



Mayor Depreo
Councilmember Maher At-Large
Councilmember Finley Ward 1
Councilmember Liese Ward 2
Councilmember Cumberland Ward 3
Councilmember Clark Ward 4

AGENDA

REGULAR MEETING OF THE CITY COUNCIL

Tuesday, October 04, 2022

6:00 PM CST

Council Chambers, City Hall
and via teleconference, if necessary

Call to Order.

Invocation

Pledge of Allegiance

Roll Call

Confirm or Adjust Agenda Order

Presentation Agenda.

Council Comments.

- a. The next Regular Meeting of the City Council will be held October 18, 2022 at 6:00 p.m. in Council Chambers located at City Hall.
- b. The 10th Annual Blessing of the Classics will be Wednesday, October 5th from 1 - 7 p.m. at City Hall. Cruisers, live music and food on the Town Green. Cruisers' parade to the blessing circle will be from 4-7 p.m.
- c. Proclaim October 15, 2022 White Cane Day in the City of Diamondhead.
- d. The Diamondhead Festival and BBQ Competition will be held Saturday, November 5, 2022 from 11:00 a.m. to 7:00 p.m. at Harbor Circle.
- e. Diamondhead Police Department's National Night Out will be held October 20, 2022 at the East Recreational Center from 5:30 p.m. - 6:30 p.m. and at City Hall from 6:30 p.m. - 7:30 p.m.
- f. FY21 Audit Update - Ty Necaie, Necaie & Co., Inc.

City Manager's Report.

Public Comments on Agenda Items.

Policy Agenda.

Minutes:

1. Motion to approve the September 20, 2022 Regular Meeting Minutes.

Ordinances:

2. **2023-007:** Motion to adopt Ordinance 2023-002 Short-Term Rental Units.

Resolutions:

3. **2022-321:** Motion to adopt Resolution 2022-072 thereby establishing salaries and rates effective October 10, 2022 for Fiscal Year 2023.

4. **2022-323:** Motion to adopt Resolution 2022-073 thereby appointing Jon McCraw as Commissioner for Gulf Regional Planning Commission.
5. **2023-006:** Motion to adopt Resolution 2023-001 requesting from the City of Waveland the use of viewing grand stand for the 2023 Krewe of Diamondhead Parade.
6. **2023-017:** Motion to adopt Resolution 2023-003 thereby reducing the Mayor's FY23 compensation from \$15,000 to \$10,000 and reallocating \$5,000 and authorizing lump sum disbursements in the amount of \$1,000 to the City of Diamondhead – earmarked for the Army Cannon Monument Project, in the amount of \$1,000 to the City of Diamondhead – earmarked for the Dog Park, in the amount of \$500 to Friends of the Hancock County Animal Shelter, in the amount of \$500 to the Hancock County Food Pantry, in the amount of \$500 to the Hancock Resource Center, in the amount of \$500 to the Hancock Human Resource Center, in the amount of \$500 Magdelene House and in the amount of \$500 to the fiscal agent for the Mayor's Youth Leadership Council, also further finding that said social and community service programs provide services that promote improved health, safety and welfare of the residents of Diamondhead, and finally to authorize the administration to effectuate said allocations, including but limited to, properly documenting other match funds pursuant to MS Code §21-19-65.
7. **2023-025:** Motion to adopt Resolution 2022-004 thereby declaring the necessity for and authorizing the use of barricades in the Presbyterian Church Parking Lot on October 5th for Blessing of the Classics and at the Trunk or Treat at Diamondhead Country Club on October 18th and for other related purposes.

Consent Agenda:

8. **2022-324:** Motion to approve payments to Pickering Firm in the amount of \$1,890.00 for Strategic Initiatives & Project Agreement, in the amount of \$340.00 for Kolo Court Ditch Improvements, in the amount of \$1,084.25 Makiki Drive and Kui Place Culvert Rehabilitation and in the amount of \$972.50 for Ahuli Drainage Improvements.
9. **2022-326:** Motion to approve Work Assignment for Traffic Impact Study with Covington Civil and Environmental, LLC in the amount of \$5,250.00 with an additional fee of \$4,200.00 to complete 12-hour traffic counts which brings the total project cost to \$9,450.00.
10. **2023-001:** Motion to approve FY23 Appropriation of Funding for the Metropolitan Planning Organization of the Mississippi Gulf Coast in the amount of \$3,810.00.
11. **2023-002:** Motion to create and make appointments to the Steering Committee for monthly music/entertainment venue on the Town Green at City Hall.
12. **2023-004:** Motion to approve events hosted and/or sponsored by the City.
13. **2023-005:** Motion to approve FY23 appropriations totaling \$49,800 to Diamondhead SPCA in the amount of \$9,600, CASA of Hancock County in the amount of \$5,200, East Hancock Library in the amount of \$30,000, Hancock Human Resource Center in the amount of \$2,000, Hancock County Sheriff's Camp in the amount of \$500, Hancock County Tourism in the amount of \$1,000, American Red Cross in the amount of \$500, Magdalene House in the amount of \$1,000 and to authorize lump-sum disbursements.
14. **2023-008:** Motion to approve to advertise for bids for the Bayou Drive Kayak Launch.

- [15.](#) **2023-009:** Motion to authorize Master Service Agreement Work Assignment with Chiniche Engineering in the amount of \$4,420 for Canal Dredging Quantity Development.
- [16.](#) **2023-010:** Motion to authorize Master Service Agreement Work Assignment with Pickering Firm in the amount of \$3,900 for Kolo Court Ditch-Mitigation.
- [17.](#) **2023-011:** Motion to approve payments to Chiniche Engineering and Surveying in the amount of \$920 for Bayou Drive Kayak Launch, in the amount of \$1,260 for Noma Drive Improvements and in the amount of \$605.50 for Noma Drive Dredging.
- [18.](#) **2023-012:** Motion to participate in the Ground Zero Museum Fiber Fest by authorizing a 12x12 painted plaque to be mounted by the Fiber Fest Committee at the Gazebo on the Town Green to be displayed from October 7, 2022, thru Jan 14, 2023, at no cost to the city.
- [19.](#) **2023-013:** Motion to approve the City of Diamondhead Applicant Agent Designations for Rostan Solution Representation.
- [20.](#) **2023-014:** Motion to approve payment #5 to Moran Hauling in the amount of \$98,587.61 for East Aloha Drive Improvements Phase 1.
- [21.](#) **2023-015:** Motion to accept and incorporate in the official minutes the FY2022 Municipal Compliance Questionnaire as an annual audit requirement.
- [22.](#) **2023-016:** Motion to authorize disbursement of Fire Rebate Funds in the amount of \$61,564.30 to Hancock County Board of Supervisors for the Diamondhead Fire Department pursuant to the Fire Protection Agreement with both agencies.
- 23.** **2023-020:** Motion to advertise for qualified firms to perform FY22, FY23 and FY24 auditing services.
- [24.](#) **2023-023:** Motion to accept donations from Dr. Eric Latanoff in the amount of \$10, Red Dress Group (Rodney Laftontaine) in the amount of \$561 and Hancock County Community Development Foundation in the amount of \$10,000 all totaling \$10,571 for the Diamondhead Dog Park project.
- [25.](#) **2023-024:** Motion to approve payments to Covington Civil and Environmental in the amount of \$935 for Subdivision Regulation Update, in the amount of \$790 for Turnberry Detention Pond Design, in the amount of \$3,434.20 for Stormwater Master Plan and in the amount of \$12,000 for Site Development Plan Review.

Action Agenda.

- 26.** **2023-019:** Motion to accept the Audited Financial Statements with Single Audit for fiscal year end September 30, 2021.
- [27.](#) **2023-021:** Motion to concur with the Planning Commission recommendation to allow Willie Kerner a variance from the Zoning Ordinance (Article 4.19) to allow the construction of an accessory building (utility shed) within 6' of the primary structure. The property address is 63715 Diamondhead Drive North. The tax parcel number is 068Q-1-41-079.000. The property is in a R-2 zoning district. The setback from the primary structure is 10'. The variance requested is 4'. The Case File Number is 202200412.
- [28.](#) **2023-022:** Motion to concur with the Planning Commission recommendation to approve Ralph E. Hays a variance from the Zoning Ordinance (Article 4.19) to allow the construction of a roof over an existing patio within 19' of the rear property line on the golf course. The property address is

7435 Mahalo Hui Drive. The tax parcel number is 067N-2-35-048.001. The property is in a R-2 zoning district. The rear yard setback is 20'. The variance requested is 1'. The Case File Number is 202200423.

Routine Agenda.

Claims Payable

- [29.](#) Motion to approve Payroll Payable DKT159984-DKT159996 in the amount of \$47,065.46, PRCLAIM000135 in the amount of \$29,494.73, PRCLAIM000136 in the amount of \$2,531.97, PRCLAIM000137 in the amount of \$28,502.06.
- [30.](#) Motion to approve Docket of Claims (DKT230001 - DKT230044) in the amount of \$247,583.04

Department Reports

- [a.](#) Financial Reports
 - June 2022
 - July 2022
 - August 2022

Public Comments on Non-Agenda Items.

Executive Session - If Necessary

Adjourn/Recess.

NOTE: THE CITY OF DIAMONDHEAD WILL FURNISH APPROPRIATE AUXILIARY AIDS AND SERVICES WHERE NECESSARY TO AFFORD INDIVIDUALS WITH DISABILITIES AN EQUAL OPPORTUNITY TO SERVICES AND ACTIVITIES OF THE CITY. A WRITTEN REQUEST BY OR ON BEHALF OF QUALIFYING INDIVIDUALS SHALL BE SUBMITTED IN A TIMELY MANNER TO THE CITY CLERK.

City of Diamondhead, MS**WHITE CANE DAY PROCLAMATION**

WHEREAS, the **white cane**, which every blind citizen of our state has the right to carry, demonstrates and symbolizes the ability to achieve a full and independent life and the capacity to work productively in competitive employment; and

WHEREAS, the white cane, by allowing every blind person to move freely and safely from place to place, makes it possible for the blind to fully participate in and contribute to our society; and

WHEREAS, every citizen should be aware that the law requires that motorists exercise appropriate caution when approaching a blind person carrying a white cane; and

WHEREAS, the City of Diamondhead also calls upon employers, both public and private, to be aware of and utilize the employment skills of our blind citizens by recognizing their worth as individuals and their productive capacities; and

WHEREAS, the **Diamondhead Lions Club**, will honor a White Cane Day in Diamondhead on October 15, 2022, and

WHEREAS, the City of Diamondhead through its public agencies and with the cooperative assistance of the **Diamondhead Lions Club**, can look forward to a continued expansion of employment opportunities for and greater acceptance of blind persons in the competitive labor market;

NOW, THEREFORE, I, **Nancy Depreo**, Mayor of the City of Diamondhead, MS, do hereby proclaim Saturday, October 15, 2022, as

WHITE CANE DAY

in the City of Diamondhead and do call upon employers and the public to utilize the available skills of competent blind persons and to open new opportunities for the blind in our rapidly changing society; and upon all citizens to recognize the white cane as an instrument of safety and self-help for blind pedestrians on our streets and highways.

In witness whereof, I have hereunto set my hand and caused the Great Seal of the Diamondhead, Mississippi to be affixed.

So ordered, this 4th day of October 2022..

Mayor Nancy Depreo

Agenda Item #2022-_____

City of Diamondhead, MS
Request for Council Action

TO: _____ Council _____

FROM: _____ Mayor Depreo _____

DATE: _____ 08-30-2022 _____

☐ Ordinance ☐ Resolution ☐ Agreement ☐ Info Only ☐ Work Session ☒ Other

AGENDA LOCATION: ☐ Consent Agenda ☐ Regular Agenda

AGENDA DATE REQUESTED

10-04-2022

ORDINANCE/RESOLUTION CAPTIONS or ISSUE:

City of Diamondhead, MS - WHITE CANE DAY PROCLAMATION

REQUIRED SIGNATURE

REQUESTED BY:

Mayor Nancy Depreo

COUNCIL ACTION:

☐ Approved ☐ Denied ☐ Tabled/Deferred ☐ Info Only

Completed: _____



Mayor Depreo	At	Item No. 1.
Councilmember Maher		
Councilmember Finley		Ward 1
Councilmember Liese		Ward 2
Councilmember Cumberland		Ward 3
Councilmember Clark		Ward 4

MINUTES
REGULAR MEETING OF THE CITY COUNCIL
Tuesday, September 20, 2022
6:00 PM CST
Council Chambers, City Hall

Call to Order.

Mayor Depreo called the meeting to order at 6:00 p.m.

Invocation-Councilmember Liese

Pledge of Allegiance

Roll Call

PRESENT

Mayor Nancy Depreo

Councilmember-At-Large Gerard Maher

Ward 1 Shane Finley

Ward 2 Anna Liese

Ward 3 John Cumberland

Ward 4 Charles Clark

Confirm or Adjust Agenda Order

Motion made by Mayor Depreo, Seconded by Ward 2 Liese to amend the agenda to include 7.a. Motion to approve Affiliate Membership Application and Agreement with Mississippi 811, Inc.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Presentation Agenda.

- a. FY21 Audit Update - Ty Necaise of Necaise & Company, PLLC

Council Comments.

1. The next Regular Meeting of the City Council will be held October 4, 2022 at 6:00 p.m. in Council Chambers located at City Hall.
2. Annual Paddle Paradise Event will be held Saturday, September 24th at the south side kayak launch. Participants may register in advance on the City's website or on-site registration beginning at 8:00 a.m. the morning of the event.
3. The 10th Annual Blessing of the Classics will be Wednesday, October 5th from 1 - 7 p.m. at City Hall. Cruisers, live music and food on the Town Green. Cruisers' parade to the blessing circle will be from 4-7 p.m.

City Manager's Report.

1. Pond Dredging – The City met with the contractor regarding this project. At this time, the bonding and insurance documents have not been signed and returned to the City.
2. Hilo Way Drainage Project – The city is waiting on the contractor to provide all required documents to issue the Notice to Proceed.
3. East Aloha Drive Project – The striping plan has been approved and the contractor is scheduling with the subcontractor to get the work scheduled.
4. Paddle Paradise – The paddle paradise event is scheduled for September 24, 2022. Everyone is encouraged to attend.
5. Blessing of the Classics – The 10th annual Blessing will be October 5th. The event will begin at 1:00 with the parade starting at 4:00.
6. CASA Red Beans and Rice Cookoff – The City will be hosting the annual fundraiser for CASA Hancock County on October 22nd at 4:00. We encourage everyone to come out and enjoy some good Red Beans and Rice and support a wonderful organization.
7. National Night Out – The event has been scheduled for October 20th. We will have two locations for residents, City Hall and East Recreation.

Public Comments on Agenda Items-None.

Policy Agenda.

Minutes:

1. Motion to approve the September 6, 2022 Regular Meeting Minutes.

Motion made by Councilmember-At-Large Maher, Seconded by Ward 4 Clark to approve the September 6, 2022 Regular Meeting Minutes.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Ordinances:

2. **2022-306:** Motion to adopt Resolution 2022-064 to approve a text amendment in accordance with the Zoning Ordinance Article 2.8 (Amendment Rezoning Procedure). The proposed text amendment will change Article 12.8.1 – Architectural Compatibility, to add sub-section "D. No front facades (elevations) of any developer, builder and/or person who develops and plats subdivisions, or those other individuals building homes within such subdivision, will be approved without sufficient deviation in design item(s) listed in 12.8.1 C to maintain architectural compatibility with the surrounding neighborhood. No like front facades (elevations) will be approved within two (2) platted lots adjacent to, or one (1) platted lot across from or diagonal to a like facade. Alternating like facades in a manner that is contrary to the intent of this section will be grounds for denial of such plans.

Motion made by Councilmember-At-Large Maher, Seconded by Ward 3 Cumberland to remove Resolution 2022-064 from the table.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark.

MOTION CARRIED UNANIMOUSLY

Motion made by Councilmember-At-Large Maher, Seconded by Ward 1 Finley to adopt Resolution 2022-064 to approve a text amendment in accordance with the Zoning Ordinance Article 2.8 (Amendment Rezoning Procedure). The proposed text amendment will change Article 12.8.1 – Architectural Compatibility, to add sub-section "D. No front facades (elevations) of any developer, builder and/or person who develops and plats subdivisions, or those other individuals building homes within such subdivision, will be approved without sufficient deviation in design item(s) listed in 12.8.1 C to maintain architectural compatibility with the surrounding neighborhood. No like front facades (elevations) will be approved within two (2) platted lots adjacent to, or one (1) platted lot across from or diagonal to a like facade. Alternating like facades in a manner that is contrary to the intent of this section will be grounds for denial of such plans.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark.

MOTION CARRIED UNANIMOUSLY

Resolutions:

3. **2022-315:** Motion to adopt Resolution 2022-070 thereby approving the preparation and submission of an amended FY22 application to Mississippi Development Authority for Gulf Coast Restoration Funds for the Commercial District Transformation Project Phase 7 in the amount of \$1,200,000 (75% or \$900,000 Federal Share and 25% or \$300,000 local share), committing said local funds, compliance assurance and for other related purposes.

Motion made by Ward 1 Finley, Seconded by Ward 3 Cumberland to adopt Resolution 2022-070 thereby approving the preparation and submission of an amended FY22 application to Mississippi Development Authority for Gulf Coast Restoration Funds for the Commercial District Transformation Project Phase 7 in the amount of \$1,200,000 (75% or \$900,000 Federal Share and 25% or \$300,000 local share), committing said local funds, compliance assurance and for other related purposes.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark.

MOTION CARRIED UNANIMOUSLY

4. **Motion 2022-318:** Motion to adopt Resolution 2022-071 thereby abandoning the 5' drainage and utility easements on each side of the common property lines between Lot 28 and Lot 29, and Lot 29 and 30, Diamondhead Phase 1, Unit 9, Block 1. The parcel numbers are 131M-2-11-033.000 and 131M-2-11-031.000. The physical street addresses are 3516 and 3520 Luakini Place. (Orlando)

Motion made by Ward 4 Clark, Seconded by Councilmember-At-Large Maher to adopt Resolution 2022-071 thereby abandoning the 5' drainage and utility easements on each side of the common property lines between Lot 28 and Lot 29, and Lot 29 and 30, Diamondhead Phase 1, Unit 9, Block 1. The parcel numbers are 131M-2-11-033.000 and 131M-2-11-031.000. The physical street addresses are 3516 and 3520 Luakini Place. (Orlando)

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark.

MOTION CARRIED UNANIMOUSLY

Consent Agenda:

Motion made by Ward 2 Liese, Seconded by Ward 1 Finley to approve consent agenda items 5-7.a.

5. **2022-317:** Motion to approve payments to Machado Patano in the amount of \$6,000 Hilo Way to Apuna Place Project, in the amount of \$5,625 for Hilo Way to Koko St., in the amount of \$5,625 for Hilo Way West, in the amount of \$3,750 for Diamondhead Dr. East to Aukai Place and in the amount of \$1,122.50 for Prestige Fitness Plan Review.
6. **2022-318:** Motion to approve payments to Digital Engineering in the amount of \$5,445.00 for GIS Maintenance and \$1,275.00 for Roadway Improvements Phase 4.
7. **2022-320:** Motion to approve payments to Orion Planning in the amount of \$3,960 for May 2022 and \$3,240 for August consulting both related to Project Bike Lane Design and in the amount of \$247.50 for August 2022 consulting related to Aloha District Planning.

7.a. Motion to approve Affiliate Membership Application and Agreement with Mississippi 811, Inc.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark.

MOTION CARRIED UNANIMOUSLY

Action Agenda.

8. **2022-316:** Motion to approve participation in the Diamondhead United Methodist Church Trunk or Treat on October 23rd by allowing use of the parking lot in front of Council Chambers for trunk or treat.

Motion made by Ward 2 Liese, Seconded by Ward 4 Clark to approve participation in the Diamondhead United Methodist Church Trunk or Treat on October 23rd by allowing use of the parking lot in front of Council Chambers for trunk or treat.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark.

MOTION CARRIED UNANIMOUSLY

9. **2022-319:** Motion for discussion regarding Parking Ordinance (Derek Cusick and A. J. Gambino).

Motion made by Ward 3 Cumberland, Seconded by Councilmember-At-Large Maher for discussion regarding Parking Ordinance.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Captain Gambino discussed with the Council the current parking ordinance and suggested that no changes be considered at this time.

Routine Agenda.

Claims Payable

10. Motion to approve Payroll Payable DKT159983 - DKT159995 in the amount of \$47,065.46.

Motion made by Ward 1 Finley, Seconded by Ward 2 Liese to approve Payroll Payable DKT159983 - DKT159995 in the amount of \$47,065.46.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark.

MOTION CARRIED UNANIMOUSLY

11. Motion to approve the Docket of Claims DKT159997 - DKT150021 in the amount of \$129,859.39.

Motion made by Ward 3 Cumberland, Seconded by Ward 4 Clark to approve the Docket of Claims DKT159997 - DKT150021 in the amount of \$129,859.39.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark.

MOTION CARRIED UNANIMOUSLY

Department Reports

- a. Police Department
Building Department
Code Enforcement
Privilege License
Court Department

Motion made by Ward 1 Finley, Seconded by Councilmember-At-Large Maher to accept department reports.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark.

MOTION CARRIED UNANIMOUSLY

Public Comments on Non-Agenda Items.

Henry Foreman addressed the Council regarding the need for lights and/or signage for golf cart safety.

Executive Session - If Necessary

Motion made by Mayor Depreo, Seconded by Ward 3 Cumberland to enter closed session to determine the need for executive session.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark.

MOTION CARRIED UNANIMOUSLY

Motion made by Mayor Depreo, Seconded by Ward 3 Cumberland to enter executive session for discussion of investigative proceedings regarding the FY21 Audit pursuant to §25-41-7 4(d).

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark.

MOTION CARRIED UNANIMOUSLY

Motion made by Mayor Depreo, Seconded by Ward 3 Cumberland to exit executive session.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark.

MOTION CARRIED UNANIMOUSLY

Motion made by Mayor Depreo, Seconded by Ward 3 Cumberland to come out of closed session.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark.

MOTION CARRIED UNANIMOUSLY

City Attorney Cusick stated that while in executive session no action of record was taken.

Adjourn/Recess.

At 8:21 p.m. with no further business to come before the council, motion made by Ward 3 Cumberland, Seconded by Ward 4 Clark to adjourn.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Liese, Ward 3 Cumberland, Ward 4 Clark.

MOTION CARRIED UNANIMOUSLY

Nancy Depreo
Mayor

Jeannie Klein
City Clerk

ORDINANCE GOVERNING SHORT-TERM RENTAL UNITS FOR THE CITY OF DIAMONDHEAD, MISSISSIPPI

This article shall be known as Short-Term Rental Units.

ARTICLE ____ - SHORT TERM RENTAL UNITS

Sec. _____ - Definitions.

The following words, terms, and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Licensed premises means the premises specified in an approved application for a license under this chapter which are owned or in the possession of the licensee and within which such licensee is permitted to provide a short-term rental in accordance with the provisions of this article.

Local contact person means the person designated by the owner or the owner's authorized agent or representative who is responsible for the day-to-day operations of the short-term rental unit living within 25 miles of the unit and who may be contacted and will be available 24 hours per day, seven days per week for the purpose of:

- (1) Responding within 60 minutes in person to complaints regarding the condition, operation, or conduct of occupants of the short-term rental unit; and
- (2) Taking remedial action to resolve any such complaints within a reasonable period of time after notification by a city, water & sewage, or fire department representative.

The local contact person may be the owner or agent of the owner. As shall be appropriate under the circumstances the local contact person (in addition to the owner) shall be subject to any enforcement action as shall be commenced by the city. The local contact person shall be required to adhere to all laws and regulations of the city, county and state as shall be applicable to their activities in this regard.

Owner means the persons or entities that hold legal and/or equitable title to the licensed premises.

Premises means the same as the term "dwelling," which is a room or suite of rooms with a single kitchen used for the residential use and occupancy of one family, including a single-family residence or residential condominium unit or any other residential real estate improvement that is located in a zoning district within which short-term rental is allowed pursuant to the ordinances of the city, and which is rented to persons other than the owner.

Short-term rental unit means any dwelling or portion thereof that is available for use or is used for accommodations or lodging of guests, paying a fee or compensation for a period of less than 30 consecutive days. The term “short-term rental” does not include any hospital, convalescent or nursing home, shell houses, group homes, or sanitarium or any similar facility associated with a hospital providing rooms for medical patients and their families. The term “short-term rental unit” shall also not include mobile homes, manufactured homes, travel trailers, tents, recreational vehicles, campers or other similar vehicles or similar type of structures and does not include a bed and breakfast facility that is permitted separately by city ordinance. Proof of ownership of the premises may be established via warranty deed, quitclaim deed, or property tax statement. Short-term rental units are not to be used to distribute retail products or personal services to invitees for marketing or similar purposes. The outdoor display of goods and merchandise for sale is prohibited. Short-term rental units will not be allowed to be used as an outdoor venue for weddings, receptions, parties, or similar activities or functions, except in such zones where otherwise allowed in the city’s code.

(Ord. No. ____ Sec. _____)

Sec. _____ - Permit required.

It is unlawful to conduct or operate a short-term rental without having obtained a permit pursuant to the provisions of this article. Therefore:

- (1) A short-term rental permit is required for each short-term rental unit.
- (2) Applications may be made for short-term rental and permits granted, where appropriate, in all R-1, R-2, R-3, R-4, and MH zones, as identified in the city’s zoning maps and ordinances implementing same. In all R-1, R-2 and MH zones, short term rentals shall not be within 1,000 linear feet from property to property of another short-term rental.
- (3) The permit process requires an application completed in accordance with the following which may be obtained at the Building Department:
 - a. The application shall contain such information as the Building Department shall from time to time reasonably require, including, but not limited to, the location/address of the short-term rental unit, number of bedrooms, the number of persons the short-term rental proposes to accommodate, the name of the property owner and warranty deed, sales tax collection certificate, and the name, address, email, and telephone number of the local contact person who is available for contact, a copy of the proposed rental agreement, proposed parking plan (reviewed and determined upon signing and inspection by the Building Department), rules applicable to renters, and a plan for waste management.

- b. The city does not enforce private restrictive covenants. Approval of any short-term rental shall not legalize any use of a structure otherwise prohibited by any restrictive covenant or applicable law as shall be determined by a court of competent jurisdiction.
 - c. The application shall include a statement from the building official and fire department affirming that the structure to be rented is otherwise in compliance with all applicable zoning requirements, building and fire codes, including, but not limited to, smoke and carbon monoxide detectors, emergency means of egress, fire extinguishers, GFCI outlets in wet locations, and that all applicable property taxes, fees and other charges have been paid.
 - d. A nonrefundable application fee of \$200.00 or such fee as shall be established by order of the city council hereafter shall be paid by the applicant at the time of filing the application with said application fee concerning the costs of inspection, enforcement, and administrative expenses and time affiliated with the processing of the application.
 - e. If the Building Department shall determine that any applicant is not entitled to a permit, the applicant upon receipt of written notification may appeal such decision within 10 days thereof and seek Planning and Zoning Commission approval upon an advertised hearing. The Planning and Zoning Commission shall schedule an advertised hearing of such matter as set forth in the Planning and Zoning Ordinance in the same manner as is set forth for the appeal of a decision of the Building Official.
 - f. As the conclusion of the public hearing, the Planning and Zoning Commission shall approve or disapprove the application and send its decision. If the applicant is aggrieved by the decision of the Planning and Zoning Commission, the applicant, within 10 days thereof may appeal such decision to the City Council to be heard at the next regularly scheduled meeting of the City Council. The appeal before the City Council shall be confined to the record made before the Planning and Zoning Commission unless the City Council decide, in their sole discretion, to receive additional evidence. The City Council shall consider the appeal and render its decision with respect to the issuance or denial of the permit, setting forth its reasons for such. Any aggrieved person may appeal such decision to the circuit court in the time and manner provided by law.
- (4) The short-term rental unit will be considered a residential R-3 occupancy under the city's International Residential (IRC) and International Building (IBC) Codes.
- (5) Each short-term rental permit shall expire one year from the date of issuance of the permit and is non-transferable. Renewal application must be submitted no later than 30 days prior to permit expiration.

- (6) A renewal permit may be obtained by the payment of \$200.00, or such fee as may be established by order of the City Council hereafter and filing an application for renewal with the Building Department. Permit renewal process will include staff review of city records and other documentation pertaining to complaints, if any, that have been received about the specific short-term rental unit under consideration. Filed complaints that are in violation of zoning codes, building codes, property maintenance codes and/or applicable laws or regulations will be considered as part of the renewal process. Applicable local, state, and federal laws or regulations may serve as basis for denying a permit renewal. If permit renewal is denied, the Building Department shall provide notice as to the reasons for denial, and if applicable, the applicant shall be allowed 10 days to correct any deficiencies itemized. At the expiration of 10 days, an applicant may appeal the denial of the permit renewal to the Planning and Zoning Commission. The appeal must be in writing and must be filed within 10 days of receipt of the final denial of the permit renewal. The appeal process thereafter will follow the process set forth herein above for the original permit.
- (7) Short-term rental permits are not transferable. Upon sale or any type of transfer of the property, any permit issued pursuant to the terms set forth herein, shall automatically expire. Any new owners shall be required to apply for a new permit in accordance with this article. The new permit shall be for a period of one year from the date approved.

(Ord. No. ____ Sec. ____)

Sec. ____ - Rules and regulations of short-term rental units.

- (a) *Occupancy.* The maximum occupancy for each short-term rental shall be as determined by the building official based on the inspection of the premises and applicable codes, laws, and regulations. Each permit shall specify the maximum number of occupants, which may be limited due to building codes and/or parking constraints. A short-term rental unit shall be considered as a residential R-3 occupancy for lodging house (transient) with five or fewer guest rooms and ten or fewer occupants. (See 2018 IBC Section 310.4. Commentary.)
- (b) *Number of Vehicles.* The maximum number of vehicles will be determined upon site inspection by the building official. This determination will take into consideration availability of off-street parking conditions and other relevant considerations unique to the site. It is required that the applicant/owner provide off-street parking. Recreational vehicles and campers parked at short-term rental units must not be used for habitation during the rental period and must be parked in accordance with the applicable ordinances of the city.

- (c) *Noise.* Property owners and local contact persons shall ensure that the occupants of the short-term rental are aware of city noise ordinances and state laws regarding disturbing the peace. No radio receiver, musical instrument, phonograph, compact disc player, loudspeaker, karaoke machine, sound amplifier or any machine, device or equipment that produces or reproduces any sound that shall disturb the public peace of the neighborhood shall be played outside of any short-term rental unit or be audible from the usable area of any adjacent residences between the hours of 9:00 p.m. and 7:00 a.m.
- (d) *Premises and garbage management.* It shall be the duty of every local contact person and/or owner to keep all of the rooms in connection with the short-term rental provided for the use of guests in clean and sanitary condition and to provide each guest with affective protection against flies, mosquitoes and other vermin. Each Licensed Premises must provide two garbage containers. Garbage shall be disposed of in covered containers and placed in the rear of the residence until scheduled pick-up locations. No on-site outdoor advertising signs will be permitted on the premises.
- (e) *Posting of permits and rules.* Short-term rental unit permits and rules shall be posted inside the rental unit in a conspicuous location, i.e., the rear of the main entry door, readily visible to all tenants. The rules shall include occupancy; parking limits; noise rules; and garbage management. A written copy of the ordinance from which this article is derived shall be always available for inspection with the unit. The current name, address, and telephone number of the local contact person shall also be posted within the unit. No unit shall be rented to an individual that is less than 25 years of age and all renters must be present during the rental period.
- (f) *Complaints and dispute resolutions.* Complaints regarding violation of this article must first be directed to the local contact person. If the local contact person is unable to resolve the issue and/or the issue relates to public safety, then the concerned party shall contact the Building Department. The city police department shall have an updated list provided by the Building Department of all local contact persons and owners for short-term rental units in case complaints are received after regular city office hours. Verified complaints concerning noncompliance with the terms of this article may be considered in determining whether a permit shall be revoked or renewed.

(Ord. No. _____, Sec. _____)

Sec. _____ - Denial, suspension, or revocation of a license.

Conditions for denial of permit or revocation of permit to operate a short-term rental unit shall include, but in no way limited to, the following:

- (1) The applicant failed to conform to the conditions set forth herein for the current or previous year.
- (2) Guests and/or users of the property were issued three or more noise ordinance and/or disturbing the peace citations during the previous or current year and the owner/local contact person subsequently failed to take the appropriate corrective action to prevent such disturbances after being notified by the city to do so.
- (3) Any reasonable or rational factors or combination of factors, including, but not limited to, inadequate lot size, inadequate off-street parking, lack of response from owner or local contact person to resolve complaints, filed complaints of violation of the zoning code, building code, property maintenance code and/or applicable laws or regulations (may be a basis for suspending or denying a permit) where the owner or local contact person failed to take reasonable steps to prevent such violations.
- (4) The Building Department is authorized to revoke permits under the aforementioned circumstances. A permitted owner shall be provided written notice of the reasons the permit is subject to revocation. The applicant shall be allowed 10 days from the date written notice is issued and transmitted to the applicant to correct defective conditions. If the condition is not corrected within 10 days to the reasonable satisfaction of the Building Department, the permit for the short-term rental unit may be revoked by issuing such order. Upon receipt of such by the owner or local contact person, the unit shall immediately cease operation. The owner may appeal the order revoking the permit. The owner's appeal must be in writing and filed with the Building Department within 10 days of entry of the order. The revocation order shall remain in full force and effect during the pendency of the appeal. The appeal shall be presented to the Planning and Zoning Commission at the next available scheduled meeting following the filing of the appeal. The owner must be afforded notice and the opportunity to be heard. The decision of the Planning and Zoning Commission shall be final unless within 10 days of the issuance of the decision the owner shall file an appeal to the City Council.

(Ord. No. _____, Sec. _____)

Sec. _____ - Violations.

Any persons or users who allow such use of a residential property in violation of this article shall be guilty of a misdemeanor. For the purposes of prosecution of violations of this article, each day that any violation occurs (rental without a permit) is deemed to constitute a separate violation. Those found guilty of a first violation of this article shall be fined, for the first offense, not less than \$300.00 and, for second and subsequent offenses within any 12-month period, not less than \$500.00 and not to exceed \$1,000.00, plus court costs and assessments, if any.

(Ord. No. _____, Sec. _____)

Secs. _____. Reserved.

This Ordinance having been adopted shall be in force and effective thirty (30) days after is adoption and publication by the Mayor and City Council of the City of Diamondhead, Hancock County, Mississippi.

ORDAINED, ADOPTED AND APPROVED by the Mayor and City Council of the City Diamondhead, Hancock County, Mississippi at its regular meeting held on the _____ day of _____, 2022.

	Aye	Nay	Absent
Councilmember Finley	_____	_____	_____
Councilmember Liese	_____	_____	_____
Councilmember Cumberland	_____	_____	_____
Councilmember Clark	_____	_____	_____
Councilmember Maher	_____	_____	_____
Mayor Depreo	_____	_____	_____

Whereupon, the Mayor declared the motion carried and the Ordinance adopted this the _____ day of _____, 2022.

APPROVED _____
Nancy Depreo, MAYOR

ATTEST: _____
Jeannie Klein, CITY CLERK

SEAL

RESOLUTION OF THE DIAMONDHEAD CITY COUNCIL PROVIDING FOR A THREE PERCENT (3%) SALARY INCREASE EFFECTIVE OCTOBER 10, 2022 AND ESTABLISHING FISCAL YEAR 2023 COMPENSATION FOR ALL EMPLOYEES OF THE CITY OF DIAMONDHEAD, MISSISSIPPI

WHEREAS, the City Council is entrusted with the authority to budget annually for the salaries and hourly rates of City employees where in its official record of action shall such salaries be recorded; and

WHEREAS, the City Council salaries and hourly rates of compensation for employees of the City of Diamondhead; and

WHETHERAS THE GOVERNING BODY OF THE CITY, does hereby establish and resolve to incorporate into its official record of action FY23 salaries and hourly rates for specified positions and those employees of the City as follows:

Primary Position	FY23 Salary
Admin Support Clerk	38,000.00
Court Clerk	51,638.25
Judge	21,111.91
Receptionist	19,005.00
Purchasing Clerk	37,595.00
Executive Assistant	50,000.00
City Clerk	66,000.00
Comptroller	
City Manager	94,492.24
Building Clerk	37,000.00
Building Inspector	45,000.00
Building Inspector	45,000.00
Building Official	61,341.24
Code Enforcement Off	13,520.00
P&Z Administrator	47,740.50
GEII	33,107.51
GEI	25,708.80
GEII	33,107.51
HEQII	35,305.69
Foreman	41,515.14
HEQI	32,004.17
GEI	31,064.80
GEI	26,480.06
HEQII	48,553.15
GEI	27,033.85
HEQI	33,100.08
GEI	25,708.80

GEI	25,708.80
GEI	25,708.80
GEI	26,482.19
Mechanic	36,403.72
Receptionist	16,995.00
Public Works Dir	61,532.20

WHEREAS THE GOVERNING BODY OF THE CITY, does hereby establish and resolve to incorporate into its official record of action FY23 salaries and hourly rates reflecting for employees of the City of Diamondhead effective October 10, 2022.

I hereby certify that the above and forgoing Resolution was adopted in the affirmative by the following vote of the Council of the City of Diamondhead on the _____ day of _____, 2022.

	Aye	Nay	Absent
Mayor Depreo	_____	_____	_____
Councilmember Maher	_____	_____	_____
Councilmember Finley	_____	_____	_____
Councilmember Liese	_____	_____	_____
Councilmember Cumberland	_____	_____	_____
Councilmember Clark	_____	_____	_____

ATTEST: _____
JEANNIE KLEIN, CITY CLERK

APPROVED: _____
NANCY DEPREO, MAYOR

seal

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF DIAMONDHEAD
REQUESTING GULF REGIONAL PLANNING COMMISSION APPOINT CITY MANAGER
JON MCCRAW TO SERVE AS A COMMISSIONER**

WHEREAS, the Mayor and Council of the City of Diamondhead value the work and opportunities provided by and through the Gulf Regional Planning Commission.

WHEREAS, the Mayor and Council of the City of Diamondhead wish to participate and contribute to the Commission in a meaningful manner, and;

NOW, THEREFORE, BE IT RESOLVED, the Mayor and Council of the City of Diamondhead do hereby request and recommend unto the Gulf Regional Planning Commission the appointment of City Manager Jon McCraw as Commissioner to be seated on the Gulf Regional Planning Board of Commissioners.

I HEREBY CERTIFY THAT THE ABOVE AND FOREGOING RESOLUTION WAS ADOPTED IN THE AFFIRMATIVE BY THE FOLLOWING VOTE OF COUNCIL OF THE CITY OF DIAMONDHEAD ON THE 4th DAY OF OCTOBER 2022.

	Aye	Nay	Absent
Councilmember Finley	_____	_____	_____
Councilmember Liese	_____	_____	_____
Councilmember Cumberland	_____	_____	_____
Councilmember Clark	_____	_____	_____
Councilmember Maher	_____	_____	_____
Mayor Depreo	_____	_____	_____

MAYOR NANCY DEPREO

ATTEST: _____
Jeannie Klein, City Clerk

RESOLUTION OF THE CITY OF DIAMONDHEAD REQUESTING ASSISTANCE FROM THE CITY OF WAVELAND TO UTILIZE GRANDSTAND FOR KREWE OF DIAMONDHEAD MARDI GRAS PARADE RESCHEDULED TO BE HELD ON FEBRUARY 18, 2023.

WHEREAS, the City of Diamondhead, (the “City”), will be hosting the Krewe of Diamondhead and it’s annual Mardi Gras Parade on Saturday, February 18, 2023, for the pleasure and viewing by its residents; and

WHEREAS, the City of Diamondhead has approved within its FY23 budget expenses for police detail and restroom facilities for the health, safety and wellbeing of parade goers and participants as it has done for many years; and

WHEREAS, the City of Diamondhead would like to provide grandstand accommodations for viewers, spectators and city officials as has been done for many years; and

WHEREAS, the City is requesting the use of a grandstand from the City of Waveland pursuant to the 2016 Interlocal Government Cooperation Agreement between Hancock County and the Cities of Bay St. Louis, Waveland and Diamondhead.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF DIAMONDHEAD, MISSISSIPPI, AS FOLLOWS:

SECTION I. The findings, conclusions and statements of fact contained in the preamble are hereby adopted, ratified and incorporated herein.

SECTION II. Pursuant to the terms of the 2016 Interlocal Government Cooperation Agreement between Hancock County and the Cities of Bay St. Louis, Waveland and Diamondhead, the City respectfully requests that the City of Waveland permit the use of its

grandstand by the City of Diamondhead to host the Krewe of Diamondhead Mardi Gras Parade on February 18, 2023.

THE ABOVE AND FOREGOING RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF DIAMONDHEAD, AFTER HAVING FIRST BEEN REDUCED TO WRITING, WAS INTRODUCED BY COUNCILMEMBER _____, SECONDED BY COUNCILMEMBER _____, AND THE MATTER BEING PUT TO VOTE, I HEREBY CERTIFY THAT THE ABOVE AND FOREGOING RESOLUTION WAS ADOPTED IN THE AFFIRMATIVE BY THE FOLLOWING VOTE OF COUNCIL OF THE CITY OF DIAMONDHEAD ON THE 4th DAY OF October, 2023.

	Aye	Nay	Abstain
Mayor Depreo	_____	_____	_____
Councilmember Finely	_____	_____	_____
Councilmember Liese	_____	_____	_____
Councilmember Cumberland	_____	_____	_____
Councilmember Clark	_____	_____	_____
Councilmember Maher	_____	_____	_____

NANCY DEPREO, MAYOR

Attest:

Jeannie Klein, City Clerk

Agenda Item #2022-_____

City of Diamondhead, MS
Request for Council Action

TO: CouncilFROM: Mayor Depreo

DATE: _____

☐ Ordinance ☐ Resolution ☐ Agreement ☐ Info Only ☐ Work Session ☒ Other

AGENDA LOCATION: ☐ Consent Agenda ☒ Regular Agenda

AGENDA DATE REQUESTED 10-04-2022

ORDINANCE/RESOLUTION CAPTIONS or ISSUE:

Motion to temporarily reduce Mayor Depreo's salary to \$10,000 for the period between October 1, 2022, thru September 30, 2023. The remaining budgeted Mayor's salary shall be as follows:

\$1,000 Diamondhead Army Cannon Monument Project
 \$1,000 Diamondhead Dog Park
 \$500 Friends of the Hancock County Animal Shelter
 \$500 Hancock County Food Pantry
 \$500 Hancock Resource Center
 \$500 Hancock Human Resource Center
 \$500 Magdalene House
 \$500 Mayor's Youth Leadership Council

REQUIRED SIGNATURE

REQUESTED BY:

Mayor Nancy Depreo

COUNCIL ACTION:

☐ Approved ☐ Denied ☐ Tabled/Deferred ☐ Info Only

Completed:

RESOLUTION OF THE DIAMONDHEAD CITY COUNCIL TEMPORARILY REDUCING THE COMPENSATION FOR THE MAYOR, REALLOCATING SALARY FUNDS AND FOR OTHER RELATED PURPOSES.

WHEREAS, Mississippi Code of 1972, Section 21-19-6 governs the establishment of salaries for Mayor and City Councilmembers and such salaries were previously established by Order on October 1, 2019 pursuant to Ordinance 2012-018.2; and

WHEREAS, the City Council adopted Ordinance 2012-018.2 established the Mayor's annual salary to be \$15,000; and

WHEREAS, Mayor Depreo submitted a Request for Council Action requesting the Council consider temporarily reducing the Mayor's salary for Fiscal Year 2023 (October 1, 2022 through September 30, 2023) from prorated salary \$15,000 to \$10,000, request the remaining \$5,000 be returned the General Fund, and further recommends for consideration that the said \$5,000 be appropriated and paid to the following entities and/or social and community service programs organizations as set forth in MS Code §21-19-65:

- \$1,000 City of Diamondhead – earmarked for the Army Cannon Monument Project
- \$1,000 City of Diamondhead – earmarked for the Dog Park
- \$500 Friends of the Hancock County Animal Shelter
- \$500 Hancock County Food Pantry
- \$500 Hancock Resource Center
- \$500 Hancock Human Resource Center
- \$500 Magdelene House
- \$500 Mayor's Youth Leadership Council

WHEREAS, Mayor Depreo further requests the administration facilitate payments of said appropriations in lump sum, including but not limited to obtaining necessary match funding documentation when applicable, necessary budget amendments.

THE GOVERNING BODY OF THE CITY, does hereby resolve to temporarily reduce the annual compensation for Mayor for Fiscal Year 2023 from \$15,000 to \$10,000, further to reallocate to and authorize lump sum disbursements in the amount of \$1,000 to the City of Diamondhead – earmarked for the Army Cannon Monument Project, in the amount of \$1,000 to the City of Diamondhead – earmarked for the Dog Park, in the amount of \$500 to Friends of the Hancock County Animal Shelter, in the amount of \$500 to the Hancock County Food Pantry, in the amount of \$500 to the Hancock Resource Center, in the amount of \$500 to the Hancock Human Resource Center, in the amount of \$500 Magdelene House and in the amount of \$500 to the fiscal agent for the Mayor's Youth Leadership Council, also further finding that said social and community service programs provide services that promote improved health, safety and welfare of the residents of Diamondhead, and finally to authorize the administration to effectuate said allocations, including but limited to, properly documenting other match funds pursuant to MS Code §21-19-65.

I hereby certify that the above and forgoing Resolution was introduced by _____, seconded by Councilmember _____ and adopted in the affirmative, by the following vote of the Council of the City of Diamondhead on the _____ day of _____October_____, 2022.

	Aye	Nay	Absent
Mayor Depreo	_____	_____	_____
Councilmember Maher	_____	_____	_____
Councilmember Finley	_____	_____	_____
Councilmember Liese	_____	_____	_____
Councilmember Cumberland	_____	_____	_____
Councilmember Clark	_____	_____	_____

ATTEST: _____
JEANNIE KLEIN, CITY CLERK

APPROVED: _____
NANCY DEPREO, MAYOR

seal

RESOLUTION OF THE CITY OF DIAMONDHEAD AUTHORIZING THE USE OF CITY-OWNED EQUIPMENT ON PRIVATE PROPERTY FOR THE BENEFIT OF THE CITY AND FOR THE HEALTH, SAFETY AND WELFARE OF THE CITIZENS OF DIAMONDHEAD, MISSISSIPPI.

WHEREAS, the City of Diamondhead, (the “City”), has certain equipment that which from time to time it’s use on private property is necessary to safeguard the health, safety and welfare of citizens ; and

WHEREAS, the following upcoming events in the City will require the use of barricades on private property;

1. City of Diamondhead’s Blessing of the Classics will be held October 5th at City Hall with overflow parking at the Presbyterian Church Parking Lot.
2. Diamondhead Property Owner’s Association Annual Trunk or Treat will be held October 18th at the Diamondhead Country Club.

WHEREAS, the use of city-owned barricades on property of Presbyterian Church and the Diamondhead Country Club for these specific events is necessary to safeguard the health, safety and welfare of citizens and will aid in traffic flow and control.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF DIAMONDHEAD, MISSISSIPPI, AS FOLLOWS:

SECTION I. The findings, conclusions and statements of fact contained in the preamble are hereby adopted, ratified and incorporated herein.

THE ABOVE AND FOREGOING RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF DIAMONDHEAD, AFTER HAVING FIRST BEEN REDUCED TO WRITING, WAS INTRODUCED BY COUNCILMEMBER _____, SECONDED BY COUNCILMEMBER _____, AND THE MATTER BEING PUT TO VOTE, I HEREBY CERTIFY THAT THE ABOVE AND FOREGOING

RESOLUTION WAS ADOPTED IN THE AFFIRMATIVE BY THE FOLLOWING VOTE OF COUNCIL OF THE CITY OF DIAMONDHEAD ON THE 4th DAY OF October, 2022.

