



Mayor Liese	
Councilmember Maher	At-Large
Councilmember Finley	Ward 1
Councilmember Sheppard	Ward 2
Councilmember Harwood	Ward 3
Councilmember Clark	Ward 4

**AGENDA**  
**REGULAR MEETING OF THE CITY COUNCIL**  
**Tuesday, January 20, 2026**  
**6:00 PM CST**  
Council Chambers, City Hall  
and via teleconference, if necessary

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**Call to Order.**

Invocation - Councilmember Maher  
Pledge of Allegiance  
Roll Call  
Confirm or Adjust Agenda Order

**Presentation Agenda.**

- a. The next Regular Meeting of the City Council will be held Tuesday, February 3, 2026 at 6:00 p.m. in the Council Chambers located at City Hall.

City Manager's Report.

Public Comments on Agenda Items.

Council Comments.

**Policy Agenda.**

**Minutes:**

1. Motion to approve December 29, 2025 Recess Meeting Minutes.
2. Motion to approve January 6, 2026 Regular Meeting Minutes.

**PUBLIC HEARING**

**2025-304:** Motion to discuss potential text amendment to the Article IX. Low Speed Vehicles and Golf Carts in the Code of Ordinances.

**Resolutions:**

4. **2026-010:** Motion to adopt Resolution **2026-003** thereby abandoning a 5' drainage/utility easement on each side of the common property line between lots 26 and 27, Diamondhead Phase 2, Unit 7, Block 7. The parcel number is 067J-3-36-226.000. The physical address is 8832 Kailua Place.

**Consent Agenda:**

5. **2026-011:** Motion to authorize the administration to enter an agreement with Pyromania Fireworks, LLC in the amount of \$11,250.00 for 4th of July firework display on Friday, July 3, 2026.
6. **2026-012:** Motion to accept substantial completion of the Coon Branch Drainage Improvements - Phase I Project as of January 13, 2026.

- [7.](#) **2026-013:** Motion to amend Mississippi Department of Environmental Quality Sub-Award Agreement Modification No 2 extending the Period of Performance to November 30, 2026 for the Southside Canal Dredging Project.
- [8.](#) **2026-014:** Motion to approve and accept the Memorandum of Understanding with the Mississippi Outdoor Stewardship Trust Fund in the amount of \$500,000.00 for the Montjoy Creek Trailhead Project and authorize the City Manager to execute same.

**Action Agenda.**

**Routine Agenda.**

**Claims Payable**

- [9.](#) Motion to approve Docket of Claims (DKT233449- DKT233482) in the amount of \$225,405.97.

**Department Reports**

- [a.](#) Building  
Code Enforcement  
Court  
Police

**Public Comments on Non-Agenda Items.**

**Council Closing Comments**

**Executive Session - If Necessary**

**Adjourn/Recess.**

*NOTE: THE CITY OF DIAMONDHEAD WILL FURNISH APPROPRIATE AUXILIARY AIDS AND SERVICES WHERE NECESSARY TO AFFORD INDIVIDUALS WITH DISABILITIES AN EQUAL OPPORTUNITY TO SERVICES AND ACTIVITIES OF THE CITY. A WRITTEN REQUEST BY OR ON BEHALF OF QUALIFYING INDIVIDUALS SHALL BE SUBMITTED IN A TIMELY MANNER TO THE CITY CLERK.*



**MINUTES**  
**RECESS MEETING OF THE CITY COUNCIL**  
**Monday, December 29, 2025**  
**1:00 PM CST**  
Council Chambers, City Hall  
and via teleconference, if necessary

**Call to Order.**

At 1:00 p.m. Mayor Liese called the meeting to order.

**Roll Call**

**PRESENT**

Mayor Anna Liese  
Ward 1 Shane Finley via teleconference  
Ward 2 Ricky Sheppard  
Ward 3 Jessie Harwood  
Ward 4 Austin Clark

**ABSENT**

Councilmember-At-Large Gerard Maher

**Confirm or Adjust Agenda Order**

Motion made by Ward 2 Sheppard, Seconded by Mayor Liese to confirm the agenda.

Voting Yea: Mayor Liese, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

**Resolutions:**

1. **2025-319:** Motion to adopt Resolution 2025-065 authorizing City Council to acquire by donation certain real property from the Diamondhead Country Club and Property Owners Association Inc., authorizing City Attorney and City Manager to effectuate said acquisition and for other related purposes.

Motion made by Ward 2 Sheppard, Seconded by Mayor Liese to adopt Resolution 2025-065 authorizing City Council to acquire by donation certain real property from the Diamondhead Country Club and Property Owners Association Inc., authorizing City Attorney and City Manager to effectuate said acquisition and for other related purposes.

Voting Yea: Mayor Liese, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

**Adjourn/Recess.**

At 1:20 p.m. with no further business to come before the council, motion made by Ward 4 Clark, Seconded by Ward 2 Sheppard to adjourn.

Voting Yea: Mayor Liese, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

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Anna Liese  
Mayor

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Jeannie Klein  
City Clerk



**MINUTES**  
**REGULAR MEETING OF THE CITY COUNCIL**  
**Tuesday, January 06, 2026**  
**6:00 PM CST**  
Council Chambers, City Hall

**Call to Order.**

At 6:00 p.m. Mayor Liese called the meeting to order.

Invocation - Mayor Liese

Pledge of Allegiance

Roll Call

**PRESENT**

Mayor Anna Liese

Ward 1 Shane Finley

Ward 2 Ricky Sheppard

Ward 3 Jessie Harwood

Ward 4 Austin Clark

**ABSENT**

Councilmember-At-Large Gerard Maher

Confirm or Adjust Agenda Order

Motion made by Mayor Liese, Seconded by Ward 2 Sheppard to adjust the agenda adding the following:

**9a. 2026-009:** Motion to authorize the Mayor, Council, City Manager and City Attorney to travel to Jackson for the Gulf Coast Legislative Reception to be held on January 7, 2026, and the Mid-Winter MML Legislative Conference to be held on January 13 - 15, 2026.

Voting Yea: Mayor Liese, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

**Presentation Agenda.**

- a. The next Regular Meeting of the City Council will be held Tuesday, January 20, 2026 at 6:00 p.m. in the Council Chambers located at City Hall.
- b. Public Hearing at the January 20, 2026 Council Meeting on the proposed Golf Cart Ordinance Text Amendment.

City Manager's Report.

**CITY MANAGER REPORT**

January 06, 2026

1. Coon Branch – The project is 211 days with a current end date of January 13<sup>th</sup>. The contractor will be finished replacing all driveway culverts by the end date of the contract. The engineer and I will do a walkthrough to create the punch list of work that will need to be finished.
2. Jourdan River Boardwalk – The bids received are up for approval by the council tonight. Once approved, they will be sent to MDEQ for their review and approval and finally, MDEQ will need to approve the contract before the notice to award will be issued.
3. Montjoy Creek – The project will advertise for bid this month as we have been waiting for the holidays to end. Bids are due February 24<sup>th</sup>.
4. Rotten Bayou Nature Trail – Meeting with the engineer later this month to redesign the Nature Trail. I will meet with MDEQ to discuss the project and receive paperwork for the council to review and approve.
5. Dog Park – Public Works will start the construction of the fence and park amenities next week. The design is for a 4 ½ foot fenced in area separated for large and small dogs. It will include benches, water fountains, and dog agility equipment.
6. Fitness Park – Public Works is finishing the clearing of the property next to Ochsner Medical and the new multimodal trail for the fitness park. Ochsner has ordered the equipment to be delivered this month for Public Works to install.
7. Unit Price Contracts
  - Moke Way – Culvert has been replaced. Contractor is scheduled to pave the roadway tomorrow. A walkthrough with the engineer has been scheduled for Thursday.
  - Koko Court – Sewer line has been located, and contractor will begin project this week.
  - Mauna Loa Drive – Contractor has reviewed the work request. DWSD is reviewing the plans due to sewer line placement. Work assignment will be at the next council meeting for approval.
8. Canal Dredging – **No update this month.** MDEQ has approved the bid documents. The contract has been sent to MDEQ for their review and approval. Once approved, we will be able to issue the notice of award. The contractor has given a February start date due to current tide conditions. The contract will be for 240 days, the estimated completion date is October 31<sup>st</sup>, 2026.
9. Pelican Cove – **No update this month.** The engineer is completing the final plans and expects to only need a National Wetlands permit to complete this project. The permission to advertise will be on the next council agenda.
10. East Aloha Drive – **No Update this month.** The engineers are working with MDOT to complete the right-of-way acquisition process, and the electrical engineering sub-contractor. MDOT is also reviewing the plans and specifications for the project. Project is still on schedule to be out to advertise in the first quarter of 2026.
11. West Aloha Drive – **No Update this month.** The engineers have completed the right-of-way determination and designing the new roadway and sidewalks to fit according. This project will also be ready to advertise in the first quarter of 2026.
12. Commercial District – **No Update this month.** The engineer is completing the final design. I am currently waiting for appraisers to get reports back to me for the additional piece of roadway needed.

