



Mayor Depreo
Councilmember Maher At-Large
Councilmember Finley Ward 1
Councilmember Moran Ward 2
Councilmember Sheppard Ward 3
Councilmember Clark Ward 4

AGENDA
REGULAR MEETING OF THE CITY COUNCIL
Tuesday, August 03, 2021
6:00 PM CST
Council Chambers, City Hall
and via teleconference, if necessary

Call to Order.

Invocation
Pledge of Allegiance
Roll Call
Confirm or Adjust Agenda Order

Presentation Agenda.

Council Comments.

- a. The next Regular Meeting of the City Council will be August 17, 2021 at 6:00 p.m. in City Hall Council Chambers.
- b. The proposed budget and millage rate for Fiscal Year 2022 will be presented next Regular Meeting of the City Council on August 17, 2021 at 6:00 p.m.
- c. The proposed FY22 Budget for the City of Diamondhead will be adopted at the September 7, 2021 Regular Meeting to be held at 6:00 p.m. in City Hall Council Chambers.
- d. The City's Dog Park Project qualified as a finalist for a Pet Safe Bark for Your Park Grant. The grant will be awarded to the project receiving the most votes and winners will be announced on September 2nd. Residents can begin voting daily August 3rd through August 31st. The City will use all media outlet to encourage voting and residents are being asked to the same. Remember to vote everyday at www.barkforyourpark.petsafe.com.

City Manager's Report.

Public Comments on Agenda Items.

Policy Agenda.

Minutes:

1. Motion to approve the July 20, 2021 Regular Meeting Minutes
2. Motion to approve the July 21, 2021 Recess Meeting Minutes.

Ordinances:

Resolutions:

3. **2021-251:** Motion to adopt Resolution 2021-056 thereby concurring with The Planning Commission recommendation and approving the City of Diamondhead Text Amendment to require all drawings to be computer aided design (CAD) in the Subdivision Regulations (Ordinance

Number 2020-001). The proposed text amendment shall add to Article 301.4. "All drawings shall be computer aided design (CAD)". The proposed text amendment shall also add to Article 302.1. "All drawings shall be computer aided design (CAD)". The proposed text amendment shall also add to Article 304.1. "All drawings shall be computer aided design (CAD)". Article 304.1 b shall also be amended. After "The plans and specifications shall be prepared in accordance with good engineering practice and City of Diamondhead's design standards". Insert "All drawings shall be computer aided design". The Case File Number is 202100267.

Consent Agenda:

- 4.** **2021-198:** Motion to approve Budget Amendments 2021-26, 2021-27, 2021-28, 2021-29, 2021-30.
- 5.** **2021-246:** Motion to approve payment to Linfield, Hunter & Junius, Inc. in the amount of \$6,217.50 for professional services relating to the Master Plan for Undeveloped Areas.
- 6.** **2021-247:** Motion to approve payments Pickering Firm professional services in the amount of \$7,790.45 for the Lilly Pond Dredging Project, in the amount of \$8,744.53 for Channel Stabilization Diamondhead Drive East (NRCS Grant) and in the amount of \$1,593.20 for the Diamondhead Drive East Retention Pond Dredging.
- 7.** **2021-248:** Motion to authorize Notice of Intent's to Mississippi Emergency Management Agency (MEMA) for funding for Stormwater/Runoff Detention Diamondhead Drive East Detention Pond, city-wide drainage control projects, city-wide erosion control and stream bank stabilization projects and residential mitigation projects.
- 8.** **2021-249:** Motion to approve payment to Chiniche Engineering & Surveying in the amount of \$5,400.98 for professional services related to East Aloha Improvement Project re-design.
- 9.** **2021-254:** Motion to ratify approval of Change Order No. 1 to the contract with ERS, Inc. increasing the contract an additional amount of \$21,420 for a total of \$364, 320 and adding 20 additional calendar days amending substantial completion to September 4, 2021 for the Channel Stabilization Project (NRCS Grant) with ERS Inc.
- 10.** **2021-256:** Motion to approve Change Order No. 1 to the contract with Warren Paving, Inc. in the net increase amount of \$11,037.50 revising the total contract \$450,615.70 to include additional paving on East Aloha in the Roadway Improvements Phase 3 Project.
- 11.** **2021-257:** Motion to create Mayor's Youth Leadership Council (MYLC).

Action Agenda.

- 12.** **2021-252:** Motion to concur with the Planning Commissions recommendation approving the Sketch Plat for The Preserve Subdivision Phase 2. The Sketch Plat is a 25 lot development having lot sizes ranging from the smallest lot of 7,025 sf to the largest lot of 12,906 sf. The total number of acres is approximately 8.97 acres as part of a larger parcel of 28 acres. The current zoning of lots is R-2 medium density single Family. The property is generally located north of and adjacent to The Preserve Subdivision Phase 1. The case file number is 202100255.
- 13.** **2021-253:** Motion to concur with The Planning Commission recommendation approving MDGA, LLC Sketch Plat for a new subdivision. The Sketch Plat is for a 73 single family lot subdivision on a 19.86 Acre tract of land, parcel number 132A-01-03-113.000. The subject property is in NW ¼ of Section 2 Township 8S Range 14W. The lot sizes range from the smallest of 6,000 sf to the largest lot of 13,368 sf. The property is located East of Kalipekona Way and Kaiki Drive, west of Pine Golf

Course Hole # 15 & 16, north of Kaiki Drive and south of Kalipekona Way. Entrances will be the south end of Iona Street, south end of Koula Drive and east end of Hoaka Lane. The case file number is 202100189.

Routine Agenda.

Claims Payable

- [14.](#) Motion to approve Docket of Claims (DKT158665- DKT158702) in the amount of \$178,022.49.

Department Reports

Public Comments on Non-Agenda Items.

Executive Session - If Necessary

Adjourn/Recess.

NOTE: THE CITY OF DIAMONDHEAD WILL FURNISH APPROPRIATE AUXILIARY AIDS AND SERVICES WHERE NECESSARY TO AFFORD INDIVIDUALS WITH DISABILITIES AN EQUAL OPPORTUNITY TO SERVICES AND ACTIVITIES OF THE CITY. A WRITTEN REQUEST BY OR ON BEHALF OF QUALIFYING INDIVIDUALS SHALL BE SUBMITTED IN A TIMELY MANNER TO THE CITY CLERK.



Mayor Depreo	At	Item No. 1.
Councilmember Maher		
Councilmember Finley		Ward 1
Councilmember Moran		Ward 2
Councilmember Sheppard		Ward 3
Councilmember Clark		Ward 4

MINUTES
REGULAR MEETING OF THE CITY COUNCIL
Tuesday, July 20, 2021
6:00 PM CST
Council Chambers, City Hall

Call to Order.

Mayor Depreo called the meeting to order at 6:00 p.m.

Invocation - Councilmember Finley.

Pledge of Allegiance

Roll Call

PRESENT

Mayor Nancy Depreo

Councilmember-At-Large Gerard Maher

Ward 1 Shane Finley

Ward 2 Alan Moran

Ward 3 Ricky Sheppard

Ward 4 Charles Clark

Confirm or Adjust Agenda Order

Motion made by Ward 4 Clark, Seconded by Ward 3 Sheppard to accept and approve the agenda order as presented.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Moran, Ward 3 Sheppard, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Presentation Agenda.

Council Comments.

1. The next Regular Council Meeting will be held Tuesday, August 3, 2021 at 6:00 p.m. in City Hall Council Chambers located at 5000 Diamondhead Circle.
2. Ben Benvenuti with Covington Civil and Environmental provided to the Council a synopsis of the proposed work assignment scope for the watershed analysis Sub-Basin A and Ieke, Kaleki, Amoka area.

City Manager's Report.

1. City Engineering Firm – I am asking the council to amend the advertisement for engineers to include a new scope of work to serve as a city engineer on retainer. This will give the city access to an engineer to come look at the drainage or other issues and to give us a quick opinion. Also, it will provide one professional advisor to the city that is look big picture with the administration and city leaders.

2. Fill Policy – The building official has worked with one of our engineers to adjust the Land Alterations and Disturbances of the Zoning Ordinance. The goal of this change is to limit the amount of fill to be put on the lot for a new home and that fill cannot be placed in the drainage easements. Our building official is here tonight to speak to this if needed during that agenda item.
3. GCRF Grant Application – I am asking for authorization to submit the Gulf Coast Restoration Fund Grant Application that is due by the end of this month. The project for this application is the Commercial District Transformation Project Phase 7. This is to improve Noma Drive to the river and to add a separated 10 ft multimodal lane along the side of the road. The estimated cost of the project is \$1.2 million. The grant portion is \$960K and the local share is \$240K. The city has received this grant for the last 2 years totaling \$4.2 million for this same project.
4. Contract for Public Defender – The city is current paying \$1K a month to our public defender. I am recommending that we continue this cost-effective way of providing this required legal defense to indigent defendants, and that the council approve the contract.
5. PERS – Per council instruction, we have prepared a draft letter to send to PERS. What we need from the council is guidance as to what position or departments they wish to inquire about establishing PERS benefits.

Public Comments on Agenda Items.

Penny Crawford expressed her appreciation for the amendment regarding "fill".

Policy Agenda.

Minutes:

Motion made by Ward 3 Sheppard, Seconded by Ward 2 Moran to approve the Minutes for July 6 and July 13, 2021 as follows:

1. July 6, 2021 Recess Meeting Minutes.
2. July 6, 2021 Regular Meeting Minutes.
3. July 13, 2021 Recess Meeting Minutes

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Moran, Ward 3 Sheppard, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Tabled Matters:

4. **2021-236:** Motion to amend the advertisement for Request for Qualifications for Engineering Master Service Agreement and other federally-funded projects to include a contracted City Engineer.

Motion made by Councilmember-At-Large Maher, Seconded by Ward 1 Finley to remove from the table the advertisement for Request for Qualifications for Engineering Master Service Agreement.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Moran, Ward 3 Sheppard, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Motion made by Ward 1 Finley, Seconded by by Ward 4 Clark to to amend the advertisement for Request for Qualifications for Engineering Master Service Agreement and other federally-funded projects to include a contracted City Engineer.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Moran, Ward 3 Sheppard, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Resolutions:

- 5. **2021-038:** Motion to adopt Resolution 2021-054 to amend Article 14 Land Alterations and Disturbances of the Zoning Ordinance regarding the fill of property.

Motion made by Ward 3 Sheppard, Seconded by Ward 1 Finley to adopt Resolution 2021-054 to amend Article 14 Land Alterations and Disturbances of the Zoning Ordinance regarding the fill of property.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Moran, Ward 3 Sheppard, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

- 6. **2021-039:** Motion to adopt Resolution 2021-055 thereby authorizing the preparation and submittal of application for funding to the Gulf Coast Restoration Fund for the Commercial District Transformation Project Phase 7 in the amount of \$1,200,000 (federal share \$960,000) committing matching funds in the amount of \$240,000 and for other related matters.

Motion made by Ward 3 Sheppard, Seconded by Councilmember-At-Large Maher o adopt Resolution 2021-055 thereby authorizing the preparation and submittal of application for funding to the Gulf Coast Restoration Fund for the Commercial District Transformation Project Phase 7 in the amount of \$1,200,000 (federal share \$960,000) committing matching funds in the amount of \$240,000 and for other related matters.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Moran, Ward 3 Sheppard, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Consent Agenda:

Motion made by Ward 1 Finley, Seconded by Ward 4 Clark to approve the following agenda items by consent:

- 7. **2021-230:** Motion to accept bids received for City Hall Parking Lot Improvements and award the low bid received from Moran Hauling, Inc. for the Base Bid in the amount of \$109,125.00, Alternate No. 1 in the amount of \$54,936.25, Alternate No. 2 in the amount of \$6,663.50, Alternate No. 3 in the amount of \$27,247.50 for a total bid award in the amount of \$197,872.25.
- 8. **2021-231:** Motion to approve payments to Digital Engineering in the amount of \$2,229.50 for Plan/Spec Review, \$2,140 for Roadway Improvements Phase 3, \$630.50 for GIS Maintenance.

9. **2021-232:** Motion to enter into contract with George S. Blair, Esq. to represent the City as its Municipal Court Public Defender at the rate of \$1,000 per month for the initial term effective immediately until July 6, 2022 to renew annually in one-year increments for three (3) years and to authorize the City Manager to execute same.
10. **2021-233:** Motion to approve payment to ERS, Inc. in the amount of \$56,054.75 for work in relation to the Channel Stabilization at Diamondhead Dr. and Alkii Way NRCS Grant 204423XXC080.
11. **2021-234:** Motion to declare surplus equipment (Asset ID#598) and proceed with proper disposal.
12. **2021-240:** Motion to authorize Master Service Agreement Work Assignment with Covington Civil and Environmental for watershed analysis Sub-Basin A and Ieke, Kaleki, Amoka area.
13. **2021-241:** Motion to approve donation to the Diamondhead Dog Park in the amount of \$3,270 received from the Diamondhead S.P.C.A.
14. **2021-242:** Motion to approve travel and related expenses for Michael Reso to attend Destination Downtown Conference to be held September 15-17, 2021 in Starkville.
15. **2021-243:** Motion to accept the donation of one (1) live oak tree with an estimated value of \$75.00 from Linda Maron.
16. **2021-244:** Motion to approve funding for police detail for Magdalene House 5K Run hosted in the City and to amend policy to include event annually.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Moran, Ward 3 Sheppard, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Action Agenda.

17. **2021-237:** Motion for discussion and/or possible action regarding initial application of membership to Public Employees' Retirement System of Mississippi (PERS).

Motion made by Ward 3 Sheppard, Seconded by Ward 4 Clark to hold discussion regarding an initial application of membership to Public Employees' Retirement System of Mississippi (PERS) for the purposes of determining position and/or departments to be included in the application.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Moran, Ward 3 Sheppard, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Mayor Depreo called for a motion on the matter; no motion was offered.

DIED FOR LACK OF ACTION

Routine Agenda.

Claims Payable

- 18. Motion to approve the Docket of Claims (DKT158634 - DKT158664) in the amount of \$139,450.37.

Motion made by Ward 4 Clark, Seconded by Councilmember-At-Large Maher to approve the Docket of Claims (DKT158634 - DKT158664) in the amount of \$139,450.37.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Moran, Ward 3 Sheppard, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

- 19. Motion to approve Payroll Payables APPKT01543 in the amount of \$61,753.35, PRCLAIM089 in the amount of \$29,951.22, PRCLAIM090 in the amount of \$31,647.08 and PRCLAIM091 in the amount of \$2,644.35.

Motion made by Ward 3 Sheppard, Seconded by Ward 2 Moran to approve Payroll Payables APPKT01543 in the amount of \$61,753.35, PRCLAIM089 in the amount of \$29,951.22, PRCLAIM090 in the amount of \$31,647.08 and PRCLAIM091 in the amount of \$2,644.35.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Moran, Ward 3 Sheppard, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Department Reports

Motion made by Ward 4 Clark, Seconded by Councilmember-At-Large Maher to accept the following department reports:

- a. June 2021 Financials
- b. Police Department June 2021
- c. Code Enforcement
- d. Privilege License Report
- e. Building Department Report

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Moran, Ward 3 Sheppard, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Public Comments on Non-Agenda Items.

Betsy Lyons and Joy Dinella addressed the Council regarding flooding during recent rain events and new construction impacts.

Ronnie Wintzell informed the Council of H2S levels present in the ground, his home and City Hall.

Discussions/Workshops

a. FY22 Budget Workshop

City Manager Reso provided a summary of the revisions to the proposed FY22 Budget as requested during the prior council meeting.

b. Discussion Solid Waste Services -FY22 Solid Waste Authority Contract

Mayor Depreo and City Manager Reso updated the Council regarding the upcoming RFQ process by Hancock County Solid Waste. The general consensus was to include recycling bins and curbside with rolling bin options and grapple truck collection services for the City as alternate services under the RFQ.

Adjourn/Recess.

At 7:30 p.m. and with no further business to come before the Council, motion was made by Ward 4 Clark, seconded by Ward 3 Sheppard to recess until July 21, 2021 at 6:00 p.m.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Moran, Ward 3 Sheppard, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Nancy Depreo
Mayor

Jeannie Klein
City Clerk



Mayor Depreo	At	Item No.2.
Councilmember Maher		
Councilmember Finley		Ward 1
Councilmember Moran		Ward 2
Councilmember Sheppard		Ward 3
Councilmember Clark		Ward 4

MINUTES
RECESS MEETING OF THE CITY COUNCIL
Wednesday, July 21, 2021
6:00 PM CST
Council Chambers, City Hall

Call to Order.

Mayor Depreo called the Recess Meeting to order at 6:00 p.m.

Roll Call

PRESENT

Mayor Nancy Depreo
Councilmember-At-Large Gerard Maher
Ward 2 Alan Moran
Ward 3 Ricky Sheppard

ABSENT

Ward 1 Shane Finley
Ward 4 Charles Clark

Confirm or Adjust Agenda Order

Motion made by Councilmember-At-Large Maher, Seconded by Ward 3 Sheppard to confirm the agenda.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 2 Moran, Ward 3 Sheppard

MOTION CARRIED UNANIMOUSLY

Presentation Agenda.

Council Comments.

1. The next Regular Meeting of the City Council will be at 6:00 p.m. on Tuesday, August 3, 2021 in City Hall Council Chambers.

Policy Agenda.

Action Agenda.

1. 2021-245: Motion to accept the form of the FY22 Budget (department level), set the public hearing for August 17, 2021 and approve the advertisement providing notice of same.

Motion made by Ward 3 Sheppard, Seconded by Councilmember-At-Large Maher to accept the form of the FY22 Budget (department level), set the public hearing for August 17, 2021 and approve the advertisement providing notice of same.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 2 Moran, Ward 3 Sheppard

MOTION CARRIED UNANIMOUSLY

Adjourn/Recess.

At 6:02 p.m. and with no further business to come before the Council, motion was made by Ward 3 Sheppard, seconded by Ward 2 Moran to adjourn.

Voting Yea: Mayor Depreo, Councilmember-At-Large Maher, Ward 2 Moran, Ward 3 Sheppard

MOTION CARRIED UNANIMOUSLY

Nancy Depreo
Mayor

Jeannie Klein
City Clerk

A TEXT AMENDMENT TO THE SUBDIVISION REGULATIONS AMENDING
Article III - Construction Documents

A resolution of the Mayor and City Council of the City of Diamondhead amending Ordinance No. 2020-001 (Subdivision Regulations) Article 301, 302 and 304 Procedures.

WHEREAS, the proposed text amendments to selected articles are as follows:
New language would be added to **Article 301.4 Procedure for Approval of the Sketch Plan**, “All drawings shall be computer aided design (CAD).”

New language would be added to **Article 302.1 Procedure for the Approval of a Preliminary Plat**, “All drawings shall be computer aided design (CAD).”

New language would be added to **Article 304.1 General**, “All drawings shall be computer aided design (CAD).”

Amend **Article 304.1 b General**, to add “All drawings shall be computer aided design (CAD).” as the second sentence of the paragraph.

I HEREBY CERTIFY THAT THE ABOVE AND FOREGOING RESOLUTION WAS ADOPTED IN THE AFFIRMATIVE BY THE FOLLOWING VOTE OF COUNCIL OF THE CITY OF DIAMONDHEAD ON THE 3RD DAY OF August, 2021.

