



Mayor Schafer IV	
Councilmember L'Ecuier	At-Large
Councilmember Depreo	Ward 1
Councilmember Moran	Ward 2
Councilmember Morgan	Ward 3
Councilmember Clark	Ward 4

## **AGENDA**

### **REGULAR MEETING OF THE CITY COUNCIL**

**Tuesday, March 17, 2020**

**6:00 PM CST**

Council Chambers, City Hall  
and via teleconference, if necessary

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#### **Call to Order.**

Invocation- Councilmember Moran

Pledge of Allegiance

Roll Call

Confirm or Adjust Agenda Order

#### **Presentation Agenda.**

Council Comments.

- a. The next Regular Meeting of the City Council will be held Tuesday, April 7, 2020 at 6:00 p.m. in Council Chambers at 5000 Diamondhead Circle.
- b. Presentation - Frank Bordeaux, BXS Insurance
- c. Jason Chinche - Montjoy Creek Improvements Update

City Manager's Report.

Public Comments on Agenda Items.

#### **Policy Agenda.**

#### **Minutes:**

1. Motion to approve March 3, 2020 Regular Meeting Minutes.
2. Motion to approve March 10, 2020 Special Called Meeting Minutes.

#### **Tabled Items:**

3. Motion to adopt Resolution 2020-013 thereby supporting legislation to enact a Parks and Recreation Special Parcel Assessment and for other related purposes.

#### **Consent Agenda:**

4. 2020-074: Motion to approve budget amendments.
5. 2020- 071: Motion to approve payments to James J. Chiniche for professional services in the amount of \$6,542.49 for East Aloha Widening, \$2,713.75 for Montjoy Creek Improvements, \$993.75 for Devil's Elbow Improvements and \$1,131.50 for Noma Drive Boat Launch.
6. 2020-072: Motion to approve payments to Covington Civil & Engineering for professional services in the amount of \$885.75 for Turnberry Way Drainage Improvements and \$2,705.50 Stormwater Management and Twin Lakes Retention Review.

- [7.](#) 2020-073: Motion to approve payments to Digital Engineering for professional services in the amount of \$1,067.00 for GIS Maintenance, \$15,940.00 for Roadway Improvements Phase 1, \$12,725.00 for Roadway Improvements Phase 2, \$1,742.50 for Developer Plan and Spec Review and \$770.00 for survey for property purchase.
- [8.](#) 2020-075: Motion to approve payment to DNA Underground in the amount of \$46,250.00 for Diamondhead Drive West Drainage Project.
- [9.](#) 2020-076: Motion to enter into agreement Gulf Regional Planning Commission in an amount not to exceed \$1,500 for grant writing services related to the BUILD Grant.
- [10.](#) 2020-077: Motion to approve Quantity Adjustment No. 1 in the amount of \$11,650.00 to the contract with Moran Hauling, Inc. for the East Aloha Widening Project.
- [11.](#) 2020-078: Motion to approve Pay Application No. 1 in the amount of \$96,630.79 to Moran Hauling, Inc. for East Aloha Widening.
- [12.](#) 2020-079: Motion to approve payment in the amount of \$7,815.00 to Linfield, Hunter & Junius, Inc. for professional services related to the Master Plan for Undeveloped Areas Project.
- [13.](#) 2020-080: Motion to approve and enter into an agreement with Orion Planning + Design in the amount of \$130,000 for a 25-year Comprehensive Plan and authorize the City Manager to execute same.
- [14.](#) 2020-081: Motion to accept final completion of the I-10 Lighting Project (MDOT STP-0010-00(024)LPA/107477) effective March 17, 2020.
- [15.](#) 2020-082: Motion to non-renew contract with Cintas under state contract pricing and enter in contract with UniFirst at rates less than state contract for public works department uniforms and shop supplies for a term of 5 years subject to acceptance of contract amendments and acknowledgements.
- [16.](#) 2020-083: Motion to enter into the Business Associate Agreement with HUB International and further to authorize the City Manager to execute same.
17. 2020-084: Motion to amend the Work Assignment 00-07-2020 for Stormwater Ordinance Review and Twin Lakes Regional Detention Pond Evaluation to include survey services.
- [18.](#) 2020-085: Motion to approve payment of Pay Application 2 in the amount of \$204,224.79 to Huey P. Stockstill for the Roadway Improvements Project.

#### **Action Agenda.**

19. 2020-086: Insurance Renewals - Property, General Liability, Automobile, Employment Practices, etc.

#### **Routine Agenda.**

##### **Claims Payable**

- [20.](#) Motion to approve Docket of Claims (DKT156936 - DKT156998) in the amount of \$577,787.92 and Docket of Claims DKT156999 in the amount of \$1,875.00.
- [21.](#) Motion to approve Payroll Payables DKT156925 - DKT156935 in the amount of \$44,157.81, PRCLAIM037 in the amount of \$31,048.35 and PRCLAIM038 in the amount of \$2,626.74.

#### **Department Reports**

- [a.](#) Motion to accept February 2020 Financial Reports
- [b.](#) Building Department
- [c.](#) Privilege License Report February 2020
- [d.](#) Fire
- [e.](#) Police
- [f.](#) Solid Waste Report
- [g.](#) Traffic Count Report by GRPC

**Public Comments on Non-Agenda Items.**

**Executive Session - If Necessary**

**Adjourn/Recess.**

*NOTE: THE CITY OF DIAMONDHEAD WILL FURNISH APPROPRIATE AUXILIARY AIDS AND SERVICES WHERE NECESSARY TO AFFORD INDIVIDUALS WITH DISABILITIES AN EQUAL OPPORTUNITY TO SERVICES AND ACTIVITIES OF THE CITY. A WRITTEN REQUEST BY OR ON BEHALF OF QUALIFYING INDIVIDUALS SHALL BE SUBMITTED IN A TIMELY MANNER TO THE CITY CLERK.*



Mayor Schafer IV	
Councilmember L'Ecu	<b>Item No. 1.</b>
Councilmember Depre	
Councilmember Moran	
Councilmember Morgan	
Vacant	
	Ward 2
	Ward 3
	Ward 4

**MINUTES**  
**REGULAR MEETING OF THE CITY COUNCIL**  
**Tuesday, March 03, 2020**  
**6:00 PM CST**  
Council Chambers, City Hall

**Call to Order.**

Invocation- Councilmember L'Ecuier

Pledge of Allegiance

Roll Call

**Confirm or Adjust Agenda Order**

Motion made by Ward 1 Depreo, Seconded by Ward 3 Morgan to approve the agenda with the addition of Consent Agenda Item I as follows:

I: 2020-069: Motion to authorize travel to Jackson as needed during the current Legislative Session for the Mayor, Councilmembers and City Manager to support proposed legislation and grant application(s).

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Councilmember-At-Large L'Ecuier, Mayor Schafer, IV

**MOTION CARRIED UNANIMOUSLY**

**Presentation Agenda.**

**Council Comments.**

1. The next Regular Meeting of the City Council will be held Tuesday, March 17, 2020 in Council Chambers in City Hall at 5000 Diamondhead Circle.
2. Robert Barber, Orion Planning +Design - Comprehensive Plan

**City Manager's Report.**

1. Special Election – Today was the special election to fill the vacated seat for the Ward 4 council member. Our city clerk and deputy city clerk will be leaving the meeting tonight to count votes and announce the winner. There were two candidates running for office. Polls close at 7pm and voting is at the community center.
2. Kayak Event – I want to start planning a kayak event. I have met with the owners of the Lazy Gator and they are eager to help. We discussed having two events (one being a fun day of kayaking, race, paddling etc.) and the other being a kayak fishing rodeo. If you are interested in assisting with the planning, please let me know. We could use some volunteers to make this a great event for our community.
3. Elliott Homes Subdivision – Since 2017, Elliott Homes has been working to build a new subdivision in the City of Diamondhead. There have been necessary revisions to the plans for various reasons over the last 2 and a half years. During this process, I have been very impressed with the professionalism of the developer, and their desire to work with the city administration, residents and various other entities.



They have designed a larger project in Diamondhead than they originally planned using low impact development techniques. The sketch plan that is presented tonight comes with a unanimous recommendation to approve as presented by the Planning and Zoning Commission as well as your city administration. Here are some highlights. This is a significant development in the city with 210 new homes in the subdivision. The capital investment is over \$7 million by Elliott Homes to build the roads, drainage, sidewalks, sewerage and water infrastructure. The subdivision includes a 6 ft sidewalk on one side of the road, which we do not currently have in the city. Once the project is built out, this will add over \$52 million in assessed value to the city tax base and provide over \$500K in new annual property taxes to the schools, city and county. In addition, there will be 17 acres of parks and greenspace in the subdivision, which is 22% of the development. While the developer could have utilized a different sketch to add more houses, there plan only calls for 55% of the allowable number of homes in this area. So, it is less dense than they could have legally designed. The average lot size is also more than 35% greater than required. The average price of the home will be \$250K. Yes, there are 7 parcels that will require small variances, but we believe that the overall subdivision development with 210 new homes is a great addition to the city. It is in keeping with the look and feel of this community and does not hinder any existing property owners. It is all their development. Finally, we all know that new homes are needed to recruit new businesses to Hancock County. This type of housing brings jobs to the community. We recommend approval of the sketch plan as presented and approved by the Planning and Zoning Commission.

4. Update on projects.

**Public Comments on Agenda Items. None.**

**Policy Agenda.**

**Minutes:**

- a. Motion to approve February 18, 2020 Minutes.

Motion made by Ward 1 Depreo, Seconded by Ward 3 Morgan.

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Councilmember-At-Large L'Ecuyer, Mayor Schafer, IV

**MOTION CARRIED UNANIMOUSLY**

**Resolutions:**

- a. **2020-063:** Motion to adopt Resolution 2020-012 thereby approving a text amendment for off-street parking requirements in Table 8.1 of the Zoning Ordinance for "Restaurants with Drive=Thru or Drive-On". Change to 1 per 2 seats and (1) 9' x 50' queuing space beginning at pick up station\*. **\*All queuing shall be contained on private property and shall not be allowed on public.** Eliminate in its entirety the current language.

Motion made by Ward 1 Depreo, Seconded by Ward 3 Morgan.

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Councilmember-At-Large L'Ecuyer,

Mayor Schafer, IV

**MOTION CARRIED UNANIMOUSLY**

- b. 2020-064:** Motion to approve Resolution 2020-010 thereby appointing John Rubar to serve as Planning & Zoning Commissioner for a four (4) year term beginning March 1, 2020 and expiring March 2024.

Motion made by Ward 1 Depreo, Seconded by Councilmember-At-Large L'Ecuyer.

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Councilmember-At-Large L'Ecuyer, Mayor Schafer, IV

**MOTION CARRIED UNANIMOUSLY**

- c. 2020-066:** Motion to adopt Resolution 2020-011 thereby accepting as a donation real property from donor Rouse Land Company, LLC and for other related purposes.

Motion made by Ward 1 Depreo, Seconded by Ward 3 Morgan.

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Councilmember-At-Large L'Ecuyer, Mayor Schafer, IV

**MOTION CARRIED UNANIMOUSLY**

**Consent Agenda:**

Motion made by Ward 1 Depreo, Seconded by Councilmember-At-Large L'Ecuyer to approve Consent Agenda Items A - I by consent.

- a. 2020-042:** Motion to declare surplus property and proceed with proper disposal.
- b. 2020-055:** Motion to accept Substantial Completion as of January 29, 2020, approve Change Order 1 in the amount of \$1,000 and approve final pay application in the amount of \$13,123.14 to J.E. Borries, Inc for the Devil's Elbow Dredging Project.
- c. 2020-056:** Motion to approve payment in the amount of \$2,662.50 to James J. Chiniche for professional services related to Shepard's Square Design.
- d. 2020-057:** Motion to approve payment in the amount of \$3,804.35 to James J. Chiniche for CEI services for East Aloha Widening.
- e. 2020-058:** Motion to approve final payment to James J. Chiniche in the amount of \$1,125.00 for Montjoy Creek Improvements.
- f. 2020-059:** Motion to approve payment to James J. Chiniche in the amount of \$2,156.25 for the design of East Aloha Improvements Phase 1.

- g. **2020-060:** Motion to authorize travel and related expenses for Aaron Jones of the Hancock County Sheriff's Office Diamondhead Division to attend Mississippi Command College in Jackson.
- h. **2020-065:** Motion to establishment compensation for election workers and officials for the March 3, 2020 Ward 4 Special Election.
- i. **2020-069:** Motion to authorize travel to Jackson as needed during the current Legislative Session for the Mayor, Councilmembers and City Manager to support proposed legislation and grant application(s).

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Councilmember-At-Large L'Ecuyer, Mayor Schafer, IV

**MOTION CARRIED UNANIMOUSLY**

**Action Agenda.**

- a. **2020-061:** Motion to approve the rear yard setback variance as requested by Sharon I. Gerchow to construct a covered patio (12'11" x 24') within 18' of the southwest corner and 14' of the southeast of the rear property line on parcel 067K-1-36-138.000. The property address is 8812 Manoo Street. The tax parcel number is 067K-1-36-138.000.

Motion made by Ward 1 Depreo, Seconded by Ward 3 Morgan.

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Councilmember-At-Large L'Ecuyer, Mayor Schafer, IV

**MOTION CARRIED UNANIMOUSLY**

- b. **2020-062:** Motion to approve the conditional use permit requested by Mini Meanie, LLC, owner Frederick Larry Tomlinson to allow a "concrete sub-contracting and consulting firm" in a C-1 district. The conditions set forth by the Planning Commission are: to allow a contractor's yard for a temporary time not to exceed 11-30-2021 for the storage of materials, equipment, vehicles and utility trailers; construct a wooden privacy fence 6' in height completely surrounding this area to obstruct view from all sides. An occupancy inspection shall be conducted by the Building Department and compliance required i.e. minimum parking spaces.

Motion made by Mayor Schafer, IV, Seconded by Ward 1 Depreo.

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Councilmember-At-Large L'Ecuyer, Mayor Schafer, IV

**MOTION CARRIED UNANIMOUSLY**

- c. **2020-067:** Motion to approve the conditional recommendation of the Planning Commission for "the Master Sketch Plat for Diamondhead Lakes", a 210 lot development by Elliott Homes. Motion to approve the recommendation of the Planning Commission to approve the variance request as petitioned for Lots 11 and 12, Northern Section-Minimum Road Frontage; Lots 28 and 33-Southern Section-Lot Width at Setback Line; Lots 38, 43 and 106 Southern Section-Minimum Lot Width (Corner Lot)

Motion made by Councilmember-At-Large L'Ecuier, Seconded by Ward 1 Depreo.

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Councilmember-At-Large L'Ecuier

Voting Abstaining: Mayor Schafer, IV

**MOTION CARRIED**

**Routine Agenda.**

Motion made by Ward 1 Depreo, Seconded by Ward 3 Morgan to approve Routine Agenda Items A & B.

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Councilmember-At-Large L'Ecuier, Mayor Schafer, IV

a. Motion to approve the Docket of Claims (Claims DKT156892- DKT156924) in the amount of \$72,973.88.

b. Motion to accept the January 2020 Financial Report.

**MOTION CARRIED UNANIMOUSLY**

**Public Comments on Non-Agenda Items.** None.

**Adjourn/Recess.**

At 6:30 p.m. and with no further matters to come before the Council, motion made by Ward 1 Depreo, Seconded by Ward 3 Morgan, to adjourn.

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Councilmember-At-Large L'Ecuier, Mayor Schafer, IV

**MOTION CARRIED UNANIMOUSLY**

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Thomas E. Schafer, IV  
Mayor

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Jeannie Klein  
City Clerk



Mayor Schafer IV	
Councilmember L'Ecu	<b>Item No. 2.</b>
Councilmember Depre	
Councilmember Moran	
Councilmember Morgan	
Councilmember Clark	Ward 4

**MINUTES**  
**SPECIAL MEETING OF THE CITY COUNCIL**  
**Tuesday, March 10, 2020**  
**5:00 PM CST**  
Council Chambers, City Hall

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Oath of Office - Charles "Chuck" Clark Ward 4 Councilman

Mayor Schafer administered the Oath of Office to newly elected and incoming Ward 4 Councilmember, Charles S. "Chuck" Clark.

**Call to Order.**

Invocation - Councilmember Depreo

Pledge of Allegiance

Roll Call

PRESENT

Ward 1 Nancy Depreo

Ward 2 Alan Moran

Ward 3 Jamie Morgan

Ward 4 Charles Clark

Councilmember-At-Large Lindsay L'Ecu

Mayor Thomas E. Schafer, IV

Confirm or Adjust Agenda Order

Motion made by Ward 1 Depreo, Seconded by Ward 3 Morgan to confirm the agenda.

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecu, Mayor Schafer, IV

**MOTION CARRIED UNANIMOUSLY**

**Presentation Agenda.**

Council Comments.

None.

Public Comments on Agenda Items.

Uwe Seitz - opposed to Resolution 2020-013

Howard Thickman - opposed to Resolution 2020-013

Tim Kelly - concerns as to how proposed assessment would be phased in.

Michelle Crowley - opposed to a flat assessment; concerns for property owners with perpetual covenants

Blaine LaFontaine - supportive of efforts for parcel assessment

Pat Rich - supportive of efforts for parcel assessment

**Policy Agenda.**

**Resolutions:**

- a. 2020-068: Motion to adopt Resolution 2020-013 thereby support legislation to enact a Park and Recreation Special Parcel Assessment and for other related purposes.

Motion made by Ward 1 Depreo, Seconded by Ward 3 Morgan to table Resolution 2020-013

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer

Voting Nay: Mayor Schafer, IV

**MOTION CARRIED**

**Consent Agenda:**

- a. 2020-070: Motion to authorize application to the National League of Cities for funding for a Census Rapid Response Grant.

Motion made by Ward 1 Depreo, Seconded by Ward 3 Morgan.

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer, Mayor Schafer, IV

**MOTION CARRIED UNANIMOUSLY**

**Adjourn/Recess.**

At 5:35 p.m. and with no further business to come before the Council, motion made by Ward 1 Depreo, Seconded by Ward 2 Moran to adjourn.

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer, Mayor Schafer, IV

**MOTION CARRIED UNANIMOUSLY**

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Thomas E. Schafer, IV  
Mayor

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Jeannie Klein  
City Clerk

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF DIAMONDHEAD, MISSISSIPPI  
SUPPORTING LOCAL AND PRIVATE LEGISLATION TO ALLOW THE GOVERNING AUTHORITY TO  
ENACT A PARKS AND RECREATION SPECIAL PARCEL ASSESSMENT.**

**WHEREAS**, the Mayor and Council for the City of Diamondhead are developing future plans for recreational and leisure activities within the City; and

**WHEREAS**, the Mayor and Council are working to implement the recommendations and strategies identified in its 25-year Comprehensive Plan as well as the recommendations reported in the 2017 Limited Scope Performance Audit conducted by Office of the State Auditor therein supporting the consolidation of public services for our residents; and

**WHEREAS**, the majority of the parks and recreational amenities are owned, funded and maintained by the Diamondhead Country Club & Property Owners Association with private funds generated in the form of a dues assessment pursuant to its covenants; and

**WHEREAS**, the Diamondhead Country Club & Property Owner Association covenants pursuant to its terms begin to expire in 2020 therefore potentially resulting in a significant decrease in revenue or potentially becoming non-existent; and

**WHEREAS**, the City of Diamondhead believes that should the covenants expire and render the Diamondhead Property Owner's Association insolvent, the residents of Diamondhead would experience a tremendous loss with the demise of the parks and recreational amenities; and

**WHEREAS**, the Mayor and Council are in support of and seeking local and private legislation that would permit the governing body of the City of Diamondhead to enact a flat-fee special parcel assessment for the sole purpose of supporting a parks and recreation department within the City of Diamondhead, if necessary; and

**WHEREAS**, the Mayor and Council further acknowledge that such parks and recreation parcel special assessment would be subject to the processes as outlined in the Statute for any other increase and additional tax levy including but not limited to the requirement of referendum to be considered by the voters of the City of Diamondhead.

**NOW, THEREFORE**, be it resolved that the Mayor and Council of the City of

Diamondhead, Mississippi do hereby request local and private legislation that would allow for the enactment of a flat-fee special parks and recreation parcel assessment.

Motion was made by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_ and the order resolution was so adopted by roll call vote as follows on \_\_\_\_\_ day of \_\_\_\_\_, 2020.

	Aye	Nay	Abstain
Councilmember Depreo	_____	_____	_____
Councilmember Moran	_____	_____	_____
Councilmember Morgan	_____	_____	_____
Councilmember Clark	_____	_____	_____
Councilmember L’Ecuyer	_____	_____	_____
Mayor Schafer	_____	_____	_____

APPROVED \_\_\_\_\_

Mayor Thomas E. Schafer, IV

ATTEST: \_\_\_\_\_

Jeannie Klein, City Clerk

SEAL



2020-074

**City of Diamondhead**  
**Budget Adjustments**  
**For the Fiscal Year Ending September 30, 2020**

Budget Entry No. (InCode)	Account	ACCT DESCRIPTION	Adjustment Amount	Effect on Budget	Description	Form to Council	Agenda Item	Council Approval	Posted to InCode Date	Packet
<b>Adjust FY2020 General Fund Budget to Equip Purchased Vehicles</b>										
2020-010	001-30000	Interest	(8,720.00)	(8,720.00)						
2020-010	001-280-90700	Capital Outlay - Mobile Equipment	350.00	350.00	Delivery	Bldg Dept				
2020-010	001-280-90700	Capital Outlay - Mobile Equipment	400.00	400.00	Lettering	Bldg Dept				
2020-010	001-200-90700	Capital Outlay - Mobile Equipment	700.00	700.00	Delivery Police Vehicles \$350 x 2	Police				
2020-010	001-200-90700	Capital Outlay - Mobile Equipment	670.00	670.00	Lettering of Police Vehicle \$670 x 1	Police				
2020-010	001-200-90700	Capital Outlay - Mobile Equipment	1,550.00	1,550.00	Team One Installation of Hardware \$770.90 x 2	Police				
2020-010	001-200-90700	Capital Outlay - Mobile Equipment	1,700.00	1,700.00	Metrix Movement of Rocket \$850 x 2	Police				
2020-010	001-200-90700	Capital Outlay - Mobile Equipment	350.00	350.00	Internal Lights AJ \$350 x 1	Police				
2020-010	001-200-90200	Capital Outlay - Officer's Equipment	2,280.00	2,280.00	Misc. Equip 4 Each will budget remainder next FY	Police				
2020-010	001-200-90700	Capital Outlay - Mobile Equipment	720.00	720.00	Misc. Equip 4 Each will budget remainder next FY	Police				
			\$ -		<b>Adjust FY2020 General Fund Budget to Equip Purchased Vehicles</b>					
<b>Adjust FY2020 General Fund Budget for Credit Card Machines</b>										
2020-011	001-30000	Interest	(1,880.00)	(1,880.00)						
2020-011	001-20500		(640.00)	(640.00)						
2020-011	001-110-50500	FF&E	470.00	470.00	One Credit Card Machine	Court				
2020-011	001-140-50500	FF&E	790.00	790.00	One Credit Card Machine/Scanner	Admin				
2020-011	001-280-50500	FF&E	1,260.00	1,260.00	Two Credit Card Machines/Scanner	Bldg Dept				
			\$ -		<b>Adjust FY2020 General Fund Budget for Credit Card Machines</b>					
<b>Adjust FY2020 General Fund Budget for Special Election</b>										
2020-012	001-30000	Interest	(1,600.00)	(1,600.00)						
2020-012	001-140-69300	Other - Elections	1,600.00	1,600.00	Special Election Expenses More than Budgeted	Admin				
			\$ -		<b>Adjust FY2020 General Fund Budget for Special Election</b>					
<b>Adjust FY2020 General Fund Budget for Portable Radar Speed Sign</b>										
2020-013	001-301-90500	Capital Outlay - Other	(2,600.00)	(2,600.00)	Reclass Public Works Fixed Asset Budget					
2020-013	001-301-91300	Capital Outlay - Small Equip	2,600.00	2,600.00	for the purchase of Portable Radar Sign	Public Works				
			\$ -		<b>Adjust FY2020 General Fund Budget for Portable Radar Speed Sign</b>					

*OKlein 3/12/20*



Agenda Item 2020-011

Item No. 5.

5000 Diamondhead Circle • Diamondhead, MS 39525-3260  
Phone: 228.222.4626 Fax: 228.222.4390  
[www.diamondhead.ms.gov](http://www.diamondhead.ms.gov)

March 10, 2020

Mayor and Council  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

Dear Councilmembers:

Re: Payments to James J. Chiniche for professional services

Attached for your review and consideration are invoices for payment from James J. Chiniche for projects as listed:

\$6,542.49	CEI for East Aloha Widening	76% complete
\$2,713.75	Montjoy Creek Improvements	8% complete
\$993.75	CEI for Devil's Elbow Improvements	100% complete
\$1,131.50	Noma Drive Boat Launch Project	15% complete

If you find these documents to be in order, please proceed with payment.

Sincerely,

Michael Reso  
City Manager

MR:jk

James J. Chiniche, P.A. Inc  
412 HWY 90 Suite 4  
Bay St. Louis, MS 39520

228-467-6755  
jason@jjc-eng.com



Date	Invoice #
3/9/2020	16-033-067

**Bill To**

City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525  
Atten: Jeannie Klein, City Clerk

**Project**

East Aloha Widening

Work Assignment Description - CEI for East Aloha Drive Widening  
Total Amount of Work Assignment - \$23,867.93  
Total Previously Paid on Work Assignment - \$11,573.44  
Amount of Current Invoice - \$6,542.49  
Remaining Balance to be paid on Work Assignment - \$5,752.00

Item	Description	Serviced	Qty	Rate	Amount
16-033 East Aloha MDOT - PE/PM	construction coordination	2/10/2020	2.5	105.56	263.90
16-033 East Aloha MDOT - PE/PM	construction coordination	2/11/2020	3	105.56	316.68
16-033 East Aloha MDOT - PE/PM	construction coordination	2/13/2020	1.5	105.56	158.34
16-033 East Aloha MDOT - PE/PM	construction coordination	2/14/2020	1.5	105.56	158.34
16-033 East Aloha MDOT - CAD	road grade checks	2/17/2020	4	59.11	236.44
16-033 East Aloha MDOT - CAD	road grade checks	2/18/2020	8	59.11	472.88
16-033 East Aloha MDOT - CAD	road grade checks	2/19/2020	8	59.11	472.88
16-033 East Aloha MDOT - CAD	road grade checks	2/20/2020	8	59.11	472.88
16-033 East Aloha MDOT - CAD	road grade checks	2/21/2020	5	59.11	295.55
16-033 East Aloha MDOT - Inspec	site visits	2/24/2020	4	52.78	211.12
16-033 East Aloha MDOT - Inspec	site visits	2/25/2020	4	52.78	211.12
16-033 East Aloha MDOT - PE/PM	contractor coordination	2/25/2020	0.5	105.56	52.78
16-033 East Aloha MDOT - Inspec	site visits	2/26/2020	4	52.78	211.12
16-033 East Aloha MDOT - PE/PM	contractor coordination	2/26/2020	1	105.56	105.56
16-033 East Aloha MDOT - Inspec	site visits	2/27/2020	4	52.78	211.12
16-033 East Aloha MDOT - PE/PM	contractor coordination	2/27/2020	1	105.56	105.56
16-033 East Aloha MDOT - Inspec	site visits	2/28/2020	4	52.78	211.12
16-033 East Aloha MDOT - PE/PM	contractor coordination	2/28/2020	2	105.56	211.12
16-033 East Aloha MDOT - Inspec	site coordination	3/2/2020	4	52.78	211.12
16-033 East Aloha MDOT - PE/PM	load tickets, material coordination	3/2/2020	2.5	105.56	263.90
16-033 East Aloha MDOT - Inspec	site coordination	3/3/2020	4	52.78	211.12
16-033 East Aloha MDOT - PE/PM	load tickets, material coordination	3/3/2020	1	105.56	105.56
16-033 East Aloha MDOT - Inspec	site coordination	3/4/2020	4	52.78	211.12
16-033 East Aloha MDOT - PE/PM	load tickets, material coordination	3/4/2020	3.5	105.56	369.46
16-033 East Aloha MDOT - Inspec	site coordination	3/5/2020	4	52.78	211.12
16-033 East Aloha MDOT - PE/PM	load tickets, material coordination	3/5/2020	1.5	105.56	158.34
16-033 East Aloha MDOT - Inspec	site coordination	3/6/2020	4	52.78	211.12
16-033 East Aloha MDOT - PE/PM	load tickets, material coordination	3/6/2020	2	105.56	211.12

3% Transaction fee for all credit/debit payments.

1% Service Charge on all accounts over 30 days

**Balance Due**

\$6,542.49

James J. Chiniche, P.A. Inc  
412 HWY 90 Suite 4  
Bay St. Louis, MS 39520

228-467-6755  
jason@jjc-eng.com



Date	Invoice #
3/10/2020	17-057-095

**Bill To**

City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525  
Atten: Jeannie Klein

**Project**

Montjoy creek improvements

Work Assignment Description - Montjoy Creek Improvements Total  
Amount of Work Assignment - \$50,000  
Total Previously Paid on Work Assignment - \$1,125.00  
Amount of Current Invoice - \$2,713.75  
Remaining Balance to be paid on Work Assignment - \$46,161.25

Item	Description	Serviced	Qty	Rate	Amount
17-057 Dhead MS Instrument Pers	site topo	2/18/2020	4.5	35.00	157.50
17-057 Dhead MS Instrument Pers	site topo	2/19/2020	10.5	35.00	367.50
17-057 Dhead MS Instrument Pers	site topo and boundary	2/19/2020	7	35.00	245.00
17-057 Dhead MS Instrument Pers	site boundary and topo	2/19/2020	11	35.00	385.00
17-057 Dhead MS Instrument Pers	site topo	2/19/2020	11	35.00	385.00
17-057 Dhead MS Proj. Eng.	exhibit prep	3/2/2020	0.5	75.00	37.50
17-057 Dhead MS Proj. Eng.	exhibit prep	3/3/2020	6.25	75.00	468.75
17-057 Dhead MS Proj. Eng.	exhibit prep	3/4/2020	4	75.00	300.00
17-057 Dhead MS Sen. PM	meeting with City Manager	2/28/2020	1.5	105.00	157.50
17-057 Dhead MS Sen. PM	meeting with residents	2/20/2020	2	105.00	210.00

3% Transaction fee for all credit/debit payments.

1% Service Charge on all accounts over 30 days

**Balance Due**

\$2,713.75

James J. Chiniche, P.A. Inc  
412 HWY 90 Suite 4  
Bay St. Louis, MS 39520

228-467-6755  
jason@jjc-eng.com



Date	Invoice #
3/10/2020	17-057-096

<b>Bill To</b>
City of Diamondhead 5000 Diamondhead Circle Diamondhead, MS 39525 Atten: Jeannie Klein, City Clerk
<b>Project</b>
Devils Elbow Dredging

Work Assignment No. 00-032018 Devils Elbow Improvements  
Total Amount of Work Assignment \$36,200  
Previously Paid \$35,038.63  
Amount of Current Invoice \$993.75  
Balance to be Paid \$167.62

Item	Description	Serviced	Qty	Rate	Amount
17-057 Dhead MS Proj. Eng.	site visit to drive pvc posts final hydro survey	2/4/2020	3	75.00	225.00
17-057 Dhead MS Proj. Eng.	site visit to drive pvc posts final hydro survey	2/5/2020	2	75.00	150.00
17-057 Dhead MS Proj. Eng.	site visit to drive pvc posts final hydro survey	2/6/2020	2	75.00	150.00
17-057 Dhead MS Proj. Eng.	final close out package	2/11/2020	1	75.00	75.00
17-057 Dhead MS Proj. Eng.	final close out package	2/12/2020	1	75.00	75.00
17-057 Dhead MS Proj. Eng.	final close out package	2/13/2020	2	75.00	150.00
17-057 Dhead MS Proj. Eng.	final close out package	2/14/2020	1	75.00	75.00
17-057 Dhead MS Proj. Eng.	project close out	2/20/2020	1	75.00	75.00
17-057 Dhead MS Proj. Eng.	project close out	2/21/2020	0.25	75.00	18.75

3% Transaction fee for all credit/debit payments.

1% Service Charge on all accounts over 30 days

**Balance Due**

\$993.75

James J. Chiniche, P.A. Inc  
412 HWY 90 Suite 4  
Bay St. Louis, MS 39520

228-467-6755  
jason@jjc-eng.com



Item No. 5.  
**Invoice**

Date	Invoice #
3/10/2020	17-057-097

**Bill To**

City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525  
Atten: Jeannie Klein, City Clerk

**Project**

Noma Drive Boat Launch Improv

Work Assignment No. 00-04-2020 Noma Drive Boat Launch  
Total Amount of Work Assignment \$7,500.00  
Previously Paid \$0  
Amount of Current Invoice \$1,131.50  
Balance to be Paid \$6,368.50

Item	Description	Serviced	Qty	Rate	Amount
17-057 Dhead MS Proj. Eng.	exhibit coordination, drone	12/2/2019	0.5	75.00	37.50
17-057 Dhead MS Proj. Eng.	flight planning, hyro survey prep	12/3/2019	0.5	75.00	37.50
17-057 Dhead MS Proj. Eng.	exhibit coordination, drone	12/5/2019	0.25	75.00	18.75
17-057 Dhead MS Proj. Eng.	flight planning, hyro survey prep	12/6/2019	1	75.00	75.00
17-057 Dhead MS Proj. Eng.	exhibit coordination, drone	2/5/2020	0.5	75.00	37.50
17-057 Dhead MS Proj. Eng.	flight planning, hyro survey prep	2/6/2020	0.25	75.00	18.75
17-057 Dhead MS Survey Crew Chi	topo survey coordination	2/25/2020	7	47.00	329.00
17-057 Dhead MS Instrument Pers	noma topo	2/26/2020	5.5	35.00	192.50
Instrument Man	topo	2/26/2020	5.5	70.00	385.00

3% Transaction fee for all credit/debit payments.

1% Service Charge on all accounts over 30 days

**Balance Due**

\$1,131.50



5000 Diamondhead Circle • Diamondhead, MS 39525-3260  
Phone: 228.222.4626 Fax: 228.222.4390  
[www.diamondhead.ms.gov](http://www.diamondhead.ms.gov)

March 10, 2020

Mayor and Council  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

Dear Councilmembers:

Re: Payments to Covington Civil & Environmental for professional services

Attached for your review and consideration are invoices for payment from Covington Civil & Environmental for projects as listed:

\$885.75	Turnberry Drainage	92% complete
\$2,705.50	Stormwater Ordinance/Twin Lakes Study	10% complete

If you find these documents to be in order, please proceed with payment.

Sincerely,

A handwritten signature in blue ink, appearing to read "Michael Reso", is written over a faint, larger signature.