	Aye	Nay	Abstain
Mayor Depreo	_____	_____	_____
Councilmember Finely	_____	_____	_____
Councilmember Liese	_____	_____	_____
Councilmember Cumberland	_____	_____	_____
Councilmember Clark	_____	_____	_____
Councilmember Maher	_____	_____	_____

NANCY DEPREO, MAYOR

Attest:

Jeannie Klein, City Clerk

**INVOICE****Pickering Firm, Inc.**

Facility Design • Civil Engineering • Surveying •
Transportation • Natural / Water Resources

126 Rue Magnolia, Biloxi, MS 39530

PH 228.432.5925 FAX 228.432.5928 www.pickeringfirm.com

City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

September 8, 2022

Project No: 25742.00

Invoice No: 0091925

City of Diamondhead
Strategic Initiatives & Project Agreement

Purchase Order # 2020-0489

Professional Services from July 31, 2022 to August 27, 2022

Professional Personnel

	Hours	Rate	Amount
SENIOR ENGINEER			
Wagner, Cara	8.00	130.00	1,040.00
SENIOR DESIGNER			
Ballweber, Jeff	10.00	85.00	850.00
Totals	18.00		1,890.00
Total Labor			1,890.00

Billing Limits	Current	Prior	To-Date
Total Billings	1,890.00	8,876.25	10,766.25
Limit			35,000.00
Remaining			24,233.75
Total this Invoice			\$1,890.00

Outstanding Invoices

Number	Date	Balance
0091733	8/5/2022	425.00
Total		425.00

Project	25742.00	Diamondhead - Strategic Initiatives	Invoice	0091925
---------	----------	-------------------------------------	---------	---------

Billing Backup

Monday, September 12, 2022

Pickering

Invoice 0091925 Dated 9/8/2022

11:39:34 AM

Professional Personnel

			Hours	Rate	Amount	
SENIOR ENGINEER						
02031	Wagner, Cara	8/8/2022	1.00	130.00	130.00	
02031	Wagner, Cara	8/10/2022	4.00	130.00	520.00	
02031	Wagner, Cara	8/11/2022	1.00	130.00	130.00	
02031	Wagner, Cara	8/12/2022	2.00	130.00	260.00	
SENIOR DESIGNER						
02003	Ballweber, Jeff	8/5/2022	1.00	85.00	85.00	
02003	Ballweber, Jeff	8/10/2022	3.00	85.00	255.00	
02003	Ballweber, Jeff	8/11/2022	2.00	85.00	170.00	
02003	Ballweber, Jeff	8/15/2022	2.00	85.00	170.00	
02003	Ballweber, Jeff	8/17/2022	1.00	85.00	85.00	
02003	Ballweber, Jeff	8/18/2022	1.00	85.00	85.00	
Totals			18.00		1,890.00	
Total Labor						1,890.00
					Total this Project	\$1,890.00
					Total this Report	\$1,890.00

Detailed Timesheet for the Period Ending 8/13/2022

Monday, September 12, 2022

11:05:55 AM

Pickering

Employee

02031

Wagner, Cara

	Total Hr	Sun 8/7	Mon 8/8	Tue 8/9	Wed 8/10	Thu 8/11	Fri 8/12	Sat 8/13
25742.00								
Diamondhead - Strategic Initiatives								
Client: City of Diamondhead								
89206	Reg	8.00		1.00		4.00	1.00	2.00

8/8 corr

8/10 Rotten Bayou Tour

8/11 corr with Jeff

8/12 scan files, corr with Jeff

Detailed Timesheet for the Period Ending 8/6/2022

Monday, September 12, 2022

11:07:58 AM

Pickering

Employee

02003

Ballweber, Jeff

25742.00

Diamondhead - Strategic Initiatives

Client: City of Diamondhead

80312

Reg

Total Hr	Sun 7/31	Mon 8/1	Tue 8/2	Wed 8/3	Thu 8/4	Fri 8/5	Sat 8/6
1.00						1.00	

8/5 Rotten Bayou Agenda/funding

Detailed Timesheet for the Period Ending 8/13/2022

Monday, September 12, 2022

11:35:20 AM

Pickering

Employee

02003

Ballweber, Jeff

25742.00

Diamondhead - Strategic Initiatives

Client: City of Diamondhead

80312

Reg

Total Hr	Sun 8/7	Mon 8/8	Tue 8/9	Wed 8/10	Thu 8/11	Fri 8/12	Sat 8/13
5.00				3.00	2.00		

8/10 tour

8/11 Corps follow-up

Detailed Timesheet for the Period Ending 8/20/2022

Monday, September 12, 2022

11:37:36 AM

Pickering

Employee

02003

Ballweber, Jeff

		Total Hr	Sun 8/14	Mon 8/15	Tue 8/16	Wed 8/17	Thu 8/18	Fri 8/19	Sat 8/20
25742.00	Diamondhead - Strategic Initiatives								
	80312								
	Reg	4.00		2.00		1.00	1.00		
	Client: City of Diamondhead								
	8/15 Projects/Corps Site Visit								
	8/17 Corps follow-up								
	8/18 Status/Schedule								



INVOICE
Pickering Firm, Inc.
 Facility Design • Civil Engineering • Surveying •
 Transportation • Natural / Water Resources
 126 Rue Magnolia, Biloxi, MS 39530
 PH 228.432.5925 FAX 228.432.5928 www.pickeringfirm.com

City of Diamondhead
 5000 Diamondhead Circle
 Diamondhead, MS 39525

September 8, 2022
 Project No: 26072.00
 Invoice No: 0091927

Client Contact: Michael Reso

Work Assignment 00-14-2022
 Project #: 26072.00 Kolo Ct. Ditch Improvements

Professional Services from July 31, 2022 to August 27, 2022

Task	001	Wetlands Delineation			
Billing Limits			Current	Prior	To-Date
Total Billings			0.00	3,400.00	3,400.00
Limit					4,000.00
Remaining					600.00
Total this Task					0.00

Task	002	Wetland Permitting Assistance			
Professional Personnel			Hours	Rate	Amount
SCIENTIST					
McWhorter, Lauren			4.00	85.00	340.00
Totals			4.00		340.00
Total Labor					340.00
Billing Limits			Current	Prior	To-Date
Total Billings			340.00	1,955.00	2,295.00
Limit					6,000.00
Remaining					3,705.00
Total this Task					\$340.00

Task	003	Engineering Design			
Professional Personnel			Hours	Rate	Amount
SENIOR P.E. (LICENSED >5, <10 YR)					
Wagner, Cara			3.00	125.00	375.00
Totals			3.00		375.00
Total Labor					375.00
Billing Limits			Current	Prior	To-Date
Total Billings			375.00	4,900.00	5,275.00
Limit					4,900.00
Adjustment					-375.00

Project	26072.00	Kolo Ditch Improvements	Invoice	0091927
Total this Task			0.00	

Task	004	Project Bidding			
Billing Limits			Current	Prior	To-Date
Total Billings			0.00	0.00	0.00
Limit					4,000.00
Remaining					4,000.00
Total this Task			0.00		

Task	005	CE&I			
Billing Limits			Current	Prior	To-Date
Total Billings			0.00	0.00	0.00
Limit					10,000.00
Remaining					10,000.00
Total this Task			0.00		
Total this Invoice			\$340.00		

Outstanding Invoices			
	Number	Date	Balance
	0091736	8/5/2022	5,232.50
	Total		5,232.50

Project	26072.00	Kolo Ditch Improvements	Invoice	0091927
---------	----------	-------------------------	---------	---------

Billing Backup

Monday, September 12, 2022

Pickering

Invoice 0091927 Dated 9/8/2022

3:54:24 PM

Task	002	Wetland Permitting Assistance
------	-----	-------------------------------

Professional Personnel

			Hours	Rate	Amount
SCIENTIST					
02101	McWhorter, Lauren	8/25/2022	4.00	85.00	340.00
	Totals		4.00		340.00
	Total Labor				340.00

Total this Task	\$340.00
------------------------	-----------------

Task	003	Engineering Design
------	-----	--------------------

Professional Personnel

			Hours	Rate	Amount
SENIOR P.E. (LICENSED >5, <10 YR)					
02031	Wagner, Cara	8/2/2022	2.00	125.00	250.00
02031	Wagner, Cara	8/4/2022	1.00	125.00	125.00
	Totals		3.00		375.00
	Total Labor				375.00

Total this Task	\$375.00
------------------------	-----------------

Total this Project	\$715.00
---------------------------	-----------------

Total this Report	\$715.00
--------------------------	-----------------

Monday, September 12, 2022

3:50:33 PM

Employee

McWhorter, Lauren Liddon

26072.00
002

Kolo Ditch Improvements

Wetland Permitting Assistance

Client: City of Diamondhead

80111

Reg

4.00					4.00		
------	--	--	--	--	------	--	--

Detailed Timesheet for the Period Ending 8/6/2022

Monday, September 12, 2022
3:52:53 PM

Pickering

Employee 02031 Wagner, Cara

26072.00
003

Kolo Ditch Improvements
Engineering Design

Client: City of Diamondhead

89206

Reg

Total Hr	Sun 7/31	Mon 8/1	Tue 8/2	Wed 8/3	Thu 8/4	Fri 8/5	Sat 8/6
3.00			2.00		1.00		

8/2 updates from DWSD

8/4 updates



INVOICE

Pickering Firm, Inc.

Facility Design • Civil Engineering • Surveying •
Transportation • Natural / Water Resources
126 Rue Magnolia, Biloxi, MS 39530

PH 228.432.5925 FAX 228.432.5928 www.pickeringfirm.com

City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

September 8, 2022
Project No: 26040.00
Invoice No: 0091926

Client Contact: Michael Reso

City of Diamondhead
Culvert Rehabilitation-Makiki Drive and Kui Place
Requisition # R-04146
Purchase Order 2021-0313

Professional Services from July 31, 2022 to August 27, 2022

Task	001	Wetland Delineation			
Billing Limits			Current	Prior	To-Date
Total Billings			0.00	4,898.50	4,898.50
Limit					5,000.00
Remaining					101.50
Total this Task					0.00
Task	002	Wetland Permitting Assistance			
Billing Limits			Current	Prior	To-Date
Total Billings			0.00	5,622.50	5,622.50
Limit					7,800.00
Remaining					2,177.50
Total this Task					0.00
Task	003	Boundary and Topo Survey			
Billing Limits			Current	Prior	To-Date
Total Billings			0.00	4,500.00	4,500.00
Limit					4,500.00
Total this Task					0.00
Task	004	Easement Plats			
Total this Task					0.00
Task	005	Engineering Assessment			
Billing Limits			Current	Prior	To-Date
Total Billings			0.00	2,500.00	2,500.00
Limit					2,500.00
Total this Task					0.00

Project	26040.00	Makiki Dr. Culvert Replacement	Invoice	0091926
---------	----------	--------------------------------	---------	---------

Task	006	Engineering Design
------	-----	--------------------

Billing Limits	Current	Prior	To-Date
Total Billings	0.00	10,800.00	10,800.00
Limit			10,800.00

Total this Task	0.00
------------------------	-------------

Task	007	Project Bidding
------	-----	-----------------

Billing Limits	Current	Prior	To-Date
Total Billings	0.00	4,000.00	4,000.00
Limit			4,000.00

Total this Task	0.00
------------------------	-------------

Task	008	Construction Engineering and
------	-----	------------------------------

Professional Personnel

	Hours	Rate	Amount
PROFESSIONAL ENGINEER			
Wagner, Cara	1.00	97.00	97.00
RESIDENT PROJECT REPRESENTATIVE			
Ellis, Ronald	17.00	70.00	1,190.00
Keith, Austin	46.00	70.00	3,220.00
Totals	64.00		4,507.00

Total Labor	4,507.00
--------------------	-----------------

Billing Limits	Current	Prior	To-Date
Total Billings	4,507.00	6,915.75	11,422.75
Limit			8,000.00

Adjustment	-3,422.75
-------------------	------------------

Total this Task	\$1,084.25
------------------------	-------------------

Total this Invoice	\$1,084.25
---------------------------	-------------------

Outstanding Invoices

Number	Date	Balance
0091735	8/5/2022	4,402.00
Total		4,402.00

Project 26040.00 Makiki Dr. Culvert Replacement Invoice 0091926

Billing Backup

Monday, September 12, 2022

Pickering

Invoice 0091926 Dated 9/8/2022

12:01:52 PM

Task 008 Construction Engineering and

Professional Personnel

			Hours	Rate	Amount
PROFESSIONAL ENGINEER					
02031	Wagner, Cara	8/4/2022	1.00	97.00	97.00
RESIDENT PROJECT REPRESENTATIVE					
02098	Ellis, Ronald	8/1/2022	1.00	70.00	70.00
02098	Ellis, Ronald	8/2/2022	3.00	70.00	210.00
02098	Ellis, Ronald	8/3/2022	3.00	70.00	210.00
02098	Ellis, Ronald	8/4/2022	3.00	70.00	210.00
02098	Ellis, Ronald	8/9/2022	3.00	70.00	210.00
02098	Ellis, Ronald	8/11/2022	1.00	70.00	70.00
02098	Ellis, Ronald	8/16/2022	.50	70.00	35.00
02098	Ellis, Ronald	8/23/2022	2.50	70.00	175.00
02553	Keith, Austin	8/1/2022	2.00	70.00	140.00
02553	Keith, Austin	8/2/2022	7.00	70.00	490.00
02553	Keith, Austin	8/3/2022	2.00	70.00	140.00
02553	Keith, Austin	8/4/2022	2.50	70.00	175.00
02553	Keith, Austin	8/5/2022	1.00	70.00	70.00
02553	Keith, Austin	8/8/2022	2.00	70.00	140.00
02553	Keith, Austin	8/9/2022	6.00	70.00	420.00
02553	Keith, Austin	8/10/2022	5.00	70.00	350.00
02553	Keith, Austin	8/11/2022	2.00	70.00	140.00
02553	Keith, Austin	8/15/2022	1.00	70.00	70.00
02553	Keith, Austin	8/16/2022	2.00	70.00	140.00
02553	Keith, Austin	8/17/2022	4.00	70.00	280.00
02553	Keith, Austin	8/18/2022	1.00	70.00	70.00
02553	Keith, Austin	8/19/2022	1.00	70.00	70.00
02553	Keith, Austin	8/22/2022	1.00	70.00	70.00
02553	Keith, Austin	8/23/2022	2.00	70.00	140.00
02553	Keith, Austin	8/24/2022	2.00	70.00	140.00
02553	Keith, Austin	8/25/2022	1.00	70.00	70.00
02553	Keith, Austin	8/26/2022	1.50	70.00	105.00
Totals			64.00		4,507.00
Total Labor					4,507.00
Total this Task					\$4,507.00
Total this Project					\$4,507.00
Total this Report					\$4,507.00

Detailed Timesheet for the Period Ending 8/6/2022

Monday, September 12, 2022

12:04:27 PM

Pickering

Employee

02031

Wagner, Cara

Total
Hr

Sun 7/31	Mon 8/1	Tue 8/2	Wed 8/3	Thu 8/4	Fri 8/5	Sat 8/6
				1.00		

26040.00
008Makiki Dr. Culvert Replacement
Construction Engineering and

Client: City of Diamondhead

89206

Reg

1.00

8/4 resident cor

Detailed Timesheet for the Period Ending 8/6/2022

Monday, September 12, 2022

12:45:40 PM

Pickering

Employee

02098

Ellis, Ronald

26040.00
008Makiki Dr. Culvert Replacement
Construction Engineering and

89365

Reg

Total Hr	Sun 7/31	Mon 8/1	Tue 8/2	Wed 8/3	Thu 8/4	Fri 8/5	Sat 8/6
10.00		1.00	3.00	3.00	3.00		

Client: City of Diamondhead

8/1 calls

8/2 site meeting & office discuss

8/3 Inspection

8/4 Inspection

Detailed Timesheet for the Period Ending 8/13/2022

Monday, September 12, 2022

12:42:40 PM

Pickering

Employee

02098

Ellis, Ronald

26040.00
008Makiki Dr. Culvert Replacement
Construction Engineering and

89365

Reg

Total
HrSun
8/7Mon
8/8Tue
8/9Wed
8/10Thu
8/11Fri
8/12Sat
8/13

Client: City of Diamondhead

4.00

3.00

1.00

8/9 Inspect/meeting

8/11 Contact w/ J & A updates.

Detailed Timesheet for the Period Ending 8/20/2022

Monday, September 12, 2022

12:44:14 PM

Pickering

Employee

02098

Ellis, Ronald

Total Hr	Sun 8/14	Mon 8/15	Tue 8/16	Wed 8/17	Thu 8/18	Fri 8/19	Sat 8/20
26040.00							
008							
89365							
Reg			.50				
8/16 issue discussion with contractor							

Makiki Dr. Culvert Replacement
Construction Engineering and

Client: City of Diamondhead

Detailed Timesheet for the Period Ending 8/27/2022

Monday, September 12, 2022

12:46:51 PM

Pickering

Employee

02098

Ellis, Ronald

26040.00
008Makiki Dr. Culvert Replacement
Construction Engineering and

89365

Reg

Total
Hr

Sun 8/21	Mon 8/22	Tue 8/23	Wed 8/24	Thu 8/25	Fri 8/26	Sat 8/27
		2.50				

Client: City of Diamondhead

8/23 Resident meeting

Detailed Timesheet for the Period Ending 8/6/2022

Monday, September 12, 2022

12:53:46 PM

Pickering

Employee

02553

Keith, Austin A

26040.00
008Makiki Dr. Culvert Replacement
Construction Engineering and

89116

Reg

Total Hr	Sun 7/31	Mon 8/1	Tue 8/2	Wed 8/3	Thu 8/4	Fri 8/5	Sat 8/6
14.50		2.00	7.00	2.00	2.50	1.00	

Client: City of Diamondhead

8/1 Submittal for RCP, precast boxes, covers and sealents. Prepping for meeting tuesday.

8/2 Meeting with City, homeowner, and contractor regarding fence and ditch placement. Updating drawing to show new ditch centerline. Drafting feild order 1. Sending back RCP submittals.

8/3 Finishing drawing, and sending to the city for review, Drafting field order 1 and sending to contractor to sign. Submittals for 300 & 200 pound rip rap.

8/4 Meeting with homeowner to discuss contruction, submittal for erosion control blanket.

8/5 Erosion control blanket submittal and coordinating with Homeowner and contractor on feild order 1

Detailed Timesheet for the Period Ending 8/13/2022

Monday, September 12, 2022

2:34:36 PM

Pickering

Employee

02553

Keith, Austin A

26040.00
008Makiki Dr. Culvert Replacement
Construction Engineering and

89116

Reg

Total Hr	Sun 8/7	Mon 8/8	Tue 8/9	Wed 8/10	Thu 8/11	Fri 8/12	Sat 8/13
15.00		2.00	6.00	5.00	2.00		

Client: City of Diamondhead

8/8 Getting signed field order back from contractor and sending out to city. Coordinating with contractor and city on homeowner issues.

8/9 Coordinating with city and homeowner to meet on site with resident regarding fence. Meeting with homeowner on site. Getting survey to send to contractor for fence placement.

8/10 Answering Mayor's question regarding easement, Pay app 1 and sending to city, coordinating with contractor on homeowner access.

8/11 Exporting property info to send to contractor for fence. Sending older version to be able to open. Coordinating access.

Detailed Timesheet for the Period Ending 8/20/2022

Monday, September 12, 2022

2:51:32 PM

Pickering

Employee

02553

Keith, Austin A

26040.00
008Makiki Dr. Culvert Replacement
Construction Engineering and

89116

Reg

Total Hr	Sun 8/14	Mon 8/15	Tue 8/16	Wed 8/17	Thu 8/18	Fri 8/19	Sat 8/20
9.00		1.00	2.00	4.00	1.00	1.00	

Client: City of Diamondhead

8/15 Sending contractor survey, coordinating for fence replacement.

8/16 Speaking with two homeowners regarding work in their area.

8/17 Coordinating with homeowners, creating exhibit for contractor to place new fence at homeowners property.

8/18 Answering Residents phone calls.

8/19 Answering residents questions, getting updates from Contractor.

Detailed Timesheet for the Period Ending 8/27/2022

Monday, September 12, 2022

2:43:14 PM

Pickering

Employee 02553 Keith, Austin A

	Total Hr	Sun 8/21	Mon 8/22	Tue 8/23	Wed 8/24	Thu 8/25	Fri 8/26	Sat 8/27
26040.00								
008								
89116								
Makiki Dr. Culvert Replacement								
Construction Engineering and								
Reg								
	7.50		1.00	2.00	2.00	1.00	1.50	

Client: City of Diamondhead

8/22 Setting up meeting with resident at Lola Dr. and city.

8/23 Meeting with homeowner, their attorney, and city to discuss property lines.

8/24 Reviewing Survey provided by homeowners attorney and comparing to ours. Finding out what city wants to do next.

8/25 Coordinating with city and homeowner on Lola Dr regarding property access.

8/26 Meeting with city and homeowner to discuss fencing.



Pickering



INVOICE

Pickering Firm, Inc.

Facility Design • Civil Engineering • Surveying •
Transportation • Natural / Water Resources

126 Rue Magnolia, Biloxi, MS 39530

PH 228.432.5925 FAX 228.432.5928 www.pickeringfirm.com

City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

September 15, 2022

Project No: 26319.00

Invoice No: 0091983

Client Contact: Mike Reso

Ahuli Drainage Improvements
Project Number: 26319.00

Professional Services from July 31, 2022 to August 27, 2022

Task 001 Boundary and Topographic Survey

Professional Personnel

	Hours	Rate	Amount
PROFESSIONAL LAND SURVEYOR			
Spencer, Piroshka	13.00	98.00	1,274.00
Totals	13.00		1,274.00
Total Labor			1,274.00

Billing Limits	Current	Prior	To-Date
Total Billings	1,274.00	13,000.00	14,274.00
Limit			13,000.00
Adjustment			-1,274.00
Total this Task			0.00

Task 002 Wetland Delineation

Billing Limits	Current	Prior	To-Date
Total Billings	0.00	4,505.00	4,505.00
Limit			6,500.00
Remaining			1,995.00

Total this Task 0.00

Task 003 Wetland Permitting Assistance

Professional Personnel

	Hours	Rate	Amount
SCIENTIST			
McWhorter, Lauren	8.00	85.00	680.00
Totals	8.00		680.00
Total Labor			680.00

Billing Limits	Current	Prior	To-Date
Total Billings	680.00	680.00	1,360.00
Limit			8,000.00

Remaining	6,640.00
-----------	----------

Total this Task	\$680.00
------------------------	-----------------

Task	004	Engineering Design
------	-----	--------------------

Professional Personnel

	Hours	Rate	Amount
SENIOR P.E. (LICENSED >5, <10 YR)			
Wagner, Cara	1.50	125.00	187.50
CAD TECHNICIAN			
Keith, Austin	1.50	70.00	105.00
Totals	3.00		292.50
Total Labor			292.50

	Current	Prior	To-Date
Billing Limits			
Total Billings	292.50	172.50	465.00
Limit			23,000.00
Remaining			22,535.00
Total this Task			\$292.50

Task	005	Project Bidding
------	-----	-----------------

	Current	Prior	To-Date
Billing Limits			
Total Billings	0.00	0.00	0.00
Limit			4,000.00
Remaining			4,000.00
Total this Task			0.00

Task	006	CE&I
------	-----	------

	Current	Prior	To-Date
Billing Limits			
Total Billings	0.00	0.00	0.00
Limit			20,000.00
Remaining			20,000.00
Total this Task			0.00

Total this Invoice	\$972.50
---------------------------	-----------------



Billing Backup

Thursday, September 15, 2022

Pickering

Invoice 0091983 Dated 9/15/2022

11:09:30 AM

Task 001 Boundary and Topographic Survey

Professional Personnel

			Hours	Rate	Amount
PROFESSIONAL LAND SURVEYOR					
02597	Spencer, Piroshka	8/19/2022	2.50	98.00	245.00
02597	Spencer, Piroshka	8/22/2022	7.00	98.00	686.00
02597	Spencer, Piroshka	8/23/2022	3.50	98.00	343.00
Totals			13.00		1,274.00
Total Labor					1,274.00

Total this Task \$1,274.00

Task 003 Wetland Permitting Assistance

Professional Personnel

			Hours	Rate	Amount
SCIENTIST					
02101	McWhorter, Lauren	8/3/2022	2.00	85.00	170.00
02101	McWhorter, Lauren	8/4/2022	1.00	85.00	85.00
02101	McWhorter, Lauren	8/5/2022	5.00	85.00	425.00
Totals			8.00		680.00
Total Labor					680.00

Total this Task \$680.00

Task 004 Engineering Design

Professional Personnel

			Hours	Rate	Amount
SENIOR P.E. (LICENSED >5, <10 YR)					
02031	Wagner, Cara	8/8/2022	.50	125.00	62.50
02031	Wagner, Cara	8/22/2022	1.00	125.00	125.00
CAD TECHNICIAN					
02553	Keith, Austin	8/26/2022	1.50	70.00	105.00
Totals			3.00		292.50
Total Labor					292.50

Total this Task \$292.50

Total this Project \$2,246.50

Total this Report \$2,246.50

EXHIBIT "C"

WORK ASSIGNMENT
WORK ASSIGNMENT NO 20 –
Amendment #1

PROJECT NUMBER: - Traffic Impact Study – Stop Sign Warrant Analysis

This Work Assignment is executed in accordance with the Master Services Agreement entered into by the City of Diamondhead, Mississippi and Covington Civil and Environmental, LLC on the 29th day of October 2021.

WHEREAS, each of said parties represents that it continues to have authority to execute this Work Assignment and that all certifications previously made in said Agreement remain in effect;

NOW THEREFORE, the parties hereto do further contract and agree to add the following items of work to the above Agreement under the additional terms and conditions as are hereinafter stated:

SPECIFIC SCOPE OF WORK FOR THIS WORK ASSIGNMENT OR
PHASE

The city of Diamondhead has requested a traffic impact study specific at seven (7) intersections to determine the need for additional stop signs. Covington proposes to conduct a Stop Sign Warrant Analysis at the proposed intersections (see attached map). A report will be provided to the City of Diamondhead outlining our findings.

Covington will provide these services for a lump sum fee of \$5,250.00 and will provide final reports within 60 days from the notice to proceed and receipt of traffic counts from GRPC.

Assumptions and Qualifications:

- Traffic counts will be provided by Gulf Regional Planning Commission. If traffic counts are not available or are found to be insufficient, a supplemental work authorization will be provided to the City to cover the additional scope of work.
- If additional intersections are requested, Covington will provide a supplemental work authorization to complete the additional scope of work.

Amendment #1 to this work authorization adds traffic counts to the scope of work for the 7 traffic study intersections. GPRC did not have adequate traffic counts to compete the traffic study. The

additional fee to complete 12-hour traffic counts at each intersection will be \$4,200.00 which brings the total project cost to \$9,450.00. The amendment will also add 30 days to the project schedule to complete the traffic counts.

WORK ASSIGNMENT TERM [No new Work Assignments shall be executed after *October 28, 2024.*]

This WORK ASSIGNMENT shall be effective upon the latest date of execution hereof and continue until *December 30, 2022*, at 11:59 P.M. CDT.

DBEGOAL

The DBE goal established for this Work Assignment shall be 0 %

KEY PERSONNEL

CITY

CONSULTANT PROJECT
MANAGER: (Certified as a
Professional Engineer to do
business in the State of Mississippi)



Ben Benvenuti, P.E., Principal Engineer

MAXIMUM ALLOWABLE COST

Contract Maximums:

Under no circumstances shall the amount payable by the City for this assignment exceed \$ 9,450.00 (Total of all Charges) without the prior written consent of both parties.

Both parties hereto represent that they have authority to enter into Work Assignment No. 20, as "Exhibit C" of the Agreement executed by and between the City and Engineer to which is now made a part of said Agreement.

SO EXECUTED AND AGREED THIS THE _____ DAY OF _____ -

City of Diamondhead

Signature

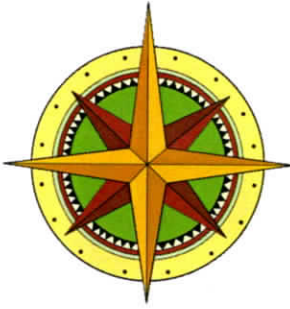
Covington Civil and Environmental



Signature

WITNESS this my signature in execution hereof, this the _____ day of _____.

ATTEST: _____



Gulf Regional Planning Commission

Date: July 25, 2022

Invoice: MPO FY2023

BILL TO: Mr. Jon McCraw, City Manager
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

	DESCRIPTION	TOTAL
	<p>FY2023 / October 1, 2022 – September 30, 2023</p> <p>Annual Appropriation of Funding for the Metropolitan Planning Organization of the Mississippi Gulf Coast</p>	\$3,810.00
	TOTAL AMOUNT DUE	\$3,810.00

Thank you!!



Gulf Regional Planning Commission

Serving the Governments of the Mississippi Gulf Coast

Item No. 10.

July 25, 2022

Mr. Jon McCraw, City Manager
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

Dear Mr. McCraw:

RE: Budget Appropriation Request for FY2023 for the Metropolitan Planning Organization

The Gulf Regional Planning Commission (GRPC) respectfully submits to the City of Diamondhead its invoice for the FY2023 apportionment due to the Metropolitan Planning Organization (MPO), which GRPC manages and staffs. The GRPC was established by the State of Mississippi under MS Code Title 17-1-29 and operates the MPO in accordance with federal requirements contained in 23 CFR 450.310.

The FY2023 apportionment invoice is based on a formula that includes the annual amount of federal planning funds awarded to the MPO and the jurisdiction's percent of the population of the designated MPO area. GRPC uses the requested apportionment funds as the required twenty percent local match to the eighty percent federal funds for MPO operations. GRPC operations are detailed in its Unified Planning Work Program (UPWP) and include planning studies, corridor and traffic operation studies, circulation plans and regional traffic counts.

the City of Diamondhead is one of the fifteen-member government agencies that includes twelve cities and three counties on the Mississippi Gulf Coast that comprise the federally-required MPO. GRPC has served in this capacity since 1972 when the federal government declared all cities and counties within a census-designated urban area must be represented by an MPO in order to be eligible to receive federal highway funding. These federal highway funds provide eighty percent of the cost of transportation improvement projects, mostly in the form of highway, bridge, and highway safety projects.

The required apportionment from the City of Diamondhead is \$3,810.00.

Please let me know if we can provide any further information.

Sincerely,

GULF REGIONAL PLANNING COMMISSION

Kenneth W. Yarrow
Executive Director

Enclosure

Agenda Item #2022-002

City of Diamondhead, MS
Request for Council Action

TO: Mayor/Council/City ClerkFROM: Councilmember At-large MaherDATE: 9/21/2022

☐ Ordinance ☐ Resolution ☐ Agreement ☐ Info Only ☐ Work Session ☒ Other

AGENDA LOCATION: ☐ Consent Agenda ☒ Regular Agenda

AGENDA DATE REQUESTED


10/04/2022

ORDINANCE/RESOLUTION CAPTIONS or ISSUE:

To form a steering committee to explore monthly music/entertainment venue by the bandstand at City Hall.

REQUIRED SIGNATURE

REQUESTED BY:



COUNCIL ACTION:

☐ Approved ☐ Denied ☐ Tabled/Deferred ☐ Info Only

Completed:



5000 Diamondhead Circle • Diamondhead, MS 39525-3260
 Phone: 228.222.4626 Fax: 228.222.4390
www.diamondhead.ms.gov

September 28, 2022

Mayor and Council
 City of Diamondhead
 5000 Diamondhead Circle
 Diamondhead, MS 39525

Dear Councilmembers:

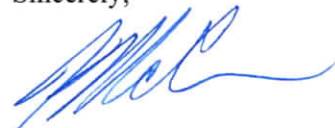
Re: Funding for upcoming events

Below is a listing for the events hosted and/or sponsored by the City. Approval is hereby requested to authorize funding for the following:

Cruisin the Coast	\$17,900	Garden Club	\$ 500
POA Halloween Trunk or Treat	\$ 350	Mardi Gras	\$ 3,600
Diamondhead Festival and BBQ Competition	\$15,000	Kayak Event	\$ 2,000
Christmas on the Green	\$ 2,850	Dog Park Day	\$ 2,500
National Night Out	\$ 750	Veterans Day	\$ 150
Magdalene House 5K Run	\$ 150	Rotary 5K Run	\$ 150
Rotary Chili Cook-Off	\$ 250	4 th of July	\$ 12,000
Senior Health Fair	\$ 600	CASA Gala	\$ 1,000
CASA Red Beans and Rice Event	\$ 1,000		
MS Deep Sea Fishing Rodeo	\$ 300		

Thank you in advance for your approval in this matter.

Sincerely,



Jon McCraw
 City Manager



5000 Diamondhead Circle ·
Diamondhead, MS 39525-3260

September 28, 2022

Mayor and Council
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

Dear Councilmembers:

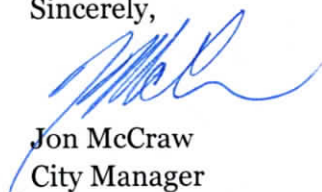
RE: FY23 Support Appropriations

Below is a list of funding appropriations budgeted for FY23. These agencies/groups have been allocated funds from the City on an annual basis. I am recommending authorization for the FY23 allocation and approval for lump sum disbursements as follows:

Diamondhead SPCA	\$9,600
CASA of Hancock County	\$5,200
Hancock Library System	\$30,000
Hancock Human Resource Agency (Senior Center)	\$2,000
Hancock County Sheriff's Camp	\$500
Hancock County Tourism	\$1,000
American Red Cross	\$500
Magdalene House	\$1,000

Thank you in advance for your favorable consideration in this matter.

Sincerely,



Jon McCraw
City Manager

KAYAK LAUNCH IMPROVEMENTS

BAYOU DRIVE DIAMONDHEAD, MS 39525

HANCOCK COUNTY, MISSISSIPPI

SEPTEMBER 2022

CHINICHE
ENGINEERING & SURVEYING
ESTABLISHED 1983

407 Hwy. 90
Bay St. Louis, MS, 39520

Office - (228) 467-6755
Email - jason@jic-eng.com
Website - www.jic-eng.com

OWNER INFORMATION

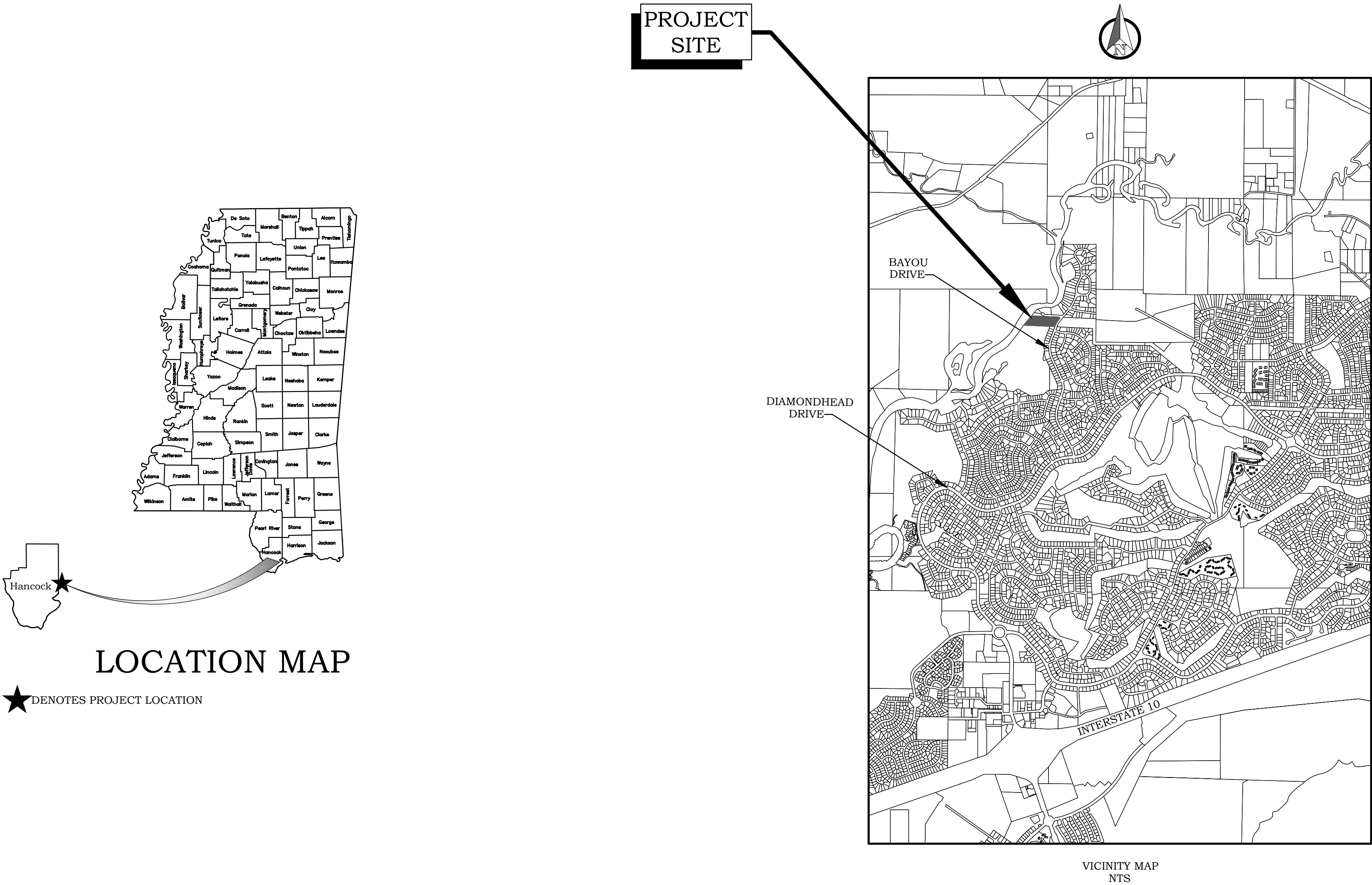
KAYAK LAUNCH
BAYOU DRIVE
DIAMONDHEAD, MISSISSIPPI 39520

SHEET TITLE

BAYOU DRIVE
KAYAK LAUNCH IMPROVEMENTS
COVER SHEET

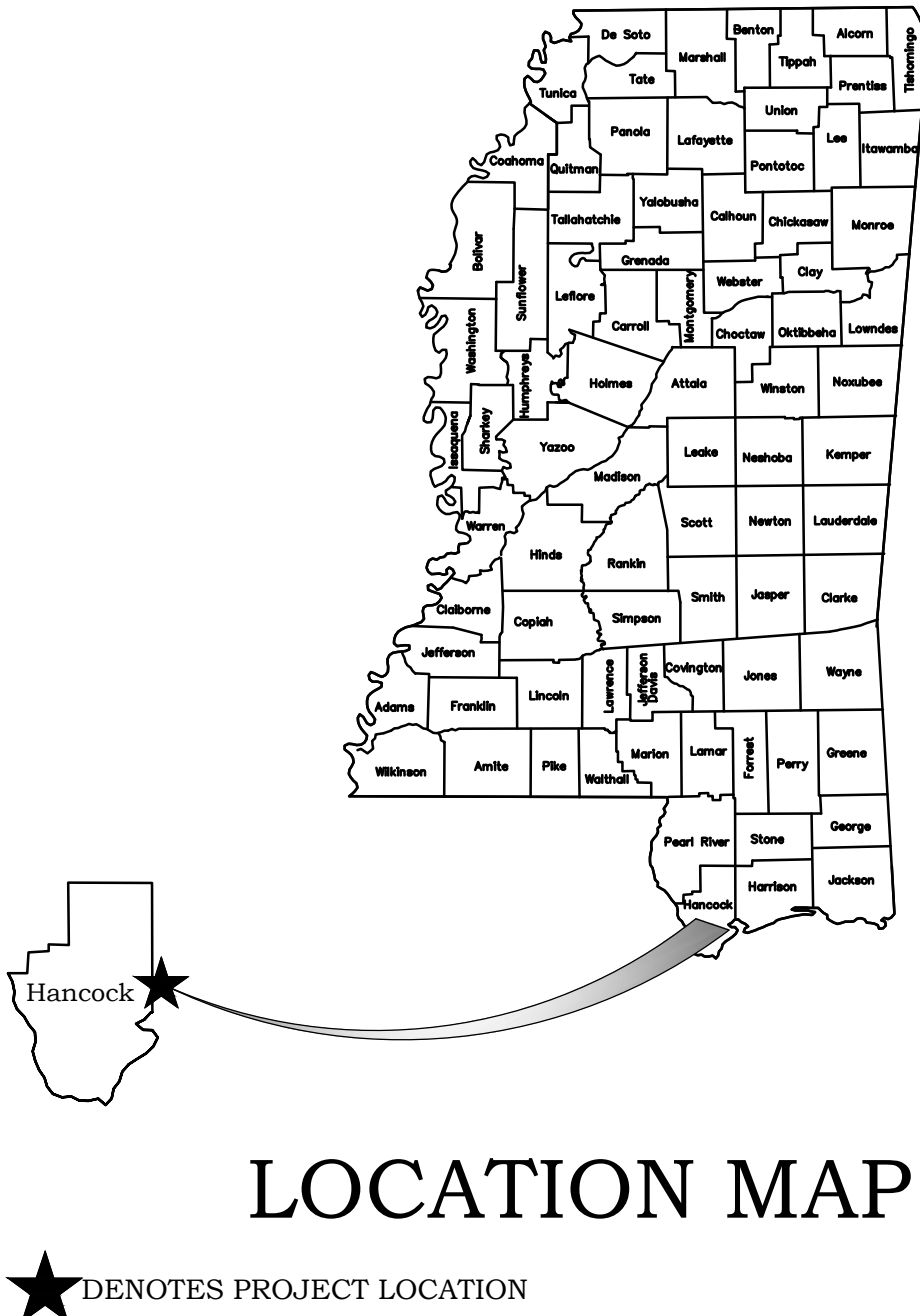
PRELIMINARY
FOR REVIEW!

-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
MARK	DATE	DESCRIPTION
ISSUE:		
PROJECT NO:		17-057
DATE:		9/2/2022
DRAWN BY:		JN
CHECKED BY:		JPC
SCALE:		NOTED
SHEET NUMBER		
1/5		
SHEET DESIGNATION		
GN-01		



DETAILED INDEX

DESCRIPTION OF SHEET	SHEET DESIGNATION	SHEET NUMBER
COVER SHEET	GN-01	1
GENERAL NOTES	GN-02	2
SITE PLAN AND DETAILS	C-100	3
TOP AND SIDE VIEWS	C-200	4
FRP GRATE DETAILS	C-300	5



MUNICIPAL OFFICIALS

NANCY DEPREO - MAYOR

MIKE RESO - CITY MANAGER

GERARD MAHER - COUNCIL MEMBER-AT-LARGE

SHANE FINLEY - WARD 1

ANNA LIESE - WARD 2

JOHN CUMBERLAND - WARD 3

CHUCK CLARK - WARD 4

DATE : _____

JASON P. CHINICHE, P.E.
MISSISSIPPI LICENSE NO. 19732

GENERAL NOTES

GENERAL NOTES

- CONTRACTOR SHALL ADHERE TO ALL REGULATORY PERMITTING REQUIREMENTS.
- ALL WORK SHALL BE PERFORMED IN STRICT ACCORDANCE WITH APPROVED ENVIRONMENTAL PERMITS, US COAST GUARD, AND US COE REQUIREMENTS.
- FOR DRIVEWAYS REQUIRING PAVEMENT REMOVAL, CONTRACTOR SHALL PLAN TO REMOVE PAVEMENT TO THE APPARENT RIGHT-OF-WAY AS SHOWN ON THE PLANS. IF AN EXISTING JOINT PROVIDES FOR A CLEANER CUT AND IS WITHIN THE RIGHT-OF-WAY, THE CONTRACTOR IS ALLOWED TO USE THIS JOINT AS A LIMIT FOR REMOVAL, IF PRE-APPROVED BY THE ENGINEER.
- CONTRACTOR IS REQUIRED TO SAWCUT JAGGED EDGES OF ASPHALT PAVEMENT AND REPLACE WITH ASPHALT PATCH (INCLUDING STRIPING) TO PROVIDE A SMOOTH EDGE TO INSTALL ADJACENT SIDEWALK.
- CONTRACTOR SHALL COORDINATE WITH HOMEOWNERS AND BUSINESS OWNERS PRIOR TO DISRUPTING OR INHIBITING ACCESS TO HOMEOWNERS PROPERTY DUE TO CONSTRUCTION ACTIVITIES.
- CONTRACTOR SHALL CONNECT ALL NEW HDPE DRAIN PIPES TO EXISTING CULVERTS.
- THERE WILL BE NO SEPARATE PAYMENT FOR STRUCTURAL EXCAVATION.
- CONTRACTOR SHALL ABSORB COST OF TREE AND ROOT TRIMMING IN COST OF SIDEWALK. ANY TREES/ BUSHES OR PLANTS THAT SUSTAIN DAMAGE DUE TO CONSTRUCTION SHALL BE REPLACED AT THE CONTRACTORS EXPENSE.
- ALL ELEMENTS OF CONSTRUCTION SHALL BE PROVIDED BY THE CONTRACTOR IN ACCORDANCE WITH THE MISSISSIPPI STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION, 2017 EDITION, UNLESS NOTED OTHERWISE, AND SHALL BE INSTALLED PER MANUFACTURER'S SPECIFICATIONS.
- CONTRACTOR SHALL DISPOSE OFF-SITE ALL MISCELLANEOUS TRASH & DEBRIS FROM ALL AREAS WITHIN THE LIMITS OF WORK. ALL SUCH WORK AND DISPOSAL SHALL BE IN ACCORDANCE WITH ALL LOCAL, STATE AND FEDERAL REQUIREMENTS.
- WHEN ANY SERVICES OR MATERIALS ARE REQUIRED TO COMPLETE THE PROJECT AND DO NOT HAVE A SEPARATE PAY ITEM LISTED, THE CONTRACTOR SHALL ACCEPT AND ABSORB ANY AND ALL COSTS INVOLVED TO COMPLETE THE PROJECT.
- EXISTING UNDERGROUND UTILITY LINES ARE SHOWN ON THE DRAWINGS BASED UPON THE BEST INFORMATION AVAILABLE TO THE ENGINEER. THE ENGINEER CAN NOT AND DOES NOT WARRANT THAT THIS INFORMATION IS COMPLETE OR ACCURATE. THE CONTRACTOR MUST COORDINATE DIRECTLY WITH THE INVOLVED UTILITY OWNERS TO HAVE UNDERGROUND UTILITY LINES FIELD LOCATED IN ADVANCE OF CONSTRUCTION. CONTRACTOR MUST CALL IN MS811 LOCATES TO PHYSICALLY LOCATE AND VISUALLY VERIFY LOCATIONS OF ALL UTILITIES.
- THE CONTRACTOR IS RESPONSIBLE FOR FIELD VERIFICATION OF EXISTING GRADES AND MAKING ADJUSTMENTS AS NECESSARY WITH THE APPROVAL OF THE PROJECT ENGINEER.
- IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO PROTECT EXISTING STRUCTURES SUCH AS PIPES, INLETS, APRONS, BRIDGES, ETC. FROM DAMAGE WHICH MIGHT OCCUR DURING CONSTRUCTION. EXTREME CARE SHOULD BE EXERCISED IN THE UNDERCUT AREA AND THE UNDERCUT DEPTH MAY BE ADJUSTED AT CROSS DRAINS, AS DIRECTED BY THE ENGINEER. THE CONTRACTOR SHALL REPLACE OR REPAIR, AS DIRECTED BY THE ENGINEER, ANY STRUCTURES DAMAGED DURING THE LIFE OF THE CONTRACT. NO PAYMENT WILL BE MADE FOR REPLACEMENT OR REPAIR OF DAMAGED ITEMS.
- THE CONTRACTOR IS RESPONSIBLE FOR PROVIDING BRACING, SHORING, OR ANY GROUND SUPPORT SYSTEM REQUIRED TO PREVENT A FAILURE FROM OCCURRING DURING EXCAVATION. ALL COST FOR ANY PROTECTIVE MEASURES, INCLUDING THE MATERIALS AND LABOR FOR DESIGNING AND CONSTRUCTING THE FACILITY, SHALL BE ABSORBED IN THE APPLICABLE PAY ITEMS.
- THE CONTRACTOR SHALL RELOCATE ANY MAILBOXES NECESSARY TO COMPLETE THIS WORK. REMOVAL, STORAGE AND REPLACEMENT OF BOXES SHALL BE ABSORBED IN THE PRICE BID FOR REMOVAL OF OBSTRUCTIONS AND SHALL BE PERFORMED IN ACCORDANCE WITH ALL APPLICABLE CODES & REQUIREMENTS.
- CONTRACTOR SHALL NOT DEVIATE FROM SUBMITTED CONSTRUCTION SCHEDULE WITHOUT PRIOR WRITTEN APPROVAL FROM ENGINEER.
- PAY ITEM 202-A, "REMOVAL OF OBSTRUCTIONS," - LUMP SUM SHALL INCLUDE THE REMOVAL OF ANY STRUCTURES AND OBSTRUCTION ENCOUNTERED ABOVE AND BELOW GRADE WHICH INTERFERE WITH THE CONSTRUCTION AS DIRECTED BY THE ENGINEER.
- PAY ITEM 202-B, "REMOVAL OF PIPE 8" AND ABOVE," SHALL INCLUDE ALL ASSOCIATED COSTS OF THE PIPE REMOVAL, INCLUDING BUT NOT LIMITED TO, THE REMOVAL OF THE PIPE, END SECTIONS, FITTING, COLLARS, CONNECTORS, AND BACKFILL/COMPACTION OF THE VOID LEFT FROM THE REMOVAL.
- IF IT IS NECESSARY TO HOLD ANY UTILITY POLES, THE CONTRACTOR SHALL COORDINATE WITH THE UTILITY COMPANY. ANY FEE OR CHARGE FOR THIS SERVICE SHALL BE COST ABSORBED BY THE CONTRACTOR.
- CONTRACTOR SHALL ADHERE TO PRE-APPROVED MDOT SAMPLING AND TESTING PROPOSAL FOR TESTING INTERVALS. ANY DEVIATION FROM THE APPROVED PROPOSAL WHICH INCURS ADDITIONAL COST, SHALL BE PAID FOR BY CONTRACTOR.
- ANY DEVIATION FROM CONTRACT DOCUMENTS WITHOUT PRIOR APPROVAL BY ENGINEER/OWNER, CONTRACTOR SHALL ASSUME ALL COSTS ASSOCIATED WITH DEVIATION.
- GUARDRAIL TO BE ABSORBED IN OTHER PAY ITEMS.
- BID PRICES SHALL INCLUDE SALES TAXES AND OTHER APPLICABLE TAXES AND FEES. QUANTITIES ARE ESTIMATED AND THERE SHALL BE NO INCREASE IN UNIT PRICE COST TO THE OWNER SHOULD AN INCREASE OR DECREASE IN QUANTITIES BE REQUIRED.
- ALL MATERIAL/EQUIPMENT SHALL BE INSTALLED AS PER THE MANUFACTURER'S RECOMMENDATIONS.
- CONTRACTOR SHALL PROVIDE PRE AND POST CONSTRUCTION VIDEO OF ENTIRE JOB SITE, TO ENGINEER PRIOR TO WORK COMMENCING AND PRIOR TO FINAL PAYMENT. COORDINATE WITH ENGINEER ON VIDEO FORMAT.
- CONTRACTOR SHALL COORDINATE WITH CITY PERSONNEL ON ALL LOCAL EVENTS AND SHALL ADJUST SCHEDULE TO PROHIBIT INTERFERENCE DURING CONSTRUCTION ACTIVITIES.
- ALL LOAD TICKETS/ DELIVERY TICKETS SHALL BE SIGNED BY CONTRACTOR AND INSPECTOR. NO DELIVERIES SHALL BE MADE WITHOUT PRIOR (24 HOUR) NOTICE TO INSPECTOR.
- CONTRACTOR IS REQUIRED TO COORDINATE WITH HANCOCK COUNTY REGARDING PERMITTING INSPECTIONS AND APPROVED HAUL ROUTES.
- 48 HOUR NOTICE IS REQUIRED FOR ALL TESTING. CONTRACTOR SHALL PROVIDE ALL TESTING FROM A PRE-APPROVED TESTING LAB AND SHALL HANDLE ALL COORDINATION WITH TESTING LAB BOTH EMERGENCY AND NON-EMERGENCY TESTING.
- CONTRACTOR SHALL INSTALL REGULATED RAIN GAGE ON JOB SITE AND SHALL ALLOW ENGINEER ACCESS FOR MONITORING AT ALL TIMES.
- ALL NEW WATER OR SEWER SERVICES SHALL REQUIRE CONTRACTOR TO VERIFY WITH CURRENT HOMEOWNER FOR PREFERRED LOCATION OF SERVICE PRIOR TO COMMENCEMENT OF WORK.
- CONTRACTOR SHALL VERIFY LOCATION OF ROW. ALL WORK SHALL BE PERFORMED WITHIN THE ROW UNLESS OTHERWISE NOTED IN THE PLANS.
- IF WORK IS REQUIRED ON PRIVATE PROPERTY, THE CONTRACTOR SHALL COORDINATE WITH THE PROPERTY OWNER FOR ACCESS PRIOR TO COMMENCING WORK AND SHALL PROVIDE WRITTEN AUTHORIZATION FROM THE PROPERTY OWNER TO THE ENGINEER FOR REVIEW.
- CONTRACTOR SHALL GIVE PRIOR NOTICE TO THE RPR (MIN 24 HOURS) BEFORE ANY NEWLY INSTALLED OR EXPOSED ITEMS ARE BACKFILLED, COMPACTED, OR COVERED. FAILURE TO COMMUNICATE WITH THE RPR SHALL RESULT IN CONTRACTOR LIABILITY FOR ALL COSTS ASSOCIATED WITH RE-EXCAVATION OF WORK.
- CONTRACTOR SHALL BE RESPONSIBLE FOR COORDINATING ALL LANE AND ROAD CLOSURES WITH THE OWNER 48 HOURS PRIOR TO CLOSING.
- CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING ENGINEER WITH A 48 HOUR NOTICE PRIOR TO CONDUCTING ALL HOLIDAY AND WEEKEND WORK.
- CONTRACTOR REQUIRED TO VERIFY FIELD MEASUREMENTS AND MAKE ADJUSTMENTS PRIOR TO COMMENCEMENT OF FABRICATIONS AND COORDINATE ADJUSTMENTS WITH ENGINEER.
- CONTRACTOR SHALL REPAIR ALL PROPERTY TO PRE-CONSTRUCT CONDITIONS OR BETTER.
- ALL RAISED ROADSIDE APPURTENANCES TO BE PLACED A MINIMUM OF 2' BEHIND FACE OF CURB UNLESS OTHERWISE SPECIFIED ON PLANS.

