



Mayor Depreo  
Councilmember Maher At-Large  
Councilmember Finley Ward 1  
Councilmember Liese Ward 2  
Councilmember Cumberland Ward 3  
Councilmember Clark Ward 4

**AGENDA**  
**REGULAR MEETING OF THE CITY COUNCIL**  
**Tuesday, May 16, 2023**  
**6:00 PM CST**  
Council Chambers, City Hall  
and via teleconference, if necessary

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**Call to Order.**

Invocation  
Pledge of Allegiance  
Roll Call  
Confirm or Adjust Agenda Order

**Presentation Agenda.**

- a. The next Regular Meeting of the City Council will be held June 6, 2023 at 6:00 p.m. in Council Chambers located at City Hall.

Council Comments.

City Manager's Report.

Public Comments on Agenda Items.

**Policy Agenda.**

**Minutes:**

1. Motion to approve the May 2, 2023 Regular Meeting Minutes.

**Tabled:**

2. **2023-202:** Motion to authorize City Manager to advertise to bid the Twin Lakes Fishing Pier and Walking Trail Project as per completed construction plans dated August 2022 with entry building as Bid Alternate No. 1.
3. **2023-229:** Motion to deny the appeal of the Stormwater Ordinance (Section 24-10) by Phil Latapie owner of property at 98190 Golf Club Drive.

**Consent Agenda:**

4. **2023-231:** Motion to approve payment in the amount of \$4,842.50 to Covington Civil & Environmental, LLC for Site Development Reviews, in the amount of \$5,393.60 for Stormwater Master Plan Phase II, and in the amount of \$770.00 for Traffic Impact Study.
5. **2023-232:** Motion to approve payment in the amount of \$2,057.50 to Pickering Firm for Ahuli Drainage Improvements, in the amount of \$11,432.50 for Culvert Rehabilitation-Makiki Drive and Kui Place, in the amount of \$3,620.00 and \$2,782.50 for Diamondhead Drive East Retention Pond Dredging and in the amount of \$5,702.50 for Lily Pond Dredging.

6. **2023-233:** Motion to accept and award the low quote received from BOXX Modular, Inc. in the amount of \$45,778.00 for the ADA Rest Room Trailer for Noma Drive.
7. **2023-234:** Motion to approve Pay Application Two(2) to JLB Contractors LLC. in the amount of \$149,632.60 for Diamondhead Drive East and Lily Pond Dredging.
8. **2023-235:** Motion to approve amendment to the Work Assignment 00-23-2022 with Chiniche Engineering in the amount of \$4,958.50 for the Noma Drive Dredging Project for a total amount not to exceed \$29,458.50.
9. **2023-236:** Motion to approve payments to Chiniche Engineering & Surveying in the amount of \$6,922.00 for Coon Branch Drainage, in the amount of \$7,311.00 for Noma Drive Improvements, in the amount of \$10,486.50 for Montjoy Creek Improvements and in the amount of \$1,437.00 for Canal Dredging.
10. **2023-237:** Motion to approve Invoice No. 3(three) to Digital Engineering in the amount of \$34,037.50 for Bond Paving Project.
11. **2023-238:** Motion to approve the Work Assignment with Covington Civil and Environmental in the amount of \$430,000.00 for the Bank Stabilization Project (BOS Match).

#### **Action Agenda.**

12. 2023-239: Motion for discussion Chapter 24 - Stormwater Management (Depreo).

#### **Routine Agenda.**

##### **Claims Payable**

13. Motion to approve Docket of Claims (DKT230725 - DKT230760) in the amount of \$405,249.19.
14. Motion to approve Payroll Payables DKT230712-DKT230724 in the amount of \$46,384.86, PRCLAIM010157 in the amount of \$27,220.45, PRCLAIM010158 in the amount of \$27,610.04 and PRCLAIM010159 om the amount of \$2,523.58.

##### **Department Reports**

- a. April 2023 Financials
- b. Building Department  
Court Department  
Police Department

#### **Public Comments on Non-Agenda Items.**

#### **Executive Session - If Necessary**

#### **Adjourn/Recess.**

*NOTE: THE CITY OF DIAMONDHEAD WILL FURNISH APPROPRIATE AUXILIARY AIDS AND SERVICES WHERE NECESSARY TO AFFORD INDIVIDUALS WITH DISABILITIES AN EQUAL OPPORTUNITY TO SERVICES AND ACTIVITIES OF THE CITY. A WRITTEN REQUEST BY OR ON BEHALF OF QUALIFYING INDIVIDUALS SHALL BE SUBMITTED IN A TIMELY MANNER TO THE CITY CLERK.*





**MINUTES**  
**REGULAR MEETING OF THE CITY COUNCIL**  
**Tuesday, May 02, 2023**  
**6:00 PM CST**

**Call to Order.**

Mayor Depreo called the meeting to order at 6:00 p.m.

Invocation

Pledge of Allegiance

Roll Call

**PRESENT**

Mayor Nancy Depreo

Councilmember-At-Large Gerard Maher

Ward 1 Shane Finley

Ward 2 Anna Liese

Ward 3 John Cumberland

Ward 4 Charles Clark

Confirm or Adjust Agenda Order

Motion made by Mayor Depreo, Seconded by Ward 1 Finley to adjust the agenda to table Item **2023-229**:  
Motion to deny the appeal of the Stormwater Ordinance (Section 24-10) by Phil Latapie owner of property at 98190 Golf Club Drive.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

Motion made by Mayor Depreo, Seconded by Ward 4 Clark to add Docket of Claims (DKT230711) in the amount of \$182.00.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

**Presentation Agenda.**

- a. The next Regular Meeting of the City Council will be held May 16, 2023 at 6:00 p.m. in Council Chambers located at City Hall.
- b. Legislative Activities Update - Trey Bobinger, Point One Strategies, LLC
- c. Open Mic Music Update - Councilmember- At-Large Maher
- d. A Prayer Service will be held Friday, May 5, 2023 on the Town Green for the Hancock High School students that lost their lives.

## Council Comments.

### City Manager's Report.

1. Lily Pond and I-10 Pond – The contractor has completed the dredging of Lily Pond. They have started the dredging of the I-10 pond. The current end date for the contract is July 17, 2023.
2. Park Ten Road – The City is still finalizing easements needed and MDEQ permits. Once everything is in order, the engineer will advertise the project.
3. Phase 4 paving – The paving project is currently demobilized until the area around Bayou Circle is available to complete the project. The current end date of the project is June 30<sup>th</sup>.
4. Diamondhead Drive Paving – The city met with the engineering firm, Orion Planning, and the city engineer to discuss the current drawings. The engineering firm stated that 90% drawings should be produced within the next two weeks.
5. HMGP Update – Outdoor Emergency Siren, FEMA is currently asking for additional information that we are collecting to submit. I have a scheduled meeting with Rostan to discuss the items needed.
6. HMGP Update – Generator and Light Towers, FEMA requested additional information that was sent to them on March 24<sup>th</sup>. Pending additional FEMA review
7. HMGP Update – Residential Acquisition Program, 5 properties have been submitted by MEMA to FEMA for review. FEMA has requested appraisals on the properties. The city has contacted the homeowners for appraisals. Once completed, it will be submitted to FEMA.
8. HMGP Update – Residential Acquisition Program, the second group of homeowners is currently on hold due to limited funding.
9. Coon Branch/Koloa/Lots 7 & 8 Drainage Projects – The engineer has started survey work on these three projects in the area. GOMESA funds are being used for this project.
10. Drainage Projects – At least 15 additional drainage projects have been funded with GOMESA and ARPA funds. The city is currently waiting on grant agreements for these funds to start these projects.
11. Re-subdivision Properties – The state is purchasing land from the Purcell Company. Carl Joffe, and the State's attorney are here tonight to answer any questions that you may have regarding this re-subdivision of the property on the south side of Diamondhead.
12. Makiki Drive – The city attorney provided an update on this project to the City Council.

### Public Comments on Agenda Items.

Durell Pellegrin - Drainage

### Policy Agenda.

#### Minutes:

1. Motion to approve the April 18, 2023 Regular Meeting Minutes.

Motion made by Ward 2 Liese, Seconded by Ward 4 Clark to approve the April 18, 2023 Regular Meeting Minutes.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

**TABLED**

2. **2023-202:** Motion to authorize City Manager to advertise to bid the Twin Lakes Fishing Pier and Walking Trail Project as per completed construction plans dated August 2022 with entry building as Bid Alternate No. 1.

**NO ACTION TAKEN**

20. **2023-229:** Motion to deny the appeal of the Stormwater Ordinance (Section 24-10) by Phil Latapie owner of property at 98190 Golf Club Drive.

**Resolutions:**

3. **2023-213:** Motion to adopt Resolution 2023-019 establishing compensation for certain positions for the City of Diamondhead.

Motion made by Ward 3 Cumberland, Seconded by Councilmember-At-Large Maher to adopt Resolution 2023-019 establishing compensation for certain positions for the City of Diamondhead.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

4. **2023-018:** Motion to adopt Resolution 2023-020 thereby appointing Jessie Harwood to serve as Planning & Zoning Commissioner effective immediately for a 3-year term expiring March 2026. (Cumberland)

Motion made by Ward 4 Clark, Seconded by Ward 2 Liese to adopt Resolution 2023-020 thereby appointing Jessie Harwood to serve as Planning & Zoning Commissioner effective immediately for a 3-year term expiring March 2026.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY****Consent Agenda:**

Motion made by Ward 4 Clark, Seconded by Ward 1 Finley to approve the following consent items:

5. **2023-214:** Motion to approve the Budget Adoption Calendar for FY24.
6. **2023-215:** Motion to approve amended application for FY21 Tideland for the Fishing Pier and Walking Trial Projects at Twin Lakes.
7. **2023-219:** Motion to approve amended contract agreement with Rostan Solutions, LLC to extend current contract for one(1) year expiring March 25, 2024.
8. **2023-221:** Motion to approve Work Assignment under the Master Service Agreement with Covington Civil and Environmental, LLC in the amount not to exceed \$48,000.00 for Standard Specifications and Drawings.
9. **2023.028:** Motion to approve Budget Amendment 2023-008.
10. **2023-230:** Motion to approve Pay Application #2 in the amount of \$4,140.85 to Fair Tide Marine & Construction, LLC for the Bayou Drive Kayak Launch Repair.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

**Action Agenda.**

Motion made by Ward 1 Finley, Seconded by Ward 3 Cumberland to approve the following Action Agenda items:

14. **2023-222:** Motion to approve the re-subdivision of tax parcel number 132-0-04-003.000 owned by Purcell Company, Inc. (Exhibit parcel number 3). This property will be sold to the State of MS for wetland restoration.
15. **2023-223:** Motion to approve the re-subdivision of property tax parcel number 068-0-41-001.000 (Exhibit Parcel 1) owned by Purcel Co., Inc. This property will be sold to the State of MS for wetland restoration.
16. **2023-224:** Motion to approve the re-subdivision of tax parcel number 132-0-09-001.000 (Exhibit parcel number 5) owned by Purcel Co. This property will be sold to the State of MS for wetland restoration.
17. **2023-225:** Motion to approve the re-subdivision of property tax parcel number 131-0-11-001.000 (Exhibit parcel number 8) owned by Purcel Co. This property will be sold to the State of MS for wetland restoration.
18. **2023-226:** Motion to approve the re-subdivision of tax parcel number 132-0-3-001.000 (Exhibit parcel number 11) owned by Purcell Co. This property will be sold to the State of MS for wetland restoration.
19. **2023-227:** Motion to approve the re-subdivision of property tax parcel number 132-0-09-002.000 (Exhibit parcel number 12) owned by Purcel Co. This property will be sold to the State of MS for wetland restoration.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

11. **2023-216:** Motion for discussion on ways to improve ARTICLE 14. -LAND ALTERATIONS AND DISTURBANCES 14.1.4Filling.

Motion made by Mayor Depreo, Seconded by Councilmember-At-Large Maher for discussion on ways to improve ARTICLE 14. -LAND ALTERATIONS AND DISTURBANCES 14.1.4Filling.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

Ronald Jones, Building Official, discussed proposed amendments.

Also discussed was agenda item **2023-217:** Motion for discussion ARTICLE 9. - FENCES.

**NO ACTION TAKEN**

- 13. 2023-220:** Motion to approve a Steering Committee to work on updating the Tree Ordinance. The committee of residents with assistance from professional experts shall meet as follows:  
Thursday 6:00pm – May 4, 2023 – Kick off meeting. Assign agencies to reach out to for professional advice.

Thursday 6:00pm – May 11, 2023 – All suggestions compiled into one document, reviewed, revised, and selected for final draft.

Thursday 6:00pm – May 18, 2023 – final draft reviewed and emailed to P&Z Official by May 26, 2026.

Motion made by Ward 2 Liese, Seconded by Mayor Depreo for discussion to approve a Steering Committee to work on updating the Tree Ordinance. The committee of residents with assistance from professional experts shall meet as follows:

Thursday 6:00pm – May 4, 2023 – Kick off meeting. Assign agencies to reach out to for professional advice.

Thursday 6:00pm – May 11, 2023 – All suggestions compiled into one document, reviewed, revised, and selected for final draft.

Thursday 6:00pm – May 18, 2023 – final draft reviewed and emailed to P&Z Official by May 26, 2026.

Ronald Jones, Building Director, discussed Tree Ordinance Proposal.

**NO ACTION TAKEN**

## **Routine Agenda.**

### **Claims Payable**

21. Motion to approve Docket of Claims (DKT230673-DKT230710) in the amount of \$123,842.79.

Motion made by Ward 4 Clark, Seconded by Councilmember-At-Large Maher to approve Docket of Claims (DKT230673-DKT230710) in the amount of \$123,842.79.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

Motion made by Ward 4 Clark, Seconded by Ward 1 Finley to approve Docket of Claims (DKT230711) in the amount of \$182.00.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

## **Public Comments on Non-Agenda Items - None**

**Adjourn/Recess.**

At 7:55 p.m. with no further business to come before the Council, motion made by Ward 1 Finley, Seconded by Ward 4 Clark to adjourn.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

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Nancy Depreo  
Mayor

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Jeannie Klein  
City Clerk

Agenda Item #2022- 202

City of Diamondhead, MS  
Request for Council Action

TO: Members of Council  
FROM: Mayor Depreo

☐ Ordinance ☐ Resolution ☐ Agreement ☐ Info Only ☐ Work Session ☒ Other

AGENDA LOCATION: ☐ Consent Agenda ☒ Regular Agenda

AGENDA DATE REQUESTED April 18, 2023

## ORDINANCE/RESOLUTION CAPTION:

Motion to authorize city manager to advertise to bid the Twin Lakes Fishing Pier and Walking Trail Project as per completed construction plans dated August 2022 with entry building as Bid Alternate No.1.

## REQUIRED SIGNATURES

REQUESTED BY:

*Mayor Nancy Depreo*

City Manager:

City Attorney:

## COUNCIL ACTION:

☐ Approved ☐ Denied ☐ Tabled/Deferred ☐ Info Only Completed:



5000 Diamondhead Circle - Diamondhead, MS 39523

Phone: 228.222.4626 Fax: 228-222-4390

[www.diamondhead.ms.gov](http://www.diamondhead.ms.gov)

**COPY**

April 20, 2023

Mr. Phil Latapie  
206 Lakeside Villa  
Diamondhead, MS 39525

Re: Violation of the City of Diamondhead Ordinance for Stormwater Runoff, Illicit discharges, and Illegal Connections (Chapter 24); Violation of the Zoning Ordinance Article 14.1.4 Filling  
98190 Golf Club Drive- parcel number 067G-2-25-024.000

Dear Mr. Phil Latapie:

Fill has been placed upon this lot without authorization. A fill permit has not been applied nor a fill permit has not been issued (Zoning Ordinance Article 14.1.4 Filling). A stop work order was placed on the property and it has been removed. The Storm Water Ordinance (Section 24-10) also prohibits the placement of fill which alters the flow of surface water across said property in a manner which damages any adjacent property.

You are hereby directed to remove all fill from the property and bring the lot back to original grade. These corrective actions shall be completed by 5:00 p.m. on Friday, April 28, 2023. Upon completion, will you please notify this office for an inspection?

The penalties for failure to correct the violations set forth in this letter are noted in Chapter 24-19 of the City of Diamondhead Ordinance for Stormwater Runoff, Illicit discharges and Illegal Connections under Penalties and Prosecution.

The determination of the stormwater violations may be appealed to the City Council by filing a written notice of appeal within 30 days of service of notice of violation. The determination of the Zoning violation may be appealed to the Planning Commission by filing a written notice of appeal within 10 days of service of notice of violation by filing with the Zoning Administrator a notice of appeal which specify the grounds thereof.

If you have any questions or comments, please advise. Thank you in advance for your immediate attention to these matters.

Sincerely,

A handwritten signature in black ink that reads 'Ronald R. Jones'.

Ronald Jones, CBO  
Building Official



**Ronald Jones**

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**From:** Ronald Jones  
**Sent:** Thursday, April 20, 2023 2:00 PM  
**To:** latapiephil@yahoo.com  
**Cc:** Beau King; Pat Rich; Steven J Torone  
**Subject:** stormwater/Zoning violation; 98160 Golf Club Drive  
**Attachments:** stormwater violation; 98190 Golf club drive.pdf

Good afternoon,

Please remove the fill placed on 98160 Golf Club Drive.

Sincerely,

Ronald Jones, CBO  
City of Diamondhead

April 27, 2023

**Amy Perry**

**From:** PHIL LATAPIE <latapiephil@yahoo.com>  
**Sent:** Wednesday, April 26, 2023 10:43 AM  
**To:** Amy Perry  
**Subject:** prnt



Diamondhead City  
Council,

I am writing this letter in appeal to Zoning Ordinance Article 14.1.4 This in reference to Lot 21, 98120 Golf Club Dr. As shown in the fotos provided, there are no problems with obstruction of drainage whatsoever. There is a foto, #5 shows the tip soil for my gardens and yard pictured on the property. I am not impeding my neighbors yard with any drainage' Foto 1 is from the right side of the property. it is in its natural state. Foto 2 is the left side of the property, in its natural state. In foto 3, it shows where my culvert will be placed in accordance with the slope of the land. The foto shows where my neighbors culvert is placed. Foto 4 shows the rear yard, again, in its natural state. Foto 5 shows where the topsoil was placed, again, not impeding any drainage. I want to apply for my fill permit where i need some fill under my homes instruction.

Thanks,

Philip A.Latapie







②

Item No.3.

RECEIVED  
APR 27 2023  
BY \_\_\_\_\_



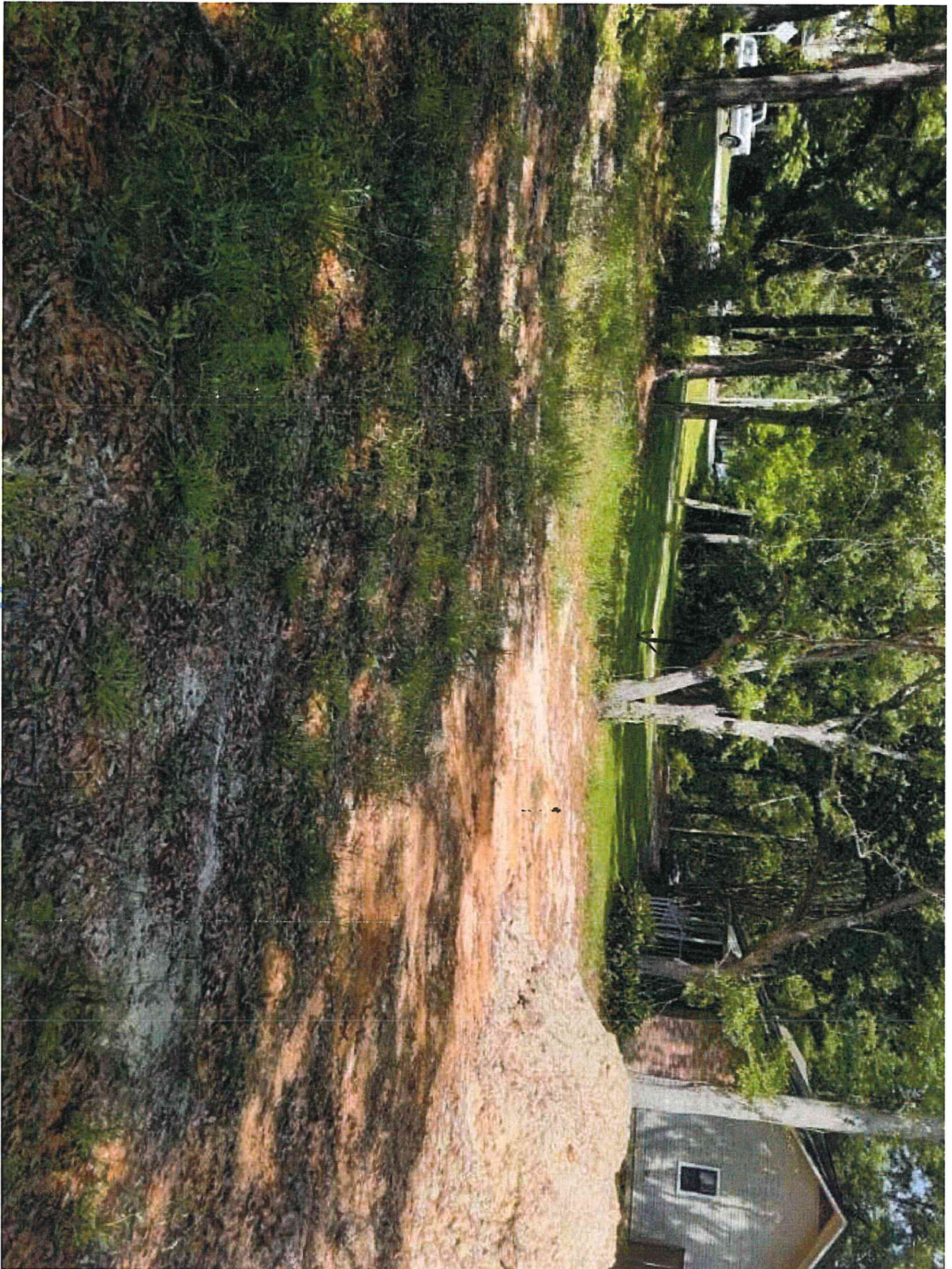


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RECEIVED  
APR 27 2003



3.



APR 27 2023  
BY: [signature]









Covington Civil & Environmental, LLC  
2300 14th Street  
Gulfport, MS 39501  
228-396-0486

Project Title Project Number Invoice #		Site Development Plan Reviews			
		16175.08			
		16175.08-58			
Budgeted Tasks	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Site Development Reviews	\$ 29,500.00	\$ 16,017.25	\$ 4,842.50	\$ 8,640.25	71%
Total	\$ 29,500.00	\$ 16,017.25	\$ 4,842.50	\$ 8,640.25	71%



**Covington Civil & Environmental, LLC**

2300 14th Street  
Gulfport, MS 39501

**Invoice***Item No.4.***Bill To:**

City of Diamondhead

**Invoice #:** 16175.08-58**Invoice Date:** 4/18/2023**Due Date:** 5/18/2023**Project:** WA # 17 - Site Develop...**P.O. Number:** 2023-0029**Terms:** Net 30

Description	Hours/Qty	Rate	Amount
Site Development Plan Services Provided 02/27/2023 - 03/31/2023 PO 2023-0029			
Andrew Levens, Senior Engineer	15	145.00	2,175.00
Bob Escher, Senior Engineer	17.5	145.00	2,537.50
Sarah McLellan, Administrative	1 0.5	105.00 50.00	105.00 25.00

All payments are due by "Due Date" shown on invoice.  
Finance fees will be charged for all payments received past  
"Due Date". Please call 228-396-0486 with any questions  
about invoice.

**Total** \$4,842.50**Payments/Credits** \$0.00**Balance Due** \$4,842.50

Covington Civil & Environmental, LLC

TIME AND EXPENSES

FILTERS USED :

Project In : 16175.08 City of DiamondheadWA 17 | Site Development Plan  
and Billable : Yes  
and Bill Status In : Un Billed  
and Time Expense Date In : 1/1/1970 To 3/31/2023

16175.08 City of DiamondheadWA 17   Site Development Plan						
DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
Andrew Levens						
SERVICES						
3/31/2023	Sr. Engineer:	Senior Engineer	1.50	\$145.00	\$217.50	A B
	0.5-Home sites					
	1-Kolo way proposed home site response					
3/30/2023	Sr. Engineer:	Senior Engineer	4.00	\$145.00	\$580.00	A B
	2-DH Lakes site inspection; Lot 4 final inspection					
	2-Mapunapuna and Mahalo Hui homes sites - GIS and request review					
29/2023	Sr. Engineer:	Senior Engineer	1.00	\$145.00	\$145.00	A B
	0.5-DH Lakes correspondence					
	0.5-Mahalo Hui and Mapunapuna home sites					
3/27/2023	Sr. Engineer:	Senior Engineer	3.00	\$145.00	\$435.00	A B
	1-DH Lakes Phase II and III plan review					
	0.5-Preserve Cluster Box review					
	0.5-DH Lakes proposed road to Golf Club Drive review					
	1-Kolo Way proposed home site - Review for potential improvements					
3/21/2023	Sr. Engineer:	Senior Engineer	0.50	\$145.00	\$72.50	A B
	Correspondence on DH Lakes proposed roadway					
3/15/2023	Sr. Engineer:	Senior Engineer	0.50	\$145.00	\$72.50	A B
	Review coordination					
3/13/2023	Sr. Engineer:	Senior Engineer	3.00	\$145.00	\$435.00	A B
	DH Lakes lot grading; DH Drive and Aukai new home grading plan review; Zoning review coordination; DH Lakes Ph 2 & 3 site plan review					
3/1/2023	Sr. Engineer:	Senior Engineer	1.50	\$145.00	\$217.50	A B

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Item No.4.

GROUPED BY Project, Employee

Covington Civil & Environmental, LLC

TIME AND EXPENSES

\* A=Approved , B= Billable , S= Submit , Bd= Billed

DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
16175.08 City of DiamondheadWA 17   Site Development Plan						
Andrew Levens						
SERVICES						
Preserve Cluster Box review; Diamondhead Lakes lot grading review						
Total Services:			15.00		\$2,175.00	
Andrew Levens Total:			15.00		\$2,175.00	
Bob Escher						
SERVICES						
3/23/2023	Sr. Engineer:	Senior Engineer	1.50	\$145.00	\$217.50	A B
Review of Diamondhead Lakes Phases II and III						
2/2/2023	Sr. Engineer:	Senior Engineer	4.50	\$145.00	\$652.50	A B
Review of Diamondhead Lakes Phases II and III						
1/5/2023	Sr. Engineer:	Senior Engineer	2.50	\$145.00	\$362.50	A B
2.5 hrs - Design Review - Diamondhead Lakes Phase II and III						
3/14/2023						
Sr. Engineer:	Senior Engineer		5.50	\$145.00	\$797.50	A B
Design Review - Diamondhead Lakes Phase II and III						
3/13/2023						
Sr. Engineer:	Senior Engineer		3.50	\$145.00	\$507.50	A B
Design Review - Diamondhead Lakes Phase II and Phase III						
Total Services:			17.50		\$2,537.50	
Bob Escher Total:			17.50		\$2,537.50	

GROUPED BY Project, Employee

Item No.4.



Covington Civil & Environmental, LLC

TIME AND EXPENSES

* A=Approved, B= Billable, S= Submit, Bd= Billed					
DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT *
16175.08 City of DiamondheadWA 17   Site Development Plan					
Kim Goodman					
SERVICES					
3/16/2023	Administrative:	Administrative	0.50	\$57.00	\$28.50 A B
		financial oversight, project admin			
Total Services:			0.50		\$28.50
Kim Goodman Total:			0.50		\$28.50
Sarah McLellan					
SERVICES					
3/23/2023	Prof. Engineer:	Professional Engineer	1.00	\$105.00	\$105.00 A B
		Plans for Will Serve Letter			
Total Services:			1.00		\$105.00
Sarah McLellan Total:			1.00		\$105.00
16175.08 City of DiamondheadWA 17   Site Development Plan Total:			34.00		\$4,846.00
Total Services For 16175.08 City of DiamondheadWA 17   Site Development Plan:			34.00		\$4,846.00
Grand Total Billable Services:			34.00		\$4,846.00



Covington Civil & Environmental, LLC  
2300 14th Street  
Gulfport, MS 39501  
228-396-0486

Project Title  Project Number  Invoice #		Traffic Impact Study			
		16175.08			
		16175.08-59			
Budgeted Tasks	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Traffic Impact Study	\$ 19,250.00	\$ 16,362.50	\$ 770.00	\$ 2,117.50	89%
Total	\$ 19,250.00	\$ 16,362.50	\$ 770.00	\$ 2,117.50	89%

**Covington Civil & Environmental, LLC**

2300 14th Street  
Gulfport, MS 39501

**Invoice***Item No.4.***Bill To:**

City of Diamondhead

**Invoice #:** 16175.08-59**Invoice Date:** 4/18/2023**Due Date:** 5/18/2023**Project:** WA #20 - Traffic Study**P.O. Number:** 2023-0033**Terms:** Net 30

Description	Hours/Qty	Rate	Amount
Professional Engineering Fees Traffic Impact Study - Multiple Traffic Analyses PO #2023-0033 Requisition #R-04966 Services Provided 02/27/2023 - 03/31/2023			
Traffic Impact Study - Multiple Traffic Analyses	0.04	19,250.00	770.00

All payments are due by "Due Date" shown on invoice.  
Finance fees will be charged for all payments received past  
"Due Date". Please call 228-396-0486 with any questions  
about invoice.

**Total** \$770.00**Payments/Credits** \$0.00**Balance Due** \$770.00



Covington Civil & Environmental, LLC  
2300 14th Street  
Gulfport, MS 39501  
228-396-0486

Project Title  Project Number  Invoice #		Stormwater Master Plan		Final Invoice	
		16175.08			
		16175.08-57			
Budgeted Tasks	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Stormwater Master Plan Phase II	\$ 98,120.00	\$ 92,723.40	\$ 5,396.60	\$ -	100%
Total	\$ 98,120.00	\$ 92,723.40	\$ 5,396.60	\$ -	100%

**Covington Civil & Environmental, LLC**

2300 14th Street  
Gulfport, MS 39501

**Invoice***Item No.4.***Bill To:**

City of Diamondhead

**Invoice #:** 16175.08-57**Invoice Date:** 4/17/2023**Due Date:** 5/17/2023**Project:** WA #12 - Stormwater M...**P.O. Number:** 2022-0556**Terms:** Net 30

Description	Hours/Qty	Rate	Amount
Professional Engineering Fees Stormwater Master Plan - Watershed A Phase II PO #2022-0556 Requisition #R-04404 Services Provided 03/01/2023 - 04/09/2023			
Stormwater Master Plan - Watershed A Phase II	0.055	98,120.00	5,396.60

All payments are due by "Due Date" shown on invoice.  
Finance fees will be charged for all payments received past  
"Due Date". Please call 228-396-0486 with any questions  
about invoice.

