



Mayor Liese	
Councilmember Maher	At-Large
Councilmember Finley	Ward 1
Councilmember Sheppard	Ward 2
Councilmember Harwood	Ward 3
Councilmember Clark	Ward 4

**AGENDA**  
**REGULAR MEETING OF THE CITY COUNCIL**  
**Tuesday, January 06, 2026**  
**6:00 PM CST**  
Council Chambers, City Hall  
and via teleconference, if necessary

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**Call to Order.**

Invocation  
Pledge of Allegiance  
Roll Call  
Confirm or Adjust Agenda Order

**Presentation Agenda.**

- a. The next Regular Meeting of the City Council will be held Tuesday, January 20, 2026 at 6:00 p.m. in the Council Chambers located at City Hall.
- b. Public Hearing at the January 20, 2026 Council Meeting on the proposed Golf Cart Ordinance Text Amendment.

City Manager's Report.

Public Comments on Agenda Items.

Council Comments.

**Policy Agenda.**

**Minutes:**

1. Motion to approve December 16, 2025 Regular Meeting Minutes.

**Tabled Matters:**

**Ordinances:**

**Resolutions:**

2. **2026-001:** Motion to adopt Resolution 2026-001 thereby abandoning a 5' drainage/utility easement on each side of the common property line between lots 67 and 68, Diamondhead Phase 2, Unit 11, Block 6. The parcel number is 068J-1-41-277.000. The physical address is 8438 Amoka Dr.
3. **2026-004:** Motion to adopt Resolution 2026-002 thereby abandoning a 5' drainage/utility easement on each side of the common property line between lots 16 and 17, Diamondhead Phase 2, Unit 9, Block 2. The parcel number is 067D-0-26-016.000. The physical address is 10456 Haleiwa Pl.

**Consent Agenda:**

- [4.](#) **2026-002:** Motion to approve Pay Application 4 in the amount of \$179,087.56 to SCI, LLC., for the Coon Branch Drainage Improvements - Phase I.
- [5.](#) **2026-003:** Motion to approve payments to Covington Civil & Environmental, LLC in the amount of \$8,400.00 for Surveying and Engineering, Design and Permitting, in the amount of \$1,960.00 and \$5,234.50 for Site Survey Services, in the amount of \$238.50 and \$692.50 for Site Development Plan, and in the amount of \$4,420.00 and \$7,583.45 for the Annual Unit Price Contract.
- [6.](#) **2026-005:** Motion to approve payment to MP Design Group in the amount of \$7,500.00 for dog park professional services.
- [7.](#) **2026-006:** Motion to accept and award low bid received from Gill's Crane & Dozer Service, Inc. in the amount of \$1,266,140.00 for the Jourdan River Boardwalk and authorize the City Manager to execute the contract for same and to issue the notice to proceed as appropriate.
- [8.](#) **2026-007:** Motion to ratify property and flood insurance policies written through Gallaher effective December 29, 2025 expiring May 1, 2025 for new facilities acquired from Diamondhead Property Owner's Association for property insurance (Lloyds of London) in the amount of \$23,311.43 and flood insurance (Wright Flood Insurance) for the community center in the amount of \$1,282.00.
- [9.](#) **2026-008:** Motion to approve and accept revised proposal from Metrix Solutions for license plate readers thereby reducing the one-time installation from \$2,200 to \$600 and increasing recurring annual (data storage/camera) from \$3,850 to \$6,402 for a total revision proposal of \$6,050. to \$7,002.

#### **Action Agenda.**

#### **Routine Agenda.**

##### **Claims Payable**

- [10.](#) Motion to approve Docket of Claims (DKT233406- DKT233447) in the amount of \$563,923.39.

##### **Department Reports**

#### **Public Comments on Non-Agenda Items.**

#### **Council Closing Comments**

#### **Executive Session - If Necessary**

#### **Adjourn/Recess.**

*NOTE: THE CITY OF DIAMONDHEAD WILL FURNISH APPROPRIATE AUXILIARY AIDS AND SERVICES WHERE NECESSARY TO AFFORD INDIVIDUALS WITH DISABILITIES AN EQUAL OPPORTUNITY TO SERVICES AND ACTIVITIES OF THE CITY. A WRITTEN REQUEST BY OR ON BEHALF OF QUALIFYING INDIVIDUALS SHALL BE SUBMITTED IN A TIMELY MANNER TO THE CITY CLERK.*



**MINUTES**  
**REGULAR MEETING OF THE CITY COUNCIL**  
**Tuesday, December 16, 2025**  
**6:00 PM CST**  
Council Chambers, City Hall  
and via teleconference

**Call to Order.**

At 6:00 p.m. Mayor Liese called the meeting to order.

Invocation - Mayor Liese

Pledge of Allegiance

Roll Call

**PRESENT**

Mayor Anna Liese

Councilmember-At-Large Gerard Maher

Ward 1 Shane Finley

Ward 2 Ricky Sheppard - via teleconference

Ward 3 Jessie Harwood

Ward 4 Austin Clark

Confirm or Adjust Agenda Order

Motion made by Ward 1 Finley, Seconded by Ward 3 Harwood to confirm the agenda.

Voting Yea: Mayor Liese, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

**Presentation Agenda.**

- a. The next Regular Meeting of the City Council will be held Tuesday, January 6, 2026 at 6:00 p.m. in the Council Chambers located at City Hall.
- b. FY24 Annual Audit - Sande Hentges of Wright Ward Hatten Guel

City Manager's Report.

**CITY MANAGER REPORT**  
December 16, 2025

1. Pat Rich – I wanted to take a minute to recognize Pat Rich tonight. He is retiring at the end of the month. In his four years with the city, he has worked as our code enforcement officer, economic development director, and assumed the duties of Planning and Zoning director in 2023. I would like to wish him an enjoyable retirement and thank him for his valuable service to the City of Diamondhead.
2. Job Description Changes – On the agenda tonight is a request to amend the Code Enforcement job description and to make salary adjustments to the Code Enforcement and Building Official

positions. Currently, I am not refilling the Economic Development Director position. These duties are being returned to the Building Official position. I am also adding additional duties to the code enforcement position to assist with building department and Planning and Zoning. The current FY26 budget included a total of \$141,266.72 to fund the salary for these three positions. With the proposed increase in salaries for the two positions, the budget savings for this fiscal year will be \$23,306.89.

3. POA Transfers – The engineers are finishing the survey work and expect to have everything completed by the end of the week. Derek is finalizing the resolution and the deeds for your approval and the POA's approval. I would like to ask that we recess tonight meeting for Monday 29<sup>th</sup> to give everyone enough time to complete all required documents.
4. Coon Branch – The project is 211 days with a current end date of January 13<sup>th</sup>. The contractor has replaced all the culverts at the road crossings and are working through the driveways now. They have 7 complete, with 11 more to do. They are planning on grading and seeding the swale over the new 36" pipe between the houses before Christmas.
5. Canal Dredging – MDEQ has approved the bid documents. The contract has been sent to MDEQ for their review and approval. Once approved, we will be able to issue the notice of award. The contractor has given a February start date due to current tide conditions. The contract will be for 240 days, the estimated completion date is October 31<sup>st</sup>, 2026.
6. Jourdan River Boardwalk – The bids were opened this morning and are with the engineer to review and make sure all required documents were received. The apparent notice of award will be issued at the next meeting and sent to MDEQ for review.
7. Montjoy Creek – The USACE has also issued their permit for this project. The request to advertise is on tonight's agenda for your approval. This now has become Phase I of a much longer Nature Trail because...
8. Rotten Bayou Nature Trail – Last week, Governor Tate Reeves announced that Mississippi will invest over \$100 million in economic development, infrastructure improvements, workforce training, tourism and conservation initiatives across the state. The City of Diamondhead was awarded \$3,786,200 for the construction of a 2.6-mile nature trail to connect Noma Drive Boat Launch to Montjoy Creek Walking Trail. This award will be combined with the existing Tideland and MS Outdoor Stewardship funds received.
9. Dog Park – Public Works will start the construction of the fence and park amenities next month. The design is for a 4 ½ foot fenced in area separated for large and small dogs. It will include benches, water fountains, and dog agility equipment.
10. Fitness Park – Public Works is finishing the clearing of the property next to Ochsner Medical and the new multimodal trail for the fitness park. Ochsner will deliver the equipment for Public Works to install.
11. Pelican Cove – The engineer is completing the final plans and expect to only need a National Wetlands permit to complete this project. I expect to request permission to advertise this project in January.
12. Unit Price Contracts  
Moke Way – Due to a waterline relocation issue, this project was delayed. The contractor closed the road this morning and will complete all necessary work this week.



Koko Court – Due to sewer line location, the engineer had to do some additional work to ensure the contractor would not damage the existing utilities. The contractor has been notified to proceed with this project.

Mauna Loa Drive – Contractor has reviewed the work request. They are working with the engineer to finalize the scope of work. We should have a work assignment for the next council meeting.

13. East Aloha Drive – **No Update this month.** The engineers are working with MDOT to complete the right-of-way acquisition process, and the electrical engineering sub-contractor. MDOT is also reviewing the plans and specifications for the project. Project is still on schedule to be out to advertise in the first quarter of 2026.
14. West Aloha Drive – **No Update this month.** The engineers have completed the right-of-way determination and designing the new roadway and sidewalks to fit according. This project will also be ready to advertise in the first quarter of 2026.
15. Commercial District – **No Update this month.** The engineer is completing the final design. I am currently waiting for appraisers to get reports back to me for the additional piece of roadway needed.
16. Bank Stabilization – **No Update this month.** The next step for this project will be to work on easement acquisition. Once complete, the engineers can finalize the design.
17. MDOT Projects – **No Update this month.** The contractor installed the signage last week. Once the engineers update the drawings for the railing along the multimodal path, the contractor will be back out to install and complete the project.
18. Hazard Mitigation Grant Program – **No update this month.** The appraiser is completing the reports on the property acquisition project. As soon as I have the updated appraisals, I will submit them to MEMA.
19. Landscaping Project – **No update this month.** Keep Diamondhead Beautiful and their landscape architect company are working on the project scope. The city has expressed that the landscaping cannot obstruct driver's view.

Public Comments on Agenda Items - None

Council Comments.

### **Policy Agenda.**

### **Minutes:**

1. Motion to approve December 2, 2025 Regular Meeting Minutes.

Motion made by Ward 1 Finley, Seconded by Ward 3 Harwood to approve December 2, 2025 Regular Meeting Minutes.

Voting Yea: Mayor Liese, Councilmember-At-Large Maher, Ward 1 Finley, Ward 3 Harwood, Ward 4 Clark

Voting Abstaining: Ward 2 Sheppard

**MOTION CARRIED UNANIMOUSLY**

**Resolutions:**

2. **2025-303:** Motion to adopt Resolution 2025-061 of the City Council of the City of Diamondhead, Mississippi Opting out of House Bill 1197 (2025 Regular Session) titled "The Safe Solicitation Act" as the City has already passed its Ordinance No.: 2012-013 (Chapter 30, Article XI, Section 30-352) which prohibits solicitation on or near the roadways within the City of Diamondhead.

Motion made by Mayor Liese, Seconded by Ward 1 Finley to adopt Resolution 2025-061 of the City Council of the City of Diamondhead, Mississippi Opting out of House Bill 1197 (2025 Regular Session) titled "The Safe Solicitation Act" as the City has already passed its Ordinance No.: 2012-013 (Chapter 30, Article XI, Section 30-352) which prohibits solicitation on or near the roadways within the City of Diamondhead.

Voting Yea: Mayor Liese, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

3. **2025-305:** Motion to adopt Resolution 2025-062 thereby acquiring by donation certain real property for drainage and greenspace purposes from William and Margaret Howell.

Motion made by Ward 4 Clark, Seconded by Ward 2 Sheppard to adopt Resolution 2025-062 thereby acquiring by donation certain real property for drainage and greenspace purposes from William and Margaret Howell.

Voting Yea: Mayor Liese, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

4. **2025-312:** Motion to adopt Resolution 2025-063 thereby abandoning a 5' drainage/utility easement on each side of the common property line between lots 22 and 23, and lots 23 and 24, Diamondhead Phase 2, Unit 1, Block 3. The parcel number is 132R-0-10-036.000. The physical address is 1424 Kanoa Way.

Motion made by Ward 1 Finley, Seconded by Ward 3 Harwood to adopt Resolution 2025-063 thereby abandoning a 5' drainage/utility easement on each side of the common property line between lots 22 and 23, and lots 23 and 24, Diamondhead Phase 2, Unit 1, Block 3. The parcel number is 132R-0-10-036.000. The physical address is 1424 Kanoa Way.

Voting Yea: Mayor Liese, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

5. **2025-317:** Motion to adopt Resolution 2025-064 thereby establishing salaries effective January 5, 2026.

Motion made by Ward 4 Clark, Seconded by Ward 3 Harwood to adopt Resolution 2025-064 thereby establishing salaries effective January 5, 2026.

Voting Yea: Mayor Liese, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

**Consent Agenda:**

Motion made by Ward 1 Finley, Seconded by Councilmember-At-Large Maher to approve the following consent:

6. **2025-309:** Motion to approve revised job description for Code Enforcement effective January 5, 2026.
7. **2025-314:** Motion authorize advertisement for bids for RFP #2026-002 Montjoy Creek Nature Trail.
8. **2025-315:** Motion to approve payment of annual appropriations to CASA of South MS in the amount of \$1,000, Hancock County Animal Shelter in the amount of \$5,000, Red Cross in the amount of \$500, Hancock County Library System in the amount of \$34,700, Magdelene House in the amount of \$1,000 and Hancock Resource Center in the amount of \$1,000.00.
9. **2025-316:** Motion to accept low quotes received for the purchase of fence material from Lowes in the amount of \$8,940.38 for the Shepard Square Dog Park.

Voting Yea: Mayor Liese, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

**Action Agenda.**

10. **2025-304:** Motion to discuss potential text amendment to the Article IX. Low Speed Vehicles and Golf Carts in the Code of Ordinances.

Motion made by Councilmember-At-Large Maher, Seconded by Ward 4 Clark to discuss potential text amendment to the Article IX. Low Speed Vehicles and Golf Carts in the Code of Ordinances.

**NO ACTION TAKEN**

Motion made by Mayor Liese, Seconded by Ward 2 Sheppard to conduct a Public Hearing at the January 20, 2026 council meeting on the proposed text amendment to the Article IX. Low Speed Vehicles and Golf Carts in the Code of Ordinances.

Voting Yea: Mayor Liese, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

11. **2025-306:** Motion to approve the Planning Commission recommendation to allow a storage shed within 6 feet of the rear yard property line. The address is 6410 Huko Ct. Tax parcel number is 131D-2-13-008.000. The property is in a R-10 zoning district. The rear yard setback for a storage shed is 10 feet. The variance requested is 4 feet. The Case File Number is 202500721.

Motion made by Ward 1 Finley, Seconded by Ward 3 Harwood to approve the Planning Commission recommendation to allow a storage shed within 6 feet of the rear yard property line. The address is 6410 Huko Ct. Tax parcel number is 131D-2-13-008.000. The property is in a R-10 zoning district. The rear yard setback for a storage shed is 10 feet. The variance requested is 4 feet. The Case File Number is 202500721.

Voting Yea: Mayor Liese, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

- 12. 2025-307:** Motion to approve the Planning Commission recommendation to allow a carport addition within 5 feet of the side yard property line. The address is 842 Kipona Ct. Tax parcel number is 067M-1-35-275.000. The property is in a R-6 zoning district. The side yard setback for a carport addition 10 feet. The variance requested is 5 feet. The Case File Number is 202500732

Motion made by Ward 3 Harwood, Seconded by Ward 1 Finley to approve the Planning Commission recommendation to allow a carport addition within 5 feet of the side yard property line. The address is 842 Kipona Ct. Tax parcel number is 067M-1-35-275.000. The property is in a R-6 zoning district. The side yard setback for a carport addition 10 feet. The variance requested is 5 feet. The Case File Number is 202500732.

Voting Yea: Mayor Liese, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

- 13. 2025-308:** Motion to concur with the Planning Commission recommendation to approve a Text Amendment to the Fence Ordinance Article 4.3.10. The amendment is to add "Residential Districts abutting Commercial Districts or the I-10 Walking Trail shall not exceed eight (8) feet in height, and must be constructed of wood fencing material, for the section of the fence abutting the above. The Case File Number is 202500498.

Motion made by Ward 1 Finley, Seconded by Ward 4 Clark to concur with the Planning Commission recommendation to approve a Text Amendment to the Fence Ordinance Article 4.3.10. The amendment is to add "Residential Districts abutting Commercial Districts or the I-10 Walking Trail shall not exceed eight (8) feet in height, and must be constructed of wood fencing material, for the section of the fence abutting the above. The Case File Number is 202500498.

Voting Yea: Mayor Liese, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

- 14. 2025-310:** Motion to approve a text amendment to remove the 10 feet setback from the primary residence requirement for accessory structures. The case file number is 202500573.

Motion made by Mayor Liese, Seconded by Ward 1 Finley to approve a text amendment to remove the 10 feet setback from the primary residence requirement for accessory structures. The case file number is 202500573.

Voting Yea: Mayor Liese, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

- 15. 2025-311:** Motion to direct the Planning and Zoning Commission, at its earliest opportunity, to update the City's official zoning map to ensure alignment with the Envision 2040 Comprehensive Plan. (Liese)

Motion made by Mayor Liese, Seconded by Ward 3 Harwood to direct the Planning and Zoning Commission, at its earliest opportunity, to update the City's official zoning map to ensure alignment with the Envision 2040 Comprehensive Plan.

Voting Yea: Mayor Liese, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

- 16. 2025-313:** Motion to accept the Annual Audit Report for Fiscal Year ending September 30, 2024.

Motion made by Ward 1 Finley, Seconded by Mayor Liese to accept the Annual Audit Report for Fiscal Year ending September 30, 2024.

Voting Yea: Mayor Liese, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

**Routine Agenda.**

**Claims Payable**

17. Motion to approve Docket of Claims (DKT233371 - DKT233404) in the amount of \$165,301.32.

Motion made by Councilmember-At-Large Maher, Seconded by Ward 2 Sheppard to approve Docket of Claims (DKT233371 - DKT233404) in the amount of \$165,301.32.

Voting Yea: Mayor Liese, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

18. Motion to approve Payroll Payables DKT233359 in the amount of \$90.72, DKT233360 in the amount of \$90.72, DKT233361 - DKT233370 in the amount of \$46.897.93, PRCLAIM000257 in the amount of \$29,182.31, PRCLAIM000258 in the amount of \$34,123.12 and PRCLAIM000259 in the amount of \$3,027.37.

Motion made by Ward 1 Finley, Seconded by Ward 3 Harwood to approve Payroll Payables DKT233359 in the amount of \$90.72, DKT233360 in the amount of \$90.72, DKT233361 - DKT233370 in the amount of \$46.897.93, PRCLAIM000257 in the amount of \$29,182.31, PRCLAIM000258 in the amount of \$34,123.12 and PRCLAIM000259 in the amount of \$3,027.37.

Voting Yea: Mayor Liese, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

**Department Reports**

Motion made by Ward 4 Clark, Seconded by Ward 1 Finley to approve the following department reports:

- a. Court
- Police
- Code Enforcement
- Building

Voting Yea: Mayor Liese, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

**Public Comments on Non-Agenda Items** - None

**Council Closing Comments**

**Adjourn/Recess.**

At 6:51 p.m. with no further business to come before the council, motion made by Mayor Liese, Seconded by Ward 1 Finley to recess until Monday, December 29, 2025 at 1:00 p.m.

Voting Yea: Mayor Liese, Councilmember-At-Large Maher, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

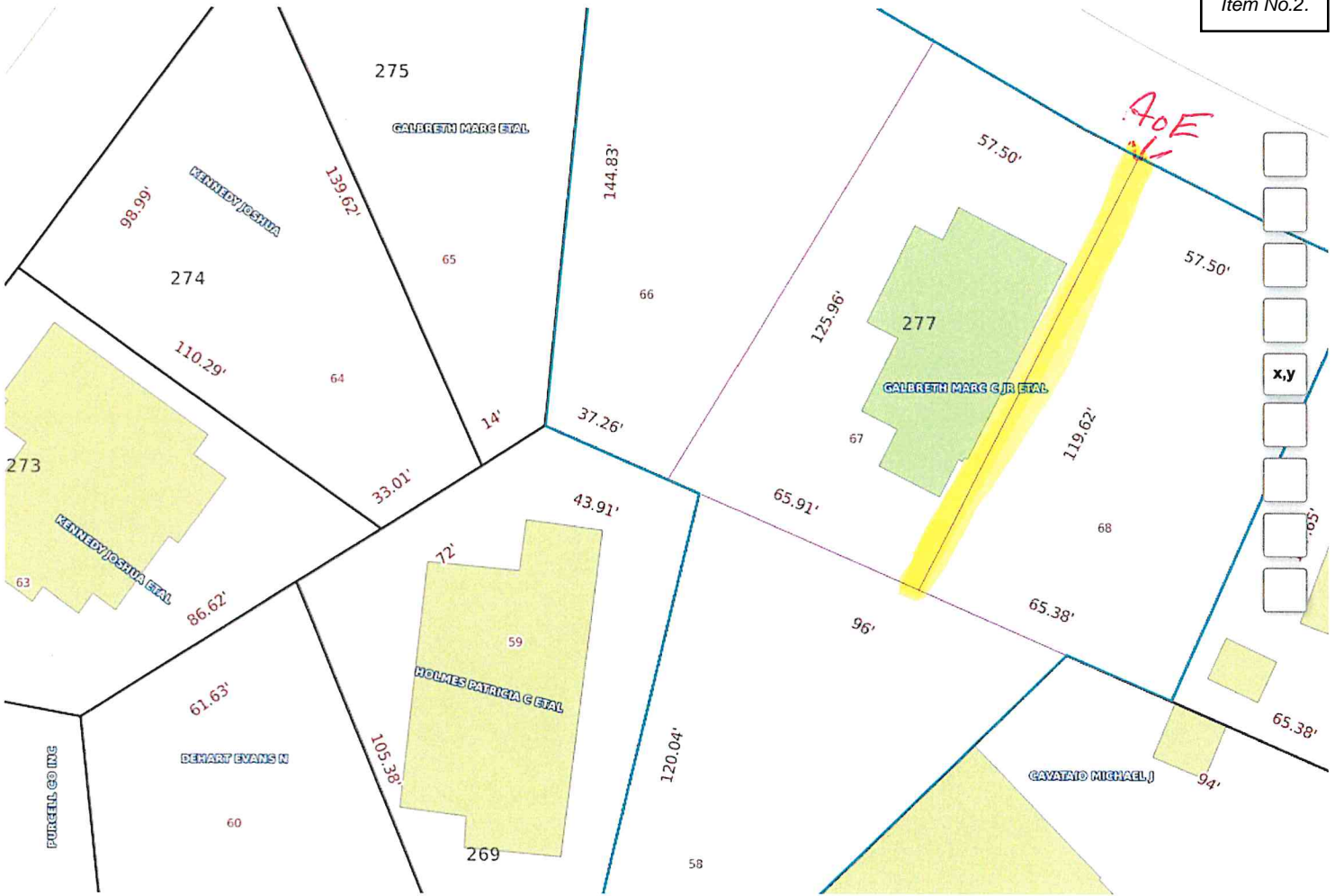
**MOTION CARRIED UNANIMOUSLY**

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Anna Liese  
Mayor

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Jeannie Klein  
City Clerk



**Parcels**  
**068J-1-41-**  
**277.000**

Parcel Number: 068J-1-41-277.000  
 Owner Name: GALBRETH MARC C JR ETAL  
 Owner Address: 8438 AMOKA DRIVE  
 Owner City, State ZIP: DIAMONDHEAD, MS 39525  
 Physical Address: 8438 AMOKA DRIVE  
 Improvement Type: RES  
 Year Built: 1980  
 Base Area: 1008  
 Adjusted Area: 1998  
 Actual Total Value: 174453  
 Taxable Total Value: 0  
 Estimated Tax: 1889.35  
 Homestead Exemption: Yes  
 Deed Book: 2019  
 Deed Page: 12972

Close Export

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*2025-066 R*  
*319 A*

## Pat Rich

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**From:** Ty Wiltz  
**Sent:** Thursday, May 15, 2025 12:09 PM  
**To:** Pat Rich  
**Subject:** RE: 8438 Amoka Dr. AOE

Public Works has no issues with this AOE.

Ty Wiltz

**From:** Pat Rich <prich@diamondhead.ms.gov>  
**Sent:** Tuesday, May 13, 2025 2:59 PM  
**To:** Ty Wiltz <TWiltz@diamondhead.ms.gov>; Ashley Hebert <ashleyhebert@coastelectric.coop>  
**Subject:** 8438 Amoka Dr. AOE

Marc Galbreath is requesting the abandonment of the 5' drainage/utility easements on either side of the common property lines between Lots 67 and 68, Diamondhead Phase 2, Unit 11, Block 6 for the purpose of constructing an addition to the existing residence with the street address of 8438 Amoka Dr.

Does your company or office need this easement to provide current or future services? Please provide me your written comments by Friday, May 16th.

Thanks in advance,

J. Pat Rich  
Development Coordinator

City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525  
228-242-1613



**Pat Rich**

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**From:** Ashley Hebert <ashleyhebert@coastelectric.coop>  
**Sent:** Wednesday, May 14, 2025 7:47 AM  
**To:** Pat Rich  
**Subject:** RE: 8438 Amoka Dr. AOE

**[EXTERNAL EMAIL]** DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

We are good with the abandonment of this easement.

*Ashley Hebert*  
Engineering and Operations  
Coast Electric Power Association  
Office: 228-363-7238  
Cell: 228-493-4300

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**From:** Pat Rich <prich@diamondhead.ms.gov>  
**Sent:** Tuesday, May 13, 2025 2:59 PM  
**To:** Ty Wiltz <TWiltz@diamondhead.ms.gov>; Ashley Hebert <ashleyhebert@coastelectric.coop>  
**Subject:** 8438 Amoka Dr. AOE

**CAUTION:** This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Marc Galbreath is requesting the abandonment of the 5' drainage/utility easements on either side of the common property lines between Lots 67 and 68, Diamondhead Phase 2, Unit 11, Block 6 for the purpose of constructing an addition to the existing residence with the street address of 8438 Amoka Dr.

Does your company or office need this easement to provide current or future services? Please provide me your written comments by Friday, May 16th.

Thanks in advance,

J. Pat Rich  
Development Coordinator

City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525  
228-242-1613

## Pat Rich

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**From:** Pat Rich  
**Sent:** Tuesday, May 13, 2025 2:59 PM  
**To:** Ty Wiltz; Ashley Hebert  
**Subject:** 8438 Amoka Dr. AOE  
**Attachments:** PW-CEPA.pdf

Marc Galbreath is requesting the abandonment of the 5' drainage/utility easements on either side of the common property lines between Lots 67 and 68, Diamondhead Phase 2, Unit 11, Block 6 for the purpose of constructing an addition to the existing residence with the street address of 8438 Amoka Dr.

Does your company or office need this easement to provide current or future services? Please provide me your written comments by Friday, May 16th.

Thanks in advance,

J. Pat Rich  
Development Coordinator

City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525  
228-242-1613

**6.6.A.** Motion to approve Digital Engineering Invoice# 29 in the amount of \$2,263.75 for the period of October 1, 2025, through November 1, 2025, leaving a remaining balance of \$18,790.00 on the GIS Integration & Maintenance project.

