



Mayor Liese	
Councilmember Maher	At-Large
Councilmember Finley	Ward 1
Councilmember Sheppard	Ward 2
Councilmember Harwood	Ward 3
Councilmember Clark	Ward 4

AGENDA
REGULAR MEETING OF THE CITY COUNCIL
Tuesday, September 01, 2026
6:00 PM CST
Council Chambers, City Hall
and via teleconference, if necessary

Call to Order.

Invocation - Councilmember Maher

Pledge of Allegiance

Roll Call

Confirm or Adjust Agenda Order

Presentation Agenda.

- a. The next Regular Meeting of the City Council will be held Tuesday September 15, 2026 at 6:00 p.m. in the Council Chambers located at City Hall.

b. Proclamation - National Childhood Cancer Awareness Month

City Manager's Report.

Public Comments on Agenda Items.

Council Comments.

- a. The proposed FY27 Budget adoption will be at the next Regular Meeting of the City Council to be held on September 15, 2026.

Policy Agenda.

2. PUBLIC HEARING FY27 BUDGET 6:30 P.M

Minutes:

3. Motion to approve August 18, 2026 Regular Meeting Minutes.

Resolutions:

- 4. **2026-170:** Motion to adopt Resolution 2026-025 thereby setting the tax levy for Fiscal Year ending September 30, 2027 at a rate of 29.5 mills and for other related purposes.
- 5. **2026-177:** Motion to adopt Resolution 2026-026 to accept by donation an easement which is part of Lot 81, Glen Eagle at Diamondhead Phase 1 for drainage and utility purposes from Kim S. Zimmerman.
- 6. **2026-183:** Motion to adopt resolution 2026-027 appointing Trey McKnight to fill the vacant position of Planning and Zoning Commissioner representing Ward 4 effective immediately. (Clark)

Consent Agenda:

- [7.](#) **2026-169:** Motion to approve the Grant Agreement with Department of Marine Resources for the Rotten Bayou Nature Trail Project FY27-P510-10 with funding in the amount of \$500,000.
- [8.](#) **2026-171:** Motion to authorize the release of annual fire rebate funds in the amount of \$67,957.91 to Hancock County Board of Supervisors for expenses relating to support, operation, maintenance and equipment for the Diamondhead Fire Department for fire protection services pursuant to the agreement entered into on May 5, 2026.
- [9.](#) **2026-172:** Motion to approve Pay Application 4 in the amount of \$245,622.50 to Gill's Crane & Dozer Services, for the Jourdan River Boardwalk Project.
- [10.](#) **2026-173:** Motion to approve Pay Application 3 in the amount of \$136,677.30 to Holliday Construction, for the Montjoy Creek Nature Trail.
- [11.](#) **2026-174:** Motion to approve amendment to Work Assignment with Covington Civil and Environmental, LLC adding Bidding in the amount of \$9,750.00, Construction Inspection and Oversight Services in the amount of \$92,000.00 and in the amount of (\$101,750.00) for a reduction of the cost for the Engineering and Design and Permitting Tasks for the Bank Stabilization Project. The Work Assignment remains at the amount not to exceed \$430,000.00
- [12.](#) **2026-175:** Motion to approve payments to Covington Civil & Environmental, LLC in the amount of \$1,315.00 for On-Call Survey Services, in the amount of \$350.00 for Annual Unit Price Contract, in the amount of \$5,850.00 for Site Development Plan Review FY26, and in the amount of \$16,800.00 for West Aloha Roadway Improvements Project.
- [13.](#) **2026-176:** Motion to approve payment to Chiniche Engineering & Surveying in the amount of \$12,570.50 for Rotten Bayou Nature Trail, in the amount of \$7,891.50 for Montjoy Creek Nature Trail, in the amount of \$7,353.50 for Montjoy Creek Trailhead Project, in the amount of \$25,258.00 for Jourdan River Boardwalk, in the amount of \$10,195.75 for Pond 6 Remediation and in the amount of \$5,420.25 for Canal Dredging.
- [14.](#) **2026-180:** Motion of approval of support letter for the Hancock Resource Center application to the Emergency Solutions Grant (ESG) Program.
- [15.](#) **2026-181:** Motion to accept and award low bid received from LJ Construction Inc. in the amount of \$311,059.69 for the Pond 6 Remediation at Pine Golf Course and authorize the City Manager to execute the contract for same and to issue the notice to proceed as appropriate.
- [16.](#) **2026-182:** Motion to accept and approve the resignation of Michael (Gene) Peters as Planning and Zoning Commissioner Ward 4 effective immediately.
- [17.](#) **2026-184:** Motion to approve amendment to Work Assignment with Chiniche Engineering & Surveying in the amount of -\$5,628.82 for a total amount not to exceed \$75,000.00 for the Montjoy Creek Trailhead Improvements Project.
- [18.](#) **2026-185:** Motion to approve and amend Work Assignment under the Master Service Agreement with Covington Civil and Environmental, LLC from \$30,000.00 to \$0.00 for Traffic Engineer Services for FY26.
- [19.](#) **2026-186:** Motion to approve amendment #1 to the Work Assignment under the Master Service Agreement with Covington Civil and Environmental, LLC in the amount of \$30,000.00 for a total contract amount not to exceed \$60,000.00 for the Support for 2025 Annual Unit Price Contract.

Action Agenda.

- 20. 2026-178:** Motion to approve the application from Kirk and Darla Hartsell thereby granting a variance from the Zoning Ordinance Article 3.4.8 to allow a covered patio within 18' of a rear property line. The property address is 756 Cherryhill Drive. The tax parcel number is 067P-0-35-055.000. The property is in a R-10 zoning district. The setback for a residence from the rear property line is 20'. The variance requested is 2'. The Case File Number is 202600579.
- 21. 2026-179:** Motion to approve the application from Greenscape Brothers Inc., represented by Kirk Edrington, on behalf of Nathan Hopper, thereby granting a variance from the Zoning Ordinance Article 3.4.8 to allow a covered patio within 15' of a rear property line. The property address is 646 Apelehama Court. The tax parcel number is 132A-1-03-010.000. The property is in a R-6 zoning district. The setback for a residence from the rear property line is 20'. The variance requested is 5'. The Case File Number is 202600586.

Routine Agenda.

Claims Payable

- 22.** Motion to approve Docket of Claims (DKT234036-DKT234068) in the amount of \$673,778.16.

Department Reports

- a.** Court
Police
Code Enforcement
Building

Public Comments on Non-Agenda Items.

Council Closing Comments

Executive Session - If Necessary

Adjourn/Recess.

NOTE: THE CITY OF DIAMONDHEAD WILL FURNISH APPROPRIATE AUXILIARY AIDS AND SERVICES WHERE NECESSARY TO AFFORD INDIVIDUALS WITH DISABILITIES AN EQUAL OPPORTUNITY TO SERVICES AND ACTIVITIES OF THE CITY. A WRITTEN REQUEST BY OR ON BEHALF OF QUALIFYING INDIVIDUALS SHALL BE SUBMITTED IN A TIMELY MANNER TO THE CITY CLERK.

PROCLAMATION
National Childhood Cancer Awareness Month
CITY OF DIAMONDHEAD, MISSISSIPPI

WHEREAS, every child deserves the opportunity to grow, learn, and thrive, yet thousands of children and adolescents across the United States are diagnosed with cancer each year, forever changing the lives of those children and their families; and

WHEREAS, childhood cancer remains the leading cause of death by disease among children in the United States, affecting nearly 15,000 children under the age of 19 each year, including more than 130 children in Mississippi; and

WHEREAS, advances in research, early detection, and treatment have improved survival rates and provided hope to countless families, while also reminding us of the continued need for investment in pediatric cancer research, improved treatments, and compassionate care; and

WHEREAS, childhood cancer impacts not only the child, but also parents, siblings, grandparents, friends, caregivers, healthcare professionals, educators, and entire communities who stand beside these courageous children throughout their journeys; and

WHEREAS, the City of Diamondhead recognizes the extraordinary courage and resilience of children battling cancer, honors the memories of those whose lives have been lost, celebrates survivors, and expresses sincere gratitude to the physicians, nurses, researchers, volunteers, advocates, and organizations dedicated to improving outcomes and supporting affected families; and

WHEREAS, National Childhood Cancer Awareness Month serves as an opportunity to raise awareness, encourage community support, promote research, and reaffirm our commitment to bringing hope to every child and family facing childhood cancer;

NOW, THEREFORE, the City Council, does hereby proclaim September 2026 as

National Childhood Cancer Awareness Month in the City of Diamondhead and encourages all citizens to join in supporting children with cancer, honoring survivors, remembering those we have lost, and recognizing the families, caregivers, healthcare professionals, researchers, and advocates who work tirelessly to improve the lives of children affected by this disease.

IN WITNESS WHEREOF, we have hereunto set our hands and caused the Seal of the City of Diamondhead, Mississippi, to be affixed this **1st day of September, 2026**

Mayor Anna Liese



MINUTES
REGULAR MEETING OF THE CITY COUNCIL
Tuesday, August 18, 2026
6:00 PM CST
Council Chambers, City Hall

At 6:00 p.m. Mayor Liese called the meeting to order.

Invocation - Mayor Liese

Pledge of Allegiance

Roll Call

PRESENT

Mayor Anna Liese

Ward 1 Shane Finley

Ward 2 Ricky Sheppard

Ward 3 Jessie Harwood

Ward 4 Austin Clark

ABSENT

Councilmember-At-Large Gerard Maher

Confirm or Adjust Agenda Order

Motion made by Mayor Liese, Seconded by Ward 3 Harwood to adjust the agenda adding the following items to the consent agenda:

9a. **2026-167:** Motion to accept and award low bid received from LJ Construction Inc. in the amount of \$1,276,885.21 for the Bank Stabilization Project and authorize the City Manager to execute the contract for same and to issue the notice to proceed as appropriate.

9b. **2026-168:** Motion to enter into subscription for one (1) year with Caliber Public Safety in the amount of \$8,550.00 for the Diamondhead Police Department Reporting Management System.

Voting Yea: Mayor Liese, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Presentation Agenda.

- a. The next Regular Meeting of the City Council will be held Tuesday September 1, 2026 at 6:00 p.m. in the Council Chambers located at City Hall.
- b. Proclamation - Hancock County Sheriff's Office
- c. Frank Bordeaux, Gallagher Insurance - Insurance Proposals

CITY MANAGER REPORT

August 18, 2026

1. Gazebo – The town green gazebo is currently under renovations with an expected completion before Christmas on the Town Green Event. Much of the support structure has been compromised by termites and rot. The public works department is working on making the repairs.
2. Dredging Meeting – Today I met with Brent Anderson, Jay McKnight, Hancock County, Port & Harbor and City Administrations to discuss a new SMPDD project to create a county wide USACE permit for dredging. This permit would help speed up dredging project once funding is received.
3. Canal Dredging – The contract is for 240 days with the current end date of October 24th. The contractor provided a detailed letter explaining his position regarding the project. I have spoken with the engineer regarding the letter. The city is waiting for a formal response from the engineer regarding the contractor's request. The engineer will have to determine if it is reasonable and allowable within the contract. Once all documentation is provided, the city will discuss all options with DEQ to determine if a change order is allowable and necessary.
4. Jourdan River Boardwalk – The contract is for 180 days with the current end date of October 17th. The contractor is working on the final section of the boardwalk. The subcontractors are installing the electrical wiring and lighting in step with the contractor.
5. Montjoy Creek Nature Trail – The contract is 180 calendar days with a current end date of October 10th. The subcontractor is working on the raised boardwalk area. The path has been widened to the 12-foot mark to allow for the rock base to be installed. The rest of the path has been grated to level for soil and sod installation. Residents need to remain off the trail until all work is completed.
6. Rotten Bayou Nature Trail – The engineer is working on final design and permitting. I have moved the expected advertisement for bids on this project to October. This agenda includes a request to extend the grant from MOSTF for six months due to the permitting process not being completed.
7. Bank Stabilization – Tonight's agenda included awarded this project to the lowest bidder. Once approved, the engineer will work with the contractor to get all insurances and contracts signed.
8. Pelican Cove – A pre-bid meeting was held this week. Contractors were able to ask questions and get clarification regarding the project. The bids are due on August 26th. This project will clean the detention pond to allow for more capacity and reconfigure the weir to allow better regulate the release of stormwater during a rain event.

No additional updates on remaining projects.

9. Fitness Park – The city received the exercise equipment. Public Works will start working on installing everything.
10. East Aloha Drive – The MDOT meeting scheduled for August 19th is usually the final step before bidding/construction can begin. The design is complete and ready to be submitted for advertisement.
11. West Aloha Drive – I am working with American Towers to finalize the egress into the driveway access to North Bay Auto and AutoZone.
12. Commercial District – The engineer is completing the final design. Additional sewer realignment is needed to finish the project.

13. Landscaping Project – Keep Diamondhead Beautiful and their landscape architect company are working on the project scope. The city has expressed that the landscaping cannot obstruct driver's view.
14. Unit Price Contracts
 - Crooked Stick – A design has been created. A work directive will be submitted.
 - Mauna Loa Drive – A design has been created. A work directive will be submitted.
 - Ewa St @ Hilo Way – A design has been created. A work directive will be submitted.
 - Koula Drive – A design has been created. An OPC has been issued for budget needs.
15. Hazard Mitigation Grant Program – The kickoff meeting with FEMA was held two weeks ago for the Outdoor Emergency Siren System. The project is waiting on a period of performance extension from FEMA. The bid advertisement and specifications will be on the agenda at the next council meeting for your review and approval.
16. MDOT Projects – The contractor is currently paving the multimodal path and the expansion of the Interstate to six lanes. Lane shifts are expected, so drivers need to use caution.

Public Comments on Agenda Items - None

Council Comments.

Policy Agenda.

Minutes:

1. Motion to approve August 4, 2026 Recess Meeting Minutes.
Motion made by Ward 3 Harwood, Seconded by Ward 2 Sheppard to approve August 4, 2026 Recess Meeting Minutes.
Voting Yea: Mayor Liese, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark
MOTION CARRIED UNANIMOUSLY
2. Motion to approve August 4, 2026 Regular Meeting Minutes.
Motion made by Ward 2 Sheppard, Seconded by Mayor Liese to approve August 4, 2026 Regular Meeting Minutes.
Voting Yea: Mayor Liese, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark
MOTION CARRIED UNANIMOUSLY

Resolutions:

3. **2026-163:** Motion to adopt Resolution 2026-023 thereby appointing Chad Dorn to fill an unexpired term as Commissioner to represent the City on the Hancock County E-911 Commission.
Motion made by Ward 1 Finley, Seconded by Ward 4 Clark to adopt Resolution 2026-023 thereby appointing Chad Dorn to fill an unexpired term as Commissioner to represent the City on the Hancock County E-911 Commission.
Voting Yea: Mayor Liese, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark
MOTION CARRIED UNANIMOUSLY

4. **2026-164:** Motion to adopt Resolution 2026-024 authorizing the City Manager to execute deeds and related closing documents for certain surplus real property sold through the city's sealed bid process.

Motion made by Mayor Liese, Seconded by Ward 2 Sheppard to adopt Resolution 2026-024 authorizing the City Manager to execute deeds and related closing documents for certain surplus real property sold through the city's sealed bid process.

Voting Yea: Mayor Liese, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Consent Agenda:

Motion made by Ward 3 Harwood, Seconded by Ward 2 Sheppard to approve the following consent items:

5. **2026-159:** Motion to declare surplus equipment and proceed with proper disposal, remove from inventory equipment that has been upgraded and/or lost, missing or unrecoverable.
6. **2026-160:** Motion for approval and ratification of support letters to the Mississippi Gulf Coast Restoration Fund Grant Program for the Diamondhead Water and Sewer District .
7. **2026-161:** Motion to accept proposal for Law Enforcement Liability from Indian Harbor Insurance Company written through Gallagher Insurance in the amount of \$20,432.20 (2 million per occurrence/4 million annual aggregate) effective September 1, 2026.
8. **2026-162:** Motion to accept and approve the resignation of Bob Armstrong as Commissioner representing the City on the Hancock County E-911 Commission effective August 18, 2026.
9. **2026-165:** Motion to request a time extension for the 2024 Mississippi Outdoor Stewardship Trust Fund Grant for six months (October 10, 2026).
- 9a. **2026-167:** Motion to accept and award low bid received from LJ Construction Inc. in the amount of \$1,276,885.21 for the Bank Stabilization Project and authorize the City Manager to execute the contract for same and to issue the notice to proceed as appropriate.
- 9b. **2026-168:** Motion to enter into subscription for one (1) year with Caliber Public Safety in the amount of \$8,550.00 for the Diamondhead Police Department Reporting Management System.

Voting Yea: Mayor Liese, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Action Agenda.

10. **2026-166:** Motion to accept the form of the FY27 Budget, set the public hearing for September 1, 2026 at 6:30 p.m. and approve the advertisement providing public notice of same.

Motion made by Ward 1 Finley, Seconded by Mayor Liese to accept the form of the FY27 Budget, set the public hearing for September 1, 2026 at 6:30 p.m. and approve the advertisement providing public notice of same.

Voting Yea: Mayor Liese, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Routine Agenda.

Claims Payable

11. Motion to approve Docket of Claims (DKT234007-DKT234034) in the amount of \$214,489.99.

Motion made by Ward 2 Sheppard, Seconded by Ward 3 Harwood to approve Docket of Claims (DKT234007-DKT234034) in the amount of \$214,489.99.

Voting Yea: Mayor Liese, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

12. Motion to approve Payroll Payables PRCLAIM000275 in the amount of \$30,558.36, PRCLAIM000276 in the amount of \$31,279.61, PRCLAIM000277 in the amount of \$3,030.37, PRCLAIM000278 in the amount of \$32,274.68, PRCLAIM000279 in the amount of \$33,522.10, PRCLAIM000280 in the amount of \$3,030.37, DKT233871 in the amount of \$90.72, DKT233923 in the amount of \$90.72, DKT233954 in the amount of \$90.72, DKT233984-DKT233993 in the amount of \$53,155.25 and DKT233994-DKT234004 in the amount of \$53,219.32.

Motion made by Mayor Liese, Seconded by Ward 3 Harwood to approve Payroll Payables PRCLAIM000275 in the amount of \$30,558.36, PRCLAIM000276 in the amount of \$31,279.61, PRCLAIM000277 in the amount of \$3,030.37, PRCLAIM000278 in the amount of \$32,274.68, PRCLAIM000279 in the amount of \$33,522.10, PRCLAIM000280 in the amount of \$3,030.37, DKT233871 in the amount of \$90.72, DKT233923 in the amount of \$90.72, DKT233954 in the amount of \$90.72, DKT233984-DKT233993 in the amount of \$53,155.25 and DKT233994-DKT234004 in the amount of \$53,219.32.

Voting Yea: Mayor Liese, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Department Reports

- a. June 30, 2026 Financials

Motion made by Ward 2 Sheppard, Seconded by Ward 1 Finley to approve June 30, 2026 Financials.

Voting Yea: Mayor Liese, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

- b. July 2026 Financials

Motion made by Ward 4 Clark, Seconded by Mayor Liese to approve July 2026 Financials.

Voting Yea: Mayor Liese, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Public Comments on Non-Agenda Items - None

Council Closing Comments

Adjourn/Recess.

At 6:47 p.m. with no further business to come before the council, motion made by Ward 4 Clark, Seconded by Ward 3 Harwood to adjourn.

Voting Yea: Mayor Liese, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Anna Liese
Mayor

Jeannie Klein
City Clerk

RESOLUTION OF THE MAYOR AND CITY COUNCIL OF
DIAMONDHEAD, MISSISSIPPI
TO LEVY TAX MILLAGE FOR FISCAL YEAR
ENDING SEPTEMBER 30, 2027

WHEREAS, the matter of determining the tax levy for the ensuing Fiscal Year of 2027 under the General Authority as recited in Section 21-33-45 of the Miss. Code of 1972, has come before the City Council of the City of Diamondhead, Mississippi.

IT IS THEREFORE ORDERED by the City Council that a tax levy of 29.50 mills is necessary to meet the needs of the City of Diamondhead, Mississippi for the fiscal year ending September 30, 2027. The levy is allocated as follows:

General Fund	29.50
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SO RESOLVED, this the 1st day of September, 2026 upon motion being made by Councilmember _____ and seconded by Councilmember _____ for the adoption of the above and foregoing Resolution.

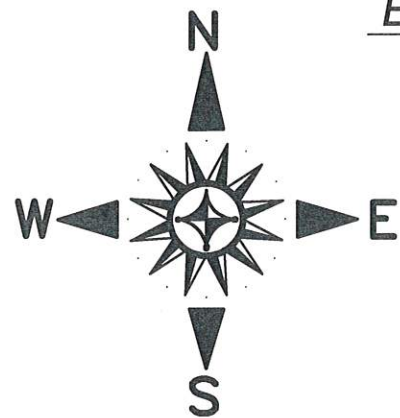
	Aye	Nay	Absent
Mayor Liese	_____	_____	_____
Councilmember Finley	_____	_____	_____
Councilmember Sheppard	_____	_____	_____
Councilmember Harwood	_____	_____	_____
Councilmember Clark	_____	_____	_____
Councilmember Maher	_____	_____	_____

APPROVED: _____
Mayor Anna Liese

ATTEST: _____
Jeannie Klein, City Clerk

SEAL

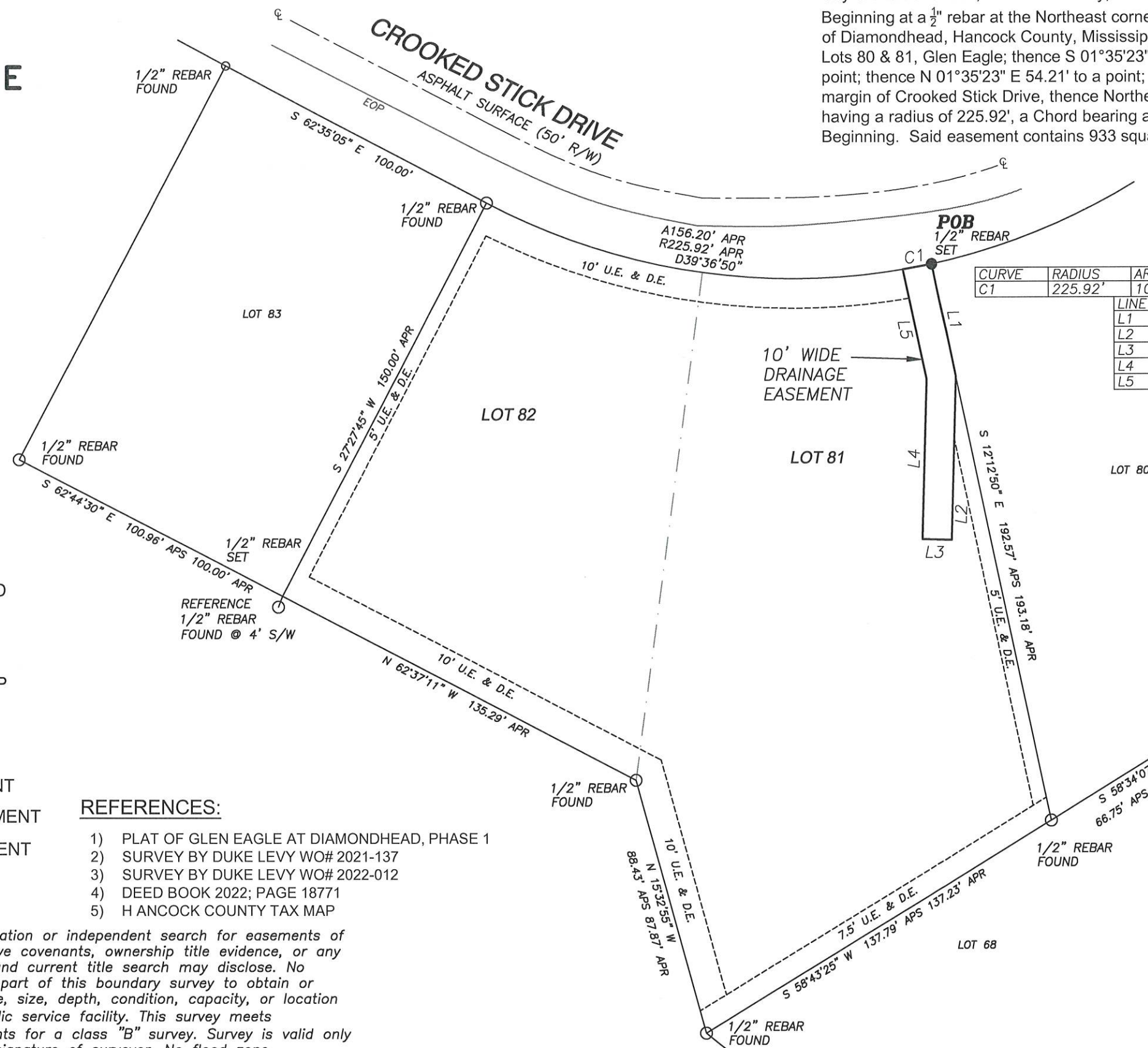
EASEMENT SURVEY



LEGAL DESCRIPTION: 10' WIDE DRAINAGE EASEMENT

A 10' wide drainage easement over and across part of Lot 81, Glen Eagle at Diamondhead, Phase 1, City of Diamondhead, Hancock County, Mississippi being further described as follows to wit:

Beginning at a 1/2" rebar at the Northeast corner of Lot 81, Glen Eagle at Diamondhead, Phase 1, City of Diamondhead, Hancock County, Mississippi; thence S 12°12'50" E 38.93' along the line between Lots 80 & 81, Glen Eagle; thence S 01°35'23" E 55.42' to a point; thence N 88°24'37" W 10.00' to a point; thence N 01°35'23" E 54.21' to a point; thence N 12°12'50" W 37.97' to a point on the South margin of Crooked Stick Drive, thence Northeasterly 10.00' along a curve concave to the North, having a radius of 225.92', a Chord bearing and distance of N 79°15'21" E 10.00', to the Point of Beginning. Said easement contains 933 square feet, more or less.



CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
C1	225.92'	10.00'	10.00'	N 79°15'21" E	2°32'14"

LINE	BEARING	DISTANCE
L1	S 12°12'50" E	38.93'
L2	S 01°35'23" E	55.42'
L3	N 88°24'37" W	10.00'
L4	N 01°35'23" E	54.21'
L5	N 12°12'50" W	37.97'

LEGEND:

- ☉ CENTERLINE
- IRON ROD FOUND
- IRON ROD SET
- ⊗ POWER POLE
- ≡ DENOTES SWAMP
- APS AS PER SURVEY
- APR AS PER RECORD
- U.E. UTILITY EASEMENT
- D.E. DRAINAGE EASEMENT
- EOP EDGE OF PAVEMENT

REFERENCES:

- 1) PLAT OF GLEN EAGLE AT DIAMONDHEAD, PHASE 1
- 2) SURVEY BY DUKE LEVY WO# 2021-137
- 3) SURVEY BY DUKE LEVY WO# 2022-012
- 4) DEED BOOK 2022; PAGE 18771
- 5) HANCOCK COUNTY TAX MAP

NOTES:

Surveyor has made no investigation or independent search for easements of record, encumbrances, restrictive covenants, ownership title evidence, or any other facts that an accurate and current title search may disclose. No attempt has been made as a part of this boundary survey to obtain or show data concerning existence, size, depth, condition, capacity, or location of any utility or municipal/public service facility. This survey meets Mississippi minimum requirements for a class "B" survey. Survey is valid only if print has original seal and signature of surveyor. No flood zone determination was performed as a part of this survey. An accurate determination can be made by ordering a FEMA Elevation Certificate.

BEARINGS REFERENCED TO GEODETIC BY

OBSERVATIONS

DRAWN BY: JLC



In consideration of the fee paid, I declare that this survey made by me or under my immediate supervision is true and correct to the best of my professional knowledge, information, and belief.

Duke Levy
Duke Levy, RLS #1722

DUKE LEVY & ASSOCIATES, P.A.



4412 LEISURE TIME DRIVE
DIAMONDHEAD, MS 39525
(228) 343-9691 PHONE

SCALE: 1" = 40' DATE: 08/20/2026

DRAWING: WO# 2026-120-E CLIENT: ZIMMERMAN

Resolution # 2026-026
Agenda Item 2026-177

RESOLUTION AUTHORIZING THE CITY COUNCIL (THE “GOVERNING BODY”) OF THE CITY OF DIAMONDHEAD, MISSISSIPPI (THE “CITY”), TO ACQUIRE, BY ACCEPTANCE OF DONATION BY KIM S. ZIMMERMAN, AN EASEMENT LOCATED WITHIN THE CITY FOR DRAINAGE AND UTILITY PURPOSES

WHEREAS, the City Council (the “Governing Body”) of the City of Diamondhead, Mississippi (the “City”), acting for and on behalf of the City, hereby finds and determines as follows:

1. The City is in need of acquiring certain easements for drainage and utility purposes that are currently owned by individual property owners.
2. The City is authorized to acquire property pursuant to Miss. Code Ann. §21-17-1.
3. Kim S. Zimmerman has expressed a willingness to convey by donation the easement legally described in the Right of Entry and Permanent Drainage/Utility Easement attached hereto as Exhibit “A” to this resolution.
4. The City is willing to accept the donation of the aforementioned easement.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY, AS FOLLOWS:

SECTION 1. That the Governing Body of the City will accept the donation of the aforementioned easement as it is necessary for the public good.

SECTION 2. That the Governing Body of the City does hereby authorize the City Attorney to prepare any and all documentation related to the acquisition of the aforementioned easement, for the City Manager to execute any necessary documentation to effectuate the acquisition of the subject easement and to execute the documents on behalf of the City attached collectively hereto as Exhibit “A.”

The above and foregoing resolution, after having been first reduced to writing, was introduced by Councilmember _____, seconded by Councilmember _____ and the question being put to a roll call vote, the result was as follows:

	Aye	Nay	Absent
Councilmember Finley	_____	_____	_____
Councilmember Sheppard	_____	_____	_____
Councilmember Harwood	_____	_____	_____
Councilmember Clark	_____	_____	_____
Councilmember Maher	_____	_____	_____
Mayor Liese	_____	_____	_____

The motion having received the affirmative vote of a majority of all of the members of the Governing Body, the Mayor declared the motion carried and the resolution adopted, this the _____ day of _____, 2026.

MAYOR

ATTEST:

CITY CLERK

(SEAL)

Grantor:

Kim S Zimmerman
2397 Coelho Way
Diamondhead, MS 39525
(228) 216-3532

Grantee:

City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525
(228) 222-4626

Prepared by and Return to:

Derek R. Cusick, Esq.
Cusick & Williams, PLLC
Post Office Box 4008
Gulfport, MS 39502
(228) 324-2652

STATE OF MISSISSIPPI

COUNTY OF HANCOCK

INDEXING INSTRUCTIONS:

**Part of Lot 81, Glen Eagle at
Diamondhead, Phase 1, City of
Diamondhead, Hancock County,
Mississippi**

TITLE NOT EXAMINED

RIGHT OF ENTRY AND PERMANENT DRAINAGE/UTILITY EASEMENTS

FOR AND IN CONSIDERATION of the sum of Ten and no/100 Dollars (\$10.00), cash in hand paid, and other good and valuable considerations, KIM S. ZIMMERMAN, the owner of the property listed above, hereby grants a Right of Entry and a Permanent Drainage/Utility Easements

to CITY OF DIAMONDHEAD, MISSISSIPPI from the public right of way to the drainage/utility easements located on this property for maintenance of said drainage/utility easements. The Permanent Drainage/Utility Easements shall be described as follows:

See attached survey and legal description thereto incorporated herein by reference as Exhibit "A".

I also hereby further grant a Right of Entry for the property to CITY OF DIAMONDHEAD, MISSISSIPPI, its agents or assigns, for the construction and maintenance of said easements.

I hereby further agree not to construct, plant or place anything within the Permanent Drainage/utility Easements that will interfere with the CITY OF DIAMONDHEAD, MISSISSIPPI'S subservient rights. This Permanent Drainage/Utility Easements shall be limited to and for the exclusive use of CITY OF DIAMONDHEAD, MISSISSIPPI, its agents or assigns, for its drainage and utility needs.

I hereby further agree to hold harmless CITY OF DIAMONDHEAD, MISSISSIPPI, along with its project engineers, project administrators and all other employees, agents, servants, successors and assigns of the CITY OF DIAMONDHEAD, MISSISSIPPI, for any and all claims, demands, suits and losses of any nature whatsoever which may result from or be claimed to have resulted from the construction and maintenance of the drainage easements including, but not limited to, personal injury, death, damage to buildings, fixtures and appurtenances, as well as hidden damage to property including trees, shrubs, sod, bushes or any vegetation, lost wages, attorney's fees and any other loss or damage whatsoever.

It is further acknowledged that the drafter of this instrument performed no title search prior to preparing this instrument.

WITNESS my signature on this the ____ day of _____, 2026.

KIM S. ZIMMERMAN

STATE OF _____

COUNTY OF _____

PERSONALLY APPEARED BEFORE ME, the undersigned authority, a notary public in and for the aforesaid jurisdiction, the within named _____ who acknowledged that she signed, executed, and delivered the above and foregoing instrument on the day and year therein set forth and mentioned.

GIVEN UNDER MY HAND, and official seal of the office this the __ day of _____ 2026.

NOTARY PUBLIC

My Commission Expires:

(SEAL)

Tammy Garber

From: Austin Clark
Sent: Thursday, August 27, 2026 2:38 PM
To: Tammy Garber
Cc: Beau King
Subject: McKnight Resume
Attachments: Trey McKnight P&Z Commission Resume.docx

Mrs. Tammy,

Please accept this resume and place it on the agenda, September 1, for the appointment of Trey McKnight for P&Z Ward 4 to serve the remaining term of Gene Peters.

Thank you,

Austin Clark
Ward 4-Councilmember
City of Diamondhead, MS
ACLARK@DIAMONDHEAD.MS.GOV

Trey McKnight

696 Aulena Pl., Diamondhead, MS 39525 | 228-216-0560 | mcknight.trey@gmail.com

PROFESSIONAL SUMMARY

Local government administrator with experience in public works, community beautification, ordinance enforcement and development, infrastructure, project management, budgeting, and public-space management. Experienced in working with elected officials, government agencies, contractors, businesses, and the public on community development, regulatory, and operational issues.

PROFESSIONAL EXPERIENCE

Harrison County Sand Beach Department — Director 2024–Present

- Direct operations and management of Harrison County's public beachfront.
- Manage departmental personnel, equipment, budgeting, purchasing, contracts, and capital projects.
- Enforce county ordinances governing activities and use of the public beach.
- Assist in developing and revising beach-related ordinances and policies based on operational needs, public use, safety, and long-term management considerations.
- Coordinate infrastructure, maintenance, environmental, landscaping, and public improvement projects.
- Work with elected officials, engineers, contractors, regulatory agencies, businesses, and members of the public.

Harrison County Beautification Commission — Director 2021–2023

- Directed county beautification initiatives focused on improving public spaces and community appearance.
- Oversaw landscaping, streetscape, beautification, and community improvement projects.
- Coordinated projects with county officials, contractors, vendors, and community partners.
- Managed departmental operations, projects, purchasing, personnel, and administrative responsibilities.

EDUCATION

Mississippi Gulf Coast Community College — Associate of Arts

COMMUNITY & PROFESSIONAL INVOLVEMENT

Fin and Feather Club | Coast Young Professionals | Hancock Youth Ball Association

RELEVANT EXPERIENCE

Local Government • Ordinance Enforcement & Development • Public-Space Management • Community Beautification • Infrastructure Coordination • Project Management • Budget Administration • Contract Oversight • Procurement • Community Development

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF DIAMONDHEAD
APPOINTING TREY MCKNIGHT TO SERVE AS A PLANNING AND ZONING COMMISSIONER
FOR THE CITY OF DIAMONDHEAD.**

WHEREAS, the Mayor and Council (the governing body) for the City of Diamondhead serve as the appointing authority to the City of Diamondhead Planning and Zoning Commission pursuant to Ordinance 2012-003; and,

WHEREAS, a vacancy on the Planning & Zoning Commission (Ward 4) now exists by virtue of resignation of Commissioner Michael (Gene) Peters; and

WHEREAS, the appointment of Trey McKnight, introduced by Councilmember Clark, appointment shall become effective immediately will be pursuant to Ordinance 2012-003 and will therefore expire March 2027 resulting in a partial term appointment;

NOW, THEREFORE, BE IT RESOLVED, the Mayor and Council of the City of Diamondhead do hereby appoint Trey McKnight, a resident of Ward 4, to serve as Commissioner to be seated on the Planning and Zoning Commission for the City of Diamondhead to fill an unexpired term (M Gene Peters) effectively immediately and expiring March 2027.

SO BE IT RESOLVED, this the _____ day of _____, 2026.

The above and foregoing Resolution of the Mayor and Council of the City of Diamondhead, after having been first reduced to writing, was introduced by Councilmember_____, seconded by Councilmember _____and the matter being put to a vote, the result was as follows:

	Aye	Nay	Absent
Councilmember Finley	_____	_____	_____
Councilmember Sheppard	_____	_____	_____
Councilmember Harwood	_____	_____	_____
Councilmember Clark	_____	_____	_____
Councilmember Maher	_____	_____	_____
Mayor Liese	_____	_____	_____

SEAL

APPROVED _____
Mayor Anna Liese

ATTEST: _____
Jeannie Klein, City Clerk

seal

FY27-P510-10



MISSISSIPPI DEPARTMENT OF MARINE RESOURCES

Tidelands Grant Agreement

City of Diamondhead

FISCAL YEAR 2026

City of Diamondhead hereby agrees to expend funds as authorized by the Mississippi Legislature in H.B. 8 2025 First Extraordinary Session and Mississippi Code Section 29-15-9.

The Mississippi Department of Marine Resources will disburse funds in the amount of \$ 500,000 for the Rotten Bayou Nature Trails, upon (1) receipt of this signed document; (2) MDMR possession of amended application with complete and final project designs and plans; (3) release of funds from the Mississippi Department of Finance and Administration; and (4) availability of said funds. The Mississippi Department of Marine Resources shall make progress payments in installments based on work completed and material used in the performance of a Tidelands project only after receiving written verification using Form TTF-3 and Form TTF-4 or Form TTF-5.

The **City of Diamondhead** agrees to:

- 1) Expend monies for the project as designated by the Legislature in H.B. 8 2025 First Extraordinary Session Rotten Bayou Nature Trails and Mississippi Code Section 29-15-9 and be subject to an audit by the State Auditor.
- 2) Provide the Department of Marine Resources with detailed reports beginning January 31, 2027, and every six months thereafter for the duration of project, using the attached form TTF-4. Project reports will include:

-Final project design and budget	- Description of Work Completed
-Benefits to the public and community	- Milestones for Completion
-Visual presentation (photographs) of project	- Funds expended (to include Tidelands
-Narrative description of project	and Matching Funds)
- 3) Provide the Department of Marine Resources with a Notification of Completion – TTF-5 (to be included in final payment request-Form TTF-3) to include a detailed final report of entire project, using the attached forms.
- 4) Erect a prominent, permanent sign to be displayed at all funded public access and construction related projects. The sign shall read “Funds for this project appropriated by the Mississippi Legislature, 2024 Tidelands Trust Fund, through the Secretary of State, Michael Watson, and the Mississippi Department of Marine Resources.”
- 5) To comply with the Stop Work Order Provisions listed below:
 1. *Order to Stop Work:* The MDMR may, by written order to the Grantee at any time, and without notice to any surety, require Grantee to stop all or any part of the work called for by this Grant Agreement. This order shall be for a specified period not exceeding 90 days after the order is delivered to Grantee, unless the parties agree to any further period. Any such order shall be identified specifically as a stop work order issued pursuant to this clause. Upon receipt of such an order, Grantee shall forthwith comply with its terms and take all reasonable steps to minimize the occurrence of costs allocable to the work covered by the order during the period of work stoppage. Before the stop work order expires, or within any further period to which the parties shall have agreed, the MDMR shall either:

FY27-P510-10

2. cancel the stop work order; or,
3. terminate the work covered by such order by terminating the Grant Agreement, in whole or in part.
4. *Cancellation or Expiration of the Order*: If a stop work order issued under this clause is canceled at any time during the period specified in the order, or if the period of the order or any extension thereof expires, Grantee shall have the right to resume work. An appropriate adjustment shall be made in the time required for completion of the work, and the Grant Agreement shall be modified in writing accordingly, if the Grantee asserts a claim for such adjustment within 30 days after the period of work stoppage; provided that if the MDMR determines that the facts justify such action, any such claim asserted may be received and acted upon at any time prior to final payment under this Grant Agreement. In no event will the MDMR be responsible for additional costs allocable to the work covered by the order during the period of work stoppage.

On behalf of the **City of Diamondhead** I have read, understand, and agree to all terms listed above, and recognize that failure to comply with any portion of this Grant Agreement could jeopardize the receipt of any future Tidelands Trust Funds Appropriations.



Joe Spraggins, Executive Director
Department of Marine Resources

08/14/2026

Date

Anna Liese, Mayor
City of Diamondhead

Date



2026-171

Item No.8.

5000 Diamondhead Circle · Diamondhead, MS 39525-3260
Phone: 228.222.4626 Fax: 228.222.4390
www.diamondhead.ms.gov

August 21, 2026

Diamondhead City Council
5000 Diamondhead Circle
Diamondhead, MS 39525

RE: Fire Rebate Funds

The Mississippi Department of Insurance distributes annually fire insurance rebate funds to each municipality. The City has received this year's allocation in the amount \$67,957.91. Funds received are specifically earmarked for fire department expenses for support, operation, maintenance and equipment.

Pursuant to the Fire Protection Agreement entered May 5, 2026 with Hancock County Board of supervisors and the Diamondhead Fire Department for fire protection services, it is my recommendation to approve distribution in the amount of \$67,957.91 to the Hancock County Board of Supervisors for qualifying expenses specific to the Diamondhead Fire Department.

Thank you in advance for your approval in this matter.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Jeannie Klein'.

Jeannie Klein
City Clerk



August 18, 2026

Mr. Jon McCraw
City Manager
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

RE: Pay Application 4 for the Jourdan River Boardwalk Project

Dear Mr. Jon McCraw,

Please find attached Pay Application No. 4 for Gill's Crane & Dozer Services, Inc. in the amount of \$245,622.50 for work completed on the Jourdan River Boardwalk Project.

This recommendation for payment is based upon intermittent site inspections of the Work, review of submitted pay quantities, and information available to the Engineer at the time of review, and as verified by the Contractor. While the Engineer has reviewed the pay application and supporting documentation in accordance with professional judgment and standard practice, Chiniche Engineering & Surveying is not retained for full-time construction inspection services. Therefore, this recommendation is based on periodic observations and available project information rather than continuous verification of all work in place and quantities claimed.

Accordingly, Pay Application No. 4 is recommended for payment.

Thank you for your consideration with this matter. If you have any questions or need any additional information, contact me at (228) 467-6755 or jason@chiniche.com.

Sincerely,

Jason Chiniche, P.E.

Jason Chiniche, P.E.
Principal Engineer

Enclosure

PAYMENT APPLICATION AND CERTIFICATE

Application No: 4Period: 7/1/26-7/31/26

8/9/2026

Sheet 1 of 3Project: JOURDAN RIVER BOARDWALKGill's Crane and Dozer Service, Inc.116 Marlin DriveSlidell, LA 70461

1 Original contract sum		\$	1,266,140.00
2 Contract modifications approved in previous applications:			
Additions: \$		\$	-
Deductions: \$			
3 Contract modifications approved this period			
Additions: \$		\$	-
Deductions: \$			
4 Net change by contract modifications	(Sum of lines 2 & 3)	\$	-
5 Revised contract amount:	(Sum of lines 1 & 4)	\$	1,266,140.00
6 Total value of work to date	(Attached payment breakdown)	\$	667,340.00
7 Percent Project Complete	(Line 6 divided by 5 x 100)		53%
8 Materials on hand	(Listing Attached)	\$	-
9 Partial payment undelivered equipment	(Listing Attached)	\$	-
10 Subtotal	(Sum of lines 6, 8, 9)	\$	667,340.00
11 Less amount retained	5%	\$	33,367.00
12 Total amount retained to date		\$	33,367.00
13 Approved retainage reduction		\$	-
14 Subtotal	(Line 10 - Line 11)	\$	633,973.00
15 Less previous certificates for payment	(Item 14 from Previous Application)	\$	388,350.50
16 Current payment due	(Difference between lines 14 & 15)	\$	245,622.50

The undersigned Contractor certifies that the Work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by him for Work which previous Certificates for Payments were issued and payments received from the Owner, and that the current payments shown herein is now due.

Gill's Crane & Dozer Service, Inc.
Contractor

By

8/9/2026
Date

I HEREBY ACKNOWLEDGE THAT THE MATERIAL AND LABOR INVOLVED ON THE ABOVE ESTIMATE ARE CORRECT AND PAYMENT IS DUE THE CONTRACTOR.

CHINICHE ENGINEERING, INC.
Engineer

By

8/18/26
Date

FN: MyDocuments\BlankForms\PaymentApplicationandCertificate.xls Sheet1



August 11, 2026

Jon McCraw
City Manager
5000 Diamondhead Circle,
Diamondhead, MS 39525

RE: Pay Application No. 3 Montjoy Creek Nature Trail

Dear Mr. McCraw,

Please find the attached Pay Application No. 3 for Holliday Construction for the amount due of \$136,677.30 for work complete on the Montjoy Creek Nature Trail Project.

This recommendation for payment is based upon intermittent site inspections of the Work, review of submitted pay quantities, and information available to the Engineer at the time of review, and as verified by the Contractor. While the Engineer has reviewed the pay application and supporting documentation in accordance with professional judgment and standard practice, Chiniche Engineering & Surveying is not retained for full-time construction inspection services. Therefore, this recommendation is based on periodic observations and available project information rather than continuous verification of all work in place and quantities claimed.

Accordingly, Pay Application No. 3 is recommended for payment.

Thank you for your consideration with this matter and if you should have any questions or need any additional information do not hesitate to contact me at 228-467-6755 or jason@chiniche.com.