**Total** \$5,396.60**Payments/Credits** \$0.00**Balance Due** \$5,396.60





# INVOICE

## Pickering Firm, Inc.

Facility Design • Civil Engineering • Surveying •  
Transportation • Natural / Water Resources

126 Rue Magnolia, Biloxi, MS 39530  
PH 228.432.5925 FAX 228.432.5928 www.pickeringfirm.com

City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

April 11, 2023  
Project No: 26319.00  
Invoice No: 0093136

Client Contact: Mike Reso

Ahuli Drainage Improvements  
Project Number: 26319.00

### Professional Services from January 29, 2023 to April 1, 2023

Task	001	Boundary and Topographic Survey			
<b>Billing Limits</b>			<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings			0.00	13,000.00	13,000.00
Limit					13,000.00
<b>Total this Task</b>					<b>0.00</b>

Task	002	Wetland Delineation			
<b>Billing Limits</b>			<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings			0.00	4,505.00	4,505.00
Limit					6,500.00
Remaining					1,995.00
<b>Total this Task</b>					<b>0.00</b>

Task	003	Wetland Permitting Assistance			
<b>Billing Limits</b>			<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings			0.00	1,360.00	1,360.00
Limit					8,000.00
Remaining					6,640.00
<b>Total this Task</b>					<b>0.00</b>

Task	004	Engineering Design			
<b>Professional Personnel</b>			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
SENIOR P.E. (LICENSED >5, <10 YR)					
Wagner, Cara			2.50	125.00	312.50
PROJECT ENGINEER					
Furnival, Maggie			11.00	95.00	1,045.00
CAD TECHNICIAN					
Keith, Austin			10.00	70.00	700.00
Totals			23.50		2,057.50
<b>Total Labor</b>					<b>2,057.50</b>

Project	26319.00	Ahuli Drainage Improvements	Invoice	0093136
---------	----------	-----------------------------	---------	---------

<b>Billing Limits</b>	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings	2,057.50	11,247.50	13,305.00
Limit			23,000.00
Remaining			9,695.00
<b>Total this Task</b>			<b>\$2,057.50</b>

---

Task	005	Project Bidding	
<b>Billing Limits</b>	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings	0.00	0.00	0.00
Limit			4,000.00
Remaining			4,000.00
<b>Total this Task</b>			<b>0.00</b>

---

Task	006	CE&I	
<b>Billing Limits</b>	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings	0.00	0.00	0.00
Limit			20,000.00
Remaining			20,000.00
<b>Total this Task</b>			<b>0.00</b>

<b>Total this Invoice</b>	<b>\$2,057.50</b>
---------------------------	-------------------

Project 26319.00 Ahuli Drainage Improvements Invoice 0093136

## Billing Backup

Tuesday, April 11, 2023

Pickering

Invoice 0093136 Dated 4/11/2023

9:11:22 AM

Task 004 Engineering Design

### Professional Personnel

			Hours	Rate	Amount	
SENIOR P.E. (LICENSED >5, <10 YR)						
02031	Wagner, Cara	2/1/2023	2.00	125.00	250.00	
02031	Wagner, Cara	2/28/2023	.50	125.00	62.50	
PROJECT ENGINEER						
02108	Furnival, Maggie	3/27/2023	4.00	95.00	380.00	
02108	Furnival, Maggie	3/28/2023	7.00	95.00	665.00	
CAD TECHNICIAN						
02553	Keith, Austin	2/27/2023	3.00	70.00	210.00	
02553	Keith, Austin	2/28/2023	4.00	70.00	280.00	
02553	Keith, Austin	3/1/2023	3.00	70.00	210.00	
Totals			23.50		2,057.50	
<b>Total Labor</b>						<b>2,057.50</b>
					<b>Total this Task</b>	<b>\$2,057.50</b>
					<b>Total this Project</b>	<b>\$2,057.50</b>
					<b>Total this Report</b>	<b>\$2,057.50</b>

# Detailed Timesheet for the Period Ending 2/4/2023

Wednesday, April 12, 2023  
2:39:04 PM

Pickering

Employee	02031	Wagner, Cara	
26319.00	Ahuli Drainage Improvements		
004	Engineering Design		
89206	Reg	2.00	
	2/1 corr		

Total Hr	Sun 1/29	Mon 1/30	Tue 1/31	Wed 2/1	Thu 2/2	Fri 2/3	Sat 2/4
				2.00			

Client: City of Diamondhead

# Detailed Timesheet for the Period Ending 3/4/2023

Wednesday, April 12, 2023  
2:41:15 PM

Pickering

Employee	02031	Wagner, Cara	Total Hr	Sun 2/26	Mon 2/27	Tue 2/28	Wed 3/1	Thu 3/2	Fri 3/3	Sat 3/4
26319.00		Ahuli Drainage Improvements								
004		Engineering Design								

Client: City of Diamondhead

89206      Reg      .50      .50      .50      .50      .50      .50      .50      .50      .50

2/28 check in with Austin

# Detailed Timesheet for the Period Ending 4/1/2023

Pickering

Employee	02108	Furnival, Maggie Smith
26319.00	Ahuli Drainage Improvements	
004	Engineering Design	
89018	Reg	11.00
	3/27 updating plan sheets, reviewing design	
	3/28 updating plan sheets, reviewing design	

Total Hr

Sun 3/26

Mon 3/27

Tue 3/28

Wed 3/29

Thu 3/30

Fri 3/31

Sat 4/1

Client: City of Diamondhead

# Detailed Timesheet for the Period Ending 3/4/2023

Pickering

Employee	02553	Keith, Austin A	Total Hr	Sun 2/26	Mon 2/27	Tue 2/28	Wed 3/1	Thu 3/2	Fri 3/3	Sat 3/4
26319.00		Ahuli Drainage Improvements								
004		Engineering Design								
	89116	Reg	10.00		3.00	4.00	3.00			
		2/27 Adding in profile view								
		2/28 Adding pipes in profile view and updating pipe inverts.								
		3/1 Updating all pipe inverts.								

Client: City of Diamondhead



# INVOICE

## Pickering Firm, Inc.

Facility Design • Civil Engineering • Surveying •  
Transportation • Natural / Water Resources  
126 Rue Magnolia, Biloxi, MS 39530  
PH 228.432.5925 FAX 228.432.5928 www.pickeringfirm.com

City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

April 12, 2023  
Project No: 26040.00  
Invoice No: 0093159

Client Contact: Michael Reso

City of Diamondhead  
Culvert Rehabilitation-Makiki Drive and Kui Place  
Requisition # R-04146  
Purchase Order 2021-0313

### Professional Services from February 26, 2023 to April 1, 2023

Task	001	Wetland Delineation			
<b>Billing Limits</b>			<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings			0.00	4,898.50	4,898.50
Limit					5,000.00
Remaining					101.50
<b>Total this Task</b>					<b>0.00</b>
Task	002	Wetland Permitting Assistance			
<b>Billing Limits</b>			<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings			0.00	5,622.50	5,622.50
Limit					7,800.00
Remaining					2,177.50
<b>Total this Task</b>					<b>0.00</b>
Task	003	Boundary and Topo Survey			
<b>Billing Limits</b>			<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings			0.00	4,500.00	4,500.00
Limit					4,500.00
<b>Total this Task</b>					<b>0.00</b>
Task	004	Easement Plats			
<b>Fee</b>					
Number of Plats		3.00			
Fee Each		2,000.00			
Total Fee		6,000.00			
			Total Earned	6,000.00	
			Previous Fee Billing	6,000.00	
			Current Fee Billing	0.00	
			<b>Total Fee</b>		<b>0.00</b>



Project	26040.00	Makiki Dr. Culvert Replacement	Invoice	0093159
Total this Task			0.00	
<hr/>				
Task	005	Engineering Assessment		
Billing Limits		Current	Prior	To-Date
Total Billings		0.00	2,500.00	2,500.00
Limit				2,500.00
Total this Task			0.00	
<hr/>				
Task	006	Engineering Design		
Billing Limits		Current	Prior	To-Date
Total Billings		0.00	10,800.00	10,800.00
Limit				10,800.00
Total this Task			0.00	
<hr/>				
Task	007	Project Bidding		
Billing Limits		Current	Prior	To-Date
Total Billings		0.00	4,000.00	4,000.00
Limit				4,000.00
Total this Task			0.00	
<hr/>				
Task	008	Construction Engineering		
Billing Limits		Current	Prior	To-Date
Total Billings		0.00	16,000.00	16,000.00
Limit				16,000.00
Total this Task			0.00	
<hr/>				
Task	009	Construction Phase and Bond Assistance		
Professional Personnel				
		Hours	Rate	Amount
SENIOR PROJECT MANAGER				
Greer, Anthony		80.50	105.00	8,452.50
PROFESSIONAL ENGINEER				
Wagner, Cara		30.00	97.00	2,910.00
RESIDENT PROJECT REPRESENTATIVE				
Keith, Austin		1.00	70.00	70.00
Totals		111.50		11,432.50
Total Labor				11,432.50
Billing Limits		Current	Prior	To-Date
Total Billings		11,432.50	0.00	11,432.50
Limit				12,000.00
Remaining				567.50
Total this Task			\$11,432.50	
Total this Invoice			\$11,432.50	

Project 26040.00 Makiki Dr. Culvert Replacement Invoice 0093159

## Billing Backup

Wednesday, April 12, 2023

Pickering

Invoice 0093159 Dated 4/12/2023

11:25:51 AM

Task 009 Construction Phase and Bond Assistance

### Professional Personnel

			Hours	Rate	Amount
SENIOR PROJECT MANAGER					
02600	Greer, Anthony	1/30/2023	3.00	105.00	315.00
02600	Greer, Anthony	1/31/2023	3.00	105.00	315.00
02600	Greer, Anthony	2/2/2023	2.00	105.00	210.00
02600	Greer, Anthony	2/6/2023	4.00	105.00	420.00
02600	Greer, Anthony	2/7/2023	6.00	105.00	630.00
02600	Greer, Anthony	2/8/2023	6.50	105.00	682.50
02600	Greer, Anthony	2/9/2023	2.00	105.00	210.00
02600	Greer, Anthony	2/14/2023	2.00	105.00	210.00
02600	Greer, Anthony	2/15/2023	2.00	105.00	210.00
02600	Greer, Anthony	2/16/2023	1.00	105.00	105.00
02600	Greer, Anthony	2/20/2023	2.50	105.00	262.50
02600	Greer, Anthony	2/21/2023	2.00	105.00	210.00
02600	Greer, Anthony	2/22/2023	4.50	105.00	472.50
02600	Greer, Anthony	2/23/2023	2.00	105.00	210.00
02600	Greer, Anthony	2/27/2023	1.50	105.00	157.50
02600	Greer, Anthony	3/1/2023	2.00	105.00	210.00
02600	Greer, Anthony	3/2/2023	3.00	105.00	315.00
02600	Greer, Anthony	3/3/2023	.50	105.00	52.50
02600	Greer, Anthony	3/6/2023	1.00	105.00	105.00
02600	Greer, Anthony	3/7/2023	2.00	105.00	210.00
02600	Greer, Anthony	3/8/2023	4.00	105.00	420.00
02600	Greer, Anthony	3/9/2023	7.50	105.00	787.50
02600	Greer, Anthony	3/10/2023	5.00	105.00	525.00
02600	Greer, Anthony	3/15/2023	2.00	105.00	210.00
02600	Greer, Anthony	3/16/2023	1.00	105.00	105.00
02600	Greer, Anthony	3/17/2023	.50	105.00	52.50
02600	Greer, Anthony	3/20/2023	2.50	105.00	262.50
02600	Greer, Anthony	3/21/2023	3.50	105.00	367.50
02600	Greer, Anthony	3/23/2023	1.00	105.00	105.00
02600	Greer, Anthony	3/28/2023	1.00	105.00	105.00
PROFESSIONAL ENGINEER					
02031	Wagner, Cara	2/7/2023	2.00	97.00	194.00
02031	Wagner, Cara	2/8/2023	4.00	97.00	388.00
02031	Wagner, Cara	2/13/2023	1.00	97.00	97.00
02031	Wagner, Cara	2/27/2023	.50	97.00	48.50
02031	Wagner, Cara	3/1/2023	1.00	97.00	97.00
02031	Wagner, Cara	3/3/2023	1.00	97.00	97.00
02031	Wagner, Cara	3/7/2023	2.50	97.00	242.50
02031	Wagner, Cara	3/8/2023	3.00	97.00	291.00
02031	Wagner, Cara	3/9/2023	5.00	97.00	485.00
02031	Wagner, Cara	3/10/2023	2.00	97.00	194.00
02031	Wagner, Cara	3/13/2023	2.00	97.00	194.00

Project	26040.00	Makiki Dr. Culvert Replacement	Invoice 0093159		
02031	Wagner, Cara	3/14/2023	2.00	97.00	194.00
02031	Wagner, Cara	3/16/2023	1.00	97.00	97.00
02031	Wagner, Cara	3/30/2023	3.00	97.00	291.00
RESIDENT PROJECT REPRESENTATIVE					
02553	Keith, Austin	3/1/2023	1.00	70.00	70.00
	Totals		111.50		11,432.50
	<b>Total Labor</b>				<b>11,432.50</b>
			<b>Total this Task</b>		<b>\$11,432.50</b>
			<b>Total this Project</b>		<b>\$11,432.50</b>
			<b>Total this Report</b>		<b>\$11,432.50</b>

# Detailed Timesheet for the Period Ending 2/4/2023

Wednesday, April 12, 2023  
5:21:30 PM

Pickering

Employee	02600	Greer, Anthony S								
			Total Hr	Sun 1/29	Mon 1/30	Tue 1/31	Wed 2/1	Thu 2/2	Fri 2/3	Sat 2/4
26040.00	Makiki Dr. Culvert Replacement			Client: City of Diamondhead						
008	Construction Engineering									
89117	Reg	8.00		3.00	3.00		2.00			

## Detailed Timesheet for the Period Ending 2/11/2023

Wednesday, April 12

5:23:20 PM

Pickering

Employee

02600

Greer, Anthony S

Total Hr	Sun 2/5	Mon 2/6	Tue 2/7	Wed 2/8	Thu 2/9	Fri 2/10	Sat 2/11
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26040.00

Makiki Dr. Culvert Replacement

Client: City of Diamondhead

008

Construction Engineering

89117

Reg

2.00					2.00		
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2/9 Misc. project items, filing docs, etc. Correspondence with DH. WCD #1.

89365

Reg

16.50		4.00	6.00	6.50			
-------	--	------	------	------	--	--	--

2/6 Misc. related to construction project and preparing CO3 package

2/7 Misc. related to construction project, conference call with City to discuss agenda for 2/8 meeting with City/Contractor, and completion/distribution of CO 3 package.

2/8 Misc. related to construction project. Worked on letter to provide City of DH for intent to terminat contract. Prepared docs for and attended meeting with DH and Contractor to discuss status of project moving forward. Worked on Work Directive to Contractor based on meeting and fowardred to DH for reivew.

# Detailed Timesheet for the Period Ending 2/18/2023

Pickering

Wednesday, April 12

Item No.5.

5:24:57 PM

Employee 02600 Greer, Anthony S

26040.00  
008

Makiki Dr. Culvert Replacement  
Construction Engineering  
89117

Total Hr	Sun 2/12	Mon 2/13	Tue 2/14	Wed 2/15	Thu 2/16	Fri 2/17	Sat 2/18
-------------	-------------	-------------	-------------	-------------	-------------	-------------	-------------

Client: City of Diamondhead

Reg	5.00			2.00	2.00	1.00		
-----	------	--	--	------	------	------	--	--

2/14 Misc. related to construction; WCD No. 1 and correspondence between City and Contractor.

2/15 Email correspondence related to construction project.

2/16 Misc. related to construction contract.

## Detailed Timesheet for the Period Ending 2/25/2023

Wednesday, April 12, 2023

5:26:27 PM

Pickering

Employee 02600 Greer, Anthony S

		Total Hr	Sun 2/19	Mon 2/20	Tue 2/21	Wed 2/22	Thu 2/23	Fri 2/24	Sat 2/25
26040.00	Makiki Dr. Culvert Replacement								
008	Construction Engineering								
89117		Reg	9.00		2.50	2.00	4.50		

Client: City of Diamondhead

2/20 Misc. related to construcion; contractor not showing to work and other associated items.

2/21 Misc. related to construction; correspondence.

2/22 Correspondence related to construction project and attending Council meeting. Had two invoices on the agenda and Makiki project was covered in exectuve session.

89365		Reg	2.00					2.00	
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2/23 Started drafting contractor termination letter to provide City of DH.



## Detailed Timesheet for the Period Ending 3/4/2023

Wednesday, April 12, 2023

5:28:13 PM

Pickering

Employee 02600 Greer, Anthony S

Total Hr	Sun 2/26	Mon 2/27	Tue 2/28	Wed 3/1	Thu 3/2	Fri 3/3	Sat 3/4
26040.00	Client: City of Diamondhead						
008							
89117							
Reg	7.00	1.50	2.00	3.00	.50		

Makiki Dr. Culvert Replacement  
Construction Engineering

2/27 Completed draft contractor termination letter and forwarded to DH. Emailed Jon about status of our construction phase services increase.

3/1 In response to request from Jon, going back over pay apps to see if any quantities need to be changed.

3/2 Misc. related to items DH requested for bonding company. Going back over quantities on last submitted pay app to recommend adjustments based on contractor abandoning the job.

3/3 Email to Jon regarding comments on quantities from last pay app.



## Detailed Timesheet for the Period Ending 3/11/2023

Wednesday, April 12, 2023

5:29:35 PM

Pickering

Employee 02600 Greer, Anthony S

		Total Hr	Sun 3/5	Mon 3/6	Tue 3/7	Wed 3/8	Thu 3/9	Fri 3/10	Sat 3/11
26040.00	Makiki Dr. Culvert Replacement								
008	Construction Engineering								
89117		Reg		1.00	2.00	4.00	7.50	5.00	

Client: City of Diamondhead

3/6 Misc. related to construction project.

3/7 Completed revised pay app 4 as requested by Jon and forwarded to him.

3/8 Compiling a-mails as part of what Bonding Co. requested from DH.

3/9 Meeting at DH office to discuss pay app 4 and moving forward with the project with bonding company; followed by site visit. Worked on gathering emails to forward to City for bonding company.

3/10 Reviewing general conditions

## Detailed Timesheet for the Period Ending 3/18/2023

Wednesday, April 12, 2023

5:31:04 PM

Pickering

Employee 02600 Greer, Anthony S

		Total Hr	Sun 3/12	Mon 3/13	Tue 3/14	Wed 3/15	Thu 3/16	Fri 3/17	Sat 3/18
26040.00	Makiki Dr. Culvert Replacement								
008	Construction Engineering								
89117	Reg	3.50				2.00	1.00	.50	

Client: City of Diamondhead

3/15 Updated list of construction items remaining - document to go to bonding company. Misc. coorespondence related to project.

3/16 Call/correspondence with Melissa (DH attorney) regarding items they will discuss in special Council meeting today.

3/17 Call with Homer McKnight of Design Precast regarding them not being paid to date.

## Detailed Timesheet for the Period Ending 3/25/2023

Wednesday, April 12, 2023

5:32:17 PM

Pickering

Employee 02600 Greer, Anthony S

26040.00

Makiki Dr. Culvert Replacement

Client: City of Diamondhead

008

Construction Engineering

89117

Reg

Total Hr	Sun 3/19	Mon 3/20	Tue 3/21	Wed 3/22	Thu 3/23	Fri 3/24	Sat 3/25
7.00		2.50	3.50		1.00		

3/20 Looking at photos with focus on box tops.

3/21 Went through our photos and Callie Bunter's photos to see what pics we have of the conflict and junction boxes; City Council meeting-had fee increase on the agenda.

3/23 Misc. related to bonding company issues.

Detailed Timesheet for the Period Ending 4/1/2023

Wednesday, April 12, 2023  
5:33:30 PM

Pickering

Employee 02600 Greer, Anthony S

		Total Hr	Sun 3/26	Mon 3/27	Tue 3/28	Wed 3/29	Thu 3/30	Fri 3/31	Sat 4/1
26040.00	Makiki Dr. Culvert Replacement	Client: City of Diamondhead							
009	Construction Phase and Bond Assistance								
89117	Reg	1.00			1.00				

3/28 Filing email correspondence.

Detailed Timesheet for the Period Ending 2/11/2023

Thursday, April 13, 2023  
10:46:54 AM

Pickering

Employee 02031 Wagner, Cara

		Total Hr	Sun 2/5	Mon 2/6	Tue 2/7	Wed 2/8	Thu 2/9	Fri 2/10	Sat 2/11				
26040.00	Makiki Dr. Culvert Replacement									Client: City of Diamondhead			
008	Construction Engineering												
89206	Reg	6.00			2.00	4.00							
		2/7 corr, letter											
		2/8 mtg, WCD											

Detailed Timesheet for the Period Ending 2/18/2023

Thursday, April 13, 2023  
10:49:21 AM

Pickering

Employee 02031 Wagner, Cara

26040.00  
008

Makiki Dr. Culvert Replacement  
Construction Engineering

Client: City of Diamondhead

89206

Reg

Total Hr	Sun 2/12	Mon 2/13	Tue 2/14	Wed 2/15	Thu 2/16	Fri 2/17	Sat 2/18
1.00		1.00					

2/13 corr/WCD/form

Detailed Timesheet for the Period Ending 3/4/2023

Thursday, April 13, 2023  
11:24:30 AM

Pickering

Employee 02031 Wagner, Cara

		Total Hr	Sun 2/26	Mon 2/27	Tue 2/28	Wed 3/1	Thu 3/2	Fri 3/3	Sat 3/4
26040.00	Makiki Dr. Culvert Replacement	Client: City of Diamondhead							
008	Construction Engineering								
89206	Reg	2.50		.50		1.00		1.00	

2/27 review termination letter  
3/1 check pay application and recommendation changes based on new circumstance  
3/3 start PDF'ing emails and sorting



Detailed Timesheet for the Period Ending 3/11/2023

Thursday, April 13, 2023  
11:03:35 AM

Pickering

Employee 02031 Wagner, Cara

		Total Hr	Sun 3/5	Mon 3/6	Tue 3/7	Wed 3/8	Thu 3/9	Fri 3/10	Sat 3/11
26040.00	Makiki Dr. Culvert Replacement	Client: City of Diamondhead							
008	Construction Engineering								
89206	Reg	12.50			2.50	3.00	5.00	2.00	

3/7 revised change order, PDF emails  
3/8 compile documents  
3/9 compile documents and emails  
3/10 sort through data and emails

Detailed Timesheet for the Period Ending 3/18/2023

Thursday, April 13, 2023  
11:09:27 AM

Pickering

Employee 02031 Wagner, Cara

		Total Hr	Sun 3/12	Mon 3/13	Tue 3/14	Wed 3/15	Thu 3/16	Fri 3/17	Sat 3/18
26040.00	Makiki Dr. Culvert Replacement	Client: City of Diamondhead							
008	Construction Engineering								
89206	Reg	5.00		2.00	2.00		1.00		

3/13 compile and send data  
3/14 review emails and data before sharing  
3/16 upload and share data with City

Detailed Timesheet for the Period Ending 4/1/2023

Thursday, April 13, 2023  
11:11:41 AM

Pickering

Employee 02031 Wagner, Cara

		Total Hr	Sun 3/26	Mon 3/27	Tue 3/28	Wed 3/29	Thu 3/30	Fri 3/31	Sat 4/1
26040.00	Makiki Dr. Culvert Replacement	Client: City of Diamondhead							
008	Construction Engineering								
89206	Reg	3.00					3.00		
3/30 exhibits for easements									

Detailed Timesheet for the Period Ending 3/4/2023

Thursday, April 13, 2023  
11:19:29 AM

Pickering

Employee 02553 Keith, Austin A

		Total Hr	Sun 2/26	Mon 2/27	Tue 2/28	Wed 3/1	Thu 3/2	Fri 3/3	Sat 3/4
26040.00	Makiki Dr. Culvert Replacement	Client: City of Diamondhead							
008	Construction Engineering								
89116	Reg	1.00				1.00			

3/1 Checking for grassing on last pay app and why it was paid.



# INVOICE

## Pickering Firm, Inc.

Facility Design • Civil Engineering • Surveying •  
Transportation • Natural / Water Resources  
126 Rue Magnolia, Biloxi, MS 39530  
PH 228.432.5925 FAX 228.432.5928 www.pickeringfirm.com

City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

April 11, 2023  
Project No: 26024.00  
Invoice No: 0093153

Diamondhead Drive East Retention Pond Dredging  
Work Assignment No. 00-05-2021  
Work Assignment No. 00-05-2023

Client Contact: Michael Reso

### Professional Services from November 27, 2022 to April 1, 2023

Task	001	Survey			
<b>Fee</b>					
Total Fee		3,500.00			
Percent Complete	100.00	Total Earned	3,500.00		
		Previous Fee Billing	3,500.00		
		Current Fee Billing	0.00		
		<b>Total Fee</b>		0.00	
		<b>Total this Task</b>		0.00	

Task	002	Environmental Assessment			
<b>Billing Limits</b>		<b>Current</b>	<b>Prior</b>	<b>To-Date</b>	
Total Billings		0.00	5,621.00	5,621.00	
Limit				5,800.00	
Remaining				179.00	
		<b>Total this Task</b>		0.00	

Task	003	Engineering Design			
<b>Billing Limits</b>		<b>Current</b>	<b>Prior</b>	<b>To-Date</b>	
Total Billings		0.00	5,500.00	5,500.00	
Limit				5,500.00	
		<b>Total this Task</b>		0.00	

Task	004	Wetland Delineation			
<b>Fee</b>					
Total Fee		5,000.00			
Percent Complete	100.00	Total Earned	5,000.00		
		Previous Fee Billing	5,000.00		
		Current Fee Billing	0.00		
		<b>Total Fee</b>		0.00	

Project	26024.00	Diamondhead Dr E Retention Pond Dredging	Invoice	00
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<b>Total this Task</b>	<b>0.00</b>
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Task	005	Specification Development
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<b>Billing Limits</b>	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings	0.00	1,500.00	1,500.00
Limit			1,500.00

<b>Total this Task</b>	<b>0.00</b>
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Task	006	Bid Phase Services
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<b>Billing Limits</b>	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings	0.00	4,000.00	4,000.00
Limit			4,000.00

<b>Total this Task</b>	<b>0.00</b>
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Task	007	CEI
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**Professional Personnel**

	Hours	Rate	Amount
PROJECT MANAGER			
Greer, Anthony	30.50	115.00	3,507.50
RESIDENT PROJECT REPRESENTATIVE			
Keith, Austin	1.50	75.00	112.50
Totals	32.00		3,620.00

<b>Total Labor</b>	<b>3,620.00</b>
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<b>Billing Limits</b>	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings	3,620.00	0.00	3,620.00
Limit			18,750.00
Remaining			15,130.00

<b>Total this Task</b>	<b>\$3,620.00</b>
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Task	008	Re-Bid Phase Services
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**Professional Personnel**

	Hours	Rate	Amount
SENIOR ENGINEER			
Wagner, Cara	1.00	125.00	125.00
PROJECT MANAGER			
Greer, Anthony	29.00	115.00	3,335.00
PROJECT ENGINEER			
Furnival, Maggie	1.00	95.00	95.00
CAD TECHNICIAN			
Keith, Austin	6.00	70.00	420.00
Totals	37.00		3,975.00

<b>Total Labor</b>	<b>3,975.00</b>
--------------------	-----------------

<b>Billing Limits</b>	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings	3,975.00	3,000.00	6,975.00
Limit			3,000.00
<b>Adjustment</b>			<b>-3,975.00</b>

Project	26024.00	Diamondhead Dr E Retention Pond Dredging	Invoice	00	Item No.5.
Total this Task				0.00	
Total this Invoice				\$3,620.00	



# Billing Backup

Wednesday, April 12, 2023

Pickering

Invoice 0093153 Dated 4/11/2023

12:33:27 PM

Task 007 CEI

## Professional Personnel

			Hours	Rate	Amount
PROJECT MANAGER					
02600	Greer, Anthony	2/13/2023	2.00	115.00	230.00
02600	Greer, Anthony	2/14/2023	1.00	115.00	115.00
02600	Greer, Anthony	2/15/2023	.50	115.00	57.50
02600	Greer, Anthony	2/20/2023	1.00	115.00	115.00
02600	Greer, Anthony	2/22/2023	1.00	115.00	115.00
02600	Greer, Anthony	2/27/2023	.50	115.00	57.50
02600	Greer, Anthony	2/28/2023	2.50	115.00	287.50
02600	Greer, Anthony	3/1/2023	2.50	115.00	287.50
02600	Greer, Anthony	3/2/2023	.50	115.00	57.50
02600	Greer, Anthony	3/6/2023	4.00	115.00	460.00
02600	Greer, Anthony	3/8/2023	1.50	115.00	172.50
02600	Greer, Anthony	3/9/2023	1.50	115.00	172.50
02600	Greer, Anthony	3/14/2023	1.00	115.00	115.00
02600	Greer, Anthony	3/15/2023	2.50	115.00	287.50
02600	Greer, Anthony	3/21/2023	1.00	115.00	115.00
02600	Greer, Anthony	3/22/2023	1.00	115.00	115.00
02600	Greer, Anthony	3/23/2023	2.00	115.00	230.00
02600	Greer, Anthony	3/27/2023	1.00	115.00	115.00
02600	Greer, Anthony	3/28/2023	1.00	115.00	115.00
02600	Greer, Anthony	3/29/2023	1.50	115.00	172.50
02600	Greer, Anthony	3/30/2023	1.00	115.00	115.00
RESIDENT PROJECT REPRESENTATIVE					
02553	Keith, Austin	3/6/2023	1.50	75.00	112.50
	Totals		32.00		3,620.00
	<b>Total Labor</b>				<b>3,620.00</b>
				<b>Total this Task</b>	<b>\$3,620.00</b>

Task 008 Re-Bid Phase Services

## Professional Personnel

			Hours	Rate	Amount
SENIOR ENGINEER					
02031	Wagner, Cara	12/29/2022	1.00	125.00	125.00
PROJECT MANAGER					
02600	Greer, Anthony	12/1/2022	.50	115.00	57.50
02600	Greer, Anthony	12/2/2022	.50	115.00	57.50
02600	Greer, Anthony	12/5/2022	1.50	115.00	172.50
02600	Greer, Anthony	12/21/2022	1.00	115.00	115.00
02600	Greer, Anthony	12/22/2022	1.50	115.00	172.50
02600	Greer, Anthony	12/26/2022	.50	115.00	57.50
02600	Greer, Anthony	12/28/2022	1.00	115.00	115.00

Project	26024.00	Diamondhead Dr E Retention Pond Dredging			Invoice	00
02600	Greer, Anthony	12/30/2022	.50	115.00	57.50	
02600	Greer, Anthony	1/2/2023	1.00	115.00	115.00	
02600	Greer, Anthony	1/4/2023	1.50	115.00	172.50	
02600	Greer, Anthony	1/5/2023	1.00	115.00	115.00	
02600	Greer, Anthony	1/11/2023	.50	115.00	57.50	
02600	Greer, Anthony	1/13/2023	1.50	115.00	172.50	
02600	Greer, Anthony	1/16/2023	.50	115.00	57.50	
02600	Greer, Anthony	1/19/2023	1.00	115.00	115.00	
02600	Greer, Anthony	1/23/2023	.50	115.00	57.50	
02600	Greer, Anthony	1/25/2023	.50	115.00	57.50	
02600	Greer, Anthony	1/30/2023	3.00	115.00	345.00	
02600	Greer, Anthony	1/31/2023	2.00	115.00	230.00	
02600	Greer, Anthony	2/1/2023	4.00	115.00	460.00	
02600	Greer, Anthony	2/2/2023	3.50	115.00	402.50	
02600	Greer, Anthony	2/7/2023	.50	115.00	57.50	
02600	Greer, Anthony	2/8/2023	.50	115.00	57.50	
02600	Greer, Anthony	2/9/2023	.50	115.00	57.50	
PROJECT ENGINEER						
02108	Furnival, Maggie	12/14/2022	1.00	95.00	95.00	
CAD TECHNICIAN						
02553	Keith, Austin	12/12/2022	.50	70.00	35.00	
02553	Keith, Austin	12/15/2022	.50	70.00	35.00	
02553	Keith, Austin	1/13/2023	.50	70.00	35.00	
02553	Keith, Austin	1/24/2023	1.00	70.00	70.00	
02553	Keith, Austin	2/1/2023	1.00	70.00	70.00	
02553	Keith, Austin	2/2/2023	2.50	70.00	175.00	
Totals			37.00		3,975.00	
<b>Total Labor</b>						<b>3,975.00</b>
<b>Total this Task</b>						<b>\$3,975.00</b>
<b>Total this Project</b>						<b>\$7,595.00</b>
<b>Total this Report</b>						<b>\$7,595.00</b>

## Detailed Timesheet for the Period Ending 2/18/2023

Thursday, March 2, 2023

12:25:04 PM

Pickering

Employee

02600

Greer, Anthony S

Total Hr	Sun 2/12	Mon 2/13	Tue 2/14	Wed 2/15	Thu 2/16	Fri 2/17	Sat 2/18
-------------	-------------	-------------	-------------	-------------	-------------	-------------	-------------

26024.00

Diamondhead Dr E Retention Pond Dredging

Client: City of Diamondhead

007

CEI

89117

Reg

3.50		2.00	1.00	.50			
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2/13 Misc. related to construction; WCD No 1, etc.

2/14 Emails to City; forwarded contract docs to contractor for their preparation.

2/15 Misc. correspondence related to bid and upcoming construction project.