**7. Financial.**

**7.1. Docket of Claims & Financial Reports.**

**7.1.A.** Motion to approve payment of the Docket of Claims in the total amount of \_\_\_\_\_, as attached hereto.

**7.1.B.** Motion to acknowledge payment of the Unapproved Docket of Claims as detailed in Section 6., in the total amount of \_\_\_\_\_, as attached hereto.

**7.1.C.** Motion to approve payment of the Customer Deposit Refund Register in the total amount of \_\_\_\_\_, as attached hereto.

**7.1.D.** Treasurer's Report – 11/30/2025.

**7.1.E.** Revenue & Expense Report – 11/30/2025.

**8. Old Business.**

**8.1.** None.

**9. New Business/Discussion Items.**

**9.1.** Motion to approve the relocation of the Diamondhead Water & Sewer District Board of Commissioner meetings to the District's Main Office Conference Room at 4425 Park Ten Drive, beginning on the January 8, 2026 meeting.

**9.2.** Motion to declare the property as listed in Exhibit "A", to be surplus property having a fair market value of zero, and thus, pursuant to the authority granted by Miss. Code Ann. 17-25-25 (1972), as amended, in the best interest of the District to authorize the Executive Director to dispose of said surplus property with no fair market value in a prudent and economically feasible manner.

**9.3.** Motion to approve the abandonment of utilities easement for property located at 8438 Amoka Drive, Phase 2, Unit 11, Block 6, between Lots 66/67, between Lots 67/68; and between Lots 58/67/68, per the Diamondhead Water & Sewer District Water Use Ordinance, Page 10, Section 9.8.1.

**9.4.** Motion to approve the abandonment of utilities easement for property located at 1424 Kanoa Way, Phase 2, Unit 1, Block 3, between Lots 22 and 23, per the Diamondhead Water & Sewer District Water Use Ordinance, Page 10, Section 9.8.1.

**10. Motion to Adjourn.**

The next meeting of the Board of Commissioners is scheduled for January 8, 2026, at 4:00 p.m. at Diamondhead Water & Sewer District Conference Room, 4425 Park Ten Drive, Diamondhead, MS.

## DIAMONDHEAD WATER &amp; SEWER DISTRICT

## REQUEST FOR AN ABANDONMENT OF EASEMENT

DATE: 11.26.25PROPERTY OWNER OR OWNERS: Marc GalbrethPHONE NUMBER: 504-422-1681EMAIL ADDRESS: Marc.Galbreth@gmail

DESIRE TO HAVE UTILITY EASEMENT ABANDONED BETWEEN:

PROPERTY DESCRIPTION: PHASE 2 UNIT 11 BLOCK 6 LOT 66 & 67 ✓  
PHASE 2 UNIT 11 BLOCK 6 LOT 67 & 68 ✓  
PHASE 2 UNIT 11 BLOCK 6 LOT 58 & 67/68 ✓PROPERTY ADDRESS: 8438 Ambika DrCUSTOMER SIGNATURE: Marc Galbreth

## OFFICE USE ONLY:

DATE APPROVED: 12/8/2025APPROVED BY: [Signature]ABANDONMENT FEE: \$50.00 Pd C.C. 0876 11/26/25APPROVED BY BOARD: Motion 9.3. @ 12/11/25 [Signature]EMAILED COPY: (SIGN/DATE) [Signature] 12/12/25

Resolution 2026-001  
Agenda Item 2026-001

RESOLUTION AUTHORIZING THE MAYOR AND CITY COUNCIL (THE “GOVERNING BODY”) OF THE CITY OF DIAMONDHEAD, MISSISSIPPI (THE CITY), TO VACATE AND/OR ABANDON A 5’ DRAINAGE/UTILITY EASEMENT ON EACH SIDE OF THE COMMON PROPERTY LINE BETWEEN LOTS 67 AND 68, DIAMONDHEAD PHASE 2, UNIT 11, BLOCK 6 HANCOCK COUNTY LOCATED WITHIN THE CITY OF DIAMONDHEAD.

WHEREAS the Mayor and City Council (the Governing Body) of the City of Diamondhead, Mississippi (the City), acting for and on behalf of the City, hereby finds and determines as follows:

1. The City currently has a 5’ drainage/utility easement on each side of the common property line between lots 67 and 68, Diamondhead Phase 2, Unit 11, Block 6.
2. Marc Galbreath is the owner of Lots 67 and 68, Diamondhead Phase 2, Unit 11, Block 6. The parcel number is 068J-1-41-277.000. The physical address is 8438 Amoka Dr.
3. Further, the City hereby abandons and/or vacates the drainage/utility easements for the full width and length as petitioned except for the front and rear drainage and utility easement. These drainage/utility easements are 5’ drainage and utility easements on each side of the common property line between lots 67 and 68, Diamondhead Phase 2, Unit 11, Block 6.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY, AS FOLLOWS:

4. SECTION 1. That the Governing Body of the City will hereby abandon the selected drainage/utility easements with respect to lots 67 and 68, Diamondhead Phase 2, Unit 11, Block 6, described in bullet #3. The Diamondhead Public Works, Diamondhead Water & Sewer District and CEPA do not have any objections.

SECTION 2. It is agreed and understood that Marc Galbreth will be responsible for the filing of all necessary documents with the Chancery Clerk of Hancock County, Mississippi.

Resolution 2026-001  
Agenda Item 2026-001

The above and foregoing resolution, after having been first reduced to writing, was introduced by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_ and the question being put to a roll call vote, the result was as follows:

	Aye	Nay	Absent
Councilmember Finley	_____	_____	_____
Councilmember Sheppard	_____	_____	_____
Councilmember Harwood	_____	_____	_____
Councilmember Clark	_____	_____	_____
Councilmember Maher	_____	_____	_____
Mayor Liese	_____	_____	_____

The motion having received the affirmative vote of a majority of all the members of the Governing Body, the Mayor declared the motion carried and the resolution adopted, this the \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

(SEAL)



$\text{AoE}$   
 $\text{DWSD}$   
 $\text{cc}$

## Pat Rich

---

**From:** Ty Wiltz  
**Sent:** Sunday, December 28, 2025 6:58 AM  
**To:** Pat Rich  
**Subject:** RE: AOE 10456 Haleiwa Place

Public Works = No issues.

Ty Wiltz  
Public Works Director

**From:** Pat Rich <prich@diamondhead.ms.gov>  
**Sent:** Monday, December 22, 2025 1:09 PM  
**To:** Ashley Hebert <ashleyhebert@coastelectric.coop>; Ty Wiltz <TWiltz@diamondhead.ms.gov>  
**Cc:** Beau King <bking@diamondhead.ms.gov>; Tammy Braud <tbraud@diamondhead.ms.gov>; Jasmin Seferovic <jseferovic@diamondhead.ms.gov>  
**Subject:** AOE 10456 Haleiwa Place

Jeff Jassby is requesting the abandonment of the 5' drainage/utility easements on either side of the common property lines between Lots 16 and 17, Diamondhead Phase 2, Unit 9, Block 2 for the purpose of placing a residence across the property line with the street address of 10456 Haleiwa Pl.

Does your company or office need this easement to provide current or future services? Please provide me your written comments by Wednesday, December 31st.

Thanks in advance,

J. Pat Rich  
Development Coordinator

City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525  
228-242-1613



**Pat Rich**

---

**From:** Ashley Hebert <ashleyhebert@coastelectric.coop>  
**Sent:** Monday, December 29, 2025 9:49 AM  
**To:** Pat Rich  
**Subject:** RE: AOE 10456 Haleiwa Place

**[EXTERNAL EMAIL]** DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

We are good with the abandonment of this easement.

*Ashley Hebert*

Engineering and Operations  
Coast Electric Power Association  
Office: 228-363-7238  
Cell: 228-493-4300

**From:** Pat Rich <prich@diamondhead.ms.gov>  
**Sent:** Monday, December 22, 2025 1:09 PM  
**To:** Ashley Hebert <ashleyhebert@coastelectric.coop>; Ty Wiltz <TWiltz@diamondhead.ms.gov>  
**Cc:** Beau King <bking@diamondhead.ms.gov>; Tammy Braud <tbraud@diamondhead.ms.gov>; Jasmin Seferovic <jseferovic@diamondhead.ms.gov>  
**Subject:** AOE 10456 Haleiwa Place

**CAUTION:** This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Jeff Jassby is requesting the abandonment of the 5' drainage/utility easements on either side of the common property lines between Lots 16 and 17, Diamondhead Phase 2, Unit 9, Block 2 for the purpose of placing a residence across the property line with the street address of 10456 Haleiwa Pl.

Does your company or office need this easement to provide current or future services? Please provide me your written comments by Wednesday, December 31st.

Thanks in advance,

J. Pat Rich  
Development Coordinator

City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525  
228-242-1613

## Pat Rich

---

**From:** Pat Rich  
**Sent:** Monday, December 22, 2025 1:09 PM  
**To:** Ashley Hebert; Ty Wiltz  
**Cc:** Beau King; Tammy Braud; Jasmin Seferovic  
**Subject:** AOE 10456 Haleiwa Place  
**Attachments:** Geoportal.pdf

Jeff Jassby is requesting the abandonment of the 5' drainage/utility easements on either side of the common property lines between Lots 16 and 17, Diamondhead Phase 2, Unit 9, Block 2 for the purpose of placing a residence across the property line with the street address of 10456 Haleiwa Pl.

Does your company or office need this easement to provide current or future services? Please provide me your written comments by Wednesday, December 31st.

Thanks in advance,

J. Pat Rich  
Development Coordinator

City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525  
228-242-1613

Resolution 2026-002  
Agenda Item 2026-004

RESOLUTION AUTHORIZING THE MAYOR AND CITY COUNCIL (THE “GOVERNING BODY”) OF THE CITY OF DIAMONDHEAD, MISSISSIPPI (THE CITY), TO VACATE AND/OR ABANDON A 5’ DRAINAGE/UTILITY EASEMENT ON EACH SIDE OF THE COMMON PROPERTY LINE BETWEEN LOTS 16 AND 17, DIAMONDHEAD PHASE 2, UNIT 9, BLOCK 2 HANCOCK COUNTY LOCATED WITHIN THE CITY

WHEREAS the Mayor and City Council (the Governing Body) of the City of Diamondhead, Mississippi (the City), acting for and on behalf of the City, hereby finds and determines as follows:

1. The City currently has a 5’ drainage/utility easement on each side of the common property line between lots 16 and 17, Diamondhead Phase 2, Unit 9, Block 2.
2. Jeff Jassby is the owner of Lots 16 and 17, Diamondhead Phase 2, Unit 9, Block 2. The parcel number is 067D-0-26-016.000. The physical address is 10456 Haleiwa Place.
3. Further, the City hereby abandons and/or vacates the drainage/utility easements for the full width and length as petitioned except for the front and rear drainage and utility easement. These drainage/utility easements are 5’ drainage and utility easements on each side of the common property line between lots 16 and 17, Diamondhead Phase 2, Unit 9, Block 2.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY, AS FOLLOWS:

4. SECTION 1. That the Governing Body of the City will hereby abandon the selected drainage/utility easements with respect to lots 16 and 17, Diamondhead Phase 2, Unit 9, Block 2, described in bullet #3. The Diamondhead Public Works, Diamondhead Water & Sewer District and CEPA do not have any objections.

SECTION 2. It is agreed and understood that Jeff Jassby will be responsible for the filing of all necessary documents with the Chancery Clerk of Hancock County, Mississippi.

Resolution 2026-002  
Agenda Item 2026-004

The above and foregoing resolution, after having been first reduced to writing, was introduced by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_ and the question being put to a roll call vote, the result was as follows:

	Aye	Nay	Absent
Councilmember Finley	_____	_____	_____
Councilmember Sheppard	_____	_____	_____
Councilmember Harwood	_____	_____	_____
Councilmember Clark	_____	_____	_____
Councilmember Maher	_____	_____	_____
Mayor Liese	_____	_____	_____

The motion having received the affirmative vote of a majority of all the members of the Governing Body, the Mayor declared the motion carried and the resolution adopted, this the \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

(SEAL)



November 26, 2025

Jon McCraw, City Manger  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

RE: Coon Branch Drainage Improvements – Phase 1  
Pay Application #4

Dear Mr. McCraw,

Please find attached Pay Application #4 for SCI, LLC for the amount due of \$179,087.56 for work completed for the Coon Branch Drainage Improvements – Phase 1 project. Pay Application #4 has been reviewed, approved, and payment is recommended.

Thank you for your consideration with this matter and if you should have any questions or need any additional information do not hesitate to contact me at (228) 467-6755 or [jason@chiniche.com](mailto:jason@chiniche.com).

Sincerely,

Jason Chiniche, P.E.  
Project Engineer

**APPLICATION AND CERTIFICATION FOR PAYMENT****AIA DOCUMENT G702**

PAGE ONE OF 2 PAGES

TO OWNER: The City of Diamondhead

PROJECT: Coon Branch Drainage  
Improvements - Phase I  
17-057-00-11-2023

APPLICATION NO: 4

Distribution to:

☒ OWNER☐ PROJECT MANAGER/ARCHITECT☐ CONTRACTOR

PERIOD TO: 10/20 - 11/20/25

FROM CONTRACTOR: SCI, LLC

VIA : PROJECT MANAGER

PROJECT NOS: 17-057-00-11-2023

CONTRACT FOR: Coon Branch Drainage Improvements - Phase I

CONTRACT DATE: 4/28/2025

**CONTRACTOR'S APPLICATION FOR PAYMENT**Application is made for payment, as shown below, in connection with the Contract.  
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$	1,259,468.20
2. Net change by Change Orders	\$	15,627.71
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	1,275,095.91
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	664,163.42
5. RETAINAGE:		
a. 5 % of Completed Work (Column D + E on G703)	\$	\$33,208.17
b. 5 % of Stored Material (Column F on G703)	\$	\$ -
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	33,208.17
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	630,955.24
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	451,867.68
8. CURRENT PAYMENT DUE	\$	179,087.56
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	644,140.67

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$15,627.71	
Total approved this Month		
TOTALS	\$15,627.71	\$0.00
NET CHANGES by Change Order	\$15,627.71	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: Nathan D. D. Date: 11/24/2025**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$ 179,087.56

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: Jason Chircho, P.E. Date: 11/26/25

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA DOCUMENT G702 - APPLICATION AND CERTIFICATION FOR PAYMENT - 1992 EDITION - AIA - ©1992

THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVE., N.W., WASHINGTON, DC 20006-5292

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Note: Items in RED FONT are automatically calculated from the G703 form or from items within this G702 Form. Do NOT hand enter these items on this sheet.

**CONTINUATION SHEET**

AIA DOCUMENT G703

PAGE 1 OF 1 PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

APPLICATION NO: 4

Contractor's signed certification is attached.

APPLICATION DATE: 11/24/2025

In tabulations below, amounts are stated to the nearest dollar.

PERIOD TO: 10/20 - 11/20/25

Use Column I on Contracts where variable retainage for line items may apply.

ARCHITECT'S PROJECT NO:

ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E)	% (G + C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1	Mobilization	\$ 116,201.70	\$62,748.92	\$0.00		\$62,748.92	54.00%	\$53,452.78	\$3,137.45
2	Maintenance of Traffic	\$ 35,702.50	\$15,316.37	\$5,105.46		\$20,421.83	57.20%	\$15,280.67	\$1,021.09
3	Removal of Driveway - all types & thickness	\$ 6,120.00	\$0.00	\$325.44		\$325.44	5.32%	\$5,794.56	\$16.27
4	Removal of Roadway - all types & thickness	\$ 3,024.00	\$1,224.00	\$259.20		\$1,483.20	49.05%	\$1,540.80	\$74.16
5	Removal & Reinstall Mailboxes, Street Signs, & Others	\$ 24,240.00	\$3,636.00	\$1,212.00		\$4,848.00	20.00%	\$19,392.00	\$242.40
6	Removal of Existing Fencing	\$ 7,200.00	\$13,122.00	\$0.00		\$13,122.00	182.25%	(\$5,922.00)	\$656.10
7	Removal of Existing Pipe	\$ 18,000.00	\$720.00	\$720.00		\$1,440.00	8.00%	\$16,560.00	\$72.00
9	Construction Entrance	\$ 5,691.80	\$0.00	\$0.00		\$0.00		\$5,691.80	\$0.00
10	Silt Fence	\$ 4,700.00	\$23.50	\$18.80		\$42.30	0.90%	\$4,657.70	\$2.12
11	Straw Wattles	\$ 3,000.00	\$150.00	\$480.00		\$630.00	21.00%	\$2,370.00	\$31.50
12	Clearing & Grubbing	\$ 4,500.00	\$32,377.50	\$0.00		\$32,377.50	719.50%	(\$27,877.50)	\$1,618.88
13	24" RCP	\$ 28,647.00	\$6,594.12	\$5,623.30		\$12,217.42	42.65%	\$16,429.59	\$610.87
14	36" RCP	\$ 11,316.00	\$29,421.60	\$0.00		\$29,421.60	260.00%	(\$18,105.60)	\$1,471.08
15	22.5"x36" RCAP	\$ 7,200.00	\$0.00	\$0.00		\$0.00		\$7,200.00	\$0.00
16	27"x44" RCAP	\$ 7,200.00	\$0.00	\$5,760.00		\$5,760.00	80.00%	\$1,440.00	\$288.00
17	15" HDPE	\$ 2,268.00	\$0.00	\$0.00		\$0.00		\$2,268.00	\$0.00
18	18" HDPE	\$ 16,060.00	\$0.00	\$0.00		\$0.00		\$16,060.00	\$0.00
19	24" HDPE	\$ 27,328.00	\$0.00	\$7,686.00		\$7,686.00	28.13%	\$19,642.00	\$384.30
20	36" HDPE	\$ 179,010.00	\$65,403.00	\$99,216.00		\$164,619.00	91.96%	\$14,391.00	\$8,230.95
21	24" Flared End Section	\$ 8,555.00	\$855.50	\$855.50		\$1,711.00	20.00%	\$6,844.00	\$85.55
22	36" Flared End Section	\$ 1,461.60	\$1,461.60	\$0.00		\$1,461.60	100.00%	\$0.00	\$73.08
23	22.5"x36" Flared End Section	\$ 2,414.40	\$0.00	\$0.00		\$0.00		\$2,414.40	\$0.00
24	27"x44" Flared End Section	\$ 1,597.90	\$0.00	\$1,597.90		\$1,597.90	100.00%	\$0.00	\$79.90
25	Storm Drain Inlet	\$ 26,250.00	\$18,750.00	\$0.00		\$18,750.00	71.43%	\$7,500.00	\$937.50
26	Beehive Catch Basin	\$ 86,250.00	\$30,000.00	\$56,250.00		\$86,250.00	100.00%	\$0.00	\$4,312.50
27	Driveway Straight Headwall	\$ 90,000.00	\$0.00	\$0.00		\$0.00		\$90,000.00	\$0.00
28	Concrete Headwall	\$ 6,250.00	\$6,250.00	\$0.00		\$6,250.00	100.00%	\$0.00	\$312.50
29	Utility Adjustment	\$ 159,108.00	\$26,518.00	\$5,303.60		\$31,821.60	20.00%	\$127,286.40	\$1,591.08
30	31"x51" RCAP	\$ 15,816.00	\$10,544.00	\$0.00		\$10,544.00	66.67%	\$5,272.00	\$527.20
31	42" RCP	\$ 12,270.00	\$13,987.80	\$0.00		\$13,987.80	114.00%	(\$1,717.80)	\$699.39
32	42" Flared End Section	\$ 2,976.80	\$0.00	\$0.00		\$0.00		\$2,976.80	\$0.00
33	Conflict Box	\$ 22,889.00	\$0.00	\$0.00		\$0.00		\$22,889.00	\$0.00
34	Grade Swale	\$ 82,773.00	\$3,408.30	\$0.00		\$3,408.30	4.12%	\$79,364.70	\$170.42
35	Grade Outfall Ditch	\$ 16,550.00	\$16,417.60	\$0.00		\$16,417.60	99.20%	\$132.40	\$820.88
36	Asphalt Pavement Repair	\$ 18,125.00	\$0.00	\$0.00		\$0.00		\$18,125.00	\$0.00
37	Base Repair	\$ 7,110.00	\$2,417.40	\$711.00		\$3,128.40	44.00%	\$3,981.60	\$156.42
38	Select Backfill	\$ 14,900.00	\$2,950.20	\$0.00		\$2,950.20	19.80%	\$11,949.80	\$147.51
39	Concrete Driveway	\$ 45,562.50	\$0.00	\$0.00		\$0.00		\$45,562.50	\$0.00
40	Gravel Driveway	\$ 1,570.00	\$0.00	\$0.00		\$0.00		\$1,570.00	\$0.00
41	100-lb Riprap	\$ 64,650.00	\$0.00	\$2,031.30		\$2,031.30	3.14%	\$62,618.70	\$101.57
42	200-lb Riprap	\$ 25,860.00	\$91,082.80	\$0.00		\$91,082.80	352.22%	(\$65,222.80)	\$4,554.14

43	4' Wood Fence	\$ 626.00	\$0.00	\$0.00	\$0.00	\$626.00	\$0.00
44	6' Wood Fence	\$ 11,894.00	\$0.00	\$0.00	\$0.00	\$11,894.00	\$0.00
45	Placement of Sod	\$ 24,200.00	\$0.00	\$0.00	\$0.00	\$24,200.00	\$0.00
46	Placement of Seed	\$ 2,400.00	\$0.00	\$0.00	\$0.00	\$2,400.00	\$0.00
47	Change Order #1	\$ 9,375.00	\$9,375.00	\$0.00	\$9,375.00	100.00%	\$0.00
48	Change Order #2	\$ 6,252.71	\$6,252.71	\$0.00	\$6,252.71	100.00%	\$0.00
<b>GRAND TOTALS</b>		\$1,275,095.91	\$471,007.91	\$193,155.50	\$0.00	\$664,163.42	\$610,932.50
							\$33,208.17

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Coon Branch Drainage  
City of Diamondhead

Ext 4  
11/20/2025

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	EXTENSION	PREVIOUS MONTH QUANTITY	PREVIOUS MONTH EXTENSION	THIS MONTH QUANTITY	THIS MONTH EXTENSION	TO DATE QUANTITY	TO DATE EXTENSION
01500 A	Mobilization	1	LS	\$116,201.70	\$116,201.70	0.54	\$ 62,748.92		\$	0.54	\$ 62,748.92
01510 A	Maintenance of Traffic	1	LS	\$35,702.50	\$35,702.50	0.43	\$ 15,316.37	0.143	\$ 5,105.46	0.57	\$ 20,421.83
02000 A	Removal of Driveway - all types & thickness	425	SY	\$14.40	\$6,120.00			22.60	\$ 325.44	22.60	\$ 325.44
02000 B	Removal of Roadway - all types & thickness	210	SY	\$14.40	\$3,024.00	85.00	\$ 1,224.00	18.00	\$ 259.20	103.00	\$ 1,483.20
02000 C	Removal & Reinstall Mailboxes, Street Signs, & Others	20	EA	\$1,212.00	\$24,240.00	3.00	\$ 3,636.00	1.00	\$ 1,212.00	4.00	\$ 4,848.00
02000 D	Removal of Existing Fencing	400	LF	\$18.00	\$7,200.00	729.00	\$ 13,122.00		\$	729.00	\$ 13,122.00
02000 E	Removal of Existing Pipe	1,000	LF	\$18.00	\$18,000.00	40.00	\$ 720.00	40.00	\$ 720.00	80.00	\$ 1,440.00
02020 A	Construction Entrance	1	LS	\$5,691.80	\$5,691.80				\$		\$
02020 B	Silt Fence	1,000	LF	\$4.70	\$4,700.00	5.00	\$ 23.50	4.00	\$ 18.80	9.00	\$ 42.30
02020 C	Straw Wattles	1,000	LF	\$3.00	\$3,000.00	50.00	\$ 150.00	160.00	\$ 480.00	210.00	\$ 630.00
02100 A	Clearing & Grubbing	1,000	SY	\$4.50	\$4,500.00	7,195.00	\$ 32,377.50		\$	7,195.00	\$ 32,377.50
02600 A	24" RCP	270	LF	\$106.10	\$28,647.00	62.15	\$ 6,594.12	53.00	\$ 5,623.30	115.15	\$ 12,217.42
02600 B	36" RCP	40	LF	\$282.90	\$11,316.00	104.00	\$ 29,421.60		\$	104.00	\$ 29,421.60
02600 C	22.5"x36" RCAP	40	LF	\$180.00	\$7,200.00				\$		\$
02600 D	27"x44" RCAP	40	LF	\$180.00	\$7,200.00			32.00	\$ 5,760.00	32.00	\$ 5,760.00
02600 E	15" HDPE	30	LF	\$75.60	\$2,268.00				\$		\$
02600 F	18" HDPE	220	LF	\$73.00	\$16,060.00				\$		\$
02600 G	24" HDPE	320	LF	\$85.40	\$27,328.00			90.00	\$ 7,686.00	90.00	\$ 7,686.00
02600 H	36" HDPE	1,530	LF	\$117.00	\$179,010.00	559.00	\$ 65,403.00	848.00	\$ 99,216.00	1,407.00	\$ 164,619.00
02600 I	24" Flared End Section	10	EA	\$855.50	\$8,555.00	1.00	\$ 855.50	1.00	\$ 855.50	2.00	\$ 1,711.00
02600 J	36" Flared End Section	1	EA	\$1,461.60	\$1,461.60	1.00	\$ 1,461.60		\$	1.00	\$ 1,461.60
02600 K	22.5"x36" Flared End Section	2	EA	\$1,207.20	\$2,414.40				\$		\$
02600 L	27"x44" Flared End Section	1	EA	\$1,597.90	\$1,597.90			1.00	\$ 1,597.90	1.00	\$ 1,597.90
02600 M	Storm Drain Inlet	7	EA	\$3,750.00	\$26,250.00	5.00	\$ 18,750.00		\$	5.00	\$ 18,750.00
02600 N	Beehive Catch Basin	23	EA	\$3,750.00	\$86,250.00	8.00	\$ 30,000.00	15.00	\$ 56,250.00	23.00	\$ 86,250.00
02600 O	Driveway Straight Headwall	36	EA	\$2,500.00	\$90,000.00				\$		\$
02600 P	Concrete Headwall	1	EA	\$6,250.00	\$6,250.00	1.00	\$ 6,250.00		\$	1.00	\$ 6,250.00
02600 Q	Utility Adjustment	30	EA	\$5,303.60	\$159,108.00	5.00	\$ 26,518.00	1.00	\$ 5,303.60	6.00	\$ 31,821.60
02600 R	31"x51" RCAP	60	LF	\$263.60	\$15,816.00	40.00	\$ 10,544.00		\$	40.00	\$ 10,544.00
02600 S	42" RCP	50	LF	\$245.40	\$12,270.00	57.00	\$ 13,987.80		\$	57.00	\$ 13,987.80
02600 T	42" Flared End Section	1	EA	\$2,976.80	\$2,976.80				\$		\$
02600 U	Conflict Box	2	EA	\$11,444.50	\$22,889.00				\$		\$
02630 B	Grade Swale	1,530	LF	\$54.10	\$82,773.00	63.00	\$ 3,408.30		\$	63.00	\$ 3,408.30
02630 C	Grade Outfall Ditch	250	LF	\$66.20	\$16,550.00	248.00	\$ 16,417.60		\$	248.00	\$ 16,417.60
02710 A	Asphalt Pavement Repair	50	TON	\$362.50	\$18,125.00				\$		\$
02710 B	Base Repair	50	CY	\$142.20	\$7,110.00	17.00	\$ 2,417.40	5.00	\$ 711.00	22.00	\$ 3,128.40
02730 A	Select Backfill	500	CY	\$29.80	\$14,900.00	99.00	\$ 2,950.20		\$	99.00	\$ 2,950.20
02730 B	Concrete Driveway	405	SY	\$112.50	\$45,562.50				\$		\$
02730 C	Gravel Driveway	20	SY	\$78.50	\$1,570.00				\$		\$
02750 A	100-lb Riprap	500	TON	\$129.30	\$64,650.00			15.71	\$ 2,031.30	15.71	\$ 2,031.30
02750 B	200-lb Riprap	200	TON	\$129.30	\$25,860.00	704.43	\$ 91,082.80		\$	704.43	\$ 91,082.80
02800 A	4" Wood Fence	20	LF	\$31.30	\$626.00				\$		\$
02800 B	6" Wood Fence	380	LF	\$31.30	\$11,894.00				\$		\$
02900 A	Placement of Sod	2,000	SY	\$12.10	\$24,200.00				\$		\$
02900 B	Placement of Seed	250	SY	\$9.60	\$2,400.00				\$		\$
CO-001	Change Order #1	1	LS	\$9,375.00	\$9,375.00	1.00	\$ 9,375.00		\$	1.00	\$ 9,375.00
CO-002	Addition of Concrete Headwall	1	EA	\$6,252.71	\$6,252.71	1.00	\$ 6,252.71		\$	1.00	\$ 6,252.71

