



Mayor Liese	
Councilmember Maher	At-Large
Councilmember Finley	Ward 1
Councilmember Sheppard	Ward 2
Councilmember Harwood	Ward 3
Councilmember Clark	Ward 4

AGENDA
REGULAR MEETING OF THE CITY COUNCIL
Tuesday, March 03, 2026
6:00 PM CST
Council Chambers, City Hall
and via teleconference, if necessary

Call to Order.

Invocation
Pledge of Allegiance
Roll Call
Confirm or Adjust Agenda Order

Presentation Agenda.

- a. The next Regular Meeting of the City Council will be held Tuesday March 17, 2026 at 6:00 p.m. in the Council Chambers located at City Hall.

City Manager's Report.

Public Comments on Agenda Items.

Council Comments.

Policy Agenda.

Minutes:

1. Motion to approve February 18, 2026 Regular Meeting Minutes.

Resolutions:

2. **2026-037:** Motion to adopt Resolution 2026-008 authorizing a grant application to GRPC for Federal Surface Transportation Funds through the Transportation Improvement Program (TIP) for funding in the amount of \$54,281.20 for the Dog Park Sidewalk Project and for other related purposes.
3. **2026-038:** Motion to adopt Resolution 2026-009 thereby abandoning a 5' drainage/utility easement on each side of the common property line between lots 27 and 28, Diamondhead Phase 2, Unit 7, Block 4. The parcel numbers are 067H-2-25-017.000 and 067H-2-25-018.000. The physical address is 9953 Kahana Street.

Consent Agenda:

4. **2026-039:** Motion to approve Pay Application 2 in the amount of \$46,352.15 to Bottom 2 Top Construction, LLC., for the 2025 Unit Price Contract - Koko Court Work Directive #1.
5. **2026-040:** Motion to approve payment to Chiniche Engineering & Surveying in the amount of \$28,480.25 for Coon Branch Drainage, in the amount of \$10,138.00 for Jourdan River Boardwalk, and in the amount of \$12,703.00 for Rotten Bayou Nature Trail.

- 6.** **2026-041:** Motion to accept proposal to extend all insurance policies (from April 8, 2026 to May 1, 2026) General Liability, Employment Practices Liability, Public Entity Liability and Auto with Travelers in the amount of \$5,543.00 and equipment breakdown with Hartford Steam Boiler Insurance in the amount of \$55.83.
- 7.** **2026-045:** Motion to approve payment to Covington Civil & Environmental, LLC in the amount of \$3,000.00 for On-Call Survey Services, in the amount of \$16,800.00 for West Aloha Roadway Improvements Project, in the amount of \$6,134.35 for Annual Unit Price Contract, and in the amount of \$6,200.00 for Diamondhead Paving 2026.
- 8.** **2026-046:** Motion to approve Pay Application 7 in the amount of \$134,085.01 to SCI, LLC., for the Coon Branch Drainage Improvements - Phase I.
- 9.** **2026-047:** Motion to add the Gulf Coast Bicycle Club Fun Ride Event to the list of City hosted and/or sponsored events. This event will be held in conjunction with the city's Open Jam Event on the third Thursday of the month.
- 10.** **2026-048:** Motion to approve the creation of the Diamondhead Police Department and create the position of Police Chief with a salary of \$76,960.00, advertise and begin the candidate search for said position.
- 11.** **2026-049:** Motion to accept and award low bid received from Holliday Construction, LLC, in the amount of \$953,518.38 for the Montjoy Creek Nature Trail and authorize the City Manager to execute the contract for same and to issue the notice to proceed as appropriate.
- 12.** **2026-050:** Motion to approve Change Order No. 1 to the contract with Holliday Construction, LLC. in the net amount of -\$43,960.00 for a total contract amount of \$909,558.38 for the Montjoy Creek Nature Trail.

Action Agenda.

- 13.** **2026-042:** Motion to approve the Planning & Zoning Commission recommendation to approve the re-plat of the Harbor House Townhomes, Phase I and Phase II.
- 14.** **2026-043:** Motion to approve the Planning & Zoning Commission recommendation to approve a text amendment to Article 8, Signs to replace "supported by a metal frame with two ground penetrating supports." in Table 8.1a) Open House Sign or Real Estate Signs with " must be incased in a two-legged metal or resin frame.", to change "3 ft(2)" in Table 8.3a) Open House Area with "2' max width, 3' max height, including riders", and remove Special Conditions "Permitted only on weekends from 5 pm Friday until 30 minutes after sunset Sunday." and replace with "Directional signs only allowed on weekends."
- 15.** **2026-044:** Motion to approve the Planning & Zoning Commission recommendation to approve a text amendment to Article 4 - Uses and Use Conditions, Table 4.1 Use Matrix, Modular Home, to allow modular homes in the R-10, R-6, RHD5, and RM-5 zoning districts.

Routine Agenda.

Claims Payable

- 16.** Motion to approve Docket of Claims (DKT233559- DKT233577) in the amount of \$415,240.05.

17. Motion to approve Payroll Payables DKT233522 in the amount of \$90.72, DKT233578-DKT233588 in the amount of \$49,258.72, DKT233558 in the amount of \$90.72, PRCLAIM0000264 in the amount of \$29,909.99, PRCLAIM0000265 in the amount of \$30,028.37 and PRCLAIM0000266 in the amount of \$30,024.77.

Public Comments on Non-Agenda Items.

Council Closing Comments

Executive Session - If Necessary

Adjourn/Recess.

NOTE: THE CITY OF DIAMONDHEAD WILL FURNISH APPROPRIATE AUXILIARY AIDS AND SERVICES WHERE NECESSARY TO AFFORD INDIVIDUALS WITH DISABILITIES AN EQUAL OPPORTUNITY TO SERVICES AND ACTIVITIES OF THE CITY. A WRITTEN REQUEST BY OR ON BEHALF OF QUALIFYING INDIVIDUALS SHALL BE SUBMITTED IN A TIMELY MANNER TO THE CITY CLERK.



MINUTES
REGULAR MEETING OF THE CITY COUNCIL
Wednesday, February 18, 2026
6:00 PM CST
Council Chambers, City Hall

Call to Order.

At 6:00 p.m. Mayor Liese called the meeting to order.

Invocation - Councilmember Harwood

Pledge of Allegiance

Roll Call

PRESENT

Mayor Anna Liese

Councilmember-At-Large Gerard Maher

Ward 1 Shane Finley

Ward 3 Jessie Harwood

Ward 4 Austin Clark

ABSENT

Ward 2 Ricky Sheppard

Confirm or Adjust Agenda Order

Motion made by Ward 3 Harwood, Seconded by Mayor Liese to confirm the agenda.

Voting Yea: Mayor Liese, Councilmember-At-Large Maher, Ward 1 Finley, Ward 3 Harwood, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Presentation Agenda.

- a. The next Regular Meeting of the City Council will be held Tuesday March 3, 2026 at 6:00 p.m. in the Council Chambers located at City Hall.

City Manager's Report.

CITY MANAGER REPORT

February 18, 2026

1. Canal Dredging – The pre-construction meeting was held this morning with MDEQ, the engineer, and the contractor. The notice to proceed was issued for February 26th. The contract is for 240 days with the current end date of October 24th.
2. Paving 2026 – The pre-construction meeting was held last Friday with a notice to proceed issued for today. The city is still waiting on a complete schedule from the contractor. The plan to mobilize today was moved back to Monday 23rd. The current schedule is to start on Cherryhill Drive.

3. Jourdan River Boardwalk – The notice of award has been issued. The city is currently waiting for the contractor to return the signed contracts and insurance. All documents will then be submitted to MDEQ for their review.
4. Montjoy Creek Nature Trail – Bids are due next Tuesday, February 24th. After review by the engineer, I expect to have the bids on the March 3rd agenda.
5. Rotten Bayou Nature Trail – The engineer has presented the new preliminary design for this project. They will start the survey work to determine layout and the required permitting from the USACE. The funding is currently out for public comment. Once completed, a meeting with MDEQ will be scheduled to discuss the project and receive paperwork for the council to review and approve.
6. Dog Park – Public Works is working on the dog park area. They are nearing completion of the outside fencing. Keep watching as this project is completed.
7. Fitness Park – Public Works has finished clearing and prepping the area. Once we receive the exercise equipment, public works will get it installed.
8. Unit Price Contracts
 - Crooked Stick – A design has been created. A work directive will be submitted on the next agenda for council approval.
 - Mauna Loa Drive – A design has been created. A work directive will be submitted on the next agenda for council approval.
 - Ewa St @ Hilo Way – The engineer is surveying the area to determine the design needed. An OPC will be created to determine budget needs.
 - Koula Drive – A design has been created. An OPC has been issued for budget needs.
 - DH Drive North/Lily Pond – A design has been created. The city is waiting on USDA approval of the design. Once received, a work directive will be submitted.
9. East Aloha Drive – **No update this month.** The city will need to follow the MDOT right-of-way acquisition process, and the electrical engineering sub-contractor. The engineers are finalizing the design to have project out to advertise as soon as the MDOT requirements are completed.
10. West Aloha Drive – **No update this month.** The engineers are working on egress of the roadway to determine best access for vehicle flow. This project will also be ready to advertise in the first quarter of 2026.
11. Hazard Mitigation Grant Program – **No update this month.** The appraiser has completed the reports on the property acquisition project. The reports have been submitted to Rostan for review and submittal to MEMA.
12. Pelican Cove – **No update this month.** The engineer is completing the final plans and expects to only need a National Wetlands permit to complete this project. The permission to advertise will be on the next council agenda.
13. Commercial District – **No Update this month.** The engineer is completing the final design. I am currently waiting for appraisers to get reports back to me for the additional piece of roadway needed.
14. Bank Stabilization – **No Update this month.** The next step for this project will be to work on easement acquisition. Once complete, the engineers can finalize the design.

- 15. MDOT Projects – **No Update this month.** The contractor installed the signage last week. Once the engineers update the drawings for the railing along the multimodal path, the contractor will be back out to install and complete the project.
- 16. Landscaping Project – **No update this month.** Keep Diamondhead Beautiful and their landscape architect company are working on the project scope. The city has expressed that the landscaping cannot obstruct driver’s view.

Public Comments on Agenda Items - None

Council Comments.

Policy Agenda.

Minutes:

- 1. Motion to approve February 3, 2026 Regular Meeting Minutes.
Motion made by Ward 1 Finley, Seconded by Councilmember-At-Large Maher to approve February 3, 2026 Regular Meeting Minutes.
Voting Yea: Mayor Liese, Councilmember-At-Large Maher, Ward 1 Finley, Ward 3 Harwood, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Tabled Matters:

- 2. **2026-020:** Motion to approve text amendment to the Article IX. Low Speed Vehicles and Golf Carts in the Code of Ordinances.
Motion made by Councilmember-At-Large Maher, Seconded by Mayor Liese to remove motion to approve text amendment to the Article IX. Low Speed Vehicles and Golf Carts in the Code of Ordinances from the table.
Voting Yea: Mayor Liese, Councilmember-At-Large Maher, Ward 1 Finley, Ward 3 Harwood, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Motion made by Mayor Liese, Seconded by Ward 3 Harwood to approve text amendment to the Article IX. Low Speed Vehicles and Golf Carts in the Code of Ordinances.
Voting Yea: Mayor Liese, Councilmember-At-Large Maher, Ward 1 Finley, Ward 3 Harwood, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

- 3. **2026-021:** Request to have a public meeting to change the official motto of Diamondhead to “The Jewel of the Coast” With all the great things happening in Diamondhead, it is time to have a motto that reflects the wonderful city of Diamondhead. (Maher)
Motion made by Councilmember-At-Large Maher, Seconded by Ward 4 Clark to remove motion to request to have a public meeting to change the official motto of Diamondhead to “The Jewel of the Coast” With all the great things happening in Diamondhead, it is time to have a motto that reflects the wonderful city of Diamondhead from the table.

Voting Yea: Mayor Liese, Councilmember-At-Large Maher, Ward 1 Finley, Ward 3 Harwood, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Motion made by Councilmember-At-Large Maher, Seconded by Ward 4 Clark motion to request to have a public meeting to change the official motto of Diamondhead to “The Jewel of the Coast” With all the great things happening in Diamondhead, it is time to have a motto that reflects the wonderful city of Diamondhead.

Voting Yea: Mayor Liese, Councilmember-At-Large Maher, Ward 1 Finley, Ward 3 Harwood, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Consent Agenda:

- 4. **2026-036:** Motion to declare surplus equipment and proceed with proper disposal.

Motion made by Ward 1 Finley, Seconded by Ward 4 Clark to declare surplus equipment and proceed with proper disposal.

Voting Yea: Mayor Liese, Councilmember-At-Large Maher, Ward 1 Finley, Ward 3 Harwood, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Routine Agenda.

Claims Payable

- 5. Motion to approve Docket of Claims (DKT233523- DKT233556) in the amount of \$155,951.01.

Motion made by Ward 1 Finley, Seconded by Ward 3 Harwood to approve Docket of Claims (DKT233523- DKT233556) in the amount of \$155,951.01.

Voting Yea: Mayor Liese, Councilmember-At-Large Maher, Ward 1 Finley, Ward 3 Harwood, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Department Reports

Motion made by Ward 3 Harwood, Seconded by Mayor Liese to approve department reports.

Court

Police

Code Enforcement

Building

Voting Yea: Mayor Liese, Councilmember-At-Large Maher, Ward 1 Finley, Ward 3 Harwood, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Public Comments on Non-Agenda Items - None

Council Closing Comments

Adjourn/Recess.

At 6:25 p.m. with no further business to come before the council, motion made by Ward 4 Clark, Seconded by Mayor Liese to adjourn.

Voting Yea: Mayor Liese, Councilmember-At-Large Maher, Ward 1 Finley, Ward 3 Harwood, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Anna Liese
Mayor

Jeannie Klein
City Clerk

**MPO "BICYCLE-PEDESTRIAN GROUP" / "TRANSPORTATION ALTERNATIVES"
PROJECT APPLICATION
FY 2027-2030 Transportation Improvement Program (TIP)**

The FHWA's Bikeway Selection Guide offers guidance on selecting the appropriate type of bikeway. <https://grpc.com/wp-content/uploads/2025/10/fhwasa18077.pdf>

Jurisdiction/agency: City of Diamondhead Date: 3/4/2026

Project name, location, limits, and description: Dog Park Sidewalk, 4558 Shepherd Square, a new sidewalk and crosswalk to connect Diamondhead East Library and the Diamondhead Dog Park.

Project contact person: Jon McCraw

PROJECT TYPE:

- Multiuse paths (For bikes & peds)
- Sidewalks
- Bike lanes
- Other _____
- Crosswalk improvements
- Paved shoulders
- Pavement markings/signage

PROJECT READINESS:

- Was a study or conceptual engineering done for this project? YES NO
- Is right-of-way (ROW) required for the project? YES NO
- Is Special Match Credit requested for this project? YES NO

On September 11, 2025, the MPO Transportation Policy Committee adopted a policy to facilitate the efficient and effective expenditure of federal funds, guiding each jurisdiction to comply with the project timeline established by the MPO. Please select the box next to the timelines that apply to the project for which you are applying.

Project Development Timelines		
MPO Commitment Letter to Activation	All projects	<input type="checkbox"/> 6 months
Project Activation to P.E. Contract	All projects	<input type="checkbox"/> 3 months
P.E. Contract to PS&E Approval	Capacity/reconstruction projects	<input type="checkbox"/> Up to 4.5 years
P.E. Contract to PS&E Approval	New construction projects	<input type="checkbox"/> Up to 5.5 years
P.E. Contract to PS&E Approval	Intersection projects	<input type="checkbox"/> 2.5 years
P.E. Contract to PS&E Approval	Sidewalk/pathway projects	<input checked="" type="checkbox"/> 3 years
P.E. Contract to PS&E Approval	Other (lighting, signage, etc.)	<input type="checkbox"/> 1.5 yr

PROJECT COST:

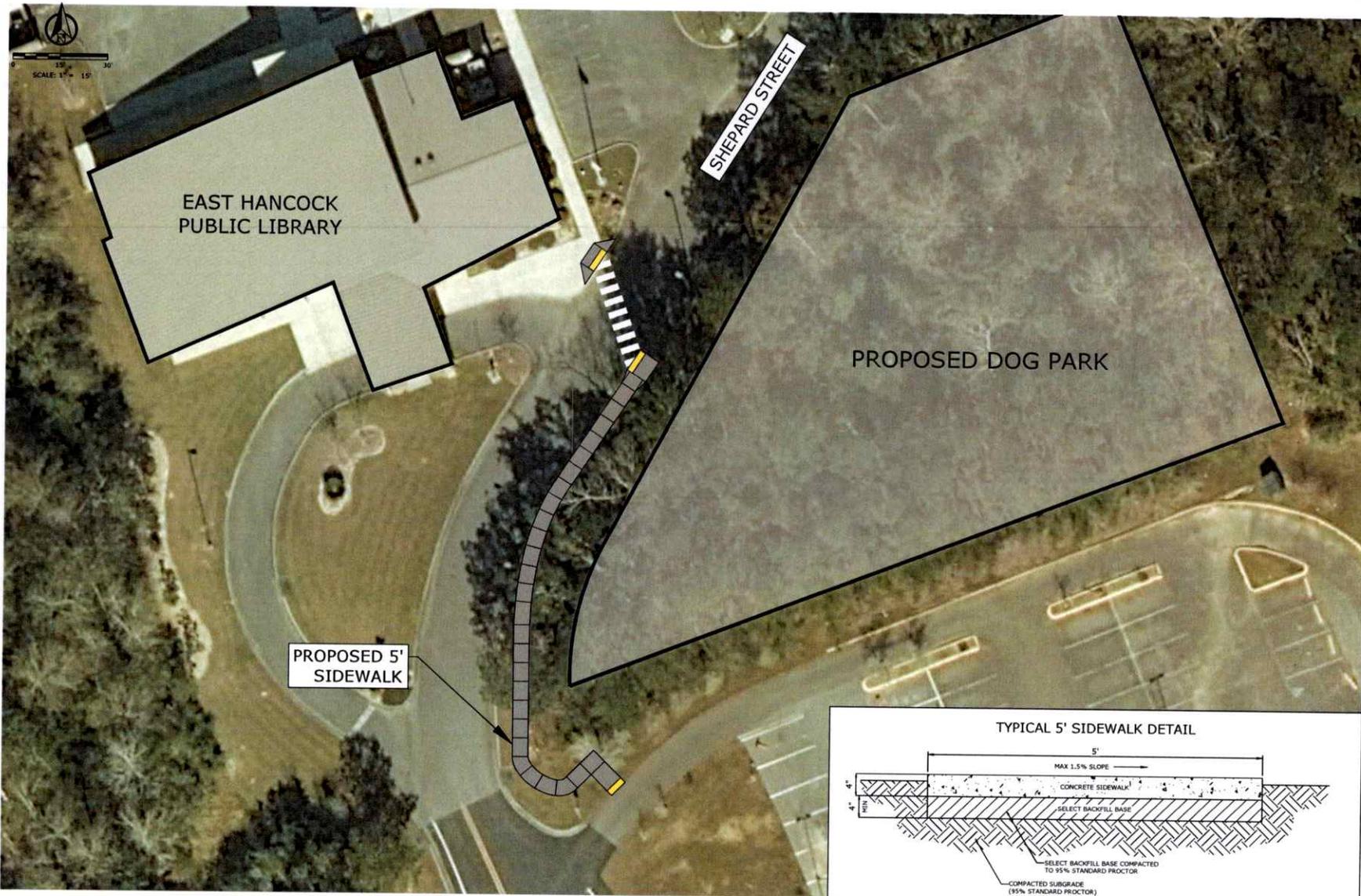
Federal Share: 54,281.20
 Local Share: 13,570.30
 Total: 67,851.50

Submit to: GRPC, 1635 Popp's Ferry Rd, Biloxi, MS 39532. Email: kyarrow@grpc.com



**Proposed Project Schedule
Dog Park – Library Sidewalk
City of Diamondhead**

Item Description	Anticipated Completion
Survey	May 2026
Environmental Review	June 2026
Design Plans and Specifications	August 2026
Advertisement	September 2026
Project Award	November 2026
Construction	March 2027



PROPOSED 5' SIDEWALK

SHEPARD STREET

EAST HANCOCK PUBLIC LIBRARY

PROPOSED DOG PARK

TYPICAL 5' SIDEWALK DETAIL

1 PROPOSED DOG PARK - LIBRARY SIDEWALK
CI SCALE: 1" = 15'

--

NO.	DATE	REVISION/ISSUE

CITY OF
DIAMONDHEAD
DOG PARK - LIBRARY
SIDEWALK

DATE: FEB 2026	SCALE: 1" = 15'
DRAWN BY: J. EDWARDS	DESIGNED BY: J. EDWARDS
CHECKED BY: S. MCLELLAN	PROJECT NO.:
SHEET NO.:	

C1



City of Diamondhead - Proposed Dog Park - Library Sidewalk

Opinion of Probable Cost

February 2026

Pay Item	Unit	Quantity	Unit Cost	Total Cost
Mobilization	LS	1	\$ 7,500.00	\$ 7,500.00
Maintenance of Traffic	LS	1	\$ 2,000.00	\$ 2,000.00
Silt Fence	LF	400	\$ 4.00	\$ 1,600.00
Wattles	LF	40	\$ 11.00	\$ 440.00
Removal of Curb and Gutter	LF	20	\$ 10.00	\$ 200.00
Removal of Concrete Sidewalk	SY	10	\$ 12.00	\$ 120.00
Borrow Material, LVM	CY	500	\$ 25.00	\$ 12,500.00
Stripping Excavation, PM	CY	90	\$ 15.00	\$ 1,350.00
Excess Excavation	CY	100	\$ 18.00	\$ 1,800.00
Concrete Sidewalk	SY	100	\$ 150.00	\$ 15,000.00
Truncated Dome	EA	3	\$ 500.00	\$ 1,500.00
Thermoplastic Traffic Markings, Crosswalk	LF	50	\$ 100.00	\$ 5,000.00
Standard Roadside Signs, Pedestrian Crossing	EA	2	\$ 800.00	\$ 1,600.00
Hydroseeding	SY	200	\$ 5.00	\$ 1,000.00

Estimated Construction Costs	\$	51,610.00
15% Contingency	\$	7,741.50
Engineering Services (Surveying, Design, and Construction Administration)	\$	8,500.00
Total Estimated Project Cost	\$	67,851.50

TRANSPORTATION IMPROVEMENTS PROGRAM (TIP) PROJECT RESOLUTION

A RESOLUTION OF THE _____ City of Diamondhead _____ (applicant, herein referred to as APPLICANT) AUTHORIZING THE FILING OF AN APPLICATION FOR FEDERAL SURFACE TRANSPORTATION PROGRAM (STP) FUNDING FOR _____ Dog Park Sidewalk _____ (project) AND COMMITTING THE NECESSARY NON-FEDERAL MATCH FOR THE PROJECT AND STATING THE ASSURANCE OF THE City of Diamondhead _____ (applicant) TO ACTIVATE THE PROJECT IN FY _____ AND BEGIN CONSTRUCTION BY FY _____.

