



Mayor Liese
Councilmember Maher At-Large
Councilmember Finley Ward 1
Councilmember Sheppard Ward 2
Councilmember Harwood Ward 3
Councilmember Clark Ward 4

AGENDA
REGULAR MEETING OF THE CITY COUNCIL
Tuesday, May 05, 2026
6:00 PM CST
Council Chambers, City Hall
and via teleconference, if necessary

Call to Order.

Invocation - Councilmember Clark
Pledge of Allegiance
Roll Call
Confirm or Adjust Agenda Order

Presentation Agenda.

City Manager's Report.
Public Comments on Agenda Items.
Council Comments.

Policy Agenda.

Minutes:

1. Motion to approve April 21, 2026 Regular Meeting Minutes.

Ordinances:

2. **2026-093:** Motion advertise for public hearing on proposed Ordinance 2026-001 Zoning Ordinance thereby establishing standing procedures to ensure that entities which cut and excavate streets owned by the City have the knowledge, competence and resources needed to perform the scope of work for which they are permitted and further to provide focus on the need for better coordination and accountability and for employing less intrusive, more durable, and cost-efficient methods for restoring utility cuts within paved roads.

Consent Agenda:

3. **2026-081:** Motion to approve proposal for cost estimate and professional recommendation for renovation of the existing Diamondhead Community Center in the amount of \$3,400.00 to Eley Guild Hardy Architects.
4. **2026-082:** Motion to approve Pay Application 2 in the amount of \$62,925.51 to Gulf Pride Paving, LLC., for the Diamondhead Paving Project 2026.
5. **2026-083:** Motion to approve the Fire Protection Agreement between the City of Diamondhead, Hancock County Board of Supervisors and the Diamondhead Fire District for fire protection services.

- 6.** **2026-084:** Motion to ratify the purchase made prior to authorization in the amount of \$1,100.00 for the Dog Park prep area to Make It Happen Services, LLC.
- 7.** **2026-085:** Motion to accept the low quote from JLB in the amount of \$22,022.00 for the replacement guardrail for Kalipekona Pond.
- 8.** **2026-086:** Motion to approve sole source purchase for East Recreation playground replacement parts in the amount of \$5,361.10 to Pelican Playgrounds.
- 9.** **2026-089:** Motion to approve payments to Chiniche Engineering & Surveying in the amount of \$4,112.50 for Coon Branch Drainage, in the amount of \$9,020.50 for Jourdan River Boardwalk, in the amount of \$10,787.00 for Canal Dredging, in the amount of \$3,515.00 for Pond 6 and in the amount of \$11,891.50 for Rotten Bayou Nature Trail.
- 10.** **2026-090:** Motion to approve payments to Covington Civil & Environmental, LLC in the amount of \$4,655.00 for On-Call Survey Services, in the amount of \$755.00 for Annual Unit Price Contract, in the amount of \$40,250.00 for Bank Stabilization Project, in the amount of \$585.00 for Site Development Plan Review FY26, in the amount of \$3,593.09 for East Aloha Phase II Sidewalks and in the amount of \$31,000.00 for Diamondhead Paving 2026.
- 11.** **2026-091:** Motion to declare surplus real property by accepting the recommendation of the City Manager that the listed real properties are no longer necessary for public purposes, the sale of said properties will promote the best interest of the City, the sale of said properties will be conditioned on the deed restriction, if any, currently in place on the deeds held by the City, establishing Fair Market Value (parcel no. 067N-1-35-048.00 FMV \$39,000, parcel no.067F-2-26-107.00 FMV \$75,000, parcel no. 067H-2-25-014.00 FMV \$6,750 and parcel no. 067F1-26-112.00 FMV \$6,750) and authorizing the advertisement for disposition through competitive bid process.
- 12.** **2026-092:** Motion to approve Work Assignment under the Master Service Agreement with Chiniche Engineering and Surveying Environmental in the amount not to exceed \$35,000.00 for the amendment for construction administration and inspection services for the Montjoy Creek Trailhead Improvements Project.

Action Agenda.

- 13.** **2026-087:** Motion to approve the Planning & Zoning Commission recommendation to allow a residence within 17' of a rear property line. The property address is 557 Golf Club Drive. The tax parcel number is 131C-2-13-092.000. The property is in a R-10 zoning district. The setback for a residence from the rear property line is 20'. The variance requested is 3'. The Case File Number is 202600241.
- 14.** **2026-088:** Motion to approve the Planning & Zoning Commission recommendation to allow a swimming pool within 8' of a rear property line. The property address is 85007 Diamondhead Lakes Boulevard. The tax parcel number is 067M-2-35-032.000. The property is in a R-6 zoning district. The setback for a swimming pool from the rear property line is 10'. The variance requested is 2'. The Case File Number is 202600240.

Routine Agenda.

Claims Payable

- 15.** Motion to approve Docket of Claims (DKT233716- DKT233741) in the amount of \$450,718.95.

16. Motion to approve payroll payables DKT233705-DKT233714 in the amount to \$51,176.46, DKT233628 in the amount of \$90.72, DKT233629 in the amount of \$90.72, DKT233679 in the amount of \$90.72, PRCLAIM 000266 in the amount of \$31,000.56, PRCLAIM 000267 in the amount of \$29,621.19, and PRCLAIM 000268 in the amount of \$3,028.37.

Department Reports

- a. Court
Police
Building
Code Enforcement

Public Comments on Non-Agenda Items.

Council Closing Comments

Executive Session - If Necessary

Adjourn/Recess.

NOTE: THE CITY OF DIAMONDHEAD WILL FURNISH APPROPRIATE AUXILIARY AIDS AND SERVICES WHERE NECESSARY TO AFFORD INDIVIDUALS WITH DISABILITIES AN EQUAL OPPORTUNITY TO SERVICES AND ACTIVITIES OF THE CITY. A WRITTEN REQUEST BY OR ON BEHALF OF QUALIFYING INDIVIDUALS SHALL BE SUBMITTED IN A TIMELY MANNER TO THE CITY CLERK.



MINUTES
REGULAR MEETING OF THE CITY COUNCIL
Tuesday, April 21, 2026
6:00 PM CST
Council Chambers, City Hall
and via teleconference, if necessary

At 6:00 p.m. Councilmember Finley called the meeting to order.

Invocation - Councilmember Harwood

Pledge of Allegiance

Roll Call

PRESENT

Councilmember-At-Large Gerard Maher - Via Teleconference

Ward 1 Shane Finley

Ward 3 Jessie Harwood

Ward 4 Austin Clark

ABSENT

Mayor Anna Liese

Ward 2 Ricky Sheppard

Confirm or Adjust Agenda Order

Motion made by Ward 3 Harwood, Seconded by Ward 4 Clark to confirm the agenda.

Voting Yea: Councilmember-At-Large Maher, Ward 1 Finley, Ward 3 Harwood, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Presentation Agenda.

- a. The next Regular Meeting of the City Council will be held Tuesday May 5, 2026 at 6:00 p.m. in the Council Chambers located at City Hall.
- b. Frank Bordeaux - AJG Insurance Renewals

City Manager's Report.

CITY MANAGER REPORT
April 21, 2026

1. Canal Dredging – The contract is for 240 days with the current end date of October 24th. The contractor started on Thursday of last week. The city has asked for weekly dredging numbers from the contractor to track progress.

2. Paving 2026 – The contract is for 120 days with a current completion date of June 18, 2026. The contractor was back on the work site last week. They have now finished paving Cherryhill, Op La Way, and Analii/Ieke. The city is waiting for an updated schedule
3. Jourdan River Boardwalk – The contract is for 180 days with the current end date of October 17th. The contractor was scheduled to start on Monday.
4. Montjoy Creek Nature Trail – The contract is 180 calendar days with a current end date of October 10th. The contractor started mobilizing last Monday.
5. East Rec Playground – The city has installed a gate to provide security. A playground inspection has been completed. Currently working with the playground vendor to replace the broken pieces. All other safety issues in the reports are being addressed by public works.
6. Community Center – A building inspection has been completed, and the city has reviewed the report. A proposal will be on the next agenda to hire an architect firm to determine next steps in the repair of the facility.
7. Police Department – The city has received several applications for the police chief position. I will be setting up interviews over the next two to three weeks.

No additional updates on remaining projects.

8. Fitness Park – The city received the exercise equipment. Public Works will start working on installing everything this month.
9. Pelican Cove – The engineers have applied for the nationwide permit from USACE. There have been several follow up questions that the engineers have answered. Once the permit is approved, I will ask for permission to advertise.
10. East Aloha Drive – The engineers are finishing the sidewalk designs and right-of-way acquisition process with MDOT. The electrical engineering sub-contractor is completing the design and layout for the streetlights. The engineers expect to be able to advertise as soon as the MDOT requirements are completed.
11. West Aloha Drive – I am working with American Towers to finalize the egress into the driveway access to North Bay Auto and AutoZone.
12. Commercial District – The engineer is completing the final design. Additional sewer realignment is needed to finish the project.
13. Hazard Mitigation Grant Program – Received notification on Monday that FEMA has approved our Outdoor Emergency Siren System. The required documents will be presented on the next agenda. MEMA is currently asking for a period of performance extension on this project.
14. Bank Stabilization – Received notification from MDMR that the project is not under the Coastal Zone Management Act. Also, a non-reporting Nationwide Permit is all that is needed for this project. This will allow the engineers to move forward with final design. The next step for this project will be to work on easement acquisition. Once complete, the engineers can finalize the design.
15. MDOT Projects – The contractor installed the signage last week. Once the engineers update the drawings for the railing along the multimodal path, the contractor will be back out to install and complete the project.

- 16. Landscaping Project – Keep Diamondhead Beautiful and their landscape architect company are working on the project scope. The city has expressed that the landscaping cannot obstruct driver’s view.
- 17. Rotten Bayou Nature Trail – The engineer has presented the new preliminary design for this project. They will start the survey work to determine layout and the required permitting from the USACE. The funding is currently out for public comment. Once completed, a meeting with MDEQ will be scheduled to discuss the project and receive paperwork for the council to review and approve.
- 18. Unit Price Contracts
 - Crooked Stick – A design has been created. A work directive will be submitted.
 - Mauna Loa Drive – A design has been created. A work directive will be submitted.
 - Ewa St @ Hilo Way – A design has been created. A work directive will be submitted.
 - Koula Drive – A design has been created. An OPC has been issued for budget needs.

Public Comments on Agenda Items - None

Council Comments.

Policy Agenda.

Minutes:

- 1. Motion to approve April 7, 2026 Regular Meeting Minutes.
Motion made by Ward 4 Clark, Seconded by Ward 1 Finley to approve April 7, 2026 Regular Meeting Minutes.
Voting Yea: Councilmember-At-Large Maher, Ward 1 Finley, Ward 3 Harwood, Ward 4 Clark
MOTION CARRIED UNANIMOUSLY
- 2. **PUBLIC HEARING:**
Motion to discuss the potential change of the official motto of Diamondhead to "The Jewel of the Coast."
Councilmember Finley opened the **Public Hearing** in the matter of potential change of the official motto of Diamondhead to "The Jewel of the Coast" and called for public comment on three (3) occasions and received none. The **Public Hearing** was closed.

Resolutions:

- 3. **2026-075:** Motion to adopt Resolution 2026-013 thereby acquiring by donation certain real property for drainage and greenspace purposes from Kenneth and P. Anne Reaver.
Motion made by Ward 1 Finley, Seconded by Ward 4 Clark to adopt Resolution 2026-013 thereby acquiring by donation certain real property for drainage and greenspace purposes from Kenneth and P. Anne Reaver.
Voting Yea: Councilmember-At-Large Maher
Voting Nay: Ward 1 Finley, Ward 3 Harwood, Ward 4 Clark
MOTION FAILED

Consent Agenda:

Motion made by Ward 3 Harwood, Seconded by Ward 1 Finley to approve the following consent items:

- 4. **2026-076:** Motion to amend Mississippi Department of Environmental Quality Sub-Award Agreement for the Jourdan River Boardwalk Project extending the period performance through May 31, 2027.
- 5. **2026-077:** Motion to accept and enter into Subrecipient Program Grant Agreement with FEMA for the Hazard Mitigation Grant Project DR-4576-0006-F City of Diamondhead Warning Siren and acceptance of State of Assurance therein.
- 6. **2026-078:** Motion to approve payment in the amount of \$12,081.50 to the Diamondhead Water and Sewer District for the manhole risers used in the bond paving project of Diamondhead Drive.
- 8. **2026-080:** Motion to accept and award to Wright Ward Hatten Guel the FY25, FY26 and FY27 Auditing Services in the amount of \$36,600, \$37,750 and \$38,750 respectively.

Voting Yea: Councilmember-At-Large Maher, Ward 1 Finley, Ward 3 Harwood, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Routine Agenda.

Claims Payable

- 9. Motion to approve Docket of Claims (DKT233680- DKT233704) in the amount of \$168,365.33.

Motion made by Ward 4 Clark, Seconded by Ward 3 Harwood to approve Docket of Claims (DKT233680- DKT233704) in the amount of \$168,365.33.

Voting Yea: Councilmember-At-Large Maher, Ward 1 Finley, Ward 3 Harwood, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

After presentation by Frank Bordeaux with AJG Insurance, motion made by Ward 1 Finley, Seconded by Ward 3 Harwood to move item #7. **2026-079:** Motion to approve 2026 insurance renewals from the consent agenda to the action agenda.

Voting Yea: Councilmember-At-Large Maher, Ward 1 Finley, Ward 3 Harwood, Ward 4 Clark

Motion made by Ward 1 Finley, Seconded by Ward 3 Harwood.

MOTION CARRIED UNANIMOUSLY

Motion made by Ward 3 Harwood, Seconded by Ward 1 Finley to approve 2026 insurance renewals.

Voting Yea: Councilmember-At-Large Maher, Ward 1 Finley, Ward 3 Harwood, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Public Comments on Non-Agenda Items.

Tim Sterling - AT&T flags in yard.

Council Closing Comments

Adjourn/Recess.

At 6:25 p.m. with no further business to come before the council, motion made by Ward 1 Finley, Seconded by Ward 4 Clark.

Voting Yea: Councilmember-At-Large Maher, Ward 1 Finley, Ward 3 Harwood, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Anna Liese
Mayor

Jeannie Klein
City Clerk

**UTILITY CUT ORDINANCE – ZONING ORDINANCE
CITY OF DIAMONDHEAD**

1. PURPOSE

1.1 The purpose of these guidelines is to establish standard procedures to ensure that entities which cut and excavate streets owned by the City have the knowledge, competence and resources needed to perform the scope of work for which they are permitted. It also provides focus on the need for better coordination and accountability and for employing less intrusive, more durable, and cost-efficient methods for restoring utility cuts within paved roads.

2. PERMIT APPLICATION AND NON-CONFORMANCE

2.1 Permitting

2.1.1 Any work in the City of Diamondhead maintained street, alley, or right-of-way requires a permit from the City. This permit allows a utility company, a contractor hired by the utility company, or an individual to conduct the work within the right-of-way. Approval of the City is required prior to starting the work.

2.2 Non-Conformance

2.2.1 Failure to comply with applicable permitting requirements would be considered a violation of City of Diamondhead Zoning Ordinance Section

2.3 Permit Inspections

2.3.1 Prior to proceeding with the utility cut, the Building Department shall be notified by the permit applicant to verify that the cutting limits and the repair procedures have been agreed upon and approved by a representative of the City. Inspection requests shall be made to the Building Department by the permittee at least two (2) days prior to the inspection.

2.3.2 For any street closures, approval is required from the City prior to commencing work. The Contractor should request the closure 2 business days prior to the requested work. All emergency personnel, Police and Fire Department, should be notified as well.

2.3.3 Replacement of aggregate base or flowable fill shall not be performed until the trench is inspected and approved by a representative of the City.

2.3.4 At the completion of the installation of the aggregate base or flowable fill, the City shall be requested to inspect the backfill. After acceptance of the backfill, the asphalt pavement can be applied.

3. CONSTRUCTIBILITY

3.1 The conditions described below apply to all work done within the public right-of-way such as utility line installation or repairs performed by any contractor or utility department, public or private.

3.2 The roadway should be constructed in accordance with City of Diamondhead Ordinance 308.18.1.

3.3 Protection of Existing Improvements

3.3.1 The contractor shall at all times take proper precautions and be responsible for the protection of existing street surfaces, driveway culverts, street intersection culverts or aprons, irrigation system, mailboxes, driveway approaches, curb, gutter, sidewalks, utilities, and all other identifiable installations that may be encountered during construction.

3.3.2 Existing improvements to adjacent property such as landscaping, fencing, utility services, driveway surfaces, etc., that are not to be removed shall be protected from injury or damage resulting from the contractor's operations.

3.3.3 The contractor shall at all times take proper precautions for the protection of property pins/corners and survey control monuments encountered during construction. Any damaged or disturbed survey markers shall be replaced by a registered land survey at the contractor's expense.

3.3.4 The repair of any damaged improvements as described above shall be the responsibility of the permit holder.

3.4 Removals

3.4.1 Any roadway surface will only be cut and/or excavated as described in the permit.

3.4.2 Existing pavements and bases shall be saw cut to clean, straight lines that are perpendicular or parallel to the flow of traffic. Expansion joints removed shall be replaced.

3.4.3 The minimum width of any cut repairs shall be four feet to allow for a roller.

3.4.4 All repairs shall have a 2-foot minimum cutback on all sides except the edge of the pavement.

3.4.5 Asphalt repair adjacent to curb and gutter along a roadway and greater than 24-inches shall have full lane width paving.

3.4.6 Diagonal repairs will be required to be squared off, milled, and paved.

3.4.7 The surface repair of all irregular-shaped excavations shall always be a rectangle with parallel sides that are perpendicular to the direction of travel of the roadway.

3.4.8 The repairs shall be in compliance with these guidelines and the latest edition of the Mississippi Standard Specifications for Road and Bridge Construction.

- 3.4.9 Concrete shall be removed to neatly sawed edges to full depth for sidewalks and curb and gutter and shall be cut in straight lines either parallel to the curb or perpendicular to the alignment of the sidewalk or curb.

3.5 Backfill

- 3.5.1 Subgrade should be 6" minimum compacted to 95% Standard Proctor.
- 3.5.2 The final lift, comprised of road base material shall be 6" of 610 Limestone Base or 8" Soil Cement meeting MDOT Specification for Granular Base Course (Limestone) and shall be compacted to ninety-five percent (95%) standard Proctor density.

3.6 Asphalt

- 3.6.1 The construction requirements shall be as prescribed in Sections 401 and 403, Mississippi Standard Specification for Road and Bridge Construction, latest edition, and/or all current Special Provisions.
- 3.6.2 Asphalt shall be 2" Minimum 9.5mm, ST, Hot Bituminous Surface Course and 4" Minimum 12.5mm, ST, Hot Bituminous Base Course.
- 3.6.3 Acceptable thickness of the specified lift shall be in accordance with Section 401.02.4 of the Mississippi Standard Specifications for Road and Bridge Construction, Latest edition, by mixture.
- 3.6.4 The depth of asphalt patches in asphalt streets shall typically be the depth of the existing asphalt surface plus 1 inch or as specified by the City Representative.
- 3.6.5 When excavation for laterals crosses a lane at a frequency of 2 or more lateral excavations within 100 feet of each other, the repair shall include the milling and paving for the full lane width and a minimum of 2 feet beyond the furthest lateral excavation.
- 3.6.6 When excavations exceed 20 feet in length, contractor shall follow typical asphalt detail (CCE-211). This includes 6" or of 610 Limestone Base or 8" Soil Cement meeting MDOT Specification for Granular Base Course (Limestone) and shall be compacted to ninety-five percent (95%) standard Proctor density. Followed by 1 ½" 12.5mm, ST, hot bituminous base course asphalt, and finished with 1 ½" 9.5mm, ST, hot bituminous surface course asphalt.

3.7 Restoration

- 3.7.1 The permittee shall be responsible for repairing all damage to the street resulting from cutting the pavement and/or excavation of or boring under a street.
- 3.7.2 Any damage, even superficial, to existing asphalt surface in the vicinity of the work area shall be repaired at the expense of the Contractor, including but not limited to gouges, scrapes, outrigger marks, backhoe bucket marks, etc.
- 3.7.3 Any disturbed pavement markings must be restored to current MDOT standards.
- 3.7.4 Any traffic control devices which are affected by any work done in the roadway shall be repaired or replaced in compliance with criteria set forth in the latest edition of the Manual on Uniform Traffic Control Devices for Streets and Highways (MUTCD).

- 3.7.5 Traffic markings should be replaced to match the existing markings. All traffic markings shall be non-slip thermoplastics. Traffic marking areas shall be thoroughly cleaned and prepared in accordance with manufacturers' recommendations. Equipment used to clean the pavement shall not damage the surface. Traffic marking shall be placed in accordance with manufacturers' recommendations. Markings shall be placed in a manner that will result in true and straight lines and the satisfaction of the Building Department. Any lines placed outside of these parameters shall be removed and replaced at the contractor's expense. Newly placed markings shall be protected so that, insofar as possible, paint will not be damaged by pedestrian or vehicular traffic.
- 3.7.6 Any disturbed grass areas within the City ROW, medians, or private properties will need to be regraded and sodded or seeded to match existing conditions.