**Warren Paving**

11211 Reichold Road  
Gulfport, MS 39505  
228-896-8003

**763557**

10/24/2025  
12:53:22 pm

Location: 3 Gulfport  
Customer: 1558 TODD PARKER LLC DBA  
Order: 365  
COON BRANCH DRAINAGE

	<u>Pounds</u>	<u>Tons</u>	<u>Metric</u>
Gross	56980	28.49	25.85
Tare	25560	12.78	11.59
Net	31420	15.71	14.25

P.O. : 2804

Product : 100 100LB RIP RAP

**15.71 Ton**

Ordered	500.00
Received	15.71
Remaining	484.29
Today:	15.71 Loads: 1

Carrier : 1558 SCI INC  
Vehicle : T5 T5

Received: \_\_\_\_\_

Weighmaster: Automated User

**57233**

City of Diamondhead  
Ocean Branch Drainage Improvements - Phase 1

Period: 10/21/25 - 11/20/25  
Per Application #4

Item No.	Item Description	Quantity	Unit	Unit Price	Extension	Completed Work			Updated			%	Remaining
						Quantity	Amount	Quantity	Amount	Quantity	Amount		
01500 A	Mobilization of Traffic	1	LS	\$ 116,201.70	\$116,201.70	0.54	\$62,748.92	0	\$0.00	1	\$116,201.70	54%	\$3,452.78
01510 A	Maintenance of Driveway - all types & thicknesses	1	LS	\$ 35,702.50	\$35,702.50	0.429	\$15,316.37	0.143	\$5,105.46	1	\$35,702.50	57%	\$15,280.67
02000 A	Removal of Driveway - all types & thicknesses	425	SY	\$ 14.40	\$6,120.00	0	\$0.00	22.6	\$325.44	425	\$6,120.00	5%	\$5,794.56
02000 B	Removal of Roadway - all types & thicknesses	210	SY	\$ 14.40	\$3,024.00	85	\$1,224.00	18	\$259.20	210	\$3,024.00	49%	\$1,560.80
02000 C	Remove & Reinstall Mailboxes, Street Signs and Others	20	EA	\$ 1,212.00	\$24,240.00	3	\$3,636.00	1	\$1,212.00	20	\$24,240.00	20%	\$19,392.00
02000 D	Removal of Existing Fencing	400	LF	\$ 18.00	\$7,200.00	729	\$13,122.00	0	\$0.00	745	\$13,410.00	98%	\$268.00
02000 E	Construction Entrance	1000	LF	\$ 18.00	\$18,000.00	40	\$720.00	40	\$720.00	1000	\$18,000.00	8%	\$16,560.00
02020 A	4" Wood Fence	1	LS	\$ 5,691.80	\$5,691.80	0	\$0.00	0	\$0.00	0	\$0.00	0%	\$5,691.80
02020 B	4" Wood Fence	1000	LF	\$ 4.70	\$4,700.00	5	\$23.50	4	\$18.80	100	\$470.00	9%	\$4,277.70
02020 C	Straw Matting	1000	LF	\$ 3.00	\$3,000.00	50	\$150.00	160	\$480.00	455	\$1,395.00	45%	\$1,395.00
02100 A	Clearing & Grubbing	1000	SY	\$ 4.50	\$4,500.00	7195	\$32,377.50	0	\$0.00	7195	\$32,377.50	100%	\$0.00
02500 A	24" RCP	270	LF	\$ 106.10	\$28,647.00	62.15	\$6,594.12	53	\$5,623.30	270	\$28,647.00	43%	\$16,429.50
02500 B	36" RCP	40	LF	\$ 282.80	\$11,312.00	104	\$29,421.60	0	\$0.00	104	\$29,421.60	100%	\$0.00
02500 C	22.5"x36" RCAP	40	LF	\$ 180.00	\$7,200.00	0	\$0.00	0	\$0.00	40	\$7,200.00	0%	\$7,200.00
02500 D	27"x44" RCAP	40	LF	\$ 180.00	\$7,200.00	0	\$0.00	32	\$5,760.00	40	\$7,200.00	80%	\$1,440.00
02500 E	18" HDPE	220	LF	\$ 75.60	\$16,632.00	0	\$0.00	0	\$0.00	220	\$16,632.00	0%	\$16,632.00
02500 F	24" HDPE	320	LF	\$ 85.40	\$27,328.00	0	\$0.00	0	\$0.00	320	\$27,328.00	28%	\$19,642.00
02500 G	36" HDPE	1530	LF	\$ 117.00	\$179,010.00	559	\$65,403.00	448	\$99,216.00	1530	\$179,010.00	92%	\$14,391.00
02500 J	24" Flared End Section	10	EA	\$ 855.50	\$8,555.00	1	\$855.50	1	\$855.50	10	\$8,555.00	20%	\$6,844.00
02500 K	36" Flared End Section	1	EA	\$ 1,461.60	\$1,461.60	0	\$0.00	0	\$0.00	1	\$1,461.60	100%	\$0.00
02500 L	22.5"x36" Flared End Section	2	EA	\$ 1,207.20	\$2,414.40	0	\$0.00	0	\$0.00	2	\$2,414.40	0%	\$2,414.40
02500 M	27"x44" Flared End Section	7	EA	\$ 1,597.90	\$11,185.30	0	\$0.00	1	\$1,597.90	7	\$11,185.30	100%	\$0.00
02500 N	Storm Drain Inlet	23	EA	\$ 3,750.00	\$86,250.00	8	\$30,000.00	15	\$56,250.00	23	\$86,250.00	71%	\$7,990.00
02500 P	Concrete Headwall	36	EA	\$ 2,500.00	\$90,000.00	0	\$0.00	0	\$0.00	36	\$90,000.00	0%	\$90,000.00
02500 Q	Utility Adjustment	30	EA	\$ 5,303.60	\$159,108.00	1	\$6,250.00	0	\$0.00	2	\$12,500.00	60%	\$6,250.00
02500 R	31"x51" RCAP	60	LF	\$ 263.40	\$15,804.00	40	\$10,544.00	1	\$3,303.60	60	\$18,451.20	50%	\$31,821.60
02500 S	42" RCP	50	EA	\$ 245.40	\$12,270.00	57	\$13,987.80	0	\$0.00	12	\$3,186.00	114%	\$6,843.60
02500 T	42" Flared End Section	1	EA	\$ 2,976.80	\$2,976.80	0	\$0.00	0	\$0.00	1	\$2,976.80	0%	\$2,976.80
02500 U	Conflict Box	2	EA	\$ 11,444.50	\$22,889.00	0	\$0.00	0	\$0.00	1	\$11,444.50	0%	\$11,444.50
02500 V	Grade Swale	1530	LF	\$ 54.10	\$82,773.00	63	\$3,408.30	0	\$0.00	1530	\$82,773.00	4%	\$79,364.70
02500 W	Grade Outfall Ditch	250	LF	\$ 66.20	\$16,550.00	248	\$16,417.60	0	\$0.00	248	\$16,417.60	100%	\$0.00
02710 A	Asphalt Pavement Repair	50	TON	\$ 362.50	\$18,125.00	0	\$0.00	0	\$0.00	50	\$18,125.00	0%	\$18,125.00
02710 B	Base Repair	50	CV	\$ 142.20	\$7,110.00	17	\$2,417.40	5	\$711.00	50	\$7,110.00	44%	\$3,399.60
02730 A	Select Backfill	500	CV	\$ 29.80	\$14,900.00	99	\$2,940.20	0	\$0.00	500	\$14,900.00	20%	\$11,949.80
02730 B	Concrete Driveway	405	SY	\$ 112.50	\$45,562.50	0	\$0.00	0	\$0.00	405	\$45,562.50	0%	\$45,562.50
02730 C	Gravel Driveway	20	SY	\$ 78.50	\$1,570.00	0	\$0.00	0	\$0.00	20	\$1,570.00	0%	\$1,570.00
02750 A	100-lb Riprap	500	TON	\$ 129.30	\$64,650.00	0	\$0.00	15.71	\$2,031.30	500	\$64,650.00	3%	\$62,618.70
02750 B	200-lb Riprap	200	TON	\$ 129.30	\$25,860.00	704.43	\$91,082.80	0	\$0.00	630	\$81,459.00	112%	\$89,623.80
02800 A	4" Wood Fence	380	LF	\$ 31.30	\$11,894.00	0	\$0.00	0	\$0.00	20	\$626.00	0%	\$626.00
02800 B	6" Wood Fence	2000	SY	\$ 12.10	\$24,200.00	0	\$0.00	0	\$0.00	725	\$22,692.50	0%	\$22,692.50
02900 A	Placement of Sod	2000	SY	\$ 9.40	\$18,800.00	0	\$0.00	0	\$0.00	2000	\$18,800.00	0%	\$18,800.00
02900 B	Placement of Sod	250	SY	\$ 9.40	\$2,350.00	0	\$0.00	0	\$0.00	250	\$2,350.00	0%	\$2,350.00
CHANGING CAPABLE					\$1,265,740.30	\$455,340.20	\$193,165.60	\$1,265,740.30	\$1,265,740.30	\$1,265,740.30	\$1,265,740.30	51%	\$610,932.50
CO#1	Change Order #1	1	LS	\$ 9,375.00	\$9,375.00	1	\$9,375.00	0	\$0.00	0	\$0.00	100%	\$0.00
CO#2	Change Order #2	1	LS	\$ 6,252.71	\$6,252.71	1	\$6,252.71	0	\$0.00	0	\$0.00	100%	\$0.00
TOTAL					\$1,278,098.91	\$471,007.91	\$193,165.60	\$1,278,098.91	\$1,278,098.91	\$1,278,098.91	\$1,278,098.91	52%	\$610,932.50



Covington Civil & Environmental, LLC  
2300 14th Street  
Gulfport, MS 39501  
228-396-0486

<div>Project Title</div> <div>Project Number</div> <div>Invoice #</div>		West Aloha Roadway Improvements Project			
		16175.08			
		16175.08-231			
Budgeted Tasks	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Surveying and Engineering, Design and Permitting	\$ 168,000.00	\$ 33,600.00	\$ 8,400.00	\$ 126,000.00	25%
Total	\$ 168,000.00	\$ 33,600.00	\$ 8,400.00	\$ 126,000.00	25%



# Invoice

**Invoice #:** 16175.08231  
**Invoice Date:** 12/5/2025  
**Due Date:** 1/4/2026  
**Project:** FP WA 12 - West Aloha  
**P.O. Number:** 00-08-2025  
**Terms:** Net 30

**Bill To:**

City of Diamondhead

Description	Hours/Qty	Rate	Amount
Professional Surveying Services West Aloha Roadway Improvements Project Services Provided through 11/30/2025			
Task 1: Surveying and Engineering, Design and Permitting	0.05	168,000.00	8,400.00

All payments are due by "Due Date" shown on invoice.  
 Finance fees will be charged for all payments received past  
 "Due Date". Please call 228-396-0486 with any questions  
 about invoice.

**Total** \$8,400.00

**Payments/Credits** \$0.00

**Balance Due** \$8,400.00



Covington Civil & Environmental, LLC  
2300 14th Street  
Gulfport, MS 39501  
228-396-0486

<div>Project Title</div> <div>Project Number</div> <div>Invoice #</div>		WA #39 - On-Call Survey Services			
		16175.08			
		16175.08-226			
	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Task 1: Site Survey Services	\$ 35,000.00	\$ -	\$ 1,960.00	\$ 33,040.00	6%
Total	\$ 35,000.00	\$ -	\$ 1,960.00	\$ 33,040.00	6%

**COVINGTON**  
CIVIL AND ENVIRONMENTAL  
2300 14th Street  
Gulfport, MS 39501

# Invoice

**Invoice #:** 16175.08226

**Invoice Date:** 11/25/2025

**Due Date:** 12/25/2025

**Project:** WA #39 On-Call Survey ...

**P.O. Number:** 39-00-05-2026

**Terms:** Net 30

**Bill To:**

City of Diamondhead

Description	Hours/Qty	Rate	Amount
Professional Engineering Services On-Call Survey Services - WA 39 Services Provided 10/01/2025 - 10/31/2025			
Old Rates Prior to 10/29/25:			
Sarah McLellan, Professional Engineer	0	105.00	0.00
Tommy Parker, Senior CAD Designer	0	90.00	0.00
Louis Chambliss, 1 Man RTK GPS Survey Crew	0	150.00	0.00
Margaret Milner, Administrative	0.75	80.00	60.00
Don Fayard, 1 Man RTK GPS Survey Crew	0	150.00	0.00
Subtotal			60.00
New Rates Effective 10/29/25:			
Don Fayard, 1 Man RTK GPS	7	175.00	1,225.00
Tommy Parker, Sr CAD Designer	5	135.00	675.00

All payments are due by "Due Date" shown on invoice.  
Finance fees will be charged for all payments received past  
"Due Date". Please call 228-396-0488 with any questions  
about invoice.

**Total** \$1,960.00

**Payments/Credits** \$0.00

**Balance Due** \$1,960.00

## Covington Civil &amp; Environmental, LLC

## TIME AND EXPENSES

## FILTERS USED :

Time Expense Date In : 1/1/1970 To 10/31/2025

and Bill Status In : Un Billed

and Project In : 16175.08 City of Diamondhead | WA #39 On-Call Survey Services

Sort By Date: Ascending

\* A=Approved, B= Billable, S= Submit, Bd= Billed

DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
<b>Don Fayard</b>							
<b>SERVICES</b>							
<b>16175.08 City of Diamondhead   WA #39 On-Call Survey Services</b>							
10/29/2025	1 Man RTK GPS:	1 Man RTK GPS Survey Crew	7.00	0.00	\$175.00	\$1,225.00	B
		Additional Topo for Properties along Koula Drive					
<b>TOTAL SERVICES FOR 16175.08 City of Diamondhead   WA #39 On-Call Survey Services:</b>			<b>7.00</b>	<b>0.00</b>		<b>\$1,225.00</b>	
<b>Total Services:</b>			<b>7.00</b>			<b>\$1,225.00</b>	
<b>Total Services For Don Fayard:</b>			<b>7.00</b>			<b>\$1,225.00</b>	
<b>Margaret Milner</b>							
<b>SERVICES</b>							
<b>16175.08 City of Diamondhead   WA #39 On-Call Survey Services</b>							
10/15/2025	Administrative:	Administrative	0.75	0.00	\$80.00	\$60.00	A B
		Financial administration and reporting					
<b>TOTAL SERVICES FOR 16175.08 City of Diamondhead   WA #39 On-Call Survey Services:</b>			<b>0.75</b>	<b>0.00</b>		<b>\$60.00</b>	
<b>Total Services:</b>			<b>0.75</b>			<b>\$60.00</b>	
<b>Total Services For Margaret Milner:</b>			<b>0.75</b>			<b>\$60.00</b>	
<b>Tommy Parker</b>							
<b>SERVICES</b>							
<b>16175.08 City of Diamondhead   WA #39 On-Call Survey Services</b>							
10/30/2025	Sr CAD Designer:	Senior CAD Designer	2.00	0.00	\$135.00	\$270.00	A B
		Koula Drive Drainage Project					
10/30/2025	Sr CAD Designer:	Senior CAD Designer	3.00	0.00	\$135.00	\$405.00	A B

GROUPED BY Employee



## Covington Civil &amp; Environmental, LLC

## TIME AND EXPENSES

Sort By Date: Ascending

\* A=Approved, B= Billable, S= Submit, Bd= Billed

DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
Tommy Parker							
SERVICES							
Koko Court Drainage							
TOTAL SERVICES FOR 16175.08 City of Diamondhead   WA #39 On-Call Survey Services:			5.00	0.00		\$675.00	
Total Services:			5.00			\$675.00	
Total Services For Tommy Parker:			5.00			\$675.00	
Grand Total Billable Services:			12.75			\$1,960.00	

GROUPED BY Employee



Covington Civil & Environmental, LLC  
2300 14th Street  
Gulfport, MS 39501  
228-396-0486

<div>Project Title</div> <div>Project Number</div> <div>Invoice #</div>		WA #39 - On-Call Survey Services			
		16175.08			
		16175.08-229			
	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Task 1: Site Survey Services	\$ 35,000.00	\$ 1,960.00	\$ 5,234.50	\$ 27,805.50	21%
Total	\$ 35,000.00	\$ 1,960.00	\$ 5,234.50	\$ 27,805.50	21%

 **COVINGTON**  
CIVIL AND ENVIRONMENTAL  
2300 14th Street  
Gulfport, MS 39501

# Invoice

Invoice #: 16175.08229  
Invoice Date: 12/5/2025  
Due Date: 1/4/2026  
Project: WA #39 On-Call Survey ...  
P.O. Number: 39-00-05-2026  
Terms: Net 30

**Bill To:**

City of Diamondhead

Description	Hours/Qty	Rate	Amount
Professional Engineering Services On-Call Survey Services - WA 39 Services Provided 11/01/25 - 11/30/25			
New Rates Effective 10/29/25:			
James Edwards, Engineer I	1	135.00	135.00
Don Fayard, 1 Man RTK GPS	11	175.00	1,925.00
Tommy Parker, Sr CAD Designer	20	135.00	2,700.00
Don Fayard, Senior Survey Technician	4.5	90.00	405.00
Suellen Radich, Administrative	0.75	60.00	45.00
Mileage, per mile	35	0.70	24.50
Subtotal - November 2025			5,234.50

All payments are due by "Due Date" shown on invoice.  
Finance fees will be charged for all payments received past  
"Due Date". Please call 228-396-0486 with any questions  
about invoice.

<b>Total</b>	<b>\$5,234.50</b>
<b>Payments/Credits</b>	<b>\$0.00</b>
<b>Balance Due</b>	<b>\$5,234.50</b>

## Covington Civil &amp; Environmental, LLC

## TIME AND EXPENSES

## FILTERS USED :

Time Expense Date In : 1/1/1970 To 11/30/2025

and Bill Status In : Un Billed

and Project In : 16175.08 City of Diamondhead | WA #39 On-Call Survey Services

Sort By Date: Ascending

\* A=Approved, B= Billable, S= Submit, Bd= Billed

DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
<b>Don Fayard</b>							
<b>SERVICES</b>							
<b>16175.08 City of Diamondhead   WA #39 On-Call Survey Services</b>							
11/11/2025	1 Man RTK GPS:	1 Man RTK GPS Survey Crew	5.00		\$175.00	\$875.00	A B
		WA 33 - Lily Pond : west outfall and ditch line Topo.					
11/11/2025	Senior Survey Technician:	Senior Survey Technician	1.00		\$90.00	\$90.00	A B
		One call for Utilities; Survey					
11/13/2025	Senior Survey Technician:	Senior Survey Technician	3.50		\$90.00	\$315.00	A B
		One call for additional Topo requested, GIS maps researched on properties, Establish survey control					
11/17/2025	1 Man RTK GPS:	1 Man RTK GPS Survey Crew	6.00		\$175.00	\$1,050.00	A B
		Koula arrive additional Topo					
TOTAL SERVICES FOR 16175.08 City of Diamondhead   WA #39 On-Call Survey Services:			15.50	0.00		\$2,330.00	
Total Services:			15.50			\$2,330.00	
Total Services For Don Fayard:			15.50			\$2,330.00	

## James Edwards

<b>SERVICES</b>							
<b>16175.08 City of Diamondhead   WA #39 On-Call Survey Services</b>							
11/10/2025	Engineer I:	Engineer I	1.00		\$135.00	\$135.00	A B
		Lily Pond - photos and site investigation; Duck Pond - photos					
TOTAL SERVICES FOR 16175.08 City of Diamondhead   WA #39 On-Call Survey Services:			1.00	0.00		\$135.00	
Total Services:			1.00			\$135.00	

GROUPED BY Employee

## Covington Civil &amp; Environmental, LLC

## TIME AND EXPENSES

Sort By Date: Ascending

\* A=Approved , B= Billable , S= Submit , Bd= Billed

DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
<b>James Edwards</b>							
<b>EXPENSES</b>							
<b>16175.08 City of Diamondhead   WA #39 On-Call Survey Services</b>							
11/10/2025	Mileage:	Mileage, per mile		35.00	\$0.70	\$24.50	B
		Corner of Menge Ave and Red Creek Road to Lily Pond in Diamondhead and back to the office.					
<b>TOTAL EXPENSES FOR 16175.08 City of Diamondhead   WA #39 On-Call Survey Services:</b>			<b>0.00</b>	<b>35.00</b>		<b>\$24.50</b>	
<b>Total Expenses:</b>				<b>35.00</b>		<b>\$24.50</b>	
<b>Total Services For James Edwards:</b>			<b>1.00</b>			<b>\$135.00</b>	
<b>Total Expenses For James Edwards:</b>				<b>35.00</b>		<b>\$24.50</b>	
<b>Suellen Radich</b>							
<b>SERVICES</b>							
<b>16175.08 City of Diamondhead   WA #39 On-Call Survey Services</b>							
11/25/2025	Administrative:	Administrative	0.75		\$60.00	\$45.00	A B
		Financial Oversight/Review					
<b>TOTAL SERVICES FOR 16175.08 City of Diamondhead   WA #39 On-Call Survey Services:</b>			<b>0.75</b>	<b>0.00</b>		<b>\$45.00</b>	
<b>Total Services:</b>			<b>0.75</b>			<b>\$45.00</b>	
<b>Total Services For Suellen Radich:</b>			<b>0.75</b>			<b>\$45.00</b>	
<b>Tommy Parker</b>							
<b>SERVICES</b>							
<b>16175.08 City of Diamondhead   WA #39 On-Call Survey Services</b>							
11/4/2025	Sr CAD Designer:	Senior CAD Designer	7.00		\$135.00	\$945.00	A B
		Koula Drive Drainage Points					
11/12/2025	Sr CAD Designer:	Senior CAD Designer	2.00		\$135.00	\$270.00	A B
		Lilly Pond Topo					
11/13/2025	Sr CAD Designer:	Senior CAD Designer	3.00		\$135.00	\$405.00	A B
<b>GROUPED BY Employee</b>							

## Covington Civil & Environmental, LLC

### TIME AND EXPENSES

Sort By Date: Ascending

\* A=Approved , B= Billable , S= Submit , Bd= Billed

DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
<b>Tommy Parker</b>							
<b>SERVICES</b>							
	<i>Lilly Pond</i>						
11/17/2025	Sr CAD Designer:	Senior CAD Designer	4.00		\$135.00	\$540.00	A B
	<i>Koula Drive drainage</i>						
11/21/2025	Sr CAD Designer:	Senior CAD Designer	2.00		\$135.00	\$270.00	A B
	<i>Lily Pond updates</i>						
11/21/2025	Sr CAD Designer:	Senior CAD Designer	2.00		\$135.00	\$270.00	A B
	<i>Cracked Stick Drainage</i>						
<b>TOTAL SERVICES FOR 16175.08 City of Diamondhead   WA #39 On-Call Survey Services:</b>			<b>20.00</b>	<b>0.00</b>		<b>\$2,700.00</b>	
<b>Total Services:</b>			<b>20.00</b>			<b>\$2,700.00</b>	
<b>Total Services For Tommy Parker:</b>			<b>20.00</b>			<b>\$2,700.00</b>	
<b>Grand Total Billable Services:</b>			<b>37.25</b>			<b>\$5,210.00</b>	
<b>Grand Total Billable Expenses :</b>				<b>35.00</b>		<b>\$24.50</b>	

GROUPED BY Employee



Covington Civil & Environmental, LLC  
2300 14th Street  
Gulfport, MS 39501  
228-396-0486

<div>Project Title</div> <div>Project Number</div> <div>Invoice #</div>		WA #38: Site Development Plan Review FY26			
		16175.08			
		16175.08-225			
	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Task 1: Site Development Plan Review	\$ 25,000.00	\$ -	\$ 238.50	\$ 24,761.50	1%
Total	\$ 25,000.00	\$ -	\$ 238.50	\$ 24,761.50	1%
(Hourly)					



# Invoice

**Invoice #:** 16175.08225

**Invoice Date:** 11/25/2025

**Due Date:** 12/25/2025

**Project:** WA 38 FY26 Site Dev Pl...

**P.O. Number:** 38-00-04-2026

**Terms:** Net 30

**Bill To**

City of Diamondhead

Description	Hours/Qty	Rate	Amount
Professional Engineering Services Site Development Plan Review FY 26 - WA 38 Services Provided 10/01/2025 - 10/31/2025			
Sarah McLellan, Professional Engineer	2	105.00	210.00
Margaret Miller, Administrative	0.5	57.00	28.50
Subtotal			238.50

All payments are due by "Due Date" shown on invoice.  
Finance fees will be charged for all payments received past  
"Due Date". Please call 228-396-0486 with any questions  
about invoice.