Detailed Timesheet for the Period Ending 2/25/2023

Pickering

Employee 02600 Greer, Anthony S

Total Hr	Sun 2/19	Mon 2/20	Tue 2/21	Wed 2/22	Thu 2/23	Fri 2/24	Sat 2/25
26024.00	Diamondhead Dr E Retention Pond Dredging						
007	CEI						
89117	Reg						
	2.00		1.00		1.00		

Client: City of Diamondhead

2/20 Misc. related to bidding and upcoming start of construction; setting up precon.

2/22 Preparing docs for precon/updated specs and uploaded plans/specs to planhouse for copies.

## Detailed Timesheet for the Period Ending 3/4/2023

Wednesday, April 12, 2023

11:54:27 AM

Pickering

Employee

02600

Greer, Anthony S

26024.00

007

89117

Diamondhead Dr E Retention Pond Dredging  
CEI

Client: City of Diamondhead

Total Hr	Sun 2/26	Mon 2/27	Tue 2/28	Wed 3/1	Thu 3/2	Fri 3/3	Sat 3/4
Reg	6.00	.50	2.50	2.50	.50		

2/27 Received contracts/bonds/insurance certificates from contractor. Started reviewing them.

2/28 Email correspondence with City and Contractor. Completed precon agenda/sign in sheet; made copies.

3/1 Conference call with contractor, correspondence related to construction, insurance certificate review, and submittal review. Compiled all docs for upcoming precon.

3/2 Misc. related to upcoming precon.

Wednesday, April 12, 2023  
11:58:30 AM

# Detailed Timesheet for the Period Ending 3/11/2023

Pickering

Employee 02600 Greer, Anthony S

26024.00  
007

Diamondhead Dr E Retention Pond Dredging  
CEI  
89117

Client: City of Diamondhead

Total Hr	Sun 3/5	Mon 3/6	Tue 3/7	Wed 3/8	Thu 3/9	Fri 3/10	Sat 3/11
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Reg	7.00		4.00		1.50	1.50	
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3/6 Preconstruction conference, site visit to each pond, reviewing meeting recording and preparing precon minutes.

3/8 Correspondence/Submittals

3/9 Working on submittals; coordinating with envrionmental to answer question from Jon regarding affects on fish at Lily Pond.

## Detailed Timesheet for the Period Ending 3/18/2023

Wednesday, April 12, 2023

12:00:09 PM

Pickering

Employee

02600

Greer, Anthony S

26024.00

007

89117

Diamondhead Dr E Retention Pond Dredging

CEI

Client: City of Diamondhead

Total Hr	Sun 3/12	Mon 3/13	Tue 3/14	Wed 3/15	Thu 3/16	Fri 3/17	Sat 3/18
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Reg

3.50			1.00	2.50			
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3/14 Misc. related to construction project.

3/15 Site visit with contractor/City; put out door hangars around Lily Pond.



## Detailed Timesheet for the Period Ending 3/25/2023

Wednesday, April 12, 2023

12:01:40 PM

Pickering

Employee

02600

Greer, Anthony S

Total Hr	Sun 3/19	Mon 3/20	Tue 3/21	Wed 3/22	Thu 3/23	Fri 3/24	Sat 3/25
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26024.00

Diamondhead Dr E Retention Pond Dredging

Client: City of Diamondhead

007

CEI

89117

Reg

4.00			1.00	1.00	2.00		
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3/21 Site visit to Lily Pond to meet with Contractor.

3/22 Site visit to Miller pond to make video of site conditions at this time; Contractor plans to start clearing work tomorrow.

3/23 Submittal review; correspondence related to construction. RPR Report and downloaded pictures and videos.

## Detailed Timesheet for the Period Ending 4/1/2023

Wednesday, April 12, 2023

12:04:08 PM

Pickering

Employee

02600

Greer, Anthony S

Total Hr	Sun 3/26	Mon 3/27	Tue 3/28	Wed 3/29	Thu 3/30	Fri 3/31	Sat 4/1
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26024.00  
007Diamondhead Dr E Retention Pond Dredging  
CEI

Client: City of Diamondhead

89117

Reg

4.50		1.00	1.00	1.50	1.00		
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3/27 Visit to site.

3/28 Reviewing construction plans in preparation of work starting; correspondence with contractor.

3/29 Site visit to Miller Pond; RPR report.

3/30 Uploaded photos from 3/29/2023

# Detailed Timesheet for the Period Ending 3/11/2023

Wednesday, April 12, 2023  
12:07:09 PM

Pickering

Employee 02553 Keith, Austin A

Total Hr	Sun 3/5	Mon 3/6	Tue 3/7	Wed 3/8	Thu 3/9	Fri 3/10	Sat 3/11
26024.00	Diamondhead Dr E Retention Pond Dredging						
007	CEI						
89116	Reg						
	1.50		1.50				

Client: City of Diamondhead

3/6 Precon and walking jobsite with contractor.

Detailed Timesheet for the Period Ending 12/31/2022

Pickering

Thursday, March 2, 2023  
12:51:06 PM

Employee 02031 Wagner, Cara

		Total Hr	Sun 12/25	Mon 12/26	Tue 12/27	Wed 12/28	Thu 12/29	Fri 12/30	Sat 12/31
26024.00	Diamondhead Dr E Retention Pond Dredging	Client: City of Diamondhead							
008	Re-Bid Phase Services								
89206	Reg	1.00					1.00		
12/29 help Anthony									



# Detailed Timesheet for the Period Ending 12/3/2022

Thursday, March 2, 2023

12:29:08 PM

Pickering

Employee 02600 Greer, Anthony S

		Total Hr	Sun 11/27	Mon 11/28	Tue 11/29	Wed 11/30	Thu 12/1	Fri 12/2	Sat 12/3
26024.00	Diamondhead Dr E Retention Pond Dredging	Client: City of Diamondhead							
008	Re-Bid Phase Services								
89117	Reg	1.00					.50	.50	

12/1 Correspondence with John regarding ribidding.  
12/2 Misc. related to rebid.

## Detailed Timesheet for the Period Ending 12/10/2022

Thursday, March 2, 2023

12:30:25 PM

Pickering

Employee

02600

Greer, Anthony S

Total Hr	Sun 12/4	Mon 12/5	Tue 12/6	Wed 12/7	Thu 12/8	Fri 12/9	Sat 12/10
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26024.00

Diamondhead Dr E Retention Pond Dredging

Client: City of Diamondhead

008

Re-Bid Phase Services

89117

Reg

1.50		1.50					
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12/5 Meeting with Jon at the site.

12/6 Design coordination.

## Detailed Timesheet for the Period Ending 12/24/2022

Thursday, March 2, 2023

12:31:45 PM

Pickering

Employee

02600

Greer, Anthony S

Total Hr	Sun 12/18	Mon 12/19	Tue 12/20	Wed 12/21	Thu 12/22	Fri 12/23	Sat 12/24
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26024.00

Diamondhead Dr E Retention Pond Dredging

Client: City of Diamondhead

008

Re-Bid Phase Services

89117

Reg

2.50				1.00	1.50		
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12/21 Put signed advertisement in project manual; uploaded plans/specs to Plan House for copies. Sent DH copy of plans/specs for them to forward to plan room.

12/22 Picked up plans/specs from Plan House; dropped off hard copies of plans/specs for re-bid project.

# Detailed Timesheet for the Period Ending 12/31/2022

Thursday, March 2, 2023  
12:33:05 PM

Pickering

Employee 02600 Greer, Anthony S

		Total Hr	Sun 12/25	Mon 12/26	Tue 12/27	Wed 12/28	Thu 12/29	Fri 12/30	Sat 12/31
26024.00	Diamondhead Dr E Retention Pond Dredging								
008	Re-Bid Phase Services								
89117	Reg	2.00		.50		1.00		.50	

Client: City of Diamondhead

12/26 Setting up docs for addendum (re-bid).  
12/28 Working on draft addendum for rebid project.  
12/30 Addendum (re-bid)



# Detailed Timesheet for the Period Ending 1/7/2023

Pickering

Thursday, March 2, 2023  
12:34:20 PM

Employee 02600 Greer, Anthony S

		Total Hr	Sun 1/1	Mon 1/2	Tue 1/3	Wed 1/4	Thu 1/5	Fri 1/6	Sat 1/7
26024.00	Diamondhead Dr E Retention Pond Dredging								
008	Re-Bid Phase Services								
89117	Reg	3.50		1.00		1.50	1.00		

Client: City of Diamondhead

1/2 Drafting addendum for re-bid project.  
1/4 Completed Addendum 1  
1/5 Bidding items.

## Detailed Timesheet for the Period Ending 1/14/2023

Thursday, March 2, 2023

12:35:38 PM

Pickering

Employee

02600

Greer, Anthony S

Total Hr	Sun 1/8	Mon 1/9	Tue 1/10	Wed 1/11	Thu 1/12	Fri 1/13	Sat 1/14
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26024.00

Diamondhead Dr E Retention Pond Dredging

Client: City of Diamondhead

008

Re-Bid Phase Services

89117

Reg

2.00				.50		1.50	
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1/11 Misc. related to bidding; sent advertisement to a contractor.

1/13 Started drafting Addendum 2

Detailed Timesheet for the Period Ending 1/21/2023

Pickering

Employee 02600 Greer, Anthony S

		Total Hr	Sun 1/15	Mon 1/16	Tue 1/17	Wed 1/18	Thu 1/19	Fri 1/20	Sat 1/21
26024.00	Diamondhead Dr E Retention Pond Dredging	Client: City of Diamondhead							
008	Re-Bid Phase Services								
89117	Reg	1.50		.50			1.00		

1/16 Misc. related to bidding.  
1/19 Completed and forwarded Addendum 2 to City

Detailed Timesheet for the Period Ending 1/28/2023

Thursday, March 2, 2023  
12:39:32 PM

Pickering

Employee 02600 Greer, Anthony S

		Total Hr	Sun 1/22	Mon 1/23	Tue 1/24	Wed 1/25	Thu 1/26	Fri 1/27	Sat 1/28
26024.00	Diamondhead Dr E Retention Pond Dredging								
008	Re-Bid Phase Services								
89117	Reg	1.00		.50		.50			

Client: City of Diamondhead

1/23 Email correspondence related to bidding.  
1/25 Items related to upcoming bid.



# Detailed Timesheet for the Period Ending 2/4/2023

Thursday, March 2, 2023

12:40:51 PM

Pickering

Employee

02600

Greer, Anthony S

Total Hr	Sun 1/29	Mon 1/30	Tue 1/31	Wed 2/1	Thu 2/2	Fri 2/3	Sat 2/4
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26024.00

Diamondhead Dr E Retention Pond Dredging

Client: City of Diamondhead

008

Re-Bid Phase Services

89117

Reg

12.50		3.00	2.00	4.00	3.50		
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## Detailed Timesheet for the Period Ending 2/11/2023

Thursday, March 2, 2023

12:42:32 PM

Pickering

Employee

02600

Greer, Anthony S

Total Hr	Sun 2/5	Mon 2/6	Tue 2/7	Wed 2/8	Thu 2/9	Fri 2/10	Sat 2/11
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26024.00

Diamondhead Dr E Retention Pond Dredging

Client: City of Diamondhead

008

Re-Bid Phase Services

89117

Reg

1.50			.50	.50	.50		
------	--	--	-----	-----	-----	--	--

2/7 Setting up electronic files for post-award docs.

2/8 Correspondence with DWSD ahead of notice to proceed for project.

2/9 Prepared and forwarded Notice of Award doc to Jon for execution.

Detailed Timesheet for the Period Ending 12/17/2022

Pickering

Employee 02108 Furnival, Maggie Smith

Total Hr	Sun 12/11	Mon 12/12	Tue 12/13	Wed 12/14	Thu 12/15	Fri 12/16	Sat 12/17
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26024.00  
007

Diamondhead Dr E Retention Pond Dredging  
CEI

Client: City of Diamondhead

89018

Reg	1.00				1.00		
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12/14 plotting sheets

# Detailed Timesheet for the Period Ending 12/17/2022

Thursday, March 2, 2023  
12:54:37 PM

Pickering

Employee                      02553                      Keith, Austin A

		Total Hr	Sun 12/11	Mon 12/12	Tue 12/13	Wed 12/14	Thu 12/15	Fri 12/16	Sat 12/17
26024.00	Diamondhead Dr E Retention Pond Dredging	Client: City of Diamondhead							
008	Re-Bid Phase Services								
89116	Reg	1.00		.50			.50		

12/12 Adding note and replotting plans.  
12/15 Double siding specs to be plotted for rebid



# Detailed Timesheet for the Period Ending 1/14/2023

Thursday, March 2, 2023

12:55:39 PM

Pickering

Employee 02553 Keith, Austin A

		Total Hr	Sun 1/8	Mon 1/9	Tue 1/10	Wed 1/11	Thu 1/12	Fri 1/13	Sat 1/14
26024.00	Diamondhead Dr E Retention Pond Dredging								
008	Re-Bid Phase Services								
89018	Reg	.50						.50	

Client: City of Diamondhead

1/13 checking erosion quantity in bid (error)

Detailed Timesheet for the Period Ending 1/28/2023

Thursday, March 2, 2023  
12:56:43 PM

Pickering

Employee 02553 Keith, Austin A

		Total Hr	Sun 1/22	Mon 1/23	Tue 1/24	Wed 1/25	Thu 1/26	Fri 1/27	Sat 1/28
26024.00	Diamondhead Dr E Retention Pond Dredging	Client: City of Diamondhead							
008	Re-Bid Phase Services								
89116	Reg	1.00			1.00				

1/24 Getting documents ready for Re-bid opening.

## Detailed Timesheet for the Period Ending 2/4/2023

Thursday, March 2, 2023

12:57:55 PM

Pickering

Employee 02553 Keith, Austin A

Total Hr	Sun 1/29	Mon 1/30	Tue 1/31	Wed 2/1	Thu 2/2	Fri 2/3	Sat 2/4
26024.00	Diamondhead Dr E Retention Pond Dredging						
008	Re-Bid Phase Services						
89116	Reg						
	3.50			1.00	2.50		

Client: City of Diamondhead

2/1 Prepping for Bid opening.

2/2 Bid opening.

**INVOICE****Pickering Firm, Inc.**

Facility Design • Civil Engineering • Surveying •  
Transportation • Natural / Water Resources  
126 Rue Magnolia, Biloxi, MS 39530

PH 228.432.5925 FAX 228.432.5928 www.pickeringfirm.com

City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

April 11, 2023

Project No: 26023.00

Invoice No: 0093152

**Lily Pond Dredging**

Work Assignment No. 00-06-2021

Work Assignment No. 00-06-2023

Client Contact: Michael Reso

**Professional Services from November 27, 2022 to April 1, 2023**

Task	001	Survey			
<b>Fee</b>					
Total Fee		7,500.00			
Percent Complete	100.00	Total Earned	7,500.00		
		Previous Fee Billing	7,500.00		
		Current Fee Billing	0.00		
		<b>Total Fee</b>		<b>0.00</b>	
		<b>Total this Task</b>		<b>0.00</b>	

Task	002	Environmental Assessment			
<b>Billing Limits</b>		<b>Current</b>	<b>Prior</b>	<b>To-Date</b>	
Total Billings		0.00	5,321.00	5,321.00	
Limit				5,800.00	
Remaining				479.00	
		<b>Total this Task</b>		<b>0.00</b>	

Task	003	Engineering Design			
<b>Billing Limits</b>		<b>Current</b>	<b>Prior</b>	<b>To-Date</b>	
Total Billings		0.00	5,500.00	5,500.00	
Limit				5,500.00	
		<b>Total this Task</b>		<b>0.00</b>	

Task	004	Wetland Delineation			
<b>Fee</b>					
Total Fee		5,000.00			
Percent Complete	100.00	Total Earned	5,000.00		
		Previous Fee Billing	5,000.00		
		Current Fee Billing	0.00		
		<b>Total Fee</b>		<b>0.00</b>	



Project	26023.00	Lily Pond Dredging	Invoice	00
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Total this Task	0.00
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Task	005	Specification Development
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**Billing Limits****Current****Prior****To-Date**

Total Billings

0.00

1,500.00

1,500.00

Limit

1,500.00

Total this Task	0.00
-----------------	------

Task	006	Bid Phase Services
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**Billing Limits****Current****Prior****To-Date**

Total Billings

0.00

4,000.00

4,000.00

Limit

4,000.00

Total this Task	0.00
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Task	007	CEI
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**Professional Personnel****Hours****Rate****Amount**

PROJECT MANAGER

Greer, Anthony

46.00

115.00

5,290.00

RESIDENT PROJECT REPRESENTATIVE

Keith, Austin

5.50

75.00

412.50

Totals

51.50

5,702.50

**Total Labor****5,702.50****Billing Limits****Current****Prior****To-Date**

Total Billings

5,702.50

0.00

5,702.50

Limit

16,125.00

Remaining

10,422.50

Total this Task	\$5,702.50
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Task	008	Survey - Marking Property
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**Fee**

Total Fee

1,000.00

Percent Complete

100.00

Total Earned

1,000.00

Previous Fee Billing

1,000.00

Current Fee Billing

0.00

**Total Fee****0.00**

Total this Task	0.00
-----------------	------

Task	009	Re-Bid Phase Services
------	-----	-----------------------

**Professional Personnel****Hours****Rate****Amount**

SENIOR ENGINEER

Wagner, Cara

1.00

125.00

125.00

PROJECT MANAGER

Greer, Anthony

38.00

115.00

4,370.00

CAD TECHNICIAN					
	Keith, Austin	6.00	70.00	420.00	
	Totals	45.00		4,915.00	
	<b>Total Labor</b>				<b>4,915.00</b>
<b>Billing Limits</b>		<b>Current</b>	<b>Prior</b>	<b>To-Date</b>	
	Total Billings	4,915.00	3,000.00	7,915.00	
	Limit			3,000.00	
	<b>Adjustment</b>				<b>-4,915.00</b>
			<b>Total this Task</b>		<b>0.00</b>
			<b>Total this Invoice</b>		<b>\$5,702.50</b>

Project 26023.00 Lily Pond Dredging

Invoice 00

**Billing Backup**

Wednesday, April 12, 2023

Pickering

Invoice 0093152 Dated 4/11/2023

12:39:50 PM

Task 007 CEI

**Professional Personnel**

			Hours	Rate	Amount
PROJECT MANAGER					
02600	Greer, Anthony	2/14/2023	1.00	115.00	115.00
02600	Greer, Anthony	2/15/2023	.50	115.00	57.50
02600	Greer, Anthony	2/20/2023	1.00	115.00	115.00
02600	Greer, Anthony	2/22/2023	1.00	115.00	115.00
02600	Greer, Anthony	2/27/2023	.50	115.00	57.50
02600	Greer, Anthony	2/28/2023	2.50	115.00	287.50
02600	Greer, Anthony	3/1/2023	2.50	115.00	287.50
02600	Greer, Anthony	3/2/2023	.50	115.00	57.50
02600	Greer, Anthony	3/6/2023	4.00	115.00	460.00
02600	Greer, Anthony	3/8/2023	1.50	115.00	172.50
02600	Greer, Anthony	3/9/2023	1.50	115.00	172.50
02600	Greer, Anthony	3/14/2023	1.00	115.00	115.00
02600	Greer, Anthony	3/15/2023	2.50	115.00	287.50
02600	Greer, Anthony	3/17/2023	1.50	115.00	172.50
02600	Greer, Anthony	3/20/2023	1.00	115.00	115.00
02600	Greer, Anthony	3/21/2023	1.00	115.00	115.00
02600	Greer, Anthony	3/22/2023	6.00	115.00	690.00
02600	Greer, Anthony	3/23/2023	3.00	115.00	345.00
02600	Greer, Anthony	3/27/2023	1.50	115.00	172.50
02600	Greer, Anthony	3/28/2023	3.00	115.00	345.00
02600	Greer, Anthony	3/29/2023	5.50	115.00	632.50
02600	Greer, Anthony	3/30/2023	3.50	115.00	402.50
RESIDENT PROJECT REPRESENTATIVE					
02553	Keith, Austin	3/6/2023	1.50	75.00	112.50
02553	Keith, Austin	3/22/2023	4.00	75.00	300.00
	Totals		51.50		5,702.50
<b>Total Labor</b>					<b>5,702.50</b>
<b>Total this Task</b>					<b>\$5,702.50</b>

Task 009 Re-Bid Phase Services

**Professional Personnel**

			Hours	Rate	Amount
SENIOR ENGINEER					
02031	Wagner, Cara	12/29/2022	1.00	125.00	125.00
PROJECT MANAGER					
02600	Greer, Anthony	11/30/2022	1.00	115.00	115.00
02600	Greer, Anthony	12/1/2022	.50	115.00	57.50
02600	Greer, Anthony	12/2/2022	.50	115.00	57.50
02600	Greer, Anthony	12/5/2022	1.50	115.00	172.50
02600	Greer, Anthony	12/15/2022	2.00	115.00	230.00

Project	26023.00	Lily Pond Dredging	Invoice 00		
02600	Greer, Anthony	12/16/2022	.50	115.00	57.50
02600	Greer, Anthony	12/19/2022	2.00	115.00	230.00
02600	Greer, Anthony	12/20/2022	1.00	115.00	115.00
02600	Greer, Anthony	12/21/2022	1.50	115.00	172.50
02600	Greer, Anthony	12/22/2022	1.50	115.00	172.50
02600	Greer, Anthony	12/26/2022	.50	115.00	57.50
02600	Greer, Anthony	12/27/2022	2.00	115.00	230.00
02600	Greer, Anthony	12/28/2022	1.00	115.00	115.00
02600	Greer, Anthony	12/30/2022	.50	115.00	57.50
02600	Greer, Anthony	1/2/2023	1.00	115.00	115.00
02600	Greer, Anthony	1/4/2023	1.50	115.00	172.50
02600	Greer, Anthony	1/5/2023	1.00	115.00	115.00
02600	Greer, Anthony	1/11/2023	.50	115.00	57.50
02600	Greer, Anthony	1/13/2023	1.50	115.00	172.50
02600	Greer, Anthony	1/16/2023	.50	115.00	57.50
02600	Greer, Anthony	1/19/2023	1.00	115.00	115.00
02600	Greer, Anthony	1/23/2023	.50	115.00	57.50
02600	Greer, Anthony	1/25/2023	.50	115.00	57.50
02600	Greer, Anthony	1/30/2023	3.00	115.00	345.00
02600	Greer, Anthony	1/31/2023	2.00	115.00	230.00
02600	Greer, Anthony	2/1/2023	4.00	115.00	460.00
02600	Greer, Anthony	2/2/2023	3.50	115.00	402.50
02600	Greer, Anthony	2/7/2023	.50	115.00	57.50
02600	Greer, Anthony	2/8/2023	.50	115.00	57.50
02600	Greer, Anthony	2/9/2023	.50	115.00	57.50
CAD TECHNICIAN					
02553	Keith, Austin	12/12/2022	.50	70.00	35.00
02553	Keith, Austin	12/15/2022	.50	70.00	35.00
02553	Keith, Austin	1/13/2023	.50	70.00	35.00
02553	Keith, Austin	1/24/2023	1.00	70.00	70.00
02553	Keith, Austin	2/1/2023	1.00	70.00	70.00
02553	Keith, Austin	2/2/2023	2.50	70.00	175.00
Totals			45.00		4,915.00
<b>Total Labor</b>					<b>4,915.00</b>
			<b>Total this Task</b>		<b>\$4,915.00</b>
			<b>Total this Project</b>		<b>\$10,617.50</b>
			<b>Total this Report</b>		<b>\$10,617.50</b>

# Detailed Timesheet for the Period Ending 2/18/2023

Wednesday, March 1, 2023  
4:57:20 PM

Pickering

Employee 02600 Greer, Anthony S

26023.00  
007

Lily Pond Dredging  
CEI  
89117

Total Hr	Sun 2/12	Mon 2/13	Tue 2/14	Wed 2/15	Thu 2/16	Fri 2/17	Sat 2/18
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Client: City of Diamondhead

Reg	1.50			1.00	.50		
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2/14 Emails to City; forwarded contract docs to contractor for their preparation.

2/15 Misc. correspondence related to bid and upcoming construction project.



# Detailed Timesheet for the Period Ending 2/25/2023

Wednesday, March 1, 2023  
4:59:12 PM

Pickering

Employee 02600 Greer, Anthony S

26023.00  
007

Lily Pond Dredging  
CEI

Client: City of Diamondhead

89117

Reg

Total Hr	Sun 2/19	Mon 2/20	Tue 2/21	Wed 2/22	Thu 2/23	Fri 2/24	Sat 2/25
2.00		1.00		1.00			

2/20 Misc. related to bidding and upcoming start of construction; setting up precon.

2/22 Preparing docs for precon/updated specs and uploaded plans/specs to planhouse for copies.

## Detailed Timesheet for the Period Ending 3/4/2023

Friday April 7, 2023  
11:44:19 AM

Pickering

Employee 02600 Greer, Anthony S

26023.00  
007Lily Pond Dredging  
CEI

89117

Total Hr	Sun 2/26	Mon 2/27	Tue 2/28	Wed 3/1	Thu 3/2	Fri 3/3	Sat 3/4
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Client: City of Diamondhead

Reg	6.00		.50	2.50	2.50	.50		
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2/27 Received contracts/bonds/insurance certificates from contractor. Started reviewing them.

2/28 Email correspondence with City and Contractor. Completed precon agenda/sign in sheet; made copies.

3/1 Conference call with contractor, correspondence related to construction, insurance certificate review, and submittal review. Compiled all docs for upcoming precon.

3/2 Misc. related to upcoming precon.

Detailed Timesheet for the Period Ending 3/11/2023

Friday, April 7, 2023  
11:51:47 AM

Pickering

Employee

02600

Greer, Anthony S

Total Hr	Sun 3/5	Mon 3/6	Tue 3/7	Wed 3/8	Thu 3/9	Fri 3/10	Sat 3/11
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Client: City of Diamondhead

26023.00 Lily Pond Dredging

CEI

89117

Reg

7.00		4.00	1.50	1.50			
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3/6 Preconstruction conference, site visit to each pond, reviewing meeting recording and preparing precon minutes.

3/8 Correspondence; NTP and Precon minutes completed and forwarded.

3/9 Working on submittals; coordinating with environmental to answer question from Jon regarding affects on fish at Lily Pond. Project correspondence.

## Detailed Timesheet for the Period Ending 3/18/2023

Friday, April 7, 2023

11:54:18 AM

Pickering

Employee 02600 Greer, Anthony S

26023.00  
007Lily Pond Dredging  
CEI

89117

Total Hr	Sun 3/12	Mon 3/13	Tue 3/14	Wed 3/15	Thu 3/16	Fri 3/17	Sat 3/18
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Client: City of Diamondhead

Reg	5.00			1.00	2.50		1.50	
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3/14 Misc. related to construcion project.

3/15 Site visit with contractor/City; put out door hangars around Lily Pond.

3/17 Misc. related to construction and downloading pics.Reviewed submittal 4 and returned to contractor.

## Detailed Timesheet for the Period Ending 3/25/2023

Friday, April 7, 2023

11:55:45 AM

Pickering

Employee 02600 Greer, Anthony S

26023.00  
007Lily Pond Dredging  
CEI  
89117

Total Hr	Sun 3/19	Mon 3/20	Tue 3/21	Wed 3/22	Thu 3/23	Fri 3/24	Sat 3/25
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Client: City of Diamondhead

Reg	11.00		1.00	1.00	6.00	3.00	
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3/20 Misc. related to construction project.

3/21 Site visit to Lily Pond to meet with Contractor.

3/22 On site today monitoring ongoing construction operations.

3/23 Submittal review; correspondence related to construction. Inputting haul out quantities for days I have truck tickets. RPR Report and downloaded pictures and videos.



## Detailed Timesheet for the Period Ending 4/1/2023

Friday, April 7, 2023

11:57:46 AM

Pickering

Employee

02600

Greer, Anthony S

Total Hr	Sun 3/26	Mon 3/27	Tue 3/28	Wed 3/29	Thu 3/30	Fri 3/31	Sat 4/1
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26023.00  
007Lily Pond Dredging  
CEI

Client: City of Diamondhead

89117

Reg

13.50		1.50	3.00	5.50	3.50		
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3/27 Site visit with Contractor.

3/28 Misc. related to construction project. Reviewing current quantities (compiling truck tickets), filing, reviewing our construction contract.

3/29 Met w/contractor at their office (I was already in Long Beach) to get truck tickets. Then site visit to Lily Pond. Compiling/scanning truck tickets and RPR report.

3/30 Completed compiling/scanning truck tickets to date. Correspondence with Contractor. Uploaded photos from 3/29/2023 site visit.

Detailed Timesheet for the Period Ending 3/11/2023

Friday, April 7, 2023  
11:59:40 AM

Pickering

Employee 02553 Keith, Austin A

26023.00  
007

Lily Pond Dredging  
CEI

89116

Total Hr	Sun 3/5	Mon 3/6	Tue 3/7	Wed 3/8	Thu 3/9	Fri 3/10	Sat 3/11
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Client: City of Diamondhead

Reg	1.50		1.50				
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3/6 Precon meeting & Walking site with contractor.

# Detailed Timesheet for the Period Ending 3/25/2023

Pickering

Wednesday, April 12, 2023  
10:21:33 AM

Employee                      02553                      Keith, Austin A

26023.00  
007

Lily Pond Dredging  
CEI

Client: City of Diamondhead

89116

Reg	4.00				4.00			
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Total Hr	Sun 3/19	Mon 3/20	Tue 3/21	Wed 3/22	Thu 3/23	Fri 3/24	Sat 3/25
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3/22 Covering for anthony on site.

## Detailed Timesheet for the Period Ending 12/3/2022

Wednesday, March 1, 2023  
5:01:37 PM

Pickering

Employee 02600 Greer, Anthony S

26023.00  
009Lily Pond Dredging  
Re-Bid Phase Services  
89117

Client: City of Diamondhead

Total Hr	Sun 11/27	Mon 11/28	Tue 11/29	Wed 11/30	Thu 12/1	Fri 12/2	Sat 12/3
2.00				1.00	.50	.50	

11/30 Emails w/Surveyor and Jon; survey status.  
 12/1 Correspondence with John regarding ribidding.  
 12/2 Misc. related to rebid.

## Detailed Timesheet for the Period Ending 12/10/2022

Thursday, March 2, 2023

8:51:50 AM

Pickering

Employee 02600 Greer, Anthony S

		Total Hr	Sun 12/4	Mon 12/5	Tue 12/6	Wed 12/7	Thu 12/8	Fri 12/9	Sat 12/10
26023.00	Lily Pond Dredging								
009	Re-Bid Phase Services								
89117	Reg	1.50		1.50					

Client: City of Diamondhead

12/5 Meeting with Jon on site.

12/6 Design coordination



## Detailed Timesheet for the Period Ending 12/17/2022

Thursday, March 2, 2023

9:06:01 AM

Pickering

Employee 02600 Greer, Anthony S

26023.00  
009Lily Pond Dredging  
Re-Bid Phase Services

Client: City of Diamondhead

89117

Reg

Total Hr	Sun 12/11	Mon 12/12	Tue 12/13	Wed 12/14	Thu 12/15	Fri 12/16	Sat 12/17
2.50					2.00	.50	

12/15 Preparing docs for printing/advertisement.

12/16 Project correspondence.

## Detailed Timesheet for the Period Ending 12/24/2022

Thursday, March 2, 2023

9:26:19 AM

Pickering

Employee

02600

Greer, Anthony S

Total Hr	Sun 12/18	Mon 12/19	Tue 12/20	Wed 12/21	Thu 12/22	Fri 12/23	Sat 12/24
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26023.00

Lily Pond Dredging

Client: City of Diamondhead

009

Re-Bid Phase Services

89117

Reg

6.00		2.00	1.00	1.50	1.50		
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12/19 Was able to confirm that the property line marked by the surveyor for DH to clear trees is good. Also getting prepared for loading documents once invitation is approved by DH.

12/20 Sent info received from surveyor to Jon along with info from adjacent land owner.

12/21 Correspondence with Jon regarding lot line layout for tree clearing.

12/22 Dropped off hard copies of plans/specs for re-bid project.

## Detailed Timesheet for the Period Ending 12/31/2022

Thursday, March 2, 2023

10:08:43 AM

Pickering

Employee 02600 Greer, Anthony S

26023.00  
009Lily Pond Dredging  
Re-Bid Phase Services

Client: City of Diamondhead

89117

Reg

Total Hr	Sun 12/25	Mon 12/26	Tue 12/27	Wed 12/28	Thu 12/29	Fri 12/30	Sat 12/31
4.00		.50	2.00	1.00		.50	

12/26 Setting up docs for addendum (re-bid).