13. Bank Stabilization – **No Update this month.** The next step for this project will be to work on easement acquisition. Once complete, the engineers can finalize the design.
14. MDOT Projects – **No Update this month.** The contractor installed the signage last week. Once the engineers update the drawings for the railing along the multimodal path, the contractor will be back out to install and complete the project.
15. Hazard Mitigation Grant Program – **No update this month.** The appraiser is completing the reports on the property acquisition project. As soon as I have the updated appraisals, I will submit them to MEMA.
16. Landscaping Project – **No update this month.** Keep Diamondhead Beautiful and their landscape architect company are working on the project scope. The city has expressed that the landscaping cannot obstruct driver's view.

Public Comments on Agenda Items-

Paul Brown - Dog Park

Council Comments.

**Policy Agenda.**

**Minutes:**

1. Motion to approve December 16, 2025 Regular Meeting Minutes.

Motion made by Ward 2 Sheppard, Seconded by Ward 3 Harwood to approve December 16, 2025 Regular Meeting Minutes.

Voting Yea: Mayor Liese, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

**Resolutions:**

2. **2026-001:** Motion to adopt Resolution 2026-001 thereby abandoning a 5' drainage/utility easement on each side of the common property line between lots 67 and 68, Diamondhead Phase 2, Unit 11, Block 6. The parcel number is 068J-1-41-277.000. The physical address is 8438 Amoka Dr.

Motion made by Ward 3 Harwood, Seconded by Ward 2 Sheppard to adopt Resolution 2026-001 thereby abandoning a 5' drainage/utility easement on each side of the common property line between lots 67 and 68, Diamondhead Phase 2, Unit 11, Block 6. The parcel number is 068J-1-41-277.000. The physical address is 8438 Amoka Dr.

Voting Yea: Mayor Liese, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

3. **2026-004:** Motion to adopt Resolution 2026-002 thereby abandoning a 5' drainage/utility easement on each side of the common property line between lots 16 and 17, Diamondhead Phase 2, Unit 9, Block 2. The parcel number is 067D-0-26-016.000. The physical address is 10456 Haleiwa Pl.

Motion made by Ward 2 Sheppard, Seconded by Ward 4 Clark to adopt Resolution 2026-002 thereby abandoning a 5' drainage/utility easement on each side of the common property line

between lots 16 and 17, Diamondhead Phase 2, Unit 9, Block 2. The parcel number is 067D-0-26-016.000. The physical address is 10456 Haleiwa Pl.

Voting Yea: Mayor Liese, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

**Consent Agenda:**

Motion made by Ward 1 Finley, Seconded by Ward 3 Harwood to approve the following consent items:

4. **2026-002:** Motion to approve Pay Application 4 in the amount of \$179,087.56 to SCI, LLC., for the Coon Branch Drainage Improvements - Phase I.
5. **2026-003:** Motion to approve payments to Covington Civil & Environmental, LLC in the amount of \$8,400.00 for Surveying and Engineering, Design and Permitting, in the amount of \$1,960.00 and \$5,234.50 for Site Survey Services, in the amount of \$238.50 and \$692.50 for Site Development Plan, and in the amount of \$4,420.00 and \$7,583.45 for the Annual Unit Price Contract.
6. **2026-005:** Motion to approve payment to MP Design Group in the amount of \$7,500.00 for dog park professional services.
7. **2026-006:** Motion to accept and award low bid received from Gill's Crane & Dozer Service, Inc. in the amount of \$1,266,140.00 for the Jourdan River Boardwalk and authorize the City Manager to execute the contract for same and to issue the notice to proceed as appropriate.
8. **2026-007:** Motion to ratify property and flood insurance policies written through Gallaher effective December 29, 2025 expiring May 1, 2025 for new facilities acquired from Diamondhead Property Owner's Association for property insurance (Lloyds of London) in the amount of \$23,311.43 and flood insurance (Wright Flood Insurance) for the community center in the amount of \$1,282.00.
9. **2026-008:** Motion to approve and accept revised proposal from Metrix Solutions for license plate readers thereby reducing the one-time installation from \$2,200 to \$600 and increasing recurring annual (data storage/camera) from \$3,850 to \$6,402 for a total revision proposal of \$6,050. to \$7,002.
- 9a. **2026-009:** Motion to authorize the Mayor, Council, City Manager and City Attorney to travel to Jackson for the Gulf Coast Legislative Reception to be held on January 7, 2026, and the Mid-Winter MML Legislative Conference to be held on January 13 - 15, 2026.

Voting Yea: Mayor Liese, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

**Routine Agenda.**

**Claims Payable**

10. Motion to approve Docket of Claims (DKT233406- DKT233447) in the amount of \$563,923.39.

Motion made by Ward 2 Sheppard, Seconded by Ward 3 Harwood to approve Docket of Claims (DKT233406- DKT233447) in the amount of \$563,923.39.



Voting Yea: Mayor Liese, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

**Public Comments on Non-Agenda Items.**

Durell Pelligrin - Fireworks

Mo Landry - Realtor Signs

**Council Closing Comments**

**Adjourn/Recess.**

At 6:31 p.m. with no further business to come before the council, motion made by Ward 4 Clark, Seconded by Ward 3 Harwood to adjourn.

Voting Yea: Mayor Liese, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

**MOTION CARRIED UNANIMOUSLY**

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Anna Liese  
Mayor

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Jeannie Klein  
City Clerk

**Beau King**

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**From:** Ashley Hebert <ashleyhebert@coastelectric.coop>  
**Sent:** Tuesday, January 13, 2026 8:04 AM  
**To:** Beau King  
**Subject:** RE: 8832 Kailua Place - Abandonment of Easement

**[EXTERNAL EMAIL]** DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

We are good with the abandonment of this easement.

*Ashley Hebert*

Engineering and Operations  
Coast Electric Power Association  
Office: 228-363-7238  
Cell: 228-493-4300

**From:** Beau King <bking@diamondhead.ms.gov>  
**Sent:** Monday, January 12, 2026 9:31 AM  
**To:** Ashley Hebert <ashleyhebert@coastelectric.coop>; Ty Wiltz <TWiltz@diamondhead.ms.gov>  
**Cc:** Jasmin Seferovic <jseferovic@diamondhead.ms.gov>  
**Subject:** 8832 Kailua Place - Abandonment of Easement

**CAUTION:** This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dennis Woodworth, the property owner, is requesting the abandonment of the 5' drainage/utility easements on either side of the common property lines between Lots 26 and 27, Diamondhead, Phase 2, Unit 7, Block 7, for the purpose of building a residence across the property line. The Tax Parcel Numbers are 067J-3-36-227.000 and 067J-3-36-226.000

Does your company or office need this easement to provide current or future services? Please provide me your written comments.

Thanks,

Beau King, CBO  
Building Official  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525  
Office: 228-222-4626 Ext. 1807  
Direct: 228-222-4023

## Beau King

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**From:** Ty Wiltz  
**Sent:** Monday, January 12, 2026 10:48 AM  
**To:** Beau King  
**Subject:** RE: 8832 Kailua Place - Abandonment of Easement

Pubilc Works has no issues with the abandonment of this easement.

Ty Wiltz  
City of Diamondhead  
Public Works Director

**From:** Beau King <bking@diamondhead.ms.gov>  
**Sent:** Monday, January 12, 2026 9:31 AM  
**To:** Ashley Hebert <ashleyhebert@coastelectric.coop>; Ty Wiltz <TWiltz@diamondhead.ms.gov>  
**Cc:** Jasmin Seferovic <jseferovic@diamondhead.ms.gov>  
**Subject:** 8832 Kailua Place - Abandonment of Easement

Dennis Woodworth, the property owner, is requesting the abandonment of the 5' drainage/utility easements on either side of the common property lines between Lots 26 and 27, Diamondhead, Phase 2, Unit 7, Block 7, for the purpose of building a residence across the property line. The Tax Parcel Numbers are 067J-3-36-227.000 and 067J-3-36-226.000

Does your company or office need this easement to provide current or future services? Please provide me your written comments.

