine Konkel

Date: 9/2/2020
Budget Entry #: 2020-039
Amendment #: 2020-039 (1 or 3)

	Original Budget	Prior Amendments	This Amendment	Revised Budget
City Match/Transfer In		\$ -		\$ -
TOTAL REVENUE	\$ -	\$ -	\$ -	\$ -
EXPENDITURES:				
Personnel Services	\$ 432,914.38	\$ -		432,914.38
Supplies	18,210.00	5,676.25		23,886.25
Contractual Services	733,600.49	19,540.56	-	753,141.05
Grants/Subsidies/Allocations	70,196.00		15,000.00	85,196.00
Debt Service		-		-
CAPITAL OUTLAY	139,200.00	3,506.76		142,706.76
TOTAL EXPENDITURES	\$ 1,394,120.87	\$ 28,723.57	\$ 15,000.00	\$ 1,437,844.44
REVENUE OVER/(UNDER) EXPENDITURES	\$ (1,394,120.87)	\$ (28,723.57)	\$ (15,000.00)	\$ (1,437,844.44)

OTHER FINANCING SOURCES AND USES:

Transfers In from Other Funds	\$ -	\$ -		\$ -
Transfers Out to Other Funds	-	-	-	-
TOTAL ALL	\$ (1,394,120.87)	\$ (28,723.57)	\$ (15,000.00)	\$ (1,437,844.44)

Description	Adjust General Budget for Mayoral Special Election Amend FY2020 Budget to reallocate funds as noted below:		
	001-140-693.00 Other - Elections	30,000.00	
	001-110-603.00 Professional Fees - Legal		(5,000.00)
	001-140-603.00 Professional Fees - Legal		(10,000.00)
	001-280-603.00 Professional Fees - Legal		(10,000.00)
	001-140-625.00 Insurance		(5,000.00)

Other	Equipment:	Software:
TOTAL COST \$ -		

§ 21-35-25. Revision of municipal budget

Any amendments made pursuant to this section to an originally adopted budget which exceed ten percent (10%) of the total amount appropriated or authorized to be expended in a particular department fund shall be published or posted within two (2) weeks of the action in a newspaper in the same manner as the final adopted budget. Separate amendments to an originally adopted budget during one fiscal year which affect a particular department fund shall be considered as one (1) amendment in determining whether the ten percent (10%) threshold requiring publication or posting has been reached. This publication or posted notice shall contain a description of the amendment, the amount of money and funds affected, and a detailed statement explaining the need and purpose of the amendment. The vote of each member of the municipality's governing authority on each amendment shall be included in the publication or posted notice.



Budget Amendment Request

Fund Name: General Fund
Fund-Department #: 001-110
Department Name: Court
Requested by: Catherine Konkell

Date: 9/2/2020
Budget Entry #: 2020-039
Amendment #: 2020-039 (2 or 3)

	Original Budget	Prior Amendments	This Amendment	Revised Budget
City Match/Transfer In		\$ -		\$ -
TOTAL REVENUE	\$ -	\$ -	\$ -	\$ -
EXPENDITURES:				
Personnel Services	\$ 126,746.25	\$ -		126,746.25
Supplies	1,000.00	1,070.00		2,070.00
Contractual Services	59,626.90	(600.00)	(5,000.00)	54,026.90
Grants/Subsidies/Allocations				-
Debt Service				-
CAPITAL OUTLAY				-
TOTAL EXPENDITURES	\$ 187,373.15	\$ 470.00	\$ (5,000.00)	\$ 182,843.15
REVENUE OVER/(UNDER) EXPENDITURES	\$ (187,373.15)	\$ (470.00)	\$ 5,000.00	\$ (182,843.15)

OTHER FINANCING SOURCES AND USES:

Transfers In from Other Funds	\$ -	\$ -		\$ -
Transfers Out to Other Funds	-	-	-	-
TOTAL ALL	\$ (187,373.15)	\$ (470.00)	\$ 5,000.00	\$ (182,843.15)

Description	Adjust General Budget for Mayoral Special Election Amend FY2020 Budget to reallocate funds as noted below:		
	001-140-693.00 Other - Elections	30,000.00	
	001-110-603.00 Professional Fees - Legal		(5,000.00)
	001-140-603.00 Professional Fees - Legal		(10,000.00)
	001-280-603.00 Professional Fees - Legal		(10,000.00)
	001-140-625.00 Insurance		(5,000.00)

Other	Equipment:	Software:
TOTAL COST \$ -		

§ 21-35-25. Revision of municipal budget

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Budget Amendment Request

Fund Name: General Fund
Fund-Department #: 001-280
Department Name: Bldg Dept
Requested by: Catherine Konkell

Date: 9/2/2020
Budget Entry #: 2020-039
Amendment #: 2020-039 (3 or 3)

	Original Budget	Prior Amendments	This Amendment	Revised Budget
City Match/Transfer In		\$ -		\$ -
TOTAL REVENUE	\$ -	\$ -	\$ -	\$ -

EXPENDITURES:

Personnel Services	\$ 174,431.45	\$ -		174,431.45
Supplies	4,454.40	1,260.00		5,714.40
Contractual Services	177,210.79	(27,293.50)	(10,000.00)	139,917.29
Grants/Subsidies/Allocations				-
Debt Service				-
CAPITAL OUTLAY	19,000.00	41,319.99		60,319.99
TOTAL EXPENDITURES	\$ 375,096.64	\$ 15,286.49	\$ (10,000.00)	\$ 380,383.13
REVENUE OVER/(UNDER) EXPENDITURES	\$ (375,096.64)	\$ (15,286.49)	\$ 10,000.00	\$ (380,383.13)

OTHER FINANCING SOURCES AND USES:

Transfers In from Other Funds	\$ -	\$ -		\$ -
Transfers Out to Other Funds	-	-	-	-
TOTAL ALL	\$ (375,096.64)	\$ (15,286.49)	\$ 10,000.00	\$ (380,383.13)

Description	Adjust General Budget for Mayoral Special Election Amend FY2020 Budget to reallocate funds as noted below:		
	001-140-693.00 Other - Elections	30,000.00	
	001-110-603.00 Professional Fees - Legal		(5,000.00)
	001-140-603.00 Professional Fees - Legal		(10,000.00)
	001-280-603.00 Professional Fees - Legal		(10,000.00)
	001-140-625.00 Insurance		(5,000.00)

Other	Equipment:	Software:
TOTAL COST \$ -		

§ 21-35-25. Revision of municipal budget

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Budget Amendment Request

Fund Name: Grant - MDA-SMLP East Aloha Improvements
Fund-Department #: 117
Department Name: Grant - MDA-SMLP East Aloha Improvements
Requested by: Catherine Konkell

Date: 9/2/2020
Budget Entry #: 2020-041
Amendment #: 2020-041

	Original Budget	Prior Amendments	This Amendment	Revised Budget
Grant Funds	\$ -		\$ 150,000.00	\$ 150,000.00
City Match/Transfer In		-	30,000.00	30,000.00
TOTAL REVENUE	\$ -	\$ -	\$ 180,000.00	\$ 180,000.00

EXPENDITURES:

Personnel Services	\$ -	\$ -		\$ -
Supplies	-			-
Contractual Services	-	-	33,000.00	33,000.00
Grants/Subsidies/Allocations	-			-
Debt Service	-			-
CAPITAL OUTLAY	-	-	147,000.00	147,000.00
TOTAL EXPENDITURES	\$ -	\$ -	\$ 180,000.00	\$ 180,000.00
REVENUE OVER/(UNDER)				
EXPENDITURES	\$ -	\$ -	\$ -	\$ -

OTHER FINANCING SOURCES AND USES:

Transfers In from Other Funds	\$ -	\$ -	\$ -	\$ -
Transfers Out to Other Funds	-	-	-	-
TOTAL ALL	\$ -	\$ -	\$ -	\$ -

Description	Set-up Grant Fund: 117- Grant - MDA-SMLP East Aloha Improvements The Matching Funds are already budgeted in GL 001-140-702.00 - Pending Matching Funds 117-000-254.00 Grant Revenue (150,000.00) 117-000-381.00 Transfers In/Grant Match (30,000.00) 117-301-602.00 Professional Fees - Engineering 33,000.00 117-301-912.00 Capital Outlay - Streets & Drainage 147,000.00
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Other	Equipment:	Software:
	TOTAL COST \$ -	

§ 21-35-25. Revision of municipal budget

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Budget Amendment Request

Fund Name: Grant - MDA-SMLP East Aloha Improvements
Fund-Department #: 117
Department Name: Grant - MDA-SMLP East Aloha Improvements
Requested by: Catherine Konkell