12/27 Site meeting with Jon. Discussed clearing of site and talking with portential bidders about how they plan to do the work. Jon prefers they do one pond at a time to allow them time to keep up with City haul-off. Jeannie/Jon called-one of the plan rooms did not post the advertisement, but other plan rooms will post on 12/28. We'll do addendum to extend the bid opening date by 1 week.

12/28 Working on draft addendum for re-bid project.

12/30 Addendum (re-bid)

# Detailed Timesheet for the Period Ending 1/7/2023

Thursday, March 2, 2023  
10:11:57 AM

Pickering

Employee 02600 Greer, Anthony S

26023.00  
009

Lily Pond Dredging  
Re-Bid Phase Services

Client: City of Diamondhead

89117

Reg

Total Hr	Sun 1/1	Mon 1/2	Tue 1/3	Wed 1/4	Thu 1/5	Fri 1/6	Sat 1/7
3.50		1.00		1.50	1.00		

1/2 Drafting addendum for re-bid project.  
1/4 Completed Addendum 1  
1/5 Bidding items.

## Detailed Timesheet for the Period Ending 1/14/2023

Thursday, March 2, 2023

10:17:36 AM

Pickering

Employee 02600 Greer, Anthony S

Total Hr	Sun 1/8	Mon 1/9	Tue 1/10	Wed 1/11	Thu 1/12	Fri 1/13	Sat 1/14
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26023.00

Lily Pond Dredging

Client: City of Diamondhead

009

Re-Bid Phase Services

89117

Reg

2.00				.50		1.50	
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1/11 Misc. related to bidding.

1/13 Started drafting Addendum 2



# Detailed Timesheet for the Period Ending 1/21/2023

Thursday, March 2, 2023  
10:45:39 AM

Pickering

Employee 02600 Greer, Anthony S

26023.00  
009

Lily Pond Dredging  
Re-Bid Phase Services

Client: City of Diamondhead

89117

Reg

Total Hr	Sun 1/15	Mon 1/16	Tue 1/17	Wed 1/18	Thu 1/19	Fri 1/20	Sat 1/21
1.50		.50			1.00		

1/16 Misc. related to bidding.

1/19 Completed and forwarded Addendum 2 to City

# Detailed Timesheet for the Period Ending 1/28/2023

Thursday, March 2, 2023  
10:47:17 AM

Pickering

Employee 02600 Greer, Anthony S

26023.00  
009

Lily Pond Dredging  
Re-Bid Phase Services

Client: City of Diamondhead

89117

Reg

Total Hr	Sun 1/22	Mon 1/23	Tue 1/24	Wed 1/25	Thu 1/26	Fri 1/27	Sat 1/28
1.00		.50		.50			

1/23 Email correspondence related to bidding.

1/25 Correspondence related to bid.

# Detailed Timesheet for the Period Ending 2/4/2023

Thursday, March 2, 2023  
10:49:11 AM

Pickering

Employee 02600 Greer, Anthony S

		Total Hr	Sun 1/29	Mon 1/30	Tue 1/31	Wed 2/1	Thu 2/2	Fri 2/3	Sat 2/4
26023.00	Lily Pond Dredging								
009	Re-Bid Phase Services								
89117	Reg	12.50		3.00	2.00	4.00	3.50		

Client: City of Diamondhead

## Detailed Timesheet for the Period Ending 2/11/2023

Thursday, March 2, 2023

11:54:58 AM

Pickering

Employee 02600 Greer, Anthony S

26023.00  
009Lily Pond Dredging  
Re-Bid Phase Services

Client: City of Diamondhead

89117

Reg

Total Hr	Sun 2/5	Mon 2/6	Tue 2/7	Wed 2/8	Thu 2/9	Fri 2/10	Sat 2/11
1.50			.50	.50	.50		

2/7 Setting up electronic files for post-award docs.

2/8 Correspondence with DWSD ahead of notice to proceed for project.

2/9 Prepared and forwarded Notice of Award doc to Jon for execution.

# Detailed Timesheet for the Period Ending 12/31/2022

Thursday, March 2, 2023  
11:58:02 AM

Pickering

Employee 02031 Wagner, Cara

		Total Hr	Sun 12/25	Mon 12/26	Tue 12/27	Wed 12/28	Thu 12/29	Fri 12/30	Sat 12/31
26023.00	Lily Pond Dredging								
009	Re-Bid Phase Services								
89206	Reg	1.00					1.00		
	12/29 help Anthony								

Client: City of Diamondhead



## Detailed Timesheet for the Period Ending 12/17/2022

Thursday, March 2, 2023

11:59:43 AM

Pickering

Employee 02553 Keith, Austin A

Signed \_\_\_\_\_

Approved \_\_\_\_\_

Profit Center 07:E7:89

26023.00  
009Lily Pond Dredging  
Re-Bid Phase Services

Client: City of Diamondhead

89116

Reg

Total Hr	Sun 12/11	Mon 12/12	Tue 12/13	Wed 12/14	Thu 12/15	Fri 12/16	Sat 12/17
1.00		.50			.50		

12/12 Adding Note and replotting plans.

12/15 Double siding specs to be plotted for rebid.

# Detailed Timesheet for the Period Ending 1/14/2023

Thursday, March 2, 2023  
12:01:10 PM

Pickering

Employee 02553 Keith, Austin A

		Total Hr	Sun 1/8	Mon 1/9	Tue 1/10	Wed 1/11	Thu 1/12	Fri 1/13	Sat 1/14
26023.00	Lily Pond Dredging								
009	Re-Bid Phase Services								
89018	Reg	.50						.50	
	1/13 0.5								

Client: City of Diamondhead

# Detailed Timesheet for the Period Ending 1/28/2023

Thursday, March 2, 2023  
12:02:36 PM

Pickering

Employee 02553 Keith, Austin A

		Total Hr	Sun 1/22	Mon 1/23	Tue 1/24	Wed 1/25	Thu 1/26	Fri 1/27	Sat 1/28
26023.00	Lily Pond Dredging								
009	Re-Bid Phase Services								
89116	Reg	1.00			1.00				

Client: City of Diamondhead

1/24 Getting documents ready for Re-bid opening.

# Detailed Timesheet for the Period Ending 2/4/2023

Thursday, March 2, 2023  
12:03:40 PM

Pickering

Employee 02553 Keith, Austin A

26023.00  
009

Lily Pond Dredging  
Re-Bid Phase Services

Client: City of Diamondhead

89116

Reg

Total Hr	Sun 1/29	Mon 1/30	Tue 1/31	Wed 2/1	Thu 2/2	Fri 2/3	Sat 2/4
3.50				1.00	2.50		

2/1 Prepping for Bid opening.  
2/2 Bid opening.

**INVOICE****Pickering Firm, Inc.**

Facility Design • Civil Engineering • Surveying •  
 Transportation • Natural / Water Resources  
 126 Rue Magnolia, Biloxi, MS 39530  
 PH 228.432.5925 FAX 228.432.5928 www.pickeringfirm.com

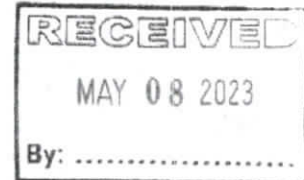
City of Diamondhead  
 5000 Diamondhead Circle  
 Diamondhead, MS 39525

May 5, 2023  
 Project No: 26024.00  
 Invoice No: 0093290

Diamondhead Drive East Retention Pond Dredging  
 Work Assignment No. 00-05-2021  
 Work Assignment No. 00-05-2023

Client Contact: Michael Reso

**Professional Services from April 2, 2023 to April 2, 2023**



Task 001 Survey

**Fee**

Total Fee	3,500.00			
Percent Complete	100.00	Total Earned	3,500.00	
		Previous Fee Billing	3,500.00	
		Current Fee Billing	0.00	
		<b>Total Fee</b>		<b>0.00</b>
		<b>Total this Task</b>		<b>0.00</b>

Task 002 Environmental Assessment

**Billing Limits**

	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>	
Total Billings	0.00	5,621.00	5,621.00	
Limit			5,800.00	
Remaining			179.00	
		<b>Total this Task</b>		<b>0.00</b>

Task 003 Engineering Design

**Billing Limits**

	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>	
Total Billings	0.00	5,500.00	5,500.00	
Limit			5,500.00	
		<b>Total this Task</b>		<b>0.00</b>

Task 004 Wetland Delineation

**Fee**

Total Fee	5,000.00			
Percent Complete	100.00	Total Earned	5,000.00	
		Previous Fee Billing	5,000.00	
		Current Fee Billing	0.00	
		<b>Total Fee</b>		<b>0.00</b>

Project	26024.00	Diamondhead Dr E Retention Pond Dredging			Invoice	0093290
Total this Task						0.00
-----						
Task	005	Specification Development				
Billing Limits		Current	Prior	To-Date		
Total Billings		0.00	1,500.00	1,500.00		
Limit				1,500.00		
Total this Task						0.00
-----						
Task	006	Bid Phase Services				
Billing Limits		Current	Prior	To-Date		
Total Billings		0.00	4,000.00	4,000.00		
Limit				4,000.00		
Total this Task						0.00
-----						
Task	007	CEI				
Professional Personnel						
		Hours	Rate	Amount		
PROJECT MANAGER						
Greer, Anthony		19.50	115.00	2,242.50		
PROFESSIONAL ENGINEER						
Wagner, Cara		1.00	105.00	105.00		
RESIDENT PROJECT REPRESENTATIVE						
Keith, Austin		7.00	75.00	525.00		
Totals		27.50		2,872.50		
Total Labor						2,872.50
Billing Limits		Current	Prior	To-Date		
Total Billings		2,872.50	3,620.00	6,492.50		
Limit				18,750.00		
Remaining				12,257.50		
Total this Task						\$2,872.50
-----						
Task	008	Re-Bid Phase Services				
Billing Limits		Current	Prior	To-Date		
Total Billings		0.00	3,000.00	3,000.00		
Limit				3,000.00		
Total this Task						0.00
Total this Invoice						\$2,872.50
-----						
Outstanding Invoices						
	Number	Date	Balance			
	0093153	4/11/2023	3,620.00			
	Total		3,620.00			



Project 26024.00 Diamondhead Dr E Retention Pond Dredging Invoice 0093290

## Billing Backup

Friday, May 5, 2023

Pickering

Invoice 0093290 Dated 5/5/2023

1:46:32 PM

Task 007 CEI

### Professional Personnel

			Hours	Rate	Amount	
PROJECT MANAGER						
02600	Greer, Anthony	4/3/2023	1.00	115.00	115.00	
02600	Greer, Anthony	4/4/2023	1.00	115.00	115.00	
02600	Greer, Anthony	4/5/2023	2.00	115.00	230.00	
02600	Greer, Anthony	4/6/2023	1.00	115.00	115.00	
02600	Greer, Anthony	4/7/2023	1.50	115.00	172.50	
02600	Greer, Anthony	4/11/2023	2.00	115.00	230.00	
02600	Greer, Anthony	4/12/2023	2.50	115.00	287.50	
02600	Greer, Anthony	4/13/2023	1.00	115.00	115.00	
02600	Greer, Anthony	4/14/2023	2.00	115.00	230.00	
02600	Greer, Anthony	4/15/2023	1.00	115.00	115.00	
02600	Greer, Anthony	4/18/2023	1.50	115.00	172.50	
02600	Greer, Anthony	4/20/2023	1.50	115.00	172.50	
02600	Greer, Anthony	4/25/2023	1.00	115.00	115.00	
02600	Greer, Anthony	4/27/2023	.50	115.00	57.50	
PROFESSIONAL ENGINEER						
02031	Wagner, Cara	4/7/2023	.50	105.00	52.50	
02031	Wagner, Cara	4/11/2023	.50	105.00	52.50	
RESIDENT PROJECT REPRESENTATIVE						
02553	Keith, Austin	4/10/2023	3.00	75.00	225.00	
02553	Keith, Austin	4/25/2023	4.00	75.00	300.00	
Totals			27.50		2,872.50	
Total Labor						2,872.50
Total this Task						\$2,872.50
Total this Project						\$2,872.50
Total this Report						\$2,872.50

## Pickering

<b>Employee</b>	<b>02600</b>	<b>Greer, Anthony S</b>
-----------------	--------------	-------------------------

Total Hr	Sun 4/2	Mon 4/3	Tue 4/4	Wed 4/5	Thu 4/6	Fri 4/7	Sat 4/8

**Client:** City of Diamondhead

Diamondhead Dr E Retention Pond Dredging		Reg		1.00	1.00	2.00	1.00	1.50
CEI	89117							

- 4/3 Monitoring construction.
- 4/4 Monitoring construction.
- 4/5 Site visit to Miller Pond.
- 4/6 Misc. construction admin; pay app quantities, correspondence with Contractor.
- 4/7 Site visit.

26024 00	007
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# Detailed Timesheet for the Period Ending 4/15/2023

Pickering

Employee	02600	Greer, Anthony S										
26024 00			Total	Sun	Mon	Tue	Wed	Thu	Fri	Sat		
007			Hr	4/9	4/10	4/11	4/12	4/13	4/14	4/15		
Diamondhead Dr E Retention Pond Dredging												
CEI												
89117	Reg	8.50				2.00	2.50	1.00	2.00	1.00		
4/11 Construction admin; pay application 1.												
4/12 Site visit.												
4/13 Misc. related to construction project.												
4/14 Site visit.												
4/15 RPR reports/photos; tallied truck tickets to date.												

Client: City of Diamondhead

## Page 118

4/20 Email to Jon in response to Overstreet email.

# Detailed Timesheet for the Period Ending 4/29/2023

Pickering

Employee	02600	Greer, Anthony S	Client: City of Diamondhead							
26024 00		Diamondhead Dr E Retention Pond Dredging	Total Hr	Sun 4/23	Mon 4/24	Tue 4/25	Wed 4/26	Thu 4/27	Fri 4/28	Sat 4/29
007	89117	CFI	1.50			1.00		50		
		Reg								
		4/25 Pay app #2								
		4/26 Pay app #2 coordination.								
		4/27 Correspondence with Contractor.								

Detailed Timesheet for the Period Ending 4/8/2023

4/7 mtg w/City



# Detailed Timesheet for the Period Ending 4/15/2023

Pickering

Employee

02031

Wagner, Cara

26024 00

007

Diamondhead Dr E Retention Pond Dredging

CEI

89206

Total Hr	Sun 4/9	Mon 4/10	Tue 4/11	Wed 4/12	Thu 4/13	Fri 4/14	Sat 4/15
-------------	------------	-------------	-------------	-------------	-------------	-------------	-------------

Client: City of Diamondhead

Reg	50						
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4/11 review and respond to email

# Detailed Timesheet for the Period Ending 4/15/2023

Friday, May 5, 2023  
2:00:38 PM

Pickering

Employee	02553	Keith, Austin A	Total Hr	Sun 4/9	Mon 4/10	Tue 4/11	Wed 4/12	Thu 4/13	Fri 4/14	Sat 4/15
26024.00		Diamondhead Dr E Retention Pond Dredging								
007		CEI								
	89116	Reg	3.00		3.00					
Client: City of Diamondhead										
4/10 Checking on Clearing on site. Checking on issues with landowner.										

# Detailed Timesheet for the Period Ending 4/29/2023

Pickering

Employee	02553	Keith, Austin A
26024.00	Diamondhead Dr E Retention Pond Dredging	
007	CEI	
89116	Reg	4.00

Total Hr	Sun 4/23	Mon 4/24	Tue 4/25	Wed 4/26	Thu 4/27	Fri 4/28	Sat 4/29
			4.00				

Client: City of Diamondhead

4/25 On site to with contractor to discuss quantities. Reviewing quantities submitted.

This proposal is valid for 10 calendar days

# modular project PROPOSAL

3/21/23

BOXX Project: tbd  
Budgetary estimate until project # is assigned.



## City of Diamondhead

### New Sale 10x16 modular restroom building

### City of Diamondhead

BOXX Modular, Inc. (Corporate Office)  
3475 High River Road | Fort Worth, TX | 76155

(877) 966-7839 | [BOXXModular.com](http://BOXXModular.com) | [ussales@boxxmo](mailto:ussales@boxxmo)

3/21/23

Andrea Galvin  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, Mississippi 39525

RE: Modular project in Diamondhead, Mississippi

Hello Abdrea,

We are pleased to have the opportunity to submit this proposal which has been carefully tailored to address your individual space requirements.

BOXX Modular has been committed to providing quality products, services, and customer satisfaction to both the public and private sectors since 2010. Our expertise in development and execution of wide-ranging space solutions affords us the distinct satisfaction of fulfilling each of our client's modular construction needs.

Proposal Contents (attached):

- Price Detail
- Floor Plan
- Specifications
- Delineation of Responsibilities
- Estimated Project Schedule

It is our goal to meet your specific needs, so please be certain to thoroughly review each attachment included in this proposal to ensure you completely understand the pricing, product, and service we are proposing.

Please do not hesitate to contact me for answers to any questions or concerns you may have regarding our proposed solution. It would be our pleasure to partner with you on this important project. Thank you for your consideration.

Sincerely,

Jerry Schultz  
Area Sales Manager



Project Number TBD  
3/21/23

## modular project Sale Price Detail

This proposal is valid for 10 calendar days

### Scope of Work Description

Amount

Sale of new 10x16 modular restroom building  
Delivered, and installed on customers approved foundation  
with CMU blocks on ABS pads, anchored into the ground under the  
building, and having matching skirting and vents installed.

37,625.00  
8,153.00

Base Price Total: **\$45,778.00**

### OPTIONS

Option Description

Amount (USD)

Initials = Selected

Decks, steps, ramp, and canopies -Treated Lumber, Aluminum, or  
Pre cast concrete.

tbd

OSHA Alum steps \$895.00 each—included in price above  
Alum Canopies 1500 series \$695.00 each -included in price above

### PROJECT DESCRIPTION DETAIL

PROJECT DESCRIPTION DETAIL-Sale of 10x16' modular restroom building delivered and installed on customers approved foundation with CMU blocks on ABS pads, anchored into the ground under the building, and having matching skirting and vents installed.

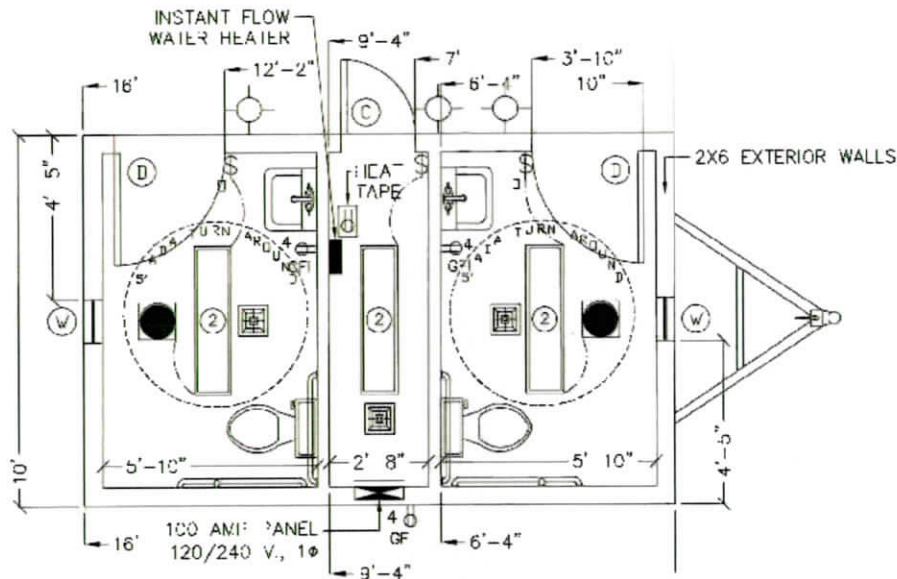
**Pricing excludes all applicable taxes. Buyer is responsible for all applicable taxes.**  
Proposal Price does not include sales, use, or personal property taxes, except as may be additionally described. Unless otherwise specified, **Proposal is valid for 10 calendar days from the "Proposal Date".** BOXX Modular's willingness to enter into a contract at the price and/or terms of payment proposed is **contingent upon satisfactory credit review and approval.** Pricing is based on acceptance of BOXX's standard contract terms and conditions, along with timely receipt of any contractually required documents.



Project Number TBD  
3/21/23

# modular project Floor Plan

## 10/x16 BUILDING LAYOUT



SYMBOL	DOOR SCHEDULE	TOTAL
(C)	24"x80" STEEL/STEEL BLANK EXTERIOR DOOR	1
(D)	36"x80" STEEL/STEEL BLANK EXTERIOR DOOR	2

SYMBOL	WINDOW SCHEDULE	TOTAL
(W)	14.5"x20.5" WHITE ALUM. SLIDE WALL LOUVER	2

DIAMOND BUILDERS, INC.  
440 TIMPSON DRIVE, DOUGLAS, GA, 31535  
PHONE: (912)384 7080 FAX: (912)384-5721

BOXX MODULAR

SALESMAN: MIKE DOYLE  
Model: 10X15  
COMPANY: BUSINESS

STATE LABEL(S):  
MS

SNOW LOAD: 20  
WIND LOAD: 150  
COST: 14768

DATE: 8/24/2022 1:24 AM  
DRAWN BY: BM  
REVISED: DBI 10123

AUTHORIZED SIGNATURE:

Initials: \_\_\_\_\_

**BOXX**  
MODULAR  
www.BOXXModular.com

Project Number TBD  
3/21/23

# modular project Specifications

## Specifications for City of Diamondhead

(10'x16' / (1)10'-0" x 16'-0" Module) 1.00 Destination: Diamondhead, MS

### CODES

- 1.00 IBC Coded
- 1.00 Business Occupancy (Bath Unit)
- 1.00 State Labels:MS
- 1.00 150 MPH Wind Load
- 1.00 Approximate Shipping Height (12'-0")

### FRAMES

- 1.00 Detachable Hitch
- 1.00 10 in I-Beam
- 15.00 Outrigger Frame  
(Outriggers 48" O.C.)
- 1.00 75 1/2" I-Beam Spacing
- 1.00 Std. Axles (Bolt on Axles for easy Removal)
- 1.00 Select Tires
- 1.00 Tie Down Clips

### FLOORS

- 160.00 Woven Nylon Impregnated Bottom Board
- 1.00 2x6 Floor Joists 16" O.C. (Pressure Treated)
- 1.00 Decking 3/4" SturdiFloor Plywood (Klin Dried Pressure Treated)
- 160.00 VCT 1/8" Block Tile (12"X 12") (Throughout)

### WALLS & PARTITIONS

- 1.00 Wall Height 8'-0"
- 1.00 Double Top Plate(Ext.Walls)
- 20.00 2" x 4" x 8' Interior Walls (Studs 16" O.C.)
- 50.00 2" x 6" Exterior Walls (Studs 16" O.C.) 1.00 Standard Trim
- 1.00 FRP (Textured) Wall Covering (8 ft. Walls) (Full Height,Throughout)
- 81.00 4" Vinyl Base Cove (Continuous Roll) (Throughout)

### INTERIOR DOORS

- 1.0 Int.Doors:NA

### ROOF

- 16.00 Truss Type - 2x8 (SYP#2)
- 16.00 20 # GSL
- 1.00 No Overhang on Ends
- 1.00 No Overhang on Sides
- 15.00 Truss Spacing - 24" O.C.
- 160.00 Roof Sheathing - 7/16" OSB

Project Number TBD  
3/21/23

# modular project Specifications

**160.00 Roof Covering: 45 Mil. Black Rubber**  
**1.00 Hurricane Straps (Side Only)**  
**1.00 Attic Ventilation as Required**

## CEILING

**1.00 Finished Ceiling Height 8'-0" AFF**  
**160.00 C-Spray**

## PLUMBING

**2.00 Single Restroom, Handicap Accessible**  
**1.00 Supply Lines - CPVC**  
**1.00 Waste Pipe - PVC (Stub out only - below Fixture)**  
**1.00 All Waste Line-Manifold By Others**  
**\*\*\*Note:All Plumbing Stubs Out Bottom Of Unit Like we Typically Do\*\*\***  
**2.00 Lavatory, Wall Mount W/ Mirror (W/Meetering Faucets)**  
**2.00 Mirror- W/ Stainless Steel Frame (Bobrick B-165)**  
**2.00 Vinyl - Anti-Scald Cover for Trap & Supply**  
**2.00 Handicap Toilet (Tank Type)- With Grab Bars**  
**\*\*\*Flush Valve Toilet\*\*\* (Incl. Vertical Grab Bar)**  
**2.00 Toilet Tissue Holder - Standard**  
**2.00 Toilet Tissue Holder - Standard (Bobrick B-262)**  
**1.00 Instant Flow Water Heater**  
**2.00 Instant Flow Water Heater (Bobrick B-2112)**  
**3.00 Floor Drain with Trap Guard in Drain (Baths & Chase Room)**

## ELECTRICAL

**1.00 100 Amp Single Phase Interior Panel Box**  
**3.00 LED Surface Mt Light**  
**2.00 Occupancy Sensor (Wall) W/Switch (Baths)**  
**3.00 Porch Lights - Photo Cell (Vandal Proof)**  
**2.00 Emergency/ Exit Light W/ Remote Head (Baths)**  
**2.00 100 CFM Exhaust Fans (Baths)**  
**1.00 Romex Wiring Per Code (Std)**  
**2.00 Receptacles - GFI Protected (Int.)**  
**1.00 Receptacles - Exterior GFI Protected**  
**1.00 Heat Tape Receptacle - GFI**

## HVAC

**1.0 HVAC:NA**

## CABINETS

**1.0 Cabinets:NA**

Initials: \_\_\_\_\_

**BOXX**  
**MODULAR**  
www.BOXXModular.com

Project Number TBD  
3/21/23

# modular project Specifications

## EXTERIOR

- 52.00 Hi-Rib Steel 26 Gauge (OSB 4 Sides)
- 52.00 Moisture Resist House Wrap - Full Perimeter
- 1.00 No Mansard Is Included In This Quotation
- 1.00 Skirting Incl.29Ga.Steel(Avg.36" Tall)W/P.T.2X2's & Std.Vents

## WINDOWS

- 1.00 Windows:NA
- 4.00 (1 for inside & 1 for outside each location)14.5" X 20.5" White Alum.Side Wall Louver for Ventiation

## EXTERIOR DOORS

- 2.00 36x80 ST/ST Blank Paint to Match:Old Town Gray
- 1.00 36x80 ST/ST Blank Pint to Match:Old Town Gray
- 3.00 Lever Hardware(Passage) (Tell Grade 2)
- 3.00 Deadbolt (Factory Std.)
- 2.00 Closer (Factory Std.)(Baths Only)

## INSULATION

- 160.00 R-19 Floor
- 50.00 R-19 Ext. Wall Insulation
- 160.00 R-42 Ceiling (Layer of 30 plus Layer of 13)
- 20.00 R-11 Interior Walls

## STATE CODES

- 1.00 IBC Coded
- 1.00 MS State Approval
- 1.00 Third Party Seal
- 1.00 MBI Seal

## CLARIFICATIONS

- 1.00 No Signage Is Included In This Quotation.
- 1.00 No Implied Specifications.
- 1.00 Not Accept Any Responsibility For
- 1.00 Site Work Or Site Conditions
- 1.00 Quote Is Based On Modular Building Being A Min Of
- 1.00 30'-1" From Other Buildings & 15'-0" From Lot Line
- 1.00 This Quotation Is Based On The Modular Building
- 1.00 Being Located Outside The Fire Zone/ Limits
- 1.00 Module Dimensions Are To The Outside Face of The
- 1.00 Wall Framing. Projections & Thickness of Sheathing
- 1.00 Siding Is Not Included In The Size Of The Unit.
- 1.00 Allow Approx. 1" Per Mateline For Mate Up Growth
- 1.00 Drinking Water, If Not Included, Is The
- 1.00 Responsibility Of The Customer.



modular project

Project Number TBD  
3/21/23

# Delineation of Responsibilities

Division	Sub	Description	BOXX	Owner	NA
<b>DIVISION 1 : GENERAL CONDITIONS</b>					
	1011	Performance Bonds			X
	1040	Building Permits/License		X	
	1500	Temporary Heat/Lighting		X	
		Portable Toilets		X	
		Temporary Water & Power		X	
	1502	Site Cleanup/Dumpster		X	
	1700	Closeout/Acceptance	X		
	1900	Miscellaneous		X	
		Taxes		X	
		Prevailing Wage Scale (Davis-Bacon)			X
		Safety and Security Access Requirements For Workers		X	
		Project Terms of Payment	X		
		Invoicing Procedure	X		
<b>DIVISION 2 : SITE WORK</b>					
	2000	Site Work		X	
		Accessibility		X	
		Stake Site/Building Location		X	
	2160	Excavation & Grading		X	
		Spoilage Disposal		X	
		Erosion Control		X	
	2660	Final Connection of Domestic Water To Building Line (including modular seam crossover piping in ceiling)		X	
	2740	Final Connection of Sewer To Building (including manifolds in crawlspace and vents thru roof)		X	
	2900	Landscaping / Fine Grading		X	
		Seeding		X	
		Restoration		X	
<b>DIVISION 3 : Concrete (SITE ONLY)</b>					
	3300	Foundations		X	
<b>DIVISION 5 : Metals (SITE ONLY)</b>					
	5000	Steps/Landings/Canopies (Engineered Aluminum)		X	
	5000	Canopies (Engineered Aluminum)		X	
<b>DIVISION 6 : WOOD &amp; PLASTIC (SITE ONLY)</b>					
	6670	Decks/Landings (Pressure Treated Wood)			X
<b>DIVISION 9 : FINISHES (SITE ONLY)</b>					
	9650	VCT Flooring without carpet bar	X		
	9680	Carpeting with / without carpet bar			X

Initials: \_\_\_\_\_

**BOXX**  
MODULAR  
www.BOXXModular.com

Project Number TBD  
3/21/23

modular project

# Delineation of Responsibilities

Division	Sub	Description	BOXX	Owner	NA
<b>DIVISION 10 : SPECIALTIES (SITE ONLY)</b>					
	10100	Marker/Chalk/Tack Boards		X	
	10425	Signage/Braille		X	
	10520	Fire Extinguishers		X	
	10532	Awnings		X	
	10800	Toilet Accessories		X	
<b>DIVISION 13 : BUILDING (MODULAR BUILDING)</b>					
	13121	Delivery Of Modular Units To Site Including Transp. Permits	X		
	13122	Piers	X		
		Dry-Stack Block/Steel Piers On ABS Pads	X		
		Surface Bond Dry Stack			X
	13123	Set-up	X		
		Structurally Connect Modular Floors & Roofs	X		
		Remove Hitches (Store Under Bldg. If stored in different location, may be an additional cost)	X		
	13125	Trim Out Exterior & Interior Walls/ Ceiling/Floors/Adjust Doors	X		
	13126	Anchor Modular Units Per Design Criteria	X		
	13127	Vinyl Skirting (Frame, Venting, Access Panel Included)	X		
	13128	Roof Seaming	X		
	13151	Site Construct Connector Corridors			X
<b>DIVISION 16 : ELECTRICAL (SITE ONLY)</b>					
	16410	Connect Electrical Service From Site to Modular Subpanels		X	
		Main Disconnect For Modular Building Connection		X	
		Supply and Install MDP		X	
	16610	Fire / Smoke Alarm Systems		X	
	16620	Security Intrusion System		X	
	16740	Clocks/Bells		X	
	16750	Communication Systems in Modular		X	
		Tap & Extend Existing Comm Service To Site		X	
		Final Connection of Comm System in Modular		X	
	16770	Data Systems in Modular		X	
		Tap & Extend Existing Data Service To Site		X	
		Final Connection of Data System in Modular		X	

Initials: \_\_\_\_\_

**BOXX**  
MODULAR  
www.BOXXModular.com



Project Number TBD  
3/21/23

## modular project Schedule

### Phase/Milestone Description

### Estimated Timing

Phase 1: Contract execution- Receipt of fully executed Contracts/documents and deposit amount.

Day 1

Phase 2: Deliver building blueprints to Lessee/Buyer.

30 days from completion of Phase 1

Phase 3: Lessee/Buyer secures all local permits and OSF Approval (if applicable).

30 days from completion of Phase 2

Phase 4: Estimated schedule to complete Boxx's onsite Scope of Work.

60 days from completion of Phase 3

Estimated time from Contract Execution (Phase 1) to Substantial Completion is 120 days. Schedule is Elongated by any delays in completing any phases.