Michael Reso  
City Manager

MR:jk



Covington Civil & Environmental, LLC  
2510 14th Street, Suite 1010  
Gulfport, MS 39501  
228-396-0486

<div>Project Title</div> <div>Project Description</div> <div>CCE Invoice #</div> <div>Work Assignment #</div>	Turnberry Way Drainage Improvements					
	This study will evaluate the stormwater collection and drainage system in and around Turnberry Drive to understand the drainage issues and recommend drainage improvements to alleviate overbank flooding.					
	16175.08-13					
	03					
	Budget	Previously Billed	Current Invoice	Total Billed to Date	Balance Remaining	Percentage Complete
	\$ 30,600.00	\$ 27,359.64	\$ 885.75	\$ 28,245.39	\$ 2,354.61	92%
Total	\$ 30,600.00	\$ 27,359.64	\$ 885.75	\$ 28,245.39	\$ 2,354.61	92%



*Item No. 6.*

2510 14th Street, Suite 1010  
Gulfport, MS 39501  
228-396-0486  
228-396-0487 fax

**Invoice #:** 16175.08-13  
**Invoice Date:** 2/28/2020  
**Due Date:** 3/29/2020  
**Project:** WA #03 - Turnberry Drai...  
**P.O. Number:** WA #03  
**Terms:** Net 30

City of Diamondhead

Description	Hours/Qty	Rate	Amount
Turnberry Way Drainage Improvements WA #03 Services provided 12/26/2019 through 02/19/2020			
Ben Benvenuti, Principal Engineer,	3.75	135.00	506.25
Andrew Levens, Sr. Project Manager	3	105.00	315.00
Jessica Zatopek, Administrative	1.5	43.00	64.50

<b>Total</b>	<b>\$885.75</b>
<b>Payments/Credits</b>	<b>\$0.00</b>
<b>Balance Due</b>	<b>\$885.75</b>

## Filters Used:

- Time Expense Date: 12/26/2019 to 2/19/2020
- Project ID: 16175.08 City of Diamondhead:WA #03 to 16175.08 City of Diamondhead:WA #03

Client ID: City of Diamondhead

\* = Invoiced (mouse over for #), \*\* = Marked as Billed

Date	Description	Hrs	B-Hr/Unit	Bill Rate	Amount *
<b>Project ID - Name (Manager): 16175.08 City of Diamondhead:WA #03 - Turnberry Way Drainage Improvements (Benjamin Benvenuti)</b>					
<b>Services:</b>					
<b>Employee:</b>					
<b>Andrew Levens - Andrew Levens</b>					
1/3/2020	Senior Project Manager	1.00	1.00	\$105.00	\$105.00
	Project correspondence				
1/7/2020	Senior Project Manager	1.00	1.00	\$105.00	\$105.00
	Project correspondence				
1/22/2020	Senior Project Manager	1.00	1.00	\$105.00	\$105.00
	Design alternates				
<b>Andrew Levens Total:</b>		<b>3.00</b>	<b>3.00</b>		<b>\$315.00</b>
<b>Benjamin B Benvenuti - Benjamin B. Benvenuti</b>					
12/26/2019	Principal Engineer	0.50	0.50	\$135.00	\$67.50
	revise stormwater design based on city commens				
12/27/2019	Principal Engineer	1.00	1.00	\$135.00	\$135.00
	revise stormwater design based on city commens				
12/30/2019	Principal Engineer	1.00	1.00	\$135.00	\$135.00
	revise ditch cross section and modeling to reduce easement size				
1/7/2020	Principal Engineer	1.25	1.25	\$135.00	\$168.75
	design modifications per city of diamondhead request				
<b>Benjamin B Benvenuti Total:</b>		<b>3.75</b>	<b>3.75</b>		<b>\$506.25</b>
<b>Jessica Zatopek - Jessica Zatopek</b>					
12/30/2019	Administrative	0.50	0.50	\$43.00	\$21.50
	financial oversight/budget review				
1/13/2020	Administrative	1.00	1.00	\$43.00	\$43.00
	project management support: financial oversight/review, invoicing				
<b>Jessica Zatopek Total:</b>		<b>1.50</b>	<b>1.50</b>		<b>\$64.50</b>
<b>Employee Total:</b>		<b>8.25</b>	<b>8.25</b>		<b>\$885.75</b>
<b>Services Total:</b>		<b>8.25</b>	<b>8.25</b>		<b>\$885.75</b>
<b>Project 16175.08 City of Diamondhead:WA #03 Total:</b>		<b>8.25</b>	<b>8.25</b>		<b>\$885.75</b>

Project Summary for Turnberry Way Drainage Improvements (16175.08 City of Diamondhead:WA #03)

Filters Used:

- Time Expense Date: 12/26/2019 to 2/19/2020
- Project ID: 16175.08 City of Diamondhead:WA #03 to 16175.08 City of Diamondhead:WA #03

Client ID: City of Diamondhead

\* = Invoiced (mouse over for #), \*\* = Marked as Billed

Date	Description	Hrs	B-Hr/Unit	Bill Rate	Amount	*
Grand Total Time:				8.25	\$885.75	
Grand Total Expenses:						
Grand Total Time & Expenses:					\$885.75	



Covington Civil & Environmental, LLC  
 2510 14th Street, Suite 1010  
 Gulfport, MS 39501  
 228-396-0486

<b>Project Title</b>  <b>CCE Invoice #</b>  <b>Work Assignment #</b>	Review of Stormwater Management Ordinance and Evaluate Twin Lakes as Regional Detention Facility					
	16175.08-14					
	07					
	<b>Budget</b>	<b>Previously Billed</b>	<b>Current Invoice</b>	<b>Total Billed to Date</b>	<b>Balance Remaining</b>	<b>Percentage Complete</b>
	\$ 27,500.00	\$ -	\$ 2,705.50	\$ 2,705.50	\$ 24,794.50	10%
<b>Total</b>	<b>\$ 27,500.00</b>	<b>\$ -</b>	<b>\$ 2,705.50</b>	<b>\$ 2,705.50</b>	<b>\$ 24,794.50</b>	<b>10%</b>

**Covington Civil & Environmental, LLC**

2510 14th Street, Suite 1010  
Gulfport, MS 39501  
228-396-0486  
228-396-0487 fax

**Invoice***Item No. 6.***Bill To:**

City of Diamondhead

**Invoice #:** 16175.08-14**Invoice Date:** 2/28/2020**Due Date:** 3/29/2020**Project:** WA #07 - Review Storm...**P.O. Number:** WA #07**Terms:** Net 30

Description	Hours/Qty	Rate	Amount
Review Stormwater Management Ordinance WA #07 Services provided 11/25/2019 through 02/19/2020			
John Szabo, Principal Engineer,	3.5	135.00	472.50
Andrew Levens, Sr. Engineer	0.5	105.00	52.50
Tabor Kraft, Project Engineer	28.5	75.00	2,137.50
Jessica Zatopek, Administrative	1	43.00	43.00

All payments are due by "Due Date" shown on invoice.  
Finance fees will be charged for all payments received  
past "Due Date". Please call 228-396-0486 with any  
questions about invoice.

**Total** \$2,705.50

**Payments/Credits** \$0.00

**Balance Due** \$2,705.50

## Filters Used:

- Time Expense Date: 11/25/2019 to 2/19/2020
- Project ID: 16175.08 City of Diamondhead:WA #07 to 16175.08 City of Diamondhead:WA #07

Client ID: **City of Diamondhead**

\* = Invoiced (mouse over for #), = Marked as Billed

Date	Description	Hrs	B-Hr/Unit	Bill Rate	Amount	*
Project ID - Name (Manager): 16175.08 City of Diamondhead:WA #07 - Review Stormwater Management Ordinance (Benjamin Benvenuti)						
<u>Services:</u>						
<u>Employee</u>						
<b>Andrew Levens</b> - Andrew Levens						
1/27/2020	Senior Engineer Modeling coordination	0.50	0.50	\$105.00	\$52.50	
<b>Andrew Levens Total:</b>		<b>0.50</b>	<b>0.50</b>		<b>\$52.50</b>	
<b>Jessica Zatopek</b> - Jessica Zatopek						
11/26/2019	Administrative project/budget set-up	0.50	0.50	\$43.00	\$21.50	
12/11/2019	Administrative project management support: financial oversight/review	0.50	0.50	\$43.00	\$21.50	
<b>Jessica Zatopek Total:</b>		<b>1.00</b>	<b>1.00</b>		<b>\$43.00</b>	
<b>John F Szabo</b> - John F. Szabo						
11/25/2019	Principal Engineer Job set up.	0.50	0.50	\$135.00	\$67.50	
1/9/2020	Principal Engineer Meeting with City of Diamondhead. Site visit at Twin Lakes.	3.00	3.00	\$135.00	\$405.00	
<b>John F Szabo Total:</b>		<b>3.50</b>	<b>3.50</b>		<b>\$472.50</b>	
<b>Tabor Kraft</b> - Tabor Kraft						
1/9/2020	Project Engineer Meeting with City of Diamondhead. Site visit at Twin Lakes.	3.00	3.00	\$75.00	\$225.00	
1/17/2020	Project Engineer GIS data from Digital Engineering imported.	3.00	3.00	\$75.00	\$225.00	
1/20/2020	Project Engineer Parcel data and canal routing.	3.00	3.00	\$75.00	\$225.00	
1/22/2020	Project Engineer Improved aerial imagery and contour data imported. Drainage basins beginning to be configured.	3.00	3.00	\$75.00	\$225.00	
1/24/2020	Project Engineer Aerial imagery uploaded to CAD file.	8.00	8.00	\$75.00	\$600.00	
1/31/2020	Project Engineer Site visit. Open channel ditches, culverts, and elevations noted. Basin area of interest drawn into CAD.	4.00	4.00	\$75.00	\$300.00	
2/6/2020	Project Engineer Soils in drainage area defined and calculated.	1.00	1.00	\$75.00	\$75.00	
2/7/2020	Project Engineer Land use in drainage area defined and calculated.	1.00	1.00	\$75.00	\$75.00	
2/11/2020	Project Engineer Flow paths for subbasins in larger drainage basin defined and measured.	2.50	2.50	\$75.00	\$187.50	
<b>Tabor Kraft Total:</b>		<b>28.50</b>	<b>28.50</b>		<b>\$2,137.50</b>	
<b>Employee Total:</b>		<b>33.50</b>	<b>33.50</b>		<b>\$2,705.50</b>	
<b>Services Total:</b>					<b>\$2,705.50</b>	

## Filters Used:

- Time Expense Date: 11/25/2019 to 2/19/2020
- Project ID: 16175.08 City of Diamondhead:WA #07 to 16175.08 City of Diamondhead:WA #07

Client ID: **City of Diamondhead**\*  = Invoiced (mouse over for #),  = Marked as Billed

Date	Description	Hrs	B-Hr/Unit	Bill Rate	Amount	*
Project 16175.08 City of Diamondhead:WA #07 Total:		<u>33.50</u>	<u>33.50</u>		<u>\$2,705.50</u>	
Project Summary for <i>Review Stormwater Management Ordinance</i> (16175.08 City of Diamondhead:WA #07)						

## Filters Used:

- Time Expense Date: 11/25/2019 to 2/19/2020
- Project ID: 16175.08 City of Diamondhead:WA #07 to 16175.08 City of Diamondhead:WA #07

Client ID: **City of Diamondhead**\*  = Invoiced (mouse over for #),  = Marked as Billed

Date	Description	Hrs	B-Hr/Unit	Bill Rate	Amount	*
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Grand Total Time:

33.50

\$2,705.50

Grand Total Expenses:

Grand Total Time &amp; Expenses:

\$2,705.50





5000 Diamondhead Circle • Diamondhead, MS 39525-3260  
Phone: 228.222.4626 Fax: 228.222.4390  
[www.diamondhead.ms.gov](http://www.diamondhead.ms.gov)

March 10, 2020

Mayor and Council  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

Dear Councilmembers:

Re: Payments to Digital Engineering for professional services

Attached for your review and consideration are invoices for payment from Digital Engineering for projects as listed:

\$1,067.00	GIS Maintenance	
\$15,940.00	Roadway Improvements Phase 1	77% complete
\$12,725.00	Roadway Improvements Phase 2	31% complete
\$1,742.50	Developer Plan and Spec Review	
\$770.00	survey property purchase	

If you find these documents to be in order, please proceed with payment.

Sincerely,



Michael Reso  
City Manager

MR:jk

March 3, 2020

Mr. Michael Reso  
City of Diamondhead  
5300 Diamondhead Circle  
Diamondhead, MS 39525

Re: Engineering Master Services Agreement (2018)  
Work Order No. 10 GIS Maintenance FY20  
DE Invoice No.: 730-1000-44

Dear Mr. Reso:

Attached please find Invoice No. 44 for professional services on the above referenced project in the amount of **\$1,067.00** in accordance with our agreement.

Should you have questions or need additional information, please contact our office.

Sincerely,

DIGITAL ENGINEERING



L. Bruce Newton, P.E.  
Executive Vice-President

LBN/chc

cc: Mr. Thomas P. Hickey

Enclosures



Michael Reso  
 City of Diamondhead  
 5300 Diamondhead Circle  
 Diamondhead, MS 39525

March 3, 2020  
 Project No: B7301000.00  
 Invoice No: 44

Project B7301000.00 Master Services Agreement

**Professional Services from February 2, 2020 to February 29, 2020**

Phase 010 GIS System Maintenance FY20

**Professional Personnel**

	Hours	Rate	Amount	
Shurley, Christina	11.00	97.00	1,067.00	
Totals	11.00		1,067.00	
<b>Total Labor</b>				<b>1,067.00</b>
		<b>Total this Phase</b>		<b>\$1,067.00</b>
		<b>Total this Invoice</b>		<b>\$1,067.00</b>

Certified  
 Correct By:



Date:

3/3/2020

Leonard Newton, PE, MBA

# Billing Backup

Digital Engineering & Imaging, Inc. Invoice 44 Dated 3/3/2020 Tuesday, March 3, 2020 3:51:53 PM

Project	B7301000.00	Master Services Agreement
Phase	010	GIS System Maintenance FY20

## Professional Personnel

			Hours	Rate	Amount	
0121	35 - Shurley, Christina	2/10/2020	1.00	97.00	97.00	
0121	35 - Shurley, Christina	2/11/2020	1.00	97.00	97.00	
0121	35 - Shurley, Christina	2/12/2020	1.00	97.00	97.00	
0121	35 - Shurley, Christina	2/17/2020	.50	97.00	48.50	
0121	35 - Shurley, Christina	2/18/2020	2.00	97.00	194.00	
0121	35 - Shurley, Christina	2/26/2020	1.50	97.00	145.50	
0121	35 - Shurley, Christina	2/27/2020	.50	97.00	48.50	
0121	35 - Shurley, Christina	2/28/2020	1.50	97.00	145.50	
0121	35 - Wheeler-Shurley, Christina	2/5/2020	1.00	97.00	97.00	
0121	35 - Wheeler-Shurley, Christina	2/6/2020	1.00	97.00	97.00	
	Totals		11.00		1,067.00	
	<b>Total Labor</b>					<b>1,067.00</b>
				<b>Total this Phase</b>		<b>\$1,067.00</b>
				<b>Total this Project</b>		<b>\$1,067.00</b>
				<b>Total this Report</b>		<b>\$1,067.00</b>

March 3, 2020

Mr. Michael Reso  
City of Diamondhead  
5300 Diamondhead Circle  
Diamondhead, MS 39525

Re: Engineering Master Services Agreement (2018)  
Work Order No. 12 Roadway Improvements Project  
DE Invoice No.: 730-1000-46

Dear Mr. Reso:

Attached please find Invoice No. 46 for professional services on the above referenced project in the amount of **\$15,940.00** in accordance with our agreement.

Should you have questions or need additional information, please contact our office.

Sincerely,

DIGITAL ENGINEERING



L. Bruce Newton, P.E.  
Executive Vice-President

LBN/chc

cc: Mr. Thomas P. Hickey

Enclosures



March 3, 2020

Project No: B7301000.00

Invoice No: 46

Michael Reso  
 City of Diamondhead  
 5300 Diamondhead Circle  
 Diamondhead, MS 39525

Project B7301000.00 Master Services Agreement

**Professional Services from February 2, 2020 to February 29, 2020**

Phase 012 Roadway Improvements Project

Task 20 Design

**Fee**

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Design	32,190.00	100.00	32,190.00	32,190.00	0.00
Bidding	7,260.00	100.00	7,260.00	7,260.00	0.00
Construction Admin	14,520.00	76.3223	11,082.00	5,082.00	6,000.00
Record Drawings	3,630.00	0.00	0.00	0.00	0.00
Total Fee	57,600.00		50,532.00	44,532.00	6,000.00
<b>Total Fee</b>					<b>6,000.00</b>
<b>Total this Task</b>					<b>\$6,000.00</b>

Task 45 Resident Inspection

**Professional Personnel**

	Hours	Rate	Amount
Boynes, Clinton	142.00	70.00	9,940.00
Totals	142.00		9,940.00
<b>Total Labor</b>			<b>9,940.00</b>
<b>Total this Task</b>			<b>\$9,940.00</b>
Resident Inspection Fee	\$30,925.00		
Billed to date	\$18,060.00		
Remaining Balance	\$12,865.00		
<b>Total this Phase</b>			<b>\$15,940.00</b>
<b>Total this Invoice</b>			<b>\$15,940.00</b>

Certified  
 Correct By:

  
 Leonard Newton, PE, MBA

Date:

3/3/2020

# Billing Backup

Digital Engineering & Imaging, Inc.

Invoice 46 Dated 3/3/2020

Tuesday, March 3, 2020

4:04:22 PM

Project	B7301000.00	Master Services Agreement
Phase	012	Roadway Improvements Project
Task	45	Resident Inspection

## Professional Personnel

			Hours	Rate	Amount	
0143	85 - Boynes, Clinton	2/3/2020	10.00	70.00	700.00	
0143	85 - Boynes, Clinton	2/4/2020	2.00	70.00	140.00	
0143	85 - Boynes, Clinton	2/5/2020	2.00	70.00	140.00	
0143	85 - Boynes, Clinton	2/6/2020	2.00	70.00	140.00	
0143	85 - Boynes, Clinton	2/7/2020	10.00	70.00	700.00	
0143	85 - Boynes, Clinton	2/10/2020	10.00	70.00	700.00	
0143	85 - Boynes, Clinton	2/11/2020	10.00	70.00	700.00	
0143	85 - Boynes, Clinton	2/12/2020	8.00	70.00	560.00	
0143	85 - Boynes, Clinton	2/13/2020	6.00	70.00	420.00	
0143	85 - Boynes, Clinton	2/14/2020	4.00	70.00	280.00	
0143	85 - Boynes, Clinton	2/17/2020	10.00	70.00	700.00	
0143	85 - Boynes, Clinton	2/18/2020	10.00	70.00	700.00	
0143	85 - Boynes, Clinton	2/19/2020	10.00	70.00	700.00	
0143	85 - Boynes, Clinton	2/20/2020	3.00	70.00	210.00	
0143	85 - Boynes, Clinton	2/21/2020	7.00	70.00	490.00	
0143	85 - Boynes, Clinton	2/24/2020	10.00	70.00	700.00	
0143	85 - Boynes, Clinton	2/25/2020	2.00	70.00	140.00	
0143	85 - Boynes, Clinton	2/26/2020	10.00	70.00	700.00	
0143	85 - Boynes, Clinton	2/27/2020	10.00	70.00	700.00	
0143	85 - Boynes, Clinton	2/28/2020	6.00	70.00	420.00	
	Totals		142.00		9,940.00	
	<b>Total Labor</b>					<b>9,940.00</b>
				<b>Total this Task</b>		<b>\$9,940.00</b>
				<b>Total this Phase</b>		<b>\$9,940.00</b>
				<b>Total this Project</b>		<b>\$9,940.00</b>
				<b>Total this Report</b>		<b>\$9,940.00</b>

March 3, 2020

Mr. Michael Reso  
City of Diamondhead  
5300 Diamondhead Circle  
Diamondhead, MS 39525

Re: Engineering Master Services Agreement (2018)  
Work Order No. 14 Roadway Improvements Project Ph. 2  
DE Invoice No.: 730-1000-47

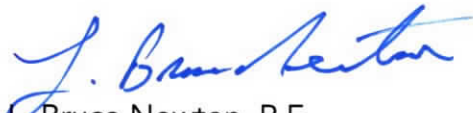
Dear Mr. Reso:

Attached please find Invoice No. 47 for professional services on the above referenced project in the amount of **\$12,725.00** in accordance with our agreement.

Should you have questions or need additional information, please contact our office.

Sincerely,

DIGITAL ENGINEERING

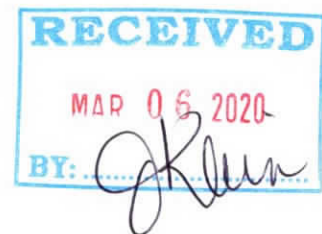


L. Bruce Newton, P.E.  
Executive Vice-President

LBN/chc

cc: Mr. Thomas P. Hickey

Enclosures





Michael Reso  
 City of Diamondhead  
 5300 Diamondhead Circle  
 Diamondhead, MS 39525

March 3, 2020

Project No: B7301000.00

Invoice No: 47

Project B7301000.00 Master Services Agreement

**Professional Services from February 2, 2020 to February 29, 2020**

Phase 014 Roadway Improvements Ph.2

Task 20 Design

**Fee**

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Design	25,450.00	50.00	12,725.00	0.00	12,725.00
Bidding	2,545.00	0.00	0.00	0.00	0.00
Construction Admin	10,200.00	0.00	0.00	0.00	0.00
Record Drawings	2,545.00	0.00	0.00	0.00	0.00
Total Fee	40,740.00		12,725.00	0.00	12,725.00
<b>Total Fee</b>					<b>12,725.00</b>
<b>Total this Task</b>					<b>\$12,725.00</b>
<b>Total this Phase</b>					<b>\$12,725.00</b>
<b>Total this Invoice</b>					<b>\$12,725.00</b>

Certified  
 Correct By:



Date:

3/3/2020

Leonard Newton, PE, MBA

March 3, 2020

Mr. Michael Reso  
City of Diamondhead  
5300 Diamondhead Circle  
Diamondhead, MS 39525

Re: Engineering Master Services Agreement (2018)  
Work Order No. 11 Developer Plan and Spec Review (FY20)  
DE Invoice No.: 730-1000-45

Dear Mr. Reso:

Attached please find Invoice No. 45 for professional services on the above referenced project in the amount of **\$1,742.50** in accordance with our agreement.

Should you have questions or need additional information, please contact our office.

Sincerely,

DIGITAL ENGINEERING



L. Bruce Newton, P.E.  
Executive Vice-President

LBN/chc

cc: Mr. Thomas P. Hickey

Enclosures



March 3, 2020

Project No: B7301000.00

Invoice No: 45

Michael Reso  
City of Diamondhead  
5300 Diamondhead Circle  
Diamondhead, MS 39525

Project B7301000.00 Master Services Agreement

**Professional Services from February 2, 2020 to February 29, 2020**

Phase 011 Review Developer Plans and Spec FY20  
Task 01 Diamondhead Lakes Subdivision (Elliott Homes)

**Professional Personnel**

	Hours	Rate	Amount
Prine, Michael	1.00	50.00	50.00
Shurley, Christina	5.00	97.00	485.00
Stein, John	11.50	105.00	1,207.50
Totals	17.50		1,742.50
<b>Total Labor</b>			<b>1,742.50</b>
		<b>Total this Task</b>	<b>\$1,742.50</b>
		<b>Total this Phase</b>	<b>\$1,742.50</b>
		<b>Total this Invoice</b>	<b>\$1,742.50</b>

Certified  
Correct By:



Leonard Newton, PE, MBA

Date:

3/3/2020

**BILLING LIMITS**

Total Amount of Work Order	Previous Fee Billed	Total this Invoice	Remaining Balance
\$20,000.00	\$0.00	\$1,742.50	\$18,257.50

# Billing Backup

Digital Engineering & Imaging, Inc.

Invoice 45 Dated 3/3/2020

Tuesday, March 3, 2020

3:54:47 PM

Project	B7301000.00	Master Services Agreement
Phase	011	Review Developer Plans and Spec FY20
Task	01	Diamondhead Lakes Subdivision (Elliott Homes)

## Professional Personnel

			Hours	Rate	Amount	
0052	50 - Prine, Michael	2/6/2020	1.00	50.00	50.00	
0121	35 - Shurley, Christina	2/11/2020	1.00	97.00	97.00	
0121	35 - Shurley, Christina	2/12/2020	2.00	97.00	194.00	
0121	35 - Shurley, Christina	2/14/2020	2.00	97.00	194.00	
0111	30 - Stein, John	2/3/2020	1.50	105.00	157.50	
0111	30 - Stein, John	2/5/2020	.50	105.00	52.50	
0111	30 - Stein, John	2/6/2020	.50	105.00	52.50	
0111	30 - Stein, John	2/11/2020	2.00	105.00	210.00	
0111	30 - Stein, John	2/12/2020	4.00	105.00	420.00	
0111	30 - Stein, John	2/13/2020	1.00	105.00	105.00	
0111	30 - Stein, John	2/14/2020	2.00	105.00	210.00	
	Totals		17.50		1,742.50	
	<b>Total Labor</b>					<b>1,742.50</b>
				<b>Total this Task</b>		<b>\$1,742.50</b>
				<b>Total this Phase</b>		<b>\$1,742.50</b>
				<b>Total this Project</b>		<b>\$1,742.50</b>
				<b>Total this Report</b>		<b>\$1,742.50</b>

March 3, 2020

Mr. Michael Reso  
City of Diamondhead  
5300 Diamondhead Circle  
Diamondhead, MS 39525

Re: Engineering Master Services Agreement (2018)  
DE Invoice No.: 730-1000-48

Dear Mr. Reso:

Attached please find Invoice No. 48 for professional services on the above referenced project in the amount of **\$770.00** in accordance with our agreement.

Should you have questions or need additional information, please contact our office.

Sincerely,

DIGITAL ENGINEERING



L. Bruce Newton, P.E.  
Executive Vice-President

LBN/chc

cc: Mr. Thomas P. Hickey

Enclosures

March 3, 2020

Project No: B7301000.00

Invoice No: 48

Michael Reso

City of Diamondhead

5300 Diamondhead Circle

Diamondhead, MS 39525

Project B7301000.00 Master Services Agreement

**Professional Services from February 2, 2020 to February 29, 2020**

Phase 000 General

Task 06 General

**Leisure Time Drive Survey**

Survey services for property purchase(Haas property)on Leisure Time Dr. 770.00

Total this Task \$770.00

Total this Invoice \$770.00

Certified  
Correct By:

Leonard Newton, PE, MBA

Date: 3/3/2020



Agenda Item 2020-075

Item No. 8.

5000 Diamondhead Circle • Diamondhead, MS 39525-3260  
Phone: 228.222.4626 Fax: 228.222.4390  
[www.diamondhead.ms.gov](http://www.diamondhead.ms.gov)

March 10, 2020

Mayor and Council  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

Dear Councilmembers:

Re: Payment to DNA Underground

Attached for your review and consideration is an invoice for payment in the amount of \$46,250.00 to DNA Underground for the Diamondhead Drive West drainage improvements.

If you find these document to be in order, please proceed with payment.

Sincerely,

A handwritten signature in blue ink, appearing to read "Michael Reso", is written over the word "Sincerely,".

Michael Reso  
City Manager

MR:jk



DNA Underground LLC

16101 S. Swan Rd  
Gulfport, MS 39503

<https://www.dnaundergroundllc.com>

228.284.5049

Item No. 8.

Invoice

Date	Invoice #
2/3/2020	DNA2320

Bill To

City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525



Requisition No.:		P.O. No.	Terms	Project
		2019-0249	Net 15	Diamondhead Dr West
Description	Quantity	Rate	Amount	
All labor, equipment and material to complete the Diamondhead Drive West project per PO # 2019-0249	1	46,250.00	46,250.00	
All work is complete!		<b>Total</b>	\$46,250.00	



## PROPOSAL FOR PROFESSIONAL GRANT WRITING SERVICES

March 4, 2020

**PROJECT NAME:** City of Diamondhead, Mississippi  
Grant Application for USDOT National Infrastructure Investments  
Build Discretionary Grants (FY 2020)

This proposal is to the:

**City of Diamondhead**  
5000 Diamondhead Circle  
Diamondhead, MS 39525

by,

**Gulf Regional Planning Commission**  
1635 Popp's Ferry Road, Suite G  
Biloxi, MS 39532

### PROPOSAL:

The City of Diamondhead, MS ("The City") would engage the *Gulf Regional Planning Commission*, ("GRPC") to update its grant for a U.S. Department of Transportation funded grant opportunity known as the "BUILD Transportation grants" as announced in the Notice of Funding Opportunity (NOFO) in the Federal Register on Tuesday, February 18, 2020.

### GULF REGIONAL PLANNING COMMISSION'S RESPONSIBILITIES

GRPC will provide technical writing and transportation planning services to update the previously submitted BUILD Grant for the City of Diamondhead frontage road project. The City will have access to GRPC staff, GIS, and travel demand forecasting services.

GRPC shall perform or furnish the services described below:

- Update the grant narrative and application not to exceed twenty-five (25) pages
- Complete Standard Form 424, cover page, and BUILD 2020 Project Information form
- Update draft letters of support that the City can use to obtain support letters
- Update illustrations, charts, and graphs as needed
- Update Prepare Benefit Cost Analysis
- Conduct weekly progress meetings until application is complete
- Convene information session with any involved parties to gather and share information

### THE CITY'S RESPONSIBILITIES

The City, at its expense, shall do the following in a timely manner so as not to delay the Services.

#### A. INFORMATION/REPORTS

Furnish GRPC with all applicable reports, maps, pictures, studies, site characterizations, drawings, regulatory orders and similar information in its possession relating to the Project. GRPC may rely upon the City-furnished information without independent verification in performing the Services.

This includes an engineer's estimate for the frontage road project. The City of Diamondhead will need to provide a Federal Wage Rate Certification letter to comply with the requirements of subchapter IV of Chapter 31 of title 40, United States Code.

**B. REPRESENTATIVE**

The City Manager, or duly authorized representative shall have the authority to transmit instructions, receive information, interpret and define the City's policies and make decisions with respect to the Services.

**C. SUBMIT APPLICATION THROUGH GRANTS.GOV**

The City will submit application through GRANTS.GOV and will ensure that they are registered and all of the required information for the GRANTS.GOV portal is available and complete. Registration on Grants.gov includes the following steps:

To register on Grants.gov, applicants must:

1. Obtain a Data Universal Numbering System (DUNS) number;
2. Register with the System for Award Management (SAM) at [www.SAM.gov](http://www.SAM.gov);
3. Create a Grants.gov username and password; and
4. The E-Business Point of Contact (POC) at your organization must respond to the registration email from Grants.gov and login at Grants.gov to authorize you as an Authorized Organization Representative (AOR). Please note that there can be more than one AOR for an organization.

For information and instructions on each of these processes, please see instructions at <http://www.grants.gov/web/grants/applicants/applicant-faqs.html>

GRPC's will provide assistance with the grant submittal, if needed, on the Grants.gov portal

## COMPENSATION, BILLING, AND PAYMENT

### SCOPE OF SERVICES

GRPC will update the *BUILD Grant* for the City of Diamondhead to be submitted to the U.S. Department of Transportation and update the Benefit Cost Analysis. The City shall compensate *Gulf Regional Planning Commission* for Services in accordance with Compensation Schedule as listed below.

### COMPENSATION

GRPC will, on behalf of the City, perform the work outlined below on an hourly basis. Following is a schedule of compensation based on performance of the Scope defined previously. Completion of milestone events is dependent on obtaining data requested from the City and other sources.

	Project Task	Not to Exceed Amount
Part A	Update Grant Application, Narrative and BCA Summary	\$1,000
Part B	Update BCA using Tredis Software	\$500
	Total	Not to exceed \$1,500.00

**PAYMENT**

The City may be invoiced on a monthly basis for work completed during the billing period. The City will compensate GRPC on an hourly basis for each billing period for services authorized in Parts A and B. If complications or other unforeseen factors cause a change in the scope of work which may cause GRPC to exceed the established budgets, GRPC will promptly notify the City and proceed only upon an agreed upon basis. The City's obligation for payment for the services shall be absolute and unconditional except for the right to dispute payment for services not conforming to the standards of this agreement.

2020-077

Item No. 10.



5000 Diamondhead Circle • Diamondhead, MS 39525-3260  
Phone: 228.222.4626 Fax: 228.222.4390  
[www.diamondhead.ms.gov](http://www.diamondhead.ms.gov)

March 10, 2020

Mayor and Council  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

Dear Councilmembers:

Re: Quantity Adjustment– East Aloha Widening  
MDOT STP-0045-00(028)LPA/107584-701000

Attached for your review and consideration is Quantity Adjustment No. 1 to the contract with Moran Hauling, Inc. for East Aloha Widening in the amount of \$11,650.00. During excavation for the road base unforeseen stumps and soft base were found resulting additional suitable base soil.

If you find these documents to be in order, please proceed with approval.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Michael Reso', is written over a faint, larger blue signature.

Michael Reso  
City Manager

MR:jk

MISSISSIPPI DEPARTMENT OF TRANSPORTATION

QUANTITY ADJUSTMENT

1.

QUANTITY ADJUSTMENT NO. 1

2. DATE: 2/25/2020
3.

PROJECT NO. STP- 0045-00(028)LPA / 107584-701000

4. LPA: CITY OF DIAMONDHEAD
5.

COUNTY: Hancock
6.

The following changes on the above project with stations, quantities, and items involved are recommended for the reasons stated in detail:

Pay Item	Description	Previous Quantity	Revised Quantity	Increase or Decrease	Unit	Unit Price	Amount
203-EX035	Borrow Excavation, AH, LVM, Class B5	100.00	600.00	500.00	CY	\$15.50	\$7,750.00
203-G002	Excess Excavation, LVM, AH	800.00	1,300.00	500.00	CY	\$7.80	\$3,900.00
TOTAL							• \$11,650.00

REASONS:

203-EX035 Borrow Excavation, AH, LVM, Class B5 and 203-G002 Excess, LVM, AH - During excavation for road base unforeseen stumps and soft spots were found, additional soil needed to be removed to establish suitable subbase. Borrow material was used to backfill excavated areas of unsuitable material.

## WORKSHEET

Page 2 of 2

QUANTITY ADJUSTMENT NO. 1

PROJECT NO. STP- 0045-00(028)LPA / 107584-701000

7. Total Cost per Gov. Est. dated

\$209,574.61

- a. Contingencies  
b. Construction  
c. CE&I

Participating	Non-Participating
\$0.00	\$0.00
\$185,706.68	\$0.00
\$23,867.93	\$0.00
\$0.00	\$0.00
\$11,650.00	\$0.00
\$0.00	\$0.00

\$185,706.68

8. Previous Quantity Adjustments to this Gov. Est.

\$0.00

9. This Quantity Adjustment

\$11,650.00

10. CE&amp;I Adjustments dated

SA Date if \$ added

\$0.00

\$0.00

11. Rev. Total Est. Cost of Project

\$221,224.61

\$0.00

\*

\$221,224.61

\* Note: If line 11 is greater than line 7, then a revised government estimate is required.

12. Federal match %

78.10%

federal portion if not above the maximum awarded

\$172,776.42

13. Original Federal Funds Requested	\$163,680.00
14. Current Estimated Federal Portion	\$163,680.00
15. Original Estimated Local Portion	\$45,894.61
16. Current Estimated Local Portion	\$57,544.61

Recommended for Approval



LPA Project Engineer / Architect

Date

Approved

LPA Official

Date





2020-078

Item No. 11.

5000 Diamondhead Circle • Diamondhead, MS 39525-3260  
Phone: 228.222.4626 Fax: 228.222.4390  
[www.diamondhead.ms.gov](http://www.diamondhead.ms.gov)

March 10, 2020

Mayor and Council  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

Dear Councilmembers:

Re: Pay Application 1 – Moran Hauling, Inc.

Attached for your review and consideration is an invoice for payment from Moran Hauling, Inc. in the amount of \$96,630.79 for the East Aloha Widening Project. This invoice represents 52% project completion.

If you find this invoice to be in order, please proceed with payment.

Sincerely,

Michael Reso  
City Manager

MR:jk



March 12, 2020

Michael Reso, City Manager  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

RE: Pay Application #1 for the East Aloha Widening Project  
STP-0045-00(028)LPA 107584-701000

Dear Mr. Reso,

Please find attached Pay Application #1 for Moran Hauling, LLC for the amount due of \$96,630.78 for work completed on the East Aloha Widening Project ending March 8, 2020. Please include Pay Application #1 on the agenda for the Council meeting for approval.

Thank you for your consideration with this matter and if you should have any questions or need any additional information do not hesitate to contact me at 228-467-6755 or [jason@jjc-eng.com](mailto:jason@jjc-eng.com).

Sincerely,

A handwritten signature in blue ink, appearing to read "Jason Chiniche", is written over the typed name.