ROADWAY & CONCRETE WORK

- FOR DRIVEWAYS REQUIRING PAVEMENT REMOVAL, CONTRACTOR SHALL PLAN TO REMOVE PAVEMENT TO THE APPARENT RIGHT-OF-WAY.
- BASE AND PAVEMENT FOR STREET INTERSECTION AND LOCAL ROAD TURNOUTS SHALL MATCH THE PROPOSED ROADWAY. SEE TRANSITION DETAIL.
- WHERE MILLING OF THE ROADWAY IS REQUIRED, THE CONTRACTOR SHALL PROVIDE OUTLETS IN THE EXISTING SHOULDERS AT SUFFICIENT INTERVALS TO PREVENT POOLING OR STANDING WATER ON THE MILLED SURFACE. ANY ASSOCIATED COST SHALL BE ABSORBED IN MILLING.
- CONTRACTOR SHALL MATCH EXISTING PAVEMENT IN GRADE AND ALIGNMENT AT CONNECTIONS TO EXISTING PAVEMENT. CONTRACTOR SHALL HAVE SMOOTH TRANSITION FROM PAVEMENT TO UTILITIES.
- ALL RADII ARE TO BE FIELD DETERMINED. RADII SHOWN ON THE PLANS ARE APPROXIMATE.
- ALL CONCRETE SHALL BE CLASS "B", 3500 PSI UNLESS OTHERWISE NOTED. ALL EXPOSED CONCRETE EDGES SHALL BE CHAMFERED 3/4". MATERIALS, PLACEMENT, AND CURING SHALL BE IN ACCORDANCE WITH THE SPECIFICATIONS. REINFORCING STEEL SHALL BE IN ACCORDANCE WITH THE SPECIFICATIONS.
- EXPANSION JOINTS & SEALANT SHALL CONFORM TO MDOT SPECIFICATIONS. IN LOCATIONS WHERE NEW CONCRETE IS CAST AGAINST EXISTING CONCRETE OF MORE THAN 28 DAYS OF AGE, AN EXPANSION JOINT IS REQUIRED.

EARTHWORK

- VOIDS CREATED BY THE REMOVAL OF POSTS, CONCRETE ANCHORS, FOOTINGS, ETC. SHALL BE BACKFILLED AND TAMPED IN ACCORDANCE WITH SECTION 203 OF THE SPECIFICATIONS.
- EXCAVATION FOR STRUCTURES SHALL BE ABSORBED IN THE APPLICABLE PAY ITEM.
- 30% SHRINKAGE FACTOR USED IN THE EARTHWORK CALCULATIONS IS FOR DESIGN ESTIMATING PURPOSES ONLY.
- VEGETATIVE MATERIAL WILL BE REMOVED PRIOR TO PLACEMENT OF GRANULAR MATERIAL. COST TO BE ABSORBED IN OTHER ITEMS.
- PAY ITEM 203-A,"UNCLASSIFIED EXCAVATION - PER CUBIC YARD" SHALL CONSIST OF EXCAVATED MATERIALS THAT ARE SUITABLE FOR PLACEMENT IN OTHER FURNISHED PORTIONS OF THE PROJECT. PAYMENT FOR UNCLASSIFIED EXCAVATION SHALL INCLUDE THE EXCAVATION OF THE MATERIAL AND THE PROPER PLACEMENT OF THE MATERIAL. MATERIALS SUITABLE FOR PLACEMENT IN OTHER AREAS OF THE PROJECT SHALL BE STOCKPILED UNTIL THE MATERIAL IS NEEDED. SUITABLE MATERIALS THAT CAN BE USED IN OTHER AREAS OF THE PROJECT WILL NOT BE REMOVED AS EXCESS EXCAVATION. BORROW EXCAVATION WILL NOT BE ACCEPTED WHEN SUITABLE UNCLASSIFIED EXCAVATION IS AVAILABLE.
- TOPSOIL STRIPPING, STOCKPILING, AND PLACING WILL BE PAID UNDER UNCLASSIFIED EXCAVATION AT THE TIME OF PLACEMENT.
- PAY ITEM 203-G, "EXCESS EXCAVATION - PER CUBIC YARD" SHALL BE PAID FOR EXCAVATED MATERIAL THAT IS NOT SUITABLE FOR REUSE ON THE PROJECT SITE AND MUST BE REMOVED FROM THE PROJECT SITE. UNDERCUT AND EXCAVATION AT OR BELOW THE PLANNED EXCAVATION LIMIT THAT ARE UNSUITABLE FOR PLACEMENT WITHIN THE PROJECT SITE SHALL ALSO BE MEASURED AND PAID FOR AS EXCESS EXCAVATION.
- WHERE DIRECTED TO PLACE RIP-RAP, THE RIP-RAP SHALL BE PLACED 18" DEEP AND THE TOP OF THE RIP-RAP SHALL BE FLUSH WITH THE SURROUNDING GRADE LEVEL. ALL COST ASSOCIATED WITH THE INSTALLATION OF THE RIP-RAP INCLUDING EXCAVATION AND BACKFILL SHALL BE INCLUDED IN THE UNIT PRICE BID FOR RIP-RAP.
- BACK OF CURBS SHALL BE BACKFILLED TO TOP OF CURB ELEVATIONS.
- CONTRACTOR REQUIRED TO SEPARATE AND STOCKPILE RE-USABLE MATERIAL.

DRAINAGE & UTILITIES

- TOE WALLS ARE REQUIRED AT ALL UPSTREAM AND DOWNSTREAM FLARED END SECTIONS, UNLESS OTHERWISE DIRECTED BY THE ENGINEER.
- ALL PIPE JOINTS ARE TO BE WRAPPED IN TYPE V GEOTEXTILE FABRIC, 36" WIDTH. THE COST OF THE FABRIC SHALL BE ABSORBED IN THE UNIT PRICE BID FOR THE PIPE.
- FLARED END SECTIONS (ALL SIZES) MAY BE FURNISHED WITH EITHER BELL & SPIGOT OR TONGUE & GROOVE JOINTS. PAYMENT SHALL BE MADE UNDER PAY ITEM ASSOCIATED W/PIPE SIZE.
- EXISTING UTILITY APPURTENANCES SHALL BE ADJUSTED TO FINISHED GRADE IN ROADWAY AREAS OR ABOVE FINISHED GRADE OUTSIDE ROADWAY AREAS AS DIRECTED BY THE ENGINEER. PAYMENT SHALL BE MADE UNDER THE APPLICABLE UTILITY ADJUSTMENT PAY ITEM AND SHALL INCLUDE ALL LABOR, EQUIPMENT, AND MATERIALS NEEDED TO COMPLETE THE ADJUSTMENT.
- PRIVATE UTILITY APPURTENANCE ADJUSTMENTS WILL BE DONE BY OTHERS. CONTRACTOR SHALL COORDINATE ADJUSTMENTS WITH THE PRIVATE UTILITY COMPANIES.
- AT ALL LOCATIONS WHERE PIPE AND/OR FITTINGS COME IN CONTACT WITH CONCRETE, THE TWO MATERIALS SHALL BE SEPARATED BY 1/8" SHEET RUBBER.
- EXISTING SANITARY SEWER MANHOLE TOPS, WATER VALVES/BOXES, METERS, OR OTHER RELATED APPURTENANCES SHALL BE ADJUSTED TO FINISH GRADE BY CONTRACTOR. PAYMENT PER APPURTENANCE SHALL INCLUDE ALL LABOR, EQUIPMENT, AND MATERIAL NEEDED FOR THE ADJUSTMENT.
- ALL VARIES DIMENSIONS DEPEND DIRECTLY ON PIPE SIZE, THICKNESS AND DEPTH OF PIPE.
- PIPE LENGTHS ARE MEASURED FROM INSIDE FACE OF BOX TO INSIDE FACE OF BOX.
- ALL PIPES SHALL BE FLUSH WITH THE INTERIOR FACE OF THE BOX.
- CONTRACTOR SHALL RECORD VIDEO ALL NEW STORM DRAIN LINES 42" AND SMALLER AND ALL NEW ARCH STORM DRAIN LINES 65"x40" AND SMALLER."IF REQUIRED BY THE ENGINEER." ALL PIPES SHALL BE FLUSHED CLEAN OF DEBRIS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL COSTS ASSOCIATED WITH VIDEOTAPING. ADDITIONAL VIDEO COVERAGE OF SUSPECT DISCREPANT AREAS SHALL BE PROVIDED THROUGH THE USE OF ROTATING CAMERA. DISCREPANCIES INCLUDE BUT ARE NOT LIMITED TO: PIPE JOINT SEPARATIONS OR ROLLED GASKETS, CRACKS OR BREAKS IN THE WALL OF THE PIPE, DEFORMATION OF THE PIPE WALL, PENETRATION OF THE WALL BY VEGETATION OF FOREIGN OBJECTS, OR EXCESSIVE DEBRIS. CONTRACTOR SHALL PROVIDE COLOR VIDEO INCLUDING LOCATION, DATE AND TIME, REFERENCE END POINTS OF PIPE INSPECTED AS IDENTIFIED ON DRAWINGS, NOTING THE DIRECTION OF INSPECTION. CONTRACTOR SHALL PROVIDE A WRITTEN REPORT IDENTIFYING LOCATION, LENGTH, SIZE OF ALL PIPE INSPECTED. THE REPORT SHALL IDENTIFY ALL AREAS WHERE THE INTEGRITY OF THE PIPE SYSTEM IS SUSPECT.
- PICK-UP HOLES WILL NOT BE ALLOWED IN ANY PIPE. CONTRACTOR SHALL POUR CONCRETE INVERTS IN ALL DRAINAGE STRUCTURES AS DIRECTED BY THE ENGINEER OR HIS AUTHORIZED REPRESENTATIVE. (COST ABSORBED IN 907-601-A, CLASS B STRUCTURAL CONCRETE.
- NO IMPROVEMENT SHALL INTERFERE OR BLOCK DRAINAGE.
- EXISTING FIRE HYDRANTS SHALL BE ADJUSTED AS REQUIRED TO PROVIDE 18" OF CLEARANCE BETWEEN THE NEW GRADE LEVEL AND THE BOTTOM OF THE PUMPER NOZZLE. ADJUSTMENT OR RELOCATION OF FIRE HYDRANTS SHALL INCLUDE ALL LABOR, EQUIPMENT, AND MATERIALS NEEDED AND SHALL BE PAID UNDER 907-265-F, "FIRE HYDRANT ASSEMBLY".
- WATER MAINS FOUND TO CONFLICT WITH THE NEW CONSTRUCTION SHALL BE REROUTED ABOVE OR BELOW THE CONFLICT. REROUTING WATER MAIN, DISINFECTION, AND TESTING SHALL COMPLY WITH THE STATE OF MISSISSIPPI HEALTH DEPARTMENT REGULATIONS. REROUTING WATER MAINS SHALL INCLUDE ALL LABOR, MATERIALS, AND EQUIPMENT NECESSARY INCLUDING, BUT NOT LIMITED TO: PIPE FITTINGS, RESTRAINTS, EXCAVATION, BACKFILL, CONCRETE, GASKETS, HARDWARE, DISINFECTION, TESTING, AND REPORTING.
- WATER AND SEWER SERVICES FOUND TO CONFLICT WITH THE NEW CONSTRUCTION SHALL BE REROUTED AS APPROVED BY THE ENGINEER. REROUTING WATER SERVICES, DISINFECTION, AND TESTING SHALL COMPLY WITH THE STATE OF MISSISSIPPI HEALTH DEPARTMENT REGULATIONS. REROUTING SERVICES SHALL INCLUDE ALL LABOR, MATERIALS, AND EQUIPMENT NECESSARY INCLUDING, BUT NOT LIMITED TO: PIPE FITTINGS, RESTRAINTS, EXCAVATION, BACKFILL, CONCRETE, GASKETS, HARDWARE, CLEAN OUTS, METER BOXES, DISINFECTION, TESTING, AND REPORTING.
- ADJUSTMENT OF UTILITY APPURTENANCE, 613-D WILL BE USED FOR PAYMENT AS AUTHORIZED BY THE ENGINEER FOR ANY UTILITY APPURTENANCE NEEDING ADJUSTING TO FINISHED GRADE FOR WHICH A SEPARATE PAY ITEM IS NOT LISTED.
- TOP ELEVATIONS OF INLETS AND BOXES ARE APPROXIMATE. FINAL GRADES SHALL BE FIELD DETERMINED.
- PRE-CAST DRAINAGE STRUCTURES SHALL NOT BE ALLOWED FOR THIS PROJECT. ALL DRAINAGE STRUCTURES, INCLUDING INLETS AND JUNCTION BOXES SHALL BE CAST-IN-PLACE ON SITE OR PRE-FORMED PLASTIC.
- PAYMENT FOR STEPS AND INSTALLATION OF STEPS IN DRAINAGE STRUCTURES SHALL BE INCLUDED IN PAY ITEM NO. 907-601-A. STEPS ARE REQUIRED IN ANY BOX DEEPER THAN 3'.
- REPAIR TO EXISTING DRAINAGE STRUCTURES TO TIE IN NEW DRAINAGE LINES SHALL BE ABSORBED IN THE COST OF THE NEW PIPE.
- RECONNECTING EXISTING PIPES TO NEW UTILITY STRUCTURES SHALL BE ABSORBED IN 907-601-A. THIS INCLUDES ANY DISCOVERED PIPES THAT NEED TO BE TIED IN.
- EXISTING PRIVATE DRAIN LINES SHALL BE TIED INTO THE NEW SUBSURFACE DRAINAGE SYSTEM. THE CONTRACTOR SHALL FIELD VERIFY THE LOCATION OF ALL EXISTING PRIVATE DRAIN LINES. (COST ABSORBED IN THE PRICE BID FOR PIPE OR STRUCTURAL CONCRETE).
- THE COST OF CONCRETE COLLARS WILL BE IN PAY ITEMS, COLLARS WITH REINFORCEMENTS WILL BE REQUIRED WHERE TYING NEW DRAINAGE PIPE TO EXISTING DRAINAGE PIPE, OR CONNECTION OF END TREATMENTS TO CUT ENDS OF PIPES, SUCH AS FLARED END SECTIONS.
- THE AREA AROUND A NEW DRAINAGE INLET SHALL HAVE SOD PLACED 18" AROUND ALL SIDES OF IT.

DEWATERING NOTES

- UTILIZE APPROPRIATE DEWATERING SYSTEMS AND TECHNIQUES TO MAINTAIN THE EXCAVATED AREA SUFFICIENTLY DRY FROM GROUNDWATER AND/ OR SURFACE RUNOFF SO AS NOT TO ADVERSELY AFFECT CONSTRUCTION PROCEDURES OR CAUSE EXCESSIVE DISTURBANCE OF UNDERLYING NATURAL GROUND.
- PROVIDE AND STORE AUXILIARY DEWATERING EQUIPMENT ON SITE IN THE EVENT OF BREAKDOWN. PROVIDE NON-WOVEN FILTER FABRIC WHERE REQUIRED FOR UNDERDRAIN SYSTEM. THE NON-WOVEN FILTER FABRIC SHALL BE SPECIFICALLY DESIGNED FOR SUBSURFACE DRAINAGE APPLICATIONS.
- WATER FROM TRENCHES AND EXCAVATIONS SHALL BE DISPOSED OF IN A MANNER AS TO AVOID PUBLIC NUISANCE, INJURY TO PUBLIC HEALTH OR THE ENVIRONMENT, OR DAMAGES TO PUBLIC OR PRIVATE PROPERTY, OR DAMAGE TO THE WORK COMPLETED OR IN PROGRESS. DO NOT DISCHARGE WATER INTO ANY SANITARY SEWER SYSTEM. SILTATION BARRIERS SHALL BE UTILIZED AS NECESSARY.
- WATER FROM TRENCHES AND EXCAVATIONS SHALL NOT BE DISCHARGED DIRECTLY TO STORM DRAIN SYSTEM. PROPER TREATMENT TO A SEDIMENTATION AREA IS TO TAKE PLACE PRIOR TO DISCHARGE TO ANY DRAINAGE SYSTEMS.
- THE CONTRACTOR SHALL REPAIR ANY DAMAGE RESULTING FROM THE FAILURE OF THE DEWATERING OPERATIONS OR FROM FAILURE TO MAINTAIN ALL THE AREAS OF WORK IN SUITABLE DRY CONDITION.

PERMANENT & TEMPORARY TRAFFIC CONTROL

- ALL TRAFFIC CONTROL SHALL BE DONE IN ACCORDANCE WITH THE LATEST EDITION OF THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES FOR STREETS AND HIGHWAYS (MUTCD). THE OWNER WILL HAVE THE AUTHORITY TO SUSPEND ALL WORK AND/OR WITHHOLD PAYMENTS FOR FAILURE OF THE CONTRACTOR TO MAINTAIN/FOLLOW PROPER TRAFFIC CONTROL.
- ALL TEMPORARY TRAFFIC CONTROL DEVICES ON THIS PROJECT SHALL COMPLY WITH PART VI OF THE MUTCD (LATEST EDITION).
- THE LOCATION AND SPACING OF SIGNS AS SHOWN ON THE TRAFFIC CONTROL PLANS ARE APPROXIMATE AND MAY BE ADJUSTED TO FIT FIELD CONDITIONS.
- ALL SIGNS THAT CONFLICT WITH THE CONSTRUCTION OF THIS PROJECT SHALL BE COVERED/REMOVED AND RESET BY THE CONTRACTOR AS DIRECTED BY THE ENGINEER. (THIS IS NOT A SEPARATE PAY ITEM). (ALL ASSOCIATED COST SHALL BE ABSORBED IN MAINTENANCE OF TRAFFIC.)
- WORK ON STRUCTURES FOR THIS PROJECT REQUIRES EXCAVATION IN THE IMMEDIATE VICINITY OF TRAFFIC AND ADJACENT PROPERTIES. THEREFORE, THE RISK OF A FAILURE OCCURRING DURING THE EXCAVATION REQUIRES THAT EXTREME CAUTION BE EXERCISED. IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO PLACE WHAT BRACING, SHORING, OR GROUND SUPPORT SYSTEM THAT IS DEEMED NECESSARY TO PREVENT A FAILURE AND PROTECT THE PERSONS WORKING NEAR THE EXCAVATION, THE PUBLIC THAT MAY BE ABOVE THE EXCAVATION, OR ANY STRUCTURE ADJACENT TO THE EXCAVATION. ALL COST FOR ANY PROTECTIVE MEASURES INCLUDING THE MATERIALS AND LABOR FOR DESIGNING, DRAWING, AND CONSTRUCTING THE FACILITY SHALL BE ABSORBED IN MAINTENANCE OF TRAFFIC.
- REMOVAL OF RAISED PAVEMENT MARKERS. SHALL BE ABSORBED IN MAINTENANCE OF TRAFFIC.
- EXISTING BLUE RAISED PAVEMENT MARKERS INDICATING THE LOCATION OF FIRE HYDRANTS SHALL BE REINSTALLED OR REPLACED ONCE FINAL ROADWAY SURFACE IS INSTALLED. ALL ASSOCIATED COSTS SHALL BE ABSORBED IN MAINTENANCE OF TRAFFIC.
- REMOVAL OF OBJECT MARKERS SHALL BE ABSORBED IN MAINTENANCE OF TRAFFIC.
- TEMPORARY STRIPING SHALL CONFORM TO FINISHED STRIPE SPECIFICATIONS FOR ALIGNMENT AND STRAIGHTNESS.
- ORANGE FLUORESCENT SHEETING SHALL BE USED ON ALL CONSTRUCTION AND TRAFFIC CONTROL SIGNS EXCEPT FOR THOSE DESIGNATED IN PLANS TO BE BLACK LEGENDS AND BORDER ON WHITE BACKGROUND.
- ALL POST LENGTHS FOR SIGNS SHALL BE VERIFIED IN THE FIELD PRIOR TO FABRICATION.
- ALL PLASTIC DRUMS SHALL HAVE A BALLASTING COLLAR MADE FROM RECYCLED TRUCK TIRES OR OTHER SUITABLE MATERIAL.
- REMOVAL OF OBSOLETE SIGNAGE OR REMOVAL OF OLD SIGNS TO BE REPLACED SHALL BE COST ABSORBED IN THE COST OF MAINTENANCE OF TRAFFIC.
- ALL RAISED ROADSIDE APPURTENANCES TO BE PLACED A MINIMUM OF 2' BEHIND FACE OF CURB UNLESS OTHERWISE SPECIFIED ON PLANS.
- ACCESS TO ALL BUSINESSES AND RESIDENCES WITHIN THE PROJECT LIMITS SHALL BE MAINTAINED BY THE CONTRACTOR AT ALL TIMES. (COST TO BE ABSORBED IN PAY ITEM NO. 618-A, MAINTENANCE OF TRAFFIC).

EROSION CONTROL

- THE EROSION CONTROL DEVICES REFERENCED IN THESE PLANS ARE A MINIMUM REQUIREMENT. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO ENSURE THAT SILT DOES NOT LEAVE THE RIGHT OF WAY OR CONTAMINATE WATERS OF THE U. S. DURING CONSTRUCTION. THE CONTRACTOR SHALL SUBMIT AN EROSION CONTROL PLAN PRIOR TO COMMENCEMENT OF WORK AND MAINTAIN THE PLAN DURING CONSTRUCTION.
- TEMPORARY SEEDING IS REQUIRED FOR SOILS THAT REMAIN STOCKPILED OR ARE NOT SCHEDULED FOR ANY ACTIVITY FOR MORE THAN THIRTY (30) CALENDAR DAYS. AREAS SHALL BE SEEDED WITHIN SEVEN (7) DAYS OF DISTURBANCE. TEMPORARY SEEDING SHALL BE APPLIED IN ACCORDANCE WITH THE PLANTING SCHEDULE AND THE RATE OF APPLICATION/PLANTING PREPARATION OUTLINED IN THE MDEQ SEEDING CHART.
- THE CONTRACTOR SHALL BE REQUIRED TO FURNISH ALL MATERIALS AND PERFORM ALL WORK FOR THE PROPER INSTALLATION, MAINTENANCE AND REMOVAL OF TEMPORARY EROSION CONTROL MEASURE NECESSARY TO CONTROL SILTATION. IF THERE IS NO SEPARATE PAY ITEM FOR TEMPORARY EROSION CONTROL MEASURES, THE COST OF TEMPORARY EROSION CONTROL SHALL BE ABSORBED IN OTHER ITEMS BID.
- THE OWNER HAS OBTAINED A STORM WATER PERMIT FOR CONSTRUCTION THROUGH THE MISSISSIPPI DEPARTMENT OF ENVIRONMENTAL QUALITY. THE CONTRACTOR IS REQUIRED TO SIGN THE LARGE CONSTRUCTION NOTICE OF INTENT (LCON) AND COMPLY WITH THE REQUIREMENTS OF THE STORM WATER POLLUTION PREVENTION PLAN (SWPPP) AND PERMIT THROUGHOUT CONSTRUCTION. A COPY OF THE SWPPP AND PERMIT ARE AVAILABLE UPON REQUEST TO THE ENGINEER DURING BIDDING. THE CONTRACTOR WILL BE GIVEN A COPY OF THE SWPPP AND PERMIT AT THE PRECONSTRUCTION CONFERENCE. THE SWPPP AND PERMIT SHALL REMAIN ON-SITE AND BE AVAILABLE AT THE CONSTRUCTION SITE AT ALL TIMES DURING THE ENTIRE CONSTRUCTION DURATION.
- SILT FENCES SHALL BE INSTALLED AROUND ALL STOCKPILED MATERIALS.
- ALL DISTURBED AREAS SHALL BE SEEDED OR SODDED IMMEDIATELY ONCE FINISHED GRADING IS COMPLETE IN AN AREA. SEEDING AND SODDING LOCATIONS SHALL BE DETERMINED IN THE FIELD BY THE ENGINEER TO MATCH EXISTING ADJACENT CONDITIONS.
- NO ADDITIONAL PAYMENT WILL BE MADE FOR WATERING. WATERING SHALL BE DONE IN ACCORDANCE WITH THE PLANS AND SPECIFICATION. THE COST SHALL BE ABSORBED IN GRASSING. THE WATERING SCHEDULE SHOWN ON THE VEGETATION SCHEDULE SHALL BE ADHERED TO UNLESS APPROVED OTHERWISE BY THE ENGINEER OR AS DIRECTED OTHERWISE BY THE ENGINEER. THE CONTRACTOR IS RESPONSIBLE FOR MAINTAINING THE VEGETATION THROUGHOUT THE LIFE OF THE PROJECT AND THROUGH THE MAINTENANCE PERIOD. THE CONTRACTOR SHALL NOT BE PAID FOR ANY ADDITIONAL WATERING REQUIRED ABOVE AND BEYOND WHAT IS REQUIRED IN THE VEGETATION SCHEDULE.
- THE PLACEMENT OF EROSION AND SEDIMENT CONTROL BEST MANAGEMENT PRACTICES (BMPs) SHALL BE IN ACCORDANCE WITH THE MISSISSIPPI DEPARTMENT OF ENVIRONMENTAL QUALITY'S DESIGN MANUAL FOR THE PLANNING AND CONTROL OF EROSION, SEDIMENT AND STORMWATER.
- NATURAL VEGETATION SHALL BE MAINTAINED AND PROTECTED WHEREVER POSSIBLE.
- THE CONTRACTOR IS RESPONSIBLE FOR MAINTAINING EROSION CONTROLS THROUGHOUT THE DURATION OF THE PROJECT.
- TEMPORARY EROSION AND SEDIMENT CONTROLS SHALL NOT BE REMOVED UNTIL PERMANENT EROSION CONTROLS (SUCH AS GRASSING) ARE ESTABLISHED.
- ALL EQUIPMENT REPAIR AND MAINTENANCE SHALL BE DONE OFFSITE.
- RECEPTACLES SHALL BE PROVIDED TO PROPERLY DISPOSE OF ALL TRASH AND WASTE. ALL CONSTRUCTION DEBRIS SHALL BE PICKED UP AT THE END OF EACH DAY AND SHALL BE REMOVED COMPLETELY FROM THE SITE AT THE END OF THE PROJECT.
- SANITARY FACILITIES SHALL BE PROVIDED ON-SITE FOR ALL EMPLOYEES.
- ALL EROSION CONTROLS SHALL BE INSTALLED IN ACCORDANCE WITH THE DETAILS.
- THE CONTRACTOR IS RESPONSIBLE FOR MAKING MODIFICATIONS TO THE EROSION CONTROL PLAN AS FIELD CONDITIONS CHANGE OR EXISTING CONTROL BECOME INEFFECTIVE.
- ACCUMULATED SEDIMENT SHALL BE REMOVED FROM CONTROLS WHEN IT REACHES ¼ THE HEIGHT OF THE CONTROL. THE SEDIMENT SHALL BE PROPERLY DISPOSED OF SO AS NOT TO CAUSE SEDIMENTATION IN ANOTHER LOCATION.
- EROSION AND SEDIMENT CONTROLS SHALL BE INSPECTED WEEKLY AND FOLLOWING ANY RAIN EVENT. NON-FUNCTIONING, INEFFECTIVE OR DAMAGED CONTROLS SHALL BE REPAIRED, REPLACED OR SUPPLEMENTED WITH FUNCTIONAL CONTROLS WITHIN 24 HOURS OF DISCOVERY.
- THE CONTRACTOR IS RESPONSIBLE FOR THE REMOVAL OF ANY SEDIMENT THAT MIGRATES INTO THE STORM DRAIN SYSTEM.
- THE CONTRACTOR IS RESPONSIBLE FOR THE REMOVAL OF ANY SEDIMENT OR CONSTRUCTION DEBRIS THAT IS TRACKED ONTO ADJACENT PAVED AREAS. ADJACENT STREETS SHALL BE KEPT CLEAN THROUGHOUT CONSTRUCTION AND SHALL BE CLEANED WITH A STREET-SWEEPER OR SIMILAR TECHNIQUE IMMEDIATELY UPON DISCOVERY OF SEDIMENT. WASHING DOWN OF THE STREET OR ANY PAVED AREAS IS NOT ALLOWED.
- ANY SEDIMENT THAT HAS MIGRATED OFFSITE WHETHER ONTO PUBLIC OR PRIVATE PROPERTY SHALL BE REMOVED IMMEDIATELY UPON DISCOVERY. THE SOURCE OF THE BREACH SHALL IMMEDIATELY BE LOCATED AND CORRECTED.



407 Hwy. 90
Bay St. Louis, MS, 39520

Office - (228) 467-6755
Email - jason@jic-eng.com
Website - www.jic-eng.com

OWNER INFORMATION

KAYAK LAUNCH
BAYOU DRIVE
BAY ST. LOUIS, MISSISSIPPI 39520

SHEET TITLE

KAYAK LAUNCH IMPROVEMENTS
GENERAL NOTES

PRELIMINARY
FOR REVIEW!

-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-

MARK	DATE	DESCRIPTION
ISSUE:		
PROJECT NO:	17-057	
DATE:	9/2/2022	
DRAWN BY:	JN	
CHECKED BY:	JPC	
SCALE:	NTS	

SHEET NUMBER

2/5

SHEET DESIGNATION

GN-02



407 Hwy. 90
Bay St. Louis, MS, 39520
Office - (228) 467-6755
Email - jason@jic-eng.com
Website - www.jic-eng.com

OWNER INFORMATION

KAYAK LAUNCH
BAYOU DRIVE
BAY ST. LOUIS, MISSISSIPPI 39520

SHEET TITLE

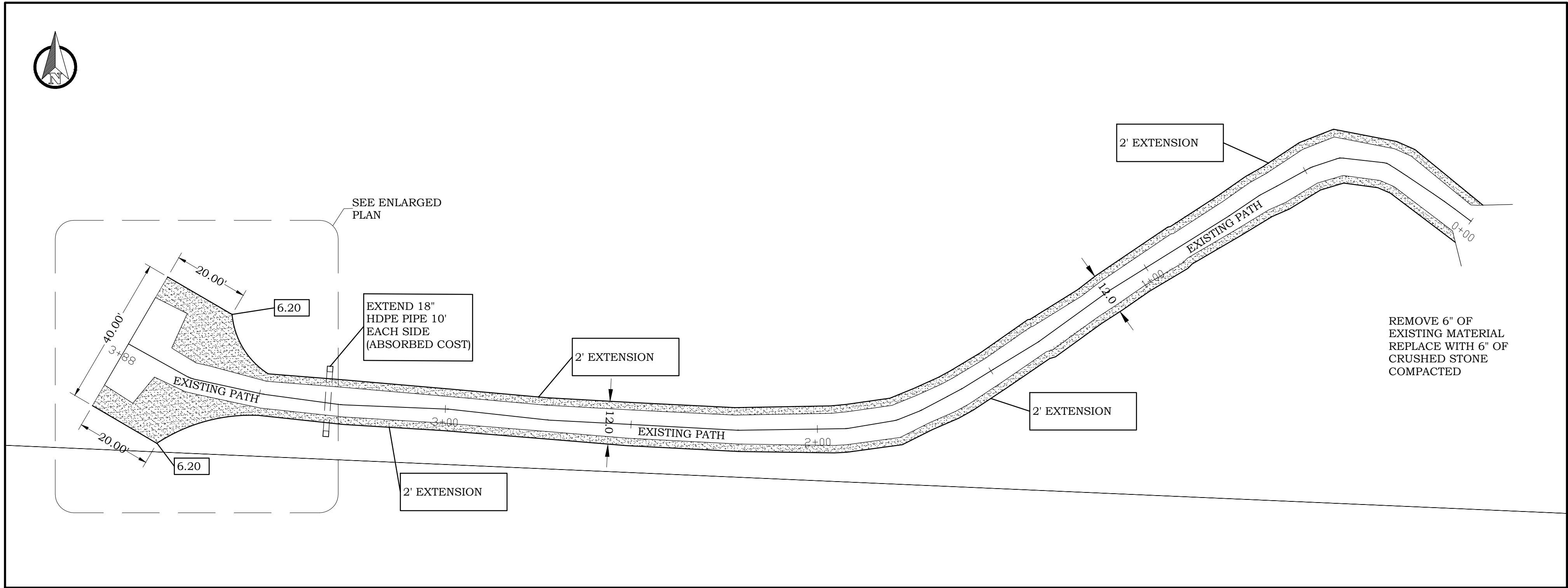
KAYAK LAUNCH IMPROVEMENTS
SITE AND DETAILS

PRELIMINARY
FOR REVIEW!

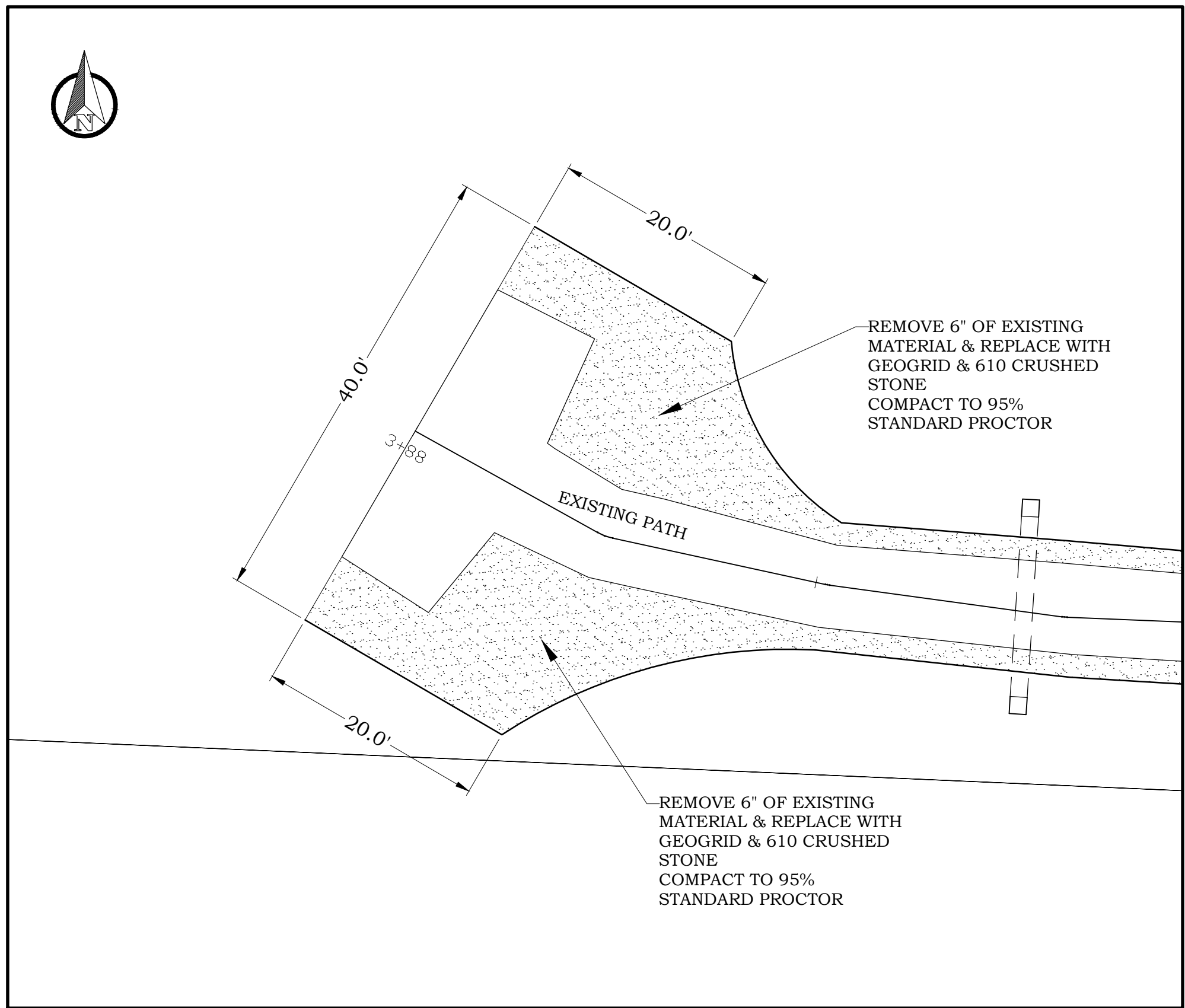
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
MARK	DATE	DESCRIPTION
ISSUE:		
PROJECT NO:	17-057	
DATE:	9/2/2022	
DRAWN BY:	JN	
CHECKED BY:	JPC	
SCALE:	NOTED	

SHEET NUMBER
3/5

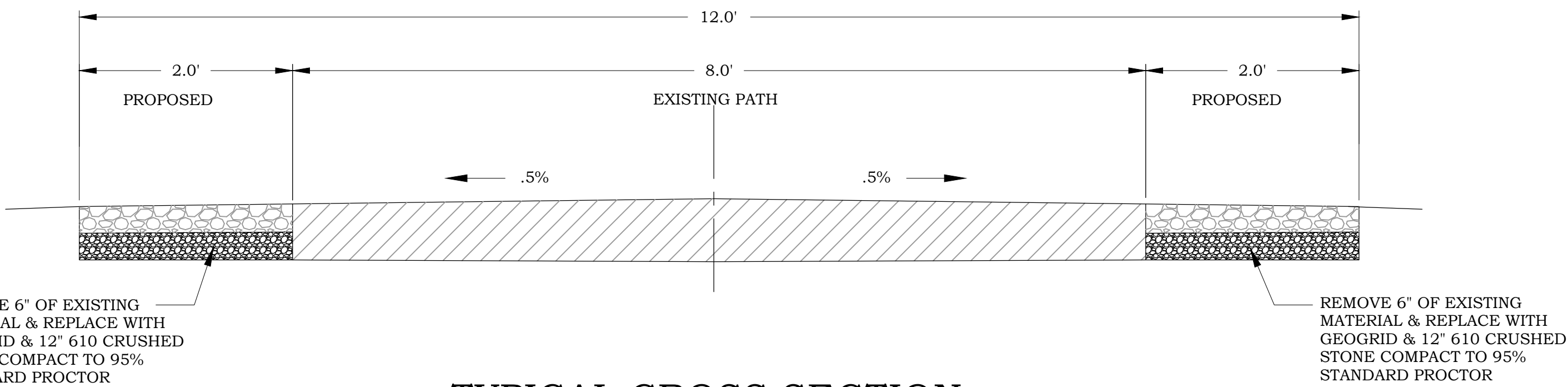
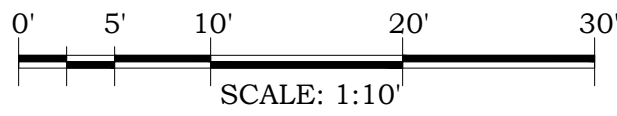
SHEET DESIGNATION
C-100



SITE PLAN



ENLARGED PLAN



TYPICAL CROSS SECTION

N.T.S.