WHEREAS, _____ City of Diamondhead _____ (applicant) is submitting an application to the Mississippi Gulf Coast MPO for Fifty-Four Thousand Two hundred Eighty-One Dollars and Twenty Cents (\$54,281.20) (amount) in funding from the federal Surface Transportation Program (STP) for the Dog Park Sidewalk Project _____ (project, herein referred to as PROJECT)

WHEREAS, the Gulf Regional Planning Commission is the Metropolitan Planning Organization (MPO) for the Gulfport, MS, and Pascagoula, MS urbanized areas and

WHEREAS, Gulf Regional Planning Commission administers Surface Transportation Block Grant funds (STBG) to the local jurisdictions within the MPO's designated urbanized area and under the guidance and direction of the Mississippi Gulf Coast MPO's Technical Coordinating Committee and the Transportation Policy Committee and

WHEREAS, on _____, _____ the Transportation Policy Committee of the Mississippi Gulf Coast MPO adopted an updated Complete Streets policy for the region that includes firm but reasonable language that requires both new and reconstruction roadway projects utilizing federal transportation funds on the Mississippi Gulf Coast, to include measures to accommodate bicycles, pedestrians and transit to the extent possible; and

WHEREAS, Gulf Regional Planning Commission will review and evaluate said PROJECT based on goals set by Mississippi Gulf Coast MPO and rank against other projects submitted for funding consideration and

WHEREAS, the commitment of local matching funds of at least 20% is required for STBG funding; and

WHEREAS, STBG funding is limited and any cost increase cannot be expected or be more than 20%; and

WHEREAS, STBG funded projects must comply with the Mississippi Department of Transportation (MDOT) *Project Development Manual for Local Public Agencies*.

NOW, THEREFORE, BE IT RESOLVED that City of Diamondhead
(*applicant*) is authorized to execute and file a project application for funding under the Surface Transportation Block Grant (STBG); and be it further

RESOLVED, that if approved for funding, APPLICANT will provide \$ Thirteen Thousand Five hundred Seventy Dollars and Thirty Cents (\$13,570.30) in non-federal matching funds; and be it further

RESOLVED, that if approved for funding, APPLICANT must complete PROJECT as described in the project application and be it further

RESOLVED, that if approved for funding, APPLICANT understands that PROJECT must be activated as indicated on this resolution and the project application and that construction begin as indicated on this resolution and the project application; and be it further

RESOLVED, that a copy of this resolution will be transmitted to the Mississippi Gulf Coast MPO in conjunction with the filing of the project application for funding.

I, Mayor Anna Liese hereby certify that the foregoing resolution was duly and regularly introduced and adopted at a regular meeting of the Diamondhead City Council (*applicant board or council*) on the 3rd day of March, 2026, by the following vote, to wit

	Aye	Nay	Absent
Councilmember Finley	___	___	___
Councilmember Sheppard	___	___	___
Councilmember Harwood	___	___	___
Councilmember Clark	___	___	___
Councilmember Maher	___	___	___
Mayor Liese	___	___	___

Anna Liese, Mayor

Attest:

Jeannie Klein, City Clerk

Beau King

From: Ashley Hebert <ashleyhebert@coastelectric.coop>
Sent: Wednesday, February 4, 2026 9:43 AM
To: Beau King
Subject: RE: 9953 Kahana Street - Abandonment of Easement

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

We are good with the abandonment of this easement.

Ashley Hebert

Engineering and Operations
Coast Electric Power Association
Office: 228-363-7238
Cell: 228-493-4300

From: Beau King <bking@diamondhead.ms.gov>
Sent: Tuesday, February 3, 2026 1:32 PM
To: Ty Wiltz <TWiltz@diamondhead.ms.gov>; Ashley Hebert <ashleyhebert@coastelectric.coop>
Subject: 9953 Kahana Street - Abandonment of Easement

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Nicholaos Psaroudakis, the property owner, is requesting the abandonment of the 5' drainage/utility easements on either side of the common property lines between Lots 27 and 28, Diamondhead, Phase 2, Unit 7, Block 4, for the purpose of building a residence across the property line. The Tax Parcel Numbers are 067H-2-25-017.000 and 067H-2-25-018.000. The address is 9953 Kahana Street.

Does your company or office need this easement to provide current or future services? Please provide me your written comments.

Thanks,

Beau King, CBO
Building Official
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525
Office: 228-222-4626 Ext. 1807
Direct: 228-222-4023

Beau King

From: Ty Wiltz
Sent: Thursday, February 19, 2026 1:21 PM
To: Beau King
Subject: Re: 9953 Kahana Street - Abandonment of Easement

PW has no issues with the abandonment of this easement.

Get [Outlook for Android](#)

From: Ty Wiltz
Sent: Thursday, February 19, 2026 11:37:39 AM
To: Beau King <bking@diamondhead.ms.gov>
Subject: RE: 9953 Kahana Street - Abandonment of Easement

Sorry, it slipped past me. I'll get it asap.
TW

From: Beau King <bking@diamondhead.ms.gov>
Sent: Thursday, February 19, 2026 9:00 AM
To: Ty Wiltz <TWiltz@diamondhead.ms.gov>
Cc: Jasmin Seferovic <jseferovic@diamondhead.ms.gov>
Subject: RE: 9953 Kahana Street - Abandonment of Easement

Ty,

Following up on this.

Thanks,

Beau King, CBO
Building Official
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525
Office: 228-222-4626 Ext. 1807
Direct: 228-222-4023



Resolution 2026-009
Agenda Item 2026-038

RESOLUTION AUTHORIZING THE MAYOR AND CITY COUNCIL (THE “GOVERNING BODY”) OF THE CITY OF DIAMONDHEAD, MISSISSIPPI (THE CITY), TO VACATE AND/OR ABANDON A 5’ DRAINAGE/UTILITY EASEMENT ON EACH SIDE OF THE COMMON PROPERTY LINE BETWEEN LOTS 27 AND 28, DIAMONDHEAD, PHASE 2, UNIT 7, BLOCK 4, HANCOCK COUNTY LOCATED WITHIN THE CITY

WHEREAS the Mayor and City Council (the Governing Body) of the City of Diamondhead, Mississippi (the City), acting for and on behalf of the City, hereby finds and determines as follows:

1. The City currently has a 5’ drainage/utility easement on each side of the common property line between lots 27 and 28, Diamondhead Phase 2, Unit 7, Block 4.
2. Nicholaos Psaroudakis is the owner of Lots 27 and 28, Diamondhead Phase 2, Unit 7, Block 4. The parcel numbers are 067H-2-25-017.000 and 067H-2-25-018.000. The physical address is 9953 Kahana Street.
3. Further, the City hereby abandons and/or vacates the drainage/utility easements for the full width and length as petitioned except for the front and rear drainage and utility easement. These drainage/utility easements are 5’ drainage and utility easements on each side of the common property line between lots 26 and 27, Diamondhead Phase 2, Unit 7, Block 7.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY, AS FOLLOWS:

4. SECTION 1. That the Governing Body of the City will hereby abandon the selected drainage/utility easements with respect to lots 27 and 28, Diamondhead Phase 2, Unit 7, Block 4, described in bullet #3. The Diamondhead Public Works and Coast Electric Power Association do not have any objections.

SECTION 2. It is agreed and understood that Nicholaos Psaroudakis will be responsible for the filing of all necessary documents with the Chancery Clerk of Hancock County, Mississippi.

Resolution 2026-009
Agenda Item 2026-038

The above and foregoing resolution, after having been first reduced to writing, was introduced by Councilmember _____, seconded by Councilmember _____ and the question being put to a roll call vote, the result was as follows:

	Aye	Nay	Absent
Councilmember Finley	___	___	___
Councilmember Sheppard	___	___	___
Councilmember Harwood	___	___	___
Councilmember Clark	___	___	___
Councilmember Maher	___	___	___
Mayor Liese	___	___	___

The motion having received the affirmative vote of a majority of all the members of the Governing Body, the Mayor declared the motion carried and the resolution adopted, this the _____ day of _____, 2026.

MAYOR

ATTEST:

CITY CLERK

(SEAL)



February 13, 2026

Mr. Jon McCraw
City Manager
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

**Re: Pay Application #2
2025 Unit Price Contract – Koko Court Work Directive #1
Bottom 2 Top Construction, LLC**

Dear Mr. McCraw:

Enclosed, please find Pay Application #2 to be considered for approval by the City Council at the next meeting. This pay application is dated 2/12/2026 and is for the entirety of the work completed.

I have reviewed this pay application and find that it is an accurate request according to the amount of work that has been completed since the Work Directive began. A final inspection was completed by the City, Engineer, and Contractor February 11, 2026. With that said, I recommend that the Council approve payment to Bottom 2 Top Construction, LLC, in the amount of \$46,352.15. Please do not hesitate to contact me should you have any questions.

Sincerely,

COVINGTON CIVIL & ENVIRONMENTAL, LLC

Sarah McLellan, P.E.
Project Engineer

Enclosures: Bottom 2 Top Construction, LLC Pay Application #2, Signed

Progress Estimate - Unit Price Work

Owner: City of Diamondhead
 Engineer: Construction Craft & Environmental LLC
 Contractor: Bottom 2 Top Construction, LLC
 Project: Kuba Court Work Order #1
 Contract: 2025 Annual Unit Price Repair Contract
 Application Period: From 01/01/26 to 07/31/26 Application Date: 07/27/26

Contractor's Application for Payment

Owner's Project No.:
 Engineer's Project No.: 16175
 Contractor's Project No.:

A	B	C	D	E	F	G	H	I	J	K	L	M	N	
														Item Quantity
Original Contract														
1905-B	Rehabilitation Work Order \$10,000 - \$50,000	1	LS	\$ 5,175.00	5,175.00	1.00	5,175.00	1.00	5,175.00		5,175.00	100%	-	
2050-P	Replacement of Existing Fences, (All Types and Sizes using new material)	100	LF	\$ 88.89	8,889.00	85.00	7,555.65	85.00	7,555.65		7,555.65	85%	1,333.35	
2111-A	Clearing and Grubbing (RM)	0.1	AC	\$ 878.75	87.875	0.10	87.875	0.10	87.875		87.875	100%	-	
2111-C	Channel Excavation - Major Ditch Excavation (M4)	202	LF	\$ 262.70	53,055.40	202.00	53,055.40	202.00	53,055.40		53,055.40	100%	-	
2226-A	Borrow Excavation (VMA)	200	CY	\$ 17.78	3,556.00	200.00	3,556.00	200.00	3,556.00		3,556.00	100%	-	
2276-E	Excav Excavation (VMA)	150	CY	\$ 14.22	2,133.00	150.00	2,133.00	150.00	2,133.00		2,133.00	100%	-	
2354-A	5ft Fence	80	LF	\$ 3.94	315.20	80.00	315.20	80.00	315.20		315.20	100%	-	
2354-A	Stone Top 5ft	135	SY	\$ 113.16	15,276.60	135.00	15,276.60	135.00	15,276.60		15,276.60	100%	-	
2525-F	Gravel General Mix (Ditch Lining)	750	SY	\$ 8.60	6,450.00	750.00	6,450.00	750.00	6,450.00		6,450.00	100%	-	
2931-B	Plant Establishment (Pyrrosetalia)	0.2	AC	\$ 4,417.75	883.55	0.20	883.55	0.20	883.55		883.55	100%	-	
											Original Contract Totals	\$ 46,352.15	\$ 46,352.15	\$ 1,333.35

STATE OF MISSISSIPPI
COUNTY OF Harrison

INTERIM WAIVER AND RELEASE UPON PAYMENT

THE UNDERSIGNED mechanic and/or materialman has been employed by City of Diamondhead to furnish labor and services or materials for the construction improvements known as Koko Court, which is located in the Hancock County, First Judicial District, Mississippi, and is owned by City of Diamondhead, a Mississippi limited liability company, and more particularly described as follows:

SEE EXHIBIT ATTACHED

Upon the receipt of the sum of \$ 46,352.15 the mechanic and/or materialman waives and releases any and all liens or claims of liens it has upon the foregoing described property of any rights against any labor and/or material bond through the date of February 13 th, 2026 and excepting those rights and liens that the mechanic and/or materialman might have in any retained amounts, on account of labor or materials, or both, furnished by the undersigned to or on account of said contractor for said building or premises.

Sworn to and subscribed before me, this the 13 th day of February, 2026.

Bottom 2 Top Construction, LLC Contractor

By: Joseph R Raffeo Jr.

Its: Owner

NOTICE: WHEN YOU EXECUTE THIS DOCUMENT, YOU SHALL BE CONCLUSIVELY DEEMED TO HAVE BEEN PAID IN FULL THE AMOUNT STATED ABOVE, EVEN IF YOU HAVE NOT ACTUALLY RECEIVED THE PAYMENT, SIXTY (60) DAYS AFTER THE DATED STATED ABOVE UNLESS YOU FILE EITHER AN AFFIDAVIT OF NONPAYMENT OR A CLAIM OF LIEN BEFORE THE EXPIRATION OF THE SIXTY-DAY PERIOD. THE FAILURE TO INCLUDE THIS NOTICE LANGUAGE ON THE FACE OF THE FORM SHALL RENDER THE FORM UNENFORCEABLE AND INVALID AS A WAIVER AND RELEASE UNDER SECTION 85-7-419, MISSISSIPPI CODE OF 1972.

STATE OF Mississippi

COUNTY OF Harrison

Personally appeared before me, the undersigned authority in and for the said county and state, on this 13 th day of February 2026, within my jurisdiction, the within named Joseph Raffeo, Jr who acknowledged to me that he is Owner of Bottom 2 Top Construction LLC, a corporation/limited liability company/sole proprietorship, and that for and on of said corporation, he executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.

NOTARY PUBLIC
Michele Hellehe

My Commission Expires:
June 11, 2029



Chiniche Engineering & Surveying
 407 Highway 90
 Bay St. Louis, MS 39520
 +12284676755
 jason@chiniche.com
 www.chiniche.com



INVOICE

BILL TO

City of Diamondhead
 5000 Diamondhead Circle
 Diamondhead, MS

INVOICE # 17-057-0285
DATE 02/20/2026

TERMS Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
01/05/2026	17-057-2021 Senior Professional	coordination	5:00	145.00	725.00
01/05/2026	17-057-2021 RPR	Monitoring progress on project	6:00	75.00	450.00
01/06/2026	17-057-2021 Senior Professional	coordination	5:00	145.00	725.00
01/06/2026	17-057-2021 RPR	Monitoring progress on project	7:00	75.00	525.00
01/07/2026	17-057-2021 Senior Professional	coordination	6:00	145.00	870.00
01/07/2026	17-057-2021 Principal Engineer	project review	5:00	162.00	810.00
01/07/2026	17-057-2021 RPR	Monitoring progress on project	5:45	75.00	431.25
01/08/2026	17-057-2021 Senior Professional	coordination	5:00	145.00	725.00
01/08/2026	17-057-2021 Cad	PT ADDED, REVIEW & ADDED QUESTIONS	8:00	70.00	560.00
01/08/2026	17-057-2021 RPR	Monitoring progress on project	5:45	75.00	431.25
01/09/2026	17-057-2021 Senior Professional	coordination	7:00	145.00	1,015.00
01/09/2026	17-057-2021 Cad	AS-BUILT PAGES SETUP & NEW AB POINTS	7:00	70.00	490.00
01/09/2026	17-057-2021 Principal Engineer	project review	4:00	162.00	648.00
01/09/2026	17-057-2021 RPR	Monitoring progress	5:00	75.00	375.00

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
01/12/2026	17-057-2021 Senior Professional	on project coordination, site visit, Williams driveway	6:30	145.00	942.50
01/12/2026	17-057-2021 RPR	Monitoring progress on project	7:00	75.00	525.00
01/13/2026	17-057-2021 Senior Professional	coordination	5:30	145.00	797.50
01/13/2026	17-057-2021 RPR	Monitoring progress on project	7:00	75.00	525.00
01/14/2026	17-057-2021 Senior Professional	coordination, walk through, substantial completion	6:30	145.00	942.50
01/14/2026	17-057-2021 Principal Engineer	project coordination	5:30	162.00	891.00
01/14/2026	17-057-2021 RPR	Monitoring progress on project	6:30	75.00	487.50
01/15/2026	17-057-2021 Senior Professional	coordination	4:30	145.00	652.50
01/16/2026	17-057-2021 Senior Professional	coordination	5:30	145.00	797.50
01/16/2026	17-057-2021 RPR	Monitoring progress on project	6:30	75.00	487.50
01/19/2026	17-057-2021 Senior Professional	coordination	4:30	145.00	652.50
01/19/2026	17-057-2021 RPR	Monitoring progress on project	5:15	75.00	393.75
01/20/2026	17-057-2021 Senior Professional	coordination	5:30	145.00	797.50
01/20/2026	17-057-2021 Cad	AS-BUILT PTS REVIEW & ADDED QUESTIONS	3:00	70.00	210.00
01/20/2026	17-057-2021 RPR	project monitoring	6:00	75.00	450.00
01/21/2026	17-057-2021 Senior Professional	coordination, pay app, close out letter	6:30	145.00	942.50
01/21/2026	17-057-2021 Cad	AS-BUILT PAGE SETUP & CULVERT ADJUSTMENTS	6:00	70.00	420.00
01/21/2026	17-057-2021 RPR	Monitoring progress on project	3:15	75.00	243.75
01/22/2026	17-057-2021 Senior Professional	coordination, pay app	5:30	145.00	797.50
01/22/2026	17-057-2021 Cad	AS-BUILT DRAINAGE ADJUSTED WITH PIPE	5:30	70.00	385.00
01/22/2026	17-057-2021 RPR	Monitoring progress on project	5:15	75.00	393.75
01/23/2026	17-057-2021 Senior	coordination, pay	5:30	145.00	797.50

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
01/23/2026	Professional 17-057-2021 Cad	app AS-BUILT INVERTS ADJUSTED & POINTS WITH QUESTIONS	8:00	70.00	560.00
01/23/2026	17-057-2021 RPR	Monitoring progress on project	4:00	75.00	300.00
01/25/2026	17-057-2021 RPR	Checking on potential issues after heavy rain	5:30	75.00	412.50
01/26/2026	17-057-2021 Senior Professional	coordination, pay app, submittal	6:30	145.00	942.50
01/26/2026	17-057-2021 Cad	AS-BUILTS INVERT CHANGES & ADDED QUESTIONS	8:30	70.00	595.00
01/26/2026	17-057-2021 RPR	Verifying quantities from pay ap	4:00	75.00	300.00
01/28/2026	17-057-2021 Senior Professional	pay app. coordination	6:30	145.00	942.50
01/29/2026	17-057-2021 Senior Professional	coordination	5:30	145.00	797.50
01/29/2026	17-057-2021 RPR	Monitoring progress on project	5:00	75.00	375.00
01/30/2026	17-057-2021 Senior Professional	coordination	6:30	145.00	942.50

Coon Branch Drainage

BALANCE DUE

\$28,480.25

Chiniche Engineering & Surveying
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jason@chiniche.com
www.chiniche.com



INVOICE

BILL TO
City of Diamondhead

INVOICE # 17-057-0287
DATE 02/23/2026

TERMS Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
01/02/2026	17-057-2021 Senior Project Mana	Documentation for Bid package	4:00	115.00	460.00
01/05/2026	17-057-2021 Senior Project Mana	NRDA 2025 yearly report updates	5:30	115.00	632.50
01/06/2026	17-057-2021 Senior Project Mana	bid Docs, emails to MDEQ	6:30	115.00	747.50
01/07/2026	17-057-2021 Senior Project Mana	Bid package submittal for approval	3:30	115.00	402.50
01/08/2026	17-057-2021 Senior Project Mana	project coordination	4:30	115.00	517.50
01/09/2026	17-057-2021 Senior Project Mana	Docs to DEQ, Covington call	3:30	115.00	402.50
01/12/2026	17-057-2021 Senior Project Mana	Bob Geist concerns about bid award	4:30	115.00	517.50
01/13/2026	17-057-2021 Senior Project Mana	Quarterly and annual report updates and coordination with Jeannie	5:00	115.00	575.00
01/14/2026	17-057-2021 Senior Project Mana	Meeting	4:30	115.00	517.50
01/15/2026	17-057-2021 Senior Project Mana	Reference calls, bid document review	4:30	115.00	517.50
01/15/2026	17-057-2021 Principal Engineer	project coordination	4:30	162.00	729.00
01/16/2026	17-057-2021 Clerical	set up project in CF conformed set	4:30	50.00	225.00
01/19/2026	17-057-2021 Senior Project Mana	Contract documents to DEQ for review, engineer's recommendation ltr modification	5:30	115.00	632.50

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
01/20/2026	17-057-2021 Senior Project Mana	Edit, submit ERL for review.	6:30	115.00	747.50
01/21/2026	17-057-2021 Senior Project Mana	Verifying Bid Award	2:30	115.00	287.50
01/22/2026	17-057-2021 Senior Project Mana	Contractor call about bid	4:30	115.00	517.50
01/23/2026	17-057-2021 Clerical	review contract NOA	3:30	50.00	175.00
01/26/2026	17-057-2021 Senior Project Mana	Confirmation for NOA	2:30	115.00	287.50
01/27/2026	17-057-2021 Senior Project Mana	Contract Documents, NOA, Emails with Diamondhead	1:00	115.00	115.00
01/28/2026	17-057-2021 Principal Engineer	project coordination	4:30	162.00	729.00
01/29/2026	17-057-2021 Senior Project Mana	Meeting coordination	3:30	115.00	402.50

Jordan River Boardwalk

BALANCE DUE

\$10,138.00

Chiniche Engineering & Surveying
 407 Highway 90
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 jason@chiniche.com
 www.chiniche.com



INVOICE

BILL TO

City of Diamondhead

INVOICE # 17-057-0286

DATE 02/23/2025

TERMS Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
11/02/2025	17-057-2021 Sen. Cad Tech	review plans	0:15	90.00	22.50
11/02/2025	17-057-2021 Sen. Cad Tech	review plans	0:15	90.00	22.50
11/03/2025	17-057-2021 Project Engineer	exhibit	0:45	95.00	71.25
11/04/2025	17-057-2021 Project Engineer	sediment trap wetlands	0:45	95.00	71.25
11/05/2025	17-057-2021 Project Engineer	wetlands	1:30	95.00	142.50
11/06/2025	17-057-2021 Project Engineer	DMR permitting Create new exhibit for DMR Legend for exhibit Impact Areas Structural Areas	0:45	95.00	71.25
11/07/2025	17-057-2021 Project Engineer	site visit	1:45	95.00	166.25
11/07/2025	17-057-2021 Project Engineer	OPC update	1:00	95.00	95.00
11/12/2025	17-057-2021 Project Engineer	plan mark ups construction details exhibit for permitting	1:30	95.00	142.50
11/13/2025	17-057-2021 Project Engineer	surveys with Mike framing plan	0:45	95.00	71.25
11/14/2025	17-057-2021 Project Engineer	framing plan	2:00	95.00	190.00
11/15/2025	17-057-2021 Project Engineer	project coordination	0:15	95.00	23.75
11/18/2025	17-057-2021 Project Engineer	Markups w/ Dawn	0:45	95.00	71.25

