



Mayor Depreo	
Councilmember Maher	At-Large
Councilmember Finley	Ward 1
Councilmember Liese	Ward 2
Councilmember Cumberland	Ward 3
Councilmember Clark	Ward 4

AGENDA

REGULAR MEETING OF THE CITY COUNCIL

Tuesday, October 17, 2023

6:00 PM CST

Council Chambers, City Hall
and via teleconference, if necessary

Call to Order.

Invocation

Pledge of Allegiance

Roll Call

Confirm or Adjust Agenda Order

Presentation Agenda.

- a. The next Regular Meeting of the City Council will be held November 7, 2023 at 6:00 p.m. in Council Chambers located at City Hall.
- b. The Diamondhead BBQ and Brews will be held Saturday, November 11, 2023 from 3:00 p.m. - 8:00 p.m. at City Hall.

Council Comments.

City Manager's Report.

Public Comments on Agenda Items.

Policy Agenda.

Minutes:

1. Motion to approve the October 3, 2023 Regular Meeting Minutes.

Tabled:

2. **2023-274:** Motion to contribute up to \$40,000.00 for the Dog Park from the General Fund Balance. (Finley)
3. **2023-350:** Motion to adopt Resolution 2023-041 thereby concurring with the Planning Commission recommendation for the rezoning of tax parcel number 132A-2-03-028.000 owned by Cure Land Company, LLC, from the current zoning from C-1 (General Commercial District) to TCMU (Town Center Mixed Use). The physical address is 5410 Gex Drive. The Case File Number is 202300417. The purpose of the zoning change is for condominium development.

Resolutions:

4. **2023-375:** Motion to adopt Resolution 2023-042 to authorized grant application to Mississippi Outdoor Stewardship Trust Fund in the amount of \$500,000 for Noma Drive Walking Trail Project.
5. **2023-376:** Motion to adopt Resolution 2023-043 thereby authorizing the submittal of a grant application to Gulf Regional Planning Commission MPO for Transportation Improvement Project (TIP) Funding for Highpoint Intersection Realignment at Golf Club Drive Project in the amount of \$60,000, committing local match funding in the amount of \$15,000 and for other related purposes.

Consent Agenda:

6. **2023-357:** Motion to approve Pay Application 1 in the amount of \$102,182.12 to Moran Hauling Inc for Noma Drive Improvements.
7. **2023-358:** Motion to approve payments to Digital Engineering in the amount of \$9,417.50 for Roadway Improvements Phase 4 and in the amount of \$6,000.00 for the Bond Paving Project.
8. **2023-359:** Motion to approve Master Service Agreement Work Assignment with Chiniche Engineering for monthly maintenance of the GIS System Maintenance for FY24 not to exceed \$500.00 monthly.
9. **2023-360:** Motion to approve payments to Pickering in the amount of \$1,080.00 and in the amount of \$25.00 for Lily Pond Dredging, in the amount of \$4,387.50 and in the amount of \$1,080.00 for Diamondhead Dr East Retention Pond Dredging and in the amount of \$2225.00 for Kolo Court Ditch Improvements.
10. **2023-361:** Motion to approve Final Payment in the amount of \$6,500.00 to Covington Civil and Environmental for Turnberry Detention Pond Design.
11. **2023-362:** Motion to approve Pay Application 3 in the amount of \$15,246.67 to Bottom 2 Top Construction, LLC for Noma Drive Phase 1 Utilities, Drainage and Road Improvements Project.
12. **2023-363:** Motion to enter into an agreement with Orion Planning & Design at an hourly rate of \$175 per hour for design review services related to interpretation of municipal, codes, plans and ordinances.
13. **2023-364:** Motion to approve Pay Application 1 in the amount of \$50,983.33 to Bottom to Top Construction, LLC for the Commercial District Transformation Project Phase I.
14. **2023-365:** Authorize travel and related expenses for City Manager and Council Members to travel and attend the MML 2023 Small Town Conference to be held October 25-26, 2023 in Meridian.
15. **2023-366:** Motion to purchase 89 sq. ft. of Part of Lot 1, Blk. 1, Unit 1, Phase 3 (Noma Drive) in the amount of \$2.00 per sq. ft. for a total purchase price of \$178.00 from Purcell Co., Inc. for easement.
16. **2023-367:** Motion to purchase 2575 sq. ft. of Part of Lot 7, Blk. 6, First Addition, Unit 6, Phase 1 (Makiki Drive) in the amount of \$1.25 per sq. ft. for a total purchase price of \$3,218.75 from Zachary and Callie Bunter for a Permanent Drainage Easement.
17. **2023-368:** Motion to purchase 1470 sq. ft. of Part of Lot 9, Blk. 4, First Addition, Unit 6, Phase 1 (Makiki Drive) in the amount of \$1.25 per sq. ft. for a total purchase price of \$1,837.50 from Marvin Lee and Angela Robinson for a Permanent Drainage Easement.

- 18.** **2023-370:** Motion to approve payments to Chiniche Engineering & Surveying in the amount of \$5,354.00 for Montjoy Creek Improvements, in the amount of \$4222.75 for Golf Course Pond Remediation, in the amount of \$230.00 for GIS and in the amount of \$1,635.50 for Canal Dredging.
- 19.** **2023-371:** Motion to approve to advertise for bids for the Beaux Vue Ph 2 Drainage Improvements.
- 20.** **2023-372:** Motion to approve Work Assignment under the Master Service Agreement with Covington Civil and Environmental, LLC in the amount not to exceed \$25,000.00 for Site Development Plan Review FY24 as needed.
- 21.** **2023-373:** Motion to approve payments to Covington Civil & Environmental, LLC in the amount of \$17,450.00 for Turnberry Drainage Project, in the amount of \$7,200.00 for Fairway Drive and Kome Drive Project, in the amount of \$24,000.00 for Bank Stabilization Project, in the amount of \$13,500.00 for Bayou Drive Drainage Project, in the amount of \$5,220.00 for Site Development Plan, and in the amount of \$17,100.00 for Kaleki Way Drainage.
- 22.** **2023-377:** Motion to amend the purchase approved June 21, 2022 for a Ford medium duty landscape/dump truck with Cannon Chevrolet Nissan in the amount of \$112,000 and to allow the purchase of a replacement medium duty model Chevrolet Silverado 5500 Regular Cab Work Truck with Switch-N-Go Series Rollback Dump Body in the amount of \$95,000 due to delivery deadlines and the emergency needs of the department.

Action Agenda.

- 23.** **2023-369:** Motion to allow anyone that had a permit for a landscape culvert that expired during the moratorium on Landscape Culverts, to request during moratorium time period a new permit and they be allowed to do a landscape culvert according to the present permit and building review requirements for culvert size and other requirements set forth by building officials. (Maher)
- 24.** **2023-374:** Motion to accept offer from United States Fire Insurance Company in the amount of \$97,641.75 as full and final settlement of the performance bond claim filed by the City of Diamondhead on the project known as Makiki Dr. Drainage and further to authorize the City Attorney and City Manager to execute all necessary documents to effectuate the settlement.

Routine Agenda.

Claims Payable

- 25.** Motion to approve Docket of Claims (DKT231149 - DKT231182) in the amount of \$412,493.09
- 26.** Motion to approve Payroll Payables APPKT02070 (DKT231137-DKT231148) in the amount of \$46,560.68, PRCLAIM010173 in the amount of \$2,523.58, PRCLAIM010174 in the amount of \$28,337.39, PRCLAIM010175 in the amount of \$28,216.25 and PRCLAIM01076 in the amount of \$2,523.58.

Department Reports

- a.** Building
- Court
- Police

Public Comments on Non-Agenda Items.

Executive Session - If Necessary

Adjourn/Recess.

NOTE: THE CITY OF DIAMONDHEAD WILL FURNISH APPROPRIATE AUXILIARY AIDS AND SERVICES WHERE NECESSARY TO AFFORD INDIVIDUALS WITH DISABILITIES AN EQUAL OPPORTUNITY TO SERVICES AND ACTIVITIES OF THE CITY. A WRITTEN REQUEST BY OR ON BEHALF OF QUALIFYING INDIVIDUALS SHALL BE SUBMITTED IN A TIMELY MANNER TO THE CITY CLERK.



MINUTES
REGULAR MEETING OF THE CITY COUNCIL
Tuesday, October 03, 2023
6:00 PM CST

Call to Order.

Mayor Depreo called the meeting to order at 6:06 p.m.

Invocation - Councilmember Maher

Pledge of Allegiance

Roll Call

PRESENT

Mayor Nancy Depreo

Councilmember-At-Large Gerard Maher

Ward 1 Shane Finley

Ward 2 Anna Liese

Ward 3 John Cumberland

Ward 4 Charles Clark

Confirm or Adjust Agenda Order

Motion made by Mayor Depreo, Seconded by Ward 1 Finley to adjust agenda adding the following-

Action Agenda

- 21. 2023-356:** Motion to accept and award low bid received from Bottom 2 Top Construction LLC in the amount of \$143,062.02 for Makiki Drive Drainage Improvements per the recommendation of the City Engineer and authorize the City Manager to execute the contract for same and to issue the notice to proceed as appropriate.

Consent Agenda to Action Agenda

- 11. 2023-352:** Motion to authorize the City Manager to engage the architect/engineer for the Diamondhead Dog Park for conceptual design/revisions for proposed dog park site on property in the vicinity of East Hancock Library as requested from the Hancock County Board of Supervisors.
- 14. 2023-355:** Motion to approve the final proposed pathway design for the Montjoy Creek Tidelands project.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Presentation Agenda.

- a. The next Regular Meeting of the City Council will be held October 17, 2023 at 6:00 p.m. in Council Chambers located at City Hall.
- b. The 11th Annual Blessing of the Classics will be Wednesday, October 4th from 1 p.m. - 7 p.m. at City Hall. Cruisers, live music and food on the Town Green. Cruisers' parade to the blessing circle will be from 4 p.m. - 5 p.m.
- c. Diamondhead Police Department's National Night Out will be held on Thursday, October 12, 2023 from 5:30 p.m. - 7:00 p.m. at City Hall.
- d. The Red Bean Cookoff sponsored by CASA and The City of Diamondhead will be held on Saturday, October 14, 2023 from 4:00 p.m. - 7:00 p.m. at Diamondhead City Hall.
- e. The Diamondhead BBQ and Brews will be held Saturday, November 11, 2023 from 3:00 p.m. - 8:00 p.m. at City Hall.

Council Comments.

City Manager's Report.

CITY MANAGER REPORT

October 03, 2023

1. Makiki Drive – Bids have been received and an award letter provided by the engineering firm. We are adding this to the agenda to award. Legal counsel has received a settlement offer from the bonding company and is hopeful they can present a final settlement at the next council meeting.
2. Park Ten Road – The contractor started on September 5th. The contract is for 270 Calendar Days with an end date of June 1st. The contractor will be working on mucking the roadbed and then begin hauling dirt. This is Phase I of the Commercial District Transformation Project.
3. Noma Drive Restoration – The contractor started on September 11th. The contract is for 150 Calendar Days with an end date of February 7th. The contractor has completed most of the multimodal pathway and will start road work next week. This is Phase II of the Commercial District Transformation Project.
4. Phase 4 paving – Currently waiting on contractor to complete the punch list.
5. Diamondhead Drive – The notice to proceed is set for October 9th. The contract is for 150 Calendar Days with an end date of March 6th. This project will pave Diamondhead Drive North, East, and West. It will also remove the two lanes on DH Drive East and install the multimodal lane to match the rest of the loop.
6. Kaleki Way – Received 60% drawing from engineer last week.
7. MMPA Suit – Bottlenose dolphin are killed and seriously injured by long term exposure to very low salinity levels. The extended 2019 openings of the Bonnet Carre Spillway were identified by scientists as the cause of an extremely high number of bottlenose dolphin deaths and injuries in the Mississippi Sound. The Marine Mammal Protection Act prohibits actions that kill or disrupt the essential behaviors of marine mammals like the bottlenose dolphin. Federal agencies like the U.S. Army Corps of Engineers can obtain a permit that allows them to take actions injuring marine

mammals, but the permitting process requires assessing additional ways of protecting the marine mammals. The Corps has never obtained such a permit for the Bonnet Carre Spillway.

8. Montjoy Creek – Met with property owner regarding required easement. The owner is willing to grant a 15-foot easement to the city from top of bank of Montjoy Creek. The map showing the walking path and the needed easement is included in the agenda packet.
9. Noma Drive Easement – This is one of two easements for the multimodal lane on the Noma Drive project. We are working with the second property owner and should have it on the next agenda.
10. Mayor Depreo – Appointed to the Southern District Executive Committee for MML.
11. City of Diamondhead – The city has received the MS APA Chapter Award for Outstanding Large Project (Under 15k). This is for the Envision Diamondhead Comprehensive Plan 2040.
12. Code Enforcement – The city has hired a full-time code enforcement officer. AJ Gambino will begin full-time starting the week of the 9th.
13. ARPA/GOMESA Projects – The following projects have been assigned to an engineering firm and are currently in the design phase.

a. Coon Branch	b. Koloa Steet @ Ala Moana
c. Lots 7 & 8	d. Kolo Court
e. Turnberry	f. Ahuli Place
g. Kome Drive	h. Kalae Street
i. Hilo Way -- West	j. Hilo Way to Hapuna Place
k. Hilo Way at Koko Street	l. Aukai Place/DH Dr East
m. DH Drive East/Kalani	n. Veterans/Substation
o. Bayou Drive Culvert	p. Anahola Place
q. Fairway Drive	

Public Comments on Agenda Items.

Gary Parnigoni - New Road on Noma Drive/Zoning Change

Anette Williams - Zoning Change

Sonny Wehrman - Zoning Change

Michelle Wehrman - Zoning Change

Raymond Walters - Zoning Change

Mo Landry - Zoning Change

Theo Resher - Zoning Change

Louis Mounicou - Zoning Change

Olga Mounicou - Zoning Change

Cynthia Ybarra - Zoning Change

Chris Martone - Zoning Change

Betty Whittington - Zoning Change

Rita Gaupp - Zoning Change

Paul Brown - Zoning Change

Joel Blackledge - Legal Counsel for residents in opposition of Zoning Change

Laura Guneau - Zoning Change

Pat Kleinedordt - Zoning Change

P.J. Mauffray - Legal Counsel for Cure Land Company, LLC

Frank Genzer - Developer for Cure Land Company, LLC

Policy Agenda.

Minutes:

1. Motion to approve the September 19, 2023 Regular Meeting Minutes.

Motion made by Ward 4 Clark, Seconded by Ward 3 Cumberland to approve the September 19, 2023 Regular Meeting Minutes.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Tabled:

2. **2023-274:** Motion to contribute up to \$40,000.00 for the Dog Park from the General Fund Balance. (Finley)

NO ACTION TAKEN

Resolutions:

3. **2023-350:** Motion to adopt Resolution 2023-041 thereby concurring with the Planning Commission recommendation for the rezoning of tax parcel number 132A-2-03-028.000 owned by Cure Land Company, LLC, from the current zoning from C-1 (General Commercial District) to TCMU (Town Center Mixed Use). The physical address is 5410 Gex Drive. The Case File Number is 202300417. The purpose of the zoning change is for condominium development.

Motion made by Ward 3 Cumberland, Seconded by Ward 2 Liese to table adopting Resolution 2023-041 thereby concurring with the Planning Commission recommendation for the rezoning of tax parcel number 132A-2-03-028.000 owned by Cure Land Company, LLC, from the current zoning from C-1 (General Commercial District) to TCMU (Town Center Mixed Use) until the October 17, 2023, regular meeting of the Council. The physical address is 5410 Gex Drive. The Case File Number is 202300417. The purpose of the zoning change is for condominium development.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Consent Agenda:

Motion made by Ward 1 Finley, Seconded by Councilmember-At-Large Maher to approve the following consent items:

4. **2023-339:** Motion to approve an amended application to the Department of Marine Resources for FY23 Tidelands - Noma Drive Public Access.
5. **2023-340:** Motion for the City of Diamondhead to join in the latest efforts of the Mississippi Sound Coalition with respect to the Bonnet Carre' Spillway and the Marine Mammal Protection Act.
6. **2023-343:** Motion to accept Substantial Completion of the Diamondhead Roadway Improvements Ph 4 Project as of September 14, 2023.
7. **2023-344:** Motion to approve the Municipal Compliance Questionnaire for Fiscal Year 2023.
8. **2023-345:** Motion to approve the sole source purchase of ten (10) BodyWorn and Rocket In-car Video System hardware bundles from Metrix Solutions, Inc. for the Police Department and to enter into agreement for five years for the total amount of \$142,453.65 to be paid in annual installments in the amount of \$28,490.73.
9. **2023-346:** Motion to approve annual supplementation services in the amount of \$3,473.70 with CivicPlus (formerly Municode) for ordinance updating.
10. **2023-347:** Motion to approve Pay Application 5 in the amount of \$149,952.04 to Huey P. Stockstill, LLC Diamondhead Roadway Improvements Ph 4.
12. **2023-353:** Motion to approve payment to the Hancock County Board of Supervisors in the amount of \$61,564.30 representing fire rebates funds received for equipping the Diamondhead Fire Department.
13. **2023-354:** Motion to acquire by purchase 360 sq. ft. of Part of Lot 2, Blk. 1, Phase 3 (Noma Drive) in the amount of \$2.00 per sq. ft. for a total purchase price of \$780.00 from Jane Williams for easement.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Action Agenda.

15. **2023-338:** Motion to accept donation of a picnic table from Rotary Club of Central Hancock for the Town Green. (Depreo)

Motion made by Mayor Depreo, Seconded by Councilmember-At-Large Maher to accept donation of a picnic table from Rotary Club of Central Hancock for the Town Green.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

- 16. 2023-341:** Motion by Chad Ambrose for an exception to the City Council's moratorium on the installation of landscape culverts at his property located at 7416 Turnberry Way.

Motion made by Ward 3 Cumberland, Seconded by Ward 1 Finley to approve a request by Chad Ambrose for an exception to the City Council's moratorium on the installation of landscape culverts at his property located at 7416 Turnberry Way.

Pat Rich, Planning and Zoning Administrator Chad Ambrose, Landowner and Andrew Levens, Covington Civil and Environmental, LLC spoke about the installation of the landscape culverts.

Voting Yea: Ward 1 Finley, Ward 3 Cumberland, Ward 4 Clark

Voting Nay: Mayor Depreo, Councilmember-At-Large Maher, Ward 2 Liese

MOTION FAILED

- 17. 2023-342:** Motion to have Planning and Zoning Commission recommend new policy related to landscape culverts.

Motion made by Mayor Depreo, Seconded by Ward 2 Liese to have Planning and Zoning Commission recommend new policy related to landscape culverts.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

- 18. 2023-349:** Motion to approve the Planning Commission recommendation to allow Mike Scardino a variance from the Zoning Ordinance (Article 4.19) to allow the construction of a fence within 5' of the front property line. The property address is 10846 Koloa Street. The tax parcel number is 067H-2-25-141.000. The property is in an R-2 zoning district. The front yard setback is 20'. The variance requested for the fence is 15'. The Case File Number is 202300416.

Motion made by Ward 3 Cumberland, Seconded by Ward 4 Clark to approve the Planning Commission recommendation to allow Mike Scardino a variance from the Zoning Ordinance (Article 4.19) to allow the construction of a fence within 5' of the front property line. The property address is 10846 Koloa Street. The tax parcel number is 067H-2-25-141.000. The property is in an R-2 zoning district. The front yard setback is 20'. The variance requested for the fence is 15'. The Case File Number is 202300416.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

- 19. 2023-348:** Motion to approve the Planning Commission recommendation to allow D. R. Horton a variance from the Zoning Ordinance (Article 4.19) to allow the construction of a residence within 15' of the rear property line. The property address is 87134 High Point Drive. The legal description is The Preserve Phase 1, Lot 7. The property is in an R-2 zoning district. The rear yard setback is 20'. The variance requested is 5'. The Case File Number is 202300389.

Motion made by Ward 3 Cumberland, Seconded by Ward 1 Finley to approve the Planning Commission recommendation to allow D. R. Horton a variance from the Zoning Ordinance (Article 4.19) to allow the construction of a residence within 15' of the rear property line. The property

address is 87134 High Point Drive. The legal description is The Preserve Phase 1, Lot 7. The property is in an R-2 zoning district. The rear yard setback is 20'. The variance requested is 5'. The Case File Number is 202300389.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

20. 2023-351: Motion to direct the City Manager to trademark the City Logo. (Liese)

Motion made by Ward 2 Liese, Seconded by Ward 1 Finley to direct the City Manager to trademark the City Logo.

Voting Yea: Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

Voting Nay: Mayor Depreo

MOTION CARRIED

21. 2023-356: Motion to accept and award low bid received from Bottom 2 Top Construction LLC in the amount of \$143,062.02 for Makiki Drive Drainage Improvements per the recommendation of the City Engineer and authorize the City Manager to execute the contract for same and to issue the notice to proceed as appropriate.

Motion made by Ward 4 Clark, Seconded by Councilmember-At-Large Maher to accept and award low bid received from Bottom 2 Top Construction LLC in the amount of \$143,062.02 for Makiki Drive Drainage Improvements per the recommendation of the City Engineer and authorize the City Manager to execute the contract for same and to issue the notice to proceed as appropriate.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

11. 2023-352: Motion to authorize the City Manager to engage the architect/engineer for the Diamondhead Dog Park for conceptual design/revisions for proposed dog park site on property in the vicinity of East Hancock Library as requested from the Hancock County Board of Supervisors.

Motion made by Ward 2 Liese, Seconded by Ward 3 Cumberland to engage the architect/engineer for the Diamondhead Dog Park for conceptual design/revisions for proposed dog park site on property in the vicinity of East Hancock Library as requested from the Hancock County Board of Supervisors.

Voting Yea: Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

Voting Nay: Mayor Depreo

MOTION CARRIED

- 14. 2023-355:** Motion to approve the final proposed pathway design for the Montjoy Creek Tidelands project.

Motion made by Ward 3 Cumberland, Seconded by Ward 4 Clark to approve the final proposed pathway design for the Montjoy Creek Tidelands project.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Routine Agenda.

Claims Payable

21. Motion to approve Docket of Claims (DKT231096 - DKT231136) in the amount of \$345,444.46.

Motion made by Ward 1 Finley, Seconded by Ward 4 Clark to approve Docket of Claims (DKT231096 - DKT231136) in the amount of \$345,444.46.

Voting Yea: Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

Voting Nay: Mayor Depreo

MOTION CARRIED

Public Comments on Non-Agenda Items.

Molly Kooney - Construction runoff near her home.

Adjourn/Recess.

At 8:13 p.m. with no further business to come before the council motion made by Ward 4 Clark, Seconded by Councilmember-At-Large Maher to adjourn.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Nancy Depreo
Mayor

Jeannie Klein
City Clerk

Agenda Item #2023- 274

City of Diamondhead, MS
Request for Council Action

TO: Mayor/Council/City ClerkFROM: S. Finley Ward 1DATE: 07/10/2023

☐ Ordinance
 ☐ Resolution
 ☐ Agreement
 ☐ Info Only
 ☐ Work Session
 ☒ Other

AGENDA LOCATION: ☐ Consent Agenda ☐ Regular Agenda

AGENDA DATE REQUESTED


07/18/2023

ORDINANCE/RESOLUTION CAPTIONS or ISSUE:

Motion to contribute up to \$40,000.00 for the Dog Park from the General Fund Balance.

REQUIRED SIGNATURE

REQUESTED BY:



COUNCIL ACTION:

☐ Approved
 ☐ Denied
 ☐ Tabled/Deferred
 ☐ Info Only

Completed:

A TEXT AMENDMENT TO AMEND THE ZONING MAP FOR THE RE-ZONING OF CURE LAND COMPANY, LLC'S TAX PARCEL TAX PARCEL 132A-2-03-028.00 (5410 GEX DRIVE)

A resolution of the Mayor and City Council of the City of Diamondhead amending the Zoning Map to change Tax Parcel 132A-2-03-028.00 (physical address 5410 Gex Drive) from C-1 (General Commercial District) to TCMU (Town Center Mixed Use)

WHEREAS, Cure Land Company, LLC submitted a request to change the zoning of its Tax Parcel 132A-2-03-028.00 (physical address 5410 Gex Drive) from C-1 (General Commercial District) to TCMU (Town Center Mixed Use) and, .

WHEREAS, the Planning & Zoning Commission at its meeting on September 26, 2023 concurred with the recommendation of the Planning & Zoning Administrator to approve the request of Cure Land Company, LLC for the rezoning of Tax Parcel 132A-2-03-028.00 (physical address 5410 Gex Drive) from C-1 (General Commercial District) to TCMU (Town Center Mixed Use) citing the City's Comprehensive Plan, Envision Diamondhead 2040, was adopted in August 2020 and wherein the Center District and mixed-use subdistrict were added to the Zoning Ordinance, and

WHEREAS, the subject parcel is one which has been identified as mixed use and meets with Envision Diamondhead 2040 goals and objectives to provide additional housing options for those not interested in single-family detached homes.

NOW, THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY, that the City Council does here by amend the Zoning Map and further amends the zoning for Tax Parcel Tax Parcel 132A-2-03-028.00 (physical address 5410 Gex Drive) from C-1 (General Commercial District) to TCMU (Town Center Mixed Use).

I HEREBY CERTIFY THAT THE ABOVE AND FOREGOING RESOLUTION WAS ADOPTED IN THE AFFIRMATIVE BY THE FOLLOWING VOTE OF COUNCIL OF THE CITY OF DIAMONDHEAD ON THE 3TH DAY OF OCTOBER, 2023.

	Aye	Nay	Absent
Councilmember Finley	_____	_____	_____
Councilmember Liese	_____	_____	_____
Councilmember Cumberland	_____	_____	_____
Councilmember Clark	_____	_____	_____
Councilmember Maher	_____	_____	_____
Mayor Depreo	_____	_____	_____

MAYOR NANCY DEPREO

ATTEST: _____
Jeannie Klein, City Clerk

City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525



Office 228-222-4626
Fax 228-222-4390
www.Diamondhead.ms.gov

APPLICATION FOR ZONING CHANGE

CASE NO. 202300417

DATE 8-21-23

APPLICANT: MICHAEL D. CURE
 APPLICANT'S ADDRESS: 106 YARBOROUGH PL. WARELAND, MS. 39576
 APPLICANT'S TELEPHONE: (HOME) ⁽²²⁸⁾ 304-7157 (WORK) ⁽²²⁸⁾ 463-0050
 PROPERTY OWNER: CURE LAND COMPANY LLC
 MAILING ADDRESS: P.O. Box 44 LAKE SIDING, MS. 39558
 TELEPHONE NUMBER: (HOME) ⁽²²⁸⁾ 304-7157 (WORK) 228-463-0050
 TAX ROLL PARCEL NUMBER: #132-A-2-03-028
 STREET ADDRESS OR LEGAL DESCRIPTION OF PROPERTY: 5410 GEX DRIVE
 ZONING CHANGE (FROM) C-1 (TO) R-3
 STATE PURPOSE OF REZONING: CONDOMINIUM DEVELOPMENT

STATEMENT OF UNDERSTANDING

As the applicant or owner/s for the requested Zoning Change in the City of Diamondhead, I (we) understand the following:

The application fee of ~~\$600.00~~ ^{200.00} must be paid prior to the acceptance of the application. Further, that if the application is withdrawn for any reason that the application fee is forfeited to the City of Diamondhead.

As the applicant or owner/s, I (we), or the designated representative, must be present at the public hearing.

That all information provided with this application is true and correct to the best of my knowledge.

That this application represents only property owned by me (us) and that any other adjoining property owners must apply for a change on his own behalf.

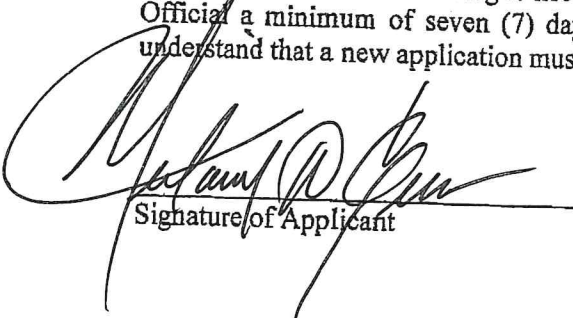
That all required attachments have been provided to the City of Diamondhead.

That additional information may be required by the Planning Commission prior to final disposition.

The City Council will not accept new case evidence once the recommendation has been made by the Planning Commission. If new evidence needs to be presented, the applicant will need to request that the matter be referred back to the Planning Commission for review.

The Public Hearing will be held on 9/24/23 at 6 p.m. in the Council Chambers of the Diamondhead City Hall.

If a continuance of the hearing is necessary at my (our) request, the request must be made to the Zoning Official a minimum of seven (7) days prior to the hearing. If such request is not made in writing, I understand that a new application must be filed and an application fee paid to the City.


Signature of Applicant


Signature of Property Owner

____ For Official Use Only ____

- ☒ ~~\$600.00~~ ^{200.00}
☒ Copy of Deed, Lease or Contract
☐ Site Plan
☐ Parking Spaces
☐ List of Property Owners NA ()

- ☒ Application Signed
☐ Written Project Description
☐ Drainage Plan NA ()
☐ Notarized Statement NA ()

January 11, 2023

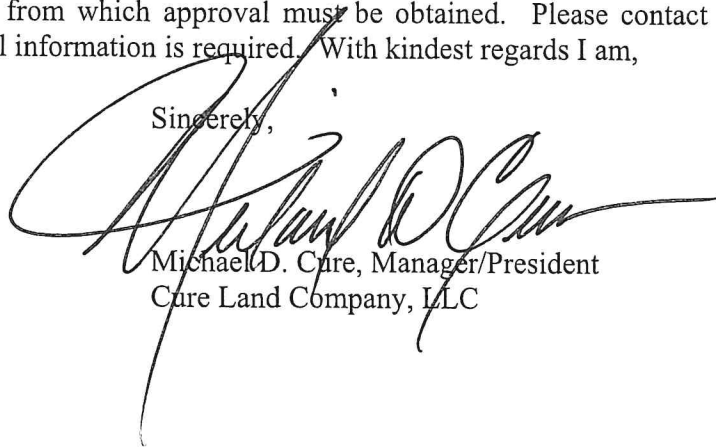
City of Diamondhead, Mississippi
ATTN: Planning and Zoning
5000 Diamondhead Circle
Diamondhead, MS 39525

RE: Developer: Carlene Alfonso, and/or Assigns
Property: Pt. (8.72 ac) JOHN B. LADNER CLAIM, Sec. 13, Ts. 8-S, R. 14-W,
Diamondhead, Hancock Co., MS
Parcel No.: 132A-2-03-028.000
Address: 5410 Gex Drive (n/k/a Diamondhead Drive North)

To whom it may concern:

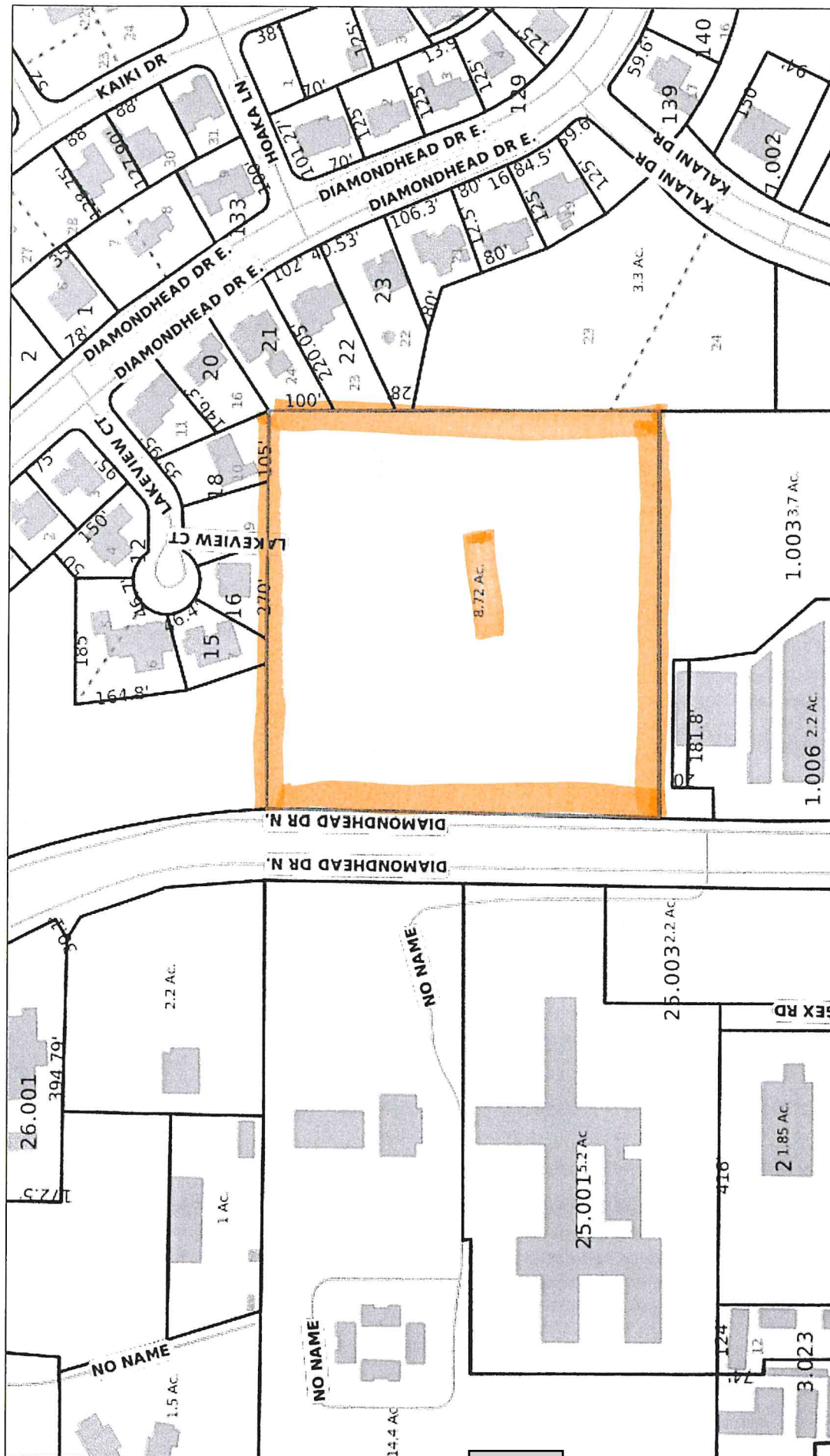
Please be advised that the above-named Developer is presently in the process of negotiating an agreement with Cure Land Company, LLC, as owner of the above-referenced property, which I represent herein as Manager/President. Such agreement involves the purchase and/or development of said property which will be made contingent on certain matters, including approval by the City of Diamondhead for the intended use and/or change to the current zoning. Please accept this correspondence as proof of the pending agreement with the Developer, and for authorization for the Developer to act on behalf of the Company. Such shall include, but not be limited to, the authority to make application, on behalf of Cure Land Company, LLC for approval by the City for such use and/or zoning change, and to represent the company in regard to such application before the City of Diamondhead and/or any other entities, departments, boards, or commissions from which approval must be obtained. Please contact me with any questions, or if additional information is required. With kindest regards I am,

Sincerely,

A large, stylized handwritten signature in black ink, appearing to read 'Michael D. Cure', is written over the typed name and title.