Date: 9/2/2020
Budget Entry #: 2020-041 & 2021-001
Amendment #: 2020-041 & 2021-001

	Original Budget	Prior Amendments	This Amendment	Revised Budget
Grant Funds	\$ -		\$ 150,000.00	\$ 150,000.00
City Match/Transfer In		-	30,000.00	30,000.00
TOTAL REVENUE	\$ -	\$ -	\$ 180,000.00	\$ 180,000.00

EXPENDITURES:

Personnel Services	\$ -	\$ -		\$ -
Supplies	-			-
Contractual Services	-	-	33,000.00	33,000.00
Grants/Subsidies/Allocations	-			-
Debt Service	-			-
CAPITAL OUTLAY	-	-	147,000.00	147,000.00
TOTAL EXPENDITURES	\$ -	\$ -	\$ 180,000.00	\$ 180,000.00
REVENUE OVER/(UNDER)				
EXPENDITURES	\$ -	\$ -	\$ -	\$ -

OTHER FINANCING SOURCES AND USES:

Transfers In from Other Funds	\$ -	\$ -	\$ -	\$ -
Transfers Out to Other Funds	-	-	-	-
TOTAL ALL	\$ -	\$ -	\$ -	\$ -

Description	Set-up Grant Fund: 117- Grant - MDA-SMLP East Aloha Improvements The Matching Funds are already budgeted in GL 001-140-702.00 - Pending Matching Funds
	117-000-254.00 Grant Revenue (150,000.00)
	117-000-381.00 Transfers In/Grant Match (30,000.00)
	117-301-602.00 Professional Fees - Engineering 33,000.00
	117-301-912.00 Capital Outlay - Streets & Drainage 147,000.00

Other	Equipment:	Software:
	TOTAL COST \$ -	

§ 21-35-25. Revision of municipal budget

Any amendments made pursuant to this section to an originally adopted budget which exceed ten percent (10%) of the total amount appropriated or authorized to be expended in a particular department fund shall be published or posted within two (2) weeks of the action in a newspaper in the same manner as the final adopted budget. Separate amendments to an originally adopted budget during one fiscal year which affect a particular department fund shall be considered as one (1) amendment in determining whether the ten percent (10%) threshold requiring publication or posting has been reached. This publication or posted notice shall contain a description of the amendment, the amount of money and funds affected, and a detailed statement explaining the need and purpose of the amendment. The vote of each member of the municipality's governing authority on each amendment shall be included in the publication or posted notice.

9/02/2020

Please review and consider the below list of this Fiscal Year's Interfund Transfers (Matching Funds) and Interfund Grant Loans.

The **Interfund Transfers** represent the City's local share or required matching funds for each project.

xxx-xxx-381.00 - Grant Matching

Fund	Grant Project	Budgeted Grant Matching	Additional Matching	Total Transfer
108	TIP - East Aloha Widening		6,950.00	6,950.00
115	Tidelands FY20 - Montjoy/Devil's Elbow Public Access	23,450.00		23,450.00
117	MDA - SMLP East Aloha Improvements	30,000.00		30,000.00

The **Interfund Loans** are temporary funding for each Grant Fund to prevent a negative cash balance. General Fund cash will be loaned to each grant to cover the project's expenses that will eventually be reimbursed by grant proceeds. Once all grant expenses have been claimed and reimbursements received, the grant will be closed out and the loan repaid to the general fund.

Fund	Grant Project	Current Loan Fund	Additional Loan Funds	Loan Pay Back	Loan Balance	
106	1-10-Lighting	2,878.94		2,878.94	-	
108	TIP - East Aloha Widening	100,000.00		100,000.00	-	
110	Tidelands FY2018 - Montjoy Creek Improvements (Sediment Removal / Control)	100,000.00		100,000.00	-	
111	MDOT East Aloha Comm District Study	16,000.00		16,000.00	-	
112	Tidelands FY2019 - Montjoy Creek Restore Drainage	100,000.00			100,000.00	No Change
113	GRPC Multi Modal Path Grant	80,000.00			80,000.00	No Change
114	GRPC Commercial Connectivity Study	60,000.00			60,000.00	No Change
115	Tidelands FY20 - Montjoy/Devil's Elbow Public Access	-	100,000.00		100,000.00	
116	NRCS - Emergency Watershed	-	50,000.00		50,000.00	
117	MDA - SMLP East Aloha Improvements	-	100,000.00		100,000.00	

Thank you,
Catherine Konkell, CPA
Comptroller

2020-246

Item No. 10.



5000 Diamondhead Circle • Diamondhead, MS 39525-3260
Phone: 228.222.4626 Fax: 228.222.4390
www.diamondhead.ms.gov

August 26, 2020

City Council
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

Dear Councilmembers:

Re: Establishing Compensation of 2020 Mayoral Special Election Workers

Below is a listing of positions/personnel and pay for services relating to the September 15, 2020 Mayoral Special Election:

- 4 - Poll Managers \$125.00 plus \$20 (precinct bag pick and return) Total \$145.00 each
- 19 - Poll Workers: @ \$125.00 each (4 workers additional \$10.00 for assisting with precinct bag returns):
- 3 - Resolution Board Members: @ \$100.00 each
- 1 - Deputy City Clerk - \$85.00 per day @ 3 days \$255.00 total
- 1 - City Clerk \$85.00 per day @ 3 days \$255.00 total
- 3 - Election Commissioners: 5 days @ \$85.00 Total \$425.00 each

Thank you in advance for your approval in this matter.

Sincerely,

A handwritten signature in blue ink that reads 'Jeannie Klein'.

Jeannie Klein
City Clerk

Handwritten initials 'MAC' in blue ink.



5000 Diamondhead Circle, Diamondhead, MS 39525

Phone: (228) 222.4626

FAX: (228) 222-4390

www.diamondhead.ms.gov

STAFF REPORT TO PLANNING COMMISSION

DATE: August 25, 2020

CASE FILE NUMBER: 202000277

APPLICANT: Glenn E. Chauffe

PROPERTY OWNER: same as applicant

TAX PARCEL NUMBER: 068R-3-41-059.000

PHYSICAL STREET ADDRESS: 7321 Analii Street

LEGAL DESCRIPTION: Diamondhead Subdivision Phase 2, Unit 10, Block 6, Lot 1

ZONING DISTRICT: R-2 Medium Density Single Family

TYPE OF APPLICATION: Variance

NATURE OF REQUEST:

Mr. Glenn E. Chaffe has filed an application requesting a variance from the Zoning Ordinance (Article 4.6.5 E iii) to construct a roof over a patio within 9.7' of the rear property line.

The property address is 7321 Analii Street. The tax parcel number is 068R-3-41-059.000. The legal description is Diamondhead Subdivision Phase #2, Unit 10, Block 6, Lot 1. The property is located in a R-2 zoning district. The rear yard setback is 20'.

DATE OF PUBLIC HEARING BEFORE PLANNING COMMISSION: August 25, 2020

ACTION BY THE PLANNING COMMISSION: In accordance with the Comprehensive Zoning Ordinance Article 2.6.4, the Planning Commission may recommend to the Mayor and City Council a variance be granted as the variance was applied for or in a modified form or subject to conditions or the application may be denied. A variance may be revocable, may be granted for a limited time period, or may be granted subject to conditions as the Planning Commission or Mayor and City Council may prescribe.

FINDINGS:

The Planning Commission may recommend granting a variance provided affirmative findings of fact are made on each of the following criteria:

- A. That special conditions and circumstances exist which are peculiar to the land, structure or building involved and which are not applicable to other lands, structures or buildings in the same district. By way of example, special conditions or circumstances peculiar to land could include irregularity, narrowness, or shallowness of lot size or shape, or exceptional topographical or other physical conditions.

- B. That literal interpretation of the provisions of this title would deprive the applicant of rights commonly enjoyed by other properties in the same zoning district under the terms of this title.
- C. That special conditions and circumstances do not result from the actions of the applicant.
- D. That granting the variance requested will not confer on the applicant any special privilege that is denied by this title to other lands, structures, or buildings in the same zoning district.
- E. The variance, if authorized, will represent the minimum variance that will afford relief and will represent the least modification possible of the regulation in issue.
- F. The Variance would observe the spirit of the Ordinance and would not change the character of the district.
- G. The Variance would observe the spirit of the Comprehensive Plan.
- H. That the Variance requested will not result in any change in use or density of the subject property.

NOTES: In recommending that any variance be granted, the Planning Commission may prescribe appropriate conditions and safeguards in conformity with the zoning ordinance. Violation of such conditions and safeguards, when made a part of the terms under which the variance is granted, shall be deemed a violation of the zoning ordinance and punishable as determined within the zoning ordinance.