Jason Chiniche, P.E.  
Project Manager

CC: Jeannie Klein, City Clerk


Enclosures



## Progress Estimate - Unit Price Work

## Contractor's Application

Per (Contract)							Application Number					
Application Period: 3/10/2019-3/8/2019							Application Date					
A							B	C	D	E	F	
Item		Contract Information			Estimated Quantity Installed	Value of Work Installed to Date	Materials Properly Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance in Finish (B - F)		
Bid Item No	Description	Item Quantity	Units	Unit Price	Total Value of Item (A)							
201-A001	Clearing and Grubbing	1	LS	\$ 5,000.00	\$5,000.00	1	\$5,000.00	\$5,000.00	100.0%			
202-B101	Removal of Pipe, 8" and above	40	LF	\$ 5.25	\$210.00	25	\$131.25	\$131.25	62.5%	\$78.75		
202-B248	Removal of Trees Greater than 6"	20	each	\$ 470.00	\$9,400.00	20	\$9,400.00	\$9,400.00	100.0%			
203-A002	Unclassified Excavation, LVM, AH	100	CY	\$ 7.80	\$780.00					\$780.00		
203-E0035	Borrow Excavation, AH, LVM, Class B5	100	CY	\$ 15.50	\$1,550.00	430	\$6,665.00	\$6,665.00	430.0%	-\$5,115.00		
203-G002	Excavation Excavation, LVM, AH	800	CY	\$ 7.80	\$6,240.00	1605	\$12,519.00	\$12,519.00	200.6%	-\$6,279.00		
213-A001	Agricultural Limestone	3	TN	\$ 500.00	\$1,500.00					\$1,500.00		
227-A001	Hydroseeding	0.5	ACRE	\$ 5,181.35	\$2,590.68	0.5	\$2,590.68	\$2,590.68	100.0%			
234-C001	Inlet Siltation Guard	2	EA	\$ 1,450.00	\$2,900.00					\$2,900.00		
237-A001	Wattles, 12"	200	LF	\$ 5.70	\$1,140.00	40	\$228.00	\$228.00	10.0%	\$912.00		
304-H002	Crushed Concrete	700	CY	\$ 47.50	\$33,250.00	495.58	\$13,040.05	\$13,040.05	92.4%	\$20,209.95		
403-A002	12.5 mm, AIT, Asphalt Pavement	550	TN	\$ 194.00	\$106,700.00					\$106,700.00		
407-A001	Asphalt for Tack Coat	10	GAL	\$ 10.50	\$105.00					\$105.00		
503-C010	Saw Cut, Full Depth	40	LF	\$ 10.50	\$420.00	40	\$420.00	\$420.00	100.0%			
601-B001	Class "B" Structural Concrete, Minor Structures	10	CY	\$ 1,000.00	\$10,000.00					\$10,000.00		
603-CE001	18"x11" Concrete Arch Pipe, Class A III	40	LF	\$ 65.00	\$2,600.00	40	\$2,600.00	\$2,600.00	100.0%			
603-CE004	22"x13" Concrete Arch Pipe, Class A IV	8	LF	\$ 65.00	\$520.00	8	\$520.00	\$520.00	100.0%			
618-A001	Maintenance of Traffic	1	LS	\$ 10,500.00	\$10,500.00	0.3916	\$4,132.80	\$4,132.80	39.4%	\$6,367.20		
618-B001	Additional Construction Signs	1	SF	\$ 10.00	\$10.00					\$10.00		
618-D001	Remove and Re-Set Signs, 1 J-Post	1	EA	\$ 200.00	\$200.00					\$200.00		
628-A001	Mobilization	1	LS	\$ 15,000.00	\$15,000.00	0.9	\$11,500.00	\$11,500.00	90.0%	\$3,500.00		
907-626-C002	4" Thermoplastic Edge Strip, Continuous White	1700	LF	\$ 1.10	\$1,870.00					\$1,870.00		
907-626-B001	4" Thermoplastic Traffic Stripe, Continuous Yellow	1700	LF	\$ 1.10	\$1,870.00					\$1,870.00		
907-626-E001	4" Thermoplastic Traffic Stripe, Continuous Yellow	1700	LF	\$ 1.10	\$1,870.00					\$1,870.00		
626-H004	Thermoplastic Legend, White	100	SF	\$ 21.00	\$2,100.00					\$2,100.00		
627-L001	Two-Way Yellow Reflective High Performance Raised Markers	21	EACH	\$ 11.00	\$231.00					\$231.00		
630-A001	Standard Roadside Signs, Sheet Aluminum, 0.080"	25	SF	\$ 30.00	\$750.00					\$750.00		
630-C003	Steel U-Section Posts, 3 1/2 lb/ft	50	LF	\$ 20.00	\$1,000.00					\$1,000.00		
699-A001	Ready-Mix Construction Stakes	1	LS	\$ 15,000.00	\$15,000.00	0.3916	\$5,904.00	\$5,904.00	39.4%	\$9,096.00		
Totals					\$185,364.68		\$96,610.78	\$96,610.78	52.0%	\$88,753.90		

 <b>EJCDC</b> ENGINEERS' JOINT CONTRACT DOCUMENTS COMMITTEE		<b>Contractor's Application for Payment No.</b> <span style="border: 1px solid black; padding: 2px;">1</span>	
To <u>City of Diamondhead</u> (Owner)		Application <u>3/19/2020-3/23/2020</u> Period:	Application Date <u>3/19/2020</u>
Project: <u>East Akiba Walcing</u>		Firm (Contractor): <u>Moran Hauling</u>	Via (Engineer): <u>Chuncho Engineering and Surveying</u>
Owner's Contract No.:		Contract: <u>Brandon Scott</u>	Engineer's Project No.: <u>16-03</u>

**Application For Payment  
Change Order Summary**

Change Order Summary			
Approved Change Orders			
Number	Additions	Deductions	
TOTALS			
NET CHANGE BY CHANGE ORDERS			

1. ORIGINAL CONTRACT PRICE.....	\$ .....
2. Net change by Change Orders.....	\$ .....
3. Current Contract Price (Line 1 + 2).....	\$ .....
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates).....	\$ 596,630.78
5. RETAINAGE:	
a. X \$96,630.78 Work Completed.....	\$ .....
b. X Stored Material.....	\$ .....
c. Total Retainage (Line 5.a + Line 5.b).....	\$ .....
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$ 596,630.78
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$ .....
8. AMOUNT DUE THIS APPLICATION.....	\$ 596,630.78
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above).....	\$ 589,075.90

### Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment.

(2) The Work, Materials, and equipment incorporated in said Work, or otherwise held in or covered by this Application for Payment, will pass to Owner at time of payment. Free and clear of all liens, security interests, and encumbrances (except those as are covered by a deed acceptable to Owner insuringly) Work against any such Lien, security interest, or encumbrance, and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Payment of: \$ 96,630.78  
(Line 8 or other - attach explanation of the other amount)

is recommended by: *James C. Chiles* 3.12.2020  
(Engineer) (Date)

Payment of: \$ \_\_\_\_\_  
(Line 8 or other - attach explanation of the other amount)

is approved by: \_\_\_\_\_  
(Owner) (Date)

Approved by: \_\_\_\_\_  
Funding or Financing Entity (if applicable) (Date)



5000 Diamondhead Circle • Diamondhead, MS 39525-3260  
Phone: 228.222.4626 Fax: 228.222.4390  
[www.diamondhead.ms.gov](http://www.diamondhead.ms.gov)

March 10, 2020

Mayor and Council  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

Dear Councilmembers:

Re: Payments to Linfield, Hunter, Junius

Attached for your review and consideration is an invoice for payment from Linfield, Hunter & Junius, Inc. in the amount \$7,815.00 for professional services related to the Master Plan for Undeveloped Areas.

If you find this invoice to be in order, please proceed with payment.

Sincerely,



Michael Reso  
City Manager

MR:jk



# Linfield, Hunter & Junius, Inc.

Professional Engineers, Architects,  
Landscape Architects and Surveyors

3608 18th Street / Suite 200  
Metairie, Louisiana 70002  
(504) 833-5300 / (504) 833-5350 fax

Ralph W. Junius, Jr., P.E.  
Nathan J. Junius, P.E., P.L.S.  
Sergio J. Girau, P.E.  
Anthony F. Goodgion, P.E.  
Benjamin N. Chadwick, AIA  
Charles T. Knight, P.E.  
Robert E. Nockton, P.E.  
Mark K. Annino  
J. Greg Cantrell, PLA

Daniel E. Boback, P.E.  
Jonathan Wesley  
**Item No. 12.**  
Daniel A. Flores, P.E.  
Casey M. Genovese, P.E.  
Jedidiah S. Hellmich, P.E.  
Timothy J. Roth, P.E.  
Luis F. Sosa, P.E.  
Richard A. Van Wootten, P.E.

Mayor Tommy Schafer, IV  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

Work Assignment #01 / #00102019

March 06, 2020

Our File #: 17-130.MAIN:

Our Invoice #:J23555C

For professional services rendered in connection with the above referenced project  
through February 29, 2020

## Work Assignment #01 / #00102019

### Master Plan for Undeveloped Areas

Joseph G. Cantrell <i>Principal Landscape Architect</i>	15.50	Hours @ \$135.00 /Hour	\$2,092.50
Nathan J. Junius <i>Principal Civil Engineer</i>	1.00	Hours @ \$135.00 /Hour	\$135.00
James R. Weldon <i>Landscape Architect</i>	74.50	Hours @ \$75.00 /Hour	\$5,587.50

Subtotal: \$7,815.00

**TOTAL DUE FOR Work Assignment #01 / #00102019**

**\$7,815.00**

**TOTAL DUE THIS INVOICE**

**\$7,815.00**

PLEASE MAIL CHECKS PAYABLE TO LINFIELD, HUNTER & JUNIUS, INC.  
MAIL PAYMENTS TO 3608 18th ST METAIRIE, LA 70002

Page 56

Page 1 of 1  
INV# J23555C



CITY OF DIAMONDHEAD  
SUPPORTING DATA FOR PROJECT #00102019  
WORK ASSIGNMENT #01  
OUR FILE # 17-130

MASTER PLAN FOR UNDEVELOPED AREAS  
IN SUPPORT OF OUR INVOICE # J23555C  
FOR THE PERIOD  
JANUARY 26, 2020 TO FEBRUARY 29, 2020

Employee	Classification	Rate	Current Hours	Current Cost	Previous Cost	Cost To Date
Nathan J. Junius	Principal Civil Engineer	135.00 / hour	1.0	135.00	1,755.00	1,890.00
James R. Weldon	Project Landscape Architect	75.00 / hour	74.5	5,587.50	8,250.00	13,837.50
Joseph G. Cantrell	Principal Landscape Architect	135.00 / hour	15.5	2,092.50	405.00	2,497.50
Al Barcia	SubConsultant	12,000 lump sum		0.00	9,000.00	9,000.00

**Totals**

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<b>7,815.00</b>	<b>19,410.00</b>	<b>27,225.00</b>
-----------------	------------------	------------------

Not To Exceed

38,950.00

Remaining Allowable Fee

---

<b>11,725.00</b>
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# Linfield, Hunter & Junius, Inc.

3608 18th Street  
Metairie, LA 70002-3210  
Tel: 504-833-5300 Fax: 504-833-5350  
lhj@lhjunius.com  
www.lhjunius.com

Hours Detail by Employee

Item No. 12.

Printed on: 3/6/2020

Page 1 of 3

## Filters Used:

- Time Entry Project ID: 17-130:A to 17-130:A
- Time Entry Date: 1/26/2020 to 2/29/2020

Employee Name: Joseph G. Cantrell

Date	Activity ID	Description	Hours	B-Hrs	Billable	Approved
<b>17-130:A - City of Diamondhead-A</b>						
MON 1/27/2020	Drafting:	Drafting	1.00	1.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
TUES 1/28/2020	Drafting:	Drafting	1.00	1.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
WED 1/29/2020	Drafting:	Drafting	4.50	4.50	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
FRI 1/31/2020	Drafting:	Drafting	1.00	1.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
THUR 2/6/2020	Drafting:	Drafting	5.00	5.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
THUR 2/27/2020	Drafting:	Drafting	3.00	3.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Project Total: 15.50 15.50

Employee Total: 15.50 15.50

Signature.....

# Linfield, Hunter & Junius, Inc.

3608 18th Street

Metairie, LA 70002-3210

Tel: 504-833-5300 Fax: 504-833-5350

lhj@lhjunius.com

www.lhjunius.com

Filters Used:

- Time Entry Project ID: 17-130:A to 17-130:A

- Time Entry Date: 1/26/2020 to 2/29/2020

Hours Detail by Employee

Item No. 12.

Printed on: 3/6/2020

Page 3 of 3

Employee Name: Nathan J. Junius

Date	Activity ID	Description	Hours	B-Hrs	Billable	Approved
<b>17-130:A - City of Diamondhead-A</b>						
MON 1/27/2020	Engineering:	Engineering	1.00	1.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Project Total:			1.00	1.00		
Employee Total:			1.00	1.00		

Signature.....

# Linfield, Hunter & Junius, Inc.

3608 18th Street

Metairie, LA 70002-3210

Tel: 504-833-5300 Fax: 504-833-5350

lhj@lhjunius.com

www.lhjunius.com

## Filters Used:

- Time Entry Project ID: 17-130:A to 17-130:A
- Time Entry Date: 1/26/2020 to 2/29/2020

Hours Detail by Employee

Item No. 12.

Printed on: 3/6/2020

Page 2 of 3

Employee Name: James R. Weldon

Date	Activity ID	Description	Hours	B-Hrs	Billable	Approved
<b>17-130:A - City of Diamondhead-A</b>						
MON 1/27/2020	Drafting:	Drafting	8.00	8.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
TUES 1/28/2020	Drafting:	Drafting	6.00	6.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
WED 1/29/2020	Drafting:	Drafting	4.50	4.50	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
FRI 1/31/2020	Drafting:	Drafting	2.00	2.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
WED 2/5/2020	Drafting:	Drafting	3.00	3.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
THUR 2/6/2020	Drafting:	Drafting	7.00	7.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
FRI 2/7/2020	Drafting:	Drafting	4.00	4.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
TUES 2/11/2020	Drafting:	Drafting	2.00	2.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
WED 2/12/2020	Drafting:	Drafting	2.00	2.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
MON 2/17/2020	Drafting:	Drafting	2.00	2.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
WED 2/19/2020	Drafting:	Drafting	1.00	1.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
THUR 2/20/2020	Drafting:	Drafting	2.00	2.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
FRI 2/21/2020	Drafting:	Drafting	4.00	4.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
MON 2/24/2020	Drafting:	Drafting	8.00	8.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
WED 2/26/2020	Drafting:	Drafting	8.00	8.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
THUR 2/27/2020	Drafting:	Drafting	4.00	4.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
FRI 2/28/2020	Drafting:	Drafting	7.00	7.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Project Total:			<b>74.50</b>	<b>74.50</b>		
Employee Total:			<b>74.50</b>	<b>74.50</b>		

Signature.....



# SHORT FORM AGREEMENT FOR CONSULTING SERVICES

(Standard agreement based on Appendix B, Planning Advisory Service Report Number 443,  
Standards of Professional Practice, American Planning Association, Chicago, IL)

Orion Planning + Design, a Montana based LLC, agrees to provide City of Diamondhead, Mississippi the following professional services and City of Diamondhead contracts for such services and agrees to fully engage in the project. Services shall be compensated by the City of Diamondhead for the fees and on the terms and conditions set forth herein.

## 1. PURPOSE

The purpose of this agreement is to provide professional planning services to City of Diamondhead as described in paragraph 3. below.

## 2. PARTIES

The parties to this agreement are City of Diamondhead, hereinafter referred to as "Client," and Orion Planning + Design, hereinafter referred to as "Consultant."

## 3. SERVICES

Consultant shall provide the following services to Client: **(See attached scope of services)**

If there is a dispute over the meaning of this agreement, or if during the project one of the parties deviates from this section by mutual agreement, this agreement shall always be construed in accordance with the purpose set forth in Section 1 along with the scope of services attached hereto.

## 4. STANDARDS OF PROFESSIONAL PRACTICE

Consultant shall exercise and adhere to the standards of professional practice as developed and adopted by the American Institute of Certified Planners set forth in Planning Advisory Service Report Number 443, Standards of Professional Practice, American Planning Association as well as the Code of Ethics of the American Institute of Certified Planners. Said standards are annexed hereto by reference.

## 5. COMPENSATION

For the services rendered and products produced, City of Diamondhead shall compensate Consultant \$130,960 to be invoiced monthly based on percentage of work completed. Invoices shall set forth a summary of the work performed under this contract by current invoice period and the overall project completion to date. Normal office supplies consumed in the course of the project are not reimbursable. However, document production, reproduction, travel, or other expense shall be reimbursed in accordance with project budget or at cost. City of Diamondhead agrees to pay said invoices within 45 days of submission.

## 6. TERMINATION

City of Diamondhead or Consultant may terminate this agreement without cause at any time upon 10 days written notice. Consultant shall provide a final invoice for any uncompensated work completed prior to termination. Said invoice shall be payable by City of Diamondhead under the terms of Section 5. Compensation.

## 7. COMPLETE AGREEMENT/AMENDMENTS

This agreement constitutes the complete agreement between the parties. It may be amended only in writing executed in multiple counterparts, each of which shall be considered an original. When executed, this agreement shall be binding upon and inure to the benefit of the parties and their respective successors and assigns.

IN WITNESS WHEREOF, the parties have executed this agreement separately, on the dates indicated by their respective signature blocks below. If the date of this agreement becomes material for any reason, the date of execution by Client shall be considered to be the date of the agreement.

\_\_\_\_\_, [Date]  
Robert L. Barber, Sr., FAICP  
Partner, Orion Planning + Design

\_\_\_\_\_, [Date]  
Michael Reso, City Manager  
City of Diamondhead, Mississippi

## DIAMONDHEAD COMPREHENSIVE PLAN SCOPE OF SERVICES

### PART 1: DISCOVERY AND START-UP

Part 1 focuses on organization and information collection. If not already established, the Advisory Group may be created during this time and the plan brand introduced. The Orion team will also work with Staff to identify key stakeholders that should be engaged during the project and begin outreach to these individuals and groups as soon as possible.

#### Task 1.1 - Establish Project Infrastructure

- a. Generate plan branding and project title (e.g., Envision Diamondhead 2040) . Existing Diamondhead branding will be used as a baseline.
- b. Create project website and engagement plan.
- c. Advisory Group polling on initial priorities, perceptions and project direction.
- d. Establish plan templates. Layout and overall document design options will be presented and a basic template chosen.

**\* MILESTONE 1 - On site team Discovery orientation, introductory Advisory Group meeting to review the project, proposed schedule, results of initial committee polling and overall project sequencing, initial public engagement meeting**

**► DELIVERABLES - Project branding, project calling cards, project website, document template**

#### Task 1.2 - Existing Plans and Studies Overview

- a. An inventory and overview of all existing and applicable plans and studies will be conducted to identify and leverage previous research and planning and strategically focus current planning. (e.g. Gulf Coast Business Councils TIPS Strategies). Strategic attention will be given to the unique aspects of Diamondhead's community governance organizations and structures.
- b. Develop summary of findings and conclusions.
- c. Develop and propose interim policies for critical areas needed to insure planning options until the conclusion of the planning process (i.e. interim overlay district, targeted moratorium, etc.)

#### Task 1.3 Existing Development Conditions Baseline Analysis

- a. Land use and build-out analysis - The land use and build-out analysis will establish the existing land use and development patterns in the City. Vacant Land will be identified by current zoning and capacity for future development will be forecast.
- b. Market and economic analysis - The Diamondhead market and economy will be studied with emphasis on housing, current and future employment opportunity, retail market assessment, role in the region and forecast of future conditions.
- c. Demographic trends analysis - Demographic characteristics and trends will be studied to forecast likely changes future growth trends and prospects.
- d. Mobility assessment - Diamondhead's mobility systems (vehicular and non-vehicular) will be assessed to identify opportunities for connectivity, expansion or retrofit for place making.

## DIAMONDHEAD COMPREHENSIVE PLAN SCOPE OF SERVICES

Item No. 13.

- e. Natural environment assessment - Natural environmental features will be assessed for current and future impact on development patterns, healthy functioning, and opportunity for rest and recreation.
- f. Community facilities - Diamondhead community facilities will be inventoried and assessed in the context of the city's overall development conditions.
- g. Report Synthesis - The above analysis will be synthesized into a single summary report (powerpoint format) which shall form the basis of the next phases of the project.
- **DELIVERABLES - Baseline Summary Report (ppt.) including findings and conclusions of the analysis of the components listed and a complete suite of mapping.**

### PART 2: DIRECTION - VISIONING AND CONCEPT PLAN DEVELOPMENT

Part 2 of the planning process will provide a significant opportunity for meaningful, hands-on involvement in creating the major conceptual plan components. The result of Phase 2 will be a working draft of goals, priorities, and policies as well as a concept plan that outlines future growth areas and types as well as future land use and general mobility infrastructure locations. Under the direction of staff and the Advisory Group, the Orion team will design the public engagement process from one of the two options below:

- a. Option 1 - Planning Week - This on-site work session involves the presence of the planning team for approximately 4.5 days for intensive on-site community engagement and concept plan creation. The option requires strong teamwork between the city and the planning team. Typically, the city will provide the logistical arrangements, advertise the event, recruit participants and schedule the public events. The planning team will facilitate all workshops and interviews. Special effort will be made to make the meetings broadly inclusive.
- b. Option 2 - Neighborhood or area meeting series - In option 2, a series of three neighborhood or area meetings will be conducted to review the baseline report and to engage participants in hands-on planning of Diamondhead. At the conclusion of the meeting series, results will be aggregated and reported back to the Advisory Group.

**\* MILESTONE 2 - Opening public engagement meeting, Advisory Group meeting, closing public engagement meeting.**

➤ **DELIVERABLES - Vision, Goals and Concept Plan**

### PART 3: DESIGN - PLAN CREATION

Part 3 involves the creation of the detailed comprehensive plan based on all previous steps of the process.

- a. Completion of draft plan - A draft plan to include community vision and planning principles, future land use and place types, and future mobility will be created incorporating and addressing project objectives.
- b. Review and Edits - Once submitted, the plan will be reviewed by staff and "red lined" for edits and adjustments. Edits will be returned to the team in a single red lined PDF.

**\* MILESTONE 3 - Advisory Group meeting to present the draft plan.**

➤ **DELIVERABLES - Draft Plan**

### PART 4: IMPLEMENTATION AND ADOPTION

Part 4 consists of creating the implementation component of the plan and the plan's adoption.

## DIAMONDHEAD COMPREHENSIVE PLAN SCOPE OF SERVICES

Item No. 13.

a. Implementation strategies - Detailed strategies will be created that address how the plan is to be implemented. Provisions will include recommendations on policy with emphasis on recommended zoning amendments, catalytic projects, and best practices in the development process. Performance metrics will also be included.
b. Public comment, final review and edits - The plan will be reviewed to incorporate final edits. Edits will be returned to the team in a single red lined PDF.
► <b>DELIVERABLES - Final Plan</b>
a. Presentation to Planning Commission
b. Presentation to City Council

### DIAMONDHEAD ROLE

Full Partner	Diamondhead will be a full partner on the planning team. The means that the consulting team will communicate frequently with staff for information and guidance as the project proceeds.
Provision of Data	Diamondhead will provide GIS (.shp format) files to the parcel level along with all other applicable mapping files.
Logistics and Promotion	Diamondhead will provide meeting scheduling, logistics and advertising for Advisory Group meetings, public engagement meetings and team work space. Meeting spaces will require a reliable high speed Internet connection.
Prior Studies	Diamondhead will scan all previous studies into a PDF format for summary and reference purposes.
Timely Review	Diamondhead will provide timely review with the goal of maintaining the project schedule. However, the consulting team recognizes that unforeseen delays may occur, in which case the city and the team will propose an alternate schedule.



Agenda Item 2020-081

Item No. 14.

5000 Diamondhead Circle • Diamondhead, MS 39525-3260  
Phone: 228.222.4626 Fax: 228.222.4390  
[www.diamondhead.ms.gov](http://www.diamondhead.ms.gov)

March 10, 2020

Mayor and Council  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525


Dear Councilmembers:

Re: Exit 16 Lighting MDOT STP-010-00(024)LPA/107477

Attached for your review is correspondence from MDOT regarding satisfactory completion and concurrence of final acceptance of the Exit 16 Lighting Project. It is my recommendation the project be accepted with final completion effective March 17, 2020.

Thank you in advance for your favorable consideration in this matter..

Sincerely,

  
Michael Reso  
City Manager

MR:jk

Melinda L. McGrath  
Executive Director

P. O. Box 1850  
Jackson, MS 39215-1850  
Telephone (601) 359-7249  
FAX (601) 359-7050  
GoMDOT.com



Deputy Executive Director  
**Item No. 14.**  
Lisa M. Hancock  
Deputy Executive Director/Administration  
Willie Huff  
Director, Office of Enforcement  
Charles R. Carr  
Director, Office of Intermodal Planning

February 24, 2020

Mayor Thomas E. Schafer, IV  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

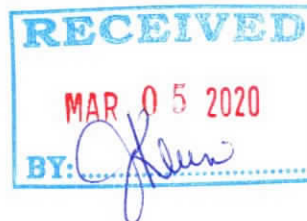
Project: STP-0010-00(024)LPA/107477  
County: Hancock

Dear Mayor Schafer:

Reference is made to our letter to you dated November 13, 2019 in regard to acceptance on the subject project.

This is our formal notice that all work in accordance with the Agreement with the Mississippi Department of Transportation and the City of Diamondhead known as Surface Transportation Program Project STP-0010-00(024)LPA/107477701 Hancock County, has been satisfactorily completed and upon acceptance by the City of Diamondhead hereby officially accepted by the undersigned on the same date.

Effective November 4, 2019 you released the contractor of further maintenance and other contractual responsibilities, including public liability, with final acceptance being deferred until all duties and obligations imposed under the contract have been fulfilled. You are authorized to officially accept the work by the contractor and a model letter for your guidance has been prepared and enclosed. Upon official acceptance of the Agreement between the City of Diamondhead and the Department of Transportation, this project will be concluded except for the articles which pertain to the maintenance and regulations of the completed improvement and the save harmless provisions that will remain applicable.





Mayor Thomas E. Schafer, IV  
February 24, 2020  
Page 2

In the preparation of the letter of final acceptance of the work to the contractor, please make distribution as shown on the enclosed model letter. This distribution is necessary to advise appropriate Division of the Mississippi Department of Transportation of your acceptance of the work.


Sincerely,

MS DEPARTMENT OF TRANSPORTATION


EG:ky

BY:

pc:  
LPA Engineer  
Auditor  
Planning Engineer  
Financial Management Director  
Environmental Director  
Director of Intermodal Planning  
Materials Engineer  
Director of Right of Way  
Programs Manager  
District Engineer (Castleberry)  
District LPA Coordinator (Seyfarth)  
Project Engineer (Phelan)  
Central Records  
Construction File  
Pickering Firm, Inc.

  
EARL GLENN, JR., P.E.  
STATE CONSTRUCTION ENGINEER

APPROVED:

  
BRIAN D. RATLIFF, P.E.  
CHIEF ENGINEER

  
MELINDA L. MCGRATH, P.E.  
EXECUTIVE DIRECTOR

Attachment



***SAMPLE MODEL LETTER***

Date

Contractor's name

Attn: Prime contractor's representative that executes the contract shown in Section 902

Contractor's address

Contractor's city, state, and zip

Re: Final Acceptance

PROJECT NO:

COUNTY:

Dear Sir/Madam:

Reference is made to your contract with the City of \_\_\_\_\_, known as Local Surface Transportation Program Project No. \_\_\_\_\_, \_\_\_\_\_ County, has been satisfactorily completed and said work is hereby officially accepted by the undersigned, effective \_\_\_\_\_.

This acceptance terminates your contract and releases you of any further obligations to the \_\_\_\_\_.

Sincerely,

pc:

State LPA Engineer-MDOT 77-01

State Construction Engineer-MDOT 73-01

District Engineer-MDOT

District LPA Coordinator

Central Records-MDOT 89-01

LPA CE&I Engineer

2020-082

Item No. 15.



5000 Diamondhead Circle • Diamondhead, MS 39525-3260  
Phone: 228.222.4626 Fax: 228.222.4390  
[www.diamondhead.ms.gov](http://www.diamondhead.ms.gov)

March 10, 2020

Mayor and Council  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

Dear Councilmembers:

Re: Contract for Public Works Uniforms/Shop Supplies

Our current contract with Cintas for Public Works uniforms and shop supplies renews in July 2020. We have researched other companies and contacted references; UniFirst comes highly recommended and offers prices that are less than the current state contract price offered through Cintas. Attached is a price list from UniFirst as well as the state pricing for Cintas. Legal Counsel has reviewed the proposed contract with UniFirst and recommended some modifications.

It is my recommendation to enter into a 5-year contract with UniFirst contingent upon the concurrence and acknowledgement from UniFirst regarding the following:

1. Contract will require ratification by newly seated Council in July 2021.
2. City cannot pay for services not received should contract not be renewed in July 2021.
3. City cannot agree to binding arbitration.
4. This contract will be governed by Mississippi Law rather than Massachusetts Law.

Thank you in advance for your consideration and approval in this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read 'M. Reso', is written over the printed name.

Michael Reso  
City Manager

MR:jk





PAGE 2 OF 2  
CUSTOMER SERVICE AGREEMENT TERMS

Item No. 15.

**REQUIREMENTS SUPPLIED.** Customer orders from UniFirst Corp. ("UniFirst") the rental garments and/or other items of the type specified in this Agreement ("Merchandise") and related pickup/delivery and maintenance services (collectively with Merchandise, "Services") for all of Customer's requirements therefor, at the prices and upon the terms and conditions set forth herein. Additional Services requested by Customer, verbally or in writing, will also be covered by this Agreement. All rental Merchandise supplied to Customer remains the property of UniFirst. Customer warrants that it is not subject to, and that this Agreement does not interfere or conflict with, any existing agreement for the supply of the Merchandise or Services covered.

**PERFORMANCE GUARANTEE.** UNIFIRST GUARANTEES TO DELIVER HIGH-QUALITY SERVICE AT ALL TIMES. All items of Merchandise cleaned, finished, inspected, repaired and delivered by UniFirst will meet or exceed industry standards, or non-conforming items will be replaced by the next scheduled delivery day at no cost to Customer. Items of rental Merchandise requiring replacement due to normal wear and tear will be replaced at no cost to Customer, save for any applicable personalization and setup charges.

Customer expressly waives the right to terminate this Agreement during the initial term or any extension thereof for deficiencies in the quality of Services unless: (1) complaints are first made in writing to UniFirst which set forth the precise nature of any deficiencies; (2) UniFirst is afforded at least 60 days to correct any deficiencies complained of; and (3) UniFirst fails to correct those deficiencies complained of within 60 days. In the event Customer complies with the foregoing and UniFirst fails to correct such deficiencies, Customer may terminate this Agreement by written notice to UniFirst, providing that all previous balances due to UniFirst have been paid in full and that all other conditions to terminate have been satisfied. Any delay or interruption of the Services provided for in this Agreement by reason of acts of God, fires, explosions, strikes or other industrial disturbances, or any other cause not within the control of UniFirst, shall not be deemed a breach or violation of this Agreement.

**TERM AND RENEWAL.** This Agreement is effective when signed by both the Customer and UniFirst Location Manager and continues in effect for 60 months after installation of Merchandise (for new customers) or any renewal date. This Agreement will be renewed automatically and continuously for multiple successive 60-month periods unless Customer or UniFirst gives written notice of non-renewal to the other at least 90 days prior to the next expiration date.

**PRICES AND PAYMENTS.** Prices are based on 52 weeks of service per year. Any increase(s) to Service Frequency could result in additional charges. On an annual basis, the prices then in effect will be increased by the greater of the annual percent increase in the Consumer Price Index - All Urban Consumers, Series ID: CUUROOOSAG, other goods and services, or by 5%. Additional price increases and other charges may be imposed by separate written notice or by notation on Customer's invoice. Customer may, however, decline such additional increases or charges by notifying UniFirst in writing within 10 days after receipt of such notice or notation. If Customer declines said additional price increases, UniFirst may terminate this Agreement. Customer also agrees to pay the other charges and minimum weekly charge herein specified. Charges relating to a wearer leaving Customer's employ can be terminated by (1) giving notice thereof to UniFirst and (2) returning or paying for any missing Merchandise issued to that individual. Any Merchandise payments required pursuant to this Agreement will be at the replacement price(s) then in effect hereunder. If an authorized Customer representative is not available to receive and acknowledge delivery of Merchandise, Customer authorizes UniFirst to make delivery and assumes responsibility for related charges/invoices.

If Customer fails to make timely payment, UniFirst may, at any time and in its sole discretion, terminate this Agreement by giving written notice to Customer, whether or not UniFirst has previously strictly enforced Customer's obligation to make timely payments. Customer agrees to pay, and will pay, all applicable sales, use, personal property and other taxes and assessments arising out of this Agreement.

**DEFE CHARGE.** Customer's invoices may also include a DEFE charge to cover all or portions of certain expenses including:

D = DELIVERY, or expenses associated with the actual delivery of Services and Merchandise to Customer's place of business, primarily Route Sales Representative commissions, management salaries, vehicle depreciation, equipment maintenance, insurance, road use charges and local access fees.

E = ENVIRONMENTAL, or expenses (past, present and future) UniFirst absorbs related to wastewater testing, purification, effluent control, solids disposal, supplies and equipment for pollution controls and energy conservation and overall regulatory compliance.

F = FUEL, or the gas, diesel fuel, oil and lubricant expenses associated with keeping UniFirst's fleet vehicles on the road and servicing its customers.

E = ENERGY, primarily the natural gas UniFirst uses to run boilers and gas dryers, plus other local utility charges.

**MERCHANDISE.** Customer acknowledges and agrees to notify all employees that Merchandise supplied is for general occupational use and, except as expressly specified below, affords no special user protections. Customer further acknowledges that: (1) Customer has unilaterally and independently determined and selected the nature, style, performance characteristics, number of changes and scope of all Merchandise to be used and the appropriateness of such Merchandise for Customer's specific needs or intended uses; (2) UniFirst does not have any obligation to advise, and has not advised, Customer concerning the fitness or suitability of the Merchandise for Customer's intended use; (3) UniFirst makes no representation, warranty or covenant regarding the performance of the Merchandise (including without limitation Flame Resistant and Visibility Merchandise); and (4) UniFirst shall in no way be responsible or liable for any injury or harm suffered by any Customer employees while wearing or using any Merchandise. Customer agrees to indemnify and hold harmless UniFirst and its employees and agents from and against all claims, injuries or damages to any person or property resulting from Customer's or Customer's employee use of the Merchandise, whether or not such claims, injuries or damages arise from any alleged defects in the Merchandise.

*Flame Resistant ("FR") Merchandise* supplied hereunder is intended only to prevent the ignition and burning of fabric away from the point of high heat impingement and to be self-extinguishing upon removal of the ignition source. FR items will not provide significant protection from burns in the immediate area of high heat contact due to thermal transfer through the fabric and/or destruction of the fabric in the area of such exposure. FR items are designed for continuous wear as only a secondary level of protection. Primary protection is still required for work activities where direct or significant exposure to heat or open flame is likely to occur.

*Visibility Merchandise* is intended to provide improved conspicuity of the wearer under daylight conditions and when illuminated by a light source of sufficient candlepower at night. It is Customer's responsibility to determine the level of conspicuity needed by wearers under specific work conditions. Further, Customer agrees that Visibility Merchandise alone does not ensure conspicuity of the wearer and that additional safety precautions may be necessary. The Visibility Merchandise supplied satisfied particular ANSI/ISEA standards only when they were new and unused and only if so labeled. Customer acknowledges that usage and laundering of Visibility Merchandise may adversely affect its conspicuity.

*Healthcare/Food-Related* Customer acknowledges that: (1) UniFirst does not guarantee or warrant that the Merchandise selected by Customer or that processed garments delivered by UniFirst will be appropriate or sufficient to provide a hygienic level adequate for individual Customer's needs; and (2) optional poly-bagging\* is recommended to reduce the risk of cross-contamination of Merchandise, and the failure to utilize such service may adversely affect the efficacy of UniFirst's hygienic cleaning process.

(\* Poly-bag services incur additional charges.)

If any Merchandise supplied hereunder is Merchandise that: (1) UniFirst does not stock for whatever reason (including due to style, color, size or brand); (2) consists of non-UniFirst manufactured or customized FR Merchandise; or (3) consists of Merchandise that has been permanently personalized (in all cases known as "Non-Standard Merchandise"), then, upon the discontinuance of any Service hereunder at any time for any reason, including expiration, termination, or cancellation of this Agreement, with or without cause, deletion of any Non-Standard Merchandise from Customer's Service Program, or due to employee reductions (in each case a "Discontinuance of Service"), Customer will purchase at the time of such Discontinuance of Service all affected Non-Standard Merchandise items then in UniFirst's inventory (in-service, shelf, as well as any manufacturer's supplies ordered for Customer's use), paying for same the replacement charges then in effect.

Customer agrees not to contaminate any Merchandise with asbestos, heavy metals, solvents, inks or other hazardous or toxic substances ("contaminants"). Customer agrees to pay UniFirst for all Merchandise that is lost, stolen, damaged or abused beyond repair. As a condition to the termination of this Agreement, for whatever reason, Customer will return to UniFirst all standard Merchandise in good and usable condition or pay for same at the replacement charges then in effect.