3.8 Maintenance

- 3.8.1 The permittee shall protect the traveling public by proper warning signs and/or signals both day and night until the street is fully repaired. Warning signs and signals shall be installed by, and at the expense of, the permittee and in accordance with the street closures.
- 3.8.2 The permittee shall maintain the area of the street cut until final acceptance of the work.
- 3.8.3 The permittee shall hold the City, the agencies thereof, and their officers/employees harmless from any and all loss/damage which may arise out of or be connected with the work performed under any permit issued hereunder.
- 3.8.4 The work performed shall be free from workmanship defects for a period of one (1) year after date of acceptance by the City.
- 3.8.5 The Permittee shall guarantee to repair or replace any defective work. This guarantee is part of the permittee promise of performance. Under special circumstances, the City may require the Permittee to provide a performance bond issued by an acceptable surety company. The permittee guarantee and bond shall continue for a period of three years after the work has been finally accepted by the City.

4. MATERIALS

- 4.1 The permittee shall ensure that all materials meet the requirements of MDOT Specifications.
- 4.1.1 Base course material shall be dense-graded crushed domestic limestone, plant mixed to conform to size NO. 610 per MDOT Specifications.
- 4.1.2 Geotextile fabric used under crushed limestone shall meet the requirements of Type V in Table 1 of Section 714.13.11 of the Mississippi Standard Specifications for Road and Bridge Construction, 2017 Edition.
- 4.1.3 Hot Bituminous Pavements shall meet the requirements of Section 401 and all other referenced sections of the Mississippi Standard Specifications for Road and Bridge Construction, latest edition.

4.1.4 Traffic Markings shall be as specified in Sections 625 – Painted Traffic Markings and 626 – Thermoplastic Traffic Markings and all other referenced sections of the Mississippi Standard Specifications for Road and Bridge Construction, latest edition.

5. PROTECTION OF THE CITY'S STORMWATER SYSTEM

5.1 The permittee shall protect all stormwater systems – including drainage appurtenances located adjacent to the construction site. The protection measures used shall be designed to prevent the discharge of pollutants to any portion of the stormwater system.

5.1.1 The permittee shall be responsible for the removal of all construction debris, dirt, trash, rock, sediment, sand, or other pollutants that may accumulate in the stormwater conveyance system and stormwater appurtenances as a result of construction activities associated with a permit.

5.1.2 No person shall cause the impediment of stormwater flow in the flow line of the curb and gutter. The permittee shall prevent sediment, debris, and all other pollutants from entering the stormwater system during all phases of construction.

5.1.3 The cleaning of concrete delivery truck chutes or other equipment is prohibited at the job site.

5.1.4 The permittee shall remove and properly dispose of all waste products generated by said cutting operations on a daily basis.

5.1.5 The discharge of any water contaminated by waste products from cutting operations to the storm sewer system is prohibited.

5.1.6 The discharge to the storm sewer system of water used for flushing off paved surfaces is prohibited, unless measures have been taken to remove pollutants from the discharge.

ORDAINED, ADOPTED AND APPROVED by the Mayor and City Council of the City of Diamondhead, Hancock County, Mississippi at its regular meeting held on the ___ day of _____, 2026.

MOTION made to adopt the foregoing Ordinance was made by Council Member _____ and SECONDED by Council Member _____ and the foregoing having first been reduced to writing, was submitted to a Roll Call Vote, the result was as follows:

	Aye	Nay	Absent
Councilmember Finley	_____	_____	_____
Councilmember Sheppard	_____	_____	_____
Councilmember Harwood	_____	_____	_____
Councilmember Clark	_____	_____	_____
Councilmember Maher	_____	_____	_____
Mayor Liese	_____	_____	_____

Whereupon the Mayor declared the motion carried and the Ordinance adopted this the _____ day of _____, 2026.

CITY OF DIAMONDHEAD, MISSISSIPPI

BY: _____
Anna Liese
MAYOR

ATTEST:

2026-081

Item No.3.

ELEY GUILD HARDY ARCHITECTS

April 17, 2026

Mr. Jon McCraw
City Manager, City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

RE: Fee Proposal for Cost Estimating for the Diamondhead Community Center

Dear Mr. McCraw,

EGH Architects, PA appreciates the opportunity to provide professional services for cost estimating and associated professional recommendation for options to renovate the existing Diamondhead Community Center. The proposed services include a site visit, cost estimating for two renovation options, and presentation to City Council.

Please find the attached backup document showing the proposed effort to support the requested work.

Based on this effort calculation, EGH proposes a lump sum fee of \$3,400.00

We look forward to the opportunity of working with you on this project, and as always, if you have any questions, please do not hesitate to contact me.

Respectfully,



Daniel Hamburg, AIA
Principal Architect

EGH/dsh

BILOXI OFFICE
1091 Tommy Munro Drive
Biloxi, MS 39532
228.594.2323 P

JACKSON OFFICE
329 East Capitol Street
Jackson, MS 39201
601.354.2572 P

www.egh.ms

**Diamondhead Community Center
Cost Estimating - Level of Effort Analysis**



Project Information

04.17.2026

Project Name: Diamondhead Community Center Cost Estimating
 Project Number: 24-217M
 Owner Contact: Jon McCraw
 Project Location: TBD
 Project Due Date: TBD

Report Review and Site Visit (includes photos and rough measurements)				
Employee Name	Project Role	Hourly Rate	Hr's Worked	Cost per Staff
01	Project Principal (Daniel)	\$225.00	3	\$675.00
02	Intern Architect I	\$85.00	3	\$255.00
Total Hours Worked in Task			6.00	\$930.00

Cost Estimate - Full Teardown and Replacement				
Employee Name	Project Role	Hourly Rate	Hr's Worked	Cost per Staff
01	Project Principal	\$225.00	6	\$1,350.00
02	Intern Architect I	\$85.00	0	\$0.00
Total Hours Worked in Task			6.00	\$1,350.00

Cost Estimate - Full Teardown and "Cap"				
Employee Name	Project Role	Hourly Rate	Hr's Worked	Cost per Staff
01	Project Principal	\$225.00	2	\$450.00
02	Intern Architect I	\$85.00	0	\$0.00
Total Hours Worked in Task			2.00	\$450.00

Presentation to Council (including report Prep)				
Employee Name	Project Role	Hourly Rate	Hr's Worked	Cost per Staff
01	Project Principal	\$225.00	3	\$675.00
02	Intern Architect I	\$85.00	0	\$0.00
Total Hours Worked in Task			3.00	\$675.00

Total Proposed Fee **\$3,405.00**

2026 Hourly Rates

EGH ARCHITECTS, PA

Principal	\$ 225.00
Senior Architect	\$ 160.00
Senior Project Manager	\$ 150.00
Construction Administrator	\$ 140.00
Architect	\$ 125.00
Illustrator/VR Specialist	\$ 120.00
Senior Designer	\$ 116.00
Intern Architect III	\$ 105.00
Intern Architect II	\$ 95.00
Intern Architect I	\$ 85.00
Certified Interior Designer	\$ 140.00
Interior Designer II	\$ 85.00
Interior Designer I	\$ 70.00
Administration III	\$ 140.00
Administration II	\$ 95.00
Administration I	\$ 75.00
Seasonal Intern	\$ 55.00

Hourly Rates are subject to a 5% annual increase.



April 21, 2026

Mr. Jon McCraw
City Manager
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

**Re: Pay Application #2
Diamondhead Paving Project 2026
Gulf Pride Paving, LLC**

Dear Mr. McCraw:

Enclosed, please find Pay Application #2 to be considered for approval by the City Council at the next meeting. The Application includes the period from 3/21/2026 to 4/20/2026. At the end of the application period, we are approximately 51% complete on contract value and 51% on contract time.

I have reviewed this pay application and find that it is an accurate request according to the amount of work that has been completed since the project began. With that said, I recommend that the Council approve payment to Gulf Pride Paving, LLC, in the amount of \$62,925.51. Please do not hesitate to contact me should you have any questions.

Sincerely,

COVINGTON CIVIL & ENVIRONMENTAL, LLC

Sarah McLellan, P.E.
Project Engineer

Enclosures: Pay Application #2 Signed

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE 1 of 2 PAGES

To Owner: **City of Diamondhead**

PROJECT: **Diamondhead Paving 2026**

APPLICATION NO: **2**

Distribution to:

GC
 ENGINEER
 CONTRACTOR
 OWNER

FROM CONTRACTOR:
Gulf Pride Paving, LLC
10200 Logan Cline Road
Gulfport, MS 39503

VIA ENGINEER: **Covington Engineering**

PERIOD TO: **4/20/26**

PROJECT NOS: **16175.08 - WA #37**

CONTRACT FOR: **Diamondhead Paving**

CONTRACT DATE: **02/03/26**

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

- 1. ORIGINAL CONTRACT SUM \$ 699,797.00
- 2. Net change by Change Orders \$ 0.00
- 3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 699,797.00
- 4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 357,476.74
- 5. RETAINAGE:
 - a. 5 % of Completed Work \$ 17,873.84
(Column D + E on G703)
 - b. _____ % of Stored Material \$ _____
(Column F on G703)
- 6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total) 339,602.90
- 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 276,677.39
- 8. CURRENT PAYMENT DUE \$ 62,925.51
- 9. BALANCE TO FINISH, INCLUDING RETAINAGE \$ 342,320.26
(Line 3 less Line 6)

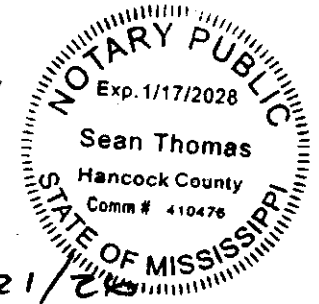
CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month	-	
TOTALS	-	-
NET CHANGES by Change Order	-	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: **Gulf Pride Paving, LLC**

By: [Signature] Date: 4/21/26

State of: Mississippi County of: Hancock
 Subscribed and sworn to before me this 21 day of April 2026
 Notary Public: [Signature]
 My Commission expires: 01/17/28



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the

Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 62,925.51

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: Sarah McLellan Date: 4/21/2026

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

PAGE 2 OF 2 PAGES

APPLICATION NO: 2
 APPLICATION DATE: 4/20/26
 PERIOD TO: 4/20/26
 ENGINEERS PROJECT NO: 16175.08 - WA #37

ITEM NO.:	ITEMS:	UNITS:	ESTIMATED CONTRACT QUANTITY:	UNIT PRICE:	ESTIMATED CONTRACT AMOUNT:	COMPLETED THIS PERIOD:	AMOUNT THIS PERIOD:	COMPLETED TO DATE:	AMOUNT TO DATE:
Base Bid									
1	Mobilization	1.00	LS	\$25,000.00	\$25,000.00		\$ -	100%	\$ 25,000.00
2	Maintenance of Traffic	1.00	LS	\$17,500.00	\$17,500.00	9%	\$ 1,575.00	51%	\$ 8,925.00
3	Silt Fence	500.00	LF	\$2.50	\$1,250.00		\$ -		\$ -
4	Wattles	300.00	LF	\$10.00	\$3,000.00		\$ -		\$ -
5	Removal of Pavement (All Types and Thicknesses)	3,150.00	SY	\$12.00	\$37,800.00	603	\$ 7,236.00	2592	\$ 31,104.00
6	Excess Excavation, PM	1,000.00	CY	\$11.00	\$11,000.00	135	\$ 1,485.00	583	\$ 6,413.00
7	Borrow Material, LVM	100.00	CY	\$20.00	\$2,000.00		\$ -		\$ -
8	Geotextile Fabric - MDOT Type V	3,150.00	SY	\$4.00	\$12,600.00	603	\$ 2,412.00	2592	\$ 10,368.00
9	610 Granular Aggregate Base	580.00	CY	\$200.00	\$116,000.00	101	\$ 20,200.00	433	\$ 86,600.00
10	1.5" 9.5 mm, ST, Asphalt Pavement	11,000.00	SY	\$15.98	\$175,780.00	1331	\$ 21,269.38	8313	\$ 132,841.74
11	2" 12.5 mm, ST, Asphalt Pavement	3,150.00	SY	\$20.00	\$63,000.00	603	\$ 12,060.00	2592	\$ 51,840.00
12	Thermoplastic Traffic Markings, 24" Stop Bar	125.00	LF	\$12.25	\$1,531.25		\$ -		\$ -
13	4" Thermoplastic, Traffic Stripe, Continuous Yellow	9,200.00	LF	\$1.85	\$17,020.00		\$ -		\$ -
14	4" Thermoplastic, Traffic Stripe, Continuous White	8,900.00	LF	\$1.85	\$16,465.00		\$ -		\$ -
15	Manhole and Valve Riser	4.00	EA	\$500.00	\$2,000.00		\$ -	4	\$ 2,000.00
16	Solid Sodding	50.00	SY	\$15.00	\$750.00		\$ -		\$ -
Alternate 2 - A1a Street									
A2-1	Removal of Pavement (All Types and Thicknesses)	1250	SY	\$12.00	\$15,000.00		\$ -		\$ -
A2-2	Excess Excavation, PM	395	CY	\$11.00	\$4,345.00		\$ -		\$ -
A2-3	Borrow Material, LVM	50	CY	\$20.00	\$1,000.00		\$ -		\$ -
A2-4	Geotextile Fabric - MDOT Type V	1250	SY	\$4.00	\$5,000.00		\$ -		\$ -
A2-5	610 Granular Aggregate Base	230	CY	\$200.00	\$46,000.00		\$ -		\$ -
A2-6	1.5" 9.5 mm, ST, Asphalt Pavement	5150	SY	\$15.98	\$82,297.00		\$ -		\$ -
A2-7	2" 12.5 mm, ST, Asphalt Pavement	1250	SY	\$20.00	\$25,000.00		\$ -		\$ -
A2-8	Thermoplastic Traffic Markings, 24" Stop Bar	25	LF	\$12.25	\$306.25		\$ -		\$ -
A2-9	4" Thermoplastic Traffic Stripe, Continuous Yellow	3800	LF	\$1.85	\$7,030.00		\$ -		\$ -
A2-10	4" Thermoplastic Traffic Stripe, Continuous White	3850	LF	\$1.85	\$7,122.50		\$ -		\$ -
A2-11	Manhole and Valve Riser	8	EA	\$500.00	\$4,000.00		\$ -	4.77	\$ 2,385.00
TOTAL					\$ 699,797.00		\$ 66,237.38		\$ 357,476.74

FIRE PROTECTION AGREEMENT
BETWEEN
CITY OF DIAMONDHEAD, MISSISSIPPI,
HANCOCK COUNTY BOARD OF SUPERVISORS
AND
THE DIAMONDHEAD FIRE DISTRICT

The City of Diamondhead and Hancock County, recognizing the necessity and wisdom of cooperation in fire protection, do hereby agree to assist each other as described below and in furtherance to and pursuant to the terms of the Interlocal Cooperation Agreement between the City of Diamondhead and Hancock County.

The Diamondhead Fire District of Diamondhead, Mississippi provides fire protection services to the residents of the City of Diamondhead, and recognizes that fire protection to such residents and areas of Diamondhead is best provided at this time by cooperative agreements between fire protection districts and municipalities, State agencies other entities located within the County.

The Diamondhead Fire District agrees to respond to fires in the City of Diamondhead corporate limits as well as other agreed response areas established by the parties hereto and shown on map maintained by the Diamondhead Fire District Fire Chief. The geographic area shall hereafter be referred to as the "agreed response area". It is understood between the parties that, except as otherwise hereafter provided, the Diamondhead Fire District has a first responsibility to provide fire protection to its Diamondhead municipal residents. The Diamondhead Fire District further agrees to respond to rural fires beyond the agreed response area as it feels necessary and proper.

In accordance with the provisions of the Mississippi Code, the Hancock County Board of Supervisors has appointed the Hancock County Emergency Management Director as County Fire Coordinator to act as a liaison between the City of Diamondhead, Diamondhead Fire District, State Coordinator, the Commissioner of Insurance and The State Rating Bureau and entities providing fire protection services to City of Diamondhead, including the City signatory to the contract. This duties of the Fire Coordinator include administrative functions, including securing of documents and reports necessary to secure rebate funds through the Department of Insurance. City of Diamondhead, Diamondhead Fire District and Hancock County Board of Supervisors agree the County Fire Coordinator shall be the initial County representative for receipt of documents and reports required hereunder related to inspection, maintenance and use of fire equipment, and for certificates of insurance and other documentation required by the Commissioner of Insurance for release of fire rebate funds.

In return for provision of fire protection services for the residents of the corporate city limits of Diamondhead, the governing body of the City of Diamondhead agrees to transfer to the Hancock County Board of Supervisors all annual insurance rebate allocations which funds shall be earmarked and solely expended for the support, operation, maintenance and equipping of the Diamondhead Fire District for the purpose of providing fire protection within the corporate limits of the City of Diamondhead; as is provided by State Law under the provision of Section 83-1-39 of the Mississippi Code. The

Diamondhead Fire District and the Hancock County Board of Supervisors further agree to follow and comply with guidelines established by the Commissioner of Insurance in the compliance with Section 45-11-7 of the Mississippi Code, and to establish and maintain a system of record keeping and reports related to the receipt and expenditure of fire protection funds, the training of fire personal and the submission of other data reasonably related to local fire protection responsibilities. Such information and reports shall be provided on a monthly basis to County Fire Coordinator.

City of Diamondhead, Mississippi

Date: _____

BY: _____

Mayor

Hancock County Board of Supervisors

DATE: _____

BY: _____

Board President

DATE: 4-22-2026

Diamondhead Fire District

BY: *Tisha O'Brien*

Board President

Approved

DATE: _____

Commissioner of Insurance



2026 - CB

Item No.6.

228.222.4626

228.222.4390

5000 Diamondhead Circle · Diamondhead, MS 39525-3260

www.diamondhead.ms.gov



April 23, 2026

City Council
5000 Diamondhead Circle
Diamondhead, MS 39525

Dear City Council,

I am writing to request your approval and ratification of a purchase that was made prior to completing the purchase requisition. The finance department was waiting for the necessary documents to set up the new vendor in the accounting system. These documents were not received until after the work was completed. The public works department was unaware of this delay by the vendor. Due to the time-sensitive circumstances and the need to complete this project before the ribbon cutting, the vendor was given permission to complete the work prior to receiving the purchase order.

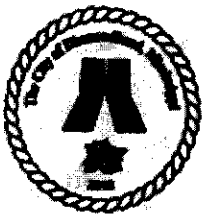
The total cost of the purchase was \$1,100.00, and all efforts were made to ensure the expense was reasonable, necessary, and consistent with standard procurement practices. I acknowledge that this action did not follow the typical prior approval process and will take full responsibility for that deviation. Moving forward, I will be reinforcing internal procedures to ensure all purchases are made after a purchase requisition and purchase order are created.

Given the circumstances and the benefit this purchase has already provided, I respectfully request that the Council approve and ratify this expenditure. Please let me know if you need any additional documentation or details regarding this matter.

Your approval in this matter will be appreciated.

Sincerely,


Jon McCraw



REQUISITION

Item No.6.

Requisition #: R-06255

Date: 04/14/2026

Vendor #: 2163

ISSUED TO: LOUIS JORDAN DUNKLIN
644 UNION STREET
BAY ST LOUIS, MS 39520-

SHIP TO: City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

ITEM	UNITS	DESCRIPTION	PRICE	GL ACCOUNT NUMBER	AMOUNT
1	0	DOG PARK PAVER SERVICE - GRAVEL PREP AND PACK	DogPark	0.00 001-301-907.00	1,100.00
PO Description: DOG PARK PAVER SERVICE - GRAVEL PREP AND PACK					
Detailed Description:					

Authorized By:

SUBTOTAL:	1,100.00
TOTAL TAX:	0.00
SHIPPING:	0.00
TOTAL	1,100.00

Request for Taxpayer Identification Number and Certification

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Louis Jordan Dunklin

2 Business name/disregarded entity name, if different from above
Make It Happen LLC

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

Individual/sole proprietor or single-member LLC C Corporation S Corporation Partnership Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____

Other (see instructions) ► _____ LLC

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
Exempt payee code (if any) _____
Exemption from FATCA reporting code (if any) _____
(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
644 Union St.

6 City, state, and ZIP code
Bay St. Louis, MS

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Social security number

				-			-				
--	--	--	--	---	--	--	---	--	--	--	--

OR

Employer identification number

83	-	07	18499
----	---	----	-------

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ► *Louis Dunklin* Date ► 09/22/26

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)
Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting*, later, for further information.

Note: If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States.

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity;
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust; and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Pub. 515, *Withholding of Tax on Nonresident Aliens and Foreign Entities*).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items.

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

Backup Withholding

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 24% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the instructions for Part II for details),
3. The IRS tells the requester that you furnished an incorrect TIN,
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or
5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code*, later, and the separate instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships*, earlier.

What is FATCA Reporting?

The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code*, later, and the instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account; for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

MAKE IT HAPPEN SERVICES, LLC.