**Total** \$238.50

**Payments/Credits** \$0.00

**Balance Due** \$238.50



## Covington Civil &amp; Environmental, LLC

## TIME AND EXPENSES

## FILTERS USED :

Time Expense Date In : 1/1/1970 To 10/31/2025

and Bill Status In : Un Billed

and Project In : 16175.08 City of Diamondhead | WA# 38 Site Development Plan Review

Sort By Date: Ascending

\* A=Approved, B= Billable, S= Submit, Bd= Billed

DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
<b>Margaret Milner</b>							
<b>SERVICES</b>							
<b>16175.08 City of Diamondhead   WA# 38 Site Development Plan Review</b>							
10/15/2025	Administrative:	Administrative	0.50		\$57.00	\$28.50	A B
		Financial administration and reporting					
<b>TOTAL SERVICES FOR 16175.08 City of Diamondhead   WA# 38 Site Development Plan Review:</b>			<b>0.50</b>	<b>0.00</b>		<b>\$28.50</b>	
<b>Total Services:</b>			<b>0.50</b>			<b>\$28.50</b>	
<b>Total Services For Margaret Milner:</b>			<b>0.50</b>			<b>\$28.50</b>	
<b>Sarah McLellan</b>							
<b>SERVICES</b>							
<b>16175.08 City of Diamondhead   WA# 38 Site Development Plan Review</b>							
10/7/2025	Prof. Engineer:	Professional Engineer	0.50		\$105.00	\$52.50	A B
		68233 Diamondhead Drive East Landscape Culvert					
10/20/2025	Prof. Engineer:	Professional Engineer	1.00		\$105.00	\$105.00	A B
		557 Alla Drive Landscape Culvert					
10/24/2025	Prof. Engineer:	Professional Engineer	0.50		\$105.00	\$52.50	A B
		Sanctuary Phase 1 review of ditch design					
<b>TOTAL SERVICES FOR 16175.08 City of Diamondhead   WA# 38 Site Development Plan Review:</b>			<b>2.00</b>	<b>0.00</b>		<b>\$210.00</b>	
<b>Total Services:</b>			<b>2.00</b>			<b>\$210.00</b>	
<b>Total Services For Sarah McLellan:</b>			<b>2.00</b>			<b>\$210.00</b>	
<b>Grand Total Billable Services:</b>			<b>2.50</b>			<b>\$238.50</b>	

GROUPED BY Employee

## Covington Civil & Environmental, LLC

### TIME AND EXPENSES

GROUPED BY      **Employee**



Covington Civil & Environmental, LLC  
 2300 14th Street  
 Gulfport, MS 39501  
 228-396-0486

<div>Project Title</div> <div>Project Number</div> <div>Invoice #</div>		WA #38: Site Development Plan Review FY26			
		16175.08			
		16175.08-230			
	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Task 1: Site Development Plan Review	\$ 25,000.00	\$ 238.50	\$ 692.50	\$ 24,069.00	4%
Total	\$ 25,000.00	\$ 238.50	\$ 692.50	\$ 24,069.00	4%
(Hourly)					



# Invoice

**Invoice #:** 16175.08230  
**Invoice Date:** 12/5/2025  
**Due Date:** 1/4/2026  
**Project:** WA #38 FY26 Site Dev ...  
**P.O. Number:** 38-00-04-2026  
**Terms:** Net 30

**Bill To:**

City of Diamondhead

Description	Hours/Qty	Rate	Amount
Professional Engineering Services Site Development Plan Review FY 26 - WA 38 Services Provided 11/01/25 - 11/30/25			
Sarah McLellan, Professional Engineer	3.5	185.00	647.50
Suellen Radich, Administrative	0.75	60.00	45.00
Subtotal - November 2025			692.50

All payments are due by "Due Date" shown on invoice.  
 Finance fees will be charged for all payments received past  
 "Due Date". Please call 228-396-0486 with any questions  
 about invoice.

**Total** \$692.50

**Payments/Credits** \$0.00

**Balance Due** \$692.50

## Covington Civil & Environmental, LLC

### TIME AND EXPENSES

**FILTERS USED :**
**Time Expense Date In :** 1/1/1970 To 11/30/2025

**and Bill Status In :** Un Billed

**and Project In :** 16175.08 City of Diamondhead | WA# 38 Site Development Plan Review

*Sort By Date: Ascending*
*\* A=Approved , B= Billable , S= Submit , Bd= Billed*

DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
<b>Sarah McLellan</b>							
<b>SERVICES</b>							
<b>16175.08 City of Diamondhead   WA# 38 Site Development Plan Review</b>							
11/3/2025	Engineer III:	Engineer III	0.50		\$185.00	\$92.50	A B
		<i>Reviewed Sanctuary Bond Warranty and Pipe Design Information</i>					
11/6/2025	Engineer III:	Engineer III	1.00		\$185.00	\$185.00	A B
		<i>Review of Sanctuary Calculations</i>					
11/7/2025	Engineer III:	Engineer III	1.00		\$185.00	\$185.00	A B
		<i>Sanctuary Calculation Review, Correspondence with City</i>					
11/20/2025	Engineer III:	Engineer III	1.00		\$185.00	\$185.00	A B
		<i>Final inspection of Sanctuary Development</i>					
<b>TOTAL SERVICES FOR 16175.08 City of Diamondhead   WA# 38 Site Development Plan Review:</b>			<b>3.50</b>	<b>0.00</b>		<b>\$647.50</b>	
<b>Total Services:</b>			<b>3.50</b>			<b>\$647.50</b>	
<b>Total Services For Sarah McLellan:</b>			<b>3.50</b>			<b>\$647.50</b>	
<b>Suellen Radich</b>							
<b>SERVICES</b>							
<b>16175.08 City of Diamondhead   WA# 38 Site Development Plan Review</b>							
11/25/2025	Administrative:	Administrative	0.75		\$60.00	\$45.00	A B
		<i>Financial Oversight/Review</i>					
<b>TOTAL SERVICES FOR 16175.08 City of Diamondhead   WA# 38 Site Development Plan Review:</b>			<b>0.75</b>	<b>0.00</b>		<b>\$45.00</b>	
<b>Total Services:</b>			<b>0.75</b>			<b>\$45.00</b>	
<b>Total Services For Suellen Radich:</b>			<b>0.75</b>			<b>\$45.00</b>	

**GROUPED BY** Employee

## Covington Civil & Environmental, LLC

### TIME AND EXPENSES

Grand Total Billable Services:	4.25	\$692.50
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GROUPED BY Employee



Covington Civil & Environmental, LLC  
2300 14th Street  
Gulfport, MS 39501  
228-396-0486

<div>Project Title</div> <div>Project Number</div> <div>Invoice #</div>		WA 40 -Annual Unit Price Contract			
		16175.08			
		16175.08-227			
	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Task 1: Annual Unit Price Support	\$ 30,000.00	\$ -	\$ 4,420.00	\$ 25,580.00	15%
Total	\$ 30,000.00	\$ -	\$ 4,420.00	\$ 25,580.00	15%
(Hourly)					

 **COVINGTON**  
CIVIL AND ENVIRONMENTAL  
2300 14th Street  
Gulfport, MS 39501

# Invoice

**Invoice #:** 16175.08227

**Invoice Date:** 11/25/2025

**Due Date:** 12/25/2025

**Project:** WA #40 Support for Rep...

**P.O. Number:** 40-00-03-2026

**Terms:** Net 30

**Bill To:**

City of Diamondhead

Description	Hours/Qty	Rate	Amount
Professional Engineering Services Support for 2026 Annual Unit Price Contract - WA 40 Services Provided 10/01/25 - 10/31/25			
Rates Prior to 10/29/25:			
Sarah McLellan, Professional Engineer	11	105.00	1,155.00
James Edwards, Project Engineer	14	95.00	1,330.00
Tommy Parker, Senior CAD Tech	4	90.00	360.00
Margaret Milner, Administrative	0.5	80.00	40.00
Subtotal			2,885.00
Rates Effective as of 10/29/25:			
Sarah McLellan, Engineer III	1	185.00	185.00
James Edwards, Engineer I	8	135.00	1,080.00
Tommy Parker, Senior CAD Tech	2	135.00	270.00

All payments are due by "Due Date" shown on invoice.  
Finance fees will be charged for all payments received past  
"Due Date". Please call 228-396-0486 with any questions  
about invoice.

**Total** \$4,420.00

**Payments/Credits** \$0.00

**Balance Due** \$4,420.00



## Covington Civil &amp; Environmental, LLC

## TIME AND EXPENSES

## FILTERS USED :

Time Expense Date In : 1/1/1970 To 10/31/2025

and Bill Status In : Un Billed

and Project In : 16175.08 City of Diamondhead | WA #40 Support For Repair Contract

Sort By Date: Ascending

\* A=Approved , B= Billable , S= Submit , Bd= Billed

DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
James Edwards							
SERVICES							
16175.08 City of Diamondhead   WA #40 Support For Repair Contract							
10/8/2025	Engineer I:	Engineer I	1.00		\$95.00	\$95.00	A B
		Road Cut Specs					
10/9/2025	Engineer I:	Engineer I	4.00		\$95.00	\$380.00	A B
		Work Directive Updates: Koko Court, Crooked Stick, Mauna Loa, Make Way					
10/10/2025	Engineer I:	Engineer I	2.00		\$95.00	\$190.00	A B
		Work Directive Updates: Koko Court, Crooked Stick, Mauna Loa, Make Way					
10/15/2025	Engineer I:	Engineer I	2.00		\$95.00	\$190.00	A B
		Task Order Updates					
10/21/2025	Engineer I:	Engineer I	1.00		\$95.00	\$95.00	A B
		Drawing update on road cut specs					
10/23/2025	Engineer I:	Engineer I	1.00		\$95.00	\$95.00	A B
		Make Way Update					
10/28/2025	Engineer I:	Engineer I	3.00		\$95.00	\$285.00	A B
		Mauna Loa Update; Kiko Update; Lily Pond Update					
10/29/2025	Engineer I:	Engineer I	2.00		\$135.00	\$270.00	A B
		Kiko St. and Koula Drive					
10/30/2025	Engineer I:	Engineer I	2.00		\$135.00	\$270.00	A B

GROUPED BY Employee

## Covington Civil &amp; Environmental, LLC

## TIME AND EXPENSES

Sort By Date: Ascending

\* A=Approved, B= Billable, S= Submit, Bd= Billed

DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
<b>James Edwards</b>							
<b>SERVICES</b>							
<i>Kiko St, Koula Drive, and Mauna Loa Drive Work Directive</i>							
10/31/2025	Engineer I:	Engineer I	4.00		\$135.00	\$540.00	A B
<i>Kiko and Koula Drive; Utility Cut Specification</i>							
<b>TOTAL SERVICES FOR 16175.08 City of Diamondhead   WA #40 Support For Repair Contract:</b>			<b>22.00</b>	<b>0.00</b>		<b>\$2,410.00</b>	
<b>Total Services:</b>			<b>22.00</b>			<b>\$2,410.00</b>	
<b>Total Services For James Edwards:</b>			<b>22.00</b>			<b>\$2,410.00</b>	
<b>Margaret Milner</b>							
<b>SERVICES</b>							
<b>16175.08 City of Diamondhead   WA #40 Support For Repair Contract</b>							
10/14/2025	Administrative:	Administrative	0.50		\$80.00	\$40.00	A B
<i>Financial administration and reporting</i>							
<b>TOTAL SERVICES FOR 16175.08 City of Diamondhead   WA #40 Support For Repair Contract:</b>			<b>0.50</b>	<b>0.00</b>		<b>\$40.00</b>	
<b>Total Services:</b>			<b>0.50</b>			<b>\$40.00</b>	
<b>Total Services For Margaret Milner:</b>			<b>0.50</b>			<b>\$40.00</b>	
<b>Sarah McLellan</b>							
<b>SERVICES</b>							
<b>16175.08 City of Diamondhead   WA #40 Support For Repair Contract</b>							
10/9/2025	Prof. Engineer:	Professional Engineer	0.50		\$105.00	\$52.50	A B
<i>Plans for Kiko Drainage</i>							
10/15/2025	Prof. Engineer:	Professional Engineer	0.75		\$105.00	\$78.75	A B
<i>Correspondence with Contractor about pay item modification</i>							
10/21/2025	Prof. Engineer:	Professional Engineer	4.25		\$105.00	\$446.25	A B
<i>Anela Box Culvert Sizing, Crooked Stick WA, Koko Court WA</i>							

GROUPED BY Employee

## Covington Civil &amp; Environmental, LLC

## TIME AND EXPENSES

Sort By Date: Ascending

\* A=Approved, B= Billable, S= Submit, Bd= Billed

DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
<b>Sarah McLellan</b>							
<b>SERVICES</b>							
10/22/2025	Prof. Engineer:	Professional Engineer Koko Work Directive, Make Way Work Directive, Crooked Stick Work Directive, Asphalt Repair Specification	3.00	0.00	\$105.00	\$315.00	A B
10/24/2025	Prof. Engineer:	Professional Engineer Review of Kiko Street Drainage Design, Correspondence with City	0.50	0.00	\$105.00	\$52.50	A B
10/28/2025	Prof. Engineer:	Professional Engineer Kiko Site Visit, Design, Koko Work Directive, OPC for roadway extension	2.00	0.00	\$105.00	\$210.00	A B
10/30/2025	Engineer III:	Engineer III Submitted Mauna Loa WD to City, Scheduled meeting with B2T about WD	1.00	0.00	\$185.00	\$185.00	A B
<b>TOTAL SERVICES FOR 16175.08 City of Diamondhead   WA #40 Support For Repair Contract:</b>			<b>12.00</b>	<b>0.00</b>		<b>\$1,340.00</b>	
<b>Total Services:</b>			<b>12.00</b>			<b>\$1,340.00</b>	
<b>Total Services For Sarah McLellan:</b>			<b>12.00</b>			<b>\$1,340.00</b>	
<b>Tommy Parker</b>							
<b>SERVICES</b>							
<b>16175.08 City of Diamondhead   WA #40 Support For Repair Contract</b>							
10/28/2025	Sr CAD Designer:	Senior CAD Designer Mauna Loa Repairs	2.00	0.00	\$90.00	\$180.00	A B
10/28/2025	Sr CAD Designer:	Senior CAD Designer Lilly Pond Ditch Improvements	2.00	0.00	\$90.00	\$180.00	A B
10/30/2025	Sr CAD Designer:	Senior CAD Designer Mauna Loa Drive Work Directive #3	2.00	0.00	\$135.00	\$270.00	A B
<b>TOTAL SERVICES FOR 16175.08 City of Diamondhead   WA #40 Support For Repair Contract:</b>			<b>6.00</b>	<b>0.00</b>		<b>\$630.00</b>	
<b>Total Services:</b>			<b>6.00</b>			<b>\$630.00</b>	

GROUPED BY Employee

## Covington Civil & Environmental, LLC

### TIME AND EXPENSES

Sort By Date: Ascending

\* A=Approved , B= Billable , S= Submit , Bd= Billed

DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
Total Services For Tommy Parker:			6.00			\$630.00	
Grand Total Billable Services:			40.50			\$4,420.00	

GROUPED BY Employee



Covington Civil & Environmental, LLC  
2300 14th Street  
Gulfport, MS 39501  
228-396-0486

Project Title  Project Number  Invoice #		WA 40 -Annual Unit Price Contract			
		16175.08			
		16175.08-228			
	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Task 1: Annual Unit Price Support	\$ 30,000.00	\$ 4,420.00	\$ 7,583.45	\$ 17,996.55	40%
Total	\$ 30,000.00	\$ 4,420.00	\$ 7,583.45	\$ 17,996.55	40%
(Hourly)					



# Invoice

**Invoice #:** 16175.08228

**Invoice Date:** 12/5/2025

**Due Date:** 1/4/2026

**Project:** WA #40 Support for Rep...

**P.O. Number:** 40-00-03-2026

**Terms:** Net 30

**Bill To:**

City of Diamondhead

## REVISED INVOICE

Description	Hours/Qty	Rate	Amount
Professional Engineering Services Support for 2026 Annual Unit Price Contract - WA 40 Services Provided 11/01/25 - 11/30/25			
Rates Effective as of 10/29/25:			
Sarah McLellan, Engineer III	5	185.00	925.00
Frank Reyes, Engineer I	1.75	135.00	236.25
James Edwards, Engineer I	40	135.00	5,400.00
Tommy Parker, Senior CAD Tech	7	135.00	945.00
Suellen Radich, Administrative	0.75	60.00	45.00
Mileage, per mile	46	0.70	32.20
Subtotal - November 2025			7,583.45

All payments are due by "Due Date" shown on invoice.  
Finance fees will be charged for all payments received past  
"Due Date". Please call 228-396-0486 with any questions  
about invoice.

**Total** \$7,583.45

**Payments/Credits** \$0.00

**Balance Due** \$7,583.45

## Covington Civil &amp; Environmental, LLC

## TIME AND EXPENSES

## FILTERS USED :

Time Expense Date In : 1/1/1970 To 11/30/2025

and Bill Status In : Locked, Un Billed

and Project In : 16175.08 City of Diamondhead | WA #40 Support For Repair Contract

Sort By Date: Ascending

\* A=Approved, B= Billable, S= Submit, Bd= Billed

DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
Frank Reyes							
SERVICES							
16175.08 City of Diamondhead   WA #40 Support For Repair Contract							
11/3/2025	Engineer I:	Engineer I Updating work directive with pay items and quantities for kiko st and koula drive. Editing permit application for project.	1.75	0.00	\$135.00	\$236.25	A B
TOTAL SERVICES FOR 16175.08 City of Diamondhead   WA #40 Support For Repair Contract:			1.75	0.00		\$236.25	
Total Services:			1.75			\$236.25	
Total Services For Frank Reyes:			1.75			\$236.25	

James Edwards

SERVICES							
16175.08 City of Diamondhead   WA #40 Support For Repair Contract							
11/3/2025	Engineer I:	Engineer I Kiko St Work Directive; Utility Cut Permit; Lily Pond Work Directive	7.00	0.00	\$135.00	\$945.00	A B
11/4/2025	Engineer I:	Engineer I Lily Pond Kiko St Utility Cut	3.00	0.00	\$135.00	\$405.00	A B
11/5/2025	Engineer I:	Engineer I Utility Cut	2.00	0.00	\$135.00	\$270.00	A B
11/6/2025	Engineer I:	Engineer I Utility Cut; Koula Drive WD	2.00	0.00	\$135.00	\$270.00	A B
11/6/2025	Engineer I:	Engineer I	1.00	0.00	\$135.00	\$135.00	A B

GROUPED BY Employee

## Covington Civil &amp; Environmental, LLC

## TIME AND EXPENSES

Sort By Date: Ascending

\* A=Approved, B= Billable, S= Submit, Bd= Billed

DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
<b>James Edwards</b>							
<b>SERVICES</b>							
		<i>Work Directive Updates</i>					
11/7/2025	Engineer I:	Engineer I	1.00	1.00	\$135.00	\$135.00	A B
		<i>Koula Drive Update</i>					
11/12/2025	Engineer I:	Engineer I	3.00	3.00	\$135.00	\$405.00	A B
		<i>Lily Pond - plan and work directive update</i>					
		<i>Mauna Loa - plan update</i>					
11/13/2025	Engineer I:	Engineer I	3.00	3.00	\$135.00	\$405.00	A B
		<i>Utility Cut Permit; Lily Pond Update; Koula Drive Update</i>					
11/20/2025	Engineer I:	Engineer I	5.00	5.00	\$135.00	\$675.00	A B
		<i>Koula Drive update</i>					
		<i>Lily Pond update</i>					
11/21/2025	Engineer I:	Engineer I	5.00	5.00	\$135.00	\$675.00	A B
		<i>Lily Pond, Crooked Stick, and Koula Drive update</i>					
11/24/2025	Engineer I:	Engineer I	3.00	3.00	\$135.00	\$405.00	A B
		<i>Koula Drive update</i>					
11/25/2025	Engineer I:	Engineer I	3.00	3.00	\$135.00	\$405.00	A B
		<i>Crooked Stick Plan and WD Update</i>					
11/26/2025	Engineer I:	Engineer I	2.00	2.00	\$135.00	\$270.00	A B
		<i>Koula Drive Drainage</i>					
<b>TOTAL SERVICES FOR 16175.08 City of Diamondhead   WA #40 Support For Repair Contract:</b>			<b>40.00</b>	<b>0.00</b>		<b>\$5,400.00</b>	
<b>Total Services:</b>			<b>40.00</b>			<b>\$5,400.00</b>	

GROUPED BY Employee



## Covington Civil &amp; Environmental, LLC

## TIME AND EXPENSES

Sort By Date: Ascending

\* A=Approved, B= Billable, S= Submit, Bd= Billed

DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
Total Services For James Edwards:			40.00			\$5,400.00	

Sarah McLellan

## SERVICES

## 16175.08 City of Diamondhead | WA #40 Support For Repair Contract

11/4/2025	Engineer III:	Engineer III Koula Drive Design and Work Directive	0.50	0.00	\$185.00	\$92.50	A B
11/5/2025	Engineer III:	Engineer III Attended onsite meeting Contractor for Koko and Moke Work Directive, Submitted Final Work Directives to Contractor	2.00	0.00	\$185.00	\$370.00	A B
11/20/2025	Engineer III:	Engineer III Onsite Meeting with Contractor at Mauna Loa	1.00	0.00	\$185.00	\$185.00	A B
11/21/2025	Engineer III:	Engineer III Submitted Lily Pond WD to City, Submitted WD 1 and 2 to Contractor	1.50	0.00	\$185.00	\$277.50	A B
TOTAL SERVICES FOR 16175.08 City of Diamondhead   WA #40 Support For Repair Contract:			5.00	0.00		\$925.00	
Total Services:			5.00			\$925.00	

## EXPENSES

## 16175.08 City of Diamondhead | WA #40 Support For Repair Contract

11/5/2025	Mileage:	Mileage, per mile Attended onsite meeting at Koko and Moke		46.00	\$0.70	\$32.20	A B
TOTAL EXPENSES FOR 16175.08 City of Diamondhead   WA #40 Support For Repair Contract:			0.00	46.00		\$32.20	
Total Expenses:				46.00		\$32.20	
Total Services For Sarah McLellan:			5.00			\$925.00	
Total Expenses For Sarah McLellan:				46.00		\$32.20	

Suellen Radich

## SERVICES

## 16175.08 City of Diamondhead | WA #40 Support For Repair Contract

GROUPED BY Employee

## Covington Civil &amp; Environmental, LLC

## TIME AND EXPENSES

Sort By Date: Ascending

\* A=Approved, B= Billable, S= Submit, Bd= Billed

DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
<b>Suellen Radich</b>							
<b>SERVICES</b>							
11/25/2025	Administrative:	Administrative	0.75		\$60.00	\$45.00	A B
	Financial Oversight/Review						
<b>TOTAL SERVICES FOR 16175.08 City of Diamondhead   WA #40 Support For Repair Contract:</b>			<b>0.75</b>	<b>0.00</b>		<b>\$45.00</b>	
<b>Total Services:</b>			<b>0.75</b>			<b>\$45.00</b>	
<b>Total Services For Suellen Radich:</b>			<b>0.75</b>			<b>\$45.00</b>	
<b>Tommy Parker</b>							
<b>SERVICES</b>							
<b>16175.08 City of Diamondhead   WA #40 Support For Repair Contract</b>							
11/4/2025	Sr CAD Designer:	Senior CAD Designer	2.00		\$135.00	\$270.00	A B
	Lily Pond Ditch Improvements Plans						
11/20/2025	Sr CAD Designer:	Senior CAD Designer	5.00		\$135.00	\$675.00	A B
	Koula Drainage design						
<b>TOTAL SERVICES FOR 16175.08 City of Diamondhead   WA #40 Support For Repair Contract:</b>			<b>7.00</b>	<b>0.00</b>		<b>\$945.00</b>	
<b>Total Services:</b>			<b>7.00</b>			<b>\$945.00</b>	
<b>Total Services For Tommy Parker:</b>			<b>7.00</b>			<b>\$945.00</b>	
<b>Grand Total Billable Services:</b>			<b>54.50</b>			<b>\$7,551.25</b>	
<b>Grand Total Billable Expenses :</b>				<b>46.00</b>		<b>\$32.20</b>	

GROUPED BY Employee



**YOUR PROJECT · OUR PRIORITY · NO EXCUSES**

**MP Design Group**  
 918 Howard Ave. Suite F  
 Biloxi, MS 39530

City of Diamondhead  
 Jon McCraw  
 5000 Diamondhead Circle  
 Diamondhead, MS 39525

Invoice number 17357  
 Date 12/05/2025

Project **0275.20.004 TWIN LAKES FISHING PIER  
 & TRAIL**

Professional Services through November 30, 2025

Description	Contract Amount	Total Billed	Percent Complete	Prior Billed	Remaining	Current Billed
<b>Civil Engineering - Dog Park</b>	5,000.00	5,000.00	100.00	0.00	0.00	5,000.00
<b>Topo Survey</b>	2,500.00	2,500.00	100.00	0.00	0.00	2,500.00
<b>Total</b>	<b>7,500.00</b>	<b>7,500.00</b>	<b>100.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7,500.00</b>

Invoice total **7,500.00**

Approved by:

Gerrod W. Kilpatrick



December 23, 2025

Jon McCraw, City Manager  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

RE: 2025-015 Jourdan River Boardwalk - Engineer's Recommendation

Dear Mr. McCraw,

Bids were received for the 2025-015 Jourdan River Boardwalk project on December 16, 2025. There were six (6) bids received. Attached is a certified bid tabulation indicating the breakdown of unit price of each bidder. The bids were reviewed for inclusion of appropriate bidding documents.

Gill's Crane & Dozer Service, Inc. was the apparent lowest and best bidder with a submitted base bid of \$1,266,140.00. Upon review of the bid, it is my opinion that the bid submitted by Gill's Crane & Dozer Service, Inc. will be sufficient to successfully complete this project to the satisfaction of the City of Diamondhead. Due to budgetary concerns, the contract will be awarded on the base bid only. As the Owner has elected to not award any alternates that were included in the bid.

We have discussed with Gill's Crane & Dozer Service, Inc. the project details and scope of work. They are fully aware of the project requirements and are comfortable with the schedule for completion of the project. I recommend awarding the base bid portion of the project to Gill's Crane & Dozer Service, Inc.

Please let me know if you have any questions regarding this matter.

Sincerely,

*Jason Chiniche, P.E.*

Jason Chiniche, P.E.