	Aye	Nay	Absent
Councilmember Finley	_____	_____	_____
Councilmember Moran	_____	_____	_____
Councilmember Sheppard	_____	_____	_____
Councilmember Clark	_____	_____	_____
Councilmember Maher	_____	_____	_____
Mayor Depreo	_____	_____	_____

MAYOR NANCY DEPREO

ATTEST: _____
Jeannie Klein, City Clerk



5000 Diamondhead Circle · Diamondhead, MS 39525-3260
Phone: 228.222.4626 Fax: 228-222-4390
www.diamondhead.ms.gov

TO: Mayor, City Council and City Manager

FROM: Ronald R. Jones, Building Official *J. Patterson*

DATE: July 28, 2021

SUBJECT: Recommendation from Planning Commission Text Amendment CAD

The City of Diamondhead represented by Ronald Jones, Building Official, has filed an application requesting a text amendment to require all drawings to be computer aided design (CAD) in the Subdivision Regulations (Ordinance Number 2020-001). The proposed text amendment shall add to Article 301.4. "All drawings shall be computer aided design (CAD)". The proposed text amendment shall also add to Article 302.1. "All drawings shall be computer aided design (CAD)". The proposed text amendment shall also add to Article 304.1. "All drawings shall be computer aided design (CAD)". Article 304.1 b shall also be amended. After "The plans and specifications shall be prepared in accordance with good engineering practice and City of Diamondhead's design standards". Insert "All drawings shall be computer aided design". The Case File Number is 202100267.

At its regular meeting on July 27, 2021, the Planning Commission voted 5-0 to recommend approving the Text Amendment.

6,000 sf to the largest lot of 13,368 sf. The property is located East of Kalipekona Way and Kaiki Drive, West of Pine Golf Course Hole # 15 & 16, North of Kaiki Drive and south of Kalipekona Way. Entrances will be the south end of Iona Street, south end of Koula Drive and east end of Hoaka Lane. The case file number is 202100189.

Approved
5-0

6. The City of Diamondhead represented by Ronald Jones, Building Official, has filed an application requesting a text amendment to require all drawings to be computer aided design (CAD) in the Subdivision Regulations (Ordinance Number 2020-001). The proposed text amendment shall add to Article 301.4. "All drawings shall be computer aided design (CAD)". The proposed text amendment shall also add to Article 302.1. "All drawings shall be computer aided design (CAD)". The proposed text amendment shall also add to Article 304.1. "All drawings shall be computer aided design (CAD)". Article 304.1 b shall also be amended. After "The plans and specifications shall be prepared in accordance with good engineering practice and City of Diamondhead's design standards". Insert "All drawings shall be computer aided design". The case file number is 202100267.

Unfinished Business

Open Public Comments to Non-Agenda Items

Commissioners' Comments

Communication / Announcements

Adjourn or Recess

**NOTICE OF PUBLIC HEARING
PLANNING AND ZONING COMMISSION
DIAMONDHEAD, MS**

The City of Diamondhead represented by Ronald Jones, Building Official, has filed an application requesting a text amendment to require all drawings to be computer aided design (CAD) in the Subdivision Regulations (Ordinance Number 2020-001).

The proposed text amendment shall add to Article 301.4. "All drawings shall be computer aided design (CAD)". The proposed text amendment shall also add to Article 302.1. "All drawings shall be computer aided design (CAD)". The proposed text amendment shall also add to Article 304.1. "All drawings shall be computer aided design (CAD)". Article 304.1 b shall also be amended. After "The plans and specifications shall be prepared in accordance with good engineering practice and City of Diamondhead's design standards". Insert "All drawings shall be computer aided design".

The City Council shall have jurisdiction with respect to all Text Amendments. The Planning Commission shall review and submit a recommendation to the City Council on Text Amendments.

The Planning and Zoning Commission will consider this application at its next regularly scheduled meeting on **Tuesday, July 27, 2021 at 6:00 p.m.** The public hearing will be held at Diamondhead City Hall in the Council Chambers at 5000 Diamondhead Circle in Diamondhead, MS 39525. Interested members of the public are invited to attend. This meeting will also be live streamed for your convenience.

If you have any questions or comments or would like to review the application, you may contact the Building Department at the above address and/or at 228-222-4626.

**City of Diamondhead
Budget Adjustments
For the Fiscal Year Ending September 30, 2021**

Budget Entry No. (InCode)	Account	ACCT DESCRIPTION	Adjustment Amount	Effect on Budget	Description	Form to Council	Agenda Item	Council Approval
Year End Revenue/Expense Review								
2021-26	001-000-200.00	Real Property Tax	(12,000.00)	12,000.00	Adjust to Annualized Revenue			8/2/2021
2021-26	001-000-201.00	Auto Tax	30,000.00	(30,000.00)	Adjust to Annualized Revenue			8/2/2021
2021-26	001-000-204.00	Prior Year - Auto Tax	14,000.00	(14,000.00)	Adjust to Actual			8/2/2021
2021-26	001-000-210.00	Penalties & Interest	(4,000.00)	4,000.00	Adjust to Annualized Revenue			8/2/2021
2021-26	001-000-222.00	Permits - Building	30,000.00	(30,000.00)	New Commercial Building and Increase in Home Builds			8/2/2021
2021-26	001-000-224.00	Contractor's Licenses	3,000.00	(3,000.00)	Increased Building Activity Inside City			8/2/2021
2021-26	001-000-225.00	Planning & Zoning Fees	3,500.00	(3,500.00)	Increased Building Activity Inside City			8/2/2021
2021-26	001-000-226.00	Reinspection Fees	6,650.00	(6,650.00)	Book Actual to Date - Revenue not previously Budgeted			8/2/2021
2021-26	001-000-261.00	ABC Liquor Tax	2,500.00	(2,500.00)	Adjust to Annualized Revenue			8/2/2021
2021-26	001-000-272.00	County Road Taxes	6,000.00	(6,000.00)	Adjust to Annualized Revenue			8/2/2021
2021-26	001-000-272.01	County Road Taxes-HC Board of Supervisors	6,000.00	(6,000.00)	Adjust to Annualized Revenue			8/2/2021
2021-26	001-000-330.00	Court Fines & Fees	(11,000.00)	11,000.00	Adjust to Annualized Revenue			8/2/2021
2021-26	001-000-340.00	Interest	(49,177.72)	49,177.72	Unmaterialized Interest - Zeta Funds spent and lower than normal Interest Rate			8/2/2021
2021-26	001-000-341.02	Vending Concessions	(3,150.00)	3,150.00	Nov 2020 BBQ Event Canceled			8/2/2021
2021-26	001-000-346.00	Donations	27,000.00	(27,000.00)	Book Actual to Date - Donated Land not previously budgeted			8/2/2021
2021-26	001-000-346.02	Donations - Restricted Special Projects	3,099.00	(3,099.00)	Book Actual to Date - Dog Park Donations not previously Budgeted			8/2/2021
2021-26	001-000-394.00	Gain/Loss on Sale of Assets	(2,019.00)	2,019.00	Adjust to Actual			8/2/2021
2021-26	001-100-410.00	Salaries - Administrative	(1,200.00)	(1,200.00)	Reallocation of Mayor's Salary - Resolution 2021-051/Agenda 2020-219			8/2/2021
2021-26	001-100-615.00	Travel & Training	(7,000.00)	(7,000.00)	Trainings Canceled or moved to Virtual Meetings			8/2/2021
2021-26	001-110-465.00	Retirement Match	550.00	550.00	Adjust to Annualized Cost			8/2/2021
2021-26	001-140-410.00	Salaries - Administrative	270.00	270.00	Adjust to Annualized Cost			8/2/2021
2021-26	001-140-435.00	Salaries - Incentive Pay	250.00	250.00	Adjust to Actual			8/2/2021
2021-26	001-140-430.00	Salaries - Overtime	684.09	684.09	Book Actual to Date - Expense not previously Budgeted			8/2/2021
2021-26	001-140-465.00	Retirement Match	3,200.00	3,200.00	Adjust to Annualized Cost			8/2/2021
2021-26	001-140-470.00	Social Security Match	1,280.00	1,280.00	Adjust to Annualized Cost			8/2/2021
2021-26	001-140-471.00	Medicare Match	200.00	200.00	Adjust to Annualized Cost			8/2/2021
2021-26	001-140-480.00	Health/Life Insurance	(7,000.00)	(7,000.00)	Adjust to Annualized Cost - Health Insurance Price Increase less than Budgeted			8/2/2021
2021-26	001-140-490.00	Unemployment	125.00	125.00	Adjust to Annualized Cost			8/2/2021
2021-26	001-140-501.00	Supplies	2,500.00	2,500.00	Adjust to Annualized Cost			8/2/2021
2021-26	001-140-615.00	Travel & Training	(5,000.00)	(5,000.00)	Trainings Canceled or moved to Virtual Meetings			8/2/2021
2021-26	001-140-625.00	Insurance	(40,000.00)	(40,000.00)	Reduced Price of Liability Insurance vs Budgeted & Workers Comp Rebate			8/2/2021
2021-26	001-140-693.00	Other - Elections	(9,500.00)	(9,500.00)	Adjust to Actual			8/2/2021
2021-26	001-140-704.00	Appropriations - General	1,200.00	1,200.00	Reallocation of Mayor's Salary - Resolution 2021-051			8/2/2021
2021-26	001-140-907.00	Capital Outlay - Other	5,000.00	5,000.00	Fire Proof File Cabinet & Sound System			8/2/2021
2021-26	001-140-919.00	Capital Outlay - Office Equipment	1,500.00	1,500.00	Conference Room Web Cam & Computer for Virtual Meetings			8/2/2021
2021-26	001-200-907.00	Capital Outlay - Other	2,500.00	2,500.00	Police Parking Lot doorway Security System			8/2/2021
2021-26	001-200-917.00	Capital Outlay - Mobile Equipment	200.00	200.00	Costs of outfitting new Police Vehicles over budget			8/2/2021
2021-26	001-280-430.00	Salaries - Overtime	306.00	306.00	Book Actual to Date - Expense not previously Budgeted			8/2/2021
2021-26	001-280-465.00	Retirement Match	1,200.00	1,200.00	Adjust to Annualized Cost			8/2/2021
2021-26	001-280-480.00	Health/Life Insurance	(7,000.00)	(7,000.00)	Adjust to Annualized Cost - Health Insurance Price Increase less than Budgeted			8/2/2021
2021-26	001-280-490.00	Unemployment	60.00	60.00	Adjust to Annualized Cost			8/2/2021
2021-26	001-280-505.00	FF&E Non-Capitalized	8,000.00	8,000.00	Blueprint Storage Equipment & Other Office Equipment for new position			8/2/2021
2021-26	001-280-601.00	Professional Fees - Consulting	75,000.00	75,000.00	Zoning Code Rewrite			8/2/2021
2021-26	001-280-603.00	Professional Fees - Legal	(8,000.00)	(8,000.00)	Adjust to Annualized Cost			8/2/2021
2021-26	001-280-919.00	Capital Outlay - Office Equipment	9,000.00	9,000.00	Tablets for Bldg. Dept & Scanner/Monitor for new Staff			8/2/2021

**City of Diamondhead
Budget Adjustments
For the Fiscal Year Ending September 30, 2021**

Budget Entry No. (InCode)	Account	ACCT DESCRIPTION	Adjustment Amount	Effect on Budget	Description	Form to Council	Agenda Item	Council Approval
2021-26	001-301-420.00	Salaries - Non Administrative	(40,000.00)	(40,000.00)	Vacant Positions			8/2/2021
2021-26	001-301-430.00	Salaries - Overtime	1,395.46	1,395.46	Book Actual to Date - Expense not previously Budgeted			8/2/2021
2021-26	001-301-480.00	Health/Life Insurance	(35,000.00)	(35,000.00)	Adjust to Annualized Cost - Health Insurance Price Increase less than Budgeted			8/2/2021
2021-26	001-301-490.00	Unemployment	350.00	350.00	Adjust to Annualized Cost			8/2/2021
2021-26	001-301-602.00	Professional Fees - Engineering	60,000.00	60,000.00	Covington Sub Basin A Drainage Engineering			8/2/2021
2021-26	001-301-602.00	Professional Fees - Engineering	25,000.00	25,000.00	General Drainage Engineering			8/2/2021
2021-26	001-301-635.00	Professional Fees - R&M Outside Services	13,000.00	13,000.00	Repairs to Guard Shack and			8/2/2021
2021-26	001-301-681.00	Other Services & Charges	5,000.00	5,000.00	Increased Stump & Pine Tree Removal			8/2/2021
2021-26	001-301-900.00	Capital Outlay - Land	67,331.73	67,331.73	Donated Land & Drainage Land Acquisition			8/2/2021
2021-26	001-301-912.00	Capital Outlay - Streets/Drainage	(87,368.20)	(87,368.20)	Reclass to Paving Project/Drainage Land Acquisition/Engineering			8/2/2021
2021-26	001-301-912.01	Capital Outlay - Paving	9,068.20	9,068.20	Adjust to actual			8/2/2021
2021-26	001-301-917.00	Capital Outlay - Mobile Equipment	3,300.00	3,300.00	Increase for Purchase of Bucket Truck for PW			8/2/2021
				0.00	Year End Revenue/Expense Review			
Set-up new American Rescue and Recovery Fund FY2021								
2021-27	190-000-230.00	American Resuce & Recovery Funds	989,280.97	(989,280.97)	American Rescue and Recovery Fund - Federal Funding			8/2/2021
2021-27	190-000-381.00	Transfer In	10,719.03	(10,719.03)	Additional City Funding			8/2/2021
2021-27	001-900-951.00	Transfers Out-GRANT MATCH	(10,719.03)	(10,719.03)	Reclass of Transfers Out Funds			8/2/2021
2021-27	001-900-950.00	Transfers Out-General	10,719.03	10,719.03	Rescue & Recovery - Additional City Funding			8/2/2021
				(1,000,000.00)	Set-up new American Rescue and Recovery Fund FY2021			
Fire Fund - Adjust Budget to actual and close fund								
2021-28	701-260-340.00	Interest	(140.70)	(140.70)	Adjust to Actual - Fire Fund			8/2/2021
2021-28	701-260-704.00	Appropriations - General	23,062.48	23,062.48	Adjust to Actual - Fire Fund transferred to Hancock BOS			8/2/2021
				22,921.78	Fire Fund - Adjust Budget to actual and close fund			
Change Order of NRCS-Emergency Watershed Grant								
2021-29	001-301-912.00	Capital Outlay - Streets/Drainage	(22,000.00)	(22,000.00)	Transfer available budget to grant matching funds-NRCS Emergency Watershed grant			8/2/2021
2021-29	001-900-951.00	Transfers Out-GRANT MATCH	22,000.00	22,000.00	Increase for crushed Limestone needed for Stabilization - non reimbursable			8/2/2021
2021-29	116-301-381.00	Transfer In/Grant Match-NRCS-Emergency Watershed	22,000.00	(22,000.00)	Increase for crushed Limestone needed for Stabilization - non reimbursable			8/2/2021
2021-29	116-301-912.00	Capital Outlay - Streets/Drainage-Emerg Watershed	22,000.00	22,000.00	Increase for crushed Limestone needed for Stabilization - non reimbursable			8/2/2021
* Current rain events require stabilization of area, will transfer up to \$22,000; The current estimate is \$21,420				0.00	Change Order of NRCS-Emergency Watershed Grant			
Merge Tidelands FY19 and Tidelands FY20 Grants- Montjoy Creek Restoration & Public Access								
2021-29	112-301-254.00	Grant Revenue - Tidelands FY19	(329,712.50)	\$ 329,712.50	Merge FY19 Tidelands with FY20 Tidelands into one Project			8/2/2021
2021-29	115-000-254.00	Grant Revenue- Tidelands FY20	329,712.50	(329,712.50)	Merge FY19 Tidelands with FY20 Tidelands into one Project			8/2/2021
2021-29	112-301-602.00	Professional Fees - Engineering Tidelands FY19	(25,162.50)	(25,162.50)	Merge FY19 Tidelands with FY20 Tidelands into one Project			8/2/2021
2021-29	112-301-681.00	Other Services & Charges - Tidelands FY19	(304,550.00)	(304,550.00)	Merge FY19 Tidelands with FY20 Tidelands into one Project			8/2/2021
2021-29	115-000-602.00	Professional Fees - Engineering Tidelands FY20	25,162.50	25,162.50	Merge FY19 Tidelands with FY20 Tidelands into one Project			8/2/2021
2021-29	115-000-900.00	Capital Outlay - Land Tidelands FY20	304,550.00	304,550.00	Merge FY19 Tidelands with FY20 Tidelands into one Project			8/2/2021
				0.00	Merge Tidelands FY19 and Tidelands FY20 Grants- Montjoy Creek Restoration & Public Access			
MS Infrastructure Fund - Adjust to Actual								
2021-30	104-000-260.00	MS Infrastructure Modification Revenue	29,725.55	(29,725.55)	Adjust to Actual - Additional State Funds received over Budget			8/2/2021
2021-30	104-000-340.00	Interest	(266.37)	266.37	Adjust to Actual			8/2/2021
2021-30	104-301-602.00	Professional Fees - Engineering	(45,500.00)	(45,500.00)	Reclass Funds to Capital Outlay			8/2/2021
2021-30	104-301-912.00	Capital Outlay - Streets/Drainage	74,959.18	74,959.18	Adjust to Actual			8/2/2021
				0.00	MS Infrastructure Fund - Adjust to Actual			



2021-246

Item No.5.

5000 Diamondhead Circle ·
Diamondhead, MS 39525-3260

July 27, 2021

Mayor and Council
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

Dear Councilmembers:

Payment to Linfield, Hunter & Junius, Inc.

Presented for your approval for payment is Invoice J25039C in the amount of \$6,217.50 from Linfield, Hunter & Junius, Inc. regarding the Master Plan for Undeveloped Area.

Thank you in advance for your consideration and approval in this matter.

Sincerely,

Sincerely,

A handwritten signature in blue ink, appearing to read 'Michael Reso', is written over the printed name.

Michael Reso
City Manager

MR:jk



Linfield, Hunter & Junius, Inc.
Professional Engineers, Architects, and Surveyors

3608 18th Street / Suite 200
Metairie, Louisiana 70002
(504) 833-5300 / (504) 833-5350 fax

2021-246

Ralph W. Junius, Jr., P.E.
Nathan J. Junius, P.E., P.L.S.
Sergio J. Girau, P.E.
Anthony F. Goodgion, P.E.
Benjamin N. Chadwick, AIA
Charles T. Knight, P.E.
Robert E. Nockron, P.E.
Mark K. Annino

Casey M. Genovesi
Daniel A. Flores, P.E.
Timothy J. Roth, P.E.
Luis F. Sosa, P.E.
Richard A. Van Wootten, P.E.

Item No.5.

City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

Master Plan for Undeveloped Areas

July 12, 2021

Our File #: 17-130.MAIN:

Our Invoice #: J25039C

For professional services rendered in connection with the above referenced project through June 26, 2021

Master Plan for Undeveloped Areas

Work Assignment #00152020

Nathan J. Junius	10.50	Hours @ \$135.00 /Hour	\$1,417.50
<i>Principal Engineer/Project Manager</i>			
Subtotal:			<u>\$1,417.50</u>

Reimbursable Expenses

Description	Units	Cost	MU%	Amount
Al Barcia through 100% complete	1.00	\$4,800.00	0.00%	\$4,800.00
Total Reimbursable Expenses:				<u>\$4,800.00</u>

TOTAL DUE FOR Master Plan for Undeveloped Areas \$6,217.50

TOTAL DUE THIS INVOICE **\$6,217.50**

PLEASE MAIL CHECKS PAYABLE TO LINFIELD, HUNTER & JUNIUS, INC.
MAIL PAYMENTS TO 3608 18th ST

ETAIRIE, LA 70002



CITY OF DIAMONDHEAD
SUPPORTING DATA FOR PROJECT #00102019
WORK ASSIGNMENT #00152020
OUR FILE # 17-130

MASTER PLAN FOR UNDEVELOPED AREAS
REVISE LAYOUT OF WATERFRONT DISTRICT & REALIGN GEX ROAD
IN SUPPORT OF OUR INVOICE # J25039C
FOR THE PERIOD
SEPTEMBER 21, 2020 TO JUNE 26, 2021

Employee	Classification	Rate	Current Hours	Current Cost	Previous Cost	Cost To Date
Nathan J. Junius	Principal Engineer / Project Manager	135.00 / hour	10.5	1,417.50	0.00	1,417.50
Al Barcia	SubConsultant	4,800 lump sum		4,800.00	0.00	4,800.00
Totals				<u>6,217.50</u>	0.00	6,217.50
Not To Exceed						11,230.00
Remaining Allowable Fee						<u>5,012.50</u>

Linfield, Hunter & Junius, Inc.