**OBLIGATIONS AND REMEDIES.** If Customer breaches or terminates this Agreement before the expiration date for any reason (other than for UniFirst's failure under the performance guarantee described above), Customer will pay UniFirst, as liquidated damages and not as a penalty (the parties acknowledging that actual damages would be difficult to calculate with reasonable certainty) an amount equal to 50 percent of the average weekly amounts invoiced in the preceding 26 weeks, multiplied by the number of weeks remaining in the current term. These damages will be in addition to all other obligations or amounts owed by Customer to UniFirst, including the return of Standard Merchandise or payment of replacement charges, and the purchase of any Non-Standard Merchandise items as set forth herein.

This Agreement shall be governed by Mississippi law (exclusive of choice of law). If a dispute arises from or relates in any way to this Agreement or any alleged breach thereof at any time, the parties will first attempt to resolve the claim or dispute by negotiation at agreed time(s) and location(s). All negotiations are confidential and will be treated as settlement negotiations. Any matter not resolved through direct negotiations within 30 days shall be resolved exclusively by final and binding arbitration, conducted in the capital city of the state where Customer has its principal place of business (or some other location mutually agreed); pursuant to the Commercial Arbitration Rules of the American Arbitration Association; and, governed by the Federal Arbitration Act, to the exclusion of state law inconsistent therewith. The parties will agree upon one (1) Arbitrator to settle the controversy or claim. The successful or substantially prevailing party in any proceeding, including any appeals thereof (as determined by the Arbitrator/court) shall recover all of its costs and expenses including, without limitation, reasonable attorney fees, witness fees and discovery costs, all of which shall be included in and as a part of the judgment or award rendered hereunder. This provision for Arbitration is specifically enforceable by the parties; the Arbitrator shall have no power to vary or ignore the provisions hereof; and, the decision of the Arbitrator in accordance herewith, may be entered in any court having jurisdiction thereof. Customer acknowledges that, with respect to all such disputes, it has voluntarily and knowingly waived any right it may have to a jury trial or to participate in a class action or class litigation as a representative of any other persons or as a member of any class of persons, or to consolidate its claims with those of any other persons or class of persons. If this prohibition against class litigation is ruled to be unenforceable for any reason in any proceeding, then the prohibition against class litigation shall be void and of no force and effect in that proceeding.

**MISCELLANEOUS.** The parties agree that this Agreement represents the entire agreement between them. In the event Customer issues a purchase order to UniFirst at any time, none of the standard pre-printed terms and conditions therein shall have any application to this Agreement, or any transactions occurring pursuant hereto or thereto. UniFirst may, in its sole discretion, assign this Agreement. Customer may not assign this Agreement without the prior written consent of UniFirst. Customer agrees that in the event it sells or transfers its business, it will require the purchaser or transferee to assume all obligations and responsibilities under this Agreement; provided that such assumption shall not relieve Customer of its liabilities hereunder; and provided further that any failure by a purchaser or transferee to assume this Agreement shall constitute a breach and early termination of this Agreement resulting in the obligation to pay all amounts on account thereof as set forth in this Agreement. Neither party will be liable for any incidental, consequential, special or punitive damages. In no event shall UniFirst be liable to Customer for any and all claims exceed the sum of all amounts actually paid by Customer to UniFirst. In the event any portion of this Agreement is held to be unenforceable, the balance will remain in effect. All written notices provided to UniFirst must be sent to the attention of the Location Manager. In Texas and certain other locations, UniFirst's business is conducted by, and the term "UniFirst" as used herein shall mean, UniFirst Management, Inc. d.b.a. UniFirst.

March 6, 2020

Uniform Service Proposal for

**City Of Diamondhead**

5237 Halls Mill RD, Building Q

**FULL SERVICE RENTAL PROGRAM**

UniFirst Code	Item Description	Total Inventory	Weekly Qty	Unit Rate	Weekly Total
06MX	SS Mimix Shirt (page 9)	1	1	\$ 0.40	
08MX	LS Mimix Shirt (page 9)	1	1	\$ 0.44	
0202	SS Comfort Shirt (page 5)	1	1	\$ 0.12	
0102	LS Comfort Shirt (page 5)	1	1	\$ 0.14	
04UM	SS Micro Check Shirt (page 10)	1	1	\$ 0.17	
03UM	LS Micro Check Shirt (page 10)	1	1	\$ 0.21	
04MM	SS Polo (page 24)	1	1	\$ 0.13	
08AP	LS Polo (page 25)	1	1	\$ 0.17	
0201	SS 100% Cotton (page 14)	1	1	\$ 0.22	
0101	LS 100% Cotton (page 14)	1	1	\$ 0.23	
1001	100% Cotton Pants (page 14)	1	1	\$ 0.30	
1002	Flat Front Work Pants (page 4)	1	1	\$ 0.20	
10AI	Cargo Pants (page 36)	1	1	\$ 0.25	
	UniFirst Corporation Uniforms - Services - Solutions				
10HD	Jeans (page 41)	1	1	\$ 0.30	



1527	Hip Jacket (page 55)	1	1	\$ 0.39	
8023	Shop Rags	1	1	\$ 0.06	
	<b>**Usage Items**</b> Replaced as needed				
1981	Hand Soap	1	1	\$ 17.80	
	Soap Dispenser is Free				
DEFE	Delivery Fee	1	1	\$ 2.05	

*Thank you for the opportunity to earn your business!*

UniFirst Sales Representative

**Tyler Canning**

**(251) 223-2022**

**UniFirst Corporation**  
**Uniforms - Services - Solutions**

# UniFirst Corporation



## Specialty Garment Protection Program

UniFirst is committed to responding to the concerns of our customers through the development of new programs and systems. One concern we hear about pretty regularly deals with the charges for garments slated for merchandise buyout. That's why we're pleased to announce the introduction of the *Specialty Garment Protection Program*, this new service features that have been designed to reduce the high costs associated with employee terminations.

Please check the box if this program best fits your financial needs.

- ☐ **Specialty Garment Protection Program:** This weekly charge reduces incidental "lost" garment charges by 75% off regular retail prices, with the remaining 25% appearing on subsequent invoices as a lost garment charge for a nominal weekly fee per garment. The SGPP program reduces the cost incurred by lost charges from terminated employees. **This discount applies to non standard garments or custom garments only.**

This program is totally voluntary and you have the choice to accept or decline.

Name of customer \_\_\_\_\_ Customer Number \_\_\_\_\_

### Please sign below to be added to the Specialty Garment Protection Program

I elect at this time to accept the Specialty Garment Protection Program.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Please print signature above

\_\_\_\_\_  
Title

### Please sign below to decline the Specialty Garment Protection Plan

I elect at this time to not accept the Specialty Garment Protection Plan and would like to continue to handle damage charges as they appear and on a case by case basis

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Please print signature above

\_\_\_\_\_  
Title

By declining I acknowledge that I am subject to the merchandise buyout charges at the rate indicated on my Customer Service Agreement.

**UniFirst Corporation**  
*Garment Maintenance/Lost Protection Maintenance Program/Garment  
 Protection Program Election Form*

UniFirst is committed to responding to the concerns of our customers through the development of new programs and systems. One concern we hear about pretty regularly deals with the charges for damaged garments and lost charges that occasionally appear on your invoices. That's why we're pleased to announce the introduction of the *UniFirst Garment Maintenance Program, Lost Protection Maintenance Program and Garment Protection Program*, new service features that have been designed to eliminate most unexpected charges.

Please check the boxes of the appropriate product that best fits your financial needs.

- ☐ **Garment Maintenance Program:** This weekly charge eliminates unexpected damage charges for a small weekly fee per garment. The charge applies to all damaged garments except intentionally altered garments such as sleeve removal or alterations that are not made by UniFirst Corporation.
- ☐ **Lost Protection Maintenance Program:** This weekly charge reduces incidental "lost" garment charges by 75% off regular retail prices, with the remaining 25% appearing on subsequent invoices as a lost garment charge for a nominal weekly fee per garment. The LPMP program reduces the cost incurred by lost charges from terminated employees. This discount does not apply to non standard garments or custom garments.
- ☐ **Garment Protection Program:** This weekly charge is a combinations of the Garment Maintenance Program and Lost Protection Program. Both programs will eliminate most unexpected lost and damage charges. The weekly fee for both programs is discounted when electing the Garment Protection Program.

**This program is totally voluntary and you have the choice to accept or decline:**

Name of customer \_\_\_\_\_ Customer Number \_\_\_\_\_

**Please sign below to be added to the GMP/LPMP/GPP program**

I elect at this time to accept the Garment Protection, Lost Protection Maintenance Program and Garment Protection Program

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Please print signature above

\_\_\_\_\_  
Title

**Please sign below to decline the GMP/LPMP/GPP program**

I elect at this time to not accept the Garment Maintenance Program, Lost Protection Maintenance Program and Garment Protection Program and would like to continue to handle damage charges as they appear and on a case by case basis.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Please print signature above

\_\_\_\_\_  
Title

By declining I acknowledge that I am subject to lost and damage charges at the rate indicated on my Customer Service Agreement.



# Current contract - state pricing

Item	Description	Usg	Unit Price				
205	WOMENS SHIRT PKT	Rental Price Unit	\$ 0.17				
205	WOMENS SHIRT PKT	Lost Replacement Charge	\$ 17.00				
259	PRO KNIT NG	Rental Price Unit	\$ 0.23				
259	PRO KNIT NG	Lost Replacement Charge	\$ 20.00				
268	T SHIRT PRO KNIT	Rental Price Unit	\$ 0.17				
268	T SHIRT PRO KNIT	Lost Replacement Charge	\$ 16.00				
270	CARGO PANT	Rental Price Unit	\$ 0.33				
270	CARGO PANT	Lost Replacement Charge	\$ 27.00				
273	HIGH IMAGE WORKSHIRT	Rental Price Unit	\$ 0.25				
273	HIGH IMAGE WORKSHIRT	Lost Replacement Charge	\$ 23.00				
275	HI PERFORMANCE POLO	Rental Price Unit	\$ 0.34				
275	HI PERFORMANCE POLO	Lost Replacement Charge	\$ 28.00				
280	CARHARTT FR JEAN	Rental Price Unit	\$ 0.55				
280	CARHARTT FR JEAN	Lost Replacement Charge	\$ 49.00				
290	CARHARTT FR CARP JN	Rental Price Unit	\$ 0.55				
290	CARHARTT FR CARP JN	Lost Replacement Charge	\$ 49.00				
294	CARHARTT FR WORK SH	Rental Price Unit	\$ 0.42				
294	CARHARTT FR WORK SH	Lost Replacement Charge	\$ 49.00				
317	FROCK CR TAFF ELAS	Rental Price Unit	\$ 0.44				
317	FROCK CR TAFF ELAS	Lost Replacement Charge	\$ 25.00				
330	COTTON WORK SHIRT	Rental Price Unit	\$ 0.25				
330	COTTON WORK SHIRT	Lost Replacement Charge	\$ 18.00				
340	COTTON WORK PANTS	Rental Price Unit	\$ 0.34				
340	COTTON WORK PANTS	Lost Replacement Charge	\$ 23.50				
366	HIGH IMAGE JKT	Rental Price Unit	\$ 0.35				
366	HIGH IMAGE JKT	Lost Replacement Charge	\$ 45.00				
370	CARGO SHORTS	Rental Price Unit	\$ 0.31				
370	CARGO SHORTS	Lost Replacement Charge	\$ 27.00				
371	FR CARHARTT WORK PNT	Rental Price Unit	\$ 0.42				
371	FR CARHARTT WORK PNT	Lost Replacement Charge	\$ 44.00				
374	CINTAS OXFORD	Rental Price Unit	\$ 0.25				
374	CINTAS OXFORD	Lost Replacement Charge	\$ 22.00				
381	CARHARTT 5 PKT JN	Rental Price Unit	\$ 0.37				
381	CARHARTT 5 PKT JN	Lost Replacement Charge	\$ 27.00				
382	CARHARTT CARP JN	Rental Price Unit	\$ 0.37				

382	CARHARTT CARP JN	Lost Replacement Charge	\$	30.00				
383	CARHARTT PANT	Rental Price Unit	\$	0.42				
383	CARHARTT PANT	Lost Replacement Charge	\$	25.00				
384	CARHARTT SHIRT	Rental Price Unit	\$	0.33				
384	CARHARTT SHIRT	Lost Replacement Charge	\$	25.00				
390	WOMENS PANT SUSAN	Rental Price Unit	\$	0.27				
390	WOMENS PANT SUSAN	Lost Replacement Charge	\$	21.00				
391	CARHARTT FR CVRL	Rental Price Unit	\$	0.88				
391	CARHARTT FR CVRL	Lost Replacement Charge	\$	84.00				
394	CINTAS DENIM JEAN	Rental Price Unit	\$	0.29				
394	CINTAS DENIM JEAN	Lost Replacement Charge	\$	20.00				
395	WOMENS PANT CATHY	Rental Price Unit	\$	0.27				
395	WOMENS PANT CATHY	Lost Replacement Charge	\$	21.00				
833	FOOD PROC SHIRT	Rental Price Unit	\$	0.17				
833	FOOD PROC SHIRT	Lost Replacement Charge	\$	13.50				
865	PLEATED PANT	Rental Price Unit	\$	0.27				
865	PLEATED PANT	Lost Replacement Charge	\$	22.00				
912	COVERALL	Rental Price Unit	\$	0.25				
912	COVERALL	Lost Replacement Charge	\$	30.00				
925	LAB COAT	Rental Price Unit	\$	0.24				
925	LAB COAT	Lost Replacement Charge	\$	25.00				
935	COMFORT SHIRT	Rental Price Unit	\$	0.17				
935	COMFORT SHIRT	Lost Replacement Charge	\$	15.00				
945	COMFORT PANT	Rental Price Unit	\$	0.19				
945	COMFORT PANT	Lost Replacement Charge	\$	18.00				
970	HIP LENGTH JKT	Rental Price Unit	\$	0.40				
970	HIP LENGTH JKT	Lost Replacement Charge	\$	31.00				
66273	WOM HI IMAGE WORK SH	Rental Price Unit	\$	0.25				
66273	WOM HI IMAGE WORK SH	Lost Replacement Charge	\$	23.00				
66275	POLO WMNS POLY SS	Rental Price Unit	\$	0.34				
66275	POLO WMNS POLY SS	Lost Replacement Charge	\$	28.00				
71125	CHEF PANTS	Rental Price Unit	\$	0.32				
71125	CHEF PANTS	Lost Replacement Charge	\$	26.00				
82497	BUTCHER COAT	Rental Price Unit	\$	0.25				
82497	BUTCHER COAT	Lost Replacement Charge	\$	24.00				
82670	CHEF COAT	Rental Price Unit	\$	0.24				
82670	CHEF COAT	Lost Replacement Charge	\$	23.00				



ITEM	DESC	Unit Price
175	VEST	\$ 0.369
271	WOMENS SHIRT POCKETS	\$ 0.229
297	Carhartt FR Tshirt	\$ 0.640
298	Women's POLO SHIRTS	\$ 0.297
299	PREMIUM PRO-KNIT POLO SHIRTS	\$ 0.309
344	CARHARTT FR CARGO PT	\$ 0.462
347	CARHARTT FR SHIRT	\$ 0.378
360	WINDSHIRT	\$ 0.735
380	SUSAN CARGO SHORT	\$ 0.333
385	CATHY CARGO SHORT	\$ 0.333
387	CARHARTT FR FTHWT CO	\$ 1.161
388	SUSAN CARGO PANT	\$ 0.351
389	CATHY CARGO PANT	\$ 0.351
392	CARHARTT FR FTHWT SH	\$ 0.459
656	NOMEX SHIRT	\$ 0.351
675	COLLARLESS BLOUSE W GRIPPERS	\$ 0.198
737	NOMEX COVERALL	\$ 0.765
746	NOMEX PANT	\$ 0.513
894	JEANS	\$ 0.365
910	COTTON COVERALL	\$ 0.521
926	LAPEL COAT	\$ 0.402
7158	88/12 AC SHIRT	\$ 0.495
7733	FR BLENDED SHIRT	\$ 0.409
8066	FR POLO KNIT SHIRT	\$ 0.774
8723	FR BLENDED COVERALL	\$ 0.936
8803	FR BLENDED PANT	\$ 0.462
9585	FR JK W/EVIS#JLJ8NV	\$ 1.170
59294	FR SHRT/CRHRT ANSI 3	\$ 1.098
59330	ENHANCE-VIS COTTON SHIRT	\$ 0.641
59340	ENHANC-VIS COTTON PANT	\$ 0.616
59912	ENHANCE-VIS COVERALL	\$ 1.069
59935	VIS COMFORT SHIRT	\$ 0.428
59945	VIS COMFORT PANT	\$ 0.496
59970	ENHANC-VIS PERMA LINED JACKET	\$ 0.855
60078	MODACRY JK LINER	\$ 0.675
60079	FR CTN BLEND SH W/RF	\$ 0.855
60607	FR SH 7OZ 88C/12N LS	\$ 0.485
60659	FR FOOD PROC SHIRT	\$ 0.495
60680	FR 100% COTTON SHIRT	\$ 0.473
60694	FR CTN/BLEND WORK SH	\$ 0.378
60698	NOMEX BLEND SHIRT	\$ 0.396
60975	SCRUB TOP	\$ 0.342
60976	SCRUB BOTTOM	\$ 0.513

Item No. 15.

61286	88/12 ORANGE SH W/RF	\$	0.590
61356	FR JACKET #JLI8NV	\$	0.945
63680	CARHARTT FR E-VIS SH	\$	0.558
63685	PANT/FR/EVIS/CRHT/M/	\$	0.468
63686	CVRL/FR/CARHARTT/EVI	\$	1.053

Agenda Item 20

Item No. 15.



FACILITIES SOLUTIONS AGREEMENT

Location No. 240

Contract No. 2787

Customer No. 2787

Main Corporate Code → 50716

Tile & Carpet Corporate Code → 50717

Date 7/25/17

Phone 228-255-1900

Customer/Participating Agency City of Diamondhead

Address 5000 Diamondhead Circle

City Diamondhead State MS Zip 39525

UNIFORM PRODUCT RENTAL PRICING:

Item #	Description	Unit Price
330	Cotton Work Shirt	.245
340	Cotton Work pants	.344
970	Hip Length Jacket	.418
935	Mens Comfort shirt	.183
945	Mens comfort pant	.209
930/370	WOMENS PANTS	.275

- This agreement is effective as of this date \_\_\_\_\_ for a minimum term of 30 months. The length of this rental agreement will commence with the actual uniform rental, not affiliated with the start date of the master agreement. Any negotiations of price, terms or discounts must be approved by Harford County Public Schools, with any such changes taking effect on the anniversary date of the master agreement. All requests for price changes must be justified and based upon verifiable criteria which may include the Bureau of Labor Statistics Consumer Price Index (CPI-U) US City Average, Baltimore Region (Washington-Baltimore).
- Name Emblem \$ 1.50 ea Company Emblem \$ 2.00 ea
- Customer Emblem \$ \_\_\_\_\_ ea Embroidery \$ \_\_\_\_\_ ea
- COO Terms \$ \_\_\_\_\_ per week charge for prior service (if Amount Due is Carried to Following Week)
- Credit Terms - Charge Payments due 10 Days After End of Month
- Automatic Lost Replacement Charge: Item \_\_\_\_\_ % of Inventory \$ \_\_\_\_\_ Ea.
- Automatic Lost Replacement Charge: Item \_\_\_\_\_ % of Inventory \$ \_\_\_\_\_ Ea.
- Minimum Charge \$ \_\_\_\_\_ per delivery.
- Make-Up charge \$ 1.53 per garment.
- Non-Standard/Special Cut Garment (i.e., non-standard, non-stocked unusually small or large sizes, unusually short or long sleeve or length, etc.) premium \$ .15 per garment.
- Seasonal Sleeve Change \$ \_\_\_\_\_ per garment.
- Under no circumstances will the Company accept textiles bearing free liquid. Shop towels may not be used to clean up oil or solvent spills.
- Shop towel container \$ \_\_\_\_\_ per week.
- Artwork Charge for Logo Mat \$ \_\_\_\_\_
- Uniform Storage Lockers \$ \_\_\_\_\_ ea/week Laundry Lock-up: \$ 3.57 ea/week Shipping: \$ 0
- Service Charge \$ \_\_\_\_\_ per delivery.
- This Service Charge is used to help Company pay various fluctuating current and future costs including, but not limited to, costs directly or indirectly related to the environment, energy issues, service and delivery of goods and services, in addition to other miscellaneous costs incurred or that may be incurred in the future by Company.
- Size Change: Customer agrees to have employees measured by a Cintas representative using garment "size samples". A charge of \$ \_\_\_\_\_ per garment will be assessed for employees size changed within 4 weeks of installation.
- Other Uniform Advantage - \$ .07

FACILITY SERVICES PRODUCTS PRICING:

Bundle*	Item #	Description	Rental Freq.	Inventory	Unit Price
	2160	Shop Towel-Red	W	8440	.061
	9314	Heavy Duty Scrub	W	1	.237

\*Indicated bundled items/services

☒ Initial and check box if Unlease. All Garments will be cleaned by customer

☐ Initial and check box if receiving Linen Service. Company will take periodic physical inventories of items in possession or under control

☐ Initial and check box if receiving direct embroidery. If service is discontinued for any employee or Customer deletes any of the garments for any reason, or terminates this agreement for any reason or fails to renew this agreement, Customer will purchase all direct embroidered garments at the time they are removed from service at the then current replacement values.

Cintas Loc. No. 240 CUSTOMER: Richard Sullivan  
 By: Rylee House Please Print Name Richard Sullivan  
 Title: mgr Please Print Title Tartan City Manager

# New Cintas Public Works Uniform Contract -2017

Item #	Description	Quantity	Current Price	Current Total per Employee	State Contract Price	State Contract Total
330	Work Shirt	11	\$0.600	\$6.600	\$0.245	\$2.695
340	Work Pants	11	\$0.710	\$7.810	\$0.344	\$3.784
970	Jacket	2	\$1.090	\$2.180	\$0.418	\$0.836
	Total			\$16.590		\$7.315

**Weekly Savings Per Employee**

**\$9.275**

17 Current Number of Employees

**\$157.675**

**Annual Savings**

**\$8,199.100**

Expiring 2021/July

### **Business Associate Agreement**

**THIS BUSINESS ASSOCIATE AGREEMENT** (this “BAA”), dated as of March 1<sup>st</sup>, 2020, is entered into by and between HUB International Gulf South (“Business Associate”) and those Employee Welfare Benefit Plans (as defined in the Employee Retirement Income Security Act of 1974) of **City of Diamondhead** (“Plan Sponsor”) that are subject to 45 CFR Parts 160 and 164, Subparts A and E and 45 CFR Parts 160 and 164, Subpart C (each a “Covered Entity”) and on whose behalf this BAA has been executed and delivered. Business Associate and Covered Entity are referred to herein from time to time each individually as a “Party” and collectively as the “Parties.” Capitalized terms used herein but not otherwise defined in this BAA will have the same meaning as the meaning ascribed to such terms in the HIPAA Rules (as defined below).

**WHEREAS**, pursuant to certain services agreements (the “Agreements”), Business Associate provides services to Covered Entity that may involve the use, disclosure, transmission, maintenance and/or creation of Protected Health Information; and

**WHEREAS**, Business Associate and Covered Entity are committed to compliance with the Privacy, Security, Breach Notification and Enforcement Rules of the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”) at 45 CFR Parts 160 and 164 and any current and future regulations promulgated thereunder (collectively, the “HIPAA Rules”);

**NOW, THEREFORE**, in consideration of the mutual covenants and agreements herein, and for other good and valuable consideration, the Parties agree as follows:

#### **I. DEFINITIONS**

For purposes of this BAA, the following terms shall have the meanings ascribed to them below:

- A. *Breach*. “Breach” shall have the same meaning as the term “breach” in 45 CFR §164.402, subject to all exclusions under 45 CFR §§164.402(1)(i), (ii) and (iii).
- B. *Electronic Protected Health Information*. “Electronic Protected Health Information” or “ePHI” shall have the same meaning as the term “electronic protected health information” in 45 CFR §160.103, limited to the information created or received by Business Associate from or on behalf of Covered Entity.
- C. *Electronic Transactions Rule*. “Electronic Transactions Rule” shall mean the final regulations issued by HHS concerning standard transactions and code sets under 45 CFR Parts 160 and 162.
- D. *HHS*. “HHS” shall mean the U.S. Department of Health and Human Services.
- E. *Individual*. “Individual” shall have the same meaning as the term “individual” in 45 CFR § 160.103.
- F. *Protected Health Information*. “Protected Health Information” or “PHI” shall have the same meaning as the term “protected health information” in 45 CFR

§160.103, limited to the information created or received by Business Associate from or on behalf of Covered Entity, including but not limited to Electronic Protected Health Information.

- G. *Required By Law.* “Required by Law” shall have the same meaning as the term “required by law” at 45 CFR §164.103 and the standards imposed at 45 CFR §164.512(a).
- H. *Secretary.* “Secretary” shall mean the Secretary of HHS.
- I. *Security Incident.* “Security Incident” shall have the same meaning as the term “security incident” in 45 CFR §164.304.
- J. *Transaction.* “Transaction” shall have the meaning as the term “transaction” in 45 CFR §160.103.
- K. *Unsecured Protected Health Information.* “Unsecured protected health information” shall have the meaning as the term “unsecured protected health information” in 45 CFR §164.402.

## II. OBLIGATIONS OF BUSINESS ASSOCIATE

Business Associate agrees:

- A. Not to use or disclose Protected Health Information other than (i) as permitted or required by this BAA, (ii) as permitted or required to perform its obligations pursuant to the Agreements, or (iii) as Required by Law.
- B. To use appropriate safeguards, and comply with Subpart C of 45 CFR Part 164 with respect to Electronic Protected Health Information, to prevent the use or disclosure of PHI other than as provided for by this BAA.
- C. To mitigate, to the extent practicable, any harmful effect that is known to Business Associate of a use or disclosure of PHI by Business Associate in violation of the requirements of this BAA.
- D. To report to the appropriate Covered Entity any use or disclosure of PHI not provided for by this BAA of which it becomes aware and any Successful Security Incident of which Business Associate becomes aware. For purposes of this BAA, a “Successful Security Incident” is any Security Incident that results in unauthorized access, use, disclosure, modification, or destruction of Electronic Protected Health Information of Covered Entity. The parties further stipulate and agree that this paragraph constitutes notice by Business Associate to Covered Entity with respect to any “Unsuccessful Security Incident,” which is defined for purposes of this BAA as any Security Incident that is not a Successful Security Incident. Covered Entity and Business Associate agree that reporting of Unsuccessful Security Incidents are too numerous to be meaningful or helpful



and therefore this BAA constitutes the report from Business Associate that these incidents occur.

- E. In accordance with 45 CFR §§164.502(e)(1)(ii) and 164.308(b)(2), if applicable, to ensure that any subcontractor that creates, receives, maintains or transmits Protected Health Information on behalf of Business Associate agrees to the same restrictions and conditions that apply through this BAA to Business Associate with respect to such PHI. If Business Associate becomes aware of a pattern or practice by the subcontractor that violates such agreement, Business Associate shall take steps to cure the breach or end the violation. If efforts to cure the breach or end the violation are not successful, Business Associate shall terminate its arrangement with the subcontractor, if feasible. If not feasible, Business Associate shall notify Covered Entity of the breach or violation.
- F. To make available, at the request of Covered Entity, and in the form and format designated by such Covered Entity, PHI in a Designated Record Set, to Covered Entity or, as directed by Covered Entity, to the requesting Individual or such Individual's designee, within the time period necessary to meet the requirements under 45 CFR § 164.524; provided, however, that this Section II.F is applicable only to the extent Business Associate is required to maintain a Designated Record Set for the particular Covered Entity pursuant to the terms of the Agreements.
- G. To make any amendment(s) to PHI in a Designated Record Set as directed or agreed to by Covered Entity pursuant to 45 CFR § 164.526, or to take other measures as necessary to satisfy Covered Entity's obligations under 45 CFR § 164.526; provided, however, that this Section II.G is applicable only to the extent Business Associate is required to maintain a Designated Record Set for the particular Covered Entity pursuant to the terms of the Agreements.
- H. To make applicable internal practices, books and records available to the Secretary or his designee for purposes of the Secretary's determining Business Associate's compliance with the HIPAA Rules.
- I. To maintain and make available upon request by Covered Entity the information required to provide an accounting of disclosures as necessary to satisfy Covered Entity's obligations under 45 CFR § 164.528.
- J. Without unreasonable delay and in no case later than sixty (60) days following discovery by Business Associate (except as otherwise required under 45 CFR §164.412), Business Associate will notify Covered Entity in writing of any Breach of Unsecured Protected Health Information. Business Associate shall provide Covered Entity, to the extent known, the identity of each Individual whose Unsecured Protected Health Information has, or is reasonably believed by Business Associate, to have been affected by the Breach. In addition, Business Associate shall provide to Covered Entity, either at the time it provides notice to Covered Entity of the Breach or promptly thereafter as information becomes

available, any other information that Covered Entity is required to include in its notification to an Individual under 45 CFR §164.404(c).

- K. In the event Business Associate transmits or receives a Transaction on behalf of Covered Entity, it shall comply with all provisions of the Electronic Transactions Rule to the extent applicable.
- L. To the extent Business Associate is to carry out one or more of Covered Entity's obligation(s) under Subpart E of 45 CFR Part 164, Business Associate shall comply with the requirements of Subpart E that apply to Covered Entity in the performance of such obligation(s).
- M. In its performance of the functions, activities, services, and operations for Covered Entity, Business Associate agrees to make only the minimum necessary uses and disclosures and requests for Protected Health Information.
- N. Business Associate shall not engage in the Sale of Protected Health Information or otherwise directly or indirectly receive direct or indirect remuneration in exchange for the disclosure of Protected Health Information of an Individual, unless Covered Entity or Business Associate has obtained a valid authorization from the Individual, consistent with the requirements under 45 CFR §164.508.

### **III. PERMITTED USES AND DISCLOSURES BY BUSINESS ASSOCIATE**

Except as otherwise limited in this BAA, Business Associate may:

- A. *Use or disclose* PHI for purposes of performing the functions, activities or services for, or on behalf of, each Covered Entity as specified in the Agreements, provided that such use or disclosure would not violate Subpart E of 45 CFR Part 164 if done by Covered Entity or is permitted under paragraphs B and C below.
- B. *Use* PHI for all appropriate management and administrative functions of Business Associate, or as needed to carry out the legal responsibilities of Business Associate.
- C. *Disclose* PHI for all appropriate management and administrative functions of Business Associate, or as needed to carry out the legal responsibilities of Business Associate, provided that such disclosures are either Required by Law, or Business Associate obtains reasonable assurances from the person to whom the information is disclosed that it will remain confidential and will be used or further disclosed only as Required by Law or for the purpose for which it was disclosed to the person, and the person notifies Business Associate of any instances of which it is aware in which the confidentiality of the information has been breached.

#### IV. OBLIGATIONS OF COVERED ENTITY

Each Covered Entity shall:

- A. Provide Business Associate with the notice of privacy practices that Covered Entity produces in accordance with 45 CFR § 164.520, as well as any changes to such notice.
- B. Provide Business Associate with any changes in, or revocation of, permission by an Individual to use or disclose PHI, if such changes affect Business Associate's permitted or required uses and disclosures.
- C. Notify Business Associate of any restriction to the use or disclosure of PHI that Covered Entity has agreed to in accordance with 45 CFR § 164.522, to the extent that such restriction may affect Business Associate's use or disclosure of PHI.
- D. Not request Business Associate to use or disclose PHI in any manner that would not be permissible under the Subpart E of 45 CFR Part 164 if done by Covered Entity, except as set forth in Sections III.B and C.
- E. Disclose only the minimum necessary Protected Health Information to Business Associate as may be required for Business Associate to perform its services to Covered Entity, except that Covered Entity will not be obligated to comply with this minimum necessary limitation if neither Business Associate nor Covered Entity is required to limit its use, disclosure or request to the minimum necessary.

#### V. TERM AND TERMINATION

- A. **Term.** As to each Covered Entity, the term of this BAA shall be effective as of the date set forth above in the first paragraph. This BAA shall terminate on the date Business Associate ceases to be obligated to perform functions, activities or services for Covered Entity under the Agreements. However, Business Associate's obligations under Articles II, III and V shall survive the termination of this BAA with respect to any PHI so long as it remains in the possession of Business Associate.
- B. **Termination for Cause.** Without limiting the rights of the Parties respecting termination under the Parties' Agreements:
  - 1. **By Covered Entity.** Upon Covered Entity's knowledge of a pattern of an activity or practice of Business Associate that constitutes a material breach or violation of this BAA by Business Associate with respect to PHI maintained for that Covered Entity, such Covered Entity shall provide an opportunity for Business Associate to cure the breach or end the violation. Covered Entity shall terminate this BAA and the Agreements if Business Associate does not cure the breach or end the violation within such reasonable time as is specified by Covered Entity, or immediately terminate this BAA and the Agreements if Business

Associate has breached or violated a material term of this BAA and cure is not possible. However, Business Associate's Agreement(s) and the terms of this BAA with respect to any other Covered Entity shall continue to remain in effect until otherwise terminated.

2. **By Business Associate.** Upon Business Associate's knowledge of a pattern of an activity or practice of Covered Entity that constitutes a material breach or violation of this BAA by such Covered Entity, Business Associate shall provide an opportunity for Covered Entity to cure the breach or end the violation. Business Associate shall terminate this BAA and the Agreements with respect to that Covered Entity if Covered Entity does not cure the breach or end the violation within such reasonable time as is specified by Business Associate, or immediately terminate this BAA and the Agreements with respect to that Covered Entity if Covered Entity has breached or violated a material term of this BAA and cure is not possible. However, Business Associate's Agreement(s) and the terms of this BAA with respect to any other Covered Entity shall continue to remain in effect until otherwise terminated.

C. **Effect of Termination.** Upon termination of this BAA for any reason, Business Associate, with respect to Protected Health Information received from Covered Entity, or created, maintained, or received by Business Associate on behalf of Covered Entity, shall:

1. Retain only that PHI which is necessary for Business Associate to continue its proper management and administration or to carry out its legal responsibilities;
2. Return to Covered Entity or destroy the remaining PHI that Business Associate still maintains in any form;
3. Continue to use appropriate safeguards and comply with Subpart C of 45 CFR Part 164 with respect to Electronic Protected Health Information to prevent use or disclosure of the PHI, other than as provided for in this Section V.C, for as long as Business Associate retains the PHI;
4. Not use or disclose the PHI retained by Business Associate other than for the purposes for which such PHI was retained and subject to the same conditions set out under Sections III.B and III.C which applied prior to termination; and
5. Return to Covered Entity or destroy the PHI retained by Business Associate when it is no longer needed by Business Associate for its proper management and administration or to carry out its legal responsibilities.

## VI. MISCELLANEOUS PROVISIONS

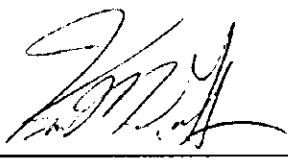
- A. **Regulatory References.** A reference in this BAA to a section in the HIPAA Rules means the section as in effect or as amended, and for which compliance is required at the time of the use or disclosure in question. In case a specific regulatory reference used in this BAA changes, as may occur when an enforcement body moves or otherwise changes its numbering system, this BAA shall remain in place and the Parties subject to the BAA shall use all reasonable efforts to discern the correct and applicable reference currently in effect in order to optimally satisfy compliance obligations as set forth under governing law.
- B. **Amendment.** The Parties agree to take appropriate action as necessary to amend this BAA from time to time in order for Covered Entity and Business Associate to comply with the HIPAA Rules. Moreover, to the extent permitted by applicable law, upon the compliance date of any final regulation, or amendment to final regulation promulgated by HHS that affects Business Associate or Covered Entity's obligations under this BAA, this BAA will automatically amend such that the obligations imposed on Business Associate or Covered Entity remain in compliance with the final regulation or amendment to final regulation.
- C. **Survival.** The respective rights and obligations of the Parties to this BAA shall survive the termination of this BAA.
- D. **Governing Law.** This BAA shall be governed by the laws of the State of Mississippi.
- E. **Notices.** All notices hereunder shall be in writing and delivered by hand, by certified mail, return receipt requested or by overnight delivery. Notices shall be directed to the Parties at their respective addresses set forth below their signature, as appropriate, or at such other addresses as the Parties may from time to time designate in writing.
- F. **Entire Agreement; Modification.** This BAA represents the entire agreement between Business Associate and each Covered Entity relating to the subject matter hereof and supersedes all prior oral and written agreements relating to the subject matter hereof. No provision of this BAA may be modified, except in writing, signed by the Parties.
- G. **No Third Party Beneficiaries.** There shall be no third party beneficiaries to this BAA, and no individual (including an Individual) or entity who is not a party to this BAA shall have any rights in connection with a breach or violation of this BAA.
- H. **Binding Effect.** This BAA shall be binding upon the Parties hereto and their successors and assigns.