Under no circumstances shall the Planning Commission or Mayor and City Council grant a variance to allow a use not permissible under the terms of the zoning ordinance in the district involved, or any use expressly or by implication prohibited by the terms of the zoning ordinance in said district.

RECOMMENDATION TO PLANNING COMMISSION: To **approve** the variance as petitioned;

The staff recommends to approve the variance based on the following findings of fact.

- This property is a corner lot and the lot directly behind house is owned by the DHPOA which is wooded.
- In the past the Planning Commission has approved a variance for the construction of a roofed patio within 11.5' of the golf course.
- The variance, if authorized, will represent the minimum variance that will afford relief and will represent the least modification possible of the regulation in issue (existing patio).
- The Variance would observe the spirit of the Ordinance and would not change the character of the district.
- That the Variance requested will not result in any change in use or density of the subject property.



Commissioner Item No. 11.
Commissioner
Commissioner Bower
Commissioner Hourin
Commissioner Torguson
Commissioner Hector

AGENDA PLANNING AND ZONING COMMISSION

Tuesday, August 25, 2020

6:00 PM CST

Council Chambers, City Hall
and via teleconference, if necessary

Call to Order

Statement of Purpose

1. May our decisions today be made with wisdom, careful deliberation and in the best interest of the City of Diamondhead. May we display patience and kindness in our dealings with each other and all who are in attendance and may any decisions made today promote the health, safety and welfare of the citizens of Diamondhead and the enhancement of the City as a whole.

Pledge of Allegiance

Roll Call

Confirmation or Adjustments to Agenda

Approval of Minutes

2. July 28, 2020 Commission meeting

New Business

- 3.

Mr. Glenn E. Chaffe has filed an application requesting a variance from the Zoning Ordinance (Article 4.6.5 E iii) to construct a roof over a patio within 9.7' of the rear property line.

The property address is 7321 Analii Street. The tax parcel number is 068R-3-41-059.000. The legal description is Diamondhead Subdivision Phase #2, Unit 10, Block 6, Lot 1. The property is located in a R-2 zoning district. The rear yard setback is 20'.

Unfinished Business

Open Public Comments to Non-Agenda Items

Commissioners' Comments

Communication / Announcements

4. next City Council meeting Tuesday, September 1, 2020
next Planning Commission, Tuesday, September 29, 2020

Adjourn or Recess



MINUTES
PLANNING AND ZONING COMMISSION
Diamondhead, Mississippi
Diamondhead City Hall Council Chambers
July 28, 2020
6:00 p.m. CST

1. Chairman Bice called the meeting to order at 6:00 p.m. CST.
2. Commissioner Rubar recited the Statement of Purpose.
3. Chairman Bice led the Pledge of Allegiance.

Present: Commissioners Rubar, Torguson, Bice, Layel, and Bower. Absent: Hourin, Hector

Also present, City Attorney Derek Cusick, Building Official Ronald Jones, Building Inspector Beau King, Minutes Clerk Tammy Braud

4. Confirmation of the Agenda

Commissioner Bower moved, second by Commissioner Rubar to approve agenda as presented.

Ayes: Rubar, Torguson, Layel, Bice, and Bower. Nays: None. Absent: Hourin, Hector

MOTION CARRIED UNANIMOUSLY

5. Approve Minutes. –

Commissioner Bower moved, second by: Commissioner Torguson to accept the minutes of May 26, 2020

Approved: **Unanimously**

6. New Business –

Planning & Zoning Minutes 07.28.2020

Case File Number 202000247

Ms. Ann Marie Petrovich Bonnette has filed an application requesting a variance from the Zoning Ordinance (Article 9.8 L iii) to construct a black metal fence on the property line as well as on the side property lines within the 10' setback.

The property address is 57143 Diamondhead Drive East. The tax parcel number is 131C-1-13-117.001. The legal description is Diamondhead Subdivision Phase 1, Block 8, Lot 24. The property is located in a R-2 zoning district. The fence is required to be set back 10' from the rear property line due to being located on the golf course.

Chairman Bice asked if anyone was present to represent Ann Marie Petrovich Bonnette.

Ann Marie and Patrick Bonnette answered questions from the Commissioners.

Ronald Jones, Building Official, proposed a recommendation to deny the request of constructing a black metal fence due to conditions listed in his staff report .

Chairman Bice asked if there were any public comments. None

Commissioner Bower made a motion, seconded by Commissioner Layel, to recommend to deny to the City Council the matter in the Case File Number 202000247 as recommended by Ronald Jones.

A Roll Call Vote Was Taken:

Ayes: Bice, Torguson, Rubar, Bower and Layel. Nays: None Absent: Hourin, Hector

MOTION CARRIED UNANIMOUSLY**Case File Number 2020000223**

Tammy Fields has file an application requesting a variance from the Zoning Ordinance (Article 4.6.5 E iii) to allow an existing carport recently constructed within 3'1" of the rear property line. The edge of the roof is 32" from the rear property line. The Case File Number is 202000223.

The property address is 8912 Anahola Court. The tax parcel number is 067J-3-36-143.000. The legal description is Diamondhead Subdivision Phase 2, Unit 7A, Block 1, Lots 75. The property is located in a R-2 zoning district. The minimum rear yard setback is 20 feet.

Ronald Jones, Building Official presented the case and answered questions from the commissioners.

Planning & Zoning Minutes 07.28.2020

At this time Chairman Bice asked if anyone was present to represent Tammy Fields. Tammy Fields answered questions from the commissioners. The builder, Ishmael Ortega, was also present to answer questions from the commissioners.

Ronald Jones, Building Official, proposed a recommendation to deny the application request based on the findings listed in the staff report.

Chairman Bice asked for any public comments.
Patricia Arroyo spoke in behalf of her father, Elliott N. Arroyo, opposing the carport.

Commissioner Bower made a motion, second by Commissioner Torguson to approve the request to the City Council.

A roll call was taken:

Ayes: Bower Torguson , Nays: Rubar, Bice, Layel Absent: Hourin, Hector

Motion Failed

Text Amendment to the Flood Damage Prevention Ordinance; Elimination of Freeboard

The City of Diamondhead represented by Ronald Jones, Building Official, has filed an application requesting a text amendment to the Flood Damage Prevention Ordinance (Chapter 14 in Municode). The proposed text amendment would eliminate the 18 inches of freeboard required above the base flood elevation.

Ronald Jones, Building Official explained the text language and recommended approval.

Commissioner Rubar made a motion, second by Commissioner Layel to approve the amendment to the City Council.

Chairman Bice asked for public comments. None

A roll call was taken:

Ayes:, Rubar, Bice, Torguson, Bower, and Layel. Nays: None Absent: Hourin, Hector

Motion Carried Unanimously

Subdivision Regulations – City of Diamondhead

The City of Diamondhead represented by Ronald Jones ,Building Official is considering the adoption of the proposed subdivision regulations to guide land development. City Attorney, Derek Cusick and Building Official Ronald Jones, gave a brief explanation of a subdivision regulations

Chairman Bice asked for any public comments: None

Commissioner Rubar made a motion, second by Commissioner Bower to recommend approval of the proposed subdivision regulations as presented by Ronald Jones, Building Official to City Council.

Roll Call was Taken:

Ayes: Bice, Rubar, Torguson,Bower, Layel, **Nays:** None **Absent:** Hourin, Hector

Motion Carried Unanimously

Tax Increment Financing Redevelopment Plan- City of Diamondhead

The City of Diamondhead is preparing to adopt a Tax Increment Financing (TIF) Redevelopment Plan. As part of the requirement, a statement is needed from the Planning Commission that the TIF Redevelopment Plan is in conformance with the Comprehensive plan.

Ronald Jones, Building Official read a proposed letter addressed to Mayor Schafer from the Planning and Zoning Commission that the TIF Redevelopment Plan is in conformance with the Comprehensive Plan.

Commissioner Bower made a motion, second by Commissioner Layel to confirm the TIF Redevelopment Plan is in conformance with the Comprehensive Plan.

Motion Carried Unanimously

Unfinished Business – None

8. Open Public Comments to Non-Agenda Items: Mike Reso, City Manager reminded everyone about the Special Call Meeting August 5 at 6:00 pm.