*Any Project Schedule provided with the Proposal is an estimate. Project Schedule will be confirmed at or around the time of Award and may be subject to change orders throughout the Project. Project schedule is based on acceptance of BOXX's standard contract terms and conditions, along with timely receipt of any contractually required down payment.*

Project Number TBD  
3/21/23

## modular project Terms & Exclusions

### Terms

1.	Unless otherwise specified, Proposal is valid for 10 calendar days from the "Proposal Date". Building costs and production schedules change daily. At expiration of validity period Price and Delivery are subject to change without notice until Proposer accepts Order.
2.	BOXX's willingness to enter into a contract at the price and/or terms of payment proposed is contingent upon satisfactory credit review and approval
3.	Proposal pricing and project schedule is based on acceptance of BOXX's standard contract terms and conditions, along with timely receipt of any contractually required down payment.
4.	Any Project Schedule provided with the Proposal is an estimate. Project Schedule will be confirmed at or around the time of Award, and may be subject to change orders throughout the Project.
5.	Unless otherwise agreed in writing, BOXX will not accept any Liquidated or other damages for delays.
6.	Prior to start of its Work, BOXX shall provide a proper Certificate of Liability Insurance and Worker's Compensation. Unless otherwise agreed in writing, "All Risk" and other special insurance is not provided by BOXX. As of the time of Substantial Completion, or as otherwise agreed, Buyer shall be responsible to insure the building(s), providing insurance coverage in the types and limits as may be required by the contract to adequately protect the interests of all applicable parties.
7.	Buyer is responsible for all applicable taxes. Proposal Price does not include sales, use, or personal property taxes, except as may be additionally described.
8.	Unless otherwise agreed to in advance as a condition of the Contract, price assumes the use of non-union labor at non-prevailing wages. Any requirement for the payment of prevailing wages or the use of union labor will result in additional charges.
9.	BOXX will take reasonable protective precautions to avoid damage to property and equipment. BOXX will not accept responsibility for damage caused to paved or unpaved surfaces due to weight of heavy equipment.
10.	TITLE – BOXX Modular, Inc. will retain title to the work until such time that they have been paid in full for the delivery, installation and either direct sale or receipt of all amounts due to complete the finance lease of the building(s). BOXX does not waive its rights to retain title and/or to place a lien or claim against the Owner/Buyer/Lessee if it becomes reasonably necessary in order to protect BOXX's interests.
11.	INDEMNIFICATION – BOXX Modular, Inc. will indemnify Owner/Buyer/Lessee to the extent that they are legally responsible and permitted by BOXX's insurance carrier.
12.	START AND COMPLETION DATES - The contract Start Date shall be upon receipt of award and an executed contract. Barring any unforeseen delays, The Completion Date will be in accordance with bid specifications and the attached Schedule (to be confirmed upon receipt of award). BOXX is not responsible for any delays or damages beyond its control including material shortages, strikes or union activity, fire, acts of God, freight embargoes, acts of war or terrorism, delays by regulatory or permit authorities, delays by the Owner or Architect or any employed by them, or any cause of delay beyond the control of BOXX. In no event shall BOXX be responsible for consequential or actual damages.
13.	Labor will be non-union at non-prevailing wages unless required by contract

### Exclusions

X = Excluded	
X	1. Impact fees
X	2. All applicable taxes (sales, property & use)
X	3. Bonding
X	4. Special insurance
X	5. Cranes and additional spotting apparatus
X	6. Fire suppression system
X	7. Site security (unless otherwise stated)
X	8. Landscaping, irrigation, paving, walkways, curbing, and site restoration
X	9. Tap fees and lift station (if required)
X	10. Exterior fire rating
X	11. Architect and engineering fees
X	12. Rock removal
X	13. Off-site spoilage removal
X	14. Site utilities and connections to modular building – includes electric, gas, water, and sewer or septic
X	15. Communications services and connection – including but not limited to telephone, data, intercom, intrusion alarm, smoke & fire alarm
X	16. Lightning protection
X	17. Temporary access roads and walkways
X	18. Removal, repair, and/or replacement of obstructing fences, walls or gates
X	19. Temporary electric and water (contractor will supply power source for own tools and equipment)
X	20. Portable toilets
X	21. Laboratory and field testing of materials
X	22. Dedicated full-time site supervisory personnel (foreman will supervise work unless other provisions are required per the contract)
X	23. Costs associated with easement(s)

Initials: \_\_\_\_\_

**BOXX**  
MODULAR  
www.BOXXModular.com

# modular project Site Requirements

Project Number TBD  
3/21/23

## Site Requirements

<i>X = Applicable</i>	
X	1. No provisions allowed for obstructions below grade. If encountered, they would be a change order to the contract at an additional charge
X	2. The site must be level, dewatered, and accessible by truck with adequate turning radius and clearance from road to the site for delivery
X	3. Assumes site with 3,000 psf soil bearing capacity, bearing tests to be provided by Customer
X	4. All site plans and surveys to be provided by Customer
X	5. All underground utilities are to be clearly marked and flagged
X	6. Customer is responsible for obtaining and the cost of all permits, licenses, and Certificate of Occupancy
X	7. Due to volatility in fuel prices delivery charges are subject to a fuel surcharge.
X	8. Staging area adjacent to installation site, including any site improvements required to make it usable, by Customer
X	9. Where applicable, wheels and axles will remain on module(s), but may be removed and stored under for an additional fee
X	10. Site preparation by Customer
X	11. Building removal, return delivery, and site restoration will be billed at prevailing rates at time of return
X	12. Main electrical service to building panels by Customer
X	13. Customer is solely responsible to inform BOXX Modular if site location is in a flood or fire zone
X	14. Customer is responsible for building maintenance

Initials: \_\_\_\_\_

**BOXX**  
MODULAR  
www.BOXXModular.com

Project Number-TBD

**modular project  
Proposal Acceptance**

This proposal is valid for 10 calendar days due to rapid and unpredictable cost increases.

Pricing and project schedule is based on acceptance of BOXX's standard contract terms and conditions,  
along with timely receipt of any contractually required down payment.

## City of Diamondhead

---

3/21/23

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Signature

Print Name

Acceptance Date

BOXX Modular builds for you!



# BOXX MODULAR

## APPLICATION FOR CREDIT

<b>A</b> Legal Name of Company/Organization _____ Street Address _____ Suite _____ City, State, ZIP _____ Phone _____ Fax _____ Email _____ DUNS # _____ Federal ID/Social Security Number _____ Company Owner's Name _____	<b>B</b> <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Sole Proprietorship  <input type="checkbox"/> S Corporation  <input type="checkbox"/> Partnership  <input type="checkbox"/> Other _____         </div> <div> <input type="checkbox"/> Corporation  <input type="checkbox"/> LLC  <input type="checkbox"/> Non-profit         </div> </div> State Registered: _____ Year: _____
---	---

<b>C</b> State Sales/Use tax: Taxable <input type="checkbox"/> Exempt <input type="checkbox"/> (Exemption Certificate must be attached) PO Required? Yes <input type="checkbox"/> No <input type="checkbox"/> (If Yes, attach PO Terms and Conditions) Billing information (if different from above) Mailing address _____ Suite/Box _____ City, State, ZIP _____	Contact Name (Accounts Payable) _____ Email (Accounts Payable) _____ Phone (Accounts Payable) _____
--	---

<b>D</b> Intended use for modular(s): _____ Property Owner Name: _____ Property Ownership: The project location is <input type="checkbox"/> Leased / Rented <input type="checkbox"/> Applicant Owned Landlord Waiver (if Leased / Rented): <input type="checkbox"/> Need A Copy <input type="checkbox"/> Executed & Attached	Property Address: _____ _____ _____
--	---

<b>E</b> To help us process your credit approval more quickly please provide the following information with your application:
Financing Project w/bank? Yes <input type="checkbox"/> No <input type="checkbox"/> # of Employees: _____ Has loan closed? Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> ACH Pmts: Yes <input type="checkbox"/> No <input type="checkbox"/> Bank Statements – Last 3 months

<b>F</b> Bank References:	<b>NOTE: PHONE, FAX NUMBERS OR EMAILS ARE REQUIRED!</b>
Bank: _____ Name: _____ Acct. #: _____ Tel: _____ Email/Fax: _____ Contact: _____	

<b>G</b>
1. Notice: BOXX Modular Inc. (or any of its affiliates) may obtain credit information, in the form of credit reports or other, relating to the applicant, as the case may be upon processing the initial application, at the time of any renewal or extension of credit, or when deemed appropriate to evaluate the applicant's financial situation. In signing this application, the applicant, its directors, and officers, who did sign below declare and warrant that he/she/they is/are the age of majority and expressly consent to the collection, use, sharing and disclosure of its information by BOXX Modular Inc. (or any of its affiliates) for the above stated purposes. 2. BOXX Modular Inc. reserves the right, at any time, to withhold, cancel or modify credit privileges and terms, including the rate of interest at their discretion.
Authorization Signature: _____ Date: _____ Printed Title and Name: _____

\*Credit cannot be granted without a signature acknowledging credit terms.



*5000 Diamondhead Circle, Diamondhead, MS 39525*

*Telephone (228) 222-4626*

*Fax: (228) 222-4390*

Specifications and Quote Proposal Form  
For ADA Portable Restroom Trailer

Vendor AMS Global Inc.

Address 107 Mitchell Lane, De Queen AR. 71832

The City of Diamondhead is seeking quotes for ADA Portable Restroom Trailer.

- Each bidder is to submit one original bid. Any additional copies provided will become property of the City of Diamondhead
- All bids must be good for thirty days from date of summation
- All bids must be returned to Andrea Galvin at City Hall in a sealed envelope or emailed to [agalvin@diamondhead.ms.gov](mailto:agalvin@diamondhead.ms.gov)

If you have any questions contact the City of Diamondhead Finance Department at 228.266.2228.

Quotes will be received by the City of Diamondhead in the office of the City Manager, 5000 Diamondhead Circle, Diamondhead, MS 39525 until March 10, 2023. Quotes must be signed and sealed with vendor's name and address on outside of the envelope or emailed to [agalvin@diamondhead.ms.gov](mailto:agalvin@diamondhead.ms.gov)

Quotes and modifications or corrections thereof received after the closing date specified will not be considered.

The City of Diamondhead reserves the right to reject any and all quotes, to waive any informality in the quotes, and unless otherwise specified by the vendor, to accept any item on the quote.



Specifications and Quote Proposal Form  
For ADA Portable Restroom Trailer

Vendor     AMS Global Inc.  
Address    107 Mitchell Lane  
              De Queen AR., 71832  
Phone #    (903)667-2514     Fax   NA

If the vendor fails to state the time within which bids must be accepted, it is understood and agreed that the City of Diamondhead shall have 60 days to accept.

A written purchase order to the successful vendor within the time of acceptance results in a binding contract without further action by either party. The contract shall not be assignable by the vendor in whole or in part without the written consent of the City of Diamondhead.

Any alteration or deviation from above specifications involving extra cost will be executed only upon written orders and will become an extra charge over and above the estimates. All agreements contingent upon strikes, accidents, or delays beyond our control.

The specifications for the ADA Restroom Trailer for Noma Drive are as follows:

1.     10' X15' (20' x 8')
2.     Two ADA Restrooms
3.     Portable Trailer on Highway rated Frame and wheels
4.     Removable hitch
5.     Per all Federal, State & Local codes
6.     Risk Category II, 160 MPH wind speed
7.     Product details to be submitted with quote

ADA Restroom Trailer

**\$92,113**

Please provide an estimated lead time for the materials. Contact Andrea Galvin at 228-266-2228 if you have any questions. Thank you for your cooperation in this matter.



City of Diamondhead  
Attn: Andrea Galvin  
5000 Diamondhead Circle  
Diamondhead, MS. 39525

May 1<sup>st</sup>, 2023  
De Queen AR.

RE: Omega 20 ADA 2ST Restroom Trailer

To: City of Diamondhead,

Thank you for considering us on your project. We have recently completed similar units for Province of Newfoundland, City of Abilene Texas, VA Medical Center of Palo Alto, U.S. Department of Energy, City of Austin, Houston Metro Transit Authority, Moore County NC, City of Bangor Maine, California Red Cross, City of Lakeville Massachusetts, Texas State Parks, Oregon State Parks, Florida State Parks and Missouri State Parks. We have a different model at The Club at Diamondhead if you would like to see one of our models in person. Current lead times are 12-14 weeks.

Our units are completely composite construction meaning there is no wood used in the process so the issue of rot will never be present. Many others in the industry use the terms "Marine Grade" or "Fiberglass Flooring" but there is still wood in their units. We also distinguish ourselves by our patented lowering suspension system and folding tongue. We recommend our Champagne Aluminum Color for the exterior. In our history it is the longest lasting color that survives fading and scratches. The appearance is similar to an Airstream Camper.

In closing AMS Global Incorporated has been in the portable restroom and shower trailer business for over 20 years and we pride ourselves on our manufacturing capability, attention to detail and longevity in this business. Over our last 20 years we have seen many manufactures come in and out of this industry and we want our customers to rest assured that we will be here when you need us.

Sincerely Yours,

A handwritten signature in blue ink that reads "Clint Nelson".

Clint Nelson  
AMS Global Inc.



### Omega 20 ADA 2ST Specifications

**Unit Length:** 238"

**Unit Width:** 86"

**Chassis Construction:** 3/8" Tubular Steel

**Flooring:** 1/8" Steel Decking with Rubber Coin Flooring Overlay

**Frame:** 1.5" & 2" Coated Tubular Steel

**Sheeting:** .40 Aluminum wall panels and seamless roof.

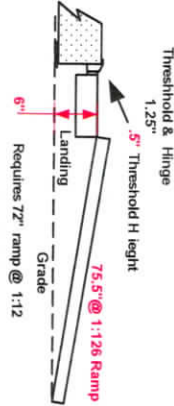
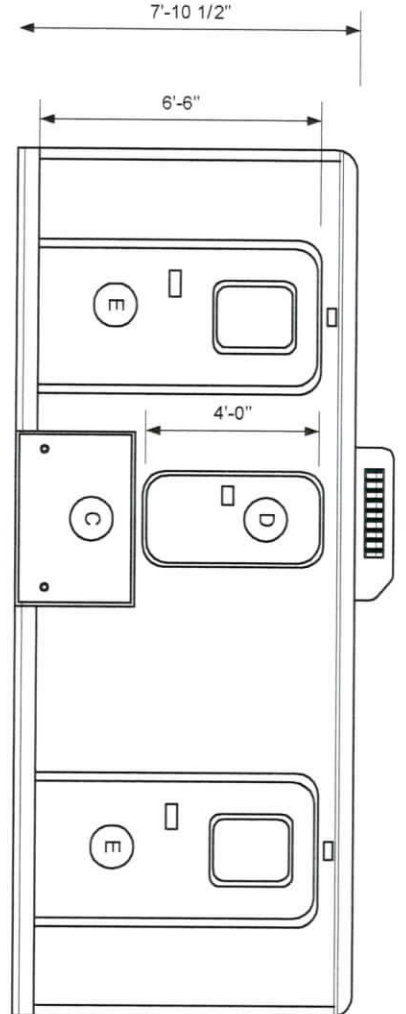
In addition this unit will include

- 16,000 BTU Heating & Air Unit
- Two private ADA rooms
- All metal and composite construction
- Painted interior walls to resist corrosion per our specs
- Corrosion Resistant Undercoating Tectyl 351-S
- Two ADA Compliant Stainless Steel Hand Rails & Aluminum Ramps
- LED Exterior & Interior Lighting with Motion Sensors
- Patented Folding Trailer Tongue that folds up and is hidden when not in use.
- 17" Radial Tires with 16 ply with dual 7000lb axels
- All electric Braking system
- Jets Ultima Vacuum and Charm Wall Mount Vac Toilets. Uses a pint per flush.
- 375 G Tank Capacity. Waste tank will hold up to 2000 flushes.
- Equalizer Hydraulic Jack System with 24,000 lb lift capacity
- 60" Turning Radius in ADA Stall
- ADA Rooms will contain fully compliant ADA fixtures including a Jets Vacuum porcelain toilet, sink, stainless steel soap dispenser and safety backed glass mirrors.
- Challenger Doors with obscure windows in each door and Falcon Deadbolt Assembly
- Nudo Vandal Resistant Pebble Surface PVC Interior Walls
- American Standard Sinks with Moen Metered Faucets.
- Patented Hidden Wheel Timberline Retraction System
- ADA compliant grab bars and side grab bars
- Power – 50 AMP Power Requirement



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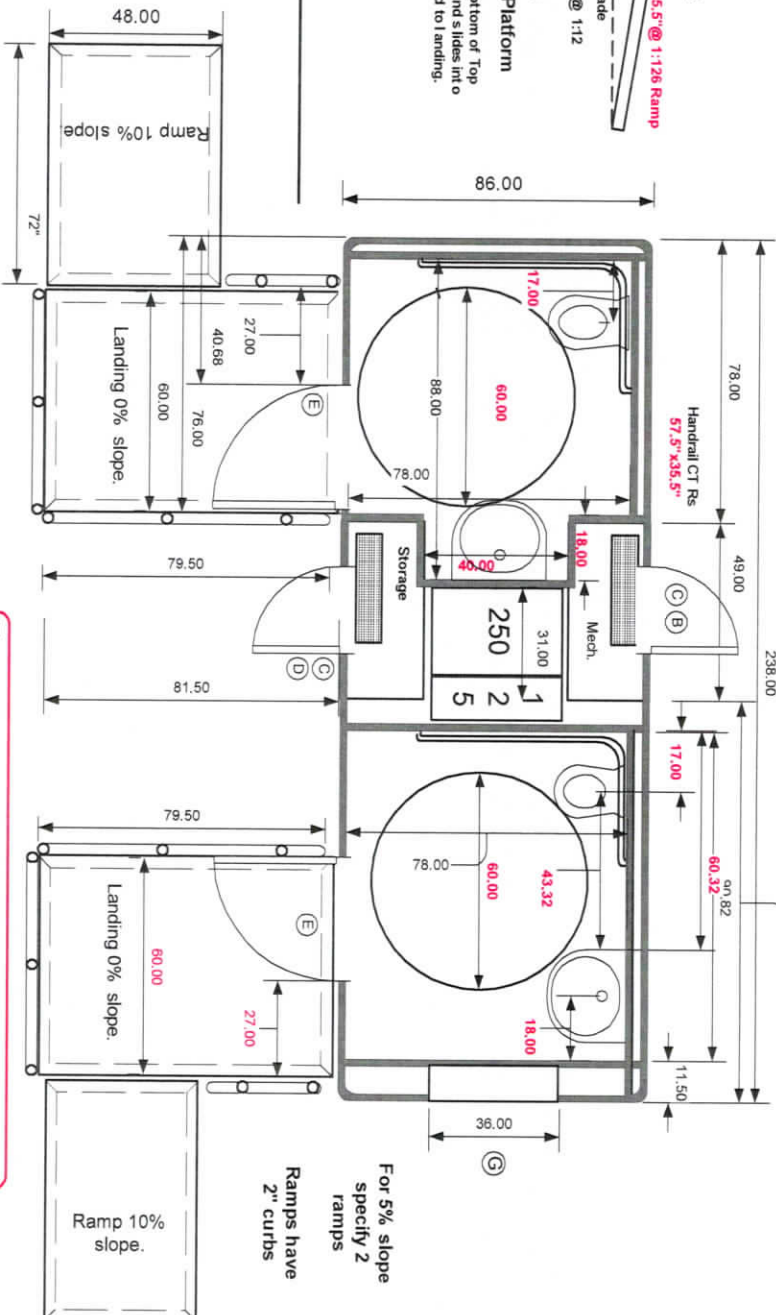
- Ⓐ 78"x24" radius LH
- Ⓑ 48"x24" radius LH
- Ⓒ 32"x49" top hinge
- Ⓓ 48"x24" radius RH
- Ⓔ 78"x36" radius RH
- Ⓕ 78"x24" radius RH
- Ⓖ 77.5"x36" radius LH



Compliant with ADA Act of 2010

Lowers to ground  
2000 flush waste capacity  
125 Gallon water tank  
Container S hipable  
Retractable tongue  
240 vac power required  
.040 Aluminum Exterior  
Hydraulic Electric Disk Brakes  
Uses a pint per flush  
2 jets Marine Toilets  
jets VOD™ Vacuumator™  
Obscure windows in radius doors  
15000 BTU A/C with 5500 btu heat strip  
10,000 pound retractable suspension  
17.5 x 6.75 16 ply 6000# Radial Tires  
All metal and composite construction  
LED lighting and trailer lighting  
Liquefies all waste paper and hygienic products  
Automatic Electric Leveling Jacks 16,000 lb. max  
2 Aluminum ADA ramps with stainless steel railings  
Self Pumping to Sewer Tap up to 100 yards  
w/10' head 1" line

Approved by \_\_\_\_\_



For 5% slope  
specify 2  
ramps  
Ramps have  
2" curbs

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These restrooms are designed to be compliant with all current guidelines as we are aware of. Many guidelines have gray areas and points open to interpretation. Different entities may have differed interpretations or local differences. We suggest getting approvals of final plans from the authorities in the local the unit will be placed



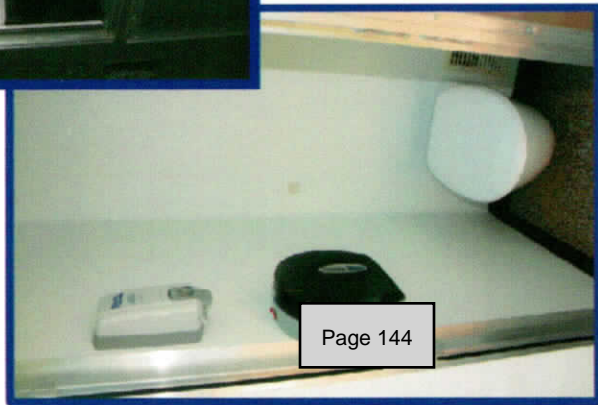




# Omega J-10R



# Standard Features - Omega J-10R



## 10 private restrooms

- Water saving vacuflush toilets
- Toilet paper holder
- Instant hand sanitizer dispenser
- Waterproof, skid resistant flooring
- Walls consist of FRP bonded to waterproof, rot-proof and mold resistant durable poly substrate
- 12V overhead LED lighting

## Jets™ Vacuumerator™ pump

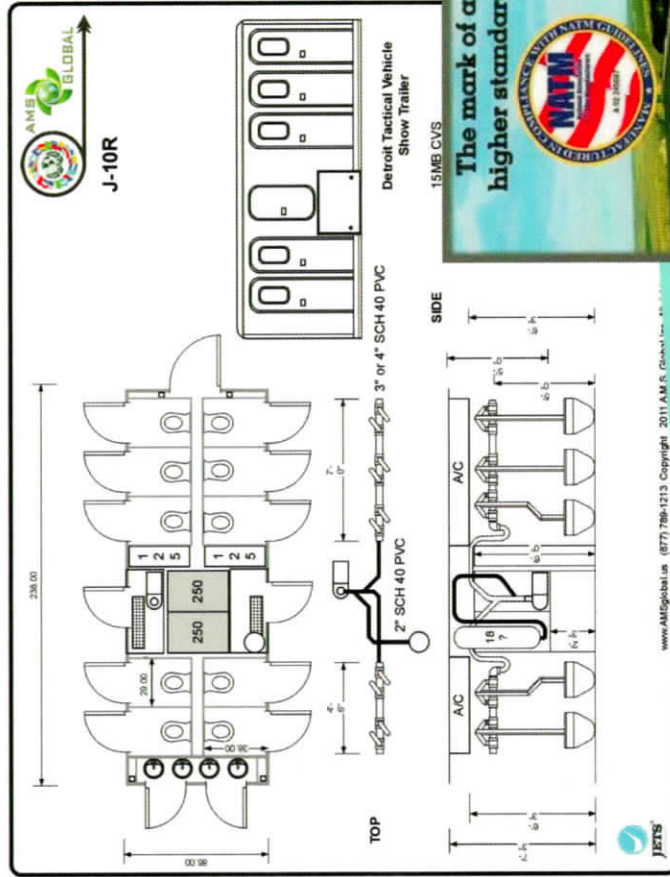
- (liquefies and pumps waste up to 100 feet)
- Connects directly to sewer or external collection tank
- Reduces demand for fresh water by half
- Low maintenance
- Very efficient operation (cut costs and increases margins)



PH: (800) 789-1212  
FAX: (903) 667-2515



- 10,000 lb. retractable axle system
- Remote controlled electric leveling jacks
- Hydraulic surge disk brakes
- LED safety and trailer lighting (30,000 hour burn)
- 30 AMP 120V power requirement
- 24" doors with locking occupied/vacant indicator
- 500 gallon waste tank (4,000 flushes)
- 250 gallons of fresh water capacity
- Roof mounted AC/Heat with remote thermostat
- Closed cell insulation with radiant reflective and vapor barrier
- LED porch and interior lighting
- Exterior 4 sink hand washing station with soap and paper towel dispensers
- Retractable tongue (can ship 2 units via high cube container)



Item No.6.



# Omega J-10R

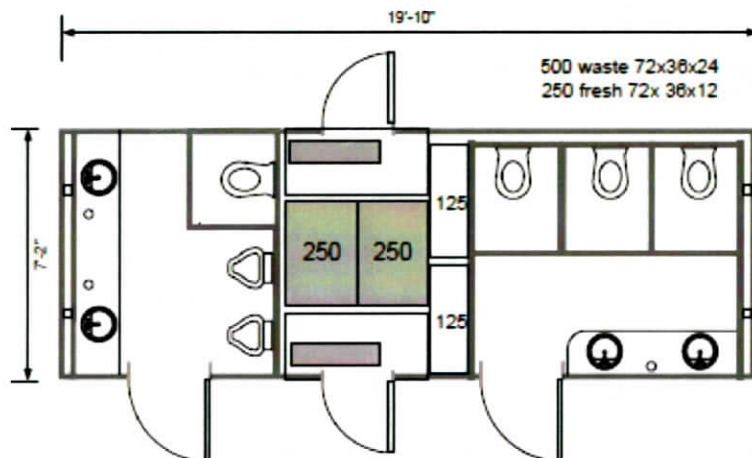




# "J-Series"

## Restroom and Shower Trailers

Item No.6.



### Features

#### Exclusive lowering suspension

Remote-controlled axle lowering system allows trailer to rest on the ground

#### JETS vacuum toilet system

JETS vacuum flush toilets with super heavy duty macerating pump allows for on-board waste collection OR direct connection to sewer

#### Wood free construction

All steel and composite components allow for easy cleaning and years of rot free service

#### Superior logistics

Retractable tongue allows 2 units to ship in 40' high cube container

### Model: "J-33"

- 19' 10" X 7' 2" steel frame with 4' retractable tongue (can ship via high cube container)
- 3 Women's and 3 Men's "public" style restroom facilities
- 10,000 lb. retractable axle system
- Remote controlled electric leveling jacks
- Hydraulic surge disk brakes
- LED safety and trailer lighting (30,000 hour burn)
- JETS vacuum flush toilets flushing with 1 quart of water
- JETS vacuumator pump (liquefies and pumps waste up to 300' away)
- 500 gallon waste tank (2,000 flushes)
- 250 gallons of fresh water capacity
- Roof Mounted AC/Heat with remote thermostat
- Closed cell foam insulation with radiant, reflective and vapor barrier
- 15 AMP 120V power requirement
- 24" doors with locking occupied/vacant indicator
- LED porch lighting

#### "Men's Side":

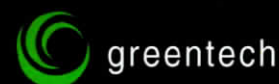
- 1 private toilet stall and 2 urinals
- 2 sinks and 2 trash receptacles

#### "Women's Side":

- 3 private toilet stalls with feminine product receptacles
- 2 sinks with 1 trash receptacle

#### Both rooms include:

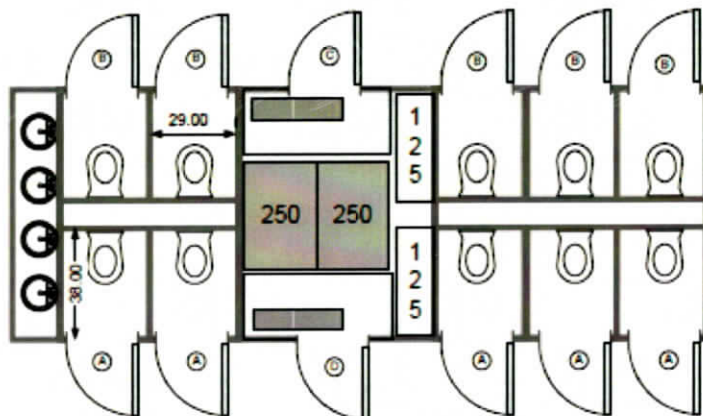
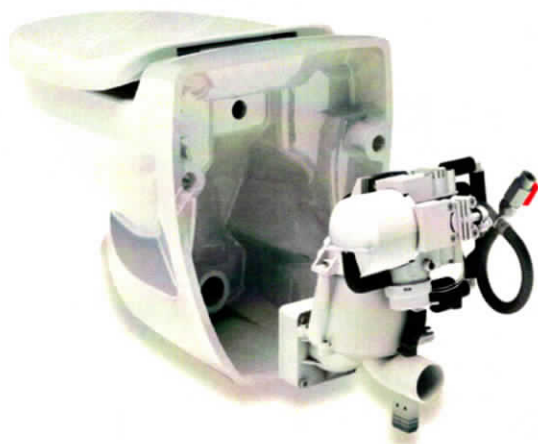
- Walls consist of FRP bonded to waterproof, rot-proof, and mold resistant durable poly substrate
- Waterproof, skid-resistant flooring
- Toilet tissue and paper towel dispensers and soap dispensers
- Metered faucets and 12 V interior lighting





Item No.6.

# “J-Series” Restroom and Shower Trailers



## Features

### Exclusive lowering suspension

Remote-controlled axle lowering system allows trailer to rest on the ground

### JETS vacuum toilet system

JETS vacuum flush toilets with super heavy duty macerating pump allows for on-board waste collection OR direct connection to sewer

### Wood free construction

All steel and composite components allow for easy cleaning and years of rot free service

### Superior logistics

Retractable tongue allows 2 units to ship in 40' high cube container

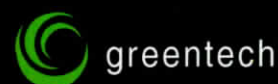
## Model: J-R10

- 19' 10" X 7' 2" steel frame with 4' retractable tongue (can ship via high cube container)
- 10 private, unisex bathrooms
- 10,000 lb. retractable axle system
- Remote controlled electric leveling jacks
- Hydraulic surge disk brakes
- LED safety and trailer lighting (30,000 hour burn)
- JETS vacuum flush toilets flushing with 1 quart of water
- JETS vacuumerator pump (liquefies and pumps waste up to 300' away)
- 500 gallon waste tank (2,000 flushes)
- 250 gallons of fresh water capacity
- Roof Mounted AC/Heat with remote thermostat
- Closed cell foam insulation with radiant, reflective and vapor barrier

- 15 AMP 120V power requirement
- Exterior 4 sink hand washing station with soap and paper towel dispensers
- 24" doors with locking occupied/vacant indicator
- LED porch lighting

### All rooms contain:

- Waste basket and sanitary napkin receptacle
- Walls consist of FRP bonded to waterproof, rot-proof, and mold resistant durable poly substrate
- Waterproof, skid-resistant flooring





May 2, 2023

Jon McCraw  
City Manager  
City of Diamondhead  
Via email to: [jmccraw@diamondhead.ms.gov](mailto:jmccraw@diamondhead.ms.gov)

Re: Diamondhead Dr. East Retention (Miller) Pond & Lily Pond Dredging  
JLB Contractors, LLC  
Pickering Firm, Inc. Project No. 26023.00 & 26024.00

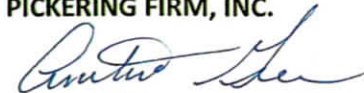
Jon:

Transmitted herewith is a copy of Pay Application Two (2) for the above referenced project and contract. We recommend payment approval of this Estimate for JLB Contractors, LLC in the amount of **\$149,632.60** by the City of Diamondhead at the next regularly scheduled board meeting.

Upon approval and City execution, please return a signed copy to us for our records. We appreciate the opportunity to serve you on this project. Should you have any questions concerning our recommendation, please do not hesitate to contact me.