INVOICE 04/15/26

Customer Diamondhead Dog Park
Address Diamondhead, MS
Phone 228-383-2366



Description

PREP AREA FOR PAVER WITH GRAVEL AND PACK FOR FIRM BASE

USE SAND TO SET BRICK PAVER IN PLACE AND SECURE WITH METAL
EDGING

USE POLYMERID SAND TO FILL PAVER JOINTS

LABOR AND MATERIAL

\$ 1,100,00

Make it Happen Services, LLC.

Louis J. Dunklin. Owner & Operator

644 Union Street, Bay Saint Louis, MS 39520 | p. 228-254-0740 | louisdunklin58@gmail.com



228.222.4626
228.222.4390
5000 Diamondhead Circle · Diamondhead, MS 39525-3260
www.diamondhead.ms.gov



April 30, 2026

City Council
5000 Diamondhead Circle
Diamondhead, MS 39525

Dear City Council,

Please approve the purchase of a replacement guardrail for Kalipekona Pond. The current guardrail was damaged by a resident. The resident's insurance company is reimbursing the city for this expense. JLB provided the lowest quote for this project.

JLB	\$22,022.00
Bottom 2 Top	29,397.00

Your approval in this matter will be appreciated.

Sincerely,


Jon McCraw



21294 Johnson Road
 Long Beach, MS 39560
 O: 228 863 0303
 F: 228 863 4469
www.ilb-co.com

Kalipekona Pond Guardrail

Remove/Replace

Item #	Item Description	Unit Qty.	U.O.M.	Unit Cost	Total
	Guardrail Replace (Atwood)	1	LS	\$ 17,000.00	\$ 17,000.00
	Guardrail Demolition/Haul Off	1	LS	\$ 1,200.00	\$ 1,200.00
	Subtotal				\$ 18,200.00
	Overhead (10%)				\$ 1,820.00
	Profit (10%)				\$ 2,002.00
	TOTAL	1	LS		\$ 22,022.00

ESTIMATE

Bottom 2 Top Construction LLC
16708 Highway 67
Biloxi, MS 39532

jraffeo@bottom2top.net
+1 (228) 731-3795



City Of Diamondhead:Diamondhead Railing

Bill to
City Of Diamondhead
5000 Circle Drive
Diamondhead, MS 39525

Estimate details

Estimate no.: 1240
Estimate date: 04/13/2026

P.O. Number: Diamondhead Railing

#	Product/service	Description	Qty	Rate	Amount
1.	Building Cost	Mobilization (LS)	1	\$5,175.00	\$5,175.00
2.	Building Cost	Guard Rail (LF)	38	\$309.00	\$11,742.00
3.	Building Cost	Terminal Crash Rated End (EA)	2	\$6,240.00	\$12,480.00
				Total	\$29,397.00

Accepted date

Accepted by



228.222.4626

228.222.4390

5000 Diamondhead Circle · Diamondhead, MS 39525-3260

www.diamondhead.ms.gov



April 30, 2026

City Council
5000 Diamondhead Circle
Diamondhead, MS 39525

Dear City Council,

Please approve the sole source purchase of playground system replacement parts needed to repair the East Recreation playground set. Pelican Playgrounds is the sole distributor of the Playworld playground systems, and the replacement parts that are needed. The total cost for the parts to repair the playground set is currently \$5,361.10.

Your approval in this matter will be appreciated.

Sincerely,



Jon McCraw



January 1st, 2024

Subject: LA and MS Exclusive Representative - Playworld

To Whom it May Concern,

This letter is to certify that **Pelican Playgrounds** is the exclusive Representative Agency for Playworld in Louisiana and Mississippi. Quality customer service is important to us, and we want you to know that you are in good hands with the Pelican Playgrounds team for all of your Playworld product needs.

For all replacement parts, maintenance, warranties, catalog requests, and any new equipment purchases of Playworld products, please contact Pelican Playgrounds at:

Pelican Playgrounds
8131 Oak Street
New Orleans, LA 70118
Phone: 844.504.PLAY(6529)
info@pelicanplaygrounds.com
www.pelicanplaygrounds.com

Thank you,

A handwritten signature in black ink that reads "Jeanne Bernt".

Jeanne Bernt
Regional Sales Manager, East



Pelican Playgrounds LLC
5208 Magazine Street 116
New Orleans, Louisiana 70115
www.pelicanplaygrounds.com

Bill To
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

Ship To
5000 Diamondhead Circle
Diamondhead, MS 39525

Date : 04.22.26
Quote Expires : 05.22.26
Sales Rep : Alex Wilcox
Sales Rep Email : awilcox@pelicanplaygrounds.com
Sales Rep Phone : 601.510.4511
CRM Opportunity : City of Diamondhead Replacements
Customer Account Name : City of Diamondhead

#	Item & Description	Qty	Unit Price	Amount
1	Playworld Equipment ZZXX0892 accessible swing seat 8 ft top rail	1.00	1,680.00	1,680.00
2	Playworld Equipment BPL3110 TUBE- FUNNEL w/o FLANGES	1.00	2,215.99	2,215.99
3	Playworld Equipment Hardware for Tube and replacement clamp for slide	1.00	317.64	317.64
4	Playworld Equipment Red Glide Slide with Hardware	1.00	1,147.47	1,147.47
5	Freight SKU : FREIGHT Freight for New accessible swing seat, new crawl tube and hardware for crawl tube, clamp for slide, and red glide slide	1.00	1,404.19	1,404.19

#	Item & Description	Qty	Unit Price	Amount
6	Pelican Playgrounds Installation SKU : INSTALL Installation of new crawl tube, accessible swing and new clamp for slide, and red glide slide *this does not include a dumpster*	1.00	3,105.00	3,105.00
			Subtotal	9,870.29
			Total	\$9,870.29

Thank you for the opportunity to assist with your recreation project.

Terms & Conditions

This Estimate is provided for informational purposes only and does not constitute a binding contract. For turnkey projects, installation services, or custom equipment orders, a Final Order Agreement will be provided and must be executed prior to placing an order. In the event of a conflict, the Final Order Agreement shall govern.

Scope of Work

Installation, site preparation, demolition, excavation, concrete, surfacing, permits, inspections, utility location, freight, and disposal services are not included in the purchase price unless expressly noted on this Estimate or a subsequent Order Agreement.

Disposal

Trash, packaging materials, and any demo equipment/materials will be consolidated and stacked neatly on Customer's site or placed in a Customer-provided dumpster, if available. If removal or disposal services are necessary and not included in this Estimate, UltiPlay Parks & Playgrounds, Inc. may arrange for removal for an additional fee which will be added to the final Invoice.

Pricing, Taxes & Payment Terms

Prices are valid through the expiration date listed on this Estimate. Sales and/or use taxes, freight surcharges, and credit card processing fees are not included unless specifically stated and will be added at time of order to the final Invoice. Valid tax-exempt documentation must be provided prior to order placement.

For product-only orders of \$500 or less, payment in full is required at order placement. For all other orders, a 50% deposit is required unless otherwise agreed in writing.

Order Finalization & Cancellation

Orders become final forty-eight (48) hours after execution of the applicable Order Agreement. After this time, orders are non-cancelable and non-returnable.

Your Sales/Project Manager will guide you through the ordering process and provide the appropriate Final Order Agreement, if required, prior to placing your order. Please reach via the contact information noted at the top of this Estimate.

Accepted By: _____
Signature, Title, & Date

Chiniche Engineering & Surveying
407 Highway 90
Bay St. Louis, MS 39520
+12284676755
jason@chiniche.com
www.chiniche.com



INVOICE

BILL TO
City of Diamondhead

INVOICE # 17-057-0297
DATE 04/30/2026

TERMS Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
03/09/2026	17-057-2021 Senior Professional	closeout docs, final pay app, change order	5:30	145.00	797.50
03/09/2026	17-057-2021 RPR	Drone	6:30	75.00	487.50
03/09/2026	17-057-2021 RPR	Checking and reporting on condition of project in preparation for final payment	2:30	75.00	187.50
03/31/2026	17-057-2021 Sen. Cad Tech	as builts	7:30	90.00	675.00
04/01/2026	17-057-2021 Sen. Cad Tech	AS-BUILTS	8:30	90.00	765.00
04/08/2026	17-057-2021 Senior Professional	coordination	2:30	145.00	362.50
04/09/2026	17-057-2021 Senior Professional	coordination	2:30	145.00	362.50
04/14/2026	17-057-2021 Clerical	closeout on CF	3:30	50.00	175.00
04/14/2026	17-057-2021 Clerical	reports	2:30	50.00	125.00
04/23/2026	17-057-2021 Clerical	download photos	3:30	50.00	175.00

Coon Branch Drainage

BALANCE DUE

\$4,112.50

Chiniche Engineering & Surveying
 407 Highway 90
 Bay St. Louis, MS 39520
 +12284676755
 jason@chiniche.com
 www.chiniche.com



INVOICE

BILL TO
 City of Diamondhead

INVOICE # 17-057-0294
DATE 05/01/2026

TERMS Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
03/20/2026	17-057-2021 Clerical	save submittals create submittal log	4:30	50.00	225.00
03/24/2026	17-057-2021 Clerical	update submittal log file submittals	2:30	50.00	125.00
03/25/2026	17-057-2021 Clerical	update CF log submittals	4:30	50.00	225.00
03/26/2026	17-057-2021 Clerical	submittals	0:30	50.00	25.00
03/26/2026	17-057-2021 Senior Project Mana	Update info to contractor, review and return submittals, rejected some.	4:30	115.00	517.50
03/27/2026	17-057-2021 Clerical	log submittals	3:30	50.00	175.00
03/30/2026	17-057-2021 Senior Project Mana	Schedule, substitute material	4:30	115.00	517.50
04/01/2026	17-057-2021 Clerical	submittals	6:30	50.00	325.00
04/07/2026	17-057-2021 Instrument Person	Set CP's	5:30	41.00	225.50
04/07/2026	17-057-2021 Professional Land S	Calcs on control points for contractor.	4:30	98.00	441.00
04/08/2026	17-057-2021 Instrument Person	level loop on CP's.	6:30	41.00	266.50
04/08/2026	17-057-2021 Professional Land S	Calcs, updated the allpoints and level loop with Destin in the field.	3:00	98.00	294.00
04/08/2026	17-057-2021 Senior Project Mana	Control Points	4:30	115.00	517.50
04/13/2026	17-057-2021 Clerical	submittal and log	6:30	50.00	325.00
04/16/2026	17-057-2021 Principal	project review	5:30	162.00	891.00

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Engineer				
04/20/2026	17-057-2021 Senior Project Mana	NTP day	2:30	115.00	287.50
04/20/2026	17-057-2021 RPR	On site inspector	3:30	75.00	262.50
04/21/2026	17-057-2021 RPR	On site inspector	2:30	75.00	187.50
04/22/2026	17-057-2021 Senior Project Mana	project coordination	2:30	115.00	287.50
04/22/2026	17-057-2021 RPR	On-site inspector	2:30	75.00	187.50
04/23/2026	17-057-2021 Senior Project Mana	Piles delivered, pictures, emails	2:30	115.00	287.50
04/23/2026	17-057-2021 RPR	On site inspector	2:30	75.00	187.50
04/24/2026	17-057-2021 Senior Project Mana	Project Coordination	3:30	115.00	402.50
04/24/2026	17-057-2021 RPR	On site inspector	2:30	75.00	187.50
04/27/2026	17-057-2021 Senior Project Mana	Piling Delivery, Contractor questions regarding location and elevation	4:30	115.00	517.50
04/27/2026	17-057-2021 RPR	On site inspector	2:30	75.00	187.50
04/28/2026	17-057-2021 RPR	On site inspector	3:30	75.00	262.50
04/29/2026	17-057-2021 Senior Project Mana	Meeting	2:00	115.00	230.00
04/29/2026	17-057-2021 RPR	On site inspector	2:30	75.00	187.50
04/30/2026	17-057-2021 RPR	Onsite Inspection	3:30	75.00	262.50

Jourdan River Boardwalk

BALANCE DUE

\$9,020.50

Chiniche Engineering & Surveying
 407 Highway 90
 Bay St. Louis, MS 39520
 +12284676755
 jason@chiniche.com
 www.chiniche.com



INVOICE

BILL TO
 City of Diamondhead

INVOICE # 17-057-0295
DATE 04/30/2026

TERMS Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
03/23/2026	17-057-2021 Senior Professional	coordination	3:30	145.00	507.50
03/26/2026	17-057-2021 Clerical	reports	2:30	50.00	125.00
03/31/2026	17-057-2021 Senior Professional	coordination	3:30	145.00	507.50
04/01/2026	17-057-2021 Senior Professional	coordination, Bob's email	4:30	145.00	652.50
04/06/2026	17-057-2021 Senior Professional	coordination	3:30	145.00	507.50
04/07/2026	17-057-2021 Senior Professional	construction coordination, homeowner request	3:30	145.00	507.50
04/07/2026	17-057-2021 Sen. Cad Tech	work on some calcs on Canal #1	4:30	90.00	405.00
04/09/2026	17-057-2021 Principal Engineer	project coordination	3:30	162.00	567.00
04/13/2026	17-057-2021 Senior Professional	construction coordination	4:30	145.00	652.50
04/15/2026	17-057-2021 Senior Professional	call, construction coordination	3:30	145.00	507.50
04/16/2026	17-057-2021 Senior Professional	construction coordination	3:30	145.00	507.50
04/20/2026	17-057-2021 Senior Professional	construction coordination	2:30	145.00	362.50
04/21/2026	17-057-2021 RPR	Onsite Inspection	4:30	75.00	337.50
04/22/2026	17-057-2021 Senior Professional	construction coordination	3:30	145.00	507.50
04/22/2026	17-057-2021 RPR	Onsite Inspection	4:30	75.00	337.50
04/23/2026	17-057-2021 Senior Professional	construction coordination	3:30	145.00	507.50

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
04/23/2026	17-057-2021 RPR	Onsite Inspection	3:00	75.00	225.00
04/24/2026	17-057-2021 RPR	Onsite Inspection	3:00	75.00	225.00
04/27/2026	17-057-2021 Senior Professional	construction coordination	4:30	145.00	652.50
04/27/2026	17-057-2021 RPR	Onsite Inspection	3:30	75.00	262.50
04/27/2026	17-057-2021 Clerical	reports	2:30	50.00	125.00
04/28/2026	17-057-2021 Senior Professional	construction coordination, call w/ DMR, reviewing sampling report	4:30	145.00	652.50
04/28/2026	17-057-2021 RPR	Onsite Inspection	3:30	75.00	262.50
04/29/2026	17-057-2021 Senior Professional	construction coordination	3:30	145.00	507.50
04/29/2026	17-057-2021 RPR	Onsite Inspection	3:00	75.00	225.00
04/30/2026	17-057-2021 RPR	Onsite Inspection	2:00	75.00	150.00

Canal Dredging

BALANCE DUE

\$10,787.00

Chiniche Engineering & Surveying
 407 Highway 90
 Bay St. Louis, MS 39520
 +12284676755
 jason@chiniche.com
 www.chiniche.com



INVOICE

BILL TO
 City of Diamondhead

INVOICE # 17-057-0296
DATE 04/30/2026

TERMS Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
03/02/2026	17-057-2021 Senior Professional	specs	2:30	145.00	362.50
03/03/2026	17-057-2021 Senior Professional	specs	2:00	145.00	290.00
03/03/2026	17-057-2021 Project Engineer	Coord with DMR on permitting	2:30	95.00	237.50
03/20/2026	17-057-2021 Project Engineer	Review permit comments form DMR and COE and start outline response.	3:30	95.00	332.50
03/23/2026	17-057-2021 Sen. Cad Tech	calc quantities for pm per USACE request	3:30	90.00	315.00
03/23/2026	17-057-2021 Project Engineer	Working on USACE response with Christina. Coord with city. Coord with dawn for qtys	4:00	95.00	380.00
03/25/2026	17-057-2021 Project Engineer	Work on permit response. Pull together transmittal letter.	3:30	95.00	332.50
03/26/2026	17-057-2021 Project Engineer	Work on response, format transmittal, work on getting qtys	2:30	95.00	237.50
04/01/2026	17-057-2021 Project Engineer	Finish RAI response and send to USACE	3:30	95.00	332.50
04/08/2026	17-057-2021 Project Engineer	Coord with COE and DMR to get project permitting completed.	4:00	95.00	380.00
04/20/2026	17-057-2021 Sen. Cad Tech	add seal and prepare bid set	3:30	90.00	315.00

Pond 6 Remediation

BALANCE DUE

\$3,515.00

Chiniche Engineering & Surveying
 407 Highway 90
 Bay St. Louis, MS 39520
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 jason@chiniche.com
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INVOICE

BILL TO

City of Diamondhead
 5000 Diamondhead Circle
 Diamondhead, MS

INVOICE # 17-057-0293

DATE 04/30/2026

TERMS Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
03/19/2026	17-057-2021 Instrument Person	topo surveying	7:30	41.00	307.50
03/19/2026	17-057-2021 Professional Land S	Review data and calcs for project.	5:30	98.00	539.00
03/19/2026	17-057-2021 Instrument Person	17-057-00-04-2024 RBNT Locate corners, relocate Caps, set controls	6:30	41.00	266.50
03/19/2026	17-057-2021 Project Engineer	project review	5:30	95.00	522.50
04/08/2026	17-057-2021 Instrument Person	Recon	4:30	41.00	184.50
04/08/2026	17-057-2021 Professional Land S	Calcs for property lines on Casano tract	5:30	98.00	539.00
04/09/2026	17-057-2021 Survey Crew Chief	Stakeout/location	6:30	68.00	442.00
04/09/2026	17-057-2021 Instrument Person	site survey	7:30	41.00	307.50
04/09/2026	17-057-2021 Professional Land S	Calcs for property lines on Casano tract	7:30	98.00	735.00
04/09/2026	17-057-2021 Cad	- Drafting Preliminary Exhibit	8:00	70.00	560.00
04/09/2026	17-057-2021 Instrument Person	Recon	7:30	41.00	307.50
04/13/2026	17-057-2021 Cad	Spoke with Mike.. Change from Preliminary Exhibit to Plat, Drafting Plat	6:30	70.00	455.00
04/14/2026	17-057-2021 Cad	Transferring Plat	7:30	70.00	525.00

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
		information into Existing Conditions			
04/15/2026	17-057-2021 Cad	Drafting Plat and writing Description, Correcting needed changes. PDF'd, Printed,	8:30	70.00	595.00
04/16/2026	17-057-2021 Cad	Plat- Drafting Corrections	6:30	70.00	455.00
04/20/2026	17-057-2021 Professional Land S	Review data, calcs, review plat and description. Updated the description and plat.	4:30	98.00	441.00
04/21/2026	17-057-2021 Clerical	file project docs	4:30	50.00	225.00
04/27/2026	17-057-2021 Sen. Cad Tech	plat updates	5.50	90.00	495.00
04/27/2026	17-057-2021 Principal Engineer	project review	5.50	162.00	891.00
04/28/2026	17-057-2021 Senior Project Mana	permit review	5.50	115.00	632.50
04/29/2026	17-057-2021 Sen. Cad Tech	parking lot layout	6.50	90.00	585.00
04/29/2026	17-057-2021 Principal Engineer	layout review	3.50	162.00	567.00
04/30/2026	17-057-2021 Sen. Cad Tech	parking lot layout revisions	6.50	90.00	585.00
04/30/2026	17-057-2021 Principal Engineer	plat review and coordination with the City	4.50	162.00	729.00

Rotten Bayou Nature Trail

BALANCE DUE

\$11,891.50

200



Covington Civil & Environmental, LLC
2300 14th Street
Gulfport, MS 39501
228-396-0486

Project Title		WA #39 - On-Call Survey Services			
Project Number		16175.08			
Invoice #		16175.08-250			
	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Task 1: Site Survey Services	\$ 35,000.00	\$ 17,819.50	\$ 4,655.00	\$ 12,525.50	64%
Total	\$ 35,000.00	\$ 17,819.50	\$ 4,655.00	\$ 12,525.50	64%



Invoice

Invoice #: 16175.08250
Invoice Date: 4/30/2026
Due Date: 5/30/2026
Project: WA #39 On-Call Survey ...
P.O. Number: 39-00-05-2026
Terms: Net 30

Bill To: [Redacted]

City of Diamondhead

Description	Hours/Qty	Rate	Amount
Professional Engineering Services On-Call Survey Services - WA 39 Services Provided 03/01/26 - 03/31/26			
Tommy Parker, Sr CAD Designer	9	135.00	1,215.00
Brent Ladner, Sr CAD Designer	11	135.00	1,485.00
Don Fayard, 1 Man RTK GPS Survey Crew	11	175.00	1,925.00
Suellen Radich, Administrative	0.5	60.00	30.00
Subtotal - February 2026			4,655.00

All payments are due by "Due Date" shown on invoice. Finance fees will be charged for all payments received past "Due Date". Please call 228-396-0486 with any questions about invoice.

Total	\$4,655.00
Payments/Credits	\$0.00
Balance Due	\$4,655.00

Covington Civil & Environmental, LLC

Item No.10.