Michael D. Cure, Manager/President
Cure Land Company, LLC

Geoportal Map



DISCLAIMER: Any user of this map product accepts its faults and assumes all responsibility for the use thereof, and further agrees to hold Hancock County harmless from and against any damage, loss or liability arising from any use of the map product. Users are cautioned to consider carefully the provisional nature of the maps and data before using it for decisions that concern personal or public safety or the conduct of business that involves monetary or operational consequences. Conclusions drawn from, or actions undertaken, on the basis of such maps and data, are the sole responsibility of the user.

DIAMONDHEAD CONDOMINIUM
 ZONING REQUEST CHANGE FROM C-1 TO R-3
 REQUIRED ITEMS
 August 11, 2023

- i. Zoning request from C-1 to R-3/ATTACHED.
- ii. The attached Site plan shows the location of the proposed site of 8.31 acres located on Diamondhead Drive North (Gex Drive) with a 3-4 story residential condominium structure of 58 units with parking garage for 30 cars/golf carts with a total of 119 additional parking spaces/ATTACHED.
- iii. It is estimated that construction will begin in 2024 and be completed in the 2025 or the early spring of 2026.
- iv. The proposed 58 unit luxury condominium development will be located adjacent to Gex Drive buffered from Gex Drive by existing wetlands which will be left intact with the exception of an entry drive. The attractiveness of the wetlands and the existing lake will not be altered but will be insured by the site planning being proposed. A 20ft landscaped buffer is proposed on the perimeter of the site. Landscaping reflective of the wetlands will be incorporated in the community as a buffer. Further a nature preserve with walking trail will be designed to further buffer the adjacent/existing single family residences. This buffer will surround the development to provide attractive privacy and screening for both the condominium residents and adjoin residential and commercial properties. Our proposed condominium development's, existing site consists of 8.72 acres located at 5410 Gex Drive. The property is adjacent to the main entrance road into Diamondhead and is surrounded by commercial structures and C-1 zoning, as well as R-3 residential. The condominium property is roughly one half wooded wetlands and one half cleared uplands that as immediately adjacent to property zoned C-1 (vacant land) and R-3 (land developed). The wetlands are a tremendous asset to both Diamondhead and the condominium development the developer will not develop or intrude into the wetlands with the exception of building an entry drive adjacent to a portion of the wetlands and were previously filled.
- v. The proposed zoning charge from C-1 to R-3 allows for a condominium community of 8 units per acre. This zoning change allows for the development of a condominium community which matches the recommendations of future land use as identified in ENVISION DIAMONDHEAD 2040 (a plan for long term future and sustainable development adopted by the City Council July, 2021).

DIAMONDHEAD CONDOMINIUM
 ZONING REQUEST CHANGE FROM C-1 TO R-3
 REQUIRED ITEMS/page 2
 August 11, 2023

The existing zoning of C-1 allow development of use by right without planning oversight of some uses that may not or are not compatible with adjoining single family residences. It is acceptable planning practice to provide a transitional zone or buffer zone of multifamily land use between residential and additional residential commercial developments. This zoning “step down” insures the viability of adjacent single family residences. The developer is are proposing to build a Condominium Community on this property located between the properties zoned C-1, General Commercial, and R-3, Low Density Single Family Residential Homes. Between these two zoned districts, Standard Planning Practices would expect a transitional zone or transitional development to provide a development Buffer zone to protect integrity of the existing Residential Homes from the C-1 uses that I Have listed above.

The current zoning (C-1) allows by “use by right” some of the following land uses. These uses do not require planning oversight as implied by “use by right”.

Under C-1 Zoning

- Bowling Alley
- Cabinet Shop
- Construction Office
- Feed & Seed Store
- Furniture Store
- Grocery Store
- Landscape Garden Sales
- Parking Garage
- Pest Control
- Short Term Rental
- Restaurant
- Seafood Shop
- Water Elevated Store (Water Tank)

The addition of the condominium community will increase the housing opportunities of residents either moving into Diamondhead or wishing to move from Apartment or single family homes within Diamondhead. The appeal of Diamondhead continues to increase as additional residential and as commercial development increases; this condominium as additional residential and allow

DIAMONDHEAD CONDOMINIUM
 ZONING REQUEST CHANGE FROM C-1 TO R-3
 REQUIRED ITEMS/ Page 3
 August 11, 2023

Condominium it's residents to walk to current and proposed downtown shopping opportunities. The condominium units will serve a population wanting to reside in Diamondhead but are not interest in rental apartments or single family residences with individual yards & structures requiring upkeep and maintenance. The proposed zoning charge would positively affect adjoining residential properties by providing a buffer from future commercial development. Again to protect the "Character" of existing neighborhood there should be a step down of transitioning zoning from the C-1 zoning down or transition in zoning from C-1 zoning to R-3, then down to the R-1 zoning. Again transitional zoning is standard zoning practice. Secondly, we believe that there is A "Public Need" for owner occupied permanent market rate housing in this area.

When you consider the uses allowed by right by the current zoning ordinance, along with uses allowed by Planning Commission and by Conditional Use. This condominium development would provide those businesses with a regular and consistent client base that could request those businesses from a walking distance!

- vi. The incorporation of the land use proposed as a outlined in ENVISION DIAMONDHEAD 2040, changing the existing land use from C-1, general commercial, to R-3, high density single family, will allow the addition of a high end residential community along Diamondhead Drive North (GEX-Drive) is which is consistent with the overall master plan and will prevent the intrusion of commercial development that could result in lower residential property values.
- vii. -Tax Parcel Map/Attached.
- viii. As previously stated the zoning change from C-1 (commercial) to R-3 (condominium residential) will provide another type of housing for people desiring to live in Diamondhead. We have designed the development so that the structure is architecturally appealing and consistent with Design Standards of the City of Diamondhead, ENVISION DIAMONDHEAD 2040. Significant green space has been preserved on site and we have provided for a large landscape buffer between our developments to provide added protection for the single family neighborhood. In every aspect of our design we have made every effort to comply with the Master Plan for the City of Diamondhead, but also with standard zoning practices that compliment the surrounding area while protecting the single family residential neighborhood.

FRANK GENZER JR. ARCHITECT
145 E. JAMES ST.
MEMPHIS, TN 38104
901.527.2264

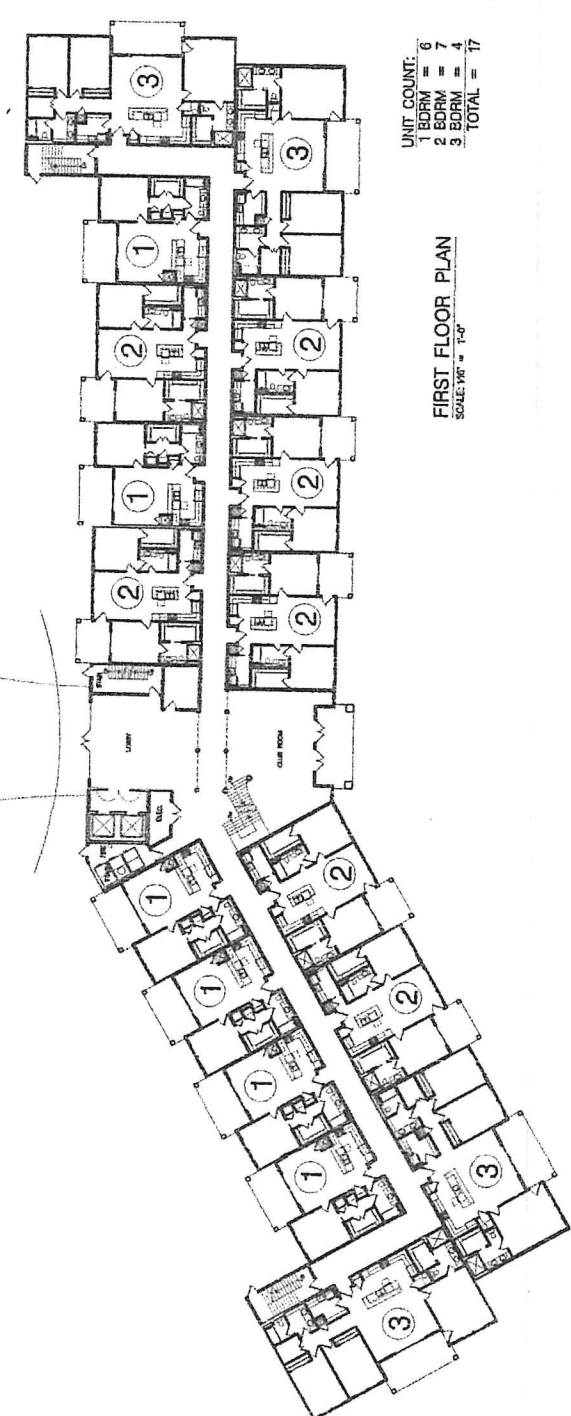
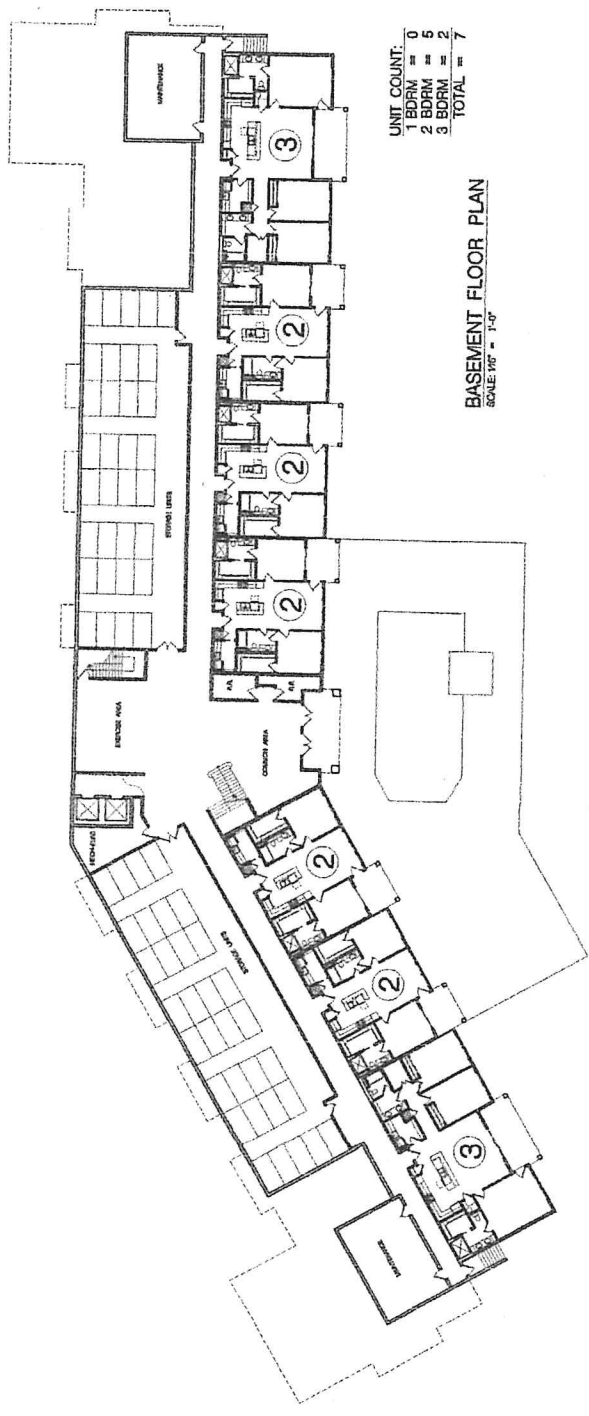
DIAMONDHEAD CONDOMINIUMS
DIAMONDHEAD, MISSISSIPPI

REVISIONS

NO.	DATE	DESCRIPTION

PROJECT

DIAMONDHEAD, MISSISSIPPI



SHEET TITLE

BASEMENT & FIRST FLOOR PLANS

DRAWING SUBMITTAL STATUS

☐ PRELIM. DES. ☐ CONCEPT PLAN
☐ DESIGN AND ☐ CONSTRUCTION DOCUMENTS

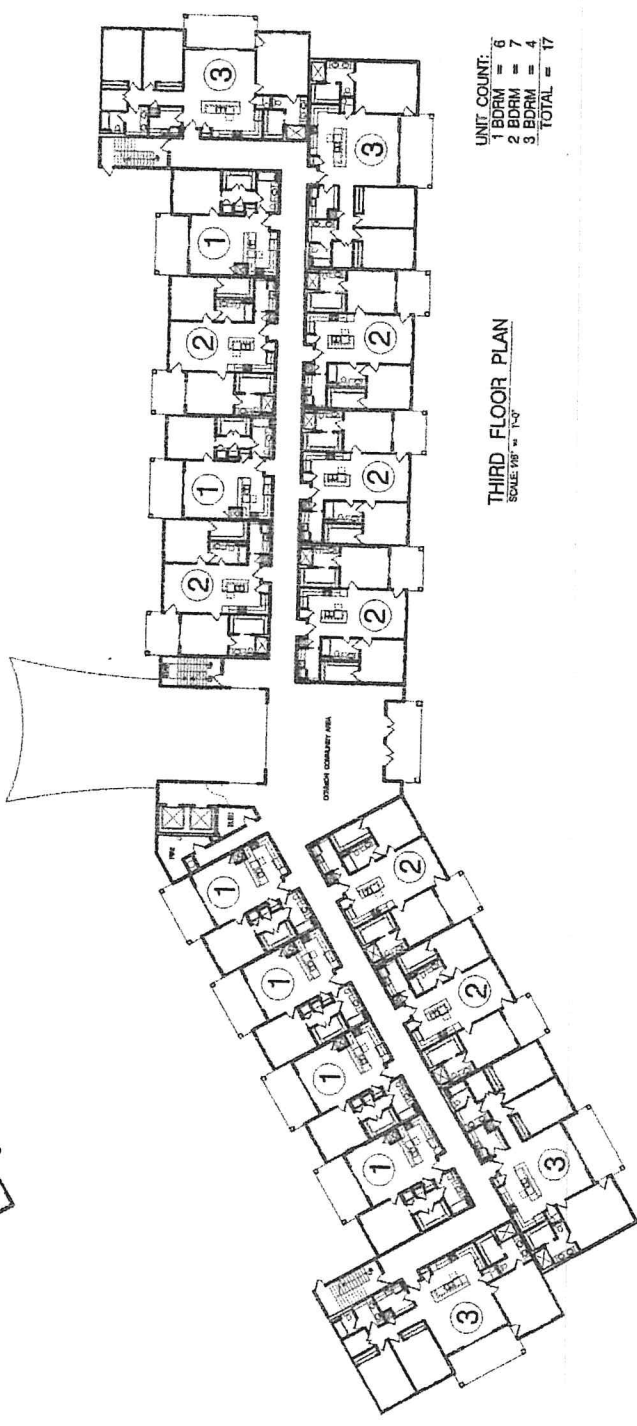
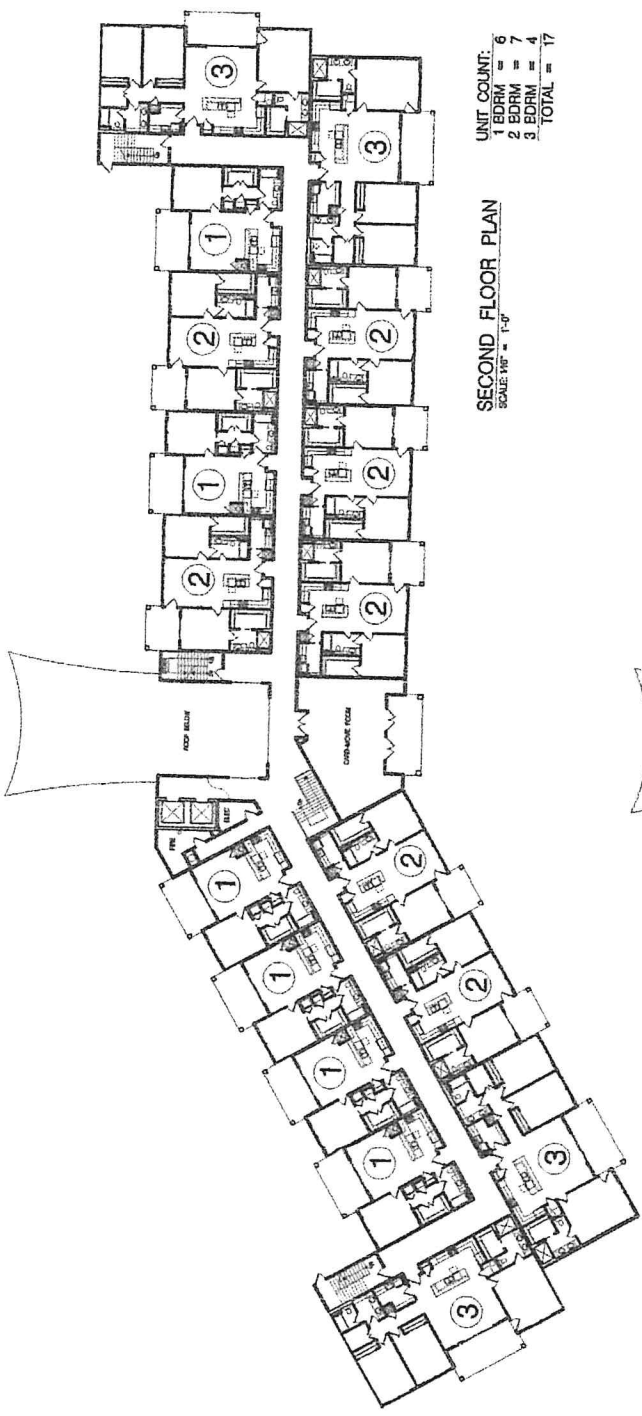
DATE: 06-12-23

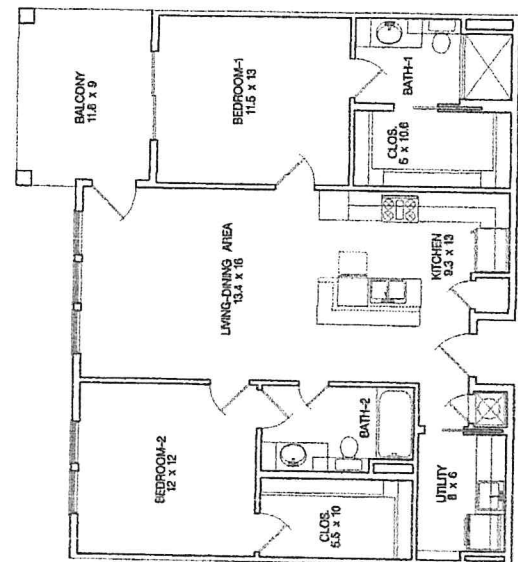
DESIGNER: TJA

CLIENT: F.A.

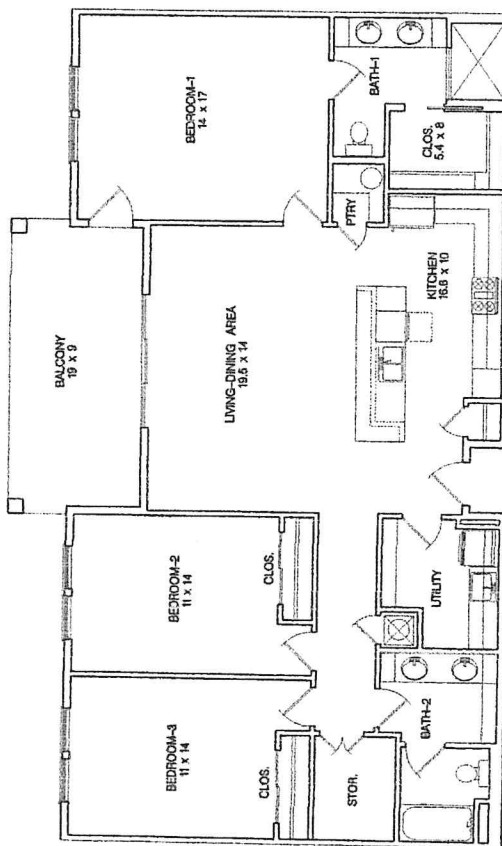
FILE:

Item No.3.

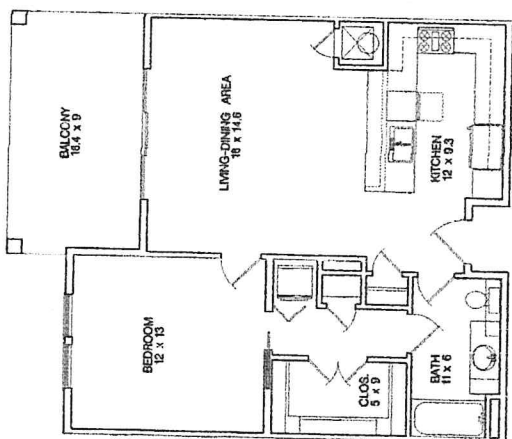




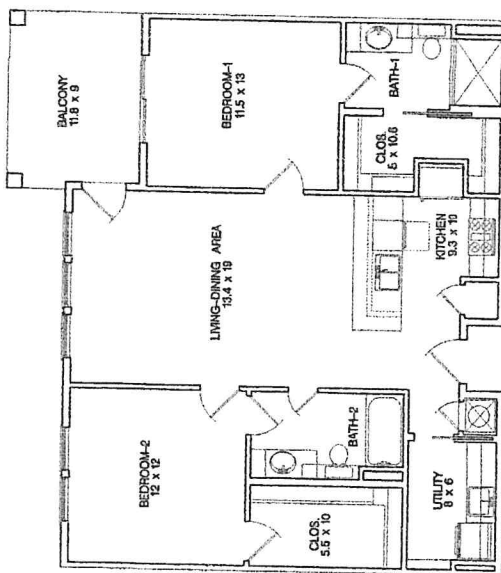
2 BEDROOM UNIT PLAN
SCALE 1/8" = 1'-0"



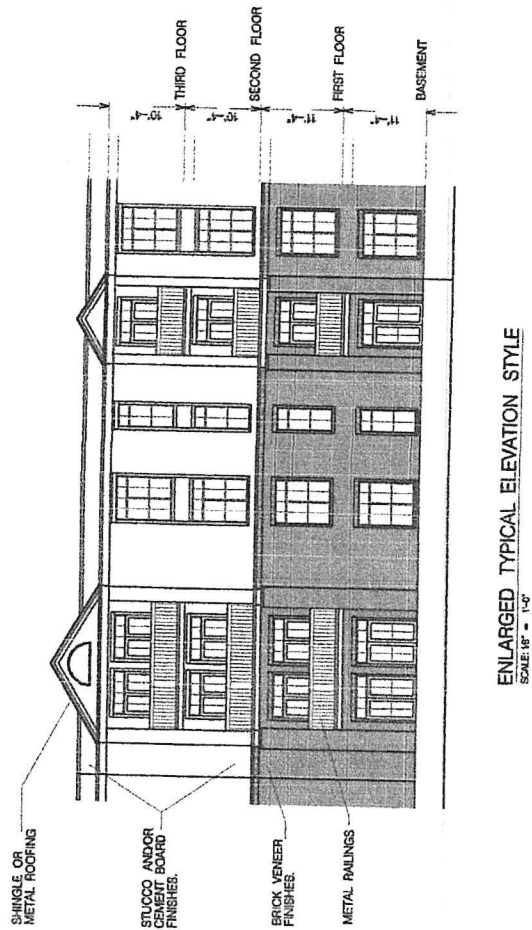
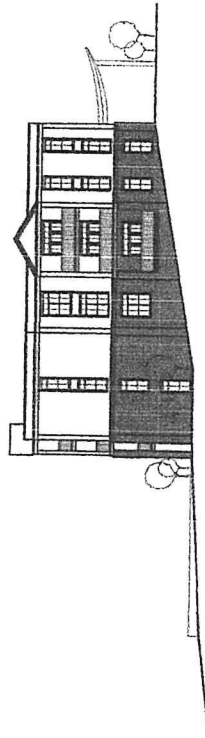
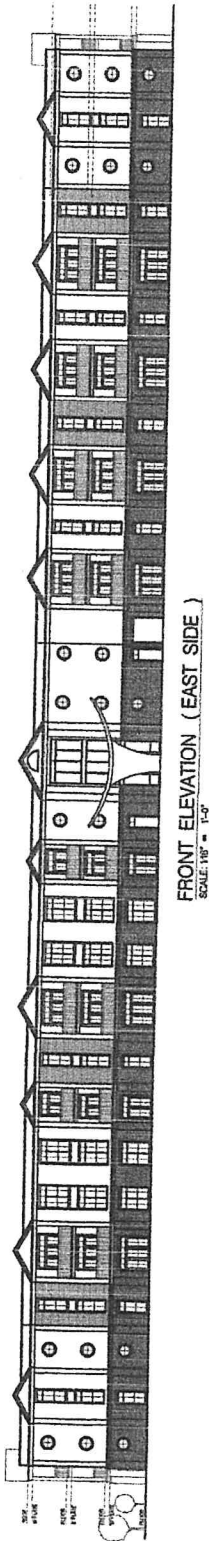
3 BEDROOM UNIT PLAN
8'2 1/2" E-W x 11'0"



1 BEDROOM UNIT PLAN
SCALE: 1/8" = 1'-0"



2 BEDROOM UNIT PLAN



REVISIONS

NO.	DATE	DESCRIPTION
1	04-15-23	ISSUED FOR PERMIT

DATE: 04-15-23

PROJECT: DIAMONDHEAD CONDOMINIUMS

DESIGNER: FRANK GEMER JR. AIA

ARCHITECT: FRANK GEMER JR. AIA

SCALE: 1/8" = 1'-0"

ITEM: 1

DIAMONDHEAD CONDOMINIUMS

DIAMONDHEAD, MISSISSIPPI

PROJECT

SHEET TITLE: EXTERIORS

DRAWING SUBMITTAL STATUS:

☐ PRELIM. DES. ☐ CODE REV. ☐ 100% DEV. ☐ CONST. DOC.

DATE: 04-15-23

DESIGNER: FRANK GEMER JR. AIA

ARCHITECT: FRANK GEMER JR. AIA

SCALE: 1/8" = 1'-0"

ITEM: 1

Item No. 3.

A5.



5000 Diamondhead Circle • Diamondhead, MS 39525

Phone: 228.222.4626 Fax: 228-222-4390

TO: City Council and City Manager

FROM: J. Pat Rich, Development Coordinator

DATE: September 27, 2023

SUBJECT: Cure Land Company, LLC, Rezone Request

Cure Land Company, LLC, represented by Carlene Alfonso requested to rezone a parcel from C-1 to R-3 to accommodate a condominium development. The staff recommended and the Planning Commission approved rezone to Town Center Mixed Use (TCMU) based on the following:

TCMU district is in zoning ordinance.

4 story condos are allowed in this district as mid-rise dwellings.

Staff will introduce the C-1 rezoning plan in September. This parcel is identified as TCMU.

Follows Comprehensive Plan recommendation.

The Planning & Zoning Commission voted 4-0 to recommend the rezone.



5000 Diamondhead Circle • Diamondhead, MS 39525

Phone: 228.222.4626 Fax: 228-222-4390

STAFF REPORT TO PLANNING COMMISSION

DATE: September 26, 2023

CASE FILE NUMBER: 202300417

APPLICANT: Cure Land Company, LLC / Carlene Alfonso

TAX PARCEL NUMBER: 132A-2-03-028.000

PHYSICAL STREET ADDRESS: 5410 Gex Drive

ZONING DISTRICT: C-1 General Commercial

TYPE OF APPLICATION: Zoning Change

NATURE OF REQUEST: Change the current zoning from C-1 (General Commercial District) to R-3 (High Density Single Family Residential) to build a 58-unit condominium development. The parcel of property is generally described as being bounded on the west by Diamondhead Drive North, the north by the Duck Pond and Lakeview Court, the east by Diamondhead Drive East and Prestige Properties and the south by Universal Storage and a vacant parcel owned by Tara Corp. The parcel of property is legally described as 8.72 Acre Pt. J B Ladner Claim 13-8-14.

DATE OF PUBLIC HEARING BEFORE PLANNING COMMISSION: September 26, 2023

ACTION BY THE PLANNING COMMISSION:

FINDINGS: This ordinance, including the zoning map, is based on comprehensive planning studies, and is intended to carry out the objectives of a sound, stable and desirable environment. It is recognized that casual amendments of the ordinance would be detrimental to the achievement of that objective, and it is therefore declared to be the public policy to amend this ordinance only when one or more of the following conditions prevail:

- A. Error: There was an error in the initial zoning of the property as it was brought into the city.
- B. Change in Condition: Changed or changing conditions in a particular area in the city or metropolitan area generally, resulting from changes in population, both of the area

proposed to be rezoned and in the surrounding areas, or changes in existing road patterns or traffic, including traffic volumes, and also including the development of new roadways in the vicinity.

- C. Changes in whatever is classified as the "neighborhood" (which may not necessarily be limited to that of a relatively concise area), and which may include changes in population, development trends, and the existing character of nearby property and/or changes that have occurred in the character of nearby property.

RECOMMENDATION TO PLANNING COMMISSION: To approve the rezoning to Town Center District Mixed Use (TCMU).

The staff recommends the rezoning based on the following findings of fact.

- A. There have been changes in conditions which are identified in the comprehensive plan. Per the comprehensive plan, Envision Diamondhead 2040, the Town Center District and mixed-use subdistrict were added to the Zoning Ordinance in August 2020. This parcel is one which has been identified as mixed use. The comprehensive plan also identified the need for additional housing options for those not interested in single-family detached homes. The proposed development will qualify as a mid-rise dwelling.

**RESOLUTION AUTHORIZING SUBMITTAL OF GRANT APPLICATION TO THE
MISSISSIPPI OUTDOOR STEWARDSHIP TRUST FUND FOR NOMA DRIVE WALKING
TRAIL**

WHEREAS, the Mississippi Department of Finance and Administration is accepting grant applications for funds available through the Mississippi Outdoor Stewardship Trust Funds Program for; and

WHEREAS, the City of Diamondhead desires to request Mississippi Outdoor Stewardship Trust Funds from the Mississippi Department of Finance and Administration in the amount of \$500,000 for a walking trail to connect between Noma Drive and Montjoy Creek; and

WHEREAS, the City of Diamondhead deems it to be in the best interests of the citizens of the City to seek funds necessary through Mississippi Outdoor Stewardship Trust Fund Program to serve its citizenry with recreational amenities and ancillaries at Noma Drive.

**NOW, THEREFORE, IT IS HEREBY ORDERED BY THE MAYOR AND CITY
COUNCIL OF THE CITY OF DIAMONDHEAD, MISSISSIPPI,** that:

SECTION ONE: Jon McCraw, City Manager of the City of Diamondhead, is hereby authorized and directed to submit an application to the Mississippi Department of Finance and Administration for Mississippi Outdoor Stewardship Trust Fund Program funds, and along with said application, all understandings and assurances contained therein and to provide such additional information as may be required; and

SECTION TWO: Jon McCraw, City Manager of the City of Diamondhead, is hereby authorized to publish any and all necessary notices as applicable in accordance with the guidelines governing the Mississippi Outdoor Stewardship Trust Fund Program; and

SECTION THREE: Jon McCraw, City Manager of the City of Diamondhead, is hereby authorized to execute any and all documents necessary and pertinent to the application; and

SECTION FOUR: Jon McCraw, City Manager of the City of Diamondhead, is hereby authorized to execute a grant offer and any other documents necessary to the acceptance and implementation of the program should the project be approved.

RESOLVED, this the ____ day of October, 2023

The above and foregoing resolution, after having been first reduced to writing, was introduced by Councilmember _____, seconded by Councilmember _____ and the question being put to a roll call vote, the result was as follows:

	Aye	Nay	Absent
Councilmember Finley	___	___	___
Councilmember Liese	___	___	___
Councilmember Cumberland	___	___	___
Councilmember Clark	___	___	___
Councilmember Maher	___	___	___
Mayor Depreo	___	___	___

The motion having received the affirmative vote of a majority of all of the members of the Governing Body, the Mayor declared the motion carried and the resolution adopted, this the ____ day of October, 2023.

ATTEST:

JEANNIE KLEIN, CITY CLERK

NANCY DEPREO, MAYOR

(SEAL)

TRANSPORTATION IMPROVEMENTS PROGRAM (TIP) PROJECT RESOLUTION

A RESOLUTION OF THE _____ City of Diamondhead _____ (*applicant, herein referred to as APPLICANT*) **AUTHORIZING THE FILING OF AN APPLICATION FOR FEDERAL SURFACE TRANSPORTATION PROGRAM (STP) FUNDING FOR _____ Highpoint Intersection Realignment at Golf Club Drive _____** (*project*) **AND COMMITTING THE NECESSARY NON-FEDERAL MATCH FOR THE PROJECT AND STATING THE ASSURANCE OF THE _____** (*applicant*) **TO ACTIVATE THE PROJECT IN FY _____ AND BEGIN CONSTRUCTION BY FY _____.**

WHEREAS, _____ City of Diamondhead _____ (*applicant*) is submitting an application to the Mississippi Gulf Coast MPO for _____ *Sixty Thousand Dollars (\$60,000)* _____ (*amount*) in funding from the federal Surface Transportation Program (STP) for the _____ Highpoint Intersection Realignment at Golf Club Drive _____ (*project, herein referred to as PROJECT*)

WHEREAS, the Gulf Regional Planning Commission is the Metropolitan Planning Organization (MPO) for the Gulfport, MS, and Pascagoula, MS urbanized areas and

WHEREAS, Gulf Regional Planning Commission administers Surface Transportation Block Grant funds (STBG) to the local jurisdictions within the MPO's designated urbanized area and under the guidance and direction of the Mississippi Gulf Coast MPO's Technical Coordinating Committee and the Transportation Policy Committee and

WHEREAS, on June 8, 2023 the Transportation Policy Committee of the Mississippi Gulf Coast MPO adopted an updated Complete Streets policy for the region that includes firm but reasonable language that requires both new and reconstruction roadway projects utilizing federal transportation funds on the Mississippi Gulf Coast, to include measures to accommodate bicycles, pedestrians and transit to the extent possible; and

WHEREAS, Gulf Regional Planning Commission will review and evaluate said PROJECT based on goals set by Mississippi Gulf Coast MPO and rank against other projects submitted for funding consideration and

WHEREAS, the commitment of local matching funds of at least 20% is required for STBG funding; and

WHEREAS, STBG funding is limited and any cost increase cannot be expected or be more than 20%; and

WHEREAS, STBG funded projects must comply with the Mississippi Department of Transportation (MDOT) *Project Development Manual for Local Public Agencies*.