Sincerely,

**PICKERING FIRM, INC.**



Anthony Greer  
Project Manager

Enclosures (1): JLB Contractors, LLC

APPLICATION AND CERTIFICATE FOR PAYMENT  
AIA DOCUMENT G702

PAGE ONE OF TWO PAGES

TO: Pickering Engineering

PROJECT:

Diamondhead Dr. East Retention Pond  
and Lily Pond Dredging

APPLICATION NO: 2

APPLICATION DATE: 05/01/23

PERIOD TO: 3/25/23 to 4/24/23

PROJECT NO: 23-004

FROM CONTRACTOR:

JLB Contractors, LLC  
21294 Johnson Road  
Long Beach, MS 39560

CONTRACT DATE: 02/20/23

CONTRACT FOR:

Pond Dredging

OWNER: City of Diamondhead

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.  
Continuation Sheet, AIA Document G703, is attached.


The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM	\$	579,322.00
2. Net change by Change Orders		\$0.00
3. CONTRACT SUM TO DATE (Line 1 +/- 2)		\$579,322.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	263,017.00
5. RETAINAGE:		
a. 5% of Completed Work (Column D + E on G703)	\$	13,150.85
b. 5% of Stored Material (Column F on G703)		\$0.00
TOTAL RETAINAGE (Lines 5a + 5b or Total in Column I of G703)		\$13,150.85
6. TOTAL EARNED LESS RETAINAGE		\$249,866.15
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)		\$100,233.55
8. CURRENT PAYMENT DUE		\$149,632.60
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)		\$329,455.85

CONTRACTOR: JLB Contractors, LLC

By: 

Date: 05/01/23

State of: Mississippi  
Subscribed and sworn to before me thisCounty of: Hancock  
1st day of May, 2023Notary Public: 

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED

\$149,632.60

(Attach explanation if amount certified differs from amount applied for. Initial all figures on this Application and on the Continuation Sheet that changed to conform to the amount certified.)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months		
Total approved this Month		
TOTALS:	\$0.00	
NET CHANGES by Change Order:	\$0.00	

ENGINEER: 

By: \_\_\_\_\_

Date: 5/2/2023

This Certificate is not negotiable. the AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Owner: (if applicable)

By: \_\_\_\_\_

Date: \_\_\_\_\_

## CONTINUATION SHEET

AIA DOCUMENT G703

PAGE TWO OF TWO PAGES

AIA DOCUMENT G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 2  
 APPLICATION DATE: 05/01/23  
 PERIOD TO: 3/25/23 to 4/24/23  
 PROJECT NO: 23-004

A	B				C	D1	D2	D3	E1	E2	F	G	H		I	
ITEM	DESCRIPTION OF WORK	#UNITS	UNITS OF MEASURE	UNIT PRICE	SCHEDULED	TOTAL WORK IN UNITS			TOTAL WORK VALUE		MATERIALS	TOTAL COMPLETED	% (G/G)	BALANCE TO	BALANCE TO	RETAINAGE
					VALUE	COMPLETED	COMPLETED	COMPLETED	COMPLETED	PRESENTLY	AND STORED TO	FINISH - UNITS		FINISH - VALUE	IF APPL.	
					(#UNITS*U-PRICE)	TO DATE (D2+D3)	PREVIOUS APPL.	THIS PERIOD	PREVIOUS APPL.	THIS PERIOD	STORED Pay App 1 (NOT IN E1 OR E2)	DATE (E1+E2+F)				
1	Mobilization	2.00	EA	\$ 90,000.00	\$180,000.00	0.25	0.25	0.00	\$ 22,500.00	\$ -	\$ 22,500.00	13%	1.75	\$ 157,500.00	\$ 1,125.00	
2	Temporary Construction Entrance	2.00	EA	\$ 4,000.00	\$8,000.00	1.00	1.00	0.00	\$ 4,000.00	\$ -	\$ 4,000.00	50%	1.00	\$ 4,000.00	\$ 200.00	
3	Temporary Rock Check Dam	1.00	EA	\$ 4,500.00	\$4,500.00	1.00	0.00	1.00	\$ -	\$ 4,500.00	\$ 4,500.00	100%	0.00	\$ -	\$ 225.00	
4	Temporary Sediment Baffle	60.00	LF	\$ 30.00	\$3,000.00	31.00	0.00	31.00	\$ -	\$ 1,550.00	\$ 1,550.00	52%	29.00	\$ 1,450.00	\$ 77.50	
5	Temporary Straw Wattle	160.00	LF	\$ 10.00	\$1,600.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	0%	160.00	\$ 1,600.00	\$ -	
6	Temporary Silt Fence	9280.00	LF	\$ 5.00	\$46,400.00	4433.00	1458.00	2975.00	\$ 7,290.00	\$ 14,875.00	\$ 22,165.00	46%	4847.00	\$ 24,235.00	\$ 1,108.25	
7	Erosion Control Blanket	3750.00	SY	\$ 5.00	\$18,750.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	0%	3750.00	\$ 18,750.00	\$ -	
8	Clearing & Grubbing, Debris Haul Off	5415.00	SY	\$ 7.00	\$37,905.00	11768.00	2507.00	9261.00	\$ 17,548.00	\$ 64,827.00	\$ 82,376.00	217%	-6353.00	\$ (44,471.00)	\$ 4,118.80	
9	Common Excavation (Spoiled on-site) (LVM)	8158.00	CY	\$ 10.00	\$81,580.00	2568.00	878.00	1689.00	\$ 8,780.00	\$ 16,890.00	\$ 25,660.00	31%	5592.00	\$ 55,920.00	\$ 1,283.00	
10	Common Excavation (Removed from site) (LVM)	10621.00	CY	\$ 17.00	\$180,557.00	5068.00	2670.00	3228.00	\$ 45,390.00	\$ 54,876.00	\$ 100,266.00	56%	4723.00	\$ 80,291.00	\$ 5,013.30	
11	100 LB Riprap with Type V Filter Cloth	103.00	TON	\$ 110.00	\$11,330.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	0%	103.00	\$ 11,330.00	\$ -	
12	Seeding, Sprigging, & Mulching	0.95	AC	\$ 6,000.00	\$5,700.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	0%	0.95	\$ 5,700.00	\$ -	
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					\$0.00	0.00										



**EXHIBIT "B"****SCOPE OF SERVICES**

Engineer shall provide professional services for the City pursuant to Work Assignments issued from time to time. All work assignments shall be subject to the terms and conditions set forth herein and any additional conditions or limitations provided for the specific assignment. General areas of services include, but are not limited to, work related to Water, Wastewater, Streets, Bridges, Storm Drainage, Traffic Control, and Landscape Design. Engineer may be asked to provide preliminary engineering reports, designs, environmental and surveying services, construction drawings, construction observation, and other tasks that may become necessary during the process. For tasks assigned under this Agreement, the scope of service will be agreed to in advance, funding identified, and a specific work authorization issued for each assignment. (See Exhibit "C" for format.)



**EXHIBIT "C"****WORK ASSIGNMENT****CITY OF DIAMONDHEAD****WORK ASSIGNMENT**NO 00-23-2022 (A)

ENGINEER'S PROJECT NUMBER: - 17-057 Noma Drive Dredging - Amendment

This Work Assignment is executed in accordance with the Master Services Agreement entered into by the City of Diamondhead Mississippi and Chiniche Engineering & Surveying on the 29<sup>th</sup> day of October 2021.

WHEREAS, each of said parties represents that it continues to have authority to execute this Work Assignment and that all certifications previously made in said Agreement remain in effect;

NOW THEREFORE, the parties hereto do further contract and agree to add the following items of work to the above Agreement under the additional terms and conditions as are hereinafter stated:

**SPECIFIC SCOPE OF WORK FOR THIS WORK ASSIGNMENT OR PHASE**

1. Shell Fish and Submerged Aquatic Vegetation Survey -  
\$4,958.50

**WORK ASSIGNMENT TERM** [No new Work Assignments shall be executed after October 28, 2021.

This WORK ASSIGNMENT shall be effective upon the latest date of execution hereof and continue until insert Work Assignment Termination date here, at 11:59 P.M. CDT. However, the Engineer may not begin work prior to receiving a Notice to Proceed.

**DBEGOAL**

The DBE goal established for this Work Assignment shall be \_\_\_\_\_ %

**KEYPERSONNEL**

{{{{Designate project engineer and the Engineer's project representative here. Also include a list of any key personnel who are dedicated to this particular job by the CONSULTANT.}}}}

**CITY**

**CONSULTANT PROJECT MANAGER:**  
(Certified as a Professional Engineer to do  
business in the State of Mississippi)

**PROGRESS SCHEDULE**

{{{{Attach at the end of "Exhibit C" the progress schedule, including a not to exceed date}}}}

MAXIMUM ALLOWABLE COST {Delete the other cost methods not used}

Contract Maximums:

[Use for Labor Hour/Unit Cost Work Assignments]

Under no circumstances shall the amount payable by the City for this assignment exceed \$ 24,500 (Total of all Charges) without the prior written consent of both parties.

The Labor Rates have been identified in Table 1: Rate Schedule for Labor Hours.

Table 1: Rate Schedule for Labor Hours

NAMES	LABOR CLASSIFICATION	RATE
Jason Chiniche	Principal Engineer	162.00
Nancy Hoelzel	Senior Project Manager	115.00
Emily Musgrove	Project Engineer	95.00
Jamie Nesbit	Cad Technician	90.00
Tyler Kirby	RPR	75.00

Both parties hereto represent that they have authority to enter into Work Assignment No. \_\_\_\_\_, as "Exhibit C" of the Agreement executed by and between the City and Engineer to which is now made a part of said Agreement.

SO EXECUTED AND AGREED THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_, \_\_\_\_\_.

City of Diamondhead

\_\_\_\_\_  
Authorized Signature

WITNESS this my signature in execution hereof, this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

ATTEST: \_\_\_\_\_



## EXHIBIT "D" FEES AND EXPENSES

The City shall pay the Engineer on an actual Labor Hour/Unit Cost Basis for the satisfactory completion of the Scope of Work set forth herein, for all salaries, payroll additives, overhead, direct costs and the Engineer's fixed fees attributable to a Work Assignment. The Engineer shall prepare an estimate for the specific work identified for the contemplated transportation improvement, and the City shall review and may approve this amount on a Work Assignment by Work Assignment basis using typical rates, and when acceptable issue the Notice to Proceed to the Engineer.

Actual costs as the term is used herein shall include all direct salaries, payroll additives, overhead and direct. Direct salaries are those amounts actually paid to the person performing the services which are deemed reasonably necessary by the City for the advancement of the Scope of Work. Overtime work is not contemplated by the Work Assignment. Accordingly, direct salaries chargeable to the Work Assignment shall not include any overtime premium. Salaries for officers, principals or partners shall not increase at a rate in excess of that for other employees. Payroll additives and overhead consist of employee fringe benefits and that part of Engineer's allowable indirect costs attributable to the Work Assignment.

Direct costs are those charges deemed reasonably necessary by the City for the successful completion of the Scope of Work which are charged directly to the Work Assignment and not included in overhead.

Fixed-fee as the term is used herein shall mean a dollar amount established to cover the Engineer's profit and business expenses not allocable to overhead for the successful completion of the Services.

Labor Hour as the term is used herein shall include all direct salaries, payroll additives, overhead, and profit. Unit-Costs, as the term is used herein shall include all direct costs and profit. Labor Hour/Unit-Costs are not subject to any adjustments on the basis of the Engineer's cost experience in performing the Work Assignment. The Labor Hour/Unit-Costs shall be paid based on the rates established in the Work Assignment.

Each month, the Engineer shall submit OCR-484-C found on MDOT's website to the CITY along with the Invoice. This form certifies payments to all Subcontractors and shows all firms even if the Engineer has paid no monies to the firm during that estimate period (negative report).

If requested by City all labor charges for services must be substantiated by supporting data, i.e. certified time sheets, daily logs, check stubs, pay vouchers, etc.

### **Direct costs:**

The City will reimburse the Engineer's printing, long distance phone calls, and testing for actual documented expenses. All Direct costs shall be substantiated with supporting documentation. Testing costs shall not exceed 2% of the construction costs and the CITY shall approve the testing agreement in advance of testing working being performed. All direct expenses will be reimbursed upon receipt of acceptable paid invoices.

### **Direct Salaries:**

Direct salaries shall not exceed those amounts actually paid to an employee performing services reasonably necessary for the completion of the Scope of Work set forth under "Exhibit B" to this Agreement.



**EXHIBIT "E"**

**SAMPLE INVOICE**  
**[Labor-Hour/Unit Cost]**

City of Diamondhead  
 Attn: Finance Department  
 5000 Diamondhead Circle  
 Diamondhead, MS 39525

Date\_\_\_\_\_

Invoice No. 0000  
 Period \_\_\_\_\_, 20\_\_\_\_ Through \_\_\_\_\_, 20\_\_\_\_

**PROFESSIONAL SERVICES IN ACCORDANCE WITH MASTER SERVICES AGREEMENT**

Engineer's Project No \_\_\_\_\_ Mississippi

City Work Assignment No. \_\_\_\_\_

Engineer: \_\_\_\_\_

-----:

	Current Period	Previous Estimate	Total Allowed to Date
Labor Costs *	\$	\$	\$
Direct Costs **	\$	\$	\$
Project Total	\$	\$	\$
Amount Due this Invoice			\$

**NOTE:**

1. \* PAYROLL ADDITIVES (INCLUDING ALL FRINGE BENEFITS & OVERHEAD)
2. THE ESTIMATED FCCM FOR COST PROPOSALS AND SUPPLEMENTAL AGREEMENTS MUST BE SPECIFICALLY IDENTIFIED AND DISTINGUISHED FROM THE OTHER COSTS. PROFIT/FEE SHALL NOT INCLUDE AMOUNTS APPLICABLE TO FCCM.
3. \*\* DIRECT COSTS (ATTACH SUPPORTING DATA)
4. THE CONSULTANT MAY USE ITS OWN INVOICE FORM SO LONG AS IT HAS BEEN APPROVED BY THE CONSULTANT SERVICES DIRECTOR. PRIOR TO SUBMISSION BY THE CONSULTANT SAID FORM SHOULD, AT A MINIMUM, CONTAIN THE ABOVE INFORMATION

**SUPPORTING DATA (Sample Only)**

Engineer's Project No \_\_\_\_\_

Hancock County

Employee and Classification	Rate of Pay	Current Period Hours	Current Period Costs	Previous Period Costs	Cost to Date
John P. Public Jr. <u>Engineer</u>	\$0.00/hour	0.00	\$0.00	\$0.00	\$0.00
John P. Public Jr. <u>Designer</u>	\$0.00/hour	0.00	\$0.00	\$0.00	\$0.00
John P. Public Jr. <u>Technician.</u>	\$0.00/hour	0.00	\$0.00	\$0.00	\$0.00
<b>SUBTOTAL</b>	<b>\$ 0.00/hour</b>	<b>0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**TOTAL LABOR**

Direct Costs

---

**PROJECT TOTAL**

Employee and Classification

**EXHIBIT "F"**  
**PROGRESS REPORT**

MONTHLY PROJECT STATUS REPORT	
Reporting Period:	_____
City Representative:	_____
-Consultant:	_____
Project No.:	_____
Project Description:	_____
Work Completed:	_____
Work Planned:	_____
Issues to be Addressed;	_____

Report Submitted by \_\_\_\_\_

Date: \_\_\_\_\_

**EXHIBIT "G"**

**NOTICE TO CONTRACTORS, FEDERAL AID CONTRACT COMPLIANCE WITH TITLE VI  
OF THE AMERICANS WITH DISABILITIES ACT, COPELAND ANTI-KICKBACK ACT,  
DAVIS BACON ACT, CONTRACT WORK HOURS AND SAFETY STANDARDS ACT, CLEAN  
AIR ACT, ENERGY POLICY AND CONSERVATION ACT, DISADVANTAGED BUSINESS  
ENTERPRISES ACT, WORKER VISIBILITY**

During the performance of this Agreement, the Engineer, for itself, its assignees and successor-in-interest (hereinafter referred to as the "Engineer") agrees as follows:

1. Compliance with Regulations: The Engineer will comply with the Regulations of the City, relative to nondiscrimination in Federally-assisted programs of the U. S. Department of Transportation (Title 49, Code of Federal Regulations, Part 21, hereinafter referred to as the "Regulations"), which are herein incorporated by reference and made a part of this Agreement.

2. Nondiscrimination: The Engineer, with regard to the work performed by it after award and prior to completion of the contract work, will not discriminate on the grounds of race, religion, color, sex, national origin, age or disability in the selection and retention of sub-consultants including procurement of materials and leases of equipment. The Engineer will not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when this Agreement covers a program set forth in Appendix B of the Regulations. In addition, the Engineer will not participate either directly or indirectly in discrimination prohibited by 23 C.F.R. 710.405(b).

3. Solicitations for Subcontracts, Including Procurement of Materials and Equipment: In all Solicitations, either by competitive bidding or negotiation made by the Engineer for work to be performed under a subcontract, including procurement of materials or equipment, each potential sub-consultant or supplier shall be notified by the Engineer of the Engineer's obligations under this Agreement and the Regulations relative to nondiscrimination on the grounds of race, religion, color, sex, national origin, age or disability.

4. Anti-kick back provisions: All agreements and subcontracts for construction or repair shall include a provision for compliance with the Copeland "Anti-Kick Back" Act (18 U.S.C. 874) as supplemented in Department of Labor regulations (29 CFR, Part 3). This Act provides that each consultant/contractor or sub-consultant/sub-contractor shall be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he is otherwise entitled. The Engineer shall report all suspected or reported violations to the City.

5. Davis Bacon Act: When required by the federal grant program legislation, all construction contracts awarded to contractors and subcontractors in excess of \$2,000 shall include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 276a to a-7) and as supplemented by Department of Labor regulations (29 CFR, Part 5). Under this Act, contractors shall be required to pay wages to laborers and mechanics at a rate not less than the minimum wages specified in a wage determination made by the Secretary of Labor. In addition, contractors shall be required to pay wages specified in a wage determination made by the Secretary of Labor. In addition, contractors shall be required to pay wages specified in a wage determination made by the Secretary of Labor. In addition, contractors shall be required to pay wages not less often than once a week.

6. Contract Work Hours and Safety Standards Act: Where applicable, all contracts awarded by contractors and subcontractors in excess of \$2,000 for construction contracts and in excess of \$2,500 for other contracts which involve the employment of mechanics or laborers shall include a provision for compliance with sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C.



327-330) as supplemented by Department of Labor Regulations (29 CFR, Part 5). Under section 103 of the Act, each contractor shall be required to compute the wages of every mechanic and laborer on the basis of a standard workweek of 40 hours. Work in excess of the standard workweek is permissible provided that the worker is compensated at a rate of not less than 1 ½ times the basic rate of pay for all hours worked in excess of 40 hours in the workweek. Section 107 of the Act is applicable to construction work and provides that no laborer or mechanic shall be required to work in surroundings or under working conditions which are unsanitary, hazardous, or dangerous to his health and safety as determined under construction, safety, and health standards promulgated by the Secretary of Labor. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

7. Clean Air Act: Compliance with all applicable standards, orders, or requirements issued under section 306 of the Clear Air Act (42 U.S.C. 1857 (h)), Section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR Part 15) (Contracts and subcontracts in amounts in excess of \$100,000).

8. Energy Policy and Conservation Act: Mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub.L. 94-163).

9. Disadvantaged Business Enterprises (DBE): It is the policy of the City to comply with the requirements of 49 C.F.R. 26, to prohibit unlawful discrimination, to meet its goal for DBE participation, to meet that goal whenever possible by race-neutral means, to create a level playing field, and to achieve that amount of DBE participation that would be obtained in an non-discriminatory market place. To meet that objective in any United States Department of Transportation assisted contracts, the City and the Engineer shall comply with the "Mississippi Department of Transportation's Disadvantage Business Enterprise Programs For United States Department Of Transportation Assisted Contracts".

Neither the Engineer, nor any sub-recipient or sub-consultant shall discriminate on the bases of race, color, national origin, or sex in the performance of this Agreement. The Engineer shall carry out applicable requirements of 49 C.F.R. 26 in the award and administration of United States Department of Transportation assisted contracts. Failure of the Engineer to carry out those requirements is a material breach of this Agreement which may result in the termination of this Agreement or such other remedies as the City deems appropriate.

10. Worker Visibility: All workers within the right-of-way of a Federal-aid highway who are exposed either to traffic (vehicles using the highway for the purposes of travel) or to construction equipment within the work area shall wear high-visibility safety apparel-personal protective safety clothing that is intended to provide conspicuity during both daytime and nighttime usage, and that meets the Performance Class 2 or 3 requirements of the ANSI/ISEA 107-2004 publication entitled "American National Standard for High-Visibility Safety Apparel and Headwear"- for compliance with 23 CFR, Part 634.



**EXHIBIT "H"****CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS**

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS- Certification in accordance with Section 29.510 Appendix A, C.F.R. Vol. 53, No. 102, page 19210 and 19211:

- (1) The CONSULTANT certifies to the best of its knowledge and belief that it and its principals:
  - (a) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
  - (b) have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or Agreement under a public transaction, violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - (c) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification: and
  - (d) have not within a three-year period preceding this application/proposal had one or more public transactions (federal, state or local) terminated for cause or default;
  - (e) has not either directly or indirectly entered into any agreement participated in any collusion; or otherwise taken any action in restraint of free competitive negotiation in connection with this Agreement.
- (2) The Engineer further certifies, to the best of his/her knowledge and belief, that:
  - (f) No federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a member of Congress, an officer or employee of Congress, or employee of a member of Congress in connection with the awarding of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
  - (g) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of Congress, or any employee of a member of Congress in connection with this Agreement, Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions will be completed and submitted,

**The certification contained in (1) and (2) above is a material representation of fact upon which reliance is placed and a pre-requisite imposed by Section 1352, Title 31, U. S. Code prior to entering into this Agreement. Failure to comply shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000.00. The Engineer shall include the language of the certification in all subcontracts exceeding \$25,000.00 and all sub-consultants shall certify and disclose accordingly.**

I hereby certify that I am the duly authorized representative of the Engineer for purposes of making this certification, and that neither I, nor any principal, officer, shareholder or employee of the above firm has:

- (a) employed or retained for commission, percentages, brokerage, contingent fee, or other consideration, any firm or person (other than a bona fide employee working solely for me or the above Engineer) to solicit or secure this agreement,
- (b) agreed, as an express or implied condition for obtaining this Agreement, to employ or retain the services of any firm or person in connection with carrying out the agreement, or
- (c) paid, or agreed to pay, to any firm, organization or person (other than a bona fide employee working solely for me or the above Engineer) any fee, contribution, donation, or consideration of any kind for, or in connection with, procuring or carrying out the agreement; except as herein expressly stated (if any).

I acknowledge that this Agreement may be furnished to the Federal Highway Administration, United States Department of Transportation, or any other applicable Federal or State Agency in connection with the Agreement involving participation of Federal-Aid Highway funds, and is subject to applicable state and federal laws, both criminal and civil.

SO CERTIFIED this. \_\_\_\_ day of. \_\_\_\_\_, 20 \_\_\_\_ -

{Enter Consultant's Name}

\_\_\_\_\_  
{Print or Type}

ATTEST \_\_\_\_\_

My Commission Expires:

\_\_\_\_\_  
Notary



**EXHIBIT "I"****PRIME CONSULTANT / CONTRACTOR EEV  
CERTIFICATION AND AGREEMENT**

By executing this Certification and Agreement, the undersigned verifies its compliance with the, "Mississippi Employment Protection Act," Section 71-11-3 of the Mississippi Code of 1972, as amended, and any rules or regulations promulgated by the CITY, Mississippi Transportation Commission [MTC], Department of Employment Security, State Tax Commission, Secretary of State, Department of Human Services in accordance with the Mississippi Administrative Procedures Law (Section 25-43-1 et seq., Mississippi Code of 1972, as amended), stating affirmatively that the individual, firm, or corporation which is contracting with the CITY has registered with and is participating in a federal work authorization program\* operated by the United States Department of Homeland Security to electronically verify information of newly hired employees pursuant to the Immigration Reform and Control Act of 1986, Pub.L. 99-603, 100 Stat 3359, as amended. The undersigned agrees to inform the CITY if the undersigned is no longer registered or participating in the program.

The undersigned agrees that, should it employ or contract with any entity(s) in connection with the performance of this Agreement, the undersigned will secure from such entity(s) verification of compliance with the Mississippi Employment Protection Act. The undersigned further agrees to maintain records of such compliance and provide a copy of each such verification to the City, if requested, for the benefit of the City or this Contract.

\_\_\_\_\_  
EEV\* Company Identification Number [Required]

The undersigned certifies that the above information is complete, true and correct to the best of my knowledge and belief. The undersigned acknowledges that any violation may be subject to the cancellation of the contract, ineligibility for any state or public contract for up to three (3) years, the loss of any license, permit, certificate or other document granted by any agency, department or government entity for the right to do business in Mississippi for up to one (1) year, or both, any and all additional costs incurred because of the contract cancellation or the loss of any license or permit, and may be subject to additional felony prosecution for knowingly or recklessly accepting employment for compensation from an unauthorized alien as defined by 8 U.S.C §1324a(h)(3), said action punishable by imprisonment for not less than one (1) year nor more than five (5) years, a fine of not less than One Thousand Dollars (\$1,000.00) nor more than Ten Thousand Dollars (\$10,000.00), or both, in addition to such prosecution and penalties as provided by Federal law.

BY: \_\_\_\_\_  
Authorized Officer or Agent                      Date

\_\_\_\_\_  
Printed Name of Authorized Officer or Agent                      Title of Authorized Officer or Agent of Contractor /Consultant

SWORN TO AND SUBSCRIBED before me on this the \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC  
My Commission Expires: \_\_\_\_\_

\* As of the effective date of the Mississippi Employment Protection Act, the applicable federal work authorization program E-Verify operated by the U. S. Citizenship and Immigration Services of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration.

## MASTER SERVICE AGREEMENT RATES

<u>Classification</u>	<u>Labor Hourly Rate</u>
Principal Engineer.....	\$162.00
Senior Professional Engineer (held P.E. License minimum 10 years).....	\$145.00
Senior Professional Engineer (held P.E. License minimum 5 years).....	\$125.00
Professional Engineer (licensed P.E.).....	\$105.00
Senior Project Manager (minimum 15 Year Experience).....	\$115.00
Project Engineer.....	\$95.00
Professional Land Surveyor.....	\$98.00
Survey Crew Chief.....	\$68.00
Instrument Person .....	\$41.00
Senior CAD Technician (minimum 15 Years Experience).....	\$90.00
Senior CAD Technician (minimum 15 Years Experience).....	\$80.00
CAD Technician .....	\$70.00
Clerical .....	\$50.00
Senior Administration (minimum 15 Years Experience).....	\$80.00
Resident Project Representative.....	\$75.00
Engineering/Specification Technician .....	\$65.00
Student Intern/Co-op.....	\$40.00
Scientist .....	\$85.00
Biologist .....	\$115.00
1 man GPS Survey Crew .....	\$150.00
2 man GPS Survey Crew .....	\$175.00
Drone (minimum charge, up to half day).....	\$350.00
Drone (more than half day to all day).....	\$475.00

**Chiniche Engineering & Surveying**

407 Highway 90  
 Bay St. Louis, MS 39520  
 +1 2284676755  
 jason@jjc-eng.com  
 https://jjc-eng.com/



# INVOICE

**BILL TO**

City of Diamondhead  
 5000 Diamondhead Circle  
 Diamondhead, MS

**INVOICE #** 17-057-0176**DATE** 05/10/2023**TERMS** Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
04/20/2023	17-057-2021 Instrument Person	17-057 Coon Branch	5:30	41.00	225.50
04/20/2023	17-057-2021 Instrument Person	17-057 Coon Branch	2:00	41.00	82.00
04/20/2023	17-057-2021 Instrument Person	coon branch topo	2:30	41.00	102.50
04/20/2023	17-057-2021 Survey Crew Chief	coon branch	2:30	68.00	170.00
04/21/2023	17-057-2021 Instrument Person	17-057	5:00	41.00	205.00
04/21/2023	17-057-2021 Survey Crew Chief	17-057 coon branch	4:30	68.00	306.00
04/24/2023	17-057-2021 Instrument Person	17-057 Coon Branch	10:00	41.00	410.00
04/24/2023	17-057-2021 Survey Crew Chief	17-057	10:00	68.00	680.00
04/24/2023	17-057-2021 Survey Crew Chief	topo survey	9:30	68.00	646.00
04/26/2023	17-057-2021 Instrument Person	17-057	10:00	41.00	410.00
04/26/2023	17-057-2021 Survey Crew Chief	topo survey	10:00	68.00	680.00
04/26/2023	17-057-2021 Survey Crew Chief	topo survey	10:00	68.00	680.00
04/27/2023	17-057-2021 Instrument Person	topo survey	1:00	41.00	41.00
04/27/2023	17-057-2021 Instrument Person	topo survey	4:00	41.00	164.00
04/27/2023	17-057-2021 Survey	topo survey	4:00	68.00	272.00



DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	<b>Crew Chief</b>				
04/28/2023	<b>17-057-2021 Project Engineer</b>	exhibit	1:00	95.00	95.00
05/01/2023	<b>17-057-2021 Instrument Person</b>	topo survey	1:00	41.00	41.00
05/01/2023	<b>17-057-2021 Instrument Person</b>	topo survey	7:00	41.00	287.00
05/01/2023	<b>17-057-2021 Survey Crew Chief</b>	topo survey	7:00	68.00	476.00
05/02/2023	<b>17-057-2021 Survey Crew Chief</b>	topo survey	4:00	68.00	272.00
05/02/2023	<b>17-057-2021 Survey Crew Chief</b>	topo survey	4:00	68.00	272.00
05/02/2023	<b>17-057-2021 Principal</b>	project review	2.50	162.00	405.00

Coon Branch Drainage

BALANCE DUE

**\$6,922.00**

**Chiniche Engineering & Surveying**

407 Highway 90

Bay St. Louis, MS 39520

+1 2284676755

jason@jjc-eng.com

https://jjc-eng.com/



# INVOICE

**BILL TO**

City of Diamondhead

**INVOICE #** 17-057-0177**DATE** 05/10/2023**TERMS** Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
03/01/2023	17-057-2021 Cad	plan updates	2:00	70.00	140.00
03/01/2023	17-057-2021 Project Engineer	Project Coordination	1:00	95.00	95.00
03/02/2023	17-057-2021 Clerical	Pictures and Trailer Submittal	1:00	50.00	50.00
03/02/2023	17-057-2021 Project Engineer	Project Coordination	1:30	95.00	142.50
03/03/2023	17-057-2021 Project Engineer	-Call with Rudy on DMR permit	0:30	95.00	47.50
03/03/2023	17-057-2021 RPR	site visit	3:00	75.00	225.00
03/06/2023	17-057-2021 Cad	plan updates	2:30	70.00	175.00
03/06/2023	17-057-2021 Cad	plan updates	3:00	70.00	210.00
03/06/2023	17-057-2021 Project Engineer	Project Coordination	1:00	95.00	95.00
03/07/2023	17-057-2021 Cad	plan updates	2:00	70.00	140.00
03/07/2023	17-057-2021 RPR	site visit	3:30	75.00	262.50
03/07/2023	17-057-2021 Professional Land S	date points	2:00	98.00	196.00
03/07/2023	17-057-2021 RPR	Noma Drive	4:00	75.00	300.00
03/08/2023	17-057-2021 Cad	plan updates	5:00	70.00	350.00
03/16/2023	17-057-2021 Project Engineer	Project Coordination	0:30	95.00	47.50
03/17/2023	17-057-2021 Cad	plan updates	0:30	70.00	35.00
04/04/2023	17-057-2021 Spec Tech	Specs	1:30	65.00	97.50
04/05/2023	17-057-2021 Spec Tech	Specs	2:00	65.00	130.00
04/11/2023	17-057-2021 Cad	plan updates	1:30	70.00	105.00
04/11/2023	17-057-2021 Cad	plan updates	2:00	70.00	140.00
04/11/2023	17-057-2021 Cad	plan updates	1:00	70.00	70.00

