



Mayor Depreo  
Councilmember Maher At-Large  
Councilmember Finley Ward 1  
Councilmember Liese Ward 2  
Councilmember Cumberland Ward 3  
Councilmember Clark Ward 4

**AGENDA**  
**REGULAR MEETING OF THE CITY COUNCIL**  
**Tuesday, December 17, 2024**  
**6:00 PM CST**  
Council Chambers, City Hall  
and via teleconference, if necessary

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**Call to Order.**

Invocation  
Pledge of Allegiance  
Roll Call  
Confirm or Adjust Agenda Order

**Presentation Agenda.**

- a. The next Regular Meeting of the City Council will be held Tuesday, January 7, 2025 at 6:00 p.m. in the Council Chambers located at City Hall.

City Manager's Report.

Public Comments on Agenda Items.

Council Comments.

**Policy Agenda.**

**Minutes:**

1. Motion to approve December 3, 2024 Regular Meeting Minutes.

**Consent Agenda:**

2. **2024-316:** Motion to approve Change Order 3 in the amount of -\$6,521.00 to the contract price and Pay Request 1 and 2 in the amount of \$101,650.00 and \$6,827.00 to Fair Tide Marine & Constriction, LLC. for Beaux Vue Ph 2 Drainage Improvements.
3. **2024-317:** Motion to accept substantial completion of the Beaux Vue Ph 2 Drainage Improvements Project as of November 27, 2024.
4. **2024-318:** Motion to approve payments to Covington Civil & Environmental, LLC in the amount of \$1,550.00 for Kalae Drainage Project, in the amount of \$4,495.00 for Diamondhead Paving Project, in the amount of \$2,095.00 for Site Development Plan Review, in the amount of \$2,672.00 for On-Call Survey Services, in the amount of \$1,207.50 and \$13,410.82 for Annual Unit Price Contract, in the amount of \$21,625.16 for Kome Drive and Fairway Drive Drainage Project, in the amount of \$9,100.00 for Turnberry Drainage Project, in the amount of \$3,200.00 for Ahuli Drainage Project, in the amount of \$4,214.50 for the Commercial District Transformation Project, in the amount of \$7,900.00 for Commercial District Phase III Project and in the amount of \$5,250.43 for On Call Survey Services.

- 5.** **2024-319:** Motion to approve Pay Application 15 in the amount of \$408,923.15 to Bottom 2 Top Construction, LLC for the Commercial District Transformation Project Phase I.
- 6.** **2024-320:** Motion to approve payment to Chiniche Engineering & Surveying in the amount of \$4,767.00 for Canal Dredging, in the amount of \$3,322.00 for Pond 6 Drainage Analysis, in the amount of \$7,323.50 for Coon Branch Drainage, in the amount of \$5,322.50 for Jourdan River Boardwalk and in the amount of \$3,504.50 for Noma Drive Dredging .
- 7.** **2024-321:** Motion to approve Pay Application 3 in the amount of \$151,902.63 to LJ Construction, Inc., for the Turnberry Drainage Project.
- 8.** **2024-322:** Motion to approve Pay Application 1 in the amount of \$98,813.65 to LJ Construction, Inc., for the Ahuli Drainage Project.
- 9.** **2024-323:** Motion to authorize the City Manager to work with MEMA and FEMA to determine if SWIFT Pilot Program would benefit repetitive loss property owners.
- 10.** **2024-324:** Motion to approve Change Order No. 2 to the contract with LJ Construction Inc. in the net amount of -\$11,422.50 for a total contract amount of \$202,140.95 and a decrease in contract time of thirty (30) calendar days for the Kolo Court Drainage Project.
- 11.** **2024-325:** Motion to accept and award low bid received from JLB Construction LLC. in the amount of \$1,236,395.00 for the Kome Drive and Kalipekona Pond Drainage Project and authorize the City Manager to execute the contract for same and to issue the notice to proceed as appropriate. (GOMESA)
- 12.** **2024-328:** Motion to approve payment in the amount of \$6,112.50 to Digital Engineering for Beaux Vue Phase 2 Drainage Improvements.

#### **Action Agenda.**

- 13.** **2024-326:** Motion to concur with the Planning Commission recommendation to approve a Text Amendment to Article 4.3.6.a – Uses and Conditions – Swimming Pool. The proposed text amendment is to add “Screened pool enclosures are considered pool appurtenance structures.” The Case File Number is 202400570.
- 14.** **2024-327:** Motion to concur with the Planning Commission recommendation to approve a Text Amendment to Article 4.3.10.f.xiii – Uses and Conditions - Fences. The proposed text amendment is to remove “In the situation of a corner lot, each street-side frontage shall be considered as a front yard.” The Case File Number is 202400571.

#### **Routine Agenda.**

##### **Claims Payable**

- 15.** Motion to approve Docket of Claims (DKT232367 - DKT232406) in the amount of \$1,086,973.45.
- 16.** Motion to approve Payroll Payables Docket of Claims DKT232358-DKT232366 in the amount of \$44,050.32 and PRCLAIM10219 in the amount 28,709.00, PRCLAIM10220 in the amount of \$31,797.79 and PRCLAIM10221 in the amount of \$3,055.04.

**Department Reports**

- [a.](#) Court
- Police
- Building
- [b.](#) November 2024 Financials

**Public Comments on Non-Agenda Items.**

**Council Closing Comments**

**Executive Session - If Necessary**

**Adjourn/Recess.**

*NOTE: THE CITY OF DIAMONDHEAD WILL FURNISH APPROPRIATE AUXILIARY AIDS AND SERVICES WHERE NECESSARY TO AFFORD INDIVIDUALS WITH DISABILITIES AN EQUAL OPPORTUNITY TO SERVICES AND ACTIVITIES OF THE CITY. A WRITTEN REQUEST BY OR ON BEHALF OF QUALIFYING INDIVIDUALS SHALL BE SUBMITTED IN A TIMELY MANNER TO THE CITY CLERK.*



**MINUTES**  
**REGULAR MEETING OF THE CITY COUNCIL**  
**Tuesday, December 03, 2024**  
**6:00 PM CST**

**Call to Order.**

Mayor Depreo called the meeting to order at 6:00 p.m.

Invocation - Councilmember Finley

Pledge of Allegiance

Roll Call

PRESENT

Mayor Nancy Depreo

Councilmember-At-Large Gerard Maher

Ward 1 Shane Finley

Ward 2 Anna Liese

Ward 3 John Cumberland

Ward 4 Austin Clark

Confirm or Adjust Agenda Order

Motion made by Ward 1 Finley, Seconded by Ward 4 Clark to confirm the agenda.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

**Presentation Agenda.**

- a. The next Regular Meeting of the City Council will be held Tuesday, December 17, 2024 at 6:00 p.m. in the Council Chambers located at City Hall.
- b. The Town Green Christmas Festival is Saturday, December 14, 2024. Parade 4:00 p.m. - 5:00 p.m. Festival 5:00 p.m. - 7:30 p.m.

City Manager's Report.

**CITY MANAGER REPORT**  
December 03, 2024

1. MDOT Projects – The third ramp (Westbound deceleration ramp) has been closed to continue with the progress of this project. The closure is expected to be six weeks. Please use caution when driving in these areas and on the Interstate as lane shifts occur.
2. Park Ten Road – The contract is for 483 Calendar Days with a current end date of December 31<sup>st</sup>. Met with the contractor this morning to get final schedule. Paving is scheduled for the 17<sup>th</sup>. All concrete work will be done by next week. Irrigation, sod, and trees are being installed.



3. Beaux Vue 2 –The final walkthrough was conducted with a minor punch list issued. The substantial completion paperwork will be on the next agenda.
4. Kaleki Way – The engineer will be presenting a change order on tonight’s agenda for the paving of this project.
5. Turnberry Way – The project is near completion with paving scheduled for next week.
6. Ahuli Place Drainage – Project has started on Ahiahi Place with new culvert installed and ditch line cleared. The contractor is currently working on DH Drive East to install culverts.
7. Hilo Master Drainage – The contractor will have a second crew to start this project later this week or first of next week depending on material delivery.
8. Kome Drive & Kalipekona Pond – An addendum was issued to move the bid due date to Friday December 6<sup>th</sup>.
9. Dog Park – **No update on this meeting.** Ochsner is reviewing the sublease agreement and will return it to us for approval this month.
10. Coon Branch – **No update on this meeting.** The engineer is finalizing the design for this project. They will present the project at the December 17<sup>th</sup> council meeting and advertise the project in January.
11. Noma Drive Dredging – **No update on this meeting.** The notice of award has been issued to the contractor. We are currently waiting for the signed contracts to issue the notice to proceed.
12. Canal Dredging – **No update on this meeting.** The final design to account for SAV has been approved by MDEQ and USACE. The request to advertise this project is on tonight’s agenda. The project still has an expected start date of March/April 2025.
13. Jourdan River Boardwalk – **No update on this meeting.** MDEQ received the cross sections of the boardwalk and had follow up questions that the engineer has provided the answers. They are in final review of the project and will approve the design this month. The engineer is working on the Tideland lease that is required and the final permits for this project.
14. Noma Drive Phase 1b – **No update on this meeting.** The contract is for 180 Calendar Days with a current end date of January 7<sup>th</sup>. The contractor is waiting for additional materials needed to finish the project.
15. Noma Drive Nature Trail – **No update on this meeting.** The engineer has determined the phase 1 site and will start the design and layout.
16. Detention Pond – **No update on this meeting.** The engineer will be completing the plans for this area by the end of the year. Public works will dredge this pond once plans are provided to the city.
17. Pelican Cove Drainage Project – **No update on this meeting.** The engineer has additional surveying to complete and will finalize the drawing for this project.
18. Unit Price Projects – **No update on this meeting.** Projects under the unit price contract are being designed by the city engineer. The Kiko Street design has been given to public works. The Kipapa Way project is still in the design phase. DH Drive East, Koko Court, Lanai Place, and Laa La Way, will utilize the unit price contract to complete. These projects are with the city engineer who is working on designs.
19. Montjoy Creek – **No update on this meeting.** USACE needed additional information from the engineer. That has been provided to them and we are waiting for final permits to be issued. The project is being separated into three phases to ensure funding.

### Email Request Received

1. 7854 Maui Place – Councilmember contacted me about a sink hole forming and the ditch needing to be cleaned out to allow proper waterflow. A work order has been issued.
2. 698 / 6910 Aukai Place – Councilmember asked about the drainage ditch in this area needing to be addressed. A work order has been issued.
3. Bayou Circle – Councilmember asked for the median on Bayou Circle to be filled to prevent vehicles from receiving damage due to the drop off. A work order has been issued.
4. 579 Anoaï Way – Resident is requesting front ditch to be cleaned as it is holding water. A work order has been issued.
5. 9951 Hamakua St – Resident is requesting ditch to be cleaned. A work order has been issued.
6. Kaleki Way Drainage – Councilmember has asked several questions about the project. The engineer is reviewing the concerns and will determine if work was completed as per the drawings.
7. Maluhia Garden – Councilmember contacted me about the bridge at the garden was broken. Public works have inspected the bridge and determined the substructure is rotten and will need to be replaced.
8. Kalea Street – Received an email from a resident regard the drainage ditch on the east side of Koloa Street between Kalae and Ala Moana Streets. **The engineer's survey crew has taken post measurements of the ditch to make sure the grade is correct. They are currently reviewing the site and will provide any recommendations if needed.**

Public Comments on Agenda Items - None

Council Comments.

#### Policy Agenda.

#### Minutes:

1. Motion to approve November 19, 2024 Regular Meeting Minutes.

Motion made by Ward 1 Finley, Seconded by Councilmember-At-Large Maher to approve November 19, 2024 Regular Meeting Minutes.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

#### Consent Agenda:

Motion made by Ward 3 Cumberland, Seconded by Ward 4 Clark to approve the following consent items:

2. **2024-314:** Motion to authorize \$500.00 sponsorship for the 2025 Gulf Coast Legislative Reception.
3. **2024-315:** Motion to approve interfund loans and transfers for FY24 and loan repayments for FY25.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

**Action Agenda.**

Motion made by Mayor Depreo, Seconded by Councilmember-At-Large Maher to add the following to the action agenda:

Motion to approve Change Order No. 5 to the contract with LJ Construction Inc. to add an additional ninety (90) calendar days and an additional \$350,000.00 to the contract price for a total amount of \$1,176,423.56 for the Kaleki Way Drainage Project.

Motion made by Mayor Depreo, Seconded by Ward 2 Liese to approve Change Order No. 5 to the contract with LJ Construction Inc. to add an additional ninety (90) calendar days and an additional \$350,000.00 to the contract price for a total amount of \$1,176,423.56 for the Kaleki Way Drainage Project.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

**Routine Agenda.**

**Claims Payable**

- 4. Motion to approve Docket of Claims (DKT232324 - DKT232347) in the amount of \$269,259.17.

Motion made by Ward 4 Clark, Seconded by Ward 2 Liese to approve Docket of Claims (DKT232324 - DKT232347) in the amount of \$269,259.17.

Voting Yea: Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

Voting Nay: Mayor Depreo

**MOTION CARRIED**

**Public Comments on Non-Agenda Items - None**

**Council Closing Comments**

**Adjourn/Recess.**

At 6:28 p.m. with no further business to come before the council, motion made by Ward 4 Clark, Seconded by Ward 1 Finley to adjourn.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

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Nancy Depreo  
Mayor

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Jeannie Klein  
City Clerk

November 18, 2024

Mr. Jon McCraw  
City Manager  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

Re: Beaux Vue Ph 2 Drainage Improvements  
Pay Application No.1  
Project No. 2023-007

Dear Mr. McCraw,

Please find attached Payment Request No. 1 from Fair Tide Marine & Construction, LLC. for construction on the above referenced project in the amount of \$101,650.00.

We have verified all quantities and work completed and we recommend approval for payment. The retainage to date of 5% in the amount of \$5,350.00 has been deducted from the earned amount to date of \$107,000.00 as shown on the Contractor's Application for Payment.

Should you have questions or need additional information, please contact our office.

Sincerely,

DIGITAL ENGINEERING



John M. Stein, P.E.  
Manager of Engineering Operations

cc: Blake Kelley, Fair Tide  
Jeannie Klein, COD

Enclosures

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF 3 PAGES

TO OWNER:

City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

PROJECT: Beaux Vue Ph.2 Drainage Improvements APPLICATION NO: 01

LOCATION: Golf Club Dr. Diamondhead INVOICE #

PERIOD FROM: 10/1/2024

PERIOD TO: 11/5/2024

Distribution to:

OWNER

ARCHITECT

CONTRACTOR

FROM CONTRACTOR:

Fair Tide Marine & Construction, LLC  
808 Darius Dr.  
Biloxi, MS 39532

PROJECT NO 2023-007

CONTRACT DATE 2/21/2024

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached

1 ORIGINAL CONTRACT SUM	\$	<del>444,998.00</del>	117,777.00
2 Net change by Change Orders	\$	<del>(2,779.00)</del>	-0.00
3 CONTRACT SUM TO DATE (Line 1 + 2)	\$	114,998.00	
4 TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	107,000.00	
5 RETAINAGE:			
a. 5% % of Completed Work	\$	5,350.00	
b. 0 % of Stored Material	\$		
Total Retainage (Lines 5a + 5b or (Column F on G703)			
Total in Column I of G703)	\$	5,350.00	
6 TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	101,650.00	
7 LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	0.00	
8 CURRENT PAYMENT DUE	\$	101,650.00	
9 BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	13,348.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Fair Tide Marine & Construction, LLC

By: Harley Kelley Date: 11-8-24  
State of: MISSISSIPPI County of: Harrison  
Subscribed and sworn to before me this November 8<sup>th</sup>, 2024  
Notary Public: Amel R  
My Commission expires: 10/6/26



ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$ 101,650.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ENGINEER SENIOR PROJECT MANAGER

By: John M. [Signature] Date: 11/18/24

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	<del>\$2,779.00</del>
Total approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	<del>\$2,779.00</del>
NET CHANGES by Change Order	<del>-\$0.00</del>	<del>(\$2,779.00)</del>



**CONTINUATION SHEET**

Contractor's signed certification is attached.  
 In tabulations below, amounts are stated to the nearest dollar.  
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 01  
 APPLICATION DATE:  
 PERIOD TO: 11/1/2024

INVOICE NO: 0

A Item #	B				C SCHEDULED VALUE	Total Work in Units		D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN E OR F)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G + C)	H BALANCE TO FINISH (D - F)	I RETAINAGE		
	Description of Work	Units	Units of Measure	Unit Cost		Completed Previous App	Completed This App	FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD							
1	Mobilization & Demobilization	1	LS	\$10,000		1		16,000		10,000	1	\$0	\$300.00			
2	Pre-Construction Video & Photographs	1	LS	\$800		1		800		800	1	\$0	\$40.00			
3	Clearing & Grubbing	1	LS	\$7,224		1		7,224		7,224	1	\$0	\$361.20			
4	24" HDPE	37	LF	\$200		37		7,400		7,400	1	\$0	\$370.00			
5	3' x 3' Inlet Drainage Box	4	EA	\$4,398		3		13,194		13,194	1	4,398	\$659.70			
6	24" Removal	125	LF	\$125		125		15,625		15,625	1	\$0	\$781.25			
7	Borrow Material	27	YD	\$50		27		1,350		1,350	1	\$0	\$67.50			
8	Concrete Headwall	1	EA	\$3,105		1		3,105		3,105	1	\$0	\$155.25			
9	Tied Concrete Block Mat	336	SY	\$90		336		30,240		30,240	1	\$0	\$1,512.00			
10	Ditching And Shaping, All Depth And Widths	208	LF	\$19		208		3,952		3,952	1	\$0	\$197.60			
11	Sod	175	SY	\$28		175		4,900		4,900	1	\$0	\$245.00			
12	Environmental Protection & Erosion Control	1	LS	\$6,210		1		6,210		6,210	1	\$0	\$310.50			
13	Remove and Replace Fence	120	LF	\$30		0		0		0	0	3,600	\$0.00			
14	Removal of Structures and Obstructions	1	LS	\$3,000		1		3,000		3,000	1	\$0	\$150.00			
<b>TOTAL BID</b>					<b>\$114,998.00</b>		<b>\$0.00</b>	<b>\$917.00</b>		<b>\$0.00</b>	<b>\$107,000.00</b>	<b>\$0.00</b>	<b>\$107,000.00</b>	<b>\$12.75</b>	<b>\$7,998.00</b>	<b>\$5,350.00</b>

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

CERTIFICATE OF SUBSTANTIAL COMPLETION

Fair Tide Marine & Construction, LLC
Beaux Vue Ph.2 Drainage Improvements
DATE OF ISSUANCE: November 27, 2024

OWNER: City of Diamondhead ENGINEER: Digital Engineering
CONTRACTOR: Fair Tide Marine & Construction, LLC PROJECT NO.: Bid 2023-007
PROJECT: Beaux Vue Ph.2 Drainage Improvements

This Certificate of Substantial Completion applies to all Work under the Contract Documents.

TO: City of Diamondhead OWNER

AND TO: Fair Tide Marine & Construction, LLC CONTRACTOR

The Work to which this Certificate applies has been inspected by authorized representatives of OWNER, CONTRACTOR, AND ENGINEER, and that Work is hereby declared to be substantially complete in accordance with the Contract Documents on

November 27, 2024

DATE OF SUBSTANTIAL COMPLETION

A tentative list of items to be completed or corrected is attached hereto. This list may not be all-inclusive, and the failure to include an item does not alter the responsibility of CONTRACTOR to complete all the Work in accordance with the Contract Documents. The items on the attached tentative list shall be completed or corrected by CONTRACTOR within thirty (30) days of the above Date of Issuance.

The responsibilities between OWNER and CONTRACTOR for security, operation, safety,

**Certificate of Substantial Completion  
Beaux Vue Ph.2 Drainage Improvements  
Page 2 of 3**

maintenance, utilities, insurance, and warranties and guarantees shall be as follows:

**RESPONSIBILITIES**

**OWNER:** Owner assumes responsibility for security and maintenance.


**CONTRACTOR:** Contractor to complete the attached list of items to be corrected or completed and provide one full year warranty.

The following documents are attached to and made a part of this Certificate:

List of Items to be Completed or Corrected

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of CONTRACTOR's obligation to complete the Work in accordance with the Contract Documents.

Executed by ENGINEER on 11/27/24

  
\_\_\_\_\_  
Digital Engineering - Engineer

CONTRACTOR accepts this Certificate of Substantial Completion on \_\_\_\_\_

  
\_\_\_\_\_  
Fair Tide Marine & Construction, LLC - Contractor

OWNER accepts this Certificate of Substantial Completion on \_\_\_\_\_

\_\_\_\_\_  
City of Diamondhead- Owner



**LIST OF ITEMS TO BE COMPLETED OR CORRECTED**

**Beaux Vue Ph.2 Drainage Improvements  
PROJECT NO.: Bid 2023-007  
Date: November 27, 2024**

1. Install sod at SE side of headwall, behind and under hay bails. A few pieces of sod are required.
2. Restore property corners (iron rods) that were damaged/removed during construction. See note 1 on sheet 3. It appears 5 property irons need to be restored.



Covington Civil & Environmental, LLC  
 2300 14th Street  
 Gulfport, MS 39501  
 228-396-0486

Project Title		Kalae Drainage			
Project Number		16175.08			
Invoice #		16175.08155			
Budgeted Tasks	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Task 1: Surveying	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	100%
Task 2: Engineering and Design	\$ 20,000.00	\$ 20,000.00	\$ -	\$ -	100%
Task 3: Bidding	\$ 4,500.00	\$ 4,500.00	\$ -	\$ -	100%
Task 4: Construction Inspection and Administration	\$ 15,500.00	\$ 13,950.00	\$ 1,550.00	\$ -	100%
<b>Total</b>	<b>\$ 45,000.00</b>	<b>\$ 43,450.00</b>	<b>\$ 1,550.00</b>	<b>\$ -</b>	<b>100%</b>



# Invoice

Item No.4.

**Invoice #:** 16175.08155  
**Invoice Date:** 12/2/2024  
**Due Date:** 1/1/2025  
**Project:** FP WA 4 - Kalae Drainage  
**P.O. Number:** 2023-0342  
**Terms:** Net 30

**Bill To:** [Redacted]

City of Diamondhead

Description	Hours/Qty	Rate	Amount
Professional Engineering Fees FP WA #4 - Kalae Drainage PO #2023-0342 REQ# - R-05296 Services provided through 11/30/2024			
Task 1: Survey	0	5,000.00	0.00
Task 2: Engineering and Design	0	20,000.00	0.00
Task 3: Bidding	0	4,500.00	0.00
Task 4: Construction Inspection and Administration	0.1	15,500.00	1,550.00

All payments are due by "Due Date" shown on invoice. Finance fees will be charged for all payments received past "Due Date". Please call 228-396-0486 with any questions about invoice.

<b>Total</b>	\$1,550.00
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$1,550.00



Covington Civil & Environmental, LLC  
2300 14th Street  
Gulfport, MS 39501  
228-396-0486

<b>Project Title</b>		Diamondhead Paving Project 2024			
<b>Project Number</b>		16175.13			
<b>Invoice #</b>		16175.13-159			
	<b>Budget</b>	<b>Previously Billed</b>	<b>Current Invoice</b>	<b>Balance Remaining</b>	<b>Percentage Complete</b>
Task 1: Geotechnical Investigations and Survey	\$ 22,300.00	\$ 10,035.00	\$ 1,115.00	\$ 11,150.00	50%
Task 2: Preliminary Design Report	\$ 16,900.00	\$ 845.00	\$ 3,380.00	\$ 12,675.00	25%
<b>Total</b>	<b>\$ 16,900.00</b>	<b>\$ 10,880.00</b>	<b>\$ 4,495.00</b>	<b>\$ 23,825.00</b>	<b>91%</b>

# Invoice

**Invoice #:** 16175.08159  
**Invoice Date:** 12/3/2024  
**Due Date:** 1/2/2025  
**Project:** WA 31 DH Paving Project  
**P.O. Number:** 31-00-14-2024  
**Terms:** Net 30

**Bill To:**

City of Diamondhead

Description	Hours/Qty	Rate	Amount
Professional Engineering Services Diamondhead Paving Project 2024 - WA 31 Streets Included: Kaleki Way Ieke Drive Amoka Drive Bayou Drive Turnberry Way Turnberry Drive (Mahalo Hui to Turnberry Way) Services Provided 09/01/24 - 11/30/24			
Task 1: Geotechnical Investigations and Survey Locate	0.05	22,300.00	1,115.00
Task 2: Preliminary Design Report	0.2	16,900.00	3,380.00
Subtotal			4,495.00

All payments are due by "Due Date" shown on invoice.  
 Finance fees will be charged for all payments received past  
 "Due Date". Please call 228-396-0486 with any questions  
 about invoice.

<b>Total</b>	\$4,495.00
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$4,495.00



Covington Civil & Environmental, LLC  
 2300 14th Street  
 Gulfport, MS 39501  
 228-396-0486

<b>Project Title</b>		Site Development Plan Review			
<b>Project Number</b>		FY25			
<b>Invoice #</b>		16175.08			
		16175.08-160			
	<b>Budget</b>	<b>Previously Billed</b>	<b>Current Invoice</b>	<b>Balance Remaining</b>	<b>Percentage Complete</b>
Task 1: Site Development Plan Review	\$ 25,000.00	\$ -	\$ 2,095.00	\$ 22,905.00	8%
Total	\$ 25,000.00	\$ -	\$ 2,095.00	\$ 22,905.00	8%



# Invoice

**Invoice #:** 16175.08160  
**Invoice Date:** 12/4/2024  
**Due Date:** 1/3/2025  
**Project:** WA 32 - Site Developme...  
**P.O. Number:** 32-00-02-2025  
**Terms:** Net 30

**Bill To:** [Redacted]

City of Diamondhead

Description	Hours/Qty	Rate	Amount
Professional Engineering Services Site Development Plan Review FY 25 - WA 32 Services Provided 11/01/24 - 11/30/24			
Bob Escher, Senior Engineer	10	145.00	1,450.00
Sarah McLellan, Professional Engineer	4	105.00	420.00
Luke Matthews, Resident Project Representative	1.5	75.00	112.50
Patrick Johnson, Resident Project Representative	1.5	75.00	112.50
Subtotal			2,095.00

All payments are due by "Due Date" shown on invoice.  
 Finance fees will be charged for all payments received past  
 "Due Date". Please call 228-396-0486 with any questions  
 about invoice.

<b>Total</b>	\$2,095.00
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$2,095.00

## Covington Civil & Environmental, LLC

### TIME AND EXPENSES

**FILTERS USED :**

Time Expense Date In : 1/1/1970 To 11/30/2024

and Bill Status In : Un Billed

and Project In : 16175.08 City of Diamondhead - | WA # 32 Site Development Plan Review

\* A=Approved, B= Billable, S= Submit, Bd= Billed

DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Bob Escher</b>						
<b>SERVICES</b>						
<b>16175.08 City of Diamondhead -   WA # 32 Site Development Plan Review</b>						
11/12/2024	Sr. Engineer:	Senior Engineer <i>Diamondhead Lakes Phase II Review</i>	0.50	\$145.00	\$72.50	A B
11/7/2024	Sr. Engineer:	Senior Engineer <i>Diamondhead Lakes Phase II Plan Review</i>	2.50	\$145.00	\$362.50	A B
11/4/2024	Sr. Engineer:	Senior Engineer <i>Diamondhead Lakes Phase II Plan Review</i>	5.50	\$145.00	\$797.50	A B
11/1/2024	Sr. Engineer:	Senior Engineer <i>Diamondhead Lakes Phase II Review</i>	1.50	\$145.00	\$217.50	A B
<b>TOTAL SERVICES FOR 16175.08 City of Diamondhead -   WA # 32 Site Development Plan Review:</b>			<b>10.00</b>		<b>\$1,450.00</b>	
			<b>Total Services:</b>	<b>10.00</b>	<b>\$1,450.00</b>	
			<b>Total Services For Bob Escher:</b>	<b>10.00</b>	<b>\$1,450.00</b>	
<b>Luke Matthews</b>						
<b>SERVICES</b>						
<b>16175.08 City of Diamondhead -   WA # 32 Site Development Plan Review</b>						
11/1/2024	RPR:	Resident Project Representative <i>Attended Proof Roll for Sanctuary Development</i>	1.50	\$75.00	\$112.50	A B
<b>TOTAL SERVICES FOR 16175.08 City of Diamondhead -   WA # 32 Site Development Plan Review:</b>			<b>1.50</b>		<b>\$112.50</b>	
			<b>Total Services:</b>	<b>1.50</b>	<b>\$112.50</b>	
			<b>Total Services For Luke Matthews:</b>	<b>1.50</b>	<b>\$112.50</b>	
<b>GROUPED BY</b>	<b>Employee</b>					



**Covington Civil & Environmental, LLC**

TIME AND EXPENSES

\* A=Approved, B= Billable, S= Submit, Bd= Billed

DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Patrick T Johnson</b>						
<b>SERVICES</b>						
<b>16175.08 City of Diamondhead -   WA # 32 Site Development Plan Review</b>						
11/1/2024	RPR:	Resident Project Representative	1.50	\$75.00	\$112.50	A B
<i>Attended Proof Roll for Sanctuary Development</i>						
<b>TOTAL SERVICES FOR 16175.08 City of Diamondhead -   WA # 32 Site Development Plan Review:</b>			<b>1.50</b>		<b>\$112.50</b>	
<b>Total Services:</b>			<b>1.50</b>		<b>\$112.50</b>	
<b>Total Services For Patrick T Johnson:</b>			<b>1.50</b>		<b>\$112.50</b>	
<b>Sarah McLellan</b>						
<b>SERVICES</b>						
<b>16175.08 City of Diamondhead -   WA # 32 Site Development Plan Review</b>						
11/19/2024	Prof. Engineer:	Professional Engineer	1.00	\$105.00	\$105.00	A B
<i>Submitted Plan Review Comments of Diamondhead Lakes Phase II to City</i>						
11/15/2024	Prof. Engineer:	Professional Engineer	1.50	\$105.00	\$157.50	A B
<i>Diamondhead Lake Phase 2 Resubmittal Comments/Report</i>						
11/12/2024	Prof. Engineer:	Professional Engineer	1.00	\$105.00	\$105.00	A B
<i>Diamondhead Lakes Ph 2 Resubmittal Review</i>						
11/11/2024	Prof. Engineer:	Professional Engineer	0.50	\$105.00	\$52.50	A B
<i>572 Anaui Way Landscape Culvert Submittal</i>						
<b>TOTAL SERVICES FOR 16175.08 City of Diamondhead -   WA # 32 Site Development Plan Review:</b>			<b>4.00</b>		<b>\$420.00</b>	
<b>Total Services:</b>			<b>4.00</b>		<b>\$420.00</b>	
<b>Total Services For Sarah McLellan:</b>			<b>4.00</b>		<b>\$420.00</b>	
<b>Grand Total Billable Services:</b>			<b>17.00</b>		<b>\$2,095.00</b>	

GROUPED BY Employee



Covington Civil & Environmental, LLC  
 2300 14th Street  
 Gulfport, MS 39501  
 228-396-0486

<b>Project Title</b>		<b>On-Call Survey Services</b>			
<b>Project Number</b>		16175.08			
<b>Invoice #</b>		16175.08-161			
	<b>Budget</b>	<b>Previously Billed</b>	<b>Current Invoice</b>	<b>Balance Remaining</b>	<b>Percentage Complete</b>
Task 1: Site Development Plan Review	\$ 35,000.00	\$ -	\$ 2,672.00	\$ 32,328.00	8%
Total	\$ 35,000.00	\$ -	\$ 2,672.00	\$ 32,328.00	8%



# Invoice

Item No.4.