407 Hwy. 90
Bay St. Louis, MS, 39520

Office - (228) 467-6755
Email - jason@jc-eng.com
Website - www.jc-eng.com

OWNER INFORMATION

KAYAK LAUNCH
BAYOU DRIVE
BAY ST. LOUIS, MISSISSIPPI 39520

SHEET TITLE

KAYAK LAUNCH IMPROVEMENTS
PATH

**PRELIMINARY
FOR REVIEW!**

1	2	3
4	5	6
7	8	9
10	11	12
13	14	15
16	17	18
19	20	21
22	23	24
25	26	27
28	29	30
31	32	33
34	35	36
37	38	39
40	41	42
43	44	45
46	47	48
49	50	51
52	53	54
55	56	57
58	59	60
61	62	63
64	65	66
67	68	69
70	71	72
73	74	75
76	77	78
79	80	81
82	83	84
85	86	87
88	89	90
91	92	93
94	95	96
97	98	99
100	101	102
103	104	105
106	107	108
109	110	111
112	113	114
115	116	117
118	119	120
121	122	123
124	125	126
127	128	129
130	131	132
133	134	135
136	137	138
139	140	141
142	143	144
145	146	147
148	149	150
151	152	153
154	155	156
157	158	159
160	161	162
163	164	165
166	167	168
169	170	171
172	173	174
175	176	177
178	179	180
181	182	183
184	185	186
187	188	189
190	191	192
193	194	195
196	197	198
199	200	201
202	203	204
205	206	207
208	209	210
211	212	213
214	215	216
217	218	219
220	221	222
223	224	225
226	227	228
229	230	231
232	233	234
235	236	237
238	239	240
241	242	243
244	245	246
247	248	249
250	251	252
253	254	255
256	257	258
259	260	261
262	263	264
265	266	267
268	269	270
271	272	273
274	275	276
277	278	279
280	281	282
283	284	285
286	287	288
289	290	291
292	293	294
295	296	297
298	299	300
301	302	303
304	305	306
307	308	309
310	311	312
313	314	315
316	317	318
319	320	321
322	323	324
325	326	327
328	329	330
331	332	333
334	335	336
337	338	339
340	341	342
343	344	345
346	347	348
349	350	351
352	353	354
355	356	357
358	359	360
361	362	363
364	365	366
367	368	369
370	371	372
373	374	375
376	377	378
379	380	381
382	383	384
385	386	387
388	389	390
391	392	393
394	395	396
397	398	399
400	401	402
403	404	405
406	407	408
409	410	411
412	413	414
415	416	417
418	419	420
421	422	423
424	425	426
427	428	429
430	431	432
433	434	435
436	437	438
439	440	441
442	443	444
445	446	447
448	449	450
451	452	453
454	455	456
457	458	459
460	461	462
463	464	465
466	467	468
469	470	471
472	473	474
475	476	477
478	479	480
481	482	483
484	485	486
487	488	489
490	491	492
493	494	495
496	497	498
499	500	501
502	503	504
505	506	507
508	509	510
511	512	513
514	515	516
517	518	519
520	521	522
523	524	525
526	527	528
529	530	531
532	533	534
535	536	537
538	539	540
541	542	543
544	545	546
547	548	549
550	551	552
553	554	555
556	557	558
559	560	561
562	563	564
565	566	567
568	569	570
571	572	573
574	575	576
577	578	579
580	581	582
583	584	585
586	587	588
589	590	591
592	593	594
595	596	597
598	599	600
601	602	603
604	605	606
607	608	609
610	611	612
613	614	615
616	617	618
619	620	621
622	623	624
625	626	627
628	629	630
631	632	633
634	635	636
637	638	639
640	641	642
643	644	645
646	647	648
649	650	651
652	653	654
655	656	657
658	659	660
661	662	663
664	665	666
667	668	669
670	671	672
673	674	675
676	677	678
679	680	681
682	683	684
685	686	687
688	689	690
691	692	693
694	695	696
697	698	699
700	701	702
703	704	705
706	707	708
709	710	711
712	713	714
715	716	717
718	719	720
721	722	723
724	725	726
727	728	729
730	731	732
733	734	735
736	737	738
739	740	741
742	743	744
745	746	747
748	749	750
751	752	753
754	755	756
757	758	759
760	761	762
763	764	765
766	767	768
769	770	771
772	773	774
775	776	777
778	779	780
781	782	783
784	785	786
787	788	789
790	791	792
793	794	795
796	797	798
799	800	801
802	803	804
805	806	807
808	809	810
811	812	813
814	815	816
817	818	819
820	821	822
823	824	825
826	827	828
829	830	831
832	833	834
835	836	837
838	839	840
841	842	843
844	845	846
847	848	849
850	851	852
853	854	855
856	857	858
859	860	861
862	863	864
865	866	867
868	869	870
871	872	873
874	875	876
877	878	879
880	881	882
883	884	885
886	887	888
889	890	891
892	893	894
895	896	897
898	899	900
901	902	903
904	905	906
907	908	909
910	911	912
913	914	915
916	917	918
919	920	921
922	923	924
925	926	927
928	929	930
931	932	933
934	935	936
937	938	939
940	941	942
943	944	945
946	947	948
949	950	951
952	953	954
955	956	957
958	959	960
961	962	963
964	965	966
967	968	969
970	971	972
973	974	975
976	977	978
979	980	981
982	983	984
985	986	987
988	989	990
991	992	993
994	995	996
997	998	999
1000	1001	1002

SHEET NUMBER

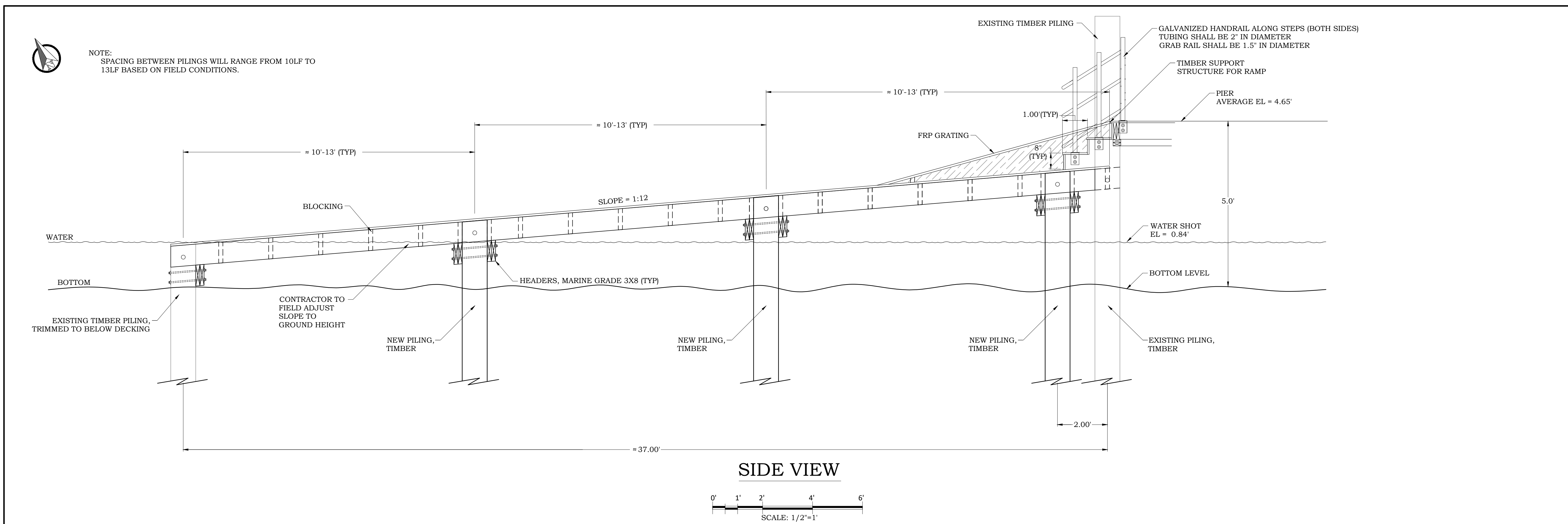
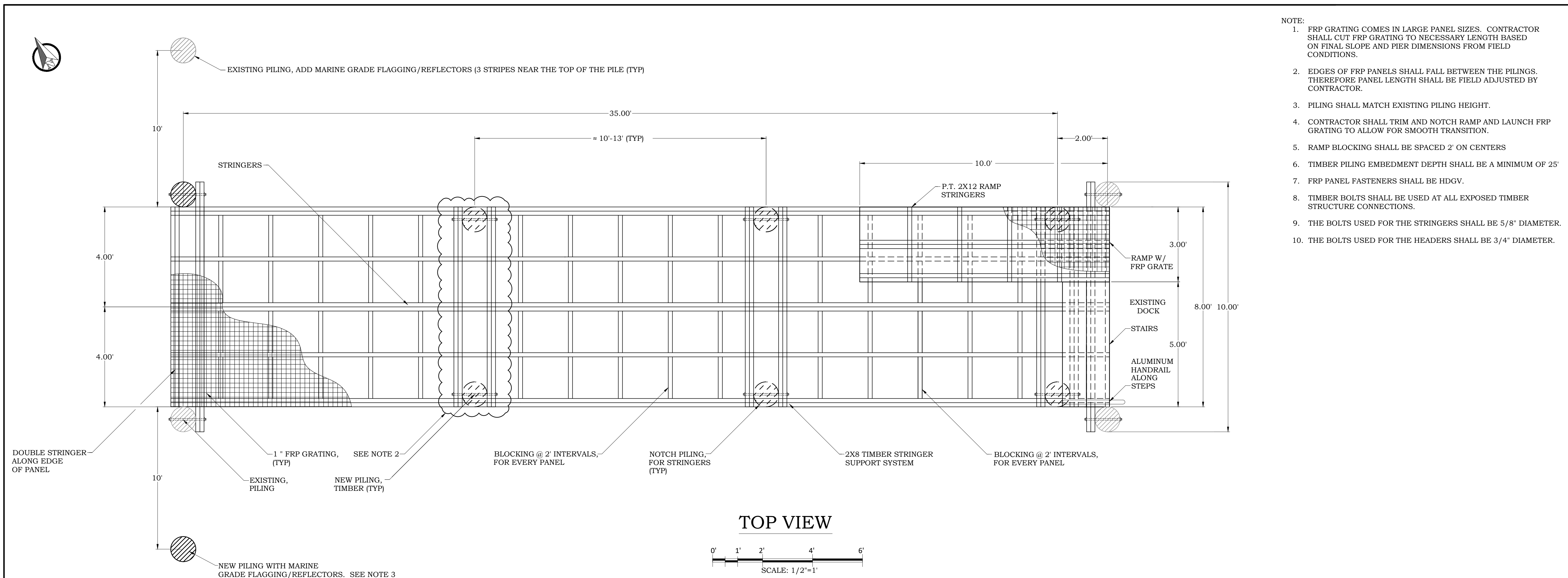
4/5

SHEET DESIGNATION

C-200

NOTE:

- FRP GRATING COMES IN LARGE PANEL SIZES. CONTRACTOR SHALL CUT FRP GRATING TO NECESSARY LENGTH BASED ON FINAL SLOPE AND PIER DIMENSIONS FROM FIELD CONDITIONS.
- EDGES OF FRP PANELS SHALL FALL BETWEEN THE PILINGS. THEREFORE PANEL LENGTH SHALL BE FIELD ADJUSTED BY CONTRACTOR.
- PILING SHALL MATCH EXISTING PILING HEIGHT.
- CONTRACTOR SHALL TRIM AND NOTCH RAMP AND LAUNCH FRP GRATING TO ALLOW FOR SMOOTH TRANSITION.
- RAMP BLOCKING SHALL BE SPACED 2' ON CENTERS
- TIMBER PILING EMBEDMENT DEPTH SHALL BE A MINIMUM OF 25'
- FRP PANEL FASTENERS SHALL BE HDGV.
- TIMBER BOLTS SHALL BE USED AT ALL EXPOSED TIMBER STRUCTURE CONNECTIONS.
- THE BOLTS USED FOR THE STRINGERS SHALL BE 5/8" DIAMETER.
- THE BOLTS USED FOR THE HEADERS SHALL BE 3/4" DIAMETER.





407 Hwy. 90
Bay St. Louis, MS, 39520
Office - (228) 467-6755
Email - jason@jic-eng.com
Website - www.jic-eng.com

OWNER INFORMATION

KAYAK LAUNCH
BAYOU DRIVE
BAY ST. LOUIS, MISSISSIPPI 39520

SHEET TITLE

KAYAK LAUNCH IMPROVEMENTS
TOP VIEW OF FRP GRATE PANELS AND
FRP GRATE PANEL DETAIL

PRELIMINARY
FOR REVIEW!

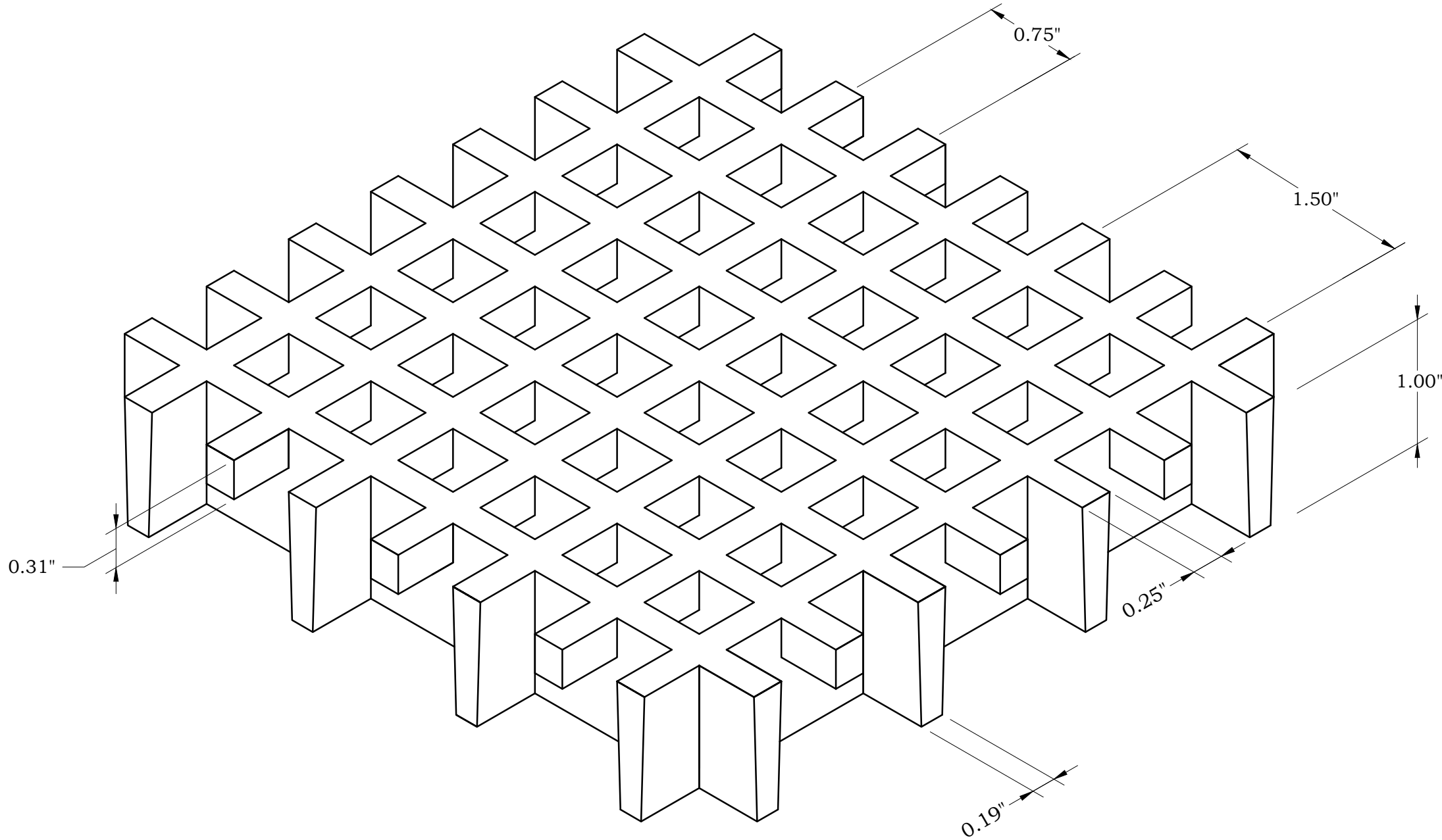
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
MARK	DATE	DESCRIPTION
ISSUE:		
PROJECT NO:	17-057	
DATE:	9/2/2022	
DRAWN BY:	JN	
CHECKED BY:	JPC	
SCALE:	NOTED	

SHEET NUMBER
5/5

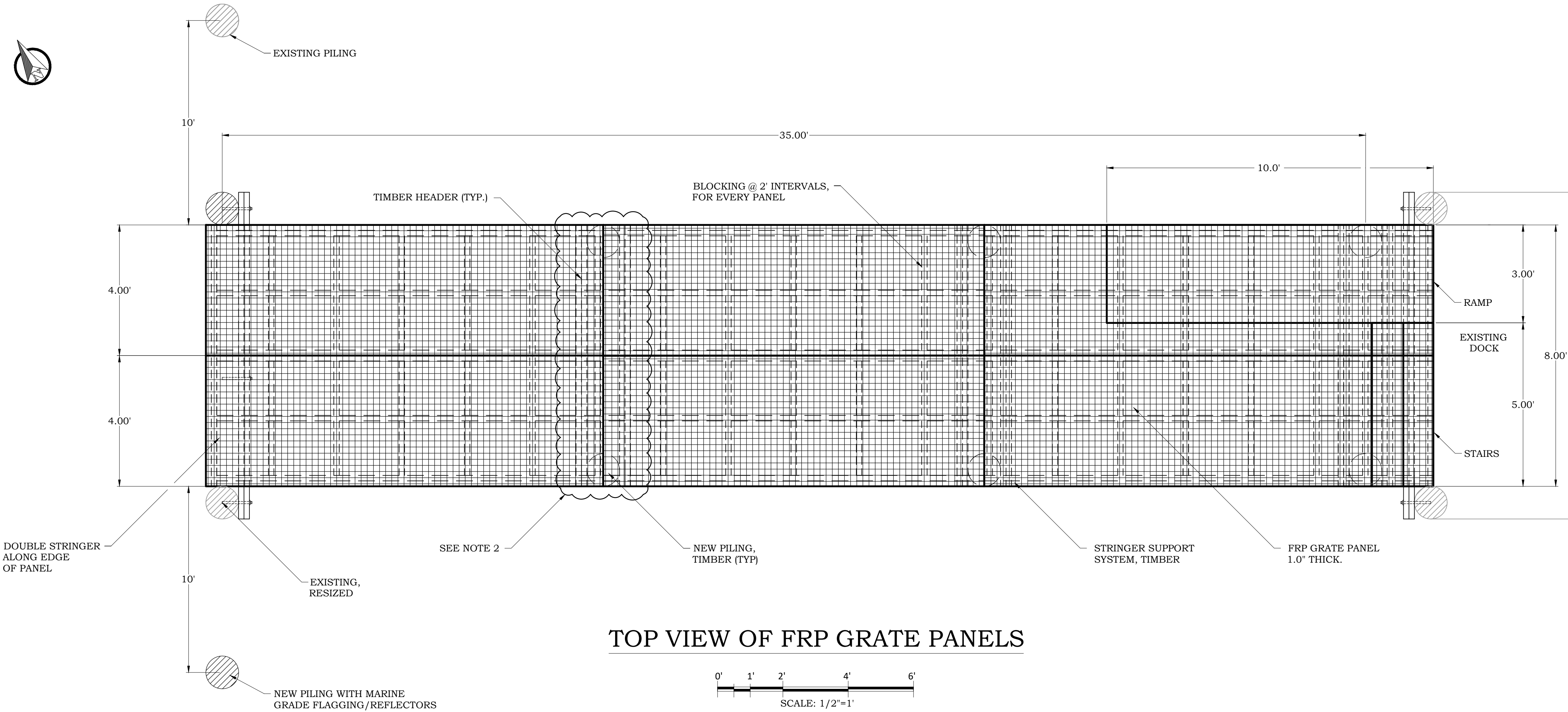
SHEET DESIGNATION
C-300

- NOTE:
- FRP GRATING COMES IN LARGE PANEL SIZES. CONTRACTOR SHALL CUT FRP GRATING TO NECESSARY DIMENSIONS BASED ON FINAL SLOPE AND PIER DIMENSIONS FROM FIELD CONDITIONS.
 - EDGES OF FRP PANELS SHALL FALL BETWEEN THE PILINGS. THEREFORE PANEL LENGTH SHALL BE FIELD ADJUSTED BY CONTRACTOR.
 - FRP PANELS SHALL BE SECURED TO TIMBER SUPPORT STRUCTURE WITH CLIPS RECOMMENDED BY FRP PANEL MANUFACTURER.

HEIGHT: 1.0" MESH SIZE: .74 X .74" X .50 / 1.5" X 1.5"
-STANDARD PANEL SIZE: 4 FT X 13.13 FT
-OPEN AREA: 44%
-WEIGHT: 3 LB/SQ FT



FRP GRATE PANEL DETAIL



TOP VIEW OF FRP GRATE PANELS

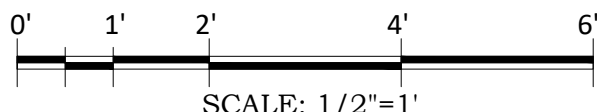


EXHIBIT "A"
ENGINEER' PROPOSAL

EXHIBIT "B"**SCOPE OF SERVICES**

Engineer shall provide professional services for the City pursuant to Work Assignments issued from time to time. All work assignments shall be subject to the terms and conditions set forth herein and any additional conditions or limitations provided for the specific assignment. General areas of services include, but are not limited to, work related to Water, Wastewater, Streets, Bridges, Storm Drainage, Traffic Control, and Landscape Design. Engineer may be asked to provide preliminary engineering reports, designs, environmental and surveying services, construction drawings, construction observation, and other tasks that may become necessary during the process. For tasks assigned under this Agreement, the scope of service will be agreed to in advance, funding identified, and a specific work authorization issued for each assignment. (See Exhibit "C" for format.)

EXHIBIT "C"**WORK ASSIGNMENT**

**CITY OF DIAMONDHEAD
WORK ASSIGNMENT
NO _____**

ENGINEER'S PROJECT NUMBER: - 17-057 Canal Dredging Quantity Development

This Work Assignment is executed in accordance with the Master Services Agreement entered into by the City of Diamondhead Mississippi and Chiniche Engineering & Surveying on the 29th day of October 2021.

WHEREAS, each of said parties represents that it continues to have authority to execute this Work Assignment and that all certifications previously made in said Agreement remain in effect;

NOW THEREFORE, the parties hereto do further contract and agree to add the following items of work to the above Agreement under the additional terms and conditions as are hereinafter stated:

SPECIFIC SCOPE OF WORK FOR THIS WORK ASSIGNMENT OR PHASE

1. Engineering and drafting required to determine quantity of material to be removed based on data provided by others. - \$4,420.00

WORK ASSIGNMENT TERM [No new Work Assignments shall be executed after October 28, 2021.

This WORK ASSIGNMENT shall be effective upon the latest date of execution hereof and continue until insert Work Assignment Termination date here, at 11:59 P.M. CDT. However, the Engineer may not begin work prior to receiving a Notice to Proceed.

DBEGOAL

The DBE goal established for this Work Assignment shall be _____ %

KEYPERSONNEL

{{{{Designate project engineer and the Engineer's project representative here. Also include a list of any key personnel who are dedicated to this particular job by the CONSULTANT. }}}}

CITY

CONSULTANT PROJECT MANAGER:
(Certified as a Professional Engineer to do
business in the State of Mississippi)

PROGRESS SCHEDULE

{{{{Attach at the end of "Exhibit C" the progress schedule, including a not to exceed date}}}}

MAXIMUM ALLOWABLE COST { Delete the other cost methods not used }

Contract Maximums:

[Use for Labor Hour/Unit Cost Work Assignments]

Under no circumstances shall the amount payable by the City for this assignment exceed \$4,420.00_____ (Total of all Charges) without the prior written consent of both parties.

The Labor Rates have been identified in Table 1: Rate Schedule for Labor Hours.

Table 1: Rate Schedule for Labor Hours

NAMES	LABOR CLASSIFICATION	RATE
Jason Chiniche	Principal Engineer	162.00
Christina Shurley	Senior Professional Engineer	145
Alex Bertagnolli	Senior Cad	90.00

Both parties hereto represent that they have authority to enter into Work Assignment No._____, as "Exhibit C" of the Agreement executed by and between the City and Engineer to which is now made a part of said Agreement.

SO EXECUTED AND AGREED THIS THE _____ DAY OF _____, _____.

City of Diamondhead

Authorized Signature

WITNESS this my signature in execution hereof, this the _____ day of _____, 20____.

Printed Name: _____

Signature: _____

ATTEST: _____

EXHIBIT "D" FEES

AND EXPENSES

The City shall pay the Engineer on an actual Labor Hour/Unit Cost Basis for the satisfactory completion of the Scope of Work set forth herein, for all salaries, payroll additives, overhead, direct costs and the Engineer's fixed fees attributable to a Work Assignment. The Engineer shall prepare an estimate for the specific work identified for the contemplated transportation improvement, and the City shall review and may approve this amount on a Work Assignment by Work Assignment basis using typical rates, and when acceptable issue the Notice to Proceed to the Engineer.

Actual costs as the term is used herein shall include all direct salaries, payroll additives, overhead and direct. Direct salaries are those amounts actually paid to the person performing the services which are deemed reasonably necessary by the City for the advancement of the Scope of Work. Overtime work is not contemplated by the Work Assignment. Accordingly, direct salaries chargeable to the Work Assignment shall not include any overtime premium. Salaries for officers, principals or partners shall not increase at a rate in excess of that for other employees. Payroll additives and overhead consist of employee fringe benefits and that part of Engineer's allowable indirect costs attributable to the Work Assignment.

Direct costs are those charges deemed reasonably necessary by the City for the successful completion of the Scope of Work which are charged directly to the Work Assignment and not included in overhead.

Fixed-fee as the term is used herein shall mean a dollar amount established to cover the Engineer's profit and business expenses not allocable to overhead for the successful completion of the Services.

Labor Hour as the term is used herein shall include all direct salaries, payroll additives, overhead, and profit. Unit-Costs, as the term is used herein shall include all direct costs and profit. Labor Hour/Unit-Costs are not subject to any adjustments on the basis of the Engineer's cost experience in performing the Work Assignment. The Labor Hour/Unit-Costs shall be paid based on the rates established in the Work Assignment.

Each month, the Engineer shall submit OCR-484-C found on MDOT's website to the CITY along with the Invoice. This form certifies payments to all Subcontractors and shows all firms even if the Engineer has paid no monies to the firm during that estimate period (negative report).

If requested by City all labor charges for services must be substantiated by supporting data, i.e. certified time sheets, daily logs, check stubs, pay vouchers, etc.

Direct costs:

The City will reimburse the Engineer's printing, long distance phone calls, and testing for actual documented expenses. All Direct costs shall be substantiated with supporting documentation. Testing costs shall not exceed 2% of the construction costs and the CITY shall approve the testing agreement in advance of testing working being performed. All direct expenses will be reimbursed upon receipt of acceptable paid invoices.

Direct Salaries:

Direct salaries shall not exceed those amounts actually paid to an employee performing services reasonably necessary for the completion of the Scope of Work set forth under "Exhibit B" to this Agreement.

EXHIBIT "E"

SAMPLE INVOICE
[Labor-Hour/Unit Cost]

City of Diamondhead
 Attn: Finance Department
 5000 Diamondhead Circle
 Diamondhead, MS 39525

Date_____

Invoice No. 0000
 Period _____, 20____ Through _____, 20____

PROFESSIONAL SERVICES IN ACCORDANCE WITH MASTER SERVICES AGREEMENT

Engineer's Project No _____ Mississippi

City Work Assignment No. _____

Engineer: _____

-----:
 -

	Current Period	Previous Estimate	Total Allowed to Date
Labor Costs *	\$	\$	\$
Direct Costs **	\$	\$	\$
Project Total	\$	\$	\$
Amount Due this Invoice			\$

NOTE:

- 1.* PAYROLL ADDITIVES (INCLUDING ALL FRINGE BENEFITS & OVERHEAD)
2. THE ESTIMATED FCCM FOR COST PROPOSALS AND SUPPLEMENTAL AGREEMENTS MUST BE SPECIFICALLY IDENTIFIED AND DISTINGUISHED FROM THE OTHER COSTS. PROFIT/FEE SHALL NOT INCLUDE AMOUNTS APPLICABLE TO FCCM.
- 3.** DIRECT COSTS (ATTACH SUPPORTING DATA)
4. THE CONSULTANT MAY USE ITS OWN INVOICE FORM SO LONG AS IT HAS BEEN APPROVED BY THE CONSULTANT SERVICES DIRECTOR. PRIOR TO SUBMISSION BY THE CONSULTANT SAID FORM SHOULD, AT A MINIMUM, CONTAIN THE ABOVE INFORMATION

SUPPORTING DATA (Sample Only)

Engineer's Project No _____

Hancock County

<u>Employee and Classification</u>	<u>Rate of Pay</u>	<u>Current Period Hours</u>	<u>Current Period Costs</u>	<u>Previous Period Costs</u>	<u>Cost to Date</u>
John P. Public Jr. <u>Engineer</u>	\$0.00/hour	0.00	\$0.00	\$0.00	\$0.00
John P. Public Jr. <u>Designer</u>	\$0.00/hour	0.00	\$0.00	\$0.00	\$0.00
John P. Public Jr. <u>Technician.</u>	\$0.00/hour	0.00	\$0.00	\$0.00	\$0.00
SUBTOTAL	\$ 0.00/hour	0.00	\$0.00	\$0.00	\$0.00

TOTAL LABOR

Direct Costs

PROJECT TOTAL

Employee and Classification

EXHIBIT "F"
PROGRESS REPORT

MONTHLY PROJECT STATUS REPORT	
Reporting Period:	_____
City Representative:	_____
Consultant:	_____
Project No.:	_____
Project Description:	_____
Work Completed:	_____
Work Planned:	_____
Issues to be Addressed;	_____

Report Submitted by _____

Date: _____

EXHIBIT "G"

**NOTICE TO CONTRACTORS, FEDERAL AID CONTRACT COMPLIANCE WITH TITLE VI
OF THE AMERICANS WITH DISABILITIES ACT, COPELAND ANTI-KICKBACK ACT,
DAVIS BACON ACT, CONTRACT WORK HOURS AND SAFETY STANDARDS ACT, CLEAN
AIR ACT, ENERGY POLICY AND CONSERVATION ACT, DISADVANTAGED BUSINESS
ENTERPRISES ACT, WORKER VISIBILITY**

During the performance of this Agreement, the Engineer, for itself, its assignees and successor-in-interest (hereinafter referred to as the "Engineer") agrees as follows:

1. Compliance with Regulations: The Engineer will comply with the Regulations of the City, relative to nondiscrimination in Federally-assisted programs of the U. S. Department of Transportation (Title 49, Code of Federal Regulations, Part 21, hereinafter referred to as the "Regulations"), which are herein incorporated by reference and made a part of this Agreement.

2. Nondiscrimination: The Engineer, with regard to the work performed by it after award and prior to completion of the contract work, will not discriminate on the grounds of race, religion, color, sex, national origin, age or disability in the selection and retention of sub-consultants including procurement of materials and leases of equipment. The Engineer will not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when this Agreement covers a program set forth in Appendix B of the Regulations. In addition, the Engineer will not participate either directly or indirectly in discrimination prohibited by 23 C.F.R. 710.405(b).

3. Solicitations for Subcontracts, Including Procurement of Materials and Equipment: In all Solicitations, either by competitive bidding or negotiation made by the Engineer for work to be performed under a subcontract, including procurement of materials or equipment, each potential sub-consultant or supplier shall be notified by the Engineer of the Engineer's obligations under this Agreement and the Regulations relative to nondiscrimination on the grounds of race, religion, color, sex, national origin, age or disability.

4. Anti-kick back provisions: All agreements and subcontracts for construction or repair shall include a provision for compliance with the Copeland "Anti-Kick Back" Act (18 U.S.C. 874) as supplemented in Department of Labor regulations (29 CFR, Part 3). This Act provides that each consultant/contractor or sub-consultant/sub-contractor shall be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he is otherwise entitled. The Engineer shall report all suspected or reported violations to the City.

5. Davis Bacon Act: When required by the federal grant program legislation, all construction contracts awarded to contractors and subcontractors in excess of \$2,000 shall include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 276a to a-7) and as supplemented by Department of Labor regulations (29 CFR, Part 5). Under this Act, contractors shall be required to pay wages to laborers and mechanics at a rate not less than the minimum wages specified in a wage determination made by the Secretary of Labor. In addition, contractors shall be required to pay wages specified in a wage determination made by the Secretary of Labor. In addition, contractors shall be required to pay wages specified in a wage determination made by the Secretary of Labor. In addition, contractors shall be required to pay wages not less often than once a week.

6. Contract Work Hours and Safety Standards Act: Where applicable, all contracts awarded by contractors and subcontractors in excess of \$2,000 for construction contracts and in excess of \$2,500 for other contracts which involve the employment of mechanics or laborers shall include a provision for compliance with sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C.

327-330) as supplemented by Department of Labor Regulations (29 CFR, Part 5). Under section 103 of the Act, each contractor shall be required to compute the wages of every mechanic and laborer on the basis of a standard workweek of 40 hours. Work in excess of the standard workweek is permissible provided that the worker is compensated at a rate of not less than 1 ½ times the basic rate of pay for all hours worked in excess of 40 hours in the workweek. Section 107 of the Act is applicable to construction work and provides that no laborer or mechanic shall be required to work in surroundings or under working conditions which are unsanitary, hazardous, or dangerous to his health and safety as determined under construction, safety, and health standards promulgated by the Secretary of Labor. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

7. Clean Air Act: Compliance with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 1857 (h)), Section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR Part 15) (Contracts and subcontracts in amounts in excess of \$100,000).

8. Energy Policy and Conservation Act: Mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub.L. 94-163).

9. Disadvantaged Business Enterprises (DBE): It is the policy of the City to comply with the requirements of 49 C.F.R. 26, to prohibit unlawful discrimination, to meet its goal for DBE participation, to meet that goal whenever possible by race-neutral means, to create a level playing field, and to achieve that amount of DBE participation that would be obtained in a non-discriminatory market place. To meet that objective in any United States Department of Transportation assisted contracts, the City and the Engineer shall comply with the "Mississippi Department of Transportation's Disadvantage Business Enterprise Programs For United States Department Of Transportation Assisted Contracts".

Neither the Engineer, nor any sub-recipient or sub-consultant shall discriminate on the bases of race, color, national origin, or sex in the performance of this Agreement. The Engineer shall carry out applicable requirements of 49 C.F.R. 26 in the award and administration of United States Department of Transportation assisted contracts. Failure of the Engineer to carry out those requirements is a material breach of this Agreement which may result in the termination of this Agreement or such other remedies as the City deems appropriate.

10. Worker Visibility: All workers within the right-of-way of a Federal-aid highway who are exposed either to traffic (vehicles using the highway for the purposes of travel) or to construction equipment within the work area shall wear high-visibility safety apparel- personal protective safety clothing that is intended to provide conspicuity during both daytime and nighttime usage, and that meets the Performance Class 2 or 3 requirements of the ANSI/ISEA 107-2004 publication entitled "American National Standard for High-Visibility Safety Apparel and Headwear"- for compliance with 23 CFR, Part 634.

EXHIBIT "H"**CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS**

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS- Certification in accordance with Section 29.510 Appendix A, C.F.R. Vol. 53, No. 102, page 19210 and 19211:

- (1) The CONSULTANT certifies to the best of its knowledge and belief that it and its principals:
 - (a) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
 - (b) have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or Agreement under a public transaction, violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses enumerated in paragraph (l)(b) of this certification: and
 - (d) have not within a three-year period preceding this application/proposal had one or more public transactions (federal, state or local) terminated for cause or default;
 - (e) has not either directly or indirectly entered into any agreement participated in any collusion; or otherwise taken any action in restraint of free competitive negotiation in connection with this Agreement.
- (2) The Engineer further certifies, to the best of his/her knowledge and belief, that:
 - (f) No federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a member of Congress, an officer or employee of Congress, or employee of a member of Congress in connection with the awarding of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
 - (g) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of Congress, or any employee of a member of Congress in connection with this Agreement, Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions will be completed and submitted,

The certification contained in (1) and (2) above is a material representation of fact upon which reliance is placed and a pre-requisite imposed by Section 1352, Title 31, U. S. Code prior to entering into this Agreement. Failure to comply shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000.00. The Engineer shall include the language of the certification in all subcontracts exceeding \$25,000.00 and all sub-consultants shall certify and disclose accordingly.

I hereby certify that I am the duly authorized representative of the Engineer for purposes of making this certification, and that neither I, nor any principal, officer, shareholder or employee of the above firm has:

- (a) employed or retained for commission, percentages, brokerage, contingent fee, or other consideration, any firm or person (other than a bona fide employee working solely for me or the above Engineer) to solicit or secure this agreement,
- (b) agreed, as an express or implied condition for obtaining this Agreement, to employ or retain the services of any firm or person in connection with carrying out the agreement, or
- (c) paid, or agreed to pay, to any firm, organization or person (other than a bona fide employee working solely for me or the above Engineer) any fee, contribution, donation, or consideration of any kind for, or in connection with, procuring or carrying out the agreement; except as herein expressly stated (if any).

I acknowledge that this Agreement may be furnished to the Federal Highway Administration, United States Department of Transportation, or any other applicable Federal or State Agency in connection with the Agreement involving participation of Federal-Aid Highway funds, and is subject to applicable state and federal laws, both criminal and civil.

SO CERTIFIED this. ____ day of. _____, 20____ -

{Enter Consultant's Name}

{Print or Type}

ATTEST _____

My Commission Expires:

Notary

EXHIBIT "I"**PRIME CONSULTANT / CONTRACTOR EEV
CERTIFICATION AND AGREEMENT**

By executing this Certification and Agreement, the undersigned verifies its compliance with the, "Mississippi Employment Protection Act," Section 71-11-3 of the Mississippi Code of 1972, as amended, and any rules or regulations promulgated by the CITY, Mississippi Transportation Commission [MTC], Department of Employment Security, State Tax Commission, Secretary of State, Department of Human Services in accordance with the Mississippi Administrative Procedures Law (Section 25-43-1 et seq., Mississippi Code of 1972, as amended), stating affirmatively that the individual, firm, or corporation which is contracting with the CITY has registered with and is participating in a federal work authorization program* operated by the United States Department of Homeland Security to electronically verify information of newly hired employees pursuant to the Immigration Reform and Control Act of 1986, Pub.L. 99-603, 100 Stat 3359, as amended. The undersigned agrees to inform the CITY if the undersigned is no longer registered or participating in the program.

The undersigned agrees that, should it employ or contract with any entity(s) in connection with the performance of this Agreement, the undersigned will secure from such entity(s) verification of compliance with the Mississippi Employment Protection Act. The undersigned further agrees to maintain records of such compliance and provide a copy of each such verification to the City, if requested, for the benefit of the City or this Contract.

EEV* Company Identification Number [Required]

The undersigned certifies that the above information is complete, true and correct to the best of my knowledge and belief. The undersigned acknowledges that any violation may be subject to the cancellation of the contract, ineligibility for any state or public contract for up to three (3) years, the loss of any license, permit, certificate or other document granted by any agency, department or government entity for the right to do business in Mississippi for up to one (1) year, or both, any and all additional costs incurred because of the contract cancellation or the loss of any license or permit, and may be subject to additional felony prosecution for knowingly or recklessly accepting employment for compensation from an unauthorized alien as defined by 8 U.S.C §1324a(h)(3), said action punishable by imprisonment for not less than one (1) year nor more than five (5) years, a fine of not less than One Thousand Dollars (\$1,000.00) nor more than Ten Thousand Dollars (\$10,000.00), or both, in addition to such prosecution and penalties as provided by Federal law.

BY: _____
Authorized Officer or Agent Date

Printed Name of Authorized Officer or Agent Title of Authorized Officer or Agent of Contractor /Consultant

SWORN TO AND SUBSCRIBED before me on this the _____ day of _____ 20____

NOTARY PUBLIC
My Commission Expires : _____

* As of the effective date of the Mississippi Employment Protection Act, the applicable federal work authorization program E-Verify operated by the U. S. Citizenship and Immigration Services of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration.

MASTER SERVICE AGREEMENT RATES

<u>Classification</u>	<u>Labor Hourly Rate</u>
Principal Engineer	\$162.00
Senior Professional Engineer (held P.E. License minimum 10 years	\$145.00
Senior Professional Engineer (held P.E. License minimum 5 years)	\$125.00
Professional Engineer (licensed P.E.)	\$105.00
Senior Project Manager (minimum 15 Year Experience.....	\$115.00
Project Engineer	\$95.00
Professional Land Surveyor	\$98.00
Survey Crew Chief	\$68.00
Instrument Person.....	\$41.00
Senior CAD Technician (minimum 15 Years Experience)	\$90.00
Senior CAD Technician (minimum 15 Years Experience)	\$80.00
CAD Technician.....	\$70.00
Clerical	\$50.00
Senior Administration (minimum 15 Years Experience)	\$80.00
Resident Project Representative	\$75.00
Engineering/Specification Technician.....	\$65.00
Student Intern/Co-op	\$40.00
Scientist	\$85.00
Biologist	\$115.00
1 man GPS Survey Crew	\$150.00
2 man GPS Survey Crew	\$175.00
Drone (minimum charge, up to half day)	\$350.00
Drone (more than half day to all day	\$475.00

WORK ASSIGNMENT**WORK ASSIGNMENT NO.** _____**PROJECT NUMBER: 26071.00; Kolo Ct Ditch Improvements**

This Work Assignment is executed in accordance with the Master Services Agreement entered into by the City of Diamondhead, Mississippi and Pickering Firm, Inc. on the 29th day of October, 2021.

WHEREAS, each of said parties represents that it continues to have authority to execute this Work Assignment and that all certifications previously made in said Agreement remain in effect;

NOW THEREFORE, the parties hereto do further contract and agree to add the following items of work to the above Agreement under the additional terms and conditions as are hereinafter stated:

SPECIFIC SCOPE OF WORK FOR THIS WORK ASSIGNMENT OR PHASE

See 'Attachment A – Scope of Services'

WORK ASSIGNMENT TERM

No new Work Assignments shall be executed after October 28, 2024 at 11:59 P.M. CST.

This WORK ASSIGNMENT shall be effective upon the latest date of execution hereof and continue until October 28, 2024 at 11:59 P.M. CDT. However, the Engineer may not begin work prior to receiving a Notice to Proceed.

DBE GOAL

The DBE goal established for this Work Assignment shall be zero percent (0%).

KEY PERSONNEL**CITY PROJECT MANAGER:**

CONSULTANT PROJECT MANAGER:

(Certified as a Professional Engineer to do business in the State of Mississippi)

Cara Wagner, PE (MS #26030)

PROGRESS SCHEDULE

Applications, meetings, and other items requested by the client will be prepared and submitted in a timely fashion following client request.

MAXIMUM ALLOWABLE COST**Contract Maximums:**

Under no circumstances shall the amount payable by the City for this assignment exceed **\$28,900** (Total of all Charges exclusive of easement plats to be paid on a per each basis) plus the cumulative fee for Easement Plats as referenced below, without the prior written consent of both parties. The Labor Rates have been identified in Table 2: Rate Schedule for Labor Hours.

Table 1: Compensation for Services Breakdown

Basic Services		
Phase #	Phase Title	Fee (labor hour/unit cost)
VI	Wetland Delineation	\$ 3,900

Table 2: Rate Schedule for Labor Hours

NAMES	LABOR CLASSIFICATION	RATE
	Principal Engineer (P.E.)	\$ 162
	Senior P.E. (licensed > 10 yr)	\$145
	Senior P.E. (licensed >5, <10 yr)	\$125
	Professional Engineer	\$ 105
	Senior Project Manager (min. 15 yr Experience)	\$115
	Project Engineer	\$ 95
	Professional Land Surveyor	\$98
	Survey Crew Chief	\$68
	Instrumental Person	\$41
	Senior CAD Technician (15+ yr of Experience)	\$90
	Senior CAD Technician (min. 15 yr Experience)	\$80
	CAD Technician	\$70
	Clerical	\$50
	Senior Administration (15yr + Experience)	\$80
	Resident Project Representative	\$ 75
	Engineering/Specification Technician	\$ 65
	Student Intern/Co-op	\$40
	Scientist	\$85
	Biologist	\$115
	1 man GPS Survey Crew	\$150
	2 man GPS Survey Crew	\$175
	Drone (minimum charge, up to half day)	\$350
	Drone (more than half day to all day)	\$475

Both parties hereto represent that they have authority to enter into this Work Assignment as "Exhibit C" of the Agreement executed by and between the City and Engineer to which is now made a part of said Agreement.

SO EXECUTED AND AGREED THIS THE _____ DAY OF _____,
City of Diamondhead, Mississippi

By: _____

WITNESS this, my signature, in execution hereof, this the 23st day of September, 2022.

Pickering Firm, Inc.

ATTEST: _____


Austin Keith


By: Cara Wagner, PE

General Project Description

In general, the Engineer will perform wetland delineation, environmental permitting, preparation of easement plats, engineering design (including production of construction documents), bid phase, and construction engineering and inspection services relative to the rehabilitation of existing ditch between the manhole southwest of Lono Pl and the second manhole west of there (approximately 135 linear feet). Riprap will be utilized for approximately 135 linear feet between existing sewer manholes. Grouted riprap will be considered in areas.

Items not specifically outlined below are excluded from this proposal; subsequent services may be added, as mutually agreed upon by both parties, as either an amendment to this contract or as a separate contract.

Phase VI – Mitigation Assistance (\$3,900)**Mitigation Assistance**

- Consult with the USACE to determine the Wetland Acreage mitigation credits to be purchased.
- Develop recommendations of mitigation banks and/or in-lieu fee programs.
- Facilitate the purchasing of the mitigation credits and issue notification to the USACE.

Additional Services

Any service not specifically outlined above is excluded from Pickering Firm, Inc.'s scope of work. In the event you request additional services over and above the subject scope of work, we will perform said additional services under a new work assignment or an amendment to this work assignment. Additional Services may include, but are not limited to: preparation of right-of-way or easement acquisition documents, environmental assessments, project permitting, engineering design of proposed improvements not outlined above.

Agenda Item #2022-_____

City of Diamondhead, MS
Request for Council Action

TO: _____ Council _____

FROM: _____ Mayor _____

DATE: _____ 09-26-2022 _____

☐ Ordinance ☐ Resolution ☐ Agreement ☐ Info Only ☐ Work Session ☒ Other

 AGENDA LOCATION: ☐ Consent Agenda ☐ Regular Agenda

AGENDA DATE REQUESTED

10-04-2022

ORDINANCE/RESOLUTION CAPTIONS or ISSUE:

Motion to participate in the Ground Zero Museum Fiber Fest by authorizing a 12x12 painted plaque to be mounted by the Fiber Fest Committee at the Gazebo on the Town Green to be displayed from October 7, 2022, thru Jan 14, 2022, at no cost to the city.

This is a Hancock County wide event displaying local artist.

REQUIRED SIGNATURE

REQUESTED BY:

COUNCIL ACTION:

☐ Approved ☐ Denied ☐ Tabled/Deferred ☐ Info Only
Completed:

REQUEST TO PARTICIPATE IN THE FIBER FEST

The museum is having a Quilt Exhibit October 7-Jan. 14 and we will be displaying quilts (with wonderful backstories) made by local and other MS quilters (we have some from Diamondhead quilters) in our temporary exhibit room. We are partnering with the Arts to host a Fiber Fest on the town green Nov. 19 so they can sell fabric and fiber materials.

We are also creating a Quilt trail much like the barn quilt trails around MS. We have identified 12 sites around Hancock County to encompass the entire county. I would like permission to place a temporary quilt square made of wood (12x12 that we have painted) by your City Hall to include Diamondhead. These will only be up through the months of the exhibit and our volunteers will place the square where you would like it.

I have attached a picture to give you an example of the squares.

If visitors take pictures of all 12 after visiting the sites, they will be eligible for a prize.

Please contact me if you have any questions. Thanks for considering my request,
Bernie Cullen

I'm thinking it could be attached to the gazebo
Bernadette (Bernie) Cullen



DESIGNATION OF APPLICANT'S AGENT

BE IT RESOLVED BY: City Council 0 F: City of Diamondhead
Governing Body City, County, Other Entity

THAT Tiffany Doucet, Consultant
Name of Designated Agent Official Position

ADDRESS 8282 Goodwood Blvd, PHONE (W) 225.405.5036 (H) 225.405.5036
Baton Rouge, LA 70806

is hereby authorized to execute for and on behalf Of City of Diamondhead
City, County, Other Entity

a public entity established under the laws of the State of Mississippi, applications for the purpose of obtaining and administering certain federal financial assistance under the Disaster Relief Act of 1974 (Public Law 93-288), amended by Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, (Public Law 100-707) and to file them with the Governor's Authorized Representative.

PASSED AND APPROVED THIS _____ DAY OF _____ 20____

Name	Title
------	-------

CERTIFICATION

I, _____, duly appointed _____ Title _____

of _____, do hereby certify that the above is a true

and correct copy of a resolution passed and approved by
the

of _____ on the _____ day of _____ 20____

Board President

_____ Date _____ Signature _____

DESIGNATION OF APPLICANT'S AGENT

BE IT RESOLVED BY: City Council 0 F: City of Diamondhead
Governing Body City, County, Other Entity

THAT Kayla Atkinson, Consultant
Name of Designated Agent Official Position

ADDRESS 8282 Goodwood Blvd, PHONE (W) 225.347.8417 (H) 225.347.8417
Baton Rouge, LA 70806

is hereby authorized to execute for and on behalf Of City of Diamondhead
City, County, Other Entity

a public entity established under the laws of the State of Mississippi, applications for the purpose of obtaining and administering certain federal financial assistance under the Disaster Relief Act of 1974 (Public Law 93-288), amended by Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, (Public Law 100-707) and to file them with the Governor's Authorized Representative.

PASSED AND APPROVED THIS _____ DAY OF _____ 20____

Name	Title
------	-------

CERTIFICATION

I, _____, duly appointed _____ Title
of _____, do hereby certify that the above is a true

and correct copy of a resolution passed and approved by
the

of _____ on the _____ day of _____ 20____

Board President

_____ Date _____ Signature

DESIGNATION OF APPLICANT'S AGENT

BE IT RESOLVED BY: City Council 0 F: City of Diamondhead
Governing Body City, County, Other Entity

THAT Tashika Alford, Consultant
Name of Designated Agent Official Position

ADDRESS 8282 Goodwood Blvd, PHONE (W) 225.953.9356 (H) 225.953.9356
Baton Rouge, LA 70806

is hereby authorized to execute for and on behalf Of City of Diamondhead
City, County, Other Entity

a public entity established under the laws of the State of Mississippi, applications for the purpose of obtaining and administering certain federal financial assistance under the Disaster Relief Act of 1974 (Public Law 93-288), amended by Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, (Public Law 100-707) and to file them with the Governor's Authorized Representative.