Planning & Zoning Minutes 07.28.2020

9. Commissioners' Comments: Chairman Bice commended Mike Reso on a job well done.

10. Communication / Announcements. – Ronald Jones, Building Official, informed commissioners of 1 case for next month's meeting

11. Adjourn – Commissioner Bower moved, seconded by Layel, to adjourn at approximately 7:24 p. m. CST.

Ayes: Rubar, Torguson, Bice, Layel and Bower. Nays: None. Absent: Hourin, Hector

MOTION CARRIED UNANIMOUSLY

EJ Bice, Chairman

Planning & Zoning



5000 Diamondhead Circle
Diamondhead, MS 39525
Ph: 228-222-4626
FX: 228-222-4390

APPLICATION FOR VARIANCE REQUEST

Case Number: 2020000277

Date July 13 2020

Applicant: Glenn E CHAUFFE

Applicant's Address: 7321 Anali St

Applicant's Email Address: gccha@att.net

Applicant's Contact Number: (Home) 228-255-4896 (Work) Ret (Cell) 228-342-2750

Property Owner: Glenn E Chauff

Owner's Mailing Address: 7321 Anali St D/H Miss. 39525

Owner's Email Address gccha@att.net

Owner's Contact Number: (Home) 225-4806 (Work) Ret (Cell) _____

Tax Roll Parcel Number: 068R3-41-059.000

Physical Street Address: 7321 Anali St D/H Miss 39525

Legal Description of Property: Single Story Brick Home

Zoning District: R2

State Purpose of Variance: (Front/Side/Rear/Lot Size/Parking/Building/Coverage)
(Signage-Size-Height)

to Build within 15' 6" of Property Line

REQUIRED ITEMS:

- A. A statement describing the variance request and all the reasons why it complies with the criteria for variances provided in Section 2.6.5, specifically.
THE CONDITIONS FOR GRANTING A VARIANCE: (SEE ATTACHED SHEET #4)
1. DO THE SPECIAL CONDITIONS AND/OR CIRCUMSTANCES EXIST WHICH AFFECT ONLY THE LAND OR STRUCTURE IN QUESTION AND NO OTHER SURROUNDING OR SIMILAR PROPERTIES?
 2. WOULD LITERAL INTERPRETATION OF THE ZONING ORDINANCE DEPRIVE THE OWNER/APPLICANT OF RIGHTS COMMONLY ENJOYED BY OTHER PROPERTIES IN THE SAME ZONING DISTRICT?
 3. ARE THE SPECIAL CONDITIONS OR CIRCUMSTANCES NOT CAUSED BY THE OWNER/APPLICANT?
 4. WOULD THE REQUESTED VARIANCE NOT GIVE THE OWNER/APPLICANT ANY SPECIAL PRIVILEGES OR RIGHTS NOT SHARED BY OWNERS OF SIMILAR PROPERTIES?
- B. The property address and the name and mailing address of the owner of each lot within 300 feet of the subject property and a map with parcels keyed to the ownership and address data.
- C. Site plans, preliminary building elevation, preliminary improvement plans, or other maps or drawings, sufficiently dimensioned as required to illustrate the following, to the extent related to their variance application:
- i. Existing and proposed location and arrangement of uses on the site, and on abutting sites within 100 feet.
 - ii. Existing and proposed site improvements, buildings, and other structures on the site, and any off-site improvements related to or necessitated by the proposed use. Building elevations shall be sufficient to indicate the general height, bulk, scale, and architectural character.
 - iii. Existing and proposed topography, grading, landscaping, and screening, irrigation facilities, and erosion control measures.
 - iv. Existing and proposed parking, loading, and traffic and pedestrian circulation features, both on the site and any off-site facilities or improvement related to or necessitated by the proposed use.
 - v. The Zoning Administrator may request additional information necessary to enable a complete analysis and evaluation of the variance request, and determination as to whether the circumstances prescribed for the granting of a variance exist.
 - vi. A fee established by the City Council shall accompany the application. A single application may include request for variances from more than one regulation applicable to the same site, or for similar variances on two or more adjacent parcels with similar characteristics.
- D. Payment of fee for Variance request: \$100.00 as per Ordinance 2012-020

STATEMENT OF UNDERSTANDING

As the applicant or owner/s for the requested Variance in the City of Diamondhead, I (we) understand the following:

The application fee of \$100.00 must be paid prior to the acceptance of the application. Further, that if the application is withdrawn for any reason that the application fee is forfeited to the City of Diamondhead.

As the applicant or owner/s, I (we), or the designed representative, must be present at the public hearing.

That all information provided with this application is true and correct to the best of my knowledge.

That this application represents only property owned by me (us) and that any other adjoining property owners must apply for a Variance on his own behalf.

That all required attachments have been provided to the City of Diamondhead.

That additional information may be required by the Planning Commission prior to final disposition.

The City Council will not accept new case evidence once the recommendation has been made by the Planning Commission. If new evidence needs to be presented, the applicant will need to request that the matter be referred back to the Planning Commission for review.

The Public Hearing will be held on August 25, 2020 at 6 p.m. in the Council Chambers of the Diamondhead City Hall.

If a continuance of the hearing is necessary at my (our) request, the request must be made to the Zoning Official a minimum of seven (7) days prior to the hearing. If such request is not made in writing, I understand that a new application must be filed and an application fee paid to the City.

If the application is denied by the City Council, a new application for the subject property may not be submitted for one (1) year from the date of denial.

[Signature]
Signature of Applicant

[Signature]
Signature of Property Owner

_____ For Official Use Only _____

- \$100.00
- Copy of Deed, Lease or Contract
- Site Plan
- Parking Spaces
- List of Property Owner
- Application Signed
- Written Project Description
- Drainage Plan NA
- Notarized Statement NA

REQUIRED ITEM A

Property Owner Glenn E. Chauffe

Street Address 7321 Anali St D/H Miro 39525

Statement Describing Variance Request

to Build within 10'6" of Property line

The reasons why it complies with the criteria for variances:

- 1. DO THE SPECIAL CONDITIONS AND/OR CIRCUMSTANCES EXIST WHICH AFFECT ONLY THE LAND OR STRUCTURE IN QUESTION AND NO OTHER SURROUNDING OR SIMILAR PROPERTIES?

Response: NO

- 2. WOULD LITERAL INTERPRETATION OF THE ZONING ORDINANCE DEPRIVE THE OWNER/APPLIANT OF RIGHTS COMMONLY ENJOYED BY OTHER PROPERTIES IN THE SAME ZONING DISTRICT?