Enclosure

Jordan River Boardwalk  
Tuesday, December 16, 2025 10:00 AM  
City of Diamondhead, 5000 Diamondhead Circle, Diamondhead, MS 39525  
Bid Tabulation



				Gill's Crane & Dower Service, INC. 116 Marlin Drive Slidell, LA 70461		Gulf Breeze Construction, Inc. 21525 Blackwell Farm Road Bawder, MS 39674		J.E. Barries, Inc. 2816 Front Street Pascagoula, MS 39667		JW Chain Contractors, LLC 20 Hagwood Road Hattiesburg, MS 39402		Coastal Land and Marine Construction, LLC 7100 Fountainbleau Road Ocean Springs, MS 39564		C and O Marine Construction, LLC 110 Campbell Avenue Meadowville, LA 70471	
ITEM NO.	ITEM DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION
01500-A	Mobilization	1	LS	\$ 60,000.00	\$ 60,000.00	\$ 80,000.00	\$ 80,000.00	\$ 90,000.00	\$ 90,000.00	\$ 113,936.00	\$ 113,936.00	\$ 75,000.00	\$ 75,000.00	\$ 78,850.00	\$ 78,850.00
01510-A	Maintenance of Traffic	1	LS	\$ 1,000.00	\$ 1,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 3,483.87	\$ 3,483.87	\$ 1,500.00	\$ 1,500.00	\$ 3,500.00	\$ 3,500.00
06100-A	Timber framing for 8' wide pier including all connectors and fasteners	1200	LF	\$ 300.00	\$ 360,000.00	\$ 240.00	\$ 288,000.00	\$ 265.00	\$ 318,000.00	\$ 243.87	\$ 292,644.00	\$ 140.00	\$ 168,000.00	\$ 263.82	\$ 316,584.00
06100-B	Timber deck boards for 8' wide pier including all fasteners	9600	SF	\$ 7.50	\$ 72,000.00	\$ 4.50	\$ 43,200.00	\$ 9.70	\$ 93,120.00	\$ 4.65	\$ 44,640.00	\$ 24.31	\$ 233,376.00	\$ 10.29	\$ 98,784.00
06100-C	Timber handrails for 8' wide pier including all connectors and fasteners	2356	LF	\$ 100.00	\$ 235,600.00	\$ 52.50	\$ 123,690.00	\$ 85.00	\$ 200,260.00	\$ 53.42	\$ 125,857.52	\$ 74.28	\$ 175,003.68	\$ 98.85	\$ 232,890.60
06100-D	Timber framing for one single-story observation platform with all connectors and fasteners, excluding piles	2	LS	\$ 12,000.00	\$ 24,000.00	\$ 12,000.00	\$ 24,000.00	\$ 15,000.00	\$ 30,000.00	\$ 12,309.68	\$ 24,619.36	\$ 19,072.00	\$ 38,144.00	\$ 13,099.00	\$ 26,198.00
06100-E	Timber deck boards for two single-story observation platforms including all fasteners	800	SF	\$ 10.00	\$ 8,000.00	\$ 6.00	\$ 4,800.00	\$ 11.00	\$ 8,800.00	\$ 4.65	\$ 3,720.00	\$ 25.00	\$ 20,000.00	\$ 12.50	\$ 10,000.00
06100-F	Timber handrails for two single-story observation platforms with all connectors and fasteners	120	LF	\$ 100.00	\$ 12,000.00	\$ 52.00	\$ 6,240.00	\$ 95.00	\$ 11,400.00	\$ 53.42	\$ 6,410.40	\$ 121.22	\$ 14,546.40	\$ 75.40	\$ 9,048.00
06100-G	Timber framing for one two-story observation platform with stairs including all connectors and fasteners, excluding piles	1	LS	\$ 30,000.00	\$ 30,000.00	\$ 14,000.00	\$ 14,000.00	\$ 23,000.00	\$ 23,000.00	\$ 13,935.48	\$ 13,935.48	\$ 15,000.00	\$ 15,000.00	\$ 22,703.00	\$ 22,703.00
06100-H	Timber deck boards for one two-story observation platform with stairs including all connectors and fasteners	800	SF	\$ 10.00	\$ 8,000.00	\$ 6.00	\$ 4,800.00	\$ 13.00	\$ 10,400.00	\$ 4.65	\$ 3,720.00	\$ 25.00	\$ 20,000.00	\$ 11.11	\$ 8,888.00
06100-I	Timber handrails for one two-story observation platform with all connectors and fasteners	120	LF	\$ 100.00	\$ 12,000.00	\$ 53.00	\$ 6,360.00	\$ 95.00	\$ 11,400.00	\$ 53.42	\$ 6,410.40	\$ 121.22	\$ 14,546.40	\$ 127.43	\$ 15,291.60
06100-J	12" Waler	2520	LF	\$ 25.00	\$ 63,000.00	\$ 30.00	\$ 75,600.00	\$ 38.00	\$ 95,760.00	\$ 34.84	\$ 87,796.80	\$ 21.75	\$ 54,810.00	\$ 29.23	\$ 73,659.60
06100-K	12" Diameter Class B timber piles, 30', for pier and two single-story observation platforms	7560	LF	\$ 24.00	\$ 181,440.00	\$ 33.00	\$ 249,480.00	\$ 32.00	\$ 241,920.00	\$ 33.68	\$ 254,620.80	\$ 31.84	\$ 240,710.40	\$ 32.72	\$ 247,363.20
06100-L	12" Diameter Class B timber piles, 40', for one two-story observation platform	320	LF	\$ 30.00	\$ 9,600.00	\$ 33.00	\$ 10,560.00	\$ 40.00	\$ 12,800.00	\$ 33.68	\$ 10,777.60	\$ 34.38	\$ 11,001.60	\$ 36.51	\$ 11,683.20
16050-A	LED Pier Lighting	1	LS	\$ 175,000.00	\$ 175,000.00	\$ 352,000.00	\$ 352,000.00	\$ 160,000.00	\$ 160,000.00	\$ 355,354.84	\$ 355,354.84	\$ 340,000.00	\$ 340,000.00	\$ 279,422.00	\$ 279,422.00
07000-A	Trash Receptacles	1	EA	\$ 1,500.00	\$ 1,500.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 4,839.10	\$ 4,839.10	\$ 1,500.00	\$ 1,500.00	\$ 1,900.00	\$ 1,900.00
07000-B	Educational Signage	8	EA	\$ 500.00	\$ 4,000.00	\$ 1,000.00	\$ 8,000.00	\$ 1,000.00	\$ 8,000.00	\$ 1,422.58	\$ 11,380.64	\$ 800.00	\$ 6,400.00	\$ 940.00	\$ 7,520.00
07000-C	Benches	5	EA	\$ 1,500.00	\$ 9,000.00	\$ 800.00	\$ 4,800.00	\$ 2,500.00	\$ 15,000.00	\$ 2,119.35	\$ 12,716.10	\$ 1,500.00	\$ 9,000.00	\$ 1,464.17	\$ 8,785.02
<b>Total Construction Base Bid</b>					<b>\$ 1,266,140.00</b>		<b>\$ 1,300,530.00</b>		<b>\$ 1,334,860.00</b>		<b>\$ 1,376,862.91</b>		<b>\$ 1,438,538.48</b>		<b>\$ 1,453,070.22</b>
06100-B	Alternate Bid: FRP Decking Deductive: Timber deck board for 8' wide pier including all fasteners	-9600	SF	\$ 7.50	\$ (72,000.00)	\$ 4.50	\$ (43,200.00)	\$ 9.70	\$ (93,120.00)	\$ (4.65)	\$ (44,640.00)	\$ (24.31)	\$ (233,376.00)	\$ (10.29)	\$ (98,784.00)
06100-E	Deductive: Timber deck boards for two single-story observation platforms including all fasteners	-800	SF	\$ 7.50	\$ (6,000.00)	\$ 6.00	\$ (4,800.00)	\$ 11.00	\$ (8,800.00)	\$ (4.65)	\$ (3,720.00)	\$ (25.00)	\$ (20,000.00)	\$ (12.50)	\$ (10,000.00)
06100-H	Deductive: Timber deck boards for one two-story observation platform including all fasteners	-800	SF	\$ 7.50	\$ (6,000.00)	\$ 6.00	\$ (4,800.00)	\$ 13.00	\$ (10,400.00)	\$ (4.65)	\$ (3,720.00)	\$ (25.00)	\$ (20,000.00)	\$ (11.11)	\$ (8,888.00)
06100-M	Additive: Fiberglass Reinforced Plastic panels for pier	9600	SF	\$ 27.50	\$ 264,000.00	\$ 26.00	\$ 249,600.00	\$ 39.70	\$ 381,120.00	\$ 25.55	\$ 245,280.00	\$ 24.57	\$ 235,872.00	\$ 25.59	\$ 245,664.00
06100-N	Additive: Fiberglass Reinforced Plastic panels for two single-story observation platforms	800	SF	\$ 27.50	\$ 22,000.00	\$ 26.00	\$ 20,800.00	\$ 41.00	\$ 32,800.00	\$ 25.55	\$ 20,440.00	\$ 31.25	\$ 25,000.00	\$ 21.95	\$ 17,560.00
06100-O	Additive: Fiberglass Reinforced Plastic panels for one double-story observation platform with stairs	800	SF	\$ 27.50	\$ 22,000.00	\$ 26.00	\$ 20,800.00	\$ 41.00	\$ 32,800.00	\$ 25.00	\$ 20,000.00	\$ 31.25	\$ 25,000.00	\$ 22.45	\$ 17,960.00
<b>Total Additive Alternate 1</b>					<b>\$ 234,000.00</b>		<b>\$ 238,400.00</b>		<b>\$ 334,400.00</b>		<b>\$ 233,640.00</b>		<b>\$ 12,496.00</b>		<b>\$ 163,512.00</b>
<b>Total Construction Base with Alternate</b>					<b>\$ 1,490,140.00</b>		<b>\$ 1,538,930.00</b>		<b>\$ 1,669,260.00</b>		<b>\$ 1,610,502.91</b>		<b>\$ 1,451,034.48</b>		<b>\$ 1,616,582.22</b>

\* Mathematical errors have been corrected

THIS IS TO CERTIFY THAT THE TABULATION OF BIDS SHOWN HEREIN IS ACCURATE TO THE BEST OF MY KNOWLEDGE AND BELIEF.



**NOTICE OF AWARD**

Date of Issuance: January 7, 2026

Owner: City of Diamondhead Owner's Project No.: 2025-015  
 Engineer: Chiniche Engineering & Surveying Engineer's Project No.: 17-057-00-13  
 Project: Jourdan River Boardwalk  
 Contract Name: Jourdan River Boardwalk  
 Bidder: Gill's Crane and Dozer Service, Inc.  
 Bidder's Address: 116 Marlin Drive, Slidell, LA 70461

You are notified that Owner has accepted your Bid dated **December 16, 2025**, for the above Contract, and that you are the Successful Bidder and are awarded a Contract for:

**Jourdan River Boardwalk**

The award is tentative, pending final review and approval by MDEQ and/or RESTORE Council.

The Contract Price of the awarded Contract is **\$1,266,140.00** (base bid only).

One copy of the Contract Documents accompanies this Notice of Award or has been transmitted or made available to Bidder electronically.

☒ Drawings will be delivered separately from the other Contract Documents.

You must comply with the following conditions precedent within 15 days of the date of receipt of this Notice of Award:

1. Deliver to Owner 3 originals of the Agreement, signed by Bidder (as Contractor).
2. Deliver with the signed Agreement(s) the Contract security (such as required performance and payment bonds) and insurance documentation, as specified in the Instructions to Bidders and in the General Conditions, Articles 2 and 6.
3. Other conditions precedent (if applicable): Current Certificate of Insurance

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Owner will return to you one fully signed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

Owner: **City of Diamondhead**

By (signature): \_\_\_\_\_

Name (printed): Jon McCraw

Title: City Manager

Copy: Engineer

Exhibit 1



2026-00

Item No.8.

5000 Diamondhead Circle · Diamondhead, MS 39525-3260  
Phone: 228.222.4626 Fax: 228.222.4390  
[www.diamondhead.ms.gov](http://www.diamondhead.ms.gov)

December 31, 2025

Diamondhead City Council  
5000 Diamondhead Circle  
Diamondhead, MS 39525

RE: Property and Flood Insurance for newly acquired properties from the DHPOA

Quotes have been received for property insurance for the Community Center, Diamondhead Airport, Twin Lakes, and Public Works facilities. The property policies written are based on replacement cost values and are effective December 29, 2025 expiring May 1, 2026 in order to coincide with existing policies with the flood insurance in effect for one year. The property policies have a 5% deductible (Lloyds of London) and the flood a \$1,250 deductible (Wright National Flood) with premiums as follows:

Property- Lloyd's of London	\$23,311.43 (all properties -excluding open pavilion at Twin Lakes)
Flood – Wright Flood	\$1,282.00 – Community Center Only

Thank you for your approval in this matter.

Sincerely,

A handwritten signature in blue ink that reads 'Jeannie Klein'.

Jeannie Klein  
City Clerk

Attachment - proposal

## STANDARD FLOOD NON-BINDING QUOTE



Wright National Flood Insurance Company  
A Stock Company  
PO Box 33003  
St. Petersburg, FL, 33733  
Office: 800.820.3242  
Fax: 800.850.3299

Item No.8.

AGENCY INFORMATION		QUOTE INFORMATION	
Agency Number	600221	Quote Number	23QT5693267599
Agency	ARTHUR J GALLAGHER RISK MANAGEMENT SERVICES LLC	Applicant	CITY OF DIAMONDHEAD
Address	PO BOX 250,	Current Date	12/31/2025
City, State, Zip	GULFPORT, MS 39502-0250	Effective Date	01/30/2026
Phone Number	228.863.5362	Rating Method	Rating Engine

BUILDING INFORMATION			
Property Address	5300 DIAMONDHEAD CIRCLE COMMUNITY CENTER	Building Replacement Cost	\$1,596,000
City, State, Zip	DIAMONDHEAD, MS 39525	Building Square Footage	12000 sq. ft.
Construction Date	02/02/1988	Occupancy Type	Non-Residential Building
Primary Residence	No	Foundation Type	Slab on Grade
Pre-FIRM	No	# of Floors	1
Newly Mapped Discount	No	Elevation Certificate	None
Machinery & Equipment	Not Elevated		
Building Flood Proofed	No		

COMMUNITY INFORMATION		COVERAGE/PREMIUM INFORMATION		
Program Type	Flood Regular Policies	Coverage	Limits	Deductible
Community	285254 - HANCOCK COUNTY*	Building	\$500,000	\$1,250
Flood Risk/Rated Zone	X	Contents	\$25,000	\$1,250
Zone Determination #	DRP00000000020296392	Discount/Surcharge	\$0	
Zone Reference #	1444773871	1 Year Premium	\$1,282	

## IMPORTANT NOTES

**THIS IS NOT AN OFFER FOR INSURANCE. THIS QUOTE IS NON-FIRM AND NON-BINDING AND SUBJECT TO REVIEW AND ADJUSTMENT.**

Please submit the required documentation listed on your application summary for review and approval. If additional information is required to actuarially rate the risk, you will be contacted.

## FLOOD INSURANCE WAIVER OF AGENT'S RESPONSIBILITY

I understand that, if I decline this protection, my agent and/or his/her agency will be held harmless and not liable in the event I suffer a flood loss. I have been made aware of the following facts:

1. Homeowners insurance does not cover flood damage.
2. Federal disaster assistance is most typically an interest-bearing loan.
3. Flooding can and does occur in low-risk zones nationwide.

(Initial next to the following. Sign and date at the bottom.)

\_\_\_\_\_ I reject building and contents coverage for flood protection.

\_\_\_\_\_ I understand that my building coverage is lower than the replacement cost of my structure.

Property Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

This quote is issued by Wright National Flood Insurance Company

20251231095130

The online application process must be completed. *Please do not submit this form with your payment.*

Carefully review the quote being provided for accuracy. Price and terms associated with this quote are subject to underwriting review and may not be available if FEMA rates change. **Please refer to the policy for complete terms, conditions, and exclusions.** Please refer to [www.ambest.com](http://www.ambest.com) for rating, financial size category and additional information on the insurance carrier shown on this quote.



## STANDARD FLOOD NON-BINDING QUOTE



Wright National Flood Insurance Company  
 A Stock Company  
 PO Box 33003  
 St. Petersburg, FL, 33733  
 Office: 800.820.3242  
 Fax: 800.850.3299

Item No.8.

## AVAILABLE DEDUCTIBLE/PREMIUM COMBINATIONS

Building	Contents	Discount/Surcharge	Total Premium
\$1,250	\$1,250	\$0	\$1,282
\$2,000	\$2,000	\$0	\$1,279
\$5,000	\$5,000	\$0	\$1,267
\$10,000	\$10,000	\$0	\$1,255
\$25,000	\$25,000	\$0	\$1,207
\$50,000	\$50,000	\$0	\$1,155

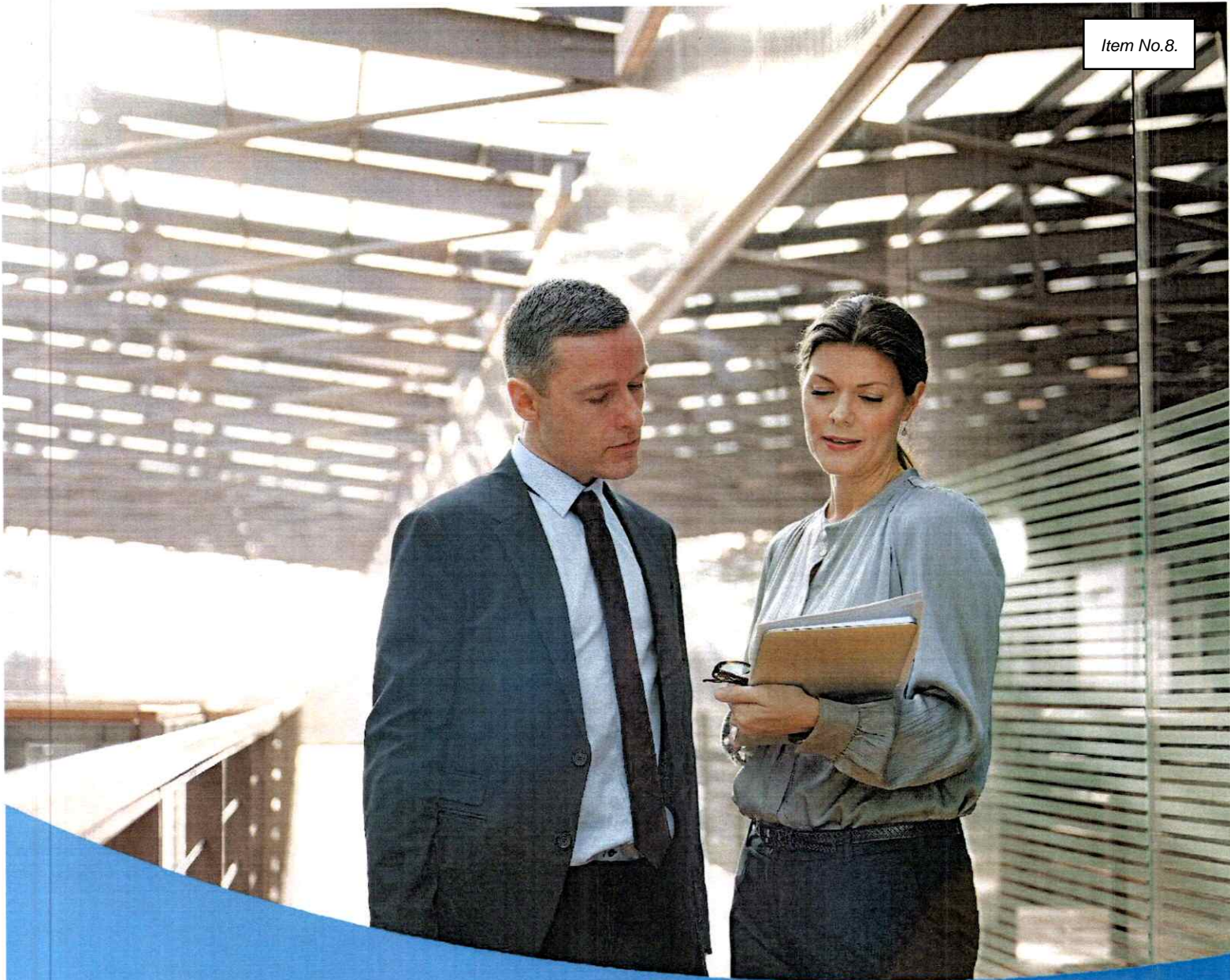
This quote is issued by Wright National Flood Insurance Company

20251231095130

The online application process must be completed. *Please do not submit this form with your payment.*

Carefully review the quote being provided for accuracy. Price and terms associated with this quote are subject to underwriting review and may not be available if FEMA rates change. **Please refer to the policy for complete terms, conditions, and exclusions.** Please refer to [www.ambest.com](http://www.ambest.com) for rating, financial size category and additional information on the insurance carrier shown on this quote.





## Proposal of Insurance

### City of Diamondhead

5000 Diamondhead Circle  
Diamondhead, MS 39525

Presentation Date: December 30, 2025

Arthur J Gallagher Risk Management Services, LLC  
AJG License Nos. IL 100292093 / CA 0D69293



**Gallagher**

Insurance | Risk Management | Consulting



## City of Diamondhead

### Proposal Summary

We appreciate the opportunity to quote your business insurance. This proposal is a summary of policy terms and conditions.

This proposal provides coverage highlights along with the attached carrier quotations for the following coverages:

- Property

It is recommended that you consider purchasing coverage for the following, which are not included in your insurance program:

- Flood
- Earth Movement
- Pollution

We are not aware of any changes in your exposures to loss, nor are we aware of any changes in your business operations that would necessitate additional coverage options. Please notify us immediately if you are planning any new business operations.

The values and schedules are per the expiring policy or the information you have previously provided. It is your responsibility to notify us of all necessary changes to your schedules.

Information contained in this proposal is intended to provide a brief overview of coverages. It should be used for reference purposes only. It is not intended to provide a full list of policy exclusions, limitations, and conditions. The provided quotes should be reviewed for further details. Coverage afforded to you is subject to all terms, conditions, and exclusions of the bound and issued policies.

#### To Bind Coverage:

Please refer to the attachment document titled, "*Client Authorization to Bind Coverage*":

- Note any changes you desire to be made
- Place a check mark next to the coverage(s) you wish to accept
- Date and Sign
- Return prior to the effective date of coverage

Thank you for allowing Gallagher to service your insurance needs. We appreciate your business and look forward to working with you in the coming year. Please contact me if you have any questions.

Sincerely,

*Lani Lenhoff, CIC*

Lani Lenhoff, CIC  
Assistant Vice President, Commercial Insurance Manager

Enclosure



Insurance | Risk Management | Consulting



## City of Diamondhead

## Your Gallagher Team

Your Gallagher team is a true partner. We have the expertise to understand your business and we're here to service and stay alongside you, every step of the way.

<i>Service Team</i>	<i>Role</i>	<i>Email</i>	<i>Phone</i>
<b>Frank Bordeaux</b> Area Executive Vice President	Producer	<a href="mailto:Frank_Bordeaux@aig.com">Frank_Bordeaux@aig.com</a>	(228) 563-6150 (p)
<b>Lani Lenhoff, CIC</b> Assistant Vice President, Commercial Insurance Manager	Client Service Manager	<a href="mailto:Lani_Lenhoff@aig.com">Lani_Lenhoff@aig.com</a>	(228) 563-6135 (p)



## City of Diamondhead

## Premium Summary

The estimated program cost for the options are outlined in the following table:

Line of Coverage		Renewal Option 1 = 5% ded	Renewal Option 2 = 3% ded
		Certain Underwriters at Lloyd's, London, Dellwood Specialty Insurance Company, Ironshore Specialty Insurance Company, AZGUARD Insurance Company, Scottsdale Insurance Company	Certain Underwriters at Lloyd's, London, Dellwood Specialty Insurance Company, Ironshore Specialty Insurance Company, AZGUARD Insurance Company, Scottsdale Insurance Company
Property	Premium Estimated Cost*	\$22,208.00 \$24,311.43	\$28,620.00 \$31,188.30
Total Cost		\$24,311.43	\$31,188.30

\*Estimated Cost includes all taxes, fees, surcharges and TRIA premium (if applicable)

Premiums are due and payable as billed and may be financed, subject to acceptance by an approved finance company. Following acceptance, completion (and signature) of a premium finance agreement with the specified down payment is required. Note: Unless prohibited by law, Gallagher may earn compensation for this optional value-added service.

Gallagher is responsible for the placement of the following lines of coverage: Property, Equipment Breakdown, Equipment Floater – Inland Marine, Cyber Liability, Crime, Package: (General Liability, Employment Practices Liability, Public Officials Liability), Commercial Lines Flood, Automobile.

It is understood that any other type of exposure/coverage is either self-insured or placed by another brokerage firm other than Gallagher. If you need help in placing other lines of coverage or covering other types of exposures, please contact your Gallagher representative.

Where permitted by law, Gallagher may assess a \$100 Agency Bill Administration Fee on all new and renewal policy placements where Gallagher is responsible for collecting client premium and remitting payment to insurance carriers and other third parties. In connection with such billing obligations, Gallagher assumes additional administrative, financial and compliance obligations that introduce significant risks to Gallagher's business. Should you change to direct bill, where available, or premium finance the transaction, you will not incur the Agency Bill Administration Fee.

## Named Insured

Named Insured	Property
City of Diamondhead	X

**Note:** Any entity not named in this proposal may not be an insured entity. This may include affiliates, subsidiaries, LLCs, partnerships, and joint ventures.



# City of Diamondhead

## Market Review

We approached the following carriers in an effort to provide the most comprehensive and cost-effective insurance program.

Line Of Coverage	Insurance Company ** (AM Best Rate/Financial Strength)	Market Response *	Admitted ***
Property – 5%	Certain Underwriters at Lloyd's, London (A XV), Dellwood Specialty Insurance Company (A- VIII), Ironshore Specialty Insurance Company (A XV), AZGUARD Insurance Company (A+ XIII), Scottsdale Insurance Company (A XV)	Quoted	Non-Admitted
Property – 3%	Certain Underwriters at Lloyd's, London (A XV), Dellwood Specialty Insurance Company (A- VIII), Ironshore Specialty Insurance Company (A XV), AZGUARD Insurance Company (A+ XIII), Scottsdale Insurance Company (A XV)	Quoted	Non-Admitted
Property	Velocity (incumbent)	Submitted; hangar and pavilion not eligible	Non-Admitted
Property	GenStar	All Declined due to hangar and fuel tank exposures	Non-Admitted
Property	Westchester		
Property	AmRisc		
Property	Northfield		
Property	Lloyds/VAVE		

\*If shown as an indication, the actual premium and acceptance of the coverage requested will be determined by the market after a thorough review of the completed application.

\*\*Gallagher companies use AM Best rated insurers and the rating listed above was verified on the date the proposal document was created.

Best's Credit Ratings™ reproduced herein appear under license from AM Best and do not constitute, either expressly or impliedly, an endorsement of Gallagher's service or its recommendations. AM Best is not responsible for transcription errors made in presenting Best's Credit Ratings™. Best's Credit Ratings™ are proprietary and may not be reproduced or distributed without the express written permission of AM Best.

A Best's Financial Strength Rating is an independent opinion of an insurer's financial strength and ability to meet its ongoing insurance policy and contract obligations. It is not a warranty of a company's financial strength and ability to meet its obligations to policyholders. Best's Credit Ratings™ are under continuous review and subject to change and/or affirmation. For the latest Best's Credit Ratings™ and Guide to Best's Credit Ratings, visit the AM Best website at <http://www.ambest.com/ratings>.

\*\*\*If coverage placed with a non-admitted carrier, it is doing business in the state as a surplus lines or non-admitted carrier and is neither subject to the same regulations as an admitted carrier nor do they participate in any state insurance guarantee fund.

Gallagher companies make no representations and warranties concerning the solvency of any carrier, nor does it make any representation or warranty concerning the rating of the carrier which may change.