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
04/11/2023	17-057-2021 Cad	plan updates	1:00	70.00	70.00
04/11/2023	17-057-2021 Project Engineer	Project Coordination	1:00	95.00	95.00
04/14/2023	17-057-2021 Spec Tech	Specs	0:30	65.00	32.50
04/17/2023	17-057-2021 Project Engineer	Project Coordination	0:30	95.00	47.50
04/18/2023	17-057-2021 Project Engineer	Project Coordination	1:00	95.00	95.00
04/19/2023	17-057-2021 Project Engineer	Project Coordination	0:30	95.00	47.50
04/20/2023	17-057-2021 Spec Tech	Specs	1:00	65.00	65.00
04/24/2023	17-057-2021 Project Engineer	Project Coordination	1:00	95.00	95.00
04/25/2023	17-057-2021 Spec Tech	specs	3:00	65.00	195.00
04/26/2023	17-057-2021 Spec Tech	specs	1:00	65.00	65.00
04/27/2023	17-057-2021 Project Engineer	Project Coordination	1:00	95.00	95.00
04/27/2023	17-057-2021 Spec Tech	specs	1:00	65.00	65.00
04/28/2023	17-057-2021 Spec Tech	Specs	1:30	65.00	97.50
04/28/2023	17-057-2021 Senior Project Mana	project review	1:00	115.00	115.00
05/01/2023	17-057-2021 Spec Tech	Specs	2:00	65.00	130.00
05/01/2023	17-057-2021 Project Engineer	Project coordination	4:00	95.00	380.00
05/02/2023	17-057-2021 Spec Tech	Specs	2:30	65.00	162.50
05/02/2023	17-057-2021 Project Engineer	-Submittals	1:30	95.00	142.50
05/02/2023	17-057-2021 Cad	plan updates	7:00	70.00	490.00
05/02/2023	17-057-2021 Project Engineer	Project coordination	4:30	95.00	427.50
05/03/2023	17-057-2021 Spec Tech	Noma Drive-Specs	1:30	65.00	97.50
05/03/2023	17-057-2021 Cad	plan updates	6:00	70.00	420.00
05/03/2023	17-057-2021 Project Engineer	plan updates	7:30	95.00	712.50
05/04/2023	17-057-2021 Senior Project Mana	project coordination	1:00	115.00	115.00

Noma Drive Improvements

BALANCE DUE

**\$7,311.00**



**Chiniche Engineering & Surveying**

407 Highway 90

Bay St. Louis, MS 39520

+1 2284676755

jason@jjc-eng.com

<https://jjc-eng.com/>

# INVOICE

**BILL TO**

City of Diamondhead

**INVOICE #** 17-057-0178**DATE** 05/10/2023**TERMS** Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
03/01/2023	17-057-2021 Cad	plan updates	3:00	70.00	210.00
03/01/2023	17-057-2021 Cad	plan updates	4:00	70.00	280.00
03/02/2023	17-057-2021 Cad	plan updates	5:00	70.00	350.00
03/02/2023	17-057-2021 Cad	plan updates	4:00	70.00	280.00
03/02/2023	17-057-2021 Cad	plan updates	0:30	70.00	35.00
03/03/2023	17-057-2021 Cad	plan updates	4:30	70.00	315.00
03/06/2023	17-057-2021 Cad	plan updates	4:00	70.00	280.00
03/06/2023	17-057-2021 Cad	plan updates	0:30	70.00	35.00
03/07/2023	17-057-2021 Cad	plan updates	5:00	70.00	350.00
03/07/2023	17-057-2021 Cad	plan updates	2:30	70.00	175.00
03/08/2023	17-057-2021 Cad	plan updates	4:00	70.00	280.00
03/09/2023	17-057-2021 Cad	plan updates	5:00	70.00	350.00
03/09/2023	17-057-2021 Cad	plan updates	0:30	70.00	35.00
03/09/2023	17-057-2021 Cad	plan updates	2:30	70.00	175.00
03/09/2023	17-057-2021 Cad	plan updates	0:30	70.00	35.00
03/10/2023	17-057-2021 Cad	plan updates	1:00	70.00	70.00
03/13/2023	17-057-2021 Cad	plan updates	2:30	70.00	175.00
03/14/2023	17-057-2021 Cad	plan updates	3:00	70.00	210.00
03/15/2023	17-057-2021 Cad	plan updates	5:00	70.00	350.00
03/15/2023	17-057-2021 Cad	plan updates	4:30	70.00	315.00
03/16/2023	17-057-2021 Cad	plan updates	5:00	70.00	350.00
03/16/2023	17-057-2021 Cad	plan updates	0:30	70.00	35.00
03/17/2023	17-057-2021 Cad	plan updates	2:30	70.00	175.00
03/20/2023	17-057-2021 Cad	plan updates	4:30	70.00	315.00
03/20/2023	17-057-2021 Cad	plan updates	4:30	70.00	315.00
03/21/2023	17-057-2021 Cad	plan updates	5:00	70.00	350.00
03/21/2023	17-057-2021 Cad	plan updates	4:00	70.00	280.00

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
03/22/2023	17-057-2021 Cad	plan updates	5:00	70.00	350.00
03/22/2023	17-057-2021 Cad	plan updates	0:30	70.00	35.00
03/23/2023	17-057-2021 Cad	plan updates	5:00	70.00	350.00
03/23/2023	17-057-2021 Cad	plan updates	3:30	70.00	245.00
03/27/2023	17-057-2021 Cad	plan updates	5:00	70.00	350.00
03/27/2023	17-057-2021 Cad	plan updates	4:30	70.00	315.00
03/28/2023	17-057-2021 Cad	plan updates	1:30	70.00	105.00
03/29/2023	17-057-2021 Cad	plan updates	2:00	70.00	140.00
03/30/2023	17-057-2021 Cad	plan updates	3:00	70.00	210.00
03/31/2023	17-057-2021 Cad	plan updates	0:30	70.00	35.00
04/03/2023	17-057-2021 Cad	plan updates	3:00	70.00	210.00
04/04/2023	17-057-2021 Cad	plan updates	6:00	70.00	420.00
04/06/2023	17-057-2021 Cad	plan updates	0:30	70.00	35.00
04/10/2023	17-057-2021 Cad	plan updates	2:00	70.00	140.00
04/10/2023	17-057-2021 Cad	plan updates	2:30	70.00	175.00
04/11/2023	17-057-2021 Cad	plan updates	1:30	70.00	105.00
04/17/2023	17-057-2021 Cad	plan updates	6:00	70.00	420.00
04/20/2023	17-057-2021 Project Engineer	Project Coordination	1:00	95.00	95.00
04/21/2023	17-057-2021 Professional Land S	easement exhibit	1:00	98.00	98.00
04/21/2023	17-057-2021 Project Engineer	Project Coordination- Easement	1:30	95.00	142.50
04/24/2023	17-057-2021 Professional Land S	easement exhibit	1:00	98.00	98.00
04/24/2023	17-057-2021 Project Engineer	project coordination	1:00	95.00	95.00
04/25/2023	17-057-2021 Professional Land S	easement	1:00	98.00	98.00
04/25/2023	17-057-2021 Project Engineer	project coordination	1:00	95.00	95.00

Montjoy Creek

BALANCE DUE

**\$10,486.50**



**Chiniche Engineering & Surveying**

407 Highway 90

Bay St. Louis, MS 39520

+1 2284676755

jason@jjc-eng.com

<https://jjc-eng.com/>

# INVOICE

**BILL TO**

City of Diamondhead

**INVOICE #** 17-057-0179**DATE** 05/10/2023**TERMS** Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
04/13/2023	17-057-2021 Senior Professional	permit coordination	2:30	145.00	362.50
04/14/2023	17-057-2021 Senior Professional	permit coordination	2:30	145.00	362.50
04/18/2023	17-057-2021 Senior Professional	opc updates	1:00	145.00	145.00
05/02/2023	17-057-2021 Principal Engineer	project review	2.50	162.00	405.00
05/04/2023	17-057-2021 Principal Engineer	project update	1	162.00	162.00

Canal Dredging

**BALANCE DUE****\$1,437.00**

May 9, 2023

Mr. Jon McCraw  
City Manager  
City of Diamondhead  
5300 Diamondhead Circle  
Diamondhead, MS 39525

Re: Engineering Master Services Agreement (2021)  
Work Assignment No. 7 Bond Paving Project  
DE Invoice No.: 730-1001.007-03

Dear Mr. McCraw:

Attached please find Invoice No. 03 for professional services on the above referenced project in the amount of **\$34,037.50** in accordance with our agreement.

Should you have questions or need additional information, please contact our office.

Sincerely,

DIGITAL ENGINEERING



L. Bruce Newton, P.E., M.B.A.  
President

LBN/chc

cc: Mr. Robert J. Delaune

Enclosures

**Digital Engineering & Imaging, Inc.**

City of Diamondhead  
 5300 Diamondhead Circle  
 Diamondhead, MS 39525

May 09, 2023  
 Project No: B7301001.007  
 Invoice No: 3

Project B7301001.007 COD\_Bond Paving Project

**Professional Services from April 2, 2023 to April 29, 2023**

Phase 010 Preliminary

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Preliminary Design	40,845.00	100.00	40,845.00	40,845.00	0.00
Design	136,150.00	87.50	119,131.25	85,093.75	34,037.50
Bidding	13,615.00	0.00	0.00	0.00	0.00
Construction Admin	75,000.00	0.00	0.00	0.00	0.00
Total Fee	265,610.00		159,976.25	125,938.75	34,037.50
<b>Total Fee</b>					<b>34,037.50</b>
<b>Total this Phase</b>					<b>\$34,037.50</b>
<b>Total this Invoice</b>					<b>\$34,037.50</b>

**Billings to Date**

	Current	Prior	Total
Fee	34,037.50	125,938.75	159,976.25
<b>Totals</b>	<b>34,037.50</b>	<b>125,938.75</b>	<b>159,976.25</b>

## EXHIBIT "C"

### WORK ASSIGNMENT WORK ASSIGNMENT NO 2 - Federal Projects

PROJECT NUMBER: - Bank Stabilization Project

This Work Assignment is executed in accordance with the Master Services Agreement entered into by the City of Diamondhead, Mississippi and Covington Civil and Environmental, LLC on the 29<sup>th</sup> day of October 2021.

WHEREAS, each of said parties represents that it continues to have authority to execute this Work Assignment and that all certifications previously made in said Agreement remain in effect;

NOW THEREFORE, the parties hereto do further contract and agree to add the following items of work to the above Agreement under the additional terms and conditions as are hereinafter stated:

#### SPECIFIC SCOPE OF WORK FOR THIS WORK ASSIGNMENT OR PHASE

Within Drainage Area A are several large natural streams. These streams are generally located between Kome Drive and Apelehama Circle/Road as well as between Apelehama Road and Kalipekona Way. There have been several property owner reports of erosion issues on these streams. These streams are currently heavily vegetated, which is problematic for inspection and maintenance. Lastly, there are locations where there are abrupt changes of direction with minimal to no bank protection. A conceptual hydraulic analysis at the problem locations indicate that reinforced erosion control products, as a minimum, could be used for bank protection. Further investigation is needed in order to specify whether reinforced erosion control products can be used in all cases, or if hard protection (riprap, articulated block, concrete lining) is warranted.

**Existing Studies:** The following existing studies have been completed and will be utilized in the development of the modeling, plans and specifications for the proposed improvements.

- Covington Civil & Environmental – Stormwater Master Plan – Watershed A – Phase II Drainage Report March 2023

**Scope of Work:** Covington will complete the following scope of work:

### **Task 1 - Survey:**

Covington will complete a topographic survey along the stream bank corridor identifying the ditch centerline, side slopes, underground utilities marked by MS811 and drainage structures and inverts. In addition, Covington will complete boundary surveying to locate all existing right-of-way and create a property map within the stream corridor. The scope includes a boundary survey and easement layout for each property, one time. Additional surveys and/or easement changes requested by city and/or property owner will be performed under additional scope of work.

### **Task 2 - Hydrologic and Hydraulic Modeling/Preliminary Design:**

Task 2.1 – Update model with survey data. Verify channel cross-sections throughout and final velocity and shear stress values.

Task 2.2 – Preliminary Design: Design cross-sections will be applied to the existing stream centerline. Sections will be connected to existing grading to determine area required for construction. Access will be determined along the length based on stream design and existing features. This will provide the information needed in order to determine the required property acquisition.

### **Task 3 - Permitting:**

Individual Permit Application: Covington will prepare a Joint Application & Notification form (Joint Application) for the impacts to wetlands and waters of the U.S. Services included in this task are:

- Preparation of a Joint Application and submittal to the Mississippi Department of Marine Resources (MDMR). Supporting documentation for the Joint Application will include:
  - Attachment A: Engineering drawings including a plan view depicting wetland boundaries, and a typical cross section of cut or fill in the wetland.
  - Attachment B: Diamondhead will authorize Covington to be the agent for the permit. An agent authorization letter will be provided by Diamondhead to be included as Attachment B in the Joint Application.
  - Attachment C: A brief Environmental Assessment will be included with the Joint Application. The Environmental Assessment will describe the purpose of the project, environmental impacts of the proposed activity, and the project's effects on the wetlands and the species that utilize the area. The environmental assessment will provide a complete description of any



measures to be taken to reduce detrimental offsite effects to the coastal wetlands during and after the proposed activity.

- A Coastal Zone Management Act consistency determination (CZCD)  
/Attachment D (Variance or Revisions to Mississippi Coastal Program): Covington will draft a CZCD for the project. If a variance to the guidelines in Section 2, Part III or a revision to the Coastal Wetlands Use Plan in Section 2, Part IV of the Rules, Regulations, Guidelines and Procedures of the Mississippi Coastal Program is required for the proposed activity, a request and justification will be provided.
- Preparation of a Project Support Document will also be provided as part of the application and will contain:
  - Project Purpose and Need: A descriptive narrative of the improvements, maps, and the purpose and need for the project.
  - Alternatives: A summary of alternatives that would meet the purpose and need for the project that were considered and the rationale for the selection of the preferred alternative.
- Coordination and attendance of one pre-application meeting and project meetings with the MDMR, USACE, USFWS, MDEQ, MDAH, USEPA and other resource agencies to provide any needed field information/review for the project.
- Attend public meetings associated with USACE or MDMR permitting.
- Attend Commission on Marine Resources Meeting as needed.

#### **Task 4 – Final Design:**

Task 4.1 – Final Design: Covington will prepare final construction drawings, contract specifications, bid schedule, engineer's estimate. The final design documents will be submitted to the City for review and approval.

The scope may vary based on conditions identified during the surveying and design phase of the project. The work authorization does not include the bidding and construction phase of the project.

<b>Task</b>	<b>Fee</b>
Engineering and Design	\$ 265,000.00
Surveying	\$ 120,000.00
Permitting	\$ 45,000.00

**WORK ASSIGNMENT TERM** [No new Work Assignments shall be executed after October 28, 2024.]

This WORK ASSIGNMENT shall be effective upon the latest date of execution hereof and

continue until *August 30, 2025*, at 11:59 P.M. CDT. However, the Engineer may not begin work prior to receiving a Notice to Proceed.


#### DBEGOAL

*The DBE goal established for this Work Assignment shall be 0 %*

#### KEY PERSONNEL

CITY

CONSULTANT PROJECT  
MANAGER: (Certified as a  
Professional Engineer to do  
business in the State of Mississippi)



Ben Benvenuti, P.E., Principal Engineer

#### MAXIMUM ALLOWABLE COST

Contract Maximums:

Under no circumstances shall the amount payable by the City for this assignment exceed \$430,000.00 (Total of all Charges) without the prior written consent of both parties. Project will be billed monthly based on a percentage complete of the lump sum cost of each phase.


Both parties hereto represent that they have authority to enter into Work Assignment No. 1, as "Exhibit C" of the Agreement executed by and between the City and Engineer to which is now made a part of said Agreement.

SO EXECUTED AND AGREED THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_ -

City of Diamondhead

\_\_\_\_\_  
Signature

Covington Civil and Environmental



\_\_\_\_\_  
Signature

WITNESS this my signature in execution hereof, this the \_\_\_\_\_ day of \_\_\_\_\_.

ATTEST: \_\_\_\_\_





# City of Diamondhead Stormwater Master Plan

## Preliminary Opinion of Probable Cost

### Bank Stabilization

Pay Item	Unit	Quantity	Unit Cost	Total Cost
Mobilization	LS	1	\$ 130,000.00	\$ 130,000.00
Clearing and Grubbing	AC	12	\$ 5,000.00	\$ 60,000.00
Hydroseeding	AC	12	\$ 2,500.00	\$ 30,000.00
Structural Stream Bank Improvements	LS	1	\$ 850,000.00	\$ 850,000.00
Non-Structural Stream Bank Improvements	LS	1	\$ 250,000.00	\$ 250,000.00
Silt Fence	LF	18,600	\$ 5.00	\$ 93,000.00
Check Dams	LS	1	\$ 30,000.00	\$ 30,000.00
Fence Relocation	LF	4,650	\$ 25.00	\$ 116,250.00
Excess Excavation	CY	9,300	\$ 30.00	\$ 279,000.00

Contingency	\$ 275,000.00
Estimated Construction Costs	\$ 2,113,250.00
Engineering Costs 15% (Design, Inspection, Construction Oversight, Geotechnical Investigations, etc.)	\$ 317,000.00
Boundary Surveying and Land Acquisition Support Documents	\$ 120,000.00
Right-of-Way/Easement Acquisition	\$ 300,000.00
Legal Support (ROE, Easement/ROW Acquisiton)	\$ 144,000.00
Permitting	\$ 45,000.00

**Total Estimated Project Cost \$ 3,039,250.00**



Agenda Item #2022-\_\_\_\_\_

City of Diamondhead, MS  
Request for Council Action

TO: Members of Council  
FROM: Mayor Depreo

☒ Ordinance ☐ Resolution ☐ Agreement ☐ Info Only ☐ Work Session ☐ Other

AGENDA LOCATION: ☐ Consent Agenda ☒ Regular Agenda

AGENDA DATE REQUESTED May 16, 2023

**ORDINANCE/RESOLUTION CAPTIONS or ISSUE:**

Motion for discussion Chapter 24 - STORMWATER MANAGEMENT

Sec. 24-2. - Objectives.

The objectives of this chapter are:

(1)To regulate or restrict the introduction of pollutants that may potentially enter the city drainage system;(2)To prohibit illegal connections and discharges to any separate storm sewer system;(3)To identify, define, and regulate erosion, sediment and detention controls related to stormwater runoff;(4)To prevent discharges that may occur as a result of spills, inappropriate dumping or disposal, and/or improper connections to the city drainage system, whether from residential, industrial, commercial or institutional establishments;(5)To provide the city with the authority to effectively manage stormwater runoff nonconformance and illicit discharges, and to establish enforcement actions for those persons or entities found to be in noncompliance or that refuse to allow access to their facilities;(6)To maintain after development, as nearly as possible, pre-development runoff characteristics, and to reduce stream channel erosion, pollution, siltation and sedimentation and local flooding; and(7)To establish legal authority to carry out all inspection, surveillance, monitoring, and enforcement procedures necessary to ensure compliance with this chapter.

**REQUIRED SIGNATURES**

REQUESTED BY:

*Mayor Nancy Depreo*

City Manager:

City Attorney:

COUNCIL ACTION:

☐ Approved ☐ Denied ☐ Tabled/Deferred ☐ Info Only Completed:



City of Diamondhead, MS

# Docket of Claims Register - 2023

Item No. 13.

APPKT01993 - 5.17.23 DOCKET

By Docket/Claim Number

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Payment Amount Line Amount
DKT230725	AGJ	05/16/2023	MSP-102521-A	MONTHLY IT SUBSCRIPTIONS	001-140-605.00	Professional Fees - IT	59.50
							59.50
DKT230726	Coast Electric Power Association	05/16/2023	4/25/23-022	MONTHLY ELECTRIC BILL	001-301-630.00	Utilities - Streetlights & Other	137.19
			4/25/23-023		001-301-630.00	Utilities - Streetlights & Other	51.64
			4/25/23-024		001-301-630.00	Utilities - Streetlights & Other	52.02
			4/25/23-025		001-301-630.00	Utilities - Streetlights & Other	46.27
			4/25/23-027		001-301-630.00	Utilities - Streetlights & Other	51.55
			4/25/23-21		001-301-630.00	Utilities - Streetlights & Other	44.95
DKT230727	Covington Civil and Environmental LLC	05/02/2023	16175.08-57	WORK ASSIGNMENT #12-- STORMWATER MASTER PLAN	190-000-602.00	Professional Fees - Engineering	5,396.60
			16175.08-58	SITE DEVELOPMENT PLAN REVIEWS	001-280-602.00	Professional Fees - Engineering	4,842.50
			16175.08-59	TRAFFIC IMPACT STUDY - STOP SIGN ANALYSIS	001-301-602.00	Professional Fees - Engineering	770.00
		05/05/2023	16422.08-16	CITY ENGINEER SERVICES	001-301-601.00	Professional Fees - Consulting	3,000.00
DKT230728	Cspire Internet Service	05/16/2023	690858-45	INTERNET & PHONE RENTAL FOR THE MONTH OF APRIL	001-140-612.00	Internet	208.99
					001-140-643.00	Rent - Phone System	431.74
DKT230729	Custom Products Corporation	05/16/2023	389623	STREET SIGNS	001-301-586.00	Street Signs	28.50
					001-301-586.00	Street Signs	28.50
					001-301-586.00	Street Signs	15.50
					001-301-586.00	Street Signs	22.24
			390247		001-301-586.00	Street Signs	19.28
					001-301-586.00	Street Signs	123.66

## Docket of Claims Register - Council

APPKT01993 -

Item No.13.

Docket/Claim #	Vendor Name		Payable Description	Account Number	Account Name	Payment Amount	
	Payable Date	Payable Number				Line Amount	
DKT230730	Diaz Brothers Printing						2,421.00
	05/16/2023	5852	CTC - DIRECTIONAL SIGNS	001-653-650.00	Promotions	131.00	
		5946	2023 DODGE CHARGER - GRAPHICS	001-200-635.00	Professional Fees - R&M Outside Services	450.00	
				001-200-635.00	Professional Fees - R&M Outside Services	450.00	
				001-200-635.00	Professional Fees - R&M Outside Services	450.00	
				001-200-635.00	Professional Fees - R&M Outside Services	450.00	
		6034	DOG PARK DAY BANNER - GEORGE	001-653-650.00	Promotions	30.00	
		6035	BUSINESS CARDS - DARRYL RUSSELL	001-200-621.00	Printing & Binding	60.00	
		6036	YARD SIGNS PADDLE PARADISE / LAMINATED MAPS	001-140-621.00	Printing & Binding	125.00	
				001-140-621.00	Printing & Binding	135.00	
		6037	CITY MANAGER BUSINESS CARDS	001-140-621.00	Printing & Binding	40.00	
		6080	4' x 3' FOAM BOARD NOMA IMPROVEMENT	001-140-621.00	Printing & Binding	100.00	
DKT230731	Digital Engineering and Imaging Inc						34,037.50
	05/16/2023	3	BOND PAVING PROJECT	302-301-602.00	Professional Fees - Engineering	34,037.50	
DKT230732	Eagle Energy						2,171.03
	05/02/2023	38473	FUEL	001-301-525.00	Fuel	9.59	
				001-301-525.00	Fuel	1,512.74	
		38474		001-301-525.00	Fuel	648.70	
DKT230733	Eric Nolan						100.00
	05/16/2023	067R-1-36-190	TREE REMOVAL - 7932 HAPUNA PLACE	001-280-681.00	Other Services & Charges	100.00	
DKT230734	FirstPoint Inc						121.20
	05/16/2023	16327	FINGERPRINT BACKGROUND CHECK	001-301-698.00	Misc. Services - Drug Testing & Other	121.20	
DKT230735	Fuelman						1,670.22
	05/16/2023	NP64262184	FOR THE WEEK ENDING 4/30/23	001-140-525.00	Fuel	51.33	
				001-200-525.00	Fuel	903.45	
		NP64353291	FOR THE WEEK ENDING 5/7/23	001-200-525.00	Fuel	715.44	
DKT230736	GULF COPY SYSTEMS LLC						317.68
	05/16/2023	2855	COPY COUNT FOR THE MONTH	001-110-506.00	Copier Usage/Maintenance	20.89	
				001-110-506.00	Copier Usage/Maintenance	64.16	
				001-140-506.00	Copier Usage/Maintenance	28.27	
				001-140-506.00	Copier Usage/Maintenance	157.55	
				001-200-506.00	Copier Usage/Maintenance	8.88	
				001-200-506.00	Copier Usage/Maintenance	35.04	
				001-301-506.00	Copier Usage/Maintenance	0.49	
				001-301-506.00	Copier Usage/Maintenance	2.40	

## Docket of Claims Register - Council

APPKT01993

Item No. 13.

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Payment Amount
							Line Amount
DKT230737	Hancock County Chamber of Commerce	05/16/2023	DH 4 2023	DIGITAL MARKETING & PUBLIC RELATIONS -- APRIL 2023	001-140-623.00	Membership Dues/Fees	1,000.00
							1,000.00
DKT230738	Hancock County Sheriffs Office	05/16/2023	2023-DHLE-34	INTERLOCAL AGREEMENT FOR WEEK ENDING 4.8.23	001-200-690.00	Interlocal Agreement	71,798.18
					001-110-681.00	Other Services & Charges	224.11
					001-200-690.00	Interlocal Agreement	51.60
					001-200-690.00	Interlocal Agreement	38,085.57
					001-200-612.00	Internet	246.00
			2023-DHLE-35	INTERLOCAL AGREEMENT FOR WEEK ENDING 4.22.23	001-200-690.00	Interlocal Agreement	224.11
					001-110-681.00	Other Services & Charges	111.60
					001-200-690.00	Interlocal Agreement	32,169.19
					001-200-612.00	Internet	246.00
			4/30/23	INMATE HOUSING FOR APRIL	001-200-689.00	Prisoner's Expense	440.00
DKT230739	Hancock County Solid Waste	05/16/2023	1193	APRIL RESIDENTIAL SOLID WASTE COLLECTION	401-322-680.00	Other Services & Charges	60,378.01
							60,378.01
DKT230740	James J Chiniche PA Inc	05/16/2023	17-057-0176	COON BRANCH DRAINAGE IMPROVEMENTS	162-000-602.00	Prof Fees Engineering- GOMESA FY22 Coon Branch	26,156.50
			17-057-0177	DESIGN, BIDDING, CEI NOMA DRIVE BOAT LAUNCH/PIER	158-000-602.00	Professional Fees - Engineering Tidelands FY21	6,922.00
			17-057-0178	ENGINEER SVS MONTJOY CREEK/PUBLIC ACCESS PROJECT	115-000-602.00	Professional Fees - Engineering Tidelands FY20	7,311.00
			17-057-179	CANAL DREDGIN IMPROVEMENTS PROJECT	001-301-602.00	Professional Fees - Engineering	10,486.50
							1,437.00
DKT230741	JLB CONTRACTORS LLC	05/16/2023	2	MILLER AND LILY POND DREDGING	159-000-912.00	Capital Outlay-Streets & Drainage- GOMESA FY21	149,632.60
							149,632.60
DKT230742	Kirks Tire Pros	05/16/2023	063460	TIRE REPAIR BLDG RAM 572	001-280-635.00	Professional Fees - R&M Outside Services	718.49
					001-280-635.00	Professional Fees - R&M Outside Services	299.44
					001-280-635.00	Professional Fees - R&M Outside Services	15.00
					001-280-635.00	Professional Fees - R&M Outside Services	7.00
					001-280-635.00	Professional Fees - R&M Outside Services	3.50
			63704	TIRES - UNIT 402	001-200-635.00	Professional Fees - R&M Outside Services	393.55



## Docket of Claims Register - Council

APPKT01993 - Item No.13.

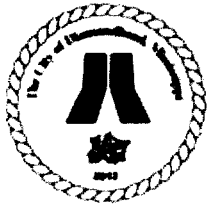
Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount	Payment Amount	
DKT230743	Lowes Home Improvement	05/16/2023	961066 - KXUSOV	PVC PIPE AND SUPPLIES	001-301-501.00	Supplies		149.34	
							001-301-584.00	Plastic Pipe	132.96
									16.38
DKT230744	MAYLEY'S PEST CONTROL	05/16/2023	36362	PEST CONTROL CONTRACT	001-140-634.00	Pest Control	115.00	115.00	
DKT230745	MS Department of Public Safety	05/16/2023	APRIL 2023	COURT ASSESSMENTS	650-110-131.00	State Assessments Payable	120.93	120.93	
DKT230746	MS Department of Revenue	05/16/2023	2023	NEW UNIT CAR TAGS - 2023	001-200-681.00	Other Services & Charges	12.00	48.00	
					001-200-681.00	Other Services & Charges	12.00		
					001-200-681.00	Other Services & Charges	12.00		
					001-200-681.00	Other Services & Charges	12.00		
					001-200-681.00	Other Services & Charges	12.00		
DKT230747	MS Municipal Workers Compensation Group	05/16/2023	0383WC2021	WORKER'S COMPENSATION PREMIUM - AUDITED	001-140-625.00	Insurance	1,319.31	1,319.31	
DKT230748	MS Power Company	05/16/2023	5/1/23	SURVEILLANCE CONTRACT FOR	001-200-681.00	Other Services & Charges	1,265.00	1,265.00	
DKT230749	Napa of Bay St Louis	05/16/2023	348557	PUBLIC WORKS OIL FILTERS	001-301-570.00	Repairs & Maintenance - Vehicle	20.51	510.03	
					001-301-570.00	Repairs & Maintenance - Vehicle	59.97		
					001-301-570.00	Repairs & Maintenance - Vehicle	104.88		
					001-301-570.00	Repairs & Maintenance - Vehicle	108.08		
			348658		001-301-570.00	Repairs & Maintenance - Vehicle	82.98		
					348957	001-301-571.00	Repairs & Maintenance - Equipment	115.52	
						001-301-571.00	Repairs & Maintenance - Equipment	18.09	
					DKT230750	Orion Planning and Design	05/16/2023	22-05-001A	ZONING CODE REWRITE
DKT230751	Petes Services	05/16/2023	702176	45 YARDS FILL SAND	001-301-583.00	Gravel, Sand, Rip Rap	450.00	450.00	
DKT230752	Pickering Firm Inc	05/16/2023	0093136	AHULI DRAINAGE IMPROVEMENTS	190-000-602.00	Professional Fees - Engineering	2,057.50	25,685.00	
			05/02/2023	0093152	LILY POND DREDGING	159-000-602.00	Professional Fees - GOMESA Marsh Erosion	5,702.50	
		05/16/2023	0093153	MILLER POND DREDGING	159-000-602.00	Professional Fees - GOMESA Marsh Erosion	3,620.00		
			0093159	WORK ASSIGNMENT #00-14-2021	001-301-602.00	Professional Fees - Engineering	2,079.00		
			0093290	001-301-602.00	Professional Fees - Engineering	9,353.50			
				159-000-602.00	Professional Fees - GOMESA Marsh Erosion	2,872.50			



## Docket of Claims Register - Council

APPKT01993 - Item No. 13.

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount	
DKT230753	STARR WALLER	05/16/2023	00806AR-HCS022	CASH BOND - TYLER SEGURA	650-110-110.00	Court Bond Holding	500.00	500.00
DKT230754	State Treasurer	05/16/2023	APRIL 2023	COURT ASSESSMENT/FINE FOR DECEMBER	650-110-131.00	State Assessments Payable	1,558.00	1,570.57
					650-110-131.01	Court Bond Fees Payable	12.57	
DKT230755	Sun Coast Business Supply	05/16/2023	1336059-0	DESK NAME PLATE - DARRYL	001-200-501.00	Supplies	61.50	61.50
DKT230756	TransUnion Risk and Alternative Data Solutions Inc	05/16/2023	5859551-202304-1	TLOxp FOR APRIL	001-110-681.00	Other Services & Charges	75.00	150.00
			6177932-202304-1		001-200-681.00	Other Services & Charges	75.00	
DKT230757	UMB Card Services	05/16/2023	INV200162581	MONTHLY CHARGES FOR ZOOM	001-140-623.00	Membership Dues/Fees	15.99	15.99
DKT230758	UniFirst Corporation	05/16/2023	1530071882	UNIFORM RENTAL FOR THE WEEK ENDING 5/1/23	001-301-535.00	Uniforms	280.34	424.68
			1530073210	UNIFORM RENTAL FOR THE WEEK ENDING 5/8/23	001-301-535.00	Uniforms	144.34	
DKT230759	WageWorks	05/16/2023	0423-DR42799	COBRA PAYMENT FOR APRIL	001-140-625.00	Insurance	40.00	40.00
DKT230760	Wright National Flood Insurance Company	05/16/2023	2023-A	ADDITIONAL PREMIUM	001-140-625.00	Insurance	170.00	170.00
Total Claims: 36							Total Payment Amount:	405,249.19



City of Diamondhead, MS

# Docket of Claims Register -

Item No.14.