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
11/19/2025	17-057-2021 Project Engineer	opc	0:30	95.00	47.50
11/20/2025	17-057-2021 Sen. Cad Tech	address dmr comments to plans	1:00	90.00	90.00
11/20/2025	17-057-2021 Sen. Cad Tech	work on permit	2:15	90.00	202.50
11/20/2025	17-057-2021 Project Engineer	exhibit w/ Dawn	0:45	95.00	71.25
11/21/2025	17-057-2021 Project Engineer	gravel path sediment trap exhibit	1:00	95.00	95.00
11/22/2025	17-057-2021 Project Engineer	Permitting	0:45	95.00	71.25
11/22/2025	17-057-2021 Survey Crew Chief	Topo of trail and ordinary high tide mark	1:30	68.00	102.00
11/22/2025	17-057-2021 Instrument Person	topo high tide mark	1:30	41.00	61.50
11/22/2025	17-057-2021 Survey Crew Chief	topo high tide mark	1:45	68.00	119.00
11/23/2025	17-057-2021 Professional Land S	Review data, calcs with crew and update the allpoints.	1:00	98.00	98.00
11/24/2025	17-057-2021 Sen. Cad Tech	work on topo and add hwm to exhibit	1:00	90.00	90.00
11/24/2025	17-057-2021 Sen. Cad Tech	ADDRESS COMMENTS TO EXHIBIT AND PERMIT	0:45	90.00	67.50
11/24/2025	17-057-2021 Project Engineer	DMR Exhibit and Details	1:30	95.00	142.50
11/25/2025	17-057-2021 Cad	EXHIBIT &DETAIL MARKUPS FOR TRILBY	1:30	70.00	105.00
11/25/2025	17-057-2021 Project Engineer	DMR exhibit	2:00	95.00	190.00
11/25/2025	17-057-2021 Project Engineer	Permit Exhibit Markups Plan Markups	1:15	95.00	118.75
11/26/2025	17-057-2021 Cad	EXHIBIT MARKUPS & SET MARKUPS	7:00	70.00	490.00
11/26/2025	17-057-2021 Project Engineer	exhibit markups	1:00	95.00	95.00
12/01/2025	17-057-2021 Cad	SET MARKUPS & DETAILS	4:00	70.00	280.00
12/02/2025	17-057-2021 Cad	SET MARKUPS & DETAILS	7:00	70.00	490.00
12/03/2026	17-057-2021 Cad	MARKUP & ADDED DETAILS	2:30	70.00	175.00
12/03/2026	17-057-2021 Cad	OLD MARKUP REVIEW WITH A MISSING CHANGE ON ALIGNMENT	1:00	70.00	70.00

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
12/04/2025	17-057-2021 Project Engineer	DMR permit status Plan markups	0:30	95.00	47.50
12/04/2025	17-057-2021 Project Engineer	markups	1:00	95.00	95.00
12/04/2025	17-057-2021 Cad	Drafting Markup corrections, PDF'd, and Emailed	9:00	70.00	630.00
12/05/2025	17-057-2021 Cad	Drafting edging for gravel path and emails	1:00	70.00	70.00
12/05/2025	17-057-2021 Project Engineer	DMR comments/exhibit/cross sections	0:30	95.00	47.50
12/06/2025	17-057-2021 Project Engineer	Permitting	0:30	95.00	47.50
12/06/2025	17-057-2021 Project Engineer	coord w/ Dawn Markups	1:30	95.00	142.50
12/06/2025	17-057-2021 Cad	MARKUPS	1:30	70.00	105.00
12/06/2025	17-057-2021 Project Engineer	markups OPC	1:30	95.00	142.50
12/07/2025	17-057-2021 Cad	MARKUPS CIVIL, DETAILS & STRUCTURAL ADDED STAIR DETAILS	8:00	70.00	560.00
12/08/2025	17-057-2021 Cad	MARKUPS & STAIR DETAILS	2:00	70.00	140.00
12/08/2025	17-057-2021 Cad	REVIEW & PDF	1:30	70.00	105.00
12/08/2025	17-057-2021 Project Engineer	permitting status OPC updates markups	2:00	95.00	190.00
12/08/2025	17-057-2021 Project Engineer	review plans	1:00	95.00	95.00
12/09/2025	17-057-2021 Project Engineer	plans	0:15	95.00	23.75
12/09/2025	17-057-2021 Project Engineer	OPC specs	2:30	95.00	237.50
12/09/2025	17-057-2021 Cad	SHEET REVIEW CHECK	2:00	70.00	140.00
12/09/2025	17-057-2021 Clerical	specs	4:30	50.00	225.00
12/10/2025	17-057-2021 Clerical	coordinate project details w/drafter and pm Cost estimate quantities	2:00	50.00	100.00
12/10/2025	17-057-2021 Cad	MARKUPS & ADJUSTMENTS	2:30	70.00	175.00
12/10/2025	17-057-2021 Sen. Cad Tech	REVIEW PLANS AND COMMENTS	2:30	90.00	225.00
12/10/2025	17-057-2021 Project Engineer	coordinate w/drafter quantities	1:30	95.00	142.50

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
12/11/2025	17-057-2021 Sen. Cad Tech	coordinate w/pm ADDRESS COMMENTS BY ENGINEER	0:30	90.00	45.00
12/11/2025	17-057-2021 Sen. Cad Tech	COORDINATE WITH ENGINEERS AND MODIFY PLANS AS NEEDED	2:00	90.00	180.00
12/11/2026	17-057-2021 Project Engineer	quantities update opc coordinate w/pm coordinate w/drafter	3:45	95.00	356.25
12/12/2025	17-057-2021 Sen. Cad Tech	work on final questions and set	3:00	90.00	270.00
12/12/2025	17-057-2021 Sen. Cad Tech	modify calcs for pm	0:15	90.00	22.50
12/12/2026	17-057-2021 Sen. Cad Tech	REVIEW QUANTITIES AND NOTES	1:30	90.00	135.00
12/13/2025	17-057-2021 Project Engineer	project coordination	3:30	95.00	332.50
12/13/2025	17-057-2021 Project Engineer	funding research permitting requirements SWPPP requirements	6:00	95.00	570.00
12/14/2025	17-057-2021 Sen. Cad Tech	review and cost calcs	2:15	90.00	202.50
12/15/2025	17-057-2021 Cad	DETAILS REVIEW & QUESTIONS	1:00	70.00	70.00
12/16/2025	17-057-2021 Project Engineer	property review.	1:30	95.00	142.50
12/17/2025	17-057-2021 Project Engineer	specs quantites coordinate w/drafter coordinate w/pm	4:00	95.00	380.00
12/18/2025	17-057-2021 Sen. Cad Tech	WORK ON PLANS/QUANTITIES - COORDINATE WITH OTHER DRAFTER AND PM	2:00	90.00	180.00
12/19/2025	17-057-2021 Sen. Cad Tech	UPDATE PLANS/COORDIANTE WITH PM	2:00	90.00	180.00
12/22/2026	17-057-2021 Sen. Cad Tech	WORK WITH QUANTITIES AND DETAILS	0:15	90.00	22.50
12/22/2025	17-057-2021 Sen. Cad Tech	REVIEW AND UPDATE QUANTITIES- COORDINATE WITH PM	1:45	90.00	157.50
12/22/2025	17-057-2021 Cad	plan updates	2:15	70.00	157.50

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
01/21/2026	17-057-2021 Project Engineer	permit update	2:00	95.00	190.00
01/22/2026	17-057-2021 Project Engineer	project coordination	4:00	95.00	380.00
01/22/2026	17-057-2021 Sen. Cad Tech	plan updates	3:45	90.00	337.50
01/22/2026	17-057-2021 Cad	FILE SEARCH	0:30	70.00	35.00
01/22/2026	17-057-2021 Project Engineer	permit updates	1:30	95.00	142.50
01/29/2026	17-057-2021 Project Engineer	Rotten Bayou WO. Filing system and important documents get set up and scanned. Discuss RFI's with Jason	1:00	95.00	95.00

Rotten Bayou Nature Trail

BALANCE DUE

\$12,703.00



PRESENTED BY
ARTHUR J GALLAGHER RISK
760 HOWARD AVE 2ND FL
BILOXI, MS 39530

PROPOSED ON 02/10/2026 FOR
CITY OF DIAMONDHEAD
5000 DIAMONDHEAD CIRCLE
DIAMONDHEAD, MS 39525

On behalf of **ARTHUR J GALLAGHER RISK** and **The Travelers Companies, Inc. and its affiliates**, we appreciate the opportunity to provide **CITY OF DIAMONDHEAD** with the following policy proposal.



Travelers Risk Control: Our Expertise is Your Advantage

Travelers Risk Control is an innovative provider of cost-effective risk management services and products. As one of the largest Risk Control departments in the industry, our scale allows the right resource at the right time to meet customer needs. For over 110 years, our loss prevention professionals have assisted agents, brokers and customers across the country and around the world.

<https://www.travelers.com/risk-control>



Claim Services:

Travelers has over 11,000 highly trained Claim professionals located across the U.S. Our local field representatives are supported by teams of dedicated customer service, catastrophe response, legal, medical, investigative, engineering, and large loss experts. Claims can be complex and expensive. We'll help you manage claims to control your total risk-related costs.

<https://www.travelers.com/claims>

General

Overall Account

Melissa Thomas
Account Executive
MKTHOMAS@travelers.com
210-525-3933

Policy Services

George Obwogi
Operations Account Specialist
GOBWOGI@travelers.com
651-310-6668

To report, ask a question or discuss a claim please call 1-800-238-6225. A Claim Customer Service Representative is available 24 hours a day, 7 days a week to take the first notice of loss or provide assistance on any existing claim.

General Liability

Policy Number ZLP-91N1182A-26-PC
Effective 04/08/2026 – 05/01/2026
Insuring Company THE TRAVELERS INDEMNITY CO OF AMERICA

Employee Benefit Liability

Policy Number ZLP-91N1182A-26-PC
Effective 04/08/2026 – 05/01/2026
Insuring Company THE TRAVELERS INDEMNITY CO OF AMERICA

Public Entity Management Liability

Policy Number ZLP-91N1182A-26-PC
Effective 04/08/2026 – 05/01/2026
Insuring Company THE TRAVELERS INDEMNITY CO OF AMERICA

Public Entity Employment-Related Practices Liability

Policy Number ZLP-91N1182A-26-PC
Effective 04/08/2026 – 05/01/2026
Insuring Company THE TRAVELERS INDEMNITY CO OF AMERICA

Auto Liability

Policy Number BA-91N1182A-26-PUB
Effective 04/08/2026 – 05/01/2026
Insuring Company TRAVELERS INDEMNITY COMPANY OF CT

Auto Physical Damage

Policy Number BA-91N1182A-26-PUB
Effective 04/08/2026 – 05/01/2026
Insuring Company TRAVELERS INDEMNITY COMPANY OF CT



Policy Number ZLP-91N1182A

Occurrence

Option 1

Gross Premium \$1,385

COVERAGE	LIMIT
General Aggregate Limit	\$2,000,000
Products/Completed Operations Aggregate Limit	\$2,000,000
Personal and Advertising Injury Liability Any One Person or Organization Limit	\$1,000,000
Each Occurrence Limit	\$1,000,000
The following limits apply:	
Damage to Premises Rented to You Limit (Any One Premises)	\$100,000
Medical Expense Limit (Any One Person)	Excluded
Sewage Back-Up Limit	Excluded
Abuse or Molestation Aggregate Limit	\$100,000
Each Abuse or Molestation Offense Limit	\$100,000

Statutory Cap Limits Of Insurance Endorsement

COVERAGE	LIMIT
Mississippi Each Occurrence Statutory Cap Limit	\$500,000

Miscellaneous Items

DESCRIPTION
Limited Abuse Or Molestation Liability Coverage

Amendments

DESCRIPTION
Exclusion - PFAS
XTEND Endorsement For Public Entities
Mobile Equipment Redefined - Public Entities
Amendment - Pollution Exclusion
Cap On Losses From Certified Acts Of Terrorism
Exclusion - Injury To Volunteer Firefighters
Exclusion - Law Enforcement Activities Or Operations
Coverage C - Medical Payments Exclusion
Exclusion - Employees And Volunteer Workers As Insureds For Certain Bodily Injury, Personal Injury And Property Damage

- Exclusion - Public Use Of Private Property
- Fungi Or Bacteria Exclusion
- Exclusion - Discrimination
- Exclusion - Professional Health Care Services - Public Entities
- Exclusion - Violation Of Consumer Financial Protection Laws
- Exclusion - Failure To Supply
- Amendment Of Intellectual Property Exclusion
- Exclusion - Lead
- Exclusion - Nuclear Energy Liability
- Amendment Of Common Policy Conditions - Prohibited Coverage - Unlicensed Insurance And Trade Or Economic Sanctions
- Amendment - Non Cumulation Of Each Occurrence Limit Of Liability And Non Cumulation Of Personal And Advertising Injury Limit
- Amendment Of Contractual Liability Exclusion - Exception For Damages Assumed In An Insured Contract Applies Only To Named Insured



Policy Number ZLP-91N1182A

Claims Made

Option 1

Gross Premium \$12

COVERAGE	LIMIT
Aggregate Limit	\$3,000,000
Each Employee Limit	\$1,000,000

Deductibles

The following deductibles (Loss Only) apply:

Each Employee Deductible (Loss Only)	\$1,000
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Retroactive Date: 06/06/2012



Policy Number ZLP-91N1182A

Claims Made

Option 1

Gross Premium \$322

COVERAGE	LIMIT
Aggregate Limit	\$2,000,000
Each Wrongful Act Limit	\$1,000,000

Retroactive Date: 06/06/2012

Deductibles

Deductibles apply to damages & defense expenses unless required otherwise by state regulation

The following deductible (Damages and Defense Expenses) applies:

Each Wrongful Act Deductible - Damages and Defense Expenses	\$5,000
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Amendments

DESCRIPTION
Exclusion - PFAS
Amendment Of Joint Powers Authority Definition
Cap On Losses From Certified Acts Of Terrorism
Amendment Of Network And Information Security Wrongful Act Definition
Amendment Of Common Policy Conditions - Prohibited Coverage - Unlicensed Insurance And Trade Or Economic Sanctions
Amendment Of Law Enforcement Activities Or Operations Definition

The following are excluded when “yes” is indicated below. If “no” is indicated, an amendment and/or manuscript endorsement may be required

- Yes Airport
- Yes Transit Authorities
- Yes Health Care Facilities: Clinics
- Yes Gas Utilities
- Yes Health Care Facilities: Hospital
- Yes Electric Utilities
- Yes Health Care Facilities: Blood Banks
- Yes Housing Authorities
- Yes Health Care Facilities: Nursing Homes
- Yes Schools or School Districts
- Yes Health Care Facilities: Rehabilitation Facilities
- Yes Joint Powers Authority
- Yes Port Authorities



Policy Number ZLP-91N1182A

Claims Made

Option 1

Gross Premium \$641

Important notice

Defense expenses are payable within the limits of Insurance

COVERAGE	LIMIT
Aggregate Limit	\$2,000,000
Each Wrongful Employment Practice Offense Limit	\$1,000,000

Deductibles

Deductibles apply to damages & defense expenses unless required otherwise by state regulation.

The following deductible (Damages and Defense Expenses) applies:

Each Wrongful Employment Practice Offense Deductible - Damages and Defense Expenses	\$5,000
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Retroactive Date 06/06/2012

Miscellaneous Items

DESCRIPTION
Workplace Violence Expenses Coverage
Workplace Violence Expenses Limit: \$250,000

Amendments

DESCRIPTION
Amendment Of Joint Powers Authority Definition
Cap On Losses From Certified Acts Of Terrorism
Exclusion - Other Employment Laws
Amendment Of Common Policy Conditions - Prohibited Coverage - Unlicensed Insurance And Trade Or Economic Sanctions

The following are excluded when “yes” is indicated below. If “no” is indicated, an amendment and/or manuscript endorsement may be required

- Yes Airport
- Yes Health Care Facilities: Clinics
- Yes Health Care Facilities: Hospital
- Yes Health Care Facilities: Blood Banks
- Yes Health Care Facilities: Nursing Homes
- Yes Health Care Facilities: Rehabilitation Facilities
- Yes Port Authorities
- Yes Transit Authorities
- Yes Gas Utilities
- Yes Electric Utilities
- Yes Housing Authorities
- Yes Schools or School Districts
- Yes Joint Powers Authority



Option 1

Gross Premium \$2,725

COVERAGE	AUTO SYMBOLS	LIMITS
Liability	1 only	\$1,000,000
Medical Payments	2 only	\$5,000
Bodily Injury, Non-Stacked Limits	2 only	
Uninsured/Underinsured Motorist	2 only	\$750,000
Number of autos, excluding trailers	31	
Number of trailers	8	

Statutory Cap Limits Of Insurance Endorsement

	LIMIT
Mississippi Statutory Cap Limit	\$500,000

Miscellaneous Items

DESCRIPTION
Fellow Employee Coverage

Amendments

DESCRIPTION
Amendment Of Bodily Injury Definition
Public Entity Auto Extension
Professional Services Not Covered
Emergency Services - Volunteer Firefighters' & Workers' Injuries Excluded
Amendment Of Employee Definition
Amendment Of Common Policy Conditions - Prohibited Coverage - Unlicensed Insurance And Trade Or Economic Sanctions



Option 1

Gross Premium **\$458**

COVERAGE	VALUATION	UNITS	DEDUCTIBLE
Symbol 7			
Comprehensive	Actual Cash Value	29	\$1,000
Collision	Actual Cash Value	29	\$1,000

Miscellaneous Items

DESCRIPTION
Hired Auto Physical Damage-Loss Of Use-Comprehensive/Collision-Deductible: \$1,000/\$1,000
Auto Loan/Lease Gap Coverage
2020 Chevrolet Silverado 3GCPWEAF1LG156094
2020 Dodge Ram 1500 1C6RR6FG0LS149612

Amendments

DESCRIPTION
Public Entity Auto Extension

Federal Terrorism Risk Insurance Act Disclosure

Item No.6.

The Federal Terrorism Risk Insurance Act of 2002 as amended (“TRIA”) establishes a program under which the Federal Government may partially reimburse “Insured Losses” (as defined in TRIA) caused by “Acts Of Terrorism” (as defined in TRIA). “Act Of Terrorism” is defined in Section 102(1) of TRIA to mean any act that is certified by the Secretary of the Treasury – in consultation with the Secretary of Homeland Security and the Attorney General of the United States – to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property, or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of certain air carriers or vessels or the premises of a United States Mission; and to have been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

The Federal Government’s share of compensation for such Insured Losses is 80% of the amount of such Insured Losses in excess of each Insurer’s “Insurer Deductible” (as defined in TRIA), subject to the “Program Trigger” (as defined in TRIA).

In no event, however, will the Federal Government be required to pay any portion of the amount of such Insured Losses occurring in a calendar year that in the aggregate exceeds \$100 billion, nor will any Insurer be required to pay any portion of such amount provided that such Insurer has met its Insurer Deductible. Therefore, if such Insured Losses occurring in a calendar year exceed \$100 billion in the aggregate, the amount of any payments by the Federal Government and any coverage provided by this policy for losses caused by Acts Of Terrorism may be reduced.

For each coverage provided by this policy that applies to such Insured Losses, the charge for such Insured Losses is included in the premium for such coverage. The charge for such Insured Losses that has been included for each such coverage is the percentage of the premium for such coverage indicated below, and does not include any charge for the portion of such Insured Losses covered by the Federal Government under TRIA.

Premium summary

COVERAGE	POLICY NUMBER	PREMIUM
GENERAL LIABILITY	ZLP-91N1182A	\$1,385
EMPLOYEE BENEFITS LIABILITY	ZLP-91N1182A	\$12
PUBLIC ENTITY MANAGEMENT LIABILITY	ZLP-91N1182A	\$322
PUBLIC ENTITY EMPLOYMENT RELATED PRACTICES LIABILITY	ZLP-91N1182A	\$641
AUTO LIABILITY	BA-91N1182A	\$2,725
AUTO PHYSICAL DAMAGE	BA-91N1182A	\$458
Total		\$5,543

Note: The estimated premium shown in the Premium Schedule and Quote Options, if any, may differ from actual premiums shown on the policies and installment bills due to installment charges, estimated taxes and surcharges, as well as rounding. Estimated taxes and surcharges may differ depending on selection of Quote Options, if any.

IMPORTANT NOTE REGARDING ACCOUNT MINIMUM PREMIUM

The lines of business shown in the Premium Schedule and Quote Options, if any, are subject to a \$5,000 account minimum premium. If the line(s) of business selected for binding do not total at least \$5,000, then the premiums shown for those lines of business will be adjusted to total \$5,000.

Payment plan

Agency Bill - Yearly

Bill Payment Options can be found at: Travelers.com/AutoPay

Note: The amount of each installment will be reflected on your policy invoicing.

Disclosure

Unless accepted, the offer(s) of insurance contained in this proposal expire(s) automatically thirty (30) days after the proposal date referenced on the cover page, or the proposed effective date if earlier. This proposal is not a binding contract of insurance. If you have questions regarding this proposal, please contact your Travelers Representative.

The following outlines the coverage forms, limits of insurance, policy endorsements and other terms and conditions provided in this proposal/quote. Any policy coverages, limits of insurance, policy endorsements, coverage specifications, or other terms and conditions that you have requested that are not included in this proposal/quote have not been agreed to by Travelers. Please review this proposal/quote carefully and if you have any questions, please contact your Travelers representative.

This proposal/quote does not amend, or otherwise affect, the provisions of coverage of any resulting insurance policy issued by Travelers. It is not a representation that coverage does or does not exist for any particular claim or loss under any such policy. Coverage depends on the applicable provisions of the actual policy issued, the facts and circumstances involved in the claim or loss and any applicable law.

Please note that changes in the exposures, limits, or coverages may result in changes in rates and/or account pricing. Additionally, due to the expense of processing and servicing this account, in the event this quote is not accepted in its entirety, we reserve the right to reprice and reunderwrite this quote.

The policies will also be subject to all state-mandated endorsements.

At our discretion, we may decide to perform an interim test audit during the upcoming policy period to verify the adequacy of the exposure estimates that have been provided to us. If we decide to perform an interim test audit, a Travelers Auditor will contact the insured at the appropriate time to set up an appointment. The results of any interim test audit that we perform will be shared with you as soon as possible after the audit report has been completed.

As Broker/Agent you will be responsible for being aware of and complying with the various legal requirements associated with countersignature in various jurisdictions covered in the policies.

Commission summary

Item No.6.

COVERAGE	POLICY NUMBER	COMMISSION
GENERAL LIABILITY	ZLP-91N1182A	10.00 %
EMPLOYEE BENEFITS LIABILITY	ZLP-91N1182A	10.00 %
PUBLIC ENTITY MANAGEMENT LIABILITY	ZLP-91N1182A	10.00 %
PUBLIC ENTITY EMPLOYMENT RELATED PRACTICES LIABILITY	ZLP-91N1182A	10.00 %
AUTO LIABILITY	BA-91N1182A	10.00 %
AUTO PHYSICAL DAMAGE	BA-91N1182A	10.00 %

Note: It is the agent's or broker's responsibility to comply with any applicable laws regarding disclosure to the policyholder of commission or other compensation we pay, if any, in connection with this policy or program.

* Commission percentage displayed does not apply to any North Carolina Reinsurance Facility loss recoupment surcharge amounts included in the liability premium of the Commercial Auto Policy, if applicable.

Important Notice Regarding Compensation Disclosure

For information about how Travelers compensates independent agents, brokers, or other insurance producers, please visit this website:

http://www.travelers.com/w3c/legal/Producer_Compensation_Disclosure.html

If you prefer, you can call the following toll-free number: 1-866-904-8348. Or you can write to us at Travelers, Enterprise Development, One Tower Square, Hartford, CT 06183.