- I. **Counterparts and Signature.** This BAA may be executed in any number of counterparts, which, when taken together, shall constitute one original. This BAA may be executed by an electronic or facsimile signature of an authorized representative of the Parties, and any such signature shall be deemed to be an original signature and shall be binding on the Parties to the same extent as if such electronic or facsimile signature were an original signature.
- J. **Interpretation of this Agreement.** Any ambiguity in this BAA shall be resolved in favor of a meaning that permits the Parties to comply with applicable law.

[Remainder of page left intentionally blank]

IN WITNESS WHEREOF, the Parties hereto have caused this BAA to be executed as of the date first above written.

**BUSINESS ASSOCIATE:** HUB International Gulf South

By: 

Name: Kevin Gardner

Title: Senior Vice President

**PLAN SPONSOR:** City of Diamondhead  
on behalf of its group health plan as Covered Entity

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Address of Plan Sponsor:  
5000 Diamondhead Circle  
Diamondhead, MS 39525  
\_\_\_\_\_  
\_\_\_\_\_



Agenda Item 2020-085

Item No. 18.

5000 Diamondhead Circle • Diamondhead, MS 39525-3260  
Phone: 228.222.4626 Fax: 228.222.4390  
[www.diamondhead.ms.gov](http://www.diamondhead.ms.gov)

March 10, 2020

Mayor and Council  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

Dear Councilmembers:

Re: Pay Application 2 - Diamondhead Roadway Improvements

Attached for your review and consideration is an invoice for payment from Huey P. Stockstill, LLC in the amount \$204,224.79 for the Roadway Improvements Paving Project. This invoice represents 46.15% project completion.

If you find this invoice to be in order, please proceed with payment.

Sincerely,



Michael Reso  
City Manager

MR:jk



March 13, 2020

Mr. Michael Reso  
City Manager  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

Re: Diamondhead Roadway Improvements  
Pay Application No.2

Dear Mr. Reso,


Please find attached Payment Request No. 2 from Huey P. Stockstill, LLC. for construction on the above referenced project in the amount of **\$204,224.79**.

We have verified all quantities and work completed and we recommend approval for payment. The retainage to date of 5% in the amount of \$21,173.49 has been deducted from the earned amount to date of \$423,469.47 as shown on the Contractor's Application for Payment.

Should you have questions or need additional information, please contact our office.

Sincerely,

DIGITAL ENGINEERING



John M. Stein, P.E.  
Manager of Engineering Operations

cc: Jeb Seal, HPS  
Richard Sullivan, COD  
Jeannie Klein, COD

Enclosures

# APPLICATION AND CERTIFICATE FOR PAYMENT

Invoice #: 19149-3

To Owner: CITY OF DIAMONDHEAD  
Project: 19149. DIAMONDHEAD ROADWAY IMPROVEMENTS

Application No.: 3

Distribution to :  
☐ Owner  
☐ Architect  
☐ Contractor

Period To: 2/29/2020

From Contractor: Huey P. Stockstill, LLC  
P. O. Box 758  
Picayune, MS 39466  
Via Architect: DIGITAL ENGINEERING

Project Nos: PROJECT NO. 730-1000-012

Contract Date:

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1. Original Contract Sum ..... \$878,737.60  
2. Net Change By Change Order ..... \$38,910.30  
3. Contract Sum To Date ..... \$917,647.90  
4. Total Completed and Stored To Date. .... \$423,469.47

Retainage:

5.00% of Completed Work \$21,173.49  
0.00% of Stored Material \$0.00

Total Retainage ..... \$21,173.49

6. Total Earned Less Retainage ..... \$402,295.98

7. Less Previous Certificates For Payments ..... \$198,071.19

8. Current Payment Due ..... \$204,224.79

9. Balance To Finish, Plus Retainage ..... \$515,351.92

CHANGE ORDER SUMMARY		Additions	Deductions
Total changes approved in previous months by Owner		\$0.00	\$0.00
Total Approved this Month		\$38,910.30	\$0.00
TOTALS		\$38,910.30	\$0.00
Net Changes By Change Order		\$38,910.30	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Huey P. Stockstill, LLC

By: John W. Sinal Date: 3/10/2020

State of: Mississippi County of: Paul River

Subscribed and sworn to before me this 10th day of March 2020

Notary Public:

My Commission expires: April 18, 2021

## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information, and belief, the work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 204,224.79

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: [Signature] Date: 3/13/2020

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Item No. 18.

# Progress Bill

From: Huey P. Stockstill, LLC  
P. O. Box 758  
Picayune, MS 39466

Invoice: 19149-3  
Date: 02/29/20  
Application #: 3

To: CITY OF DIAMONDHEAD

Invoice Due Date: 02/29/20  
Payment Terms: Net 30 Days

Contract: 19149. DIAMONDHEAD ROADWAY IMPROVEMENTS

Item	Description	Contract Amount	Contract Quantity	U/M	Quantity JTD	Unit Price	Materials On-Site	Total Completed And Stored		Amount Previous	Quantity This Period	Amount This Period
								To Date	%			
1	Mobilization	15,000.00	0.000	LS	0.000	0.00000	0.00	7,500.00	50.00%	3,750.00	0.000	3,750.00
2	Pre-Construction Video	500.00	0.000	LS	0.000	0.00000	0.00	250.00	50.00%	125.00	0.000	125.00
3	Construction Layout	1,200.00	0.000	LS	0.000	0.00000	0.00	600.00	50.00%	300.00	0.000	300.00
4	Maintenance of Traffic	3,000.00	0.000	LS	0.000	0.00000	0.00	1,500.00	50.00%	750.00	0.000	750.00
5	Clean-up, Dressing & Sodding	5,000.00	0.000	LS	0.000	0.00000	0.00	0.00	0.00%	0.00	0.000	0.00
6	Project Sign	250.00	0.000	LS	0.000	0.00000	0.00	125.00	50.00%	62.50	0.000	62.50
7	Remove and Replace Asphalt Roadway (4.5" Thickness Minimum	52,100.00	1,042.000	SY	0.000	50.00000	0.00	0.00	0.00%	0.00	0.000	0.00
8	Asphaltic Concrete Pavement Overlay (1-1/2" Overlay)	736,240.50	93,195.000	SY	47,883.500	7.90000	0.00	378,279.85	51.38%	196,662.60	22,989.500	181,617.05
9	Cold Planning/Disposal of Asphaltic Concrete Pavement	86,278.40	50,762.000	SY	20,714.600	1.70000	0.00	35,214.82	40.82%	6,845.90	16,687.600	28,368.92
12	Plastic Pvm't Striping (24"Width)Thermo 125 Mil) (Stop Bar)	2,880.00	480.000	LF	0.000	6.00000	0.00	0.00	0.00%	0.00	0.000	0.00
13	Plastic Pvm't Striping (Yellow Solid Double Line) (4"Width)	6,749.00	6,749.000	LF	0.000	1.00000	0.00	0.00	0.00%	0.00	0.000	0.00
14	Plastic Pvm't Striping (White Solid Line) (4" Width)(Thermo	6,775.00	13,550.000	LF	0.000	0.50000	0.00	0.00	0.00%	0.00	0.000	0.00
15	Two-Way Reflective Raised Pavement Markers (Yellow)	1,125.00	250.000	EA	0.000	4.50000	0.00	0.00	0.00%	0.00	0.000	0.00
16	Plastic Pvm't Legends and Symbols (Arrow - Left Turn)	250.00	1.000	EA	0.000	250.00000	0.00	0.00	0.00%	0.00	0.000	0.00
17	Plastic Pvm't Legends and Symbols (Only)	300.00	1.000	EA	0.000	300.00000	0.00	0.00	0.00%	0.00	0.000	0.00
Total for items with No Bill Group		917,647.90					0.00	423,469.47	46.15%	208,496.00		214,973.47

Total Billed To Date:

Item No. 18.

Progress Bill

From: Huey P. Stockstill, LLC  
P. O. Box 758  
Picayune, MS 39466

Invoice: 19149-3

Date: 02/29/20

Application #: 3

To: CITY OF DIAMONDHEAD

Invoice Due Date: 02/29/20

Payment Terms: Net 30 Days

Contract: 19149. DIAMONDHEAD ROADWAY IMPROVEMENTS

Less Retainage:  
Less Previous Applications:  
Total Due This Invoice:

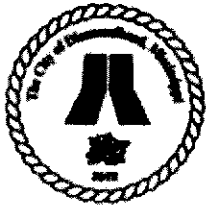
Item No. 18.



Street Name	Sheet No.	ASPHALT PLAN (SY)	TOTAL ACTUAL (SY)	JAN EST ASPHALT ACTUAL (SY)	FEB EST ASPHALT ACTUAL (SY)	COLD PLANNING PLAN (SY)	TOTAL ACTUAL COLD PLANNING (SY)	JAN EST COLD PLANNING ACTUAL (SY)	FEB EST COLD PLANNING ACTUAL (SY)
ALA MONANA PL	5	935	935	935	0	0.00	0	0	0
ALA MOANA ST	6	2,698	2,698	2,698	0	0.00	0	0	0
GOLF CLUB DR	21,22	7,067	7,067	7,067	0	0.00	0	0	0
HAUKU CT	13	1,175	1,175	1,175	0	0.00	0	0	0
HAMAKUA ST	13	1,819	1,819	1,819	0	0.00	0	0	0
HONOMU CT	15	991	991	991	0	0.00	991	991	991
HONOMU PL	15	2,170	2,170	2,170	0	0.00	2,170	2,170	2,170
KAENA CT	25	625	625	625	0	0.00	0	0	0
KAENA PL	25	861	861	861	430.50	0.00	0	0	0
KALAE ST	27	1,027	1,027	1,027	0	0.00	0	0	0
KALALAU ST	20	775	775	775	0	0.00	0	0	0
KALALAU PL	20	1,218	1,218	1,218	0	0.00	0	0	0
KUPUHI CT	26	678	678	678	0	0.00	0	0	0
LUAWAI WAY	27	1,119	1,119	1,119	0	0.00	0	0	0
MUOLEA CT	32	1,402	1,402	1,402	1,119.00	0.00	0	0	0
PAHOA CT	39	1,304	1,304	1,304	0	0.00	0	0	0
POKAI CT	26	579	579	579	0	0.00	0	0	0
INTERSECTING STREET MILLED TIE-INS									
TOTALS		26,443	26,443	24,894	1,549.50	3,161	0	866	4,027
APUWAI PL	23	1871	1898	0	1,898.00	0	1664.6	1664.6	1664.6
AWINI CT	19	886	840	0	840.00	0	740	740	740
AWINI ST	19	773	622	0	622.00	0	636.6	636.6	636.6
AWINI ST	14	1751	1751	0	1,751.00	0	0	0	0
AWINI ST	36	1682	1601	0	1,601.00	0	1717.7	1717.7	1717.7
AWINI ST	28	1379	1379	0	1,379.00	0	0	0	0
AWINI ST	31	908	862	0	862.00	0	0	0	0
AWINI ST	38	524	539	0	539.00	0	1446.6	1446.6	1446.6
AWINI ST	38	1806	1804	0	1,804.00	0	569.3	569.3	569.3
AWINI ST	14	928	928	0	928.00	0	0	0	0
AWINI ST	35	1003	1171	0	1,171.00	0	1035.3	1035.3	1035.3
AWINI ST	35	1574	1970	0	1,970.00	0	1677.4	1677.4	1677.4
AWINI ST	43	1436	1450	0	1,450.00	0	0	0	0
AWINI ST	42	1230	1230	0	1,230.00	0	0	0	0
AWINI ST	42	618	618	0	618.00	0	0	0	0
*****CHASE DIDN'T PUT THE STREET NAME ON 2/13/20									
INTERSECTING STREET MILLED TIE-INS									
TOTALS		18369	18663	0	18,663.00	0	0	0	9487.5
AMOKA PL	9	1,453	0	0	0.00	0	0.00	0	0
IEKE CIR	24	2,228	0	0	0.00	0	2419.70	2,419.70	2,419.70
IEKE DR	9	4,992	0	0	0.00	0	4779.80	4,779.80	4,779.80
KUI PL	37	616	0	0	0.00	0	0.00	0	0
LOLA WAY	7	726	0	0	0.00	0	0.00	0	0
PONO ST	41	1,029	904	0	904.00	0	0.00	0	0
PONO PL	41	1,310	146	0	1,460.00	0	0.00	0	0
TWIN LAKE LN	37	435	413	0	413.00	0	0.00	0	0
TOTALS		12,789	1,463	0	2,777.00	0	7,200	0	0
ESTIMATE TOTALS		57,601	46,569	24,894	22,989.50	3,161	20,714	4,027	7

Item No. 18.





City of Diamondhead, MS

# Docket of Claims Register - Council

APPKT01225 - Docket of Claims 3/17/2020

By Docket/Claim Number

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount	Payment Amount
DKT156936	AGJ	03/17/2020	76223	Software update PW FA# 27	001-301-50100	Supplies	245.00	395.00
			76276	Network drop CKonkel	001-140-60400	Professional Fees - IT	150.00	
DKT156937	Belinda I Taylor	03/17/2020	3/3/2020	Poll worker Resolution board Ward 4 3/3/2020	001-140-69300	Other - Elections	25.00	25.00
DKT156938	Boudins Environmental Services	03/17/2020	2/27/2020	portable toilets Mardi Gras Parade 2020	001-140-68000	Promotions	450.00	450.00
DKT156939	Cintas Corporation	03/17/2020	2/2020	Uniform rental February 2020	001-301-52300	Uniforms	175.28	789.63
					001-301-52300	Uniforms	261.63	
					001-301-52300	Uniforms	177.44	
					001-301-52300	Uniforms	175.28	
DKT156940	Coast Electric Power Association	03/17/2020	2/23/2020-026	electrical services 1/23-2/23/2020 LPR Kapalama	001-301-65100	Utilities - Streetlights & Other	44.02	236.72
			2/27/2020-021	electrical services 1/27-2/27/2020 Harbor Cir #1	001-301-65100	Utilities - Streetlights & Other	38.13	
			2/27/2020-022	electrical services 1/27-2/27/2020 Harbor Cir #2	001-301-65100	Utilities - Streetlights & Other	38.13	
			2/27/2020-023	electrical services 1/27-2/27/2020 Harbor Cir #3	001-301-65100	Utilities - Streetlights & Other	38.13	
			2/27/2020-024	electrical services 1/27-2/27/2020 Harbor Cir #4	001-301-65100	Utilities - Streetlights & Other	38.13	
			2/27/2020-025	electrical services 1/27-2/27/2020 LPR I10/Yacht	001-301-65100	Utilities - Streetlights & Other	40.18	
DKT156941	Coastal Hardware and Rental Co LLC	03/17/2020	B20328959	Parking Bumpers for City Hall Police Parking	001-301-54400	Repairs & Maintenance-Streets/Drainage/Other	560.00	560.00
DKT156942	Covington Civil and Environmental LLC	03/17/2020	16175.08-14	Engineer SVS Stormwater Twin Lakes Detention Pond	001-301-60200	Professional Fees - Engineering	2,705.50	2,705.50

## Docket of Claims Register - Council

APPKT01225 - Docket of Claims 3/17/2020

Docket/Claim #	Vendor Name Payable Date Payable Number	Payable Description	Account Number	Account Name	Payment Amount Line Amount
DKT156943	Covington Civil and Environmental LLC 03/17/2020 16175.08-13	Engineer Services Turnberry	001-301-60200	Professional Fees - Engineering	885.75
DKT156944	Cspire Internet Service 03/17/2020 1516927	Telepak networks February 2020	001-140-61400 001-140-67300	Internet Rent - Phone System	644.17 208.99 435.18
DKT156945	Diamondhead True Value 03/17/2020 2/2020	Open PO February 2020	001-301-50100 001-301-50100 001-140-68000 001-301-50100 001-140-54000 001-301-54400 001-301-50100	Supplies Supplies Promotions Supplies Repairs & Maintenance - Building Repairs & Maintenance-Streets/Drainage/Other Supplies	175.96 3.99 11.99 42.85 19.45 1.38 91.54 4.76
DKT156946	Diaz Brothers Printing 03/17/2020 2784	print job map	001-140-63100	Printing & Binding	20.00
DKT156947	Digital Engineering and Imaging Inc 03/17/2020 730-1000-48	Leisure Time Dr Survey Services	001-301-60200	Professional Fees - Engineering	770.00
DKT156948	Digital Engineering and Imaging Inc 03/17/2020 730-1000-45	Engineer SVS Plan Review Services	001-280-60200	Professional Fees - Engineering	1,742.50
DKT156949	Digital Engineering and Imaging Inc 03/17/2020 730-1000-46	Engineer SVS Roadway	001-301-60200	Professional Fees - Engineering	15,940.00
DKT156950	Digital Engineering and Imaging Inc 03/17/2020 730-1000-47	Roadway/Paving Phase II	001-301-60200	Professional Fees - Engineering	12,725.00
DKT156951	Digital Engineering and Imaging Inc 03/17/2020 730-1000-44	Engineer SVS GIS Maintenance	001-140-69100	Other Services & Charges	1,067.00
DKT156952	Dixieland Home Farm and Garden Center Inc 03/17/2020 380619	Grass Seed	001-301-54400 001-301-54400	Repairs & Maintenance-Streets/Drainage/Other Repairs & Maintenance-Streets/Drainage/Other	287.30 143.80 143.50
DKT156953	DNA Underground 03/17/2020 DNA2320	Diamondhead Drive West Drainage improvement	001-301-90600	Capital Outlay - Streets/Drainage	46,250.00
DKT156954	Don Hopes 03/17/2020 3/3/2020	Poll Worker Election commissioner Ward 4 3/3/2020	001-140-69300	Other - Elections	340.00

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APPKT01225 - Docket of Claims 3/17/2020

Docket/Claim #	Vendor Name Payable Date	Payable Number	Payable Description	Account Number	Account Name	Payment Amount Line Amount
DKT156955	Eagle Energy 03/17/2020	24742 24741	Fuel	001-301-52200 001-301-52200	Fuel Fuel	2,151.07 1,311.92 839.15
DKT156956	Election Systems & Software 03/17/2020	1123845	Municipal election support March 3, 2020	001-140-69300	Other - Elections	4,455.00 4,455.00
DKT156957	Enmon Enterprises 03/17/2020	MGC03200100	janitorial service March 2020	001-140-69100	Other Services & Charges	2,100.00 2,100.00
DKT156958	Environmental Systems Research Institute 03/17/2020	93787192	ARCGIS Primary Maintenance 5//2020-4/2021	001-301-60100	Professional Fees - Consulting	404.00 404.00
DKT156959	Eric Nolan 03/17/2020	2/26/2020	Arborist Services 9812 Ana Hula St	001-280-69100	Other Services & Charges	100.00 100.00
DKT156960	FirstPoint Inc 03/17/2020	7404	background check EHoda, RMiller	001-301-69100	Other Services & Charges	114.00 114.00
DKT156961	Fuelman 03/17/2020	NP57840419	fuel charges 2/24-3/1/2020 Police/Building	001-280-52200 001-200-52200	Fuel Fuel	1,059.49 31.31 532.66
		NP57880126	fuel charges 3/2-8/2020 Police	001-200-52200	Fuel	495.52
DKT156962	George Blair Attorney 03/17/2020	2/28/2020	public defender February 2020	001-110-60300	Professional Fees - Legal	1,000.00 1,000.00
DKT156963	Hancock Bank credit card 03/17/2020	244310602879684937417	Hotel/Registration MML Conference 2020	001-140-62000 001-100-62000 001-140-62000 001-100-62000	Travel & Training Travel & Training Travel & Training Travel & Training	5,565.00 555.00 3,330.00 280.00 1,400.00
DKT156964	Hancock County Chamber of Commerce 03/17/2020	DH22020	digital marketing support February 2020	001-140-60400	Professional Fees - IT	1,000.00 1,000.00



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Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Payment Amount Line Amount
DKT156965	Hancock County Sheriffs Office	03/17/2020	2020-DHLE-03	Interlocal sheriff February 1, 2020	001-110-69100	Other Services & Charges	56,435.02
					001-110-69100	Other Services & Charges	180.80
					001-200-69000	Interlocal Agreement	158.21
					001-200-69000	Interlocal Agreement	8,303.06
					001-200-69000	Interlocal Agreement	2,151.15
					001-200-69000	Interlocal Agreement	16,858.15
			2020-DHLE-04	interlocal sheriff February 15, 2020	001-110-69100	Other Services & Charges	135.08
					001-200-69000	Interlocal Agreement	8,632.74
					001-200-69000	Interlocal Agreement	3,042.53
					001-200-69000	Interlocal Agreement	16,973.30
DKT156966	Hancock County Solid Waste	03/17/2020	861	solid waste collections February	401-322-69100	Other Services & Charges	38,749.50
							38,749.50
DKT156967	Huey P Stockstill LLC	03/17/2020	19149-2	Street Paving	001-301-91200	Capital Outlay - Paving	204,224.79
							204,224.79
DKT156968	Ingrid Amberg	03/17/2020	3/3/2020	Poll worker Ward 4 3/3/2020	001-140-69300	Other - Elections	135.00
							135.00
DKT156969	James J Chiniche PA Inc	03/17/2020	17-057-095	Engineer SVS Montjoy Creek/public access project	110-600-60200	Professional Fees - Engineering Tidelands FY18	2,713.75
							2,713.75
DKT156970	James J Chiniche PA Inc	03/17/2020	17-057-096	Engineering SVS Tidelands 18	110-600-60200	Professional Fees - Engineering Tidelands FY18	993.75
							993.75
DKT156971	James J Chiniche PA Inc	03/17/2020	17-057-097	Engineer SVS Noma Drive Boat launch	001-301-60200	Professional Fees - Engineering	1,131.50
							1,131.50
DKT156972	James J Chiniche PA Inc	03/17/2020	16-033-067	Engineer SVS East Aloha Widening	108-301-60200	Professional Fees - Engineering East Aloha	6,542.49
							6,542.49
DKT156973	Janelle Kunellis	03/17/2020	3/3/2020	Poll Worker Ward 4 3/3/2020	001-140-69300	Other - Elections	125.00
							125.00
DKT156974	Julie S Boudreaux	03/17/2020	3/3/2020	Poll Worker Election commissioner Ward 4 3/3/2020	001-140-69300	Other - Elections	340.00
							340.00
DKT156975	Landers Chrysler Dodge Jeep LLC	03/17/2020	20D0166F	Dodge Ram 1500 LWB 2 WD	001-301-90700	Capital Outlay - Mobile Equipment	38,190.00
			20D198F	Pick up 2WD Ram 1500 quad	001-280-90700	Capital Outlay - Mobile Equipment	18,554.00
			LD169940	Vehicle Delivery PW/Building	001-301-90700	Capital Outlay - Mobile Equipment	18,936.00
					001-301-90700	Capital Outlay - Mobile Equipment	350.00
					001-301-90700	Capital Outlay - Mobile Equipment	350.00

## Docket of Claims Register - Council

APPKT01225 - Docket of Claims 3/17/2020

Docket/Claim #	Vendor Name Payable Date	Payable Number	Payable Description	Account Number	Account Name	Payment Amount Line Amount
DKT156976	Linfield Hunter and Junius Inc 03/17/2020	J23555C	Concept Drawing for I-10 Frontage Road	001-653-60100	Professional Fees - Consulting	7,815.00 7,815.00
DKT156977	Lowes Home Improvement 03/17/2020	408191	Craftsman Brite Alum Truck Tool Box FA# 329	001-301-54200	Repairs & Maintenance - Vehicle	274.55
		78645	Boards and Screws - Mahalohui Bridge Repair	001-301-54400	Repairs & Maintenance-Streets/Drainage/Other	166.06
		78966	OFF 6 oz. Mosq Repellant	001-301-50100	Supplies	68.16
		79629	White 2" Letters/Numbers (6-pack)	001-301-50100	Supplies	16.07
DKT156978	Marcella Sue Favre 03/17/2020	3/3/2020	Poll Worker Election commissioner Ward 4 3/3/2020	001-140-69300	Other - Elections	340.00 340.00
DKT156979	Moran Hauling Inc 03/17/2020	16-033-1	East Aloha Widening	108-301-90500	Capital Outlay - Other East Aloha	96,630.78 96,630.78
DKT156980	Mow Life LLC 03/17/2020	2081	Gator Weedeater Line (4 pack)	001-301-54300	Repairs & Maintenance - Equipment	119.96 119.96
DKT156981	MS Department of Public Safety 03/17/2020	2/2020	special assessment February 2020	650-10500	State Assessments Payable	147.24 147.24
DKT156982	MS Department of Revenue 03/17/2020	982	Tag for Dodge Truck PW 982	001-301-69100	Other Services & Charges	12.00 12.00
DKT156983	MS Department of Revenue 03/17/2020	549	Tag for Dodge Truck BLDG 549	001-280-69100	Other Services & Charges	12.00 12.00
DKT156984	MS Law Research Institute 03/17/2020	CL11820	Registration TGarber/JKlein Spring conference	001-140-62000	Travel & Training	330.00 330.00
DKT156985	MS Power Company 03/17/2020	3/2020-3	License plate readers 3 of 60	001-200-69100	Other Services & Charges	1,265.00 1,265.00
DKT156986	Naomi J Lassus 03/17/2020	3/3/2020	Poll Worker Ward 4 3/3/2020	001-140-69300	Other - Elections	125.00 125.00

## Docket of Claims Register - Council

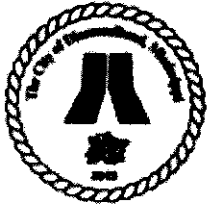
APPKT01225 - Docket of Claims 3/17/2020

Docket/Claim #	Vendor Name		Payable Description	Account Number	Account Name	Payment Amount	
	Payable Date	Payable Number				Line	Amount
DKT156987	Napa of Bay St Louis						539.09
	03/17/2020	2/2020	Open PO February 2020	001-200-54200	Repairs & Maintenance - Vehicle	26.88	
				001-200-54200	Repairs & Maintenance - Vehicle	28.78	
		246840	Repair Parts FA# 74	001-301-54300	Repairs & Maintenance - Equipment	20.16	
		246995	Tools, parts FA# 176, FA# 351	001-301-50200	SMALL HAND TOOLS	27.24	
				001-301-54300	Repairs & Maintenance - Equipment	200.13	
				001-301-50200	SMALL HAND TOOLS	4.69	
				001-301-50200	SMALL HAND TOOLS	5.49	
				001-301-50200	SMALL HAND TOOLS	3.69	
				001-301-50200	SMALL HAND TOOLS	44.82	
				001-301-50200	SMALL HAND TOOLS	49.51	
				001-301-54200	Repairs & Maintenance - Vehicle	64.87	
	03/03/2020	248056	Dump Truck Steering Gear Box FA#	001-301-54200	Repairs & Maintenance - Vehicle	62.83	
DKT156988	Nina S Day						145.00
	03/17/2020	3/3/2020	Poll Worker Poll manager Ward 4 3/3/2020	001-140-69300	Other - Elections	145.00	
DKT156989	North Bay Auto						40.28
	03/17/2020	34895	oil change Unit # 538	001-200-60600	Professional Fees - R&M Outside Services	40.28	
DKT156990	S&L Office Supplies						347.08
	03/17/2020	74085 74193	Office/janitor supplies	001-140-52000	Cleaning & Janitorial	68.14	
				001-140-52000	Cleaning & Janitorial	29.06	
				001-140-50100	Supplies	164.75	
				001-140-52000	Cleaning & Janitorial	46.88	
		74195	lysol wipes	001-140-52000	Cleaning & Janitorial	38.25	
DKT156991	Sea Coast Echo						1,148.00
	03/17/2020	1/31/2020	Voter Registration/Special Election advertise	001-140-69300	Other - Elections	198.00	
		9.4.2019	Flyers for CTC 2019	001-06600	Prepaid Other	950.00	
DKT156992	State Treasurer						3,218.36
	03/17/2020	2/2020	court assessment February 2020	650-10500	State Assessments Payable	3,152.20	
				650-10002	Court Bond Fees Payable	66.16	
DKT156993	Tammy Garber						125.75
	03/17/2020	3/10/2020	Travel Reimbursement 3/4-6/2020	001-140-62000	Travel & Training	125.75	
DKT156994	Timothy A Kellar Chancery Clerk						420.00
	03/17/2020	2/2020	tax sale redemption February 2020	001-140-69400	Collection Fees	420.00	

## Docket of Claims Register - Council

APPKT01225 - Docket of Claims 3/17/2020

Docket/Claim #	Vendor Name		Payable Description	Account Number	Account Name	Payment Amount
	Payable Date	Payable Number				Line Amount
DKT156995	WageWorks					80.00
	03/17/2020	0120-DR42799	cobra services 1/1-31/2020	001-140-64200	Insurance	40.00
		0220-DR42799	cobra services 2/1-29/2020	001-140-64200	Insurance	40.00
DKT156996	Warren Paving					4,106.15
	03/17/2020	30214	610 Base	001-301-54700	Gravel, Sand, Rip Rap	1,940.78
		30255	FOB SC1 Asphalt (6 tons)	001-301-54500	Asphalt	197.37
		30518	610 Base for Stock	001-301-54700	Gravel, Sand, Rip Rap	1,968.00
DKT156997	Waste Management					57.50
	03/17/2020	0711355-4768-6	waste removal service February	001-301-69100	Other Services & Charges	57.50
DKT156998	Wylie and Son Inc					6,700.00
	03/17/2020	507925	500 Gallon Water Trailer	001-301-90700	Capital Outlay - Mobile Equipment	6,700.00
					<b>Total Claims: 63</b>	<b>Total Payment Amount: 577,787.92</b>



City of Diamondhead, MS

Docket of Claims Register - Council

APPKT01226 - Docket of Claims 3/17/2020 Global Payments

By Docket/Claim Number

	Vendor Name					Payment Amount
Docket/Claim #	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount
DKT156999	Global Payments Inc					1,875.00
	03/17/2020	1/31/2020	credit card processing machines	001-110-50500	FF&E Non-Capitalized	468.75
				001-140-50500	FF&E Non-Capitalized	468.75
				001-280-50500	FF&E Non-Capitalized	937.50
Total Claims: 1					Total Payment Amount:	1,875.00



City of Diamondhead, MS

# My Docket of Claims Register

APPKT01220 - February 2020 Payroll Payables

By Docket/Claim Number

Vendor Name		Docket/Claim #					Payment Amount
Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount
1004	Blue Cross Blue Shield of MS	DKT156925					13,990.20
	INV0003233	MONTHLY PREMIUM	Invoice	02/12/2020	MONTHLY PREMIUM	650-00110	7,005.10
	INV0003257	MONTHLY PREMIUM	Invoice	02/26/2020	MONTHLY PREMIUM	650-00110	6,985.10
1003	Colonial Life	DKT156926					1,238.24
	INV0003218	EE PREMIUM	Invoice	02/12/2020	EE PREMIUM	650-00109	59.26
	INV0003219	EE PREMIUM	Invoice	02/12/2020	EE PREMIUM	650-00109	140.36
	INV0003220	Critical Illness	Invoice	02/12/2020	Critical Illness	650-00109	53.69
	INV0003221	Colonial Individual Medical Bridge	Invoice	02/12/2020	Colonial Individual Medical Bridge	650-00109	10.85
	INV0003222	EE Premium	Invoice	02/12/2020	EE Premium	650-00109	18.17
	INV0003223	EE PREMIUM	Invoice	02/12/2020	EE PREMIUM	650-00109	146.61
	INV0003224	EE PREMIUM	Invoice	02/12/2020	EE PREMIUM	650-00109	73.20
	INV0003225	EE PREMIUM	Invoice	02/12/2020	EE PREMIUM	650-00109	116.98
	INV0003242	EE PREMIUM	Invoice	02/26/2020	EE PREMIUM	650-00109	59.26
	INV0003243	EE PREMIUM	Invoice	02/26/2020	EE PREMIUM	650-00109	140.36
	INV0003244	Critical Illness	Invoice	02/26/2020	Critical Illness	650-00109	53.69
	INV0003245	Colonial Individual Medical Bridge	Invoice	02/26/2020	Colonial Individual Medical Bridge	650-00109	10.85
	INV0003246	EE Premium	Invoice	02/26/2020	EE Premium	650-00109	18.17
	INV0003247	EE PREMIUM	Invoice	02/26/2020	EE PREMIUM	650-00109	146.61
	INV0003248	EE PREMIUM	Invoice	02/26/2020	EE PREMIUM	650-00109	73.20
	INV0003249	EE PREMIUM	Invoice	02/26/2020	EE PREMIUM	650-00109	116.98
							954.16
1006	Guardian	DKT156927					
	INV0003227	ER Life Ins Over 65	Invoice	02/12/2020	ER Life Ins Over 65	650-00111	10.04
	INV0003228	ER Guardian Life Over 70	Invoice	02/12/2020	ER Guardian Life Over 70	650-00111	1.29
	INV0003229	ER Guardian Life	Invoice	02/12/2020	ER Guardian Life	650-00106	1.94
	INV0003230	EE PREMIUM	Invoice	02/12/2020	EE PREMIUM	650-00111	322.62
	INV0003231	ER BENEFIT LIFE INS MONTHLY PREMII	Invoice	02/12/2020	ER BENEFIT LIFE INS MONTHLY PREMII	650-00111	81.27
	INV0003232	EE PREMIUM	Invoice	02/12/2020	EE PREMIUM	650-00111	60.08
	INV0003251	ER Life Ins Over 65	Invoice	02/26/2020	ER Life Ins Over 65	650-00111	10.04
	INV0003252	ER Guardian Life Over 70	Invoice	02/26/2020	ER Guardian Life Over 70	650-00111	1.29
	INV0003253	ER Guardian Life	Invoice	02/26/2020	ER Guardian Life	650-00106	1.94
	INV0003254	EE PREMIUM	Invoice	02/26/2020	EE PREMIUM	650-00111	322.52
	INV0003255	ER BENEFIT LIFE INS MONTHLY PREMII	Invoice	02/26/2020	ER BENEFIT LIFE INS MONTHLY PREMII	650-00111	81.06
	INV0003256	EE PREMIUM	Invoice	02/26/2020	EE PREMIUM	650-00111	60.07

**My Docket of Claims Register**
**APPKT01220 - February 2020 Payroll Payables**

							Payment Amount
Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount
							482.05
1512	Internal Revenue Service	DKT156928					
	INV0003215	Federal Payroll Taxes	Invoice	02/03/2020	Federal Payroll Taxes	650-00120	361.64
	INV0003216	Federal Payroll Taxes	Invoice	02/03/2020	Federal Payroll Taxes	650-00121	84.58
	INV0003217	Federal Payroll Taxes	Invoice	02/03/2020	Federal Payroll Taxes	650-00122	35.83
							9,055.55
1512	Internal Revenue Service	DKT156929					
	INV0003238	Federal Payroll Taxes	Invoice	02/12/2020	Federal Payroll Taxes	650-00120	5,000.36
	INV0003239	Federal Payroll Taxes	Invoice	02/12/2020	Federal Payroll Taxes	650-00121	1,169.50
	INV0003240	Federal Payroll Taxes	Invoice	02/12/2020	Federal Payroll Taxes	650-00122	2,885.69
							9,186.73
1512	Internal Revenue Service	DKT156930					
	INV0003262	Federal Payroll Taxes	Invoice	02/26/2020	Federal Payroll Taxes	650-00120	5,106.66
	INV0003263	Federal Payroll Taxes	Invoice	02/26/2020	Federal Payroll Taxes	650-00121	1,194.36
	INV0003264	Federal Payroll Taxes	Invoice	02/26/2020	Federal Payroll Taxes	650-00122	2,885.71
							1,411.11
1760	Morgan White Group	DKT156931					
	INV0003235	Morgan White	Invoice	02/12/2020	Morgan White	650-11001	705.67
	INV0003259	Morgan White	Invoice	02/26/2020	Morgan White	650-11001	705.44
							2,335.00
1008	MS Department of Revenue Payr	DKT156932					
	INV0003214	Payroll State Withholding Taxes	Invoice	02/03/2020	Payroll State Withholding Taxes	650-00123	44.00
	INV0003237	Payroll State Withholding Taxes	Invoice	02/12/2020	Payroll State Withholding Taxes	650-00123	1,147.00
	INV0003261	Payroll State Withholding Taxes	Invoice	02/26/2020	Payroll State Withholding Taxes	650-00123	1,144.00
							32.97
1763	Symantec Corporation	DKT156933					
	INV0003234	LifeLock	Invoice	02/12/2020	LifeLock	650-11400	16.49
	INV0003258	LifeLock	Invoice	02/26/2020	LifeLock	650-11400	16.48
							5,380.00
1002	Systematized Benefits and Admin	DKT156934					
	INV0003226	Deferred Compensation	Invoice	02/12/2020	Deferred Compensation	650-00107	2,690.00
	INV0003250	Deferred Compensation	Invoice	02/26/2020	Deferred Compensation	650-00107	2,690.00
							91.80
1762	Teladoc	DKT156935					
	INV0003236	Teladoc	Invoice	02/12/2020	Teladoc	650-11002	45.90
	INV0003260	Teladoc	Invoice	02/26/2020	Teladoc	650-11002	45.90
<b>Total Claims: 11</b>						<b>Total Payment Amount:</b>	<b>44,157.81</b>



City of Diamondhead, MS

Packet: PYPKT00930 - 02.26.2020 REGULAR PAYROLL  
Payroll Set: DiamondHead - DH

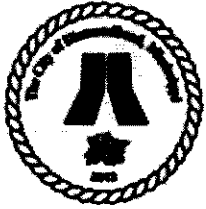
PRCLAIM 037

Item No. 21.