PASSED AND APPROVED THIS _____ DAY OF _____ 20____

Name	Title
------	-------

CERTIFICATION

I, _____, duly appointed _____ Title
of _____, do hereby certify that the above is a true

and correct copy of a resolution passed and approved by the

of _____ on the _____ day of _____ 20____

_____ Date _____ Signature _____

Contractor's Application for Payment

Owner: <u>City of Diamondhead</u> Engineer: <u>Jason Chiniche, PE</u> Contractor: <u>Moran Hauling, Inc</u> Project: <u>East Aloha Drive Improvements Phase 1</u> Contract: <u>East Aloha Drive Improvements Phase 1</u>	Owner's Project No.: _____ Engineer's Project No.: <u>17-057-00-08</u> Contractor's Project No.: _____																								
Application No.: <u>5</u> Application Date: <u>9/26/2022</u> Application Period: From <u>7/27/2022</u> to <u>9/6/2022</u>																									
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">1. Original Contract Price</td> <td style="width: 40%; text-align: right;">\$ 420,061.49</td> </tr> <tr> <td>2. Net change by Change Orders</td> <td style="text-align: right;">\$ 51,713.61</td> </tr> <tr> <td>3. Current Contract Price (Line 1 + Line 2)</td> <td style="text-align: right;">\$ 471,775.10</td> </tr> <tr> <td>4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)</td> <td style="text-align: right;">\$ 552,818.28</td> </tr> <tr> <td>5. Retainage</td> <td></td> </tr> <tr> <td> a. <u>5%</u> X \$ 552,818.28 Work Completed =</td> <td style="text-align: right;">\$ 27,640.91</td> </tr> <tr> <td> b. _____ X \$ - Stored Materials =</td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td> c. Total Retainage (Line 5.a + Line 5.b)</td> <td style="text-align: right;">\$ 27,640.91</td> </tr> <tr> <td>6. Amount eligible to date (Line 4 - Line 5.c)</td> <td style="text-align: right;">\$ 525,177.37</td> </tr> <tr> <td>7. Less previous payments (Line 6 from prior application)</td> <td style="text-align: right;">\$ 426,589.76</td> </tr> <tr> <td>8. Amount due this application</td> <td style="text-align: right;">\$ 98,587.61</td> </tr> <tr> <td>9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c)</td> <td style="text-align: right;">\$ (53,402.27)</td> </tr> </table>		1. Original Contract Price	\$ 420,061.49	2. Net change by Change Orders	\$ 51,713.61	3. Current Contract Price (Line 1 + Line 2)	\$ 471,775.10	4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 552,818.28	5. Retainage		a. <u>5%</u> X \$ 552,818.28 Work Completed =	\$ 27,640.91	b. _____ X \$ - Stored Materials =	\$ -	c. Total Retainage (Line 5.a + Line 5.b)	\$ 27,640.91	6. Amount eligible to date (Line 4 - Line 5.c)	\$ 525,177.37	7. Less previous payments (Line 6 from prior application)	\$ 426,589.76	8. Amount due this application	\$ 98,587.61	9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c)	\$ (53,402.27)
1. Original Contract Price	\$ 420,061.49																								
2. Net change by Change Orders	\$ 51,713.61																								
3. Current Contract Price (Line 1 + Line 2)	\$ 471,775.10																								
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 552,818.28																								
5. Retainage																									
a. <u>5%</u> X \$ 552,818.28 Work Completed =	\$ 27,640.91																								
b. _____ X \$ - Stored Materials =	\$ -																								
c. Total Retainage (Line 5.a + Line 5.b)	\$ 27,640.91																								
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 525,177.37																								
7. Less previous payments (Line 6 from prior application)	\$ 426,589.76																								
8. Amount due this application	\$ 98,587.61																								
9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c)	\$ (53,402.27)																								
Contractor's Certification The undersigned Contractor certifies, to the best of its knowledge, the following: (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment; (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.																									
Contractor: <u>Moran Hauling, Inc.</u> Signature: <u>[Signature]</u> Date: <u>9/27/22</u>																									
Recommended by Engineer By: <u>[Signature]</u> Title: <u>Project Engineer</u> Date: <u>9/27/22</u>	Approved by Owner By: _____ Title: _____ Date: _____																								
Approved by Funding Agency By: _____ Title: _____ Date: _____	By: _____ Title: _____ Date: _____																								

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of Diamondhead										Owner's Project No.:	
Engineer:	Jason Chhliche, PE										Engineer's Project No.:	17-057-00-08
Contractor:	Moran Hauling, Inc										Contractor's Project No.:	
Project:	East Alpha Drive Improvements Phase 1											
Contract:	East Alpha Drive Improvements Phase 1											

Application No.:	5	Application Period:	From	07/27/22	to	09/06/22	Application Date:					09/26/22
------------------	---	---------------------	------	----------	----	----------	-------------------	--	--	--	--	----------

A	B	C	D	E	F	G	H	I	J	K	L
Bld Item No.	Description	Contract Information				Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
		Item Quantity	Units	Unit Price (\$)	Value of Bld Item (C X E) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
Original Contract											
1500	Mobilization	1	LS	\$25,400.00	25,400.00	1.00	25,400.00	-	25,400.00	100%	-
02071C	Removal of Topsoil (4")	290	CY	\$10.50	2,100.00	394.00	4,137.00	-	4,137.00	197%	(2,037.00)
02071D	Removal of Excess Material	425	CY	\$7.25	3,081.25	1,959.00	14,202.75	-	14,202.75	461%	(11,121.50)
02071E	Removal of existing curbing	970	LF	\$10.50	8,885.00	500.00	5,250.00	-	5,250.00	135%	(1,865.00)
02071F	Crushed Rock (610 stone 6")	800	CY	\$83.00	49,800.00	1,933.00	160,439.00	-	160,439.00	322%	(110,639.00)
02500A	Asphalt, Levelling Course	300	Ton	\$91.19	27,357.00	-	-	-	-	0%	27,357.00
02500B	2" Asphalt Base Course	500	Ton	\$91.19	45,595.00	407.67	37,175.43	-	37,175.43	82%	8,419.57
02500C	2" Asphalt Surface Course	300	Ton	\$92.33	46,165.00	558.97	51,702.03	-	51,702.03	112%	(5,537.03)
02500D	Demolition of Pavement All types and thicknesses	1200	SY	\$3.31	3,972.00	2,559.60	7,941.70	-	7,941.70	213%	(4,209.70)
02500E	Milling	100	SY	\$10.00	4,000.00	60.00	2,400.00	-	2,400.00	60%	1,600.00
02500F	Thermoplastic Striping (Double Yellow)	2800	LF	\$1.43	3,289.00	-	-	-	-	0%	3,289.00
02500G	Thermoplastic Striping Crosswalk	3000	SF	\$7.15	21,450.00	-	-	-	-	0%	21,450.00
02500H	Thermoplastic Striping Stop Bar	130	SF	\$7.15	929.50	-	-	-	-	0%	929.50
02500I	Street Signs	9	Each	\$417.10	3,753.90	-	-	-	-	0%	3,753.90
02723 B	PE 15" Pipe	660	LF	\$85.85	56,661.00	714.00	41,552.40	-	41,552.40	113%	(4,691.40)
02723 C	PE 18" Pipe	140	LF	\$64.00	8,960.00	85.00	5,440.00	-	5,440.00	61%	3,520.00
02723 D	Drain Inlets	17	Each	\$2,873.52	48,849.84	18.00	51,723.36	-	51,723.36	106%	(2,873.52)
02723 E	Utility Adjustments	13	Each	\$855.00	11,115.00	13.00	11,115.00	-	11,115.00	100%	-
03310A	Curbing	2300	LF	\$22.00	50,600.00	2,704.00	59,488.00	-	59,488.00	118%	(8,888.00)
02500 J	Brick Pavers Pedestrian Crosswalk	90	SY	\$327.00	29,430.00	-	-	-	-	0%	29,430.00
02500 G	Thermoplastic Striping Crosswalk (Deducted)	(880)	SF	\$7.15	(6,292.00)	-	-	-	-	0%	(6,292.00)
Original Contract Totals					\$ 420,061.49		\$ 477,966.67	\$ -	\$ 477,966.67	114%	\$ (57,905.18)

Unit Price

EJCDC C-620 Contractor's Application for Payment
(c) 2018 National Society of Professional Engineers for EJCDC. All rights reserved.

2 of 3

Municipal Compliance Questionnaire

As part of the municipality's audit, the governing authorities of the municipality must make certain assertions with regard to legal compliance. The municipal compliance questionnaire was developed for this purpose.

The following questionnaire and related certification must be completed at the end of the municipality's fiscal year and entered into the official minutes of the governing authorities at their next regular meeting.

The governing authorities should take care to answer these questions accurately. Incorrect answers could reduce the auditor's reliance on the questionnaire responses, resulting in the need to perform additional audit procedures at added cost.

Information

Note: Due to the size of some municipalities, some of the questions may not be applicable. If so, mark N/A in answer blanks. Answers to other questions may require more than "yes" or "no," and, as a result, more information on this questionnaire may be required and/or separate work papers may be needed.

1. Name and address of municipality:

City of Diamondhead

5000 Diamondhead Circle, Diamondhead, MS 39525

2. List the date and population of the latest official U.S. Census or most recent official census:
2020 Census - 9529

3. Names, addresses and telephone numbers of officials (include elected officials, chief administrative officers, and attorney).

SEE ATTACHED

4. Period of time covered by this questionnaire:

From: **10-1-2021**

To: **9-30-2022**

5. Expiration date of current elected officials' term: **JUNE, 2025**

MUNICIPAL COMPLIANCE QUESTIONNAIRE

Year Ended September 30, 2021

Item No.21.

Answer All Questions: **Y** - YES, **N** - NO, **N/A** - NON APPLICABLE

Part I - General

- | | |
|---|------------|
| 1. Have all ordinances been entered into the ordinance book and included in the minutes? (Section 21-13-13) | <u>Y</u> |
| 2. Do all municipal vehicles have public license plates and proper markings? (Sections 25-1-87 and 27-19-27) | <u>Y</u> |
| 3. Are municipal records open to the public? | <u>Y</u> |
| 4. Are meetings of the board open to the public?
(Section 25-41-5) | <u>Y</u> |
| 5. Are notices of special or recess meetings posted?
(Section 25-41-13) | <u>Y</u> |
| 6. Are all required personnel covered by appropriate surety bonds? | <u>Y</u> |
| * Board or council members (Section 21-17-5) | <u>y</u> |
| * Appointed officers and those handling money, see statues governing the form of government (i.e., Section 21-3-5 for Code Charter) | |
| *Municipal clerk (Section 21-15-38) | <u>Y</u> |
| *Deputy Clerk (Section 21-15-23) | <u>Y</u> |
| *Chief of police (Section 21-21-1) | <u>Y</u> |
| *Deputy police (Section 45-5-9) (if hired under this law) | <u>N/A</u> |
| 7. Are minutes of board meetings prepared to properly reflect the actions of the board? (Sections 21-15-17 and 21-15-19) | <u>Y</u> |
| 8. Are minutes of board meetings signed by the mayor or majority of the board within 30 days of the meeting? (Section 21-15-33) | <u>Y</u> |
| 9. Has the municipality complied with the nepotism law in its employment practices? (Section 25-1-53) | <u>Y</u> |
| 10. Did all officers, employees of the municipality, or their relatives avoid any personal interest in any contracts with the municipality during their term or within one year after their terms of office or employment? (Section 25-4-105) | <u>Y</u> |
| 11. Does the municipality contract with a Certified Public Accountant or an auditor approved by the State Auditor for its annual audit within twelve months of the end of each fiscal year? (Section 21-35-31) | <u>Y</u> |
| 12. Has the municipality published a synopsis or notice of the annual audit within 30 days of acceptance?
(Sections 21-35-31 or 21-17-19) | <u>Y</u> |

PART II - Cash and Related Records*Item No.21.*

1. Where required, is a claims docket maintained?
(Section 21-39-7) Y
2. Are all claims paid in the order of their entry in the claims docket? (Section 21-39-9) Y
3. Does the claims docket identify the claimant, claim number, amount and fund from which each warrant will be issued?
(Section 21-39-7) Y
4. Are all warrants approved by the board, signed by the mayor or majority of the board, attested to by the clerk, and bearing the municipal seal? (Section 21-39-13) Y
5. Are warrants for approved claims held until sufficient cash is available in the fund from which it is drawn?
(Section 21-39-13) Y
6. Has the municipality adopted and entered on it minutes a budget in the format prescribed by the Office of the State Auditor? (Sections 21-35-15, 21-35-7, and 21-35-9) Y
7. Does the municipality operate on a cash basis budget, except for expenditures paid within 30 days of fiscal year end or for construction in progress? (Section 21-35-23) Y
8. Has the municipality held a public hearing and published its adopted budget? (Sections 21-35-5, 27-39-203, 27-39-205) Y
9. Has the municipality complied with legal publication requirements when budgetary changes of 10% or more are made to a department's budget? (Section 21-35-25) Y
10. If revenues are less than estimated and a deficit is anticipated, did the board revise the budget by its regular July meeting?
(Section 21-35-25) N/A
11. Have financial records been maintained in accordance with the chart of accounts prescribed by the State Auditor?
(Section 21-35-11) Y
12. Does the municipal clerk submit to the board a monthly report of expenditures against each budget item for the preceding month and fiscal year to date and the unexpended balances of each budget item? (Section 21-35-13) Y
13. Does the board avoid approving claims and the city clerk not issue any warrants which would be in excess of budgeted amounts, except for court-ordered or emergency expenditures?
(Section 21-35-17) Y

- | | |
|---|----------|
| 14. Has the municipality commissioned municipal depositories?
(Sections 27-105-353 and 27-105-363) | <u>Y</u> |
| 15. Have investments of funds been restricted to those instruments
authorized by law? (Section 21-33-323) | <u>Y</u> |
| 16. Are donations restricted to those specifically authorized by law?
(Section 21-17-5 (Section 66, Miss. Constitution)--Sections 21-19-
45 through 21-19-59, etc.) | <u>Y</u> |
| 17. Are fixed assets properly tagged and accounted for? Section II -
Municipal Audit and Accounting Guide) | <u>Y</u> |
| 18. Is all travel authorized in advance and reimbursements made in
accordance with Section 25-3-41? | <u>Y</u> |
| 19. Are all travel advances made in accordance with the State
Auditor's regulations? (Section 25-3-41) | <u>Y</u> |

PART III - Purchasing and Receiving

- | | |
|--|----------|
| 1. Are bids solicited for purchases, when required by law (written
bids and advertising)? [Section 31-7-13(b) and (c)] | <u>Y</u> |
| 2. Are all lowest and best bids decisions properly documented?
[Section 31-7-13(d)] | <u>Y</u> |
| 3. Are all one-source item and emergency purchases documents on
the board's minutes? [Section 31-7-13(m) and (k)] | <u>Y</u> |
| 4. Do all officers and employees understand and refrain from
accepting gifts or kickbacks from suppliers? (Section 31-7-23) | <u>Y</u> |

PART IV - Bonds and Other Debt

- | | |
|---|------------|
| 1. Has the municipality complied with the percentage of taxable
property limitation on bonds and other debt issued during the
year? (Section 21-33-303) | <u>Y</u> |
| 2. Has the municipality levied and collected taxes, in a sufficient
amount for the retirement of general obligation debt principal
and interest? (Section 21-33-87) | <u>Y</u> |
| 3. Have the required trust funds been established for utility
revenue bonds? (Sections 21-27-65) | <u>N/A</u> |
| 4. Have expenditures of bond proceeds been strictly limited to the
purposes for which the bonds were issued?
(Section 21-33-317) | <u>N/A</u> |
| 5. Has the municipality refrained from borrowing, except where it
had specific authority? (Section 21-17-5) | <u>Y</u> |

PART V - Taxes and Other receipts

1.	Has the municipality adopted the county ad valorem tax rolls? (Section 27-35-167)	<u>Y</u>
2.	Are interest and penalties being collected on delinquent ad valorem taxes? (Section 21-33-53)	<u>Y</u>
3.	Has the municipality conducted an annual land sale for delinquent ad valorem taxes? (Section 21-33-63) *THIS IS COLLECTED BY THE HANCOCK COUNTY TAX COLLECTOR*	<u>*Y</u>
4.	Have the various ad valorem tax collections been deposited into the appropriate funds? (Separate Funds for Each Tax Levy) (Section 21-33-53)	<u>Y</u>
5.	Has the increase in ad valorem taxes, if any, been limited to amounts allowed by law? (Sections 27-39-320 and 27-39-321)	<u>Y</u>
6.	Are local privilege taxes collected from all businesses located within the municipality, except those exempted? (Section 27-17-5)	<u>Y</u>
7.	Are transient vendor taxes collected from all transient vendors within the municipality, except those exempted? (Section 75-85-1)	<u>Y</u>
8.	Is money received from the state's "Municipal Fire Protection Fund" spent only to improve municipal fire departments? (Section 83-1-37)	<u>N/A</u>
9.	Has the municipality levied or appropriated not less than 1/4 mill for fire protection and certified to the county it provides its own fire protection or allowed the county to levy such tax? (Section 83-1-37 and 83-1-39)	N/A
10.	Are state-imposed court assessments collected and settled monthly? (Section 99-19-73, 83-39-31, etc.)	Y
11.	Are all fines and forfeitures collected when due and settled immediately to the municipal treasury? (Section 21-15-21)	Y
12.	Are bids solicited by advertisement or, under special circumstances, three appraisals obtained when real property is sold? (Section 21-17-1)	Y
13.	Has the municipality determined the full and complete cost for solid waste for the previous fiscal year? (Section 17-17-347)	Y
14.	Has the municipality published an itemized report of all revenues, costs and expenses incurred by the municipality during the immediately preceding fiscal year in operating the garbage or rubbish collection or disposal system? (Section 17-17-348) *Solid Waste Authority Publishes on behalf of all cities	Y*
15.	Has the municipality conducted an annual inventory of its assets in accordance with guidelines established by the Office of the State Auditor? (MMAAG)	Y

Certification to Municipal Compliance**Questionnaire Year Ended September 30, 20 22**

We have reviewed all questions and responses as contained in this Municipal Compliance Questionnaire for the Municipality of City of Diamondhead, and, to the best of our knowledge and belief, all responses are accurate.

(City Clerk Signature)

(Mayor Signature)

(Date)

(Date)

Minute Book References:

Book Number _____

Page _____

(Clerk is to enter minute book references when questionnaire is accepted by board.)



September 27, 2022

Mayor and Council
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

RE: Fire Rebate Funds

The City has received fire rebate funds totaling \$61,564.30. The funds are sent to the municipality by the Department of Insurance and can only be expended for equipping the fire department. As you may recall, the City entered into the attached Fire Protection Agreement with Hancock County Board of Supervisors and the Diamondhead Fire Department.

It is my recommendation to approve distribution of the Fire Rebate Funds in the \$61,564.30 to the Hancock County Board of Supervisors for qualified expenses specific to the Diamondhead Fire Department.

Thank you in advance for your approval in this matter.

Sincerely,

A handwritten signature in purple ink that reads 'Jeannie Klein'.

Jeannie Klein
City Clerk

attachment

DIAMONDHEAD FIRE PROTECTION DISTRICT

4440 KALANI DRIVE, DIAMONDHEAD MS 39525

September 27, 2022

Jeannie Klein
City Clerk
City of Diamondhead

Re: Fire Insurance Rebate Funds

Mrs. Klein,

Following the agreement between the Diamondhead Fire Protection District and the City of Diamondhead, I respectfully request insurance rebate funds of \$61,564.30 paid to the City from the State of Mississippi this fiscal year be disbursed to Hancock County and credited to the Diamondhead Fire Protection District insurance rebate account. Thank you for your assistance in this matter.

Very Sincerely,



Michael O. Munger
Fire Chief
Diamondhead Fire Protection District





STATE FIRE MARSHAL'S OFFICE
DIVISION OF THE MISSISSIPPI INSURANCE DEPARTMENT

MIKE CHANEY
Commissioner of Insurance
State Fire Marshal

RICKY DAVIS
State Chief Deputy Fire Marshal

660 NORTH STREET, SUITE 100B
JACKSON, MISSISSIPPI 39202
www.mid.ms.gov

MAILING ADDRESS
Post Office Box 79
Jackson, Mississippi 39205-0079
TELEPHONE: (601) 359-1061
FAX: (601) 359-1076

March 15, 2022

Mr. Brian Adam
Hancock County Fire Coordinator
18333 Hwy. 603
Kiln, MS 39556

Dear Brian:

We are in receipt of your rural fire protection agreement by and between the City of Diamondhead, the Hancock County Board of Supervisors, and the Diamondhead Fire Protection District. As Commissioner of Insurance, I approve this document on behalf of the Mississippi Insurance Department, and herein return it to you for execution.

Your contract will expire on March 9, 2023. We appreciate the continued support that Hancock County has shown for its rural fire protection progress. Please let me know if I can assist you further.

Sincerely,

Mike Chaney
Commissioner of Insurance

MC/jbs

Enclosure

LOCAL FIRE PROTECTION SERVICES
CONTRACT AND AGREEMENTS
CHECKLIST

MAR 14 2022

DATE RECEIVED 3/14/2022

LIST CONTRACTS OR AGREEMENTS: City of Diamondhead, Hancock County Board of Supervisors and Diamondhead Fire Protection District

TERMS AND CONDITIONS:

Deport agrees to cooperate with coordinators	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Local funding provided	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Exceeds minimum funding required by law	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
County funds kept in separate account	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Guidelines for disbursement	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Purchase laws must be followed	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Contract renewed annually	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

CONCERNS:

APPROVAL: Yes ☒ No ☐REVIEWER James D. SmithCOMMISSIONER'S SIGNATURE REQUESTED Yes ☒ No ☐

FIRE PROTECTION AGREEMENT
BETWEEN
CITY OF DIAMONDHEAD, MISSISSIPPI,
HANCOCK COUNTY BOARD OF SUPERVISORS
AND
THE DIAMONDHEAD FIRE DISTRICT

The City of Diamondhead and Hancock County, recognizing the necessity and wisdom of cooperation in fire protection, do hereby agree to assist each other as described below and in furtherance to and pursuant to the terms of the Interlocal Cooperation Agreement between the City of Diamondhead and Hancock County.

The Diamondhead Fire District of Diamondhead, Mississippi provides fire protection services to the residents of the City of Diamondhead, and recognizes that fire protection to such residents and areas of Diamondhead is best provided at this time by cooperative agreements between fire protection districts and municipalities, State agencies other entities located within the County.

The Diamondhead Fire District agrees to respond to fires in the City of Diamondhead corporate limits as well as other agreed response areas established by the parties hereto and shown on map maintained by the Diamondhead Fire District Fire Chief. The geographic area shall hereafter be referred to as the "agreed response area". It is understood between the parties that, except as otherwise hereafter provided, the Diamondhead Fire District has a first responsibility to provide fire protection to its Diamondhead municipal residents. The Diamondhead Fire District further agrees to respond to rural fires beyond the agreed response area as it feels necessary and proper.

In accordance with the provisions of the Mississippi Code, the Hancock County Board of Supervisors has appointed the Hancock County Emergency Management Director as County Fire Coordinator to act as a liaison between the City of Diamondhead, Diamondhead Fire District, State Coordinator, the Commissioner of Insurance and The State Rating Bureau and entities providing fire protection services to City of Diamondhead, including the City signatory to the contract. This duties of the Fire Coordinator include administrative functions, including securing of documents and reports necessary to secure rebate funds through the Department of Insurance. City of Diamondhead, Diamondhead Fire District and Hancock County Board of Supervisors agree the County Fire Coordinator shall be the initial County representative for receipt of documents and reports required hereunder related to inspection, maintenance and use of fire equipment, and for certificates of insurance and other documentation required by the Commissioner of Insurance for release of fire rebate funds.

In return for provision of fire protection services FOR the residents of the corporate city limits of Diamondhead, the governing body of the City of Diamondhead agrees to transfer to the Hancock County Board of Supervisors all annual insurance rebate allocations which funds shall be earmarked and solely expended for the support, operation, maintenance and equipping of the Diamondhead Fire District for the purpose of providing fire protection within the corporate limits of the City of Diamondhead; as is

provided by State Law under the provision of Section 83-1-39 of the Mississippi Code. The Diamondhead Fire District and the Hancock County Board of Supervisors further agree to follow and comply with guidelines established by the Commissioner of Insurance in the compliance with Section 45-11-7 of the Mississippi Code, and to establish and maintain a system of record keeping and reports related to the receipt and expenditure of fire protection funds, the training of fire personal and the submission of other data reasonably related to local fire protection responsibilities. Such information and reports shall be provided on a monthly basis to County Fire Coordinator.

Date: 3/9/22

City of Diamondhead, Mississippi

BY: Nancy Depreo

Nancy Depreo, Mayor

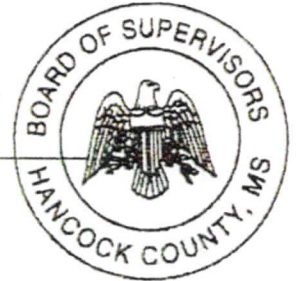


DATE: 3/7/2022

Hancock County Board of Supervisors

BY: Scotty Adam

Scotty Adam, Board President



DATE: 3-8-2022

Diamondhead Fire District

BY: Charles Reddien

Charles Reddien, Board Chairman

DATE: _____

Approved

[Signature]
Commissioner of Insurance

Dog Park Donations

1/21/2022 to present

		TYPE	AMOUNT	RECPT #	
1/21/2022	Dr Eric Latonoff	Cash	10.00	4941	001-000-346.02
8/17/2022	ed Dress Group/Rodney Lafontaine	Cash	561.00	5840	001-000-346.02
9/14/2022	Hancock County Community Development Foundation	Check	10,000.00	5711	001-000-346.02
	COUNCIL 10.04.22				\$10,571.00



Covington Civil & Environmental, LLC
2300 14th Street
Gulfport, MS 39501
228-396-0486

Project Title		Subdivision Regulation Update			
Project Number		16175.08			
Invoice #		16175.08-40			
Budgeted Tasks	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Subdivision Regulation Update	\$ 5,500.00	\$ -	\$ 935.00	\$ 4,565.00	17%
Total	\$ 5,500.00	\$ -	\$ 935.00	\$ 4,565.00	17%

Covington Civil & Environmental, LLC

2300 14th Street
Gulfport, MS 39501

Invoice*Item No.25.***Bill To:**

City of Diamondhead

Invoice #: 16175.08-40**Invoice Date:** 9/23/2022**Due Date:** 10/23/2022**Project:** WA #19 - Subdivision Or...**P.O. Number:** 2022-0901**Terms:** Net 30

Description	Hours/Qty	Rate	Amount
PO 2022-0901 Professional Engineering Fees Subdivision Regulations Update Services Provided through 08/31/2022 Subdivision Regulations Update	0.17	5,500.00	935.00

All payments are due by "Due Date" shown on invoice.
Finance fees will be charged for all payments received past
"Due Date". Please call 228-396-0486 with any questions
about invoice.

Total	\$935.00
--------------	-----------------

Payments/Credits	\$0.00
-------------------------	---------------

Balance Due	\$935.00
--------------------	-----------------



Covington Civil & Environmental, LLC
2300 14th Street
Gulfport, MS 39501
228-396-0486

Project Title Project Number Invoice #		Turnberry Detention Pond Design			
		16175.08			
		16175.08-38			
Budgeted Tasks	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Task 1: Survey and Data Collection	\$ 10,700.00	\$ 10,700.00	\$ -	\$ -	100.00%
Task 2: Geotechnical Investigations and Analysis	\$ 15,800.00	\$ 790.00	\$ -	\$ 15,010.00	5.00%
Task 3: Permitting	\$ 14,900.00	\$ 8,940.00	\$ -	\$ 5,960.00	60.00%
Task 4: Design Plans and Specifications	\$ 39,500.00	\$ 5,727.50	\$ 790.00	\$ 32,982.50	16.50%
Task 5: Bidding	\$ 6,000.00	\$ -	\$ -	\$ 6,000.00	0.00%
Total	\$ 86,900.00	\$ 26,157.50	\$ 790.00	\$ 59,952.50	31%

Covington Civil & Environmental, LLC

2300 14th Street
Gulfport, MS 39501

Invoice*Item No.25.***Bill To:**

City of Diamondhead

Invoice #: 16175.08-38**Invoice Date:** 9/16/2022**Due Date:** 10/16/2022**Project:** WA #13 - Turnberry Dete...**P.O. Number:** 2022-0555**Terms:** Net 30

Description	Hours/Qty	Rate	Amount
Professional Engineering Fees Turnberry Detention Pond Design PO #2022-0555 Requisition #R-04403 Services Provided 06/01/22 - 08/31/22			
Task 1: Survey and Data Collection	0	10,700.00	0.00
Task 2: Geotechnical Investigations and Analysis	0	15,800.00	0.00
Task 3: Permitting	0	14,900.00	0.00
Task 4: Design Plans and Specifications	0.02	39,500.00	790.00
Task 5: Bidding	0	6,000.00	0.00

All payments are due by "Due Date" shown on invoice.
Finance fees will be charged for all payments received past
"Due Date". Please call 228-396-0486 with any questions
about invoice.

Total \$790.00**Payments/Credits** \$0.00**Balance Due** \$790.00



Covington Civil & Environmental, LLC
 2300 14th Street
 Gulfport, MS 39501
 228-396-0486

Project Title Project Number Invoice #		Stormwater Master Plan			
		16175.08			
		16175.08-37			
Budgeted Tasks	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Stormwater Master Plan Phase II	\$ 98,120.00	\$ 48,078.80	\$ 3,434.20	\$ 80,458.40	53%
Total	\$ 98,120.00	\$ 48,078.80	\$ 3,434.20	\$ 80,458.40	53%

Covington Civil & Environmental, LLC

2300 14th Street
Gulfport, MS 39501

Invoice*Item No.25.***Bill To:**

City of Diamondhead

Invoice #: 16175.08-37**Invoice Date:** 9/16/2022**Due Date:** 10/16/2022**Project:** WA #12 - Stormwater M...**P.O. Number:** 2022-0556**Terms:** Net 30

Description	Hours/Qty	Rate	Amount
Professional Engineering Fees Stormwater Master Plan - Watershed A Phase II PO #2022-0556 Requisition #R-04404 Services Provided 07/01/2022 - 08/31/2022 Stormwater Master Plan - Watershed A Phase II	0.035	98,120.00	3,434.20

All payments are due by "Due Date" shown on invoice.
Finance fees will be charged for all payments received past
"Due Date". Please call 228-396-0486 with any questions
about invoice.

Total \$3,434.20**Payments/Credits** \$0.00**Balance Due** \$3,434.20



Covington Civil & Environmental, LLC
2300 14th Street
Gulfport, MS 39501
228-396-0486

Project Title		Site Development Plan Review			
Project Number		16175.08			
Invoice #		16175.08-39			
Budgeted Tasks	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Site Development Reviews	\$ 12,000.00	\$ -	\$ 12,000.00	\$ -	100%
Total	\$ 12,000.00	\$ -	\$ 12,000.00	\$ -	100%

2300 14th Street
Gulfport, MS 39501

Invoice

Item No.25.

Bill To:

City of Diamondhead

Invoice #: 16175.08-39

Invoice Date: 9/22/2022

Due Date: 10/22/2022

Project: WA # 17 - Site Develop...

P.O. Number:

Terms: Net 30

[illegible]

All payments are due by "Due Date" shown on invoice. Finance fees will be charged for all payments received past "Due Date". Please call 228-396-0486 with any questions about invoice.

Total	\$12,000.00
--------------	--------------------

Payments/Credits	\$0.00
-------------------------	---------------

Balance Due	\$12,000.00
--------------------	--------------------



TO: Mayor, City Council and City Manager

FROM: J. Pat Rich, Development Coordinator

DATE: September 28, 2022

SUBJECT: Recommendation from Planning Commission to allow a 4' variance of the 10' setback from the primary residence of an accessory structure

Willie Kerner at 63715 Diamondhead Drive North is requesting a 4' variance of the 10' setback from a primary residence for an accessory structure (utility shed). He is requesting to place a 10'x14' utility shed in backyard that is only 26' wide. The setbacks for an accessory structure are 10' rear yard and 10' from residence. That would leave room for a shed only 6' wide. 30' is required to meet setbacks and accommodate 10' wide shed. This recommendation allows the accessory structure to be placed 6' from the residence. The variance protects the rear yard setback and drainage easement and only affects the homeowner. The Planning Commission approved the recommendation 6-0 at its September 27, 2022, meeting.



TO: Mayor, City Council and City Manager

FROM: J. Pat Rich, Development Coordinator

A handwritten signature in blue ink, appearing to read "J. Pat Rich".

DATE: September 28, 2022

SUBJECT: Recommendation from Planning Commission to allow a 1' variance of the 20' rear yard setback for an attached roof over an existing patio.

Ralph Hays, 7435 Mahalo Hui Drive, is requesting a 1' variance of the 20' rear yard setback to construct a roof over an existing patio. The roof will be attached to the main structure so the 20' setback applies. Even though the property line is only 19' from the patio edge, as you can see from the attached pictures, the out of bounds marker is another 30' beyond the property line so it does not infringe upon the golf course. A side view of the property shows an upper-level deck along the same sight line. The Planning Commission approved the recommendation 6-0 at its September 27, 2022, meeting.



Commissioner Bernett
Commissioner Brewer
Commissioner Cook
Commissioner Debrow
Commissioner Flowers
Commissioner Layel
Commissioner Nicaud

AGENDA PLANNING AND ZONING COMMISSION

Tuesday, September 27, 2022

6:00 PM CST

Council Chambers, City Hall
and via teleconference, if necessary

Call to Order

Statement of Purpose

1. May our decisions today be made with wisdom, careful deliberation and in the best interest of the City of Diamondhead. May we display patience and kindness in our dealings with each other and all who are in attendance and may any decisions made today promote the health, safety and welfare of the citizens of Diamondhead and the enhancement of the City as a whole.

Pledge of Allegiance

Roll Call

Confirmation or Adjustments to Agenda

Approval of Minutes

2. Approval of August 23, 2022 minutes.

New Business

3. Willie Kerner has filed an application requesting a variance from the Zoning Ordinance (Article 4.19) to allow the construction of an accessory building (utility shed) within 6' of the primary structure. The property address is 63715 Diamondhead Drive North. The tax parcel number is 068Q-1-41-079.000. The property is in a R-2 zoning district. The setback from the primary structure is 10'. The variance requested is 4'. The Case File Number is 202200412.

4. Ralph E. Hays has filed an application requesting a variance from the Zoning Ordinance (Article 4.19) to allow the construction of a roof over an existing patio within 19' of the rear property line on the golf course. The property address is 7435 Mahalo Hui Drive. The tax parcel number is 067N-2-35-048.001. The property is in a R-2 zoning district. The rear yard setback is 20'. The variance requested is 1'. The Case File Number is 202200423.

Unfinished Business

5. The City of Diamondhead represented by J. Pat Rich, Development Coordinator, has filed an application requesting a text amendment in accordance with the Zoning Ordinance Article 2.8 Amendment (Rezoning) Procedure. The proposed text amendment is to add a Short-Term Rental ordinance. The proposed changes will be in Article 4.21.1 - Conditions Governing Permitted Uses Table 4.2, add "Short-Term Rental, Use by Right Review in R-1, R-2, R-3, R-4 and MH"; add conditions as note "19" after Table 4.2 "19. Short-Term Rentals in R-1 and R-2 Zoning Districts shall not be within 1000 linear feet from property to property of another short-term rental". Add new Short-Term Rental Ordinance (attached). The Case File Number is 202200281.



City of Diamondhead

5000 Diamondhead Circle, Diamondhead, MS 39525

Phone: (228) 222.4626

FAX: (228) 222-4390

www.diamondhead.ms.gov

STAFF REPORT TO PLANNING COMMISSION

DATE: September 22, 2022

CASE FILE NUMBER: 202200423

APPLICANT: Ralph Hayes

TAX PARCEL NUMBER: 067N-2-35-048.001

PHYSICAL STREET ADDRESS: 7435 Mahalo Hui Dr.

ZONING DISTRICT: R-2 Medium Density Single Family Home

TYPE OF APPLICATION: Variance

NATURE OF REQUEST: Ralph E. Hays has filed an application requesting a variance from the Zoning Ordinance (Article 4.19) to allow the construction of a roof over an existing patio within 19' of the rear property line on the golf course. The rear yard setback is 20'. The variance requested is 1'.

DATE OF PUBLIC HEARING BEFORE PLANNING COMMISSION: September 22, 2022

ACTION BY THE PLANNING COMMISSION:

FINDINGS: The Planning Commission may recommend granting a variance provided affirmative findings of fact are made on each of the following criteria:

- A. That special conditions and circumstances exist which are peculiar to the land, structure or building involved and which are not applicable to other lands, structures, or buildings in the same district. By way of example, special conditions or circumstances peculiar to land could include irregularity, narrowness, or shallowness of lot size or shape, or exceptional topographical or other physical conditions.
- B. That literal interpretation of the provisions of this title would deprive the applicant of rights commonly enjoyed by other properties in the same zoning district under the terms of this title.
- C. That special conditions and circumstances do not result from the actions of the applicant.
- D. That granting the variance requested will not confer on the applicant any special privilege that is denied by this title to other lands, structures, or buildings in the same zoning district.
- E. The variance, if authorized, will represent the minimum variance that will afford relief and will represent the least modification possible of the regulation in issue.
- F. The Variance would observe the Ordinance and would not change the character of the district.

- G. The Variance would observe the spirit of the Comprehensive Plan.
- H. That the Variance requested will not result in any change in use or density of the subject property.
- I.

NOTES: In recommending that any variance be granted, the Planning Commission may prescribe appropriate conditions and safeguards in conformity with the zoning ordinance. Violation of such conditions and safeguards, when made a part of the terms under which the variance is granted, shall be deemed a violation of the zoning ordinance and punishable as determined within the zoning ordinance.

Under no circumstances shall the Planning Commission or Mayor and City Council grant a variance to allow a use not permissible under the terms of the zoning ordinance in the district involved, or any use expressly or by implication prohibited by the terms of the zoning ordinance in said district.

RECOMMENDATION TO PLANNING COMMISSION: To **approve** the variance as petitioned.

The staff recommends **approving** the variance based on the following findings of fact.

- A. That special conditions and circumstances *do* exist which are peculiar to the land, structure or building involved and which are not applicable to other lands, structures, or buildings in the same district.
- B. That literal interpretation of the provisions of this title *would* deprive the applicant of rights commonly enjoyed by other properties in the same zoning district under the terms of this title.
- C. That special conditions and circumstances, if any, *do not* result from the actions of the applicant.
- D. That granting the variance requested *will not* confer on the applicant any special privilege that is denied by this title to other lands, structures, or buildings in the same zoning district.
- E. The variance, if authorized, *will* represent the minimum variance that will afford relief and *will* represent the least modification possible of the regulation in issue.
- F. The Variance *does* observe the spirit of the Ordinance and *will not* change the character of the district (area).
- G. The Variance *will* observe the spirit of the Comprehensive Plan.
- H. That the Variance requested *will not* result in any change in use or density of the subject property.









5000 Diamondhead Circle
 Diamondhead, MS 39525
 Ph: 228-222-4626
 FX: 228-222-4390

APPLICATION FOR VARIANCE REQUEST

Case Number: 202200 423

Date 8/29/22

Applicant: Ralph E. Hays

Applicant's Address: 7435 Mahalo Hui Dr

Applicant's Email Address: hays.rufus@gmail.com

Applicant's Contact Number: (Home) _____ (Work) _____ (Cell) 601/209-8089

Property Owner: Ralph E. Hays

Owner's Mailing Address: 7435 Mahalo Hui Dr

Owner's Email Address: hays.rufus@gmail.com

Owner's Contact Number: (Home) _____ (Work) _____ (Cell) 601/209-8089

Tax Roll Parcel Number: 067N-2-35-048.001

Physical Street Address: 7435 Mahalo Hui Dr

Legal Description of Property: Lot 15, Block 21, Unit 10, Diamondhead, Phase 2

Zoning District: R-2

State Purpose of Variance: (Front/Side/Rear/Lot Size/Parking/Building/Coverage)

(Signage-Size-Height) TO PLACE AN OPEN COVER OVER EXISTING
RAILROAD WITHIN 6' OF REAR PROPERTY LINE ON GOLF COURSE.
14' VARIANCE

STATEMENT OF UNDERSTANDING

As the applicant or owner/s for the requested Variance in the City of Diamondhead, I (we) understand the following:

The application fee of \$100.00 must be paid prior to the acceptance of the application. Further, that if the application is withdrawn for any reason that the application fee is forfeited to the City of Diamondhead.

As the applicant or owner/s, I (we), or the designed representative, must be present at the public hearing.

That all information provided with this application is true and correct to the best of my knowledge.

That this application represents only property owned by me (us) and that any other adjoining property owners must apply for a Variance on his own behalf.

That all required attachments have been provided to the City of Diamondhead.

That additional information may be required by the Planning Commission prior to final disposition.

The City Council will not accept new case evidence once the recommendation has been made by the Planning Commission. If new evidence needs to be presented, the applicant will need to request that the matter be referred back to the Planning Commission for review.

The Public Hearing will be held on September 27, 2022 at 6 p.m. in the Council Chambers of the Diamondhead City Hall.

If a continuance of the hearing is necessary at my (our) request, the request must be made to the Zoning Official a minimum of seven (7) days prior to the hearing. If such request is not made in writing, I understand that a new application must be filed and an application fee paid to the City.

If the application is denied by the City Council, a new application for the subject property may not be submitted for one (1) year from the date of denial.


Signature of Applicant


Signature of Property Owner

____ For Official Use Only ____

- ☒ \$100.00
- ☒ Copy of Deed, Lease or Contract
- ☒ Site Plan
- ☐ Parking Spaces
- ☒ List of Property Owner

- ☒ Application Signed
- ☐ Written Project Description
- ☐ Drainage Plan NA ()
- ☐ Notarized Statement NA ()

REQUIRED ITEM A

Property Owner

Ralph E. Hays

Street Address

7435 Mahalo Hui Dr

Statement Describing Variance Request

REQUEST TO ADD A COVER OVER THE EXISTING PATIO

The reasons why it complies with the criteria for variances:

1. DO THE SPECIAL CONDITIONS AND/OR CIRCUMSTANCES EXIST WHICH AFFECT ONLY THE LAND OR STRUCTURE IN QUESTION AND NO OTHER SURROUNDING OR SIMILAR PROPERTIES?

Response:

This home was built with 3 sets of windows/doors
rear of home but no cover was completed @ that time. The
patio was poured in 1991 but not covered. All homes in this area
have some sort of rear patio cover.

2. WOULD LITERAL INTERPRETATION OF THE ZONING ORDINANCE DEPRIVE THE OWNER/APPLICANT OF RIGHTS COMMONLY ENJOYED BY OTHER PROPERTIES IN THE SAME ZONING DISTRICT?

Response:

YES, I HAVE SURVIVED CANCER THREE TIMES & WISH TO ENJOY
MY BACK PATIO w/o THE EXTREME SUN BOTH IN THE MORNING & AFTERNOON
ADJACENT PROPERTIES ALL HAVE SOME SORT OF COVER FROM THE SUN.

3. ARE THE SPECIAL CONDITIONS OR CIRCUMSTANCES NOT CAUSED BY THE OWNER/APPLICANT?

Response:

NO, I ONLY WISH TO COMPLETE THE CONSTRUCTION FROM
1991.

4. WOULD THE REQUESTED VARIANCE NOT GIVE THE OWNER/APPLICANT ANY SPECIAL PRIVILEGES OR RIGHTS NOT SHARED BY OWNERS OF SIMILAR PROPERTIES?

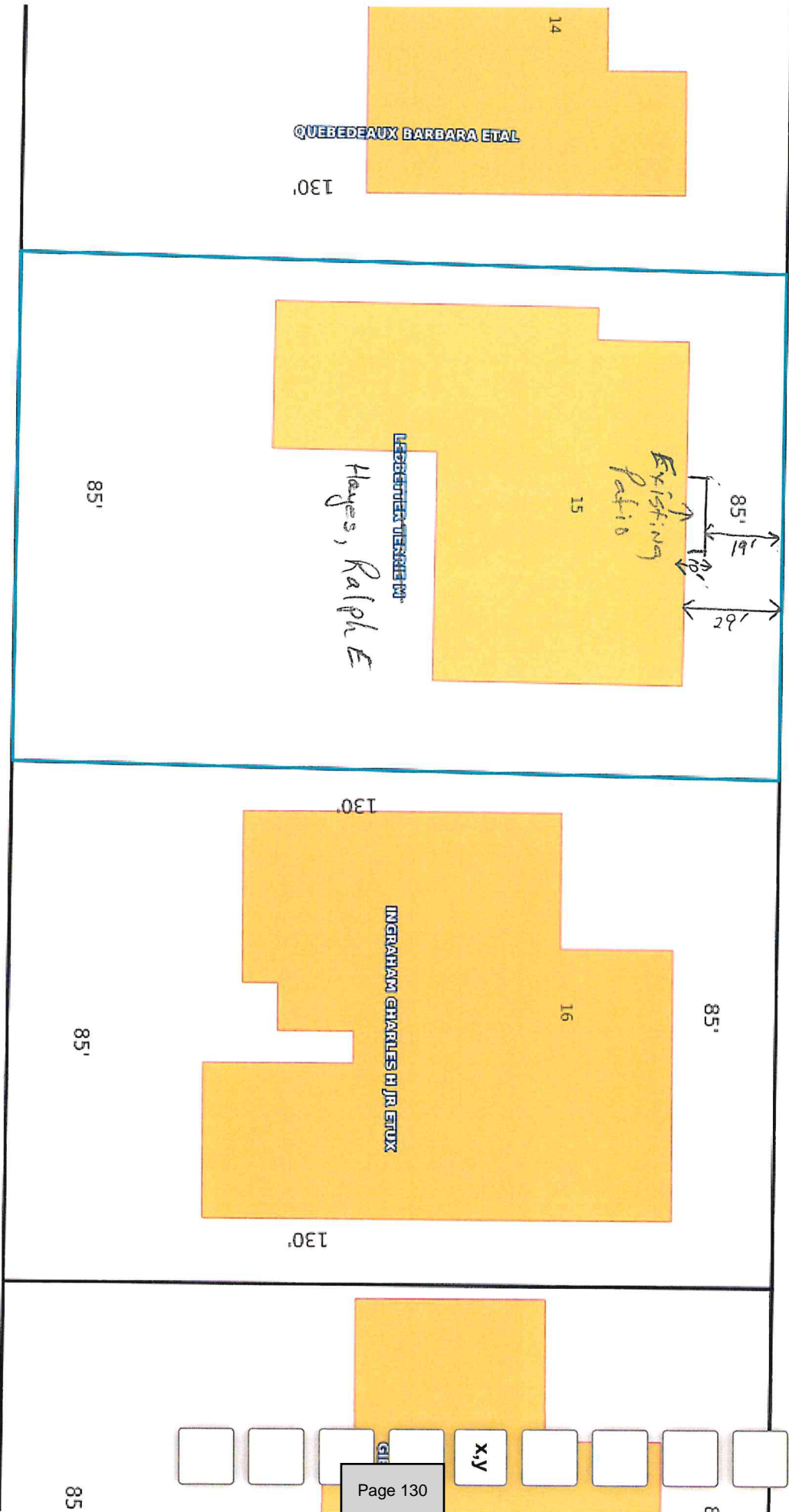
Response:

NO, THE COVER WOULD ONLY GIVE ME SOME OF THE SAME
PRIVILEGES AS MY NEIGHBORS.

THEREFORE, I RESPECTFULLY REQUEST THE APPROVAL OF
THIS VARIANCE REQUEST.

1' variance RY513

DIAMONDHEAD COUNTRY CLUB & POA





5000 Diamondhead Circle ·
Diamondhead, MS 39525-3260
Phone: 228.222.4626 Fax: 228-222-4390
www.diamondhead.ms.gov

TO: Ralph E. Hays and adjacent property owners

FROM: J. Pat Rich, Development Coordinator *J. Pat Rich*

DATE: September 9, 2022

SUBJECT: Variance application request before the Planning & Zoning Commission

Ralph E. Hays has filed an application requesting a variance from the Zoning Ordinance (Article 4.19) to allow the construction of a roof over an existing patio within 6' of the rear property line on the golf course.

The property address is 7435 Mahalo Hui Drive. The tax parcel number is 067N-2-35-048.001. The property is in a R-2 zoning district. The rear yard setback is 20'. The variance requested is 14'. The Case File Number is 202200423.

In accordance with the Comprehensive Zoning Ordinance Article 2.6.4, the Planning Commission may recommend to the Mayor and City Council a variance be granted as the variance was applied for or in a modified form or subject to conditions or the application may be denied. A variance may be revocable, may be granted for a limited time, or may be granted subject to conditions as the Planning Commission or Mayor and City Council may prescribe.

The Planning and Zoning Commission will consider this application at its next regularly scheduled meeting on **Tuesday, September 27, 2022, at 6:00 p.m.** The public hearing will be held at Diamondhead City Hall in the Council Chambers at 5000 Diamondhead Circle in Diamondhead, MS 39525. Interested members of the public are invited to attend. This meeting will also be live streamed for your convenience.

If you have any questions or comments or would like to review the application, you may contact the Building Department at the above address and/or at 228-222-4626.

**NOTICE OF PUBLIC HEARING
PLANNING AND ZONING COMMISSION
DIAMONDHEAD, MS**

Ralph E. Hays has filed an application requesting a variance from the Zoning Ordinance (Article 4.19) to allow the construction of a roof over an existing patio within 6' of the rear property line on the golf course.

The property address is 7435 Mahalo Hui Drive. The tax parcel number is 067N-2-35-048.001. The property is in a R-2 zoning district. The rear yard setback is 20'. The variance requested is 14'. The Case File Number is 202200423.

In accordance with the Comprehensive Zoning Ordinance Article 2.6.4, the Planning Commission may recommend to the Mayor and City Council a variance be granted as the variance was applied for or in a modified form or subject to conditions or the application may be denied. A variance may be revocable, may be granted for a limited time, or may be granted subject to conditions as the Planning Commission or Mayor and City Council may prescribe.

The Planning and Zoning Commission will consider this application at its next regularly scheduled meeting on **Tuesday, September 27, 2022, at 6:00 p.m.** The public hearing will be held at Diamondhead City Hall in the Council Chambers at 5000 Diamondhead Circle in Diamondhead, MS 39525. Interested members of the public are invited to attend. This meeting will also be live streamed for your convenience.

If you have any questions or comments or would like to review the application, you may contact the Building Department at the above address and/or at 228-222-4626.



City of Diamondhead, MS

My Docket of Claims Register

Item No.29.