## City of Diamondhead

## Coverage Highlights

Property Option #1 – 5% Wind/Hail Deductible (excludes wind/hail on pavilion)

Recommended Quote	
Policy Term	12/29/2025 – 05/01/2026
Carrier Name	Certain Underwriters at Lloyd's, London, Dellwood Specialty Insurance Company, Ironshore Specialty Insurance Company, AZGUARD Insurance Company, Scottsdale Insurance Company
Payment Plan	Premium is due within 20 days of binding.
Payment Method	Agency Bill
Payment Plan	Due In Full
<b>Premium &amp; Exposures</b>	
Property Premium	\$22,208.00
Terrorism - TRIA (Additional)	Declined by Insured
Amwins Inspection & Service Fee	\$460.00
Surplus Line Taxes and Fees	\$1,643.43
<b>Estimated Cost</b>	<b>\$24,311.43</b>
Exposure / Total Insurable Value as of	Total Insurable Value (TIV): \$2,446,000
Minimum Type	Minimum Earned Premium; Fees Fully Earned
Minimum Amount	25.00%
Valuation	Replacement Cost
Coinsurance	80%
Perils Covered (Special)	Special including theft and equipment breakdown Excluding flood and earth movement on all properties Excluding wind/hail Loc.#/Bldg.# 3/1 Excluding theft Loc.#/Bldg.# 1/1 & 2/1 unless you can verify safeguards in place: automatic burglary alarm, protecting the entire building, that signals to an outside central station or police station
<b>Core Property Coverage</b>	
Building	\$1,596,000 – Loc.#/Bldg.# 1/1 \$225,000 – Loc.#/Bldg.# 2/1 \$150,000 – Loc.#/Bldg.# 3/1 \$375,000 – Loc.#/Bldg.# 4/1
Business Personal Property	\$25,000 – Loc.#/Bldg.# 1/1 \$25,000 – Loc.#/Bldg.# 2/1
Miscellaneous Property (fuel tank)	\$50,000 – Loc.#/Bldg.# 4/1
<b>Equipment Breakdown Coverage</b>	
Equipment Breakdown	\$50,000
<b>Endorsements including but not limited to:</b>	
Significant policy endorsements include, but are not limited to, those listed on the attached quote/policy form/endorsements.	
<b>Exclusions including but not limited to:</b>	
Significant policy exclusions include, but are not limited to, those listed on the attached quote/policy form/endorsements.	
<b>Property Deductibles</b>	
All Other Perils Deductible	\$5,000 Per Occurrence
Wind/Hail Deductible	5% of the Limit(s) of insurance of covered property that has sustained loss or damage subject to a \$5,000 minimum deductible. This deductible applies per building, per occurrence.
<b>Equipment Breakdown Deductibles</b>	
Equipment Breakdown Deductible	\$5,000 Per Occurrence
<b>Other Significant Terms and Conditions / Restrictions</b>	





## City of Diamondhead

## Wind/Hail Excluded on Pavilion

Premises and operations are subject to inspection and compliance with any resulting recommendations.  
**COINSURANCE ALERT** - This policy contains a coinsurance clause that could limit the amount of recovery in the event of a covered loss. It is your responsibility to verify the adequacy of coverage for this risk. Please confirm that the quote includes adequately insured replacement cost values.

**Binding Requirements****Subject to:**

Completed and signed ACORD applications.

Completed and signed TRIA form (attached).

**Property Option #2 – 3% Wind/Hail Deductible (excludes wind/hail on pavilion)**

Recommended Quote	
12/29/2025 – 05/01/2026	
Policy Term	
Carrier Name	Certain Underwriters at Lloyd's, London, Dellwood Specialty Insurance Company, Ironshore Specialty Insurance Company, AZGUARD Insurance Company, Scottsdale Insurance Company
Payment Plan	Premium is due within 20 days of binding.
Payment Method	Agency Bill
Payment Plan	Due In Full
<b>Premium &amp; Exposures</b>	
Property Premium	\$28,620.00
Terrorism - TRIA (Additional)	Declined by Insured
Amwins Inspection & Service Fee	\$460.00
Surplus Line Taxes and Fees	\$2,108.30
<b>Estimated Cost</b>	<b>\$31,188.30</b>
Exposure / Total Insurable Value as of	Total Insurable Value (TIV): \$2,446,000
Minimum Type	Minimum Earned Premium; Fees Fully Earned
Minimum Amount	25.00%
Valuation	Replacement Cost
Coinsurance	80%
Perils Covered (Special)	Special including theft and equipment breakdown Excluding flood and earth movement on all properties Excluding wind/hail Loc.#/Bldg.# 3/1 Excluding theft Loc.#/Bldg.# 1/1 & 2/1 unless you can verify safeguards in place: automatic burglary alarm, protecting the entire building, that signals to an outside central station or police station
<b>Core Property Coverage</b>	
Building	\$1,596,000 – Loc.#/Bldg.# 1/1 \$225,000 – Loc.#/Bldg.# 2/1 \$150,000 – Loc.#/Bldg.# 3/1 \$375,000 – Loc.#/Bldg.# 4/1
Business Personal Property	\$25,000 – Loc.#/Bldg.# 1/1 \$25,000 – Loc.#/Bldg.# 2/1
Miscellaneous Property (fuel tank)	\$50,000 – Loc.#/Bldg.# 4/1
<b>Equipment Breakdown Coverage</b>	
Equipment Breakdown	\$50,000
<b>Endorsements including but not limited to:</b>	
Significant policy endorsements include, but are not limited to, those listed on the attached quote/policy form/endorsements.	
<b>Exclusions including but not limited to:</b>	
Significant policy exclusions include, but are not limited to, those listed on the attached quote/policy form/endorsements.	
<b>Property Deductibles</b>	
All Other Perils Deductible	\$5,000 Per Occurrence





## City of Diamondhead

Wind/Hail Deductible	3% of the Limit(s) of insurance of covered property that has sustained loss or damage subject to a \$5,000 minimum deductible. This deductible applies per building, per occurrence.
<b>Equipment Breakdown Deductibles</b>	
Equipment Breakdown Deductible	\$5,000 Per Occurrence
<b>Other Significant Terms and Conditions / Restrictions</b>	
Wind/Hail Excluded on Pavilion Premises and operations are subject to inspection and compliance with any resulting recommendations. COINSURANCE ALERT - This policy contains a coinsurance clause that could limit the amount of recovery in the event of a covered loss. It is your responsibility to verify the adequacy of coverage for this risk. Please confirm that the quote includes adequately insured replacement cost values.	
<b>Binding Requirements</b>	
<b>Subject to:</b>	
Completed and signed ACORD applications.	
Completed and signed TRIA form (attached).	



## City of Diamondhead

## Claims Reporting By Policy

**Immediately report all claims.** Each insurer requires notice of certain types of claims depending on the potential exposure or particular injury types. It is important to thoroughly review your policy to ensure you are reporting particular incidents and claims, based upon the insurer's policy requirements.

If you are using a third party administrator ("TPA"), your TPA may or may not report claims to an insurer on your behalf. Although we will assist you where requested, it is important that you understand whether your TPA will be completing this notification.

## Reporting to Gallagher or Assistance in Reporting

Coverage(s): Property	Immediately report claims directly to:
Gallagher Claim Center	Phone: 855-497-0578 Fax: 225-663-3224 Email: <a href="mailto:ggb.nrcclaimscenter@ajg.com">ggb.nrcclaimscenter@ajg.com</a>
Policy Term: 12/29/2025 - 05/01/2026	



# City of Diamondhead

## Proposal Disclosures

The following disclosures are hereby made a part of this proposal. Please review these disclosures prior to signing the Client Authorization to Bind or e-mail confirmation.

### Proposal Disclaimer

**IMPORTANT:** The proposal and/or any executive summaries outline certain terms and conditions of the insurance proposed by the insurers, based on the information provided by your company. The insurance policies themselves must be read to fully understand the terms, coverages, Exclusions including but not limited to: limitations and/or conditions of the actual policy contract of insurance. Policy forms will be made available upon request. We make no warranties with respect to policy limits or coverage considerations of the carrier.

### Compensation Disclosure

1. Gallagher Companies are primarily compensated from the usual and customary commissions, fees or, where permitted, a combination of both, for brokerage and servicing of insurance policies, annuity contracts, guarantee contracts and surety bonds (collectively "insurance coverages") handled for a client's account, which may vary based on market conditions and the insurance product placed for the client.
2. In placing, renewing, consulting on or servicing your insurance coverages, Gallagher companies may participate in contingent and supplemental commission arrangements with intermediaries and insurance companies that provide for additional compensation if certain underwriting, profitability, volume or retention goals are achieved. Such goals are typically based on the total amount of certain insurance coverages placed by Gallagher with the insurance company, not on an individual policy basis. As a result, Gallagher may be considered to have an incentive to place your insurance coverages with a particular insurance company. If you do not wish to have your commercial insurance placement included in consideration for additional compensation, contact your producer or service team for an Opt-out form.
3. Gallagher Companies may receive investment income on fiduciary funds temporarily held by them, or from obtaining or generating premium finance quotes, unless prohibited by law.
4. Gallagher Companies may also access or have an ownership interest in other facilities, including wholesalers, reinsurance intermediaries, captive managers, underwriting managers and others that act as intermediaries for both Gallagher and other brokers in the insurance marketplace some of which may earn and retain customary brokerage commission and fees for their work.

If you have specific questions about any compensation received by Gallagher and its affiliates in relation to your insurance placements, please contact your Gallagher representative for more details.

### TRIA/TRIPRA Disclaimer

If this proposal contains options to purchase TRIA/TRIPRA coverage, the proposed TRIA/TRIPRA program may not cover all terrorism losses. While the amendments to TRIA eliminated the distinction between foreign and domestic acts of terrorism, a number of lines of coverage excluded under the amendments passed in 2005 remain excluded including commercial automobile, burglary and theft insurance; surety insurance, farm owners multiple perils and professional liability (although directors and officers liability is specifically included). If such excluded coverages are required, we recommend that you consider purchasing a separate terrorism policy. Please note that a separate terrorism policy for these excluded coverages may be necessary to satisfy loan covenants or other contractual obligations. TRIPRA includes a \$100 billion cap on insurers' aggregate liability.

TRIPRA is set to expire on December 31, 2027. There is no certainty of extension, thus the coverage provided by your insurers may or may not extend beyond December 31, 2027. In the event you have loan covenants or other contractual obligations requiring that TRIA/TRIPRA be maintained throughout the duration of your policy period, we recommend that a separate "Stand Alone" terrorism policy be purchased to satisfy those obligations.

### Property Estimator Disclaimer

These property values were obtained using a desktop Property Estimator software operated by non-appraisal professionals. These property values represent general estimates which are not to be considered a certified appraisal. These property values include generalities and assumptions that may produce inaccurate values for specific structures.





# City of Diamondhead

## **Terms and Conditions**

It is important that we clearly outline the nature of our mutual relationship. The following terms and conditions (these "Terms") govern your relationship with Gallagher unless you have separately entered into a written services agreement with Gallagher relative to the policies and services outlined in this Proposal, in which case that services agreement will govern and control with respect to any conflicts with these Terms. These Terms will become effective upon your execution of the Client Authorization to Bind Coverage (the "CAB") included in this Proposal and shall survive for the duration of your relationship with Gallagher relative to the policies placed pursuant to the CAB or otherwise at your request.

## **Services**

Gallagher will represent and assist you in all discussions and transactions with insurance companies relating to the lines of insurance coverage set forth in the CAB and any other lines of insurance coverage with which you request Gallagher's assistance. Gallagher will consult with you regarding any matters involving these or other coverages for which you have engaged Gallagher. You have the sole discretion for approving any insurance policies placed, as well as all other material decisions involving your risk management, risk transfer and/or loss prevention needs.

Although you are responsible for notifying applicable insurance companies directly in connection with any claims, demands, suits, notices of potential claims or any other matters as required by the terms and conditions of your policies, Gallagher will assist you in determining applicable claim reporting requirements.

Gallagher is not required to provide Services to you if Gallagher reasonably considers that to do so would put Gallagher in breach of, or would expose Gallagher or its affiliates to fines, penalties or sanctions under any laws, regulations, professional rules or, in Gallagher's sole opinion, you have breached a term/the terms of the Policies. In such circumstances, Gallagher will be entitled to terminate its Services with immediate effect. In the event that Gallagher exercises its right to terminate its Services with immediate effect, Gallagher will not be responsible or liable to you for any direct or indirect loss which you or any other party may suffer as a result.

Please be aware that Gallagher is generally restricted from providing broking, claims handling or other services that relate to Cuba and Iran, including due to significant difficulties in processing payments and other commercial and reputational considerations.

## **Treatment of Information**

Gallagher understands the need to protect the confidentiality and security of your confidential and sensitive information and strives to comply with applicable data privacy and security laws. Your confidential and sensitive information will be protected by Gallagher and only used to perform services for you; provided that Gallagher may disclose and transfer your information (including transfers outside the United States in compliance with applicable laws) to our affiliates, agents or vendors that have a need to know such information in connection with the provision of such services (including insurance markets, as necessary, for marketing, quoting, placing and/or servicing insurance coverages). We may also disclose such information as required by applicable data protection laws or the order of any court or tribunal, subject to our providing you with prior notice as permitted by law. The parties agree that confidential information does not include aggregate, anonymized or de-identified data. In addition, we may also utilize your aggregated, anonymized, or de-identified information in connection with benchmarking, risk modeling and other data analytics, service or product improvements, and offerings, and similar business purposes. You further agree we may use your information with artificial intelligence or other automated applications for the purposes of improving or delivering our services to you.

We will (i) implement appropriate administrative, physical and technical safeguards to protect personal information; (ii) timely report security incidents involving personal information to affected parties and/or regulatory bodies; (iii) create and maintain required policies and procedures; and (iv) comply with data subjects' rights, as applicable. To the extent applicable under associated data protection laws, you are a "business" or "controller" and Gallagher is a "service provider" or "data processor." You will ensure that any information provided to Gallagher has been provided with any required notices and that you have obtained all required consents, if any and where required, or are otherwise authorized to transfer all information to Gallagher and enable Gallagher to process the information for the purposes described in this Proposal and as set forth in Gallagher's Privacy Policy located at <https://www.ajg.com/privacy-policy/>. Gallagher may update its Privacy Policy from time to time and any updates will be posted to such site.



# City of Diamondhead

## Dispute Resolution

Gallagher does not expect that it will ever have a formal dispute with any of its clients. However, in the event that one should arise, we should each strive to achieve a fair, expedient and efficient resolution and we'd like to clearly outline the resolution process.

- A. If the parties have a dispute regarding Gallagher's services or the relationship governed by this Proposal ("**Dispute**"), each party agrees to resolve that Dispute by mediation. If mediation fails to resolve the Dispute, you and Gallagher agree to binding arbitration. Each party waives all rights to commence litigation in court to resolve a Dispute, and specifically waives all rights to pursue relief by class action or mass action in court or through arbitration. However, the parties do not waive the ability to seek a court order of injunction in aid of the mediation and arbitration required by these Terms.
- B. The party asserting a Dispute must provide a written notice ("**Notice**") of the claim to the other party and to the American Arbitration Association ("**AAA**") in accordance with its Commercial Arbitration Rules and Mediation Procedures. All Dispute resolutions will take place in Chicago, IL, unless you and Gallagher agree to another location. The parties will equally divide all costs of the mediation and arbitration proceedings and will each pay their own attorneys' fees. All matters will be before a neutral, impartial and disinterested mediator or arbitrator(s) that have at least 20 years' experience in commercial and insurance coverage disputes.
- C. Mediation will occur within sixty (60) days of filing the Notice with the AAA. Mediation results will be reduced to a memorandum of understanding signed by you, Gallagher and the mediator. A Dispute that is not resolved in mediation will commence to binding arbitration. For Disputes in excess of \$500,000, either party may elect to have the Dispute heard by a panel of three (3) arbitrators. The award of the arbitrator(s) must be accompanied by a reasoned opinion prepared and signed by the arbitrator(s). Except as may be required by law, neither you, Gallagher, nor a mediator or arbitrator may disclose the existence, content or results of any Dispute or its dispute resolution proceeding without the prior written consent of both you and Gallagher.

## Electronic Delivery

In lieu of receiving documents in paper format, you agree, to the fullest extent permitted by law, to accept electronic delivery of any documents that Gallagher may be required to deliver to you (including, but not limited to, insurance policies and endorsements, account statements and all other agreements, forms and communications) in connection with services provided by Gallagher. Electronic delivery of a document to you may be made via electronic mail or by other electronic means, including posting documents to a secure website.

## Miscellaneous Terms

Gallagher is engaged to perform services as an independent contractor and not as your employee or agent, and Gallagher will not be operating in a fiduciary capacity.

Where applicable, insurance coverage placements and other services may require the payment of federal excise taxes, surplus lines taxes, stamping or other fees to the Internal Revenue Service, various State(s) departments of revenue, state regulators, boards or associations. In such cases, you will be responsible for the payment of the taxes and/or fees, which Gallagher will separately identify on related invoices.

The Proposal and these Terms are governed by the laws of the State of Illinois, without regard to its conflict of law rules.

If an arbitrator/court of competent jurisdiction determines that any provision of these Terms is void or unenforceable, that provision will be severed, and the arbitrator/court will replace it with a valid and enforceable provision that most closely approximates the original intent, and the remainder of these Terms will remain in effect.

Except to the extent in conflict with a services agreement that you may enter into with Gallagher, these Terms and the remainder of the Proposal constitute the entire agreement between you and Gallagher with respect to the subject matter of the Proposal, and supersede all prior negotiations, agreements and understandings as to such matters.

## City of Diamondhead

### Compensation Disclosure Schedule

Client Name: City of Diamondhead

Coverage(s)	Carrier Name(s)	Wholesaler, MGA, Or Intermediary Name <sup>1</sup>	Est. Annual Premium <sup>2</sup>	Gallagher U.S. Owned Wholesaler, MGA, Or Intermediary % And/or Fee
Property – 5%	Certain Underwriters at Lloyd's, London, Dellwood Specialty Insurance Company, Ironshore Specialty Insurance Company, AZGUARD Insurance Company, Scottsdale Insurance Company	Amwins Access Insurance Services, LLC	\$23,456.00	N/A
Property – 3%	Certain Underwriters at Lloyd's, London, Dellwood Specialty Insurance Company, Ironshore Specialty Insurance Company, AZGUARD Insurance Company, Scottsdale Insurance Company	Amwins Access Insurance Services, LLC	\$28,620.00	N/A



## City of Diamondhead

1 We were able to obtain more advantageous terms and conditions for you through an intermediary/ wholesaler.

2 If the premium is shown as an indication: The premium indicated is an estimate provided by the market. The actual premium and acceptance of the coverage requested will be determined by the market after a thorough review of the completed application.

\* A verbal quotation was received from this carrier. We are awaiting a quotation in writing.

**Note:** When placing business with insurance companies, Gallagher Companies receive commission based on negotiated contractual terms with those carriers. The commission rate is a percentage of the premium excluding taxes and fees. Major lines of coverage, and their typical range of commissions are listed below. If you wish to receive more details on actual compensation paid to Gallagher Companies, please contact your Gallagher representative.

- |                                  |                             |   |
|----------------------------------|-----------------------------|---|
| ▪ Accident & Health: 15-25%      | ▪ Property: 15-22%          | ▪ Package / Business Owners Package: 15-16.8% |
| ▪ Aviation: 14-15%               | ▪ Inland Marine: 20-22.5%   | ▪ Workers Compensation: 8-11%                 |
| ▪ Contract Bonds: 20-30%         | ▪ Ocean Marine: 15-17.5%    | ▪ All Other Commercial: 10-20%                |
| ▪ All Other Bonds/Surety: 30-35% | ▪ Casualty: 14-15%          | ▪ Executive/Professional Lines: 15-17.5%      |
| ▪ Builders Risk: 15-18%          | ▪ Commercial Auto: 12.5-15% | ▪ Medical Malpractice: 10-12%                 |

Compensation to Gallagher may also be disclosed in a Client Services Agreement or Consulting Services Agreement.





## City of Diamondhead

## Client Authorization to Bind Coverage

After careful consideration of Gallagher's proposal dated 12/30/2025, we accept the following coverage(s). Please check the desired coverage(s) and note any coverage amendments below:

	Coverage/Carrier
<input type="checkbox"/> Accept <input type="checkbox"/> Reject	<b>Property – 5% Option 1</b> Certain Underwriters at Lloyd's, London, Dellwood Specialty Insurance Company, Ironshore Specialty Insurance Company, AZGUARD Insurance Company, Scottsdale Insurance Company
<input type="checkbox"/> Accept <input type="checkbox"/> Reject	<b>TRIA - Property</b>
<input type="checkbox"/> Accept <input type="checkbox"/> Reject	<b>Property – 3% Option 2</b> Certain Underwriters at Lloyd's, London, Dellwood Specialty Insurance Company, Ironshore Specialty Insurance Company, AZGUARD Insurance Company, Scottsdale Insurance Company
<input type="checkbox"/> Accept <input type="checkbox"/> Reject	<b>TRIA - Property</b>

## Additional Recommended Coverages

Gallagher recommends that you purchase the following additional coverages for which you have exposure. By checking the box(es) below, you are requesting that Gallagher provide you with a Proposal for this coverage. By not requesting a Proposal for this coverage, you assume the risk of any uncovered loss.

- ☐ Earth Movement  
☐ Flood  
☐ Pollution

The above coverage(s) does not necessarily represent the entirety of available insurance products. If you are interested in pursuing additional coverages other than those listed in the Additional Recommended Coverages, please list below:

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## Coverage Amendments and Notes:

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## City of Diamondhead

### Exposures and Values

You confirm the payroll, values, schedules, and any other information pertaining to your operations, and submitted to the underwriters, were compiled from information provided by you. If no updates were provided to Gallagher, the values, exposures and operations used were based on the expiring policies. You acknowledge it is your responsibility to notify Gallagher of any material change in your operations or exposures.

### Additional Terms and Disclosures

Gallagher is not an expert in all aspects of your business. Gallagher's Proposals for insurance are based upon the information concerning your business that was provided to Gallagher by you. Gallagher expects the information you provide is true, correct and complete in all material respects. Gallagher assumes no responsibility to independently investigate the risks that may be facing your business, but rather have relied upon the information you provide to Gallagher in making our insurance Proposals.

Gallagher's liability to you arising from any of Gallagher's acts or omissions will not exceed \$20 million in the aggregate. The parties each will only be liable for actual damages incurred by the other party, and will not be liable for any indirect, special, exemplary, consequential, reliance or punitive damages. No claim or cause of action, regardless of form (tort, contract, statutory, or otherwise), arising out of, relating to or in any way connected with the Proposal, any of Gallagher's services or your relationship with Gallagher may be brought by either party any later than two (2) years after the accrual of the claim or cause of action.

Gallagher has established security controls to protect Client confidential information from unauthorized use or disclosure. For additional information, please review Gallagher's Privacy Policy located at <https://www.ajg.com/privacy-policy/>.

You have read, understand and agree that the information contained in the Proposal and all documents attached to and incorporated into the Proposal, is correct and has been disclosed to you prior to authorizing Gallagher to bind coverage and/or provide services to you. By signing below, or authorizing Gallagher to bind your insurance coverage through email when allowed, you acknowledge you have reviewed and agree with terms, conditions and disclosures contained in the Proposal.

By:

\_\_\_\_\_  
Print Name (Specify Title)

City of Diamondhead

Company

\_\_\_\_\_  
Signature

Date:

\_\_\_\_\_





We have prepared a quote for you

**DPD - Insight LPR - 2025-12-23**

Quote # 072451

Version 1

Prepared for:

**Diamondhead Police Department**

Darryl Russell

[Darryl.Russell@co.hancock.ms.us](mailto:Darryl.Russell@co.hancock.ms.us)

190 E. Capitol Street Suite 175  
Jackson, MS 39211  
www.metrixsolutions.com  
6013522120



Item No.9.

## Products

Item	Description	Price	Qty	Ext. Price
INSIGHT-PTZLPR	Insight PTZ LPR Camera - Annual Recurring	\$2,200.00	1	\$2,200.00
PTZLPR-WARRANTY	Insight PTZ LPR Warranty - Included	\$0.00	1	\$0.00
INSIGHT-LPRDS	Insight LPR PTZ Data Storage - Included	\$0.00	1	\$0.00
INSIGHT-INSTALL	Insight LPR Installation - One-Time Fee	\$550.00	4	\$2,200.00
INSIGHT-DS-EC	Insight LPR Data Storage (Existing Cameras) - Annual Recurring	\$330.00	5	\$1,650.00

Subtotal: \$6,050.00

Original proposal approved  
11/4/25



## Insight LPR

Item	Description	Price	Qty	Ext. Price
INSIGHT-PTZLPR	Insight PTZ LPR Camera - Annual Recurring Fee	\$2,400.00	1	\$2,400.00
INSIGHT-INSTALL	Insight LPR Installation - One-Time Fee	\$600.00	1	\$600.00
INSIGHT-DS-EC	Insight LPR Data Storage (Existing Cameras) - Annual Recurring	\$800.40	5	\$4,002.00

Subtotal: **\$7,002.00**

Proposed Revision

## DPD - Insight LPR - 2025-12-23

### Prepared by:

**Metrix Solutions**  
Harrison Partridge  
601-863-0086  
Fax  
harrisonpartridge@pileum.com

### Prepared for:

**Diamondhead Police Department**  
500 Diamondhead Circle  
Diamondhead, MS 39525  
Darryl Russell  
Darryl.Russell@co.hancock.ms.us  
(228) 222-4649

### Quote Information:

**Quote #: 072451**  
Version: 1  
Delivery Date: 12/23/2025  
Expiration Date: 01/22/2026

## Quote Summary

Description	Amount
Insight LPR	\$7,002.00

**Total: \$7,002.00**

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Signature

Date



## ▶ Insight LPR License Agreement

### License Agreement

#### GOVERNMENT AGENCY CUSTOMER AGREEMENT

##### (SERVICE AGREEMENT)

This Government Agency Customer Agreement (Service Agreement) (this “**Agreement**”) is entered into by and between **Insight LPR, LLC**, a Delaware limited liability company, with a place of business at 1014 MS-471, Brandon, MS 39042 (“**Insight**”) and **Diamondhead Police Department**, with a place of business at **500 Diamondhead Circle, Diamondhead, MS, 39525** (“**Agency**”) (each a “**Party**,” and together, the “**Parties**”).

##### RECITALS

WHEREAS, Insight offers a software and hardware solution for automatic license plate detection through Insight’s technology platform (the “**Insight Service**”), and upon detection, the Insight Service creates Footage (as defined herein) and can provide notifications to Agency upon the instructions of a Non-Agency End User (“**Notifications**”);

WHEREAS, Agency desires to utilize the Hardware from Insight and to use and/or have installed access to the Insight Service and Hardware in order to create, view, search Footage and receive Notifications, including those from non-Agency users of the Insight System (where there is an investigative purpose) such as schools, neighborhood homeowners’ associations, businesses, and individual users; and

WHEREAS, Insight desires to provide Agency the Insight Service and Hardware and any access thereto, subject to the terms and conditions of this Agreement, solely for the purpose of crime awareness and prevention by police departments and evidence gathering (“**Purpose**”).

NOW, THEREFORE, Insight and Agency agree as follows and further agree to incorporate the Recitals into this Agreement.

**1A. TERM OF CONTRACT.** This Agreement is effective upon the complete execution hereof by the Parties and continues unless otherwise terminated as provided herein. Specifically, Insight may terminate this Agreement upon the first to occur of: (i) Agency’s breach of any terms hereof or any license for third-party software; (ii) Agency’s use of the Insight Service is prohibited by law or is disruptive to, adversely impacts or causes a malfunction of the Insight Service, Insight’s network or systems; or (iii) Insight receives an order from a court or a regulatory authority to cease the provision of the Insight Service to Agency. Upon termination of this Agreement, Insight immediately will cease providing the Insight Service to Agency, all licenses provided by Insight hereunder will terminate, and all Hardware made available to Agency will be returned promptly to Insight, whether such delivery is made by Agency or by Insight repossessing such Hardware, as determined by Insight.

**DEFINITIONS.** Certain capitalized terms, not otherwise defined herein, have the meanings set forth or cross-referenced in this **Section 1**.

“**Agency**” has the meaning set forth in the preamble.

“**Agency Data**” means the data, media and content provided by Agency through the Insight Service. For the avoidance of doubt, the Agency Data will include the Footage and geolocation information and environmental data

collected by sensors built into the Units.

**“Agency’s Installation Obligations”** has the meaning set forth in **Section 2.7.2**.

**“Aggregated Data”** has the meaning set forth in **Section 4.4**.

**“Agreement”** means this Government Agency Customer Agreement (Service Agreement).

**“Authorized End User”** means any individual employees, agents, or contractors of Agency accessing or using the Insight Service through the Web Interface, under the rights granted to Agency pursuant to this Agreement.