**Invoice #:** 16175.08161  
**Invoice Date:** 12/4/2024  
**Due Date:** 1/3/2025  
**Project:** WA 33 On-Call Survey S...  
**P.O. Number:** WA 33 - 2025  
**Terms:** Net 30

**Bill To:**

City of Diamondhead

Description	Hours/Qty	Rate	Amount
Professional Engineering Services On-Call Survey Services - WA 33 Services Provided 10/01/24 - 11/30/24			
Louis Chambliss, 1 Man RTK GPS Survey Crew	4	150.00	600.00
Tommy Parker, Senior CAD Designer	20	90.00	1,800.00
Don Fayard, Senior Survey Technician	4	68.00	272.00
Subtotal			2,672.00

All payments are due by "Due Date" shown on invoice. Finance fees will be charged for all payments received past "Due Date". Please call 228-396-0486 with any questions about invoice.

<b>Total</b>	\$2,672.00
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$2,672.00

## Covington Civil & Environmental, LLC

### TIME AND EXPENSES

**FILTERS USED :**

Time Expense Date In : 1/1/1970 To 11/30/2024

and Bill Status In : Un Billed

and Project In : 16175.08 City of Diamondhead - | WA #33 On-Call Survey Services

\* A=Approved, B= Billable, S= Submit, Bd= Billed

DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Don Fayard</b>						
<b>SERVICES</b>						
<b>16175.08 City of Diamondhead -   WA #33 On-Call Survey Services</b>						
11/8/2024	Senior Survey Technician:	Senior Survey Technician	4.00	\$68.00	\$272.00	A B
<i>Additional Scope added for Topo.</i>						
<b>TOTAL SERVICES FOR 16175.08 City of Diamondhead -   WA #33 On-Call Survey Services:</b>			<b>4.00</b>		<b>\$272.00</b>	
<b>Total Services:</b>			<b>4.00</b>		<b>\$272.00</b>	
<b>Total Services For Don Fayard:</b>			<b>4.00</b>		<b>\$272.00</b>	
<b>Louis Chambliss</b>						
<b>SERVICES</b>						
<b>16175.08 City of Diamondhead -   WA #33 On-Call Survey Services</b>						
11/8/2024	1 Man RTK GPS:	1 Man RTK GPS Survey Crew	4.00	\$150.00	\$600.00	A B
<i>More locations on Koko Ct for Nathan Long.</i>						
<b>TOTAL SERVICES FOR 16175.08 City of Diamondhead -   WA #33 On-Call Survey Services:</b>			<b>4.00</b>		<b>\$600.00</b>	
<b>Total Services:</b>			<b>4.00</b>		<b>\$600.00</b>	
<b>Total Services For Louis Chambliss:</b>			<b>4.00</b>		<b>\$600.00</b>	
<b>Tommy Parker</b>						
<b>SERVICES</b>						
<b>16175.08 City of Diamondhead -   WA #33 On-Call Survey Services</b>						
11/13/2024	Sr CAD Designer:	Senior CAD Designer	3.00	\$90.00	\$270.00	A B
<i>Kolo Court survey</i>						

GROUPED BY Employee

### Covington Civil & Environmental, LLC

TIME AND EXPENSES

\* A=Approved , B= Billable , S= Submit , Bd= Billed

DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Tommy Parker</b>						
<b>SERVICES</b>						
11/1/2024	Sr CAD Designer:	Senior CAD Designer <i>Laa Laa Way IFB</i>	2.00	\$90.00	\$180.00	A B
10/29/2024	Sr CAD Designer:	Senior CAD Designer <i>Laa Laa Way Issued for Construction</i>	3.00	\$90.00	\$270.00	A B
10/28/2024	Sr CAD Designer:	Senior CAD Designer <i>Laa Laa Way design completed for review</i>	3.00	\$90.00	\$270.00	A B
10/21/2024	Sr CAD Designer:	Senior CAD Designer <i>Kipapa Way Drainage IFC</i>	1.00	\$90.00	\$90.00	A B
10/3/2024	Sr CAD Designer:	Senior CAD Designer <i>Laa Laa Way design drawings</i>	4.00	\$90.00	\$360.00	A B
10/3/2024	Sr CAD Designer:	Senior CAD Designer <i>Kippa Way Drainage design</i>	2.00	\$90.00	\$180.00	A B
10/2/2024	Sr CAD Designer:	Senior CAD Designer <i>Kipapa Way design drawings</i>	2.00	\$90.00	\$180.00	A B
<b>TOTAL SERVICES FOR 16175.08 City of Diamondhead -   WA #33 On-Call Survey Services:</b>			<b>20.00</b>		<b>\$1,800.00</b>	
<b>Total Services:</b>			<b>20.00</b>		<b>\$1,800.00</b>	
<b>Total Services For Tommy Parker:</b>			<b>20.00</b>		<b>\$1,800.00</b>	
<b>Grand Total Billable Services:</b>			<b>28.00</b>		<b>\$2,672.00</b>	

GROUPED BY Employee



Covington Civil & Environmental, LLC  
 2300 14th Street  
 Gulfport, MS 39501  
 228-396-0486

<b>Project Title</b> <b>Project Number</b> <b>Invoice #</b>		Annual Unit Price Contract			
		16175.08			
		16175.08-162			
	<b>Budget</b>	<b>Previously Billed</b>	<b>Current Invoice</b>	<b>Balance Remaining</b>	<b>Percentage Complete</b>
Task 1: Site Development Plan Review	\$ 20,000.00	\$ -	\$ 1,207.50	\$ 18,792.50	6%
Total	\$ 20,000.00	\$ -	\$ 1,207.50	\$ 18,792.50	6%





# Invoice

**Invoice #:** 16175.08162  
**Invoice Date:** 12/4/2024  
**Due Date:** 1/3/2025  
**Project:** WA 34 Annual Unit Price...  
**P.O. Number:** WA 34 - 2025  
**Terms:** Net 30

**Bill To:** [Redacted]

City of Diamondhead

Description	Hours/Qty	Rate	Amount
Professional Engineering Services Annual Unit Price Contract - WA 34 Services Provided 11/01/24 - 11/30/24			
Sarah McLellan, Professional Engineer	2	105.00	210.00
Nathan Long, Project Engineer	10.5	95.00	997.50
Subtotal			1,207.50

All payments are due by "Due Date" shown on invoice. Finance fees will be charged for all payments received past "Due Date". Please call 228-396-0486 with any questions about invoice.

<b>Total</b>	\$1,207.50
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$1,207.50

**Covington Civil & Environmental, LLC**

TIME AND EXPENSES

**FILTERS USED :**

Time Expense Date In : 1/1/1970 To 11/30/2024  
 and Bill Status In : Un Billed  
 and Project In : 16175.08 City of Diamondhead - | WA #34 Annual Unit Price Contract

DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Nathan Long</b>						
<b>SERVICES</b>						
<b>16175.08 City of Diamondhead -   WA #34 Annual Unit Price Contract</b>						
11/20/2024	Project Engineer:	Project Engineer	0.50	\$95.00	\$47.50	A B
		<i>Reviewed cost estimate for Laa La Way</i>				
11/12/2024	Project Engineer:	Project Engineer	4.00	\$95.00	\$380.00	A B
		<i>Quantity takeoff and cost estimate for Laa La Way</i>				
11/7/2024	Project Engineer:	Project Engineer	3.00	\$95.00	\$285.00	A B
		<i>Reviewed Koko Court and two DH Drive East task orders for existing conditions and conflicts</i>				
10/3/2024	Project Engineer:	Project Engineer	1.00	\$95.00	\$95.00	A B
		<i>Kipapa Way and Laa La Way final design</i>				
10/2/2024	Project Engineer:	Project Engineer	2.00	\$95.00	\$190.00	A B
		<i>Kipapa Way final design</i>				
<b>TOTAL SERVICES FOR 16175.08 City of Diamondhead -   WA #34 Annual Unit Price Contract:</b>			<b>10.50</b>		<b>\$997.50</b>	
<b>Total Services:</b>			<b>10.50</b>		<b>\$997.50</b>	
<b>Total Services For Nathan Long:</b>			<b>10.50</b>		<b>\$997.50</b>	

<b>Sarah McLellan</b>						
<b>SERVICES</b>						
<b>16175.08 City of Diamondhead -   WA #34 Annual Unit Price Contract</b>						
10/21/2024	Prof. Engineer:	Professional Engineer	2.00	\$105.00	\$210.00	A B

GROUPED BY Employee



### Covington Civil & Environmental, LLC

#### TIME AND EXPENSES

\* A=Approved, B= Billable, S= Submit, Bd= Billed

DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
Sarah McLellan						
SERVICES						
<i>Review of Kipapa Way and Laa Laa Way Design Plans</i>						
TOTAL SERVICES FOR 16175.08 City of Diamondhead -   WA #34 Annual Unit Price Contract:			2.00		\$210.00	
Total Services:			2.00		\$210.00	
Total Services For Sarah McLellan:			2.00		\$210.00	
Grand Total Billable Services:			12.50		\$1,207.50	

GROUPED BY Employee



---

December 2, 2024

Mr. Jon McCraw  
City Manager  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

**Re: Professional Services – City of Diamondhead Fairway Dr and Kome Dr Project**

Dear Mr. McCraw:

Enclosed, for your review and approval, is the sixth invoice for the above referenced project Fairway Dr and Kome Dr, Invoice #16175.08-158 for 11/01/2024 – 11/30/2024.

We appreciate the opportunity to provide these services to the City of Diamondhead. If you have any questions on the attached invoice, please contact me at 228-396-0486.

Sincerely,

**COVINGTON CIVIL & ENVIRONMENTAL, LLC**

A handwritten signature in black ink, appearing to read "BB", with a long horizontal stroke extending to the right.

Ben Benvenuti, P.E.  
*Principal Engineer*



Covington Civil & Environmental, LLC  
 2300 14th Street  
 Gulfport, MS 39501  
 228-396-0486

<b>Project Title</b>		Kome Dr and Fairway Dr Drainage Project			
<b>Project Number</b>		16175.08			
<b>Invoice #</b>		16175.08-158			
Budgeted Tasks	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Engineering and Design	\$ 70,000.00	\$ 62,655.00	\$ 7,345.00	\$ -	100%
Surveying	\$ 72,000.00	\$ 71,720.00	\$ 280.00	\$ -	100%
Permitting	\$ 28,000.00	\$ 14,000.00	\$ 14,000.00	\$ -	100%
Bidding	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	0%
Construction Inspection and Administration	\$ 85,000.00	\$ -	\$ -	\$ 85,000.00	0%
<b>Total</b>	<b>\$ 265,000.00</b>	<b>\$ 148,375.00</b>	<b>\$ 21,625.00</b>	<b>\$ 95,000.00</b>	<b>64%</b>

# Invoice

**Invoice #:** 16175.08158  
**Invoice Date:** 12/2/2024  
**Due Date:** 1/1/2025  
**Project:** FP WA 1 - Fairway Dr an...  
**P.O. Number:** 1-00-24-2023  
**Terms:** Net 30

**Bill To:**

City of Diamondhead

Description	Hours/Qty	Rate	Amount
Professional Engineering Services Kome Drive and Fairway Drive - FP WA 1 Services Provided 11/01/2024 - 11/30/2024 PO: 1-00-24-2023			
Task 1: Engineering and Design	0.10494	70,000.00	7,345.80
Task 2: Surveying	0.00388	72,000.00	279.36
Task 3: Permitting	0.5	28,000.00	14,000.00
Task 4: Bidding	0	10,000.00	0.00
Task 5: Construction Inspection and Administration	0	85,000.00	0.00

All payments are due by "Due Date" shown on invoice.  
 Finance fees will be charged for all payments received past  
 "Due Date". Please call 228-396-0486 with any questions  
 about invoice.

<b>Total</b>	\$21,625.16
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$21,625.16



Covington Civil & Environmental, LLC  
 2300 14th Street  
 Gulfport, MS 39501  
 228-396-0486

Project Title		Turnberry Drainage Project			
Project Number		16175.08			
Invoice #		16175.08156			
Budgeted Tasks	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Surveying	\$ 34,000.00	\$ 34,000.00	\$ -	\$ -	100%
Permitting	\$ 2,500.00	\$ 2,500.00	\$ -	\$ -	100%
Engineering and Design	\$ 52,000.00	\$ 52,000.00	\$ -	\$ -	100%
Bidding	\$ 4,500.00	\$ 4,500.00	\$ -	\$ -	100%
Construction Inspection and Administration	\$ 26,000.00	\$ 13,000.00	\$ 9,100.00	\$ 3,900.00	85%
<b>Total</b>	<b>\$ 119,000.00</b>	<b>\$ 106,000.00</b>	<b>\$ 9,100.00</b>	<b>\$ 3,900.00</b>	<b>97%</b>



# Invoice

**Invoice #:** 16175.08156  
**Invoice Date:** 12/2/2024  
**Due Date:** 1/1/2025  
**Project:** FP WA 5 - Turnberry Dra...  
**P.O. Number:** 2023-0348  
**Terms:** Net 30

**Bill To:**

City of Diamondhead

Description	Hours/Qty	Rate	Amount
Professional Engineering Fees Turnberry Drainage Project - FP WA 5 PO #2023-0348 Services Provided through 11/30/2024			
Surveying	0	34,000.00	0.00
Permitting	0	2,500.00	0.00
Engineering and Design	0	52,000.00	0.00
Bidding	0	4,500.00	0.00
Construction Inspection and Administration	0.35	26,000.00	9,100.00

All payments are due by "Due Date" shown on invoice. Finance fees will be charged for all payments received past "Due Date". Please call 228-396-0486 with any questions about invoice.

<b>Total</b>	\$9,100.00
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$9,100.00



Covington Civil & Environmental, LLC  
2300 14th Street  
Gulfport, MS 39501  
228-396-0486

Project Title		Ahuli Drainage Project			
Project Number		16175.08			
Invoice #		16175.08-157			
Budgeted Tasks	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Surveying	\$ 45,500.00	\$ 45,500.00	\$ -	\$ -	100%
Engineering, Design and Permitting	\$ 48,500.00	\$ 48,500.00	\$ -	\$ -	100%
Bidding	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	100%
Construction Inspection and Administration	\$ 32,000.00	\$ 3,200.00	\$ 3,200.00	\$ 25,600.00	20%
<b>Total</b>	<b>\$ 131,000.00</b>	<b>\$ 102,200.00</b>	<b>\$ 3,200.00</b>	<b>\$ 25,600.00</b>	<b>80%</b>



Item No.4.

# Invoice

**Invoice #:** 16175.08157  
**Invoice Date:** 12/2/2024  
**Due Date:** 1/1/2025  
**Project:** 16175.08 FP WA 7 - Ahu...  
**P.O. Number:** 7-00-26-2023  
**Terms:** Net 30

**Bill To:** [Redacted]

City of Diamondhead

Description	Hours/Qty	Rate	Amount
Professional Surveying Services Ahuli Drainage Project - FP WA 7 Services Provided through 11/30/2024			
Task 1: Surveying	0	45,500.00	0.00
Task 2: Engineering, Design and Permitting	0	48,500.00	0.00
Task 3: Bidding	0	5,000.00	0.00
Task 4: Construction Inspection and Administration	0.1	32,000.00	3,200.00
Subtotal			3,200.00

All payments are due by "Due Date" shown on invoice. Finance fees will be charged for all payments received past "Due Date". Please call 228-396-0486 with any questions about invoice.

<b>Total</b>	\$3,200.00
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$3,200.00





Covington Civil & Environmental, LLC  
2300 14th Street  
Gulfport, MS 39501  
228-396-0486

Project Title	Commercial District Transformation Project					
Project Number	16383.08					
Invoice #	16383.08-35					
Budgeted Tasks	Budget	Previously Billed	Current Invoice	Total Billed to Date	Balance Remaining	Percentage Complete
Task 1 - Topographic and Boundary Surveying	\$ 63,000.00	\$ 63,000.00	\$ -	\$ 63,000.00	\$ -	100.00%
Task 2 - Preliminary Design and Conceptual Roadway Alignment Plan	\$ 34,500.00	\$ 34,500.00	\$ -	\$ 34,500.00	\$ -	100.00%
Task 3 - Permitting	\$ 31,000.00	\$ 31,000.00	\$ -	\$ 31,000.00	\$ -	100.00%
Task 4 - Land Acquisition Support Documents	\$ 19,500.00	\$ 19,499.55	\$ -	\$ 19,499.55	\$ 0.45	100.00%
Task 5 - Geotechnical Investigations	\$ 5,040.00	\$ 5,040.00	\$ -	\$ 5,040.00	\$ -	100.00%
Task 6 - Roadway Design Plans	\$ 231,960.00	\$ 231,960.00	\$ -	\$ 231,960.00	\$ -	100.00%
Task 7 - Bidding	\$ 9,500.00	\$ 9,500.00	\$ -	\$ 9,500.00	\$ -	100.00%
Task 8 - Construction Engineering and Inspection	\$ 245,000.00	\$ 217,762.61	\$ 4,214.50	\$ 221,977.11	\$ 23,022.89	90.60%
<b>Total</b>	<b>\$ 639,500.00</b>	<b>\$ 612,262.16</b>	<b>\$ 4,214.50</b>	<b>\$ 616,476.66</b>	<b>\$ 23,023.34</b>	<b>96%</b>

\*Task 8 is based on a 12-month construction schedule.  
 Tasks 1, 2, 3 5, 6 and 7 shall be billed as a fixed fee lump sum cost based on percentage complete.  
 Tasks 4 and 8 shall be billed per the attached rate schedule  
 \*\*\$15,500 of funds moved from Task 4 to Task 3. \$25,000 from Task 4 to Task 6  
 \*\*\*\$5,460 moved from Task 5 to Task 6  
 \*\*\*\*Task 6 Budget increased by \$19,500 with Amendment 2



# Invoice

**Invoice #:** 16383.08-35  
**Invoice Date:** 12/10/2024  
**Due Date:** 1/9/2025  
**Project:** 16383.08 Commercial Di...  
**P.O. Number:**  
**Terms:** Net 30

**Bill To:**

City of Diamondhead

Description	Hours/Qty	Rate	Amount
Commercial District Transformation Project			
Professional Engineering Services			
Services Provided 11/01/2024 - 11/30/2024			
Task 1 - Survey	0	63,000.00	0.00
Task 2 - Preliminary Design	0	34,500.00	0.00
Task 3 - Permitting	0	31,000.00	0.00
Task 4 - Land Acquisition Support Documents	0	19,500.00	0.00
Task 5 - Geotechnical Investigations	0	5,040.00	0.00
Task 6 - Roadway Design Plans	0	231,960.00	0.00
Task 7 - Bidding	0	9,500.00	0.00
Task 8 - Construction Engineering and Inspection	0	245,000.00	0.00
Hourly Breakdown of Task 8:			
Sarah McLellan, Engineer III	2	145.00	290.00
Luke Matthews, RPR	16.5	85.00	1,402.50
Patrick Johnson, RPR	27.5	85.00	2,337.50
Margaret Milner, Administrative	0.75	45.00	33.75
Mileage, per mile	225	0.67	150.75
Subtotal of Task 8 - Construction Engineering and Inspection			4,214.50

All payments are due by "Due Date" shown on invoice. Finance fees will be charged for all payments received past "Due Date". Please call 228-396-0486 with any questions about invoice.

<b>Total</b>	\$4,214.50
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$4,214.50

# Covington Civil & Environmental, LLC

## TIME AND EXPENSES

Item No.4.

**FILTERS USED :**

**Project In :** 16383.08 Engineering ServicesT8 | Construction Engineering and Inspection

and **Bill Status :** All Except Billed, Locked

and **Time Expense Date In :** 1/1/1970 To 11/30/2024

and **Billable :** Yes

*\* A=Approved , B= Billable , S= Submit , Bd= Billed*

DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>16383.08 Engineering ServicesT8   Construction Engineering and Inspection</b>						
<b>Luke Matthews</b>						
<b>SERVICES</b>						
11/8/2024	RPR:	Resident Project Representative	2.00	\$85.00	\$170.00	S B
		<i>Site visit</i>				
11/7/2024	RPR:	Resident Project Representative	3.00	\$85.00	\$255.00	S B
		<i>Site visit</i>				
11/6/2024	RPR:	Resident Project Representative	1.00	\$85.00	\$85.00	S B
		<i>Site visit</i>				
11/5/2024	RPR:	Resident Project Representative	4.00	\$85.00	\$340.00	S B
		<i>Site visit</i>				
11/4/2024	RPR:	Resident Project Representative	3.00	\$85.00	\$255.00	S B
		<i>Site visit</i>				
11/2/2024	RPR:	Resident Project Representative	2.50	\$85.00	\$212.50	A B
		<i>Site visit</i>				
11/1/2024	RPR:	Resident Project Representative	1.00	\$85.00	\$85.00	A B
		<i>Site visit</i>				
<b>Total Services:</b>			<b>16.50</b>		<b>\$1,402.50</b>	
<b>EXPENSES</b>						
11/5/2024	Mileage:	Mileage, per mile	5.00	\$0.67	\$3.35	S B

GROUPED BY Project, Employee



# Covington Civil & Environmental, LLC

## TIME AND EXPENSES

Item No.4.

\* A=Approved, B= Billable, S= Submit, Bd= Billed

DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>16383.08 Engineering ServicesT8   Construction Engineering and Inspection</b>						
<b>Luke Matthews</b>						
<b>EXPENSES</b>						
		<i>Site visit</i>				
11/4/2024	Mileage:	Mileage, per mile	24.00	\$0.67	\$16.08	S B
		<i>Travel for site visit</i>				
11/1/2024	Mileage:	Mileage, per mile	5.00	\$0.67	\$3.35	A B
		<i>Travel for site visit</i>				
		<b>Total Expenses:</b>	<b>34.00</b>		<b>\$22.78</b>	
		<b>Luke Matthews Total:</b>	<b>50.50</b>		<b>\$1,425.28</b>	
<b>Margaret Milner</b>						
<b>SERVICES</b>						
11/5/2024	Administrative:	Administrative	0.75	\$45.00	\$33.75	A B
		<i>Financial reporting and administration</i>				
		<b>Total Services:</b>	<b>0.75</b>		<b>\$33.75</b>	
		<b>Margaret Milner Total:</b>	<b>0.75</b>		<b>\$33.75</b>	
<b>Patrick T Johnson</b>						
<b>SERVICES</b>						
11/27/2024	RPR:	Resident Project Representative	3.00	\$85.00	\$255.00	S B
		<i>Site visit pouring driveway laying sod</i>				
11/26/2024	RPR:	Resident Project Representative	3.50	\$85.00	\$297.50	S B
		<i>Site visit poured sidewalk and curb</i>				
11/25/2024	RPR:	Resident Project Representative	1.00	\$85.00	\$85.00	S B
		<i>Site visit forming handicap ramp and irrigation</i>				

GROUPED BY Project, Employee

# Covington Civil & Environmental, LLC

## TIME AND EXPENSES

Item No.4.

\* A=Approved, B= Billable, S= Submit, Bd= Billed

DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>16383.08 Engineering ServicesT8   Construction Engineering and Inspection</b>						
<b>Patrick T Johnson</b>						
<b>SERVICES</b>						
11/22/2024	RPR:	Resident Project Representative	3.50	\$85.00	\$297.50	A B
		<i>Pouring sidewalk and small island curb</i>				
11/21/2024	RPR:	Resident Project Representative	1.50	\$85.00	\$127.50	A B
		<i>Forming section sidewalk and small section</i>				
11/20/2024	RPR:	Resident Project Representative	1.00	\$85.00	\$85.00	A B
		<i>Site visit setting tree boxes</i>				
11/19/2024	RPR:	Resident Project Representative	1.00	\$85.00	\$85.00	A B
		<i>Site visit</i>				
11/18/2024	RPR:	Resident Project Representative	3.00	\$85.00	\$255.00	A B
		<i>Site visit forming side walk</i>				
11/15/2024	RPR:	Resident Project Representative	3.00	\$85.00	\$255.00	A B
		<i>Site visit poured side walk south Gex finished light pole installation</i>				
11/14/2024	RPR:	Resident Project Representative	3.00	\$85.00	\$255.00	A B
		<i>Site visit framing sidewalk on south side Kux and installing light poles</i>				
11/13/2024	RPR:	Resident Project Representative	1.00	\$85.00	\$85.00	A B
		<i>Site visit hauling out dirt stock pile</i>				
11/12/2024	RPR:	Resident Project Representative	1.00	\$85.00	\$85.00	A B
		<i>Site visit raining too wet</i>				
11/11/2024	RPR:	Resident Project Representative	2.00	\$85.00	\$170.00	A B
		<i>Site visit monitoring drain box installation and water valve casing replacement with ductile iron</i>				
<b>Total Services:</b>			<b>27.50</b>		<b>\$2,337.50</b>	

GROUPED BY Project, Employee

# Covington Civil & Environmental, LLC

## TIME AND EXPENSES

Item No.4.

\* A=Approved, B= Billable, S= Submit, Bd= Billed

DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>16383.08 Engineering ServicesT8   Construction Engineering and Inspection</b>						
<b>Patrick T Johnson</b>						
<b>EXPENSES</b>						
11/27/2024	Mileage:	Mileage, per mile	23.00	\$0.67	\$15.41	S B
		<i>Pouring driveway crossing rolling out sod</i>				
11/26/2024	Mileage:	Mileage, per mile	5.00	\$0.67	\$3.35	S B
		<i>Site visit</i>				
11/25/2024	Mileage:	Mileage, per mile	5.00	\$0.67	\$3.35	S B
		<i>Site visit</i>				
11/22/2024	Mileage:	Mileage, per mile	23.00	\$0.67	\$15.41	A B
		<i>Site visit</i>				
11/21/2024	Mileage:	Mileage, per mile	5.00	\$0.67	\$3.35	A B
		<i>Site visit</i>				
11/20/2024	Mileage:	Mileage, per mile	5.00	\$0.67	\$3.35	S B
		<i>Site visit</i>				
11/19/2024	Mileage:	Mileage, per mile	23.00	\$0.67	\$15.41	S B
		<i>Site visit</i>				
11/18/2024	Mileage:	Mileage, per mile	23.00	\$0.67	\$15.41	A B
		<i>Site visit</i>				
11/15/2024	Mileage:	Mileage, per mile	23.00	\$0.67	\$15.41	A B
		<i>Site visit</i>				
11/14/2024	Mileage:	Mileage, per mile	5.00	\$0.67	\$3.35	A B
		<i>Site visit</i>				
11/13/2024	Mileage:	Mileage, per mile	26.00	\$0.67	\$17.42	A B

GROUPED BY Project, Employee



# Covington Civil & Environmental, LLC

## TIME AND EXPENSES

Item No.4.

\* A=Approved , B= Billable , S= Submit , Bd= Billed

DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>16383.08 Engineering ServicesT8   Construction Engineering and Inspection</b>						
<b>Patrick T Johnson</b>						
<b>EXPENSES</b>						
		<i>Site visit</i>				
11/12/2024	Mileage:	Mileage, per mile	5.00	\$0.67	\$3.35	A B
		<i>Site visit</i>				
11/11/2024	Mileage:	Mileage, per mile	20.00	\$0.67	\$13.40	A B
		<i>Site visit</i>				
<b>Total Expenses:</b>			<b>191.00</b>		<b>\$127.97</b>	
<b>Patrick T Johnson Total:</b>			<b>218.50</b>		<b>\$2,465.47</b>	
<b>Sarah McLellan</b>						
<b>SERVICES</b>						
11/8/2024	Engineer III:	Engineer III	1.00	\$145.00	\$145.00	A B
		<i>Pay Application #14 submitted to City</i>				
11/5/2024	Engineer III:	Engineer III	1.00	\$145.00	\$145.00	A B
		<i>Biweekly onsite meeting with City</i>				
<b>Total Services:</b>			<b>2.00</b>		<b>\$290.00</b>	
<b>Sarah McLellan Total:</b>			<b>2.00</b>		<b>\$290.00</b>	
<b>16383.08 Engineering ServicesT8   Construction Engineering and Inspection Total:</b>			<b>271.75</b>		<b>\$4,214.50</b>	
<b>Total Services For 16383.08 Engineering ServicesT8   Construction Engineering and Inspection:</b>			<b>46.75</b>		<b>\$4,063.75</b>	
<b>Total Expenses For 16383.08 Engineering ServicesT8   Construction Engineering and Inspection:</b>			<b>225.00</b>		<b>\$150.75</b>	
<b>Grand Total Billable Services:</b>			<b>46.75</b>		<b>\$4,063.75</b>	
<b>Grand Total Billable Expenses :</b>			<b>225.00</b>		<b>\$150.75</b>	

GROUPED BY      Project, Employee



Covington Civil & Environmental, LLC  
2300 14th Street  
Gulfport, MS 39501  
228-396-0486

Project Title	Commercial District - Phase III Project					
	Project Number					
	Invoice #					
Budgeted Tasks	Budget	Previously Billed	Current Invoice	Total Billed to Date	Balance Remaining	Percentage Complete
Surveying, Permitting, Design and Engineering	\$ 158,000.00	\$ 31,600.00	\$ 7,900.00	\$ 39,500.00	\$ 118,500.00	25%
Total	\$ 158,000.00	\$ 31,600.00	\$ 7,900.00	\$ 39,500.00	\$ 118,500.00	25%



Item No.4.