Cadence Insurance, Inc.
2909 13th Street, 4th Floor
Gulfport, MS 39501

02/12/2026

City of Diamondhead
FBP2358361
Renewal Certificate

Dear Producer:

We would like to thank you for renewing your customer's policy with The Hartford Steam Boiler Inspection and Insurance Company.

To continue to provide appropriate insurance coverage, we need to make sure we have updated property value information for buildings, contents, and if applicable, business income values for each location covered by the policy. Per the Common Policy Conditions, section III. Report of Values in the Agreement and Conditions, the Insured must report insurance values to us at least once a year.

Please note, without receipt of this updated information:

- Coinsurance will be applied to the Business Income coverage if the policy provides Business Income coverage;
- The renewal policy may not reflect the actual exposures nor provide the appropriate level of coverage; and
- The renewal policy may not reflect the most competitive price.

For your information, we offer an on-line self-service policy management tool, HSB Client Connection "My Policies", that provides you with the ability to electronically request and track policy changes and view important policy information, including billing details and policy documents.

You may submit the current statement of values through HSB Client Connect, HSB Customer Solutions, or your HSB Underwriter.

We appreciate your business. If you have any questions or require additional service, please contact HSB Customer Solutions.

Sincerely,



Matthew Forman
Senior Vice President - Operations

**In the event you need to fax information to HSB, for your convenience, the reverse side of this letter can be used as a Fax Cover Letter.*

Self Service: www.hsb.com/clientconnect

To Report a Claim: 888-472-5677 (Tel); 888-329-5677 (Fax); New_Loss@hsb.com

Inspection Service: 800-333-4677 (Tel); NSCInsp_Hotline@hsb.com

****COVERAGE IS NOT BOUND UNTIL CONFIRMED BY THE COMPANY****

To: **Policy Services Department**

No. of Pages:
(including this page)

Fax #: **1-800-298-4084**

From:

Cadence Insurance, Inc.
9203665

Date:

Effective Date of Change:

Named Insured: City of Diamondhead
Policy No.: FBP2358361

Change Name Insured to:

Change Mailing Address to:

Additional Interest:

Action: Add Revise Delete

Type: Additional Insured Loss Payee 1st, 2nd, 3rd (circle one) Mortgagee

Name:

Address:

Acct. No.:

Locations:

Action: Revise Delete

Information: Loc. No. Address/City/State/Zip

Action: Add (Loss History Attached):

Address/City/State/Zip

Building
Value - \$

Contents
Value - \$

Business Income
Value - \$

Occupancy

Cancellation Request (Lost Policy Release must be attached)
Reason for Cancellation:

Additional Instructions:

City of Diamondhead
5000 Diamondhead Cir
Diamondhead, MS 39525

02/12/2026

RENEWAL NOTICE

Policy Number: FBP2358361
Renewal Policy Term: 04/08/2026 to 05/01/2026
Expiring Annual Premium: \$1,055.00
Renewal Annual Premium: \$1,055.08
Renewal Term Premium: \$66.47

(The above premiums do not include taxes or surcharges.)

Dear Insured,

Thank you for continuing to place your insurance coverage with The Hartford Steam Boiler Inspection and Insurance Company. Please take a moment to review your renewal policy documents. If you have any questions concerning your coverage, please contact your agent.

Sincerely,



Matthew Forman
Senior Vice President - Operations

cc: Cadence Insurance, Inc.
2909 13th Street, 4th Floor
Gulfport, MS 39501

To Report a Claim: 888-472-5677 (Tel); 888-329-5677 (Fax); New_Loss@hsb.com
Inspection Service: 800-333-4677 (Tel); NSCInsp_Hotline@hsb.com

Premium Invoice

The Hartford Steam Boiler Inspection and Insurance Company
P.O. Box 70658, Chicago, IL 60673-0658

If you have any questions about this bill, please call 1-800-472-1866.

Producer:
Cadence Insurance, Inc.
2909 13th Street, 4th Floor
Gulfport, MS 39501

Invoice Date: 02/12/2026

Insured:
City of Diamondhead

Policy Number.....FBP2358361
Policy Term.....04/08/2026 to 05/01/2026
Transaction Effective Date..... 04/08/2026
Type of Transaction..... Renewal

Premium.....	\$66.47
Commission 16.00% (-).....	\$10.64
Total Surcharge/Taxes (+).....	\$0.00

Please Pay \$55.83 by 06/14/2026 or this policy is subject to cancellation.

Please submit payment with a copy of this invoice to the address below. Make checks payable to Hartford Steam Boiler.

Hartford Steam Boiler
P.O. Box 70658
Chicago, IL 60673-0658

Amount Enclosed: \$ _____

HSB TechAdvantage™ Common Policy Renewal Certificate

Presented by: **Cadence Insurance, Inc.**
(228)863-5362

To report a claim - Call 1-888-HSB-LOSS (472-5677); Fax 1-888-329-5677.
For questions and information about your policy – Call 1-800-472-1866.

Issue Date..... 02/12/2026

Policy Number FBP2358361

Named Insured:
City of Diamondhead

Mailing Address..... 5000 Diamondhead Cir
Diamondhead, MS 39525

Policy Period..... 04/08/2026 to 05/01/2026 at 12:01 A.M.
Standard Time at the above Mailing Address

Annual Premium.....\$1,055.08

Notices: Your policy may contain a Notice to Policyholders. State-specific notices are contained in the applicable 'State Changes' documents, attached at the end of your policy. Other notices may appear at the beginning of your policy.

In consideration of the premium due, this policy is hereby renewed for the policy period indicated above. This renewal is subject to the terms and conditions specified in the expiring policy, this Common Policy Renewal Certificate and the Equipment Breakdown Coverage Part Renewal Certificate(s) and any endorsements attached hereto.

Common Policy Renewal Certificate

Named Insured:
City of Diamondhead

Policy Number..... FBP2358361

Effective Date..... 04/08/2026

Issue Date..... 02/12/2026

Description	Form No.		
Equipment Breakdown Coverage Part Renewal Certificate No. 1	TEC	EBCCERT	07/2015
Schedule of Locations	EFB	SCHLOCS	11/2014
Agreement and Conditions		6670	05/2025
HSB TechAdvantage™ Equipment Breakdown Coverage Form		TEC150	07/2015
Additional Interests Endorsement	END	ADDLINT	07/2015
Terrorism Risk Insurance Act Disclosure	END	EBTRIA	06/2024
Mississippi Changes	TEC	MS	07/2015

Equipment Breakdown Coverage Part Renewal Certificate No. 1

Named Insured:
City of Diamondhead

Policy Number..... FBP2358361

Effective Date..... 04/08/2026

Issue Date..... 02/12/2026

These coverages apply to any location listed on the Schedule of Locations for Equipment Breakdown Coverage Part Declarations or Renewal Certificate No. 1.

Covered Cause of Loss

Accident..... Included
Electronic Circuitry Impairment..... Included

The Covered Cause of Loss for this Equipment Breakdown Coverage always includes “accident.”
If indicated as Included above, the Covered Cause of Loss for this Equipment Breakdown Coverage also includes “electronic circuitry impairment.”

Coverages	Limits
Equipment Breakdown Limit.....	\$4,612,851
Property Damage.....	Included
Business Income.....	Excluded
Extra Expense.....	Excluded
Civil Authority.....	Excluded
Contingent Business Income.....	Excluded
Data Restoration.....	\$50,000
Demolition.....	\$50,000
Expediting Expense.....	\$50,000
Green.....	\$25,000
Hazardous Substances.....	\$50,000
Mold.....	\$25,000
Newly Acquired Locations.....	\$250,000
Off Premise Equipment Breakdown.....	\$25,000
Ordinance or Law.....	\$25,000
Perishable Goods.....	Excluded
Public Relations.....	Excluded
Service Interruption.....	Excluded

Schedule of Locations

Named Insured:
City of Diamondhead

Policy Number FBP2358361

Effective Date 04/08/2026

Issue Date..... 02/12/2026

Location Number	Coverage Part Renewal Certificate Number	Location Address
1	1	5000 Diamondhead Cir Diamondhead, MS 39525
2	1	Community Center 5300 Diamondhead Cir Diamondhead, MS 39525
3	1	Maintenance Building 98190 Kapalama Dr Diamondhead, MS 39525
4	1	Twin Lakes Pavilion 4040 Twin Lakes Ln Diamondhead, MS 39525
5	1	Airport Hangar 1200 Airport Dr Diamondhead, MS 39525

Agreement and Conditions

The Hartford Steam Boiler Inspection and Insurance Company

One State Street
Hartford, Connecticut 06102-5024

(A Stock Insurance Company)

Claims Telephone Number: 1-888-472-5677

Claims Fax Number: 1-888-329-5677

Claims Email: New_Loss@hsb.com

Inspection Service Telephone Number: 1-800-333-4677

Inspection Service Email: NSCInsp_Hotline@hsb.com

Insuring Agreement

In return for payment of the premium and subject to all terms of the policy, we agree with you to provide the insurance as stated in this policy.

In Witness Whereof, the Company identified on the Declarations has caused this policy to be signed by its President and Corporate Secretary at Hartford, Connecticut.



Greg Barats
President and Chief Executive Officer



Jean A. Cohn
Corporate Secretary

General Conditions

I. COMMON POLICY CONDITIONS

A. CANCELLATION

1. The first Named Insured shown in the Declarations may cancel this policy by mailing or delivering to us advance written notice of cancellation.
2. We may cancel this policy by mailing or delivering to the first Named Insured written notice of cancellation at least:
 - a. 10 days before the effective date of cancellation if we cancel for nonpayment of premium; or
 - b. 30 days before the effective date of cancellation if we cancel for any other reason.
3. We will mail or deliver our notice to the first Named Insured's last mailing address known to us.
4. Notice of cancellation will state the effective date of cancellation. The policy period will end on that date.
5. If this policy is canceled, we will send the first Named Insured any premium refund due. If we cancel, the refund will be pro rata. If the first Named Insured cancels, the refund may be less than pro rata. The cancellation will be effective even if we have not made or offered a refund.
6. If notice is mailed, proof of mailing will be sufficient proof of notice.

B. CHANGES

This policy contains all the agreements between you and us concerning the insurance afforded. The first Named Insured shown in the Declarations is authorized to make changes in the terms of this policy with our consent. This policy's terms can be amended or waived only by endorsement issued by us and made a part of this policy.

C. EXAMINATION OF YOUR BOOKS AND RECORDS

We may examine and audit your books and records as they relate to this policy at any time during the policy period and up to three years afterward.

D. INSPECTIONS AND SURVEYS

1. We have the right to:
 - a. Make inspections and surveys at any time;

- b. Give you reports on the conditions we find; and
 - c. Recommend changes.
2. We are not obligated to make any inspections, surveys, reports or recommendations and any such actions relate only to insurability and the premiums to be charged. We do not make safety inspections. We do not undertake to perform the duty of any person or organization to provide for the health or safety of workers or the public. And we do not warrant that conditions:
 - a. Are safe or healthful; or
 - b. Comply with laws, regulations, codes or standards.
3. Paragraphs 1. and 2. of this condition apply not only to us, but also to any rating, advisory, rate service or similar organization which makes insurance inspections, surveys, reports or recommendations.

E. PREMIUMS

The first Named Insured shown in the Declarations:

1. Is responsible for the payment of all premiums; and
2. Will be the payee for any return premiums we pay.

F. TRANSFER OF YOUR RIGHTS AND DUTIES UNDER THIS POLICY

Your rights and duties under this policy may not be transferred without our written consent except in the case of death of an individual Named Insured.

If you die, your rights and duties will be transferred to your legal representative but only while acting within the scope of duties as your legal representative. Until your legal representative is appointed, anyone having proper temporary custody of your property will have your rights and duties but only with respect to that property.

II. CALCULATION OF PREMIUM

The premium shown in the Declarations was computed based on rates in effect at the time the policy was issued. On each renewal, continuation, or anniversary of the effective date of this policy, we will compute the premium in accordance with our rates and rules then in effect.

III. REPORT OF VALUES

You must report insurable values to us at least once a year.

IV. ADJUSTMENT OF PREMIUM

- A. The premium charged at the inception of each policy year is an advance premium. When we receive updated insurable values from you or when we determine updated insurable values through an audit or claim adjustment, we will determine an adjusted premium for this insurance.
- B. If the adjusted premium is less than the advance premium, we will return the excess premium to you. Such excess premium will not exceed 75% of the advance premium.
- C. If the adjusted premium is greater than the advance premium, we will charge the additional premium based on your reports of value.

V. JOINT OR DISPUTED LOSS AGREEMENT

- A. This condition is intended to facilitate payment of insurance proceeds when:
 1. Both a commercial property policy and this equipment breakdown policy are in effect;
 2. Damage occurs to Covered Property that is insured by the commercial property policy and this equipment breakdown policy; and
 3. There is disagreement between the insurers as to whether there is coverage or as to the amount of the loss to be paid, if any, by each insurer under its own policies.
- B. The provisions of this condition apply only if all of the following requirements are met:
 1. The commercial property policy carried by the Named Insured, insuring the Covered Property, contains a similar provision at the time of the loss or damage, with substantially the same requirements, procedures and conditions as contained in this condition;
 2. There is a Joint Loss or Disputed Loss as defined below; and
 3. The total amount of the loss is agreed to by you, the commercial property insurer(s) and us.
- C. Joint Loss and Disputed Loss are defined as follows:
 1. Joint Loss means that there is damage to

property that is Covered Property under both the commercial property policy and this policy and both the commercial property insurer(s) and we admit to some liability for payment under the respective policies.

2. Disputed Loss means that there is damage to property that is Covered Property under both the commercial property policy and this policy and the commercial property insurer(s) and we agree that there is some liability under one policy or the other, but disagree about which policy is liable for the loss.
- D. If the requirements listed in paragraph B. above are satisfied, we and the commercial property insurer(s) will make payments to the extent, and in the manner, described as follows:
 1. We will pay, after your written request, the entire amount of loss that we have agreed as being covered, if any, by this equipment breakdown policy and one-half (1/2) the amount of the loss that is in disagreement.
 2. The commercial property insurer(s) will pay, after your written request, the entire amount of loss that they have agreed as being covered, if any, by the commercial property policy and one-half (1/2) the amount of loss that is in disagreement.
 3. Payments by the insurers of the amounts that are in disagreement, as described in paragraphs 1. and 2., do not alter, waive or surrender any rights of any insurer against any other with regard to the portion of the loss for which each insurer is liable.
 4. The amount in disagreement to be paid by us under this condition shall not exceed the amount payable under the equivalent loss agreement(s) of the commercial property policy.
 5. The amount to be paid under this condition shall not exceed the amount we would have paid had no commercial property policy been in effect at the time of loss. In no event will we pay more than the applicable Equipment Breakdown Limit shown in the Declarations.
 6. Acceptance by you of sums paid under this condition does not alter, waive or surrender any other rights against us.

E. Arbitration

1. The commercial property insurer(s) and we agree to submit our differences to arbitration within 90 days after payment of the loss under the terms of this condition.
2. You agree to cooperate with any arbitration procedures.
3. There will be three arbitrators: one will be appointed by us, and another will be appointed by the commercial property insurer(s). The two arbitrators will select a third arbitrator. If they cannot agree, either may request that selection be made by a judge of a court having jurisdiction. A decision agreed to by two of the three arbitrators will be binding on both parties. Judgment on any award can be entered in any court that has jurisdiction.

F. Final Settlement Between Insurers

The insurer(s) found responsible for the greater percentage of the ultimate loss must return the excess contribution to the other insurer(s). In addition, the insurer(s) found responsible for the greater portion of the loss must pay liquidated damages to the other insurer(s) on the amount of the excess contribution of the other insurer(s). Liquidated damages are defined as interest from the date the insured invokes this agreement to the date the insurer(s) that contributed the excess amount is reimbursed. The interest is calculated at 1.5 times the highest prime rate from the money rates column of the Wall Street Journal during the period of the liquidated damages. Arbitration expenses are not a part of the excess contribution for which liquidated damages are calculated. Arbitration expenses will be apportioned between insurers on the same basis that the ultimate loss is apportioned.

Terrorism Risk Insurance Act Disclosure

Named Insured:
City of Diamondhead

Policy Number FBP2358361

Effective Date 04/08/2026

Issue Date..... 02/12/2026

This endorsement is attached to and made part of your policy in response to the disclosure requirements of the Terrorism Risk Insurance Act, as amended.

NOTICE OF TERRORISM INSURANCE COVERAGE

Applicable Premium

The portion of your annual premium that is attributable to coverage for acts of terrorism is \$0, and does not include any charges for the portion of losses covered by the United States government under the Act.

Informational Notice

The following notice does not change your coverage under this policy, but is provided for your information in compliance with the Terrorism Risk Insurance Act, as amended.

Coverage for acts of terrorism is included in your policy. You are hereby notified that the Terrorism Risk Insurance Act, as amended in 2019, defines an act of terrorism in Section 102(1) of the Act: The term “act of terrorism” means any act or acts that are certified by the Secretary of the Treasury — in consultation with the Secretary of Homeland Security, and the Attorney General of the United States — to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property, or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of certain air carriers or vessels or the premises of a United States mission; and to have been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion. Under your coverage, any losses resulting from certified acts of terrorism may be partially reimbursed by the United States Government under a formula established by the Terrorism Risk Insurance Act, as amended. However, your policy may contain other exclusions which might affect your coverage, such as an exclusion for nuclear events. Under the formula, the United States Government generally reimburses 80% beginning on January 1, 2020, of covered terrorism losses exceeding the statutorily established deductible paid by the insurance company providing the coverage. The Terrorism Risk Insurance Act, as amended, contains a \$100 billion cap that limits U.S. Government reimbursement as well as insurers' liability for losses resulting from certified acts of terrorism when the amount of such losses exceeds \$100 billion in any one calendar year. If the aggregate insured losses for all insurers exceed \$100 billion, your coverage may be reduced.

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Covington Civil & Environmental, LLC
2300 14th Street
Gulfport, MS 39501
228-396-0486

Project Title		WA #39 - On-Call Survey Services			
Project Number		16175.08			
Invoice #		16175.08-240			
	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Task 1: Site Survey Services	\$ 35,000.00	\$ 9,139.50	\$ 3,000.00	\$ 22,860.50	35%
Total	\$ 35,000.00	\$ 9,139.50	\$ 3,000.00	\$ 22,860.50	35%



Invoice

Invoice #: 16175.08240
Invoice Date: 2/19/2026
Due Date: 3/21/2026
Project: WA #39 On-Call Survey ...
P.O. Number: 39-00-05-2026
Terms: Net 30

Bill To: _____

City of Diamondhead

Description	Hours/Qty	Rate	Amount
Professional Engineering Services On-Call Survey Services - WA 39 Services Provided 01/01/26 - 01/31/26			
Tommy Parker, Sr CAD Designer	22	135.00	2,970.00
Margaret Milner, Administrative	0.5	60.00	30.00

All payments are due by "Due Date" shown on invoice. Finance fees will be charged for all payments received past "Due Date". Please call 228-396-0486 with any questions about invoice.

Total	\$3,000.00
Payments/Credits	\$0.00
Balance Due	\$3,000.00

Covington Civil & Environmental, LLC

Item No.7.

TIME AND EXPENSES

FILTERS USED :

Time Expense Date In : 1/1/2026 To 1/31/2026
 and Bill Status In : Un Billed
 and Project In : 16175.08 City of Diamondhead | WA #39 On-Call Survey Services

Sort By Date: Ascending

* A=Approved , B= Billable , S= Submit , Bd= Billed

DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
Margaret Milner							
SERVICES							
16175.08 City of Diamondhead WA #39 On-Call Survey Services							
1/5/2026	Administrative:	Administrative	0.50		\$60.00	\$30.00	A B
		<i>Financial administration and reporting</i>					
TOTAL SERVICES FOR 16175.08 City of Diamondhead WA #39 On-Call Survey Services:			0.50	0.00		\$30.00	
Total Services:			0.50			\$30.00	
Total Services For Margaret Milner:			0.50			\$30.00	

Tommy Parker

SERVICES							
16175.08 City of Diamondhead WA #39 On-Call Survey Services							
1/19/2026	Sr CAD Designer:	Senior CAD Designer	9.00		\$135.00	\$1,215.00	A B
		<i>Koula Drive survey to CAD</i>					
1/20/2026	Sr CAD Designer:	Senior CAD Designer	2.00		\$135.00	\$270.00	A B
		<i>Koula Drive survey modifications</i>					
1/21/2026	Sr CAD Designer:	Senior CAD Designer	4.00		\$135.00	\$540.00	A B
		<i>Koula Drive Survey / Drainage</i>					
1/26/2026	Sr CAD Designer:	Senior CAD Designer	2.00		\$135.00	\$270.00	A B
		<i>Koula Drive Drainage</i>					
1/27/2026	Sr CAD Designer:	Senior CAD Designer	5.00		\$135.00	\$675.00	A B

GROUPED BY Employee

Covington Civil & Environmental, LLC

Item No.7.

TIME AND EXPENSES

Sort By Date: Ascending

* A=Approved , B= Billable , S= Submit , Bd= Billed

DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
Tommy Parker							
SERVICES							
<i>Koula Drive Drainage</i>							
TOTAL SERVICES FOR 16175.08 City of Diamondhead WA #39 On-Call Survey Services:			22.00	0.00		\$2,970.00	
Total Services:			22.00			\$2,970.00	
Total Services For Tommy Parker:			22.00			\$2,970.00	
Grand Total Billable Services:			22.50			\$3,000.00	

GROUPED BY Employee



Covington Civil & Environmental, LLC
 2300 14th Street
 Gulfport, MS 39501
 228-396-0486

Project Title		West Aloha Roadway Improvements Project			
Project Number		16175.08			
Invoice #		16175.08-239			
Budgeted Tasks	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Surveying and Engineering, Design and Permitting	\$ 168,000.00	\$ 42,000.00	\$ 16,800.00	\$ 109,200.00	35%
Total	\$ 168,000.00	\$ 42,000.00	\$ 16,800.00	\$ 109,200.00	35%



Invoice

Invoice #: 16175.08239
Invoice Date: 2/12/2026
Due Date: 3/14/2026
Project: FP WA 12 - West Aloha
P.O. Number: 00-08-2025
Terms: Net 30

Billed To:

City of Diamondhead

Description	Hours/Qty	Rate	Amount
Professional Surveying Services West Aloha Roadway Improvements Project Services Provided through 01/31/2026 Task 1: Surveying and Engineering, Design and Permitting	0.1	168,000.00	16,800.00

All payments are due by "Due Date" shown on invoice. Finance fees will be charged for all payments received past "Due Date". Please call 228-396-0486 with any questions about invoice.

Total	\$16,800.00
Payments/Credits	\$0.00
Balance Due	\$16,800.00



Covington Civil & Environmental, LLC
 2300 14th Street
 Gulfport, MS 39501
 228-396-0486

Project Title		WA 40 -Annual Unit Price Contract			
Project Number		16175.08			
Invoice #		16175.08-241			
	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Task 1: Annual Unit Price Support	\$ 30,000.00	\$ 18,704.55	\$ 6,134.35	\$ 5,161.10	83%
Total	\$ 30,000.00	\$ 18,704.55	\$ 6,134.35	\$ 5,161.10	83%
(Hourly)					



Invoice

Invoice #: 16175.08241
Invoice Date: 2/19/2026
Due Date: 3/21/2026
Project: WA #40 Support for Rep...
P.O. Number: 40-00-03-2026
Terms: Net 30

Bill To: _____

City of Diamondhead

Description	Hours/Qty	Rate	Amount
Professional Engineering Services Support for 2026 Annual Unit Price Contract - WA 40 Services Provided 01/01/26 - 01/31/26			
Sarah McLellan, Engineer III	6	185.00	1,110.00
James Edwards, Engineer I	23	135.00	3,105.00
Margaret Milner, Administrative	0.5	60.00	30.00
Patrick Johnson, RPR	14.5	120.00	1,740.00
Mileage, per mile	206	0.725	149.35

All payments are due by "Due Date" shown on invoice. Finance fees will be charged for all payments received past "Due Date". Please call 228-396-0486 with any questions about invoice.