NOW, THEREFORE, BE IT RESOLVED that City of Diamondhead
(*applicant*) is authorized to execute and file a project application for funding under the Surface Transportation Block Grant (STBG); and be it further

RESOLVED, that if approved for funding, APPLICANT will provide
\$ Fifteen Thousand Dollars (\$15,000) in non-federal matching funds; and be it further

RESOLVED, that if approved for funding, APPLICANT must complete PROJECT
as described in the project application and be it further

RESOLVED, that if approved for funding, APPLICANT understands that
PROJECT must be activated as indicated on this resolution and the project application
and that construction begin as indicated on this resolution and the project application;
and be it further

RESOLVED, that a copy of this resolution will be transmitted to the Mississippi
Gulf Coast MPO in conjunction with the filing of the project application for funding.

I, Mayor Nancy Depreo hereby certify that the foregoing resolution was duly and
regularly introduced and adopted at a regular meeting of the Diamondhead City
the following vote, to wit:
Council applicant board or council) on the 17th day of October, 2023, by
the following vote, to wit

AYES

NAYS:

ABSENT:

Nancy Depreo, Mayor

Attest:

Jeannie Klein, City Clerk



October 5, 2023

Mr. Jon McCraw
City Manager
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

**Re: Pay Application #1
Noma Drive Improvements
Moran Hauling Inc.**

Dear Mr. McCraw:

Enclosed, please find Pay Application #1 to be considered for approval by the City Council at the next meeting. I have reviewed this pay application and find that it is an accurate request according to the amount of work that has been completed since the project began.

With that said, I recommend that the Council pay Moran Hauling Inc., in the amount of \$102,182.12. Please do not hesitate to contact me should you have any questions.

Sincerely,

COVINGTON CIVIL & ENVIRONMENTAL, LLC

A handwritten signature in cursive script, appearing to read "Sarah McLellan".

Sarah McLellan, P.E.
Project Engineer

Enclosures: Moran Hauling Inc., Pay Application #1

TO: City Of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

PROJECT: Noma Drive Improvements

APPLICATION NO: 1

Distribution to:

Item No.6.

☐ OWNER
☐ ARCHITECT
☐ CONTRACTOR
☒ ENGINEER

FROM CONTRACTOR:

VIA ARCHITECT: Covington Engineering

Moran Hauling Inc.

10380 Three Rivers Rd

Gulfport, MS 39503

CONTRACT FOR: Noma Drive Improvements

PERIOD TO: 9/29/2023

PROJECT NOS: 16383.08

CONTRACT DATE: 9/1/2023

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$	1,068,927.55
2. Net change by Change Orders	\$	0.00
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$	1,068,927.55
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	107,560.13
5. RETAINAGE:		
a. 5 % of Completed Work (Column D + E on G703)	\$	5,378.01
b. 5 % of Stored Material (Column F on G703)	\$	0
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	5,378.01
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	102,182.12
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	0.00
8. CURRENT PAYMENT DUE	\$	102,182.12
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	966,745.43

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		
TOTALS		
NET CHANGES by Change Order		

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

Moran Hauling Inc

By:

Date:

9-29-23

State of: Mississippi

County of: Harrison

Subscribed and sworn to before me this 29

day of September

Notary Public: Danielle Lewis

My Commission expires: 4-10-21



GENERAL CONTRACTOR CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 102,182.12

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

GENERAL CONTRACTOR:

By:

Sarah McLellan, P.E.

Date:

10/5/2023

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE OF PAGE

Item No.6.

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO:

APPLICATION DATE: 9/29/2023

PERIOD TO: 9/29/2023

ARCHITECT'S PROJECT NO:

A NO.	B DESCRIPTION OF WORK			Unit Price	C SCHEDULED VALUE	D Total work in units		E FROM PREVIOUS APPLICATION (D + E)	F WORK COMPLETED THIS PERIOD	G MATERIALS PRESENTLY STORED (NOT IN D OR E)	H TOTAL COMPLETED AND STORED TO DATE (D+E+F)	I % (G + C)	J BALANCE TO FINISH (C - G)	K RETAINAGE (IF VARIABLE RATE)
						Completed Previous App	Completed this App							
1	Mobilization	1	LS	\$68,609.00	\$68,609.00	0	0.25	\$0.00	\$17,152.25		\$17,152.25	25.00%	\$51,456.75	\$857.61
2	Maintenance of Traffic	1	LS	\$20,725.00	\$20,725.00	0	0.25	\$0.00	\$5,181.25		\$5,181.25	25.00%	\$15,543.75	\$259.06
3	Clearing and Grubbing	1	LS	\$5,500.00	\$5,500.00	0	0.75	\$0.00	\$4,125.00		\$4,125.00	75.00%	\$1,375.00	\$206.25
4	Silt Fence	4,000	LF	\$4.00	\$16,000.00	0	3644	\$0.00	\$14,576.00		\$14,576.00	91.10%	\$1,424.00	\$728.80
5	Wattles	120	LF	\$5.00	\$600.00	0	0	\$0.00	\$0.00		\$0.00	0.00%	\$600.00	\$0.00
6	Hydroseeding	6,120	SY	\$0.77	\$4,712.40	0	0	\$0.00	\$0.00		\$0.00	0.00%	\$4,712.40	\$0.00
7	Sodding	300	SY	\$8.00	\$2,400.00	0	0	\$0.00	\$0.00		\$0.00	0.00%	\$2,400.00	\$0.00
8	Removal of paving (All sizes and Thicknesses)	6,000	SY	\$3.58	\$21,480.00	0	0	\$0.00	\$0.00		\$0.00	0.00%	\$21,480.00	\$0.00
9	Stripping Excavation, PM	600	CY	\$10.50	\$6,300.00	0	248	\$0.00	\$2,604.00		\$2,604.00	41.33%	\$3,696.00	\$130.20
10	Excess Excavation, LVM	900	CY	\$8.50	\$7,650.00	0	508	\$0.00	\$4,318.00		\$4,318.00	56.44%	\$3,332.00	\$215.90
11	Borrow Material, Type A and B, LVM	1,700	CY	\$14.00	\$23,800.00	0	140	\$0.00	\$1,960.00		\$1,960.00	8.24%	\$21,840.00	\$98.00
12	610 Granular Aggregate Base	1,700.0	CY	\$123.50	\$209,950.00	0	466.75	\$0.00	\$57,643.63		\$57,643.63	27.46%	\$152,306.38	\$2,882.18
13	3" Asphalt Binder Course (ST 12.5mm)	6,150	SY	\$26.50	\$162,975.00	0	0	\$0.00	\$0.00		\$0.00	0.00%	\$162,975.00	\$0.00
14	1.5" Asphalt Surface Course (ST 9.5mm)	6,150	SY	\$15.79	\$97,108.50	0	0	\$0.00	\$0.00		\$0.00	0.00%	\$97,108.50	\$0.00
15	2" Asphalt Surface Course (ST 9.5mm)	3,150	SY	\$27.25	\$85,837.50	0	0	\$0.00	\$0.00		\$0.00	0.00%	\$85,837.50	\$0.00
16	Geotextile Fabric-MDOT Type IV	6,150	SY	\$2.75	\$16,912.50	0	0	\$0.00	\$0.00		\$0.00	0.00%	\$16,912.50	\$0.00
17	Traffic Markings	1	LS	\$42,710.00	\$42,710.00	0	0	\$0.00	\$0.00		\$0.00	0.00%	\$42,710.00	\$0.00
18	Concrete Sidewalk 4" thick	220	SY	\$86.01	\$18,922.20	0	0	\$0.00	\$0.00		\$0.00	0.00%	\$18,922.20	\$0.00
19	Sawcut and removal of curb and gutter	75	LF	\$26.00	\$1,950.00	0	0	\$0.00	\$0.00		\$0.00	0.00%	\$1,950.00	\$0.00
	ADD ALT #1													
A1-1	1.5" Asphalt Surface Course (ST 9.5mm)Overlay	11,400	SY	\$14.60	\$166,440.00	0	0	\$0.00	\$0.00		\$0.00	0.00%	\$166,440.00	\$0.00
A1-2	Traffic Markings-Overlay	1	LS	\$50,000.00	\$50,000.00	0	0	\$0.00	\$0.00		\$0.00	0.00%	\$50,000.00	\$0.00
	ADD ALT #2													
A2-1	Pavers	715	SF	\$53.63	\$38,345.45	0	0	\$0.00	\$0.00		\$0.00	0.00%	\$38,345.45	\$0.05
	TOTAL				\$1,068,927.55				\$107,560.13		\$107,560.13		\$961,367.43	\$5,378.01

ense a completed AIA Document D401 - Certification of Document's Authenticity



DIGITAL ENGINEERING & IMAGING, INC.

2023-358

Item No.7.

October 4, 2023

Mr. Jon McCraw
City Manager
City of Diamondhead
5300 Diamondhead Circle
Diamondhead, MS 39525

Re: Engineering Master Services Agreement (2021)
Work Assignment No. 7 Bond Paving Project
DE Invoice No.: 730-1001.007-08

Dear Mr. McCraw:

Attached please find Invoice No. 08 for professional services on the above referenced project in the amount of **\$6,000.00** in accordance with our agreement.

Should you have questions or need additional information, please contact our office.

Sincerely,

DIGITAL ENGINEERING

A handwritten signature in cursive script that reads 'L. Bruce Newton'.

L. Bruce Newton, P.E., M.B.A.
President

LBN/chc

cc: Mr. Robert J. Delaune

Enclosures

Digital Engineering & Imaging, Inc.

City of Diamondhead
5300 Diamondhead Circle
Diamondhead, MS 39525

October 04, 2023
Project No: B7301001.007
Invoice No: 8

Project B7301001.007 Bond Paving Project
Professional Services from August 27, 2023 to September 30, 2023

Phase 010 Preliminary
Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Preliminary Design	40,845.00	100.00	40,845.00	40,845.00	0.00
Design	136,150.00	100.00	136,150.00	136,150.00	0.00
Bidding	13,615.00	100.00	13,615.00	13,615.00	0.00
Construction Admin	75,000.00	6.1333	4,600.00	1,000.00	3,600.00
Total Fee	265,610.00		195,210.00	191,610.00	3,600.00
Total Fee					3,600.00
Total this Phase					\$3,600.00

Phase 045 Resident Inspection
Professional Personnel

	Hours	Rate	Amount	
Boynes, Clinton	32.00	75.00	2,400.00	
Totals	32.00		2,400.00	
Total Labor				2,400.00
Billing Limits	Current	Prior	To-Date	
Labor	2,400.00	0.00	2,400.00	
Limit			84,000.00	
Remaining			81,600.00	
Total this Phase				\$2,400.00
Total this Invoice				\$6,000.00

Billings to Date

	Current	Prior	Total
Fee	3,600.00	191,610.00	195,210.00
Labor	2,400.00	0.00	2,400.00
Totals	6,000.00	191,610.00	197,610.00

Billing Backup

Digital Engineering & Imaging, Inc.
Invoice 8 Dated 10/4/2023

Wednesday, October 4, 2023
2:03:30 PM

Project	B7301001.007	Bond Paving Project
Phase	045	Resident Inspection

Professional Personnel

			Hours	Rate	Amount	
0143	80 - Boynes, Clinton	9/19/2023	2.00	75.00	150.00	
0143	80 - Boynes, Clinton	9/20/2023	4.00	75.00	300.00	
0143	80 - Boynes, Clinton	9/21/2023	4.00	75.00	300.00	
0143	80 - Boynes, Clinton	9/22/2023	2.00	75.00	150.00	
0143	80 - Boynes, Clinton	9/25/2023	5.00	75.00	375.00	
0143	80 - Boynes, Clinton	9/26/2023	5.00	75.00	375.00	
0143	80 - Boynes, Clinton	9/27/2023	5.00	75.00	375.00	
0143	80 - Boynes, Clinton	9/28/2023	5.00	75.00	375.00	
	Totals		32.00		2,400.00	
	Total Labor					2,400.00
Total this Phase						\$2,400.00
Total this Project						\$2,400.00
Total this Report						\$2,400.00



DIGITAL ENGINEERING & IMAGING, INC.

Item No.7.

October 5, 2023

Mr. Jon McCraw
City Manager
City of Diamondhead
5300 Diamondhead Circle
Diamondhead, MS 39525

Re: Engineering Master Services Agreement (2021)
Work Assignment No. 4 Roadway Improvements Phase 4
DE Invoice No.: 730-1001-39

Dear Mr. McCraw:

Attached please find Invoice No. 39 for professional services on the above referenced project in the amount of **\$9,417.50** in accordance with our agreement.

Should you have questions or need additional information, please contact our office.

Sincerely,

DIGITAL ENGINEERING

A handwritten signature in black ink, reading 'L. Bruce Newton'.

L. Bruce Newton, P.E., M.B.A.
President

LBN/chc

cc: Mr. Robert J. Delaune

Enclosures

Digital Engineering & Imaging, Inc.

City of Diamondhead
5300 Diamondhead Circle
Diamondhead, MS 39525

October 05, 2023
Project No: B7301001.000
Invoice No: 39

Project B7301001.000 City of Diamondhead Master Services Agreement 2021

Professional Services from August 27, 2023 to September 30, 2023

Phase	004	Roadway Improvements Phase 4
Task	45	Resident Inspection

Professional Personnel

	Hours	Rate	Amount
Boynes, Clinton	97.00	75.00	7,275.00
Duncan, Justin	16.00	75.00	1,200.00
Stein, John	6.50	145.00	942.50
Totals	119.50		9,417.50
Total Labor			9,417.50

Billing Limits	Current	Prior	To-Date
Total Billings	9,417.50	12,125.00	21,542.50
Limit			27,375.00
Remaining			5,832.50

Total this Task \$9,417.50

Total this Phase \$9,417.50

Billings to Date

	Current	Prior	Total
Fee	0.00	60,625.00	60,625.00
Labor	9,417.50	12,125.00	21,542.50
Totals	9,417.50	72,750.00	82,167.50
Total this Invoice			\$9,417.50

Billing Backup

Digital Engineering & Imaging, Inc.

Invoice 39 Dated 10/5/2023

Thursday, October 5, 2023

11:17:15 AM

Project	B7301001.000	City of Diamondhead Master Services Agreement 2021
Phase	004	Roadway Improvements Phase 4
Task	45	Resident Inspection

Professional Personnel

			Hours	Rate	Amount
0143	80 - Boynes, Clinton	8/28/2023	5.00	75.00	375.00
0143	80 - Boynes, Clinton	8/29/2023	2.00	75.00	150.00
0143	80 - Boynes, Clinton	8/30/2023	3.00	75.00	225.00
0143	80 - Boynes, Clinton	8/31/2023	6.00	75.00	450.00
0143	80 - Boynes, Clinton	9/5/2023	5.00	75.00	375.00
0143	80 - Boynes, Clinton	9/6/2023	5.00	75.00	375.00
0143	80 - Boynes, Clinton	9/7/2023	5.00	75.00	375.00
0143	80 - Boynes, Clinton	9/8/2023	4.00	75.00	300.00
0143	80 - Boynes, Clinton	9/11/2023	4.00	75.00	300.00
0143	80 - Boynes, Clinton	9/12/2023	4.00	75.00	300.00
0143	80 - Boynes, Clinton	9/13/2023	4.00	75.00	300.00
0143	80 - Boynes, Clinton	9/14/2023	6.00	75.00	450.00
0143	80 - Boynes, Clinton	9/15/2023	2.00	75.00	150.00
0143	80 - Boynes, Clinton	9/18/2023	9.00	75.00	675.00
0143	80 - Boynes, Clinton	9/19/2023	6.00	75.00	450.00
0143	80 - Boynes, Clinton	9/20/2023	5.00	75.00	375.00
0143	80 - Boynes, Clinton	9/21/2023	5.00	75.00	375.00
0143	80 - Boynes, Clinton	9/22/2023	2.00	75.00	150.00
0143	80 - Boynes, Clinton	9/25/2023	4.00	75.00	300.00
0143	80 - Boynes, Clinton	9/26/2023	3.00	75.00	225.00
0143	80 - Boynes, Clinton	9/27/2023	4.00	75.00	300.00
0143	80 - Boynes, Clinton	9/28/2023	4.00	75.00	300.00
0176	80 - Duncan, Justin	8/30/2023	8.00	75.00	600.00
0176	80 - Duncan, Justin	8/31/2023	8.00	75.00	600.00
0111	30 - Stein, John	8/31/2023	.50	145.00	72.50
0111	30 - Stein, John	9/14/2023	3.00	145.00	435.00
0111	30 - Stein, John	9/15/2023	.50	145.00	72.50
0111	30 - Stein, John	9/18/2023	1.00	145.00	145.00
0111	30 - Stein, John	9/20/2023	.50	145.00	72.50
0111	30 - Stein, John	9/26/2023	1.00	145.00	145.00
Totals			119.50		9,417.50
Total Labor					9,417.50
Total this Task					\$9,417.50
Total this Phase					\$9,417.50
Total this Project					\$9,417.50
Total this Report					\$9,417.50

EXHIBIT "B"**SCOPE OF SERVICES**

Engineer shall provide professional services for the City pursuant to Work Assignments issued from time to time. All work assignments shall be subject to the terms and conditions set forth herein and any additional conditions or limitations provided for the specific assignment. General areas of services include, but are not limited to, work related to Water, Wastewater, Streets, Bridges, Storm Drainage, Traffic Control, and Landscape Design. Engineer may be asked to provide preliminary engineering reports, designs, environmental and surveying services, construction drawings, construction observation, and other tasks that may become necessary during the process. For tasks assigned under this Agreement, the scope of service will be agreed to in advance, funding identified, and a specific work authorization issued for each assignment. (See Exhibit "C" for format.)

EXHIBIT "C"**WORK ASSIGNMENT****CITY OF DIAMONDHEAD****WORK ASSIGNMENT**

NO _____

ENGINEER'S PROJECT NUMBER: - 17-057 GIS Maintenance

This Work Assignment is executed in accordance with the Master Services Agreement entered into by the City of Diamondhead Mississippi and Chiniche Engineering & Surveying on the 29th day of October 2021.

WHEREAS, each of said parties represents that it continues to have authority to execute this Work Assignment and that all certifications previously made in said Agreement remain in effect;

NOW THEREFORE, the parties hereto do further contract and agree to add the following items of work to the above Agreement under the additional terms and conditions as are hereinafter stated:

SPECIFIC SCOPE OF WORK FOR THIS WORK ASSIGNMENT OR PHASE

1. Monthly maintenance of the City's GIS system as requested. Maintenance of the system will include updates for road and drainage systems and excludes field work such as surveying.

WORK ASSIGNMENT TERM [No new Work Assignments shall be executed after October 28, 2021.

This WORK ASSIGNMENT shall be effective upon the latest date of execution hereof and continue until insert Work Assignment Termination date here, at 11:59 P.M. CDT. However, the Engineer may not begin work prior to receiving a Notice to Proceed.

DBEGOAL

The DBE goal established for this Work Assignment shall be _____ %

KEYPERSONNEL

{{{{Designate project engineer and the Engineer's project representative here. Also include a list of any key personnel who are dedicated to this particular job by the CONSULTANT. }}}}

CITY

CONSULTANT PROJECT MANAGER:
(Certified as a Professional Engineer to do
business in the State of Mississippi)

PROGRESS SCHEDULE

{{{{Attach at the end of "Exhibit C" the progress schedule, including a not to exceed date}}}}

MAXIMUM ALLOWABLE COST {Delete the other cost methods not used}

Contract Maximums:

[Use for Labor Hour/Unit Cost Work Assignments]

Under no circumstances shall the amount payable by the City for this assignment exceed \$500 monthly (Hourly, Not To Exceed) _____ (Total of all Charges) without the prior written consent of both parties.

The Labor Rates have been identified in Table 1: Rate Schedule for Labor Hours.

Table 1: Rate Schedule for Labor Hours

NAMES	LABOR CLASSIFICATION	RATE
Jason Chiniche	Principal Engineer	162.00
Christina Shurley	Senior Professional Engineer	145.00

Both parties hereto represent that they have authority to enter into Work Assignment No. _____, as "Exhibit C" of the Agreement executed by and between the City and Engineer to which is now made a part of said Agreement.

SO EXECUTED AND AGREED THIS THE _____ DAY OF _____, _____.

City of Diamondhead

Authorized Signature

WITNESS this my signature in execution hereof, this the _____ day of _____, 20____.

Printed Name: _____

Signature: _____

ATTEST: _____

EXHIBIT "D" FEES AND EXPENSES

The City shall pay the Engineer on an actual Labor Hour/Unit Cost Basis for the satisfactory completion of the Scope of Work set forth herein, for all salaries, payroll additives, overhead, direct costs and the Engineer's fixed fees attributable to a Work Assignment. The Engineer shall prepare an estimate for the specific work identified for the contemplated transportation improvement, and the City shall review and may approve this amount on a Work Assignment by Work Assignment basis using typical rates, and when acceptable issue the Notice to Proceed to the Engineer.

Actual costs as the term is used herein shall include all direct salaries, payroll additives, overhead and direct. Direct salaries are those amounts actually paid to the person performing the services which are deemed reasonably necessary by the City for the advancement of the Scope of Work. Overtime work is not contemplated by the Work Assignment. Accordingly, direct salaries chargeable to the Work Assignment shall not include any overtime premium. Salaries for officers, principals or partners shall not increase at a rate in excess of that for other employees. Payroll additives and overhead consist of employee fringe benefits and that part of Engineer's allowable indirect costs attributable to the Work Assignment.

Direct costs are those charges deemed reasonably necessary by the City for the successful completion of the Scope of Work which are charged directly to the Work Assignment and not included in overhead.

Fixed-fee as the term is used herein shall mean a dollar amount established to cover the Engineer's profit and business expenses not allocable to overhead for the successful completion of the Services.

Labor Hour as the term is used herein shall include all direct salaries, payroll additives, overhead, and profit. Unit-Costs, as the term is used herein shall include all direct costs and profit. Labor Hour/Unit-Costs are not subject to any adjustments on the basis of the Engineer's cost experience in performing the Work Assignment. The Labor Hour/Unit-Costs shall be paid based on the rates established in the Work Assignment.

Each month, the Engineer shall submit OCR-484-C found on MDOT's website to the CITY along with the Invoice. This form certifies payments to all Subcontractors and shows all firms even if the Engineer has paid no monies to the firm during that estimate period (negative report).

If requested by City all labor charges for services must be substantiated by supporting data, i.e. certified time sheets, daily logs, check stubs, pay vouchers, etc.

Direct costs:

The City will reimburse the Engineer's printing, long distance phone calls, and testing for actual documented expenses. All Direct costs shall be substantiated with supporting documentation. Testing costs shall not exceed 2% of the construction costs and the CITY shall approve the testing agreement in advance of testing working being performed. All direct expenses will be reimbursed upon receipt of acceptable paid invoices.

Direct Salaries:

Direct salaries shall not exceed those amounts actually paid to an employee performing services reasonably necessary for the completion of the Scope of Work set forth under "Exhibit B" to this Agreement.

EXHIBIT "E"

SAMPLE INVOICE
[Labor-Hour/Unit Cost]

City of Diamondhead
 Attn: Finance Department
 5000 Diamondhead Circle
 Diamondhead, MS 39525

Date _____

Invoice No. 0000
 Period _____, 20____ Through _____, 20____

PROFESSIONAL SERVICES IN ACCORDANCE WITH MASTER SERVICES AGREEMENT

Engineer's Project No. _____ Mississippi

City Work Assignment No. _____

Engineer: _____

-----:
 -

	Current Period	Previous Estimate	Total Allowed to Date
Labor Costs *	\$	\$	\$
Direct Costs **	\$	\$	\$
Project Total	\$	\$	\$
Amount Due this Invoice			\$

NOTE:

1. * PAYROLL ADDITIVES (INCLUDING ALL FRINGE BENEFITS & OVERHEAD)
2. THE ESTIMATED FCCM FOR COST PROPOSALS AND SUPPLEMENTAL AGREEMENTS MUST BE SPECIFICALLY IDENTIFIED AND DISTINGUISHED FROM THE OTHER COSTS. PROFIT/FEE SHALL NOT INCLUDE AMOUNTS APPLICABLE TO FCCM.
3. ** DIRECT COSTS (ATTACH SUPPORTING DATA)
4. THE CONSULTANT MAY USE ITS OWN INVOICE FORM SO LONG AS IT HAS BEEN APPROVED BY THE CONSULTANT SERVICES DIRECTOR. PRIOR TO SUBMISSION BY THE CONSULTANT SAID FORM SHOULD, AT A MINIMUM, CONTAIN THE ABOVE INFORMATION

SUPPORTING DATA (Sample Only)

Engineer's Project No _____

Hancock County

Employee and Classification	Rate of Pay	Current Period Hours	Current Period Costs	Previous Period Costs	Cost to Date
John P. Public Jr. <u>Engineer</u>	\$0.00/hour	0.00	\$0.00	\$0.00	\$0.00
John P. Public Jr. <u>Designer</u>	\$0.00/hour	0.00	\$0.00	\$0.00	\$0.00
John P. Public Jr. <u>Technician.</u>	\$0.00/hour	0.00	\$0.00	\$0.00	\$0.00
SUBTOTAL	\$ 0.00/hour	0.00	\$0.00	\$0.00	\$0.00

TOTAL LABOR

Direct Costs

PROJECT TOTAL

Employee and Classification

EXHIBIT "F"**PROGRESS REPORT**

MONTHLY PROJECT STATUS REPORT	
Reporting Period:	_____
City Representative:	_____
-Consultant:	_____
Project No.:	_____
Project Description:	_____
Work Completed:	_____
Work Planned:	_____
Issues to be Addressed;	_____

Report Submitted by _____

Date: _____

EXHIBIT "G"

**NOTICE TO CONTRACTORS, FEDERAL AID CONTRACT COMPLIANCE WITH TITLE VI
OF THE AMERICANS WITH DISABILITIES ACT, COPELAND ANTI-KICKBACK ACT,
DAVIS BACON ACT, CONTRACT WORK HOURS AND SAFETY STANDARDS ACT, CLEAN
AIR ACT, ENERGY POLICY AND CONSERVATION ACT, DISADVANTAGED BUSINESS
ENTERPRISES ACT, WORKER VISIBILITY**

During the performance of this Agreement, the Engineer, for itself, its assignees and successor-in-interest (hereinafter referred to as the "Engineer") agrees as follows:

1. Compliance with Regulations: The Engineer will comply with the Regulations of the City, relative to nondiscrimination in Federally-assisted programs of the U. S. Department of Transportation (Title 49, Code of Federal Regulations, Part 21, hereinafter referred to as the "Regulations"), which are herein incorporated by reference and made a part of this Agreement.

2. Nondiscrimination: The Engineer, with regard to the work performed by it after award and prior to completion of the contract work, will not discriminate on the grounds of race, religion, color, sex, national origin, age or disability in the selection and retention of sub-consultants including procurement of materials and leases of equipment. The Engineer will not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when this Agreement covers a program set forth in Appendix B of the Regulations. In addition, the Engineer will not participate either directly or indirectly in discrimination prohibited by 23 C.F.R. 710.405(b).

3. Solicitations for Subcontracts, Including Procurement of Materials and Equipment: In all Solicitations, either by competitive bidding or negotiation made by the Engineer for work to be performed under a subcontract, including procurement of materials or equipment, each potential sub-consultant or supplier shall be notified by the Engineer of the Engineer's obligations under this Agreement and the Regulations relative to nondiscrimination on the grounds of race, religion, color, sex, national origin, age or disability.

4. Anti-kick back provisions: All agreements and subcontracts for construction or repair shall include a provision for compliance with the Copeland "Anti-Kick Back" Act (18 U.S.C. 874) as supplemented in Department of Labor regulations (29 CFR, Part 3). This Act provides that each consultant/contractor or sub-consultant/sub-contractor shall be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he is otherwise entitled. The Engineer shall report all suspected or reported violations to the City.

5. Davis Bacon Act: When required by the federal grant program legislation, all construction contracts awarded to contractors and subcontractors in excess of \$2,000 shall include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 276a to a-7) and as supplemented by Department of Labor regulations (29 CFR, Part 5). Under this Act, contractors shall be required to pay wages to laborers and mechanics at a rate not less than the minimum wages specified in a wage determination made by the Secretary of Labor. In addition, contractors shall be required to pay wages specified in a wage determination made by the Secretary of Labor. In addition, contractors shall be required to pay wages specified in a wage determination made by the Secretary of Labor. In addition, contractors shall be required to pay wages not less often than once a week

6. Contract Work Hours and Safety Standards Act: Where applicable, all contracts awarded by contractors and subcontractors in excess of \$2,000 for construction contracts and in excess of \$2,500 for other contracts which involve the employment of mechanics or laborers shall include a provision for compliance with sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C.

327-330) as supplemented by Department of Labor Regulations (29 CFR, Part 5). Under section 103 of the Act, each contractor shall be required to compute the wages of every mechanic and laborer on the basis of a standard workweek of 40 hours. Work in excess of the standard workweek is permissible provided that the worker is compensated at a rate of not less than 1 ½ times the basic rate of pay for all hours worked in excess of 40 hours in the workweek. Section 107 of the Act is applicable to construction work and provides that no laborer or mechanic shall be required to work in surroundings or under working conditions which are unsanitary, hazardous, or dangerous to his health and safety as determined under construction, safety, and health standards promulgated by the Secretary of Labor. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

7. Clean Air Act: Compliance with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 1857 (h)), Section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR Part 15) (Contracts and subcontracts in amounts in excess of \$100,000).

8. Energy Policy and Conservation Act: Mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub.L. 94-163).

9. Disadvantaged Business Enterprises (DBE): It is the policy of the City to comply with the requirements of 49 C.F.R. 26, to prohibit unlawful discrimination, to meet its goal for DBE participation, to meet that goal whenever possible by race-neutral means, to create a level playing field, and to achieve that amount of DBE participation that would be obtained in a non-discriminatory market place. To meet that objective in any United States Department of Transportation assisted contracts, the City and the Engineer shall comply with the "Mississippi Department of Transportation's Disadvantage Business Enterprise Programs For United States Department Of Transportation Assisted Contracts".

Neither the Engineer, nor any sub-recipient or sub-consultant shall discriminate on the bases of race, color, national origin, or sex in the performance of this Agreement. The Engineer shall carry out applicable requirements of 49 C.F.R. 26 in the award and administration of United States Department of Transportation assisted contracts. Failure of the Engineer to carry out those requirements is a material breach of this Agreement which may result in the termination of this Agreement or such other remedies as the City deems appropriate.

10. Worker Visibility: All workers within the right-of-way of a Federal-aid highway who are exposed either to traffic (vehicles using the highway for the purposes of travel) or to construction equipment within the work area shall wear high-visibility safety apparel-personal protective safety clothing that is intended to provide conspicuity during both daytime and nighttime usage, and that meets the Performance Class 2 or 3 requirements of the ANSI/ISEA 107-2004 publication entitled "American National Standard for High-Visibility Safety Apparel and Headwear"- for compliance with 23 CFR, Part 634.

EXHIBIT "H"**CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS**

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS- Certification in accordance with Section 29.510 Appendix A, C.F.R. Vol. 53, No. 102, page 19210 and 19211:

- (1) The CONSULTANT certifies to the best of its knowledge and belief that it and its principals:
 - (a) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
 - (b) have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or Agreement under a public transaction, violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification: and
 - (d) have not within a three-year period preceding this application/proposal had one or more public transactions (federal, state or local) terminated for cause or default;
 - (e) has not either directly or indirectly entered into any agreement participated in any collusion; or otherwise taken any action in restraint of free competitive negotiation in connection with this Agreement.
- (2) The Engineer further certifies, to the best of his/her knowledge and belief, that:
 - (f) No federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a member of Congress, an officer or employee of Congress, or employee of a member of Congress in connection with the awarding of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
 - (g) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of Congress, or any employee of a member of Congress in connection with this Agreement, Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions will be completed and submitted,

The certification contained in (1) and (2) above is a material representation of fact upon which reliance is placed and a pre-requisite imposed by Section 1352, Title 31, U. S. Code prior to entering into this Agreement. Failure to comply shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000.00. The Engineer shall include the language of the certification in all subcontracts exceeding \$25,000.00 and all sub-consultants shall certify and disclose accordingly.

I hereby certify that I am the duly authorized representative of the Engineer for purposes of making this certification, and that neither I, nor any principal, officer, shareholder or employee of the above firm has:

- (a) employed or retained for commission, percentages, brokerage, contingent fee, or other consideration, any firm or person (other than a bona fide employee working solely for me or the above Engineer) to solicit or secure this agreement,
- (b) agreed, as an express or implied condition for obtaining this Agreement, to employ or retain the services of any firm or person in connection with carrying out the agreement, or
- (c) paid, or agreed to pay, to any firm, organization or person (other than a bona fide employee working solely for me or the above Engineer) any fee, contribution, donation, or consideration of any kind for, or in connection with, procuring or carrying out the agreement; except as herein expressly stated (if any).

I acknowledge that this Agreement may be furnished to the Federal Highway Administration, United States Department of Transportation, or any other applicable Federal or State Agency in connection with the Agreement involving participation of Federal-Aid Highway funds, and is subject to applicable state and federal laws, both criminal and civil.

SO CERTIFIED this. _____ day of. _____, 20____.

{Enter Consultant's Name}

{Print or Type}

ATTEST _____

My Commission Expires:

Notary

EXHIBIT "I"**PRIME CONSULTANT / CONTRACTOR EEV
CERTIFICATION AND AGREEMENT**

By executing this Certification and Agreement, the undersigned verifies its compliance with the, "Mississippi Employment Protection Act," Section 71-11-3 of the Mississippi Code of 1972, as amended, and any rules or regulations promulgated by the CITY, Mississippi Transportation Commission [MTC], Department of Employment Security, State Tax Commission, Secretary of State, Department of Human Services in accordance with the Mississippi Administrative Procedures Law (Section 25-43-1 et seq., Mississippi Code of 1972, as amended), stating affirmatively that the individual, firm, or corporation which is contracting with the CITY has registered with and is participating in a federal work authorization program* operated by the United States Department of Homeland Security to electronically verify information of newly hired employees pursuant to the Immigration Reform and Control Act of 1986, Pub.L. 99-603, 100 Stat 3359, as amended. The undersigned agrees to inform the CITY if the undersigned is no longer registered or participating in the program.

The undersigned agrees that, should it employ or contract with any entity(s) in connection with the performance of this Agreement, the undersigned will secure from such entity(s) verification of compliance with the Mississippi Employment Protection Act. The undersigned further agrees to maintain records of such compliance and provide a copy of each such verification to the City, if requested, for the benefit of the City or this Contract.

EEV* Company Identification Number [Required]

The undersigned certifies that the above information is complete, true and correct to the best of my knowledge and belief. The undersigned acknowledges that any violation may be subject to the cancellation of the contract, ineligibility for any state or public contract for up to three (3) years, the loss of any license, permit, certificate or other document granted by any agency, department or government entity for the right to do business in Mississippi for up to one (1) year, or both, any and all additional costs incurred because of the contract cancellation or the loss of any license or permit, and may be subject to additional felony prosecution for knowingly or recklessly accepting employment for compensation from an unauthorized alien as defined by 8 U.S.C §1324a(h)(3), said action punishable by imprisonment for not less than one (1) year nor more than five (5) years, a fine of not less than One Thousand Dollars (\$1,000.00) nor more than Ten Thousand Dollars (\$10,000.00), or both, in addition to such prosecution and penalties as provided by Federal law.