# Invoice

**Invoice #:** 16383.08-32  
**Invoice Date:** 12/10/2024  
**Due Date:** 1/9/2025  
**Project:** Phase III Project  
**P.O. Number:** WA #03 - Phase 3  
**Terms:** Net 30

**Bill To:** [Redacted]

City of Diamondhead

Description	Hours/Qty	Rate	Amount
Commercial District - Phase III Project Professional Engineering Services Services Provided 07/01/24 - 11/30/24  Surveying, Permitting, Design and Engineering	0.05	158,000.00	7,900.00

All payments are due by "Due Date" shown on invoice. Finance fees will be charged for all payments received past "Due Date". Please call 228-396-0486 with any questions about invoice.

<b>Total</b>	\$7,900.00
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$7,900.00



Covington Civil & Environmental, LLC  
2300 14th Street  
Gulfport, MS 39501  
228-396-0486

Project Title		On-Call Survey Services			
Project Number		16175.13			
Invoice #		16175.13-121			
	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Task 1: Site Surveys	\$ 35,000.00	\$ 29,749.57	\$ 5,250.43	\$ -	100%
Total	\$ 35,000.00	\$ 29,749.57	\$ 5,250.43	\$ -	100%



# Invoice

Item No.4.

**Invoice #:** 16175.08121  
**Invoice Date:** 9/9/2024  
**Due Date:** 10/9/2024  
**Project:** WA 27 On-Call Survey S...  
**P.O. Number:** WA 27  
**Terms:** Net 30

**Bill To:** [Redacted]

City of Diamondhead

Description	Hours/Qty	Rate	Amount
Professional Surveying Services			
On-Call Survey Services - WA 27			
Services Provided 04/01/24 - 08/31/24			
On-Call Survey Services			
Andrew Levens, Senior Engineer	3	145.00	435.00
Don Fayard, 1 Man RTK GPS Survey Crew	39.5	150.00	5,925.00
Louis Chambliss, 1 Man RTK GPS Survey Crew	4	150.00	600.00
Paul Pitts, Professional Land Surveyor	29.5	98.00	2,891.00
Tommy Parker, Senior CAD Designer	13	90.00	1,170.00
Subtotal			11,021.00
Labor Credit	1	-5,770.57	-5,770.57

All payments are due by "Due Date" shown on invoice. Finance fees will be charged for all payments received past "Due Date". Please call 228-396-0486 with any questions about invoice.

<b>Total</b>	\$5,250.43
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$5,250.43

## Covington Civil & Environmental, LLC

### TIME AND EXPENSES

**FILTERS USED :**

Time Expense Date In : 1/1/1970 To 9/30/2024  
 and Bill Status In : Un Billed  
 and Project In : 16175.13 | City of Diamondhead WA 27 - On-Call Survey Services

\* A=Approved , B= Billable , S= Submit , Bd= Billed

DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Andrew Levens</b>						
<b>SERVICES</b>						
<b>16175.13   City of Diamondhead WA 27 - On-Call Survey Services</b>						
5/14/2024	Senior Engineer:	Senior Engineer <i>Community Center parcel boundary survey</i>	0.50	\$145.00	\$72.50	B
5/9/2024	Senior Engineer:	Senior Engineer <i>Community Center boundary survey coordination</i>	0.50	\$145.00	\$72.50	S B
4/23/2024	Senior Engineer:	Senior Engineer <i>Aila drainage erosion repairs</i>	0.50	\$145.00	\$72.50	S B
4/19/2024	Senior Engineer:	Senior Engineer <i>Maunea Kea Townhome easement coordination</i>	0.50	\$145.00	\$72.50	S B
4/12/2024	Senior Engineer:	Senior Engineer <i>Maunea Kea easement</i>	0.50	\$145.00	\$72.50	S B
4/2/2024	Senior Engineer:	Senior Engineer <i>Mauna Kea easement and Community Center boundary coordination</i>	0.50	\$145.00	\$72.50	S B
<b>TOTAL SERVICES FOR 16175.13   City of Diamondhead WA 27 - On-Call Survey Services :</b>			<b>3.00</b>		<b>\$435.00</b>	
<b>Total Services:</b>			<b>3.00</b>		<b>\$435.00</b>	
<b>Total Services For Andrew Levens:</b>			<b>3.00</b>		<b>\$435.00</b>	

<b>Don Fayard</b>						
<b>SERVICES</b>						
<b>16175.13   City of Diamondhead WA 27 - On-Call Survey Services</b>						

GROUPED BY Employee



**Covington Civil & Environmental, LLC**

TIME AND EXPENSES

\* A=Approved, B= Billable, S= Submit, Bd= Billed

DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Don Fayard</b>						
<b>SERVICES</b>						
8/29/2024	1 Man RTK GPS:	1 Man RTK GPS Survey Crew <i>Boundary and R/W Tie-ins for Koula Dr. and Kiko Streets. Rain hindering.</i>	6.00	\$150.00	\$900.00	A B
8/27/2024	1 Man RTK GPS:	1 Man RTK GPS Survey Crew <i>Sewer measure-downs completed.</i>	4.00	\$150.00	\$600.00	A B
8/26/2024	1 Man RTK GPS:	1 Man RTK GPS Survey Crew <i>Topo drainage work.</i>	5.50	\$150.00	\$825.00	A B
8/23/2024	1 Man RTK GPS:	1 Man RTK GPS Survey Crew <i>Topo drainage for Koula Drive and Kiko Street areas.</i>	8.00	\$150.00	\$1,200.00	A B
8/22/2024	1 Man RTK GPS:	1 Man RTK GPS Survey Crew <i>Topo for drainage - Koula drive area.</i>	8.00	\$150.00	\$1,200.00	A B
8/21/2024	1 Man RTK GPS:	1 Man RTK GPS Survey Crew <i>Topo for Drainage Kiko street and Kalipekona Way areas.</i>	8.00	\$150.00	\$1,200.00	A B
<b>TOTAL SERVICES FOR 16175.13   City of Diamondhead WA 27 - On-Call Survey Services :</b>			<b>39.50</b>		<b>\$5,925.00</b>	
			<b>Total Services:</b>	<b>39.50</b>	<b>\$5,925.00</b>	
			<b>Total Services For Don Fayard:</b>	<b>39.50</b>	<b>\$5,925.00</b>	

**Louis Chambliss**

<b>SERVICES</b>						
<b>16175.13   City of Diamondhead WA 27 - On-Call Survey Services</b>						
9/27/2024	1 Man RTK GPS:	1 Man RTK GPS Survey Crew <i>Tommy called and they need more topo data on the north side of Laa La way.</i>	4.00	\$150.00	\$600.00	A B
<b>TOTAL SERVICES FOR 16175.13   City of Diamondhead WA 27 - On-Call Survey Services :</b>			<b>4.00</b>		<b>\$600.00</b>	
			<b>Total Services:</b>	<b>4.00</b>	<b>\$600.00</b>	

GROUPED BY Employee

## Covington Civil & Environmental, LLC

### TIME AND EXPENSES

\* A=Approved, B= Billable, S= Submit, Bd= Billed

DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Total Services For Louis Chambliss:</b>			<b>4.00</b>		<b>\$600.00</b>	

Paul Pitts

**SERVICES**

**16175.13 | City of Diamondhead WA 27 - On-Call Survey Services**

6/3/2024	PLS:	Professional Land Surveyor <i>go over field work with survey crew</i>	1.00	\$98.00	\$98.00	S B
5/10/2024	PLS:	Professional Land Surveyor <i>Review the drawings and needs for the Turnberry drainage project</i>	1.25	\$98.00	\$122.50	S
5/9/2024	PLS:	Professional Land Surveyor <i>Finalized the Survey for the Diamondhead Community Center REV A</i>	2.25	\$98.00	\$220.50	S B
5/6/2024	PLS:	Professional Land Surveyor <i>Drawing survey</i>	2.00	\$98.00	\$196.00	S B
5/3/2024	PLS:	Professional Land Surveyor <i>Calc of Survey</i>	6.25	\$98.00	\$612.50	S B
5/2/2024	PLS:	Professional Land Surveyor <i>Calc Survey</i>	4.00	\$98.00	\$392.00	S B
4/30/2024	PLS:	Professional Land Surveyor <i>deed research</i>	1.50	\$98.00	\$147.00	S B
4/22/2024	PLS:	Professional Land Surveyor <i>begin survey calc's and research on Community Center Parcel</i>	4.00	\$98.00	\$392.00	S B
4/18/2024	PLS:	Professional Land Surveyor <i>Finalized Survey, printed and signed</i>	1.00	\$98.00	\$98.00	S B
4/17/2024	PLS:	Professional Land Surveyor <i>working on CAD drawing and description of survey</i>	2.00	\$98.00	\$196.00	S B

GROUPED BY Employee

**Covington Civil & Environmental, LLC**

TIME AND EXPENSES

\* A=Approved, B= Billable, S= Submit, Bd= Billed

DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Paul Pitts</b>						
<b>SERVICES</b>						
4/16/2024	PLS:	Professional Land Surveyor	3.50	\$98.00	\$343.00	S B
		<i>Calculating Boundary</i>				
4/15/2024	PLS:	Professional Land Surveyor	2.00	\$98.00	\$196.00	S B
		<i>working on Boundary review</i>				
<b>TOTAL SERVICES FOR 16175.13   City of Diamondhead WA 27 - On-Call Survey Services :</b>			<b>30.75</b>		<b>\$2,891.00</b>	
			<b>Total Services:</b>	<b>30.75</b>	<b>\$2,891.00</b>	
			<b>Total Services For Paul Pitts:</b>	<b>30.75</b>	<b>\$2,891.00</b>	

<b>Tommy Parker</b>						
<b>SERVICES</b>						
<b>16175.13   City of Diamondhead WA 27 - On-Call Survey Services</b>						
9/4/2024	Sr CAD Designer:	Senior CAD Designer	4.00	\$90.00	\$360.00	A
		<i>Kalipekona Pond Exhibit</i>				
9/3/2024	Sr CAD Designer:	Senior CAD Designer	2.00	\$90.00	\$180.00	A B
		<i>5409 Diamondhead Drive East Drainage survey</i>				
9/3/2024	Sr CAD Designer:	Senior CAD Designer	3.00	\$90.00	\$270.00	A B
		<i>79295 Diamondhead Drive East survey</i>				
8/30/2024	Sr CAD Designer:	Senior CAD Designer	3.00	\$90.00	\$270.00	A B
		<i>79295 Diamondhead Drive East topo / Koko Ct topo</i>				
8/22/2024	Sr CAD Designer:	Senior CAD Designer	3.00	\$90.00	\$270.00	A B
		<i>Kipapa Way &amp; Laa Laa Way surveys</i>				
4/24/2024	Sr CAD Designer:	Senior CAD Designer	2.00	\$90.00	\$180.00	S B
		<i>Aili Drainage Survey</i>				
<b>TOTAL SERVICES FOR 16175.13   City of Diamondhead WA 27 - On-Call Survey Services :</b>			<b>17.00</b>		<b>\$1,170.00</b>	

GROUPED BY Employee

### Covington Civil & Environmental, LLC

TIME AND EXPENSES

\* A=Approved, B= Billable, S= Submit, Bd= Billed

DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
Tommy Parker						
Total Services:			17.00		\$1,170.00	
Total Services For Tommy Parker:			17.00		\$1,170.00	
Grand Total Billable Services:			89.00		\$11,021.00	

GROUPED BY Employee



Covington Civil & Environmental, LLC  
 2300 14th Street  
 Gulfport, MS 39501  
 228-396-0486

Project Title		Unit Price Contract			
Project Number		16175.08			
Invoice #		16175.08-148 REVISED			
	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Task 1: Site Surveys and Design	\$ 20,000.00	\$ 4,007.50	\$ 13,410.82	\$ 2,581.68	87%
Total	\$ 20,000.00	\$ 4,007.50	\$ 13,410.82	\$ 2,581.68	87%

# Invoice

Item No.4.

**Invoice #:** 16175.08148  
**Invoice Date:** 9/30/2024  
**Due Date:** 10/30/2024  
**Project:** 16175.08 WA29 | Unit Pr...  
**P.O. Number:** #00-11-2024  
**Terms:** Net 30

**Bill To:** [Redacted]

City of Diamondhead

## REVISED INVOICE

Description	Hours/Qty	Rate	Amount
Professional Engineering Fees WA 29 - Unit Price Repair Contract PO #00-11-2024 Services provided through 09/30/24			
Andrew Levens, Senior Engineer	4	145.00	580.00
Sarah McLellan, Senior Engineer	1.5	125.00	187.50
Nathan Long, Project Engineer	6	95.00	570.00
Don Fayard, 1 Man RTK GPS Survey Crew	34	150.00	5,100.00
Louis Chambliss, 1 Man RTK GPS Survey Crew	33	150.00	4,950.00
Louis Chambliss, Senior CAD Designer	23	90.00	2,070.00
Tommy Parker, Senior CAD Designer	6	90.00	540.00
Suellen Radich, Administrative	2.5	80.00	200.00
Mileage, per mile	46	0.67	30.82
Subtotal			14,228.32

All payments are due by "Due Date" shown on invoice.  
 Finance fees will be charged for all payments received past  
 "Due Date". Please call 228-396-0486 with any questions  
 about invoice.

<b>Total</b>	\$14,228.32
<b>Payments/Credits</b>	-\$817.50
<b>Balance Due</b>	\$13,410.82



**Covington Civil & Environmental, LLC**

TIME AND EXPENSES

**FILTERS USED :**

Time Expense Date In : 1/1/1970 To 9/30/2024  
 and Bill Status In : Un Billed  
 and Project In : 16175.08 City of Diamondhead WA 29 | Unit Price Contract

\* A=Approved , B= Billable , S= Submit , Bd= Billed

DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Andrew Levens</b>						
<b>SERVICES</b>						
<b>16175.08 City of Diamondhead WA 29   Unit Price Contract</b>						
5/6/2024	Senior Engineer:	Senior Engineer <i>DH Drive E &amp; Alia St - Emergency erosion repair drawing</i>	2.00	\$145.00	\$290.00	S B
4/16/2024	Senior Engineer:	Senior Engineer <i>Dh Dr E &amp; Alia St - Survey coordination</i>	0.50	\$145.00	\$72.50	S B
4/15/2024	Senior Engineer:	Senior Engineer <i>DH Dr E &amp; Alia St - Site inspection for erosion</i>	1.50	\$145.00	\$217.50	S B
<b>TOTAL SERVICES FOR 16175.08 City of Diamondhead WA 29   Unit Price Contract:</b>			<b>4.00</b>		<b>\$580.00</b>	
			<b>Total Services:</b>	<b>4.00</b>	<b>\$580.00</b>	
<b>EXPENSES</b>						
<b>16175.08 City of Diamondhead WA 29   Unit Price Contract</b>						
4/15/2024	Mileage:	Mileage, per mile <i>16175 WA 29 - DH Dr E &amp; Alia St - Erosion inspection</i>	46.00	\$0.67	\$30.82	S B
<b>TOTAL EXPENSES FOR 16175.08 City of Diamondhead WA 29   Unit Price Contract:</b>			<b>46.00</b>		<b>\$30.82</b>	
			<b>Total Expenses:</b>	<b>46.00</b>	<b>\$30.82</b>	
			<b>Total Services For Andrew Levens:</b>	<b>4.00</b>	<b>\$580.00</b>	
			<b>Total Expenses For Andrew Levens:</b>	<b>46.00</b>	<b>\$30.82</b>	

**Don Fayard**

<b>SERVICES</b>						
<b>16175.08 City of Diamondhead WA 29   Unit Price Contract</b>						

GROUPED BY Employee

**Covington Civil & Environmental, LLC**

TIME AND EXPENSES

\* A=Approved , B= Billable , S= Submit , Bd= Billed

DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Don Fayard</b>						
<b>SERVICES</b>						
8/20/2024	1 Man RTK GPS:	1 Man RTK GPS Survey Crew <i>Diamondhead Drive East- Topo Drainage work. Utilities not yet marked.</i>	8.00	\$150.00	\$1,200.00	A B
8/19/2024	1 Man RTK GPS:	1 Man RTK GPS Survey Crew <i>Topo drainage work started - Diamondhd. Dr. East. Utilities not marked as yet.</i>	5.50	\$150.00	\$825.00	A B
8/16/2024	1 Man RTK GPS:	1 Man RTK GPS Survey Crew <i>1. Researching survey maps needs. 2. Field work visit / Start Topo.</i>	4.00	\$150.00	\$600.00	S B
5/6/2024	1 Man RTK GPS:	1 Man RTK GPS Survey Crew <i>Additional Topo for Kippia Way (per Nathan), charge time to: WA 29.</i>	3.00	\$150.00	\$450.00	S B
4/24/2024	1 Man RTK GPS:	1 Man RTK GPS Survey Crew <i>Diamondhd drive east at Aila street. Locating utilities and probing for drain pipe.</i>	3.00	\$150.00	\$450.00	S B
4/19/2024	1 Man RTK GPS:	1 Man RTK GPS Survey Crew <i>DH drive East by Aila Street for Drainage.</i>	8.00	\$150.00	\$1,200.00	S B
4/1/2024	1 Man RTK GPS:	1 Man RTK GPS Survey Crew <i>1.Additional Topo area added. 2.Sewer measure downs.</i>	2.50	\$150.00	\$375.00	S B
<b>TOTAL SERVICES FOR 16175.08 City of Diamondhead WA 29   Unit Price Contract:</b>			<b>34.00</b>		<b>\$5,100.00</b>	
<b>Total Services:</b>			<b>34.00</b>		<b>\$5,100.00</b>	
<b>Total Services For Don Fayard:</b>			<b>34.00</b>		<b>\$5,100.00</b>	

**Louis Chambliss**

<b>SERVICES</b>						
<b>16175.08 City of Diamondhead WA 29   Unit Price Contract</b>						
8/30/2024	Sr CAD Designer:	Senior CAD Designer	2.00	\$90.00	\$180.00	A B

GROUPED BY Employee

**Covington Civil & Environmental, LLC**

TIME AND EXPENSES

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DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Louis Chambliss</b>						
<b>SERVICES</b>						
		<i>Cleaned up the drawing some more, added some new boundary corners from Don.</i>				
8/29/2024	1 Man RTK GPS:	1 Man RTK GPS Survey Crew <i>Went out located ATT marks and found more property corners.</i>	4.00	\$150.00	\$600.00	A B
8/29/2024	Sr CAD Designer:	Senior CAD Designer <i>Import new points, ATT marks and new corners found.</i>	4.00	\$90.00	\$360.00	A B
8/28/2024	1 Man RTK GPS:	1 Man RTK GPS Survey Crew <i>Getting inverts on manholes.</i>	4.00	\$150.00	\$600.00	A B
8/28/2024	Sr CAD Designer:	Senior CAD Designer <i>Continued drawing and calculating boundary.</i>	4.00	\$90.00	\$360.00	A B
8/27/2024	Sr CAD Designer:	Senior CAD Designer <i>Calculating boundary on the four areas.</i>	3.00	\$90.00	\$270.00	A B
8/26/2024	Sr CAD Designer:	Senior CAD Designer <i>Continued topo on Koko Ct and DH Dr East</i>	5.00	\$90.00	\$450.00	A B
8/23/2024	1 Man RTK GPS:	1 Man RTK GPS Survey Crew <i>Continued on the Hilo Way and Koko Ct project area. Located more ditch, ground shots. Found a few property corners. Need robot to finish about a 200 ft area, trees are to heavy for the GPS to work.</i>	6.00	\$150.00	\$900.00	A B
8/23/2024	Sr CAD Designer:	Senior CAD Designer <i>Started drawing up the project areas I located. Did some calculating for property corners.</i>	2.00	\$90.00	\$180.00	A B
8/22/2024	1 Man RTK GPS:	1 Man RTK GPS Survey Crew <i>Started on Hilo Way and Koko Ct area. Located ditch, ground shots and more. Did not finish this area.</i>	6.00	\$150.00	\$900.00	A B
8/21/2024	1 Man RTK GPS:	1 Man RTK GPS Survey Crew	8.00	\$150.00	\$1,200.00	A B

GROUPED BY Employee

**Covington Civil & Environmental, LLC**

TIME AND EXPENSES

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DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Louis Chambliss</b>						
<b>SERVICES</b>						
		<i>Work on Diamondhead Dr E and Lanai Ct. Located ground shots, fences and more for this area. There is no ditch in this area, this area needs a ditch design.</i>				
8/20/2024	1 Man RTK GPS:	1 Man RTK GPS Survey Crew	2.00	\$150.00	\$300.00	A B
		<i>Got all the Sub. Plats together for Don and I to find property on the 4 new areas.</i>				
8/19/2024	1 Man RTK GPS:	1 Man RTK GPS Survey Crew	2.00	\$150.00	\$300.00	A B
		<i>Called in 811 for the 4 new project areas.</i>				
4/22/2024	Sr CAD Designer:	Senior CAD Designer	1.00	\$90.00	\$90.00	S B
		<i>Don sent me the points for Aila St and Diamond Dr East. Brought in points and setup initial drawing.</i>				
4/12/2024	1 Man RTK GPS:	1 Man RTK GPS Survey Crew	1.00	\$150.00	\$150.00	S B
		<i>Got depths on two sewer man holes for Don.</i>				
		<i>Mauna Kea Job</i>				
4/9/2024	Sr CAD Designer:	Senior CAD Designer	2.00	\$90.00	\$180.00	S B
		<i>Added new points to Mauna Kea job. Continued drawing.</i>				
<b>TOTAL SERVICES FOR 16175.08 City of Diamondhead WA 29   Unit Price Contract:</b>			<b>56.00</b>		<b>\$7,020.00</b>	
<b>Total Services:</b>			<b>56.00</b>		<b>\$7,020.00</b>	
<b>Total Services For Louis Chambliss:</b>			<b>56.00</b>		<b>\$7,020.00</b>	

**Suellen Radich**

<b>SERVICES</b>						
<b>16175.08 City of Diamondhead WA 29   Unit Price Contract</b>						
9/9/2024	Administrative:	Administrative	0.50	\$80.00	\$40.00	A B
		<i>Financial Oversight/Review</i>				
6/12/2024	Administrative:	Administrative	0.25	\$80.00	\$20.00	S B

GROUPED BY Employee

**Covington Civil & Environmental, LLC**

TIME AND EXPENSES

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DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Suellen Radich</b>						
<b>SERVICES</b>						
		<i>Financial Oversight/Review</i>				
4/24/2024	Administrative:	Administrative	0.25	\$80.00	\$20.00	S B
		<i>Financial Oversight/Review</i>				
4/10/2024	Administrative:	Administrative	0.75	\$80.00	\$60.00	S B
		<i>Financial Oversight/Review</i>				
<b>TOTAL SERVICES FOR 16175.08 City of Diamondhead WA 29   Unit Price Contract:</b>			<b>1.75</b>		<b>\$140.00</b>	
			<b>Total Services:</b>	<b>1.75</b>	<b>\$140.00</b>	
			<b>Total Services For Suellen Radich:</b>	<b>1.75</b>	<b>\$140.00</b>	
<b>Tommy Parker</b>						
<b>SERVICES</b>						
<b>16175.08 City of Diamondhead WA 29   Unit Price Contract</b>						
9/26/2024	Sr CAD Designer:	Senior CAD Designer	1.00	\$90.00	\$90.00	A B
		<i>Laa Laa Way Drainage - Survey addition</i>				
9/4/2024	Sr CAD Designer:	Senior CAD Designer	3.00	\$90.00	\$270.00	A B
		<i>kiko street drainage survey</i>				
9/3/2024	Sr CAD Designer:	Senior CAD Designer	2.00	\$90.00	\$180.00	A B
		<i>Koko Courty Drainage survey</i>				
<b>TOTAL SERVICES FOR 16175.08 City of Diamondhead WA 29   Unit Price Contract:</b>			<b>6.00</b>		<b>\$540.00</b>	
			<b>Total Services:</b>	<b>6.00</b>	<b>\$540.00</b>	
			<b>Total Services For Tommy Parker:</b>	<b>6.00</b>	<b>\$540.00</b>	
			<b>Grand Total Billable Services:</b>	<b>101.75</b>	<b>\$13,380.00</b>	
			<b>Grand Total Billable Expenses :</b>	<b>46.00</b>	<b>\$30.82</b>	

Balance Due \$13,410.82

GROUPED BY Employee

### Covington Civil & Environmental, LLC

TIME AND EXPENSES

**FILTERS USED :**

Time Expense Date In : 1/1/1970 To 9/30/2024  
 and Bill Status In : Un Billed  
 and Project In : 16175.08 City of Diamondhead WA 29 | Unit Price Contract

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DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Nathan Long</b>						
<b>SERVICES</b>						
<b>16175.08 City of Diamondhead WA 29   Unit Price Contract</b>						
9/26/2024	Project Engineer:	Project Engineer <i>Kipapa Way final design markup and analysis</i>	2.50	\$95.00	\$237.50	A B
9/25/2024	Project Engineer:	Project Engineer <i>Laa La Way final design markup and analysis</i>	1.50	\$95.00	\$142.50	A B
9/10/2024	Project Engineer:	Project Engineer <i>Site visit for TOs Laala Way and Kipapa Way</i>	2.00	\$95.00	\$190.00	A B
<b>TOTAL SERVICES FOR 16175.08 City of Diamondhead WA 29   Unit Price Contract:</b>			<b>6.00</b>		<b>\$570.00</b>	
			<b>Total Services:</b>	<b>6.00</b>	<b>\$570.00</b>	
<b>EXPENSES</b>						
<b>16175.08 City of Diamondhead WA 29   Unit Price Contract</b>						
9/10/2024	Mileage :	Mileage <i>Drove to Diamondhead to meet with Jon, Sarah, and Ben to discuss Task Orders LaaLa Way and Kipapa Way.</i>	52.00	\$0.67	\$34.74	A
<b>TOTAL EXPENSES FOR 16175.08 City of Diamondhead WA 29   Unit Price Contract:</b>			<b>52.00</b>		<b>\$0.00</b>	
			<b>Total Expenses:</b>	<b>52.00</b>	<b>-</b>	
			<b>Total Services For Nathan Long:</b>	<b>6.00</b>	<b>\$570.00</b>	
			<b>Total Expenses For Nathan Long:</b>	<b>52.00</b>	<b>-</b>	

GROUPED BY Employee



**Covington Civil & Environmental, LLC**

TIME AND EXPENSES

\* A=Approved, B= Billable, S= Submit, Bd= Billed

DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Sarah McLellan</b>						
<b>SERVICES</b>						
<b>16175.08 City of Diamondhead WA 29   Unit Price Contract</b>						
9/10/2024	Prof. Engineer:	Professional Engineer	1.50	\$125.00	\$187.50	A B
		<i>Onsite meeting at Lala Way and Kipapa Way to address drainage design alternatives</i>				
<b>TOTAL SERVICES FOR 16175.08 City of Diamondhead WA 29   Unit Price Contract:</b>			<b>1.50</b>		<b>\$187.50</b>	
<b>Total Services:</b>			<b>1.50</b>		<b>\$187.50</b>	
<b>Total Services For Sarah McLellan:</b>			<b>1.50</b>		<b>\$187.50</b>	
<b>Suellen Radich</b>						
<b>SERVICES</b>						
<b>16175.08 City of Diamondhead WA 29   Unit Price Contract</b>						
9/30/2024	Administrative:	Administrative	0.75	\$80.00	\$60.00	B
		<i>Financial Oversight/Review</i>				
<b>TOTAL SERVICES FOR 16175.08 City of Diamondhead WA 29   Unit Price Contract:</b>			<b>0.75</b>		<b>\$60.00</b>	
<b>Total Services:</b>			<b>0.75</b>		<b>\$60.00</b>	
<b>Total Services For Suellen Radich:</b>			<b>0.75</b>		<b>\$60.00</b>	
<b>Grand Total Billable Services:</b>			<b>8.25</b>		<b>\$817.50</b>	
<b>Grand Total Billable Expenses :</b>			<b>-</b>			

Billed: 9/30/24

Paid: 10/16/24  
 Ck #1862  
 \$817.50

GROUPED BY Employee



December 5, 2024

Mr. Jon McCraw  
City Manager  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

**Re: Pay Application #15  
Commercial District Transformation Project Phase I  
Bottom 2 Top Construction, LLC**

Dear Mr. McCraw:

Enclosed, please find Pay Application #15 to be considered for approval by the City Council at the next meeting. The Application includes the period from 11/1/2024 to 11/30/2024. At the end of the application period, we are approximately 88% complete on contract value and 94% on contract time.

I have reviewed this pay application and find that it is an accurate request according to the amount of work that has been completed since the project began. With that said, I recommend that the Council approve payment to Bottom 2 Top Construction, LLC., in the amount of \$408,923.15. Please do not hesitate to contact me should you have any questions.