Sincerely,

Jason Chiniche, P.E.
Project Manager

Contractor's Application for Payment

Owner: <u>City of Diamondhead</u>	Owner's Project No.: <u>N/A</u>
Engineer: <u>Chiniche Engineering & Surveying</u>	Engineer's Project No.: <u>17-057-003</u>
Contractor: <u>Holliday Construction, LLC</u>	Contractor's Project No.: <u>N/A</u>
Project: <u>Montjoy Creek Nature Trail</u>	
Contract: <u>Montjoy Creek Nature Trail</u>	
Application No.: <u>3</u>	Application Date: <u>8/11/2026</u>
Application Period: From <u>7/1/2026</u> to <u>7/31/2026</u>	

1. Original Contract Price	\$ <u>909,558.38</u>
2. Net change by Change Orders	\$ <u>49,804.84</u>
3. Current Contract Price (Line 1 + Line 2)	\$ <u>959,363.22</u>
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ <u>378,963.24</u>
5. Retainage	
a. 5% X \$ <u>378,963.24</u> Work Completed =	\$ <u>18,948.16</u>
b. _____ X \$ _____ Stored Materials =	\$ _____
c. Total Retainage (Line 5.a + Line 5.b)	\$ <u>18,948.16</u>
6. Amount eligible to date (Line 4 - Line 5.c)	\$ <u>360,015.08</u>
7. Less previous payments (Line 6 from prior application)	\$ <u>223,337.78</u>
8. Amount due this application	\$ <u>136,677.30</u>
9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c)	\$ <u>599,348.14</u>

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: <u>Holliday Construction</u>	
Signature: <u>[Signature]</u>	Date: <u>8/11/2026</u>

Recommended by Engineer By: <u>[Signature]</u> Title: <u>PRINCIPAL ENGINEER</u> Date: <u>8/11/2026</u>	Approved by Owner By: _____ Title: _____ Date: _____
Approved by Funding Agency By: _____ Title: _____ Date: _____	

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City of Diamondhead
 Engineer: Chiniche Engineering & Surveying
 Contractor: Holliday Construction, LLC
 Project: Montjoy Creek Nature Trail
 Contract: Montjoy Creek Nature Trail

Owner's Project No.: N/A
 Engineer's Project No.: 17-057-003
 Contractor's Project No.: N/A

Application No.: 3		Application Period: From 07/01/26 to 07/31/26		Application Date: 08/11/26										
Item No.	Description	Unit	Quantity	Unit Price (\$)	Value of Work (\$)	Contractor's Application (\$)	Value of Work (\$)	Contractor's Application (\$)	Value of Work (\$)	Contractor's Application (\$)	Value of Work (\$)	Contractor's Application (\$)	Value of Work (\$)	
01500A	MOBILIZATION	1.00	LS	23,320.00	23,320.00	-	-	1.00	23,320.00	-	23,320.00	100%	-	
01510A	MAINTENANCE OF TRAFFIC	1.00	LS	4,500.00	4,500.00	0.14	630.00	0.40	1,800.00	-	1,800.00	40%	2,700.00	
02020A	SILT FENCE	4300.00	LF	4.00	17,200.00	-	-	2022.00	8,088.00	-	8,088.00	47%	9,112.00	
02020B	STRAW WATTLES	200.00	LF	11.00	2,200.00	-	-	-	-	-	-	0%	2,200.00	
02100A	CLEARING - SELECTIVE	1.50	AC	9,000.00	13,500.00	0.75	6,750.00	0.75	6,750.00	-	6,750.00	50%	6,750.00	
02310A	EXCAVATION (PARKING AREA, KAYAK ACCESS, GRAVEL PATH, &	500.00	CY	13.00	6,500.00	400.00	5,200.00	544.00	7,072.00	-	7,072.00	109%	(572.00)	
02310B	GRADING AND PREP (SOD PATH, GRAVEL PATH)	4300.00	SY	6.25	26,875.00	3000.00	18,750.00	3000.00	18,750.00	-	18,750.00	70%	8,125.00	
02310C	SELECT BACKFILL	400.00	CY	20.00	8,000.00	216.00	4,320.00	312.00	6,240.00	-	6,240.00	78%	1,760.00	
02700A	GEOTEXTILE (GRAVEL PATH, PARKING, RIPRAP)	1600.00	SY	7.00	11,200.00	-	-	-	-	-	-	0%	11,200.00	
02700B	TIMBER EDGING WITH ANCHORS (GRAVEL PATH)	1800.00	LF	18.00	32,400.00	-	-	-	-	-	-	0%	32,400.00	
02700C	57 STONE (PARKING AND GRAVEL PATH)	200.00	CY	145.00	29,000.00	-	-	-	-	-	-	0%	29,000.00	
02700D	610 STONE (PARKING AND GRAVEL PATH)	325.00	CY	140.00	45,500.00	121.70	17,038.00	121.70	17,038.00	-	17,038.00	37%	28,462.00	
02750A	100LB RIPRAP (SEDIMENT TRAP RECONDITIONED)	30.00	CY	156.00	4,680.00	-	-	-	-	-	-	0%	4,680.00	
04000A	LANDSCAPING (CLUMPING BAMBOO)	1.00	LS	10,000.00	10,000.00	-	-	-	-	-	-	0%	10,000.00	
06100A	PILINGS CLASS B, 30' AND 40' (BOARDWALK OBSERVATORY, &	4800.00	LF	39.03	187,344.00	-	-	4800.00	187,344.00	-	187,344.00	100%	-	
06100B	8' WIDE ELEVATED TIMBER BOARDWALK-INCLUDING FRAMING, TIMBER	1.00	EA	213,627.12	213,627.12	-	-	-	-	-	-	0%	213,627.12	
06100B	8' ELEVATED TIMBER BOARDWALK-INCLUDING FRAMING, TIMBER	510.00	LF	379.28	193,432.80	225.00	85,338.00	255.00	96,716.40	-	96,716.40	50%	96,716.40	
06100C	20'X20' TIMBER 2 LEVEL BIRD OBSERVATORY WITH STAIRS,	1.00	LS	63,739.46	63,739.46	-	-	-	-	-	-	0%	63,739.46	
07000A	WHEEL STOPS	14.00	EA	160.00	2,240.00	-	-	-	-	-	-	0%	2,240.00	
07000B	BENCH	3.00	EA	1,300.00	3,900.00	-	-	-	-	-	-	0%	3,900.00	
07000C	TRASH RECEPTACLES	2.00	EA	2,200.00	4,400.00	-	-	-	-	-	-	0%	4,400.00	
07000D	ENTRANCE SIGN	1.00	EA	6,000.00	6,000.00	-	-	-	-	-	-	0%	6,000.00	
Original Contract Totals					\$	909,558.38	\$	138,026.00	\$	373,118.40	\$	-	\$	373,118.40
												41%	\$	536,439.98

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of Diamondhead
Engineer:	Chiniche Engineering & Surveying
Contractor:	Holliday Construction, LLC
Project:	Montjoy Creek Nature Trail
Contract:	Montjoy Creek Nature Trail

Owner's Project No.:	N/A
Engineer's Project No.:	17-057-003
Contractor's Project No.:	N/A

Application No.: 3 Application Period: From 07/01/26 to 07/31/26

Application Date: 08/11/26

[illegible]

AMENDMENT TO OWNER-ENGINEER AGREEMENT**AMENDMENT TO OWNER-ENGINEER AGREEMENT****Amendment No. 1**

Owner: **City of Diamondhead**
 Engineer: **Covington Civil and Environmental**
 Project: **Bank Stabilization Project**
 Effective Date of Owner-Engineer Agreement: **May 17, 2023**

Nature of Amendment: (Check those that apply)

- ☒ Additional Services to be performed by Engineer
☐ Modifications to services of Engineer
☐ Modifications to responsibilities of Owner
☒ Modifications of payment to Engineer
☒ Modifications to time(s) for rendering services
☐ Modifications to other terms and conditions of the Agreement

Description of Modifications:

The scope modification includes adding Bidding (\$9,750.00) and Construction Inspection and Oversight Services (\$92,000.00) for the Bank Stabilization Project. Also, the budget modification includes the reduction of the cost for the Engineering and Design and Permitting Tasks (\$101,750.00).

Original agreement amount: \$430,000.00
 Net change for prior amendments: \$0
 This amendment amount: \$0
 Adjusted Agreement amount: \$430,000.00
 Change in time for services (days or date, as applicable): 2 years

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. The Effective Date of the Amendment is **August 30, 2027**.

Owner
City of Diamondhead
 (typed or printed name of organization)
 By: _____
 (individual's signature)
 Date: _____
 (date signed)
 Name: **Jon McCraw**
 (typed or printed)
 Title: **City Manager**

Engineer
Covington Civil and Environmental, LLC
 (typed or printed name of organization)
 By: 
 (individual's signature)
 Date: **August 18, 2026**
 (date signed)
 Name: **Benjamin Benvenuti**
 (typed or printed)
 Title: **Principal Engineer**

Exhibit J—Payments to Engineer for Services and Reimbursable Expenses.

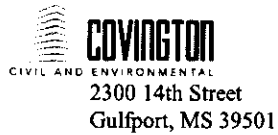
Appendix 2: Standard Hourly Rates Schedule.

Exhibits to EJCDC® E-500, Agreement between Owner and Engineer for Professional Services.
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 and American Society of Civil Engineers. All rights reserved.



Covington Civil & Environmental, LLC
2300 14th Street
Gulfport, MS 39501
228-396-0486

Project Title		WA #39 - On-Call Survey Services			
Project Number		16175.08			
Invoice #		16175.08-263			
	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Task 1: Site Survey Services	\$ 35,000.00	\$ 23,907.00	\$ 1,315.00	\$ 9,778.00	72%
Total	\$ 35,000.00	\$ 23,907.00	\$ 1,315.00	\$ 9,778.00	72%



Invoice

Invoice #: 16175.08263

Invoice Date: 8/19/2026

Due Date: 9/18/2026

Project: WA #39 On-Call Survey ...

P.O. Number: 39-00-05-2026

Terms: Net 30

Bill To:

City of Diamondhead

Description	Hours/Qty	Rate	Amount
Professional Engineering Services			
On-Call Survey Services - WA 39			
Services Provided 06/01/2026 - 07/31/2026			
Sarah McLellan, Engineer III	2	185.00	370.00
Louis Chambliss, 1 Man RTK GPS Survey Crew	3	175.00	525.00
Tommy Parker, Sr. CAD Designer	3	135.00	405.00
Suellen Radich, Administrative	0.25	60.00	15.00
Subtotal			1,315.00

All payments are due by "Due Date" shown on invoice.
Finance fees will be charged for all payments received past
"Due Date". Please call 228-396-0486 with any questions
about invoice.

Total \$1,315.00

Payments/Credits \$0.00

Balance Due \$1,315.00

Covington Civil & Environmental, LLC

Item No.12.

TIME AND EXPENSES

FILTERS USED :

Project In : 16175.08 City of Diamondhead | WA #39 On-Call Survey Services

and Bill Status : All Except Billed, Locked

and Time Expense Date In : 8/1/2025 To 7/31/2026

Sort By Date: Ascending

* A=Approved , B= Billable , S= Submit , Bd= Billed

DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
16175.08 City of Diamondhead WA #39 On-Call Survey Services							
Louis Chambliss							
SERVICES							
7/10/2026	1 Man RTK GPS:	1 Man RTK GPS Survey Crew	3.00		\$175.00	\$525.00	A B
		<i>Topo culvert crossing on Kapalama Drive.</i>					
		Total Services:	3.00	0.00		\$525.00	
		Louis Chambliss Total:	3.00	0.00		\$525.00	
Sarah McLellan							
SERVICES							
7/9/2026	Engineer III:	Engineer III	0.50		\$185.00	\$92.50	A B
		<i>Twin Lakes Outfall Survey Coordination</i>					
7/27/2026	Engineer III:	Engineer III	1.50		\$185.00	\$277.50	A B
		<i>East Rec Survey Coordination and Review</i>					
		Total Services:	2.00	0.00		\$370.00	
		Sarah McLellan Total:	2.00	0.00		\$370.00	
Suellen Radich							
SERVICES							
6/9/2026	Administrative:	Administrative	0.25		\$60.00	\$15.00	A B
		<i>Financial administration and reporting</i>					
		Total Services:	0.25	0.00		\$15.00	
		Suellen Radich Total:	0.25	0.00		\$15.00	

GROUPED BY Project, Employee

Covington Civil & Environmental, LLC

Item No.12.

TIME AND EXPENSES

Sort By Date: Ascending

* A=Approved , B= Billable , S= Submit , Bd= Billed

DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
16175.08 City of Diamondhead WA #39 On-Call Survey Services							
Tommy Parker							
SERVICES							
7/10/2026	Sr CAD Designer:	Senior CAD Designer	3.00		\$135.00	\$405.00	A B
	Twin Lakes Culvert Kapalama Drive						
		Total Services:	3.00	0.00		\$405.00	
		Tommy Parker Total:	3.00	0.00		\$405.00	
		16175.08 City of Diamondhead WA #39 On-Call Survey Services Total:	8.25	0.00		\$1,315.00	
		Total Services For 16175.08 City of Diamondhead WA #39 On-Call Survey Services:	8.25			\$1,315.00	
		Grand Total Billable Services:	8.25			\$1,315.00	

GROUPED BY Project, Employee



Covington Civil & Environmental, LLC
2300 14th Street
Gulfport, MS 39501
228-396-0486

Project Title		WA 40 - Annual Unit Price Contract			
Project Number		16175.08			
Invoice #		16175.08-264			
	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Task 1: Annual Unit Price Support	\$ 30,000.00	\$ 29,557.55	\$ 350.00	\$ 92.45	100%
Total	\$ 30,000.00	\$ 29,557.55	\$ 350.00	\$ 92.45	100%

 **COVINGTON**
CIVIL AND ENVIRONMENTAL
2300 14th Street
Gulfport, MS 39501

Invoice

Invoice #: 16175.08264
Invoice Date: 8/19/2026
Due Date: 9/18/2026
Project: WA #40 Support for Rep...
P.O. Number: 40-00-03-2026
Terms: Net 30

Bill To:

City of Diamondhead

Description	Hours/Qty	Rate	Amount
Professional Engineering Services Support for 2026 Annual Unit Price Contract - WA 40 Services Provided 05/01/2026 - 07/31/2026			
Sarah McLellan, Engineer III	1	185.00	185.00
James Edwards, Engineer I	1	135.00	135.00
Suellen Radich, Administrative	0.5	60.00	30.00
Subtotal - March 2026			350.00

All payments are due by "Due Date" shown on invoice.
Finance fees will be charged for all payments received past
"Due Date". Please call 228-396-0486 with any questions
about invoice.

Total \$350.00

Payments/Credits \$0.00

Balance Due \$350.00

Covington Civil & Environmental, LLC

Item No.12.

TIME AND EXPENSES

FILTERS USED :

Project In : 16175.08 City of Diamondhead | WA #40 Support For Repair Contract
and Bill Status : All Except Billed, Locked
and Time Expense Date In : 8/1/2025 To 7/31/2026

Sort By Date: Ascending

* A=Approved, B= Billable, S= Submit, Bd= Billed

DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
16175.08 City of Diamondhead WA #40 Support For Repair Contract							
James Edwards							
SERVICES							
7/13/2026	Engineer I:	Engineer I	1.00		\$135.00	\$135.00	A B
		<i>Twin Lakes Culvert Analysis</i>					
		Total Services:	1.00	0.00		\$135.00	
		James Edwards Total:	1.00	0.00		\$135.00	
Sarah McLellan							
SERVICES							
6/5/2026	Engineer III:	Engineer III	0.50		\$185.00	\$92.50	A B
		<i>Correspondence with NRCS about Fairway Culvert Repairs</i>					
7/7/2026	Engineer III:	Engineer III	0.50		\$185.00	\$92.50	A B
		<i>74604 DH Drive North Information for meeting</i>					
		Total Services:	1.00	0.00		\$185.00	
		Sarah McLellan Total:	1.00	0.00		\$185.00	
Suellen Radich							
SERVICES							
5/28/2026	Administrative:	Administrative	0.50		\$60.00	\$30.00	A B
		<i>Financial administration and reporting</i>					
		Total Services:	0.50	0.00		\$30.00	
		Suellen Radich Total:	0.50	0.00		\$30.00	

GROUPED BY Project, Employee

Covington Civil & Environmental, LLC

Item No.12.

TIME AND EXPENSES

Sort By Date: Ascending

* A=Approved , B= Billable , S= Submit , Bd= Billed

DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
	16175.08	City of Diamondhead WA #40 Support For Repair Contract Total:	2.50	0.00		\$350.00	
		Total Services For 16175.08 City of Diamondhead WA #40 Support For Repair Contract:	2.50			\$350.00	
		Grand Total Billable Services:	2.50			\$350.00	

GROUPED BY Project, Employee



Covington Civil & Environmental, LLC
2300 14th Street
Gulfport, MS 39501
228-396-0486

Project Title		WA #38: Site Development Plan Review FY26			
Project Number		16175.08			
Invoice #		16175.08-262			
	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Task 1: Site Development Plan Review	\$ 25,000.00	\$ 2,728.50	\$ 5,850.00	\$ 16,421.50	34%
Total	\$ 25,000.00	\$ 2,728.50	\$ 5,850.00	\$ 16,421.50	34%

 **COVINGTON**
CIVIL AND ENVIRONMENTAL
2300 14th Street
Gulfport, MS 39501

Invoice

Invoice #: 16175.08262

Invoice Date: 8/19/2026

Due Date: 9/18/2026

Project: WA #38 FY26 Site Dev ...

P.O. Number: 38-00-04-2026

Terms: Net 30

Bill To:

City of Diamondhead

Description	Hours/Qty	Rate	Amount
Professional Engineering Services Site Development Plan Review FY 26 - WA 38 Services Provided 06/01/2026 - 07/31/2026			
Sarah McLellan, Professional Engineer	22.5	185.00	4,162.50
Bob Escher, Professional Engineer	8.5	195.00	1,657.50
Suellen Radich, Administrative	0.5	60.00	30.00
Subtotal			5,850.00

All payments are due by "Due Date" shown on invoice.
Finance fees will be charged for all payments received past
"Due Date". Please call 228-396-0486 with any questions
about invoice.

Total \$5,850.00

Payments/Credits \$0.00

Balance Due \$5,850.00

Covington Civil & Environmental, LLC

Item No.12.

TIME AND EXPENSES

FILTERS USED :

Project In : 16175.08 City of Diamondhead | WA #38 Site Development Plan Review
and Time Expense Date In : 8/1/2025 To 7/31/2026
and Bill Status In : Un Billed

Sort By Date: Ascending

* A=Approved , B= Billable , S= Submit , Bd= Billed

DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
16175.08 City of Diamondhead WA #38 Site Development Plan Review							
Bob Escher							
SERVICES							
7/22/2026	Sr. Engineer:	Senior Engineer	3.00		\$195.00	\$585.00	A B
	Plan Review						
7/23/2026	Sr. Engineer:	Senior Engineer	3.50		\$195.00	\$682.50	A B
	Plan Review						
7/24/2026	Sr. Engineer:	Senior Engineer	2.00		\$195.00	\$390.00	A B
	Plan Review						
Total Services:			8.50	0.00		\$1,657.50	
Bob Escher Total:			8.50	0.00		\$1,657.50	
Sarah McLellan							
SERVICES							
6/2/2026	Engineer III:	Engineer III	0.50		\$185.00	\$92.50	A B
	10851 Landscape Culvert Review						
7/7/2026	Engineer III:	Engineer III	1.00		\$185.00	\$185.00	A B
	Diamondhead Lakes Phase 3						
7/8/2026	Engineer III:	Engineer III	0.50		\$185.00	\$92.50	A B
	10851 Ala Moana Street Landscape Culvert Review and Correspondence						
7/9/2026	Engineer III:	Engineer III	2.00		\$185.00	\$370.00	A B

GROUPED BY Project, Employee

Covington Civil & Environmental, LLC

Item No.12.

TIME AND EXPENSES

Sort By Date: Ascending

* A=Approved , B= Billable , S= Submit , Bd= Billed

DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
16175.08 City of Diamondhead WA #38 Site Development Plan Review							
Sarah McLellan							
SERVICES							
		Onsite meeting at 74604 Diamondhead Drive North, Twin Lakes outfall pipe					
7/10/2026	Engineer III:	Engineer III	1.50		\$185.00	\$277.50	A B
		79322 Diamondhead Drive E Landscape Culvert Review and Review of Zimmerman Plan					
7/13/2026	Engineer III:	Engineer III	0.50		\$185.00	\$92.50	A B
		79322 Diamondhead Drive Landscape Culvert					
7/13/2026	Engineer III:	Engineer III	1.50		\$185.00	\$277.50	A B
		Review of Kapalama Drive outfall, Correspondence with City					
7/24/2026	Engineer III:	Engineer III	2.00		\$185.00	\$370.00	A B
		Diamondhead Lakes Phase 3					
7/28/2026	Engineer III:	Engineer III	2.00		\$185.00	\$370.00	A B
		Review of Diamondhead Lakes Phase 3 Drainage Calculations					
7/30/2026	Engineer III:	Engineer III	8.00		\$185.00	\$1,480.00	A B
		Diamondhead Lakes Phase 3 Review					
7/31/2026	Engineer III:	Engineer III	3.00		\$185.00	\$555.00	A B
		Diamondhead Lakes Phase 3 Review, 842 Kipona Court Landscape Culvert Review					
Total Services:			22.50	0.00		\$4,162.50	
Sarah McLellan Total:			22.50	0.00		\$4,162.50	
Suellen Radich							
SERVICES							
6/9/2026	Administrative:	Engineer III	0.50		\$60.00	\$30.00	A B

GROUPED BY Project, Employee

Covington Civil & Environmental, LLC

Item No.12.

TIME AND EXPENSES

Sort By Date: Ascending

* A=Approved , B= Billable , S= Submit , Bd= Billed

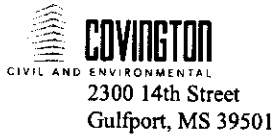
DATE	ITEM	DESCRIPTION	ACTUAL HOURS	UNITS	RATE	ENTRY AMOUNT	*
16175.08 City of Diamondhead WA #38 Site Development Plan Review							
Suellen Radich							
SERVICES							
<i>Financial administration and reporting</i>							
Total Services:			0.50	0.00		\$30.00	
Suellen Radich Total:			0.50	0.00		\$30.00	
16175.08 City of Diamondhead WA #38 Site Development Plan Review Total:			31.50	0.00		\$5,850.00	
Total Services For 16175.08 City of Diamondhead WA #38 Site Development Plan Review:			31.50			\$5,850.00	
Grand Total Billable Services:			31.50			\$5,850.00	

GROUPED BY Project, Employee



Covington Civil & Environmental, LLC
 2300 14th Street
 Gulfport, MS 39501
 228-396-0486

Project Title		West Aloha Roadway Improvements Project			
Project Number		16175.08			
Invoice #		16175.08-261			
Budgeted Tasks	Budget	Previously Billed	Current Invoice	Balance Remaining	Percentage Complete
Surveying and Engineering, Design and Permitting	\$ 168,000.00	\$ 100,800.00	\$ 16,800.00	\$ 50,400.00	70%
Total	\$168,000.00	\$ 100,800.00	\$ 16,800.00	\$ 50,400.00	70%



Invoice

Invoice #: 16175.08261

Invoice Date: 8/19/2026

Due Date: 9/18/2026

Project: FP WA 12 - West Aloha

P.O. Number: 00-08-2025

Terms: Net 30

Bill To:

City of Diamondhead

Description	Hours/Qty	Rate	Amount
Professional Surveying Services West Aloha Roadway Improvements Project - FP WA 12 Services Provided through 07/31/2026			
Task 1: Surveying and Engineering, Design and Permitting	0.1	168,000.00	16,800.00

All payments are due by "Due Date" shown on invoice.
Finance fees will be charged for all payments received past
"Due Date". Please call 228-396-0486 with any questions
about invoice.

Total \$16,800.00

Payments/Credits \$0.00

Balance Due \$16,800.00

Chiniche Engineering & Surveying
 407 Highway 90
 Bay St. Louis, MS 39520
 +12284676755
 jason@chiniche.com
 www.chiniche.com



INVOICE

BILL TO

City of Diamondhead
 5000 Diamondhead Circle
 Diamondhead, MS

INVOICE # 17-057-0306

DATE 08/25/2026

TERMS Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
06/26/2026	Project Engineer	Check in on parking lot status	2:30	132.00	330.00
06/29/2026	Project Engineer	parking info	1:00	132.00	132.00
06/30/2026	Project Engineer	site visit	2:30	132.00	330.00
07/01/2026	CAD Drafter	drafting	3:45	98.00	367.50
07/01/2026	CAD Drafter	drafting	1:00	98.00	98.00
07/02/2026	CAD Drafter	drafting	3:00	98.00	294.00
07/02/2026	Project Engineer	coordination	2:00	132.00	264.00
07/06/2026	CAD Drafter	drafting	2:00	98.00	196.00
07/06/2026	Project Engineer	coordination	1:30	132.00	198.00
07/07/2026	Survey Instrument Person	Topo parking lot	5:00	69.00	345.00
07/07/2026	Professional Surveyor	survey review	2:30	149.00	372.50
07/07/2026	Survey Instrument Person	site survey	5:30	69.00	379.50
07/08/2026	Project Engineer	coordination	2:30	132.00	330.00
07/09/2026	Project Engineer	project coordination	3:45	132.00	495.00
07/10/2026	Project Engineer	coordination	2:00	132.00	264.00
07/13/2026	CAD Drafter	drafting	1:30	98.00	147.00
07/13/2026	Project Engineer	coordination	1:00	132.00	132.00
07/14/2026	CAD Drafter	drafting	5:00	98.00	490.00
07/14/2026	Project Engineer	coordination	2:00	132.00	264.00
07/15/2026	CAD Drafter	drafting	3:30	98.00	343.00
07/15/2026	Project Engineer	coordination	2:00	132.00	264.00
07/16/2026	CAD Drafter	drafting	1:00	98.00	98.00
07/16/2026	Project Engineer	site visit	2:30	132.00	330.00

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
07/17/2026	Project Engineer	coordination	1:30	132.00	198.00
07/20/2026	Project Engineer	coordination	2:30	132.00	330.00
07/21/2026	CAD Drafter	drafting	1:00	98.00	98.00
07/21/2026	Project Engineer	coordination	1:00	132.00	132.00
07/22/2026	CAD Drafter	drafting	4:15	98.00	416.50
07/22/2026	Project Engineer	coordination	1:00	132.00	132.00
07/23/2026	Principal Engineer	project review	2:30	224.00	560.00
07/24/2026	CAD Drafter	drafting	5:00	98.00	490.00
07/24/2026	Professional Engineer/Project Manager 1	coordination	0:45	155.00	116.25
07/27/2026	CAD Drafter	drafting	9:00	98.00	882.00
07/27/2026	Professional Engineer/Project Manager 1	coordination	0:45	155.00	116.25
07/29/2026	Professional Engineer/Project Manager 1	permitting coordination,	0:30	155.00	77.50
07/30/2026	Professional Engineer/Project Manager 1	Check on Tidelands lease.	0:15	155.00	38.75
08/03/2026	Professional Engineer/Project Manager 1	Pre app meeting coord. Work on application	0:45	155.00	116.25
08/06/2026	Professional Engineer/Project Manager 1	permit	3:30	155.00	542.50
08/07/2026	Project Engineer	Extract Wetland Pts	0:30	132.00	66.00
08/07/2026	Professional Engineer/Project Manager 1	Work on permitting	1:45	155.00	271.25
08/10/2026	Design Technician	review exporting line files from autodesk to gis in csv format.	0:15	103.00	25.75
08/10/2026	Project Engineer	Wetland Pts to Lat/Lon	0:30	132.00	66.00
08/10/2026	Professional Engineer/Project Manager 1	permit coordination	2:45	155.00	426.25
08/11/2026	Professional Engineer/Project Manager 1	coordination	0:30	155.00	77.50
08/12/2026	Professional Engineer/Project Manager 1	coordination	2:30	155.00	387.50
08/13/2026	Professional Engineer/Project Manager 1	Work on getting markups to 100%	1:45	155.00	271.25
08/17/2026	CAD Drafter	drafting	2:45	98.00	269.50