BY: _____
Authorized Officer or Agent

Date

Printed Name of Authorized Officer or Agent

Title of Authorized Officer or Agent of Contractor /Consultant

SWORN TO AND SUBSCRIBED before me on this the _____ day of _____ 20____

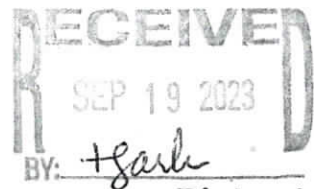
NOTARY PUBLIC

My Commission Expires : _____

* As of the effective date of the Mississippi Employment Protection Act, the applicable federal work authorization program E-Verify operated by the U. S. Citizenship and Immigration Services of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration.

MASTER SERVICE AGREEMENT RATES

<u>Classification</u>	<u>Labor Hourly Rate</u>
Principal Engineer.....	\$162.00
Senior Professional Engineer (held P.E. License minimum 10 years).....	\$145.00
Senior Professional Engineer (held P.E. License minimum 5 years).....	\$125.00
Professional Engineer (licensed P.E.).....	\$105.00
Senior Project Manager (minimum 15 Year Experience	\$115.00
Project Engineer.....	\$95.00
Professional Land Surveyor.....	\$98.00
Survey Crew Chief.....	\$68.00
Instrument Person	\$41.00
Senior CAD Technician (minimum 15 Years Experience).....	\$90.00
Senior CAD Technician (minimum 15 Years Experience).....	\$80.00
CAD Technician	\$70.00
Clerical	\$50.00
Senior Administration (minimum 15 Years Experience).....	\$80.00
Resident Project Representative	\$75.00
Engineering/Specification Technician	\$65.00
Student Intern/Co-op.....	\$40.00
Scientist	\$85.00
Biologist	\$115.00
1 man GPS Survey Crew	\$150.00
2 man GPS Survey Crew	\$175.00
Drone (minimum charge, up to half day).....	\$350.00
Drone (more than half day to all day	\$475.00



INVOICE

Pickering Firm, Inc.

Facility Design • Civil Engineering • Surveying •

Transportation • Natural / Water Resources

126 Rue Magnolia, Biloxi, MS 39530

PH 228.432.5925 FAX 228.432.5928 www.pickeringfirm.com

City of Diamondhead

5000 Diamondhead Circle

Diamondhead, MS 39525

September 13, 2023

Project No: 26023.00

Invoice No: 0094015

Lily Pond Dredging

Work Assignment No. 00-06-2021

Work Assignment No. 00-06-2023

Client Contact: Jon McCraw

Professional Services from July 2, 2023 to August 26, 2023

Task	001	Survey				
Fee						
Total Fee		7,500.00				
Percent Complete		100.00	Total Earned		7,500.00	
			Previous Fee Billing		7,500.00	
			Current Fee Billing		0.00	
			Total Fee			0.00
			Total this Task			0.00

Task	002	Environmental Assessment				
Billing Limits			Current	Prior	To-Date	
Total Billings			0.00	5,321.00	5,321.00	
Limit					5,800.00	
Remaining					479.00	
			Total this Task			0.00

Task	003	Engineering Design				
Billing Limits			Current	Prior	To-Date	
Total Billings			0.00	5,500.00	5,500.00	
Limit					5,500.00	
			Total this Task			0.00

Task	004	Wetland Delineation				
Fee						
Total Fee		5,000.00				
Percent Complete		100.00	Total Earned		5,000.00	
			Previous Fee Billing		5,000.00	
			Current Fee Billing		0.00	
			Total Fee			0.00

Project	26023.00	Lily Pond Dredging	Invoice	0094015
Total this Task			0.00	
<hr/>				
Task	005	Specification Development		
Billing Limits		Current	Prior	To-Date
Total Billings		0.00	1,500.00	1,500.00
Limit				1,500.00
Total this Task			0.00	
<hr/>				
Task	006	Bid Phase Services		
Billing Limits		Current	Prior	To-Date
Total Billings		0.00	4,000.00	4,000.00
Limit				4,000.00
Total this Task			0.00	
<hr/>				
Task	007	CEI		
Professional Personnel				
		Hours	Rate	Amount
SENIOR PROJECT MANAGER				
Greer, Anthony		8.00	135.00	1,080.00
Totals		8.00		1,080.00
Total Labor				1,080.00
Billing Limits		Current	Prior	To-Date
Total Billings		1,080.00	15,020.00	16,100.00
Limit				16,125.00
Remaining				25.00
Total this Task			\$1,080.00	
<hr/>				
Task	008	Survey - Marking Property		
Fee				
Total Fee		1,000.00		
Percent Complete		100.00	Total Earned	1,000.00
			Previous Fee Billing	1,000.00
			Current Fee Billing	0.00
Total Fee				0.00
Total this Task			0.00	
<hr/>				
Task	009	Re-Bid Phase Services		
Billing Limits		Current	Prior	To-Date
Total Billings		0.00	3,000.00	3,000.00
Limit				3,000.00
Total this Task			0.00	
Total this Invoice			\$1,080.00	

Project	26023.00	Lily Pond Dredging	Invoice	0094015
Outstanding Invoices				
	Number	Date	Balance	
	0093681	7/12/2023	2,767.50	
	Total		2,767.50	

Project	26023.00	Lily Pond Dredging	Invoice	0094015
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Billing Backup

Wednesday, September 13, 2023

Pickering

Invoice 0094015 Dated 9/13/2023

9:27:47 AM

Task	007	CEI
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Professional Personnel

			Hours	Rate	Amount	
SENIOR PROJECT MANAGER						
02600	Greer, Anthony	7/4/2023	1.00	135.00	135.00	
02600	Greer, Anthony	7/6/2023	.50	135.00	67.50	
02600	Greer, Anthony	7/11/2023	.50	135.00	67.50	
02600	Greer, Anthony	7/12/2023	1.50	135.00	202.50	
02600	Greer, Anthony	7/25/2023	1.00	135.00	135.00	
02600	Greer, Anthony	7/26/2023	.50	135.00	67.50	
02600	Greer, Anthony	7/27/2023	1.00	135.00	135.00	
02600	Greer, Anthony	8/4/2023	2.00	135.00	270.00	
	Totals		8.00		1,080.00	
	Total Labor					1,080.00
Total this Task						\$1,080.00
Total this Project						\$1,080.00
Total this Report						\$1,080.00

Detailed Timesheet for the Period Ending 7/8/2023

Wednesday, August 2, 2023
4:03:09 PM

Pickering

Employee 02600 Greer, Anthony S

26023.00
007

Lily Pond Dredging
CEI

89117

Reg

Total Hr	Sun 7/2	Mon 7/3	Tue 7/4	Wed 7/5	Thu 7/6	Fri 7/7	Sat 7/8
-------------	------------	------------	------------	------------	------------	------------	------------

Client: City of Diamondhead

1.50			1.00		.50		
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7/4 Constructin Admin.
7/6 Construction Admin.

Detailed Timesheet for the Period Ending 7/15/2023

Wednesday, August 2, 2023
4:04:54 PM

Pickering

Employee 02600 Greer, Anthony S

26023.00
007

Lily Pond Dredging
CEI

89117

Total Hr	Sun 7/9	Mon 7/10	Tue 7/11	Wed 7/12	Thu 7/13	Fri 7/14	Sat 7/15
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Client: City of Diamondhead

Reg	2.00			.50	1.50		
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7/11 Pay app package
7/12 Construcion Admin; Pay App Package

Detailed Timesheet for the Period Ending 7/29/2023

Wednesday, August 2, 2023
4:07:05 PM

Pickering

Employee 02600 Greer, Anthony S

26023.00
007

Lily Pond Dredging
CEI

89117

Total Hr	Sun 7/23	Mon 7/24	Tue 7/25	Wed 7/26	Thu 7/27	Fri 7/28	Sat 7/29
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Client: City of Diamondhead

Reg	2.50			1.00	.50	1.00		
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7/25 Construction Admin.
7/26 Construction admin.
7/27 Construction admin.

Detailed Timesheet for the Period Ending 8/5/2023

Wednesday, August 30, 2023
5:00:25 PM

Pickering

Employee 02600 Greer, Anthony S

26023.00
007

Lily Pond Dredging
CEI

89117

Total Hr	Sun 7/30	Mon 7/31	Tue 8/1	Wed 8/2	Thu 8/3	Fri 8/4	Sat 8/5
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Client: City of Diamondhead

Reg	2.00					2.00	
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8/4 Working on closeout package; SCO\Final Pay App

**INVOICE****Pickering Firm, Inc.**

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126 Rue Magnolia, Biloxi, MS 39530

PH 228.432.5925 FAX 228.432.5928 www.pickeringfirm.com

City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

October 5, 2023

Project No: 26023.00

Invoice No: 0094112

Lily Pond Dredging
Work Assignment No. 00-06-2021
Work Assignment No. 00-06-2023

Client Contact: Jon McCraw

Professional Services from August 27, 2023 to September 30, 2023

Task 001 Survey

Fee

Total Fee 7,500.00

Percent Complete	100.00	Total Earned	7,500.00
		Previous Fee Billing	7,500.00
		Current Fee Billing	0.00

Total Fee 0.00

Total this Task 0.00

Task 002 Environmental Assessment

Billing Limits**Current****Prior****To-Date**

Total Billings	0.00	5,321.00	5,321.00
Limit			5,800.00
Remaining			479.00

Total this Task 0.00

Task 003 Engineering Design

Billing Limits**Current****Prior****To-Date**

Total Billings	0.00	5,500.00	5,500.00
Limit			5,500.00

Total this Task 0.00

Task 004 Wetland Delineation

Fee

Total Fee 5,000.00

Percent Complete	100.00	Total Earned	5,000.00
		Previous Fee Billing	5,000.00
		Current Fee Billing	0.00

Total Fee 0.00

Project		26023.00	Lily Pond Dredging		Invoice	009	Item No.9.
Total this Task						0.00	
<hr/>							
Task	005	Specification Development					
Billing Limits		Current	Prior	To-Date			
Total Billings		0.00	1,500.00	1,500.00			
Limit				1,500.00			
Total this Task						0.00	
<hr/>							
Task	006	Bid Phase Services					
Billing Limits		Current	Prior	To-Date			
Total Billings		0.00	4,000.00	4,000.00			
Limit				4,000.00			
Total this Task						0.00	
<hr/>							
Task	007	CEI					
Professional Personnel			Hours	Rate	Amount		
SENIOR PROJECT MANAGER							
Greer, Anthony			1.50	135.00	202.50		
Totals			1.50		202.50		
Total Labor					202.50		
Billing Limits		Current	Prior	To-Date			
Total Billings		202.50	16,100.00	16,302.50			
Limit				16,125.00			
Adjustment				-177.50			
Total this Task						\$25.00	
<hr/>							
Task	008	Survey - Marking Property					
Fee							
Total Fee		1,000.00					
Percent Complete		100.00	Total Earned		1,000.00		
			Previous Fee Billing		1,000.00		
			Current Fee Billing		0.00		
Total Fee					0.00		
Total this Task						0.00	
<hr/>							
Task	009	Re-Bid Phase Services					
Billing Limits		Current	Prior	To-Date			
Total Billings		0.00	3,000.00	3,000.00			
Limit				3,000.00			
Total this Task						0.00	
Total this Invoice						\$25.00	

Outstanding Invoices

Number	Date	Balance
0093681	7/12/2023	2,767.50
0094015	9/13/2023	1,080.00
Total		3,847.50

Billing Backup

Thursday, October 5, 2023

Pickering

Invoice 0094112 Dated 10/5/2023

4:45:02 PM

Task 007 CEI

Professional Personnel

			Hours	Rate	Amount	
SENIOR PROJECT MANAGER						
02600	Greer, Anthony	9/5/2023	.50	135.00	67.50	
02600	Greer, Anthony	9/6/2023	1.00	135.00	135.00	
	Totals		1.50		202.50	
	Total Labor					202.50

Total this Task \$202.50

Total this Project \$202.50

Total this Report \$202.50

Detailed Timesheet for the Period Ending 9/9/2023

Thursday, October 9, 2023

Item No.9.

9:36:57 AM

Pickering

Employee 02600 Greer, Anthony S

Total Hr	Sun 9/3	Mon 9/4	Tue 9/5	Wed 9/6	Thu 9/7	Fri 9/8	Sat 9/9
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26023.00 Lily Pond Dredging
007 CEI
89117

Client: City of Diamondhead

Reg	1.50			.50	1.00			
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9/5 Construction admin.
9/6 Misc. related to closeout

Detailed Timesheet for the Period Ending 8/12/2023

Pickering

Employee 02600 Greer, Anthony S

26023.00
007

Lily Pond Dredging
CEI
89117

Client: City of Diamondhead

Total Hr	Sun 8/6	Mon 8/7	Tue 8/8	Wed 8/9	Thu 8/10	Fri 8/11	Sat 8/12
Reg 7.00	2.50	2.00	1.00	1.00	.50		

8/6

Closeout package, SCO and pay app. Reviewing final quantities, etc.

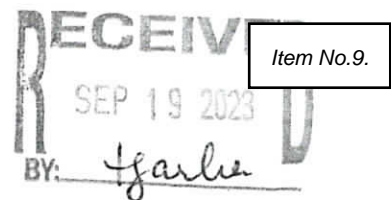
8/7 Met w/Contractor to check final depths of Miller Pond.

8/8 Closesout.

8/9 Construction admin. Forwarded SCO & Pay App.

8/10 Construction admin.

Hours transferred to job# 26024.00



Item No.9.



INVOICE

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PH 228.432.5925 FAX 228.432.5928 www.pickeringfirm.com

City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

September 13, 2023
Project No: 26024.00
Invoice No: 0094016

Diamondhead Drive East Retention Pond Dredging
Work Assignment No. 00-05-2021
Work Assignment No. 00-05-2023

Client Contact: Jon McCraw

Professional Services from July 2, 2023 to August 26, 2023

Task	001	Survey			
Fee					
Total Fee		3,500.00			
Percent Complete		100.00	Total Earned	3,500.00	
			Previous Fee Billing	3,500.00	
			Current Fee Billing	0.00	
			Total Fee		0.00
			Total this Task		0.00
Task	002	Environmental Assessment			
Billing Limits			Current	Prior	To-Date
Total Billings			0.00	5,621.00	5,621.00
Limit					5,800.00
Remaining					179.00
			Total this Task		0.00
Task	003	Engineering Design			
Billing Limits			Current	Prior	To-Date
Total Billings			0.00	5,500.00	5,500.00
Limit					5,500.00
			Total this Task		0.00
Task	004	Wetland Delineation			
Fee					
Total Fee		5,000.00			
Percent Complete		100.00	Total Earned	5,000.00	
			Previous Fee Billing	5,000.00	
			Current Fee Billing	0.00	
			Total Fee		0.00

Project	26024.00	Diamondhead Dr E Retention Pond Dredging	Invoice	0094016
Total this Task			0.00	

Task	005	Specification Development		
Billing Limits		Current	Prior	To-Date
Total Billings		0.00	1,500.00	1,500.00
Limit				1,500.00
Total this Task			0.00	

Task	006	Bid Phase Services		
Billing Limits		Current	Prior	To-Date
Total Billings		0.00	4,000.00	4,000.00
Limit				4,000.00
Total this Task			0.00	

Task	007	CEI		
Professional Personnel				
		Hours	Rate	Amount
SENIOR PROJECT MANAGER				
	Greer, Anthony	28.50	135.00	3,847.50
INSPECTOR				
	Ellis, Ronald	4.00	135.00	540.00
	Totals	32.50		4,387.50
	Total Labor			4,387.50
Billing Limits				
	Total Billings	4,387.50	13,242.50	17,630.00
	Limit			18,750.00
	Remaining			1,120.00
	Total this Task			\$4,387.50

Task	008	Re-Bid Phase Services		
Billing Limits		Current	Prior	To-Date
Total Billings		0.00	3,000.00	3,000.00
Limit				3,000.00
Total this Task			0.00	
Total this Invoice			\$4,387.50	

Outstanding Invoices

Number	Date	Balance
0093682	7/12/2023	5,400.00
Total		5,400.00

Project	26024.00	Diamondhead Dr E Retention Pond Dredging	Invoice	0094016
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Billing Backup

Wednesday, September 13, 2023

Pickering

Invoice 0094016 Dated 9/13/2023

9:31:20 AM

Task	007	CEI
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Professional Personnel

			Hours	Rate	Amount
SENIOR PROJECT MANAGER					
02600	Greer, Anthony	7/4/2023	1.00	135.00	135.00
02600	Greer, Anthony	7/5/2023	1.00	135.00	135.00
02600	Greer, Anthony	7/6/2023	1.00	135.00	135.00
02600	Greer, Anthony	7/9/2023	1.00	135.00	135.00
02600	Greer, Anthony	7/11/2023	.50	135.00	67.50
02600	Greer, Anthony	7/12/2023	1.50	135.00	202.50
02600	Greer, Anthony	7/25/2023	1.00	135.00	135.00
02600	Greer, Anthony	7/26/2023	.50	135.00	67.50
02600	Greer, Anthony	7/27/2023	1.00	135.00	135.00
02600	Greer, Anthony	8/4/2023	2.00	135.00	270.00
02600	Greer, Anthony	8/6/2023	2.50	135.00	337.50
02600	Greer, Anthony	8/6/2023	2.50	135.00	337.50
02600	Greer, Anthony	8/7/2023	2.00	135.00	270.00
02600	Greer, Anthony	8/7/2023	3.00	135.00	405.00
02600	Greer, Anthony	8/8/2023	3.50	135.00	472.50
02600	Greer, Anthony	8/8/2023	1.00	135.00	135.00
02600	Greer, Anthony	8/9/2023	1.00	135.00	135.00
02600	Greer, Anthony	8/9/2023	1.00	135.00	135.00
02600	Greer, Anthony	8/10/2023	1.00	135.00	135.00
02600	Greer, Anthony	8/10/2023	.50	135.00	67.50
INSPECTOR					
02098	Ellis, Ronald	7/3/2023	4.00	135.00	540.00
	Totals		32.50		4,387.50
	Total Labor				4,387.50
				Total this Task	\$4,387.50
				Total this Project	\$4,387.50
				Total this Report	\$4,387.50

Detailed Timesheet for the Period Ending 7/8/2023

Thursday, August 3, 2023
5:14:48 PM

Pickering

Employee 02600 Greer, Anthony S

26024.00
007

Diamondhead Dr E Retention Pond Dredging
CEI

Client: City of Diamondhead

89117

Reg

Total Hr	Sun 7/2	Mon 7/3	Tue 7/4	Wed 7/5	Thu 7/6	Fri 7/7	Sat 7/8
3.00			1.00	1.00	1.00		

7/4 Construction Admin.
7/5 Project correspondence.
7/6 Construction Admin.

Detailed Timesheet for the Period Ending 7/15/2023

Thursday, August 3, 2023
5:18:10 PM

Pickering

Employee 02600 Greer, Anthony S

		Total Hr	Sun 7/9	Mon 7/10	Tue 7/11	Wed 7/12	Thu 7/13	Fri 7/14	Sat 7/15
26024.00	Diamondhead Dr E Retention Pond Dredging	Client: City of Diamondhead							
007	CEI								
89117	Reg	3.00	1.00		.50	1.50			

7/9
Construction Admin.
7/11 pay app package
7/12 Construction Admin; Pay App Package

Detailed Timesheet for the Period Ending 7/29/2023

Thursday, August 3, 2023
5:19:59 PM

Pickering

Employee 02600 Greer, Anthony S

26024.00
007

Diamondhead Dr E Retention Pond Dredging
CEI

Client: City of Diamondhead

89117

Total Hr	Sun 7/23	Mon 7/24	Tue 7/25	Wed 7/26	Thu 7/27	Fri 7/28	Sat 7/29
Reg	2.50		1.00	.50	1.00		

7/25 Construction Admin.
7/26 Constructin admin.
7/27 Construction admin.

Detailed Timesheet for the Period Ending 8/5/2023

Wednesday, September 13, 2023
11:38:30 AM

Pickering

Employee 02600 Greer, Anthony S

Total Hr	Sun 7/30	Mon 7/31	Tue 8/1	Wed 8/2	Thu 8/3	Fri 8/4	Sat 8/5
26024.00	Diamondhead Dr E Retention Pond Dredging						
007	CEI						
89117	Client: City of Diamondhead						
Reg	2.00					2.00	
8/4 Working on closeout package; SCO & Final Pay App							

Detailed Timesheet for the Period Ending 8/12/2023

Wednesday, September 13, 2023

11:40:23 AM

Pickering

Employee 02600 Greer, Anthony S

26024.00
007

Diamondhead Dr E Retention Pond Dredging
CEI

Client: City of Diamondhead

89117

Reg

Total Hr	Sun 8/6	Mon 8/7	Tue 8/8	Wed 8/9	Thu 8/10	Fri 8/11	Sat 8/12
11.00	2.50	3.00	3.50	1.00	1.00		

8/6

Closeout package, SCO and pay app.

8/7 Met w/Contractor to check final depths of Miller Pond.

8/8 Site visit to confirm one last quantity. Closeout.

8/9 Construction admin. Forwarded SCO & Pay App.

8/10 Construction admin.

Detailed Timesheet for the Period Ending 8/12/2023

Wednesday, September 13, 2023

11:10:16 AM

Pickering

Employee

02600

Greer, Anthony S

26023.00

007

Lily Pond Dredging

CEI

89117

Total Hr	Sun 8/6	Mon 8/7	Tue 8/8	Wed 8/9	Thu 8/10	Fri 8/11	Sat 8/12
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Client: City of Diamondhead

Reg	7.00	2.50	2.00	1.00	1.00	.50	
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8/6

Closeout package, SCO and pay app. Reviewing final quantities, etc.

8/7 Met w/Contractor to check final depths of Miller Pond.

8/8 Closesout.

8/9 Construction admin. Forwarded SCO & Pay App.

8/10 Construction admin.

Hours transferred to job# 26024.00

Detailed Timesheet for the Period Ending 7/8/2023

Wednesday, September 13, 2023
11:47:34 AM

Pickering

Employee 02098 Ellis, Ronald

26024.00
007

Diamondhead Dr E Retention Pond Dredging
CEI

Client: City of Diamondhead

89365

Reg	4.00		4.00					
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Total Hr	Sun 7/2	Mon 7/3	Tue 7/4	Wed 7/5	Thu 7/6	Fri 7/7	Sat 7/8

7/3 Sub Com inspection & office uploads.

**INVOICE****Pickering Firm, Inc.**

Facility Design • Civil Engineering • Surveying •
Transportation • Natural / Water Resources

126 Rue Magnolia, Biloxi, MS 39530

PH 228.432.5925 FAX 228.432.5928 www.pickeringfirm.com

City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

October 5, 2023

Project No: 26024.00

Invoice No: 0094113

Diamondhead Drive East Retention Pond Dredging
Work Assignment No. 00-05-2021
Work Assignment No. 00-05-2023

Client Contact: Jon McCraw

Professional Services from August 27, 2023 to September 30, 2023

Task	001	Survey			
Fee					
Total Fee		3,500.00			
Percent Complete	100.00	Total Earned	3,500.00		
		Previous Fee Billing	3,500.00		
		Current Fee Billing	0.00		
		Total Fee		0.00	
		Total this Task		0.00	

Task	002	Environmental Assessment			
Billing Limits					
		Current	Prior	To-Date	
Total Billings		0.00	5,621.00	5,621.00	
Limit				5,800.00	
Remaining				179.00	
		Total this Task		0.00	

Task	003	Engineering Design			
Billing Limits					
		Current	Prior	To-Date	
Total Billings		0.00	5,500.00	5,500.00	
Limit				5,500.00	
		Total this Task		0.00	

Task	004	Wetland Delineation			
Fee					
Total Fee		5,000.00			
Percent Complete	100.00	Total Earned	5,000.00		
		Previous Fee Billing	5,000.00		
		Current Fee Billing	0.00		
		Total Fee		0.00	

Total this Task				0.00
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Task	005	Specification Development			
Billing Limits			Current	Prior	To-Date
Total Billings			0.00	1,500.00	1,500.00
Limit					1,500.00
Total this Task				0.00	

Task	006	Bid Phase Services			
Billing Limits			Current	Prior	To-Date
Total Billings			0.00	4,000.00	4,000.00
Limit					4,000.00
Total this Task				0.00	

Task	007	CEI			
Professional Personnel					
			Hours	Rate	Amount
SENIOR PROJECT MANAGER					
Greer, Anthony			6.50	135.00	877.50
INSPECTOR					
Ellis, Ronald			1.50	135.00	202.50
Totals			8.00		1,080.00
Total Labor					1,080.00
Billing Limits			Current	Prior	To-Date
Total Billings			1,080.00	17,630.00	18,710.00
Limit					18,750.00
Remaining					40.00
Total this Task				\$1,080.00	

Task	008	Re-Bid Phase Services			
Billing Limits			Current	Prior	To-Date
Total Billings			0.00	3,000.00	3,000.00
Limit					3,000.00
Total this Task				0.00	
Total this Invoice				\$1,080.00	

Outstanding Invoices			
Number	Date	Balance	
0093682	7/12/2023	5,400.00	
0094016	9/13/2023	4,387.50	
Total		9,787.50	

Billing Backup

Thursday, October 5, 2023

Pickering Invoice 0094113 Dated 10/5/2023 4:48:26 PM

Task 007 CEI

Professional Personnel

			Hours	Rate	Amount	
SENIOR PROJECT MANAGER						
02600	Greer, Anthony	8/29/2023	2.00	135.00	270.00	
02600	Greer, Anthony	8/30/2023	2.50	135.00	337.50	
02600	Greer, Anthony	9/5/2023	1.00	135.00	135.00	
02600	Greer, Anthony	9/6/2023	1.00	135.00	135.00	
INSPECTOR						
02098	Ellis, Ronald	8/29/2023	1.50	135.00	202.50	
	Totals		8.00		1,080.00	
	Total Labor					1,080.00

Total this Task \$1,080.00

Total this Project \$1,080.00

Total this Report \$1,080.00

Detailed Timesheet for the Period Ending 9/2/2023

Friday, October 9, 2023 9:02:32 AM Item No.9.

Pickering

Employee **02600** **Greer, Anthony S**

		Total Hr	Sun 8/27	Mon 8/28	Tue 8/29	Wed 8/30	Thu 8/31	Fri 9/1	Sat 9/2
26024.00	Diamondhead Dr E Retention Pond Dredging								
007	CEI								
89117									
	Reg	4.50			2.00	2.50			

Client: City of Diamondhead

8/29 Project closeout items.
8/30 Construction admin; closeout.

Detailed Timesheet for the Period Ending 9/9/2023

Friday, October 9, 2023

Item No.9.

9:05:39 AM

Pickering

Employee 02600 Greer, Anthony S

Total Hr	Sun 9/3	Mon 9/4	Tue 9/5	Wed 9/6	Thu 9/7	Fri 9/8	Sat 9/9
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26024.00 Diamondhead Dr E Retention Pond Dredging
007 CEI

Client: City of Diamondhead

89117

Reg	2.00			1.00	1.00		
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9/5 Construction admin.
9/6 Misc. related to closeout

Detailed Timesheet for the Period Ending 9/2/2023

Friday, October 9, 2023

Item No.9.

9:06:54 AM

Pickering

Employee 02098 Ellis, Ronald

Total Hr	Sun 8/27	Mon 8/28	Tue 8/29	Wed 8/30	Thu 8/31	Fri 9/1	Sat 9/2
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26024.00 Diamondhead Dr E Retention Pond Dredging

Client: City of Diamondhead

007

CEI

89365

Reg

1.50			1.50				
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8/29 Ticket scanning.

**INVOICE****Pickering Firm, Inc.**

Facility Design • Civil Engineering • Surveying •
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126 Rue Magnolia, Biloxi, MS 39530

PH 228.432.5925 FAX 228.432.5928 www.pickeringfirm.com

City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

October 6, 2023

Project No: 26072.00

Invoice No: 0094116

Client Contact: Jon McCraw

Work Assignment 00-14-2022

Project #: 26072.00 Kolo Ct. Ditch Improvements

Professional Services from November 27, 2022 to September 30, 2023

Task 001 Wetlands Delineation

Professional Personnel

	Hours	Rate	Amount
PROJECT ENGINEER			
Furnival, Maggie	5.00	135.00	675.00
Totals	5.00		675.00
Total Labor			675.00

Billing Limits	Current	Prior	To-Date
Total Billings	675.00	3,400.00	4,075.00
Limit			4,000.00
Adjustment			-75.00
Total this Task			\$600.00

Task 002 Wetland Permitting Assistance

Professional Personnel

	Hours	Rate	Amount
PROJECT ENGINEER			
Furnival, Maggie	7.00	135.00	945.00
SCIENTIST			
McWhorter, Lauren	8.00	85.00	680.00
Totals	15.00		1,625.00
Total Labor			1,625.00

Billing Limits	Current	Prior	To-Date
Total Billings	1,625.00	2,892.50	4,517.50
Limit			6,000.00
Remaining			1,482.50
Total this Task			\$1,625.00

Task 003 Engineering Design

Professional Personnel

	Hours	Rate	Amount
Martin, Cara	1.00		0.00
SENIOR PROJECT MANAGER			
Greer, Anthony	5.50	135.00	742.50
Martin, Cara	1.00	115.00	115.00
Totals	7.50		857.50
Total Labor			857.50

Billing Limits	Current	Prior	To-Date
Total Billings	857.50	4,900.00	5,757.50
Limit			4,900.00
Adjustment			-857.50
Total this Task			0.00

Task	004	Project Bidding		
Billing Limits		Current	Prior	To-Date
Total Billings		0.00	0.00	0.00
Limit				4,000.00
Remaining				4,000.00
			Total this Task	0.00

Task	005	CE&I			
Billing Limits			Current	Prior	To-Date
Total Billings			0.00	0.00	0.00
Limit					10,000.00
Remaining					10,000.00
				Total this Task	0.00

Task	006	Wetland Mitigaiton		
Billing Limits		Current	Prior	To-Date
Total Billings		0.00	2,860.00	2,860.00
Limit				3,900.00
Remaining				1,040.00
			Total this Task	0.00

Total this Invoice \$2,225.00

Billing Backup

Friday, October 6, 2023

Pickering

Invoice 0094116 Dated 10/6/2023

10:32:10 AM

Task 001 Wetlands Delineation

Professional Personnel

			Hours	Rate	Amount	
PROJECT ENGINEER						
02108	Furnival, Maggie	5/18/2023	4.00	135.00	540.00	
02108	Furnival, Maggie	5/23/2023	1.00	135.00	135.00	
	Totals		5.00		675.00	
	Total Labor					675.00

Total this Task \$675.00

Task 002 Wetland Permitting Assistance

Professional Personnel

			Hours	Rate	Amount	
PROJECT ENGINEER						
02108	Furnival, Maggie	5/22/2023	2.25	135.00	303.75	
02108	Furnival, Maggie	5/23/2023	1.00	135.00	135.00	
02108	Furnival, Maggie	5/24/2023	1.75	135.00	236.25	
02108	Furnival, Maggie	6/7/2023	1.00	135.00	135.00	
02108	Furnival, Maggie	6/8/2023	1.00	135.00	135.00	
SCIENTIST						
02101	McWhorter, Lauren	8/15/2023	4.00	85.00	340.00	
02101	McWhorter, Lauren	8/16/2023	4.00	85.00	340.00	
	Totals		15.00		1,625.00	
	Total Labor					1,625.00

Total this Task \$1,625.00

Task 003 Engineering Design

Professional Personnel

			Hours	Rate	Amount	
01446	Martin, Cara	8/9/2023	1.00		0.00	
SENIOR PROJECT MANAGER						
02600	Greer, Anthony	5/16/2023	.50	135.00	67.50	
02600	Greer, Anthony	5/23/2023	1.00	135.00	135.00	
02600	Greer, Anthony	5/24/2023	1.00	135.00	135.00	
02600	Greer, Anthony	7/5/2023	1.00	135.00	135.00	
02600	Greer, Anthony	8/8/2023	1.00	135.00	135.00	
02600	Greer, Anthony	8/9/2023	1.00	135.00	135.00	
01446	Martin, Cara	8/31/2023	1.00	115.00	115.00	
	Totals		7.50		857.50	
	Total Labor					857.50

Project	26072.00	Kolo Ditch Improvements	Invoice	009	Item No.9.
Total this Task			\$857.50		
Total this Project			\$3,157.50		
Total this Report			\$3,157.50		

Detailed Timesheet for the Period Ending 5/20/2023

Pickering

Employee	02108	Furnival, Maggie Smith
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26072.00 003	Kolo Ditch Improvements Engineering Design	89018	Reg	Total Hr	Sun 5/14	Mon 5/15	Tue 5/16	Wed 5/17	Thu 5/18	Fri 5/19	Sat 5/20
				4.00					4.00		

Client: City of Diamondhead

5/18 mark ups from the city-Transferred to task 1

Detailed Timesheet for the Period Ending 5/27/2023

Friday, October 10:01:39 AM Item No.9.

Pickering

Employee **02108** **Furnival, Maggie Smith**

		Total Hr	Sun 5/21	Mon 5/22	Tue 5/23	Wed 5/24	Thu 5/25	Fri 5/26	Sat 5/27
26072.00	Kolo Ditch Improvements								
003	Engineering Design								
89018									
	Reg	6.00		2.25	2.00	1.75			

Client: City of Diamondhead

5/22 addressing city comments

5/23 addressing city

comments-1 Hour transferred

to task 1

5/24 addressing city comments; discussion with Andy regarding comments

Detailed Timesheet for the Period Ending 6/10/2023

Friday, October

Item No.9.

10:07:57 AM

Pickering

Employee 02108 Furnival, Maggie Smith

26072.00 Kolo Ditch Improvements
005 CE&I
89018

Total Hr	Sun 6/4	Mon 6/5	Tue 6/6	Wed 6/7	Thu 6/8	Fri 6/9	Sat 6/10
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Client: City of Diamondhead

Reg	2.00				1.00	1.00	
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6/7 coordinating possible additional easements with city and

environmental-Hour transferred to task 2

6/8 coordination with environmental and city- Hour transferred to task 2

Detailed Timesheet for the Period Ending 8/19/2023

Pickering

Employee	02101	McWhorter, Lauren Liddon								
			Total Hr	Sun 8/13	Mon 8/14	Tue 8/15	Wed 8/16	Thu 8/17	Fri 8/18	Sat 8/19
26072.00	Kolo Ditch Improvements			Client: City of Diamondhead						
002	Wetland Permitting Assistance									
80111	Reg	8.00			4.00	4.00				

Detailed Timesheet for the Period Ending 8/12/2023

Friday, October 10:13:48 AM Item No.9.

Pickering

Employee **01446** **Martin, Cara L.**

		Total Hr	Sun 8/6	Mon 8/7	Tue 8/8	Wed 8/9	Thu 8/10	Fri 8/11	Sat 8/12			
26072.00	Kolo Ditch Improvements										Client: City of Diamondhead	
003	Engineering Design											
31206	Reg	1.00				1.00						
8/9 review cad files												

Detailed Timesheet for the Period Ending 5/20/2023

Friday, October 10:24:15 AM Item No.9.