Total	\$6,134.35
Payments/Credits	\$0.00
Balance Due	\$6,134.35

Covington Civil & Environmental, LLC

Item No.7.

TIME AND EXPENSES

FILTERS USED :

Time Expense Date In : 1/1/2026 To 1/31/2026
 and Bill Status In : Un Billed
 and Project In : 16175.08 City of Diamondhead | WA #40 Support For Repair Contract

Sort By Date: Ascending

* A=Approved , B= Billable , S= Submit , Bd= Billed

DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
James Edwards							
SERVICES							
16175.08 City of Diamondhead WA #40 Support For Repair Contract							
1/7/2026	Engineer I:	Engineer I <i>Updating/re-design of koula drive drainage</i>	2.00		\$135.00	\$270.00	A B
1/8/2026	Engineer I:	Engineer I <i>Diamondhead 2026 GIS update; Koula Drive redesign and updating plans for Mauna Loa Drive</i>	6.00		\$135.00	\$810.00	A B
1/9/2026	Engineer I:	Engineer I <i>Koula Drive Re Design</i>	1.00		\$135.00	\$135.00	A B
1/20/2026	Engineer I:	Engineer I <i>Koula Drive Drainage Design</i>	2.00		\$135.00	\$270.00	A B
1/21/2026	Engineer I:	Engineer I <i>Koula Drive Drainage Design</i>	2.00		\$135.00	\$270.00	A B
1/23/2026	Engineer I:	Engineer I <i>Koula Drive Drainage Redesign</i>	3.00		\$135.00	\$405.00	A B
1/26/2026	Engineer I:	Engineer I	4.00		\$135.00	\$540.00	A B

GROUPED BY Employee

Covington Civil & Environmental, LLC

Item No.7.

TIME AND EXPENSES

Sort By Date: Ascending

* A=Approved , B= Billable , S= Submit , Bd= Billed

DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
James Edwards							
SERVICES							
<i>Koula Drive Work Directive Update</i>							
1/27/2026	Engineer I:	Engineer I	2.00		\$135.00	\$270.00	A B
<i>Koula Drive Work Directive Update</i>							
1/30/2026	Engineer I:	Engineer I	1.00		\$135.00	\$135.00	A B
<i>Koula Drive Work Directive Update</i>							
TOTAL SERVICES FOR 16175.08 City of Diamondhead WA #40 Support For Repair Contract:			23.00	0.00		\$3,105.00	
Total Services:			23.00			\$3,105.00	
Total Services For James Edwards:			23.00			\$3,105.00	
Margaret Milner							
SERVICES							
16175.08 City of Diamondhead WA #40 Support For Repair Contract							
1/5/2026	Administrative:	Administrative	0.50		\$60.00	\$30.00	A B
<i>Financial administration and reporting</i>							
TOTAL SERVICES FOR 16175.08 City of Diamondhead WA #40 Support For Repair Contract:			0.50	0.00		\$30.00	
Total Services:			0.50			\$30.00	
Total Services For Margaret Milner:			0.50			\$30.00	
Patrick T Johnson							
SERVICES							
16175.08 City of Diamondhead WA #40 Support For Repair Contract							
1/9/2026	RPR:	Resident Project Representative	2.00		\$120.00	\$240.00	A B
<i>Site visit - Meeting on plan objective and scope of work for Koko Court WD</i>							

GROUPED BY Employee

Covington Civil & Environmental, LLC

Item No.7.

TIME AND EXPENSES

Sort By Date: Ascending

* A=Approved, B= Billable, S= Submit, Bd= Billed

DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
Patrick T Johnson							
SERVICES							
1/12/2026	RPR:	Resident Project Representative	2.00		\$120.00	\$240.00	A B
		<i>Site visit - Continuing to dig out ditch line and tree removal for Koko Court WD</i>					
1/13/2026	RPR:	Resident Project Representative	3.00		\$120.00	\$360.00	A B
		<i>Site visit - Continue sloping ditch line and dirt work for Koko Court WD</i>					
1/14/2026	RPR:	Resident Project Representative	2.00		\$120.00	\$240.00	A B
		<i>Site visit - Laying sod and hydroseeding for Koko Court WD</i>					
1/15/2026	RPR:	Resident Project Representative	2.50		\$120.00	\$300.00	A B
		<i>Site visit - Hydro seed for Koko Court WD</i>					
1/16/2026	RPR:	Resident Project Representative	1.00		\$120.00	\$120.00	A B
		<i>Site visit - Checking final riprap on Koko Court WD</i>					
1/27/2026	RPR:	Resident Project Representative	2.00		\$120.00	\$240.00	A B
		<i>Site visit - Installing fence on Koko Court WD</i>					
TOTAL SERVICES FOR 16175.08 City of Diamondhead WA #40 Support For Repair Contract:			14.50	0.00		\$1,740.00	
			Total Services:			\$1,740.00	
EXPENSES							
16175.08 City of Diamondhead WA #40 Support For Repair Contract							
1/9/2026	Mileage:	Mileage, per mile		25.00	\$0.73	\$18.13	A B
		<i>Site visit - Koko Court WD</i>					
1/12/2026	Mileage:	Mileage, per mile		23.00	\$0.73	\$16.68	A B
		<i>Site visit - Koko Court WD</i>					
1/13/2026	Mileage:	Mileage, per mile		30.00	\$0.73	\$21.75	A B
		<i>Site visit - Koko Court WD</i>					

GROUPED BY Employee

Covington Civil & Environmental, LLC

Item No.7.

TIME AND EXPENSES

Sort By Date: Ascending

* A=Approved , B= Billable , S= Submit , Bd= Billed

DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
Patrick T Johnson							
EXPENSES							
1/14/2026	Mileage:	Mileage, per mile		33.00	\$0.73	\$23.93	A B
	<i>Site visit - Koko Court WD</i>						
1/15/2026	Mileage:	Mileage, per mile		29.00	\$0.73	\$21.03	A B
	<i>Site visit - Koko Court WD</i>						
1/27/2026	Mileage:	Mileage, per mile		20.00	\$0.73	\$14.50	A B
	<i>Site Visit - Koko Court WD</i>						
TOTAL EXPENSES FOR 16175.08 City of Diamondhead WA #40 Support For Repair Contract:			0.00	160.00		\$116.02	
Total Expenses:				160.00		\$116.02	
Total Services For Patrick T Johnson:			14.50			\$1,740.00	
Total Expenses For Patrick T Johnson:				160.00		\$116.02	

Sarah McLellan

SERVICES

16175.08 City of Diamondhead | WA #40 Support For Repair Contract

1/6/2026	Engineer III:	Engineer III		0.50	\$185.00	\$92.50	A B
	<i>Project Management of Koko Drainage WD</i>						
1/8/2026	Engineer III:	Engineer III		2.00	\$185.00	\$370.00	A B
	<i>Project Management of Koko Court construction, Finalized Crooked Stick WD and Mauna Loa WD</i>						
1/9/2026	Engineer III:	Engineer III		1.00	\$185.00	\$185.00	A B
	<i>Onsite Meeting with Contractor at Koko, Moke Site visit</i>						
1/13/2026	Engineer III:	Engineer III		1.00	\$185.00	\$185.00	A B
	<i>Moke Way Final Inspection, Koko Inspection with City</i>						
1/22/2026	Engineer III:	Engineer III		0.50	\$185.00	\$92.50	A B

GROUPED BY Employee

Covington Civil & Environmental, LLC

Item No.7.

TIME AND EXPENSES

Sort By Date: Ascending

* A=Approved , B= Billable , S= Submit , Bd= Billed

DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
Sarah McLellan							
SERVICES							
<i>Koko Site Visit, Submitted Crooked Stick to City, Project Management</i>							
1/23/2026	Engineer III:	Engineer III	1.00		\$185.00	\$185.00	A B
<i>Make Way Pay Application Review, Golf Club Drive Roundabout OPC</i>							
TOTAL SERVICES FOR 16175.08 City of Diamondhead WA #40 Support For Repair Contract:			6.00	0.00		\$1,110.00	
Total Services:			6.00			\$1,110.00	
EXPENSES							
16175.08 City of Diamondhead WA #40 Support For Repair Contract							
1/9/2026	Mileage:	Mileage, per mile		46.00	\$0.73	\$33.35	A B
<i>Onsite Meeting with Contractor at Koko</i>							
TOTAL EXPENSES FOR 16175.08 City of Diamondhead WA #40 Support For Repair Contract:			0.00	46.00		\$33.35	
Total Expenses:				46.00		\$33.35	
Total Services For Sarah McLellan:			6.00			\$1,110.00	
Total Expenses For Sarah McLellan:				46.00		\$33.35	
Grand Total Billable Services:			44.00			\$5,985.00	
Grand Total Billable Expenses :				206.00		\$149.37	

GROUPED BY Employee



Covington Civil & Environmental, LLC
 2300 14th Street
 Gulfport, MS 39501
 228-396-0486

Project Title		WA #37: Diamondhead Paving 2026			
Project Number		16175.08			
Invoice #		16175.08-238			
	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Task 1: Design Phase Services	\$ 80,000.00	\$ 80,000.00	\$ -	\$ -	100%
Task 2: Bid and Construction Phase Services	\$ 62,000.00	\$ -	\$ 6,200.00	\$ 55,800.00	10%
Total	\$ 142,000.00	\$ 80,000.00	\$ 6,200.00	\$ 55,800.00	61%



Invoice

Invoice #: 16175.08238
Invoice Date: 2/12/2026
Due Date: 3/14/2026
Project: WA #37 2026 Diamondh...
P.O. Number: 00-01-2026
Terms: Net 30

Bill To: [Redacted]

City of Diamondhead

Description	Hours/Qty	Rate	Amount
Professional Engineering Services WA #37 - Diamondhead Paving 2026 For work, as outlined, on the following streets: * Op La Way * Ieke Drive and Analii Street * Ahoni Street and Aila Street * Cherryhill Drive * Aulena Place Services provided from 01/01/2026 - 01/31/2026 PO #00-01-2026			
Task 1: Design Phase Services	0	80,000.00	0.00
Task 2: Bid and Construction Phase Services	0.1	62,000.00	6,200.00
Subtotal			6,200.00

All payments are due by "Due Date" shown on invoice. Finance fees will be charged for all payments received past "Due Date". Please call 228-396-0486 with any questions about invoice.

Total	\$6,200.00
Payments/Credits	\$0.00
Balance Due	\$6,200.00



February 25, 2026

Jon McCraw, City Manger
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

RE: Coon Branch Drainage Improvements – Phase 1
Pay Application #7

Dear Mr. McCraw,

Please find attached Pay Application #7 for SCI, LLC for the amount due of \$134,085.01 for work completed for the Coon Branch Drainage Improvements – Phase 1 project. Pay Application #7 has been reviewed, approved, and payment is recommended.

Thank you for your consideration with this matter and if you should have any questions or need any additional information do not hesitate to contact me at (228) 467-6755 or jason@chiniche.com.

Sincerely,

A handwritten signature in black ink that reads "Jason Chiniche, P.E." in a cursive style.

Jason Chiniche, P.E.
Project Engineer

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF 2 PAGES

TO OWNER: The City of Diamondhead

PROJECT: Coon Branch Drainage
Improvements - Phase I
17-057-00-11-2023

APPLICATION NO: 7

Distribution to:

<input checked="" type="checkbox"/>	OWNER
<input type="checkbox"/>	PROJECT MANAGER/ARCHITECT
<input type="checkbox"/>	CONTRACTOR
<input type="checkbox"/>	
<input type="checkbox"/>	

FROM CONTRACTOR: SCI, LLC

VIA : PROJECT MANAGER

PERIOD TO: 1/20/26-02/20/26

PROJECT NOS: 17-057-00-11-2023

CONTRACT FOR: Coon Branch Drainage Improvements - Phase I

CONTRACT DATE: 4/28/2025

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM	\$	<u>1,259,468.20</u>
2. Net change by Change Orders	\$	<u>19,472.31</u>
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	<u>1,278,940.51</u>
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	<u>1,234,321.49</u>
5. RETAINAGE:		
a. 5 % of Completed Work (Column D + E on G703)	\$	<u>\$61,716.07</u>
b. 5 % of Stored Material (Column F on G703)	\$	<u>\$ -</u>
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	<u>61,716.07</u>
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	<u>1,172,605.41</u>
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	<u>1,038,520.40</u>
8. CURRENT PAYMENT DUE	\$	<u>134,085.01</u>
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	<u>106,335.10</u>

CONTRACTOR:

By: Natasha D. St Date: 1/23/2026

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 134,085.01

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:
By: Yaron Chinclo, P.E. Date: 2/25/26

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$19,472.31	
Total approved this Month		
TOTALS	\$19,472.31	\$0.00
NET CHANGES by Change Order	\$19,472.31	

AIA DOCUMENT G702 - APPLICATION AND CERTIFICATION FOR PAYMENT - 1992 EDITION - AIA - ©1992

THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVE., N.W., WASHINGTON, DC 20006-5292

Users may obtain validation of this document by requesting a completed AIA Document D401 - Certification of Document's Authenticity from the Licensee.

Note: Items in RED FONT are automatically calculated from the G703 form or from items within this G702 Form. Do NOT hand enter these items on this sheet.

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 1 OF 1 PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 7
 APPLICATION DATE: 1/23/2026
 PERIOD TO: 1/20/26-02/20/26
 ARCHITECT'S PROJECT NO:

ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL		BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D - E)	THIS PERIOD		COMPLETED AND STORED TO DATE (D+E)	% (G + C)		
1	Mobilization	\$ 116,201.70	\$62,748.92	\$53,452.78		\$116,201.70	100.00%	(\$0.00)	\$5,810.09
2	Maintenance of Traffic	\$ 35,702.50	\$30,632.75	\$5,105.46		\$35,738.20	100.10%	(\$35.70)	\$1,786.91
3	Removal of Driveway - all types & thickness	\$ 6,120.00	\$7,816.32	\$0.00		\$7,816.32	127.72%	(\$1,696.32)	\$390.82
4	Removal of Roadway - all types & thickness	\$ 3,024.00	\$2,816.64	\$0.00		\$2,816.64	93.14%	\$207.36	\$140.83
5	Removal & Reinstall Mailboxes, Street Signs, & Others	\$ 24,240.00	\$14,544.00	\$0.00		\$14,544.00	60.00%	\$9,696.00	\$727.20
6	Removal of Existing Fencing	\$ 7,200.00	\$13,122.00	\$0.00		\$13,122.00	182.25%	(\$5,922.00)	\$656.10
7	Removal of Existing Pipe	\$ 18,000.00	\$11,880.00	\$108.00		\$11,988.00	66.60%	\$6,012.00	\$599.40
9	Construction Entrance	\$ 5,691.80	\$0.00	\$0.00		\$0.00		\$5,691.80	\$0.00
10	Silt Fence	\$ 4,700.00	\$112.80	\$0.00		\$112.80	2.40%	\$4,587.20	\$5.64
11	Straw Wattles	\$ 3,000.00	\$930.00	\$0.00		\$930.00	31.00%	\$2,070.00	\$46.50
12	Clearing & Grubbing	\$ 4,500.00	\$32,377.50	\$0.00		\$32,377.50	719.50%	(\$27,877.50)	\$1,618.88
13	24" RCP	\$ 28,647.00	\$18,159.02	\$848.80		\$19,007.82	66.35%	\$9,639.19	\$950.39
14	36" RCP	\$ 11,316.00	\$29,421.60	\$0.00		\$29,421.60	260.00%	(\$18,105.60)	\$1,471.08
15	22.5"x36" RCAP	\$ 7,200.00	\$5,760.00	\$0.00		\$5,760.00	80.00%	\$1,440.00	\$288.00
16	27"x44" RCAP	\$ 7,200.00	\$5,760.00	\$0.00		\$5,760.00	80.00%	\$1,440.00	\$288.00
17	15" HDPE	\$ 2,268.00	\$1,890.00	\$0.00		\$1,890.00	83.33%	\$378.00	\$94.50
18	18" HDPE	\$ 16,060.00	\$19,418.00	\$0.00		\$19,418.00	120.91%	(\$3,358.00)	\$970.90
19	24" HDPE	\$ 27,328.00	\$26,559.40	\$0.00		\$26,559.40	97.19%	\$768.60	\$1,327.97
20	36" HDPE	\$ 179,010.00	\$164,619.00	\$0.00		\$164,619.00	91.96%	\$14,391.00	\$8,230.95
21	24" Flared End Section	\$ 8,555.00	\$5,133.00	\$0.00		\$5,133.00	60.00%	\$3,422.00	\$256.65
22	36" Flared End Section	\$ 1,461.60	\$1,461.60	\$0.00		\$1,461.60	100.00%	\$0.00	\$73.08
23	22.5"x36" Flared End Section	\$ 2,414.40	\$2,414.40	\$0.00		\$2,414.40	100.00%	\$0.00	\$120.72
24	27"x44" Flared End Section	\$ 1,597.90	\$1,597.90	\$0.00		\$1,597.90	100.00%	\$0.00	\$79.90
25	Storm Drain Inlet	\$ 26,250.00	\$22,500.00	\$0.00		\$22,500.00	85.71%	\$3,750.00	\$1,125.00
26	Bechive Catch Basin	\$ 86,250.00	\$86,250.00	\$0.00		\$86,250.00	100.00%	\$0.00	\$4,312.50
27	Driveway Straight Headwall	\$ 90,000.00	\$90,000.00	\$0.00		\$90,000.00	100.00%	\$0.00	\$4,500.00
28	Concrete Headwall	\$ 6,250.00	\$6,250.00	\$5,375.00		\$11,625.00	186.00%	(\$5,375.00)	\$581.25
29	Utility Adjustment	\$ 159,108.00	\$58,339.60	\$0.00		\$58,339.60	36.67%	\$100,768.40	\$2,916.98
30	31"x51" RCAP	\$ 15,816.00	\$10,544.00	\$0.00		\$10,544.00	66.67%	\$5,272.00	\$527.20
31	42" RCP	\$ 12,270.00	\$13,987.80	\$0.00		\$13,987.80	114.00%	(\$1,717.80)	\$699.39
32	42" Flared End Section	\$ 2,976.80	\$2,976.80	\$0.00		\$2,976.80	100.00%	\$0.00	\$148.84
33	Conflict Box	\$ 22,889.00	\$0.00	\$0.00		\$0.00		\$22,889.00	\$0.00
34	Grade Swale	\$ 82,773.00	\$82,773.00	\$0.00		\$82,773.00	100.00%	\$0.00	\$4,138.65
35	Grade Outfall Ditch	\$ 16,550.00	\$16,417.60	\$0.00		\$16,417.60	99.20%	\$132.40	\$820.88
36	Asphalt Pavement Repair	\$ 18,125.00	\$0.00	\$37,870.38		\$37,870.38	208.94%	(\$19,745.38)	\$1,893.52
37	Base Repair	\$ 7,110.00	\$5,322.55	\$0.00		\$5,322.55	74.86%	\$1,787.45	\$266.13
38	Select Backfill	\$ 14,900.00	\$5,453.40	\$0.00		\$5,453.40	36.60%	\$9,446.60	\$272.67
39	Concrete Driveway	\$ 45,562.50	\$56,081.25	\$0.00		\$56,081.25	123.09%	(\$10,518.75)	\$2,804.06
40	Gravel Driveway	\$ 1,570.00	\$2,590.50	\$0.00		\$2,590.50	165.00%	(\$1,020.50)	\$129.53
41	100-lb Riprap	\$ 64,650.00	\$6,533.53	\$0.00		\$6,533.53	10.11%	\$58,116.47	\$326.68
42	200-lb Riprap	\$ 25,860.00	\$91,082.80	\$0.00		\$91,082.80	352.22%	(\$65,222.80)	\$4,554.14

43	4' Wood Fence	\$ 626.00	\$0.00	\$0.00	\$0.00		\$626.00	\$0.00
44	6' Wood Fence	\$ 11,894.00	\$0.00	\$24,695.70	\$24,695.70	207.63%	(\$12,801.70)	\$1,234.79
45	Placement of Sod	\$ 24,200.00	\$0.00	\$726.00	\$726.00	3.00%	\$23,474.00	\$36.30
46	Placement of Seed	\$ 2,400.00	\$52,627.20	\$12,960.00	\$65,587.20	2732.80%	(\$63,187.20)	\$3,279.36
47	Change Order #1	\$ 9,375.00	\$9,375.00	\$0.00	\$9,375.00	100.00%	\$0.00	\$468.75
48	Change Order #2	\$ 6,252.71	\$6,252.71	\$0.00	\$6,252.71	100.00%	\$0.00	\$312.64
49	Change Order #3							
	24" RCP	\$ (4,244.00)	\$0.00	\$0.00	\$0.00		(\$4,244.00)	\$0.00
	24" Flared End Section	\$ (1,711.00)	\$0.00	\$0.00	\$0.00		(\$1,711.00)	\$0.00
	29x18 RCAP	\$ 5,764.00	\$4,611.20	\$0.00	\$4,611.20	80.00%	\$1,152.80	\$230.56
	29x18 RCAP FES	\$ 2,265.00	\$2,265.00	\$0.00	\$2,265.00	100.00%	\$0.00	\$113.25
	24" RCP Restocking Fee	\$ 1,236.00	\$1,236.00	\$0.00	\$1,236.00	100.00%	\$0.00	\$61.80
	24" FES Restocking fee	\$ 534.60	\$534.60	\$0.00	\$534.60	100.00%	\$0.00	\$26.73
GRAND TOTALS		\$1,278,940.51	\$1,093,179.37	\$141,142.11	\$0.00	\$1,234,321.49	\$44,619.02	\$61,716.07