Rotten Bayou Nature Trail

BALANCE DUE

\$12,570.50

Chiniche Engineering & Surveying
 407 Highway 90
 Bay St. Louis, MS 39520
 +12284676755
 jason@chiniche.com
 www.chiniche.com



INVOICE

BILL TO

City of Diamondhead

INVOICE # 17-057-0309

DATE 08/26/2026

TERMS Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
07/01/2026	Inspector/Res. Project Rep./Debris Monitoring	Site inspection and reporting	2:00	98.00	196.00
07/01/2026	Project Engineer	pay app prep	2:30	132.00	330.00
07/02/2026	Inspector/Res. Project Rep./Debris Monitoring	Site inspection and reporting	2:00	98.00	196.00
07/02/2026	Principal Engineer	project review	3:00	224.00	672.00
07/06/2026	Inspector/Res. Project Rep./Debris Monitoring	Site inspection and reporting	2:30	98.00	245.00
07/06/2026	Project Engineer	project coordination	3:30	132.00	462.00
07/07/2026	Inspector/Res. Project Rep./Debris Monitoring	Site inspection and reporting	1:00	98.00	98.00
07/07/2026	Project Engineer	pay app coordination2.5	1:00	132.00	132.00
07/08/2026	Clerical	change order prep	1:00	69.00	69.00
07/08/2026	Inspector/Res. Project Rep./Debris Monitoring	Site inspection and reporting	1:00	98.00	98.00
07/08/2026	Project Engineer	project coordination	2:30	132.00	330.00
07/09/2026	Inspector/Res. Project Rep./Debris Monitoring	Site inspection and reporting	1:00	98.00	98.00
07/09/2026	Project Engineer	project coordination	1:00	132.00	132.00
07/10/2026	Inspector/Res. Project Rep./Debris Monitoring	Site inspection and reporting	1:00	98.00	98.00
07/13/2026	Project Engineer	CO prep	2:00	132.00	264.00
07/14/2026	Project Engineer	pay app prep	1:00	132.00	132.00
07/15/2026	Inspector/Res. Project Rep./Debris Monitoring	Site inspection and reporting	1:00	98.00	98.00
07/16/2026	Inspector/Res. Project Rep./Debris Monitoring	Site inspection and reporting	1:00	98.00	98.00
07/16/2026	Project Engineer	meeting	1:00	132.00	132.00

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
07/17/2026	Inspector/Res. Project Rep./Debris Monitoring	Site inspection and reporting	1:00	98.00	98.00
07/20/2026	Inspector/Res. Project Rep./Debris Monitoring	Site inspection and reporting	1:00	98.00	98.00
07/21/2026	Inspector/Res. Project Rep./Debris Monitoring	Site inspection and reporting	1:00	98.00	98.00
07/22/2026	Clerical	photos	1:00	69.00	69.00
07/22/2026	Inspector/Res. Project Rep./Debris Monitoring	Site inspection and reporting	1:45	98.00	171.50
07/22/2026	Project Engineer	project coordination	1:00	132.00	132.00
07/23/2026	Inspector/Res. Project Rep./Debris Monitoring	Site inspection and reporting	1:00	98.00	98.00
07/24/2026	Inspector/Res. Project Rep./Debris Monitoring	On site inspector	1:00	98.00	98.00
07/27/2026	Inspector/Res. Project Rep./Debris Monitoring	On site inspector	1:00	98.00	98.00
07/28/2026	Inspector/Res. Project Rep./Debris Monitoring	On site inspector	1:00	98.00	98.00
07/29/2026	Inspector/Res. Project Rep./Debris Monitoring	On site inspector	1:00	98.00	98.00
07/30/2026	Inspector/Res. Project Rep./Debris Monitoring	On site inspector	1:00	98.00	98.00
08/03/2026	Inspector/Res. Project Rep./Debris Monitoring	On site inspector	0:45	98.00	73.50
08/04/2026	Clerical	reports	0:15	69.00	17.25
08/04/2026	Inspector/Res. Project Rep./Debris Monitoring	On site inspector	1:00	98.00	98.00
08/04/2026	Professional Engineer/Project Manager 1	Submittal review, reports review,	1:30	155.00	232.50
08/05/2026	Inspector/Res. Project Rep./Debris Monitoring	On site inspector	1:00	98.00	98.00
08/06/2026	Inspector/Res. Project Rep./Debris Monitoring	On site inspector	1:00	98.00	98.00
08/06/2026	Professional Engineer/Project Manager 1	Set up CO portion of pay app and review QTYs	0:30	155.00	77.50
08/07/2026	Inspector/Res. Project Rep./Debris Monitoring	On site inspector	1:00	98.00	98.00
08/10/2026	Inspector/Res. Project Rep./Debris Monitoring	On site inspector	0:30	98.00	49.00
08/10/2026	Professional Engineer/Project Manager 1	Check in on project.	0:15	155.00	38.75
08/11/2026	Engineer Technician	PA3	0:45	98.00	73.50
08/11/2026	Clerical	reports	0:15	69.00	17.25
08/11/2026	Inspector/Res. Project Rep./Debris Monitoring	On site inspector	3:00	98.00	294.00
08/11/2026	Professional	Pay app #3, review	2:00	155.00	310.00

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Engineer/Project Manager 1	with Carrie, send to city, progress update to contractor.			
08/12/2026	Professional Engineer/Project Manager 1	Check in on bridge order	0:30	155.00	77.50
08/13/2026	Inspector/Res. Project Rep./Debris Monitoring	On site inspector	1:00	98.00	98.00
08/14/2026	Inspector/Res. Project Rep./Debris Monitoring	On site inspector	1:30	98.00	147.00
08/14/2026	Professional Engineer/Project Manager 1	Check in with Jay	0:15	155.00	38.75
08/17/2026	Inspector/Res. Project Rep./Debris Monitoring	On site inspector	1:00	98.00	98.00
08/17/2026	Professional Engineer/Project Manager 1	Check in on project.	0:15	155.00	38.75
08/18/2026	Inspector/Res. Project Rep./Debris Monitoring	On site inspector	2:00	98.00	196.00
08/19/2026	Inspector/Res. Project Rep./Debris Monitoring	On site inspector	2:00	98.00	196.00
08/19/2026	Professional Engineer/Project Manager 1	Check reports.	0:15	155.00	38.75
08/20/2026	Inspector/Res. Project Rep./Debris Monitoring	On site inspector	1:00	98.00	98.00
08/20/2026	Professional Engineer/Project Manager 1	Check in and respond to city email on pay items. Review pay items.	1:00	155.00	155.00

Montjoy Creek Nature Trail

BALANCE DUE

\$7,891.50**Ways to pay**

View and pay

Chiniche Engineering & Surveying
 407 Highway 90
 Bay St. Louis, MS 39520
 +12284676755
 jason@chiniche.com
 www.chiniche.com



INVOICE

BILL TO
 City of Diamondhead

INVOICE # 17-057-0310
DATE 08/26/2026

TERMS Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
06/03/2026	Project Engineer	Check on project funding timeline and progress	1:00	132.00	132.00
07/13/2026	Project Engineer	Get Warren kicked off on project. Review plans and pull together questions for Jon.	2:00	132.00	264.00
07/14/2026	Project Engineer	Prep survey, pull together stuff for meeting with Jon. Contact playground people	1:00	132.00	132.00
07/15/2026	Survey Instrument Person	Recon, topo	10:30	69.00	724.50
07/15/2026	Professional Surveyor	Review data and calcs for crew.	1:00	149.00	149.00
07/15/2026	Survey Crew Chief	topo	10:30	86.00	903.00
07/15/2026	Project Engineer	project review	1:00	132.00	132.00
07/15/2026	Survey Instrument Person	TOPO	10:00	69.00	690.00
07/16/2026	Professional Surveyor	review calcs	1:00	149.00	149.00
07/16/2026	Project Engineer	meeting	1:00	132.00	132.00
07/20/2026	CAD Drafter	drafting	3:00	98.00	294.00
07/20/2026	Project Engineer	project coordination	1:30	132.00	198.00
07/22/2026	CAD Drafter	drafting	4:30	98.00	441.00
07/22/2026	Project Engineer	project coordination	3:30	132.00	462.00
07/23/2026	CAD Drafter	drafting	3:30	98.00	343.00
07/23/2026	Project Engineer	project coordination	3:30	132.00	462.00
07/24/2026	Project Engineer	project coordination	1:00	132.00	132.00

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
07/27/2026	Project Engineer	project coordination	1:00	132.00	132.00
07/29/2026	CAD Drafter	plan updates	2:00	98.00	196.00
07/29/2026	Project Engineer	project coordination	4:30	132.00	594.00
07/30/2026	Principal Engineer	project review	2:30	224.00	560.00
08/04/2026	Project Engineer	project coordination	1:00	132.00	132.00

Montjoy Creek Trailhead Project

BALANCE DUE

\$7,353.50

Chiniche Engineering & Surveying
 407 Highway 90
 Bay St. Louis, MS 39520
 +12284676755
 jason@chiniche.com
 www.chiniche.com



INVOICE

BILL TO

City of Diamondhead

INVOICE # 17-057-0307

DATE 08/26/2026

TERMS Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
06/26/2026	Inspector/Res. Project Rep./Debris Monitoring	on site inspection	1:00	98.00	98.00
06/29/2026	Inspector/Res. Project Rep./Debris Monitoring	on site inspection	4:30	98.00	441.00
07/01/2026	Professional Engineer/Project Manager 3	Project update, discuss options, holiday work schedule	1:00	201.00	201.00
07/06/2026	Professional Engineer/Project Manager 3	RFI 1, check pay app 2 status	1:30	201.00	301.50
07/06/2026	Inspector/Res. Project Rep./Debris Monitoring	On site inspector	4:30	98.00	441.00
07/07/2026	Professional Engineer/Project Manager 3	Call with Jon discuss proposed design changes, Pay app 3	1:00	201.00	201.00
07/07/2026	Inspector/Res. Project Rep./Debris Monitoring	on site inspection	3:30	98.00	343.00
07/08/2026	Professional Engineer/Project Manager 3	meeting and monthly report	2:30	201.00	502.50
07/08/2026	Inspector/Res. Project Rep./Debris Monitoring	on site inspector	5:30	98.00	539.00
07/09/2026	Professional Engineer/Project Manager 3	project coordination	2:30	201.00	502.50
07/09/2026	Inspector/Res. Project Rep./Debris Monitoring	on site inspection	4:30	98.00	441.00
07/13/2026	Professional Engineer/Project Manager 3	lighting changes coordination	3:30	201.00	703.50

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
07/13/2026	Inspector/Res. Project Rep./Debris Monitoring	site inspection and reporting	4:30	98.00	441.00
07/14/2026	Principal Engineer	project review	2:30	224.00	560.00
07/14/2026	Inspector/Res. Project Rep./Debris Monitoring	site inspection and reporting	6:30	98.00	637.00
07/15/2026	Professional Engineer/Project Manager 3	site meeting	3:30	201.00	703.50
07/15/2026	Inspector/Res. Project Rep./Debris Monitoring	site inspection and reporting	4:30	98.00	441.00
07/16/2026	Clerical	report coordination	4:30	69.00	310.50
07/16/2026	Inspector/Res. Project Rep./Debris Monitoring	site inspection and reporting	4:30	98.00	441.00
07/17/2026	Inspector/Res. Project Rep./Debris Monitoring	site inspection and reporting	5:00	98.00	490.00
07/20/2026	Professional Engineer/Project Manager 3	project coordination	2:30	201.00	502.50
07/20/2026	Inspector/Res. Project Rep./Debris Monitoring	site inspection and reporting	3:30	98.00	343.00
07/21/2026	Principal Engineer	project review	2:00	224.00	448.00
07/21/2026	Professional Engineer/Project Manager 3	RFI review	2:30	201.00	502.50
07/21/2026	Inspector/Res. Project Rep./Debris Monitoring	site inspection and reporting	4:30	98.00	441.00
07/21/2026	Inspector/Res. Project Rep./Debris Monitoring	site inspection and reporting	3:45	98.00	367.50
07/22/2026	Clerical	DWR report coordination	4:30	69.00	310.50
07/22/2026	Professional Engineer/Project Manager 3	project coordination	2:30	201.00	502.50
07/22/2026	Inspector/Res. Project Rep./Debris Monitoring	site inspection and reporting	5:30	98.00	539.00
07/23/2026	Clerical	report prep	1:00	69.00	69.00
07/23/2026	Inspector/Res. Project Rep./Debris Monitoring	site inspection and reporting	3:30	98.00	343.00
07/24/2026	Inspector/Res. Project Rep./Debris Monitoring	site inspection and reporting	3:30	98.00	343.00
07/27/2026	Professional Engineer/Project Manager 3	project coordination	2:30	201.00	502.50
07/27/2026	Clerical	reports	2:30	69.00	172.50
07/27/2026	Inspector/Res. Project Rep./Debris Monitoring	site inspection and reporting	4:30	98.00	441.00
07/28/2026	Inspector/Res. Project Rep./Debris Monitoring	site inspection and reporting	3:00	98.00	294.00
07/29/2026	Inspector/Res. Project	site inspection and	4:00	98.00	392.00

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
07/30/2026	Rep./Debris Monitoring Professional Engineer/Project Manager 3	reporting project coordination	3:30	201.00	703.50
07/30/2026	Inspector/Res. Project Rep./Debris Monitoring	site inspection and reporting	3:30	98.00	343.00
08/03/2026	Professional Engineer/Project Manager 3	change order review	2:30	201.00	502.50
08/03/2026	Inspector/Res. Project Rep./Debris Monitoring	site inspection and reporting	4:30	98.00	441.00
08/04/2026	Clerical	reports	2:30	69.00	172.50
08/04/2026	Inspector/Res. Project Rep./Debris Monitoring	site inspection and reporting	3:00	98.00	294.00
08/05/2026	Professional Engineer/Project Manager 3	project coordination	2:30	201.00	502.50
08/05/2026	Inspector/Res. Project Rep./Debris Monitoring	site inspection and reporting	2:15	98.00	220.50
08/06/2026	Inspector/Res. Project Rep./Debris Monitoring	site inspection and reporting	4:15	98.00	416.50
08/10/2026	Inspector/Res. Project Rep./Debris Monitoring	site inspection and reporting	5:30	98.00	539.00
08/11/2026	Inspector/Res. Project Rep./Debris Monitoring	site inspection and reporting	3:45	98.00	367.50
08/13/2026	Inspector/Res. Project Rep./Debris Monitoring	site inspection and reporting	4:00	98.00	392.00
08/14/2026	Professional Engineer/Project Manager 3	site visit	2:30	201.00	502.50
08/14/2026	Inspector/Res. Project Rep./Debris Monitoring	site inspection and reporting	3:30	98.00	343.00
08/17/2026	Professional Engineer/Project Manager 3	monthly report and project coordination	3:30	201.00	703.50
08/17/2026	Inspector/Res. Project Rep./Debris Monitoring	site inspection and reporting	4:15	98.00	416.50
08/18/2026	Engineer Technician	CF upload RFIs	1:00	98.00	98.00
08/18/2026	Professional Engineer/Project Manager 2	draft change order 1, RFI 3 RFI 4	2:30	178.00	445.00
08/18/2026	Inspector/Res. Project Rep./Debris Monitoring	site inspection and reporting	4:30	98.00	441.00
08/19/2026	Professional Engineer/Project Manager 3	site visit, DEQ coordination	3:30	201.00	703.50
08/19/2026	Inspector/Res. Project Rep./Debris Monitoring	site inspection and reporting	5:00	98.00	490.00
08/20/2026	Professional	change order 1 prep	2:30	201.00	502.50

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Engineer/Project Manager 3				
08/20/2026	Inspector/Res. Project Rep./Debris Monitoring	site inspection and reporting	4:45	98.00	465.50

Jourdan River Boardwalk

BALANCE DUE

\$25,258.00

Chiniche Engineering & Surveying
 407 Highway 90
 Bay St. Louis, MS 39520
 +12284676755
 jason@chiniche.com
 www.chiniche.com



INVOICE

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INVOICE # 17-057-0308

DATE 08/26/2026

TERMS Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
05/20/2026	17-057-2021 Senior Professional	specs	0:30	145.00	72.50
05/21/2026	17-057-2021 Senior Professional	specs	0:30	145.00	72.50
05/22/2026	Professional Engineer/Project Manager 3	specs	1:00	201.00	201.00
05/27/2026	Professional Engineer/Project Manager 3	specs	1:00	201.00	201.00
06/18/2026	Professional Engineer/Project Manager 3	specs	1:00	201.00	201.00
06/30/2026	Professional Engineer/Project Manager 3	specs, review drawings	1:30	201.00	301.50
07/01/2026	Professional Engineer/Project Manager 3	specs, ROEs, review drawings	2:30	201.00	502.50
07/02/2026	Professional Engineer/Project Manager 3	drawing review	0:30	201.00	100.50
07/06/2026	Professional Engineer/Project Manager 3	drawing markups, specs	2:00	201.00	402.00
07/06/2026	CAD Drafter	modifications to pond 6 set	1:45	98.00	171.50
07/07/2026	Professional Engineer/Project Manager 3	review drawings	0:30	201.00	100.50
07/07/2026	Design Technician	ADDRESS	0:45	103.00	77.25

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
		COMMENTS AND PREPARE FINAL SET FOR REVIEW			
07/08/2026	Design Technician	address comments and update pdf set	1:30	103.00	154.50
07/10/2026	Professional Engineer/Project Manager 3	specs	0:30	201.00	100.50
07/13/2026	Professional Engineer/Project Manager 3	review drawings and specs	1:00	201.00	201.00
07/14/2026	Professional Engineer/Project Manager 3	review drawings	0:30	201.00	100.50
07/14/2026	CAD Drafter	address pm comments - UPDATE FINAL PDF SET	1:00	98.00	98.00
07/15/2026	Professional Engineer/Project Manager 3	drawings and specs	1:00	201.00	201.00
07/15/2026	CAD Drafter	address comments	0:45	98.00	73.50
07/16/2026	Professional Engineer/Project Manager 3	specs	1:00	201.00	201.00
07/17/2026	Professional Engineer/Project Manager 3	bid docs	2:00	201.00	402.00
07/20/2026	Professional Engineer/Project Manager 3	bid docs	3:00	201.00	603.00
07/20/2026	Professional Surveyor	Review data with crew, calcs on a recon and updated the points.	1:30	149.00	223.50
07/21/2026	Professional Engineer/Project Manager 3	bid docs, survey coordination	2:00	201.00	402.00
07/21/2026	Survey Instrument Person	site survey	10:30	69.00	724.50
07/21/2026	Professional Surveyor	Review data with crew, calcs for corners and updated the allpoints.	1:00	149.00	149.00
07/21/2026	Survey Instrument Person	Locate corners and verify culverts	10:30	69.00	724.50
07/22/2026	Professional Engineer/Project Manager 3	bid docs	3:00	201.00	603.00
07/22/2026	CAD Drafter	plan updates	1:00	98.00	98.00
07/22/2026	CAD Drafter	plan updates	1:00	98.00	98.00

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
07/22/2026	Professional Engineer/Project Manager 3	Review data with crew, calcs for corners, updated the allpoints and updated a DWG.	1:00	201.00	201.00
07/22/2026	Inspector/Res. Project Rep./Debris Monitoring	plan review	2:30	98.00	245.00
07/22/2026	Project Engineer	design check	1:00	132.00	132.00
07/23/2026	Professional Engineer/Project Manager 3	bid docs	2:30	201.00	502.50
07/23/2026	CAD Drafter	plan updates	1:00	98.00	98.00
07/23/2026	CAD Drafter	plan updates	1:00	98.00	98.00
07/23/2026	CAD Drafter	plan updates	1:00	98.00	98.00
08/14/2026	Professional Engineer/Project Manager 3	prebid docs	0:30	201.00	100.50
08/17/2026	Professional Engineer/Project Manager 3	pre-bid meeting, site visit	3:00	201.00	603.00
08/18/2026	Professional Engineer/Project Manager 3	addendum	1:00	201.00	201.00
08/19/2026	Professional Engineer/Project Manager 3	addendum	1:00	201.00	201.00
08/19/2026	Design Technician	PREPARE ADDENDUM #1 (COMMENTS FROM PRE-BID)	1:00	103.00	103.00
08/19/2026	Design Technician	print-review and pdf addendum 1	0:30	103.00	51.50

Pond 6 Remediation

BALANCE DUE

\$10,195.75

Chiniche Engineering & Surveying
 407 Highway 90
 Bay St. Louis, MS 39520
 +12284676755
 jason@chiniche.com
 www.chiniche.com



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INVOICE # 17-057-0311

DATE 08/26/2026

TERMS Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
06/26/2026	Professional Engineer/Project Manager 3	construction coordination	1:00	201.00	201.00
06/26/2026	Inspector/Res. Project Rep./Debris Monitoring	site inspection and reporting	1:00	98.00	98.00
06/29/2026	Professional Engineer/Project Manager 3	project coordination	0:30	201.00	100.50
06/29/2026	Inspector/Res. Project Rep./Debris Monitoring	site inspection and reporting	1:00	98.00	98.00
07/02/2026	Professional Engineer/Project Manager 3	permit coordination	1:30	201.00	301.50
07/06/2026	Professional Engineer/Project Manager 3	construction coordination	1:00	201.00	201.00
07/08/2026	Professional Engineer/Project Manager 3	construction coor	1:00	201.00	201.00
07/08/2026	Inspector/Res. Project Rep./Debris Monitoring	site inspection and reporting	1:00	98.00	98.00
07/09/2026	Professional Engineer/Project Manager 3	construction coordination	1:00	201.00	201.00
07/09/2026	Inspector/Res. Project Rep./Debris Monitoring	site inspection and reporting	2:30	98.00	245.00
07/10/2026	Professional Engineer/Project Manager 3	construction coordination	1:00	201.00	201.00
07/13/2026	Professional Engineer/Project	construction coordination	0:30	201.00	100.50

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Manager 3				
07/14/2026	Professional Engineer/Project Manager 3	construction coordination	1:00	201.00	201.00
07/15/2026	Professional Engineer/Project Manager 3	construction coordination	1:45	201.00	351.75
07/15/2026	CAD Drafter	dredging quantities	1:00	98.00	98.00
07/17/2026	Professional Engineer/Project Manager 3	construction coordination	1:00	201.00	201.00
07/20/2026	Professional Engineer/Project Manager 3	construction coordination	1:00	201.00	201.00
07/20/2026	Inspector/Res. Project Rep./Debris Monitoring	site inspection and reporting	1:00	98.00	98.00
07/21/2026	Professional Engineer/Project Manager 3	construction coordination	0:30	201.00	100.50
07/22/2026	Professional Engineer/Project Manager 3	construction coordination	0:30	201.00	100.50
07/22/2026	Inspector/Res. Project Rep./Debris Monitoring	site inspection and reporting	1:00	98.00	98.00
07/23/2026	Professional Engineer/Project Manager 3	construction coordination	0:15	201.00	50.25
07/27/2026	Clerical	reports	0:15	69.00	17.25
07/31/2026	Professional Engineer/Project Manager 3	construction coordination	1:00	201.00	201.00
08/03/2026	Professional Engineer/Project Manager 3	construction coordination	0:15	201.00	50.25
08/04/2026	Professional Engineer/Project Manager 3	construction coordination	0:30	201.00	100.50
08/05/2026	Professional Engineer/Project Manager 3	construction coordination	0:15	201.00	50.25
08/06/2026	Professional Engineer/Project Manager 3	construction coordination	0:15	201.00	50.25
08/07/2026	Clerical	reports	0:15	69.00	17.25
08/11/2026	Principal Engineer	project review	3:30	224.00	784.00
08/12/2026	Professional Engineer/Project Manager 3	construction coordination	0:15	201.00	50.25
08/13/2026	Professional Engineer/Project	construction coordination	0:15	201.00	50.25

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Manager 3				
08/14/2026	Professional Engineer/Project Manager 3	coordination	1:00	201.00	201.00
08/19/2026	Professional Engineer/Project Manager 3	monthly call, recommendation letter	1:30	201.00	301.50
Canal Dredging					
		BALANCE DUE			\$5,420.25



5000 Diamondhead Circle · Diamondhead, MS 39525-3260
www.diamondhead.ms.gov

228.222.4626
228.222.4390
www.diamondhead.ms.gov

August 26, 2026

Re: 2026-2027 Emergency Solutions Grant (ESG) Program Application

Dear Jordan Bradford,

The City of Diamondhead supports the Hancock Resource Center's efforts to provide shelter, homelessness prevention and rapid-rehousing services to low-income residents of Hancock County, through an outreach and case management program that will identify at-risk residents, determine their eligibility, conduct needs assessment, create individualized housing plans, help the clients set specific goals, assist participants in transitioning to permanent housing and providing additional supportive services through direct and/or coordinated assistance.