3608 18th Street
 Metairie, LA 70002-3210
 Tel: 504-833-5300 Fax: 504-833-5350
 lhj@lhjunius.com
 www.lhjunius.com

Filters Used:

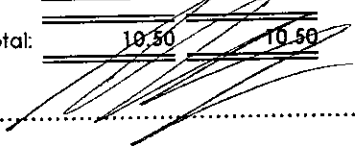
- Time Entry Project ID: 17-130:Phase I to 17-130:Phase I
- Time Entry Date: 1/1/1900 to 1/1/2099

Employee Name: Nathan J. Junius

Date	Activity ID	Description	Hours	B-Hrs	Billable	Approved
17-130:Phase I - Phase I -Realign Gex Rd to Existing Noma Dr Circle						
TUES 9/29/2020	Engineering:	Engineering	1.00	1.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
THUR 10/1/2020	Engineering:	Engineering	2.00	2.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
THUR 11/19/2020	Engineering:	Engineering	1.00	1.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
MON 11/30/2020	Engineering:	Engineering	1.00	1.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
TUES 12/1/2020	Engineering:	Engineering	1.00	1.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
MON 1/4/2021	Engineering:	Engineering	1.00	1.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
MON 1/18/2021	Engineering:	Engineering	1.50	1.50	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
MON 1/25/2021	Engineering:	Engineering	1.00	1.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
MON 3/8/2021	Engineering:	Engineering	1.00	1.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Project Total: 10.50 10.50

Employee Total: 10.50 10.50

Signature.....



2021-247

Item No.6.

5000 Diamondhead Circle ·
Diamondhead, MS 39525-3260

July 27, 2021

Mayor and Council
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

Dear Councilmembers:

Payments to Pickering Firm, Inc

Presented for your approval are the following payments to Pickering Firm, Inc. for professional services:

\$7,790.45	Lily Pond Dredging
\$4,744.53	Channel Stabilization Diamondhead Dr. East/Alii Way-NRCS Grant\
\$1,593.20	Diamondhead Drive East Retention Pond Dredging

Thank you in advance for your consideration and approval in this matter.

Sincerely,

Sincerely,


Michael Reso
City Manager

MR:jk



INVOICE

Pickering Firm, Inc.

Facility Design • Civil Engineering • Surveying •
Transportation • Natural / Water Resources
2001 Airport Road, Suite 201, Flowood, MS 39232
PH 601.956.3663 FAX 601.956.7817 www.pickeringfirm.com

City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

July 13, 2021
Project No: 26023.00
Invoice No: 0089416

Lily Pond Dredging
Work Assignment No. 00-06-2021

Client Contact: Michael Reso

Professional Services from February 1, 2021 to July 3, 2021

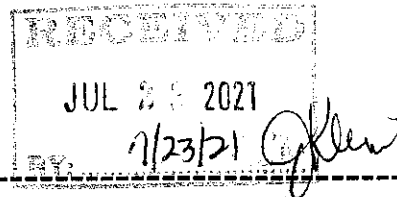


Table with 2 columns: Description (001 Survey) and Amount. Rows include Total Fee (7,500.00), Percent Complete (100.00), Total Earned (7,500.00), Previous Fee Billing (7,500.00), Current Fee Billing (0.00), and Total Fee (0.00). Total this Task: 0.00

Table for 002 Environmental Assessment Professional Personnel. Columns: Description, Hours, Rate, Amount. Rows include SENIOR PROJECT MANAGER (Craig, Curt), SCIENTIST (Hope, Marcus), SENIOR GEOLOGIST (Salters, Camille), and Totals (33.00 hours, 2,921.00 amount). Total Labor: 2,921.00

Table for Billing Limits. Columns: Description, Current, Prior, To-Date. Rows include Total Billings (2,921.00), Limit (5,800.00), and Remaining (1,334.00). Total this Task: \$2,921.00

003 Engineering Design

** PLEASE NOTE OUR NEW ADDRESS EFFECTIVE 6-27-2020:
6363 POPLAR AVE, STE 300, MEMPHIS, TN 38119

PAYMENT DUE ON RECEIPT

Professional Personnel

	Hours	Rate	Amount	
PRINCIPAL ENGINEER				
Phelan, Andy	1.75	135.00	236.25	
Wagner, Cara	4.50	135.00	607.50	
SENIOR PROJECT MANAGER				
Coulon, Koby	4.00	105.00	420.00	
RESIDENT PROJECT REPRESENTATIVE				
Keith, Austin	47.50	70.00	3,325.00	
Smith, Maggie	4.01	70.00	280.70	
Totals	61.76		4,869.45	
Total Labor				4,869.45
Billing Limits	Current	Prior	To-Date	
Total Billings	4,869.45	75.00	4,944.45	
Limit			5,500.00	
Remaining			555.55	
		Total this Task		\$4,869.45
		Total this Invoice		\$7,790.45

** PLEASE NOTE OUR NEW ADDRESS EFFECTIVE 6-27-2020:
6363 POPLAR AVE, STE 300, MEMPHIS, TN 38119

PAYMENT DUE ON RECEIPT



INVOICE
Pickering Firm, Inc.

Facility Design • Civil Engineering • Surveying •
Transportation • Natural / Water Resources
2001 Airport Road, Suite 201, Flowood, MS 39232
PH 601.956.3663 FAX 601.956.7817 www.pickeringfirm.com

City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

July 13, 2021
Project No: 25748.00
Invoice No: 0089419

NRCS Grant - Channel Stabilization at Diamondhead Drive @ Alkii Way
Work Assignment No. 00-01-2021

Professional Services from April 4, 2021 to July 3, 2021

PICKERING
JUL 23 2021
BY: [Signature]

	001	Survey		
Fee				
Total Fee		1,500.00		
Percent Complete	100.00		Total Earned	1,500.00
			Previous Fee Billing	1,500.00
			Current Fee Billing	0.00
			Total Fee	0.00
			Total this Task	0.00

	002	Environmental Permitting		
Fee				
Total Fee		5,000.00		
Percent Complete	100.00		Total Earned	5,000.00
			Previous Fee Billing	5,000.00
			Current Fee Billing	0.00
			Total Fee	0.00
			Total this Task	0.00

	003	Engineering Design		
Fee				
Total Fee		13,850.00		
Percent Complete	100.00		Total Earned	13,850.00
			Previous Fee Billing	13,850.00
			Current Fee Billing	0.00
			Total Fee	0.00
			Total this Task	0.00

	004	Bid Phase Services		
Fee				
Total Fee		4,000.00		

** PLEASE NOTE OUR NEW ADDRESS EFFECTIVE 6-27-2020:
6363 POPLAR AVE, STE 300, MEMPHIS, TN 38119

PAYMENT DUE ON RECEIPT

Project	25748.00	Diamondhead EWP Alkii Way	Invoice	0089419
Percent Complete	100.00	Total Earned	4,000.00	
		Previous Fee Billing	0.00	
		Current Fee Billing	4,000.00	
		Total Fee		4,000.00
		Total this Task		\$4,000.00

005		CEI				
Professional Personnel						
		Hours	Rate	Amount		
PRINCIPAL ENGINEER						
	Johnson, Jonathan	2.00	135.00	270.00		
	Wagner, Cara	2.00	135.00	270.00		
RESIDENT PROJECT REPRESENTATIVE						
	Ellis, Ronald	48.50	70.00	3,395.00		
	Keith, Austin	9.00	70.00	630.00		
	Smith, Maggie	2.00	70.00	140.00		
	Totals	63.50		4,705.00		
	Total Labor					4,705.00
Reimbursable Expenses						
PRINTING-REIMB						
5/19/2021	Plan House Printing & Graphics, LLP		B/W Prints,Biding,Prints & Spec Book Cover w/Images	34.37		
	Total Reimbursables		1.15 times	34.37		39.53
			Total this Task			\$4,744.53
			Total this Invoice			\$8,744.53

** PLEASE NOTE OUR NEW ADDRESS EFFECTIVE 6-27-2020:
 6363 POPLAR AVE, STE 300, MEMPHIS, TN 38119

PAYMENT DUE ON RECEIPT

Project 25748.00 Diamondhead EWP Alkii Way Invoice 0089419

Billing Backup

Tuesday, July 13, 2021

Pickering

Invoice 0089419 Dated 7/13/2021

3:08:11 PM

005 CEI

Professional Personnel

			Hours	Rate	Amount	
PRINCIPAL ENGINEER						
01989	Johnson, Jonathan	6/15/2021	2.00	135.00	270.00	
02031	Wagner, Cara	6/21/2021	1.00	135.00	135.00	
02031	Wagner, Cara	6/22/2021	1.00	135.00	135.00	
RESIDENT PROJECT REPRESENTATIVE						
02098	Ellis, Ronald	6/9/2021	2.00	70.00	140.00	
02098	Ellis, Ronald	6/10/2021	1.00	70.00	70.00	
02098	Ellis, Ronald	6/16/2021	2.00	70.00	140.00	
02098	Ellis, Ronald	6/17/2021	9.00	70.00	630.00	
02098	Ellis, Ronald	6/18/2021	1.00	70.00	70.00	
02098	Ellis, Ronald	6/21/2021	2.00	70.00	140.00	
02098	Ellis, Ronald	6/22/2021	3.00	70.00	210.00	
02098	Ellis, Ronald	6/23/2021	4.00	70.00	280.00	
02098	Ellis, Ronald	6/24/2021	4.50	70.00	315.00	
02098	Ellis, Ronald	6/25/2021	1.50	70.00	105.00	
02098	Ellis, Ronald	6/28/2021	4.50	70.00	315.00	
02098	Ellis, Ronald	6/29/2021	4.50	70.00	315.00	
02098	Ellis, Ronald	6/30/2021	3.00	70.00	210.00	
02098	Ellis, Ronald	7/1/2021	4.00	70.00	280.00	
02098	Ellis, Ronald	7/2/2021	2.50	70.00	175.00	
02553	Keith, Austin	6/28/2021	4.00	70.00	280.00	
02553	Keith, Austin	6/30/2021	5.00	70.00	350.00	
02108	Smith, Maggie	6/9/2021	1.00	70.00	70.00	
02108	Smith, Maggie	6/16/2021	.50	70.00	35.00	
02108	Smith, Maggie	7/2/2021	.50	70.00	35.00	
	Totals		63.50		4,705.00	
	Total Labor					4,705.00

Reimbursable Expenses

PRINTING-REIMB						
AP 0165297	5/19/2021	Plan House Printing & Graphics, LLP / B/W Prints, Biding, Prints & Spec Book Cover w/Images			34.37	
			1.15 times		34.37	39.53
		Total Reimbursables				
				Total this Task		\$4,744.53
				Total the Project		\$4,744.53
				Total this Report		\$4,744.53

** PLEASE NOTE OUR NEW ADDRESS EFFECTIVE 6-27-2020:
6363 POPLAR AVE, STE 300, MEMPHIS, TN 38119

PAYMENT DUE ON RECEIPT



INVOICE

Pickering Firm, Inc.

Facility Design • Civil Engineering • Surveying •
Transportation • Natural / Water Resources
2001 Airport Road, Suite 201, Flowood, MS 39232
PH 601.956.3663 FAX 601.956.7817 www.pickeringfirm.com

City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

July 13, 2021
Project No: 26024.00
Invoice No: 0089417

Diamondhead Drive East Retention Pond Dredging
Work Assignment No. 00-05-2021

Client Contact: Michael Reso

Professional Services from May 30, 2021 to July 3, 2021

RECEIVED
JUL 23 2021
7/23/21 [Signature]

Table with 2 columns: Fee, Amount. Rows include 001 Survey (3,500.00), Total Fee (3,500.00), Percent Complete (100.00).

Summary table with 2 columns: Description, Amount. Rows include Total Earned (3,500.00), Previous Fee Billing (3,500.00), Current Fee Billing (0.00), Total Fee (0.00), Total this Task (0.00).

002 Environmental Assessment
Professional Personnel

Table with 4 columns: Personnel, Hours, Rate, Amount. Rows include SCIENTIST Hope, Marcus (11.00, 75.00, 825.00), Totals (11.00, 825.00), Total Labor (825.00).

Table with 4 columns: Billing Limits, Current, Prior, To-Date. Rows include Total Billings (825.00, 3,090.00, 3,915.00), Limit (5,800.00), Remaining (1,885.00), Total this Task (\$825.00).

003 Engineering Design
Professional Personnel

Table with 4 columns: Personnel, Hours, Rate, Amount. Rows include PRINCIPAL ENGINEER Wagner, Cara (.50, 135.00, 67.50), SENIOR PROJECT MANAGER Coulon, Koby (4.00, 105.00, 420.00).

** PLEASE NOTE OUR NEW ADDRESS EFFECTIVE 6-27-2020:
6363 POPLAR AVE, STE 300, MEMPHIS, TN 38119

PAYMENT DUE ON RECEIPT

Project 26024.00 Diamondhead Dr E Retention Pond Dredging Invoice 0089411

RESIDENT PROJECT REPRESENTATIVE

Keith, Austin	3.00	70.00	210.00	
Smith, Maggie	1.01	70.00	70.70	
Totals	8.51		768.20	
Total Labor				768.20

Billing Limits	Current	Prior	To-Date	
Total Billings	768.20	3,843.75	4,611.95	
Limit			5,500.00	
Remaining			888.05	
		Total this Task		\$768.20
		Total this Invoice		\$1,593.20

Outstanding Invoices

Number	Date	Balance
0089231	6/8/2021	5,148.75
Total		5,148.75

** PLEASE NOTE OUR NEW ADDRESS EFFECTIVE 6-27-2020:
6363 POPLAR AVE, STE 300, MEMPHIS, TN 38119

PAYMENT DUE ON RECEIPT



ROSTAN SOLUTIONS, LLC
8282 Goodwood Avenue
Baton Rouge, LA 70806
www.rostan.com

July 14, 2021

RE: Post Site Visit Recommendations

Mr. Reso,

Thank you again for your time today and for allowing our team the opportunity to see, first-hand, the City's drainage system network. Based on the complexities and inter-connecting drainage elements at hand, and as a follow up to our site visit today, our disaster recovery team fully supports the logic to procure one city engineer to act as the City's Representative across all drainage related issues, including, but not limited to, stormwater planning / flooding and Floodplain Management responsibilities. Additionally, in this capacity, the selected engineering firm would be able to work directly with my team, as your federal programs consultant, to streamline a city-wide drainage master plan with quantifiable data to support, apply and position for federal funding to alleviate government and residential property erosion, streambank failure and repetitive flooding. Collectively, through this framework, we could accomplish much more.

In the current state, we are dealing with the engineering data and studies from numerous firms (6 in total) that all serve as the Point of Contact (POC) in different areas for different projects. From our experience, if we continue down this existing path, the City will miss the mark for a consolidated and unified approach to mitigating against drainage and other design issues. The selected firm, acting in the capacity of the City's Engineer of Record, would be able to oversee all design and drainage initiatives and manage the Hydraulic and Hydrologic (H&H) studies in their role for serving as the single POC for drainage issues citywide, reporting directly to your office. Other engineering firms would still be able to be selected for the actual design projects, but the City would maintain a consolidated framework for engineering capacity and bandwidth. My team would be able to work directly with the selected firm to move at a much greater speed for coordinating data requests to obtain and position for federal funding.

Additionally, we recommend our team submit multiple Notice of Intent's (NOI) to the Mississippi Emergency Management Agency (MEMA) on behalf of the city for the following project opportunities:

- Stormwater / Runoff Detention Pond aka "Miller Pond"
- City-wide drainage control projects
- City-wide erosion and streambank stabilization projects
- Residential Mitigation Projects (acquisition and elevation)

Our team believes the above NOI's should be presented to MEMA as soon as possible, in the event that federal funding through the Hazard Mitigation Grant Program (HMGP) becomes available, as we have discussed with Ms. Angela Sandifer, Grants Bureau Director-MEMA.

Thank you again for the opportunity to serve and represent the City of Diamondhead!

Kyle Jones
Vice President
Rostan Solutions, LLC



2021-249

Item No.8.

5000 Diamondhead Circle ·
Diamondhead, MS 39525-3260

July 27, 2021

Mayor and Council
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

Dear Councilmembers:

Payment to Chiniche Engineering & Surveying

Presented for your approval for payment is Invoice 17-057-123 in the amount of \$5,400.98 from Chiniche Engineering & Surveying for professional services relating to East Aloha Redesign (MDA SMLP Grant Project).

Thank you in advance for your consideration and approval in this matter.

Sincerely,

Sincerely,


Michael Reso
City Manager

MR:jk

2021-249

Item No.8.

Invoice

Chiniche Engineering
& Surveying

407 HWY 90
Bay St. Louis, MS
39520



Date	Invoice #
7/27/2021	17-057-123

228-467-6755
alexaj@jjc-eng.com

Bill To
City of Diamondhead 5000 Diamondhead Circle Diamondhead, MS
Project
East Aloha Re-design

Work Assignment Description - East Aloha Re-design
 Total Amount of Work Assignment - \$32,500.00
 Total Previously Paid on Work Assignment - \$8,011.11
 Amount of Current Invoice - \$5,400.98
 Remaining Balance to be paid on Work Assignment - \$19,087.91

Item	Description	Serviced	Qty	Rate	Amount
17-057 Dhead MS Instrument Pers	east aloha topo survey	5/19/2021	7.5	35.00	262.50
17-057 Dhead MS Instrument Pers	east aloha topo survey	5/20/2021	4	35.00	140.00
17-057 Dhead MS Proj. Eng.	row updates	6/2/2021	1	75.00	75.00
17-057 Dhead MS Proj. Eng.	row updates	6/3/2021	0.5	75.00	37.50
17-057-002 Cad Technician	plan updates	6/3/2021	6	48.43	290.58
17-057 Dhead MS Proj. Eng.	row updates	6/4/2021	0.5	75.00	37.50
17-057-002 Cad Technician	plan updates	6/4/2021	1.5	48.43	72.65
17-057 Dhead MS Proj. Eng.	row exhibits	6/7/2021	0.5	75.00	37.50
17-057 Dhead MS Proj. Eng.	row exhibits	6/8/2021	0.5	75.00	37.50
17-057-002 Cad Technician	drafting	6/8/2021	2	48.43	96.86
17-057 Dhead MS Proj. Eng.	row exhibits	6/9/2021	1.5	75.00	112.50
17-057-002 Cad Technician	drafting	6/9/2021	5	48.43	242.15
17-057 Dhead MS Proj. Eng.	row exhibits	6/10/2021	1	75.00	75.00
17-057-002 Cad Technician	drafting	6/10/2021	2	48.43	96.86
17-057 Dhead MS Proj. Eng.	row exhibit review	6/14/2021	0.5	75.00	37.50
17-057-002 Cad Technician	plan updates	6/14/2021	4	48.43	193.72
17-057 Dhead MS Proj. Eng.	row exhibit review	6/15/2021	0.5	75.00	37.50
17-057 Dhead MS Proj. Eng.	row exhibit review	6/16/2021	0.5	75.00	37.50
17-057 Dhead MS Proj. Eng.	row exhibit review	6/17/2021	0.5	75.00	37.50
17-057-002 Cad Technician	plan updates	6/17/2021	2	48.43	96.86
17-057 Dhead MS Proj. Eng.	row exhibit review	6/18/2021	1	75.00	75.00
17-057-002 Cad Technician	plan updates	6/18/2021	8	48.43	387.44
17-057-002 Cad Technician	plan updates	6/21/2021	1	48.43	48.43
17-057 Dhead MS Proj. Eng.	ROW coordination	6/21/2021	0.5	75.00	37.50
17-057-002 Cad Technician	plan updates	6/22/2021	4	48.43	193.72
17-057-002 Cad Technician	plan updates	6/23/2021	4	48.43	193.72
17-057 Dhead MS Proj. Eng.	ROW coordination	6/23/2021	0.5	75.00	37.50
17-057-002 Cad Technician	plan updates	6/24/2021	2	48.43	96.86
17-057 Dhead MS Eng. Tech.	row coordination	6/28/2021	2.5	50.00	125.00
17-057-002 Cad Technician	point file coordination	7/2/2021	4	48.43	193.72
17-057 Dhead MS Instrument Pers	row survey	7/2/2021	6.5	35.00	227.50
17-057 Dhead MS Instrument Pers	ROW shots	7/6/2021	2	35.00	70.00

3% Transaction fee for all credit/debit payments.
 1% Service Charge on all accounts over 30 days

Balance Due

Item No.8.