APPKT01807 - August 2022 Payroll Payables

By Docket/Claim Number

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
1004	Blue Cross Blue Shield of MS	DKT159984					13,137.74
	INV0004900	MONTHLY PREMIUM	Invoice	08/10/2022	MONTHLY PREMIUM	650-140-112.00	6,223.14
	INV0004929	MONTHLY PREMIUM	Invoice	08/24/2022	MONTHLY PREMIUM	650-140-112.00	6,223.14
					MONTHLY PREMIUM D Bychurch Cobr	650-140-112.00	691.46
1003	Colonial Life	DKT159985					767.82
	INV0004886	EE PREMIUM	Invoice	08/10/2022	EE PREMIUM	650-140-113.00	59.26
	INV0004887	EE PREMIUM	Invoice	08/10/2022	EE PREMIUM	650-140-113.00	127.01
	INV0004888	Critical Illness	Invoice	08/10/2022	Critical Illness	650-140-113.00	21.50
	INV0004889	Colonial Individual Medical Bridge	Invoice	08/10/2022	Colonial Individual Medical Bridge	650-140-113.00	20.38
	INV0004890	EE Premium	Invoice	08/10/2022	EE Premium	650-140-113.00	18.17
	INV0004891	EE PREMIUM	Invoice	08/10/2022	EE PREMIUM	650-140-113.00	36.90
	INV0004892	EE PREMIUM	Invoice	08/10/2022	EE PREMIUM	650-140-113.00	49.50
	INV0004893	EE PREMIUM	Invoice	08/10/2022	EE PREMIUM	650-140-113.00	51.19
	INV0004915	EE PREMIUM	Invoice	08/24/2022	EE PREMIUM	650-140-113.00	59.26
	INV0004916	EE PREMIUM	Invoice	08/24/2022	EE PREMIUM	650-140-113.00	127.01
	INV0004917	Critical Illness	Invoice	08/24/2022	Critical Illness	650-140-113.00	21.50
	INV0004918	Colonial Individual Medical Bridge	Invoice	08/24/2022	Colonial Individual Medical Bridge	650-140-113.00	20.38
	INV0004919	EE Premium	Invoice	08/24/2022	EE Premium	650-140-113.00	18.17
	INV0004920	EE PREMIUM	Invoice	08/24/2022	EE PREMIUM	650-140-113.00	36.90
	INV0004921	EE PREMIUM	Invoice	08/24/2022	EE PREMIUM	650-140-113.00	49.50
	INV0004922	EE PREMIUM	Invoice	08/24/2022	EE PREMIUM	650-140-113.00	51.19
1006	Guardian	DKT159986					934.09
	INV0004895	ER Life Ins Over 65	Invoice	08/10/2022	ER Life Ins Over 65	650-140-113.01	5.70
	INV0004896	ER Guardian Life Over 70	Invoice	08/10/2022	ER Guardian Life Over 70	650-140-113.01	6.60
	INV0004897	EE PREMIUM	Invoice	08/10/2022	EE PREMIUM	650-140-113.01	322.61
	INV0004898	ER BENEFIT LIFE INS MONTHLY PREMII	Invoice	08/10/2022	ER BENEFIT LIFE INS MONTHLY PREMII	650-140-113.01	79.02
	INV0004899	EE PREMIUM	Invoice	08/10/2022	EE PREMIUM	650-140-113.01	54.65
	INV0004924	ER Life Ins Over 65	Invoice	08/24/2022	ER Life Ins Over 65	650-140-113.01	2.76
	INV0004925	ER Guardian Life Over 70	Invoice	08/24/2022	ER Guardian Life Over 70	650-140-113.01	6.57
	INV0004926	EE PREMIUM	Invoice	08/24/2022	EE PREMIUM	650-140-113.01	322.53
	INV0004927	ER BENEFIT LIFE INS MONTHLY PREMII	Invoice	08/24/2022	ER BENEFIT LIFE INS MONTHLY PREMII	650-140-113.01	79.02
	INV0004928	EE PREMIUM	Invoice	08/24/2022	EE PREMIUM	650-140-113.01	54.63

My Docket of Claims Register

APPKT01807 - August 2022

Item No.29.

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
1512	Internal Revenue Service	DKT159987					19,634.68
	INV0004878	Federal Payroll Taxes	Invoice	08/01/2022	Federal Payroll Taxes	650-140-122.00	363.70
	INV0004879	Federal Payroll Taxes	Invoice	08/01/2022	Federal Payroll Taxes	650-140-122.01	85.06
	INV0004880	Federal Payroll Taxes	Invoice	08/01/2022	Federal Payroll Taxes	650-140-123.00	145.00
	INV0004906	Federal Payroll Taxes	Invoice	08/10/2022	Federal Payroll Taxes	650-140-122.00	5,251.80
	INV0004907	Federal Payroll Taxes	Invoice	08/10/2022	Federal Payroll Taxes	650-140-122.01	1,228.18
	INV0004908	Federal Payroll Taxes	Invoice	08/10/2022	Federal Payroll Taxes	650-140-123.00	3,170.07
	INV0004935	Federal Payroll Taxes	Invoice	08/24/2022	Federal Payroll Taxes	650-140-122.00	5,195.62
	INV0004936	Federal Payroll Taxes	Invoice	08/24/2022	Federal Payroll Taxes	650-140-122.01	1,215.04
	INV0004937	Federal Payroll Taxes	Invoice	08/24/2022	Federal Payroll Taxes	650-140-123.00	2,980.21
1760	Morgan White Group	DKT159988					930.55
	INV0004901	Morgan White	Invoice	08/10/2022	Morgan White	650-140-112.01	544.08
	INV0004930	Morgan White	Invoice	08/24/2022	Morgan White	650-140-112.01	386.47
1516	MS Department of Employment	DKT159989					219.00
	INV0004846	Payroll Unemployment Taxes	Invoice	07/13/2022	Payroll Unemployment Taxes	650-140-136.00	56.23
	INV0004876	Payroll Unemployment Taxes	Invoice	07/27/2022	Payroll Unemployment Taxes	650-140-136.00	40.47
	INV0004909	Payroll Unemployment Taxes	Invoice	08/10/2022	Payroll Unemployment Taxes	650-140-136.00	59.58
	INV0004938	Payroll Unemployment Taxes	Invoice	08/24/2022	Payroll Unemployment Taxes	650-140-136.00	62.72
1222	MS Department of Human Servic	DKT159990					223.86
	INV0004933	M Ladner	Invoice	08/24/2022	611115067	650-140-106.00	223.86
1222	MS Department of Human Servic	DKT159991					223.86
	INV0004904	M Ladner	Invoice	08/10/2022	611115067	650-140-106.00	223.86
1008	MS Department of Revenue Payr	DKT159992					2,339.00
	INV0004877	Payroll State Withholding Taxes	Invoice	08/01/2022	Payroll State Withholding Taxes	650-140-134.00	32.00
	INV0004905	Payroll State Withholding Taxes	Invoice	08/10/2022	Payroll State Withholding Taxes	650-140-134.00	1,159.00
	INV0004934	Payroll State Withholding Taxes	Invoice	08/24/2022	Payroll State Withholding Taxes	650-140-134.00	1,148.00
1002	Systematized Benefits and Admin	DKT159993					7,822.82
	INV0004894	Deferred Compensation	Invoice	08/10/2022	Deferred Compensation	650-140-110.00	3,911.41
	INV0004923	Deferred Compensation	Invoice	08/24/2022	Deferred Compensation	650-140-110.00	3,911.41
1762	Teladoc	DKT159994					78.10
	INV0004902	Teladoc	Invoice	08/10/2022	Teladoc	650-140-112.02	39.16
	INV0004931	Teladoc	Invoice	08/24/2022	Teladoc	650-140-112.02	38.94
2048	Texas Life	DKT159995					95.56
	INV0004903	Texas Life	Invoice	08/10/2022	Texas Life	650-140-113.05	47.78
	INV0004932	Texas Life	Invoice	08/24/2022	Texas Life	650-140-113.05	47.78

My Docket of Claims Register

APPKT01807 - August 2022

Item No.29.

Vendor Name		Docket/Claim #					Payment Amount
Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount
2047	American Fidelity	DKT159996					658.38
	INV0004881	American Fidelity Hospital Gap Plan	Invoice	08/10/2022	American Fidelity Hospital Gap Plan	650-140-113.04	27.05
	INV0004882	American Fidelity Term Life	Invoice	08/10/2022	American Fidelity Term Life	650-140-113.04	70.52
	INV0004883	American Fidelity Accident	Invoice	08/10/2022	American Fidelity Accident	650-140-113.04	100.50
	INV0004884	American Fidelity Critical Illness	Invoice	08/10/2022	American Fidelity Critical Illness	650-140-113.04	33.68
	INV0004885	American Fidelity Disability	Invoice	08/10/2022	American Fidelity Disability	650-140-113.04	97.44
	INV0004910	American Fidelity Hospital Gap Plan	Invoice	08/24/2022	American Fidelity Hospital Gap Plan	650-140-113.04	27.05
	INV0004911	American Fidelity Term Life	Invoice	08/24/2022	American Fidelity Term Life	650-140-113.04	70.52
	INV0004912	American Fidelity Accident	Invoice	08/24/2022	American Fidelity Accident	650-140-113.04	100.50
	INV0004913	American Fidelity Critical Illness	Invoice	08/24/2022	American Fidelity Critical Illness	650-140-113.04	33.68
	INV0004914	American Fidelity Disability	Invoice	08/24/2022	American Fidelity Disability	650-140-113.04	97.44
Total Claims: 13						Total Payment Amount:	47,065.46

PR Net Wages	Payroll Pd	Seq No.	Docket #	Description	Paymt Date	Amount	Agenda	JE Done
PYPKT01282	8/1 - 8/14 BI-WEEKLY	000135	PRCLAIM 000135	Net Wages Payable	8/24/2022	29,494.73	9/20/2022	
PYPKT01286	8/1 - 8/31 MONTHLY	000136	PRCLAIM 000136	Net Wages Payable	9/1/2022	2,531.97	9/20/2022	
PYPKT01287	8/15 - 8/28 BI-WEEKLY	000137	PRCLAIM 000137	Net Wages Payable	9/7/2022	28,502.06	9/20/2022	



City of Diamondhead, MS

PYPKT01282

Item No.29.

My Payroll Check Register

Report Summary

Pay Period: 8/1/2022-8/14/2022

Packet: PYPKT01282 - 08.24.22 REGULAR
Payroll Set: DiamondHead - DH

Type	Count	Amount
Regular Checks	0	0.00
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	29	29,494.73
Total	29	29,494.73



City of Diamondhead, MS

Packet: PYPKT01286 - MONTHLY 09.01.22
Payroll Set: DiamondHead - DH

PYPKT01

Item No.29.

My Payroll Check Register

Report Summary

Pay Period: 8/1/2022-8/31/2022

Type	Count	Amount
Regular Checks	0	0.00
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	6	2,531.97
Total	6	2,531.97

PYPKT01287

Item No.29.

My Payroll Check Register Report Summary

Pay Period: 8/15/2022-8/28/2022



City of Diamondhead, MS

Packet: PYPKT01287 - 09.07.2022 REGULAR
Payroll Set: DiamondHead - DH

Type	Count	Amount
Regular Checks	0	0.00
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	29	28,502.06
Total	29	28,502.06



City of Diamondhead, MS

Docket of Claims Register - Council

Item No.30.

APPKT01820 - 10.04.22 DOCKET

By Vendor Name

Docket/Claim #	Vendor Name		Payable Description	Account Number	Account Name	Payment Amount	
	Payable Date	Payable Number				Line Amount	
DKT230001	AGJ						2,269.10
	10/04/2022	MSP-98983	MULTIFACTOR AUTHENTICATION	001-140-605.00	Professional Fees - IT	59.50	
		MSP-98983.1	BACKUP	001-140-605.00	Professional Fees - IT	250.00	
				001-140-605.00	Professional Fees - IT	36.00	
				001-140-605.00	Professional Fees - IT	1,923.60	
DKT230002	Amazon com LLC						195.77
	10/04/2022	1GC7-VHPH-X66T	GATORADE STICKS	001-301-501.00	Supplies	36.99	
				001-301-501.00	Supplies	36.99	
				001-301-501.00	Supplies	30.60	
				001-301-501.00	Supplies	30.60	
				001-301-501.00	Supplies	29.99	
		1NF6-PGV3-DKX6		001-301-501.00	Supplies	30.60	
DKT230003	B&J PITT STOP LLC						135.00
	10/04/2022	SEPT2022	MONTHLY OPEN PURCHASE ORDER	001-200-570.00	Repairs & Maintenance - Vehicle	45.00	
				001-200-570.00	Repairs & Maintenance - Vehicle	45.00	
				001-200-570.00	Repairs & Maintenance - Vehicle	45.00	
DKT230004	BANCORPSOUTH BANK						475.00
	10/04/2022	720116	COPIER LEASE AGREEMENT -- 12 OF 48	001-800-820.07	Note Principal Payment - Copier Lease Purch 2021	433.62	
				001-800-830.07	Note Interest Payment - Copier Lease Purch 2021	41.38	
DKT230005	Bayou Motors LLC						354.91
	10/04/2022	3463	UNIT 340 TIRE ROTATION AND OIL CHANGE	001-200-570.00	Repairs & Maintenance - Vehicle	84.18	
		3638	UNIT MAINTENANCE	001-200-570.00	Repairs & Maintenance - Vehicle	186.55	
		3640		001-200-570.00	Repairs & Maintenance - Vehicle	84.18	
DKT230006	Cash						13.00
	10/04/2022	SEPT2022	PETTY CASH REPLINISH	001-000-015.00	Petty Cash	13.00	
DKT230007	CIVICPLUS, LLC						2,800.00
	10/04/2022	234345	WEB SUBSCRIPTION	001-140-605.00	Professional Fees - IT	2,800.00	

Docket of Claims Register - Council

APPKT01820 - 3

Item No.30.

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line	Payment Amount
DKT230008	Coast Electric Power Association	10/04/2022	09/09/22-010	MONTHLY ELECTRIC BILL	001-140-630.00	Utilities - General		120.23
			09/18/22-026		001-301-630.00	Utilities - Streetlights & Other		
							67.57	
							52.66	
DKT230009	Coastal Tire and Auto LLC	10/04/2022	61372	TIRES	001-301-571.00	Repairs & Maintenance - Equipment		711.02
							711.02	
DKT230010	Covington Civil and Environmental LLC	10/04/2022	16175.08-37	WORK ASSIGNMENT #12-- STORMWATER MASTER PLAN	190-000-602.00	Professional Fees - Engineering		8,159.20
			16175.08-38	TURNBERRY DETENTION POND DESIGN	190-000-602.00	Professional Fees - Engineering		
			16175.08-40	SUBDIVISION REGULATIONS UPDATE	001-301-602.00	Professional Fees - Engineering		
			16422.08-8	CITY ENGINEER SERVICES	001-280-602.00	Professional Fees - Engineering		
							3,434.20	
							790.00	
							935.00	
							3,000.00	
DKT230011	Cspire Internet Service	10/04/2022	0000690858-34	INTERNET & PHONE RENTAL FOR THE MONTH OF MAY	001-140-612.00	Internet		2,598.10
					001-140-643.00	Rent - Phone System		
							639.87	
							9.60	
			0000690858-35	INTERNET & PHONE RENTAL FOR THE MONTH OF JUNE	001-140-612.00	Internet		
			0000690858-36	INTERNET & PHONE RENTAL FOR THE MONTH OF JULY	001-140-612.00	Internet		
					001-140-643.00	Rent - Phone System		
							639.87	
							644.78	
							9.60	
			0000690858-37	INTERNET & PHONE RENTAL FOR THE MONTH OF AUGUST	001-140-612.00	Internet		
					001-140-643.00	Rent - Phone System		
							644.78	
							9.60	
DKT230012	DAVID BARRY	10/04/2022	J.CARSON2022	COURT BOND - JONATHAN CARSON	650-110-110.00	Court Bond Holding		250.00
							250.00	
DKT230013	Diamondhead True Value	10/04/2022	22-0046	MONTHLY OPEN PURCHASE ORDER	001-301-571.00	Repairs & Maintenance - Equipment		182.35
					001-301-501.00	Supplies		
					001-200-501.00	Supplies		
					001-301-501.00	Supplies		
					001-301-510.00	Janitorial Supplies		
							43.15	
							6.29	
							26.99	
							39.99	
							65.93	

Docket of Claims Register - Council

APPKT01820 - 1

Item No.30.

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Payment Amount Line Amount
DKT230014	Diamondhead Water and Sewer District	10/04/2022	10/10/22	WATER	001-140-630.00	Utilities - General	358.33
					001-140-630.00	Utilities - General	150.93
			10/10/22-021		001-301-630.00	Utilities - Streetlights & Other	75.47
			10/10/22-170		001-301-630.00	Utilities - Streetlights & Other	23.95
			10/10/22-2070		001-301-630.00	Utilities - Streetlights & Other	36.13
			10/10/22-2075		001-301-630.00	Utilities - Streetlights & Other	23.95
			10/10/22-830		001-301-630.00	Utilities - Streetlights & Other	23.95
DKT230015	Dunaway Glass LLC of Gulfport	10/04/2022	1010642	POLICE DEPARTMENT DOOR -	001-200-635.00	Professional Fees - R&M Outside Services	1,592.86
DKT230016	Enmon Enterprises	10/04/2022	MGC09220274	MONTHLY CONTRACT FOR MARCH	001-140-681.00	Other Services & Charges	4,597.27
		10/06/2022	MGC09220275	MONTHLY CONTRACT FOR APRIL	001-140-681.00	Other Services & Charges	403.27
		10/04/2022	MGC09220276	MONTHLY CONTRACT FOR MAY	001-140-681.00	Other Services & Charges	699.00
			MGC09220277	MONTHLY CONTRACT FOR JUNE	001-140-681.00	Other Services & Charges	699.00
			MGC09220278	MONTHLY CONTRACT FOR JULY	001-140-681.00	Other Services & Charges	699.00
			MGC09220279	MONTHLY CONTRACT FOR AUGUST	001-140-681.00	Other Services & Charges	699.00
			MGC09220280	MONTHLY CONTRACT FOR SEPTEMBER	001-140-681.00	Other Services & Charges	699.00
DKT230017	Fuelman	10/04/2022	NP62918244	FOR THE WEEK ENDING 09/18/22	001-200-525.00	Fuel	1,505.60
			NP62949011	FOR THE WEEK ENDING 09.25.22	001-140-525.00	Fuel	745.01
					001-200-525.00	Fuel	55.16
							705.43
DKT230018	George Blair Attorney	10/04/2022	AUGUST2022	PUBLIC DEFENDER FOR CODH	001-110-603.00	Professional Fees - Legal	1,000.00
DKT230019	Hancock Bank credit card	10/04/2022	09/23/22	POLICE TRAINING AND FINANCE	001-140-623.00	Membership Dues/Fees	196.95
					001-140-623.00	Membership Dues/Fees	35.00
					001-200-615.00	Travel & Training	7.96
					001-200-615.00	Travel & Training	4.49
							149.50
DKT230020	Hancock County Board of Supervisors	10/04/2022	9/27/22	FIRE REBATE FUNDS	650-000-147.00	Due to Other Government Agencies	61,564.30
DKT230021	Hancock County Chamber of Commerce	10/04/2022	DH 9 2022	DIGITAL MARKETING & PUBLIC RELATIONS -- SEPTEMBER	001-140-623.00	Membership Dues/Fees	1,000.00
							1,000.00

Docket of Claims Register - Council

Docket/Claim #	Vendor Name		Payable Description	Account Number	Account Name	Payment Amount	
	Payable Date	Payable Number				Line	Amount
DKT230022	James J Chiniche PA Inc						2,785.50
	10/04/2022	17-057-150	WORK ASSIGNMENT 00-24-2021 - BAYOU DR KAYAK LAUNCH	001-301-602.00	Professional Fees - Engineering	920.00	
		17-057-151	DESIGN, BIDDING, CEI NOMA DRIVE BOAT LAUNCH/PIER	158-000-602.00	Professional Fees - Engineering Tideland FY21	1,260.00	
		17-057-152	NOMA DRIVE DREDGING	158-000-602.00	Professional Fees - Engineering Tideland FY21	605.50	
DKT230023	Kirks Tire Pros						1,465.87
	10/04/2022	58854	UNIT 109 TIRES	001-200-570.00	Repairs & Maintenance - Vehicle	629.16	
				001-200-570.00	Repairs & Maintenance - Vehicle	89.95	
				001-200-570.00	Repairs & Maintenance - Vehicle	50.00	
				001-200-570.00	Repairs & Maintenance - Vehicle	8.00	
				001-200-570.00	Repairs & Maintenance - Vehicle	10.00	
		58996	UNIT 032 TIRE ROTATION	001-200-570.00	Repairs & Maintenance - Vehicle	20.00	
		59193	UNIT 850 TIRES	001-200-635.00	Professional Fees - R&M Outside Services	590.76	
				001-200-635.00	Professional Fees - R&M Outside Services	50.00	
				001-200-635.00	Professional Fees - R&M Outside Services	8.00	
				001-200-635.00	Professional Fees - R&M Outside Services	10.00	
DKT230024	Law offices of Derek R Cusick PLLC						15,301.75
	10/04/2022	662	GENERAL MATTERS -- SEPTEMBER	001-140-603.00	Professional Fees - Legal	9,614.25	
		663	PLANNING AND ZONING -- SEPTEMBER	001-280-603.00	Professional Fees - Legal	2,500.00	
		664	CITY PROSECUTOR -- SEPTEMBER	001-110-603.00	Professional Fees - Legal	3,000.00	
		665	LADNER VS CODH -- SEPTEMBER	001-280-603.00	Professional Fees - Legal	187.50	
DKT230025	Marvin J Bobinger III						4,000.00
	10/04/2022	SEPT2022	LOBBYING SERVICES FOR	001-653-601.00	Professional Fees - Consulting	4,000.00	
DKT230026	Metrix Solutions LLC						9,500.00
	10/06/2022	M83021	BODYWORN ROCKET AGREEMENT	001-200-681.00	Other Services & Charges	9,500.00	
DKT230027	Moran Hauling Inc						98,587.60
	10/04/2022	17-057-00-08	EAST ALOHA IMPROVEMENT PROJECT PHASE #001	117-301-912.00	Capital Outlay - Streets & Drainage-MDA East Aloha	6,335.29	
				117-301-912.00	Capital Outlay - Streets & Drainage-MDA East Aloha	38,850.04	
				117-301-912.00	Capital Outlay - Streets & Drainage-MDA East Aloha	53,402.27	
DKT230028	MS Municipal Court Clerk Association						125.00
	10/04/2022	2023 DUES	COURT CLERK ANNUAL FEES	001-110-623.00	Membership Dues/Fees	125.00	
DKT230029	MS Municipal Workers Compensation Group						12,590.30
	10/04/2022	0383WC2022-0	WORKER'S COMPENSATION PREMIUM	001-140-625.00	Insurance	12,590.30	

Docket of Claims Register - Council

APPKT01820 - 1

Item No.30.

Docket/Claim #	Vendor Name Payable Date	Payable Number	Payable Description	Account Number	Account Name	Payment Amount Line Amount
DKT230030	Napa of Bay St Louis 10/04/2022	SEPT2022	MONTHLY OPEN PURCHASE ORDER	001-200-570.00 001-200-570.00 001-200-570.00 001-301-570.00	Repairs & Maintenance - Vehicle Repairs & Maintenance - Vehicle Repairs & Maintenance - Vehicle Repairs & Maintenance - Vehicle	218.24 31.34 62.72 72.07 52.11
DKT230031	NATALIE GUESS 10/04/2022	56	SEPTEMBER 2022	001-140-601.00	Professional Fees - Consulting	1,275.00 1,275.00
DKT230032	Pickering Firm Inc 10/04/2022	0091926 0091927 0091983 25742.00	WORK ASSIGNMENT #00-14-2021 KOLO CT DITCH IMPROVEMENTS AHULI DRAINAGE IMPROVEMENTS Strategic Initiatives & Project Agreement	001-301-602.00 190-000-602.00 190-000-602.00 001-301-601.00	Professional Fees - Engineering Professional Fees - Engineering Professional Fees - Engineering Professional Fees - Consulting	4,286.75 1,084.25 340.00 972.50 1,890.00
DKT230033	ROSTAN SOLUTIONS LLC 10/04/2022	6843	DISASTER ASSISTANCE	001-140-601.00	Professional Fees - Consulting	1,600.00 1,600.00
DKT230034	S&L Office Supplies 10/04/2022	102600 102684	TOWELS BUILDING DEPT FOLDERS	001-301-501.00 001-140-501.00 001-280-501.00	Supplies Supplies Office Supplies	171.86 79.98 59.90 31.98
DKT230035	Sea Coast Echo 10/04/2022	9/28/22 9/28/22-CTC	BUDGET ADOPTION AD CTC FLYERS	001-140-620.00 001-000-066.00	Advertising Prepaid Other	1,816.25 866.25 950.00
DKT230036	SLIDELL ARMY SURPLUS INC 10/04/2022	DH092222	POLICE UNIFORMS	001-200-535.00	Uniforms	629.75 629.75
DKT230037	South MS Business Machines Gulfport 10/04/2022	333768-48 422827	PAYMENT 48 OF 60 -- ADMIN PER COPY CHARGE FOR SEPTEMBER	001-280-642.00 001-280-506.00	Rent - Copier Copier Usage/Maintenance	358.04 281.28 76.76
DKT230038	Southern Printing 10/04/2022	223425	PADDLE PARADISE SHIRTS	001-653-621.00 001-653-621.00 001-653-621.00 001-653-621.00	Printing & Binding Printing & Binding Printing & Binding Printing & Binding	1,330.50 90.00 1,037.50 113.00 90.00

Docket of Claims Register - Council

APPKT01820 - 1

Item No.30.

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount	Payment Amount
DKT230039	Sun Coast Business Supply							688.86
	10/04/2022	1321687-0		POLICE OFFICE SUPPLIES	001-200-501.00	Supplies	435.87	
	10/06/2022	1321687-1			001-200-501.00	Supplies	14.80	
	10/04/2022	1321687-2			001-200-501.00	Supplies	40.98	
		1321687-3			001-200-501.00	Supplies	197.21	
DKT230040	Timothy A Kellar Chancery Clerk							27.00
	10/04/2022	8671		DEED OF DEDICATION	001-140-681.00	Other Services & Charges	27.00	
DKT230041	UMB Card Services							59.99
	10/04/2022	09/12/22		MONTHLY CHARGES FOR CONSTANT CONTACT & ZOOM	001-140-623.00	Membership Dues/Fees	45.00	
					001-140-623.00	Membership Dues/Fees	14.99	
DKT230042	UniFirst Corporation							495.98
	10/04/2022	1530027190		UNIFORM RENTAL FOR THE WEEK ENDING 09/19/22	001-301-535.00	Uniforms	212.55	
		1530028491		UNIFORM RENTAL FOR THE WEEK ENDING 09/26/22	001-301-535.00	Uniforms	283.43	
DKT230043	Unifirst First Aid Corp							126.14
	10/04/2022	A603011		FIRST AID CABINET REFILL	001-301-501.00	Supplies	126.14	
DKT230044	Waste Management							63.67
	10/04/2022	0777142-4768-9		DUMPSTER RENTAL	001-140-681.00	Other Services & Charges	63.67	
Total Claims: 44							Total Payment Amount:	247,583.04

CITY OF DIAMONDHEAD, MISSISSIPPI
Financial Statements
Coversheet to Monthly Budget Report
For the Month Ended June 30, 2022

ALL FUNDS HIGHLIGHTS

*Revenue:		<u>Current Year</u>	<u>Prior Year</u>
Total YTD Revenue	\$	8,192,444	\$ 5,376,290
Total Budget	\$	16,986,867	\$ 11,694,165
% Actual to Budget		48.2%	46.0%
Current Month % to Fiscal Year		75.0%	75.0%

*Expenses YTD Activity:		<u>Current Year</u>	<u>Last Year</u>
Total YTD Expenses Actual Activity	\$	8,311,232	\$ 6,516,755
Total YTD Expenses Activity w/ Encumbrances	\$	9,938,580	\$ 7,342,780
Total Budget	\$	20,001,668	\$ 12,410,134
% Actual to Budget		41.6%	52.5%
% Actual w/ Encumbrances to Budget		49.7%	59.2%
Current Month % to Fiscal Year		75.0%	75.0%

* Excludes Other Financing Sources and Uses

Depository Account Balances as of: June 30, 2022

General Bank Acct:	\$	6,306,591	Unrestricted	\$	3,681,620
Accounts Payable Clearing:		13,646	Fiduciary Fund		13,091
Payroll Clearing:		35,097	Solid Waste		228,996
Contingency Operating Fund:		27,592	Grant Funds		1,600,340
Fire Department Fund:			MS Infrastructure		139,519
			Amer Rescue & F		719,360
TOTAL	\$	6,382,926		\$	6,382,926

Fund Activity	YTD Actual	YTD Actual w/ Encumbrances	Total Current Budget
001 - General Fund	\$ (165,203)	\$ (811,162)	\$ (1,888,938)
104 - MS Infrastructure Modification Fui	\$ 139,193	\$ 94,481	\$ (1)
113 - Grant - GRPC Multi Modal Path	\$ -	\$ -	\$ (20,000)
115 - Grant- Tidelands FY20 Rotten Ba	\$ 7,276	\$ (26,723)	\$ -
116 - Grant- NRCS-Emergency Waters	\$ 189,887	\$ 189,887	\$ 187,552
117 - Grant- MDA-SMLP East Aloha Im	\$ (339,657)	\$ (492,935)	\$ (3,000)
156 - Grant- GCRF-MDA FY2021 Comr	\$ (218,223)	\$ (590,100)	\$ (300,000)
157 - Grant- GRPC - East Aloha Improv	\$ 122,467	\$ 122,467	\$ -
158 - Grant - Tidelands FY21/22 Noma	\$ (10,555)	\$ (73,127)	\$ -
159 - Grant - GOMESA Marsh Erosion I	\$ -	\$ -	\$ -
160 - Grant - DMR - Twin Lakes Pier/Bc	\$ (1,000)	\$ (29,750)	\$ -
161 - Grant - GCRF-MDA FY2022 COM	\$ 400,000	\$ 400,000	\$ -
190 - American Rescue & Recovery Ac	\$ (292,773)	\$ (578,973)	\$ (1,000,000)
401 - Solid Waste Fund	\$ 49,800	\$ 49,800	\$ 9,587
TOTAL Surplus (Deficit)	\$ (118,787)	\$ (1,746,136)	\$ (3,014,801)

CITY OF DIAMONDHEAD, MISSISSIPPI
Financial Statement
Grants Fund Breakdown
For the Month Ended June 30, 2022

Fund Balances

<u>Expense</u>	<u>Prior Year Project Totals</u>	<u>YTD Actual</u>	<u>YTD Actual w/ Encumbrances</u>	<u>Total Budget</u>	<u>YTD % Used</u>
113 - GRPC Multi Modal Path Grant		-	-	100,000	0%
115 - Grant- Tideland FY20 Rotten Bayou	\$ 25,671	7,849	41,848	572,004	7%
116 - NRCS-Emergency Watershed Protec	\$ 321,402	117,509	117,509	119,845	98%
117 - Grant- MDA-SMLP East Aloha Imprc	\$ 28,550	339,657	492,935	428,000	115%
156 - Grant- GCRF-MDA Commercial Dist	\$ 37,100	218,223	590,100	1,800,000	33%
157 - Grant- GRPC - East Aloha Improvements Phase 2		-	-	612,333	0%
158 - Grant - Tideland FY21/22 Noma Drive Public Acc		10,555	73,127	800,000	9%
159 - Grant - GOMESA Marsh Erosion Prevention		-	-	495,000	0%
160 - Grant - DMR - Twin Lakes Pier/Boardwalk		1,000	29,750	150,000	20%
TOTAL EXPENSES YTD	\$ 412,723	\$ 694,793	\$ 1,345,270	\$ 5,077,182	26%

Revenue

113 - GRPC Multi Modal Path Grant	\$ 20,000	-	-	80,000	0%
115 - Grant- Tideland FY20 Rotten Bayou	\$ 10,546	15,125	15,125	572,004	3%
116 - NRCS-Emergency Watershed Protec	\$ 133,850	307,397	307,397	307,397	100%
117 - Grant- MDA-SMLP East Aloha Imprc	\$ 30,000	-	-	425,000	0%
156 - Grant- GCRF-MDA Commercial Dist	\$ 300,000	-	-	1,500,000	0%
157 - Grant- GRPC - East Aloha Improvements Phase 2		122,467	122,467	612,333	20%
158 - Grant - Tideland FY21/22 Noma Drive Public Acc		-	-	800,000	0%
159 - Grant - GOMESA Marsh Erosion Prevention		-	-	495,000	0%
160 - Grant - DMR - Twin Lakes Pier/Boardwalk		-	-	150,000	0%
TOTAL REVENUE YTD	\$ 494,396	\$ 444,988	\$ 444,988	\$ 4,941,733	9%

Department Total Surplus (Deficit)	\$ 81,674	\$ (249,804)	\$ (900,281)	\$ (135,448)
---	------------------	---------------------	---------------------	---------------------



City of Diamondhead, MS

Item No.a.

Budget Report

Account Summary

For Fiscal: 2021-2022 Period Ending: 06/30/2022

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 001 - GENERAL FUND							
Revenue							
001-000-200.00	Real Property Tax	2,312,000.00	2,403,000.00	22,669.81	2,222,758.02	-180,241.98	7.50 %
001-000-201.00	Auto Tax	620,000.00	620,000.00	51,822.60	444,359.36	-175,640.64	28.33 %
001-000-202.00	Personal Property Tax	51,900.00	51,900.00	393.27	47,433.86	-4,466.14	8.61 %
001-000-203.00	Prior Year - Real Property Tax	3,700.00	3,700.00	1,104.34	1,550.79	-2,149.21	58.09 %
001-000-204.00	Prior Year - Auto Tax	12,850.00	12,850.00	176.74	12,526.54	-323.46	2.52 %
001-000-205.00	Prior Year - Personal Property	3,300.00	3,300.00	0.00	425.86	-2,874.14	87.10 %
001-000-207.00	Public Utilities Tax	5,500.00	5,500.00	0.00	4,871.34	-628.66	11.43 %
001-000-210.00	Penalties & Interest	18,000.00	18,000.00	1,126.63	4,924.90	-13,075.10	72.64 %
001-000-220.00	Privilege Licenses	9,000.00	9,000.00	14.00	4,755.50	-4,244.50	47.16 %
001-000-221.00	Franchise Charge (Public Utilities)	295,400.00	295,400.00	10,447.12	217,985.55	-77,414.45	26.21 %
001-000-222.00	Permits - Building	130,000.00	130,000.00	9,796.70	115,842.13	-14,157.87	10.89 %
001-000-224.00	Contractor's Licenses	12,000.00	12,000.00	1,450.00	9,350.00	-2,650.00	22.08 %
001-000-225.00	Planning & Zoning Fees	7,000.00	7,000.00	400.00	6,300.00	-700.00	10.00 %
001-000-226.00	Reinspection Fees	0.00	0.00	175.00	1,565.75	1,565.75	0.00 %
001-000-251.00	Homestead Exemption Reimburse	280,000.00	280,000.00	0.00	131,278.89	-148,721.11	53.11 %
001-000-252.00	Disaster Reimbursements	0.00	0.00	2,039,715.51	2,157,750.40	2,157,750.40	0.00 %
001-000-253.00	Municipal Aid	3,270.00	3,270.00	0.00	3,118.12	-151.88	4.64 %
001-000-260.00	Sales Tax	792,000.00	910,900.08	93,938.70	721,518.75	-189,381.33	20.79 %
001-000-261.00	ABC Liquor Tax	16,200.00	16,200.00	2,475.00	16,650.00	450.00	102.78 %
001-000-272.00	County Road Taxes	103,000.00	103,000.00	2,858.01	102,632.42	-367.58	0.36 %
001-000-272.01	County Road Taxes-HC Board of Su	103,000.00	103,000.00	0.00	0.00	-103,000.00	100.00 %
001-000-280.00	Miscellaneous Fees	15.00	15.00	0.00	1,094.00	1,079.00	7,293.33 %
001-000-281.00	Building Rental Fees	0.00	0.00	0.00	600.00	600.00	0.00 %
001-000-330.00	Court Fines & Fees	48,000.00	48,000.00	5,051.22	21,731.05	-26,268.95	54.73 %
001-000-335.00	Forfeitures	1,500.00	1,500.00	0.00	163.20	-1,336.80	89.12 %
001-000-340.00	Interest	42,700.00	42,700.00	0.00	3,444.91	-39,255.09	91.93 %
001-000-341.02	Vendor Fees	3,225.00	3,225.00	0.00	610.00	-2,615.00	81.09 %
001-000-341.04	Property for Sale	154,663.98	200,218.93	0.00	0.00	-200,218.93	100.00 %
001-000-343.00	Special Assessments - Lot Clean Up	0.00	0.00	0.00	1,090.25	1,090.25	0.00 %
001-000-346.00	Donations	14,950.00	290,525.00	0.00	260,728.60	-29,796.40	10.26 %
001-000-346.02	Donations Restricted - Special Proje	0.00	2,060.00	0.00	8,425.00	6,365.00	408.98 %
001-000-353.00	Other Revenue - Other Public Infor	475.00	475.00	40.50	386.50	-88.50	18.63 %
001-000-354.00	Other Revenue	1,725.00	1,725.00	-1,386,317.72	131,761.16	130,036.16	7,638.33 %
001-000-390.00	Gross Proceeds from Capital Lease	100,000.00	121,477.00	0.00	21,477.00	-100,000.00	82.32 %
001-000-394.00	Gain/Loss on Sale of Assets	20,336.02	20,336.02	0.00	0.00	-20,336.02	100.00 %
	Revenue Total:	5,165,710.00	5,720,277.03	857,337.43	6,679,109.85	958,832.82	16.76 %
Expense							
001-100-410.00	Salaries - Administrative	35,200.00	35,200.00	2,523.09	25,124.49	10,075.51	28.62 %
001-100-470.00	Social Security Match	2,129.60	2,182.40	156.43	1,557.59	624.81	28.63 %
001-100-471.00	Medicare Match	510.40	510.40	36.59	364.29	146.11	28.63 %
001-100-490.00	Unemployment	0.00	0.00	4.24	4.24	-4.24	0.00 %
001-100-501.00	Supplies	250.00	250.00	0.00	0.00	250.00	100.00 %
001-100-601.00	Professional Fees - Consulting	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
001-100-605.00	Professional Fees - IT	500.00	500.00	0.00	0.00	500.00	100.00 %
001-100-615.00	Travel & Training	9,897.60	9,897.60	402.08	2,407.58	7,490.02	75.68 %
001-100-621.00	Printing & Binding	400.00	262.00	0.00	0.00	262.00	100.00 %
001-100-625.00	Insurance	1,500.00	1,638.00	0.00	1,638.00	0.00	0.00 %
001-110-410.00	Salaries - Administrative	83,265.00	85,138.46	9,895.93	65,059.92	20,078.54	23.58 %
001-110-420.00	Salaries - Non Administrative	19,900.00	20,347.75	2,365.05	15,583.24	4,764.51	23.42 %
001-110-435.00	Salaries - Incentive Pay	1,000.00	1,000.00	0.00	1,000.00	0.00	0.00 %

Budget Report

For Fiscal: 2021-2022 Period Ending 06/30/2022

Item No.a.

		Original	Current	Period	Fiscal	Variance	
		Total Budget	Total Budget	Activity	Activity	Favorable	Percent
						(Unfavorable)	Remaining
001-110-465.00	Retirement Match	2,600.00	2,629.25	300.00	2,000.00	629.25	23.93 %
001-110-470.00	Social Security Match	6,301.98	6,602.15	760.17	5,018.85	1,583.30	23.98 %
001-110-471.00	Medicare Match	1,510.39	1,544.05	177.77	1,173.76	370.29	23.98 %
001-110-480.00	Health/Life Insurance	15,862.23	16,566.52	1,417.08	12,188.40	4,378.12	26.43 %
001-110-490.00	Unemployment	420.00	420.00	24.50	382.15	37.85	9.01 %
001-110-501.00	Supplies	1,000.00	1,000.00	-60.20	257.89	742.11	74.21 %
001-110-506.00	Copier Usage/Maintenance	900.00	900.00	88.04	934.31	-34.31	-3.81 %
001-110-603.00	Professional Fees - Legal	50,400.00	50,400.00	0.00	32,000.00	18,400.00	36.51 %
001-110-605.00	Professional Fees - IT	300.00	300.00	0.00	0.00	300.00	100.00 %
001-110-615.00	Travel & Training	900.00	900.00	112.67	112.67	787.33	87.48 %
001-110-621.00	Printing & Binding	450.00	450.00	0.00	100.00	350.00	77.78 %
001-110-622.00	Publications	175.00	175.00	0.00	163.54	11.46	6.55 %
001-110-623.00	Membership Dues/Fees	150.00	150.00	0.00	125.00	25.00	16.67 %
001-110-642.00	Rent - Copier	1,200.00	0.00	0.00	0.00	0.00	0.00 %
001-110-681.00	Other Services & Charges	6,695.00	6,695.00	620.81	3,764.53	2,930.47	43.77 %
001-110-919.00	Capital Outlay - Office Equipment	5,000.00	5,600.00	0.00	3,429.99	2,170.01	38.75 %
001-140-410.00	Salaries - Administrative	332,226.00	329,701.08	36,934.42	250,504.45	79,196.63	24.02 %
001-140-430.00	Salaries - Overtime	0.00	175.00	0.00	107.17	67.83	38.76 %
001-140-435.00	Salaries - Incentive Pay	3,000.00	3,000.00	0.00	2,250.00	750.00	25.00 %
001-140-465.00	Retirement Match	21,736.00	22,340.69	2,164.50	16,147.51	6,193.18	27.72 %
001-140-470.00	Social Security Match	20,281.17	21,258.32	2,391.95	16,136.31	5,122.01	24.09 %
001-140-471.00	Medicare Match	4,860.78	4,971.71	559.40	3,773.76	1,197.95	24.10 %
001-140-480.00	Health/Life Insurance	32,428.09	33,463.44	1,905.59	19,703.61	13,759.83	41.12 %
001-140-490.00	Unemployment	840.00	840.00	61.01	856.02	-16.02	-1.91 %
001-140-501.00	Supplies	15,500.00	13,617.08	0.00	6,425.23	7,191.85	52.81 %
001-140-502.00	Small Hand Tools	0.00	382.92	0.00	382.92	0.00	0.00 %
001-140-505.00	FF&E Non-Capitalized	2,240.00	2,240.00	0.00	238.00	2,002.00	89.38 %
001-140-506.00	Copier Usage/Maintenance	2,760.00	2,760.00	177.79	1,878.27	881.73	31.95 %
001-140-510.00	Cleaning & Janitorial	2,250.00	6,250.00	207.86	2,653.15	3,596.85	57.55 %
001-140-525.00	Fuel	300.00	1,250.00	69.84	637.48	612.52	49.00 %
001-140-540.00	Miscellaneous Supplies	500.00	500.00	0.00	0.00	500.00	100.00 %
001-140-560.00	Repairs & Maintenance - Building	9,000.00	8,100.00	51.26	1,150.73	6,949.27	85.79 %
001-140-600.00	Professional Fees - Accounting/Aud	36,000.00	24,870.00	0.00	0.00	24,870.00	100.00 %
001-140-601.00	Professional Fees - Consulting	26,000.00	97,246.50	15,776.25	47,656.25	49,590.25	50.99 %
001-140-603.00	Professional Fees - Legal	90,000.00	90,000.00	14,187.50	65,975.00	24,025.00	26.69 %
001-140-604.00	Professional Fees - Architectural Se	10,000.00	6,000.00	0.00	6,000.00	0.00	0.00 %
001-140-605.00	Professional Fees - IT	75,140.00	75,140.00	2,199.00	62,955.17	12,184.83	16.22 %
001-140-611.00	Postage	3,000.00	3,000.00	81.00	1,385.95	1,614.05	53.80 %
001-140-612.00	Internet	2,520.00	2,520.00	0.00	1,462.93	1,057.07	41.95 %
001-140-615.00	Travel & Training	7,442.48	8,226.48	2,200.00	2,914.35	5,312.13	64.57 %
001-140-620.00	Advertising	4,500.00	4,500.00	174.38	3,651.14	848.86	18.86 %
001-140-621.00	Printing & Binding	7,060.00	1,888.92	0.00	795.00	1,093.92	57.91 %
001-140-622.00	Publications	366.80	366.80	0.00	0.00	366.80	100.00 %
001-140-623.00	Membership Dues/Fees	13,875.00	27,425.00	1,059.99	23,758.62	3,666.38	13.37 %
001-140-625.00	Insurance	127,123.67	132,294.75	0.00	132,294.75	0.00	0.00 %
001-140-630.00	Utilities - General	31,680.00	31,680.00	2,697.23	22,302.68	9,377.32	29.60 %
001-140-632.00	Telephone - Cell	720.00	720.00	47.36	426.50	293.50	40.76 %
001-140-634.00	Pest Control	950.00	950.00	0.00	893.60	56.40	5.94 %
001-140-635.00	Professional Fees - Repair & Maint	3,830.00	3,323.99	0.00	2,532.00	791.99	23.83 %
001-140-640.00	Rentals	0.00	490.00	0.00	0.00	490.00	100.00 %
001-140-642.00	Rent - Copier	2,400.00	0.00	0.00	0.00	0.00	0.00 %
001-140-643.00	Rent - Phone System	5,460.00	5,460.00	0.00	3,068.31	2,391.69	43.80 %
001-140-650.00	Promotions	11,050.00	11,066.01	2,436.15	11,217.68	-151.67	-1.37 %
001-140-681.00	Other Services & Charges	29,150.00	36,450.00	698.37	27,825.62	8,624.38	23.66 %
001-140-693.00	Elections	5,000.00	15,000.00	0.00	9,495.78	5,504.22	36.69 %
001-140-694.00	Collection Fees	46,600.00	46,600.00	1.06	28,909.14	17,690.86	37.96 %
001-140-698.00	Misc. Services - Drug Testing & Oth	270.00	270.00	0.00	0.00	270.00	100.00 %
001-140-704.00	Appropriations - General	54,600.00	54,600.00	0.00	54,100.00	500.00	0.92 %

Budget Report

For Fiscal: 2021-2022 Period Ending 12/31/2022

Item No.a.