TIME AND EXPENSES

FILTERS USED :

Time Expense Date In : 3/1/2026 To 3/31/2026

and Bill Status In : Un Billed

and Project In : 16175.08 City of Diamondhead | WA #39 On-Call Survey Services

Sort By Date: Ascending

* A=Approved , B= Billable , S= Submit , Bd= Billed

DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
Brent Ladner							
SERVICES							
16175.08 City of Diamondhead WA #39 On-Call Survey Services							
3/31/2026	Sr CAD Designer:	Senior CAD Designer	11.00		\$135.00	\$1,485.00	A B
		<i>Creating existing conditions survey</i>					
TOTAL SERVICES FOR 16175.08 City of Diamondhead WA #39 On-Call Survey Services:			11.00	0.00		\$1,485.00	
Total Services:			11.00			\$1,485.00	
Total Services For Brent Ladner:			11.00			\$1,485.00	
Don Fayard							
SERVICES							
16175.08 City of Diamondhead WA #39 On-Call Survey Services							
3/18/2026	1 Man RTK GPS:	1 Man RTK GPS Survey Crew	3.00		\$175.00	\$525.00	A B
		<i>1. Work started @ Casano Law Firm Topo</i>					
3/19/2026	1 Man RTK GPS:	1 Man RTK GPS Survey Crew	8.00		\$175.00	\$1,400.00	A B
		<i>Topo work @ Casano Law Firm continued.</i>					
TOTAL SERVICES FOR 16175.08 City of Diamondhead WA #39 On-Call Survey Services:			11.00	0.00		\$1,925.00	
Total Services:			11.00			\$1,925.00	
Total Services For Don Fayard:			11.00			\$1,925.00	
Suellen Radich							
SERVICES							
16175.08 City of Diamondhead WA #39 On-Call Survey Services							
3/17/2026	Administrative:	Administrative	0.50		\$60.00	\$30.00	A B

GROUPED BY Employee

Covington Civil & Environmental, LLC

Item No. 10.

TIME AND EXPENSES

Sort By Date: Ascending

* A=Approved, B= Billable, S= Submit, Bd= Billed

DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
Suellen Radich							
SERVICES							
<i>Financial Oversight/Review</i>							
TOTAL SERVICES FOR 16175.08 City of Diamondhead WA #39 On-Call Survey Services:			0.50	0.00		\$30.00	
Total Services:			0.50			\$30.00	
Total Services For Suellen Radich:			0.50			\$30.00	
Tommy Parker							
SERVICES							
16175.08 City of Diamondhead WA #39 On-Call Survey Services							
3/2/2026	Sr CAD Designer:	Senior CAD Designer	5.00		\$135.00	\$675.00	A B
<i>Hilo Way Drainage</i>							
3/3/2026	Sr CAD Designer:	Senior CAD Designer	4.00		\$135.00	\$540.00	A B
<i>Hilo Way Drainage</i>							
TOTAL SERVICES FOR 16175.08 City of Diamondhead WA #39 On-Call Survey Services:			9.00	0.00		\$1,215.00	
Total Services:			9.00			\$1,215.00	
Total Services For Tommy Parker:			9.00			\$1,215.00	
Grand Total Billable Services:			31.50			\$4,655.00	

GROUPED BY Employee



Covington Civil & Environmental, LLC
 2300 14th Street
 Gulfport, MS 39501
 228-396-0486

Project Title		WA 40 -Annual Unit Price Contract			
Project Number		16175.08			
Invoice #		16175.08-248			
	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Task 1: Annual Unit Price Support	\$ 30,000.00	\$ 27,940.05	\$ 755.00	\$ 1,304.95	96%
Total	\$ 30,000.00	\$ 27,940.05	\$ 755.00	\$ 1,304.95	96%
(Hourly)					



Invoice

Invoice #: 16175.08248
Invoice Date: 4/30/2026
Due Date: 5/30/2026
Project: WA #40 Support for Rep...
P.O. Number: 40-00-03-2026
Terms: Net 30

Bill To: [Redacted]

City of Diamondhead

Description	Hours/Qty	Rate	Amount
Professional Engineering Services Support for 2026 Annual Unit Price Contract - WA 40 Services Provided 03/01/26 - 03/31/26			
Sarah McLellan, Engineer III	1	185.00	185.00
James Edwards, Engineer I	4	135.00	540.00
Suellen Radich, Administrative	0.5	60.00	30.00
Subtotal - March 2026			755.00

All payments are due by "Due Date" shown on invoice. Finance fees will be charged for all payments received past "Due Date". Please call 228-396-0486 with any questions about invoice.

Total	\$755.00
Payments/Credits	\$0.00
Balance Due	\$755.00

Covington Civil & Environmental, LLC

Item No.10.

TIME AND EXPENSES

FILTERS USED :

Time Expense Date In : 1/1/1970 To 3/31/2026
and Bill Status In : Un Billed
and Project In : 16175.08 City of Diamondhead | WA #40 Support For Repair Contract

Sort By Date: Ascending

* A=Approved , B= Billable , S= Submit , Bd= Billed

DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
James Edwards							
SERVICES							
16175.08 City of Diamondhead WA #40 Support For Repair Contract							
3/3/2026	Engineer I:	Engineer I	4.00		\$135.00	\$540.00	A B
		<i>Updating plans and OPC for Hilo Way</i>					
TOTAL SERVICES FOR 16175.08 City of Diamondhead WA #40 Support For Repair Contract:			4.00	0.00		\$540.00	
Total Services:			4.00			\$540.00	
Total Services For James Edwards:			4.00			\$540.00	
Sarah McLellan							
SERVICES							
16175.08 City of Diamondhead WA #40 Support For Repair Contract							
3/3/2026	Engineer III:	Engineer III	1.00		\$185.00	\$185.00	A B
		<i>Ewa Drainage Plans and OPC</i>					
TOTAL SERVICES FOR 16175.08 City of Diamondhead WA #40 Support For Repair Contract:			1.00	0.00		\$185.00	
Total Services:			1.00			\$185.00	
Total Services For Sarah McLellan:			1.00			\$185.00	
Suellen Radich							
SERVICES							
16175.08 City of Diamondhead WA #40 Support For Repair Contract							
3/17/2026	Administrative:	Administrative	0.50		\$60.00	\$30.00	A B
		<i>Financial Oversight/Review</i>					
TOTAL SERVICES FOR 16175.08 City of Diamondhead WA #40 Support For Repair Contract:			0.50	0.00		\$30.00	

GROUPED BY Employee

Covington Civil & Environmental, LLC

Item No.10.

TIME AND EXPENSES

Sort By Date: Ascending

* A=Approved , B= Billable , S= Submit , Bd= Billed

DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
Suellen Radich							
Total Services:			0.50			\$30.00	
Total Services For Suellen Radich:			0.50			\$30.00	
Grand Total Billable Services:			5.50			\$755.00	

GROUPED BY Employee



Covington Civil & Environmental, LLC
 2300 14th Street
 Gulfport, MS 39501
 228-396-0486

Project Title		Bank Stabilization Project			
Project Number		16175.08			
Invoice #		16175.08-251			
Budgeted Tasks	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Surveying	\$ 120,000.00	\$ 114,000.00	\$ -	\$ 6,000.00	95%
Engineering and Design	\$ 265,000.00	\$ 159,000.00	\$ 13,250.00	\$ 92,750.00	65%
Permitting	\$ 45,000.00	\$ 9,000.00	\$ 27,000.00	\$ 9,000.00	80%
Total	\$ 430,000.00	\$ 282,000.00	\$ 40,250.00	\$ 107,750.00	



Invoice

Invoice #: 16175.08251
Invoice Date: 4/30/2026
Due Date: 5/30/2026
Project: FP WA 2 - Bank Stabiliz...
P.O. Number: 2023-0257
Terms: Net 30

Bill To: _____

City of Diamondhead

Description	Hours/Qty	Rate	Amount
Professional Engineering Fees Bank Stabilization Project FP WA 2 PO #2023-0257 Requisition #R-05205 Services Provided 03/01/26 - 03/31/26			
Surveying	0	120,000.00	0.00
Engineering and Design	0.05	265,000.00	13,250.00
Permitting	0.6	45,000.00	27,000.00

All payments are due by "Due Date" shown on invoice. Finance fees will be charged for all payments received past "Due Date". Please call 228-396-0486 with any questions about invoice.

Total	\$40,250.00
Payments/Credits	\$0.00
Balance Due	\$40,250.00



Covington Civil & Environmental, LLC
 2300 14th Street
 Gulfport, MS 39501
 228-396-0486

Project Title		WA #38: Site Development Plan Review FY26			
Project Number		16175.08			
Invoice #		16175.08-249			
	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Task 1: Site Development Plan Review	\$ 25,000.00	\$ 1,743.50	\$ 585.00	\$ 22,671.50	9%
Total	\$ 25,000.00	\$ 1,743.50	\$ 585.00	\$ 22,671.50	9%
(Hourly)					



Invoice

Invoice #: 16175.08249
Invoice Date: 4/30/2026
Due Date: 5/30/2026
Project: WA #38 FY26 Site Dev ...
P.O. Number: 38-00-04-2026
Terms: Net 30

Bill To:

City of Diamondhead

Description	Hours/Qty	Rate	Amount
Professional Engineering Services Site Development Plan Review FY 26 - WA 38 Services Provided 01/01/26 - 03/31/26			
Sarah McLellan, Professional Engineer	3	185.00	555.00
Margaret Milner, Administrative	0.5	60.00	30.00
Subtotal			585.00

All payments are due by "Due Date" shown on invoice. Finance fees will be charged for all payments received past "Due Date". Please call 228-396-0486 with any questions about invoice.

Total	\$585.00
Payments/Credits	\$0.00
Balance Due	\$585.00

Covington Civil & Environmental, LLC

Item No.10.

TIME AND EXPENSES

FILTERS USED :

Time Expense Date In : 1/1/2026 To 3/31/2026

and Bill Status In : Un Billed

and Project In : 16175.08 City of Diamondhead | WA# 38 Site Development Plan Review

Sort By Date: Ascending

* A=Approved , B= Billable , S= Submit , Bd= Billed

DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
Margaret Milner							
SERVICES							
16175.08 City of Diamondhead WA# 38 Site Development Plan Review							
1/5/2026	Administrative:	Administrative	0.50		\$60.00	\$30.00	A B
		<i>Financial administration and reporting</i>					
TOTAL SERVICES FOR 16175.08 City of Diamondhead WA# 38 Site Development Plan Review:			0.50	0.00		\$30.00	
Total Services:			0.50			\$30.00	
Total Services For Margaret Milner:			0.50			\$30.00	
Sarah McLellan							
SERVICES							
16175.08 City of Diamondhead WA# 38 Site Development Plan Review							
3/16/2026	Engineer III:	Engineer III	1.00		\$185.00	\$185.00	A B
		<i>89362 Diamondhead Drive East Landscape Culvert review</i>					
3/20/2026	Engineer III:	Engineer III	1.00		\$185.00	\$185.00	A B
		<i>Review of 10849 Ala Moana Landscape Culvert</i>					
3/25/2026	Engineer III:	Engineer III	1.00		\$185.00	\$185.00	A B
		<i>Review of 68233 Diamondhead Drive East Landscape Culvert</i>					
TOTAL SERVICES FOR 16175.08 City of Diamondhead WA# 38 Site Development Plan Review:			3.00	0.00		\$555.00	
Total Services:			3.00			\$555.00	
Total Services For Sarah McLellan:			3.00			\$555.00	
Grand Total Billable Services:			3.50			\$585.00	

GROUPED BY Employee

Covington Civil & Environmental, LLC

TIME AND EXPENSES

Item No.10.

GROUPED BY Employee



Covington Civil & Environmental, LLC
 2300 14th Street
 Gulfport, MS 39501
 228-396-0486

Project Title		East Aloha Phase II Sidewalks			
Project Number		16175.08			
Invoice #		16175.08-252			
Budgeted Tasks	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Preliminary Engineering Services	\$71,861.83	\$64,902.69	\$3,593.09	\$3,366.05	95%



Invoice

Invoice #: 16175.08252
Invoice Date: 4/30/2026
Due Date: 5/30/2026
Project: 16175.08 WA 16 E Aloha...
P.O. Number:
Terms: Net 30

Bill To: [Redacted]

City of Diamondhead

Description	Hours/Qty	Rate	Amount
Professional Engineering Fees East Aloha Phase II Sidewalks - WA 16 Services provided 01/01/26 - 03/31/26			
Preliminary Engineering Services Contract	0.05	71,861.83	3,593.09

All payments are due by "Due Date" shown on invoice.
Finance fees will be charged for all payments received past "Due Date". Please call 228-396-0486 with any questions about invoice.

Total	\$3,593.09
Payments/Credits	\$0.00
Balance Due	\$3,593.09



Covington Civil & Environmental, LLC
2300 14th Street
Gulfport, MS 39501
228-396-0486

Project Title		WA #37: Diamondhead Paving 2026			
Project Number		16175.08			
Invoice #		16175.08-247			
	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Task 1: Design Phase Services	\$ 80,000.00	\$ 80,000.00	\$ -	\$ -	100%
Task 2: Bid and Construction Phase Services	\$ 62,000.00	\$ 12,400.00	\$ 31,000.00	\$ 18,600.00	70%
Total	\$ 142,000.00	\$ 92,400.00	\$ 31,000.00	\$ 18,600.00	87%



Invoice

Invoice #: 16175.08247
Invoice Date: 4/30/2026
Due Date: 5/30/2026
Project: WA #37 2026 Diamondh...
P.O. Number: 00-01-2026
Terms: Net 30

Bill To: _____

City of Diamondhead

Description	Hours/Qty	Rate	Amount
Professional Engineering Services WA #37 - Diamondhead Paving 2026 For work, as outlined, on the following streets: * Op La Way * Ieke Drive and Analii Street * Ahoni Street and Aila Street * Cherryhill Drive * Aulena Place Services provided from 03/01/26 - 03/31/26 PO #00-01-2026			
Task 1: Design Phase Services	0	80,000.00	0.00
Task 2: Bid and Construction Phase Services	0.5	62,000.00	31,000.00
Subtotal			31,000.00

All payments are due by "Due Date" shown on invoice. Finance fees will be charged for all payments received past "Due Date". Please call 228-396-0486 with any questions about invoice.

Total	\$31,000.00
Payments/Credits	\$0.00
Balance Due	\$31,000.00

2026-091

Item No. 11.



City of Diamondhead, MS
5000 Diamondhead Circle
Diamondhead, MS 39525

Equipment Disposition Request

Department : Admin

Fixed Asset #	Description of Item	Quantity Disposed	Month/Yr Purchased	Asset Tag #	Unit Cost	Net Asset Value	Equipment Condition	Recommended Disposition Method/Action
00000724	Lot 88 Glen Eagle at Diamondhead Phase 1 (067N-1-35-048.000)	1	06/2022	00000724	38,487.14	39,000.00		Sealed Bids
00000575	Lot B, Block 9 Unit 4A Diamondhead Phase 2 (067F-2-26-107.00)	1	10/2020	00000575	75,000.00	75,000.00		Sealed Bids
	Lot 24 Block 4 Diamondhead Phase 2 (067H-2-25-014.000)	1	07/2026		0.00	6,750.00	Greenspace/ drainage	Sealed Bids
	Lot 8 Block 1 Unit 4 Diamondhead Phase 1 (067F-1-26-112.00)	1	08/2020		0.00	6,750.00	Greenspace/ drainage	Sealed Bids

Approval Signature _____ Date _____

Department Head : _____

FA Coordinator : J. Klein

5/1/26

City Manager : _____

- Physical Condition Guide:**
P - Poor
F - Fair
G - Good
E - Excellent
U - Unknown

2026-04

Item No. 12.

EXHIBIT "A"
ENGINEER' PROPOSAL

EXHIBIT "B"**SCOPE OF SERVICES**

Engineer shall provide professional services for the City pursuant to Work Assignments issued from time to time. All work assignments shall be subject to the terms and conditions set forth herein and any additional conditions or limitations provided for the specific assignment. General areas of services include, but are not limited to, work related to Water, Wastewater, Streets, Bridges, Storm Drainage, Traffic Control, and Landscape Design. Engineer may be asked to provide preliminary engineering reports, designs, environmental and surveying services, construction drawings, construction observation, and other tasks that may become necessary during the process. For tasks assigned under this Agreement, the scope of service will be agreed to in advance, funding identified, and a specific work authorization issued for each assignment. (See Exhibit "C" for format.)

EXHIBIT "C"

WORK ASSIGNMENT – Amendment 3

CITY OF DIAMONDHEAD
WORK ASSIGNMENT
NO _____

ENGINEER’S PROJECT NUMBER: - 17-057 Montjoy Creek Trail Project

This Work Assignment is executed in accordance with the Master Services Agreement entered into by the City of Diamondhead Mississippi and Chiniche Engineering & Surveying on the 29th day of October 2021.

WHEREAS, each of said parties represents that it continues to have authority to execute this Work Assignment and that all certifications previously made in said Agreement remain in effect;

NOW THEREFORE, the parties hereto do further contract and agree to add the following items of work to the above Agreement under the additional terms and conditions as are hereinafter stated:

SPECIFIC SCOPE OF WORK FOR THIS WORK ASSIGNMENT OR PHASE

- 1. Amendment for Construction Administration and Inspection Services.

WORK ASSIGNMENT TERM [No new Work Assignments shall be executed after October 28, 2021.

This WORK ASSIGNMENT shall be effective upon the latest date of execution hereof and continue until insert Work Assignment Termination date here, at 11:59 P.M. CDT. However, the Engineer may not begin work prior to receiving a Notice to Proceed.

DBEGOAL

The DBE goal established for this Work Assignment shall be _____ %

KEYPERSONNEL

{{{{Designate project engineer and the Engineer's project representative here. Also include a list of any key personnel who are dedicated to this particular job by the CONSULTANT. }}}}

CITY

CONSULTANT PROJECT MANAGER:
(Certified as a Professional Engineer to do business in the State of Mississippi)

PROGRESS SCHEDULE

{{{{Attach at the end of “Exhibit C” the progress schedule, including a not to exceed date}}}}

MAXIMUM ALLOWABLE COST { Delete the other cost methods not used }

Contract Maximums:

[Use for Labor Hour/Unit Cost Work Assignments]

Under no circumstances shall the amount payable by the City for this assignment exceed \$35,000.00 (Total of all Charges) without the prior written consent of both parties. The Labor Rates have been identified in Table 1: Rate Schedule for Labor Hours.

Table 1: Rate Schedule for Labor Hours

NAMES	LABOR CLASSIFICATION	RATE
Jason Chiniche	Principal Engineer	162.00
Kristen Rorobaugh	Project Engineer	115.00
Jay Cuevas	Inspector	90.00

Both parties hereto represent that they have authority to enter into Work Assignment No. _____, as "Exhibit C" of the Agreement executed by and between the City and Engineer to which is now made a part of said Agreement.

SO EXECUTED AND AGREED THIS THE _____ DAY OF _____, _____.

City of Diamondhead

Authorized Signature

WITNESS this my signature in execution hereof, this the _____ day of _____, 20____.

Printed Name: _____

Signature: _____

ATTEST: _____

EXHIBIT "D" FEES AND EXPENSES

The City shall pay the Engineer on an actual Labor Hour/Unit Cost Basis for the satisfactory completion of the Scope of Work set forth herein, for all salaries, payroll additives, overhead, direct costs and the Engineer's fixed fees attributable to a Work Assignment. The Engineer shall prepare an estimate for the specific work identified for the contemplated transportation improvement, and the City shall review and may approve this amount on a Work Assignment by Work Assignment basis using typical rates, and when acceptable issue the Notice to Proceed to the Engineer.

Actual costs as the term is used herein shall include all direct salaries, payroll additives, overhead and direct. Direct salaries are those amounts actually paid to the person performing the services which are deemed reasonably necessary by the City for the advancement of the Scope of Work. Overtime work is not contemplated by the Work Assignment. Accordingly, direct salaries chargeable to the Work Assignment shall not include any overtime premium. Salaries for officers, principals or partners shall not increase at a rate in excess of that for other employees. Payroll additives and overhead consist of employee fringe benefits and that part of Engineer's allowable indirect costs attributable to the Work Assignment.

Direct costs are those charges deemed reasonably necessary by the City for the successful completion of the Scope of Work which are charged directly to the Work Assignment and not included in overhead.

Fixed-fee as the term is used herein shall mean a dollar amount established to cover the Engineer's profit and business expenses not allocable to overhead for the successful completion of the Services.

Labor Hour as the term is used herein shall include all direct salaries, payroll additives, overhead, and profit. Unit-Costs, as the term is used herein shall include all direct costs and profit. Labor Hour/Unit-Costs are not subject to any adjustments on the basis of the Engineer's cost experience in performing the Work Assignment. The Labor Hour/Unit-Costs shall be paid based on the rates established in the Work Assignment.

Each month, the Engineer shall submit OCR-484-C found on MDOT's website to the CITY along with the Invoice. This form certifies payments to all Subcontractors and shows all firms even if the Engineer has paid no monies to the firm during that estimate period (negative report).

If requested by City all labor charges for services must be substantiated by supporting data, i.e. certified time sheets, daily logs, check stubs, pay vouchers, etc.