Sincerely,

**COVINGTON CIVIL & ENVIRONMENTAL, LLC**

Sarah McLellan, P.E.  
Project Engineer

Enclosures: B2T Pay Application #15 Signed





Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of Diamondhead	Owner's Project No.:	
Engineer:	Covington Civil & Environmental LLC	Engineer's Project No.:	16383
Contractor:	Bottom 2 Top Construction LLC	Contractor's Project No.:	
Project:	City of Diamondhead Commercial District Transformation Project Phase I		
Contract:			

Application No.:	15	Application Period:	From 11/01/24 to 11/30/24	Application Date:	12/05/24
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A Bid Item No.	B Description	C Item Quantity	D Units	E Unit Price (\$)	F Value of Bid Item (C X E) (\$)	G Work Completed - Current Pay App		H Work Completed to Date		K Materials Currently Stored (not in G) (\$)	L Work Completed and Materials Stored to Date (J + K) (\$)	M % of Value of Item (L / F) (%)	N Balance to Finish (F - L) (\$)
						Incorporated in the Work - Current Pay App	Current Pay App (E X G) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X I) (\$)				
Original Contract													
202-B009	REMOVAL OF ASPHALT PAVEMENT, ALL DEPTHS	2,083	SY	\$ 8.00	16,664.00	-	-	1,738.96	13,911.68		13,911.68	83%	2,752.32
202-B087	REMOVAL OF CONTINUOUSLY REINFORCED CONCRETE PAVEMENT, ALL DEPTHS	235	SY	\$ 10.00	2,350.00	-	-	82.77	827.70		827.70	35%	1,522.30
202-B013	REMOVAL OF BASE (LIMESTONE / GRAVEL), ALL DEPTHS	3,191	SY	\$ 10.00	31,910.00	-	-	3,191.00	31,910.00		31,910.00	100%	-
503-C010	SAW CUT, FULL DEPTH (ASPHALT)	320	LF	\$ 8.00	2,560.00	-	-	215.00	1,720.00		1,720.00	67%	840.00
503-C010	SAW CUT, FULL DEPTH (CONCRETE)	55	LF	\$ 8.00	440.00	-	-	-	-		-	0%	440.00
202-B191	REMOVAL OF PIPE, 8" AND ABOVE	230	LF	\$ 5.00	1,150.00	-	-	138.00	690.00		690.00	60%	460.00
202-A001	CLEARING AND GRUBBING	1	LS	\$ 76,000.00	76,000.00	-	-	1.00	76,000.00		76,000.00	100%	-
100098	REMOVE AND RESET, MAILBOX	3	EA	\$ 300.00	900.00	-	-	1.00	300.00		300.00	33%	600.00
907-G30-0004	REMOVE AND RESET, SIGN	3	EA	\$ 300.00	900.00	1.00	300.00	1.00	300.00		300.00	33%	600.00
203-EX001	BORROW EXCAVATION, AH, FME, CLASS B1	4,400	CY	\$ 12.00	52,800.00	-	-	4,400.00	52,800.00		52,800.00	100%	-
203-G001	EXCESS EXCAVATION, FM, AH (TO BE USED AS DIRECTED)	800	CY	\$ 10.00	8,000.00	-	-	800.00	8,000.00		8,000.00	100%	-
206-A001	STRUCTURE EXCAVATION	2,200	CY	\$ 15.00	33,000.00	-	-	2,200.00	33,000.00		33,000.00	100%	-
216-A001	SOLID SODDING	8,500	SY	\$ 7.20	61,200.00	4,335.00	31,212.00	4,335.00	31,212.00		31,212.00	51%	29,988.00
234-A001	TEMPORARY SILT FENCE	5,200	LF	\$ 3.57	18,564.00	-	-	1,620.00	5,783.40		5,783.40	31%	12,780.60
237-A002	WATTLES, 20"	2,400	LF	\$ 5.43	13,032.00	-	-	60.00	325.80		325.80	3%	12,706.20
304-F002	SIZE 610 CRUSHED STONE BASE	4,840	TON	\$ 67.40	326,216.00	-	-	4,023.21	271,164.35		271,164.35	83%	55,051.65
403-A001	12.5-MM, HT, ASPHALT PAVEMENT	760	TON	\$ 191.19	145,304.40	-	-	454.79	86,951.30		86,951.30	60%	58,353.10
403-A013	9.5-MM, HT, ASPHALT PAVEMENT	760	TON	\$ 195.24	148,382.40	-	-	-	-		-	0%	148,382.40
501-B005	8" PLAIN CEMENT CONCRETE PAVEMENT, BROOM FINISH	92	SY	\$ 108.00	9,936.00	-	-	-	-		-	0%	9,936.00
406-A002	COLD MILLING OF BITUMINOUS PAVEMENTS, ALL DEPTH	300	SY	\$ 12.00	3,600.00	-	-	-	-		-	0%	3,600.00
603-CA004	15" REINFORCED CONCRETE PIPE, CLASS III, RUBBER TYPE GASKETS	54	LF	\$ 41.74	2,253.96	24.00	1,001.76	78.00	3,255.72		3,255.72	144%	(1,001.76)
603-CA012	18" REINFORCED CONCRETE PIPE, CLASS III, RUBBER TYPE GASKETS	2,003	LF	\$ 49.38	98,908.14	-	-	1,974.00	97,476.12		97,476.12	99%	1,432.02
603-CE002	22"x13" REINFORCED CONCRETE ARCH PIPE, CLASS III, RUBBER TYPE GASKETS	1,297	LF	\$ 65.58	85,057.26	-	-	1,236.00	81,056.88		81,056.88	95%	4,000.38
603-CE008	29"x18" REINFORCED CONCRETE ARCH PIPE, CLASS III, RUBBER TYPE GASKETS	427	LF	\$ 86.30	36,850.10	-	-	438.00	37,799.40		37,799.40	103%	(949.30)
603-CB003	18" REINFORCED CONCRETE END SECTION	1	EA	\$ 870.00	870.00	-	-	2.00	1,740.00		1,740.00	200%	(870.00)
603-CF003	29"x18" REINFORCED CONCRETE ARCH END SECTION	2	EA	\$ 1,110.00	2,220.00	-	-	3.00	3,330.00		3,330.00	150%	(1,110.00)
603-PA010	6' x 4' PRECAST CONCRETE BOX CULVERT	162	LF	\$ 1,065.00	172,530.00	-	-	160.00	170,400.00		170,400.00	99%	2,130.00
603-PB008	6' x 4' PRECAST CONCRETE BOX CULVERT, END SECTION	4	EA	\$ 4,750.00	19,000.00	-	-	4.00	19,000.00		19,000.00	100%	-
815-A007	LOOSE RIPRAP, SIZE 300	600	TON	\$ 84.20	50,520.00	-	-	221.30	18,633.46		18,633.46	37%	31,886.54
815-E001	GEOTEXTILE UNDER RIPRAP	950	SY	\$ 4.82	4,579.00	-	-	950.00	4,579.00		4,579.00	100%	-
604-A001	CASTINGS	5,500	LBS	\$ 3.38	18,590.00	96.00	324.48	6,700.00	22,646.00		22,646.00	122%	(4,056.00)
604-B001	GRATINGS	4,000	LBS	\$ 4.02	16,080.00	176.00	707.52	7,370.00	29,627.40		29,627.40	184%	(13,547.40)
609-B002	CONCRETE CURB, HEADER (6"x18")	727	LF	\$ 20.40	14,830.80	177.00	3,610.80	232.00	4,732.80		4,732.80	32%	10,098.00
609-D002	COMBINATION CONCRETE CURB AND GUTTER, TYPE 1 MODIFIED	4,108	LF	\$ 20.40	83,803.20	14.00	285.60	4,095.00	83,538.00		83,538.00	100%	265.20
609-D004	COMBINATION CONCRETE CURB AND GUTTER, TYPE 2 MODIFIED	446	LF	\$ 20.40	9,098.40	-	-	68.00	1,387.20		1,387.20	15%	7,711.20
608-A001	CONCRETE SIDEWALK, 4" THICK	2,990	SY	\$ 78.00	233,220.00	245.00	19,110.00	2,918.43	227,637.54		227,637.54	98%	5,582.46
608-A001	CONCRETE SIDEWALK, 6" THICK	522	SY	\$ 90.00	46,980.00	182.00	16,380.00	222.00	19,980.00		19,980.00	43%	27,000.00
608-C001	DETECTABLE WARNINGS, PER PLANS	103	SF	\$ 44.00	4,532.00	54.00	2,376.00	54.00	2,376.00		2,376.00	52%	2,156.00
626-G001	THERMOPLASTIC DETAIL STRIPE, BLUE-ADA	111	LF	\$ 24.00	2,664.00	-	-	-	-		-	0%	2,664.00
626-G002	THERMOPLASTIC DETAIL STRIPE, WHITE	813	LF	\$ 6.00	4,878.00	-	-	-	-		-	0%	4,878.00
907-G26-H001	THERMOPLASTIC LEGEND, BLUE-ADA HANDICAP SYMBOL	2	EA	\$ 600.00	1,200.00	-	-	-	-		-	0%	1,200.00
626-H004	THERMOPLASTIC LEGEND, WHITE	696	SF	\$ 14.40	10,022.40	-	-	-	-		-	0%	10,022.40
630-A001	STANDARD ROADSIDE SIGNS, SHEET ALUMINUM, 0.080 THICKNESS	36	SF	\$ 19.24	692.64	-	-	-	-		-	0%	692.64
L00009	DECORATIVE SIGN POST, PER PLANS	60	LF	\$ 500.00	30,000.00	-	-	-	-		-	0%	30,000.00
620-A001	MOBILIZATION	1	LS	\$ 20,200.00	20,200.00	0.10	2,020.00	0.80	16,160.00		16,160.00	80%	4,040.00



Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of Diamondhead	Owner's Project No.:	
Engineer:	Covington Civil & Environmental LLC	Engineer's Project No.:	16383
Contractor:	Bottom 2 Top Construction LLC	Contractor's Project No.:	
Project:	City of Diamondhead Commercial District Transformation Project Phase I		
Contract:			

Application No.: 15 Application Period: From 11/01/24 to 11/30/24 Application Date: 12/05/24

A Bid Item No.	B Description	C Contract Information				G Work Completed - Current Pay App		I Work Completed to Date		K Materials Currently Stored (not in G) (\$)	L Work Completed and Materials Stored to Date (J + K) (\$)	M % of Value of Item (L / F) (%)	N Balance to Finish (F - L) (\$)
		D Item Quantity	E Units	F Unit Price (\$)	F Value of Bid Item (C X E) (\$)	G Estimated Quantity Incorporated in the Work - Current Pay App	H Value of Work Completed - Current Pay App (E X G) (\$)	I Estimated Quantity Incorporated in the Work	J Value of Work Completed to Date (E X I) (\$)				
1	REMOVE, RELOCATE, OR PROTECT ELECTRICAL/COMMUNICATION UTILITIES	1	LS	\$ 75,000.00	75,000.00	-	-	1.00	75,000.00		75,000.00	100%	-
2	MAINTENANCE OF TRAFFIC	1	LS	\$ 12,000.00	12,000.00	-	-	0.90	10,800.00		10,800.00	90%	1,200.00
3	8" PVC GRAVITY SEWER PIPE	1,450	LF	\$ 36.02	52,229.00	-	-	1,339.00	48,230.78		48,230.78	92%	3,998.22
4	PRECAST MANHOLE, 4' DIAMETER (ALL DEPTHS)	9	EA	\$ 3,867.20	34,804.80	-	-	9.00	34,804.80		34,804.80	100%	-
5	8" PVC WATER MAIN	1,060	LF	\$ 43.98	46,618.80	-	-	981.00	43,144.38		43,144.38	93%	3,474.42
6	12" PVC WATER MAIN	420	LF	\$ 75.79	31,831.80	-	-	319.00	24,177.01		24,177.01	76%	7,654.79
7	ADJUSTMENT OF EXISTING FORCE MAIN, STA 3+73	1	LS	\$ 5,584.00	5,584.00	-	-	1.00	5,584.00		5,584.00	100%	-
8	FIRE HYDRANT ASSEMBLY	4	EA	\$ 7,627.60	30,510.40	-	-	4.00	30,510.40		30,510.40	100%	-
9	RECONNECT AND RELOCATE EXISTING FIRE HYDRANT	2	EA	\$ 3,339.68	6,679.36	-	-	2.00	6,679.36		6,679.36	100%	-
10	SANITARY SEWER/WATER MAIN CROSSING	1	EA	\$ 3,384.00	3,384.00	-	-	1.00	3,384.00		3,384.00	100%	-
11	8" GATE VALVE	2	EA	\$ 2,858.96	5,717.92	-	-	2.00	5,717.92		5,717.92	100%	-
12	12" GATE VALVE	1	EA	\$ 4,992.56	4,992.56	-	-	1.00	4,992.56		4,992.56	100%	-
13	8" INSERTION VALVE	2	EA	\$ 12,000.00	24,000.00	-	-	-	-		-	0%	24,000.00
14	12" INSERTION VALVE	2	EA	\$ 24,200.00	48,400.00	-	-	-	-		-	0%	48,400.00
15	REMOVAL OF WATER MAIN (ALL SIZES)	340	LF	\$ 10.00	3,400.00	-	-	-	-		-	0%	3,400.00
16	SINGLE SEWER SERVICE	7	EA	\$ 1,254.06	8,778.42	-	-	9.00	11,286.54		11,286.54	129%	(2,508.12)
17	DOUBLE SEWER SERVICE	6	EA	\$ 1,624.74	9,748.44	-	-	6.00	9,748.44		9,748.44	100%	-
18	SINGLE WATER SERVICE	9	EA	\$ 1,161.73	10,455.57	5.00	5,808.65	8.00	9,293.84		9,293.84	89%	1,161.73
19	DOUBLE WATER SERVICE	6	EA	\$ 2,455.00	14,730.00	-	-	6.00	14,730.00		14,730.00	100%	-
20	12"x8" TAPPING VALVE, CONNECT TO EXISTING WATER MAIN	2	EA	\$ 6,821.28	13,642.56	2.00	13,642.56	2.00	13,642.56		13,642.56	100%	-
21	8"x8" TAPPING VALVE, CONNECT TO EXISTING WATER MAIN	1	EA	\$ 5,899.68	5,899.68	1.00	5,899.68	1.00	5,899.68		5,899.68	100%	-
22	12"x6" TAPPING VALVE, CONNECT TO EXISTING WATER MAIN	1	EA	\$ 16,635.78	16,635.78	1.00	16,635.78	1.00	16,635.78		16,635.78	100%	-
23	DUCTILE IRON FITTINGS	6	TON	\$ 43,399.60	260,397.60	-	-	3.82	165,786.47		165,786.47	64%	94,611.13
24	IRRIGATION	1	LS	\$ 132,000.00	132,000.00	0.04	5,280.00	0.90	118,800.00		118,800.00	90%	13,200.00
26 01 00-A	1-1/4" HDPE "ROLL PIPE" CONDUIT	1,800	LF	\$ 19.18	34,524.00	-	-	1,500.00	28,770.00		28,770.00	83%	5,754.00
26 01 00-B	2" PVC CONDUIT	5,400	LF	\$ 22.14	119,556.00	-	-	4,428.00	98,035.92		98,035.92	82%	21,520.08
ALTERNATE 2													
27	PRECAST CONCRETE DRAINAGE STRUCTURES	82	EA	\$ 2,368.00	194,176.00	2.00	4,736.00	88.00	208,384.00		208,384.00	107%	(14,208.00)
ALTERNATE 3													
L00091	STONE PAVERS, PER PLANS	14,869	SF	\$ 22.20	330,091.80	-	-	8,582.00	190,520.40		190,520.40	58%	139,571.40
ALTERNATE 4													
L00060	TREE GRATE (ARGO 3'x3' HEEL-PROOF)	30	EA	\$ 1,411.20	42,336.00	17.00	23,990.40	30.00	42,336.00		42,336.00	100%	-
25	CEDAR ELM TREE	77	EA	\$ 2,340.00	180,180.00	77.00	180,180.00	77.00	180,180.00		180,180.00	100%	-
ALTERNATE 5													
26 01 00-C	LIGHTING STANDARDS	42	EA	\$ 9,480.62	398,186.04	9.79	92,815.27	42.00	398,186.04		398,186.04	100%	-
26 01 00-D	ELECTRICAL DISTRIBUTION	9,200	LF	\$ 9.47	87,124.00	436.00	4,128.92	9,200.00	87,124.00		87,124.00	100%	-
26 01 00-E	ELECTRICAL SERVICE, PANEL, METER, RACK	1	LS	\$ 7,084.08	7,084.08	-	-	1.00	7,084.08		7,084.08	100%	-
Original Contract Totals					\$ 4,173,187.31		\$ 430,445.42		\$ 3,359,720.71	\$ -	\$ 3,359,720.71	74%	\$ 813,466.60



Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City of Diamondhead  
 Engineer: Covington Civil & Environmental LLC  
 Contractor: Bottom 2 Top Construction LLC  
 Project: City of Diamondhead Commercial District Transformation Project Phase I  
 Contract: \_\_\_\_\_

Owner's Project No.: \_\_\_\_\_  
 Engineer's Project No.: 16383  
 Contractor's Project No.: \_\_\_\_\_

Application No.: 15 Application Period: From 11/01/24 to 11/30/24 Application Date: 12/05/24

A	B	C	D	E	F	G	H	I	J	K	L	M	N
Bid Item No.	Description	Contract Information				Work Completed - Current Pay App		Work Completed to Date		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (J + K) (\$)	% of Value of Item (L / F) (%)	Balance to Finish (F - L) (\$)
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity Incorporated in the Work - Current Pay App	Value of Work Completed - Current Pay App (E X G) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X I) (\$)				
<b>Change Orders</b>													
203-EX001	BORROW EXCAVATION, AH, FME, CLASS B1	10,000	CY	\$ 12.00	120,000.00	-	-	6,315.00	75,780.00	-	75,780.00	63%	44,220.00
203-G001	EXCESS EXCAVATION, FM, AH (TO BE USED AS DIRECTED)	9,500	CY	\$ 10.00	95,000.00	-	-	8,898.00	88,980.00	-	88,980.00	94%	6,020.00
3	8" PVC GRAVITY SEWER PIPE	(111)	LF	\$ 36.02	(3,998.22)	-	-	-	-	-	-	0%	(3,998.22)
5	8" PVC WATER MAIN	(60)	LF	\$ 43.98	(2,638.80)	-	-	-	-	-	-	0%	(2,638.80)
6	12" PVC WATER MAIN	(100)	LF	\$ 75.79	(7,579.00)	-	-	-	-	-	-	0%	(7,579.00)
11	8" GATE VALVE	1	EA	\$ 2,858.96	2,858.96	-	-	1.00	2,858.96	-	2,858.96	100%	-
12	12" GATE VALVE	2	EA	\$ 4,992.56	9,985.12	-	-	2.00	9,985.12	-	9,985.12	100%	-
13	8" INSERTION VALVE	(2)	EA	\$ 12,000.00	(24,000.00)	-	-	-	-	-	-	0%	(24,000.00)
14	12" INSERTION VALVE	(2)	EA	\$ 24,200.00	(48,400.00)	-	-	-	-	-	-	0%	(48,400.00)
15	REMOVAL OF WATER MAIN (ALL SIZES)	(340)	LF	\$ 10.00	(3,400.00)	-	-	-	-	-	-	0%	(3,400.00)
18	SINGLE WATER SERVICE	(7)	EA	\$ 1,161.73	(8,132.11)	-	-	-	-	-	-	0%	(8,132.11)
19	DOUBLE WATER SERVICE	5	EA	\$ 2,455.00	12,275.00	-	-	5.00	12,275.00	-	12,275.00	100%	-
20	12"x8" TAPPING VALVE, CONNECT TO EXISTING WATER MAIN	(2)	EA	\$ 6,821.28	(13,642.56)	-	-	-	-	-	-	0%	(13,642.56)
21	8"x8" TAPPING VALVE, CONNECT TO EXISTING WATER MAIN	(1)	EA	\$ 5,899.68	(5,899.68)	-	-	-	-	-	-	0%	(5,899.68)
22	12"x6" TAPPING VALVE, CONNECT TO EXISTING WATER MAIN	(1)	EA	\$ 16,635.78	(16,635.78)	-	-	-	-	-	-	0%	(16,635.78)
23	DUCTILE IRON FITTINGS	(3.3)	TON	\$ 43,399.60	(143,218.68)	-	-	-	-	-	-	0%	(143,218.68)
L00091	STONE PAVERS, PER PLANS	(2,000)	SF	\$ 22.20	(44,400.00)	-	-	-	-	-	-	0%	(44,400.00)
CO2-1	16" SPLIT STEEL CASING	1	LS	\$ 4,777.10	4,777.10	-	-	-	-	-	-	0%	4,777.10
CO2-2	GEOTEXTILE FABRIC	950	SY	\$ 9.66	9,177.00	-	-	1,950.00	18,837.00	-	18,837.00	205%	(9,660.00)
CO2-3	GEOTEXTILE GRID	950	SY	\$ 10.06	9,559.38	-	-	950.00	9,559.38	-	9,559.38	100%	-
CO2-4	ELECTRICAL PULL BOX RELOCATION	1	LS	\$ 1,061.45	1,061.45	-	-	1.00	1,061.45	-	1,061.45	100%	-
CO2-5	6" PERFORATED PIPE WITH STONE AND FABRIC	550	LF	\$ 35.50	19,525.00	-	-	550.00	19,525.00	-	19,525.00	100%	-
<b>Change Order Totals</b>					\$ (37,725.83)			\$ -	\$ 238,861.91	\$ -	\$ 238,861.91	44%	\$ (276,587.73)
<b>Original Contract and Change Orders</b>													
<b>Project Totals</b>					\$ 4,135,461.48			\$ 430,445.42	\$ 3,598,582.62	\$ -	\$ 3,598,582.62	59%	\$ 536,878.87

2024-2025

Item No.6.

**Chiniche Engineering & Surveying**

407 Highway 90  
Bay St. Louis, MS 39520  
228-467-6755  
jason@chiniche.com  
www.chiniche.com



# INVOICE

**BILL TO**

City of Diamondhead

**INVOICE #** 17-057-0246

**DATE** 12/10/2024

**TERMS** Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
11/08/2024	<del>17-057-2021 Senior Professional</del>	drawing markups, specs	2:30	145.00	362.50
11/11/2024	<del>17-057-2021 Senior Professional</del>	dwgs, specs	3:30	145.00	507.50
11/11/2024	<del>17-057-2021 Sen. Cad Tech</del>	incorporate sav areas into plans	2:30	90.00	225.00
11/11/2024	<del>17-057-2021 Sen. Cad Tech</del>	ADDRESS COMMENTS/INCLUDE SAV INTO PLANS	3:30	90.00	315.00
11/11/2024	<del>17-057-2021 Principal Engineer</del>	project review	3.50	162.00	567.00
11/12/2024	<del>17-057-2021 Sen. Cad Tech</del>	draft plans/include alternate 1	3:45	90.00	337.50
11/13/2024	<del>17-057-2021 Senior Professional</del>	dwgs, specs	4:30	145.00	652.50
11/13/2024	<del>17-057-2021 Sen. Cad Tech</del>	prepare bid set	5:30	90.00	495.00
11/14/2024	<del>17-057-2021 Senior Professional</del>	reviewing revised plans, sending to permitting agencies, advertisement, coordination w/ City	4:30	145.00	652.50
11/20/2024	<del>17-057-2021 Senior Professional</del>	compiling bid docs	4:30	145.00	652.50

Canal Dredging

BALANCE DUE

**\$4,767.00**

**Chiniche Engineering & Surveying**  
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# INVOICE

**BILL TO**  
City of Diamondhead

**INVOICE #** 17-057-0244  
**DATE** 12/10/2024

**TERMS** Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
11/11/2024	<b>17-057-2021 Senior Professional</b>	helping w/ model	2:00	145.00	290.00
11/11/2024	<b>17-057-2021 Project Engineer</b>	Pond 6 Drainage Model	3:15	95.00	308.75
11/12/2024	<b>17-057-2021 Principal Engineer</b>	project review	2.50	162.00	405.00
11/13/2024	<b>17-057-2021 Senior Professional</b>	troubleshooting model	1:30	145.00	217.50
11/13/2024	<b>17-057-2021 Project Engineer</b>	Pond 6 Drainage Model	1:45	95.00	166.25
11/14/2024	<b>17-057-2021 Senior Professional</b>	corresponding with XPSWMM w/ model issues	0:15	145.00	36.25
11/14/2024	<b>17-057-2021 Project Engineer</b>	pond 6 drainage model	3:45	95.00	356.25
11/15/2024	<b>17-057-2021 Project Engineer</b>	Pond 6 Drainage Model	1:00	95.00	95.00
11/18/2024	<b>17-057-2021 Project Engineer</b>	Pond 6 Drainage Model	0:30	95.00	47.50
11/20/2024	<b>17-057-2021 Principal Engineer</b>	project review	3.50	162.00	567.00
11/22/2024	<b>17-057-2021 Senior Professional</b>	helping w/ model	0:30	145.00	72.50
11/22/2024	<b>17-057-2021 Project Engineer</b>	Pond 6 Drainage Model	1:30	95.00	142.50
11/25/2024	<b>17-057-2021 Project Engineer</b>	Pond 6 Drainage Model	4:00	95.00	380.00
11/26/2024	<b>17-057-2021 Project Engineer</b>	xpswmm pond 6	2:30	95.00	237.50

Drainage Pond Remediation

BALANCE DUE

**\$3,322.00**



**Chiniche Engineering & Surveying**  
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 Bay St. Louis, MS 39520  
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 jason@chiniche.com  
 www.chiniche.com



# INVOICE

**BILL TO**

City of Diamondhead

**INVOICE #** 17-057-0243

**DATE** 12/10/2024

**TERMS** Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
11/11/2024	<del>17-057-2021 Sen. Cad</del> <b>Tech</b>	draft phase 1 plan/profiles	4:30	90.00	405.00
11/12/2024	<del>17-057-2021 Cad</del>	DRAFTING	3:30	70.00	245.00
11/12/2024	<del>17-057-2021 Principal</del>	project review	3.50	162.00	567.00
11/13/2024	<del>17-057-2021 Cad</del>	DRAFTING- OWNER INFO & LOT LAYOUT	6:00	70.00	420.00
11/14/2024	<del>17-057-2021 Cad</del>	DRAFTING	5:30	70.00	385.00
11/15/2024	<del>17-057-2021 Sen. Cad</del> <b>Tech</b>	work on existing profiles	2:30	90.00	225.00
11/16/2024	<del>17-057-2021 Cad</del>	DRAFTING	5:00	70.00	350.00
11/17/2024	<del>17-057-2021 Cad</del>	DRAFTING	5:00	70.00	350.00
11/18/2024	<del>17-057-2021 Sen. Cad</del> <b>Tech</b>	work on proposed drainage	4:30	90.00	405.00
11/18/2024	<del>17-057-2021 Sen. Cad</del> <b>Tech</b>	draft proposed drainage	2:15	90.00	202.50
11/18/2024	<del>17-057-2021 Cad</del>	DRAFTING	5:30	70.00	385.00
11/19/2024	<del>17-057-2021 Sen. Cad</del> <b>Tech</b>	draft proposed drainage/layout pond	3:30	90.00	315.00
11/19/2024	<del>17-057-2021 Sen. Cad</del> <b>Tech</b>	layout proposed drainage at easment line	5:30	90.00	495.00
11/20/2024	<del>17-057-2021 Sen. Cad</del> <b>Tech</b>	LAYOUT PROPOSED DRAINAGE	4:30	90.00	405.00
11/20/2024	<del>17-057-2021 Sen. Cad</del> <b>Tech</b>	DRAFT PROPOSED DRAINAGE	5:30	90.00	495.00
11/20/2024	<del>17-057-2021 Sen. Cad</del> <b>Tech</b>	WORK ON PROPOSED DRAINAGE - PH 1	4:30	90.00	405.00



Item No.6.

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
11/20/2024	<del>17-057-2021</del> <b>Principal</b>	project review	4.50	162.00	729.00
11/25/2024	<del>17-057-2021</del> <b>Sen. Cad Tech</b>	DRAFT PLAN AND PROFILES	3:30	90.00	315.00
11/25/2024	<del>17-057-2021</del> <b>Sen. Cad Tech</b>	work on detention pond and profiles	2:30	90.00	225.00

Coon Branch Drainage

BALANCE DUE

**\$7,323.50**

**Chiniche Engineering & Surveying**  
407 Highway 90  
Bay St. Louis, MS 39520  
228-467-6755  
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# INVOICE

**BILL TO**  
City of Diamondhead

**INVOICE #** 17-057-0247  
**DATE** 12/10/2024

**TERMS** Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
11/06/2024	<b>17-057-2021 Principal Engineer</b>	project review	5.50	162.00	891.00
11/13/2024	<b>17-057-2021 Senior Project Mana</b>	Coordinate JRB for permit updates to Rachel	5:30	115.00	632.50
11/14/2024	<b>17-057-2021 Cad</b>	drafting updates	4:30	70.00	315.00
11/14/2024	<b>17-057-2021 Senior Project Mana</b>	Coordinate updates with drafting	4:30	115.00	517.50
11/15/2024	<b>17-057-2021 Senior Project Mana</b>	Coordinate Monthly Report with Jeannie,	3:30	115.00	402.50
11/18/2024	<b>17-057-2021 Senior Project Mana</b>	Coordinate Permit updates	3:30	115.00	402.50
11/19/2024	<b>17-057-2021 Clerical</b>	permit	4:30	50.00	225.00
11/19/2024	<b>17-057-2021 Senior Project Mana</b>	Coordinate Permit Docs	3:30	115.00	402.50
11/20/2024	<b>17-057-2021 Senior Project Mana</b>	Meeting, reports, doc updates	2:30	115.00	287.50
11/21/2024	<b>17-057-2021 Principal Engineer</b>	project review	4.50	162.00	729.00
11/22/2024	<b>17-057-2021 Senior Project Mana</b>	SOS lease	4:30	115.00	517.50

Jourdan River Boardwalk

BALANCE DUE

**\$5,322.50**

**Chiniche Engineering & Surveying**

407 Highway 90  
Bay St. Louis, MS 39520  
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www.chiniche.com



# INVOICE

**BILL TO**

City of Diamondhead

**INVOICE #** 17-057-0245

**DATE** 12/10/2024

**TERMS** Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
10/01/2024	<del>17-057-2021 RPR</del>	collecting samples	3:30	75.00	262.50
10/01/2024	<del>17-057-2021 Project Engineer</del>	Project Coordination	2:00	95.00	190.00
10/01/2024	<del>17-057-2021 Clerical</del>	addendum 2	1:30	50.00	75.00
10/01/2024	<del>17-057-2021 Senior Project Mana</del>	Addendum	2:30	115.00	287.50
10/02/2024	<del>17-057-2021 Clerical</del>	addendum 3	3:00	50.00	150.00
10/03/2024	<del>17-057-2021 Clerical</del>	addendum 4	2:30	50.00	125.00
10/07/2024	<del>17-057-2021 Clerical</del>	pre bid meeting prep	1:30	50.00	75.00
10/08/2024	<del>17-057-2021 Clerical</del>	addendum 4	2:30	50.00	125.00
10/08/2024	<del>17-057-2021 Senior Project Mana</del>	Pre Bid Meeting	1:30	115.00	172.50
10/14/2024	<del>17-057-2021 Clerical</del>	prep bid opening addendums	1:30	50.00	75.00
10/15/2024	<del>17-057-2021 Clerical</del>	bid tab Eng Recom Ltr	2:30	50.00	125.00
10/15/2024	<del>17-057-2021 Senior Project Mana</del>	Bid Opening	2:30	115.00	287.50
10/15/2024	<del>17-057-2021 Project Engineer</del>	Site Visit and Bid opening meeting	1:30	95.00	142.50
10/15/2024	<del>17-057-2021 Principal Engineer</del>	bid opening	2.50	162.00	405.00
10/16/2024	<del>17-057-2021 Principal Engineer</del>	bid review and call with contractor	3.50	162.00	567.00
10/30/2024	<del>17-057-2021 Project Engineer</del>	Project review meeting	1:30	95.00	142.50
11/08/2024	<del>17-057-2021 Clerical</del>	pre-con templates/folder prep	2:30	50.00	125.00
11/25/2024	<del>17-057-2021 Senior Project Mana</del>	Contracts, Coordinate with	1:30	115.00	172.50

DATE

ACTIVITY

DESCRIPTION

QTY

RATE

Item No.6.

Jared BU and Bod  
Hodges

Noma Drive Dredging

BALANCE DUE

**\$3,504.50**



December 6, 2024

Mr. Jon McCraw  
City Manager  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

**Re: Pay Application #3  
Turnberry Drainage Project  
LJ Construction, Inc.**

Dear Mr. McCraw:

Enclosed, please find Pay Application #3 to be considered for approval by the City Council at the next meeting. The Application includes the period from 10/29/2024 to 11/29/2024. At the end of the application period, we are approximately 67% complete on contract value and 69% on contract time.