Invoice

Chiniche Engineering
& Surveying

407 HWY 90
Bay St. Louis, MS
39520



Date	Invoice #
7/27/2021	17-057-123

228-467-6755

alexa@jjc-eng.com

Bill To

City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS

Project

East Aloha Re-design

Item	Description	Serviced	Qty	Rate	Amount
17-057 Dhead MS Proj. Eng.	ROW coordination	7/7/2021	0.5	75.00	37.50
17-057-002 Cad Technician	drafting updates	7/16/2021	3	48.43	145.29
17-057-002 Cad Technician	drafting updates	7/19/2021	8	48.43	387.44
17-057-002 Cad Technician	drafting updates	7/20/2021	6.5	48.43	314.80
17-057-002 Cad Technician	drafting updates	7/21/2021	8	48.43	387.44
17-057-002 Cad Technician	plan updates	7/22/2021	8	48.43	387.44

3% Transaction fee for all credit/debit payments.

1% Service Charge on all accounts over 30 days

Balance Due \$5,400.98

July 23, 2021

Mike Reso
City Project Manager
City of Diamondhead Public Works
5000 Diamondhead Circle
Diamondhead, Ms
Ph: 228-222-4626 Fax: 228-222-4390
Sent via Email to: mreso@diamondhead.ms.gov

Re: NRCS Channel Stabilization at Diamondhead @ Alkii Way - Change Order 1
Pickering Firm, Inc. Project No. 25748.00

Mr. Reso,

Discussions were held on site on Wednesday June 30, 2021 to address concerns presented during construction. During this meeting solutions were presented to help alleviate issues with unsuitable onsite dirt conditions to use for fill. This change order includes the addition of 340 Tons of crushed limestone to build the bottom subgrade to provide a structurally sound base to pour concrete. This will also provide any water in the ditch a medium to flow thru and not build pressure underneath concrete. We are also requesting in this Change order, 20 additional calendar days. This time is requested for the delays caused by weather (5 days) and the delay incurred while finalizing this solution (15 days).

There is possibly unsuitable fill along the top bank that may need to be hauled off. It is questionable if the fill from the east bank will be suitable to rebuild the west bank. Pay item 21-1; Common Excavation (Removed from Site, LVM), can be utilized for removal of unsuitable material. Pay item 23-1; Earthfill (Offsite, LVM), can be utilized for fill material brought in. Quantities needed for this can be assessed as progress continues and any concerns will be brought to the Cities attention.

Attached to this letter, please find a copy of the change order document, a breakdown of the costs associated with this change order, and a letter from ERS, Inc documenting the conditions onsite and requesting to use the crushed limestone. Pickering recommends approval of Change Order No. 1 to ERS, Inc in the additional amount of \$21,420 and 20 calendar days. This brings the contract amount to \$364,325.00 and substantial completion date of September 4, 2021.

We are available should you have any questions regarding this matter or if we can be of any assistance.

Sincerely,
PICKERING FIRM, INC.



Cara Wagner, PE
Associate Principal Owner
Senior Civil Engineer

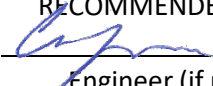
Date of Issuance: 7/23/2021 Effective Date: Date of full Execution below
 Owner: City of Diamondhead Owner's Contract No.: _____
 Contractor: ERS, Inc Contractor's Project No.: _____
 Engineer: Pickering Firm, Inc. Engineer's Project No.: 25748.00
 Project: Channel Stabilization at Diamondhead Drive @ Alkii Way Contract Name: _____

The Contract is modified as follows upon execution of this Change Order:

Description: Addition of: 340 Tons Item no CO1-1. Addition of 20 working days to contract time.

Attachments: Cost breakdown, Letter from ERS, Inc.

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES
Original Contract Price: \$ <u>342,905.00</u>	Original Contract Times: Substantial Completion: <u>August 15, 2021</u> Ready for Final Payment: _____
Increase from previously approved Change Orders No. ___ to No. ___: \$ <u>N/A</u>	Increase from previously approved Change Orders No. ___ to No. ___: Substantial Completion: <u>N/A</u> Ready for Final Payment: _____
Contract Price prior to this Change Order: \$ <u>342,905.00</u>	Contract Times prior to this Change Order: Substantial Completion: <u>August 15, 2021</u> Ready for Final Payment: _____
Increase of this Change Order: \$ <u>21,420.00</u>	Increase of this Change Order: Substantial Completion: <u>20 working days</u> Ready for Final Payment: _____
Contract Price incorporating this Change Order: \$ <u>364,325.00</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>September 4, 2021</u> Ready for Final Payment: _____

<p>RECOMMENDED:</p> <p>By: <u></u> By: _____ _____ Engineer (if required) Owner (Authorized Signature)</p> <p>Title: <u>Associate Principal</u> Title: _____ Date: <u>7/23/2021</u> Date: _____</p>	<p>ACCEPTED:</p> <p>By: _____ By: _____ _____ Owner (Authorized Signature) Contractor (Authorized Signature)</p> <p>Title: _____ Title: _____ Date: _____ Date: _____</p>	<p>ACCEPTED:</p> <p>By: _____ By: _____ _____ Contractor (Authorized Signature)</p> <p>Title: _____ Title: _____ Date: _____ Date: _____</p>
--	---	--

Approved by Funding Agency (if applicable)

By: _____ Date: _____
 Title: _____

**Channel Stabilization at Diamondhead Drive @ Alkii Way
Change Order No. 1
Cost Breakdown**

The following new bid item shall be added to the contract

Item No.	Quantity	Unit	Description	Unit Price	Amount of Increase
CO1-1	340	TON	Crushed Limeston	\$ 63.00	\$21,420.00

The Total Increase For New Bid Item:

\$21,420.00

ERS, INC.

1635 Lelia Drive, Suite 202
 Jackson, MS 39216
 601-982-7788
 ersinc@earthlink.net

July 1, 2021

PICKERING FIRM, INC.

126 Rue Magnolia
 Biloxi, MS 39530

Attn: Ms. Cara Wagner, P.E.

Re: *Channel Stabilization at Diamondhead Dr @ Alkii Way
 Unsuitable Onsite Dirt Conditions*

Dear Cara,

Per our visit on the job yesterday with Ron, please find this letter regarding the issues and our recommendations.

Per Note #4 on Sheet XS_01 of the drawings; "Project intent is such that no cut material will leave the site and no import material will be required. Values for "common excavation (removed from site, LVM) and earthfill (offsite, LVM) provided in proposal are to accommodate removal and replacement of unsuitable materials."

The following are the issues that have arisen and need to be addressed:

1. While we recognize there is some usable dirt in east bank to rebuild the west slope; the majority of the dirt is unsuitable to use for fill. It is wet, soft and full of deleterious matter. We had a section of ditch coffered off, pumped out and mucked yesterday and what little suitable dirt we had turned to mud when we started compacting it. There is water weeping out of the lower slopes which is keeping the water in the ditch. The ditch had 6 inches of water in it within an hour after we had it dry due to this weeping.
2. We have a considerable amount of this unsuitable material on the top bank that needs to be hauled off due to limited working room. Also, it is evident that we need to start bringing in good material to start constructing the west slope immediately (thus using the proposal items mentioned in paragraph 2 above.
3. Per our visit with Ron; we believe that by building the bottom with crushed limestone will give the following benefits:
 - A) Build bottom subgrade with crushed limestone to provide structurally sound base to pour concrete bottom and serve as footer to receive the concrete slopes.
 - B) The aggregate base will give the ground/weep water a medium to flow thru and not build pressure underneath the concrete (even though you have weep holes designed in the bottom slab). A vibratory plate would be run across the aggregate to consolidate it.
 - C) By installing the aggregate to subgrade to pour the concrete on... this is the quickest, most structurally sound way to get this job built and moving forward. At this point we are basically shut down until we get this resolved. The more we unnecessarily handle the dirt onsite... what good dirt we have will become unusable due to exposure, etc...

In summary, we need to haul off the bad dirt, bring in Arema 4A crushed stone to build a stable subgrade, then bring in good fill material to build the west slope. While it is difficult to know how much stone is needed, due to the varying widths and depths dictated by the existing conditions (ie, the existing ditch bottom is as much as 6' wide in some parts) we propose to furnish and install the crushed stone base for \$63.00/ton.

By virtue of this letter, please be informed that until these issues are resolved, we are pretty much at a point of standstill. Time is of the essence and I look forward to a quick resolution so we get this project completed.

Sincerely,

A handwritten signature in blue ink, appearing to read "Todd Roberts". The signature is stylized and cursive.

Todd Roberts
President



Material Data Sheet
AREMA 4A
Product Code 401

Sieve Size		Specification	Sieve Size		Typical Gradation
Inch	Metric	% Passing	Inch	Metric	% Passing
2 1/2"	63 mm	100	2 1/2"	63 mm	100
2"	50 mm	90-100	2"	50 mm	95
1 1/2"	37.5 mm	60-90	1 1/2"	37.5 mm	71
1"	25 mm	10-30	1"	25 mm	21
3/4"	19 mm	0-10	3/4"	19 mm	9
3/8"	9.5 mm	0-3	3/8"	9.5 mm	1.9

	Specific Gravity	
Dry Bulk	2.678	ASTM C127 and AASHTO T85
S.S.D.	2.691	ASTM C127 and AASHTO T85
APP	2.712	ASTM C127 and AASHTO T85
Absorption	0.47	ASTM C127 and AASHTO T85

	Los Angeles Abrasion	
LA Abrasion	21	ASTM C131 and AASHTO T96

	Sodium Sulfate Soundness	
Sodium Sulfate Soundness	0.8	ASTM C88 and AASHTO T104

	Unit WT. Lb. Cubic Foot	
Dry Loose	86	ASTM C29 and AASHTO T19
Dry Rodded	96	ASTM C29 and AASHTO T19

Slats Lucas Quarry is providing these test results for information purposes only. There are a variety of test that can be used in connection with determining suitability of aggregates in specific applications and a variety of methods to mitigate potential degradation and deterioration depending upon the end use of the product and other circumstances. Nothing in this Material Data Sheet represents or warrants (1) the reliability of the tests used herein (2) whether other tests would be more appropriate or reliable, and/or (3) whether any mitigation factors referenced in this Material Data Sheet are effective or the most appropriate, all of which you would determine based on the end use and other factors. SLATS LUCAS QUARRY AND ITS AFFILIATES HEREBY EXCLUDES AND ALL WARRANTIES OF MERCHANTABILITY AND ALL WARRANTIES OF FITNESS FOR ANY PARTICULAR PURPOSE, AND ALL OTHER WARRANTIES, EXPRESSED OR IMPLIED, AS TO THE PERFORMANCE OF ITS AGGREGATES.

CHANGE ORDER

Item No. 10.

No. 001

DATE OF ISSUANCE July 29, 2021

EFFECTIVE DATE _____

OWNER: City of Diamondhead

CONTRACTOR: Warren Paving, Inc

PROJECT: Roadway Improvements Project Phase 3

OWNER's Contract No.: _____

ENGINEER's Contract No. _____

ENGINEER: Digital Engineering

You are directed to make the following changes in the Contract Documents:

Description: To overlay an additional 600 SY and level the roadway on E. Aloha Dr. at Shepherds Square. See attached Plan Sheet 25. The work also includes striping the road centerline and bike lanes.

Reason for Change Order: Owner requested additional paving.

Attachments: (List documents supporting change) See attached Summary Table. Plan Sheets 25

CHANGE IN CONTRACT PRICE:
Original Contract Price \$ 439,578.20
Net Increase (Decrease) from previous Change Orders No. <u>0</u> to <u>0</u> : \$ 0.00
Contract Price prior to this Change Order: \$ 439,578.20
Net increase (decrease) of this Change Order: \$ 11,037.50
Contract Price with all approved Change Orders: \$ 450,615.70

CHANGE IN CONTRACT TIMES:
Original Contract Times: 45 Calendar Days Substantial Completion: September 15, 2021 Ready for final payment: 30 Days (days or dates)
Net change from previous Change Orders No. <u>0</u> to No. <u>0</u> : Substantial Completion: 0 Ready for final payment: 0 (days)
Contract Times prior to this Change Order 90 Calendar Days Substantial Completion: September 15, 2021 Ready for final payment: 30 Days (days or dates)
Net increase (decrease) this Change Order: Substantial Completion: 7 Ready for final payment: 0 (days)
Contract Times with all approved Change Orders: Substantial Completion: September 22, 2021 Ready for final payment: 30 Days (days or dates)

The Contractor's cost breakdown has been reviewed by the Engineer, and the Engineer has certified that the incremental cost is sufficiently detailed, accurate, fair, and reasonable to accept "as-is."

ACCEPTED:

By: _____
CONTRACTOR (Authorized Signature)

RECOMMENDED:

By: _____
ENGINEER (Authorized Signature)

APPROVED:

By: _____
OWNER (Authorized Signature)

Date: _____

Date: _____

Date: _____

Diamondhead Roadway Improvements Phase3
 Change Order No.1 Summary Table

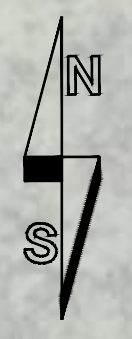
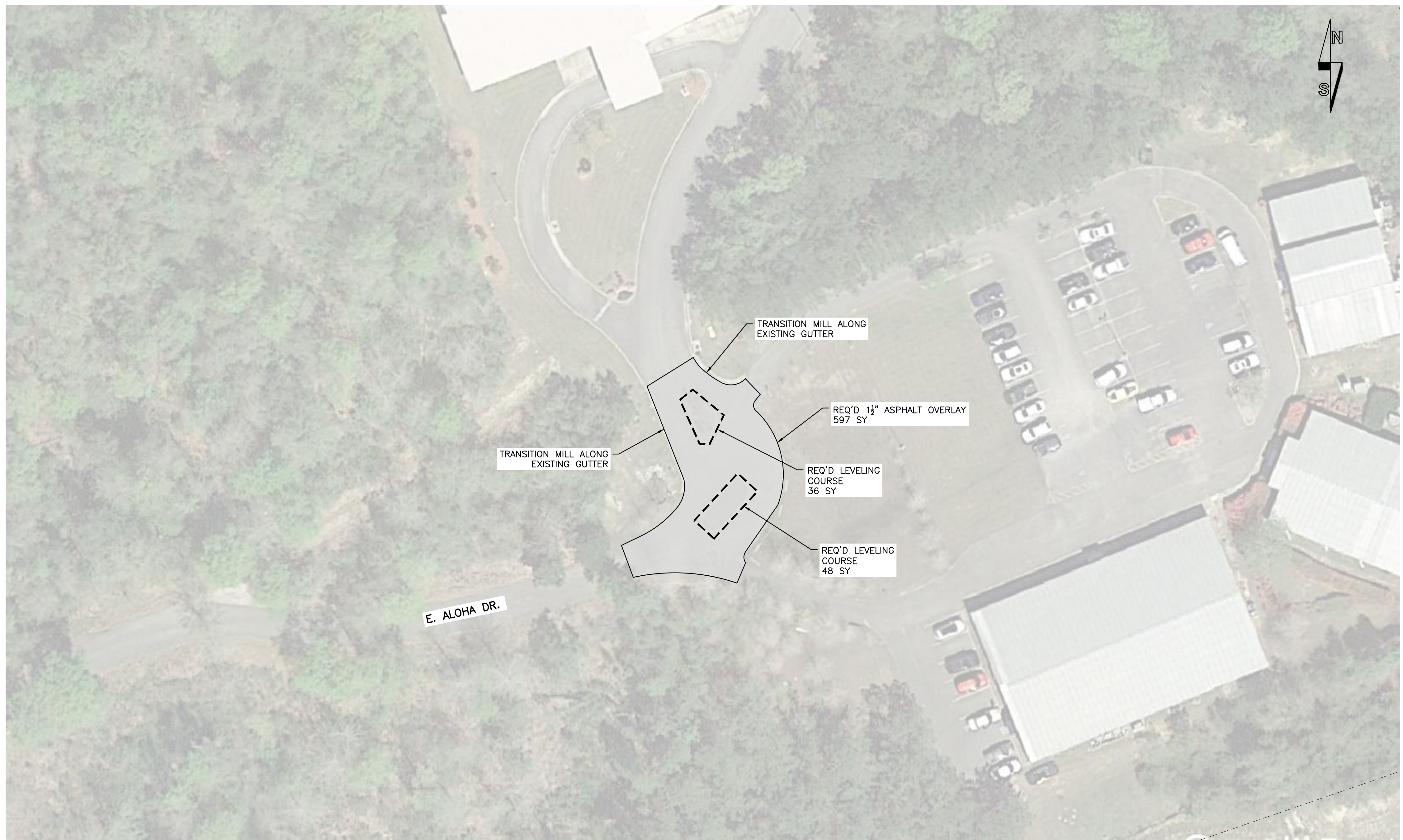
Item	Description	Unit	Quantity	Unit Price	Total Price
ADD THE FOLLOWING QUANTITIES / ITEMS:					
6	Asphaltic Concrete Pavement, 1-1/ 2" Overlay	SY	600	\$ 8.10	\$ 4,860.00
7	Cold Planing/Disposal of Asphaltic Concrete Pavement	SY	35	\$ 4.50	\$ 157.50
9	Asphalt Concrete Leveling Course, 0"- 1 1/2"	SY	85	\$ 12.00	\$ 1,020.00
CO1-1	Stripe Roadway, Bike Lane and Centerline	LS	1	\$ 5,000.00	\$ 5,000.00

NET INCREASE

Total \$ 11,037.50


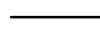
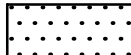


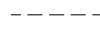
TOTAL CHANGE IN CONTRACT AMOUNT

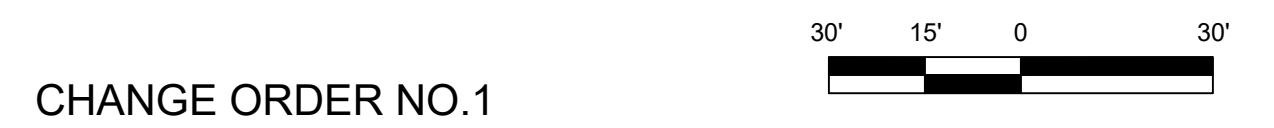
\$ 11,037.50



- NOTES:
1. ALL SAW-CUTTING SHALL BE FULL DEPTH.
 2. SEE SHEET GENERAL NOTES FOR TRAFFIC CONTROL AND CONSTRUCTION SEQUENCING REQUIREMENTS.
 3. SEE SHEET NO. 100 FOR EROSION CONTROL REQUIREMENTS.
 4. BASELINE IS THEORETICAL AND THE ASSUMED CENTERLINE OF THE ROADWAY. IT SHALL BE USED FOR INFORMATIONAL PURPOSES ONLY, AS NO SURVEY DATA WAS UTILIZED IN DETERMINING THE BASELINE.