Thanks,

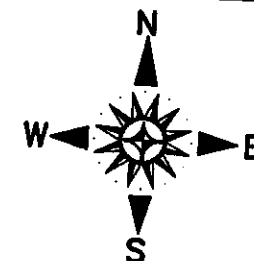
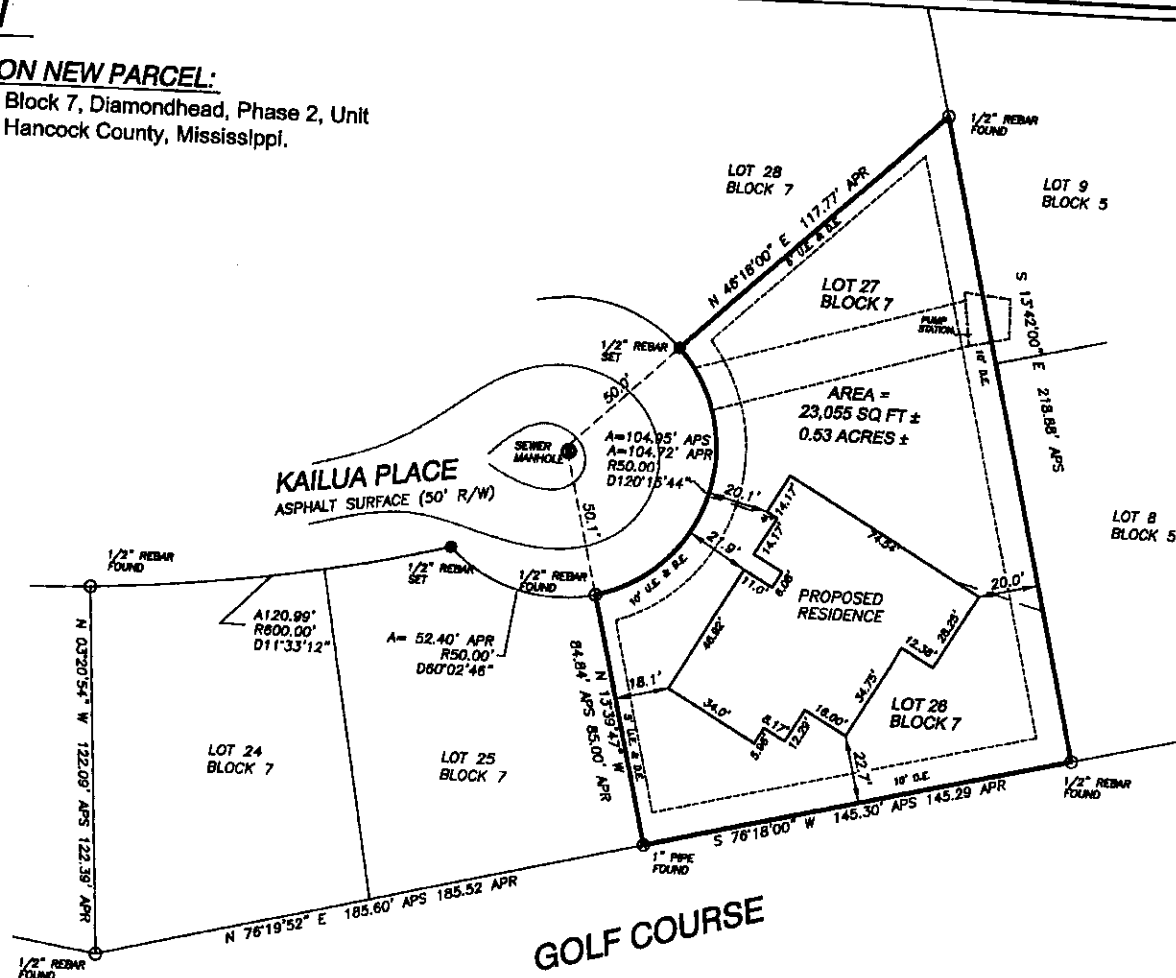
Beau King, CBO  
Building Official  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525  
Office: 228-222-4626 Ext. 1807  
Direct: 228-222-4023



# PLOT PLAN

## LEGAL DESCRIPTION NEW PARCEL:

A survey of Lot 26 & 27, Block 7, Diamondhead, Phase 2, Unit 7, City of Diamondhead, Hancock County, Mississippi.



### LEGEND:

- ⊕ CENTERLINE
- IRON ROD FOUND
- IRON ROD SET
- ⊗ IRON PIPE FOUND
- ⊞ FENCE CORNER POST
- ⊙ POWER POLE
- U.E. UTILITY EASEMENT
- D.E. DRAINAGE EASEMENT
- APS AS PER SURVEY
- APR AS PER RECORD

In consideration of the fee paid, I declare that this survey made by me or under my immediate supervision is true and correct to the best of my professional knowledge, information, and belief.

Duke Levy, RLS #1722

DUKE LEVY & ASSOCIATES, P.A.

DLA

4412 LEISURE TIME DRIVE  
DIAMONDHEAD, MS 39525  
(228) 343-9891 PHONE

SCALE: 1" = 40'

DATE: 1/13/2026

DRAWING: WO# 2024-110-F

CLIENT: DENNIS WOODWORTH

J.L.C.

### NOTES:

Surveyor has made no investigation or independent search for easements of record, encumbrances, restrictive covenants, ownership title evidence, or any other facts that an accurate and current title search may disclose. No attempt has been made as a part of this boundary survey to obtain or show data concerning existence, size, depth, condition, capacity, or location of any utility or municipal/public service facility. This survey meets Mississippi minimum requirements for a class "B" survey. Survey is valid only if print has original seal and signature of surveyor. No flood zone determination was performed as a part of this survey. An accurate determination can be made by ordering a FEMA Elevation Certificate.

### REFERENCES:

- 1) DEED BOOK BB303; PAGE 87
- 2) DEED BOOK BB209; PAGE 783
- 3) PLAT OF DIAMONDHEAD PHASE 2, UNIT 7

BEARINGS REFERENCED TO GEODETIC BY GPS OBSERVATIONS

Post Office Box 2428  
 Bay Saint Louis, MS 39521-2428  
 Toll Free - 1.888.409.6651  
 FAX - 228.466.6239

*Jimmie Ladner, Jr.*  
**Hancock County**  
**Tax Assessor/Collector**

Phone Numbers:  
 COLLECTOR - 228.467.4425  
 ASSESSOR - 228.467.5727  
 APPRAISAL - 228.467.0150

PROPERTY OWNER  
 PARCEL INFORMATION CHANGE REQUEST FORM

PARCEL NUMBER \_\_\_\_\_ CURRENT TAXES PAID YES \_\_\_\_\_ NO \_\_\_\_\_

Denied \_\_\_\_\_ Reason For Denial \_\_\_\_\_

Approved \_\_\_\_\_

THIS IS NOT FOR PLANNING & ZONING PURPOSES  
 CHECK WITH YOUR PROPER ZONING AUTHORITY

Reason For Change: \_\_\_\_\_

☒ Parcel Combination

Combine With Parcel Number 0675-3-36-226.000

Parcels To Be Deleted

0675-3-36-227.000

\_\_\_\_ Parcel Split

Parent Parcel Number \_\_\_\_\_

Split Into \_\_\_\_\_ Parcels

\_\_\_\_ Billing Address Change

New Address \_\_\_\_\_

I \_\_\_\_\_ request the above changes be made to the above  
 Parcel Number(s) \_\_\_\_\_

Signature: *James E. Woodward*

Date: 11/4/25

Phone

228-363-1977

Resolution 2026-003  
Agenda Item 2026-010

RESOLUTION AUTHORIZING THE MAYOR AND CITY COUNCIL (THE “GOVERNING BODY”) OF THE CITY OF DIAMONDHEAD, MISSISSIPPI (THE CITY), TO VACATE AND/OR ABANDON A 5’ DRAINAGE/UTILITY EASEMENT ON EACH SIDE OF THE COMMON PROPERTY LINE BETWEEN LOTS 26 AND 27, DIAMONDHEAD, PHASE 2, UNIT 7, BLOCK 7, HANCOCK COUNTY LOCATED WITHIN THE CITY

WHEREAS the Mayor and City Council (the Governing Body) of the City of Diamondhead, Mississippi (the City), acting for and on behalf of the City, hereby finds and determines as follows:

1. The City currently has a 5’ drainage/utility easement on each side of the common property line between lots 26 and 27, Diamondhead Phase 2, Unit 7, Block 7.
2. Dennis Woodworth is the owner of Lots 26 and 27, Diamondhead Phase 2, Unit 7, Block 7. The parcel number is 067J-3-36-226.000. The physical address is 8832 Kailua Place.
3. Further, the City hereby abandons and/or vacates the drainage/utility easements for the full width and length as petitioned except for the front and rear drainage and utility easement. These drainage/utility easements are 5’ drainage and utility easements on each side of the common property line between lots 26 and 27, Diamondhead Phase 2, Unit 7, Block 7.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY, AS FOLLOWS:

4. SECTION 1. That the Governing Body of the City will hereby abandon the selected drainage/utility easements with respect to lots 26 and 27, Diamondhead Phase 2, Unit 7, Block 7, described in bullet #3. The Diamondhead Public Works, Diamondhead Water & Sewer District and CEPA do not have any objections.

SECTION 2. It is agreed and understood that Dennis Woodworth will be responsible for the filing of all necessary documents with the Chancery Clerk of Hancock County, Mississippi.

Resolution 2026-003  
Agenda Item 2026-010

The above and foregoing resolution, after having been first reduced to writing, was introduced by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_ and the question being put to a roll call vote, the result was as follows:

	Aye	Nay	Absent
Councilmember Finley	_____	_____	_____
Councilmember Sheppard	_____	_____	_____
Councilmember Harwood	_____	_____	_____
Councilmember Clark	_____	_____	_____
Councilmember Maher	_____	_____	_____
Mayor Liese	_____	_____	_____

The motion having received the affirmative vote of a majority of all the members of the Governing Body, the Mayor declared the motion carried and the resolution adopted, this the \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

(SEAL)

## Contract with Pyromania Fireworks, LLC

This agreement was entered on October 6th, 2025 , by and between Pyromania Fireworks, LLC and The City of Diamondhead.