I have reviewed this pay application and find that it is an accurate request according to the amount of work that has been completed since the project began. With that said, I recommend that the Council approve payment to LJ Construction, Inc., in the amount of \$151,902.63. Please do not hesitate to contact me should you have any questions.

Sincerely,

**COVINGTON CIVIL & ENVIRONMENTAL, LLC**

A handwritten signature in cursive script that reads "Sarah McLellan".

Sarah McLellan, P.E.  
Project Engineer

Enclosures: LJ Pay Application #3 Signed



**Contractor's Application for Payment**

<b>Owner:</b> <u>City of Diamondhead</u>	<b>Owner's Project No.:</b> _____
<b>Engineer:</b> <u>Covington Civil &amp; Environmental LLC</u>	<b>Engineer's Project No.:</b> <u>16175 FP WA 5</u>
<b>Contractor:</b> <u>LJ Construction Inc.</u>	<b>Contractor's Project No.:</b> _____
<b>Project:</b> <u>Turnberry Drainage Project</u>	_____
<b>Contract:</b> _____	_____

<b>Application No.:</b> <u>3</u>	<b>Application Date:</b> <u>11/29/2024</u>
<b>Application Period:</b> <u>From</u> <u>10/29/2024</u> <b>to</b> <u>11/29/2024</u>	

1. Original Contract Price	\$	617,551.40
2. Net change by Change Orders	\$	85,997.50
3. Current Contract Price (Line 1 + Line 2)	\$	703,548.90
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	474,780.86
5. Retainage		
a. 5% X \$ 474,780.86 Work Completed	\$	23,739.04
b. _____ X \$ - Stored Materials	\$	-
c. Total Retainage (Line 5.a + Line 5.b)	\$	23,739.04
6. Amount eligible to date (Line 4 - Line 5.c)	\$	451,041.82
7. Less previous payments (Line 6 from prior application)	\$	299,139.19
8. Amount due this application	\$	151,902.63
9. Balance to finish, including retainage (Line 3 - Line 4)	\$	228,768.04

**Contractor's Certification**

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

<b>Contractor:</b> <u>L J Construction Inc</u>	
<b>Signature:</b> <u><i>[Signature]</i></u>	<b>Date:</b> <u>12/4/24</u>

<b>Recommended by Engineer</b>	<b>Approved by Owner</b>
<b>By:</b> <u><i>Sarah McLellan, P.E.</i></u>	<b>By:</b> _____
<b>Title:</b> <u>Project Engineer</u>	<b>Title:</b> _____
<b>Date:</b> <u>12/6/2024</u>	<b>Date:</b> _____

<b>Approved by Funding Agency</b>	
<b>By:</b> _____	<b>By:</b> _____
<b>Title:</b> _____	<b>Title:</b> _____
<b>Date:</b> _____	<b>Date:</b> _____

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City of Diamondhead  
 Engineer: Covington Civil & Environmental LLC  
 Contractor: LJ Construction Inc.  
 Project: Turnberry Drainage Project  
 Contract: \_\_\_\_\_

Owner's Project No.: \_\_\_\_\_  
 Engineer's Project No.: 16175 FP WA 5  
 Contractor's Project No.: \_\_\_\_\_

Application No.: 3 Application Period: From 10/29/24 to 11/29/24 Application Date: 10/02/24

A Bid Item No.	B Description	C Item Quantity	D Units	E Unit Price (\$)	F Value of Bid Item (C X E) (\$)	G Work Completed - Current Pay App		H Work Completed to Date		K Materials Currently Stored (not in G) (\$)	L Work Completed and Materials Stored to Date (I + K) (\$)	M % of Value of Item (L / F) (%)	N Balance to Finish (F - L) (\$)
						Estimated Quantity Incorporated in the Work - Current Pay App	Value of Work Completed - Current Pay App (E X G) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X I) (\$)				
Original Contract													
01505-1	Mobilization	1	LS	\$ 44,842.00	44,842.00	-	-	0.68	30,492.56		30,492.56	68%	14,349.44
02050-1	Removal of Asphalt Pavement, All Depths	1,200	SY	\$ 8.00	9,600.00	383.00	3,064.00	1,223.00	9,784.00		9,784.00	102%	(184.00)
02050-2	Removal of 12" Top of Bulkhead	240	LF	\$ 15.00	3,600.00	-	-	240.00	3,600.00		3,600.00	100%	-
02050-3	Sawcut Asphalt, All Depths	80	LF	\$ 7.00	560.00	-	-	80.00	560.00		560.00	100%	-
02050-4	Removal of Wooden Bridge	1	LS	\$ 2,500.00	2,500.00	-	-	1.00	2,500.00		2,500.00	100%	-
02050-5	Removal of Gravel Pavement, All thicknesses	24	SY	\$ 10.00	240.00	-	-	24.00	240.00		240.00	100%	-
02111-1	Clearing and Grubbing	1	LS	\$ 5,000.00	5,000.00	0.50	2,500.00	1.00	5,000.00		5,000.00	100%	-
02221-1	Select Fill	1,400	CY	\$ 17.00	23,800.00	-	-	-	-		-	0%	23,800.00
02226-1	Borrow Excavation, LVM	1,600	CY	\$ 17.00	27,200.00	344.00	5,848.00	575.00	9,775.00		9,775.00	36%	17,425.00
02226-2	Excess Excavation, LVM	750	CY	\$ 12.00	9,000.00	694.00	8,328.00	734.00	8,808.00		8,808.00	98%	192.00
02226-3	Ditch Excavation and Grading	40	LF	\$ 20.00	800.00	40.00	800.00	40.00	800.00		800.00	100%	800.00
2234-1	Size 610 Crushed Stone Base	215	CY	\$ 125.00	26,875.00	215.00	26,875.00	215.00	26,875.00		26,875.00	100%	-
02234-2	MDOT Type IV Geotextile Fabric	1,250	SY	\$ 3.00	3,750.00	-	-	-	-		-	0%	3,750.00
02295-1	Silt Fence	1,400	LF	\$ 4.50	6,300.00	-	-	-	-		-	0%	6,300.00
02295-2	Wattles	750	LF	\$ 4.50	3,375.00	-	-	-	-		-	0%	3,375.00
02311-1	5" HDPE Pipe - Directional Bore	100	LF	\$ 52.32	5,232.00	-	-	100.00	5,232.00		5,232.00	100%	-
02721-1	Reinforced Cast-in-Place Concrete Structures	69	CY	\$ 1,650.00	113,850.00	29.64	48,906.00	64.85	107,002.50		107,002.50	94%	6,847.50
02721-2	Castings/Gratings	2,600	LBS	\$ 4.00	10,400.00	819.00	3,276.00	2,184.00	8,736.00		8,736.00	84%	1,664.00
02722-1	48" Reinforced Concrete Pipe, Class III	640	LF	\$ 180.71	115,654.40	150.00	27,106.50	580.00	104,811.80		104,811.80	91%	10,842.60
02722-2	42" Reinforced Concrete Pipe, Class III	8	LF	\$ 151.00	1,208.00	24.00	3,624.00	24.00	3,624.00		3,624.00	300%	(2,416.00)
02722-3	42" Reinforced Concrete Flared End Section	1	EA	\$ 3,565.00	3,565.00	1.00	3,565.00	1.00	3,565.00		3,565.00	100%	-
02752-1	Loose Riprap, on Geotextile Fabric	85	SY	\$ 100.00	8,500.00	60.44	6,044.00	60.44	6,044.00		6,044.00	71%	2,456.00
02931-1	Hydroseeding	4,840	SY	\$ 2.00	9,680.00	-	-	-	-		-	0%	9,680.00
02931-2	6" Topsoil	1,000	SY	\$ 20.00	20,000.00	-	-	-	-		-	0%	20,000.00
02931-3	Sodding	1,000	SY	\$ 12.00	12,000.00	278.00	3,336.00	278.00	3,336.00		3,336.00	28%	8,664.00
02935-1	Maintenance of Traffic	1	LS	\$ 7,500.00	7,500.00	0.25	1,875.00	0.75	5,625.00		5,625.00	75%	1,875.00
35310-1	Pond Dredging and Disposal, 10.5 Elevation	3,400	CY	\$ 25.00	85,000.00	100.00	2,500.00	3,000.00	75,000.00		75,000.00	88%	10,000.00
W-1	Watermain Adjustment	2	EA	\$ 6,150.00	12,300.00	1.00	6,150.00	3.00	18,450.00		18,450.00	150%	(6,150.00)
W-2	Water Service Adjustment	2	EA	\$ 1,800.00	3,600.00	-	-	-	-		-	0%	3,600.00
S-1	6" Sewer Service Adjustment	5	EA	\$ 5,680.00	28,400.00	-	-	4.00	22,720.00		22,720.00	80%	5,680.00
S-2	8" Sewer Service Adjustment	1	EA	\$ 6,000.00	6,000.00	-	-	-	-		-	0%	6,000.00
S-3	Sewer Main Adjustment	1	EA	\$ 6,100.00	6,100.00	1.00	6,100.00	2.00	12,200.00		12,200.00	200%	(6,100.00)
S-4	Removal and Relocation of Sewer Cleanout	1	EA	\$ 2,000.00	2,000.00	-	-	-	-		-	0%	2,000.00
S-5	Manhole Tie in for Sewer Service	1	EA	\$ 2,000.00	2,000.00	-	-	-	-		-	0%	2,000.00
02512-1	1.5" 9.50 mm, ST Asphalt pavement	1,145	SY	\$ 19.75	22,613.75								
02512-2	1.5" 12.5mm, ST Asphalt Pavement	1,145	SY	\$ 19.75	22,613.75								
02512-3	Traffic Markings	13	LF	\$ 30.00	390.00								
Original Contract Totals & Change Order 1					\$ 666,048.90		\$ 159,897.50		\$ 474,780.86	\$ -	\$ 473,980.86	72%	\$ 146,450.54



Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City of Diamondhead  
 Engineer: Covington Civil & Environmental LLC  
 Contractor: LJ Construction Inc.  
 Project: Turnberry Drainage Project  
 Contract: \_\_\_\_\_

Owner's Project No.: \_\_\_\_\_  
 Engineer's Project No.: 16175 FP WA 5  
 Contractor's Project No.: \_\_\_\_\_

Application No.: 3 Application Period: From 10/29/24 to 11/29/24 Application Date: 10/02/24

A	B	C	D	E	F	G	H	I	J	K	L	M	N				
Bid Item No.	Description	Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Contract Information		Work Completed - Current Pay App		Work Completed to Date		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (J + K) (\$)	% of Value of Item (L / F) (%)	Balance to Finish (F - L) (\$)		
						Estimated Quantity Incorporated in the Work - Current Pay App	Value of Work Completed - Current Pay App (E X G) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X I) (\$)								
Additive Alternate 2																	
35310-1	Pond Dredging and Disposal, 7.5 Elevation	1,500	CY	\$ 25.00	37,500.00	-	-	-	-	-	-	-	0%	37,500.00			
Additive Alternate 2 Totals						\$	37,500.00	\$	-	\$	-	\$	-	0%	\$ 37,500.00		
Original Contract and Additive Alternate 2 & Change Order 1																	
Project Totals						\$	703,548.90	\$	159,897.50	\$	474,780.86	\$	-	\$	473,980.86	36%	\$ 183,950.54



December 10, 2024

Mr. Jon McCraw  
City Manager  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

**Re: Pay Application #1  
Ahuli Drainage Project  
LJ Construction, Inc.**

Dear Mr. McCraw:

Enclosed, please find Pay Application #1 to be considered for approval by the City Council at the next meeting. The Application includes the period from 11/04/2024 to 12/04/2024. At the end of the application period, we are approximately 22% complete on contract value and 83% on contract time.

I have reviewed this pay application and find that it is an accurate request according to the amount of work that has been completed since the project began. With that said, I recommend that the Council approve payment to LJ Construction, Inc., in the amount of \$98,813.65. Please do not hesitate to contact me should you have any questions.

Sincerely,

**COVINGTON CIVIL & ENVIRONMENTAL, LLC**

A handwritten signature in cursive script that reads "Nathan Long".

Nathan Long, E.I.T.  
Project Engineer

Enclosures: LJ Pay Application #1 Signed





Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City of Diamondhead  
 Engineer: Covington Civil & Environmental LLC  
 Contractor: LJ Construction Inc.  
 Project: Ahuli Drainage Project  
 Contract: \_\_\_\_\_

Owner's Project No.: \_\_\_\_\_  
 Engineer's Project No.: 16175 WA 7  
 Contractor's Project No.: \_\_\_\_\_

Application No.: 1 Application Period: From 11/04/24 to 12/04/24

Application Date: 12/04/24

A Bid Item No.	B Description	C Item Quantity	D Units	E Unit Price (\$)	F Value of Bid Item (C X E) (\$)	G Work Completed - Current Pay App		I Work Completed to Date		K Materials Currently Stored (not in G) (\$)	L Work Completed and Materials Stored to Date (J + K) (\$)	M % of Value of Item (L / F) (%)	N Balance to Finish (F - L) (\$)
						H Estimated Quantity Incorporated in the Work - Current Pay App	J Value of Work Completed - Current Pay App (E X H) (\$)	I Estimated Quantity Incorporated in the Work	J Value of Work Completed to Date (E X I) (\$)				
Original Contract													
01505-1	Mobilization	1	LS	\$ 37,200.00	37,200.00	0.64	23,808.00	0.64	23,808.00		23,808.00	64%	13,392.00
02050-1	Removal of Asphalt Pavement, All Depths	340	SY	\$ 8.00	2,720.00	63.00	504.00	63.00	504.00		504.00	19%	2,216.00
02050-2	Removal of Concrete Driveway, All Depths	90	SY	\$ 9.00	810.00	-	-	-	-		-	0%	810.00
02050-3	Sawcut Asphalt, All Depths	550	LF	\$ 7.00	3,850.00	67.00	469.00	67.00	469.00		469.00	12%	3,381.00
02050-4	Sawcut Concrete, All Depths	105	LF	\$ 8.00	840.00	-	-	-	-		-	0%	840.00
02050-5	Removal of Concrete Drainage Structures	10	EA	\$ 600.00	6,000.00	-	-	-	-		-	0%	6,000.00
02050-6	Removal of Pipe, All Sizes	530	LF	\$ 10.50	5,565.00	-	-	-	-		-	0%	5,565.00
02050-7	Removal of Concrete Ditch	70	SY	\$ 9.00	630.00	-	-	-	-		-	0%	630.00
02050-9	Removal of Miscellaneous Material, LVM	50	CY	\$ 15.00	750.00	-	-	-	-		-	0%	750.00
02111-1	Clearing and Grubbing	1	LS	\$ 5,000.00	5,000.00	0.60	3,000.00	0.60	3,000.00		3,000.00	60%	2,000.00
02226-1	Excess Excavation, LVM	700	CY	\$ 12.00	8,400.00	302.00	3,624.00	302.00	3,624.00		3,624.00	43%	4,776.00
02226-2	Borrow Excavation, LVM	750	CY	\$ 17.00	12,750.00	378.00	6,426.00	378.00	6,426.00		6,426.00	50%	6,324.00
02226-3	Ditch Excavation	350	LF	\$ 12.00	4,200.00	-	-	-	-		-	0%	4,200.00
02234-1	Size 610 Crushed Stone Base	70	CY	\$ 125.00	8,750.00	11.00	1,375.00	11.00	1,375.00		1,375.00	16%	7,375.00
02295-1	Silt Fence	1,750	LF	\$ 4.50	7,875.00	-	-	-	-		-	0%	7,875.00
02295-2	Wattles	460	LF	\$ 4.50	2,070.00	-	-	-	-		-	0%	2,070.00
02512-1	1.5" 9.50-mm, MT, Asphalt Pavement	570	SY	\$ 29.25	16,672.50	-	-	-	-		-	0%	16,672.50
02512-2	1.5" 12.50-mm, MT, Asphalt Pavement	340	SY	\$ 29.25	9,945.00	-	-	-	-		-	0%	9,945.00
02512-3	Cold Milling of Bituminous Pavement, All Depths	240	SY	\$ 25.00	6,000.00	-	-	-	-		-	0%	6,000.00
02522-1	4" Concrete Driveway with Headwall	90	SY	\$ 241.25	21,712.50	-	-	-	-		-	0%	21,712.50
02580-0	Traffic Markings	280	LF	\$ 10.00	2,800.00	-	-	-	-		-	0%	2,800.00
02585-1	Traffic Signage	4	EA	\$ 450.00	1,800.00	-	-	-	-		-	0%	1,800.00
02721-1	Reinforced Cast-in-Place Concrete Structures	45	CY	\$ 1,650.00	74,250.00	6.61	10,906.50	6.61	10,906.50		10,906.50	15%	63,343.50
02721-2	Castings/Gratings	3,850	LBS	\$ 4.00	15,400.00	273.00	1,092.00	273.00	1,092.00		1,092.00	7%	14,308.00
02723-1	24" Corrugated High Density Polyethylene Pipe	200	LF	\$ 62.51	12,502.00	-	-	-	-		-	0%	12,502.00
02723-2	36" Corrugated High Density Polyethylene Pipe	1,600	LF	\$ 88.29	141,264.00	503.00	44,409.87	503.00	44,409.87		44,409.87	31%	96,854.13
02722-2	44"x27" Reinforced Concrete Arch Pipe, Type III	48	LF	\$ 148.00	7,104.00	-	-	-	-		-	0%	7,104.00
02752-1	Loose Riprap on Geotextile Fabric	130	SY	\$ 100.00	13,000.00	-	-	-	-		-	0%	13,000.00
02931-1	Hydroseeding	3,000	SY	\$ 2.00	6,000.00	-	-	-	-		-	0%	6,000.00
02935-1	Maintenance of Traffic	1	LS	\$ 7,500.00	7,500.00	0.20	1,500.00	0.20	1,500.00		1,500.00	20%	6,000.00
M1	Remove and Reinstall Mailbox	5	EA	\$ 300.00	1,500.00	-	-	-	-		-	0%	1,500.00
M2	Utility Relocation	4	EA	\$ 6,900.00	27,600.00	1.00	6,900.00	1.00	6,900.00		6,900.00	25%	20,700.00
Original Contract Totals					\$ 472,460.00		\$ 104,014.37		\$ 104,014.37	\$ -	\$ 104,014.37	22%	\$ 368,445.63

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City of Diamondhead  
 Engineer: Covington Civil & Environmental LLC  
 Contractor: LJ Construction Inc.  
 Project: Ahuli Drainage Project  
 Contract:

Owner's Project No.:  
 Engineer's Project No.: 16175 WA 7  
 Contractor's Project No.:

Application No.: 1 Application Period: From 11/04/24 to 12/04/24 Application Date: 12/04/24

A	B	C	D	E	F	G	H	I	J	K	L	M	N
Bid Item No.	Description	Contract Information			Work Completed - Current Pay App		Work Completed to Date		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (J + K) (\$)	% of Value of Item (L / F) (%)	Balance to Finish (F - L) (\$)	
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity Incorporated in the Work - Current Pay App	Value of Work Completed - Current Pay App (E X G) (\$)	Estimated Quantity Incorporated in the Work					Value of Work Completed to Date (E X I) (\$)
Change Orders													
					-		-		-		-	-	-
							-		-		-	-	-
					Change Order Totals \$	-	\$	-	\$	-	\$	-	\$
Original Contract and Change Orders													
					Project Totals \$	472,460.00	\$	104,014.37	\$	104,014.37	\$	-	\$ 104,014.37 22% \$ 368,445.63



## STATEMENT OF ASSURANCES FOR PROPERTY ACQUISITION PROJECTS

### PRIVACY ACT STATEMENT

**Authority:** Sections 203 and 404 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended, 42 U.S.C. §§5133 and 5170c; and § 1366 of the National Flood Insurance Act, (NFIA) as amended, 42 § U.S.C. 4104c.

**Purpose:** This template is provided by FEMA for signature by local government officials participating in a property acquisition project funded in part by Hazard Mitigation Assistance.

**Routine Uses:** The information on this form may be disclosed as generally permitted under 5 U.S.C. § 552a(b) of the Privacy Act of 1974, as amended. This includes using this information as necessary and authorized by the routine uses published in DHS/ FEMA-009 -Hazard Mitigation Disaster Public Assistance and Disaster Loan Programs System of Records System of Records Notice (79 Fed. Reg. 16,015, March 24, 2014), and upon written request, by agreement, or as required by law.

**Disclosure:** The disclosure of information on this form is voluntary; however, failure to provide the information requested may delay or prevent FEMA from being able to provide Hazard Mitigation Assistance for the acquisition and demolition of the structure for the purposes of mitigation. The signed voluntary participation statement will be forwarded to the State/applicant and the paper form will be contained in the grant application.

### INSTRUCTIONS

This template is provided by FEMA for signature by local government officials participating in an acquisition project funded in part by Hazard Mitigation Assistance (HMA). The subapplicant must ensure this statement of assurances form is attached to the project application at the time of submission to the applicant.

Name of Subapplicant: City of Diamondhead

Name of Applicant: Mississippi Emergency Management Agency

The subapplicant hereby assures and certifies that the project will comply with property acquisition requirements pursuant to 44 C.F.R. Part 80 and any other related federal, state, local, or tribal law or policy. As the duly authorized representative of the subapplicant, I certify that the subapplicant:

1. Will ensure that participation by property owners is voluntary. The prospective participants have been informed in writing that participation in the program is voluntary, that the subapplicant will not use its eminent domain authority or any similar type of authority to acquire their property for the project purposes should negotiations fail;
2. Will ensure each property owner will be informed, in writing, of what the subapplicant considers to be the fair market value of the property. The subapplicant will use the Statement of Voluntary Participation for Acquisition of Property for Purpose of Open Space (FF-206-FY-124) to document this and will provide a copy for each property after award;
3. Will accept all of the requirements of the FEMA grant and the deed restriction governing the use of the land, as restricted in perpetuity to open space uses. The subapplicant will apply and record a deed restriction on each property in accordance with the language in the FEMA Model Deed Restriction. Such deed restrictions may exceed state, local, territorial, or tribal government land use standards. The community will seek FEMA approval for any changes in language differing from the Model Deed Restriction;
4. Will ensure that the land will be unavailable for the construction of flood damage reduction levees and other incompatible purposes, and is not part of an intended, planned, or designated project area for which the land is to be acquired by a certain date;
5. Will demonstrate that it has consulted with the U.S. Army Corps of Engineers regarding the subject land's potential future use for the construction of a levee system, and will reject future consideration of such use if it accepts FEMA assistance to convert the property to permanent open space;
6. Will demonstrate that it has coordinated with its State Department of Transportation to ensure that no future, planned improvements or enhancements to the federal aid systems are under consideration that will affect the subject property;

- 7. Will demonstrate that adjoining property owners are duly informed of proposed acquisition including any locally mandated public notification processes;
- 8. Will demonstrate that proposed acquisition sites are consistent with local land use, environmental, hazard mitigation and similar plans and will not adversely impact adjacent land uses;
- 9. Will remove existing structures within 90 days of settlement;
- 10. Post-grant award, will ensure that a property interest is conveyed only with the prior approval of the FEMA Regional Administrator and only to another public entity or to a qualified conservation organization pursuant to 26 C.F.R. § 1.170A-14 and 44 C.F.R. §80.19(b)(2);
- 11. Will ensure that, post-award, all property maintenance is the responsibility of the subrecipient and that the costs of maintenance will be borne by the subrecipient;
- 12. Will submit every three years to the recipient, pursuant to 44 C.F.R. § 80.19(d), who will then submit to the FEMA Regional Administrator, a report certifying that it has inspected the subject property within the month preceding the report, and that the property continues to be maintained consistent with the provisions of the grant. If the subject property is not maintained according to the terms of the grant, the Recipient and FEMA, its representatives, designated authorities, and assignees are responsible for taking measures to bring the property back into compliance; and
- 13. After settlement, will not seek or accept the provision of disaster assistance for any purpose from any federal entity with respect to the property. FEMA will not distribute flood insurance benefits for that property for claims related to damage occurring after the date of the property settlement.

**SIGNATURE OF SUBAPPLICANT'S AUTHORIZED AGENT**

As the duly authorized representative of the subapplicant, I hereby certify that the subapplicant will comply with the identified assurances and certifications.

\_\_\_\_\_  
Signature of Authorized Certifying Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title and Organization

\_\_\_\_\_  
Subapplicant Jurisdiction

# DISCLOSURE OF LOBBYING ACTIVITIES

Item No.9.

Complete this form to disclose lobbying activities pursuant to 31 U.S.C.1352

OMB Number: 4040-0013  
Expiration Date: 02/28/2025

<b>1. * Type of Federal Action:</b> <input type="checkbox"/> a. contract <input checked="" type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	<b>2. * Status of Federal Action:</b> <input type="checkbox"/> a. bid/offer/application <input checked="" type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	<b>3. * Report Type:</b> <input checked="" type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change
--	--	--

**4. Name and Address of Reporting Entity:**  
 Prime     SubAwardee

\* Name:

\* Street 1:     Street 2:

\* City:     State:     Zip:

Congressional District, if known:

**5. If Reporting Entity in No.4 is Subawardee, Enter Name and Address of Prime:**

<b>6. * Federal Department/Agency:</b> <input type="text" value="Department of Homeland Security"/>	<b>7. * Federal Program Name/Description:</b> <input type="text" value="FEMA Flood Mitigation Assistance Swift Current"/> CFDA Number, if applicable: <input type="text"/>
--	--

<b>8. Federal Action Number, if known:</b> <input type="text"/>	<b>9. Award Amount, if known:</b> \$ <input type="text" value="3,500,219.07"/>
--	---

**10. a. Name and Address of Lobbying Registrant:**

Prefix     \* First Name     Middle Name

\* Last Name     Suffix

\* Street 1:     Street 2:

\* City:     State:     Zip:

**b. Individual Performing Services** (including address if different from No. 10a)

Prefix     \* First Name     Middle Name

\* Last Name     Suffix

\* Street 1:     Street 2:

\* City:     State:     Zip:

**11.** Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

\* Signature:

\* Name: Prefix     \* First Name     Middle Name   
\* Last Name     Suffix

Title:     Telephone No.:     Date:

**Federal Use Only:**    Authorized for Local Reproduction Standard Form - LLL (Rev. 7-97)



**Application for Federal Assistance SF-424**

**\* 1. Type of Submission:**

- Preapplication
- Application
- Changed/Corrected Application

**\* 2. Type of Application:**

- New
- Continuation
- Revision

\* If Revision, select appropriate letter(s):

\* Other (Specify):

**\* 3. Date Received:**

Completed by Grants.gov upon submission.

**4. Applicant Identifier:**

**5a. Federal Entity Identifier:**

**5b. Federal Award Identifier:**

**State Use Only:**

**6. Date Received by State:**

**7. State Application Identifier:**

**8. APPLICANT INFORMATION:**

**\* a. Legal Name:**

The City of Diamondhead

**\* b. Employer/Taxpayer Identification Number (EIN/TIN):**

8250173333

**\* c. Organizational DUNS:**

**d. Address:**

**\* Street1:**

5000 Diamondhead Circle

**Street2:**

**\* City:**

Diamondhead

**County/Parish:**

**\* State:**

MS

**Province:**

**\* Country:**

USA: UNITED STATES

**\* Zip / Postal Code:**

39525

**e. Organizational Unit:**

**Department Name:**

**Division Name:**

**f. Name and contact information of person to be contacted on matters involving this application:**

**Prefix:**

**\* First Name:**

Jon

**Middle Name:**

**\* Last Name:**

McCraw

**Suffix:**

**Title:**

**Organizational Affiliation:**

**\* Telephone Number:**

228-222-4626

**Fax Number:**

**\* Email:**

JMcCraw@diamondhead.ms.gov

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

B. County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

FEMA

**11. Catalog of Federal Domestic Assistance Number:**

CFDA Title:

**\* 12. Funding Opportunity Number:**

FMA Swift Current 2024

\* Title:

City of Diamondhead Residential Acquisitions

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

City of Diamondhead Residential Acquisitions

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

\* a. Applicant MS-004

\* b. Program/Project MS-004

Attach an additional list of Program/Project Congressional Districts if needed.

Attachment management buttons: Add Attachment, Delete Attachment, View Attachment

17. Proposed Project:

\* a. Start Date: 01/01/2026

\* b. End Date: 01/01/2029

18. Estimated Funding (\$):

Table with 2 columns: Category and Amount. Rows include Federal (\$3,500,219.07), Applicant, State, Local (\$388,913.23), Other, Program Income, and TOTAL (\$3,889,132.30).

\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?

- Radio button options: a. This application was made available to the State under the Executive Order 12372 Process for review on [date]. b. Program is subject to E.O. 12372 but has not been selected by the State for review. c. Program is not covered by E.O. 12372. (Selected)

\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)

- Radio button options: Yes, No (Selected)

If "Yes", provide explanation and attach

Attachment management buttons: Add Attachment, Delete Attachment, View Attachment

21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

[Checked] \*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Personal information fields: Prefix, Middle Name, Last Name (McCraw), Suffix, First Name (Jon)

\* Title: City Manager

\* Telephone Number: 228-222-4626 Fax Number: [blank]

\* Email: JMcCraw@diamondhead.ms.gov

\* Signature of Authorized Representative: [blank] \* Date Signed: [blank]



## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 02/28/2025

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**



**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.



11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE City Manager
APPLICANT ORGANIZATION The City of Diamondhead	DATE SUBMITTED 

SF-424D (Rev. 7-97) Back



2024-32

Item No. 10.



December 9, 2024

Mr. Jon McCraw  
City Manager  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

**Re: Change Order #2 (Summary)  
Kolo Court Drainage Project  
LJ Construction Inc.**

Dear Mr. McCraw:

For consideration by the Council, I have enclosed Change Order #2 (Summary Change Order) for this project. This Change Order serves to remedy the actual project quantities needed to complete the project. As shown, this Change Order decreases the Contract Amount by \$11,422.50, making the new Contract Amount \$202,140.95. Additionally, this Change Order will decrease the Contract Time by 30 calendar days, making the Substantial Completion date October 8, 2024.

With that said, I recommend the Council approve this Change Order #2.

Should you have any questions, please do not hesitate to contact me at 228-396-0486 or [nathan@ccellc.us](mailto:nathan@ccellc.us).