Direct costs:

The City will reimburse the Engineer's printing, long distance phone calls, and testing for actual documented expenses. All Direct costs shall be substantiated with supporting documentation. Testing costs shall not exceed 2% of the construction costs and the CITY shall approve the testing agreement in advance of testing working being performed. All direct expenses will be reimbursed upon receipt of acceptable paid invoices.

Direct Salaries:

Direct salaries shall not exceed those amounts actually paid to an employee performing services reasonably necessary for the completion of the Scope of Work set forth under "Exhibit B" to this Agreement.

EXHIBIT "E"

SAMPLE INVOICE
[Labor-Hour/Unit Cost]

City of Diamondhead
Attn: Finance Department
5000 Diamondhead Circle
Diamondhead, MS 39525

Date _____

Invoice No. 0000
Period _____, 20____ Through _____-20____

PROFESSIONAL SERVICES IN ACCORDANCE WITH MASTER SERVICES AGREEMENT

Engineer's Project No _____ Mississippi

City Work Assignment No. _____

Engineer: _____

-----:
_

	Current Period	Previous Estimate	Total Allowed to Date
Labor Costs *	\$ _____	\$ _____	\$ _____
Direct Costs **	\$ _____	\$ _____	\$ _____
Project Total	\$ _____	\$ _____	\$ _____
Amount Due this Invoice			\$ _____

NOTE:

1. * PAYROLL ADDITIVES (INCLUDING ALL FRINGE BENEFITS & OVERHEAD)
2. THE ESTIMATED FCCM FOR COST PROPOSALS AND SUPPLEMENTAL AGREEMENTS MUST BE SPECIFICALLY IDENTIFIED AND DISTINGUISHED FROM THE OTHER COSTS. PROFIT/FEE SHALL NOT INCLUDE AMOUNTS APPLICABLE TO FCCM.
3. ** DIRECT COSTS (ATTACH SUPPORTING DATA)
4. THE CONSULTANT MAY USE ITS OWN INVOICE FORM SO LONG AS IT HAS BEEN APPROVED BY THE CONSULTANT SERVICES DIRECTOR. PRIOR TO SUBMISSION BY THE CONSULTANT SAID FORM SHOULD, AT A MINIMUM, CONTAIN THE ABOVE INFORMAT

SUPPORTING DATA (Sample Only)

Engineer's Project No _____

Hancock County

<u>Employee and Classification</u>	<u>Rate of Pay</u>	<u>Current Period Hours</u>	<u>Current Period Costs</u>	<u>Previous Period Costs</u>	<u>Cost to Date</u>
John P. Public Jr. <u>Engineer</u>	\$0.00/hour	0.00	\$0.00	\$0.00	\$0.00
John P. Public Jr. <u>Designer</u>	\$0.00/hour	0.00	\$0.00	\$0.00	\$0.00
John P. Public Jr. <u>Technician.</u>	\$0.00/hour	0.00	\$0.00	\$0.00	\$0.00
SUBTOTAL	\$ 0.00/hour	0.00	\$0.00	\$0.00	\$0.00

TOTAL LABOR

Direct Costs

PROJECT TOTAL

Employee and Classification

EXHIBIT "F"

PROGRESS REPORT

MONTHLY PROJECT STATUS REPORT	
Reporting Period:	_____
City Representative:	_____
-Consultant:	- _____
Project No.:	_____
Project Description:	_____
Work Completed:	_____
Work Planned:	_____
Issues to be Addressed;	_____

Report Submitted by _____

Date: _____

EXHIBIT "G"

NOTICE TO CONTRACTORS, FEDERAL AID CONTRACT COMPLIANCE WITH TITLE VI OF THE AMERICANS WITH DISABILITIES ACT, COPELAND ANTI-KICKBACK ACT, DAVIS BACON ACT, CONTRACT WORK HOURS AND SAFETY STANDARDS ACT, CLEAN AIR ACT, ENERGY POLICY AND CONSERVATION ACT, DISADVANTAGED BUSINESS ENTERPRISES ACT, WORKER VISIBILITY

During the performance of this Agreement, the Engineer, for itself, its assignees and successor-in-interest (hereinafter referred to as the "Engineer") agrees as follows:

1. Compliance with Regulations: The Engineer will comply with the Regulations of the City, relative to nondiscrimination in Federally-assisted programs of the U. S. Department of Transportation (Title 49, Code of Federal Regulations, Part 21, hereinafter referred to as the "Regulations"), which are herein incorporated by reference and made a part of this Agreement.

2. Nondiscrimination: The Engineer, with regard to the work performed by it after award and prior to completion of the contract work, will not discriminate on the grounds of race, religion, color, sex, national origin, age or disability in the selection and retention of sub-consultants including procurement of materials and leases of equipment. The Engineer will not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when this Agreement covers a program set forth in Appendix B of the Regulations. In addition, the Engineer will not participate either directly or indirectly in discrimination prohibited by 23 C.F.R. 710.405(b).

3. Solicitations for Subcontracts, Including Procurement of Materials and Equipment: In all Solicitations, either by competitive bidding or negotiation made by the Engineer for work to be performed under a subcontract, including procurement of materials or equipment, each potential sub-consultant or supplier shall be notified by the Engineer of the Engineer's obligations under this Agreement and the Regulations relative to nondiscrimination on the grounds of race, religion, color, sex, national origin, age or disability.

4. Anti-kick back provisions: All agreements and subcontracts for construction or repair shall include a provision for compliance with the Copeland "Anti-Kick Back" Act (18 U.S.C. 874) as supplemented in Department of Labor regulations (29 CFR, Part 3). This Act provides that each consultant/contractor or sub-consultant/sub-contractor shall be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he is otherwise entitled. The Engineer shall report all suspected or reported violations to the City.

5. Davis Bacon Act: When required by the federal grant program legislation, all construction contracts awarded to contractors and subcontractors in excess of \$2,000 shall include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 276a to a-7) and as supplemented by Department of Labor regulations (29 CFR, Part 5). Under this Act, contractors shall be required to pay wages to laborers and mechanics at a rate not less than the minimum wages specified in a wage determination made by the Secretary of Labor. In addition, contractors shall be required to pay wages specified in a wage determination made by the Secretary of Labor. In addition, contractors shall be required to pay wages specified in a wage determination made by the Secretary of Labor. In addition, contractors shall be required to pay wages not less often than once a week

6. Contract Work Hours and Safety Standards Act: Where applicable, all contracts awarded by contractors and subcontractors in excess of \$2,000 for construction contracts and in excess of \$2,500 for other contracts which involve the employment of mechanics or laborers shall include a provision for compliance with sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C.

327-330) as supplemented by Department of Labor Regulations (29 CFR, Part 5). Under section 103 of the Act, each contractor shall be required to compute the wages of every mechanic and laborer on the basis of a standard workweek of 40 hours. Work in excess of the standard workweek is permissible provided that the worker is compensated at a rate of not less than 1 ½ times the basic rate of pay for all hours worked in excess of 40 hours in the workweek. Section 107 of the Act is applicable to construction work and provides that no laborer or mechanic shall be required to work in surroundings or under working conditions which are unsanitary, hazardous, or dangerous to his health and safety as determined under construction, safety, and health standards promulgated by the Secretary of Labor. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

7. Clean Air Act: Compliance with all applicable standards, orders, or requirements issued under section 306 of the Clear Air Act (42 U.S.C. 1857 (h), Section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR Part 15) (Contracts and subcontracts in amounts in excess of \$100,000).

8. Energy Policy and Conservation Act: Mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub.L. 94-163).

9. Disadvantaged Business Enterprises (DBE): It is the policy of the City to comply with the requirements of 49 C.F.R. 26, to prohibit unlawful discrimination, to meet its goal for DBE participation, to meet that goal whenever possible by race-neutral means, to create a level playing field, and to achieve that amount of DBE participation that would be obtained in a non-discriminatory market place. To meet that objective in any United States Department of Transportation assisted contracts, the City and the Engineer shall comply with the "Mississippi Department of Transportation's Disadvantage Business Enterprise Programs For United States Department Of Transportation Assisted Contracts".

Neither the Engineer, nor any sub-recipient or sub-consultant shall discriminate on the bases of race, color, national origin, or sex in the performance of this Agreement. The Engineer shall carry out applicable requirements of 49 C.F.R. 26 in the award and administration of United States Department of Transportation assisted contracts. Failure of the Engineer to carry out those requirements is a material breach of this Agreement which may result in the termination of this Agreement or such other remedies as the City deems appropriate.

10. Worker Visibility: All workers within the right-of-way of a Federal-aid highway who are exposed either to traffic (vehicles using the highway for the purposes of travel) or to construction equipment within the work area shall wear high-visibility safety apparel-personal protective safety clothing that is intended to provide conspicuity during both daytime and nighttime usage, and that meets the Performance Class 2 or 3 requirements of the ANSI/ISEA 107-2004 publication entitled "American National Standard for High-Visibility Safety Apparel and Headwear"- for compliance with 23 CFR, Part 634.

EXHIBIT "H"**CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS**

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS- Certification in accordance with Section 29.510 Appendix A, C.F.R. Vol. 53, No. 102, page 19210 and 19211:

- (1) The CONSULTANT certifies to the best of its knowledge and belief that it and its principals:
- (a) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
 - (b) have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or Agreement under a public transaction, violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification: and
 - (d) have not within a three-year period preceding this application/proposal had one or more public transactions (federal, state or local) terminated for cause or default;
 - (e) has not either directly or indirectly entered into any agreement participated in any collusion; or otherwise taken any action in restraint of free competitive negotiation in connection with this Agreement.
- (2) The Engineer further certifies, to the best of his/her knowledge and belief, that:
- (f) No federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a member of Congress, an officer or employee of Congress, or employee of a member of Congress in connection with the awarding of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
 - (g) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of Congress, or any employee of a member of Congress in connection with this Agreement, Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions will be completed and submitted,

The certification contained in (1) and (2) above is a material representation of fact upon which reliance is placed and a pre-requisite imposed by Section 1352, Title 31, U. S. Code prior to entering into this Agreement. Failure to comply shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000.00. The Engineer shall include the language of the certification in all subcontracts exceeding \$25,000.00 and all sub-consultants shall certify and disclose accordingly.

I hereby certify that I am the duly authorized representative of the Engineer for purposes of making this certification, and that neither I, nor any principal, officer, shareholder or employee of the above firm has:

- (a) employed or retained for commission, percentages, brokerage, contingent fee, or other consideration, any firm or person (other than a bona fide employee working solely for me or the above Engineer) to solicit or secure this agreement,
- (b) agreed, as an express or implied condition for obtaining this Agreement, to employ or retain the services of any firm or person in connection with carrying out the agreement, or
- (c) paid, or agreed to pay, to any firm, organization or person (other than a bone fide employee working solely for me or the above Engineer) any fee, contribution, donation, or consideration of any kind for, or in connection with, procuring or carrying out the agreement; except as herein expressly stated (if any).

I acknowledge that this Agreement may be furnished to the Federal Highway Administration, United States Department of Transportation, or any other applicable Federal or State Agency in connection with the Agreement involving participation of Federal-Aid Highway funds, and is subject to applicable state and federal laws, both criminal and civil.

SO CERTIFIED this. ____ day of. _____, 20 ____ -

{Enter Consultant's Name}

{Print or Type}

ATTEST _____

My Commission Expires:

Notary

EXHIBIT "I"

**PRIME CONSULTANT / CONTRACTOR EEV
CERTIFICATION AND AGREEMENT**

By executing this Certification and Agreement, the undersigned verifies its compliance with the, "Mississippi Employment Protection Act," Section 71-11-3 of the Mississippi Code of 1972, as amended, and any rules or regulations promulgated by the CITY, Mississippi Transportation Commission [MTC], Department of Employment Security, State Tax Commission, Secretary of State, Department of Human Services in accordance with the Mississippi Administrative Procedures Law (Section 25-43-1 et seq., Mississippi Code of 1972, as amended), stating affirmatively that the individual, firm, or corporation which is contracting with the CITY has registered with and is participating in a federal work authorization program* operated by the United States Department of Homeland Security to electronically verify information of newly hired employees pursuant to the Immigration Reform and Control Act of 1986, Pub.L. 99-603, 100 Stat 3359, as amended. The undersigned agrees to inform the CITY if the undersigned is no longer registered or participating in the program.

The undersigned agrees that, should it employ or contract with any entity(s) in connection with the performance of this Agreement, the undersigned will secure from such entity(s) verification of compliance with the Mississippi Employment Protection Act. The undersigned further agrees to maintain records of such compliance and provide a copy of each such verification to the City, if requested, for the benefit of the City or this Contract.

EEV* Company Identification Number [Required]

The undersigned certifies that the above information is complete, true and correct to the best of my knowledge and belief. The undersigned acknowledges that any violation may be subject to the cancellation of the contract, ineligibility for any state or public contract for up to three (3) years, the loss of any license, permit, certificate or other document granted by any agency, department or government entity for the right to do business in Mississippi for up to one (1) year, or both, any and all additional costs incurred because of the contract cancellation or the loss of any license or permit, and may be subject to additional felony prosecution for knowingly or recklessly accepting employment for compensation from an unauthorized alien as defined by 8 U.S.C §1324a(h)(3), said action punishable by imprisonment for not less than one (1) year nor more than five (5) years, a fine of not less than One Thousand Dollars (\$1,000.00) nor more than Ten Thousand Dollars (\$10,000.00), or both, in addition to such prosecution and penalties as provided by Federal law.

BY: _____ Date _____
Authorized Officer or Agent

Printed Name of Authorized Officer or Agent Title of Authorized Officer or Agent of Contractor /Consultant

SWORN TO AND SUBSCRIBED before me on this the _____ day of _____ 20____

NOTARY PUBLIC
My Commission Expires : _____

* As of the effective date of the Mississippi Employment Protection Act, the applicable federal work authorization program E-Verify operated by the U. S. Citizenship and Immigration Services of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration.

MASTER SERVICE AGREEMENT RATES

<u>Classification</u>	<u>Labor Hourly Rate</u>
Principal Engineer.....	\$162.00
Senior Professional Engineer (held P.E. License minimum 10 years.....)	\$145.00
Senior Professional Engineer (held P.E. License minimum 5 years).....	\$125.00
Professional Engineer (licensed P.E.).....	\$105.00
Senior Project Manager (minimum 15 Year Experience.....)	\$115.00
Project Engineer.....	\$95.00
Professional Land Surveyor.....	\$98.00
Survey Crew Chief.....	\$68.00
Instrument Person.....	\$41.00
Senior CAD Technician (minimum 15 Years Experience).....	\$90.00
Senior CAD Technician (minimum 15 Years Experience).....	\$80.00
CAD Technician.....	\$70.00
Clerical.....	\$50.00
Senior Administration (minimum 15 Years Experience).....	\$80.00
Resident Project Representative.....	\$75.00
Engineering/Specification Technician.....	\$65.00
Student Intern/Co-op.....	\$40.00
Scientist.....	\$85.00
Biologist.....	\$115.00
1 man GPS Survey Crew.....	\$150.00
2 man GPS Survey Crew.....	\$175.00
Drone (minimum charge, up to half day).....	\$350.00
Drone (more than half day to all day.....)	\$475.00



5000 Diamondhead Circle
Diamondhead, MS 39525
Ph: 228-222-4626
FX: 228-222-4390

APPLICATION FOR VARIANCE REQUEST

Case Number: 2026000241

Date 3/27/26

Applicant: SELA Construction, LLC

Applicant's Address: _____

Applicant's Email Address: tgiaccrusso@sela-construction.com

Applicant's Contact Number: (Home) _____ (Work) _____ (Cell) 228.256.2010

Property Owner: John Kirschenbaum

Owner's Mailing Address: 557 Golf Club Dr

Owner's Email Address _____

Owner's Contact Number: (Home) _____ (Work) _____ (Cell) 251 751 1487

Tax Roll Parcel Number: 131C-2-13-092000

Physical Street Address: 557 Golf Club Dr

Legal Description of Property: lot 13, Block 1, Diamondhead Subdivision Unit 1

Zoning District: Phase 1, City of Diamondhead, Hancock County, Mississippi
R-10

State Purpose of Variance: (Front/Side/Rear/Lot Size/Parking/Building/Coverage)
(Signage-Size-Height) _____

- Golf Course Setback is 20'

- Purpose is to have overhead cover new patio
encroaching setback approx 2-3' - leaving approx
17' of setback on property line to structure (attached)

REQUIRED ITEMS:

- A. A statement describing the variance request and all the reasons why it complies with the criteria for variances provided in Section 2.6.5, specifically.
THE CONDITIONS FOR GRANTING A VARIANCE: (SEE ATTACHED SHEET #4)
1. DO THE SPECIAL CONDITIONS AND/OR CIRCUMSTANCES EXIST WHICH AFFECT ONLY THE LAND OR STRUCTURE IN QUESTION AND NO OTHER SURROUNDING OR SIMILAR PROPERTIES?
 2. WOULD LITERAL INTERPRETATION OF THE ZONING ORDINANCE DEPRIVE THE OWNER/APPLICANT OF RIGHTS COMMONLY ENJOYED BY OTHER PROPERTIES IN THE SAME ZONING DISTRICT?
 3. ARE THE SPECIAL CONDITIONS OR CIRCUMSTANCES NOT CAUSED BY THE OWNER/APPLICANT?
 4. WOULD THE REQUESTED VARIANCE NOT GIVE THE OWNER/APPLICANT ANY SPECIAL PRIVILEGES OR RIGHTS NOT SHARED BY OWNERS OF SIMILAR PROPERTIES?
- B. The property address and the name and mailing address of the owner of each lot within 300 feet of the subject property and a map with parcels keyed to the ownership and address data.
- C. Site plans, preliminary building elevation, preliminary improvement plans, or other maps or drawings, sufficiently dimensioned as required to illustrate the following, to the extent related to their variance application:
- i. Existing and proposed location and arrangement of uses on the site, and on abutting sites within 100 feet.
 - ii. Existing and proposed site improvements, buildings, and other structures on the site, and any off-site improvements related to or necessitated by the proposed use. Building elevations shall be sufficient to indicate the general height, bulk, scale, and architectural character.
 - iii. Existing and proposed topography, grading, landscaping, and screening, irrigation facilities, and erosion control measures.
 - iv. Existing and proposed parking, loading, and traffic and pedestrian circulation features, both on the site and any off-site facilities or improvement related to or necessitated by the proposed use.
 - v. The Zoning Administrator may request additional information necessary to enable a complete analysis and evaluation of the variance request, and determination as to whether the circumstances prescribed for the granting of a variance exist.
 - vi. A fee established by the City Council shall accompany the application. A single application may include request for variances from more than one regulation applicable to the same site, or for similar variances on two or more adjacent parcels with similar characteristics.
- D. Payment of fee for Variance request: \$100.00 as per Ordinance 2012-020

STATEMENT OF UNDERSTANDING

As the applicant or owner/s for the requested Variance in the City of Diamondhead, I (we) understand the following:

The application fee of \$100.00 must be paid prior to the acceptance of the application. Further, that if the application is withdrawn for any reason that the application fee is forfeited to the City of Diamondhead.

As the applicant or owner/s, I (we), or the designed representative, must be present at the public hearing.

That all information provided with this application is true and correct to the best of my knowledge.

That this application represents only property owned by me (us) and that any other adjoining property owners must apply for a Variance on his own behalf.

That all required attachments have been provided to the City of Diamondhead.

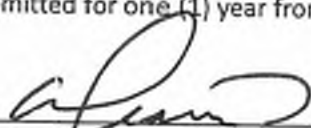
That additional information may be required by the Planning Commission prior to final disposition.

The City Council will not accept new case evidence once the recommendation has been made by the Planning Commission. If new evidence needs to be presented, the applicant will need to request that the matter be referred back to the Planning Commission for review.

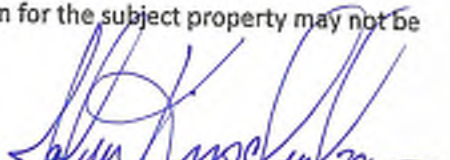
The Public Hearing will be held on April 28th at 6 p.m. in the Council Chambers of the Diamondhead City Hall.

If a continuance of the hearing is necessary at my (our) request, the request must be made to the Zoning Official a minimum of seven (7) days prior to the hearing. If such request is not made in writing, I understand that a new application must be filed and an application fee paid to the City.

If the application is denied by the City Council, a new application for the subject property may not be submitted for one (1) year from the date of denial.



Signature of Applicant



Signature of Property Owner

_____ For Official Use Only _____

- \$100.00
- Copy of Deed, Lease or Contract
- Site Plan
- Parking Spaces
- List of Property Owner

- Application Signed
- Written Project Description
- Drainage Plan NA
- Notarized Statement NA

REQUIRED ITEM A

Property Owner John Kirschenbaum

Street Address 557 Golf Club Dr

Statement Describing Variance Request

20 set back on rear - Golf Course
want to build a patio to encroach on setback
approx 2-3' - Covered patio

The reasons why it complies with the criteria for variances:

1. DO THE SPECIAL CONDITIONS AND/OR CIRCUMSTANCES EXIST WHICH AFFECT ONLY THE LAND OR STRUCTURE IN QUESTION AND NO OTHER SURROUNDING OR SIMILAR PROPERTIES?