The City of Diamondhead fully supports the Hancock Resource Center's initiative in offering community support to help stabilize Hancock County families.

Sincerely,

Mayor Anna Liese
City of Diamondhead



August 27, 2026

Jon McCraw, City Manager
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

RE: 2026-004 Pond 6 Remediation at Pine Golf Course
Engineer's Recommendation

Dear Mr. McCraw,

Bids were received for the 2026-004 Pond 6 Remediation at Pine Golf Course project on August 26, 2026. There were six (6) bids received. Attached is a certified bid tabulation indicating the breakdown of unit price of each bidder. The bids were reviewed for inclusion of appropriate bidding documents. Missing documentation has been noted on the bid tabulation.

LJ Construction, Inc was the apparent lowest and best bidder with a submitted base bid of \$311,059.69. Upon review of the bid, it is my opinion that the bid submitted by LJ Construction, Inc. will be sufficient to successfully complete this project to the satisfaction of the City of Diamondhead.

We have discussed with LJ Construction, Inc. the project details and scope of work. They are fully aware of the project requirements and are comfortable with the schedule for completion of the project. I recommend awarding the project to LJ Construction, Inc.

Please let me know if you have any questions regarding this matter.

Sincerely,

Jason Chiniche, P.E.

Enclosure

PROJECT: 2026-004 Pond & Remediation at Pine Golf Course
Engineering No. 17-057-00-08-2023
BID Opening: Wednesday, August 26, 2026 at 10:00AM, local time
Bid Location: City of Diamondhead City Hall, 5000 Diamondhead Circle
 Diamondhead, MS 39525



Bid Tabulation		LJ Construction, Inc. 11226 Dobson Road Gulfport, MS 39803		Bottom 2 Top Construction LLC 16705 HWY 67 Biloxi, MS 39532		JLB Contractors 21294 Johnson Road Long Beach, MS 39560		Southern Colonial Const, LLC 23272 Hwy 49 Frontage Rd, Ste B Baucier, MS 39574		RY & Sons, LLC 27025 Highway 53 Baucier, MS 39574 NOTE 1		Jim-Toy-5 Contracting, LLC 22561 Hoyt Stafford Rd Franklinton, LA 70438 NOTE 2	
ITEM NO.	ITEM DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION
01500 A	Mobilization	1	LS	\$ 33,332.94	\$ 33,332.94	\$ 46,800.00	\$ 46,800.00	\$ 50,000.00	\$ 50,000.00	\$ 11,917.50	\$ 11,917.50	\$ 37,472.00	\$ 37,472.00
01510 A	Maintenance of Traffic	1	LS	\$ 10,000.00	\$ 10,000.00	\$ 12,480.00	\$ 12,480.00	\$ 15,000.00	\$ 15,000.00	\$ 2,837.50	\$ 2,837.50	\$ 2,000.00	\$ 2,000.00
02000 A	Removal of Driveway - all types & thicknesses	50	SY	\$ 8.50	\$ 425.00	\$ 14.56	\$ 728.00	\$ 15.00	\$ 750.00	\$ 34.05	\$ 1,702.50	\$ 25.00	\$ 1,250.00
02000 B	Sawcut - Front Face of Box Weir	1	LS	\$ 2,500.00	\$ 2,500.00	\$ 3,858.40	\$ 3,858.40	\$ 1,200.00	\$ 1,200.00	\$ 1,929.50	\$ 1,929.50	\$ 2,000.00	\$ 2,000.00
02000 C	Removal of Existing Drain Culverts - all types & sizes	120	LF	\$ 10.00	\$ 1,200.00	\$ 12.48	\$ 1,497.60	\$ 15.00	\$ 1,800.00	\$ 22.70	\$ 2,724.00	\$ 25.00	\$ 3,000.00
02000 D	Removal of Existing Wooden Bulkhead	120	LF	\$ 15.00	\$ 1,800.00	\$ 12.48	\$ 1,497.60	\$ 10.00	\$ 1,200.00	\$ 10.22	\$ 1,226.40	\$ 12.50	\$ 1,500.00
02000 E	Removal of Concrete Slabs	1	LS	\$ 4,000.00	\$ 4,000.00	\$ 3,640.00	\$ 3,640.00	\$ 1,200.00	\$ 1,200.00	\$ 1,702.50	\$ 1,702.50	\$ 2,500.00	\$ 2,500.00
02000 F	Remove, Store and Reinstall Existing Wooden Railing	1	LS	\$ 3,000.00	\$ 3,000.00	\$ 9,370.40	\$ 9,370.40	\$ 2,500.00	\$ 2,500.00	\$ 1,475.50	\$ 1,475.50	\$ 5,500.00	\$ 5,500.00
02020 A	Construction Entrance	1	EA	\$ 3,500.00	\$ 3,500.00	\$ 4,409.60	\$ 4,409.60	\$ 10,000.00	\$ 10,000.00	\$ 2,270.00	\$ 2,270.00	\$ 3,000.00	\$ 3,000.00
02020 B	Silt Fence	500	LF	\$ 4.00	\$ 2,000.00	\$ 4.73	\$ 2,365.00	\$ 4.00	\$ 2,000.00	\$ 4.46	\$ 2,230.00	\$ 800.00	\$ 400,000.00
02020 C	Straw Wattles	150	LF	\$ 4.00	\$ 600.00	\$ 6.28	\$ 942.00	\$ 5.00	\$ 750.00	\$ 5.05	\$ 757.50	\$ 25.00	\$ 3,750.00
02100 A	Clearing & Grubbing	1,000	SY	\$ 25.00	\$ 25,000.00	\$ 4.96	\$ 4,960.00	\$ 3.00	\$ 3,000.00	\$ 22.70	\$ 22,700.00	\$ 17.00	\$ 17,000.00
02600 A	65"x40" RCAP	104	LF	\$ 204.00	\$ 21,216.00	\$ 231.15	\$ 24,039.60	\$ 275.00	\$ 28,600.00	\$ 310.26	\$ 32,267.04	\$ 350.00	\$ 36,400.00
02600 B	Concrete Headwall & Wingwalls	4	EA	\$ 9,200.00	\$ 36,800.00	\$ 18,104.81	\$ 72,419.24	\$ 16,500.00	\$ 66,000.00	\$ 10,215.00	\$ 40,860.00	\$ 8,000.00	\$ 32,000.00
02600 C	Storm Drain Inlet	1	EA	\$ 5,800.00	\$ 5,800.00	\$ 6,301.99	\$ 6,301.99	\$ 7,000.00	\$ 7,000.00	\$ 9,080.00	\$ 9,080.00	\$ 21,000.00	\$ 21,000.00
02600 D	Select Backfill	250	CY	\$ 16.50	\$ 4,125.00	\$ 15.43	\$ 3,857.50	\$ 20.00	\$ 5,000.00	\$ 19.30	\$ 4,825.00	\$ 45.00	\$ 11,250.00
02600 E	Utility Adjustment	1	EA	\$ 13,829.50	\$ 13,829.50	\$ 18,764.60	\$ 18,764.60	\$ 14,000.00	\$ 14,000.00	\$ 8,318.42	\$ 8,318.42	\$ 12,000.00	\$ 12,000.00
02630 A	Clean & Grade Ditch	450	LF	\$ 15.00	\$ 6,750.00	\$ 10.40	\$ 4,680.00	\$ 10.00	\$ 4,500.00	\$ 20.43	\$ 9,193.50	\$ 36.00	\$ 16,200.00
02630 B	Clean Retention Pond	1,700	CY	\$ 25.00	\$ 42,500.00	\$ 27.04	\$ 45,968.00	\$ 55.00	\$ 93,500.00	\$ 72.11	\$ 122,587.00	\$ 40.00	\$ 68,000.00
02730 A	Concrete Driveway	25	SY	\$ 103.50	\$ 2,587.50	\$ 104.73	\$ 2,618.25	\$ 200.00	\$ 5,000.00	\$ 113.50	\$ 2,837.50	\$ 80.00	\$ 2,000.00
02730 B	Concrete Driveway with Curb	25	SY	\$ 143.75	\$ 3,593.75	\$ 143.31	\$ 3,582.75	\$ 230.00	\$ 5,750.00	\$ 153.23	\$ 3,830.75	\$ 85.00	\$ 2,125.00
02750 A	100-Pound Rip Rap	500	TON	\$ 130.00	\$ 65,000.00	\$ 92.46	\$ 46,230.00	\$ 95.00	\$ 47,500.00	\$ 164.58	\$ 82,290.00	\$ 140.00	\$ 70,000.00
02900 A	Sod	2,000	SY	\$ 10.00	\$ 20,000.00	\$ 6.06	\$ 12,120.00	\$ 5.00	\$ 10,000.00	\$ 7.04	\$ 14,080.00	\$ 10.50	\$ 21,000.00
02900 B	Seeding	1,000	SY	\$ 1.50	\$ 1,500.00	\$ 2.76	\$ 2,760.00	\$ 3.00	\$ 3,000.00	\$ 1.38	\$ 1,380.00	\$ 5.50	\$ 5,500.00
PROJECT TOTAL:				\$ 311,059.69		\$ 335,890.53		\$ 379,250.00		\$ 385,022.11		\$ 776,447.00	

* Mathematical errors have been corrected

Notes:

1. Bid submitted by RY & Sons, LLC did not include the Non-Collusion & Debarment Certification.
2. The bid submitted by Jim-Toy-5 Contracting, LLC did not include the Non-Resident Acknowledgement and the Non-Collusion & Debarment Certification.

THIS IS TO CERTIFY THAT THE TABULATION OF BIDS SHOWN HEREIN
IS ACCURATE TO THE BEST OF MY KNOWLEDGE AND BELIEF.



8/27/2026

Tammy Garber

From: Beau King
Sent: Thursday, August 27, 2026 1:41 PM
To: Tammy Garber
Subject: FW: August 25th Planning and Zoning Meeting

From: Gene Peters <megene70@yahoo.com>
Sent: Tuesday, August 25, 2026 2:10 PM
To: Beau King <bking@diamondhead.ms.gov>
Subject: Re: August 25th Planning and Zoning Meeting

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Beau,
I am not able to attend tonight. I am shorthanded at work and super busy as well. Have you been able to find a replacement for me? I don't want to leave the committee hanging until you do.

Thanks,
Gene

On Wednesday, August 19, 2026 at 12:37:02 PM CDT, Beau King <bking@diamondhead.ms.gov> wrote:

Commissioners,

Attached is the agenda packet for next Tuesday's meeting. the staff reports are included in the packet.

Let me know if you can attend.

Thanks,

Beau King, CBO
Building Official
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525
Office: 228-222-4626 Ext. 1807
Direct: 228-222-4023



EXHIBIT "C"**WORK ASSIGNMENT – AMMENDMENT 2****WORK ASSIGNMENT NO _____****PROJECT NUMBER: - _____**

This Work Assignment is executed in accordance with the Master Services Agreement entered into by the City of _____, Mississippi and _____ on _____ day of _____ 20_____.

WHEREAS, each of said parties represents that it continues to have authority to execute this Work Assignment and that all certifications previously made in said Agreement remain in effect;

NOW THEREFORE, the parties hereto do further contract and agree to add the following items of work to the above Agreement under the additional terms and conditions as are hereinafter stated:

SPECIFIC SCOPE OF WORK FOR THIS WORK ASSIGNMENT OR PHASE

Design, Permitting, Bidding, Construction Inspection and Construction Phase services for the Montjoy Creek Trailhead Improvements Project

WORK ASSIGNMENT TERM [No new Work Assignments shall be executed after {Enter Master Contract Termination Date Here} _____.]

This WORK ASSIGNMENT shall be effective upon the latest date of execution hereof and continue until _____ insert Work Assignment Termination date here _____, at 11:59 P.M. CDT. However, the Engineer may not begin work prior to receiving a Notice to Proceed.

DBEGOAL

The DBE goal established for this Work Assignment shall be _____ %

KEYPERSONNEL

Jason Chiniche, PE
Kristen Rorabaugh
Carrie Jordan
Dawn Ellerman

CITY

CONSULTANT PROJECT MANAGER:
Jason Chiniche, PE

PROGRESS SCHEDULE

{{{{Attach at the end of "Exhibit C" the progress schedule, including a not to exceed date}}}}

MAXIMUM ALLOWABLE COST

Contract Maximums:

Lump Sum Work Assignment

Under no circumstances shall the amount payable by the City for this assignment exceed \$ _5,628.82_____ (Total of all Charges) without the prior written consent of both parties.

The Labor Rates have been identified in Table 1: Rate Schedule for Labor Hours.

Table 1: Rate Schedule for Labor Hours

NAMES	LABOR CLASSIFICATION	RATE
Jason Chiniche	Principal	\$224
Kristen Rorabaugh	Project Manager	\$155
Carrie Jordan	Engineer Technician	\$98
Dawn Ellerman	Drafting Manager	\$103

Both parties hereto represent that they have authority to enter into Work Assignment No. _____, as "Exhibit C" of the Agreement executed by and between the City and Engineer to which is now made a part of said Agreement.

SO EXECUTED AND AGREED THIS THE _____ DAY OF _____, _____.

City of Diamondhead

By; _____

WITNESS this my signature in execution hereof, this the _____ day of _____, 20____.

By:

CONSULTANT NAME

ATTEST: _____

EXHIBIT "C"**WORK ASSIGNMENT
WORK ASSIGNMENT NO 41**

PROJECT NUMBER: - Traffic Engineer Services FY 2026 – Amendment #1

This Work Assignment is executed in accordance with the Master Services Agreement entered into by the City of Diamondhead, Mississippi and Covington Civil and Environmental, LLC on the 29th day of October, 2025.

WHEREAS, each of said parties represents that it continues to have authority to execute this Work Assignment and that all certifications previously made in said Agreement remain in effect;

NOW THEREFORE, the parties hereto do further contract and agree to add the following items of work to the above Agreement under the additional terms and conditions as are hereinafter stated:

**SPECIFIC SCOPE OF WORK FOR THIS WORK ASSIGNMENT OR
PHASE**

The City of Diamondhead has the need for a traffic engineer to provide periodic engineering services when requested by the City Manager. Services will include but will not be limited to surveying, studies, design and reporting. When services are requested, the engineer shall submit a task order form (attached) which will identify the scope and budget of services.

The engineer has not and will not, unless specifically directed by the City Manager, reviewed traffic installation and proper timing and maintenance of traffic control devices, conducted engineering analyses of traffic accidents and devise remedial measures, conducted engineering investigations of traffic conditions, planned the operation of traffic on the streets, roadways and highways of the city for the purpose of making recommendations to the board of mayor and councilmen in regard thereto, to cooperate with other city officials in the development of ways and means to improve traffic conditions. Furthermore, Covington is not liable and does not accept responsibility for existing or future traffic conditions throughout the City of Diamondhead outside of any task order issued under this agreement.

- Amendment #1 decrease the total not to exceed amount from \$30,000 to \$0, voiding this contract.

WORK ASSIGNMENT TERM [No new Work Assignments shall be executed after *September 30, 2026.*]

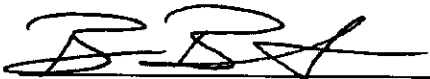
This WORK ASSIGNMENT shall be effective upon the latest date of execution hereof and continue until *September 30, 2026*, at 11:59 P.M. CDT.

DBEGOAL
The DBE goal established for this Work Assignment shall be 0 %

KEY PERSONNEL

CITY

CONSULTANT PROJECT
MANAGER: (Certified as a
Professional Engineer to do
business in the State of Mississippi)



Ben Benvenuti, P.E., Principal Engineer

MAXIMUM ALLOWABLE COST
Contract Maximums:

Under no circumstances shall the amount payable by the City for this assignment exceed \$0 (Total of all Charges) without the prior written consent of both parties.

Both parties hereto represent that they have authority to enter into Work Assignment No. 41, as "Exhibit C" of the Agreement executed by and between the City and Engineer to which is now made a part of said Agreement.

SO EXECUTED AND AGREED THIS THE _____ DAY OF _____.

City of Diamondhead

Signature

Covington Civil and Environmental


Signature

WITNESS this my signature in execution hereof, this the _____ day of _____.

ATTEST: _____

EXHIBIT "C"**WORK ASSIGNMENT
WORK ASSIGNMENT NO 40**

PROJECT NUMBER: - Support for 2026 Annual Unit Price Contract – Amendment #1

This Work Assignment is executed in accordance with the Master Services Agreement entered into by the City of Diamondhead, Mississippi and Covington Civil and Environmental, LLC on the 29th day of October 2025.

WHEREAS, each of said parties represents that it continues to have authority to execute this Work Assignment and that all certifications previously made in said Agreement remain in effect;

NOW THEREFORE, the parties hereto do further contract and agree to add the following items of work to the above Agreement under the additional terms and conditions as are hereinafter stated:

**SPECIFIC SCOPE OF WORK FOR THIS WORK ASSIGNMENT OR
PHASE**

Tasks:

- A. Provide schematic level drawings as needed to be used by unit price contractor showing the components of the project (i.e. location, depth, pipe size, inverts, etc)
- B. Perform field site visits and investigations at the request of the city to determine the need and scope of improvements.
- C. Perform field site visits to inspect the work completed by the unit price contract.
- D. Perform field surveys and documents as requested by the City of Diamondhead and as necessary to support the work of the unit price contractor.
- E. Perform other tasks requested by the City of Diamondhead to support the unit price contractor.

Fees will be based off the current master service agreement rate schedule and shall be tracked for each project request.

- Amendment #1 increase the total not to exceed amount from \$30,000 to \$60,000.

WORK ASSIGNMENT TERM [No new Work Assignments shall be executed after *September 30, 2026.*]

This WORK ASSIGNMENT shall be effective upon the latest date of execution hereof and continue until *September 30, 2026*, at 11:59 P.M. CDT. However, the Engineer may not begin work prior to receiving a Notice to Proceed.

DBEGOAL

The DBE goal established for this Work Assignment shall be 0 %

KEY PERSONNEL

CITY

**CONSULTANT PROJECT
MANAGER:** (Certified as a
Professional Engineer to do
business in the State of Mississippi)



Ben Benvenuti, P.E., Principal Engineer

MAXIMUM ALLOWABLE COST

Contract Maximums:

Under no circumstances shall the amount payable by the City for this assignment exceed \$60,000.00 (Total of all Charges) without the prior written consent of both parties.

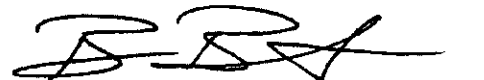
Both parties hereto represent that they have authority to enter into Work Assignment No. 40, as "Exhibit C" of the Agreement executed by and between the City and Engineer to which is now made a part of said Agreement.

SO EXECUTED AND AGREED THIS THE _____ DAY OF _____ -

City of Diamondhead

Signature

Covington Civil and Environmental



Signature

WITNESS this my signature in execution hereof, this the _____ day of _____.

ATTEST: _____



5000 Diamondhead Circle
Diamondhead, MS 39525
Ph: 228-222-4626
FX: 228-222-4390

APPLICATION FOR VARIANCE REQUEST

Case Number: 202600579Date 7-21-2026

⚡ DARLA

Applicant: KIRK HARTSELLApplicant's Address: 756 CHERRY HILL DR

Applicant's Email Address: [REDACTED]

Applicant's Contact Number: (Home) [REDACTED] (Work) (Cell) SameProperty Owner: KIRK HARTSELL + DARLA HARTSELLOwner's Mailing Address: 756 CHERRY HILL DR

Owner's Email Address: [REDACTED]

Owner's Contact Number: (Home) [REDACTED] (Work) (Cell) Tax Roll Parcel Number: 067P-0-35-055.000Physical Street Address: 756 CHERRY HILL DRLegal Description of Property: Zoning District: R-10State Purpose of Variance: (Front/Side/Rear/Lot Size/Parking/Building/Coverage)
(Signage-Size-Height) To extend rear patio by 2 ft To allow owners toenjoy the golf course property & have mosquito screens placed.

REQUIRED ITEMS:

- A. A statement describing the variance request and all the reasons why it complies with the criteria for variances provided in Section 2.6.5, specifically.
THE CONDITIONS FOR GRANTING A VARIANCE: (SEE ATTACHED SHEET #4)
 - 1. DO THE SPECIAL CONDITIONS AND/OR CIRCUMSTANCES EXIST WHICH AFFECT ONLY THE LAND OR STRUCTURE IN QUESTION AND NO OTHER SURROUNDING OR SIMILAR PROPERTIES?
 - 2. WOULD LITERAL INTERPRETATION OF THE ZONING ORDINANCE DEPRIVE THE OWNER/APPLICANT OF RIGHTS COMMONLY ENJOYED BY OTHER PROPERTIES IN THE SAME ZONING DISTRICT?
 - 3. ARE THE SPECIAL CONDITIONS OR CIRCUMSTANCES NOT CAUSED BY THE OWNER/APPLICANT?
 - 4. WOULD THE REQUESTED VARIANCE NOT GIVE THE OWNER/APPLICANT ANY SPECIAL PRIVILEGES OR RIGHTS NOT SHARED BY OWNERS OF SIMILAR PROPERTIES?
- B. The property address and the name and mailing address of the owner of each lot within 300 feet of the subject property and a map with parcels keyed to the ownership and address data.
- C. Site plans, preliminary building elevation, preliminary improvement plans, or other maps or drawings, sufficiently dimensioned as required to illustrate the following, to the extent related to their variance application:
 - i. Existing and proposed location and arrangement of uses on the site, and on abutting sites within 100 feet.
 - ii. Existing and proposed site improvements, buildings, and other structures on the site, and any off-site improvements related to or necessitated by the proposed use. Building elevations shall be sufficient to indicate the general height, bulk, scale, and architectural character.
 - iii. Existing and proposed topography, grading, landscaping, and screening, irrigation facilities, and erosion control measures.
 - iv. Existing and proposed parking, loading, and traffic and pedestrian circulation features, both on the site and any off-site facilities or improvement related to or necessitated by the proposed use.
 - v. The Zoning Administrator may request additional information necessary to enable a complete analysis and evaluation of the variance request, and determination as to whether the circumstances prescribed for the granting of a variance exist.
 - vi. A fee established by the City Council shall accompany the application. A single application may include request for variances from more than one regulation applicable to the same site, or for similar variances on two or more adjacent parcels with similar characteristics.
- D. Payment of fee for Variance request: \$100.00 as per Ordinance 2012-020

STATEMENT OF UNDERSTANDING

As the applicant or owner/s for the requested Variance in the City of Diamondhead, I (we) understand the following:

The application fee of \$100.00 must be paid prior to the acceptance of the application. Further, that if the application is withdrawn for any reason that the application fee is forfeited to the City of Diamondhead.

As the applicant or owner/s, I (we), or the designed representative, must be present at the public hearing.

That all information provided with this application is true and correct to the best of my knowledge.

That this application represents only property owned by me (us) and that any other adjoining property owners must apply for a Variance on his own behalf.

That all required attachments have been provided to the City of Diamondhead.

That additional information may be required by the Planning Commission prior to final disposition.

The City Council will not accept new case evidence once the recommendation has been made by the Planning Commission. If new evidence needs to be presented, the applicant will need to request that the matter be referred back to the Planning Commission for review.

The Public Hearing will be held on AUGUST 25TH at 6 p.m. in the Council Chambers of the Diamondhead City Hall.

If a continuance of the hearing is necessary at my (our) request, the request must be made to the Zoning Official a minimum of seven (7) days prior to the hearing. If such request is not made in writing, I understand that a new application must be filed and an application fee paid to the City.

If the application is denied by the City Council, a new application for the subject property may not be submitted for one (1) year from the date of denial.



Signature of Applicant

Signature of Property Owner

For Official Use Only

- ☒ \$100.00
 N/A ☐ Copy of Deed, Lease or Contract
☒ Site Plan
 N/A ☐ Parking Spaces
☐ List of Property Owner

- ☒ Application Signed
☒ Written Project Description
☐ Drainage Plan NA ☒
☐ Notarized Statement NA ☒

The Sea Coast Echo

POST OFFICE BOX 2009
BAY SAINT LOUIS, MS 39521-2009

PROOF OF PUBLICATION

STATE OF MISSISSIPPI
HANCOCK COUNTY

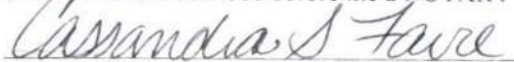
PERSONALLY appeared before me the undersigned authority in and for said County and State. GEOFF BELCHER, Publisher of THE SEA COAST ECHO, a newspaper published in the City of Bay Saint Louis, said County, who being duly sworn, deposes and says the publication of this notice hereunto annexed has been made in the said publication 1 week(s) to-wit:

On the 6 day of August 2026
On the _____ day of _____ 2026
On the _____ day of _____ 2026
On the _____ day of _____ 2026



Publisher

Sworn to and subscribed before me a NOTARY PUBLIC



This 6 day of August 2026



NOTICE OF PUBLIC HEARING

PLANNING AND ZONING COMMISSION DIAMONDHEAD, MS

Kirk and Darla Hartsell have filed an application requesting a variance from the Zoning Ordinance Article 3.4.8 to allow a covered patio within 18' of a rear property line.