Sincerely,  
**COVINGTON CIVIL & ENVIRONMENTAL, LLC**

Nathan Long, E.I.T.  
Project Engineer

Enclosures: Change Order #2, Signed  
Summary of Amended Quantities and Totals

**CHANGE ORDER**

**OWNER:**

City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

**CHANGE ORDER NO. 2 (Summary)**

**DATE:** December 9, 2024

**ENGINEER:** Covington Civil &  
Environmental

**CONTRACTOR:**

LJ Construction Inc.  
11226 Dobson Road  
Gulfport, MS 39503

**PROJECT:** Kolo Court Drainage Project

**SUMMARY:**

This Change Order serves to decrease the Contract Amount.

Installed quantities in the field differ from the original estimated quantities in the contract. A detailed summary of the quantity adjustments is included with this Change Order. The net change to the Contract Amount with these adjustments is a decrease by \$11,422.50.

The Net Change to the Contract Amount will therefore be (-).

(\$11,422.50)

**(Not valid until executed by the Owner, Engineer, and Contractor)**

The original Contract Sum:	<u>\$207,093.50</u>
Net Change by previously authorized Change Orders:	<u>\$6,469.95</u>
The Contract Sum prior to this Change Order was:	<u>\$213,563.45</u>
The Contract Sum will now Change (-):	<u>(\$11,422.50)</u>
The New Contract Sum including this Change Order will be:	<u>\$202,140.95</u>

The Original Contract Time:	<u>10/26/2024</u>
Net Change by previously authorized Change Orders:	<u>12</u>
The Date of Substantial Completion prior to this Change Order:	<u>11/7/2024</u>
The Contract Time will now Change by (-) days:	<u>30</u>
The New Date of Substantial Completion will be:	<u>10/8/2024</u>

CONTRACTOR:

ENGINEER:

OWNER:

By: *Chris J. Smith* By: *Nathan Long* By: \_\_\_\_\_

Date: 12/10/24 Date: 12/09/2024 Date: \_\_\_\_\_

**KOLO COURT DRAINAGE PROJECT  
CITY OF DIAMONDHEAD**

Item No. 10.

**CHANGE ORDER #2  
SUMMARY OF AMENDED QUANTITIES AND TOTALS**

PAY ITEM NO.	PAY ITEM	UNIT	UNIT PRICE	CONTRACT QUANTITIES		AMENDED QUANTITIES		CONTRACT REVISIONS		DELTA
				CONTRACT QUANTITY	EXTENSION	INCREASE	DECREASE	NEW QUANTITY	NEW EXTENSION	
02050-2	Removal of Miscellaneous Material, LVM	CY	\$ 15.00	20	\$ 300.00		20.00	0.00	\$ -	\$ (300.00)
02050-3	Sawcut Asphalt, All Depths	LF	\$ 7.00	50	\$ 350.00		4.00	46.00	\$ 322.00	\$ (28.00)
02050-4	Remove Riprap	SY	\$ 10.00	80	\$ 800.00		13.00	67.00	\$ 670.00	\$ (130.00)
02050-6	Removal of Pipe, All Sizes	LF	\$ 10.50	210	\$ 2,205.00		149.00	61.00	\$ 640.50	\$ (1,564.50)
02070-1	Flowable Fill	CY	\$ 350.00	10	\$ 3,500.00		2.00	8.00	\$ 2,800.00	\$ (700.00)
02226-1	Borrow Excavation, LVM	CY	\$ 17.00	200	\$ 3,400.00	11.00		211.00	\$ 3,587.00	\$ 187.00
02226-2	Excess Excavation, LVM	CY	\$ 12.00	175	\$ 2,100.00		20.00	155.00	\$ 1,860.00	\$ (240.00)
02295-1	Silt Fence	LF	\$ 4.50	170	\$ 765.00		50.00	120.00	\$ 540.00	\$ (225.00)
02295-2	Wattles	LF	\$ 4.50	130	\$ 585.00		130.00	0.00	\$ -	\$ (585.00)
02512-1	1.5" 9.50-mm, MT, Asphalt Pavement	SY	\$ 37.50	145	\$ 5,437.50		0.56	144.44	\$ 5,416.50	\$ (21.00)
02512-2	1.5" 12.50-mm, MT, Asphalt Pavement	SY	\$ 37.50	50	\$ 1,875.00	45.00		95.00	\$ 3,562.50	\$ 1,687.50
02512-3	Cold Milling of Bituminous Pavement, All Depths	SY	\$ 16.50	100	\$ 1,650.00		73.00	27.00	\$ 445.50	\$ (1,204.50)
02580-1	Traffic Markings	LF	\$ 10.00	120	\$ 1,200.00	10.00		130.00	\$ 1,300.00	\$ 100.00
02585-1	Traffic Signage	EA	\$ 450.00	4	\$ 1,800.00		4.00	0.00	\$ -	\$ (1,800.00)
02721-1	Reinforced Cast-in-Place Concrete Structures	CY	\$ 1,650.00	11	\$ 18,150.00		1.42	9.58	\$ 15,807.00	\$ (2,343.00)
02722-1	42" Reinforced Concrete Pipe, Class III	LF	\$ 156.00	96	\$ 14,976.00		16.00	80.00	\$ 12,480.00	\$ (2,496.00)
02931-1	Hydroseeding	SY	\$ 2.00	180	\$ 360.00	1,620.00		1800.00	\$ 3,600.00	\$ 3,240.00
M2	Rock Ditch Check	LS	\$ 5,000.00	1	\$ 5,000.00		1.00	0.00	\$ -	\$ (5,000.00)

**TOTAL CHANGE ORDER #2 \$ (11,422.50)**





December 11, 2024

Mr. Jon McCraw  
City Manager  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

**Re: Bid Award Recommendation  
Kome Drive and Kalipekona Pond Drainage Project  
City of Diamondhead**

Dear Mr. McCraw:

Per your authorization, one (1) bid was received on December 6, 2024, for the subject project. We accepted bid prices for a Base Bid and Alternate Bid #1.

The City has elected to award the lowest bidder of the total Base Bid and Alternate Bid #1 to JLB Contractors, LLC. The total cost for Base Bid and Alternate Bid #1 is the following amounts:

Base Bid	\$1,113,995.00
Alternate Bid #1	\$342,900.00

Therefore, we recommend the City of Diamondhead award the Base Bid—with the deduction of Line Item #35310-1—and Alternate Bid #1 to JLB Contractors, LLC. for \$1,236,395.00 for the Kome Drive and Kalipekona Pond Drainage Project.

We appreciate the opportunity to provide these services to the City of Diamondhead. If you have any questions on this recommendation, please contact me at 228-396-0486.





---

Sincerely,

**COVINGTON CIVIL & ENVIRONMENTAL, LLC**

A handwritten signature in black ink, appearing to read "Ben Benvenuti", is written over the company name.

Ben Benvenuti, P.E.  
*Principal Engineer*

Enclosures: Kome Drive and Kalipekona Pond Drainage Project Contractor's Bid Tabulation

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### Kome Drive and Kalipekona Pond Drainage Project

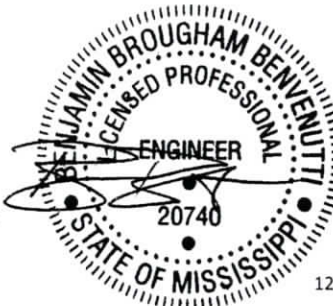
CONTRACTOR'S BID TABULATION  
 BIDS RECEIVED DECEMBER 06, 2024 UNTIL 10:00 A.M., LOCAL TIME  
 BY THE CITY OF DIAMONDHEAD  
 5000 DIAMONDHEAD CIRCLE, DIAMONDHEAD, MS 39525

Base Bid				JLB Contractors, LLC CoR #21884-MC	
Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Amount
01505-1	Mobilization	LS	1	\$ 120,000.00	\$ 120,000.00
02050-1	Demolition - Kome Drive	LS	1	\$ 65,000.00	\$ 65,000.00
02050-2	Demolition - Kalipekona Way	LS	1	\$ 25,000.00	\$ 25,000.00
02226-1	Ditch Excavation and Grading	LF	125	\$ 15.00	\$ 1,875.00
02226-2	Borrow Excavation, LVM	CY	3,000	\$ 25.00	\$ 75,000.00
02226-3	Excess Excavation, LVM	CY	100	\$ 25.00	\$ 2,500.00
02234-1	Size 610 Crushed Stone Base	CY	35	\$ 145.00	\$ 5,075.00
02295-1	Silt Fence	LF	2,400	\$ 5.00	\$ 12,000.00
02295-2	Wattles	LF	350	\$ 6.50	\$ 2,275.00
02512-1	1.5" 9.50-mm, ST, Asphalt Pavement	SY	210	\$ 50.00	\$ 10,500.00
02512-2	1.5" 12.50-mm, ST, Asphalt Pavement	SY	210	\$ 50.00	\$ 10,500.00
02512-3	Traffic Markings	LF	200	\$ 40.00	\$ 8,000.00
02522-1	Concrete Drive Repair	SY	705	\$ 100.00	\$ 70,500.00
02721-1	Reinforced Cast-in-Place Concrete	CY	35	\$ 4,000.00	\$ 140,000.00
02721-2	Castings/Gratings for Concrete Structures	LBS	2,100	\$ 6.50	\$ 13,650.00
02722-1	18" RCP	LF	40	\$ 100.00	\$ 4,000.00
02722-2	24" RCP	LF	40	\$ 100.00	\$ 4,000.00
02722-3	44"x27" RCAP	LF	224	\$ 180.00	\$ 40,320.00
02722-4	36" RCP	LF	112	\$ 150.00	\$ 16,800.00
02723-1	18" HDPE Drain Pipe	LF	180	\$ 70.00	\$ 12,600.00
02723-2	24" HDPE Drain Pipe	LF	600	\$ 90.00	\$ 54,000.00
02723-3	18" Nyloplast Basin (All Sizes) includes casting	EA	4	\$ 2,500.00	\$ 10,000.00
02723-4	24" Nyloplast Basin (All Sizes) includes casting	EA	13	\$ 3,000.00	\$ 39,000.00
02752-1	Loose Riprap, on Geotextile Fabric	CY	95	\$ 120.00	\$ 11,400.00
02931-1	Solid Sod	SY	3,500	\$ 8.00	\$ 28,000.00
02931-2	Hydroseeding	SY	1,000	\$ 2.00	\$ 2,000.00
02935-1	Maintenance of Traffic	LS	1	\$ 35,000.00	\$ 35,000.00
35310-1	Pond Dredging and Disposal to 8.5 Elevation	CY	8,820	\$ 25.00	\$ 220,500.00
M-1	W-Shaped Guardrail w/ End Sections	LF	80	\$ 150.00	\$ 12,000.00
W-1a	Water Main Adjustment	EA	1	\$ 10,000.00	\$ 10,000.00
W-1b	Water Service Line Adjustment	EA	10	\$ 3,000.00	\$ 30,000.00
W-1c	Irrigation Line Protection/Relocation	EA	15	\$ 1,500.00	\$ 22,500.00
<b>Total of Base Bid</b>				<b>\$</b>	<b>1,113,995.00</b>

Alternate Bid #1				JLB Contractors, LLC CoR #21884-MC	
Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Amount
35310-2	Pond Dredging and Disposal to 7.5 Elevation	CY	11430	\$ 30.00	\$ 342,900.00
<b>Total of Alternate Bid #1</b>				<b>\$</b>	<b>342,900.00</b>

**Total of Base Bid + Alternate Bid #1** \$ **1,456,895.00**

I certify that this is a correct tabulation of all bids received for this Project on the date stated above to the best of my knowledge and belief.

12/11/2024

2024-327

Item No. 12.



DIGITAL ENGINEERING & IMAGING, INC.

# INVOICE

PLEASE REMIT PAYMENT TO:  
527 W. Esplanade Avenue, Suite 200  
Kenner, Louisiana 70065

City of Diamondhead  
5300 Diamondhead Circle  
Diamondhead, MS 39525

December 11, 2024  
Project No: B7301001.000  
Invoice No: 50

Project B7301001.000 City of Diamondhead Master Services Agreement 2021  
**Professional Services from November 03, 2024 to November 30, 2024**

Phase 003 Beaux Vue Ph. 2 Drainage Improvements

Task 40 Construction Admin

### Professional Personnel

	Hours	Rate	Amount	
Stein, John	37.50	145.00	5,437.50	
Totals	37.50		5,437.50	
<b>Total Labor</b>				<b>5,437.50</b>

Billing Limits	Current	Prior	To-Date	
Total Billings	5,437.50	3,778.75	9,216.25	
Limit			9,235.00	
Remaining			18.75	
			<b>Total this Task</b>	<b>\$5,437.50</b>

Task 45 Resident Inspection

### Professional Personnel

	Hours	Rate	Amount	
Hemphill, Zachary	9.00	75.00	675.00	
Totals	9.00		675.00	
<b>Total Labor</b>				<b>675.00</b>

Billing Limits	Current	Prior	To-Date	
Total Billings	675.00	525.00	1,200.00	
Limit			4,500.00	
Remaining			3,300.00	
			<b>Total this Task</b>	<b>\$675.00</b>

**Total this Phase \$6,112.50**

### Billings to Date

	Current	Prior	Total
Fee	0.00	4,345.00	4,345.00
Labor	6,112.50	28,415.75	34,528.25
<b>Totals</b>	<b>6,112.50</b>	<b>32,760.75</b>	<b>38,873.25</b>

**Total this Invoice \$6,112.50**

Please reference our project number and invoice number when remitting payment. If you have any questions or need additional information, please email [DEIIAccountsReceivable@deii.net](mailto:DEIIAccountsReceivable@deii.net).



# Billing Backup

Wednesday, December 11, 2024

Digital Engineering & Imaging, Inc.

Invoice 50 Dated 12/11/2024

1:50:04 PM

Project	B7301001.000	City of Diamondhead Master Services Agreement 2021
Phase	003	Beaux Vue Ph. 2 Drainage Improvements
Task	40	Construction Admin

## Professional Personnel

			Hours	Rate	Amount
0111	30 - Stein, John	4/22/2024	.50	145.00	72.50
0111	30 - Stein, John	4/22/2024	.25	145.00	36.25
0111	30 - Stein, John	4/25/2024	.50	145.00	72.50
0111	30 - Stein, John	4/29/2024	.50	145.00	72.50
0111	30 - Stein, John	4/30/2024	1.00	145.00	145.00
0111	30 - Stein, John	5/7/2024	.50	145.00	72.50
0111	30 - Stein, John	5/9/2024	.50	145.00	72.50
0111	30 - Stein, John	5/16/2024	1.00	145.00	145.00
0111	30 - Stein, John	5/30/2024	2.50	145.00	362.50
0111	30 - Stein, John	5/31/2024	.50	145.00	72.50
0111	30 - Stein, John	6/3/2024	.50	145.00	72.50
0111	30 - Stein, John	6/10/2024	2.50	145.00	362.50
0111	30 - Stein, John	6/11/2024	1.00	145.00	145.00
0111	30 - Stein, John	6/12/2024	.50	145.00	72.50
0111	30 - Stein, John	6/13/2024	.25	145.00	36.25
0111	30 - Stein, John	8/30/2024	3.00	145.00	435.00
0111	30 - Stein, John	9/3/2024	3.00	145.00	435.00
0111	30 - Stein, John	9/4/2024	1.00	145.00	145.00
0111	30 - Stein, John	9/17/2024	.50	145.00	72.50
0111	30 - Stein, John	9/23/2024	1.50	145.00	217.50
0111	30 - Stein, John	10/1/2024	.50	145.00	72.50
0111	30 - Stein, John	10/9/2024	.50	145.00	72.50
0111	30 - Stein, John	10/10/2024	.50	145.00	72.50
0111	30 - Stein, John	10/14/2024	.50	145.00	72.50
0111	30 - Stein, John	10/16/2024	3.00	145.00	435.00
0111	30 - Stein, John	10/21/2024	1.00	145.00	145.00
0111	30 - Stein, John	10/29/2024	.50	145.00	72.50
0111	30 - Stein, John	10/30/2024	.50	145.00	72.50
0111	30 - Stein, John	10/31/2024	1.00	145.00	145.00
0111	30 - Stein, John	11/1/2024	.50	145.00	72.50
0111	30 - Stein, John	11/4/2024	.50	145.00	72.50
0111	30 - Stein, John	11/6/2024	1.00	145.00	145.00
0111	30 - Stein, John	11/8/2024	.50	145.00	72.50
0111	30 - Stein, John	11/18/2024	2.00	145.00	290.00
0111	30 - Stein, John	11/19/2024	1.00	145.00	145.00
0111	30 - Stein, John	11/20/2024	.50	145.00	72.50
0111	30 - Stein, John	11/25/2024	1.00	145.00	145.00
0111	30 - Stein, John	11/27/2024	1.00	145.00	145.00
	Totals		37.50		5,437.50
	<b>Total Labor</b>				<b>5,437.50</b>

**Total this Task \$5,437.50**

Task 45 Resident Inspection

**Professional Personnel**

			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
0197	80 - Hemphill, Zachary	11/4/2024	6.00	75.00	450.00	
0197	80 - Hemphill, Zachary	11/5/2024	2.00	75.00	150.00	
0197	80 - Hemphill, Zachary	11/27/2024	1.00	75.00	75.00	
	Totals		9.00		675.00	
	<b>Total Labor</b>					<b>675.00</b>

**Total this Task \$675.00**

**Total this Phase \$6,112.50**

**Total this Project \$6,112.50**

**Total this Report \$6,112.50**



5000 Diamondhead Circle · Diamondhead, MS 39525

Phone: 228.222.4626 Fax: 228-222-4390

www.diamondhead.ms.gov

TO: City Council and City Manager

FROM: J. Pat Rich, Development Coordinator

A handwritten signature in black ink, appearing to read "J. Pat Rich", is written over the printed name.

DATE: December 11, 2024

SUBJECT: Text Amendment to revise setback requirements for screened pool enclosures

Text Amendment to Article 4.3.6.a – Uses and Conditions – Swimming Pool. The proposed text amendment is to add “Screened pool enclosures are considered pool appurtenance structures.”

- Currently considered an addition with 20’ rear and 10’ side setbacks.
- Proposal considered as part of the pool with 4’ setbacks.
- Eliminates the conflict between pool setbacks and enclosures.
- Variance requests of this type have been granted.
- Eliminates expense and delay for residents.
- No objections.

The Planning & Zoning Commission voted 5-0 to recommend approving the Text Amendment.

4.3.6 Swimming Pool. Where permitted, swimming pools designed to a water depth of 24 inches or more shall be subject to the following conditions: a) Location. No pool shall be located in front of the principal building. No above or in-ground pool shall be located within ten (10') feet of a side or rear lot line or under any electrical lines, or over any utility or drainage facility. No portion of any walkway or pool appurtenance structure shall be closer than four (4') feet to any lot line. b) Fence. Swimming pools shall be fenced in accordance with the applicable building code in force for the City of Diamondhead. **Screened pool enclosures are considered pool appurtenances.**





Commissioner Bennett  
Commissioner Brewer  
Commissioner Debrow  
Commissioner Parrish  
Commissioner Harwood  
Commissioner Raymond  
Commissioner Nicaud

# AGENDA PLANNING AND ZONING COMMISSION

Tuesday, December 10, 2024  
6:00 PM CST  
Council Chambers, City Hall  
and via teleconference, if necessary

## Call to Order

## Statement of Purpose

1. May our decisions today be made with wisdom, careful deliberation and in the best interest of the City of Diamondhead. May we display patience and kindness in our dealings with each other and all who are in attendance and may any decisions made today promote the health, safety and welfare of the citizens of Diamondhead and the enhancement of the City as a whole.

## Pledge of Allegiance

## Roll Call

## Confirmation or Adjustments to Agenda

## Approval of Minutes

2. Approval of October 22, 2024 minutes.

## Architectural Review

## New Business

Passed  
5-0

3. The City of Diamondhead proposes a Text Amendment to Article 4.3.6.a – Uses and Conditions – Swimming Pool. The proposed text amendment is to add “Screened pool enclosures are considered pool appurtenance structures.” The Case File Number is 202400570.

Passed  
5-0

4. The City of Diamondhead proposes a Text Amendment to Article 4.3.10.f.xiii – Uses and Conditions - Fences. The proposed text amendment is to remove “In the situation of a corner lot, each street-side frontage shall be considered as a front yard.” The Case File Number is 202400571.

## Unfinished Business

## Open Public Comments to Non-Agenda Items

## Commissioners' Comments

## Communication / Announcements

5. The next City Council meeting is Tuesday, December 17, 2024.  
The next Planning Commission meeting is Tuesday, January 28, 2025.

## Adjourn or Recess

**NOTICE OF PUBLIC HEARING  
PLANNING AND ZONING COMMISSION  
DIAMONDHEAD, MS**

The City of Diamondhead will hold a public hearing on a proposed Text Amendment to Article 4.3.6.a – Uses and Conditions – Swimming Pool. The proposed text amendment is to add “Screened pool enclosures are considered pool appurtenance structures.” The Case File Number is 202400570.

In accordance with Article 9.10.2, the City Council shall have jurisdiction with respect to all Text Amendments and Map Amendments. The Planning Commission shall review and submit a recommendation to the City Council on Text Amendments and Map Amendments.

The Planning and Zoning Commission will consider this application at its next regularly scheduled meeting on **Tuesday, December 10, 2024, at 6:00 p.m.** The public hearing will be held at Diamondhead City Hall in the Council Chambers at 5000 Diamondhead Circle in Diamondhead, MS 39525. Interested members of the public are invited to attend. This meeting will also be live streamed for your convenience. The proposed revision is available for review on the City’s website or at City Hall.

If you have any questions or comments or would like to review the application, you may contact J. Pat Rich, Development Coordinator, at [prich@diamondhead.ms.gov](mailto:prich@diamondhead.ms.gov) or 228-242-1613.



5000 Diamondhead Circle · Diamondhead, MS 39525

Phone: 228.222.4626 Fax: 228-222-4390

www.diamondhead.ms.gov

TO: City Council and City Manager

FROM: J. Pat Rich, Development Coordinator *J. Pat Rich*

DATE: December 11, 2024

SUBJECT: Text Amendment to revise setback requirements for fences on corner lots

Text Amendment to Article 4.3.10.f.xiii – Uses and Conditions - Fences. The proposed text amendment is to remove “In the situation of a corner lot, each street-side frontage shall be considered as a front yard.”

- Currently both street facing yards are considered front yards where fences are not allowed.
- Proposal eliminates that requirement for fences only. Does not affect building setbacks for corner lots.
- Placement of fences along streets will be governed by the Traffic Visibility Across Corners Ordinance.
- Allows residents with corner lots to fully utilize their side yard.
- Variance requests of this type have been granted.
- No objections.

The Planning & Zoning Commission voted 5-0 to recommend approving the Text Amendment.



Commissioner Bennett  
Commissioner Brewer  
Commissioner Debrow  
Commissioner Parrish  
Commissioner Harwood  
Commissioner Raymond  
Commissioner Nicaud

**AGENDA**  
**PLANNING AND ZONING COMMISSION**  
**Tuesday, December 10, 2024**  
**6:00 PM CST**  
Council Chambers, City Hall  
and via teleconference, if necessary

**Call to Order**

**Statement of Purpose**

1. May our decisions today be made with wisdom, careful deliberation and in the best interest of the City of Diamondhead. May we display patience and kindness in our dealings with each other and all who are in attendance and may any decisions made today promote the health, safety and welfare of the citizens of Diamondhead and the enhancement of the City as a whole.

**Pledge of Allegiance**

**Roll Call**

**Confirmation or Adjustments to Agenda**

**Approval of Minutes**

2. Approval of October 22, 2024 minutes.

**Architectural Review**

**New Business**

*Passed 5-0*

3. The City of Diamondhead proposes a Text Amendment to Article 4.3.6.a – Uses and Conditions – Swimming Pool. The proposed text amendment is to add “Screened pool enclosures are considered pool appurtenance structures.” The Case File Number is 202400570.

*Passed 5-0*

4. The City of Diamondhead proposes a Text Amendment to Article 4.3.10.f.xiii – Uses and Conditions - Fences. The proposed text amendment is to remove “In the situation of a corner lot, each street-side frontage shall be considered as a front yard.” The Case File Number is 202400571.

**Unfinished Business**

**Open Public Comments to Non-Agenda Items**

**Commissioners' Comments**

**Communication / Announcements**

5. The next City Council meeting is Tuesday, December 17, 2024.  
The next Planning Commission meeting is Tuesday, January 28, 2025.

**Adjourn or Recess**



4.3.10 Fences, f) Requirements, xiii. No fence shall be constructed in the required front yard building setback area of R-1, R-2, R-3, R-4, MH, C-1, C-2, T, I, PR, or PFR zoning districts. ~~In the situation of a corner lot, each street side frontage shall be considered as a front yard.~~ In the case of the primary structure being set back further than the required front yard setback, no fence shall be constructed closer to the street than the building façade.

due to damages from all natural disasters i.e. tropical storms, hurricanes, tornadoes, flooding and fire. The fees shall be waived no longer than 6 months from the date of the event.

f) **Requirements.**

- i. Fences constructed on any lot, and specifically corner lots, will be subject to, and shall conform to the visibility range requirements of this code. An additional clear zone may be required by the Development Coordinator.
- ii. No fence, guy wire, brace or post shall be constructed upon or extend over property that the City has control over, owns or has an easement over or under, except upon:
  - a. Underground drainage easements that contain non-pressurized storm sewer pipes if written permission is granted by all users.
  - b. Underground sanitary sewer easements that contain non-pressurized pipes if written permission is granted by all users.
  - c. Utility easements if written permission is granted by all users.
- iii. No drainage easement, public or private, shall be fenced or obstructed in any manner, without prior written permission by all users. A gate shall be constructed in a fence along easements to allow ingress and egress for maintenance. If fences, landscaping material, and other appurtenances installed by the property owner in the easement must be removed by the city to service the drainage system, the cost of removal and/or replacement shall be the responsibility of the property owner.
- iv. No fence shall exceed six (6) feet in height measured from the finished grade of the lot or property upon which the fence is being erected except as otherwise provided for in this Article. Moveable screening devices utilized to comply with the parking or storage regulations of this ordinance shall not be considered a fence for the purpose of these height restrictions.
- v. No fence erected within the City limits shall be electrically charged in any manner, without prior written permission by the City Council.
- vi. No fence shall be constructed of barbed wire or other sharp, pointed material except on property utilized for agricultural purposes and is five acres or greater in size.
- vii. All fences shall have a minimum of one gate for emergency ingress and egress. The minimum width of such gate shall be three feet. A driveway approach shall be required for all vehicle gates.
- viii. In C-1, C-2, T, and I zoning districts, fences shall not exceed six feet in height, unless otherwise permitted by this ordinance, and may be constructed with angle arms at the top and such angle arms may be armed with barbed wire. Such arms shall not extend over public property, city, county, or state rights-of-way, easements or adjacent private property.
- ix. In the Public Facilities and Recreation (PFR) zoning district, fences shall not exceed six feet in height unless otherwise permitted by the Development Coordinator to meet the recreational needs and standards and for public safety concerns in parks which chain link may be utilized as the fence material.
- x. Construction material may be wood, vinyl, masonry, or other approved material except in the case where a screening device is required.
- xi. Chain-link shall not be used in areas that are zoned residential.
- xii. The finished side of the fence shall display toward the outside of the lot being fenced. All exposed structural members and cross bracing shall display internally on the lot being fenced.
- xiii. No fence shall be constructed in the required front yard building setback area of R-1, R-2, R-3, R-4, MH, C-1, C-2, T, I, PR, or PFR zoning districts. ~~In the situation of a corner lot, each street side frontage shall be considered as a front yard.~~ In the case of the primary structure being set back further than the required front yard setback, no fence shall be constructed closer to the street than the building façade.



preceding the adoption of this ordinance. Therefore, any residential lot having been previously platted, approved or developed with a side yard setback less than that required by this ordinance shall hereafter develop in conformance with those side yard setbacks as heretofore approved. In no case, however, shall a side yard be less than five feet unless otherwise specifically allowed by this ordinance.

**2.5.3 Traffic Visibility Across Corners.**

**a) Sightlines at Intersections of Streets.**

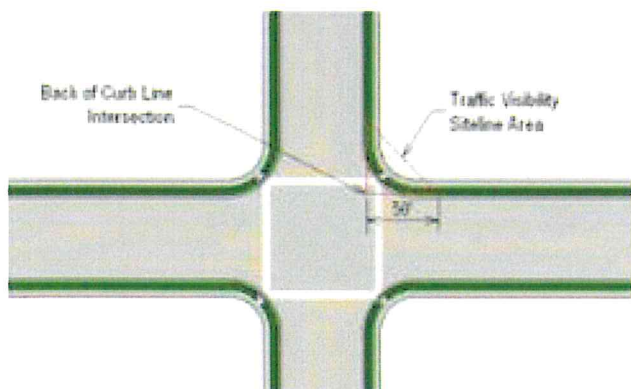
- i. A triangular area as defined in paragraph 2.5.3 a) iii. shall be graded and shall be free of sight obstructions so that vision between a height from two to ten feet above the centerline grades of the intersecting streets is not obscured.
- ii. By means of deed restriction, lease restriction, or plan amendment (whichever method is applicable), vegetation shall not be planted or allowed to grow in such a manner as to obscure vision between a height of from two to ten feet above the centerline grades of the intersecting streets within the triangular area defined in herein.
- iii. Such triangular area shall be bound at street intersections as measured along the back of curb on both streets for a distance of 50 feet from the point of intersection of the curb line. In the

absence of curb, the triangular area shall be measured 50 feet from intersection of the projection line of the edge of pavement.

**b) Sightlines at Intersections of Driveways or Access ways with Streets.**

- i. A triangular area as defined in paragraph 2.5.3 b) iii. shall be graded and shall be free of sight obstructions so that vision between a height of from two to ten feet above the centerline grades of the intersecting driveway, access way, or streets is not obscured.
- ii. By means of deed restriction, lease restriction, or plan amendment (whichever method is applicable), vegetation shall not be planted or allowed to grow in such a manner so as to obscure vision between a height of from two to ten feet above the centerline grades of the intersecting driveway, access way, or streets within the triangular area defined in Section 2.5.3.b) iii.
- iii. Such triangular area shall be bound by the intersecting driveway, access way, or street centerlines and a diagonal connecting two points as measured along the back of curb on both streets and driveways for a distance of 25 feet

**Figure 2.4 - Sight Lines at Intersections**



**Streets: Arterial, Collector and Local**



**Driveways and Service Drives**



Commissioner Bennett  
Commissioner Brewer  
Commissioner Debrow  
Commissioner Parrish  
Commissioner Harwood  
Commissioner Raymond  
Commissioner Nicaud



# AGENDA PLANNING AND ZONING COMMISSION

Tuesday, October 22, 2024

6:00 PM CST

Council Chambers, City Hall  
and via teleconference, if necessary

## Call to Order

## Statement of Purpose

1. May our decisions today be made with wisdom, careful deliberation and in the best interest of the City of Diamondhead. May we display patience and kindness in our dealings with each other and all who are in attendance and may any decisions made today promote the health, safety and welfare of the citizens of Diamondhead and the enhancement of the City as a whole.