Pyromania Fireworks agrees to display on July 3rd, 2026, in a location designated by The City of Diamondhead, and approved by Pyromania Fireworks one exhibition of fireworks. The cost of this program is based on the value of the shells and effects and not on a shell count. Pyromania Fireworks, LLC agrees to furnish sufficient labor to set up and shoot the fireworks.

Pyromania Fireworks agrees to inspect the area immediately after the display to check for, safely remove and dispose of any unexploded shells or live components and clean up fallout paper debris to the best of their ability the night of the display. Pyromania Fireworks agrees to provide all necessary permits and licenses, which may be required by the municipal, state and federal authorities. Pyromania Fireworks agrees to furnish insurance, Public Liability, Property damage and Auto Coverage in a General Aggregate amount of Five Million Dollars including a waiver of subrogation to The City of Diamondhead, and any additionally insured requested by the sponsor. Pyromania Fireworks will maintain Worker's Compensation Coverage compliant with the State of Louisiana requirements for all their staff performing work under this contract.

Pyromania Fireworks, LLC agrees to protect defend, indemnify, save and hold harmless The City of Diamondhead it's officers, agents, contractors, sub-contractors, representatives and employees, including volunteers, from and against any and all claims, demands, expense and liability arising out of injury or death to any person or the damage, loss, destruction of any property which may occur or in any way grow out of any act or omission of Pyromania Fireworks, LLC it's officers, agents, contractors, sub-contractors, representatives, employees, and staff for any and all costs, expenses and/or attorney fees incurred The City of Diamondhead as a result of any claim, demands, and/or causes of action except those claims, demands, and/or causes of action arising out of the negligence of The City of Diamondhead it's officers, agents, contractors, sub-contractors, representatives, and employees, including volunteers. Pyromania Fireworks, LLC agrees to the extent provided by law, indemnify, investigate, handle and respond to, provide defense for, and defend any and all claims, actions, liabilities, suits, injuries, demands, losses, damages, fines or suits at its sole expense and agrees to bear all other costs and expenses related thereto, even if it (claims, etc.) is groundless, false, or fraudulent.

Pyromania Fireworks shall not incur any liability for any loss or for any failure to fulfil any obligation hereunder due to causes beyond its control without limitation to legal or regulatory restrictions. The City of Diamondhead agrees to pay a total contract price of **\$11,250**. With a deposit of **50%** on execution of the contract.

By:

Curtis L. Elkins

Curtis L. Elkins  
Pyromania Fireworks, LLC

By:

\_\_\_\_\_  
The City of Diamondhead



### CERTIFICATE OF SUBSTANTIAL COMPLETION

Owner: City of Diamondhead	Owner's Contract No.:
Contractor: SCI, LLC	Contractor's Project No.:
Engineer: Chiniche Engineering & Surveying	Engineer's Project No.: 17-057-00-11-2023
Project: Coon Branch Drainage Improvements – Phase I	Contract Name: Coon Branch Drainage Improvements – Phase 1

**This final Certificate of Substantial Completion applies to:**

☒ All Work ☐ The following specified portions of the Work:

January 13, 2026

#### Date of Substantial Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor, and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Work or portion thereof designated above is hereby established, subject to the provisions of the Contract pertaining to Substantial Completion. The date of Substantial Completion in the final Certificate of Substantial Completion marks the commencement of the contractual correction period and applicable warranties required by the Contract.

A punch list of items to be completed or corrected is attached to this Certificate. This list may not be all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract.

The responsibilities between Owner and Contractor for security, operation, safety, maintenance, heat, utilities, insurance, and warranties upon Owner's use or occupancy of the Work shall be as provided in the Contract, except as amended as follows: *[Note: Amendments of contractual responsibilities recorded in this Certificate should be the product of mutual agreement of Owner and Contractor; see Paragraph 15.03.D of the General Conditions.]*

Amendments to Owner's responsibilities: ☒ None ☐ As follows

Amendments to Contractor's responsibilities: ☒ None ☐ As follows:

The following documents are attached to and made a part of this Certificate: **PUNCHLIST OF ITEMS TO BE COMPLETED**

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents, nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract.

EXECUTED BY ENGINEER:		RECEIVED:	RECEIVED:
By: <u>Xam Chiniche, P.E.</u>	By: _____	By: _____	By: _____
(Authorized signature)	Owner (Authorized Signature)	Contractor (Authorized Signature)	
Title: <u>Engineer</u>	Title: _____	Title: _____	Title: _____
Date: <u>1/14/26</u>	Date: _____	Date: _____	Date: _____

**PUNCHLIST OF ITEMS TO BE COMPLETED**

Project: Coon Branch Drainage Improvements – Phase 1  
Owner: City of Diamondhead  
Contractor: SCI, LLC  
Date: January 14, 2026

The following items need to be completed to close out the above referenced project:

1. Clean up, dress and seed around driveway headwalls/culverts on Kahana Street and Ana Hulu Street.
2. Asphalt repairs at all roadway crossings (total of 7). City to be notified if road closures are required to complete the work.
3. Grout touch up around driveway culverts.
4. Clean up debris at the intersection of Kahana & Pahoa.
5. Extension of 24" RCP and headway installation at the Ana Hulu road crossing.
6. Fill voids under driveway at 9914 Kahana Street.
7. Cut cables off inlet at 9932 Ana Hulu Street. Add more rock to bring grade up to the top of the inlet.
8. Clean up tree debris and ditch at Kaimu Street and Ana Hulu Street.
9. Sod and/or riprap downfall FES at Kaimu Street and Ana Hulu Street.
10. Finish grading and seed the 40-ft easement between houses.
11. Install fencing in 40-ft easement between houses.
12. Replace survey stakes for at 998 Halawa Court.
13. Clean up debris, trash and material in laydown area on Kahana Street.
14. Clean up and seed areas draining to the outfalls at Polo Court and on Kahana Street.
15. Expose and cleanout DI#28 near the outfall on Kahana Street.
16. Fill in swale on north side of 9952 Kahana Street.

**MISSISSIPPI DEPARTMENT OF ENVIRONMENTAL QUALITY****STATE OF MISSISSIPPI  
COUNTY OF HINDS****MDEQ AGREEMENT NO. 24-00082****SUB-AWARD AGREEMENT  
MODIFICATION NO. 2**

The Mississippi Department of Environmental Quality (herein referred to as "MDEQ") and City of Diamondhead ("SUB-RECIPIENT", and together with MDEQ, the "Parties", and each a "Party") entered into Sub-Award Agreement (the "Agreement") on the 21st day of October 2024.

**WITNESSETH THAT:**

Whereas, MDEQ has determined that a modification of the Agreement is required:

**IT IS NOW THEREFORE AGREED BY THE PARTIES THAT:**

Paragraph 6, Period of Performance, is modified as follows:

The Period of Performance shall commence October 21, 2024 and shall end on November 30, 2026 ("Period of Performance"). The SUB-RECIPIENT agrees to complete all tasks included in the Scope of Work within this Period of Performance, unless otherwise specified in writing by MDEQ. If, at any time during the Period of Performance of this Agreement, SUB-RECIPIENT determines, based on the work performed to date, that the work cannot be completed within the Period of Performance, SUB-RECIPIENT shall so notify MDEQ immediately in writing.

Except as it is modified by the provisions of Sub-Award Agreement Modification Nos. 1-2, this Agreement shall remain in full force and effect and all other provisions thereof are hereby incorporated and reaffirmed as if fully set forth herein.

[SIGNATURE PAGE FOLLOWS]

**MISSISSIPPI DEPARTMENT OF ENVIRONMENTAL QUALITY**

\_\_\_\_\_  
Chris Wells  
Executive Director

\_\_\_\_\_  
Date

**CITY OF DIAMONDHEAD**

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

# Mississippi Outdoor Stewardship Trust Fund

City of Diamondhead  
Attention: Jon McCraw  
5000 Diamondhead Circle  
Diamondhead MS 39525  
Phone: 228-222-4626  
Email: [jmccraw@diamondhead.ms.gov](mailto:jmccraw@diamondhead.ms.gov)

Ricky Flynt  
Executive Director  
501 N. West St.  
Suite 1301  
Jackson, MS 39201  
(601) 359-2526  
[Ricky.Flynt@dfa.ms.gov](mailto:Ricky.Flynt@dfa.ms.gov)

January 13, 2026

Dear City of Diamondhead,

I am writing to inform you that on January 12, the Mississippi Outdoor Stewardship Trust Fund (MOSTF) Board of Trustees granted initial approval for funding of the following project:

**Montjoy Creek Trailhead**

Approved Funding Amount— **\$500,000.00**

Match Amount— **\$1,000,000.00**

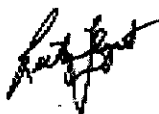
Please be advised that the MOSTF Program operates as a reimbursement program. As such, the awarded entity is required to have available funds to cover approved expenses upfront, prior to receiving reimbursement from MOSTF. If this poses any challenges for your entity, we encourage you to contact us immediately.

Please note that this letter does **not** serve as an official notice to proceed. A formal memorandum of understanding (MOU) must be signed by both parties. Once the MOU is signed by all parties, a notice to proceed letter will be issued. You are encouraged to become familiar with the MOSTF Program Manual on our website [www.dfa.ms.gov/mostf-grantee-resources](http://www.dfa.ms.gov/mostf-grantee-resources). Please take note the Program Manual is in the process of revisions and some procedures, rules, and processes may change.