**Payroll Check Register**  
**Report Summary**  
Pay Period: 2/3/2020-2/16/2020

Type	Count	Amount
Regular Checks	6	5,843.24
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	26	25,205.11
<b>Total</b>	<b>32</b>	<b>31,048.35</b>





City of Diamondhead, MS

Packet: PYPKT00931 - 03.02.2020 Monthly Payroll

Payroll Set: DiamondHead - DH

PRCLAIM 038

Payroll Check Item No. 21.

Report Summary

Pay Period: 2/1/2020-2/29/2020

Type	Count	Amount
Regular Checks	1	1,097.54
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	4	1,529.20
<b>Total</b>	<b>5</b>	<b>2,626.74</b>

**CITY OF DIAMONDHEAD, MISSISSIPPI**  
**Financial Statements**  
**Coversheet to Monthly Budget Report**  
**For the Month Ended February 29, 2020**

**ALL FUNDS HIGHLIGHTS**

<b>*Revenue:</b>		<b><u>Current Year</u></b>	<b><u>Last Year</u></b>
Total YTD Revenue	\$	3,609,271	\$ 3,437,199
Total Budget	\$	6,843,743	\$ 7,127,811
% Actual to Budget		52.7%	48.2%
Current Month % to Fiscal Year		41.7%	41.7%
<b>*Expenses YTD Activity:</b>		<b><u>Current Year</u></b>	<b><u>Last Year</u></b>
Total YTD Expenses Actual Activity	\$	2,216,061	\$ 2,041,659
Total YTD Expenses Activity w/ Encumbrances	\$	3,449,982	
Total Budget	\$	8,442,385	\$ 7,896,564
% Actual to Budget		26.2%	25.9%
% Actual w/ Encumbrances to Budget		40.9%	
Current Month % to Fiscal Year		41.7%	41.7%

\* Excludes Other Financing Sources and Uses

**Hancock Bank Account Balances as of: February 29, 2020**

General Bank Acct:	\$	5,038,347	Unrestricted	\$	6,551,174
Accounts Payable Clearing:		6,285	Fiduciary Fund		11,279
Payroll Clearing:		9,477	Solid Waste		122,534
Contingency Operating Fund:		2,073,188	Fire Fund		22,478
Fire Department Fund:		22,478	Grant Funds		442,309
<b>TOTAL</b>	<b>\$</b>	<b>7,149,775</b>		<b>\$</b>	<b>7,149,775</b>

<b>Fund Activity</b>	<b><u>YTD Actual</u></b>	<b><u>YTD Actual w/</u></b>	<b><u>Total Budget</u></b>
001 - General Fund	\$ 1,285,684	\$ 132,449	\$ (1,507,130)
104 - MS Infrastructure Modification Fu	\$ 30,641	\$ 30,641	\$ -
106 - Grant - I-10 Exit Lighting			
108 - Grant - TIP - East Aloha Widening	\$ (7,769)	\$ (23,868)	\$ (75,490)
110 - Grant - Tidelands FY18 Montjoy C	\$ (44,253)	\$ (68,914)	\$ -
111 - Grant - GRPC Commercial Area I	\$ 3,342	\$ 3,039	\$ -
112 - Grant - Tidelands FY19 MontJoy (	\$ -	\$ (25,000)	\$ -
113 - Grant - GRPC Multi Modal Path	\$ -	\$ -	\$ (20,000)
114 - Grant - GRPC Commercial Conne	\$ -	\$ -	\$ (15,000)
115 - Grant- Tidelands FY20 Rotten Ba	\$ -	\$ (14,624)	\$ -
401 - Solid Waste Fund	\$ 125,389	\$ 125,389	\$ 18,458
701 - Fire Department Fund	\$ 176	\$ 176	\$ 521
<b>TOTAL Surplus (Deficit)</b>	<b>\$ 1,393,210</b>	<b>\$ 159,289</b>	<b>\$ (1,598,641)</b>

**CITY OF DIAMONDHEAD, MISSISSIPPI**  
**Financial Statement**  
**Grants Fund Breakdown**  
**For the Month Ended February 29, 2020**

**Fund Balances**

	<u>Prior Year</u>				
	<u>Project</u>		<u>YTD Actual w/</u>	<u>Total</u>	<u>YTD %</u>
<u>Expense</u>	<u>Totals</u>	<u>YTD Actual</u>	<u>Encumbrances</u>	<u>Budget</u>	<u>Used</u>
106 - I-10 Interchange Lighting	\$ 722,698				
108 - East Aloha Widening FY18	\$ 24,901	7,769	23,868	218,840	11%
110 - Tidelands FY18 Montjoy Creek Impro	\$ 30,174	262,400	287,061	325,763	88%
111 - Commercial Area Improvement Study	\$ 19,607	-	303	-	0%
112 - Tidelands Grant FY19		-	25,000	288,033	9%
113 - GRPC Multi Modal Path Grant		-	-	100,000	0%
114 - GRPC Commercial Connectivity Study		-	-	75,000	0%
115 - Grant- Tidelands FY20 Rotten Bayou	\$ -	-	14,624	250,000	6%
<b>TOTAL EXPENSES YTD</b>	<b>\$ 797,379</b>	<b>\$ 270,169</b>	<b>\$ 350,855</b>	<b>\$ 1,257,636</b>	<b>0%</b>
<b>Revenue</b>					
106 - I-10 Interchange Lighting	\$ 708,020	\$ -	\$ -	\$ -	0%
108 - East Aloha Widening FY18	\$ 44,100	-	-	143,350	0%
110 - Tidelands FY18 Montjoy Creek Impro	\$ 26,570	218,148	218,148	325,763	67%
111 - Commercial Area Improvement Study	\$ 4,000	3,342	3,342	-	0%
112 - Tidelands Grant FY19	\$ -	-	-	288,033	0%
113 - GRPC Multi Modal Path Grant	\$ 20,000	-	-	80,000	0%
114 - GRPC Commercial Connectivity Stud	\$ 15,000	-	-	60,000	0%
115 - Grant- Tidelands FY20 Rotten Bayou	\$ -	-	-	250,000	0%
<b>TOTAL REVENUE YTD</b>	<b>\$ 817,690</b>	<b>\$ 221,489</b>	<b>\$ 221,489</b>	<b>\$ 1,147,146</b>	<b>19%</b>
<b>Department Total Surplus (Deficit)</b>	<b>\$ 20,311</b>	<b>\$ (48,680)</b>	<b>\$ (129,366)</b>	<b>\$ (110,490)</b>	



City of Diamondhead, MS

# Income Item No. a. Int Group Summary

For Fiscal: 2019-2020 Period Ending: 02/29/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
<b>Fund: 001 - GENERAL FUND</b>						
<b>Revenue</b>						
200 - TAXES	3,269,500.00	3,269,500.00	1,010,363.64	2,351,594.22	2,351,594.22	917,905.78
220 - LICENCES & PERMITS	412,300.00	412,300.00	22,711.13	195,594.98	195,594.98	216,705.02
250 - INTERGOVERNMENTAL	1,140,948.00	1,156,948.00	96,876.60	399,411.54	399,411.54	757,536.46
290 - FINES & FORFEITS	47,100.00	47,100.00	4,780.40	20,537.22	20,537.22	26,562.78
300 - MISCELLANEOUS	2,100.00	2,100.00	55.25	1,383.82	1,383.82	716.18
330 - CHARGES FOR SERVICES	0.00	10,250.00	0.00	3,298.34	3,298.34	6,951.66
700 - GRANTS/SUBSIDIES/ALLOCATIONS	3,400.00	13,400.00	0.00	14,170.00	14,170.00	-770.00
800 - DEBT SERVICE	112,320.00	112,320.00	0.00	45,202.30	45,202.30	67,117.70
<b>Revenue Total:</b>	<b>4,987,668.00</b>	<b>5,023,918.00</b>	<b>1,134,787.02</b>	<b>3,031,192.42</b>	<b>3,031,192.42</b>	<b>1,992,725.58</b>
<b>Expense</b>						
<b>Department: 000 - NON-DEPARTMENTAL</b>						
999 - OTHER	0.00	6,950.00	0.00	0.00	0.00	6,950.00
<b>Department: 000 - NON-DEPARTMENTAL Total:</b>	<b>0.00</b>	<b>6,950.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6,950.00</b>
<b>Department: 100 - LEGISLATIVE - COUNCIL</b>						
400 - PERSONNEL SERVICES	42,700.00	42,700.00	3,139.79	16,057.78	16,057.78	26,642.22
500 - SUPPLIES	300.00	300.00	88.14	88.14	88.14	211.86
600 - CONTRACTUAL SERVICES	14,327.00	14,327.00	990.52	1,489.66	6,269.66	8,057.34
900 - CAPITAL OUTLAY	4,500.00	4,500.00	0.00	3,200.00	3,200.00	1,300.00
<b>Department: 100 - LEGISLATIVE - COUNCIL Total:</b>	<b>61,827.00</b>	<b>61,827.00</b>	<b>4,218.45</b>	<b>20,835.58</b>	<b>25,615.58</b>	<b>36,211.42</b>
<b>Department: 110 - JUDICIAL - MUNICIPAL COURT</b>						
400 - PERSONNEL SERVICES	126,746.25	126,746.25	9,708.71	52,364.97	52,364.97	74,381.28
500 - SUPPLIES	1,000.00	1,000.00	249.99	659.79	794.79	205.21
600 - CONTRACTUAL SERVICES	59,626.90	59,626.90	3,350.83	18,674.96	18,889.96	40,736.94
<b>Department: 110 - JUDICIAL - MUNICIPAL COURT Total:</b>	<b>187,373.15</b>	<b>187,373.15</b>	<b>13,309.53</b>	<b>71,699.72</b>	<b>72,049.72</b>	<b>115,323.43</b>
<b>Department: 140 - ADMINISTRATION - GENERAL</b>						
400 - PERSONNEL SERVICES	432,914.38	432,914.38	32,624.14	177,328.06	177,328.06	255,586.32
500 - SUPPLIES	18,210.00	18,210.00	787.17	8,354.94	9,552.15	8,657.85
600 - CONTRACTUAL SERVICES	733,600.49	750,006.74	31,060.22	271,664.02	315,805.26	434,201.48
700 - GRANTS/SUBSIDIES/ALLOCATIONS	70,196.00	70,196.00	0.00	39,696.00	39,696.00	30,500.00
900 - CAPITAL OUTLAY	139,200.00	140,200.00	0.00	5,063.97	5,063.97	135,136.03
<b>Department: 140 - ADMINISTRATION - GENERAL Total:</b>	<b>1,394,120.87</b>	<b>1,411,527.12</b>	<b>64,471.53</b>	<b>502,106.99</b>	<b>547,445.44</b>	<b>864,081.68</b>
<b>Department: 200 - POLICE DEPARTMENT</b>						
400 - PERSONNEL SERVICES	39,060.00	39,060.00	0.00	10,525.69	10,525.69	28,534.31
500 - SUPPLIES	48,200.00	48,200.00	2,386.50	12,270.91	12,270.91	35,929.09
600 - CONTRACTUAL SERVICES	826,182.71	826,182.71	62,817.94	231,709.25	233,901.90	592,280.81
700 - GRANTS/SUBSIDIES/ALLOCATIONS	9,600.00	9,600.00	0.00	9,600.00	9,600.00	0.00
900 - CAPITAL OUTLAY	53,418.00	53,418.00	0.00	0.00	51,802.00	1,616.00
<b>Department: 200 - POLICE DEPARTMENT Total:</b>	<b>976,460.71</b>	<b>976,460.71</b>	<b>65,204.44</b>	<b>264,105.85</b>	<b>318,100.50</b>	<b>658,360.21</b>
<b>Department: 280 - Building/Planning &amp; Zoning</b>						
400 - PERSONNEL SERVICES	174,431.45	174,431.45	11,458.05	64,508.24	64,508.24	109,923.21
500 - SUPPLIES	4,454.40	4,454.40	122.28	927.24	1,137.14	3,317.26
600 - CONTRACTUAL SERVICES	177,210.79	180,317.29	1,909.00	12,386.56	32,909.43	147,407.86
900 - CAPITAL OUTLAY	19,000.00	19,000.00	0.00	0.00	18,936.00	64.00
<b>Department: 280 - Building/Planning &amp; Zoning Total:</b>	<b>375,096.64</b>	<b>378,203.14</b>	<b>13,489.33</b>	<b>77,822.04</b>	<b>117,490.81</b>	<b>260,712.33</b>
<b>Department: 301 - PUBLIC WORKS</b>						
400 - PERSONNEL SERVICES	788,191.56	788,191.56	51,983.05	283,067.00	283,067.00	505,124.56
500 - SUPPLIES	151,052.00	151,052.00	9,633.82	33,782.34	45,210.00	105,842.00
600 - CONTRACTUAL SERVICES	419,858.32	426,228.11	41,857.47	140,963.81	309,731.15	116,496.96
700 - GRANTS/SUBSIDIES/ALLOCATIONS	3,000.00	3,000.00	0.00	3,000.00	3,000.00	0.00

## Income Statement

For Fiscal: 2019-2020 Per

Item No. a.

2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD A Encumbrances	Budget Remaining
900 - CAPITAL OUTLAY	1,777,766.88	1,851,516.88	229,660.19	306,137.85	1,101,315.90	750,200.98
Department: 301 - PUBLIC WORKS Total:	3,139,868.76	3,219,988.55	333,134.53	766,951.00	1,742,324.05	1,477,664.50
Department: 653 - Economic Development						
600 - CONTRACTUAL SERVICES	62,411.57	114,364.07	8,357.50	41,987.50	75,717.50	38,646.57
Department: 653 - Economic Development Total:	62,411.57	114,364.07	8,357.50	41,987.50	75,717.50	38,646.57
Department: 800 - Debt Service						
800 - DEBT SERVICE	174,354.41	174,354.41	0.00	0.00	0.00	174,354.41
Department: 800 - Debt Service Total:	174,354.41	174,354.41	0.00	0.00	0.00	174,354.41
Expense Total:	6,371,513.11	6,531,048.15	502,185.31	1,745,508.68	2,898,743.60	3,632,304.55
Fund: 001 - GENERAL FUND Surplus (Deficit):	-1,383,845.11	-1,507,130.15	632,601.71	1,285,683.74	132,448.82	-1,639,578.97
Fund: 104 - MS Infrastructure Modification Fund						
Revenue						
250 - INTERGOVERNMENTAL	20,000.00	20,000.00	0.00	30,640.83	30,640.83	-10,640.83
Revenue Total:	20,000.00	20,000.00	0.00	30,640.83	30,640.83	-10,640.83
Expense						
Department: 301 - PUBLIC WORKS						
900 - CAPITAL OUTLAY	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00
Department: 301 - PUBLIC WORKS Total:	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00
Expense Total:	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00
Fund: 104 - MS Infrastructure Modification Fund Surplus (Deficit):	0.00	0.00	0.00	30,640.83	30,640.83	-30,640.83
Fund: 108 - Grant - TIP - East Aloha Widening FY18						
Revenue						
250 - INTERGOVERNMENTAL	136,400.00	136,400.00	0.00	0.00	0.00	136,400.00
350 - TRANSFERS AND NON REVENUE RECEIPTS	0.00	6,950.00	0.00	0.00	0.00	6,950.00
Revenue Total:	136,400.00	143,350.00	0.00	0.00	0.00	143,350.00
Expense						
Department: 301 - PUBLIC WORKS						
600 - CONTRACTUAL SERVICES	33,250.00	33,250.00	3,877.10	7,769.09	23,867.93	9,382.07
900 - CAPITAL OUTLAY	178,640.00	185,590.00	0.00	0.00	0.00	185,590.00
Department: 301 - PUBLIC WORKS Total:	211,890.00	218,840.00	3,877.10	7,769.09	23,867.93	194,972.07
Expense Total:	211,890.00	218,840.00	3,877.10	7,769.09	23,867.93	194,972.07
Fund: 108 - Grant - TIP - East Aloha Widening FY18 Surplus (Deficit):	-75,490.00	-75,490.00	-3,877.10	-7,769.09	-23,867.93	-51,622.07
Fund: 110 - Grant - Tidelands FY18 Montjoy Creek Improvements						
Revenue						
250 - INTERGOVERNMENTAL	325,763.00	325,763.00	210,735.02	218,147.52	218,147.52	107,615.48
Revenue Total:	325,763.00	325,763.00	210,735.02	218,147.52	218,147.52	107,615.48
Expense						
Department: 600 - CONSERVATION OF NATURAL RESOURCES						
600 - CONTRACTUAL SERVICES	325,763.00	325,763.00	47,856.36	262,400.13	287,061.05	38,701.95
Department: 600 - CONSERVATION OF NATURAL RESOURCES Total:	325,763.00	325,763.00	47,856.36	262,400.13	287,061.05	38,701.95
Expense Total:	325,763.00	325,763.00	47,856.36	262,400.13	287,061.05	38,701.95
Fund: 110 - Grant - Tidelands FY18 Montjoy Creek Improvements Surpl...	0.00	0.00	162,878.66	-44,252.61	-68,913.53	68,913.53
Fund: 111 - Grant - GRPC Commercial Area Improv Study						
Revenue						
250 - INTERGOVERNMENTAL	0.00	0.00	1,931.24	3,341.85	3,341.85	-3,341.85
Revenue Total:	0.00	0.00	1,931.24	3,341.85	3,341.85	-3,341.85
Expense						
Department: 653 - Economic Development						
600 - CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	302.78	-302.78
Department: 653 - Economic Development Total:	0.00	0.00	0.00	0.00	302.78	-302.78
Expense Total:	0.00	0.00	0.00	0.00	302.78	-302.78
Fund: 111 - Grant - GRPC Commercial Area Improv Study Surplus (Defic..	0.00	0.00	1,931.24	3,341.85	3,039.07	-3,039.07

## Income Statement

For Fiscal: 2019-2020 Per

Item No. a.

2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD A Encumbrances	Budget Remaining
<b>Fund: 112 - Grant - Tidelands FY19 MontJoy Creek</b>						
<b>Revenue</b>						
250 - INTERGOVERNMENTAL	288,032.78	288,032.78	0.00	0.00	0.00	288,032.78
<b>Revenue Total:</b>	<b>288,032.78</b>	<b>288,032.78</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>288,032.78</b>
<b>Expense</b>						
<b>Department: 600 - CONSERVATION OF NATURAL RESOURCES</b>						
600 - CONTRACTUAL SERVICES	288,032.78	288,032.78	0.00	0.00	25,000.00	263,032.78
<b>Department: 600 - CONSERVATION OF NATURAL RESOURCES Total:</b>	<b>288,032.78</b>	<b>288,032.78</b>	<b>0.00</b>	<b>0.00</b>	<b>25,000.00</b>	<b>263,032.78</b>
<b>Expense Total:</b>	<b>288,032.78</b>	<b>288,032.78</b>	<b>0.00</b>	<b>0.00</b>	<b>25,000.00</b>	<b>263,032.78</b>
<b>Fund: 112 - Grant - Tidelands FY19 MontJoy Creek Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-25,000.00</b>	<b>25,000.00</b>
<b>Fund: 113 - Grant - GRPC Multi Modal Path</b>						
<b>Revenue</b>						
250 - INTERGOVERNMENTAL	80,000.00	80,000.00	0.00	0.00	0.00	80,000.00
<b>Revenue Total:</b>	<b>80,000.00</b>	<b>80,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>80,000.00</b>
<b>Expense</b>						
<b>Department: 500 - PARKS &amp; RECREATION</b>						
900 - CAPITAL OUTLAY	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00
<b>Department: 500 - PARKS &amp; RECREATION Total:</b>	<b>100,000.00</b>	<b>100,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100,000.00</b>
<b>Expense Total:</b>	<b>100,000.00</b>	<b>100,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100,000.00</b>
<b>Fund: 113 - Grant - GRPC Multi Modal Path Surplus (Deficit):</b>	<b>-20,000.00</b>	<b>-20,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-20,000.00</b>
<b>Fund: 114 - Grant - GRPC Commercial Connectivity Study</b>						
<b>Revenue</b>						
250 - INTERGOVERNMENTAL	60,000.00	60,000.00	0.00	0.00	0.00	60,000.00
<b>Revenue Total:</b>	<b>60,000.00</b>	<b>60,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>60,000.00</b>
<b>Expense</b>						
<b>Department: 653 - Economic Development</b>						
600 - CONTRACTUAL SERVICES	75,000.00	75,000.00	0.00	0.00	0.00	75,000.00
<b>Department: 653 - Economic Development Total:</b>	<b>75,000.00</b>	<b>75,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>75,000.00</b>
<b>Expense Total:</b>	<b>75,000.00</b>	<b>75,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>75,000.00</b>
<b>Fund: 114 - Grant - GRPC Commercial Connectivity Study Surplus (Defic..</b>	<b>-15,000.00</b>	<b>-15,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-15,000.00</b>
<b>Fund: 115 - Grant- Tidelands FY20 Rotten Bayou Public Access</b>						
<b>Revenue</b>						
250 - INTERGOVERNMENTAL	250,000.00	250,000.00	0.00	0.00	0.00	250,000.00
<b>Revenue Total:</b>	<b>250,000.00</b>	<b>250,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>250,000.00</b>
<b>Expense</b>						
<b>Department: 000 - NON-DEPARTMENTAL</b>						
600 - CONTRACTUAL SERVICES	25,000.00	25,000.00	0.00	0.00	14,623.59	10,376.41
900 - CAPITAL OUTLAY	225,000.00	225,000.00	0.00	0.00	0.00	225,000.00
<b>Department: 000 - NON-DEPARTMENTAL Total:</b>	<b>250,000.00</b>	<b>250,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>14,623.59</b>	<b>235,376.41</b>
<b>Expense Total:</b>	<b>250,000.00</b>	<b>250,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>14,623.59</b>	<b>235,376.41</b>
<b>Fund: 115 - Grant- Tidelands FY20 Rotten Bayou Public Access Surplus ..</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-14,623.59</b>	<b>14,623.59</b>
<b>Fund: 401 - SOLID WASTE FUND</b>						
<b>Revenue</b>						
200 - TAXES	638,805.00	638,805.00	110,120.37	325,155.44	325,155.44	313,649.56
250 - INTERGOVERNMENTAL	18,900.00	18,900.00	0.00	0.00	0.00	18,900.00
800 - DEBT SERVICE	1,404.00	1,404.00	0.00	616.68	616.68	787.32
<b>Revenue Total:</b>	<b>659,109.00</b>	<b>659,109.00</b>	<b>110,120.37</b>	<b>325,772.12</b>	<b>325,772.12</b>	<b>333,336.88</b>
<b>Expense</b>						
<b>Department: 322 - WASTE COLLECTION</b>						
600 - CONTRACTUAL SERVICES	640,650.65	640,650.65	42,053.11	200,382.76	200,382.76	440,267.89
<b>Department: 322 - WASTE COLLECTION Total:</b>	<b>640,650.65</b>	<b>640,650.65</b>	<b>42,053.11</b>	<b>200,382.76</b>	<b>200,382.76</b>	<b>440,267.89</b>
<b>Expense Total:</b>	<b>640,650.65</b>	<b>640,650.65</b>	<b>42,053.11</b>	<b>200,382.76</b>	<b>200,382.76</b>	<b>440,267.89</b>
<b>Fund: 401 - SOLID WASTE FUND Surplus (Deficit):</b>	<b>18,458.35</b>	<b>18,458.35</b>	<b>68,067.26</b>	<b>125,389.36</b>	<b>125,389.36</b>	<b>-106,931.01</b>

## Income Statement

For Fiscal: 2019-2020 Period

Item No. a.

2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD A Encumbrances	Budget Remaining
<b>Fund: 701 - FIRE DEPARTMENT FUND</b>						
Revenue						
800 - DEBT SERVICE	520.65	520.65	0.00	176.26	176.26	344.39
Revenue Total:	520.65	520.65	0.00	176.26	176.26	344.39
Fund: 701 - FIRE DEPARTMENT FUND Total:	520.65	520.65	0.00	176.26	176.26	344.39
Total Surplus (Deficit):	-1,475,356.11	-1,598,641.15	861,601.77	1,393,210.34	159,289.29	

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
001 - GENERAL FUND	-1,383,845.11	-1,507,130.15	632,601.71	1,285,683.74	132,448.82	-1,639,578.97
104 - MS Infrastructure Modif...	0.00	0.00	0.00	30,640.83	30,640.83	-30,640.83
108 - Grant - TIP - East Aloha W..	-75,490.00	-75,490.00	-3,877.10	-7,769.09	-23,867.93	-51,622.07
110 - Grant - Tidelands FY18 ...	0.00	0.00	162,878.66	-44,252.61	-68,913.53	68,913.53
111 - Grant - GRPC Commercial..	0.00	0.00	1,931.24	3,341.85	3,039.07	-3,039.07
112 - Grant - Tidelands FY19 ...	0.00	0.00	0.00	0.00	-25,000.00	25,000.00
113 - Grant - GRPC Multi Moda..	-20,000.00	-20,000.00	0.00	0.00	0.00	-20,000.00
114 - Grant - GRPC Commercial..	-15,000.00	-15,000.00	0.00	0.00	0.00	-15,000.00
115 - Grant- Tidelands FY20 Ro...	0.00	0.00	0.00	0.00	-14,623.59	14,623.59
401 - SOLID WASTE FUND	18,458.35	18,458.35	68,067.26	125,389.36	125,389.36	-106,931.01
701 - FIRE DEPARTMENT FUND	520.65	520.65	0.00	176.26	176.26	344.39
<b>Total Surplus (Deficit):</b>	<b>-1,475,356.11</b>	<b>-1,598,641.15</b>	<b>861,601.77</b>	<b>1,393,210.34</b>	<b>159,289.29</b>	



INC CODE: \* - All  
TASK CODE: \* - ALL  
STATUS: \* - All

USER: \* - All  
GROUP: \* - All  
PRIORITY: \* - All  
TYPE:

ORIGINATION: 0/00/0000 THRU 99/99/99  
DUE: 2/01/2020 THRU 2/29/20  
RESOLUTION: 0/00/0000 THRU 99/99/99

# INSPECTIONS BY Type

		PRIORITY									TOTAL
		1	2	3	4	5	6	7	8	9	
STATUS	ACTIVE	3									3
	CLOSED	188									188
	VOIDED										
	SUSPENDED										
TOTALS		191									191

## February 2020

INCIDENT CODE	SEQUENCES	COUNT
BRICK TIE		8
BUILDING FINAL		7
CONCRETE SLAB FOUND		16
CULVERT FINAL		1
CULVERT SITE		1
DWV TEST		4
ELECTRICAL FINAL		7
ELECTRICAL ROUGH		7
FENCE FINAL		5
FLATWORK FINAL		1
FOOTINGS/COLUMNS		21
FRAMING		7
HIGH WIND CONNECTORS		7
HOLE COMPACTION TEST		8
MECHANICAL FINAL		4
MECHANICAL ROUGH		6
MISCELLANEOUS		1
PARK/DRIVEWAY FINAL		1
PLAN REVIEW		1
PLUMBING BLD DRAIN		10
PLUMBING BLD SEWER		4
PLUMBING FINAL		3
PLUMBING ROUGH		6
PLUMBING WATER SVC		1
SHEATHING-ROOF		12
SHEATHING-WALL		8
SITE FINAL		5
SLAB COMPACT TEST		4
TEMP ELECTRIC POWER		1
TEMP POWER POLE		9
TERMITE CERTIFICATE		12
WATER PRESSURE TEST		3
TOTAL INCIDENTS		191

PERMITS BY TYPE  
FEBRUARY 2020

PROJECT SEGMENT	# OF SEGMENTS	BALANCE
B01-SFR - SINGLE FAMILY RESIDENTI	3	0.00
B02-ADD - RESIDENTIAL ADDITION	3	0.00
B03-REM - RESIDENTIAL REMODEL	2	0.00
B04-ACC - RESIDENTIAL ACCESSORY	7	77.00
B05-REP - RESIDENTIAL REPAIR	5	101.00
CATCHBASIN - CATCH BASIN	3	0.00
CULVERT - CULVERT	3	0.00
DRIVE/PARK - DRIVEWAY/PARKING ARE	3	0.00
ELEC-COM - COMMERCIAL ELECTRICAL	2	400.00
ELEC-RES - RESIDENTIAL ELECTRICAL	4	0.00
ELEC-RTP - RESIDENTIAL TEMP POLE	3	150.00
FENCE-RES - RESIDENTIAL FENCE	7	0.00
FLAT-RES - RESIDENTIAL FLATWORK	2	81.00
GAS-RES - RESIDENTIAL GAS	3	150.00
MECH-RES - RESIDENTIAL MECHANICAL	1	0.00
PLB-RES - RESIDENTIAL PLUMBING	3	45.00
PZ-01 - DEVELOPMENT	3	0.00
PZ-06 - VARIANCE	1	100.00
SIGN - SIGN	2	0.00
TELECOM - TELECOM	1	0.00
TREE - TREE REMOVAL	1	0.00
*** TOTALS ***	62	1,104.00

3/11/2020 8:52 AM

L I C E N S E   M A S T E R   R E P O R T

LICENSES: ALL

SORTED BY:   LICENSE NUMBER

EEEEEFFECTIVE

LICENSE CODES: Include: PRIV-MFG, PRIV-RET, PRIV-SERV , PRIV-WH

Item No. c.

ATIO

CLASSES: All

NT:

STATUS: ACTIVE, RENEWED, TERMINATED

PAY STATU

CITY LIMITS: INSIDE, OUTSIDE

February 2020

LICENSE CODE SUMMARY

CODE	DESCRIPTION	NUMBER	BALAN
PRIV-SERV	SERVICE	3	40.0
PRIV-RET	RETAIL	2	50.0
TOTAL:		5	90.0

# Diamondhead Fire Protection District Statistics

Run totals for the month of January 2020

Incident Type	Station 1	Station 2	Not Available	Totals
False Alarm & False Call	1	1		2
Fire	2	1		3
Good Intent Call	2		1	3
Rescue & Emergency Medical Service Inc	26	20	2	48
Service Call	11	11	1	23
Percent of Grand Total	53.16%	41.77%	5.06%	100.00%
Grand Total	42	33	4	79

## Inspections

### Commercial Inspections

Name	Address	Street	Pass Y/N	Comments
True Value	4405	ALOHA	No	Temp wiring, Fire Extinguisher issue
GIT-R-DONE	443	YACHT CLUB	Yes	
Subway	4315	GEX	Yes	
Dairy Queen	105	Live Oak	Yes	
CAFE BRUNET	4402	ALOHA	No	Consult only, not ready for inspection

## Training

Total training hours in January	117 hrs	Map training, Hazmat, Driver (pump operations), CPR
---------------------------------	---------	---

# Diamondhead Monthly Statistics

FEBRUARY 2020

(Sections in italics not counted toward call total)

Item No. e.

False Alarms- Residential/ Business/ 911	15		
Civil Disputes / Escorts / Process	17		
Complaint / See An Officer	8	Stolen Vehicle	0
Death	1	Burglary – Residence	0
Disturbance	9	Burglary – Vehicle	0
Follow-Up Information	219	Attempted Burglary	0
Juvenile Problem	5	Counterfeit Money	0
Lost/Found Item	3	Damage – Property	4
Miscellaneous	42	Embezzlement	0
		Forgery / Bad Check/Fraud	6
<b>TOTAL MISCELLANEOUS</b>	<b>319</b>	Malicious Mischief	3
		Recovered Stolen Vehicle	1
Drug Law Violation	2	Recovered Stolen Property	0
Prostitution	0	Shoplifting	0
		Theft (Grand)	0
<b>TOTAL CRIMES AGAINST PUBLIC SAFETY</b>	<b>2</b>	Theft (Petit)	2
		Trespassing	6
Animal Problem / Complaints	16	Unauthorized Use / Vehicle	0
Public Drunk	0		
Fire Structure / Vehicle	0	<b>TOTAL PROPERTY CRIME</b>	<b>22</b>
Fireworks	1		
Funeral Escort	0	Accident – Private Property	0
Littering/Dumping/Haz-Mat Spill	0	Accident – Public Roadway	6
Medical Emergency	4	Accident - Hit & Run	0
Missing/Runaway	2		
Parking Violation	5	<b>TOTAL ACCIDENTS/COLLISIONS</b>	<b>6</b>
Shots Fired	2		
Suicide / Threat / Attempt	3	Assist Motorist	7
Suicide	0	Reckless Driver	2
Suspicious / Person / Vehicle	47	Traffic Stop	119
Welfare Concern	10	<i>Traffic Citation (Adults)</i>	25
		<i>Traffic citation (minors)</i>	1
<b>TOTAL PUBLIC HEALTH &amp; SAFETY</b>	<b>90</b>	Traffic Fatality	0
Animal Bite	0	<b>TOTAL TRAFFIC</b>	<b>128</b>
Assault By Threat	2		
Assault	1		
Child Abuse / Neglect	0	<i>Warrant Arrests</i>	10
Domestic violence	5	<i>Drunk Driver (DUI) Arrests</i>	0
Harassment	2	<i>Traffic Arrests</i>	0
Harassing Phone Call	2	<i>Domestic Assault Arrests</i>	3
Robbery – Armed	0	<i>Other Arrests</i>	4
Sexual Abuse / Molestation	0	<b>TOTAL ARRESTS</b>	<b>17</b>
Stalking	0		
<b>TOTAL CRIMES AGAINST PERSON</b>		<b>TOTAL CALLS</b>	<b>579</b>

**AGENDA**  
**HANCOCK COUNTY REGIONAL SOLID WASTE**  
**March 9, 2020 at 8:30 a.m.**  
**City of Bay St. Louis Conference Room**  
**Bay St. Louis, MS**

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence
4. Public Recognition or Comments
5. Board of Director Comments
  - A. Grapple Truck - Decision from each entity
  - B. Recycling continue contract – Decision from each entity
  - C. Motion to move April meeting to Thursday, April 9th at 3:45PM
6. **Consent Agenda**
  - A. Motion to Approve minutes dated February 10, 2020.
  - B. Motion to approve docket dated March 9, 2020 in the amount of \$255,323.91.
  - C. Motion to Accept Statement of Revenue and Expense and Balance Sheet dated for February 19, 2020.
  - D. Motion to accept Waste Management request for CPI rate adjustment for disposal (\$28.34 to \$29.05 CPI Increase of .71).
  - E. Authorize administrator representative to apply for the Solid Waste Enforcement Officer's Grant and to other available grants, if any, and authorize Chairman to execute grant applications.
7. Hancock County Solid Waste Enforcement Officer Report
8. Engineer Report
9. Administrator Report
10. Attorney Report
11. Adjourn

**MINUTES OF THE  
HANCOCK COUNTY REGIONAL SOLID WASTE  
MANAGEMENT AUTHORITY  
February 10, 2020**

The Board of Directors of the Hancock County Regional Solid Waste Management Authority held its meeting at the City of Bay St. Louis Conference Center at 8:30 a.m.