## Pledge of Allegiance

## Roll Call

## Confirmation or Adjustments to Agenda

## Approval of Minutes

2. Approval of August 27, 2024 minutes.

## New Business

*passed  
5-0*

3. Gale York has filed an application requesting a variance from the Zoning Ordinance (Article 3.4.8) to allow the construction of a pool enclosure within 11' of the rear yard property line. The property address is 889 Manoo Court. The tax parcel number is 067K-1-36-179.000. The property is in an R-6 zoning district. The rear yard setback is 20'. The variance requested is 9'. The Case File Number is 202400465.

*Passed  
5-0*

4. Purcell Co. Inc. has filed an application requesting a re-subdivision tax parcel number 132-0-09-001.001 and 132F-0-04-014.000 and combining the 2 new adjoining parcels. The properties are located on Noma Dr. and are in the PRF Public Facilities and Recreation District. The Case File Number is 202400496.

*Passed  
5-0*

5. Authorize Staff to present a recommendation to the Commission on changes to fence setbacks on corner lots.

*Passed  
5-0*

6. Authorize Staff to present a recommendation to the Commission on changes to setback requirements on screened pool enclosures.

*Passed  
5-0*

7. Motion to approve 2025 meeting dates and application deadlines.

## Unfinished Business - Sign Ord. Sunset Clause

## Open Public Comments to Non-Agenda Items

## Commissioners' Comments

## Communication / Announcements



**NOTICE OF PUBLIC HEARING  
PLANNING AND ZONING COMMISSION  
DIAMONDHEAD, MS**

The City of Diamondhead will hold a public hearing on a proposed Text Amendment to Article 4.3.10.f.xiii – Uses and Conditions - Fences. The proposed text amendment is to remove “In the situation of a corner lot, each street-side frontage shall be considered as a front yard.” The Case File Number is 202400571.

In accordance with Article 9.10.2, the City Council shall have jurisdiction with respect to all Text Amendments and Map Amendments. The Planning Commission shall review and submit a recommendation to the City Council on Text Amendments and Map Amendments.

The Planning and Zoning Commission will consider this application at its next regularly scheduled meeting on **Tuesday, December 10, 2024, at 6:00 p.m.** The public hearing will be held at Diamondhead City Hall in the Council Chambers at 5000 Diamondhead Circle in Diamondhead, MS 39525. Interested members of the public are invited to attend. This meeting will also be live streamed for your convenience. The proposed revision is available for review on the City’s website or at City Hall.

If you have any questions or comments or would like to review the application, you may contact J. Pat Rich, Development Coordinator, at [prich@diamondhead.ms.gov](mailto:prich@diamondhead.ms.gov) or 228-242-1613.



City of Diamondhead, MS

# Docket of Claims Register

Item No. 15.

APPKT02301 - 12.17.24 DOCKET

By Docket/Claim Number

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Payment Amount Line Amount
DKT232367	Airgas Inc	12/17/2024	5512568359	ACETYLENE AND OXYGEN RENTAL	001-301-640.00	Rentals	152.32
DKT232368	B&J PITT STOP LLC	12/17/2024	11-0210120	UNIT 952 OIL CHANGE	001-200-635.00	Professional Fees - R&M Outside Services	65.00
DKT232369	BLADES GROUP, LLC	12/17/2024	18046680	ASPHALT PATCH	001-301-581.00	Asphalt/Concrete	1,240.00
DKT232370	BOTTOM 2 TOP CONSTRUCTION LLC	12/17/2024	15- COMMERCIAL	COMMERCIAL DISTRICT TRANSFORMATION PROJECT	161-653-912.00	Capital Outlay - Streets & Drainage-Commercial Dis	408,923.15
DKT232371	CDW LLC	12/17/2024	AB6XW6S	FY25 NEW COMPUTERS	001-140-919.00	Capital Outlay - Office Equipment	4,488.80
					001-140-919.00	Capital Outlay - Office Equipment	986.52
					001-140-919.00	Capital Outlay - Office Equipment	1,017.44
					001-280-919.00	Capital Outlay - Office Equipment	5,386.56
					001-110-919.00	Capital Outlay - Office Equipment	1,795.52
					001-110-919.00	Capital Outlay - Office Equipment	157.60
					001-110-919.00	Capital Outlay - Office Equipment	986.52
					001-110-919.00	Capital Outlay - Office Equipment	192.51
					001-200-919.00	Capital Outlay - Office Equipment	1,795.52
					001-200-919.00	Capital Outlay - Office Equipment	986.52
					001-301-919.00	Capital Outlay - Office Equipment	897.76
			PFHT950		001-140-919.00	Capital Outlay - Office Equipment	65.93
					001-110-919.00	Capital Outlay - Office Equipment	65.93
					001-200-919.00	Capital Outlay - Office Equipment	65.93

Docket of Claims Register - Council

APPKT02301 - 1 Item No. 15.

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount	Payment Amount
DKT232372	Coast Electric Power Association	12/17/2024	11/25/24-021	MONTHLY ELECTRIC BILL	001-301-630.00	Utilities - Streetlights & Other	49.06	19,228.64
			11/25/24-022		001-301-630.00	Utilities - Streetlights & Other	141.29	
			11/25/24-023		001-301-630.00	Utilities - Streetlights & Other	55.90	
			11/25/24-024		001-301-630.00	Utilities - Streetlights & Other	55.90	
			11/25/24-025		001-301-630.00	Utilities - Streetlights & Other	48.15	
			11/25/24-027		001-301-630.00	Utilities - Streetlights & Other	55.90	
			12/09/24-003		001-140-630.00	Utilities - General	2,190.83	
					001-301-630.00	Utilities - Streetlights & Other	2,337.46	
			12/12/24-001		001-301-630.00	Utilities - Streetlights & Other	11,876.82	
			12/12/24-002		001-301-630.00	Utilities - Streetlights & Other	1,675.64	
			12/9/24-005		001-301-630.00	Utilities - Streetlights & Other	54.35	
			12/9/24-007		001-301-630.00	Utilities - Streetlights & Other	59.77	
			12/9/24-010		001-140-630.00	Utilities - General	71.82	
			12/9/24-012		001-140-630.00	Utilities - General	68.47	
			12/9/24-016		001-301-630.00	Utilities - Streetlights & Other	54.35	
			12/9/24-017		001-301-630.00	Utilities - Streetlights & Other	248.30	
			12/9/24-018		001-301-630.00	Utilities - Streetlights & Other	68.74	
			12/9/24-019		001-301-630.00	Utilities - Streetlights & Other	54.35	
			12/9/24-020		001-301-630.00	Utilities - Streetlights & Other	61.54	
			DKT232373		Coastal Hardware and Rental Co LLC	12/17/2024	B20472100	
B20472374	LUMBER, COVER, MASKING TAPE, PAINT TRAY, RAKE WELD	001-140-560.00		Repairs & Maintenance - Building			79.82	
DKT232374	Coastal Tire and Auto LLC	12/17/2024	82548	UNIT 729 & UNIT 684 TIRES AND ALIGNMENT	001-200-635.00	Professional Fees - R&M Outside Services	457.00	536.99
			82549		001-200-635.00	Professional Fees - R&M Outside Services	79.99	

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Docket/Claim #	Vendor Name		Payable Description	Account Number	Account Name	Payment Amount	
	Payable Date	Payable Number				Line	Amount
DKT232375	Covington Civil and Environmental LLC						79,720.41
	12/17/2024	16175.08121	ON CALL SURVEY SERVICES - FY 25	001-301-602.00	Professional Fees - Engineering	5,250.43	
		16175.08148 - REVISED	ANNUAL UNIT PRICE CONTRACT	001-301-602.00	Professional Fees - Engineering	13,410.82	
		16175.08155	KALAE DRAINAGE	190-000-602.00	Professional Fees - Engineering	775.00	
				192-000-602.00	Prof Fees-Engineering-ARPA Match STATE of MS	775.00	
		16175.08156	TURNBERRY DRAINAGE - 608	190-000-602.00	Professional Fees - Engineering	4,550.00	
				192-000-602.00	Prof Fees-Engineering-ARPA Match STATE of MS	4,550.00	
		16175.08157	AHULI DRAINAGE	190-000-602.00	Professional Fees - Engineering	1,600.00	
				192-000-602.00	Prof Fees-Engineering-ARPA Match STATE of MS	1,600.00	
		16175.08158	KOME DRIVE AND FAIRWAY DRIVE DRAINAGE	165-000-602.00	Professional Fees Engineering - GOMESA FY23	21,625.16	
		16175.08159	DH PAVING 2024	302-301-602.00	Professional Fees - Engineering	4,495.00	
		16175.08160	SITE DEVELOPMENT PLAN & REVIEW - FY 25	001-280-602.00	Professional Fees - Engineering	2,095.00	
		16175.08161	ON CALL SURVEY SERVICES - FY 25	001-301-602.00	Professional Fees - Engineering	2,672.00	
		16175.08162	ANNUAL UNIT PRICE CONTRACT	001-301-602.00	Professional Fees - Engineering	1,207.50	
		16383.08-32	COMMERCIAL DISTRICT TRANSFORMATION PHASE III(3)	164-653-602.00	Prof Fees Engineering - -GCRF FY23 Comm Distric	7,900.00	
		16383.08-35	COMMERCIAL DISTRICT TRANSFORMATION PROJECT	161-653-602.00	Professional Fees - Engineering - Commercial Dist	4,214.50	
		16422.08-35	CITY ENGINEER SERVICES	001-301-602.00	Professional Fees - Engineering	3,000.00	
DKT232376	Cspire Internet Service						644.49
	12/17/2024	690858-64	INTERNET & PHONE RENTAL FOR THE MONTH OF NOVEMBER	001-140-612.00	Internet	208.99	
			001-140-643.00	Rent - Phone System	435.50		
DKT232377	Diamondhead True Value						334.55
	12/17/2024	338	DECK SCREWS	001-301-501.00	Supplies	14.99	
		346	PVC SOLID PIPE, COUPLE, BALL PVC	001-301-575.00	Repairs & Maintenance-Streets/Drainage/Other	42.15	
		348	UNIVERSAL FLAPPER FIT 2"	001-301-501.00	Supplies	5.99	
		349	SINGLE CUT KEY	001-301-501.00	Supplies	29.90	
		354	FILL VALVE, CONCRETE	001-301-581.00	Asphalt/Concrete	9.58	
				001-140-560.00	Repairs & Maintenance - Building	19.99	
		355	FUSES	001-301-571.00	Repairs & Maintenance - Equipment	20.97	
		363	CONCRETE, STRAINER, PUTTY	001-301-581.00	Asphalt/Concrete	28.74	
				001-301-501.00	Supplies	43.57	
		367	CABLE TIE AND TEE	001-301-501.00	Supplies	21.96	
		368	COMM SNGL RECEP TP20A WH	001-301-501.00	Supplies	6.59	
		401	COUPLING, PIPE PEX, RED COUPL	001-301-501.00	Supplies	60.97	
		403	POLY TARP	001-301-501.00	Supplies	7.99	
		416	WIRE CONNECTOR SCREWS, CABLE TIES	001-301-501.00	Supplies	21.16	



Docket of Claims Register - Council

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount	Payment Amount
								694.00
DKT232378	Diaz Brothers Printing	12/17/2024	8123	CITY POLE BANNERS	001-301-696.00	Beautification Expense	694.00	
								6,112.50
DKT232379	Digital Engineering and Imaging Inc	12/17/2024	50	WORK ASSIGNMENT #018 -- BEAUX VUE PHASE 2	001-301-602.00	Professional Fees - Engineering	5,435.00	
					001-301-602.00	Professional Fees - Engineering	677.50	
								108,477.00
DKT232380	FAIR TIDE MARINE & CONSTRUCTION, LLC	12/17/2024	1 - BEAUX VUE	BEAUX VUE PHASE 2 DRAINAGE	190-000-912.00	Capital Outlay - Streets/Drainage	50,825.00	
					192-000-912.00	Capital Outlay-Streets/Drainage ARPA ST of MS	50,825.00	
			2 - BEAUX VUE		190-000-912.00	Capital Outlay - Streets/Drainage	3,413.50	
					192-000-912.00	Capital Outlay-Streets/Drainage ARPA ST of MS	3,413.50	
								1,332.00
DKT232381	FRONTLINE MOBILE TECH LLC	12/17/2024	FLM51282	UNIT #340 TRANSPORT PARTITION	001-200-917.00	Capital Outlay - Mobile Equipment	1,332.00	
								1,477.90
DKT232382	Fuelman	12/17/2024	NP67538365	FOR THE WEEK ENDING 12.1.24	001-140-525.00	Fuel	50.64	
					001-200-525.00	Fuel	767.87	
			NP67579918	FOR THE WEEK ENDING 12.8.24	001-200-525.00	Fuel	659.39	
								1,000.00
DKT232383	George Blair Attorney	12/17/2024	NOVEMBER 2024	PUBLIC DEFENDER FOR CODH	001-110-603.00	Professional Fees - Legal	1,000.00	
								500.00
DKT232384	Gulf Coast Business Council	12/17/2024	2025	GULF COAST LEGISLATIVE	001-140-650.00	Promotions	500.00	
								206.14
DKT232385	GULF COPY SYSTEMS LLC	12/17/2024	5100	COPY COUNT FOR THE MONTH	001-110-506.00	Copier Usage/Maintenance	18.15	
					001-110-506.00	Copier Usage/Maintenance	49.84	
					001-140-506.00	Copier Usage/Maintenance	21.32	
					001-140-506.00	Copier Usage/Maintenance	80.90	
					001-200-506.00	Copier Usage/Maintenance	6.57	
					001-200-506.00	Copier Usage/Maintenance	25.84	
					001-301-506.00	Copier Usage/Maintenance	1.44	
					001-301-506.00	Copier Usage/Maintenance	2.08	

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Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line	Payment Amount
DKT232386	Hancock County Sheriffs Office	12/17/2024	2024-DH-011H	INMATE HOUSING FOR NOVEMBER 2024	001-200-689.00	Prisoner's Expense		46,609.78
								160.00
								415.03
								159.28
								45,030.88
	2024-DH-14	CELL PHONE SERVICES - NOVEMBER	001-200-632.00	Telephone - Cell Service		415.03		
	2024-DHLE-031	INTERLOCAL AGREEMENT FOR WEEK ENDING 11.16.24	001-110-681.00	Other Services & Charges		159.28		
			001-200-690.00	Interlocal Agreement		45,030.88		
			001-200-612.00	Internet		246.00		
			001-653-650.00	Promotions		598.59		
DKT232387	Hancock County Solid Waste	12/17/2024	1373	NOVEMBER RESIDENTIAL SOLID WASTE COLLECTION	401-322-680.00	Other Services & Charges		65,536.76
DKT232388	Independent Elevator Inspections LLC	12/17/2024	5728	ANNUAL ELEVATOR INSPECTION	001-140-635.00	Professional Fees - Repair & Maint Outside Serv		204.75
DKT232389	James J Chiniche PA Inc	12/17/2024	17-057-0243	COON BRANCH DRAINAGE IMPROVEMENTS	162-000-602.00	Prof Fees Engineering- GOMESA FY22 Coon Branch		7,323.50
			17-057-0244	DRAINAGE POND REMEDIATION PROJECT	001-301-602.00	Professional Fees - Engineering		3,322.00
			17-057-0245	NOMA DRIVE DREDGING	158-000-602.00	Professional Fees - Engineering Tidelands FY21-23		25.64
			17-057-0246	CANAL DREDGIN IMPROVEMENTS PROJECT	158-000-602.00	Professional Fees - Engineering Tidelands FY21-23		3,478.86
			17-057-0247	NOMA DRIVE WATERFRONT IMPROVEMENTS PHASE II -	001-301-602.00	Professional Fees - Engineering		4,767.00
					166-301-602.00	Professional Fees - Engineering		5,322.50
DKT232390	King Waste Services LLC	12/17/2024	I5461	PORTOLETS - BBQ FESTIVAL	001-653-650.00	Promotions		290.00
					001-653-650.00	Promotions		190.00
					001-653-650.00	Promotions		600.00
DKT232391	L J CONSTRUCTION INC	12/17/2024	1 - AHULI	AHULI DRAINAGE PROJECT	190-000-912.00	Capital Outlay - Streets/Drainage		49,406.82
					192-000-912.00	Capital Outlay-Streets/Drainage ARPA ST of MS		49,406.83
			3 - TURNBERRY	TURNBERRY DRAINAGE PROJECT	190-000-912.00	Capital Outlay - Streets/Drainage		75,951.32
					190-000-912.00	Capital Outlay - Streets/Drainage		75,951.31
DKT232392	MS Department of Public Safety	12/17/2024	NOVEMBER 2024	COURT ASSESSMENTS	650-110-131.00	State Assessments Payable		106.89

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Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount	Payment Amount
DKT232393	MS Municipal Workers Compensation Group	12/17/2024	0383WC2024-3	WORKER'S COMPENSATION PREMIUM	001-140-625.00	Insurance	10,057.74	10,057.74
DKT232394	MS Power Company	12/17/2024	NOVEMBER 2024	SURVEILLANCE CONTRACT FOR NOVEMBER	001-200-681.00	Other Services & Charges	1,265.00	1,265.00
DKT232395	Napa of Bay St Louis	12/17/2024	397707	FA 550 AND FA 329 OIL AND FILTERS	001-301-501.00	Supplies	256.09	487.83
					001-301-570.00	Repairs & Maintenance - Vehicle	93.16	
					001-301-570.00	Repairs & Maintenance - Vehicle	21.03	
			398662	PULLEY UNIT 729, RAINX UNIT 032	001-200-570.00	Repairs & Maintenance - Vehicle	34.91	
					001-200-570.00	Repairs & Maintenance - Vehicle	24.98	
			399636	UNIT 684 WIPER BLADE	001-200-570.00	Repairs & Maintenance - Vehicle	17.58	
			399694	UNIT 684 CABIN AIR FILTER	001-200-570.00	Repairs & Maintenance - Vehicle	40.08	
DKT232396	Sea Coast Echo	12/17/2024	12/10/24	BUILDING DEPARTMENT ADVERTISEMENT	001-280-620.00	Advertising	35.76	296.78
					121-301-620.00	Advertising	157.66	
					001-280-620.00	Advertising	26.64	
					001-280-620.00	Advertising	27.72	
			2025	ANNUAL DIGITAL SUBSCRIPTION	001-140-622.00	Publications	49.00	
DKT232397	State Treasurer	12/17/2024	NOVEMBER 2024	COURT ASSESSMENT/FINE FOR NOVEMBER	650-110-131.00	State Assessments Payable	1,596.54	1,633.61
					650-110-131.01	Court Bond Fees Payable	37.07	
DKT232398	TIFFANY COWMAN	12/17/2024	NOVEMBER 2024	TAX SALE REDEMPTIONS FOR NOVEMBER	001-140-694.00	Collection Fees	480.00	480.00
DKT232399	TransUnion Risk and Alternative Data Solutions Inc	12/17/2024	5859551-202411-1 6177932-202411-1	TLOxp FOR NOVEMBER	001-110-681.00	Other Services & Charges	75.00	150.00
					001-200-681.00	Other Services & Charges	75.00	

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Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Payment Amount	
							Line	Amount
DKT232400	Tyler Technologies Business Forms	12/17/2024	98244	TAX FORMS	001-140-501.00	Supplies		367.00
								109.93
								79.58
								46.96
								57.00
	98336		001-140-501.00	Supplies	73.53			
DKT232401	UniFirst Corporation	12/17/2024	1530185583	UNIFORM RENTAL FOR THE WEEK ENDING 12.2.24	001-301-535.00	Uniforms	64.95	129.90
			1530186897	UNIFORM RENTAL FOR THE WEEK ENDING 12.9.24	001-301-535.00	Uniforms	64.95	
DKT232402	US BANK NATIONAL ASSOCIATION	12/17/2024	017579	CITY HALL CHRISTMAS LIGHTS AND INSERVICE	001-140-615.00	Travel & Training	18.96	3,123.96
			033717		001-140-650.00	Promotions	1,037.52	
			044250	001-140-615.00	Travel & Training	62.58		
			068465	001-140-615.00	Travel & Training	1,096.24		
			098987	001-140-615.00	Travel & Training	40.13		
			44489896	BOAM WINTER CONFERENCE HOTEL - BEAU KING	001-280-615.00	Travel & Training	469.92	
			5073423 NOVEMBER 2024	GRINCH MASK MONTHLY CHARGES FOR CONSTANT CONTACT	001-140-501.00 001-140-623.00	Supplies Membership Dues/Fees	300.61 98.00	
DKT232403	VULCAN MATERIALS COMPANY	12/17/2024	2382029	610 & 57 WASH LIMESTONE	158-000-583.00	Gravel, Sand, Rip Rap	30,303.09	30,303.09
DKT232404	WageWorks	12/17/2024	1124-DR42799	COBRA PAYMENT FOR	001-140-625.00	Insurance	100.00	100.00
DKT232405	Waste Management	12/17/2024	0849336-4768-1	DUMPSTER RENTAL	001-140-681.00	Other Services & Charges	76.18	76.18
DKT232406	WESLEY SANDERFORD	12/17/2024	NOVEMBER 2024	OPEN JAM BAND SERVICES -	001-653-650.00	Promotions	300.00	300.00
<b>Total Claims: 40</b>							<b>Total Payment Amount:</b>	<b>1,086,973.45</b>





City of Diamondhead, MS

Item No. 16.

# Docket of Claims Register

APPKT02295 - November 2024 Payroll Payables

By Docket/Claim Number

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
2047	American Fidelity	DKT232358					861.78
	INV0006504	American Fidelity Hospital Gap Plan	Invoice	11/13/2024	American Fidelity Hospital Gap Plan	650-140-113.04	37.85
	INV0006505	American Fidelity Term Life	Invoice	11/13/2024	American Fidelity Term Life	650-140-113.04	15.52
	INV0006506	American Fidelity Accident	Invoice	11/13/2024	American Fidelity Accident	650-140-113.04	53.30
	INV0006507	American Fidelity Critical Illness	Invoice	11/13/2024	American Fidelity Critical Illness	650-140-113.04	44.85
	INV0006508	American Fidelity Disability	Invoice	11/13/2024	American Fidelity Disability	650-140-113.04	229.97
	INV0006509	AmFid Cancer Post Tax	Invoice	11/13/2024	AmFid Cancer Post Tax	650-140-113.04	18.55
	INV0006510	AmFid Cancer Pre Tax	Invoice	11/13/2024	AmFid Cancer Pre Tax	650-140-113.04	30.85
	INV0006530	American Fidelity Hospital Gap Plan	Invoice	11/27/2024	American Fidelity Hospital Gap Plan	650-140-113.04	37.85
	INV0006531	American Fidelity Term Life	Invoice	11/27/2024	American Fidelity Term Life	650-140-113.04	15.52
	INV0006532	American Fidelity Accident	Invoice	11/27/2024	American Fidelity Accident	650-140-113.04	53.30
	INV0006533	American Fidelity Critical Illness	Invoice	11/27/2024	American Fidelity Critical Illness	650-140-113.04	44.85
	INV0006534	American Fidelity Disability	Invoice	11/27/2024	American Fidelity Disability	650-140-113.04	229.97
	INV0006535	AmFid Cancer Post Tax	Invoice	11/27/2024	AmFid Cancer Post Tax	650-140-113.04	18.55
	INV0006536	AmFid Cancer Pre Tax	Invoice	11/27/2024	AmFid Cancer Pre Tax	650-140-113.04	30.85
1004	Blue Cross Blue Shield of MS	DKT232359					9,406.40
	INV0006522	MONTHLY PREMIUM	Invoice	11/13/2024	MONTHLY PREMIUM	650-140-112.00	341.72
					MONTHLY PREMIUM	650-140-112.00	4,067.53
	INV0006548	MONTHLY PREMIUM	Invoice	11/27/2024	MONTHLY PREMIUM	650-140-112.00	4,997.15
1003	Colonial Life	DKT232360					185.04
	INV0006511	EE PREMIUM	Invoice	11/13/2024	EE PREMIUM	650-140-113.00	19.88
	INV0006512	Critical Illness	Invoice	11/13/2024	Critical Illness	650-140-113.00	3.81
	INV0006513	EE Premium	Invoice	11/13/2024	EE Premium	650-140-113.00	10.95
	INV0006514	EE PREMIUM	Invoice	11/13/2024	EE PREMIUM	650-140-113.00	12.30
	INV0006515	EE PREMIUM	Invoice	11/13/2024	EE PREMIUM	650-140-113.00	12.80
	INV0006516	EE PREMIUM	Invoice	11/13/2024	EE PREMIUM	650-140-113.00	32.78
	INV0006537	EE PREMIUM	Invoice	11/27/2024	EE PREMIUM	650-140-113.00	19.88
	INV0006538	Critical Illness	Invoice	11/27/2024	Critical Illness	650-140-113.00	3.81
	INV0006539	EE Premium	Invoice	11/27/2024	EE Premium	650-140-113.00	10.95
	INV0006540	EE PREMIUM	Invoice	11/27/2024	EE PREMIUM	650-140-113.00	12.30
	INV0006541	EE PREMIUM	Invoice	11/27/2024	EE PREMIUM	650-140-113.00	12.80
	INV0006542	EE PREMIUM	Invoice	11/27/2024	EE PREMIUM	650-140-113.00	32.78

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APPKT02295 - November 2024

Item No. 16.

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount
1006	Guardian	DKT232361					901.77
	INV0006518	ER Guardian Life Over 70	Invoice	11/13/2024	ER Guardian Life Over 70	650-140-113.01	2.65
	INV0006519	EE PREMIUM	Invoice	11/13/2024	EE PREMIUM	650-140-113.01	261.44
	INV0006520	ER BENEFIT LIFE INS MONTHLY PREMII	Invoice	11/13/2024	ER BENEFIT LIFE INS MONTHLY PREMII	650-140-113.01	100.51
	INV0006521	EE PREMIUM	Invoice	11/13/2024	EE PREMIUM	650-140-113.01	52.36
					EE PREMIUM	650-140-113.01	-1.98
	INV0006544	ER Guardian Life Over 70	Invoice	11/27/2024	ER Guardian Life Over 70	650-140-113.01	2.64
	INV0006545	EE PREMIUM	Invoice	11/27/2024	EE PREMIUM	650-140-113.01	302.66
	INV0006546	ER BENEFIT LIFE INS MONTHLY PREMII	Invoice	11/27/2024	ER BENEFIT LIFE INS MONTHLY PREMII	650-140-113.01	111.05
	INV0006547	EE PREMIUM	Invoice	11/27/2024	EE PREMIUM	650-140-113.01	70.44
1512	Internal Revenue Service	DKT232362					20,530.51
	INV0006501	Federal Payroll Taxes	Invoice	11/01/2024	Federal Payroll Taxes	650-140-122.00	413.30
	INV0006502	Federal Payroll Taxes	Invoice	11/01/2024	Federal Payroll Taxes	650-140-122.01	96.66
	INV0006503	Federal Payroll Taxes	Invoice	11/01/2024	Federal Payroll Taxes	650-140-123.00	29.58
	INV0006526	Federal Payroll Taxes	Invoice	11/13/2024	Federal Payroll Taxes	650-140-122.00	5,111.32
	INV0006527	Federal Payroll Taxes	Invoice	11/13/2024	Federal Payroll Taxes	650-140-122.01	1,195.40
	INV0006528	Federal Payroll Taxes	Invoice	11/13/2024	Federal Payroll Taxes	650-140-123.00	3,112.63
	INV0006552	Federal Payroll Taxes	Invoice	11/27/2024	Federal Payroll Taxes	650-140-122.00	5,628.30
	INV0006553	Federal Payroll Taxes	Invoice	11/27/2024	Federal Payroll Taxes	650-140-122.01	1,316.26
	INV0006554	Federal Payroll Taxes	Invoice	11/27/2024	Federal Payroll Taxes	650-140-123.00	3,627.06
1760	Morgan White Group	DKT232363					1,088.67
	INV0006523	Morgan White	Invoice	11/13/2024	Morgan White	650-140-112.01	555.47
					Morgan White	650-140-112.01	93.37
	INV0006549	Morgan White	Invoice	11/27/2024	Morgan White	650-140-112.01	626.57
					Morgan White	650-140-112.01	-186.74
1008	MS Department of Revenue Payr	DKT232364					2,479.00
	INV0006525	Payroll State Withholding Taxes	Invoice	11/13/2024	Payroll State Withholding Taxes	650-140-134.00	1,116.00
	INV0006551	Payroll State Withholding Taxes	Invoice	11/27/2024	Payroll State Withholding Taxes	650-140-134.00	1,363.00
1002	Systematized Benefits and Admin	DKT232365					8,501.60
	INV0006517	Deferred Compensation	Invoice	11/13/2024	Deferred Compensation	650-140-110.00	4,250.80
	INV0006543	Deferred Compensation	Invoice	11/27/2024	Deferred Compensation	650-140-110.00	4,250.80
2048	Texas Life	DKT232366					95.55
	INV0006524	Texas Life	Invoice	11/13/2024	Texas Life	650-140-113.05	47.78
	INV0006550	Texas Life	Invoice	11/27/2024	Texas Life	650-140-113.05	47.77
<b>Total Claims: 9</b>						<b>Total Payment Amount:</b>	<b>44,050.32</b>

<b>PR Net Wages</b>	<b>Payroll Pd</b>	<b>Seq No.</b>	<b>Docket #</b>	<b>Description</b>	<b>Paymt Date</b>	<b>Amount</b>	<b>Agenda</b>
PYPKT01542	10/21-11/03/2024	000219	PRCLAIM10219	Net Wages Payable	11/13/2024	28,709.00	12/17/2024
PYPKT01545	11/04/11/17/2024	000220	PRCLAIM10220	Net Wages Payable	11/27/2024	31,797.79	12/17/2024
PYKT01546	11/01-11/30/204	000221	PRCLAIM10221	Net Wages Payable	12/1/2024	3,055.04	12/17/2024



DIAMONDHEAD MUNICIPAL COURT  
5000 Diamondhead Circle  
Diamondhead, MS 39525  
Tel.: (228) 222-4626

Fax: (228) 222-4390

Robert H. Johnson, Jr., Judge  
Derek Cusick, Prosecutor  
Lolita McSwain, Court Clerk

To: **DIAMONDHEAD CITY MANAGER**

**Stats for the month of November 2024**

Total number of violations written: 48 violations  
Violation of City Animal Ordinance: 5 violations  
Cruelty of Animals: 0  
DUI Arrests: 0  
Leash Law Violation: 1

Total fines and fees collected: \$4,135.00  
State portion of the fees collected: \$1,633.61  
Wireless Communication Fund: \$92.89  
Crime Stopper Fund: \$14.00  
Remaining balance the City of Diamondhead receives: \$2,394.50

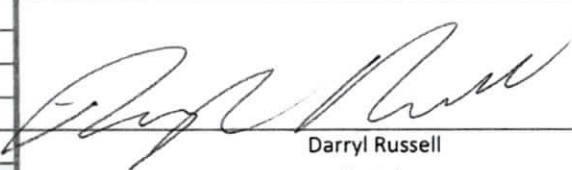
Total Inmates held and billed for jail housing: 6 inmates  
(Housing cost rate of \$20 per day per inmate  
6 inmates -- total of 7 days = \$160.00



Diamondhead Monthly Statistics

Item No.a.