Response: yes, setback is 20' on golf course - would
still have approx 17' setback

2. WOULD LITERAL INTERPRETATION OF THE ZONING ORDINANCE DEPRIVE THE OWNER/APPLICANT OF RIGHTS COMMONLY ENJOYED BY OTHER PROPERTIES IN THE SAME ZONING DISTRICT?

Response: yes, the 20' setback would unnecessarily limit
the customers use of his property. Due to
home layout this would be needed to construct
this addition

3. ARE THE SPECIAL CONDITIONS OR CIRCUMSTANCES NOT CAUSED BY THE OWNER/APPLICANT?

Response: yes, the need for variance is due to configuration
& location of lot in relation to golf course, not
due to actions by customer or applicant. These conditions
are inherent to the property. not caused by owner

4. WOULD THE REQUESTED VARIANCE NOT GIVE THE OWNER/APPLICANT ANY SPECIAL PRIVILEGES OR RIGHTS NOT SHARED BY OWNERS OF SIMILAR PROPERTIES?

Response: yes, requested variance is minimal (3')
& intended to allow reasonable use of property
in similar situations.

LEGAL DESCRIPTION:

A survey of Lot 13, Block 1, Diamondhead Subdivision, Unit 1, Phase 1, City of Diamondhead, Hancock County, Mississippi.



LEGEND:

- ⊕ CENTERLINE
- IRON ROD FOUND
- IRON ROD SET
- ⊗ IRON PIPE FOUND
- ⊞ FENCE CORNER POST
- ⊘ POWER POLE
- APS AS PER SURVEY
- APR AS PER RECORD
- UTILITY EASEMENT
- DRAINAGE EASEMENT
- EDGE OF PAVEMENT
- WATER METER
- ELEC ELECTRIC
- TEL PHONE SERVICE

REFERENCES:

- 1) DEED BOOK 2019 PAGE 8905
- 2) PLAT OF DIAMONDHEAD SUB. UNIT 1, PHASE 1
- 3) PREVIOUS SURVEY BY DUKE LEVY
DWG # 2020-233; DATED 08/17/2020

NOTES:

Surveyor has made no investigation or independent search for easements of record, encroachments, restrictive covenants, ownership title evidence, or any other facts that an accurate and current title search may disclose. No attempt has been made as a part of this boundary survey to obtain or show data concerning existence, size, depth, condition, capacity, or location of any utility or municipal/public service facility. This survey meets Mississippi minimum requirements for a class "B" survey. Survey is valid only if print has original seal and signature of surveyor. No flood zone determination was performed as a part of this survey. An accurate determination can be made by ordering a FEMA Elevation Certificate.

BEARINGS REFERENCED TO GEODETIC BY GPS OBSERVATIONS

As a consequence of the law (and a regulation that has not yet been fully adopted), the surveyor is not permitted to be held liable for professional negligence, malpractice, or fraud.

Duke Levy, RLS #1722

DUKE LEVY & ASSOCIATES, P.A.



4412 LEISURE TIME DRIVE
DIAMONDHEAD, MS 39525
(228) 343-8891 PHONE

SCALE: 1" = 50' DATE: 03/17/2026

DRAWING: W/DW 2026-057 CLIENT: KRISCHENBAUM

**NOTICE OF PUBLIC HEARING
PLANNING AND ZONING COMMISSION
DIAMONDHEAD, MS**

SELA Construction, LLC, on behalf of John Kirschenbaum, has filed an application requesting a variance from the Zoning Ordinance Article 3.4.8 to allow a residence within 17' of a rear property line.

The property address is 557 Golf Club Drive. The tax parcel number is 131C-2-13-092.000. The property is in a R-10 zoning district. The setback for a residence from the rear property line is 20'. The variance requested is 3'. The Case File Number is 202600241.

In accordance with the Comprehensive Zoning Ordinance Article 9.8, the Planning Commission may recommend to the Mayor and City Council a variance be granted as the variance was applied for or in a modified form or subject to conditions or the application may be denied. A variance may be revocable, may be granted for a limited period, or may be granted subject to conditions as the Planning Commission or Mayor and City Council may prescribe.

The Planning and Zoning Commission will consider this application at its next regularly scheduled meeting on **Tuesday, April 28, 2026, at 6:00 p.m.** The public hearing will be held at Diamondhead City Hall in the Council Chambers at 5000 Diamondhead Circle in Diamondhead, MS 39525. Interested members of the public are invited to attend. This meeting will also be live streamed for your convenience.

If you have any questions or comments or would like to review the application, you may contact Beau King, Building Official, at bking@diamondhead.ms.gov or 228-222-4023.



The Sea Coast Echo

POST OFFICE BOX 2009
BAY SAINT LOUIS, MS 39521-2009

PROOF OF PUBLICATION

STATE OF MISSISSIPPI
HANCOCK COUNTY

PERSONALLY appeared before me the undersigned authority in and for said County and State. GEOFF BELCHER, Publisher of THE SEA COAST ECHO, a newspaper published in the City of Bay Saint Louis, said County, who being duly sworn, deposes and says the publication of this notice hereunto annexed has been made in the said publication 1 week(s) to-wit:

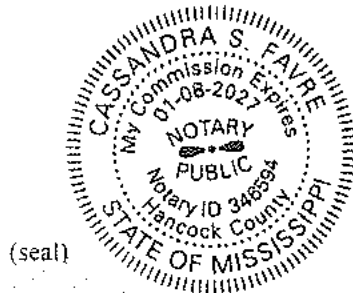
On the 9 day of April 2026
On the _____ day of _____ 2026
On the _____ day of _____ 2026
On the _____ day of _____ 2026

Geoff Belcher
Publisher

Sworn to and subscribed before me a NOTARY PUBLIC

Cassandra S Fave

This 9 day of April 2026



NOTICE OF PUBLIC HEARING PLANNING AND ZONING COMMISSION

DIAMONDHEAD, MS
SELA Construction, LLC, on behalf of John Kirschenbaum, has filed an application requesting a variance from the Zoning Ordinance Article 3.4.8 to allow a residence within 17' of a rear property line.

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If you have any questions or comments or would like to review the application, you may contact Beau King, Building Official, at bking@diamondhead.ms.gov or 228-222-4023. PUBLISH DATES: 4/9/26

15

OWNER_NAME	LRMADD	CITY_ST_ZIP_OWNR
✓ KIRSCHENBAUM JOHN L ETAL	557 GOLF CLUB DR	BAY ST LOUIS, MS 39520
✓ WAGNER MARGUERITE A	238 MOLOKAI VILLAGE	DIAMONDHEAD, MS 39525
✓ WEBO LLC	1079 TINA VIC FAYE ROAD	PASS CHRISTIAN, MS 39571
✓ SCARAMUZZO MICHELE	25750 KARLY DR	PICAYUNE, MS 39466
✓ HAUPTMANN MICHELE	20099 ROAD 536	KILN, MS 39556
✓ GOODSON GREG	104 MOLOKAI VILLAGE	DIAMONDHEAD, MS 39525
✓ MELTON WANDA L/E	129 MOLOKAI VILLA BLDG G	DIAMONDHEAD, MS 39525
✓ WAGONER GREGORY ETAL	5513 GOLF CLUB DR	DIAMONDHEAD, MS 39525
✓ HAND SCOTT ETAL	5583 DIAMONDHEAD RD E	DIAMONDHEAD, MS 39525
✓ BAUMGARTNER JEANNE G ETAL TRUSTEE	83163 LOLA DRIVE	DIAMONDHEAD, MS 39525
✓ STRUCTURES OF DIAMONDHEAD INC	758 AUGUSTA WAY	DIAMONDHEAD, MS 39525
✓ BURGE JAMES M (RTODD)	P O BOX 6444	DIAMONDHEAD, MS 39525
✓ MADDIE SUSAN ETAL	633 SANDBAR PT	LAKE WYLIE, SC 29710
✓ SHIRAH MICHAEL	213 MOLOKAI VILLAGE UN D	DIAMONDHEAD, MS 39525
✓ HEADRICK JARED A	126 MOLOKAI VILLAGE UNIT G	DIAMONDHEAD, MS 39525
✓ ALLEN DALE N ETAL	5524 ALAKOKO PL	DIAMONDHEAD, MS 39525
✓ WILKERSON BURTON L SR ETAL	552 WEST JEFFERSON ST UN 10	TUPELO, MS 38804
✓ HOLDER LAURIE H	709 SEABISCUIT LOOP S	MADISONVILLE, LA 70447
✓ PYLE ROBERT W & KAREN L TRUSTEES	144K MOLOKAI VLG	DIAMONDHEAD, MS 39525
✓ SHEFFIELD MICHAEL T	227 MOLOKAI VILLAGE	DIAMONDHEAD, MS 39525
✓ TEAM FLETCHER LLC	9083 OLD RIVER ROAD, LOT 19	PETAL, MS 39465
✓ LEE ROY D ETAL	5516 ALAKOKO DRIVE	DIAMONDHEAD, MS 39525
✓ BOURGEOIS LOUIS V JR ETUX	305 RAYWOOD DRIVE	HOUMA, LA 70360
✓ SIMMONS JIMMY W ETAL	208 MOLOKAI VLG	DIAMONDHEAD, MS 39525
✓ FOREMAN AARON	241 MOLOKAI VILLAGE	DIAMONDHEAD, MS 39525
✓ WILLEY JAMES S ETAL	230 MOLOKAI VILLAGE	DIAMONDHEAD, MS 39525
✓ SOMERS KENNETH	P O BOX 6572	DIAMONDHEAD, MS 39525
✓ COLLETT LARRY ETUX	129 KELVIN DR	CLINTON, MS 39056
✓ KILPATRICK ROBERT J ETAL	5581 DIAMONDHEAD DR E	DIAMONDHEAD, MS 39525
✓ BURKE JO	4535 LEO ST	MARRERO, LA 70072
✓ DESCHAMP CLYDE	235 MOLOKAI VILLA	DIAMONDHEAD, MS 39525
✓ FLOYD LIVING TRUST	5592 E DIAMONDHEAD DR	DIAMONDHEAD, MS 39525
✓ TEAM FLETCHER LLC	9083 OLD RIVER RD LT 19	PETAL, MS 39465
✓ LAIRD BERYL	5517 GOLF CLUB DR	DIAMONDHEAD, MS 39525
✓ HARWOOD JOSEPH ETAL	553 GOLF CLUB DRIVE	DIAMONDHEAD, MS 39520
✓ WILSON JOHN K ETAL	6450 MANSHIP RD	BRANDON, MS 39047
✓ DIAMONDHEAD COUNTRY CLUB & POA INC	7600 COUNTRY CLUB DR	DIAMONDHEAD, MS 39525
✓ MARLOT-ALRED AMY ETAL	9312 HWY 22S	MICHIE, TN 38357
✓ BAUER STEVEN T ETAL	5522 ALAKOKO PLACE	DIAMONDHEAD, MS 39525
✓ DEARMAN SANDRA L	293 VENCTIAN GDNS	GULFPORT, MS 39507
✓ FRAZIER CORDELL	505 BEACH LANE	MT JULIET, TN 37122
✓ DSR998 LLC	998 HALAWA CT	DIAMONDHEAD, MS 39525
✓ RIEHLE SUSAN	214 MOLOKAI VLG	DIAMONDHEAD, MS 39525

✓ CHATEAU CHARLOTTE LLC	101 BRECKENRIDGE LOOP	LAFAYETTE, LA 70506
✓ WILLIAMS MADELYN	108 MOLOKAI VLG	DIAMONDHEAD, MS 39525
✓ ROBSON ELIZABETH A	239 J MOLOKAI VILLA	DIAMONDHEAD, MS 39525
✓ MARSHALL GARY	101 GRASS ST	WAVELAND, MS 39576
✓ APS PROPERTIES CO LLC	640 KOULA DR	DIAMONDHEAD, MS 39525
✓ CLARK JAN M	1116 GERRITS LANDING	BRANDON, MS 39047
✓ THOMAS JOHN ETAL	54 BREAKERS LANE	RIDGELAND, MS 39157
✓ BIRCHALL PEGGY L	130 MOLOKAI VILLAGE	DIAMONDHEAD, MS 39525
✓ HOPKINS FRANK CRAIG ETAL	136 MOLOKAI VILLAGE	DIAMONDHEAD, MS 39525
✓ MATTHEWS MICHAEL L	8920 ANAHOLA PLACE	DIAMONDHEAD, MS 39525
✓ MARTINEZ PERFORMANCE & PROPERTY SOLU'	54 WOODLAKE DR	STARKVILLE, MS 39759
✓ FLOY ADRIAN E	706 W BEACH BLVD	LONG BEACH, MS 39560
✓ GILBERT LORETTA ETAL	5353 FIRETOWER RD	KILN, MS 39556
✓ JOYCE KEVIN ETAL	243 MOLOKAI VILLAGE BLDG K	DIAMONDHEAD, MS 39525
✓ MCGLYNN PATRICIA A ETAL	217 MOLOKAI VILLA BLDG D	DIAMONDHEAD, MS 39525
✓ BROWN MARSHALL E JR ETAL	5515 GOLF CLUB DRIVE	DIAMONDHEAD, MS 39525-
✓ KAHLMORGAN KIM T ETAL	551 GOLF CLUB DR	DIAMONDHEAD, MS 39525
✓ BLUM DAVID H ETAL	505 RIDGELAKE DR	METAIRIE, LA 70001
✓ VALENTI DAWN	130 PIER AVE	PISMO BEACH, CA 93449
✓ ZAZZARO CARMINE A	125 MOLOKAI VILLAGE	DIAMONDHEAD, MS 39525
✓ MARTIN ROBERT K ETAL	559 GOLF CLUB DR	DIAMONDHEAD, MS 39525
✓ CRAWLEY BRIAN	114 D MOLOKAI VILLAGE	DIAMONDHEAD, MS 39525
✓ LARSEN KENT P ETAL	5579 DIAMONDHEAD DR E	DIAMONDHEAD, MS 39525
✓ CAPLINGER GRETCHEN	323 E NORTH STREET	PASS CHRISTIAN, MS 39571
✓ MAD PROPERTIES LLC	20581 SAUCIER FAIRLEY RD	SAUCIER, MS 39574
✓ RYAN LANCE A	117 MOLOKAI VILLAGE	DIAMONDHEAD, MS 39525
MOLOKAI VILLA CONDOMINIUMS		
✓ POWELL NATHANIAL ETUX	5512 ALAKOKO DRIVE	DIAMONDHEAD, MS 39525
✓ KOON KELLI	207 MOLOKAI VILLAGE	DIAMONDHEAD, MS 39525
✓ DESCHAMP CLYDE	159 WESTLAKE DR	BRANDON, MS 39047
✓ KJAMM ENTERPRISE LLC	507 NORTH AVENUE	AMITE, LA 70422
✓ BELLANDE DIANE M	131 MOLOKAI VILLAGE	DIAMONDHEAD, MS 39525
✓ YOUNGBLOOD MICHAEL SCOTT ETAL	5594 DIAMONDHEAD DR EAST	DIAMONDHEAD, MS 39525



5000 Diamondhead Circle · Diamondhead, MS 39525
 Phone: 228.222.4626 Fax: 228-222-4390
 www.diamondhead.ms.gov

STAFF REPORT – 557 GOLF CLUB DRIVE - VARIANCE

TO: Planning & Zoning Commission

FROM: Beau King, Building Official

DATE: April 23, 2026

SUBJECT: Variance request before the Planning & Zoning Commission – 557 Golf Club Drive

NATURE OF REQUEST: SELA Construction, LLC, on behalf of John Kirschenbaum, has filed an application requesting a variance from the Zoning Ordinance Article 3.4.8 to allow a residence within 17' of a rear property line. The property address is 557 Golf Club Drive. The tax parcel number is 131C-2-13-092.000. The property is in a R-10 zoning district. The setback for a residence from the rear property line is 20'. The variance requested is 3'. The Case File Number is 202600241.

DATE OF PUBLIC HEARING: April 28, 2026, at 6:00 PM.

RECOMMENDATION: To **approve** the variance as petitioned.

The staff recommends approving the variance based on the following findings of fact.

- A. That special conditions and circumstances *do* exist which are peculiar to the land, structure or building involved and which are not applicable to other lands, structures, or buildings in the same district. *The building is constructed 58.3' from the front property line and 22.9' from the rear property line.*
- B. That literal interpretation of the provisions of this title *would* deprive the applicant of rights commonly enjoyed by other properties in the same zoning district under the terms of this title. *There are many homes on the golf course that have covered patios closer than 20' to the rear lot line.*
- C. That special conditions and circumstances, if any, *do not* result from the actions of the applicant. *Conditions are created by existing building location.*
- D. That granting the variance requested *will not* confer on the applicant any special privilege that is denied by this title to other lands, structures, or buildings in the same zoning district. *Other similar variances have been granted.*
- E. The variance, if authorized, *will* represent the minimum variance that will afford relief and *will* represent the least modification possible of the regulation in issue. *3' variance is reasonable to the house and lot size.*
- F. The Variance *does* observe the spirit of the Ordinance and *will not* change the character of the district (area). *17' rear setback still gives ample setback.*
- G. The Variance *will* observe the spirit of the Comprehensive Plan. *Observed.*
- H. That the Variance requested *will not* result in any change in use or density of the subject property. *No change in use or dens*

J02AL000240



5000 Diamondhead Circle
Diamondhead, MS 39525
Ph: 228-222-4626
FX: 228-222-4390

APPLICATION FOR VARIANCE REQUEST

Case Number: J02AL000240

Date 3-20-2026

Applicant: DOUG PARKER

Applicant's Address: 85007 DIAMONDHEAD BLVD. ^{Lakes} DIAMONDHEAD, MS, 39525

Applicant's Email Address: J0CAROLPARKER@GMAIL.COM

Applicant's Contact Number: (Home) 601-842-0020 (Work) SAME (Cell) SAME

Property Owner: DOUG & JO CAROL PARKER

Owner's Mailing Address: 85007 DIAMONDHEAD BLVD DIAMONDHEAD, MS.

Owner's Email Address J0CAROLPARKER@GMAIL.COM

Owner's Contact Number: (Home) 601-842-0020 (Work) SAME (Cell) SAME

Tax Roll Parcel Number: 007M-2-35-032.000

Physical Street Address: 85007 DIAMONDHEAD BLVD. DIAMONDHEAD, MS, 39525

Legal Description of Property: SINGLE FAMILY DWELLING

Zoning District: _____

State Purpose of Variance: (Front/Side/Rear/Lot Size/Parking/Building/Coverage)
(Signage-Size-Height) would like to put in a small swimming pool, 10ft x 30ft. Depth of lot makes the 10ft. width of the pool closer to back lot line than coverats allow.

REQUIRED ITEM A

Property Owner DOUG & JOCAROL PARKER

Street Address 85007 DIAMONDHEAD LAKES BLVD

Statement Describing Variance Request

SMALL BACKYARD WITH WETLANDS ON OUR LEFT & WOODS BEHIND OUR PROPERTY. WOULD LIKE TO BUILD A POOL, BUT NEED A VARIANCE OF A FEW FEET PUTTING POOL CLOSE TO REAR LINE.

The reasons why it complies with the criteria for variances:

- 1. DO THE SPECIAL CONDITIONS AND/OR CIRCUMSTANCES EXIST WHICH AFFECT ONLY THE LAND OR STRUCTURE IN QUESTION AND NO OTHER SURROUNDING OR SIMILAR PROPERTIES?

Response: Yes

- 2. WOULD LITERAL INTERPRETATION OF THE ZONING ORDINANCE DEPRIVE THE OWNER/APPLIANT OF RIGHTS COMMONLY ENJOYED BY OTHER PROPERTIES IN THE SAME ZONING DISTRICT?

Response: TO MY KNOWLEDGE ALL OTHER PROPERTIES HAVE LARGER BACKYARDS FROM THEIR HOME TO BACK PROPERTY LINE. THERE MAY BE SOME I HAVE NOT SEEN THOUGH.

- 3. ARE THE SPECIAL CONDITIONS OR CIRCUMSTANCES NOT CAUSED BY THE OWNER/APPLICANT?

Response: CORRECT

- 4. WOULD THE REQUESTED VARIANCE NOT GIVE THE OWNER/APPLICANT ANY SPECIAL PRIVILEGES OR RIGHTS NOT SHARED BY OWNERS OF SIMILAR PROPERTIES?