The property address is 756 Cherryhill Drive. The tax parcel number is 067P-0-35-055.000. The property is in a R-10 zoning district. The setback for a residence from the rear property line is 20'. The variance requested is 2'. The Case File Number is 202600579.

In accordance with the Comprehensive Zoning Ordinance Article 9.8, the Planning Commission may recommend to the Mayor and City Council a variance be granted as the variance was applied for or in a modified form or subject to conditions or the application may be denied. A variance may be revocable, may be granted for a limited period, or may be granted subject to conditions as the Planning Commission or Mayor and City Council may prescribe.

The Planning and Zoning Commission will consider this application at its next regularly scheduled meeting on Tuesday, August 25, 2026, at 6:00 p.m. The public hearing will be held at Diamondhead City Hall in the Council Chambers at 5000 Diamondhead Circle in Diamondhead, MS 39525. Interested members of the public are invited to attend. This meeting will also be live streamed for your convenience.

If you have any questions or comments or would like to review the application, you may contact the Building Department at the above address and/or at 228-222-4626.

PUBLISH DATE: 8/6/26

1. *Chlorophyll a* (Chl a) is the primary photosynthetic pigment in most plants and algae. It is a green pigment that absorbs light energy in the blue-violet and red-orange regions of the visible spectrum. Chl a is essential for the light-dependent reactions of photosynthesis, where it converts light energy into chemical energy.

2. *Chlorophyll b* (Chl b) is an accessory pigment found in green plants and algae. It is a yellow-green pigment that absorbs light energy in the blue and orange-red regions. Chl b transfers the absorbed energy to Chl a, which then uses it for photosynthesis.

3. *Carotenoids* are a group of pigments that include carotenes and xanthophylls. They are responsible for the yellow, orange, and red colors seen in autumn foliage. Carotenoids also act as accessory pigments, absorbing light energy and transferring it to Chl a. Additionally, they play a role in protecting the photosynthetic apparatus from damage by excess light.

4. *Xanthophylls* are a subclass of carotenoids that are yellow in color. They are involved in the light-harvesting process and also play a crucial role in the xanthophyll cycle, which helps dissipate excess light energy as heat to prevent oxidative damage to the chloroplasts.

5. *Anthocyanins* are water-soluble pigments that give plants red, purple, and blue colors. They are not directly involved in photosynthesis but are thought to play roles in attracting pollinators, protecting against herbivores, and acting as antioxidants.

6. *Flavonoids* are a large class of plant pigments that include flavones, flavanones, and flavonols. They are responsible for a wide range of colors in plants, including yellow, white, and blue. Flavonoids also have various physiological functions, such as UV protection and signaling.

7. *Anthoxanthins* are a type of flavonoid that are colorless or pale yellow. They are found in various plant tissues and are thought to be involved in plant growth and development.

8. *Anthocyanins* (repeated) are also responsible for the red and purple colors in many fruits and flowers. They are produced in response to various environmental factors, including low pH and light stress.

9. *Anthocyanins* (repeated) are also found in some vegetables, such as red cabbage and purple cauliflower. They are considered beneficial for human health due to their antioxidant properties.

10. *Anthocyanins* (repeated) are also found in some grains, such as purple rice and purple wheat. They are being studied for their potential health benefits.

11. *Anthocyanins* (repeated) are also found in some fruits, such as blueberries and blackberries. They are known for their antioxidant and anti-inflammatory properties.

12. *Anthocyanins* (repeated) are also found in some flowers, such as hydrangeas and lilacs. They are responsible for the vibrant colors of these plants.

13. *Anthocyanins* (repeated) are also found in some leaves, such as those of the Japanese maple. They are responsible for the brilliant autumn colors.

14. *Anthocyanins* (repeated) are also found in some roots, such as purple sweet potatoes. They are being studied for their potential health benefits.

15. *Anthocyanins* (repeated) are also found in some seeds, such as purple corn. They are being studied for their potential health benefits.

16. *Anthocyanins* (repeated) are also found in some fruits, such as purple grapes. They are known for their antioxidant and anti-inflammatory properties.

17. *Anthocyanins* (repeated) are also found in some vegetables, such as purple eggplants. They are being studied for their potential health benefits.

18. *Anthocyanins* (repeated) are also found in some grains, such as purple barley. They are being studied for their potential health benefits.

19. *Anthocyanins* (repeated) are also found in some flowers, such as purple pansies. They are responsible for the vibrant colors of these plants.

20. *Anthocyanins* (repeated) are also found in some leaves, such as those of the Japanese maple. They are responsible for the brilliant autumn colors.

21. *Anthocyanins* (repeated) are also found in some roots, such as purple sweet potatoes. They are being studied for their potential health benefits.

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**NOTICE OF PUBLIC HEARING
PLANNING AND ZONING COMMISSION
DIAMONDHEAD, MS**

Kirk and Darla Hartsell have filed an application requesting a variance from the Zoning Ordinance Article 3.4.8 to allow a ~~residence~~ **COVERED PATIO** within 18' of a rear property line.

The property address is 756 Cherryhill Drive. The tax parcel number is 067P-0-35-055.000. The property is in a R-10 zoning district. The setback for a residence from the rear property line is 20'. The variance requested is 2'. The Case File Number is 202600579.

In accordance with the Comprehensive Zoning Ordinance Article 9.8, the Planning Commission may recommend to the Mayor and City Council a variance be granted as the variance was applied for or in a modified form or subject to conditions or the application may be denied. A variance may be revocable, may be granted for a limited period, or may be granted subject to conditions as the Planning Commission or Mayor and City Council may prescribe.

The Planning and Zoning Commission will consider this application at its next regularly scheduled meeting on **Tuesday, August 25, 2026, at 6:00 p.m.** The public hearing will be held at Diamondhead City Hall in the Council Chambers at 5000 Diamondhead Circle in Diamondhead, MS 39525. Interested members of the public are invited to attend. This meeting will also be live streamed for your convenience.

If you have any questions or comments or would like to review the application, you may contact the Building Department at the above address and/or at 228-222-4626.

OWNER_NAME	LRMADD	CITY_ST_ZIP_OWNR
1 SAFCACK GEORGE	756 OAKMONT WAY	DIAMONDHEAD, MS 39525
2 HARTSELL DARIA ETAL	756 CHERRYHILL DR	DIAMONDHEAD, MS 39525
3 CURRY KENNETH J ETAL	7514 CHERRYHILL DR	DIAMONDHEAD, MS 39525
4 ELLIOTT LAND DEVELOPMENTS LLC	1402 PASS RD	GULFPORT, MS 39501
5 WOOD THOMAS	909 BOURBON STREET	NEW ORLEANS, LA 70116
6 WOLF FLORENCE A (LIFE ESTATE)	7513 CHERRYHILL DR	DIAMONDHEAD, MS 39525
7 SUTTON JEFFERY D ETUX	7518 OAKMONT WAY	DIAMONDHEAD, MS 39525
8 YARBROUGH NANCY L	757 CHERRYHILL DRIVE	DIAMONDHEAD, MS 39525
9 KOHOUT JACOB J ETAL	7512 CHERRYHILL DR	DIAMONDHEAD, MS 39525
10 GEX KATHLEEN A	753 TURNBERRY DRIVE	DIAMONDHEAD, MS 39525
11 WEBB KEVIN M ETAL	752 OAKMONT WAY	DIAMONDHEAD, MS 39525
12 DEFELICE MARK S	723 HUEY P LONG AVE	GRETNA, LA 70053
13 LIESE CHRISTOPHER ETAL	754 CHERRYHILL DR	DIAMONDHEAD, MS 39525
14 SUTHERLAND EDWARD P ETAL	7522 OAKMONT WAY	DIAMONDHEAD, MS 39525
15 SUTTON JEFFREY D ETUX	7518 OAKMONT WAY	DIAMONDHEAD, MS 39525
16 GREENHAW BILLY D	13 DEVIL'S ELBOW	DIAMONDHEAD, MS 39525
17 SY BERNADETTE V TAN	755 TURNBERRY DR	DIAMONDHEAD, MS 39525
18 MORGAN JEFFREY S ETAL	754 OAKMONT WAY	DIAMONDHEAD, MS 39525
19 ACKERMAN RODNEY J ETUX	7510 CHERRYHILL DR	DIAMONDHEAD, MS 39525
20 CROSBY DONALD W ETAL	7518 CHERRYHILL DRIVE	DIAMONDHEAD, MS 39525
21 WILSON JOY ETAL	5615 CLINTON AVE	MINNEAPOLIS, MN 55419
22 MURRAY JOSEPH P ETAL TRUSTEES	752 CHERRYHILL DR	DIAMONDHEAD, MS 39525
23 SUTTON JEFFREY D ETAL	7518 OAKMONT WAY	DIAMONDHEAD, MS 39525
24 DIXON JOHANNA M	7511 CHERRYHILL DR	DIAMONDHEAD, MS 39525
25 GALVIN MICHAEL J ETAL (RTODD)	755 CHERRYHILL DR	DIAMONDHEAD, MS 39525

IRC 2021
WFCM
ECC 2021
NEC 2021
40 MPH WIND SPEED
EXPOSURE: B

EXPOSURE: B
DESIGN MEETS THE PRESCRIPTIVE
ENERGY CODE REQUIREMENTS
CLIMATE ZONE: 2
MANUAL J CALCULATIONS BY OTHER

RESIDENCE IS NOT LOCATED IN A
WINDBORNE DEBRIS PROTECTION REGION

THERMAL COMPONENT CRITERIA
(U-FACTOR AND R-VALUE)

MAXIMUM GLAZING PENETRATION FACTOR				MIN. INSULATION R-VALUE	
0.40		CL66.		WALLS	
		R-30		R-5	
				FLOORS	
				R-5	

R-8 DUCT INSULATION
AIRC ACCESS INSULATED
INSULATE HOT & COLD WATERLINE IN
UNCONDITIONED ATTIC AND CRAWLSPACES.

NOTES

- [illegible]

WINDOW SCHEDULE

MARK	DESCRIPTION	HER
AA	4070 FIXED VINYL	8'-0"
BB	4070 FIXED VINYL	10'-6"
CC	6070 FIXED VINYL	10'-6"

NOB SCHEDE E

[illegible]

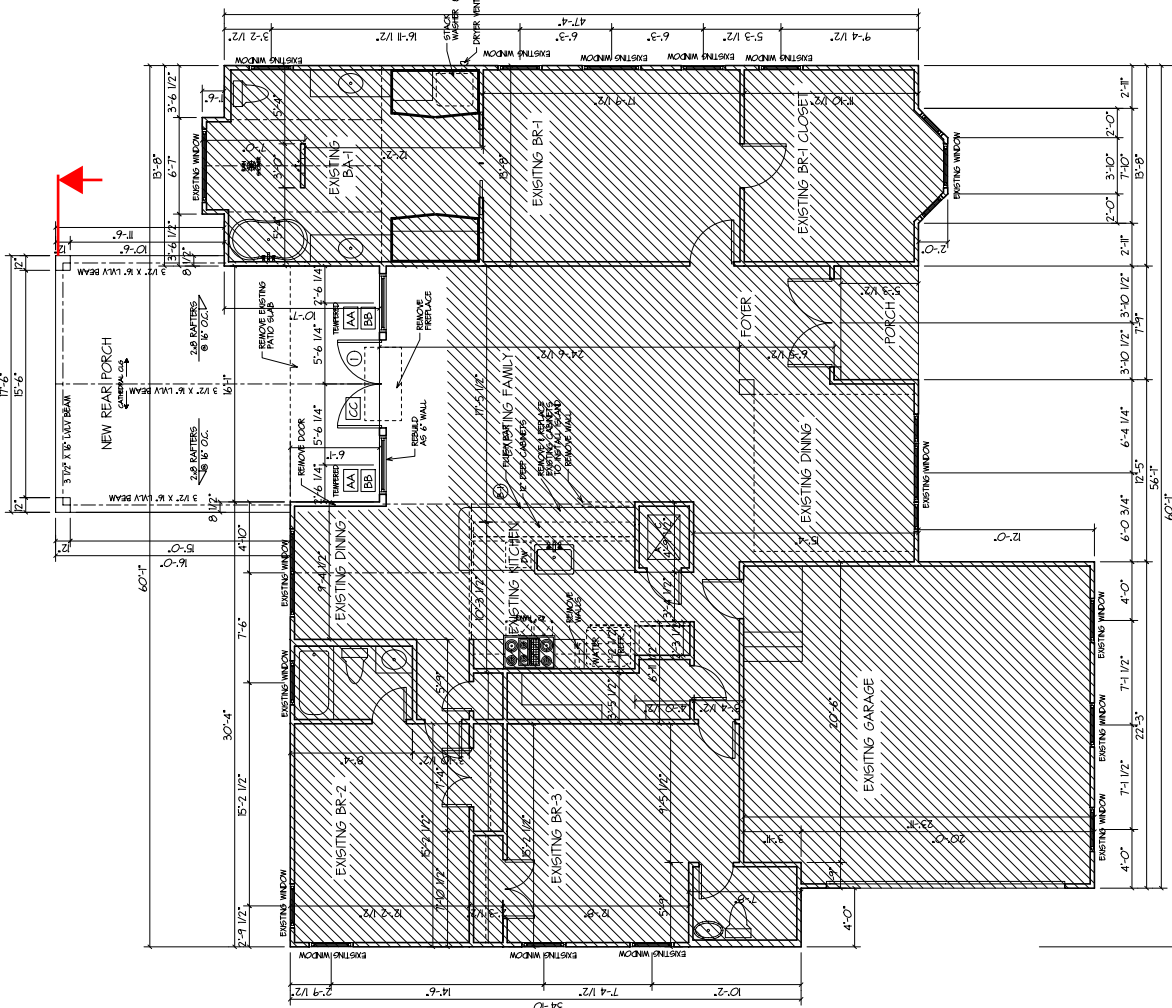
FLOOR PLAN

PLANS FOR:
KIRK & DARLA HARTSELL
756 CHERRYHILL DRIVE
DIAMONDHEAD, MS

HOUSE PLANS by
DesignTech
OF LOUISIANA, LLC

CODE	LIVING	AREA U. B.	INDEX
B	00	373	13757

Item No.20.



FLOOR PLAN
SCALE 1/4"=1'-0"

Although every effort has been made in preparing these plans, the contractor warrants that they are true and correct as of the date of preparation. The Purchaser assumes the risk of any errors, omissions or mistakes arising hereunder due to the fact that changes made to the plans are not reflected in the plans as they are not stamped. The Purchaser also performs field supervision for construction of the project. The Purchaser's field supervision is not intended to constitute a warranty of the plans or the work.

At no time, specifications and other information on the plans are included as part of the contract. The Purchaser's field supervision is not intended to constitute a warranty of the plans or the work.

PLANS HAVE BEEN PREPARED FOR USE BY KNOWLEDGEABLE AND EXPERIENCED LICENSED CONTRACTORS.

This drawing contains valuable confidential proprietary trade secret information. The use of this drawing or any of its contents is permitted without the written consent of the contractor.



5000 Diamondhead Circle · Diamondhead, MS 39525

Phone: 228.222.4626 Fax: 228-222-4390

www.diamondhead.ms.gov

STAFF REPORT – 756 CHERRYHILL DRIVE VARIANCE

TO: Planning & Zoning Commission

FROM: Beau King, Building Official

DATE: August 18, 2026

SUBJECT: Variance request before the Planning & Zoning Commission – 756 Cherryhill Drive

NATURE OF REQUEST: Kirk and Darla Hartsell have filed an application requesting a variance from the Zoning Ordinance Article 3.4.8 to allow a covered patio within 18' of a rear property line. The property address is 756 Cherryhill Drive. The tax parcel number is 067P-0-35-055.000. The property is in a R-10 zoning district. The setback for a residence from the rear property line is 20'. The variance requested is 2'. The Case File Number is 202600579.

DATE OF PUBLIC HEARING: August 25, 2026, at 6:00 PM.

RECOMMENDATION: To **approve** the variance as petitioned.

The staff recommends approving the variance based on the following findings of fact.

- A. That special conditions and circumstances *do* exist which are peculiar to the land, structure or building involved and which are not applicable to other lands, structures, or buildings in the same district. *the house is set further back of the road so therefore is closer to the rear property line adjoining the golf course.*
- B. That literal interpretation of the provisions of this title *would* deprive the applicant of rights commonly enjoyed by other properties in the same zoning district under the terms of this title. *There are many homes on golf course that have patios closer than 20' to a rear property line.*
- C. That special conditions and circumstances, if any, *do not* result from the actions of the applicant. *Conditions are created by the house orientation.*
- D. That granting the variance requested *will not* confer on the applicant any special privilege that is denied by this title to other lands, structures, or buildings in the same zoning district. *Other similar variances have been granted.*
- E. The variance, if authorized, *will* represent the minimum variance that will afford relief and *will* represent the least modification possible of the regulation in issue. *18' from golf course property line gives ample setback.*
- F. The Variance *does* observe the spirit of the Ordinance and *will not* change the character of the district (area). *Agreed.*
- G. The Variance *will* observe the spirit of the Comprehensive Plan. *Observed.*
- H. That the Variance requested *will not* result in any change in use or density of the subject property. *No change in use or density.*

Voting Yea: Commissioner Lawson, Commissioner Parrish, Commissioner Raymond, Commissioner Sutherland, Commissioner White

MOTION CARRIED UNANIMOUSLY

Architectural Review

None

New Business

2. Kirk and Darla Hartsell have filed an application requesting a variance from the Zoning Ordinance Article 3.4.8 to allow a covered patio within 18' of a rear property line. The property address is 756 Cherryhill Drive. The tax parcel number is 067P-0-35-055.000. The property is in a R-10 zoning district. The setback for a residence from the rear property line is 20'. The variance requested is 2'. The Case File Number is 202600579.

Beau King, Building Official, explained the request and answered questions from Commissioners.

Derek Cusick, City Attorney, explained that questions about the request were received, but no opposition.

Motion made by Commissioner Parrish, Seconded by Commissioner White to accept the recommendation of the Building Official and to approve the recommendation to the City Council.

Voting Yea: Commissioner Lawson, Commissioner Parrish, Commissioner Raymond, Commissioner Sutherland, Commissioner White

MOTION CARRIED UNANIMOUSLY

3. Greenscape Brothers Inc., represented by Kirk Edrington, on behalf of Nathan Hopper, has filed an application requesting a variance from the Zoning Ordinance Article 3.4.8 to allow a covered patio within 15' of a rear property line. The property address is 646 Apelehama Court. The tax parcel number is 132A-1-03-010.000. The property is in a R-6 zoning district. The setback for a residence from the rear property line is 20'. The variance requested is 5'. The Case File Number is 202600586.

Beau King, Building Official, explained the request and answered questions from Commissioners.

Derek Cusick, City Attorney, explained that questions about the request were received, but no opposition.

Motion made by Commissioner Parrish, Seconded by Commissioner Lawson to accept the recommendation of the Building Official and to approve the recommendation to the City Council.

Voting Yea: Commissioner Lawson, Commissioner Parrish, Commissioner Raymond, Commissioner Sutherland, Commissioner White

MOTION CARRIED UNANIMOUSLY

4. The City of Diamondhead will hold a public hearing on proposed Text Amendments to the Zoning Ordinance Article 7. The proposed text amendments would be regarding development permits, land clearing, and trees. The Case File Number is 202600595.

Commissioner Raymond opened the public hearing at 6:10 p.m.

No public comments were received and the public hearing was closed at 6:10 p.m.



5000 Diamondhead Circle
Diamondhead, MS 39525
Ph: 228-222-4626
FX: 228-222-4390

APPLICATION FOR VARIANCE REQUEST

Case Number: 202600586

Date 7/24/2026

Applicant: Greenscape Brothers inc.

Applicant's Address: 1453 28TH Street Long Beach, MS 39560

Applicant's Email Address: [REDACTED]

Applicant's Contact Number: (Home) [REDACTED] (Work) [REDACTED] (Cell) [REDACTED]

Property Owner: Nathan Hopper

Owner's Mailing Address: 1046 Apetehama ^{CT} Diamondhead, MS

Owner's Email Address: [REDACTED]

Owner's Contact Number: (Home) [REDACTED] (Work) [REDACTED] (Cell) [REDACTED]

Tax Roll Parcel Number: [REDACTED]

Physical Street Address: 1046 Apetehama Pl Diamondhead, MS

Legal Description of Property: 1324-1-03-010.000

Zoning District: R-6

State Purpose of Variance: (Front/Side/Rear/Lot Size/Parking/Building/Coverage)

(Signage-Size-Height) Request approval to construct a Residential awning attached to existing home. The proposed awning extends into the required 20-foot rear setback. The existing Residence is located approx. 15 feet from the rear property line, making compliance with the required setback impractical. The variance is requested to allow the attached awning while maintaining the existing location of Residence. We are requesting a 5 ft V

REQUIRED ITEM AProperty Owner Nathan HopperStreet Address 6466 Appleham Pl Diamondhead, MS

Statement Describing Variance Request

The Applicant Request a Rear Setback Variance to allow the construction of an attached residential awning on the existing home. The existing residence is located approx 15 feet from rear property line, while the required setback is 20 feet. Proposed awning will extend within the requirements.
The reasons why it complies with the criteria for variances:

1. DO THE SPECIAL CONDITIONS AND/OR CIRCUMSTANCES EXIST WHICH AFFECT ONLY THE LAND OR STRUCTURE IN QUESTION AND NO OTHER SURROUNDING OR SIMILAR PROPERTIES?

Response: Yes. The existing location of residence on lot limits ability to

construct an attached awning while meeting the current rear setbacks.

The variance request is based on existing placement of the home and the property's physical constraints.

2. WOULD LITERAL INTERPRETATION OF THE ZONING ORDINANCE DEPRIVE THE OWNER/APPLICANT OF RIGHTS COMMONLY ENJOYED BY OTHER PROPERTIES IN THE SAME ZONING DISTRICT?

Response: Yes. Strict enforcement of the rear setback would prevent

the owner from having an awning installed which provides shade and weather protection, an improvement commonly found in South MS.

3. ARE THE SPECIAL CONDITIONS OR CIRCUMSTANCES NOT CAUSED BY THE OWNER/APPLICANT?

Response: Yes. The existing residence and its location on the lot were

established prior to this improvement request. The need for the variance results from existing conditions of property rather than an action by current owner.

4. WOULD THE REQUESTED VARIANCE NOT GIVE THE OWNER/APPLICANT ANY SPECIAL PRIVILEGES OR RIGHTS NOT SHARED BY OWNERS OF SIMILAR PROPERTIES?

Response: Yes. Approval of the variance would simply allow a reasonable residential improvement that is consistent with the character of the surrounding neighborhood. It would not create a special privilege or provide advantage over similarly situated properties.

STATEMENT OF UNDERSTANDING

As the applicant or owner/s for the requested Variance in the City of Diamondhead, I (we) understand the following:

The application fee of \$100.00 must be paid prior to the acceptance of the application. Further, that if the application is withdrawn for any reason that the application fee is forfeited to the City of Diamondhead.

As the applicant or owner/s, I (we), or the designed representative, must be present at the public hearing.

That all information provided with this application is true and correct to the best of my knowledge.

That this application represents only property owned by me (us) and that any other adjoining property owners must apply for a Variance on his own behalf.

That all required attachments have been provided to the City of Diamondhead.

That additional information may be required by the Planning Commission prior to final disposition.

The City Council will not accept new case evidence once the recommendation has been made by the Planning Commission. If new evidence needs to be presented, the applicant will need to request that the matter be referred back to the Planning Commission for review.

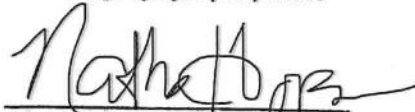
The Public Hearing will be held on _____ at _____ p.m. in the Council Chambers of the Diamondhead City Hall.

If a continuance of the hearing is necessary at my (our) request, the request must be made to the Zoning Official a minimum of seven (7) days prior to the hearing. If such request is not made in writing, I understand that a new application must be filed and an application fee paid to the City.

If the application is denied by the City Council, a new application for the subject property may not be submitted for one (1) year from the date of denial.