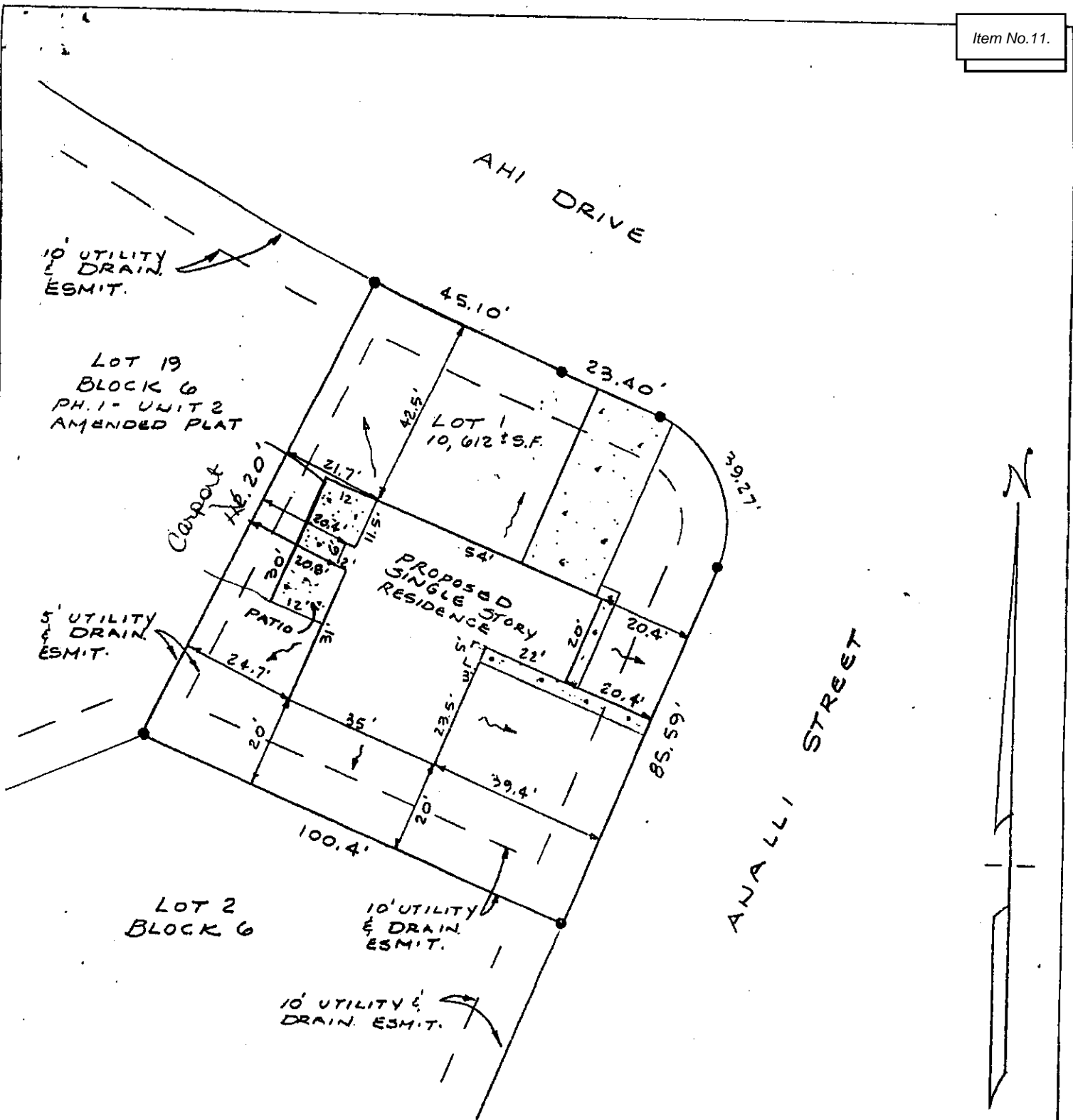
Response: NO

- 3. ARE THE SPECIAL CONDITIONS OR CIRCUMSTANCES NOT CAUSED BY THE OWNER/APPLICANT?

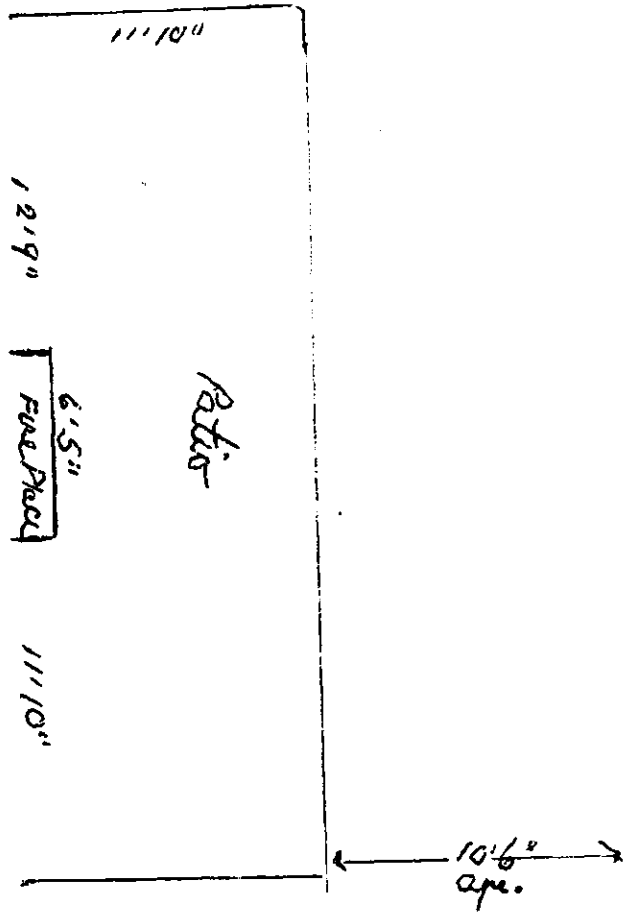
Response: NO

- 4. WOULD THE REQUESTED VARIANCE NOT GIVE THE OWNER/APPLICANT ANY SPECIAL PRIVILEGES OR RIGHTS NOT SHARED BY OWNERS OF SIMILAR PROPERTIES?

Response: NO



PLOT PLAN OF
 LOT 1- BLOCK 6
 DIAMONDHEAD
 UNIT 10- PHASE 2
 HANCOCK COUNTY, MS.
 FOR: GLENN SCHAUFFE



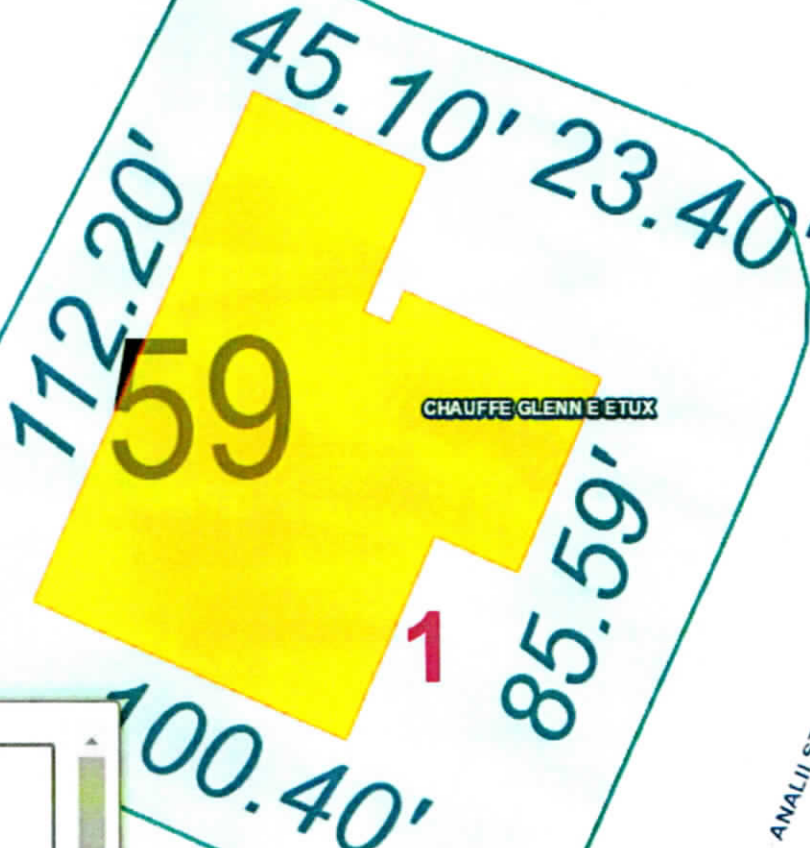
BILLINGSLEY, DAVID K ETAL

60

DIAMONDHEAD COUNTRY CLUB & POA INC

19

15'



AHIDR

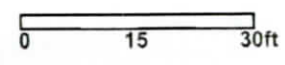
x,y

ANALII ST

**CHAUFFE
GLENN E ETUX**

Parcel Number: 068R-3-41-059.000
 Owner Name: CHAUFFE GLENN E ETUX
 Owner Address: 7321 ANALII STREET
 Owner City, State ZIP: DIAMONDHEAD, MS 39525
 Physical Address: 7321 ANALII STREET
 Improvement Type: RES
 Year Built: 1993
 Base Area: 1617
 Adjusted Area: 2309
 Improvement Value: 127130
 Land Value: 12000
 Total Value: 139130
 Estimated Tax: 849.98
 Homestead Exemption: Yes
 Deed Book: Z7
 Deed Page: 725
 Legal Description 1: DIAMONDHEAD PH 2 UN 10 BLK 6 L
 Legal Description 2: OT 1
 Legal Description 3:
 Legal Description 4:
 Legal Description 5:
 Legal Description 6:
 Longitude: 0
 Latitude: 0