Response: NOT TO MY KNOWLEDGE

Site Calculations	
SITE AREA	12,095.30ft ²
PROPOSED AREA	249,600ft ²

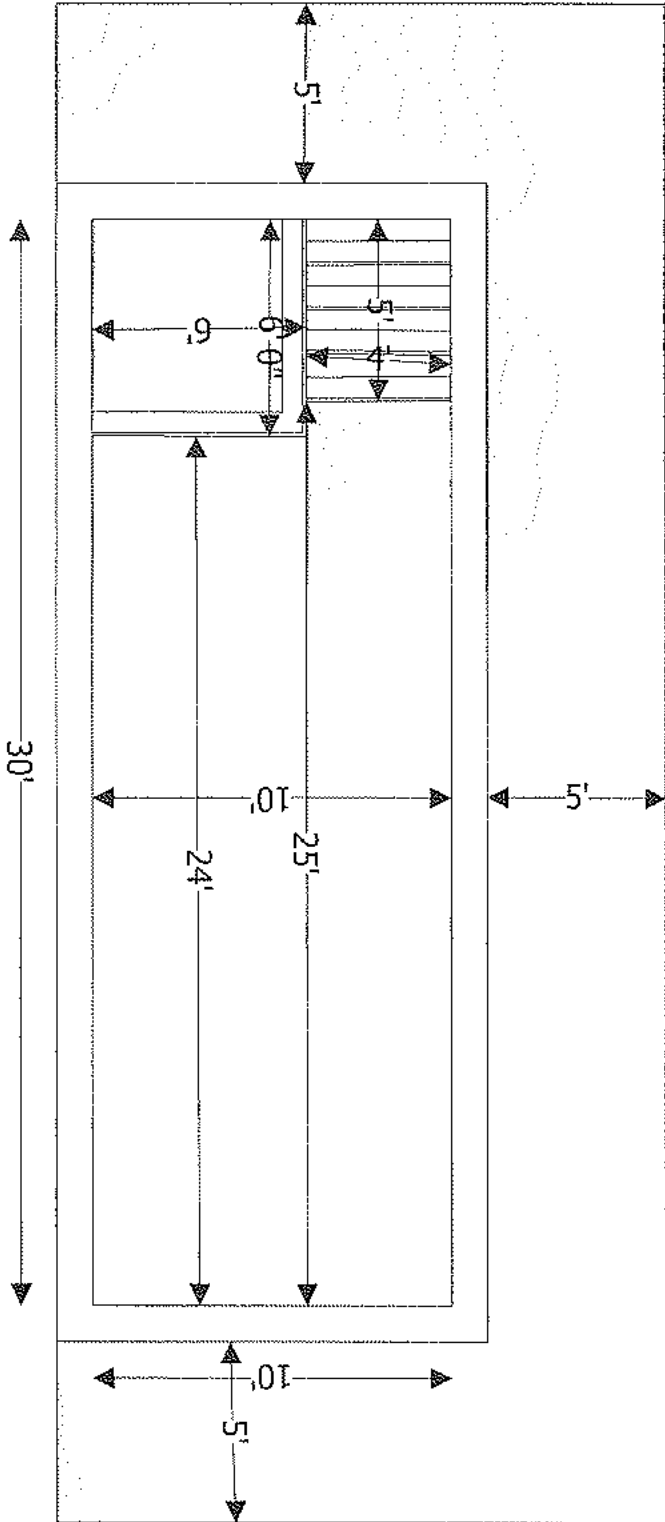


Disrupted by Canbuild

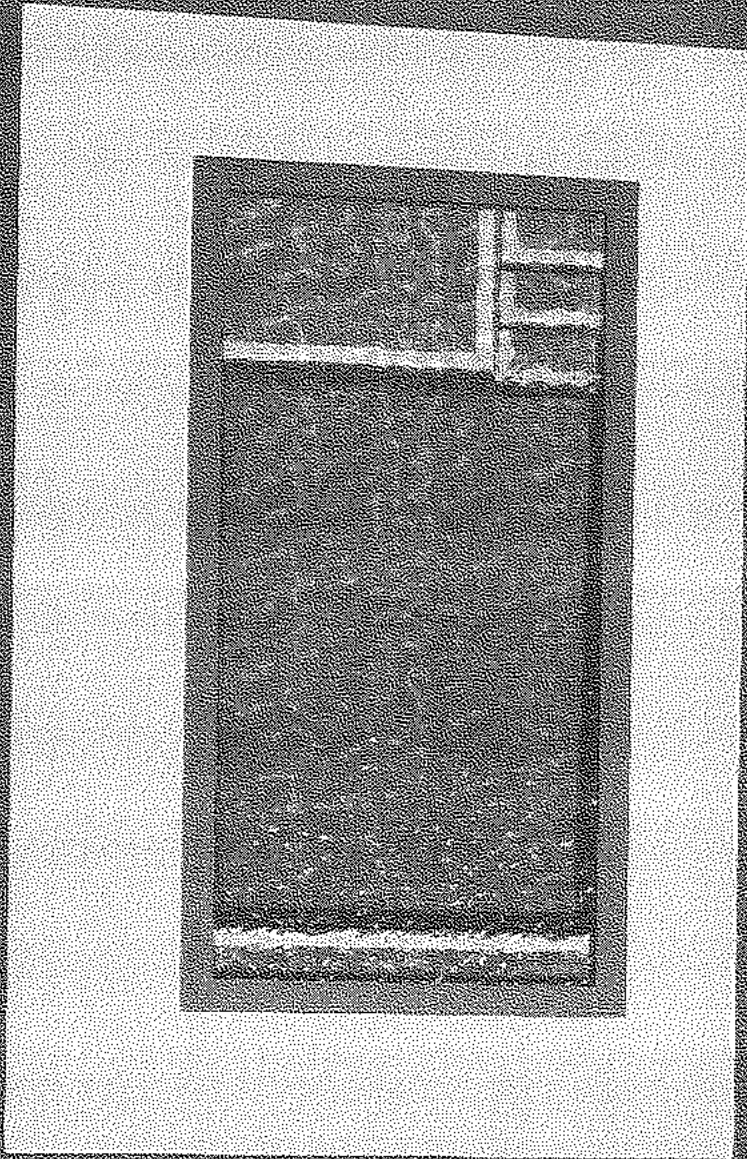


Copyright Statement
 This plan clearly remains the copyright of designer & will not be used other than for the project with intended without written authority.
Disclaimer
 This is not an official document, and may not comply with current laws or industry standards. Seek independent advice before acting on this document.
ALL DIMENSIONS ARE IN FEET

Client Name: Jay Taylor	Client Email: jay@jaytaylor.com	Client Phone: 407-843-5032	Signature: _____	
Designed by: Jay Taylor jaylor@jaytaylor.com	Phone: +12028071120	Sheet Name: SDP Plans	Sheet no.: 1	1st rev.: 1/27/2025
Property Details: 4020-4-15-499 RD, Shreveport, MS 39315, United States APN: 0031-0-37-099-000	Design: Coastal Cap 2P	Scale: 3" = 40' @ A3	1" = section date: 9/28/2025	Format section date: 1/27/2025
				Revision #: 5



Scale: 3/16" = 1 ft.



**NOTICE OF PUBLIC HEARING
PLANNING AND ZONING COMMISSION
DIAMONDHEAD, MS**

Doug Parker has filed an application requesting a variance from the Zoning Ordinance Article 4.3.6 to allow a swimming pool within 8' of a rear property line.

The property address is 85007 Diamondhead Lakes Boulevard. The tax parcel number is 067M-2-35-032.000. The property is in a R-6 zoning district. The setback for a swimming pool from the rear property line is 10'. The variance requested is 2'. The Case File Number is 202600240.

In accordance with the Comprehensive Zoning Ordinance Article 9.8, the Planning Commission may recommend to the Mayor and City Council a variance be granted as the variance was applied for or in a modified form or subject to conditions or the application may be denied. A variance may be revocable, may be granted for a limited period, or may be granted subject to conditions as the Planning Commission or Mayor and City Council may prescribe.

The Planning and Zoning Commission will consider this application at its next regularly scheduled meeting on **Tuesday, April 28, 2026, at 6:00 p.m.** The public hearing will be held at Diamondhead City Hall in the Council Chambers at 5000 Diamondhead Circle in Diamondhead, MS 39525. Interested members of the public are invited to attend. This meeting will also be live streamed for your convenience.

If you have any questions or comments or would like to review the application, you may contact Beau King, Building Official, at bking@diamondhead.ms.gov or 228-222-4023.

The Sea Coast Echo

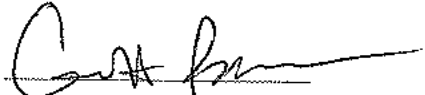
POST OFFICE BOX 2009
BAY SAINT LOUIS, MS 39521-2009

PROOF OF PUBLICATION

STATE OF MISSISSIPPI
HANCOCK COUNTY

PERSONALLY appeared before me the undersigned authority in and for said County and State. GEOFF BELCHER, Publisher of THE SEA COAST ECHO, a newspaper published in the City of Bay Saint Louis, said County, who being duly sworn, deposes and says the publication of this notice hereunto annexed has been made in the said publication 1 week(s) to-wit:

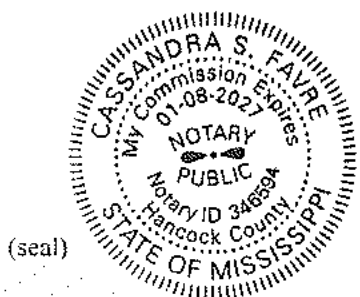
On the 9 day of April 2026
On the _____ day of _____ 2026
On the _____ day of _____ 2026
On the _____ day of _____ 2026


Publisher

Sworn to and subscribed before me a NOTARY PUBLIC



This 9 day of April 2026



NOTICE OF PUBLIC HEARING
PLANNING AND ZONING COMMISSION
DIAMONDHEAD, MS
Doug Park has filed an application requesting a variance from the Zoning Ordinance Article 4.3.6 to allow a swimming pool within 8' of a rear property line.
The property address is 85007 Diamondhead Lakes Boulevard. The tax parcel number is 067M-2-35-032.000. The property is in a R-6 zoning district. The setback for a swimming pool from the rear property line is 10'. The variance requested is 2'. The Case File Number is 202600240.
In accordance with the Comprehensive Zoning Ordinance Article 9.8, the Planning Commission may recommend to the Mayor and City Council a variance be granted as the variance was applied for or in a modified form or subject to conditions or the application may be denied. A variance may be revocable, may be granted for a limited period, or may be granted subject to conditions as the Planning Commission or Mayor and City Council may prescribe.

The Planning and Zoning Commission will consider this application at its next regularly scheduled meeting on Tuesday, April 28, 2026, at 6:00 p.m. The public hearing will be held at Diamondhead City Hall in the Council Chambers at 5000 Diamondhead Circle in Diamondhead, MS 39525. Interested members of the public are invited to attend. This meeting will also be live streamed for your convenience.
If you have any questions or comments or would like to review the application, you may contact Beau King, Building Official, at bking@diamondhead.ms.gov or 228-222-4023.
PUBLISH DATES: 4/9/26



OWNER_NAME	LRMADD	CITY_ST_ZIP_OWNR
POWELL KENNETH O SR ETUX	85543 DIAMONDHEAD DR W	DIAMONDHEAD, MS 39525
PARKS BRAD ETUX	85019 POHAKU DR	DIAMONDHEAD, MS 39525
PARKER LEROY D ETAL	85007 DIAMONDHEAD LAKES	DIAMONDHEAD, MS 39525
DELANEY ROSE ETAL	85018 DIAMONDHEAD LAKES BLVD	DIAMONDHEAD, MS 39525
WEERS GERALD VERNON	85012 DIAMONDHEAD LAKES BLVD	DIAMONDHEAD, MS 39525
RUSSELL ROBERT O ETAL	7718 MOANALUA WAY	DIAMONDHEAD, MS 39525
BAYOUKAT LLC	5352 RED CREEK RD	LONG BEACH, MS 39560
EMMER MICHAEL R ETUX	85551 DIAMONDHEAD DR W	DIAMONDHEAD, MS 39525
WILLIAMS MAX J ETUX	85013 DIAMONDHEAD LAKES BLVD	DIAMONDHEAD, MS 39525
VALLEE ALEXANDER J JR ETAL	85016 DIAMONDHEAD LAKES BLVD	DIAMONDHEAD, MS 39525
BOWMAN ROBERT ETUX	85010 DIAMONDHEAD LAKES BLVD	DIAMONDHEAD, MS 39525
DIAMONDHEAD LAKES	1402 PASS RD	GULFPORT, MS 39501
FIORE KATHLEEN M	9568 LAA LA PLACE	DIAMONDHEAD, MS 39525
HUNTER DAVID J	85009 DIAMONDHEAD LAKES BLVD	DIAMONDHEAD, MS 39525
HILL GERALD R ETAL	85545 DIAMONDHEAD DR	DIAMONDHEAD, MS 39525
GATWOOD MICHAEL W ETUX	85015 DIAMONDHEAD LAKES BLVD	DIAMONDHEAD, MS 39525
SANCHEZ OSWALDO S	85014 DIAMONDHEAD LAKES BLVD	DIAMONDHEAD, MS 39525
BOEHL EDWARD A JR ETAL	85533 DIAMONDHEAD DR W	DIAMONDHEAD, MS 39525
POWELL MARY ETAL	85543 DIAMONDHEAD DR W	DIAMONDHEAD, MS 39525
CORNELIUS WILLIAM ETUX	85020 DIAMONDHEAD LAKES BLVD	DIAMONDHEAD, MS 39525
RAMIREZ LLOYD P JR ETAL	85547 DIAMONDHEAD DR W	DIAMONDHEAD, MS 39525
TENTONI JOSHUA ETUX	85011 DIAMONDHEAD LAKES BLVD	DIAMONDHEAD, MS 39525
BAYOUKAT LLC	5352 RED CREEK RD	LONG BEACH, MS 39560
ELLIOTT LAND DEVELOPMENTS LLC	1402 PASS RD	GULFPORT, MS 39501
LOUVIERE PAUL	85017 POHAKU DR	DIAMONDHEAD, MS 39525

25



5000 Diamondhead Circle · Diamondhead, MS 39525
 Phone: 228.222.4626 Fax: 228-222-4390
 www.diamondhead.ms.gov

STAFF REPORT – 85007 DIAMONDHEAD LAKES BOULEVARD - VARIANCE

TO: Planning & Zoning Commission

FROM: Beau King, Building Official

DATE: April 23, 2026

SUBJECT: Variance request before the Planning & Zoning Commission – 85007 Diamondhead Lakes Boulevard

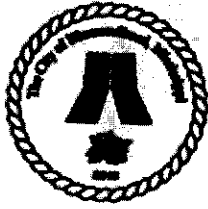
NATURE OF REQUEST: Doug Parker has filed an application requesting a variance from the Zoning Ordinance Article 4.3.6 to allow a swimming pool within 8' of a rear property line. The property address is 85007 Diamondhead Lakes Boulevard. The tax parcel number is 067M-2-35-032.000. The property is in a R-6 zoning district. The setback for a swimming pool from the rear property line is 10'. The variance requested is 2'. The Case File Number is 202600240.

DATE OF PUBLIC HEARING: April 28, 2026, at 6:00 PM.

RECOMMENDATION: To **approve** the variance as petitioned.

The staff recommends approving the variance based on the following findings of fact.

- A. That special conditions and circumstances *do* exist which are peculiar to the land, structure or building involved and which are not applicable to other lands, structures, or buildings in the same district. *The lot has an odd shaped rear lot line.*
- B. That literal interpretation of the provisions of this title *would* deprive the applicant of rights commonly enjoyed by other properties in the same zoning district under the terms of this title. *There are many homes in the zoning district with swimming pools.*
- C. That special conditions and circumstances, if any, *do not* result from the actions of the applicant. *Conditions are created by the lot shape.*
- D. That granting the variance requested *will not* confer on the applicant any special privilege that is denied by this title to other lands, structures, or buildings in the same zoning district. *Other similar variances have been granted.*
- E. The variance, if authorized, *will* represent the minimum variance that will afford relief and *will* represent the least modification possible of the regulation in issue. *The swimming pool is conservative in size compared to lot size.*
- F. The Variance *does* observe the spirit of the Ordinance and *will not* change the character of the district (area). *Observed.*
- G. The Variance *will* observe the spirit of the Comprehensive Plan. *Observed.*
- H. That the Variance requested *will not* result in any change in use or density of the subject property. *No change in use or density.*



City of Diamondhead, MS

Docket of Claims Register - Council

Item No. 15.

APPKT02566 - 5.5.26 DOCKET

By Docket/Claim Number

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Payment Amount Line Amount
DKT233716	AGJ	04/22/2026	131123	IT - MONTHLY BILLING - MAY 2026	001-140-605.00	Professional Fees - IT	3,453.80
							27.00
							376.00
							63.00
							2,945.80
DKT233717	ARTHUR J GALLAGHER AND CO	04/28/2026	2026	2026 INSURANCE RENEWALS	001-140-625.00	Insurance	42.00
							205,585.97
							1,229.17
							1,473.18
							1,262.73
11,574.98							
6,734.53							
2,098.53							
465.83							
15,633.75							
7,210.00							
5,928.54							
131,782.23							
20,192.50							
DKT233718	Coast Electric Power Association	04/28/2026	4/16/26-034 4/16/26-036	MONTHLY ELECTRIC BILL	001-301-630.00	Utilities - Streetlights & Other	405.30
							305.36
DKT233719	Covington Civil and Environmental LLC	05/01/2026	161175.08251 16175.08247 16175.08248 16175.08249	BANK STABILIZATION PROJECT DIAMONDHEAD PAVING 2026 2026 ANNUAL UNIT PRICE 2026 SITE DEVELOPMENT PLAN AND REVIEW	191-000-602.00 302-301-602.00 001-301-602.00 001-280-602.00	Professional Fees - Engineering Professional Fees - Engineering Professional Fees - Engineering Professional Fees - Engineering	83,838.09
							40,250.00
							31,000.00
							755.00
							585.00
							4,655.00
							3,593.09
							3,000.00
DKT233720	Cruisin the Coast	04/23/2026	5/1/26	2026 CTC EVENT FEE	001-000-066.00	Prepaid Other	4,000.00
							4,000.00

Docket of Claims Register - Council

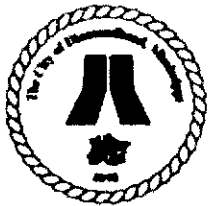
Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount	Payment Amount
DKT233721	CSpire Cell Service	04/23/2026	4/18/26	CELLULAR SERVICE FOR APRIL	001-100-632.00	Telephone - Cell	167.34	1,187.21
					001-140-632.00	Telephone - Cell	45.31	
					001-200-612.00	Internet	344.80	
					001-280-632.00	Telephone - Cell	181.24	
					001-301-632.00	Telephone - Cell	448.52	
DKT233722	CUSICK & WILLIAMS, PLLC	04/29/2026	2279	GENERAL MATTERS -- APRIL	001-140-603.00	Professional Fees - Legal	6,187.50	11,062.50
				PLANNING AND ZONING -- APRIL	001-280-603.00	Professional Fees - Legal	1,656.25	
				CITY PROSECUTOR	001-110-603.00	Professional Fees - Legal	3,000.00	
				PERTUIT VS CODH -- APRIL	001-280-603.00	Professional Fees - Legal	218.75	
DKT233723	DAVID'S CHAINSAW & LAWNMOWER REPAIR, LLC	04/17/2026	2357576	FA 457 STIHL CHAINSAW REPAIR	001-301-635.00	Professional Fees - R&M Outside Services	67.98	67.98
DKT233724	Diamondhead Water and Sewer District	04/27/2026	5/10/26-0002	WATER	001-301-630.00	Utilities - Streetlights & Other	26.32	13,778.08
					001-301-630.00	Utilities - Streetlights & Other	620.58	
					001-301-630.00	Utilities - Streetlights & Other	78.96	
					001-301-630.00	Utilities - Streetlights & Other	26.32	
					001-140-630.00	Utilities - General	112.78	
					001-140-630.00	Utilities - General	56.39	
					001-301-630.00	Utilities - Streetlights & Other	26.32	
					001-301-630.00	Utilities - Streetlights & Other	78.96	
					001-301-630.00	Utilities - Streetlights & Other	26.32	
					001-301-630.00	Utilities - Streetlights & Other	228.24	
					001-301-630.00	Utilities - Streetlights & Other	97.46	
					001-301-630.00	Utilities - Streetlights & Other	113.25	
					001-301-630.00	Utilities - Streetlights & Other	26.32	
					001-301-630.00	Utilities - Streetlights & Other	26.32	
					001-301-630.00	Utilities - Streetlights & Other	26.32	
					001-301-630.00	Utilities - Streetlights & Other	99.40	
					001-301-630.00	Utilities - Streetlights & Other	26.32	
04/23/2026	CODH	PAVING PROJECT MANHOLE RISER REIMBURSEMENT	302-301-912.00	Capital Outlay - Paving	12,081.50			
DKT233725	DIXIE SIGNS & MORE LLC	04/29/2026	6405	DIAMONDHEAD DOG PARK SIGN LARGE	001-301-907.00	Capital Outlay - Other	450.00	3,250.00
					001-301-907.00	Capital Outlay - Other	2,800.00	