Signature of Applicant



Signature of Property Owner

_____ For Official Use Only _____

- ☐ \$100.00
- ☐ Copy of Deed, Lease or Contract
- ☐ Site Plan
- ☐ Parking Spaces
- ☐ List of Property Owner

- ☐ Application Signed
- ☐ Written Project Description
- ☐ Drainage Plan NA ☐
- ☐ Notarized Statement NA ☐

REQUIRED ITEMS:

- A. A statement describing the variance request and all the reasons why it complies with the criteria for variances provided in Section 2.6.5, specifically.
THE CONDITIONS FOR GRANTING A VARIANCE: (SEE ATTACHED SHEET #4)
1. DO THE SPECIAL CONDITIONS AND/OR CIRCUMSTANCES EXIST WHICH AFFECT ONLY THE LAND OR STRUCTURE IN QUESTION AND NO OTHER SURROUNDING OR SIMILAR PROPERTIES?
 2. WOULD LITERAL INTERPRETATION OF THE ZONING ORDINANCE DEPRIVE THE OWNER/APPLICANT OF RIGHTS COMMONLY ENJOYED BY OTHER PROPERTIES IN THE SAME ZONING DISTRICT?
 3. ARE THE SPECIAL CONDITIONS OR CIRCUMSTANCES NOT CAUSED BY THE OWNER/APPLICANT?
 4. WOULD THE REQUESTED VARIANCE NOT GIVE THE OWNER/APPLICANT ANY SPECIAL PRIVILEGES OR RIGHTS NOT SHARED BY OWNERS OF SIMILAR PROPERTIES?
- B. The property address and the name and mailing address of the owner of each lot within 300 feet of the subject property and a map with parcels keyed to the ownership and address data.
- C. Site plans, preliminary building elevation, preliminary improvement plans, or other maps or drawings, sufficiently dimensioned as required to illustrate the following, to the extent related to their variance application:
- i. Existing and proposed location and arrangement of uses on the site, and on abutting sites within 100 feet.
 - ii. Existing and proposed site improvements, buildings, and other structures on the site, and any off-site improvements related to or necessitated by the proposed use. Building elevations shall be sufficient to indicate the general height, bulk, scale, and architectural character.
 - iii. Existing and proposed topography, grading, landscaping, and screening, irrigation facilities, and erosion control measures.
 - iv. Existing and proposed parking, loading, and traffic and pedestrian circulation features, both on the site and any off-site facilities or improvement related to or necessitated by the proposed use.
 - v. The Zoning Administrator may request additional information necessary to enable a complete analysis and evaluation of the variance request, and determination as to whether the circumstances prescribed for the granting of a variance exist.
 - vi. A fee established by the City Council shall accompany the application. A single application may include request for variances from more than one regulation applicable to the same site, or for similar variances on two or more adjacent parcels with similar characteristics.
- D. Payment of fee for Variance request: \$100.00 as per Ordinance 2012-020

SURVEY LEGAL DESCRIPTIONS

PART OF LOTS 24 & 27:

A parcel of land situated and being located in a part of Lots 24 and 27, Block 4, DIAMONDHEAD, UNIT 10, PHASE 2, City of Diamondhead, Hancock County, Mississippi and being more particularly described as follows, to-wit:

BEGINNING at a 1/2-inch iron rod with cap marking the northwest corner of said Lot 24;

Thence run from said POINT OF BEGINNING South 49 degrees 24 minutes 18 seconds East along the north line of said Lot 24 a distance of 27.85 feet to a 1/2-inch iron rod; thence run South 57 degrees 52 minutes 38 seconds East along the north line of said Lot 24 a distance of 4.50 feet to a 3/4-inch iron rod; thence run South 50 degrees 49 minutes 47 seconds West a distance of 88.25 feet to a 3/4-inch iron rod; thence run North 29 degrees 40 minutes 53 seconds East a distance of 87.77 feet to the POINT OF BEGINNING of the parcel herein described.

Said parcel containing 1,388 square feet or 0.032 acres, more or less.

PART OF LOT 27:

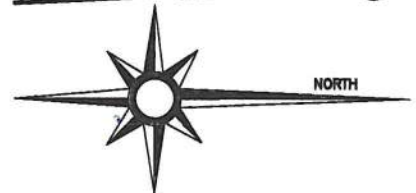
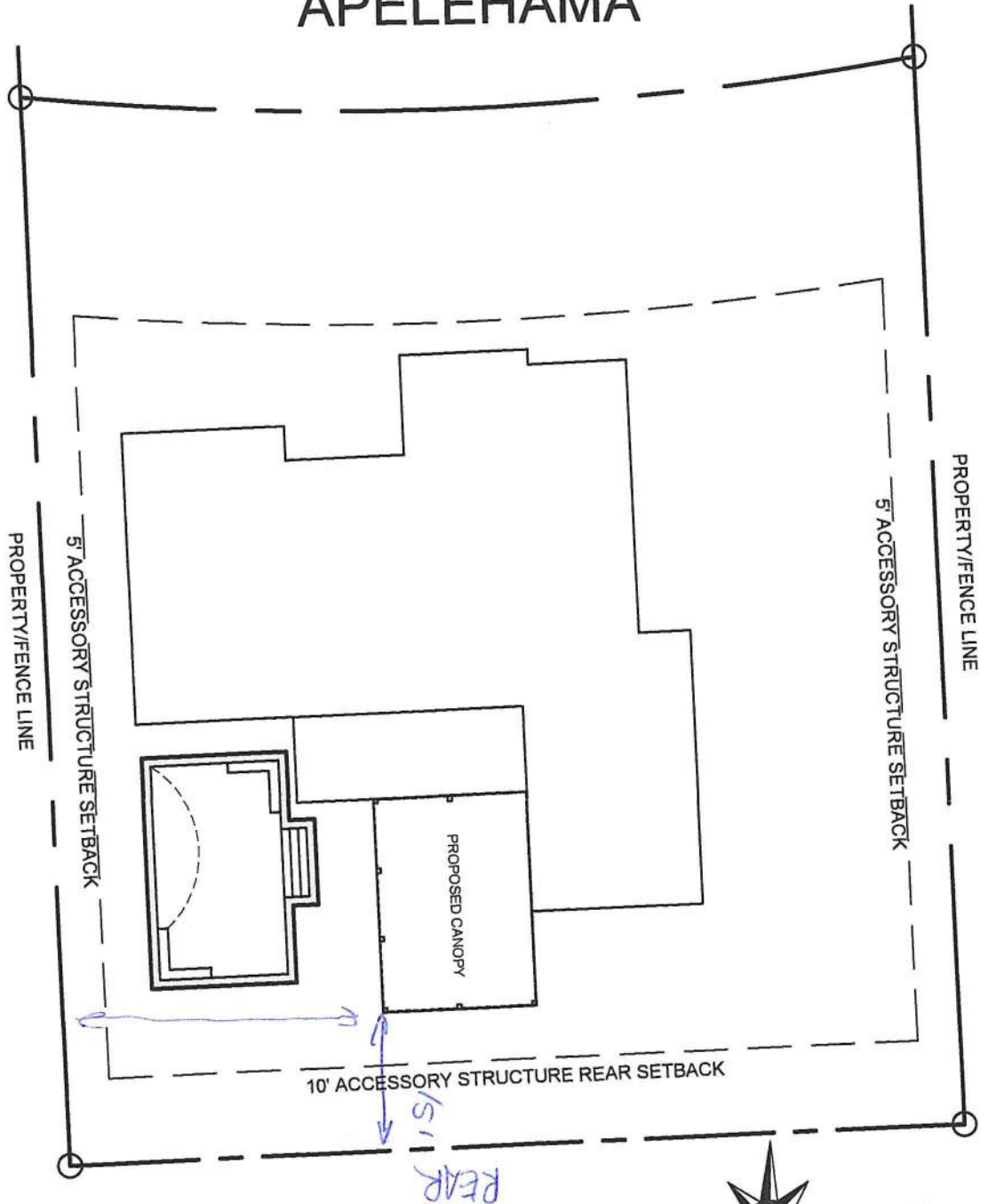
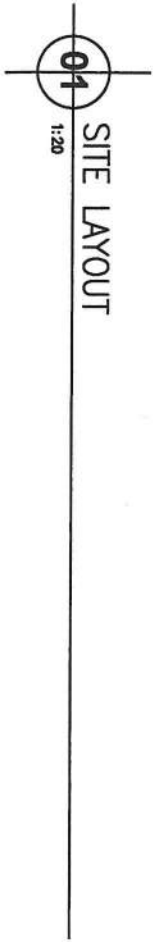
A parcel of land situated and being located in a part of Lot 27, Block 4, DIAMONDHEAD, UNIT 10, PHASE 2, City of Diamondhead, Hancock County, Mississippi and being more particularly described as follows, to-wit:

BEGINNING at a 1/2-inch iron rod with cap marking the corner common to Lots 24, 26, and 27, Block 4, DIAMONDHEAD, UNIT 10, PHASE 2;

Thence run from said POINT OF BEGINNING South 77 degrees 03 minutes 06 seconds West along the south line of said Lot 27 a distance of 99.06 feet to a 1/2-inch iron rod on the easterly margin of Apelehama Court marking the southwest corner of said Lot 27; thence departing the easterly margin of Apelehama Court, run North 75 degrees 43 minutes 17 seconds East a distance of 98.05 feet to a 3/4-inch iron rod set; thence run North 50 degrees 49 minutes 47 seconds East a distance of 5.91 feet to a point on the line common to said Lots 24 and 27; thence run South 28 degrees 11 minutes 43 seconds West along the line common to said Lots 24 and 27 a distance of 6.49 feet to the POINT OF BEGINNING of the parcel herein described.

Said parcel containing 120 square feet or 0.003 acres, more or less.

APELEHAMA

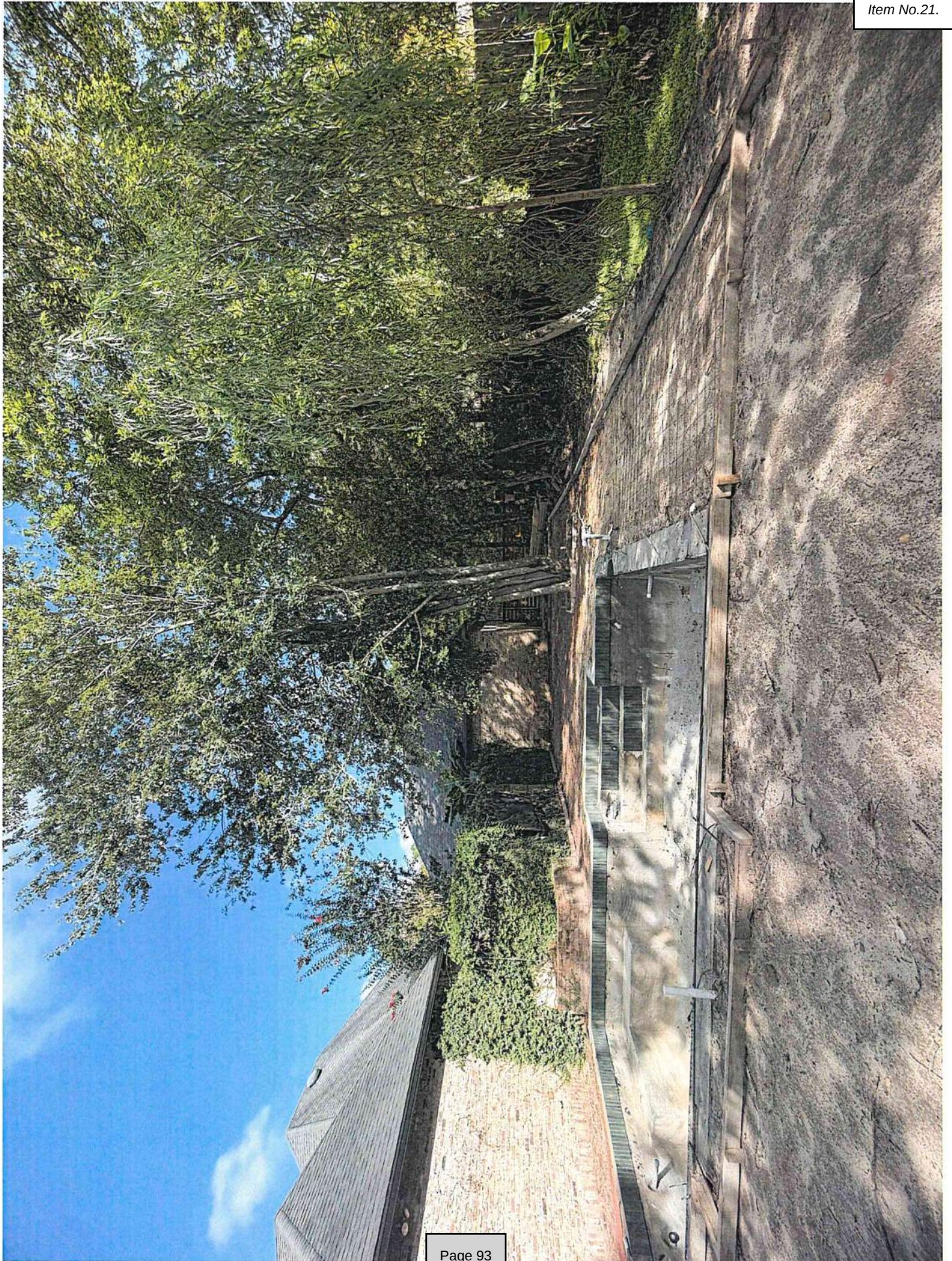


L103

646 APELEHAMA
DIAMONDHEAD, MISSISSIPPI

BY

JLS
DESIGN SERVICES, LLC
LONG BEACH, MS (228)363-3634





**NOTICE OF PUBLIC HEARING
PLANNING AND ZONING COMMISSION
DIAMONDHEAD, MS**

Greenscape Brothers Inc., represented by Kirk Edrington, on behalf of Nathan Hopper, has filed an application requesting a variance from the Zoning Ordinance Article 3.4.8 to allow a ~~residence~~ within 15' of a rear property line.

COVERED PATIO

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If you have any questions or comments or would like to review the application, you may contact the Building Department at the above address and/or at 228-222-4626.

The Sea Coast Echo

POST OFFICE BOX 2009
BAY SAINT LOUIS, MS 39521-2009

PROOF OF PUBLICATION

STATE OF MISSISSIPPI
HANCOCK COUNTY

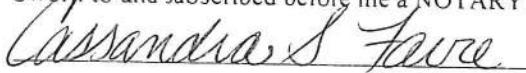
PERSONALLY appeared before me the undersigned authority in and for said County and State. GEOFF BELCHER, Publisher of THE SEA COAST ECHO, a newspaper published in the City of Bay Saint Louis, said County, who being duly sworn, deposes and says the publication of this notice hereunto annexed has been made in the said publication 1 week(s) to-wit:

On the 6 day of August 2026
On the _____ day of _____ 2026
On the _____ day of _____ 2026
On the _____ day of _____ 2026



Publisher

Sworn to and subscribed before me a NOTARY PUBLIC



This 6 day of August 2026



NOTICE OF PUBLIC HEARING PLANNING AND ZONING COMMISSION

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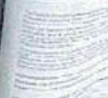
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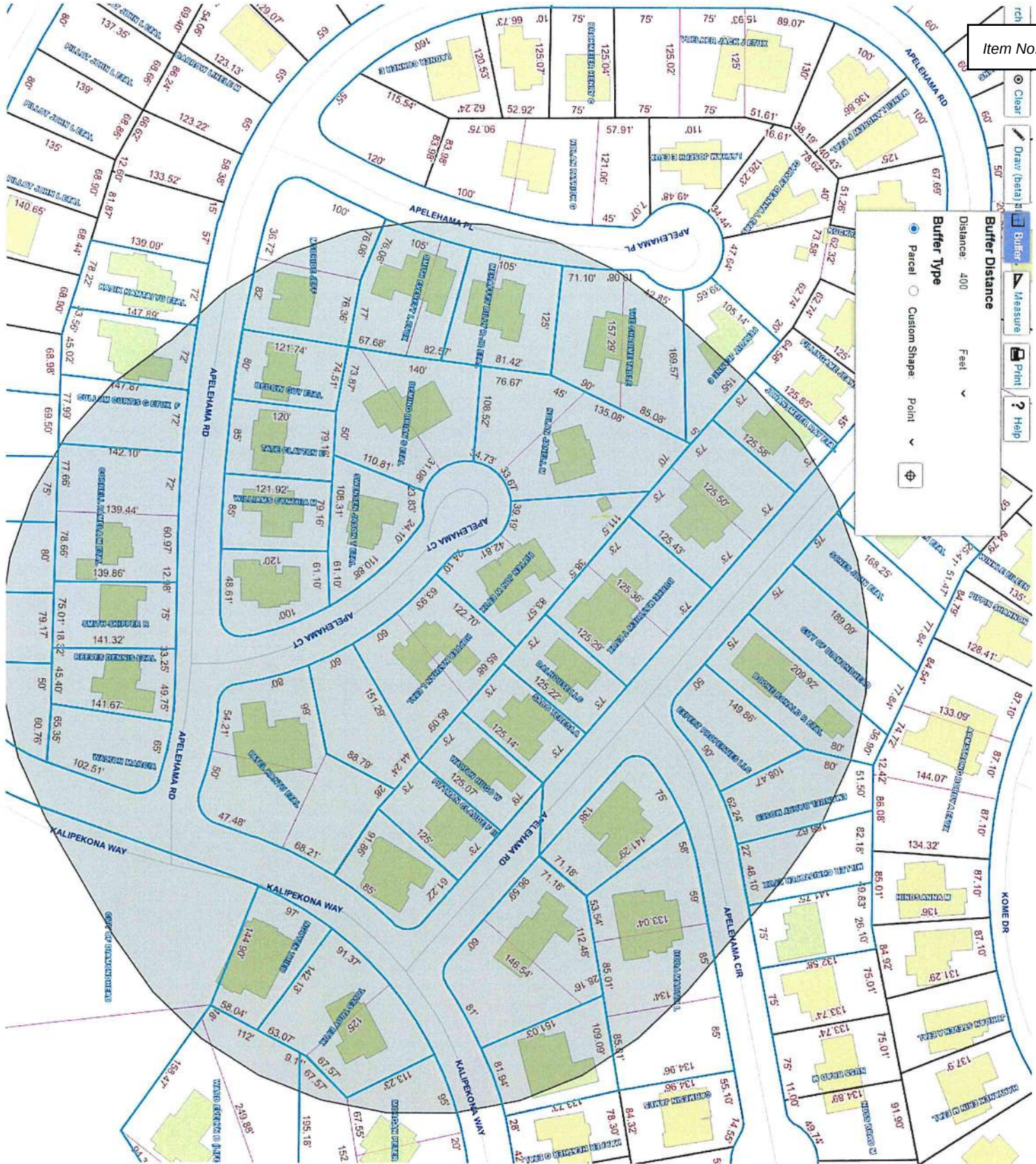
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PUBLISH DATE: 8/6/26





OWNER_NAME	LRMADD	CITY_ST_ZIP_OWNR
1 PERTUIT JEANNE C	6412 APELEHAMA PLACE	DIAMONDHEAD, MS 39525
2 EXPERT PROPERTIES LLC	15138 MILLS RD	GULFPORT, MS 39503
3 MCBRIDE JEFF	6412 APELEHAMA RD	DIAMONDHEAD, MS 39525
4 MILLER CHRISTOPHER ETUX	6424 APELEHAMA CIRCLE	DIAMONDHEAD, MS 39525
5 WALTON HUGO W	1525 LE BARON AVE	JACKSONVILLE, FL 32207
6 WILLIAMS TERRI ETAL	6457 KALIPEKONA WAY	DIAMONDHEAD, MS 39525
7 PATEL KANTU ETAL	640 APELEHAMA CT	DIAMONDHEAD, MS 39525
8 JOHANSMEIER RAY ETAL	6442 APELEHAMA RD	DIAMONDHEAD, MS 39525
9 RITTEN JON W ETUX	648 APELEHAMA CT	DIAMONDHEAD, MS 39525
10 CULLOM CURTIS G ETUX F	6413 APELEHAMA RD	DIAMONDHEAD, MS 39525
11 MILLER CHRISTOPHER ETUX	6424 APELEHAMA CIRCLE	DIAMONDHEAD, MS 39525
12 SWENSEN JASON T ETAL	6420 APELEHAMA CT	DIAMONDHEAD, MS 39525
13 DALHOUSE LLC	648 APELEHAMA CT	DIAMONDHEAD, MS 39525
14 TATE CLAYTON E	648 APELEHAMA RD	DIAMONDHEAD, MS 39525
15 SMITH SKIPPER R	808 E OLD PASS ROAD	LONG BEACH, MS 39560
16 NGUYEN THIEU	6474 KALIPEKONA WAY	DIAMONDHEAD, MS 39525
17 HODA MARTIN L	644 APELEHAMA CIRCLE	DIAMONDHEAD, MS 39525
18 WARD EVELYN B (LIFE ESTATE)	646 HUKO CRT	DIAMONDHEAD, MS 39525
19 SMITH EVERETT L ETUX	642 APELEHAMA PL	DIAMONDHEAD, MS 39525
20 COLE SCYWANDA	22998 MCGEHEE DR	MCCALLA, AL 35111
21 PITTMAN CLAUDE F III	6458 APELEHAMA RD	DIAMONDHEAD, MS 39525
22 WALLACE SCOTT W	6453 KALIPEKONA WAY	DIAMONDHEAD, MS 39525
23 BOONE RONALD R ETAL	6471 APELEHAMA RD	DIAMONDHEAD, MS 39525
24 BOUDREAUX DANIEL G ETUX (LIFE ESTATE)	6471 KALIPEKONA WAY	DIAMONDHEAD, MS 39525
25 SONES JOHN ETAL	6465 APELEHAMA RD	DIAMONDHEAD, MS 39525
26 LAMMERS DANNY L ETUX TRUSTEES	6444 APELEHAMA RD	DIAMONDHEAD, MS 39525
27 NOLAN JANELL M	6412 APELEHAMA CT	DIAMONDHEAD, MS 39525
28 CULLOM CURTIS G ETAL	6413 APELEHAMA ROAD	DIAMONDHEAD, MS 39525
29 TOVES TROY ETUX	6478 KALIPEKONA WAY	DIAMONDHEAD, MS 39525
30 SABO TERESA A	6454 APELEHAMA RD	DIAMONDHEAD, MS 39525
31 LAWSHE KENNETH ETAL	6422 APELEHAMA CT	DIAMONDHEAD, MS 39525
32 MEHAFFEY BILLY R JR ETAL	646 APELEHAMA PLACE	DIAMONDHEAD, MS 39525
33 BEREL TODD M ETUX	6457 KALIPEKONA WAY	DIAMONDHEAD, MS 39525
34 EMANUEL BARRY MOSES	11710 ENCHANTED WOODS WAY	FREDERICKSBURG, VA 22407
35 THE CHROME TABLE	648 APELEHAMA PL	DIAMONDHEAD, MS 39525
36 BEDOW GUY ETAL	6410 APELEHAMA ROAD	DIAMONDHEAD, MS 39525
37 REEVES DENNIS ETAL	643 APELEHAMA ROAD	DIAMONDHEAD, MS 39525
38 HOPPER NATHAN L ETAL	646 APELEHAMA CT	DIAMONDHEAD, MS 39525
39 WILLIAMS ARTHUR K ETUX TRUSTEES	6477 APELEHAMA RD	DIAMONDHEAD, MS 39525
40 PONTHER WAYNE L ETAL	6460 APELEHAMA ROAD	DIAMONDHEAD, MS 39525
41 CITY OF DIAMONDHEAD	5000 DIAMONDHEAD CIRCLE	DIAMONDHEAD, MS 39525
42 MORGAN PETER ETUX	640 HUKO COURT	DIAMONDHEAD, MS 39525
43 KASIK KAMTAI YU ETAL	6415 APELEHAMA RD	DIAMONDHEAD, MS 39525
44 DESCHAMP AMBER TRUSTEE	640 APELEHAMA CIRCLE	DIAMONDHEAD, MS 39525
45 WALTON MARCIA	643 APELEHAMA ROAD	DIAMONDHEAD, MS 39525
46 DEMING BRIAN S ETAL	6416 APELAHAMA COURT	DIAMONDHEAD, MS 39525
47 BURKE MATTHEW T ETUX	6448 APELEHAMA ROAD	DIAMONDHEAD, MS 39525
48 WILLIAMS CYNTHIA M	646 APELEHAMA RD	DIAMONDHEAD, MS 39525
49 CORNELL PAMELA M ETAL	1 HIGH ST	NATICK, MA 01760



Buffer Distance

Distance: 400 Feet

Buffer Type

☒ Parcel ☐ Custom Shape

Point



5000 Diamondhead Circle · Diamondhead, MS 39525

Phone: 228.222.4626 Fax: 228-222-4390
www.diamondhead.ms.gov

STAFF REPORT – 646 APELEHAMA COURT VARIANCE

TO: Planning & Zoning Commission

FROM: Beau King, Building Official

DATE: August 19, 2026

SUBJECT: Variance request before the Planning & Zoning Commission – 646 Apelehama Court

NATURE OF REQUEST: Greenscape Brothers Inc., represented by Kirk Edrington, on behalf of Nathan Hopper, has filed an application requesting a variance from the Zoning Ordinance Article 3.4.8 to allow a covered patio within 15' of a rear property line. The property address is 646 Apelehama Court. The tax parcel number is 132A-1-03-010.000. The property is in a R-6 zoning district. The setback for a residence from the rear property line is 20'. The variance requested is 5'. The Case File Number is 202600586.