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

City of Diamondhead
Coon Branch Drainage Improvements - Phase 1

Pay Application #7
Period: 1/21/26 - 2/20/26

Item No.	Item Description	Quantity	Unit	Unit Price	Extension	Completed Work				Updated Quantity (CO #2)	Updated Extension (CO #2)	% Complete	Remaining
						Previous		Current					
						Quantity	Amount	Quantity	Amount				
01500 A	Mobilization	1	LS	\$ 116,201.70	\$116,201.70	0.54	\$62,748.92	0.46	\$53,452.78	1	\$116,201.70	100%	\$0.00
01510 A	Maintenance of Traffic	1	LS	\$ 35,702.50	\$35,702.50	0.858	\$30,632.75	0.143	\$5,105.46	1	\$35,702.50	100%	-\$35.70
02000 A	Removal of Driveway - all types & thicknesses	425	SY	\$ 14.40	\$6,120.00	542.8	\$7,816.32	0	\$0.00	425	\$6,120.00	128%	-\$1,696.32
02000 B	Removal of Roadway - all types & thicknesses	210	SY	\$ 14.40	\$3,024.00	195.6	\$2,816.64	0	\$0.00	210	\$3,024.00	93%	\$207.36
02000 C	Remove & Reinstall Mailboxes, Street Signs and Others	20	EA	\$ 1,212.00	\$24,240.00	12	\$14,544.00	0	\$0.00	20	\$24,240.00	60%	\$9,696.00
02000 D	Removal of Existing Fencing	400	LF	\$ 18.00	\$7,200.00	729	\$13,122.00	0	\$0.00	745	\$13,410.00	98%	\$288.00
02000 E	Removal of Existing Pipe	1000	LF	\$ 18.00	\$18,000.00	660	\$11,880.00	6	\$108.00	1000	\$18,000.00	67%	\$6,012.00
02020 A	Construction Entrance	1	LS	\$ 5,691.80	\$5,691.80	0	\$0.00	0	\$0.00	0	\$0.00	--	\$0.00
02020 B	Silt Fence	1000	LF	\$ 4.70	\$4,700.00	24	\$112.80	0	\$0.00	100	\$470.00	24%	\$357.20
02020 C	Straw Wattles	1000	LF	\$ 3.00	\$3,000.00	310	\$930.00	0	\$0.00	465	\$1,395.00	67%	\$465.00
02100 A	Clearing & Grubbing	1000	SY	\$ 4.50	\$4,500.00	7195	\$32,377.50	0	\$0.00	7195	\$32,377.50	100%	\$0.00
02600 A	24" RCP	270	LF	\$ 106.10	\$28,647.00	171.15	\$18,159.02	8	\$848.80	270	\$28,647.00	66%	\$9,639.19
02600 B	36" RCP	40	LF	\$ 282.90	\$11,316.00	104	\$29,421.60	0	\$0.00	104	\$29,421.60	100%	\$0.00
02600 C	22.5"x36" RCAP	40	LF	\$ 180.00	\$7,200.00	32	\$5,760.00	0	\$0.00	40	\$7,200.00	80%	\$1,440.00
02600 D	27"x44" RCAP	40	LF	\$ 180.00	\$7,200.00	32	\$5,760.00	0	\$0.00	40	\$7,200.00	80%	\$1,440.00
02600 E	15" HDPE	30	LF	\$ 75.60	\$2,268.00	25	\$1,890.00	0	\$0.00	30	\$2,268.00	83%	\$378.00
02600 F	18" HDPE	220	LF	\$ 73.00	\$16,060.00	266	\$19,418.00	0	\$0.00	220	\$16,060.00	121%	-\$3,358.00
02600 G	24" HDPE	320	LF	\$ 85.40	\$27,328.00	311	\$26,559.40	0	\$0.00	320	\$27,328.00	97%	\$768.60
02600 H	36" HDPE	1530	LF	\$ 117.00	\$179,010.00	1407	\$164,619.00	0	\$0.00	1530	\$179,010.00	92%	\$14,391.00
02600 I	24" Flared End Section	10	EA	\$ 855.50	\$8,555.00	6	\$5,133.00	0	\$0.00	10	\$8,555.00	60%	\$3,422.00
02600 J	36" Flared End Section	1	EA	\$ 1,461.60	\$1,461.60	1	\$1,461.60	0	\$0.00	1	\$1,461.60	100%	\$0.00
02600 K	22.5"x36" Flared End Section	2	EA	\$ 1,207.20	\$2,414.40	2	\$2,414.40	0	\$0.00	2	\$2,414.40	100%	\$0.00
02600 L	27"x44" Flared End Section	1	EA	\$ 1,597.90	\$1,597.90	1	\$1,597.90	0	\$0.00	1	\$1,597.90	100%	\$0.00
02600 M	Storm Drain Inlet	7	EA	\$ 3,750.00	\$26,250.00	6	\$22,500.00	0	\$0.00	7	\$26,250.00	86%	\$3,750.00
02600 N	Beehive Catch Basin	23	EA	\$ 3,750.00	\$86,250.00	23	\$86,250.00	0	\$0.00	23	\$86,250.00	100%	\$0.00
02600 O	Driveway Straight Headwall	36	EA	\$ 2,500.00	\$90,000.00	36	\$90,000.00	0	\$0.00	36	\$90,000.00	100%	\$0.00
02600 P	Concrete Headwall	1	EA	\$ 6,250.00	\$6,250.00	1	\$6,250.00	0.86	\$5,375.00	2	\$12,500.00	93%	\$875.00
02600 Q	Utility Adjustment	30	EA	\$ 5,303.60	\$159,108.00	11	\$58,339.60	0	\$0.00	12	\$63,643.20	92%	\$5,303.60
02600 R	31"x51" RCAP	60	LF	\$ 263.60	\$15,816.00	40	\$10,544.00	0	\$0.00	60	\$15,816.00	67%	\$5,272.00
02600 S	42" RCP	50	LF	\$ 245.40	\$12,270.00	57	\$13,987.80	0	\$0.00	50	\$12,270.00	114%	-\$1,717.80
02600 T	42" Flared End Section	1	EA	\$ 2,976.80	\$2,976.80	1	\$2,976.80	0	\$0.00	1	\$2,976.80	100%	\$0.00
02600 U	Conflict Box	2	EA	\$ 11,444.50	\$22,889.00	0	\$0.00	0	\$0.00	1	\$11,444.50	0%	\$11,444.50
02630 B	Grade Swale	1530	LF	\$ 54.10	\$82,773.00	1530	\$82,773.00	0	\$0.00	1530	\$82,773.00	100%	\$0.00
02630 C	Grade Outfall Ditch	250	LF	\$ 66.20	\$16,550.00	248	\$16,417.60	0	\$0.00	248	\$16,417.60	100%	\$0.00
02710 A	Asphalt Pavement Repair	50	TON	\$ 362.50	\$18,125.00	0	\$0.00	104.47	\$37,870.38	50	\$18,125.00	209%	-\$19,745.38
02710 B	Base Repair	50	CY	\$ 142.20	\$7,110.00	37.43	\$5,322.55	0	\$0.00	50	\$7,110.00	75%	\$1,787.45
02730 A	Select Backfill	500	CY	\$ 29.80	\$14,900.00	183	\$5,453.40	0	\$0.00	500	\$14,900.00	37%	\$9,446.60
02730 B	Concrete Driveway	405	SY	\$ 112.50	\$45,562.50	498.5	\$56,081.25	0	\$0.00	405	\$45,562.50	123%	-\$10,518.75
02730 C	Gravel Driveway	20	SY	\$ 78.50	\$1,570.00	33	\$2,590.50	0	\$0.00	20	\$1,570.00	165%	-\$1,020.50
02750 A	100-lb Riprap	500	TON	\$ 129.30	\$64,650.00	50.53	\$6,533.53	0	\$0.00	500	\$64,650.00	10%	\$58,116.47
02750 B	200-lb Riprap	200	TON	\$ 129.30	\$25,860.00	704.43	\$91,082.80	0	\$0.00	630	\$81,459.00	112%	-\$9,623.80
02800 A	4' Wood Fence	20	LF	\$ 31.30	\$626.00	0	\$0.00	0	\$0.00	20	\$626.00	0%	\$626.00
02800 B	6' Wood Fence	380	LF	\$ 31.30	\$11,894.00	0	\$0.00	789	\$24,695.70	725	\$22,692.50	109%	-\$2,003.20
02900 A	Placement of Sod	2000	SY	\$ 12.10	\$24,200.00	0	\$0.00	60	\$726.00	2000	\$24,200.00	3%	\$23,474.00
02900 B	Placement of Seed	250	SY	\$ 9.60	\$2,400.00	5482	\$52,627.20	1350	\$12,960.00	250	\$2,400.00	2733%	-\$63,187.20
TOTAL					\$1,259,468.20	--	\$1,068,904.86	--	\$141,142.11	--	\$1,265,740.30	96%	\$49,421.22

City of Diamondhead
Coon Branch Drainage Improvements - Phase 1

Pay Application #7
Period: 1/21/26 - 2/20/26

Item No.	Item Description	Quantity	Unit	Unit Price	Extension	Completed Work				Updated Quantity (CO #2)	Updated Extension (CO #2)	% Complete	Remaining
						Previous		Current					
						Quantity	Amount	Quantity	Amount				
CHANGE ORDERS													
CO#1	Change Order #1	1	LS	\$ 9,375.00	\$9,375.00	1	\$9,375.00	0	\$0.00	--	--	100%	\$0.00
CO#2	Change Order #2	1	LS	\$ 6,252.71	\$6,252.71	1	\$6,252.71	0	\$0.00	--	--	100%	\$0.00
CO#3	24" RCP	-40	LF	\$ 106.10	-\$4,244.00	0	\$0.00	0	\$0.00	--	--	0%	-\$4,244.00
	24" Flared End Secton	-2	EA	\$ 855.50	-\$1,711.00	0	\$0.00	0	\$0.00	--	--	0%	-\$1,711.00
	29x18 RCAP	40	LF	\$ 144.10	\$5,764.00	32	\$4,611.20	0	\$0.00	--	--	80%	\$1,152.80
	29x18 RCAP FES	2	EA	\$ 1,132.50	\$2,265.00	2	\$2,265.00	0	\$0.00	--	--	100%	\$0.00
	24" RCP Restocking Fee	40	LF	\$ 30.90	\$1,236.00	40	\$1,236.00	0	\$0.00	--	--	100%	\$0.00
	24" FES Restocking Fee	2	EA	\$ 267.30	\$534.60	2	\$534.60	0	\$0.00	--	--	100%	\$0.00
TOTAL					\$19,472.31	--	\$24,274.51	--	\$0.00	--	--	125%	-\$4,802.20
TOTAL					\$1,278,940.51	--	\$1,093,179.37	--	\$141,142.11	--	--	97%	\$44,619.02



228.222.4626

228.222.4390

5000 Diamondhead Circle · Diamondhead, MS 39525-3260

www.diamondhead.ms.gov



February 25, 2026

Council City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

Dear Councilmembers:

Re: Funding annual events

I am requesting to add the Gulf Coast Bicycle Club Fun Ride event to the list of events hosted and/or sponsored by the city. The event will be held in conjunction with the city's Open Jam event on the third Thursday of the month.

Thank you in advance for your approval in this matter.

Sincerely,



Jon McCraw



228.222.4626

228.222.4390

5000 Diamondhead Circle · Diamondhead, MS 39525-3260

www.diamondhead.ms.gov



February 25, 2026

City Council
5000 Diamondhead Circle
Diamondhead, MS 39525

Dear City Council,

Please approve the creation of the Diamondhead Police Department and create the position of Police Chief with a salary of \$76,960.00. Also, please approve for me to advertise for this position and begin the candidate search.

Your approval in this matter will be appreciated.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jon McCraw".

Jon McCraw

- 8 Officers
- 2 Sergeant
- 2 Lieutenant/Investigator
- 2 Police Chief/Admin Assistant

Positions	HR Rate	Annual	Total	OT Hrs.
1 Chief	37.00	76,960.00	76,960.00	
1 Admin Assistant	18.00	37,440.00	37,440.00	
2 Lieutenant/Investigator	31.00	67,704.00	135,408.00	
2 Sergeant	27.00	58,968.00	117,936.00	
6 Officers	25.00	54,600.00	327,600.00	
1 Overtime/Other		55,000.00	55,000.00	2,200
			750,344.00	
Benefits			195,089.44	
			945,433.44	
2 Part Time	12.50	13,125.00	26,250.00	1,050
			971,683.44	

Current Budget	
Salary -- Interlocal Agreement	1,000,000.00
Salary -- Administrative Assistant	45,864.00
Insurance	-
Supplies	250,605.50
Total Budget	1,296,469.50

Proposed Budget	
Estimated Salary Cost	971,683.44
Insurance	50,000.00
Supplies	275,000.00
Estimated FY26 Cost	1,296,683.44

213.94



February 27, 2026

Mayor, Anna Liese
City of Diamondhead
5000 Diamondhead Circle,
Diamondhead, MS 39525

RE: Montjoy Creek Nature Trail
Dear Mayor Liese,

Bids were received for the above referenced project on Tuesday, February 24, 2026. There were seven (7) bids received. They were reviewed for inclusion of appropriate bidding documents. Attached is the certified bid tabulation for the project including the breakdown of unit prices.

Holliday Construction, LLC. was the apparent lowest and best bidder with a submitted total bid of \$953,518.38. Upon review of the bid, it is my opinion that the bid submitted by Holliday Construction, LLC. will be sufficient to successfully complete this project to the satisfaction of the City of Diamondhead.

We have discussed with Holliday Construction, LLC. the project details and scope of work. They are fully aware of the project requirements and are comfortable with the schedule for completion of the project. I recommend awarding the project to Holliday Construction, LLC.

Please let me know if you have any questions regarding this matter.

Sincerely,

Jason Chiniche, P.E.

Enclosure

Change Order No. 1

Date of Issuance: February 27, 2026	Effective Date:
Owner: City of Diamondhead	Owner's Contract No.: N/A
Contractor: Holliday Construction, LLC	Contractor's Project No.: N/A
Engineer: Chiniche Engineering & Surveying	Engineer's Project No.: 17-057-003
Project: Montjoy Creek Nature Trail	Contract Name: Montjoy Creek Nature Trail

The Contract is modified as follows upon execution of this Change Order:

Description: Removal of Pay Items 0400A - Top Soil (Grass path, Kayak Launch) 4" and 0400B - Sod (Grass Path, Kayak Launch). Resulting in a deductive change of \$43,960.00. The adjusted total contract amount is \$909,588.38. Deductive change issued prior to commencement of work.

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price: <u>\$ 953,518.38</u>	Original Contract Times: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
[Increase] [Decrease] from previously approved Change Orders No. ___ to No. ___: <u>\$ N/A</u>	[Increase] [Decrease] from previously approved Change Orders No. ___ to No. ___: Substantial Completion: _____ Ready for Final Payment: _____ days
Contract Price prior to this Change Order: <u>\$ 953,518.38</u>	Contract Times prior to this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
[Increase] [Decrease] of this Change Order: <u>\$ (43,960.00)</u>	[Increase] [Decrease] of this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
Contract Price incorporating this Change Order: <u>\$ 909,558.38</u>	Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for Final Payment: _____ days or dates

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: <u>Jason Chiniche, P.E.</u>	By: _____	By: _____
Engineer (if required)	Owner (Authorized Signature)	Contractor (Authorized Signature)
Title: <u>Principal Engineer</u>	Title _____	Title _____
Date: _____	Date _____	Date _____

Approved by Funding Agency (if applicable)

By: _____ Date: _____
Title: _____



Commissioner Item No. 13.
 Commissioner
 Commissioner Parrish
 Commissioner Peters
 Commissioner Raymond
 Commissioner Sutherland
 Commissioner White

AGENDA

PLANNING AND ZONING COMMISSION

Tuesday, February 24, 2026
6:00 PM CST
 Council Chambers, City Hall
 and via teleconference, if necessary

Call to Order

Statement of Purpose

1. May our decisions today be made with wisdom, careful deliberation and in the best interest of the City of Diamondhead. May we display patience and kindness in our dealings with each other and all who are in attendance and may any decisions made today promote the health, safety and welfare of the citizens of Diamondhead and the enhancement of the City as a whole.

Pledge of Allegiance

Roll Call

Confirmation or Adjustments to Agenda

Commission voted 5-0 to recommend approval

Approval of Minutes

2. Approval of December 9, 2025 minutes.

Architectural Review

New Business

3. MHHGA, LLC, represented by Michael Casano, has filed an application requesting a re-plat of the Harbor House Townhomes, Phase I and Phase II. The property is located on Airport Drive and is in the RDH5 – High-Density Single-Family Dwelling District
4. The City of Diamondhead will hold a public hearing on a proposed Text Amendment to the Sign Ordinance Article 8, Table 8.3a - Open House or Real Estate Signs. The proposed text amendment is to remove Special Condition "Permitted only on weekends from Friday 5 pm until 30 minutes after sunset on Sunday" . The Case File Number is 202500501.
5. The City of Diamondhead will hold a public hearing on a proposed Text Amendment to Article 4 - Uses and Use Conditions, Table 4.1 Use Matrix, Modular Home. The proposed text amendment is to allow modular homes in the R-10, R-6, RDH5, and RM-5 zoning districts. The Case File Number is 202600065.
6. Discussion of updating the City's official zoning map to ensure alignment with the Envision 2040 Comprehensive Plan, as directed by the City Council.

Unfinished Business

Open Public Comments to Non-Agenda Items

Commissioners' Comments

Communication / Announcements



5000 Diamondhead Circle · Diamondhead, MS 39525
Phone: 228.222.4626 Fax: 228-222-4390
www.diamondhead.ms.gov

STAFF REPORT – HARBOR HOUSE TOWNHOMES REPLAT

TO: Planning & Zoning Commission

FROM: Beau King, Building Official

DATE: February 2, 2026

SUBJECT: Replat request before the Planning & Zoning Commission – Harbor House Townhomes

NATURE OF REQUEST: MHHGA, LLC, represented by Michael Casano, has filed an application requesting a re-plat of the Harbor House Townhomes, Phase I and Phase II. The property is located on Airport Drive and is in the RDH5 – High-Density Single-Family Dwelling District.

DATE OF PUBLIC HEARING: February 24, 2026, at 6:00 PM.

RECOMMENDATION: To **approve** the re-subdivision as petitioned. The applicant as met all applicable requirements.

Beau King

From: mcasano1@aol.com
Sent: Thursday, January 22, 2026 11:46 AM
To: Beau King
Subject: Harbor House

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Beau,

If you need this for publication - the original plat was Phases 1 & 2. The new plat will be all one Phase (unless 2 buildings are severed out).

So, it's units 1-22 in Phase 1 and units 23-37 in Phase 2.

Let me know if you need anything else.

Thanks, Michael

Michael J. Casano, Esq.
The Casano Law Firm, PA
4403 West Aloha Drive
Diamondhead, Mississippi 39525
Tel - (228) 255-0035
Fax- (228) 255-0078



Michael Watson

SECRETARY OF STATE

This is not an official certificate of good standing.

Name History

Name	Name Type
MHHGA LLC	Legal

Business Information

Business Type:	Limited Liability Company
Business ID:	1478596
Status:	Good Standing
Effective Date:	02/28/2025
State of Incorporation:	Mississippi
Principal Office Address:	NO PRINCIPAL OFFICE ADDRESS FOUND

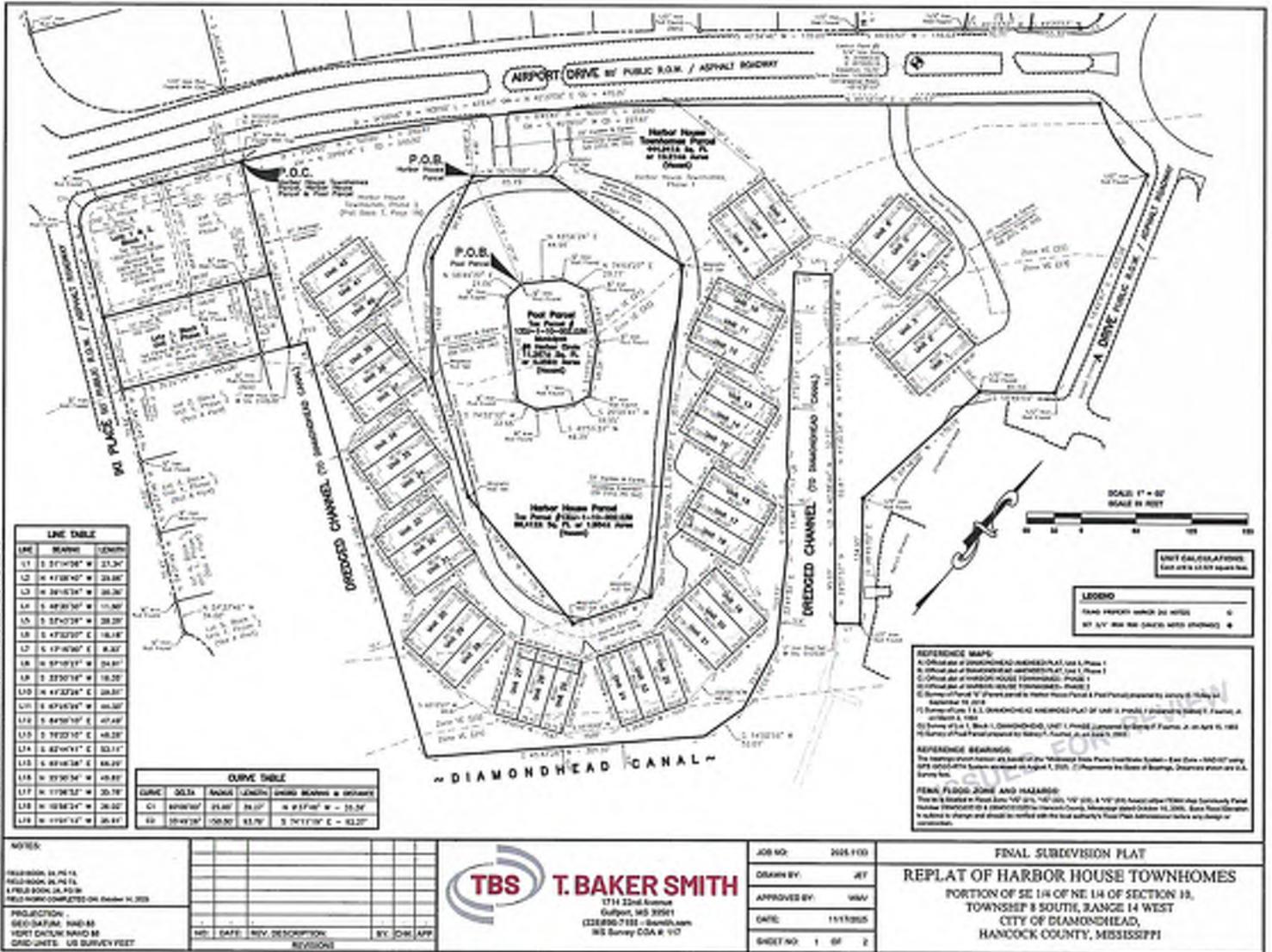
Registered Agent

Name
 Michael Casano
 4403 W ALOHA DR
 Diamondhead, MS 39525

Officers & Directors

Name	Title
Michael Casano 4403 W ALOHA DR DIAMONDHEAD, MS 39525	Member

MCASANO1@AOL.COM



PROPOSED PLAT





5000 Diamondhead Circle
Diamondhead, MS 39525-3260
Phone: 228.222.4626 Fax: 228-222-4390
www.diamondhead.ms.gov

TO: Property Owner

FROM: Beau King, Building Official

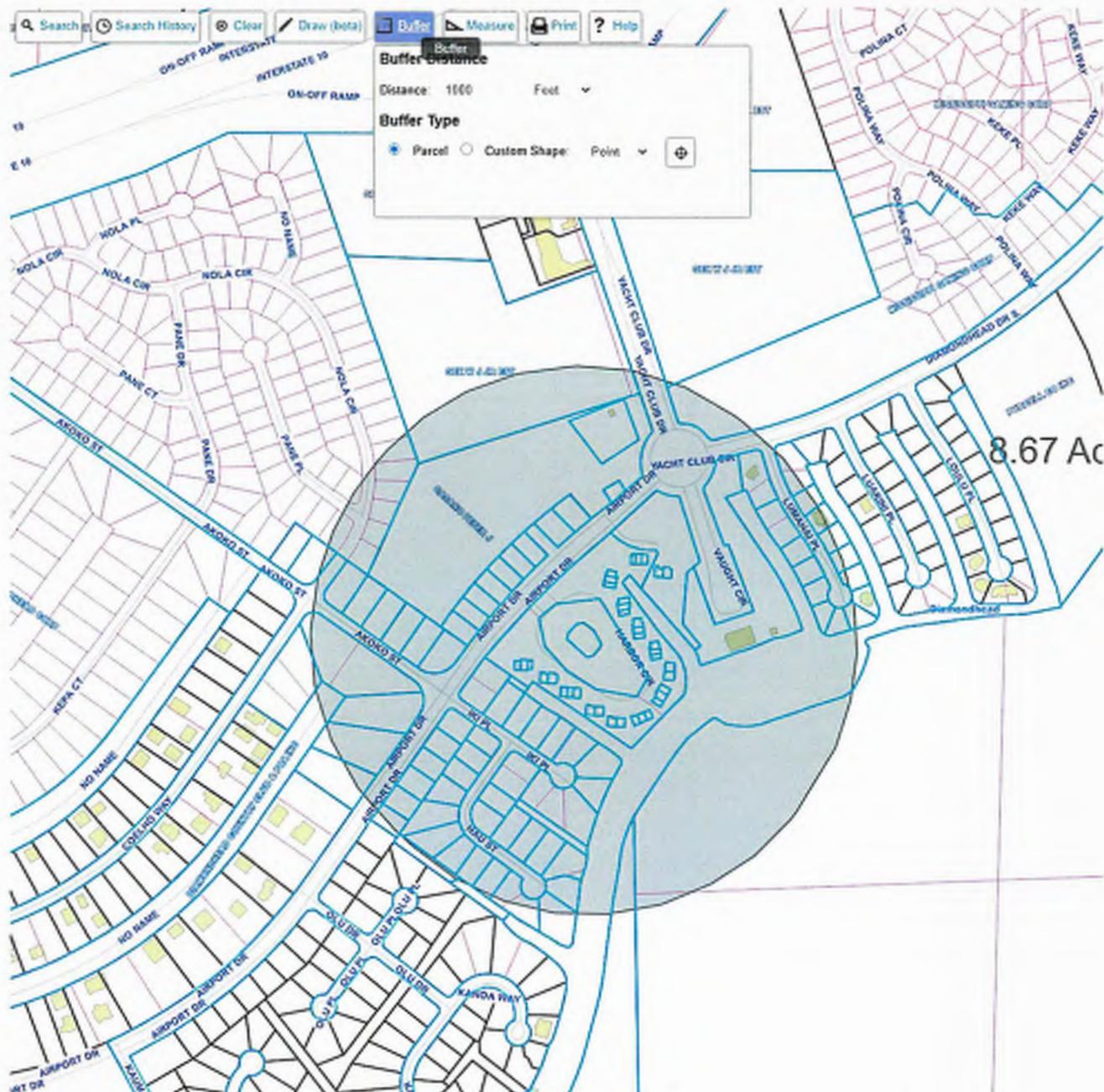
DATE: February 2, 2026

SUBJECT: Replat request before the Planning & Zoning Commission

MHHGA, LLC, represented by Michael Casano, has filed an application requesting a re-plat of the Harbor House Townhomes, Phase I and Phase II. The property is located on Airport Drive and is in the RDH5 – High-Density Single-Family Dwelling District.