Docket of Claims Register - Council

Docket/Claim #	Vendor Name		Payable Description	Account Number	Account Name	Payment Amount	
	Payable Date	Payable Number				Line	Amount
DKT233726	Fuelman						1,679.17
	04/20/2026	NP70368406	FOR THE WEEK ENDING 4.19.26	001-200-525.00	Fuel	768.10	
				001-280-525.00	Fuel	57.12	
	04/27/2026	NP70388154	FOR THE WEEK ENDING 4.26.26	001-200-525.00	Fuel	798.49	
			001-280-525.00	Fuel	55.46		
DKT233727	GULF PRIDE PAVING LLC						62,925.51
	04/28/2026	2 - PAVING	DIAMONDHEAD PAVING PROJECT 2026	001-301-912.01	Capital Outlay - Paving	62,925.51	
DKT233728	James J Chiniche PA Inc						39,326.50
	05/01/2026	17-057-0293	TIDELANDS NATURE TRAIL	149-000-602.00	Professional Fees - Engineering Tidelands FY24	11,891.50	
		17-057-0294	NOMA DRIVE WATERFRONT IMPROVEMENTS PHASE II -	166-301-602.00	Professional Fees - Engineering	9,020.50	
		17-057-0295	CANAL DREDGIN IMPROVEMENTS PROJECT	001-301-602.00	Professional Fees - Engineering	10,787.00	
		17-057-0296	POND D DRAINAGE IMPROVEMENTS	001-301-602.00	Professional Fees - Engineering	3,515.00	
		17-057-0297	COON BRANCH DRAINAGE IMPROVEMENTS	165-000-602.00	Professional Fees Engineering - GOMESA FY23	4,112.50	
DKT233729	JLM INC						638.80
	04/28/2026	1-34435	UNIT958 TIRES	001-200-635.00	Professional Fees - R&M Outside Services	638.80	
DKT233730	LYLE MACHINERY CO.						217.30
	04/17/2026	P73269	FA #498 ROLLER REPAIR	001-301-635.00	Professional Fees - R&M Outside Services	217.30	
DKT233731	Marvin J Bobinger III						4,000.00
	04/16/2026	APRIL 2026	LOBBYING SERVICES FOR CODH	001-653-601.00	Professional Fees - Consulting	4,000.00	
DKT233732	MAYLEY'S PEST CONTROL						240.00
	04/22/2026	141609	PEST CONTROL SERVICES	001-140-634.00	Pest Control	115.00	
		141611		001-140-634.00	Pest Control	125.00	
DKT233733	PREMIER CONCRETE LEVELING LLC						7,250.00
	04/20/2026	7928	CATCH BASIN PIPES - 896 ANAHOLA PLACE	001-301-635.00	Professional Fees - R&M Outside Services	2,550.00	
		7935	6518 KOULA DRIVE, 7914 APAKI PLACE BASIN JOINT REP	001-301-635.00	Professional Fees - R&M Outside Services	2,800.00	
				001-301-635.00	Professional Fees - R&M Outside Services	1,900.00	
DKT233734	South MS Business Machines Gulfport						62.97
	04/23/2026	504566	PER COPY CHARGE FOR APRIL	001-280-506.00	Copier Usage/Maintenance	62.97	
DKT233735	SunSouth LLC						1,861.27
	04/17/2026	5451107	FA #619 ELECTRICAL ACTIV MODULE REPAIRS	001-301-635.00	Professional Fees - R&M Outside Services	1,861.27	

Docket of Claims Register - Council

Docket/Claim #	Vendor Name Payable Date	Payable Number	Payable Description	Account Number	Account Name	Payment Amount Line Amount
DKT233736	ThyssenKrupp Elevator Corporation 04/29/2026	4800002157	MAINTENANCE CONTRACT FOR 2026 - QUARTER 2 - FUEL	001-140-681.00	Other Services & Charges	100.00 100.00
DKT233737	TIFFANY COWMAN 04/17/2026	MARCH 2026	TAX SALE REDEMPTIONS FOR	001-140-694.00	Collection Fees	340.00 340.00
DKT233738	US BANK NATIONAL ASSOCIATION 04/29/2026	1000164405	RICKY SHEPPARD TRAVEL CHARGES - LEGISLATIVE RECEIPT	001-100-615.00	Travel & Training	237.56 98.56
	04/16/2026	APRIL 2026	MONTHLY CHARGES FOR CONSTANT CONTACT	001-140-623.00	Membership Dues/Fees	139.00
DKT233739	Warran Automotive, Inc 04/27/2026	30802	FA#238 REPAIRS - CALIPERS, ROTORS, SEALS, HOSES	001-301-570.00	Repairs & Maintenance - Vehicle	4,830.87 4,830.87
DKT233740	Waste Management 04/27/2026	0892466-4768-2	DUMPSTER RENTAL	001-140-681.00	Other Services & Charges	80.07 80.07
DKT233741	WESLEY SANDERFORD 04/16/2026	APRIL 2026	OPEN JAM BAND SERVICES -	001-653-650.00	Promotions	300.00 300.00
Total Claims: 26						Total Payment Amount: 450,718.95



City of Diamondhead, MS

Docket of Claims Register -

Item No. 16.

APPKT02562 - March 2026 Payroll Payables

By Docket/Claim Number

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Payment Amount Line Amount
DKT233705	American Fidelity						1,045.10
	03/04/2026	INV0007481	American Fidelity Hospital Gap Plan	650-140-113.04	American Fidelity Withheld	48.65	
		INV0007482	American Fidelity Term Life	650-140-113.04	American Fidelity Withheld	15.52	
		INV0007483	American Fidelity Whole Life	650-140-113.04	American Fidelity Withheld	10.40	
		INV0007484	American Fidelity Accident	650-140-113.04	American Fidelity Withheld	40.25	
		INV0007485	American Fidelity Critical Illness	650-140-113.04	American Fidelity Withheld	44.85	
		INV0007486	American Fidelity Disability	650-140-113.04	American Fidelity Withheld	313.48	
		INV0007487	AmFid Cancer Post Tax	650-140-113.04	American Fidelity Withheld	18.55	
		INV0007488	AmFid Cancer Pre Tax	650-140-113.04	American Fidelity Withheld	30.85	
	03/18/2026	INV0007509	American Fidelity Hospital Gap Plan	650-140-113.04	American Fidelity Withheld	48.65	
		INV0007510	American Fidelity Term Life	650-140-113.04	American Fidelity Withheld	15.52	
		INV0007511	American Fidelity Whole Life	650-140-113.04	American Fidelity Withheld	10.40	
		INV0007512	American Fidelity Accident	650-140-113.04	American Fidelity Withheld	40.25	
		INV0007513	American Fidelity Critical Illness	650-140-113.04	American Fidelity Withheld	44.85	
		INV0007514	American Fidelity Disability	650-140-113.04	American Fidelity Withheld	313.48	
		INV0007515	AmFid Cancer Post Tax	650-140-113.04	American Fidelity Withheld	18.55	
		INV0007516	AmFid Cancer Pre Tax	650-140-113.04	American Fidelity Withheld	30.85	
DKT233706	Blue Cross Blue Shield of MS						14,655.90
	03/04/2026	INV0007501	MONTHLY PREMIUM	650-140-112.00	BCBS Withheld/Payable	6,302.30	
	03/18/2026	INV0007529		650-140-112.00	BCBS Withheld/Payable	2,051.49	
				650-140-112.00	BCBS Withheld/Payable	6,302.11	
DKT233707	Colonial Life						185.04
	03/04/2026	INV0007489	EE PREMIUM	650-140-113.00	Colonial Withheld	19.88	
		INV0007490	Critical Illness	650-140-113.00	Colonial Withheld	3.81	
		INV0007491	EE Premium	650-140-113.00	Colonial Withheld	10.95	
		INV0007492	EE PREMIUM	650-140-113.00	Colonial Withheld	12.30	
		INV0007493		650-140-113.00	Colonial Withheld	12.80	
		INV0007494		650-140-113.00	Colonial Withheld	32.78	
	03/18/2026	INV0007517		650-140-113.00	Colonial Withheld	19.88	
		INV0007518	Critical Illness	650-140-113.00	Colonial Withheld	3.81	
		INV0007519	EE Premium	650-140-113.00	Colonial Withheld	10.95	
		INV0007520	EE PREMIUM	650-140-113.00	Colonial Withheld	12.30	
		INV0007521		650-140-113.00	Colonial Withheld	12.80	
		INV0007522		650-140-113.00	Colonial Withheld	32.78	

Docket of Claims Register - Council

APPKT02562 - March 2026 P Item No. 16.

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount	Payment Amount
DKT233708	Guardian							1,122.68
	03/04/2026	INV0007498		EE PREMIUM	650-140-113.01	Guardian Withheld/Payable	364.69	
		INV0007499		ER BENEFIT LIFE INS MONTHLY PREMIUM	650-140-113.01	Guardian Withheld/Payable	116.38	
		INV0007500		EE PREMIUM	650-140-113.01	Guardian Withheld/Payable	84.61	
	03/18/2026	INV0007526		ER BENEFIT LIFE INS MONTHLY PREMIUM	650-140-113.01	Guardian Withheld/Payable	364.58	
		INV0007527		ER BENEFIT LIFE INS MONTHLY PREMIUM	650-140-113.01	Guardian Withheld/Payable	116.38	
		INV0007528		EE PREMIUM	650-140-113.01	Guardian Withheld/Payable	-8.54	
							84.58	
DKT233709	Internal Revenue Service							19,698.74
	03/02/2026	INV0007478		Federal Payroll Taxes	650-140-122.00	Social Security Withheld/Payable	413.30	
		INV0007479			650-140-122.01	Medicare Withheld/Payable	96.66	
		INV0007480			650-140-123.00	Federal Withholding Tax	20.00	
	03/04/2026	INV0007505			650-140-122.00	Social Security Withheld/Payable	5,393.78	
		INV0007506			650-140-122.01	Medicare Withheld/Payable	1,261.46	
		INV0007507			650-140-123.00	Federal Withholding Tax	2,895.10	
	03/18/2026	INV0007533			650-140-122.00	Social Security Withheld/Payable	5,461.14	
		INV0007534			650-140-122.01	Medicare Withheld/Payable	1,277.20	
		INV0007535			650-140-123.00	Federal Withholding Tax	2,880.10	
DKT233710	Morgan White Group							2,037.27
	03/04/2026	INV0007502		Morgan White	650-140-112.01	Morgan White Payable	1,018.73	
	03/18/2026	INV0007530			650-140-112.01	Morgan White Payable	1,018.54	
DKT233711	MS Department of Revenue Payroll							2,314.00
	03/02/2026	INV0007477		Payroll State Withholding Taxes	650-140-134.00	State Withholding Tax	30.00	
	03/04/2026	INV0007504			650-140-134.00	State Withholding Tax	1,140.00	
	03/18/2026	INV0007532			650-140-134.00	State Withholding Tax	1,144.00	
DKT233712	Systematized Benefits and Administrators Inc							9,800.52
	03/04/2026	INV0007495		Deferred Compensation	650-140-110.00	Deferred Compensation Withheld/Payable	4,900.26	
	03/18/2026	INV0007523			650-140-110.00	Deferred Compensation Withheld/Payable	4,900.26	
DKT233713	Texas Life							86.45
	03/04/2026	INV0007503		Texas Life	650-140-113.05	Texas Life Withheld	43.23	
	03/18/2026	INV0007531			650-140-113.05	Texas Life Withheld	43.22	
DKT233714	TX Child Support State Disbursement Unit							230.76
	03/04/2026	INV0007496		Garnishment	650-140-106.00	Garnishment Withheld	115.38	
	03/18/2026	INV0007524			650-140-106.00	Garnishment Withheld	115.38	
Total Claims: 10							Total Payment Amount:	51,176.46

Docket of Claims Register - Council

APPKT02547 - 3.18.26 SHIERS

By Docket/Claim Number

City of Diamondhead, MS



Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Payment Amount		
							Line Amount		
DKT233628	Simpson Law Firm	03/18/2026	INV0007525	Garnishment	650-140-106.00	Garnishment Withheld	90.72	90.72	
Total Claims: 1							Total Payment Amount:	90.72	



City of Diamondhead, MS

Docket of Claims Register -

Item No. 16.

APPKT02552 - 4.1.26 SHIERS

By Docket/Claim Number

Docket/Claim #	Vendor Name		Payable Description	Account Number	Account Name	Payment Amount	
	Payable Date	Payable Number				Line Amount	
DKT233629	Simpson Law Firm						90.72
	04/01/2026	INV0007558	Garnishment	650-140-106.00	Garnishment Withheld		90.72
Total Claims: 1						Total Payment Amount:	90.72



City of Diamondhead, MS

Docket of Claims Register -

Item No. 16.

APPKT02558 - 4.15.26 SHIERS

By Docket/Claim Number

Docket/Claim #	Vendor Name		Payable Description	Account Number	Account Name	Payment Amount	
	Payable Date	Payable Number				Line Amount	
DKT233679	04/15/2026	INV0007586	Garnishment	650-140-106.00	Garnishment Withheld	90.72	90.72
Total Claims: 1						Total Payment Amount:	90.72

PR Net Wages	Payroll Pd	Seq No.	Docket #	Description	Paymt Date	Amount	Agenda
PYPKT01691	02/23-03/08/2026	000266	PRCLAIM000266	Net Wages Payable	3/18/2026	31,000.56	5/4/2026
PYPKT01694	03/09-03/22/2026	000267	PRCLAIM000267	Net Wages Payable	4/1/2026	29,621.19	5/4/2026
PYPKT01695	03/01-03/31/2026	000268	PRCLAIM000268	Net Wages Payable	4/1/2026	3,028.37	5/4/2026



DIAMONDHEAD MUNICIPAL COURT
5000 Diamondhead Circle
Diamondhead, MS 39525
Tel.: (228) 222-4626

Fax: (228) 222-4390

Robert H. Johnson, Jr., Judge
Derek Cusick, Prosecutor
Lolita McSwain, Court Clerk

To: **DIAMONDHEAD CITY MANAGER**

Stats for the MONTH of MARCH 2026.

Total number of violations written: 22 violations
Violation of City Animal Ordinance: 0 violation
Cruelty of Animals: 0
DUI Arrests: 0
Leash Law Violation: 0

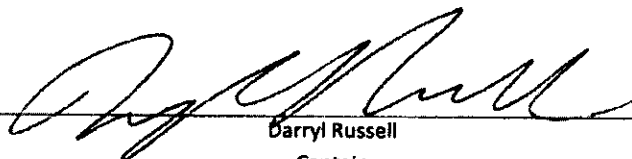
Total fines and fees collected: \$18,410.00
State portion of the fees collected: \$10,269.13
Wireless Communication Fund: \$532.87
Crime Stopper Fund: \$104.00
The remaining balance the City of Diamondhead receives: \$7,504.00

Total Inmates held and billed for jail housing: 6 Inmates
(Housing cost rate of \$20 per day per inmate)
6 Inmates ---total of 10 days = \$200.00

Diamondhead Monthly Statistics

March-26

Animal Problem / Complaints	18	Civil Disputes / Escorts / Process	13
Drug Law Violation	0	Complaint / See An Officer	12
Fire Structure / Vehicle	2	Death	1
Fireworks	0	Disturbance	21
Funeral Escort	0	False Alarms- Residential/ Business/ 911	19
Littering/Dumping/Haz-Mat Spill	7	Follow ups/ citizen call requests	354
Medical Emergency	10	Juvenile Problem	7
Missing/Runaway	2	Lost/Found Item	3
Parking Violation	1	Miscellaneous	3
Prostitution	0	TOTAL MISCELLANEOUS CALLS	433
Public Drunk	0	Accident – Private Property	4
Shots Fired	0	Accident – Public Roadway	7
Suicide	0	Accident - Hit & Run	2
Suicide / Threat / Attempt	1	Accident - Fatality	0
Suspicious / Person / Vehicle	31	TOTAL ACCIDENTS/COLLISIONS	13
Welfare Concern	14	Assist Motorist	11
TOTAL PUBLIC HEALTH & SAFETY	86	Traffic Stop	109
Animal Bite	1	TOTAL TRAFFIC CALLS	120
Assault By Threat	1		
Assault	1	Total Calls for Service	678
Child Abuse / Neglect	0	Traffic Citation (Adults)	16
Domestic Violence	0	Traffic Citation (Minors)	2
Harrassment	4	Warrant Arrests	5
Harassing Phone Call	1	Drunk Driver (DUI) Arrests	3
Robbery – Armed	0	Traffic Arrests	0
Sexual Abuse / Molestation	0	Domestic Assault Arrests	0
Stalking	1	Other Arrests	0
TOTAL CRIMES AGAINST PERSON	9	Total Arrests	8
Attempted Burglary	0		
Burglary – Residence	1	Significant Events	
Burglary – Vehicle	0		
Counterfeit Money	0		
Damage – Property	0		
Embezzlement	0		
Forgery / Bad Check/Fraud	2		
Malicious Mischief	1		
Recovered Stolen Property	1		
Recovered Stolen Vehicle	0		
Shoplifting	0		
Stolen Vehicle	2		
Theft (Grand)	0		
Theft (Petit)	7		
Trespassing	1		
Unauthorized Use / Vehicle	2		
TOTAL PROPERTY CRIME	17		


 Darryl Russell
 Captain

City of Diamondhead Code Enforcement Monthly Report			
March 2026			
Code Violations	Total	Closed	Open
Abandoned Vehicles	0	0	0
Accessory Structure	0	0	0
ATV	0	0	0
Boat & Jet-Ski	9	8	1
Care of Premises	9	6	3
High Grass	0	0	0
Signs	7	7	0
RV & Campers	2	1	1
Trailers	14	10	4
Trees & Lot Clearing	1	1	0
21-19-11	0	0	0
Permits	7	5	2
Miscellaneous	7	5	2
Citations	0	0	0
Cumulative Totals	56	43	13

INC CODE: * - All
TASK CODE: * - ALL
STATUS: * - All

USER: * - All
GROUP: * - All
PRIORITY: * - All
TYPE:

ORIGINATION: 0/00/0000 THRU 99/99/99
DUE: 0/00/0000 THRU 99/99/99
RESOLUTION: 3/01/2026 THRU 3/31/26

STATUS	-----PRIORITY-----									TOTAL
	1	2	3	4	5	6	7	8	9	
ACTIVE										
CLOSED	273									273
VOIDED										
SUSPENDED										
TOTALS	273									273

-----SEQUENCES-----		COUNT
TASK CODE		
DOCUMENT		8
INSPECTION		226
REINSPECTION		29
REVIEW		10
TOTAL INCIDENTS		273

*Inspections
march, 2026*

LICENSES: ALL

SORTED BY: LICENSE NUMBER

EFFECTIVE DATES: 3/01/2026 TO 3/31/26

LICENSE CODES: Include: PRIV-MFG, PRIV-RET, PRIV-SERV

EXPIRATION DATES: 0/00/000

CLASSES: All

COMMENT: Item No.a 9/LE

STATUS: ACTIVE

PAY STATUS:

CITY LIMITS: INSIDE, OUTSIDE

ID	CODE	NAME/ PROPERTY ADDRESS	STATUS	CLASS/ REPORT	ORIG/ RENEW	TERM/ PRINTED
00880	PRIV-SERV 3/31/26- 9/30/26	B & K FENCE 7459 TURNBERRY DR	ACTIVE	PRIV PROF-SVC	6/25/2014	4/02/2026
01970	PRIV-SERV 3/03/26- 9/30/26	TALBOT HEALTH PM CONSULTIN 9420 KALUAOPALENA PL	ACTIVE	PRIV PROF-SVC	3/02/2026	3/02/2026
01971	PRIV-SERV 3/06/26- 9/30/26	GULF SOUTH YACHT SALES 1063 LIMU WAY	ACTIVE	PRIV RET-BOAT	3/06/2026	3/06/2026
01973	PRIV-SERV 3/13/26- 9/30/26	AUTHENTIC YOU 4321 LEISURE TIME B	ACTIVE	PRIV PROF-SVC	3/13/2026	3/13/2026
01975	PRIV-RET 3/16/26- 9/30/26	COASTAL POUR COMPANY 4433 LEISURE TIME DR	ACTIVE	PRIV SERV-STOR	3/16/2026	3/16/2026

REPORT TOTALS: 5 LICENSES

*Privilege
March 2026*

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: All

CONTRACTOR CLASS: All

- All Contractors

CONTRACTORS: All

Item No.a

APPLIED DATES: 0/00/0000 THRU 99/99/9999

EXPIRE DATES: 0/00/0000 THRU 99/99/

STATUS INCLUDED: All

ISSUED DATES: 3/01/2026 THRU 3/31/

*** PROJECT TYPE RECAP ***

PROJECT TYPE	# OF PROJECTS	BALANCE
B01-SFR - SINGLE FAMILY RESIDENTI	2	1,683.50
B02-ADD - RESIDENTIAL ADDITION	9	178.00
B03-REM - RESIDENTIAL REMODEL	2	0.00
B04-ACC - RESIDENTIAL ACCESSORY	3	0.00
B05-REP - RESIDENTIAL REPAIR	25	121.00
CULVERT - CULVERT	2	0.00
ELEC-COM - COMMERCIAL ELECTRICAL	1	50.00
ELEC-RES - RESIDENTIAL ELECTRICAL	5	240.00
FENCE-RES - RESIDENTIAL FENCE	17	0.00
FLAT-RES - RESIDENTIAL FLATWORK	10	0.00
MECH-RES - RESIDENTIAL MECHANICAL	9	0.00
PLB-RES - RESIDENTIAL PLUMBING	1	0.00
POOL-RES - RESIDENTIAL POOL	1	261.00
PZ-01 - DEVELOPMENT	2	0.00
PZ-06 - VARIANCE	2	0.00
TREE - TREE REMOVAL	3	0.00
*** TOTALS ***	94	2,533.50

Projects
March - 2026