DATE OF PUBLIC HEARING: August 25, 2026 at 6:00 PM.

RECOMMENDATION: To **approve** the variance as petitioned.

The staff recommends approving the variance based on the following findings of fact.

- A. That special conditions and circumstances *do* exist which are peculiar to the land, structure or building involved and which are not applicable to other lands, structures, or buildings in the same district. *the house is set further back of the road. The awning will match setback of swimming pool.*
- B. That literal interpretation of the provisions of this title *would* deprive the applicant of rights commonly enjoyed by other properties in the same zoning district under the terms of this title. *There are many homes which have covered awnings in the rear yard.*
- C. That special conditions and circumstances, if any, *do not* result from the actions of the applicant. *Conditions are created by the house orientation.*
- D. That granting the variance requested *will not* confer on the applicant any special privilege that is denied by this title to other lands, structures, or buildings in the same zoning district. *other similar variances have been granted.*
- E. The variance, if authorized, *will* represent the minimum variance that will afford relief and *will* represent the least modification possible of the regulation in issue. *15' rear setback for an open patio awning gives ample setback.*
- F. The Variance *does* observe the spirit of the Ordinance and *will not* change the character of the district (area). *Agreed.*
- G. The Variance *will* observe the spirit of the Comprehensive Plan. *Observed.*
- H. That the Variance requested *will not* result in any change in use or density of the subject property. *No change in use or density.*

Voting Yea: Commissioner Lawson, Commissioner Parrish, Commissioner Raymond, Commissioner Sutherland, Commissioner White

MOTION CARRIED UNANIMOUSLY

Architectural Review

None

New Business

2. Kirk and Darla Hartsell have filed an application requesting a variance from the Zoning Ordinance Article 3.4.8 to allow a covered patio within 18' of a rear property line. The property address is 756 Cherryhill Drive. The tax parcel number is 067P-0-35-055.000. The property is in a R-10 zoning district. The setback for a residence from the rear property line is 20'. The variance requested is 2'. The Case File Number is 202600579.

Beau King, Building Official, explained the request and answered questions from Commissioners.

Derek Cusick, City Attorney, explained that questions about the request were received, but no opposition.

Motion made by Commissioner Parrish, Seconded by Commissioner White to accept the recommendation of the Building Official and to approve the recommendation to the City Council.

Voting Yea: Commissioner Lawson, Commissioner Parrish, Commissioner Raymond, Commissioner Sutherland, Commissioner White

MOTION CARRIED UNANIMOUSLY

3. Greenscape Brothers Inc., represented by Kirk Edrington, on behalf of Nathan Hopper, has filed an application requesting a variance from the Zoning Ordinance Article 3.4.8 to allow a covered patio within 15' of a rear property line. The property address is 646 Apelehama Court. The tax parcel number is 132A-1-03-010.000. The property is in a R-6 zoning district. The setback for a residence from the rear property line is 20'. The variance requested is 5'. The Case File Number is 202600586.

Beau King, Building Official, explained the request and answered questions from Commissioners.

Derek Cusick, City Attorney, explained that questions about the request were received, but no opposition.

Motion made by Commissioner Parrish, Seconded by Commissioner Lawson to accept the recommendation of the Building Official and to approve the recommendation to the City Council.

Voting Yea: Commissioner Lawson, Commissioner Parrish, Commissioner Raymond, Commissioner Sutherland, Commissioner White

MOTION CARRIED UNANIMOUSLY

4. The City of Diamondhead will hold a public hearing on proposed Text Amendments to the Zoning Ordinance Article 7. The proposed text amendments would be regarding development permits, land clearing, and trees. The Case File Number is 202600595.

Commissioner Raymond opened the public hearing at 6:10 p.m.

No public comments were received and the public hearing was closed at 6:10 p.m.



City of Diamondhead, MS

Docket of Claims Register

Item No.22.

APPKT02633 - 9.1.26 DOCKET

By Docket/Claim Number

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Payment Amount	
							Line	Amount
DKT234036	AGJ	08/26/2026	134761	IT - MONTHLY BILLING - AUGUST	001-140-605.00	Professional Fees - IT		3,448.30
								45.00
								352.50
								63.00
								2,945.80
								42.00
DKT234037	Amazon com LLC	08/26/2026	17lj-h1wm-m3lp	HOSE ADAPTERS, NOZZLE, AND CAMLOCK FITTINGS	001-140-501.00	Supplies		255.66
								85.05
								21.99
								2.99
								9.87
								10.49
								4.73
								18.17
								18.04
								12.92
								14.99
								20.44
								35.98
DKT234038	ARTHUR J GALLAGHER AND CO	08/25/2026	9/1/26	LAW LIABILITY INSURANCE PREMIUM 2026-2027	001-200-625.00	Insurance		20,432.20
								1,702.72
								18,729.48

Docket of Claims Register - Council

APPKT02633 Item No.22. T

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount	Payment Amount
DKT234039	CARDIO PARTNERS INC	08/25/2026	QUO-90819-B7D1	STRYKER QUIK COMBO ADULT PADS REDI PAK PRECONNECT	001-140-501.00	Supplies	66.53	66.53
DKT234040	Coast Electric Power Association	08/27/2026	7/26/26-018 8/16/26-034 8/16/26-036 8/2/26-037 8/4/26-032 8/4/26-033 8/4/26-035 8/4/26-038 8/4/26-039 8/7/26-031	MONTHLY ELECTRIC BILL	001-301-630.00 001-301-630.00 001-301-630.00 001-301-630.00 001-301-630.00 001-301-630.00 001-301-630.00 001-301-630.00 001-301-630.00 001-301-630.00	Utilities - Streetlights & Other Utilities - Streetlights & Other Utilities - Streetlights & Other Utilities - Streetlights & Other Utilities - Streetlights & Other Utilities - Streetlights & Other Utilities - Streetlights & Other Utilities - Streetlights & Other Utilities - Streetlights & Other Utilities - Streetlights & Other	68.67 578.25 219.39 436.65 238.51 68.23 810.64 55.90 55.90 143.26	2,675.40
DKT234041	COASTAL CARPET AND TILE CLEANING	08/25/2026	10459	CARPET CLEANING - CITY HALL	001-140-633.00	Professional Fees -- Cleaning/Janitorial	2,229.00	2,229.00
DKT234042	Coastal Hardware and Rental Co LLC	08/27/2026	D20327444	LANDSCAPE FABRIC FOR GAZEBO - CITY HALL REPAIRS	001-140-560.00	Repairs & Maintenance - Building	750.00	750.00
DKT234043	Coastal Tire and Auto LLC	08/24/2026	101354	FA #177 TIRE AND TIRE RODS	001-301-635.00	Professional Fees - R&M Outside Services	2,787.69	2,787.69
DKT234044	Covington Civil and Environmental LLC	08/25/2026	16175.08261 16175.08262 16175.08263 16175.08264	WEST ALOHA ROADWAY IMPROVEMENTS 2026 SITE DEVELOPMENT PLAN AND REVIEW 2026 ON CALL SURVEY SERVICES 2026 ANNUAL UNIT PRICE	118-000-602.00 001-280-602.00 001-301-602.00 001-301-602.00	Prof Fees Engineering -W. Aloha Street & Sidewalks Professional Fees - Engineering Professional Fees - Engineering Professional Fees - Engineering	16,800.00 5,850.00 1,315.00 350.00	24,315.00
DKT234045	CSpire Cell Service	08/26/2026	AUGUST 2026	CELLULAR SERVICE FOR AUGUST	001-100-632.00 001-140-632.00 001-200-612.00 001-280-632.00 001-301-632.00	Telephone - Cell Telephone - Cell Internet Telephone - Cell Telephone - Cell	167.38 45.33 344.80 181.32 470.59	1,209.42
DKT234046	CUSICK & WILLIAMS, PLLC	08/27/2026	2442 2443 2444	GENERAL MATTERS -- AUGUST PLANNING AND ZONING -- AUGUST CITY PROSECUTOR	001-140-603.00 001-280-603.00 001-110-603.00	Professional Fees - Legal Professional Fees - Legal Professional Fees - Legal	7,562.50 1,437.50 3,000.00	12,000.00

Docket of Claims Register - Council

APPKT02633 - Item No.22.

Docket/Claim #	Vendor Name Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount
DKT234047	Eagle Energy 08/25/2026	52022	PUBLIC WORKS FUEL	001-301-525.00	Fuel	6,209.32
				001-301-525.00	Fuel	12.66
				001-301-525.00	Fuel	3,860.32
		52023			Fuel	2,336.34
						1,632.03
DKT234048	Fuelman 08/25/2026	NP70984878	FOR THE WEEK ENDING 8.16.26	001-140-525.00	Fuel	54.79
				001-200-525.00	Fuel	857.77
	08/26/2026	NP71010057	FOR THE WEEK ENDING 8.23.26	001-200-525.00	Fuel	675.94
				001-280-525.00	Fuel	43.53
						245,622.50
DKT234049	GILL'S CRANE AND DOZER SERVICE LLC 08/25/2026	4 - JOURDAN RIVER	JOURDAN RIVER BOARDWALK	166-301-907.00	Capital Outlay-Other	245,622.50
						915.00
DKT234050	GUMBO PRINT CO. LLC 08/25/2026	401085	BUSINESS CARDS, FARMERS MARKET, CTC FLYERS	001-280-621.00	Printing & Binding	50.00
				001-200-621.00	Printing & Binding	50.00
		401090		001-301-586.00	Street Signs	125.00
				401095	001-000-066.00	Prepaid Other
						67,957.91
DKT234051	Hancock County Board of Supervisors 08/24/2026	AUGUST 2026	FIRE REBATE FUNDS 2026	650-000-147.00	Due to Other Government Agencies	67,957.91
DKT234052	Hancock County Sheriffs Office 08/26/2026	2026.DHLE.76	INTERLOCAL AGREEMENT FOR WEEK ENDING 8.8.26	001-200-632.00	Telephone - Cell Service	187.40
				001-200-690.00	Interlocal Agreement	33,106.13
				001-200-612.00	Internet	164.00
				001-200-632.00	Telephone - Cell Service	40.23
						136,677.30
DKT234053	HOLLIDAY CONSTRUCTION LLC 08/25/2026	3 - MONTJOY CREEK TRAIL	MONTJOY CREEK NATURE TRAIL	115-000-907.00	Capital Outlay - Other Improvements Tidelands FY20	136,677.30

Docket of Claims Register - Council

APPKT02633

Item No.22.

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount	Payment Amount
DKT234054	James J Chiniche PA Inc							61,336.00
	08/27/2026	17-057-0306		TIDELANDS NATURE TRAIL	149-000-602.00	Professional Fees - Engineering Tidelands FY24	12,570.50	
		17-057-0307		NOMA DRIVE WATERFRONT IMPROVEMENTS PHASE II -	166-301-602.00	Professional Fees - Engineering	25,258.00	
		17-057-0308		POND D DRAINAGE IMPROVEMENTS	001-301-602.00	Professional Fees - Engineering	10,195.75	
		17-057-0309		MONTJOY CREEK TRAIL PROJECT	115-000-602.00	Professional Fees - Engineering Tidelands FY20	7,891.50	
		17-057-0311		CANAL DREDGIN IMPROVEMENTS PROJECT	001-301-602.00	Professional Fees - Engineering	5,420.25	
DKT234055	JLM INC							1,429.75
	08/27/2026	1-35136		UNIT 952 REAR SHOCKS, ALIGNMENT, FWD CONTROL ARM	001-200-635.00	Professional Fees - R&M Outside Services	89.95	
					001-200-635.00	Professional Fees - R&M Outside Services	60.00	
					001-200-635.00	Professional Fees - R&M Outside Services	391.30	
					001-200-635.00	Professional Fees - R&M Outside Services	285.00	
					001-200-635.00	Professional Fees - R&M Outside Services	478.50	
					001-200-635.00	Professional Fees - R&M Outside Services	125.00	

Docket of Claims Register - Council

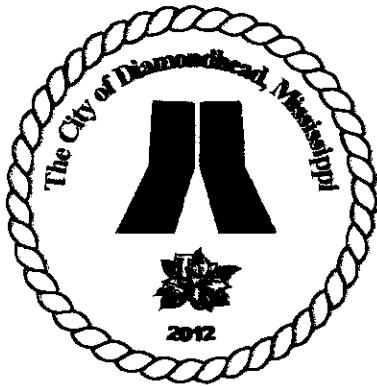
APPKT02633 - Item No.22.

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount
DKT234056	Lowes Home Improvement	08/27/2026	912266-RGEUAP	GAZEBO DECKING AND STAIRS REPAIR SUPPLIES	001-140-560.00	Repairs & Maintenance - Building	94.96
					001-140-560.00	Repairs & Maintenance - Building	18.36
					001-140-560.00	Repairs & Maintenance - Building	17.18
					001-140-560.00	Repairs & Maintenance - Building	38.16
					001-140-560.00	Repairs & Maintenance - Building	432.90
					001-140-560.00	Repairs & Maintenance - Building	31.96
					001-140-560.00	Repairs & Maintenance - Building	20.38
					001-140-560.00	Repairs & Maintenance - Building	41.92
					001-140-560.00	Repairs & Maintenance - Building	559.60
					001-140-560.00	Repairs & Maintenance - Building	149.77
					001-140-560.00	Repairs & Maintenance - Building	119.00
					001-140-560.00	Repairs & Maintenance - Building	50.00
					001-140-560.00	Repairs & Maintenance - Building	84.90
					001-140-560.00	Repairs & Maintenance - Building	40.00
					001-301-501.00	Supplies	70.24
					001-301-501.00	Supplies	163.53
					001-301-501.00	Supplies	191.19
					001-301-501.00	Supplies	318.65
							581.10
							581.10
							28,490.73
DKT234057	Mechanical Services, LLC	08/25/2026	2901	COUNCIL CHAMBERS AC SERVICE CALL	001-140-635.00	Professional Fees - Repair & Maint Outside Serv	581.10
DKT234058	Metrix Solutions LLC	08/27/2026	M146478	BODYWORN 5 YEAR RENEWAL - PAYMENT 4	001-200-918.00	Capital Outlay - Officer's Equipment	28,490.73

Docket of Claims Register - Council

APPKT02633 - Item No.22.

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount
DKT234059	Mow Life LLC	08/24/2026	23939	NEW POLE SAWS	001-301-505.00	FF&E Non-Capitalized	1,379.98
							1,379.98
DKT234060	MS Valuations LLC	08/27/2026	MS01-26-2733	APPRAISAL NOMA DRIVE PROPERTY	001-140-681.00	Other Services & Charges	2,100.00
							2,100.00
DKT234061	NANCY PERKINS	08/27/2026	8/21/26	2026 FALL FESTIVAL LIAISON	001-653-650.00	Promotions	375.00
							375.00
DKT234062	PELICAN PLAYGROUNDS LLC	08/27/2026	1974	EAST REC PLAYGROUND	001-301-575.00	Repairs & Maintenance-Streets/Drainage/Other	1,680.00
					001-301-575.00	Repairs & Maintenance-Streets/Drainage/Other	300.00
					001-301-575.00	Repairs & Maintenance-Streets/Drainage/Other	1,404.19
					001-301-575.00	Repairs & Maintenance-Streets/Drainage/Other	317.64
					001-301-575.00	Repairs & Maintenance-Streets/Drainage/Other	1,147.47
					001-301-575.00	Repairs & Maintenance-Streets/Drainage/Other	2,215.99
							60.00
DKT234063	South MS Business Machines Gulfport	08/26/2026	508399	PER COPY CHARGE FOR AUGUST	001-280-506.00	Copier Usage/Maintenance	60.00
							60.00
DKT234064	Southern Tire Mart	08/26/2026	2500217687	FA 238 TIRES	001-301-635.00	Professional Fees - R&M Outside Services	2,366.04
							2,366.04
DKT234065	THE SOUTHERN CONNECTION POLICE SUPPLIES LLC	08/26/2026	AR007466	DH POLICE DEPARTMENT BADGES	001-200-535.00	Uniforms	299.46
					001-200-535.00	Uniforms	1,115.10
					001-200-535.00	Uniforms	504.40
							1,918.96
DKT234066	US BANK NATIONAL ASSOCIATION	08/28/2026	7/1/26	LEGISLATIVE RECEPTION HOTELS	001-100-615.00	Travel & Training	211.92
					001-100-615.00	Travel & Training	191.92
					001-100-615.00	Travel & Training	191.92
					001-100-615.00	Travel & Training	191.92
					001-100-615.00	Travel & Training	191.92
					001-100-615.00	Travel & Training	191.92
							1,171.52
DKT234067	Waste Management	08/27/2026	0903331-4768-5	DUMPSTER RENTAL	001-140-681.00	Other Services & Charges	80.07
							80.07
DKT234068	WESLEY SANDERFORD	08/26/2026	AUGUST 2026	OPEN JAM BAND SERVICES -	001-653-650.00	Promotions	300.00
							300.00
						Total Claims: 33	
						Total Payment Amount:	673,778.16



DIAMONDHEAD MUNICIPAL COURT
5000 Diamondhead Circle
Diamondhead, MS 39525
Tel.: (228) 222-4626

Fax: (228) 222-4390

Robert H. Johnson, Jr., Judge
Derek Cusick, Prosecutor
Lolita McSwain, Court Clerk

To: DIAMONDHEAD CITY MANAGER

Stats for the MONTH of July 2026.

Total number of violations written: 5 violations
Violation of City Animal Ordinance: 0 violations
Cruelty of Animals: 0
DUI Arrests: 0
Leash Law Violation: 0

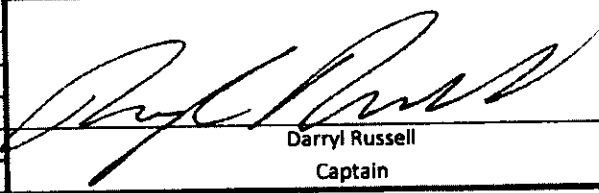
Total fines and fees collected: \$348.00
State portion of the fees collected: \$105.50
Wireless Communication Fund: \$5.50
Crime Stopper Fund: \$2.00
The remaining balance the City of Diamondhead receives: \$235.00

Total Inmates held and billed for jail housing: 2 Inmates
(Housing cost rate of \$20 per day per inmate)
2 Inmates ---total of 10 days = \$200.00

Diamondhead Monthly Statistics

July-26

Animal Problem / Complaints	11	Civil Disputes / Escorts / Process	10
Drug Law Violation	0	Complaint / See An Officer	13
Fire Structure / Vehicle	1	Death	1
Fireworks	2	Disturbance	5
Funeral Escort	0	False Alarms- Residential/ Business/ 911	15
Littering/Dumping/Haz-Mat Spill	3	Follow ups/ citizen call requests	184
Medical Emergency	9	Juvenile Problem	1
Missing/Runaway	3	Lost/Found Item	2
Parking Violation	2	Miscellaneous	7
Prostitution	0	TOTAL MISCELLANEOUS CALLS	238
Public Drunk	0	Accident - Private Property	3
Shots Fired	0	Accident - Public Roadway	6
Suicide	1	Accident - Hit & Run	0
Suicide / Threat / Attempt	1	Accident - Fatality	0
Suspicious / Person / Vehicle	18	TOTAL ACCIDENTS/COLLISIONS	9
Welfare Concern	21	Assist Motorist	8
TOTAL PUBLIC HEALTH & SAFETY	72	Traffic Stop	28
Animal Bite	1	TOTAL TRAFFIC CALLS	36
Assault By Threat	0		
Assault	2	Total Calls for Service	382
Child Abuse / Neglect	0		
Domestic Violence	1	Traffic Citation (Adults)	2
Harrassment	3		
Harassing Phone Call	0	Traffic Citation (Minors)	0
Robbery - Armed	0		
Sexual Abuse / Molestation	0	Warrant Arrests	1
Stalking	0	Drunk Driver (DUI) Arrests	0
TOTAL CRIMES AGAINST PERSON	7	Traffic Arrests	0
Attempted Burglary	0	Domestic Assault Arrests	0
Burglary - Residence	0	Other Arrests	0
Burglary - Vehicle	0	Total Arrests	1
Counterfeit Money	0		
Damage - Property	9	Significant Events	
Embezzlement	0		
Forgery / Bad Check/Fraud	6		
Malicious Mischief	0		
Recovered Stolen Property	0		
Recovered Stolen Vehicle	0		
Shoplifting	0		
Stolen Vehicle	0		
Theft (Grand)	0		
Theft (Petit)	2		
Trespassing	3		
Unauthorized Use / Vehicle	0		
TOTAL PROPERTY CRIME	20		


Darryl Russell
Captain

City of Diamondhead Code Enforcement Monthly Report

July 2026

Code Violations	Total	Closed	Open
Abandoned Vehicles	0	0	0
Accessory Structure	0	0	0
ATV	1	1	0
Boat & Jet-Ski	17	16	1
Care of Premises	4	4	0
High Grass	2	1	1
Signs	20	20	0
RV & Campers	4	4	0
Trailers	15	15	0
Trees & Lot Clearing	5	5	0
21-19-11	0	0	0
Permits	5	5	0
Miscellaneous	6	6	0
Citations	2	1	1
Cumulative Totals	81	78	3

8-28-2026 8:20 AM
TASK CODE

T A S K S T A T U S R E P O R T
T O T A L S

Item No.a.

INC CODE: * - All
TASK CODE: * - All
STATUS: * - All

USER: * - All
GROUP: * - All
PRIORITY: * - All
TYPE:

ORIGINATION: 0/00/0000 THRU 99/99/9
DUE: 0/00/0000 THRU 99/99/9
RESOLUTION: 7/01/2026 THRU 7/31/2

		-----PRIORITY-----									
		1	2	3	4	5	6	7	8	9	TOTAL
STATUS	ACTIVE										
	CLOSED	198									198
	VOIDED										
	SUSPENDED										
TOTALS		198									198

-----SEQUENCES-----		COUNT
TASK CODE		
DOCUMENT		3
INSPECTION		158
REINSPECTION		22
REVIEW		15
TOTAL INCIDENTS		198

JULY 2026
INSPECTION
TOTALS

*** PROJECT TYPE RECAP ***

PROJECT TYPE	# OF PROJECTS	BALANCE
B01-SFR - SINGLE FAMILY RESIDENTI	2	305.00
B02-ADD - RESIDENTIAL ADDITION	2	0.00
B04-ACC - RESIDENTIAL ACCESSORY	6	101.00
B05-REP - RESIDENTIAL REPAIR	29	0.00
B24-ACC - COMMERCIAL ACCESSORY	1	0.00
CULVERT - CULVERT	2	300.00
ELEC-COM - COMMERCIAL ELECTRICAL	1	0.00
ELEC-RES - RESIDENTIAL ELECTRICAL	2	0.00
FENCE-RES - RESIDENTIAL FENCE	9	0.00
FLAT-RES - RESIDENTIAL FLATWORK	4	89.00
MARINE-RES - RESIDENTIAL MARINE	2	161.00
MECH-COM - COMMERCIAL MECHANICAL	1	0.00
MECH-RES - RESIDENTIAL MECHANICAL	12	0.00
POOL-RES - RESIDENTIAL POOL	3	0.00
PZ-01 - DEVELOPMENT	1	0.00
PZ-06 - VARIANCE	2	0.00
PZ-09 - TEXT AMENDMENT	1	0.00
PZ-10 - REZONING	1	0.00
TREE - TREE REMOVAL	7	0.00
*** TOTALS ***	88	956.00

JULY 2026
PERMIT
TOTALS

LICENSES: ALL

LICENSE CODES: All

CLASSES: All

STATUS: PENDING, ACTIVE, TERMINATED, SUSPENDED

CITY LIMITS: INSIDE, OUTSIDE

L I C E N S E M A S T E R R E P O R T
SORTED BY: LICENSE NUMBER

EFFECTIVE DATES:

7/01/2026

EXPIRATION DATES:

0/00/0000

COMMENT:

PAY STATUS:

REPORT CODE SUMMARY

CODE	DESCRIPTION	NUMBER	BALANCE
CONT-HD	HOOD & DUCT CONTRACTOR	1	0.00
CONT-RES	RESIDENTIAL CONTRACTOR	8	0.00
CONT-ELEC	ELECTRICAL CONTRACTOR	3	0.00
CONT-SIGN	SIGN CONTRACTOR	1	0.00
CONT-MECH	MECHANICAL CONTRACTOR	3	0.00
STR	SHORT TERM RENTAL	3	0.00
CONT-ROOF	ROOFING CONTRACTOR	1	0.00
BAR	BAR NIGHTCLUB	1	0.00
PET	PETSITTING	1	0.00
RET-CLOTH	RETAIL CLOTHING STORE	1	0.00
TOTAL:		23	0.00

JULY 2026

LICENSE
TOTALS