Pickering

Employee **02600** **Greer, Anthony S**

26072.00
003

Kolo Ditch Improvements
Engineering Design

Client: City of Diamondhead

89117

Reg

Total Hr	Sun 5/14	Mon 5/15	Tue 5/16	Wed 5/17	Thu 5/18	Fri 5/19	Sat 5/20
.50			.50				

5/16 Project correspondence.

Detailed Timesheet for the Period Ending 5/27/2023

Pickering

Employee	02600	Greer, Anthony S																
26072.00	Kolo Ditch Improvements	Client: City of Diamondhead																
003	Engineering Design																	
89117																		
Reg		<table><tr><td>Total Hr</td><td>Sun 5/21</td><td>Mon 5/22</td><td>Tue 5/23</td><td>Wed 5/24</td><td>Thu 5/25</td><td>Fri 5/26</td><td>Sat 5/27</td></tr><tr><td>2.00</td><td></td><td></td><td>1.00</td><td>1.00</td><td></td><td></td><td></td></tr></table>	Total Hr	Sun 5/21	Mon 5/22	Tue 5/23	Wed 5/24	Thu 5/25	Fri 5/26	Sat 5/27	2.00			1.00	1.00			
Total Hr	Sun 5/21	Mon 5/22	Tue 5/23	Wed 5/24	Thu 5/25	Fri 5/26	Sat 5/27											
2.00			1.00	1.00														

5/23 Correspondence with Maggie on design.
5/24 Coordinating with staff on city engineer design review comments.

Detailed Timesheet for the Period Ending 7/8/2023

Pickering

Employee	02600	Greer, Anthony S
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26072.00 003	Kolo Ditch Improvements Engineering Design	89117	Reg	Total Hr	Sun 7/2	Mon 7/3	Tue 7/4	Wed 7/5	Thu 7/6	Fri 7/7	Sat 7/8
				1.00				1.00			

Client: City of Diamondhead

7/5 Coordinating to get 90% review comments completed and back to City.

Detailed Timesheet for the Period Ending 8/12/2023

Pickering

Employee 02600 Greer, Anthony S

		Total Hr	Sun 8/6	Mon 8/7	Tue 8/8	Wed 8/9	Thu 8/10	Fri 8/11	Sat 8/12		
26072.00	Kolo Ditch Improvements										Client: City of Diamondhead
003	Engineering Design										
89117	Reg	2.00			1.00	1.00					

8/8 Project correspondence.
8/9 Construction admin.

Detailed Timesheet for the Period Ending 9/2/2023

Pickering

Employee 01446 Martin, Cara L.

26072.00
003
31206
Kolo Ditch Improvements
Engineering Design

Client: City of Diamondhead

Total Hr	Sun 8/27	Mon 8/28	Tue 8/29	Wed 8/30	Thu 8/31	Fri 9/1	Sat 9/2
1.00					1.00		

2023-30

Item No. 10.



Covington Civil & Environmental, LLC
2300 14th Street
Gulfport, MS 39501
228-396-0486

Project Title Project Number Invoice #		Turnberry Detention Pond Design			
		16175.08			
		16175.08-73 - FINAL INVOICE			
Budgeted Tasks	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Task 1: Survey and Data Collection	\$ 10,700.00	\$ 10,700.00	\$ -	\$ -	100.00%
Task 2: Geotechnical Investigations and Analysis	\$ 15,800.00	\$ 790.00	\$ -	\$ 15,010.00	5.00%
Task 3: Permitting	\$ 14,900.00	\$ 8,940.00	\$ -	\$ 5,960.00	60.00%
Task 4: Design Plans and Specifications	\$ 39,500.00	\$ 6,517.50	\$ 6,500.00	\$ 26,482.50	32.96%
Task 5: Bidding	\$ 6,000.00	\$ -	\$ -	\$ 6,000.00	0.00%
Total	\$ 86,900.00	\$ 26,947.50	\$ 6,500.00	\$ 53,452.50	38%



2300 14th Street
Gulfport, MS 39501

Bill To:

City of Diamondhead
FINAL INVOICE

Invoice

Item No.10.

Invoice #: 16175.08-73
Invoice Date: 9/13/2023
Due Date: 10/13/2023
Project: WA #13 - Turnberry Dete...
P.O. Number: 2022-0555
Terms: Net 30

Description	Hours/Qty	Rate	Amount
Professional Engineering Fees Turnberry Detention Pond Design PO #2022-0555 Requisition #R-04403 Services Provided 09/01/22 - 08/31/23			
Task 1: Survey and Data Collection	0	10,700.00	0.00
Task 2: Geotechnical Investigations and Analysis	0	15,800.00	0.00
Task 3: Permitting	0	14,900.00	0.00
Task 4: Design Plans and Specifications	0.1646	39,500.00	6,501.70
Task 4: Design Plans and Specifications	1	-1.70	-1.70
Task 5: Bidding	0	6,000.00	0.00

All payments are due by "Due Date" shown on invoice.
Finance fees will be charged for all payments received past
"Due Date". Please call 228-396-0486 with any questions
about invoice.

Total	\$6,500.00
Payments/Credits	\$0.00
Balance Due	\$6,500.00



October 2, 2023

Mr. Jon McCraw
City Manager
City of Diamondhead
5000 Diamondhead Circle,
Diamondhead, MS 39525

RE: Pay Application 3 – Retainage for the Noma Drive Phase 1 Utilities,
Drainage and Road Improvements Project

Dear Mr. Jon McCraw,

Please find the attached Pay Application 3 -Retainage for Bottom 2 Top Construction, LLC, Inc for the amount due of \$15,246.67 for work completed on the Noma Drive Phase 1 Utilities, Drainage and Road Improvements Project. Pay Application 3 -Retainage has been reviewed, approved, and payment is recommended.

Thank you for your consideration with this matter and if you should have any questions or need any additional information do not hesitate to contact me at 228-467-6755 or jason@jjc-eng.com.

Sincerely,

A handwritten signature in black ink that reads "Jason Chiniche". The signature is written in a cursive, flowing style.

Jason Chiniche, P.E.
Project Manager

Contractor's Application for Payment

Owner:	<u>City of Diamondhead</u>	Owner's Project No.:	<u>23-003</u>
Engineer:	<u>Chiniche Engineering and Surveying</u>	Engineer's Project No.:	<u>17-057-00-07</u>
Contractor:	<u>Bottom 2 Top Construction, LLC</u>	Contractor's Project No.:	<u>299</u>
Project:	<u>Nome Drive P1 Waterfront Site, Utility and Drainage Improvements</u>		
Contract:	<u>Water, Sewer and Road Work</u>		
Application No.:	<u>3 Retainage</u>	Application Date:	<u>9/11/2023</u>
Application Period:	<u>From 8/1/2023</u>	<u>to 8/31/2023</u>	

1. Original Contract Price	\$	345,964.22
2. Net change by Change Orders	\$	-
3. Current Contract Price (Line 1 + Line 2)	\$	345,964.22
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	304,933.30
5. Retainage		
a. 5% X \$ 304,933.30 Work Completed =	\$	15,246.67
b. 5% X \$ - Stored Materials =	\$	-
c. Total Retainage (Line 5.a + Line 5.b)	\$	15,246.67
6. Amount eligible to date (Line 4 - Line 5.c)	\$	289,686.63
7. Less previous payments (Line 6 from prior application)	\$	289,686.63
8. Amount due this application	\$	15,246.67
9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c)		

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Bottom 2 Top Construction

Signature: Susan Joy **Date:** 9/12/2023

Recommended by Engineer	Approved by Owner
By: <u>Gasem Cheriches, PE</u>	By: _____
Title: <u>Project Engineer</u>	Title: _____
Date: <u>9/13/2023</u>	Date: _____
Approved by Funding Agency	
By: _____	By: _____
Title: _____	Title: _____
Date: _____	Date: _____

Owner:	City of Diamondhead	Contractor's Application for Payment	
Engineer:	Chiniche Engineering and Surveying		
Contractor:	Bottom 2 Top Construction, LLC		
Project:	Nome Drive P1 Waterfront Site, Utility and Drainage Improvements		
Contract:	Water, Sewer and Road Work		
		Owner's Project No.:	23-003
		Engineer's Project No.:	17-057-00-07
		Contractor's Project No.:	299

Application No.: 3 Retainage		Application Period: From 08/01/23 to 08/31/23		Application Date: 09/11/23									
A	B	C	D	E	F	G	H	I	J	K	L		
Contract Information		Contract Information											
Bld Item No.	Description	Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Quantity Incorporated in this Pay App.	Value of Work Completed - this Pay App.	Estimated Quantity Incorporated in the Work	Value of Work Completed (E X G) (\$)	Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H+I) (\$)	% of Value of Item (J/F) (%)	Balance to Finish (F - J) (\$)
Original Contract													
1500	Mobilization	1	LS	10,000.00	10,000.00		-	1.00	10,000.00		10,000.00	100%	-
1510	Maintenance of Traffic	1	LS	2,500.00	2,500.00		-	1.00	2,500.00		2,500.00	100%	-
02000-A	Remove Existing Concrete Slab	170.00	SY	8.00	1,360.00		-	170.00	1,360.00		1,360.00	100%	-
02000-B	Remove Existing Gate and Fence	1.00	LS	1,500.00	1,500.00		-	1.00	1,500.00		1,500.00	100%	-
02020-A	Silt Fence	1,000.00	LF	3.60	3,600.00		-						-
02020-B	Straw Wattles	250.00	LF	17.90	4,475.00		-						-
02100-A	Clearing and Grubbing	0.50	AC	2,500.00	1,250.00		-						-
02500-A	Excavation	1.900	CY	5.00	9,500.00		-	0.50	1,250.00		1,250.00	100%	0%
	Filter Grid	1.900	CY	5.00	9,500.00		-	1.237.00	6,185.00		6,185.00	65%	0%
	Select Backfill	2.300	SY	10.61	24,403.00		-	2,300.00	24,403.00		24,403.00	100%	0%
	Placement of 610 Limestone	1.300	CY	12.00	15,600.00		-	1,653.00	19,835.00		19,835.00	127%	0%
	Placement of 57 Stone	1,000	CY	69.60	69,600.00		-	1,071.09	74,547.86		74,547.86	107%	0%
	Placement of 57 Stone Entrance Rd	500.00	CY	72.82	36,410.00		-	190.00	13,835.80		13,835.80	38%	0%
	Installation of 8" C900 PVC Water	450	CY	72.82	32,769.00		-	158.15	11,516.48		11,516.48	35%	0%
	Installation of 1 1/2" PVC Water Pipe	1,360	LF	42.14	57,310.40		-	1,330.00	56,046.20		56,046.20	98%	0%
	Installation of Meter Boxes with Meter Stop (no Meter)	80	LF	8.65	692.00		-	80.00	692.00		692.00	100%	0%
	02500-C	Connection to Existing Water Main	1	EA	1,057.85	1,057.85		-	1.00	1,057.85		1,057.85	100%
02500-D	Installation of Fire Hydrant Assembly	1	EA	6,118.95	6,118.95		-	1.00	6,118.95		6,118.95	100%	-
02500-E	Installation of 8" Gate Valve	2	EA	6,133.70	12,267.40		-	3.00	18,401.10		18,401.10	150%	-
02415-A	1 1/2" Pressure Sewer Main	2	EA	2,257.56	4,515.12		-	3.00	6,772.68		6,772.68	150%	-
02415-B	Road Bore	1,530	LF	8.90	13,617.00		-	1,585.00	14,106.50		14,106.50	100%	-
02415-C	2.5" Conduit Sch 40	50.00	LF	23.00	1,150.00		-	50.00	1,150.00		1,150.00	100%	-
02415-D	2.5" Conduit Sch 80	200	LF	11.42	2,284.00		-	300.00	3,426.00		3,426.00	150%	-
02610-A	18" HOPE	5	LF	12.90	64.50		-	5.00	64.50		64.50	100%	-
02610-B	24" Oran Inlet	360	LF	40.40	14,544.00		-	358.00	14,463.20		14,463.20	99%	80.80
02610-C	HOPE Flared End Section	3	EA	3,203.40	9,610.20		-	3.00	9,610.20		9,610.20	100%	-
02610-D	Bedding	2	EA	881.15	1,762.30		-	2.00	1,762.30		1,762.30	100%	-
02750-A	Rip Rap	200.00	CY	12.00	2,400.00		-					0%	2,400.00
02920-A	Hydroseeding	25.00	SY	98.14	2,453.50		-	12.00	1,177.68		1,177.68	48%	1,275.82
		1,000	SY	3.15	3,150.00		-	1,000.00	3,150.00		3,150.00	100%	-
Original Contract Totals \$					345,964.22	\$	-	\$	304,933.30	\$	304,933.30	88%	\$ 41,030.92

Contractor's Application for Payment

Owner's Project No.:	23-003
Engineer's Project No.:	17-057-00-07
Contractor's Project No.:	299

Application No.: 3 Retainage Application Period: From 08/01/23 to 08/31/23

Application Date: 09/11/23

Contract Time	16%
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Mr. Jon McCraw
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525



September 29, 2023

RE: Proposal for On-Call Services

Dear Mr. McCraw:

Thank you for the continued opportunity to provide services for the City of Diamondhead. We have prepared this agreement to provide general planning and design services for the City of Diamondhead in response to day to day planning and design matters as needed.

These requests may include, but are not limited to, the review of design work product of other consultants, review of applications and design submittals by private developers for proposed projects within the City of Diamondhead, interpretation of municipal codes, plans and ordinances where questions have arisen or any other request for our services that you may have that are not currently outlined within the scope of services agreements we may already have in place with the City of Diamondhead. Services provided by OPD will be billed at our standard hourly rate of \$175 per hour.

We believe Diamondhead is in a very unique time and place in its development as a City with so many opportunities. We appreciate the opportunity to provide support as the City moves forward.

Best regards,

A handwritten signature in blue ink that reads 'Robert Barber'.

Robert Barber, FAICP
Partner

Attachment: Scope and Agreement

RLB/bb

PROJECT: GENERAL SERVICES CONSULTING AGREEMENT

SCOPE OF SERVICES AND ESTIMATED FEE		
TASK	DESCRIPTION	FEE ESTIMATE
	<p>Services may include, but are not limited to:</p> <ol style="list-style-type: none"> 1. Design review of other consultants work product 2. Interpretation of municipal codes, plans and ordinances 3. Review of development applications by private developers to the City of Diamondhead for compliance with city codes and ordinances and design integrity 4. Any requests for services that you may have that are considered beyond the scope of any existing agreements 	On Call

Provisions of Services

- A) Term and Termination.** The term of the Agreement shall be from the date of execution of this agreement, until such time as the services as outlined are no longer needed or the agreement terminated. Either party may terminate this agreement without cause at any time upon ten days prior written notice to the other party. Termination shall not affect liability for time and expenses accrued through the date of termination.
- B) Orion Planning + Design Primary Contact.** The primary contact for Orion Planning + Design shall be Bob Barber, FAICP and secondarily, Bert Kuyrkendall, P.E., AICP.
- C) Relationship of Parties.** Orion Planning + Design at all times during the term hereof shall be an independent contractor of the City of Diamondhead and not an employee.
- D) Applicable Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of Mississippi.
- E) Legal Review.** The City of Diamondhead shall be responsible for all necessary or desirable legal review of any services or products provided by Orion Planning + Design.
- F) Hold Harmless.** Orion Planning + Design shall agree to indemnify and hold harmless the City of Diamondhead against accidental injuries to Orion Planning + Design and related tort liability arising from any and all activities undertaken by Orion Planning + Design as part of this agreement within the corporate limits of the City of Diamondhead.
- G) Compensation.** Orion Planning + Design shall submit a monthly invoice for services rendered during the month to be paid by the City Of Diamondhead. However, the total services to the City of Diamondhead for the project described within shall not exceed per month or \$15,000 annually.
- H) Reimbursable Expenses.** Required expenses, if any, shall be reimbursed at cost.

ORION PLANNING + DESIGN

Chattanooga, TN
Hernando, MS

Huntsville, AL
Montgomery, MT

St. Simons Island, GA
Sheridan, WY

- I) **Time for Payment.** Payment terms are thirty (30) days after receipt of invoice.
- J) **Entire Agreement.** This Agreement sets forth and constitutes the entire agreement and understanding of the parties with respect to the subject matter thereof. This Agreement supersedes any and all prior agreements, negotiations, correspondence, undertakings, promises, arrangements, communications, representations and warranties, whether oral or written of the parties to this Agreement and no party to this Agreement may rely or shall be deemed to have relied upon any thereof. This Agreement may not be amended except by a writing executed by both parties hereto.

Thank you for allowing Orion Planning + Design provide these design and consulting services for you.

Best regards,



Robert Barber, FAICP
Partner

Jon McCraw, City Manager

Date

October 9, 2023

Mr. Jon McCraw
City Manager
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

**Re: Pay Application #1
Commercial District Transformation Project Phase I
Bottom 2 Top Construction, LLC**

Dear Mr. McCraw:

Enclosed, please find Pay Application #1 to be considered for approval by the City Council at the next meeting. I have reviewed this pay application and find that it is an accurate request according to the amount of work that has been completed since the project began.

With that said, I recommend that the Council pay Bottom 2 Top Construction, LLC., in the amount of \$50,983.33. Please do not hesitate to contact me should you have any questions.

Sincerely,

COVINGTON CIVIL & ENVIRONMENTAL, LLC



Andrew Levens, P.E.
Engineering Manager

Enclosures: B2T Pay Application #1 Signed

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA Document G702™-1992

TO OWNER: City of Diamondhead PROJECT: City of Diamondhead Commercial District APPLICATION NO: 1 Distribution To: OWNER ☐
 Transformation Project Phase I Application Date 9/29/2023 ARCHITECT ☐
 FROM CONTRACTOR: Bottom 2 Top Construction, LLC VIA ARCHITECT: Covington Civil and Environmental CONTRACT DATE: 9/6/2023 CONTRACTOR ☐
 16708 Hwy 67 PROJECT NOS: DSA PROJECT NO. 707 FIELD ☐
 Biloxi MS 39532 OTHER ☐

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
 AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM.....\$ 4,173,187.31
 2. NET CHANGE BY CHANGE ORDERS.....\$
 3. CONTRACT SUM TO DATE (Line 1 + 2).....\$ 4,173,187.31
 4. TOTAL COMPLETED & STORED TO DATE (Column G on G703).....\$ 53,666.66
 5. RETAINAGE:
 a. 0 % of Completed Work
 (Columns D + E on G703) \$ 0.00
 b. 0 % of Stored Material
 (Column F on G703) \$ 0.00
 Total Retainage (Lines 5a + 5b, or Total in Column I of G703).....\$ 2,683.33
 6. TOTAL EARNED LESS RETAINAGE.....\$ 50,983.33
 (Line 4 minus Line 5 Total)
 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT.....\$
 (Line 6 from prior Certificate)
 8. CURRENT PAYMENT DUE.....\$ 50,983.33
 9. BALANCE TO FINISH, INCLUDING RETAINAGE
 (Line 3 minus Line 6) \$ 4,122,203.98

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$	\$
Total approved this month	\$	\$
TOTAL	\$	\$
NET CHANGES by Change Order	\$	0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Bottom 2 Top Construction, LLC

By: Shana FoxDate: 10/3/2023State of: MississippiCounty of: HarrisonSubscribed and sworn to before me this the 312 day of Octoberin the year 2023Notary Public: Kevin ScarengosMy commission expires: 2/27/27

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED THIS APPLICATION.....\$ 50,983.33

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: Arch. Lee

By: _____

Date: 10/9/2023

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable on ly to the Contractor named herein. Issuance, payment and acceptance of payment are with prejudice to any rights of the Owner or Contractor under this Contract.

Continuation Sheet**AIA Document G702**

AIA Document G702™-1992, Application and Certificate for Payment, or G732™-2009,

APPLICATION NO: 1

Application and Certificate for Payment, Construction Manager as Adviser Edition,

APPLICATION DATE: 1/0/1900

containing Contractor's signed certification is attached.

PERIOD TO: 0

In tabulations below, amounts are in US dollars.

ARCHITECT'S PROJECT NO:

Use Column I on Contracts where variable retainage for line items may apply.

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (Not in D or E)	TOTAL COMPLETED & STORED TO DATE (D+E+F)	% (G ÷ C)	BALANCE TO FINISH (C - G)	RETAINAGE (5%)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
02-B00	Removal of Asphalt, All Depths	\$ 16,664.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$16,664.00	\$0.00
02-B08	Removal of Continuously Reinforced Concrete Pavement, All Depths	\$2,350.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$2,350.00	\$0.00
02-B01	Removal of Base (Limestone/Gravel) All Depths	\$31,910.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$31,910.00	\$0.00
03-C01	Saw Cut, Full Depth (Asphalt)	\$2,560.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$2,560.00	\$0.00
03-C01	Saw Cut, Full Depth (Concrete)	\$440.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$440.00	\$0.00
02-B19	Removal of Pipe 8" and Above	\$1,150.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$1,150.00	\$0.00
02-A00	Clearing and Grubbing	\$76,000.00	\$0.00	\$50,666.66	\$0.00	\$50,666.66	67%	\$25,333.34	\$2,533.33
L00098	Remove and Reset, Mailbox	\$900.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$900.00	\$0.00
-630-0	Remove and Reset Sign	\$900.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$900.00	\$0.00
03-EX00	Borrow Excavation, AH, FME, Class B1	\$52,800.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$52,800.00	\$0.00
03-G00	Excess Excavation, FM, AH (to be used as directed)	\$8,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$8,000.00	\$0.00
06-A00	Structure Excavation	\$33,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$33,000.00	\$0.00
16-A00	Solid Sodding	\$61,200.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$61,200.00	\$0.00
34-A00	Temporary Silt Fence	\$18,564.00	\$0.00	\$0.00		\$0.00	0%	\$18,564.00	\$0.00

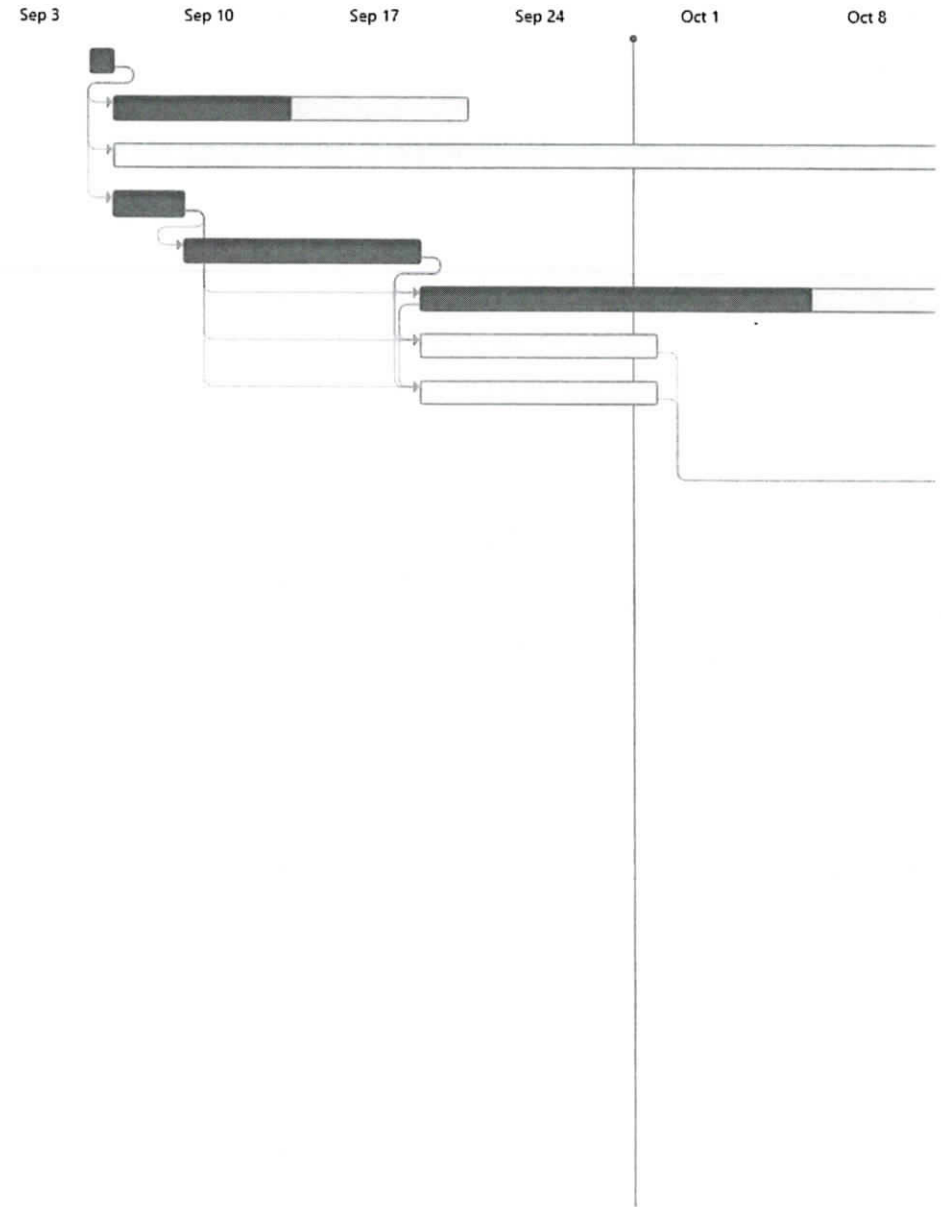
37-A00	Wattles, 20"	\$13,032.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$13,032.00	\$0.00
04-F00	Size 610 Crushed Stone Base	\$326,216.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$326,216.00	\$0.00
03-A00	12.5 mm HT Asphalt Pavement	\$145,304.40	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$145,304.40	\$0.00
03-A01	9.5 mm HT Asphalt Pavement	\$148,382.40	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$148,382.40	\$0.00
01-B00	8" Plain Cement Concrete Pavement, Brrom Finish	\$9,936.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$9,936.00	\$0.00
06-A00	Cold Milling of Bituminous Pavements, All Depths	\$3,600.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$3,600.00	\$0.00
03-CA00	15" RCP	\$2,253.96	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$2,253.96	\$0.00
03-CA01	18" RCP	\$98,908.14	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$98,908.14	\$0.00
03-CE00	22x13 RCAP	\$85,057.26	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$85,057.26	\$0.00
03-CE00	29x18 RCAP	\$36,850.10	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$36,850.10	\$0.00
03-CB00	18" FES	\$870.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$870.00	\$0.00
03-CF00	29x18 FES	\$2,220.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$2,220.00	\$0.00
03-PA01	6x4 Precast Concrete Box Culvert	\$172,530.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$172,530.00	\$0.00
03-PB00	6x4 Precast Concrte Box Culvert End Section	\$19,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$19,000.00	\$0.00
15-A00	Loose Rip Rap Size 300	\$50,520.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$50,520.00	\$0.00
15-E00	Geotextile Under Rip Rap	\$4,579.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$4,579.00	\$0.00
04-A00	Castings	\$18,590.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$18,590.00	\$0.00
04-B00	Gratings	\$16,080.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$16,080.00	\$0.00
09-B00	Concrete Curb, Header (6"x18")	\$14,830.80	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$14,830.80	\$0.00
09-D00	Combination Concrete Curb and Gutter Type 1 Modified	\$83,803.20	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$83,803.20	\$0.00
09-D00	Combination Concrete Curb and Gutter Type 2 Modified	\$9,098.40	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$9,098.40	\$0.00

08-A00	Concrete Sidewalk 4" Thick	\$233,220.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$233,220.00	\$0.00
08-A00	Concrete Sidewalk 6" Thick	\$46,980.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$46,980.00	\$0.00
08-C00	Detectable Warnings, Per Plans	\$4,532.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$4,532.00	\$0.00
26-G00	Thermoplastic Detail Stripe, Blue-ADA	\$2,664.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$2,664.00	\$0.00
26-G00	Thermoplastic Detail Stripe, White	\$4,878.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$4,878.00	\$0.00
-626-H	Thermoplastic Legend, Blue-ADA Handicap Symbol	\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$1,200.00	\$0.00
26-H00	Thermoplastic Legend, White	\$10,022.40	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$10,022.40	\$0.00
30-A00	Standard Roadside Signs, Sheet Aluminum, .080 Thickness	\$692.64	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$692.64	\$0.00
L00009	Decorative Sign Post, Per Plans	\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$30,000.00	\$0.00
20-A00	Mobilization	\$20,200.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	15%	\$17,200.00	\$150.00
1	Remove, Relocate, or Project Electrical/Communication Utilities	\$75,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$75,000.00	\$0.00
2	Maintenance of Traffic	\$12,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$12,000.00	\$0.00
3	8" PVC Gravity Sewer Pipe	\$52,229.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$52,229.00	\$0.00
4	Precast Manhole 4' Diameter (All Depths)	\$34,804.80	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$34,804.80	\$0.00
5	8" PVC Water Main	\$46,618.80	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$46,618.80	\$0.00
6	12" PVC Water Main	\$31,831.80	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$31,831.80	\$0.00
7	Adjustment of Existing Force Main, Sta 3+73	\$5,584.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$5,584.00	\$0.00
8	Fire Hydrant Assembly	\$30,510.40	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$30,510.40	\$0.00

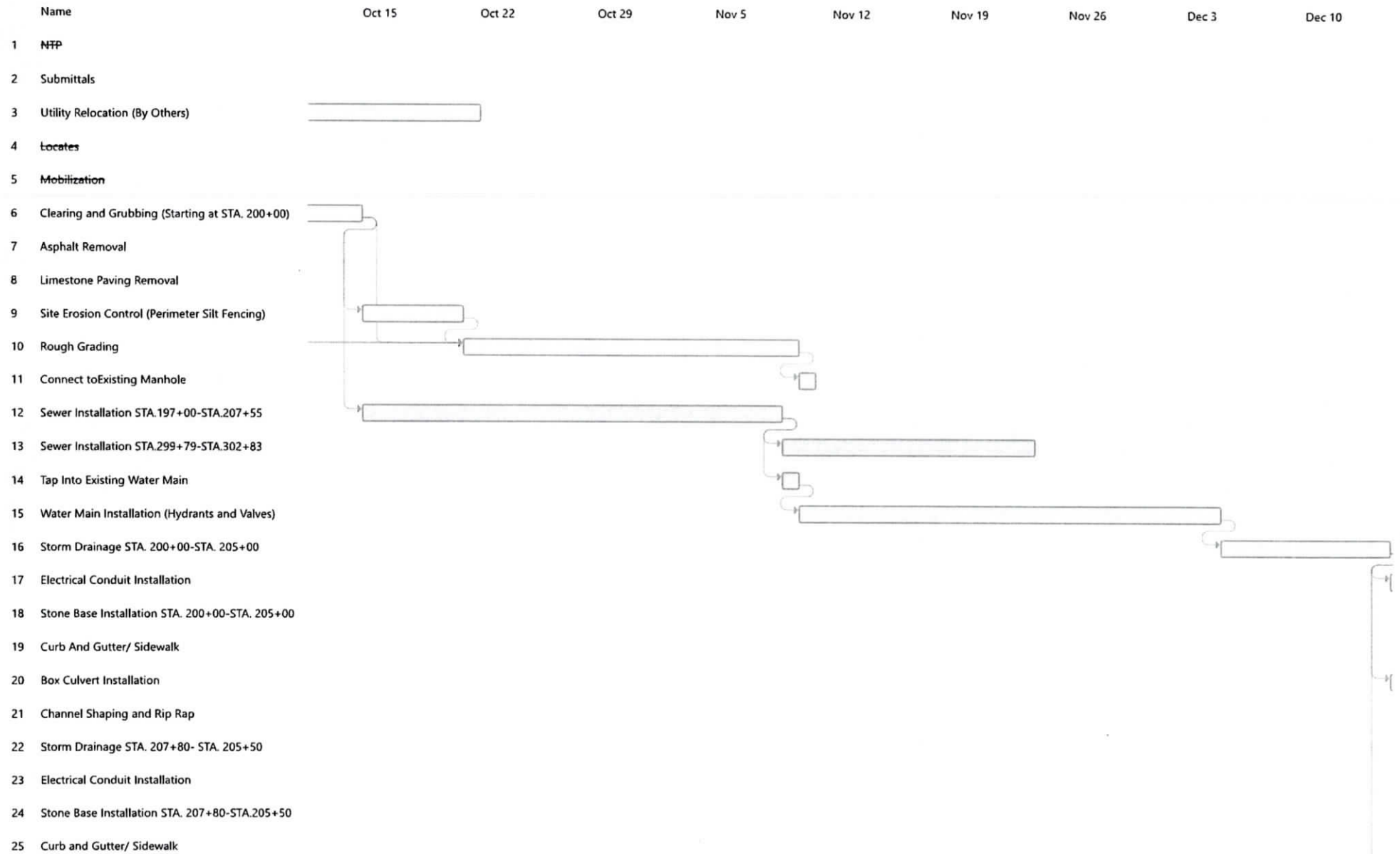
9	Reconnect and Relocate Existing Fire Hydrant	\$6,679.36	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$6,679.36	\$0.00
10	Sanitary Sewer/Water Main Crossing	\$3,384.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$3,384.00	\$0.00
11	8" Gate Valve	\$5,717.92	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$5,717.92	\$0.00
12	12" Gate Valve	\$4,992.56	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$4,992.56	\$0.00
13	8" Insertion Valve	\$24,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$24,000.00	\$0.00
14	12" Insertion Valve	\$48,400.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$48,400.00	\$0.00
15	Removal of Water Main (All Sizes)	\$3,400.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$3,400.00	\$0.00
16	Single Sewer Service	\$8,778.42	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$8,778.42	\$0.00
17	Double Sewer Service	\$9,748.44	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$9,748.44	\$0.00
18	Single Water Service	\$10,455.57	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$10,455.57	\$0.00
19	Double Water Service	\$14,730.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$14,730.00	\$0.00
20	12"x8" Tapping Valve,	\$13,642.56	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$13,642.56	\$0.00
21	8"x8" Tapping Valve	\$5,899.68	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$5,899.68	\$0.00
22	12"x6" Tapping Valve	\$16,635.78	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$16,635.78	\$0.00
23	Ductile Iron Fittings	\$260,397.60	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$260,397.60	\$0.00
24	Irrigation	\$132,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$132,000.00	\$0.00
5 01 00	1 1/4" HDPE Roll Pipe Conduit	\$34,524.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$34,524.00	\$0.00
5 01 00	2" PVC Conduit	\$119,556.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$119,556.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00	\$0.00
27	Precast Concrete Drainage Structures	\$194,176.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$194,176.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00	\$0.00
L00091	Stone Pavers, Per Plans	\$330,091.80	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$330,091.80	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00	\$0.00