		Original	Current	Period	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Remaining
001-140-901.00	Capital Outlay - Building	532,500.00	308,388.76	0.00	308,297.43	91.33	0.03 %
001-140-919.00	Capital Outlay - Office Equipment	2,500.00	14,678.00	0.00	12,177.00	2,501.00	17.04 %
001-200-501.00	Supplies	3,200.00	4,924.00	0.00	4,113.72	810.28	16.46 %
001-200-505.00	FF&E Non-Capitalized	0.00	1,981.45	0.00	1,981.45	0.00	0.00 %
001-200-506.00	Copier Usage/Maintenance	1,260.00	1,260.00	105.09	1,178.12	81.88	6.50 %
001-200-525.00	Fuel	33,500.00	53,250.00	5,769.51	36,524.64	16,725.36	31.41 %
001-200-535.00	Uniforms	5,000.00	6,699.72	338.50	4,806.02	1,893.70	28.27 %
001-200-570.00	Repairs & Maintenance - Vehicle	4,000.00	2,618.55	185.39	2,297.61	320.94	12.26 %
001-200-611.00	Postage	0.00	12.75	0.00	12.75	0.00	0.00 %
001-200-612.00	Internet	10,498.80	10,498.80	343.30	6,779.70	3,719.10	35.42 %
001-200-615.00	Travel & Training	6,270.00	5,204.26	1,012.00	3,294.14	1,910.12	36.70 %
001-200-621.00	Printing & Binding	350.00	350.00	0.00	330.00	20.00	5.71 %
001-200-625.00	Insurance	17,453.82	20,606.81	0.00	20,606.81	0.00	0.00 %
001-200-635.00	Professional Fees - R&M Outside Se	8,500.00	8,500.00	3,637.33	7,092.30	1,407.70	16.56 %
001-200-642.00	Rent - Copier	1,200.00	0.00	0.00	0.00	0.00	0.00 %
001-200-681.00	Other Services & Charges	26,000.00	26,000.00	1,365.00	13,494.25	12,505.75	48.10 %
001-200-689.00	Prisoner's Expense	10,500.00	10,500.00	160.00	5,360.00	5,140.00	48.95 %
001-200-690.00	Interlocal Agreement	865,079.00	881,060.01	131,012.33	613,324.78	267,735.23	30.39 %
001-200-907.00	Capital Outlay - Other	7,950.00	13,683.00	0.00	13,683.00	0.00	0.00 %
001-200-917.00	Capital Outlay - Mobile Equipment	76,000.00	79,860.61	0.00	0.00	79,860.61	100.00 %
001-200-918.00	Capital Outlay - Officer's Equipmen	7,275.00	7,977.06	0.00	7,977.06	0.00	0.00 %
001-200-919.00	Capital Outlay - Office Equipment	0.00	5,883.82	0.00	5,883.82	0.00	0.00 %
001-280-410.00	Salaries - Administrative	221,112.00	194,533.72	20,706.26	136,442.90	58,090.82	29.86 %
001-280-430.00	Salaries - Overtime	0.00	100.00	0.00	0.00	100.00	100.00 %
001-280-435.00	Salaries - Incentive Pay	2,500.00	2,500.00	0.00	1,750.00	750.00	30.00 %
001-280-465.00	Retirement Match	13,657.20	14,396.59	1,656.75	9,885.20	4,511.39	31.34 %
001-280-470.00	Social Security Match	13,529.00	14,454.29	1,434.68	9,331.86	5,122.43	35.44 %
001-280-471.00	Medicare Match	3,242.00	3,380.44	335.52	2,182.42	1,198.02	35.44 %
001-280-480.00	Health/Life Insurance	30,623.02	32,446.65	1,430.72	12,305.00	20,141.65	62.08 %
001-280-490.00	Unemployment	825.00	825.00	28.57	631.47	193.53	23.46 %
001-280-501.00	Office Supplies	1,500.00	1,750.00	125.78	753.31	996.69	56.95 %
001-280-502.00	SMALL HAND TOOLS	0.00	0.00	22.99	22.99	-22.99	0.00 %
001-280-505.00	FF&E Non-Capitalized	3,000.00	6,988.12	0.00	4,171.12	2,817.00	40.31 %
001-280-506.00	Copier Usage/Maintenance	864.00	864.00	0.00	464.08	399.92	46.29 %
001-280-525.00	Fuel	1,500.00	1,700.00	258.64	1,564.21	135.79	7.99 %
001-280-570.00	Repairs & Maintenance - Vehicle	350.00	350.00	0.00	0.00	350.00	100.00 %
001-280-601.00	Professional Fees - Consulting	82,000.00	82,000.00	0.00	23,200.00	58,800.00	71.71 %
001-280-602.00	Professional Fees - Engineering	40,000.00	56,712.05	2,516.25	32,949.00	23,763.05	41.90 %
001-280-603.00	Professional Fees - Legal	20,000.00	20,000.00	2,906.25	21,593.75	-1,593.75	-7.97 %
001-280-605.00	Professional Fees - IT	1,427.25	7,247.20	0.00	3,528.87	3,718.33	51.31 %
001-280-612.00	Internet	1,641.60	1,641.60	102.99	926.91	714.69	43.54 %
001-280-615.00	Travel & Training	7,156.60	5,429.98	175.00	741.70	4,688.28	86.34 %
001-280-620.00	Advertising	1,500.00	1,614.02	55.44	716.22	897.80	55.63 %
001-280-621.00	Printing & Binding	350.00	350.00	0.00	325.00	25.00	7.14 %
001-280-622.00	Publications	1,350.00	1,350.00	0.00	0.00	1,350.00	100.00 %
001-280-623.00	Membership Dues/Fees	425.00	425.00	0.00	365.00	60.00	14.12 %
001-280-632.00	Telephone - Cell	2,208.00	2,208.00	91.67	825.55	1,382.45	62.61 %
001-280-635.00	Professional Fees - R&M Outside Se	500.00	500.00	333.98	378.98	121.02	24.20 %
001-280-642.00	Rent - Copier	4,575.36	4,575.36	337.78	2,676.07	1,899.29	41.51 %
001-280-681.00	Other Services & Charges	3,300.00	8,300.00	700.00	6,229.50	2,070.50	24.95 %
001-280-684.00	Lot Clean-ups	5,000.00	0.00	0.00	0.00	0.00	0.00 %
001-280-698.00	Misc. Services - Drug Testing & Oth	234.00	234.00	0.00	0.00	234.00	100.00 %
001-280-917.00	Capital Outlay - Mobile Equipment	23,000.00	27,297.00	0.00	0.00	27,297.00	100.00 %
001-280-919.00	Capital Outlay - Office Equipment	2,000.00	0.00	0.00	0.00	0.00	0.00 %
001-280-921.00	Capital Outlay - Furn. & Fixtures	6,800.00	4,503.00	3,286.83	3,286.83	1,216.17	27.01 %
001-280-922.00	Capital Outlay - Software	0.00	14,520.00	0.00	0.00	14,520.00	100.00 %
001-301-410.00	Salaries - Administrative	89,000.00	82,555.00	8,781.04	49,569.60	32,985.40	39.96 %
001-301-420.00	Salaries - Non Administrative	504,960.00	499,127.80	46,595.13	339,494.91	159,632.89	31.98 %

Budget Report

For Fiscal: 2021-2022 Period Ending 06/30/2022

Item No.a.

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
001-301-430.00	Salaries - Overtime	0.00	3,000.00	0.00	1,026.70	1,973.30 65.78 %
001-301-435.00	Salaries - Incentive Pay	9,000.00	8,000.00	0.00	5,500.00	2,500.00 31.25 %
001-301-465.00	Retirement Match	30,061.25	29,275.20	1,993.50	12,082.49	17,192.71 58.73 %
001-301-470.00	Social Security Match	36,479.08	36,838.28	3,386.99	23,794.02	13,044.26 35.41 %
001-301-471.00	Medicare Match	8,742.92	8,608.40	792.09	5,564.65	3,043.75 35.36 %
001-301-480.00	Health/Life Insurance	136,732.80	141,753.40	8,795.97	77,202.61	64,550.79 45.54 %
001-301-490.00	Unemployment	2,520.00	2,520.00	176.58	2,138.93	381.07 15.12 %
001-301-501.00	Supplies	15,500.00	18,092.40	139.32	14,105.95	3,986.45 22.03 %
001-301-502.00	Small Hand Tools	1,000.00	1,000.00	0.00	0.00	1,000.00 100.00 %
001-301-506.00	Copier Usage/Maintenance	660.00	660.00	25.14	259.88	400.12 60.62 %
001-301-510.00	Janitorial Supplies	0.00	1,500.00	201.53	201.53	1,298.47 86.56 %
001-301-525.00	Fuel	30,000.00	39,315.45	6,555.86	35,787.12	3,528.33 8.97 %
001-301-535.00	Uniforms	9,882.00	9,882.00	877.72	7,580.29	2,301.71 23.29 %
001-301-565.00	Street Paint/Striping	1,000.00	1,000.00	0.00	0.00	1,000.00 100.00 %
001-301-570.00	Repairs & Maintenance - Vehicle	5,000.00	5,000.00	473.47	3,514.71	1,485.29 29.71 %
001-301-571.00	Repairs & Maintenance - Equipmen	12,000.00	12,254.60	2,894.26	10,830.59	1,424.01 11.62 %
001-301-575.00	Repairs & Maintenance-Streets/Dra	8,000.00	0.00	0.00	0.00	0.00 0.00 %
001-301-581.00	Asphalt/Concrete	9,000.00	9,000.00	1,500.66	4,763.04	4,236.96 47.08 %
001-301-582.00	Culverts	10,000.00	10,000.00	0.00	6,021.00	3,979.00 39.79 %
001-301-583.00	Gravel, Sand, Rip Rap	20,000.00	24,850.00	3,157.47	15,865.37	8,984.63 36.16 %
001-301-584.00	Plastic Pipe	5,000.00	7,434.55	3,745.78	6,210.39	1,224.16 16.47 %
001-301-586.00	Street Signs	3,000.00	3,000.00	826.34	2,700.43	299.57 9.99 %
001-301-601.00	Professional Fees - Consulting	37,400.00	63,613.75	1,757.50	14,194.99	49,418.76 77.69 %
001-301-602.00	Professional Fees - Engineering	127,000.00	240,397.51	2,176.25	134,071.90	106,325.61 44.23 %
001-301-603.00	Professional Fees - Legal	0.00	406.25	0.00	687.50	-281.25 -69.23 %
001-301-615.00	Travel & Training	3,800.00	3,800.00	0.00	409.10	3,390.90 89.23 %
001-301-621.00	Printing & Binding	0.00	751.00	0.00	751.00	0.00 0.00 %
001-301-623.00	Membership Dues/Fees	763.00	763.00	0.00	400.00	363.00 47.58 %
001-301-630.00	Utilities - Streetlights & Other	199,350.00	199,350.00	17,046.99	153,202.36	46,147.64 23.15 %
001-301-632.00	Telephone - Cell	6,605.67	6,605.67	478.96	4,306.55	2,299.12 34.81 %
001-301-635.00	Professional Fees - R&M Outside Se	16,000.00	44,966.62	-344.75	28,649.83	16,316.79 36.29 %
001-301-640.00	Rentals	36,286.00	12,190.00	1,000.00	9,457.39	2,732.61 22.42 %
001-301-642.00	Rent - Copier	983.64	0.00	0.00	0.00	0.00 0.00 %
001-301-681.00	Other Services & Charges	4,674.00	5,264.00	1,410.00	4,724.00	540.00 10.26 %
001-301-683.00	Professional Fees - Debris Removal	3,500.00	141,602.69	0.00	141,602.69	0.00 0.00 %
001-301-696.00	Beautification Expense	0.00	1,275.00	0.00	0.00	1,275.00 100.00 %
001-301-698.00	Misc. Services - Drug Testing & Oth	775.00	775.00	60.60	749.00	26.00 3.35 %
001-301-705.00	Appropriations - General	3,000.00	3,000.00	0.00	0.00	3,000.00 100.00 %
001-301-900.00	Capital Outlay - Land	100,000.00	81,903.29	38,487.14	118,188.64	-36,285.35 -44.30 %
001-301-900.02	Capital Contributions - Land	0.00	243,150.00	0.00	213,150.00	30,000.00 12.34 %
001-301-907.00	Capital Outlay - Other	1,800.00	1,800.00	0.00	0.00	1,800.00 100.00 %
001-301-912.00	Capital Outlay - Streets/Drainage	100,000.00	100,000.00	0.00	6,640.00	93,360.00 93.36 %
001-301-912.01	Capital Outlay - Paving	300,000.00	580,970.43	0.00	166,970.43	414,000.00 71.26 %
001-301-912.02	Capital Contributions - Streets/Drai	0.00	30,000.00	0.00	30,000.00	0.00 0.00 %
001-301-917.00	Capital Outlay - Mobile Equipment	148,500.00	357,110.95	0.00	0.00	357,110.95 100.00 %
001-301-919.00	Capital Outlay - Office Equipment	550.00	3,130.01	0.00	3,100.00	30.01 0.96 %
001-301-920.00	Capital Outlay - Tools/Equipment	0.00	519.99	0.00	519.99	0.00 0.00 %
001-653-601.00	Professional Fees - Consulting	73,000.00	80,615.47	2,595.00	55,833.94	24,781.53 30.74 %
001-653-621.00	Printing & Binding	500.00	500.00	0.00	0.00	500.00 100.00 %
001-653-650.00	Promotions	52,500.00	53,500.00	4,720.00	48,039.46	5,460.54 10.21 %
001-800-820.05	Note Principal Payment - Vehicle/E	62,208.03	62,208.03	0.00	62,208.03	0.00 0.00 %
001-800-820.06	Note Principal Payment- Equip Leas	18,500.00	18,500.00	0.00	0.00	18,500.00 100.00 %
001-800-820.07	Note Principal Payment - Copier Le	0.00	5,133.54	430.42	3,835.88	1,297.66 25.28 %
001-800-830.03	Note Principal Payment - City Hall 2	84,876.00	84,876.00	0.00	84,876.00	0.00 0.00 %
001-800-830.04	Note Interest Payment - City Hall 2	23,396.12	23,396.12	0.00	23,396.12	0.00 0.00 %
001-800-830.05	Note Interest Payment - Vehicle/Eq	4,544.00	4,544.00	0.00	4,544.00	0.00 0.00 %
001-800-830.06	Note Interest Payment- Equip Lease	1,200.00	1,200.00	0.00	0.00	1,200.00 100.00 %
001-800-830.07	Note Interest Payment - Copier Lea	0.00	566.46	44.58	439.12	127.34 22.48 %

Budget Report

For Fiscal: 2021-2022 Period En Item No.a. 22

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
001-900-950.00	Transfer Out - General	10,719.03	10,719.03	2,000,000.00	2,010,719.03	-2,000,000.00	8,658.40 %
001-900-951.00	Transfers Out-GRANT MATCH	522,467.00	816,113.71	0.00	541,113.71	275,000.00	33.70 %
	Expense Total:	6,308,719.38	7,609,215.49	2,446,122.25	6,844,312.93	764,902.56	10.05 %
	Fund: 001 - GENERAL FUND Surplus (Deficit):	-1,143,009.38	-1,888,938.46	-1,588,784.82	-165,203.08	1,723,735.38	91.25 %
Fund: 104 - MS Infrastructure Modification Fund							
Revenue							
104-000-260.00	MS Infrastructure Modification Rev	240,000.00	390,000.00	0.00	194,378.03	-195,621.97	50.16 %
104-000-340.00	Interest	750.00	750.00	0.00	69.88	-680.12	90.68 %
	Revenue Total:	240,750.00	390,750.00	0.00	194,447.91	-196,302.09	50.24 %
Expense							
104-301-602.00	Professional Fees - Engineering	0.00	0.00	8,562.50	44,687.50	-44,687.50	0.00 %
104-301-912.00	Capital Outlay - Streets/Drainage	240,750.00	390,751.21	0.00	10,567.32	380,183.89	97.30 %
	Expense Total:	240,750.00	390,751.21	8,562.50	55,254.82	335,496.39	85.86 %
	Fund: 104 - MS Infrastructure Modification Fund Surplus (Deficit):	0.00	-1.21	-8,562.50	139,193.09	139,194.30	13,661.16 %
Fund: 190 - American Rescue & Recovery Act							
Revenue							
190-000-230.00	American Rescue & Recovery Fund	989,280.97	989,280.97	0.00	0.00	-989,280.97	100.00 %
190-000-275.00	HC Board of Supervisors Matching	2,000,000.00	2,000,000.00	0.00	0.00	-2,000,000.00	100.00 %
190-000-340.00	Interest	0.00	0.00	0.00	333.36	333.36	0.00 %
190-000-381.00	Transfer In - City Funds	10,719.03	10,719.03	0.00	10,719.03	0.00	0.00 %
	Revenue Total:	3,000,000.00	3,000,000.00	0.00	11,052.39	-2,988,947.61	99.63 %
Expense							
190-000-602.00	Professional Fees - Engineering	600,000.00	600,000.00	19,982.10	114,845.20	485,154.80	80.86 %
190-000-912.00	Capital Outlay - Streets/Drainage	3,400,000.00	3,400,000.00	0.00	188,980.03	3,211,019.97	94.44 %
	Expense Total:	4,000,000.00	4,000,000.00	19,982.10	303,825.23	3,696,174.77	92.40 %
	Fund: 190 - American Rescue & Recovery Act Surplus (Deficit):	-1,000,000.00	-1,000,000.00	-19,982.10	-292,772.84	707,227.16	70.72 %
Fund: 401 - SOLID WASTE FUND							
Revenue							
401-322-297.00	Solid Waste Receipts	533,126.22	533,126.22	30,068.66	462,757.13	-70,369.09	13.20 %
401-322-340.00	Interest	980.00	980.00	0.00	88.60	-891.40	90.96 %
	Revenue Total:	534,106.22	534,106.22	30,068.66	462,845.73	-71,260.49	13.34 %
Expense							
401-322-680.00	Other Services & Charges	506,522.39	506,522.39	57,788.50	399,266.00	107,256.39	21.18 %
401-322-694.00	Collection Fees	17,997.14	17,997.14	902.06	13,780.01	4,217.13	23.43 %
	Expense Total:	524,519.53	524,519.53	58,690.56	413,046.01	111,473.52	21.25 %
	Fund: 401 - SOLID WASTE FUND Surplus (Deficit):	9,586.69	9,586.69	-28,621.90	49,799.72	40,213.03	-419.47 %
	Report Surplus (Deficit):	-2,133,422.69	-2,879,352.98	-1,645,951.32	-268,983.11	2,610,369.87	90.66 %

Group Summary

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 001 - GENERAL FUND						
Revenue	5,165,710.00	5,720,277.03	857,337.43	6,679,109.85	958,832.82	16.76 %
Expense	6,308,719.38	7,609,215.49	2,446,122.25	6,844,312.93	764,902.56	10.05 %
Fund: 001 - GENERAL FUND Surplus (Deficit):	-1,143,009.38	-1,888,938.46	-1,588,784.82	-165,203.08	1,723,735.38	91.25 %
Fund: 104 - MS Infrastructure Modification Fund						
Revenue	240,750.00	390,750.00	0.00	194,447.91	-196,302.09	50.24 %
Expense	240,750.00	390,751.21	8,562.50	55,254.82	335,496.39	85.86 %
Fund: 104 - MS Infrastructure Modification Fund Surplus (Deficit):	0.00	-1.21	-8,562.50	139,193.09	139,194.30	13,661.16 %
Fund: 190 - American Rescue & Recovery Act						
Revenue	3,000,000.00	3,000,000.00	0.00	11,052.39	-2,988,947.61	99.63 %
Expense	4,000,000.00	4,000,000.00	19,982.10	303,825.23	3,696,174.77	92.40 %
Fund: 190 - American Rescue & Recovery Act Surplus (Deficit):	-1,000,000.00	-1,000,000.00	-19,982.10	-292,772.84	707,227.16	70.72 %
Fund: 401 - SOLID WASTE FUND						
Revenue	534,106.22	534,106.22	30,068.66	462,845.73	-71,260.49	13.34 %
Expense	524,519.53	524,519.53	58,690.56	413,046.01	111,473.52	21.25 %
Fund: 401 - SOLID WASTE FUND Surplus (Deficit):	9,586.69	9,586.69	-28,621.90	49,799.72	40,213.03	-419.47 %
Report Surplus (Deficit):	-2,133,422.69	-2,879,352.98	-1,645,951.32	-268,983.11	2,610,369.87	90.66 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
001 - GENERAL FUND	-1,143,009.38	-1,888,938.46	-1,588,784.82	-165,203.08	1,723,735.38
104 - MS Infrastructure Modificati	0.00	-1.21	-8,562.50	139,193.09	139,194.30
190 - American Rescue & Recover	-1,000,000.00	-1,000,000.00	-19,982.10	-292,772.84	707,227.16
401 - SOLID WASTE FUND	9,586.69	9,586.69	-28,621.90	49,799.72	40,213.03
Report Surplus (Deficit):	-2,133,422.69	-2,879,352.98	-1,645,951.32	-268,983.11	2,610,369.87

CITY OF DIAMONDHEAD, MISSISSIPPI
Financial Statements
Coversheet to Monthly Budget Report
For the Month Ended July 31, 2022

ALL FUNDS HIGHLIGHTS

*Revenue:		Current Year	Prior Year
Total YTD Revenue	\$	9,611,211	\$ 6,745,433
Total Budget	\$	16,986,867	\$ 11,694,165
% Actual to Budget		56.6%	57.7%
Current Month % to Fiscal Year		83.3%	83.3%
*Expenses YTD Activity:		Current Year	Last Year
Total YTD Expenses Actual Activity	\$	8,986,707	\$ 7,116,748
Total YTD Expenses Activity w/ Encumbrances	\$	10,368,497	\$ 8,500,159
Total Budget	\$	20,001,668	\$ 12,410,134
% Actual to Budget		44.9%	57.3%
% Actual w/ Encumbrances to Budget		51.8%	68.5%
Current Month % to Fiscal Year		83.3%	83.3%

* Excludes Other Financing Sources and Uses

Depository Account Balances as of: July 31, 2022

General Bank Acct:	\$ 5,208,031	Unrestricted	\$ 3,473,052
Accounts Payable Clearing:	(7,582)	Fiduciary Fund	12,287
Payroll Clearing:	23,952	Solid Waste	236,704
Contingency Operating Fund:	2,029,863	Grant Funds	1,512,869
Fire Department Fund:		MS Infrastructure	327,082
		Amer Rescue & F	1,692,269
TOTAL	\$ 7,254,264		\$ 7,254,264

Fund Activity	YTD Actual	YTD Actual w/ Encumbrances	Total Current Budget
001 - General Fund	\$ (478,218)	\$ (871,107)	\$ (1,888,938)
104 - MS Infrastructure Modification Fui	\$ 326,756	\$ 285,231	\$ (1)
113 - Grant - GRPC Multi Modal Path	\$ -	\$ -	\$ (20,000)
115 - Grant- Tidelands FY20 Rotten Ba	\$ 7,276	\$ (26,723)	\$ -
116 - Grant- NRCS-Emergency Waters	\$ 189,887	\$ 189,887	\$ 187,552
117 - Grant- MDA-SMLP East Aloha Im	\$ (453,558)	\$ (492,935)	\$ (3,000)
156 - Grant- GCRF-MDA FY2021 Comr	\$ (218,223)	\$ (590,100)	\$ (300,000)
157 - Grant- GRPC - East Aloha Improv	\$ 122,467	\$ 122,467	\$ -
158 - Grant - Tidelands FY21/22 Noma	\$ (11,952)	\$ (73,127)	\$ -
159 - Grant - GOMESA Marsh Erosion I	\$ -	\$ -	\$ -
160 - Grant - DMR - Twin Lakes Pier/Bc	\$ (1,000)	\$ (29,750)	\$ -
161 - Grant - GCRF-MDA FY2022 COM	\$ 400,000	\$ 400,000	\$ -
190 - American Rescue & Recovery Ac	\$ 683,560	\$ 271,363	\$ (1,000,000)
401 - Solid Waste Fund	\$ 57,508	\$ 57,508	\$ 9,587
TOTAL Surplus (Deficit)	\$ 624,504	\$ (757,286)	\$ (3,014,801)

CITY OF DIAMONDHEAD, MISSISSIPPI
Financial Statement
Grants Fund Breakdown
For the Month Ended July 31, 2022

Fund Balances

<u>Expense</u>	<u>Prior Year Project Totals</u>	<u>YTD Actual</u>	<u>YTD Actual w/ Encumbrances</u>	<u>Total Budget</u>	<u>YTD % Used</u>
113 - GRPC Multi Modal Path Grant		-	-	100,000	0%
115 - Grant- Tidelands FY20 Rotten Bayou	\$ 25,671	7,849	41,848	572,004	7%
116 - NRCS-Emergency Watershed Protection	\$ 321,402	117,509	117,509	119,845	98%
117 - Grant- MDA-SMLP East Aloha Improvements	\$ 28,550	453,558	492,935	428,000	115%
156 - Grant- GCRF-MDA Commercial District	\$ 37,100	218,223	590,100	1,800,000	33%
157 - Grant- GRPC - East Aloha Improvements Phase 2		-	-	612,333	0%
158 - Grant - Tidelands FY21/22 Noma Drive Public Access		11,952	73,127	800,000	9%
159 - Grant - GOMESA Marsh Erosion Prevention		-	-	495,000	0%
160 - Grant - DMR - Twin Lakes Pier/Boardwalk		1,000	29,750	150,000	20%
TOTAL EXPENSES YTD	\$ 412,723	\$ 810,090	\$ 1,345,270	\$ 5,077,182	26%
Revenue					
113 - GRPC Multi Modal Path Grant	\$ 20,000	-	-	80,000	0%
115 - Grant- Tidelands FY20 Rotten Bayou	\$ 10,546	15,125	15,125	572,004	3%
116 - NRCS-Emergency Watershed Protection	\$ 133,850	307,397	307,397	307,397	100%
117 - Grant- MDA-SMLP East Aloha Improvements	\$ 30,000	-	-	425,000	0%
156 - Grant- GCRF-MDA Commercial District	\$ 300,000	-	-	1,500,000	0%
157 - Grant- GRPC - East Aloha Improvements Phase 2		122,467	122,467	612,333	20%
158 - Grant - Tidelands FY21/22 Noma Drive Public Access		-	-	800,000	0%
159 - Grant - GOMESA Marsh Erosion Prevention		-	-	495,000	0%
160 - Grant - DMR - Twin Lakes Pier/Boardwalk		-	-	150,000	0%
TOTAL REVENUE YTD	\$ 494,396	\$ 444,988	\$ 444,988	\$ 4,941,733	9%
Department Total Surplus (Deficit)	\$ 81,674	\$ (365,102)	\$ (900,281)	\$ (135,448)	



City of Diamondhead, MS

Item No.a.

Budget Report

Account Summary

For Fiscal: 2021-2022 Period Ending: 07/31/2022

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 001 - GENERAL FUND							
Revenue							
001-000-200.00	Real Property Tax	2,312,000.00	2,403,000.00	10,567.63	2,233,325.65	-169,674.35	7.06 %
001-000-201.00	Auto Tax	620,000.00	620,000.00	56,019.46	500,378.82	-119,621.18	19.29 %
001-000-202.00	Personal Property Tax	51,900.00	51,900.00	48.44	47,482.30	-4,417.70	8.51 %
001-000-203.00	Prior Year - Real Property Tax	3,700.00	3,700.00	842.79	2,393.58	-1,306.42	35.31 %
001-000-204.00	Prior Year - Auto Tax	12,850.00	12,850.00	0.00	12,526.54	-323.46	2.52 %
001-000-205.00	Prior Year - Personal Property	3,300.00	3,300.00	0.00	425.86	-2,874.14	87.10 %
001-000-207.00	Public Utilities Tax	5,500.00	5,500.00	0.00	4,871.34	-628.66	11.43 %
001-000-210.00	Penalties & Interest	18,000.00	18,000.00	1,175.16	6,100.06	-11,899.94	66.11 %
001-000-220.00	Privilege Licenses	9,000.00	9,000.00	668.33	5,423.83	-3,576.17	39.74 %
001-000-221.00	Franchise Charge (Public Utilities)	295,400.00	295,400.00	0.00	217,985.55	-77,414.45	26.21 %
001-000-222.00	Permits - Building	130,000.00	130,000.00	7,924.35	123,766.48	-6,233.52	4.80 %
001-000-224.00	Contractor's Licenses	12,000.00	12,000.00	1,000.00	10,350.00	-1,650.00	13.75 %
001-000-225.00	Planning & Zoning Fees	7,000.00	7,000.00	225.00	6,525.00	-475.00	6.79 %
001-000-226.00	Reinspection Fees	0.00	0.00	0.00	1,565.75	1,565.75	0.00 %
001-000-251.00	Homestead Exemption Reimburse	280,000.00	280,000.00	0.00	131,278.89	-148,721.11	53.11 %
001-000-252.00	Disaster Reimbursements	0.00	0.00	113,257.28	2,271,007.68	2,271,007.68	0.00 %
001-000-253.00	Municipal Aid	3,270.00	3,270.00	0.00	3,118.12	-151.88	4.64 %
001-000-260.00	Sales Tax	792,000.00	910,900.08	85,844.28	807,363.03	-103,537.05	11.37 %
001-000-261.00	ABC Liquor Tax	16,200.00	16,200.00	2,025.00	18,675.00	2,475.00	115.28 %
001-000-272.00	County Road Taxes	103,000.00	103,000.00	2,520.78	105,153.20	2,153.20	102.09 %
001-000-272.01	County Road Taxes-HC Board of Su	103,000.00	103,000.00	0.00	0.00	-103,000.00	100.00 %
001-000-280.00	Miscellaneous Fees	15.00	15.00	-1,062.72	31.28	16.28	208.53 %
001-000-281.00	Building Rental Fees	0.00	0.00	200.00	800.00	800.00	0.00 %
001-000-330.00	Court Fines & Fees	48,000.00	48,000.00	667.25	22,398.30	-25,601.70	53.34 %
001-000-335.00	Forfeitures	1,500.00	1,500.00	0.00	163.20	-1,336.80	89.12 %
001-000-340.00	Interest	42,700.00	42,700.00	2,605.85	6,050.76	-36,649.24	85.83 %
001-000-341.02	Vendor Fees	3,225.00	3,225.00	-100.00	510.00	-2,715.00	84.19 %
001-000-341.04	Property for Sale	154,663.98	200,218.93	0.00	0.00	-200,218.93	100.00 %
001-000-343.00	Special Assessments - Lot Clean Up	0.00	0.00	1,094.00	2,184.25	2,184.25	0.00 %
001-000-346.00	Donations	14,950.00	290,525.00	900.00	261,628.60	-28,896.40	9.95 %
001-000-346.02	Donations Restricted - Special Proje	0.00	2,060.00	220.00	8,645.00	6,585.00	419.66 %
001-000-353.00	Other Revenue - Other Public Infor	475.00	475.00	28.00	414.50	-60.50	12.74 %
001-000-354.00	Other Revenue	1,725.00	1,725.00	-112,852.28	18,908.88	17,183.88	1,096.17 %
001-000-390.00	Gross Proceeds from Capital Lease	100,000.00	121,477.00	0.00	21,477.00	-100,000.00	82.32 %
001-000-394.00	Gain/Loss on Sale of Assets	20,336.02	20,336.02	0.00	0.00	-20,336.02	100.00 %
Revenue Total:		5,165,710.00	5,720,277.03	173,818.60	6,852,928.45	1,132,651.42	19.80 %
Expense							
001-100-410.00	Salaries - Administrative	35,200.00	35,200.00	2,933.35	28,057.84	7,142.16	20.29 %
001-100-470.00	Social Security Match	2,129.60	2,182.40	181.85	1,739.44	442.96	20.30 %
001-100-471.00	Medicare Match	510.40	510.40	42.53	406.82	103.58	20.29 %
001-100-490.00	Unemployment	0.00	0.00	8.34	12.58	-12.58	0.00 %
001-100-501.00	Supplies	250.00	250.00	0.00	0.00	250.00	100.00 %
001-100-601.00	Professional Fees - Consulting	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
001-100-605.00	Professional Fees - IT	500.00	500.00	0.00	0.00	500.00	100.00 %
001-100-615.00	Travel & Training	9,897.60	9,897.60	435.68	2,843.26	7,054.34	71.27 %
001-100-621.00	Printing & Binding	400.00	262.00	110.00	110.00	152.00	58.02 %
001-100-625.00	Insurance	1,500.00	1,638.00	0.00	1,638.00	0.00	0.00 %
001-110-410.00	Salaries - Administrative	83,265.00	85,138.46	6,400.35	71,460.27	13,678.19	16.07 %
001-110-420.00	Salaries - Non Administrative	19,900.00	20,347.75	1,576.70	17,159.94	3,187.81	15.67 %
001-110-435.00	Salaries - Incentive Pay	1,000.00	1,000.00	0.00	1,000.00	0.00	0.00 %

Budget Report

Item No.a.

For Fiscal: 2021-2022 Period Ending: 07/31/2022

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
001-110-465.00						
001-110-470.00						
001-110-471.00						
001-110-480.00						
001-110-490.00						
001-110-501.00						
001-110-506.00						
001-110-603.00						
001-110-605.00						
001-110-615.00						
001-110-621.00						
001-110-622.00						
001-110-623.00						
001-110-642.00						
001-110-681.00						
001-110-919.00						
001-140-410.00						
001-140-430.00						
001-140-435.00						
001-140-465.00						
001-140-470.00						
001-140-471.00						
001-140-480.00						
001-140-490.00						
001-140-501.00						
001-140-502.00						
001-140-505.00						
001-140-506.00						
001-140-510.00						
001-140-525.00						
001-140-540.00						
001-140-560.00						
001-140-600.00						
001-140-601.00						
001-140-603.00						
001-140-604.00						
001-140-605.00						
001-140-611.00						
001-140-612.00						
001-140-615.00						
001-140-620.00						
001-140-621.00						
001-140-622.00						
001-140-623.00						
001-140-625.00						
001-140-630.00						
001-140-632.00						
001-140-634.00						
001-140-635.00						
001-140-640.00						
001-140-642.00						
001-140-643.00						
001-140-650.00						
001-140-681.00						
001-140-693.00						
001-140-694.00						
001-140-698.00						
001-140-704.00						
Retirement Match	2,600.00	2,629.25	200.00	2,200.00	429.25	16.33 %
Social Security Match	6,301.98	6,602.15	488.37	5,507.22	1,094.93	16.58 %
Medicare Match	1,510.39	1,544.05	114.21	1,287.97	256.08	16.58 %
Health/Life Insurance	15,862.23	16,566.52	1,417.08	13,605.48	2,961.04	17.87 %
Unemployment	420.00	420.00	15.76	397.91	22.09	5.26 %
Supplies	1,000.00	1,000.00	-30.10	227.79	772.21	77.22 %
Copier Usage/Maintenance	900.00	900.00	107.85	1,042.16	-142.16	-15.80 %
Professional Fees - Legal	50,400.00	50,400.00	3,000.00	35,000.00	15,400.00	30.56 %
Professional Fees - IT	300.00	300.00	0.00	0.00	300.00	100.00 %
Travel & Training	900.00	900.00	0.00	112.67	787.33	87.48 %
Printing & Binding	450.00	450.00	70.00	170.00	280.00	62.22 %
Publications	175.00	175.00	0.00	163.54	11.46	6.55 %
Membership Dues/Fees	150.00	150.00	0.00	125.00	25.00	16.67 %
Rent - Copier	1,200.00	0.00	0.00	0.00	0.00	0.00 %
Other Services & Charges	6,695.00	6,695.00	75.00	3,839.53	2,855.47	42.65 %
Capital Outlay - Office Equipment	5,000.00	5,600.00	0.00	3,429.99	2,170.01	38.75 %
Salaries - Administrative	332,226.00	329,701.08	19,087.39	269,591.84	60,109.24	18.23 %
Salaries - Overtime	0.00	175.00	0.00	107.17	67.83	38.76 %
Salaries - Incentive Pay	3,000.00	3,000.00	0.00	2,250.00	750.00	25.00 %
Retirement Match	21,736.00	22,340.69	1,097.00	17,244.51	5,096.18	22.81 %
Social Security Match	20,281.17	21,258.32	1,245.66	17,381.97	3,876.35	18.23 %
Medicare Match	4,860.78	4,971.71	291.31	4,065.07	906.64	18.24 %
Health/Life Insurance	32,428.09	33,463.44	1,763.75	21,467.36	11,996.08	35.85 %
Unemployment	840.00	840.00	40.78	896.80	-56.80	-6.76 %
Supplies	15,500.00	13,617.08	0.00	6,425.23	7,191.85	52.81 %
Small Hand Tools	0.00	382.92	0.00	382.92	0.00	0.00 %
FF&E Non-Capitalized	2,240.00	2,240.00	0.00	238.00	2,002.00	89.38 %
Copier Usage/Maintenance	2,760.00	2,760.00	174.58	2,052.85	707.15	25.62 %
Cleaning & Janitorial	2,250.00	6,250.00	214.04	2,867.19	3,382.81	54.12 %
Fuel	300.00	1,250.00	0.00	637.48	612.52	49.00 %
Miscellaneous Supplies	500.00	500.00	0.00	0.00	500.00	100.00 %
Repairs & Maintenance - Building	9,000.00	8,100.00	319.90	1,470.63	6,629.37	81.84 %
Professional Fees - Accounting/Aud	36,000.00	24,870.00	0.00	0.00	24,870.00	100.00 %
Professional Fees - Consulting	26,000.00	97,246.50	4,427.50	52,083.75	45,162.75	46.44 %
Professional Fees - Legal	90,000.00	90,000.00	19,000.00	84,975.00	5,025.00	5.58 %
Professional Fees - Architectural Se	10,000.00	6,000.00	0.00	6,000.00	0.00	0.00 %
Professional Fees - IT	75,140.00	75,140.00	2,531.31	65,486.48	9,653.52	12.85 %
Postage	3,000.00	3,000.00	0.00	1,385.95	1,614.05	53.80 %
Internet	2,520.00	2,520.00	0.00	1,462.93	1,057.07	41.95 %
Travel & Training	7,442.48	8,226.48	0.00	2,914.35	5,312.13	64.57 %
Advertising	4,500.00	4,500.00	2,170.80	5,821.94	-1,321.94	-29.38 %
Printing & Binding	7,060.00	1,888.92	0.00	795.00	1,093.92	57.91 %
Publications	366.80	366.80	0.00	0.00	366.80	100.00 %
Membership Dues/Fees	13,875.00	27,425.00	1,059.99	24,818.61	2,606.39	9.50 %
Insurance	127,123.67	132,294.75	80.00	132,374.75	-80.00	-0.06 %
Utilities - General	31,680.00	31,680.00	3,211.84	25,514.52	6,165.48	19.46 %
Telephone - Cell	720.00	720.00	47.52	474.02	245.98	34.16 %
Pest Control	950.00	950.00	0.00	893.60	56.40	5.94 %
Professional Fees - Repair & Maint	3,830.00	3,323.99	0.00	2,532.00	791.99	23.83 %
Rentals	0.00	490.00	490.00	490.00	0.00	0.00 %
Rent - Copier	2,400.00	0.00	0.00	0.00	0.00	0.00 %
Rent - Phone System	5,460.00	5,460.00	0.00	3,068.31	2,391.69	43.80 %
Promotions	11,050.00	11,066.01	280.48	11,498.16	-432.15	-3.91 %
Other Services & Charges	29,150.00	36,450.00	5,078.92	32,904.54	3,545.46	9.73 %
Elections	5,000.00	15,000.00	0.00	9,495.78	5,504.22	36.69 %
Collection Fees	46,600.00	46,600.00	16.86	28,926.00	17,674.00	37.93 %
Misc. Services - Drug Testing & Oth	270.00	270.00	0.00	0.00	270.00	100.00 %
Appropriations - General	54,600.00	54,600.00	0.00	54,100.00	500.00	0.92 %

Budget Report

For Fiscal: 2021-2022 Period End Item No.a. 022

		Original	Current	Period	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Remaining
001-140-901.00	Capital Outlay - Building	532,500.00	308,388.76	0.00	308,297.43	91.33	0.03 %
001-140-919.00	Capital Outlay - Office Equipment	2,500.00	14,678.00	0.00	12,177.00	2,501.00	17.04 %
001-200-501.00	Supplies	3,200.00	4,924.00	0.00	4,113.72	810.28	16.46 %
001-200-505.00	FF&E Non-Capitalized	0.00	1,981.45	0.00	1,981.45	0.00	0.00 %
001-200-506.00	Copier Usage/Maintenance	1,260.00	1,260.00	68.84	1,246.96	13.04	1.03 %
001-200-525.00	Fuel	33,500.00	53,250.00	3,554.78	40,079.42	13,170.58	24.73 %
001-200-535.00	Uniforms	5,000.00	6,699.72	174.75	4,980.77	1,718.95	25.66 %
001-200-570.00	Repairs & Maintenance - Vehicle	4,000.00	2,618.55	0.00	2,297.61	320.94	12.26 %
001-200-611.00	Postage	0.00	12.75	0.00	12.75	0.00	0.00 %
001-200-612.00	Internet	10,498.80	10,498.80	1,819.30	8,599.00	1,899.80	18.10 %
001-200-615.00	Travel & Training	6,270.00	5,204.26	0.00	3,294.14	1,910.12	36.70 %
001-200-621.00	Printing & Binding	350.00	350.00	0.00	330.00	20.00	5.71 %
001-200-625.00	Insurance	17,453.82	20,606.81	0.00	20,606.81	0.00	0.00 %
001-200-635.00	Professional Fees - R&M Outside Se	8,500.00	8,500.00	0.00	7,092.30	1,407.70	16.56 %
001-200-642.00	Rent - Copier	1,200.00	0.00	0.00	0.00	0.00	0.00 %
001-200-681.00	Other Services & Charges	26,000.00	26,000.00	1,365.00	14,859.25	11,140.75	42.85 %
001-200-689.00	Prisoner's Expense	10,500.00	10,500.00	0.00	5,360.00	5,140.00	48.95 %
001-200-690.00	Interlocal Agreement	865,079.00	881,060.01	31,672.91	644,997.69	236,062.32	26.79 %
001-200-907.00	Capital Outlay - Other	7,950.00	13,683.00	0.00	13,683.00	0.00	0.00 %
001-200-917.00	Capital Outlay - Mobile Equipment	76,000.00	79,860.61	0.00	0.00	79,860.61	100.00 %
001-200-918.00	Capital Outlay - Officer's Equipmen	7,275.00	7,977.06	0.00	7,977.06	0.00	0.00 %
001-200-919.00	Capital Outlay - Office Equipment	0.00	5,883.82	0.00	5,883.82	0.00	0.00 %
001-280-410.00	Salaries - Administrative	221,112.00	194,533.72	14,166.41	150,609.31	43,924.41	22.58 %
001-280-430.00	Salaries - Overtime	0.00	100.00	0.00	0.00	100.00	100.00 %
001-280-435.00	Salaries - Incentive Pay	2,500.00	2,500.00	0.00	1,750.00	750.00	30.00 %
001-280-465.00	Retirement Match	13,657.20	14,396.59	1,104.50	10,989.70	3,406.89	23.66 %
001-280-470.00	Social Security Match	13,529.00	14,454.29	974.59	10,306.45	4,147.84	28.70 %
001-280-471.00	Medicare Match	3,242.00	3,380.44	227.92	2,410.34	970.10	28.70 %
001-280-480.00	Health/Life Insurance	30,623.02	32,446.65	1,430.72	13,735.72	18,710.93	57.67 %
001-280-490.00	Unemployment	825.00	825.00	6.77	638.24	186.76	22.64 %
001-280-501.00	Office Supplies	1,500.00	1,750.00	151.09	904.40	845.60	48.32 %
001-280-502.00	SMALL HAND TOOLS	0.00	0.00	0.00	22.99	-22.99	0.00 %
001-280-505.00	FF&E Non-Capitalized	3,000.00	6,988.12	0.00	4,171.12	2,817.00	40.31 %
001-280-506.00	Copier Usage/Maintenance	864.00	864.00	0.00	464.08	399.92	46.29 %
001-280-525.00	Fuel	1,500.00	1,700.00	188.74	1,752.95	-52.95	-3.11 %
001-280-570.00	Repairs & Maintenance - Vehicle	350.00	350.00	0.00	0.00	350.00	100.00 %
001-280-601.00	Professional Fees - Consulting	82,000.00	82,000.00	0.00	23,200.00	58,800.00	71.71 %
001-280-602.00	Professional Fees - Engineering	40,000.00	56,712.05	0.00	32,949.00	23,763.05	41.90 %
001-280-603.00	Professional Fees - Legal	20,000.00	20,000.00	2,562.50	24,156.25	-4,156.25	-20.78 %
001-280-605.00	Professional Fees - IT	1,427.25	7,247.20	0.00	3,528.87	3,718.33	51.31 %
001-280-612.00	Internet	1,641.60	1,641.60	102.99	1,029.90	611.70	37.26 %
001-280-615.00	Travel & Training	7,156.60	5,429.98	0.00	741.70	4,688.28	86.34 %
001-280-620.00	Advertising	1,500.00	1,614.02	0.00	716.22	897.80	55.63 %
001-280-621.00	Printing & Binding	350.00	350.00	82.00	407.00	-57.00	-16.29 %
001-280-622.00	Publications	1,350.00	1,350.00	0.00	0.00	1,350.00	100.00 %
001-280-623.00	Membership Dues/Fees	425.00	425.00	0.00	365.00	60.00	14.12 %
001-280-632.00	Telephone - Cell	2,208.00	2,208.00	91.99	917.54	1,290.46	58.44 %
001-280-635.00	Professional Fees - R&M Outside Se	500.00	500.00	0.00	378.98	121.02	24.20 %
001-280-642.00	Rent - Copier	4,575.36	4,575.36	343.34	3,019.41	1,555.95	34.01 %
001-280-681.00	Other Services & Charges	3,300.00	8,300.00	200.00	6,429.50	1,870.50	22.54 %
001-280-684.00	Lot Clean-ups	5,000.00	0.00	0.00	0.00	0.00	0.00 %
001-280-698.00	Misc. Services - Drug Testing & Oth	234.00	234.00	0.00	0.00	234.00	100.00 %
001-280-917.00	Capital Outlay - Mobile Equipment	23,000.00	27,297.00	0.00	0.00	27,297.00	100.00 %
001-280-919.00	Capital Outlay - Office Equipment	2,000.00	0.00	0.00	0.00	0.00	0.00 %
001-280-921.00	Capital Outlay - Furn. & Fixtures	6,800.00	4,503.00	0.00	3,286.83	1,216.17	27.01 %
001-280-922.00	Capital Outlay - Software	0.00	14,520.00	800.00	800.00	13,720.00	94.49 %
001-301-410.00	Salaries - Administrative	89,000.00	82,555.00	5,864.60	55,434.20	27,120.80	32.85 %
001-301-420.00	Salaries - Non Administrative	504,960.00	499,127.80	31,051.47	370,546.38	128,581.42	25.76 %

Budget Report

For Fiscal: 2021-2022 Period Ending 6/30/2022

Item No.a.

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
001-301-430.00	Salaries - Overtime	0.00	3,000.00	323.84	1,350.54	1,649.46 54.98 %
001-301-435.00	Salaries - Incentive Pay	9,000.00	8,000.00	0.00	5,500.00	2,500.00 31.25 %
001-301-465.00	Retirement Match	30,061.25	29,275.20	1,329.00	13,411.49	15,863.71 54.19 %
001-301-470.00	Social Security Match	36,479.08	36,838.28	2,298.36	26,092.38	10,745.90 29.17 %
001-301-471.00	Medicare Match	8,742.92	8,608.40	537.49	6,102.14	2,506.26 29.11 %
001-301-480.00	Health/Life Insurance	136,732.80	141,753.40	8,106.99	85,309.60	56,443.80 39.82 %
001-301-490.00	Unemployment	2,520.00	2,520.00	33.39	2,172.32	347.68 13.80 %
001-301-501.00	Supplies	15,500.00	18,092.40	280.18	14,386.13	3,706.27 20.49 %
001-301-502.00	Small Hand Tools	1,000.00	1,000.00	808.39	808.39	191.61 19.16 %
001-301-506.00	Copier Usage/Maintenance	660.00	660.00	15.92	275.80	384.20 58.21 %
001-301-510.00	Janitorial Supplies	0.00	1,500.00	29.95	231.48	1,268.52 84.57 %
001-301-525.00	Fuel	30,000.00	39,315.45	3,558.71	39,345.83	-30.38 -0.08 %
001-301-535.00	Uniforms	9,882.00	9,882.00	1,056.80	8,637.09	1,244.91 12.60 %
001-301-565.00	Street Paint/Striping	1,000.00	1,000.00	0.00	0.00	1,000.00 100.00 %
001-301-570.00	Repairs & Maintenance - Vehicle	5,000.00	5,000.00	280.46	3,795.17	1,204.83 24.10 %
001-301-571.00	Repairs & Maintenance - Equipmen	12,000.00	12,254.60	1,551.79	12,382.38	-127.78 -1.04 %
001-301-575.00	Repairs & Maintenance-Streets/Dra	8,000.00	0.00	0.00	0.00	0.00 0.00 %
001-301-581.00	Asphalt/Concrete	9,000.00	9,000.00	0.00	4,763.04	4,236.96 47.08 %
001-301-582.00	Culverts	10,000.00	10,000.00	0.00	6,021.00	3,979.00 39.79 %
001-301-583.00	Gravel, Sand, Rip Rap	20,000.00	24,850.00	164.00	16,029.37	8,820.63 35.50 %
001-301-584.00	Plastic Pipe	5,000.00	7,434.55	0.00	6,210.39	1,224.16 16.47 %
001-301-586.00	Street Signs	3,000.00	3,000.00	612.12	3,312.55	-312.55 -10.42 %
001-301-601.00	Professional Fees - Consulting	37,400.00	63,613.75	1,500.00	15,694.99	47,918.76 75.33 %
001-301-602.00	Professional Fees - Engineering	127,000.00	240,397.51	18,958.25	153,030.15	87,367.36 36.34 %
001-301-603.00	Professional Fees - Legal	0.00	406.25	0.00	687.50	-281.25 -69.23 %
001-301-615.00	Travel & Training	3,800.00	3,800.00	0.00	409.10	3,390.90 89.23 %
001-301-621.00	Printing & Binding	0.00	751.00	0.00	751.00	0.00 0.00 %
001-301-623.00	Membership Dues/Fees	763.00	763.00	0.00	400.00	363.00 47.58 %
001-301-630.00	Utilities - Streetlights & Other	199,350.00	199,350.00	16,706.24	169,908.60	29,441.40 14.77 %
001-301-632.00	Telephone - Cell	6,605.67	6,605.67	470.88	4,777.43	1,828.24 27.68 %
001-301-635.00	Professional Fees - R&M Outside Se	16,000.00	44,966.62	0.00	28,649.83	16,316.79 36.29 %
001-301-640.00	Rentals	36,286.00	12,190.00	2,000.00	11,457.39	732.61 6.01 %
001-301-642.00	Rent - Copier	983.64	0.00	0.00	0.00	0.00 0.00 %
001-301-681.00	Other Services & Charges	4,674.00	5,264.00	0.00	4,724.00	540.00 10.26 %
001-301-683.00	Professional Fees - Debris Removal	3,500.00	141,602.69	0.00	141,602.69	0.00 0.00 %
001-301-696.00	Beautification Expense	0.00	1,275.00	0.00	0.00	1,275.00 100.00 %
001-301-698.00	Misc. Services - Drug Testing & Oth	775.00	775.00	295.00	1,044.00	-269.00 -34.71 %
001-301-705.00	Appropriations - General	3,000.00	3,000.00	0.00	0.00	3,000.00 100.00 %
001-301-900.00	Capital Outlay - Land	100,000.00	81,903.29	1,260.00	119,448.64	-37,545.35 -45.84 %
001-301-900.02	Capital Contributions - Land	0.00	243,150.00	0.00	213,150.00	30,000.00 12.34 %
001-301-907.00	Capital Outlay - Other	1,800.00	1,800.00	0.00	0.00	1,800.00 100.00 %
001-301-912.00	Capital Outlay - Streets/Drainage	100,000.00	100,000.00	29,788.05	36,428.05	63,571.95 63.57 %
001-301-912.01	Capital Outlay - Paving	300,000.00	580,970.43	0.00	166,970.43	414,000.00 71.26 %
001-301-912.02	Capital Contributions - Streets/Drai	0.00	30,000.00	0.00	30,000.00	0.00 0.00 %
001-301-917.00	Capital Outlay - Mobile Equipment	148,500.00	357,110.95	208,610.95	208,610.95	148,500.00 41.58 %
001-301-919.00	Capital Outlay - Office Equipment	550.00	3,130.01	0.00	3,100.00	30.01 0.96 %
001-301-920.00	Capital Outlay - Tools/Equipment	0.00	519.99	0.00	519.99	0.00 0.00 %
001-653-601.00	Professional Fees - Consulting	73,000.00	80,615.47	14,300.00	70,133.94	10,481.53 13.00 %
001-653-621.00	Printing & Binding	500.00	500.00	0.00	0.00	500.00 100.00 %
001-653-650.00	Promotions	52,500.00	53,500.00	0.00	48,039.46	5,460.54 10.21 %
001-800-820.05	Note Principal Payment - Vehicle/E	62,208.03	62,208.03	0.00	62,208.03	0.00 0.00 %
001-800-820.06	Note Principal Payment- Equip Leas	18,500.00	18,500.00	0.00	0.00	18,500.00 100.00 %
001-800-820.07	Note Principal Payment - Copier Le	0.00	5,133.54	430.42	4,266.30	867.24 16.89 %
001-800-830.03	Note Principal Payment - City Hall 2	84,876.00	84,876.00	0.00	84,876.00	0.00 0.00 %
001-800-830.04	Note Interest Payment - City Hall 2	23,396.12	23,396.12	0.00	23,396.12	0.00 0.00 %
001-800-830.05	Note Interest Payment - Vehicle/Eq	4,544.00	4,544.00	0.00	4,544.00	0.00 0.00 %
001-800-830.06	Note Interest Payment- Equip Lease	1,200.00	1,200.00	0.00	0.00	1,200.00 100.00 %
001-800-830.07	Note Interest Payment - Copier Lea	0.00	566.46	44.58	483.70	82.76 14.61 %

Budget Report

For Fiscal: 2021-2022 Period En

Item No.a.