In the meantime, please complete the requested information on the attached MOU and provide a signature from the proper authority. Kindly scan the completed and signed MOU and submit this documentation via email to [\[ms-outdoor-steward-trust@dfa.ms.gov\]](mailto:[ms-outdoor-steward-trust@dfa.ms.gov]) at your earliest convenience and no later than March 1, 2026.

We look forward to working together to support conservation efforts and improvements in Mississippi.

Sincerely,



Ricky Flynt

## MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (hereinafter the "MOU") is entered into between the Mississippi Outdoor Stewardship Board of Trustees (hereinafter the "Board") and the **City of Diamondhead** (hereinafter "Entity") (collectively, the "parties") for the purpose of establishing the agreed upon conditions under which the Board may disburse funds to assist the **Entity** in paying costs associated with the local (project) **Montjoy Creek Trailhead** (hereinafter the "Project") specified in Miss. Code Ann. Section 49-39-7 (hereinafter the "Act"). The Project is described in the application provided to the Board August-September 2025 and is incorporated herein by reference. This MOU is entered into in accordance with Miss. Code Ann. Section 27-104-351, also known as the Line-Item Appropriation Transparency Act, and pursuant to, and subject to the terms of the Act, which authorizes an amount not to exceed **(\$500,000.00)** (hereinafter the "Project Funds"), for the Project. The Entity agrees to provide a minimum matching funds contribution in the amount of **(\$1,000,000.00)** toward the Project. **(IT IS YOUR RESPONSIBILITY TO SPEND THE FUNDS RECEIVED FROM THE STATE IN ACCORDANCE WITH THE ACT AS WELL AS ALL STATE AND FEDERAL LAWS AND REGULATIONS.)**

### RECITALS

**WHEREAS**, The Board is a state agency that acts as **Mississippi Outdoor Stewardship Trust Fund** with a principal place of business at **501 N. West St., Suite 1301, Jackson, MS 39201.**

**WHEREAS**, the Entity is a state agency, or governmental entity with a principal place of business at **5000 Diamondhead Circle Diamondhead MS 39525.**

**WHEREAS**, Miss. Code Ann. Section 49-39-7, authorized expenditures from the Mississippi Outdoor Stewardship Trust Fund for certain projects.

**WHEREAS**, pursuant to Miss. Code Ann. Section 49-39-7, the Legislature has appropriated funds to the entity to pay the costs of the Project.

**WHEREAS**, the Act authorizes the Board to disburse monies in the Mississippi Outdoor Stewardship Trust Fund to pay the costs of the Project.

**WHEREAS**, the Board finds that it is in the best interest of the Board and the Entity that the funds on deposit in the Mississippi Outdoor Stewardship Trust Fund for the Entity should be disbursed to the Entity and that the Entity shall directly administer the expenditure of such funds for the Project.

**NOW THEREFORE, IT IS MUTALLY AGREED BY THE BOARD AND ADMINISTRATION AND THE ENTITY AS FOLLOWS:**

**Section 1.** The Entity agrees to maintain on file the documentation listed in "Exhibit A" attached hereto and incorporated herein by reference.

**Section 2.** The Entity agrees to abide by the Mississippi Outdoor Stewardship Program Manual and is incorporated herein by reference.

**Section 3.** The Entity shall obtain or require contractor to obtain a builder's risk insurance policy at the time any construction begins. The insurance must cover potential losses after initiation, but before completion, of the construction or modernization caused by theft, fire, vandalism, and other types of accidental loss or damage to the project. The Board may waive this requirement if the Entity shows that it is effectively self-insured against the risks involved. The term "effectively self-insured" shall mean that the recipient has sufficient funds to pay for any damage, including total replacement, if necessary, or to satisfy any claims against the project.

**Section 4.** The Board shall retain ten percent (10%) of each reimbursement request and retain five percent (5%) of each reimbursement request upon fifty percent (50%) completion of the project. Upon the completion of the project and all required documentation has been submitted and approved by the Board, the retainage amount shall be released to the Entity after a final audit is conducted.

**Section 5.** The Entity agrees that the Board shall reimburse the Entity once project expenses have been incurred and paid for by the Entity, proper itemized expenditure documentation has been submitted to the Board, and the Board has approved the requested reimbursement up to the amount in this agreement. Proper documentation includes all invoices, receipts and associated with the reported expenditures. Reimbursement requests shall be provided within thirty (30) days of each calendar end of the month.

**Section 6.** The Entity agrees expenses directly related to the project scope but incurred prior to this agreement are not reimbursable. Appraisals, project planning, and environmental compliance review expenses may be counted as match only if incurred within eighteen (18) months of this agreement.

**Section 7.** The Entity agrees that any incidental costs or items not directly associated and essential for the completion and execution of a project shall be ineligible for reimbursement or match. Entity should refer to federal regulations on cost principles to assist in determining allowable costs appropriate for the project.

**Section 8.** The Entity agrees that the value of donations and third-party contributions provided at no cost cannot be reimbursed and to be counted towards a project's match, the Entity shall provide an invoice and a letter from the organization acknowledging the donation and its fair market value.

**Section 9.** The Entity agrees that labor donations shall be valued at an hourly rate of pay to be calculated using the Mississippi Median Hourly Wage standards for the most

comparable occupation identified on the U.S. Bureau of Labor Statistics site, found at [https://www.bls.gov/oes/current/oes\\_ms.htm](https://www.bls.gov/oes/current/oes_ms.htm), excluding taxes, benefits, and overtime.

**Section 10.** The Entity agrees to expend the funds within twenty-four (24) months from the date of this agreement. The Project shall begin on April 10, 2026, and end on April 9, 2028, unless otherwise amended in writing by the Board.

**Section 11.** The Entity agrees that if any proceeds from the Project Funds are remaining at the completion of the Project, the Entity will immediately notify and consult with the Board regarding the disposition of the funds and said funds shall be directed in accordance with the Act.

**Section 12.** The Entity agrees that the Entity may request project term extensions if the project is expected to exceed the 24-month deadline. Extensions must be requested within a reasonable time before the expiration of the original 24-month deadline. At a minimum, extension requests must inform the Board of the current status of the project, current expenditures, anticipated completion date, and reason for the delay. The Board, at its discretion, may request any additional information necessary to make its determination. Extensions are limited to no more than six (6) month increments and subject to approval by the Board. If approved, the Entity shall sign a Project Agreement Amendment. If disapproved, and this agreement cannot be fulfilled, the Board may deobligate in part or in whole the funds appropriated in this agreement.

**Section 13.** The Entity agrees to provide quarterly reports to the Board which provide an update on the status of the Project including future expenditure of the funds. The quarterly reports must be provided on a form designated by the Board and must include all requested information. The quarterly reports shall be provided within thirty (30) days of each calendar quarter end. The Entity shall also provide to the Board a final report no more than thirty (30) days after final expenditure of funds, summarizing the expenditures and use of the Project Funds upon completion of the Project. All invoices that have not previously been submitted shall be submitted upon completion of the Project.

**Section 14.** The Board, pursuant to the Act, shall disburse the Project Funds from the Mississippi Outdoor Stewardship Trust Fund upon written request of the Entity to reimburse the costs associated with the Project.

**Section 15.** The Entity certifies and agrees to make every effort to expend all funds received from the Mississippi Outdoor Stewardship Trust Fund within twenty-four (24) months from the date of this agreement and solely for the costs of the Project as set forth in the Act and upon the terms and provisions of this MOU. Failure of the Entity to adhere to any provision within this MOU may result in immediate action by the State to recover project funds.

**Section 16.** The Entity agrees to execute any procurements utilizing the funding in a commercially reasonable manner. Failure to adhere may cause the Board to withhold



all sums for the Project and/or seek recovery of the same. Further, the Entity agrees to maintain on file the documentation listed in "Exhibit A" attached hereto and incorporated herein.

**Section 17.** The Entity agrees to maintain copies of all invoices, bank statements, and similar documentation for each expenditure of all funds received from the Mississippi Outdoor Stewardship Trust Fund sufficient to satisfy and confirm, to Board satisfaction, that such funds have been expended solely for the costs of the project as authorized and provided by the Act.

**Section 18.** The Entity agrees that Project Funds shall be expended in accordance with all State and Federal laws and regulations, and that failure to do so may cause the Board to withhold funds for the Project or seek recovery of same.

**Section 19.** Any notice from one party to the other under this Agreement shall be in writing and may be either personally delivered, emailed, or sent by registered or certified mail in the United States Postal Service, Return Receipt Requested, postage prepaid, addressed to each party at the addresses which follow, or to such other addresses provided for in this Agreement, or as the Parties may hereinafter designate in writing. Any such notice shall be deemed to have been given as of the date transmitted.