Commercial District Transformation Project

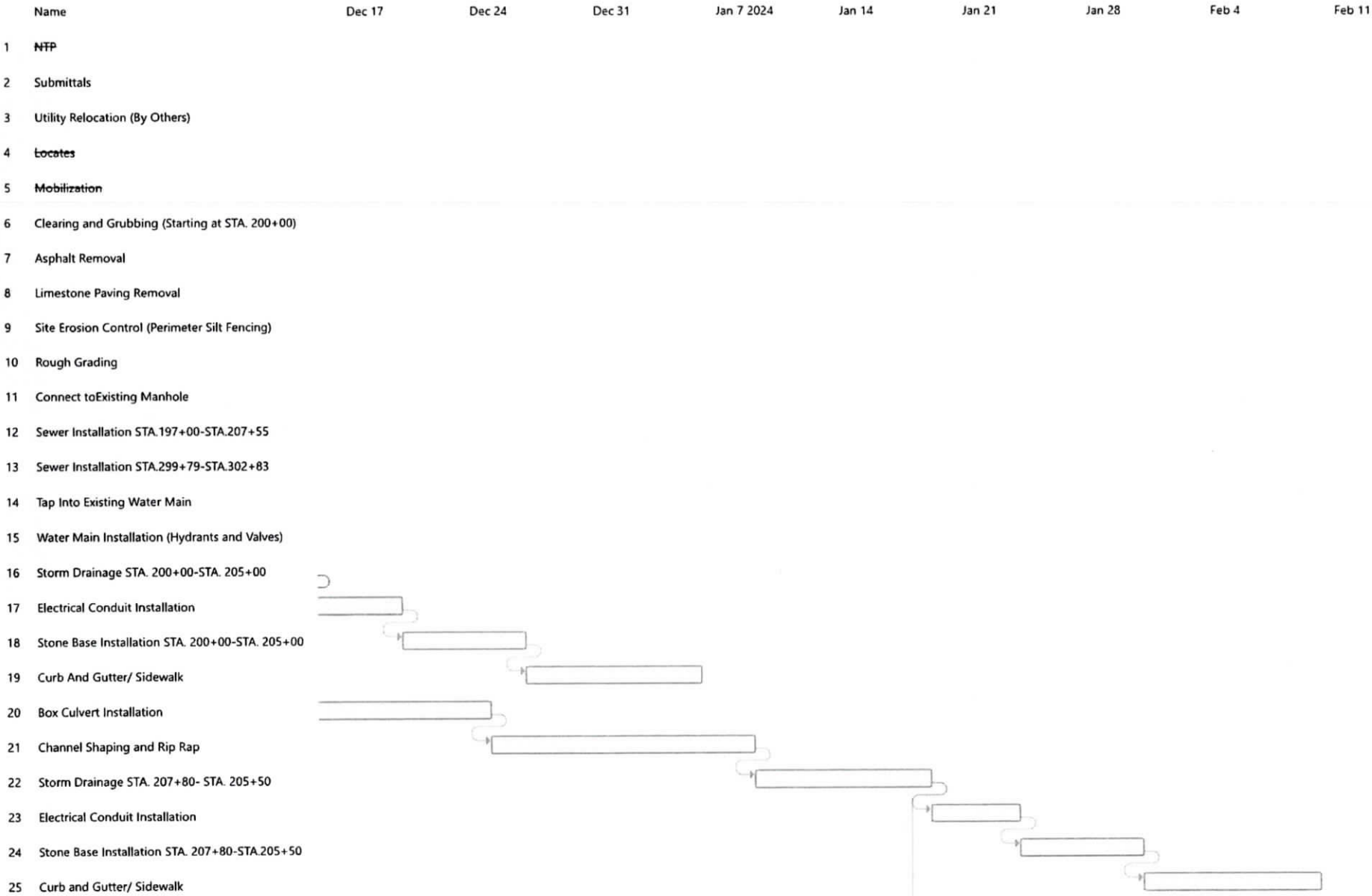
Name	Assigned to	Start	Finish	% Complete	Aug 27
1 NTP		9/6/2023	9/6/2023	100	
2 Submittals		9/7/2023	9/21/2023	50	
3 Utility Relocation (By Others)		9/7/2023	10/21/2023	0	
4 Locates		9/7/2023	9/9/2023	100	
5 Mobilization		9/10/2023	9/19/2023	100	
6 Clearing and Grubbing (Starting at STA. 200+00)		9/20/2023	10/14/2023	66	
7 Asphalt Removal		9/20/2023	9/29/2023	0	
8 Limestone Paving Removal		9/20/2023	9/29/2023	0	
9 Site Erosion Control (Perimeter Silt Fencing)		10/15/2023	10/20/2023	0	
10 Rough Grading		10/21/2023	11/9/2023	0	
11 Connect to Existing Manhole		11/10/2023	11/10/2023	0	
12 Sewer Installation STA.197+00-STA.207+55		10/15/2023	11/8/2023	0	
13 Sewer Installation STA.299+79-STA.302+83		11/9/2023	11/23/2023	0	
14 Tap Into Existing Water Main		11/9/2023	11/9/2023	0	
15 Water Main Installation (Hydrants and Valves)		11/10/2023	12/4/2023	0	
16 Storm Drainage STA. 200+00-STA. 205+00		12/5/2023	12/14/2023	0	
17 Electrical Conduit Installation		12/15/2023	12/19/2023	0	
18 Stone Base Installation STA. 200+00-STA. 205+00		12/20/2023	12/26/2023	0	
19 Curb And Gutter/ Sidewalk		12/27/2023	1/5/2024	0	
20 Box Culvert Installation		12/15/2023	12/24/2023	0	
21 Channel Shaping and Rip Rap		12/25/2023	1/8/2024	0	
22 Storm Drainage STA. 207+80- STA. 205+50		1/9/2024	1/18/2024	0	
23 Electrical Conduit Installation		1/19/2024	1/23/2024	0	
24 Stone Base Installation STA. 207+80-STA.205+50		1/24/2024	1/30/2024	0	
25 Curb and Gutter/ Sidewalk		1/31/2024	2/9/2024	0	



Commercial District Transformation Project



Commercial District Transformation Project



Commercial District Transformation Project

Name	Feb 18	Feb 25	Mar 3	Mar 10	Mar 17	Mar 24	Mar 31	Apr 7	Apr 14	Apr
1	NTP									
2	Submittals									
3	Utility Relocation (By Others)									
4	Locates									
5	Mobilization									
6	Clearing and Grubbing (Starting at STA. 200+00)									
7	Asphalt Removal									
8	Limestone Paving Removal									
9	Site Erosion Control (Perimeter Silt Fencing)									
10	Rough Grading									
11	Connect toExisting Manhole									
12	Sewer Installation STA.197+00-STA.207+55									
13	Sewer Installation STA.299+79-STA.302+83									
14	Tap Into Existing Water Main									
15	Water Main Installation (Hydrants and Valves)									
16	Storm Drainage STA. 200+00-STA. 205+00									
17	Electrical Conduit Installation									
18	Stone Base Installation STA. 200+00-STA. 205+00									
19	Curb And Gutter/ Sidewalk									
20	Box Culvert Installation									
21	Channel Shaping and Rip Rap									
22	Storm Drainage STA. 207+80- STA. 205+50									
23	Electrical Conduit Installation									
24	Stone Base Installation STA. 207+80-STA.205+50									
25	Curb and Gutter/ Sidewalk									

Commercial District Transformation Project

Name	21	Apr 28	May 5	May 12	May 19	May 26	Jun 2	Jun 9	Jun 16	Jun 23
1	NTP									
2	Submittals									
3	Utility Relocation (By Others)									
4	Locates									
5	Mobilization									
6	Clearing and Grubbing (Starting at STA. 200+00)									
7	Asphalt Removal									
8	Limestone Paving Removal									
9	Site Erosion Control (Perimeter Silt Fencing)									
10	Rough Grading									
11	Connect to Existing Manhole									
12	Sewer Installation STA. 197+00-STA. 207+55									
13	Sewer Installation STA. 299+79-STA. 302+83									
14	Tap Into Existing Water Main									
15	Water Main Installation (Hydrants and Valves)									
16	Storm Drainage STA. 200+00-STA. 205+00									
17	Electrical Conduit Installation									
18	Stone Base Installation STA. 200+00-STA. 205+00									
19	Curb And Gutter/ Sidewalk									
20	Box Culvert Installation									
21	Channel Shaping and Rip Rap									
22	Storm Drainage STA. 207+80- STA. 205+50									
23	Electrical Conduit Installation									
24	Stone Base Installation STA. 207+80-STA. 205+50									
25	Curb and Gutter/ Sidewalk									

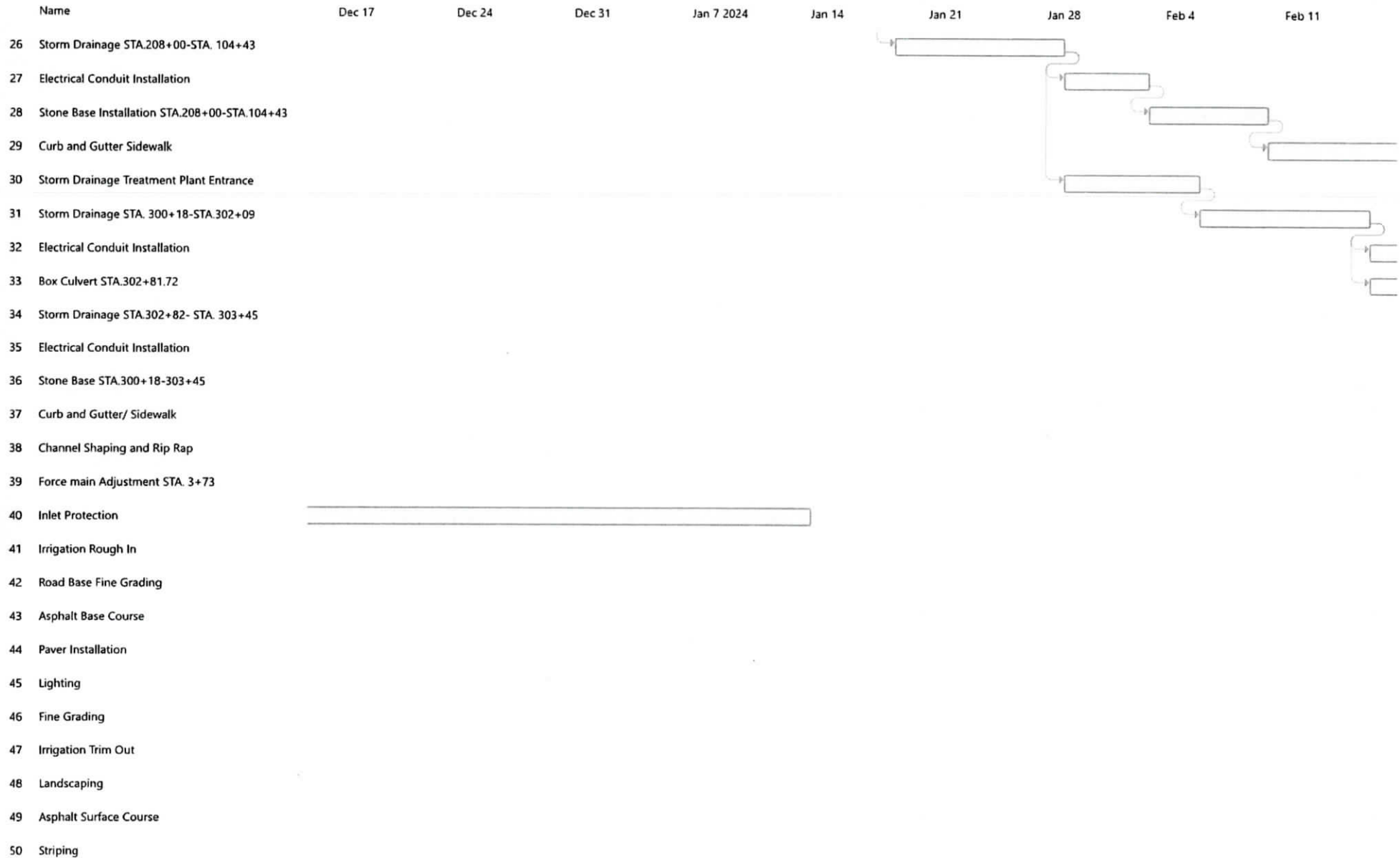
Commercial District Transformation Project

Name	Assigned to	Start	Finish	% Complete	Aug 27	Sep 3	Sep 10	Sep 17	Sep 24	Oct 1	Oct 8
26 Storm Drainage STA.208+00-STA. 104+43		1/19/2024	1/28/2024	0							
27 Electrical Conduit Installation		1/29/2024	2/2/2024	0							
28 Stone Base Installation STA.208+00-STA.104+43		2/3/2024	2/9/2024	0							
29 Curb and Gutter Sidewalk		2/10/2024	2/19/2024	0							
30 Storm Drainage Treatment Plant Entrance		1/29/2024	2/5/2024	0							
31 Storm Drainage STA. 300+18-STA.302+09		2/6/2024	2/15/2024	0							
32 Electrical Conduit Installation		2/16/2024	2/20/2024	0							
33 Box Culvert STA.302+81.72		2/16/2024	2/25/2024	0							
34 Storm Drainage STA.302+82- STA. 303+45		2/26/2024	3/6/2024	0							
35 Electrical Conduit Installation		3/7/2024	3/11/2024	0							
36 Stone Base STA.300+18-303+45		3/12/2024	3/18/2024	0							
37 Curb and Gutter/ Sidewalk		3/19/2024	3/28/2024	0							
38 Channel Shaping and Rip Rap		2/26/2024	3/11/2024	0							
39 Force main Adjustment STA. 3+73		2/26/2024	2/28/2024	0							
40 Inlet Protection		12/15/2023	1/13/2024	0							
41 Irrigation Rough In		3/29/2024	4/7/2024	0							
42 Road Base Fine Grading		3/29/2024	4/3/2024	0							
43 Asphalt Base Course		4/4/2024	4/6/2024	0							
44 Paver Installation		3/29/2024	4/27/2024	0							
45 Lighting		3/29/2024	4/12/2024	0							
46 Fine Grading		4/13/2024	4/18/2024	0							
47 Irrigation Trim Out		4/13/2024	4/22/2024	0							
48 Landscaping		4/19/2024	5/8/2024	0							
49 Asphalt Surface Course		5/9/2024	5/12/2024	0							
50 Striping		5/13/2024	5/16/2024	0							

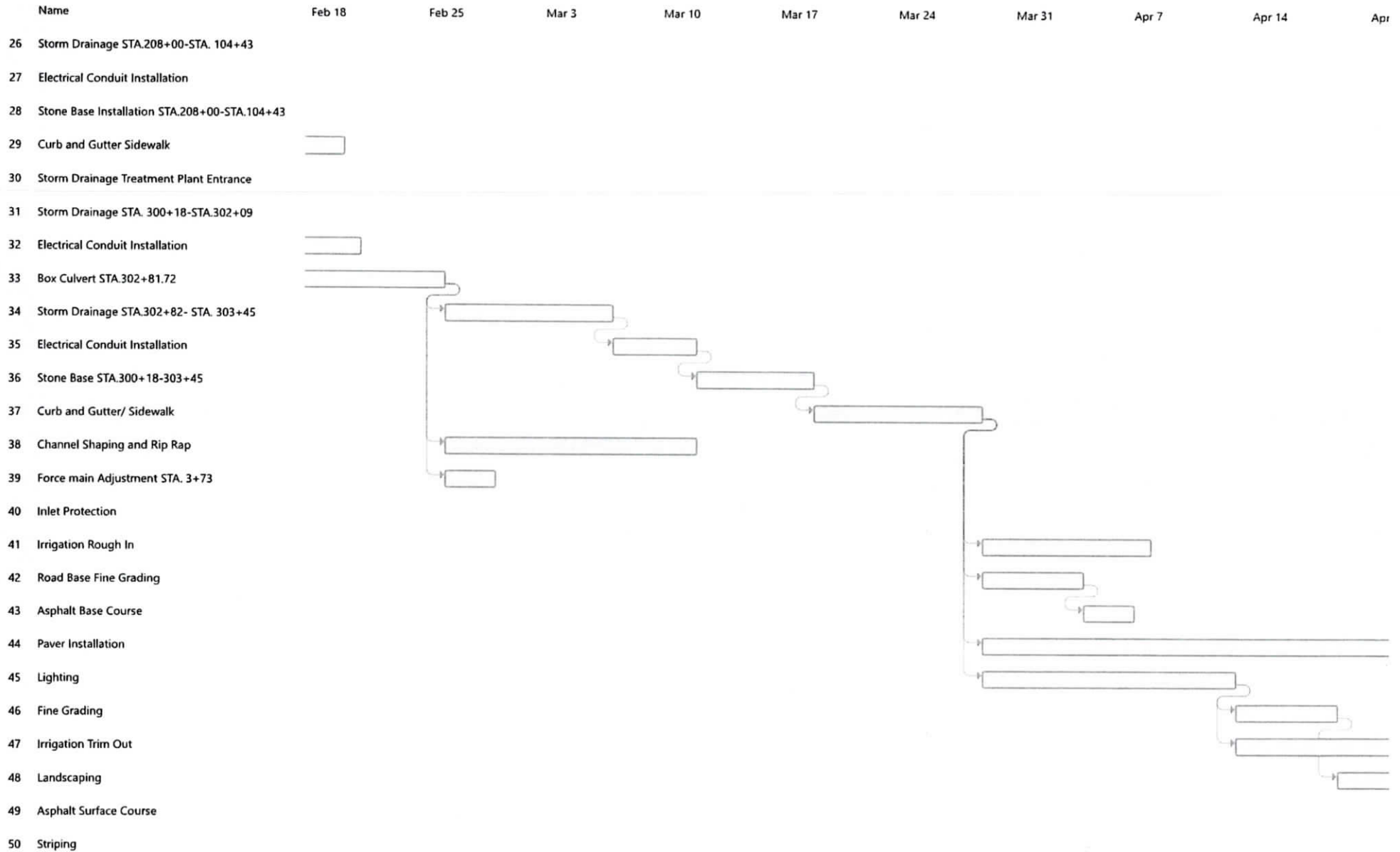
Commercial District Transformation Project

Name	Oct 15	Oct 22	Oct 29	Nov 5	Nov 12	Nov 19	Nov 26	Dec 3	Dec 10
26 Storm Drainage STA.208+00-STA. 104+43									
27 Electrical Conduit Installation									
28 Stone Base Installation STA.208+00-STA.104+43									
29 Curb and Gutter Sidewalk									
30 Storm Drainage Treatment Plant Entrance									
31 Storm Drainage STA. 300+18-STA.302+09									
32 Electrical Conduit Installation									
33 Box Culvert STA.302+81.72									
34 Storm Drainage STA.302+82- STA. 303+45									
35 Electrical Conduit Installation									
36 Stone Base STA.300+18-303+45									
37 Curb and Gutter/ Sidewalk									
38 Channel Shaping and Rip Rap									
39 Force main Adjustment STA. 3+73									
40 Inlet Protection									
41 Irrigation Rough In									
42 Road Base Fine Grading									
43 Asphalt Base Course									
44 Paver Installation									
45 Lighting									
46 Fine Grading									
47 Irrigation Trim Out									
48 Landscaping									
49 Asphalt Surface Course									
50 Striping									

Commercial District Transformation Project



Commercial District Transformation Project



Commercial District Transformation Project

Name	21	Apr 28	May 5	May 12	May 19	May 26	Jun 2	Jun 9	Jun 16	Jun 23
26 Storm Drainage STA.208+00-STA. 104+43										
27 Electrical Conduit Installation										
28 Stone Base Installation STA.208+00-STA.104+43										
29 Curb and Gutter Sidewalk										
30 Storm Drainage Treatment Plant Entrance										
31 Storm Drainage STA. 300+18-STA.302+09										
32 Electrical Conduit Installation										
33 Box Culvert STA.302+81.72										
34 Storm Drainage STA.302+82- STA. 303+45										
35 Electrical Conduit Installation										
36 Stone Base STA.300+18-303+45										
37 Curb and Gutter/ Sidewalk										
38 Channel Shaping and Rip Rap										
39 Force main Adjustment STA. 3+73										
40 Inlet Protection										
41 Irrigation Rough In										
42 Road Base Fine Grading										
43 Asphalt Base Course										
44 Paver Installation										
45 Lighting										
46 Fine Grading										
47 Irrigation Trim Out										
48 Landscaping										
49 Asphalt Surface Course										
50 Striping										

Commercial District Transformation Project

Name	Assigned to	Start	Finish	% Complete	Aug 27	Sep 3	Sep 10	Sep 17	Sep 24	Oct 1	Oct 8
51 Signage		5/13/2024	5/16/2024	0							
52 Contractor Punch		5/17/2024	5/26/2024	0							
53 A/E Punch		5/27/2024	5/31/2024	0							
54 Substantial Completion		6/1/2024	6/1/2024	0							

Commercial District Transformation Project

Name	Oct 15	Oct 22	Oct 29	Nov 5	Nov 12	Nov 19	Nov 26	Dec 3	Dec 10
51 Signage									
52 Contractor Punch									
53 A/E Punch									
54 Substantial Completion									

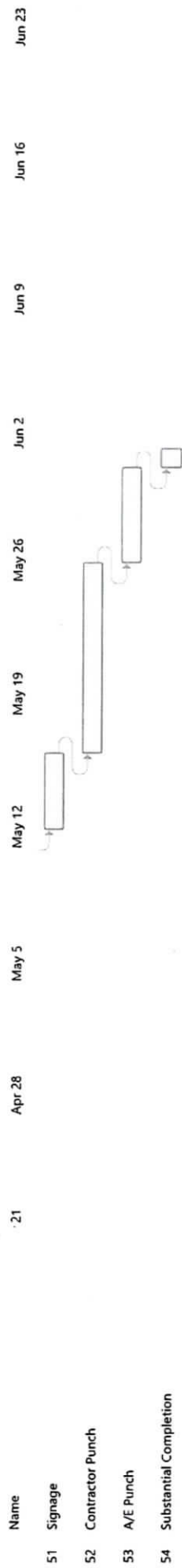
Commercial District Transformation Project

Name	Dec 17	Dec 24	Dec 31	Jan 7 2024	Jan 14	Jan 21	Jan 28	Feb 4	Feb 11
51 Signage									
52 Contractor Punch									
53 A/E Punch									
54 Substantial Completion									

Commercial District Transformation Project

Name	Feb 18	Feb 25	Mar 3	Mar 10	Mar 17	Mar 24	Mar 31	Apr 7	Apr 14	Apr
51 Signage										
52 Contractor Punch										
53 A/E Punch										
54 Substantial Completion										

Commercial District Transformation Project



2023

Item No. 14.

Tammy Garber

From: Jon McCraw
Sent: Monday, October 9, 2023 8:06 AM
To: Tammy Garber
Subject: FW: 2023 Small Town Conference

Please put on the next agenda for approval.

Jon McCraw
City Manager, City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525
228-222-4626
jmccraw@diamondhead.ms.gov



From: Nancy Depreo <NDepreo@diamondhead.ms.gov>
Sent: Sunday, October 8, 2023 2:15 PM
To: Jon McCraw <JMcCraw@diamondhead.ms.gov>
Subject: 2023 Small Town Conference

Good morning,

I would like to attend the conference.

Thank you,
Mayor Depreo

2023 Small Town Conference
Date(s): 10/25/2023 - 10/26/2023
Location: Meridian, MS / MSU Riley Center

Registration: \$150
Early Registration: \$125
Registration Opens: 08/09/2023
Early Registration Closes: 09/30/2023
Registration Closes: 10/14/2023

RIGHT OF WAY LEGAL DESCRIPTION (PURCELL)

A VARIABLE WIDTH RIGHT OF WAY LOCATED IN LOT 1, BLOCK 1, UNIT 1, PHASE 3 OF DIAMONDHEAD SUBDIVISION, FRACTIONAL LOT 5, SECTION 3, TOWNSHIP 8 SOUTH, RANGE 14 WEST, AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCE AT A ½ CAPPED IRON ROD BEING THE NORTHWEST CORNER OF SAID LOT 1 WITH COORDINATES(SPC MS EAST, N 319,331.88, E 809,858.40);THENCE SOUTH 11 DEGREES 10 MINUTES 10 SECONDS EAST A DISTANCE OF 61.26 FEET ALONG THE EXISTING NOMA DRIVE RIGHT OF WAY TO A CAPPED IRON ROD SET AT THE **POINT OF BEGINNING**; THENCE SOUTH 11 DEGREES 10 MINUTES 10 SECONDS EAST A DISTANCE OF 20.29 FEET ALONG THE EXISTING NOMA DRIVE RIGHT OF WAY TO A CAPPED IRON ROD SET OF THE SOUTHWEST LOT CORNER WITH COORDINATES(SPC MS EAST, N 319,251.88, E 809,874.20);THENCE NORTH 67 DEGREES 14 MINUTES 42 SECONDS EAST 5.69 FEET TO A CAPPED IRON ROD SET; THENCE 6.67 FEET ALONG THE ARC OF THE CURVE TO THE RIGHT BEING NON-TANGENT WITH THE PREVIOUSLY DESCRIBED LINE,SAID CURVE HAVING A RADIUS OF 81.00 FEET, A CENTRAL ANGLE OF 04 DEGREES 43 MINUTES 15 SECONDS ,AND A CHORD BEARING OF NORTH 12 DEGREES 04 MINUTES 24 SECONDS WEST 6.67 FEET TO THE A NON-TANGENT CURVE HAVING A CAPPED ROD SET; THENCE 14.07 FEET ALONG THE ARC OF THE CURVE TO THE LEFT BEING NON-TANGENT WITH THE PREVIOUSLY DESCRIBED CURVE,SAID CURVE HAVING A RADIUS OF 16.00 FEET, A CENTRAL ANGLE OF 50 DEGREES 22 MINUTES 42 SECONDS ,AND A CHORD BEARING OF NORTH 34 DEGREES 52 MINUTES 12 SECONDS WEST 13.62 FEET TO POINT OF BEGINNING.

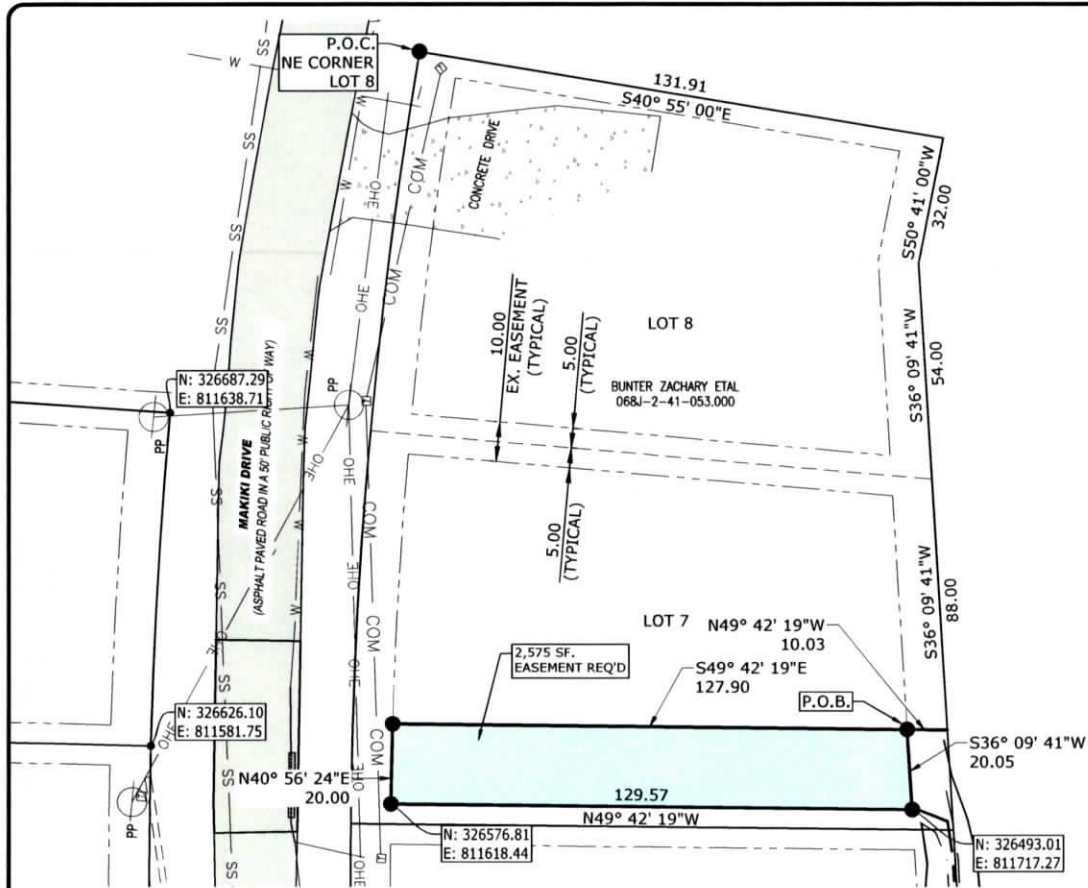
SAID RIGHT OF WAY CONTAINS 89 SQUARE FEET, MORE OF LESS.



2300 14TH STREET
GULFPORT, MISSISSIPPI 39501
Office: (228)396-0486

CITY OF DIAMONDHEAD
COMMERCIAL DISTRICT TRANSFORMATION PROJECT - NOMA DRIVE
LOT 1,UNIT I, PHASE III, DIAMONDHEAD S/D
HANCOCK COUNTY, MISSISSIPPI

DRAWN:	BL	CHECK:	DO	DATE:	08-29-23	SCALE:	NTS	SHEET:	---	PROJ #:	16383.08
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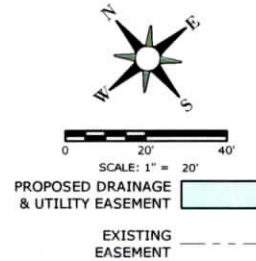


LEGAL DESCRIPTION (LOT 7 EASEMENT)

A VARIABLE WIDTH EASEMENT LOCATED IN LOT 7, BLOCK 6, FIRST ADDITION, UNIT 6, PHASE 1 OF DIAMONDHEAD SUBDIVISION, (A PART OF THE CHARLES FAVRE CLAIM) SOUTHEAST ¼ OF SECTION 27, TOWNSHIP 7 SOUTH, RANGE 14 WEST, AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCE AT A CAPPED IRON ROD ON THE SOUTHERN MARGIN OF MAKIKI DRIVE RIGHT OF WAY BEING THE NORTHEAST CORNER OF SAID LOT 8; THENCE SOUTH 40 DEGREES 55 MINUTES 00 SECONDS EAST A DISTANCE OF 131.91 FEET; THENCE SOUTH 50 DEGREES 41 MINUTES 00 SECONDS WEST A DISTANCE OF 32.00 FEET; THENCE SOUTH 36 DEGREES 09 MINUTES 41 SECONDS WEST A DISTANCE OF 54.00 FEET; THENCE SOUTH 36 DEGREES 09 MINUTES 41 SECONDS WEST A DISTANCE OF 88.00 FEET; THENCE NORTH 49 DEGREES 42 MINUTES 19 SECONDS WEST 10.03 FEET TO A CAPPED IRON ROD SET AT THE POINT OF BEGINNING; THENCE SOUTH 36 DEGREES 09 MINUTES 41 SECONDS WEST A DISTANCE OF 20.05 FEET TO A CAPPED IRON ROD SET; THENCE NORTH 49 DEGREES 42 MINUTES 19 SECONDS WEST 129.57 FEET TO A CAPPED IRON ROD SET; THENCE NORTH 40 DEGREES 56 MINUTES 24 SECONDS EAST A DISTANCE OF 20.00 FEET TO A CAPPED IRON ROD SET; THENCE SOUTH 49 DEGREES 42 MINUTES 19 SECONDS WEST A DISTANCE OF 127.90 FEET TO THE POINT OF BEGINNING;

SAID EASEMENT CONTAINS 2,575 SQUARE FEET, MORE OR LESS.



GENERAL NOTES:

1. The basis of bearings for this survey is the Mississippi State Plane Coordinate System, East Zone (2301), NAD 83, grid values, using a scale factor of 0.999950000 and a convergence angle of 00 degrees 00 minutes 00 seconds determined specifically for this project using G.P.S. methods from a base station located at N 19595.913, E 813140.499 obtained by an OPUS solution.
2. This survey was prepared without the benefit of a Title Search.
3. Date of this Mississippi Standards Class B Survey August 24, 2023.
4. A Property Description of even date herewith accompanies this Plat of Survey.
5. Reference material: all those deeds referenced hereon and recorded in the deed records, Hancock County, Mississippi.
6. ○ - IRON ROD FOUND
● - IRON ROD SET

THIS IS TO CERTIFY THAT I HAVE CAUSED A SURVEY TO BE MADE ON THE ABOVE DESCRIBED PROPERTY AND THAT SAID SURVEY TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.



DANIEL A. OVERSTREET
MISSISSIPPI P.S. - 3126
DATE OF FIELD SURVEY: 8-24-2023
*PLAT REVISION 9-15-2023

COVINGTON
CIVIL AND ENVIRONMENTAL
2300 14TH STREET
GULFPORT, MISSISSIPPI 39501
Office: (228)396-0486

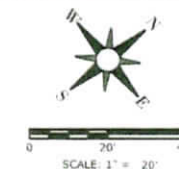
2,575 SQ. FT. REQUIRED
LOT 7, BLOCK 6
DIAMONDHEAD 1ST ADD. UNIT 6 PHASE 1
HANCOCK COUNTY, MISSISSIPPI

DRAWN: T. P. CHECK: D.O. DATE: 9-1-23 SCALE: AS NOTED SHEET: PS3.0 PROJ #: 16175

EXHIBIT



2300 14TH STREET
GULFPORT, MISSISSIPPI 39501
Office: (228)396-0486



PROPOSED DRAINAGE
& UTILITY EASEMENT

EXISTING
EASEMENT

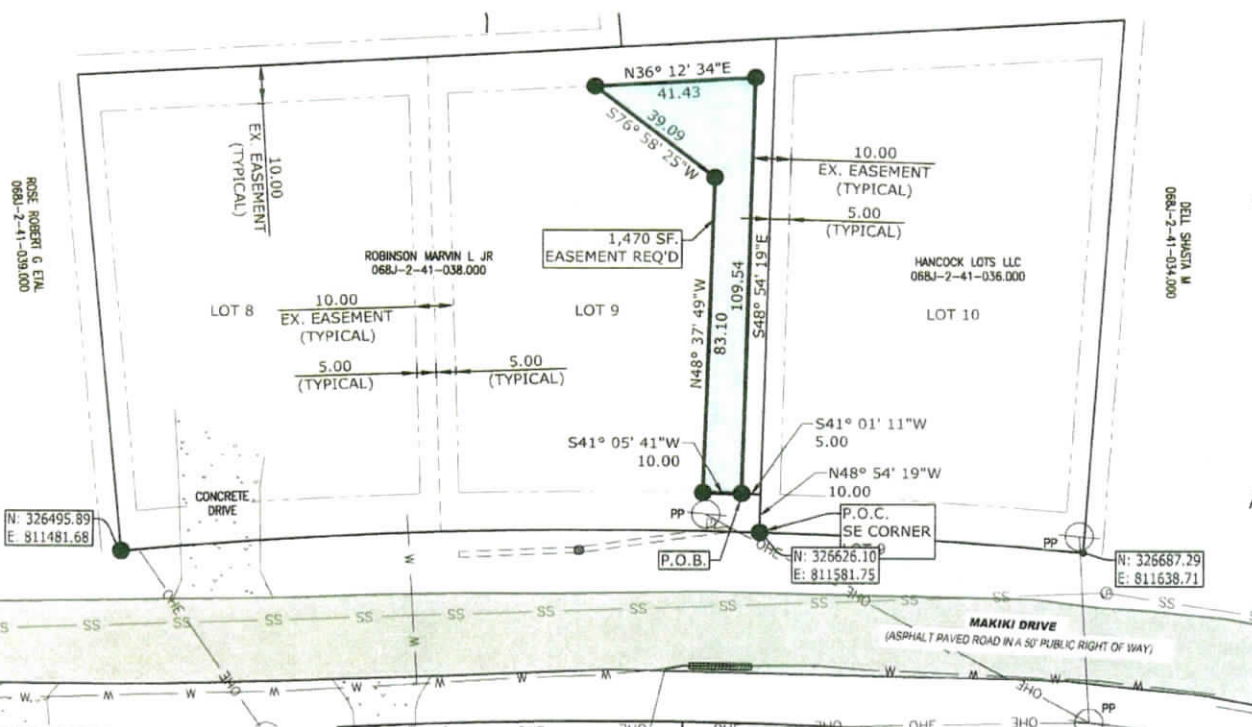
THIS IS TO CERTIFY THAT I HAVE CAUSED A
SURVEY TO BE MADE ON THE ABOVE
DESCRIBED PROPERTY AND THAT SAID
SURVEY TRUE AND CORRECT TO THE BEST OF
MY KNOWLEDGE AND BELIEF.