**Call to Order**

The meeting of the Board of Directors convened at 8:30 A.M. February 10, 2020 at the Bay St. Louis Conference Center Located at 598 Main Street, Bay Saint Louis, MS.

Board Members present at the start of the meeting were Jeremy Burke, Mike Reso, Tommy Schafer, Jeffrey Reed, Greg Shaw and Eddie Favre.

Board Attorney Heather Smith was present  
Dawn Malley representing Compton Engineering, Administrator was present.

It was determined there was a quorum and the following proceedings were held.

**AT THIS TIME 8:36AM DIRECTOR MIKE FAVRE ENTERED THE MEETING**

**MOTION TO APPROVE MINUTES DATED JANUARY 13, 2020**

Motion was made by Director Mike Favre seconded by Director Greg Shaw to approve minutes dated January 13, 2020.

The following roll call vote was taken.

VOTING YEA: Directors Jeremy Burke, Mike Reso, Tommy Schafer, Jeffrey Reed, Mike Favre, Greg Shaw and Eddie Favre.

VOTING NAY: None

ABSENT AND NOT VOTING: Director Mike Smith

Motion was declared carried.

**ORDER TO APPROVE DOCKET DATED FEBRUARY 10, 2020**

Motion was made by Director Mike Favre seconded by Director Greg Shaw to approve the docket dated February 10, 2020 in the amount of \$2262,644.89.

The following vote was taken.

VOTING YEA: Directors Jeremy Burke, Mike Reso, Tommy Schafer, Jeffrey Reed, Mike Favre, Greg Shaw and Eddie Favre.

**MINUTES OF THE  
HANCOCK COUNTY REGIONAL SOLID WASTE  
MANAGEMENT AUTHORITY  
February 10, 2020**

VOTING NAY: None

ABSENT AND NOT VOTING: Director Mike Smith

Motion was declared carried. A copy of the docket is attached hereto as Exhibit A.

**MOTION TO ACCEPT THE STATEMENT OF REVENUE AND EXPENSE SHEET  
AND BALANCE SHEET DATED JANUARY 21, 2020**

Motion was made by Director Mike Favre seconded by Director Greg Shaw to accept the Statement of Revenue and Expense Sheet and Balance Sheet dated for January 21, 2020.

The following vote was taken.

VOTING YEA: Directors Jeremy Burke, Mike Reso, Tommy Schafer, Jeffrey Reed, Mike Favre, Greg Shaw and Eddie Favre.

VOTING NAY: None

ABSENT AND NOT VOTING: Director Mike Smith

Motion was declared carried. A copy of the sheet is attached hereto as Exhibit B.

**ORDER TO ADJOURN**

Motion was made by Director Jeffrey Reed seconded by Director Mike Reso to adjourn.

The following vote was taken:

VOTING YEA: Directors Jeremy Burke, Mike Reso, Tommy Schafer, Jeffrey Reed, Mike Favre, Greg Shaw and Eddie Favre.

VOTING NAY: None

ABSENT AND NOT VOTING: Director Mike Smith

Motion was declared carried and the meeting was adjourned.

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Minutes of the February 10, 2020 meeting.

Approved by:

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Chairman	
Jeremy Burke	Date
Title	



**DOCKET OF CLAIMS  
3/9/2020**

	<u>AMOUNT</u>	<u>CHECK BALANCE</u>
<b>The First</b>		
<b>BEGINNING CHECK BOOK BALANCE</b>		<b>\$182,904.01</b>
<b>DEPOSITS</b>		
Interest for February 2020	\$ 193.61	\$183,097.62
City of Bay St. Louis (January 2020 Collection Billing)	\$ 44,791.27	\$227,888.89
City of Diamondhead (January 2020 Collection Billing)	\$ 38,749.50	\$266,638.39
City of Bay St. Louis (Dumpsters January 2020)	\$ 240.68	\$266,879.07
City of Waveland (January 2020 Collection Billing and Rolloff Dumpster)	\$ 25,579.59	\$292,458.66
Hancock County (January 2020 Collection Billing)	\$ 70,020.50	\$362,479.16
Hancock County (Dumpster January 2020)	\$ 3,596.63	\$366,075.79
Hancock County (Millage January 2020)	\$ 78,656.75	\$444,732.54
Hancock County (Millage February 2020)	\$ 78,656.75	\$523,389.29
	\$ -	\$523,389.29
	\$ -	\$523,389.29

Total \$ 340,485.28

**CHECKS**

**Withdrawals/Payments**

		<b>\$523,389.29</b>
Ck# 3252 Jeremy Burke (Per Diem 2-10-20)	\$ 40.00	\$ 523,349.29
Ck# 3253 Mike Reso (Per Diem 2-10-20)	\$ 40.00	\$ 523,309.29
Ck# 3254 Tommy Schafer (Per Diem 2-10-20)	\$ 40.00	\$ 523,269.29
Ck# 3255 Jeffrey Reed (Per Diem 2-10-20)	\$ 40.00	\$ 523,229.29
Ck# 3256 Greg Shaw (Per Diem 2-10-20)	\$ 40.00	\$ 523,189.29
Ck# 3257 Eddie Favre (Per Diem 2-10-20)	\$ 40.00	\$ 523,149.29
Ck# 3258 Mike Favre (Per Diem 2-10-20)	\$ 40.00	\$ 523,109.29
Ck# 3259 US. Postal Service (PO Box Fees)	\$ 64.00	\$ 523,045.29
Ck# 3260 Gulf Coast Bookkeeping (Bookkeeping Feb 2020)	\$ 150.00	\$ 522,895.29
Ck# 3261 Waste Mang. (Collection/Bulky/Carts Feb 2020)	\$ 179,055.64	\$ 343,839.65
Ck# 3262 Waste Mang (HC Dumpster Feb 2020)	\$ 3,596.57	\$ 340,243.08
Ck# 3263 Waste Mang (BSL Dumpster Feb 2020)	\$ 240.68	\$ 340,002.40
Ck# 3264 Waste Mang. (Waveland Dumpster Feb 2020)	\$ 85.22	\$ 339,917.18
Ck# 3265 Waste Mang. (Recycling Dumpster DH Jan 30th, Feb 5th, 12th, 14th)	\$ 1,661.24	\$ 338,255.94
Ck# 3266 King Construction (Landfill Feb 2020)	\$ 16,886.25	\$ 321,369.69
Ck# 3267 Waste Mang. Pecan Grove (Disposal Feb 2020)	\$ 38,758.38	\$ 282,611.31
Ck# 3268 Compton Engineering (Admin. Feb 2020)	\$ 1,700.00	\$ 280,911.31
Ck# 3269 Butler Snow (Attorney Fees Feb 2020)	\$ 2,250.00	\$ 278,661.31
Ck# 3270 Waste Mang. (Rolloff @ King Landfill Feb 2020)	\$ 327.91	\$ 278,333.40
Ck# 3271 Waste Mang. (Rolloff City Yard 688 Hwy 90 BSL Feb 2020)	\$ 300.58	\$ 278,032.82
Ck# 3272 Waste Mang. (Recycle Dumpsters Feb 2020)	\$ 9,987.44	\$ 268,065.38
	\$ -	\$ 268,065.38

**\$ 255,323.91**

10:25 AM

02/19/20

Accrual Basis

# Hancock County Solid Waste Authority

## Statement of Revenue & Expense

### January 2020

	Jan 20	Budget	Oct '19 - Jan 20	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
City of Bay St. Louis					
Bulky Waste	4,825.70	4,946.34	19,302.80	19,785.34	59,356.00
Collection	39,965.57	40,964.68	159,862.28	163,858.66	481,576.00
Dumpster	26.28	1,250.00	3,027.79	5,000.00	15,000.00
<b>Total City of Bay St. Louis</b>	<b>44,817.55</b>	<b>47,161.00</b>	<b>182,192.87</b>	<b>188,644.00</b>	<b>565,932.00</b>
City of Diamondhead					
Bulky Waste	2,804.50	2,875.00	11,218.00	11,500.00	34,500.00
Cart Rental	3,834.00	3,850.00	14,536.00	15,400.00	46,200.00
Collection	32,311.00	33,118.75	129,244.00	132,475.00	397,425.00
Recycling	0.00	12,305.41	35,830.10	49,221.66	147,665.00
<b>Total City of Diamondhead</b>	<b>38,749.50</b>	<b>52,149.16</b>	<b>190,628.10</b>	<b>208,596.66</b>	<b>625,790.00</b>
City of Waveland					
Bulky Waste	2,748.70	2,833.34	10,986.80	11,333.34	34,000.00
Collection	22,747.67	23,316.66	90,990.68	93,266.66	279,800.00
Dumpster	85.22	89.16	340.88	356.66	1,070.00
<b>Total City of Waveland</b>	<b>25,579.59</b>	<b>26,239.16</b>	<b>102,318.36</b>	<b>104,956.66</b>	<b>314,870.00</b>
Hancock County					
Bulky Waste	5,662.25	5,808.34	22,649.00	23,233.34	69,700.00
Cart Rental	7,337.00	7,520.84	29,348.00	30,083.34	90,250.00
Collection	57,021.25	58,450.00	228,085.00	233,800.00	701,400.00
Dumpster	3,596.63	3,500.00	14,386.34	14,000.00	42,000.00
Emergency	0.00	350.00	1,938.14	1,400.00	4,200.00
Millage	78,656.75	92,949.41	314,627.00	371,797.66	1,115,393.00
<b>Total Hancock County</b>	<b>152,273.88</b>	<b>168,578.59</b>	<b>611,033.48</b>	<b>674,314.34</b>	<b>2,022,943.00</b>
Interest (Bank)	271.99	183.34	1,006.14	733.34	2,200.00
<b>Total Income</b>	<b>261,692.51</b>	<b>294,311.25</b>	<b>1,087,178.95</b>	<b>1,177,245.00</b>	<b>3,531,735.00</b>
<b>Expense</b>					
Administrator	1,700.00	1,700.00	6,800.00	6,800.00	20,400.00
Advertising	0.00	25.00	357.50	100.00	300.00
Attorney	2,250.00	2,250.00	9,000.00	9,000.00	27,000.00
Audit	0.00	708.34	0.00	2,833.34	8,500.00
Bookkeeping	250.00	166.66	700.00	666.66	2,000.00
Directors Fees	240.00	416.66	1,320.00	1,666.66	5,000.00
Dumpsters and Rolloffs	4,420.80	5,189.16	21,389.55	20,756.66	62,270.00
Engineering	0.00	1,250.00	0.00	5,000.00	15,000.00
Garbage Collection	179,055.84	191,666.68	716,222.56	768,666.66	2,300,000.00
Garbage Disposal	48,663.17	47,000.00	178,901.19	188,000.00	564,000.00
Insurance	0.00	1,500.00	8,560.24	6,000.00	18,000.00
Miscellaneous	0.00	25.00	0.00	100.00	300.00
Plan Amendment Expense	0.00	4,218.66	0.00	16,866.66	50,600.00
Recycling Bins (Curbside)	0.00	12,305.41	35,830.10	49,221.66	147,665.00
Recycling Dumpsters	9,617.53	10,333.34	38,513.72	41,333.34	124,000.00
Rubbish Landfill	14,187.75	15,416.66	61,726.25	61,666.66	185,000.00
Seminars/Travel	0.00	16.66	0.00	66.66	200.00
SW Enforcement Officer	0.00	2,500.00	0.00	10,000.00	30,000.00
<b>Total Expense</b>	<b>260,394.89</b>	<b>296,686.21</b>	<b>1,079,121.11</b>	<b>1,186,744.96</b>	<b>3,560,235.00</b>
<b>Net Ordinary Income</b>	<b>1,297.62</b>	<b>-2,374.96</b>	<b>8,057.84</b>	<b>-9,499.96</b>	<b>-28,500.00</b>
<b>Other Income/Expense</b>					
<b>Other Income</b>					
Grant (Public Notice Outreach)	0.00	500.00	0.00	2,000.00	6,000.00
Grant (SW Officer)	0.00	1,875.00	15,000.00	7,500.00	22,500.00
<b>Total Other Income</b>	<b>0.00</b>	<b>2,375.00</b>	<b>15,000.00</b>	<b>9,500.00</b>	<b>28,500.00</b>
<b>Net Other Income</b>	<b>0.00</b>	<b>2,375.00</b>	<b>15,000.00</b>	<b>9,500.00</b>	<b>28,500.00</b>
<b>Net Income</b>	<b>1,297.62</b>	<b>0.04</b>	<b>23,057.84</b>	<b>0.04</b>	<b>0.00</b>

10:27 AM  
02/19/20  
Accrual Basis

**Hancock County Solid Waste Authority**  
**Balance Sheet**  
**As of January 31, 2020**

Item No. f.

	Jan 31, 20
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
The First Checking	371,885.44
Total Checking/Savings	371,885.44
Accounts Receivable	
Accounts Receivable	364,870.55
Total Accounts Receivable	364,870.55
Other Current Assets	
Prepaid Insurance	9,577.34
Total Other Current Assets	9,577.34
Total Current Assets	746,333.33
<b>TOTAL ASSETS</b>	<b>746,333.33</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	262,644.89
Total Accounts Payable	262,644.89
Total Current Liabilities	262,644.89
Total Liabilities	262,644.89
Equity	
Retained Earnings	460,630.60
Net Income	23,057.84
Total Equity	483,688.44
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>746,333.33</b>



March 5, 2020

Mrs. Dawn Malley  
Hancock County Solid Waste Authority  
P.O. Box 116  
Bay St. Louis, 39520

Dear Mrs. Malley:

First, I'd like to say, "Thank You!" for being Waste Management customers. It's a privilege to service your residents each day through the residential contract and we're also very grateful to receive the solid waste at Pecan Grove landfill as well. We're proud to work with Hancock County and the cities within.

Pursuant to the terms of our contract for residential waste disposal services, we are submitting for your annual review the annual CPI calculation for the March 1, 2020 rate adjustment. I have included with this letter a copy of the Consumer Price Index for All Urban Consumers (CPI-U). The calculation of the CPI increase is as follows:

The net change is 2.49% increase which equates to a new rate of \$29.05. The documentation of the calculation is attached for your review. If approved, the increase would be effective on March 1, 2020.

<u>Current rate</u>	<u>CPI Increase</u>	<u>New rate</u>
\$28.34	\$.71	\$29.05

Estimated monthly increase of about \$1,127.17, annual estimated increase of about \$13,525.99 based on current tonnages.

Thank you again for your continued partnership. Please let me know if you have any questions or if I can be of assistance in anyway.

Best Regards,

Jenna Bass  
Public Sector Solutions Representative

**Hancock County**  
**Disposal contract**

MAS Acct 135-5825  
Hancock County Solid Waste Authority  
PO Box 116  
Bay St. Louis, MS 39520

**Section 5.00 Rate Adjustments**

**March 1st Rate Modification Date**

Bureau of Labor Statistics, Consumer Price Index for All Urban Consumers (CPI-U) All Items

Index Value for 1st month prior to commencement - January

As soon as possible after Rate Modification Date:

- i. Index value on 1st full month prior to commencement of contract
- ii. index value on rate modification date preceding the date of statement
- iii. net percentage change
- v. increase or decrease in fees

**Current Rates**

MSW	\$	28.34
	\$	-
Total	\$	28.34

Avg Tons per month 1587.56  
Avg Monthly charge \$ 44,991.40

CPI - U All Urban Consumers

- i. CPI - U All Items 251.712 Index Value 1st full month prior to commencement - January 2019
- ii. CPI - U 257.971 Index Value on rate modification date preceding date of statement - January 2020
- iii. % Change 2.49%

iv. Increase in Fees - Effective March 1, 2020

	Old Rate	CPI % Increase	Increase Amount	New Rate
Garbage	\$ 28.34	2.49%	\$ 0.71	\$ 29.05

Avg Tons per month 1587.56  
New Avg Monthly charge \$ 46,118.56  
Average increase per month \$ 1,127.17  
Average Annual Increase \$ 13,525.99

## Traffic Counts for Diamondhead

**Duration:** The counts requested were taken in 48 hour increments from May 2018 to February 2020.

**Location:** 18 sites were addressed in locations throughout Diamondhead.

**Goal:** Determine the daily traffic volume and ultimately the Average Annual Daily Traffic (AADT) for the requested sites.

**Results:** Attached you will find a map highlighting the 18 sites, listed Site A – Site R. Site C was not counted due to road closure and a detour at that location. Sites Q and R were not counted in February, 2020; moreover, those sites were previously counted in close proximity. More specifically, Site Q was requested at Golf Club Drive just North of Cherryhill Drive. A previous count was taken just South, on Golf Club Drive near Ahui Street. Site R was requested on Kapalama Drive North of Koloa Street. 2 counts were taken North of that site in September, 2018. Those locations were on Kapalama Drive South of Kiln-Delisle Road and on Faye Road East of Kapalama Drive. Those 2 counts were combined to serve as the count for the requested Site R. *Note: Those sites are annotated with an \* on the included spreadsheet.* The spreadsheet indicates the raw volume count and the AADT. The raw volume count is the unfactored number of axle hits taken during the data collection, then divided by two. This simply gives an estimate of the number of vehicles as most vehicles have two axles. The AADT is a computation of the raw volume count with seasonal and road type characteristics applied. The AADT is then rounded to the nearest ten, hundred, thousand, ten thousand. Therefore, the AADT differs from the raw volume count, and in some instances, may in fact be higher than the raw volume count. The reason for this, is because the factors multiplied to the raw volume data can exceed the quantity of 1. For instance, the counts taken in December, 2018, had a seasonal factor of 1.04 multiplied to the raw volume count.

**Attachments:** Several Word documents reflecting the weekly reports for the site raw volume counts, an Excel spreadsheet reflecting the site counts, and a PDF document containing a map of the sites.

**If you have any questions, feel free to contact:**

*Ryan Frazier*

**Traffic Data Technician**

**Gulf Regional Planning Commission**

**1635 Suite G Popps Ferry Road**

**Biloxi, MS 39532**

[rfrazier@grpc.com](mailto:rfrazier@grpc.com)

**(228) 207-7393**

Site ID	Location	Raw Volume Count	AADT
A	Airport Drive West of Yacht Club Circle	444	440
B	Diamondhead Drive East of Yacht Club Circle	88	90
C	Veterans - Construction	x	
D	Diamondhead Drive East of Aila Street	2915	2900
E	Diamondhead Drive North of Lanai Street	856	850
F	Diamondhead Drive East Laa La Way	842	830
G	Bayou Drive North of Diamonhead Drive	1897	1900
H	Turnberry Drive West of Cherryhill Drive	293	290
I	Diamondhead Drive South of Ahi Street	894	880
J	Golf Club Drive South of Kapalama Drive	3853	3900
K	Noma Drive West of Diamondhead Circle	1291	1300
L	Kalani Drive South of Diamondhead Drive	9252	8700
M	Gex Drive North of Aloha Drive	5867	5800
N	Park Ten Drive West of Gex Drive	729	700
O	Aloha Drive East of Gex Drive	13055	12000
P	East Aloha Drive East of Aloha Traffic Circle	2584	2600
Q*	Golf Club Drive North of Cherryhill Drive	6985	7100
R*	Kapalama Drive North of Koloa Street	7336	7300





## Gulf Regional Planning Commission Weekly Event Counts

**Datasets:****Site:** [Site A] Airport Dr W. of Yacht Club Cir 2-20-20**Attribute:****Survey Duration:** 9:09 Monday, February 17, 2020 => 6:54 Friday, February 21, 2020,**File:** A dhead 0 2020-02-21 0654.EC0 (Plus )**Profile:****Filter time:** 7:00 Tuesday, February 18, 2020 => 7:00 Thursday, February 20, 2020 (2)**Scheme:** Count events divided by two

	Mon 17 Feb	Tue 18 Feb	Wed 19 Feb	Thu 20 Feb	Fri 21 Feb	Sat 22 Feb	Sun 23 Feb	Averages	
Hour								1 - 5	1 - 7
0000-0100	*	*	0	1	*	*	*	0.5	0.5
0100-0200	*	*	0	1	*	*	*	0.5	0.5
0200-0300	*	*	0	0	*	*	*	0.0	0.0
0300-0400	*	*	1	1	*	*	*	1.0	1.0
0400-0500	*	*	7	4	*	*	*	4.5	4.5
0500-0600	*	*	14	9	*	*	*	11.5	11.5
0600-0700	*	*	29	19	*	*	*	24.0	24.0
0700-0800	*	31	21	*	*	*	*	25.5	25.5
0800-0900	*	37	19	*	*	*	*	28.0	28.0
0900-1000	*	25	36	*	*	*	*	30.0	30.0
1000-1100	*	48	33	*	*	*	*	40.0	40.0
1100-1200	*	27	46	*	*	*	*	36.5	36.5
1200-1300	*	44	35	*	*	*	*	39.0	39.0
1300-1400	*	61	32	*	*	*	*	45.5	45.5
1400-1500	*	60	29	*	*	*	*	44.0	44.0
1500-1600	*	44	34	*	*	*	*	39.0	39.0
1600-1700	*	29	27	*	*	*	*	28.0	28.0
1700-1800	*	19	15	*	*	*	*	16.5	16.5
1800-1900	*	13	14	*	*	*	*	13.5	13.5
1900-2000	*	6	10	*	*	*	*	7.5	7.5
2000-2100	*	5	6	*	*	*	*	5.5	5.5
2100-2200	*	1	2	*	*	*	*	1.5	1.5
2200-2300	*	3	0	*	*	*	*	1.5	1.5
2300-2400	*	0	1	*	*	*	*	0.5	0.5
<b>Totals</b>									
0700-1900	*	436	339	*	*	*	*	385.5	385.5
0600-2200	*	*	386	*	*	*	*	424.0	424.0
0600-0000	*	*	387	*	*	*	*	426.0	426.0
0000-0000	*	*	408	*	*	*	*	444.0	444.0
<b>AM Peak</b>									
	*	*	1100	*	*	*	*		
	*	*	46	*	*	*	*		
<b>PM Peak</b>									
	*	1300	1200	*	*	*	*		
	*	61	35	*	*	*	*		

\* - No data.

## Gulf Regional Planning Commission Weekly Event Counts

**Datasets:****Site:** [Site B] Diamondhead Dr S E. of Yacht Club Cir 2-20-20**Attribute:****Survey Duration:** 9:21 Monday, February 17, 2020 => 6:48 Friday, February 21, 2020,**File:** B dhead 0 2020-02-21 0649.EC0 (Plus )**Profile:****Filter time:** 7:00 Tuesday, February 18, 2020 => 7:00 Thursday, February 20, 2020 (2)**Scheme:** Count events divided by two

	Mon 17 Feb	Tue 18 Feb	Wed 19 Feb	Thu 20 Feb	Fri 21 Feb	Sat 22 Feb	Sun 23 Feb	Averages	
Hour								1 - 5	1 - 7
0000-0100	*	*	0	0	*	*	*	0.0	0.0
0100-0200	*	*	0	3	*	*	*	1.5	1.5
0200-0300	*	*	0	0	*	*	*	0.0	0.0
0300-0400	*	*	0	3	*	*	*	1.5	1.5
0400-0500	*	*	1	1	*	*	*	1.0	1.0
0500-0600	*	*	1	1	*	*	*	1.0	1.0
0600-0700	*	*	3	1	*	*	*	2.0	2.0
0700-0800	*	5	5	*	*	*	*	5.0	5.0
0800-0900	*	4	4	*	*	*	*	3.0	3.0
0900-1000	*	13	9	*	*	*	*	11.0	11.0
1000-1100	*	5	2	*	*	*	*	3.0	3.0
1100-1200	*	0	8	*	*	*	*	4.0	4.0
1200-1300	*	5	3	*	*	*	*	4.0	4.0
1300-1400	*	7	6	*	*	*	*	6.5	6.5
1400-1500	*	7	4	*	*	*	*	5.5	5.5
1500-1600	*	12	5	*	*	*	*	8.5	8.5
1600-1700	*	3	16	*	*	*	*	9.0	9.0
1700-1800	*	10	3	*	*	*	*	6.0	6.0
1800-1900	*	3	4	*	*	*	*	3.5	3.5
1900-2000	*	5	3	*	*	*	*	4.0	4.0
2000-2100	*	0	8	*	*	*	*	3.5	3.5
2100-2200	*	5	1	*	*	*	*	3.0	3.0
2200-2300	*	3	1	*	*	*	*	2.0	2.0
2300-2400	*	0	0	*	*	*	*	0.0	0.0
<b>Totals</b>									
0700-1900	*	73	68	*	*	*	*	69.0	69.0
0600-2200	*	*	83	*	*	*	*	81.5	81.5
0600-0000	*	*	84	*	*	*	*	83.5	83.5
0000-0000	*	*	86	*	*	*	*	88.5	88.5
<b>AM Peak</b>									
	*	*	0900	*	*	*	*		
	*	*	9	*	*	*	*		
<b>PM Peak</b>									
	*	1500	1600	*	*	*	*		
	*	12	16	*	*	*	*		

\* - No data.

## Gulf Regional Planning Commission Weekly Event Counts

**Datasets:****Site:** [D dhead] Diamondhead Dr E. of Aila St 2-20-20**Attribute:****Survey Duration:** 9:38 Monday, February 17, 2020 => 7:12 Friday, February 21, 2020,**File:** D dhead 0 2020-02-21 0712.EC0 (Plus )**Profile:****Filter time:** 7:00 Tuesday, February 18, 2020 => 7:00 Thursday, February 20, 2020 (2)**Scheme:** Count events divided by two

	Mon 17 Feb	Tue 18 Feb	Wed 19 Feb	Thu 20 Feb	Fri 21 Feb	Sat 22 Feb	Sun 23 Feb	Averages	
Hour								1 - 5	1 - 7
0000-0100	*	*	6	9	*	*	*	7.5	7.5
0100-0200	*	*	4	5	*	*	*	4.5	4.5
0200-0300	*	*	7	3	*	*	*	5.0	5.0
0300-0400	*	*	8	15	*	*	*	11.0	11.0
0400-0500	*	*	46	45	*	*	*	45.5	45.5
0500-0600	*	*	119	103	*	*	*	110.5	110.5
0600-0700	*	*	209	165	*	*	*	186.5	186.5
0700-0800	*	159	172	*	*	*	*	164.5	164.5
0800-0900	*	184	182	*	*	*	*	182.0	182.0
0900-1000	*	162	188	*	*	*	*	175.0	175.0
1000-1100	*	198	206	*	*	*	*	201.0	201.0
1100-1200	*	222	<b>237</b>	*	*	*	*	<b>229.5</b>	<b>229.5</b>
1200-1300	*	191	201	*	*	*	*	195.5	195.5
1300-1400	*	185	176	*	*	*	*	180.0	180.0
1400-1500	*	210	225	*	*	*	*	217.0	217.0
1500-1600	*	252	289	*	*	*	*	270.0	270.0
1600-1700	*	<b>256</b>	<b>292</b>	*	*	*	*	<b>273.5</b>	<b>273.5</b>
1700-1800	*	152	161	*	*	*	*	156.0	156.0
1800-1900	*	114	112	*	*	*	*	112.5	112.5
1900-2000	*	84	94	*	*	*	*	88.5	88.5
2000-2100	*	59	58	*	*	*	*	58.0	58.0
2100-2200	*	25	23	*	*	*	*	24.0	24.0
2200-2300	*	13	10	*	*	*	*	11.5	11.5
2300-2400	*	9	4	*	*	*	*	6.5	6.5
<b>Totals</b>									
0700-1900	*	2282	2438	*	*	*	*	2356.5	2356.5
0600-2200	*	*	2822	*	*	*	*	2713.5	2713.5
0600-0000	*	*	2836	*	*	*	*	2731.5	2731.5
0000-0000	*	*	3025	*	*	*	*	2915.5	2915.5
<b>AM Peak</b>									
	*	*	1100	*	*	*	*		
	*	*	237	*	*	*	*		
<b>PM Peak</b>									
	*	1600	1600	*	*	*	*		
	*	256	292	*	*	*	*		

\* - No data.

## Gulf Regional Planning Commission Weekly Event Counts

**Datasets:****Site:** [Site E] Diamondhead Dr N. of Lanai St 2-20-20**Attribute:****Survey Duration:** 9:52 Monday, February 17, 2020 => 7:21 Friday, February 21, 2020,**File:** E dhead 0 2020-02-21 0721.EC0 (Plus )**Profile:****Filter time:** 7:00 Tuesday, February 18, 2020 => 7:00 Thursday, February 20, 2020 (2)**Scheme:** Count events divided by two

	Mon 17 Feb	Tue 18 Feb	Wed 19 Feb	Thu 20 Feb	Fri 21 Feb	Sat 22 Feb	Sun 23 Feb	Averages	
Hour								1 - 5	1 - 7
0000-0100	*	*	1	3	*	*	*	2.0	2.0
0100-0200	*	*	4	4	*	*	*	4.0	4.0
0200-0300	*	*	3	1	*	*	*	2.0	2.0
0300-0400	*	*	2	2	*	*	*	2.0	2.0
0400-0500	*	*	12	8	*	*	*	10.0	10.0
0500-0600	*	*	36	30	*	*	*	32.5	32.5
0600-0700	*	*	54	48	*	*	*	51.0	51.0
0700-0800	*	53	58	*	*	*	*	55.0	55.0
0800-0900	*	50	61	*	*	*	*	55.0	55.0
0900-1000	*	50	55	*	*	*	*	51.5	51.5
1000-1100	*	38	63	*	*	*	*	50.0	50.0
1100-1200	*	57	54	*	*	*	*	55.5	55.5
1200-1300	*	58	52	*	*	*	*	54.0	54.0
1300-1400	*	60	71	*	*	*	*	65.0	65.0
1400-1500	*	71	55	*	*	*	*	62.0	62.0
1500-1600	*	72	87	*	*	*	*	79.5	79.5
1600-1700	*	88	90	*	*	*	*	89.0	89.0
1700-1800	*	48	46	*	*	*	*	46.5	46.5
1800-1900	*	35	37	*	*	*	*	36.0	36.0
1900-2000	*	25	28	*	*	*	*	26.5	26.5
2000-2100	*	10	15	*	*	*	*	12.5	12.5
2100-2200	*	10	3	*	*	*	*	6.0	6.0
2200-2300	*	6	5	*	*	*	*	5.5	5.5
2300-2400	*	3	3	*	*	*	*	3.0	3.0
<b>Totals</b>									
0700-1900	*	678	726	*	*	*	*	699.0	699.0
0600-2200	*	*	826	*	*	*	*	795.0	795.0
0600-0000	*	*	834	*	*	*	*	803.5	803.5
0000-0000	*	*	891	*	*	*	*	856.0	856.0
<b>AM Peak</b>									
	*	*	1000	*	*	*	*		
	*	*	63	*	*	*	*		
<b>PM Peak</b>									
	*	1600	1600	*	*	*	*		
	*	88	90	*	*	*	*		

\* - No data.

## Gulf Regional Planning Commission Weekly Event Counts

**Datasets:****Site:** [Site F] Diamondhead Dr E. of Laa La Way 2-20-20**Attribute:****Survey Duration:** 10:06 Monday, February 17, 2020 => 19:18 Thursday, February 20, 2020,**File:** F dhead 0 2020-02-21 0731.EC0 (Plus )**Profile:****Filter time:** 7:00 Tuesday, February 18, 2020 => 7:00 Thursday, February 20, 2020 (2)**Scheme:** Count events divided by two

	Mon 17 Feb	Tue 18 Feb	Wed 19 Feb	Thu 20 Feb	Fri 21 Feb	Sat 22 Feb	Sun 23 Feb	Averages	
Hour								1 - 5	1 - 7
0000-0100	*	*	4	8	*	*	*	5.5	5.5
0100-0200	*	*	1	4	*	*	*	2.0	2.0
0200-0300	*	*	0	0	*	*	*	0.0	0.0
0300-0400	*	*	1	4	*	*	*	2.5	2.5
0400-0500	*	*	7	5	*	*	*	5.0	5.0
0500-0600	*	*	27	19	*	*	*	22.5	22.5
0600-0700	*	*	36	25	*	*	*	30.5	30.5
0700-0800	*	48	60	*	*	*	*	53.5	53.5
0800-0900	*	42	40	*	*	*	*	40.5	40.5
0900-1000	*	71	56	*	*	*	*	<b>63.5</b>	<b>63.5</b>
1000-1100	*	54	48	*	*	*	*	50.5	50.5
1100-1200	*	63	<b>64</b>	*	*	*	*	63.0	63.0
1200-1300	*	68	62	*	*	*	*	65.0	65.0
1300-1400	*	55	70	*	*	*	*	62.0	62.0
1400-1500	*	84	<b>92</b>	*	*	*	*	<b>87.5</b>	<b>87.5</b>
1500-1600	*	<b>85</b>	90	*	*	*	*	87.0	87.0
1600-1700	*	84	80	*	*	*	*	81.0	81.0
1700-1800	*	49	51	*	*	*	*	50.0	50.0
1800-1900	*	20	37	*	*	*	*	28.0	28.0
1900-2000	*	22	21	*	*	*	*	21.5	21.5
2000-2100	*	7	17	*	*	*	*	12.0	12.0
2100-2200	*	4	5	*	*	*	*	4.5	4.5
2200-2300	*	4	2	*	*	*	*	3.0	3.0
2300-2400	*	1	3	*	*	*	*	2.0	2.0
<b>Totals</b>									
0700-1900	*	721	748	*	*	*	*	731.5	731.5
0600-2200	*	*	827	*	*	*	*	800.0	800.0
0600-0000	*	*	832	*	*	*	*	805.0	805.0
0000-0000	*	*	871	*	*	*	*	842.5	842.5
<b>AM Peak</b>									
	*	*	1100	*	*	*	*		
	*	*	64	*	*	*	*		
<b>PM Peak</b>									
	*	1500	1400	*	*	*	*		
	*	85	92	*	*	*	*		

\* - No data.

## Gulf Regional Planning Commission Weekly Event Counts

**Datasets:****Site:** [Site G] Bayou Dr N. of Diamondhead Dr 2-20-20**Attribute:****Survey Duration:** 10:18 Monday, February 17, 2020 => 7:37 Friday, February 21, 2020,**File:** G dhead 0 2020-02-21 0738.EC0 (Plus )**Profile:****Filter time:** 7:00 Tuesday, February 18, 2020 => 7:00 Thursday, February 20, 2020 (2)**Scheme:** Count events divided by two

	Mon 17 Feb	Tue 18 Feb	Wed 19 Feb	Thu 20 Feb	Fri 21 Feb	Sat 22 Feb	Sun 23 Feb	Averages	
Hour								1 - 5	1 - 7
0000-0100	*	*	5	6	*	*	*	4.5	4.5
0100-0200	*	*	9	3	*	*	*	5.5	5.5
0200-0300	*	*	9	6	*	*	*	7.5	7.5
0300-0400	*	*	10	9	*	*	*	8.5	8.5
0400-0500	*	*	24	19	*	*	*	21.0	21.0
0500-0600	*	*	83	73	*	*	*	77.5	77.5
0600-0700	*	*	<b>145</b>	136	*	*	*	<b>140.0</b>	<b>140.0</b>
0700-0800	*	93	114	*	*	*	*	103.0	103.0
0800-0900	*	82	106	*	*	*	*	94.0	94.0
0900-1000	*	100	116	*	*	*	*	107.5	107.5
1000-1100	*	89	139	*	*	*	*	113.0	113.0
1100-1200	*	144	118	*	*	*	*	130.5	130.5
1200-1300	*	113	93	*	*	*	*	102.5	102.5
1300-1400	*	124	121	*	*	*	*	122.5	122.5
1400-1500	*	164	174	*	*	*	*	169.0	169.0
1500-1600	*	<b>198</b>	164	*	*	*	*	180.0	180.0
1600-1700	*	189	<b>181</b>	*	*	*	*	<b>184.0</b>	<b>184.0</b>
1700-1800	*	122	114	*	*	*	*	117.0	117.0
1800-1900	*	81	78	*	*	*	*	78.5	78.5
1900-2000	*	80	60	*	*	*	*	69.5	69.5
2000-2100	*	28	30	*	*	*	*	28.0	28.0
2100-2200	*	21	18	*	*	*	*	19.5	19.5
2200-2300	*	8	11	*	*	*	*	9.0	9.0
2300-2400	*	6	5	*	*	*	*	5.0	5.0
<b>Totals</b>									
0700-1900	*	1496	1515	*	*	*	*	1501.5	1501.5
0600-2200	*	*	1767	*	*	*	*	1758.5	1758.5
0600-0000	*	*	1783	*	*	*	*	1772.5	1772.5
0000-0000	*	*	1922	*	*	*	*	1897.0	1897.0
<b>AM Peak</b>									
	*	*	0600	*	*	*	*		
	*	*	145	*	*	*	*		
<b>PM Peak</b>									
	*	1500	1600	*	*	*	*		
	*	198	181	*	*	*	*		

\* - No data.