LEGEND

	1 1/2" ASPHALT OVERLAY		EDGE OF PAVEMENT
	1 1/2" MILL & OVERLAY		ROADWAY CENTERLINE (BASELINE)
	FULL DEPTH PATCH R/R ASPHALT		APPARENT R.O.W./PROPERTY LINE



REV	DATE	DESCRIPTION	BY	REV	DATE	DESCRIPTION	BY



digital engineering
 Digital Engineering & Imaging, Inc.
 314 Coleman Ave., Waveland, Mississippi 39576 - PH. (228) 463-0130

DESIGNED BY:	MDP
CHECKED BY:	JMS
DRAWN BY:	MDP
CHECKED BY:	JMS
PROJECT MGR:	JMS
APPROVED BY:	LBN

DIAMONDHEAD ROADWAY IMPROVEMENTS PH. 3
 CITY OF DIAMONDHEAD

E. ALOHA DR.

PROJECT NO.	730-1000-016
DATE:	DEC., 2020
SCALE:	1"=30'
SHEET NO.	25

Agenda Item # 2021-257

City of Diamondhead, MS
Request for Council Action

TO: Council
FROM: Mayor Depreo

Ordinance Resolution Agreement/Contract Info Only Work Session Only

AGENDA LOCATION: Consent Agenda Regular Agenda

FORMAL AGENDA DATE REQUESTED:

ORDINANCE/RESOLUTION CAPTIONS or ISSUE:
Motion to establish Mayor's Youth Leadership Council (MYLC). The Youth Leadership will advise City government on issues that impact youth and will assist elected officials to make better decisions on matters concerning youth, resulting in a stronger Diamondhead.

Hancock County Chamber will assist with the Mayor's Youth Leadership Council.

FINANCIAL IMPACT: No Cost to the City.

REQUIRED SIGNATURES

REQUESTED BY:
City Manager:
City Attorney:

COUNCIL ACTION:

Approved Denied Tabled/Deferred Info Only Completed:



5000 Diamondhead Circle · Diamondhead, MS 39525-3260

Phone: 228.222.4626 Fax: 228-222-4390

www.diamondhead.ms.gov

TO: Mayor, City Council and City Manager

FROM: Ronald R. Jones, Building Official *J. Patrick*

DATE: July 28, 2021

SUBJECT: Recommendation from Planning Commission Sketch Plat for Structures of Diamondhead The Preserve Subdivision Phase 2

Structures of Diamondhead represented by Jim Grotowski, owner, and Duke Levy, engineer, has submitted "the Sketch Plat for The Preserve Subdivision Phase 2" for review, consideration, and approval. The Sketch Plat is a 25 lot development having lot sizes ranging from the smallest lot of 7,025 sf to the largest lot of 12,906 sf. The total number of acres is approximately 8.97 acres as part of a larger parcel of 28 acres. The current zoning of lots is R-2 medium Density single Family. The property is generally located north of and adjacent to The Preserve Subdivision Phase 1. The case file number is 202100255.

At its regular meeting on July 27, 2021, the Planning Commission voted 5-0 to recommend approving the Sketch Plat.



5000 Diamondhead Circle, Diamondhead, MS 39525
Phone: (228) 222.4626
FAX: (228) 222-4390
www.diamondhead.ms.gov

STAFF REPORT TO PLANNING COMMISSION

DATE: July 27, 2021

CASE FILE NUMBER: 202100255

APPLICANT: Structures of Diamondhead represented by Jim Grotowski, owner, and Duke Levy, engineer

PROPERTY OWNER: Structures of Diamondhead

TAX PARCEL NUMBER: 068L-0-35-090.000

PHYSICAL STREET ADDRESS: To be determined

LEGAL DESCRIPTION: PT NE 1/4 - NE 1/4 35-7-14

ZONING DISTRICT: R-2 Medium Density single Family

ADJACENT LAND USES: Single family residential homes; golf course; vacant developable land

TYPE OF APPLICATION: Sketch Plat for The Preserve Subdivision, Phase 2

NATURE OF REQUEST: The Sketch Plat is a 24-lot development having lot sizes ranging from the smallest lot of 7,025 sf to the largest lot of 12,906 sf. The total number of acres is approximately 8.97 acres as part of a larger parcel of 28 acres. The current zoning of lots is R-2 medium Density single Family. The property is generally located north of and adjacent to The Preserve Subdivision Phase 1

DATE OF PUBLIC HEARING BEFORE PLANNING COMMISSION: July 27, 2021

ACTION BY THE PLANNING COMMISSION: The Planning Commission shall review and submit a recommendation to the City Council

PRELIMINARY RECOMMENDATION TO THE PLANNING COMMISSION: The recommendation of the staff is to **approve** the Sketch Plat of The Preserve Subdivision Phase 2, subject to meeting all other adopted codes and regulations. No variances have been requested.



- Commissioner Flowers
- Commissioner Layel
- Commissioner Debrow
- Commissioner Rubar
- Commissioner Hourin
- Commissioner Torguson
- Commissioner Hector

AGENDA

PLANNING AND ZONING COMMISSION

Tuesday, July 27, 2021

6:00 PM CST

Council Chambers, City Hall
and via teleconference, if necessary

Call to Order

Statement of Purpose

1. May our decisions today be made with wisdom, careful deliberation and in the best interest of the City of Diamondhead. May we display patience and kindness in our dealings with each other and all who are in attendance and may any decisions made today promote the health, safety and welfare of the citizens of Diamondhead and the enhancement of the City as a whole.

Pledge of Allegiance

Roll Call

Confirmation or Adjustments to Agenda

Approval of Minutes

2. Approval of June 29, 2021 minutes.

New Business

*Withdrawn
Removed
by Applicant
@*

3. Anthony Diaz has filed an application requesting a variance from the Zoning Ordinance (Article 9.8 J) to construct a 6' wood privacy fence starting 40' from the southeast corner of the house towards Amoka Drive, extending 10' towards Ieke Drive then along Ieke Drive to the southwest rear property line. The variance requested is 40' from the front façade of the house (southeast corner) and 6' from the front property line (Ieke Drive side). The property address is 8454 Amoka Drive. The tax parcel number is 068J-1-41-325.000. The legal description is Diamondhead Subdivision Phase #2, Unit 11, Block 7, Lot 4. The property is located in an R-2 zoning district. Corner lots have two front yard setbacks and two front facades (along each street). The fence is required to be set back 20' from the front property line but not any closer than the façade of the house.

*Approved
5-0*

4. Structures of Diamondhead represented by Jim Grotowski, owner, and Duke Levy, engineer, has submitted "the Sketch Plat for The Preserve Subdivision Phase 2" for review, consideration and approval. The Sketch Plat is a 24²⁵ lot development having lot sizes ranging from the smallest lot of 7,025 sf to the largest lot of 12,906 sf. The total number of acres is approximately 8.97 acres as part of a larger parcel of 28 acres. The current zoning of lots is R-2 medium Density single Family. The property is generally located north of and adjacent to The Preserve Subdivision Phase 1.

*Approved
5-0*

5. MDGA, LLC represented by Michael Casano and Kyle Ladner has submitted a Sketch Plat for a new subdivision for review, consideration, and approval. The Sketch Plat is for a 7²⁴ single family lot subdivision on a 19.86 Acre tract of land, parcel number 132A-01-03-113.000. The subject property is in NW ¼ of Section 2 Township 8S Range 14W. The lot sizes range from the smallest of

ZONING ORDINANCE
City of Diamondhead, Mississippi

ARTICLE 4: ZONING DISTRICTS AND USE REGULATIONS

~~Access to D. Detention~~
~~Stand~~

4.19 CHART OF SETBACKS AND RELATED REQUIREMENTS

TABLE 4.1: ZONING DISTRICT SUMMARY SETBACKS AND RELATED REQUIREMENTS								
Summary Data Only - Refer to specific district text for full dimensional requirements and allowances								
Zoning District	Height ¹	Front Yard ²	Side Yard ²	Rear Yard ²	Lot Area ³	Lot Width ²	Density ⁴	
R-1 Single-Family	35	20	10 ⁵	20	10,000	80 ⁶	4	
R-2 Single-Family	25	35	20 ✓	810 ⁵ ✓	20 ✓	6,000 ✓	60 ⁷ ✓	7 ✓ 3.6
R-3 Single-Family								
Single-Family Detached	35	20	5 ⁵	20	5,000	50	7	
Single-Family 0-Lot Line	35	20	0 ⁵	20	5,000	50	7	
Townhouse Units	35	20	0 ⁸	20	6,000 ⁹	14	8.5	
All Other Uses	35	20	10 ⁵	20	6,000	60	7	
R-4 Multi-Family								
Single-Family Detached	35	20	5 ⁵	20	5,000	50	7	
Single-Family 0-Lot Line	35	20	0 ⁵	20	5,000	50	7	
Townhouse Units	35	20	0 ⁸	20	6,000 ⁹	14	8.5	
Two-Family (Duplex)	35	20	10 ⁵	20	6,000	60	8	
Multi-Family	35 ¹⁰	20	10 ⁵	20	9,600 ¹¹	80	20	
MH Manufactured Home	35	20	10 ⁵	20	5,000	40	8	
C-1 General Commercial	35 ¹⁰	25	5 ^{12, 13}	10 ¹³	none	100	none	
C-2 Interstate Commercial/ Gaming/Resort	50 ¹⁴	25	5 ^{12, 13}	10 ¹³	none	100	none	
T Technology	35	25	5 ¹³	5 ¹³	none	none	none	
I Industrial	35 ¹⁰	25	5 ^{12, 13}	5 ¹³	none	none	none	
PR Preservation	35	25	5	5	none	none	none	
PFR Public Facilities & Recreation	35 ¹⁰	25	10	25	none	none	none	

1. Building height is in feet.
 2. Units are in Feet (ft)
 3. Units are in Square Feet (sf)
 4. Dwelling Units per Acre (DUA)
 5. On a corner lot street side yard = front yard
 6. 100 ft for corner lots
 7. 90' for corner lots
 8. 20 ft between building clusters
 9. First 2 units, 1,800 sf for each additional unit
 10. 50 ft with conditional use approval
 11. For first 3 units, 800 sf each additional unit
 12. 0 ft is permissible with continuous facade
 13. 15 feet when adjacent to a residential use
 25 feet when adjacent to a property zoned R-1 or R-2
 14. 100 ft with conditional use approval

DIAMONDHEAD FIRE PROTECTION DISTRICT

4440 KALANI DRIVE, DIAMONDHEAD MS 39525

May 3, 2020

Re: The Preserve Phase 2 Sketch Plat

Mr. Ron Jones,

The Fire District's two main concerns with this project are access for fire apparatus and water supply. The reference material in evaluating these features is the International Fire Code 2012. Section 503 addresses Fire Apparatus Access Roads, the roads shall have an unobstructed width of not less than 20 feet and clearance of 13 feet 6 inches. I understand at this time there are only 25 plots shown for development and that falls under the requirement for dual access. The Fire District would like to make sure that we do not end up with a situation where that number is expanded past the 30 unit limit without a secondary access road or the buildings should be sprinklered. The other issue I could not evaluate from the sketch plan was the hydrant spacing and flow capability. Hydrants should not be more than 500' apart by road distance. This would be measured from the nearest hydrant on Diamondhead Drive West not the entrance to the development. The minimum flow requirements for hydrants, per section B105, is 1000 GPM for one and two family dwellings less than 3600 ft². Lastly, on access for turning around. The cul de sac needs to be at least 96 feet in diameter. The dead end either needs a temporary turn around, suitable for fire apparatus, until the street is finished through to Highpoint Dr or the bulge in the road near lots 2,3, and 4 needs to be large enough to allow our Ladder truck (36') to turn around in a "T" type maneuver (see attached graphic fig. D103.1). Thank you for keeping us in these discussions.

Sincerely,

Michael O. Munger

Fire Chief

dfd.munger@gmail.com

228-255-5560 (office)

APPENDIX D

FIRE APPARATUS ACCESS ROADS

The provisions contained in this appendix are not mandatory unless specifically referenced in the adopting ordinance.

SECTION D101 GENERAL

D101.1 Scope. Fire apparatus access roads shall be in accordance with this appendix and all other applicable requirements of the *International Fire Code*.

SECTION D102 REQUIRED ACCESS

D102.1 Access and loading. Facilities, buildings or portions of buildings hereafter constructed shall be accessible to fire department apparatus by way of an *approved* fire apparatus access road with an asphalt, concrete or other *approved* driving surface capable of supporting the imposed load of fire apparatus weighing at least 75,000 pounds (34 050 kg).

SECTION D103 MINIMUM SPECIFICATIONS

D103.1 Access road width with a hydrant. Where a fire hydrant is located on a fire apparatus access road, the minimum road width shall be 26 feet (7925 mm), exclusive of shoulders (see Figure D103.1).

D103.2 Grade. Fire apparatus access roads shall not exceed 10 percent in grade.

Exception: Grades steeper than 10 percent as *approved* by the fire chief.

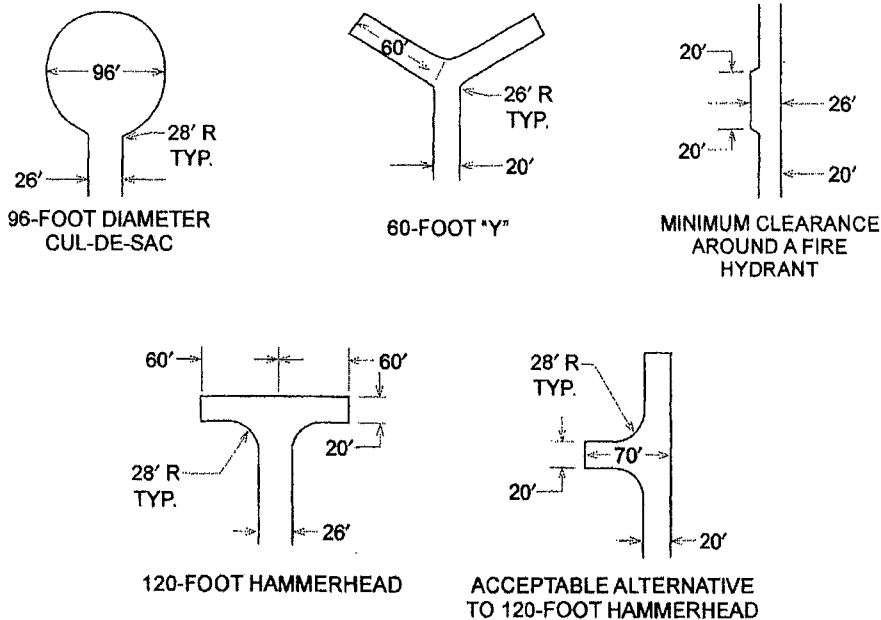
D103.3 Turning radius. The minimum turning radius shall be determined by the *fire code official*.

D103.4 Dead ends. Dead-end fire apparatus access roads in excess of 150 feet (45 720 mm) shall be provided with width and turnaround provisions in accordance with Table D103.4.

**TABLE D103.4
REQUIREMENTS FOR DEAD-END
FIRE APPARATUS ACCESS ROADS**

LENGTH (feet)	WIDTH (feet)	TURNAROUNDS REQUIRED
0-150	20	None required
151-500	20	120-foot Hammerhead, 60-foot "Y" or 96-foot diameter cul-de-sac in accordance with Figure D103.1
501-750	26	120-foot Hammerhead, 60-foot "Y" or 96-foot diameter cul-de-sac in accordance with Figure D103.1
Over 750	Special approval required	

For SI: 1 foot = 304.8 mm.



For SI: 1 foot = 304.8 mm.

**FIGURE D103.1
DEAD-END FIRE APPARATUS ACCESS ROAD TURNAROUND**

PLAN REVIEW

The Preserve PH 2 Sketch Plat

April 29, 2021

City of Diamondhead
Planning Department
Attn: Ronald Jones, Building Official
5000 Diamondhead Circle
Diamondhead, MS 39525

RE: Plan Review The Preserve PH 2 Sketch Plat

We have completed our review of the Sketch Plat for the above referenced project. Please see the list of items below that need to be provided or corrected. Please note, this review does not relieve the original engineer and/or surveyor of his/her responsibility to ensure that the drawings meet all subdivision regulations.

This review is based on the following codes:

- Subdivision Regulations of City of Diamondhead, Mississippi
July 15, 2020

Project Location:

NO ADDRESS PROVIDED
Diamondhead, MS 39525

PART A: Civil Review

- A1. Identify and delineate all special flood hazard areas.
- A2. Identify the street alignment and width of all public dedicated streets.
- A3. Identify all existing utilities.
- A4. Identify all regulatory wetlands.
- A5. Identify all adjoining landowners.
- A6. Provide a cul-de-sac at the southwest side of the subdivision, where the road appears to dead-end at the 16th Fairway. No dead-end streets will be allowed and the cul-de-sac shall be designed to meet the requirements of Section 308.6 of the Subdivision Regulations.
- A7. Ensure the cul-de-sac at the east end of the subdivision is designed to meet the requirements of Section 308.6 of the Subdivision Regulations.
- A8. Minimum radii of curvature on the center line for minor streets shall be one hundred (100) feet. Center line radius at Lot 11 appears to be less than 100 feet.
- A9. The tangent between reversed curves for minor streets shall be minimum fifty (50) feet long. It appears the tangent at the reversed curve at Lots 11 & 12 does not meet this requirement.

A10. Street corners of intersections of residential minor and cul-de-sac streets shall have a minimum radius of twenty-five (25) feet. Adjust all street corners to meet this requirement.

Sincerely,



Machado | Patano

Gerrod Kilpatrick, P.E.

Principal

**NOTICE OF PUBLIC HEARING
PLANNING AND ZONING COMMISSION
DIAMONDHEAD, MS**

Structures of Diamondhead represented by Jim Grotowski, owner, and Duke Levy, engineer, has submitted “the Sketch Plat for The Preserve Subdivision Phase 2” for review, consideration and approval.

The Sketch Plat is a 24 lot development having lot sizes ranging from the smallest lot of 7,025 sf to the largest lot of 12,906 sf. The total number of acres is approximately 8.97 acres as part of a larger parcel of 28 acres. The current zoning of lots is R-2 medium Density single Family. The property is generally located north of and adjacent to The Preserve Subdivision Phase 1

The Planning Commission shall review and submit a recommendation to the City Council.

The Planning and Zoning Commission will consider this application at its next regularly scheduled meeting on **Tuesday, July 27, 2021, at 6:00 p.m.** The public hearing will be held at Diamondhead City Hall in the Council Chambers at 5000 Diamondhead Circle in Diamondhead, MS 39525. Interested members of the public are invited to attend.

If you have any questions or comments or would like to review the application, you may contact the Building Department at the above address and/or at 228-222-4626.