**“Defect”** has the meaning set forth in **Section 6.1**.

**“Deployment Plan”** has the meaning set forth in **Section 2.7.1**.

**“Designated Location”** has the meaning set forth in **Section 2.7.1**.

**“Disclosing Party”** has the meaning set forth in **Section 4.1**.

**“Documentation”** means text and/or graphical documentation, whether in electronic or printed format, that describe the features, functions and operation of the Insight Service and Hardware which is provided by Insight to Agency in accordance with the terms of this Agreement.

**“Effective Date”** has the meaning set forth on the Order Form.

**“Embedded Software”** means the software and/or firmware embedded or preinstalled on the Hardware.

**“Footage”** means still images and/or video recordings of suspect vehicles captured by the Hardware in the course of and provided via the Insight Service.

**“Hardware”** means the cameras provided by Insight to Agency and any other physical elements that interact with the Embedded Software and the Web Interface to provide the Insight Service. The term **“Hardware”** excludes the Embedded Software.

**“Implementation Fee(s)”** means the monetary fees associated with the Installation Services, set forth in **Section 2.7**.

**“Initial Fees”** has the meaning set forth in **Section 5.1**.

**“Insight”** has the meaning set forth in the recitals.

**“Insight Designated Locations”** has the meaning set forth in **Section 2.7.1**.

**“Insight IP”** means the Insight Service, the Documentation, the Embedded Software, the Installation Services, and any and all intellectual property therein or otherwise provided to Agency and/or its Authorized End Users in connection with the foregoing.

**“Insight Service”** means the provision, via the Web Interface, of Insight’s software application for automatic



license plate detection, searching image records, and sharing Footage.

**“Installation Services”** means the services provided by Insight regarding the installation, placements and configuration of the Hardware, pursuant to the Order Form.

**“Monitoring Services”** has the meaning set forth in **Section 2.9**.

**“No-Fee Term”** has the meaning set forth in **Section 5.4**.

**“Non-Agency End User”** means Insight’s non-Agency customer that has elected to give Agency access to its data in the Insight System.

**“Non-Agency End User Data”** means the Footage, geolocation data, environmental data and/or Notifications of a Non-Agency End User.

**“Notifications”** has the meaning set forth in the recitals.

**“On-Site Services”** has the meaning set forth in **Section 2.9**.

**“Order Form”** means the Proforma Invoice attached hereto as **Exhibit A**.

**“Party”** has the meaning set forth in the preamble.

**“Permitted Purpose”** has the meaning set forth in **Section 2.4**.

**“Proprietary Information”** has the meaning set forth in **Section 4.1**.

**“Purpose”** has the meaning set forth in the recitals.

**“Receiving Party”** has the meaning set forth in **Section 4.1**.

**“Reinstalls”** has the meaning set forth in **Section 2.7.1**.

**“Service Suspension”** has the meaning set forth in **Section 2.6**.

**“Special Terms”** has the meaning set forth in **Section 2.10**.

**“Terms”** has the meaning set forth on the Order Form.

**“Unit(s)”** means the Hardware together with the Embedded Software.

**“User ID”** has the meaning set forth in **Section 2.1**.

**“Usage Fee”** means the subscription fees to be paid by Agency for ongoing access to Services and Hardware set forth in **Section 5.1**.

**“Web Interface”** means the website(s) or application(s) through which Agency and its Authorized End Users can access the Insight Service in accordance with the terms of this Agreement.



## INSIGHT SERVICE AND SUPPORT

**Provision of Access.** Subject to the terms of this Agreement, Insight hereby grants to Agency a non-exclusive, non-transferable right to access the features and functions of the Insight Service via the Web Interface during the Service Term and No-Fee Term, solely for the Authorized End Users. The Footage will be available for Agency's designated administrator, listed on the Order Form, and any Authorized End Users to access via the Web Interface. Authorized End Users will be required to sign up for an account, and select a password and username ("User ID"). Insight will also provide Agency the Documentation to be used in accessing and using the Insight Service. Agency shall be responsible for all acts and omissions of Authorized End Users, and any act or omission by an Authorized End User which, if undertaken by Agency, would constitute a breach of this Agreement, shall be deemed a breach of this Agreement by Agency. Agency shall undertake reasonable efforts to make all Authorized End Users aware of the provisions of this Agreement as applicable to such Authorized End User's use of the Insight Service and shall cause Authorized End Users to comply with such provisions. Insight may use the services of one or more third parties to deliver any part of the Insight Service, including without limitation using a third party to host the Web Interface which the Insight Service makes available to Agency and Authorized End Users. Insight will pass through any warranties that Insight receives from its then current third-party service provider to the extent that such warranties can be provided to Agency. SUCH WARRANTIES, AS PROVIDED AS HONORED BY SUCH THIRD PARTIES, ARE AGENCY'S SOLE AND EXCLUSIVE REMEDY AND INSIGHT'S SOLE AND EXCLUSIVE LIABILITY WITH REGARD TO SUCH THIRD-PARTY SERVICES, INCLUDING WITHOUT LIMITATION HOSTING THE WEB INTERFACE. Agency agrees to comply with any acceptable use policies and other terms of any third-party service provider that are provided or otherwise made available to Agency from time to time.

**Embedded Software License.** Subject to all terms of this Agreement, Insight grants Agency a limited, nonexclusive, non-transferable, non-sublicensable (except to the Authorized End Users), revocable right to use the Embedded Software as installed on or linked by a cloud-based interface to the Hardware by Insight; in each case, solely as necessary for Agency to use the Insight Service.

**Documentation License.** Subject to the terms of this Agreement, Insight hereby grants to Agency a nonexclusive, non-transferable right and license to use the Documentation during the Service Term for Agency's internal purposes in connection with its use of the Insight Service as contemplated herein.

**Usage Restrictions.** The purpose for usage of the equipment, the Insight Service and support, and the Insight IP is solely to facilitate gathering evidence that could be used in a criminal investigation by the appropriate government agency and not for tracking activities that the system is not designed to capture ("Permitted Purpose"). Agency will not, and will not permit any Authorized End Users to, (i) copy or duplicate any of the Insight IP; (ii) decompile, disassemble, reverse engineer or otherwise attempt to obtain or perceive the source code from which any software component of any of the Insight IP is compiled or interpreted, or apply any other process or procedure to derive the source code of any software included in the Insight IP, or attempt to do any of the foregoing, and Agency acknowledges that nothing in this Agreement will be construed to grant Agency any right to obtain or use such source code; (iii) modify, alter, tamper with or repair any of the Insight IP, or create any derivative product from any of the foregoing, or attempt to do any of the foregoing, except with the prior written consent of Insight; (vi) interfere or attempt to interfere in any manner with the functionality or proper working of any of the Insight IP; (v) remove, obscure, or alter any notice of any intellectual property or proprietary right appearing on or contained within any of the Insight IP; (vii) use the Insight Service or Hardware for timesharing or service bureau purposes or otherwise for the benefit of a third party or any purpose other than the Purpose; (viii) use the Insight Service or Hardware, support, equipment and the Insight IP for anything other than the Permitted Purpose; or (ix) assign, sublicense, sell, resell, lease, rent or otherwise transfer or convey, or pledge as security or otherwise encumber, Agency's rights under Sections 2.1, 2.2, or 2.3.

**Retained Rights; Ownership.** As between the Parties subject to the rights granted in this Agreement, Insight and its



licensors retain all right, title and interest in and to the Hardware, the Insight IP and their respective components, and Agency acknowledges that it neither owns nor acquires any additional rights in and to the foregoing not expressly granted by this Agreement. Agency further acknowledges that Insight retains the right to use the foregoing for any purpose in its sole discretion. There are no implied rights.

**Suspension.** Notwithstanding anything to the contrary in this Agreement, Insight may temporarily suspend Agency's and any Authorized End User's access to any portion or all of the Insight IP if Insight reasonably determines that (a) there is a threat or attack on any of the Insight IP; (b) Agency's or any Authorized End User's use of the Insight Service or Hardware disrupts or poses a security risk to the Insight Service or any other customer or vendor of Insight; (c) Agency or any Authorized End User is/are using the Insight IP for fraudulent or illegal activities; (d) Insight's provision of the Insight Service and Hardware to Agency or any Authorized End User is prohibited by applicable law; (e) any vendor of Insight has suspended or terminated Insight's access to or use of any third party services or products required to enable Agency to access the Insight IP; or (f) Agency has violated any term of this provision, including, but not limited to, utilizing the Insight Service or Hardware for anything other than the Permitted Purpose (each such suspension, in accordance with this **Section 2.6**, a "**Service Suspension**"). Insight will make commercially reasonable efforts, circumstances permitting, to provide written notice of any Service Suspension to Agency (including notices sent to Insight's registered e-mail address) and to provide updates regarding resumption of access to the Insight IP following any Service Suspension. Insight will use commercially reasonable efforts to resume providing access to the Insight Service and Hardware as soon as reasonably possible after the event giving rise to the Service Suspension is cured. Insight will have no liability for any damage, liabilities, losses (including any loss of data or profits) or any other consequences that Agency or any Authorized End User may incur as a result of a Service Suspension.

#### **Installation Services.**

**Designated Locations.** Prior to performing the physical installation of the Units, Insight shall advise Agency on the location and positioning of the Units for optimal license plate image capture, as conditions and location allow. Insight and Agency must mutually agree on the location (mounting site or pole), position and angle of the Units (the "**Deployment Plan**") (each Unit location so designated by Agency, a "**Designated Location**"). Insight shall have no liability to Agency resulting from any poor performance, functionality or Footage resulting from or otherwise relating to the Designated Locations or delay in installation due to Agency's delay in identifying the choices for the Designated Locations, in ordering and/or having the Designated Location ready for installation, including having all electrical work preinstalled and permits ready. Designated Locations that are suggested by Insight and accepted by Agency without alteration will be known as "**Insight Designated Locations**." After a Deployment Plan with Designated Locations and equipment has been agreed upon by both Insight and the Agency, any subsequent changes to the Deployment Plan ("**Reinstalls**") driven by Agency's request will incur a charge for Insight's then-current list price for Reinstalls, as listed in the then-current Reinstall Policy as set forth on **Exhibit B** attached hereto and any equipment charges. These changes include but are not limited to camera re-positioning, adjusting of camera mounting, re-angling, removing foliage, camera replacement, changes to heights of poles, regardless of whether the need for Reinstalls related to vandalism, weather, theft, lack of criminal activity in view, and the like.

**Agency's Installation Obligations.** Agency agrees to allow Insight and its agents reasonable access in and near the Designated Locations at all reasonable times upon reasonable notice for the purpose of performing the installation work. "**Agency's Installation Obligations**" include, to the extent required by the Deployment Plan, but are not limited to, electrical work to provide a reliable source of 120V AC power that follow Insight guidelines and comply with local regulations if adequate solar exposure is not available. Agency is solely responsible for: (i) any permits or associated costs, and managing the permitting process; (ii) any federal, state or local taxes including property, license, privilege, sales, use, excise, gross receipts or other similar taxes which may now or hereafter become applicable to, measured by or imposed upon or with respect to the installation of the Hardware and its use; or (iii) any other services performed in connection with installation of the Hardware. Any fees payable to include the foregoing. Without being obligated or taking any



responsibility for the foregoing, Insight may pay and invoice related costs to Agency if Agency did not address them or a third party requires Insight to pay. Agency represents and warrants that it has all necessary right title and authority and hereby authorizes Insight to install the Hardware at the Designated Locations and to make any necessary inspections or tests in connection with such installation.

**Insight's Installation Obligations.** The Hardware shall be installed in a workmanlike manner in accordance with Insight's standard installation procedures, and the installation will be completed within a reasonable time from the time that the Designated Locations are selected by Agency. Following the initial installation of the Hardware and any subsequent Reinstalls or maintenance operations, Insight's obligation to perform installation work shall cease; however, Insight will continue to monitor the performance of the Units and receive access to the Footage after the initial installation in order to monitor performance and provide any necessary maintenance solely as a measure of quality control. Agency can opt out of Insight's access in the preceding sentence, which would waive Insight's responsibility to ensure such action was successful. Agency understands and agrees that the Insight Service will not function without the Hardware. Labor may be provided by Insight or a third party.

**Hazardous Conditions.** Unless otherwise stated in this Agreement, Insight's price for the Insight Service under this Agreement does not contemplate work in any areas that contain hazardous materials, or other hazardous conditions, including, without limit, asbestos. In the event any such hazardous materials are discovered in a Designated Location in which Insight is to provide the Insight Service and Hardware, Insight shall have the right to cease work immediately in the area affected until such materials are removed or rendered harmless. Any additional expenses incurred by Insight as a result of the discovery or presence of hazardous material or hazardous conditions shall be the responsibility of Agency and shall be paid promptly upon billing.

**Support Services.** Subject to the payment of fees, Insight shall monitor the performance and functionality of the Insight Service and Hardware and may, from time to time, advise Agency on changes to the Insight Service, Installation Services, or the Designated Locations which may improve the performance or functionality of the Insight Service or may improve the quality of the Footage. The work, its timing, and the fees payable relating to such work shall be agreed by the Parties prior to any alterations to or changes of the services or the Designated Locations ("**Monitoring Services**"). Subject to the terms hereof, Insight will provide Agency with reasonable technical and on-site support and maintenance services ("**On-Site Services**") in-person or by e-mail at [support@insightlpr.com](mailto:support@insightlpr.com). Insight will use commercially reasonable efforts to respond to requests for support.

**Hardware Upgrades; Proprietary Markings.** As technology evolves, Insight reserves the right to replace or upgrade the Hardware at its discretion, from time to time, at no additional charge to Agency. Any such upgraded equipment will be deemed Hardware provide under the terms of this Agreement. Agency shall not alter, remove or hide any notices affixed to the Hardware, nor shall Agency permit any other person or entity to do so.

**Special Terms.** From time to time, Insight may offer certain "**Special Terms**" related to guarantees, service and support which are indicated in the proposal and on the order form and will become part of this Agreement. To the extent that any terms of this Agreement are inconsistent or conflict with the Special Terms, the Special Terms shall control.

**Changes to Platform.** Insight may, in its sole discretion, make any changes to any system or platform that it deems necessary or useful to (i) maintain or enhance (a) the quality or delivery of the Insight Service, (b) the competitive strength of, or market for, the Insight Service, (c) such platform or system's cost efficiency or performance, or (ii) to comply with applicable law.

#### **AGENCY RESTRICTIONS AND RESPONSIBILITIES**

**Agency Obligations.** Agency agrees to provide ~~Insight with~~ accurate, complete, and updated registration information.



Agency may not select as its User ID a name that Agency does not have the right to use, or another person's name with the intent to impersonate that person. Agency may not transfer its account to anyone else without prior written permission of Insight, which consent may be withheld, conditioned, or denied at the sole discretion of Insight. Agency will not share its account or password with anyone, and must protect the security of its account and password. Agency is responsible for any activity associated with its account. Agency shall be responsible for obtaining and maintaining any equipment and ancillary services needed to connect to, access or otherwise use the Insight Service. Agency will, at its own expense, provide assistance to Insight, including, but not limited to, by means of access to, and use of, Agency facilities, as well as by means of assistance from Agency personnel, to the limited extent any of the foregoing may be reasonably necessary to enable Insight to perform its obligations hereunder, including, without limitation, any obligations with respect to support services or any Installation Services.

**Agency Representations and Warranties.** Agency represents, covenants, and warrants that Agency will use the Insight Service and Hardware only in compliance with this Agreement and all applicable laws and regulations, including but not limited to any laws relating to the recording or sharing of video, photo, or audio content and retention thereof. **Agency hereby agrees to indemnify and hold harmless Insight against any damages, losses, liabilities, settlements and expenses, including, without limitation, costs and attorneys' fees, in connection with any claim or action that arises from an alleged violation of the foregoing, Agency's Installation Obligations, or otherwise from Agency's use of the Insight Service, Hardware and any Software, including any claim that such actions violate any applicable law or third party right. Although Insight has no obligation to monitor Agency's use of the Insight Service and Hardware, Insight may do so and may prohibit any use of the Insight Service and Hardware it believes may be (or alleged to be) in violation of the foregoing.**

#### **CONFIDENTIALITY; AGENCY DATA; NON-AGENCY DATA**

##### **Confidentiality.**

Each Party (the "Receiving Party") understands that the other Party (the "Disclosing Party") has disclosed or may disclose business, technical or financial information relating to the Disclosing Party's business (hereinafter referred to as "Proprietary Information" of the Disclosing Party). Proprietary Information of Insight is non-public information including but not limited to features, functionality, designs, user interfaces, trade secrets, intellectual property, business plans, marketing plans, works of authorship, hardware, customer lists and requirements, and performance of the Insight Service and the Hardware. Proprietary Information of Agency includes non-public Agency Data, Non-Agency End User Data, and data provided by Agency or a Non-Agency End User to Insight or collected by Insight via the Unit, including the Footage, to enable the provision of the Insight Service. Except with respect to Insight's ability to share data collected via a Unit (including the Footage) as provided in **Section 4.1.3** and **Section 4.4**, the Receiving Party shall not disclose, use, transmit, inform or make available to any entity, person, or body any of the Proprietary Information, except as a necessary part of performing its obligations hereunder, and shall take all such actions as are reasonably necessary and appropriate to preserve and protect the Proprietary Information and the Parties' respective rights therein, at all times in exercising at least a reasonable level of care. Each Party agrees to restrict access to the Proprietary Information of the other Party to those employees or agents who require access in order to perform hereunder.

The Receiving Party agrees: (i) to take the same security precautions to protect against disclosure or unauthorized use of such Proprietary Information that the Receiving Party takes with its own proprietary information, but in no event will a Party apply less than reasonable precautions to protect such Proprietary Information, and (ii) not to use (except in providing the Insight Service or as otherwise permitted herein) or divulge to any third person any such Proprietary Information. Insight's use of the Proprietary Information may include processing the Proprietary Information to send Agency Notifications or alerts, such as when a car exits Agency's neighborhood, or to analyze the data collected to identify motion or other events. The Disclosing Party agrees that the foregoing shall not apply with respect to any information that the Receiving Party can document (a) is or becomes generally available to the public, or (b) was in its possession or known by Receiving Party prior to receipt from the Disclosing Party, or (c) was rightfully disclosed to Receiving Party without



restriction by a third party, or (d) was independently developed without use of any Proprietary Information of the Disclosing Party.

Nothing in this Agreement will prevent the Receiving Party from disclosing the Proprietary Information pursuant to any subpoena, summons, judicial order or other judicial or governmental process, provided the Receiving Party gives the Disclosing Party reasonable prior notice of such disclosure to obtain a protective order or otherwise oppose the disclosure. For clarity, Insight may access, use, preserve and/or disclose the Footage to government officials and/or third parties, if legally required to do so or if Insight has a good faith belief that such access, use, preservation or disclosure is reasonably necessary to: (a) comply with a legal process or request; (b) enforce this Agreement, including investigation of any potential violation thereof; (c) detect, prevent or otherwise address security, fraud or technical issues; or (d) protect the rights, property or safety of Insight, its users, a third party, or the public as required or permitted by law, including respond to an emergency situation. Additionally, nothing in this Agreement will prevent Insight from sharing the data collected via a Unit (including the Footage) with any law enforcement agency that subscribes to Insight's platform.

**Agency and Non-Agency End User Data.** As between Insight and Agency, all right, title and interest in the Agency Data and Non-Agency End User Data belong to and are retained solely by Agency. Agency hereby grants to Insight a limited, non-exclusive, royalty-free, worldwide license to use the Agency Data and Non-Agency End User Data and perform all acts with respect to the Agency Data and Non-Agency End User Data as may be necessary for Insight to provide the Insight Service to Agency, including without limitation the support services set forth in **Section 2.9**, and a non-exclusive, perpetual, irrevocable, worldwide, royalty-free, fully paid license to use, reproduce, modify and distribute the Agency Data and Non-Agency End User Data as a part of the Aggregated Data (as defined in **Section 4.4**). As between Insight and Agency, Agency is solely responsible for the accuracy, quality, integrity, legality, reliability, and appropriateness of all Agency Data and Non-Agency End User Data. As between Agency and Non-Agency End Users that have prescribed access of Footage to Agency, each of Agency and Non-Agency End Users will share all right, title and interest in the Non-Agency End User Data. This Agreement does not by itself make any Non-Agency End User Data the sole property or the Proprietary Information of Agency.

**Feedback.** If Agency provides any suggestions, ideas, enhancement requests, feedback, recommendations or other information relating to the subject matter of this Agreement, Agency hereby assigns (and will cause its agents and representatives to assign) to Insight all right, title and interest (including intellectual property rights) with respect to or resulting from any of the foregoing.

**Aggregated Data.** Notwithstanding anything in this Agreement to the contrary, Insight shall have the right to collect and analyze data that does not refer to or identify Agency or any individuals or de-identifies such data and other information relating to the provision, use and performance of various aspects of the Insight Service and related systems and technologies (including, without limitation, information concerning Agency Data and data derived therefrom). Agency acknowledges that Insight will compile anonymized and/or aggregated data based on Agency Data and Non-Agency End User Data input into the Insight Service (the "**Aggregated Data**"). Agency hereby grants Insight a non-exclusive, worldwide, perpetual, royalty-free right and license (during and after the Service Term hereof) to (i) use and distribute such Aggregated Data to improve and enhance the Insight Service and for other marketing, development, diagnostic and corrective purposes, other Insight offerings, and crime prevention efforts, and (ii) disclose the Agency Data and Non-Agency End User Data (both inclusive of any Footage) to enable law enforcement monitoring against law enforcement hotlists as well as provide Footage search access to law enforcement for investigative purposes only, without further approval of Agency. No rights or licenses are granted except as expressly set forth herein.

**Transparency Laws.** Insight understands and acknowledges that the Agency is a public entity subject to State and Federal transparency laws, including freedom of information and open meetings acts, MCL 15.231 and 15.261, et seq, respectively. Notwithstanding anything to the contrary within this agreement, nothing herein shall prohibit the Agency from complying



with, or render it liable for, complying with transparency laws.

#### **PAYMENT OF FEES**

**Fees.** If applicable, Agency will pay Insight the first Usage Fee, the Implementation Fee and any fee for Hardware (together the “**Initial Fees**”) as set forth on the Order Form on or before the thirtieth (30<sup>th</sup>) day following the Effective Date of this Agreement. Agency shall pay the ongoing Usage Fees set forth on the Order Form with such Usage Fees due and payable thirty (30) days in advance of each payment period. All payments will be made by either ACH, check, or credit card.

**Changes to Fees.** Insight reserves the right to change the Fees or applicable charges and to institute new charges and Fees at the end of the Initial Term or any Renewal Term, upon sixty (60) days’ written notice prior to the end of such Initial Term or Renewal Term (as applicable) to Agency (which may be sent by e-mail). If Agency believes that Insight has billed Agency incorrectly, Agency must contact Insight no later than sixty (60) days after the closing date on the first billing statement in which the error or problem appeared in order to receive an adjustment or credit. Inquiries should be directed to Insight’s customer support department. Agency acknowledges and agrees that a failure to contact Insight within this sixty (60) day period will serve as a waiver of any claim Agency may have had as a result of such billing error.

**Invoicing, Late Fees; Taxes.** Insight may choose to bill through an invoice, in which case, full payment for invoices issued in any given month must be received by Insight thirty (30) days after the date of the invoice. Unpaid amounts are subject to a finance charge of one and one-half percent (1.5%) per month on any outstanding balance, or the maximum permitted by law, whichever is lower, plus all expenses of collection, and may result in immediate termination of the Insight Service and use of the Hardware. Agency shall be responsible for all taxes associated with the Insight Service and use of the Hardware, other than U.S. taxes based on Insight’s net income.

#### **REMEDY; WARRANTY AND DISCLAIMER**

**Remedy.** Upon a malfunction or failure of Hardware or Embedded Software (a “**Defect**”), Agency must first make commercially reasonable efforts to address the problem by contacting Insight’s technical support as described in **Section 2.9**. If such efforts do not correct the Defect, Insight shall, or shall instruct one of its contractors to, in its sole discretion, repair or replace the Hardware or Embedded Software suffering from the Defect. Agency shall not be required to replace subsequently damaged or stolen Units; however, Agency understands and agrees that functionality, including Footage, will be materially affected due to such subsequently damaged or stolen Units and that Insight will have no liability to Agency regarding such affected functionality nor shall the Fees owed be impacted.

**Exclusions.** Insight will not provide the remedy described in **Section 6.1** if any of the following exclusions apply: (i) misuse of the Hardware or Embedded Software in any manner, including operation of the Hardware or Embedded Software in any way that does not strictly comply with any applicable specifications, documentation, or other restrictions on use provided by Insight; (ii) damage, alteration, or modification of the Hardware or Embedded Software in any way; or (iii) combination of the Hardware or Embedded Software with software, hardware or other technology that was not expressly authorized in writing by Insight.

**Warranty.** Insight provides a one year manufacturer’s warranty and shall use reasonable efforts consistent with prevailing industry standards to maintain the Insight Service and Hardware in a manner which minimizes errors and interruptions in the Insight Service and shall perform the Installation Services in a professional and workmanlike manner. Insight Service may be temporarily unavailable for scheduled maintenance or for unscheduled emergency maintenance, either by Insight or by third-party providers, or because of other causes beyond Insight’s reasonable control. Insight shall use reasonable efforts to provide advance notice in writing or by e-mail of any scheduled disruption of Insight Service. Failure to provide notice shall not give rise to any liability or reimbursement of any fees hereunder.



**Disclaimer.** THE REMEDY DESCRIBED IN **SECTION 6.1** IS AGENCY'S SOLE REMEDY, AND INSIGHT'S SOLE LIABILITY, WITH RESPECT TO DEFECTIVE HARDWARE AND/OR EMBEDDED SOFTWARE. INSIGHT DOES NOT WARRANT THAT THE INSIGHT SERVICE WILL BE UNINTERRUPTED OR ERROR FREE, NOR DOES IT MAKE ANY WARRANTY AS TO THE RESULTS THAT MAY BE OBTAINED FROM USE OF THE INSIGHT SERVICE. EXCEPT AS EXPRESSLY SET FORTH IN THIS **SECTION 6.4**, THE INSIGHT SERVICE AND INSTALLATION SERVICES ARE PROVIDED "AS IS" AND INSIGHT DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE AND NON-INFRINGEMENT. THE DISCLAIMER IN THIS **SECTION 8.4** ONLY APPLIES TO THE EXTENT ALLOWED BY THE GOVERNING LAW OF THE STATE MENTIONED IN **SECTION 8.6**, OR IF NO STATE IS MENTIONED IN **SECTION 8.6**, BY THE LAWS OF THE STATE OF DELAWARE.

**Insurance.** Insight and Agency each will maintain commercial general liability policies with policy limits reasonably commensurate with the magnitude of their business risk. Certificates of Insurance will be provided upon request.

**Force Majeure.** Insight is not responsible nor liable for any delays or failures in performance from any cause beyond its control, including, but not limited to acts of God, changes to law or regulations, embargoes, war, terrorist acts, pandemics, acts or omissions of third-party technology providers, riots, fires, earthquakes, floods, power blackouts, strikes, weather conditions or acts of hackers, internet service providers or any other third party or acts or omissions of Agency or any Authorized End User.