The Planning and Zoning Commission will consider this application at its next regularly scheduled meeting on **Tuesday, February 24, 2026, at 6:00 p.m.** The public hearing will be held at Diamondhead City Hall in the Council Chambers at 5000 Diamondhead Circle in Diamondhead, MS 39525. Interested members of the public are invited to attend. This meeting will also be live streamed for your convenience.

If you have any questions or comments or would like to review the application, you may contact Beau King, Building Official, at bking@diamondhead.ms.gov or 228-222-4023.



OWNER_NAME	LRMADD	CITY_ST_ZIP_OWNR
MHHGA, LLC ✓	1044 MALAHINI PL	DIAMNONDHEAD, MS 39525
SECRETARY OF STATE ✓	401 MISSISSIPPI ST	JACKSON, MS 39201
MILTON DEMPSEY C JR ETAL ✓	9426 KAWANAHAKOA PL	DIAMONDHEAD, MS 39525
THOMAS FREDERIC ETAL ✓	73267 ARTESIAN DRIVE	COVINGTON, LA 70435
QUINTANA ANAYANCI ETAL ✓	5566 MAUNA LOA DR	DIAMONDHEAD, MS 39525
WETHERINGTON DON ETAL ✓	1322 ENOS ST	DIAMONDHEAD, MS 39525
MISSISSIPPI GAMING CORP ✓	1013 PRINCESS ST	ALEXANDRIA, VA 22314
SHARP JOSEPH A ETAL ✓	3725 LOUISE DRIVE	LAUDERDALE, MS 39335
TRUJILLO PROPERTIES, LLC ✓	1111 MEDICAL CENTER BLVD	MARRERO, LA 70072
BAIRD MICHAEL JAY ETAL ✓	39211 KEAGHEY RD	PONCHATOULA, LA 70454
UKIAH LLC ✓	286 KING RD	HATTIESBURG, MS 39402
SANDERSON PAUL J ETAL ✓	3417 METAIRIE HEIGHTS AVE	METAIRIE, LA 70002
SULLIVAN RENTAL LLC ✓	5133 LINCOLN RD EXT	HATTIESBURG, MS 39402
EL POMO LLC ✓	1551 LEDA COURT	NEW ORLEANS, LA 70119
HARBOR HOUSE POA ✓	12596 W BAYAUD AVE STE 100	LAKEWOOD, CO 80401
PAMELA'S PROPERTIES LLC ✓	425 SUGAR TRAIL ST	HOUMA, LA 70364
PERNICIARO THOMAS ETAL ✓	7531 CROOKED STICK DR	DIAMONDHEAD, MS 39525
DIAMONDHEAD COUNTRY CLUB &	7600 COUNTRY CLUB DR	DIAMONDHEAD, MS. 39525
CASANO PETER J ✓	7511 TURNBERRY DR	DIAMONDHEAD, MS 39525
MAPLES DAVID JR ETAL ✓	2375 COELHO WAY	DIAMONDHEAD, MS 39525
CAUSIN RANDY J ETAL ✓	P O BOX 3308	HARVEY, LA 70059
BROST FRANK GEORGE IV ETAL ✓	2422 HAU ST	DIAMONDHEAD, MS 39525
CAMPBELL DANIEL M ETAL ✓	3428 LUMAHAI PL	DIAMONDHEAD, MS 39525
TABBERT WILLIAM S ETAL ✓	2949 STERNS RD	ERIE, MI 48133
SULLIVAN GLEN D ✓	5133 LINCOLN ROAD EXT	HATTIESBURG, MS 39042
EYSTER KELLY MURPHY ETAL ✓	2012 CHRISTIE LN S	COVINGTON, LA 70433
TCB II LLC ✓	3410 LUMAHAI PL	DIAMONDHEAD, MS 39525
HASSELVANDER LLC ✓	17 EAST RESERVOIR ROAD	COLOMBIA, MS 39429
BRAUN JOY ✓	32 GIBBS LANE	CARRIERE, MS 39426
SANSONE JOHN ✓	N-1 ST JOHN COURT	NEW ORLEANS, LA 70119
TRUJILLO PROPERTIES, LLC ✓	1111 MEDICAL CENTER BLVD	MARRERO, LA 70072
DELEON ARTURO ETAL ✓	7928 BAROCCO DRIVE	HARAHAN, LA 70123
VAUGHN RENTAL PROPERTIES LLC ✓	110 HOLLY TRAIL	BRANDON, MS 39047
HARBOR HOUSE POA ✓	4402 E ALOHA DR #4	DIAMONDHEAD, MS 39525
SEITZ UWE H ✓	2460 IKI PL	DIAMONDHEAD, MS 39525
DIAMONDS NEAR THE BAY LLC ✓	81292 S HUCKLEBERRY LANE	BUSH, LA 70431
DIAMONDHEAD CORP ✓	4402 E ALOHA DR	DIAMONDHEAD, MS 39525
VAZ ANTHONY V ETUX ✓	2145 DEAN NURSERY RD	LUCEDALE, MS 39452
CARMAN TIMOTHY J ✓	344 DIAMONDHEAD DR S	DIAMONDHEAD, MS 39525
SECRETARY OF STATE ✓	401 MISSISSIPPI ST	JACKSON, MS 39201
SILVER SLIPPER CASINO VENTURE ✓	P O BOX 3270	BAY ST LOUIS, MS 39521
MARONGE TODD ETAL ✓	64369 HWY 1054	ROSELAND, LA 70456
GOODING JAMES G ETUX ✓	19 DEVIL'S ELBOW	DIAMONDHEAD, MS 39525

WALTERS STEVE ETAL ✓	2511 CREWS LAKE HILLS LOOP S	LAKELAND, FL 33813
UKIAH LLC ✓	286 KING RD	HATTIESBURG, MS 39402
EL POMO LLC ✓	1551 LEDA COURT	NEW ORLEANS, LA 70119
SULLIVAN RENTAL LLC ✓	5133 LINCOLN RD EXT	HATTIESBURG, MS 39402
BROST FRANK GEORGE IV ETAL ✓	2422 HAU ST	DIAMONDHEAD, MS 39525
TABBERT WILLIAM S ETAL ✓	2949 STERNS RD	ERIE, MI 48133
GEX W J JR EST ✓	P O BOX 6328	DIAMONDHEAD, MS 39525
TRUJILLO PROPERTIES, LLC ✓	1111 MEDICAL CENTER BLVD	MARRERO, LA 70072
WATTS SEAN ETAL ✓	1418 PAANI COURT	DIAMONDHEAD, MS 39525
PAMELA'S PROPERTIES LLC ✓	425 SUGAR TRAIL ST	HOUMA, LA 70364
MS SELECT RIDGE LLC ✓	P O BOX 1177	KILN, MS 39556
DIAMONDHEAD COUNTRY CLUB ✓	7610 COUNTRY CLUB CIR	DIAMONDHEAD, MS 39525
DIAMONDHEAD WATER & SEWER ✓	4425 PARK TEN DR	DIAMONDHEAD, MS. 39525
GASPARD KEVIN J ETUX ✓	516 GARDEN LANE	WAVELAND, MS 39576
HODGES GARY ✓	1551 LEDA COURT	NEW ORLEANS, LA 70119
LENHOFF MICHEL ASHLIE ✓	2462 IKI PL	DIAMONDHEAD, MS 39525
CUTY NANCY S ✓	802 KING NEPTUNE LANE	CAPE CANAVERAL, FL 32920
BRAUN JOY ETAL ✓	32 GIBBS LANE	CARRIERE, MS 39426
MHHGA, LLC ✓	1044 MALAHINI PL	DIAMNONDHEAD, MS 39525



Beau King

From: Beau King
Sent: Tuesday, January 27, 2026 11:52 AM
To: Andrea Galvin
Cc: Jeannie Klein; Jasmin Seferovic
Subject: Public Notice - Sea Coast Echo - Harbor House Townhomes Replat
Attachments: Notice of Public Hearing - Harbor House Replat.docx

Andrea,

Please have this notice published in the Sea Coast Echo at the next printing date.

Thanks,

Beau King, CBO
Building Official
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525
Office: 228-222-4626 Ext. 1807
Direct: 228-222-4023



**NOTICE OF PUBLIC HEARING
PLANNING AND ZONING COMMISSION
DIAMONDHEAD, MS**

MHHGA, LLC, represented by Michael Casano, has filed an application requesting a re-plat of the Harbor House Townhomes, Phase I and Phase II. The property is located on Airport Drive and is in the RDH5 – High-Density Single-Family Dwelling District.

The Planning and Zoning Commission will consider this application at its next regularly scheduled meeting on **Tuesday, February 24, 2026, at 6:00 p.m.** The public hearing will be held at Diamondhead City Hall in the Council Chambers at 5000 Diamondhead Circle in Diamondhead, MS 39525. Interested members of the public are invited to attend. This meeting will also be live streamed for your convenience.

If you have any questions or comments or would like to review the application, you may contact Beau King, Building Official, at bking@diamondhead.ms.gov or 228-222-4023.



Commissioner Item No. 14.
Commissioner
Commissioner Parrish
Commissioner Peters
Commissioner Raymond
Commissioner Sutherland
Commissioner White

AGENDA

PLANNING AND ZONING COMMISSION

Tuesday, February 24, 2026

6:00 PM CST

Council Chambers, City Hall
and via teleconference, if necessary

Call to Order

Statement of Purpose

1. May our decisions today be made with wisdom, careful deliberation and in the best interest of the City of Diamondhead. May we display patience and kindness in our dealings with each other and all who are in attendance and may any decisions made today promote the health, safety and welfare of the citizens of Diamondhead and the enhancement of the City as a whole.

Pledge of Allegiance

Roll Call

Confirmation or Adjustments to Agenda

Approval of Minutes

2. Approval of December 9, 2025 minutes.

Architectural Review

New Business

Commission voted 5-0 to approve
with the attached amendments.

3. MHHGA, LLC, represented by Michael Casano, has filed an application requesting a re-plat of the Harbor House Townhomes, Phase I and Phase II. The property is located on Airport Drive and is in the RDH5 – High-Density Single-Family Dwelling District
4. The City of Diamondhead will hold a public hearing on a proposed Text Amendment to the Sign Ordinance Article 8, Table 8.3a - Open House or Real Estate Signs. The proposed text amendment is to remove Special Condition "Permitted only on weekends from Friday 5 pm until 30 minutes after sunset on Sunday" . The Case File Number is 202500501.
5. The City of Diamondhead will hold a public hearing on a proposed Text Amendment to Article 4 - Uses and Use Conditions, Table 4.1 Use Matrix, Modular Home. The proposed text amendment is to allow modular homes in the R-10, R-6, RDH5, and RM-5 zoning districts. The Case File Number is 202600065.
6. Discussion of updating the City's official zoning map to ensure alignment with the Envision 2040 Comprehensive Plan, as directed by the City Council.

Unfinished Business

Open Public Comments to Non-Agenda Items

Commissioners' Comments

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CHANGE TO "MUST BE INCASED IN A 2-LEGGED METAL OR RESIN FRAME."

Table 8.1. Table of Permitted Sign Types	
On-premises Freestanding	
<p>a) Open House Sign or Real Estate Signs. Open house signs announce the availability of open house events. Real estate signs advertise the sale of real estate. The signs are temporary in nature and supported by a metal frame with two ground penetrating supports.</p>	
<p>b) Temporary Special Event Banner. Temporary special events banners announce special community events or occasions on the site of the event.</p>	
<p>c) Development Sign. Development signs identify building, development or construction sites and identify the address, development name, general contractor and owner. The purpose of such sign is to facilitate the delivery of materials and services for the period of construction only</p>	
<p>d) Neighborhood Identification Signs. Neighborhood identification signs include entrance identification for subdivision, multi-family developments, and other similar residential developments. These signs illustrate the development name, description or location only.</p>	
<p>e) Ground-Mounted Monument Signs. A sign which is generally a low profile sign supported by a base having a width of 80% of the sign width, and having little or no space between the bottom of the sign's message area and the top of the base. Includes Ground-Mounted Monument Group signs which accommodate shopping center, office complexes, clusters of businesses or similar arrangements.</p>	
<p>f) Ground-Mounted Pole Signs. A sign which is generally mounted on a supporting pole or pylon or multiple poles or pylons.</p>	
<p>g) Temporary sidewalk or "A" frame sign. A sign which is temporary in nature, that is not secured to the ground, and constructed in a manner as to form an "A" or tent-like shape used for the purpose of advertising on the angular sides.</p>	

ADD "NO HANDWRITTEN SIGNS ALLOWED."

ADD "DIRECTIONAL SIGNS ONLY ALLOWED ON WEEKENDS."

CHANGE TO MAX 24" IN WIDTH X 36" IN HEIGHT, INCLUDING RIDERS

REMOVE

Item No. 14.

Table 8.3. Sign Requirements by Type

Sign Type	Location	Number	Area	Min/Max Height	Special Conditions
a) Open House	Placed on private property only	1 per lot	3 ft (2)	3' max	Permitted only on weekends from 5 pm Friday until 30 minutes after sunset Sunday
b) Development	Placed facing street on private property	1 per site	32 ft (2) 6 ft (2)	8' max	Installed no more than 15 days prior to the start of construction and removed 30 days after completion of a home or 90 days after completion of a model home
c) Neighborhood Identification	On private or public right of way if approved by Council	-	36 ft (2)	6' max	Ground mounted only
d) Ground-Mounted Monument	1 per street frontage per lot Setback - 10'	1 per lot	3 ft per lineal foot of building frontage 100 ft (2) max 64 ft (2) 36 ft (2) for 1 District	8' max	For multi-tenant buildings, sign area for each tenant space with frontage may be calculated separately
e) Ground-Mounted Pole	1 per street frontage per lot Setback - 10'	1 per every 300' of frontage of a parcel to a street	3 ft per lineal foot of building frontage 300 ft (2) max per sign	25' max height	-
f) Wall-Mounted	Flat against a wall surface	No limit	3 ft (2) per lineal ft of building frontage 150 ft (2) max-80% of building width max		Interstate Frontage Exception - Wall frontage directly adjacent to Interstate 10 shall be allowed additional wall signage at a rate of 3ft (2) per lineal foot of building frontage with 150 ft (2) max to be allocated on the interstate wall only
g) Projecting Signs	Affixed to wall surface	1 per street frontage	-1 ft (2) per lineal foot of building frontage-100 ft (2) max	-10' min Cornice line max	Projecting signs may not extend more than twenty-four (24) inches beyond a wall surface.
h) Window Signs	Affixed to window	No limit	25% of window area max	n/a	Rope lighting of any kind/type within the window case-ment is prohibited. Window lighting shall only be operational during business hours.
i) Temporary Sidewalk or "A" Frame	Sidewalk adjacent to the front of the building façade	1 per store front	6 ft (2)	3'	Placement may not obstruct pedestrian traffic
j) Outdoor Advertising (Billboards)	Separation Radius - 2640' Interstate Access Setback - 500'		350 ft (2) per face, 700 max all faces	25'	Maximum separation between two sign faces shall be 5'; Mounting shall be on a single pole centered in the sign face



5000 Diamondhead Circle · Diamondhead, MS 39525

Phone: 228.222.4626 Fax: 228-222-4390
www.diamondhead.ms.gov

STAFF REPORT – REAL ESTATE/OPEN HOUSE SIGNS

TO: Planning & Zoning Commission

FROM: Beau King, Building Official

DATE: February 2, 2026

SUBJECT: Text Amendment request before the Planning & Zoning Commission –Real Estate/Open House Signs

NATURE OF REQUEST: The City of Diamondhead will hold a public hearing on a proposed Text Amendment to the Sign Ordinance Article 8, Table 8.3.a – Open House or Real Estate Signs. The proposed text amendment is to remove Special Condition “Permitted only on weekends from Friday 5 pm until 30 minutes after sunset on Sunday”.

DATE OF PUBLIC HEARING: February 24, 2026, at 6:00 PM.

RECOMMENDATION: To **approve** the text amendment as written. The staff spends roughly 6 hours a week on real estate/open house signs including answering complaints, making phone calls, sending letters, etc. the average number of signs that are found in violation per week is 20-30. Currently, there are around 223 properties for sale in Diamondhead. Also, it is our opinion that if we be required to check signs to a uniform size and construction, we are not currently staffed to handle that workload.



3 bed house in Aust

Save search

List

Map

Filters

Price

Rooms

Home type

New construction

Min \$1

Diamondhead, MS homes for sale & real estate

223 Homes Sort by Relevant listings ▾

How much home can I afford?

Brokered by ListWithFreedom.com Inc.



House for sale

\$279,000 ↓ \$10k

4 bed 3 bath 2,636 sqft 0.24 acre lot

8354 Makiki Dr
Diamondhead, MS 39525

Email Agent

Table 8.3. Sign Requirements by Type

Sign Type	Location	Number	Area	Min/ Max Height	Special Conditions
a) Open House	Placed on private property only	1 per lot	3 ft (2)	3' max	Permitted only on weekends from 5 pm Friday until 30 minutes after sunset Sunday <i>Remove</i>
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TO: City Council and City Manager

FROM: J. Pat Rich, Development Coordinator

DATE: August 29, 2025

SUBJECT: Real Estate Signs Special Conditions

- Remove restriction of display on weekends only.
- Allow display 24/365.

The Planning & Zoning Commission voted 4-1 to recommend approving.

Motion made by Mayor Liese, Seconded by Ward 1 Finley to direct the Planning and Zoning Commission to review and revise the language in the current tree ordinance regarding the clearing of lots, both residential and commercial. While the ordinance clearly requires a certain number of trees to be retained, it does not fully align with the intent of preserving mature trees and safeguarding the city's tree canopy. The Commission is asked to consider incorporating a tree survey and pre- and post-inspections as part of the permitting process, as well as requiring that a clearing permit be posted on lots prior to clearing. They should also consider if said permit should publicly outline how many trees are to be retained. Furthermore, the Commission should hold a public hearing to solicit input on proposed revisions and return to the Council with updated language that more effectively protects mature trees and enhances Diamondhead's tree canopy.

Voting Yea: Mayor Liese, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

22. **2025-211:** Motion to direct the Planning and Zoning Commission to develop and present a complete, actionable plan to bring all existing commercial signage into compliance with the city's current sign ordinance. As the majority of existing signage is grandfathered under previous regulations, the plan should include a sunset clause, establishing a clear deadline for full compliance. This will ensure that our community's visual standards align with the city's growth and aesthetic goals. Additionally, the Commission should hold a public hearing to gather input from the community. (Liese)

Motion made by Mayor Liese, Seconded by Ward 3 Harwood to direct the Planning and Zoning Commission to develop and present a complete, actionable plan to bring all existing commercial signage into compliance with the city's current sign ordinance. As the majority of existing signage is grandfathered under previous regulations, the plan should include a sunset clause, establishing a clear deadline for full compliance. This will ensure that our community's visual standards align with the city's growth and aesthetic goals. Additionally, the Commission should hold a public hearing to gather input from the community.

Voting Yea: Mayor Liese, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

23. **2025-216:** Motion to approve text amendment to allow real estate signs 7 days a week.

Councilmember Maher left the meeting at 7:06 p.m.

Motion made by Ward 2 Sheppard, Seconded by Ward 1 Finley to amend motion regarding text amendment to allow real estate signs 7 days a week by sending back to Planning and Zoning Commission for further review and possible amendments.

Voting Yea: Mayor Liese, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Councilmember Maher returned to the meeting at 7:16 p.m.

**NOTICE OF PUBLIC HEARING
PLANNING AND ZONING COMMISSION
DIAMONDHEAD, MS**

The City of Diamondhead will hold a public hearing on a proposed Text Amendment to the Sign Ordinance Article 8, Table 8.3.a – Open House or Real Estate Signs. The proposed text amendment is to remove Special Condition “Permitted only on weekends from Friday 5 pm until 30 minutes after sunset on Sunday”.

In accordance with Article 9.10.6, the City Council shall have jurisdiction with respect to all Text Amendments and Rezoning. The Planning Commission shall review and submit a recommendation to the City Council on Text Amendments and Rezoning.

The Planning and Zoning Commission will consider this application at its next regularly scheduled meeting on **Tuesday, February 24, 2026, at 6:00 p.m.** The public hearing will be held at Diamondhead City Hall in the Council Chambers at 5000 Diamondhead Circle in Diamondhead, MS 39525. Interested members of the public are invited to attend. This meeting will also be live streamed for your convenience.