5000 Diamondhead Circle · Diamondhead, MS 39525-3260
Phone: 228.222.4626 Fax: 228-222-4390
www.diamondhead.ms.gov

TO: Structures of Diamondhead and adjacent property owners

FROM: J. Pat Rich, Planning and Zoning Administrator *J. Pat Rich*

DATE: July 9, 2021

SUBJECT: Notice of Public Hearing

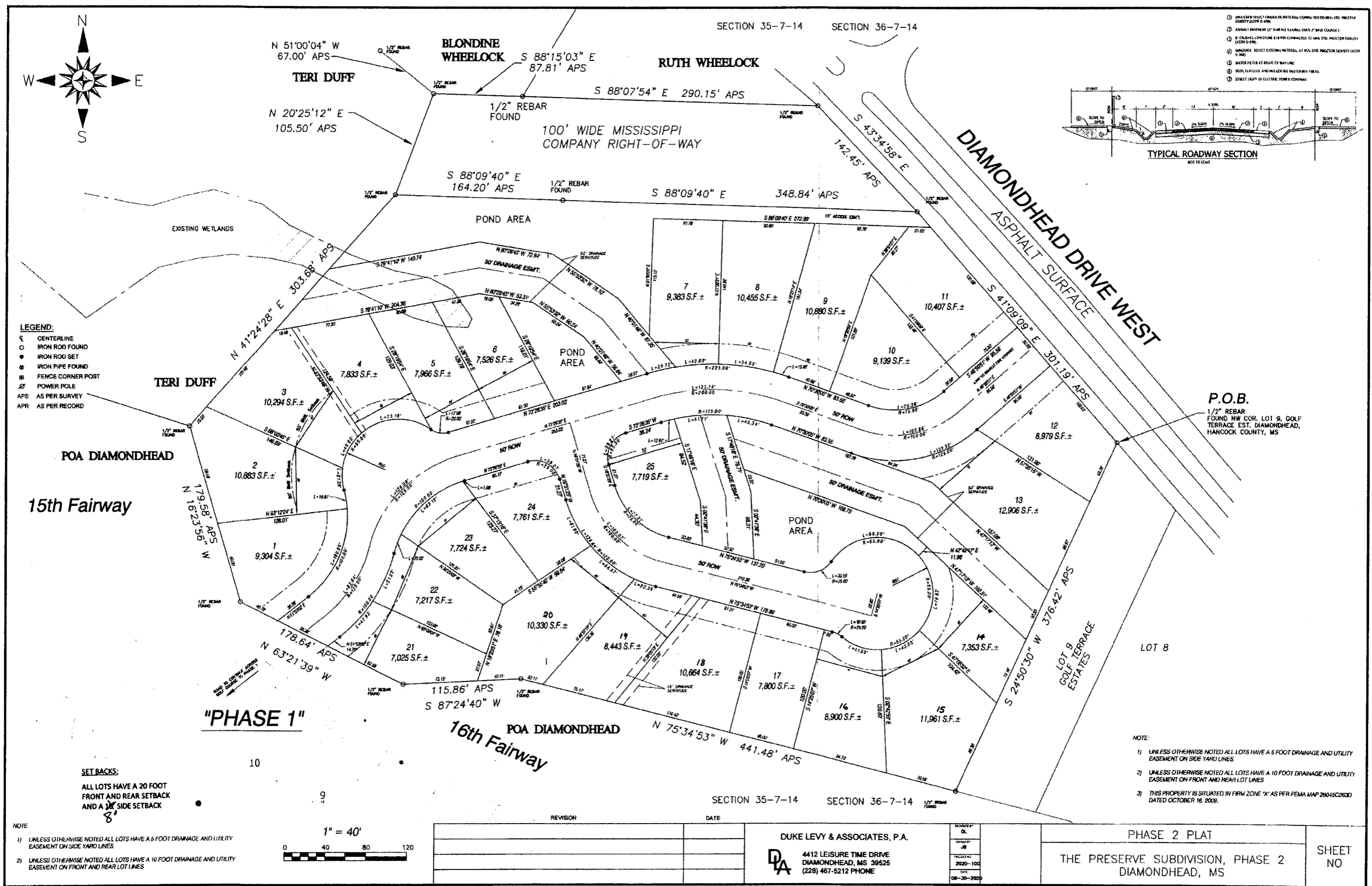
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The Sketch Plat is a 24 lot development having lot sizes ranging from the smallest lot of 7,025 sf to the largest lot of 12,906 sf. The total number of acres is approximately 8.97 acres as part of a larger parcel of 28 acres. The current zoning of lots is R-2 medium Density single Family. The property is generally located north of and adjacent to The Preserve Subdivision Phase 1

The Planning Commission shall review and submit a recommendation to the City Council.

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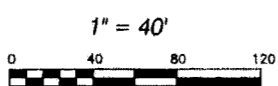
If you have any questions or comments or would like to review the application, you may contact the Building Department at the above address and/or at 228-222-4626.



- LEGEND:**
- CENTERLINE
 - IRON ROD FOUND
 - IRON ROD SET
 - IRON PIPE FOUND
 - FENCE CORNER POST
 - ⊙ POWER POLE
 - ⊙ APS AS PER SURVEY
 - ⊙ APR AS PER RECORD

- NOTE:**
- 1) UNLESS OTHERWISE NOTED ALL LOTS HAVE A 5 FOOT DRAINAGE AND UTILITY EASEMENT ON SIDE YARD LINES.
 - 2) UNLESS OTHERWISE NOTED ALL LOTS HAVE A 10 FOOT DRAINAGE AND UTILITY EASEMENT ON FRONT AND REAR LOT LINES.

SET BACKS:
 ALL LOTS HAVE A 20 FOOT FRONT AND REAR SETBACK AND A 5 FOOT SIDE SETBACK



REVISION	DATE

DUKE LEVY & ASSOCIATES, P.A.
 4412 LEISURE TIME DRIVE
 DIAMONDHEAD, MS 39526
 (228) 467-5212 PHONE

DESIGNED BY	DL
DRAWN BY	JB
CHECKED BY	
PROJECT NO.	20020-100
DATE	08-30-2002

PHASE 2 PLAT
 THE PRESERVE SUBDIVISION, PHASE 2
 DIAMONDHEAD, MS

SHEET NO




5000 Diamondhead Circle · Diamondhead, MS 39525-3260

Phone: 228.222.4626 Fax: 228-222-4390

www.diamondhead.ms.gov

TO: Mayor, City Council and City Manager

FROM: Ronald R. Jones, Building Official 

DATE: July 28, 2021

SUBJECT: Recommendation from Planning Commission Sketch Plat for MDGA, LLC Koula/Iona/Hoaka Subdivision Phase 1 & 2

MDGA, LLC represented by Michael Casano and Kyle Ladner has submitted a Sketch Plat for a new subdivision for review, consideration, and approval. The Sketch Plat is for a 73 single family lot subdivision on a 19.86 Acre tract of land, parcel number 132A-01-03-113.000. The subject property is in NW ¼ of Section 2 Township 8S Range 14W. The lot sizes range from the smallest of 6,000 sf to the largest lot of 13,368 sf. The property is located East of Kalipekona Way and Kaiki Drive, west of Pine Golf Course Hole # 15 & 16, north of Kaiki Drive and south of Kalipekona Way. Entrances will be the south end of Iona Street, south end of Koula Drive and east end of Hoaka Lane. The case file number is 202100189.

At its regular meeting on July 27, 2021, the Planning Commission voted 5-0 to recommend approving the Sketch Plat.



5000 Diamondhead Circle, Diamondhead, MS 39525
Phone: (228) 222.4626
FAX: (228) 222-4390
www.diamondhead.ms.gov

STAFF REPORT TO PLANNING COMMISSION

DATE: July 27, 2021

CASE FILE NUMBER: 202100189

APPLICANT: MDGA, LLC represented by Michael Casano and Kyle Ladner

PROPERTY OWNER: MDGA, LLC

TAX PARCEL NUMBER: 132A-01-03-113.000

PHYSICAL STREET ADDRESS: To be determined

LEGAL DESCRIPTION: NW ¼ of Section 2 Township 8S Range 14W

ZONING DISTRICT: R-1 Low Density Single Family
R-2 Medium Density Single Family

ADJACENT LAND USES: Single family residential homes; golf course; vacant developable land

TYPE OF APPLICATION: Sketch Plat for MDGA, LLC Koula/Iona/Hoaka Subdivision, Phase 1 & 2

NATURE OF REQUEST: The Sketch Plat is for a 74 single family lot subdivision on a 19.86 Acre tract of land, parcel number 132A-01-03-113.000. The subject property is in NW ¼ of Section 2 Township 8S Range 14W. The lot sizes range from the smallest of 6,000 sf to the largest lot of 13,368 sf. The property is located East of Kalipekona Way and Kaiki Drive, West of Pine Golf Course Hole # 15 & 16, North of Kaiki Drive and south of Kalipekona Way. Entrances will be the south end of Iona Street, south end of Koula Drive and east end of Hoaka Lane. The case file number is 202100189.

DATE OF PUBLIC HEARING BEFORE PLANNING COMMISSION: July 27, 2021

ACTION BY THE PLANNING COMMISSION: The Planning Commission shall review and submit a recommendation to the City Council

PRELIMINARY RECOMMENDATION TO THE PLANNING COMMISSION: The comments from Digital Engineering and DFPD are included in your packet. The recommendation of the staff is to **approve** the Sketch Plat of MDGA, LLC Koula/Iona/Hoaka Subdivision, Phase 1 & 2, subject to meeting all other adopted codes and regulations. No variances have been requested.



- Commissioner Flo
- Commissioner Layel
- Commissioner Debrow
- Commissioner Rubar
- Commissioner Hourin
- Commissioner Torguson
- Commissioner Hector

AGENDA PLANNING AND ZONING COMMISSION

Tuesday, July 27, 2021

6:00 PM CST

Council Chambers, City Hall
and via teleconference, if necessary

Call to Order

Statement of Purpose

1. May our decisions today be made with wisdom, careful deliberation and in the best interest of the City of Diamondhead. May we display patience and kindness in our dealings with each other and all who are in attendance and may any decisions made today promote the health, safety and welfare of the citizens of Diamondhead and the enhancement of the City as a whole.

Pledge of Allegiance

Roll Call

Confirmation or Adjustments to Agenda

Approval of Minutes

2. Approval of June 29, 2021 minutes.

New Business

*Withdrawn
Removed
by Applicant
@*

3. Anthony Diaz has filed an application requesting a variance from the Zoning Ordinance (Article 9.8 J) to construct a 6' wood privacy fence starting 40' from the southeast corner of the house towards Amoka Drive, extending 10' towards Ieke Drive then along Ieke Drive to the southwest rear property line. The variance requested is 40' from the front façade of the house (southeast corner) and 6' from the front property line (Ieke Drive side). The property address is 8454 Amoka Drive. The tax parcel number is 068J-1-41-325.000. The legal description is Diamondhead Subdivision Phase #2, Unit 11, Block 7, Lot 4. The property is located in an R-2 zoning district. Corner lots have two front yard setbacks and two front facades (along each street). The fence is required to be set back 20' from the front property line but not any closer than the façade of the house.

*Approved
5-0*

4. Structures of Diamondhead represented by Jim Grotowski, owner, and Duke Levy, engineer, has submitted "the Sketch Plat for The Preserve Subdivision Phase 2" for review, consideration and approval. The Sketch Plat is a ²⁵24 lot development having lot sizes ranging from the smallest lot of 7,025 sf to the largest lot of 12,906 sf. The total number of acres is approximately 8.97 acres as part of a larger parcel of 28 acres. The current zoning of lots is R-2 medium Density single Family. The property is generally located north of and adjacent to The Preserve Subdivision Phase 1.

*Approved
5-0*

5. MDGA, LLC represented by Michael Casano and Kyle Ladner has submitted a Sketch Plat for a new subdivision for review, consideration, and approval. The Sketch Plat is for a ²⁴76 single family lot subdivision on a 19.86 Acre tract of land, parcel number 132A-01-03-113.000. The subject property is in NW ¼ of Section 2 Township 8S Range 14W. The lot sizes range from the smallest of

6,000 sf to the largest lot of 13,368 sf. The property is located East of Kalipekona Way and Kaiki Drive, West of Pine Golf Course Hole # 15 & 16, North of Kaiki Drive and south of Kalipekona Way. Entrances will be the south end of Iona Street, south end of Koula Drive and east end of Hoaka Lane. The case file number is 202100189.

Approved
5-0

6. The City of Diamondhead represented by Ronald Jones, Building Official, has filed an application requesting a text amendment to require all drawings to be computer aided design (CAD) in the Subdivision Regulations (Ordinance Number 2020-001). The proposed text amendment shall add to Article 301.4. "All drawings shall be computer aided design (CAD)". The proposed text amendment shall also add to Article 302.1. "All drawings shall be computer aided design (CAD)". The proposed text amendment shall also add to Article 304.1. "All drawings shall be computer aided design (CAD)". Article 304.1 b shall also be amended. After "The plans and specifications shall be prepared in accordance with good engineering practice and City of Diamondhead's design standards". Insert "All drawings shall be computer aided design". The case file number is 202100267.

Unfinished Business

Open Public Comments to Non-Agenda Items

Commissioners' Comments

Communication / Announcements

Adjourn or Recess

ZONING ORDINANCE
City of Diamondhead, Mississippi

ARTICLE 4: ZONING DISTRICTS AND USE REGULATIONS

4.19 CHART OF SETBACKS AND RELATED REQUIREMENTS

TABLE 4.1: ZONING DISTRICT SUMMARY SETBACKS AND RELATED REQUIREMENTS

Summary Data Only - Refer to specific district text for full dimensional requirements and allowances

39
40
34

Zoning District	Height ¹	Front Yard ²	Side Yard ²	Rear Yard ²	Lot Area ³	Lot Width ²	Density ⁴
R-1 Single-Fan	35	20/25	10 ⁵ ✓	20 ✓	10,000 ✓	80 ⁶ ✓	4 ✓
R-2 Single-Family	35	20/25	8/10 ⁵ ✓	20 ✓	6,000 ✓	60 ⁷ ✓	7
R-3 Single-Family							
Single-Family Detached	35	20	5 ⁵	20	5,000	50	7
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R-4 Multi-Family							
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MH Manufactured Home	35	20	10 ⁵	20	5,000	40	8
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T Technology	35	25	5 ¹³	5 ¹³	none	none	none
I Industrial	35 ¹⁰	25	5 ^{12,13}	5 ¹³	none	none	none
PR Preservation	35	25	5	5	none	none	none
PFR Public Facilities & Recreation	35 ¹⁰	25	10	25	none	none	none

3.3
4.3

- | | |
|--|---|
| <ul style="list-style-type: none"> 1. Building height is in feet. 2. Units are in Feet (ft) 3. Units are in Square Feet (sf) 4. Dwelling Units per Acre (DUA) 5. On a corner lot street side yard = front yard 6. 100 ft for corner lots 7. 90' for corner lots | <ul style="list-style-type: none"> 8. 20 ft between building clusters 9. First 2 units, 1,800 sf for each additional unit 10. 50 ft with conditional use approval 11. For first 3 units, 800 sf each additional unit 12. 0 ft is permissible with continuous facade 13. 15 feet when adjacent to a residential use
25 feet when adjacent to a property zoned R-1 or R-2 14. 100 ft with conditional use approval |
|--|---|



June 22, 2021

Mr. Ronald Jones
Building Official
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

RE: Casano - Koula Drive and Iona Street Development
Sketch Plat Review

Dear Mr. Jones,

As requested, we have reviewed the sketch plat for The Casano - Koula Drive and Iona Street Development and offer the following comments/questions:

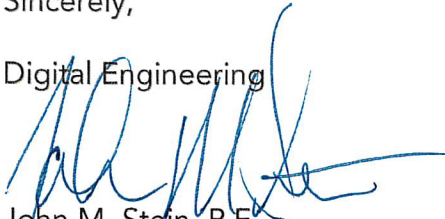
1. The proposed detention appears small. Plans shall, include detailed stormwater runoff control measures including retention and/or detention ponds capable of retaining both "during construction" and "post-construction" sediments and of holding a volume of stormwater equal to a five-year storm based on south Mississippi average rainfalls for urbanized areas wherein the rainfall duration is one (1) hour at a rainfall intensity of three (3) inches per hour. Runoff shall be drained on-site to retention ponds and allowed to discharge at a rate no greater than the average discharge prior to development. This the minimum size required.
2. How will all the storm water runoff be drained to the detention ponds?
3. Since the overall subdivision will be 19.86 acres; a large stormwater permit will be required to be submitted to MDEQ.
4. The extension of Koula St is skewed and does not match up well with the existing street. It appears to go through an existing driveway.
5. Site Data Table: RI-2 side yard setback is 8 feet, not 5 feet.
6. Numerous lots zoned RI-1 do not comply with the minimum lot width of 80' at the setback line.

digital engineering

Mr. Jones
June 22, 2021
Page 2 of 2

Sincerely,

Digital Engineering



John M. Stein, P.E.
Manager of Engineering Operations

DIAMONDHEAD FIRE PROTECTION DISTRICT

4440 KALANI DRIVE, DIAMONDHEAD MS 39525

June 24, 2021

Re: Casano Koula Drive

Mr. Ron Jones,

The Fire District's two main concerns with this type of development are access for fire apparatus and water supply. The reference material in evaluating these features is the International Fire Code 2012. Section 503 addresses Fire Apparatus Access Roads, the roads shall have an unobstructed width of not less than 20 feet and clearance of 13 feet 6 inches. As the project is drawn at this time, I do not see a problem with multi route access since they are proposing dual access on the first and second phases. I could not evaluate from the sketch plan hydrant spacing or flow capability. Hydrants should not be more than 500' apart by road distance. This would be measured from the nearest existing hydrant, not the entrance to the development. The minimum flow requirements for hydrants, per Section B105, is 1000 GPM for one and two family dwellings less than 3600 ft². Thank you for keeping us in these discussions.

Sincerely,



Michael O. Munger

Fire Chief

dfd.munger@gmail.com

228-255-5560 (office)

RECEIVED
JUN 09 2021
BY: _____

2020 3911
Recorded in the Above
Deed Book & Page
04-17-2020 03:43:19 PM
Timothy A Kellar
Hancock County

THIS INSTRUMENT PREPARED BY:

Carl Joffe, Attorney at Law
4401 East Aloha Drive
Diamondhead, MS 39525
228-255-9130
Mississippi Bar #3099

RETURN TO:

Casano Law Firm
4403 East Aloha Drive
Diamondhead, MS 39525
228-255-0035

STATE OF MISSISSIPPI
COUNTY OF HANCOCK

WARRANTY DEED

FOR AND IN CONSIDERATION of the sum of TEN AND NO 100/DOLLARS (\$10.00), cash in hand paid, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged,

PURCELL CO., INC., a Delaware Corporation,
(formerly Diamondhead Corporation), the "Grantor"
4401 East Aloha Drive
Diamondhead, Mississippi 39525
(228) 255-9130

acting by and through its undersigned duly authorized officers, does hereby, subject to all terms, reservations, conditions, exceptions, easements and restrictions hereinafter specified, sell, convey and warrant unto

MDGA, LLC, the "Grantee"
4403 East Aloha Drive
Diamondhead, Mississippi 39525
(228) 255-0035

that certain property situated in the City of Diamondhead, and being in Hancock County, Mississippi, more particularly described on Exhibit "A", which is attached hereto and made a part hereof.

INDEXING INSTRUCTIONS: NW ¼ of Section 2, Township 8 South, Range 14 West, Hancock County, Mississippi.

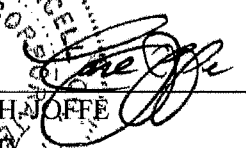
2020 3912
Deed Book & Page

By acceptance of delivery of this Deed, the Grantee accepts the property herein conveyed and all improvements thereon, without warranty of condition or representation as to condition, and accepts the property in its present condition.

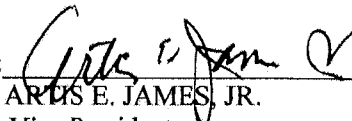
This conveyance is made subject to: (1) the reservation of oil, gas and other minerals; (2); any unrecorded utility easements and all utility, drainage or other easements or restrictive covenants recorded in the Office of the Chancery Clerk of Hancock County, Mississippi; (3) the lien of the State of Mississippi, the City of Diamondhead and Hancock County for taxes for the current year which have been accrued but are not yet payable; and, (4) any improvements made to the afore described property including any signs located on the property, and any structures placed thereon by Grantee, its successors or assigns, shall only be made with the prior written architectural approval of Grantor, which approval shall not be unreasonably withheld.

Grantor warrants payment of all taxes up to and including the year 2019. Taxes for the current year shall be prorated at closing and assumed by the Grantee. All subsequent years' taxes are assumed by the Grantee herein.

IN WITNESS WHEREOF, the Grantor has caused this instrument to be duly executed by its authorized officers this 15th day of April, 2020.

ATTEST

CARL H. JOFFE
Secretary


PURCELL CO., INC.

By: 
ARTIS E. JAMES, JR.
Vice President

STATE OF MISSISSIPPI
COUNTY OF HANCOCK

Personally appeared before me, the undersigned authority in and for the said county and state, on this 15th day of April, 2020. within my jurisdiction, the within named ARTIS E. JAMES, JR. and CARL H. JOFFE, who acknowledged that they are the Vice President and Secretary, respectively, of PURCELL CO., INC., a Delaware corporation, and that for and on behalf of the said corporation, and as its act and deed they executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.