22

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
001-900-950.00	Transfer Out - General	10,719.03	10,719.03	0.00	2,010,719.03	-2,000,000.00	.8,658.40 %
001-900-951.00	Transfers Out-GRANT MATCH	522,467.00	816,113.71	0.00	541,113.71	275,000.00	33.70 %
	Expense Total:	6,308,719.38	7,609,215.49	493,133.57	7,337,446.50	271,768.99	3.57 %
	Fund: 001 - GENERAL FUND Surplus (Deficit):	-1,143,009.38	-1,888,938.46	-319,314.97	-484,518.05	1,404,420.41	74.35 %
Fund: 104 - MS Infrastructure Modification Fund							
Revenue							
104-000-260.00	MS Infrastructure Modification Rev	240,000.00	390,000.00	190,750.74	385,128.77	-4,871.23	1.25 %
104-000-340.00	Interest	750.00	750.00	0.00	69.88	-680.12	90.68 %
	Revenue Total:	240,750.00	390,750.00	190,750.74	385,198.65	-5,551.35	1.42 %
Expense							
104-301-602.00	Professional Fees - Engineering	0.00	0.00	3,187.50	47,875.00	-47,875.00	0.00 %
104-301-912.00	Capital Outlay - Streets/Drainage	240,750.00	390,751.21	0.00	10,567.32	380,183.89	97.30 %
	Expense Total:	240,750.00	390,751.21	3,187.50	58,442.32	332,308.89	85.04 %
	Fund: 104 - MS Infrastructure Modification Fund Surplus (Deficit):	0.00	-1.21	187,563.24	326,756.33	326,757.54	14,755.37 %
Fund: 190 - American Rescue & Recovery Act							
Revenue							
190-000-230.00	American Rescue & Recovery Fund	989,280.97	989,280.97	989,280.98	989,280.98	0.01	100.00 %
190-000-275.00	HC Board of Supervisors Matching	2,000,000.00	2,000,000.00	0.00	0.00	-2,000,000.00	100.00 %
190-000-340.00	Interest	0.00	0.00	0.00	333.36	333.36	0.00 %
190-000-381.00	Transfer In - City Funds	10,719.03	10,719.03	0.00	10,719.03	0.00	0.00 %
	Revenue Total:	3,000,000.00	3,000,000.00	989,280.98	1,000,333.37	-1,999,666.63	66.66 %
Expense							
190-000-602.00	Professional Fees - Engineering	600,000.00	600,000.00	12,948.60	127,793.80	472,206.20	78.70 %
190-000-912.00	Capital Outlay - Streets/Drainage	3,400,000.00	3,400,000.00	0.00	188,980.03	3,211,019.97	94.44 %
	Expense Total:	4,000,000.00	4,000,000.00	12,948.60	316,773.83	3,683,226.17	92.08 %
	Fund: 190 - American Rescue & Recovery Act Surplus (Deficit):	-1,000,000.00	-1,000,000.00	976,332.38	683,559.54	1,683,559.54	168.36 %
Fund: 401 - SOLID WASTE FUND							
Revenue							
401-322-297.00	Solid Waste Receipts	533,126.22	533,126.22	67,522.41	530,279.54	-2,846.68	0.53 %
401-322-340.00	Interest	980.00	980.00	0.00	88.60	-891.40	90.96 %
	Revenue Total:	534,106.22	534,106.22	67,522.41	530,368.14	-3,738.08	0.70 %
Expense							
401-322-680.00	Other Services & Charges	506,522.39	506,522.39	57,788.50	457,054.50	49,467.89	9.77 %
401-322-694.00	Collection Fees	17,997.14	17,997.14	2,025.67	15,805.68	2,191.46	12.18 %
	Expense Total:	524,519.53	524,519.53	59,814.17	472,860.18	51,659.35	9.85 %
	Fund: 401 - SOLID WASTE FUND Surplus (Deficit):	9,586.69	9,586.69	7,708.24	57,507.96	47,921.27	-499.87 %
	Report Surplus (Deficit):	-2,133,422.69	-2,879,352.98	852,288.89	583,305.78	3,462,658.76	120.26 %

Budget Report

For Fiscal: 2021-2022 Period Ending 6/30/2022

Item No.a.

Group Summary

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 001 - GENERAL FUND						
Revenue	5,165,710.00	5,720,277.03	173,818.60	6,852,928.45	1,132,651.42	19.80 %
Expense	6,308,719.38	7,609,215.49	493,133.57	7,337,446.50	271,768.99	3.57 %
Fund: 001 - GENERAL FUND Surplus (Deficit):	-1,143,009.38	-1,888,938.46	-319,314.97	-484,518.05	1,404,420.41	74.35 %
Fund: 104 - MS Infrastructure Modification Fund						
Revenue	240,750.00	390,750.00	190,750.74	385,198.65	-5,551.35	1.42 %
Expense	240,750.00	390,751.21	3,187.50	58,442.32	332,308.89	85.04 %
Fund: 104 - MS Infrastructure Modification Fund Surplus (Deficit):	0.00	-1.21	187,563.24	326,756.33	326,757.54	14,755.37 %
Fund: 190 - American Rescue & Recovery Act						
Revenue	3,000,000.00	3,000,000.00	989,280.98	1,000,333.37	-1,999,666.63	66.66 %
Expense	4,000,000.00	4,000,000.00	12,948.60	316,773.83	3,683,226.17	92.08 %
Fund: 190 - American Rescue & Recovery Act Surplus (Deficit):	-1,000,000.00	-1,000,000.00	976,332.38	683,559.54	1,683,559.54	168.36 %
Fund: 401 - SOLID WASTE FUND						
Revenue	534,106.22	534,106.22	67,522.41	530,368.14	-3,738.08	0.70 %
Expense	524,519.53	524,519.53	59,814.17	472,860.18	51,659.35	9.85 %
Fund: 401 - SOLID WASTE FUND Surplus (Deficit):	9,586.69	9,586.69	7,708.24	57,507.96	47,921.27	-499.87 %
Report Surplus (Deficit):	-2,133,422.69	-2,879,352.98	852,288.89	583,305.78	3,462,658.76	120.26 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
001 - GENERAL FUND	-1,143,009.38	-1,888,938.46	-319,314.97	-484,518.05	1,404,420.41
104 - MS Infrastructure Modificati	0.00	-1.21	187,563.24	326,756.33	326,757.54
190 - American Rescue & Recover	-1,000,000.00	-1,000,000.00	976,332.38	683,559.54	1,683,559.54
401 - SOLID WASTE FUND	9,586.69	9,586.69	7,708.24	57,507.96	47,921.27
Report Surplus (Deficit):	-2,133,422.69	-2,879,352.98	852,288.89	583,305.78	3,462,658.76

CITY OF DIAMONDHEAD, MISSISSIPPI
Financial Statements
Coversheet to Monthly Budget Report
For the Month Ended August 31, 2022

ALL FUNDS HIGHLIGHTS

*Revenue:		Current Year	Prior Year
Total YTD Revenue	\$	10,026,724	\$ 6,745,433
Total Budget	\$	16,986,867	\$ 11,694,165
% Actual to Budget		59.0%	57.7%
Current Month % to Fiscal Year		91.7%	91.7%
*Expenses YTD Activity:		Current Year	Last Year
Total YTD Expenses Actual Activity	\$	9,347,274	\$ 7,116,748
Total YTD Expenses Activity w/ Encumbrances	\$	10,627,382	\$ 8,500,159
Total Budget	\$	20,001,668	\$ 12,410,134
% Actual to Budget		46.7%	57.3%
% Actual w/ Encumbrances to Budget		53.1%	68.5%
Current Month % to Fiscal Year		91.7%	91.7%

* Excludes Other Financing Sources and Uses

Depository Account Balances as of: August 31, 2022

General Bank Acct:	\$ 4,914,103	Unrestricted	\$ 3,371,026
Accounts Payable Clearing:	14,765	Fiduciary Fund	12,348
Payroll Clearing:	76,165	Solid Waste	260,040
Contingency Operating Fund:	2,033,863	Grant Funds	1,397,572
Fire Department Fund:		MS Infrastructure	327,734
		Amer Rescue & F	1,670,176
TOTAL	\$ 7,038,896		\$ 7,038,896

Fund Activity	YTD Actual	YTD Actual w/ Encumbrances	Total Current Budget
001 - General Fund	\$ (420,025)	\$ (799,510)	\$ (1,888,938)
104 - MS Infrastructure Modification Fui	\$ 327,408	\$ 285,883	\$ (1)
113 - Grant - GRPC Multi Modal Path	\$ -	\$ -	\$ (20,000)
115 - Grant- Tideland FY20 Rotten Ba	\$ 7,276	\$ (26,723)	\$ -
116 - Grant- NRCS-Emergency Waters	\$ 189,887	\$ 189,887	\$ 187,552
117 - Grant- MDA-SMLP East Aloha Im	\$ (453,558)	\$ (492,935)	\$ (3,000)
156 - Grant- GCRF-MDA FY2021 Comr	\$ (256,153)	\$ (590,100)	\$ (300,000)
157 - Grant- GRPC - East Aloha Improv	\$ 122,467	\$ 122,467	\$ -
158 - Grant - Tideland FY21/22 Noma	\$ (11,952)	\$ (73,127)	\$ -
159 - Grant - GOMESA Marsh Erosion I	\$ -	\$ -	\$ -
160 - Grant - DMR - Twin Lakes Pier/Bc	\$ (1,000)	\$ (29,750)	\$ -
161 - Grant - GCRF-MDA FY2022 COM	\$ 400,000	\$ 400,000	\$ -
190 - American Rescue & Recovery Ac	\$ 636,467	\$ 274,618	\$ (1,000,000)
401 - Solid Waste Fund	\$ 138,633	\$ 138,633	\$ 9,587
TOTAL Surplus (Deficit)	\$ 679,451	\$ (600,657)	\$ (3,014,801)

CITY OF DIAMONDHEAD, MISSISSIPPI
Financial Statement
Grants Fund Breakdown
For the Month Ended August 31, 2022

Fund Balances

<u>Expense</u>	<u>Prior Year</u>		<u>YTD Actual w/ Encumbrances</u>	<u>Total Budget</u>	<u>YTD % Used</u>
	<u>Project Totals</u>	<u>YTD Actual</u>			
113 - GRPC Multi Modal Path Grant		-	-	100,000	0%
115 - Grant- Tidelands FY20 Rotten Bayou	\$ 25,671	7,849	41,848	572,004	7%
116 - NRCS-Emergency Watershed Protection	\$ 321,402	117,509	117,509	119,845	98%
117 - Grant- MDA-SMLP East Aloha Improvements	\$ 28,550	453,558	492,935	428,000	115%
156 - Grant- GCRF-MDA Commercial District	\$ 37,100	256,153	590,100	1,800,000	33%
157 - Grant- GRPC - East Aloha Improvements Phase 2		-	-	612,333	0%
158 - Grant - Tidelands FY21/22 Noma Drive Public Access		11,952	73,127	800,000	9%
159 - Grant - GOMESA Marsh Erosion Prevention		-	-	495,000	0%
160 - Grant - DMR - Twin Lakes Pier/Boardwalk		1,000	29,750	150,000	20%
TOTAL EXPENSES YTD	\$ 412,723	\$ 848,020	\$ 1,345,270	\$ 5,077,182	26%
Revenue					
113 - GRPC Multi Modal Path Grant	\$ 20,000	-	-	80,000	0%
115 - Grant- Tidelands FY20 Rotten Bayou	\$ 10,546	15,125	15,125	572,004	3%
116 - NRCS-Emergency Watershed Protection	\$ 133,850	307,397	307,397	307,397	100%
117 - Grant- MDA-SMLP East Aloha Improvements	\$ 30,000	-	-	425,000	0%
156 - Grant- GCRF-MDA Commercial District	\$ 300,000	-	-	1,500,000	0%
157 - Grant- GRPC - East Aloha Improvements Phase 2		122,467	122,467	612,333	20%
158 - Grant - Tidelands FY21/22 Noma Drive Public Access		-	-	800,000	0%
159 - Grant - GOMESA Marsh Erosion Prevention		-	-	495,000	0%
160 - Grant - DMR - Twin Lakes Pier/Boardwalk		-	-	150,000	0%
TOTAL REVENUE YTD	\$ 494,396	\$ 444,988	\$ 444,988	\$ 4,941,733	9%
Department Total Surplus (Deficit)	\$ 81,674	\$ (403,032)	\$ (900,281)	\$ (135,448)	



City of Diamondhead, MS

Item No.a.

Budget Report

Account Summary

For Fiscal: 2021-2022 Period Ending: 08/31/2022

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 001 - GENERAL FUND							
Revenue							
001-000-200.00	Real Property Tax	2,312,000.00	2,403,000.00	59,840.25	2,293,165.90	-109,834.10	4.57 %
001-000-201.00	Auto Tax	620,000.00	620,000.00	0.00	500,378.82	-119,621.18	19.29 %
001-000-202.00	Personal Property Tax	51,900.00	51,900.00	0.00	47,482.30	-4,417.70	8.51 %
001-000-203.00	Prior Year - Real Property Tax	3,700.00	3,700.00	106.20	2,499.78	-1,200.22	32.44 %
001-000-204.00	Prior Year - Auto Tax	12,850.00	12,850.00	0.00	12,526.54	-323.46	2.52 %
001-000-205.00	Prior Year - Personal Property	3,300.00	3,300.00	0.00	425.86	-2,874.14	87.10 %
001-000-207.00	Public Utilities Tax	5,500.00	5,500.00	0.00	4,871.34	-628.66	11.43 %
001-000-210.00	Penalties & Interest	18,000.00	18,000.00	999.83	7,099.89	-10,900.11	60.56 %
001-000-220.00	Privilege Licenses	9,000.00	9,000.00	862.00	6,285.83	-2,714.17	30.16 %
001-000-221.00	Franchise Charge (Public Utilities)	295,400.00	295,400.00	69,793.44	287,778.99	-7,621.01	2.58 %
001-000-222.00	Permits - Building	130,000.00	130,000.00	8,616.11	132,382.59	2,382.59	101.83 %
001-000-224.00	Contractor's Licenses	12,000.00	12,000.00	950.00	11,300.00	-700.00	5.83 %
001-000-225.00	Planning & Zoning Fees	7,000.00	7,000.00	298.00	6,823.00	-177.00	2.53 %
001-000-226.00	Reinspection Fees	0.00	0.00	250.00	1,815.75	1,815.75	0.00 %
001-000-251.00	Homestead Exemption Reimburse	280,000.00	280,000.00	0.00	131,278.89	-148,721.11	53.11 %
001-000-252.00	Disaster Reimbursements	0.00	0.00	22,522.40	2,293,530.08	2,293,530.08	0.00 %
001-000-253.00	Municipal Aid	3,270.00	3,270.00	92.63	3,210.75	-59.25	1.81 %
001-000-253.02	Muni Aid - Fire Fund Protection All	0.00	0.00	61,564.30	61,564.30	61,564.30	0.00 %
001-000-260.00	Sales Tax	792,000.00	910,900.08	79,465.27	886,828.30	-24,071.78	2.64 %
001-000-261.00	ABC Liquor Tax	16,200.00	16,200.00	1,575.00	20,250.00	4,050.00	125.00 %
001-000-272.00	County Road Taxes	103,000.00	103,000.00	2,224.92	107,378.12	4,378.12	104.25 %
001-000-272.01	County Road Taxes-HC Board of Su	103,000.00	103,000.00	0.00	0.00	-103,000.00	100.00 %
001-000-280.00	Miscellaneous Fees	15.00	15.00	5.00	36.28	21.28	241.87 %
001-000-281.00	Building Rental Fees	0.00	0.00	0.00	800.00	800.00	0.00 %
001-000-330.00	Court Fines & Fees	48,000.00	48,000.00	2,429.25	24,827.55	-23,172.45	48.28 %
001-000-335.00	Forfeitures	1,500.00	1,500.00	260.16	423.36	-1,076.64	71.78 %
001-000-340.00	Interest	42,700.00	42,700.00	5,368.52	11,419.28	-31,280.72	73.26 %
001-000-341.02	Vendor Fees	3,225.00	3,225.00	0.00	510.00	-2,715.00	84.19 %
001-000-341.04	Property for Sale	154,663.98	200,218.93	0.00	0.00	-200,218.93	100.00 %
001-000-343.00	Special Assessments - Lot Clean Up	0.00	0.00	0.00	2,184.25	2,184.25	0.00 %
001-000-346.00	Donations	14,950.00	290,525.00	3,050.00	264,678.60	-25,846.40	8.90 %
001-000-346.02	Donations Restricted - Special Proje	0.00	2,060.00	661.00	9,306.00	7,246.00	451.75 %
001-000-353.00	Other Revenue - Other Public Infor	475.00	475.00	43.50	458.00	-17.00	3.58 %
001-000-354.00	Other Revenue	1,725.00	1,725.00	4,405.60	23,314.48	21,589.48	1,351.56 %
001-000-390.00	Gross Proceeds from Capital Lease	100,000.00	121,477.00	0.00	21,477.00	-100,000.00	82.32 %
001-000-394.00	Gain/Loss on Sale of Assets	20,336.02	20,336.02	0.00	0.00	-20,336.02	100.00 %
	Revenue Total:	5,165,710.00	5,720,277.03	325,383.38	7,178,311.83	1,458,034.80	25.49 %
Expense							
001-100-410.00	Salaries - Administrative	35,200.00	35,200.00	2,933.35	30,991.19	4,208.81	11.96 %
001-100-470.00	Social Security Match	2,129.60	2,182.40	181.85	1,921.29	261.11	11.96 %
001-100-471.00	Medicare Match	510.40	510.40	42.53	449.35	61.05	11.96 %
001-100-490.00	Unemployment	0.00	0.00	0.00	12.58	-12.58	0.00 %
001-100-501.00	Supplies	250.00	250.00	200.97	200.97	49.03	19.61 %
001-100-601.00	Professional Fees - Consulting	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
001-100-605.00	Professional Fees - IT	500.00	500.00	0.00	0.00	500.00	100.00 %
001-100-615.00	Travel & Training	9,897.60	9,897.60	0.00	2,843.26	7,054.34	71.27 %
001-100-621.00	Printing & Binding	400.00	262.00	0.00	110.00	152.00	58.02 %
001-100-625.00	Insurance	1,500.00	1,638.00	0.00	1,638.00	0.00	0.00 %
001-110-410.00	Salaries - Administrative	83,265.00	85,138.46	6,597.25	78,057.52	7,080.94	8.32 %
001-110-420.00	Salaries - Non Administrative	19,900.00	20,347.75	1,576.70	18,736.64	1,611.11	7.92 %

Budget Report

For Fiscal: 2021-2022 Period Ending 06/30/2022

Item No.a.

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
001-110-435.00	Salaries - Incentive Pay	1,000.00	1,000.00	0.00	1,000.00	0.00	0.00 %
001-110-465.00	Retirement Match	2,600.00	2,629.25	200.00	2,400.00	229.25	8.72 %
001-110-470.00	Social Security Match	6,301.98	6,602.15	500.57	6,007.79	594.36	9.00 %
001-110-471.00	Medicare Match	1,510.39	1,544.05	117.06	1,405.03	139.02	9.00 %
001-110-480.00	Health/Life Insurance	15,862.23	16,566.52	1,417.08	15,022.56	1,543.96	9.32 %
001-110-490.00	Unemployment	420.00	420.00	15.76	413.67	6.33	1.51 %
001-110-501.00	Supplies	1,000.00	1,000.00	0.00	227.79	772.21	77.22 %
001-110-506.00	Copier Usage/Maintenance	900.00	900.00	127.11	1,169.27	-269.27	-29.92 %
001-110-603.00	Professional Fees - Legal	50,400.00	50,400.00	4,000.00	39,000.00	11,400.00	22.62 %
001-110-605.00	Professional Fees - IT	300.00	300.00	0.00	0.00	300.00	100.00 %
001-110-615.00	Travel & Training	900.00	900.00	600.00	712.67	187.33	20.81 %
001-110-621.00	Printing & Binding	450.00	450.00	0.00	170.00	280.00	62.22 %
001-110-622.00	Publications	175.00	175.00	0.00	163.54	11.46	6.55 %
001-110-623.00	Membership Dues/Fees	150.00	150.00	0.00	125.00	25.00	16.67 %
001-110-642.00	Rent - Copier	1,200.00	0.00	0.00	0.00	0.00	0.00 %
001-110-681.00	Other Services & Charges	6,695.00	6,695.00	257.25	4,096.78	2,598.22	38.81 %
001-110-919.00	Capital Outlay - Office Equipment	5,000.00	5,600.00	0.00	3,429.99	2,170.01	38.75 %
001-140-410.00	Salaries - Administrative	332,226.00	329,701.08	19,087.38	288,679.22	41,021.86	12.44 %
001-140-430.00	Salaries - Overtime	0.00	175.00	0.00	107.17	67.83	38.76 %
001-140-435.00	Salaries - Incentive Pay	3,000.00	3,000.00	0.00	2,250.00	750.00	25.00 %
001-140-465.00	Retirement Match	21,736.00	22,340.69	1,097.00	18,341.51	3,999.18	17.90 %
001-140-470.00	Social Security Match	20,281.17	21,258.32	1,245.65	18,627.62	2,630.70	12.37 %
001-140-471.00	Medicare Match	4,860.78	4,971.71	291.30	4,356.37	615.34	12.38 %
001-140-480.00	Health/Life Insurance	32,428.09	33,463.44	1,763.74	23,231.10	10,232.34	30.58 %
001-140-490.00	Unemployment	840.00	840.00	16.46	913.26	-73.26	-8.72 %
001-140-501.00	Supplies	15,500.00	13,617.08	425.44	6,850.67	6,766.41	49.69 %
001-140-502.00	Small Hand Tools	0.00	382.92	0.00	382.92	0.00	0.00 %
001-140-505.00	FF&E Non-Capitalized	2,240.00	2,240.00	0.00	238.00	2,002.00	89.38 %
001-140-506.00	Copier Usage/Maintenance	2,760.00	2,760.00	126.72	2,179.57	580.43	21.03 %
001-140-510.00	Cleaning & Janitorial	2,250.00	6,250.00	89.14	2,956.33	3,293.67	52.70 %
001-140-525.00	Fuel	300.00	1,250.00	0.00	637.48	612.52	49.00 %
001-140-540.00	Miscellaneous Supplies	500.00	500.00	0.00	0.00	500.00	100.00 %
001-140-560.00	Repairs & Maintenance - Building	9,000.00	8,100.00	0.00	1,470.63	6,629.37	81.84 %
001-140-600.00	Professional Fees - Accounting/Aud	36,000.00	24,870.00	0.00	0.00	24,870.00	100.00 %
001-140-601.00	Professional Fees - Consulting	26,000.00	97,246.50	1,275.00	53,358.75	43,887.75	45.13 %
001-140-603.00	Professional Fees - Legal	90,000.00	90,000.00	0.00	84,975.00	5,025.00	5.58 %
001-140-604.00	Professional Fees - Architectural Se	10,000.00	6,000.00	0.00	6,000.00	0.00	0.00 %
001-140-605.00	Professional Fees - IT	75,140.00	75,140.00	4,888.87	70,375.35	4,764.65	6.34 %
001-140-611.00	Postage	3,000.00	3,000.00	1,035.00	2,420.95	579.05	19.30 %
001-140-612.00	Internet	2,520.00	2,520.00	0.00	1,462.93	1,057.07	41.95 %
001-140-615.00	Travel & Training	7,442.48	8,226.48	0.00	2,914.35	5,312.13	64.57 %
001-140-620.00	Advertising	4,500.00	4,500.00	0.00	5,821.94	-1,321.94	-29.38 %
001-140-621.00	Printing & Binding	7,060.00	1,888.92	0.00	795.00	1,093.92	57.91 %
001-140-622.00	Publications	366.80	366.80	0.00	0.00	366.80	100.00 %
001-140-623.00	Membership Dues/Fees	13,875.00	27,425.00	4,218.69	29,037.30	-1,612.30	-5.88 %
001-140-625.00	Insurance	127,123.67	132,294.75	0.00	132,374.75	-80.00	-0.06 %
001-140-630.00	Utilities - General	31,680.00	31,680.00	2,962.76	28,477.28	3,202.72	10.11 %
001-140-632.00	Telephone - Cell	720.00	720.00	47.52	521.54	198.46	27.56 %
001-140-634.00	Pest Control	950.00	950.00	0.00	893.60	56.40	5.94 %
001-140-635.00	Professional Fees - Repair & Maint	3,830.00	3,323.99	0.00	2,532.00	791.99	23.83 %
001-140-640.00	Rentals	0.00	490.00	0.00	490.00	0.00	0.00 %
001-140-642.00	Rent - Copier	2,400.00	0.00	0.00	0.00	0.00	0.00 %
001-140-643.00	Rent - Phone System	5,460.00	5,460.00	0.00	3,068.31	2,391.69	43.80 %
001-140-650.00	Promotions	11,050.00	11,066.01	86.48	11,584.64	-518.63	-4.69 %
001-140-681.00	Other Services & Charges	29,150.00	36,450.00	2,163.67	35,068.21	1,381.79	3.79 %
001-140-693.00	Elections	5,000.00	15,000.00	0.00	9,495.78	5,504.22	36.69 %
001-140-694.00	Collection Fees	46,600.00	46,600.00	2.12	28,928.12	17,671.88	37.92 %
001-140-698.00	Misc. Services - Drug Testing & Oth	270.00	270.00	0.00	0.00	270.00	100.00 %

Budget Report

For Fiscal: 2021-2022 Period End

Item No.a.

22

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
001-140-704.00	Appropriations - General	54,600.00	54,600.00	0.00	54,100.00	500.00	0.92 %
001-140-901.00	Capital Outlay - Building	532,500.00	308,388.76	0.00	308,297.43	91.33	0.03 %
001-140-919.00	Capital Outlay - Office Equipment	2,500.00	14,678.00	0.00	12,177.00	2,501.00	17.04 %
001-200-501.00	Supplies	3,200.00	4,924.00	0.00	4,113.72	810.28	16.46 %
001-200-505.00	FF&E Non-Capitalized	0.00	1,981.45	0.00	1,981.45	0.00	0.00 %
001-200-506.00	Copier Usage/Maintenance	1,260.00	1,260.00	21.01	1,267.97	-7.97	-0.63 %
001-200-525.00	Fuel	33,500.00	53,250.00	4,896.36	44,975.78	8,274.22	15.54 %
001-200-535.00	Uniforms	5,000.00	6,699.72	0.00	4,980.77	1,718.95	25.66 %
001-200-570.00	Repairs & Maintenance - Vehicle	4,000.00	2,618.55	2,114.30	4,411.91	-1,793.36	-68.49 %
001-200-611.00	Postage	0.00	12.75	0.00	12.75	0.00	0.00 %
001-200-612.00	Internet	10,498.80	10,498.80	589.30	9,188.30	1,310.50	12.48 %
001-200-615.00	Travel & Training	6,270.00	5,204.26	0.00	3,294.14	1,910.12	36.70 %
001-200-621.00	Printing & Binding	350.00	350.00	0.00	330.00	20.00	5.71 %
001-200-625.00	Insurance	17,453.82	20,606.81	0.00	20,606.81	0.00	0.00 %
001-200-635.00	Professional Fees - R&M Outside Se	8,500.00	8,500.00	665.31	7,757.61	742.39	8.73 %
001-200-642.00	Rent - Copier	1,200.00	0.00	0.00	0.00	0.00	0.00 %
001-200-681.00	Other Services & Charges	26,000.00	26,000.00	1,365.00	16,224.25	9,775.75	37.60 %
001-200-689.00	Prisoner's Expense	10,500.00	10,500.00	220.00	5,580.00	4,920.00	46.86 %
001-200-690.00	Interlocal Agreement	865,079.00	881,060.01	60,464.46	705,462.15	175,597.86	19.93 %
001-200-907.00	Capital Outlay - Other	7,950.00	13,683.00	0.00	13,683.00	0.00	0.00 %
001-200-917.00	Capital Outlay - Mobile Equipment	76,000.00	79,860.61	0.00	0.00	79,860.61	100.00 %
001-200-918.00	Capital Outlay - Officer's Equipmen	7,275.00	7,977.06	0.00	7,977.06	0.00	0.00 %
001-200-919.00	Capital Outlay - Office Equipment	0.00	5,883.82	0.00	5,883.82	0.00	0.00 %
001-280-410.00	Salaries - Administrative	221,112.00	194,533.72	18,240.92	168,850.23	25,683.49	13.20 %
001-280-430.00	Salaries - Overtime	0.00	100.00	0.00	0.00	100.00	100.00 %
001-280-435.00	Salaries - Incentive Pay	2,500.00	2,500.00	0.00	1,750.00	750.00	30.00 %
001-280-465.00	Retirement Match	13,657.20	14,396.59	1,104.50	12,094.20	2,302.39	15.99 %
001-280-470.00	Social Security Match	13,529.00	14,454.29	1,227.21	11,533.66	2,920.63	20.21 %
001-280-471.00	Medicare Match	3,242.00	3,380.44	287.00	2,697.34	683.10	20.21 %
001-280-480.00	Health/Life Insurance	30,623.02	32,446.65	1,430.72	15,166.44	17,280.21	53.26 %
001-280-490.00	Unemployment	825.00	825.00	45.96	684.20	140.80	17.07 %
001-280-501.00	Office Supplies	1,500.00	1,750.00	150.00	1,054.40	695.60	39.75 %
001-280-502.00	SMALL HAND TOOLS	0.00	0.00	0.00	22.99	-22.99	0.00 %
001-280-505.00	FF&E Non-Capitalized	3,000.00	6,988.12	0.00	4,171.12	2,817.00	40.31 %
001-280-506.00	Copier Usage/Maintenance	864.00	864.00	60.43	524.51	339.49	39.29 %
001-280-525.00	Fuel	1,500.00	1,700.00	70.14	1,823.09	-123.09	-7.24 %
001-280-570.00	Repairs & Maintenance - Vehicle	350.00	350.00	0.00	0.00	350.00	100.00 %
001-280-601.00	Professional Fees - Consulting	82,000.00	82,000.00	0.00	23,200.00	58,800.00	71.71 %
001-280-602.00	Professional Fees - Engineering	40,000.00	56,712.05	10,866.25	43,815.25	12,896.80	22.74 %
001-280-603.00	Professional Fees - Legal	20,000.00	20,000.00	4,781.25	28,937.50	-8,937.50	-44.69 %
001-280-605.00	Professional Fees - IT	1,427.25	7,247.20	719.25	4,248.12	2,999.08	41.38 %
001-280-612.00	Internet	1,641.60	1,641.60	102.99	1,132.89	508.71	30.99 %
001-280-615.00	Travel & Training	7,156.60	5,429.98	0.00	741.70	4,688.28	86.34 %
001-280-620.00	Advertising	1,500.00	1,614.02	125.40	841.62	772.40	47.86 %
001-280-621.00	Printing & Binding	350.00	350.00	236.00	643.00	-293.00	-83.71 %
001-280-622.00	Publications	1,350.00	1,350.00	0.00	0.00	1,350.00	100.00 %
001-280-623.00	Membership Dues/Fees	425.00	425.00	0.00	365.00	60.00	14.12 %
001-280-632.00	Telephone - Cell	2,208.00	2,208.00	87.04	1,004.58	1,203.42	54.50 %
001-280-635.00	Professional Fees - R&M Outside Se	500.00	500.00	0.00	378.98	121.02	24.20 %
001-280-642.00	Rent - Copier	4,575.36	4,575.36	281.28	3,300.69	1,274.67	27.86 %
001-280-681.00	Other Services & Charges	3,300.00	8,300.00	200.00	6,629.50	1,670.50	20.13 %
001-280-684.00	Lot Clean-ups	5,000.00	0.00	0.00	0.00	0.00	0.00 %
001-280-698.00	Misc. Services - Drug Testing & Oth	234.00	234.00	0.00	0.00	234.00	100.00 %
001-280-917.00	Capital Outlay - Mobile Equipment	23,000.00	27,297.00	0.00	0.00	27,297.00	100.00 %
001-280-919.00	Capital Outlay - Office Equipment	2,000.00	0.00	0.00	0.00	0.00	0.00 %
001-280-921.00	Capital Outlay - Furn. & Fixtures	6,800.00	4,503.00	0.00	3,286.83	1,216.17	27.01 %
001-280-922.00	Capital Outlay - Software	0.00	14,520.00	0.00	800.00	13,720.00	94.49 %
001-301-410.00	Salaries - Administrative	89,000.00	82,555.00	2,418.07	57,852.27	24,702.73	29.92 %

Budget Report

For Fiscal: 2021-2022 Period Ending 06/30/2022

Item No.a.

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
001-301-420.00	Salaries - Non Administrative	504,960.00	499,127.80	34,367.35	404,913.73	94,214.07	18.88 %
001-301-430.00	Salaries - Overtime	0.00	3,000.00	0.00	1,350.54	1,649.46	54.98 %
001-301-435.00	Salaries - Incentive Pay	9,000.00	8,000.00	0.00	5,500.00	2,500.00	31.25 %
001-301-465.00	Retirement Match	30,061.25	29,275.20	973.00	14,384.49	14,890.71	50.86 %
001-301-470.00	Social Security Match	36,479.08	36,838.28	2,250.28	28,342.66	8,495.62	23.06 %
001-301-471.00	Medicare Match	8,742.92	8,608.40	526.25	6,628.39	1,980.01	23.00 %
001-301-480.00	Health/Life Insurance	136,732.80	141,753.40	8,103.43	93,413.03	48,340.37	34.10 %
001-301-490.00	Unemployment	2,520.00	2,520.00	44.12	2,216.44	303.56	12.05 %
001-301-501.00	Supplies	15,500.00	18,092.40	270.78	14,656.91	3,435.49	18.99 %
001-301-502.00	Small Hand Tools	1,000.00	1,000.00	51.27	859.66	140.34	14.03 %
001-301-506.00	Copier Usage/Maintenance	660.00	660.00	5.59	281.39	378.61	57.37 %
001-301-510.00	Janitorial Supplies	0.00	1,500.00	183.93	415.41	1,084.59	72.31 %
001-301-525.00	Fuel	30,000.00	39,315.45	3,779.17	43,125.00	-3,809.55	-9.69 %
001-301-535.00	Uniforms	9,882.00	9,882.00	786.65	9,423.74	458.26	4.64 %
001-301-565.00	Street Paint/Striping	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
001-301-570.00	Repairs & Maintenance - Vehicle	5,000.00	5,000.00	222.23	4,017.40	982.60	19.65 %
001-301-571.00	Repairs & Maintenance - Equipmen	12,000.00	12,254.60	2,272.53	14,654.91	-2,400.31	-19.59 %
001-301-575.00	Repairs & Maintenance-Streets/Dra	8,000.00	0.00	0.00	0.00	0.00	0.00 %
001-301-581.00	Asphalt/Concrete	9,000.00	9,000.00	184.46	4,947.50	4,052.50	45.03 %
001-301-582.00	Culverts	10,000.00	10,000.00	0.00	6,021.00	3,979.00	39.79 %
001-301-583.00	Gravel, Sand, Rip Rap	20,000.00	24,850.00	0.00	16,029.37	8,820.63	35.50 %
001-301-584.00	Plastic Pipe	5,000.00	7,434.55	0.00	6,210.39	1,224.16	16.47 %
001-301-586.00	Street Signs	3,000.00	3,000.00	0.00	3,312.55	-312.55	-10.42 %
001-301-601.00	Professional Fees - Consulting	37,400.00	63,613.75	1,312.50	17,007.49	46,606.26	73.26 %
001-301-602.00	Professional Fees - Engineering	127,000.00	240,397.51	4,402.00	157,432.15	82,965.36	34.51 %
001-301-603.00	Professional Fees - Legal	0.00	406.25	0.00	687.50	-281.25	-69.23 %
001-301-615.00	Travel & Training	3,800.00	3,800.00	0.00	409.10	3,390.90	89.23 %
001-301-621.00	Printing & Binding	0.00	751.00	0.00	751.00	0.00	0.00 %
001-301-623.00	Membership Dues/Fees	763.00	763.00	0.00	400.00	363.00	47.58 %
001-301-630.00	Utilities - Streetlights & Other	199,350.00	199,350.00	16,400.08	186,308.68	13,041.32	6.54 %
001-301-632.00	Telephone - Cell	6,605.67	6,605.67	480.88	5,258.31	1,347.36	20.40 %
001-301-635.00	Professional Fees - R&M Outside Se	16,000.00	44,966.62	0.00	28,649.83	16,316.79	36.29 %
001-301-640.00	Rentals	36,286.00	12,190.00	1,000.00	12,457.39	-267.39	-2.19 %
001-301-642.00	Rent - Copier	983.64	0.00	0.00	0.00	0.00	0.00 %
001-301-681.00	Other Services & Charges	4,674.00	5,264.00	0.00	4,724.00	540.00	10.26 %
001-301-683.00	Professional Fees - Debris Removal	3,500.00	141,602.69	0.00	141,602.69	0.00	0.00 %
001-301-696.00	Beautification Expense	0.00	1,275.00	0.00	0.00	1,275.00	100.00 %
001-301-698.00	Misc. Services - Drug Testing & Oth	775.00	775.00	0.00	1,044.00	-269.00	-34.71 %
001-301-705.00	Appropriations - General	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
001-301-900.00	Capital Outlay - Land	100,000.00	81,903.29	0.00	119,448.64	-37,545.35	-45.84 %
001-301-900.02	Capital Contributions - Land	0.00	243,150.00	0.00	213,150.00	30,000.00	12.34 %
001-301-907.00	Capital Outlay - Other	1,800.00	1,800.00	0.00	0.00	1,800.00	100.00 %
001-301-912.00	Capital Outlay - Streets/Drainage	100,000.00	100,000.00	0.00	36,428.05	63,571.95	63.57 %
001-301-912.01	Capital Outlay - Paving	300,000.00	580,970.43	0.00	166,970.43	414,000.00	71.26 %
001-301-912.02	Capital Contributions - Streets/Drai	0.00	30,000.00	0.00	30,000.00	0.00	0.00 %
001-301-917.00	Capital Outlay - Mobile Equipment	148,500.00	357,110.95	6,191.17	214,802.12	142,308.83	39.85 %
001-301-919.00	Capital Outlay - Office Equipment	550.00	3,130.01	0.00	3,100.00	30.01	0.96 %
001-301-920.00	Capital Outlay - Tools/Equipment	0.00	519.99	0.00	519.99	0.00	0.00 %
001-653-601.00	Professional Fees - Consulting	73,000.00	80,615.47	4,247.50	74,381.44	6,234.03	7.73 %
001-653-621.00	Printing & Binding	500.00	500.00	0.00	0.00	500.00	100.00 %
001-653-650.00	Promotions	52,500.00	53,500.00	0.00	48,039.46	5,460.54	10.21 %
001-800-820.05	Note Principal Payment - Vehicle/E	62,208.03	62,208.03	0.00	62,208.03	0.00	0.00 %
001-800-820.06	Note Principal Payment- Equip Leas	18,500.00	18,500.00	0.00	0.00	18,500.00	100.00 %
001-800-820.07	Note Principal Payment - Copier Le	0.00	5,133.54	432.55	4,698.85	434.69	8.47 %
001-800-830.03	Note Principal Payment - City Hall 2	84,876.00	84,876.00	0.00	84,876.00	0.00	0.00 %
001-800-830.04	Note Interest Payment - City Hall 2	23,396.12	23,396.12	0.00	23,396.12	0.00	0.00 %
001-800-830.05	Note Interest Payment - Vehicle/Eq	4,544.00	4,544.00	0.00	4,544.00	0.00	0.00 %
001-800-830.06	Note Interest Payment- Equip Lease	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00 %

Budget Report

For Fiscal: 2021-2022 Period End Item No.a. 22

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
001-800-830.07	Note Interest Payment - Copier Lea	0.00	566.46	42.45	526.15	40.31	7.12 %
001-900-950.00	Transfer Out - General	10,719.03	10,719.03	0.00	2,010,719.03	-2,000,000.00	8,658.40 %
001-900-951.00	Transfers Out-GRANT MATCH	522,467.00	816,113.71	0.00	541,113.71	275,000.00	33.70 %
	Expense Total:	6,308,719.38	7,609,215.49	260,890.74	7,598,337.24	10,878.25	0.14 %
	Fund: 001 - GENERAL FUND Surplus (Deficit):	-1,143,009.38	-1,888,938.46	64,492.64	-420,025.41	1,468,913.05	77.76 %
Fund: 104 - MS Infrastructure Modification Fund							
Revenue							
104-000-260.00	MS Infrastructure Modification Rev	240,000.00	390,000.00	0.00	385,128.77	-4,871.23	1.25 %
104-000-340.00	Interest	750.00	750.00	651.73	721.61	-28.39	3.79 %
	Revenue Total:	240,750.00	390,750.00	651.73	385,850.38	-4,899.62	1.25 %
Expense							
104-301-602.00	Professional Fees - Engineering	0.00	0.00	0.00	47,875.00	-47,875.00	0.00 %
104-301-912.00	Capital Outlay - Streets/Drainage	240,750.00	390,751.21	0.00	10,567.32	380,183.89	97.30 %
	Expense Total:	240,750.00	390,751.21	0.00	58,442.32	332,308.89	85.04 %
	Fund: 104 - MS Infrastructure Modification Fund Surplus (Deficit):	0.00	-1.21	651.73	327,408.06	327,409.27	8,617.36 %
Fund: 190 - American Rescue & Recovery Act							
Revenue							
190-000-230.00	American Rescue & Recovery Fund	989,280.97	989,280.97	0.00	989,280.98	0.01	100.00 %
190-000-275.00	HC Board of Supervisors Matching	2,000,000.00	2,000,000.00	0.00	0.00	-2,000,000.00	100.00 %
190-000-340.00	Interest	0.00	0.00	3,254.28	3,587.64	3,587.64	0.00 %
190-000-381.00	Transfer In - City Funds	10,719.03	10,719.03	0.00	10,719.03	0.00	0.00 %
	Revenue Total:	3,000,000.00	3,000,000.00	3,254.28	1,003,587.65	-1,996,412.35	66.55 %
Expense							
190-000-602.00	Professional Fees - Engineering	600,000.00	600,000.00	50,346.66	178,140.46	421,859.54	70.31 %
190-000-912.00	Capital Outlay - Streets/Drainage	3,400,000.00	3,400,000.00	0.00	188,980.03	3,211,019.97	94.44 %
	Expense Total:	4,000,000.00	4,000,000.00	50,346.66	367,120.49	3,632,879.51	90.82 %
	Fund: 190 - American Rescue & Recovery Act Surplus (Deficit):	-1,000,000.00	-1,000,000.00	-47,092.38	636,467.16	1,636,467.16	163.65 %
Fund: 401 - SOLID WASTE FUND							
Revenue							
401-322-297.00	Solid Waste Receipts	533,126.22	533,126.22	83,100.76	613,380.30	80,254.08	115.05 %
401-322-340.00	Interest	980.00	980.00	517.12	605.72	-374.28	38.19 %
	Revenue Total:	534,106.22	534,106.22	83,617.88	613,986.02	79,879.80	14.96 %
Expense							
401-322-680.00	Other Services & Charges	506,522.39	506,522.39	0.00	457,054.50	49,467.89	9.77 %
401-322-694.00	Collection Fees	17,997.14	17,997.14	2,493.02	18,298.70	-301.56	-1.68 %
	Expense Total:	524,519.53	524,519.53	2,493.02	475,353.20	49,166.33	9.37 %
	Fund: 401 - SOLID WASTE FUND Surplus (Deficit):	9,586.69	9,586.69	81,124.86	138,632.82	129,046.13	1,346.10 %
	Report Surplus (Deficit):	-2,133,422.69	-2,879,352.98	99,176.85	682,482.63	3,561,835.61	123.70 %

Group Summary

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 001 - GENERAL FUND						
Revenue	5,165,710.00	5,720,277.03	325,383.38	7,178,311.83	1,458,034.80	25.49 %
Expense	6,308,719.38	7,609,215.49	260,890.74	7,598,337.24	10,878.25	0.14 %
Fund: 001 - GENERAL FUND Surplus (Deficit):	-1,143,009.38	-1,888,938.46	64,492.64	-420,025.41	1,468,913.05	77.76 %
Fund: 104 - MS Infrastructure Modification Fund						
Revenue	240,750.00	390,750.00	651.73	385,850.38	-4,899.62	1.25 %
Expense	240,750.00	390,751.21	0.00	58,442.32	332,308.89	85.04 %
Fund: 104 - MS Infrastructure Modification Fund Surplus (Deficit):	0.00	-1.21	651.73	327,408.06	327,409.27	8,617.36 %
Fund: 190 - American Rescue & Recovery Act						
Revenue	3,000,000.00	3,000,000.00	3,254.28	1,003,587.65	-1,996,412.35	66.55 %
Expense	4,000,000.00	4,000,000.00	50,346.66	367,120.49	3,632,879.51	90.82 %
Fund: 190 - American Rescue & Recovery Act Surplus (Deficit):	-1,000,000.00	-1,000,000.00	-47,092.38	636,467.16	1,636,467.16	163.65 %
Fund: 401 - SOLID WASTE FUND						
Revenue	534,106.22	534,106.22	83,617.88	613,986.02	79,879.80	14.96 %
Expense	524,519.53	524,519.53	2,493.02	475,353.20	49,166.33	9.37 %
Fund: 401 - SOLID WASTE FUND Surplus (Deficit):	9,586.69	9,586.69	81,124.86	138,632.82	129,046.13	-1,346.10 %
Report Surplus (Deficit):	-2,133,422.69	-2,879,352.98	99,176.85	682,482.63	3,561,835.61	123.70 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
001 - GENERAL FUND	-1,143,009.38	-1,888,938.46	64,492.64	-420,025.41	1,468,913.05
104 - MS Infrastructure Modificati	0.00	-1.21	651.73	327,408.06	327,409.27
190 - American Rescue & Recover	-1,000,000.00	-1,000,000.00	-47,092.38	636,467.16	1,636,467.16
401 - SOLID WASTE FUND	9,586.69	9,586.69	81,124.86	138,632.82	129,046.13
Report Surplus (Deficit):	-2,133,422.69	-2,879,352.98	99,176.85	682,482.63	3,561,835.61