If you have any questions or comments or would like to review the application, you may contact Beau King, Building Official, at bking@diamondhead.ms.gov or 228-222-4023.



Commissioner Item No. 15.
 Commissioner
 Commissioner Parrish
 Commissioner Peters
 Commissioner Raymond
 Commissioner Sutherland
 Commissioner White

AGENDA
PLANNING AND ZONING COMMISSION

Tuesday, February 24, 2026
6:00 PM CST
 Council Chambers, City Hall
 and via teleconference, if necessary

Call to Order

Statement of Purpose

1. May our decisions today be made with wisdom, careful deliberation and in the best interest of the City of Diamondhead. May we display patience and kindness in our dealings with each other and all who are in attendance and may any decisions made today promote the health, safety and welfare of the citizens of Diamondhead and the enhancement of the City as a whole.

Pledge of Allegiance

Roll Call

Confirmation or Adjustments to Agenda

Approval of Minutes

2. Approval of December 9, 2025 minutes.

Architectural Review

New Business

3. MHHGA, LLC, represented by Michael Casano, has filed an application requesting a re-plat of the Harbor House Townhomes, Phase I and Phase II. The property is located on Airport Drive and is in the RDH5 – High-Density Single-Family Dwelling District
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6. Discussion of updating the City's official zoning map to ensure alignment with the Envision 2040 Comprehensive Plan, as directed by the City Council.

Commission voted
5-0 for approval

Unfinished Business

Open Public Comments to Non-Agenda Items

Commissioners' Comments

Communication / Announcements



5000 Diamondhead Circle · Diamondhead, MS 39525
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STAFF REPORT – MODULAR HOMES

TO: Planning & Zoning Commission

FROM: Beau King, Building Official

DATE: February 19, 2026

SUBJECT: Text Amendment request before the Planning & Zoning Commission –Modular Homes

NATURE OF REQUEST: The City of Diamondhead will hold a public hearing on a proposed Text Amendment to Article 4 – Uses and Use Conditions, Table 4.1 Use Matrix, Modular Home. The proposed text amendment is to allow modular homes in the R-10, R-6, RDH5, and RM-5 zoning districts.

DATE OF PUBLIC HEARING: February 24, 2026, at 6:00 PM.

RECOMMENDATION: To **approve** the text amendment as written. All cities along the Gulf Coast and many in other regions of the country allow modular homes in single-family residential districts. Modular homes are completely different than mobile or manufactured homes. Manufactured homes are built to be HUD compliant, while modular homes are built off-site to our adopted code. Once placed on a site built foundation, they are indistinguishable from a conventional site built home.

ARTICLE 4

ARTICLE 4 - USES AND USE CONDITIONS

Table 4.1. Use Matrix

Uses	Conventional Districts											Aloha District					Use Condition
	R-10	R-6	RHD5	RM-5	MH	C-1	C-2	TC	I	EP	PFR	ADMU	ADLM	ADTH	ADWF	ADCC	
■ - By Right; □ - Conditional Use																	
Professional offices, studios and banks	•	•	•	•	•	■	■	□	•	•	•	■	■	•	•	■	-
Schools (public)	□	□	□	□	□	□	■	■	■	•	■	□	□	•	•	•	-
School (private)	•	•	•	•	•	□	□	□	■	•	•	□	□	•	•	•	4.10.2
Trade school	•	•	•	•	•	•	•	•	■	•	•	•	•	•	•	•	-
Residential Uses																	
Agricultural Use (General)	•	•	•	•	•	•	•	•	•	■	•	•	•	•	•	•	-
Single-family unit	■	■	■	■	■	•	•	•	•	•	•	•	•	•	•	•	-
Two-family units (duplex)	•	•	■	■	•	•	•	•	•	•	•	•	•	•	•	•	4.11.1
Multi-family units (apartment)	•	•	•	■	•	•	•	•	•	•	•	■	■	•	•	•	4.11.2
Condominium units	•	•	■	•	•	•	•	•	•	•	•	■	■	•	•	•	4.11.2
Townhouse unit	•	•	■	■	•	•	•	•	•	•	•	•	•	■	•	•	4.11.3
Zero lot line unit (patio homes)	•	•	■	■	•	•	•	•	•	•	•	•	•	•	•	•	4.11.4
Accessory Dwelling Unit	□	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	4.11.5
Manufactured homes	•	•	•	•	■	•	•	•	•	•	•	•	•	•	•	•	4.11.6
(single wide)	•	•	•	•	■	•	•	•	•	•	•	•	•	•	•	•	4.11.6
(double wide)	•	•	•	•	■	•	•	•	•	•	•	•	•	•	•	•	4.11.6
Manufactured home park or subdivision	•	•	•	•	■	•	•	•	•	•	•	•	•	•	•	•	4.11.6
Modular home	■	■	■	■	■	•	•	•	•	•	•	•	•	•	•	•	-
Short Term Rental	■	■	■	■	■	•	•	•	•	•	•	■	■	•	•	•	4.11.7
Resort Uses																	
Casino gaming	•	•	•	•	•	•	□	•	•	•	•	•	•	•	•	•	-
Marina w/accessory uses	•	•	•	•	•	•	□	•	•	•	■	•	•	•	■	•	-
Technology Uses																	
Research, development and assembly of electronics related to aerospace, aviation, security or communication	•	•	•	•	•	•	•	□	•	•	•	■	■	•	•	■	-
Geospatial and other data collection, analysis and processes	•	•	•	•	•	•	•	□	•	•	•	■	■	•	•	■	-
Computer software development and simulation	•	•	•	•	•	•	•	□	•	•	•	■	■	•	•	■	-
Transportation Uses and Structures																	
Auto storage (parking and rental, etc.)	•	•	•	•	•	■	■	•	•	•	•	•	•	•	•	•	-
Parking garage	•	•	•	•	•	■	■	•	■	•	■	■	•	•	•	•	-
Pier, dock, boat livery, boat launch area, and related recreational facilities	•	•	□	□	□	■	■	•	•	■	■	•	•	•	■	•	-

PROPOSED CHANGED









**NOTICE OF PUBLIC HEARING
PLANNING AND ZONING COMMISSION
DIAMONDHEAD, MS**

The City of Diamondhead will hold a public hearing on a proposed Text Amendment to Article 4 – Uses and Use Conditions, Table 4.1 Use Matrix, Modular Home. The proposed text amendment is to allow modular homes in the R-10, R-6, RDH5, and RM-5 zoning districts.

In accordance with Article 9.10.6, the City Council shall have jurisdiction with respect to all Text Amendments and Rezoning. The Planning Commission shall review and submit a recommendation to the City Council on Text Amendments and Rezoning.

The Planning and Zoning Commission will consider this application at its next regularly scheduled meeting on **Tuesday, February 24, 2026, at 6:00 p.m.** The public hearing will be held at Diamondhead City Hall in the Council Chambers at 5000 Diamondhead Circle in Diamondhead, MS 39525. Interested members of the public are invited to attend. This meeting will also be live streamed for your convenience.

If you have any questions or comments or would like to review the application, you may contact Beau King, Building Official, at bking@diamondhead.ms.gov or 228-222-4023.



City of Diamondhead, MS

Docket of Claims Register

Item No. 16

APPKT02535 - 3.3.26 DOCKET

By Docket/Claim Number

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line	Payment Amount					
DKT233559	AGJ	03/03/2026	129375	IT - MONTHLY BILLING - MARCH	001-140-605.00	Professional Fees - IT		3,456.80					
								27.00					
								376.00					
								66.00					
								2,945.80					
	MSP-129283	BACKUP	001-140-605.00	Professional Fees - IT		42.00							
DKT233560	Amazon com LLC	03/03/2026	1M37-3KJD-KL3Q	JANITORIAL SUPPLIES	001-140-510.00	Cleaning & Janitorial		939.50					
								41.89					
								35.88					
								8.10					
								27.85					
								35.88					
								20.94					
								66.46					
								18.26					
								55.38					
								50.73					
								8.67					
								13.98					
								7.59					
								9.94					
								54.99					
								13.95					
								49.00					
								75.08					
								279.90					
	6.54												
	58.49												
DKT233561	ARTHUR J GALLAGHER AND CO	03/03/2026	2/12/26	POLICY FBP2358361 4/8/26-5/1/26	001-140-625.00	Insurance		7,098.83					
								55.83					
							3/3/26	AUTO & LIABILITY PREMIUMS 2026	001-140-625.00	insurance		3,183.00	
									001-140-625.00	insurance		2,360.00	
									001-140-625.00	insurance		1,500.00	
								5992482	EXTEND POLICY TERM TO 5/1 PER INSURED	001-140-625.00	Insurance		

Docket of Claims Register - Council

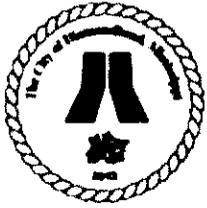
Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line	Payment Amount
							Line Amount	
DKT233562	BOTTOM 2 TOP CONSTRUCTION LLC	03/03/2026	2 - KOKO	UNIT PRICE - WA#1 - KOKO COURT	001-301-912.00	Capital Outlay - Streets/Drainage		46,352.15
							46,352.15	
DKT233563	Covington Civil and Environmental LLC	03/03/2026	16175.08238	DIAMONDHEAD PAVING 2026	302-301-602.00	Professional Fees - Engineering		32,134.35
							6,200.00	
							16,800.00	
							3,000.00	
							6,134.35	
DKT233564	CSpire Cell Service	03/03/2026	FEBRUARY 2026	CELLULAR SERVICE FOR FEBRUARY	001-100-632.00	Telephone - Cell		1,187.43
							167.34	
							45.32	
							344.80	
							181.28	
							448.69	
DKT233565	CUSICK & WILLIAMS, PLLC	03/03/2026	2195	GENERAL MATTERS -- FEBRUARY	001-140-603.00	Professional Fees - Legal		10,250.00
							5,375.00	
							1,875.00	
							3,000.00	
DKT233566	Diamondhead Water and Sewer District	03/03/2026	3/10/26-0001	WATER	001-301-630.00	Utilities - Streetlights & Other		1,814.14
							691.18	
							26.32	
							78.96	
							26.32	
							126.95	
							111.90	
							55.95	
							26.32	
							61.32	
							25.77	
							113.32	
							26.32	
							26.32	
							26.32	
							140.64	
							223.91	
							26.32	

Docket of Claims Register - Council

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Payment Amount			
							Line Amount			
DKT233567	Fuelman	03/03/2026	NP70011903	FOR THE WEEK ENDING 2.15.26	001-200-525.00	Fuel	1,473.64			
						001-280-525.00	Fuel	27.98		
						001-200-525.00	Fuel	684.50		
DKT233568	Hancock County Sheriffs Office	03/03/2026	2026.DHHO.08	INMATE HOUSING FOR JANUARY	001-200-689.00	Prisoner's Expense	114,638.66			
						2026.DHLE.62	INTERLOCAL AGREEMENT FOR WEEK ENDING 1.24.26	001-200-690.00	Interlocal Agreement	140.00
								001-200-612.00	Internet	35,814.64
						2026.DHLE.63	INTERLOCAL AGREEMENT FOR WEEK ENDING 2.7.26	001-110-681.00	Other Services & Charges	164.00
								001-200-632.00	Telephone - Cell Service	75.60
								001-200-690.00	Interlocal Agreement	224.88
								001-200-612.00	Internet	36,837.72
								001-200-632.00	Telephone - Cell Service	164.00
						2026.DHLE.64	INTERLOCAL AGREEMENT FOR WEEK ENDING 2.21.26	001-200-690.00	Interlocal Agreement	40,000.63
								001-653-650.00	Promotions	1,012.96
			001-200-612.00	Internet	164.00					
DKT233569	James J Chiniche PA Inc	03/03/2026	17-057-0285	COON BRANCH DRAINAGE IMPROVEMENTS	162-000-602.00	Prof Fees Engineering- GOMESA FY22 Coon Branch	51,321.25			
						17-057-0286	TIDELANDS NATURE TRAIL	149-000-602.00	Professional Fees - Engineering Tideland's FY24	28,480.25
						17-057-0287	NOMA DRIVE WATERFRONT IMPROVEMENTS PHASE II -	166-301-602.00	Professional Fees - Engineering	12,703.00
DKT233570	King Waste Services LLC	03/03/2026	I9893	MARDI GRAS PARADE PORTOLETS	001-653-650.00	Promotions	10,138.00			
									Promotions	1,400.00
DKT233571	Lowes Home Improvement	03/03/2026	976828-QHQVHQ	DOG PARK FENCE SUPPLIES	001-301-907.00	Capital Outlay - Other	2,519.70			
						984824-QGMBFF	001-301-907.00	Capital Outlay - Other	1,046.84	
						987029-QGQLNV	001-301-907.00	Capital Outlay - Other	869.22	
						987631-QIALGK	001-301-907.00	Capital Outlay - Other	196.19	
DKT233572	MAYLEY'S PEST CONTROL	03/03/2026	139420	PEST CONTROL SERVICES	001-140-634.00	Pest Control	407.45			
									Pest Control	115.00

Docket of Claims Register - Council

Docket/Claim #	Vendor Name Payable Date	Payable Number	Payable Description	Account Number	Account Name	Payment Amount Line Amount
DKT233573	MICHAEL MIYAJI 03/03/2026	2/20/26	TUITION RADAR/LIDAR MAR 2-3 -- OFFICER L. CHERAMIE	001-200-615.00	Travel & Training	500.00 500.00
DKT233574	SCI LLC 03/03/2026	7 - COON BRANCH	COON BRANCH DRAINAGE IMPROVEMENTS	165-000-912.00	Capital Outlay Streets & Drainage-GOMESA FY23	134,085.01 134,085.01
DKT233575	South MS Business Machines Gulfport 03/03/2026	497996	PER COPY CHARGE FOR FEBRUARY	001-280-506.00	Copier Usage/Maintenance	63.56 63.56
DKT233576	Warran Automotive, Inc 03/03/2026	30954 31011	FA238 REPAIRS	001-301-635.00 001-301-635.00	Professional Fees - R&M Outside Services Professional Fees - R&M Outside Services	5,809.96 4,917.11 892.85
DKT233577	Waste Management 03/03/2026	0888106-4768-0	DUMPSTER RENTAL	001-140-681.00	Other Services & Charges	80.07 80.07
Total Claims: 19						Total Payment Amount: 415,240.05



City of Diamondhead, MS

Docket of Claims Register -

Item No. 17.

APPKT02527 - 2.4.26 SHIERS

By Docket/Claim Number

Docket/Claim #	Vendor Name		Payable Description	Account Number	Account Name	Payment Amount	
	Payable Date	Payable Number				Line Amount	
DKT233522	02/04/2026	INV0007437	Garnishment	650-140-106.00	Garnishment Withheld	90.72	90.72
Total Claims: 1						Total Payment Amount:	90.72



City of Diamondhead, MS

Docket of Claims Register - Item No. 17.

APPKT02536 - January 2026 PR Payables

By Docket/Claim Number

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount	Payment Amount
DKT233578	American Fidelity							1,045.10
	01/07/2026	INV0007361	American Fidelity Hospital Gap Plan	650-140-113.04	American Fidelity Withheld	48.65		
		INV0007362	American Fidelity Term Life	650-140-113.04	American Fidelity Withheld	15.52		
		INV0007363	American Fidelity Whole Life	650-140-113.04	American Fidelity Withheld	10.40		
		INV0007364	American Fidelity Accident	650-140-113.04	American Fidelity Withheld	40.25		
		INV0007365	American Fidelity Critical Illness	650-140-113.04	American Fidelity Withheld	44.85		
		INV0007366	American Fidelity Disability	650-140-113.04	American Fidelity Withheld	313.48		
		INV0007367	AmFid Cancer Post Tax	650-140-113.04	American Fidelity Withheld	18.55		
		INV0007368	AmFid Cancer Pre Tax	650-140-113.04	American Fidelity Withheld	30.85		
	01/21/2026	INV0007389	American Fidelity Hospital Gap Plan	650-140-113.04	American Fidelity Withheld	48.65		
		INV0007390	American Fidelity Term Life	650-140-113.04	American Fidelity Withheld	15.52		
		INV0007391	American Fidelity Whole Life	650-140-113.04	American Fidelity Withheld	10.40		
		INV0007392	American Fidelity Accident	650-140-113.04	American Fidelity Withheld	40.25		
		INV0007393	American Fidelity Critical Illness	650-140-113.04	American Fidelity Withheld	44.85		
		INV0007394	American Fidelity Disability	650-140-113.04	American Fidelity Withheld	313.48		
		INV0007395	AmFid Cancer Post Tax	650-140-113.04	American Fidelity Withheld	18.55		
		INV0007396	AmFid Cancer Pre Tax	650-140-113.04	American Fidelity Withheld	30.85		
DKT233579	Blue Cross Blue Shield of MS							12,604.41
	01/07/2026	INV0007381	MONTHLY PREMIUM	650-140-112.00	BCBS Withheld/Payable	6,302.30		
	01/21/2026	INV0007409		650-140-112.00	BCBS Withheld/Payable	6,345.42		
				650-140-112.00	BCBS Withheld/Payable	-43.31		
DKT233580	Colonial Life							185.04
	01/07/2026	INV0007369	EE PREMIUM	650-140-113.00	Colonial Withheld	19.88		
		INV0007370	Critical Illness	650-140-113.00	Colonial Withheld	3.81		
		INV0007371	EE Premium	650-140-113.00	Colonial Withheld	10.95		
		INV0007372	EE PREMIUM	650-140-113.00	Colonial Withheld	12.30		
		INV0007373		650-140-113.00	Colonial Withheld	12.80		
		INV0007374		650-140-113.00	Colonial Withheld	32.78		
	01/21/2026	INV0007397		650-140-113.00	Colonial Withheld	19.88		
		INV0007398	Critical Illness	650-140-113.00	Colonial Withheld	3.81		
		INV0007399	EE Premium	650-140-113.00	Colonial Withheld	10.95		
		INV0007400	EE PREMIUM	650-140-113.00	Colonial Withheld	12.30		
		INV0007401		650-140-113.00	Colonial Withheld	12.80		
		INV0007402		650-140-113.00	Colonial Withheld	32.78		

Docket of Claims Register - Council

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount	Payment Amount
DKT233581	Guardian							1,141.80
	01/07/2026	INV0007378		EE PREMIUM	650-140-113.01	Guardian Withheld/Payable	369.69	
		INV0007379		ER BENEFIT LIFE INS MONTHLY PREMIUM	650-140-113.01	Guardian Withheld/Payable	121.67	
		INV0007380		EE PREMIUM	650-140-113.01	Guardian Withheld/Payable	84.61	
	01/21/2026	INV0007406		ER BENEFIT LIFE INS MONTHLY PREMIUM	650-140-113.01	Guardian Withheld/Payable	359.58	
		INV0007407		ER BENEFIT LIFE INS MONTHLY PREMIUM	650-140-113.01	Guardian Withheld/Payable	121.67	
		INV0007408		EE PREMIUM	650-140-113.01	Guardian Withheld/Payable	84.58	
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DKT233582	Internal Revenue Service							
	01/02/2026	INV0007358		Federal Payroll Taxes	650-140-122.00	Social Security Withheld/Payable	413.30	
		INV0007359			650-140-122.01	Medicare Withheld/Payable	96.66	
		INV0007360			650-140-123.00	Federal Withholding Tax	20.00	
	01/07/2026	INV0007385			650-140-122.00	Social Security Withheld/Payable	5,697.92	
		INV0007386			650-140-122.01	Medicare Withheld/Payable	1,332.58	
		INV0007387			650-140-123.00	Federal Withholding Tax	2,925.71	
	01/21/2026	INV0007413			650-140-122.00	Social Security Withheld/Payable	5,283.98	
		INV0007414			650-140-122.01	Medicare Withheld/Payable	1,235.76	
		INV0007415			650-140-123.00	Federal Withholding Tax	2,777.23	
<hr/>								2,037.27
DKT233583	Morgan White Group							
	01/07/2026	INV0007382		Morgan White	650-140-112.01	Morgan White Payable	1,018.73	
	01/21/2026	INV0007410			650-140-112.01	Morgan White Payable	1,018.54	
<hr/>								214.23
DKT233584	MS Department of Employment Security							
	10/01/2025	INV0007201		Payroll Unemployment Taxes	650-140-136.00	State Unemployment Payable	27.41	
	10/15/2025	INV0007229			650-140-136.00	State Unemployment Payable	29.43	
	10/29/2025	INV0007238			650-140-136.00	State Unemployment Payable	25.63	
	11/12/2025	INV0007270			650-140-136.00	State Unemployment Payable	19.70	
	11/26/2025	INV0007298			650-140-136.00	State Unemployment Payable	34.37	
					650-140-136.00	State Unemployment Payable	-0.02	
	12/10/2025	INV0007329			650-140-136.00	State Unemployment Payable	37.38	
12/23/2025	INV0007356			650-140-136.00	State Unemployment Payable	40.33		
<hr/>								2,263.00
DKT233585	MS Department of Revenue Payroll							
	01/02/2026	INV0007357		Payroll State Withholding Taxes	650-140-134.00	State Withholding Tax	30.00	
	01/07/2026	INV0007384			650-140-134.00	State Withholding Tax	1,146.00	
	01/21/2026	INV0007412			650-140-134.00	State Withholding Tax	1,087.00	
<hr/>								9,667.52
DKT233586	Systematized Benefits and Administrators Inc							
	01/07/2026	INV0007375		Deferred Compensation	650-140-110.00	Deferred Compensation Withheld/Payable	4,835.26	
	01/21/2026	INV0007403			650-140-110.00	Deferred Compensation Withheld/Payable	4,832.26	

Docket of Claims Register - Council

APPKT02536 - January 2026 Item No. 17.

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount	Payment Amount
DKT233587	Texas Life							86.45
	01/07/2026	INV0007383	Texas Life	650-140-113.05	Texas Life Withheld	43.23		
	01/21/2026	INV0007411		650-140-113.05	Texas Life Withheld	43.22		
DKT233588	TX Child Support State Disbursement Unit							230.76
	01/07/2026	INV0007376	Garnishment	650-140-106.00	Garnishment Withheld	115.38		
	01/21/2026	INV0007404		650-140-106.00	Garnishment Withheld	115.38		
						Total Claims: 11	Total Payment Amount:	49,258.72



City of Diamondhead, MS

Docket of Claims Register - Council

Item No. 17.

APPKT02532 - 2.18.26 SHIERS

By Docket/Claim Number

Docket/Claim #	Vendor Name		Payable Description	Account Number	Account Name	Payment Amount	
	Payable Date	Payable Number				Line Amount	
DKT233558	Simpson Law Firm		Garnishment	650-140-106.00	Garnishment Withheld		90.72
	02/18/2026	INV0007465				90.72	
Total Claims: 1						Total Payment Amount:	90.72

PR Net Wages	Payroll Pd	Seq No.	Docket #	Description	Paymt Date	Amount	Agenda
PYPKT01669	12/29/2025-1/11/2026	000264	PRCLAIM000264	Net Wages Payable	1/21/2026	29,909.99	3/3/2026
PYPKT01672	01/01-01/31/2026	000265	PRCLAIM000265	Net Wages Payable	2/2/2026	3,028.37	3/3/2026
PYPKT01674	01/12-01/25/2026	000263	PRCLAIM000266	Net Wages Payable	2/4/2026	30,024.77	3/3/2026