City of Diamondhead  
Attention: Jon McCraw  
5000 Diamondhead Circle  
Diamondhead MS 39525  
Phone: 228-222-4626  
Email: [jmccraw@diamondhead.ms.gov](mailto:jmccraw@diamondhead.ms.gov)

Mississippi Outdoor Stewardship Trust Fund  
Attention: Ricky Flynt, Executive Director  
501 N. West St., Suite 1301  
Jackson, MS 39201  
Ph. (601) 359-2526  
[Ricky.Flynt@dfa.ms.gov](mailto:Ricky.Flynt@dfa.ms.gov)

**Section 20.** This MOU may be amended or modified only by written agreement signed by both parties.

**Section 21.** The Board has authority to hear, oversee, and resolve any disputes that may arise in carrying out the duties of the parties under this MOU. The Parties agree to undertake a good faith attempt to resolve any such disputes before seeking Board resolution.

**Section 22.** If any term or provision of this MOU is prohibited by the laws of the State of Mississippi or declared void by a court of competent jurisdiction, the remainder

of this MOU shall not be affected thereby and each term and provision of this MOU shall be valid and enforceable.

**Section 23.** Each party shall be responsible for all claims, demands, liabilities, suits, damages, costs, and expenses of every kind, including court costs and attorney's fees, arising out of this MOU and caused by the party's own principals, agents, employees, contractors, or subcontractors while performing under this MOU. Further, the parties do not assume liability for any actions or omissions of each other's agents, representatives, employees, contractors, subcontractors, or providers.

**Section 24.** The Entity's tort liability, as political subdivision of the State of Mississippi, is determined and controlled in accordance with Mississippi Code Annotated § 11-46-1 *et seq.*, including all defenses and exceptions contained therein. Board's liability, as a political subdivision of the State of Mississippi, is determined and controlled in accordance with Mississippi Code Annotated § 11-46-1 *et seq.*, including all defenses and exceptions contained therein. Nothing in this Agreement shall have the effect of changing or altering the liability or of eliminating any defense available to the Entity, Board, or the State under statute.

**Section 25.** It is understood and agreed that this document constitutes the entire understanding of the parties with respect to the subject matter contained herein and supersedes and replaces all prior negotiations, understandings, and agreements, written or oral, between the parties relating to the subject matter.

**Section 26.** This MOU, including any exhibits, attachments, and appendices, is subject to the "Mississippi Public Records Act of 1983," and its exceptions. See Miss. Code Ann. § 25-61-1, *et seq.* and Miss. Code Ann. § 79-23-1. In addition, this MOU may be subject to the provisions of the Mississippi Accountability and Transparency Act of 2008. Mississippi Code Annotated §§ 27-104-151 *et seq.*

**Section 27.** Neither Party shall have the right to assign this MOU to a third party without the prior written consent of the other Party. Any permitted assignee shall assume all obligations of its assignor under this MOU. No assignment shall relieve any party of responsibility for the performance of any obligations that have accrued prior to such assignment.

**Section 28.** The failure of either Party to insist upon the strict observation or performance of any provision of this MOU or to exercise any right or remedy shall not impair or waive any such right or remedy in the future. Every right and remedy given by this MOU to the Parties may be exercised from time to time as often as appropriate.

**Section 29.** The Board and the Entity each represent and warrant to the other that the person signing below has all requisite legal power and authority to execute this MOU on behalf of each party and each party shall thereby be bound.

**Section 30.** This MOU is effective on the date of the final signature to the MOU ("Effective Date of this MOU"). Facsimiles and electronic transmissions of signatures shall constitute acceptable, binding signatures for purpose of this MOU.

**Section 31.** Entity agrees and understands that it shall not proceed with any action requiring reimbursement, excepting items exempt in the MOSTF Program Manual, until Entity has been issued a Notice to Proceed Letter.

**IN WITNESS WHEREOF**, the parties have affixed their signatures on the dates indicated below.

**MISSISSIPPI OUTDOOR STEWARDSHIP BOARD OF TRUSTEES**

By: \_\_\_\_\_  
David Holman, Chairman

Date: \_\_\_\_\_

**CITY OF DIAMONDHEAD**

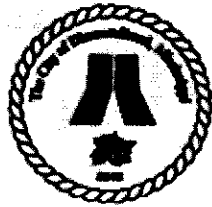
By: \_\_\_\_\_  
Name, Title

Date: \_\_\_\_\_

**EXHIBIT A**

The Entity shall maintain on file for Board review, the following items in relation to the Project:

1. A copy of the Program of Work for the Project.
2. A copy of any and all construction documents including contracts.
3. A copy of all contractor pay requests and professional pay requests and approval of payment for said services.
4. All invoices.
5. All bank statements.
6. A copy of annual audit reports.
7. All contracts.
8. Any audits.
9. Any and all other documentation which may be required to document, to the Board satisfaction, that the Project funds are expended solely for the costs of the Project as set forth in the Act and upon the terms and provisions of this MOU.



City of Diamondhead, MS

# Docket of Claims Register -

Item No.9.

APPKT02514 - 1.20.26 DOCKET

By Docket/Claim Number

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Payment Amount Line Amount
DKT233449	Airgas Inc	01/20/2026	5521633979	GAS RENTALS - PUBLIC WORKS	001-301-640.00	Rentals	208.75
					001-301-640.00	Rentals	51.88
					001-301-640.00	Rentals	104.99
							51.88
DKT233450	AUTOZONE STORES LLC	01/20/2026	10520108052	OIL FILTER FA 837 & FA 838	001-301-571.00	Repairs & Maintenance - Equipment	537.74
					001-301-571.00	Repairs & Maintenance - Equipment	2.46
			10520108053	OIL FILTER AND AIR FILTER - FA 498 & FA 834	001-301-571.00	Repairs & Maintenance - Equipment	2.46
					001-301-571.00	Repairs & Maintenance - Equipment	20.49
					001-301-571.00	Repairs & Maintenance - Equipment	5.14
					001-301-571.00	Repairs & Maintenance - Equipment	5.14
			10520108054	FA 609 OIL FILTER	001-301-501.00	Supplies	5.14
			10520108063	STP OIL FILTER - FA 055	001-301-571.00	Repairs & Maintenance - Equipment	2.46
			10520108067	LUBER-FINER OIL FILTER	001-301-570.00	Repairs & Maintenance - Vehicle	24.99
			10520108079	ANTIFREEZE/COOLANT, DIESEL ENGINE OIL, 5W30 OIL	001-301-571.00	Repairs & Maintenance - Equipment	74.97
					001-301-571.00	Repairs & Maintenance - Equipment	95.88
					001-301-570.00	Repairs & Maintenance - Vehicle	68.28
					001-301-571.00	Repairs & Maintenance - Equipment	68.28
					001-301-571.00	Repairs & Maintenance - Equipment	68.28
			10520108767	SPIN ON OIL FILTER	001-301-501.00	Supplies	-5.14
			10520108769		001-140-501.00	Supplies	-10.28
			10520108887	MOLTAN OIL SHOP SUPPLY	001-301-501.00	Supplies	34.95
			10520112064	HYDRA STP ISO HYDRAULIC OIL	001-301-571.00	Repairs & Maintenance - Equipment	74.24
DKT233451	B&J PITT STOP LLC	01/20/2026	11-0225101	UNIT 729 OIL CHANGE	001-200-635.00	Professional Fees - R&M Outside Services	209.90
			11-0225151	UNIT 684 OIL CHANGE	001-200-635.00	Professional Fees - R&M Outside Services	72.45
			11-0225546	UNIT 055 OIL CHANGE	001-200-635.00	Professional Fees - R&M Outside Services	72.45
							65.00

## Docket of Claims Register - Council

APPKT02514 - Item No.9. ET

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Payment Amount Line Amount
DKT233452	Cash	01/20/2026	JAZZ - 2026	JAZZ SEFEROVIC CASH BOX CHANGE FUND	001-000-016.07	Cash Drawer #07 - J Seferovic	175.00
DKT233453	Coast Electric Power Association	01/20/2026	1/5/26-001	MONTHLY ELECTRIC BILL	001-301-630.00	Utilities - Streetlights & Other	7,442.77
			1/5/26-002		001-301-630.00	Utilities - Streetlights & Other	1,946.17
			12/25/25-028		001-301-630.00	Utilities - Streetlights & Other	158.76
			12/26/25-003		001-140-630.00	Utilities - General	1,718.67
					001-301-630.00	Utilities - Streetlights & Other	2,619.68
			12/26/25-005		001-301-630.00	Utilities - Streetlights & Other	54.35
			12/26/25-007		001-301-630.00	Utilities - Streetlights & Other	59.68
			12/26/25-010		001-140-630.00	Utilities - General	70.89
			12/26/25-012		001-140-630.00	Utilities - General	79.85
			12/26/25-016		001-301-630.00	Utilities - Streetlights & Other	54.35
			12/26/25-017		001-301-630.00	Utilities - Streetlights & Other	242.13
			12/26/25-018		001-301-630.00	Utilities - Streetlights & Other	67.99
			12/26/25-019		001-301-630.00	Utilities - Streetlights & Other	54.35
			12/26/25-020		001-301-630.00	Utilities - Streetlights & Other	1,494.23
			12/26/25-025		001-301-630.00	Utilities - Streetlights & Other	46.60
			12/26/25-026		001-301-630.00	Utilities - Streetlights & Other	57.99
			12/26/25-030		001-301-630.00	Utilities - Streetlights & Other	66.23
			12/30/25-029		001-301-630.00	Utilities - Streetlights & Other	4,928.31
DKT233454	Coastal Hardware and Rental Co LLC	01/20/2026	A20546007	4X6X16 DECKBOARD, 2X4X8 TREATED 3" STAR SCREW	001-140-560.00	Repairs & Maintenance - Building	27.87
			A20546082	3/8" CLEVIS SLIP HOOK	001-301-570.00	Repairs & Maintenance - Vehicle	26.98
			B20510272	ELAST COAT, ROLLER COVERS, LINE MARK, CHIP BRUSH	001-140-560.00	Repairs & Maintenance - Building	141.94
DKT233455	Cspire Internet Service	01/20/2026	2026.DHLE.60	INTERNET & PHONE RENTAL FOR THE MONTH OF DECEMBER	001-140-612.00	Internet	199.00
					001-140-643.00	Rent - Phone System	423.02
DKT233456	Dana Safety Supply Inc	01/20/2026	996257	UNIT #848 RADAR	120-200-917.00	Capital Outlay Mobile Equipment	1,518.00