Close Export Print Labels



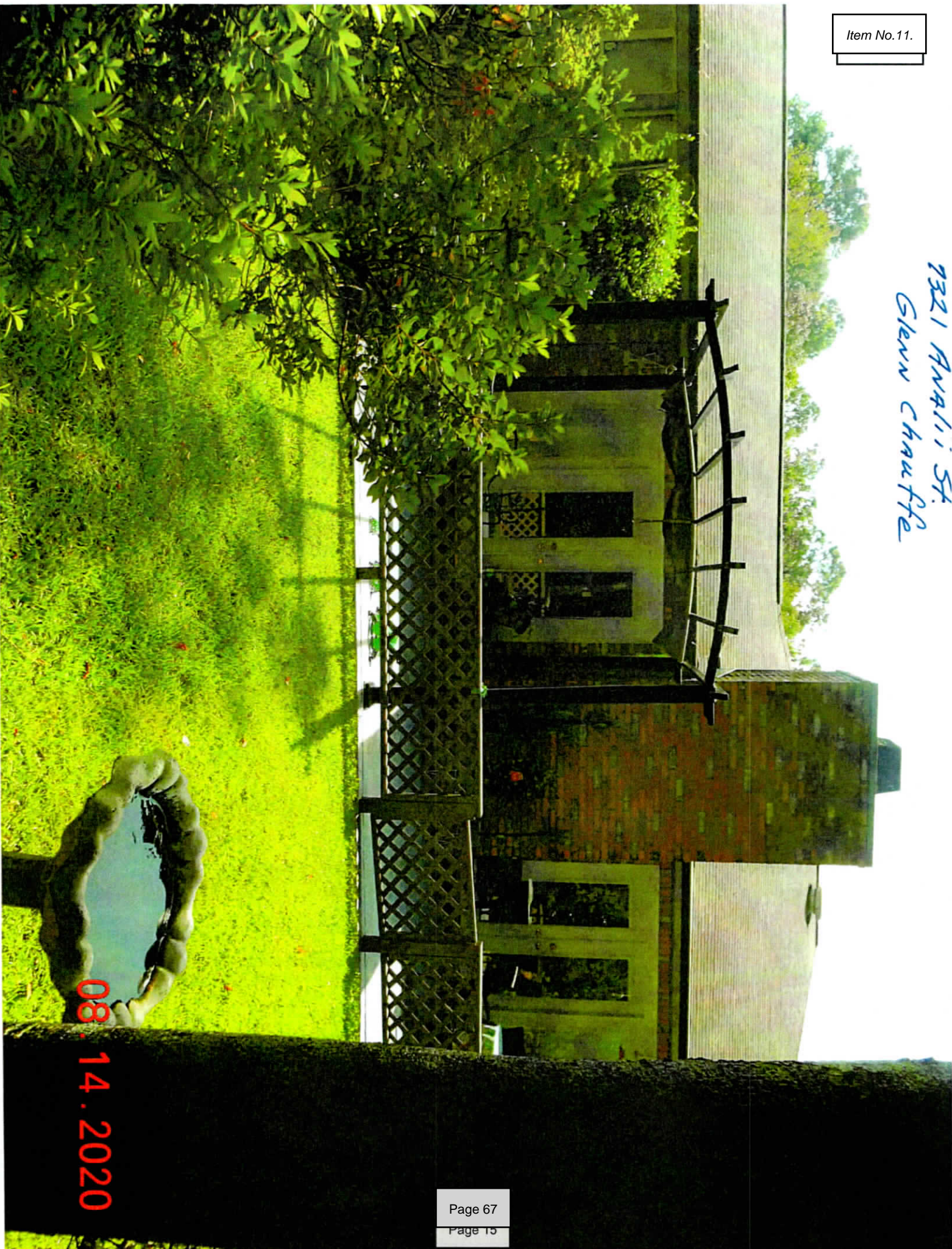
Item No.11.

2321 Anahii St.
Glenn Chauffe

08.14.2020



7321 ANNALI, ST.
GLENN CHAUFFE



08.14.2020

Item No. 11.



08.14.2020



City of Diamondhead, MS

Docket of Claims Register

Item No. 12.

APPKT01321 - 09/01/2020 Claims Docket

By Docket/Claim Number

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line	Amount
DKT157494	Anthony Gambino	08/26/2020	08262020	OnlineTraining Registration Fee - Reimbursement	001-200-615.00	Travel & Training		410.40
							140.00	
							135.20	
					001-200-615.00	Travel & Training	135.20	
DKT157495	Center for Government and Community Development	08/17/2020	1072020	C Konkell Virtual 2020 Fall CMC Session	001-140-615.00	Travel & Training		200.00
DKT157496	Coast Electric Power Association	08/12/2020	3051917-001 SEC LGTS	07/14/20 - 08/12/20 SEC LGTS	001-301-630.00	Utilities - Streetlights & Other		6,615.51
			3051917-002 SEC LGTS		001-301-630.00	Utilities - Streetlights & Other		1,125.66
			3051917-003 N 63780A	07/13/20 - 08/11/20 DH DR N 63780	001-140-630.00	Utilities - General		2,458.83
					001-301-630.00	Utilities - Streetlights & Other		6,137.67
			3051917-005 FR GATE	07/13/20 - 08/11/20 Front Gate	001-301-630.00	Utilities - Streetlights & Other		66.21
			3051917-007 Alawai	07/13/20 - 08/11/20 Alawai Ave	001-301-630.00	Utilities - Streetlights & Other		38.71
08/18/2020			3051917-010	07/13/20 - 08/11/20 Dr N Sign (63780)	001-140-630.00	Utilities - General		54.16
08/12/2020			3051917-012 NOMA	07/13/20 - 8/11/20 NOMA DR	001-140-630.00	Utilities - General		38.39
			3051917-015 Band Stand	07/13/2020 - 08/11/2020 Band	001-140-630.00	Utilities - General		48.67
			3051917-016 DR E	07/13/20 - 08/11/20 DR E 79302	001-301-630.00	Utilities - Streetlights & Other		35.67
			3051917-017 Waterfall	07/13/20 - 08/11/20 Waterfall	001-301-630.00	Utilities - Streetlights & Other		253.57
			3051917-018 Guard Bldg	Guard Building -South of I-10	001-301-630.00	Utilities - Streetlights & Other		40.48
			3051917-019 ASSOC S	DH CIR 5300 ASSOC	001-301-630.00	Utilities - Streetlights & Other		37.57
			3051917-020	07/13/20 - 08/11/20 N/W Interchange	001-301-630.00	Utilities - Streetlights & Other		823.62
DKT157497	Coastal Hardware and Rental Co LLC	08/20/2020	D20320897	Millet Brown Top	001-301-501.00	Supplies		146.00
DKT157498	CSpire Cell Service	08/25/2020	8/18/20	Services 07/19/20-08/18/20	001-100-632.00	Telephone - Cell		47.19
					001-140-632.00	Telephone - Cell		47.19
					001-200-612.00	Internet		341.90
					001-280-632.00	Telephone - Cell		126.32
					001-301-632.00	Telephone - Cell		495.68

Docket of Claims Register - Council

APPKT01321 - 09/01/2020 Item No. 12.

Docket/Claim #	Vendor Name		Payable Description	Account Number	Account Name	Line Amount	Payment Amount
	Payable Date	Payable Number					
DKT157499	Diamondhead True Value						91.75
	08/17/2020	A311577	Supplies For Restroom Activity	001-140-560.00	Repairs & Maintenance - Building	14.98	
		A311592	City Hall Restroom Supplies	001-140-560.00	Repairs & Maintenance - Building	15.98	
	08/19/2020	A311919	Paint Supplies/ Bolts / Mini Clamps	001-301-501.00	Supplies	19.52	
	08/20/2020	A312114	Hose Barb Fitting	001-301-501.00	Supplies	4.08	
	08/25/2020	A312794	Bolts for Bayou Dr Kayak Gate	001-301-501.00	Supplies	37.19	
DKT157500	Diamondhead Water and Sewer District						952.33
	08/25/2020	08/18/20 Bay Dr Kay	07/17/20-08/18/20 Bayou Dr Kayak	001-301-630.00	Utilities - Streetlights & Other	23.95	
		08/18/20 BL	7/17/20-08/18/20 5000	001-140-630.00	Utilities - General	595.30	
		08/18/20 CIR IR	Diamondhead Cir BL	001-140-630.00	Utilities - General	23.95	
		08/18/20 Sec Shack	07/17/20-08/18/20 - 90 Security	001-301-630.00	Utilities - Streetlights & Other	89.26	
		08/18/20 YCT CLUB	Shack Gex	001-301-630.00	Utilities - Streetlights & Other	62.57	
		08/18/20Gex Irr	07/17/20-08/18/20 Yacht Club Drive	001-301-630.00	Utilities - Streetlights & Other	157.30	
DKT157501	Eagle Energy						1,754.63
	08/25/2020	27096 27097	Fuel	001-301-525.00	Fuel	565.44	
				001-301-525.00	Fuel	1,189.19	
DKT157502	Fuelman						1,508.73
	07/13/2020	NP58525546	fuel 07/06/20 - 07/12/20	001-200-525.00	Fuel	506.81	
	08/28/2020	NP58701663	fuel 08/10/2020 - 08/16/2020	001-200-525.00	Fuel	456.38	
	08/24/2020	NP58720488	fuel 08/17/2020 -08/23/2020	001-200-525.00	Fuel	504.33	
			001-280-525.00	Fuel	41.21		
DKT157503	George Blair Attorney						1,000.00
	08/14/2020	0720-01	07/17 - 07/31 Public Defeder	001-110-603.00	Professional Fees - Legal	1,000.00	
DKT157504	Hazel and Oscar LLC						176.00
	08/10/2020	100005104	flowers for Mayor Schafer Services	001-140-540.00	Miscellaneous Supplies	176.00	
DKT157505	James J Chiniche PA Inc						4,422.50
	08/25/2020	17-057-110	Engineer SVS Final Design East Aloha Drive	001-301-602.00	Professional Fees - Engineering	1,512.50	
		17-057-111	Topo Ieke and Lola Drive-Drainage	001-301-602.00	Professional Fees - Engineering	1,965.00	
		17-057-112	Engineer SVS East Aloha/Shepards Square	001-301-602.00	Professional Fees - Engineering	945.00	

Docket of Claims Register - Council

APPKT01321 - 09/01/2020 Item No. 12.