My Commission Expires: 5/28/20


Marilyn M. Holland
NOTARY PUBLIC
ID No 45852
Comm Expires May 28, 2020
HARRISON COUNTY
MISSISSIPPI

DH 4268

EXHIBIT "A"

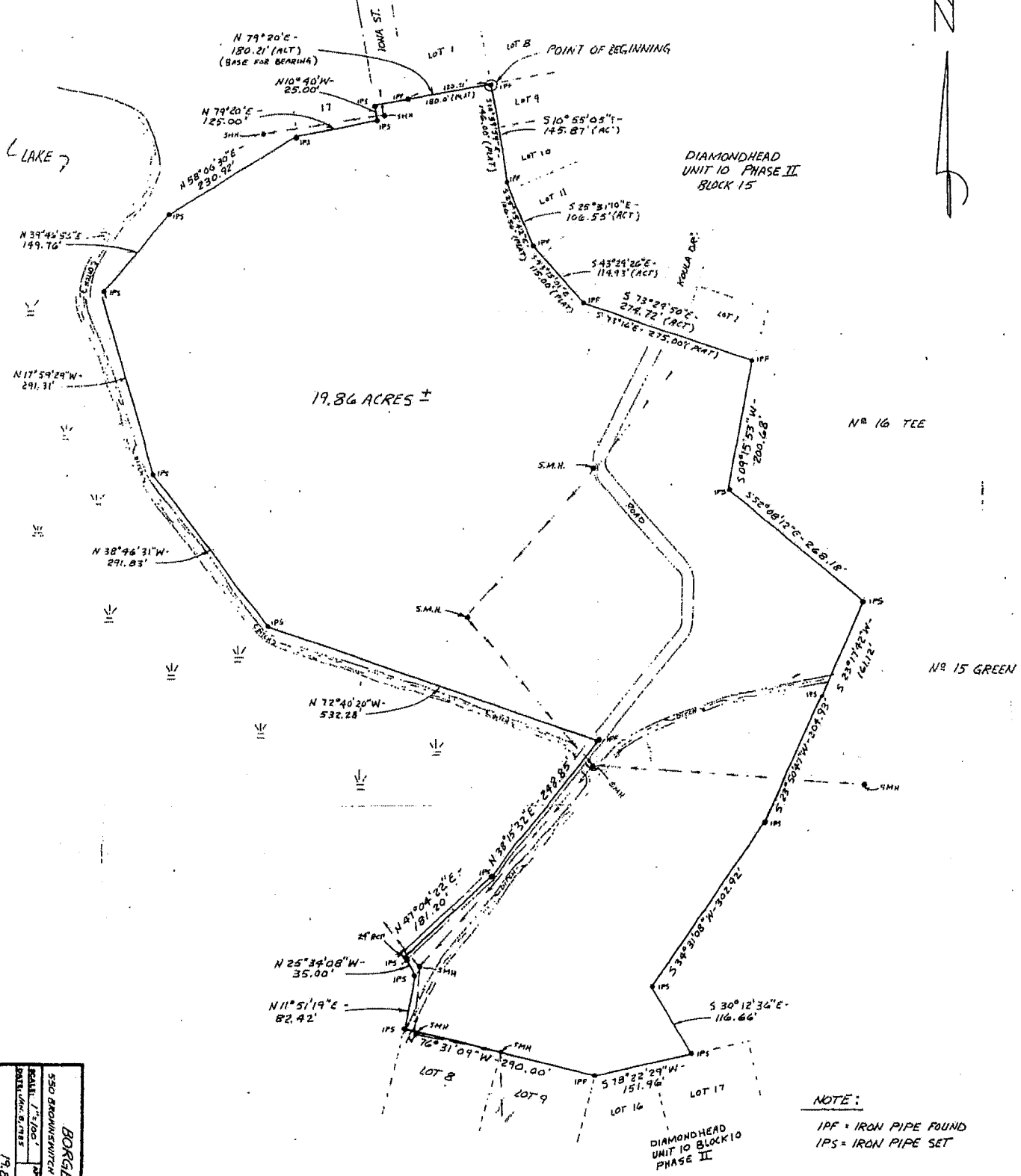
All that certain parcel of land being situated in Diamondhead, Section II, and the John B. Ladner Claim, Township 8 South, Range 14 West, Hancock County, Mississippi, being more fully described as follows:

Beginning at the Northwest corner of Lot 9, Block 13, Unit 10, Phase II, Diamondhead; said corner also being the point of beginning. Thence along the boundary of Block 13, Unit 10 and Phase II, S10°55'05"E a distance of 145.87' to a point; thence along the boundary of the above said Block, Unit, and Phase II, S25°31'10"E a distance of 106.55' to a point; thence along the boundary of above said Block, Unit and Phase, S43°29'26"E a distance of 114.93' to a point; thence along the boundary of above said Block, Unit and Phase, S73°29'50"E a distance of 274.72' to the Southeast corner of Lot 1, Block 15, Unit 10 and Phase II, Diamondhead; thence S09°15'53"W a distance of 200.68' to a point; thence S52°08'12"E a distance of 268.18' to a point; thence S23°17'42"W a distance of 161.12' to a point; thence S23°50'47"W a distance of 204.93' to a point; thence S34°31'08"W a distance of 302.92' to a point; thence S30°12'36"E a distance of 116.66' to the Northwesterly Boundary Line of Lot 17, Block 10, Unit 10, Phase II, Diamondhead; thence along the boundary line of Block 10, Unit 10, Phase II, S78°22'29"W a distance of 151.96' to a point; thence along the boundary of above the said Block 10, Unit 10, Phase II, N76°31'09W a distance of 290.00' to a point; thence N11°51'19E a distance of 82.42' to a point; thence N25°34'08"W a distance of 35.00' to a point; thence N47°04'22"E a distance of 181.20' to a point; thence N38°15'32"E a distance of 248.85' to a point; thence N72°40'20"W a distance of 532.28' to a point; thence N38°46'31"W a distance of 291.83' to a point; thence N17°59'29"W a distance of 291.31' to a point; thence N39°46'56"E a distance of 149.76' to a point; thence N58°06'30"E a distance of 230.92' to the Southwest corner of Lot 17, Block 12, Unit 10, Phase II, Diamondhead; thence N79°20'00"E a distance of 125.00' along the Southerly boundary line of Lot 17, Block 12 in the above mentioned Unit and Phase; thence N10°40'00"W a distance of 25.00' to the Westerly right-of-way line of Iona Street; thence North 79°20'00"E a distance of 180.21' to the point of beginning. Containing in all 19.86 acres of land, more or less.

BLOCK 12

BLOCK 13

Exhibit "A"



19.86 ACRES ±

N# 16 TEE

N# 15 GREEN

NOTE:

IPF = IRON PIPE FOUND
IPS = IRON PIPE SET

THIS SURVEY IS CERTIFIED TRUE &
CORRECT TO PURCELL CO., INC. BY:

DUKE LEVY JR.
MISS. REG. LAND SURVEYOR N#1722
4014

Note: This Survey Includes
And Replaces Borgen Eng.
Dwg. No. 41188

BORGEN ENGINEERING
550 BROWN SWITCH ROAD
SCALE: 1" = 100'
DATE: 04-08-1988
DRAWN BY: [Signature]
CHECKED BY: [Signature]

19.86 ACRE SURVEY IN
DIAMONDHEAD, HANCOCK COUNTY, MISSISSIPPI

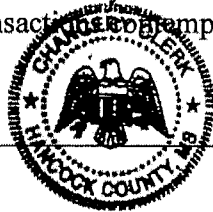
PURCELL CO., INC.
DRAWING NUMBER
42025

CERTIFIED COPY OF CORPORATE RESOLUTION

“RESOLVED, that the President or any Vice President of this Corporation be, and they are hereby authorized, empowered and directed in the name of and on behalf of this Corporation to convey any or all of the Corporation’s interest in any residential lots, any residential lot improved with a residential shelter unit, or any commercial or other real property owned by the Corporation at such prices and upon such terms as said officer(s) deem advisable, situated in the following described real estate developments:

Diamondhead, Hancock County, Mississippi; Lake Arrowhead, Cherokee County, Georgia; Lake Forest, Baldwin County, Alabama; Newport on Lake Houston, Harris County, Texas; Sandpiper Cove, Okaloosa County, Florida.

BE IT FURTHER RESOLVED, that said officers be and they are hereby authorized to execute and deliver any and all sales contracts, deeds, seller’s affidavits, settlement statements and any other instruments and to take any and all such actions as they in their sole discretion may deem necessary, appropriate or desirable in order to carry out the transactions contemplated by the foregoing resolution.”



Hancock County
I certify this instrument was filed on
04-17-2020 03:43:19 PM
and recorded in Deed Book
2020 at pages 3911 - 3915
Timothy A Kellar

SECRETARY'S CERTIFICATE

This is to certify that the foregoing is a true and correct copy of Resolutions adopted by the Board of Directors of Purcell Co., Inc., at a meeting held at the Corporation’s office in Diamondhead, Mississippi on the 29th day of June, 1987; that the foregoing Resolutions were duly adopted, are incorporated in the minutes of said Corporation and are now in full force and effect.

This is to further certify that as of this date the following are duly elected and qualified officers of Purcell Co., Inc. who hold the said offices set opposite their names:

- | | |
|--|---|
| Larry D. Johnson, President | Billy G. Alexander, Assistant Treasurer |
| Artis E. James, Jr., Vice President | Carl H. Joffe, Secretary |
| Steven C. Roe, Vice President | Elizabeth F. York, Assistant Secretary |
| Kirk Boswell, Vice President & Treasurer | |

WITNESS my hand and seal of the Corporation on this the 15th day of April, 2020.





CARL H. JOFFE
Secretary



5000 Diamondhead Circle · Diamondhead, MS 39525-3260
Phone: 228.222.4626 Fax: 228-222-4390
www.diamondhead.ms.gov

TO: MDGA, LLC and adjacent property owners

FROM: J. Pat Rich, Planning and Zoning Administrator

A handwritten signature in black ink that reads 'J. Pat Rich'.

DATE: July 9, 2021

SUBJECT: Notice of Public Hearing

MDGA, LLC represented by Michael Casano and Kyle Ladner has submitted a Sketch Plat for a new subdivision for review, consideration and approval.

The Sketch Plat is for a 76 single family lot subdivision on a 19.86 Acre tract of land, parcel number 132A-01-03-113.000. The subject property is located in NW ¼ of Section 2 Township 8S Range 14W. The lot sizes range from the smallest of 6,000 sf to the largest lot of 13,368 sf. The property is located East of Kalipekona Way and Kaiki Drive, West of Pine Golf Course Hole # 15 & 16, North of Kaiki Drive and south of Kalipekona Way. Entrances will be the south end of Iona Street, south end of Koula Drive and east end of Hoaka Lane.

The Planning Commission shall review and submit a recommendation to the City Council.

The Planning and Zoning Commission will consider this application at its next regularly scheduled meeting on **Tuesday, July 27, 2021 at 6:00 p.m.** The public hearing will be held at Diamondhead City Hall in the Council Chambers at 5000 Diamondhead Circle in Diamondhead, MS 39525. Interested members of the public are invited to attend.

If you have any questions or comments or would like to review the application, you may contact the Building Department at the above address and/or at 228-222-4626.

**NOTICE OF PUBLIC HEARING
PLANNING AND ZONING COMMISSION
DIAMONDHEAD, MS**

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DIAMONDHEAD PLANNING AND ZONING COMMISSION

MEETING JULY 27TH. 2021 IN REGARDS TO MDGA, DEVELOPMENT

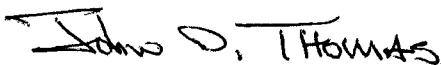
CONCERNS BY :

JOHN D. THOMAS AND WIFE MIMI PARKER THOMAS 5430 KAIKI DRIVE DIAMONDHEAD, MS
39525 PH. 228-861-1316 CELL

OWNER OF LOTS : 20, 21, 22, 23, 24, 25 AND 26 SEC. 2

- 1 - DIRECT AND INDIRECT IMPACT OF DOWNHILL AND DOWNSTREAM STORM WATER FLOW AND THE CUMULATIVE EFFECTS ONTO MY PROPERTY - **LOTS 20, 25 AND 26**
- 2 - DIRECT AND INDIRECT IMPACT OF STORM WATER ON A HOUSE I PROPOSE TO BUILD ON LOT 26 AT THE END OF HOAKA LN.
- 3 - THE CHANGE OF ANY ELEVATIONS TO HOAKA LANE WILL DIRECTLY AND INDIRECTLY EFFECT MY EGRESS TO LOTS 25 AND 26 HOAKA LANE.
- 3 - THE CROSSING OF FEDERALLY PROTECTED WETLANDS WITH A ROAD.
- 4 - DIRECT IMPACT FROM MDGA DEVELOPMENT AND THE DEGRADATION AND LOSS OF THE WETLANDS FROM THE INCREASE IN STORM WATER FLOW RATES, POLLUTANT INPUTS AND FILL DIRT WILL BE THE DIRECT CAUSE OF INCREASED FLOODING IN THE AJOINING PROPERTIES.
- 5 - CHANGING ANY NATURAL ELEVATIONS, GRADES OR TOPOGRAPHY WILL CAUSE DIRECT AND INDIRECT WATER DAMAGE TO MY PROPERTY.
- 6 - DIRECT IMPACT FROM INCREASED WATER STORM FLOWS TO THE POOR CITIZENS THAT LIVE ON KALIPEKONA WAY THAT WERE SO AFFECTED BY FLOOD WATERS DURING KATRINA.
- 7 - IS THE DEVELOPHER ASKING FOR ANY VARIANCES.

THANKS FOR ALL YOUR CONSIDERATIONS,



JOHN D. THOMAS

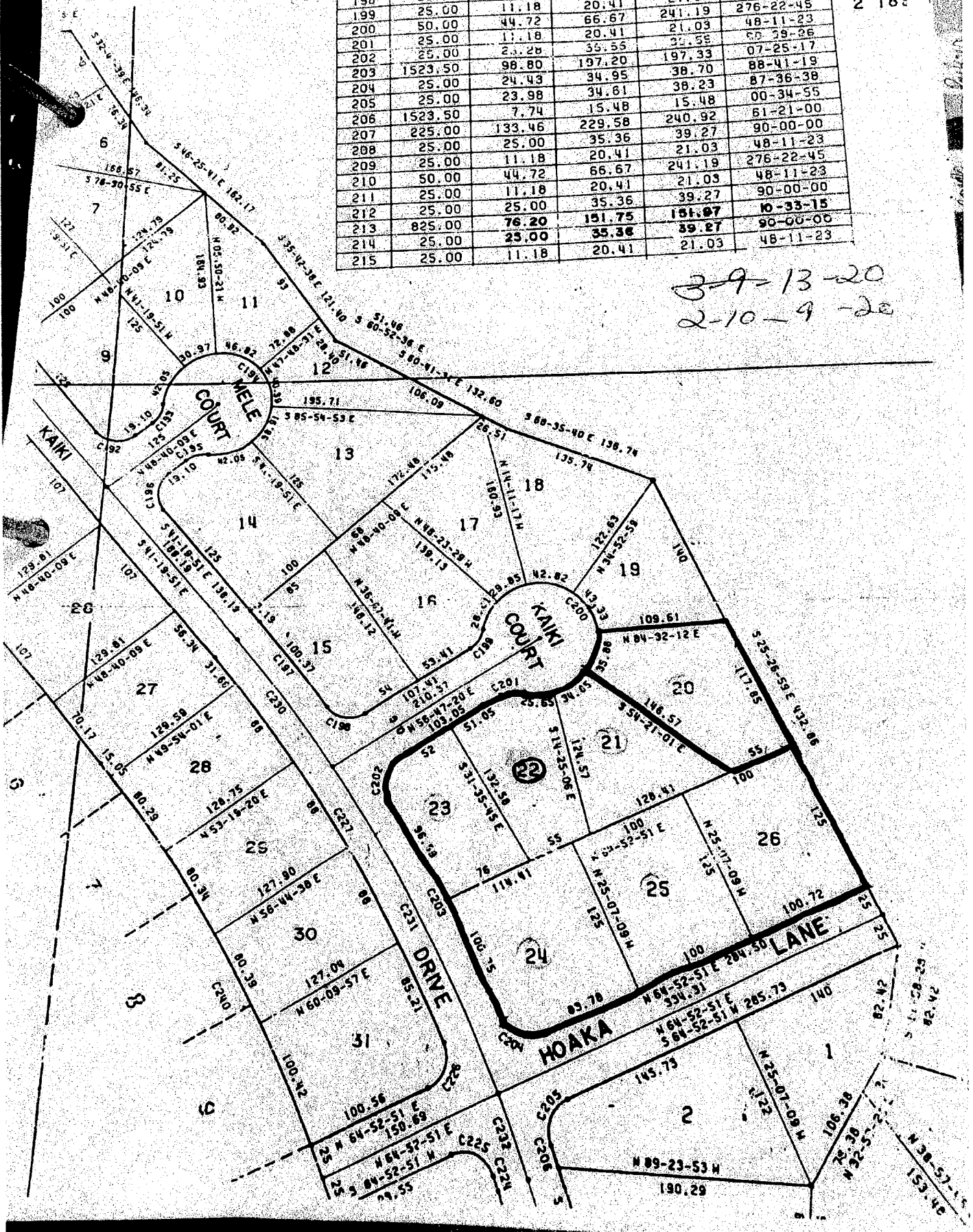


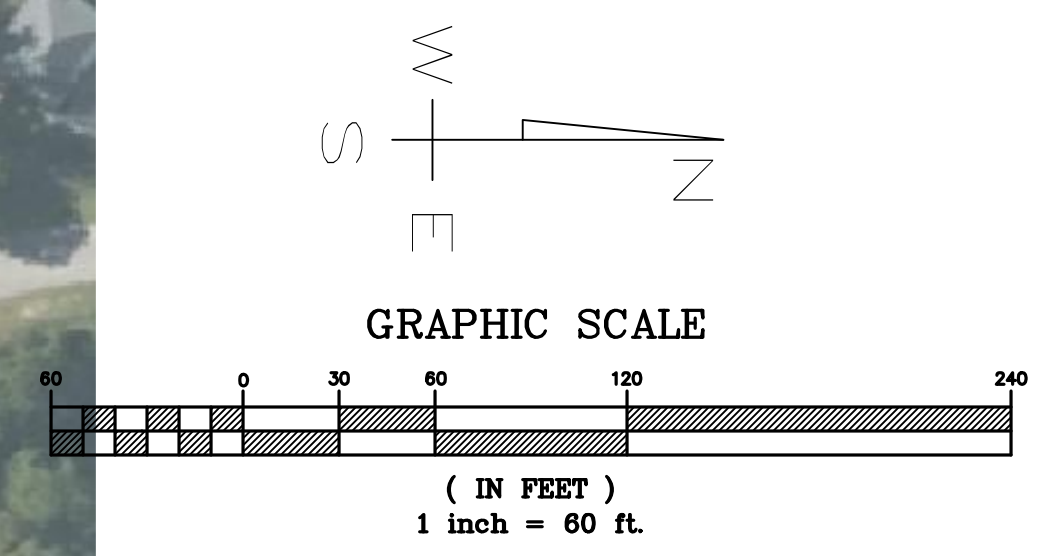
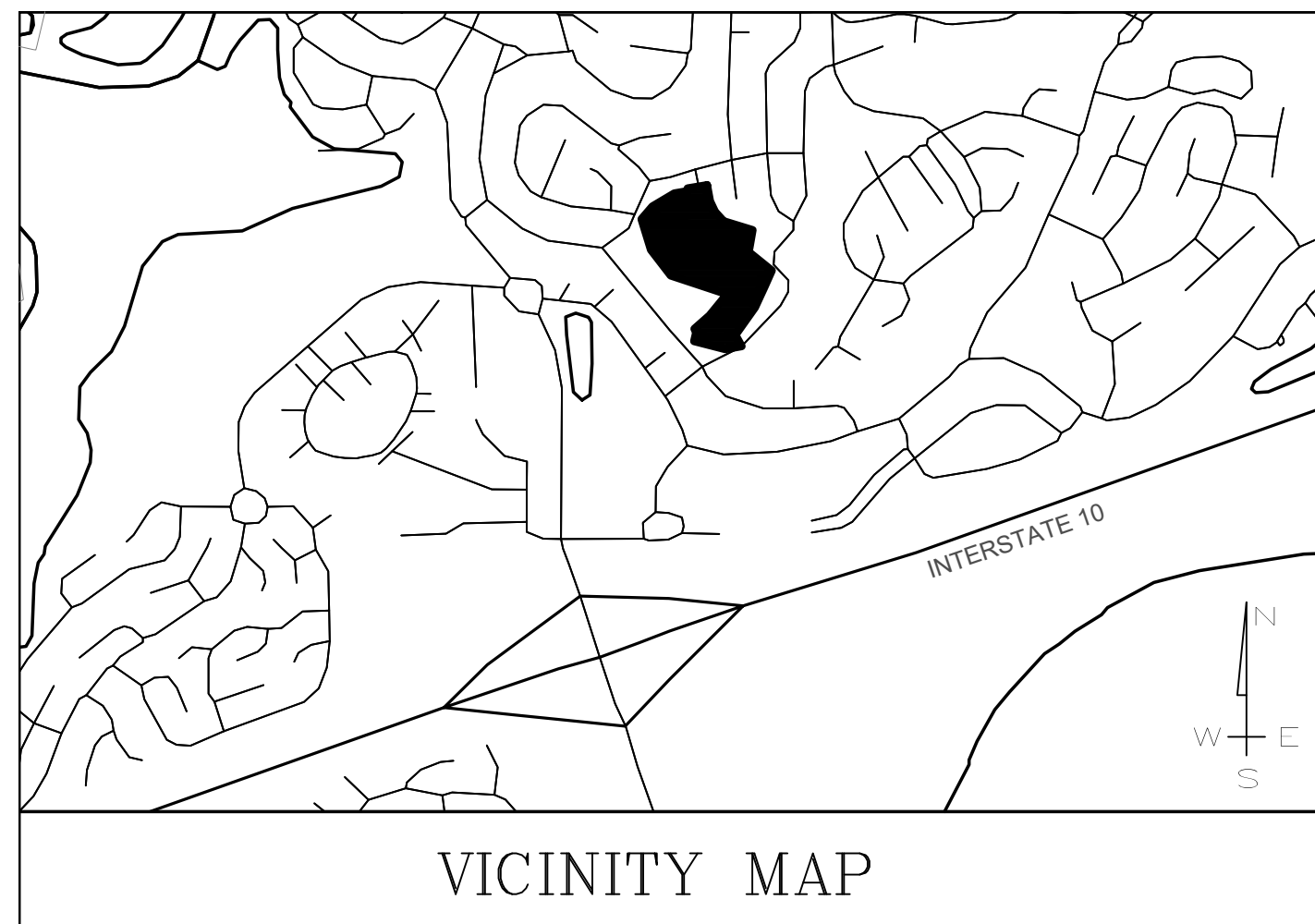
MIMI PARKER THOMAS