Docket of Claims Register - Council

APPKT02514 - Item No.9. ET

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line Amount	Payment Amount
DKT233457	DAVID'S CHAINSAW & LAWNMOWER REPAIR, LLC	01/20/2026	2357568	FA 447, 311, 384, 389, 626 REPAIRS	001-301-635.00	Professional Fees - R&M Outside Services	102.99	443.94
					001-301-635.00	Professional Fees - R&M Outside Services	55.00	
					001-301-635.00	Professional Fees - R&M Outside Services	28.00	
					001-301-635.00	Professional Fees - R&M Outside Services	214.96	
					001-301-635.00	Professional Fees - R&M Outside Services	42.99	
DKT233458	Diamondhead True Value	01/20/2026	1652	HOS NOZLE METAL	001-301-501.00	Supplies	23.98	58.53
			1666	CRNR BRACE FLAT 2"	001-301-501.00	Supplies	7.98	
			1669	GRAY DUCT TAPE	001-140-501.00	Supplies	19.98	
			1680	WIRE BRUSH 11"L	001-301-501.00	Supplies	6.59	
DKT233459	ENERGY SYSTEMS SOUTHEAST LLC	01/20/2026	JX23158-IN	GENERATOR - PUBLIC WORKS - LEASE PURCHASE	001-301-907.00	Capital Outlay - Other	74,606.00	74,606.00
DKT233460	FirstPoint Inc	01/20/2026	33154	FINGERPRINT BACKGROUND CHECK	001-301-698.00	Misc. Services - Drug Testing & Other	313.03	313.03
DKT233461	FP Mailing Solutions	01/20/2026	RI106907922	POSTAGE METER	001-140-611.00	Postage	90.00	90.00
DKT233462	Fuelman	01/20/2026	NP69781581	FOR THE WEEK ENDING 1.4.26	001-200-525.00	Fuel	597.32	1,235.30
					001-280-525.00	Fuel	25.60	
			NP69821817	FOR THE WEEK ENDING 1.11.26	001-200-525.00	Fuel	612.38	
DKT233463	George Blair Attorney	01/06/2026	DECEMBER 2025	PUBLIC DEFENDER FOR CODH	001-110-603.00	Professional Fees - Legal	1,000.00	1,000.00
DKT233464	GULF COAST BUSINESS SUPPLY CO INC	01/20/2026	361390-0	JANITORIAL SUPPLIES	001-140-510.00	Cleaning & Janitorial	7.98	447.79
					001-140-510.00	Cleaning & Janitorial	35.83	
					001-140-510.00	Cleaning & Janitorial	12.75	
					001-140-510.00	Cleaning & Janitorial	59.92	
					001-140-510.00	Cleaning & Janitorial	12.98	
					001-140-510.00	Cleaning & Janitorial	7.98	
					001-140-510.00	Cleaning & Janitorial	89.07	
					001-140-510.00	Cleaning & Janitorial	89.94	
					001-140-510.00	Cleaning & Janitorial	65.36	
			361390-1		001-140-510.00	Cleaning & Janitorial	65.98	

Docket of Claims Register - Council

APPKT02514 Item No.9

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Line	Payment Amount
							Amount	
DKT233465	GULF COPY SYSTEMS LLC	01/20/2026	7231	COPY COUNT FOR THE MONTH	001-110-506.00	Copier Usage/Maintenance		253.85
					001-110-506.00	Copier Usage/Maintenance	16.50	
					001-140-506.00	Copier Usage/Maintenance	67.04	
					001-140-506.00	Copier Usage/Maintenance	24.53	
					001-200-506.00	Copier Usage/Maintenance	114.90	
					001-200-506.00	Copier Usage/Maintenance	3.15	
					001-200-506.00	Copier Usage/Maintenance	22.40	
					001-301-506.00	Copier Usage/Maintenance	1.73	
					001-301-506.00	Copier Usage/Maintenance	3.60	
DKT233466	Hancock County Sheriffs Office	01/20/2026	2026.DHLE.60	INTERLOCAL AGREEMENT FOR WEEK ENDING 12.27.25	001-200-632.00	Telephone - Cell Service		35,761.63
							224.88	
					001-200-690.00	Interlocal Agreement	35,332.52	
					001-200-612.00	Internet	164.00	
					001-200-632.00	Telephone - Cell Service	40.23	
DKT233467	Hancock County Solid Waste	01/20/2026	1485	DECEMBER RESIDENTIAL SOLID WASTE COLLECTION	401-322-680.00	Other Services & Charges		69,387.50
							69,387.50	
DKT233468	MEMORIAL HOSPITAL AT GULFPORT	01/20/2026	1257490	EMPLOYEE DRUG SCREENING FOR EMPLOYMENT	001-301-698.00	Misc. Services - Drug Testing & Other		130.00
							130.00	
DKT233469	MS Department of Public Safety	01/20/2026	DECEMBER 2025	COURT ASSESSMENTS	650-110-131.00	State Assessments Payable		153.99
							153.99	
DKT233470	MS Municipal Clerks & Collectors Association	01/20/2026	2026	CITY CLERKS 2026 DUES	001-140-623.00	Membership Dues/Fees		120.00
							120.00	
DKT233471	Napa of Bay St Louis	01/20/2026	430983	FA 498 FA 609 OIL FILTER, AIR FILTER	001-301-571.00	Repairs & Maintenance - Equipment		377.54
					001-301-571.00	Repairs & Maintenance - Equipment	58.86	
					001-301-571.00	Repairs & Maintenance - Equipment	45.74	
					001-301-571.00	Repairs & Maintenance - Equipment	29.43	
			430997	FA 834 OIL FILTER	001-301-571.00	Repairs & Maintenance - Equipment	13.13	
			431004	NAPA GOLD OIL FILTER - RETURN	001-301-571.00	Repairs & Maintenance - Equipment	-29.43	
			431077	OIL FILTER, AIR FILTER, OIL - KUBOTA	001-301-571.00	Repairs & Maintenance - Equipment	185.53	
			431257	FA 498 BOBCAT FILTER	001-301-571.00	Repairs & Maintenance - Equipment	69.99	
			431349	SHOP SUPPLY - O RING WASHER FLUID	001-140-501.00	Supplies	4.29	



**Docket of Claims Register - Council**

APPKT02514 - **SECRET**

Item No.9.

Docket/Claim #	Vendor Name	Payable Date	Payable Number	Payable Description	Account Number	Account Name	Payment Amount Line Amount
DKT233472	Petes Services	01/20/2026	791104	DEBRIS PILE PICKUP	001-301-681.00	Other Services & Charges	4,200.00
DKT233473	SONYA WROBLEWSKI	01/20/2026	12/2/25	3X5 PLASTIC GOLD DOG BONE PLAQUES - DOG PARK	001-301-907.00	Capital Outlay - Other	80.00
DKT233474	State Treasurer	01/20/2026	DECEMBER 2025	COURT ASSESSMENT/FINE FOR DECEMBER	650-110-131.00	State Assessments Payable	2,426.01
					650-110-131.01	Court Bond Fees Payable	30.00
DKT233475	Stegall Notary Service	01/20/2026	1/20/26	TAMMY GARBER NOTARY - 2026 - CODH	001-140-623.00	Membership Dues/Fees	113.00
DKT233476	SUMMIT ROOFING LLC	01/20/2026	061	GUARD SHACK ROOFING REPAIRS	001-301-635.00	Professional Fees - R&M Outside Services	6,185.00
DKT233477	THE SEA COAST ECHO	01/20/2026	008251565	BOTTS PUBLIC HEARING AD - PAVING BIDS	001-140-620.00	Advertising	202.98
			08251565	DIAMONDHEAD ORDINANCE - ELECTRICAL	001-140-620.00	Advertising	21.00
DKT233478	ThyssenKrupp Elevator Corporation	01/20/2026	3009201326	MAINTENANCE CONTRACT FOR 2026 - QUARTER 1	001-140-681.00	Other Services & Charges	1,079.68
DKT233479	TransUnion Risk and Alternative Data Solutions Inc	01/20/2026	5859551-202512-1 6177932-202512-1	TLOxp FOR DECEMBER	001-110-681.00 001-200-681.00	Other Services & Charges Other Services & Charges	100.00 100.00
DKT233480	US BANK NATIONAL ASSOCIATION	01/20/2026	1/4/26	MONTHLY CHARGES FOR CONSTANT CONTACT	001-140-623.00	Membership Dues/Fees	129.00
DKT233481	WageWorks	01/20/2026	1025-DR42799 1225-DR42799	COBRA PAYMENT FOR OCTOBER COBRA PAYMENT FOR DECEMBER	001-140-625.00 001-140-625.00	Insurance Insurance	100.00 100.00
DKT233482	Wright National Flood Insurance Company	01/20/2026	2/15/26	2026 FLOOD RENEWAL NOTICE	001-140-625.00	Insurance	1,529.00
Total Claims: 34							225,405.97

1-13-2026 9:20 AM  
TASK CODE

T A S K   S T A T U S   R E P O R T  
T O T A L S

PAGE:

Item No.a.