#### **LIMITATION OF LIABILITY AND INDEMNITY**

**Limitation of Liability.** NOTWITHSTANDING ANYTHING TO THE CONTRARY CONTAINED HEREIN, INSIGHT AND ITS SUPPLIERS (INCLUDING BUT NOT LIMITED TO ALL HARDWARE AND TECHNOLOGY SUPPLIERS), OFFICERS, AFFILIATES, REPRESENTATIVES, CONTRACTORS AND EMPLOYEES SHALL NOT BE RESPONSIBLE OR LIABLE WITH RESPECT TO ANY SUBJECT MATTER OF THIS AGREEMENT OR TERMS AND CONDITIONS RELATED THERETO UNDER ANY CONTRACT, NEGLIGENCE, STRICT LIABILITY, PRODUCT LIABILITY, OR OTHER THEORY: (i) FOR ERROR OR INTERRUPTION OF USE OR FOR LOSS OR INACCURACY, INCOMPLETENESS OR CORRUPTION OF DATA OR FOOTAGE OR COST OF PROCUREMENT OF SUBSTITUTE GOODS, SERVICES OR TECHNOLOGY OR LOSS OF BUSINESS; (ii) FOR ANY INDIRECT, EXEMPLARY, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES; (iii) FOR ANY MATTER BEYOND INSIGHT'S ACTUAL KNOWLEDGE OR REASONABLE CONTROL INCLUDING REPEAT CRIMINAL ACTIVITY OR INABILITY TO CAPTURE FOOTAGE OR IDENTIFY AND/OR CORRELATE A LICENSE PLATE WITH THE FBI DATABASE; (iv) FOR ANY PUBLIC DISCLOSURE OF PROPRIETARY INFORMATION MADE IN GOOD FAITH; (v) FOR CRIME PREVENTION; OR (vi) FOR ANY AMOUNTS THAT, TOGETHER WITH AMOUNTS ASSOCIATED WITH ALL OTHER CLAIMS, EXCEED THE FEES PAID AND/OR PAYABLE BY AGENCY TO INSIGHT FOR THE INSIGHT SERVICE (INCLUDING, WITHOUT LIMITATION, THE HARDWARE) UNDER THIS AGREEMENT IN THE TWELVE (12) MONTHS PRIOR TO THE ACT OR OMISSION THAT GAVE RISE TO THE LIABILITY, IN EACH CASE, WHETHER OR NOT INSIGHT HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. IN THE EVENT OF AN EMERGENCY, AGENCY SHOULD CONTACT 911 AND SHOULD NOT RELY ON THE INSIGHT SERVICE. THE LIMITATION OF LIABILITY IN THIS **SECTION 7** ONLY APPLIES TO THE EXTENT ALLOWED BY THE GOVERNING LAW OF THE STATE MENTIONED IN **SECTION 8.6**, OR IF NO STATE IS MENTIONED IN **SECTION 8.6**, BY THE LAW OF THE STATE OF DELAWARE.

**Additional No-Fee Term Requirements.** IN NO EVENT SHALL INSIGHT'S AGGREGATE LIABILITY, IF ANY, ARISING OUT OF OR IN ANY WAY RELATED TO THE NO-FEE TERM EXCEED \$100, WITHOUT REGARD TO WHETHER SUCH CLAIM IS BASED IN CONTRACT, TORT (INCLUDING NEGLIGENCE), PRODUCT LIABILITY OR OTHERWISE. Notwithstanding anything to the contrary herein, except for Insight's willful acts, Agency agrees to pay



for Insight's attorneys' fees to defend Insight for any alleged or actual claims arising out of or in any way related to the No-Fee Term.

**Responsibility.** Each Party to this Agreement shall assume the responsibility and liability for the acts and omissions of its own employees, deputies, officers, or agents, in connection with the performance of their official duties under this Agreement. Each Party to this Agreement shall be liable (if at all) only for the torts of its own officers, agents, or employees that occur within the scope of their official duties. Agency will not pursue any claims or actions against Insight's suppliers.

**Indemnity.** Agency hereby agrees to indemnify and hold harmless Insight against any damages, losses, liabilities, settlements and expenses (including without limitation costs and attorneys' fees) in connection with any claim or action that arises from an alleged violation of **Section 3.2**, a breach of this Agreement, Agency's Installation Obligations, Agency's sharing of any data regarding the Insight Service, Insight employees or Non-Agency End Users, or otherwise from Agency's use of the Insight Service, Hardware and any Software, including any claim that such actions violate any applicable law or third party right. Although Insight has no obligation to monitor Agency's use of the Insight Service, Insight may do so and may prohibit any use of the Insight Service it believes may be (or alleged to be) in violation of **Section 3.2** or any other provision of this Agreement.

#### MISCELLANEOUS

**Severability.** If any provision of this Agreement is found to be unenforceable or invalid, that provision will be limited or eliminated to the minimum extent necessary so that this Agreement will otherwise remain in full force and effect and enforceable.

**Assignment.** This Agreement is not assignable, transferable or sublicensable by Agency except with Insight's prior written consent. Insight may transfer and assign any of its rights and obligations, in whole or in part, under this Agreement without consent.

**Entire Agreement.** This Agreement, together with the Order Form(s), the then-current Reinstall Policy, a current version of which is provided in **Exhibit B** of this Agreement, and the Deployment Plan(s), are the complete and exclusive statement of the mutual understanding of the Parties and supersedes and cancels all previous written and oral agreements, communications and other understandings relating to the subject matter of this Agreement. All waivers and modifications must be in a writing signed by both Parties, except as otherwise provided herein. None of Agency's purchase orders, authorizations or similar documents will alter the terms of this Agreement, and any such conflicting terms are expressly rejected.

**Relationship.** No agency, partnership, joint venture, or employment is created as a result of this Agreement and Agency does not have any authority of any kind to bind Insight in any respect whatsoever.

**Costs and Attorneys' Fees.** In any action or proceeding to enforce rights under this Agreement, the prevailing Party will be entitled to recover costs and attorneys' fees.

**Governing Law; Venue.** This Agreement shall be governed by the laws of the State of Delaware without regard to its conflict of laws provisions. To the extent that the arbitration language below does not apply, the federal and state courts sitting in Chicago, Illinois, will have proper and exclusive jurisdiction and venue with respect to any disputes arising from or related to the subject matter of this Agreement. The Parties agree that the United Nations Convention for the International Sale of Goods is excluded in its entirety from this Agreement. Any dispute arising out of, in connection with, or in relation to this agreement or the making of validity thereof or its interpretation or any breach thereof shall be determined and settled by arbitration in Chicago, Illinois, by a sole arbitrator pursuant to the rules and regulations then



obtaining of the American Arbitration Association and any award rendered therein shall be final and conclusive upon the Parties, and a judgment thereon may be entered in the highest court of the forum, state or federal, having jurisdiction. The service of any notice, process, motion or other document in connection with an arbitration award under this Agreement or for the enforcement of an arbitration award hereunder may be effectuated by either personal service or by certified or registered mail to the respective addresses provided herein.

**Waiver of Jury Trial.** EACH PARTY, TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, HEREBY KNOWINGLY, INTENTIONALLY, IRREVOCABLY, UNCONDITIONALLY AND VOLUNTARILY, WITH AND UPON THE ADVICE OF COMPETENT COUNSEL, WAIVES, RELINQUISHES AND FOREVER FOREGOES THE RIGHT TO A TRIAL BY JURY IN ANY ACTION OR PROCEEDING BASED UPON, ARISING OUT OF, OR IN ANY WAY RELATING TO THIS AGREEMENT OR ANY CONDUCT, ACT OR OMISSION OF THE PARTIES, OR ANY OF THEIR DIRECTORS, OFFICERS, PARTNERS, MEMBERS, EMPLOYEES, AGENTS OR ATTORNEYS, OR ANY OTHER PERSONS AFFILIATED WITH THE PARTIES, IN EACH OF THE FOREGOING CASES, REGARDLESS OF WHETHER SOUNDING IN CONTRACT, TORT, OR OTHERWISE.

**Publicity.** Insight has the right to reference and use Agency's name and trademarks and disclose the nature of the Insight Service provided hereunder in each case in business and development and marketing efforts, including, without limitation, on Insight's website.

**Export.** Agency may not remove or export from the United States or allow the export or re-export of the Insight IP or anything related thereto, or any direct product thereof in violation of any restrictions, laws or regulations of the United States Department of Commerce, the United States Department of Treasury Office of Foreign Assets Control, or any other United States or foreign agency or authority. As defined in FAR section 2.101, the Insight Service, the Hardware, the Embedded Software and Documentation are "commercial items" and according to DFAR section 252.2277014(a)(1) and (5) are deemed to be "commercial computer software" and "commercial computer software documentation." Consistent with DFAR section 227.7202 and FAR section 12.212, any use, modification, reproduction, release, performance, display, or disclosure of such commercial software or commercial software documentation by the U.S. Government will be governed solely by the terms of this Agreement and will be prohibited except to the extent expressly permitted by the terms of this Agreement.

**Headings.** The headings are merely for organization and should not be construed as adding meaning to the Agreement or interpreting the associated Sections.

**Counterparts.** This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

**Authority.** Each of the below signers of this Agreement represent that they understand this Agreement and have the authority to sign on behalf of and bind the organizations they are representing.

**Equal Employment Opportunity; Nondiscrimination.** Insight shall not discriminate against a person to be served or an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, disability that is unrelated to the individual's ability to perform the duties of a particular job or position, height, weight, or marital status.

**Notices.** Any notice under this Agreement must be written. Notices must be addressed to the recipient and either (i) hand delivered; (ii) placed in the United States mail, certified, return receipt requested; (iii) deposited with an overnight delivery service; or (iv) sent via e-mail and followed with a copy sent by overnight delivery or regular mail, to the address or e-mail address as specified below. Any mailed notice is effective ~~three~~ three (3) business days after the date of deposit with the United

States Postal Service or the overnight delivery service, as applicable; all other notices are effective upon receipt. A failure of the United States Postal Service to return the certified mail receipt to the dispatcher of such notice will not affect the otherwise valid posting of notice hereunder.

Insight's address for all purposes under this Agreement is:

Insight LPR, LLC  
Attention: John Nethery  
1014 MS-471  
Brandon, MS 39042  
e-mail: john.nethery@InsightLPR.com

Agency's address for all purposes under this Agreement is:

Attention:  
e-mail:

Either Party may designate another address for notice by giving the other Party at least five (5) business days' advance notice of its address change.

[Signature page follows]

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed as of the Effective Date by their respective officers thereunto duly authorized.

Insight: **Insight LPR, LLC**

Date: \_\_\_\_\_

By:  
Name:  
Title:

Agency:

Date: \_\_\_\_\_

By:  
Name:  
Title:



*[Signature Page – Government Agency Customer Agreement (Service Agreement)]*

EXHIBIT A – Order Form

INSIGHT LPR, LLC

**Customer:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Expected Payment Method:** \_\_\_\_\_

**Initial Term (months):** \_\_\_\_\_

**Renewal Term: (months)** \_\_\_\_\_

**Billing Term:** Annual payment due Net 30 per terms and conditions

**Designated Administrator:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Billing Contact (if different than above):**

**Name:** \_\_\_\_\_

**Email:** \_\_\_\_\_

Fees			
Name	Price	QTY	Subtotal
Usage Fee			
Implementation Fee			

		<b>Year 1 Total</b>	
		Recurring Annual Total	

Special Terms:

By executing this Order Form, Customer represents and warrants that it has read and agrees to all the terms and conditions contained in this Data Services Agreement. The parties have executed this Agreement as of the dates set forth below.

Insight LPR LLC

Customer \_\_\_\_\_

Name: John Nethery

Name: \_\_\_\_\_

Title: CEO

Title: \_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

**EXHIBIT B**

**Reinstall Policy and Fee Schedule**

**Reinstall Policy**

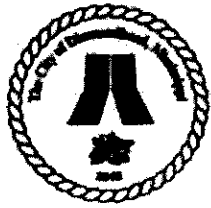
After a Deployment Plan with Designated Locations and equipment has been agreed upon by both Insight and Agency, any subsequent changes to the Deployment Plan ("Reinstalls") driven by Agency's request will incur a fee per the table below.

All fees are per Reinstall or required visit (in the case that a Reinstall is attempted but not completed) and include labor and materials.

**Reinstall Fee Schedule:**

Description	Fee
Camera relocation, existing pole non-AC powered	\$350
Camera relocation, Insight pole and/or AC powered	\$750
Camera replacement as a result of vandalism, theft, or damage	\$500

Pole replacement as a result of vandalism, theft, or damage	\$500
Trip charge	\$350



City of Diamondhead, MS

# Docket of Claims Register

Item No. 10.

APPKT02507 - 1.6.26 DOCKET

By Docket/Claim Number

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Payment Amount	
							Line	Amount
DKT233406	AGJ	01/06/2026	128118	IT - MONTHLY BILLING - DECEMBER 2025	001-140-605.00	Professional Fees - IT	27.00	3,516.30
					001-140-605.00	Professional Fees - IT	376.00	
					001-140-605.00	Professional Fees - IT	66.00	
	MSP-128022			BACKUP	001-140-605.00	Professional Fees - IT	2,945.80	
					001-140-605.00	Professional Fees - IT	101.50	
DKT233407	Amazon com LLC	01/06/2026	1FVQ-QFPQ-9L3F	SAFETY TESTER POLE, BATTERY, MAT, DOOR KNOB	001-280-501.00	Office Supplies	134.99	412.86
					001-301-501.00	Supplies	28.99	
					001-280-501.00	Office Supplies	34.65	
					001-280-502.00	SMALL HAND TOOLS	31.98	
					001-301-501.00	Supplies	182.25	
DKT233408	ARTHUR J GALLAGHER AND CO	01/06/2026	2025 5928534	PROPERTY INSURANCE PROPERTY INSURANCE - EXTEND POLICY TERM	001-140-625.00	Insurance	24,311.43	24,476.60
					001-140-625.00	Insurance	165.17	
DKT233409	CIVICPLUS, LLC	01/06/2026	355925	AGENDA & MEETING MANAGEMENT PREMIUM ANNUAL	001-140-605.00	Professional Fees - IT	3,800.00	3,800.00
DKT233410	Clyde C Scott Insurance	01/06/2026	56701	SURETY BOND RENEWAL 02/06/2026-02/06/2027	001-100-625.00	Insurance	1,750.00	1,575.00
					001-100-625.00	Insurance	-175.00	
			56810	SURETY BOND RENEWAL 02/06/2026-02/06/2027				

Docket of Claims Register - Council

APPKT02507 Item No. 10. ET

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount	Payment Amount
DKT233411	Covington Civil and Environmental LLC	01/06/2026	16175.08225	2026 SITE DEVELOPMENT PLAN AND REVIEW	001-280-602.00	Professional Fees - Engineering	238.50	31,528.95
			16175.08226	2026 ON CALL SURVEY SERVICES	001-301-602.00	Professional Fees - Engineering	1,960.00	
			16175.08227	2026 ANNUAL UNIT PRICE	001-301-602.00	Professional Fees - Engineering	4,420.00	
			16175.08228		001-301-602.00	Professional Fees - Engineering	7,583.45	
			16175.08229	2026 ON CALL SURVEY SERVICES	001-301-602.00	Professional Fees - Engineering	5,234.50	
			16175.08230	2026 SITE DEVELOPMENT PLAN AND REVIEW	001-280-602.00	Professional Fees - Engineering	692.50	
			16175.08231	WEST ALOHA ROADWAY IMPROVEMENTS	118-000-602.00	Prof Fees Engineering -W. Aloha Street & Sidewalks	8,400.00	
			16422.08-48	CITY ENGINEERING SERVICES	001-301-602.00	Professional Fees - Engineering	3,000.00	
DKT233412	CSpire Cell Service	12/22/2025	12/18/25	CELLULAR SERVICE FOR DECEMBER	001-100-632.00	Telephone - Cell	165.81	1,168.34
					001-140-632.00	Telephone - Cell	44.89	
					001-200-612.00	Internet	344.80	
					001-280-632.00	Telephone - Cell	179.56	
					001-301-632.00	Telephone - Cell	433.28	
DKT233413	CUSICK & WILLIAMS, PLLC	01/06/2026	2108	GENERAL MATTERS -- DECEMBER	001-140-603.00	Professional Fees - Legal	9,281.25	13,125.00
			2109	PLANNING AND ZONING -- DECEMBER	001-280-603.00	Professional Fees - Legal	843.75	
			2110	CITY PROSECUTOR	001-110-603.00	Professional Fees - Legal	3,000.00	
DKT233414	DIAMONDHEAD COUNTRY CLUB & POA	01/06/2026	DECEMBER 2025	RENTAL OF MAINTENANCE YARD	001-301-640.00	Rentals	1,000.00	1,000.00
DKT233415	Diamondhead Water and Sewer District	01/06/2026	1/10/26-0002	WATER	001-301-630.00	Utilities - Streetlights & Other	26.32	616.90
			1/10/26-004		001-301-630.00	Utilities - Streetlights & Other	78.96	
			1/10/26-010		001-301-630.00	Utilities - Streetlights & Other	26.32	
			1/10/26-020		001-301-630.00	Utilities - Streetlights & Other	248.18	
			1/10/26-021		001-301-630.00	Utilities - Streetlights & Other	26.32	
			1/10/26-1352		001-301-630.00	Utilities - Streetlights & Other	8.45	
			1/10/26-170		001-301-630.00	Utilities - Streetlights & Other	97.07	
			1/10/26-2070		001-301-630.00	Utilities - Streetlights & Other	26.32	
			1/10/26-472		001-301-630.00	Utilities - Streetlights & Other	26.32	
			1/10/26-473		001-301-630.00	Utilities - Streetlights & Other	26.32	
			1/10/26-830		001-301-630.00	Utilities - Streetlights & Other	26.32	
DKT233416	DIXIE SIGNS & MORE LLC	01/06/2026	6208	NOMA DRIVE PIER SIGN	001-140-907.00	Capital Outlay - Other	6,475.00	6,475.00



## Docket of Claims Register - Council

APPKT02507 Item No. 10.

Docket/Claim #	Vendor Name		Payable Description	Account Number	Account Name	Payment Amount
	Payable Date	Payable Number				Line Amount
DKT233417	Eagle Energy 01/06/2026	49179	PUBLIC WORKS FUEL	001-301-525.00	Fuel	12.66
				001-301-525.00	Fuel	1,427.10
				001-301-525.00	Fuel	1,066.08
		49181				2,505.84
DKT233418	ENERGY SYSTEMS SOUTHEAST LLC 01/06/2026	JX22994-IN	GENERATOR - PUBLIC WORKS - LEASE PURCHASE	001-301-907.00	Capital Outlay - Other	13,615.00
						13,615.00
DKT233419	Fuelman 01/06/2026	NP69656334	FOR THE WEEK ENDING 12.14.25	001-200-525.00	Fuel	716.04
			FOR THE WEEK ENDING 12.21.25	001-140-525.00	Fuel	51.65
				001-200-525.00	Fuel	732.24
		NP69713280		001-280-525.00	Fuel	83.12
			FOR THE WEEK ENDING 12.28.25	001-200-525.00	Fuel	591.31
				001-280-525.00	Fuel	35.58
DKT233420	GULF COAST CHRISTIAN WOMEN'S JOB CORPS MAGDALENE HOU: 01/06/2026	2025	ANNUAL APPROPRIATIONS	001-140-704.00	Appropriations - General	1,000.00
						1,000.00
DKT233421	Hancock County Chamber of Commerce 01/06/2026	3252	GOVERNMENT SUPPORT - 2026	001-140-623.00	Membership Dues/Fees	6,000.00
						6,000.00
DKT233422	Hancock County Sheriffs Office 01/06/2026	2026.DHLE.58	INTERLOCAL AGREEMENT FOR WEEK ENDING 11.29.25	001-110-681.00	Other Services & Charges	51.60
				001-200-632.00	Telephone - Cell Service	224.88
				001-200-690.00	Interlocal Agreement	37,111.79
				001-200-612.00	Internet	164.00
				001-200-632.00	Telephone - Cell Service	40.23
		2026.DHLE.59	INTERLOCAL AGREEMENT FOR WEEK ENDING 12.13.25	001-110-681.00	Other Services & Charges	87.60
				001-140-650.00	Promotions	473.26
				001-200-690.00	Interlocal Agreement	33,769.02
				001-200-612.00	Internet	164.00

## Docket of Claims Register - Council

APPKT02507

Item No. 10.

T

Docket/Claim #	Vendor Name		Payable Description	Account Number	Account Name	Payment Amount	
	Payable Date	Payable Number				Line	Amount
DKT233423	JOHN KEVIN TARANTO 01/06/2026	11/10/25	POLICE UNIT TINTING	001-200-917.00	Capital Outlay - Mobile Equipment		560.00
				120-200-917.00	Capital Outlay Mobile Equipment	140.00	
				001-200-917.00	Capital Outlay - Mobile Equipment	140.00	
				001-200-917.00	Capital Outlay - Mobile Equipment	140.00	
DKT233424	King Waste Services LLC 01/06/2026	19375	BBQ FEST PORTOLETS	001-653-650.00	Promotions	290.00	1,550.00
				001-653-650.00	Promotions	190.00	
				001-653-650.00	Promotions	600.00	
		19376	CHRISTMAS PORTOLETS	001-140-650.00	Promotions	375.00	
				001-140-650.00	Promotions	95.00	
DKT233425	KRYSTAL GUERRERO 01/06/2026	2025	BALLOON ENTERTAINMENT - CHRISTMAS	001-140-650.00	Promotions	300.00	300.00
DKT233426	LEO J RIDGE III 01/06/2026	571992	SNAPARAZZI - PHOTO BOOTH - CHRISTMAS 2025	001-140-650.00	Promotions	625.00	625.00
DKT233427	LYLE MACHINERY CO. 01/06/2026	P71640	EXCAVATOR LINE REPAIR	001-301-571.00	Repairs & Maintenance - Equipment	634.22	634.22
DKT233428	Machado Patano PLLC 01/06/2026	17357	DOG PARK PROFESSIONAL SERVICES	001-301-602.00	Professional Fees - Engineering	7,500.00	7,500.00
DKT233429	Marvin J Bobinger III 01/06/2026	DECEMBER 2025	LOBBYING SERVICES FOR CODH	001-653-601.00	Professional Fees - Consulting	4,000.00	4,000.00
DKT233430	MAYLEY'S PEST CONTROL 01/06/2026	137119	PEST CONTROL SERVICES	001-140-634.00	Pest Control	115.00	115.00
DKT233431	MIDAMERICA PARTS DISTRIBUTORS CORP 01/06/2026	3118892-00	UNIT #684 BATTERY	001-200-570.00	Repairs & Maintenance - Vehicle	212.00	212.00
DKT233432	SCI LLC 01/06/2026	4 - COON BRANCH	COON BRANCH DRAINAGE IMPROVEMENTS	162-000-912.00	Capital Outlay Streets & Drainage -GOMESA FY22	179,087.56	179,087.56
DKT233433	SHANE STRICKLAND 01/06/2026	3537	WHITE LANDSCAPE ROCK	001-301-583.00	Gravel, Sand, Rip Rap	1,200.00	1,200.00
DKT233434	SLIDELL ARMY SURPLUS INC 01/06/2026	20250400	POLICE UNIFORMS	001-200-535.00	Uniforms	552.00	1,568.00
				001-200-535.00	Uniforms	1,016.00	

## Docket of Claims Register - Council

APPKT02507 Item No. 10.

Docket/Claim #	Vendor Name		Payable Description	Account Number	Account Name	Payment Amount
	Payable Date	Payable Number				Line Amount
DKT233435	South MS Business Machines Gulfport 01/06/2026	494215	PER COPY CHARGE FOR DECEMBER	001-280-506.00	Copier Usage/Maintenance	60.00
DKT233436	Southern Pipe & supply 01/06/2026	10590180	FLUSH VALVES FOR TOILETS - CITY HALL	001-140-560.00	Repairs & Maintenance - Building	116.44
DKT233437	Stegall Notary Service 01/06/2026	2025	A. BOONE - NOTARY	001-140-623.00	Membership Dues/Fees	127.00
DKT233438	SUDDEN SERVICE INC 01/06/2026	03457402	MAINTENANCE SERVICE AGREEMENT - GENERATOR	001-140-635.00	Professional Fees - Repair & Maint Outside Serv	260.00
DKT233439	SunSouth LLC 01/06/2026	5377670	FA 617/619 REPAIRS	001-301-635.00	Professional Fees - R&M Outside Services	11,920.89
DKT233440	THE PEOPLES BANK 01/06/2026	2/1/26	BOND SERIES 2022- CODH GO BOND PROJECT	104-800-810.00	GENERAL OBLIGATION INTEREST	76,954.00
				104-800-810.00	GENERAL OBLIGATION INTEREST	-1,099.38
DKT233441	Tyler Technologies 01/06/2026	CI100-00235973	ANNUAL FEES 2026	001-140-605.00	Professional Fees - IT	1,424.58
				001-140-605.00	Professional Fees - IT	4,748.58
				001-140-605.00	Professional Fees - IT	2,849.14
				001-140-605.00	Professional Fees - IT	1,899.43
				001-140-605.00	Professional Fees - IT	5,223.44
				001-140-605.00	Professional Fees - IT	1,899.43
				001-140-605.00	Professional Fees - IT	1,823.26
				001-140-605.00	Professional Fees - IT	1,424.58
				001-140-605.00	Professional Fees - IT	15,670.31
				001-140-605.00	Professional Fees - IT	949.71
				001-140-605.00	Professional Fees - IT	1,424.58
				001-140-605.00	Professional Fees - IT	6,173.15
				001-140-605.00	Professional Fees - IT	1,238.66
				001-140-605.00	Professional Fees - IT	1,899.43
				001-140-605.00	Professional Fees - IT	1,899.43
DKT233442	Tyler Technologies Business Forms 01/06/2026	108626	2025 TAX FORMS	001-140-501.00	Supplies	416.98

Docket of Claims Register - Council

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount
							3,238.67
DKT233443	US BANK NATIONAL ASSOCIATION	01/06/2026	12/4/25	MONTHLY CHARGES FOR CONSTANT CONTACT	001-140-623.00	Membership Dues/Fees	139.00
			2606272	CHRISTMAS CELEBRATION / IN SERVICE SUPPLIES	001-301-635.00	Professional Fees - R&M Outside Services	1,050.31
			37620		001-140-650.00	Promotions	895.30
			58050		001-140-650.00	Promotions	463.26
			623980		001-301-635.00	Professional Fees - R&M Outside Services	131.00
			628235		001-301-635.00	Professional Fees - R&M Outside Services	17.85
	BEAU KING - 2025			BOAM HOTEL STAY - BEAU KING	001-280-615.00	Travel & Training	541.95
							1,555.12
DKT233444	Warran Automotive, Inc	01/06/2026	30181	FA 238 ELECTRICAL SUPPLIES	001-301-635.00	Professional Fees - R&M Outside Services	20.00
					001-301-635.00	Professional Fees - R&M Outside Services	695.12
					001-301-635.00	Professional Fees - R&M Outside Services	840.00
							80.07
DKT233445	Waste Management	01/06/2026	0881499-4768-6	DUMPSTER RENTAL	001-140-681.00	Other Services & Charges	80.07
							1,282.00
DKT233446	Wright National Flood Insurance Company	01/06/2026	1/30/26	QUOTE #23QT5693267599 - COMMUNITY CENTER INSURANCE	001-140-625.00	Insurance	1,282.00
							36,000.00
DKT233447	Wright Ward Hatten Guel	01/06/2026	3417	2024 AUDITING	001-140-600.00	Professional Fees - Accounting/Audit	36,000.00
						Total Claims: 42	Total Payment Amount: 563,923.39