## Gulf Regional Planning Commission Weekly Event Counts

**Datasets:****Site:** [Site H] Turnberry Dr W. of Cherryhill Dr 2-20-20**Attribute:****Survey Duration:** 10:26 Monday, February 17, 2020 => 7:48 Friday, February 21, 2020,**File:** H dhead 0 2020-02-21 0749.EC0 (Plus )**Profile:****Filter time:** 7:00 Tuesday, February 18, 2020 => 7:00 Thursday, February 20, 2020 (2)**Scheme:** Count events divided by two

	Mon 17 Feb	Tue 18 Feb	Wed 19 Feb	Thu 20 Feb	Fri 21 Feb	Sat 22 Feb	Sun 23 Feb	Averages	
								1 - 5	1 - 7
Hour									
0000-0100	*	*	0	1	*	*	*	0.5	0.5
0100-0200	*	*	0	0	*	*	*	0.0	0.0
0200-0300	*	*	0	0	*	*	*	0.0	0.0
0300-0400	*	*	2	1	*	*	*	1.5	1.5
0400-0500	*	*	2	2	*	*	*	1.5	1.5
0500-0600	*	*	2	0	*	*	*	1.0	1.0
0600-0700	*	*	18	12	*	*	*	15.0	15.0
0700-0800	*	27	18	*	*	*	*	21.5	21.5
0800-0900	*	14	18	*	*	*	*	15.5	15.5
0900-1000	*	18	20	*	*	*	*	18.0	18.0
1000-1100	*	12	26	*	*	*	*	18.0	18.0
1100-1200	*	34	26	*	*	*	*	29.0	29.0
1200-1300	*	14	25	*	*	*	*	19.0	19.0
1300-1400	*	39	36	*	*	*	*	37.5	37.5
1400-1500	*	25	26	*	*	*	*	24.5	24.5
1500-1600	*	22	26	*	*	*	*	24.0	24.0
1600-1700	*	26	26	*	*	*	*	25.5	25.5
1700-1800	*	9	21	*	*	*	*	14.5	14.5
1800-1900	*	7	13	*	*	*	*	10.0	10.0
1900-2000	*	7	6	*	*	*	*	5.5	5.5
2000-2100	*	5	13	*	*	*	*	8.5	8.5
2100-2200	*	1	2	*	*	*	*	1.5	1.5
2200-2300	*	1	1	*	*	*	*	1.0	1.0
2300-2400	*	0	0	*	*	*	*	0.0	0.0
<b>Totals</b>									
0700-1900	*	243	278	*	*	*	*	257.0	257.0
0600-2200	*	*	316	*	*	*	*	287.5	287.5
0600-0000	*	*	317	*	*	*	*	288.5	288.5
0000-0000	*	*	323	*	*	*	*	293.0	293.0
<b>AM Peak</b>	*	*	1100	*	*	*	*		
	*	*	26	*	*	*	*		
<b>PM Peak</b>	*	1300	1300	*	*	*	*		
	*	39	36	*	*	*	*		

\* - No data.

## Gulf Regional Planning Commission Weekly Event Counts

**Datasets:****Site:** [Site I] Diamondhead Dr S. of Ahi St 2-20-20**Attribute:****Survey Duration:** 10:37 Monday, February 17, 2020 => 8:04 Friday, February 21, 2020,**File:** I dhead 0 2020-02-21 0804.EC0 (Plus )**Profile:****Filter time:** 7:00 Tuesday, February 18, 2020 => 7:00 Thursday, February 20, 2020 (2)**Scheme:** Count events divided by two

	Mon 17 Feb	Tue 18 Feb	Wed 19 Feb	Thu 20 Feb	Fri 21 Feb	Sat 22 Feb	Sun 23 Feb	Averages 1 - 5	1 - 7
Hour									
0000-0100	*	*	2	3	*	*	*	2.5	2.5
0100-0200	*	*	2	4	*	*	*	3.0	3.0
0200-0300	*	*	3	4	*	*	*	3.0	3.0
0300-0400	*	*	3	2	*	*	*	2.5	2.5
0400-0500	*	*	6	8	*	*	*	7.0	7.0
0500-0600	*	*	40	40	*	*	*	40.0	40.0
0600-0700	*	*	60	54	*	*	*	57.0	57.0
0700-0800	*	57	59	*	*	*	*	57.0	57.0
0800-0900	*	58	51	*	*	*	*	54.0	54.0
0900-1000	*	60	44	*	*	*	*	51.5	51.5
1000-1100	*	45	54	*	*	*	*	49.0	49.0
1100-1200	*	62	65	*	*	*	*	62.5	62.5
1200-1300	*	69	73	*	*	*	*	70.5	70.5
1300-1400	*	63	72	*	*	*	*	66.5	66.5
1400-1500	*	70	78	*	*	*	*	73.5	73.5
1500-1600	*	94	88	*	*	*	*	90.5	90.5
1600-1700	*	83	64	*	*	*	*	73.0	73.0
1700-1800	*	57	53	*	*	*	*	54.5	54.5
1800-1900	*	16	30	*	*	*	*	22.0	22.0
1900-2000	*	26	24	*	*	*	*	24.5	24.5
2000-2100	*	14	19	*	*	*	*	16.5	16.5
2100-2200	*	7	12	*	*	*	*	9.0	9.0
2200-2300	*	2	6	*	*	*	*	4.0	4.0
2300-2400	*	1	1	*	*	*	*	1.0	1.0
<b>Totals</b>									
0700-1900	*	731	727	*	*	*	*	724.5	724.5
0600-2200	*	*	841	*	*	*	*	831.5	831.5
0600-0000	*	*	848	*	*	*	*	836.5	836.5
0000-0000	*	*	904	*	*	*	*	894.5	894.5
<b>AM Peak</b>	*	*	1100	*	*	*	*		
	*	*	65	*	*	*	*		
<b>PM Peak</b>	*	1500	1500	*	*	*	*		
	*	94	88	*	*	*	*		

\* - No data.



## Gulf Regional Planning Commission Weekly Event Counts

**Datasets:****Site:** [Site J] Golf Club Dr S. of Kapalama Dr 12-13-18**Attribute:****Survey Duration:** 9:23 Monday, December 10, 2018 => 8:34 Thursday, December 13, 2018,**File:** GOLF CLUB K 0 2018-12-13 0834.EC0 (Plus )**Profile:****Filter time:** 10:00 Monday, December 10, 2018 => 8:00 Thursday, December 13, 2018 (2.91667)**Scheme:** Count events divided by two

	Mon 10 Dec	Tue 11 Dec	Wed 12 Dec	Thu 13 Dec	Fri 14 Dec	Sat 15 Dec	Sun 16 Dec	Averages	
Hour								1 - 5	1 - 7
0000-0100	*	11	7	8	*	*	*	8.7	8.7
0100-0200	*	1	2	5	*	*	*	2.7	2.7
0200-0300	*	10	6	7	*	*	*	7.7	7.7
0300-0400	*	17	11	15	*	*	*	14.3	14.3
0400-0500	*	49	45	51	*	*	*	47.7	47.7
0500-0600	*	165	168	171	*	*	*	167.3	167.3
0600-0700	*	302	297	329	*	*	*	308.7	308.7
0700-0800	*	205	222	242	*	*	*	222.7	222.7
0800-0900	*	218	239	*	*	*	*	228.0	228.0
0900-1000	*	223	248	*	*	*	*	234.5	234.5
1000-1100	215	227	221	*	*	*	*	220.7	220.7
1100-1200	218	240	256	*	*	*	*	237.3	237.3
1200-1300	236	235	238	*	*	*	*	235.7	235.7
1300-1400	264	294	273	*	*	*	*	276.3	276.3
1400-1500	288	284	301	*	*	*	*	290.3	290.3
1500-1600	336	337	372	*	*	*	*	348.3	348.3
1600-1700	371	320	420	*	*	*	*	369.7	369.7
1700-1800	243	242	272	*	*	*	*	251.7	251.7
1800-1900	122	149	168	*	*	*	*	146.0	146.0
1900-2000	93	110	124	*	*	*	*	109.0	109.0
2000-2100	67	56	77	*	*	*	*	66.3	66.3
2100-2200	26	25	41	*	*	*	*	30.7	30.7
2200-2300	19	15	18	*	*	*	*	16.7	16.7
2300-2400	13	8	16	*	*	*	*	12.3	12.3
<b>Totals</b>									
0700-1900	*	2971	3228	*	*	*	*	3061.2	3061.2
0600-2200	*	3464	3766	*	*	*	*	3575.8	3575.8
0600-0000	*	3486	3800	*	*	*	*	3604.8	3604.8
0000-0000	*	3738	4039	*	*	*	*	3853.2	3853.2
<b>AM Peak</b>									
	*	0600	0600	*	*	*	*		
	*	302	297	*	*	*	*		
<b>PM Peak</b>									
	1600	1500	1600	*	*	*	*		
	371	337	420	*	*	*	*		

\* - No data.

## Gulf Regional Planning Commission Weekly Event Counts

**Datasets:****Site:** [Site K] Noma Dr W. of Diamondhead Cir 12-13-18**Attribute:****Survey Duration:** 8:56 Monday, December 10, 2018 => 8:11 Thursday, December 13, 2018,**File:** NOMA E 0 2018-12-13 0811.EC0 (Plus )**Profile:****Filter time:** 10:00 Monday, December 10, 2018 => 8:00 Thursday, December 13, 2018 (2.91667)**Scheme:** Count events divided by two

	Mon 10 Dec	Tue 11 Dec	Wed 12 Dec	Thu 13 Dec	Fri 14 Dec	Sat 15 Dec	Sun 16 Dec	Averages	
Hour								1 - 5	1 - 7
0000-0100	*	5	4	2	*	*	*	3.0	3.0
0100-0200	*	1	2	0	*	*	*	1.0	1.0
0200-0300	*	1	1	3	*	*	*	1.7	1.7
0300-0400	*	4	3	8	*	*	*	5.0	5.0
0400-0500	*	13	27	18	*	*	*	19.3	19.3
0500-0600	*	72	73	69	*	*	*	71.0	71.0
0600-0700	*	82	89	72	*	*	*	81.0	81.0
0700-0800	*	81	70	64	*	*	*	71.7	71.7
0800-0900	*	105	70	*	*	*	*	86.5	86.5
0900-1000	*	75	69	*	*	*	*	71.0	71.0
1000-1100	96	84	81	*	*	*	*	86.3	86.3
1100-1200	100	74	96	*	*	*	*	89.7	89.7
1200-1300	66	60	80	*	*	*	*	68.3	68.3
1300-1400	82	94	65	*	*	*	*	79.3	79.3
1400-1500	107	91	84	*	*	*	*	93.7	93.7
1500-1600	162	79	129	*	*	*	*	123.0	123.0
1600-1700	132	88	104	*	*	*	*	108.0	108.0
1700-1800	112	85	84	*	*	*	*	93.3	93.3
1800-1900	44	61	87	*	*	*	*	63.3	63.3
1900-2000	23	76	35	*	*	*	*	44.3	44.3
2000-2100	8	12	24	*	*	*	*	14.3	14.3
2100-2200	9	10	16	*	*	*	*	11.3	11.3
2200-2300	2	3	3	*	*	*	*	2.7	2.7
2300-2400	4	0	5	*	*	*	*	3.0	3.0
<b>Totals</b>									
0700-1900	*	974	1015	*	*	*	*	1034.2	1034.2
0600-2200	*	1153	1179	*	*	*	*	1185.2	1185.2
0600-0000	*	1156	1187	*	*	*	*	1190.8	1190.8
0000-0000	*	1251	1297	*	*	*	*	1291.8	1291.8
<b>AM Peak</b>									
	*	0800	1100	*	*	*	*		
	*	105	96	*	*	*	*		
<b>PM Peak</b>									
	1500	1300	1500	*	*	*	*		
	162	94	129	*	*	*	*		

\* - No data.

## Gulf Regional Planning Commission Weekly Event Counts

**Datasets:****Site:** [Site L] Kalani Dr S. of Diamondhead Dr 5-25-18**Attribute:****Survey Duration:** 9:33 Tuesday, May 15, 2018 => 9:02 Friday, May 25, 2018,**File:** 3063 2018-05-25 0902.EC0 (Plus )**Profile:****Filter time:** 7:00 Wednesday, May 16, 2018 => 7:00 Friday, May 18, 2018 (2)**Scheme:** Count events divided by two**In profile:** Events = 18518 / 89191 (20.76%)

	Mon 14 May	Tue 15 May	Wed 16 May	Thu 17 May	Fri 18 May	Sat 19 May	Sun 20 May	Averages	
Hour								1 - 5	1 - 7
0000-0100	*	*	*	32	37	*	*	33.5	33.5
0100-0200	*	*	*	23	25	*	*	23.5	23.5
0200-0300	*	*	*	21	12	*	*	16.5	16.5
0300-0400	*	*	*	18	20	*	*	19.0	19.0
0400-0500	*	*	*	51	49	*	*	49.5	49.5
0500-0600	*	*	*	132	123	*	*	127.5	127.5
0600-0700	*	*	*	370	370	*	*	369.5	369.5
0700-0800	*	*	652	<b>671</b>	*	*	*	<b>661.5</b>	<b>661.5</b>
0800-0900	*	*	460	495	*	*	*	477.0	477.0
0900-1000	*	*	508	499	*	*	*	503.0	503.0
1000-1100	*	*	573	558	*	*	*	565.5	565.5
1100-1200	*	*	564	562	*	*	*	562.0	562.0
1200-1300	*	*	572	606	*	*	*	588.0	588.0
1300-1400	*	*	558	569	*	*	*	562.5	562.5
1400-1500	*	*	551	570	*	*	*	559.5	559.5
1500-1600	*	*	720	683	*	*	*	701.0	701.0
1600-1700	*	*	803	763	*	*	*	782.5	782.5
1700-1800	*	*	<b>836</b>	<b>817</b>	*	*	*	<b>826.0</b>	<b>826.0</b>
1800-1900	*	*	623	648	*	*	*	634.5	634.5
1900-2000	*	*	441	450	*	*	*	444.5	444.5
2000-2100	*	*	347	378	*	*	*	362.0	362.0
2100-2200	*	*	203	219	*	*	*	210.5	210.5
2200-2300	*	*	115	135	*	*	*	124.0	124.0
2300-2400	*	*	39	61	*	*	*	49.0	49.0
<b>Totals</b>									
0700-1900	*	*	7416	7438	*	*	*	7423.0	7423.0
0600-2200	*	*	*	8854	*	*	*	8809.5	8809.5
0600-0000	*	*	*	9049	*	*	*	8982.5	8982.5
0000-0000	*	*	*	9325	*	*	*	9252.0	9252.0
<b>AM Peak</b>									
	*	*	*	0700	*	*	*		
	*	*	*	671	*	*	*		
<b>PM Peak</b>									
	*	*	1700	1700	*	*	*		
	*	*	836	817	*	*	*		

\* - No data.

## Gulf Regional Planning Commission Weekly Event Counts

**Datasets:****Site:** [Site M] Gex Dr N. of Aloha Dr 9-14-18**Attribute:****Survey Duration:** 10:28 Tuesday, September 11, 2018 => 8:39 Friday, September 14, 2018,**File:** 3056 0 2018-09-14 0839.EC0 (Plus )**Profile:****Filter time:** 7:00 Wednesday, September 12, 2018 => 7:00 Friday, September 14, 2018 (2)**Scheme:** Count events divided by two**In profile:** Events = 11741 / 17103 (68.65%)

	Mon 10 Sep	Tue 11 Sep	Wed 12 Sep	Thu 13 Sep	Fri 14 Sep	Sat 15 Sep	Sun 16 Sep	Averages	
Hour								1 - 5	1 - 7
0000-0100	*	*	*	23	22	*	*	22.5	22.5
0100-0200	*	*	*	14	32	*	*	23.0	23.0
0200-0300	*	*	*	12	12	*	*	12.0	12.0
0300-0400	*	*	*	11	19	*	*	15.0	15.0
0400-0500	*	*	*	41	42	*	*	41.5	41.5
0500-0600	*	*	*	116	100	*	*	108.0	108.0
0600-0700	*	*	*	307	276	*	*	291.0	291.0
0700-0800	*	*	442	514	*	*	*	477.0	477.0
0800-0900	*	*	331	328	*	*	*	329.0	329.0
0900-1000	*	*	310	294	*	*	*	301.0	301.0
1000-1100	*	*	289	273	*	*	*	280.5	280.5
1100-1200	*	*	341	310	*	*	*	325.5	325.5
1200-1300	*	*	353	349	*	*	*	351.0	351.0
1300-1400	*	*	321	345	*	*	*	333.0	333.0
1400-1500	*	*	314	372	*	*	*	343.0	343.0
1500-1600	*	*	424	438	*	*	*	430.0	430.0
1600-1700	*	*	497	478	*	*	*	487.0	487.0
1700-1800	*	*	538	543	*	*	*	540.0	540.0
1800-1900	*	*	360	434	*	*	*	396.5	396.5
1900-2000	*	*	286	285	*	*	*	285.5	285.5
2000-2100	*	*	192	246	*	*	*	218.5	218.5
2100-2200	*	*	130	151	*	*	*	140.5	140.5
2200-2300	*	*	69	65	*	*	*	67.0	67.0
2300-2400	*	*	41	57	*	*	*	49.0	49.0
<b>Totals</b>									
0700-1900	*	*	4517	4676	*	*	*	4593.5	4593.5
0600-2200	*	*	*	5665	*	*	*	5529.0	5529.0
0600-0000	*	*	*	5787	*	*	*	5645.0	5645.0
0000-0000	*	*	*	6004	*	*	*	5867.0	5867.0
<b>AM Peak</b>									
	*	*	*	0700	*	*	*		
	*	*	*	514	*	*	*		
<b>PM Peak</b>									
	*	*	1700	1700	*	*	*		
	*	*	538	543	*	*	*		

\* - No data.

## Gulf Regional Planning Commission Weekly Event Counts

**Datasets:****Site:** [Site N] Park Ten Dr W. of Gex Dr 4-25-19**Attribute:****Survey Duration:** 8:17 Tuesday, April 23, 2019 => 7:59 Friday, April 26, 2019,**File:** park 0 2019-04-26 0759.EC0 (Plus )**Profile:****Filter time:** 10:00 Tuesday, April 23, 2019 => 10:00 Thursday, April 25, 2019 (2)**Scheme:** Count events divided by two

	Mon 22 Apr	Tue 23 Apr	Wed 24 Apr	Thu 25 Apr	Fri 26 Apr	Sat 27 Apr	Sun 28 Apr	Averages	
								1 - 5	1 - 7
Hour									
0000-0100	*	*	0	0	*	*	*	0.0	0.0
0100-0200	*	*	0	2	*	*	*	1.0	1.0
0200-0300	*	*	0	0	*	*	*	0.0	0.0
0300-0400	*	*	2	3	*	*	*	2.0	2.0
0400-0500	*	*	4	5	*	*	*	4.5	4.5
0500-0600	*	*	9	5	*	*	*	6.5	6.5
0600-0700	*	*	22	18	*	*	*	19.0	19.0
0700-0800	*	*	37	28	*	*	*	32.5	32.5
0800-0900	*	*	42	32	*	*	*	36.5	36.5
0900-1000	*	*	30	51	*	*	*	40.5	40.5
1000-1100	*	70	60	*	*	*	*	64.0	64.0
1100-1200	*	65	<b>77</b>	*	*	*	*	<b>70.5</b>	<b>70.5</b>
1200-1300	*	59	57	*	*	*	*	57.5	57.5
1300-1400	*	61	22	*	*	*	*	41.5	41.5
1400-1500	*	55	57	*	*	*	*	56.0	56.0
1500-1600	*	72	56	*	*	*	*	63.5	63.5
1600-1700	*	59	53	*	*	*	*	55.5	55.5
1700-1800	*	<b>72</b>	<b>75</b>	*	*	*	*	<b>73.5</b>	<b>73.5</b>
1800-1900	*	26	15	*	*	*	*	20.0	20.0
1900-2000	*	14	11	*	*	*	*	12.5	12.5
2000-2100	*	42	29	*	*	*	*	35.5	35.5
2100-2200	*	25	25	*	*	*	*	25.0	25.0
2200-2300	*	4	17	*	*	*	*	10.5	10.5
2300-2400	*	0	3	*	*	*	*	1.5	1.5
<b>Totals</b>									
0700-1900	*	*	580	*	*	*	*	611.5	611.5
0600-2200	*	*	667	*	*	*	*	703.5	703.5
0600-0000	*	*	687	*	*	*	*	715.5	715.5
0000-0000	*	*	702	*	*	*	*	729.5	729.5
<b>AM Peak</b>	*	*	1100	*	*	*	*		
	*	*	77	*	*	*	*		
<b>PM Peak</b>	*	1700	1700	*	*	*	*		
	*	72	75	*	*	*	*		

\* - No data.

## Gulf Regional Planning Commission Weekly Event Counts

**Datasets:****Site:** [Site O] Aloha Dr E. of Gex Dr 5-25-18**Attribute:****Survey Duration:** 9:24 Tuesday, May 15, 2018 => 8:55 Friday, May 25, 2018,**File:** 3062 2018-05-25 0856.EC0 (Plus )**Profile:****Filter time:** 7:00 Tuesday, May 22, 2018 => 7:00 Thursday, May 24, 2018 (2)**Scheme:** Count events divided by two**In profile:** Events = 26124 / 129530 (20.17%)

	Mon 21 May	Tue 22 May	Wed 23 May	Thu 24 May	Fri 25 May	Sat 26 May	Sun 27 May	Averages	
Hour								1 - 5	1 - 7
0000-0100	*	*	67	51	*	*	*	58.5	58.5
0100-0200	*	*	40	33	*	*	*	36.5	36.5
0200-0300	*	*	8	27	*	*	*	17.0	17.0
0300-0400	*	*	23	32	*	*	*	26.5	26.5
0400-0500	*	*	57	48	*	*	*	52.0	52.0
0500-0600	*	*	172	199	*	*	*	185.0	185.0
0600-0700	*	*	489	440	*	*	*	464.0	464.0
0700-0800	*	909	848	*	*	*	*	878.5	878.5
0800-0900	*	696	687	*	*	*	*	691.0	691.0
0900-1000	*	812	808	*	*	*	*	810.0	810.0
1000-1100	*	831	877	*	*	*	*	853.5	853.5
1100-1200	*	822	<b>968</b>	*	*	*	*	<b>894.0</b>	<b>894.0</b>
1200-1300	*	794	989	*	*	*	*	890.5	890.5
1300-1400	*	751	866	*	*	*	*	808.0	808.0
1400-1500	*	805	847	*	*	*	*	825.5	825.5
1500-1600	*	986	1052	*	*	*	*	1019.0	1019.0
1600-1700	*	<b>1111</b>	<b>1111</b>	*	*	*	*	<b>1110.5</b>	<b>1110.5</b>
1700-1800	*	1072	1028	*	*	*	*	1050.0	1050.0
1800-1900	*	762	772	*	*	*	*	766.0	766.0
1900-2000	*	604	650	*	*	*	*	627.0	627.0
2000-2100	*	433	474	*	*	*	*	452.5	452.5
2100-2200	*	261	239	*	*	*	*	249.0	249.0
2200-2300	*	152	216	*	*	*	*	183.5	183.5
2300-2400	*	88	129	*	*	*	*	107.5	107.5
<b>Totals</b>									
0700-1900	*	10349	10850	*	*	*	*	10596.5	10596.5
0600-2200	*	*	12701	*	*	*	*	12389.0	12389.0
0600-0000	*	*	13045	*	*	*	*	12680.0	12680.0
0000-0000	*	*	13410	*	*	*	*	13055.5	13055.5
<b>AM Peak</b>									
	*	*	1100	*	*	*	*		
	*	*	968	*	*	*	*		
<b>PM Peak</b>									
	*	1600	1600	*	*	*	*		
	*	1111	1111	*	*	*	*		

\* - No data.

## Gulf Regional Planning Commission Weekly Event Counts

**Datasets:****Site:** [Site P] E Aloha Dr E. of Aloha Traffic Circle 9-14-18**Attribute:****Survey Duration:** 9:35 Tuesday, September 11, 2018 => 8:33 Friday, September 14, 2018,**File:** aloha 0 2018-09-14 0833.EC0 (Plus )**Profile:****Filter time:** 7:00 Wednesday, September 12, 2018 => 7:00 Friday, September 14, 2018 (2)**Scheme:** Count events divided by two**In profile:** Events = 5179 / 7760 (66.74%)

	Mon 10 Sep	Tue 11 Sep	Wed 12 Sep	Thu 13 Sep	Fri 14 Sep	Sat 15 Sep	Sun 16 Sep	Averages	
Hour								1 - 5	1 - 7
0000-0100	*	*	*	2	1	*	*	1.5	1.5
0100-0200	*	*	*	4	3	*	*	3.5	3.5
0200-0300	*	*	*	1	2	*	*	1.5	1.5
0300-0400	*	*	*	2	1	*	*	1.5	1.5
0400-0500	*	*	*	0	0	*	*	0.0	0.0
0500-0600	*	*	*	7	2	*	*	4.0	4.0
0600-0700	*	*	*	19	21	*	*	19.5	19.5
0700-0800	*	*	71	72	*	*	*	71.0	71.0
0800-0900	*	*	88	71	*	*	*	79.0	79.0
0900-1000	*	*	146	153	*	*	*	149.0	149.0
1000-1100	*	*	175	187	*	*	*	180.5	180.5
1100-1200	*	*	208	250	*	*	*	228.0	228.0
1200-1300	*	*	173	244	*	*	*	207.5	207.5
1300-1400	*	*	180	225	*	*	*	202.0	202.0
1400-1500	*	*	231	226	*	*	*	228.0	228.0
1500-1600	*	*	232	260	*	*	*	245.0	245.0
1600-1700	*	*	287	282	*	*	*	284.5	284.5
1700-1800	*	*	263	239	*	*	*	250.0	250.0
1800-1900	*	*	167	176	*	*	*	171.0	171.0
1900-2000	*	*	133	135	*	*	*	133.5	133.5
2000-2100	*	*	61	83	*	*	*	71.0	71.0
2100-2200	*	*	34	53	*	*	*	43.5	43.5
2200-2300	*	*	8	5	*	*	*	5.5	5.5
2300-2400	*	*	3	4	*	*	*	3.5	3.5
<b>Totals</b>									
0700-1900	*	*	2218	2381	*	*	*	2295.5	2295.5
0600-2200	*	*	*	2670	*	*	*	2563.0	2563.0
0600-0000	*	*	*	2678	*	*	*	2572.0	2572.0
0000-0000	*	*	*	2694	*	*	*	2584.0	2584.0
AM Peak	*	*	*	1100	*	*	*		
	*	*	*	250	*	*	*		
PM Peak	*	*	1600	1600	*	*	*		
	*	*	287	282	*	*	*		

\* - No data.

## Gulf Regional Planning Commission Weekly Event Counts

**Datasets:****Site:** [Site Q] Golf Club Dr N. of Cherryhill Dr 12-13-18**Attribute:****Survey Duration:** 9:40 Monday, December 10, 2018 => 8:26 Thursday, December 13, 2018,**File:** GOLF DH 0 2018-12-13 0826.EC0 (Plus )**Profile:****Filter time:** 10:00 Monday, December 10, 2018 => 8:00 Thursday, December 13, 2018 (2.91667)**Scheme:** Count events divided by two

	Mon 10 Dec	Tue 11 Dec	Wed 12 Dec	Thu 13 Dec	Fri 14 Dec	Sat 15 Dec	Sun 16 Dec	Averages	
Hour								1 - 5	1 - 7
0000-0100	*	20	19	19	*	*	*	18.7	18.7
0100-0200	*	15	7	16	*	*	*	12.3	12.3
0200-0300	*	19	10	12	*	*	*	13.3	13.3
0300-0400	*	34	27	26	*	*	*	28.7	28.7
0400-0500	*	74	79	78	*	*	*	76.3	76.3
0500-0600	*	218	241	233	*	*	*	230.7	230.7
0600-0700	*	437	439	458	*	*	*	444.0	444.0
0700-0800	*	371	344	328	*	*	*	347.0	347.0
0800-0900	*	405	417	*	*	*	*	410.0	410.0
0900-1000	*	417	475	*	*	*	*	445.5	445.5
1000-1100	461	474	<b>495</b>	*	*	*	*	476.3	476.3
1100-1200	456	<b>492</b>	487	*	*	*	*	<b>477.3</b>	<b>477.3</b>
1200-1300	512	486	479	*	*	*	*	492.3	492.3
1300-1400	485	520	446	*	*	*	*	483.0	483.0
1400-1500	582	<b>634</b>	566	*	*	*	*	593.0	593.0
1500-1600	598	615	682	*	*	*	*	631.3	631.3
1600-1700	<b>681</b>	627	<b>711</b>	*	*	*	*	<b>672.3</b>	<b>672.3</b>
1700-1800	417	424	459	*	*	*	*	433.0	433.0
1800-1900	253	245	276	*	*	*	*	257.7	257.7
1900-2000	170	232	205	*	*	*	*	201.7	201.7
2000-2100	130	94	126	*	*	*	*	115.7	115.7
2100-2200	60	70	69	*	*	*	*	66.0	66.0
2200-2300	46	32	32	*	*	*	*	36.0	36.0
2300-2400	25	21	26	*	*	*	*	23.3	23.3
<b>Totals</b>									
0700-1900	*	5708	5833	*	*	*	*	5718.8	5718.8
0600-2200	*	6541	6671	*	*	*	*	6546.2	6546.2
0600-0000	*	6593	6729	*	*	*	*	6605.5	6605.5
0000-0000	*	6971	7111	*	*	*	*	6985.5	6985.5
<b>AM Peak</b>									
	*	1100	1000	*	*	*	*		
	*	492	495	*	*	*	*		
<b>PM Peak</b>									
	1600	1400	1600	*	*	*	*		
	681	634	711	*	*	*	*		

\* - No data.



## Gulf Regional Planning Commission Weekly Event Counts

**Datasets:****Site:** [Site R(1)] Kapalama Dr S. of Kiln-Delisle Rd 9-14-18**Attribute:****Survey Duration:** 9:56 Tuesday, September 11, 2018 => 8:57 Friday, September 14, 2018,**File:** 3057 0 2018-09-14 0858.EC0 (Plus )**Profile:****Filter time:** 7:00 Wednesday, September 12, 2018 => 7:00 Friday, September 14, 2018 (2)**Scheme:** Count events divided by two**In profile:** Events = 7879 / 11474 (68.67%)

	Mon 10 Sep	Tue 11 Sep	Wed 12 Sep	Thu 13 Sep	Fri 14 Sep	Sat 15 Sep	Sun 16 Sep	Averages	
Hour								1 - 5	1 - 7
0000-0100	*	*	*	15	15	*	*	15.0	15.0
0100-0200	*	*	*	12	11	*	*	11.5	11.5
0200-0300	*	*	*	5	8	*	*	6.5	6.5
0300-0400	*	*	*	2	5	*	*	3.0	3.0
0400-0500	*	*	*	14	13	*	*	13.5	13.5
0500-0600	*	*	*	36	34	*	*	35.0	35.0
0600-0700	*	*	*	197	186	*	*	190.5	190.5
0700-0800	*	*	347	<b>402</b>	*	*	*	<b>373.5</b>	<b>373.5</b>
0800-0900	*	*	201	224	*	*	*	211.5	211.5
0900-1000	*	*	180	180	*	*	*	180.0	180.0
1000-1100	*	*	190	204	*	*	*	197.0	197.0
1100-1200	*	*	207	246	*	*	*	226.5	226.5
1200-1300	*	*	211	255	*	*	*	232.0	232.0
1300-1400	*	*	237	234	*	*	*	235.0	235.0
1400-1500	*	*	318	300	*	*	*	308.5	308.5
1500-1600	*	*	281	307	*	*	*	294.0	294.0
1600-1700	*	*	321	340	*	*	*	330.5	330.5
1700-1800	*	*	<b>340</b>	<b>356</b>	*	*	*	<b>348.0</b>	<b>348.0</b>
1800-1900	*	*	256	241	*	*	*	248.0	248.0
1900-2000	*	*	230	197	*	*	*	213.0	213.0
2000-2100	*	*	147	126	*	*	*	135.5	135.5
2100-2200	*	*	81	69	*	*	*	75.0	75.0
2200-2300	*	*	24	35	*	*	*	29.5	29.5
2300-2400	*	*	28	18	*	*	*	23.0	23.0
<b>Totals</b>									
0700-1900	*	*	3087	3287	*	*	*	3184.5	3184.5
0600-2200	*	*	*	3875	*	*	*	3798.5	3798.5
0600-0000	*	*	*	3928	*	*	*	3851.0	3851.0
0000-0000	*	*	*	4012	*	*	*	3935.5	3935.5
<b>AM Peak</b>									
	*	*	*	0700	*	*	*		
	*	*	*	402	*	*	*		
<b>PM Peak</b>									
	*	*	1700	1700	*	*	*		
	*	*	340	356	*	*	*		

\* - No data.

## Gulf Regional Planning Commission Weekly Event Counts

**Datasets:****Site:** [Site R(2)] Faye Rd E. of Kapalama Dr 9-14-18**Attribute:****Survey Duration:** 10:08 Tuesday, September 11, 2018 => 9:04 Friday, September 14, 2018,**File:** 3058 0 2018-09-14 0904.EC0 (Plus )**Profile:****Filter time:** 7:00 Wednesday, September 12, 2018 => 7:00 Friday, September 14, 2018 (2)**Scheme:** Count events divided by two**In profile:** Events = 6808 / 10051 (67.74%)

	Mon 10 Sep	Tue 11 Sep	Wed 12 Sep	Thu 13 Sep	Fri 14 Sep	Sat 15 Sep	Sun 16 Sep	Averages	
Hour								1 - 5	1 - 7
0000-0100	*	*	*	8	14	*	*	11.0	11.0
0100-0200	*	*	*	10	11	*	*	10.5	10.5
0200-0300	*	*	*	4	8	*	*	6.0	6.0
0300-0400	*	*	*	8	11	*	*	9.5	9.5
0400-0500	*	*	*	33	17	*	*	25.0	25.0
0500-0600	*	*	*	80	66	*	*	73.0	73.0
0600-0700	*	*	*	169	160	*	*	164.5	164.5
0700-0800	*	*	278	<b>265</b>	*	*	*	<b>271.0</b>	<b>271.0</b>
0800-0900	*	*	214	165	*	*	*	189.5	189.5
0900-1000	*	*	202	186	*	*	*	194.0	194.0
1000-1100	*	*	158	151	*	*	*	154.0	154.0
1100-1200	*	*	176	180	*	*	*	177.0	177.0
1200-1300	*	*	157	177	*	*	*	166.5	166.5
1300-1400	*	*	157	146	*	*	*	151.5	151.5
1400-1500	*	*	182	185	*	*	*	182.5	182.5
1500-1600	*	*	243	239	*	*	*	240.5	240.5
1600-1700	*	*	313	323	*	*	*	317.5	317.5
1700-1800	*	*	<b>382</b>	<b>327</b>	*	*	*	<b>354.0</b>	<b>354.0</b>
1800-1900	*	*	243	233	*	*	*	237.5	237.5
1900-2000	*	*	211	177	*	*	*	194.0	194.0
2000-2100	*	*	126	119	*	*	*	122.0	122.0
2100-2200	*	*	78	72	*	*	*	75.0	75.0
2200-2300	*	*	49	54	*	*	*	51.5	51.5
2300-2400	*	*	20	27	*	*	*	23.5	23.5
<b>Totals</b>									
0700-1900	*	*	2702	2575	*	*	*	2635.5	2635.5
0600-2200	*	*	*	3112	*	*	*	3191.0	3191.0
0600-0000	*	*	*	3193	*	*	*	3266.0	3266.0
0000-0000	*	*	*	3336	*	*	*	3401.0	3401.0
<b>AM Peak</b>									
	*	*	*	0700	*	*	*		
	*	*	*	265	*	*	*		
<b>PM Peak</b>									
	*	*	1700	1700	*	*	*		
	*	*	382	327	*	*	*		

\* - No data.