APPKT01991 - April 2023 Payroll Payables

By Docket/Claim Number

Docket/Claim #	Vendor Name		Payable Description	Account Number	Account Name	Payment Amount
	Payable Date	Payable Number				Line Amount
DKT230712	MS Department of Human Services					223.86
	04/19/2023	INV0005446	M Ladner	650-140-106.00	Garnishment Withheld	223.86
DKT230713	MS Department of Human Services					223.86
	04/05/2023	INV0005419	M Ladner	650-140-106.00	Garnishment Withheld	223.86
DKT230714	Colonial Life					357.10
	04/05/2023	INV0005403	EE PREMIUM	650-140-113.00	Colonial Withheld	61.08
		INV0005404	Critical Illness	650-140-113.00	Colonial Withheld	9.12
		INV0005405	EE Premium	650-140-113.00	Colonial Withheld	18.17
		INV0005406	EE PREMIUM	650-140-113.00	Colonial Withheld	24.60
		INV0005407		650-140-113.00	Colonial Withheld	32.80
		INV0005408		650-140-113.00	Colonial Withheld	32.78
	04/19/2023	INV0005430		650-140-113.00	Colonial Withheld	61.08
		INV0005431	Critical Illness	650-140-113.00	Colonial Withheld	9.12
		INV0005432	EE Premium	650-140-113.00	Colonial Withheld	18.17
		INV0005433	EE PREMIUM	650-140-113.00	Colonial Withheld	24.60
		INV0005434		650-140-113.00	Colonial Withheld	32.80
		INV0005435		650-140-113.00	Colonial Withheld	32.78
DKT230715	Morgan White Group					1,177.86
	04/05/2023	INV0005417	Morgan White	650-140-112.01	Morgan White Payable	626.63
	04/19/2023	INV0005444		650-140-112.01	Morgan White Payable	551.23
DKT230716	Texas Life					47.77
	04/19/2023	INV0005445	Texas Life	650-140-113.05	Texas Life Withheld	47.77
DKT230717	Blue Cross Blue Shield of MS					10,130.08
	04/05/2023	INV0005416	MONTHLY PREMIUM	650-140-112.00	BCBS Withheld/Payable	5,381.69
	04/19/2023	INV0005443		650-140-112.00	BCBS Withheld/Payable	4,748.39
DKT230718	Systematized Benefits and Administrators Inc					9,069.20
	04/05/2023	INV0005409	Deferred Compensation	650-140-110.00	Deferred Compensation Withheld/Payable	4,534.45
	04/19/2023	INV0005436		650-140-110.00	Deferred Compensation Withheld/Payable	4,534.75

## Docket of Claims Register - Council

APPKT01991 - April 2023 Pa

Item No. 14.

Docket/Claim #	Vendor Name		Payable Description	Account Number	Account Name	Payment Amount
	Payable Date	Payable Number				Line Amount
DKT230719	MS Department of Employment Security					2,198.79
	01/11/2023	INV0005246	Payroll Unemployment Taxes	650-140-136.00	State Unemployment Payable	387.10
	01/25/2023	INV0005275		650-140-136.00	State Unemployment Payable	392.84
	02/08/2023	INV0005308		650-140-136.00	State Unemployment Payable	382.43
	02/22/2023	INV0005337		650-140-136.00	State Unemployment Payable	364.61
	03/08/2023	INV0005367		650-140-136.00	State Unemployment Payable	339.92
	03/22/2023	INV0005393		650-140-136.00	State Unemployment Payable	331.89
DKT230720	Guardian					873.38
	04/05/2023	INV0005410	ER Life Ins Over 65	650-140-113.01	Guardian Withheld/Payable	6.88
		INV0005411	ER Guardian Life Over 70	650-140-113.01	Guardian Withheld/Payable	7.95
		INV0005413	EE PREMIUM	650-140-113.01	Guardian Withheld/Payable	282.09
		INV0005414	ER BENEFIT LIFE INS MONTHLY PREMIUM	650-140-113.01	Guardian Withheld/Payable	95.22
		INV0005415	EE PREMIUM	650-140-113.01	Guardian Withheld/Payable	49.38
	04/19/2023	INV0005437	ER Life Ins Over 65	650-140-113.01	Guardian Withheld/Payable	6.86
		INV0005438	ER Guardian Life Over 70	650-140-113.01	Guardian Withheld/Payable	7.92
		INV0005440	EE PREMIUM	650-140-113.01	Guardian Withheld/Payable	282.02
		INV0005441	ER BENEFIT LIFE INS MONTHLY PREMIUM	650-140-113.01	Guardian Withheld/Payable	85.70
		INV0005442	EE PREMIUM	650-140-113.01	Guardian Withheld/Payable	49.36
DKT230721	MS Department of Human Services					646.20
	04/05/2023	INV0005412	620583243	650-140-106.00	Garnishment Withheld	323.10
	04/19/2023	INV0005439		650-140-106.00	Garnishment Withheld	323.10
DKT230722	Internal Revenue Service					18,817.76
	04/03/2023	INV0005395	Federal Payroll Taxes	650-140-122.00	Social Security Withheld/Payable	361.64
		INV0005396		650-140-122.01	Medicare Withheld/Payable	84.56
		INV0005397		650-140-123.00	Federal Withholding Tax	145.00
	04/05/2023	INV0005421		650-140-122.00	Social Security Withheld/Payable	5,041.00
		INV0005422		650-140-122.01	Medicare Withheld/Payable	1,178.92
		INV0005423		650-140-123.00	Federal Withholding Tax	2,829.67
	04/19/2023	INV0005448		650-140-122.00	Social Security Withheld/Payable	5,103.38
		INV0005449		650-140-122.01	Medicare Withheld/Payable	1,193.54
		INV0005450		650-140-123.00	Federal Withholding Tax	2,880.05
DKT230723	MS Department of Revenue Payroll					1,994.00
	04/05/2023	INV0005420	Payroll State Withholding Taxes	650-140-134.00	State Withholding Tax	972.00
	04/19/2023	INV0005447		650-140-134.00	State Withholding Tax	997.00
	05/01/2023	INV0005452		650-140-134.00	State Withholding Tax	25.00

## Docket of Claims Register - Council

APPKT01991 - April 2023 Pa

Item No. 14.

	Vendor Name					Payment Amount	
Docket/Claim #	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount	
DKT230724	American Fidelity					625.00	
	04/05/2023	INV0005398	American Fidelity Hospital Gap Plan	650-140-113.04	American Fidelity Withheld	37.85	
		INV0005399	American Fidelity Term Life	650-140-113.04	American Fidelity Withheld	15.52	
		INV0005400	American Fidelity Accident	650-140-113.04	American Fidelity Withheld	70.75	
		INV0005401	American Fidelity Critical Illness	650-140-113.04	American Fidelity Withheld	38.63	
		INV0005402	American Fidelity Disability	650-140-113.04	American Fidelity Withheld	149.75	
	04/19/2023	INV0005425	American Fidelity Hospital Gap Plan	650-140-113.04	American Fidelity Withheld	37.85	
		INV0005426	American Fidelity Term Life	650-140-113.04	American Fidelity Withheld	15.52	
		INV0005427	American Fidelity Accident	650-140-113.04	American Fidelity Withheld	70.75	
		INV0005428	American Fidelity Critical Illness	650-140-113.04	American Fidelity Withheld	38.63	
		INV0005429	American Fidelity Disability	650-140-113.04	American Fidelity Withheld	149.75	

**PR Net**

<b>Wages</b>	<b>Payroll Pd</b>	<b>Seq No.</b>	<b>Docket #</b>	<b>Description</b>	<b>Paymt Date</b>	<b>Amount</b>	<b>Agenda</b>
PKPDT01348	03/13-03/26	000157	PRCLAIM010157	Net Wages Payable	4/5/2023	27,220.45	5/16/2023
PKPDT01349	3/27-4/9 Bi-Weekly	000158	PRCLAIM010158	Net Wages Payable	4/19/2023	27,610.04	5/16/2023
PKPDT01350	03/01-03/31	000159	PRCLAIM010159	Net Wages Payable	4/1/2023	2,523.58	5/16/2023



**CITY OF DIAMONDHEAD, MISSISSIPPI**  
**Financial Statements**  
**Coversheet to Monthly Budget Report**  
**For the Month Ended April 30, 2023**

**ALL FUNDS HIGHLIGHTS**

<b>*Revenue:</b>		<b>Current Year</b>	<b>Prior Year</b>
Total YTD Revenue	\$	9,368,770	\$ 5,220,045
Total Budget	\$	19,526,777	\$ 16,986,867
% Actual to Budget		48.0%	
Current Month % to Fiscal Year		58.3%	58.3%
<b>*Expenses YTD Activity:</b>		<b>Current Year</b>	<b>Last Year</b>
Total YTD Expenses Actual Activity	\$	4,094,740	\$ 4,995,841
Total YTD Expenses Activity w/ Encumbrances	\$	5,259,826	\$ 6,824,536
Total Budget	\$	21,149,433	\$ 20,001,668
% Actual to Budget		19.4%	
% Actual w/ Encumbrances to Budget		24.9%	
Current Month % to Fiscal Year		58.3%	58.3%

\* Excludes Other Financing Sources and Uses

**Depository Account Balances as of: April 30, 2023**

General Bank Acct:	\$	9,742,865	Unrestricted	\$	5,782,345
Accounts Payable Clearing:		17,113	Fiduciary Fund		22,237
Payroll Clearing:		78,360	Solid Waste		226,699
Contingency Operating Fund:		2,090,219	Grant Funds		1,142,521
Fire Department Fund:			MS Infrastructure		364,906
			Amer Rescue & F		78,360
			GO BONDS 2022		4,311,489
<b>TOTAL</b>	<b>\$</b>	<b>11,928,557</b>		<b>\$</b>	<b>11,928,557</b>

<b>Fund Activity</b>	<b>YTD Actual</b>	<b>YTD Actual w/ Encumbrances</b>	<b>Total Current Budget</b>
001 - General Fund	\$ 1,308,521	\$ 846,513	\$ (968,727)
104 - MS Infrastructure Modification Fund	\$ 37,629	\$ 231,594	\$ -
113 - Grant - GRPC Multi Modal Path	\$ -	\$ -	\$ -
115 - Grant- Tidelands FY20 Rotten Bayou P	\$ (7,465)	\$ -	\$ -
117 - Grant- MDA-SMLP East Aloha Improve	\$ (29,750)	\$ 4,247	\$ (527)
156 - Grant- GCRF-MDA FY2020 Commercial	\$ (73,515)	\$ (7,425)	\$ -
157 - Grant- GRPC - East Aloha Improvemer	\$ -	\$ -	\$ -
158 - Grant - Tidelands FY21/22 Noma Drive	\$ (30,556)	\$ -	\$ -
159 - Grant - GOMESA Marsh Erosion Preve	\$ (107,234)	\$ (586,322)	
160 - Grant - DMR - Twin Lakes Pier/Boardw	\$ (21,250)	\$ -	\$ -
161 - Grant - GCRF-MDA FY2021 COMMER	\$ -	\$ -	\$ (400,000)
163 - Grant - GCRF-MDA FY22 Noma Drive	\$ -	\$ -	\$ -
190 - American Rescue & Recovery Act	\$ (149,566)	\$ (211,357)	\$ (149,813)
302 - FY22 BOND ISSUE	\$ 4,311,489	\$ 4,087,818	\$ -
401 - Solid Waste Fund	\$ 35,727	\$ 35,727	\$ (103,590)
<b>TOTAL Surplus (Deficit)</b>	<b>\$ 5,274,030</b>	<b>\$ 4,400,794</b>	<b>\$ (1,622,657)</b>



City of Diamondhead, MS

# Budget Report

## Group Summary

Item No.a.

For Fiscal: 2022-2023 Period Ending: 04/30/2023

Category	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 001 - GENERAL FUND</b>							
20 - TAXES	3,068,500.00	3,068,500.00	101,626.87	2,632,426.20	0.00	-436,073.80	14.21 %
22 - LICENSES AND PERMITS	470,750.00	470,750.00	75,689.12	312,015.00	0.00	-158,735.00	33.72 %
23 - INTERGOVERNMENTAL REVENUES	1,502,700.00	1,502,700.00	92,553.05	1,138,563.63	0.00	-364,136.37	24.23 %
28 - CHARGES FOR GOVERNMENTAL SERVICES	500.00	500.00	100.00	1,236.38	0.00	736.38	147.28 %
33 - FINES & FORFEITS	35,000.00	35,000.00	1,335.50	12,049.00	0.00	-22,951.00	65.57 %
34 - MISCELLANEOUS REVENUE	40,700.00	40,700.00	7,663.39	102,828.63	0.00	62,128.63	152.65 %
40 - PERSONNEL SERVICES	1,745,749.36	1,624,626.36	102,152.97	715,739.15	0.00	908,887.21	55.94 %
50 - SUPPLIES	288,350.00	289,353.60	20,009.49	115,382.00	-1,593.54	175,565.14	60.67 %
60 - CONTRACTUAL SERVICES	2,285,441.00	2,892,663.65	193,529.55	1,432,061.81	604,307.51	856,294.33	29.60 %
70 - GRANTS, SUBSIDIES AND ALLOCATIONS	52,800.00	60,300.00	0.00	57,300.00	0.00	3,000.00	4.98 %
80 - DEBT SERVICE	184,449.99	184,449.99	475.00	70,077.03	0.00	114,372.96	62.01 %
90 - CAPITAL OUTLAY	412,000.00	635,483.05	174,754.13	596,035.26	-160,576.76	200,024.55	31.48 %
95 - INTERFUND TRANSFERS OUT	400,000.00	400,000.00	0.00	0.00	0.00	400,000.00	100.00 %
<b>Fund: 001 - GENERAL FUND Surplus (Deficit):</b>	<b>-250,640.35</b>	<b>-968,726.65</b>	<b>-211,953.21</b>	<b>1,212,523.59</b>	<b>-442,137.21</b>	<b>1,739,113.03</b>	<b>179.53 %</b>
<b>Fund: 104 - MS Infrastructure Modification Fund</b>							
23 - INTERGOVERNMENTAL REVENUES	400,000.00	400,000.00	0.00	265,596.68	0.00	-134,403.32	33.60 %
34 - MISCELLANEOUS REVENUE	125.00	125.00	1,283.04	6,735.74	0.00	6,610.74	5,288.59 %
60 - CONTRACTUAL SERVICES	0.00	0.00	0.00	18,537.50	-18,537.50	0.00	0.00 %
80 - DEBT SERVICE	400,125.00	400,125.00	0.00	40,738.75	0.00	359,386.25	89.82 %
90 - CAPITAL OUTLAY	0.00	0.00	0.00	175,427.05	-175,427.05	0.00	0.00 %
<b>Fund: 104 - MS Infrastructure Modification Fund Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>1,283.04</b>	<b>37,629.12</b>	<b>193,964.55</b>	<b>231,593.67</b>	<b>0.00 %</b>
<b>Fund: 113 - Grant - GRPC Multi Modal Path</b>							
23 - INTERGOVERNMENTAL REVENUES	80,000.00	80,000.00	0.00	0.00	0.00	-80,000.00	100.00 %
90 - CAPITAL OUTLAY	80,000.00	80,000.00	0.00	0.00	0.00	80,000.00	100.00 %
<b>Fund: 113 - Grant - GRPC Multi Modal Path Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 %</b>
<b>Fund: 115 - Grant- Tidelands FY20 Rotten Bayou Public Access</b>							
23 - INTERGOVERNMENTAL REVENUES	556,878.94	556,878.94	0.00	0.00	0.00	-556,878.94	100.00 %
60 - CONTRACTUAL SERVICES	42,402.00	42,402.00	0.00	7,465.00	-7,465.00	42,402.00	100.00 %
90 - CAPITAL OUTLAY	514,476.94	514,476.94	0.00	0.00	0.00	514,476.94	100.00 %
<b>Fund: 115 - Grant- Tidelands FY20 Rotten Bayou Public Access Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-7,465.00</b>	<b>7,465.00</b>	<b>0.00</b>	<b>0.00 %</b>
<b>Fund: 117 - Grant- MDA-SMLP East Aloha Improvement</b>							
60 - CONTRACTUAL SERVICES	0.00	526.81	0.00	-4,247.26	0.00	4,774.07	906.22 %



## Budget Report

For Fiscal: 2022-2023 Period Ending: 04/ Item No.a.

Category	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
90 - CAPITAL OUTLAY	0.00	0.00	0.00	33,997.31	-33,997.32	0.01	0.00 %
<b>Fund: 117 - Grant- MDA-SMLP East Aloha Improvement Total:</b>	<b>0.00</b>	<b>526.81</b>	<b>0.00</b>	<b>29,750.05</b>	<b>-33,997.32</b>	<b>4,774.08</b>	<b>906.22 %</b>
<b>Fund: 156 - Grant- GCRF-MDA FY2020 Commercial District</b>							
23 - INTERGOVERNMENTAL REVENUES	1,850,000.00	1,850,000.00	0.00	0.00	0.00	-1,850,000.00	100.00 %
60 - CONTRACTUAL SERVICES	300,000.00	300,000.00	0.00	73,515.45	-66,090.45	292,575.00	97.53 %
90 - CAPITAL OUTLAY	1,550,000.00	1,550,000.00	0.00	0.00	0.00	1,550,000.00	100.00 %
<b>Fund: 156 - Grant- GCRF-MDA FY2020 Commercial District Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-73,515.45</b>	<b>66,090.45</b>	<b>-7,425.00</b>	<b>0.00 %</b>
<b>Fund: 157 - Grant- GRPC - East Aloha Improvements Phase 2</b>							
23 - INTERGOVERNMENTAL REVENUES	490,000.00	490,000.00	0.00	0.00	0.00	-490,000.00	100.00 %
90 - CAPITAL OUTLAY	490,000.00	490,000.00	0.00	0.00	0.00	490,000.00	100.00 %
<b>Fund: 157 - Grant- GRPC - East Aloha Improvements Phase 2 Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 %</b>
<b>Fund: 158 - Grant - Tidelands FY21/22 Noma Drive Public Access</b>							
23 - INTERGOVERNMENTAL REVENUES	726,872.59	726,872.59	0.00	0.00	0.00	-726,872.59	100.00 %
60 - CONTRACTUAL SERVICES	46,872.59	46,872.59	0.00	30,555.61	-30,555.61	46,872.59	100.00 %
90 - CAPITAL OUTLAY	680,000.00	680,000.00	0.00	0.00	0.00	680,000.00	100.00 %
<b>Fund: 158 - Grant - Tidelands FY21/22 Noma Drive Public Access Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-30,555.61</b>	<b>30,555.61</b>	<b>0.00</b>	<b>0.00 %</b>
<b>Fund: 159 - Grant - GOMESA Marsh Erosion Prevention</b>							
23 - INTERGOVERNMENTAL REVENUES	495,000.00	495,000.00	0.00	0.00	0.00	-495,000.00	100.00 %
60 - CONTRACTUAL SERVICES	495,000.00	495,000.00	16,322.50	16,322.50	-9,322.50	488,000.00	98.59 %
90 - CAPITAL OUTLAY	0.00	0.00	100,233.55	100,233.55	479,088.45	-579,322.00	0.00 %
<b>Fund: 159 - Grant - GOMESA Marsh Erosion Prevention Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>-116,556.05</b>	<b>-116,556.05</b>	<b>-469,765.95</b>	<b>-586,322.00</b>	<b>0.00 %</b>
<b>Fund: 160 - Grant - DMR - Twin Lakes Pier/Boardwalk</b>							
23 - INTERGOVERNMENTAL REVENUES	149,000.00	149,000.00	0.00	0.00	0.00	-149,000.00	100.00 %
60 - CONTRACTUAL SERVICES	28,750.00	28,750.00	0.00	21,250.00	-21,250.00	28,750.00	100.00 %
90 - CAPITAL OUTLAY	120,250.00	120,250.00	0.00	0.00	0.00	120,250.00	100.00 %
<b>Fund: 160 - Grant - DMR - Twin Lakes Pier/Boardwalk Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-21,250.00</b>	<b>21,250.00</b>	<b>0.00</b>	<b>0.00 %</b>
<b>Fund: 161 - Grant - GCRF-MDA FY2021 COMMERCIAL DISTRICT</b>							
23 - INTERGOVERNMENTAL REVENUES	2,000,000.00	2,000,000.00	0.00	0.00	0.00	-2,000,000.00	100.00 %
60 - CONTRACTUAL SERVICES	370,000.00	370,000.00	0.00	0.00	0.00	370,000.00	100.00 %
90 - CAPITAL OUTLAY	2,030,000.00	2,030,000.00	0.00	0.00	0.00	2,030,000.00	100.00 %
<b>Fund: 161 - Grant - GCRF-MDA FY2021 COMMERCIAL DISTRICT Surplus (Deficit):</b>	<b>-400,000.00</b>	<b>-400,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>400,000.00</b>	<b>100.00 %</b>
<b>Fund: 162 - Grant-GOMESA FY22 -Coon Branch Projects</b>							
60 - CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	291,850.00	-291,850.00	0.00 %
<b>Fund: 162 - Grant-GOMESA FY22 -Coon Branch Projects Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>291,850.00</b>	<b>-291,850.00</b>	<b>0.00 %</b>
<b>Fund: 190 - American Rescue &amp; Recovery Act</b>							
23 - INTERGOVERNMENTAL REVENUES	2,000,000.00	2,000,000.00	0.00	0.00	0.00	-2,000,000.00	100.00 %
34 - MISCELLANEOUS REVENUE	500.00	500.00	5,277.89	36,583.72	0.00	36,083.72	-7,216.74 %
60 - CONTRACTUAL SERVICES	60,010.00	209,823.37	904.10	107,905.95	54,337.02	47,580.40	22.68 %

Budget Report

For Fiscal: 2022-2023 Period Ending: 04/ Item No.a.

Category	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
90 - CAPITAL OUTLAY	1,940,490.00	1,940,490.00	0.00	85,697.91	0.00	1,854,792.09	95.58 %
Fund: 190 - American Rescue & Recovery Act Surplus (Deficit):	0.00	-149,813.37	4,373.79	-157,020.14	-54,337.02	-61,543.79	-41.08 %
<b>Fund: 302 - FY22 BOND ISSUE</b>							
34 - MISCELLANEOUS REVENUE	40,000.00	40,000.00	22,380.54	99,537.01	0.00	59,537.01	-148.84 %
39 - NON REVENUE RECEIPTS	5,000,000.00	5,000,000.00	0.00	4,337,890.50	0.00	-662,109.50	13.24 %
60 - CONTRACTUAL SERVICES	290,000.00	639,610.00	51,056.25	125,938.75	223,671.25	290,000.00	45.34 %
90 - CAPITAL OUTLAY	4,750,000.00	4,400,390.00	0.00	0.00	0.00	4,400,390.00	100.00 %
Fund: 302 - FY22 BOND ISSUE Surplus (Deficit):	0.00	0.00	-28,675.71	4,311,488.76	-223,671.25	4,087,817.51	0.00 %
<b>Fund: 401 - SOLID WASTE FUND</b>							
28 - CHARGES FOR GOVERNMENTAL SERVICES	620,000.00	620,000.00	23,500.54	417,646.28	0.00	-202,353.72	32.64 %
34 - MISCELLANEOUS REVENUE	250.00	250.00	797.75	5,661.38	0.00	5,411.38	-2,164.55 %
60 - CONTRACTUAL SERVICES	723,840.00	723,840.00	705.02	387,580.77	0.00	336,259.23	46.45 %
Fund: 401 - SOLID WASTE FUND Surplus (Deficit):	-103,590.00	-103,590.00	23,593.27	35,726.89	0.00	139,316.89	134.49 %
Report Surplus (Deficit):	-754,230.35	-1,622,656.83	-327,934.87	5,161,256.06	-1,128,438.50	5,655,474.39	348.53 %

## Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)
001 - GENERAL FUND	-250,640.35	-968,726.65	-211,953.21	1,212,523.59	-442,137.21	1,739,113.03
104 - MS Infrastructure Modifica	0.00	0.00	1,283.04	37,629.12	193,964.55	231,593.67
113 - Grant - GRPC Multi Modal I	0.00	0.00	0.00	0.00	0.00	0.00
115 - Grant- Tideland FY20 Rott	0.00	0.00	0.00	-7,465.00	7,465.00	0.00
117 - Grant- MDA-SMLP East Alo	0.00	-526.81	0.00	-29,750.05	33,997.32	4,774.08
156 - Grant- GCRF-MDA FY2020	0.00	0.00	0.00	-73,515.45	66,090.45	-7,425.00
157 - Grant- GRPC - East Aloha Ir	0.00	0.00	0.00	0.00	0.00	0.00
158 - Grant - Tideland FY21/22 I	0.00	0.00	0.00	-30,555.61	30,555.61	0.00
159 - Grant - GOMESA Marsh Erc	0.00	0.00	-116,556.05	-116,556.05	-469,765.95	-586,322.00
160 - Grant - DMR - Twin Lakes P	0.00	0.00	0.00	-21,250.00	21,250.00	0.00
161 - Grant - GCRF-MDA FY2021	-400,000.00	-400,000.00	0.00	0.00	0.00	400,000.00
162 - Grant-GOMESA FY22 -Coor	0.00	0.00	0.00	0.00	-291,850.00	-291,850.00
190 - American Rescue & Recove	0.00	-149,813.37	4,373.79	-157,020.14	-54,337.02	-61,543.79
302 - FY22 BOND ISSUE	0.00	0.00	-28,675.71	4,311,488.76	-223,671.25	4,087,817.51
401 - SOLID WASTE FUND	-103,590.00	-103,590.00	23,593.27	35,726.89	0.00	139,316.89
<b>Report Surplus (Deficit):</b>	<b>-754,230.35</b>	<b>-1,622,656.83</b>	<b>-327,934.87</b>	<b>5,161,256.06</b>	<b>-1,128,438.50</b>	<b>5,655,474.39</b>



5/08/2023 8:34 AM  
LICENSES: ALL  
LICENSE CODES: All  
CLASSES: Include: PRIV  
STATUS: ACTIVE  
CITY LIMITS: INSIDE, OUTSIDE

L I C E N S E M A S T E R R E P O R T  
SORTED BY: LICENSE NUMBER

PAGE: 4/30/  
EFFECTIVE DATES: 4/01/2023  
EXPIRATION DATES: 0/00/000  
COMMENT:  
PAY STATUS:

Item No.b.

ID	CODE	NAME/ PROPERTY ADDRESS	STATUS	CLASS/ REPORT	ORIG/ RENEW	TERM/ PRINTED
01684	PRIV-RET	BUY YOU BOOKS	ACTIVE	PRIV	4/21/2023	
4/21/23-	9/30/23	9860 KOLOA CT		PROF-SVC		4/21/2023
01685	PRIV-RET	DIAMOND LEAF	ACTIVE	PRIV	4/26/2023	
4/26/23-	9/30/23	445 YACHT CLUB DR		DISPENSARY		4/26/2023

REPORT TOTALS: 2 LICENSES

Privilege License Report  
April -2023

5/08/2023 8:31 AM  
PROJECTS: THRU ZZZZZZZZZZ  
PROJECT TYPE: All  
CONTRACTORS: All  
APPLIED DATES: 0/00/0000 THRU 99/99/9999  
STATUS INCLUDED: All

PROJECT MASTER REPORT

PAGE:

CONTRACTOR CLASS: All

REPORT SEQUENCE: Item No.b. - All Contractors

EXPIRE DATES: 0/00/0000 THRU 99/99/  
ISSUED DATES: 4/01/2023 THRU 4/30/

\*\*\* PROJECT TYPE RECAP \*\*\*

PROJECT TYPE	# OF PROJECTS	BALANCE
B01-SFR - SINGLE FAMILY RESIDENTI	16	4,880.00
B02-ADD - RESIDENTIAL ADDITION	2	0.00
B03-REM - RESIDENTIAL REMODEL	1	0.00
B04-ACC - RESIDENTIAL ACCESSORY	2	0.00
B05-REP - RESIDENTIAL REPAIR	8	0.00
B20-NEW - NEW COMMERCIAL BUILDING	1	295.00
ELEC-RES - RESIDENTIAL ELECTRICAL	9	150.00
FA-COM - COMMERCIAL FIRE ALARM	1	0.00
FENCE-RES - RESIDENTIAL FENCE	2	0.00
FLAT-COM - COMMERCIAL FLATWORK	1	0.00
FLAT-RES - RESIDENTIAL FLATWORK	4	0.00
MECH-RES - RESIDENTIAL MECHANICAL	1	0.00
POOL-RES - RESIDENTIAL POOL	1	261.00
PZ-01 - DEVELOPMENT	2	0.00
SIGN - SIGN	1	200.00
TREE - TREE REMOVAL	2	0.00
*** TOTALS ***	54	5,786.00

Project Report  
April - 2023



DIAMONDHEAD MUNICIPAL COURT  
5000 Diamondhead Circle  
Diamondhead, MS 39525  
Tel.: (228) 222-4626

Fax: (228) 222-4390

Robert H. Johnson, Jr., Judge  
Derek Cusick, Prosecutor  
Lolita McSwain, Court Clerk

MAY 3, 2023

To: **DIAMONDHEAD CITY MANAGER**

**COURT STATS FOR THE MONTH OF APRIL 2023**

Total Number of Tickets written: 38 violations:

Violation of City Animal Ordinance: 3 citations written

Leash Law Violations: 1 citation written.

Cruelty to Animals-10 citations written.

Total fines and fees collected: \$3,027.00:

State Portion of the fees collected: \$1,570.57

Wireless Communication portion collected: \$106.93

Crime Stoppers Fund: \$14.00

Remaining balance the City of Diamondhead receives: \$1335.50

Total defendants arrested on Failure to Appear Warrants: 9

Total inmates held and billed for jail housing: 10 inmates

Housing cost rate of \$20 per day: 22 days @\$20 per day = \$440.00

# Diamondhead Monthly Statistics

## April 2023

(Sections in italics not counted toward call total)

False Alarms- Residential/ Business/ 911	23	Stolen Vehicle	0
Civil Disputes / Escorts / Process	1	Burglary – Residence	0
Complaint / See An Officer	1	Burglary – Vehicle	1
Death	1	Attempted Burglary	1
Disturbance	11	Counterfeit Money	1
Follow ups/ citizen call requests	617	Damage – Property	6
Juvenile Problem	4	Embezzlement	0
Lost/Found Item	1	Forgery / Bad Check/Fraud	0
Miscellaneous	3	Malicious Mischief	2
<b>TOTAL MISCELLANEOUS</b>	<b>662</b>	Recovered Stolen Vehicle	0
		Recovered Stolen Property	0
		Shoplifting	0
Drug Law Violation	0	Theft (Grand)	1
Prostitution	0	Theft (Petit)	3
		Trespassing	0
<b>TOTAL CRIMES AGAINST PUBLIC SAFETY</b>	<b>0</b>	Unauthorized Use / Vehicle	0
		<b>TOTAL PROPERTY CRIME</b>	<b>15</b>
Animal Problem / Complaints	3		
Public Drunk	0		
Fire Structure / Vehicle	2		
Fireworks	0		
Funeral Escort	0	Accident – Private Property	1
Littering/Dumping/Haz-Mat Spill	4	Accident – Public Roadway	8
Medical Emergency	5	Accident - Hit & Run	2
Missing/Runaway	0		
Parking Violation	4	<b>TOTAL ACCIDENTS/COLLISIONS</b>	<b>11</b>
Shots Fired	2		
Suicide / Threat / Attempt	1		
Suicide	0	Assist motorist	12
Suspicious / Person / Vehicle	36	Traffic Stop	144
Welfare Concern	10	<i>Traffic Citation (Adults)</i>	<i>15</i>
		<i>Traffic citation (minors)</i>	<i>2</i>
<b>TOTAL PUBLIC HEALTH &amp; SAFETY</b>	<b>67</b>	Traffic Fatality	0
		<b>TOTAL TRAFFIC</b>	<b>173</b>
Animal Bite	1		
Assault By Threat	2		
Assault	0		
Child Abuse / Neglect	0	<i>Warrant Arrests</i>	<i>9</i>
Domestic violence	0	<i>Drunk Driver (DUI) Arrests</i>	<i>1</i>
Harassment	0	<i>Traffic Arrests</i>	<i>0</i>
Harassing Phone Call	1	<i>Domestic Assault Arrests</i>	<i>0</i>
Robbery – Armed	0	<i>Other Arrests</i>	<i>0</i>
Sexual Abuse / Molestation	1	<b>TOTAL ARRESTS</b>	<b>10</b>
Stalking	0		
<b>TOTAL CRIMES AGAINST PERSON</b>	<b>5</b>	<b>TOTAL CALLS</b>	<b>953</b>