November-24

Animal Problem / Complaints	17	Civil Disputes / Escorts / Process	14
Drug Law Violation	0	Complaint / See An Officer	12
Fire Structure / Vehicle	3	Death	4
Fireworks	0	Disturbance	13
Funeral Escort	0	False Alarms- Residential/ Business/ 911	17
Littering/Dumping/Haz-Mat Spill	6	Follow ups/ citizen call requests	822
Medical Emergency	9	Juvenile Problem	1
Missing/Runaway	1	Lost/Found Item	2
Parking Violation	7	Miscellaneous	7
Prostitution	0	<b>TOTAL MISCELLANEOUS CALLS</b>	<b>892</b>
Public Drunk	0	Accident – Private Property	2
Shots Fired	1	Accident – Public Roadway	8
Suicide	0	Accident - Hit & Run	2
Suicide / Threat / Attempt	0	Accident - Fatality	0
Suspicious / Person / Vehicle	45	<b>TOTAL ACCIDENTS/COLLISIONS</b>	<b>12</b>
Welfare Concern	22	Assist Motorist	15
<b>TOTAL PUBLIC HEALTH &amp; SAFETY</b>	<b>111</b>	Traffic Stop	206
Animal Bite	0	<b>TOTAL TRAFFIC CALLS</b>	<b>221</b>
Assault By Threat	0		
Assault	0	<b>Total Calls for Service</b>	<b>1249</b>
Child Abuse / Neglect	0		
Domestic Violence	1	<b>Traffic Citation (Adults)</b>	<b>28</b>
Harrasment	0		
Harassing Phone Call	2	<b>Traffic Citation (Minors)</b>	<b>2</b>
Robbery – Armed	0		
Sexual Abuse / Molestation	0	Warrant Arrests	3
Stalking	0	Drunk Driver (DUI) Arrests	0
<b>TOTAL CRIMES AGAINST PERSON</b>	<b>3</b>	Traffic Arrests	0
Attempted Burglary	0	Domestic Assault Arrests	2
Burglary – Residence	1	Other Arrests	0
Burglary – Vehicle	0	<b>Total Arrests</b>	<b>5</b>
Counterfeit Money	0		
Damage – Property	7	<b>Significant Events</b>	
Embezzlement	0		
Forgery / Bad Check/Fraud	1		
Malicious Mischief	0		
Recovered Stolen Property	0		
Recovered Stolen Vehicle	0		
Shoplifting	0		
Stolen Vehicle	0		
Theft (Grand)	0		
Theft (Petit)	1		
Trespassing	0		
Unauthorized Use / Vehicle	0		
<b>TOTAL PROPERTY CRIME</b>	<b>10</b>		
		Darryl Russell	
		Captain	

INC CODE: \* - All  
TASK CODE: \* - ALL  
STATUS: \* - All

USER: \* - All  
GROUP: \* - All  
PRIORITY: \* - All  
TYPE:

ORIGIN  
RESOL

		-----PRIORITY-----									
		1	2	3	4	5	6	7	8	9	TOTAL
STATUS	ACTIVE										
	CLOSED	273									273
	VOIDED										
	SUSPENDED										
TOTALS		273									273

-----SEQUENCES-----		
TASK CODE		COUNT
DOCUMENT		5
INSPECTION		250
REINSPECTION		9
REVIEW		9
TOTAL INCIDENTS		273

*Inspections Nov 24*

PROJECTS: THRU ZZZZZZZZZZ

CONTRACTOR Item No.a 11

PROJECT TYPE: All

CONTRACTORS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

EXPIRE  
ISSUED

STATUS INCLUDED: All

\*\*\* PROJECT TYPE RECAP \*\*\*

PROJECT TYPE	# OF PROJECTS	BALANCE
B01-SFR - SINGLE FAMILY RESIDENTI	1	145.00
B02-ADD - RESIDENTIAL ADDITION	6	0.00
B04-ACC - RESIDENTIAL ACCESSORY	3	0.00
B05-REP - RESIDENTIAL REPAIR	14	197.00
ELEC-RES - RESIDENTIAL ELECTRICAL	4	50.00
ELES-RES - RESIDENTIAL SERVICE CH	1	0.00
FA-COM - COMMERCIAL FIRE ALARM	1	0.00
FENCE-RES - RESIDENTIAL FENCE	9	207.00
FLAT-RES - RESIDENTIAL FLATWORK	1	0.00
GAS-RES - RESIDENTIAL GAS	3	100.00
MECH-RES - RESIDENTIAL MECHANICAL	2	0.00
PZ-06 - VARIANCE	1	0.00
PZ-09 - TEXT AMENDMENT	2	0.00
SIGN - SIGN	1	200.00
*** TOTALS ***	49	899.00

*Project Reports - nov 24*

12/05/2024 9:59 AM

L I C E N S E M A S T E R R E P O R T

LICENSES: ALL

SORTED BY: LICENSE NUMBER

LICENSE CODES: Include: PRIV-MFG, PRIV-RET, PRIV-SERV

CLASSES: Include: PRIV

STATUS: ACTIVE

CITY LIMITS: INSIDE, OUTSIDE

Item No.a. IVE  
TIO  
COMMENT:  
PAY STATU

LICENSE CODE SUMMARY

CODE	DESCRIPTION	NUMBER	BALAN
PRIV-SERV	SERVICE	3	0.0
TOTAL:		3	0.0

*Priveleg - Nov 24*



**CITY OF DIAMONDHEAD, MISSISSIPPI**  
**Financial Statements**  
**Coversheet to Monthly Budget Report**  
**For the Month Ended November 30, 2024**

**ALL FUNDS HIGHLIGHTS**

*Revenue:		<u>Current Year</u>	<u>Prior Year</u>
	Total YTD Revenue	\$ 1,747,026	\$ 894,308
	Total Budget	\$ 26,947,893	\$ 21,532,475
	% Actual to Budget	6.5%	
	Current Month % to Fiscal Year	16.7%	16.7%

*Expenses YTD Activity:		<u>Current Year</u>	<u>Last Year</u>
	Total YTD Expenses Actual Activity	\$ 1,547,846	\$ 2,859,571
	Total YTD Expenses Activity w/ Encumbrances	\$ 7,228,554	\$ 9,050,483
	Total Budget	\$ 35,604,991	\$ 24,778,312
	% Actual to Budget	4.3%	
	% Actual w/ Encumbrances to Budget	20.3%	
	Current Month % to Fiscal Year	16.7%	16.7%

\* Excludes Other Financing Sources and Uses

**Depository Account Balances as of: November 30, 2024**

General Bank Acct:	\$ 3,999,793	Unrestricted	\$ 3,971,221
Accounts Payable Clearing:	31,091	Fiduciary Fund	47,803
Payroll Clearing:	33,535	Solid Waste	271,679
Contingency Operating Fund:	2,123,296	Grant Funds	(313,355)
		MS Infrastructure	138,508
		Amer Rescue & F	1,115,299
		GO BONDS 2022	956,559
<b>TOTAL</b>	<b>\$ 6,187,714</b>		<b>\$ 6,187,714</b>

Fund Activity	<u>YTD Actual</u>	<u>YTD Actual w/ Encumbrances</u>	<u>Total Current Budget</u>
001 - General Fund	\$ (233,763)	\$ (854,154)	\$ (490,994)
104 - MS Infrastructure Modernization Fund	\$ 1,055	\$ 1,055	\$ (100,642)
113 - Grant - GRPC Multi Modal Path	\$ -	\$ -	\$ -
115 - Grant- Tidelands FY20 Rotten Bayou P	\$ -	\$ (12,045)	\$ (20,760)
118 - Grant-GRPC/MDOT West Aloha	\$ -	\$ -	\$ -
120 - Capital X Funds FY24	\$ -	\$ -	\$ -
121 - Grant - RESTORE-DEQ Canal I	\$ -	\$ (158)	\$ -
149 - Grant-Tidelands FY24 Trail/ Mar	\$ 225,734	\$ 141,291	\$ 2,725
161 - Grant - GCRF-MDA FY2021 CO	\$ 330,653	\$ (263,003)	\$ (717,738)
162 - Grant-GOMESA FY22 -Coon Branch P	\$ 3,596	\$ (163,968)	\$ 195,793
163 - Grant - GCRF-MDA FY22 Noma	\$ -	\$ (54,169)	\$ (54,169)
164 - Grant - GCRF MDA FY23 Comn	\$ -	\$ (794,587)	\$ (1,194,587)
165 - Grant-GOMESA FY23-Kome/Fairway/A	\$ (39,400)	\$ (342,275)	\$ (168,450)
166 - Grant -RESTORE-MDEQ Jourdan Rive	\$ 4,766	\$ (234,745)	\$ 13,143
168 - Gant-MS Outdoor MOST FY23- Noma	\$ -	\$ -	\$ -
190 - ARPA-American Rescue & Recovery A	\$ (414,703)	\$ (1,777,575)	\$ (3,962,096)
191 - Hancock County Match Bank Sl	\$ -	\$ (242,500)	\$ (130,250)
192 - ARPA Match - STATE OF MS	\$ (46,830)	\$ (496,165)	\$ (496,165)
401 - Solid Waste Fund	\$ 95,235	\$ 95,235	\$ (111,317)
<b>TOTAL Surplus (Deficit)</b>	<b>\$ (73,656)</b>	<b>\$ (4,997,762)</b>	<b>\$ (7,235,508)</b>



City of Diamondhead, MS

# Income Statement Group Summary

For Fiscal: 2024-2025 Period Ending: 11/30/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
<b>Fund: 001 - GENERAL FUND</b>						
20 - TAXES	3,188,500.00	3,188,500.00	45,583.76	168,058.51	168,058.51	3,020,441.49
22 - LICENSES AND PERMITS	456,500.00	456,500.00	22,665.55	109,394.08	109,394.08	347,105.92
23 - INTERGOVERNMENTAL REVENUES	1,628,200.00	1,628,200.00	74,118.41	154,852.42	154,852.42	1,473,347.58
28 - CHARGES FOR GOVERNMENTAL SERVICES	1,500.00	1,500.00	150.00	600.00	600.00	900.00
33 - FINES & FORFEITS	35,000.00	35,000.00	2,894.50	4,352.56	4,352.56	30,647.44
34 - MISCELLANEOUS REVENUE	120,750.00	120,750.00	7,472.03	22,413.81	22,413.81	98,336.19
38 - INTERFUND TRANSFERS IN	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00
39 - NON REVENUE RECEIPTS	350,000.00	350,000.00	0.00	0.00	0.00	350,000.00
40 - PERSONNEL SERVICES	1,581,406.17	1,581,406.17	107,420.70	251,091.81	251,091.81	1,330,314.36
50 - SUPPLIES	290,750.00	294,350.00	10,201.28	11,020.41	24,790.24	269,559.76
60 - CONTRACTUAL SERVICES	2,376,554.93	2,862,984.29	224,890.64	258,481.19	834,669.12	2,028,315.17
70 - GRANTS, SUBSIDIES AND ALLOCATIONS	54,300.00	54,300.00	43,400.00	43,400.00	43,400.00	10,900.00
80 - DEBT SERVICE	247,571.10	247,571.10	475.00	950.00	950.00	246,621.10
90 - CAPITAL OUTLAY	729,500.00	730,832.00	0.00	28,490.73	58,726.79	672,105.21
95 - INTERFUND TRANSFERS OUT	600,000.00	600,000.00	100,000.00	100,000.00	100,000.00	500,000.00
<b>Fund: 001 - GENERAL FUND Surplus (Deficit):</b>	<b>367.80</b>	<b>-490,993.56</b>	<b>-333,503.37</b>	<b>-233,762.76</b>	<b>-853,956.58</b>	<b>362,963.02</b>
<b>Fund: 004 - CONTEGENCY FUND</b>						
34 - MISCELLANEOUS REVENUE	100,000.00	100,000.00	7,672.47	7,672.47	7,672.47	92,327.53
95 - INTERFUND TRANSFERS OUT	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00
<b>Fund: 004 - CONTEGENCY FUND Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>7,672.47</b>	<b>7,672.47</b>	<b>7,672.47</b>	<b>-7,672.47</b>
<b>Fund: 104 - MS Infrastructure Modernization Fund</b>						
23 - INTERGOVERNMENTAL REVENUES	570,000.00	570,000.00	0.00	0.00	0.00	570,000.00
34 - MISCELLANEOUS REVENUE	12,000.00	12,000.00	526.32	1,055.47	1,055.47	10,944.53
80 - DEBT SERVICE	482,642.00	482,642.00	0.00	0.00	0.00	482,642.00
90 - CAPITAL OUTLAY	200,000.00	200,000.00	0.00	0.00	0.00	200,000.00
<b>Fund: 104 - MS Infrastructure Modernization Fund Surplus (Deficit)</b>	<b>-100,642.00</b>	<b>-100,642.00</b>	<b>526.32</b>	<b>1,055.47</b>	<b>1,055.47</b>	<b>-101,697.47</b>
<b>Fund: 115 - Grant- Tideland FY20 Rotten Bayou Public Access</b>						
23 - INTERGOVERNMENTAL REVENUES	556,878.94	556,878.94	0.00	0.00	0.00	556,878.94
60 - CONTRACTUAL SERVICES	51,117.76	63,162.27	0.00	0.00	12,044.51	51,117.76
90 - CAPITAL OUTLAY	514,476.94	514,476.94	0.00	0.00	0.00	514,476.94
<b>Fund: 115 - Grant- Tideland FY20 Rotten Bayou Public Access Surp</b>	<b>-8,715.76</b>	<b>-20,760.27</b>	<b>0.00</b>	<b>0.00</b>	<b>-12,044.51</b>	<b>-8,715.76</b>
<b>Fund: 118 - Grant-GRPC/MDOT West Aloha Streets &amp; Sidewalks</b>						
23 - INTERGOVERNMENTAL REVENUES	800,000.00	800,000.00	0.00	0.00	0.00	800,000.00
38 - INTERFUND TRANSFERS IN	200,000.00	200,000.00	0.00	0.00	0.00	200,000.00
60 - CONTRACTUAL SERVICES	110,000.00	110,000.00	0.00	0.00	0.00	110,000.00
90 - CAPITAL OUTLAY	890,000.00	890,000.00	0.00	0.00	0.00	890,000.00
<b>Fund: 118 - Grant-GRPC/MDOT West Aloha Streets &amp; Sidewalks Su</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Fund: 120 - Capital X Funds FY24</b>						
23 - INTERGOVERNMENTAL REVENUES	1,000,000.00	1,000,000.00	0.00	0.00	0.00	1,000,000.00
90 - CAPITAL OUTLAY	1,000,000.00	1,000,000.00	0.00	0.00	0.00	1,000,000.00
<b>Fund: 120 - Capital X Funds FY24 Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Fund: 121 - Grant - RESTORE-DEQ Canal Dredging</b>						
23 - INTERGOVERNMENTAL REVENUES	3,122,000.00	3,122,000.00	0.00	0.00	0.00	3,122,000.00
60 - CONTRACTUAL SERVICES	161,000.00	161,000.00	0.00	0.00	157.66	160,842.34
90 - CAPITAL OUTLAY	2,961,000.00	2,961,000.00	0.00	0.00	0.00	2,961,000.00
<b>Fund: 121 - Grant - RESTORE-DEQ Canal Dredging Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-157.66</b>	<b>157.66</b>
<b>Fund: 149 - Grant-Tideland FY24 Trail/ Marine Ed Planning</b>						
23 - INTERGOVERNMENTAL REVENUES	90,000.00	90,000.00	228,566.00	228,566.00	228,566.00	-138,566.00
60 - CONTRACTUAL SERVICES	0.00	87,275.00	2,832.50	2,832.50	87,275.00	0.00
<b>Fund: 149 - Grant-Tideland FY24 Trail/ Marine Ed Planning Surplu</b>	<b>90,000.00</b>	<b>2,725.00</b>	<b>225,733.50</b>	<b>225,733.50</b>	<b>141,291.00</b>	<b>-138,566.00</b>

Income Statement

For Fiscal: 2024-2025 Period Ending: 11/30/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
<b>Fund: 157 - Grant- GRPC - East Aloha Improvements Phase 2</b>						
23 - INTERGOVERNMENTAL REVENUES	490,000.00	490,000.00	0.00	0.00	0.00	490,000.00
60 - CONTRACTUAL SERVICES	98,000.00	150,200.00	0.00	0.00	52,200.00	98,000.00
90 - CAPITAL OUTLAY	392,000.00	392,000.00	0.00	0.00	0.00	392,000.00
<b>Fund: 157 - Grant- GRPC - East Aloha Improvements Phase 2 Surpl</b>	<b>0.00</b>	<b>-52,200.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-52,200.00</b>	<b>0.00</b>
<b>Fund: 158 - Grant - Tidelands FY21-24 Noma Dr Public Access</b>						
23 - INTERGOVERNMENTAL REVENUES	1,011,000.00	1,011,000.00	0.00	40,642.58	40,642.58	970,357.42
38 - INTERFUND TRANSFERS IN	0.00	0.00	100,000.00	100,000.00	100,000.00	-100,000.00
50 - SUPPLIES	0.00	100,000.00	15,183.00	15,183.00	112,934.15	-12,934.15
60 - CONTRACTUAL SERVICES	15,836.77	20,603.54	6,093.00	6,093.00	47,696.77	-27,093.23
90 - CAPITAL OUTLAY	995,163.23	1,205,966.73	86,545.00	86,545.00	623,272.50	582,694.23
<b>Fund: 158 - Grant - Tidelands FY21-24 Noma Dr Public Access Surpl</b>	<b>0.00</b>	<b>-315,570.27</b>	<b>-7,821.00</b>	<b>32,821.58</b>	<b>-643,260.84</b>	<b>327,690.57</b>
<b>Fund: 161 - Grant - GCRF-MDA FY2021 COMMERCIAL DISTRICT</b>						
23 - INTERGOVERNMENTAL REVENUES	1,200,000.00	1,200,000.00	0.00	454,735.84	454,735.84	745,264.16
60 - CONTRACTUAL SERVICES	0.00	152,327.85	16,515.99	16,515.99	152,327.85	0.00
90 - CAPITAL OUTLAY	1,200,000.00	1,765,410.61	107,566.70	107,566.70	565,410.61	1,200,000.00
<b>Fund: 161 - Grant - GCRF-MDA FY2021 COMMERCIAL DISTRICT Sur</b>	<b>0.00</b>	<b>-717,738.46</b>	<b>-124,082.69</b>	<b>330,653.15</b>	<b>-263,002.62</b>	<b>-454,735.84</b>
<b>Fund: 162 - Grant-GOMESA FY22 -Coon Branch Projects</b>						
23 - INTERGOVERNMENTAL REVENUES	1,094,650.75	1,094,650.75	14,543.00	14,543.00	14,543.00	1,080,107.75
60 - CONTRACTUAL SERVICES	0.00	178,510.75	10,947.50	10,947.50	178,510.75	0.00
90 - CAPITAL OUTLAY	720,347.00	720,347.00	0.00	0.00	0.00	720,347.00
<b>Fund: 162 - Grant-GOMESA FY22 -Coon Branch Projects Surplus (D</b>	<b>374,303.75</b>	<b>195,793.00</b>	<b>3,595.50</b>	<b>3,595.50</b>	<b>-163,967.75</b>	<b>359,760.75</b>
<b>Fund: 163 - Grant - GCRF-MDA FY22 Noma Drive Project</b>						
60 - CONTRACTUAL SERVICES	0.00	54,169.36	0.00	0.00	54,169.36	0.00
<b>Fund: 163 - Grant - GCRF-MDA FY22 Noma Drive Project Total:</b>	<b>0.00</b>	<b>54,169.36</b>	<b>0.00</b>	<b>0.00</b>	<b>54,169.36</b>	<b>0.00</b>
<b>Fund: 164 - Grant - GCRF MDA FY23 Commercial District</b>						
23 - INTERGOVERNMENTAL REVENUES	2,000,000.00	2,000,000.00	0.00	0.00	0.00	2,000,000.00
60 - CONTRACTUAL SERVICES	285,000.00	411,400.00	0.00	0.00	126,400.00	285,000.00
90 - CAPITAL OUTLAY	2,115,000.00	2,783,187.31	0.00	0.00	668,187.31	2,115,000.00
<b>Fund: 164 - Grant - GCRF MDA FY23 Commercial District Surplus (D</b>	<b>-400,000.00</b>	<b>-1,194,587.31</b>	<b>0.00</b>	<b>0.00</b>	<b>-794,587.31</b>	<b>-400,000.00</b>
<b>Fund: 165 - Grant-GOMESA FY23-Kome/Fairway/Anahola</b>						
23 - INTERGOVERNMENTAL REVENUES	1,926,464.00	1,926,464.00	17,800.00	17,800.00	17,800.00	1,908,664.00
60 - CONTRACTUAL SERVICES	0.00	360,075.00	57,200.00	57,200.00	360,075.00	0.00
90 - CAPITAL OUTLAY	1,734,839.00	1,734,839.00	0.00	0.00	0.00	1,734,839.00
<b>Fund: 165 - Grant-GOMESA FY23-Kome/Fairway/Anahola Surplus (</b>	<b>191,625.00</b>	<b>-168,450.00</b>	<b>-39,400.00</b>	<b>-39,400.00</b>	<b>-342,275.00</b>	<b>173,825.00</b>
<b>Fund: 166 - Grant -RESTORE-MDEQ Jourdan River Boardwalk</b>						
23 - INTERGOVERNMENTAL REVENUES	1,802,590.00	1,802,590.00	13,143.00	13,143.00	13,143.00	1,789,447.00
60 - CONTRACTUAL SERVICES	0.00	247,887.50	8,377.00	8,377.00	247,887.50	0.00
90 - CAPITAL OUTLAY	1,541,559.50	1,541,559.50	0.00	0.00	0.00	1,541,559.50
<b>Fund: 166 - Grant -RESTORE-MDEQ Jourdan River Boardwalk Surpl</b>	<b>261,030.50</b>	<b>13,143.00</b>	<b>4,766.00</b>	<b>4,766.00</b>	<b>-234,744.50</b>	<b>247,887.50</b>
<b>Fund: 167 - Grant-MS Outdoor FY22 MOST-Noma Dr. Boat Ramp</b>						
23 - INTERGOVERNMENTAL REVENUES	0.00	0.00	225,000.00	225,000.00	225,000.00	-225,000.00
<b>Fund: 167 - Grant-MS Outdoor FY22 MOST-Noma Dr. Boat Ramp T</b>	<b>0.00</b>	<b>0.00</b>	<b>225,000.00</b>	<b>225,000.00</b>	<b>225,000.00</b>	<b>-225,000.00</b>
<b>Fund: 168 - Gant-MS Outdoor MOST FY23- Noma Nature Trail</b>						
23 - INTERGOVERNMENTAL REVENUES	500,000.00	500,000.00	0.00	0.00	0.00	500,000.00
90 - CAPITAL OUTLAY	500,000.00	500,000.00	0.00	0.00	0.00	500,000.00
<b>Fund: 168 - Gant-MS Outdoor MOST FY23- Noma Nature Trail Surp</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Fund: 190 - ARPA-American Rescue &amp; Recovery Act</b>						
34 - MISCELLANEOUS REVENUE	500.00	500.00	4,238.07	11,170.18	11,170.18	-10,670.18
60 - CONTRACTUAL SERVICES	253,850.00	358,818.75	18,662.50	18,662.50	104,968.75	253,850.00
90 - CAPITAL OUTLAY	1,920,000.00	3,603,776.92	407,210.35	407,210.35	1,683,776.92	1,920,000.00
<b>Fund: 190 - ARPA-American Rescue &amp; Recovery Act Surplus (Defici</b>	<b>-2,173,350.00</b>	<b>-3,962,095.67</b>	<b>-421,634.78</b>	<b>-414,702.67</b>	<b>-1,777,575.49</b>	<b>-2,184,520.18</b>
<b>Fund: 191 - Hancock County Match Bank Stabilization</b>						
23 - INTERGOVERNMENTAL REVENUES	1,882,250.00	1,882,250.00	0.00	0.00	0.00	1,882,250.00
60 - CONTRACTUAL SERVICES	0.00	242,500.00	0.00	0.00	242,500.00	0.00

Income Statement

For Fiscal: 2024-2025 Period Ending: 11/30/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
90 - CAPITAL OUTLAY	1,770,000.00	1,770,000.00	0.00	0.00	0.00	1,770,000.00
Fund: 191 - Hancock County Match Bank Stabilization Surplus (De	112,250.00	-130,250.00	0.00	0.00	-242,500.00	112,250.00
<b>Fund: 192 - ARPA Match - STATE OF MS</b>						
23 - INTERGOVERNMENTAL REVENUES	1,978,561.96	1,978,561.96	0.00	0.00	0.00	1,978,561.96
60 - CONTRACTUAL SERVICES	253,850.00	358,818.75	18,662.50	18,662.50	104,968.75	253,850.00
90 - CAPITAL OUTLAY	1,724,711.96	2,115,908.63	28,167.03	28,167.03	391,196.67	1,724,711.96
Fund: 192 - ARPA Match - STATE OF MS Surplus (Deficit):	0.00	-496,165.42	-46,829.53	-46,829.53	-496,165.42	0.00
<b>Fund: 302 - FY22 BOND ISSUE</b>						
34 - MISCELLANEOUS REVENUE	25,500.00	25,500.00	3,634.87	7,341.94	7,341.94	18,158.06
60 - CONTRACTUAL SERVICES	150,000.00	178,320.00	0.00	0.00	28,320.00	150,000.00
90 - CAPITAL OUTLAY	901,000.00	901,000.00	0.00	0.00	0.00	901,000.00
Fund: 302 - FY22 BOND ISSUE Surplus (Deficit):	-1,025,500.00	-1,053,820.00	3,634.87	7,341.94	-20,978.06	-1,032,841.94
<b>Fund: 401 - SOLID WASTE FUND</b>						
28 - CHARGES FOR GOVERNMENTAL SERVICES	695,547.00	695,547.00	143,958.53	163,728.31	163,728.31	531,818.69
34 - MISCELLANEOUS REVENUE	9,500.00	9,500.00	1,032.36	1,955.64	1,955.64	7,544.36
60 - CONTRACTUAL SERVICES	816,364.15	816,364.15	69,855.52	70,448.61	70,448.61	745,915.54
Fund: 401 - SOLID WASTE FUND Surplus (Deficit):	-111,317.15	-111,317.15	75,135.37	95,235.34	95,235.34	-206,552.49
<b>Total Surplus (Deficit):</b>	<b>-2,789,947.86</b>	<b>-8,657,098.47</b>	<b>-427,207.34</b>	<b>199,179.99</b>	<b>-5,481,330.82</b>	



Income Statement

For Fiscal: 2024-2025 Period Ending: 11/30/2024

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
001 - GENERAL FUND	367.80	-490,993.56	-333,503.37	-233,762.76	-853,956.58	362,963.02
004 - CONTEGENCY FUND	0.00	0.00	7,672.47	7,672.47	7,672.47	-7,672.47
104 - MS Infrastructure Mod	-100,642.00	-100,642.00	526.32	1,055.47	1,055.47	-101,697.47
115 - Grant- Tidelands FY20	-8,715.76	-20,760.27	0.00	0.00	-12,044.51	-8,715.76
118 - Grant-GRPC/MDOT We	0.00	0.00	0.00	0.00	0.00	0.00
120 - Capital X Funds FY24	0.00	0.00	0.00	0.00	0.00	0.00
121 - Grant - RESTORE-DEQ C	0.00	0.00	0.00	0.00	-157.66	157.66
149 - Grant-Tidelands FY24 T	90,000.00	2,725.00	225,733.50	225,733.50	141,291.00	-138,566.00
157 - Grant- GRPC - East Aloh	0.00	-52,200.00	0.00	0.00	-52,200.00	0.00
158 - Grant - Tidelands FY21-	0.00	-315,570.27	-7,821.00	32,821.58	-643,260.84	327,690.57
161 - Grant - GCRF-MDA FY2	0.00	-717,738.46	-124,082.69	330,653.15	-263,002.62	-454,735.84
162 - Grant-GOMESA FY22 -C	374,303.75	195,793.00	3,595.50	3,595.50	-163,967.75	359,760.75
163 - Grant - GCRF-MDA FY2	0.00	-54,169.36	0.00	0.00	-54,169.36	0.00
164 - Grant - GCRF MDA FY2	-400,000.00	-1,194,587.31	0.00	0.00	-794,587.31	-400,000.00
165 - Grant-GOMESA FY23-K	191,625.00	-168,450.00	-39,400.00	-39,400.00	-342,275.00	173,825.00
166 - Grant -RESTORE-MDEQ	261,030.50	13,143.00	4,766.00	4,766.00	-234,744.50	247,887.50
167 - Grant-MS Outdoor FY2	0.00	0.00	225,000.00	225,000.00	225,000.00	-225,000.00
168 - Gant-MS Outdoor MOS	0.00	0.00	0.00	0.00	0.00	0.00
190 - ARPA-American Rescue	-2,173,350.00	-3,962,095.67	-421,634.78	-414,702.67	-1,777,575.49	-2,184,520.18
191 - Hancock County Matc	112,250.00	-130,250.00	0.00	0.00	-242,500.00	112,250.00
192 - ARPA Match - STATE OF	0.00	-496,165.42	-46,829.53	-46,829.53	-496,165.42	0.00
302 - FY22 BOND ISSUE	-1,025,500.00	-1,053,820.00	3,634.87	7,341.94	-20,978.06	-1,032,841.94
401 - SOLID WASTE FUND	-111,317.15	-111,317.15	75,135.37	95,235.34	95,235.34	-206,552.49
<b>Total Surplus (Deficit):</b>	<b>-2,789,947.86</b>	<b>-8,657,098.47</b>	<b>-427,207.34</b>	<b>199,179.99</b>	<b>-5,481,330.82</b>	