DANIEL A. OVERSTREET
MISSISSIPPI P.S. -3126
DATE OF FIELD SURVEY: 8-24-2023

1470 SQ. FT. REQUIRED
LOT 9, BLOCK 4
DIAMONDHEAD 1ST ADD. UNIT 6 PHASE 1
HANCOCK COUNTY, MISSISSIPPI

DRAWN: T.P. CHECK: D.O. DATE: 9-1-23 SCALE: AS NOTED SHEET: PS1.0 PROJ #: 16175



GENERAL NOTES:

- The basis of bearings for this survey is the Mississippi State Plane Coordinate System, East Zone (2301), NAD 83, grid values, using a scale factor of 0.999950000 and a convergence angle of 00 degrees 00 minutes 00 seconds determined specifically for this project using G.P.S. methods from a base station located at N 19595.913, E 813140.499 obtained by an OPUS solution.
- This survey was prepared without the benefit of a Title Search.
- Date of this Mississippi Standards Class B Survey August 24, 2023.
- A Property Description of even date herewith accompanies this Plat of Survey.
- Reference material: all those deeds referenced hereon and recorded in the deed records, Hancock County, Mississippi.
- - IRON ROD FOUND
● - IRON ROD SET

LEGAL DESCRIPTION (LOT 9 EASEMENT)

A VARIABLE WIDTH EASEMENT LOCATED IN LOT 9, BLOCK 4, FIRST ADDITION, UNIT 6, PHASE 1 OF DIAMONDHEAD SUBDIVISION, (A PART OF THE CHARLES FAVRE CLAIM) SOUTHEAST ¼ OF SECTION 27, TOWNSHIP 7 SOUTH, RANGE 14 WEST, AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCE AT A CAPPED IRON ROD ON THE NORTHERN MARGIN OF MAKIKI DRIVE RIGHT OF WAY BEING THE SOUTHEAST CORNER OF SAID LOT 9; THENCE NORTH 48 DEGREES 54 MINUTES 19 SECONDS WEST A DISTANCE OF 10.00 FEET; THENCE SOUTH 41 DEGREES 01 MINUTES 11 SECONDS WEST A DISTANCE OF 5.00 FEET TO A CAPPED IRON ROD SET AT THE POINT OF BEGINNING; THENCE SOUTH 41 DEGREES 05 MINUTES 41 SECONDS WEST A DISTANCE OF 10.00 FEET TO A CAPPED IRON ROD SET; THENCE NORTH 48 DEGREES 37 MINUTES 49 SECONDS WEST 83.10 FEET TO A CAPPED IRON ROD SET; THENCE SOUTH 76 DEGREES 58 MINUTES 25 SECONDS WEST A DISTANCE OF 39.09 FEET TO A CAPPED IRON ROD SET; THENCE NORTH 36 DEGREES 12 MINUTES 34 SECONDS EAST 41.43 FEET TO A CAPPED IRON ROD SET; THENCE SOUTH 48 DEGREES 54 MINUTES 19 SECONDS EAST A DISTANCE OF 109.54 FEET TO THE POINT OF BEGINNING;

SAID EASEMENT CONTAINS 1,470 SQUARE FEET, MORE OR LESS.

Chiniche Engineering & Surveying

407 Highway 90

Bay St. Louis, MS 39520

+1 2284676755

jason@jjc-eng.com

https://jjc-eng.com/



INVOICE

BILL TO

City of Diamondhead

INVOICE # 17-057-192**DATE** 10/11/2023**TERMS** Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
07/10/2023	17-057-2021 Project Engineer	Project Coordination	0:30	95.00	47.50
07/13/2023	17-057-2021 Professional Land S	Review project with Nancy and Jason.	1:00	98.00	98.00
07/13/2023	17-057-2021 Project Engineer	Project Coordination	1:00	95.00	95.00
07/19/2023	17-057-2021 Professional Land S	Calcs for crew and review data.	1:00	98.00	98.00
07/20/2023	17-057-2021 Survey Crew Chief	site topo	3:45	68.00	255.00
07/20/2023	17-057-2021 Instrument Person	site topo	3:45	41.00	153.75
07/24/2023	17-057-2021 Cad	NEW POINTS W/WETLAND EXHIBIT	4:30	70.00	315.00
07/24/2023	17-057-2021 Professional Land S	Calcs and updated S/D and prop lines.	2:00	98.00	196.00
07/25/2023	17-057-2021 Cad	PROPERTY LAYOUT	4:00	70.00	280.00
07/25/2023	17-057-2021 Professional Land S	Calcs and updated S/D and prop lines.	1:30	98.00	147.00
07/26/2023	17-057-2021 Cad	MARKUPS	2:00	70.00	140.00
07/27/2023	17-057-2021 Project Engineer	Project Coordination	1:30	95.00	142.50
07/28/2023	17-057-2021 Project Engineer	Project Coordination	1:00	95.00	95.00
08/04/2023	17-057-2021 Project Engineer	Project Coordination	0:30	95.00	47.50
08/07/2023	17-057-2021 Sen. Cad Tech	plan adjustment	2:30	90.00	225.00
08/07/2023	17-057-2021 Project Engineer	Project Coordination	1:00	95.00	95.00

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
08/08/2023	17-057-2021 Sen. Cad Tech	exhibit update	7:00	90.00	630.00
08/08/2023	17-057-2021 Project Engineer	Project Coordination	1:00	95.00	95.00
08/09/2023	17-057-2021 Sen. Cad Tech	plan updates	2:30	90.00	225.00
08/09/2023	17-057-2021 Professional Land S	Calcs and review with Nancy and crew.	1:00	98.00	98.00
08/09/2023	17-057-2021 Project Engineer	Project Coordination	0:30	95.00	47.50
08/10/2023	17-057-2021 Survey Crew Chief	site topo	3:30	68.00	238.00
08/10/2023	17-057-2021 Survey Crew Chief	montjoy	2:30	68.00	170.00
08/10/2023	17-057-2021 Professional Land S	Calcs and review with Nancy and crew.	1:00	98.00	98.00
08/14/2023	17-057-2021 Instrument Person	17-057-003	2:45	41.00	112.75
08/14/2023	17-057-2021 Survey Crew Chief	Set rods	2:45	68.00	187.00
08/15/2023	17-057-2021 Cad	NEW POINTS ADDED & CHECK	2:00	70.00	140.00
08/28/2023	17-057-2021 Project Engineer	Project Coordination	1:00	95.00	95.00
08/31/2023	17-057-2021 Cad	EXHIBIT NOTES ADDED	0:30	70.00	35.00
08/31/2023	17-057-2021 Project Engineer	Project Coordination	1:00	95.00	95.00
09/05/2023	17-057-2021 Cad	MARKUPS	1:00	70.00	70.00
09/05/2023	17-057-2021 Project Engineer	Project Coordination	2:00	95.00	190.00
09/06/2023	17-057-2021 Cad	MARKUP CHANGES	4:30	70.00	315.00
09/07/2023	17-057-2021 Project Engineer	Project Coordination	0:30	95.00	47.50
09/08/2023	17-057-2021 Cad	MARK-UPS	0:30	70.00	35.00

Montjoy Creek

BALANCE DUE

\$5,354.00

Chiniche Engineering & Surveying
 407 Highway 90
 Bay St. Louis, MS 39520
 +1 2284676755
 jason@jjc-eng.com
 https://jjc-eng.com/



INVOICE

BILL TO

City of Diamondhead

INVOICE # 17-057-191

DATE 10/11/2023

TERMS Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
09/11/2023	17-057-2021 Principal Engineer	project review	0:30	162.00	81.00
09/11/2023	17-057-2021 Instrument Person	survey	1:45	41.00	71.75
09/11/2023	17-057-2021 Survey Crew Chief	A few locations per MM	1:45	68.00	119.00
09/12/2023	17-057-2021 Professional Land S	Review points, calcs and review with Johana	1:00	98.00	98.00
09/21/2023	17-057-2021 Professional Land S	update survey points	1:00	98.00	98.00
09/22/2023	17-057-2021 Cad	COORDINATE WITH PROJECT MANAGERS	0:15	70.00	17.50
09/25/2023	17-057-2021 Project Engineer	Ponds Resize pond and drainage improvement	2:30	95.00	237.50
09/26/2023	17-057-2021 Project Engineer	Ponds Resize pond and drainage improvement	6:00	95.00	570.00
09/27/2023	17-057-2021 Senior Project Mana	review design w/ Johana	0:30	115.00	57.50
09/27/2023	17-057-2021 Project Engineer	Ponds Resize pond and drainage improvement	5:00	95.00	475.00
09/28/2023	17-057-2021 Cad	coordinate with project manager	0:15	70.00	17.50
09/28/2023	17-057-2021 Project Engineer	Report and pond resize	9:00	95.00	855.00
10/02/2023	17-057-2021 Sen. Cad Tech	exhibit prep	2:45	90.00	247.50
10/02/2023	17-057-2021 Sen. Cad Tech	plan updates	1:00	90.00	90.00
10/02/2023	17-057-2021 Project Engineer	Drainage design	4:00	95.00	380.00
10/03/2023	17-057-2021 Project	Pond drainage structures design	7:30	95.00	712.50

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
10/05/2023	Engineer 17-057-2021 Project Engineer	project review	1:00	95.00	95.00

Golf Course Pond Remediation

BALANCE DUE

\$4,222.75

Chiniche Engineering & Surveying

407 Highway 90

Bay St. Louis, MS 39520

+1 2284676755

jason@jjc-eng.com

https://jjc-eng.com/



INVOICE

BILL TO

City of Diamondhead

INVOICE # 17-057-193**DATE** 10/11/2023**TERMS** Due on receipt

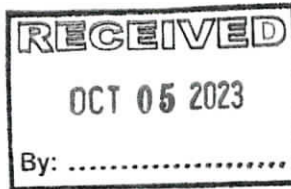
DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
09/18/2023	17-057-2021 Senior Professional	permit review	1:30	145.00	217.50
10/04/2023	17-057-2021 Senior Professional	specs	2:00	145.00	290.00
10/05/2023	17-057-2021 Senior Professional	spec updates	2:00	145.00	290.00
10/05/2023	17-057-2021 Senior Professional	project review	1:00	145.00	145.00
10/05/2023	17-057-2021 Sen. Cad Tech	plan updates	5	90.00	450.00
10/06/2023	17-057-2021 Principal	spec and plan review	1.50	162.00	243.00

Canal Dredging

BALANCE DUE

\$1,635.50

Chiniche Engineering & Surveying
 407 Highway 90
 Bay St. Louis, MS 39520
 +1 2284676755
 jason@jjc-eng.com
 https://jjc-eng.com/



INVOICE

BILL TO

City of Diamondhead
 5000 Diamondhead Circle
 Diamondhead, MS

INVOICE # 17-057-0190

DATE 10/03/2023

TERMS Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
07/07/2023	17-057-2021 Senior Project Mana	CRS information for Ron Jones	1:00	115.00	115.00
09/19/2023	17-057-2021 Senior Project Mana	repetitive loss map for Beau	1:00	115.00	115.00

GIS BALANCE DUE **\$230.00**

SECTION 00010**ADVERTISEMENT FOR BIDS****INVITATION TO BID
BEAUX VUE PH.2 DRAINAGE IMPROVEMENTS (BID 2023-007)**

Notice is hereby given that sealed bids will be received by the City of Diamondhead at 5000 Diamondhead Circle, Diamondhead, Mississippi 39525, until **10:00 am**, local time, on the day of **Wednesday, November 29, 2023** and shall cause the bids received to be publicly opened and the bid amount read aloud for the following project:

*BEAUX VUE PH. 2 DRAINAGE IMPROVEMENTS (BID 2023-007)
CITY OF DIAMONDHEAD, MISSISSIPPI
DIGITAL ENGINEERING PROJECT NO. 730-1001-003*

The Contract Works consists drainage improvements for the Beaux Vue Ph.2 subdivision and appurtenances as shown on the Plans. The project work shall include construction of all facilities and furnishing of all equipment required to complete, test, and make ready for use by the Owner, all structures, equipment, and systems, and establishment of vegetation, as specified in the Contract Documents.

Copies of the contract documents, including Drawings and Technical Specifications, are on file and may be examined without charge at the following locations:

Digital Engineering	City of Diamondhead	www.diamondheadbids.com
314 Coleman Avenue	5000 Diamondhead Circle	(log-in/registration required)
Waveland, MS 39576	Diamondhead, Mississippi 39525	

Plans and specifications are being made available via hard copy or digital download. Plan Holders are required to log-in or register for an account to view or order bid documents at www.diamondheadbids.com. Bid documents are non-refundable and must be purchased through the website. Questions regarding website registration and online orders, please contact Plan House at 228-248-0181. No partial sets of drawings of project manuals will be issued. No contract documents (hard copies or electronic copies) will be issued to Contractors within twenty-four (24) hours of the time indicated above for receiving bids.

Bids must be submitted upon the standard forms contained within the contract documents furnished by the Engineer for the City of Diamondhead, Mississippi, noted in the Instructions to Bidders. Bids submitted shall be in letter form in a sealed envelope and outside of envelope shall be marked plainly **BEAUX VUE PH.2 DRAINAGE IMPROVEMENTS (BID 2023-007)** and shall be addressed to Jeannie Klein, City Clerk, City of Diamondhead at 5000 Diamondhead Circle, Diamondhead, Mississippi 39525 or for those interested, bids can be electronically submitted at www.diamondheadbids.com under the project page. No oral, telegraphic, telephonic, or e-mail proposals will be considered. Each bidder shall write his Name, his Address, and his Certificate of Responsibility number/or a statement that the bid enclosed does not exceed Fifty Thousand Dollars (\$50,000) on the outside of the sealed envelope containing his proposal. If submitting electronically, please include this information on a cover page with your bid submission. All

interpretations of drawings and specifications shall be directed in writing to John Stein, PE at jstein@deii.net. An acknowledged received copy of all Addenda issued by the Engineer via Plan House must be included with the bid proposal.

The maximum allowable number of consecutive calendar days for the completion of Work (the Contract Time) is set forth in the Bid Proposal and will be included in the executed Agreement. The project will be subject to liquidated damages in the amount of THREE HUNDRED DOLLARS (\$300.00) per consecutive calendar day for each day in default after the stipulated completion date. The contract time will begin when the Contractor commences work on this project but no later than the tenth consecutive calendar day after receipt of a notice to proceed from the Owner.

A Pre-Bid Conference will be held at the City of Diamondhead at 5000 Diamondhead Circle, Diamondhead, MS 39525 at 10:00 a.m. CST on **Wednesday, November 8, 2023**.

The City of Diamondhead, Mississippi, reserves the right to reject any and all bids and to waive any informality (non-responsiveness) in a Bid, or to make award to the lowest and best qualified, responsive, and responsible Bidder and reject all other Bids, as it may best serve the interest of the OWNER. Bids may be held by the City of Diamondhead, Mississippi, for a period not to exceed sixty (60) days from the date of the opening of bids for the purpose of reviewing the bids and investigating the qualifications of Bidders, prior to awarding of the contract.

Each bid must be accompanied by a Bid Bond or Certified Check in an amount equal to five percent (5%) of his Base Bid, payable to the City of Diamondhead, Mississippi, as bid security. In the event that an electronic bid is submitted, a copy of the bid bond must be included with the submission. If submitting electronically, a hard copy of all bid documents must be provided within 3 business days if requested after the bid opening. The successful bidder shall furnish a Performance Bond and a Payment Bond each in the amount of 100% of the bid.

Effective July 1, 2010; Per MS Code 31-3-21(3); any bid submitted by a nonresident contractor which does not include the nonresident contractor's current state law pertaining to such state's treatment of nonresident contractors, shall be rejected and not considered for award. If no such law exists in the nonresident contractor's state, then the nonresident contractor may provide a statement to that effect.

Published by order of the Diamondhead City Council.

Jeannie Klein, City Clerk
City of Diamondhead

PROOF OF PUBLICATION:

Publication Dates: October 26, 2023
 November 02, 2023

EXHIBIT "C"

**WORK ASSIGNMENT
WORK ASSIGNMENT NO 26**

PROJECT NUMBER: - Site Development Plan Reviews FY 2024

This Work Assignment is executed in accordance with the Master Services Agreement entered into by the City of Diamondhead, Mississippi and Covington Civil and Environmental, LLC on the 29th day of October 2021.

WHEREAS, each of said parties represents that it continues to have authority to execute this Work Assignment and that all certifications previously made in said Agreement remain in effect;

NOW THEREFORE, the parties hereto do further contract and agree to add the following items of work to the above Agreement under the additional terms and conditions as are hereinafter stated:

**SPECIFIC SCOPE OF WORK FOR THIS WORK ASSIGNMENT OR
PHASE**

Task 1: Site Development Plan Review:

- A. Review drainage plans and design for various site development projects located within the City of Diamondhead. Following the review, a formal recommendation will be provided to the City of Diamondhead.
- B. Initial site development review will be completed within 14 business days of receipt of a complete submittal by the developer. Subsequent reviews will be completed with 7 business days after a complete re-submittal by the developer.
- C. Fees will be based off the current master service agreement rate schedule and shall be tracked for each site development review.

Assumptions and Qualifications:

- Review is based on the information provided to the City of Diamondhead by the developer and developer's engineer.

WORK ASSIGNMENT TERM [No new Work Assignments shall be executed after *October 28, 2024.*]

This WORK ASSIGNMENT shall be effective upon the latest date of execution hereof and continue until *September 30, 2024*, at 11:59 P.M. CDT. However, the Engineer may not begin work prior to receiving a Notice to Proceed.

DBEGOAL

The DBE goal established for this Work Assignment shall be 0 %

KEY PERSONNEL

CITY

CONSULTANT PROJECT
MANAGER: (Certified as a
Professional Engineer to do
business in the State of Mississippi)



Ben Benvenuti, P.E., Principal Engineer

PROGRESS SCHEDULE

PROGRESS SCHEDULE		
Task	Description	Completion Time
1	Initial Site Development Review	14 days
1	Re-submittal Site Development Review	7 days

MAXIMUM ALLOWABLE COST

Contract Maximums:

Under no circumstances shall the amount payable by the City for this assignment exceed \$25,000.00 (Total of all Charges) without the prior written consent of both parties.

Both parties hereto represent that they have authority to enter into Work Assignment No. 26, as "Exhibit C" of the Agreement executed by and between the City and Engineer to which is now made a part of said Agreement.

SO EXECUTED AND AGREED THIS THE _____ DAY OF _____ -

City of Diamondhead

Signature

Covington Civil and Environmental



Signature

WITNESS this my signature in execution hereof, this the _____ day of _____.

ATTEST: _____



Covington Civil & Environmental, LLC
2300 14th Street
Gulfport, MS 39501
228-396-0486

Project Title Project Number Invoice #		Turnberry Drainage Project			
		16175.08			
		16175.08-80			
Budgeted Tasks	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Surveying	\$ 19,000.00	\$ -	\$ 14,250.00	\$ 4,750.00	75%
Permitting	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00	0%
Engineering and Design	\$ 16,000.00		\$ 3,200.00	\$ 12,800.00	20%
Bidding	\$ 4,500.00			\$ 4,500.00	0%
Construction Inspection and Adminstration	\$ 9,500.00	\$ -	\$ -	\$ 9,500.00	0%
Total	\$ 51,500.00	\$ -	\$ 17,450.00	\$ 34,050.00	34%



2300 14th Street
Gulfport, MS 39501

Bill To:

City of Diamondhead

Invoice

Item No.21.

Invoice #: 16175.08-80

Invoice Date: 10/11/2023

Due Date: 11/10/2023

Project: FP WA 5 - Turnberry Dra...

P.O. Number: 2023-0348

Terms: Net 30

Description	Hours/Qty	Rate	Amount
Professional Engineering Fees Turnberry Drainage Project PO #2023-0348 Services Provided Through 09/30/2023			
Surveying	0.75	19,000.00	14,250.00
Permitting	0	2,500.00	0.00
Engineering and Design	0.2	16,000.00	3,200.00
Bidding	0	4,500.00	0.00
Construction Inspection and Administration	0	9,500.00	0.00

All payments are due by "Due Date" shown on invoice.
Finance fees will be charged for all payments received past
"Due Date". Please call 228-396-0486 with any questions
about invoice.

Total \$17,450.00

Payments/Credits \$0.00

Balance Due \$17,450.00



October 9, 2023

Mr. Jon McCraw
City Manager
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

Re: Professional Services – City of Diamondhead Fairway Dr and Kome Dr Project

Dear Mr. McCraw:

Enclosed, for your review and approval, is a copy of Invoice #16175.08-75 services through 9/30/2023 for the referenced project.

We appreciate the opportunity to provide these services to the City of Diamondhead. If you have any questions on the attached invoice, please contact me at 228-396-0486.

Sincerely,

COVINGTON CIVIL & ENVIRONMENTAL, LLC

A handwritten signature in dark ink, appearing to read "Andrew Levens". The signature is fluid and cursive, with the first name "Andrew" and last name "Levens" clearly distinguishable.

Andrew Levens, P.E.
Engineering Manager



Covington Civil & Environmental, LLC
2300 14th Street
Gulfport, MS 39501
228-396-0486

Project Title Project Number Invoice #		Kome Dr and Fairway Dr Drainage Project			
		16175.08			
		16175.08-75			
Budgeted Tasks	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Engineering and Design	\$ 70,000.00	\$ -	\$ -	\$ 70,000.00	0%
Surveying	\$ 72,000.00	\$ -	\$ 7,200.00	\$ 64,800.00	10%
Permitting	\$ 28,000.00	\$ -	\$ -	\$ 28,000.00	0%
Bidding	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	0%
Construction Inspection and Administration	\$ 85,000.00	\$ -	\$ -	\$ 85,000.00	0%
Total	\$ 265,000.00	\$ -	\$ 7,200.00	\$ 257,800.00	3%



2300 14th Street
Gulfport, MS 39501

Bill To:

City of Diamondhead

Invoice

Invoice #: 16175.08-75

Invoice Date: 10/9/2023

Due Date: 11/8/2023

Project: FP WA 1 - Fairway Dr an...

P.O. Number:

Terms: Net 30

Description	Hours/Qty	Rate	Amount
Professional Engineering Services Kome Drive and Fairway Drive - FP WA 1 Services Provided through 09/30/2023 PO: 1-00-24-2023			
Task 1: Engineering and Design	0	70,000.00	0.00
Task 2: Surveying	0.1	72,000.00	7,200.00
Task 3: Permitting	0	28,000.00	0.00
Task 4: Bidding	0	10,000.00	0.00
Task 5: Construction Inspection and Administration	0	85,000.00	0.00

All payments are due by "Due Date" shown on invoice.
Finance fees will be charged for all payments received past
"Due Date". Please call 228-396-0486 with any questions
about invoice.

Total \$7,200.00

Payments/Credits \$0.00

Balance Due \$7,200.00



October 11, 2023

Mr. Jon McCraw
City Manager
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

Re: Professional Services – City of Diamondhead Bank Stabilization Project

Dear Mr. McCraw:

Enclosed, for your review and approval, is a copy of Invoice #16175.08-79 services through 9/30/2023 for the referenced project.

We appreciate the opportunity to provide these services to the City of Diamondhead. If you have any questions on the attached invoice, please contact me at 228-396-0486.

Sincerely,

COVINGTON CIVIL & ENVIRONMENTAL, LLC

A handwritten signature in dark ink, appearing to read "Andrew Levens". The signature is fluid and cursive, with the first and last names being clearly legible.

Andrew Levens, P.E.
Engineering Manager



Covington Civil & Environmental, LLC
2300 14th Street
Gulfport, MS 39501
228-396-0486

Project Title Project Number Invoice #		Bank Stabilization Project			
		16175.08			
		16175.08-79			
Budgeted Tasks	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Surveying	\$ 120,000.00	\$ 42,000.00	\$ 24,000.00	\$ 54,000.00	55%
Engineering and Design	\$ 265,000.00	\$ 39,750.00	\$ -	\$ 225,250.00	15%
Permitting	\$ 45,000.00	\$ -	\$ -	\$ 45,000.00	0%
Total	\$ 430,000.00	\$ 81,750.00	\$ 24,000.00	\$ 324,250.00	



2300 14th Street
Gulfport, MS 39501

Bill To:

City of Diamondhead

Invoice

Invoice #: 16175.08-79

Invoice Date: 10/11/2023

Due Date: 11/10/2023

Project: FP WA 2 - Bank Stabiliz...

P.O. Number: 2023-0257

Terms: Net 30

Description	Hours/Qty	Rate	Amount
Professional Engineering Fees Bank Stabilization Project PO #2023-0257 Requisition #R-05205 Services Provided 9/01/2023 - 09/30/23			
Surveying	0.2	120,000.00	24,000.00
Engineering and Design	0	265,000.00	0.00
Permitting	0	45,000.00	0.00

All payments are due by "Due Date" shown on invoice.
Finance fees will be charged for all payments received past
"Due Date". Please call 228-396-0486 with any questions
about invoice.

Total \$24,000.00

Payments/Credits \$0.00

Balance Due \$24,000.00



October 10, 2023

Mr. Jon McCraw
City Manager
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

Re: Professional Services – City of Diamondhead Bayou Drive Drainage Project

Dear Mr. McCraw:

Enclosed, for your review and approval, is a copy of Invoice #16175.08-76 services through 9/30/2023 for the referenced project.

We appreciate the opportunity to provide these services to the City of Diamondhead. If you have any questions on the attached invoice, please contact me at 228-396-0486.

Sincerely,

COVINGTON CIVIL & ENVIRONMENTAL, LLC

A handwritten signature in dark ink, appearing to read "Andrew Levens". The signature is fluid and cursive, with the first name "Andrew" and last name "Levens" clearly distinguishable.

Andrew Levens, P.E.
Engineering Manager



Covington Civil & Environmental, LLC
2300 14th Street
Gulfport, MS 39501
228-396-0486

Project Title Project Number Invoice #		Bayou Drive Drainage Project			
		16175.08			
		16175.08-76			
Budgeted Tasks	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Survey	\$ 5,000.00	\$ -	\$ 3,500.00	\$ 1,500.00	70%
Engineering, Design and Permitting	\$ 40,000.00	\$ -	\$ 10,000.00	\$ 30,000.00	25%
Bidding	\$ 5,000.00			\$ 5,000.00	0%
Construction Inspection and Adminstration	\$ 26,000.00	\$ -	\$ -	\$ 26,000.00	0%
Total	\$ 76,000.00	\$ -	\$ 13,500.00	\$ 62,500.00	18%



2300 14th Street
Gulfport, MS 39501

Bill To:

City of Diamondhead

Invoice

Item No.21.

Invoice #: 16175.08-76

Invoice Date: 10/10/2023

Due Date: 11/9/2023

Project: FP WA 9 - Bayou Drive ...

P.O. Number:

Terms: Net 30

Description	Hours/Qty	Rate	Amount
Professional Engineering Fees Bayou Drive Drainage Project WA9 PO #9-00-28-2023 Services Provided Through 09/30/23			
Survey	0.7	5,000.00	3,500.00
Engineering, Design and Permitting	0.25	40,000.00	10,000.00
Bidding	0	5,000.00	0.00
Construction Inspection and Adminstration	0	26,000.00	0.00

All payments are due by "Due Date" shown on invoice.
Finance fees will be charged for all payments received past
"Due Date". Please call 228-396-0486 with any questions
about invoice.

Total \$13,500.00

Payments/Credits \$0.00

Balance Due \$13,500.00



2300 14th Street
Gulfport, MS 39501

Bill To:

City of Diamondhead

Invoice

Invoice #: 16175.08-77

Invoice Date: 10/10/2023

Due Date: 11/9/2023

Project: WA 17 - Site Developme...

P.O. Number: 2023-0029

Terms: Net 30

Description	Hours/Qty	Rate	Amount
Site Development Plan Services Provided 08/01/2023 - 09/30/2023 PO 2023-0029			
Andrew Levens, Senior Engineer	7	145.00	1,015.00
Bob Escher, Senior Engineer	29	145.00	4,205.00

All payments are due by "Due Date" shown on invoice.
Finance fees will be charged for all payments received past
"Due Date". Please call 228-396-0486 with any questions
about invoice.

Total \$5,220.00

Payments/Credits \$0.00

Balance Due \$5,220.00



Covington Civil & Environmental, LLC
2300 14th Street
Gulfport, MS 39501
228-396-0486

Project Title Project Number Invoice #		Site Development Plan Reviews			
		16175.08			
		16175.08-67			
Budgeted Tasks	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Site Development Reviews	\$ 29,500.00	\$ 29,439.75	\$ 5,220.00	\$ (5,159.75)	117%
Total	\$ 29,500.00	\$ 29,439.75	\$ 5,220.00	\$ (5,159.75)	117%

Covington Civil & Environmental, LLC

TIME AND EXPENSES

Item No.21.

FILTERS USED :

Project In : 16175.08 City of Diamondhead WA #17 | Site Development Plan
and Time Expense Date In : 1/1/1970 To 9/30/2023
and Bill Status In : Un Billed

* A=Approved , B= Billable , S= Submit , Bd= Billed						
DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
Andrew Levens						
SERVICES						
16175.08 City of Diamondhead WA #17 Site Development Plan						
9/13/2023	Sr. Engineer:	Senior Engineer	1.00	\$145.00	\$145.00	S B
		Mauna Kea Townhomes - Drainage review				
9/6/2023	Sr. Engineer:	Senior Engineer	3.00	\$145.00	\$435.00	S B
		Preserve Ph 2 - Plan review response				
9/1/2023	Sr. Engineer:	Senior Engineer	0.50	\$145.00	\$72.50	A B
		16175 WA 17 - Preserve Ph 2 site plan review				
8/29/2023	Sr. Engineer:	Senior Engineer	2.00	\$145.00	\$290.00	A B
		16175 WA 17 - Mauna Kea Townhomes site plan review and response				
8/7/2023	Sr. Engineer:	Senior Engineer	0.50	\$145.00	\$72.50	A B
		16175 WA 17 - Correspondence with engineer on Preserve Ph 2				
TOTAL SERVICES FOR 16175.08 City of Diamondhead WA #17 Site Development Plan:			7.00		\$1,015.00	
Total Services:			7.00		\$1,015.00	
Total Services For Andrew Levens:			7.00		\$1,015.00	

Bob Escher

SERVICES						
16175.08 City of Diamondhead WA #17 Site Development Plan						
8/29/2023	Sr. Engineer:	Senior Engineer	3.00	\$145.00	\$435.00	A B
		Construction Plan Review - The Preserve - Phase II				

GROUPED BY Employee

Covington Civil & Environmental, LLC

TIME AND EXPENSES

Item No.21.

* A=Approved , B= Billable , S= Submit , Bd= Billed						
DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
Bob Escher						
SERVICES						
8/28/2023	Sr. Engineer:	Senior Engineer	5.50	\$145.00	\$797.50	A B
The Preserve Phase II Construction Dwg Review - 16175.08 WA #17						
8/25/2023	Sr. Engineer:	Senior Engineer	4.00	\$145.00	\$580.00	A B
The Preserve Phase II Plan Review - 16175.08 WA #17						
8/22/2023	Sr. Engineer:	Senior Engineer	2.50	\$145.00	\$362.50	A B
Diamondhead Lakes Review Corres						
8/21/2023	Sr. Engineer:	Senior Engineer	4.50	\$145.00	\$652.50	A B
Diamondhead Lakes Phase II Plan Review						
8/18/2023	Sr. Engineer:	Senior Engineer	4.00	\$145.00	\$580.00	A B
Diamondhead Lakes Phase II Plan Review -16175.08 WA #17						
8/17/2023	Sr. Engineer:	Senior Engineer	5.50	\$145.00	\$797.50	A B
Diamondhead Lakes Phase II Plan Review -16175.08 WA #17						
TOTAL SERVICES FOR 16175.08 City of Diamondhead WA #17 Site Development Plan:			29.00		\$4,205.00	
Total Services:			29.00		\$4,205.00	
Total Services For Bob Escher:			29.00		\$4,205.00	
Grand Total Billable Services:			36.00		\$5,220.00	

GROUPED BY Employee



Covington Civil & Environmental, LLC
2300 14th Street
Gulfport, MS 39501
228-396-0486

Project Title Project Number Invoice #		Kaleki Way Drainage Project			
		16175.08			
		16175.08-78			
Budgeted Tasks	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Task 1: Surveying	\$ 20,000.00	\$ 5,000.00	\$ 5,000.00	\$ 10,000.00	50%
Task 2: Permitting	\$ 2,500.00		\$ -	\$ 2,500.00	0%
Task 3: Engineering and Design	\$ 22,000.00	\$ 2,200.00	\$ 12,100.00	\$ 7,700.00	65%
Task 4: Bidding	\$ 4,500.00	\$ -	\$ -	\$ 4,500.00	0%
Task 5: Construction Inspection/Administration	\$ 22,500.00	\$ -	\$ -	\$ 22,500.00	0%
Total	\$ 71,500.00	\$ 7,200.00	\$ 17,100.00	\$ 47,200.00	34%



2300 14th Street
Gulfport, MS 39501

Bill To:

City of Diamondhead

Invoice

Item No.21.