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount	Payment Amount
DKT157506	Law offices of Derek R Cusick PLLC	08/24/2020	140	Legal Services 07/27/20-08/24/20	001-140-603.00	Professional Fees - Legal	5,177.05	11,145.80
			141	Legal Services P&Z 7/27/20-8/24/20	001-280-603.00	Professional Fees - Legal	2,531.25	
			142	City Prosecutor August 2020	001-110-603.00	Professional Fees - Legal	3,000.00	
			143	Legal Services Longanecker Project August 2020	001-140-603.00	Professional Fees - Legal	156.25	
			144	Legal Services Covid-19 Response 7/27/20-08/19/20	001-140-603.00	Professional Fees - Legal	281.25	
DKT157507	Lowes Home Improvement	08/14/2020	125517087	Workhorse 25-gallon deluxe sprayer	001-301-501.00	Supplies	189.98	296.22
		08/26/2020	60455182	60 - 'D' batteries for safety lights	001-301-501.00	Supplies	106.24	
DKT157508	Mandal's Inc	08/25/2020	202000314	Refund for building permit 202000314	001-000-222.00	Permits - Building	125.00	125.00
DKT157509	Marvin J Bobinger III	08/28/2020	092020INV	Lobbyist services - September 2020	001-653-601.00	Professional Fees - Consulting	3,000.00	3,000.00
DKT157510	Mid South Uniform and Supply	08/25/2020	608248	Uniform shirts/embroidery/modify polo	001-200-535.00	Uniforms	100.00	1,181.62
					001-200-535.00	Uniforms	200.00	
					001-200-535.00	Uniforms	300.00	
					001-200-535.00	Uniforms	188.76	
					001-200-535.00	Uniforms	275.70	
DKT157511	Mow Life LLC	08/27/2020	3728	FA-351 Walk-Behind Saw parts	001-301-571.00	Repairs & Maintenance - Equipment	100.00	136.00
					001-301-571.00	Repairs & Maintenance - Equipment	36.00	
DKT157512	MS Municipal League	08/13/2020	31831	2020 MML Member DUES - 10/1/2020 - 9/20/2021	001-000-066.00	Prepaid Other	2,828.00	2,828.00
DKT157513	Napa of Bay St Louis	08/21/2020	263449	G Force Belt	001-301-571.00	Repairs & Maintenance - Equipment	65.99	65.99

Docket of Claims Register - Council

APPKT01321 - 09/01/2020

Item No. 12.

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount	Payment Amount	
DKT157514	Ochsner Clinic Foundation	08/05/2020	30141	Physical/Screening C Cuevas, J Downen, J P Rich	001-280-698.00	Misc. Services - Drug Testing & Other	100.00	200.00	
					001-301-698.00	Misc. Services - Drug Testing & Other	100.00		
DKT157515	Phelps Dunbar	08/14/2020	1157952	ADA - Personnel	001-140-603.00	Professional Fees - Legal	275.00	275.00	
DKT157516	Portraits by Penny	08/24/2020	823420-16	Pictures for City Hall	001-140-501.00	Supplies	800.00	800.00	
DKT157517	S&L Office Supplies	08/20/2020	80508	Office/Janitorial Supplies	001-140-501.00	Supplies	21.96	346.50	
					001-140-501.00	Supplies	197.70		
					001-140-501.00	Supplies	37.48		
					001-140-510.00	Cleaning & Janitorial	50.78		
					001-140-501.00	Supplies	33.20		
					001-140-501.00	Supplies	5.38		
DKT157518	South MS Business Machines Gulfport	08/16/2020	333768	KIP WIDE Format 23 of 60	001-280-642.00	Rent - Copier	281.28	1,151.25	
				351616	Sharp MX-2615N 13 of 24	001-140-642.00	Rent - Copier		42.07
				351617	Sharp MX 2615N Color Copier 14 of 24	001-200-642.00	Rent - Copier		42.07
			08/18/2020	376370	copy usage 08/18/2020 -	001-200-506.00	Copier Usage/Maintenance		43.50
						001-200-506.00	Copier Usage/Maintenance		51.27
						001-140-506.00	Copier Usage/Maintenance		70.17
			08/21/2020	376553	finance copier usage charge 7/22-8/21/20	001-140-506.00	Copier Usage/Maintenance		41.52
					Public Works- copier usage charge 07/22-8/21/20	001-301-506.00	Copier Usage/Maintenance		59.23
					Bldg Dept - copier usage charge 07/22-8/21/2020	001-280-506.00	Copier Usage/Maintenance		250.96
			08/27/2020	376803	copier usage 07/27/20 - 08/26/20	001-140-506.00	Copier Usage/Maintenance		187.21
			08/16/2020	AR295388	SHARP MX-6070N 43 of 60	001-140-642.00	Rent - Copier		81.97
					AR298523	Sharp MX 3050N 41 of 60	001-301-642.00		Rent - Copier
DKT157519	Southern Printing	08/14/2020	202451	Cornerston Polo Shirt with Emblem CS412	001-200-535.00	Uniforms	67.00	67.00	
DKT157520	Sun Herald Advertising	08/28/2020	0004728760	Special Election Notice	001-140-693.00	Other - Elections	483.00	483.00	

Docket of Claims Register - Council

APPKT01321 - 09/01/2020 Item No. 12.

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount	Payment Amount
DKT157521	UMB Card Services	08/19/2020	081920	Constant Contact /Zoom	001-140-623.00	Membership Dues/Fees	45.00	59.99
					001-140-623.00	Membership Dues/Fees	14.99	
DKT157522	UniFirst Corporation	08/03/2020	105 0892868	Aug 3 uniform services	001-301-535.00	Uniforms	133.72	769.15
		08/10/2020	105 0893978	Aug 10 Uniform Services	001-301-535.00	Uniforms	116.76	
		08/24/2020	105 0895085	Aug 17 Uniform Services	001-301-535.00	Uniforms	169.76	
			105 0896206	Aug 24 Uniform Services	001-301-535.00	Uniforms	348.91	
Total Claims: 29							Total Payment Amount:	52,425.86



City of Diamondhead, MS

My Docket of Claims

Item No. 13.