4 OF
2 TBS

198	25.00	63.17	33.00	21.03	48-11-23
199	25.00	11.18	20.41	241.19	276-22-45
200	50.00	44.72	66.67	21.03	48-11-23
201	25.00	11.18	20.41	32.56	65-38-26
202	25.00	21.26	33.56	197.33	07-25-17
203	1523.50	98.80	197.20	38.70	88-41-19
204	25.00	24.43	34.95	38.23	87-36-38
205	25.00	23.98	34.81	15.48	00-34-55
206	1523.50	7.74	15.48	240.92	61-21-00
207	225.00	133.46	229.58	39.27	90-00-00
208	25.00	25.00	35.36	21.03	48-11-23
209	25.00	11.18	20.41	241.19	276-22-45
210	50.00	44.72	66.67	21.03	48-11-23
211	25.00	11.18	20.41	39.27	90-00-00
212	25.00	25.00	35.36	151.07	10-33-15
213	825.00	76.20	151.75	39.27	90-00-00
214	25.00	25.00	35.36	21.03	48-11-23
215	25.00	11.18	20.41	21.03	48-11-23

3-9-13-20
2-10-9-20





BOUNDARY AND TOPOGRAPHIC INFORMATION BASED ON SURVEY BY CASSADY-ACADIA LAND SURVEYING, LLC.

SUBJECT PROPERTY LIES WITHIN "X" & "X500" FLOOD ZONES SHOWN HEREON PER FEMA PANEL 28045C0244D AND 28045C0263D DATED OCTOBER 16, 2009

SITE DATA TABLE

ZONING	R-1	R-2
ACREAGE	12.0 AC	7.85 AC = 19.85 AC
MIN. LOT SIZE	80' X 125'	60' X 100'
SETBACKS		
FYSB	20 FT	20 FT
SYSB	10 FT	8 FT
RYSB	20 FT	20 FT

- NOTES:**
- EXISTING UTILITIES AND/OR PROPOSED LOT LINES TO BE ADJUSTED TO AVOID CONFLICTS.
 - PERMIT REQUIRED BEFORE REMOVAL OF ANY PROTECTED TREES.
 - THIS LAYOUT IS FOR CONCEPTUAL PURPOSES ONLY.

LEGEND

- WETLANDS
5.56 AC

EXISTING WETLANDS TO BE MITIGATED PRIOR TO ANY CONSTRUCTION.

- PHASE 1(49 LOTS) -
- PHASE 2(24 LOTS) -
- TOTAL LOTS - 73

SKETCH SITE PLAN

SCALE: 1" = 60'-0"

PRELIMINARY SUBDIVISION

HANCOCK COUNTY, MISSISSIPPI

73 SINGLE FAMILY LOTS

TERRY MORAN, P.E., P.L.S.
1806 23rd Ave Suite B, Gulfport, MS 39501
P.O. Box 4075 Biloxi, MS 39535
Ph (628) 896-4733

TME
TERRY MORAN
ENGINEERING & SURVEYING

In Association With

HEINRICH & ASSOCIATES
RESIDENTIAL & COMMERCIAL DESIGN
1800 23rd Avenue, Gulfport, MS 39501
Ph (228) 896-6768

SKETCH SITE PLAN
PRELIMINARY SUBDIVISION
CITY OF DIAMONDHEAD
HANCOCK COUNTY, MS

Sheet
Date: 7-26-21
Drawn By: S.G.C.
Check By: K.E.D.
REV

Sheet
Project No
21-071



City of Diamondhead, MS

Docket of Claims Register - Council

Item No. 14.

APPKT01563 - 08.03.2021 DOCKET

By Docket/Claim Number

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Payment Amount	
							Line	Amount
DKT158665	AGJ	08/03/2021	MSP-88812	BACKUP	001-140-605.00	Professional Fees - IT		2,082.00
								250.00
								1,832.00
DKT158666	Amazon com LLC	08/03/2021	1W3J-K16K-KPPQ	OFFICE SUPPLIES AND COURT SUPPLIES	001-140-505.00	FF&E Non-Capitalized		564.45
								179.99
								179.99
								46.89
								35.89
								35.89
								49.91
DKT158667	B&J PITT STOP LLC	08/03/2021	JULY, 2021	MONTHLY PURCHASE ORDER FOR JULY	001-200-635.00	Professional Fees - R&M Outside Services		97.00
								45.00
								52.00
DKT158668	Coast Electric Power Association	08/03/2021	JULY, 2021 -- 002A	ADJUSTMENT TO MONTHLY ELECTRIC BILL	001-301-630.00	Utilities - Streetlights & Other		102.67
								60.33
			JULY, 2021 -- 026	MONTHLY ELECTRIC BILL	001-301-630.00	Utilities - Streetlights & Other		42.34
DKT158669	CSpire Cell Service	08/03/2021	JULY, 2021	CELLULAR SERVICE FOR JULY	001-140-632.00	Telephone - Cell		1,498.55
								47.35
								343.30
								102.99
								126.64
								479.27
	399.00							

Docket of Claims Register - Council

Docket/Claim #	Vendor Name		Payable Description	Account Number	Account Name	Payment Amount	
	Payable Date	Payable Number				Line	Amount
DKT158670	Dana Safety Supply Inc						2,137.00
	08/03/2021	735790	SPEEDTURTLE FOR NEW TRUCKS	001-200-917.00	Capital Outlay - Mobile Equipment	162.00	
		736344	POLICE VEHICLE EQUIPMENT	001-200-917.00	Capital Outlay - Mobile Equipment	335.00	
		736965		001-200-917.00	Capital Outlay - Mobile Equipment	1,640.00	
DKT158671	Deluxe Small Business Sales Inc						668.04
	08/03/2021	0902315846	CTC PROMOTIONAL ITEMS	001-000-066.00	Prepaid Other	379.79	
				001-000-066.00	Prepaid Other	-55.50	
				001-000-066.00	Prepaid Other	84.00	
				001-000-066.00	Prepaid Other	235.00	
				001-000-066.00	Prepaid Other	-35.25	
				001-000-066.00	Prepaid Other	60.00	
DKT158672	Diamondhead Property Owners Association Inc						1,000.00
	08/03/2021	AUG, 2021	RENTAL OF MAINTENANCE YARD -- AUGUST	001-301-640.00	Rentals	1,000.00	
DKT158673	Diamondhead True Value						45.95
	08/03/2021	21-0032	MONTHLY PURCHASE ORDER FOR JULY	001-301-501.00	Supplies	45.95	
DKT158674	Diamondhead Water and Sewer District						704.23
	08/03/2021	JULY, 2021 -- 1120	WATER	001-301-630.00	Utilities - Streetlights & Other	191.34	
		JULY, 2021 -- 20		001-140-630.00	Utilities - General	137.82	
		JULY, 2021 -- 2070		001-301-630.00	Utilities - Streetlights & Other	23.95	
		JULY, 2021 -- 21		001-301-630.00	Utilities - Streetlights & Other	23.95	
		JULY, 2021 -- 70		001-301-630.00	Utilities - Streetlights & Other	303.22	
		JULY, 2021 -- 830		001-301-630.00	Utilities - Streetlights & Other	23.95	
DKT158675	Eagle Energy						4,024.18
	08/03/2021	31168	FUEL FOR PUBLIC WORKS	001-301-525.00	Fuel	6.77	
				001-301-525.00	Fuel	960.00	
		31169		001-301-525.00	Fuel	1,759.41	
		31242	FUEL	001-301-525.00	Fuel	6.77	
				001-301-525.00	Fuel	555.05	
		31245		001-301-525.00	Fuel	736.18	
DKT158676	Fuelman						2,016.38
	08/03/2021	NP60425008	FOR THE WEEK ENDING 07.18.2021	001-200-525.00	Fuel	936.51	
				001-280-525.00	Fuel	61.75	
		NP60445718	FOR THE WEEK ENDING 07.25.2021	001-200-525.00	Fuel	1,018.12	

Docket of Claims Register - Council

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount	Payment Amount
DKT158677	Hancock County Sheriffs Office	08/03/2021	2021-DHLE-013	INTERLOCAL AGREEMENT FOR WEEK ENDING 06.19.2021	001-200-690.00	Interlocal Agreement	961.54	94,377.97
					001-110-681.00	Other Services & Charges	136.64	
					001-200-690.00	Interlocal Agreement	30,141.05	
					001-200-612.00	Internet	246.00	
					001-200-690.00	Interlocal Agreement	961.54	
					001-200-690.00	Interlocal Agreement	30,199.68	
			2021-DHLE-014	INTERLOCAL AGREEMENT FOR WEEK ENDING 07.03.2021	001-200-690.00	Interlocal Agreement	961.54	
					001-200-690.00	Interlocal Agreement	30,199.68	
					001-200-612.00	Internet	246.00	
					001-200-690.00	Interlocal Agreement	961.54	
					001-110-681.00	Other Services & Charges	190.72	
					001-200-690.00	Interlocal Agreement	30,087.26	
2021-DHLE-015	INTERLOCAL AGREEMENT FOR WEEK ENDING 07.17.2021	001-200-690.00	Interlocal Agreement	961.54				
		001-110-681.00	Other Services & Charges	190.72				
		001-200-690.00	Interlocal Agreement	30,087.26				
		001-200-612.00	Internet	246.00				
DKT158678	International Code Council	08/03/2021	3313704	MEMBERSHIP RENEWAL 2021-2022 (MEMBERSHIP #8173079)	001-280-623.00	Membership Dues/Fees	247.00	247.00
DKT158679	Isco Metals of MS	08/03/2021	215015	SUPPLIES	001-301-571.00	Repairs & Maintenance - Equipment	71.00	641.01
					001-301-571.00	Repairs & Maintenance - Equipment	94.00	
					001-301-501.00	Supplies	140.00	
					001-301-501.00	Supplies	16.01	
					001-301-571.00	Repairs & Maintenance - Equipment	320.00	
DKT158680	James J Chiniche PA Inc	08/03/2021	17-057-123	DESIGN, BIDDING, CEI EAST ALOHA PHASE 1	117-301-602.00	Professional Fees - Engineering MDA East Aloha Imp	5,400.98	5,400.98
DKT158681	Lauren Prater	08/03/2021	07202021	COURT CLERK CONFERENCE TRAVEL REIMBURSEMENT	001-110-615.00	Travel & Training	72.80	72.80

Docket of Claims Register - Council

Docket/Claim #	Vendor Name		Payable Description	Account Number	Account Name	Payment Amount	
	Payable Date	Payable Number				Line	Amount
DKT158682	08/03/2021	Law offices of Derek R Cusick PLLC 267 268 269	GENERAL MATTERS -- JULY	001-140-603.00	Professional Fees - Legal		9,250.00
			PLANNING AND ZONING -- JULY	001-280-603.00	Professional Fees - Legal	5,343.75	
			CITY PROSECUTOR -- JULY	001-110-603.00	Professional Fees - Legal	906.25	
							3,000.00
DKT158683	08/03/2021	Linfield Hunter and Junius Inc J25039C	DEVELOP A MASTER PLAN FOR UNDEVELOPED AREAS	001-140-601.00	Professional Fees - Consulting	6,217.50	6,217.50
DKT158684	08/03/2021	Lowes Home Improvement 60268	BUILDING SUPPLIES	001-280-502.00	SMALL HAND TOOLS	17.09	17.09
DKT158685	08/03/2021	Marvin J Bobinger III JULY, 2021	LOBBYING SERVICES FOR JULY	001-653-601.00	Professional Fees - Consulting	3,000.00	3,000.00
DKT158686	08/03/2021	MS Department of Archives & History 1,2,3Q, 2021	1/2 DOCUMENT FILING FEE	650-140-132.00	1/2 DOCUMENT FILING FEE	353.50	353.50
DKT158687	08/03/2021	Municipal Code Corporation 00361233	ANNUAL WEBSITE HOSTING 7/21 - 6/22	001-140-605.00	Professional Fees - IT	2,800.00	2,800.00
DKT158688	08/03/2021	Napa of Bay St Louis JULY, 2021	MONTHLY PURCHASE ORDER FOR JULY	001-200-917.00	Capital Outlay - Mobile Equipment	60.33	344.90
				001-200-917.00	Capital Outlay - Mobile Equipment	60.33	
				001-200-917.00	Capital Outlay - Mobile Equipment	60.34	
				001-200-570.00	Repairs & Maintenance - Vehicle	23.94	
				001-140-570.00	Repairs & Maintenance - Vehicle	36.22	
				001-301-570.00	Repairs & Maintenance - Vehicle	29.04	
				001-301-501.00	Supplies	51.04	
				001-301-570.00	Repairs & Maintenance - Vehicle	23.66	
DKT158689	08/03/2021	Orion Planning and Design 3295	PROJECT 1 -- GATEWAY TO DIAMONDHEAD	001-301-602.00	Professional Fees - Engineering	3,960.00	3,960.00

Docket of Claims Register - Council

Docket/Claim #	Vendor Name		Payable Description	Account Number	Account Name	Payment Amount	
	Payable Date	Payable Number				Line	Amount
DKT158690	Pickering Firm Inc						14,128.18
	08/03/2021	0089416	SURVEY, ASSESSMENT & DESIGN LILY POND	001-301-602.00	Professional Fees - Engineering	7,790.45	
		0089417	SURVEY, ASSESSMENT & DESIGN DH DRIVE EAST POND	001-301-602.00	Professional Fees - Engineering	1,593.20	
		0089419	CHANNEL STABILIZATION	116-301-602.00	Professional Fees - Engineering NRCS-Emer Water	4,744.53	
DKT158691	RAM TOOL AND SUPPLY CO INC						762.30
	08/03/2021	9502650260	COLD PATCH ASPHALT	001-301-581.00	Asphalt	762.30	
DKT158692	Robert Johnson						85.12
	08/03/2021	JULY, 2021	TRAVEL REIMBURSEMENT	001-110-615.00	Travel & Training	85.12	
DKT158693	ROSTAN SOLUTIONS LLC						15,405.00
	08/03/2021	5805	DISASTER ASSISTANCE	001-140-601.00	Professional Fees - Consulting	15,405.00	
DKT158694	S&L Office Supplies						42.99
	08/03/2021	90807	OFFICE/JANITORIAL SUPPLIES	001-140-510.00	Cleaning & Janitorial	29.78	
				001-140-501.00	Supplies	13.21	
DKT158695	Sea Coast Echo						184.96
	08/03/2021	CASANO & GROTOWSKI A	P & Z ADVERTISEMENTS	001-280-620.00	Advertising	30.60	
				001-280-620.00	Advertising	27.36	
		DIAZ & CASANO AD	P & Z ADS FOR JULY MEETING	001-280-620.00	Advertising	54.26	
				001-280-620.00	Advertising	72.74	
DKT158696	South MS Business Machines Gulfport						1,297.65
	08/03/2021	396801	PER COPY CHARGE FOR JULY	001-200-506.00	Copier Usage/Maintenance	100.61	
		396802		001-140-506.00	Copier Usage/Maintenance	94.42	
		396803		001-301-506.00	Copier Usage/Maintenance	57.82	
		396804		001-280-506.00	Copier Usage/Maintenance	55.47	
		396938		001-140-506.00	Copier Usage/Maintenance	396.80	
		AUG, 2021 -- ADMIN	PAYMENT 54 OF 60 -- ADMIN	001-140-642.00	Rent - Copier	187.21	
		AUG, 2021 -- BUILDING	PAYMENT 34 OF 60 -- BUILDING	001-280-642.00	Rent - Copier	281.28	
		AUG, 2021 -- COURT	PAYMENT 24 OF 24 -- COURT	001-140-642.00	Rent - Copier	42.07	
		AUG, 2021 -- PW	PAYMENT 52 OF 60 -- PUBLIC	001-301-642.00	Rent - Copier	81.97	
DKT158697	Southern MS Planning and Development District Inc						150.00
	08/03/2021	12339	ECONOMIC DEVELOPMENT	001-653-601.00	Professional Fees - Consulting	150.00	
DKT158698	STUMP N GRIND LLC						2,900.00
	08/03/2021	TREE REMOVAL	REMOVE FIVE TREES FROM CITY PROPERTY	001-301-681.00	Other Services & Charges	2,900.00	

Docket of Claims Register - Council

APPKT01563 - 08. Item No. 14. T

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount	Payment Amount
DKT158699	Sun Coast Business Supply	08/03/2021	1285268-0	NAME BADGE & NAME PLATE FOR COUNCILMEMBERS	001-100-501.00	Supplies	30.72	93.72
			1285268-1		001-100-501.00	Supplies	63.00	
DKT158700	UMB Card Services	08/03/2021	24943005	HOTEL ROOMS FOR MML ANNUAL CONFERENCE	001-100-615.00	Travel & Training	957.60	1,053.36
					001-140-615.00	Travel & Training	95.76	
DKT158701	UniFirst Corporation	08/03/2021	105 0948480	UNIFORM RENTAL FOR THE WEEK ENDING 07.19.2021	001-301-535.00	Uniforms	118.39	236.78
			105 0949582		001-301-535.00	Uniforms	118.39	
DKT158702	Waste Management	08/03/2021	0746626-4768-9	DUMPSTER RENTAL	001-140-681.00	Other Services & Charges	59.23	59.23
Total Claims: 38							Total Payment Amount:	178,022.49