INC CODE: \* - All  
TASK CODE: \* - ALL  
STATUS: \* - All

USER: \* - All  
GROUP: \* - All  
PRIORITY: \* - All  
TYPE:

ORIGINATION: 0/00/0000 THRU 99/99/99  
DUE: 0/00/0000 THRU 99/99/99  
RESOLUTION: 12/01/2025 THRU 12/31/2025

		-----PRIORITY-----									
		1	2	3	4	5	6	7	8	9	TOTAL
STATUS	ACTIVE										
	CLOSED	218									218
	VOIDED										
	SUSPENDED										
TOTALS		218									218

-----SEQUENCES-----		
TASK CODE		COUNT
DOCUMENT		3
INSPECTION		189
REINSPECTION		21
REVIEW		5
TOTAL INCIDENTS		218

Inspection Reports  
12-25

1/13/2026 9:16 AM  
PROJECTS: THRU ZZZZZZZZZZ  
PROJECT TYPE: All  
CONTRACTORS: All  
APPLIED DATES: 0/00/0000 THRU 99/99/9999  
STATUS INCLUDED: Opened, Complet

PROJECT MASTER REPORT

PAGE:  
REPORT SEQUENCE: Project  
- All Contra Item No.a. se  
CONTRACTOR CLASS: All  
EXPIRE DATES: 0/00/0000  
ISSUED DATES: 12/01/2025 THRU 12/31/

\*\*\* PROJECT TYPE RECAP \*\*\*

PROJECT TYPE	# OF PROJECTS	BALANCE
B01-SFR - SINGLE FAMILY RESIDENTI	3	1,494.50
B02-ADD - RESIDENTIAL ADDITION	8	321.00
B03-REM - RESIDENTIAL REMODEL	1	0.00
B04-ACC - RESIDENTIAL ACCESSORY	3	0.00
B05-REP - RESIDENTIAL REPAIR	22	0.00
B20-NEW - NEW COMMERCIAL BUILDING	3	1,060.00
DEMO-RES - RESIDENTIAL DEMOLITION	1	0.00
ELEC-RES - RESIDENTIAL ELECTRICAL	4	0.00
FENCE-RES - RESIDENTIAL FENCE	15	0.00
FLAT-RES - RESIDENTIAL FLATWORK	2	0.00
MECH-RES - RESIDENTIAL MECHANICAL	4	30.00
POOL-RES - RESIDENTIAL POOL	1	35.00
TREE - TREE REMOVAL	5	0.00
*** TOTALS ***	72	2,940.50

Project Reports  
12 - 25

LICENSES: ALL

SORTED BY: LICENSE NUMBER

EFFECTIVE DATES: 12/01/2025 TO 12/31/

LICENSE CODES: Include: PRIV-MFG, PRIV-RET, PRIV-SERV

EXPIRATION DATES: 0/00/000

CLASSES: All

COMMENT:	Item No.a.	ELE
----------	------------	-----

STATUS: ACTIVE

PAY STATUS:

CITY LIMITS: INSIDE, OUTSIDE

## REPORT CODE SUMMARY

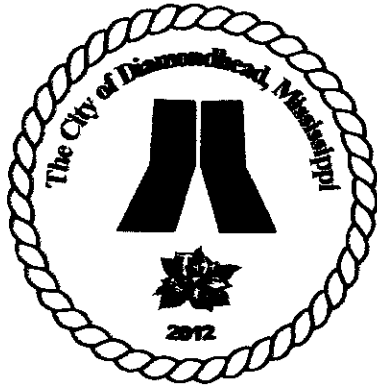
CODE	DESCRIPTION	NUMBER	BALANCE
RET-SALE	RETAIL SALES	1	0.00
PROF-SVC	PROF. SERV.	2	0.00
HANDY	HANDYMAN	1	0.00
TOTAL:		4	0.00

Privilege License  
12 - 25

# City of Diamondhead Code Enforcement Monthly Report

## December 2025

Code Violations	Total	Closed	Open
Abandoned Vehicles	0	0	0
Accessory Structure	0	0	0
ATV	0	0	0
Boat & Jet-Ski	0	0	0
Care of Premises	2	2	0
High Grass	0	0	0
Signs	1	1	0
RV & Campers	2	2	0
Trailers	10	7	3
Trees & Lot Clearing	2	1	1
21-19-11	0	0	0
Permits	9	6	3
Miscellaneous	1	1	0
Citations	0	0	0
Cumulative Totals	27	20	7



DIAMONDHEAD MUNICIPAL COURT  
5000 Diamondhead Circle  
Diamondhead, MS 39525  
Tel.: (228) 222-4626

Fax: (228) 222-4390

Robert H. Johnson, Jr., Judge  
Derek Cusick, Prosecutor  
Lolita McSwain, Court Clerk

To: **DIAMONDHEAD CITY MANAGER**

**Stats for the MONTH of DECEMBER 2025**

Total number of violations written: 94 violations  
Violation of City Animal Ordinance: 0 violation  
Cruelty of Animals: 0  
DUI Arrests: 0  
Leash Law Violation: 0

Total fines and fees collected: \$4,640.00  
State portion of the fees collected: \$2,456.01  
Wireless Communication Fund: \$129.00  
Crime Stopper Fund: \$24.00  
The remaining balance the City of Diamondhead receives: \$2,030.99

Total Inmates held and billed for jail housing: 6 Inmates  
(Housing cost rate of \$20 per day per inmate)  
4 Inmates ---total of 11 days = \$220.00

## Diamondhead Monthly Statistics

December-25

Animal Problem / Complaints	9	Civil Disputes / Escorts / Process	14
Drug Law Violation	0	Complaint / See An Officer	16
Fire Structure / Vehicle	3	Death	2
Fireworks	0	Disturbance	13
Funeral Escort	1	False Alarms- Residential/ Business/ 911	20
Littering/Dumping/Haz-Mat Spill	4	Follow ups/ citizen call requests	663
Medical Emergency	4	Juvenile Problem	5
Missing/Runaway	0	Lost/Found Item	5
Parking Violation	4	Miscellaneous	33
Prostitution	0	<b>TOTAL MISCELLANEOUS CALLS</b>	<b>771</b>
Public Drunk	0	Accident - Private Property	1
Shots Fired	1	Accident - Public Roadway	15
Suicide	0	Accident - Hit & Run	0
Suicide / Threat / Attempt	0	Accident - Fatality	0
Suspicious / Person / Vehicle	41	<b>TOTAL ACCIDENTS/COLLISIONS</b>	<b>16</b>
Welfare Concern	15	Assist Motorist	14
<b>TOTAL PUBLIC HEALTH &amp; SAFETY</b>	<b>82</b>	Traffic Stop	291
Animal Bite	0	<b>TOTAL TRAFFIC CALLS</b>	<b>305</b>
Assault By Threat	0		
Assault	0	<b>Total Calls for Service</b>	<b>1185</b>
Child Abuse / Neglect	0	<b>Traffic Citation (Adults)</b>	<b>77</b>
Domestic Violence	0	<b>Traffic Citation (Minors)</b>	<b>11</b>
Harrassment	2	Warrant Arrests	5
Harassing Phone Call	1	Drunk Driver (DUI) Arrests	0
Robbery - Armed	0	Traffic Arrests	0
Sexual Abuse / Molestation	0	Domestic Assault Arrests	0
Stalking	0	Other Arrests	0
<b>TOTAL CRIMES AGAINST PERSON</b>	<b>3</b>	<b>Total Arrests</b>	<b>5</b>
Attempted Burglary	0		
Burglary - Residence	0	<b>Significant Events</b>	
Burglary - Vehicle	0		
Counterfeit Money	0		
Damage - Property	4		
Embezzlement	0		
Forgery / Bad Check/Fraud	1		
Malicious Mischief	1		
Recovered Stolen Property	0		
Recovered Stolen Vehicle	0		
Shoplifting	0		
Stolen Vehicle	1		
Theft (Grand)	0		
Theft (Petit)	1		
Trespassing	0		
Unauthorized Use / Vehicle	0		
<b>TOTAL PROPERTY CRIME</b>	<b>8</b>		

*Barryl Russell*  
Barryl Russell  
Captain