Invoice #: 16175.08-78

Invoice Date: 10/11/2023

Due Date: 11/10/2023

Project: FTP WA3 Kaleki Way

P.O. Number: 2023-0349

Terms: Net 30

Description	Hours/Qty	Rate	Amount
Professional Engineering Fees Kaleki Way Drainage PO #2023-0349 Requisition #R-05295 Services Provided 07/31/23 - 09/30/23			
Task 1: Survey	0.25	20,000.00	5,000.00
Task 2: Permitting	0	2,500.00	0.00
Task 3: Engineering and Design	0.55	22,000.00	12,100.00
Task 4: Bidding	0	4,500.00	0.00
Task 5: Construction Inspection/Administration	0	22,500.00	0.00

All payments are due by "Due Date" shown on invoice.
Finance fees will be charged for all payments received past
"Due Date". Please call 228-396-0486 with any questions
about invoice.

Total \$17,100.00

Payments/Credits \$0.00

Balance Due \$17,100.00



5000 Diamondhead Circle • Diamondhead, MS 39525-3260
Phone: 228.222.4626 Fax: 228.222.4390
www.diamondhead.ms.gov

October 13, 2023

Diamondhead City Council
5000 Diamondhead Circle
Diamondhead, MS 39525

Dear Councilmembers:

Re: Dump truck purchase for public works

On June 21, 2022, bids were accepted and awarded for the purchase of a dump truck for the Public Works Department in the amount \$112,000 from Cannon Chevrolet Nissan with a 400 day delivery. As of today, it has been 479 days and the truck is not available for delivery; moreover, there is no delivery date scheduled anytime in the near future. Public Works is currently operating with one (1) dump truck which has been experiencing mechanical issues.

The representative from Cannon Chevrolet Nissan provided another dump truck option to be considered. Ty Wiltz, Public Works Director, has requested that we cancel the original purchase and proceed with purchasing the readily available truck. Although the truck is a different model the versatility and features would be beneficial and adequately meet the daily needs of the department. The need for a replacement truck is critical given the condition of our current dump truck.

Our third-party reverse auction consultant has been in contact with the Office of the State Auditor and we do have the option to modify the purchase to accept delivery of the replacement truck. It is therefore recommended to amend the original order with Cannon Motors of Mississippi to purchase to accept and approve the quote of \$95,000 for the purchase of a Chevrolet Silverado 5500 Regular Cab Work Truck with Switch-N-Go Series Rollback Dump Body.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Jon McCraw', is written over a light blue wavy line.

Jon McCraw
City Manager



October 13, 2023

City of Diamondhead

Attention: Jennie Klein, Purchase Clerk

Via email: jklein@diamondhead.ms.gov

RE: 2022 Silverado 5500 Medium Duty dump truck quote

Jeannie below is the quote on the dump truck that I brought to Diamondhead on Wednesday. Please let me know if you have any questions. Thank you.

2022 Silverado 5500 Regular Cab Medium Duty with Switch N Go dump bed \$95,000

J. Steven Hand

Fleet/Commercial Sales Director

Cannon Chevrolet Nissan

69900 Hwy 82 W

Greenwood, MS 38930

662-453-4211 ext. 3415

Agenda Item #2022-369

City of Diamondhead, MS
Request for Council Action

TO: Mayor/Council/City ClerkFROM: Councilmember At-large MaherDATE: 10/10/2023

☐ Ordinance
 ☒ Resolution
 ☐ Agreement
 ☐ Info Only
 ☐ Work Session
 ☐ Other

AGENDA LOCATION: ☐ Consent Agenda ☒ Regular Agenda

AGENDA DATE REQUESTED 10/17/2023

ORDINANCE/RESOLUTION CAPTIONS or ISSUE:

Motion To allow anyone that had a permit for a landscape culvert that expired during the moratorium on Landscape Culverts, to request during moratorium time period a new permit, and they be allowed to do a landscape culvert according to the present permit and building review requirements for culvert size and other requirements set forth by building officials.

REQUIRED SIGNATURE

REQUESTED BY:

GERARD P Maher

COUNCIL ACTION:

☐ Approved
 ☐ Denied
 ☐ Tabled/Deferred
 ☐ Info Only

Completed:

Release and Assignment Agreement

This Release and Assignment Agreement (the “Agreement”) is dated this _____ day of October, 2023, by and between The City of Diamondhead, Mississippi (the “Obligee”) and United States Fire Insurance Company, a Delaware corporation, with its principal place of business at 305 Madison Avenue, Morristown, New Jersey (the “Surety”), each a “Party” to this Agreement, and together, the “Parties.”

WHEREAS, on or about July 13, 2023, J&A Excavation, Inc. (“Principal”) entered into a construction contract (“Contract”) with Obligee for the construction of a project commonly referred to as “Makiki Dr. Drainage, Diamondhead, Mississippi, Pickering Firm, Inc. Project No. 26040.00” (the “Project”), for the sum of \$138,945.00 (the “Contract Price”), in connection with which contract Principal and Surety executed and delivered to Obligee a payment bond (the “Payment Bond”) and a performance bond (the “Performance Bond”, and together, the “Bonds”), each bearing Bond No. 606-101372-1 and each for a penal sum equal to the Contract Price; and

WHEREAS, on or about February 9, 2023, the Obligee sent Principal a notice to cure certain deficiencies with Principal’s work on the Project; and

WHEREAS, Principal did not cure the default and Obligee formally terminated Principal by letter dated February 28, 2023; and

WHEREAS, on or about February 14, 2023, Obligee submitted a claim against the Performance Bond and Surety began its investigation into the claim; and

WHEREAS, Obligee has obtained bids from potential completion contractors, and has selected Bottom 2 Top as the contractor to complete the Principal’s work (“Completion Contractor”);

WHEREAS, the Completion Contractor submitted a lump sum price to complete the Contract work for \$143,062.02 (the “Completion Cost”), resulting in a difference between the original Contract Price and the Completion Cost of \$97,641.75;

WHEREAS, the Parties have agreed that in order to resolve the claim on the Performance Bond, the Obligee will enter into a contract with the Completion Contractor for the Project and the Surety will pay the difference between the original Contract Price and the Completion Cost; and

WHEREAS, Surety’s cash payment to Obligee is acceptable to Obligee, and the Parties’ desire to document the terms of such agreement as set forth herein below; and

NOW, THEREFORE, KNOW ALL MEN BY THESE PRESENTS:

THAT for and in consideration of the sum of \$97,641.75 paid by Surety to Obligee, and other and good and valuable consideration described hereinabove, the receipt and sufficiency is hereby acknowledged and confessed, Obligee does hereby expressly RELEASE, ACQUIT, and FOREVER DISCHARGE Surety and its successors and assigns of and from any and all claims, rights, demands and/or causes of action of whatsoever kind or nature which Obligee has or may

ever claim to have, now or in the future, against Surety under and/or by reason of the Bonds previously furnished to Obligee in connection with a) the Project and b) the Contract. Obligee shall also return the original bonds to the Surety marked "CANCELLED AND RELEASED" on their face.

THAT for the aforementioned consideration, Obligee, by these presents, does hereby assign to Surety, its successors and assigns any and all rights, demands, claims and/or causes of action which Obligee has as against Principal arising out of, as a result of and/or on the basis of the default and breach by Principal of the original Contract for the Project, and Obligee gives Surety, its successors and assigns full power and authority to for its own use and benefit, but at its own cost, to ask, demand, collect, receive, compound and/or release, and in its name or otherwise, to prosecute and withdraw any claims, suits, or proceedings at law or in equity as against Principal in its efforts to obtain recovery upon its rights under said assignments.

THAT the rule of construction, which provides that a document shall be construed against the drafter, shall not apply to Agreement.

THAT the terms, obligations and conditions of this Release shall be binding upon the Obligee and its successors and assigns and shall inure to the benefit of the Surety and its successors and assigns.

THAT This Release shall be interpreted according to the laws of the State of Mississippi.

THAT Obligee acknowledges that it has had the opportunity to obtain the advice of counsel prior to entering into this Agreement and that it now voluntarily enters into this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement by their duly authorized representatives on the day and year first written above.

OBLIGEE: City of Diamondhead, Mississippi

By:_____

Title:_____

SURETY United States Fire Insurance Company

By:_____

Title:_____



City of Diamondhead, MS

Docket of Claims Register -

Item No.25.

APPKT02072 - 10.17.23 DOCKET

By Docket/Claim Number

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Payment Amount Line Amount
DKT231149	Airgas Inc	10/17/2023	5502517557	ACETYLENE & OXYGEN RENTAL	001-301-640.00	Rentals	91.51
							91.51
DKT231150	Amazon com LLC	10/17/2023	1134-YRYK-H3QF	SOLAR POWERED LIGHTS	001-301-505.00	FF&E Non-Capitalized	409.99
							409.99
DKT231151	BOTTOM 2 TOP CONSTRUCTION LLC	10/17/2023	1 - CD	COMMERCIAL DISTRICT TRANSFORMATION PROJECT	156-653-912.00	Capital Outlay - Streets & Drainage-Commercial Dis	66,230.00
			3	NOMA DRIVE WATERFRONT SITE UTILITY AND DRAINAGE	158-000-907.00	Capital Outlay - Other Tidelands FY21	50,983.33
							15,246.67
DKT231152	CARLOS ESTRELLA	10/17/2023	8/30/23	CASH BOND RETURN	650-110-110.00	Court Bond Holding	1,000.00
							1,000.00
DKT231153	Coast Electric Power Association	10/17/2023	9/25/23-021	MONTHLY ELECTRIC BILL	001-301-630.00	Utilities - Streetlights & Other	385.46
			9/25/23-022		001-301-630.00	Utilities - Streetlights & Other	45.86
			9/25/23-023		001-301-630.00	Utilities - Streetlights & Other	137.19
			9/25/23-024		001-301-630.00	Utilities - Streetlights & Other	51.55
			9/25/23-025		001-301-630.00	Utilities - Streetlights & Other	51.55
			9/25/23-027		001-301-630.00	Utilities - Streetlights & Other	47.76
		10/02/2023	9/25/23-027		001-301-630.00	Utilities - Streetlights & Other	51.55
DKT231154	Covington Civil and Environmental LLC	10/17/2023	16175.08-73	TURNBERRY DETENTION POND DESIGN	190-000-602.00	Professional Fees - Engineering	93,970.00
			16175.08-75	KOME DRIVE AND FAIRWAY DRIVE DRAINAGE	165-000-602.00	Professional Fees Engineering - GOMESA FY23	6,500.00
			16175.08-76	BAYOU DRIVE DRAINAGE	190-000-602.00	Professional Fees - Engineering	7,200.00
					192-000-602.00	Prof Fees-Engineering-ARPA Match STATE of MS	6,750.00
			16175.08-77	SITE DEVELOPMENT PLAN REVIEWS	001-280-602.00	Professional Fees - Engineering	5,220.00
			16175.08-78	KALEKI WAY DRAINAGE	190-000-602.00	Professional Fees - Engineering	8,550.00
					192-000-602.00	Prof Fees-Engineering-ARPA Match STATE of MS	8,550.00
			16175.08-79	BANK STABILIZATION PROJECT	191-000-602.00	Professional Fees - Engineering	24,000.00
			16175.08-80	TURNBERRY DRAINAGE - 608	190-000-602.00	Professional Fees - Engineering	8,725.00
					192-000-602.00	Prof Fees-Engineering-ARPA Match STATE of MS	8,725.00
			16422.08-21	CITY ENGINEER SERVICES	001-301-601.00	Professional Fees - Consulting	3,000.00

Docket of Claims Register - Council

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Item No.25.

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Payment Amount Line Amount
DKT231155	Cspire Internet Service	10/17/2023	690858-50	INTERNET & PHONE RENTAL FOR THE MONTH OF SEPTEMBER	001-140-612.00	Internet	643.99
					001-140-643.00	Rent - Phone System	208.99
							435.00
DKT231156	CUSICK & WILLIAMS, PLLC	10/17/2023	1111	GENERAL MATTERS -- SEPTEMBER	001-140-603.00	Professional Fees - Legal	2,187.50
			1112	PLANNING AND ZONING -- SEPTEMBER	001-280-603.00	Professional Fees - Legal	1,343.75
			1113	BYCHURCH VS CODH -- SEPTEMBER	001-280-603.00	Professional Fees - Legal	781.25
							62.50
DKT231157	Digital Engineering and Imaging Inc	10/17/2023	730-1001-.007-08	BOND PAVING PROJECT	302-301-602.00	Professional Fees - Engineering	15,417.50
			730-1001-39	ROADWAY IMPROVEMENTS PHASE 4	104-301-602.00	Professional Fees - Engineering	6,000.00
							9,417.50
DKT231158	Enmon Enterprises	10/17/2023	MGC10230136	MONTHLY CONTRACT FOR OCTOBER	001-140-633.00	Professional Fees -- Cleaning/Janitorial	538.27
			MGC10230255		001-140-633.00	Professional Fees -- Cleaning/Janitorial	2,799.00
							-2,260.73
DKT231159	FirstPoint Inc	10/17/2023	19401	FINGERPRINT BACKGROUND CHECK	001-301-698.00	Misc. Services - Drug Testing & Other	20.00
							20.00
DKT231160	FP Mailing Solutions	10/17/2023	RI105925523	POSTAGE METER	001-140-611.00	Postage	81.00
							81.00
DKT231161	Fuelman	10/17/2023	NP65181338	FOR THE WEEK ENDING 10/1/23	001-200-525.00	Fuel	2,586.29
			NP65233114	FOR THE WEEK ENDING 10/8/23	001-140-525.00	Fuel	1,258.52
					001-200-525.00	Fuel	56.06
							1,271.71
DKT231162	GULF COPY SYSTEMS LLC	10/17/2023	3400	COPY COUNT FOR THE MONTH	001-110-506.00	Copier Usage/Maintenance	462.07
					001-110-506.00	Copier Usage/Maintenance	18.30
					001-140-506.00	Copier Usage/Maintenance	89.20
					001-140-506.00	Copier Usage/Maintenance	33.11
					001-200-506.00	Copier Usage/Maintenance	264.85
					001-200-506.00	Copier Usage/Maintenance	11.42
					001-200-506.00	Copier Usage/Maintenance	39.76
					001-301-506.00	Copier Usage/Maintenance	1.67
					001-301-506.00	Copier Usage/Maintenance	3.76

Docket of Claims Register - Council

APPKT02072 - 1

Item No.25.

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount	Payment Amount
DKT231163	Hancock County Sheriffs Office	10/17/2023	2023-DH-009H	INMATE HOUSING FOR SEPTEMBER	001-200-689.00	Prisoner's Expense	680.00	30,452.47
			2023-DHLE-46	INTERLOCAL AGREEMENT FOR WEEK ENDING 9.23.23	001-200-690.00	Interlocal Agreement	29,526.47	
					001-200-612.00	Internet	246.00	
DKT231164	Hancock County Solid Waste	10/17/2023	1237	SEPTEMBER RESIDENTIAL SOLID WASTE COLLECTION	401-322-680.00	Other Services & Charges	63,390.72	63,390.72
DKT231165	James J Chiniche PA Inc	10/17/2023	17-057-0190	GIS MAINTENANCE	001-301-602.00	Professional Fees - Engineering	230.00	11,442.25
			17-057-191	DRAINAGE POND REMEDIATION PROJECT	001-301-602.00	Professional Fees - Engineering	4,222.75	
			17-057-192	ENGINEER SVS MONTJOY CREEK/PUBLIC ACCESS PROJECT	115-000-602.00	Professional Fees - Engineering Tidelands FY20	5,354.00	
			17-057-193	CANAL DREDGIN IMPROVEMENTS PROJECT	001-301-602.00	Professional Fees - Engineering	1,635.50	
DKT231166	LOCK JOCK INC	10/17/2023	53130	DUPLICATE KEY FA#572	001-280-635.00	Professional Fees - R&M Outside Services	169.95	169.95
DKT231167	LOUIS JORDAN DUNKLIN	10/17/2023	10/2/23	MAILBOX REPAIR - 10840 KOLOA STREET	001-301-681.00	Other Services & Charges	1,575.00	1,575.00
DKT231168	Moran Hauling Inc	10/17/2023	1 - NOMA	NOMA DRIVE IMPROVEMENTS	163-653-912.00	Capital Outlay- Streets & Drainage	102,182.12	102,182.12
DKT231169	MS Department of Public Safety	10/17/2023	SEPT2023	COURT ASSESSMENTS	650-110-131.00	State Assessments Payable	38.10	38.10
DKT231170	MS Department of Revenue	10/17/2023	CTC2023	EVENT TAXES	650-000-145.00	Special Events Taxes Due	276.32	276.32
DKT231171	MS Power Company	10/17/2023	10/13/23	SURVEILLANCE CONTRACT FOR SEPTEMBER	001-200-681.00	Other Services & Charges	1,265.00	1,265.00
DKT231172	Napa of Bay St Louis	10/17/2023	362883	POLICE UNIT CAR BATTERIES	001-200-570.00	Repairs & Maintenance - Vehicle	240.68	481.36
					001-200-570.00	Repairs & Maintenance - Vehicle	240.68	
DKT231173	Orion Planning and Design	10/17/2023	3843	ZONING CODE REWRITE	001-280-601.00	Professional Fees - Consulting	4,298.19	4,298.19

Docket of Claims Register - Council

APPKT02072 - 10 Item No.25.

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount	Payment Amount
DKT231174	Pickering Firm Inc	10/17/2023	0094015	LILY POND DREDGING	159-000-602.00	Professional Fees - GOMESA Marsh Erosion	1,080.00	8,797.50
			0094016	MILLER POND DREDGING	159-000-602.00	Professional Fees - GOMESA Marsh Erosion	4,387.50	
			0094112	LILY POND DREDGING	159-000-602.00	Professional Fees - GOMESA Marsh Erosion	25.00	
			0094113	MILLER POND DREDGING	159-000-602.00	Professional Fees - GOMESA Marsh Erosion	1,080.00	
			0094116	KOLO CT DITCH IMPROVEMENTS	190-000-602.00	Professional Fees - Engineering	2,225.00	
DKT231175	Sea Coast Echo	10/17/2023	306067	BUDGET ADOPTION	001-140-620.00	Advertising	866.25	866.25
DKT231176	Skinner's AC Service & Repair Inc	10/17/2023	10/12/23	AC REPAIRS - DOWNSTAIRS	001-140-635.00	Professional Fees - Repair & Maint Outside Serv	989.53	989.53
DKT231177	Southern Printing	10/17/2023	234053	CTC VOLUNTEER TSHIRT	001-000-066.00	Prepaid Other	294.10	550.60
					001-000-066.00	Prepaid Other	116.50	
					001-000-066.00	Prepaid Other	20.00	
					001-000-066.00	Prepaid Other	120.00	
DKT231178	State Treasurer	10/17/2023	SEPTEMBER2023	COURT ASSESSMENT/FINE FOR SEPTEMBER	650-110-131.00	State Assessments Payable	1,040.32	1,055.21
					650-110-131.01	Court Bond Fees Payable	14.89	
DKT231179	Timothy A Kellar Chancery Clerk	10/17/2023	SEPTEMBER2023	TAX SALE REDEMPTIONS FOR SEPTEMBER	001-140-694.00	Collection Fees	120.00	120.00
DKT231180	UMB Card Services	10/17/2023	90159	LISA MCSWAIN HOTEL ROOM	001-110-615.00	Travel & Training	69.00	84.99
			INV221394000	MONTHLY CHARGES FOR ZOOM	001-140-623.00	Membership Dues/Fees	15.99	
DKT231181	UniFirst Corporation	10/17/2023	1530100795	UNIFORM RENTAL FOR THE WEEK ENDING 10/2/23	001-301-535.00	Uniforms	167.29	333.95
			1530102138	UNIFORM RENTAL FOR THE WEEK ENDING 10/9/23	001-301-535.00	Uniforms	166.66	
DKT231182	WageWorks	10/17/2023	0923-DR42799	COBRA PAYMENT FOR	001-140-625.00	Insurance	100.00	100.00

Total Claims: 34

Total Payment Amount: 412,493.09

APPROVED BY COUNCIL

DATE

BY



City of Diamondhead, MS

Docket of Claims Register -

Item No.26.

APPKT02070 - Sept 2023 Payroll Payables

By Docket/Claim Number

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Payment Amount Line Amount
DKT231137	American Fidelity						704.74
	09/06/2023	INV0005687	American Fidelity Hospital Gap Plan	650-140-113.04	American Fidelity Withheld		37.85
		INV0005688	American Fidelity Term Life	650-140-113.04	American Fidelity Withheld		15.52
		INV0005689	American Fidelity Accident	650-140-113.04	American Fidelity Withheld		90.65
		INV0005690	American Fidelity Critical Illness	650-140-113.04	American Fidelity Withheld		38.63
		INV0005691	American Fidelity Disability	650-140-113.04	American Fidelity Withheld		179.67
	09/20/2023	INV0005713	American Fidelity Hospital Gap Plan	650-140-113.04	American Fidelity Withheld		37.85
		INV0005714	American Fidelity Term Life	650-140-113.04	American Fidelity Withheld		15.52
		INV0005715	American Fidelity Accident	650-140-113.04	American Fidelity Withheld		90.65
		INV0005716	American Fidelity Critical Illness	650-140-113.04	American Fidelity Withheld		38.63
		INV0005717	American Fidelity Disability	650-140-113.04	American Fidelity Withheld		179.67
				650-140-113.04	American Fidelity Withheld		-19.90
DKT231139	Blue Cross Blue Shield of MS						12,029.40
	09/06/2023	INV0005705	MONTHLY PREMIUM	650-140-112.00	BCBS Withheld/Payable		6,014.80
	09/20/2023	INV0005731		650-140-112.00	BCBS Withheld/Payable		6,014.60
DKT231140	Colonial Life						357.10
	09/06/2023	INV0005692	EE PREMIUM	650-140-113.00	Colonial Withheld		61.08
		INV0005693	Critical Illness	650-140-113.00	Colonial Withheld		9.12
		INV0005694	EE Premium	650-140-113.00	Colonial Withheld		18.17
		INV0005695	EE PREMIUM	650-140-113.00	Colonial Withheld		24.60
		INV0005696		650-140-113.00	Colonial Withheld		32.80
		INV0005697		650-140-113.00	Colonial Withheld		32.78
	09/20/2023	INV0005718		650-140-113.00	Colonial Withheld		61.08
		INV0005719	Critical Illness	650-140-113.00	Colonial Withheld		9.12
		INV0005720	EE Premium	650-140-113.00	Colonial Withheld		18.17
		INV0005721	EE PREMIUM	650-140-113.00	Colonial Withheld		24.60
		INV0005722		650-140-113.00	Colonial Withheld		32.80
		INV0005723		650-140-113.00	Colonial Withheld		32.78

Docket of Claims Register - Council

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Item No.26.

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount	Payment Amount
DKT231141	Guardian							1,628.37
	09/06/2023	INV0005699		ER Life Ins Over 65	650-140-113.01	Guardian Withheld/Payable	3.44	
		INV0005700		ER Guardian Life Over 70	650-140-113.01	Guardian Withheld/Payable	5.30	
		INV0005702		EE PREMIUM	650-140-113.01	Guardian Withheld/Payable	344.04	
		INV0005703		ER BENEFIT LIFE INS MONTHLY PREMIUM	650-140-113.01	Guardian Withheld/Payable	111.09	
		INV0005704		EE PREMIUM	650-140-113.01	Guardian Withheld/Payable	63.53	
	09/20/2023	INV0005725		ER Life Ins Over 65	650-140-113.01	Guardian Withheld/Payable	3.43	
		INV0005726		ER Guardian Life Over 70	650-140-113.01	Guardian Withheld/Payable	5.28	
		INV0005728		EE PREMIUM	650-140-113.01	Guardian Withheld/Payable	343.94	
		INV0005729		ER BENEFIT LIFE INS MONTHLY PREMIUM	650-140-113.01	Guardian Withheld/Payable	111.09	
		INV0005730		EE PREMIUM	650-140-113.01	Guardian Withheld/Payable	63.50	
					650-140-113.01	Guardian Withheld/Payable	10.54	
					650-140-113.01	Guardian Withheld/Payable	-0.71	
					650-140-113.01	Guardian Withheld/Payable	5.29	
	10/04/2023	INV0005755		ER Life Ins Over 65	650-140-113.01	Guardian Withheld/Payable	3.44	
		INV0005756		ER Guardian Life Over 70	650-140-113.01	Guardian Withheld/Payable	5.30	
		INV0005758		EE PREMIUM	650-140-113.01	Guardian Withheld/Payable	364.69	
		INV0005759		ER BENEFIT LIFE INS MONTHLY PREMIUM	650-140-113.01	Guardian Withheld/Payable	116.38	
		INV0005760		EE PREMIUM	650-140-113.01	Guardian Withheld/Payable	68.80	
DKT231142	Internal Revenue Service							18,748.44
	09/01/2023	INV0005684		Federal Payroll Taxes	650-140-122.00	Social Security Withheld/Payable	361.64	
		INV0005685			650-140-122.01	Medicare Withheld/Payable	84.56	
		INV0005686			650-140-123.00	Federal Withholding Tax	145.00	
	09/06/2023	INV0005709			650-140-122.00	Social Security Withheld/Payable	5,033.60	
		INV0005710			650-140-122.01	Medicare Withheld/Payable	1,177.24	
		INV0005711			650-140-123.00	Federal Withholding Tax	2,940.03	
	09/20/2023	INV0005735			650-140-122.00	Social Security Withheld/Payable	4,998.50	
		INV0005736			650-140-122.01	Medicare Withheld/Payable	1,169.00	
		INV0005737			650-140-123.00	Federal Withholding Tax	2,838.87	
DKT231143	Morgan White Group							1,589.05
	09/06/2023	INV0005706		Morgan White	650-140-112.01	Morgan White Payable	794.55	
	09/20/2023	INV0005732			650-140-112.01	Morgan White Payable	794.50	
DKT231144	MS Department of Human Services							646.20
	09/06/2023	INV0005701		620583243	650-140-106.00	Garnishment Withheld	323.10	
	09/20/2023	INV0005727			650-140-106.00	Garnishment Withheld	323.10	

Docket of Claims Register - Council

APPKT02070 - Sept 2023

Item No.26.

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount	Payment Amount
DKT231145	Systematized Benefits and Administrators Inc							8,216.00
		09/06/2023	INV0005698	Deferred Compensation	650-140-110.00	Deferred Compensation Withheld/Payable	4,108.00	
		09/20/2023	INV0005724		650-140-110.00	Deferred Compensation Withheld/Payable	4,108.00	
DKT231146	MS Department of Employment Security							421.85
		07/12/2023	INV0005600	Payroll Unemployment Taxes	650-140-136.00	State Unemployment Payable	86.59	
		07/26/2023	INV0005626		650-140-136.00	State Unemployment Payable	77.34	
		08/09/2023	INV0005656		650-140-136.00	State Unemployment Payable	69.20	
		08/23/2023	INV0005682		650-140-136.00	State Unemployment Payable	76.57	
		09/06/2023	INV0005712		650-140-136.00	State Unemployment Payable	56.31	
		09/20/2023	INV0005738		650-140-136.00	State Unemployment Payable	55.83	
					650-140-136.00	State Unemployment Payable	0.01	
DKT231147	MS Department of Revenue Payroll							2,076.00
		09/06/2023	INV0005708	Payroll State Withholding Taxes	650-140-134.00	State Withholding Tax	1,045.00	
		09/20/2023	INV0005734		650-140-134.00	State Withholding Tax	1,006.00	
		10/02/2023	INV0005739		650-140-134.00	State Withholding Tax	25.00	
DKT231148	Texas Life							143.53
		09/06/2023	INV0005707	Texas Life	650-140-113.05	Texas Life Withheld	71.77	
		09/20/2023	INV0005733		650-140-113.05	Texas Life Withheld	71.76	
Total Claims: 11							Total Payment Amount:	46,560.68

PR Net

Wages	Payroll Pd	Seq No.	Docket #	Description	Paymt Date	Amount	Agenda
PYPKT1409	08/01-08/31	000173	PRCLAIM010173	Net Wages Payable	9/1/2023	2,523.58	10/17/2023
PYPKT1410	8/14-8/27	000174	PRCLAIM010174	Net Wages Payable	9/6/2023	28,337.39	10/17/2023
PYPKT1411	8/28-9/10	000175	PRCLAIM010175	Net Wages Payable	9/20/2023	28,216.25	10/17/2023
PYPKT1412	9/1-9/30	000176	PRCLAIM010176	Net Wages Payable	10/1/2023	2,523.58	10/17/2023

10-10-2023 9:56 AM
TASK CODE

T A S K S T A T U S R E P O R T
T O T A L S

Item No.a.

INC CODE: * - All
TASK CODE: * - ALL
STATUS: * - All

USER: * - All
GROUP: * - All
PRIORITY: * - All
TYPE:

ORIGINATION: 0/00/0000 THRU 99/99/9
DUE: 9/01/2023 THRU 9/30/2
RESOLUTION: 0/00/0000 THRU 99/99/9

		-----PRIORITY-----									
		1	2	3	4	5	6	7	8	9	TOTAL
STATUS	ACTIVE	17									17
	CLOSED	171									171
	VOIDED										
	SUSPENDED										
TOTALS		188									188

-----SEQUENCES-----		
TASK CODE		COUNT
DOCUMENT		2
INSPECTION		146
REINSPECTION		35
REVIEW		5
TOTAL INCIDENTS		188

Inspections
Sept 2023

10/10/2023 9:41 AM

PROJECT MASTER REPORT

PAGE:

PROJECTS: THRU ZZZZZZZZZZ

PROJECT TYPE: All

CONTRACTOR CLASS: All

REPORT SEQUENCE: Item No.a se
- All Contra

CONTRACTORS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

EXPIRE DATES: 0/00/0000 THRU 99/99/

STATUS INCLUDED: All

ISSUED DATES: 9/01/2023 THRU 9/30/

*** PROJECT TYPE RECAP ***

PROJECT TYPE	# OF PROJECTS	BALANCE
B01-SFR - SINGLE FAMILY RESIDENTI	11	4,939.75
B02-ADD - RESIDENTIAL ADDITION	1	0.00
B04-ACC - RESIDENTIAL ACCESSORY	2	0.00
B05-REP - RESIDENTIAL REPAIR	5	137.00
ELEC-COM - COMMERCIAL ELECTRICAL	1	0.00
ELEC-RES - RESIDENTIAL ELECTRICAL	3	50.00
FENCE-RES - RESIDENTIAL FENCE	4	24.00
FLAT-RES - RESIDENTIAL FLATWORK	1	0.00
MECH-RES - RESIDENTIAL MECHANICAL	2	0.00
PZ-01 - DEVELOPMENT	1	0.00
PZ-09 - TEXT AMENDMENT	1	0.00
SIGN - SIGN	1	200.00
TRAIL-COM - COMMERCIAL TRAILER	2	0.00
TREE - TREE REMOVAL	2	0.00
*** TOTALS ***	37	5,350.75

Sept -2023
Remits issued

10/10/2023 9:24 AM

L I C E N S E M A S T E R R E P O R T

LICENSES: ALL

SORTED BY: LICENSE NUMBER

LICENSE CODES: Include: PRIV-MFG, PRIV-RET, PRIV-SERV

CLASSES: Include: PRIV

STATUS: ACTIVE

CITY LIMITS: INSIDE, OUTSIDE

EFFECTIVE DATES: 9/01/2023
EXPIRATION DATES: 0/00/000
COMMENT:
PAY STATUS:

PAGE:

Item No.a.

B U S I N E S S C L A S S S U M M A R Y

CODE	DESCRIPTION	NUMBER	BALANCE
PRIV	PRIVILEGE LICENSE	3	0.00
TOTAL:		3	0.00

Sept. 2023
Privilege Licenses



DIAMONDHEAD MUNICIPAL COURT
5000 Diamondhead Circle
Diamondhead, MS 39525
Tel.: (228) 222-4626
Fax: (228) 222-4390

Robert H. Johnson, Jr., Judge
Derek Cusick, Prosecutor
Lolita McSwain, Court Clerk
Lauren Prater, Deputy Clerk

October 10, 2023

To: DIAMONDHEAD CITY MANAGER

STATS FOR THE MONTH OF SEPTEMBER 2023

Number of Tickets written: 122

Violation City Animal Ordinance: 0

Leash Law Violations: 0

DUI Arrests: 7

Total fines and fees collected: \$2696.00

State portion of the fees collected: \$1055.21

Wireless Communication portion collected: \$30.10

Crime Stopper Fund: \$8.00

Remaining balance the City of Diamondhead receives: \$1602.69

Total inmates held and billed for jail housing: 17

(Housing cost rate of \$20 per day per inmate)

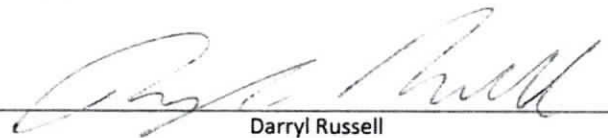
17 inmates @ a total of 34 days = \$680.00

Diamondhead Monthly Statistics

Item No.a.

September-23

Animal Problem / Complaints	5	Civil Disputes / Escorts / Process	12
Drug Law Violation	0	Complaint / See An Officer	7
Fire Structure / Vehicle	3	Death	2
Fireworks	0	Disturbance	14
Funeral Escort	0	False Alarms- Residential/ Business/ 911	17
Littering/Dumping/Haz-Mat Spill	7	Follow ups/ citizen call requests	1406
Medical Emergency	12	Juvenile Problem	5
Missing/Runaway	0	Lost/Found Item	6
Parking Violation	2	Miscellaneous	5
Prostitution	0	TOTAL MISCELLANEOUS CALLS	1474
Public Drunk	0	Accident – Private Property	1
Shots Fired	1	Accident – Public Roadway	9
Suicide	0	Accident - Hit & Run	1
Suicide / Threat / Attempt	1	Accident - Fatality	0
Suspicious / Person / Vehicle	50	TOTAL ACCIDENTS/COLLISIONS	11
Welfare Concern	17	Assist Motorist	22
TOTAL PUBLIC HEALTH & SAFETY	98	Traffic Stop	454
Animal Bite	0	TOTAL TRAFFIC CALLS	476
Assault By Threat	2		
Assault	2	Total Calls for Service	2086
Child Abuse / Neglect	0	Traffic Citation (Adults)	116
Domestic Violence	4	Traffic Citation (Minors)	9
Harrassment	0	Warrant Arrests	10
Harassing Phone Call	1	Drunk Driver (DUI) Arrests	7
Robbery – Armed	0	Traffic Arrests	0
Sexual Abuse / Molestation	0	Domestic Assault Arrests	1
Stalking	0	Other Arrests	0
TOTAL CRIMES AGAINST PERSON	9	Total Arrests	18
Attempted Burglary	0		
Burglary – Residence	1	Significant Events	
Burglary – Vehicle	0		
Counterfeit Money	0		
Damage – Property	6		
Embezzlement	0		
Forgery / Bad Check/Fraud	4		
Malicious Mischief	1		
Recovered Stolen Property	0		
Recovered Stolen Vehicle	0		
Shoplifting	0		
Stolen Vehicle	0		
Theft (Grand)	0		
Theft (Petit)	4		
Trespassing	2		
Unauthorized Use / Vehicle	0		
TOTAL PROPERTY CRIME	18		



Darryl Russell
Captain