APPKT01301 - July 2020 Payroll Payables

By Docket/Claim Number

Vendor #	Vendor Name	Payable Number	Docket/Claim #	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount	Distribution Amount
1004	Blue Cross Blue Shield of MS	INV0003496	DKT157446	MONTHLY PREMIUM	Invoice	07/01/2020	MONTHLY PREMIUM	650-140-112.00	6,697.86	12,206.75
		INV0003521		MONTHLY PREMIUM	Invoice	07/15/2020	MONTHLY PREMIUM	650-140-112.00	5,508.89	
1003	Colonial Life	INV0003482	DKT157447	EE PREMIUM	Invoice	07/01/2020	EE PREMIUM	650-140-113.00	59.26	1,175.14
		INV0003483		EE PREMIUM	Invoice	07/01/2020	EE PREMIUM	650-140-113.00	140.36	
		INV0003484		Critical Illness	Invoice	07/01/2020	Critical Illness	650-140-113.00	53.69	
		INV0003485		Colonial Individual Medical Bridge	Invoice	07/01/2020	Colonial Individual Medical Bridge	650-140-113.00	10.85	
		INV0003486		EE Premium	Invoice	07/01/2020	EE Premium	650-140-113.00	18.17	
		INV0003487		EE PREMIUM	Invoice	07/01/2020	EE PREMIUM	650-140-113.00	135.76	
		INV0003488		EE PREMIUM	Invoice	07/01/2020	EE PREMIUM	650-140-113.00	73.20	
		INV0003489		EE PREMIUM	Invoice	07/01/2020	EE PREMIUM	650-140-113.00	116.98	
		INV0003507		EE PREMIUM	Invoice	07/15/2020	EE PREMIUM	650-140-113.00	59.26	
		INV0003508		EE PREMIUM	Invoice	07/15/2020	EE PREMIUM	650-140-113.00	140.36	
		INV0003509		Critical Illness	Invoice	07/15/2020	Critical Illness	650-140-113.00	53.69	
		INV0003510		Colonial Individual Medical Bridge	Invoice	07/15/2020	Colonial Individual Medical Bridge	650-140-113.00	10.85	
		INV0003511		EE Premium	Invoice	07/15/2020	EE Premium	650-140-113.00	18.17	
		INV0003512		EE PREMIUM	Invoice	07/15/2020	EE PREMIUM	650-140-113.00	124.91	
		INV0003513		EE PREMIUM	Invoice	07/15/2020	EE PREMIUM	650-140-113.00	63.95	
		INV0003514		EE PREMIUM	Invoice	07/15/2020	EE PREMIUM	650-140-113.00	95.68	
1006	Guardian	INV0003491	DKT157448	ER Life Ins Over 65	Invoice	07/01/2020	ER Life Ins Over 65	650-140-113.01	10.04	860.84
		INV0003492		ER Guardian Life	Invoice	07/01/2020	ER Guardian Life	650-140-106.00	1.94	
		INV0003493		EE PREMIUM	Invoice	07/01/2020	EE PREMIUM	650-140-113.01	322.62	
		INV0003494		ER BENEFIT LIFE INS MONTHLY PREMI	Invoice	07/01/2020	ER BENEFIT LIFE INS MONTHLY PREMI	650-140-113.01	81.27	
		INV0003495		EE PREMIUM	Invoice	07/01/2020	EE PREMIUM	650-140-113.01	60.08	
		INV0003516		ER Life Ins Over 65	Invoice	07/15/2020	ER Life Ins Over 65	650-140-113.01	5.02	
		INV0003517		ER Guardian Life	Invoice	07/15/2020	ER Guardian Life	650-140-106.00	1.94	
		INV0003518		EE PREMIUM	Invoice	07/15/2020	EE PREMIUM	650-140-113.01	254.82	
		INV0003519		ER BENEFIT LIFE INS MONTHLY PREMI	Invoice	07/15/2020	ER BENEFIT LIFE INS MONTHLY PREMI	650-140-113.01	69.49	
		INV0003520		EE PREMIUM	Invoice	07/15/2020	EE PREMIUM	650-140-113.01	53.62	
1512	Internal Revenue Service	INV0003479	DKT157449	Federal Payroll Taxes	Invoice	07/01/2020	Federal Payroll Taxes	650-140-122.00	413.30	545.79
		INV0003480		Federal Payroll Taxes	Invoice	07/01/2020	Federal Payroll Taxes	650-140-122.01	96.66	
		INV0003481		Federal Payroll Taxes	Invoice	07/01/2020	Federal Payroll Taxes	650-140-123.00	35.83	

My Docket of Claims Register

APPKT01301 - July 2020 P Item No.13.

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description					Distribution Amount
1512	Internal Revenue Service	DKT157450					8,572.96
	INV0003501	Federal Payroll Taxes	Invoice	07/01/2020	Federal Payroll Taxes	650-140-122.00	4,761.42
	INV0003502	Federal Payroll Taxes	Invoice	07/01/2020	Federal Payroll Taxes	650-140-122.01	1,113.62
	INV0003503	Federal Payroll Taxes	Invoice	07/01/2020	Federal Payroll Taxes	650-140-123.00	2,697.92
1512	Internal Revenue Service	DKT157451					10,462.28
	INV0003526	Federal Payroll Taxes	Invoice	07/15/2020	Federal Payroll Taxes	650-140-122.00	5,496.32
	INV0003527	Federal Payroll Taxes	Invoice	07/15/2020	Federal Payroll Taxes	650-140-122.01	1,285.48
	INV0003528	Federal Payroll Taxes	Invoice	07/15/2020	Federal Payroll Taxes	650-140-123.00	3,680.48
1512	Internal Revenue Service	DKT157452					8,222.49
	INV0003535	Federal Payroll Taxes	Invoice	07/29/2020	Federal Payroll Taxes	650-140-122.00	4,649.66
	INV0003536	Federal Payroll Taxes	Invoice	07/29/2020	Federal Payroll Taxes	650-140-122.01	1,087.36
	INV0003537	Federal Payroll Taxes	Invoice	07/29/2020	Federal Payroll Taxes	650-140-123.00	2,485.47
1760	Morgan White Group	DKT157453					1,229.78
	INV0003498	Morgan White	Invoice	07/01/2020	Morgan White	650-140-112.01	686.83
	INV0003523	Morgan White	Invoice	07/15/2020	Morgan White	650-140-112.01	542.95
1516	MS Department of Employment	DKT157454					1,281.78
	INV0003326	Payroll Unemployment Taxes	Invoice	04/01/2020	Payroll Unemployment Taxes	650-140-136.00	4.17
	INV0003350	Payroll Unemployment Taxes	Invoice	04/08/2020	Payroll Unemployment Taxes	650-140-136.00	295.98
	INV0003374	Payroll Unemployment Taxes	Invoice	04/22/2020	Payroll Unemployment Taxes	650-140-136.00	269.55
	INV0003402	Payroll Unemployment Taxes	Invoice	05/06/2020	Payroll Unemployment Taxes	650-140-136.00	236.30
	INV0003425	Payroll Unemployment Taxes	Invoice	05/20/2020	Payroll Unemployment Taxes	650-140-136.00	182.33
	INV0003453	Payroll Unemployment Taxes	Invoice	06/03/2020	Payroll Unemployment Taxes	650-140-136.00	162.87
	INV0003476	Payroll Unemployment Taxes	Invoice	06/17/2020	Payroll Unemployment Taxes	650-140-136.00	130.58
1008	MS Department of Revenue Payr	DKT157455					3,540.00
	INV0003478	Payroll State Withholding Taxes	Invoice	07/01/2020	Payroll State Withholding Taxes	650-140-134.00	31.00
	INV0003500	Payroll State Withholding Taxes	Invoice	07/01/2020	Payroll State Withholding Taxes	650-140-134.00	1,086.00
	INV0003525	Payroll State Withholding Taxes	Invoice	07/15/2020	Payroll State Withholding Taxes	650-140-134.00	1,380.00
	INV0003534	Payroll State Withholding Taxes	Invoice	07/29/2020	Payroll State Withholding Taxes	650-140-134.00	1,043.00
1763	Symantec Corporation	DKT157456					32.97
	INV0003497	LifeLock	Invoice	07/01/2020	LifeLock	650-140-113.03	16.49
	INV0003522	LifeLock	Invoice	07/15/2020	LifeLock	650-140-113.03	16.48
1002	Systematized Benefits and Admi	DKT157457					7,400.00
	INV0003490	Deferred Compensation	Invoice	07/01/2020	Deferred Compensation	650-140-110.00	2,500.00
	INV0003515	Deferred Compensation	Invoice	07/15/2020	Deferred Compensation	650-140-110.00	2,500.00
	INV0003532	Deferred Compensation	Invoice	07/29/2020	Deferred Compensation	650-140-110.00	2,400.00
1762	Teladoc	DKT157458					88.40
	INV0003499	Teladoc	Invoice	07/01/2020	Teladoc	650-140-112.02	44.20
	INV0003524	Teladoc	Invoice	07/15/2020	Teladoc	650-140-112.02	44.20
Total Claims: 13						Total Payment Amount:	55,619.18

PROCLAIM OFF

Item No. 13.

Payroll Check Register

Report Summary

Pay Period: 8/3/2020-8/16/2020



City of Diamondhead, MS

Packet: PYPKT01002 - 08.26.2020 Regular Payroll
Payroll Set: DiamondHead - DH

Type	Count	Amount
Regular Checks	0	0.00
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	30	27,397.63
Total	30	27,397.63



City of Diamondhead, MS

Packet: PYPKT00994 - 08.12.2020 Regular Payroll
Payroll Set: DiamondHead - DH

PRCLAIM Item No. 13.
Payroll Check Register
Report Summary
Pay Period: 7/20/2020-8/2/2020

Type	Count	Amount
Regular Checks	0	0.00
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	30	27,277.44
Total	30	27,277.44



City of Diamondhead, MS

PRCLAIM (152)
Item No. 13.

Payroll Check Register

Report Summary

Pay Period: 7/1/2020-7/31/2020

Packet: PYPKT00991 - 07/01/2020 -07/31/2020 Monthly Payroll
Payroll Set: DiamondHead - DH

Type	Count	Amount
Regular Checks	0	0.00
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	6	3,011.54
Total	6	3,011.54



City of Diamondhead, MS

Packet: PYPKT00989 - 07.29.2020 Payroll
Payroll Set: DiamondHead - DH

PRCLAIM 1252
Item No. 13.
Payroll Check Register
Report Summary
Pay Period: 7/6/2020-7/19/2020

Type	Count	Amount
Regular Checks	0	0.00
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	30	28,700.35
Total	30	28,700.35